

COUNCIL MEETING AGENDA

Monday 15 November 2021 Council Chambers, St Helens

> John Brown, General Manager Break O'Day Council 8 November 2021

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NOTICE OF MEETING

Notice is hereby given that the next meeting of the Break O'Day Council will be held at the St Helens Council Chambers on Monday 15 November 2021 commencing at 10.00am.

CERTIFICATION

Pursuant to the provisions of Section 65 of the *Local Government Act 1993*, I hereby certify that the advice, information and recommendations contained within this Agenda have been given by a person who has the qualifications and / or experience necessary to give such advice, information and recommendations or such advice was obtained and taken into account in providing the general advice contained within the Agenda.

GENERAL MANAGER

Date: 8 November 2021

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AUDIO RECORDING OF ORDINARY MEETINGS OF COUNCIL

As determined by Break O'Day Council in March 2019 all Ordinary, Special and Annual General Meetings of Council are to be audio recorded and a link will be available on the Break O'Day Council website where the public can listen to audio recordings of previous Council Meetings.

In accordance with the Local Government Act 1993 and Regulation 33 of the Local Government (Meeting Procedures) Regulations 2015, these audio files will be retained by Council for at least six (6) months and made available for listening online within seven (7) days of the scheduled meeting. The written minutes of a meeting, once confirmed, prevail over the audio recording of the meeting and a transcript of the recording will not be prepared.

OPENING

The Mayor to welcome Councillors and staff and declare the meeting open at [time].

ACKNOWLEDGEMENT OF COUNTRY

We acknowledge the Traditional Custodians of the land on which we work and live, the Palawa people of this land Tasmania, and recognise their continuing connection to the lands, skies and waters. We pay respects to the Elders Past, present and future.

11/21.1.0 ATTENDANCE

11/21.1.1 Present

Mayor Mick Tucker
Deputy Mayor John McGiveron
Councillor Kristi Chapple
Councillor Janet Drummond
Councillor Barry LeFevre
Councillor Margaret Osborne OAM
Councillor Lesa Whittaker
Councillor Kylie Wright

11/21.1.2 Apologies

Councillor Glenn McGuinness

11/21.1.1 Present **7**

11/21.1.3 Leave of Absence

Nil

11/21.1.4 Staff in Attendance

General Manager, John Brown Executive Assistant, Angela Matthews

| 11/21.1.3 Leave of Absence **8**

11/21.2.0 PUBLIC QUESTION TIME

11/21.2.1 Fingal Waste Transfer Station – Mr M Schulz, Fingal

I went recently to the waste transfer station in Fingal to get rid of some metal and cardboard.

After I removed the metal I asked where the cardboard goes and the lady pointed at the large container.

I had a lock and noticed it was all mixed up general waste, cardboards and even recyclable plastic. I asked what this is and she said it's all for general waste but I have to throw my cardboards in as they don't have a cardboard or recycling plastic container.

The funny thing was I wouldn't have to pay for this even if it ends up in landfill but on the other hand if I would have brought some general waste they would have charged me for it.

So I would like to ask does this make any sense to you?

Both cardboards and general waste go in the same bin to end up as landfill, for one I pay for the other I don't.

I think it's a shame that this system is happening there especially when you see other councils even weighing there general waste to keep exact track of how much goes into landfill.

This is an absolute unnecessary arrangement and can be easily solved by adding a small Cardboard and recycling container to the tip in Fingal.

The lady who works there has tried this a few times but always got denied because of reasons like it's not enough cardboards coming to be worthwhile for a container.

Well I think that's nonsense as a small container would do and the truck only takes it to empty once it's full, does it matter if this takes a few months?

I would hereby please you to bring this up in your next meeting and find an appropriate solution which will not have anymore impact in landfill and climate change then necessary.

Keep Tassie green and beautiful

Reply

Cardboard bins are provided at St Helens, Scamander and St Marys Waste Transfer Stations and where the predominant demand for the placement of cardboard and a broader range of recyclables exists.

Waste services provided to the community are done so after due consideration is given to demand generation for a service, waste quantity and type and within the framework of affordability, given the fees and charges that are involved in collecting, transporting and the sorting of recyclable materials and all of which are borne by rate payers.

11/21.3.0 DECLARATION OF INTERESTS OF A COUNCILLOR OR CLOSE ASSOCIATE

Section 48 or 55 of the Local Government Act 1993 requires that a Councillor or Officer who has an interest in any matter to be discussed at a Council Meeting that will be attended by the Councillor or Officer must disclose the nature of the interest in a written notice given to the General Manager before the meeting; or at the meeting before the matter is discussed.

A Councillor or Officer who makes a disclosure under Section 48 or 55 must not preside at the part of the meeting relating to the matter; or participate in; or be present during any discussion or decision making procedure relating to the matter, unless allowed by the Council.

11/21.4.0 CONFIRMATION OF MINUTES

11/21.4.1 Confirmation of Minutes – Council Meeting 18 October 2021

OFFICER'S RECOMMENDATION:

That the minutes of the Council Meeting held on the 18 October 2021 be confirmed.

11/21.5.0 COUNCIL WORKSHOPS HELD SINCE 18 OCTOBER 2021 COUNCIL MEETING

There was a Workshop held on Wednesday 3 November 2021 and the following items were listed for discussion.

- Annual Plan 2021 2022 Quarterly Review as at 30 September 2021
- 2022 2023 State Budget Consultation
- Council's Operational Budget Consultation
- Financial Assistance Grants (FAGs)
- Policy Review EP09 Public Health Warnings (Sewage Spill)
- Animal Control Report
- Request for Waste Transfer Station Fee Waiver St Helens District High School Op Shop
- Request for Waste Transfer Station Fee Waiver St Marys School Association Op Shop
- Reallocation of Funds Plant & Equipment
- Terry Hills Road, Goshen
- Shared Pathway: St Helens Binalong Bay
- Potential Projects: Local Roads and Community Infrastructure (LRCI) Program Phase 3
- Strata Title
- Northern Tasmania Development Corporation Ltd (NTDC) Receipt of Quarterly Report
- Festival of Wellbeing

11/21.6.0 PLANNING AUTHORITY

Pursuant to Section 25 of the Local Government (Meeting Procedures) Regulations 2015 the Mayor informed the Council that it was now acting as a Planning Authority under the Land Use Planning and Approvals Act 1993.

11/21.6.1 DA214-21 – Two (2) Lot Subdivision 7-11 Freshwater Street, Beaumaris

ACTION	DECISION
PROPONENT	East Coast Surveying
OFFICER	Rebecca Green, Planning Consultant
FILE REFERENCE	DA 214-2021
ASSOCIATED REPORTS AND	Subdivision Plan
DOCUMENTS	Planning Supporting Report
	Bushfire Assessment
	Traffic Impact Assessment (TIA)
	Onsite Waste Water Assessment
	Representations (2)
	Response to Representations

OFFICER'S RECOMMENDATION:

After due consideration of the representations received pursuant to Section 57 of the *Land Use Planning & Approvals Act 1993* and the *Break O'Day Council Interim Planning Scheme 2013* that the application for **Two (2) Lot Subdivision** on land situated at **7-11 Freshwater Street, Beaumaris** described in Certificate of Title CT 155447/8 be **APPROVED** subject to the following conditions:

1. Development must be carried out in accordance with the approved plans and documents listed as follows, except as varied by conditions on this Planning Permit.

Approved Plans / Documents			
Plan / Document Name	Reference Number	Prepared By	Dated
Plan of Subdivision	210103-Proposal	Woolcott Surveys	14 May 2021
Planning Supporting Report	200103	Michell Schleiger, Woolcott Surveys	22 July 2021, Version 3
Bushfire Hazard Report		James Stewart, BFP-157	1 June 2021
Traffic Impact Assessment		Midson Traffic Pty Ltd	10 September 2021
Onsite Waste Water Assessment – Proposed 2 Lot Residential Subdivision	039-2021	JD Consulting	21 July 2021

2. The crossover/apron to proposed Lot 1 from the road to the property boundary must be constructed to LGAT standard in accordance with standard drawing TSD-R09-v3.

Notes in relation to Condition 2:

All work must be financed by the developer associated with the installations of driveways and for the replacement of any existing kerb and channel and footpath infrastructure that may be damaged during construction

A works permit must be obtained prior to undertaking any work within the Council Road Reservation (fees apply).

- 3. In accordance with the *Urban Drainage Act*, surface stormwater flow must not be directed from the subdivision to Lots 2, 4, 6, 8 & 10 on Lade Court.
- 4. Stormwater soakage pits must not be constructed for the purpose of receiving stormwater on the land at 7-11 Freshwater Street.
- 5. The stormwater pipe located in the drainage easement along the eastern boundary of 7-11 Freshwater Street is a Council asset a 100mm subsoil drain. The drain must be replaced by a suitably sized municipal drain discharging into Freshwater Creek. Drain design and certification by a qualified engineer must be in accordance with ARR2016 as amended and submitted to Council's Civil Engineer for review prior to construction.

Notes in relation to Condition 5:

Council is prepared to contribute to the cost of establishing a new drainage line as per previous commitment to the developer.

- 6. All works must be in accordance with Council Policy No. AM08: Subdivision New Works & Infrastructure Construction.
- 7. The developer shall be required to contribute an amount in cash, being \$1,200 (for the creation of 1 additional lot), in lieu of the provision of open space, prior to the sealing of the Final Plan.
- 8. Any restrictive covenants created by this subdivision are not to preclude the use/development of this land for State, Commonwealth or Local Government purposes.
- 9. A copy of the final plan of survey and schedule of easements is to be submitted to Council for assessment of sealing. The plan will not be sealed until such time as all conditions on this permit have been complied with.

Advice

1. TasNetworks Advice- Lot 1 will not have a supply available and the developer will need to register the project with TasNetworks to install a new turret and conduit to Lot 1, and with the full cost of this to go to the developer.

PROPOSAL SUMMARY:

Application is made for the development of a two-lot subdivision at 7-11 Freshwater Street, Beaumaris. The subject land is a $2644m^2$ vacant lot.



Site Photographs



11/21.6.1







PREVIOUS COUNCIL CONSIDERATION:

SA 6-95 - 12 Lot Subdivision and balance

OFFICER'S REPORT:

1. The Proposal

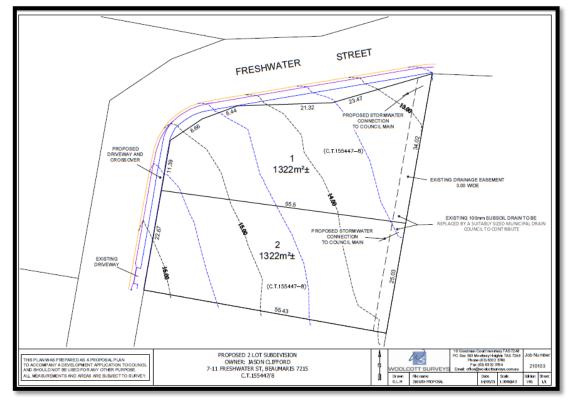
Break O'Day Council received a valid application on 20 September 2021 from East Coast Surveying on behalf of the owners of the subject land, J. & A. Clifford for a two (2) lot subdivision at 7-11 Freshwater Street, Beaumaris.

Lot 1 is to comprise an area of 1,322m² and occupy the area to the north of the existing lot with frontage to the north and west boundary to Freshwater Street. Lot 1 will have a newly created vehicle crossover on the west boundary to Freshwater Street.

Lot 2 is to comprise an area of 1322m², located south of proposed Lot 1. Each lot will have access to the drainage easement located on the eastern boundaries.

The subject site has an area of 2,644m². The subject site is located on the northwest corner of the street on the southern side. The lot is generally flat and clear of vegetation. The site contains a 3.0m wide easement on the eastern boundary for the purpose of drainage.

Proposed Subdivision Plan



Following receipt of the representations and to complete the assessment of the application, Council requested and received an extension of time to 22 November 2021.

2. Applicable Planning Scheme Provisions

Part 12 Low Density Residential Zone

E1 Bushfire Prone Areas Code

E4 Road and Railway Assets Code

E6 Car Parking and Sustainable Transport Code

E14 Coastal Code

E10 Open Space and Recreation Code

E16 Onsite Wastewater Management Code

3. Referrals

The proposal was referred to Council's Works Department (Works Manager) who provided conditions on 4 November 2021.

The Traffic Impact Assessment (TIA) received road manager approval on 21 September 2021.

The proposal was referred to Council's Environmental Health Officer who provided the following comment on 11 August 2021:

"Agree with the assessment that the sites are able to adequately handle two wastewater systems."

4. Assessment

The advertised application relied upon the following four (4) performance criteria as detailed below;

- 1) & 2) 12.4.3.1 Lot Areas, Building Envelopes and Frontage P1 & P3
- 3) E4.7.2 Management of Road Accesses and Junctions P1
- 4) E4.7.4 Sight Distances at Accesses, Junction and Level Crossings P1

Detailed assessment against the provisions of the *Break O'Day Interim Planning Scheme 2013* is provided below. **The proposal is deemed to comply with the performance criteria applicable.**

12 Low Density Residential Zone

12.4 Development Standards

12.4.3 Subdivision

12.4.3.1 Lot Area, Building Envelopes and Frontage

Acceptable Solutions/ Performance Criteria

A1 Each lot must:

- a) Have a minimum area of at least 2000m²; and
- b) Be able to contain a 25m diameter circle with the centre of the circle not more than 40m from the frontage; and
- Have new boundaries aligned from buildings that satisfy the relevant acceptable solutions for setbacks; or
- d) Be required for public use by the Crown, an agency, or a corporation all the shares of which are held by Councils or a municipality; or
- e) Be for the provision of public utilities; or
- f) For the consolidation of a lot with another lot with no additional titles created; or
- g) To align existing titles with zone boundaries and no additional lots are created.

P1 Each lot for residential use must provide sufficient useable area and dimensions to allow for:

- a) A dwelling to be erected in a convenient and hazard free location; and
- b) On-site parking and manoeuvrability; and
- c) Adequate private open space; and
- Reasonable vehicular access from the carriageway of the road to a building area on the lot, if any; and
- e) Development that would not adversely affect the amenity of, or be out of character with, surrounding development and the streetscape.

Proposed Solutions

P1 Due to the lots being less than 2000m², the proposal relies upon assessment against the performance criteria:

- a) Each lot will be 1322m² which allows for a convenient and hazard free building area.
 Surrounding lots are generally smaller in area and can accommodate same;
- b) Each lot will have sufficient parking and turning area;
- c) Each lot will have sufficient private open space;
- d) Lot 2 has an existing access and Lot 1 will have a newly created vehicular access on the west boundary of the site;
- e) The development is not out of character with, surrounding development and the streetscape. The proposed lots have the same orientation as the existing grid and make best use of the land and corner lot. The lots are generously sized when compared to the surrounding lots.

The proposal is compliant with the performance criteria.

Acceptable Solutions/ Performance Criteria	Proposed Solutions
A2 Each lot must have a frontage of at least 4m.	A2 Each lot will have frontage of at least 4.0m to
	Freshwater Street. The proposal complies with the
	Acceptable Solution.
A3 Each lot must be connected to a reticulated:	P3 The site is a locality for which reticulated water and
a) Water supply; and	sewerage services are not available or capable of being
b) Sewerage system.	connected.
	Each lot is capable of accommodating an onsite
P3 Lots that are not provided with reticulated water	wastewater management system. An Onsite Waste
and sewerage services must be:	Water Assessment prepared by JD Consulting
a) In a locality for which reticulated services are	accompanied the application demonstrating compliance.
not available or capable of being connected;	The proposal is compliant with the performance
and	criteria.
b) Capable of accommodating an on-site	
wastewater management system.	
A4 Each lot must be connected to a reticulated	A4 Each lot will provide for new connections to an
stormwater system.	upgraded stormwater main to be constructed within the
	drainage easement to the east of the lots. The proposal
	complies with the Acceptable Solution.
A5 For subdivisions of 3 or more lots power	A5 Not applicable.
connections must be provided underground.	

Part E Codes

E1 Bushfire-Prone Areas Code

The proposal complies. A Bushfire Hazard Report, prepared by James Stewart BFP-157 accompanied the application demonstrating compliance with all applicable acceptable solutions for subdivision.

E4 Road and Railway Assets Code

E4.6 Use Standards

E4.6.1 Use and Road or Rail Infrastructure

Acceptable Solutions	Proposed Solutions
A1 Sensitive use on or within 50m of a category 1 or 2 road,	A1 Not applicable.
in an area subject to a speed limit of more than 60km/h, a	
railway or future road or railway, must not result in an	
increase to the annual average daily traffic (AADT)	
movements to or from the site by more than 10%.	
A2 For roads with a speed limit of 60km/h or less the use	A2 The future use on each lot is not expected to
must not generate more than a total of 40 vehicle entry and	generate more than 40 vehicle entry and exit
exit movements per day.	movements per day due to the size and nature
	of the use.
A3 For roads with a speed limit of more than 60km/h the use	A3 Not applicable.
must not increase the annual average daily traffic (AADT)	
movements at the existing access or junction by more than	
10%.	
A4 Use serviced by a side road from a deficient junction	A4 Not applicable, there are no deficient
(refer E4 Table 2) is not to create an increase to the annual	junctions in the area of the subject site.
average daily traffic (AADT) movements on the side road at	
the deficient junction by more than 10%.	

E4.7 Development Standards

E4.7.1 Development on and Adjacent to Existing and Future Arterial Roads and Railways.

Acceptable Solutions	Proposed Solutions	
A1	A1 Not applicable.	
The following must be at least 50m from a railway, a future road or railway, and		
a category 1 or 2 road in an area subject to a speed limit of more than 60km/h:		
a) New road works, buildings, additions and extensions, earthworks and		
landscaping works; and		
b) Building envelopes on new lots; and		
c) Outdoor sitting, entertainment and children's play areas.		

E4.7.2 Management of Road Accesses and Junctions

Acceptable Solution/ Performance Criteria	Proposed Solutions
A1 For roads with a speed limit of 60km/h or less the	P1 The proposal involves a new access which will result
development must include only one access providing	in two two-way accesses. A TIA prepared by Midson
both entry and exit, or two accesses providing	Traffic Pty Ltd accompanied the application. The TIA
separate entry and exit.	states that the proposed access and spacing is
	consistent with property access along the length of
P1 For roads with a speed limit of 60km/h or less, the	Freshwater Street. The accesses will service a
number, location, layout and design of accesses and	residential lot and will have relatively low traffic
junctions must maintain an acceptable level of safety	generation. The proposal is considered to be consistent
for all road users, including pedestrians and cyclists.	with the performance criteria.
A2 For roads with a speed limit of more than 60km/h	A2 Not applicable.
the development must not include a new access or	
junction.	
A3 Accesses must not be located closer than 6m from	A3 Complies.
an intersection, nor within 6m of a break in a median	
strip.	

E4.7.3 Management of Rail Level Crossings – Not applicable.

E4.7.4 Sight Distance at Accesses, Junctions and Level Crossings

Acceptable Solutions/ Performance Criteria	Proposed Solutions
A1 Sight distances at	P1 A TIA prepared by Midson Traffic Pty Ltd
a) An access or junction must comply with the Safe	accompanied the application. Available
Intersection Sight Distance shown in Table E4.7.4; and	sight distance is unrestricted at both
b) Rail level crossings must comply with AS1742.7 Manual	accesses to the south along Freshwater
of uniform traffic control devices – Railway crossings,	Street, exceeding 80 metres. To the north
Standards Association of Australia; or	sight distance is restricted by a sweeping
c) If the access if a temporary access, the written consent	bend. Sight distance of 30 metres is
of the relevant authority have been obtained.	available at both access to the north and is
	compliant with AS/NZS 2890.1. The
P1 The design, layout and location of an access, junction or rail	proposal is considered to be consistent with
level crossing must provide adequate sight distances to ensure	the performance criteria.
the safe movement of vehicles.	

E6 Car Parking and Sustainable Transport Code

The proposal complies. Each lot will have sufficient room to accommodate required number of parking spaces for any future dwelling.

E10 Recreation and Open Space Code

Public open space will not be provided as part of the proposal. A cash in lieu contribution will be a requirement of the development. The applicant has sought General Manager consent in accordance with Council's policy no. AM021 Public Open Space Policy for the consideration of the rate of \$1200 (per additional lot). Consent was provided on 16 August 2021.

E14 Coastal Code

The proposal complies with all applicable acceptable solutions.

E16 Onsite Wastewater Management Code

An Onsite Waste Water Assessment prepared by JD Consulting accompanied the application demonstrating compliance with all applicable acceptable solutions. Lots 1 and 2 are suitable for the installation of an onsite wastewater treatment and disposal system consisting of a 3000 litre septic tank and a 36sq metre wastewater disposal area, consisting of 2 x 18m x 1m x 0.4m absorption trenches with a 2 metres horizontal or downslope separation or alternatively a 18m x 2m x 0.4m absorption bed. A similar area will be required to be set aside as a Reserve Area for future.

A 4 or 5 bedroom dwelling or a dwelling and outbuildings that has a combined footprint in excess of 300sq metres will require a wastewater treatment system that can provide secondary treated wastewater.

The report noted that the common stormwater drains, which is proposed to be installed within the Drainage Easement needs to be sufficiently sized to allow rainwater during a heavy rain event to flow unimpeded.

5. Representations

The application was re-advertised 25 September 2021 to 11 October 2021 in the Examiner Newspaper, notices on-site and at the Council Chambers and notification by mail to all adjoining landowners. Two (2) representations were received prior to the closing date and time. The issues raised within the representations are as follows:-

Representation 1	Response
Concerns of a serious drainage problem in the area. The water table is very high and septic tanks and envirocycle systems do not work.	An Onsite Waste Water Assessment prepared by JD Consulting accompanied the application. The high water table was considered as part of that assessment and recommendations have been made on the type of system that is suited to the area upon future development. Any future dwelling will rely on its own merits and provide a specific onsite waste water assessment as part of a plumbing application. Council's Environmental Health Officer has reviewed this document and raises no concerns. The report shows that the proposed lots have the ability to accommodate an onsite wastewater system, which is a requirement for subdivision in this zone. The adequacy of existing installed systems on other lots is not a matter for consideration under this application.

Representation 2	Response
Concerns regarding general loss of amenity, loss of view.	Any future development on the lots will be subject to the provisions of the Planning Scheme in effect at the time of such application. Amenity provisions in both the Interim Planning Scheme and the Tasmanian Planning Scheme do not provide for protection of views. No further consideration of this matter is warranted for the subject proposal.
Underground power in the original subdivision should be extended to this proposed subdivision as there are no overhead power within this area.	The applicant has advised that the reference to overhead powerlines was made in error, and they understand that the electricity distribution in Freshwater Street is underground, with future development compliance with this.
Environmental concerns in relation to septic tank installations, creation of a storm water system and runoff	Onsite waste water concerns have been addressed under Representation 1. The applicant held discussions with Council in relation to stormwater prior to submission of the application. The drainage easement along the eastern boundary will see a replacement drain as negotiated with Council, with any future development subject to a plumbing permit. Each lot provides for a stormwater connection to a reticulated system.

The recommendation for approval has been made following due consideration of the representation and comments.

6. Mediation

Nil.

7. Conclusion

In accordance with 8.10 of the *Break O' Day Interim Planning Scheme 2013*, the application has been assessed against the objectives of the Scheme, in particular the Low Density Residential Zone, all relevant Codes and issues. The application has demonstrated compliance with the Acceptable Solutions and four (4) Performance Criterion; the received representations have been considered. It is recommended for approval with conditions normally set to this type of development.

LEGISLATION / STRATEGIC PLAN & POLICIES:

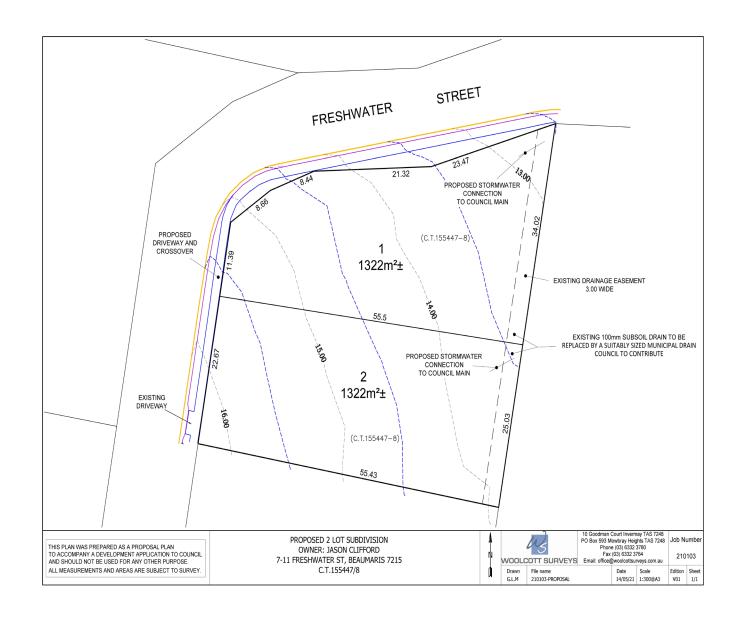
Break O' Day Interim Planning Scheme 2013, Version 17; Land Use Planning and Approvals Act 1993; Local Government (Building and Miscellaneous Provisions) Act 1993.

BUDGET AND FINANCIAL IMPLICATIONS:

Not applicable, all costs of the development are the responsibility of the developer.

VOTING REQUIREMENTS:

Simple Majority



11/21.6.2 DA044-21 - Shared Pathway - Foreshore Possum Tom - Talbot Street Jetty to O'Connors Beach

ACTION	DECISION
PROPONENT	Break O'Day Council
OFFICER	Michael Purves, Town Planning Solutions
FILE REFERENCE	DA 044-21
ASSOCIATED REPORTS AND	Proposal Plans CG505-10B, CG505-11, CG505 -13, CG505-14
DOCUMENTS	Ecological Assessment of Proposed Georges Bay Multi User
	Track Infrastructures Project
	Unanticipated Discovery Plan
	Traffic Impact Assessment
	Construction Environmental Plan

OFFICER'S RECOMMENDATION:

After due consideration of the representations received and Pursuant to Section 57 of the Land Use Planning & Approvals Act 1993 and the Break O'Day Interim Planning Scheme 2013 that the application for SHARED PATHWAY - FORESHORE POSSUM TOM - TALBOT STREET JETTY TO O'CONNERS BEACH on land situated at POSSUM TOM, ST HELENS be APPROVED subject to the following conditions:

1. Development must be carried out in accordance with the approved plans and documents listed as follows, except as varied by conditions on this Planning Permit.

Approved Plans / Documents						
Plan / Document Name	Reference	Prepared By	Dated			
	Number					
Proposal Plans	CG505 – 10B,	Break O' Day	September 2020			
	11, 13 & 14	Council				
Ecological Assessment of Proposed		ECOtas	9 July 2019			
Georges Bay Multi User Track						
Infrastructures Project						
Unanticipated Discovery Plan		Aboriginal	26 July 2017			
		Heritage Tasmania				
Traffic Impact Assessment		Traffic & Civil	June 2021			
		Services				
Construction Environmental		Break O' Day	Undated			
Management Plan		Council				

2. Use of the development must not create a nuisance as defined by the *Environmental Management and Pollution Control Act 1994*.

- 3. A Soil and Water Management Plan, prepared in accordance with Guidelines for Soil and Water Management, published by Hobart City Council and available on Council's website (http://www.bodc.tas.gov.au/webdata /resources/files/Guidelines for Soil and Water Management.pdf) must be submitted to Council for approval prior to the commencement of works. All works associated with the development must be conducted in accordance with the approved Soil and Water Management Plan. All worked areas not covered by structures must be promptly and progressively stabilised (eg revegetated) so that they will not erode and/or act as a source of sediment transfer.
- 4. All works must be conducted in accordance with Environmental Best Practice Guidelines for Undertaking Works in Waterways and Wetlands in Tasmania as outlined in the Department of Primary Industries, Parks, Water and Environment publication 'Waterways and Wetlands Works Manual 2003'.
- 5. Standard Phytophthora hygiene measures must be implemented for the construction and maintenance of works in accordance with and using the Weed and Disease Planning and Hygiene Guidelines - Preventing the spread of weeds and diseases in Tasmania (DPIPWE 2015, Eds. K. Stewart & M. Askey-Doran. DPIPWE, Hobart, Tas). A copy of the Weed and Disease Management Plan prepared from these Guidelines is to be provided to Council prior to works beginning, including commissioning of the work site.
- 6. Native vegetation must not be removed outside that necessitated by the proposed development (this includes the clearing of vegetation to retain or expand views or vistas) unless consented to by Council.
- 7. All building wastes are to be removed to the appropriate waste disposal facility to prevent an environmental nuisance being caused outside of the works site.
- 8. Use or development which may impact on Aboriginal cultural heritage is subject to the Aboriginal Relics Act 1975. If Aboriginal relics are uncovered during works then an Aboriginal site survey is required to determine the level of impact and the appropriate mitigation procedures.
- 9. The introduction of non-native plant species and plant species not of local provenance should be avoided and environmental weeds regularly monitored and targeted for removal.
- 10. Activities associated with construction works are not to be performed outside the permissible time frames listed:

Mon-Friday 7 am to 6 pm Saturday 9 am to 6 pm Sunday and public holidays 10 am to 6 pm

INTRODUCTION:

	APPLICABLE	NOTES		
ENVIRONMENTAL	YES	Utilities that are not minor utilities are discretionary		
MANAGEMENT ZONE		within the zone.		
		The proposal relies on performance criteria at:		
		 Clause 29.4.1 P3 – setbacks 		
		Clause 29.4.2 P1 and P2 - landscaping		

	CODES	TRIGGER
E1 BUSHFIRE		
E2 CONTAIMINATED LAND		
E3 LANDSLIP		
E4 ROAD + RAILWAY		
E5 FLOOD PRONE	E5.2.1	Code applies to use or development of land potentially subject to flooding at a 1% annual exceedance probability.
E6 CAR PARKING +_ TRANSPORT	E6.2.1	Code applies to all use and development of land.
E7 SCENIC MANAGEMENT		
E8 BIODIVERSITY	E8.2.1	Code applies to use or development within an area identified as priority vegetation or for the removal of native vegetation.
E9 WATER QUALITY	E9.2.1	Code applies to land within 50m of a wetland or watercourse
E10 RECREATION + OPEN SPACE		
E11 ATTENUATION IMPACTS		
E12 AIRPORTS IMPACT		
E13 HERITAGE		
E14 COASTAL		Note: Proposal exempt pursuant to clause E14.4.1 (b)
E15 SIGNS		
E16 WASTE WATER	E16.2.1	Code applies to use and development for which reticulated sewerage services are not available or capable of being connected.

Proposal

The applicant is seeking to construct a shared pathway on the foreshore around Possum Tom to link the existing jetty at Talbot Street with the existing jetty on the western end of O'Connor's Beach.

The proposed pathway will have a total length of some 480m and be raised to a level of 1.7m AHD to provide a freeboard of some 0.8m above the highest astronomical tide (HAT). It will be some 2.5m wide to provide sufficient width for pedestrians, cyclists and those in wheelchairs to share the path.

The proposed pathway will be constructed:

- As a raised timber deck for the first 50m from the Talbot Street jetty to traverse over the horizontal trunk of an existing mature eucalypt.
- A gravel pathway on rock fill for some 410m.
- A gravel pathway on a sea wall for the final 20m to join with the pathway at the western jetty at O'Connor's Beach.

Whilst some of the existing trees will need to be pruned for safety and access, no trees will be removed as part of this proposal. Other vegetation removal because of the works will be minimised.

Site Background and History

Council has previously initiated the Georges Bay multi-user track infrastructure project. This is an ongoing project intended to provide a safe pathway for pedestrians and cyclists and avoiding potential conflict with the vehicular traffic on the adjacent roadway.

The Peach trees Point to Golden Fleece Bridge stage of the project has been completed.

Council has lodged an application for the next stage of the multi-user track, being the Possum Tom Foreshore Shared Walkway.

Description of the Site and Surrounds

Direction	Planning Scheme Zone	Current Land Use
North	Environmental Management	St Georges Bay
South	General Residential	Caravan Park, single dwellings
East	Environmental Management	St Georges Bay
West	Environmental Management	St Georges Bay

The application has relied on the following performance criteria of the planning scheme in seeking approval:-

Performance Criteria	29.4.1 P3 – setbacks
	29.4.2 P1 & P2 – landscaping
	E5.6.1 P1 – Flooding and Coastal Inundation
	E8.6.1 P2 – Habitat and Vegetation management
	E9.6.1 P1 – Construction Practices and Riparian Vegetation
	E9.6.4 P1 – Access

OFFICER'S REPORT:

Planning Scheme Assessment - Break O'Day Interim Planning Scheme 2013 Version 17

An assessment against the relevant parts of the planning scheme is set out below. The application has relied on Performance Criteria to seek approval.

29 Environmental Management Zone

The purposes of the zone are:

To provide for the protection, conservation and management of areas with significant ecological, scientific, cultural or aesthetic value, or with a significant likelihood of risk from a natural hazard.

To only allow for complementary use or development where consistent with any strategies for protection and management.

The proposal is consistent with and furthers the purpose of the zone through the provision of a shared foreshore walkway, providing both safe travel and protecting the site from further degradation and erosion.

29.1.2 **Local Area Objectives**

There are no local area objectives.

Desired Future Character Statements 29.1.3

There are no desired future character statements.

29.2 Use

St Helens Point Road currently does not provide a dedicated footpath in this area and pedestrians and cyclists are likely to be forced off the road verge and into conflict with the roadside vegetation. The proposed shared pathway provides for the safe movement of pedestrians and cyclists and is, for all practical purposes, part of the road infrastructure. Consequently, it is classified as being within the use class of Utilities.

Utilities is a permitted use class if for minor utilities, otherwise it is a discretionary use class within the zone. The proposed pathway is not considered to be a minor utility and is therefore a discretionary use and development.

29.3 **Use Standards**

29.3.1 Reserved Land

Objective

To ensure that development recognises and reflects relevant values of land reserved under the National Parks and Reserves Management Act 2002 or Nature Conservation Act 2002.

Acce	eptable Solutions	Performance Criteria		
A1	Use on reserved land is in accordance with a Reserve	P1	No performance criteria.	
	Activities Assessment (RAA) approved under the			
National Parks and Reserves Management Act 2002 or				
	Nature Conservation Act 2002.			

Not applicable – the works are not being conducted on reserved land as defined under the National Parks and Reserves Management Act 2002 or the Nature Conservation Act 2002.

29.4 Development Standards

29.4.1 Building Design and Siting

O	bi	ie	C	ti	v	e
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To ensure that the design and siting of buildings responds appropriately to the natural values of the site and causes minimal disturbance to the environment.

mini	imal disturbance to the environment.		
Acceptable Solutions		Performance Criteria	
A1 a) b)	The curtilage for development must: not exceed 20% of the site; or be in accordance with a Reserve Activities Assessment approved under the National Parks and Reserves Management Act 2002 or Nature Conservation Act 2002.	P1	An area greater than 20% of the site may be used where the development is for a driveway or for the management of natural hazards.
Com	Complies with the acceptable solution - The pr		ed development involves less than 20% of the Crown
	foreshore.		
A2	Building height must:	P2	Building height must blend with the surrounding
a)	not exceed 6m; or		landscape and not be individually prominent.
b)	be in accordance with a Reserve Activities		
	Assessment approved under the National		
	Parks and Reserves Management Act 2002		
	or Nature Conservation Act 2002.		

Complies with the acceptable solution – The proposed elevated timber walkway does not exceed the prescribed 6m maximum height.

- A3 Buildings must be set back
- a) a minimum of 10m to all boundaries; or
- b) in accordance with a Reserve Activities
 Assessment approved under the
 National Parks and Reserves
 Management Act 2002 or Nature
 Conservation Act 2002.
- P3 Building setback must protect the natural values of the site or reduce the risk from natural hazards.

Relies on performance criteria – The proposed elevated timber walkway will be setback from the boundary with the road reserve of St Helens Point Road by less than the prescribed 10m. However, it will present as an extension of the existing jetty and is proposed for the sole purpose of protecting the existing eucalypt, whose trunk extends horizontally across the foreshore at this point. The elevated pathway will go over this horizontal trunk and protects the natural values of the site. The performance criteria are satisfied.

- A4 Buildings for a sensitive use must be set back a minimum of 200m to the rural resource zone.
- P4 Buildings for sensitive use must be designed and sited to protect uses in the rural resource zone from likely constraint, having regard to the:
- a) locations of existing buildings; and
- b) size and proportions of the lot; and
- c) nature of the rural resources that are, or may potentially be conducted; and
- d) extent to which the topography or existing vegetation screening may reduce or increase the impact of the proposed variation.

Not applicable - No buildings for a sensitive use are proposed as part of this application.

Acce	eptable Solutions	Perfor	mance Criteria
A5	The colours of external surfaces must be the same shades and tones of the surrounding landscape and vegetation elements.	P5	No Performance criteria
Com	plies with the acceptable solution – The el	evated	timber walkway will be constructed of the same timbers
as tl	he existing jetty and will age and colour i	in the s	ame way. The natural timber colour is consistent and
com	patible with the shades and tones of the su	ırround	ing vegetation.
A6	Reflective materials, excluding windows, must not be used as visible external elements in buildings.		Reflective materials, excluding windows, with a high initia reflectivity must become non reflective within a period of 12 months from the date of installation or that the reflective materials will not be visible from off the site.
Com	plies with the acceptable solution – Reflec	tive ma	terials will not be used.
A7	On sites with a slope greater than 1:10, site benching through cut and fill must be less than 20% of the site coverage of the proposed building(s).	P7	On sites with a slope greater than 1:10, site benching through cut and fill greater than 20% of the site coverage of the proposed building(s) must ensure the site works are appropriate to the physical and environmenta capabilities of the site having regard to:- a) The risk of erosion, and b) The stability of the land, and c) The visual impact of the building on adjoining sites.
Not	applicable – No site benching is proposed a	s part c	of this application.
A8	Rainwater runoff from roofs must be col by means of roof guttering, downpipe rainwater tanks.		P8 Alternative methods of dealing with rainwater runoff from roofs must avoid erosion, flooding, siltation, pollution or contamination of ground or surface waters.
Not	applicable - No roofs are proposed as part	of this a	application.
A9	Exterior building lighting is limited to necessary to allow safe and secure move of pedestrians and to allow movement a the building at night. Lighting must not be	ement round	P6 Additional lighting must be in a location and an amount that is appropriate to the needs of pedestrians and other building users and does not make the building visible from outside the

	,		
	rainwater tanks.		siltation, pollution or contamination of ground or
			surface waters.
Not	applicable - No roofs are proposed as part of this a	pplicat	ion.
A9	Exterior building lighting is limited to that	P6	Additional lighting must be in a location and an
	necessary to allow safe and secure movement		amount that is appropriate to the needs of
	of pedestrians and to allow movement around		pedestrians and other building users and does
	the building at night. Lighting must not be used		not make the building visible from outside the
	as a means of displaying the presence of		site boundaries.
	buildings to be visible from outside the site.		
Not	applicable - No exterior lighting is proposed as par	t of thi	s application.
A10	Where a development is part of a larger	P7	No performance criteria.
	complex, each component of the development		
	must be connected by walking tracks.		
Not	applicable – Whilst the Possum Tom shared pathw	ay is p	art of a larger multi-user infrastructure project, it
is no	t considered part of a larger complex as contempl	ated by	the acceptable solution.
A11	Single unbroken walls are not to exceed 15m in	P8	The horizontal scale of elements must not
	length.		dominate natural landscapes.
Not	applicable – no such walls are proposed as part of	this ap	plication.
A12	Roofs must be:	Р9	Rooves pitched at angles greater than 30 degrees
	i. pitched at an angle of less than 30 degrees		or curved at a radius greater than 12.5m must
	and can be either hipped or gabled, or		have a roof form that is appropriate to the
	ii. curved at radius no greater than 12.5m.		features of the site and surrounding landscape
			and is compatible with the overall design concept
			of the development.

Not applicable – no building roofs are proposed as part of this application.

29.4.2 Landscaping

Objective

To ensure that the natural values of the site are retained in a manner that contributes to the broader landscape

of the area.	
Acceptable Solutions	Performance Criteria
A1 Permitted or no permit	P1 Development must be accompanied by a landscape and site management plan
quired uses.	that sets out how the entire site will be managed having regard to:
	a) any retaining walls; and
	b) retaining any existing native vegetation where it is feasible to do so or required
	to be retained by another provision of this scheme; and
	c) the locations of any proposed buildings, driveways, car parking, storage areas,
	signage and utility services; and
	d) any fencing; and
	e) vegetation plantings to be used and where; and
	f) any pedestrian movement paths; and
	g) ongoing treatment of the balance of the lot, if any, including maintenance of
	plantings, weed management and soil and water management.

Relies on the performance criteria - The proposed shared pathway is not considered a minor utility and is therefore a discretionary use in the zone.

The proposal includes some pruning of existing trees and minimal removal of other vegetation on eroding and No additional planting is proposed. The proposal documents include a Construction Environmental Management Plan (CEMP), prepared by Council's Project Officer and an Ecological Assessment prepared by ECOtas which ensure that vegetation removal is minimised, and any threatened species are identifies and protected. The performance criteria are satisfied.

A2	Development must be located on land on
	which the natural vegetation cover has
	been removed or significantly disturbed.

P2 New development must be located in a manner that minimises vegetation removal.

Relies on performance criteria - The proposed shared pathway is to be constructed in front of the existing vegetation, other than the elevated timber walkway, and is designed to minimise any vegetation removal. Rather than remove trees, this iteration of the proposal has taken all reasonable steps to ensure that, whilst some trees will be pruned for safety purposes, no trees will be removed. The performance criteria are met.

Р3

P5

А3	All new plantings must be undertaken with			n with			
	seeds	or	rootstock	derived	from		
	provenance taken within the boundaries of						
	the site, or the vicinity of the site						

Where seeds or rootstock derived from provenance taken within the boundaries of the site is insufficient for the landscaping needs, seeds or rootstock may be used from other lots within the municipal area.

Not applicable - no new plantings are proposed.

Α4 Plants listed in Appendix 3 must not be used in landscaping.

No performance criteria

Complies with the acceptable solution – no new plantings are proposed.

29.4.3 Subdivision

Not applicable. No subdivision is proposed.

29.4.4 Provision of Infrastructure

Objective			
To ensure that development is provided with adequate and appropriate infrastructure and that the cost of providing			
infrastructure is not unnecessarily borne by the wider community.			
Acceptable Solutions	Performance Criteria		
No acceptable solution	New roads must be designed to ensure safe movement of		
	vehicles and pedestrians and that native wildlife is protected.		
Not applicable – No new roads are proposed.			
Footpaths and trails must be a minimum of:-	Footpaths and trails must be sensitively located to take		
a) 1m wide for walking trails.	advantage of landscape features without interfering with		
1.5m wide where required for wheelchair access natural drainage patterns or water catchment areas.			
Complies with the acceptable solution – the proposed shared pathway is to be 2.5m wide.			

29.4.5 Tourist Operations

Not applicable. The proposal is for utilities and does not include a tourist operation.

CODES

The following codes apply:

- E5 Flood Prone Areas Code applies as the site of the shared walkway is subject to inundation.
- E6 Parking and Sustainable Transport Code applies to ass use and development of land.
- E8 Biodiversity Code applies as a small quantity of native vegetation will be removed.
- E9 Water Quality Code applies as native vegetation will be removed within 40m of mean high water
- E16 Onsite Wastewater Management Code applies where reticulated sewerage services are not available or capable of being connected.

E5 Flood Prone Areas Code

E5.5 Use Standards

EE E 1 Use and flooding

E5.5.1 Use and flooding			
Objective			
To ensure that use does not compromise risk to human life, and that property and environmental risks are			
responsibly managed			
Acceptable Solutions	Performance Criteria		
A1 The use must not include habitable rooms	P1 Use including habitable rooms subject to flooding must		
	demonstrate that the risk to life and property is mitigated to		
	a low risk level in accordance with the risk assessment in E5.7		
Complies with the acceptable solution – The use does not include habitable rooms.			
A1 Use must not be located in an area subject	P1 Use must demonstrate that the risk to life, property and the		
to a medium or high risk in accordance with	environment will be mitigated to a low risk level in		
the risk assessment in E5.7.	accordance with the risk assessment in E5.7		
Complies with the acceptable solution - the proposed shared pathway will be above the 1:100 Annual			
Exceedance Probability (AEP) and damage is likely to be minor if the pathway is inundated. The risk rating is			
low.			

E5.6 Development Standards

E5.6.1 Construction of Car Parking Spaces and Access Strips

Objective

To protect human life, property and the environment by avoiding areas subject to flooding where practicable or mitigating the adverse impacts of inundation such that risk is reduced to a low level.

Acceptable Solutions	Performance Criteria
A1 No acceptable solution.	P1.1 It must be demonstrated that development:
	a) where direct access to the water is not necessary to the function of the use, is
	located where it is subject to a low risk, in accordance with the risk assessment
	in E5.7 a); or
	b) where direct access to the water is
	necessary to the function of the use, that the risk to life, property and the
	environment is mitigated to a medium risk level in accordance with the risk assessment in E5.7.
	P1.2 development subject to medium risk in accordance with the risk assessment in
	E5.7 must demonstrate that the risk to life, property and the environment is
	mitigated through structural methods or site works to a low risk level in accordance with the risk assessment in E5.7.
	P1.3 Where mitigation of flood impacts is proposed or required, the application must demonstrate that:
	a) the works will not unduly interfere with natural coastal or water course processes through restriction or changes to flow; and
	b) the works will not result in an increase in the extent of flooding on other land or increase the risk to other structures;
	c) inundation will not result in pollution of the watercourse or coast through
	appropriate location of effluent disposal or the storage of materials; and
	d) where mitigation works are proposed to be carried out outside the boundaries of
	the site, such works are part of an approved hazard reduction plan covering the
	area in which the works are proposed.

Relies on the performance criteria – No direct access to the water is required and the proposal is rated as low risk based on the matrix at clause 5.7. P1.2 and P1.3 are not applicable. The performance criteria are met.

E6 Car Parking and Sustainable Transport Code

E6.1.1 The purpose of this code is to:

- (a) ensure that an appropriate level of car parking facilities are provided to service new land use and development having regard to the operations on the land and the nature of the locality; and
- (b) ensure that cycling, walking and public transport are encouraged as a means of transport in urban areas; and
- (c) ensure access for cars and cyclists and delivery of people and goods is safe and adequate; and
- (d) ensure that parking does not adversely impact on the amenity of a locality and achieves high standards of urban design; and
- (e) ensure that the design of car and bicycle parking space and access meet appropriate design standards; and (f) provide for the implementation of parking precinct plans.

The proposal is for the development and use of a shared pathway. It does not generate a requirement for the provision of car parking, nor does it propose any such parking. Further consideration of this code is not required.

E8 Biodiversity Code

E8.5 Use Standards

Not used in this Scheme.

E8.6 Development Standards

E8.6.1 Habitat and Vegetation Management

Objective

To ensure that:

- a) vegetation identified as having conservation value as habitat has priority for protection and is appropriately managed to protect those values; and
- b) the representation and connectivity of vegetation communities is given appropriate protection when considering the impacts of use and development.

Acceptable Solutions	Perf	ormance Criteria
A1.1 Clearance or	P1	Clearance or disturbance of native vegetation within priority habitat may be
disturbance of		allowed where a flora and fauna report prepared by a suitably qualified
priority habitat is in		person demonstrates that development does not unduly compromise the
accordance with a		representation of species or vegetation communities in the bioregion having
certified Forest		regard to the:
Practices Plan or;	a)	quality and extent of the vegetation or habitat affected by the proposal,
A1.2 Development does		including the maintenance of species diversity and its value as a wildlife
not clear or disturb		corridor; and
native vegetation	b)	means of removal; and
within areas	c)	value of riparian vegetation in protecting habitat values; and
identified as priority	d)	impacts of siting of development (including effluent disposal) and vegetation
habitat.		clearance or excavations, in proximity to habitat or vegetation; and
	e)	need for and adequacy of proposed vegetation or habitat management; and
	f)	conservation outcomes and long-term security of any offset in accordance
		with the General Offset Principles for the RMPS, Department of Primary
		Industries, Parks, Water and Environment.

Complies with the acceptable solution – The broader site contains only a small parcel of land mapped as within priority habitat. There will be no clearance of vegetation within, or in close proximity to, that mapped area.

Acceptable Solutions		Perfo	ormance Criteria
A	2 Clearance or	P2.1	Clearance or disturbance of native vegetation must be consistent with the
	disturbance of native		purpose of this Code and not unduly compromise the representation of
	vegetation is in		species or vegetation communities of significance in the bioregion having
	accordance with a		regard to the:
	certified Forest	a)	quality and extent of the vegetation or habitat affected by the proposal,
	Practices Plan.		including the maintenance of species diversity and its value as a wildlife corridor; and
		b)	means of removal; and
		c)	value of riparian vegetation in protecting habitat values; and
		d)	impacts of siting of development (including effluent disposal) and vegetation
			clearance or excavations, in proximity to habitat or vegetation; and
		e)	need for and adequacy of proposed vegetation or habitat management; and
		f)	conservation outcomes and long-term security of any offset in accordance
			with the General Offset Principles for the RMPS, Department of Primary
			Industries, Parks, Water and Environment.

Relies upon performance criteria – a relatively small area of native vegetation will be modified or removed in conjunction with the installation of the rock fill. The report by EcoTas indicates that the vegetation on the site is already compromised by weeds and contains only one small patch containing a threatened species. This patch is in the CEMP and will be flagged to ensure it is avoided during works. It is concluded that the bioregion will not be compromised and the opportunity for some weed management works would be beneficial. The performance criteria are met.

E9 Water Quality Code

E9.5 Use Standards

Not used in this Scheme.

E9.6 Development Standards

E9.6.1 Habitat and Vegetation Management

Objective	
To protect the hydrological and biolog	ical roles of wetlands and watercourses from the effects of development.
Acceptable Solutions	Performance Criteria
A1 Native vegetation is retained	P1 Native vegetation removal must submit a soil and water
within:	management plan to demonstrate:
a) 40m of a wetland, watercourse or	a) revegetation and weed control of areas of bare soil; and
mean high water mark; and	b) the management of runoff so that impacts from storm events up to at
b) a Water catchment area - inner	least the 1 in 5 year storm are not increased; and
buffer.	c) that disturbance to vegetation and the ecological values of riparian
	vegetation will not detrimentally affect hydrological features and
	functions
	e native vegetation will be removed, and trees pruned, within 40m of St
	h the application indicates that reasonable steps are proposed to minimise
	runoff and control weeds. It is proposed to include a permit condition
•	water management plan prior to the commencement of works. This will
	to coordinate such a plan and the proposed method of works. The
performance criteria are met.	
A2 A wetland must not be filled,	P2 Disturbance of wetlands must minimise loss of hydrological and
drained, piped or channeled.	biological values, having regard to:
	(i) natural flow regimes, water quality and biological diversity of any waterway or wetland;
	(ii) design and operation of any buildings, works or structures on or near the wetland or waterway;
	(iii) opportunities to establish or retain native riparian vegetation;
	(iv) sources and types of potential contamination of the wetland or
	waterway.
Complies with the acceptable solution	
A3 A watercourse must not be	P3 P3 A watercourse may be filled, piped, or channeled:
filled, piped or channeled	a) within an urban environment for the extension of an existing reticulated
except to provide a culvert for	stormwater network; or
access purposes.	b) for the construction of a new road where retention of the watercourse
	is not feasible

E9.6.2 Water Quality Management

Objective

To maintain water quality at a level which will not affect aquatic habitats, recreational assets, or sources of supply for domestic, industrial and agricultural uses.

Acceptable Solutions	Performance Criteria
A1 All stormwater must be:	P1 Stormwater discharges to watercourses and wetlands
a) connected to a reticulated stormwater system;	must minimise loss of hydrological and biological
or	values, having regard to:
b) where ground surface runoff is collected,	(i) natural flow regimes, water quality and biological
diverted through a sediment and grease	diversity of any waterway or wetland;
trap or artificial wetlands prior to being	(ii) design and operation of any buildings, works or
discharged into a natural wetland or	structures, on or near the wetland or waterway;
watercourse; or	(iii) sources and types of potential contamination of the
c) diverted to an on-site system that contains	wetland or waterway;
stormwater within the site.	(iv) devices or works to intercept and treat waterborne
	contaminants;
	(v) opportunities to establish or retain native riparian
	vegetation or continuity of aquatic habitat
	es Bay will not alter because of the shared pathway.
A2 A2.1 No new point source discharge directly	P2.1 New and existing point source discharges to wetlands
into a wetland or watercourse. A2.2 For	or watercourses must implement appropriate methods
existing point source discharges into a	of treatment or management to ensure point sources
wetland or watercourse there is to be no	of discharge:
more than 10% increase over the discharge	a) do not give rise to pollution as defined under the
which existed at the effective date	Environmental Management and Pollution Control Act 1994; and
	b) are reduced to the maximum extent that is reasonable
	and practical having regard to:
	i) best practice environmental management; and
	ii) accepted modern technology; and
	c) meet emission limit guidelines from the Board of the
	Environment Protection Authority in accordance with
	the State Policy for Water Quality Management 1997.
	P2.2 Where it is proposed to discharge pollutants into a
	wetland or watercourse, the application must
	demonstrate that it is not practicable to recycle or
	reuse the material
	be no new point source discharge of stormwater.
A3 No acceptable solution.	P3 Quarries and borrow pits must not have a detrimental
	effect on water quality or natural processes.
Not applicable – The proposal does not include qu	arries or borrow pits.

F9.6.3 Construction of Roads

L3.0.3 Construction of Roads				
Objective				
To ensure that roads, private roads or private tracks do not result in erosion, siltation or affect water quality.				
Acceptable Solutions	Performance Criteria			
A1 A road or track does not cross, enter or drain to a watercourse or wetland.	P1 Road and private tracks constructed within 50m of a wetland or watercourse must comply with the requirements of the Wetlands and Waterways Works Manual, particularly the guidelines for siting and designing stream crossings.			
Complies with the acceptable solution – The proposed shared pathway does not cross, enter or drain to a				

watercourse or wetland.

To facilitate appropriate access at suitable locations whilst maintaining the applicated, soonic and hydrological

E9.6.4 Access

To facilitate appropriate access at suitable locations whilst maintaining the ecological, scenic and hydrological			
values of watercourses and wetlands			
Acceptable Solutions	Performance Criteria		
A1 No acceptable solution.	P1 New access points to wetlands and watercourses are provided in a way		
	that minimises:		
	a) their occurrence; and		
	b) the disturbance to vegetation and hydrological features from use or		
	development		
Relies on performance criteria - No new access points to wetlands or watercourses are proposed. The			
performance criteria are met.			
Acceptable Solutions Performance Criteria			
A2 No acceptable solution.	P2 Accesses and pathways are constructed to prevent erosion, sedimentation		

and siltation as a result of runoff or degradation of path materials Relies on performance criteria – The proposed shared pathway is designed to prevent erosion, sedimentation and siltation. The CEMP and required soil and water management plan will ensure that the construction of the shared pathway similarly avoids erosion, sedimentation and siltation. The performance criteria are met.

E9.6.5 Sediment and Erosion Control – Not applicable

E9.6.6 Water Catchment Ares – Not applicable

E16 On-Site Wastewater Management Code

E16.1.1 The purpose of this code is to ensure that use and development provides appropriate consideration of onsite wastewater management issues.

The proposal is for the development and use of a shared pathway. No toilets or other facilities are provided. The proposal does not include or require connection to sewerage or septic systems. Further consideration of the code is not required.

Public Notification

The S57 application was advertised for the statutory 14 day period with signs placed on site, in the Examiner Newspaper and Council offices. Two (2) representations were received during this period and the issues raised are summarised and discussed below for consideration under clause 8.1.10 of the scheme.

Issue	Response
The representor does not agree with the AHT	An Aboriginal Heritage Study is not required at this time. An
report and asserts an Aboriginal Heritage	appropriate condition is proposed in the event of an
Survey should be undertaken.	unanticipated discovery.
The track is mainly made of dumped rock and	Rock and gravel pathways have proven to be effective.
gravel. This is not an appropriate way to	The proposal is exempt from the provisions of the Coastal Code
construct a track around the foreshore and is	by clause E14.4.1 (b).
contrary to the Coastal Code provisions.	
The rock/gravel element is contrary to the	The Interim Planning Scheme has been prepared having regard
State Coastal Policy.	to the provisions of the State Coastal Policy and is considered
	the principal means to implement that Policy.
The tree with a horizontal element is a	The proposed timber walkway is specifically designed to go over
heritage listed tree in the scheme and the	the horizontal element of the tree and to protect it from any
elevated walkway obscures the view of the	adverse impact. Persons on the walkway will be aware of the
horizontal element. The walkway should go	horizontal element. Were the pathway to go around the tree it
around this tree.	would similarly obscure views of the horizontal element, other
	than from the pathway.
Weeds and revegetation have not been dealt	Weed management and revegetation are addressed in the
with well in previous works and the NEBN	CEMP. The NEBN offer is noted.
offers to advise on weed management and	
revegetation.	
The proposed ramp access to the walkway	All works are proposed with minimum impact on natural values
appears to be a high impact on natural values.	and will be consistent with the recommendations of the ECOtas
	report.
Stormwater from the caravan park needs to	The existing stormwater outlets will be rocked and effectively
be better managed via geotextile and rocking	filtered through the proposed rocking and geotextile of the
of drains.	walkway.
Previous works have a high visual impact from	This is a matter of individual opinion. Views of the walkway from
the Tasman Highway. An elevated timber	the Tasman Highway are distant and the impact of these views
walkway is more sympathetic with the natural	will be reasonably minor.
landscape.	
Works in the intertidal zone cause loss of	The ecological values of the site have been assessed in the
sensitive shoreline habitat.	ECOtas report. The CEMP has regard to the recommendations
	of the report and requires flagging of significant features as part
	of their protection.

Conclusion

The development complies with all applicable standards and requirements within the planning scheme and is therefore recommended for approval subject to conditions.

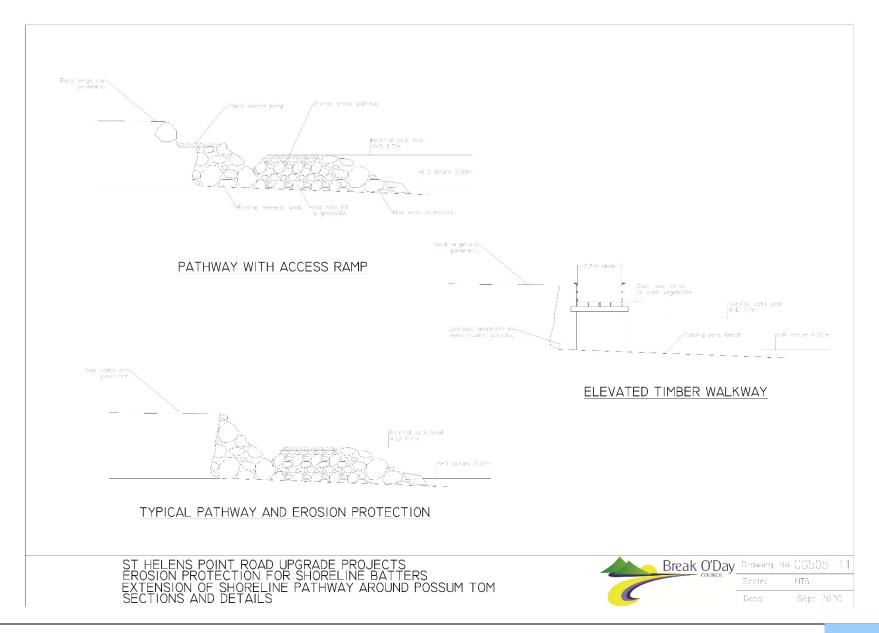
LEGISLATION & POLICIES:

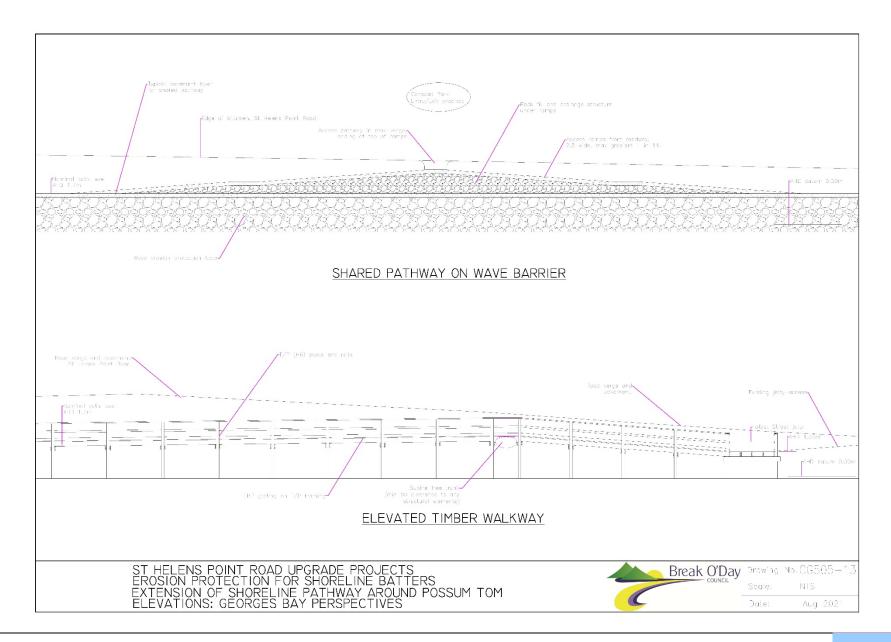
Break O' Day Interim Planning Scheme 2013 Land Use Planning and Approvals Act 1993

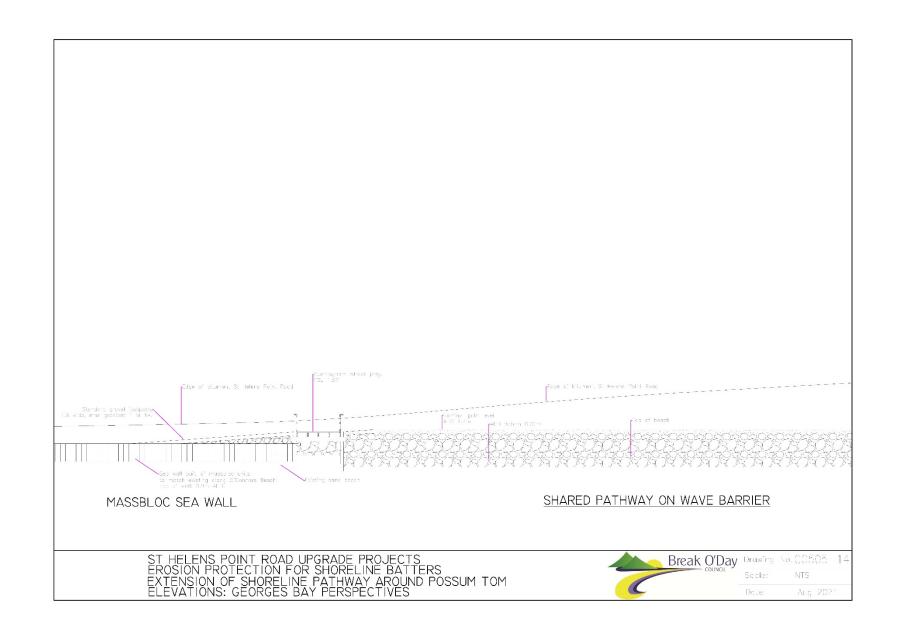
VOTING REQUIREMENTS:

Simple Majority.









11/21.6.3 DA148-21 – Wrinklers Lagoon Car Park Upgrade – Tasman Highway, Beaumaris

ACTION	DECISION
PROPONENT	Break O'Day Council
OFFICER	Town Planning Solutions
FILE REFERENCE	DA 148-21
ASSOCIATED REPORTS AND	Site Plan, Break O' Day Council
DOCUMENTS	Planning Submission, Rebecca Green & Associates
	Ecological Values Assessment, ECOtas
	Traffic Impact Assessment, Midson Traffic
	Unanticipated Discovery Plan, Aboriginal Heritage Tasmania

OFFICER'S RECOMMENDATION:

After due consideration of the representations received and Pursuant to Section 57 of the *Land Use Planning & Approvals Act 1993* and the *Break O'Day Interim Planning Scheme 2013* that the application for CARPARK UPGRADE on land situated at TASMAN HIGHWAY, BEAUMARIS and known as Wrinklers Lagoon Car Park be APPROVED subject to the following conditions:

1. Development must be carried out in accordance with the approved plans and documents listed as follows, except as varied by conditions on this Planning Permit.

Approved Plans / Documents					
Plan / Document Name	Reference Number	Prepared By	Dated		
Site Plan	BODC/5 - A03	Jon Pugh Home Design	12 August 2021		
Ecological Values Assessment		ECOtas	13 June 2019		
Traffic Impact Assessment		Midson Traffic	September 2021		
Unanticipated Discovery Plan		Aboriginal Heritage	26 July 2017		
		Tasmania			

- 2. The proposed car parking areas must be constructed in accordance with water sensitive urban design principles. Measures such as bioretention swales and porous pavement or turf cells should be considered to provide on-site stormwater infiltration and treatment. Stormwater management is not to result in a concentration of flow onto other property or cause other stormwater nuisance.
- 3. The vehicle crossover from the carriageway to the property boundary must be constructed in accordance with the vehicular crossing requirements of the Department of State Growth, Tasmania.
- 4. No works are to commence on the crossover until an Access Works Permit has been issued by the Department of State Growth, Tasmania, for the crossover construction/upgrade.

- 5. Use of the development must not create a nuisance as defined by the *Environmental Management and Pollution Control Act 1994*.
- 6. A Soil and Water Management Plan must be submitted to Council for approval prior to the commencement of works, prepared in accordance with Guidelines for Soil and Water Management, published by Hobart City Council and available on Council's website (http://www.bodc.tas.gov.au/webdata/resources/files/Guidelines for Soil and Water Management.pdf). All works associated with the development must be conducted in accordance with the approved Soil and Water Management Plan. All worked areas not covered by structures must be promptly and progressively stabilised (eg revegetated) so that they will not erode and/or act as a source of sediment transfer.
- 7. During the period of construction, works on the site must not result in a concentration of flow onto other property, or cause ponding or other stormwater nuisance.
- 8. Standard *Phytophthora* hygiene measures must be implemented for the construction and maintenance of works in accordance with and using the *Weed and Disease Planning and Hygiene Guidelines Preventing the spread of weeds and diseases in Tasmania* (DPIPWE 2015, Eds. K. Stewart & M. Askey-Doran. DPIPWE, Hobart, Tas). A copy of the Weed and Disease Management Plan prepared from these Guidelines is to be provided to Council prior to works beginning, including commissioning of the work site.
- Native vegetation must not be removed outside that necessitated by the proposed development (this includes the clearing of vegetation to retain or expand views or vistas) unless consented to by Council.
- 10. All underground infrastructure including all forms of water, storm water, power, gas and telecommunication systems must be located prior to the commencement of any on-site excavation and / or construction works. Any works to be undertaken within 2 metres of any Council owned infrastructure must be done in consultation with Council's Works Operations Manager.
- 11. All construction wastes are to be removed to the appropriate waste disposal facility to prevent an environmental nuisance being caused outside of the works site.
- 12. Use or development which may impact on Aboriginal cultural heritage is subject to the *Aboriginal Relics Act 1975*. If Aboriginal relics are uncovered during works then an Aboriginal site survey is required to determine the level of impact and the appropriate mitigation procedures.
- 13. The introduction of non-native plant species and plant species not of local provenance must be avoided and environmental weeds should be regularly monitored and targeted for removal.

14. Activities associated with construction works are not to be performed outside the permissible time frames listed:

Mon-Friday 7 am to 6 pm Saturday 9 am to 6 pm Sunday and public holidays 10 am to 6 pm

INTRODUCTION:

	APPLICABLE	NOTES	
ENVIRONMENTAL	YES	Passive recreation use is no permit required.	
MANAGEMENT ZONE		Discretion is invoked as the proposal relies on P2 at clau	
		29.4.2 Landscaping.	

	CODES	TRIGGER
E1 BUSHFIRE		
E2 CONTAIMINATED LAND		
E3 LANDSLIP		
E4 ROAD + RAILWAY	E4.2.1	Code applies to development that requires a
		new access or intensifies the use of an existing
		access.
E5 FLOOD PRONE		
E6 CAR PARKING +_ TRANSPORT	E6.2.1	Code applies to all use and development of
		land.
E7 SCENIC MANAGEMENT	E7.2.1	Code applies to use or development of land
		within the scenic management – tourist road
		corridor.
E8 BIODIVERSITY	E8.2.1	Code applies to use or development of land for
		the removal of native vegetation.
E9 WATER QUALITY		
E10 RECREATION + OPEN SPACE		
E11 ATTENUATION IMPACTS		
E12 AIRPORTS IMPACT		
E13 HERITAGE		
E14 COASTAL		Note: Proposal exempt pursuant to clause
		E14.4.1 (b)
E15 SIGNS		
E16 WASTE WATER		

Proposal

The applicant is seeking approval to upgrade the car park and provide safe access to and from the Tasman Highway by:

- Reconstructing the existing carpark with an appropriate sealed surface and drainage to the public stormwater infrastructure;
- Changing the access points from two way to one way, with the northern access being entry only and the southern access being exit only;

- Vegetation removal at the southern end of the car park to provide for improved sight lines and exit alignment to the Tasman Highway; and
- Line marking of car parking spaces, including accessible parking, and appropriate walkways between the parking spaces, the new amenities and the existing bus shelter.

Site Background and History

The Break O'Day council has a long-term proposal plan for the redevelopment of the Wrinklers Lagoon car park and day area, at the northern end of Scamander. Stage one deals with the car park area adjacent to the Tasman Highway, whilst stage two addresses the balance of the car park area to the north-east. The current proposal is for stage one only and is brought about at this time as the recently replaced bridge over Wrinklers Lagoon is higher than the previous bridge and this has resulted in safety concerns from the reduced sight lines, particularly for vehicles exiting the existing car park via the northern access.



Description of the Site and Surrounds

Direction	Planning Scheme Zone	Current Land Use		
North	Environmental Management	Surrounding reserve		
South	Environmental Management	Surrounding reserve and residential use		
East	Environmental Management	Surrounding reserve		
West	Utilities, General Residential	Residential use and take away coffee shop on		
		western side of Tasman Highway.		

The subject site is that part of the Wrinklers Lagoon Car Park that is situated parallel to the eastern side of the Tasman Highway. The site has two accesses to the Tasman Highway and each currently provide both entry and exit. The surface of the car park and its access to the Highway is currently in poor condition.

The car park, whilst catering for day users of the beach and lagoon, also includes an amenities building and a bus shelter. The recent demolition and replacement of the amenities building, whilst part of the overall redevelopment of the day area, is exempt from the need for planning approval by virtue of clause 5.2.10 of the scheme and does not form part of this application. No works to the bus shelter are proposed.

The car park is located at the northern end of Scamander and is surrounded by a mix of reserved land and of residential land predominately developed for single dwellings.

The application has relied on the following performance criteria of the planning scheme in seeking approval:-

Performance Criteria	29.4.2 - Landscaping.
	E 4.6.1 P2 - Use [of] road or rail infrastructure.
	E6.7.2 P1 - Design and Layout of Car Parking.
	E 7.6.1 P1 - Scenic Management - tourist Road Corridor.
	E 8.6.1 P1 and P2 - Habitat and Vegetation Management.

OFFICER'S REPORT:

Planning Scheme Assessment – Break O'Day Interim Planning Scheme 2013 – Version 17

An assessment against the relevant parts of the planning scheme is set out below. The application has relied on Performance Criteria to seek approval.

29 Environmental Management Zone

The purposes of the zone are:

To provide for the protection, conservation and management of areas with significant ecological, scientific, cultural or aesthetic value, or with a significant likelihood of risk from a natural hazard.

To only allow for complementary use or development where consistent with any strategies for protection and management.

The proposal, with its accompanying approved Reserve Activity Assessment (RAA), furthers the purpose of the zone in that it provides for the upgrade of the existing car park consistent with the protection and management of the surrounding reserve.

29.2 Use

The specific area, the subject of this application, is part of a larger car park, the principal purpose of which is to provide safe and convenient parking, facilities (e.g.., the amenities block and outdoor shower) and access to the beach and lagoon. As such, the car park is incidental (i.e., directly associated with and subservient) to the passive recreation use of the beach and lagoon.

29.3 Use Standards

29.3.1 Reserved Land

Objective

To ensure that development recognises and reflects relevant values of land reserved under the *National Parks and Reserves Management Act 2002* or *Nature Conservation Act 2002*.

	neserves management het 2002 of mataire conservation het 2002.				
Α	Acceptable Solutions			Performance Criteria	
Α	\1	Use on reserved land is in accordance with a Reserve Activities	P1	No performance criteria.	
		Assessment (RAA) approved under the National Parks and			
	Reserves Management Act 2002 or Nature Conservation Act 2002				

Complies with the acceptable solution - The approved RAA, dated 26/04/2021 is included with the application documents forming part of this application.

29.4 Development Standards

29.4.1 Building Design and Siting

Objective

To ensure that the design and siting of buildings responds appropriately to the natural values of the site and causes minimal disturbance to the environment.

millina distribunce to the environment.				
Acceptable Solutions		Perf	Performance Criteria	
A1 a) b)	The curtilage for development must: not exceed 20% of the site; or be in accordance with a Reserve Activities Assessment approved under the National Parks and Reserves Management Act 2002 or Nature Conservation Act 2002.		An area greater than 20% of the site may be used where the development is for a driveway or for the management of natural hazards.	
Com	plies with the acceptable solution - The proposal is	consistent with the approved RAA.		
A2	Building height must:	P2	Building height must blend with the surrounding	
a)	not exceed 6m; or		landscape and not be individually prominent.	
b)	be in accordance with a Reserve Activities Assessment approved under the <i>National Parks</i> and <i>Reserves Management Act 2002</i> or <i>Nature Conservation Act 2002</i> .			

Not applicable - The demolition and redevelopment of the amenities building is exempt from assessment pursuant to clause 5.2.10 of the scheme. No buildings are proposed as part of this application.

Acce	ptable Solutions	Perfo	ormance Criteria
А3	Buildings must be set back	Р3	Building setback must protect the natural values of
a)	a minimum of 10m to all boundaries; or		the site or reduce the risk from natural hazards.
b)	in accordance with a Reserve Activities		
	Assessment approved under the National Parks		
	and Reserves Management Act 2002 or Nature		
	Conservation Act 2002.		
Not a	applicable - No buildings are proposed as part of the	nis app	olication.
A4	Buildings for a sensitive use must be set back a	P4	Buildings for sensitive use must be designed and
	minimum of 200m to the rural resource zone.		sited to protect uses in the rural resource zone
			from likely constraint, having regard to the:
		a)	locations of existing buildings; and
		b)	size and proportions of the lot; and
		c)	nature of the rural resources that are, or may potentially be conducted; and
		d)	extent to which the topography or existing vegetation screening may reduce or increase the impact of the proposed variation.
Not a	applicable - No buildings are proposed as part of the	nis app	olication.

A5 The colours of external surfaces must be the	P5 No Performance criteria	
same shades and tones of the surrounding		
landscape and vegetation elements.		
Not applicable - No buildings are proposed as pa	rt of this application.	
A6 Reflective materials, excluding windows,	P6 Reflective materials, excluding windows, with a high initial	
must not be used as visible external elements	reflectivity must become non reflective within a period of	
in buildings.	12 months from the date of installation or that the	
	reflective materials will not be visible from off the site.	
Not applicable - No buildings are proposed as pa	ort of this application.	
A7 On sites with a slope greater than 1:10, site	P7 On sites with a slope greater than 1:10, site benching	
benching through cut and fill must be less	through cut and fill greater than 20% of the site coverage of	
than 20% of the site coverage of the	the proposed building(s) must ensure the site works are	
proposed building(s).	appropriate to the physical and environmental capabilities	
	of the site having regard to:-	
	a) The risk of erosion, and	
	b) The stability of the land, and	
	c) The visual impact of the building on adjoining sites.	
Not applicable - No site benching is proposed as	part of this application.	
A8 Rainwater runoff from roofs must be	P8 Alternative methods of dealing with rainwater runoff	
collected by means of roof guttering,	from roofs must avoid erosion, flooding, siltation,	
downpipes and rainwater tanks.	pollution or contamination of ground or surface waters.	
Not applicable - No buildings are proposed as part of this application.		

Acceptable Solutions	Performance Criteria
A9 Exterior building lighting is limited to that	P6 Additional lighting must be in a location and an amount
necessary to allow safe and secure	that is appropriate to the needs of pedestrians and other
movement of pedestrians and to allow	building users and does not make the building visible from
movement around the building at night.	outside the site boundaries.
Lighting must not be used as a means of	
displaying the presence of buildings to be	
visible from outside the site.	
Not applicable - No exterior lighting is propose	d as part of this application.
A10 Where a development is part of a larger	P7 No performance criteria.
complex, each component of the	
development must be connected by	
walking tracks.	
Complies with the acceptable solution - Th	e broader carpark provides shared pathways, including new
pathways between the amenities building and	bus shelter. Appropriate pathways from the proposed parking
to these facilities are provided.	
A11 Single unbroken walls are not to exceed	P8 The horizontal scale of elements must not dominate
15m in length.	natural landscapes.
Not applicable – no buildings are proposed as p	part of this application.
A12 Roofs must be:	P9 Rooves pitched at angles greater than 30 degrees or
i. pitched at an angle of less than 30	curved at a radius greater than 12.5m must have a roof
degrees and can be either hipped or	form that is appropriate to the features of the site and
gabled, or	surrounding landscape and is compatible with the overall
ii. curved at radius no greater than	design concept of the development.
12.5m.	
Not applicable – no buildings are proposed as a	part of this application.

29.4.2 Landscaping

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To ensure that the natural values of the site are retained in a manner that contributes to the broader landscape of the area.

Acceptable Solutions	Performance Criteria	
A1 Permitted or no permit required uses.	P1 Development must be accompanied by a landscape and site management plan that sets out how the entire site will be managed having regard to: a) any retaining walls; and b) retaining any existing native vegetation where it is feasible to do so or required to be retained by another provision of this scheme; and c) the locations of any proposed buildings, driveways, car parking, storage areas, signage and utility services; and d) any fencing; and e) vegetation plantings to be used and where; and f) any pedestrian movement paths; and g) ongoing treatment of the balance of the lot, if any, including maintenance of plantings, weed management and soil and water management.	

Acceptable Solutions	Performance Criteria			
A2 Development must be located on land on	P2 New development must be located in a manner that			
which the natural vegetation cover has	minimises vegetation removal.			
been removed or significantly disturbed.				
Relies on performance criteria – whilst the maj	ority of the site is an existing car park and is clear of natural			
vegetation, the proposal includes the removal of	f some native and other vegetation at the southern end. The			
report by EcoTas and the RAA confirm that the	clearance of vegetation at the southern end of the site is the			
minimum required to provide for the safe exi	t from the site without adverse impact upon the safety and			
efficiency of the Tasman Highway. The performa	nce criteria are met.			
A3 All new plantings must be undertaken with	P3 Where seeds or rootstock derived from provenance taken			
seeds or rootstock derived from	within the boundaries of the site is insufficient for the			
provenance taken within the boundaries of	landscaping needs, seeds or rootstock may be used from			
the site, or the vicinity of the site	other lots within the municipal area.			
Complies with the acceptable solution – the proposed landscape strip along the frontage of the site will be				
planted with natives derived from the surrounding area and an appropriate permit condition is proposed.				
A4 Plants listed in Appendix 3 must not be used	P5 No performance criteria			
in landscaping.				
Complies with the acceptable colution — the proposed landscaping will not include plants listed in Appendix 2				

Complies with the acceptable solution – the proposed landscaping will not include plants listed in Appendix 3 and an appropriate permit condition is proposed.

29.4.3 Subdivision

Not applicable. No subdivision is proposed.

29.4.4 Provision of Infrastructure

Objective				
To ensure that development is provided with adequate and appropriate infrastructure and that the cost of				
providing infrastructure is not unnecessarily borne by	the wider community.			
Acceptable Solutions Performance Criteria				
A1 No acceptable solution P1 New roads must be designed to ensure movement of vehicles and pedestrians and native wildlife is protected.				
Not applicable. No new roads are proposed.				
 A2 Footpaths and trails must be a minimum of:- a) 1m wide for walking trails. b) 1.5m wide where required for wheelchair access 	P2 Footpaths and trails must be sensitively located to take advantage of landscape features without interfering with natural drainage patterns or water catchment areas.			
Complies with the acceptable solution – compliant wheelchair access is provided.				

29.4.5 Tourist Operations

Not applicable. The proposal is for passive recreation and does not include a tourist operation.

CODES

The following codes apply:

- E4 Road and Railway Assets Code applies as the proposal may intensify the use of the existing accesses to the Tasman Highway.
- E6 Car Parking and Sustainable Transport Code applies as the proposed car parking spaces are located in front of the building line.

- E7 Scenic Management Code applies as the proposed redevelopment of the car park is within the scenic corridor of a tourist road and is not fully screened from the tourist road.
- E8 Biodiversity Code applies as native vegetation will be removed from an area within the priority habitat overlay of the scheme.

E4 Road and Railway Assets Code

E4.6 Use Standards

E4.6.1 Use and road or rail infrastructure

Objective

To ensure that the safety and efficiency of road and rail infrastructure is not reduced by the creation of new accesses and junctions or increased use of existing accesses and junctions.

Acc	eptable Solutions	Perfo	ormance Criteria	
A1	Sensitive use on or within 50m of a category 1 or 2	P1	Sensitive use on or within 50m of a category 1 or	
	road, in an area subject to a speed limit of more		2 road, in an area subject to a speed limit of more	
	than 60km/h, a railway or future road or railway,		than 60km/h, a railway or future road or railway	
	must not result in an increase to the annual		must demonstrate that the safe and efficient	
	average daily traffic (AADT) movements to or from		operation of the infrastructure will not be	
	the site by more than 10%.		detrimentally affected.	
Not	Not applicable – the car park is not a sensitive use.			

P2

A2 For roads with a speed limit of 60km/h or less the use must not generate more than a total of 40 vehicle entry and exit movements per day

For roads with a speed limit of 60km/h or less, the level of use, number, location, layout and design of accesses and junctions must maintain an acceptable level of safety for all road users, including pedestrians and cyclists.

Relies upon the performance criteria - the car park accesses the Tasman Highway where the speed limit is 60km/h and the total number of vehicle entry and exit movements per day is likely to exceed 40. Whilst the upgrade of the existing car park is not expected to significantly increase the number of vehicle movements, the reconfiguration of the car park and its access points is specifically intended to rectify safety concerns arising from the reconstruction of the adjacent bridge over Wrinklers Lagoon. The TIA, prepared by Midson Traffic Pty Ltd, confirms that the development will result in an acceptable level of safety for all road users. The performance criteria are met.

- A3 For roads with a speed limit of more than 60km/h the use must not increase the annual average daily traffic (AADT) movements at the existing access or junction by more than 10%.
- P3 For limited access roads and roads with a speed limit of more than 60km/h:
- a) access to a category 1 road or limited access road must only be via an existing access or junction or the use or development must provide a significant social and economic benefit to the State or region; and
- any increase in use of an existing access or junction or development of a new access or junction to a limited access road or a category 1, 2 or 3 road must be for a use that is dependent on the site for its unique resources, characteristics or locational attributes and an alternate site or access to a category 4 or 5 road is not practicable; and
- c) an access or junction which is increased in use or is a new access or junction must be designed and located to maintain an adequate level of safety and efficiency for all road users.

Not applicable – the Tasman Highway at this point has a speed limit of 60km/h.

Acc	eptable Solutions	Perf	ormance Criteria	
A4	Use serviced by a side road from a deficient	P4	Use serviced by a side road from a deficient junction (refer	
	junction (refer E4 Table 2) is not to create an		E4 Table 2) must ensure the safety and performance of	
	increase to the annual average daily traffic		the road junction will not be reduced.	
	(AADT) movements on the side road at the			
	deficient junction by more than 10%.			
Not	Not applicable – the site is not serviced by a side road			

E4.7 Development Standards

E4.7.1 Development on and adjacent to Existing and Future Arterial Roads and Railways

Objective

To ensure that development on or adjacent to class 1 or 2 roads (outside 60km/h), railways and future roads and railways is managed to:

- a) Ensure the safe and efficient operation of roads and railways; and
- b) Allow for future road and rail widening, realignment and upgrading; and
- c) Avoid undesirable interaction between roads and railways and other use or development.

Acceptable Solutions	Performance Criteria
At The following must be at least 50m from a railway, a future road or railway, and a category 1 or 2 road in an area subject to a speed limit of more than 60km/h: a) New road works, buildings, additions and extensions, earthworks and landscaping works; and b) Building envelopes on new lots; and c) Outdoor sitting, entertainment and children's play areas.	P1 Development including buildings, road works, earthworks, landscaping works and level crossings on or within 50m of a category 1 or 2 road, in an area subject to a speed limit of more than 60km/h, a railway or future road or railway must be sited, designed and landscaped to: a) Maintain or improve the safety and efficiency of the road or railway or future road or railway, including line of sight from trains; and
	a is not within 50m of william fature road or william or estatem.

Complies with the acceptable solution – the site is not within 50m of railway, future road or railway, or category 1 or 2 road.

E4.7.2 Management of Road Accesses and Junctions (no new access or junction)

Objective

To ensure that the safety and efficiency of roads is not reduced by the creation of new accesses and junctions or increased use of existing accesses and junctions.

increased use of existing accesses and junctions.				
Acceptable Solutions	Performance Criteria			
A1 For roads with a speed limit of 60km/h or	P1 For roads with a speed limit of 60km/h or less, the number,			
less the development must include only	location, layout and design of accesses and junctions must			
one access providing both entry and exit, or	maintain an acceptable level of safety for all road users,			
two accesses providing separate entry and	including pedestrians and cyclists.			
exit.				
Complies with the acceptable solution – the proposal includes two access points to the car park, the porthern				

Complies with the acceptable solution – the proposal includes two access points to the car park, the northern access providing entry only and the southern access providing exit only.

Acceptable Solutions	Performance Criteria
A2 For roads with a speed limit of more than 60km/h the development must not include a new access or junction.	P2 For limited access roads and roads with a speed limit of more than 60km/h: a) Access to a category 1 road or limited access road must only be via an existing access or junction or the development must provide a significant social and economic benefit to the State or region; and b) Any increase in use of an existing access or junction or development of a new access or junction to a limited access road or a category 1, 2 or 3 road must be dependent on the site for its unique resources, characteristics or locational attributes and an alternate site or access to a category 4 or 5 road is not practicable; and c) An access or junction which is increased in use or is a new access or junction must be designed and located to maintain an adequate level of safety and efficiency for all road users
Not applicable – the Tasma	n Highway has a speed limit of 60km/h at this point.

Not applicable – the Tasman Highway has a speed limit of 60km/h at this point

E4.7.3 Management of Rail Level Crossings - Not applicable

E4.7.4 Sight Distance at Accesses, Junctions and Level Crossings

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To ensure that use and development involving or adjacent to accesses, junctions and level crossings allows sufficient sight distance between vehicles and between vehicles and trains to enable safe movement of traffic.

sight distance between vehicles and between vehicles and trains to chable sale movement of traine.				
Acceptable Solutions		Perf	ormance Criteria	
A1	Sight distances at	P1	The design, layout and location of an access,	
a)	an access or junction must comply with the Safe		junction or rail level crossing must provide	
	Intersection Sight Distance shown in Table E4.7.4;		adequate sight distances to ensure the safe	
	and		movement of vehicles.	
b)	rail level crossings must comply with AS1742.7			
	Manual of uniform traffic control devices - Railway			
	crossings, Standards Association of Australia; or			
c)	If the access is a temporary access, the written			
	consent of the relevant authority has been			
	obtained.			
1 -				

Complies with the acceptable solution – the proposed access works are to ensure compliance with the required sight distances and their achievement is confirmed by the TIA.

E6 Car Parking and Sustainable Transport Code

E6.6 Use Standards – Not applicable as Table E6.1 does not provide a requirement for car parking within the Passive Recreation use class.

E6.7 **Development Standards**

E6.7.1 Construction of Car Parking Spaces and Access Strips

Objective

To ensure that car parking spaces and access strips are constructed to an appropriate standard.			
Acceptable Solutions	Performance Criteria		
A1 All car parking, access strips, manoeuvring and circulation spaces must be: a) Formed to an adequate level and drained; and b) Except for a single dwelling, provided with an impervious all-weather seal; and c) Except for a single dwelling, line marked or provided with other clear physical means to delineate car spaces.	circulation spaces must be readily identifiable and constructed to ensure that they are useable in all weather conditions.		

Complies with the acceptable solution - the car park is to be formed, provided with an all-weather seal and drained to the public stormwater system. The carparking spaces will be appropriately line marked.

E6.7.2 Design and Layout of Car Parking

Objective

To ensure that car parking and manoeuvring space are designed and laid out to an appropriate standard.		
Acceptable Solutions		Performance Criteria
A1.1	Where providing for 4 or more spaces, parking areas (other than for parking located in garages and carports for a dwelling in the General Residential Zone) must be located behind the building line; and	P1 The location of car parking and manoeuvring spaces must not be detrimental to the streetscape or the amenity of the surrounding areas, having regard to: a) The layout of the site and the location of existing buildings; and b) Views into the site from the road and adjoining public
A1.2	Within the general residential zone, provision for turning must not be located within the front setback for residential buildings or multiple dwellings.	spaces; and c) The ability to access the site and the rear of buildings; and d) The layout of car parking in the vicinity; and e) The level of landscaping proposed for the car parking.
Delice was an angle was a substitute of the control was the fact that and the base in fact that he shall be becaused as		

Relies upon performance criteria – the car park provides for eight parking bays in front of the building line created by the redeveloped amenities building. Currently, the carpark provides informal parking in front of the bus shelter and the previous amenities building. There is no formed landscaping between this parking and the road.

The proposed parking layout and design is intended to maximise the safe and efficient use of the car park, bus stop and amenities and includes a landscape buffer, parallel to the highway, in front of the car parking spaces. Whilst only some 2m wide, the landscaping buffer will be a row of medium height native trees in a mulched garden bed. It is not intended to create a hedge, rather it is intended allow vision of the site from the road and to soften the appearance of the car park with native trees, and allow the site to blend with the native vegetation to the rear. Concurrently, passive surveillance from passing traffic will discourage anti-social behaviour. The car park and manoeuvring spaces will not be detrimental to the streetscape or the amenity of the surrounding area. The performance criteria are met.

Acceptable Solutions	Performance Criteria
A2.1 Car parking and manoeuvring space must:	P2 Car parking and manoeuvring
a) Have a gradient of 10% of less; and	space must:
b) Where providing for more than 4 cars, provide for vehicles to enter	a) Be convenient, safe and
and exit the site in a forward direction; and	efficient to use having regard to
c) Have a width of vehicular access no less than prescribed in Table	matters such as slope, dimensions,
E6.2; and	layout and the expected number
d) Have a combined width of access and manoeuvring space adjacent	and type of vehicles; and
to parking spaces not less than as prescribed in Table E6.3 where any	b) Provide adequate space to turn
of the following apply:	within the site unless reversing
i) There are three of more car parking spaces; and	from the site would not adversely
ii) Where parking is more than 30m driving distance from the road; or	affect the safety and convenience
iii) Where the sole vehicle access is to a category 1, 2, 3 or 4 road; and	of users and passing traffic
A2.2 The layout of car spaces and access ways must be designed in	
accordance with Australian Standards AS 2890.1-2004 Parking	

Complies with the acceptable solution – the car park is designed in accordance with the applicable Australian Standards. It complies with Tables E6.2 and E6.3, has a gradient less than 10% and provides for forward entry and exit.

E6.7.2 Design and Layout of Car Parking

Facilities, Part 1: Off Road Car Parking.

E6.7.2 Design and Layout of Car Parking			
Objective			
To ensure adequate parking for persons with a disability.			
Acceptable Solutions	Performance Criteria		
A1 All spaces designated for use by persons with a disability must be	P1 No performance criteria.		
located closest to the main entry point to the building.			
Complies with the acceptable solution – the site contains two buildings, the bus shelter and the amenities			
building. The proposed car parking space for use by persons with a disability is located generally central between			
the two buildings to be as close as practicable to the entry to each.			
A2 Accessible car parking spaces for use by persons with disabilities must	P1 No performance criteria.		
be designed and constructed in accordance with AS/NZ2890.6-2009			
Parking facilities – Off-street parking for people with disabilities.			
Complies with the acceptable solution – the accessible car parking space will be designed and constructed in			
accordance with the applicable Australian Standard.			

E6.7.4 Loading and Unloading of Vehicles, Drop-off and Pickup – not applicable as the car park is not for one of the prescribed areas.

E6.8.1 – E6.8.4 – not applicable as they are not used in the scheme

F6.8.5 Pedestrian Walkways

Lo.o.5 i Caestilali Walkways			
Objective			
To ensure pedestrian safety is considered in development.			
Acceptable Solutions Performance Criteria			
A1 Pedestrian access must be provided for in	P1 Safe pedestrian access must be provided within car park and		
accordance with Table E6.5. between the entrances to buildings and the road.			
Complies with the acceptable solution – Table 5 does not require footpaths where not more than 10 car parking			
spaces are provided, other than a 1.5m wide path for wheelchair use. This pathway is provided.			

E7 Scenic Management Code

E7.6 Development Standards

E7.6.1 Scenic Management – Tourist Road Corridor

Objective

- a) To enhance the visual amenity of the identified tourist road corridors through appropriate:
 - i) setbacks of development to the road to provide for views that are significant to the traveller experience and to mitigate the bulk of development; and
 - ii) location of development to avoid obtrusive visual impacts on skylines, ridgelines and prominent locations within the corridor; and
 - iii) design and/or treatment of the form of buildings and earthworks to minimise the visual impact of development in its surroundings; and
 - iv) retention or establishment of vegetation (native or exotic) that mitigates the bulk or form of use or development; and
 - v) retention of vegetation (native or exotic) that provides amenity value to the road corridor due to being in a natural condition, such as native forest, or of cultural landscape interest such as hedgerows and significant, exotic feature trees; and
- (b) To ensure subdivision provides for a pattern of development that is consistent with the visual amenity objectives described in (a).

Acceptable Solutions Performance Criteria A1 Development (not including P1 Development (not including subdivision) must be screened when viewed from subdivision) must be fully the road within the tourist road corridor having regard to: screened by existing vegetation the impact on skylines, ridgelines and prominent locations; and a) or other features when viewed b) the proximity to the road and the impact on views from the road; and from the road within the tourist c) the need for the development to be prominent to the road; and road corridor. d) the specific requirements of a resource development use; and e) the retention or establishment of vegetation to provide screening in combination with other requirements for hazard management; and f) whether existing native or significant exotic vegetation within the tourist road corridor is managed to retain the visual values of a touring route; and whether development for forestry or plantation forestry is in accordance g) with the 'Conservation of Natural and Cultural Values – Landscape' section of the Forest Practices Code: and h) the design and/or treatment of development including: the bulk and form of buildings including materials and finishes; ii) earthworks for cut or fill; iii) complementing the physical (built or natural) characteristics of the site.

Relies upon performance criteria – there is no existing vegetation able to screen the existing or proposed car park from the road. The site is a public car park and includes public amenities and a bus stop adjacent to the Tasman Highway at the northern end of Scamander. As such, it is not considered appropriate to completely screen it from public view as ongoing casual surveillance by passing traffic will serve to improve the safety of the site and its users. Similarly, the primary need for the upgrade of the access is to improve sight lines and road safety following the recent redevelopment of the Wrinklers bridge. The inclusion of too dense vegetation would be contrary to that intent. It is considered that the proposed car park will be suitably screened from the roadway to enhance the visual amenity of the tourist road corridor and the performance criteria are met.

Acceptable Solutions	Performance Criteria
Acceptable Solutions A2 Subdivision must not alter any boundaries within the areas designated as scenic management — tourist road corridor.	Performance Criteria P2 Subdivision that alters any boundaries within the areas designated as scenic management – tourist road corridor must be consistent with the scenic management objectives of the particular area set out in Table E7.1 – local scenic management areas, having regard to: a) site size; and b) density of potential development on sites created; and c) the clearance or retention of vegetation in combination with requirements for hazard management; and d) the extent of works required for roads or to gain access to sites including cut and fill; and
Not applicable – subdivision not	e) the physical characteristics of the site and locality; and the scenic qualities of the land that require management.

E7.6.2 Local Scenic Management Areas

Not applicable – The site is not within a scenic management area.

E8 Biodiversity Code

E8.6 Development Standards

E8.6.1 Habitat and Vegetation Management

Objective

To ensure that:

- a) vegetation identified as having conservation value as habitat has priority for protection and is appropriately managed to protect those values; and
- b) the representation and connectivity of vegetation communities is given appropriate protection when considering the impacts of use and development.

Acceptable Solutions		Performance Criteria		
A1.1 Clearance or		P1 Clearance or disturbance of native vegetation within priority habitat may be		
	disturbance of priority	allowed where a flora and fauna report prepared by a suitably qualified		
	habitat is in	person demonstrates that development does not unduly compromise the		
	accordance with a	representation of species or vegetation communities in the bioregion having		
	certified Forest	regard to the:		
	Practices Plan or;	a) quality and extent of the vegetation or habitat affected by the proposal,		
A1.2	Development does	including the maintenance of species diversity and its value as a wildlife		
	not clear or disturb	corridor; and		
	native vegetation	b) means of removal; and		
	within areas identified	c) value of riparian vegetation in protecting habitat values; and		
	as priority habitat.	d) impacts of siting of development (including effluent disposal) and vegetation		
		clearance or excavations, in proximity to habitat or vegetation; and		
		e) need for and adequacy of proposed vegetation or habitat management; and		
		f) conservation outcomes and long-term security of any offset in accordance with		
		the General Offset Principles for the RMPS, Department of Primary Industries,		
		Parks, Water and Environment.		

Relies upon performance criteria – the proposal requires the clearance of a limited quantity of native vegetation at the southern end of the carpark to provide for the realignment of the exit onto the Tasman Highway to provide for safe entry and integration with other traffic. The EcoTas Ecological Values Assessment did not detect any threatened flora or fauna in and surrounding the proposed clearance. The report concluded that the site was highly modified and there was very low opportunity for there to be threatened flora or fauna in the area. The performance criteria are met.

Acceptable Solutions	Performance Criteria
A2 Clearance or	P2.1 Clearance or disturbance of native vegetation must be consistent with the
disturbance of native	purpose of this Code and not unduly compromise the representation of
vegetation is in	species or vegetation communities of significance in the bioregion having
accordance with a	regard to the:
certified Forest	a) quality and extent of the vegetation or habitat affected by the proposal,
Practices Plan.	including the maintenance of species diversity and its value as a wildlife
	corridor; and
	b) means of removal; and
	c) value of riparian vegetation in protecting habitat values; and
	d) impacts of siting of development (including effluent disposal) and vegetation
	clearance or excavations, in proximity to habitat or vegetation; and
	e) need for and adequacy of proposed vegetation or habitat management; and
	f) conservation outcomes and long-term security of any offset in accordance
	with the General Offset Principles for the RMPS, Department of Primary
	Industries, Parks, Water and Environment.

Relies upon performance criteria – a relatively small area of native vegetation is to be removed, at the southern end of the site, to facilitate safe entry to the Tasman Highway. The report by EcoTas indicates that there are no threatened species likely to be found in the area and that the site is already compromised by weeds. It is concluded that the bioregion will not be compromised and the opportunity for some weed management works would be beneficial. The performance criteria are met.

Public Notification

The S57 application was advertised for the statutory 14 day period with signs placed on site, in the Examiner Newspaper and Council offices. One representation was received during this period and the issues raised are summarised and discussed below for consideration under clause 8.1.10 of the scheme.

Issue	Response
The works proposed to upgrade the area, as	The representor's support is noted.
shown on the site plan, are considered	
appropriate.	
There are a number of weeds in the area, and	A Soil and Water Management Plan (SWMP) will be required, by
these should be treated appropriately before	condition, prior to the commencement of the proposed works.
the works commence.	
The representor is pleased to see some	The proposed landscaping will use only species endemic to the
revegetation works are proposed and	immediate area. The representor's support and offer of
provides a list of appropriate species and	assistance is noted.
further offers to provide advice on a	
revegetation plan.	
There is a need to consider erosion mitigation	To the extent relevant to this proposal, erosion mitigation and
and sediment capture during the works.	sediment capture will be considered in the required SWMP
The upgrade of the car park may lead to	Beach access and day signage are not part of this proposal. If the
increased usage of the area and further	usage of the site increases and a need for signage or stabilisation
stabilisation of beach access and day signage	works is identified, it will be addressed at that time.
should be included.	
Future potential works, shown in Figure 2 of	The current proposal is limited to the works described and does
the ECOtas report are not supported.	not include the future potential works referred to.

Conclusion

The development complies with all applicable standards and requirements within the planning scheme and is therefore recommended for approval subject to conditions.

LEGISLATION & POLICIES:

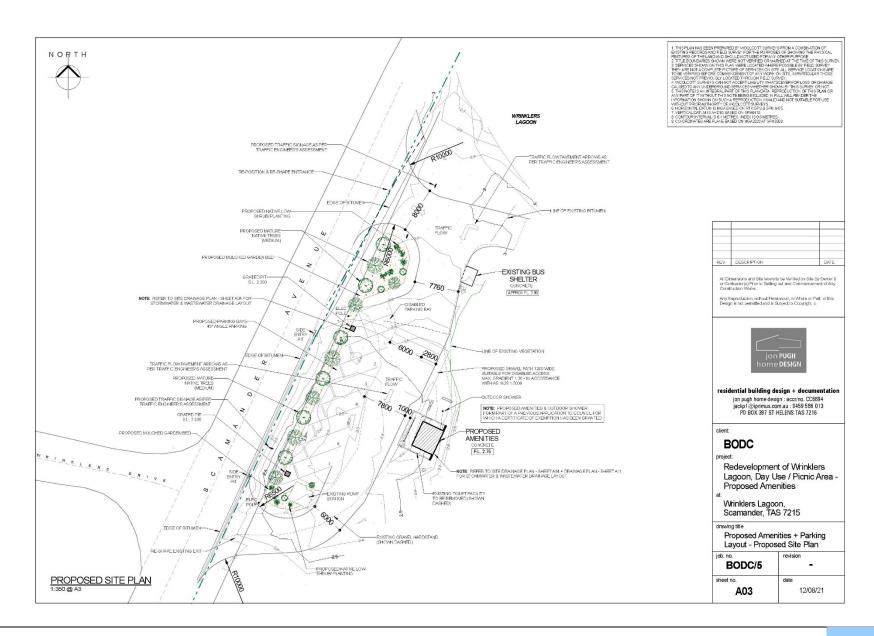
Break O' Day Interim Planning Scheme 2013, Version 17; Land Use Planning and Approvals Act 1993; Local Government (Building and Miscellaneous Provisions) Act 1993.

BUDGET; FUNDING AND FINANCIAL IMPLICATIONS:

Not Applicable.

VOTING REQUIREMENTS:

Simple Majority



11/21.6.4 DA285-21 – Construction of Mountain Bike Trail – Realignment of Approximately 4.7km of Stage 7 – East of Ansons Bay Road, St Helens

ACTION	DECISION	
PROPONENT	Break O'Day Council	
OFFICER	Town Planning Solutions	
FILE REFERENCE	DA 285-21	
ASSOCIATED REPORTS AND	Planning Submission, Rebecca Green & Associates	
DOCUMENTS	Poimena to Binalong Bay Trail – Proposed new section near	
	Ansons Bay Road, World Trail Pty Ltd	
	Ecological Assessment, ECOtas – Circulated under Separate	
	Cover	
	Epic Trail Planning Application Notes – Water Quality Code,	
	ECOtas	
	Representations	

OFFICER'S RECOMMENDATION:

After due consideration of the representations received and Pursuant to Section 57 of the *Land Use Planning & Approvals Act 1993* and the *Break O'Day Interim Planning Scheme 2013* that the application for CONSTRUCTION OF MOUNTAIN BIKE TRAIL - REALIGNMENT OF APPROXIMATELY 4.7KM OF STAGE 7 (EAST OF ANSONS BAY ROAD) on land situated east of Ansons Bay Road, ST HELENS be APPROVED subject to the following conditions:

1. Development must be carried out in accordance with the approved plans and documents listed as follows, except as varied by conditions on this Planning Permit.

Approved Plans / Documents		
Plan / Document Name	Prepared By	Dated
Poimena (Blue Tier) to Binalong Bay (Swimcart Beach) Trail	World Trail Pty	28 April 2020
 Proposed new section near Ansons Bay Road 	Ltd	
Ecological Assessment of Proposed Mountain Bike Track	ECOtas	18 April 2020
Epic Trail Planning Application Notes – Water Quality Code	ECOtas	28 July 2021

- All works associated with the development must be conducted in accordance with a soil and water management plan, Guidelines for Soil and Water Management, Hobart City Council. Material must not be burnt on site and all trade waste must be disposed of in a licensed waste disposal facility.
- All works must be conducted in accordance with Environmental Best Practice Guidelines for Undertaking Works in Waterways and Wetlands in Tasmania as outlined in the Department of Primary Industries, Parks, Water and Environment publication 'Waterways and Wetlands Works Manual 2003'.
- 4. Site benching through cut and fill must be in keeping with the physical and environmental capabilities of the site.

- 5. Standard Phytophthora hygiene measures must be implemented for the construction and maintenance of works in accordance with and using the Weed and Disease Planning and Hygiene Guidelines Preventing the spread of weeds and diseases in Tasmania (DPIPWE 2015, Eds. K. Stewart & M. Askey-Doran. DPIPWE, Hobart, Tas). A copy of the Weed and Disease Management Plan prepared from these Guidelines is to be provided to Council prior to works beginning, including commissioning of the work site.
- 6. Native vegetation must not be removed outside that necessitated by the proposed development (this includes the clearing of vegetation to retain or expand views or vistas) unless consented to by Council.
- 7. Use or development which may impact on Aboriginal cultural heritage is subject to the Aboriginal Relics Act 1975. If Aboriginal relics are uncovered during works then an Aboriginal site survey is required to determine the level of impact and the appropriate mitigation procedures.
- 8. The introduction of non-native plant species and plant species not of local provenance should be avoided and environmental weeds regularly monitored and targeted for removal.
- 9. Activities associated with construction works are not to be performed outside the permissible time frames listed:

Mon-Friday 7 am to 6 pm Saturday 9 am to 6 pm Sunday and public holidays 10 am to 6 pm

INTRODUCTION:

	APPLICABLE	NOTES
ENVIRONMENTAL MANAGEMENT ZONE	YES	Passive Recreation is a No Permit Required use class in the zone. The proposal is discretionary as it relies on performance criteria at 29.4.2 P2 – Landscaping and 29.4.4 P1 and P2 – Provision of Infrastructure.

	CODES	TRIGGER
E1 BUSHFIRE		
E2 CONTAIMINATED LAND		
E3 LANDSLIP		
E4 ROAD + RAILWAY		
E5 FLOOD PRONE		
E6 CAR PARKING + TRANSPORT	E6.2.1	Code applies to all use and development of land.
E7 SCENIC MANAGEMENT	E7.2.1	Code applies to use or development of land
		within the scenic management – tourist road
		corridor.
E8 BIODIVERSITY	E8.2.1	Code applies to use or development of land for
		the removal of native vegetation.

E9 WATER QUALITY	E9.2.1	E9.2.1 Code applies to use or development of
		land within 50m of a wetland or watercourse.
E10 RECREATION + OPEN SPACE		
E11 ATTENUATION IMPACTS		
E12 AIRPORTS IMPACT		
E13 HERITAGE		
E14 COASTAL		
E15 SIGNS		
E16 WASTE WATER	E16.2.1	Code applies to use and development for which
		reticulated sewerage services are not available or
		capable of being connected.

Proposal

The applicant is seeking to develop and use a new 4.7km single track mountain bike trail adjacent to and replacing a 4km length of Section 7 of the Bay of Fires Trail, east of its crossing with Ansons Bay Road.

Site Background and History

In 2018, Council approved DA128-2018 for the development and use of a 46km mountain bike trail from Poimena to Swimcart Beach, known as the Bay of Fires Trail, to address the rapidly growing demand for such trails. The start-point, at Poimena on the Blue Tier, also provides the start point for another trail heading to Weldborough.

The Bay of Fires Trail was designed by World Trail and is predominately new single track, with some sections of existing logging and access tracks and a disused water race. However, the Trail does not achieve the required 80% single track to achieve the 'Epic' designation of the International Mountain Biking Association, of which there is currently only one trail in Australia so designated.

Consequently, in 2020 Council commissioned World Trail to design a 4.7km section of new single track, adjacent to and to replace, an existing 4km section of the Trail that currently follows an existing vehicle track. This section is apparently not considered appropriately interesting or challenging by most riders. The new section of single track will enable the Trail to gain 'Epic' status and further enhance the St Helens area as a destination for mountain bike tourism.

The start of the proposed new alignment is immediately east of Ansons Bay Road where there is an existing vehicular access and wash down facility, for use by cyclists both mid-way through the Trail or starting from this point.

The application has relied on the following performance criteria of the planning scheme in seeking approval:-

Performance Criteria	29.4.2 P2 – Landscaping
	29.4.4 P1 & P2 – Provision of Infrastructure
	E7.6.1 P1 – Scenic Management – Tourist Road Corridor
	E8.6.1 P2 – Habitat and Vegetation Management
	E9.6.1 P1 – Development and Construction Practices and
	Riparian Vegetation
	E9.6.4 P1 & P2 - Access

OFFICER'S REPORT:

Planning Scheme Assessment – Break O'Day Interim Planning Scheme 2013 Version 17

An assessment against the relevant parts of the planning scheme is set out below. The application has relied on Performance Criteria to seek approval.

29 Environmental Management Zone

The purpose of the zone is:

- To provide for the protection, conservation and management of areas with significant ecological, scientific, cultural or aesthetic value, or with a significant likelihood of risk from a natural hazard; and
- To only allow for complementary use or development where consistent with any strategies for protection and management.

Mountain biking is considered to best fit the use class of Passive Recreation – use of land for informal leisure and recreation activities principally conducted in the open. As a No Permit Required use class, it is considered to be complementary and consistent with the management strategies for the area.

29.3 Use Standards

29.3.1 Reserved Land

Objective

To ensure that development recognises and reflects relevant values of land reserved under the National Parks and Reserves Management Act 2002 or Nature Conservation Act 2002.

Acceptable Solutions	Performance Criteria
A1 Use on reserved land is in accordance with a Reserve Activities	P1 No performance criteria.
Assessment (RAA) approved under the National Parks and Reserves	
Management Act 2002 or Nature Conservation Act 2002.	

Complies with the acceptable solution – The Parks and Wildlife Service (PWS) have advised that the RAA provided with the 2018 application for the creation of the Bay of Fires Trail is sufficient for this minor realignment.

29.4 Development Standards

29.4.1 Building Design and Siting

Objective

To ensure that the design and siting of buildings responds appropriately to the natural values of the site and causes minimal disturbance to the environment.

Timinital distansaries to the circumstance.	·		
Acceptable Solutions	Performance Criteria		
A1 The curtilage for development must:	P1 An area greater than 20% of the site may		
a) not exceed 20% of the site; or	be used where the development is for a		
b) be in accordance with a Reserve Activities Assessment	driveway or for the management of natural		
approved under the National Parks and Reserves Management	hazards.		
Act 2002 or Nature Conservation Act 2002.			
Complies with the acceptable solution – PWS site and is in accordance with the 2018 RAA.			
A2 Building height must:	P2 Building height must blend with the		
a) not exceed 6m; or	surrounding landscape and not be individually		
b) be in accordance with a Reserve Activities Assessment	prominent.		
approved under the National Parks and Reserves Management			
Act 2002 or Nature Conservation Act 2002.			
Not applicable – no buildings are proposed.			

Acceptable Solutions	Performance Criteria
A3 Buildings must be set back	P3 Building setback must protect the natural values of the site
a) a minimum of 10m to all boundaries;	or reduce the risk from natural hazards.
or	of reduce the risk from natural nazaras.
b) in accordance with a Reserve	
Activities Assessment approved under the	
National Parks and Reserves Management	
Act 2002 or Nature Conservation Act 2002.	
Not applicable – no buildings are proposed.	
A4 Buildings for a sensitive use must be	P4 Buildings for sensitive use must be designed and sited to
set back a minimum of 200m to the rural	protect uses in the rural resource zone from likely constraint, having
resource zone.	regard to the:
	a) locations of existing buildings; and
	b) size and proportions of the lot; and
	c) nature of the rural resources that are, or may potentially be
	conducted; and
	d) extent to which the topography or existing vegetation
	screening may reduce or increase the impact of the proposed
	variation.
Not applicable – no buildings are proposed.	DE N. D. C
A5 The colours of external surfaces must	P5 No Performance criteria
be the same shades and tones of the	
surrounding landscape and vegetation	
elements.	
Not applicable – no buildings are proposed. A6 Reflective materials, excluding	DC Deflective rectanish and windows with a high initial
A6 Reflective materials, excluding windows, must not be used as visible external	P6 Reflective materials, excluding windows, with a high initial reflectivity must become non reflective within a period of 12
elements in buildings.	months from the date of installation or that the reflective materials
elements in buildings.	will not be visible from off the site.
Not applicable – no buildings are proposed.	Will flot be visible from on the site.
A7 On sites with a slope greater than	P7 On sites with a slope greater than 1:10, site benching
1:10, site benching through cut and fill must	through cut and fill greater than 20% of the site coverage of the
be less than 20% of the site coverage of the	proposed building(s) must ensure the site works are appropriate to
proposed building(s).	the physical and environmental capabilities of the site having regard
(v)	to:-
	a) The risk of erosion, and
	b) The stability of the land, and
	c) The visual impact of the building on adjoining sites.
Not applicable – no buildings are proposed.	
A8 Rainwater runoff from roofs must be	P8 Alternative methods of dealing with rainwater runoff from
collected by means of roof guttering,	roofs must avoid erosion, flooding, siltation, pollution or
downpipes and rainwater tanks.	contamination of ground or surface waters.
Not applicable – no buildings are proposed.	
A9 Exterior building lighting is limited to	P9 Additional lighting must be in a location and an amount that
that necessary to allow safe and secure	is appropriate to the needs of pedestrians and other building users
movement of pedestrians and to allow	and does not make the building visible from outside the site
movement around the building at night.	boundaries.
Lighting must not be used as a means of	
displaying the presence of buildings to be	
visible from outside the site.	
Not applicable – no buildings are proposed.	

Acceptable Solutions	Performance Criteria
A10 Where a development is part of a	P10 No performance criteria.
larger complex, each component of the	
development must be connected by walking	
tracks.	
Not applicable – the development is for mo	untain bike trail. The start and finish points are connected by the
existing road network.	
A11 Single unbroken walls are not to exceed	P11 The horizontal scale of elements must not dominate natural
15m in length.	landscapes.
Not applicable – no buildings are proposed.	
A12 Roofs must be:	P12 Rooves pitched at angles greater than 30 degrees or curved
i. pitched at an angle of less than 30	at a radius greater than 12.5m must have a roof form that is
degrees and can be either hipped or	appropriate to the features of the site and surrounding landscape
gabled, or	and is compatible with the overall design concept of the
ii. curved at radius no greater than 12.5m.	development.
Not applicable – no buildings are proposed.	

29.4.2 Landscaping

Objective

To ensure that the natural values of the site are retained in a manner that contributes to the broader landscape of the area.

the area.	
Acceptable Solutions	Performance Criteria
A1 If for permitted or no permit required uses.	P1 Development must be accompanied by a landscape and site management plan that sets out how the entire site will be managed having regard to: a) any retaining walls; and b) retaining any existing native vegetation where it is feasible to do so or required to be retained by another provision of this scheme; and c) the locations of any proposed buildings, driveways, car parking, storage areas, signage and utility services; and d) any fencing; and e) vegetation plantings to be used and where; and f) any pedestrian movement paths; and g) ongoing treatment of the balance of the lot, if any, including maintenance of plantings, weed management and soil and water management.
Complies with the acceptable solution – Passive Re	·
A2 Development must be located on land on which the natural vegetation cover has been removed or significantly disturbed.	· ·
and consequently some will be removed. It is evic minimize the removal of vegetation and, as far as p	section of single track will be routed through native vegetation dent from existing sections of the Trail that the intention is to racticable, to allow the natural landscape to dictate the route. tas and appropriate recommendations are included in the
A3 All new plantings must be undertaken with seeds or rootstock derived from provenance taken	·

some replanting may be desired, and a suitable condition is included.

within the boundaries of the site, or the vicinity of landscaping needs, seeds or rootstock may be used from

Complies with the acceptable solution – Whilst no new plantings are proposed, it is reasonable to consider that

other lots within the municipal area.

Acceptable Solutions		Performance Criteria			
A4 Plants lis	ted in Appendix 3 must not be used	P5	No performance criteria.		
in landscaping.					

Complies with the acceptable solution – Whilst no new plantings are proposed, it is reasonable to consider that some replanting may be desired, and a suitable condition is included.

29.4.3 Subdivision

Not applicable. No subdivision is proposed.

29.4.4 Provision of Infrastructure

0	bi	ie	C	ti	v	e

To ensure that development is provided with adequate and appropriate infrastructure and that the cost of providing infrastructure is not unnecessarily borne by the wider community.

Acceptable Solutions	Performance Criteria
A1 No acceptable solution.	P1 New roads must be designed to ensure safe movement of
	vehicles and pedestrians and that native wildlife is protected.
Complies with the acceptable solution - Passive	Not applicable - No new roads are proposed.
Recreation is a No Permit Required use.	
A2 Footpaths and trails must be a minimum of:-	P2 Footpaths and trails must be sensitively located to take
a) 1m wide for walking trails.	advantage of landscape features without interfering with
b) 1.5m wide where required for wheelchair	natural drainage patterns or water catchment areas.
access.	

Relies on performance criteria – Given the nature of the proposed Trail and the desire to sensitively locate the Trail and minimize impact on native vegetation, it is likely that there will be components that are less than 1m wide. The reports by World Trail and ECOtas confirm that the trail will take advantage of the landscape and not interfere with natural drainage patterns. The performance criteria are met.

29.4.5 Tourist Operations

Not applicable. Not classified as a tourist operation use.

CODES

The following codes apply:

- E6 Car Parking and Sustainable Transport Code applies to all use and development.
- E7 Scenic Management Code applies as the proposal crosses a tourist road corridor (Gardens Road).
- E8 Biodiversity Code applies as native vegetation will be removed.
- E9 Water Quality Code applies as use and development is proposed within 50m of a watercourse.
- E16 Onsite Wastewater Management Code applies where reticulated sewerage services are not available or capable of being connected.

E6 Car Parking and Sustainable Transport Code

E6.1.1 The purpose of this code is to:

- (a) ensure that an appropriate level of car parking facilities are provided to service new land use and development having regard to the operations on the land and the nature of the locality; and
- (b) ensure that cycling, walking and public transport are encouraged as a means of transport in urban areas; and
- (c) ensure access for cars and cyclists and delivery of people and goods is safe and adequate; and
- (d) ensure that parking does not adversely impact on the amenity of a locality and achieves high standards of urban design; and
- (e) ensure that the design of car and bicycle parking space and access meet appropriate design standards; and (f) provide for the implementation of parking precinct plans.

The proposal is for the development and use of a shared pathway. It does not generate a requirement for the provision of car parking, nor does it propose any such parking. Further consideration of this code is not required.

E7 Scenic Management Code

E7.6 Development Standards

E7.6.1 Scenic Management - Tourist Road Corridor

Objective

- (a) To enhance the visual amenity of the identified tourist road corridors through appropriate:
 - i) setbacks of development to the road to provide for views that are significant to the traveller experience and to mitigate the bulk of development; and
 - ii) location of development to avoid obtrusive visual impacts on skylines, ridgelines and prominent locations within the corridor; and
 - iii) design and/or treatment of the form of buildings and earthworks to minimise the visual impact of development in its surroundings; and
 - iv) retention or establishment of vegetation (native or exotic) that mitigates the bulk or form of use or development; and
 - v) retention of vegetation (native or exotic) that provides amenity value to the road corridor due to being in a natural condition, such as native forest, or of cultural landscape interest such as hedgerows and significant, exotic feature trees; and
- (b) To ensure subdivision provides for a pattern of development that is consistent with the visual amenity objectives described in (a).

objectives described in (a).	
Acceptable Solutions	Performance Criteria
A1 Development (not including	P1 Development (not including subdivision) must be screened when
subdivision) must be fully screened by	viewed from the road within the tourist road corridor having regard to:
existing vegetation or other features	a) the impact on skylines, ridgelines and prominent locations; and
when viewed from the road within the	b) the proximity to the road and the impact on views from the road;
tourist road corridor.	and
	c) the need for the development to be prominent to the road; and
	d) the specific requirements of a resource development use; and
	e) the retention or establishment of vegetation to provide screening
	in combination with other requirements for hazard management;
	and
	f) whether existing native or significant exotic vegetation within the
	tourist road corridor is managed to retain the visual values of a
	touring route; and
	g) whether development for forestry or plantation forestry is in
	accordance with the 'Conservation of Natural and Cultural Values
	 Landscape' section of the Forest Practices Code; and
	h) the design and/or treatment of development including:
	i) the bulk and form of buildings including materials and finishes;
	ii) earthworks for cut or fill;
	iii) complementing the physical (built or natural) characteristics of
	the site.

Acceptable Solutions	Performance Criteria	
Relies on performance criteria – The	Not applicable - No new roads are proposed.	
existing Trail and wash down bay are		
visible from Ansons Bay Road, albeit		
only briefly, and the start of the new		
diverted Trail will be similarly visible.		
However as this is also an alternative		
start point for users of the Trail, it is		
necessary for a certain amount of		
visibility to remain. Having regard to		
the prescribed matters, the		
performance criteria are considered		
to be satisfied.		
A2 Subdivision must not alter any boundaries within the areas	,	
designated as scenic		
management – tourist road	set out in Table E7.1 – local scenic management areas, having regard to:	
corridor.	a) site size; and	
	b) density of potential development on sites created; and	
	c) the clearance or retention of vegetation in combination with	
	requirements for hazard management; and	
	d) the extent of works required for roads or to gain access to sites	
	including cut and fill; and	
	e) the physical characteristics of the site and locality; and	
	f) the scenic qualities of the land that require management	
Not applicable – subdivision not propos	sed.	

E7.6.2 Local Scenic Management Areas

Not applicable – The site is not in a Scenic Management Area

E8 Biodiversity Code

E8.6 Development Standards

E8.6.1 Habitat and Vegetation Management

Objective

To ensure that:

- a) vegetation identified as having conservation value as habitat has priority for protection and is appropriately managed to protect those values; and
- b) the representation and connectivity of vegetation communities is given appropriate protection when considering the impacts of use and development.

Acceptable Solutions	Performance Criteria		
A1.1 Clearance or	P1 Clearance or disturbance of native vegetation within priority habitat may		
disturbance of priority habitat			
is in accordance with a			
certified Forest Practices Plan	representation of species or vegetation communities in the bioregion having		
	• • • • • • • • • • • • • • • • • • • •		
or; A1.2 Development does not clear or disturb native vegetation within areas identified as priority habitat.	including the maintenance of species diversity and its value as a wildlife		
	and		
	f) conservation outcomes and long-term security of any offset in accordance with the General Offset Principles for the RMPS, Department of Primary Industries, Parks, Water and Environment.		
Complies with the acceptable solution - The proposed new Trail section does not traverse any priority			
vegetation and none will be removed as a result of this proposal.			
A2 Cl			

Α2 Clearance or P2 Clearance or disturbance of native vegetation must be consistent with disturbance of native the purpose of this Code and not unduly compromise the representation of vegetation is species or vegetation communities of significance in the bioregion having regard accordance with a to the: certified Forest quality and extent of the vegetation or habitat affected by the proposal, a) Practices Plan. including the maintenance of species diversity and its value as a wildlife corridor; and b) means of removal; and value of riparian vegetation in protecting habitat values; and c) d) impacts of siting of development (including effluent disposal) and vegetation clearance or excavations, , in proximity to habitat or vegetation; and need for and adequacy of proposed vegetation or habitat management; e) f) conservation outcomes and long-term security of any offset in accordance with the General Offset Principles for the RMPS, Department of Primary Industries, Parks, Water and Environment.

Relies on performance criteria – The realignment of the Trail will require the removal of some native vegetation. The nature of the mountain bike trail is to have the route guided by the existing vegetation as far as practicable and to otherwise remove only a minimal amount of native vegetation. The proposed route has been reviewed by ECOtas and the addendum to their Ecological Assessment report provides appropriate recommendations to minimize vegetation removal. Having regard to the prescribed matters, it is considered that the vegetation removal is consistent with the purpose of the code and the performance criteria are met.

E9 Water Quality Code

E9.6 Development Standards

E9.6.1 Development and Construction Practices and Riparian Vegetation

	ective		1 9	
To protect the hydrological and biological roles of wetlands and watercourses from the effects of development.				
Acce	ptable Solutions	Perf	ormance Criteria	
A1	Native vegetation is retained	P1	Native vegetation removal must submit a soil and water	
with	in:	mar	nagement plan to demonstrate:	
a)	40m of a wetland, watercourse	a)	revegetation and weed control of areas of bare soil; and	
	or mean high water mark; and	b)	the management of runoff so that impacts from storm events up	
b)	a Water catchment area - inner		to at least the 1 in 5 year storm are not increased; and	
	buffer.	c)	that disturbance to vegetation and the ecological values of	
			riparian vegetation will not detrimentally affect hydrological	
			features and functions.	
			ı – In addition to their Ecological Assessment, including the	
	· ·		osed trail realignment, ECOtas were asked to specifically address	
			ddendum is considered to satisfy the requirement for a soil and	
	er management plan. Specifically, th			
(a)			trail and existing weed management practices, including wash	
	down facilities, provide for appropr		-	
	The bike trail will have no relevant i	•	•	
(c)			to vegetation from proposed creek crossings and this will not	
	detrimentally affect hydrological fe			
	performance criteria are considered			
A2	A wetland must not be filled,	P2 .	Disturbance of wetlands must minimise loss of hydrological	
	drained, piped or channelled.		biological values, having regard to:	
		(i)	natural flow regimes, water quality and biological diversity of	
		,	any waterway or wetland;	
		(ii)	design and operation of any buildings, works or structures on	
		,v	or near the wetland or waterway;	
		(iii)	opportunities to establish or retain native riparian	
		/:\	vegetation;	
		(iv)	sources and types of potential contamination of the wetland	
NI - 4	and table. The FCOtto was all the	41-	or waterway.	
			at there are no wetlands within the realignment area.	
А3	A watercourse must not be	P3	A watercourse may be filled, piped, or channelled:	
	filled, piped or channelled	a)	within an urban environment for the extension of an existing	
	except to provide a culvert for	<u>ل</u> ا	reticulated stormwater network; or	
	access purposes.	b)	for the construction of a new road where retention of the	
C	alian with the annual his act. One	N	watercourse is not feasible.	
Complies with the acceptable solution – No watercourse will be filled, piped or channeled.				

E9.6.2 Water Quality Management

Not applicable as this only applies to stormwater. No buildings or other runoff sources are proposed.

E9.6.3 Construction of Roads

Not applicable – no roads proposed.

E9.6.4 Access

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To facilitate appropriate access at suitable locations whilst maintaining the ecological, scenic and hydrological values of watercourses and wetlands.

Acceptable Solutions		Performance Criteria	
A1	No acceptable solution.	P1 New access points to wetlands and watercourses are provided in a way that minimises:	
		 a) their occurrence; and b) the disturbance to vegetation and hydrological features from use or development. 	
Relies upon performance criteria – The FCOtas report advises that two creek crossings are necessary, and no			

additional or unnecessary crossings are proposed. Further, The ECOtas report advises that both crossings are designed to a high standard and will minimize any disturbance to vegetation or hydrological features. The performance criteria are considered to be met.

A2	No acceptable solution.	P2	Accesses and pathways are constructed to prevent erosion,
			sedimentation and siltation as a result of runoff or degradation of
			path materials.

Relies on performance criteria – The construction of mountain bike trails is carefully undertaken for the longevity of the trail and the safety of its users. The ECOtas report notes that, due to the gentle undulating topography and the stability of the track surfaces, erosion, sedimentation, and siltation are very unlikely to become a concern. The performance criteria are met.

E9.6.5 Sediment and Erosion Control

Not applicable as this only applies to subdivision and subdivision is not proposed.

E9.6.6 Water Catchment Areas

Not applicable as the proposal is not in a mapped water catchment area.

E16 On-Site Wastewater Management Code

The purpose of this code is to ensure that use and development provides appropriate consideration of onsite wastewater management issues.

The proposal is for the development and use of a shared pathway. No toilets or other facilities are provided. The proposal does not include or require connection to sewerage or septic systems. Further consideration of the code is not required.

Public Notification

The S57 application was advertised for the statutory 14 day period with signs placed on site, in the Examiner Newspaper and Council offices. Three (3) representations were received during this period and the issues raised are summarised and discussed below for consideration under 8.1.10 of the scheme.

Issue	Response
The DA does not comply with cl. 29.3.1 A1 as	Clause 29.3.1 requires that use on reserved land be in
there is not an approved Reserve Activities	accordance with a RAA. An RAA was submitted with the
Assessment (RAA) and the Scheme does not	original track proposal and the PWS is satisfied that this
provide discretion for the PWS to add activities	encompasses the current proposal.
not previously approved to an existing RAA.	
	The planning scheme does not regulate how the PWS
	assesses an RAA, nor does it have the capacity to question
	such an assessment.

Issue	Response
The DA does not comply with clause 29.4.2 P2	The proposed re-alignment will allow for a new portion of
as the development is not located in a manner	track approximately 4.7km long. This will be a purpose
that minimizes vegetation removal.	designed and built single track approximately 1.2m wide
	running generally parallel to the existing vehicle track in an
	area subject to historic and current firewood cutting.
	The World Trail report and the addendum to the original
	ECOtas Ecological Assessment, conclude that the proposed
	realignment has a minimal footprint through the native
	vegetation and that no threatened flora or fauna will be impacted.
	impacted.
	The nature of the bike trail, as evidenced by the existing trail
	and others within the broader area, is to provide a minimal
	track through the existing vegetation and utilizing the
	existing terrain features to have the least impact on that
	vegetation.
	The performance criteria anticipate the need for some
	vegetation removal and a permit condition is proposed to
The DA deep not consult with 50 C 1 D2 1 of the	limit vegetation removal to that necessary.
The DA does not comply with E8.6.1 P2.1 of the	Similar to the comments in regard to clause 29.4.2, above,
Biodiversity Code as the application has not sought to minimize vegetation and habitat loss.	the performance criteria anticipate the need to remove some native vegetation.
Sought to minimize vegetation and habitatioss.	Some native vegetation.
	The development of mountain bike trails throughout the
	region clearly demonstrates the intent to minimize their
	ecological footprint. This is reinforced through the World
	Trail report and the recommendations of the ECOtas
	Ecological Assessment.
There will be an adverse environmental impact	The ECOtas report notes that, notwithstanding the historical
through the spread of noxious weeds.	and current wood cutting in the area, the site is
	comparatively weed free and observes that there is an
	existing washdown station at the start of this section of the
	trail to further prevent the spread of weeds.
	Appropriate precautionary measures to prevent the spread
	of weeds or disease throughout the construction process are
	included as recommended conditions to the permit.
Social and human costs e.g. additional pressure	The issue of such social cost is beyond the scope of the
on emergency serves to deal with injuries, and	planning scheme and is therefore not a relevant
impacts on nature based recreation and	consideration.
employment.	
The classification of 'epic' is arbitrary and could	Agreed. However, whilst the rating of the trail may be
be changed at any time.	significant to the users, and therefore a reason for the
Conoral comment regarding increasing network	proposal, it is not a relevant planning scheme matter.
General comment regarding increasing network of mountain bike tracks and capacity of Council	Funding and maintenance of the mountain bike trails are not matters addressed by the planning scheme and are therefore
to fund and maintain existing infrastructure.	not a relevant consideration.
to rana and maintain existing init astructure.	not a relevant consideration.

Conclusion

The development complies with all applicable standards and requirements within the planning scheme and is therefore recommended for approval subject to the following conditions.

LEGISLATION & POLICIES:

Break O' Day Interim Planning Scheme 2013 Land Use Planning and Approvals Act 1993

VOTING REQUIREMENTS:

Simple Majority.

The Mayor advised the Council that it had now concluded its meeting as a Planning Authority under Section 25 of the Local Government (Meeting Procedures) Regulations.

11/21.7.0 COUNCIL MEETING ACTIONS

11/21.7.1 Outstanding Matters



COUNCIL RESOLUTIONS - MEETINGS - PUBLIC 05/11/2021

49_{GOALS}

50%
GOAL COMPLETION

COUNCIL RESOLUTIONS PLAN

Current Completion	Meeting Date	Due Date	Goal	Resolution / Action	Update	Owner
69%	15/02/2021	20/12/2021	02/21.3.1.30 - Notice of Motion - Update St Helens Main Street - Clr M Osborne	cansider any advice given by a persan wha has the qualifications or experience	The project has been scoped and a cost estimate included in Councils 2021/2022 capital budget (that is subject to successful funding under Phase 3 of the Local Community & Infrastructure Program). Funding for the programme will not be made available until from the 1st January 2022 and where successful projects are required to be completed by 30 June 2023.	Manager Infrastructure and Development Services
				That the Council consider an update of the St Helens Main Street as a project for the Community Infrastructure Program Extension.	Candidate Phase 3 projects will be listed for Council to discuss at the Councillor Worksop in November with project nominations endorsed before end of 2021.	
10%	15/02/2021	31/08/2021	02/21.16.4.50 - Draft Policy LGS5 - Use of Conferencing Technology to Attend Council Meetings and Workshops Policy	That Council note the draft Policy LG55 Use of Conferencing Technology to Attend Council Meetings and Workshops Policy and await the outcome of the Local Government Act review.	On hold until the Local Government Act Review is completed.	Executive Assistant

Current Completion	Meeting Date	Due Date	Goal		Resolution / Action		Update	Owner
90%	19/04/2021	30/06/2021	04/21.14.3.88 - St Marys Recreation Ground Lighting	validity of particular	ncil consider the logistics a relocating the St Helens lig attention paid to the ongoi ining and running the lights	hts with ng cost	The logistics and validity of relocating the St Helens lights with particular attention paid to the ongoing cost of maintaining and running the lights will be assessed when the lights are decomisioned and available for inspection and options for re-use can be verified, noting the St Helens lights are being replaced due to the age of the lights and the lights being less energy efficient.	Manager Infrastructure and Development Services
0%	19/04/2021	30/06/2021	04/21.14.3.88 - St Marys Recreation Ground Lighting	Hub4Healt	ncil continues to work with th in relation to potential up n building and surrounding	_	No action at this time	Manager Infrastructure and Development Services
	19/04/2021	31/05/2021	04/21.15.3.94 - Community Grants Program 2020 - 2021		ne Community Grants Progra		All projects have received funding - Four Mile Creek is not going ahead due to committee pulling out of the project	Manager Community Services
				Organisat	i Description of Project	Amoun		
				on or		t		
				Group		Reque		
				name		sted		
						from		
						Counci I		
					f Sculpture installation of	2,025.		
					two (2) silhouettes of	00		
				(FOFMC)	children, a boy and a girl			
100%				(FOFMC)	enjoying activities at Four Mile Creek			
				Youth	To purchase youth	5,000.		
					workers mobile phones,	00		
				Coast	t computers and data plans to assist in the			
					running of their programs			
				Break	Lining out kitchen area,	1,625.0		
				O'Day	plaster walls & ceiling ,	0		
					f insulate walls and paint			
				t Guild &				
				Men's Shed Inc				
				SHEU INC		¢o eso		
						\$8,650 .00		
						.00		

Current Completion	Meeting Date	Due Date	Goal	Resolution / Action	Update	Owner
5%	17/05/2021	31/08/2021	05/21.9.2.103 - Notice of Motion - Investigations into a Swimming Pool and Hydra-therapy Pool - CIr M Tucker	A report is sought providing advice in accordance with the requirements of Section 65 of the Local Government Act 1993 for the information of Council at a future meeting and consider any advice given by a person who has the qualifications or experience necessary to give such advice, information or recommendation: Council to start undertaking another look into an indoor swimming pool and hydra-therapy pool at the sports complex whilst updating our St Helens Sports Complex Master Plan. Council Officers/Managers go to Circular Head Council and look at the new swimming pool complex they have built and work with their Council on understanding the costs of running the complex now it has been running for a while.	Future activity when the time and resources are available. Some initial investigations undertaken at a high level in relation to a Hydra-therapy pool and operational requirements as part of considerations for another project. This will feed into the broader review.	General Manager
100%	17/05/2021	31/08/2021	05/21.9.5.106 - Notice of Motion - Dredging of the Entrance to the Stieglitz Boat Ramp - Clr B LeFevre	A report is sought providing advice in accordance with the requirements of Section 65 of the Local Government Act 1993 for the information of Council at a future meeting and consider any advice given by a person who has the qualifications or experience necessary to give such advice, information or recommendation: That Council seek a report providing information regarding the viability of dredging the entrance to the Stieglitz Boat Ramp enabling boats to once again successfully utilise the facility and appropriate signage be placed limiting the size of vessels launching.	At the Ordinary meeting of the Council (October 2021), Council endorsed the The Officers recommendations as follows: 1. That the Break O' Day Council Marine Strategy include identification and development of an alternative launching facility to the Stieglitz boat ramp. 2. That the Manager Infrastructure and Development Services collaborate with MAST to identify a location which will maintain existing amenity while avoiding sedimentation effects. 3. Signage at the ramp to be upgrade "Beware of shallow water - not recommended for vessels exceeding 5.5m in length.	Manager Infrastructure and Development Services

Current Completion	Meeting Date	Due Date	Goal	Resolution / Action	Update	Owner
80%	28/06/2021	31/08/2021		has the qualifications or experience necessary to give such advice, information or recommendation: That Council investigate opportunities for textile recycling partnerships and trials as part of a future focussed approach to waste management. A report is sought to assess the possibility of implementing textile recycling facilities as part of the waste management program within the Break O'Day area.	There are no businesses within the Break O Day area that are involved in textile recycling in the context of building Tasmania's circular economy. Given this, Councils MIDS has approached the NTWMG with a request to have this item tabled at the next quarterly meeting with a view incorporating into the regional waste strategy update. Taking a regional approach in determining opportunity(ies) for textile recycling partnerships and trials as part of a future focused approach to waste management has merit, much like that exists for polystyrene, e-waste, battery and oil collections. The next NTWMG meeting is scheduled for late October 2021 and updates reported subsequently to the Council. Further, Council's MIDS is participating in the Tasmanian governments waste and resource recovery - infrastructure strategy that will have direct implications on Councils waste management operations and future funding opportunities - funded by the state waste levy. Textile recycling amongst other materials will be included in the upcoming waste type and quantity survey due October 2021 with the aim of a consultant report being submitted to the State Government in November/December of this year.	Manager Infrastructure and Development Services

Current Completion	Meeting Date	Due Date	Goal	Resolution / Action	Update	Owner
10%	28/06/2021	31/08/2021		A report is sought providing advice in accordance with the requirements of Section 65 of the Local Government Act 1993 for the information of Council at a future meeting and consider any advice given by a person who has the qualifications or experience necessary to give such advice, information or recommendation: That Council approaches / petitions, both State and Federal Governments for investigation into an alternate route between East Coast and Fingal Valley. This would be a major road project and would likely attract Federal funding.	Document search in progress. Project estimates (State Growth 2008) to be sourced from the department if possible.	Manager Infrastructure and Development Services
				Procedural Motion was Moved and Carried: That the previous information be sourced and updated for discussion at a Council workshop.		
85%	28/06/2021	31/08/2021	Plan for Expansion Opportunities	That Council note the draft site plan and request that Council Officers proceed to an Expression of Interest (EOI) process for future development and business opportunities at the Flagstaff Trail Head.	Following decision of Council, an Expression of Interest process was developed by Council staff. Advertising for expressions of interest has now occurred and 4 Eols were received and are being assessed by Council officers and where necessary further information is being sought.	General Manager

Current Completion	Meeting Date	Due Date	Goal	Resolution / Action	Update	Owner
30%	19/07/2021	15/11/2021	Drummond	I have a concern, which is evidenced within the community and reinforced by this mornings Planning Authority, about the proliferation of multiple dwelling Planning Applications across a variety of Zones within the Municipality. As a Council we have previously discussed the insufficiency of the Low Density Zone in Binalong Bay as a restraint with regard to multiple dwellings. I have concerns about the undermining of density standards in the Environmental Living Zone and I request that this matter be brought to Council workshop for a full and frank examination. This style of development has implications for the environment and the standard of living for all of our residents. Reply The General Manager advised that this can be listed for discussion at a future Council Workshop.	This report remains a priority however the absence of a planning officer have prevented officers from preparing this report. Council officers will be aiming to prepare a report to Councillors at the November 2021 workshop	Senior Town Planner
50%	16/08/2021	30/09/2021	Station Proposal for Fingal	That management be authorised to enter into a joint funding agreement for the installation and operation of such a charging station.	A proposed site was agreed to and a funding application lodged, no further action unless and until the funding application is successful	Manager Corporate Services
33%	16/08/2021	31/12/2021	Disversind Fonce	That Council provide fencing around the Scamander Playground located at the Scamander Foreshore.	Fence materials are on order with expected delivery at late October, subject to no unforeseen supply chain delivery delays. Installation planned for November pending on-time delivery of materials.	Manager Infrastructure and Development Services

Current Completion	Meeting Date	Due Date	Goal	Resolution / Action	Update	Owner
39%	20/09/2021	31/12/2021		A report is sought providing advice in accordance with the requirements of Section 65 of the Local Government Act 1993 for the information of Council at a future meeting and consider any advice given by a person who has the qualifications or experience necessary to give such advice, information or recommendation: That the Council investigate taking over Terrys Hills Road where ratepayers live.	Agenda Report prepared for consideration by Council - November 2021	Manager Infrastructure and Development Services
99%	20/09/2021	31/10/2021	09/21.14.3.202 - Public Open Space - 12 Oberon Place, Scamander	That Council enter a Memorandum of Understanding with North East Bioregional Network to enable the organisation to maintain the Public Open Space known as 12 Oberon Place, Scamander (PID 2948700) in accordance with conditions.	MOU prepared and e-posted to Todd Dudley on 6th October 2021 - waiting on response from NE Bioregional Network.	Manager Infrastructure and Development Services
75%	20/09/2021	21/01/2022	09/21.16.2.205 - Proposal for Water Harvesting and Water Re-Use Techniques	That Council accept the Officers Report and that Council engage in providing further education around water harvesting and water re-use techniques.	Information and material current being prepared for dissemination in consultation with communications coordinator and Tas Water	Development Services Coordinator
15%	20/09/2021	30/09/2022	09/21.16.5.208 - Intention to Make a New By-Law - Keeping of Roosters and Other Animals	In accordance with section 156 of the <i>Local Government Act 1993</i> , Council resolves to make a by-law for the regulation of keeping roosters and other animals.	Initial project scoping and research has commenced.	Environmental Health Officer
100%	20/09/2021	31/10/2021	Representative on the Board of East Coast Tasmania Tourism (ECTT)	That Council nominate Councillor Barry LeFevre to the Board of East Coast Tas mania Tourism (ECTT) to replace CIr McGuiness following the conclusion of the forthcoming meeting on 11 October 2021.	The General Manager notified the Chair and CEO of East Coast Tasmania Tourism (ECTT) of Councils new representative.	General Manager
60%	20/09/2021		09/21.18.4.CC - 5-7 Portland Court, St Helens - Hub4Health Building - Closed Council Item Pursuant to Section 15(2)F of the Local Government (Meeting Procedures) Regulations 2015	That, should Council be successful with the Expression of Interest process, Council meet the legal and associated costs relating to transfer of the Title to the property.	Council successful with Expression of Interest and matter is progressing	General Manager

Current Completion	Meeting Date	Due Date	Goal	Resolution / Action	Update	Owner
10%	20/09/2021	31/12/2021	09/21.18.4.CC - 5-7 Portland Court, St Helens - Hub4Health Building - Closed Council Item Pursuant to Section 15(2)F of the Local Government (Meeting Procedures) Regulations 2015	That, should Council be successful with the Expression of Interest process, Explore options for developing the site with the Department of Communities Tasmania.	Initial discussion has occurred with Department of Communities Tasmania	General Manager
0%	20/09/2021	31/12/2021	09/21.18.4.CC - 5-7 Portland Court, St Helens - Hub4Health Building - Closed Council Item Pursuant to Section 15(2)F of the Local Government (Meeting Procedures) Regulations 2015	That, should Council be successful with the Expression of Interest process. That pursuant to Section 177A of the Local Government Act 1993, Council determines that the property at 5–7 Portland Court, St Helens be classified as Public Land.	Action will be taken once Title has been transferred	General Manager
100%	18/10/2021	31/12/2021	10/21.6.1.215 - DA240-2021 - Lighting Upgrade - St Helens Football Ground - 117 Tully Street, St Helens	DA240-2021 - Lighting Upgrade - St Helens Football Ground - 117 Tully Street, St Helens	Planning Permit issued 25th October 2021	Development Services Coordinator
0%	18/10/2021	30/11/2021	10/21.13.4.219 - Extra to Capital Budget - Projector / Ladder Brackets	That Council approve additional capital budget allocations for: Projector for the Tin Dragon display in the History Room for \$5,000, and Ladder brackets for amenity buildings for \$8,000		Manager Corporate Services
0%	18/10/2021	30/11/2021	10/21.13.5.220 - Options for Differential Rating - Vacation Rental Properties	That Council move a motion at the Local Government Association of Tasmania (LGAT) General Meeting requesting legislation be amended to empower local government to levy differential rates for properties used for vacation rental.		Manager Corporate Services
0%	18/10/2021	31/12/2021	10/21.14.3.223 - Maintenance and Improvements to Boat Launching Ramps at Stieglitz Beach	That the Break O'Day Council Marine Strategy include identification and development of an alternative launching facility to the Stieglitz boat ramp		Manager Infrastructure and Development Services
0%	18/10/2021	31/12/2021	10/21.14.3.223 - Maintenance and Improvements to Boat Launching Ramps at Stieglitz Beach	That the Manager Infrastructure and Development Services collaborate with MAST to identify a location which will maintain existing amenity while avoiding sedimentation effects.		Manager Infrastructure and Development Services
0%	18/10/2021	31/12/2021	10/21.14.3.223 - Maintenance and Improvements to Boat Launching Ramps at Stieglitz Beach	Signage at the existing ramp be upgraded.		Manager Infrastructure and Development Services

11/21.7.1 Outstanding Matters 82

Current Completion	Meeting Date	Due Date	Goal	Resolution / Action	Update	Owner
0%	18/10/2021	31/10/2021	10/21.14.4.224 - Policy Review - AM16 - Kerb Profile Policy	That policy AM16 Kerb Profile be revoked.		Manager Corporate Services
	18/10/2021	31/10/2021	10/21.14.5.225 - Reallocation of Funds - Plant and Equipment	That Council approves a reallocation of capital money as follows:		Manager Corporate Services
0%				·\$9,708 (unspent funds) from the capital item CJ015 "1297 Toro Mower" to CJ012 "1290 Toro Mower".		
				· \$5,656 from the capital item CJ005 "Small Plant" to CJ012 "1290 Toro Mower".		
100%	18/10/2021	30/11/2021	10/21.15.2.227 - East Coast Swans Football Club - Request for Support - Sport & Recreation Grant Application - Scoreboard and Boundary Fence Replacement	That Council provides in-principle support as landowner to the East Coast Swans Football club to seek external funding for: Trailer Electronic Scoreboard	Advised East Coast Swans of Council decision that Council supported in principle their request for sponsorship if they were successful in obtaining funds	Manager Community Services
				· Re-establishing and upgrading of football oval fencing		
	18/10/2021	31/12/2021	10/21.15.2.227 - East Coast Swans Football Club - Request for Support - Sport & Recreation Grant Application - Scoreboard and Boundary Fence Replacement	That Council provides in principle support for a financial commitment of		Manager Community Services
0%			and boundary rence replacement	 \$5,000 for the Trailer Electronic Scoreboard – application to be made to the Community Grants; and 		
				 \$15,000 for Re-establishing and upgrading of football oval fencing. 		
0%	18/10/2021		10/21.16.2.229 - Policy Review - EP02 - Planning Enforcement Policy	That Policy EP02 – Planning Enforcement Policy be amended as recommended.		Manager Corporate Services
100%	18/10/2021	30/11/2021	10/21.16.3.230 - Scamander Sports Complex - Bowls Green Replacement Project	That Council provide in-principle support for the application for Grant Funding for replacement of grass green with Synthetic green at Scamander Sports Complex	Relevant Actions Complete and Letter of Support provided. Project commencement pending grant funding application.	Development Services Coordinator

Current Completion	Meeting Date	Due Date	Goal	Resolution / Action	Update	Owner
100%	18/10/2021	30/11/2021	- Rowle Green Penlacement Project		Relevant Actions Complete and Letter of Support provided. Project commencement pending grant funding application.	Development Services Coordinator

Current Completion	Meeting Date	Due Date	Goal	Resolution / Action	Update	Owner
60%	17/02/2020	31/05/2020	02/20.8.1.13 - Notice of Motion - St Helens Foreshore Playground Sun Shade - Clr M Osborne	A report is sought providing advice in accordance with the requirements of Section 65 of the Local Government Act 1993 for the information of Council at a future meeting and consider any advice given by a person who has the qualifications or experience necessary to give such advice, information or recommendation: That a Sun-shade for this playground be costed and the installation of it be included in our 2020-2021 Budget deliberations.	This Council resolution refers to the St Helens foreshore playground. The playground and other foreshore infrastructure will be considered as part of the Marine Facilities Strategy (Georges Bay).	Manager Infrastructure and Development Services
75%	20/04/2020	31/07/2020	04/20.14.3.63 - St Helens Sports Complex - Amendments to Master Plan	That Council seek feedback from the sporting and recreational group users of the St Helens Sports Complex with the objective of consolidating proposed projects and preparing an updated master planning document to guide the Council in its future decision-making.	Updated plan finalised and provided to Users for feedback which was received. This is now been assessed ready for progress to broader community engagement.	Manager Community Services
60%	20/04/2020	31/07/2020	04/20.15.3.66 - 'Future Potential Production Forest' Land in Break O'Day	That Council ask the Tasmanian Government to provide it with information including the economic and social implications for Break O'Day community of possible changes to Future Potential Production Forest Land in Break O'Day municipality.	Staff are investigating social and economic implications of FPPF Land changes in Break O'Day to report to Council, so it can consider its position regarding the future of FPPF Land in Break O'Day.	NRM Facilitator

Current Completion	Meeting Date	Due Date	Goal	Resolution / Action	Update	Owner
50%	18/03/2019	30/06/2019	03/19.8.2.47 - Notice of Motion - Mountain Bike Track in the Fingal Valley - Clr J Tucker	A report is sought providing advice in accordance with the requirements of Section 65 of the Local Government Act 1993 for the information of Council at a future meeting and consider any advice given by a person who has the qualifications or experience necessary to give such advice, information or recommendation: That Council look at building a mountain bike and walking tracks in the Fingal Valley, and have it shovel ready for funding at the next State election.	This to be developed further as part of the Recreational Trails Strategy.	Manager Community Services
25%	15/07/2019	31/10/2019	07/19.16.2.182 - Intention to Make New By- Law - Trail Network By-Law	In accordance with section 156 of the Local Government Act 1993, Council resolves to make a by-law for the regulation of the Trail Networks.	Draft By-Law currently being prepared.	Executive Assistant
0%	16/09/2019	31/12/2019	09/19.14.3.229 - Kings Park	That Council replace the fence and fix the steps on the Medea Cove side of Kings Park.	Advised the Works Department of Council decision to replace the fence and fix the steps.	Manager Community Services
100%	16/09/2019	31/12/2019	09/19.14.3.229 - Kings Park	That Council work with Tasmania Fire Service to undertake an assessment as to whether Kings Park is currently a fire risk to adjoining properties.	This project has not been completed due to community representation to agencies	Manager Community Services
50%	16/09/2019	31/12/2019	09/19.14.3.229 - Kings Park	That Council commence the process to develop some walking trails and interpretative signage that helps to create a narrative that acts to generate a positive user experience within the Kings Park area.	Council currently undertaking a Recreational Trails Strategy where this project may be identified and supported by the community. It was identified through the development of the Township Plan for St Helens.	Manager Community Services

Current Completion	Meeting Date	Due Date	Goal	Resolution / Action	Update	Owner
50%	18/11/2019	29/02/2020	11/19.8.1.266 - Notice of Motion - Bike / Pedestrian Track, Swimcart to Binalong Bay Road - Clr G McGuinness	A report is sought providing advice in accordance with the requirements of Section 65 of the Local Government Act 1993 for the information of Council at a future meeting and consider any advice given by a person who has the qualifications or experience necessary to give such advice, information or recommendation: That Council investigates the best route for a dual access, (bike/pedestrian), dual direction track between Swimcart Beach and the "yet to be built" dual access Binalong Bay Rd. track.		Manager Infrastructure and Development Services
20%	18/11/2019	31/12/2021	11/19.8.1.266 - Notice of Motion - Bike / Pedestrian Track, Swimcard to Binalong Bay Road - Clr G McGuinness	That Council seeks funding to enable this track to be built as soon as practical.	Discussions and investigations have occured with PWS and private landowner in relation to the potential alignment. Information presented to Council workshop in relation to the alignment	Manager Infrastructure and Development Services
100%	18/11/2019	29/02/2020	11/19.14.3.277 - Disability Action Plan	That Council seek community feedback in relation to the draft Disability Action Plan.	This process has been completed and adopted by Council	Manager Community Services
100%	16/12/2019	31/03/2020	12/19.14.2.303 - Old Hospital - Community Feedback	That Council support the Department of Communities Tasmania to undertake an examination of the feasibility of the key options identified.	Communities Tasmania have placed this project on hold as they have currently leased the premises to Ochre Health to run as a Covid Clinic	Manager Community Services
100%	16/12/2019	31/03/2020	12/19.14.2.303 - Old Hospital - Community Feedback	That Council commence discussions with Department of Communities Tasmania to transfer the green space at the front of the old Hospital (corner Circassian and Cecilia Street) to Council for community use.	Communities Tasmania have leased premises to Ochre to use as a Covid Clinic	Manager Community Services

Current Completion	Meeting Date	Due Date	Goal	Resolution / Action	Update	Owner
100%	21/05/2018	31/08/2018	05/18.14.2.117 - The Gardens Toilet Block	Council to take over ownership of the toilet block to be built at The Gardens with Council entering into an agreement with Parks & Wildlife (PWS) who will maintain and service the toilet block.	This is a PWS project and has currently been put on hold.	Manager Community Services
100%	20/08/2018	30/11/2018	08/18.8.2.182 - Notice of Motion - Driver Reviver Site in Fingal - Clr J Drummond	A report is sought providing advice in accordance with the requirements of Section 65 of the Local Government Act 1993 for the information of Council at a future meeting and consider any advice as required from relevant State Agencies: That Council work with the Fingal Valley Neighbourhood House, the SES, local police and others to establish a Driver Reviver Site in Fingal at the Council owned Park and Public Toilet Facility on the Esk Highway. This site ideally should be operational before Christmas and operate through until after the Easter long weekend.	Due to Covid currently impacting on SES resources, this request has not progressed.	Manager Community Services

11/21.8.0 PETITIONS

Nil.

11/21.9.0 NOTICES OF MOTION

Nil.

11/21.10.0 COUNCILLOR'S QUESTIONS ON NOTICE

Nil.

11/21.11.0 COUNCILLOR'S QUESTIONS WITHOUT NOTICE

Regulation 29 of the Local Government (Meeting Procedures) Regulations 2005 specifies that in putting a Question Without Notice a Councillor must not offer an argument or opinion, draw any inference or make any imputations except so far as may be necessary to explain the question.

The Chairperson must not permit any debate of a Question without Notice or its answer.

11/21.12.0 MAYOR'S & COUNCILLOR'S COMMUNICATIONS

11/21.12.1 Mayor's Communications for Period Ending 15 November 2021

19.10.2021	St Helens	Citizenship Ceremony
29.10.2021	Hobart	 Meeting with the Minister for Local Government
29.10.2021	Hobart	 Local Government Association of Tasmania (LGAT) – General
		Management Committee (GMC) – Future of Local Government Reform
02.11.2021	Launceston	 Northern Tasmania Development Corporation (NTDC) – Annual General
		Meeting (AGM)
03.11.2021	St Marys	 Council Workshop
04.11.2021	Devonport	 Local Government Association of Tasmania (LGAT) Special General
		Meeting – Local Government Reform
04.11.2021	Devonport	 Local Government Association of Tasmania (LGAT) – Post General
		Meeting General Management Committee (GMC) – Future of Local
		Government Reform
10.11.2021	Launceston	 TasWater – Owner Representatives Group – General Meeting
11.11.2021	St Helens	 Remembrance Day Service
12.11.2021	Via Web	 Australian Local Government Association (ALGA) - Board Meeting
14.11.2021	St Helens	 St Helens History Room – Opening of the current Exhibition from the
		NAA
15.11.2021	St Helens	- Council Meeting
15.11.2021	St Helens	 Bendigo Bank – Annual General Meeting (AGM)

11/21.12.2 Councillor's Reports for Period Ending 15 November 2021

This is for Councillors to provide a report for any Committees they are Council Representatives on and will be given at the Council Meeting.

- St Helens and Districts Chamber of Commerce and Tourism –Clr Margaret Osborne OAM
- NRM Special Committee Clr Janet Drummond
- East Coast Tasmania Tourism (ECTT) Clr Barry LeFevre
- Mental Health Action Group Clr Barry LeFevre
- Disability Access Committee Clr Janet Drummond
- Bay of Fires Master Plan Steering Committee Clr Glenn McGuinness

11/21.13.0 BUSINESS AND CORPORATE SERVICES

11/21.13.1 Corporate Services Department Report

ACTION	INFORMATION
PROPONENT	Council Officer
OFFICER	Bob Hoogland, Manager Corporate Services
FILE REFERENCE	018\018\001\
ASSOCIATED REPORTS AND	Nil
DOCUMENTS	

OFFICER'S RECOMMENDATION:

That the report be received.

INTRODUCTION:

The purpose of this report is to provide Councillors with an update of various issues which have been dealt with in the Business and Corporate Service Department since the previous Council Meeting.

PREVIOUS COUNCIL CONSIDERATION:

Provided as a monthly report – Council consideration at previous meetings.

OFFICER'S REPORT:

Corporate Services Staffing and Other Activities:

A full time reception staff member is leaving the team shortly, recruitment of a replacement has commenced with advertising for the vacancy.

Meetings Attended:

Meetings with Tasmanian Audit Office staff relating to external audit of 2020-2021 financial reports – site audit in St Helens.

Audit Panel Meeting on Monday 25 October 2021.

Other Issues:

Investments – Term Deposits

CBA:

0.18%	Maturing 01/11/2021
0.16%	Maturing 08/11/2021
0.16%	Maturing 17/11/2021
0.16%	Maturing 22/11/2021
0.16%	Maturing 29/11/2021
0.14%	Maturing 13/12/2021
0.15%	Maturing 12/01/2022
	0.16% 0.16% 0.16% 0.16% 0.14%

Bendigo:

\$1,000,000.00	0.15%	Maturing 06/12/2021
\$1,000,000.00	0.15%	Maturing 22/12/2021
\$1,000,493.15	0.15%	Maturing 06/01/2022
\$1,000,493.15	0.15%	Maturing 07/01/2022
\$1,000,000.00	0.15%	Maturing 10/01/2022
\$1,000,504.11	0.20%	Maturing 24/01/2022

Right to Information (RTI) Requests

One (1) request was received and finalised.

132 and 337 Certificates

	132	337
October 2021	62	31
September 2021	91	51
October 2020	71	35

Debtors/Creditors @ 29 October 2021

DEBTORS INFORMATION

Invoices Raised

Current

Previous Year

Month	Mth Value	YTD 21/22
38	\$ 11,943.91	316

Month	YTD 20/21
30	254

CREDITORS INFORMATION Payments Made

Current

Previous Year

Month	N	/Ith Value	YTD 21/22
262	\$	519,583.41	1394

Month	YTD 20/21	
323	1485	

Work Health & Safety Coordinator

Discussions with the management team and regularly aiding enquiries concerning community groups hiring Council facilities as well as event managers and their compliance with the new requirements for small gatherings and Tier 1 events with COVID safety checklists as per 1 November 2021.

Attended various staff and fortnightly meetings with the Manager Corporate Services as well as WorkSafe Tas webinars during October Safe Work Month.

During the period of 8 October 2021 to 3 November 2021, no vandalism was reported to the Work Health and Safety Coordinator.

This financial Yea	r						
2024 /2022	Rates Actuals inc.	Rates Levied	Additional	Total Dates	Danaltias	Interest	Data
2021/2022	Annual	excluding 	Rates (Sup Val)	Total Rates	Penalties	Interest	Rate
- 1	Remissions	remissions					Remissions
General	7,665,865.61	7,615,142.20		7,671,540.80			
Waste	1,312,200.00	1,306,100.00		1,314,013.70	24 220 02	10,016.39	C2 205 46
Wheelie	479,606.00	477,174.00	-,	480,806.31	21,328.92		62,385.18
Recycling	390,600.00	388,500.00	,	391,427.82			
Fire	373,174.52	373,012.42	550.63	373,563.05	24 220 02	10.016.20	C2 20F 10
TOTAL	10,221,446.13	10,159,928.62	71,423.06	10,231,351.68	21,328.92	10,016.39	62,385.18
Last Financial Year							
	Rates Actuals inc.	Rates Levied					
2020/2021	Annual	excluding	Additional	Total Rates	Penalties	Interest	Rate
	Remissions	remissions	Rates (Sup Val)				Remissions
General	7,437,343.52	7,388,664.92	65,938.25	7,454,603.17			Kennissions
Waste	1,228,360.25	1,226,004.00		1,231,048.58		46.50 8,104.15	
Wheelie	452,734.75	452,119.20	2,854.33	454,973.53	14,246.50		157,035.27
Recycling	253,925.20	253,536.00		254,157.66	14,240.30	0,104.13	157,055.27
Fire	365,145.54	364,983.85		366,005.85			
TOTAL	9,737,509.26	9,685,307.97		9,760,788.79	14,246.50	8,104.15	157,035.27
	2,222,222	-,,			•	·	
Instalments							
2021/2022		Instalment \$	Outstanding \$	Outstanding %			
8 September 2020	Instalment 1	2,537,255.62	158,818.67	6.26%			
10 November 2020	Instalment 2	2,540,891.00	705,550.26	27.77%			
2 February 2021	Instalment 3	2,540,891.00	987,180.60	38.85%			
4 May 2021	Instalment 4	2,540,891.00	1,010,979.97	39.79%			
•	TOTAL:	10,159,928.62	2,862,529.50	28.17%			
2020/2021		Instalment \$	Outstanding \$	Outstanding %			
10 September 2019	Instalment 1	2,422,220.97	116,158.72	4.80%			
12 November 2019	Instalment 2	2,421,029.00	635,652.10	26.26%			
4 February 2020	Instalment 3	2,421,029.00	909,995.10	37.59%			
5 May 2020	Instalment 4	2,421,029.00	929,011.44	38.37%			
5ay 2020	TOTAL:	9,685,307.97	2,590,817.36	26.75%			
Discount							
Discount	Discount Claimed	No. of	Total Ratable	% of total			
2021/2022	105,258.54	3,330	6,498	51.25%			
2020/2021	157,878.93	3,475	6,476	53.66%			

STRATEGIC PLAN & ANNUAL PLAN:

Strategic Plan 2017-2027

Goal

Services – To have access to quality services that are responsive to the changing needs of the community and lead to improved health, education and employment outcomes.

Strategy

- Work collaboratively to ensure services and service providers are coordinated and meeting the actual and changing needs of the community.
- Ensure Council services support the betterment of the community while balancing statutory requirements with community and customer needs.

LEGISLATION & POLICIES:
Nil.
BUDGET AND FINANCIAL IMPLICATIONS:
Not applicable.
VOTING REQUIREMENTS:
VOTING REQUIREMENTS.
Simple Majority.

11/21.13.2 Monthly Financial Report

ACTION	INFORMATION
PROPONENT	Council Officer
OFFICER	Manager Corporate Services, Bob Hoogland
FILE REFERENCE	018\018\001\
ASSOCIATED REPORTS AND	Financial Reports
DOCUMENTS	

OFFICER'S RECOMMENDATION:

That the following reports for the month ending 31 October 2021 be received:

- 1. Trading Account Summary
- 2. Income Statement
- 3. Profit and Loss Statements
- 4. Financial Position
- 5. Cash Flow
- 6. Capital Expenditure

INTRODUCTION:

Presented to Council are the monthly financial statements.

PREVIOUS COUNCIL CONSIDERATION:

Council considers financial reports on a monthly basis.

OFFICER'S REPORT:

The financial statements as shown below show the financial position of Council as at 31 October 2021.

Trading Account Summary

Council's current position for the month ending 31 October is summarised as follows:-

CASH AT BEGINNING OF PERIOD	14,651,900
TOTAL INCOME FOR PERIOD	772,838
TOTAL AVAILABLE FUNDS	15,424,738
LESS TOTAL EXPENDITURE	1,541,246
CASH AT END OF PERIOD	13,883,492
OUTSTANDING SUNDRY DEBTORS 60 DAYS & OVER	8,124

N.B. Cashflows in the short term are not equivalent to accounting surplus or deficit and therefore cash flows in the above statement will not necessarily equal figures shown elsewhere in this report.

Income Statement							
		2021-2022					
	2020-2021	Year to Date Actual	Year to Date Budget	2021-2022 Estimate	Comments		
INCOME							
Rates and Charges	9,770,000	10,185,186	10,078,592	10,216,483			
User Charges	1,313,000	393,718	345,797	910,591			
Grants	3,204,000	433,881	382,118	2,916,944			
Other Income	278,000	114,639	40,667	122,000			
Investment Income	303,000	102,372	11,667	423,000	TasWater dividend		
Total Income	14,868,000	11,229,795	10,858,840	14,589,018			
Capital Income							
Capital grants	5,573,000	777,851	791,927	2,555,708			
Profit or Loss on Sale of Assets	(988,000)	-	-	120,000			
Total Income	19,453,000	12,007,646	11,650,767	17,264,726			
EXPENSES							
Employee Expenses	5,073,000	1,755,878	1,878,602	5,635,807	Positions not filled		
Materials and Services	5,136,000	2,280,901	1,859,784	4,891,947	Capital to be corrected		
Depreciation and amortisation	3,802,000	1,303,050	1,257,716	3,773,148			
Other expenses	1,587,000	187,112	211,963	734,466			
Total Expenses	15,598,000	5,526,940	5,208,066	15,035,368			
Net Operating Surplus\(Deficit)	(730,000)	5,702,855	5,650,774	(446,350)			
Net Surplus\(Deficit)	3,855,000	6,480,706	6,442,701	2,229,358			

	Profit & Loss Statement						
		<u>2021</u> -	<u>-2022</u>				
		Year to Date Actual	Year to Date Budget	2021-2022 Budget	% of Annual Budget used	Comments	
1600	Revenues						
1611	General Rate	7,671,541	7,603,116	7,603,116	101%		
1612	Waste Charges	1,314,014	1,302,700	1,302,700	101%		
1613	Fire Levy	373,563	372,656	372,656	100%		
1614	Tips & Transfer Stations	59,075	45,964	183,855	32%		
1615	Recycling Charges	391,428	386,232	386,232	101%		
1616	Early Settlement Discounts	(105,241)	(106,667)	(106,667)	99%		
1617	Wheelie Bin Charges	480,806	474,590	474,590	101%		
	Total Rates	10,185,186	10,078,592	10,216,483	100%		
	Environmental Health						
1621	Waste Disposal Fees	4,776	-	-		S/B 1614 to be corrected	
1622	Inspection Fees	-	2,000	6,000	0%		
1623	Health/Food Licence Fees & Fines	1,610	4,667	14,000	11%		
1624	Immunisations	-	333	1,000	0%		
	Total Environmental Health	6,386	7,000	21,000	30%		
	Municipal Inspector						
1631	Kennel Licences	70	-	1,200	6%		
1632	Dog Registrations	8,817	16,700	50,100	18%		
1633	Dog Impoundment Fees & Fines	73	833	2,500	3%		
1634	Dog Replacement Tags	55	-	-			
1635	Caravan Fees and Fines	68,001	65,000	65,000	105%		
1636	Fire Abatement Charges	-	-	2,000	0%		
1637	Infringement Notices	(1,077)	3,333	10,000	-11%		
	Total Municipal inspector	75,938	85,867	130,800	58%		
	Building Control Fees						
1641	Building Fees	15,840	5,000	15,000	106%	Variable and difficult to budget for	
1642	Plumbing	19,860	16,667	50,000	40%		
1643	Building Search Fees	630	400	1,200	53%		
1644	Permit Administration	16,270	11,667	35,000	46%		
1645	Building Inspections	22,091	18,333	55,000	40%		
1647	Certificates of Likely Compliance	20,295	15,000	45,000	45%		
1651	Development Application Fees	41,580	23,333	70,000	59%		
1653	Subdivision Fees	3,530	1,167	3,500	101%		
1654	Advertising Fee	32,450	23,333	70,000	46%		
1655	Adhesion Orders	210	167	500	42%		
1656	Engineering Fees	2,889	667	2,000	144%		
1657	Public Open Space	8,400	6,667	20,000	42%		
	Total Planning & Building Control Fees	184,046	122,400	367,200	50%		

		Year to Date Actual	Year to Date Budget	2021-2022 Budget	% of Annual Budget used	Comments
	Government Fees Levies					
1661	B.C.I Training Levy	19,448	10,000	30,000	65%	
1662	Building Permit Levy	9,724	5,667	17,000	57%	
1663	132 & 337 Certificates	50,848	40,000	120,000	42%	
1666	Right to Information	83	-	1		
	Total Government Fees Levies	80,103	55,667	167,000	48%	Volume higher than budgeted for.
	Investment Income					
1671	Interest Income	5,372	11,667	35,000	15%	
1676	Dividends - TasWater	97,000	-	388,000	25%	Early dividend payment
	Total Investment Income	102,372	11,667	423,000	24%	
	Sales Hire and Commission					
1681	Sales	14,115	31,700	95,100	15%	Gravel used not recognised
1682	Commission	4,216	4,830	14,491	29%	
1684	Facilities and Hall Hire	13,454	13,333	40,000	34%	
1685	Facilities Leases	15,460	25,000	75,000	21%	
1687	History Room Other Income	-	-	-		
	Total Sales Hire and Commission	47,245	74,864	224,591	21%	
	Other Income					
1761	Late Payment Penalties inc Interest	29,203	26,667	80,000	37%	
1765	Private Works	58,178	6,667	20,000	291%	Variable and difficult to budget for
1766	Cemetery	9,445	6,667	20,000	47%	
	Total Other Income	96,826	40,000	120,000	81%	
	Reimbursements					
1773	Workers Comp. Recoveries	12,131	667	2,000	607%	Offset for an expense item
1775	Roundings	(272)	-	-		
1776	Miscellaneous Reimbursements	3,118	-	1		
1778	GST free reimbursements	2,836	-	-		
	Total Reimbursements	17,813	667	2,000	891%	
	Gain or Loss on Sale of Assets					
1781	Profit or Loss on Sale of Assets	-		120,000	0%	
	Total Gain or Loss on Sale of Assets	_	-	120,000	0%	
				,		

		Year to Date Actual	Year to Date Budget	2021-2022 Budget	% of Annual Budget used	Comments
	Grant Income					
	Operating Grants					
1792	Financial Assistance Grant	404,380	362,118	2,896,944	14%	Annual increase higher than forecast
1794	State Grants - Other	7,577	-	-	2170	than forecast
1794	Learner Driver Mentor Grant	19,924	20,000	20,000	100%	
1796	NRM Facilitator	2,000	-			
	Total Operating Grants	433,881	382,118	2,916,944	15%	
	Capital Grants					
1791	Roads to Recovery	466,187	587,927	2,351,708	20%	
1793	State Grants Other	311,665	204,000	2,331,708	153%	
1733	Total Capital Grants	777,851	791,927	2,555,708	30%	
	Total Revenue	12,007,646	11,650,767	17,264,726	70%	
	Total Nevellue	12,007,040	11,030,707	17,204,720	70%	
	Expenses					
	Employee Costs					
1811	Salaries and Wages	1,240,714	1,299,889	3,899,667	32%	Positions not filled
1812	On Costs	497,817	565,757	1,697,270	29%	Positions not filled
1813	Overtime Payments	17,347	12,957	38,871	45%	
	Total Employee Costs	1,755,878	1,878,602	5,635,807	31%	
	Energy Costs					
1851	Electricity	42,078	51,530	154,590	27%	
	Total Energy Costs	42,078	51,530	154,590	27%	
	Motoviole and Contracts					
1861	Materials and Contracts Advertising	13,862	19,500	58,500	24%	
1863	Bank Charges - GST	15,752	8,067	24,200	65%	La lia Carrattanta d
1864	Books Manuals Publications	1,130	1,350	4,050	28%	to be investigated
1865	Catering	5,165	5,467	16,400	31%	
1866	Bank Charges - FREE	170	333	1,000	17%	
1867	Computer Hardware Purchase	20,064	12,000	15,000	134%	Additional IT equipment required
1869	Computer Internet Charges	-	-	-		·
1870	Computer Licence & Maint Fees	77,954	69,000	207,000	38%	Licence fees paid early in the year
1872	Corporate Membership	121,112	130,000	144,790	84%	
1873	Debt Collection	2,790	5,333	16,000	17%	
1876	Stock Purchases for Resale	7,604	10,000	30,000	25%	
1890	Equipment Hire and Leasing	5,914	12,833	38,500	15%	
1891	Equip Maint & Minor Purchases	13,087	12,000	12,550	104%	to be investigated
1893	Internet Billpay Costs	66	2,333	7,000	1%	
1895	Licensing and Licence Costs	33,964	31,143	93,429	36%	
1896	Land & Building Rental or Leasing Costs	19,462	16,667	50,000	39%	

					% of	
		Year to	Year to	2024 2022	Annual	
		Date Actual	Date Budget	2021-2022 Budget	Budget used	Comments
1897	Materials	176,398	124,438	373,313	47%	Comments
1898	Phone Calls Rental Fax	11,730	14,053	42,160	28%	
1899	Postage/Freight	10,396	8,329	24,988	42%	
1900	Printing/Laminating	-	1,500	4,500	0%	
1901	Property Insurance	119,713	138,500	138,500	86%	
1902	Room Hire	542	417	1,250	43%	
1904	Royalties and Production Licences	-	1,667	5,000	0%	
1905	Stationery	15,306	1,000	17,300	88%	
1906	Water and Property rates Payable	41,117	35,267	105,800	39%	
	Total Materials and Contracts	713,297	661,197	1,431,230	50%	
	Contractor Costs					
1971	Contractors	648,680	271,887	815,660	80%	Capital expenditure to be corrected
1972	Cleaning Contractors	61,269	80,967	242,900	25%	
1973	Waste Management Contractors	299,335	405,527	1,216,582	25%	
	Total Contractor Costs	1,009,283	758,381	2,275,142	44%	
	Professional Fees					
1992	Audit Fees	15,230	13,333	40,000	38%	
1993	Legal Fees	43,728	15,833	47,500	92%	Variable and difficult to budget for
1994	Internal Audit Fees	-	2,333	7,000	0%	
1995	Revaluation Fees- Municipal only	3,800	9,333	28,000	14%	
1997	Profess Fees - Strategic Projects	-	16,667	50,000	0%	
1998	Other Professional Fees	103,813	61,200	183,600	57%	Planning studies
	Total Professional Fees	166,572	118,700	356,100	47%	
	Plant Hire					
2101	Plant Hire - Internal	288,160	175,000	525,000	55%	
2102	Plant Hire - External	527	1,833	5,500	10%	
2103	Registration and MAIB	43,355	45,958	45,958	94%	
2104	Insurance Premiums	30,612	30,000	46,871	65%	
2105	Plant Repairs and Maintenance	106,026	54,438	163,315	65%	
2140	Plant Hire Recovered	(313,787)	(240,000)	(720,000)	44%	
2141	Fuel	68,884	49,600	148,800	46%	
2142	Fuel Credit	(7,291)	(5,000)	(15,000)	49%	
	Total Plant Hire	216,485	111,830	200,444	108%	
	Government Fees and Levies					
2255	Fire Levy	93,157	124,209	372,628	25%	
2257	Building Permit Levy	7,458	5,000	15,000	50%	
2258	Land Tax	19,873	18,938	56,813	35%	
2259	Training Levy	12,698	10,000	30,000	42%	
	Total Government Fees and Levies	133,186	158,147	474,441	28%	
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		Year to	Year to		% of Annual	
		Date	Date	2021-2022	Budget	
		Actual	Budget	Budget	used	Comments
	Depreciation					
2305	Depreciation Buildings	144,473	144,059	432,176	33%	
2306	Depreciation Roads and Streets	628,417	608,667	1,826,000	34%	
2307	Depreciation Bridges	153,799	152,200	456,600	34%	
2308	Depreciation Plant & Equipment	129,576	139,967	419,901	31%	
2310	Depreciation Stormwater Infras	122,908	110,632	331,896	37%	
2311	Depreciation Furniture	47,874	36,749	110,248	43%	
2312	Depreciation Land Improvements	68,803	57,109	171,328	40%	
	Amortisation of Municipal					
2313	Valuation	7,200	8,333	25,000	29%	
	Total Depreciation	1,303,050	1,257,716	3,773,148	35%	
	Other Expenses					
2401	Interest Payable	25,811	25,811	290,009	9%	
2404	Grants & Cty Support Given	34,627	66,033	198,100	17%	
2405	Rate Remissions	62,385	57,000	57,000	109%	
2406	Commercial rate relief	-		-		
2407	Waiver of Fees and Lease etc	1,464	-	-		
2408	Refunds/Reimbursements	261	-	-		
2409	Council Member Expenses	4,191	6,000	18,000	23%	
2410	Council Member Allowances	58,373	57,119	171,357	34%	
	Total Other Expenses	187,112	211,963	734,466	25%	
	-		-			
	Total Expenses	5,526,940	5,208,066	15,035,368	37%	
	·					
	Net Surplus\(Deficit) before					
	Capital amounts	5,702,855	5,650,774	(446,350)		
	Capital Grants	777,851	791,927	2,555,708	30%	
	Profit or Loss on Sale of Assets	-	-	120,000	0%	
				-		
	Net Surplus\(Deficit)	6,480,706	6,442,701	2,229,358		

Profit And Loss Statement By Department					
<u>2021-202</u>		2024 2022			
	Year to Date Actual	2021-2022 Budget			
Business and Corporate Services	7100001	24460			
Total Government Fees Levies	83	-			
Total Investment Income	102,372	423,000			
Total Reimbursements	25	-			
Total Capital Grants	208,196	-			
Total Revenue	310,675	423,000			
Total Employee Costs	204,191	770,743			
Total Energy Costs	-	5,800			
Total Materials and Contracts	239,558	532,800			
Total Contractor Costs	4,992	8,900			
Total Professional Fees	32,454	11,000			
Total Plant Hire	4,005	14,360			
Total Government Fees and Levies	-	180			
Total Depreciation	42,642	129,756			
Total Expenses	527,842	1,473,539			
Net Surplus\(Deficit) before Capital Income	(425,363)	(1,050,539)			
Net Surplus\(Deficit)	(217,167)	(1,050,539)			
Davidan mant Caminas					
Development Services	1 610	21 000			
Total Municipal inspector	1,610	21,000			
Total Municipal inspector Total Planning And Building Control Fees	68,001 181,157	67,000 365,200			
Total Government Fees Levies	80,020	167,000			
Total Sales Hire and Commission	470	1,300			
Total Reimbursements	650	1,500			
Total Neimbarsements	030				
Total Revenue	331,908	621,500			
	302,300	0,000			
Total Employee Costs	331,578	917,742			
Total Energy Costs	-	-			
Total Materials and Contracts	19,407	63,120			
Total Contractor Costs	3,772	2,500			
Total Professional Fees	73,851	94,500			
Total Plant Hire	5,869	9,025			
Total Government Fees and Levies	20,156	45,000			
Total Depreciation	4,675	11,567			
Total Other Expenses	1,685	34,500			
Total Expenses	460,994	1,177,954			
Total Expenses					
Total Expenses					
Net Surplus\(Deficit) before Capital Income	(129,086)	(556,454)			

	Year to Date Actual	2021-2022 Budget
Community Services		
Total Other Income	-	-
Total Gain or Loss on Sale of Assets	-	-
Total Operating Grants	37,906	20,000
Total Capital Grants	-	-
Total Revenue	37,906	20,000
Total Employee Costs	55,080	288,171
Total Energy Costs	-	-
Total Materials and Contracts	9,192	21,570
Total Contractor Costs	-	30,000
Total Professional Fees	14,905	10,000
Total Plant Hire	8,721	12,735
Total Government Fees and Levies	-	-
Total Depreciation	4,368	12,551
Total Other Expenses	33,727	163,600
Total Expenses	125,994	538,627
Net Surplus\(Deficit) before Capital Income	(84,990)	(518,627)
Net Surplus\(Deficit)	(84,990)	(518,627)
Works and Infrastructure		
Total Rates	2,245,323	2,347,377
Total Environmental Health	4,776	-
Total Municipal inspector	7,937	63,800
Total Planning And Building Control Fees	2,889	2,000
Total Investment Income	-	-
Total Sales Hire and Commission	29,081	160,000
Total Other Income	67,623	40,000
Total Reimbursements	13,324	2,000
Total Gain or Loss on Sale of Assets	-	120,000
Total Operating Grants	211,353	1,675,694
Total Capital Grants	469,656	2,555,708
Total Revenue	3,051,962	6,966,579
Total Employee Costs	857,691	2,758,631
Total Energy Costs	38,503	143,790
Total Materials and Contracts	277,423	634,540
Total Contractor Costs	997,596	2,227,392
Total Professional Fees	16,420	42,600
Total Plant Hire	193,968	154,678
Total Government Fees and Levies	18,371	52,354
Total Depreciation	1,245,309	3,587,618
Total Other Expenses	37,382	290,009
Total Expenses	3,682,663	9,891,613
Net Surplus\(Deficit) before Capital Income	(1,100,356)	(5,480,742)
Net Surplus\(Deficit)	(630,701)	(2,925,034)
	-	

	Year to Date Actual	2021-2022 Budget	
Visitor Information Centre			
Total Investment Income	-	-	
Total Sales Hire and Commission	13,967	50,000	
Total Gain or Loss on Sale of Assets	-	-	
Total Capital Grants	-	-	
Total Revenue	20,467	50,000	
Total Employee Costs	50,667	141,290	
Total Energy Costs	3,575	5,000	
Total Materials and Contracts	75,500	36,700	
Total Contractor Costs	2,923	6,350	
Total Professional Fees	-	-	
Total Government Fees and Levies	602	1,600	
Total Depreciation	872	16,136	
Total Other Expenses	-	-	
Total Expenses	134,509	207,076	
Net Surplus\(Deficit) before Capital Income	(114,042)	(157,076)	
Net Surplus\(Deficit)	(114,042)	(157,076)	
	-		
Governance and Members Expenses	-		
Total Rates	7,939,863	7,869,106	
Total Investment Income	-	-	
Total Sales Hire and Commission	3,726	13,291	
Total Other Income	29,203	80,000	
Total Gain or Loss on Sale of Assets	-	-	
Total Operating Grants	178,122	1,221,250	
Total Capital Grants	100,000	-	
Total Revenue	8,251,631	9,183,647	
Total Employee Costs	256,670	759,230	
Total Energy Costs	-	-	
Total Materials and Contracts	92,217	142,500	
Total Contractor Costs	-	-	
Total Professional Fees	28,942	198,000	
Total Plant Hire	3,553	9,645	
Total Government Fees and Levies	94,056	375,307	
Total Depreciation	5,184	15,522	
Total Other Expenses	114,317	246,357	
Total Expenses	594,939	1,746,561	
•		-	
Net Surplus\(Deficit) before Capital Income	7,556,692	7,437,087	
Net Surplus\(Deficit)	7,656,692	7,437,087	

	Year to Date Actual	2021-2022	
Council Total	Actual	Budget	
Total Rates	10,185,186	10,216,483	
Total Environmental Health	6,386	21,000	
Total Municipal inspector	75,938	130,800	
Total Planning And Building Control Fees	184,046	367,200	
Total Government Fees Levies	80,103	167,000	
Total Investment Income	102,372	423,000	
Total Sales Hire and Commission	47,245	224,591	
Total Other Income	96,826	120,000	
Total Reimbursements	17,813	2,000	
Total Gain or Loss on Sale of Assets		120,000	
Total Operating Grants	433,881	2,916,944	
Total Capital Grants	777,851	2,555,708	
Total Revenue	12,007,646	17,264,726	
	, ,	, ,	
Total Employee Costs	1,755,878	5,635,807	
Total Energy Costs	42,078	154,590	
Total Materials and Contracts	713,297	1,431,230	
Total Contractor Costs	1,009,283	2,275,142	
Total Professional Fees	166,572	356,100	
Total Plant Hire	216,485	200,444	
Total Government Fees and Levies	133,186	474,441	
Total Depreciation	1,303,050	3,773,148	
Total Other Expenses	187,112	734,466	
Total Expenses	5,526,940	15,035,368	
FAGS grant funds received in advance			
Net Surplus\(Deficit) before Capital Income	5,702,855	(446,350)	
Strategic Projects			
Capital Income	777,851 2,675,70		
Net Surplus\(Deficit)	6,480,706	2,229,358	

Financial Position						
<u>2021-2022</u>						
	2020-2021	Year to Date	Year to Date	2021-2022		
	Actual	Actual	Budget	Budget		
Current Assets						
Cash	10,547,940	13,883,432	11,864,788	5,731,138		
Receivables	691,000	3,763,901	7,575,799	750,000		
Inventories	58,000	135,881	120,000	120,000		
Other Current Assets	24,000	77,584	45,000	45,000		
Total Current Assets	11,320,940	17,860,798	19,605,587	6,646,138		
Non Current Assets						
Property Plant and Equipment	162,049,000	161,598,332	160,833,504	147,545,618		
Investment in TasWater	31,996,000	31,995,528	31,995,528	29,582,956		
Other Non Current Assets	166,000	63,800	95,000	95,000		
Total Non -Current Assets	194,211,000	193,657,660	192,924,032	177,223,574		
			242 - 242			
Total Assets	205,531,940	211,518,458	212,529,619	183,869,713		
Current Liabilities						
Payables	1,765,000	1,582,066	1,015,023	950,000		
Interest Bearing Liabilities	1,882,469	1,855,485	1,855,485	1,872,273		
Contract Liabilities	249,000	-	-			
Provisions	867,000	875,892	829,258	829,258		
Total Current Liabilities	4,763,469	4,313,443	3,699,766	3,651,531		
Non Current Liabilities						
Interest Bearing Liabilities	6,314,379	6,285,379	6,285,379	6,255,845		
Provisions	488,615	488,615	549,757	549,757		
Total Non Current Liabilities	6,802,994	6,773,994	6,835,136	6,805,602		
	3,002,001	<u> </u>	2,223,223	3,000,000		
Total Liabilities	11,566,463	11,087,437	10,534,902	10,457,133		
Net Assets	193,965,477	200,431,022	201,994,717	173,412,580		
Net Assets	153,503,477	200,431,022	201,334,717	173,412,380		
EQUITY						
Accumulated surplus	41,932,843	44,953,798	46,517,493	21,476,318		
Asset revaluation reserve	151,471,634	155,012,595	155,012,595	151,471,634		
Other reserves	561,000	464,628	464,628	464,628		
TOTAL EQUITY	193,965,477	200,431,022	201,994,717	173,412,580		
Other Reserves - detailed separately	561,000	464,628	464,628	464,628		
Trust funds	652,000	-	-	-		
Unspent grant funds	249,000		_	-		
Employee Provisions	1,355,615	1,364,507	1,379,015	1,379,015		
Unallocated accumulated surplus	7,730,325	12,054,297	10,021,145	3,887,495		
Total cash available	10,547,940	13,883,432	11,864,788	5,731,138		
Note: This reflects the cash position and doe		, ,		-,,		

Other Reserves									
<u>2021-2022</u>									
	Other								
	Reserves	Reserves new	used 2020-	Remaining					
	1/7/20	2020-2021	2021	30/6/2021					
Public Open Space									
Binalong Bay	3,362			3,362					
Ansons Bay	4,907			4,907					
Beaumaris	2,229			2,229					
Scamander	3,750			3,750					
St Helens	23,398			23,398					
St Marys	32,509			32,509					
Stieglitz	6,752			6,752					
Total Public Open Space	76,907	-	-	76,907					
General Reserves									
Community Development	12,500			12,500					
137 Trust Seizures	273,259	-		273,259					
Total General Reserves	285,759	-	-	285,759					
Grant Proceeds Reserve									
Projectors for Stadium	14,000		-	14,000					
Regional Workforce Development	15,710		-	15,710					
Community Infrastructure Fund Grant	28,010		(750)	27,260					
26TEN Communities Grant Program	45,455		(463)	44,992					
Total Grant Reserves	103,175	-	(1,213)	56,970					
Total Other Reserves	465,841	-	(1,213)	464,628					

Estimated Cash Flow								
	2021-2022							
	2020-2021	Year to Date	Year to Date	2021-2022				
	Actual	Actual	Budget	Budget				
CASH FLOWS FROM OPERATING ACTIVITIES								
RECEIPTS								
Operating Receipts	15,766,000	9,305,524	9,239,711	14,589,018				
PAYMENTS								
Operating payments	(12,642,000)	(5,875,301)	(6,381,925)	(11,262,220)				
NET CASH FROM OPERATING	3,124,000	3,430,223	2,857,787	3,326,798				
CASH FLOWS FROM INVESTING ACTIVITIES								
CASH FLOWS FROM INVESTING ACTIVITIES								
RECEIPTS								
Proceeds from sale of Plant & Equipment	40,000	-	-	120,000				
PAYMENTS								
Payment for property, plant and equipment	(8,767,000)	(845,598)	(2,305,881)	(6,917,643)				
Capital Grants	5,819,000	777,851	791,927	2,555,708				
Payments for financial assets	-	-	-	-				
NET CASH FROM INVESTING ACTIVITIES	(2,908,000)	(67,747)	(1,513,954)	(4,241,935)				
CASH FLOWS FROM FINANCING ACTIVITIES								
RECEIPTS								
Proceeds from borrowings	-	-	-	-				
PAYMENTS								
Repayment of borrowings	(346,060)	(26,984)	(26,984)	(1,872,273)				
Repayment of Lease Liabilities	-	-	-	-				
Proceeds from trust funds and deposits	421,000	-	-	-				
NET CASH FROM FINANCING ACTIVITIES	74,940	(26,984)	(26,984)	(1,872,273)				
NET INCREASE (DESPEASE) IN CASH HELD	300.040	2 225 402	1 246 040	(2 707 440)				
NET INCREASE (DECREASE) IN CASH HELD	290,940	3,335,492	1,316,848	(2,787,410)				
CASH AT END OF PERIOD	10,257,000	10,547,940	10,547,940	5,773,934				
CASH AT END OF PERIOD	10,547,940	13,883,432	11,864,788	2,986,524				

	<u>Capital Expenditure</u>							
			<u> 2021 - 2022</u>					
Project Code	Details	Month Actuals	Year to Date Actual	Budget C/F	2021-2022 Estimate	Total Budget + C/f	Comments	
	PLANT & EQUIPMENT							
CJ012	1290 Toro Mower	-	-		30,000	30,000		
CJ015	Toro G3 Z-Master 60" 4000 Series		17,292		27,000	27,000		
	1075 Isuzu Truck FVR1000	-	-		130,000	130,000		
	8T Excavator (second hand)	-	-		90,000	90,000	For St Helens WTS	
	Mobile water tank 10KL	-	-		40,000	40,000		
CJ010	1310 Nissan Navara - Asset Officer	45,040	45,040		45,000	45,000		
	1311 Nissan Navara - Valley TL	-	-		45,000	45,000		
	1318 Toyota Hilux 2 Door Flat Tray	-	-		40,000	40,000		
CJ035	1040 Mitsubishi Triton Ute 2009 WD Pool car	-	-		40,000	40,000		
	1375 Triton dual cab - Works Operations Manager	-	-		45,000	45,000		
CI015	1226 Ute 2WD Tipper	-	-	30,000		30,000		
	1338 - 2017 Toyota Hilux - Trails Project Manager	-	-		45,000	45,000		
CI025	1294 Dual Cab Ute 4WD	-	-	40,000	5,000	45,000		
	Mobile traffic control	-	-		50,000	50,000	To address changing compliance requirements	
CJ005	Small Plant - VARIOUS	2,000	18,312	-	42,000	42,000		
CI005	Truck Tyre Changing Machine	-	-	-			Small Plant Budget	
CI005	Vehicle Hi-Ab for #1360	-	-				Small Plant Budget	
	TOTAL PLANT & EQUIPMENT	47,040	80,643	70,000	674,000	744,000		
	FURNITURE & IT							
CI070	Additional sit down/stand up desks		635		2,500	2,500		
CJ070	IT - Server Upgrades 2021/22	3,038	28,380		34,000	34,000		
CJ060	Desktop/Laptops/Monitors 2020/21		14,826		12,000	12,000		
CJ055	RICOH Printers/Copiers - VIC	-	-		3,500	3,500		
	Town Christmas Decorations	-	-		5,000	5,000		

Duningt		8.0 4.1-	Vasata		2024 2022	Total	
Project Code	Details	Month Actuals	Year to Date Actual	Budget C/F	2021-2022 Estimate	Budget + C/f	Comments
CJ065	Office 365 Migration from Exchange	Actuals	9,450	Buuget C/F	10,000	10,000	Comments
C3003	UPS Battery replacement	_			4,000	4,000	
	TOTAL FURNITURE & IT	3,038	53,291	_	71,000	71,000	
	101/12101111110112 411	3,030	33,231		7 1,000	7 1,000	
	BUILDINGS						
CC730	Old Tasmanian Hotel - New Storage Shed	-	-	11,000	45,000	56,000	Carry Over \$11k + \$10K additional Council Contrib + \$30K State Gov + \$5K N'hood House
CI705	St Helens Works Depot - Cty Serv Storage building		406	5,000	-	5,000	Carry over
CI710	St Marys Railway Station Upgrades	-	-	25,000		25,000	
CI720	Marine Rescue Building - Additions	323	1,987	-	160,000	160,000	Externally funded project - Council budget for JI time for Project management + Small Conting
CH730	Portland Hall Upgrades	545	545	6,933	-	6,933	Audio visual equipment to be purchased and installed.
	St Marys Hall Upgrades	-	-		50,000	50,000	Solar Panel = \$35K + \$15K for Heating - Refer Council Motion
	St Marys Community Space - Unisex Toilet	-	-		80,000	80,000	Unisex Family Toilet Space - Design & Construct
CE770	Workspace Renovations - History Rooms	-	-	27,270		27,270	Carry over
CH705	Small projects - bus shelters & misc improvements	-	-		30,000	30,000	Bus Shelters/Small projects and improvements that cannot be considered maintenance
CJ710	Council Chambers additions and improvements	80	80		40,000	40,000	New Indoor/Outdoor Kitchen/Lunch Room Extension
CH720	Four Mile Creek Community Hub	1,500	1,500	57,880		57,880	Carry over
	TOTAL BUILDINGS	2,448	4,518	133,083	405,000	538,083	
	PARKS, RESERVES & OTHER						
	Special Project - LPS & Strat Planning Doc Review	_	_		70,000	70,000	
	Special Project - Bay of Fires Master Plan,				70,000	70,000	
	Recreational Trails Strategy	-	-		50,000	50,000	Part funded from PWS
	Special Project - Marine Strategy	-	-		40,000	40,000	
CI810	St Helens Sports Complex - Athletics building	-	-	45,000	-	45,000	
CI815	Shade Structures - Scamander Reserve		15,549	25,000	-	25,000	
CI820	Playground equipment replacement program	-	-	20,000		20,000	
CI825	Playground equipment replacement program		5,739	50,000	20,000	70,000	

Project Code	Details	Month Actuals	Year to Date Actual	Budget C/F	2021-2022 Estimate	Total Budget + C/f	Comments
		Actuals	Date Actual	<u> </u>	Littlate	<u> </u>	CFWD from 2021/21: Grant application awaiting
CI830	Re-sheet airport runway	-	-	100,000		100,000	outcome
CH815	Dog exercise area St Helens Improvements	<u>-</u>	-	-	10,000	10,000	
CH530	Car Parking & MTB Hub - Cecilia St Carpark	8,363	43,761			<u>-</u>	
CH830	Binalong Bay Playground site improvements	-	-		10,000	10,000	
00045	Wrinklers Lagoon Redevelopment Design & Planning	2.466	22.040	22 422	20.500	120.000	
CD815	- Amenities Building	3,466	23,019	89,400	30,600	120,000	Transfer \$30,600 from CE110
CF825	Parnella foreshore protection works	-	-	3,753	-	3,753	
CF805	Parnella/Foreshore Walkway	-		247,510		247,510	Existing grant
CH855	Flood Levee - Groom Street, St Marys Flood Mit.		7,387				
CH860	Flood Warning System - St Marys Flood Mitigation	687	746				
CI880	LRCI Phase 1 - Tourism Info Signage - Multiple		753	-	-	-	
CJ815	Digital Noticeboard & PA System Flagstaff		10,940	-		-	Grant Funded \$19485 ex GST
CJ830	Install Information Signs Scamander Bridge	-	1	-		-	Grant Funding
CJ825	Bushfire Recovery Grant - Initial Application	8,990	9,313	-		-	breakdown of works and costs TBA
CJ820	MTB - Bay of Fires EPIC Status	785	1,253	-		-	
CJ835	Aerodrome Fencing - Replacement	18,182	36,364	-			
CJ840	Scamander Playground Fence	14,000	14,000	-		-	
	TOTAL PARKS, RESERVES & OTHER	12,516	96,954	580,663	230,600	811,263	
	ROADS						
	STREETSCAPES						
CE110	Scamander entrance at Wrinklers	2,048	12,214	193,500		193,500	Transfer \$30,600 to CD815
CE105	Cecilia St (Northern end)	-	-		80,000	80,000	To be potentially be funded from LRCI Program Round 3
	TOTAL STREETSCAPES	2,048	12,214	193,500	80,000	273,500	
	FOOTPATHS						
CJ105	Annual replacement of damaged footpaths		11,265		25,000	25,000	
CI110	Akaroa - Akaroa Ave	-	-	7,200		7,200	
CI115	Akaroa - Cannell Place	-	-	6,300		6,300	

Droject		Month	Year to		2021-2022	Total Budget +	
Project Code	Details	Actuals	Date Actual	Budget C/F	Estimate	C/f	Comments
CI120	Binalong Bay - Coffey Drive		10,985	-	-	-	
CI105	Scamander - Scamander Ave		58	-	-	-	Project Completed
	St Helens - Existing Sub-division	-	-	65,000		65,000	Allocated to Lawry Heights Road in 21/22
CI140	Cobrooga (Mimosa/Jason) Drive - Footpath	1,972	49,085	40,000	30,000	70,000	Continue in 21/22
CH105	Binalong Bay Footpath - Main Road	-	-	30,000	-	30,000	
CF130	Parkside Foreshore Footpath	-	-		763,811	763,811	
CF125	Medea Cove Footpath/Road options	-	-	70,265	120,000	190,265	Requires grant funding
	St Helens Lawry Heights 580m	-	-		104,000	104,000	
CJ110	St Helens Lawry Heights to Falmouth St	2,727	13,963		14,000	14,000	
CI855	LRCI Phase 1 - Shared Pathway - Binalong Bay	132	1,957	39,739	30,000	69,739	Total project budget \$70239
CI865	LRCI Phase 1 - Shared Pathway - Scamander	22,325	23,785	101,167	-	101,167	Total project budget \$108167
	LRCI Phase 1 - Shared Pathway - Foreshore to						
CI870	Circassian		24,072	ı	-	ı	
CI885	LRCI Phase 2 - Shared Pathway - O'Connors Beach	47,975	92,226	93,000	1	93,000	
	LRCI Phase 2 - Shared Pathway - Tasman H'Way,						
CI890	Beaumaris		30,171	85,000		85,000	
	LRCI Phase 2 - Shared Pathway - Esk Main Rd, St						
CI895	Marys	-	-	50,000		50,000	
	TOTAL FOOTPATHS	75,132	257,568	587,671	1,086,811	1,674,482	
	KERB & CHANNEL						
CI155	Atlas Drive - Landslip Control	_	_	40,000		40,000	Kerb and Channel replacement on western side
CH155	Byatt Court, Scamander	_	_	20,000		20,000	SW system assessment and new design
CITIO	Replacements TBA	_	_	22,000	28,000	50,000	Sw system assessment and new design
	Cameron St, St Helens (south of Quail St			22,000	28,000	30,000	
CG155	intersection) (0.16km)	_	_	20,000	20,000	40,000	
CE165	Treloggen Drive, Binalong Bay		27,662		_==,===	-	Wayne to confirm final cost est
52200	TOTAL KERB & CHANNEL	_	27,662	102,000	48,000	150,000	wayne to commit man cost est
					,		

Project		Month	Year to		2021-2022	Total Budget +	
Code	Details	Actuals	Date Actual	Budget C/F	Estimate	C/f	Comments
	RESHEETING					•	
CJ305	40 - Anchor Rd		34,908		22,796	22,796	
	39 - Anchor Rd	-	-		24,570	24,570	
CI305	903 - Ansons Bay Rd (Priory Rd)	-	-		101,501	101,501	
CJ310	901 - Ansons Bay Rd (Priory Rd)	-	-		36,660	36,660	
CJ310	902 - Ansons Bay Rd (Priory Rd)	-	-		36,568	36,568	
CI305	904 - Ansons Bay Rd (Priory Rd)	-	-		36,436	36,436	
CJ315	46 - Church Hill Rd		2,044	2,800	3,570	6,370	
CJ320	1081 - Sorell St	ı	•	6,700		6,700	
CJ325	1024 - Franks St Fingal	ı	ı	3,400		3,400	
CJ330	1187 - Honeymoon Pt Rd	ı	ı	6,200		6,200	
CJ335	1178 - Jeanerret Beach Rd	ı	ı	800		800	
CJ340	47 - Johnston Rd		1,100	8,100		8,100	
CJ345	1053 - Louisa St	-	-	2,800		2,800	
CJ345	1051 - Louisa St	-	-	3,700		3,700	
CJ346	704 - U/N 1 Stieglitz	-	-	4,600		4,600	
CJ350	999 - Victoria St Part C	-	-	1,400		1,400	
CJ350	998 - Victoria St Part C	-	-	360		360	
CJ350	997 - Victoria St Part C	-	-	2,100		2,100	
CJ325	2138 - Franks St Fingal	-	-	3,795		3,795	
CJ355	1135 - Irishtown Rd	-	-		29,757	29,757	Per community request
CJ355	1134 - Irishtown Rd	-	-		32,487	32,487	Per community request
CJ355	1133 - Irishtown Rd	-	-		28,028	28,028	Per community request
CJ360	138 - St Patricks Head Rd	-	-		33,245	33,245	Per community request
CJ365	1168 - Nth Ansons Bay Rd	-	-		43,225	43,225	Priority 1
CJ365	1167 - Nth Ansons Bay Rd	_	-		60,970	60,970	Priority 1
CJ370	2258 - McKerchers Rd	-	-	8,190		8,190	
CJ370	2259 - McKerchers Rd	-	-	9,623		9,623	
CJ370	2260 - McKerchers Rd	-	-	2,662		2,662	

Project		Month	Year to		2021-2022	Total Budget +	
Code	Details	Actuals	Date Actual	Budget C/F	Estimate	C/f	Comments
CJ375	2380 - Tims Creek Rd	-	-	6,880		6,880	
CJ380	2392 - Tyne Rd	-	-	6,370		6,370	
CJ380	2393 - Tyne Rd	-	-	7,262		7,262	
CJ380	2394 - Tyne Rd	-	-	6,166		6,166	
CJ385	2303 - Old Roses Tier Rd	-	-	6,848		6,848	
CJ330	2176 - Honeymoon Point Rd	-	-	1,401		1,401	
CF325	Upper Scamander Road, Scamander	-	-		15,000	15,000	
	Fingal Streets	-	-	6,500		6,500	
CG345	German Town Road, St Marys	-	-	6,980		6,980	
CG350	Dublin Town Road, St Marys	-	-	15,000		15,000	
	TOTAL RESHEETING	-	38,052	130,637	504,813	635,450	
	RESEALS						
	913 - Ansons Bay Rd	-	-		4,550	4,550	
	922 - Ansons Bay Rd	-	1		27,606	27,606	
	1029 - Bagot St	-	1		8,710	8,710	
	328 - Cornwall Rd	-	1		14,621	14,621	
	1075 - Flemming St	-	ı		8,165	8,165	
	1076 - Flemming St	-	1		7,974	7,974	
	1025 - Franks St	-	1		644	644	
	1069 - Grant St	-	1		7,314	7,314	
	1070 - Grant St	-	ı		12,876	12,876	
	1019 - Gray St	-	1		13,843	13,843	
	759 - Hilltop Dve	-	-		5,298	5,298	
	1062 - Horne St	-	-		2,261	2,261	
	1066 - Horne St	-	-		8,008	8,008	
	1094 - Legge St Fingal	-	-		8,886	8,886	
	1095 - Legge St Fingal	-	-		9,612	9,612	
	1096 - Legge St Fingal	-	-		8,100	8,100	

Dusing		NA - walls	Vasata		2024 2022	Total	
Project Code	Details	Month Actuals	Year to Date Actual	Budget C/F	2021-2022 Estimate	Budget + C/f	Comments
Couc	657 - Lomond Pl	-	-	Budget e/1	3,493	3,493	Comments
	764 - Main Rd, Binalong Bay	-	-		10,920	10,920	
	857 - Main St, St Marys	-	-		7,360	7,360	
	637 - Mangana St, Mathinna	-	-		2,044	2,044	
	172 - Mathinna Rd	-	-		25,119	25,119	
	391 - Medeas Cove Esp	-	-		10,661	10,661	
	1102 - Peddar St	-	-		2,711	2,711	
	1103 - Peddar St	-	-		11,404	11,404	
	273 - Rossarden Rd	-	1		53,983	53,983	
	71 - St Columba Falls Rd	-	-		7,500	7,500	
	72 - St Columba Falls Rd	-	1		38,584	38,584	
	1005 - Victoria St Part B	-	1		15,987	15,987	
	1006 - Victoria St Part B	-	-		2,958	2,958	
	1007 - Victoria St Part B	-	-		7,613	7,613	
CI460	Giblin Street, Mathinna		4,239			-	
	764 - Main Road Binalong Bay	-	-		50,000	50,000	
	765 - Main Road Binalong Bay	-	-		50,000	50,000	
CH495	St Marys - Esk Main Road Storey to Groom Street		8,916	50,000		50,000	Subject only to DoSG plan to place new overlay over Story Street.
	TOTAL RESEALS	-	13,155	50,000	448,805	498,805	
	ROAD RECONSTRUCTION / DIGOUTS						
CI525	Gardens Road - Digouts	675	675	-	250,000	250,000	Multiple digouts
CI525A	Gardens Road - Widening						
CI530	Medeas Cove Esplanade Reconstruction		389	-	100,000	100,000	Part B Reconstruct
	Mathinna Road	-	-		200,000	200,000	Address multiple defects
CJ505	Ansons Bay Road	18,606	20,382		350,000	350,000	Multiple digouts and extension of sealing works at Bosses Creek.
CI540	Skyline Drive Intersection Upgrade		19,960			-	
CG505	St Helens Pt Rd - near Cunningham St Jetty	900	4,638		47,406	47,406	

Project		Month	Year to		2021-2022	Total Budget +	
Code	Details	Actuals	Date Actual	Budget C/F	Estimate	C/f	Comments
CI545	216 - Mathinna Plains Road		920		185,000	185,000	
	Road Intersection Upgrade Works	-	-		50,000	50,000	
CI495	Pavement Investigations Ansons Bay Rd		284			-	
CI591	Asphalt Johns St, Cornwall		6,006				
	Ansons Bay Rd seal 800m	1	1		50,000	50,000	
CH510	Atlas Drive - Retaining Wall Anchor	1	1	40,000	30,000	70,000	Additional funding required due to complexity of works at the site.
CI535	Gardens Road - Sight Distance Works	720	6,871			1	\$200K Black Spot Funding
CH560	Road Network - Sign Replacement	-	-	-	25,000	25,000	
	LRCI Phase 3 Projects to be determined	-	-		1,294,812	1,294,812	
CJ520	LRCI Phase 2 - Road sealing - Franks Street, Falmouth	-	-	-	259,896	259,896	
CJ520A	LRCI Phase 2 - Road sealing - Morrison St, Falmouth	-	-	-			
			-				
	TOTAL ROADS OTHER	20,901	60,125	40,000	1,287,406	1,327,406	
	ROADS TOTAL	98,080	408,775	1,103,808	5,010,543	6,114,351	
	BRIDGES						
CG210	B760 Bent St, Mathinna	-	-		5,500	5,500	Replace deck
	B2177 St Patricks Head Road	-	-		30,000	30,000	Replace deck
	B7010 Rattrays Road	-	-		40,000	40,000	Replace deck
CJ805	Kirrwins Beach Jetty		45,675		142,000	142,000	Replace Jetty - funded by MAST
CJ810	Beauty Bay Jetty	5,897	35,834		62,000	62,000	Replace Jetty - funded by MAST
	TOTAL BRIDGES	5,897	81,509	-	279,500	279,500	
	STORMWATER						
CJ655	Minor stormwater Jobs		17,228	-	50,000	50,000	
CI685	Treloggens Track	19,578	19,578	30,000		30,000	
	Osprey Drive	-	-		10,000	10,000	Design only
CD655	Implement SWMP priorities	14	55			-	
CG665	Freshwater Street / Lade Court (Beaumaris)	-	-	70,000	-	70,000	

Project		Month	Year to		2021-2022	Total Budget +	
Code	Details	Actuals	Date Actual	Budget C/F	Estimate	C/f	Comments
CG670	Medea St - Opposite Doepel St	4,999	5,359	45,000		45,000	Project under review - may not be required
	Peron Stormwater System - design only	1	1		30,000	30,000	
CH655	Beaumaris Ave	-	ı		25,000	25,000	CFWD
	TOTAL STORMWATER	24,591	42,220	145,000	115,000	260,000	
	WASTE MANAGEMENT						
CI630	Rehabilitation of former Binalong Bay Tip	-	-	5,000		5,000	Contingency sum only - no immediate requirement to undertake works
	Scamander - waste paint container station	-	ı		15,000	15,000	
CI615	Scamander WTS - Inert Landfill		5,818		20,000	20,000	Regulatory/consulting
	St Marys WTS - Addition to Existing Building	-	-		45,000	45,000	Potential grant funding application - roof only to front side and over existing container
	Scamander WTS retaining wall replacement	-	ı		52,000	52,000	Contingency for potential replacement - condition monitoring in place for existing asset
	WASTE MANAGEMENT TOTAL	-	5,818	5,000	132,000	137,000	
	Total Capital expenditure	235,567	845,598	2,037,554	6,917,643	8,955,197	

11/21.13.3 Visitor Information Centre Report

ACTION	INFORMATION		
PROPONENT	Council Officer		
OFFICER Bob Hoogland, Manager Corporate Services			
FILE REFERENCE	040\028\002\		
ASSOCIATED REPORTS AND	Nil		
DOCUMENTS			

OFFICER'S RECOMMENDATION:

That the report be received.

INTRODUCTION:

The purpose of this report is to provide Councillors with an update of various issues which are being dealt with by the Visitor Information Centre.

PREVIOUS COUNCIL CONSIDERATION:

Provided as a monthly report – Council consideration at previous meetings.

OFFICER'S REPORT:

Staff Movements:

VIC is operating normally.

Meetings Attended/Other information:

VIC staff noted:

- Numbers for the centre were up a little bit from October last year.
- Starting to get phone calls from people in NSW and VIC organising holidays. Main queries are help in finding accommodation over the January period as everything seems to be booked out.
- Also queries regarding free camping availability and the likelihood of getting a spot.

The History Room Curator noted the following items:

- Received a nicely framed award from being a Finalist in the East Coast Tourism awards recently.
- Submitted a Report on the St Helens History Room's activities for Council's Annual Report.
- The special exhibition is being extended to early February 2022, which means we will have it for the Christmas/Holiday season.
- From the entry figures, visitation has practically halved through the centre due to COVID, as has revenue.

Statistics:

Door Counts:

Month/Year	Visitor	Daily	History
	Numbers	Average	Room
October 2012	2,408	77.68	99
October 2013	2,774	89.48	85
October 2014	2,725	87.90	135
October 2015	2,870	92.58	108
October 2016	2,400	77.42	148
October 2017	2,799	90.29	111
October 2018	2,625	84.68	104
October 2019	2,560	82.58	106
October 2020	1,024	33.03	94
October 2021	1,084	34.97	57

Revenue 2020/2021:

Month	VIC Sales	HR Entry	HR
			Donations
July	2,335.55	194.00	121.65
August	1,774.39	111.00	78.05
September	1,642.36	216.00	83.10
October	1,791.61	372.00	73.45
November	2,022.22	137.00	105.05
December	3,963.18	217.00	65.15
January	3,922.85	420.00	113.25
February	5,078.95	456.00	237.90
March	6,599.42	662.00	233.40
April	6,002.76	451.00	174.15
May	3,616.50	373.00	132.90
June	1,953.40	257.00	78.95

Revenue 2021/2022:

Month	Month VIC Sales		HR
			Donations
July	2,534.48	200.00	72.95
August	1,820.81	Nil	138.50
September	2,460.63	267.00	96.20
October	2,596.31	237.00	114.55

Strategic Plan 2017-2027 Goal Economy - To foster innovation and develop vibrant and growing local economies which offer opportunities for employment and development of businesses across a range of industry sectors. Strategies Create a positive brand which draws on the attractiveness of the area and lifestyle to entice people and businesses' to live and work in BOD. LEGISLATION & POLICIES: Nil. BUDGET AND FINANCIAL IMPLICATIONS:

VOTING REQUIREMENTS:

STRATEGIC PLAN & ANNUAL PLAN:

Simple Majority.

Not applicable.

11/21.13.4 Audit Panel – Receipt of Minutes

ACTION	DECISION	
PROPONENT	Secretary to the Audit Panel	
OFFICER	Manager Corporate Services – Bob Hoogland	
FILE REFERENCE	018\005\024\	
ASSOCIATED REPORTS AND	Minutes of Audit Panel Meeting 25 October 2021	
DOCUMENTS		

OFFICER'S RECOMMENDATION:

That Council receive the minutes of the Audit Panel 25 October 2021.

INTRODUCTION:

Council's Audit Panel meets every three (3) months and the minutes of each meeting are required to be provided to Council.

PREVIOUS COUNCIL CONSIDERATION:

Minutes of Audit Panel meetings are provided to and considered by Council following those meetings, four (4) times per year. This specific report has not previously been considered by Council.

It is recommended that Council receive these minutes.

OFFICER'S REPORT:

As per the minutes, the Audit Panel received and reviewed various elements of Council's financial performance, internal and external audit activities, management of risk and review of policies. Legislation requires these minutes to be provided to Council.

STRATEGIC PLAN & ANNUAL PLAN:

Strategic Plan 2017 – 2027

Goal

Services - To have access to quality services that are responsive to the changing needs of the community and lead to improved health, education and employment outcomes.

Strategy

- Work collaboratively to ensure services and service providers are coordinated and meeting the actual and changing needs of the community
- Ensure Council services support the betterment of the community while balancing statutory requirements with community and customer needs

LEGISLATION & POLICIES:

Local Government (Audit Panels) Order 2014 Division 4 – Audit Panels of Local Government Act 1993

BUDGET; FUNDING AND FINANCIAL IMPLICATIONS:

Nil

VOTING REQUIREMENTS:

Simple Majority.



Minutes of the Meeting of the Audit Panel

Meeting Time and Date: Monday 25 October 2021 8.30 am

Meeting Venue: Break O'Day Council Library

Item 10/21.1.0 Attendance

Present: A Gray (Chair); Clr B LeFevre; Clr J McGiveron (alternate)

In attendance: General Manager – J Brown (GM); Manager Corporate Services – B

Hoogland (MCS)

By phone: Mr David Bond, Tasmania Audit Office

Apology: Clr L Whittaker

Item 10/21.2.0 – Declaration of Pecuniary Interests/Conflict of Interests

Mr D Bond and the Chair A Gray noted, with respect to Item 10/21.9.3, that they had both been employed at KPMG at the same time several years ago and therefore had/have a previous professional relationship, this does not constitute a conflict of interest requiring management. The Audit Panel agreed that the professional relationship did not constitute a conflict of interest and no action was required.

Item 10/21.3.0 – Adoption of Previous Minutes

Minutes of the Meeting June 2021 were accepted as circulated, having been received by Council at the June 2021 Monthly Meeting

Item 10.21.4.0 - Business Arising

Nil

Item 10.21.5.0 - Outstanding from Previous Meetings – Action Sheet

Nil

10/21.6.0 Governance and Strategy:

Item 10/21.6.1 – Review of Strategic Plan

GM updated the Audit Panel with respect to the status of the Annual Plan, noting recent detailed information considered by Council with respect to the analysis of demography data and population growth projections. Subsequent to this, a meeting is being developed to review the Strategic Plan where it is expected that consideration of responses to the demography/population study would be a significant consideration.

In response to questions, GM also noted:

- Strategic Plan is reviewed but is not a "rolling plan", that is the 2017 2027 date is fixed
- As required by legislation, a formal review is required every four years, generally after a local government election is considered appropriate timing
- It is expected that the review being arranged in the near future would not undertake significant changes, generally guiding Focus Area priorities
- It is expected that the next significant review would be following the October 2022 local government elections

The Audit Panel received the report

Item 10/21.6.2 - Review of Annual Plan

MCS noted the circulated 2021-2022 Annual Plan adopted by Council at the 16 August Council Meeting and further noted that Council adopted the final report on the achievement of the objectives of the 2020-2021 Annual Plan at the same meeting.

GM noted that the first review of the 2021-2022 Annual Plan (as at end of September 2021) had been prepared for the November Meeting of Council and indicated overall 25% or more achievement of objectives, overall.

The Audit panel received the report

<u>Item 10/21.6.3 – Review of Strategic Asset Management Plan (SAMP)</u>

MCS noted the circulated SAMP was unchanged from the version considered at the June 2021 Audit Panel Meeting and that this would be amended slightly to reflect changes to the MTB Asset Management Plan. GM noted that the approach to asset recognition and depreciation of mountain bike trail assets was being undertaken with other local governments, particularly Dorset, to ensure a consistent and appropriate approach. MCS noted that the Manager Infrastructure & Development Services intended presenting the SAMP to the December 2021 Meeting of Council.

The Audit Panel received the update and requested the revised version of the SAMP be circulated/provided to the next appropriate meeting.

Item 10/21.6.4 - Review of Policies and Procedures

The Panel considered the circulated Policy and Procedure Review Schedules as circulated. MCS noted the Cascade system for follow up seems to work well with policies generally being reviewed regularly and appropriately (eg AM16 kerb profile deleted due to standard engineering designs being used). Audit Panel Chair noted there were still a few policies overdue for review. MCS noted Environmental Health were delayed due to recruitment issues and Community Services delayed with the manager taking long service leave. GM noted that the Community Engagement Policy is being replaced with a Community Engagement Strategy arising from changes to the Local Government Act and this is close to progressing to community consultation. MCS the relatively new Procedure Review Schedule is progressively being implemented.

The Audit Panel noted that the review process was managed through the Cascade system and the Schedule related to the previous spreadsheet/email process. The Chair asked therefore if the Cascade system could provide relevant reporting of overdue Policies.

The Audit Panel received the reports with the understanding that progress would be made with overdue Policies and an investigation be made on Cascade reporting of overdue policies

10/21.7.0 Financial Reporting

<u>Item 10/21.7.1 - Financial Reports</u>

The Panel noted the circulated end of September 2021 financial reports. The Chair noted the expenditure below budget for Salaries and Wages was under investigation and asked if there was any progress relating to this. GM noted that significant progress had been made, identifying several factors contributing to this including: expenditure calculated by pay periods not aligning with budgeting by number of months; positions budgeted for but not filled; national wage case decision (2.5% increase) less than budgeted for (3% increase)

The Chair also noted the above budget level of inventories; GM and MCS noted that Council generally held very low levels of inventories with quarry products (gravel) making up the very significant majority. Inventory levels vary depending on the timing of quarry activities and subsequent utilisation of the gravel.

The Audit panel received the finance report as circulated

<u>Item 10/21.7.2 & 10/21.7.3 - Special Reports</u>

Nil

10/21.8.0 Internal Audit

<u>Item 10/21.8.1 – Internal Audit Report</u>

The Panel noted the circulated Internal Audit Schedule and Register, noting that the Schedule had not been updated to recognise the completion of 2020/2021 audits. MCS noted that only general planning had commenced for 2021-2022 audits

The Audit Panel received the circulated reports and requested an updated version of the Internal Audit Schedule be provided to the next meeting.

10/21.9.0 External Audit

<u>Item 10/21.9.1 – External Audit Report</u>

The Panel noted the circulated 2020-2021 Financial Reports and Draft Memorandum of Audit Findings. MCS noted that the external audit was substantially complete with a further revision of the Financial Reports to be submitted in response to some final recommendations from the TAO Audit Team and responses to be provided by management to the Draft findings.

The Audit Panel received the report.

<u>Item 10/21.9.2 – Performance Audit Reports</u>

MCS noted limited performance audit information or reporting currently in progress. GM noted the report on GM Recruitment performance report recently circulated. GM advised that he had discussed the outcomes and recommendations with the Mayor, noting that the recommended processes are those generally undertaken by Tasmanian local governments and the significant negative outcomes identified were limited to isolated instances by very few Councils. The importance of appropriate training/professional advice for Councillors undertaking GM recruitment was noted.

The Audit Panel received the report

<u>Item 10/21.9.3 – TAO Representative Update</u>

The Audit Panel noted the Report specifically provided in addition to the Agenda by Mr David Bond, Assistant Auditor-General – Audit, providing the status of the 2020-2021 external audit of Break O'Day Council and circulated to the Audit Panel.

Mr Bond attended the meeting by phone, speaking to the circulated report and providing additional detail as required. Generally, the audit after initial delays has progressed well, with two (low materiality) disclosure-only items identified and corrected and is nearing final completion.

The Audit Panel received the circulated report and verbal update and thanked Mr Bond for his attendance, noting the desirability of a follow up at the next meeting after completion of the audit and Memorandum of Audit Findings

10/21.10.0 Risk Management and Compliance

<u>Item 10/21.10.1 – Risk Management Reports</u>

The meeting received the circulated risk management update.

Item 10/21.10.2 Fraud Management

GM and MCS confirmed verbally that there were no reportable incidents of fraud or other similar incidents. The verbal report was received by the Audit Panel.

10/21.11.0 Other Business

Nil

10/21.12.0 - Meeting Close/Next meeting Date

The meeting closed at 9.30am, the next meeting has been scheduled for 6 December 2021

11/21.13.5 Policy Review – EP09 Public Health Warnings (Sewage Spill)

ACTION	DECISION	
PROPONENT	Council Officer	
OFFICER	Manager Corporate Services – Bob Hoogland (obo EHO)	
FILE REFERENCE	002\024\006\	
ASSOCIATED REPORTS AND	ND Policy – EP09 Public Health Warnings (Sewage Spill)	
DOCUMENTS		

OFFICER'S RECOMMENDATION:

That Policy – EP09 Public Health Warnings (Sewage Spill) be deleted.

INTRODUCTION:

Council has a schedule for regular review of Policies. This Policy is now overdue for review.

PREVIOUS COUNCIL CONSIDERATION:

Adopted 21 October 2013 – Minute 10/13.14.7.269 Amended 21 August 2014 – Minute No 08/14.11.9.234 Amended 18 September 2017 – Minute No 09/17.12.6.209 This review was considered at a recent Council Workshop

OFFICER'S REPORT:

Council has a schedule for regular review of Policies. This Policy is now overdue for review.

Although the issues arising from this policy are still relevant, in general:

- Council is not the lead agency or decision maker with respect to incidents arising from the Policy
- The Policy does not guide actions or decision of Council or Council officers
- Actions identified in the Policy are in accordance with relevant legislation and not discretionary

On that basis, it is recommended that the Policy be deleted from Council's Register.

STRATEGIC PLAN & ANNUAL PLAN:

Strategic Plan 2017 – 2027

Goal

Community - To strengthen our sense of community and lifestyle through opportunities for people to connect and feel valued.

Strategy

Build community capacity by creating opportunities for involvement or enjoyment that enable people to share their skills and knowledge.

LEGISLATION & POLICIES:
As identified in the Policy.
As identified in the Folicy.
BUDGET; FUNDING AND FINANCIAL IMPLICATIONS:
Nil.
VOTING REQUIREMENTS:
VOTING REQUIREMENTS.
Simple Majority.



POLICY NO EP09 Public Health Warnings (Sewage Spill) Policy

DEPARTMENT:	Environmental Health	
RESPONSIBLE OFFICER:	Environmental Health Officer	
LINK TO STRATEGIC PLAN:	Ensure sustainable management of natural and built resources is respectful to our unique location	
STATUTORY AUTHORITY:	Public Health Act 1997	
	Recreational Water Quality Guidelines 2007	
OBJECTIVE:	Ensure the health of the public and environment is maintained at legislated levels or above	
POLICY INFORMATION:	Adopted 21 October 2013 – Minute 10/13.14.7.269	
	Amended 21 August 2014 - Minute No 08/14.11.9.234	
	Amended 18 September 2017 - Minute No 09/17.12.6.209	
POLICY		

1. INTRODUCTION

The Break O'Day Municipality is subject to extreme weather events, torrential rain may cause sewerage spills into recreational waters. Council is committed to providing a quality living environment for its residents, ratepayers and visitors and recognises the importance of notifying the public of any potential health hazard.

2. WHEN A SPILL OCCURS

If TasWater receives a report from an Environmental Health Officer or the Director of Public Health, or itself identifies that the quality of water is likely to become a threat to public health, TasWater must take action in accordance with the Recreational Water Quality Guidelines 2007 to prevent the threat by-

- (a) Restricting or preventing the use of water
- (b) Erect warning signs
- (c) Give warnings and information to the public about the safe use of water or the risk of using the water

Council's Environmental Health Officer will liaise with TasWater to ensure suitable temporary signage is put in place to warn recreational users and swimmers, and that water samples are taken to check water quality. Signage is to be kept in place until water samples indicate water is again satisfactory for recreational purposes.

3. TAKING OF SHELLFISH

All enquiries in respect of taking wild shellfish from waters within the municipality are to be directed to the State Health Department warnings as issued from time to time by the Director of Public Health.

#EP09 - Public Health Warnings (Sewage Spill) Policy

Page **1** of **2**



4. MONITORING AND REVIEW

This Policy will be reviewed every three (3) years or earlier in the event of major changes to legislation or related policies, procedures or if deemed necessary by the General Manager.

11/21.13.6 Council's Operational Banking Activities

ACTION	DECISION
PROPONENT	Council Officer
OFFICER	Bob Hoogland, Manager Corporate Services
FILE REFERENCE	018\006\002\
ASSOCIATED REPORTS AND	Nil
DOCUMENTS	

OFFICER'S RECOMMENDATION:

That Council authorise management to transfer banking operations from Commonwealth Bank to Community Bank St Helens – St Marys.

INTRODUCTION:

Council's operational banking activities were notionally based with the St Marys branch of the Commonwealth Bank (CBA). With the closure of this branch, activities were automatically transferred to the St Helens branch. The Commonwealth Bank St Helens branch has recently reduced customer face-to-face contact hours. On that basis, management considers it appropriate for Council to consider options for operational banking.

PREVIOUS COUNCIL CONSIDERATION:

Many years ago, Council determined to base its operational banking activities with the St Marys branch of the Commonwealth Bank. Council has also determined that investment options (interest rates for term deposits) be obtained from financial institutions with a physical presence in the municipality. A review of Council's banking operation options was considered at a recent Council Workshop.

OFFICER'S REPORT:

Council's operational banking activities were notionally based with the St Marys branch. Council determined this many years ago with the intention that the operating activities of Council would assist with the justification of the retention of the branch in St Marys although Council's day-to-day face-to-face banking activities are with the St Helens branch.

With the closure of the St Marys branch, activities were automatically transferred to the St Helens branch. The Commonwealth Bank St Helens branch has recently reduced customer face-to-face contact hours to 9.30am to 1.00pm, Monday to Friday. On that basis, management considers it appropriate for Council to consider options for operational banking.

Although little of Council's activity requires face-to-face contact, this is still an important factor in deciding on a banking institution. There are now two (2) financial institutions (that is, banks with branches) in the Break O'Day municipality: Commonwealth Bank in Cecilia Street, St Helens and Community Bank St Helens – St Marys (Bendigo Bank) also in Cecilia Street, St Helens. Information provided in this report relates therefore to these two (2) options.

Operational Issues

As identified previously, Commonwealth Bank is open 9.00am to 1.00pm weekdays. Council previously undertook face-to-face banking activities each weekday afternoon. Changing to mornings has not impacted on Council operations.

Community Bank is open 10.00am to 4.00pm each weekday except Tuesday. Although Council's preference is for banking activities to be undertaken each week day, having a day when the bank is not open is not considered to have an impact on Council operations.

At present, Commonwealth Bank as one of the "big four" banks clearly has the capacity to undertake and support all of the financial activities of Council and has done so effectively. In researching options for this report, Community Bank confirmed its ability to also undertake and support the activities of Council and the information provided confirmed this to the satisfaction of management.

Operating Costs

Operating costs were compared and although not directly comparable, Community Bank costs were at least no greater than current operating costs with Commonwealth Bank and are likely to be less.

Investment Activities

As Council is aware, term deposit rates for new or rolled over investments are obtained from both Community Bank and Commonwealth Bank and this is not dependent on the location of Council's operational banking activities.

Community Support

Both Commonwealth Bank and Community Bank provide community support in a variety of ways. In general, Community Bank support is more specifically related to the Break O'Day community.

On this basis, it is recommended Council considered authorising management to commence changing banking operations from Commonwealth Bank to Community Bank.

STRATEGIC PLAN & ANNUAL PLAN:

Strategic Plan 2017 - 2027

Goal

Services - To have access to quality services that are responsive to the changing needs of the community and lead to improved health, education and employment outcomes.

Strategy

Ensure Council services support the betterment of the community while balancing statutory requirements with community and customer needs.

LEGISLATION & POLICIES:

Nil.

BUDGET; FUNDING AND FINANCIAL IMPLICATIONS:

Minimal, as identified in the report.

VOTING REQUIREMENTS:

Absolute Majority.

11/21.14.0 WORKS AND INFRASTRUCTURE

11/21.14.1 Works and Infrastructure Report

ACTION	INFORMATION
PROPONENT	Council Officer
OFFICER	David Jolly, Manager Infrastructure and Development Services
FILE REFERENCE	014\002\001\
ASSOCIATED REPORTS AND	Nil
DOCUMENTS	

OFFICER'S RECOMMENDATION:

That the report be received by Council.

INTRODUCTION:

This is a monthly summary update of the works undertaken through the Works and Infrastructure Department for the previous month and a summary of the works proposed for the coming month, and information on other items relating to Council's infrastructure assets and capital works programs.

PREVIOUS COUNCIL CONSIDERATION:

Provided as a monthly report – Council consideration at previous meetings.

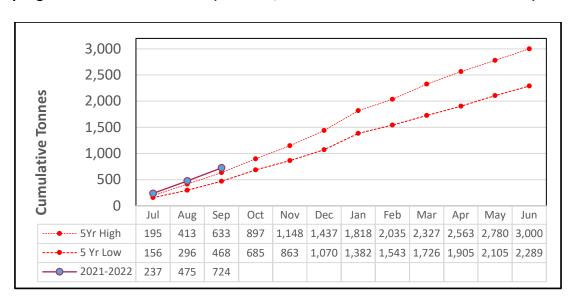
OFFICER'S REPORT:

Asset Maintena	ince
Facilities	 Preventative Maintenance Inspections (PMI) of Council owned buildings and playgrounds. Maintenance identified during inspection and managed via TRIM record. Lions Park BBQ Shelter – refurbishment. Completed repainting of the Memorial Park fence.
Town & Parks	 Mowing/ground maintenance – all areas. Garden/tree maintenance and weeding where required. Footpath maintenance and repairs where required. Boat Ramp – monthly inspections and cleaning undertaken. Soft fall replenishment on playgrounds where required.
Roads	 Sealed road patching – all areas. Tree maintenance pruning. Stormwater system pit cleaning and pipe unblocking. Several roads received damage from the recent rain event - crews are addressing. Maintenance grading of several roads throughout Break O'Day which includes Upper Scamander and Davis Gully.
MTB	Routine track maintenance.

Weed Management	
Mathinna Road	 Spanish heath, broom, gorse
Stieglitz	Spanish heath, mignonette
Priory Road	Watsonia
Mangana	Spanish heath, blackberry, broom

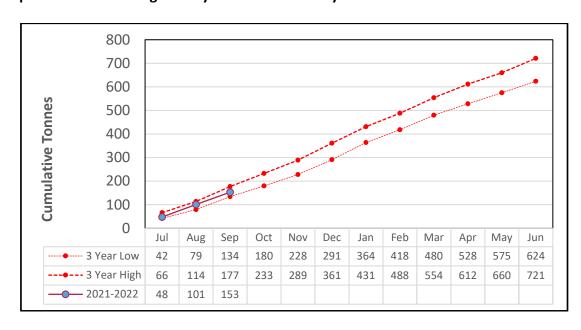
Waste Management

Municipal general waste to landfill – (kerbside, waste transfer station and town litter).



October quantity not available at time of reporting.

Municipal kerbside co-mingled recyclables collected by JJ's Waste.



October quantity not available at time of reporting.

CAPITAL WORKS

Details	Update	
Ansons Bay Road – Segment reconstruction	In-progress (construction)	
Falmouth Street – footpath link to Lawry Heights	Civil works completed, path to be sealed later in the year.	
Treloggen Drive (Binalong Bay) Kerb & Channel Works	In-progress removed road seal to be replaced by contractor.	
Foreshore Shared Way – Possum Tom (Parkside)	In-progress: Development application under assessment.	
Gardens Road – pavement defects	Remediation works commenced.	
Jetty replacement – Beauty Bay	Consent received from Property Services (Parks & Wildlife Services). Materials procured, to be installed prior to the summer holiday period. Facility will be unavailable for public use for up to four (4) weeks.	
Jetty replacement – Kirwans Beach	Pending consent from Property Services (Parks & Wildlife Services).	
Local Roads & Community Infrastructure Projects		
Binalong Bay Footpath	On-hold until Scamander pathway project completed.	
 Beaumaris Pathway Upgrade 	In-progress – path sealing scheduled for November.	
O-Conners Beach Pathway	Completed	
 Scamander Pathway (Winifred Drive to Winifred Curtis Reserve) 	In-progress (construction).	
Road resealing program 2021/2022	Works started and will continue until March.	
Road reconstruction/pavement repairs	In-progress - Request for Quotation stage.	
Gravel road re-sheeting program	Works commenced in Goulds Country area. Ansons Bay in October.	
Scamander WTS – Inert Landfill	In-progress – regulatory process.	

LEGISLATION / STRATEGIC PLAN & POLICIES:

Strategic Plan 2017-2027

Goal

Infrastructure - To provide quality infrastructure which enhances the liveability and viability of our communities for residents and visitors.

Strategy

- Be proactive infrastructure managers by anticipating and responding to the growing and changing needs of the community and the area.
- Work with stakeholders to ensure the community can access the infrastructure necessary to maintain their lifestyle.
- Develop and maintain infrastructure assets in line with affordable long-term strategies.

BUDGET AND FINANCIAL IMPLICATIONS:
Not applicable.
VOTING REQUIREMENTS:
Simple Majority.

11/21.14.2 Animal Control Report

ACTION	INFORMATION
PROPONENT	Council Officer
OFFICER	Municipal Inspector
FILE REFERENCE	003\003\018\
ASSOCIATED REPORTS AND	Nil
DOCUMENTS	

OFFICER'S RECOMMENDATION:

That the report be received by Council.

INTRODUCTION:

This is a monthly update for animal control undertaken since the last meeting of Council.

PREVIOUS COUNCIL CONSIDERATION:

Provided as a monthly report – Council consideration at previous meetings.

OFFICER'S REPORT:

Dog control – activity summary available for 6 October 2021 – 29 October 2021.

Area	Ansons Bay	Binalong	Cornwall	Fingal	Falmouth	Four Mile Ck	Mathinna	Beaumaris	Scamander	Seymour/Denison	Stieglitz	Goshen/Pye/Weldborough	St Helens	St Marys	TOTALS
Dogs Impounded													1		1
Dogs in Prohibated Area															
Dogs Rehomed or sent to Dogs Home															
Livestock Complaints															
Barking Dog											1			1	2
Bark Monitor															

Area	Ansons Bay	Binalong	Cornwall	Fingal	Falmouth	Four Mile Ck	Mathinna	Beaumaris	Scamander	Seymour/Denison	Stieglitz	Goshen/Pye/Weldborough	St Helens	St Marys	TOTALS
Bark Abatement Notice															
Wandering Dog or Off Lead		2				1		1					2	1	7
Verbal Warnings		2				1		1			1		2		7
Letter/Email warnings and reminders					plu	ıs peı	nding	regis	tratio	ns					
Patrol		3		1	2	2		2	2				3	2	17
Dog Attack - on another animal (Serious)													1		1
Dog Attack/Harassment - on another animal (Minor)															
Dog Attack - on a person (Serious)															
Dog Attack/Harassment - on a person (Minor)															
Dog - chasing a person															
Declared Dangerous dogs															
Dangerous Dogs Euthanised															
Unregistered Dog - Notice to Register													2	1	3
Dogs Registered 2021/22 to date															1454
Pending Dog Registration 2021/22															28

Infringement Notice Issued															
Area	Ansons Bay	Binalong	Cornwall	Fingal	Falmouth	Four Mile Ck	Mathinna	Beaumaris	Scamander	Seymour/Denison	Stieglitz	Goshen/Pye/Weldborough	St Helens	St Marys	TOTALS
Pending Dog				3									7	4	14
Registration Checks Caution Notice															
Issued															
Verbal Warnings /Education Sheets Maps															
Infringement Notice - Disputes in Progress															
Infringement - Time Extension request															
Infringement Notice - Revoked															
Kennel Licence - No Licence															
Kennel Licence - Issued															
Rooster Complaints													2		2
Other															
Cat Complaints															
Lost Dogs															
Illegal Camping															
Beach Patrols (not additional days)		3			2	2		5	5						17
ADDITIONAL BEA	CH PA	TROL		ducte eken	-				dlife (Office	rs ov	er the	long		
TOTALS		10	_	4	4	6		9	7		2	_	19	9	

DOG COMPLIANCE SHOREBIRD MONITORING BEACH PATROLS - OCTOBER 2021

Number of Patrols	Site	No dogs sighted	Dog sighted - compliant, no conversations	Dog sighted - compliant, conversations with owners	Dogs non compliant, no conversations	Dogs non-compliant, verbal caution	Dogs non-compliant, conditional caution issued	Dogs non-compliant, infringement notice issued
	Chain of Lagoons							
	Little Beach							
4	Four Mile Creek Beach	4	2			2		
4	Falmouth	9	4	2		5		
12	Scamander Mouth/Spit	14	13	3		1		
12	Wrinklers	10	6	2		2		
12	Shelly	9	7			2		
10	Surfside	3	3					
10	Paddy's/Ring Rocks	2	2					
3	Dianas	0						
	Maurouard/Perons							
	Beerbarrel							
	Blanche							
4	Binalong	2				2		
	Dora Point							
	Bay of Fires							
	Policemans Pt							
	Ansons Bay							
	Mount William							

LEGISLATION / STRATEGIC PLAN & POLICIES:

Strategic Plan 2017-2027

Goal

Environment - To balance our use of the natural environment to ensure that it is available for future generations to enjoy as we do.

Strategy

Ensure the necessary regulations and information is in place to enable appropriate use and address inappropriate actions.

BUDGET AND FINANCIAL IMPLICATIONS:

Not applicable.

VOTING REQUIREMENTS:

Simple Majority.

11/21.14.3 Waste Transfer Station Fee Waiver – St Marys School Association Op Shop

ACTION	DECISION
PROPONENT	St Marys School Association Op Shop
OFFICER	David Jolly, Manager Infrastructure & Development Services
FILE REFERENCE	033\046\001\
ASSOCIATED REPORTS AND	21/14223 – letter from St Marys School Association
DOCUMENTS	

OFFICER'S RECOMMENDATION:

That Council approve a waste transfer station fee waiver for St Marys School Association Op Shop to dispose of non-useable clothing and household items.

INTRODUCTION:

St Marys School Association Op Shop Coordinator has written to Council requesting a waiver on tip fees for non-saleable donated items.

PREVIOUS COUNCIL CONSIDERATION:

No previous Council consideration.

OFFICER'S REPORT:

Council's Waste Management Policy EP04 provides an avenue for not-for-profit organisations and government departments to apply to the General Manager for Waste Transfer Station fee waivers with approval decided by the Council.

St Marys School Association Op Shop Coordinator has written to Council requesting a waiver on tip fees for non-saleable donated items.

It is not possible to put a monetary figure on the cost of providing this fee waiver.

STRATEGIC PLAN & ANNUAL PLAN:

Strategic Plan 2017/2027

Goal

Infrastructure - To provide quality infrastructure which enhances the liveability and viability of our communities for residents and visitors

Strategy

Be proactive infrastructure managers by anticipating and responding to the growing and changing needs of the community and the area.

Policy No. EP04 Waste Management. BUDGET; FUNDING AND FINANCIAL IMPLICATIONS: Unknown. VOTING REQUIREMENTS: Absolute Majority.	LEGISLATION & POLICIES:
Unknown. VOTING REQUIREMENTS:	Policy No. EP04 Waste Management.
VOTING REQUIREMENTS:	BUDGET; FUNDING AND FINANCIAL IMPLICATIONS:
	Unknown.
Absolute Majority.	VOTING REQUIREMENTS:
	Absolute Majority.

11/21.14.4 Waste Transfer Station Fee Waiver – St Helens District High School

ACTION	DECISION	
PROPONENT	St Helens District High School	
OFFICER	David Jolly, Manager Infrastructure & Development Services	
FILE REFERENCE	033\046\001\	
ASSOCIATED REPORTS AND	21/13042 – letter from St Helens District High School	
DOCUMENTS		

OFFICER'S RECOMMENDATION:

That Council approve a waste transfer station fee waiver for St Helens District High School Op Shop to dispose of non-useable clothing and household items.

INTRODUCTION:

St Helens District High School's Business Manager has written to Council requesting an exemption or reduction of tip fees for non-saleable donated items received at the school Op Shop.

PREVIOUS COUNCIL CONSIDERATION:

No previous Council consideration.

OFFICER'S REPORT:

Council's Waste Management Policy EP04 provides an avenue for not-for-profit organisations and government departments to apply to the General Manager for Waste Transfer Station fee waivers with approval decided by the Council.

St Helens District High School's Business Manager has written to Council requesting an exemption or reduction of tip fees for non-saleable donated items received at the school Op Shop.

It is not possible to put a monetary figure on the cost of providing this fee waiver.

STRATEGIC PLAN & ANNUAL PLAN:

Strategic Plan 2017/2027

Goal

Infrastructure - To provide quality infrastructure which enhances the liveability and viability of our communities for residents and visitors

Strategy

Be proactive infrastructure managers by anticipating and responding to the growing and changing needs of the community and the area

LEGISLATION & POLICIES:
Policy No. EP04 Waste Management.
BUDGET; FUNDING AND FINANCIAL IMPLICATIONS:
Unknown.
VOTING REQUIREMENTS:
Absolute Majority

11/21.14.5 Terrys Hill Road, Goshen

ACTION	DECISION
PROPONENT	Council
OFFICER	David Jolly, Manager Infrastructure & Development Services
FILE REFERENCE	032\005\003\
ASSOCIATED REPORTS AND	Nil
DOCUMENTS	

OFFICER'S RECOMMENDATION:

This report is provided for discussion only.

INTRODUCTION:

The purpose of this report is to provide information for discussion to Council in response to a Notice of Motion from Clr M Osborne at the September 2021 Council Meeting.

PREVIOUS COUNCIL CONSIDERATION:

09/21.9.1 Notice of Motion – Terrys Hill Road – Clr M Osborne

MOTION:

A report is sought providing advice in accordance with the requirements of Section 65 of the Local Government Act 1993 for the information of Council at a future meeting and consider any advice given by a person who has the qualifications or experience necessary to give such advice, information or recommendation:

That the Council investigate taking over Terrys Hills Road where ratepayers live.

OFFICER'S REPORT:

Road Jurisdiction

Throughout the Break O'Day Municipality, many residents own and reside on property that fronts roads not maintained by Council and include roads under the jurisdiction of Forestry, Crown and Parks & Wildlife Services.

Terrys Hill Road (C841) is a narrow rural gravel road that traverses of Crown Land (DPIPWE Future Potential Production Forest with The Crown as the Owner) and as a user road over private properties. Any maintenance of the road falls to Parks & Wildlife Services.

There are 14 rated properties addressed as Terrys Hill Road. Of these properties, six (6) are owned by either Forestry Tasmania or other timber production companies. The remaining eight (8) properties include six (6) properties with dwellings and two (2) as vacant land.

Of the six (6) non-vacant properties, five (5) are located within the first 2km of the intersection of with Lottah Road. The remaining property is approx. 7km from the intersection with Lottah Road.

Council has no jurisdiction over Terrys Hill Road. The road is not included in the municipal road register or map. Council has no responsibility under **section 11** of the Roads and Jetties Act 1935 or **section 21** of the Local Government (Highways) Act 1982 to undertake maintenance or reconstruction works on/of Terrys Hill Road. In the process of a land sale occurring, Council provides this information on 337 Certificates issued at the time of purchase of properties i.e. property owners are made aware of road authority and that the road does not fall under the jurisdiction of the Council.

Road Upkeep Costs – the first 2km from the Lottah Road junction.

Estimates	\$/annum (excluding GST)
Annual Grading, vegetation removal, culvert cleaning	\$8,000
Gravel Re-sheeting (7 year cycle) Cost	\$14,286 (\$100,000 every 7 years)
Depreciation	\$14,286
Management Costs	\$,500
Bridge Inspection and general maintenance	\$1,000
Bridge depreciation	\$2,000 (\$200,000 to replace every
	100 years)

Decision precedence

At the July 2021 Council Meeting (Closed Session of the Council), Council endorsed an officers recommendation not to take over road ownership / maintenance responsibilities for a section of road at Seymour under part jurisdiction of Crown and of Parks & Wildlife Services. In that situation, several landowners use the Crown and Parks & Wildlife roads to access private property (including property with dwellings) and where landowners hold a permit from the Crown and which includes the maintenance responsibility of landowners for the upkeep of the roads.

The July 2021 Council decision has effectively set a precedence. Should Council make a decision to assume the ownership of Terrys Hill Road, the decision made in relation to road ownership at Seymour would be expected to be challenged by Seymour residents. Council would be placed in a position where the earlier decision is rescinded and Council assumes ownership of the roads at Seymour and the associated upkeep burden of those roads.

Options

Council may wish to pursue DPIPWE to fulfil their maintenance responsibilities on Terrys Hill Road.

Council may give consideration to approaching the State Government with the view of potentially providing the State a Road Maintenance Service paid for by the government.

STRATEGIC PLAN & ANNUAL PLAN:

Strategic Plan 2017 - 2027

Goal

Infrastructure - To provide quality infrastructure which enhances the liveability and viability of our communities for residents and visitors.

Strategies

- 1. Be proactive infrastructure managers by anticipating and responding to the growing and changing needs of the community and the area.
- 2. Work with stakeholders to ensure the community can access the infrastructure necessary to maintain their lifestyle.
- 3. Develop and maintain infrastructure assets in line with affordable long-term strategies.

Key Focus Area

Roads and Streets – Develop a well maintained road network that recognises the changing demands and requirements of residents and visitors.

LEGISLATION & POLICIES:

Local Government Act 1993.

BUDGET; FUNDING AND FINANCIAL IMPLICATIONS:

Not applicable.

VOTING REQUIREMENTS:

Simple Majority.

11/21.14.6 Reallocation of Funds – Road Reconstruction / Dig Outs

ACTION	DECISION
PROPONENT	Works Department
OFFICER	David Jolly – Manager Infrastructure and Development Services
FILE REFERENCE	018\008\001\
ASSOCIATED REPORTS AND	N/A
DOCUMENTS	

OFFICER'S RECOMMENDATION:

That Council authorise the re-allocation of \$50,000 from the 2021/2022 Capital Budget from "Mathinna Road multiple dig outs" to address multiple pavement defects on Ansons Bay Road, Priory (new project).

INTRODUCTION:

Multiple pavement defects have been identified on Ansons Bay Road, Priory that require urgent attention. There is no allocation of funds in the current capital budget.

PREVIOUS COUNCIL CONSIDERATION:

No previous Council consideration.

OFFICER'S REPORT:

The following allocations were approved in the 2021/2022 capital budget:

Mathinna Road multiple dig outs - \$200,000.

Multiple pavement defects have been identified on Ansons Bay Road, Priory that require urgent attention.

\$50,000 is required to complete these repairs.

Council's approval is sought to reallocate the funds as detailed.

STRATEGIC PLAN & ANNUAL PLAN:

Strategic Plan 2017 - 2027

Goal

Infrastructure - To provide quality infrastructure which enhances the liveability and viability of our communities for residents and visitors.

Strategy

Develop and maintain infrastructure assets in line with affordable long-term strategies.

Nil BUDGET; FUNDING AND FINANCIAL IMPLICATIONS: Transfer of already allocated funds from existing budget item to new item. **VOTING REQUIREMENTS: Absolute Majority**

LEGISLATION & POLICIES:

11/21.14.7 Potential Projects - Local Roads & Community Infrastructure Program (LRCI) - Phase 3

ACTION	DECISION
PROPONENT	Council
OFFICER	David Jolly, Manager Infrastructure & Development Services
FILE REFERENCE	018\019\068\
ASSOCIATED REPORTS AND	Potential Projects
DOCUMENTS	

OFFICER'S RECOMMENDATION:

That Council endorse the projects tabled in this report for nomination for funding under the Australian Governments Local Roads & Community Infrastructure Program – Phase 3.

Project	Description	Estimate	Plausible timeframe
1	North Ansons Bay Road Sealing – (from the end of	\$539,000	November 2022 to
	existing sealed road segment by a further 1000m to		February 2023
	the west of the township).		
2	Cecilia Street – Streetscape (eastern side of Cecilia	\$320,000	September to October
	Street from Circassian Street to Georges Bay		2022
	Esplanade and includes the realignment of the		
	Georges Bay Esplanade/Cecilia Street intersection.		
3	St Marys Footpath between IGA and Newman Street	\$200,000	February to March
	– includes renewal of footpath, kerb and channel and		2022, alternatively
	parking lane.		October to November
			2022
4	Medeas Cove Esplanade Footpath – connecting	\$110,000	January to March 2022
	Heather Place to Community Garden (Eagle Street).		
5	Mount Paris Dam Road Sealing from Tasman Highway	\$50,000	February 2023
	to Chainage 295m.		
	Sub-Total	\$1,219,000	
	Unallocated funding *	\$75,812	TBA
	TOTAL	\$1,294,812	

INTRODUCTION:

The purpose of this report is to seek Council's endorsement of projects tabled in this report for nomination for funding under the Australian Governments Local Roads & Community Infrastructure Program – Phase 3.

PREVIOUS COUNCIL CONSIDERATION:

Not applicable.

OFFICER'S REPORT:

Background (Extract from Investment/Infrastructure website)

Local Roads and Community Infrastructure Program

About the program

Following strong community and local government support, the Australian Government has committed to Phase 3 of the Local Roads and Community Infrastructure (LRCI) Program. An additional \$1 billion announced in the 2021-22 Budget will continue to boost Australia's economic recovery. This brings the total Australian Government commitment to the LRCI Program to \$2.5 billion.

On 22 May 2020 the Australian Government announced a new \$500 million Local Roads and Community Infrastructure Program (LRCI Program). Through the 2020–21 Budget, the Australian Government announced a \$1 billion extension of the LRCI Program, following strong community and local government support.

This program supports local councils to deliver priority local road and community infrastructure projects across Australia, supporting jobs and the resilience of local economies to help communities bounce back from the COVID-19 pandemic. LRCI Program Phase 3 will continue to support local jobs and businesses at the time it is needed most.

From 1 January 2022, councils will be able to access funding through LRCI Program Phase 3, with projects under the Program to be delivered by 30 June 2023.

The increased funding available under LRCI Program Phase 3, as well as a longer delivery window, will allow for local governments to pursue larger, more complex projects that may be a higher priority and have a bigger impact on the community.

The Break O' Day Council funding allocation is \$1,294,812. The following projects after discussion with Council at the Council Workshop Held on Wednesday 3 November 2021 are tabled for immediate nomination.

Project	Description	Estimate	Plausible timeframe
1	North Ansons Bay Road Sealing – (from the end of	\$539,000	November 2022 to
	existing sealed road segment by a further 1000m		February 2023
	to the west of the township).		
2	Cecilia Street – Streetscape (eastern side of Cecilia	\$320,000	September to October
	Street from Circassian Street to Georges Bay		2022
	Esplanade and includes the realignment of the		
	Georges Bay Esplanade/Cecilia Street intersection.		
3	St Marys Footpath between IGA and Newman	\$200,000	February to March
	Street – includes renewal of footpath, kerb and		2022, alternatively
	channel and parking lane.		October to November
			2022
4	Medeas Cove Esplanade Footpath – connecting	\$110,000	January to March 2022
	Heather Place to Community Garden (Eagle		
	Street).		

5	Mount Paris Dam Road Sealing from Tasman	\$50,000	February 2023
	Highway to Chainage 295m.		
	Sub-Total	\$1,219,000	
	Unallocated funding *	\$75,812	TBA
	TOTAL	\$1,294,812	

^{*}Council to consider smaller projects for funding and nominate for approval in 2022. Council has the flexibility to nominate additional projects beyond December 2021. Early nomination and approval however does allow Council Officers sufficient time to plan for project delivery, arrange any required access and/or works permits, and procure materials and contractors.

STRATEGIC PLAN & ANNUAL PLAN:

Strategic Plan 2017 – 2027

Goal

Infrastructure - To provide quality infrastructure which enhances the liveability and viability of our communities for residents and visitors.

Strategies

- 1. Be proactive infrastructure managers by anticipating and responding to the growing and changing needs of the community and the area.
- 2. Work with stakeholders to ensure the community can access the infrastructure necessary to maintain their lifestyle.
- 3. Develop and maintain infrastructure assets in line with affordable long-term strategies

Key Focus Area

Roads and Streets – Develop a well-maintained road network that recognises the changing demands and requirements of residents and visitors.

LEGISLATION & POLICIES:

Local Government Act 1993.

BUDGET; FUNDING AND FINANCIAL IMPLICATIONS:

Nil. LRCIP – Phase 3 approved projects are funded by the Australian Government.

VOTING REQUIREMENTS:

Simple Majority.

11/21.14.8 Reallocation of Funds – Plant and Equipment

ACTION	DECISION
PROPONENT	Works Department
OFFICER	David Jolly, Manager Infrastructure and Development Services
FILE REFERENCE	025\008\001\
ASSOCIATED REPORTS AND	N/A
DOCUMENTS	

OFFICER'S RECOMMENDATION:

That Council:

- 1. Defer the replacement of Asset 1318 Toyota Hilux two-(2) door flat tray to the 2022/2023 financial year.
- 2. Authorise the re-allocation of \$22,000 from the 2021/2022 Capital Budget from "1318 Toyota Hilux two-door flat tray" to "8T Excavator (second hand)".
- 3. Reallocate remaining \$18,000 to purchase an additional mower and authorise the purchase of a new ride on mower.
- 4. Authorise the purchase of current model second hand 8T Komatsu excavator.

INTRODUCTION:

There is a shortfall in budget allocation for the capital works budget item – 8T Excavator (second hand), due to current market prices for second hand machinery.

There is a requirement for an additional mower.

PREVIOUS COUNCIL CONSIDERATION:

No previous Council consideration.

OFFICER'S REPORT:

The following allocations were approved in the 2021/2022 capital budget:

- 8T Excavator (second hand) \$90,000
- 1318 Toyota Hilux 2 Door Flat Tray \$40,000

Council's Works Operations Manager and Mechanical Services Contractor have searched for and located a second hand excavator, which will meet Council's needs.

The excavator located at Launceston is an 8T current model Komatsu that has reached 1,000 service hours. The machine comes with tilting quick hitch, three (3) buckets and a ripper.

The machine is mechanically sound – by inspection. All service history is available from Komatsu Launceston as the primary service provider.

There is a need for an additional mower to be based at St Helens to ensure adequate service levels are provided. This mower will also cover any breakdowns of existing to reduce down times.

Council's approval is sought to reallocate the funds as detailed.

STRATEGIC PLAN & ANNUAL PLAN:

Strategic Plan 2017 - 2027

Goal

Infrastructure - To provide quality infrastructure which enhances the liveability and viability of our communities for residents and visitors.

Strategy

Develop and maintain infrastructure assets in line with affordable long-term strategies.

LEGISLATION & POLICIES:

Nil.

BUDGET; FUNDING AND FINANCIAL IMPLICATIONS:

Transfer of already allocated funds between items (\$22,000) and defer purchase of vehicle until 2022/2023 (\$18,000)

VOTING REQUIREMENTS:

Absolute Majority.

11/21.15.0 COMMUNITY DEVELOPMENT

11/21.15.1 Community Services Report

ACTION	INFORMATION
PROPONENT	Council Officer
OFFICER	Chris Hughes, Manager Community Services
FILE REFERENCE	011\034\006\
ASSOCIATED REPORT AND	Nil
DOCUMENTS	

OFFICER'S RECOMMENDATION:

That the report be received.

INTRODUCTION:

The purpose of this report is to provide Councillors with an update of various issues which are being dealt with by the Community Services Department.

PREVIOUS COUNCIL CONSIDERATION:

Provided as a monthly report – Council consideration at previous meetings.

OFFICER'S REPORT:

2021 - 2022 Programs and Initiatives

Program and Initiatives	2021 - 2022
Community Services	
Community Grants	30,000
Youth Services	8,000
Misc Donations & Events	7,500
School Prizes	1,000

Program and Initiatives	2021 - 2022
Community Event Funding	
Seniors Day	3,000
Australia Day Event	5,000
Swimcart	1,000
St Helens Athletic Carnival	2,500
Carols by Candlelight	1,600
Mountains to the Sea Trail Fest including wood chopping	15,000 - 5,000 for WC
Fingal Valley Coal Festival	2,000
Pyengana Endurance Ride	500
St Helens Game Fishing Comp.	2,000
Marketing Valley Tourism	2,500
Volunteer Week	2,500
Bay of Fires Art Prize	10,000
Bay of Fires Winter Arts Market	4,000
St Marys Memorial Service funding	500
St Marys Community Car & Bike Show	2,000
East Coast Masters Golf Tournament	2,500
Break O'Day Community Triathlon	2,000
Suicide Prevention	1,000
World Supermodel	1,000
Mental Health Week	500
International Disability Day event	1,000

Updates on current projects being managed by Community Services:

St Helens Mountain Bike Network

The recent and prolonged Spring rains have not caused any major issues with trail condition with all trails in the network open during the reporting period. The recent school holidays has reflected in high numbers across the network for this period.

The Bay of Fires Trail

The Bay of Fires Trail is fully open and from all accounts in reasonably good condition even though we are having a wet spring. Also on this trail visitor numbers over the recent school holidays were good and no doubt will increase in coming months and into the new year once boarders are open.

International Mountain Bike Association (IMBA) EPIC Status – Bay of Fires Trail

The tender to undertake the trail construction was awarded at the October Council meeting with construction planned once all approvals attained.

Development Assessment Public notification process is underway and closes on 8 November 2021.

Recreation Trail Strategy

The drop in sessions at Fingal, St Marys, Scamander and St Helens on Wednesday 20 and Thursday 21 October provided opportunity for residents and visitors to provide input into the development of the strategy. The on line survey was open until end of October enabling those who could not attend to provide their input. The information from the sessions and survey will be collated and presented in the Draft strategy which

The program listed below:

Milestone 1 - Inception meeting - completed

Milestone 2 - Desk top review commenced, Interviews completed and site visits to be completed – 30 July 2021 - **completed**

Milestone 3 - Workshops Completed and opportunities analysis summary presented — 30 September 2021 - completed

Milestone 4 – Economic assessment completed and social benefits summarised – 15 October 2021 – revised date Mid November 2021

Milestone 5 – Delivery of draft strategy – 30 November 2021.

The Story of the Bridges – Scamander

A meeting was held with the committee who had been formed to work on this project. The projects they are currently working in consultation with the community are:

- Development of eight (8) Interpretative panels seven (7) telling the stories of the bridges and one (1) telling the history of the area this project received grant funding; and
- Looking at the whole area on the southern side of the river since the removal of the bridge.

Council were promised funds in the 2018 elections to assist with community projects for this area. One being a new pontoon for the Scamander River, this has been completed by MAST and the balance funds to be put towards onshore projects. Council is currently sourcing the balance of those funds.

Community Events

Community Services staff have been working closely with event organisers to help them develop their COVID safety plans and hold successful events.

November

- 11 Remembrance Day
- 20-21 Artable Art Workshop Portland Hall
- 22 Virtuosi Chamber Concert Portland Hall

December

- 3 International Disability Day St Marys 36 Dalmayne Road
- 3 International Disability Day St Helens St Helens Foreshore
- 27-28 Blueberries Dance Party (below) Bendigo Bank Community Stadium

January

- 3-11 Scripture Union Beach Mission Portland Hall
- 26- Australia Day Awards Portland Hall
- 29 Break O'Day Council Woodchopping St Helens Foreshore

Hi Jenna,

This is a quick email to thank you and the Council for facilitating the staging of our national championships. As you know, due to Covid, we had to postpone last year and this year we had to cancel again.

Orienteering Tasmania is indebted to the Break O'Day Council and the whole St Helens community for the ongoing support that we have received for our events, going right back to our first international event there in 1988. The areas around St Helens, on both Parks and STT land, provide some of the best orienteering terrain in Australia and mainland orienteers love coming here for our events. Upon our cancellation, we received many emails expressing disappointment at not being able to come to St Helens to experience the great terrain and the high quality events that we conduct here in Tasmania, as well as the great hospitality of the St Helens community. We have two new competition areas close to the town that we prepared and had specially mapped for the cancelled championships. We hope to use these areas in the near future, as soon as we can we can arrange for another suitable national event to be held in Tasmania.

Just as we did last year, when the 2020 event was postponed, we conducted a low-key series of competitions around St Helens during the time when the cancelled championships would have been held. We hope that this provided some small boost to the community after losses incurred when many mainland orienteers would have cancelled accommodation etc. The alternative series went well and we had 200 participants all of whom would have stayed in St Helens for at least 6 nights. As an indication of how keen orienteers are to come to St Helens, we had 50-60 entrants from mainland states, not constrained by Covid, who had booked for the championships and who decided to still come to Tasmania for a holiday and for the replacement low-key events.

Please thank the Mayor and Council staff, especially the Works Department, and also Erica Mckinnell for her support in past years, for the support we have received over the past three years. It has been much appreciated.

We value our good relationship with Council and the community and I trust that this will continue into the future.

Many thanks, Warwick

Warwick Moore

Australian Orienteering Championships Director

Postal: 37 Acton Court, Acton Park TAS 7170
Email: warwick.moore@aoc2021.tasorienteering.asn.au

Mobile: 0487 999 904

www.aoc2021.tasorienteering.asn.au





Proposed Binalong Bay Swimcart trail

A conceptual design is currently being worked up in relation to trail alignment. This project is currently on hold whilst some issues are worked through with relevant Government agencies.

Bay of Fires Master Plan

The Steering Committee have been working on developing a Bay of Fires Master Plan Brief. The document is currently with PWS to ensure that it complies with their requirements under legislation.

Leaner Driver Mentor Program

The Program Coordinator has put a call out for more mentors as the program is attracting more learners which require more mentors. This month one learner successfully obtained his provisional license.

On Road Hours: 65.5
Learners in the car: 9
Learners on waiting list: 7
Mentors: 3

LEGISLATION / STRATEGIC PLAN & POLICIES:

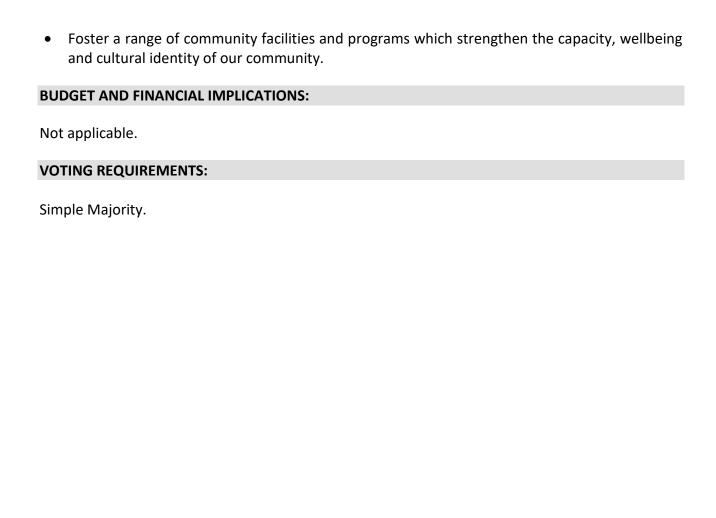
Strategic Plan 2017-2027

Goal

Community - To strengthen our sense of community and lifestyle through opportunities for people to connect and feel valued.

Strategy

 Build community capacity by creating opportunities for involvement or enjoyment that enable people to share their skills and knowledge.



11/21.15.2 Mannalargenna Day 2021

ACTION	DECISION
PROPONENT	Council Officer
OFFICER	Chris Hughes, Manager Community Services
FILE REFERENCE	005\017\004\
ASSOCIATED REPORTS AND	Nil
DOCUMENTS	

OFFICER'S RECOMMENDATION:

That Council provide the sum of \$2,500.00 towards the Mannalargenna event which is being held in December 2021.

INTRODUCTION:

Reconciliation Tasmania seeks to assist the many Tasmanians seeking truth and reconciliation in order to make our State more welcoming and informed for all.

PREVIOUS COUNCIL CONSIDERATION:

November 2020 Council meeting - a motion was passed that Council support this event for 2020 by providing the sum of \$2,500 towards the running costs of this event.

OFFICER'S REPORT:

We have been asked again by Reconciliation Tasmania to support this event by providing a financial contribution. The event is scheduled to be held on the 4 December, 2021.

Successful events were held in 2019 and 2020 to celebrate and honour the life journey of a "revered clan leader, formidable warrior and powerful spirit man" who belonged to the Tebrakunna Country.

This event celebrates the continued cultural connections to country in the North East Tasmania and to Mannalargenna. This event has been running for approximately six (6) years.

As this event seems to be happening on an annual basis, Council staff will include as part of the budget deliberations under community events and activities.

LEGISLATION & POLICIES:

Strategic Plan 2017-2027

Goal

To strengthen our sense of community and lifestyle through opportunities for people to connect and feel valued

Strategies

Build community capacity by creating opportunities for involvement or enjoyment that enable people to share their skills and knowledge

STRATEGIC PLAN & ANNUAL PLAN:

NA

BUDGET; FUNDING AND FINANCIAL IMPLICATIONS:

This item has not been budgeted for in the 2021-2022 budget document which Council has approved.

VOTING REQUIREMENTS:

Absolute Majority.

11/21.16.0 DEVELOPMENT SERVICES

11/21.16.1 Development Services Report

ACTION	INFORMATION
PROPONENT	Department
OFFICER	Development Services
FILE REFERENCE	031\013\003\
ASSOCIATED REPORTS AND	Nil
DOCUMENTS	

OFFICER'S RECOMMENDATION:

That the report be received.

INTRODUCTION:

The purpose of this report is to provide Councillors with an update of various issues which have been dealt with by the Development Services Department since the previous Council meeting.

PREVIOUS COUNCIL CONSIDERATION:

Provided as a monthly report – Council consideration at previous meetings.

OFFICER'S REPORT:

KEY DEPARTMENT STRATEGIC OR OPERATIONAL MATTERS:

- ✓ Development Services staff attended training with Department of Justice on further proposed legislation changes to plumbing requirements;
- ✓ New Town Planner (Mike Mead) commenced with Council;
- ✓ New Cadet Planner & Economic Development Officer (Anna Williams) commenced with Council;
- ✓ Local Provisions Schedule (State wide Planning Scheme) consultation sessions were held in various locations.

PLANNING REPORT

The following table provides data on the number of applications approved for the month including statistical information on the average days to approve and the type of approval that was issued under the Land Use Planning and Approvals Act 1993:

			_			_								EOFY 2020 /
	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	YTD	2021
NPR	4	6	5	3									18	
	_	_	_	_										
Permitted	5	4	2	1									12	
Discretionary	27	24	16	14									81	
Amendment	3	3	1	1									8	
Strata		1		1									2	
Final Plan	2		1										3	
Adhesion														
Petition to Amend Sealed Plan	2												2	
Tiun														
Exemption														
Total	42	20	25	20									126	207
applications	43	38	25	20		<u> </u>						1	126	307
Ave Days to												1	E	7
Approve Nett														
*	31.13	30.13	28.92	33.35									30.88	

^{*} Calculated as Monthly Combined Nett Days to Approve/Total Applications

The following table provides specific detail in relation to the planning approvals issued for the month:

				Day to	Days to
				Approve	Approve
DA NO.	LOCATION	DESCRIPTION	SECTION	Gross	Nett
233-2021	St Helens	Dwelling	S57	40	39
167-2021	Beaumaris	Shed With Amenities & Septic	S57	53	57
225-2010		Removal of approved garage, bed			
AMEND 2		4/office, bathroom and passage.			
	Discolate Day	Inclusion of storage area, mudroom	656 44545	11	4.4
254 2024	Binalong Bay	and detached bed 4 and facilities	S56 AMEND	11	11
251-2021	Fingal	Shed & Carport	S58	36	24
281-2021	Caamaandan	Shipping Container (for use as a non-	NDD	12	4.2
242 2024	Scamander	habitable outbuilding)	NPR	13	13
242-2021	Scamander	Front Fence & Plumbing Works	S57	43	42
273-2021	Gray	Farm Machinery Shed	NPR	18	18
237-2021	Fingal	2 Lot Subdivision	S57	41	40
258-2021	St Marys	Shed	S57	40	40
222-2021	St Helens	Shed & Signage	S57	71	37
260-2021	St Helens	Storage Shed & Glasshouse	S57	36	36
245-2021	St Helens	Replacement of Jetties	NPR	9	8
248-2021			Amendment		
	Binalong Bay	Amendment to Strata Plan	to Strata	39	39
192-2021	Scamander	Single Dwelling	S57	73	36
228-2021	Beaumaris	Shed	S57	78	29
240-2021	St Helens	Lighting Upgrade	S57	57	57
257-2021	St Helens	Dwelling & Shed	S57	37	36
082-2021	Binalong Bay	Dwelling, Shed & Pool	S57	189	42
236-2021		Frontage Fencing & Additional			
	Falmouth	Crossover	S57	43	42
247-2021	Goulds Country	Emergency Services Radio Tower	S57	42	41

TOTAL: 20

BUILDING PROJECTS REPORT

Projects Completed in the 2021/2022 financial year

Description	Location	Updates
Community Services Storage Shed	St Helens Works Depot	Completed August 2021
Lions Park Renovations	Lions Park	Completed November 2021

Projects ongoing – Capital Works Program (Includes carried over projects previous financial years)

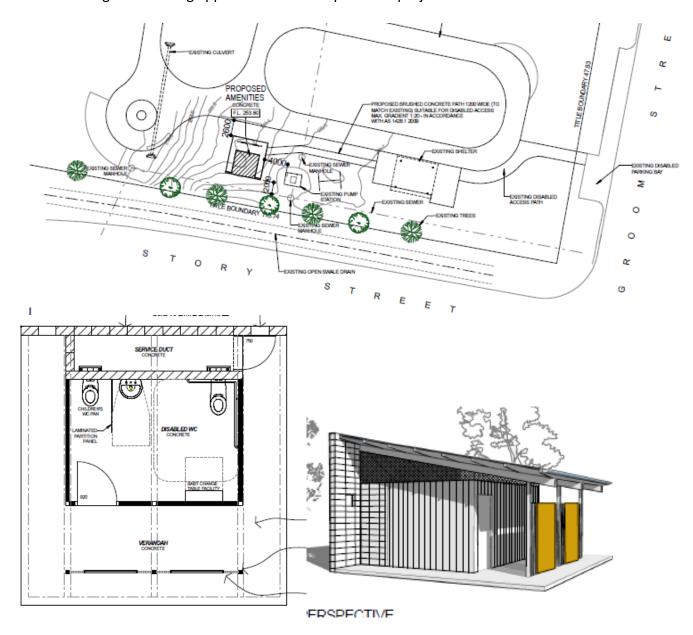
Description	Location	Updates
Marine Rescue Additions	St Helens	Works commenced and scheduled for
	Foreshore	Completion end December 2021.
Re-Roof and Weatherproofing of	St Helens Sports	Works Commenced.
athletics building	Complex	
New Shade Structure	Scamander	Due to be completed prior to end
	Reserve	October 2021.
		Completion delayed due to
		availability of materials.
New Amenities building	Wrinklers	Works commenced;
	lagoon carpark	Aiming for completion prior to end of
		calendar year.
Relocation of Community	St Helens Sports	Development Application approved;
Garden Site Office &	Complex –	Container relocated;
Infrastructure	Community	 Garden storage sheds & shelters
	Garden Site	under construction.

Approved Capital Works Program – Current Financial Year - not yet started

Description	Location	Updates
Building upgrades	St Marys Railway	Works scoping and scheduling of works to
	Station	be confirmed.
Old Tasmanian Hotel Site	20 Talbot Street,	New project - Approved in 2021/2022
 New Storage Shed 	Fingal	Capital Works Program
New Solar Panels &	St Marys	New project - Approved in 2021/2022
Heating Improvements	Community Hall	Capital Works Program
		 Scoping and works and quotations
		currently being sourced.
New Accessible/Family	St Marys	New project - Approved in 2021/2022
Toileting Facility	Community Space	Capital Works Program
Building Improvements	St Helens Council	New project - Approved in 2021/2022
	Chambers	Capital Works Program
St Marys Waste Transfer	St Marys Waste	New project - Approved in 2021/2022
Station Additions	Transfer Station	Capital Works Program
New Lighting Towers	St Helens Sports	Planning Application Submitted;
	Complex –	Works scheduled to commence
	Football Oval	November 2021

St Marys Community Space Amenities Building:

- Designed in accordance with intital community feedback;
- Initital feedback obtained through Councillor Drummond and community group assoicated with development of community space to date;
- Consultation has resulted in minor tweaks to design;
- Similar design themes as Wrinklers Toilet Block (Scamander);
- · Planning and Building approvals are not required for project



The below table provides a summary of the building approval issued for the month including comparisons to the previous financial year.

No.	BA No.	Town	Development	Value
1	2021 / 00084 - Stage 1	Beaumaris	New Shed – Stage 1	\$22,000.00
2	2021 / 00117	Akaroa	New Dwelling incorporating Decks & New Shed with Amenities	\$284,000.00
			Change of Classification (Farm Storage Building	
3	2020 / 00338	St Helens	to Visitor Accommodation) & Addition (Patio)	\$97,000.00
4	2021 / 00226	St Marys	New Shed	\$23,000.00
5	2021 / 00104	Fingal	New Farm Shed	\$84,000.00
6	2020 / 00166	Ansons Bay	New Dwelling	\$90,000.00
7	2021 / 00212	Four Mile Creek	Demolition (Existing Building) & New Shed	\$22,000.00
8	2021 / 00151 - Unit 1	St Helens	New Dwelling	\$243,000.00
9	2021 / 00151 - Unit 2	St Helens	New Dwelling	\$243,000.00
10	2021 / 00151 - Unit 3	St Helens	New Dwelling	\$243,000.00
11	2021 / 00151 - Unit 4	St Helens	New Dwelling	\$243,000.00
12	2021 / 00123 - STAGE 1	Beaumaris	New Garage – Stage 1	\$31,000.00
13	2020 / 00140	St Helens	New Storage Shed/Garage	\$45,000.00
14	2021 / 00207	Akaroa	Alteration to Dwelling (Increase Height)	\$10,000.00
15	2021 / 00163	St Marys	New Carport	\$16,800.00
16	2021 / 00233	St Helens	New Two Storey Dwelling incorporating Garage, Decks & Solar Panels	\$657,000.00
17	2021 / 00017	St Helens	New Dwelling, Garage & Shed	\$481,000.00
18	2021 / 00155	St Helens	New Dwelling & Storage Shed	\$520,000.00
19	2021 / 00145	St Helens	New (x 2) Sheds	\$67,000.00
20	2021 / 00029 - STAGE 1	Douglas River	New Shed & Carport – Stage 1	\$19,000.00
21	2021 / 00067	Akaroa	New Shed with Amenities	\$20,000.00
22	2018 / 00262 - Re-	Four Mile		
22	Assessment	Creek	New Dwelling (Re-Assessment)	\$161,000.00
23	2020 / 00178	Seymour	New Telecommunications	\$300,000.00
24	2021 / 00305	Scamander	Plumbing - New Shower & Basin	\$2,000.00

ESTIMATED VALUE OF BUILDING APPROVALS FINANCIAL YEAR	2020/2021	2021/2022
TO DATE	\$3,178,545.00	\$11,525,720

ESTIMATED VALUE OF BUILDING APPROVALS	MONTH	2020	2021
FOR THE MONTH	October	\$1,032,000.00	\$3,923,800.00

NUMBER BUILDING APPROVALS FOR FINANCIAL	MONTH	2020/2021	2021/2022
YEAR TO DATE	October	45	71

ENVIRONMENTAL REPORT

The NRM Facilitator was on leave at the time of the preparation of the agenda therefore there are no further updates since the October Council Meeting.

PUBLIC HEALTH REPORT

Immunisations

The *Public Health Act 1997* requires that Councils offer immunisations against a number of diseases. The following table provides details of the rate of immunisations provided by Council through its school immunisation program.

MONTH	2021/2022		2020/2021	
	Persons Vaccinations		Persons	Vaccinations
July - December	43	45	50	58
January - June			90	90
TOTAL	43	45	140	148

Sharps Container Exchange Program as at 6 October 2021

Current Year	Previous Year
YTD 2021/2022	YTD 2020/2021
13	26

STRATEGIC PLAN & ANNUAL PLAN:

Strategic Plan 2017-2027

Goal

Environment – To balance our use of the natural environment to ensure that it is available for future generations to enjoy as we do.

Strategy

- Ensure the necessary regulations and information is in place to enable appropriate use and address inappropriate actions.
- Undertake and support activities which restore, protect and access the natural environment which enables us to care for, celebrate and enjoy it.

LEGISLATION & POLICIES:

Not applicable.

BUDGET; FUNDING AND FINANCIAL IMPLICATIONS:

Not applicable.

VOTING REQUIREMENTS:

Simple Majority.

11/21.17.0 GOVERNANCE

11/21.17.1 General Manager's Report

ACTION	INFORMATION
PROPONENT	Council Officer
OFFICER	John Brown, General Manager
FILE REFERENCE	002\012\001\
ASSOCIATED REPORTS AND	Nil
DOCUMENTS	

OFFICER'S RECOMMENDATION:

That the General Manager's report be received.

INTRODUCTION:

The purpose of this report is to provide Councillors with an update of various issues which are being dealt with by the General Manager and with other Council Officers where required.

PREVIOUS COUNCIL CONSIDERATION:

Provided as a monthly report – Council consideration at previous meetings.

OFFICER'S REPORT:

Meeting and Events attended:

20.10.2021	St Helens	 Community Consultation – Recreational Trails Strategy and the Local
		Provisions Schedule (LPS)
21.10.2021	Fingal	 Community Consultation – Recreational Trails Strategy and the Local
		Provisions Schedule (LPS)
21.10.2021	St Marys	 Community Consultation – Recreational Trails Strategy and the Local
		Provisions Schedule (LPS)
22.10.2021	St Marys	- Tasmanian Minerals Emergency Response Competition, attended the
		Welcome BBQ as Cement Australia were effectively the host organisation for
		the competition
27.10.2021	St Helens	Northern Region Council Climate Change Action Visit
28.10.2021	Orford	 Local Government Professionals Annual Conference
02.11.2021	Launceston	- Northern Tasmania Development Corporation (NTDC) - Annual General
		Meeting (AGM)
03.11.2021	St Marys	- Council Workshop
04.11.2021	Devonport	 Local Government Association of Tasmania (LGAT) – Special General Meeting
		with a focus on Local Government reform
05.11.2021	Launceston	- Northern Tasmania Waste Management Group (NTWMG), meeting of
		member Councils which considered the 2020-2021 Annual Report; regional
		waste management audits; and legal entity options under the new State
		structure;
05.11.2021	Launceston	Northern General Managers Regional Meeting

Meetings & Events Not Yet Attended:

10.11.2021	Launceston	 TasWater – Owner Representatives Group General Meeting
12.11.2021	St Helens	 Meeting with Minister Jaensch, meeting with the Mayor which focussed on a range of matters including Local Government reform; Strata Titles Act and subdivision; LUPA and No Permit required private certification proposal; and condition of State Road infrastructure.
15.11.2021	St Helens	 Council Meeting
15.11.2021	St Helens	 Bendigo Bank – Annual General Meeting (AGM)

General – The General Manager held regular meetings with Departmental Managers and individual staff when required addressing operational issues and project development. Meetings with community members included Andrew McArthur, Hans-Georg Zorn,

Brief Updates:

Local Government Reform

The Local Government Association of Tasmania (LGAT) Special General meeting on 4 November 2021 received a presentation from the Minister for Local Government in relation to the future of Local Government in Tasmania which outlined the review process we will be participating in. The following is a reproduction of the information which was circulated at the forum.

Overview

The objective of the review, as identified by LG T and endorsed by PESRAC, will be to 'create a more robust and capable system of local government' to meet the current and emerging needs of Tasmanian communities and support Tasmania's recovery from the COVID pandemic.

On this basis, the review should focus on the roles and functions of local government, not the performance of individual councils.

The scope of the review will include the full range of council roles and functions, including:

- statutory functions (eg land use planning);
- service delivery (eg waste management, road maintenance);
- governance and administration (eg asset management); and
- community/place-based roles (eg strategic planning, advocacy).

The review will aim to assess the performance of these roles across the sector, in terms of effectiveness, sustainability and value to ratepayers and Tasmania as a whole and determine the best ways for them to be performed in the future.

It will also identify existing roles and functions that may be redundant or unsuited to local government, as well as new and emerging roles and how they should best be configured.

The review will build on the work of previous reports and information from other processes such as the consultation undertaken as part of the Local Government Act Review.

Governance

It is proposed that a Local Government Board (the Board) be specially appointed to lead the process. Under the Local Government Act 1993, the Board has the statutory role of reviewing councils and recommending reforms across a broad scope of issues. It also has the relevant powers and capabilities necessary to implement outcomes of the Review.

The Local Government Board comprises up to six members:

- the Chairperson;
- one person nominated by LGAT;
- one person nominated by the Local Government Professionals Australia;
- the Director of Local Government or their nominee; and
- up to two additional people appointed by the Minister for the purposes of the review.

Terms of reference will be developed to guide the Board through the various stages of the review.

The Board will supported by a Secretariat provided by the Local Government Division and will direct the work of relevant experts, project staff an consultants.

Process

The review will be undertaken in three, six-month stages.

Stage 1 - Community engagement and fact-finding (January to June 2022)

The first stage will focus on community level consultation with local government, local communities, users of local government services and other stakeholders. Everyone will have the opportunity to describe the roles and services they expect councils to perform to meet current and future needs, opportunities and challenges.

Linked to this will be research and consultation to understand how Tasmanians identify with and value the places they live in, and how they value the place-based roles that councils play.

Background information will also be collected on how councils deliver their services, including on financial and organisational capacity.

Stage 2 - Analysing options (July to December 2022)

In the second stage, the Board will use the feedback received to identify specific needs and opportunities for reform and develop and evaluate a range of detailed options for further consideration.

To do this, the Board may engage relevant experts to model the effects of adopting different \cdot reform options, and combinations of reforms, before developing specific recommendations.

Stage 3 - Recommending solutions (January to June 2023)

In the final stage, the Board will refine options to deliver final recommendations for Government.

It will do this by considering community and other feedback on the feasible reform options as well as the other evidence collected through the review. It will evaluate whether the options deliver sound and sustained improvements that benefit the community.

Final recommendations will be delivered, supported by practical transition plans, and provided to the Minister by June 2023.

Next steps

In preparation for the review to commence in January 2022, the Government will work with the Local Government Association of Tasmania and relevant experts to:

- develop detailed Terms of Reference for the review;
- identify and appoint the Local Government Board in accordance with the Act; and
- develop an engagement and communications plan to ensure that key stakeholders and the community are kept informed about, and participate in, the review.

Scamander River Foreshore

Following the removal of the Old Scamander bridge Council and the community can focus on what the future of this area can look like. At the time of a public meeting in Scamander in 2017 a commitment was made that the Tasmanian Government would fund a couple of projects to address community concerns; one was the installation of pedestrian safety barriers on the new Scamander bridge and these were installed earlier this year prior to the old bridge removal. The second commitment related to providing \$250,000 towards upgrading the foreshore area after the bridge removal and the installation of a boating pontoon. The boating pontoon was installed in September 2020 at a cost of approximately \$118,000 by Marine and Safety Tasmania.

This commitment in relation to the \$250,000 is evidenced by a Paper released during the 2018 Tasmanian Election by the Tasmanian Liberals *Taking Recreational Fishing and Boating to the next level* which states:

"We will work with MAST to provide floating pontoons and boating facilities following the removal of the derelict Scamander Bridge and provide \$250,000 to MAST and the Break O'Day Council to fund on-shore and in-water improvements."

Now that the Bridge has been removed and the in-water improvements (floating pontoon) are installed, we are in a position to progress with the on-shore improvements. Council officers are seeking advice as to when the balance of the funds (\$132,000) would be available for the on-shore improvements. Council officers have commenced working with the local community in relation to how this potentially very attractive area might feature in future use within the community. The first project will be the installation of information telling the story of the seven (7) bridges which have existed at this site.

Deterioration of State Road Infrastructure

For several months now, Councillors, Council officers and the community have been increasingly raising concerns in relation to the State Road infrastructure which over the last couple of years is increasingly falling apart at the seams. This is not an issue restricted to the Break O'Day area but is readily apparent in other areas of the State through which the General Manager has travelled.

Disappointingly many of the failures are occurring in new works which have been completed in recent years which calls into question the quality of the management and delivery of these projects.

The Mayor and General Manager has raised these concerns with not only the Department of State Growth but a number of our local Members of Parliament, John Tucker, Guy Barnett and Mark Shelton. We do know that John Tucker MP has taken this matter up directly with the Minister for Infrastructure, Michael Fergusson and highlighted the following problems areas:

- St Marys Pass, particularly the top section with an increasingly large crater in the centre of the road (apparently this is going to be fixed during November to February, Council officers continually question the Department of State Growth about timing of works during our busiest time....)
- Tasman Highway just south of Upper Scamander Road, which is a patchwork of failures and failed attempts to repair for several years. Why the Department of State Growth couldn't have had this properly reconstructed when the adjacent Upper Scamander Road intersection was recently upgraded is a question continually raised by members of the public with the Council.
- St Marys Main Street at the eastern end, the slalom course drivers take to dodge the potholes which have been there for many months and have now just been fixed thankfully.
- Esk Main Road, which has a long list.

Whilst we are sympathetic to the situation which the Department finds itself confronting, it does beg the question about whether we are now facing the consequences of decisions made many years ago relating to delivery and management of maintenance activities.

Communications Report – NOVEMBER 2021

TOPIC	ACTIVITY	PROGRESS
GENERAL COMMS	BODC Newsletter	Came out on the 4 November and featured articles on: Biota in the bush Festival Wellbeing Drop-in session wrap –up Weed of the month Works updates and more
	Annual Report	We have now received the Audited Financials. The Annual Report is almost complete.
	St Helens MTB Data collection	This survey remains open.
	Federal Election Submission	Final Draft with the General Manager.
	Mayors Opinion Piece	Developed in collaboration with the Mayor an Op-Ed on Local Government Reform and the relationship of Local Government with the community.
	5 Minutes with the Mayor Valley Voice	Valley Voice asked for an article on Remembrance Day which has been submitted.

TOPIC	ACTIVITY	PROGRESS
GENERAL COMMS Cont	Council Bulletin	Introduced a Council Bulletin that comes out with in 24 hours of the Council Meeting. The bulletin is an abbreviated version of Council decisions and aims to keep staff informed of Council decisions and activities.
COMMUNITY ENGAGMENT	LPS/Rec Trails	Worked with DS and the Trails Project Manager to deliver four community drop-in sessions on the 20 and 21 November. This also involved the development of a comprehensive web page for the Local Provisions Schedule (LPS) and numerous FAQs. We also heavily promoted the sessions through Star FM, Coastal Column, Valley Voice, Social Media and our email databases.
GRANTS	Digital Notice Board and PA System for the Flagstaff Trailhead	Awaiting on final quote from Aria Media for a screen and PA System.
	Destination Action Plan Sculpture Walk Project	Working with DAP group to develop an EOI for the sculpture trail. A spreadsheet of proposed locations for sculptures has been developed. We received preliminary information from the Planning Department on any requirements we may need for the approval process.
AWARDS	Community Achievement Awards – St Helens MTB	Council is a finalist in the Community Achievement Awards for Business Innovation. The award finalists will be announced 13 October.
SOCIAL MEDIA	Water Conservation	Developed a Water Conservation Campaign to be rolled out over December/January and February.
EMAIL DATABASES	Continuing to develop	Continuing to collect email addresses for the newsletter and township databases. The Drop-in sessions provided a great opportunity to do this.

Actions Approved under Delegation:

Nil.

General Manager's Signature Used Under Delegation for Development Services:

Date	Document	Address	PID or DA
01.10.2021	337 Certificate	11-21 Scamander Avenue, Scamander (CT180671-1)	7097765
01.10.2021	337 Certificate	6 Perseus Street, St Helens	7632043
04.10.2021	337 Certificate	280 Lohreys Road, St Marys	7177386
05.10.2021	337 Certificate	10/6 Wattle Drive, Scamander	2633856
05.10.2021	337 Certificate	11 Franks Street, (63971/7, 63971/8, 63971/9) St Marys	6402350
05.10.2021	337 Certificate	8-10 Richard Court, Akaroa	7220970

Date	Document	Address	PID or DA
12.10.2021	337 Certificate	12-14 Idas Court, St Helens	6810899
13.10.2021	337 Certificate	43 Falmouth Street, St Helens	1480939
14.10.2021	337 Certificate	19 Telemon Street, St Helens	6782226
15.10.2021	337 Certificate	2 Banksia Drive, Ansons Bay	6810442
15.10.2021	337 Certificate	51 Lawry Heights, St Helens	2503517
18.10.2021	337 Certificate	11-21 Scamander Avenue, Scamander (CT180671-4)	7097765
18.10.2021	337 Certificate	187 Tasman Highway, Beaumaris	6791261
18.10.2021	337 Certificate	61 Talbot Street, Fingal	3524977
19.10.2021	337 Certificate	13 Palm Court, St Helens	2597154
19.10.2021	337 Certificate	2 Grant Street, Fingal	3212420
22.10.2021	337 Certificate	11 Parnella Drive, Stieglitz	7154926
25.10.2021	337 Certificate	82 Acacia Drive, Ansons Bay	7288166
25.10.2021	337 Certificate	81 High Street, Mathinna	6415418
27.10.2021	337 Certificate	2 Story Street, St Marys	2866027
27.10.2021	337 Certificate	Irish Town Road, St Marys	7569224
27.10.2021	337 Certificate	34 Cleland Drive, St Helens	1454020
27.10.2021	337 Certificate	6 Susan Court, St Helens	2282718
28.10.2021	337 Certificate	11 West Street, St Helens	1921944
28.10.2021	337 Certificate	103 Scamander Avenue, Scamander	6784184
28.10.2021	337 Certificate	203 Scamander Avenue, Scamander	6406095
29.10.2021	337 Certificate	22 Wigram Street, Scamander	3238698
29.10.2021	337 Certificate	43 Parnella Drive, Stieglitz	7390910
29.10.2021	337 Certificate	40 Forest Lodge Road (220038-1), Pyengana	7559675
29.10.2021	337 Certificate	59-61 Tully Street, St Helens	1897526
29.10.2021	337 Certificate	14-20 Poseidon Street, St Helens	1506978

Tenders and Contracts Awarded:

Nil.

LEGISLATION / STRATEGIC PLAN & POLICIES:

Strategic Plan 2017-2027

Goal

Services - To have access to quality services that are responsive to the changing needs of the community and lead to improved health, education and employment outcomes.

Strategy

- Work collaboratively to ensure services and service providers are coordinated and meeting the actual and changing needs of the community.
- Ensure Council services support the betterment of the community while balancing statutory requirements with community and customer needs.

BUDGET AND FINANCIAL IMPLICATIONS:							
Not applicable.							
VOTING REQUIREMENTS:							
Simple Majority.							

11/21.17.2 Northern Tasmania Development Corporation Ltd (NTDC) – Receipt of Quarterly Report

ACTION	DECISION
PROPONENT	Council Officer
OFFICER	John Brown, General Manager
FILE REFERENCE	039\011\003\
ASSOCIATED REPORTS AND	Quarterly Report of the Northern Tasmania Development
DOCUMENTS	Corporation Ltd (NTDC)

OFFICER'S RECOMMENDATION:

That Council receive the quarterly report of the Northern Tasmania Development Corporation (NTDC).

INTRODUCTION:

The Northern Tasmania Development Corporation (NTDC) has been formed as an enterprise under the Local Government Act. Accordingly, NTDC provides quarterly reports to its shareholders including Break O'Day Council.

PREVIOUS COUNCIL CONSIDERATION:

Reports from NTDC are provided to, and considered by Council, quarterly.

OFFICER'S REPORT:

The Northern Tasmania Development Corporation (NTDC) has been formed as an enterprise under the Local Government Act.

Section 21 (5) of the Local Government Act requires Council's General Manager to report to Council at least every three (3) months on the performance of any activities of such an enterprise.

Accordingly, NTDC provides quarterly reports to its shareholders including Break O'Day Council in a format to comply with this requirement.

STRATEGIC PLAN & ANNUAL PLAN:

Strategic Plan 2017 - 2027

Goal

Economy - To foster innovation and develop vibrant and growing local economies which offer opportunities for employment and development of businesses across a range of industry sectors.

Strategy

- Create a positive brand which draws on the attractiveness of the area and lifestyle to entice people and businesses' to live and work in BOD.
- Support and encourage innovation and growth in the economy through local leadership; infrastructure provision; support services and customer focussed service delivery.

LEGISLATION & POLICIES:

Section 21 Enterprise Powers - Local Government Act 1993.

- 21. Enterprise powers
- (5) The general manager is to report to the council
 - (a) at least once every three (3) months in respect of the performance of any activities carried out pursuant to subsection (1) and any strategic issues related to those activities; and

 (b) any adverse developments that significantly affect or are likely to significantly affect the
 - (b) any adverse developments that significantly affect or are likely to significantly affect the financial viability, the operating viability or any other aspect of any of those activities.

Nil.

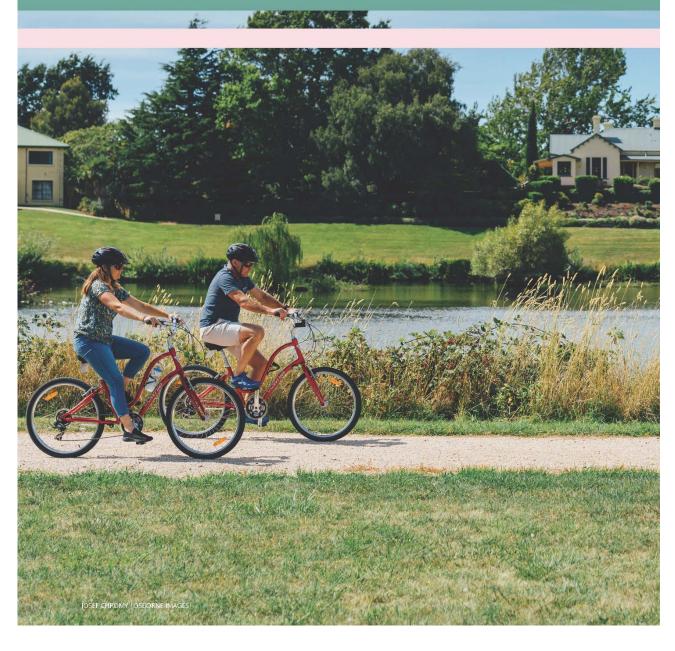
VOTING REQUIREMENTS:

Simple Majority.

QUARTERLY PROGRESS REPORT

NORTHERN TASMANIA DEVELOPMENT CORPORATION JUL SEPT 2021





FROM THE CEO

MARK BAKER



In preparation for these quarterly updates, we go back through calendar invites, board reports and significant correspondence to reflect on the last three months' work.

Unearthing the highlights, what struck me this quarter, as much as the work achieved, was the significant change in seasons.

In the bleak midwinter, NTDC co-hosted a Community and Business Group Forum for the Launceston City Deal.

A photo taken at 6.48am on July 30 shows the Launceston Town Hall lit up in purple, the sky still dark as we got ready to host Northern Tasmanian leaders and provide an update on the City Deal projects.

Less than six weeks later, we gathered with most of our Members Mayors to support the bid for the region to become a UNESCO City of Gastronomy. Rather than gloves and coats, this time it was sunglasses and sunshine on the banks of the Tamar Estuary.

Both events were linked by the belief that regions that work together do better. That if we collaborate and share knowledge, we all benefit.

We are lucky to live in Northern Tasmania where we have genuine seasons. But we are more lucky to live where we have genuine collaboration. Reflecting on the last quarter you appreciate how three months go by in a flash and we find ourselves in the third last month of the year.

Individuals and organisations often overestimate what they can do in a few weeks but underestimate what can be done in a few months.

Three months seems to be the sweet spot for planning and delivering: a triangle is, after all, the strongest shape.

So NTDC will be focussed on finishing the final quarter of the year strongly by unlocking the power of three: three goals, three months and three people.

- Three months provides enough time to deliver actual progress.
- Three goals provides a focus without being too narrow.
- Three people shares the work and makes a commitment to delivering it.

We want to focus on finalising and socialising the Regional Priority Projects list.

Formulating the project and consultant's plans for key strategic reviews like the Sports Facility Plan, Greater Launceston Plan review and Regional Land Use Scheme demand and supply study.

And presenting our Members with an ongoing strategic and implementation plan for regional economic development.

In this report you will find updates on the Regional Visioning Workshop, Economy id presentations, population support work and those aforementioned projects and strategies.



REGIONAL VISIONING WORKSHOP



SEE APPENDIX A FOR REPORT DOCUMENTS

NTDC facilitated a regional visioning workshop for its Member Councils on July 28, 2021.

At the event, Member Councils received the following presentations:

- The power of a compelling vision presented by NTDC Chairperson Anthony Mitchell
- Economy id data insights regarding key trends impacting Northern Tasmania
- The future of digital transformation, detailing how this rapid transformation has been brought about by recovery advancements through COVID-19
- The importance of strengthening and developing your brand provided by Brand Tasmania CEO Todd Babiak
- International and national case studies presenting comparisons relating to similar organisations value, mission and vision statements
- Key focus areas within the Regional Economic Development Strategy.

Following the presentations, Chairperson Anthony Mitchell facilitated a brainstorming session with the Member Councils in order to identify key themes.

This resulted in identifying the following five key themes: natural beauty, targeted innovation, skills and education, aspirational and prosperity.

The successful workshop showed immense enthusiasm amongst the local government leaders to utilise the very unique assets of the region and create an outstanding future that would benefit its residents.

NTDC is currently working on further development of an overarching regional vision statement.





WHAT: Launceston's bid to become a City of Gastronomy in the UNESCO Creative Cities

WHO: City of Gastronomy steering committee, Northern Tasmanian mayors and project participants

WHERE: Silo Hotel, Launceston

WHEN: Tuesday, September 7, at 1.30pm

Launceston's bid to become a City of Gastronomy in the UNESCO Creative Cities

Network has been entered - the only Australian city going into the 2021 submissions.

Gastronomy is a word that, for some, is loaded with luxury food associations, but the actual definition is much simpler and more inclusive. Gastronomy is about the way people and culture connect with food. Our food system encompasses everything from soil to stomach, paddock to plate or ground to glass, and as everyone eats, we are all part of it, whether we realise it or not.

This designation is about putting food and creativity at the heart of our region. It also brings an opportunity to work with a global network to increase sustainability, using the UN 2030 Sustainable Development Goals as a framework.

While socialising and preparing the bid, the steering group realised that the most critical part of the initiative was the suite of projects that underpin it. So a new organisation, Food Innovation Tasmania, was created to provide the umbrella for Launceston Gastronomy, the Creative Cities bid, and support and facilitate the projects delivered under it. The project has been awarded \$150,000 through a Food Innovation Australia Ltd food grant to match the \$50,000 committed by seven Northern Tasmanian councils and the in-kind and cash support from industry.

Left to Right: Meander Valley Mayor Wayne Johnston, West Tamar Mayor Christina Holmdahl, Dorset Mayor Greg Howard, Northern Midlands Mayor Mary Knowles OAM, City of Launceston Mayor Albert van Zetten, George Town Mayor Greg Kieser, Creative Cities Steering Group Chairperson Andrew Pitt | Photo: Courtesy of The Examiner



QUARTERLY PROGRESS REPORT

JUL TO SEPT 2021

COMMUNITY BUSINESS AND ADVISORY FORUM

NTDC co-hosted the first Launceston City Deal Community and Business Group Forum on July 30, 2021.

About 50 community and business leaders from Northern Tasmania braved the early morning chill to hear about the progress and achievements of the Deal so far, and plans and possibilities for its extension. Updates were provided on the University of Tasmania's Northern Transformation project, City Heart and Tamar River health improvements. Questions were put to the City Deal representatives by attendees. Due to time constraints, not all questions were answered on the day but can be found here. While it is called the Launceston City Deal, there is obviously recognition of the symbiotic relationship between the city and the region: that is, what's good for the region is good for the city and vice versa.

The Community and Business Advisory Group is chaired by NTDC's CEO and provides advice to the City Deal Executive Board.

As the City Deal progresses and more consideration is given to how the city and region can engage with the extension, the City Deal Executive Board is open to feedback, which the Community and Business Advisory Group is happy to feed into the process.





LUNCH AND LEARN VIRTUAL WORKSHOP

NTDC facilitated a Lunch & Learn Virtual Workshop on the latest economic data for the region.

Presented by Economy id's Keenan Jackson, the workshop looked into the key trends impacting Northern Tasmania's economy now and into the future.

Click here to view the presentation - Lunch & Learn Virtual Workshop - Sept 15

Click here to watch the recorded workshop.



QUARTERLY PROGRESS REPORT

JUL TO SEPT 2021

POPULATION UPDATE

COMMUNITY WALK

NTDC Population Program Manager Edward Obi was approached by the Tamar Peace Festival to coordinate a community welcome walk in August. He worked with Tamar Sunrise Rotary Club, which includes City of Launceston Deputy Mayor Danny Gibson, to arrange a walk from Royal Park, along the Seaport Boardwalk and end at Riverbend Park with a community BBQ on Sunday August 1, 2021.





CULTURAL AWARENESS WORKSHOP

NTDC Population Program Manager, Edward Obi delivered a cultural awareness workshop at the Tas Leaders Program. He focused on practical tools leaders could use in bridging cultural divides at the workplace and in society.





UTAS PRESENTATION

As part of NTDC's Let's Get Working program, Edward had the great pleasure of speaking to UTAS Master of Professional Accounting students in Launceston about cross-cultural communication and job hunting. This was part the UTAS' effort to get the students job ready. Edward's session with them covered networking, corporate culture norms and practical job search tips that yield best results.





POPULATION UPDATE

RECENT CASE STUDIES



Olufemi Kolawole

Selected questions from his case study

Where do you work and what do you do?

I work as a rostering officer with Possability - a not for profit organisation. I also work as a local engagement officer at the Australian Bureau of Statistics.

Please describe the reasons and process you went through in choosing to move to Northern Tasmania

As a newly married couple in 2017, my wife and I decided to explore and travel the world, so we started making research as to where to go. We have some of our family members in Canada, but due to the extremely cold weather and my wife's health status, we ruled out that option. In 2019, we were nominated by the by the Tasmanian Government to apply for a Regional Sponsored Skilled visa. This marked the beginning of our sojourn in the Island of Tasmania. With several research and consultations, we decided to move to Launceston, Tasmania in July 2019, and that's where we've lived since we arrived in Australia.

How are you dealing with the life you left behind?

It is often said, that there is no place like home, but we feel totally at home. The warm and friendly people we met here make us feel at home. Some volunteered to show us around the city, took us on house inspection and even when we need to buy our first car. They made themselves readily available to us as if we've known them for years. We also have access to our local food and groceries at the Wholesome Supermarket at Mowbray. Everything we need is just around us, so we feel like home. The Nigerian Community in Northern Tasmania is very large, and we get together from time to time to enjoy wholesome activities- playing soccer, partying etc.

What would your advice be to anyone thinking of moving to Northern Tasmania?

Why wait? There is no better time to move than now. I am a follower of a group on Facebook, called, "That's it! I'm moving to Tassie. It is very exciting to see people share photos of beautiful places around our community, and how much they love and enjoy living in Northern Tasmania. Since COVID hit, many people have also considered moving to Northern Tasmania. Government's response and management of this pandemic is very commendable, and we have been very lucky not to have been locked down like many other Mainland states. This is another reason why we are experiencing such increase. I hope we will all keep doing the right thing as we've always done by making sure we check in wherever we visit, keep our distance, and follow all other protocols put in place by the Public Health.

Click here to view Olumfemi's detailed case study.

POPULATION UPDATE

RECENT CASE STUDIES



Dravid Rao

Selected questions from his case study

Where do you work and what do you do?

I work for the George Town Council as a Community Officer for Sport, Recreation, Events, Health and Wellbeing.

Please describe the reasons and process you went through in choosing to move to Northern Tasmania ${\sf Northern}$

The main reason in choosing to move to Northern Tasmania is purely due a career growth opportunity. Having completed a masters degree in business (Sport management) from Deakin University in Melbourne, I was working for the State Sport Centres Trust in Victoria when I made the decision to move into the local government sector. I had two council opportunities (One in Victoria and the other here in Northern Tasmania). My urge to explore, grow and more importantly develop a community helped me choose Tasmania. I have always been very passionate about working for the betterment of a community, and want to achieve the same here.

How are you dealing with the life you left behind?

I've always missed my family. It's not easy but it's something you do when you decide to grow professionally. There will always be sacrifices in life. It only makes you stronger. I would be lying if I said I don't miss my friends, but I'm lucky to have made a few good friends here already.

How would you describe living here?

A bit quiet. I've noticed rapid developments in the region. It's very different. You see so much growth around but very little chaos. Very relaxing and peaceful is Northern Tasmania.

What is your favourite thing or place to do or visit in Northern Tasmania?

I've not started exploring Tasmania yet, so I don't really have an answer to that but it's hard not fall in love with the landscape. So much beauty around. PS: Cricket will always be one of my favourite things to do wherever I go so you can't take that away, haha!

Any other comments, information or suggestions?

Absolutely love the work NTDC do for the growth of the Northern Tasmanian region.

Click here to view Dravid's detailed case study.

NORTHERN TASMANIA REGIONAL LAND USE STRATEGY (NTRLUS) NTDC has continued to foster a cooperative approach between regional planners across Northern Tasmania Councils by facilitating the activities of the Regional Planning Group (RPG). After successfully achieving an amendment (June 2021) to the Northern Tasmania Regional Land Use Strategy (NTRLUS), the group has been focused this quarter on:

- Monitoring TPC decisions and RLUS amendment outcomes
- Providing support in the ongoing roll out of the Tasmanian Planning Scheme (TPS) in the preparation of Local Provisions Schedules (LPS) for each municipality
- Monitoring the State and regional planning landscape, and develop collaborative approaches
- Monitor planning legislation, including recent amendments (from 14th July) to the Land Use Planning and Approvals Act 1993 (LUPA Act) and recent State budget announcements
- Identifying projects and opportunities to contribute to the Phase 2 Planning Reforms, which will culminate in the comprehensive review of the RLUS in a few years' time
- Commissioning a regional Demand and Supply study.

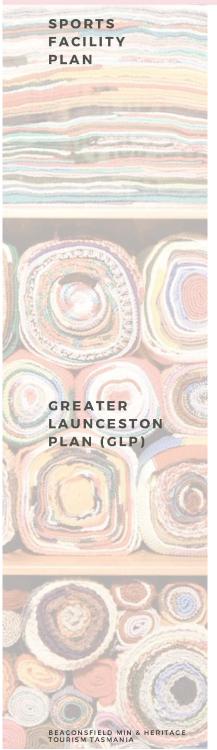
The RPG identified a need for a Northern Tasmania Residential Demand and Supply Study to contribute to Phase 2 Planning Reforms. Its purpose is to develop an evidenced based assessment of demand for housing, and a corresponding assessment of the current and proposed supply of residential land and other opportunities for residential development in Northern Tasmania. Its focus is to;

- Understand demand and supply of land and housing at a regional level to inform regional and sub-regional policy and strategy, including the review of the Northern Tasmanian Regional Land Use Strategy and to support planning scheme amendments:
- Promote consistent decision making and to assist coordination between planning authorities within the region;
- To allow patterns and trends of land and housing demand and supply to be spatially
 understood across Northern Tasmania identifying any market segmentation and
 whether there are interrelationships across the urban areas of Greater Launceston,
 satellite towns and rural municipalities; and
- Provide a detailed and contemporary evidence base to assist local planning authorities to develop long term strategies for supply of zoned land in support of regional and local strategies for diverse housing choice.

In September 2021, NTDC secured a Grant Deed from State Government to assist with engaging and appointing a suitably qualified and experienced consultant to deliver the project, with NTDC as project manager.

NTDC worked with the RPG and State Planning Policy Unit (PPU) to develop a Project Brief. With the support of the Launceston City Council procurement team, the tender package is currently being prepared with the aim of advertising and awarding a Consultant contract in December 2021, for works to be completed in the first half of 2022.





The Sports Facility Plan is a major planning initiative which will provide an evidence-based long-term direction for the planning and management of the recreational and sporting grounds, and associated community facilities in the City of Launceston, West Tamar Council, Meander Valley Council, Northern Midlands Council and George Town Council. The Plan is intended to feed into local council planning processes such as annual plans and capital works plans, and support the region to advocate for, and secure funds from state and national governments. NTDC is the Project Manager for the consultancy contract to deliver the Northern Tasmania Sport Facility Plan.

During this quarter NTDC's Project Manager has worked with the Project Working Group(which includes Sport and Recreation Managers from each of the participating Councils, and representatives from State Government bodies) and the Launceston City Council procurement team, to prepare the tender package, advertise the open tender, and assess tender submissions. The Consultant contract will be awarded in late October, and we expect works to commence in December 2021, and the Final Plan to be delivered in June 2022.

The GLP was commissioned in 2012 by the City of Launceston with Federal Government funding and active participation of neighbouring municipalities West Tamar, Meander Valley, Northern Midlands and George Town and a number of state authorities and city leadership groups such as NTDC.

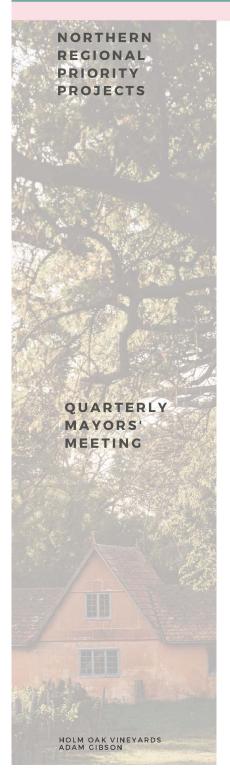
The GLP was "a community vision and evidence-based framework for the sustainable development of Launceston and suburbs and localities over the next twenty years and beyond".

The review process will include a revision of its scope to include a greater focus on regional economic development, and to provide a regionally endorsed vision for planning, infrastructure and investment.

The City of Launceston is providing staffing support to ensure we can deliver the project effectively

NTDC will focus on providing regional facilitation.

A draft project brief and consultants brief is being finalised.



The Regional Priority Projects contain a mixture of health and well-being, built infrastructure, skills and jobs development and initiatives that capitalise on our competitive advantages to improve Northern Tasmania. They are designed to identify projects ready to be funded and supported that will have the most impact on economic development.

Noting economic development is not just economic growth and people getting wealthier but a holistic approach that also sees improving health outcomes, better educational attainment and falling levels of disadvantage. Many of the projects have emerged from the inaugural Regional Collaboration Forum, which saw almost 50 Northern Tasmanian leaders share ideas and projects to advance the region.

The process has also involved collating other regional projects to bring a list of projects that are fairly well advanced and require funding or other support to implement or take them to the next stage of development.

Securing as many of these projects as possible will allow us to prove the concept that "regions that work together do better" and give momentum to continue regional collaboration.

Once this document has been finalised with Members, NTDC will advocate for the suite of Regional Priority Projects and well as putting forward Member Councils' list of projects.

See September Quarterly Mayors' meeting minutes in Appendix A for noting.

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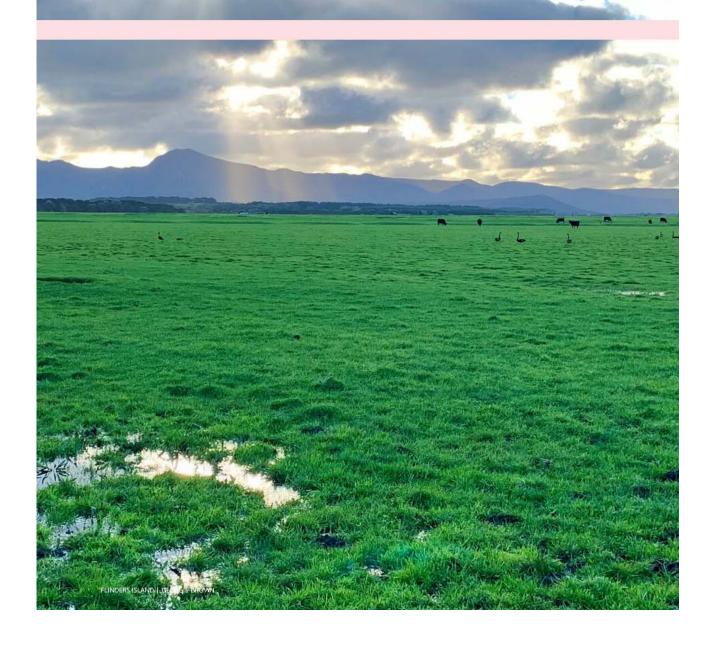
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APPENDIX A

PROJECTS & MEDIA HIGHLIGHTS JUL SEPT 2021



APPENDIX A

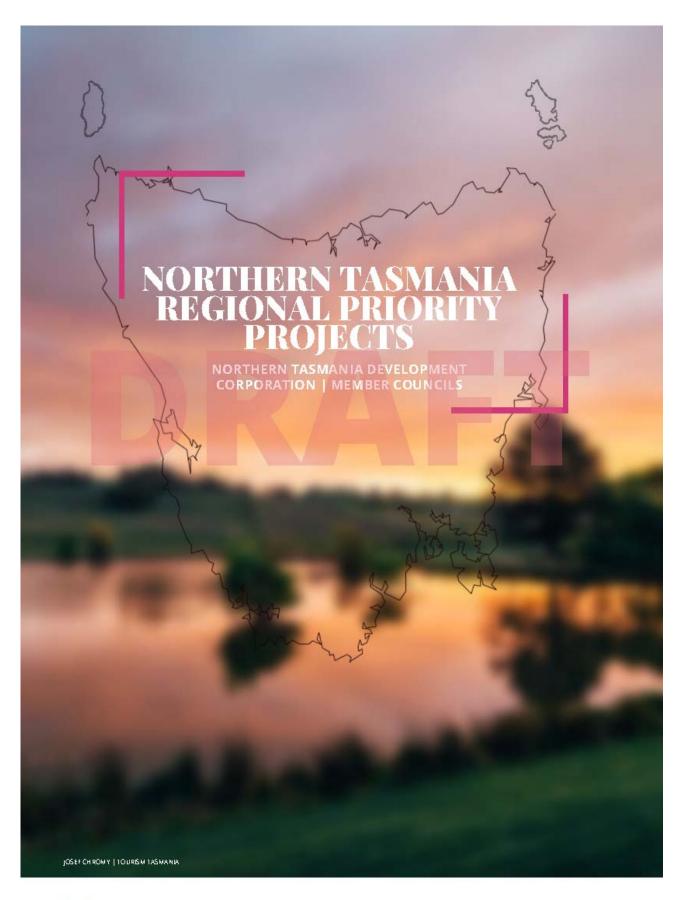


PROJECTS

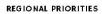
- 3. NORTHERN REGIONAL PRIORITY PROJECTS
- 29. REGIONAL VISIONING
 WORKSHOP REPORT AND
 APPENDIX
- **61.** SEPTEMBER QUARTERLY MAYORS' MEETING MINUTES

MEDIA HIGHLIGHTS

- 65. CREATIVE CITIES EXAMINER ARTICLE
- 66. CEO EXAMINER COMMENT PIECE







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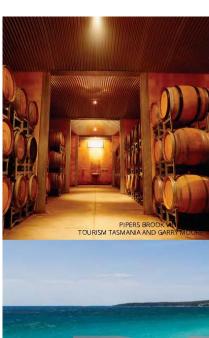
- 3. QVMAG redevelopment
- UTAS Stadium upgrade 4.
- 5. Northern Midlands Council TRANSLINK
- 6. George Town Council Health and Well-Being Centre
- 7. Royal Flying Doctor Service
- 8. Launceston City Mission Precinct
- 9. Fermen Tasmania
- 10. Community Care TASMANIA
- 11. UNESCO City of Gastronomy

EMERGING PROJECTS

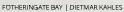
13. Projects List

14 NTDC MEMBER COUNCIL PRIORITIES

- 15. City of Launceston
- 16. West Tamar
- 17. Meander Valley
- 19. Northern Midlands
- 21. George Town
- Break O'Day 22.
- 23. Flinders Island









INTRODUCTION

REGIONAL PRIORITY PROJECTS

The Regional Priority Projects contain a mixture of health and well-being, built infrastructure, skills and jobs development and initiatives that capitalise on our competitive advantages to improve Northern Tasmania.

They are designed to identify projects ready to be funded and supported that will have the most impact on economic development.

Noting economic development is not just economic growth and people getting wealthier but a holistic approach that also sees improving health outcomes, better educational attainment, falling levels of disadvantage.

Many of the projects have emerged from the inaugural Regional Collaboration Forum, which saw almost 50 Northern Tasmanian leaders share ideas and projects to advance the region.

Themes that emerged from the day:

- Place Based
- Innovation
- Food
- Liveability
- Workforce Development
- Sustainability
- Health and Well-being
- Infrastructure Development
- Increasing Net Exports

The process has also involved collating other regional projects to bring a list of projects that are fairly well advanced and require funding or other support to implement or take them to the next stage of development.

These projects are aligned to the key priorities of NTDC's Regional Economic Development Strategy and Regional Development Australia - Tasmania's principles for economic development and RCF themes.

The Regional Priority Projects must be an agile list of projects that can flex and develop as opportunities arise.

NTDC has tried to encapsulate emerging projects that are on the horizon but do not have a specific plan or ask at this stage.

As they develop, they might form part of the suite of Regional Priority Projects that Northern Tasmania will support and advocate for.

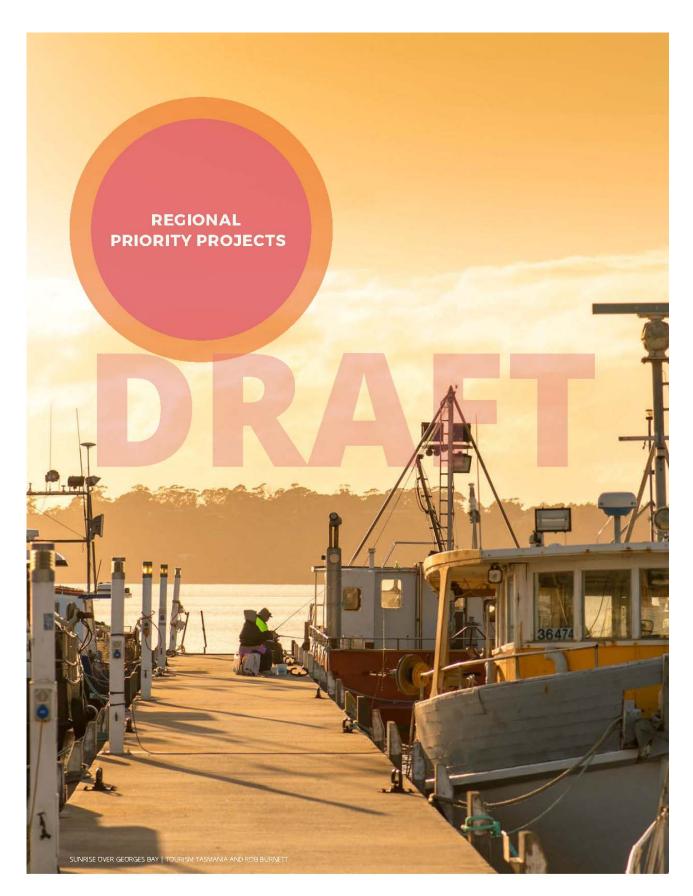
The challenge from here will be for the region's leaders to support the Regional Priority Projects even if they do not have a specific interest in all or any nominated projects at this stage.

Securing as many of these projects as possible will allow us to prove the concept that "regions that work together do better" and give momentum to continue regional collaboration.



NORTHERN TASMANIA DEVELOPMENT CORPORATION

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QVMAG REDEVELOPMENT

The opportunity: Maintain and enhance QVMAG's role in Northern Tasmania's cultural life, creating a compelling attraction for locals and visitors alike, 365 days a year.

The Queen Victoria Museum and Art Gallery is Launceston's most valuable cultural institution, but must modernise in order to increase visitation and maintain its cultural relevance.

This project would see the construction of a contemporary addition to the Royal Park Art Gallery featuring a large multifunctional exhibition space, a cafe and retail space, and parking.

Offering high quality food and event experiences and taking full advantage of the unrivalled views of Launceston's Cataract Gorge - the redevelopment would enable more contemporary exhibition, event and food experiences.

Combined with contemporary marketing, this redevelopment would allow the QVMAG to develop new, modern programs and exhibition offerings, encouraging repeat visitation by locals and visitors.

Building fit-for-purpose facilities that encourage return visitation and a heightened sense of ownership by the Launceston community will support QVMAG, a national and international centre for research and education, to make the most of its unique and extensive collection.

This redevelopment of QVMAG is expected to attract an additional 110,000 visitors a year, which would deliver \$140 million into the local economy annually.

TIMELINE

2022: COMPLETE PLANNING FOR QVMAG REDEVELOPMENT

2023: COMMENCE REDEVELOPMENT

2025: COMPLETE DEVELOPMENT



QVMAG REDEVELOPMENT FUNDING REQUEST IS \$70M

NORTHERN TASMANIA DEVELOPMENT CORPORATION

UTAS STADIUM UPGRADE

The opportunity: Enhance UTAS Stadium's capacity to host a wider range of events, sports and entertainment all year round.

UTAS Stadium is currently used for high-level sport, including AFL, soccer and cricket.

This project seeks to increase UTAS Stadium's seating capacity to more than 24,000. This would allow the facility to host a Tasmanian AFL team, and to install retractable seating to accommodate a rectangle pitch for soccer or rugby tournaments.

A new community-based indoor sporting and entertainment facility would be constructed under the project, with an international-level show court to accommodate national level basketball, netball and other sporting events. It would also allow for concerts and entertainment events accommodating up to 5000 people.

The indoor facility would be configurable to become three community-use courts, addressing a significant shortfall of high standard indoor training spaces in Northern Tasmania, while joint training facilities and recovery spaces could be used for a range of sports, including AFL, basketball, soccer and cricket.

During the 2021 state election campaign, the Liberal Party pledged to establish Stadiums Tasmania to oversee the development and management of stadiums across Tasmania, including UTAS Stadium.

Premier Peter Gutwein also committed \$65 million to undertake immediate development work at the stadium, with the remaining funding required (estimated to be approximately \$135m) for the project to be sought from the Federal Government.

Once realised, the project will enhance UTAS Stadium's functionality for social, cultural and educational initiatives and to better integrate it with the University of Tasmania's Northern Campus, which is currently under construction at the adjoining Inveresk site.

TIMELINE

2021: COMPLETE PLANNING FOR QVMAG REDEVELOPMENT

2021: LEGISLATION TO PARLIAMENT FOR SET-UP OF STADIUMS TASMANIA

2022: COMMENCE CONSTRUCTION OF REDEVELOPMENT

2025: COMPLETION OF REDEVELOPMENT



UTAS STADIUM UPGRADE FUNDING REQUEST IS \$135M

NORTHERN TASMANIA DEVELOPMENT CORPORATION

NORTHERN MIDLANDS COUNCIL TRANSLINK

As a small and dispersed island state, Tasmania relies on efficient transport networks to bring people together and connect businesses to their trading partners.

The TRANSlink industrial precinct is a key component of this network and is an important distribution point for goods and services in Northern Tasmania.

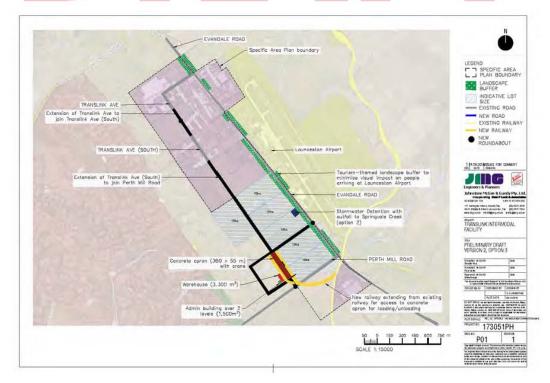
The region is set to benefit from recent investment in a number of irrigation schemes with a growing need to transport niche, high-value agricultural products.

The construction of an intermodal facility would improve access to interstate and overseas markets for perishable goods.

The TRANSlink precinct is adjacent to Launceston Airport and has sustainable competitive advantages including:

- being centrally located only 15 minutes from Launceston, less than two hours by road to all cities in the state, one hour by air to Melbourne and less than one hour by road to a deepwater port
- extensive flat sites zoned for industrial use and separated from residential areas.
- highly competitive rating and fees schedules. There are currently about 30 vacant parcels (60 hectares) in the
 precinct and demand is growing quickly.

An emerging opportunity is the relocation of Toll from Launceston, making more land available for development.



NORTHERN MIDLANDS COUNCIL TRANSLINK FUNDING REQUEST IS \$70M

NORTHERN TASMANIA DEVELOPMENT CORPORATION

GEORGE TOWN COUNCIL

HEALTH AND WELL-BEING CENTRE

National Disability Insurance Scheme plans are significantly undersubscribed in George Town.

Data suggests there are 129 people in George Town with an approved NDIS Support Plan, however modelling suggests 500 or more residents might be eligible for NDIS support (in a population of approximately 7000).

Of the NDIS participants, who have a combined total of \$3.6m in package funds, only 49% (\$1.8 million) use their funding packages each year.

This suggests NDIS participants experience significant difficulties purchasing the supports they required in George Town and the surrounding region.

NDIS says funds are under-subscribed in George Town by \$15 million due to transport barriers.

A quarter of residents have a person living with them who is aged over 65 or has a disability.

George Town Council is seeking funding to upgrade the existing swimming complex to include a year-round heated indoor pool with 4 x 25 metre lanes, an indoor warm water pool for lesson and therapy, a multi-purpose fitness room, community gym, treatment room for allied health professionals, and provisions for childcare.

A recent survey found residents want to be more active but do not have adequate facilities for this to occur and often travel elsewhere for regular recreation and therapy.

An integrated aquatic and well-being centre will support the health of George Town's growing population by providing a centre that caters for all abilities and ages.

With the region leading Northern Tasmania's population growth, it is imperative the community is healthy, active and has access to the services needed to support the growth and increase in population and participation.



GEORGE TOWN COUNCIL FUNDING REQUEST IS \$18M

NORTHERN TASMANIA DEVELOPMENT CORPORATION

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ROYAL FLYING DOCTOR SERVICE

The Royal Flying Doctors Service has been operating in Tasmania since 1960.

Launceston has always been home to RFDS in Tasmania as it is centrally located for serving the whole State and transfer to the mainland.

RFDS operates out of three leased buildings at the Launceston Airport site – these are B75, B85 and B90. B90 was funded and built by the RFDS and is the base of the one plane contracted to Ambulance Tas (AT). B75 is temporary due to having to move from B90 at the request of Ambulance Tasmania due to COVID and B85 not having sufficient space for all staff. Parking is also a challenge for B90, with AT and RFDS staff using parking spaces on B85 lease.

B90 is now more than 20 years old, and while suitable for fixed wing aviation, it is not up to standard for aeromedical clinical activity, and not fit for purpose for pandemic or disaster response or recovery activities.

RFDS and the Tasmania Government are finalising a 10-year strategic partnership, that included aeromedical services and infrastructure and a range of RFDS Primary care services, including dental and mental health. A renovated B85 and B90 will be the main RFDS base in Tasmania.



Royal Flying Doctor Service

RFDS has plans in place for the redevelopment of B85 to cater for education, tourism, museum and function areas, which are even more critical as we can no longer use B90 for such purposes due to COVID and operational requirements of Ambulance Tasmania.

Any redevelopment of B90 should cater for both rotary and fixed wing aircraft, road transfer vehicles, a holding ward to deal with surge capacity and infectious outbreaks, as well as catering for fire services to use the facilities during peak bushfire season.

This redevelopment would allow RFDS to expand its vital work in dental, primary care and mental health leading to better health outcomes that in turn increase economic outcomes through workplace participation and productivity.

The actual cost would depend on what functionality agreed between the key stakeholders, for example would there be overnight crew quarters, interoperability with Rotary, with an estimated cost of between \$10-\$15 million.



RFDS TASMANIA FUNDING REQUEST IS \$10M

NORTHERN TASMANIA DEVELOPMENT CORPORATION

LAUNCESTON CITY MISSION PRECICNT

Our vision is to create a new community of health and social care organisations collaborating in a place so that service users and the broader community can participate in creating a supportive, integrated, innovative environment and pathway to improved health and well-being for everyone.

The \$9 million develop of a new shared working space utilising design concepts to promote collaboration and innovation that aligns with the objectives of the Regional Economic Development Strategy, City Deal, Greater Launceston Transformation Project and City Heart initiatives.

Benefits of the Launceston Community Precinct:

- Integrated and flexible delivery of a range of health and wellness services from one location
- An expanded centre within the CBD where people from all parts of the region can feel welcome, cared for, and access a range of services they require
- Innovative spaces for regional stakeholders to increase their collective knowledge and work together to solve complex social problems
- Free healthcare clinic for Emergency Relief and Safe Space service users in the region
- Promotion of region's shared targets in relation to education, health youth unemployment, mental health, homelessness and alleviation of poverty.

The 2873 sqm commercial/health/social care space building development will form an integral part of the health and community services precinct for Northern Tasmania enhancing collaboration, innovation, training and connection spaces for clients, care professionals and students

An innovative unit trust structure will allow not-for-profit, social investor and Government joint investment with properties secured by City Mission enabling renovation and rejuvenation of Launceston precinct where majority of community service and their service user groups are based.

The project has broad support with key stakeholders including, Launceston City Mission, Vos Construction, Vos Foundation, Health Recruitment Plus and the Launceston Medical Centre and discussions continuing with UTAS for the creation of social services learning spaces, TasTAFE for training places in social care services and a Lead Agency (to be determined) – Launceston Head to Health Centre, Canning Street.





LAUNCESTON CITY MISSION FUNDING REQUEST IS \$4M

NORTHERN TASMANIA DEVELOPMENT CORPORATION

FERMENTASMANIA

FermenTasmania is an industry-led, not-for-profit industry cluster established to accelerate innovation, growth and collaboration for fermentation-based enterprises.

FermenTasmania's vision for an internationally recognised centre of excellence for the design, production and marketing of fine fermented food, beverages and other products.

The fermentation hub will deliver a 1600 square metre purpose-built fermentation facility at Legana in Northern Tasmania.

The project will be a proving ground for fermentation innovation through promoting and developing fermentation-based businesses and related skills through:

- Providing specific fermentation equipment and support services for product development.
- Enabling research and education opportunities.
- · Facilitating skills and training development.
- Offering tourism experiences.

The creation of a purpose-built fermentation facility will drive the long-term regional economic growth and employment opportunities across Australia through four main components: product development; research and education; skills and training; and agri-tourism.



FERMENTASMANIA FUNDING REQUEST IS \$3.4M

NORTHERN TASMANIA DEVELOPMENT CORPORATION

COMMUNITY CARE TASMANIA

Tasmania has the oldest and fastest ageing population in Australia as well as an immediate and increasing shortfall of workers in aged care.

It is one of the most pressing economic issues for Tasmania as people age and retire from the workforce, leading to a loss in participation and productivity.

However, it is also an emerging social issue as that ageing cohort faces a very real lack of trained workers to care for them into old age.

Community Care TASMANIA has an innovative plan to build a Respite and Training Centre of Excellence that will address these issues and produce a model that could potentially be rolled out in other places to address the wider Australian shortage of skilled workers in the aged and disability sector.

The planned Centre has six respite/palliative care beds to assist aged, frail and/or clients with dementia and/or health problems to have respite in the centre which provides 24/7 care.

The Centre will deliver:

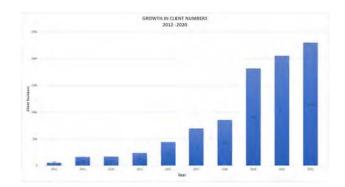
- 1000 respite nights available per year to frail, aged clients and/or those people with dementia or a disability.
- 55 new support workers will be trained to Cert 111 levels per year.
- · Pathway to skills, and jobs at the end of their training.
- Importantly our business case shows that we can pay our trainees while they are training and undertaking their placement hours.
- Students will perform their 120 hours of placement in the Centre and then have a job pathway with CCT or with another provider.
- The Centre has support from the community and other providers who would like to use the centre for their
 ongoing training needs

CCT is a well-known and respected organisation that has been successfully acquitting government funds for 31 years.

CCT has \$1million committed from the state government and is requesting \$2 million to cover the \$6 million build of the Centre, which is shovel ready with all the necessary architect designs, planning approval, contracts with a large and reputable building firm Vos Constructions and loans and cash from its tender.



The growth in client numbers will continue to grow



COMMUNITY CARE TASMANIA FUNDING REQUEST IS \$2M

NORTHERN TASMANIA DEVELOPMENT CORPORATION

GASTRONOMY

CREATIVE CITIES

Gastronomy is the relationship between people and food. In its broadest food systems context it includes the entire food supply chain. Gastronomy as a theme crosses all of our most important industries (agriculture, distribution, manufacture and processing, retail, hospitality, tourism, education and health) and sectors (business, community, government). It is one of the pillars of Northern Tasmania's Regional Economic Development Strategy and gastronomy is a core part of our regional identity.

Over the last few years, a movement has built from the ground-up to cement this identity through formalisation of Greater Launceston as a UNESCO Creative City of Gastronomy. The intention is to de-silo our food system in collaboration with other leading cities around the word, and use a creative lens to realise innovative solutions to stubborn problems of social and environmental sustainability, while building capacity in our local food sector businesses to create jobs and growth.

This vision for Northern Tasmania as one of the great food regions of the world has been socialised extensively over the last few years and has gained the support of all the region's councils (bar Flinders) and as such has the potential to truly unite the region.

Our intention is to make progress against an action plan that includes the following areas of focus: educATE – improving food literacy and skills pathways into food-based careers

- collaborATE builds partnership to achieve our goals with a focus on the not-for-profit sector including social enterprize
- creATE food-based partnerships with organisations who are active across different creative fields (film, literature, design and music)
- regenerATE the circular economy and its application to the food system
- innovaATE building a culture of open innovation across our food system, with a focus on fermentation
- celebrATE communicating and celebrating our achievements through events (eg agriCULTURED) and other means

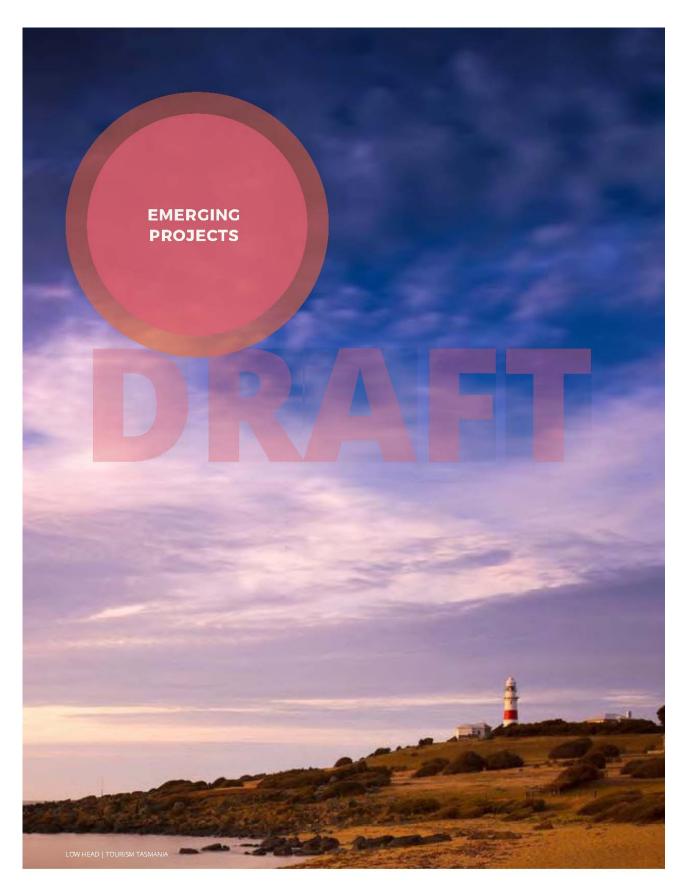
These six themes form part of our Creative Cities application, but if bid is not accepted by UNESCO we will continue to progress our action plan under the auspices of Food Innovation Tasmania Inc.



GASTRONOMY CREATIVE CITIES CO-CONTRIBUTION FUNDING REQUEST IS \$350K

NORTHERN TASMANIA DEVELOPMENT CORPORATION

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EMERGING PROJECT LIST

NTDC has tried to capture emerging projects that are on the horizon but do not have a specific plan or ask at this stage.

As they develop, they might form part of the suite of Regional Priority Projects that Northern Tasmania will support and advocate for.

GREEN HYDROGEN AT BELL BAY

With major international markets signalling the decarbonisation of their economies over the coming decade, there is an immense opportunity for green hydrogen export and Tasmania is perfectly placed to make the most of this once-in-ageneration chance. Now more than ever we need new investments that match Tasmania's competitive advantages and the production of hydrogen from Tasmania's clean and green energy supply will put the state at the forefront of an industry forecast to grow exponentially. The Bell Bay Advanced Manufacturing Zone is perfectly placed to become the hub of hydrogen energy production with its access to deep-water ports, transmission infrastructure and road networks.

BIODIGESTER AT MEANDER VALLEY

Agriculture, manufacturing, transport and logistics businesses have identified the competitive benefits of Valley Central's geographic location in Meander Valley. Businesses and Meander Valley Council have identified the opportunity for a biodigester to produce biogas to be used in used as a sustainable energy source for electricity, cooking, and heating.

It is a great example of a circular economy that reduces waste to keep value in the supply chain and could be linked with the proposed Northern Prison to be a large scale proof of concept project.

An anaerobic biodigester breaks down organic materials such as food scraps, oil, grease, yard waste, and animal manure, producing biogas and digestate, which is ideal for the agricultural sector as farmers can use the digestate to fertilise crops, improve soil quality, or increase revenue by selling fertiliser.

TAMAR RIVER IMPROVESMENTS VIA TEMT PROCESS

The kanamaluka/Tamar estuary is the longest navigable estuary in Australia and major part of Northern Tasmania's economy and community.

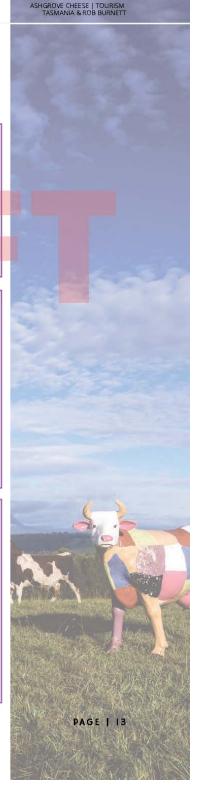
A Tamar Estuary that is healthy, visually attractive and encourages creative, cultural and lifestyle pursuits will deliver a triple bottom line to the region.

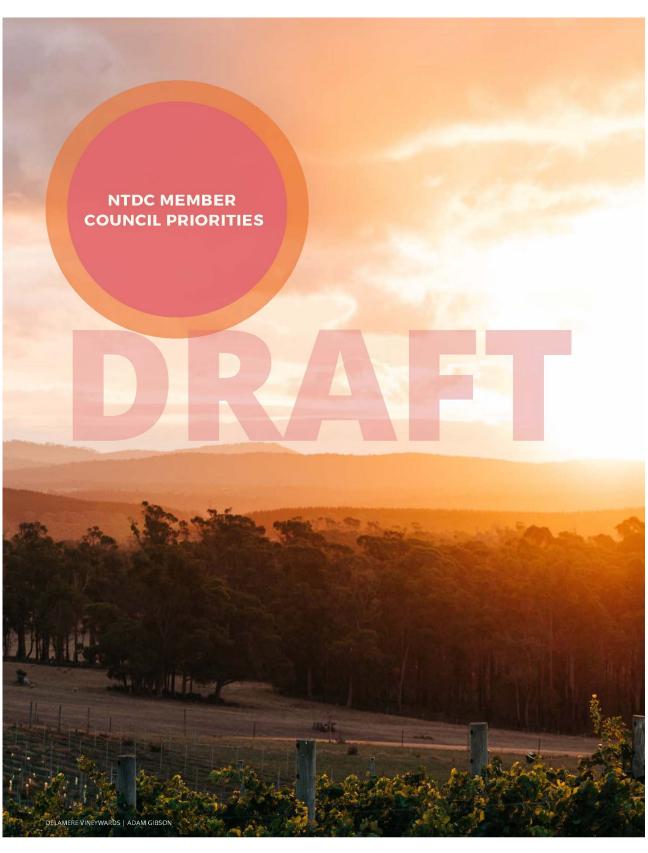
The Tamar Estuary Management Taskforce is in the midst of public consultation around what the future use and amenity of the river looks like.

This could include more boardwalks, natural wetlands, Aboriginal heritage, installations and infrastructure in the upper reaches where the South and North Esk Rivers converge as well as infrastructure and Aboriginal interpretation at the other end of the estuary at George Town.

The actual project and cost is not yet clear but what is clear is the region's desire for a healthy river that attracts people and economic activity to the region.

NORTHERN TASMANIA DEVELOPMENT CORPORATION





















CITY OF LAUNCESTON

PROJECTS	DESCRIPTION	INDICATIVE COST
ITAS STADIUM EDEVELOPMENT	UTAS Stadium is currently used for high-level sport, including AFL and cricket, on a limited basis throughout the year. This project seeks to increase UTAS Stadium's seating capacity to 27,500. This would allow the facility to host a Tasmanian AFL team, and to install retractable seating to accommodate a rectangle pitch for soccer tournaments like the FIFA Women's World Cup.	\$209M
RINCESS HEATRE AND ARL ARTS CENTRE JPGRADE MPLEMENTATION	The Princess Theatre is an iconic Heritage Theatre in the centre of the CoL. Coupled with the Earl Arts Centre the two theatres are the heart of cultural and performing arts events in Launceston. A significant renewal and upgrade to the Theatres are required to address safety and operational issue and also to improve accessibility to the theatres.	\$2.5 M
ITY TRAFFIC FLOW MPROVEMENT MPLEMENTATION CITY HEART)	The City Heart Project (Traffic Improvement) represents a key part of northern Tasmanians' vision for the future of Launceston's city centre. This component focuses on improving streetscapes through traffic directional changes and related infrastructure upgrades and calming enhancements. The intent of these works is to deliver a more accessible and equitable city streetscape in our city's core. The improved streetscapes will also provide a higher level of amenity for active and public transport users.	\$3M
ITCA GROUND MASTERPLAN MPLEMENTATION	The NTCA ground is a critically important part of the sporting infrastructure serving the Northern Tasmanian region and the state and it provides an important sporting and social environment for its home clubs and the many thousands of users it hosts each year. This project includes the replacement of NTCA ground No 1 playing surface and wicket block, and the upgrading of existing change and toilet facilities including bringing them up to modern female-friendly standards.	
(PHASE I)	Replacement of NTCA ground No 1 playing surface and wicket block including new drainage and irrigation.	\$1.5 M
(PHASE 2)	NTCA Facilities refurbishment and addition. Change rooms, toilets and other facilities upgrade.	\$1.6M
QVMAG REDEVELOPMENT	The Queen Victoria Museum and Art Gallery is Launceston's most valuable cultural institution, but must modernise in order to increase visitation and maintain its cultural relevance. This project would see the construction of a contemporary addition to the Royal Park Art Gallery featuring a large multi-functional exhibition space, a cafe and retail space, and parking.	\$70M
ILYDALE RECREATION GROUND	Extension of Club rooms to provide internally located toilets, accessible toilet and new veranda cover for existing deck.	\$300K
ITY OF LAUNCESTO	N COUNCIL	PAGE 15

WEST TAMAR

PROJECTS	DESCRIPTION	INDICATIVE COST
WEST TAMAR HIGHWAY IMPROVEMENT PROJECTS	 Acropolis Drive to Freshwater Point Rd (\$5M) Glen Ard Mohr Road Roundabout (\$0.8M) Barnes Hill Riverside – Duplication Muddy Creek Hill North – Stabilisation and Reconstruction West Tamar Highway and Frankford Highway Roundabout (\$1M) 	\$8 M
NORTHERN WEST TAMAR WATER SUPPLY	Essential to enable future developments in this area, currently preventing investment proposals.	\$9M
RIVERSIDE AQUATIC CENTRE REPLACEMENT	This asset is past its design life and requires immediate upgrades to prevent closure.	\$8M
LEGANA RECREATION PRECINCT	Place Making Investment potential to meet the growing demands of this community.	\$12M
TRAIL NETWORK STRATEGY (OFF HIGHWAY CYCLE/PATHWAY)	Recreation corridor from Launceston City to Legana. Connectivity already exists between the city and Tailrace Park and between Windsor Community Precinct and Tamar Island albeit requiring	TBC
	improvement in some parts. The ability to walk, run and ride, separated from the West Tamar Highway, will bring enormous	
	separated from the West Tamar Highway, will bring enormous	
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MEANDER VALLEY

PROJECTS	DESCRIPTION	INDICATIVE COS
BARTLEY STREET ROUNDABOUT	Council is seeking funding to upgrade the intersection of Bartley Street and Meander Valley Road. The upgrade will improve safety and access for residents and cater for 2,000 additional residents expected in this high growth area.	\$750K
RIVER WALK AND STREET IGHTING	Council is seeking funding to extend lighting along the Meander River Walk. This will improve safety and access for pedestrians and enhance the visitor experience of the Kooparoona Niara Cultural Trail.	\$250K
WESTBURY ROAD INTERSECTION UPGRADE	Council is seeking funding to upgrade the key intersection of Westbury Road and Country Club Avenue to enable residential growth in Prospect Vale and Blackstone Heights.	\$1M
AS VEGAS DRIVE	Council is seeking funding to upgrade the existing playspace to cater for broader age ranges, incorporate more open space and seating in this growing area.	\$160K
RECREATION GROUND LIGHTING (WESTBURY)	Council is seeking funding to upgrade lighting at the Westbury Recreation ground.	\$400K
PUMP TRACK	Council is seeking funding to design and construct a pump track and supporting amenities at the Alveston Drive sport and recreation precinct.	\$400K
RECREATION GROUND IGHTING BRACKNELL)	Council is seeking funding to upgrade lighting at the Bracknell Recreation ground.	\$400K
CARPARK & ACCESS UPGRADE	Council is seeking funding to upgrade the carpark and redesign the internal road network within the Prospect Vale Park sports precinct.	SIM
TENNIS COURT REFURBISHMENT	Council is seeking funding to resurface the existing tennis courts at the Whitemore recreation grounds.	\$250K
MEANDER RIVER BOATING & FISHING PLATFORM	Council is seeking funding to design and construct a river platform to enable river access for recreational use.	\$250K
VALLEY CENTRAL BIOENERGY PLANT	Council is seeking funding to support the establishment of a consortia of investors to advance the pre-development work for the bioenergy project. This work will underpin our data projections prior to progressing to development.	\$4M
MEANDER VALLEY CO	DUNCIL	PAGE 17

MEANDER VALLEY

PROJECTS	DESCRIPTION	INDICATIVE COST
TOWN CENTRE RENEWAL	Council is seeking funding for a variety of projects designed to revitalise Westbury's business, retail and recreational precincts.	\$600K
RIVER PARK EXTENSION	Council is seeking funding to extend the Meander River walk to provide accessible links between the Deloraine Showgrounds and Deloraine Racecourse.	\$450K
MEANDER FALLS TOURISM ROAD	Council is seeking initial funding to undertake the feasibility study for the Meander Falls Tourism Road and is also seeking a commitment for additional funding of \$1.9M to support design and construction of the access road on State Government land.	\$250K
OLD MEANDER PRIMARY SCHOOL SITE IMPROVEMENTS	Council is seeking funding to undertake necessary improvements to the Old Meander School Site.	\$100K
COMMUNITY HALL	The replacement of the old Bracknell Hall is already well underway. Council has been working with Bracknell residents to design and construct the new hall and is now seeking funding to undertake an additional scope of works nominated by the community.	\$400K
REMEMBRANCE MEMORIAL	Council is seeking funding to design and construct a remembrance memorial for the Bracknell community.	\$200K
COUNCIL SUP	PORTED PROJECTS	A
RETICULATED SEWERAGE	Council is seeking delivery of reticulated sewerage to service 460 residents, the Bracknell Primary School and a number of local sporting clubs.	\$5M
LAUNCESTON CITY FOOTBALL CLUB CHANGE ROOMS	On behalf of the Launceston City Football Club, Council is advocating for funding to construct a new change room facility on available land at the Australian Italian Club.	\$IM
POWER UPGRADE	Council is seeking delivery of upgrades to the power network at Westbury's premier industrial precinct.	\$2 M

NORTHERN MIDLANDS

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PROJECTS	DESCRIPTION	INDICATIVE COST
LONGFORD MOTORSPORT MUSEUM	Museum to display motorsport memorabilia, including vehicles, based around the infamous Longford country road circuits history.	\$4M
PERTH SPORTS PRECINCT AND COMMUNITY CENTRE	Co-location of new sports oval and community centre stage one: oval, clubrooms, and associated infrastructure.	\$11.4M
TRANSLINK PRECINCT INTERMODAL FACULITY	Creation of an intermodal facility including a 24/7 freight hub, new rail spur from the existing line, warehouse and administration building.	\$70.4M
TRANSLINK PRECINCT STORMWATER RENEWAL PROGRAM	Implementation of the TRANSlink Stormwater Renewal Plan.	\$-5.5 M
TRANSLINK PRECINCT GAS RETICULATION PROJECT	Extension of the natural gas pipeline from Youngtown to Launceston Airport and the TRANSlink Precinct.	\$2.2 M
SHEEPWASH CREEK CORRIDOR AND ASSOCIATED OPEN SPACES	The project involves the implementation of stages 2 and 3 of the master plan comprising the development of the WSUD open space corridor and a pathway network throughout the corridor, wetlands and swales; and two new playgrounds.	\$6.3 M
MORVEN PARK MASTER PLAN STAGE TWO	Implementation of stage 2 of the Master Plan: new clubrooms and function centre.	\$3 M
CAMPBELL TOWN MAIN STREET UPGRADE	Implementation of Stage One of the Campbell Town Main Street Urban Design and Traffic Management Strategy. Undergrounding of power lines \$TBC.	\$8 M
CRESSY RECREATION GROUND UPGRADE	Implementation of stage 2 of Master Plan: oval upgrade.	\$1.3 M
LONGFORD MAIN STREET UPGRADE	Implementation of the Longford Urban Design Strategy Stage 2. Undergrounding of power lines \$TBC	\$2.5 M
PERTH MAIN STREET UPGRADE	Implementation of the Streetscape Redevelopment Plan. Undergrounding of power lines \$TBC.	\$6 M
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NORTHERN MIDLANDS

PROJECTS	DESCRIPTION	INDICATIVE COST
SHARED PATHWAYS	Old Hobart Road (Breadalbane roundabout to Youngtown), Illawarra Road (Pateena/Illawarra Road Intersection to Longford), Leighlands Road, Cressy Road (Longford to Cressy).	\$11.4M
SWIMMING POOL UPGRADES	Install covering over the Cressy and Campbell Town pools.	\$3 M
OVAL UPGRADES	Upgrades to the ovals in Longford (2), Cressy, Campbell Town, Ross and Evandale.	\$6M
LONGFORD LIBRARY REDEVELOPMENT	New building co-located with the Memorial Hall on the Village Green.	\$1.5 M
NBN FIBRE TO CRESSY DISTRICT HIGH SCHOOL	NBN fibre extended to the new police facility and nearby Cressy District High School	\$1.5 M
PERTH SOUTH ESK RIVER PARKLANDS	Implementation of the South Esk River Parklands Master Plan.	\$1.7M
CRESSY PARK REDEVELOPMENT	Project includes additional play equipment and seating.	\$30 ОК
CONARA PARK UPGRADE	Development of a new park including playground and BBQ at Conara.	\$170K

NORTHERN MIDLANDS COUNCIL

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GEORGE TOWN

PROJECTS	DESCRIPTION	INDICATIVE COST
HEALTH AND WELLBEING CENTRE	Development of Health & Wellbeing Centre including indoor aquatic facility, consult rooms for allied health services (\$15M under subscribed), gymnasium and café.	\$18M-\$20M
MACQAURIE STREET PRECINCT	Activate the current and future commercial precincts by way of construction of footbridge spanning York Cove, revitalisation of Macquarie Street and installation of iconic lookout tower.	\$10 M
YORK COVE REDEVELOPMENT PRECINCT PLAN	The redevelopment of a foreshore management plan (including hydrologic investigation into silt management) linking the Commercial Business Centre and the York Cove Precinct providing an outline and planning for community attractions, projects and development opportunities around York Cove.	\$150K
UPGRADE OF THE GLEN ROAD	A significant upgrade in terms of performance, standard and safety of The Glen Road. To upgrade and seal 4.2 kms of The Glen Road. Currently 5.5 kms is sealed.	\$1.4M
EAST ARM ROAD UPGRADE	A significant upgrade in terms of performance, standard and safety of East Arm Road. To upgrade approximately 7km of unsealed road to sealed.	\$1.7M
EAST TAMAR HWY & HILLWOOD ROAD INTERSECTION SAFETY UPGRADE	Reconfigure intersection to current standards provide safe traffic movements and facilitate residential growth at this dangerous intersection.	\$ 6 M
WAYFINDING	Wayfinding Signage & maps for discoverability throughout the municipality. Engage visitors for longer stays or repeat visitation from intrastate. Resulting in increased economic benefits.	\$25K-250K
ABORIGINAL EDUCATION AND CULTURAL TOURISM TRAIL	Design and install trail of interpretive signs and public art at culturally significant locations throughout the municipality - new tourism offering and local Aboriginal employment opportunity.	\$300K
HILLWOOD OUTDOOR ROCK CLIMBING FACILITY	Re-development of the Hillwood Outdoor Rock Climbing Facility including provision of parking facilities and amenities.	\$330K
GEORGE TOWN SPORTS COMPLEX UPGRADES	Upgrade landscaping, drainage, playground areas. Replace field lighting. Upgrade road and parking area.	\$680К
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GEORGE TOWN COUNCIL

ANSZ TASMANIA | TOURISM AUSTRALIA & GRAHAM FREEMAI

BREAK O'DAY

PROJECTS	DESCRIPTION	INDICATIVE COS
	DESCRIPTION	
SEALED ROAD FROM ST HELENS TO ANSONS BAY	A public road to provide access to proposed industry developments of significant value in North East Tasmania.	\$ II M
STIEGLITZ FORESHORE EROSION CONTROL & MULTI-USER TRACK	Short run construction phase economic benefit with longer term place making, health and erosion mitigation benefits.	\$3M
SWIMCART BEACH TO BINALONG BAY MULTI-USER PATH	Lifestyle infrastructure which promotes well-being and provides connectivity from the St Helens MTB Network.	\$1M
BINALONG BAY TO ST HELENS MULTI- USER PATH	Lifestyle infrastructure which promotes well-being and provides connectivity from the St Helens MTB Network.	\$ 1.9 M
BAY OF FIRES	Additional infrastructure and additional single track to achieve	\$350K
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FLINDERS ISLAND

PROJECTS INDICATIVE COST DESCRIPTION PALANA RD (FLINDERS ISLAND) RECONSTRUCTION & TRANSFER TO STATE GOVT A transfer of asset management economic infrastructure asset that not have the capacity to maintain. A transfer of asset management responsibility. A critical \$6.64M economic infrastructure asset that Flinders Island Council does HOT ROT MACHINE A Hot Rot machine would provide a key step in sustainability for \$340K Flinders Island by composting organic waste material on-island VETERINARY FACILITY FOR THE FURNEAUX GROUP To attract a vet to operate on the Island full time, with the \$980K possibility of servicing other islands, equipped with a clinic space and equipment suitable to the required work. FLINDERS ISLAND COUNCIL PAGE | 23 CASTLE ROCK, FLINDERS ISLAND | ROB MULALLY



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JULY 28, 2021

REGIONAL VISIONING WORKSHOP



















INTRODUCTION

NTDC CHAIRPERSON ANTHONY MITCHELL

Dear Colleagues,

It was a pleasure for NTDC to facilitate the Regional Visioning Workshop with its Member Councils.

At the beginning of the workshop, I mentioned "belief in a compelling vision is an incredibly powerful force".

As it turned out, the belief and confidence demonstrated by those in the room was, indeed, both compelling and powerful.

It was amazing to watch as one participant after another came up and enthusiastically shared their group's vision for what the region could be.

It was inspiring.

I've been facilitating visioning workshops for twenty years, and can say without hesitation, the motivation and underlying determination I saw and felt from the group was as strong as I've seen, anywhere.

Clearly, the overwhelming feeling was a strong desire to utilise the very unique assets of the region and create an outstanding future that would benefit its residents. The themes emerged from the day well illustrate the very high level of aspiration among he region's local government leaders.

The themes were:

- 1. Being a highly skilled and well educated community
- 2. Being a leading region, through targeted and specialised innovation
- 3. Being an aspirational region that punches above its weight
- 4. Being a region that capitalises on its innate natural beauty, and
- 5. Being an engaged and prosperous region

If there was a "headline" that summarised the ethos around the group's vision, it was this: "We want to become a region of firsts, again!"

It says it all.

We will now work further on the vision and come back to you with the next steps.

Thank you for your support of this exciting initiative.

Sincerely,

NTDC REGIONAL VISIONING WORKSHOP

PAGE | I

ECONOMY id

KEENAN JACKSON

C the population

The Economy id presentation provided the NTDC Member Councils with insights relating to the key trends impacting Northern Tasmania's economy now and into the future.

Northern Tasmania is characterised by lower incomes, economic output, education rates and higher unemployment. However, in the last five years the region has experienced strong growth in exports, the signing of a city deal, stronger population growth and an economy less impacted by COVID-19 than the national average.

The presentation further detailed trends unfolding that will influence the economy and community in the future.

It finished with the below points to reflect on regarding VISION:

- Has to talk to skills and education improvement, critical for adopting new technologies going forward
- Needs to speak to domestic migration, how will the region compensate for loss of population growth and skills from international migrants in short to medium term?
- Renewable energy and becoming a cheap supplier of green energy for local industry is important for future competitiveness
- Communications infrastructure and adoption of automation critical to overcome transport (cost) barriers
- Competition for domestic tourism and relocation is strong. Many locations are a step ahead of the region in an established or establishing a brand.

Northern Tasmania today is characterised by:

- Higher unemployment rates than national average
- Lower education attainment and qualifications than national average
- Lower incomes
- Lower economic and population growth in recent decade.

Known trends:

- · Increasing qualified workforce
- Ageing population driving health services
- · Climate change
- Urbanisation/agglomeration
- Growth in agriculture exports driven by China
- E-Commerce



Presentation can be found in appendix A

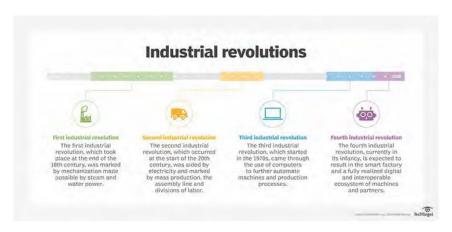
NTDC REGIONAL VISIONING WORKSHOP

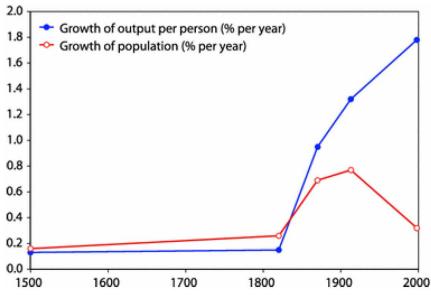
FUTURE OF DIGITAL TRANSFORMATION

NTDC CEO MARK BAKER

NTDC CEO, Mark Baker spoke about how the rapid digital transformation brought about by COVID was our industrial revolution or fourth industrial revolution.

"The rapid advancements achieved in days and weeks that usually took months and years, are here to stay. We are Hernán Cortés; we have burned the boats and we are not going back."





Presentation can be found in appendix A

NTDC REGIONAL VISIONING WORKSHOP

BRAND TASMANIA

TODD BABIAK CEO

TASMANIAN

'the quiet pursuit of the extraordinary'

The video presentation provided by Brand Tasmania CEO Todd Babiak, detailed the importance of strengthening and developing your brand to utilse your unique story.

Every region, company and organisation aims to create a strong brand in ways of logo, website design and a tag line, but that traditional approach of branding people or place of a product is rarely effective.

The video questioned how to best utilise your brand to make:

- company decisions
- culture
- who we are
- · what makes us people.

Todd discussed the strong cultural expression of being Tasmanian and the various regional examples of this. Due to globalisation, other national and international regions provide entirely the same feeling, whilst the Tasmanian difference is now a positive difference that can now be sold to the world.

Todd noted the there are XXXX regions who claimed to be clean and green but Tasmanian expressions of the clean and green idea can be brought to life by:

- protecting the environment
- moving from 100% renewable electricity to 200% in the future
- · the move to decarbonise.



Video link can be found in appendix A

NTDC REGIONAL VISIONING WORKSHOP

PRESENTATION

NTDC CEO Mark Baker provided the Member Councils with six case studies of national and international vision statements for context and idea generation.



MELBOURNE

The City of Melbourne is a city of possibility.

Where the world meets and the extraordinary happens.

The Community Vision comprises an overarching vision statement and a series of future community aspirations.

Together, these will guide decision makers in shaping policy, plans and prioritising



NEW ZEALAND

100% PURE

100% Pure New Zealand tells the story of how this country's unique combination of landscapes, people and activities cannot be found anywhere else in the world - it is a "100% Pure New Zealand" visitor experience.

The latest adaption is 100% Pure Welcome, 100% Pure New Zealand, our biggest campaign yet! It showcases what makes us unique – our warm and welcoming people alongside our stunning landscapes.



VISIT NAPA VALLEY

Our vision is to elevate Napa Valley as the world's premiere wine country experience.

'We purposefully attend to our Culture of Excellence by living Visit Napa Valley's core values in terms of how we communicate, carry out our work and when engaging with our visitors, partners and each other.



NORTHERN IRELEND LOCAL GOVERNMENT **ASSOCIATION**

Strong local government, investing in local people and places, with 11 councils empowered, skilled and resourced, delivering highquality leadership, services and representation for the whole community, working in innovative, accountable partnership.



ISLE OF MAN

- An international business centre of excellence
- A transparent international business partner
- An incubator for innovation
- A skilled technology centre
- Secure and safe
- Quality of life.



REYKJAVÍK

Reykjavík is an all kinds of city for all kinds of people that live in all kinds of neighbourhoods.

Noting the population comparison:

Regional

- Reykjavík = 131,136
- Northern Tasmania = 148,023

- Iceland = 364,000
- Tasmania = 524,170

Presentation can be found in appendix A

NTDC REGIONAL VISIONING WORKSHOP

REGIONAL ECONOMIC DEVELOPMENT STRATEGY

REDS

NTDC CEO Mark Baker provided the Member Councils with the key focus areas of the Regional Economic Development Strategy for context.

REDS VISION STATEMENT

By 2031, Launceston and Northern Tasmania will be Australia's most liveable and innovative region, with growing incomes and falling levels of disadvantage.

COLLABORATION

The region seeks out opportunities for collaboration and actively participates in strategic partnerships that deliver greater benefits than would be achievable by operating independently.



REDS FOCUS

EXPORTS

A strong market-based economy that reflects regional attributes – innovative, collaborative, agile, resourceful and many products and services are exported off-Island.

POPULATION GROWTH

More highly skilled people are attracted to the region and residents are upskilled to fill the higher paid jobs.

INNOVATION

Businesses add greater value to goods and services via innovation and R&D aligned with the region's competitive strengths.

INFRASTRUCTURE

Governments work in collaboration with the region to deliver priority regional infrastructure, transport networks, town planning, community services, parks and recreation facilities.

PARTICIPATION AND PRODUCTIVITY

Our region is diverse, healthy and happy. There is more equality with access to higher paid jobs and quality housing options.

INVESTMENT

Businesses and people with great ideas and skills have access to investment funds to grow and prosper.

Presentation can be found in appendix A

NTDC REGIONAL VISIONING WORKSHOP

BRAINSTORM DEVELOPMENT





NTDC Member Council representatives and Directors commenced an initial group brainstorming session, which aimed to develop five key themes, words or phrases.

GROUP 1:

(1) Prosperity

- lifestyle
- economy investment confidence
- environment
- opportunity for the future generations (jobs, aged care health services)
- infrastructure
- (2) Opportunistically agile
- exploit the new order 4th revolution
- (3) Aspirational
- better than good enough
- proud of Tasmania and what we do
- Bold take our offering to the world and teach them how we do it
- (4) Productivity from innovation
- Industry/Agriculture
- Education skills to prosper

GROUP 2:

- (1) Tried the rest, come and see the best
- (2) Innovative and inspirational
- (3) Liveability
- Peaceful, safe and beautiful
- (4) 10 yrs time = best place to live
- Not too big
- · Keep country feel
- Historical ancient traditions, hOw to keep heritage and still grow
- (5) Good food, agriculture
- City of gastronomy
- (6) Technology
- Digitally connected
- (7) Point of difference
- · paddock to plate
- (8) Circular Economy
- (9) Recreation is our life
- (10) Everything is close



GROUP 3:

(1) Skilled

Existing population and attracting migration

(2) Liveable

- Housing, happy, active
- Retain and Enhance
- Healthy and supported
- (3) Targeted Innovation
- Renewables, agriculture data, circular economy
- Niche products and services

(4) Natural Beauty

- Retain and value
- Adventure
- (5) Economic independence

GROUP 4:

(1) Liveable

- happy and healthy
 (2) Skilled
- Education and innovation
- (3) Pristine environment
- Sustainable (4) Quality niche products and services
- (5) Quality visitor economy
- (6) Remote connected services hub of choice
- · Communications advantage
- (7) Renewable energy advantageGreen low CO2 products and
- manufacturing
 (8) Ease of business
- no separation



Notes can be found in appendix A

NTDC REGIONAL VISIONING WORKSHOP

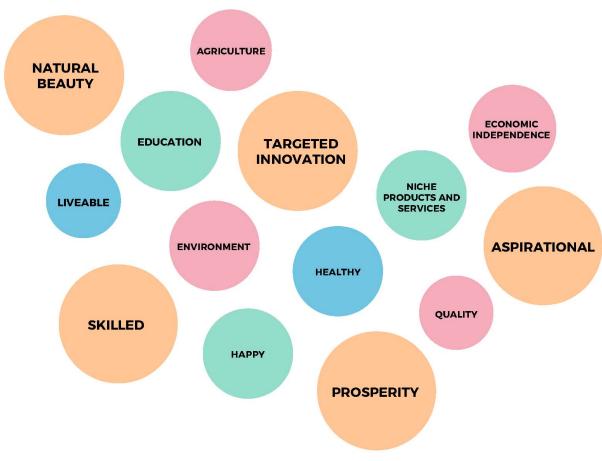


PREVIOUSLY BRAINSTORMED WORDS, PHRASES AND COMMENTS

- Innovative received consensus
- Liveable
- Now
- Connected
- Cleanest air, water
- Quirky
- Food and Agriculture
- Innovative, liveability and now
- Napa Valley potential
- Natural Beauty

- Action Capital
- Safety
- Environment
- Lifestyle
- Inspirational received consensus
- Where innovative people and business want to live
- Cleanest water, cleanest food, cleanest agriculture, environment
- Tasmania's green heart (mindful of 'green' connotation)

RECURRING WORDS



Notes can be found in appendix A

NTDC REGIONAL VISIONING WORKSHOP

5 KEY THEMES

GROUP ACTIVITY

NTDC Member Council representatives and Directors were assigned a key theme to develop a vision and focus points.



Our vision is to have a skilled and educated community.

- (1) Commitment to lifelong learning by all in the community
- (2) Shared understanding of the importance of education in quality of life
- (3) Attracting skilled incomers to our region
- (4) Connecting all people (including marginalised) into work and training $% \left(1\right) =\left(1\right) \left(1\right)$
- (5) leapfrogging" into future technology



Northern Tasmania will be a leader in 'specialised innovation' that leverages our unique attributes.

- (1) To be a niche product/service provider
- (2) Develop product/services that have a unique identity (linked to the region) that cannot be replicated
- (3) Capitalise on the region's identity
- (4) Be first movers
- (5) Go the next step/level in the "region of firsts"



NATURAL BEAUTY

this theme was not directly brainstormed by a group **PROSPERITY**

Our aspiration is to continue to punch above our weight and be better than the rest.

- (1) Create that point of difference
- (2) Better than good enough
- (3) Take the product to the world
- We are going to do it because of the quality of our product - environment, climate, food + wine, natural advantage
- Need all industries and people on board
- Culture
- Small population achieving amazing things
- Co-ordinating across industries

Our vision is to have a community that is engaged, educated and enabled to make a prosperous region for today and tomorrow.

- (1) Engaged inclusive, shared commitment, belief and drive
- (2) Educated ahead of the curve, skills based, informed by industry, an educating and nurturing community, community XXXXXXX and industry based
- (3) Enabled empowering people so they can contribute, valuing choice and diversity
- (4) Boosting shared prosperity
- (5) Multiple layers to prosperity economic, environmental and social $% \left(1\right) =\left(1\right) \left(1\right) \left($



Notes can be found in appendix A



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NTDC REGIONAL VISIONING WORKSHOP



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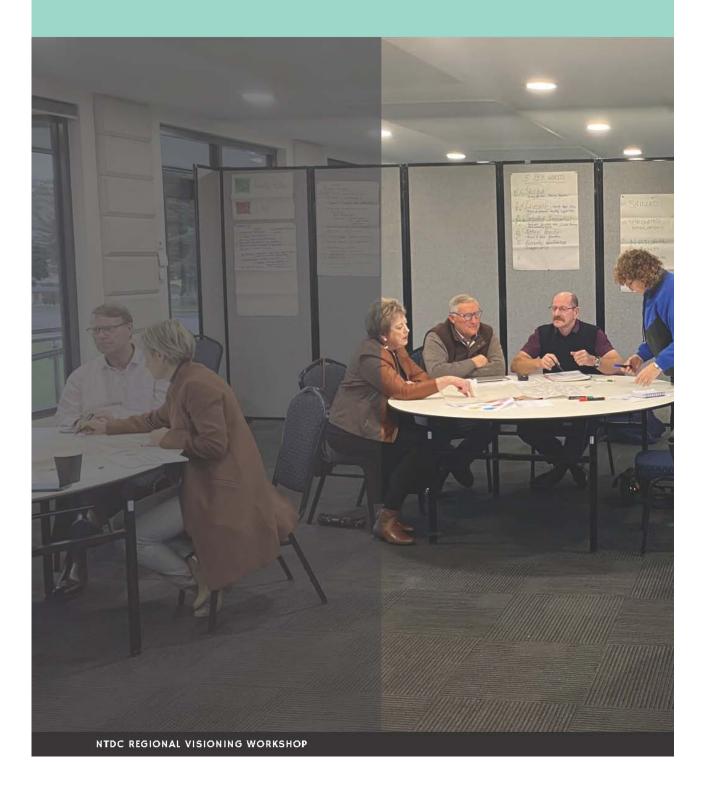
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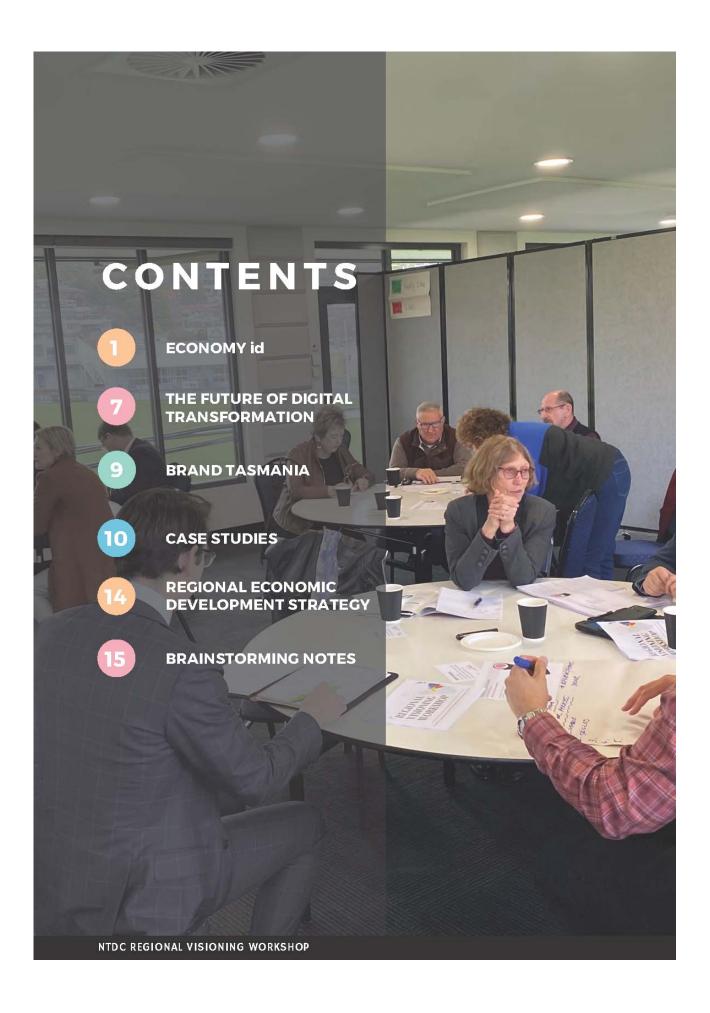
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NTDC REGIONAL VISIONING WORKSHOP

REGIONAL VISIONING WORKSHOP APPENDIX A







What will impact where we want to go?

A look at key trends impacting on Northern Tasmania's economy now and into the future

Presentation for NTDC - 28 July 202

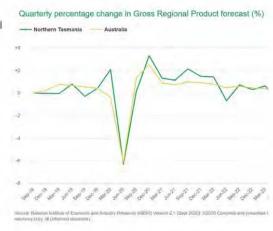
Presented by Keenan Jackson

Northern Tasmania today is characterised by:

- higher unemployment rates than national average
- lower education attainment and qualifications than national average
- lower incomes
- · lower economic and population growth in recent decade

But, in the last five years it has experienced:

- strong growth in exports (especially Agriculture and manufacturing)
- the signing of a city deal to attract investment into Launceston
- a return to stronger population growth (1.2% in 2019/20)
- an economy less impacted by COVID than the national average



NTDC REGIONAL VISIONING WORKSHOP

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Known trends

What has been evolving over recent decades



Increasingly qualified workforce



Urbanisation/ agglomeration



Ageing population driving health services



Growth in Agriculture exports driven by China



Climate change



E-Commerce

Trends unfolding

What will influence economics and communities in the future



Remote work



Automation and Al



5G, smart everything



Limits to international



Rebalanced supply



Circular economy

How does Northern Tasmania fare?



Increasingly qualified

workforce



Ageing population driving health services



Climate change driving investment in renewables and emissions reducing technology

NTDC region has a workforce far less educated than the Australian average. Only 28% of employed 25 to 44 yr olds degree educated in 2016; 40% for Australia.

Health care and social services, esp. Hospital and residential care, is the leading employer for the region and above the state average.

NTDC region has the potential to capture growth due to Tasmania's high hydro energy and net exporter target. This supports proposed projects such as Bell Bay green hydrogen.



Growth in Agriculture exports driven by China



Urbanisation/ agglomeration



E-commerce

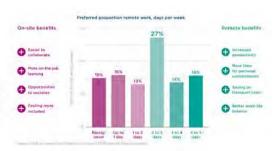
Tasmania exported more than \$1B for the first time in 2019/20. NTDC region Agriculture exports grew by almost \$400m in last 5 years.

Unlike many regional cities, Launceston's growth was very weak over the last decade (<0.5%pa pop growth). Its share of region has hardly Online sales grew 43% YoY in Tasmania in 2021. A 2019 survey suggested a quarter of Launceston retailers did not have a website and over a third of those with one were not e-commerce enabled.

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A McKinsey report showed that most professional business services work, up to 3/4 for financial services, could be done from anywhere without loss of productivity.



Challenges

- · Work at home experience has been much lower in Tasmania than other states due to limited lockdowns
- · Many people consider relocations to regions with family connections or places previously experienced. A RAI survey found half of the potential movers from capital cities surveyed say they are considering locations no more than a two-hour drive away from their current home
- Some regional locations still lack access to facilities (esp. child care) required to support remote working professionals.

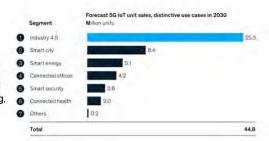
Opportunities

- Northern Tasmania presents lifestyle opportunity to employers/employees with capability to go fully
- Launceston offers some of the key facilities important to residents considering a move to remote working.
- Potential to re-purpose under-utilised office/retail
- space to support co-working facilities.

 West Tamar had a relatively high share of business professionals working from home in 2016.
- · Marketing could be delivered more professionally and expanded e.g. Live Launceston



Smart capabilities beyond home settings have been limited to date. With 5G, many companies in manufacturing, mining, construction, transport and agriculture will get a reliable alternative that enables the communication critical for mobile tools, machines, and robots.



Challenges

- · Low understanding and/or application of Industry 4.0 across many manufacturing segments
- · Data security represents a major risks for uninformed or unprepared businesses and communities

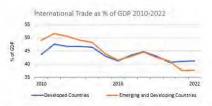
Opportunities

- · Telstra's roll out of 5G has been faster in Tasmania than mainland locations, aunceston is increasingly connected as well as smaller places like Deloraine and Blackwall.
- Industry 4.0 opportunities are strong in key Northern Tasmania sectors -Agriculture, Manufacturing.
- Region has potential to expand upon Greater Launceston Transformation -Creating our Digital Future. Potential to grow region as test-bed for pilot smart projects.
- Many local businesses already operating in this space e.g. definium
- Rise in big data has seen the need for large scale data storage centres.
 Northern Tasmania's cold climate, affordable prices and renewable energy production make it a potential attractive location.

NTDC REGIONAL VISIONING WORKSHOP



Cost differences among developed and many developing countries are narrowing due to tech advances. The importance of local supply to offset disruptions, freight costs and improve national security increasingly important.



Source: Euromonitor International from national statistics/OECD/International Monetary Fund (IMF)

Challenges

- Reorganising supply chains takes time and can come at costs to heavy import reliance businesses.
- Some local industry players not in position or willing to invest in necessary technology to adapt production.
- Knowledge of market supply chains and opportunities is limited in some segments.
- Exporters can lose out as their market is lost to overseas local suppliers.

Opportunities

- Local manufacturing can be boosted by projects such as green hydrogen and Hydro Tasmania's Battery of the Nation. Reliable and clean energy crucial for growing local industry and attracting overseas investment.
- Consumers have shown willingness to adapt spending to 'buy local' campaigns
 Businesses have demonstrated capability to
- Businesses have demonstrated capability to transform production e.g. distillers making hand sanitiser, Definium making smart ventilators

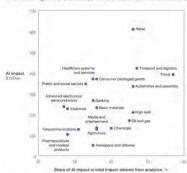
Challenges

- Occupations may continue to change away from labour intensive roles to more knowledge based roles. This requires rapid
- adjustment in education and training.
 Casualisation of the workforce may be exacerbated

Automation and Al

About half of the activities (not jobs) carried out by workers could be automated, but only about 5 percent of occupations could be fully automated by currently demonstrated technologies

Artificial intelligence (Al) has the potential to create value across sectors



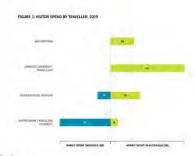
Old Branch Committee Source Mediciney Global annions are tra-

Opportunities

- UTAS Launceston offers key courses in Al, computer science etc already.
- Automation/Al can reduce the requirements for labour meaning smaller labour markets are not necessarily a disadvantage to growth.
- Opportunity to build a strong tele-health industry tested on local market but exported anywhere.



The COVID pandemic has had an obvious impact on international travel and migration. The next few years represents an opportunity to capture high spending Australian travelers, but how to address reduced access to skills and expenditure from new migrants?



Challenges

- International migration contributed 60% of all pop growth between 2017 and 2020. How will this be replaced?
- Launceston and the NE ranked 37th out of all regional locations in an IPSOS Liveability Survey 2020.
- The region may appear to lack diversity in visitor accommodation and/or housing supply to meet different markets.
- Major domestic competition for travel with other more premier destinations. NZ may be key competitor for those seeking similar wilderness experience.

Opportunities

- Launceston has recently seen a boost in internal migration from the capital cities
- Northern Tasmania seen as safe clean travel destination.
- Potential to grow region as destination for high net worth individuals to live and invest.
- Can develop safe access facilities for skilled migrants to relocate.
- Try before buy opportunities to transition short term visitors to longer term ones.
- Still potential growth in residential care market.



A 'circular economy' has been identified as a major (up to \$4.5 trillion: WBCSD) commercial opportunity.



Challenges

- Smaller market place means short term growth of larger scale reuse of materials may be limited
- Tasmania's resource recovery and recycling rates were lower than all mainland Australian states in 2018/19 and had declined in recent years.

Opportunities

- Northern Tasmania has already signed on to the digital platform ASPIRE for material resource exchange
- Waste export restrictions is driving federal and local investment in waste reuse solutions.
- Region has the resource supply, capabilities and adequate industrial land to support larger scale investment such as the Timberlink's Bio Composite plant at Bell Bay.

NTDC REGIONAL VISIONING WORKSHOP

POINTS TO REFLECT ON FOR VISION

- Has to talk to skills and education improvement, crictical for adopting new technologies going forward
- Needs to speak to domestic migration, how will the region compensate for loss of population growth and skills from international migrants in short to medium term?
- Renewable energy and becoming a cheap supplier of green energy for local industry is important for future competitiveness
- Communications infrastructure and adoption of automation critical to overcome transport (cost) barriers
- Competition for domestic tourism and relocation is strong. Many locations are a step ahead of the region in an established or establishing a brand.



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Economic and demographic profiles



Economic health

checks



Economic and population forecast monitoring

Industry analysis



Economic impact analysis and benefit cost assessment

id

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FUTURE OF DIGITAL TRANSFORMATION

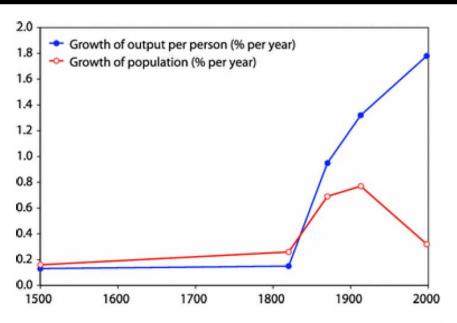
THE FUTURE OF DIGITAL TRANSFORMATION

REGIONAL VISIONING WORKSHOP



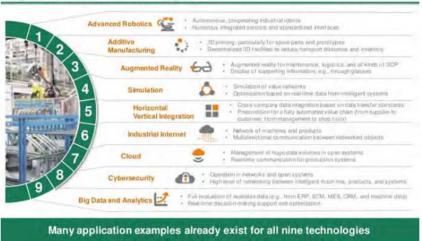
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FUTURE OF DIGITAL TRANSFORMATION





Industry 4.0 refers to the convergence and application of nine digital industrial technologies



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TASMANIAN

CLICK HERE TO DOWNLOAD THE VIDEO BRAND TASMANIA PROVIDED

please note this link will expire August 31, 2021

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REGIONAL VISIONING WORKSHOP

Be part of an inspiring journey as we create a compelling and exciting vision for our future



Melbourne

VISION STATEMENT

The City of Melbourne is a city of possibility.

Where the world meets and the extraordinary happens.

The Community Vision comprises an overarching vision statement and a series of future community aspirations.

Together, these will guide decision makers in shaping policy, plans and prioritising investments.

NTDC REGIONAL VISIONING WORKSHOP



New Zealand

TOURISM SLOGAN

100% Pure

100% Pure New Zealand tells the story of how this country's unique combination of landscapes, people and activities cannot be found anywhere else in the world - it is a "100% Pure New Zealand" visitor experience.

The latest adaption is 100% Pure Welcome, 100% Pure New Zealand, our biggest campaign yet! It showcases what makes us unique – our warm and welcoming people alongside our stunning landscapes.



Visit Napa Valley

VISION AND MISSION STATEMENT

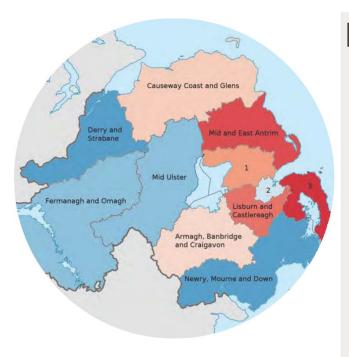
Our vision is to elevate Napa Valley as the worlds premiere wine country experience.

Our mission is to promote, protect and enhance the Napa Valley destination.

'We purposefully attend to our Culture of Excellence by living Visit Napa Valley's core values in terms of how we communicate, carry out our work and when engaging with our visitors, partners and each other.'

NTDC REGIONAL VISIONING WORKSHOP

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NILGA

VISION STATEMENT

Strong local government, investing in local people and places, with 11 councils empowered, skilled and resourced, delivering high-quality leadership, services and representation for the whole community, working in innovative, accountable partnership.

The Northern Ireland Local Government Association (NILGA) is the council led representative body for local authorities in Northern Ireland.

The Association is supported by political parties and independent members in councils, and works in partnership with other key regional bodies and stakeholders. NILGA members are drawn from each of the 11 councils.

Tisle of Man

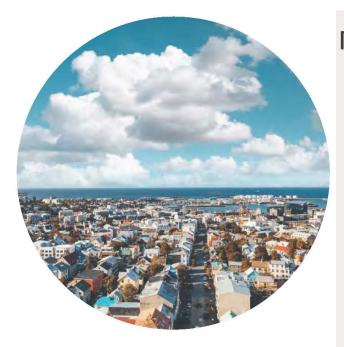
GOVERNMENT VISION STATEMENTS

- An international business centre of excellence we must be able to compete with the best in our chosen sectors
- A transparent international business partner countries, companies and individuals guard their brands; we want them to see the Isle of Man as a partner they can feel proud of
- An incubator for innovation speed has value and so we can use our small size to good effect
- A skilled technology centre our ability to use technology and particularly ICT will be critical to our success
- Secure and safe our commitment to safety and security within a free and democratic society for both for individuals and businesses remains a vital part of the Isle of Man's appeal
- Quality of life a unique and beautiful place to live and work to allow individuals to reach their full potential.

THE ISLE OF MAN GOVERNMENT'S THREE KEY PRIORITIES



NTDC REGIONAL VISIONING WORKSHOP



Reykjavík

VISION STATEMENT

Reykjavík is an all kinds of city for all kinds of people that live in all kinds of neighbourhoods.

POPULATION

VS

Reykjavík = 131,136



Iceland = 364,000

Northern Tasmania = 148,023



Tasmania = **524,170**

NTDC REGIONAL VISIONING WORKSHOP

REGIONAL ECONOMIC DEVELOPMENT STRATEGY

REGIONAL ECONOMIC DEVELOPMENT STRATEGY (REDS)

VISION STATEMENT

By 2031, Launceston and Northern Tasmania will be Australia's most liveable and innovative region, with growing incomes and falling levels of disadvantage.



COLLABORATION

The region seeks out opportunities for collaboration and actively participates in strategic partnerships that deliver greater benefits than would be achievable by operating independently

EXPORTS

A strong market-based economy that reflects regional attributes – innovative, collaborative, agile, resourceful and many products and services are exported off-Island.

INFRASTRUCTURE

Governments work in collaboration with the region to deliver priority regional infrastructure, transport networks, town planning, community services, parks and recreation facilities.

POPULATION GROWTH

More highly skilled people are attracted to the region and residents are upskilled to fill the higher paid jobs.

PARTICIPATION AND PRODUCTIVITY

Our region is diverse, healthy and happy. There is more equality with access to higher paid jobs and quality housing options.

INNOVATION

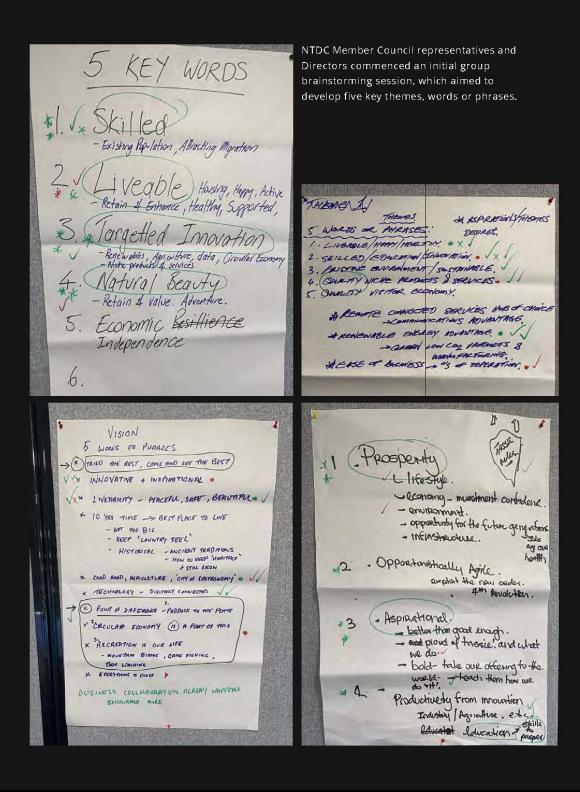
Businesses add greater value to goods and services via innovation and R&D aligned with the region's competitive strengths.

INVESTMENT

Businesses and people with great ideas and skills have access to investment funds to grow and prosper.

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BRAINSTORM DEVELOPMENT NOTES

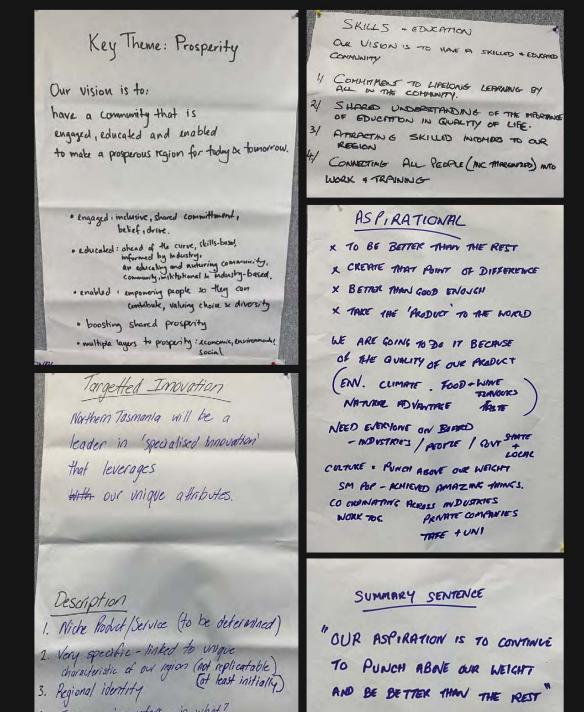


NTDC REGIONAL VISIONING WORKSHOP

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5 KEY THEMES BRAINSTORM DEVELOPMENT NOTES

NTDC Member Council representatives and Directors were assigned a key theme to develop a vision and focus points.



NTDC REGIONAL VISIONING WORKSHOP

4. First-more innovators - in what? 5. Next step in region of firsts

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TO PUNCH ABOVE OUR WEIGHT

AND BE BETTER THAN THE REST

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NTDC REGIONAL VISIONING WORKSHOP



MEETING MINUTES Quarterly Mayors Meeting

Date	September 7, 2021	Time	2:30pm-3:30pm			
Grain Of The Silos (89 Lindsay St, Invermay Tasmania); Gorge Meeting Room Zoom link						
Attendees	Wayne Johnston, Mary Knowles, Christina Holmdahl, Albert van Zetten, Greg Kieser					
Attendees via Zoom	Anthony Mitchell (Chairperson)					
Invitees	Mark Baker (CEO), Veronica Conti (Minute Taker)					
Apologies	Mick Tucker					
Absent	Annie Revie					

1 PRESENT, APOLOGIES AND WELCOME

Chairperson Anthony Mitchell welcomed the NTDC Member Council Mayors, noted a quorum and opened the quarterly mayors' meeting at 2:27pm.

Chairperson noted the apology of Break O'Day Mayor Mick Tucker.

2 ACKNOWLEDGEMENT OF COUNTRY

Chairperson acknowledged the traditional owners of the land on which we meet, and paid respect to their elders, past, present and emerging.

3 FOR DISCUSSION

3.1 Regional visioning workshop report and appendix

Chairperson noted the event was positive and exciting.

 ${\sf CEO}\ provided\ a\ brief\ report\ regarding\ the\ event's\ proceedings.\ Noting\ the\ following\ highlights:$

- Economy id presentation
- Future of digital transformation
- Brand Tasmania video
- Various case studies
- Regional Economic Development Strategy (REDS)
- Group activity and brainstorming session
- Key themes identified: skills, targeted innovation, aspiration, natural beauty and prosperity.

Chairperson noted the very good ideas that were generated from this event. In particular noting:

- · within skills and education, the ability to potentially leapfrog into future technologies as a revolutionary idea
- the want to be a region of firsts again
- specialised and targeted innovation

Chairperson noted the excellent participation rate of the event. Noting this work is incomplete and requires further exploration in more detail.

The Member Council Mayors noted the success of the event and queried what is to come next regarding the vision work.

The Member Council Mayors discussed this would be an overarching document. Discussing the need to take it back to councils and councillors to gain some level of principle agreement on main themes and core direction. Noting the importance to share this document in draft form to seek feedback, input and agreement with relevant Chamber of Commerces and business associations community.

The Member Council Mayors discussed the need for a clear cover page that states the vision statement and summary text.

The Member Council Mayors suggested to provide the document with a request for the CEO to brief councils when possible.

Quarterly Mayors' Meeting - Minutes

The above discussion resulted in the below steps/actions -

- 1) The draft document is to be brought to individual councils and councillors, in particular those who were not present during the event, for their input
- NTDC is to collate the feedback/input received into a new draft document, which will be sent back to councils for an in-principle approval.

Noting the above steps are to be completed as soon as possible.

Discussing a possible deadline for this to be completed by the November 2, 2021 AGM.

It was noted that involving business and industry in the process would also be very helpful.

3.2 NTDC update

CEO noted the operational team has briefed all councils and provided consistent communications regarding NTDC updates and work in progress. Noting the following in particular –

- Economy id
- Northern Regional Land Use Scheme
- TasWater
- Northern Prospectus
- RCF and Regional Priorities
- · Circular Economy Grants
- Circular Economy and Digital Transformation working groups

CEO noted the additional level of communications has assisting in building relationships with the councillors.

Chairperson noted the high priority and focus regarding the regional priority projects list. Acknowledging the extensive work of the CEO in collating this information.

Chairperson noted the Board has agreed to send out a survey to the RCF invitees to seek input and feedback regarding the entire project list. Noting the importance for this process to be collaborative across the region.

The Member Council Mayors noted the Member Councils' emerging priority projects that may be added to this priority list.

The group discussed the need for this document to be a list of regional priorities rather than evenly distributed projects across all Member Councils.

Chairperson noted the document is planned to have the key regional projects, with all Member Council priority projects listed to continue advocacy.

CEO noted upcoming November AGM. Noting the NTDC annual report and financials will be provided and ensured all Members will receive 21 days' notice with venue confirmation and relevant proxy information.

4 FOR NOTING

4.1 Members meeting minutes – June 9, 2021

The group noted the Members meeting minutes – June 9, 2021.

5 OTHER BUSINESS

Chairperson raised the following issue to receive guidance from the Member Council Mayors regarding the remuneration for Directors who have been appointed by Members, noting this specifically relates to Meander Valley Mayor Wayne Johnston and Northern Midlands General Manager Des Jennings.

Chairperson noted the NTDC Board thought it was appropriate for the Directors to receive the same amount of remuneration in alignment with the other Directors.

Chairperson noted the Members Agreement and Constitution is silent on the matter, which is why the Board deemed it reasonably acceptable.

Chairperson discussed the below tracked change drawn from the Members Agreement:

- 4. Corporate Governance Structure Appointment of Chair and Directors
- 4.1 The parties agree that the governance structure of NTDC Limited is as follows:
- (a) The Company has a Board of Directors comprising not less than three (3) and not more than nine (9) Directors ("the

Quarterly Mayors' Meeting – Minutes

Board") but the parties agree that the optimal size of the Board is seven (7) Directors;

And the minutes from November 2019 AGM, which talks to Member appointed roles specifying the below carried motion –

Motion:

That members supported the proposal for the future composition of the NTDC Board to include two-member representative Directors, comprising one Mayor and one General Manager. This is subject to approval by each of the Member Councils.

Moved Mick Tucker (BODC) Seconded Mary Knowles (NMC) Carried

Chairperson noted the above motion encompassed all the ideas mentioned but to amend it to only two Member representatives.

Chairperson additionally noted that the Board has since re-appointed three-directors without publicly advertising. Noting the Chairperson and CEO were unaware of this clause at the time:

CEO noted neither he or the Chairperson were a part of NTDC, requesting guidance and Direction from the Member Mayors.

The Member Mayors discussed the inconsistency across the Director fees. Discussing there should be some kind of remuneration for the appointed Member Mayor Director and are able to elect whether they would like to receive the funds.

The Member Mayors' discussed remuneration for the General Manager appointed Director.

The group discussed the amount of work the NTDC Board undertakes.

The group noted the Constitution states all Directors are to be paid the same with no reference to being a Member Representative or not.

The group discussed the need to bring relevant motions to the AGM relating to –

- Ratifying all current Directors at the November AGM 2021
- Amending the constitution/members agreement to clearly state Directors are to be ratified at the next relevant AGM within the three-year term
- Member Mayor and General Manager appointed Directors are to receive fair and equal remuneration

City of Launceston Council Mayor Albert van Zetten left the meeting at 3:18 pm.

Chairperson stated the following action items:

Action: Chairperson and CEO are to create motions for the above points raised. (Chairperson/CEO)

Action: Reconfigure start and end dates for all Directors to align with AGMs. (Chairperson/CEO)

Action: Seek legal advice on how to amend the Constitution/Members Agreement. (Chairperson/CEO)

Action: A review of the Constitution and Members Agreement is to be conducted at the next AGM. (All Members)

Action: A standing item is to be added to AGMs to ratify Board Directors. (Chairperson/CEO)

Quarterly Mayors' Meeting – Minutes

3.3 Around the grounds

Chairperson noted this item was skipped earlier in the agenda proceedings.

Meander Valley Council

Noting TasWater is working better, acknowledging NTDC's work facilitating meetings. Noting the Northern Region Prison tender update.

Northern Midlands Council

Noting the underpass at Campbell Town

Noting Meander Valley Mayor Wayne Johnston and Northern Midlands Mayor Mary Knowles are co-chairs for the Regional Recovery Committee and will seek input from other councils regarding relevant projects and issues.

West Tamar Council

Noting the City of Launceston and West Tamar Councils were invited to a meeting with the Premier and the infrastructure Minister to discuss the bridge. Noting council support has not yet been offered to State Government regarding this project.

George Town Council

Noting the ambitious projects currently in progress.

6 MEETING EVALUTION

The group did not engage in a meeting evaluation.

7 NEXT MEETING

November 2, 2021 - AGM

8 CLOSE

Closed at 3:35pm

Certified as a true and correct re	ecord of the Quarterly Mayors Meeting
	Date Approved:

Quarterly Mayors' Meeting – Minutes

Launceston launches bid to become a city of gastronomy



Local News



EAT: Andrew Pitt and Northern Mayors, Wayne Johnston, Greg Howard, Christine Holmdahl, Albert van Zetten, Mary Knowles and Greg Kieser. Picture: Phillip Biggs

On Tuesday, the City of Launceston officially announced its intention to become a City of Gastronomy in the UNESCO Creative Cities Network.

Gastronomy, the study of food and culture with a focus on gourmet cuisine, encompasses the whole food system from paddock to plate or grape to glass, with every role important.

Backed by seven councils from across the North of the state and led by the chairman of the Launceston Creative Cities steering group Andrew Pitt, the application hopes to leverage the region's growing food and wine industry to bolster the economy.

READ MORE: Man dies in fatal Bass Highway crash

Mr Pitt said a successful application would see Launceston recognised as a global destination for culinary tourists seeking to enjoy food, wine, whiskey and produce in the world.

"We will be part of a really vibrant network of 250 cities around the world who think in the same way, creatively and around culture as a driver of economic development," he said.

"It also gives us a brand reputation, really as essentially one of the greatest food regions in the world."

READ MORE: More direct flights touching down in Launceston

Mr Pitt said despite the name of the steering group the project was a regional project, backed by regional communities.

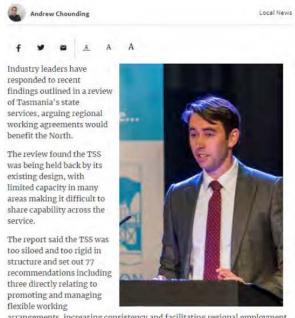
"It's called the creative city scheme but it's very much a regional project and it's in a way classic regional economic development," he said.

"It leans into one of our key strengths, which is food, food and beverage, and takes it to the next level."

City of Launceston mayor Albert van Zetten said he was delighted to support the proposal.

READ MORE: Gutwein denies power play with Hydro Tasmania

Regional employment recommended for state services workers



arrangements, increasing consistency and facilitating regional employment. Recommendation 62 called for the Department of Premier and Cabinet to prepare a business case for developing regional offices as a priority.

READ MORE: Man dies in fatal Bass Highway crash

Northern Tasmania Development Corporation chief executive Mark Baker (pictured) said he supported the recommendation.

"We definitely support decentralisation of public service, for a long time they had been headquartered in Hobart due to the need to be in and around department portfolios and ministers, "he said.

"With greater advances in technology for working from home, we certainly see the opportunities to allow those state service workers to spread out around the region."

Mr Baker said the economic development and population growth was a significant factor for the North and that an uptake in skilled workers entering the region was also a benefit that should be considered.

READ MORE: More direct flights touching down in Launceston

Business North West president Ian Jones said the North needed more representation in Hobart.

"We need more representation of this region back in the South of the state, and if we can get more jobs that's great, but just to have more input into what goes on in the state public service is important," he said.

"What we find is that there's a lot of government in the South of the state and there's not a lot of empathy for the North-West Coast. It would be really good to have people living in the North-West Coast representing the North-West Coast back in those government departments," he said.

READ MORE: Gutwein denies power play with Hydro Tasmania

He said with COVID-19 forcing businesses to change how they operate, there was no reason why government positions shouldn't be made statewide.

"The pandemic has proven that remote working is more than possible and a lot of people actually prefer it, and I think the fact is that when jobs are advertised they should be advertised statewide," he said.

11/21.17.3 Annual Plan 2021 – 2022 – Quarterly Review as at 30 September 2021

ACTION	DECISION
PROPONENT	Council Officer
OFFICER	John Brown, General Manager
FILE REFERENCE	018\033\007\
ASSOCIATED REPORTS AND	Report on Outcomes of Annual Plan 2021 - 2022 as at 30
DOCUMENTS	September 2021

OFFICER'S RECOMMENDATION:

That Council receive the Review as at the 30 September 2021 of the Break O'Day Council Annual Plan 2021 - 2022.

INTRODUCTION:

The Annual Plan is a requirement of Section 71 of the Local Government Act 1993 as follows:

An Annual Plan is to -

- (a) be consistent with the strategic plan; and
- (b) include a statement of the manner in which the Council is to meet the goals and objectives of the strategic plan; and
- (c) include a summary of the estimates adopted under section 82; and
- (d) include a summary of the major strategies to be used in relation to the Council's public health goals and objectives.

PREVIOUS COUNCIL CONSIDERATION:

The 2021-2022 Annual Plan was adopted at the August 2021 Council Meeting.

OFFICER'S REPORT:

Annual Plans are adopted as part of the budget process in each financial year and reports are prepared quarterly on achieving the identified annual planning outcomes.

Progress with achieving the adopted activities is managed through reporting software, Cascade, and attached is the Report for the period 1 July 2021 to 30 September 2021.

STRATEGIC PLAN & ANNUAL PLAN:

Strategic Plan 2017 - 2027

Goal

Community - To strengthen our sense of community and lifestyle through opportunities for people to connect and feel valued.

Strategies

Create an informed and involved community by developing channels of communication.

Goal

Services - To have access to quality services that are responsive to the changing needs of the community and lead to improved health, education and employment outcomes.

Strategies

Ensure Council services support the betterment of the community while balancing statutory requirements with community and customer needs.

LEGISLATION & POLICIES:

Local Government Act 1993 - Section 71 specifies that Council is to prepare an "Annual Plan" for the municipal area each financial year.

BUDGET; FUNDING AND FINANCIAL IMPLICATIONS:

The financial implications of the 2021 - 2022 Annual Plan are detailed in Council adopted budget but are summarised in the Plan.

VOTING REQUIREMENTS:

Simple Majority.



ANNUAL PLAN 2021 - 2022 - INCLUDING CORPORATE PLAN - QUARTERLY REVIEW 25/10/2021



BREAK O'DAY COUNCIL PLAN

COMMUNITY

Current Completion	Start Date	Due Date	Goal	Update
54%	01/07/2020		Strategy 1.1 Create an informed and involved community by developing channels of communication.: 30 to 100	
54%	01/07/2021	30/06/2022		Good progress has been made with activities in this area, further refinement in communications methods will evolve during the year

Current Completion	Start Date	Due Date	Goal	Update
	01/10/2021	31/12/2021	—> Actions 1.1.1.1 Newsletter - Review Council newsletter in terms of format (digital and print) as well as frequency.: 100%	The Communications Coordinator continues to promote the Electronic Direct Mail (EDM) database for distribution of the Council's monthly newsletter.
				Promotion includes directing people to register for the digital newsletter every month via Facebook when each newsletter is released as well as including a promotion where space allows in the print newsletter itself.
67%				When new residents move to the area they receive our "Welcome" letter which includes a survey which asks residents whether they would like to register for our newsletter via email. This has been highly successful and has resulted in a large increase of residents now receiving the newsletter via email.
				We have also been developing EDMS for specific townships and when residents sign up to this their email is followed up by asking if they would also like to register to receive the newsletter via email.
				Once the email list for the newsletter reaches 500 we will shift to a primarily digital delivery of the newsletter. This number has been determined by the fact that around 600 newsletters are currently printed and distributed
				To date the digital newsletter database has 301 recipients.
	01/07/2021	30/06/2022	Actions 1.1.1.2 Online Surveys - Use surveys as a key process for community engagement regarding Council activities and projects.: 100%	The Communications Coordinator continues to work across departments to ensure that online surveys are used when relevant for community consultation.
				The implementation of the Community Engagement Strategy will provide more guidance on how and when to use surveys for community consultation.
				The aim of using online surveys is to ensure that community consultation is as broad and easy to access as possible.
36%				One regular survey used by Council is the Business Visitation survey which is bi-annual survey sent out at the end of summer and the end of winter. It compares year on year visitation and employment outcomes for local businesses.
				The Wellbeing Officer has used surveys through the Wellbeing program in order to understand where students are at through the process as well as measure outcomes of the project.
				The Communications Officer has been assisting TRC Tourism with the development of their survey for Community Consultation of the Recreational Strategy.

Current Completion	Start Date	Due Date	Goal	Update
	01/07/2021	31/12/2021	Actions 1.1.1.3 Break O'Day Council (BODC) Website - Improve the relevance and usability of information on the website relating to Planning and Building information to assist in reducing basic enquiries.: 100%	The Council website is annually audited with a focus on finding any broken links or major issues with the site. Department staff responsible for the website are also asked to check and update their information at the end of the Financial year. Current activity in this space includes:
63%				 Reviewing and updating of Environmental Health information - A new page has been created based on community feedback regarding Wood heater etiquette. This page includes tips, FAQs and videos on how to use your wood heater efficiently. Working with the Planning Department to update information on the Local Provisions Schedule (LPS). It is planned that a new page will be created to host al relevant information on the LPS. Working with the Works Department to ensure that the Current Works page is regularly updated Ensuring quarterly updates on the Annual Plan are available for the Community to ensure transparency of process.

Current Completion	Start Date	Due Date	Goal	Update
	01/07/2021	30/09/2021	—> Actions 1.1.1.4 Direct Mail Database - Create an Electronic Direct Mail Database (EDM) that Council can use to disseminate information on a wide range of topics.: 100%	In June 2020 Council undertook Community Engagement activities as part of the COVID 10 Recovery and Resilience project.
				When asked what their preferred method of communication was with Council, more than 50% of respondents said direct email.
				In line with these findings Council has been focusing on the development of Electronic Direct Mail databases.
				 Activity in this space includes: Promoting the email list for Council's newsletter Using the Welcome letter to new residents as a prompt to join our newsletter list Using surveys to gather email addresses - eg: the Business survey Gathering email addresses during other forms of community consultation for example township meetings.
				To date we have been working on the newsletter database as well as Township databases.
57%				So far we have developed contact databases for:
				Townships:
				Ansons BayBinalong BayFalmouth
				As well as;
				Shuttle operatorsBusinessesNewsletterCommunity Groups
				The Communications Coordinator will continue looking for opportunities to grow existing databases and developing one for each township.
				The contact databases have are stored on the shared server and can be accessed by all staff members for use.

Current Completion	Start Date	Due Date	Goal	Update
	01/07/2021	31/12/2021	→ Actions 1.1.1.5 Plain English Communication - Develop the capacity of Council Officers and Departments to communicate in a 'Plain English' approach to communications in line with the Communications Guide: 100%	Ensuring that information is easy to understand and easy to access is a focus for the Communications Coordinator. Activity in this space to date includes:
				 Working with the Planning Department to produce easy to understand FAQ sheets Reviewing department managers and officers correspondence Arranging Plain English training for relevant staff
				A Writing Clearly Workshop has been teed up for November and will include two sessions with the majority of staff, including managers expected to undertake the near full day training session.
27%	01/07/2020		Strategy 1.2 Build community capacity by creating opportunities for involvement or enjoyment that enable people to share their skills and knowledge.: 30 to 100	
27%	01/07/2021	30/06/2022	Ney Focus Area 1.2.1 Events and Activities:Creates a culture of volunteering and support to enable vibrant and sustainable events, activities and community groups: 100%: 100%	Activity in this area is rebuilding after the impact that Covid has had over the last 18 months. Challenges remain in relation to major events which have happened in the past which may not reappear. The sprinkling of new events is really pleasing to see and work will ramp up in relation to delivery in coming months
	01/07/2021	30/06/2022	Actions 1.2.1.1 Increasing Volunteers - Work with Community Groups and Volunteering Tasmania on local strategies to increase Volunteer connection and engagement with Community.: 100%	Within the Volunteering profile for Break O'Day Municipality it states that In 2019 the estimated number of volunteers in Break O'Day was 2,106 people. If the decline in volunteering remains consistent with current trends the estimated number of volunteers in Break O'Day LGA in 2029 will be 1,692 people. In 2029 it is estimated there will be demand for 2,943 volunteers in the Break O'Day.
				There is a identified need to work with Community on how we can co-design a local solution to the declining trend of connected Volunteers.
				Community Services Department are in the early stages of discussions with Volunteering Tasmania on how a Co-Designed Volunteering framework can be effectively achieved between Council and Community.

Current Completion	Start Date	Due Date	Goal	Update
	01/07/2021	30/06/2022	Actions 1.2.1.2 Community Event Support - Assist community groups with event delivery by providing support and assistance with planning, approvals processes, COVID-19 compliance and arrangements for Council assistance and resources.: 100%	Community Services Department has been assisting the following Event Organisers and Community Groups for the planning and delivery of their events:
				August
				Tasmanian Community Fund – Grant Writing Workshop
				Tasmanian Quilting Guild
				Vietnam Veterans Day
				Youth Collective North East Coast - AGM
				Stage Whisperer Productions - Tasmanian Symphony Orchestra live streamed
				September
25%				Break O'Day Stitchers
23%				Once voice Break O'Day
				October
				Van Deimens Band
				The 2021 Tassie Mental Health Week Comedy Roadshow
				BOD Wellbeing Festival
				Stage Whisperer Productions – TSO Live stream
				December
				St Marys Christmas Parade
				March 2022
				Dragon Trail MTB

Current Completion	Start Date	Due Date	Goal	Update
	01/07/2021	30/06/2022	Actions 1.2.1.3 Event Attraction - Actively promote the Break O'Day Municipality as an event destination and work with event organisers and organisations to develop and attract new events to the area.: 100%	Community Services Department are assisting the following Event Organisers for the delivery of their events within our area. Each Event Organiser from outside the Break O'Day Municipality have chosen Break O'Day as their event destination.
				October Van Deimens Band
				The 2021 Tassie Mental Health Week Comedy Roadshow
30%				November
				Artable Art Workshop (sold out)
				Virtuosi Chamber Concert
				December
				Blueberries Dance Party
				March 2022
				Dragon Trail MTB
27%	01/07/2021	30/06/2022	Actions 1.2.1.4 Trails Event - Work with local community and interested organisations to develop a signature Mountain Bike event/festival and a trail running event for the St Helens Network.: 100%	A draft framework is currently being developed for the Mountains to the Sea Trail Fest 2023
50%	01/07/2020		rategy 1.3 Foster and support leadership within the community to share the sponsibility for securing the future we desire.: 30 to 100	The major item in this area is development of the Community Engagement Framework. This has previously been on hold pending understanding of requirements in the new Local Government Act. The ongoing delay with this has no end in sight and given the information already available the decision was made to progress and hopefully we will meet requirements.
50%	01/07/2021	30/06/2022	→ Key Focus Area 1.3.1 Community and Council Collaboration: Work within a community engagement framework which defines the relationship between the community and Council in decision making and project delivery.: 100%: 100%	
75%	01/08/2021	31/12/2021	Actions 1.3.1.1 Community Engagement Framework - Finalise and adopt a Community Engagement Framework to support Council activities which reflects the new Local Government Act requirements.: 100%	Feedback on the draft Community Engagement Strategy is currently being sought from staff. Document has been to Council and feedback provided by Councillors has been incorporated into the draft document.
60%	01/01/2022	30/06/2022	Actions 1.3.1.2 Framework Integration - Embed the Community Engagement Framework within Council activities: 100%	Feedback on the draft Community Engagement Strategy is currently being sought from staff, especially around the development of templates. Document has been to Council and feedback provided by Councillors has been incorporated into the draft document.

Current Completion	Start Date	Due Date	Goal	Update
50%	01/11/2021	30/06/2022	Actions 1.3.1.3 Local Township Plans - Undertake a review of all Township Plans (10) and develop new Local Township Plans in consultation with community members.: 100%	An agenda item was done for the August Council workshop where Council noted that this was a very successful project and showed how the community worked with Council. No further action at this stage on the next stage of developing the Township Plans
15%	01/11/2021	28/02/2022	Actions 1.3.1.4 Arts & Cultural Strategy - Work with Art Groups to review the Strategy and reflect changes in an update of the document.: 100%	No action at this stage due to availability of relevant staff
44%	01/07/2020		Strategy 1.4 Foster a range of community facilities and programs which strengthen the capacity, wellbeing and cultural identity of our community.: 30 to 100	
44%	01/07/2021	30/06/2022	Key Focus Area 1.4.1 Community and Council Collaboration: Work within a community engagement framework which defines the relationship between the community and Council in decision making and project delivery.: 100%	
44%	01/07/2021	30/06/2022	Actions 1.4.1.1 Wellbeing Pilot Project - Support the implementation of the Break O'Day Community Wellbeing Pilot Project and related project activities.: 100%	

ECONOMY

Current Completion	Start Date	Due Date	Goal	Update
31%	01/07/2020		Strategy 2.1 Develop and highlight opportunities which exist and can be realised in a manner that respects the natural environment and lifestyle of the Break 0'Day area.: 30 to 100	
39%	01/07/2021	30/06/2022	Key Focus Area 2.1.1 Opportunities:Prepare and maintain an economic prospectus which details opportunities; infrastructure and land availability; and local resources.: 100%: 100%	This is a very substantial area of activity for the year with some actions completed. Initial steps have been taken in relation to a number of housing related actions and important work in understanding the Population situation in Break O'Day has been presented to Council and made available more widely. This is likely to become a Key Focus Area of Council moving forward.
	01/07/2021	30/09/2022	Actions 2.1.1.1 Prospectus - Provide information on the Break O'Day area to the Office of the Coordinator General for inclusion in a Northern Tasmania Region Prospectus.: 100%	the Office of Coordinator General for the development of a Northern Region Prospectus.
100%				Information included: • A case study on Lease 65 • A digital copy of the Break O'Day prospectus The Northern Prospectus is now in development
25%	01/07/2021	30/06/2022	Actions 2.1.1.2 Irrigation Projects - Support the investigations by Tas Irrigation for construction of infrastructure servicing the eastern end of the Fingal Valley.: 100%	Continuing to monitor progress with the project. Tas Irrigation are currently seeking expressions of interest from farmers through the Water Sales process which is a fundamental step towards progressing the project.
0%	01/07/2021	30/06/2022	→ Actions 2.1.1.3 Agriculture Opportunities - Research and examine potential opportunities to develop agriculture and horticulture within the Break O'Day Council area with particular focus on the Fingal Valley.: 100%	No progress at this stage pending commencement of Economic Development Officer
25%	01/07/2021	30/06/2022	Actions 2.1.1.4 Circular Economy - Participate in projects focused on developing the Circular Economy at the regional and local level.: 100%	Participating in discussions which are occurring at the regional level through NTDC. Examining how the Break O'Day area will be an effective part of the Container Refund Scheme which will commence within the State
25%	01/07/2021	30/06/2022	Actions 2.1.1.5 Population Strategy - Support and participate in the regional approach being delivered by Northern Tasmania Development Corporation (NTDC).: 100%	Council officers continue to participate in this project from what is effectively a watching brief basis whilst also feeding in to the regional approach the work and understanding we are developing in this space.

Current Completion	Start Date	Due Date	Goal	Update
100%	01/07/2021	31/08/2021	Actions 2.1.1.6 Growing the Population - Develop a clear understanding of the Break O'Day (BOD) situation and potential strategies Council can focus on to meet the challenges of population change.: 100%	An analysis of the Break O'Day population situation has been prepared by Dr Lisa Denny and was presented to Councillors at a special Workshop on 17/9/21. The analysis confirms the rapidly ageing population of Break O'Day, we will be the oldest LGA by 2024 and by 2034 47% of the population will be 65+ years. Our population numbers will also be in Absolute Decline. A number of actions have been identified in the analysis for Council to consider.
25%	01/07/2021	30/06/2022	Actions 2.1.1.7 Aged Housing - Pursue investment in construction of Independent Living Units in the area.: 100%	Initial understanding of funding models supported through the Tasmanian Government has been developed and investigations into ILUs is occuring as part of Council looking at participation in housing supply.
25%	01/07/2021	30/06/2022	Actions 2.1.1.8 Public Housing - Lobby and work with the State Government and housing providers to build new affordable housing.: 100%	Discussions with Department of Communities Tasmania are occurring in relation to potential small scale Affordable Housing sites in the area.
10%	01/09/2021	31/12/2021	Actions 2.1.1.9 Housing - Advocate for the Tasmanian Government to complete a housing needs assessment for the East Coast.: 100%	The Tasmanian Government have recently commenced work on developing a new statewide Housing Strategy. Information in relation to the Break O'Day population trend has been provided to the Department of Communities Tasmania. Request to develop a break O'Day Housing Strategy is yet to be made but will lobby for this as an extension to the current process.
50%	01/07/2021	31/12/2021	Actions 2.1.1.10 Housing Provision - Examine opportunities for greater Council involvement in the provision of housing.: 100%	Initial report prepared and discussed with Council at its workshop on 6/9/21 which had a focus on Council being actively involved in the provision of housing where opportunities were logical
23%	01/07/2021	30/06/2022	Key Focus Area 2.1.2 Tourism:Broadening, lengthening and improving the visitor experience through development of attrand activities; promotion and signage; and great customer service.: 100%: 100%	Steady progress in this area with the exception of the Visitor Information servicing review which is an ongoing frustration
0%	01/07/2021	31/12/2021	Actions 2.1.2.1 Visitor Information Provision - Strategically review the provision of visitor information services in Break O'Day.: 100%	Need for this work to occur discussed with Chairperson and CEO of East Coast Tasmania Tourism during a meeting on 13/9/21. Tourism Tasmania have engaged a Consultant to review Visitor Information Service touch points. (GM observation - Toursm Tas reviews seem to be ongoing with little progress made)

Current Completion	Start Date	Due Date	Goal	Update
36%	01/07/2021	30/06/2022	Actions 2.1.2.2 Marketing - Work with Tourism Agencies and the Break O'Day Chamber of Commerce & Tourism to ensure that Break O'Day is represented in interstate and international marketing campaigns.: 100%	The Communications Coordinator continues to work with relevant state, regional and local agencies to find ways to promote our region. This includes involvement in the Destination Action Plan committee. Working with East Coast Tourism on the development of a Destination Management Plan for the East Coast region Working with Tourism Tasmania on destination and MTB marketing opportunities Working with the local chamber when local marketing opportunities arise. Activity in this space to date includes: Working with Country Life Magazine on a six page spread on the St Helens region Updating Visitor Information sites across the municipality Working with the DAP group on a grant funding submission for a sculpture trail in St Helens - this was successful Pursuing relevant funding opportunities for tourism development and infrastructure Ensuring positive stories about our region are promoted to relevant media outlets Working with Tourism Tasmania and East Coast Tourism to
15%	01/07/2021	30/06/2022	Actions 2.1.2.3 Mountain Bike (MTB) Data - Create and implement a MTB survey aimed at riders that will measure usage as well as inform future developments.: 100%	
50%	01/07/2021	30/06/2022	Actions 2.1.2.4 Bay of Fires Master Plan - Support and participate in the process to develop a Master Plan for the Bay of Fires area.: 100%	The Bay of Fires Master Plan Brief has been worked through with
15%	01/07/2021	30/06/2022	Actions 2.1.2.5 Fingal Valley Tourism - Support Fingal Valley Community groups to undertake tourism activities and projects and review the current Destination Action Plan.: 100%	No action at this stage as there has been a change of staff at Visit Northern Tasmania, the region to which the Destination Action Plan falls under.
19%	01/07/2020	Same and the Contract of	Strategy 2.2 Provision of relevant training and skills development programs to create a workforce for the future that meets the changing needs of business.: 30 to 100	
20%	01/07/2021	30/06/2022	Key Focus Area 2.2.1 Employment: Create a variety of jobs that will reduce the seasonality of the local economy and provide ample opportunities for youth to remain in the area.: 100%: 100%	Activity in this area is tracking well. The major focus is centered on the operations of the Break O'Day Employment Connect Project which is delivering important outcomes.

Current Completion	Start Date	Due Date	Goal	Update
25%	01/07/2021	30/06/2022	Actions 2.2.1.1 Economic Development Assistance - Provide direct support for new and existing businesses wishing to establish or expand activities.: 100%	Assistance provided to businesses when Council is approached. Current activity at the moment is limited to smaller scale activity.
25%	01/07/2021	30/06/2022	Actions 2.2.1.2 Business Enterprise Centre (BEC) - Support the activities of the BEC in accordance with the agreed Service Agreement.: 100%	Support provided to the Break O'Day BEC through Council's budgetary processes, engagement with the BEC Manager occurs on an as needed basis.
	01/07/2021	30/06/2022	Actions 2.2.1.3 Jobs Action Package - Participate in the Break O'Day Employment Connect (BODEC) project and steering committee which focuses on addressing barriers to employment.: 100%	The BODEC (Break O'Day Employment Connect) Committee have identified the two largest barriers to local employment, being access to Childcare and available Transport.
				Access to Childcare at the times needed is becoming minimal in Break O'Day, with one Child Care centre in St Helens, a family Day Care in Stieglitz area and one Day Care Centre in St Marys. All are almost completely full.
28%				Jobseekers who are parents and looking for employment are not usually able to access the days and times when employers are requiring them for work. Especially in the Hospitality/Tourism and Accommodation industries.
				Lack of access to Before/After School Care is also a part of the issue, whereby a child reaches a certain age, they no longer qualify for Before/After School Care and then the parent is unable to take up any employment in peak periods of trade the local Businesses within the industries mentioned.
				The need for transport solution(s) in Break O'Day is becoming more urgent, with public transport being minimal. The conversations that the BODEC Steering Committee has engaged with about barrier has now formed a need for a sub-committee to explore the access, gaps and any potential transport solutions.
0%	01/07/2021	30/06/2022	Actions 2.2.1.4 Business Opportunities - Research and examine opportunities that could create jobs in Break O'Day (BOD).: 100%	No specific action in this area pending commencement of Economic Development Officer.
25%	01/07/2020	are	ategy 2.3 Create a positive brand which draws on the attractiveness of the a and lifestyle to entice people and businesses to live and work in Break ay.: 30 to 100	
25%	01/07/2021	30/06/2022	—> Key Focus Area 2.3.1 Brand Development: Undertake and identify opportunities to develop a positive brand for Break O'Day Council and the area.: 100%: 100%	
25%	01/07/2020	thr	ategy 2.4 Support and encourage innovation and growth in the economy ough local leadership; infrastructure provision; support services and tomer focused service delivery.: 30 to 100	
25%	01/07/2021	30/06/2022	Key Focus Area 2.4.1 Support:Integrate and simplify processes and services to facilitate the development and growth of businesses.: 100%: 100%	Minor area of activity within the Plan which we support where we can.

Current Completion	Start Date	Due Date	Goal	Update
25%	01/07/2021	30/06/2022	development of strong leadership in the community to facilitate overall development and growth.: 100%	Council officers continue to support the activities of the Break O'Day Chamber of Commerce and Tourism as well as the St Helens Destination Action Plan committee. Leadership and participation is also being fostered through the Break O'Day Employment Connect project.

ENVIRONMENT

Current Completion	Start Date	Due Date	Goal	Update
30%	01/07/2020		Strategy 3.1 Ensure the necessary regulations and information is in place to enable appropriate use and address inappropriate actions.: 30 to 100	
30%	01/07/2021	30/06/2022	Key Focus Area 3.1.1 Appropriate Development: Encourage sensible and sustainable development through sound land use planning, building and design.: 100%: 100%	Reasonable progress has been made in this area with a focus on strategic land use activities being a key part of activities
30%	01/07/2021	30/06/2022	Actions 3.1.1.1 Communication Improvements - Continue to communicate with local industry and within Council to build an understanding of the critical changes in land use planning and other Development Services activities and issues.: 100%	Agenda items for Information Sessions drafted, pending filling of vacant positions to assign proposed dates for industry.
12%	01/07/2021	30/06/2022	Actions 3.1.1.2 Regional Land Use Strategy - Actively participate in and support the review of the Northern Tasmania Regional Land Use Strategy.: 100%	
	01/07/2021	30/06/2022	Actions 3.1.1.3 Tasmanian Planning Scheme - Progress the Approval of the Local Provisions Schedule in accordance with requirements of the Tasmanian Planning Commission: 100%	On 2 July 2021 Council received Notice under section 35(5)(b) of the Act to modify the LPS in accordance with Attachment A provided;
				Development Services prepared a report for Council meeting dated 16 August seeking direction to modify the Draft LPS in accordance with the Commission instructions and submit the same. Additionally delegation was sought to be given to the GM for making the modifications and preparing the draft LPS for exhibition.
25%				This process is underway with the required corrections made to the mapping. It is expected that the mapping alterations will be complete by early September 2021 at which time the modified documentation and the corrected mapping will be submitted to the TPC. Shortly after this Council expect to be directed to exhibit the draft LPS for 60 days. Council at its meeting on 16 August agreed to the delegation and to submit the modified Draft LPS to the Commission.
				Next expected milestone - Exhibition direction from TPC - mid to late September 2021
40%	01/07/2021	31/01/2022	→ Actions 3.1.1.4 Strategic Land Use Review - Undertake a review of strategic land use documents with a focus on population, township expansion, rural living and industrial land availability.: 5 unit	Land Use Strategy Brief Completed and Project Awarded to Kenetica. Initial Project Scoping Briefing has been held and timeline and scope is being finalised.
40%	01/07/2021	30/06/2022	Actions 3.1.1.5 Climate Change Action - Pursue priorities in the Break O'Day Climate Change Action Plan 2020 and opportunities for climate change mitigation and adaptation action in the municipality.: 100%	

Current Completion	Start Date	Due Date	Goal	Update
35%	01/07/2021	01/12/2021	Actions 3.1.1.6 Future Potential Production Forest (FPPF) - Examine the impact on values and interests from potential changes to Future Potential Production Forest Land in the municipality.: 100%	After some delays this activity is now progressing, but with limited engagement and no information so far from the forest management and industry sector to support council and the community.
28%	01/07/2020		Strategy 3.2 Increase the community's awareness of the natural environment, the pressures it faces and actions we can take to sustain it and what it provides.: 30 to 100	
28%	01/07/2021	30/06/2022	→ Key Focus Area 3.2.1 Enjoying our Environment: Provide opportunities to access and learn more about our environment and the ways it can be enjoyed in a sustainable manner.: 100%: 100%	Activity in this area is progressing as planned
25%	01/07/2021	30/06/2022	Actions 3.2.1.1 Community Activation - Undertake activities which increase awareness and participation in Natural Resource Management and recognition of achievements.: 100%	Public communications, such as our Newsletter's 'Weed of the Month' series, and servicing of customer enquiries has given the community and landholders information and advice to increase their appreciation and practical knowledge of natural values and management issues. Major issues for spring have been shorebirds, flood risk, weeds, river erosion, cats and dogs. The <i>larapuna Community Weekend</i> was supported, with more than 50 volunteers removing marine debris and 20,000 sea spurge weed plants from the coast.

Current Completion	Start Date	Due Date	Goal	Update
	01/07/2021	30/06/2022	Actions 3.2.1.2 Waste Reduction - Undertake community education and activities focused on waste reduction and minimisation.: 100%	Waste Education is an ongoing activity and the Communications Coordinator continues to look for opportunities to deliver messaging around waste to the community.
				Due to the large contamination rates in our municipal recycling and the challenges Local Government face in waste reduction including fee increases, education in this space remains a priority for BODC.
				Education activity in this space includes:
				 Development of a Waste Education Communication Plan that is now being reviewed with budgetary requirements in mind. The campaign will utilise various platforms and focus on educating the community to be a "Good Sort" and will provide:
25%				 Tips on how to sort waste Highlight areas of concern for our area raised through bin audits Provide a platform for residents to share their own ideas and efforts to reduce, reuse, and recycle.
				 Inclusion of a large Waste education article in the Council Rates Newsletter - this included information on how to be a "Good Sort" and promotion of the Recycle Coach app as well as a visual prompt o what can and be recycled An article in the Annual Report on waste
				The focus of the education campaign must be around; educating the community about recycling as well as encouraging conversations around what individuals can do to reduce waste.
				Facebook is being used to share waste education posts including re-sharing relevant posts from rethink waste.

Current Completion	Start Date	Due Date	Goal	Update
35%	01/07/2021	30/06/2022		The Communications Coordinator has worked with relevant officers and state agencies around what information should be included in these information packs. The list includes: Dog Management Zone info Shore birds Waste and Recycling Information Wood heater etiquette Leave no trace - enjoying the environment Links to relevant tourism information Septic and waste water Information has already started to be compiled and will now be fleshed out into info packs. Parks and Wildlife have given permission for their leave no trace flyer and the shore bird advocate group has been very supportive in the inclusion of information on dog management zones as well as shorebirds.
30%	01/07/2020		Strategy 3.3 Undertake and support activities which restore, protect and access the natural environment which enables us to care for, celebrate and enjoy it.: 30 to 100	
30%	01/07/2021			Good progress is being made in the key activities of Weed Management and Dog Management.
30%	01/07/2021	30/06/2022	Actions 3.3.1.1 Land Management Activities - Secure financial and human resources for projects to rehabilitate degraded land and sustain soil productivity.: 100%	Good progress has been made on existing Weed Action Fund grants, with a Patersons curse field day for the Drought Weeds project and deed signed for the new serrated tussock project. National Smart Farms offer for Soil Extension Activities grants and other opportunities were promoted with landholders and explored with partners.
7%	01/07/2021	30/06/2022	Actions 3.3.1.2 Activity and Condition Review - Investigate soil and water management performance by works and land development projects to identify planning and management improvements.: 100%	development projects to investigate and their baseline site and
45%	01/07/2021	30/06/2022	Actions 3.3.1.3 Weed Action Plan - Implement Weed Action Plan priorities to control weeds on Council land and roadsides; coordinate weed management with other land managers; and provide biosecurity advice, compliance and support services.: 100%	Weeds have be controlled throughout the municipality on Council's roads, waste transfer stations, quarries - Spanish heath, gorse, caper spurge, broom, periwinkle, mullein, mignonette and others. Landholders are responding to advice, support and compliance activities, controlling weeds such as Spanish heath, gorse, boneseed and Patersons curse on their land. Residents responded well to a joint campaign led by community volunteers targeting boneseed and burgan.

Current Completion	Start Date	Due Date	Goal	Update
90%	01/07/2021	01/12/2021	Actions 3.3.1.4 Drought Weeds Project - Conduct Weed ID and control workshop and complete final project 'Farm Weed Plan' report.: 100%	The 2021 extension of the Break O'Day Drought Weeds Project is nearing completion. All grant funds are now committed to farm weed control activities which are either completed or underway - for example eradication control of Spanish heath at Whalers Watch. A second field day on Patersons curse was held at Mangana and a Farm Sector Drought Weeds Plan has been drafted for the end of the project in October.
0%	01/12/2021	30/06/2022	Actions 3.3.1.5 Weed Action Plan 2022 - Updated with review of weed priorities and strategies for Break O'Day and the community.: 100%	
25%	01/07/2021	30/06/2022	Actions 3.3.1.6 Best Practice Activities - Facilitate weed, pest and disease hygiene protocols and best practice in Council operations and promote benefits in industry.: 100%	A monitoring program for management of weed and disease risks on the St Helens MTB Trails has been developed and data collected for reporting. Training in pest and disease best practice for council operations and industry partners is planned for later in the year.
25%	01/07/2021	30/06/2022	Actions 3.3.1.7 Dog Management Policy - Secure and implement a formal cooperative dog management arrangement with Parks & Wildlife Service.: 100%	Joint dog (and shorebird) management with the local Parks and Wildlife Service, community volunteers and support from Birdlife Tasmania and NRM North is being implemented again after its successful trial in 2020/21. Formal cooperation and state level issues with dog management are being addressed at a workshop convened by the Local Government Association of Tasmania.
25%	01/07/2021	30/06/2022	Actions 3.3.1.8 Regional Cat Management - Work with NRM North and regional Councils to implement the outcomes of the Northern Tasmania Regional Cat Management Strategy.: 100%	A mobile Cat Management Facility pilot to enable targeted and safe cat trapping activities has been planned with the RSPCA and local Vet around an Animal Welfare Response vehicle and veterinary support. This and the subsidizing of microchipping and desexing of cats will be scheduled for autumn and winter.
	01/07/2021	30/06/2022	Actions 3.3.1.9 NRM North Regional Strategy - Participate in the process to update the Regional Strategy for the next five (5) years.: 100%	Regional NRM Strategy review is yet to begin formally. Initial informal input has been provided to NRN North.
24%	01/07/2020		Strategy 3.4 Recognise and alleviate the issues and risks to the environment from our use and the risk to us from a changing environment (for example flood and fire).: 30 to 100	
24%	01/07/2021	30/06/2022	New Focus Area 3.4.1 Water: Develop and implement strategies and activities to reduce the risk of flooding, inundation and erosion within our rivers, estuaries and coastal areas.: 100%: 100%	Progress in this area is generally as planned though lagging slightly in relation to the Lower George River activities.
25%	01/07/2021	30/06/2022	Actions 3.4.1.1 George River Catchment and Bay - Support development of a land and water produces action group to investigate land and water productivity opportunities; water quality and riparian issues; identify management priorities and projects to action.: 100%	Mobilisation of a land and water producers action group has been encouraged, with primary producers invited to join a farm soil productivity innovation project using Smart Farms Small Grant application with NRM North for funding from the National Landcare Program.

Current Completion	Start Date	Due Date	Goal	Update
25%	01/07/2021	30/06/2022	Actions 3.4.1.2 South Esk River and Coastal Catchments - Identify catchment, water quality and riparian issues and management priorities and facilitate projects to stabilise and protect priority stream reaches, address pollution issues and catchment water quality priorities.: 100%	Council is following concerns a state level for of water quality and management of river health at through its NRM Committee, which are significant for irrigation water developments in South Esk catchment. Landholders with river management issues are being supported to ensure catchment, water quality and stream heath are protected. Broad review of catchment priorities is planned for later in the year.
25%	01/07/2021	30/06/2022	Actions 3.4.1.3 St Marys Flood Risk Management Plan - Implementation channel management and flood preparedness projects with the community and landholders.: 100%	Testing of the St Marys Flash Flood Warning System flood alerts messaging with emergency services agencies is complete. Channel management issues continue to be addressed with landholders after a series of minor flood events.
20%	01/07/2021	01/03/2022	> Actions 3.4.1.4 Lower George Floodplain Impact Assessment Project - Socioeconomic assessment with community of impact of likely changes in river course over floodplain and management options.: 100%	A study to describe likely river-breakout scenarios across the floodplain and their consequences is underway. It will provide the basis for the next impact assessment stage of the project with landholders, service providers and community. The project has had some delays.

INFRASTRUCTURE

urrent Completion	Start Date	Due Date	Goal	Update
22%	01/07/2020	01/07/2028	Strategy 4.1 Be proactive infrastructure managers by anticipating and responding to the growing and changing needs of the community and the area.: 30 to 100	
22%	01/07/2021	30/06/2022	that encourage participation and supports the lifestyle of residents and growing visitor numbers.: 100%: 100%	Some progress has occurred during the quarter with most of the activity centred on the St Helens Sports Complex Master Plan that has been reviewed by the Council.
				Resource limitations have slowed progress on the development of the Marine Strategy and St Helens Foreshore Master Plan.
46%	01/07/2021	31/12/2021	Actions 4.1.1.1 St Helens Sports Complex Master Plan - Complete user consultation and review of Master Plan prior to adoption by Council.: 100%	Draft update based on stakeholder input was workshopped with Councilor at a workshop held in August 2021. Feedback from Council currently being addressed.
20%	01/07/2021	30/06/2022	Actions 4.1.1.2 Marine Facilities Strategy - Develop a Strategy for the management and development of marine infrastructure around Georges Bay including land based facilities integral to the infrastructure.: 100%	Funding for this project has been identified in the 2021-2022 budget. The project has not yet commenced but a draft Brief has been developed for the project.
0%	01/09/2021	31/03/2022	→ Actions 4.1.1.3 St Helens Foreshore Master Plan - Develop and commence a process to undertake a review of the St Helens Foreshore Master Plan.: 100%	No action at this stage due to resource limitations. Resource options to progress the strategy development are being considered.
17%	01/07/2020		Strategy 4.2 Work with stakeholders to ensure the community can access the infrastructure necessary to maintain their lifestyle.: 30 to 100	
26%	01/07/2021	30/06/2022	Key Focus Area 4.2.2 Telecommunications: Ensure residents and visitors can access telecommunication services such as NBN and mobile phone coverage where they are living and visiting.: 100%: 100%	Progress has occurred in relation to the blackspot in the Mangana area.
24%	01/07/2021	30/06/2022		Round 6 of the Australian Government Black Spot Mobile program is to be opened during this financial year. Council will be nominating improved coverage at Ansons Bay and Mangana.
28%	01/07/2021	30/06/2022		A Black Summer Bushfire Recovery funding application has been submitted for the installation of a satellite telecommunications small cell at Mangana. The solution will be designed and installed by Telstra and seamlessly integrated into Telstra's national network. Telecommunications were unreliable, and in some areas, unavailable during the 2019-20 bushfires which placed this township in significant danger resulting in the complete evacuation of the township and surrounding area. Improved telecommunication capacity will improve community safety every day and in an emergency. Improved mobile and internet coverage will help build community connection and resilience and support the social and economic recovery of this community.
9%	01/07/2021	30/06/2022	Key Focus Area 4.2.1 Towns: Create townships that are vibrant and welcoming through improvements to infrastructure such as streetscapes, parking, safety and signage.: 100%: 100%	Progress is occuring in relation to the next stage of the St Helens streetscape. Parking related actions will be prioritised towards the end of this year.

Current Completion	Start Date Due Da	Goal	Update
	01/07/2021 30/06/20	2 —> Actions 4.2.1.1 St Helens Streetscape - Undertake construction of the next stage of the St Helens Streetscape Project including the upgrade of The Esplanade / Cecilia Street intersection.: 100%	
			The project requires external funding. Current thinking is to nominate the project for Australian Government funding via the Local Roads & Community Infrastructure Programme - Phase 3. Council's funding allocation is \$1.294 million.
			From 1 January 2022, Councils will be able to access funding through LRCI Program Phase 3, with projects under the Program to be delivered by 30 June 2023. The increased funding available to the Council under LRCI Program Phase 3, as well as a longer delivery window, will allow the Council to pursue larger, more complex projects that may be a higher priority and have a bigger impact on the community.
			Council will be considering this and other projects in the next quarter with project nominations to be endorsed by the Council and prior to submission to the Australian Government for projects approval.
0%	01/07/2021 30/06/20	 Actions 4.2.1.2 St Marys Parking Strategy - Develop a car parking strategy for St Marys providing a long term plan for off-street parking.: 100% 	Not progressed in the reporting period.
0%	01/07/2021 30/06/20	Actions 4.2.1.3 St Helens Parking Strategy - Develop a car parking strategy for St Helens providing a long term plan for off-street parking.: 100%	Not progressed in the reporting period.
29%	01/07/2020 01/07/20	8 Strategy 4.3 Develop and maintain infrastructure assets in line with affordable long-term strategies.: 30 to 100	
34%	01/07/2021 30/06/20	2	Solid progress is being made in all areas of activity. The Binalong Bay Road transfer is close to completion
	01/07/2021 30/06/20	2 -> Actions 4.3.2.1 State Road Network - Pursue upgrades to State Government road infrastructure assets (Tasman Highway) to improve	State Growth works in progress are:
25%		safety and reliability: Result, network quality.: 100%	 The upgrade of the Tasman Highway/Upper Scamander Road intersection. The intersection is being reconfigured to incorporate a right had turning lane into Upper Scamander Road. Works are expected to be completed in October. Realignment and inclusion of overtaking lanes on the Tasman Highway between Diann's Basin and St Helens Point Road. Binalong Bay Road - shoulder widening.
			Council continues to request urgent pavement repair works on the Esk Main Road (St Marys Pass, St Marys to Fingal) and between Avoca and the Coonara road junction. State Growth has advised that road defects will be addressed between November and February for the St Marys Pass.

Current Completion	Start Date	Due Date	Goal	Update
75%	01/07/2021	31/12/2021	Actions 4.3.2.2 Municipal Road Network - Complete transfer of the responsibility of Binalong Bay Road to the State Government.: 100%	Council's General Manager wrote to State Growth in July 2021 in relation to the Tasmanian Government taking over the responsibility of Binalong Bay Road. Advice provided by the Department indicated a timeframe of September 2021.
0%	01/07/2021	31/03/2022	→ Actions 4.3.2.3 Strategic Road Plan - Update Council's plan to identify routes of strategic importance and urgency for the purpose of securing future road upgrade funding.: 100%	No activity on this action for the reporting period to end September 2021, due to resources being directed to other priority tasks.
44%	01/07/2021	31/12/2021	Actions 4.3.2.4 Scamander Wrinklers Entrance - Finalise approvals and undertake construction works to enhance the northern entrance of Scamander at Wrinklers Lagoon Bridge.: 100%	Construction of new toilet block commenced during September 2021. The upgrade of the carpark is subject to Development Application which is currently in progress.
	01/07/2021	30/06/2022	Actions 4.3.2.5 Airport Master Planning - Identify and assess user needs including commercial and tourism operators, RFDS, Air Ambulance, State Emergency Services, TasPol and determine infrastructure cost estimates.: 100%	The status of the St Helens Airport (registered as YSTH), a previously registered aerodrome has been deemed certified from 13 August 2020 by the Civil Aviation Safety Authority (CASA) under changes made to the Civil Aviation Safety Regulations, CASR Part 139. The change requires that the Council update its aerodrome manual in accordance with new requirements by May 2022. Updating the manual provides the opportunity to document
27%				current and future infrastructure to meet regulatory requirements and which may also be used for the purpose of seeking funding opportunities to meet the changing and future needs of the facility. During the last quarter, activity has focused on identifying those airport attributes that can be "grandfathered" under regulation to ensure compliance with airport certification requirements, such as runway lighting, non-precision instrument approaches and physical thresholds.
24%	01/07/2021	30/06/2022	Key Focus Area 4.3.1 Waste Management: Provide access to services and facilities which support a sustainable lifestyle.: 100%: 100%	Activities are progressing as planned with the exception of the Container Refund Scheme which is dependent on progress at the State Government level.
27%	01/07/2021	30/06/2022	Actions 4.3.1.1 Green Waste Recycling - Develop operations to produce green mulch for sale (single and double shredded material) on a cost recovery basis at the Scamander, St Helens and St Marys Waste Transfer Stations.: 100%	During the reporting period to end September 2021, Council has made single shredded and aged green waste available for sale. Take-up has been slow, despite the initial interest expressed by the community. Since there is a greater demand for double shredded material Council will shred its remaining stock of coarse material at the next green waste processing campaign - scheduled for November. The same material stored at the Scamander Waste Transfer Station is too contaminated for sale.

Current Completion	Start Date	Due Date	Goal	Update
0%	01/07/2021	30/06/2022	→ Actions 4.3.1.2 Inert Landfill Resource Recovery - Investigate reuse/recovery/commercial salvage options and opportunities for concrete, soil, untreated timber and other non-asbestos containing builders waste currently placed at the St Helens Waste Transfer Station.: 100%	No action during the reporting period apart from maintaining current segregation and landfill avoidance practices.
29%	01/07/2021	30/06/2022	Actions 4.3.1.3 Waste Management - Participate in the Northern Tasmania Waste Management Group (NTWMG) activities to achieve improvements in waste reduction and resource recovery.: 100%	Via an advertised tender process, the Northern Tasmania Waste Management Group (NTWMG) awarded JustWaste Consulting to conduct an aggregated audit of the kerbside residual waste streams for its seven member councils: Launceston City, West Tamar, Meander Valley, Dorset, George Town, Break O'Day and Northern Midlands.
				The aim of the audit (June/July 2021) was to quantify the waste material quantities in municipal kerbside general waste bins. The audit provided some relevant information associated with the contamination rates for comingled recycling and organics waste streams.
				Key findings and recommendations have been detailed and will provide guidance for individual Councils and the NTWMG on future waste management planning activity to improve municipal resource recovery and education strategies in line with the NTWMG 2017-2022 Waste Strategy, plus help shape the focus of the NTWMG 2023-2028 Waste Strategy. The full report will be available for general perusal later this year.
				For Break O'Day, the audit involved the collection of 70 kerbside general waste bins from the St Helens township that was then manually segregated into material types and each type of waste weighed. Within this sample, the recyclables component accounted for 21% by weight, 46% organics (putrescible waste) by weight. The opportunity exists for the community to further reduce the waste load on landfill by placing recyclable items into the recyclable bins provided by the Council.

Current Completion	Start Date	Due Date	Goal	Update
36%	01/07/2021	31/03/2022	Actions 4.3.1.4 Inert Waste Landfill - Develop Scamander Waste Transfer as an Inert Landfill Site - secure environmental regulatory approvals to enable progression to the design and costing of Inert Landfill.: 100%	Break O' Day Council (Council) owns and maintains the Scamander waste transfer station site, which includes the closed putrescible landfill, located on Coach Road, Scamander. Council is proposing to develop an inert landfill on top of the closed putrescible landfill. The proposed development has been assessed as a Level 2 activity under the Environmental Management and Pollution Control Act 1994 (EMPCA) and as such requires EPA Tasmania (EPA) approval. In 2016, Council submitted an Environmental Effects Report (EER) to the EPA for the proposed Scamander inert landfill prepared by justWASTE Consulting (justWASTE). In a letter to Council (September 2019), the first response from the EPA, the EPA identified a number of issues in the EER for resolution and requested a supplement response to address issues related to:
				 Future inert landfill leachate management Ground and surface water monitoring Landfill gas generation Potential subsidence of underlying putrescible landfill cells. Extensive investigative work and assessment has been undertaken with the assistance from GHD (consulting firm). A report was submitted to the EPA in August 2021. EPA officers inspected the site with Council officers in early September and have since requested some minor amendments to the EER (by addendum). and which are being followed up by Council Officers. The intent is for the EPA to advertise the proposal for public comment in the near future.

Current Completion	Start Date	Due Date	Goal	Update
0%	01/01/2022 31/03/2022		Actions 4.3.1.5 Container Deposit Scheme - Review waste transfer station layouts and capability to accommodate container deposit infrastructure and associated costs for scheme rollout.: 100%	Tasmanian Government Container Refund Scheme Bill 2021 - The Tasmanian Government sought public and business feedback on the draft Container Refund Scheme Bill 2021 from Saturday 5 June until 5pm Friday 9 July. The draft Bill, this Explanatory Paper, the Regulatory Impact Statement, and FAQs on the Container Refund Scheme can be viewed on the website https://dpipwe.tas.gov.au/crs.
				The draft legislation covers establishment of the Scheme, requirements for container approvals, and identifies Scheme participants. It also explains the administration of the Scheme, including the roles of Scheme Coordinator, Network Operator, and other key participants.
				Operational details of the Scheme are to be addressed through regulations. Regulations are not available at this stage.
				Council has received enquires from waste management companies in relation to placing container receiving infrastructure at Councils Waste Transfer Stations.
				Council will continue to monitor CRS scheme developments, given the intended commencement of the scheme in 2022.
50%	01/07/2021	31/12/2021	→ Actions 4.3.1.6 Single Use Plastics - Single-use Plastics Policy approval and implementation.: 100%	Other Local Government Area (LGA) policies where policy implementation has returned a positive benefit are currently being reviewed as a starting point in writing the draft policy for BODC.
29%	01/07/2021	30/06/2022	Key Focus Area 4.3.3 Recreational Facilities: Support an outdoor, active and healthy lifestyle for residents and visitors through a range of recreational facilities including walking trails, bike trails and other identified infrastructure.: 100%: 100%	Activity is well underway in relation to actions in this area which were due to commence. A couple of actions are dependent on completion of the Recreational Trails Strategy
	01/07/2021	30/06/2022	→ Actions 4.3.3.1 St Helens to Binalong Bay Link - Complete the project to a shovel ready stage and pursue funding.: 100%	The objective of this project is to provide a shared pathway the links St Helens (end of existing path on Binalong Bay Road) to Binalong Bay that is wide enough to allow pedestrians, bicycles or other mobility aid users to access the pathways safely and without obstruction.
27%				During the quarter ending September 2021, work detailing a preferred pathway rout between St Helens and Binalong Bay has focused on determining the best path alignment in and parallel to the Binalong Bay Road containment, identifying physical alignment constraints that require solutions to be developed and costed. Works undertaken by State Growth to widen the carriage way to the west of Binalong Bay have introduced new challenges in routing a pathway.
				Project costing is of high priority for completion in mid October

Current Completion	Start Date	Due Date	Goal	Update
	01/07/2021	30/06/2022	Actions 4.3.3.2 St Helens MTB Network - Examine opportunities to evolve the network to enhance its attractiveness.: 100%	Consultants World Trail have been engaged to develop a suit of trail options that will be used to engage with the community to seek input to develop a priorities list of options that could then be used for future development of the St Helens MTB Network.
				Trail option locations established July 2021
				Engagement process with select key individuals / organisations commenced early August 2021 until end of August 2021.
67%				Feedback has been received from key individuals, businesses and organisations closely involved locally in the Mountain Bike industry and is being collated to provide a prioritisation list of trails for future development of the network.
				This information will presented as part of the Recreation Trails Strategy
	01/07/2021	31/12/2021	Actions 4.3.3.3 Bay of Fires Trail - Complete Trail enhancement to enable achievement of IMBA Epic Status.: 100%	Development Assessment process underway with Environmental and Cultural assessments commenced
				Advertisement for tender to undertake works commenced 7 August 2021
				Liaison with Parks and Wildlife Tasmania commenced
				Tenders for the construction closed Monday 30 August 2021 with assessment underway targeting October Council meeting to award contract. Commencement of works will only begin once all approvals have been attained
				Parks have the Application for Development Assessment documentation to sign and following consent received public notification process will commence
	01/07/2021	30/06/2022	Actions 4.3.3.4 Skills Track / Pump Track - Examine options to establish a skills/pump track in the St Helens area.: 100%	The establishment of a Pump Track in St Helens has been prioritised highly as infrastructure that would enhance the experience of users and provide activation of the location with the financial gain to businesses.
27%				A document has been created to be used for funding opportunitie at all levels of Government
				The Collective has been requested to provide some ideas of suitable locations

Current Completion	Start Date	Due Date	Goal	Update
	01/07/2021	30/06/2022	Actions 4.3.3.5 St Helens MTB Network - Increase the engagement of the businesses and the community in the development and operation of the trails through The BOD Trails Collective.: 100%	The Collective committee has been established with and has held several meetings (monthly) creating a purpose document and priority items which will provide focus and direction of the committee.
32%				A broad cross section of the community is represented on the committee and will focus on activation and future development of the St Helens MTB Network.
				The Collective at it's meeting of 13 October will be developing a vision statement which will provide clarity and direction for the group.
	01/07/2021	30/06/2022	activation of the MTB Network by identifying	Working with The Collective to identify existing State and National events as well as the potential to create a unique and new event for St Helens MTB Network is a high priority.
				Auscycling has provided their draft 2022 calendar for consideration to host their Cross Country / Downhill / Gravity Enduro / E- MTB events which are being considered.
				Pedal Heads, the local MTB Club has initiated a Winter Race Series of a 4 race series between August and September 2021 which will be a great way for the local community to engage in the MTB sport and for the Local Club to develop processes, skills and capacity in running events.
36%				The Pedal Heads Race Series has been a great success with up to 70 riders participating in the first 3 races. The fourth and last race was postpones due to extreme windy weather and will be run on the first week of the school holidays 26 September 2021.
				Through the school holidays there are several learn to ride sessions being offered by qualified instructors which will provide opportunities for people new to the sport to attain key skills to ride safely and established riders to improve and develop new skills.
0%	01/03/2022	30/06/2022	Actions 4.3.3.7 Fingal to St Marys Trail - Review the project following completion of the Recreational Trails Strategy and determine direction of the project.: 100%	
0%	01/03/2022	30/06/2022	Actions 4.3.3.8 St Marys Trail - Review the project following completion of the Recreational Trails Strategy and determine direction of the project.: 100%	

Current Completion	Start Date	Due Date	Goal	Update
33%	01/07/2021	30/09/2022	operational/maintenance plan for the MTB trail networks 100%	Operational Plan to incorporate the maintenance requirements including managing the trail surfaces and drainage devices, environmental aspects like vegetation management, weed and hygiene control, raptor habitat protection and infrastructure supporting the St Helens MTB Network.
33%				Safety Management component to include trail closure procedures and incident management.
				Development of Service Levels and Service Standards that are sustainable and suitably resourced
	01/07/2021	28/02/2022	100%	TRC Tourism visited the municipality in July 2021 gathering information; interviewing key individuals across the region and undertaking site visits at key locations as part of the initial data collection and fact finding process.
				A second visit is planned for September 2021 to engage more broadly across the community based on the initial feedback attained from the key individual sessions and locations visited.
45%				Insights plan developed outlining key points identified from initial site visit and reviewed by Council staff.
				Workshops / Drop-in sessions have been arranged for Fingal, St Marys, Scamander and St Helens in October 2021 to enable locals and visitors to meet with consultants and Council staff to reflect their opinions into the development of the strategy.
				An on-line Survey is also available via Councils web page to provide opportunity for input for those not able to attend any of the sessions in person.
10%	01/09/2021	31/03/2022	Actions 4.3.3.11 Swimming and Hydra Therapy Pool - Investigate the opportunity to establish a centre incorporating a swimming pool and hydra therapy pool.: 100%	

SERVICES

Current Completion	Start Date	Due Date	Goal	Update
38%	01/07/2020		Strategy 5.1 Improve accessibility to a range of quality services and programs by advocating and pursuing for local delivery.: 30 to 100	
31%	01/07/2021	30/06/2022		Activity is progressing as planned with the focus being on Council supporting activities by other organisations.
	01/07/2021	30/06/2022	Representative as an active Committee Member for YCNECT, providing support encouraging the participation & engagement of young people learning the functions of Local Government & how to	YCNECT (Youth Collective North East Coast Tasmania) have been meeting on a monthly basis and really focussing on the Outreach Program, which is in Partnership with St Helens Neighbourhood House, funded by Tasmanian Community Fund, with support from Break O'Day Council.
				The YCNECT Outreach Program is a 12 month pilot project implemented to engage young people in the community, link them in to relevant services when required, planning and delivery of events and excursions, whilst continuing to learn directly about what the young people in our area really want in Break O'Day.
				YCNECT has obtained funding from the Foundation for Young Australians for a van in support this project, which has now opened up the opportunity to meet young people where they are at, no matter where they live and hopefully decreasing social isolation.
25%				The core focus in the first year of the Outreach Program is to build rapport and relationships, to promote YCNECT and all it's events as a fun, safe and engaging space for young people.
				The Outreach Program Coordinator facilitates regular meet-ups in the Fingal Valley and in the coastal areas, is developing engaging school holiday programs for the Spring and Summer school holidays. Which is a direct response to the feedback that YCNECT received from young people that they are yearning for more things 'to do' and that fun activities and events are at the top of their list.
				YCNECT currently meets at St Mary's Skatepark/Community Space for a sausage sizzle every Thursday after school, with plans to meet in St Helens on Tuesdays. Young people can also attend ping pong at St Marys District School on Monday afternoons. Details for meet-ups and school holiday programs are posted on the YCNECT Facebook/Instagram page and posters around the region.
	01/07/2021	30/06/2022		Council participated and assisted with the Jobs Fairs which were held at both High Schools in July, excellent feedback was received in relation to this activity.
29%				BODEC (Break O'Day Employment Connect) are commencing conversations with St Helens District High School, Break O'Day Trade Training Centre and St Marys District School around opportunities for collaboration with work experience for School aged students

Current Completion	Start Date	Due Date	Goal	Update
40%	01/07/2021	30/06/2022	→Actions 5.1.2.3 THRIVE - Maintain working relationship with THRIVE and participate in the activities which benefit the community.: 100%	THRIVE continues to operate with sub committees sitting under the initial group. The Community Garden is in the process of moving to a new site at the St Helens Sports Complex. The School mentoring program is continuing to grow. Unfortunately the sub committee of THRIVE Build made the decision not to progress this project anymore due to issues with where the project could be housed and the bank not happy to lend funds for container housing.
45%	01/07/2021	30/06/2022	Xey Focus Area 5.1.1 Health: Retain and expand local provision of disability, preventative, chronic and acute health care services including pursuing innovative healthcare delivery options.: 100%: 100%	Small area of activity but important to ensure that progress continues to occur and we assist where we can
27%	01/07/2021	30/06/2022	Actions 5.1.1.1 Local Services - Strengthen relations with Royal Flying Doctor Service (RFDS) to ensure the number of services to be delivered within our community continues to grow.: 100%	Currently waiting on information from Royal Flying Doctors Service as to what services are to continue and if any additional funding has been provided - this is partly due to unavailability of relevant staff.
75%	01/07/2021	30/06/2022	Actions 5.1.1.2 Old St Helens Hospital - Secure a decision from the Department of Communities Tasmania on the future use of the site following the community engagement process.: 100%	Communities Tasmania have advised that they have entered a lease arrangement with Ochre Health to utilise this facility as a Covid centre for 18 months. All other discussions as to use of this facility have been put on hold.
25%	01/10/2021	30/06/2022	Actions 5.1.1.3 Local Service Delivery - Work with the NGO's on the Mental Health Directory to complete a community wide survey to understand the needs of health service delivery within Break O'Day (BOD) and identify gaps.: 100%	The Mental Health Directory continues to be produced as an action through the Suicide Trial group updated quarterly.
27%	01/07/2021	30/06/2022	→ Actions 5.1.1.4 Doctors - Provide support to OCHRE Health with the recruitment of GPs to ensure consistency of Medical Practitioners and service delivery.: 100%	Nothing to report against this action due to staff being unavailable.
39%	01/07/2020	cc	rategy 5.2 Work collaboratively to ensure services and service providers are ordinated and meeting the actual and changing needs of the community.: 30	
27%	01/07/2021	30/06/2022	Key Focus Area 5.2.3 Transport: Facilitate a range of transport options that support movement within and outside the Break O'Day area.: 100%: 100%	Significant barrier affecting local communities which is becoming increasingly important to address.
28%	01/07/2021	30/06/2022	Actions 5.2.3.1 Local Transport Network - Work with YCNECT and BODEC to help advocate and bridge the barrier to transport for the Break O'Day community.: 100%	Committee Members from both YCNECT (Youth Collective North East Coast Tasmania), BODEC (Break O'Day Employment Connect), Fingal Valley Neighbourhood House and Break O'Day Council have arranged a meeting to commence discussions on planning for a gap analysis for transport in Break O'Day.
25%	01/07/2021	30/06/2022	→ Actions 5.2.3.2 Learner Driver Mentor Program - Recruit and train additional mentors to support the program.: 100%	Program coordinator actively recruited and inducted a new female mentor who is now volunteering multiple hours per week supervising learner drivers within in the Get in2Gear Program. a promotional poster has been advertised via Council Facebook page, community notice board and community group distribution email list.

Current Completion	Start Date	Due Date	Goal	Update
39%	01/07/2021	30/06/2022	Key Focus Area 5.2.2 Education & Skills Training: Improve education and skills training opportunities and encourage greater personal development through delivery of programs locally which meet the needs of industry and the community.Implement outcomes of the BDO Report.: 100%: 100%	is receiving attention and progress is being made.
28%	01/07/2021	30/06/2022	Actions 5.2.2.1 Skills Delivery - Work with Break O'Day Employment Connect (BODEC) in relation to the delivery of skills training needed to support job seekers and industry.: 100%	The BODEC Project Team are working with the local Job Service Providers to identify local training needs, as well as supporting these conversations with the Jobseekers that are walking in to the office or connecting with the Project Team another way. Through these conversations, it was identified that there is a need for Cert III in Driver Operations, with potential employment outcomes with all the road projects occurring in Break O'Day and widely Tasmania. A Launceston based RTO has committed to delivering this course locally and it will run for a period of 40 weeks, during school terms, with a commitment of 2 days per week for the participants.
				There are other Training opportunities in planning stages, which will be promoted once finalised.
50%	01/07/2021	31/12/2021	Actions 5.2.2.2 Trade Training Centre - Work with stakeholders and local High Schools to establish a range of Vocational Education & Training (VET) programs and other training delivery in line with the intended purposes of this Centre.: 100%	The situation with the operation of the Trade Training Centre and the lack of VET Courses has been discussed with the Principal of the St Helens District High School. There will be some VET courses offered in the 2022 School year but not to the extent which should be occurring which seems to be as a result of what has happened within this school in recent years. Concerns regarding the operation of the TTC and control by the Education Department is ongoing and have been raised with the Minister for Education.
50%	01/07/2021	30/06/2022	Key Focus Area 5.2.1 Mental Health: Improve the mental health of our community through stability in service delivery and a holistic approach to the provision of services locally.: 100%: 100%	No specific summary comment
50%	01/07/2021	30/06/2022	Actions 5.2.1.1 Suicide Prevention - Maintain involvement in the Suicide Prevention Trial and continue to work with the agencies involved to ensure sustainability of some of the programs developed once funding is no longer available through Primary Health Tasmania (PHT).: 100%	The Break O'Day Community Suicide Response Plan has been reviewed by the committee during this period to ensure that there are no changes needed to be undertaken to the document due to issues raised in recent activations. Funding has been extended for this project until July, 2022.
43%	01/07/2020	٧	strategy 5.3 Ensure Council services support the betterment of the community while balancing statutory requirements with community and customer needs.: 0 to 100	
43%	01/07/2021	30/06/2022	Key Focus Area 5.3.1 Service Delivery: Improvement: 100%: 100%	Activity is tracking in line with resources available
25%	01/08/2021	30/11/2021	→ Actions 5.3.1.1 - Development Information - Review and simplify information relating to undertaking development including fact sheets and website information for re-occurring enquiries.: 100%	Information is being progressively updated for external use and through the website
40%	01/10/2021	31/12/2021	Actions 5.3.1.2 Emergency Management Volunteers - Work with agencies to undertake training with people who have responded to Council's call out for volunteers with regard to emergency situations.: 100%	Discussions have been held with Red Cross to offer training as to how to run an Evacuation Centre. Red Cross to set date for training to occur and invite community members to attend.

Current Completio	Start Date	Due Date	Goal	Update
65%	01/01/2022	30/04/2022	and adopt the Plan in line with the Tasmanian Emergency	A review of the Emergency Management Plan has been undertaken and the review forwarded to the State Emergency Service for comment - currently waiting on feedback from the agency

MANAGEMENT TEAM OBJECTIVES PLAN

FINANCIAL ACCOUNTABILITY

Current Completion	Start Date	Due Date	Goal	Update	
34%	01/07/2021	30/06/2022 F	inancial Sustainability: 100%		
10%	01/07/2021	30/06/2022	Value for Money Reviews - Undertake reviews of operational activities to identify revenue opportunities, cost savings of \$40,000 and process improvements resulting in savings of 500 hours.: 100%	Reviewing operations for opportunities for savings in contime is a standing item on the fortnightly management agenda. Service improvements unrelated to savings are considered. A review of options for the maintenance are of plant and vehicles is nearing completion and it is expongoing savings will be identified. Other opportunities consideration.	t team e also nd servicing pected
	01/07/2021 30/06/2022		Grant Funding- Secure grant funding through competitive processes totalling \$250,000 which assists Council to achieve its identified priorities with an over success rate of 75%: 100%	Council has already almost achieved the \$250,000 graraised target, mainly through funding for relocating an section of the Bay of Fires Descent MBT.	
				Well being Festival	2,000
85%				Bay of Fires Trail relocation 1	85,000
				Replacement Kirwans Beach Jetty	14,400
				Out of this World Touring exhibit	6,500
				Noticeboard and PA at Flagstaff	19,485
				Learner driver mentor program	21,000
7%	01/07/2021	30/06/2022	Revenue Generation - Identify opportunities to generate alternative revenue sources and secure a better return on the Cash holdings of Council.: 100%	Opportunities for private works, particularly road works be explored. Using funds that are presently earning mir interest for property/housing development is being exp opportunities/options have been considered with Coun	nimal lored, initia
18%	01/07/2021	30/06/2022 F	inancial Management: 100%		
24%	01/07/2021	30/06/2022	Audit Panel - Meetings facilitated in accordance with legislative requirements, responding to all recommendations of the Panel.: 100%	No meetings due until early October. First meeting has scheduled due to attempts to coincide with Tasmanian site audit. A date has now been set for this meeting.	
24%	30/09/2021	31/12/2021	Long Term Financial Plan (LTFP) - Review of the Plan completed to reflect updated Four (4) Year Capital Works & Projects Budget and Asset Management Plan and updated Plan adopted by Council.: 100%	Review of Long Term Financial Plan occurs following of the external audit which is now scheduled for late Octo	
11%	01/08/2021	30/09/2021	Plant Efficiency - Undertake a review of plant and vehicle utilisation and internal charging rates to ensure that cost recovery and future replacement is being adequately provided for as a basis to update the Plant Replacement Program.: 100%	Initial identification of options for undertaking a review commenced	have
14%	01/07/2021	30/06/2022	Internal Audit - System audits scheduled are completed, recorded and reported for the following: contract management from awarding tender to payment of invoices; Customer Service Charter; Fraud Management Policy & Procedure; and, appropriate management of risk.: 100%	The scheduled internal audit tasks have been identified allocated for action, not audits have yet been undertaken.	

HUMAN RESOURCES / TRAINING/ WORK HEALTH & SAFETY

Current Completion	Start Date	Due Date	Goal	Update
	01/07/2021	31/12/2021	Workforce Plan - Complete and commence implementation of the Plan to prepare for and manage succession requirements and an ageing workforce.: 100%	Council's HR Coordinator has commenced planning and action towards Workforce Planning and Values Alignment.
				Workforce Planning
				A framework is being developed for workforce planning. To better understand our people.
53%				This will help Council to consider and align opportunities when vacancies arise or additional resources are needed for specific workloads or projects. Through these discussions we can also identify retirement plans for people that are considering this and look to manage this process with training of others and hand overs.
				It will also provide for an opportunity to gather some information from individuals about areas for improvements for consideration in future work, training and projects.
				Values in the Workplace
				Further to the Work Council did back in 2016/2017 with the development of Council's 10 year Strategic Plan (2017-2027), Council will use the values that was agreed on being, TEAM, OPEN & HONEST COMMUNICATION, INTERGRITY, RESPECT and POSITIVITY and find ways to measure our performance against these.
0%	01/07/2021	30/06/2022	Elected Members: 100%	
0%	01/07/2021	30/06/2022	Professional Development - Facilitate participation of Councillors in Professional Development through development of a training plan for individual Councillors.: 100%	No action at this stage
38%	01/07/2021	30/06/2022	Council Advocacy: 100%	
75%	01/07/2021	31/10/2021	Council Priority Projects - Finalise project briefs and pursue identified priority projects through Federal election process.: 100%	Project Brief finalised for the Stiegliz section of the Georges Bay Foreshore Multi-user Track. Other project briefs close to finalisation.
0%	01/11/2021	31/01/2022	→ State Budget - Provide submission to the 2022 - 2023 State Budget community consultation process advocating for local priorities.: 100%	Activity scheduled to occur towards the end of the year.
13%	01/07/2021	30/06/2022	Wellbeing Program: 100%	
0%	01/07/2021	31/12/2021	Wellbeing Program - Finalise and implement a Mental Health and Wellbeing Plan with a focus on capacity building across the organisation.: 100%	
25%	01/07/2021	30/06/2022	>Employee Wellbeing Program - Undertake actions to improve the well- being of workers including appropriate training and awareness sessions.: 100%	

CORPORATE RISK

Current Completion	Start Date	Due Date	Goal	Update
32%	01/07/2021	30/06/2022 R	isk Management/Work Health & Safety: 100%	
25%	01/07/2021	30/06/2022	Reporting - Risk updates and activities are regularly reported to management, Council and Audit Panel.: 100%	Standard risk reports are provided monthly to Council. Risk reporting is an agenda item for Council's Audit Panel as part of the Annual Work Plan. Risk Reports and minutes of the Work Place Health & Safety and Risk Management Committee are considered by management. The Management Team specifically addresses risk management as a standing agenda item.
40%	01/07/2021	30/06/2022	Risk Register Review - Review risk register twice a year for high risks, annually for all others.: 100%	Risk Register reviews were completed by the appropriate risk owners in October 2021.
	01/07/2021	30/06/2022	Workplace Safety - Ensure that the necessary systems are in place to reduce the likelihood of incidents of injury and illness in the workplace.: 100%	Reviews of one incident, one notification and one near-miss were undertaken together with the Works Operations Manager and the individual workers.
40%				One contractor and four new workers were inducted by 22 October 2021.
				Restore mobility sessions for indoor and outdoor workers took place in October.
51%	01/07/2021	30/06/2022	COVID-19 Response - Ensure that Council's COVID-19 Response Plan is regularly reviewed and maintained in a state of readiness.: 100%	Management has an adopted Covid Plan which is reviewed in response to significant changed advice from appropriate government/health authorities. Ongoing implementation of the Plan includes implementing and updating check in QR codes on Council buildings and facilities and ensuring appropriate notices and levels of hygiene supplies. Specifically, the state government introduced a Lock Down Plan for Tasmania, responding to the impact of the Delta strain. Management has prepared a Break O'Day Council Lock Down Plan based on the content of the state government plan in order to facilitate a prompt response should the state Plan be activated.
24%	01/09/2021	31/12/2021	Cyber Security - Develop and implement a Cyber Security Response Plan to address Council's exposure to this risk.: 100%	Council implements cyber security through the contracted IT support through: hardware and software safeguards, promptly implementing updates, strong back up systems and responding to the regular advice from the Department of Premier & Cabinet's cyber security team. Initial discussions have been held with Council's contracted IT support with respect to preparing a specific Plan/Report.
11%	01/01/2022	31/03/2022	Risk Management Framework - Undertake an external review of Council's Risk Management Framework to identify opportunities for improvement.: 100%	Initial consideration has been made for options to a review of Council's Risk Framework/Register, including undertaking this in conjunction with Internal Audit processes or use of a contracted service provider.

ORGANISATIONAL EFFICIENCY

Current Completion	Start Date	Due Date	Goal	Update
25%	01/07/2021	30/06/2022 L	ocal Government Reform: 100%	
25%	01/07/2021	30/06/2022	Northern Region Shared Services - Pursue joint procurement opportunities involving Northern Region Councils.: 100%	Northern region Councils have been pursuing a common IT Platform for quite a few months and were well progressed with an approach to this. Recent changes by a major IT provider to Local Government has put the brakes on this. Legal services procurement is ongoing and is generating very substantial savings for the region.
26%	01/07/2021	30/06/2022	Northern Shared Services Common IT Platform - Participate in the investigations and report to the Management Team and Council on the opportunity this provides with recommendations.: 100% 100%	The Northern Region group, including Break O'Day Council, initially identified a strong commitment to progressing a shared IT platform based on the Launceston City Council integrated IT system with individually time frames for joining. This was at the point of requesting specific commitments from member Councils. The system provider to Launceston City Council changed the parameters of support for the IT platform which made the approach being considered unviable. At this stage, there is still general support for a shared IT platform but different Councils have different levels of urgency for changing their systems and the project has reverted to general communication rather than any specific action, at the moment.
25%	01/07/2021	30/06/2022	Local Government Reform - Participate actively in the process arising from the PESRAC Report with a focus on achieving the best outcome for the Break O'Day area.: 100%	There has been no activity in this area by the Tasmanian Government which we can respond to with the exception of the Jobs Hub initiative flowing through Break O'Day Employment Connect which Council officers are actively participating in and supporting.
25%	01/07/2021	30/06/2022 B	Break O'Day Organisation: 100%	
	01/07/2021	30/06/2022	Organisational Development - Focus on the development of the organisation to reflect the agreed values including updating the Employee Code of Conduct.: 100%	Internal survey work undertaken with recent new hires and recent departed employees to determine their observations in relation to the values in action in the BODC team
25%	01/07/2021	30/06/2022 S	Strategic Plan: 100%	
25%	01/07/2021	30/09/2021	>2017 - 2027 Break O'Day Strategic Plan - Complete review of the relevance of the Key Focus Areas within the Plan.: 100%	Completion of the population analysis work was a critical precursor to the review process which has now been completed.
39%	01/07/2021	30/06/2022 N	Management Systems: 100%	
67%	01/07/2021	31/12/2021	Cascade - Progress with integration of Cascade as the key platform for managing day-to-day activities with a focus on project management.: 100%	Integration of Cascade into everyday activities is progressing well. Council Resolutions, Grants, Contracts, Leases and Policy processes are now managed this way. Project Management work process has been developed and tested for commencement. Risk Management being considered.
0%	01/07/2021	30/09/2021	Cascade Community Dashboard - ensure the community dashboard is operating on Council's website.: 100%	This will be progressed when training has been undertaken to develop the dashboard and when the Cascade system is ready to be viewed publically.

Current Completion	Start Date	Due Date	Goal	Update
50%	01/07/2021	31/10/2021	> Accounting Software - Complete examination of transition from Navision to Xero and implement if decided to progress.: 100%	Management have commenced implementation of a detailed review of the option of transitioning Council's financial software from Microsoft Navision to Xero. Implementation is progressing smoothly and rapidly, at this stage.
7%	01/07/2021	30/06/2022	Customer Service: 100%	
11%	01/07/2021	30/06/2022	Service Improvements - Encourage ongoing improvement to the customer service approach of the organisation through identified professional development and other activities.: 100%	Council HR staff are implementing projects to identify professional development and training needs through the organisation, in conjunction with other perspectives and ideas of staff. It is expected that this project will inform potential service improvements. Team members meet regularly as teams and individually with managers and ongoing identification of potential improvements is encouraged.
8%	01/07/2021	30/06/2022	Business Customer Experience - Develop and implement a program focused on service process mapping.: 100%	Initial investigations into service process mapping and experience in the organisation has commenced.
10%	01/01/2022	31/03/2022	Customer Satisfaction - Research and develop a report in relation to options to monitor customer satisfaction.: 100%	Discussions undertaken with relevant staff to identify options for identifying customer satisfaction and clarifying further information requirements to progress a report.
0%	01/08/2021	31/10/2021	> Flood Application Procedure - Develop a procedure that informs assessment officer within Council that controls Developments within Councils 1:100 Year Mapped Flood Prone Areas.: 100%	
77%	01/07/2021	30/06/2022	Asset Management: 100%	
100%	01/07/2021	31/10/2021	Building Asset Management Plan - Prepare Building Asset Management Plan and include in Municipal Asset Management Plan.: 100%	Councils Building Asset Management Plan written in February 2021 has been linked to the draft update of the Strategic Asset Management Plan 2020. The building asset management plan was reviewed during the quarter ending September 2021 and no changes have been made to the plan.
53%	01/07/2021	31/12/2021	Asset Management Plan - Complete review of the Municipal Asset Management Plan and present to Council for adoption.: 100%	Council's draft Strategic Asset Management Plan 2020 is being updated to incorporate a Mountain Bike Trail Asset Management Plan currently being written. The intention is for the the updated strategic plan to receive endorsement by the Council in the next quarter.
26%	01/07/2021	30/06/2022	Public & Environmental Health: 100%	
	01/09/2021	30/11/2021	Temporary Food Premises - Develop a mobile and temporary food business policy and operator guide, to facilitate the service of food outside the traditional fixed premises model.: 100%	This process has begun with the review of what other Councils are doing in this space - benchmarking.
20%	01/07/2021	30/06/2022	Caravan By-Law - Review Councils Caravan By-Law and identify any improvements to process.: 100%	This action will dovetail into the making of a by law for the keeping of roosters and other animals. If updates are needed, there is potential to do it at the same time. Other Tasmanian Councils have rolled up a number of by-laws into an environmental health omnibus by-law.

Current Completion	Start Date	Due Date	Goal	Update
50%	01/07/2021	30/06/2022	→ Food Premises - Deliver a regular program of Food Premises inspections.: 100%	Inspection program developed based on risk categories. All highest risk level premises inspected.
5%	01/12/2021	30/06/2022	Water Quality Monitoring - Undertake monitoring and reporting in recreational waters.: 100%	Planning has commenced for this activity with the handover of the task from Polly Bucchorn. Sampling to commence in the first week of December 2021
25%	01/07/2021	30/06/2022 S	takeholder Management: 100%	
25%	01/07/2021	30/06/2022	Northern Tasmania Development Corporation (NTDC) - Participate in NTDC activities focused on developing the regional economy.: 100%	Mayor and General Manager have ongoing participation in NTDC activities directly through meetings and via northern region General Manager meetings.
25%	01/07/2021	30/06/2022	Local Government Association of Tasmania (LGAT) and Australian Local Government Association (ALGA) - Participate actively at the State and National level in Local Government matters including policy development.: 100%	Mayor and General Manager have been participating actively in Local Government matters through: Attendance at LGAT meetings and Annual Conference 6-7 August Membership of LGAT General Management Committee and Vice President of LGAT by Mayor Australian Local Government Association Board member by Mayor Premier's Local Government Council membership by Mayor
25%	01/07/2021	30/06/2022	>Legislative Reviews - Participate in reviews of legislation affecting Local Government.: 100%	Legislative review participation for the year to date has included: Planning & Building Portal project by the State Government through participation on Working Group
22%	01/07/2021 30/06/2022 Organisational Efficiency: 100%			
14%	01/07/2021	30/06/2022	System and Process Improvements - Undertake an ongoing review of Council's systems and processes with a focus on simplification, time and resource reduction including intra-departmental and inter-departmental processes.: 100%	Council HR staff are implementing projects to identify professional development and training needs through the organisation, in conjunction with other perspectives and ideas of staff. It is expected that this project will inform potential system and service improvements. Team members meet regularly as teams and individually with managers and ongoing identification of potential improvements is encouraged, including improvements affecting other departments or between departments.
30%	01/09/2021	30/11/2021	Customer Request System - Review Council's existing system and examine other systems which provide improved performance reporting.: 100%	Discussions have been undertaken with current users of the system to clarify potential improvements although the limitations of the system minimise opportunities for improvement. There was potential, although not in the short term, to access improvements through the Northern Region Local Government Shared Services project but this is no longer a viable option in even the medium term. A potentially suitable option was demonstrated but is still being developed. A well developed solution was demonstrated but was far too expensive to be considered, being a module of a larger IT platform.

Pursuant to Regulation 15(1) of the Local Government (Meeting Procedures) Regulations 2015 that Council move into Closed Council.				
11/21.17.3 Annual Plan 2021 – 2022 – Quarterly Review as at 30	September 2021 302			

11/21.17.4 2022 – 2023 State Budget Consultation

ACTION	DISCUSSION
PROPONENT	Council Officer
OFFICER	John Brown, General Manager
FILE REFERENCE	018\019\001\
ASSOCIATED REPORTS AND	Nil
DOCUMENTS	

OFFICER'S RECOMMENDATION:

For discussion.

INTRODUCTION:

The State Government has commenced the consultation process as part of developing the 2022-2023 State Budget, this provides an opportunity for Council to provide a submission advocating for projects, services, activities or policy changes. Submissions close on 10 December 2021.

PREVIOUS COUNCIL CONSIDERATION:

Council Workshop 3 November 2021. Discussion points raised included investigating options for the future upgrading or replacement of the St Helens District School (Clr LeFevre); and Climate Change (Clr Whittaker). Clr LeFevre has since provided information which will assist with the development of the submission. It was noted that this is about funding of programs and activities not about parliamentary processes.

OFFICER'S REPORT:

As in previous years, the consultation process will provide the Council with an opportunity to identify activities which it believes should be funded through the State Budget in future years.

Council focussed on four items for its submission to the 2020-2021 Budget Consultation process and the progress with these items is noted in italics:

- 1. Replacement of the St Helens Police Station solid progress has been made on this priority with the 2021-2022 State Budget including this in the Forward Estimates and the commitments made by both major Parties at the 2021 State election.
- 2. Development of a Master Plan for the Bay of Fires This has commenced and there has been a funding commitment of \$50,000. This may not be sufficient for the project.
- 3. Further upgrading of the Tasman Highway (Great Eastern Drive) from Dianas Basin through to intersection with Esk Main Road at the bottom of the St Marys Pass –Only evidence on progress with this is recent road reservation survey work, effort seems to be concentrated on the current construction project
- 4. State wide approach to Weed Management no evidence of progress on this matter
- 5. Helicopter Landing Area St Helens Hospital Site project seems to be progressing as engineers have been engaged to work on the project who have contacted Council

The Department of Treasury and Finance have provided the following guidance on issues which Council may like to address in the submission include:

- the environment in which you or your organisation currently operates, including issues you face on a day to day basis;
- identification of services that you or your organisation considers should be a high priority for the Government;
- links between identified priorities and the Government's long-term Plan for Tasmania's future;
- identification of instances where Government goods and services could be delivered more effectively, that is, in a better way, or more successfully;
- identification of instances where Government goods and services could be delivered more efficiently, or in a more timely manner; andi
- Identification of options for the funding of goods and services.

As a starting point for Council's submission to the 2022-2023 State Budget the following is suggested:

- 1. Bay of Fires Master Plan need to argue for an increased funding allocation to be made in the Forward Estimates.
- 2. Further upgrading of Tasman Highway (Great Eastern Drive) from Dianas Basin to the bottom of the St Marys Pass.
- 3. Housing Needs Assessment –advocate for the Tasmanian Government to complete a housing needs assessment for the East Coast.
- 4. State Highway Maintenance argue for the Tasmanian Government to focus more strongly on maintaining and repairing existing State Road infrastructure

The 2022-2023 Budget submission will need to provide sufficient detail on matters raised to enable the Tasmanian Government agencies to properly consider the information and formulate a position.

LEGISLATION/STRATEGIC PLAN & POLICIES

Strategic Plan 2017 – 2027

Goal

Economy - To foster innovation and develop vibrant and growing local economies which offer opportunities for employment and development of businesses across a range of industry sectors.

Strategies

Support and encourage innovation and growth in the economy through local leadership; infrastructure provision; support services and customer focussed service delivery.

Key Focus Areas

Tourism - Broadening, lengthening and improving the visitor experience through development of attractions and activities; promotion and signage; and great customer service.

Goal

Infrastructure - To provide quality infrastructure which enhances the liveability and viability of our communities for residents and visitors.

Strategies

- Be proactive infrastructure managers by anticipating and responding to the growing and changing needs of the community and the area.
- Work with stakeholders to ensure the community can access the infrastructure necessary to maintain their lifestyle.

Key Focus Areas

Recreational Facilities - Support an outdoor, active and healthy lifestyle for residents and visitors through a range of recreational facilities including walking trails, bike trails and other identified infrastructure.

Goal

Services - To have access to quality services that are responsive to the changing needs of the community and lead to improved health, education and employment outcomes.

Strategies

Work collaboratively to ensure services and service providers are coordinated and meeting the actual and changing needs of the community.

BUDGET AND FINANCIAL IMPLICATIONS:

Yet to be identified.

VOTING REQUIREMENTS

Simple Majority.

IN CONFIDENCE

11/21.18.0 CLOSED COUNCIL

11/21.18.1 Confirmation of Closed Council Minutes – Council Meeting 18 October 2021

11/21.18.2 Outstanding Actions List for Closed Council

Pursuant to Regulation 15(1) of the Local Government (Meeting Procedures) Regulations 2005 that Council move out of Closed Council.