

Monday 23  
November 2015  
at 5.00pm  
Council Chambers,  
St Helens

# ANNUAL GENERAL MEETING MINUTES



John Brown

General Manager, Break O'Day Council

23 November 2015

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## ***Division 3 – Annual General Meeting***

### **72B. Annual General Meeting**

1. A Council must hold an Annual General Meeting on a date that –
  - a. Is not later than 15 December in each year; and
  - b. Is not before 14 days after the date of the first publication of a notice under subsection (2).
2. A Council must publish a notice on at least 2 separate occasions in a daily newspaper circulating in the municipal area or other prescribed newspaper specifying the date, time and place of the Annual General Meeting.
3. If a quorum of the Council is not present –
  - a. The Annual General Meeting is to be reconvened and held within 14 days; and
  - b. A notice is to be published in a daily newspaper circulating in the municipal area or other prescribed newspaper specifying the date, time and place of the Annual General Meeting.
4. Only electors in the municipal area are entitled to vote at an Annual General Meeting.
5. A motion at an Annual General Meeting is passed by a majority of votes taken by a show of hands or by any other means of ascertaining the vote the Council determines.
6. A motion passed at an Annual General Meeting is to be considered at the next meeting of the Council.
7. The General Manager is to keep minutes of the Annual General Meeting.

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## **AGM/15.1.0 ATTENDANCE**

### **AGM/15.1.1 Present**

Mayor Mick Tucker  
Deputy Mayor John McGiveron  
Councillor Janet Drummond  
Councillor Barry LeFevre  
Councillor Glenn McGuinness  
Councillor Margaret Osborne OAM  
Councillor Hannah Rubenach-Quinn

### **AGM/15.1.2 Apologies**

Councillor John Tucker  
Councillor Kylie Wright

### **AGM/15.1.3 Leave of Absence**

Nil

### **AGM/15.1.4 Staff in Attendance**

General Manager, John Brown  
Executive Assistant, Angela Matthews  
Manager Corporate Services, Bob Hoogland  
Manager Community Services, Chris Hughes  
Communications Coordinator, Jayne Richardson  
Building Services Coordinator, Jake Ihnen  
Planning Coordinator, Paula Kloosterman

### **AGM/14.1.5 Community**

One (1) member of the Break O'Day community was present at the meeting.

## **AGM/15.2.0 WELCOME AND INTRODUCTION – MAYOR MICK TUCKER**

The Mayor welcomed everyone to the Break O'Day Council Annual General Meeting and stated that it has been a pretty good year as Council and we have worked for some good outcomes for the whole of Break O'Day.

## AGM/15.3.0 ANNUAL REPORT

### AGM/15.3.1 Mayor's Report

Welcome,

It is a pleasure to give my first annual report as Mayor of the Break O'Day Council.

Whilst any report will have a basic theme, this time I would like to present a different style of report to our community.

It is easy to say we are on track with our 10 year financial plan, proving this is a lot harder, but we continue to update the plan as works occur and better information becomes available. Our financial plan like any other plan is a moving target.

Firstly, we have a new Council and a new General Manager, John Brown. John is well known to our community as being born and bred in Break O'Day, from Pyengana and in his past life served on the Fingal Council before the forming of Break O'Day. We all are pleased to have John back at the helm.

Our bridge infrastructure replacement plan is well on track with the replacements well on the way with a large number of the bridges renewed with others scheduled in the plan.

The completion on the stormwater upgrade in St Helens; St Marys and Fingal Streetscape upgrades along with the long awaited upgrade at the intersection at the St Helens Point Road/Tasman Highway junction (which was funded by the State Government) will all be a much needed improvement to the liveability and viability of the communities.

We have Stage 1 of the new Multi-Purpose Indoor Stadium nearing completion which will

have the ability to host major events in Break O'Day becoming a reality, and with the Blue Tier mountain bike track commencing construction we have exciting times ahead.

We are looking forward to the work on the St Helens barway by MAST and the State Government to make the crossing of the barway more reliable and the inside sandbar issues at Pelican Point a thing of the past, this will help the commercial, recreational and tourism operators get some certainty into fishing and their tourism enterprises on the East Coast of Tasmania.

The new St Helens Hospital Precinct and the conceptual master plan is going well and I am sure that when the shovel goes in the ground to turn the first sod of soil for the commencement of the new hospital construction it will create certainty for the long term future of Break O'Day and its residents to have a new state of the art hospital and services in Break O'Day.

Whilst it is never easy to overstate the importance of a good workforce, I am pleased to say we are on track with efficiency and pride in the work being delivered from a happy work environment, these things are small on their own but big when all put together.



I would like to finish this report with a big thank you to the hard working Council Staff and Councillors who make my job easier and the way the Council workforce is taking on new roles and responsibilities under a new exciting management team.

**Mick Tucker**  
**MAYOR**

**AGM/15.3.1**            Moved Clr G McGuinness / Seconded Clr B LeFevre:

That the Mayor's report be taken as read and received.

**CARRIED UNANIMOUSLY**

### **AGM/15.3.2**            **General Manager's Report**

It has been interesting returning to local government after an absence of fourteen (14) years from the sector, people often ask "What has changed?". Reflecting on this I can see that local government continues to evolve to meet community expectations and to fill the void left by shifts in State and Federal Government policy and service delivery positions. I can also see that in some cases nothing much has changed.

During the 2014/2015 year, the scrutiny on local government stepped up a level as we once again participated in a review process initiated by the State Government. This time it is called 'Local Government Reform' which, by its very nature implies that Councils are doing something wrong or the system is unsatisfactory. We agree that there is always room for improvement in the operations of Council; this is something that is ongoing as we strive to identify and implement savings measures to reduce the demand on our funding sources.

The Council has had a number of discussions on this matter. During a workshop specifically to discuss the future for the Break O'Day area, expressed a desire to move beyond 'financial sustainability' to a position of 'financial comfort' within a five (5) year period. Financial comfort is considered to be a position where Council has an underlying ongoing annual surplus providing Council with the flexibility to initiate activities and services within the Break O'Day area which facilitates the growth of the population and local economy. Naturally there will also be a focus on amalgamations and boundary adjustments, initial conversations have occurred with Dorset and Glamorgan-Spring Bay Councils to gauge their thoughts on this particular issue and other opportunities.

The Break O'Day area continues to face a range of economic and unemployment challenges and it is vital that the Council shows strong leadership in this area - an improving local economy brings confidence and broader benefits to the local community. After all, we want our youth to have a

bright future if they chose to stay in the local area. Following many years of effort, we have made substantial progress towards addressing the barway at the entrance to Georges Bay by securing a State Government funding commitment of approximately \$2million towards the priority works which are required. The assistance and support of Marine and Safety Tasmania has been instrumental in making this happen.

Other projects which can play a major role in the future prosperity of the area include the Great Eastern Drive and the Blue Derby Mountain Bike Trails. The Great Eastern Drive project is an initiative of the State Government which is being implemented through the tireless efforts of the East Coast Regional Tourism Organisation. The creation of this touring route stretching from St Helens to Orford will benefit both Break O'Day and Glamorgan-Spring Bay Council areas. It is interesting to note that the East Coast is the 6<sup>th</sup> most tourism dependent economy in Australia and the number of visitors grew by 16% for the year ended March 2015.

An exciting and potentially transformational initiative we commenced late in the year was the East Coast Regional Innovation project. In conjunction with the organisers of BoFA (Breath of Fresh Air Festival), Glamorgan-Spring Bay Council, Break O'Day Business Enterprise Centre and Regional Development Australia (Tasmania); the Break O'Day Council facilitated a forum which brought together over fifty (50) individuals from along the east coast to discuss and identify ways to foster and create a bright and innovative economic future for the east coast.

It was pleasing to see a number of important projects being commenced and/or completed during the year including the St Marys Streetscape Stage 1; Fingal Streetscape Stage 1; Break O'Day Multi-purpose Stadium; St Marys Sports Centre upgrade and significant road re-sheeting programs in the Ansons Bay area.

The Multi-purpose Stadium is designed to play a key role in the Break O'Day community and the multi-purpose focus has been essential to maximising the future use of this important facility. Whilst it will be used primarily for indoor sporting activities initially, the user group which has been working with Council staff on the project have been focussed on its use for health and wellbeing activities as well as an event venue. The potential use of the building for sporting events bringing competitors from across the State to the area has been surprising and exciting. Over the last six (6) months there has been a substantial focus on how the facility will operate into the future and this focus is increasing as we near the opening of the Stadium towards the end of this year.

After a number of years work and significant consultation with the various communities of Break O'Day, the Municipal Management Plan is nearing completion. The various components of the Plan set a very ambitious program for future years but importantly provide a framework and clear sense of direction. The Community Services Department of Council have been responsible for the delivery of this project and there has been an extraordinary effort to reach the stage we have.

Working with the community and engaging the community in the many projects and activities of the Council was a developing focus towards the end of the 2014-15 year. Developing and improving information and communication processes within and outside the organisation is something which we will be striving to achieve in the year ahead. It is always a difficult balancing

act centred round what is relevant or not; what is too much information; and how best to provide the information.

The achievements of the 2014/2015 year reflect the efforts and dedication of the Council, management team, staff, outside teams and volunteers. I would like to express my appreciation for the support, assistance and patience I have received as I have settled into the role after a substantial period outside local government.

**John Brown**  
**GENERAL MANAGER**

**The General Manager expressed**

**AGM/15.3.2**            Moved Clr B LeFevre / Seconded Clr J McGiveron:

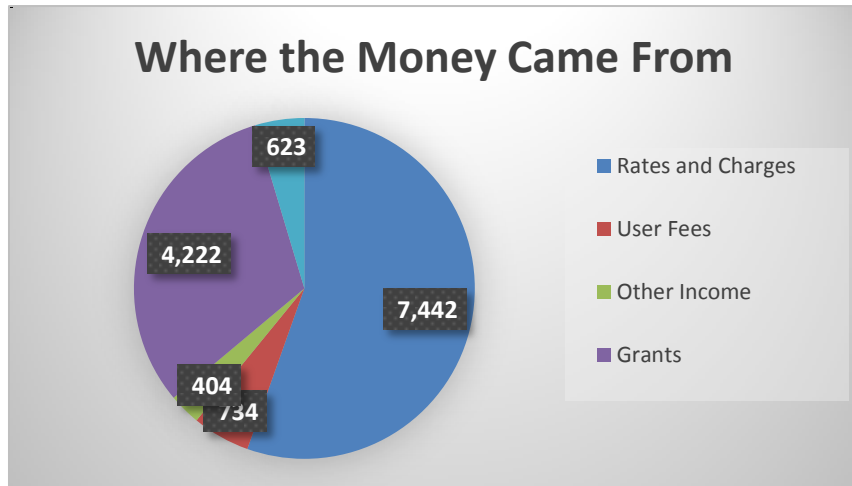
That the General Manager's report be taken as read and received.

**CARRIED UNANIMOUSLY**

### **AGM/15.3.3**            **Financial Report**

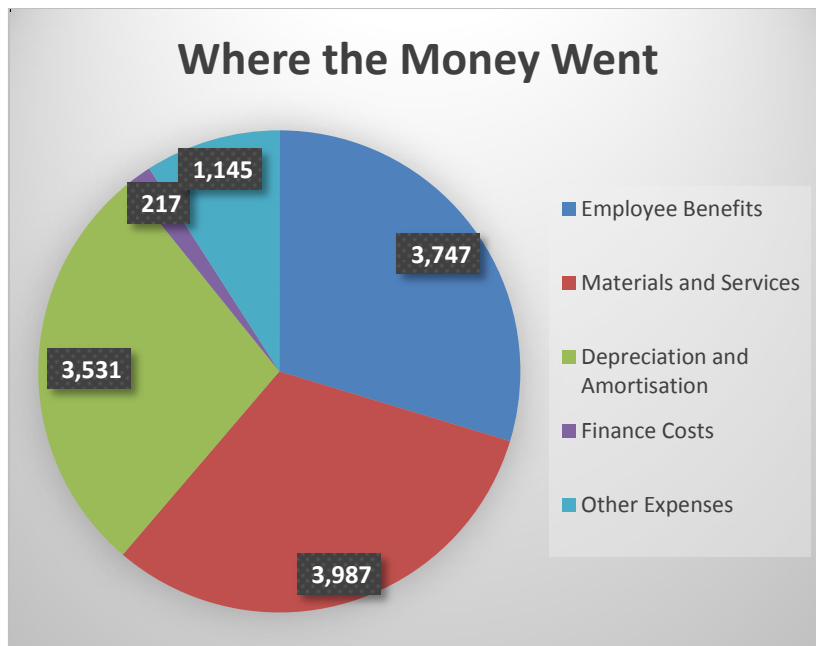
#### **Where the Money Came From**

	<b>\$000's</b>	<b>%</b>
Rates and Charges	7,442	55%
User Fees	734	5%
Other Income	404	3%
Grants	4,222	31%
Investment Revenue from TasWater	623	5%
	<b>13,425</b>	<b>100%</b>



### Where the Money Went

	\$000's	%
Employee Benefits	3,747	30%
Materials and Services	3,987	32%
Depreciation and Amortisation	3,531	28%
Finance Costs	217	2%
Other Expenses	1,145	9%
	<b>12,627</b>	<b>100%</b>



**AGM/15.3.3**      Moved Clr H Rubenach-Quinn / Seconded Clr M Osborne:

That the financial report be received.

**CARRIED UNANIMOUSLY**

**AGM/15.4.0            QUESTIONS ON NOTICE**

Nil

**AGM/15.5.0            QUESTIONS WITHOUT NOTICE**

Nil

**AGM/15.6.0            MOTIONS ON NOTICE**

Nil

**AGM/15.7.0            MOTIONS WITHOUT NOTICE**

Nil

**AGM/15.8.0            MEETING CLOSURE**

Mayor Tucker advised that the minutes of this meeting will be received at the Council meeting to be held on Monday 14 December 2015.

There being no further questions or motions Mayor Tucker thanked those in attendance for their contribution and declared the meeting closed at 5.06pm.

.....  
**MAYOR**

.....  
**DATE**