



● Draft ● Not started ● Behind ● On Track ● Overdue ● Complete → Direct Alignment → Indirect Alignment

BREAK O'DAY COUNCIL PLAN

COMMUNITY

Current ...	Start D...	Due Date	Goal	Owner	Co-owners
70%	01/07/2024	30/06/2025	Strategy 1.1 Create an informed and involved community by developing channels of communication. : 100%	John Brown	-
70%	01/07/2024	30/06/2025	→ Key Focus Area 1.1.1 Communication: Improve and develop communication processes that lead to the community feeling more informed and involved. : 100%	Jayne Richardson	-
80%	01/07/2024	30/06/2025	→ 1.1.1.1 Newsletter - Undertake a review of the newsletter with the aim of improving the design and understanding how many hard copies need to be provided vs digital : 100%	Jayne Richardson	-
25%	01/01/2025	30/06/2025	→ 1.1.1.2 Website Redevelopment - Redefine the website with community input and a focus on online service delivery and accessibility : 100%	Jayne Richardson	Chris Hughes
100%	01/11/2024	30/04/2025	→ 1.1.1.3 Social Media Following - develop a campaign to encourage residents and ratepayers to follow our facebook page as an important source of community info : 100%	Jayne Richardson	-
75%	01/07/2024	30/06/2025	→ 1.1.1.4 Council Brand - develop a communications campaign that showcases Council's staff and Council activities to facilitate a deeper understanding of Council. : 100%	Jayne Richardson	Molli Brown
100%	01/07/2024	30/06/2025	Strategy 1.2 Build community capacity by creating opportunities for involvement or enjoyment that enable people to share their skills and knowledge. : 100%	John Brown	-
100%	01/07/2024	30/06/2025	→ Key Focus Area 1.2.1 Events and Activities: Create a culture of volunteering and support to enable vibrant and sustainable events, activities and community groups. : 100%	Chris Hughes	-
100%	01/07/2024	30/06/2025	→ 1.2.1.1 Environmental Awareness: Promote and educate the community about sustainable enjoyment and care of the natural environment : 100%	Jayne Richardson	Polly Buchhorn
100%	01/07/2024	30/06/2025	→ 1.2.1.2 Community Event Support - Assist the community with event delivery by providing support and assistance with planning, approvals processes, compliance and arrangements for Council assistance and resources. : 100%	Chris Hughes	Jenna Barr
100%	01/07/2024	30/06/2025	→ 1.2.1.3 Event Attraction - Actively promote the Break O'Day Municipality as an event destination and work with event organisers and organisations to develop and attract new events to the area. : 100%	Chris Hughes	-
100%	01/07/2024	30/06/2025	→ 1.2.1.4 Sustainable Events - Promote and support best practice sustainable events and implementation of the Soft Plastics policy on Council land. : 100%	Chris Hughes	Jayne Richardson

Current ...	Start D...	Due Date	Goal	Owner	Co-owners
100%	01/07/2024	30/06/2025	→ 1.2.1.5 Festival of Wellbeing - Support the development and delivery of the Festival of Wellbeing, designed with our community to meet shared aims. : 100%	Leah Page	Chris Hughes
100%	01/07/2024	30/06/2025	→ 1.2.1.6 Appreciative Inquiry Summit - Support the development and delivery of the Appreciative Inquiry Summit, designed with our community to meet shared aims. : 100%	Leah Page	Chris Hughes
100%	01/07/2024	30/06/2025	→ 1.2.1.7 Mountain Bike Events - Work with interested organisations to develop a sustainable Mountain Bike event for the St Helens Network. : 100%	Chris Hughes	-
100%	01/07/2024	30/06/2025	→ Key Focus Area 1.2.2 Volunteering - Build community sustainability and inclusion through a culture of volunteering and support within our community. : 100%	Chris Hughes	-
100%	01/07/2024	30/06/2025	→ 1.2.2.1 Volunteer Strategy - Work with volunteer groups to showcase their activities and assist with increase of volunteers within our community : 100%	Chris Hughes	Jenna Barr
100%	01/11/2024	20/04/2025	→ 1.2.2.2 Emergency Management Volunteers - Develop Council's base of volunteers to provide support in an emergency situation including provision of training. : 100%	Chris Hughes	Angela Matthews
100%	01/07/2024	30/06/2025	Strategy 1.3 Foster and support leadership within the community to share the responsibility for securing the future we desire. : 100%	John Brown	-
100%	01/07/2024	30/06/2025	→ Key Focus Area 1.3.1 Community and Council Collaboration: Work within a community engagement framework which defines the relationship between the community and Council in decision making and project delivery. : 100%	John Brown	-
100%	01/07/2024	30/06/2025	→ 1.3.1.1 Local Township Plans - Implement the activities from the Township Plans, report back to the community on progress : 100%	Chris Hughes	-
100%	01/07/2024	30/06/2025	→ 1.3.1.2 Arts and Cultural Strategy - Work with the community group to complete the review of the Strategy including addressing group cohesion and arts and cultural funding : 100%	Chris Hughes	-
100%	01/07/2024	26/04/2025	→ 1.3.1.3 Portland Court Building - Finalise the use of the former Hub 4 Health building through a co-design process with the community : 100%	Chris Hughes	Leah Page
100%	01/07/2024	30/06/2025	Strategy 1.4 Foster a range of community facilities and programs which strengthen the capacity, wellbeing and cultural identity of our community. : 100%	John Brown	-
100%	01/07/2024	30/06/2025	→ Key Focus Area 1.4.1 Wellbeing - Support and enhance community wellbeing through shared understandings, and opportunities for people to get involved, connect, build on strengths, and feel a sense of belonging in Break O'Day. : 100%	John Brown	Chris Hughes
100%	01/07/2024	30/06/2025	→ 1.4.1.1 Wellbeing Pilot Project - Evolve the project delivery approach to reflect participant feedback and support the implementation of the Break O'Day Community Wellbeing Pilot Project and related project activities : 100%	Leah Page	Chris Hughes
100%	01/07/2024	30/06/2025	→ 1.4.1.2 Wellbeing Actions - Partner with the community to identify, design and deliver wellbeing actions and activities. : 100%	Leah Page	Chris Hughes

ECONOMY

Current ...	Start D...	Due Date	Goal	Owner	Co-owners
100%	01/07/2024	30/06/2025	Strategy 2.1 Develop and highlight opportunities which exist and can be realised in a manner that respects the natural environment and lifestyle of the Break O'Day area. : 100%	John Brown	-
100%	01/07/2024	30/06/2025	└→ Key Focus Area 2.1.1 Opportunities - Identify and realise opportunities that develop and support the Break O'Day economy in a sustainable manner. : 100%	John Brown	-
100%	01/07/2024	30/06/2025	└→ 2.1.1.1 Economic Strategy - work with consultants to develop an Economic Development Strategy that reflects a shared vision for Break O'Day's Economic future : 100%	Dilara Bedwell	-
100%	01/07/2024	30/06/2025	└→ 2.1.1.2 Economic Leadership - nurture and support development of local leadership and participation in projects which support this including the Gastronomy project : 100%	Dilara Bedwell	-
100%	01/07/2024	30/06/2025	└→ 2.1.1.3 Circular Economy - Examine opportunities to participate in projects focused on developing the Circular Economy at the regional and local level. : 100%	Dilara Bedwell	David Jolly
100%	01/07/2024	30/06/2025	└→ 2.1.1.4 Employment Barriers - Support the activities of Break O'Day Employment Connect (BODEC) Regional Jobs Hub Board which focusses on facilitating employment outcomes and addressing the barriers to employment. : 100%	John Brown	Erica McKinnell
100%	01/07/2024	30/06/2025	└→ 2.1.1.5 Industrial Land Use Study - Complete the 'Scoping Study' and progress the study to identify future demand, land analysis, constraints and opportunities. : 100%	Deb Szekely	Dilara Bedwell
100%	01/07/2024	30/06/2025	└→ 2.1.1.6 Bay of Fires Master Plan - Support and participate in the process to develop a Master Plan for the Bay of Fires area. : 100%	Chris Hughes	-
100%	01/07/2024	30/06/2025	Strategy 2.2 Provision of relevant training and skills development programs to create a workforce for the future that meets the changing needs of business. : 100%	John Brown	-
100%	01/07/2024	30/06/2025	Strategy 2.3 Create a positive brand which draws on the attractiveness of the area and lifestyle to entice people and businesses to live and work in Break O'Day. : 100%	John Brown	-
100%	01/07/2024	30/06/2025	└→ Key Focus Area 2.3.1 Brand - Understand and communicate the unique characteristics and differences of our communities and the Break O'Day area to foster a sense of pride and authenticity. : 100%	John Brown	-
100%	01/01/2024	30/06/2025	└→ 2.3.1.1 Township Brand - Explore the development of individual township brand identities and consider how these would be used. : 100%	Jayne Richardson	-
82%	01/07/2024	30/06/2025	Strategy 2.4 Support and encourage innovation and growth in the economy through local leadership; infrastructure provision; support services and customer focused service delivery. : 30 to 100 : 100%	John Brown	-
83%	01/07/2024	30/06/2025	└→ Key Focus Area 2.4.1 Population - Monitor changes in an ageing population in order to understand and address challenges and opportunities this creates. : 100%	John Brown	-
100%	01/07/2024	30/11/2024	└→ 2.4.1.1 Population Analysis - complete review of information from 2021 Census with presentation to Council, stakeholders and the community : 100%	John Brown	Dilara Bedwell
50%	01/07/2024	31/03/2025	└→ 2.4.1.2 Population Strategy - Develop Strategy to address BODC's Ageing Population : 100%	John Brown	Dilara Bedwell
100%	01/07/2024	30/06/2025	└→ 2.4.1.3 Strategic Regional Partnership (SRP) Population - participate in the SRP analysis of the population on the East Coast : 100%	John Brown	Dilara Bedwell
81%	01/07/2024	30/06/2025	└→ Key Focus Area 2.4.2 Housing - Develop an understanding of housing needs; advocate for and facilitate the construction of a range of housing solutions. : 100%	John Brown	-
100%	01/07/2024	30/06/2025	└→ 2.4.2.1 Strategic Regional Partnership Housing - participate in the development of a housing needs analysis for the East Coast. : 100%	John Brown	-
25%	01/07/2024	30/03/2025	└→ 2.4.2.2 Aged Housing - Pursue investment in construction of Independent Living Units in the area. : 100%	Dilara Bedwell	-
100%	01/07/2024	30/06/2025	└→ 2.4.2.3 Council Investment - Examine and pursue opportunities for greater Council involvement in the provision of housing. : 100%	Dilara Bedwell	-
100%	01/07/2024	30/03/2025	└→ 2.4.2.4 Public and Emergency Housing - Lobby and work with the State Government and housing providers to build new affordable housing and emergency housing. : 100%	John Brown	Dilara Bedwell

ENVIRONMENT

Current ...	Start D...	Due Date	Goal	Owner	Co-owners
100%	01/07/2024	30/06/2025	Strategy 3.1 Ensure the necessary regulations and information is in place to enable appropriate use and address inappropriate actions. : 100%	John Brown	-
100%	01/07/2024	30/06/2025	└→ Key Focus Area 3.1.1 Appropriate Development: Encourage sensible and sustainable development through sound land use planning, building and design. : 100%	Jake Ihnen	-
100%	01/07/2024	30/06/2025	→ 3.1.1.1 Flood Prone Areas - Determine position on inclusion of mapping into the LPS and in what form : 100%	Jake Ihnen	Polly Buchhorn
100%	01/07/2024	30/06/2025	→ 3.1.1.2 Regional Land Use Strategy - Actively participate in and support the review of the Northern Tasmania Regional Land Use Strategy. : 100%	Deb Szekely	Jake Ihnen
100%	01/07/2024	30/11/2024	→ 3.1.1.3 Scamander/Beaumaris Structure Plans - Develop Project Brief and engage consultancy to undertake the work. : 100%	Deb Szekely	Jake Ihnen
100%	01/07/2024	30/04/2025	→ 3.1.1.4 Break O'Day Council Land Use Strategy 2015 - Project Brief to be developed for implementation : 100%	Deb Szekely	Jake Ihnen
100%	01/07/2024	30/06/2025	Strategy 3.2 Increase the community's awareness of the natural environment, the pressures it faces and actions we can take to sustain it and what it provides. : 100%	John Brown	-
100%	01/07/2024	30/06/2025	Strategy 3.3 Undertake and support activities which restore, protect and access the natural environment which enables us to care for, celebrate and enjoy it. : 100%	John Brown	-
100%	01/07/2024	30/06/2025	└→ Key Focus Area 3.3.1 Land and Water Management - Develop and implement strategies and activities that prevent land degradation and improve water quality within our rivers, estuaries and coastal areas. : 100%	Jake Ihnen	Polly Buchhorn
100%	01/07/2024	30/06/2025	→ 3.3.1.1 Land and Water Management Activities - Secure financial and human resources for projects to repair land, water and coastal resources and safeguard their health and productivity. : 100%	Polly Buchhorn	-
100%	01/07/2024	30/06/2025	→ 3.3.1.2 Weed Management and Biosecurity - Undertake priority weed control on Council properties; coordinating with other land managers; providing weed and biosecurity advice, education, communication and compliance services and support. : 100%	Polly Buchhorn	Jayne Richardson
100%	01/07/2024	30/06/2025	→ 3.3.1.3 Weed Action Plan - Update and review weed priorities and strategies for Break O'Day and the community. : 100%	Polly Buchhorn	-
100%	01/07/2024	30/06/2025	→ 3.3.1.4 Cat Management - Implement local priorities with community and regional partners to achieve Responsible Cat Ownership outcomes using the Northern Tasmania Regional Cat Management Strategy. : 100%	Polly Buchhorn	-
100%	01/07/2024	30/06/2025	→ 3.3.1.5 Dog Management - Complete review of the Dog Management Policy collaboratively with Parks & Wildlife Service, interest groups and the community and implement outcomes : 100%	Polly Buchhorn	-
100%	01/07/2024	30/06/2025	→ 3.3.1.6 Catchment, River and Water Quality Management - facilitate action on priorities in catchments and waterways of Georges Bay and others, involving landholders and community on water quality, rivercare, soil management activities. : 100%	Polly Buchhorn	-
100%	01/07/2024	30/06/2025	→ 3.3.1.7 Natural Resource Management Committee - support activities of Committee to address objectives and priorities of the Environment and NRM Strategy and Action Plan. : 100%	Polly Buchhorn	-
100%	01/07/2024	30/06/2025	→ 3.3.1.8 Coastal Management – Work with community, landholders and government agencies on land and water management issues such as shorebird conservation and our coast, cultural heritage, volunteer weed control and environmental awareness and skills. : 100%	Polly Buchhorn	-
100%	01/07/2024	30/06/2025	Strategy 3.4 Recognise and alleviate the issues and risks to the environment from our use and the risk to us from a changing environment (for example flood and fire). : 100%	John Brown	-
100%	01/07/2024	30/06/2025	└→ Key Focus Area 3.4.1 Climate Change - Understand, address and evaluate the challenges of climate change in Break O'Day and develop and implement mitigation strategies. : 100%	Jake Ihnen	Polly Buchhorn
100%	01/07/2024	30/06/2025	→ 3.4.1.1 Scamander Coastal Hazard and Flood Management - implement coastal adaptation and flood risk mitigation and pathways planning project with community at Scamander River mouth. : 100%	Polly Buchhorn	David Jolly
100%	01/07/2024	30/06/2025	→ 3.4.1.2 Council Climate Change Action - pursue Council's mitigation and adaptation priorities, such as carbon emissions accounting and reduction, a municipal strategy, climate ready asset management and reducing future natural disaster risks. : 100%	Polly Buchhorn	-
100%	01/10/2024	30/06/2025	→ 3.4.1.3 Climate Change and the Community - dialog and support with community, industry and governments to raise awareness and action on the Climate Change challenges and shared risks facing everyone and how we can all work together. : 100%	Polly Buchhorn	Jayne Richardson
100%	01/07/2024	30/06/2025	→ 3.4.1.4 Climate Change and Council - Work actively in the Northern Tasmania Alliance of Resilient Councils partnership to promote Council's regional role and support local climate action. : 100%	Jayne Richardson	Polly Buchhorn

INFRASTRUCTURE

Current ...	Start D...	Due Date	Goal	Owner	Co-owners
75%	01/07/2024	30/06/2025	Strategy 4.1 Be proactive infrastructure managers by anticipating and responding to the growing and changing needs of the community and the area. : 100%	John Brown	-
75%	01/07/2024	30/06/2025	↳ Key Focus Area 4.1.1 Community Facilities: Provide community facilities that encourage participation and supports the lifestyle of residents and growing visitor numbers. : 100%	David Jolly	-
50%	01/07/2024	26/04/2025	→ 4.1.1.1 St Helens Sports Complex Master Plan - engage a landscape architect to design connectivity between all users identifying what amenities are required to service this area and to address vegetation management : 100%	Chris Hughes	David Jolly Jake Ihnen
50%	01/07/2024	30/06/2025	→ 4.1.1.2 St Helens Sports Complex Master Plan - incorporate progress of this within the SRP St Helens - Binalong Bay Liveability Strategy and the SRP St Helens District High School investigation. : 100%	Chris Hughes	David Jolly Jake Ihnen
100%	01/09/2024	30/06/2025	→ 4.1.1.3 Georges Bay Activation Strategy - commence implementation of the Strategy in line with identified priorities : 100%	Chris Hughes	David Jolly
100%	01/07/2024	30/06/2025	→ 4.1.1.4 Georges Bay Activation Strategy - incorporate progress of this within the SRP St Helens - Binalong Bay Liveability Strategy. : 100%	David Jolly	Chris Hughes
50%	01/07/2024	30/06/2025	→ 4.1.1.5 St Helens Foreshore Master Plan - incorporate progress of this within the SRP St Helens - Binalong Bay Liveability Strategy : 100%	John Brown	-
100%	01/07/2024	01/05/2025	→ 4.1.1.6 Black Summer Bushfire Recovery Program: BSBR Fingal Community Shed - complete construction. : 100%	Jake Ihnen	-
92%	01/07/2024	30/06/2025	Strategy 4.2 Work with stakeholders to ensure the community can access the infrastructure necessary to maintain their lifestyle. : 100%	John Brown	-
92%	01/07/2024	30/06/2025	↳ Key Focus Area 4.2.1 Towns: Create townships that are vibrant and welcoming through improvements to infrastructure such as streetscapes, parking, safety and signage. : 100%	John Brown	-
100%	01/10/2024	30/11/2024	→ 4.2.1.1 Streetscape Design - Complete a streetscape design and costing for the northern end of Cecilia Street, St Helens. : 100%	David Jolly	-
75%	01/07/2024	31/12/2024	→ 4.2.1.2 St Marys Parking Strategy complete the car parking strategy for St Marys providing a long term plan for off-street parking. : 100%	David Jolly	-
100%	01/07/2024	31/03/2025	→ 4.2.1.3 St Helens Parking Strategy - Ensure long term plan for off-street parking is incorporated within the St Helens - Binalong Bay Liveability Strategy : 100%	David Jolly	-
91%	01/07/2024	30/06/2025	Strategy 4.3 Develop and maintain infrastructure assets in line with affordable long-term strategies. : 100%	John Brown	-
82%	01/07/2024	30/06/2025	↳ Key Focus Area 4.3.3 Recreational Facilities: Support an outdoor, active and healthy lifestyle for residents and visitors through a range of recreational facilities including walking trails, bike trails and other identified infrastructure. : 100%	John Brown	-
25%	01/07/2024	31/10/2024	→ 4.3.3.1 St Helens to Binalong Bay Link - Incorporate within the St Helens - Binalong Bay Liveability Strategy and complete project planning preliminaries. : 100%	David Jolly	-
100%	01/07/2024	30/06/2025	→ 4.3.3.2 St Helens MTB Network - Examine opportunities to evolve the network to enhance its attractiveness. : 100%	Raoul Harper	-
100%	01/07/2024	30/04/2025	→ 4.3.3.3. St Helens Pumptrack, complete construction of pumptrack at the Flagstaff Trailhead : 100%	Raoul Harper	Jayne Richardson
100%	01/07/2024	01/05/2025	→ 4.3.3.4 Black Summer Bushfire Recovery Program: BSBR St Marys Recreation & Evacuation Building - complete construction . : 100%	Jake Ihnen	-
100%	01/07/2024	30/06/2025	→ 4.3.3.5 Recreational Trails Strategy - Recreational Trails Strategy - commence implementation of the outcomes of the Strategy including seeking external grant funding and activating community assistance with activities listed in the Recreational Trails Strategy. : 100%	Chris Hughes	Jayne Richardson
100%	01/08/2024	30/06/2025	→ 4.3.3.6 Aquatic Facility - Complete a feasibility analysis of the potential project including community engagement and a review of the options for the establishment of a centre incorporating a swimming pool and hydratherapy pool to enable Council to make a decision to progress. : 100%	Raoul Harper	-
50%	01/07/2024	12/12/2024	→ 4.3.3.7 Recreation and Community Facility Review - develop the scope and process to undertake the review : 100%	Raoul Harper	Jayne Richardson
95%	01/07/2024	30/06/2025	↳ Key Focus Area 4.3.1 Roads and Streets: Develop a well-maintained road network that recognises the changing demands and requirements of residents and visitors. : 100%	John Brown	-
100%	01/07/2024	30/06/2025	→ 4.3.1.1 Road Asset Management Plan - Update the Plan for sealed roads utilising condition data collected by IMG in 2023-2024. : 100%	David Jolly	-
100%	01/02/2024	30/04/2025	→ 4.3.1.2 Road Asset Management Plan - Update the Plan based on new condition data and information : 100%	David Jolly	-

Current ...	Start D...	Due Date	Goal	Owner	Co-owners
80%	01/07/2024	30/04/2025	→ 4.3.1.3 Transport Master Plan - Update the Transport Master Plan 2013-2018. : 100%	David Jolly	-
100%	01/09/2024	30/06/2025	→ 4.3.1.4 St Marys Pass - actively participate in Department of State Growth processes to examine the replacement of the St Marys Pass : 100%	David Jolly	Raoul Harper
95%	01/07/2024	30/06/2025	Key Focus Area 4.3.2 Waste Management - Provide access to affordable services and facilities that foster a circular economy approach to Waste Management. : 100%	John Brown	-
100%	01/07/2024	30/06/2025	→ 4.3.2.1 Waste Education - undertake communication activities that foster the principals of Reduce, Reuse and Recycle. : 100%	Jayne Richardson	David Jolly
100%	01/07/2024	31/03/2025	→ 4.3.2.2 Re-Use and Recycling Options - Complete investigation of the feasibility and cost effectiveness to recover bulk rubble and clean materials and re-use in civil construction activity. : 100%	David Jolly	-
100%	01/07/2024	30/06/2025	→ 4.3.2.3 Northern Tasmanian Waste Management Partnership - Participate at a regional level to implement the Regional Strategic Plan 2024-2028 progressing State Government and regional resource recovery initiatives that support and drive a Circular Economy. : 100%	John Brown	-
100%	01/07/2024	30/06/2025	→ 4.3.2.4 Scamander Inert Waste Landfill - Develop Scamander Waste Transfer as an Inert Landfill Site - Develop detailed engineering design and detailed engineering cost estimates . : 100%	David Jolly	-
90%	01/04/2024	30/06/2025	→ 4.3.2.5 Scamander Waste Compactor Replacement: Prepare site engineering detail and costings for the preferred replacement option implementation in 2025/2026 seeking available government co-funding. : 100%	David Jolly	-
100%	01/07/2024	30/06/2025	→ 4.3.2.6 Container Deposit Scheme - Partner with State Government endorsed CSR Network operators for the establismnt of a receiving site at St Helens in alignment with the State Governments implementation schedule. : 100%	David Jolly	-
75%	01/07/2024	31/03/2025	→ 4.3.2.7 Waste Management Strategy - Complete the development of a Strategy aligned with the new NTWMP Waste Strategy to guide Council operations, infrastructure need, service delivery & circular economy. : 100%	David Jolly	-

SERVICES

Current ...	Start D...	Due Date	Goal	Owner	Co-owners
100%	01/07/2024	30/06/2025	Strategy 5.1 Improve accessibility to a range of quality services and programs by advocating and pursuing for local delivery. : 100%	John Brown	-
100%	01/07/2024	30/06/2025	→ Key Focus Area 5.1.1 Youth - Understand the needs of Break O'Day young people to better support and advocate for them. : 100%	Chris Hughes	-
100%	01/07/2024	30/06/2025	→ 5.1.1.1 Youth Voice to Council - Establish a youth voice to Council, to enable the Youth Collective to share youth voices about issues important to young people and their advocates. : 100%	Leah Page	Chris Hughes Jenna Barr
100%	01/07/2024	30/05/2025	→ 5.1.1.2 Youth Strategy - Co-Design a Youth Strategy with the community for Break O'Day. : 100%	Chris Hughes	Leah Page
100%	01/07/2024	30/06/2025	→ 5.1.1.3 Live4Life – Support and promote the work of Youth Live4Life in Break O'Day as a member of the Partnership Group and contribute to program outcomes as appropriate. : 100%	Chris Hughes	Leah Page
100%	01/07/2024	30/06/2025	→ Key Focus Area 5.1.2 Health and Mental Health - Improve health and mental health outcomes by ensuring programs reflect community needs and are accessible and inclusive. : 100%	John Brown	-
100%	01/07/2024	26/04/2025	→ 5.1.2.1 Local Services - Strengthen relations with allservice providers to ensure the number of services to be delivered within our community continues to grow. : 100%	Chris Hughes	-
100%	01/07/2024	30/06/2025	→ 5.1.2.2 Mental Health - Participate in networks and activities to advocate for, and support delivery of, mental health initiatives and outcomes for our community. : 100%	Leah Page	Chris Hughes
100%	01/07/2024	30/06/2025	→ 5.1.2.3 Leadership and Advocacy - Provide local leadership, advocacy and connection for service providers and community on health, mental health and wellbeing to ensure provision of services reflects community needs. : 100%	Chris Hughes	Leah Page Jenna Barr
100%	01/07/2024	30/06/2025	Strategy 5.2 Work collaboratively to ensure services and service providers are coordinated and meeting the actual and changing needs of the community. : 100%	John Brown	-
100%	01/07/2024	30/06/2025	→ Key Focus Area 5.2.1 Education Skills and Training - Improve employment pathways and outcomes and greater personal development through delivery of programs locally which meet the needs of Industry and the community. : 100%	John Brown	-
100%	01/07/2024	30/06/2025	→ 5.2.1.1 Skills Delivery - Work with Break O'Day Employment Connect (BODEC) in relation to the delivery of skills training needed to support job seekers and industry. : 100%	John Brown	-
100%	01/07/2024	30/06/2025	→ Key Focus Area 5.2.2 Access and Inclusion - Foster a culture of inclusion within our community by facilitating equitable access to opportunities, information and services. : 100%	John Brown	-
100%	01/07/2024	30/06/2025	→ 5.2.2.1 Foster Opportunities - Provide leadership and work in partnership with community and service providers to create inclusive and equitable opportunities for everyone to feel valued and contribute meaningfully to their community. : 100%	Chris Hughes	Leah Page Jenna Barr
100%	01/07/2024	30/06/2025	→ 5.2.2.2 Reconciliation Action Plan - Work with Reconciliation Tasmania to develop a Local Reconciliation Action Plan for Break O'Day : 100%	Chris Hughes	Leah Page Jenna Barr
100%	01/07/2024	30/06/2025	→ 5.2.2.3 Equitable Access - Advocate for, support, and facilitate actions to improve access to services, information and opportunities. : 100%	Chris Hughes	Leah Page Jenna Barr
100%	01/07/2024	30/06/2025	Strategy 5.3 Ensure Council services support the betterment of the community while balancing statutory requirements with community and customer needs. : 100%	John Brown	-

2024 – 2025 CORPORATE PLANNING ACTIVITIES PLAN

FINANCIAL ACCOUNTABILITY

Current ...	Start D...	Due Date	Goal	Owner	Co-owners
86%	01/07/2024	30/06/2025	Financial Management	Raoul Harper	-
100%	01/07/2024	30/06/2025	→ Audit Panel - Audit Panel - Meetings facilitated in accordance with legislative requirements, responding to all recommendations of the Panel. : 100%	Raoul Harper	-
100%	01/07/2024	30/06/2025	→ Long Term Financial Plan - Complete the integration of financial management and asset management systems, processes and procedures. : 100%	Raoul Harper	David Jolly
50%	01/07/2024	30/06/2025	→ Internal Audit - System audits scheduled are completed, recorded, reported and implemented for Cyber Security, Risk Management and IT. : 100%	Raoul Harper	Angela Matthews
80%	01/07/2024	30/06/2025	→ Contracts and Service Level Agreements - Establish Contracts and service level agreements for Financial, Asset Management and IT Services. : 100%	Raoul Harper	Angela Matthews
100%	01/07/2024	31/12/2024	→ Depreciable Lives - Undertake a review of depreciable lives for all assets and report as required to Audit Panel and GM. : 100%	Raoul Harper	Angela Matthews
100%	01/07/2024	30/06/2025	Financial Sustainability : 100%	Raoul Harper	-
100%	01/07/2024	30/06/2025	→ Grant Funding- Secure grant funding through competitive processes totalling \$250,000 which assists Council to achieve its identified priorities with an over success rate of 75%. : 100%	Angela Matthews	-
100%	01/07/2024	30/06/2025	→ Value for Money Reviews - Undertake reviews of operational activities to identify revenue opportunities, cost savings of \$40,000 and process improvements resulting in savings of 500 hours. : 100%	Raoul Harper	-
100%	01/07/2024	28/02/2025	→ Urban Stormwater Charge - Undertake modelling and report to Council on the introduction of an urban stormwater charge. : 100%	Raoul Harper	David Jolly
100%	01/01/2025	28/02/2025	→ Rates and Charges - Undertake a review of the Rates and Charges Policy to consider Short-term Accommodation : 100%	Raoul Harper	-
100%	01/07/2024	30/09/2024	→ WTS Operational Analysis - Complete analysis of the operation of Council's WTS including costs and extent of cost recovery (JB) : 100%	David Jolly	-

HUMAN RESOURCES / TRAINING/ WORK HEALTH & SAFETY)

Current ...	Start D...	Due Date	Goal	Owner	Co-owners
100%	01/07/2024	30/06/2025	Elected Members : 100%	John Brown	-
100%	01/07/2024	30/06/2025	→ Professional Development - Facilitate participation of Councillors in Professional Development through the program being developed by the Local Government Division and the development of a training plan for individual Councillors. : 100%	John Brown	Molli Brown
100%	01/07/2024	30/06/2025	Council Advocacy : 100%	John Brown	-
100%	01/07/2024	31/12/2024	→ State Budget - Provide a submission to the 2025-2026 State Budget community consultation process advocating for local priorities. : 100%	John Brown	-
100%	01/07/2024	31/10/2024	→ Federal Elections - identify and develop list of projects which will be lobbied for in forthcoming election campaign : 100%	John Brown	-
100%	01/07/2024	30/06/2025	Wellbeing Program : 100%	Leah Page	Chris Hughes
100%	01/07/2024	30/06/2025	→ Workplace Wellbeing - Ongoing review of the Mental Health and Wellbeing Plan for Council staff that creates a mentally safe workplace. : 100%	Leah Page	Erica McKinnell Simone Ewald-Rist Chris Hughes
100%	01/07/2024	30/06/2025	→ Employee Wellbeing - Ongoing consultation with workers to identify and implement actions to support wellbeing and a mentally safe workplace by following the Mental Health and Wellbeing Plan and the People Matter survey. : 100%	Leah Page	Erica McKinnell
92%	01/07/2024	30/06/2025	Workforce Development : 100%	John Brown	-
100%	01/07/2024	30/06/2025	→ Employee Development - Develop and implement departmental programs that support employee development through the people matter survey process : 100%	Erica McKinnell	-
75%	01/07/2024	30/06/2025	→ Review Processes - Implement the Employee Review & Development structure and system for Council's workforce : 100%	Erica McKinnell	-
100%	01/07/2024	30/06/2025	→ Psychosocial Safety - continue to develop and build our approach within the workplace responding to this change to WHS : 100%	Erica McKinnell	Simone Ewald-Rist

CORPORATE RISK

Current ...	Start D...	Due Date	Goal	Owner	Co-owners
100%	01/07/2024	30/06/2025	Risk Management/Work Health & Safety : 100% → Risk Register Review - Ensure that risk owners/goals owners review their risk register twice a year for high risks and annually for all others. : 100%	Raoul Harper	-
100%	01/07/2024	30/06/2025	→ Workplace Safety - Ensure that risk management processes identify psychosocial hazards, assess the associated risk and that managers implement controls to eliminate or minimise the risks. Regularly review control measures. : 100%	Simone Ewald-Rist	-
100%	01/07/2024	30/06/2025	→ Risk Management Framework - Assess the independent review of Risk Management and action improvements accordingly. : 100%	Simone Ewald-Rist	-
100%	01/07/2024	30/05/2025		Raoul Harper	-

ORGANISATIONAL EFFICIENCY

Current ...	Start D...	Due Date	Goal	Owner	Co-owners
100%	01/07/2024	30/06/2025	Local Government Reform : 100%	John Brown	-
100%	01/07/2024	30/06/2025	→ Local Government Reform - Participate actively in the Future of Local Government Review process with a focus on achieving the best outcome for the Break O'Day area. : 100%	John Brown	-
100%	01/07/2024	30/06/2025	→ Northern Region Shared Services - Pursue joint procurement opportunities involving Northern Region Councils. : 100%	John Brown	-
75%	01/07/2024	30/06/2025	Break O'Day Organisation : 100%	John Brown	-
50%	01/09/2024	30/06/2025	→ Service Delivery Review, Development Services - Undertake a service delivery review focussed on structure, systems, processes and positions : 100%	Jake Ihnen	Erica McKinnell
100%	01/07/2024	31/12/2025	→ Works Department Service Delivery Review - implement next stage review activity. : 100%	David Jolly	Erica McKinnell
100%	01/07/2024	30/06/2025	Management Systems : 100%	John Brown	-
100%	01/07/2024	30/06/2025	→ Digital Transformation - Progress with implementation of Digital Transformation systems and processes to both assist and enhance the customer experience both internally and externally as per the Digital Transformation Operational Plan 2023 - 2025. : 100%	Angela Matthews	-
100%	01/07/2024	30/06/2025	→ PlanBuild - Carry out Live Testing & Implementation of State Government PlanBuild Project : 100%	Jake Ihnen	-
100%	01/07/2024	30/06/2025	→ Digital Transformation - Pursue a simplification of digital platforms by minimising duplication of applications and reducing the use of applications that have similar capacity by consolidating 3rd party solutions into Office 365 licensing where possible as per the Digital : 100%	Angela Matthews	-
10%	01/07/2024	30/06/2025	Customer Service : 100%	Raoul Harper	-
10%	01/07/2024	30/06/2025	→ Customer Service - implement, monitor and report on "Closing the Loop" process to guide processes and options for improving customer service : 100%	Angela Matthews	-
100%	01/07/2024	30/06/2025	Asset Management : 100%	David Jolly	-
100%	01/07/2024	31/10/2024	→ System Refinement - Develop and Refine Asset Management System including integration of all Council assets. : 100%	David Jolly	Raoul Harper
100%	01/07/2024	30/06/2025	→ Strategic Asset Management Plan - Update the Strategic Asset Management Plan in alignment with the LTFP and Financial Management Strategy and consolidated asset registers. : 100%	Raoul Harper	David Jolly
100%	01/07/2024	30/06/2025	Public & Environmental Health : 100%	Jake Ihnen	-
100%	01/07/2024	30/06/2025	→ Food Premises - Deliver a regular program of Food Premises inspections. : 100%	Jake Ihnen	-
100%	01/11/2024	30/04/2025	→ Water Quality Monitoring - Undertake monitoring and reporting in recreational waters. : 100%	Jake Ihnen	-
100%	01/07/2024	30/06/2025	Stakeholder Management : 100%	John Brown	-
100%	01/07/2024	30/06/2025	→ Local Government Association of Tasmania (LGAT) and Australian Local Government Association (ALGA) - Participate actively at the State and National level in Local Government matters including policy development. : 100%	John Brown	-
100%	01/07/2024	30/06/2025	→ Northern Tasmania Development Corporation (NTDC) - Participate in NTDC activities focused on developing the regional economy. : 100%	John Brown	-
100%	01/07/2024	30/06/2025	→ Legislative Reviews - Participate in reviews of legislation affecting Local Government	John Brown	-
100%	01/07/2024	30/06/2025	Emergency Management : 100%	John Brown	-
100%	01/07/2024	30/06/2025	→ Municipal Emergency Management Plan - Ensure that the current Plan is in line with the Tasmanian Emergency Management Plan in relation to any changes from the State level : 100%	John Brown	-
100%	01/07/2024	30/06/2025	→ Municipal Emergency Management Plan - Adopt the Plan in line with the Tasmanian Emergency Management Plan. : 100%	Chris Hughes	-