



● Draft ● Not started ● Behind ● On Track ● Overdue ● Complete → Direct Alignment --- Indirect Alignment

**BREAK O'DAY COUNCIL PLAN
COMMUNITY**

Current Co...	Goal	Update
50%	Strategy 1.1 Create an informed and involved community by developing channels of communication.: 30 to 100	
100%	↳ Key Focus Area 1.1.1 Communication: Improve and develop communication processes that lead to the community feeling more informed and involved.	<p>Meaningful communication that leads to a more informed and involved community is an activity that will always be a focus of Council.</p> <p>This financial year has seen the Communications Coordinator focusing on Plain English information and correspondence across Departments, the use of surveys for community input and feedback as well as the development of Electronic Direct Mail databases (EDMs).</p> <p>All activities in this space have progressed well with outcomes including:</p> <ul style="list-style-type: none"> • An increase in community members on various databases • Implementation of plain English Planning material • Implementation of a new resident kit. • Survey results influencing Council decisions • Increase in reporting of the progress of Council projects through the website.

100%

→ **Actions 1.1.1.1 Online Surveys - Increase the use of surveys in community consultation regarding Council activities including a focus on comparative information.: 100%**

The Communications Coordinator has been working with the Infrastructure and Development Services Manager to use surveys as a community engagement tool. Survey projects to date include:

- Whether residents would like Council to seal Franks and Morrison Street, Falmouth - Sent to Falmouth residents
- Location of Bike Racks in St Helens - sent to businesses
- Whether lighting should be installed at the St Marys Rec. Ground - Sent to User groups of the area
- Usage of Terrys Hill Road - sent to MTB shuttle operators

The Summer 2021 Business Survey was also sent out to businesses at the beginning of March - unfortunately this survey after three months is not receiving a great respondent rate when compared to other surveys; the survey has received under 20 responses where as the last surveys were around 40. Due to this we have undertaken a push to promote the survey which has included:

- Facebook
- Newsletter
- Email database
- Advert in the Coastal Column and Valley Voice.

The use of surveys as a consultation tool is ongoing.

The implementation of the Community Engagement Strategy will provide more clarity around process in this space.

100%

→ **Actions 1.1.1.2 Plain English Communication - Develop a 'Plain English' approach to Council communications in line with the new Communications Guide.: 100%**

Over the last few months this activity has been stalled to an extent due to other priorities/workload and other staff availability. Activity this year has included:

- Re-writing the New Resident Letter
- Meeting with Managers to reinforce the guidelines for good, plain English language found in the BODC Communications Guide
- Working with Managers to re-draft outgoing correspondence in line with the Communications Guide
- Drafting Responsible Dog Ownership Flyer to be sent out with the the Dog registrations

The Communications Coordinator worked with the Customer Service team to redevelop the new resident letter and the New Resident Kit. The old letter no longer fitted with the values of Council or our Communications and Style Guide. The letter has now been rewritten so it is more welcoming as well as starts directing the audience to the BODC website for further information. This is an ongoing task.

100%	<p>→ Actions 1.1.1.3 Community Survey - Develop a community survey to determine the most effective methods of communication.: 100%</p>	<p>During the Park Snack and Chat sessions and the survey used for these, the CC added in a question regarding what methods and media community members used to get Council information, This question found that digital methods, ie direct email and Facebook were the two best platforms for communicating with our community. The second part of the question asked respondents if they would like to added to our newsletter list, through this we gathered an additional approx. 100 email addresses to be added to the newsletter list. Now that we have this understanding the CC plans on reviewing the need for monthly newsletters in consideration of the fact that facebook has now become a major source of information.</p>
100%	<p>→ Actions 1.1.1.4 Break O'Day Council (BODC) Website - Review and develop the BODC website for relevance and accessibility.: 100%</p>	<p>This is an ongoing task. At the end of the financial year the Communications Coordinator will be checking all data has been uploaded and no old documentation remains in the media library.</p> <p>Council's website has been reviewed and updated. Changes included:</p> <ul style="list-style-type: none"> • Making items alphabetical so they were easier to find • Updating the Community Services page so that information was collated and easier to find • Old files removed from the archive to ensure they could not be searched • Departmental updates. <p>Remaining is the revision of the Planning and Building pages</p>
100%	<p>→ Actions 1.1.1.5 Communication Activities - Review and improve the quality of outward Council communications ensuring consistency with the Communications Guide with particular reference to tone.: 100%</p>	<p>The Communications Coordinator continues to work with various departments on their outward communication. The focus for this finical year will be working with both the Development Services and Works Departments on their communication methods.</p>
50%	<p>Strategy 1.2 Build community capacity by creating opportunities for involvement or enjoyment that enable people to share their skills and knowledge.: 30 to 100</p>	
100%	<p>→ Key Focus Area 1.2.1 Events and Activities:Creates a culture of volunteering and support to enable vibrant and sustainable events, activities and community groups: 100%</p>	<p>Good progress was made during the year in this area and with rebuilding the events calendar within Break O'Day. It was pleasing to see our first major MTB event, Dragon Trail MTB, occur and being a resounding success. Interestingly Covid seems to have had some impact on the nature of volunteering with what appears to be a preference by volunteers to assist with organisations and community groups/events where they feel they feel they are helping people or achieving outcomes rather than attending meetings.</p>

100%

→ **Actions 1.2.1.1 Increasing Volunteers - Work with community groups and interested parties to hold activities in our Municipality focused on strengthening and increasing our volunteer base.: 100%**

Community Services Project Officer and Manager, Community Services attended a Local Government Professionals forum where Volunteering Tasmania presented trends for volunteers in Tasmania 2019 (pre COVID-19).

It is evident that Volunteers in Tasmania (post COVID-19) have re-assessed their personal lives and the reasons they are now choosing to volunteer, which are generally more values and outcome based.

Volunteers now prefer to volunteer for organisations and community groups/events where they feel they are helping people or achieving outcomes and mentoring individuals, rather than attending meetings.

There has been an increase of 2 Volunteers to the Learner Driver Mentor Program facilitated by Break O'Day Council, taking the total to 5.

Prior to COVID-19, there were 2 active mentors, so to increase to 5 in current times is a huge achievement for the community.

Locally, the Dragon Trail MTB event relied on Council Officers to source local volunteers for the event.

There were 12 volunteers sourced for the duration of the event with various supporting roles.

There will be an ongoing requirement for an increase in local volunteers on an annual basis with the Dragon Trail MTB event.

100%

→ **Actions 1.2.1.2 Event Capacity Building - Assist community groups with event planning through mentoring, supporting and facilitating a pathway for event planning.: 100%**

Community Services have assisted the following Community Event organisers and groups in planning and delivery of events:

- * Ten Days on the Island
- * State League Netball
- * Van Diemen's Band (Cancelled due to COVID-19);
- * Bay of Fires Winter Arts Festival;
- * Stage Whisperers Production - Live streaming of TSO;
- * Dragon Trail MTB 2021 & 2022; and
- *Australia V New Zealand Woodchopping - Jan 2021

100%	<p>→ Actions 1.2.1.3 Community Event Support - Work with event organisers to strengthen their capacity to deliver events including events cancelled due to COVID-19 by supporting them through planning for the future events including Public Health requirements.: 100%</p>	<p>Dragon Trail MTB was held 18-20 March 2021 with 308 competitors and was a huge success. Council is currently undertaking an event review period with GEOCENTRIC Outdoors and Tasmania Police. There is also currently an economic impact survey being completed.</p> <p>Ten Days on Island had 180 attendees over two days where Portland Memorial Hall, St Helens was transformed into a portal blending present and past through this live multimedia event.</p> <p>Van Diemen's Fiddles performed, who are three of lutruwita/ Tasmania's finest musicians – Julia Fredersdorff, Emily Sheppard and Rachel Meyers. They made music inspired by dances, stories, people and the land, alongside electronics and visuals from Mac40Media's Caleb Miller. This world premiere was curated in response to the communities of St Helens and its surrounds.</p> <p>The successful delivery and positive feedback from Netball Tasmania, now allows for ongoing annual State League matches to be streamed across Australia, live. This is increasing promotion of the facility and its capabilities, as well as spectator numbers.</p> <p>Community Services have assisted the following Community Event organisers and groups in planning and delivery of events:</p> <ul style="list-style-type: none"> * Van Diemen's Band (Cancelled due to COVID-19); * Bay of Fires Winter Arts Festival; * Stage Whisperers Production - Live streaming of TSO; * Dragon Trail MTB 2022; and *Australia V New Zealand Woodchopping - Jan 2021
100%	<p>→ Actions 1.2.1.4 Event Attraction - Work with event organisers and organisations to develop and attract new events to the area.: 100%</p>	<p>Even though Covid is still impacting our community, several community groups have gone ahead with community events. Council staff have worked closely with them to ensure that Covid Plans and risk assessments are in place to ensure that they are compliant with our State Government Health Regulations. Council staff have been working with interested groups in relation to events being held in our municipality for 2021-2020.</p>
50%	<p>Strategy 1.3 Foster and support leadership within the community to share the responsibility for securing the future we desire.: 30 to 100</p>	
100%	<p>↳ Key Focus Area 1.3.1 Community and Council Collaboration: Work within a community engagement framework which defines the relationship between the community and Council in decision making and project delivery.: 100%</p>	<p>The primary activity in this area was completion of the Community Engagement Framework. As noted in the updates this was dependent on greater clarification in relation to future Local Government Act requirements which are yet to become apparent. In the meantime Council continues to refine and undertake engagement activities.</p> <p>Communication in relation to Township Plans is ongoing and we will be progressing a review of all Plans during the forthcoming year.</p>

100%	→ Actions 1.3.1.1 Community Engagement Framework - Based on feedback received and involving community consultation, develop and adopt a Community Engagement Framework to support Council activities.: 100%	The Draft Community Engagement Framework remains stalled in draft form while Council awaits to see the related Local Government Reform regarding community engagement to be handed down. Once this is received and is reflected in our own document, we will then take the Draft to community for feedback.
100%	→ Actions 1.3.1.2 Framework Integration - Embed the Community Engagement Framework within Council activities.: 100%	As previously updated we are still waiting on the determinations from the Local Government Review into community engagement. These may or may not impact on Council's draft Engagement document but we will need to consider what has been decided upon through the review process undertaken by the Local Government Association.
100%	→ Actions 1.3.1.3 Local Township Plans - Develop and review Township Plans; ensure items listed are considered in future budget decisions or source grant funding; report back on a six (6) monthly basis to communities on Township Plan progress.: 100%	The Township Plans which Council developed with the community have been completed within the 2 year time frame. Some of the projects identified within the township plan, the community have worked with Council staff to develop and complete whereas other ideas have assisted Council in seeking grant funding, for example the Recreational Trails Strategy. The community identified the need for more trails within the Valley and the comments provided by the community assisted Council in applying for funding. It is intended that this project will continue with further plans developed where Council consult with the community on how to improve their liveable space.
100%	→ Actions 1.3.1.4 Arts & Cultural Strategy - Work with the Bay of Fires Arts Committee to review the Strategy and reflect changes in an update of the document.: 100%	Council staff have not had much success in engaging with the local Bay of Fires Arts Committee in relation to the review of the current Arts & Cultural Strategy during this financial year. We have since been approached by some art enthusiasts who are willing to work with Council. This will be followed up later this year when the people are ready to engage with Council.
50%	Strategy 1.4 Foster a range of community facilities and programs which strengthen the capacity, wellbeing and cultural identity of our community.: 30 to 100	
100%	↳ Key Focus Area 1.4.1 Community and Council Collaboration: Work within a community engagement framework which defines the relationship between the community and Council in decision making and project delivery.	This was a new area of focus which arose following the commencement of the Community Wellbeing Project. At the heart of this project is collaboration between the community and Council leading to improved resilience and wellbeing. Progress has been in line with the overall Plan.
100%	↳ Actions 1.4.1.1 Implementation of the Break O'Day Community Wellbeing Pilot Project	Implementation of the Community Wellbeing Project commenced during this period. Key activities have included finalisation of arrangements relating to delivery of the Wellbeing Certificate and the process for community members to participate in the project. Following an Expression of Interest process, 30 members were selected with the first Workshop occurring on Saturday 20/3/2021. Progress with the project is occurring in line with the project plan.

ECONOMY

Current Co...	Goal	Update
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44%	Strategy 2.1 Develop and highlight opportunities which exist and can be realised in a manner that respects the natural environment and lifestyle of the Break O'Day area.: 30 to 100	
84%	→ Key Focus Area 2.1.1 Opportunities: Prepare and maintain an economic prospectus which details opportunities; infrastructure and land availability; and local resources.: 100%	Completion and publication of the Prospectus has been important achievement. Activity in this Area has generally been focussed on responding to opportunities and activities which relate to the work of other organisations and whilst the Economic Development Officer role has been vacant we have still been making progress in this area.
100%	→ Actions 2.1.1.1 Economic Prospectus - Promote availability of the Economic Prospectus and maintain relevance as additional or updated information becomes available.: 100%	The Prospectus is now complete and has been uploaded to our website. Availability has been promoted to key stakeholders and State Government agencies.
100%	→ Actions 2.1.1.2 Irrigation Projects - Support the investigations by Tas Irrigation for construction of infrastructure servicing the eastern end of the Fingal Valley.: 100%	Council participation in this project is ongoing with the General Manager attending the public launch of the proposed project at Avoca on 18/9/2020 which outlined the nature of the project. Option for a briefing to Councillors will considered once the project progresses to the next stage of commitment to proceed. Project involves the establishment of a large dam north of Fingal off the Fingal- Mathinna valley with transmission via streams to cover the area through to Epping Forest.
0%	→ Actions 2.1.1.3 Agriculture Opportunities - Research and examine potential opportunities to develop agriculture and horticulture within the Break O'Day Council area with a particular focus on the Fingal Valley.: 100%	No activity at this stage, linked to Irrigation project
100%	→ Actions 2.1.1.4 Circular Economy - Participate in projects focused on developing the Circular Economy at the regional and local level.: 100%	Council is actively participating in the Aspire Circular Economy project being facilitated through NTDC. Local businesses are being referred to the ASPIRE project or in the situation where there is a substantial opportunity they are being referred to NTDC. Council continues to focus on integrating its recycling activities where possible in circular economy initiatives.
100%	→ Actions 2.1.1.5 Population Strategy - Provide funding support and participate in the regional approach being delivered by Northern Tasmania Development Corporation (NTDC).: 100%	Participation in NTDC Population Attraction program continues with the GM participating in meetings of the working group. Population attraction is linked to the Northern Tas jobs project which is a key part of attracting people to the State. Break O'Day Employment Connect project will feed into this project as well.

100%	<p>→ Actions 2.1.1.6 Growing the Population - Work with UTas, Institute for the Study of Social Change to develop a clear understanding of the Break O'Day (BOD) situation and potential strategies Council can focus on to meet the challenges of population change.: 100%</p>	<p>Following contact being made with the Institute of Social Change and Lisa Denny who is a demographer previously working with UTas, Lisa Denny was engaged to work on this project focussed on developing a greater understanding of the situation regarding our population. The focus is on:</p> <ul style="list-style-type: none"> · Discussion about the Silver and White Economies and how we might address this · Impact on and potential changes in Infrastructure and Services we deliver · Potential impact of Covid · Strategies to address population decline · Opportunities which may exist for us. <p>The Report was received in June and a workshop with Councillors and staff will not occur until August 2021</p>
75%	<p>→ Actions 2.1.1.7 Aged Housing - Pursue investment in construction of Independent Living Units in the area.: 100%</p>	<p>No direct action at this stage. Monitoring the situation regarding Council land at Annie Street and what opportunity may exist as this land is developed.</p>
100%	<p>→ Actions 2.1.1.8 Public Housing - Lobby and work with the State Government and housing providers to build new public housing.: 100%</p>	<p>No direct action at this stage. Council was aware of project being pursued by Centacare Evolve housing in relation to affordable housing in St Helens which was shelved following backlash from local residents. Department of Communities Tasmania are pursuing options and are in ongoing discussions with Council in relation to the matter.</p>
93%	<p>→ Key Focus Area 2.1.2 Tourism: Broadening, lengthening and improving the visitor experience through development of attractions and activities; promotion and signage; and great customer service.: 100%</p>	<p>A broad range of activities occurred in this Area during the year which reflects the important role that Tourism plays in the Break O'Day area with the majority of the activities being completed with the exception of the review of visitor information provision. Council officers continue to push this with East Coast Tasmania Tourism (ECTT) though it is unlikely that we will see an outcome in the foreseeable future unless Council takes this out of the hands of ECTT.</p> <p>Commencement of the Bay of Fires Master Plan process has occurred and this will be a major focus during the balance of this year through to the end of 2021.</p>
50%	<p>→ Actions 2.1.2.1 Visitor Information Provision - Work with East Coast Tasmania Tourism (ECTT) to strategically review the provision of visitor information services on the East Coast.: 100%</p>	<p>Progress with this matter continues to be a source of some frustration due to the reliance on Tasmanian Government strategy for visitor information provision and need for East Coast Tasmania Tourism (ECTT) to provide leadership. BODC have included the item as a KPI within the Memorandum of Understanding with ECTT. In the first part of the year, discussions with ECTT have centered on a solution being brought into place to address the situation with Glamorgan-Spring Bay Council closing Visitor Information Centres. Tourism Tasmania engaged consultants to undertake an analysis and to develop a solution. Option of engaging a Consultant to undertake the work is being examined.</p>

100%

→ **Actions 2.1.2.2 Marketing - Develop a winter marketing strategy for the area which aligns with Tourism Tasmania and East Coast Tasmania Tourism (ECTT) activities.: 100%**

Communications coordinator has been working with the Chamber of Commerce on implementing a winter TV campaign that uses the idea and footage from the Top Tassie Town Campaign.

They also continue to work with East Coast Tourism Tasmania and Tourism Tasmania in identifying topics and campaigns for promotion through their channels.

Both East Coast Tasmania Tourism and Tourism Tasmania have their own winter campaigns running that promote our region. The Communications Coordinator has been keeping abreast of these and looking for ways to leverage off of these.

The Communications Coordinator has also been working on more promotion of the MTB trails in winter to continue growing our winter market in order to flatten the trough our local businesses experience at this time of the year.

The local Destination Action Plan group and the Bay of Fires Winter Arts Festival is also being supported by Council both in funding and resourcing to enhance the Winter Arts Festival.

100%

→ **Actions 2.1.2.3 Mountain Bike (MTB) Data - Collate Tourism data to develop a report on the impact that the MTB trails are having and identify gaps.: 100%**

We sent out our Summer visitation survey to businesses, unfortunately this year there has been a slow take up despite us using multiple platforms to promote the survey.

We also asked the Dragon Trail organisers to add some questions to their event survey regarding the trails with this data slowly coming in.

At last count we had 30 responses from the Dragon Trail competitors and the key findings were:

- 36.67% stayed 3-6 days in Tasmania and a third stayed for more than 14 days
- 90% stayed in St Helens for 2-4 days
- 77% travelled with 2-4 people
- 23% travelled with a group between 5-8 people
- Around a third spent less than \$50 per day
- 40% spent \$51-\$99 per day
- 100% said they plan on returning to St Helens
- More than 96% said they would recommend St Helens as a destination to friends and family

Next financial year the MTB specific survey will be revisited in terms of delivery.

The Business Survey for the winter months has just been collated and includes a comparison year on year.

The New resident survey has had 233 surveys collated. The data to date reveals:

- 42% of people moving to the area are from Tasmania (9% from NSW and QLD)
- Around 37% of people move to our area for lifestyle and 14% to retire
- The majority of people moving to our area are over the age of 45
- 40% have bought their property as a residence, 16% Shack, 7% Air BnB, 7% investment property
- 21% were influenced by the MTB trails to move here

100%

→ **Actions 2.1.2.4 Bay of Fires Master Plan - Liaise with the State Government and other stakeholders to develop a Master Plan for the Bay of Fires area.: 100%**

Bay of Fires Steering Committee have been appointed with all positions on the committee currently filled. First meeting was held on the 11th June, 2021 where the Draft Terms of Reference was discussed and feedback was sought in relation to the document. The draft Bay of Fires Master Plan was also presented at this meeting for the committee's consideration and input. The committee is made up of representatives from the environmental sector, an indigenous elder, local tourism group, regional tourism group, councillor and 2 community members along with an independent chair. The committee decided at this stage that they will meet monthly.

100%	<p>→ Actions 2.1.2.5 Visitor Information Sites - Redevelop information for tourism sites.: 100%</p>	<p>Information was developed for the three sites, Scamander, Fingal and St Marys with the St Helens site to be looked at in consideration with the East Coast Regional Tourism body who are examining digital visitor info site options.</p> <p>The new information includes:</p> <ul style="list-style-type: none"> • A brief history of each site • A township map • QR codes linking to Dog Management Zones, BODC's website, ECT website • Regional east coast map • things to do in the area • Lots of images of each area specifically selected - including historic images.
100%	<p>→ Actions 2.1.2.6 Fingal Valley Tourism - Support Fingal Valley Community groups to undertake tourism activities and projects.: 100%</p>	<p>A consultant has been engaged to develop the Recreational Trails Strategy, this will assist the Fingal Valley Tourism group as it will give them the opportunity to have their ideas thought through by specialists in this area along with other suggestions. TRC Tourism have been engaged to undertake the work and will be consulting with community groups and stakeholders to develop the strategy.</p>
100%	<p>→ Actions 2.1.2.7 St Helens Destination Action Plan (DAP) - Review involvement with the DAP Committee.: 100%</p>	<p>Support for the St Helens Destination Action Plan (DAP) committee has been provided during the initial part of the year and at the October DAP meeting the Communications Coordinator stood down as Scribe for the group and reiterated the need for Council to support and facilitate rather than lead the group. The October meeting was a positive meeting that saw 12 new members at the table bringing fresh ideas and renewed enthusiasm The group has been stepping up in recent months and they worked closely with the Bay of Fires Winter Arts Festival committee in order to help them grow their annual event.</p>
38%	<p>Strategy 2.2 Provision of relevant training and skills development programs to create a workforce for the future that meets the changing needs of business.: 30 to 100</p>	
75%	<p>↳ Key Focus Area 2.2.1 Employment: Create a variety of jobs that will reduce the seasonality of the local economy and provide ample opportunities for youth to remain in the area.: 100%</p>	<p>Solid progress was made in this area with the Break O'Day Employment Connect project proving to be very successful in unlocking and facilitating employment opportunities in the Break O'Day area. Business support is another key related area with Council continuing to provide support in a number of areas. Due to resourcing availability researching and examining opportunities to create jobs in Break O'Day in a proactive manner has not been progressing as planned.</p>
100%	<p>→ Actions 2.2.1.1 Economic Development Assistance - Provide direct support for new and existing businesses wishing to establish or expand activities.: 100%</p>	<p>Assistance to new and existing businesses is ongoing through Council officers pending recruitment of a new Economic Development Officer as well as the Break O'Day Business Enterprise Centre. Council agreed to extend the funding of the BEC in line with Tasmanian government funding. Additional support was provided to existing businesses through the Care Call activities which occurred as part of Council's response to COVID 19. The St Helens VIC has been offering assistance to businesses to list on the Australian Tourism Data Warehouse.</p>

100%	<p>→ Actions 2.2.1.2 Business Enterprise Centre (BEC) - Support the activities of the BEC with a focus on business start-ups and expansion of existing businesses.: 100%</p>	<p>Ongoing support is being provided to the Business Enterprise Centre through referrals to the BEC and assisting their clients with information. BEC provided a presentation to Council in March 2021 regarding activities and to secure ongoing support and following this Council agreed to extend its support for the BEC in line with the Tasmanian Government funding agreement..</p>
100%	<p>→ Actions 2.2.1.3 Jobs Action Package - Participate actively in the project being facilitated by the Fingal Valley Neighbourhood House FVNH) which focuses on addressing barriers to employment.: 100%</p>	<p>Council continues to provide active support for this project through involvement of Council officers on the Steering Committee. The project officially commenced operation in September 2020 and from that time Break O'Day Employment Connect (BODEC) project is continually trending upward in terms of jobseekers actively engaged, resumes on file, successful matches for jobseekers to meaningful employment and job vacancies.</p> <p>Interestingly, the client database is showing nearly 80% of jobseekers who are not registered with Centrelink. The Steering Committee of BODEC assumed that the ceasing of Federally funded Jobkeeper may affect this percentage, but it has remained steady within our community. The main industries with vacancies since commencement are in the areas of Hospitality, cleaning and retail.</p> <p>The BODEC Project Team have organised a number of training courses to address local needs such as Traffic Management, Driver Operations Cert III, Coxswains and Mechanic, Cert III in Individual Care.</p> <p>Other activities include Our Futures Job & Education Fair which is being held over two days in two different locations in July 2021</p> <p>Barriers to local Employment this continues to be focussed on 2 main areas, being lack of available transport, childcare, including access to Vacation and School Holiday care for those aged from 11yrs and over. Currently this is limiting some parents to commit to seasonal work and after school hours.</p> <p>BODEC Steering Committee and Project Team will continue to work with local community to achieve project deliverables and support for jobseekers and employers in meaningful employment, whilst continually working with the Jobs Tasmania Unit in achieving the best model for delivering access to skills and workers local industry needs to continue to grow in the Break O'Day region.</p>
0%	<p>→ Actions 2.2.1.4 Business Opportunities - Research and examine opportunities that could create jobs in Break O'Day (BOD).: 100%</p>	<p>No direct activity in this area during the period</p>
50%	<p>Strategy 2.3 Create a positive brand which draws on the attractiveness of the area and lifestyle to entice people and businesses to live and work in Break O'Day.: 30 to 100</p>	

100%	<p>↳ Key Focus Area 2.3.1 Brand Development: Undertake and identify opportunities to develop a positive brand for Break O'Day Council and the area.: 100%</p>	<p>This is an ongoing activity that is reflected across all things we do.</p> <p>Stand out activities in this space are:</p> <ul style="list-style-type: none"> • Entering St Helens in Tassie's Top Tourism Town - Gold 2020 and Silver in 2021 • Extensive coverage of the MTB trails - 7 articles in MTB focussed magazines for the FY • A regular column from the Mayor in the Examiner - pieces run always have a positive slant regarding our area • A regular five minutes with the Mayor in the Valley Voice - developed to ensure we were communicating directly with our Valley residents • Entering and winning the Launceston Chamber of Commerce Awards - Finalist for Building Communities and winner for Outstanding Visitor Experience. Both awards were for the St Helens MTB trails • Entering and winning the Local Government Professionals Award for the Trails Ambassador Program
50%	<p>Strategy 2.4 Support and encourage innovation and growth in the economy through local leadership; infrastructure provision; support services and customer focused service delivery.: 30 to 100</p>	
100%	<p>↳ Key Focus Area 2.4.1 Support: Integrate and simplify processes and services to facilitate the development and growth of businesses.: 100%</p>	<p>This area of activity progressed as planned with the completion of participation in a statewide project and further steps forward in facilitating local leadership within the business community.</p>
100%	<p>↳ Actions 2.4.1.1 I-PLAN - Participate with the State Government I-PLAN project to enable online development queries and online submission of development applications.Result - simplified Council processes and integration with I-PLAN.: 100%</p>	<p>Actions required by Break O Day Council are now complete. The intended introduction of PlanBuild will be dictated by State Government.</p>
100%	<p>↳ Actions 2.4.1.2 Business Community Leadership - Support the development of strong leadership in the community to facilitate overall development and growth.: 100%</p>	<p>Focus has been on supporting the Break O'Day Chamber of Commerce and Tourism as well as encouraging the growth of the St Helens Destination Action Plan Committee. The establishment of The Collective which is linked to the MTB Trails is another avenue for developing local leadership.</p>

ENVIRONMENT

Current Co...	Goal	Update
50%	<p>Strategy 3.1 Ensure the necessary regulations and information is in place to enable appropriate use and address inappropriate actions.: 30 to 100</p>	
100%	<p>↳ Key Focus Area 3.1.1 Appropriate Development: Encourage sensible and sustainable development through sound land use planning, building and design.: 100%</p>	<p>Work in this area continues to progress steadily and generally relates to more strategic level work relating to the Break O'Day Planning Scheme and related documents. Due to the reliance on other agencies and stakeholders we don't have a high degree of control over timeframes and we had expected that the Break O'Day Local Provisions Schedules would have been further advanced. As anticipated some of this work is flowing through into the next reporting year given the nature of the work and involvement of other parties.</p>

100%	→ Actions 3.1.1.1 Communication Improvements - Increase communication with local industry to continue to build an understanding of the critical changes in land use planning and other Development Services activities.: 100%	Various improvements and handouts have been developed including Flow Charts for Approval Processes. Further workshop's and training sessions are planned to occur in the 2021/2022 financial year.
100%	→ Actions 3.1.1.2 Regional Land Use Strategy - Actively participate in and support the review of the Northern Tasmania Regional Land Use Strategy.: 100%	Council staff have participated in the ongoing changes and development of the Northern Region Land Use Strategy. The working group developed the initial bundle 1 changes which have been approved by the Minister. Focus is now on Bundle 2 as this is an important body of work which will directly link into other Strategic Planning Review work which Development Services have committed to undertake in 2021/2022.
100%	→ Actions 3.1.1.3 Tasmanian Planning Scheme - Work with the Tasmanian Planning Commission regarding approval of the Local Provisions Schedule (LPS) which have been developed.: 100%	Development Services Staff have been actively reviewing and addressing the requirements of the Local Provisions Schedule in conjunction to GHD in order to delivery the Tasmanian Planning Scheme for Break O Day Council. The bulk of the background research and proposed amendments have been completed and the 2021/2022 financial year will involve the public exhibition period of the Local Provision Scheme and final implementation of the Statewide Planning Scheme.
100%	→ Actions 3.1.1.4 Strategic Land Use Review - Commence review of strategic land use strategy with focus on population, township expansion and industrial land availability.: 100%	Final Brief completed and Quotations sought from relevant consultants. The successful consultant will be awarded early in the 2021/2022 financial year and relevant strategy review work completed.
100%	→ Actions 3.1.1.5 Climate Change Action - Secure financial and human resources for priorities in the Break O'Day Climate Change Action Plan 2020.: 100%	Council received latest projections of rainfall, temperature and other climate factors that impact Council's regulatory and strategic functions, modeled at municipal scale. Opportunities at regional level for collaboration with other councils on climate change have developed and will support the priority for the Councillor Working Group implementing Council's Climate Change Action Plan 2020, of reviewing 2013 risk assessments.
50%	Strategy 3.2 Increase the community's awareness of the natural environment, the pressures it faces and actions we can take to sustain it and what it provides.: 30 to 100	
100%	↳ Key Focus Area 3.2.1 Enjoying our Environment: Provide opportunities to access and learn more about our environment and the ways it can be enjoyed in a sustainable manner.: 100%	Good progress was made in raising environmental awareness and appreciation of the environment. This occurred across issue areas such as waste reduction, weed and pest threats, climate change and more, and in collaboration with Tasmanian Government and other stakeholders.
100%	→ Actions 3.2.1.1 Community Activation - Undertake activities which increase awareness and participation in Natural Resource Management and recognition of achievements.: 100%	Council's Velvet Worm Action Award was granted to the <i>Break O'Day's Biota in the Bush project</i> by the St Helens District High School. Community and landholder activity has been increased by Council supporting cooperative actions - on shorebirds and dogs for example - and by providing information and advice on natural values, issues and their management, such as European wasps, weeds, threatened species and river and flood management.

100%	<p>↳ Actions 3.2.1.2 Waste Reduction - Undertake community education and activities focused on waste reduction and minimisation.: 100%</p>	<p>Educating the community is an ongoing issue with our contamination rates and waste costs raising. Some of the education activities that have been undertaken this year included;</p> <ul style="list-style-type: none"> • A full page advert in the Local Break O'Day Directory which features what CAN go in your recycle bin as well as WTS open hours • Campaign of KNOW YOUR WASTE posts were featured on our Facebook page over the Dec-January period - These posts pointed back to our website and waste info as well as the Recycle Coach App. <p>After the campaign we saw an increase in users of the App.</p> <p>Council has been eager to work with the schools to further educate students about the three R's - as the students, particularly those at St Helens District High School have shown an eagerness to do more in this space. This is evidenced by several primary school students at St Helens School have writing to us to ask:</p> <ol style="list-style-type: none"> 1. Replace the yellow lids of their general waste bins with Red lids, and 2. Introduce recycling to the the school, <p>We hope that we will be able to work with students next financial year as the issue of waste and the associated costs will be a focus for Council over the next 12months and we see students a crucial piece in changing people's waste habits.</p>
33%	<p>Strategy 3.3 Undertake and support activities which restore, protect and access the natural environment which enables us to care for, celebrate and enjoy it.: 30 to 100</p>	
67%	<p>↳ Key Focus Area 3.3.1 Land Management:Develop the financial and human resources to undertake projects and activities which address environmental issues such as weeds and land degradation.: 100%</p>	<p>Progress in this area was variable with a number of important activities relating to dog management and weed management completed. Unfortunately due to resourcing some activities were not able to be commenced and this may be reflective of the level of activities being progressed through the NRM Strategy without regard for the actual level of resources available.</p>
100%	<p>↳ Actions 3.3.1.1 Land Management Activities - Secure financial and human resources for projects to rehabilitate degraded land and sustain soil productivity.: 100%</p>	<p>Opportunities for funding and industry development have been monitored and referred to landholders, TFGA Landcare Action Grants Program and workshops on weedy Nassella grasses for example. Council granted \$29,000 to nine Drought Weed farm projects and has extended the Break O'Day Drought Weeds support of farmers into 2021/22. Development of a sustainable farming group in the George River catchment was supported and an application to the Tasmanian Weed Action Fund was made for eradication of serrated tussock from Break O'Day.</p>
0%	<p>↳ Actions 3.3.1.2 Activity and Condition Review - Investigate soil and water management performance by works and land development projects to identify planning and management improvements.: 100%</p>	<p>This project has not been completed this year. Assessing the performance of soil and water management in development and works projects remains important for our waterways and water quality.</p>

100%	<p>→ Actions 3.3.1.3 Weed Action Plan - Implement activities within the plan including control measures; education and compliance.: 100%</p>	<p>Council's strategic weed control program has reduced the extent and density of weeds such as gorse, Spanish heath, bridal creeper and many environmental weed species on its roads and other properties. Council's Drought Weeds Project has invested \$40,000 in on-ground weed control and support for farmers. We have worked and coordinated with efforts of the community, landowners and partner agencies in the municipality. And used public information and communications (for example 'Weed of the Month' in our Newsletter) and enforcement, for gains shared across landholders, community public land managers.</p>
100%	<p>→ Actions 3.3.1.4 Best Practice Activities - Facilitate weed, pest and disease hygiene protocols and best practice in Council operations and promote benefits in industry.: 100%</p>	<p>Weed and disease hygiene information and management has been applied in some of Council's operations, such as its MTB Trails Network and implementation of major infrastructure projects in Break O'Day. Opportunities to for training sessions for stakeholders in building, development/planning and real estate sectors did not occur unfortunately.</p>
100%	<p>→ Actions 3.3.1.5 Dog Management Policy - Secure a formal cooperative dog management arrangement with Parks and Wildlife Services.: 100%</p>	<p>Joint implementation of dog management with the Tasmanian Parks & Wildlife Service was extended to include the community interest groups with a coordinated campaign of public communications to raise awareness and increased compliance patrols. The Parks & Wildlife Service accepted an offer to develop a formal arrangements with Council for ongoing regulatory cooperation.</p>
0%	<p>→ Actions 3.3.1.6 Urban Green Infrastructure - Develop a street guide and survey further "Green Infrastructure" issues and opportunities (ie St Marys as the first township):. 100%</p>	<p>This project has not been completed this year. However developing the potential a focus on green infrastructure and open space policy and planning to improve community well being, the living environment and economic efficiencies, remains an opportunity for the future.</p>
25%	<p>Strategy 3.4 Recognise and alleviate the issues and risks to the environment from our use and the risk to us from a changing environment (for example flood and fire):. 30 to 100</p>	
50%	<p>→ Key Focus Area 3.4.1 Water: Develop and implement strategies and activities to reduce the risk of flooding, inundation and erosion within our rivers, estuaries and coastal areas.: 100%</p>	<p>Progress in this area was less than planned with the focus on priorities from the Break O'Day Environment and NRM Action Plan. However the St Marys Flood Risk Mitigation project has been completed which is a great result for the community. The Georges River floodplain Impact Assessment project with the Lower George Riverworks Trust activities will start early in the next year. Unfortunately due to resourcing some activities were not able to be commenced and this may be reflective of the level of activities being progressed through the NRM Strategy without regard for the actual level of resources available.</p>
50%	<p>→ Actions 3.4.1.1 George River Catchment and Bay - Review catchment, water quality and riparian issues and management priorities - action and collaboration on pollution issues and catchment water quality priorities.: 100%</p>	<p>Interest from primary producers in the George River catchment in sustainable farming innovation aims to improve the catchment and water quality. Review of previous catchment management studies and issues to update priorities remains to be done.</p>

0%	→ Actions 3.4.1.2 South Esk River - Review catchment, water quality and riparian issues and management priorities - action and collaboration on pollution issues and catchment water quality priorities.: 100%	Review of previous catchment management studies and issues has not been completed.
0%	→ Actions 3.4.1.3 Catchment Riverworks - Facilitate projects to stabilise and protect priority stream reaches; identify critical sites threatening the natural stability of river systems from 'rivercare' programs and plans and the status of streams.: 100%	This activity did not progress as it is dependent on the review of priorities for the George and South Esk catchments river systems (3.4.1.1 & 3.4.1.2).
100%	→ Actions 3.4.1.4 St Marys Flood Mitigation - Complete construction of the St Marys Rivulet Flood Levee and update St Marys Flood Management Plan priorities.: 100%	The \$400,000 St Marys Flood Mitigation project completed raising of the Flat bridge, the Groom Street flood levee and a flood warning system. The St Marys Flood Risk Management Plan has further priorities to implement in the future.
100%	→ Actions 3.4.1.5 Manage Lower George Flood Risk - Implement Lower George Floodplain Action Plan with Riverworks Trust and secure funding for flood and river management works as well to undertake flood studies to quantify the risks.: 100%	George River floodplain 'Impact Assessment' project has been initiated to describe likely scenarios where the river would cut a new course over floodplain. Further implementation has been delayed and is to occur early in 2021/22.

INFRASTRUCTURE

Current Co...	Goal	Update
44%	Strategy 4.1 Be proactive infrastructure managers by anticipating and responding to the growing and changing needs of the community and the area.: 30 to 100	
88%	↳ Key Focus Area 4.1.1 Community Facilities: Provide community facilities that encourage participation and supports the lifestyle of residents and growing visitor numbers.: 100%	Activities in this area progressed well and it was really pleasing to see the completion of the upgrades to the Old Tasmanian Hotel in Fingal. This could be considered a 'legacy' project, one that has been around for a generation or more but never been completed even though it was important. The community and Fingal Valley Neighbourhood House are rapt with the finished product.
75%	→ Actions 4.1.1.1 St Helens Sports Complex Master Plan - Carry out user consultation, review current land use and future land use demands - drafting of concept site plans for future proposals and develop costings for prioritised projects.: 100%	Initial draft conceptual master plans were developed for stakeholder consultation which occurred in February 2021 resulting in good feedback for Council officers to work with. Information has been provided to the draftsman to update the plans with the update currently in progress. Plans will be available for the Council and stakeholder review in the very near future after which costings for prioritised projects will be developed.
100%	→ Actions 4.1.1.2 Old Tasmanian Hotel - Complete Stage 2 Capital Upgrades to the Old Tasmanian Hotel - lift, disabled access and entrance way).: 100%	Works completed installing the Lift access to the upper floor in February 2021 which has completed the project. Official opening occurred on 15/04/2021.

42%	Strategy 4.2 Work with stakeholders to ensure the community can access the infrastructure necessary to maintain their lifestyle.: 30 to 100	
67%	→ Key Focus Area 4.2.1 Towns: Create townships that are vibrant and welcoming through improvements to infrastructure such as streetscapes, parking, safety and signage.: 100%	Good progress continues to be made with improving the streetscapes of our townships through a number of construction projects. Important work relating to car parking in St Helens and St Marys continues to lag behind due to the extremely large construction program we have had to deliver this Financial Year. Unfortunately they were not completed as planned though it is noted that two important car parking projects, in St Helens and St Marys were completed this year.
100%	→ Actions 4.2.1.1 Streetscapes - Prepare a detailed plan and costings for the next stage of the St Helens Streetscape Project, including the upgrade of the intersection of the Esplanade and Cecilia Street.: 100%	<p>During 2019, a plan was developed for the next stage of the St Helens Streetscape Project (eastern side of Cecilia Street, between Circassian Street and Georges Bay Esplanade).</p> <p>Works would include the renewal of footpath, kerb & channel and the reconfiguration of parking bays and the Cecilia Street/ Georges Bay Esplanade intersection to improve sight distance for motorists. The design also includes the provision of pedestrian crossing points that coincide with access points on the western side of Cecilia Street.</p> <p>The project is listed in Council's four year capital projects budget with proposed construction in the 2021-2022 financial year. The project however, requires external funding to enable its progression and will be considered for nomination to the Australian Government either under the Local Roads & Community Infrastructure Program - Phase 3 or an alternative funding program.</p>
50%	→ Actions 4.2.1.2 St Marys Parking Strategy - Develop a car parking strategy for St Marys providing a long term plan for off-street parking.: 100%	<p>During 2020/21 car park upgrade works included the extension, sealing the area behind the St Marys Community Hall, bounded by the hall, the tennis court and the op-shop were completed.</p> <p>Strategy development is yet to be addressed, Priority action as other priority works close.</p>
50%	→ Actions 4.2.1.3 St Helens Parking Strategy - Develop a car parking strategy for St Helens providing a long term plan for off-street parking.: 100%	<p>During the year, Council progressed the development of the car park on the corner of Cecilia and Quail Streets. The main part of the car park has been sealed and line marked and new decorative concrete pedestrian and garden areas constructed.</p> <p>Strategy development is yet to be addressed.</p>
100%	→ Key Focus Area 4.2.2 Telecommunications: Ensure residents and visitors can access telecommunication services such as NBN and mobile phone coverage where they are living and visiting.: 100%	<p>Activity in this area is driven by the actions of the major Telcos. Council officers continue to work with both Telstra and Optus on communications upgrades particularly along the Tasman Highway.</p>

100%	<p>↳ Actions 4.2.2.1 Telecommunications - Monitor the roll-out of the Mobile Black Spot Program and advocate for the installation of small cell technology to service Mangana and the surrounding area.: 100%</p>	<p>The following Key mobile Black Spots in the Break O’Day Council area have been identified and include:</p> <ol style="list-style-type: none"> 1. Tasman Highway west of St Helens to Weldborough. Placement of a Tower at Little Plain would greatly improve coverage and would not need to be a high tower 2. Tasman Highway around Chain of Lagoons 3. Ansons Bay, resolution of the tower siting issue. <p>Council is also examining an opportunity for Bushfire relief funding to establish a small cell at Mangana.</p>
42%	<p>Strategy 4.3 Develop and maintain infrastructure assets in line with affordable long-term strategies.: 30 to 100</p>	
100%	<p>↳ Key Focus Area 4.3.1 Waste Management: Provide access to services and facilities which support a sustainable lifestyle.: 100%</p>	<p>Council continued its focus on a range of Waste Management and minimisation activities which are important to developing a sustainable approach for Council. Currently there is an annual quantity of 3,000 tonnes of municipal waste transported to the Copping landfill, mainly collected at Waste Transfer Stations, via the Kerbside General Waste and Town Litter collection services provided by the Council.</p> <p>Over the past 12 months, there has been a general increase in the quantity of kerbside commingled recyclables collected. Contamination rate for the municipality remains high at circa 20% by weight that results in additional cost to recover recyclables and landfill contaminated material and for which the community bears the cost.</p> <p>Opportunities to recover and reuse inert waste are also being explored, with the objective of maximising the remaining life of the St Helens Inert Landfill site. Target materials are soil, rock, concrete, ceramics, timber including treated timber.</p>
100%	<p>↳ Actions 4.3.1.1 Green Waste Recycling - Produce weed-free green mulch for sale on a cost recovery basis at the Scamander and St Helens Waste Transfer Stations.: 100%</p>	<p>Annually council receives in the order of 6,000 cubic metres of bulk green waste at its waste transfer stations, predominantly at St Helens.</p> <p>Composted green waste produced at St Helens (double shredded and aged) during 2020 has been made available to the public on a cost recovery basis. Composting temperatures reached are sufficient to sterilise weed and plant seeds and prevent later re-germination. Material pricing was considered by the Council at the October ordinary meeting of Council.</p> <p>Green waste received at Scamander and St Marys waste transfer stations is single shredded and allowed to compost. Further processing to a fine mulch is not financially viable given the lower volume of green waste received at these transfer stations. The option of screening stockpiled mulch to separate composted material by screening for later sale is to be considered further.</p>

100%

→ **Actions 4.3.1.2 Inert Landfill Resource Recovery - Investigate re-use/recovery options and sales opportunities for concrete, soil and other non-asbestos containing builders waste currently placed at the St Helens Waste Transfer Station.: 100%**

Council has limited inert landfill space available.

Investigations are continuing to assess the the financially viability to recovery of concrete, bricks, ceramics and non-asbestos cement sheeting. In the short term these materials are being stockpiled. Potential uses as clean landfill, drainage fill and road base are under investigation and in alignment with environmental regulation.

Other materials, such as soil, clays and gravels can be used as clean fill. Options are being considered for internal re-use by the Council for old land-fill site remediation and possibly some civil projects.

Pilot trials to incorporate gyprock (plaster board) and untreated/unpainted construction timber collected and stored at waste transfer stations will be undertaken during 2021.

100%

→ **Actions 4.3.1.3 Waste Management - Participate in the Northern Tasmania Waste Management Group (NTWMG) activities to achieve improvements in waste reduction and resource recovery;: 100%**

Break O Day Council is an active member of the Northern Waste Management Group (NTWMG) contributing to the Waste Minimisation Levy which fund NTWMG activities.

1 January to 31 March 2021

- Tender advertised and tender submissions received for the Regional Waste Composition Audits. The audit scope is limited to the assessment of kerbside, transfer station and landfill waste streams. The objective is to measure material type and quantity. Data will be useful for future planning in the processes and infrastructure required to remove valuable resources being landfilled and for waste minimisation information campaigns.
- Successful contractor to be advised, with audit activity tentatively scheduled to occur over the period April to June 2021. More information to be provided once audit schedule is advised.

1 October to 31 Dec 2020

- Waste Minimisation Grants 2020 - Funding was allocated to 12 regional projects that demonstrated innovation and measurable outcomes in waste reduction and re-use.
- Conducted Kerbside Co-mingled Recycleable bin audits across the region including the Break O'Day municipality.

100%

→ **Actions 4.3.1.4 Inert Waste Landfill - Develop Scamander Waste Transfer Station as an Inert Landfill Site - address environmental regulatory requirements to enable progression to the design and costing of Inert Waste Cells.: 100%**

Break O'Day Council submitted an Environmental Effects Report to the Tasmanian EPA in 2016 by which it was proposed to establish an inert landfill at the Scamander Waste Transfer Station. The Scamander site is considered suitable for the proposed activity considering: the current activity and the ease of operation it provides; its historical use as a putrescible landfill; and the appropriate distance from surrounding sensitive land use areas.

The proposal is for the site to continue being used as a waste transfer station. The proposed extension of activity includes accepting inert waste to be landfilled on top of an area previously used for putrescible landfilling. The EPA tabled four (4) matters for resolution that relate to

- i) Leachate management from an inert landfill site;
- ii) Groundwater and surface water monitoring program;
- iii) The consideration of landfill gas, in relation to the likelihood of occurrence and any risk management measures proposed, if deemed necessary.
- iv) The consideration of subsidence of the underlying putrescible landfill from placing inert materials on top of older waste cells. The current matters for resolution are being addressed and no delay in responding to the regulator are anticipated

Each item is in the process of being assessed and includes the need for additional water sampling to be undertaken. Additional sampling bores were installed and commissioned during January 2021. Ground water quality assays will be reviewed by the EPA after follow-up sampling (May 2021). The EPA has not committed to a definitive timeframe to provide the Council with additional advice or requirements at this time and the project remains on track.

100%

→ **Actions 4.3.1.5 Glass Reuse - Investigate options and verify by Cost Benefit Analysis the separation and re-use opportunities for glass collected in Kerbside Co-mingled Recyclables waste stream and glass collected at Municipal Waste Transfer Stations.: 100%**

Glass collected by Council follows two paths:

- i) In the Kerbside Comingled Recyclables waste stream, that is efficiently transported and separated at JJ's Waste recovery facility at Launceston. Typically glass contributes about 40% by weight of kerbside co-mingled recyclables or up to 240tonnes per annum.
- ii) Through placement in glass bins at Council's Waste Transfer Stations. This material is transported to the Scamander WTS and stockpiled. At the present time it is not cost effective to recover the low volumes of material collected and stockpiled.

The Tasmanian Government has announced its intention to introduce a Container Deposit Scheme. The scheme was announced in June 2019 and is intended to be operational by 2022. The scheme will change the way glass containers are currently collected and is likely to serve to somewhat lower waste handling costs to the Council.

Glass recovery and re-use will remain an ongoing activity for the council.

0%	<p>↳ Actions 4.3.1.6 Single Use Plastics - Single-use Plastics Policy approval and implementation.: 100%</p>	<p>A Single Use Plastics Policy is yet to be developed with a draft to be provided to Council for discussion and subsequent endorsement.</p>
63%	<p>→ Key Focus Area 4.3.2 Roads and Streets: Develop a well-maintained road network that recognises the changing demands and requirements of residents and visitors.: 100%</p>	<p>Progress in this area relating to State Government projects finally started to accelerate in recent months which is pleasing, this included shoulder widening on Binalong Bay Road (in the process of handover to the State), alignment and overtaking lane works south of St Helens and Dianas Basis on the Tasman Highway and intersection upgrade works (Upper Scamander Road/Tasman Highway junction) and the Skyline Drive/Tasman Highway junction upgrade undertaken by the Council. Frustrations in relation to progression of the Wrinklers project are starting to ease with the intent of undertaking works in the coming months.</p>
100%	<p>↳ Actions 4.3.2.1 State Road Network - Pursue upgrades to State Government road infrastructure assets (Tasman Highway) to improve safety and reliability. Result, network quality.: 100%</p>	<p>As an ongoing activity, discussions are held with State Growth on network and upgrade projects.</p> <ul style="list-style-type: none"> • In response to Safety and Maintenance concerns raised for the Esk Main Road between Fingal, St Marys township and St Marys Pass, the department has recently commenced pavement remediation works that will continue until May 2021. • The Great Eastern Drive - multiple projects including the need to seal the road shoulders between Scamander and the bottom of the St Marys Pass. • Binalong Bay Road Upgrade and handover to State Growth. The department commenced road shoulder widening works in late March. Road handover is in progress but a proclamation date is yet to be advised to Council. • Tasman Highway Upgrade (Diana's Basin to St Helens). The department commenced upgrade works in March 2021.
80%	<p>↳ Actions 4.3.2.2 Municipal Road Network - Complete transfer of the responsibility of Binalong Bay Road to the State Government.: 100%</p>	<p>The Department of State Growth have commenced shoulder widening works on Binalong Bay Road from Tuckers Arm to Cray Court. Road widening comprises: 3.1m lane width, 1m sealed shoulder and 0.5m gravel verge.</p> <p>The Department has not yet formally taken over the control of Binalong Bay Road. A proclaimed date is yet to be advised. Council officers continue to pursue this with the Department.</p>
0%	<p>↳ Actions 4.3.2.3 Strategic Road Plan - Update Council's plan to identify routes of strategic importance and urgency for the purpose of securing future road upgrade funding.: 100%</p>	<p>No action in the quarter ending June 2021, due to resourcing other priorities.</p>

70%	<p>↳ Actions 4.3.2.4 Scamander Wrinklers Entrance - Finalise approvals and undertake construction works to enhance the northern entrance of Scamander at Wrinklers Lagoon Bridge.: 100%</p>	<p>Design of toilet block finalised and provided to nearby residents for feedback which was supportive of the design. Substantial delays experienced with Parks & Wildlife Service advice and processing of Reserve Activity Assessment application.</p> <p>At the Ordinary Meeting of Council July 2020, the Council endorsed the following officer recommendations:</p> <p>That taking into account the community comment:</p> <ol style="list-style-type: none"> 1. Council restrict the project to the area between the dune and the road referring all other matters to Parks & Wildlife Service to address as it is outside Council's leased area. 2. Council design and build a toilet facility in approximately the same location as the existing toilet facility which blends with the surrounding environment. 3. That Council utilise the existing bus shelter at Wrinklers; and 4. That Council undertake the traffic movement improvements as identified with the Traffic Impact Assessment to improve the flow of traffic at the site and to correct the issue of sight distance that has occurred since the upgrade of the Wrinklers Bridge located on the Tasman Highway. <p>Community comment was incorporated into the final layout design.</p> <p>Development Application nearing completion ready for project to proceed.</p>
88%	<p>↳ Key Focus Area 4.3.3 Recreational Facilities: Support an outdoor, active and healthy lifestyle for residents and visitors through a range of recreational facilities including walking trails, bike trails and other identified infrastructure.: 100%</p>	<p>This was a very substantial area of activity and there has been good solid progress. A number of large construction projects have now been completed and whilst there is now a focus towards operation and maintenance of the MTB trails there is also an increased focus on developing the pipeline of projects through strategic work such as the Recreational Trails Strategy</p>
100%	<p>↳ Actions 4.3.3.1 Georges Bay Foreshore Trail - Undertake construction of the trail from St Helens Wharf to Homelea (rock walkway and bridge structures).: 100%</p>	<p>The \$2.1 million project fully funded by the Australian Government through the Community Development Grants Programme was completed at the end of October 2020 followed by a 'soft' opening for public use prior to the November long weekend.</p> <p>Liberal Senator for Tasmania Claire Chandler officially opened the new trail on 19 November 2020, which she said enhances the already strong appeal of the coastal town as one of Tasmania's best holiday destinations.</p>
100%	<p>↳ Actions 4.3.3.2 Walking Trails Network - Liaise with stakeholders responsible for trails to ensure a coordinated and logical approach to trail upgrading and maintenance for priority trails.: 100%</p>	<p>Trail improvement works on Parks and Wildlife Tasmania trails were undertaken as part of the drought relief project at Mathinna Falls and Evercreech Forest Reserve.</p>
50%	<p>↳ Actions 4.3.3.3 St Helens to Binalong Bay Link - Complete the project to a shovel ready stage and pursue funding.: 100%</p>	<p>Scope of project and detail is being developed by Council's Works Department as part of preparation of information for future lobbying activities. Project identified for Federal Election lobbying in the coming year.</p>

100%	→ Actions 4.3.3.4 St Helens MTB Network - Complete construction of the Network including support infrastructure.: 100%	<p>All trails completed and open for public use as November 21 2020.</p> <p>Trail network now in maintenance program status and managed by council staff.</p>
100%	→ Actions 4.3.3.5 Bay of Fires Trail - Complete trail head infrastructure and re-route of the Blue Tier Trail.: 100%	<p>Trail works completed with new carpark and BlueTier Trail realignment trail completed and open for public use as of 21 November 2020.</p> <p>Bay of Fires Trail and Blue Tier Trail both now commence at the new carpark (Poimena) with the original Blue Tier Trail start has been reverted back to walking trail only under Parks and Wildlife control.</p> <p>Mountain Bike trails and affiliated infrastructure are under maintenance status by council staff.</p>
60%	→ Actions 4.3.3.6 Skills Track / Pump Track - Examine options to establish a skills / pump track in the St Helens area.: 100%	<p>The establishment of a Pump Track in St Helens has been prioritised highly as infrastructure that would enhance the experience of users and provide activation of the location with the financial gain to businesses.</p> <p>A document has been created to be used for funding opportunities at all levels of Government</p>
100%	→ Actions 4.3.3.7 St Helens MTB Network - Increase the engagement of the businesses and the community in the development and operation of the trails.: 100%	<p>The Collective AGM meeting has elected an Executive and General Committee who will proceed in developing the agenda and set goals and target that will focus on activation of the trails encouraging increased visitation to the region and with that a greater spend across the community.</p> <p>Business engagement in supporting the Trail network through the Trails Ambassador Program remains strong with two (2) new businesses joining the Program this year.</p>
100%	→ Actions 4.3.3.8 MTB Events - Identify ongoing opportunities for activation of the MTB Network by identifying Local / State / National / International events.: 100%	<p>The Dragon Trail MTB multi day race was held over 18 to 20 March 2021. Over 340 competitors competed in the event and was the first event to be held predominately on the St Helens MTB Network.</p> <p>The success of the event will ensure it is held again in 2022.</p> <p>The Collective has been established and will focus on identifying and attracting other events for the network.</p>
100%	→ Actions 4.3.3.9 Fingal to St Marys Trail - Develop a Master Plan for a rail trail between St Marys and Fingal.: 100%	<p>The Recreation Trails Strategy being developed between July - December 2021 will provide an overview of the opportunity that a project like this can deliver and determine the direction of the project.</p>
100%	→ Actions 4.3.3.10 St Marys Trail - Undertake a Feasibility Study for a walking / bike trail between Mt Nicholas and Elephant Pass subject to receipt of external funding.: 100%	<p>A review of this project will occur as part of the Recreation Trails Strategy currently being undertaken by TRC Tourism will determine the direction of this project.</p>
100%	→ Actions 4.3.3.11 MTB Network Operation - Develop and implement operational / maintenance plan for the MTB trail networks.: 100%	<p>The development of the operational plan is ongoing with improvements incorporated at regular review periods.</p>

50%	<p>↳ Actions 4.3.3.12 Recreational Trails Strategy - Develop a strategy encompassing walking and bike trails for the Break O'Day area.: 100%</p>	<p>Expression of Interest process undertaken to engage consultant to undertake the development of the Strategy. TRC Tourism have commenced the project late in the reporting year. Consultants will commence the project early in the 21/22 year by visiting the municipality; gathering information; interviewing key individuals across the region and undertaking site visits at key locations as part of the initial data collection and fact finding process.</p>
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SERVICES

Current Co...	Goal	Update
50%	<p>Strategy 5.1 Improve accessibility to a range of quality services and programs by advocating and pursuing for local delivery.: 30 to 100</p>	
100%	<p>↳ Key Focus Area 5.1.1 Health: Retain and expand local provision of disability, preventative, chronic and acute health care services including pursuing innovative healthcare delivery options.: 100%</p>	<p>Activity in this Area was generally focussed around Council supporting service delivery where required. Resolution of the situation with the old St Helens hospital continues to be a source of frustration which is unlikely to change for a significant period due to use of the site.</p>
100%	<p>↳ Actions 5.1.1.1 Local Services - Strengthen relations with Royal Flying Doctor Service (RFDS) to increase the number of services to be delivered within our community.: 100%</p>	<p>Royal Flying Doctor Service have been finalising arrangements with Primary Health Tasmania to continue the services that they deliver on the ground locally in Break O'Day post June, 2021 and they have further advised that it is their intention to still continue to work with Local Government in the delivery of health services.</p>
100%	<p>↳ Actions 5.1.1.2 Old St Helens Hospital - Lobby and work with the Department of Communities Tasmania to review the outcomes of the community engagement process and to determine the future use of this site.: 100%</p>	<p>Communities Tasmania have advised that the old Hospital at St Helens will continue to be used by Ochre Health as a Covid testing and vaccine centre until mid 2022. Communities Tasmania have further advised that they will re-engage with Council later in the year to talk through the ideas as to how the site could be used to benefit everyone.</p>
100%	<p>↳ Actions 5.1.1.3 Local Service Delivery - Works with the NGO's on the Mental Health Directory and to undertake a community wide survey to understand the needs of health service delivery within Break O'Day (BOD) along with identified gaps.: 100%</p>	<p>The Mental Health Directory is updated every 2 months and circulated widely throughout the Break O'Day Municipality. It is located on Council's website when an updated version is provided by the St Helens Neighbourhood House who have carriage of this project, as it falls under the Suicide Trial site currently. When the Suicide Trial site funding ends, the project will fall under the Mental Health Committee.</p>
100%	<p>↳ Actions 5.1.1.4 Doctors - Build on the relationship with OCHRE Health to ensure consistency of Medical Practitioners and service delivery.: 100%</p>	<p>Council staff continue to engage with Ochre Staff if and when we are asked to offer assistance in relation to community issues - for example allowing Ochre to utilise our facilities to provide drive through flu vaccination clinics.</p>
100%	<p>↳ Key Focus Area 5.1.2 Youth: 100%</p>	<p>Council continued to provide support to initiatives and activities relating to our Youth as opportunities arose. The emergence of the Youth Collective North East Coast during the year was a great step forward along with an increasing focus on youth receiving careers guidance and employment support.</p>

100%	<p>→ Actions 5.1.2.1 Local Government - Work with St Helens District High School (SHDHS) and St Marys District School (SMDS) with support of a video conferencing format, to guide them on the functions of Local Government and empower them to engage in workshops and Council Meetings.: 100%</p>	<p>2 young members from Youth Collective North East Coast (YCNECT) formally presented to the Break O'Day Councillors at the Council Workshop on Monday 7 June 2021.</p> <p>Both grade 9 students were from St Helens District High School. In 2020, Council approved to fund both to attend and participate in a Tasmanian Youth Leadership Camp.</p> <p>The feedback from both girls was around personal confidence and growth. They also emphasised their appreciation for Council's support of the funding for them to experience such a positive networking and empowering opportunity.</p> <p>Presenting to the Councillors on this day, supported by adults and Community Services Project officer also helped them to gain experience and understanding of how Local Government discuss and make decisions on behalf to the Break O'Day community.</p>
100%	<p>→ Actions 5.1.2.2 Work Experience - Support the development of a work experience program for young people through the Employment Partnership Project.: 100%</p>	<p>Break O'Day Employment Connect (BODEC) is progressing in this area, with one good news story being:</p> <p>A THRIVE student mentor and BODEC personnel connected with a disengaged high risk grade 11 student.</p> <p>Through essentially teaming up to become Career Coaches, the THRIVE mentor supported by the BO'DEC team, together the client has commenced job exploration and preparation including resume updating, job seeking and preparation support.</p> <p>Within a short period of time a local apprenticeship was secured.</p> <p>The Jobseeker Connector support it continuously provided to the employer, mentor and the job seeker client, working through the interview, work trial, application and sign on.</p> <p>This is a great example of the Break O'Day community working together and giving one of our at risk locals a real chance at gaining meaningful employment.</p> <p>BODEC are also partnering with the local schools to deliver Job Fairs for our students and young Jobseekers - OUR FUTURES JOB & EDUCATION FAIR</p>
50%	<p>Strategy 5.2 Work collaboratively to ensure services and service providers are coordinated and meeting the actual and changing needs of the community.: 30 to 100</p>	
100%	<p>→ Key Focus Area 5.2.1 Mental Health: Improve the mental health of our community through stability in service delivery and a holistic approach to the provision of services locally.: 100%</p>	<p>Activity in this area during the year focussed around Council providing support to NGOs and community members working actively in this space.</p>

100%	<p>→ Actions 5.2.1.1 THRIVE - Maintain working relationship with THRIVE and participate in their activities.: 100%</p>	<p>Council staff continue to work with other NGO's and community members in delivering services under THRIVE. Successes under this project are the Mentoring program where volunteers work with young people at the St Helens District High School and the Community Garden. Both these projects offer volunteers the opportunity to be part of the community whether it be through sharing their knowledge with our young people or growing vegetables for those who cannot afford same. Council supports the Community Garden by providing land at the St Helens Recreation Ground for this project to be developed further in conjunction with St Helens Neighbourhood House and community members.</p>
100%	<p>→ Actions 5.2.1.2 Suicide Prevention - Maintain involvement in the Suicide Prevention Trial and continue to work with the committee on delivering the programs for a further 12 months.: 100%</p>	<p>This project has developed a number of projects that will be sustainable after the funding expires in December, 2021. The Safe Cafe and Community Suicide Response Committee will continue to serve our community into the future. Eight trained crisis support volunteers are now trained to assist the families after the loss of someone close and the program has allowed the continued training of community members to become Community Champions.</p>
100%	<p>→ Key Focus Area 5.2.2 Education & Skills Training: Improve education and skills training opportunities and encourage greater personal development through delivery of programs locally which meet the needs of industry and the community. Implement outcomes of the BDO Report.: 100%</p>	<p>The primary focus on education and skills training occurred through Break O'Day Employment Connect. Discussions occurred with the Principal of the St Helens District High School regarding concerns with the lack of VET courses in 2021 and the operation of the Trade Training Centre. This is an increasing source of frustration.</p>

100%	<p>↳ Actions 5.2.2.1 Employment Partnership Project - Participate in the project being facilitated by the Fingal Valley Neighbourhood House (FVNH) including supporting the operations of the local steering committee.: 100%</p>	<p>Council continues to provide active support for this project through involvement of Council officers on the Steering Committee. The project officially commenced operation in September 2020 and from that time Break O'Day Employment Connect (BODEC) project is continually trending upward in terms of jobseekers actively engaged, resumes on file, successful matches for jobseekers to meaningful employment and job vacancies.</p> <p>Interestingly, the client database is showing nearly 80% of jobseekers who are not registered with Centrelink. The Steering Committee of BODEC assumed that the ceasing of Federally funded Jobkeeper may affect this percentage, but it has remained steady within our community. The main industries with vacancies since commencement are in the areas of Hospitality, cleaning and retail.</p> <p>The BODEC Project Team have organised a number of training courses to address local needs such as Traffic Management, Driver Operations Cert III, Coxswains and Mechanic, Cert III in Individual Care.</p> <p>Other activities include Our Futures Job & Education Fair which is being held over two days in two different locations in July 2021</p> <p>Barriers to local Employment this continues to be focussed on 2 main areas, being lack of available transport, childcare, including access to Vacation and School Holiday care for those aged from 11yrs and over. Currently this is limiting some parents to commit to seasonal work and after school hours.</p> <p>BODEC Steering Committee and Project Team will continue to work with local community to achieve project deliverables and support for jobseekers and employers in meaningful employment, whilst continually working with the Jobs Tasmania Unit in achieving the best model for delivering access to skills and workers local industry needs to continue to grow in the Break O'Day region.</p>
100%	<p>↳ Key Focus Area 5.2.3 Transport: Facilitate a range of transport options that support movement within and outside the Break O'Day area.: 100%</p>	<p>Transport barriers are becoming of increasing concern and something which the Break O'Day Employment Connect team are focussed on</p>
100%	<p>↳ Actions 5.2.3.1 Local Transport Network - Work with young people through the Employment Partnership Project to address transport barriers.: 100%</p>	<p>Transport has now been identified as a barrier to employment for Break O'Day within the Break O'Day Employment Connect (BODEC) project.</p> <p>BODEC Project team are also working with the local Taxi provider in trying to secure additional licensed Taxi drivers to support the most vulnerable members of our community.</p> <p>There have been some preliminary investigations performed for the potential for Uber to locate on the East Coast of Tasmania and in summary, there is not enough of a population to support the program.</p> <p>The Project team are also researching a ride share option that is delivered out of the South Eastern Employment hub.</p>

100%	<p>→ Actions 5.2.3.2 Transport Gap Analysis - Examine the outcomes of previous engagement activities and work with young people through the Employment Partnership Project to address transport barriers.: 100%</p>	<p>The transport barrier continues to be a focus of the Break O'Day Employment Connect project.</p>
100%	<p>→ Actions 5.2.3.3 Learner Driver Mentor Program - Recruit and train additional mentors to support the program.: 100%</p>	<p>Community Services have actively recruited and Inducted an additional 2 mentors, bringing the total to 5 for the 2020/2021 financial year.</p> <p>The increase in mentors has also been through word of mouth from the current active mentors and the personal value they get out of mentoring learners.</p> <p>One mentor is regularly taking learner at night and on weekends, which is a first for the program.</p> <p>Get In2 Gear appreciates the time and commitment it takes to volunteer for the program.</p>
50%	<p>Strategy 5.3 Ensure Council services support the betterment of the community while balancing statutory requirements with community and customer needs.: 30 to 100</p>	
100%	<p>↳ Key Focus Area 5.3.1 Service Delivery: Improvement: 100%</p>	<p>A number of service delivery improvements have been implemented in Development Services which will not only streamline processes but free up resources. Other improvements came through the 'Plain English' activities of the Communications Coordinator.</p>
100%	<p>→ Actions 5.3.1.1 Service Delivery Improvements - Review and implement business process improvements to existing planning and building processes with an aim to improving customer service delivery and timeframes for processing.: 100%</p>	<p>A significant review has been completed which has resulted in various procedural improvements including:</p> <ol style="list-style-type: none"> 1. Implementation of Electronic Signatures and Delegate approving system; 2. Implementation of Electronic Review of Correspondence; 3. Reduction of Hardcopy Paperwork and focus on Electronic Processing of all Correspondence and Approvals; 4. Implementation of Electronic Internal Referral Process for Development Applications
100%	<p>→ Actions 5.3.1.2 Development Information - Review and simplify information relating to undertaking development including Fact Sheets and Website information for re-occurring enquiries.: 100%</p>	<p>Process improvements have been a focus for Development Services staff, a substantial review have been completed and development of flows charts have been released. Further development of Fact Sheets and handout will be a continual focus in order to provide a increase in customer service delivery and decrease the amount of reoccurring enquiries experienced by Development Services Staff.</p>
100%	<p>→ Actions 5.3.1.3 Emergency Management Volunteers - Undertake training with people who have responded to Council's call out for volunteers with regard to emergency situations.: 100%</p>	<p>After the training session held by Red Cross, Council staff worked with Red Cross to increase their volunteer pool so they can be called upon if there is an incident in our municipality. Word of mouth or tapping people on the shoulders has made people more aware of what is needed during the time of an emergency and how much volunteers are relied upon to assist our community when in need. Closer to the fire season a we will ask people to register their interest in assisting Council if and when we have an emergency.</p>

100%

↳ **Actions 5.3.1.4 Municipal Emergency Management Plan - Review and adopt the Plan in line with the Tasmanian Emergency Management Plan.: 100%**

The Municipal Management Plan is currently under review with little changes required to update same. This is an ongoing process to ensure that we are in line with State Government plans.