

ANNUAL GENERAL MEETING MINUTES

Monday 25 November 2019 at 5.00pm
Council Chambers, St Helens

John Brown, General Manager
Break O'Day Council
25 November 2019

Division 3 – Annual General Meeting

72B. Annual General Meeting

1. A Council must hold an Annual General Meeting on a date that –
 - a. Is not later than 15 December in each year; and
 - b. Is not before 14 days after the date of the first publication of a notice under subsection (2).
2. A Council must publish a notice on at least 2 separate occasions in a daily newspaper circulating in the municipal area or other prescribed newspaper specifying the date, time and place of the Annual General Meeting.
3. If a quorum of the Council is not present –
 - a. The Annual General Meeting is to be reconvened and held within 14 days; and
 - b. A notice is to be published in a daily newspaper circulating in the municipal area or other prescribed newspaper specifying the date, time and place of the Annual General Meeting.
4. Only electors in the municipal area are entitled to vote at an Annual General Meeting.
5. A motion at an Annual General Meeting is passed by a majority of votes taken by a show of hands or by any other means of ascertaining the vote the Council determines.
6. A motion passed at an Annual General Meeting is to be considered at the next meeting of the Council.
7. The General Manager is to keep minutes of the Annual General Meeting.

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AUDIO RECORDING OF MEETINGS OF COUNCIL

As determined by Break O'Day Council in March 2019 all Ordinary, Special and Annual General Meetings of Council are to be audio recorded and a link will be available on the Break O'Day Council website where the public can listen to audio recordings of previous Council Meetings.

In accordance with the Local Government Act 1993 and Regulation 33 of the Local Government (Meeting Procedures) Regulations 2015, these audio files will be retained by Council for at least six (6) months and made available for listening online within seven (7) days of the scheduled meeting. The written minutes of a meeting, once confirmed, prevail over the audio recording of the meeting and a transcript of the recording will not be prepared.

OPENING

The Mayor welcomed Councillors, staff and members of the public and declared the meeting open at 5.00pm.

ACKNOWLEDGEMENT OF COUNTRY

We would like to acknowledge the Tasmanian Aboriginals as the traditional custodians of the land on which we meet today, and pay respect to the elders past and present.

AGM/19.1.0 ATTENDANCE

AGM/19.1.1 Present

Mayor Mick Tucker
Deputy Mayor John McGiveron
Councillor Kristie Chapple
Councillor Janet Drummond
Councillor Barry LeFevre
Councillor Glenn McGuinness
Councillor Margaret Osborne OAM
Councillor Lesa Whittaker

AGM/19.1.2 Apologies

Councillor Kylie Wright

AGM/19.1.3 Leave of Absence

Nil

AGM/19.1.4 Staff in Attendance

General Manager, John Brown
Executive Assistant, Angela Matthews
Manager Community Services, Chris Hughes
Manager Corporate Services, Bob Hoogland
Communications Coordinator, Jayne Richardson
Building Services Coordinator, Jake Ihnen
Manager Infrastructure and Development Services, David Jolly
Planning Services Coordinator, Paula Kloosterman

AGM/19.2.0 WELCOME AND INTRODUCTION – MAYOR MICK TUCKER

The Mayor welcomed everyone to the Break O’Day Council Annual General Meeting.

Mayor Tucker stated that we are leading by example and personally he is extremely proud of Council and all staff inside and out for the outstanding work that has been achieved.

AGM/19.3.0 ANNUAL REPORT

AGM/19.3.1 Mayor’s Report

Welcome.

What an amazing year it has been!

Firstly I just have to say how proud I am of the leadership and direction of our Council over the last 12 months, and I mean both Councillors and Council staff. Without sound leadership, representation and team-work, we simply could not achieve the things we have. Congrats Team!

In the last 12 months we have certainly achieved some impressive things, as I like to say, for a small community we definitely punch well above our weight! One of the most significant of these achievements would have to be the One Night Stand Concert.

The most impressive thing for me to see was the backing of the community, especially the business community for this event. Not only did they get behind the event, many went that extra mile to ensure that patrons to the event got a chance to see the real St Helens Community Spirit! Walking through the town on the Sunday to a sea of orange shop fronts was just great.

The other thing that I got to see firsthand that most others in the community did not, was the sheer amount of work that happened behind the scenes. While the event was put on by triple j, they had a long list of responsibilities for Council and on top of this, Council officers also had to work with the rest of the community and support and facilitate their events and ideas, not to mention developing traffic management plans, carparking, coordinating volunteers and much more.

I still can't believe that our core event group was made up of four officers and they pulled off in 12 weeks one of the biggest events in Tasmania! When you consider that the population of St Helens grew 100 times from 3,000 to 30,000, it really is a staggering amount of people in our small town!

We are still being recognised for our work in putting this event together and have won several awards to date. We won the Local Government Association of Tasmania's Excellence Award for a small Council for the One Night Stand event, Erica Mckinnell won Tasplan's International Women's Day Award for Inspirational Leadership during the One Night Stand as well as Local Government Professionals – Emerging Leader Award, we received an Honourable mention at the Great Eastern Driver Awards and at the time of writing this, we are a finalist in the Launceston Chamber of Commerce Business Excellence Awards.

Earlier in the financial year, I was lucky enough to be able to represent Break O'Day at the Sustainable Trails Conference in New Zealand. This conference was all about the Mountain Bike industry and we heard from some of the best in the industry regarding; marketing and branding, governance, financial sustainability and more. Not only did we take away some invaluable learnings, we also made some great connections that we continue to be in contact with. The New Zealand operators were very friendly and welcoming and just couldn't help us enough! They were more than happy to share with us their successes and learnings and we feel privileged to be able to bring some of these back to St Helens. As we get closer and closer to the opening of the St Helens MTB Network you will start to see some of these ideas rollout! I don't know about you but I just can't wait until the trail opening in November!

Speaking of the Mountain Bike Trails, it is imperative that we recognise and thank both the State and Federal Governments for their financial contributions to the project. Without this support, we simply would not have been able to fund this project. The funding that we receive both State and Federally is imperative to the operation of Council, in particular the delivery of major projects like the Mountain Bike Trails. Without this financial support, the following projects would not have been possible; the St Helens Mountain Bike Trails, jetty refurbishments, flood mitigation works in St Marys, the renovation of the Old Tasmanian Hotel in Fingal and most recently the Drought

Community funding which will allow us to undertake a range of projects in the Fingal Valley of benefit to the community whilst creating local employment.

Not only has the State Government provided us with some important and essential funding, they also built our community a brand new, \$12 million Hospital and are taking over the management of the Binalong Bay Road.

The St Helens Hospital is a state-of-the-art purpose built facility designed to ensure the health needs of the Break O'Day Community will be catered for well in to the future, and I have to say, how lucky I feel personally that we have such an impressive health facility right here in our town. We also look forward to working with the State Government on their plans for Binalong Bay Road. As the start/end of the State Government's Great Eastern Drive Visitor economy initiative, it makes perfect sense that they would want to ensure this road is in good condition and we hope that their plans will include a pedestrian and cycle way from Binalong Bay to St Helens.

Lastly, I would like to officially welcome our two new Councillors to the team, Cllr Kristi Chapple and Leesa Whitaker. It has been a pleasure getting to know them and hear their ideas and representations from the community.

I would also like to formally recognise our outgoing Councillors and their efforts. However, I do look forward to working with him in his new capacity. We are certainly lucky to have John Tucker representing our community. I look forward to working with the whole Council team, and staff in the coming 12 months.

Mick Tucker
Mayor

AGM/19.3.1 Moved Cllr J McGiveron / Seconded Cllr L Whittaker

That the Mayor's report be taken as read and received.

CARRIED UNANIMOUSLY

AGM/19.3.2 **General Manager's Report**

Something we will never see again is the triple j One Night Stand concert. This event certainly dominated the early part of the year, and did we as a community show what we can achieve and deliver when we become focussed and work together!! It is an absolute credit to the Break O'Day community and Council that we delivered an ONS concert that smashed records and was the best and safest event ever held.

At the outset of planning neither ABC/triple j or ourselves ever envisaged that nearly 30,000 people would attend and that for the first time in the event's history that a lock out would occur due to capacity being reached – and the planned capacity was higher than ever reached before. As it was more than a one night stand, during the afterglow of this event recognition for what was achieved has flowed. We received many numerous emails and comments congratulating us on the outstanding event. Break O'Day Council received the LGAT 2019 Award for Excellence in Service Delivery for Small Councils which recognised the team effort which occurred within Council.

During the year we had a few changes from an employee perspective, Geraldine O'Connor joined us as Planning Coordinator bringing with her a wealth of experience from her most recent work at the University of Technology of Sydney as well as a town planning background. Susan Chapple also joined the Development Services team as the Planning Administration Officer which was a bit of a career shift but she has fitted in perfectly.

The period surrounding Council elections is always a period of uncertainty, not just for the Councillors and candidates but for the organisation. It is always something we are acutely aware of and the concern about what the future holds is something that builds around this time. Over the term of a Council we come to know the priorities and thinking of Council and this is really important to Council officers performing their roles efficiently and effectively.

When the dust settled, we had two new Councillors, Kristi Chapple and Lesa Whittaker (as we know, it was Kristi who dubbed us in for the concert of a life time). We had also bade farewell to Clrs Hannah Rubenach-Quinn (who did not stand) and Clr Marg Osborne, our longest serving Councillor. But as we know in politics nothing is ever certain and not long after Clr John Tucker had settled back in, duties with a higher power drew him away to enter State Parliament as our local MP for Lyons and we wished him all the best for the future and reminded him that he needed to look after the Break O'Day area.

What this meant was that after a period of Long Service Leave, Marg Osborne came back as a Councillor and it is great to see Marg back at the table working for the community.

The Council elections were important locally, but the bigger game in town was the Federal Election scheduled for the first half of 2019. This is a time to have clearly developed priority projects for lobbying activities in the lead up to the election. In July 2018 Council identified five priority projects which it knew were important to the community and these projects formed the basis of lobbying the Labor and Liberal parties as well as Senator Steve Martin who was standing for the Nationals. When the dust had settled, we had secured \$3.0 Million for three of the projects and our local MP Brian Mitchell was re-elected.

Following a lengthy project development and approvals process it was with a sense of relief that we finally broke soil to begin construction of the Mountain Bike Trails around St Helens in late 2018. Construction quickly ramped up with World Trail employing five teams of trail builders on the project and Council focussing on the infrastructure relating to the trails.

Complementing the trail construction has been a focus on developing a brand and marketing for the trails as well as working with the business community on the experience which visitors have whilst in our area. This is where it really matters and this is where the job opportunities will be for those in our community looking to build a successful future staying in Break O'Day.

What we achieve as a community, Council or organisation depends on many things, but at the forefront is how we work together with a common purpose. ONS demonstrated what we can achieve with a single minded focus. The support which everyone who makes up the organisation and myself receive is greatly appreciated. Thank you to the community, our volunteers, Councillors and the many supporters we have outside our area.

John Brown
General Manager

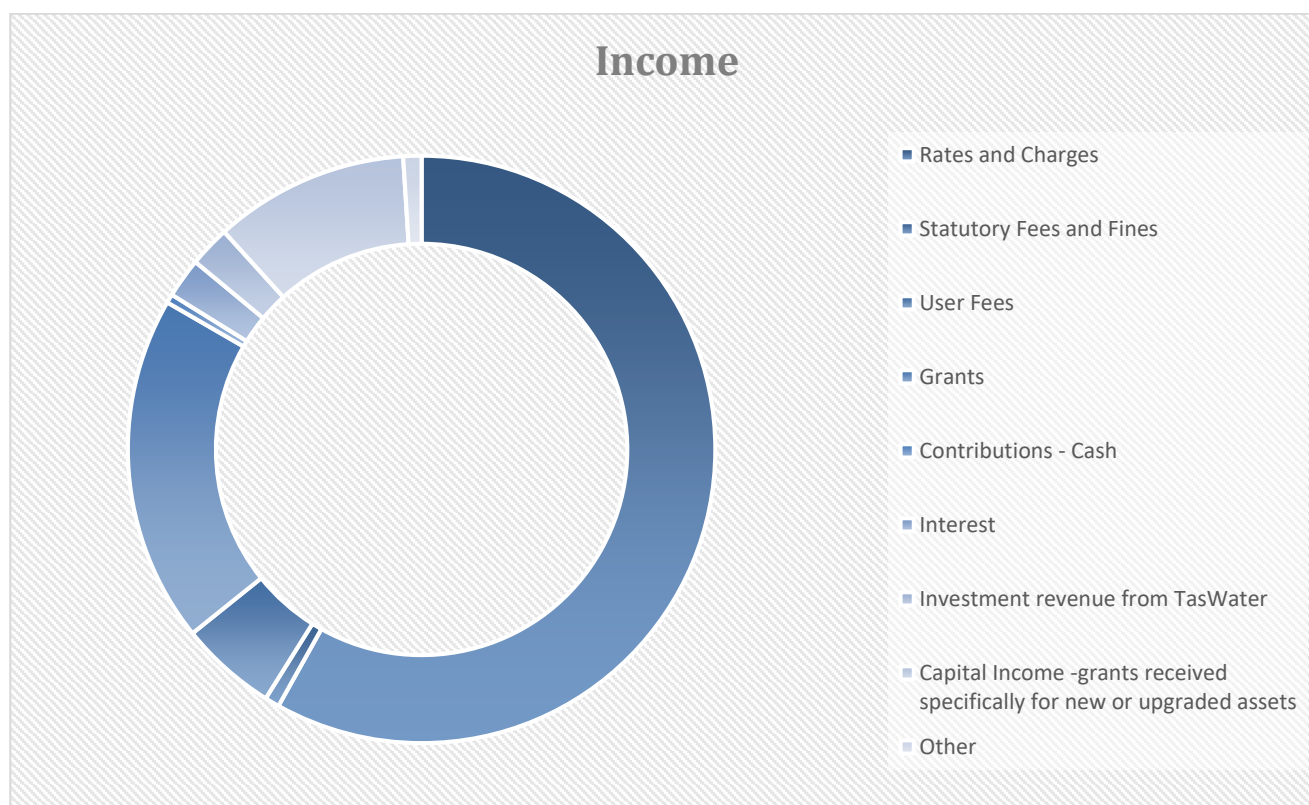
AGM/19.3.2 Moved Clr J Drummond / Seconded Clr K Chapple

That the General Manager's report be taken as read and received.

CARRIED UNANIMOUSLY

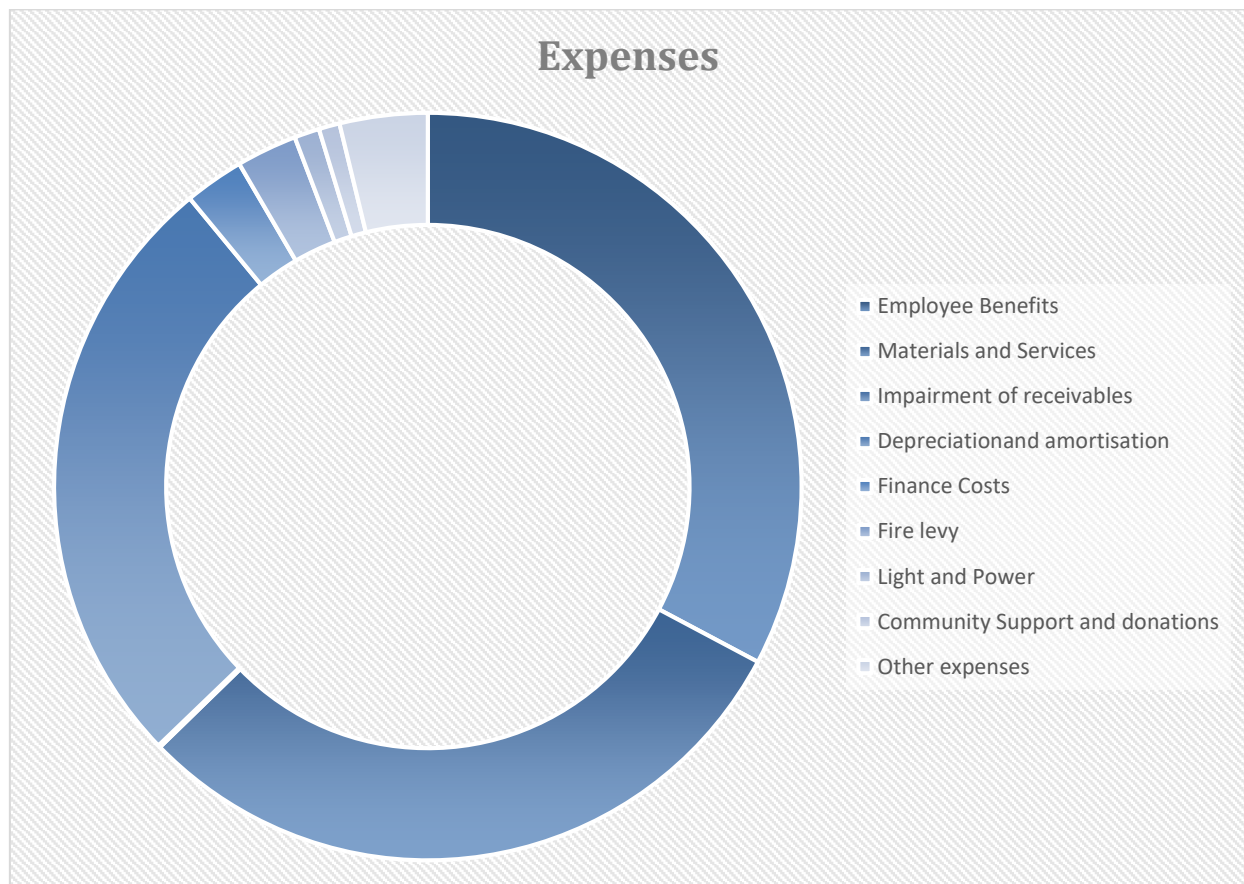
Income

INCOME	\$
Rates and Charges	9,315,205
Statutory Fees and Fines	128,841
User Fees	854,541
Grants	3,063,360
Contributions - Cash	77,758
Interest	351,306
Investment revenue from TasWater	361,493
Capital Income -grants received specifically for new or upgraded assets	1,719,523
Other	160,786



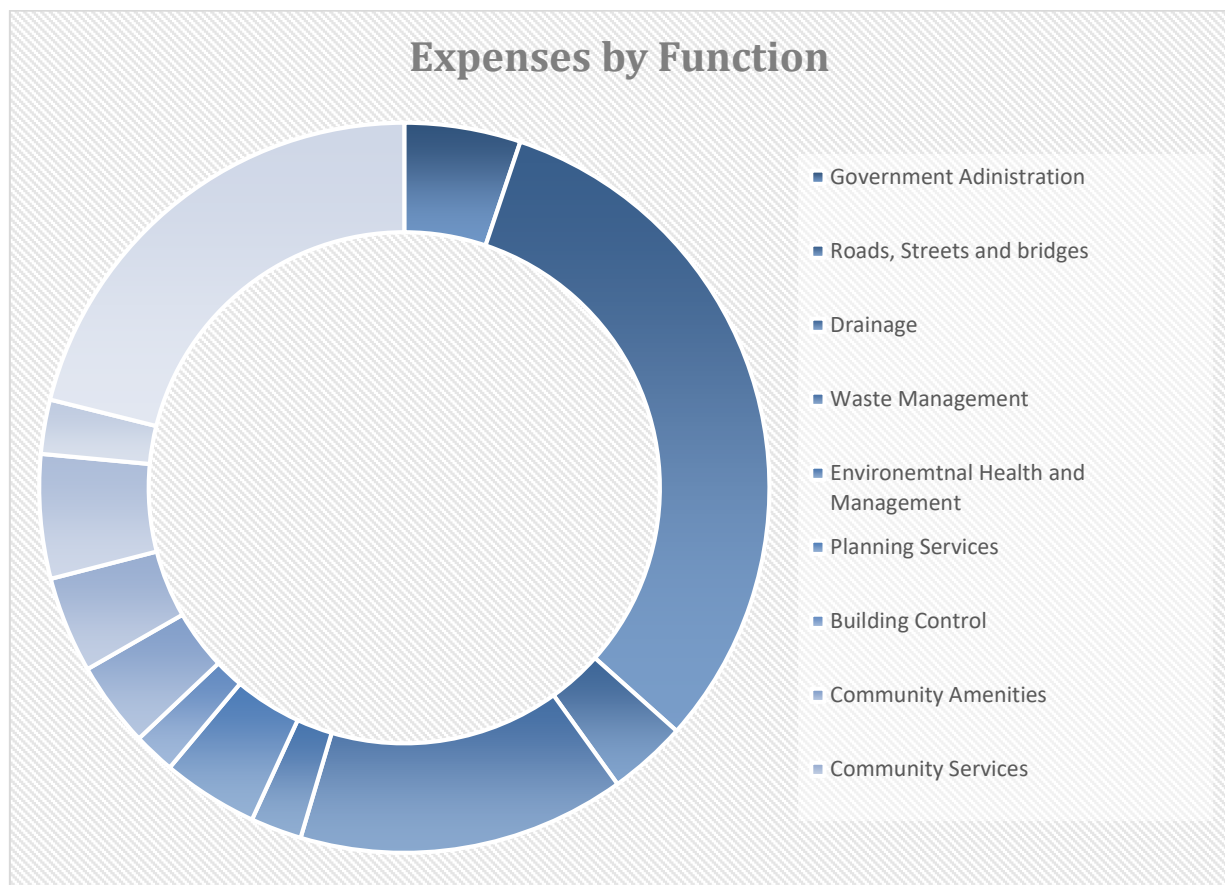
Expenses

EXPENSE	\$
Employee Benefits	4,306,263
Materials and Services	3,934,702
Impairment of receivables	12,611
Depreciation and amortisation	3,441,977
Finance Costs	338,256
Fire levy	344,578
Light and Power	142,989
Community Support and donations	118,911
Other expenses	499,273



By Function

ITEM	\$
Government Administration	675,467
Roads, Streets and bridges	4,124,567
Drainage	455,282
Waste Management	1,902,935
Environmental Health and Management	296,968
Planning Services	558,119
Building Control	242,380
Community Amenities	494,845
Community Services	559,084
Recreation facilities	720,615
Economic Development	315,020
Other including unattributable administration and corporate activities	2,769,056



AGM/19.3.3 Moved Clr G McGuinness / Seconded Clr B LeFevre

That the financial report be received.

CARRIED UNANIMOUSLY

AGM/19.4.0 QUESTIONS ON NOTICE

Nil

AGM/19.5.0 QUESTIONS WITHOUT NOTICE

Nil

AGM/19.6.0 MOTIONS ON NOTICE

Nil

AGM/19.7.0 MOTIONS WITHOUT NOTICE

Nil

AGM/19.8.0 MEETING CLOSURE

Mayor Tucker advised that the minutes of this meeting will be received at the Council meeting to be held on Monday 16 December 2019. Being no further questions or motions Mayor Tucker thanked those in attendance for their contribution and declared the meeting closed at 5.05pm.

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MAYOR

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DATE