

POLICY NO. AM13 MEMORIAL GARDENS POLICY

DEPARTMENT:	Works and Infrastructure
RESPONSIBLE OFFICER:	Manager Infrastructure and Development Services
LINK TO STRATEGIC PLAN:	To provide quality infrastructure which enhances the liveability and viability of our communities for residents and visitors.
STATUTORY AUTHORITY:	Nil.
OBJECTIVE:	To define Council's responsibility in relation to the maintenance of memorial gardens in order to provide and preserve a safe, functional and aesthetically pleasing landscape.
POLICY INFORMATION:	Adopted 19 May 2014 - Minute No 05/14.12.5.129 Amended 20 March 2017 – Minute No 03/17.13.2.73 Amended 20 July 2020 – Minute No 07/20.13.3.118

POLICY

1. INTRODUCTION

This policy describes Council's position regarding the maintenance of memorial gardens within the municipality.

2. SCOPE

This policy applies to the following memorial gardens:

Town	Garden
Cornwall	<ul style="list-style-type: none"> • Miners Memorial Gardens
Fingal	<ul style="list-style-type: none"> • Cenotaph
Mathinna	<ul style="list-style-type: none"> • War Memorial Gardens
St Marys	<ul style="list-style-type: none"> • Cenotaph • Woodcraft Guild Memorial Gardens
St Helens	<ul style="list-style-type: none"> • War Memorial • Fishermen's Park • 34a Tully Street, gravestones

3. MAINTENANCE BY COUNCIL

Where a memorial garden is maintained by Council, the frequency of maintenance works will be in accordance with the town maintenance rotation program.

Maintenance works will include mowing, weed removal, garden bed maintenance and trimming.

4. MAINTENANCE BY COMMUNITY ORGANISATIONS

Where a memorial garden is maintained by a community organisation, the frequency of maintenance will be determined by the organisation.

If requested, council can provide advice.

If the memorial garden remains unattended, council will consult with the community organisation to determine a solution.

5. IMPROVEMENTS AND CHANGES

Memorial gardens listed in this policy are protected by council to remain as community assets.

Any proposed improvements and/or changes to the memorial garden will require consultation with the relevant memorial garden stakeholders, and final approval by council.

6. MONITORING AND REVIEW

This Policy will be reviewed every three (3) years in line with the Council's Policy Framework or earlier in the event of major changes to legislation or related policies, procedures or if deemed necessary by the General Manager.