

# ANNUAL GENERAL MEETING AGENDA

Monday 13 December 2021  
at

5.00pm Council Chambers, St Helens

John Brown, General Manager  
Break O'Day Council  
6 December 2021

## ***Division 3 – Annual General Meeting***

### **72B. Annual General Meeting**

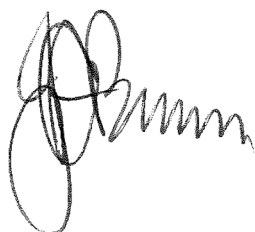
1. A Council must hold an Annual General Meeting on a date that –
  - a. Is not later than 15 December in each year; and
  - b. Is not before 14 days after the date of the first publication of a notice under subsection (2).
2. A Council must publish a notice on at least 2 separate occasions in a daily newspaper circulating in the municipal area or other prescribed newspaper specifying the date, time and place of the Annual General Meeting.
3. If a quorum of the Council is not present –
  - a. The Annual General Meeting is to be reconvened and held within 14 days; and
  - b. A notice is to be published in a daily newspaper circulating in the municipal area or other prescribed newspaper specifying the date, time and place of the Annual General Meeting.
4. Only electors in the municipal area are entitled to vote at an Annual General Meeting.
5. A motion at an Annual General Meeting is passed by a majority of votes taken by a show of hands or by any other means of ascertaining the vote the Council determines.
6. A motion passed at an Annual General Meeting is to be considered at the next meeting of the Council.
7. The General Manager is to keep minutes of the Annual General Meeting.

# NOTICE OF MEETING

Notice is hereby given that the Annual General Meeting of the Break O'Day Council will be held at the St Helens Council Chambers on Monday 13 December 2021 commencing at 5.00pm.

## CERTIFICATION

Pursuant to the provisions of Section 65 of the *Local Government Act 1993*, I hereby certify that the advice, information and recommendations contained within this Agenda have been given by a person who has the qualifications and / or experience necessary to give such advice, information and recommendations or such advice was obtained and taken into account in providing the general advice contained within the Agenda.



**JOHN BROWN**

**GENERAL MANAGER**

Date: 6 December 2021

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## Contents

NOTICE OF MEETING.....	3
AUDIO RECORDING OF MEETINGS OF COUNCIL.....	7
OPENING .....	7
ACKNOWLEDGEMENT OF COUNTRY.....	7
AGM/21.1.0 ATTENDANCE.....	8
AGM/21.1.1 Present .....	8
AGM/21.1.2 Apologies.....	8
AGM/21.1.3 Leave of Absence .....	8
AGM/21.1.4 Staff in Attendance .....	8
AGM/21.2.0 WELCOME AND INTRODUCTION – MAYOR MICK TUCKER.....	8
AGM/21.3.0 ANNUAL REPORT .....	9
AGM/21.3.1 Mayor’s Report.....	9
AGM/21.3.2 General Manager’s Report.....	11
AGM/21.3.3 Financial Report .....	13
AGM/21.3.4 Annual Report Submissions .....	16
AGM/21.4.0 QUESTIONS ON NOTICE .....	17
AGM/21.5.0 QUESTIONS WITHOUT NOTICE .....	17
AGM/21.6.0 MOTIONS ON NOTICE .....	17
AGM/21.7.0 MOTIONS WITHOUT NOTICE .....	17
AGM/21.8.0 MEETING CLOSURE .....	17

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## AUDIO RECORDING OF MEETINGS OF COUNCIL

As determined by Break O'Day Council in March 2019 all Ordinary, Special and Annual General Meetings of Council are to be audio recorded and a link will be available on the Break O'Day Council website where the public can listen to audio recordings of previous Council Meetings.

*In accordance with the Local Government Act 1993 and Regulation 33 of the Local Government (Meeting Procedures) Regulations 2015, these audio files will be retained by Council for at least six (6) months and made available for listening online within seven (7) days of the scheduled meeting. The written minutes of a meeting, once confirmed, prevail over the audio recording of the meeting and a transcript of the recording will not be prepared.*

## OPENING

*The Mayor to welcome Councillors, staff and members of the public and declare the meeting open at [time].*

## ACKNOWLEDGEMENT OF COUNTRY

*We acknowledge the Traditional Custodians of the land on which we work and live, the Palawa people of this land Tasmania, and recognise their continuing connection to the lands, skies and waters. We pay respects to the Elders Past, present and future.*

**AGM/21.1.0 ATTENDANCE**

**AGM/21.1.1 Present**

Mayor Mick Tucker  
Deputy Mayor John McGiveron  
Councillor Janet Drummond  
Councillor Barry LeFevre  
Councillor Margaret Osborne  
Councillor Lesa Whittaker  
Councillor Kylie Wright

**AGM/21.1.2 Apologies**

Councillor Kristie Chapple  
Councillor Glenn McGuinness

**AGM/21.1.3 Leave of Absence**

**AGM/21.1.4 Staff in Attendance**

General Manager, John Brown  
Executive Assistant, Angela Matthews  
Manager Corporate Services, Bob Hoogland  
Manager Community Services, Chris Hughes  
Development Services Coordinator, Jake Ihnen

**AGM/21.2.0 WELCOME AND INTRODUCTION – MAYOR MICK TUCKER**



## AGM/21.3.0 ANNUAL REPORT

### AGM/21.3.1 Mayor's Report

Welcome.

Despite COVID it has been a massive and productive year for Break O'Day Council.

This financial year we have seen some massive projects completed including the official opening of the Georges Bay Multi-User track. This project was really important to me personally as a lifetime member of the Break O'Day Community and something I am really proud of as it has been decades in the making.

Like most large Council projects, the construction of the multi-user track required substantial external funding and we would not have been able to complete the project without funding from the Federal Government.

Tasmanian Liberal Senator Claire Chandler officially opened the multi-user track on Thursday 19 November. To celebrate the opening VIPS including Councillors and politicians walked the news section of the track from the wharf to Beauty Bay where we enjoyed a picnic lunch supplied by the East Coast Providore.

Since opening, the track has certainly been getting a lot of use from walkers and mountain bikers alike. Because the trail connects the centre of the St Helens township to the Flagstaff Trailhead, it means that the St Helens MTB Network is now connected to the township making it easier to share the benefits of increased MTB visitation with the business community.

Senator Chandler also officially opened another massive project, decades in the making, the refurbishment and renovation of the Fingal Valley's Old Tasmanian Hotel. If you have not already dropped in to see the amazing transformation, make sure you do!

All the projects that Council deliver and the day to day tasks are the result of a real team effort and while I get to stand out the front and to some degree take the kudos, behind me stands a massive, dedicated and hardworking team of people.

Sometimes I think there are some members of our community that forget that Council staff are actually Break O'Day community members as well. At the end of the day our staff are just the same as anyone else, they are just employed by Council, they live and work here for all the same reasons the rest of us do... they love our beautiful piece of paradise. The wellbeing of our community and our environment are just as important to Council staff as the rest of us.

Without the team of competent Council staff working hard behind the scenes, the services and projects of Council simply would not happen. From Building and Planning to road works and construction and from community work to economic development, I may be biased, but I think our staff are some of the brightest stars in Local Government in the state!

That may sound like a lofty statement, but when you consider the amount of awards that Break O'Day Council has won over the last two (2) years, these are all a credit to the work of our staff.

Two (2) of the larger awards include:

- 2021 Local Government Awards of Excellence - Small Council
- 2020 Local Government Professionals - Innovative Management Initiative

In the past the team have also won awards for the One Night Stand Event and the St Helens MTB Network, Building Surveying team of the year, Young Professional of the year and more – they are just a bunch of over achievers and like me, our community should be proud to have these people working in our corner.

Not only do the staff work really hard Monday to Friday for their community, there is also a high number of staff who volunteer their own time to give back to the community. This is something I am really proud of as it shows the level of dedication our staff have to our community. Some of the roles our staff volunteer for include; the local fire brigade, the SES, Mentoring, local sporting clubs and community groups.

I would like to take this opportunity to thank each and every one of the Council team whose commitment to our community is unwavering. Thank you for showing up every day and thanks for all you do for our community.

**Mick Tucker**  
**Mayor**

Over the last twelve months we have been feeling quite fortunate to live where we do in this special place in Tasmania and not having to ride the roller coaster of repeat COVID lockdowns which are happening on the mainland. Running the gauntlet of border closures have thrown many of our travel plans into chaos leading to tears and frustrations on not seeing family members and friends in not so faraway lands that we can't visit. Not surprisingly, we have seen new faces appear in our community who have escaped from the mainland and who see Tasmania and our area as a place where they can live and work with a lot less drama.

Despite our relative freedoms, what we are going through does have an impact which we might not realise. During the year we have been working on a project which we see as really important to our community, but even more important at the moment, the Community Wellbeing Project. This is actually a really positive thing which has come out of the current situation and has numerous conversations about what we can do to look after ourselves and others, after all loneliness has increased during this time. The Tasmanian Community Fund could see the value and importance of this project and it was fantastic to receive funding from the TCF to enable us to start this project which will run for the next three years. To help us with the project we were really fortunate to welcome Leah Page to the BODC team and enable us to draw on her wide range of experiences. We have some really inspirational people in our community who have leapt into the program and I can't wait to see the projects they develop which will draw in others in our community.

There is talk of a Wellbeing Festival happening and wouldn't this be an exciting addition to events which happen in this area.

As we know, events took a hammering during the bulk of 2020 and this continued into 2021. It is really disheartening to those event organizing committees who put so much in to then see that hard work all for nothing. A glimmer of light and hope that we can return to a vibrant calendar of events appeared when some familiar events returned, Break O'Day Triathlon, St Marys Car Show, and Break O'Day Winter Arts Festival. A new event, Dragon Trail MTB which was our first major MTB event happened in March 2021 and it was an outstanding success with over 300 competitors taking part. It is the forerunner to many more MTB and Trail Running events which will happen here.

We all have those things which we want to do but don't, or maybe keep putting off, or just never get around to it. From a Council perspective, we have a few of them and 2020/2021 was a year in which we dealt with a couple of what I call 'legacy' projects – ones which have been around for a number of decades. It has been nearly 30 years since the first piece of the Georges Bay Foreshore Multi-user Track was built, yet the piece connecting it to the St Helens Foreshore was a bit like the gap with a missing tooth. It was really satisfying to see the project to bridge (pardon the pun) this gap completed in November 2020 and don't the community love it! We have had some great feedback and the bridge built by local boat builder, Lyndcraft, is something they and the community can be justifiably proud of.

Heading in land to the Fingal Valley is another 'legacy' project which has been around for around 40 years, renovating the upper storey of the Old Tasmanian Hotel in Fingal. Home to the Fingal Valley in the downstairs it was home to rats, mice, possums, spiders and numerous other creatures upstairs. It was derelict and in need of some extremely serious work. Now, you wouldn't believe the difference, it is simply amazing to see this area come to life. If you are passing through the Valley, take the time to stop and look.

For several years the Council has felt like it has been banging its head against a brick wall when trying to get the State Government to see the need to upgrade the Tasman Highway in our area. Finally, in 2021 we have seen action on the ground, and I would have to say it is substantial action, we probably didn't think they would get this serious about the scale of the upgrade, but hey, so be it.

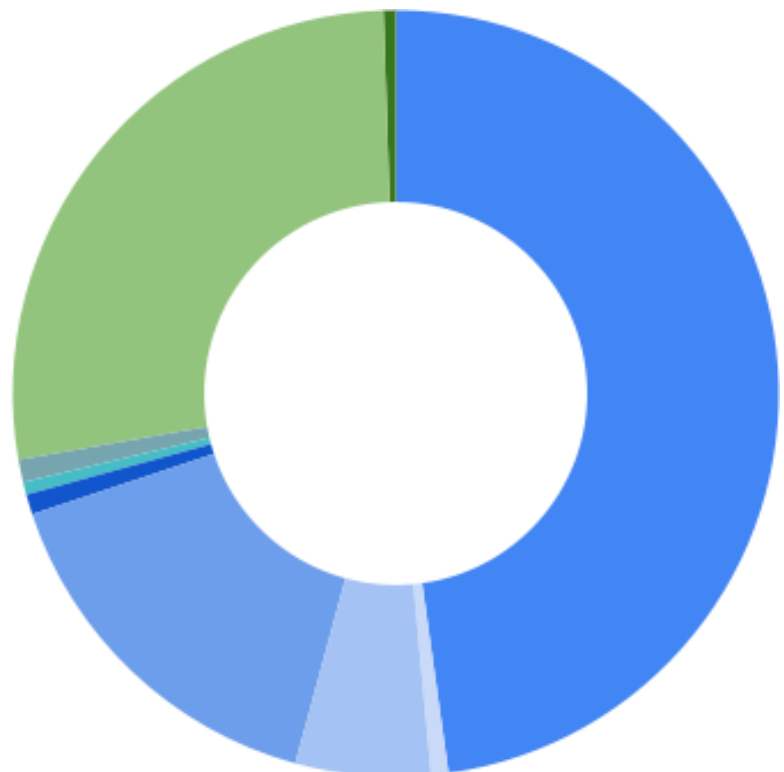
An initiative that started operating during the year is Break O'Day Employment Connect, BODEC as we affectionately call it. BODEC is a multi-year project funded by the State Government through the Employment Partnership Program with a focus on addressing the barriers to employment experienced by job seekers and employers and it has been kicking goals in achieving sustainable employment outcomes. As an example, those traffic controllers you wave to on the current road works went through a training program in traffic management arranged by BODEC following discussions with a local St Helens business which hadn't been going that long who has the contract to provide this service. So much better to have local people doing this work than ones who are not local working with either a national or larger company. Something worth noting is that 75-80% of BODEC clients are not registered with Centrelink, without BODEC how easy is it for them to find work, even a few hours extra?

In closing, firstly I would like to express my thanks to the people who make up the BODC team (Councillors, employees and volunteers), we have a dedicated team committed to making this the best community for everyone. After all, we live here for a reason just like you. Secondly, I would like to say thank you to our supporters and stakeholders including our Local Members of Parliament who play a key role in helping us to do what we do.

**John Brown**  
**General Manager**

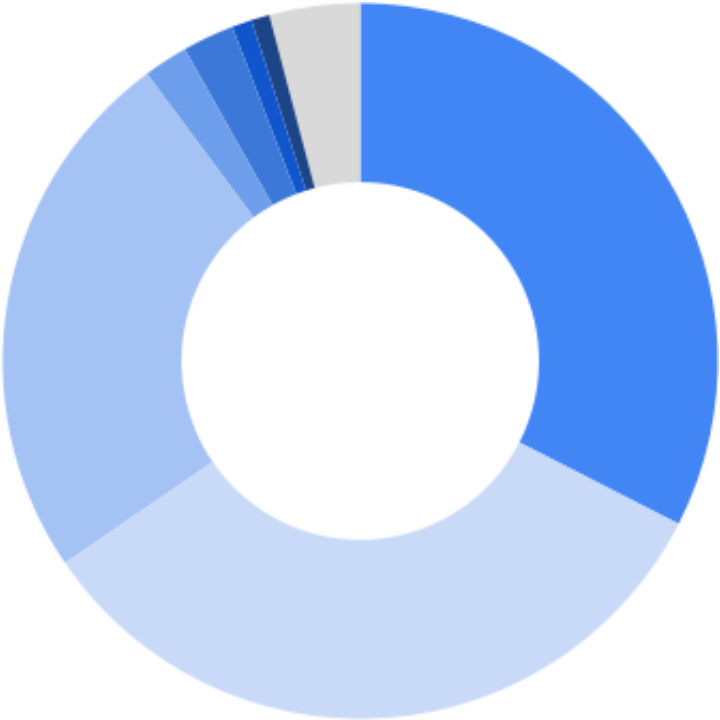
Income	\$
Rates and Charges	9,770,000
Statutory Fees and Fines	151,000
User Fees	1,162,000
Grants	3,204,000
Contributions - Cash	174,000
Interest	109,000
Investment revenue from TasWater	194,000
Capital Income – grants received specifically for new or upgraded assets	5,573,000
Other	104,000

- Rates and charges
- Statutory fees and fines
- User fees
- Grants
- Contributions - cash
- Interest
- Investment revenue from water corporation
- Capital grants received specifically for new or upgraded assets
- Other income



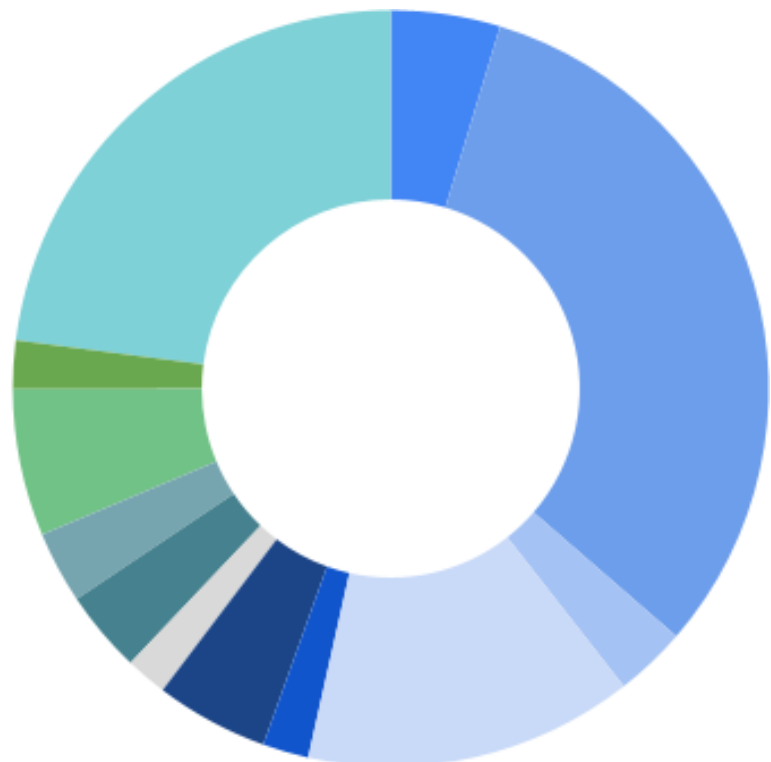
Expenses	\$
Employee Benefits	5,073,000
Materials and Services	5,136,000
Impairment of receivables	0
Depreciation and amortisation	3,802,000
Finance Costs	313,000
Fire levy	365,000
Light and Power	142,000
Community Support and donations	128,000
Other expenses	639,000

- Employee benefits
- Materials and services
- Depreciation and amortisation
- Finance costs
- Fire Levy
- Light and Power
- Community support and donations
- Other expenses



Expenses by function	\$
Government Administration	729,000
Roads, Streets and bridges	4,944,000
Drainage	477,000
Waste Management	2,196,000
Environmental Health and Management	307,000
Planning Services	754,000
Building Control	277,000
Community Amenities	549,000
Community Services	481,000
Recreation facilities	980,000
Economic Development	322,000
Other including unattributable administration and corporate activities	3,582,000

- Governance and administration
- Roads, streets and bridges
- Drainage
- Waste management
- Environmental health/environmental management
- Planning services
- Building control
- Community amenities
- Community services
- Recreation facilities
- Economic development
- Other



## AGM/21.3.4 Annual Report Submissions

The Annual Report was advertised on the 21 November 2021 notifying the availability of the Annual Report and inviting electors to lodge submissions on the report with Council by Friday 3 December 2021 for discussion at the Annual General Meeting.

The General Manager advises that no submissions were received.



**AGM/21.4.0      QUESTIONS ON NOTICE**

Nil

**AGM/21.5.0      QUESTIONS WITHOUT NOTICE**

**AGM/21.6.0      MOTIONS ON NOTICE**

Nil

**AGM/21.7.0      MOTIONS WITHOUT NOTICE**

**AGM/21.8.0      MEETING CLOSURE**