

# ANNUAL GENERAL MEETING MINUTES

Wednesday 14 December 2022  
at  
5.00pm Council Chambers, St Helens

John Brown, General Manager  
Break O'Day Council  
14 December 2022

### ***Division 3 – Annual General Meeting***

#### **72B. Annual General Meeting**

1. A Council must hold an Annual General Meeting on a date that –
  - a. Is not later than 15 December in each year; and
  - b. Is not before 14 days after the date of the first publication of a notice under subsection (2).
2. A Council must publish a notice on at least 2 separate occasions in a daily newspaper circulating in the municipal area or other prescribed newspaper specifying the date, time and place of the Annual General Meeting.
3. If a quorum of the Council is not present –
  - a. The Annual General Meeting is to be reconvened and held within 14 days; and
  - b. A notice is to be published in a daily newspaper circulating in the municipal area or other prescribed newspaper specifying the date, time and place of the Annual General Meeting.
4. Only electors in the municipal area are entitled to vote at an Annual General Meeting.
5. A motion at an Annual General Meeting is passed by a majority of votes taken by a show of hands or by any other means of ascertaining the vote the Council determines.
6. A motion passed at an Annual General Meeting is to be considered at the next meeting of the Council.
7. The General Manager is to keep minutes of the Annual General Meeting.

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## AUDIO RECORDING OF MEETINGS OF COUNCIL

As determined by Break O'Day Council in March 2019 all Ordinary, Special and Annual General Meetings of Council are to be audio recorded and a link will be available on the Break O'Day Council website where the public can listen to audio recordings of previous Council Meetings.

*In accordance with the Local Government Act 1993 and Regulation 33 of the Local Government (Meeting Procedures) Regulations 2015, these audio files will be retained by Council for at least six (6) months and made available for listening online within seven (7) days of the scheduled meeting. The written minutes of a meeting, once confirmed, prevail over the audio recording of the meeting and a transcript of the recording will not be prepared.*

## OPENING

*The Mayor welcomed Councillors, and staff and declared the meeting open at 5.00pm.*

## ACKNOWLEDGEMENT OF COUNTRY

*We acknowledge the Traditional Custodians of the land on which we work and live, the Palawa people of this land Tasmania, and recognise their continuing connection to the lands, skies and waters. We pay respects to the Elders Past, present and future.*

## **AGM/22.1.0      ATTENDANCE**

### **AGM/22.1.1      Present**

Mayor Mick Tucker  
Deputy Mayor Kristi Chapple  
Councillor Ian Carter  
Councillor Janet Drummond  
Councillor Barry LeFevre  
Councillor Vaughan Oldham

### **AGM/22.1.2      Apologies**

Councillor Liz Johnstone  
Councillor Gary Barnes

### **AGM/22.1.3      Leave of Absence**

Councillor Kylie Wright

### **AGM/22.1.4      Staff in Attendance**

General Manager, John Brown  
Executive Assistant, Bec Wood  
Manager Infrastructure and Development Services, David Jolly  
Manager Community Services, Chris Hughes  
Development Services Coordinator Jake Ihnen  
Communications Coordinator, Jayne Richardson  
Corporate Services Coordinator, Angela Matthews  
Human Resources Coordinator, Erica McKinnell  
Manager Business Services, Raoul Harper

### **AGM/22.1.5      Community**

There were no members of the Break O'Day community present at the meeting.

## **AGM/22.2.0      WELCOME AND INTRODUCTION – MAYOR MICK TUCKER**

The Mayor welcomed everyone to the Break O'Day Council Annual General Meeting.

Welcome to the 2021-2022 Annual Report.

As always, this has been a busy year for staff and Councillors and we have been working hard for our community to deliver services and infrastructure important to them.

In this report you will find a summary of all the activities we undertook as part of our 2021-2022 Annual Plan.

One of the projects I am most proud of during the 2021- 2022 Financial Year was the continued extension of the Georges Bay Multi-User track.

After completing the track from the wharf area through to Beauty Bay in 2020-2021, this year we continued this work extending the track from Lions Park round past Parkside to O'Connors Beach.

In 2022-2023 we would like to continue extending the multi-user track from the bottom of aerodrome hill round the landslip area of Parnella to the Stieglitz boat ramp. In order to do this though we will need financial assistance. We have already approached the Federal Labor Government to assist with funding but so far the call has fallen on deaf ears – don't worry though we will keep pushing for funding for this project. In fact, you, the community can help here too, if this project is important to you we would encourage you write to our local member, Brian Mitchell and express your support for this project.

Over August 10 and 11, 2021, Break O'Day was the first municipal area to be visited by the new Governor of Tasmania, Her Excellency the Honorable Barbara Baker AC. This was a real honour for our area and we enjoyed introducing her to our region and our amazing community.

On the first day Her Excellency visited the Flagstaff Trailhead, walked the multi-user track and visited community organisations like Medea Park, St Helens Neighbourhood House and YCNECT.

The second day was spent in the Valley where her Excellency met with the community of Mathinna and accepted the donation of a handmade quilt by Barbara Mellor that features Mathinna, the aboriginal girl the township is named after. This quilt is now displayed at the St Helens History Room.

While in the Valley, Her Excellency took the opportunity to visit the St Marys Community Space and the Old Tasmania Hotel, home to the Fingal Valley Neighbourhood House.

Another important visit this financial year was the Regional Cabinet meeting which saw the State Liberal Government hold their Cabinet Meeting here in St Helens. This was a great opportunity for Councillors to attend the meeting and put forward our plans and concerns for our area.

This financial year also saw the start of the Local Government Review. Staff have been working hard behind the scenes on submissions to the Local Government Board to ensure our thoughts and concerns as a regional Council are heard.

Through the review there was also a chance for the community to put forward its views via workshops and a survey – however these weren't well responded to. This makes it even more important for us to ensure our community's voice is being heard.

At Council we are always trying to balance the needs of all our communities and try our best to deliver projects across the municipality – this is not as easy as it sounds with a small operating budget. This year, the Council team managed to secure almost \$2 million for projects in the Fingal Valley including; new purpose built multi-user facility that will house a new gym in St Marys, a Community Shed in Fingal, a Youth Park in Fingal and a small telecommunications cell at Mangana.

Council is nothing without its community. Both Councillors and Council staff get a lot of satisfaction from supporting our communities to deliver projects in their townships. While often community looks to Council to solve a range of problems and deliver a range of services, often these challenges can also be addressed by the community themselves. The more involved we all are, the more committed to our communities we are, the more vibrant our communities will be.

On a personal note, something else that I am really proud of is that Break O'Day will host an International Woodchopping Festival in 2023, the first time in Tasmania since 1974.

Those that know me will know that woodchopping is something close to my heart and I have represented our state and country at international events.

The New Zealand team will be staying in Break O'Day and chopping at the Christmas Carnival, Athletics Carnival and at the Pyengana Recreation Ground. I hope you will all make them feel welcome.

Before I sign off this year – I just wanted to say a big thanks to my fellow Councillors for their hardwork and commitment to our community over the last financial year.

I would also like to thank all Council Staff who work really hard, largely behind the scenes, to make sure our community is supported, represented and most importantly, connected.

**Mick Tucker**  
**Mayor**

Mayor Tucker thanked the Communications Coordinator for her support throughout the year and assistance with preparing his report.

**AGM/22.3.1**      Moved Clr Chapple/ Seconded Clr LeFevre

That the Mayor's report be taken as read and received.

**CARRIED UNANIMOUSLY**

When it comes time to write this message, it causes me to stop and look back at what actually happened over the year and what we set out to achieve. Whilst we set a plan for the year ahead at the start of the year, invariably things crop up throwing the odd curve ball. I am not going to talk about the impact of COVID on our lives, I think we have all had enough of this and just want to move on.

Upfront I want to acknowledge all of the hard work of the BODC team, Councillors, employees and volunteers over the last 12 months. Once again they have just kept pushing forward working for the betterment of the wonderful place in which we are fortunate enough to live. We don't do this alone, there are also many members of our community either individually or through the various community groups we have that contribute invaluable to our communities.

The wellbeing of our community has been an emerging and important focus over the last couple of years. It was really pleasing to see the first group of participants in the Community Wellbeing Project complete the program and venture out into the community with the projects that they had developed. I was fortunate to be invited to the Showcase of the projects that had been developed and I was incredibly touched by the passion and support within the group for what they were working on.

The inaugural Festival of Wellbeing which was held in October was an outstanding success, from the spark of an idea to delivery in a matter of just weeks. Special congratulations to those few people at the core of the organising committee for the work that they did.

During the year we did have a formal moment of reflection in relation to our overall direction and what is important for Council to focus on into the future. It has been four years since we completed our current Strategic Plan so we felt it was time to do a review. Through the review process it was clear that we needed to increase our focus in key areas such as Housing, Population, Climate Change and the Wellbeing of our community. This will be reflected in the Revised Strategic Plan.

Towards the end of the year the ABS released the initial information in relation to the 2021 Census and it was no surprise to us that our population had grown substantially. Based on the 2016 Census we were flat lining before heading for a decline. Instead, our Population has grown by 10.9% to 6,770 residents. As I work within the community I am continually surprised by the nature of the people that have moved into our area particularly over the last few years, their work experience, qualifications and connections on so many levels. They are rapidly immersing themselves into life in our communities and quite often popping up in volunteering roles, this is really great as it helps to bolster our base of volunteers.

The challenges around housing supply within our community is something that all levels of government and the community are struggling with. The growth in our population has added to the increased pressure within the housing market. Whilst we have experienced a large increase in approvals for houses the construction industry is struggling under the weight of the construction demand. Through the year we have been working with various agencies to bring a range of housing types to the community including affordable, emergency and independent living units.



Council continues to work on being an active part of getting houses onto the ground to meet community need.

Speaking of need, despite the disruption caused, it was fantastic to see that the State Government recognised the roads in our area they are responsible for needed to be brought into the 21st Century. The extensive roadworks south of St Helens is something that Council has been advocating for over many years, and, it wasn't just the usual patch and repair likely to fall apart in less than 12 months. We look forward to future stages which focus on quality rebuilds that will serve us well in to the future.

When we look to the future there is a cloud of uncertainty or opportunity appearing on the horizon.

In March 1993 the Break O'Day Council was created and now as the 30 year anniversary approaches, we are well into a review examining the Future of Local Government. As a Council we have been actively participating in the various elements of the review process providing our thoughts on what the Future of Local Government might look like. We are rapidly approaching a critical point in the process where the options the Local Government Board have developed are made public with comments from community being sought. The level of interest from the community so far has been very low which is completely understandable given what is being discussed. I reckon this will heat up when the notion of amalgamations hits the table, if it does. By the end of the forthcoming year we should know what the future looks like.

**John Brown**  
**General Manager**

The General Manager provided an overview of the key points in his report and thanked the Mayor, Councillors, Management Team and the wider organisation for their support throughout the year. He recognised that this mutual support is what helps the entire organisation. The General Manager also thanked the entire team of Break O'Day Council employees as well as our team of volunteers who play such an important part in our community.

Mayor Tucker also expressed his gratitude for everybody who works together as a team, from the Management team to the ground crews and right across the board. He stated that he is very proud of our Break O'Day Council and it is because we have such an incredibly good team.

**AGM/22.3.2**      Moved Clr LeFevre/ Seconded Clr Drummond

That the General Manager's report be taken as read and received.

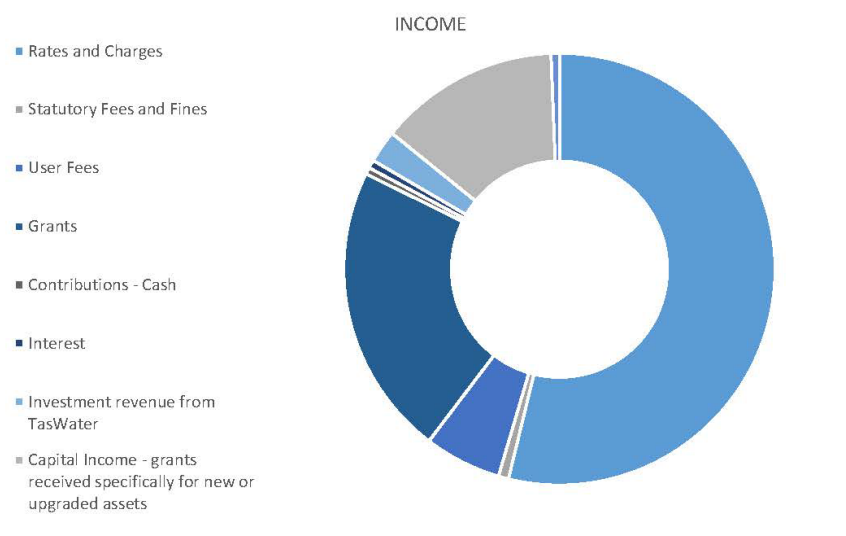
**CARRIED UNANIMOUSLY**



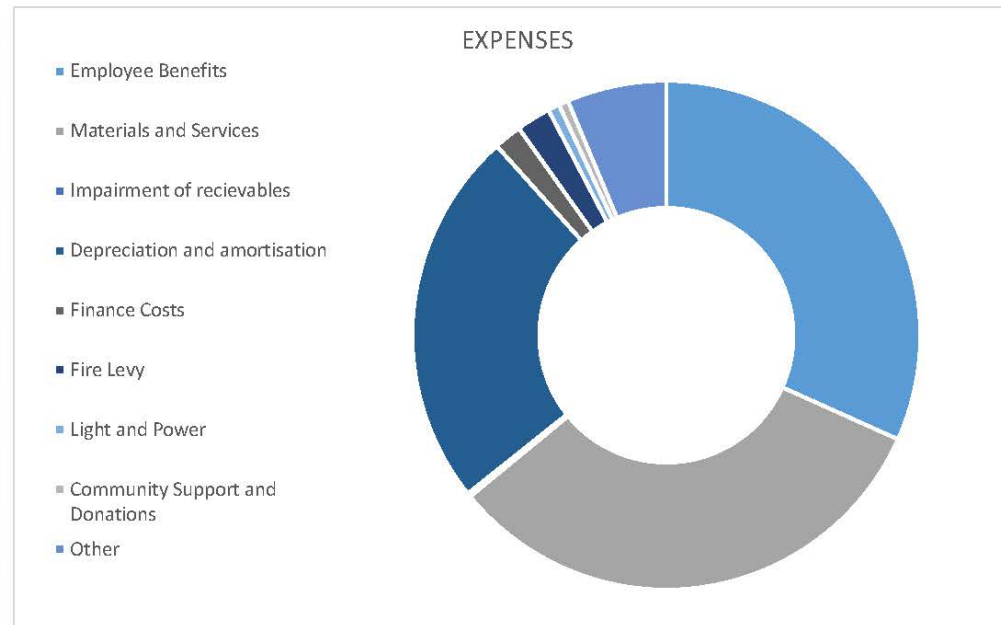
## Financial Snapshots

The following financial snap-shots have been taken directly from the financial statements following.

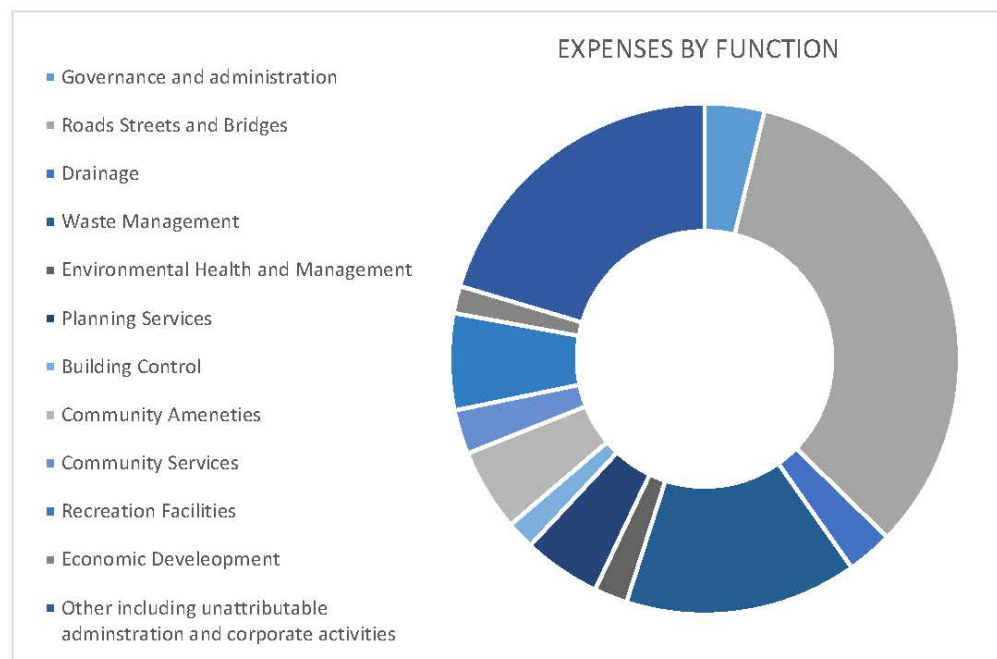
Income \$	
Rates and Charges	10,279,000
Statutory Fees and Fines	146,000
User Fees	1,104,000
Grants	4,188,000
Contributions - Cash	97,000
Interest	118,000
Investment revenue from TasWater	466,000
Capital Income - grants received specifically for new or upgraded assets	2,587,000
Other	120,000



Expenses \$	
Employee Benefits	5,424,000
Materials and Services	5,534,000
Impairment of receivables	40,000
Depreciation and amortisation	4,115,000
Finance Costs	303,000
Fire levy	373,000
Light and Power	126,000
Community Support and donations	105,000
Other expenses	1,085,000



Expenses by function \$	
Government Administration	619,000
Roads, Streets and bridges	5,476,000
Drainage	477,000
Waste Management	2,408,000
Environmental Health and Management	345,000
Planning Services	802,000
Building Control	291,000
Community Amenities	851,000
Community Services	458,000
Recreation facilities	999,000
Economic Development	282,000
Other including unattributable administration and corporate activities	3,334,000



The General Manager provided an overview of the financial reports and acknowledged that the deficit was larger than expected, this was impacted by a number of factors including the depreciation of assets.

**AGM/22.3.3**                      Moved Clr Drummond/ Seconded Clr Chapple

That the financial report be received.

**CARRIED UNANIMOUSLY**

**AGM/22.3.4**                      **Annual Report Submissions**

The Annual Report was advertised on the 24 November 2022 notifying the availability of the Annual Report and inviting electors to lodge submissions on the report with Council by Friday 7 December 2022 for discussion at the Annual General Meeting.

The General Manager advises that no submissions were received.

**AGM/22.4.0**                      **QUESTIONS ON NOTICE**

Nil

**AGM/22.5.0**                      **QUESTIONS WITHOUT NOTICE**

Nil

**AGM/22.6.0**                      **MOTIONS ON NOTICE**

Nil

**AGM/22.7.0**                      **MOTIONS WITHOUT NOTICE**

Nil

**AGM/22.8.0      MEETING CLOSURE**

Mayor Tucker advised that the minutes of this meeting will be received at the Council meeting to be held on Monday 16 January 2023. Mayor Tucker thanked those in attendance for their contribution and declared the meeting closed at 5.07pm.

.....  
**MAYOR**

.....  
**DATE**