

## POLICY NO. AM13 MEMORIAL GARDENS POLICY

<b>DEPARTMENT:</b>	Works and Infrastructure
<b>RESPONSIBLE OFFICER:</b>	Manager Works and Infrastructure
<b>LINK TO STRATEGIC PLAN:</b>	Build capacity to improve community spirit and enhance a sense of wellbeing
<b>STATUTORY AUTHORITY:</b>	Nil.
<b>OBJECTIVE:</b>	The objective of this policy is to define Council's responsibility role in relation to the maintenance of memorial gardens in order to provide and preserve a safe, functional and aesthetically pleasing landscape.
<b>POLICY INFORMATION:</b>	Adopted 19 May 2014 - Minute No 05/14.12.5.129 Amended 20 March 2017 – Minute No 03/17.13.2.73

### POLICY

#### 1. INTRODUCTION

This policy describes Council's position regarding the maintenance of memorial gardens within the municipality.

#### 2. SCOPE

This policy applies to the following memorial gardens:

Town	Garden
Cornwall	<ul style="list-style-type: none"> <li>• Miners Memorial Gardens</li> </ul>
Fingal	<ul style="list-style-type: none"> <li>• Cenotaph</li> </ul>
Mathinna	<ul style="list-style-type: none"> <li>• War Memorial Gardens</li> </ul>
St Marys	<ul style="list-style-type: none"> <li>• Cenotaph</li> <li>• Woodcraft Guild Memorial Gardens</li> </ul>
St Helens	<ul style="list-style-type: none"> <li>• War Memorial</li> <li>• Fishermen's Park</li> </ul>

#### 3. MAINTENANCE BY COUNCIL

Where a memorial garden is maintained by Council, the frequency of maintenance works will be in accordance with the town maintenance rotation program.

Maintenance works will include mowing, weed removal, garden bed maintenance, trimming.

#### 4. MAINTENANCE BY COMMUNITY ORGANISATIONS

Where a memorial garden is maintained by a community organisation, the frequency of maintenance will be determined by the organisation.

If requested, council can provide advice.

If the memorial garden remains unattended, council will consult with the community organisation to determine a solution.

## **5. IMPROVEMENTS AND CHANGES**

Memorial gardens listed in this policy are protected by council to remain as community assets.

Any proposed improvements and/or changes to the memorial garden will require consultation with the relevant memorial garden stakeholders, and final approval by council.

## **6. MONITORING AND REVIEW**

This Policy will be reviewed every three (3) years in line with the Council's Policy Framework or earlier in the event of major changes to legislation or related policies, procedures or if deemed necessary by the General Manager.