



● Draft ● Not started ● On Track ● Behind ● Overdue ● Complete → Direct Alignment --- Indirect Alignment

BREAK O'DAY COUNCIL 2020 - 2021 PLAN
COMMUNITY

Current Co...	Goal	Update
47%	Strategy 1.1 Create an informed and involved community by developing channels of communication.: 30 to 100	
93%	→ Key Focus Area 1.1.1 Communication: Improve and develop communication processes that lead to the community feeling more informed and involved.	<p>A focus on 'Plain English' communication has been a focus over the last three months with the Communications Coordinator updating a number of outward facing documents. The Communications Coordinator has continued working with the Development Services team around plain English educational material around processes which has progressed well. This has included the development of flow charts and other material.</p> <p>A number of Community Surveys were initiated during the period to support the activities of the Works Department.</p> <p>Overall activity is progressing as planned in this Key Focus Area.</p>

75%

→ **Actions 1.1.1.1 Online Surveys - Increase the use of surveys in community consultation regarding Council activities including a focus on comparative information.: 100%**

The Communications Coordinator has been working with the Infrastructure and Development Services Manager to use surveys as a community engagement tool. Survey projects to date include:

- Whether residents would like Council to seal Franks and Morrison Street, Falmouth - Sent to Falmouth residents
- Location of Bike Racks in St Helens - sent to businesses
- Whether lighting should be installed at the St Marys Rec. Ground - Sent to User groups of the area
- Usage of Terrys Hill Road - sent to MTB shuttle operators

The Summer 2021 Business Survey was also sent out to businesses at the beginning of March

The use of surveys as a consultation tool is ongoing.

The implementation of the Community Engagement Strategy will provide more clarity around process in this space.

Surveys currently underway include:

- Business Survey collation August 2019 - 2020
- Business Survey collection of data - December 2020 - February 2021

Both the collation and the new surveys will be sent out in the first week of March

90%

→ **Actions 1.1.1.2 Plain English Communication - Develop a 'Plain English' approach to Council communications in line with the new Communications Guide.: 100%**

Over the last few months this activity has been stalled to an extent due to other priorities/workload and other staff availability. Activity this year has included:

- Re-writing the New Resident Letter
- Meeting with Managers to reinforce the guidelines for good, plain English language found in the BODC Communications Guide
- Working with Managers to re-draft outgoing correspondence in line with the Communications Guide
- Drafting Responsible Dog Ownership Flyer to be sent out with the the Dog registrations

The Communications Coordinator worked with the Customer Service team to redevelop the new resident letter and the New Resident Kit. The old letter no longer fitted with the values of Council or our Communications and Style Guide. The letter has now been rewritten so it is more welcoming as well as starts directing the audience to the BODC website for further information. This is an ongoing task.

100%

→ **Actions 1.1.1.3 Community Survey - Develop a community survey to determine the most effective methods of communication.: 100%**

During the Park Snack and Chat sessions and the survey used for these, the CC added in a question regarding what methods and media community members used to get Council information, This question found that digital methods, ie direct email and Facebook were the two best platforms for communicating with our community. The second part of the question asked respondents if they would like to added to our newsletter list, through this we gathered an additional approx. 100 email addresses to be added to the newsletter list. Now that we have this understanding the CC plans on reviewing the need for monthly newsletters in consideration of the fact that facebook has now become a major source of information.

100%

→ **Actions 1.1.1.4 Break O'Day Council (BODC) Website - Review and develop the BODC website for relevance and accessibility.: 100%**

This is an ongoing task. At the end of the financial year the Communications Coordinator will be checking all data has been uploaded and no old documentation remains in the media library.

Council's website has been reviewed and updated. Changes included:

- Making items alphabetical so they were easier to find
- Updating the Community Services page so that information was collated and easier to find
- Old files removed from the archive to ensure they could not be searched
- Departmental updates.

Remaining is the revision of the Planning and Building pages

100%	<ul style="list-style-type: none"> → Actions 1.1.1.5 Communication Activities - Review and improve the quality of outward Council communications ensuring consistency with the Communications Guide with particular reference to tone.: 100% 	The Communications Coordinator continues to work with various departments on their outward communication. The focus for this financial year will be working with both the Development Services and Works Departments on their communication methods.
0%	<ul style="list-style-type: none"> → Key Focus Area 1.1.1 Communication:Improve and develop communication processes that lead to the community feeling more informed and involved.: 100% 	
0%	<ul style="list-style-type: none"> → Actions 1.1.1.1 Online Surveys - Increase the use of surveys in community consultation regarding Council activities including a focus on comparative information.: 100%: 100% 	
0%	<ul style="list-style-type: none"> → Actions 1.1.1.3 Community Survey - Develop a community survey to determine the most effective methods of communication.: 100%: 100% 	
0%	<ul style="list-style-type: none"> → Actions 1.1.1.4 Break O'Day Council (BODC) Website - Review and develop the BODC website for relevance and accessibility.: 100%: 100% 	
0%	<ul style="list-style-type: none"> → Actions 1.1.1.2 Plain English Communication - Develop a 'Plain English' approach to Council communications in line with the new Communications Guide.: 100%: 100% 	
0%	<ul style="list-style-type: none"> → Actions 1.1.1.5 Communication Activities - Review and improve the quality of outward Council communications ensuring consistency with the Communications Guide with particular reference to tone.: 100%: 100% 	
38%	<p>Strategy 1.2 Build community capacity by creating opportunities for involvement or enjoyment that enable people to share their skills and knowledge.: 30 to 100</p>	
0%	<ul style="list-style-type: none"> → Key Focus Area 1.2.1 Events and Activities:Creates a culture of volunteering and support to enable vibrant and sustainable events, activities and community groups: 100%: 100% 	
0%	<ul style="list-style-type: none"> → Actions 1.2.1.1 Increasing Volunteers - Work with community groups and interested parties to hold activities in our Municipality focused on strengthening and increasing our volunteer base.: 100%: 100% 	
0%	<ul style="list-style-type: none"> → Actions 1.2.1.2 Event Capacity Building - Assist community groups with event planning through mentoring, supporting and facilitating a pathway for event planning.: 100%: 100% 	

0%	<p>→ Actions 1.2.1.3 Community Event Support - Work with event organisers to strengthen their capacity to deliver events including events cancelled due to COVID-19 by supporting them through planning for the future events including Public Health requirements.: 100%: 100%</p>	
0%	<p>→ Actions 1.2.1.4 Event Attraction - Work with event organisers and organisations to develop and attract new events to the area.: 100%: 100%</p>	
77%	<p>→ Key Focus Area 1.2.1 Events and Activities:Creates a culture of volunteering and support to enable vibrant and sustainable events, activities and community groups: 100%</p>	<p>Even though Covid is still impacting on some events within our community, Dragon Trail 2021 went ahead utilising a number of volunteers who assisted in set up or provided food for the many riders who were part of the event. The forthcoming Pyengana Easter Competition will also utilise a number of new volunteers assisting with events. Council staff are continuing to work with event organisers to work through Covid restrictions to ensure that they have support and connect them to volunteering organisations to assist with their events</p>
79%	<p>→ Actions 1.2.1.1 Increasing Volunteers - Work with community groups and interested parties to hold activities in our Municipality focused on strengthening and increasing our volunteer base.: 100%</p>	<p>Community Services Project Officer and Manager, Community Services attended a Local Government Professionals forum where Volunteering Tasmania presented trends for volunteers in Tasmania 2019 (pre COVID-19). It is evident that Volunteers in Tasmania (post COVID-19) have re-assessed their personal lives and the reasons they are now choosing to volunteer, which are generally more values and outcome based. Volunteers now prefer to volunteer for organisations and community groups/events where they feel they are helping people or achieving outcomes and mentoring individuals, rather than attending meetings.</p> <p>Locally, the Dragon Trail MTB event relied on Council Officers to source local volunteers for the event. There were 12 volunteers sourced for the duration of the event with various supporting roles. There will be an ongoing requirement for an increase in local volunteers on an annual basis with the Dragon Trail MTB event.</p>
79%	<p>→ Actions 1.2.1.2 Event Capacity Building - Assist community groups with event planning through mentoring, supporting and facilitating a pathway for event planning.: 100%</p>	<p>Dragon Trail MTB was held 18-20 March 2021 with 308 competitors and was a huge success. Council is currently undertaking an event review period with GEOCENTRIC Outdoors and Tasmania Police. There is also currently an economic impact survey being completed.</p> <p>Ten Days on Island had 180 attendees over two days where Portland Memorial Hall, St Helens was transformed into a portal blending present and past through this live multimedia event. Van Diemen's Fiddles performed, who are three of lutruwita/ Tasmania's finest musicians – Julia Fredersdorff, Emily Sheppard and Rachel Meyers. They made music inspired by dances, stories, people and the land, alongside electronics and visuals from Mac40Media's Caleb Miller. This world premiere was curated in response to the communities of St Helens and its surrounds.</p>
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70%	↳ Actions 1.2.1.4 Event Attraction - Work with event organisers and organisations to develop and attract new events to the area.: 100%	Council staff are continuing to work with external event organisers, an example of this was the new format for the Pyengana Easter Competition. This event had been held on a small scale but with a new organiser, numbers attending were a lot higher than previous years. Council staff assisted the organiser with planning and completion documentation due to Covid.
29%	Strategy 1.3 Foster and support leadership within the community to share the responsibility for securing the future we desire.: 30 to 100	
58%	↳ Key Focus Area 1.3.1 Community and Council Collaboration: Work within a community engagement framework which defines the relationship between the community and Council in decision making and project delivery.: 100%	The primary activity in this area is completion of the Community engagement Framework, as noted in the updates this is dependent on greater clarification in relation to future Local government Act requirements. In the meantime Council continues to refine and undertake engagement activities. Communication in relation to Township Plans is ongoing with a further update due during the forthcoming period.
75%	↳ Actions 1.3.1.1 Community Engagement Framework - Based on feedback received and involving community consultation, develop and adopt a Community Engagement Framework to support Council activities.: 100%	The Community Engagement Framework has been drafted and has been placed on hold until the Local Government Act Review has been completed as will contain guidelines on the content required in Community Engagement Frameworks.
35%	↳ Actions 1.3.1.2 Framework Integration - Embed the Community Engagement Framework within Council activities.: 100%	We are still waiting on the findings from the recent Local Government Review. Once these findings have been published, we will be able to finalise this document in line with the findings from this review
76%	↳ Actions 1.3.1.3 Local Township Plans - Develop and review Township Plans; ensure items listed are considered in future budget decisions or source grant funding; report back on a six (6) monthly basis to communities on Township Plan progress.: 100%	Updates in relation to progress of actions listed in the Township Plans have been requested from relevant Council officers in line with the term of the current Township Plans. Once those updates have been provided, Township Plans will be updated and available for community members by June 2021. An update was provided in relation to Township Plans in the late part of 2020.
45%	↳ Actions 1.3.1.4 Arts & Cultural Strategy - Work with the Bay of Fires Arts Committee to review the Strategy and reflect changes in an update of the document.: 100%	A request to meet with members of the committee has not as yet been actioned by the members of the Bay of Fires Arts committee. Council staff will continue to try and work with the Bay of Fires Arts Committee to develop a strategy in line with current and future ideas.
0%	↳ Key Focus Area 1.3.1 Community and Council Collaboration: Work within a community engagement framework which defines the relationship between the community and Council in decision making and project delivery.: 100%: 100%	
0%	↳ Actions 1.3.1.2 Framework Integration - Embed the Community Engagement Framework within Council activities.: 100%: 100%	
0%	↳ Actions 1.3.1.3 Local Township Plans - Develop and review Township Plans; ensure items listed are considered in future budget decisions or source grant funding; report back on a six (6) monthly basis to communities on Township Plan progress.: 100%: 100%	

0%	→ Actions 1.3.1.1 Community Engagement Framework - Based on feedback received and involving community consultation, develop and adopt a Community Engagement Framework to support Council activities.: 100%: 100%	
0%	→ Actions 1.3.1.4 Arts & Cultural Strategy - Work with the Bay of Fires Arts Committee to review the Strategy and reflect changes in an update of the document.: 100%: 100%	
0%	Strategy 1.4 Foster a range of community facilities and programs which strengthen the capacity, wellbeing and cultural identity of our community.: 30 to 100	
0%	→ Key Focus Area 1.4.1 Community and Council Collaboration: Work within a community engagement framework which defines the relationship between the community and Council in decision making and project delivery.	
75%	→ Actions 1.4.1.1 Implementation of the Break O'Day Community Wellbeing Pilot Project	Implementation of the Community Wellbeing Project commenced during this period. Key activities have included finalisation of arrangements relating to delivery of the Wellbeing Certificate and the process for community members to participate in the project. Following an Expression of Interest process, 30 members were selected with the first Workshop occurring on Saturday 20/3/2021.
0%	→ Key Focus Area 1.4.1 Community and Council Collaboration: Work within a community engagement framework which defines the relationship between the community and Council in decision making and project delivery.: 100%	
0%	→ Actions 1.4.1.1 Implementation of the Break O'Day Community Wellbeing Pilot Project: 100%	

ECONOMY

Current Co...	Goal	Update
37%	Strategy 2.1 Develop and highlight opportunities which exist and can be realised in a manner that respects the natural environment and lifestyle of the Break O'Day area.: 30 to 100	
69%	→ Key Focus Area 2.1.1 Opportunities: Prepare and maintain an economic prospectus which details opportunities; infrastructure and land availability; and local resources.: 100%	Activity in this Area has generally been focussed on responding to opportunities and activities which relate to the work of other organisations and whilst the Economic Development Officer role has been vacant we have still been making progress in this area. Completion and publication of the Prospectus has been important achievement. The focus on understanding Break O'Day population challenges is now underway with a workshop presentation planned for June 2021.
100%	→ Actions 2.1.1.1 Economic Prospectus - Promote availability of the Economic Prospectus and maintain relevance as additional or updated information becomes available.: 100%	The Prospectus is now complete and has been uploaded to our website. Availability has been promoted to key stakeholders and State Government agencies.

75%	→ Actions 2.1.1.2 Irrigation Projects - Support the investigations by Tas Irrigation for construction of infrastructure servicing the eastern end of the Fingal Valley.: 100%	Council participation in this project is ongoing with the General Manager attending the public launch of the proposed project at Avoca on 18/9/2020 which outlined the nature of the project. Option for a briefing to Councillors will be considered once the project progresses to the next stage of commitment to proceed. Project involves the establishment of a large dam north of Fingal off the Fingal- Mathinna valley with transmission via streams to cover the area through to Epping Forest.
0%	→ Actions 2.1.1.3 Agriculture Opportunities - Research and examine potential opportunities to develop agriculture and horticulture within the Break O'Day Council area with a particular focus on the Fingal Valley.: 100%	No activity at this stage, linked to Irrigation project
75%	→ Actions 2.1.1.4 Circular Economy - Participate in projects focused on developing the Circular Economy at the regional and local level.: 100%	Council is actively participating in the Aspire Circular Economy project being facilitated through NTDC. Local businesses are being referred to the ASPIRE project or in the situation where there is a substantial opportunity they are being referred to NTDC. Council continues to focus on integrating its recycling activities where possible in circular economy initiatives.
75%	→ Actions 2.1.1.5 Population Strategy - Provide funding support and participate in the regional approach being delivered by Northern Tasmania Development Corporation (NTDC):. 100%	Participation in NTDC Population Attraction program continues with the GM participating in meetings of the working group. Population attraction is linked to the Northern Tas jobs project which is a key part of attracting people to the State. Break O'Day Employment Connect project will feed into this project as well. Contact made with Demographer, Lisa Denny and tentative workshop for early June for Councillors and staff.
75%	→ Actions 2.1.1.6 Growing the Population - Work with UTAs, Institute for the Study of Social Change to develop a clear understanding of the Break O'Day (BOD) situation and potential strategies Council can focus on to meet the challenges of population change.: 100%	<p>Following contact being made with the Institute of Social Change and Lisa Denny who is a demographer previously working with UTAs, it has been decided to work with Lisa Denny on this project focussed on developing a greater understanding of the situation regarding our population. The focus is on:</p> <ul style="list-style-type: none"> · Discussion about the Silver and White Economies and how we might address this · Impact on and potential changes in Infrastructure and Services we deliver · Potential impact of Covid · Strategies to address population decline · Opportunities which may exist for us. <p>Due to existing commitments it is likely that a workshop will not occur until June 2021</p>
75%	→ Actions 2.1.1.7 Aged Housing - Pursue investment in construction of Independent Living Units in the area.: 100%	No direct action at this stage. Monitoring the situation regarding Council land at Annie Street and what opportunity may exist as this land is developed.
75%	→ Actions 2.1.1.8 Public Housing - Lobby and work with the State Government and housing providers to build new public housing.: 100%	No direct action at this stage. Council is aware of project being pursued by Centacare Evolve housing in relation to affordable housing
80%	→ Key Focus Area 2.1.2 Tourism: Broadening, lengthening and improving the visitor experience through development of attractions and activities; promotion and signage; and great customer service.: 100%	<p>A broad range of activities is underway in this Area which reflects the important role that Tourism plays in the Break O'Day area. Sound progress is being made on the majority of the activities with the exception of the review of visitor information provision. Council officers continue to push this with East Coast Tasmania Tourism though it is unlikely that we will see an outcome in the current reporting year.</p> <p>Commencement of the Bay of Fires Master Plan process has occurred and this will be a major focus during the balance of this year through to the end of 2021.</p>
50%	→ Actions 2.1.2.1 Visitor Information Provision - Work with East Coast Tasmania Tourism (ECTT) to strategically review the provision of visitor information services on the East Coast.: 100%	Progress with this matter continues to be a source of some frustration due to the reliance on Tasmanian Government strategy for visitor information provision and need for East Coast Tasmania Tourism (ECTT) to provide leadership. BODC have included the item as a KPI within the Memorandum of Understanding with ECTT. In the first part of the year, discussions with ECTT have centered on a solution being brought into place to address the situation with Glamorgan-Spring Bay Council closing Visitor Information Centres. Tourism Tasmania engaged consultants to undertake an analysis and to develop a solution.

100%	<p>→ Actions 2.1.2.2 Marketing - Develop a winter marketing strategy for the area which aligns with Tourism Tasmania and East Coast Tasmania Tourism (ECTT) activities.: 100%</p>	<p>Communications coordinator has been working with the Chamber of Commerce on implementing a winter TV campaign that uses the idea and footage from the Top Tassie Town Campaign.</p> <p>They also continue to work with East Coast Tourism Tasmania and Tourism Tasmania in identifying topics and campaigns for promotion through their channels.</p> <p>Both East Coast Tasmania Tourism and Tourism Tasmania have their own winter campaigns running that promote our region. The Communications Coordinator has been keeping abreast of these and looking for ways to leverage off of these.</p> <p>The Communications Coordinator has also been working on more promotion of the MTB trails in winter to continue growing our winter market in order to flatten the trough our local businesses experience at this time of the year.</p> <p>The local Destination Action Plan group and the Bay of Fires Winter Arts Festival is also being supported by Council both in funding and resourcing to enhance the Winter Arts Festival.</p>
91%	<p>→ Actions 2.1.2.3 Mountain Bike (MTB) Data - Collate Tourism data to develop a report on the impact that the MTB trails are having and identify gaps.: 100%</p>	<p>We have just sent out our Summer visitation survey to businesses. This year there has been a slow take up so the Communications Coordinator is working through ways that we could increase this.</p> <p>We have also asked the Dragon Trail organisers to add some questions to their event survey regarding the trails and look forward to seeing this information back.</p> <p>Next financial year the MTB specific survey will be revisited in terms of delivery.</p> <p>The Business Survey for the winter months has just been collated and includes a comparison year on year.</p> <p>The summer survey will be sent out at the end of February to our business data base and will include key findings and a copy of the winter data.</p> <p>The New resident survey has been sent to 532 people and has returns 148 surveys. The data to date reveals:</p> <ul style="list-style-type: none"> • 59% of people moving to the area are from Tasmania • Around 50% of people move to our area for lifestyle • The majority of people moving to our area are over the age of 45 • 51% have bought their property as a residence • 27% were influenced by the MTB trails to move here
63%	<p>→ Actions 2.1.2.4 Bay of Fires Master Plan - Liaise with the State Government and other stakeholders to develop a Master Plan for the Bay of Fires area.: 100%</p>	<p>Invitations have been sent to identified Steering Group Committee members. Expressions of interest have been called for 2 community members, a local environmental group member. We have also requested a local indigenous person to be part of the Steering Committee as well. Once positions are filled, a member will be set up. A chair has been appointed, that being Annette Hughes</p>
92%	<p>→ Actions 2.1.2.5 Visitor Information Sites - Redevelop information for tourism sites.: 100%</p>	<p>Information has been developed for the three sites, Scamander, Fingal and St Marys.</p> <p>This is now with a graphic designer. One hurdle that we have hit is the lack of photography available in the Valley area. The Communications Coordinator is working this through addressing this with East Coast Tourism.</p> <p>Updated Information for the static visitor information sites is currently in development. The Communications Coordinator is working with East Coast Tasmania Tourism to ensure the information at each site is consistent with messaging that they have been promoting.</p>
64%	<p>→ Actions 2.1.2.6 Fingal Valley Tourism - Support Fingal Valley Community groups to undertake tourism activities and projects.: 100%</p>	<p>Expressions of interest have been called from organisations to develop a Recreational Trails Strategy. As part of this process, communities will be consulted as to how they see recreational spaces developed and what they will look like.</p>
100%	<p>→ Actions 2.1.2.7 St Helens Destination Action Plan (DAP) - Review involvement with the DAP Committee.: 100%</p>	<p>Support for the St Helens Destination Action Plan (DAP) committee has been provided during the initial part of the year and at the October DAP meeting the Communications Coordinator stood down as Scribe for the group and reiterated the need for Council to support and facilitate rather than lead the group. The October meeting was a positive meeting that saw 12 new members at the table bringing fresh ideas and renewed enthusiasm The group has been stepping up in recent months and they are currently working closely with the Bay of Fires Winter Arts Festival committee in order to help them grow their annual event.</p>

0%	→ Key Focus Area 2.1.1 Opportunities:Prepare and maintain an economic prospectus which details opportunities; infrastructure and land availability; and local resources.: 100%: 100%
0%	→ Actions 2.1.1.7 Aged Housing - Pursue investment in construction of Independent Living Units in the area.: 100%: 100%
0%	→ Actions 2.1.1.2 Irrigation Projects - Support the investigations by Tas Irrigation for construction of infrastructure servicing the eastern end of the Fingal Valley.: 100%: 100%
0%	→ Actions 2.1.1.6 Growing the Population - Work with UTas, Institute for the Study of Social Change to develop a clear understanding of the Break O'Day (BOD) situation and potential strategies Council can focus on to meet the challenges of population change.: 100%: 100%
0%	→ Actions 2.1.1.5 Population Strategy - Provide funding support and participate in the regional approach being delivered by Northern Tasmania Development Corporation (NTDC):. 100%: 100%
0%	→ Actions 2.1.1.3 Agriculture Opportunities - Research and examine potential opportunities to develop agriculture and horticulture within the Break O'Day Council area with a particular focus on the Fingal Valley.: 100%: 100%
0%	→ Actions 2.1.1.4 Circular Economy - Participate in projects focused on developing the Circular Economy at the regional and local level.: 100%: 100%
0%	→ Actions 2.1.1.8 Public Housing - Lobby and work with the State Government and housing providers to build new public housing.: 100%: 100%
0%	→ Actions 2.1.1.1 Economic Prospectus - Promote availability of the Economic Prospectus and maintain relevance as additional or updated information becomes available.: 100%: 100%
0%	→ Key Focus Area 2.1.2 Tourism:Broadening, lengthening and improving the visitor experience through development of attractand activities; promotion and signage; and great customer service.: 100%: 100%

0%	→ Actions 2.1.2.4 Bay of Fires Master Plan - Liaise with the State Government and other stakeholders to develop a Master Plan for the Bay of Fires area.: 100%: 100%
0%	→ Actions 2.1.2.1 Visitor Information Provision - Work with East Coast Tasmania Tourism (ECTT) to strategically review the provision of visitor information services on the East Coast.: 100%: 100%
0%	→ Actions 2.1.2.2 Marketing - Develop a winter marketing strategy for the area which aligns with Tourism Tasmania and East Coast Tasmania Tourism (ECTT) activities.: 100%: 100%
0%	→ Actions 2.1.2.3 Mountain Bike (MTB) Data - Collate Tourism data to develop a report on the impact that the MTB trails are having and identify gaps.: 100%: 100%
0%	→ Actions 2.1.2.6 Fingal Valley Tourism - Support Fingal Valley Community groups to undertake tourism activities and projects.: 100%: 100%
0%	→ Actions 2.1.2.7 St Helens Destination Action Plan (DAP) - Review involvement with the DAP Committee.: 100%: 100%
0%	→ Actions 2.1.2.5 Visitor Information Sites - Redevelop information for tourism sites.: 100%: 100%
0%	Strategy 2.2 Provision of relevant training and skills development programs to create a workforce for the future that meets the changing needs of business.: 30 to 100
0%	→ Key Focus Area 2.2.1 Employment: Create a variety of jobs that will reduce the seasonality of the local economy and provide ample opportunities for youth to remain in the area.: 100%: 100%
0%	→ Actions 2.2.1.3 Jobs Action Package - Participate actively in the project being facilitated by the Fingal Valley Neighbourhood House (FVNH) which focuses on addressing barriers to employment.: 100%: 100%
0%	→ Actions 2.2.1.1 Economic Development Assistance - Provide direct support for new and existing businesses wishing to establish or expand activities.: 100%: 100%

0%	→ Actions 2.2.1.4 Business Opportunities - Research and examine opportunities that could create jobs in Break O'Day (BOD):. 100%: 100%	
0%	→ Actions 2.2.1.2 Business Enterprise Centre (BEC) - Support the activities of the BEC with a focus on business start-ups and expansion of existing businesses.: 100%: 100%	
57%	→ Key Focus Area 2.2.1 Employment: Create a variety of jobs that will reduce the seasonality of the local economy and provide ample opportunities for youth to remain in the area.: 100%	Solid progress is being made in this area with the Break O'Day Employment Connect project proving to be very successful in unlocking and facilitating employment opportunities in the Break O'Day area. Business support is another key related area with Council continuing to provide support in a number of areas. Due to resourcing availability researching and examining opportunities to create jobs in Break O'Day in a proactive manner has not been progressing as planned.
75%	→ Actions 2.2.1.1 Economic Development Assistance - Provide direct support for new and existing businesses wishing to establish or expand activities.: 100%	Assistance to new and existing businesses is ongoing through Council officers pending recruitment of a new Economic Development Officer as well as the Break O'Day Business Enterprise Centre. Additional support was provided to existing businesses through the Care Call activities which occurred as part of Council's response to COVID 19. The St Helens VIC has been offering assistance to businesses to list on the Australian Tourism Data Warehouse.
75%	→ Actions 2.2.1.2 Business Enterprise Centre (BEC) - Support the activities of the BEC with a focus on business start-ups and expansion of existing businesses.: 100%	Ongoing support is being provided to the Business Enterprise Centre through referrals to the BEC and assisting their clients with information. BEC will provide a presentation to Council in March 2021 regarding activities and to secure ongoing support.
79%	→ Actions 2.2.1.3 Jobs Action Package - Participate actively in the project being facilitated by the Fingal Valley Neighbourhood House FVNH) which focuses on addressing barriers to employment.: 100%	<p>Project Team: The Break O'Day Employment Connect (BODEC) project team attended the UTAS funded Project review for 'Informing Key Influencers: Education and Career Pathway Choices'. The project has been running for 18 months (extended from the initial 12 months because of the COVID restrictions) and Council's Community Services Project Officer is on the local Working Party, along with 7 other locally identified 'Key Influencers'.</p> <p>The findings that were presented were that there is an identified need for Careers Expo type events to be held, where young people and their parents can attend to learn about potential pathways and supports that are available for accessing higher education.</p> <p>Job Seekers - There has been an increase in profession and experienced jobseekers walking into the BODEC office seeking employment locally. Over a third of the Jobseekers have been successfully matched to valuable employment.</p> <p>90% of Jobseekers are not registered with Centrelink and therefore now able to access local information on what is available for employment.</p> <p>Training - The Project team are actively seeking training solutions to fit local need and on an individual basis. They have secured training for Equine Husbandry, Traffic Control, Retail Cert III and Sport and Recreation Certificate III. All are now permanently employed with businesses in the specified industries.</p> <p>Key Barriers to Employment - It has been identified throughout both the project planning and delivery phases that the two main barriers to employment are lack of available childcare and very limited transport options.</p> <p>The Project team are currently working closely with local Childcare providers to try and promote Family Day Care education on training and promoting within the Break O'Day community.</p>
0%	→ Actions 2.2.1.4 Business Opportunities - Research and examine opportunities that could create jobs in Break O'Day (BOD):. 100%	No direct activity in this area during the period
43%	Strategy 2.3 Create a positive brand which draws on the attractiveness of the area and lifestyle to entice people and businesses to live and work in Break O'Day.: 30 to 100	

0%	→ Key Focus Area 2.3.1 Brand Development: Undertake and identify opportunities to develop a positive brand for Break O'Day Council and the area.: 100%: 100%	
86%	→ Key Focus Area 2.3.1 Brand Development: Undertake and identify opportunities to develop a positive brand for Break O'Day Council and the area.: 100%	Brand development for our region has been extremely positive and is reflected in visitation data collated as part of the Business Surveys. The Communications Coordinator worked with the Break O'Day Chamber of Commerce to develop St Helens as our Tassie's Top Tourism Town entry which we won. This has resulted in significant marketing of our area through the Spirit of Tasmania's networks. We will not see the benefits of this however until borders fully re-open. Marketing of the St Helens MTB trails has also resulted in a significant increase in visitation to the trails. Most recently Tourism Tasmania has funded FLOW MTB to develop two videos on our trails which will reach tens of thousands of viewers through FLOW's Channels. The Trails have also featured in numerous publications including Australian Mountain Bike, Revolution and MTB Australia magazines
0%	Strategy 2.4 Support and encourage innovation and growth in the economy through local leadership; infrastructure provision; support services and customer focused service delivery.: 30 to 100	
75%	→ Key Focus Area 2.4.1 Support: Integrate and simplify processes and services to facilitate the development and growth of businesses.: 100%	Improvements in this area of service delivery are closely linked to a major State Government project, iPLAN and as such we have no control over progress. It is anticipated it will come on line this reporting year.
75%	→ Actions 2.4.1.1 I-PLAN - Participate with the State Government I-PLAN project to enable online development queries and online submission of development applications. Result - simplified Council processes and integration with I-PLAN.: 100%	Meeting held with State Government Representatives on 23rd July 2020 who provided an update and confirmed that trial platform is planned to be ready early 2021. Council staff have prepared Flow Charts for Approval Processes which are currently in Draft Format and soon to be Implemented.
75%	→ Actions 2.4.1.2 Business Community Leadership - Support the development of strong leadership in the community to facilitate overall development and growth.: 100%	Focus has been on supporting the Break O'Day Chamber of Commerce and Tourism as well as encouraging the growth of the St Helens Destination Action Plan Committee
0%	→ Key Focus Area 2.4.1 Support: Integrate and simplify processes and services to facilitate the development and growth of businesses.: 100%: 100%	
0%	→ Actions 2.4.1.1 I-PLAN - Participate with the State Government I-PLAN project to enable online development queries and online submission of development applications. Result - simplified Council processes and integration with I-PLAN.: 100%: 100%	
0%	→ Actions 2.4.1.2 Business Community Leadership - Support the development of strong leadership in the community to facilitate overall development and growth.: 100%: 100%	

ENVIRONMENT

Current Co...	Goal	Update
34%	Strategy 3.1 Ensure the necessary regulations and information is in place to enable appropriate use and address inappropriate actions.: 30 to 100	

0%	→ Key Focus Area 3.1.1 Appropriate Development: Encourage sensible and sustainable development through sound land use planning, building and design.: 100%: 100%	
0%	→ Actions 3.1.1.3 Tasmanian Planning Scheme - Work with the Tasmanian Planning Commission regarding approval of the Local Provisions Schedule (LPS) which have been developed.: 100%: 100%	
0%	→ Actions 3.1.1.5 Climate Change Action - Secure financial and human resources for priorities in the Break O'Day Climate Change Action Plan 2020.: 100%: 100%	
0%	→ Actions 3.1.1.1 Communication Improvements - Increase communication with local industry to continue to build an understanding of the critical changes in land use planning and other Development Services activities.: 100%: 100%	
0%	→ Actions 3.1.1.4 Strategic Land Use Review - Commence review of strategic land use strategy with focus on population, township expansion and industrial land availability.: 100%: 100%	
0%	→ Actions 3.1.1.2 Regional Land Use Strategy - Actively participate in and support the review of the Northern Tasmania Regional Land Use Strategy.: 100%: 100%	
67%	→ Key Focus Area 3.1.1 Appropriate Development: Encourage sensible and sustainable development through sound land use planning, building and design.: 100%	Work in this area continues to progress steadily and generally relates to more strategic level work relating to the Break O'Day Planning Scheme and related documents. Due to the reliance on other agencies and stakeholders we dont have a high degree of control over timeframes. It is anticipated that some of this work will flow through into the next reporting year given the nature of the work and involvement of other parties.
60%	→ Actions 3.1.1.1 Communication Improvements - Increase communication with local industry to continue to build an understanding of the critical changes in land use planning and other Development Services activities.: 100%	Agenda for the training forums have now been developed. Council staff have prioritised working on some Fact Sheets for Frequently asked questions which will for part of our presentations to industry. Once these are finalised dates will be scheduled for these information sessions to take place.
75%	→ Actions 3.1.1.2 Regional Land Use Strategy - Actively participate in and support the review of the Northern Tasmania Regional Land Use Strategy.: 100%	Council officers have been actively involved in the Text Amendments to the Regional Land Use Strategy being coordinated through the northern region Planners which has been submitted to the Planning Commission. A review of Councils strategic planning documents remains high priority which will feed into Stage 2 - Mapping Amendments to the Regional Land Use Strategy. A Brief for this project is close to finalisation.
75%	→ Actions 3.1.1.3 Tasmanian Planning Scheme - Work with the Tasmanian Planning Commission regarding approval of the Local Provisions Schedule (LPS) which have been developed.: 100%	The further information required by the Tasmanian Planning Scheme has been a significant body of work, this is now being finalised by Councils Consultant - GHD. The time taken to prepare the submission to the TPC has been disrupted due to GHD availability as well as the Senior Planner Vacancy.

75%	→ Actions 3.1.1.4 Strategic Land Use Review - Commence review of strategic land use strategy with focus on population, township expansion and industrial land availability.: 100%	Final Brief Completed - Preparing document for sending to Select Consultants
50%	→ Actions 3.1.1.5 Climate Change Action - Secure financial and human resources for priorities in the Break O'Day Climate Change Action Plan 2020.: 100%	Councillor Working Group priority to review 2013 MMP risk assessments. Funding opportunities to implement Council's Climate Change Action Plan 2020 continue to be sought.
39%	Strategy 3.2 Increase the community's awareness of the natural environment, the pressures it faces and actions we can take to sustain it and what it provides.: 30 to 100	
0%	→ Key Focus Area 3.2.1 Enjoying our Environment: Provide opportunities to access and learn more about our environment and the ways it can be enjoyed in a sustainable manner.: 100%: 100%	
0%	→ Actions 3.2.1.1 Community Activation - Undertake activities which increase awareness and participation in Natural Resource Management and recognition of achievements.: 100%: 100%	
0%	→ Actions 3.2.1.2 Waste Reduction - Undertake community education and activities focused on waste reduction and minimisation.: 100%: 100%	
79%	→ Key Focus Area 3.2.1 Enjoying our Environment: Provide opportunities to access and learn more about our environment and the ways it can be enjoyed in a sustainable manner.: 100%	Good progress continues to be made raising environmental awareness and appreciation of the environment. This is occurring across issue areas such as waste reduction, weed and pest threats, climate change and more, and in collaboration with Tasmanian Government and other stakeholders.
83%	→ Actions 3.2.1.1 Community Activation - Undertake activities which increase awareness and participation in Natural Resource Management and recognition of achievements.: 100%	Community and landholders continue to be provided with information and advice on natural values, issues and their management, such as European wasps, weeds, threatened species and river and flood management. 'Velvet Worm NRM Action Awards' are being offered to recognize the community's contributions, particularly the youth of Break O'Day.
75%	→ Actions 3.2.1.2 Waste Reduction - Undertake community education and activities focused on waste reduction and minimisation.: 100%	<p>A focus on waste reduction is a key part of Council activities in a number of areas:</p> <ul style="list-style-type: none"> · A full page advert in the Local Break O'Day Directory which features what CAN go in your recycle bin as well as WTS open hours · Campaign of KNOW YOUR WASTE posts were featured on our Facebook page over the Dec-January period - These posts pointed back to our website and waste info as well as the Recycle Coach App. <p>After this campaign we have seen an increase in users of the App.</p> <p>Primary school students at St Helens District High School have written asking us to:</p> <ol style="list-style-type: none"> 1. Replace the yellow lids of their general waste bins with Red lids, and 2. Introduce recycling to the the school, <p>The education campaign at the school will ensure that students understand the "Good Sort" message and the importance of not contaminating recycling. The overall goal from Council's perspective will be to empower the students to educate their parents and grandparents around this messaging.</p>
25%	Strategy 3.3 Undertake and support activities which restore, protect and access the natural environment which enables us to care for, celebrate and enjoy it.: 30 to 100	

0%	→ Key Focus Area 3.3.1 Land Management: Develop the financial and human resources to undertake projects and activities which address environmental issues such as weeds and land degradation.: 100%: 100%	
0%	→ Actions 3.3.1.6 Urban Green Infrastructure - Develop a street guide and survey further "Green Infrastructure" issues and opportunities (ie St Marys as the first township).: 100%: 100%	
0%	→ Actions 3.3.1.2 Activity and Condition Review - Investigate soil and water management performance by works and land development projects to identify planning and management improvements.: 100%: 100%	
0%	→ Actions 3.3.1.1 Land Management Activities - Secure financial and human resources for projects to rehabilitate degraded land and sustain soil productivity.: 100%: 100%	
0%	→ Actions 3.3.1.3 Weed Action Plan - Implement activities within the plan including control measures; education and compliance.: 100%: 100%	
0%	→ Actions 3.3.1.4 Best Practice Activities - Facilitate weed, pest and disease hygiene protocols and best practice in Council operations and promote benefits in industry.: 100%: 100%	
0%	→ Actions 3.3.1.5 Dog Management Policy - Secure a formal cooperative dog management arrangement with Parks and Wildlife Services.: 100%: 100%	
50%	→ Key Focus Area 3.3.1 Land Management: Develop the financial and human resources to undertake projects and activities which address environmental issues such as weeds and land degradation.: 100%	Good progress continues to be made in this area with a range of activities for weed management, implementing Dog Policy and securing resources for land management priorities.
80%	→ Actions 3.3.1.1 Land Management Activities - Secure financial and human resources for projects to rehabilitate degraded land and sustain soil productivity.: 100%	An extension of the Break O'Day Drought Weeds project is being planned to provide further support to the farming sector. New funding opportunities continue to be monitored and landholders referred to opportunities such as TFGA Landcare Action Grants Program, Weed Action Fund large grants. Projects for Weed Action Fund grants are being developed.
15%	→ Actions 3.3.1.2 Activity and Condition Review - Investigate soil and water management performance by works and land development projects to identify planning and management improvements.: 100%	Development and works cases still to be identified to establish baselines for planned soil and water management, for future action to assess outcomes and issues after commissioning and initial use stages.
73%	→ Actions 3.3.1.3 Weed Action Plan - Implement activities within the plan including control measures; education and compliance.: 100%	Weeds are being controlled on Council's properties, such as Spanish heath and burgan control at Jeanneret Beach at St Helens Aerodrome. Public information and communications ('Weed of the Month') produce positive outcomes with support from compliance work (serrated tussock). Landholders and community volunteers are also tackling weeds on their land and public land.

35%	→ Actions 3.3.1.4 Best Practice Activities - Facilitate weed, pest and disease hygiene protocols and best practice in Council operations and promote benefits in industry.: 100%	Weed and disease hygiene and management information to be included in Development Services Dept. training sessions for stakeholders in building, development/planning and real estate sectors, later in the year.
70%	→ Actions 3.3.1.5 Dog Management Policy - Secure a formal cooperative dog management arrangement with Parks and Wildlife Services.: 100%	A joint campaign with the PWS over the October school holiday period included coordination of public communications to raise awareness and increased compliance patrols. While dog owners were found to be generally aware and responsible, several Caution and Infringement Notices were issued. This will continue and also with collaboration from community volunteer efforts and NRM North's 'Defending the hood' project. Parks & Wildlife Service has responded to Council's request and invited discussion at regional PWS level to develop formal arrangements for ongoing cooperation. These are to be initiated in May.
25%	→ Actions 3.3.1.6 Urban Green Infrastructure - Develop a street guide and survey further "Green Infrastructure" issues and opportunities (ie St Marys as the first township).: 100%	Work remains and is still expected for second half of year, to develop street tree guide for townships and review Green Infrastructure opportunities.
19%	Strategy 3.4 Recognise and alleviate the issues and risks to the environment from our use and the risk to us from a changing environment (for example flood and fire).: 30 to 100	
0%	→ Key Focus Area 3.4.1 Water: Develop and implement strategies and activities to reduce the risk of flooding, inundation and erosion within our rivers, estuaries and coastal areas.: 100%: 100%	
0%	→ Actions 3.4.1.3 Catchment Riverworks - Facilitate projects to stabilise and protect priority stream reaches; identify critical sites threatening the natural stability of river systems from 'rivercare' programs and plans and the status of streams.: 100%: 100%	
0%	→ Actions 3.4.1.1 George River Catchment and Bay - Review catchment, water quality and riparian issues and management priorities - action and collaboration on pollution issues and catchment water quality priorities.: 100%: 100%	
0%	→ Actions 3.4.1.4 St Marys Flood Mitigation - Complete construction of the St Marys Rivulet Flood Levee and update St Marys Flood Management Plan priorities.: 100%: 100%	
0%	→ Actions 3.4.1.5 Manage Lower George Flood Risk - Implement Lower George Floodplain Action Plan with Riverworks Trust and secure funding for flood and river management works as well to undertake flood studies to quantify the risks.: 100%: 100%	

0%	→ Actions 3.4.1.2 South Esk River - Review catchment, water quality and riparian issues and management priorities - action and collaboration on pollution issues and catchment water quality priorities.: 100%: 100%	
37%	→ Key Focus Area 3.4.1 Water: Develop and implement strategies and activities to reduce the risk of flooding, inundation and erosion within our rivers, estuaries and coastal areas.: 100%	Progress on Actions for priorities from the Break O'Day Environment and NRM Action Plan in this Area is less than planned. However the St Marys Flood Risk Mitigation project has made good progress and is nearly complete and the George River floodplain Impact Assessment project with the Lower George Riverworks Trust activities will start in the last quarter.
20%	→ Actions 3.4.1.1 George River Catchment and Bay - Review catchment, water quality and riparian issues and management priorities - action and collaboration on pollution issues and catchment water quality priorities.: 100%	Review of previous catchment management studies and issues to update priorities remains to be done.
25%	→ Actions 3.4.1.2 South Esk River - Review catchment, water quality and riparian issues and management priorities - action and collaboration on pollution issues and catchment water quality priorities.: 100%	Previous catchment management studies and issues not yet reviewed.
20%	→ Actions 3.4.1.3 Catchment Riverworks - Facilitate projects to stabilise and protect priority stream reaches; identify critical sites threatening the natural stability of river systems from 'rivercare' programs and plans and the status of streams.: 100%	Follows review of priorities for the George and South Esk catchments river systems (3.4.1.1 & 3.4.1.2), with actions to follow later in the year.
80%	→ Actions 3.4.1.4 St Marys Flood Mitigation - Complete construction of the St Marys Rivulet Flood Levee and update St Marys Flood Management Plan priorities.: 100%	Flood gate installed to complete construction Groom Street flood levee, testing of the Flood Warning System has revealed several programming bugs, and modelling of channel vegetation management options indicates little flood mitigation benefit and significant waterway health risks. The project has suffered continuing delays and be reviewed to plan completion, possibly with an extension to mid-year.
40%	→ Actions 3.4.1.5 Manage Lower George Flood Risk - Implement Lower George Floodplain Action Plan with Riverworks Trust and secure funding for flood and river management works as well to undertake flood studies to quantify the risks.: 100%	George River floodplain 'Impact Assessment' project has been initiated with operational planning by Council and Lower George Riverworks Trust officers and planning first stage of work to define likely river channel 'break-out' scenarios with consultants. Launch of project activities has been delayed but can begin in the next quarter, for completion by the end of 2021.

INFRASTRUCTURE

Current Co...	Goal	Update
44%	Strategy 4.1 Be proactive infrastructure managers by anticipating and responding to the growing and changing needs of the community and the area.: 30 to 100	
88%	→ Key Focus Area 4.1.1 Community Facilities: Provide community facilities that encourage participation and supports the lifestyle of residents and growing visitor numbers.: 100%	Activities in this area are generally progressing as planned towards completion following some delays from COVID.

75%	<ul style="list-style-type: none"> → Actions 4.1.1.1 St Helens Sports Complex Master Plan - Carry out user consultation, review current land use and future land use demands - drafting of concept site plans for future proposals and develop costings for prioritised projects.: 100% 	Initial draft conceptual master plans developed for consultation which occurred in February 2021 resulting in good feedback for Council officers to work with. Information provided to drafts person to update the plans.
100%	<ul style="list-style-type: none"> → Actions 4.1.1.2 Old Tasmanian Hotel - Complete Stage 2 Capital Upgrades to the Old Tasmanian Hotel - lift, disabled access and entrance way):. 100% 	Works completed installing the Lift access to the upper floor in February 2021 which has completed the project. Official opening scheduled for 15/04/2021.
0%	<ul style="list-style-type: none"> → Key Focus Area 4.1.1 Community Facilities: Provide community facilities that encourage participation and supports the lifestyle of residents and growing visitor numbers.: 100%: 100% 	
0%	<ul style="list-style-type: none"> → Actions 4.1.1.2 Old Tasmanian Hotel - Complete Stage 2 Capital Upgrades to the Old Tasmanian Hotel - lift, disabled access and entrance way):. 100%: 100% 	
0%	<ul style="list-style-type: none"> → Actions 4.1.1.1 St Helens Sports Complex Master Plan - Carry out user consultation, review current land use and future land use demands - drafting of concept site plans for future proposals and develop costings for prioritised projects.: 100%: 100% 	
32%	Strategy 4.2 Work with stakeholders to ensure the community can access the infrastructure necessary to maintain their lifestyle.: 30 to 100	
0%	<ul style="list-style-type: none"> → Key Focus Area 4.2.2 Telecommunications: Ensure residents and visitors can access telecommunication services such as NBN and mobile phone coverage where they are living and visiting.: 100%: 100% 	
0%	<ul style="list-style-type: none"> → Actions 4.2.2.1 Telecommunications - Monitor the roll-out of the Mobile Black Spot Program and advocate for the installation of small cell technology to service Mangana and the surrounding area.: 100%: 100% 	
0%	<ul style="list-style-type: none"> → Key Focus Area 4.2.1 Towns: Create townships that are vibrant and welcoming through improvements to infrastructure such as streetscapes, parking, safety and signage.: 100%: 100% 	
0%	<ul style="list-style-type: none"> → Actions 4.2.1.2 St Marys Parking Strategy - Develop a car parking strategy for St Marys providing a long term plan for off-street parking.: 100%: 100% 	

0%	→ Actions 4.2.1.3 St Helens Parking Strategy - Develop a car parking strategy for St Helens providing a long term plan for off-street parking.: 100%: 100%	
0%	→ Actions 4.2.1.1 Streetscapes - Prepare a detailed plan and costings for the next stage of the St Helens Streetscape Project, including the upgrade of the intersection of the Esplanade and Cecilia Street.: 100%: 100%	
65%	→ Key Focus Area 4.2.1 Towns: Create townships that are vibrant and welcoming through improvements to infrastructure such as streetscapes, parking, safety and signage.: 100%	Good progress continues to be made with improving the streetscapes of our townships through a number of construction projects. Important work relating to car parking in St Helens and St Marys continues to lag behind due to the extremely large construction program we have had to deliver this Financial Year. Potentially they will not be completed as planned.
75%	→ Actions 4.2.1.1 Streetscapes - Prepare a detailed plan and costings for the next stage of the St Helens Streetscape Project, including the upgrade of the intersection of the Esplanade and Cecilia Street.: 100%	<p>A plan has been developed for the next stage of the St Helens Streetscape Project (eastern side of Cecilia Street, between Circassian Street and Georges Bay Esplanade). The project is listed in Council's four year capital projects budget with proposed construction in the 2021-2022 financial year.</p> <p>Works include the renewal of footpath, kerb & channel and the reconfiguration of parking bays and the Cecilia Street/ Georges Bay Esplanade intersection to improve sight distance for motorists. The design also includes the provision of pedestrian crossing points that coincide with access points on the western side of Cecilia Street.</p> <p>Item to be considered by the Council in preparing the 2021-2022 capital works budget.</p>
62%	→ Actions 4.2.1.2 St Marys Parking Strategy - Develop a car parking strategy for St Marys providing a long term plan for off-street parking.: 100%	<p>David Jolly: Strategy development is yet to be addressed, Priority action as other priority works close.</p> <p>Car parking upgrade works that include the extension, sealing and line marking the area behind the St Marys Community Hall, bounded by the hall, the tennis court and the op-shop commenced in late March 2021, with an expected completion at end April 2021. 14/04/2021</p>
59%	→ Actions 4.2.1.3 St Helens Parking Strategy - Develop a car parking strategy for St Helens providing a long term plan for off-street parking.: 100%	<p>Strategy development is yet to be addressed.</p> <p>Works undertaken in November 2020 on the the development of the car park on the corner of Cecilia and Quail Streets which had been prior to November been progressing through approvals process. The main part of the car park has been sealed and line marked and new decorative concrete pedestrian areas constructed. Further work is planned between April and end of June.</p> <p>Strategy development is yet to be addressed.</p>
62%	→ Key Focus Area 4.2.2 Telecommunications: Ensure residents and visitors can access telecommunication services such as NBN and mobile phone coverage where they are living and visiting.: 100%	Activity in this area is driven by the actions of the major Telcos. Council officer continue to work with both Telstra and Optus on communications upgrades particularly along the Tasman Highway.

62%	<p>↳ Actions 4.2.2.1 Telecommunications - Monitor the roll-out of the Mobile Black Spot Program and advocate for the installation of small cell technology to service Mangana and the surrounding area.: 100%</p>	<p>The following Key mobile Black Spots in the Break O'Day Council area have been identified and include:</p> <ol style="list-style-type: none"> 1. Tasman Highway west of St Helens to Weldborough. Placement of a Tower at Little Plain would greatly improve coverage and would not need to be a high tower 2. Tasman Highway around Chain of Lagoons 3. Ansons Bay, resolution of the tower siting issue. <p>Council is also examining an opportunity for Bushfire relief funding to establish a small cell at Mangana.</p>
24%	<p>Strategy 4.3 Develop and maintain infrastructure assets in line with affordable long-term strategies.: 30 to 100</p>	
0%	<p>↳ Key Focus Area 4.3.3 Recreational Facilities: Support an outdoor, active and healthy lifestyle for residents and visitors through a range of recreational facilities including walking trails, bike trails and other identified infrastructure.: 100%: 100%</p>	
0%	<p>↳ Actions 4.3.3.10 St Marys Trail - Undertake a Feasibility Study for a walking / bike trail between Mt Nicholas and Elephant Pass subject to receipt of external funding.: 100%: 100%</p>	
0%	<p>↳ Actions 4.3.3.2 Walking Trails Network - Liaise with stakeholders responsible for trails to ensure a coordinated and logical approach to trail upgrading and maintenance for priority trails.: 100%: 100%</p>	
0%	<p>↳ Actions 4.3.3.7 St Helens MTB Network - Increase the engagement of the businesses and the community in the development and operation of the trails.: 100%: 100%</p>	
0%	<p>↳ Actions 4.3.3.6 Skills Track / Pump Track - Examine options to establish a skills / pump track in the St Helens area.: 100%: 100%</p>	
0%	<p>↳ Actions 4.3.3.3 St Helens to Binalong Bay Link - Complete the project to a shovel ready stage and pursue funding.: 100%: 100%</p>	
0%	<p>↳ Actions 4.3.3.1 Georges Bay Foreshore Trail - Undertake construction of the trail from St Helens Wharf to Homelea (rock walkway and bridge structures):. 100%: 100%</p>	
0%	<p>↳ Actions 4.3.3.4 St Helens MTB Network - Complete construction of the Network including support infrastructure.: 100%: 100%</p>	

0%	→ Actions 4.3.3.9 Fingal to St Marys Trail - Develop a Master Plan for a rail trail between St Marys and Fingal.: 100%: 100%	
0%	→ Actions 4.3.3.8 MTB Events - Identify ongoing opportunities for activation of the MTB Network by identifying Local / State / National / International events.: 100%: 100%	
0%	→ Actions 4.3.3.12 Recreational Trails Strategy - Develop a strategy encompassing walking and bike trails for the Break O'Day area.: 100%: 100%	
0%	→ Actions 4.3.3.11 MTB Network Operation - Develop and implement operational / maintenance plan for the MTB trail networks.: 100%: 100%	
0%	→ Actions 4.3.3.5 Bay of Fires Trail - Complete trail head infrastructure and re-route of the Blue Tier Trail.: 100%: 100%	
0%	→ Actions 4.3.2.1 State Road Network - Pursue upgrades to State Government road infrastructure assets (Tasman Highway) to improve safety and reliability. Result, network quality.: 100%: 100%	
50%	→ Key Focus Area 4.3.1 Waste Management: Provide access to services and facilities which support a sustainable lifestyle.: 100%	Council continues to focus on a range of Waste Management and minimisation activities which are important to developing a sustainable approach for Council. Progress is proceeding as planned. Council also assumed the responsibility for the collection of household (general waste) kerbside collection service at 1 July 2020.
75%	→ Actions 4.3.1.1 Green Waste Recycling - Produce weed-free green mulch for sale on a cost recovery basis at the Scamander and St Helens Waste Transfer Stations.: 100%	Annually council receives in the order of 6,000 cubic metres of bulk green waste at its waste transfer stations, predominantly at St Helens. Composted green waste produced at St Helens (double shredded and aged) during 2020 has been made available to the public on a cost recovery basis. Composting temperatures reached are sufficient to sterilise weed and plant seeds and prevent later re-germination. Material pricing was considered by the Council at the October ordinary meeting of Council. Green waste received at Scamander and St Marys waste transfer stations is single shredded and allowed to compost. Further processing to a fine mulch is not financially viable given the lower volume of green waste received at these transfer stations. The option of screening stockpiled mulch to separate composted material by screening for later sale is to be considered further.
79%	→ Actions 4.3.1.2 Inert Landfill Resource Recovery - Investigate re-use/recovery options and sales opportunities for concrete, soil and other non-asbestos containing builders waste currently placed at the St Helens Waste Transfer Station.: 100%	Council has limited inert landfill space available. Investigations are continuing to assess the the financially viability to recovery of concrete, bricks, ceramics and non-asbestos cement sheeting. In the short term these materials are being stockpiled. Potential uses as clean landfill, drainage fill and road base are under investigation and in alignment with environmental regulation. Other materials, such as soil, clays and gravels can be used as clean fill. Options are being considered for internal re-use by the Council for old land-fill site remediation and possibly some civil projects. Pilot trials to incorporate gyprock (plaster board) and untreated/unpainted construction timber collected and stored at waste transfer stations will be undertaken during 2021.

75%

→ **Actions 4.3.1.3 Waste Management - Participate in the Northern Tasmania Waste Management Group (NTWMG) activities to achieve improvements in waste reduction and resource recovery;: 100%**

Break O Day Council is an active member of the Northern Waste Management Group (NTWMG) contributing to the Waste Minimisation Levy which fund NTWMG activities.

1 January to 31 March 2021

- Tender advertised and tender submissions received for the Regional Waste Composition Audits. The audit scope is limited to the assessment of kerbside, transfer station and landfill waste streams. The objective is to measure material type and quantity. Data will be useful for future planning in the processes and infrastructure required to remove valuable resources being landfilled and for waste minimisation information campaigns.
- Successful contractor to be advised, with audit activity tentatively scheduled to occur over the period April to June 2021. More information to be provided once audit schedule is advised.

1 October to 31 Dec 2020

- Waste Minimisation Grants 2020 - Funding was allocated to 12 regional projects that demonstrated innovation and measurable outcomes in waste reduction and re-use.
- Conducted Kerbside Co-mingled Recycleable bin audits across the region including the Break O'Day municipality.

79%

→ **Actions 4.3.1.4 Inert Waste Landfill - Develop Scamander Waste Transfer Station as an Inert Landfill Site - address environmental regulatory requirements to enable progression to the design and costing of Inert Waste Cells.: 100%**

Break O'Day Council submitted an Environmental Effects Report to the Tasmanian EPA in 2016 by which it was proposed to establish an inert landfill at the Scamander Waste Transfer Station. The Scamander site is considered suitable for the proposed activity considering: the current activity and the ease of operation it provides; its historical use as a putrescible landfill; and the appropriate distance from surrounding sensitive land use areas.

The proposal is for the site to continue being used as a waste transfer station. The proposed extension of activity includes accepting inert waste to be landfilled on top of an area previously used for putrescible landfilling. The EPA tabled four (4) matters for resolution that relate to

- i) Leachate management from an inert landfill site;
- ii) Groundwater and surface water monitoring program;
- iii) The consideration of landfill gas, in relation to the likelihood of occurrence and any risk management measures proposed, if deemed necessary.
- iv) The consideration of subsidence of the underlying putrescible landfill from placing inert materials on top of older waste cells. The current matters for resolution are being addressed and no delay in responding to the regulator are anticipated

Each item is in the process of being assessed and includes the need for additional water sampling to be undertaken. Additional sampling bores were installed and commissioned during January 2021. Ground water quality assays will be reviewed by the EPA after follow-up sampling (May 2021). The EPA has not committed to a definitive timeframe to provide the Council with additional advice or requirements at this time and the project remains on track.

100%	<p>→ Actions 4.3.1.5 Glass Reuse - Investigate options and verify by Cost Benefit Analysis the separation and re-use opportunities for glass collected in Kerbside Co-mingled Recyclables waste stream and glass collected at Municipal Waste Transfer Stations.: 100%</p>	<p>Glass collected by Council follows two paths:</p> <p>i) In the Kerbside Comingled Recyclables waste stream, that is efficiently transported and separated at JJ's Waste recovery facility at Launceston. Typically glass contributes about 40% by weight of kerbside co-mingles recyclables or up to 240tonnes per annum.</p> <p>ii) Through placement in glass bins at Council's Waste Transfer Stations. This material is transported to the Scamander WTS and stockpiled. At the present time it is not cost effective to recover the low volumes of material collected and stockpiled.</p> <p>The Tasmanian Government has announced its intention to introduce a Container Deposit Scheme. The scheme was announced in June 2019 and is intended to be operational by 2022. The scheme will change the way glass containers are currently collected and is likely to serve to somewhat lower waste handling costs to the Council.</p> <p>Glass recovery and re-use will remain an ongoing activity for the council.</p>
0%	<p>→ Actions 4.3.1.6 Single Use Plastics - Single-use Plastics Policy approval and implementation.: 100%</p>	<p>A Single Use Plastics Policy is yet to be developed with a draft to be provided to Council for discussion and subsequent endorsement.</p>
54%	<p>→ Key Focus Area 4.3.2 Roads and Streets:Develop a well-maintained road network that recognises the changing demands and requirements of residents and visitors.: 100%</p>	<p>Progress in this area relating to State Government projects has finally started to accelerate in recent months which is pleasing. Frustrations in relation to progression of the Wrinklers project are starting to ease.</p>
79%	<p>→ Actions 4.3.2.1 State Road Network - Pursue upgrades to State Government road infrastructure assets (Tasman Highway) to improve safety and reliability. Result, network quality.: 100%</p>	<p>As an ongoing activity, discussions are held with State Growth on network and upgrade projects.</p> <ul style="list-style-type: none"> • In response to Safety and Maintenance concerns raised for the Esk Main Road between Fingal, St Marys township and St Marys Pass, the department has recently commenced pavement remediation works that will continue until May 2021. • The Great Eastern Drive - multiple projects including the need to seal the road shoulders between Scamander and the bottom of the St Marys Pass. • Binalong Bay Road Upgrade and handover to State Growth. The department commenced road shoulder widening works in late March. Road handover is in progress but a proclamation date is yet to be advised to Council. • Tasman Highway Upgrade (Diana's Basin to St Helens). The department commenced upgrade works in March 2021.
79%	<p>→ Actions 4.3.2.2 Municipal Road Network - Complete transfer of the responsibility of Binalong Bay Road to the State Government.: 100%</p>	<p>The Department of State Growth have commenced shoulder widening works on Binalong Bay Road from Tuckers Arm to Cray Court.Road widening comprises: 3.1m lane width, 1m sealed shoulder and 0.5m gravel verge.</p> <p>The Department has not yet formally taken over the control of Binalong Bay Road. A proclaimed date is yet to be advised.</p>
0%	<p>→ Actions 4.3.2.3 Strategic Road Plan - Update Council's plan to identify routes of strategic importance and urgency for the purpose of securing future road upgrade funding.: 100%</p>	<p>No action in the quarter ending March 2021, due to resourcing other priorities.</p>

59%	<p>↳ Actions 4.3.2.4 Scamander Wrinklers Entrance - Finalise approvals and undertake construction works to enhance the northern entrance of Scamander at Wrinklers Lagoon Bridge.: 100%</p>	<p>Design of toilet block finalised and provided to nearby residents for feedback which was supportive of the design. Substantial delays experienced with Parks & Wildlife Service advice and processing of Reserve Activity Assessment application.</p> <p>At the Ordinary Meeting of Council July 2020, the Council endorsed the following officer recommendations:</p> <p>That taking into account the community comment:</p> <ol style="list-style-type: none"> 1. Council restrict the project to the area between the dune and the road referring all other matters to Parks & Wildlife Service to address as it is outside Council's leased area. 2. Council design and build a toilet facility in approximately the same location as the existing toilet facility which blends with the surrounding environment. 3. That Council utilise the existing bus shelter at Wrinklers; and 4. That Council undertake the traffic movement improvements as identified with the Traffic Impact Assessment to improve the flow of traffic at the site and to correct the issue of sight distance that has occurred since the upgrade of the Wrinklers Bridge located on the Tasman Highway. <p>Community comment was incorporated into the final layout design.</p>
63%	<p>↳ Key Focus Area 4.3.3 Recreational Facilities: Support an outdoor, active and healthy lifestyle for residents and visitors through a range of recreational facilities including walking trails, bike trails and other identified infrastructure.: 100%</p>	<p>This is a very substantial Area of activity and there has been good solid progress. A number of large construction projects have now been completed and whilst there is now a focus towards operation and maintenance of the MTB trails there is also an increased focus on developing the pipeline of projects through strategic work such as the Recreational Trails Strategy.</p>
100%	<p>↳ Actions 4.3.3.1 Georges Bay Foreshore Trail - Undertake construction of the trail from St Helens Wharf to Homelea (rock walkway and bridge structures):. 100%</p>	<p>The \$2.1 million project fully funded by the Australian Government through the Community Development Grants Programme was completed at the end of October 2020 followed by a 'soft' opening for public use prior to the November long weekend.</p> <p>Liberal Senator for Tasmania Claire Chandler officially opened the new trail on 19 November 2020, which she said enhances the already strong appeal of the coastal town as one of Tasmania's best holiday destinations.</p>
70%	<p>↳ Actions 4.3.3.2 Walking Trails Network - Liaise with stakeholders responsible for trails to ensure a coordinated and logical approach to trail upgrading and maintenance for priority trails.: 100%</p>	<p>Expressions of interest have been called from interested parties to develop a Recreational Trails Strategy. Documents are currently being received and once the period has closed, assessment of the applications will be undertaken.</p> <p>This process will identify all trails across the municipality and provide guidance in future funding and prioritisation for resourcing across all land managers for maintenance of existing trails and future developments.</p>
50%	<p>↳ Actions 4.3.3.3 St Helens to Binalong Bay Link - Complete the project to a shovel ready stage and pursue funding.: 100%</p>	<p>Scope of project and detail is being developed by Council's Works Department as part of preparation of information for future lobbying activities.</p>
100%	<p>↳ Actions 4.3.3.4 St Helens MTB Network - Complete construction of the Network including support infrastructure.: 100%</p>	<p>All trails completed and open for public use as November 21 2020.</p> <p>Trail network now in maintenance program status and managed by council staff.</p>
100%	<p>↳ Actions 4.3.3.5 Bay of Fires Trail - Complete trail head infrastructure and re-route of the Blue Tier Trail.: 100%</p>	<p>Trail works completed with new carpark and BlueTier Trail realignment trail completed and open for public use as of 21 November 2020.</p> <p>Bay of Fires Trail and Blue Tier Trail both now commence at the new carpark (Poimena) with the original Blue Tier Trail start has been reverted back to walking trail only under Parks and Wildlife control.</p> <p>Mountain Bike trails and affiliated infrastructure are under maintenance status by council staff.</p>

36%	→ Actions 4.3.3.6 Skills Track / Pump Track - Examine options to establish a skills / pump track in the St Helens area.: 100%	The establishment of a PumpTrack in St Helens has been prioritised highly as infrastructure that would enhance the experience of users and provide activation of the location with the financial gain to businesses. A document has been created to be used for funding opportunities at all levels of Government
75%	→ Actions 4.3.3.7 St Helens MTB Network - Increase the engagement of the businesses and the community in the development and operation of the trails.: 100%	The Collective will be a community organisation established to enable the community to guide and influence the activation and future development of the MTB network. Key community members have been identified and an initial meeting to be arranged by council staff before end of 2020/21. AGM meeting is being arranged to happen prior to end of May 2021.
75%	→ Actions 4.3.3.8 MTB Events - Identify ongoing opportunities for activation of the MTB Network by identifying Local / State / National / International events.: 100%	The Dragon Trail MTB multi day race was held over 18 to 20 March 2021. Over 340 competitors competed in the event and was the first event to be held predominately on the St Helens MTB Network. The success of the event will ensure it is held again in 2022. The Collective, once established will be focus on identifying and attracting other events for the network.
16%	→ Actions 4.3.3.9 Fingal to St Marys Trail - Develop a Master Plan for a rail trail between St Marys and Fingal.: 100%	This project will form part of the Recreational Trails Strategy which is currently in the early stages the process.
43%	→ Actions 4.3.3.10 St Marys Trail - Undertake a Feasibility Study for a walking / bike trail between Mt Nicholas and Elephant Pass subject to receipt of external funding.: 100%	This project will be incorporated into the Recreational Trails Strategy where expressions of interest from relevant bodies has been requested.
75%	→ Actions 4.3.3.11 MTB Network Operation - Develop and implement operational / maintenance plan for the MTB trail networks.: 100%	Continuing to revise the maintenance plan from lessons learned and understanding resourcing required now that the whole network is complete. Focus on dealing with weather events such as high rainfall and winds has now been added to the documentation being prepared
15%	→ Actions 4.3.3.12 Recreational Trails Strategy - Develop a strategy encompassing walking and bike trails for the Break O'Day area.: 100%	Expressions of interest have been called from interested parties to develop a Recreational Trails Strategy. Documents are currently being received and once the period has closed, assessment of the applications will be undertaken.
0%	→ Key Focus Area 4.3.2 Roads and Streets:Develop a well-maintained road network that recognises the changing demands and requirements of residents and visitors.: 100%: 100%	
0%	→ Actions 4.3.2.2 Municipal Road Network - Complete transfer of the responsibility of Binalong Bay Road to the State Government.: 100%: 100%	
0%	→ Actions 4.3.2.4 Scamander Wrinklers Entrance - Finalise approvals and undertake construction works to enhance the northern entrance of Scamander at Wrinklers Lagoon Bridge.: 100%: 100%	
0%	→ Actions 4.3.2.3 Strategic Road Plan - Update Council's plan to identify routes of strategic importance and urgency for the purpose of securing future road upgrade funding.: 100%: 100%	

0%	↳ Key Focus Area 4.3.1 Waste Management: Provide access to services and facilities which support a sustainable lifestyle.: 100%: 100%
0%	↳ Actions 4.3.1.5 Glass Reuse - Investigate options and verify by Cost Benefit Analysis the separation and re-use opportunities for glass collected in Kerbside Co-mingled Recyclables waste stream and glass collected at Municipal Waste Transfer Stations.: 100%: 100%
0%	↳ Actions 4.3.1.3 Waste Management - Participate in the Northern Tasmania Waste Management Group (NTWMG) activities to achieve improvements in waste reduction and resource recovery;: 100%: 100%
0%	↳ Actions 4.3.1.2 Inert Landfill Resource Recovery - Investigate re-use/recovery options and sales opportunities for concrete, soil and other non-asbestos containing builders waste currently placed at the St Helens Waste Transfer Station.: 100%: 100%
0%	↳ Actions 4.3.1.4 Inert Waste Landfill - Develop Scamander Waste Transfer Station as an Inert Landfill Site - address environmental regulatory requirements to enable progression to the design and costing of Inert Waste Cells.: 100%: 100%
0%	↳ Actions 4.3.1.1 Green Waste Recycling - Produce weed-free green mulch for sale on a cost recovery basis at the Scamander and St Helens Waste Transfer Stations.: 100%: 100%
0%	↳ Actions 4.3.1.6 Single Use Plastics - Single-use Plastics Policy approval and implementation.: 100%: 100%

SERVICES

Current Co...	Goal	Update
37%	Strategy 5.1 Improve accessibility to a range of quality services and programs by advocating and pursuing for local delivery.: 30 to 100	
70%	↳ Key Focus Area 5.1.1 Health: Retain and expand local provision of disability, preventative, chronic and acute health care services including pursuing innovative healthcare delivery options.: 100%	Activity in this Area is generally focussed around Council supporting service delivery where required. Resolution of the situation with the old St Helens hospital continues to be a source of frustration which is unlikely to change for a significant period due to use of the site.

55%	→ Actions 5.1.1.1 Local Services - Strengthen relations with Royal Flying Doctor Service (RFDS) to increase the number of services to be delivered within our community.: 100%	Due to staff changes at the Royal Flying Doctors Service - Council staff have been unable to commence discussions about continuation of funding. Council staff continue to work with the local counsellors on the ground with regard to how the current projects are working. Feedback to date is that delivering these services locally is working well and accepted well by those using the services.
75%	→ Actions 5.1.1.2 Old St Helens Hospital - Lobby and work with the Department of Communities Tasmania to review the outcomes of the community engagement process and to determine the future use of this site.: 100%	The old St Helens Hospital is currently being used for Covid purposes. Unfortunately whilst the roll out of the vaccine is taking place, this venue will be utilised for this purpose - so no timeframes are currently available. The community feedback was provided to the Department of Communities Tasmania and they had requested that Council support the development of a business plan based on the feedback but Council declined to contribute any funds to this project on the basis that it was a Government owned facility. Council has asked that the Department undertake a high level feasibility assessment of the ideas put forward by the community to determine which might be examined further.
75%	→ Actions 5.1.1.3 Local Service Delivery - Works with the NGO's on the Mental Health Directory and to undertake a community wide survey to understand the needs of health service delivery within Break O'Day (BOD) along with identified gaps.: 100%	The Mental Health Directory is undertaken as part of the Trial Site Prevention program - funding has been extended for an additional period of time so St Helens Neighbourhood House will continue to update directory every 2 months.
75%	→ Actions 5.1.1.4 Doctors - Build on the relationship with OCHRE Health to ensure consistency of Medical Practitioners and service delivery.: 100%	Council staff continue to engage with Ochre Health to ensure that a working partnership is in place when Council's services are required for anything.
79%	→ Key Focus Area 5.1.2 Youth: 100%	Activity in this Area continues to develop as opportunities arise.
79%	→ Actions 5.1.2.1 Local Government - Work with St Helens District High School (SHDHS) and St Marys District School (SMDS) with support of a video conferencing format, to guide them on the functions of Local Government and empower them to engage in workshops and Council Meetings.: 100%	This item has not been redirected as there is now a local community lead project called Youth Collective North East Coast (YCNECT) and Community Services Project Officer is on the committee. YCNECT is an Incorporated Body, formed by community members who care about our young people, to enable them to have a voice. YCNECT has young representatives from both local Schools and Council's Community Services Project Officer will be working with the young people in both enabling them with Local Government functions and responsibilities, as well as reviewing the BODC Youth Strategy.

79%

→ **Actions 5.1.2.2 Work Experience - Support the development of a work experience program for young people through the Employment Partnership Project.: 100%**

Project Team: The Break O'Day Employment Connect (BODEC) project team attended the UTAS funded Project review for '*Informing Key Influencers: Education and Career Pathway Choices*'. The project has been running for 18 months (extended from the initial 12 months because of the COVID restrictions) and Council's Community Services Project Officer is on the local Working Party, along with 7 other locally identified 'Key Influencers'.

The findings that were presented were that there is an identified need for Careers Expo type events to be held, where young people and their parents can attend to learn about potential pathways and supports that are available for accessing higher education.

Job Seekers - There has been an increase in profession and experienced jobseekers walking into the BODEC office seeking employment locally. Over a third of the Jobseekers have been successfully matched to valuable employment.

90% of Jobseekers are not registered with Centrelink and therefore now able to access local information on what is available for employment.

Training - The Project team are actively seeking training solutions to fit local need and on an individual basis. They have secured training for Equine Husbandry, Traffic Control, Retail Cert III and Sport and Recreation Certificate III. All are now permanently employed with businesses in the specified industries.

Key Barriers to Employment - It has been identified throughout both the project planning and delivery phases that the two main barriers to employment are lack of available childcare and very limited transport options.

The Project team are currently working closely with local Childcare providers to try and promote Family Day Care education on training and promoting within the Break O'Day community.

0%

→ **Key Focus Area 5.1.2 Youth: 100%: 100%**

0%

→ **Actions 5.1.2.1 Local Government - Work with St Helens District High School (SHDHS) and St Marys District School (SMDS) with support of a video conferencing format, to guide them on the functions of Local Government and empower them to engage in workshops and Council Meetings.: 100%**

0%

→ **Actions 5.1.2.2 Work Experience - Support the development of a work experience program for young people through the Employment Partnership Project.: 100%: 100%**

0%

→ **Key Focus Area 5.1.1 Health: Retain and expand local provision of disability, preventative, chronic and acute health care services including pursuing innovative healthcare delivery options.: 100%: 100%**

0%

→ **Actions 5.1.1.1 Local Services - Strengthen relations with Royal Flying Doctor Service (RFDS) to increase the number of services to be delivered within our community.: 100%: 100%**

0%

→ **Actions 5.1.1.3 Local Service Delivery - Works with the NGO's on the Mental Health Directory and to undertake a community wide survey to understand the needs of health service delivery within Break O'Day (BOD) along with identified gaps.: 100%: 100%**

0%	→ Actions 5.1.1.2 Old St Helens Hospital - Lobby and work with the Department of Communities Tasmania to review the outcomes of the community engagement process and to determine the future use of this site.: 100%: 100%	
0%	→ Actions 5.1.1.4 Doctors - Build on the relationship with OCHRE Health to ensure consistency of Medical Practitioners and service delivery.: 100%: 100%	
38%	Strategy 5.2 Work collaboratively to ensure services and service providers are coordinated and meeting the actual and changing needs of the community.: 30 to 100	
0%	→ Key Focus Area 5.2.1 Mental Health: Improve the mental health of our community through stability in service delivery and a holistic approach to the provision of services locally.: 100%: 100%	
0%	→ Actions 5.2.1.1 THRIVE - Maintain working relationship with THRIVE and participate in their activities.: 100%: 100%	
0%	→ Actions 5.2.1.2 Suicide Prevention - Maintain involvement in the Suicide Prevention Trial and continue to work with the committee on delivering the programs for a further 12 months.: 100%: 100%	
68%	→ Key Focus Area 5.2.1 Mental Health: Improve the mental health of our community through stability in service delivery and a holistic approach to the provision of services locally.: 100%	Limited activity in this Area.
60%	→ Actions 5.2.1.1 THRIVE - Maintain working relationship with THRIVE and participate in their activities.: 100%	Projects which sit under THRIVE are continuing, the Community Garden committee is working with Council to move to a new site at the St Helens Recreation Ground. The Mentoring program is continuing with a number of new mentors coming on board. The committee are currently reviewing the benefits of the THRIVE build project.
76%	→ Actions 5.2.1.2 Suicide Prevention - Maintain involvement in the Suicide Prevention Trial and continue to work with the committee on delivering the programs for a further 12 months.: 100%	This project has received another 6 months of funding - finishing now in December, 2020. Other funding options are currently being looked at to ensure the sustainability of projects like the Safe Café and the Mental Health Directory once this funding is no longer available.
79%	→ Key Focus Area 5.2.2 Education & Skills Training: Improve education and skills training opportunities and encourage greater personal development through delivery of programs locally which meet the needs of industry and the community. Implement outcomes of the BDO Report.: 100%	The primary focus on education and skills training is happening through Break O'Day Employment Connect. Conversations have occurred with the Principal of the St Helens District High School regarding concerns with the lack of VET courses in 2021 and the operation of the Trade Training Centre. This is an increasing source of frustration.

79%

→ **Actions 5.2.2.1 Employment Partnership Project - Participate in the project being facilitated by the Fingal Valley Neighbourhood House (FVNH) including supporting the operations of the local steering committee.: 100%**

Project Team: The Break O'Day Employment Connect (BODEC) project team attended the UTAS funded Project review for '*Informing Key Influencers: Education and Career Pathway Choices*'. The project has been running for 18 months (extended from the initial 12 months because of the COVID restrictions) and Council's Community Services Project Officer is on the local Working Party, along with 7 other locally identified 'Key Influencers'.

The findings that were presented were that there is an identified need for Careers Expo type events to be held, where young people and their parents can attend to learn about potential pathways and supports that are available for accessing higher education.

Job Seekers - There has been an increase in profession and experienced jobseekers walking into the BODEC office seeking employment locally. Over a third of the Jobseekers have been successfully matched to valuable employment.

90% of Jobseekers are not registered with Centrelink and therefore now able to access local information on what is available for employment.

Training - The Project team are actively seeking training solutions to fit local need and on an individual basis. They have secured training for Equine Husbandry, Traffic Control, Retail Cert III and Sport and Recreation Certificate III. All are now permanently employed with businesses in the specified industries.

Key Barriers to Employment - It has been identified throughout both the project planning and delivery phases that the two main barriers to employment are lack of available childcare and very limited transport options.

The Project team are currently working closely with local Childcare providers to try and promote Family Day Care education on training and promoting within the Break O'Day community.

79%

→ **Key Focus Area 5.2.3 Transport: Facilitate a range of transport options that support movement within and outside the Break O'Day area.: 100%**

Transport barriers are becoming of increasing concern and something which the BODEC team are focussed on

79%

→ **Actions 5.2.3.1 Local Transport Network - Work with young people through the Employment Partnership Project to address transport barriers.: 100%**

Project Team: The Break O'Day Employment Connect (BODEC) project team attended the UTAS funded Project review for '*Informing Key Influencers: Education and Career Pathway Choices*'. The project has been running for 18 months (extended from the initial 12 months because of the COVID restrictions) and Council's Community Services Project Officer is on the local Working Party, along with 7 other locally identified 'Key Influencers'.

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The Project team are currently working closely with local Childcare providers to try and promote Family Day Care education on training and promoting within the Break O'Day community.

79%	<p>→ Actions 5.2.3.2 Transport Gap Analysis - Examine the outcomes of previous engagement activities and work with young people through the Employment Partnership Project to address transport barriers.: 100%</p> <p>Project Team: The Break O'Day Employment Connect (BODEC) project team attended the UTAS funded Project review for '<i>Informing Key Influencers: Education and Career Pathway Choices</i>'. The project has been running for 18 months (extended from the initial 12 months because of the COVID restrictions) and Council's Community Services Project Officer is on the local Working Party, along with 7 other locally identified 'Key Influencers'.</p> <p>The findings that were presented were that there is an identified need for Careers Expo type events to be held, where young people and their parents can attend to learn about potential pathways and supports that are available for accessing higher education.</p> <p>Job Seekers - There has been an increase in profession and experienced jobseekers walking into the BODEC office seeking employment locally. Over a third of the Jobseekers have been successfully matched to valuable employment.</p> <p>90% of Jobseekers are not registered with Centrelink and therefore now able to access local information on what is available for employment.</p> <p>Training - The Project team are actively seeking training solutions to fit local need and on an individual basis. They have secured training for Equine Husbandry, Traffic Control, Retail Cert III and Sport and Recreation Certificate III. All are now permanently employed with businesses in the specified industries.</p> <p>Key Barriers to Employment - It has been identified throughout both the project planning and delivery phases that the two main barriers to employment are lack of available childcare and very limited transport options.</p> <p>The Project team are currently working closely with local Childcare providers to try and promote Family Day Care education on training and promoting within the Break O'Day community.</p>
79%	<p>→ Actions 5.2.3.3 Learner Driver Mentor Program - Recruit and train additional mentors to support the program.: 100%</p> <p>A promotion calling for volunteers has been implemented and promoted via community group channels, BODC facebook page and both of the community Neighbourhood Houses.</p>
0%	<p>→ Key Focus Area 5.2.3 Transport: Facilitate a range of transport options that support movement within and outside the Break O'Day area.: 100%: 100%</p>
0%	<p>→ Actions 5.2.3.1 Local Transport Network - Work with young people through the Employment Partnership Project to address transport barriers.: 100%: 100%</p>
0%	<p>→ Actions 5.2.3.3 Learner Driver Mentor Program - Recruit and train additional mentors to support the program.: 100%: 100%</p>
0%	<p>→ Actions 5.2.3.2 Transport Gap Analysis - Examine the outcomes of previous engagement activities and work with young people through the Employment Partnership Project to address transport barriers.: 100%: 100%</p>
0%	<p>→ Key Focus Area 5.2.2 Education & Skills Training: Improve education and skills training opportunities and encourage greater personal development through delivery of programs locally which meet the needs of industry and the community. Implement outcomes of the BDO Report.: 100%: 100%</p>

0%	→ Actions 5.2.2.1 Employment Partnership Project - Participate in the project being facilitated by the Fingal Valley Neighbourhood House (FVNH) including supporting the operations of the local steering committee.: 100%: 100%	
33%	Strategy 5.3 Ensure Council services support the betterment of the community while balancing statutory requirements with community and customer needs.: 30 to 100	
0%	→ Key Focus Area 5.3.1 Service Delivery: Improvement: 100%: 100%	
0%	→ Actions 5.3.1.1 Service Delivery Improvements - Review and implement business process improvements to existing planning and building processes with an aim to improving customer service delivery and timeframes for processing.: 100%: 100%	
0%	→ Actions 5.3.1.2 Development Information - Review and simplify information relating to undertaking development including Fact Sheets and Website information for re-occurring enquiries.: 100%: 100%	
0%	→ Actions 5.3.1.4 Municipal Emergency Management Plan - Review and adopt the Plan in line with the Tasmanian Emergency Management Plan.: 100%: 100%	
0%	→ Actions 5.3.1.3 Emergency Management Volunteers - Undertake training with people who have responded to Council's call out for volunteers with regard to emergency situations.: 100%: 100%	
65%	→ Key Focus Area 5.3.1 Service Delivery: Improvement: 100%	A number of service delivery improvements have been implemented in Development Services which will not only streamline processes but free up resources. Other improvements are coming through the 'Plain English' activities of the Communications Coordinator.
60%	→ Actions 5.3.1.1 Service Delivery Improvements - Review and implement business process improvements to existing planning and building processes with an aim to improving customer service delivery and timeframes for processing.: 100%	ct 09, 2020 - Jake Ihnen - Various internal improvements implemented to date includes: A) Implementation of Pre Lodgement Assessment Process, incorporating referral processes and increased customer service; B) Implementation of Formalised Review & Delegate authorisation process; C) Implementation of Formalised Customer Enquiry Procedure & Formalised approach to Customer Service Enquiries; D) Draft flowcharts for Pre Lodgement Advice & Planning Approval process underway ;E) Draft flowcharts underway for Building approval processes (Notifiable and Permit works);
80%	→ Actions 5.3.1.2 Development Information - Review and simplify information relating to undertaking development including Fact Sheets and Website information for re-occurring enquiries.: 100%	Process improvements have been a focus for Development Services staff, a substantial review is underway fact sheets are being developed along with continual process improvements.

50%

→ **Actions 5.3.1.3 Emergency Management Volunteers - Undertake training with people who have responded to Council's call out for volunteers with regard to emergency situations.: 100%**

Council has worked with Red Cross to offer a training session at the Fingal Valley Neighbourhood House to train up volunteers in recovery. The session has been offered across the North of the State so that information and learnings can be shared amongst those who wish to volunteer during an emergency event.

70%

→ **Actions 5.3.1.4 Municipal Emergency Management Plan - Review and adopt the Plan in line with the Tasmanian Emergency Management Plan.: 100%**

The Break O'Day Municipal Management Plan is currently under review in line with the legislative requirements. The current document will expire later in 2021.