

COUNCIL MEETING AGENDA

Monday 16 August 2021 Council Chambers, St Helens

> John Brown, General Manager Break O'Day Council 9 August 2021

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NOTICE OF MEETING

Notice is hereby given that the next meeting of the Break O'Day Council will be held at the St Helens Council Chambers on Monday 16 August 2021 commencing at 10.00am.

CERTIFICATION

Pursuant to the provisions of Section 65 of the *Local Government Act 1993*, I hereby certify that the advice, information and recommendations contained within this Agenda have been given by a person who has the qualifications and / or experience necessary to give such advice, information and recommendations or such advice was obtained and taken into account in providing the general advice contained within the Agenda.

JOHN BROWN

GENERAL MANAGER

Date: 9 August 2021

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AUDIO RECORDING OF ORDINARY MEETINGS OF COUNCIL

As determined by Break O'Day Council in March 2019 all Ordinary, Special and Annual General Meetings of Council are to be audio recorded and a link will be available on the Break O'Day Council website where the public can listen to audio recordings of previous Council Meetings.

In accordance with the Local Government Act 1993 and Regulation 33 of the Local Government (Meeting Procedures) Regulations 2015, these audio files will be retained by Council for at least six (6) months and made available for listening online within seven (7) days of the scheduled meeting. The written minutes of a meeting, once confirmed, prevail over the audio recording of the meeting and a transcript of the recording will not be prepared.

OPENING

The Mayor to welcome Councillors and staff and declare the meeting open at [time].

ACKNOWLEDGEMENT OF COUNTRY

We acknowledge the Traditional Custodians of the land on which we work and live, the Palawa people of this land Tasmania, and recognise their continuing connection to the lands, skies and waters. We pay respects to the Elders Past, present and future.

08/21.1.0 ATTENDANCE

08/21.1.1 Present

Mayor Mick Tucker
Deputy Mayor John McGiveron
Councillor Kristi Chapple
Councillor Janet Drummond
Councillor Barry LeFevre
Councillor Glenn McGuinness
Councillor Margaret Osborne OAM
Councillor Lesa Whittaker
Councillor Kylie Wright

08/21.1.2 Apologies

Nil

08/21.1.3 Leave of Absence

Nil

08/21.1.1 Present **7**

08/21.1.4 Staff in Attendance

General Manager, John Brown Executive Assistant, Angela Matthews

08/21.2.0 PUBLIC QUESTION TIME

08/21.3.0 DECLARATION OF INTERESTS OF A COUNCILLOR OR CLOSE ASSOCIATE

Section 48 or 55 of the Local Government Act 1993 requires that a Councillor or Officer who has an interest in any matter to be discussed at a Council Meeting that will be attended by the Councillor or Officer must disclose the nature of the interest in a written notice given to the General Manager before the meeting; or at the meeting before the matter is discussed.

A Councillor or Officer who makes a disclosure under Section 48 or 55 must not preside at the part of the meeting relating to the matter; or participate in; or be present during any discussion or decision making procedure relating to the matter, unless allowed by the Council.

08/21.4.0 CONFIRMATION OF MINUTES

08/21.4.1 Confirmation of Minutes – Council Meeting 19 July 2021

OFFICER'S RECOMMENDATION:

That the minutes of the Council Meeting held on the 19 July 2021 be confirmed.

08/21.5.0 COUNCIL WORKSHOPS HELD SINCE 19 JULY 2021 COUNCIL MEETING

There was a Workshop held on Monday 2 August 2021 and the following items were listed for discussion.

- Destination Action Plan (DAP) Group Sculpture Trail Grant Submission
- Local Government Code of Conduct Framework Review
- 2021 2022 Annual Plan
- Annual Plan 2020 2021 Review as at 30 June 2021
- Animal Control Report
- Policy Review EP07 Weed Management Policy
- Scamander Playground
- Rotary Tasmania

08/21.1.4 Staff in Attendance

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- Reporting on Local Township Plan Actions
- St Helens Recreations Ground Amendments to Master Plan
- Waiver of Fees for Banner Pole Hire Bay of Fires Arts Association
- Land Use Planning Studies Review Consultancy Evaluation Report
- Break O'Day Draft Local Provisions Schedule (LPS) (Tasmanian Planning Scheme)
- Northern Tasmania Development Corporation Ltd (NTDC) Receipt of Quarterly Report

08/21.6.0 PLANNING AUTHORITY

Pursuant to Section 25 of the Local Government (Meeting Procedures) Regulations 2015 the Mayor informed the Council that it was now acting as a Planning Authority under the Land Use Planning and Approvals Act 1993.

08/21.6.1 DA049-2021 – Carport - 7 Hilltop Drive, Binalong Bay

ACTION	DECISION	
PROPONENT	Chris Triebe & Associates Town Planning Services Limited	
OFFICER	Rebecca Green, Planning Consultant	
FILE REFERENCE	DA 049-2021	
ASSOCIATED REPORTS AND	Original Plans and Elevations (1 March 2021)	
DOCUMENTS	Original Planning Scheme Submission (3 March 2021)	
	Representation (1)	
	Applicant's Response to Representation including updated	
	Plans and Elevations (23 July 2021)	

OFFICER'S RECOMMENDATION:

After due consideration of the representation received pursuant to Section 57 of the *Land Use Planning & Approvals Act 1993* and the *Break O'Day Council Interim Planning Scheme 2013* that the application for **Carport** on land situated at **7 Hilltop Drive, Binalong Bay** described in Certificate of Title CT 80821/13 be **APPROVED** subject to the following conditions:

1. Development must be carried out in accordance with the approved plans and documents listed as follows, except as varied by conditions on this Planning Permit.

Approved Plans / Documents					
Plan / Document	Reference Number Prepared By Dated		Dated		
Name					
Carport Plans and	Job No: 210	Jon	Pugh	Home	Amended
Elevations	Sheet No's: cover sheet, A01 and A02	Desig	n		23/07/21

- 2. All stormwater runoff from the proposed development must be detained by on-site water storage systems and overflow disposed of by means within the subject site that will not result in soil erosion or other stormwater nuisance.
- 3. Any damage that may occur to any Council infrastructure during the construction of the proposed development must be reinstated to the satisfaction of Council and at the costs of the developer.

ADVICE

 All underground infrastructure including all forms of water, storm water, power, gas and telecommunication systems must be located prior to the commencement of any on-site excavation and / or construction works. Any works to be undertaken within two (2) metres of any Council owned infrastructure must be done in consultation with Council's Works Manager.

- Use or development which may impact on Aboriginal cultural heritage is subject to the Aboriginal Relics Act 1975. If Aboriginal relics are uncovered during works then an Aboriginal site survey is required to determine the level of impact and the appropriate mitigation procedures. Such relics are to be immediately reported to Aboriginal Heritage Tasmania and guided by the Unanticipated Discovery Plan.
- The introduction of non-native plant species and plant species not of local provenance should be avoided and environmental weeds regularly monitored and targeted for removal.
- Activities associated with construction works are not to be performed outside the permissible time frames listed:

Monday - Friday 7 am to 6 pm Saturday 9 am to 6 pm Sunday and public holidays 10 am to 6 pm

PROPOSAL SUMMARY:

Application is made for the construction of a carport at 7 Hilltop Drive, Binalong Bay. Residential use in the Low Density Residential Zone is a permitted use without qualifications, under Table 12.2 of the *Break O'Day Interim Planning Scheme 2013*.





Subject site – internal from site



Subject site



^ No. 11 Hilltop Drive showing development close to frontage (5.6m)



Looking past No .5 back towards the site (behind the water tanks) (4.5m setback)



No. 12 Hilltop Drive (4.0m setback to carport)



Reserve Street dwellings (4.5m setback No. 9) and (7.2m setback No. 7)

PREVIOUS COUNCIL CONSIDERATION:

DA 254-2019 – Dwelling & Shed

DA 145-2018 – Roofed Addition to existing shed

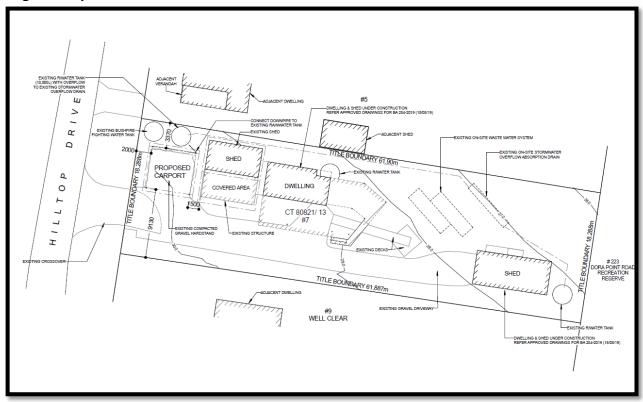
OFFICER'S REPORT:

1. The Proposal

Break O'Day Council received a valid application on 7 June 2021 from Chris Triebe & Associates Town Planning Services Limited on behalf of the owner of the subject land, Andrew Harriss for the construction of a carport at 7 Hilltop Drive, Binalong Bay.

The 1134m² rectangular development site abuts similarly zoned properties with existing dwellings on the properties with a reserve to the east.

Original Proposed Site Plan

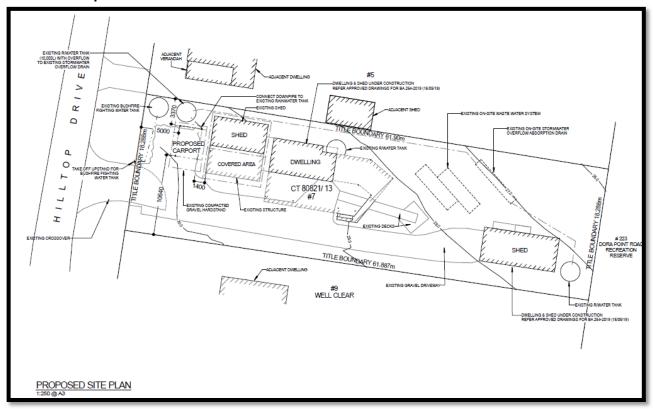


The original application and that which was exhibited was a 5.9m x 5.63m x 3.146m (33.22m²) carport to be located adjacent to the existing shed and covered area towards the front of the subject site. The carport is to be open on all four sides and constructed of galvanised steel columns with zincalume custom orb roof cladding to match existing structures on site. The original application proposed a 2.0m setback to the frontage.

Following receipt of the representation and to complete the assessment of the application, Council requested and received an extension of time to 23rd August 2021. Discussion was held between the planning officer and the proponent in relation to P1, Clause 12.4.1.4 Frontage Setbacks of the *Break O'Day Interim Planning Scheme 2013* and concerns that the original plans with the proposed 2.0m setback from the primary frontage was not an appropriate distance having regard to the prevailing setbacks of existing buildings on nearby lots and therefore did not respect the existing or preferred neighbourhood character.

Following receipt of the representation and the discussion with the planning officer, the proponent has provided amended carport plans and elevations, reducing the width and size of the carport $(6.0 \text{m x } 4.2 \text{m x } 3.146 \text{m } (25.2 \text{m}^2))$ and increasing the frontage setback from 2.0m to 5.0m. It is the amended plans dated 23/07/21 that will form the basis of this assessment.

Amended Proposed Site Plan



2. Applicable Planning Scheme Provisions

Part 12 Low Density Residential Zone E4 Road and Railway Assets Code E6 Car Parking and Sustainable Transport Code E16 On-Site Wastewater Management Code

3. Referrals

Not applicable.

4. Assessment

The advertised application relied upon the following five (5) performance criteria as detailed below;

- 1) 12.4.1.2 Site Coverage P1
- 2) 12.4.1.4 Frontage Setbacks P1
- 3) 12.4.1.6 Location of Car Parking P1
- 4) 12.4.1.7 Outbuildings and Ancillary Structures P1
- 5) 12.4.4.2 Stormwater Disposal P1

Further to receipt of amended plans (23/07/21) the proposal no longer relies on P1 of Clause 12.4.1.4 in relation to the frontage setback and therefore relies on assessment against four performance criteria.

Detailed assessment against the provisions of the *Break O'Day Interim Planning Scheme 2013* is provided below. **The proposal is deemed to comply with the performance criteria applicable.**

12 Low Density Residential Zone

12.1 Zone Purpose

12.1.1 Zone Purpose Statements

- 12.1.1.1 To provide for residential use or development on larger lots in residential areas where there are infrastructure or environmental constraints that limit development.
- 12.1.1.2 To provide for non-residential uses that are compatible with residential amenity.
- 12.1.1.3 To ensure that development respects the natural and conservation values of the land and is designed to mitigate any visual impacts of development on public views.

12.2 Use Table

The proposed use fits the use class of Residential, being a single dwelling and which is a Permitted use within the Low Density Residential Zone.

Residential as defined by the Scheme means:

"use of land for self-contained or shared living accommodation. Examples include an ancillary dwelling, boarding house, communal residence, home-based business, hostel, residential aged care home, residential college, respite centre, retirement village and single or multiple dwellings."

12.3 Use Standards

12.3.1 Amenity

Acceptable Solutions	Proposed Solutions
A1 If for permitted or no permit required uses.	A1 The proposed use is for a single dwelling which is permitted. The proposal complies with the Acceptable Solution.
A2 Commercial vehicles for discretionary uses must only operate between 7.00am and 7.00pm Monday to Friday and 8.00am to 6.00pm Saturday and Sunday.	A2 Not applicable.
A3 If for permitted or no permit required uses.	A3 The proposed use is for a single dwelling which is permitted. The proposal complies with the Acceptable Solution.

12.3.2 Low Density Residential Character

Acceptable Solutions	Proposed Solutions
A1 Commercial vehicles for discretionary uses must be parked	A1 Not applicable. The proposed use is a
within the boundary of the property.	permitted use.
A2 Goods or material storage for discretionary uses must not be	A2 Not applicable. The proposed use is a
stored outside in locations visible from adjacent properties, the	permitted use.
road or public land.	

Acceptable Solutions	Proposed Solutions
A3 Waste material storage for discretionary uses must:	A3 Not applicable. The proposed use is a
a) Not be visible from the road to which the lot has frontage; and	permitted use.
b) Use self-contained receptacles designed to ensure waste does	
not escape to the environment.	
A4 The gross floor area for General Retail and Hire use does not exceed	A4 Not applicable.
100m ² .	

12.4 Development Standards

12.4.1 Clauses 12.4.1.1.- 12.4.1.7 only apply to development within the Residential Use Class.

12.4.1.1 Residential Density for Multiple Dwellings – Not applicable, the proposal is not for multiple dwellings, but rather a single dwelling.

12.4.1.2 Site Coverage

Acceptable Solutions/ Performance Criteria	Proposed Solutions
A1 The site coverage must not exceed 20%, unless	P1 The proposed site coverage is approximately 30% as stated
the existing lot is less than 1000m ² , in which case	by the proponent and relies upon assessment against the
maximum site coverage is 30%.	performance criteria (slightly less with the amended carport
	design dated: 23/07/21).
P1 The site coverage must have regard to the:	a) The carport is a 25.2m ² outbuilding on a 1134m ²
a) Size and shape of the site; and	rectangular lot;
b) Existing buildings and any constraints	b) The proponent has detailed in the application that existing
imposed by existing development or the	development on the site including approved dwelling,
features of the site; and	shed, associated decking and on-site wastewater
c) Site coverage of adjacent properties; and	infrastructure will not enable the carport to be located
d) Effect of the visual bulk of the building and	further to the east and over the existing shed access;
whether it respects the neighbourhood character; and	c) At least three nearby properties have similar site coverage
e) Capacity of the site to absorb runoff; and	as that proposed; d) The carport and existing roofed area are the two
f) Landscape character of the area and the	structures that consist only of roof on the site, and with
need to remove vegetation to accommodate	no walls proposed. The open sided nature of the
development.	proposed carport ensures that the visual bulk of the
development.	building is minimised as it can be seen through. When
	viewed from the road, the visual impact is that of the
	structures located behind the carport, being the front
	shed and dwelling when complete. The proposed carport
	roof will be screened partly by the existing vegetation on
	the front boundary as well and due to the slope, of the
	land down from the road, will assist in visual impact.
	e) A number of water storage tanks on site together with
	onsite absorption will ensure that the additional
	stormwater load will not cause erosion, ponding or other
	stormwater nuisance.
	f) No vegetation removal is proposed as the carport is to be
	constructed over an existing area already utilised for car
	parking. In addition, existing shrubs (hedged) on the
	frontage boundary will be retained.
	The proposal is compliant with the performance criteria.

12.4.1.3 Building Height

Acceptable Solutions	Proposed Solutions	
A1 Building height must not exceed 8 metres.	A1 The carport is to be less than 3.2m in height.	The
	proposal complies with the Acceptable Solution.	

12.4.1.4 Frontage Setbacks

Acceptable Solutions	Proposed Solutions
A1.1 Primary frontage setbacks must be a minimum:	A1 Amended plans dated 23 July 2021 detail
a) Of 5m; and	that a 5.0m primary frontage setback is now
b) For infill lots, within the range of the frontage setbacks of	proposed. The proposal complies with the
buildings on adjoining lots, indicated by the hatched	Acceptable Solution.
section in Figure 12.4.1.3 below; and	
A1.2 Buildings must be set back a minimum of 3m from any	
other frontage.	

12.4.1.5 Rear and Side Setback

Acceptable Solutions	Proposed Solutions
A1 Buildings must be set back 5m from the rear boundary.	existing dwelling and therefore greater than 5m from the rear boundary.
	The proposal complies with the Acceptable Solution.
A2 Buildings must be set back from side	A1 The proposed carport will have a minimum 3.37m side
boundaries 3m.	boundary setback.
	The proposal complies with the Acceptable Solution.

12.4.1.6 Location of Car Parking

Acceptable Solutions/ Performance Criteria		Proposed Solutions	
A1 A garage or carport must be loca	ited: P1	1 Although the carport will be located within 20 metres of	
a) Within 20 metres of the dwel	ling it serves; th	ne dwelling it serves, the carport is to be located between	
and	th	ne dwelling and the primary road frontage.	
b) With a setback equal to or gre	eater than the a)	Plans demonstrate that the carport will be close and	
setback of the dwelling from	the primary	convenient to the dwelling it serves;	
road frontage.	b)	The carport is to be open sided, being able to view	
P1 Car parking facilities must be:		through the structure, and the retention of the hedge on	
a) Close and convenient to d	wellings and	the front boundary as well the site sloping down from	
residential buildings; and		the road will ensure that the carport has minimal visual	
b) Located to minimise visual in	mpact to the	impact upon the existing streetscape.	
streetscape; and	c)	The skillion roof form mimics the slope of the land is	
c) Provided in a form that is appr	opriate to the	similar in height to the roof behind, the carport is	
area and development.		appropriate to the area and development. A carport is	
		proposed as opposed to a shed to ensure that the	
		structure is visually minimised by providing open sides.	
		The form is consistent with other skillion structures in	
		the area.	
	Th	he proposal is compliant with the performance criteria.	

12.4.1.7 Outbuildings and Ancillary Structures

Acceptable Solutions/ Performance Criteria	Proposed Solutions	
A1 Outbuildings must not have a:	P1 The combined gross floor area of outbuilding together	
a) Combined gross floor area of greater than	with the proposed carport will be approximately 127m ² on	
81m²; and	the subject site.	
b) Maximum wall height of greater than 4m;	a) The proposed additional 25.2m² is to be open sided,	
and	being able to view through the structure, and the	
c) Maximum height greater than 5m.	retention of the hedge on the front boundary as well the	
	site sloping down from the road will ensure that the	
P1 Outbuildings must be designed and located	carport has minimal visual impact upon the existing	
having regard to:	streetscape.	
a) Visual impact on the streetscape; and	b) The proposal does not include the removal of any	
b) Any adverse impacts on native vegetation;	existing native vegetation, with the proposed carport to	
and	be constructed over a compacted gravelled area	
c) Overshadow adjoining properties; and	currently used for vehicle parking.	
d) Compatibility with the size and location of	c) The location of the carport, adjacent to both the	
outbuildings in the neighbourhood.	northern (side) boundary and western (front) boundary	
	will see that any overshadow caused by the carport will	
	be to the subject site itself and will not adversely impact	
	the existing solar access to the southern adjoining property.	
	d) The 25.2m ² outbuilding is compatible with the size of a	
	number of outbuildings in the neighbourhood, including	
	those on the subject site.	
	The proposal is compliant with the performance criteria.	
A2 A swimming pool for private use must be	A2 Not applicable.	
located:	The tipe applicable.	
a) Behind the primary frontage setback; or		
b) In the rear yard.		

12.4.1.8 Filling of Sites

Acceptable Solutions		ble Solutions	Proposed Solutions	
A1 F	Fill m	nust be:	A1 There is no fill proposed.	
a) No more than 50m ³ ; and The proposal complies with		The proposal complies with the		
	b)	Clean fill, uncontaminated by weeds, disease or toxic materials.	Acceptable Solution.	
	c)	Located more than 2m from any boundary.		

12.4.2 Clause 12.4.2.1 only applies to development other than the Residential Use Class — Not applicable.

12.4.3 Subdivision – Not applicable.

12.4.4 Clause 12.4.4.1 and 12.4.4.2 applies to all development other than subdivision.

12.4.4.1 Frontage Fences for Single Dwellings

12. If 112 Frontage Ferrees for onlyic butchings		
Acceptable Solutions	Proposed Solutions	
A1 The maximum building height of fences on and within 4.5m of a frontage must be:	A1 Not applicable.	
a) 1.2m if solid; or		
b) 1.8m provided that the part of the fence above 1.2m has openings which		
provide a minimum 50% transparency.		

12.4.4.2 Stormwater Disposal

Acceptable Solutions/ Performance Criteria	Proposed Solutions
A1 All run off from buildings must be directed into on-	P1 Stormwater from the carport will be directed to the
site water storage tanks and the overflow from the	two existing water storage tanks located to the side of
tanks disposed of into the Council maintained	the carport location. Overflow from these tanks is other
roadside drain or the reticulated stormwater system.	tanks on site with any resultant overflow disposed of
	within an on-site integrated stormwater management
P1 Run off must be managed through integrated	system that will not cause soil erosion or flooding
stormwater management techniques by means that	nuisance to adjoining lots.
will not cause soil erosion or flooding nuisance to	The proposal is compliant with the performance
adjoining lots.	criteria.

Part E Codes

E6 Car Parking and Sustainable Transport Code

E6.6 Use Standards

E6.6.1 Car Parking Numbers

Proposed Solutions
A1 Table E6.1 requires: Residential use in any other zone or any other residential use in the General Residential zone — 1 space per bedroom or 2 spaces per 3 bedrooms + 1 visitor space for every 5 dwellings. There are no changes to the existing car parking provision on site, no additional bedrooms are proposed as part of this application. The proposal complies with the Acceptable Solution.

6.7 Development Standards

E6.7.1 Construction of Car Parking Spaces and Access Strips

Acceptable Solutions	Proposed Solutions	
A1 All car parking, access strips manoeuvring and circulation spaces must be:	A1 No changes to existing	
a) Formed to an adequate level and drained; and	car parking provisions.	
b) Except for a single dwelling, provided with an impervious all weather seal; and	Not applicable.	
c) Except for a single dwelling, line marked or provided with other clear physical		
means to delineate car spaces.		

E6.7.2 Design and Layout of Car Parking

Acceptable Solutions	Proposed Solutions
A1.1 Where providing for 4 or more spaces, parking areas (other than for parking located in garages and carports for a dwelling in the General Residential Zone) must be located behind the building line;	A1 No changes to existing car parking provisions. Not applicable.
and A1.2 Within the general residential zone, provision for turning must not be located within the front setback for residential buildings or multiple dwellings.	

Acceptable Solutions	Proposed Solutions
A2.1 Car parking and manoeuvring space must:	A2.1 No changes to existing car parking
a) Have a gradient of 10% of less; and	provisions. Not applicable.
b) Where providing for more than 4 cars, provide for vehicles to	A2.2 No changes to existing car parking
enter and exit the site in a forward direction; and	provisions. Not applicable.
c) Have a width of vehicular access no less than prescribed in Table	The proposal complies with the
E6.2; and	Acceptable Solution.
d) Have a combined width of access and manoeuvring space	
adjacent to parking spaces not less than as prescribed in Table	
E6.3 where any of the following apply:	
i) There are three of more car parking spaces; and	
ii) Where parking is more than 30m driving distance from the	
road; or	
iii) Where the sole vehicle access is to a category 1, 2, 3 or 4 road;	
and	
A2.2 The layout of car spaces and access ways must be designed in	
accordance with Australian Standards AS 2890.1-2004 Parking	
Facilities, Part 1: Off Road Car Parking.	

E6.7.3 Parking for Persons with a Disability – not applicable

E6.7.4 Loading and Unloading of Vehicles, Drop-off and Pickup – not applicable

E6.8 Provisions for Sustainable Transport

E6.8.1- E6.8.4 – Not used in this Planning Scheme.

E6.8.5 Pedestrian Walkways

Acceptable Solutions	Proposed Solutions
A1 Pedestrian access must be provided for in	A1 No separate access is required given the car parking
accordance with Table E6.5.	space number. The proposal complies with the Acceptable
	Solution.

E16 On-Site Wastewater Management Code

E16.6 Use Standards

E16.6.1 Use and Lot Size – not applicable, no change to existing use or increase in bedrooms.

E16.7 Development Standards

E16.7.1 Onsite Wastewater Management

Acceptable Solutions	Proposed Solutions
A1 A minimum horizontal separation of 3m must	A1 A minimal horizontal separation of 3m between onsite
be provided between onsite wastewater	wastewater management infrastructure and building and
management infrastructure and buildings and	structures is to be maintained.
structures.	The proposal complies with the Acceptable Solution.
A2 A minimum horizontal separation of 3m must	A2 A minimum horizontal separation of 3m must be
be provided between onsite wastewater	provided between onsite wastewater management
management infrastructure and the following:	infrastructure and the following:
a) Hardstand and paved areas;	a) Hardstand and paved areas;
b) Car parking and vehicle manoeuvring areas;	b) Car parking and vehicle manoeuvring areas; and
and	c) Title or lot boundaries.
c) Title or lot boundaries.	Is to be maintained
	The proposal complies with the Acceptable Solution.
A3 Private Open Space must not be used for	A3 The proposed Private Open Space areas will not be used
surface irrigation of treated wastewater.	for surface irrigation of treated wastewater.
	The proposal complies with the Acceptable Solution.

Acceptable Solutions			Proposed Solutions	
A4	Onsite	wastewater	management	A4 The areas for Onsite Wastewater System have a slope
infrastructure must be on lots with an average		ith an average	of less than 10%.	
slope	e of 10% or le	ess.		The proposal complies with the Acceptable Solution.

E16.7.2 Surface and Ground Water Impacts

Acceptable Solutions	Proposed Solutions
A1 Onsite wastewater management	A1 The onsite wastewater treatment system and the
infrastructure must have a minimum separation	wastewater disposal area is greater than 100m from a
distance of 100m from a wetland or watercourse	wetland or watercourse or coastal marine area. The
or coastal marine area.	proposal complies with the Acceptable Solution.
A2 Onsite wastewater management	A2 There are no known bores within 50 metres of the
infrastructure must have a minimum separation	existing location of the wastewater infrastructure. The
distance of 50m from a downslope bore, well or	proposal complies with the Acceptable Solution.
other artificial water supply.	
A3 Vertical separation between groundwater and	A3 Vertical separation between groundwater and the land
the land used to apply effluent, including reserved	used to apply effluent is less than 1.5m. The proposal
areas, must be no less than 1.5m.	complies with the Acceptable Solution.
A4 Vertical separation between a limiting layer	A4 Vertical separation between a limiting layer and the
and the land used to apply effluent, including	land used to apply effluent is not less than 1.5m. The
reserved areas, must be no less than 1.5m.	proposal complies with the Acceptable Solution.

5. Representations

The application was re-advertised 12 June 2021 to 28 June 2021 in the Examiner Newspaper, notices on-site and at the Council Chambers and notification by mail to all adjoining landowners. One (1) representation was received prior to the closing date and time. The issues raised within the representation are as follows:-

Representation 1	Response			
Concerns regarding site coverage	As detailed within the assessment, the site coverage has been considered and performance criteria addressed.			
Concerns regarding the frontage setback, including impeding access to the static fire fighting water supply tank and fire truck access.	As detailed within the assessment, the frontage setback has been considered and amended plans provided to address the concerns and to ensure that the frontage setback complies with the acceptable solution. The amended site plan also indicates the location of a remotely located offtake from the existing static water supply for fire fighting purposes.			
Alternative siting of carport suggested	The planning assessment must be undertaken on the merits of the subject application and alternative options cannot be considered. It is noted that proponent has detailed in the submission that the alternative location was considered but not an option for the owners, as this would restrict due to the proposed carports height, larger private, non-commercial vehicles to enter the shed in this location.			
Loss of views of the ocean from the adjoining southern property north facing living area	These concerns relate primarily to a previous decision for the use and construction of the dwelling on site. The applicable performance criteria in which the application relies upon does not consider retention of views of adjoining properties.			
Location of car parking will cause pedestrian safety concerns	Vehicles parked in the carport have the ability to manoeuvre on site to provide for vehicle entry and exit in a forward motion, the existing access to the subject site and the use will not change nor intensify. The carport will not cause any additional safety concerns to pedestrians in front of this property.			

Representation 1	Response		
Gross floor area of outbuilding concerns	As detailed within the assessment, the gross floor area of outbuildings on the site has been considered and performance criteria addressed. The outbuilding has been designed as detailed within this assessment to have regard to the visual impact on the streetscape by the open sided nature of the structure and retention of the hedge on the frontage, together with the size and height of the carport.		
Stormwater concerns	The additional stormwater runoff can be retained and disposed of onsite and a condition to that effect is recommended upon any approval.		
Planning scheme objectives	The above assessment has considered and detailed the proposal as being inconsistent with the now four performance criterion, which in turn results in that the application is not being consistent with the relevant objectives of Clause 12.4.1.4. Consideration of each relevant provision objective guides how a performance criterion is to be interpreted. Clause 3.1.1 (f) general planning scheme objectives does not specifically need to be assessed, as the relevant provisions have been addressed.		

The recommendation for approval has been made following due consideration of the representation and comments.

6. Mediation

Nil.

7. Conclusion

In accordance with 8.10 of the *Break O' Day Interim Planning Scheme 2013*, the application has been assessed against the objectives of the Scheme, in particular the Low Density Residential Zone, all relevant Codes and issues. The application has demonstrated compliance with the Acceptable Solutions and four (4) Performance Criterion; the received representation has been considered with amended plans provided in response to concerns. It is recommended for approval with conditions normally set to this type of development.

LEGISLATION / STRATEGIC PLAN & POLICIES:

Break O' Day Interim Planning Scheme 2013, Version 17; Land Use Planning and Approvals Act 1993; Local Government (Building and Miscellaneous Provisions) Act 1993.

BUDGET AND FINANCIAL IMPLICATIONS:

Not applicable, all costs of the development are the responsibility of the developer.

VOTING REQUIREMENTS:

Simple Majority

BUILDING DESIGNER:	JONATHAN PUGH	
ACCREDITATION NO :	CC 6894	
1	- REPERENCE	CT. JARRIPUS
DESIGN VAND SPEED:	N3 WIND CLASSIFICATION	
SCIL CLASSIFICATION		
SCIL CLASSIFICATION		
CARRIER CATON W		

CORROSION ENVIRONMENT: VERH HIGH- 170m TO BREAKING SUFF

FLOCDING FISK: TANCSHP: NO DISPERSIVE SOILS: UNICYCNY SALINE SOILS: UNICYDWY NO SAND DUNES: MINE SUBSIDENCE: NO NO LANDFILL: DATUM LEVEL AT KEPB: UNKNOWN GROUND LEVEL: MIN 150mm BELOW F.L.

ENISHED FLOOR LEVE AS PER PLANS / OR -50mm ABOVE GT

OVERFLOW RELIEF GULLY LEVEL: MIN 150mm DELOW T.L.

Development Application

March 2021

Proposed Carport for Andrew & Sharyn Harriss

#7 Hilltop Drive

Binalong Bay, TAS 7216

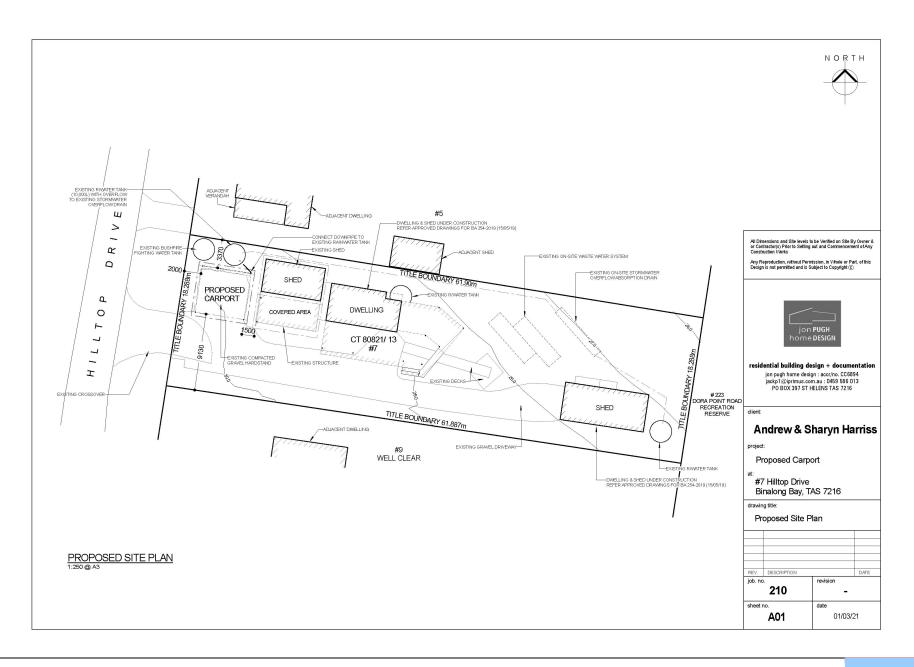
Building Areas

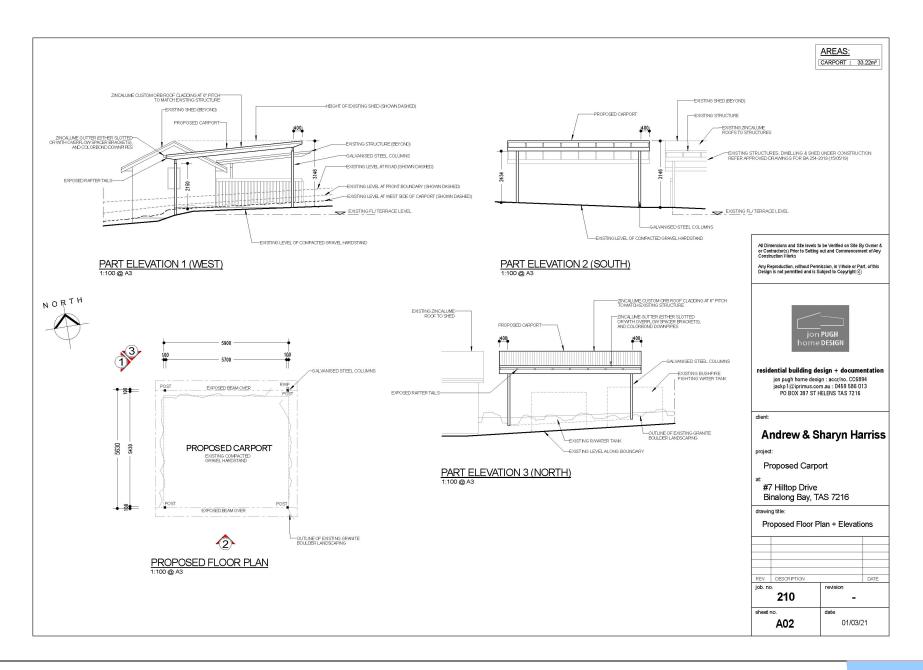
nt 39.22m²

Drawing Schedule

Org No. Oravving Name
A01 Proposed Site Plan
A02 Proposed Floor Plan + Elevations

jen pugh herna Hasign i Bossian ICCG894 jackpl (N. jo imus.com.au : OR69 586 01 3 PO BOX 397 ST HELENS TAS 721 5





08/21.6.2 DA168-2021 – Multiple Dwellings – Construction of Second Dwelling – 5 Oberon Place, Scamander

ACTION	DECISION	
PROPONENT	Michael Eastwood	
OFFICER	Rebecca Green, Planning Consultant	
FILE REFERENCE	DA 168-2021	
ASSOCIATED REPORTS AND	Proposed Plans and Elevations	
DOCUMENTS	Planning Scheme Response	
	TasWater SPAN	
	Representation (1)	
	Response to Representation	

OFFICER'S RECOMMENDATION:

After due consideration of the representations received pursuant to Section 57 of the *Land Use Planning & Approvals Act 1993* and the *Break O'Day Council Interim Planning Scheme 2013* that the application for **Multiple Dwellings – Construction of Second Dwelling** on land situated at **5 Oberon Place, Scamander** described in Certificate of Title CT 156731/17 be **APPROVED** subject to the following conditions:

1. Development must be carried out in accordance with the approved plans and documents listed as follows, except as varied by conditions on this Planning Permit.

Approved Plans / Documents					
Plan / Document Name	Reference Number	Prepared By	Dated		
Site Plan	A1	Onshore Designs	1 July 2021 - Revision: A		
Floor Plan	A2	Onshore Designs	25 May 2021		
Upper Floor	A3	Onshore Designs	25 May 2021		
Elevations	A4 & A5	Onshore Designs	25 May 2021		
Visuals	A6 & A7	Onshore Designs	25 May 2021		

- 2. All works must be in accordance with the conditions of the Submission to Planning Authority Notice by TasWater, **TWDA 2021/01014-BODC** as attached to this permit.
- 3. The areas shown to be set aside for vehicle access and car parking must be:
 - a. Completed prior to the use of the development commencing;
 - b. Designed and laid out in accordance with provisions of E6.0 of the *Break O'Day Interim Planning Scheme 2013*;
 - c. Provided with space for access, turning and manoeuvring of vehicles on-site to enable them to enter and leave the site in a forward direction;
 - d. Constructed with an impervious surface and drained in a manner that will not cause nuisance to occupants of adjoining properties.

- 4. Onsite car parking spaces must be clearly marked and used solely for the designated purposes as indicated on the approved plans e.g. Visitor Parking.
- 5. Landscaping must be undertaken in accordance with the site plan approved as part of the permit prior to any application for a strata development.
- 6. All stormwater runoff from the proposed development must be detained by on-site water storage systems and overflow disposed of by means within the subject site that will not result in soil erosion or other stormwater nuisance.
- 7. Power supply to Unit 2 must be provided underground.
- 8. All building wastes are to be removed to the appropriate waste disposal facility to prevent an environmental nuisance being caused outside of the works site.
- Any damage that may occur to any Council infrastructure during the construction of the development must be reinstated to the satisfaction of Council and at the cost of the developer.

ADVICE

- 1. All underground infrastructure including all forms of water, storm water, power, gas and telecommunication systems must be located prior to the commencement of any on-site excavation and / or construction works. Any works to be undertaken within 2 metres of any Council owned infrastructure must be done in consultation with Council's Works Manager.
- 2. Activities associated with construction works are not to be performed outside the permissible time frames listed:

Mon-Friday 7 am to 6 pm Saturday 9 am to 6 pm Sunday and public holidays 10 am to 6 pm

PROPOSAL SUMMARY:

Application is made for the construction of a second dwelling and use of both the existing and new dwelling as multiple dwellings at land identified at 5 Oberon Place, Scamander.



^ Aerial Photograph













PREVIOUS COUNCIL CONSIDERATION:

DA 147-2018 – Dwelling, Carport and Two (2) x Garages

OFFICER'S REPORT:

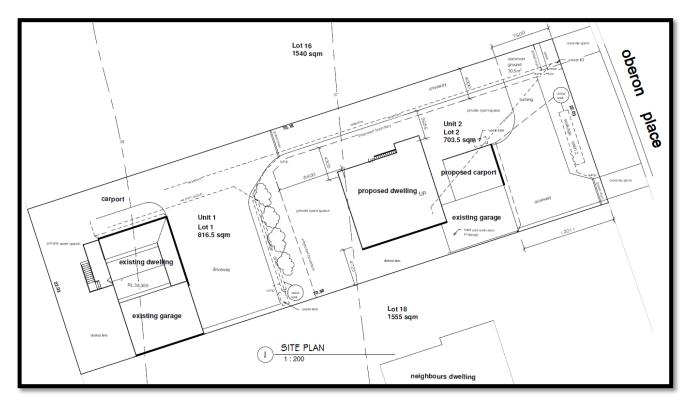
1. The Proposal

Break O'Day Council received a valid application on 21 June 2021 from Michael Eastwood on behalf of Malcolm Leslie for use of two and development of one additional dwelling (multiple dwellings) at 5 Oberon Place, Scamander.

The subject site is a vacant partly serviced lot comprising an area of 1550m² located on the western side of Oberon Place.

An existing two storey, two bedroom dwelling with attached garage is located to the rear of the site. A separate garage with amenities and separate carport are also located on site. A 1500mm high Colorbond sheeted front fence is existing with two steel access gates which were approved at part of the 2018 approval.

The proposed second dwelling will utilise the existing separate garage and will be constructed immediately adjacent. Unit 2 will be two (2) storey with the first floor accommodating a new carport, entry, bathroom, two bedrooms and rumpus. The first floor level will accommodate a third bedroom with walk-in-robe, bathroom/laundry, kitchen/living/dining and deck. The maximum height of Unit 2 will be 6.2m.



^ Site Plan

Following receipt of the representation and to complete the assessment of the application, Council requested and received an extension of time to 23rd August 2021.

2. Applicable Planning Scheme Provisions

Part 10 General Residential Zone E6 Car Parking and Sustainable Transport Code

3. Referrals

The proposal was referred to TasWater, who issued a Submission to Planning Authority Notice on 23 June 2021.

4. Assessment

The application has met the acceptable solutions for all issues, except for reliance upon one (1) performance criteria as detailed below;

1) 10.4.13.1 Stormwater Disposal P1

Detailed assessment against the provisions of the *Break O'Day Interim Planning Scheme 2013* is provided below. **The proposal is deemed to comply with the performance criteria applicable.**

Planning Assessment

10 General Residential Zone

10.1 Zone Purpose

- **10.1.1 Zone Purpose Statements**
- 10.1.1.1 To provide for residential use or development that accommodates a range of dwelling types at suburban densities, where full infrastructure services are available or can be provided.
- 10.1.1.2 To provide for compatible non-residential uses that primarily serve the local community.
- 10.1.1.3 Non-residential uses are not to be at a level that distorts the primacy of residential uses within the zones, or adversely affect residential amenity through noise, activity outside of business hours traffic generation and movement or other off site impacts.
- 10.1.1.4 To encourage residential development that respects the neighbourhood character and provides a high standard of residential amenity.

10.2 Use Table

The proposed use fits the use class of Residential, being a multiple dwelling proposal, which is permitted use (permit required) within the General Residential Zone.

Residential as defined by the Scheme means:

"use of land for self-contained or shared living accommodation. Examples include an ancillary dwelling, boarding house, communal residence, home-based business, hostel, residential aged care home, residential college, respite centre, retirement village and single or multiple dwellings."

10.3.1 Amenity

Acceptable Solutions		Proposed Solutions	
A1	If for permitted or no permit required uses.	A1	The proposed is a Permitted Use. Acceptable
			solution met.
A2	Commercial vehicles for discretionary uses must only	A2	Not applicable. The proposed is a Permitted
	operate between 7.00am and 7.00pm Monday to		Use. Acceptable solution met.
	Friday and 8.00am to 6.00pm Saturday and Sunday.		
А3	If for permitted or no permit required uses.	A3	The proposed is a Permitted Use. Acceptable
			solution met.

10.3.2 Residential Character – Discretionary Uses

Not applicable. The application is for a Permitted Residential Use (Multiple Dwelling). Acceptable solution met.

10.4 Development Standards

10.4.1 Residential density for multiple dwellings

Acceptable Solutions		Proposed Solution		
A1	Mult (a) (b)	tiple dwellings must have a site area per dwelling of not less than: 325 m²; or if within a density area specified in Table 10.4.1 below and shown on the planning scheme maps, that specified for the density area.		The subject site has an area of 1550m², this result in a density of 1: 775m². Acceptable solution met.

10.4.1 Setbacks and building envelope for all dwellings

Accept	Acceptable Solutions			Proposed Solutions		
A1	Unless within a building area, a dwelling, excluprotrusions (such as eaves, steps, porches, and awn that extend not more than 0.6 m into the frontage set must have a setback from a frontage that is: (a) if the frontage is a primary frontage, at least 4 or, if the setback from the primary frontage is than 4.5 m, not less than the setback, from primary frontage, of any existing dwelling or site; or (b) if the frontage is not a primary frontage, at least or, if the setback from the frontage is less than not less than the setback, from a frontage that is a primary frontage, of any existing dwelling or site; or (c) if for a vacant site with existing dwellings on adjosites on the same street, not more than the gree or less than the lesser, setback for the equiving frontage of the dwellings on the adjoining site the same street; or (d) if the development is on land that abuts a specified in Table 10.4.2, at least that specified the road. (e) If the development is on land that abuts a specified in Table 10.4.2, at least that specified the road.	sings) back, 5 m, s less n the n the s 3 m, s not n the sining eater, alent es on road d for	A1	The site plan demonstrates Unit 2 (including new carport) is at least 12m from the frontage. Acceptable solution met.		
A2	A garage or carport must have a setback from a pri frontage of at least: (a) 5.5m, or alternatively 1m behind the façade or dwelling; or (b) The same as the dwelling façade, if a portion or dwelling gross floor area is located above the gas or carport; or (c) 1m, if the natural ground level slopes up or down a gradient steeper than 1 in 5 for a distance of from the frontage.	f the of the arage	A2	The site plan demonstrates that the garage and new carport for Unit 2 is at least 5.5m from the frontage (min. 12m). Acceptable solution met.		

Acce	eptable Solutions	Proposed Solutions		
А3	A dwelling, excluding outbuildings with a building height of not more than 2.4m and protrusions that extend not more than 0.9m horizontally beyond the building envelope must: (a) Be contained within a building envelope (refer to Figures 10.1, 10.2 and 10.3) determined by: (i) A distance equal to the frontage setback or, for a internal lot, a distance of 4.5m from the real boundary of a lot with an adjoining frontage; and (ii) Projecting a line at an angle of 45 degrees from the horizontal at a height of 3m above nature ground level at the side and rear boundaries to building height of not more than 8.5m above existing ground level; and	development of the new second unit is to be wholly contained within the building envelope as per Figure 10.1. The unit is at least 4.725m from the closest side boundary. Acceptable solution met.		
	 (b) Only have a setback within 1.5m from a side or reaboundary if the dwelling: (i) Does not extend beyond an existing building building on or within 0.2m of the boundary of the adjoining lot; or (ii) Does not exceed a total length of 9m or one-thing the length of the side boundary (whichever is the length of the side boundary). 			

10.4.2 Site coverage and private open space for all dwellings

lesser).

Acce	ptabl	e Solutions		Proposed Solutions	
A1	Dwe (a) (b)	A site coverage of not more than 50% (excluding eaves up to 0.6m); and For multiple dwellings, a total area of private open space of not less than 60m2 associated with each dwelling, unless the dwelling has a finished floor level that is entirely more than 1.8m above the finished ground level (excluding a garage, carport or entry foyer).	A1	The applicant has demonstrated: a. a site coverage of less than 50% per cent (excluding eaves up to 0.6 m); and b. The Site Plan demonstrates that a private open space of at least 60m² is associated with each dwelling. Acceptable solution met.	
A2	A dv (a)	velling must have an area of private open space that: is in one location and is at least: (i) 24 m²; or (ii) 12 m², if the dwelling is a multiple dwelling with a finished floor level that is entirely more than 1.8 m above the finished ground level (excluding a garage, carport or entry foyer);	A2	The Site Plan demonstrates that each dwelling has a private open space of at least 24m2 with a minimum horizontal dimension of 4m. All dedicated private open spaces are provided behind the building line and have a gradient not steeper than 1 in 10. Acceptable	
	(b)	has a minimum horizontal dimension of: (i) 4 m; or (ii) 2 m, if the dwelling is a multiple dwelling with a finished floor level that is entirely more than 1.8 m above the finished ground level (excluding a garage, carport or entry foyer); and		solution met.	
	(c)	is located between the dwelling and the frontage only if the frontage is orientated between 30 degrees west of true north and 30 degrees east of true north; and			
	(d)	has a gradient not steeper than 1 in 10.			

10.4.4 Sunlight to private open space of multiple dwellings

Acceptable Solutions	Proposed Solution	
A1 A multiple dwelling, that is to the north of the private open space of another dwelling on the same site, required to satisfy A2 or P2 of clause 10.4.3, must satisfy (a) or (b), unless excluded by (c): (a) The multiple dwelling is contained within a line projecting (see Figure 10.4): (i) At a distance of 3m from the northern edge of the private open space; and (ii) Vertically to a height of 3m above existing ground level and then at an angle of 45 degrees from the horizontal; (b) The multiple dwelling does not cause 50% of the private open space to receive less than 3 hours of sunlight between 9.00am and 3.00pm on 21st June; and (c) This Acceptable Solution excludes that part of a multiple dwelling consisting of: (i) An outbuilding with a building height not more than 2.4m; or (ii) Protrusions that extend not more than 0.9m horizontally from the multiple dwelling.	A1 Not applicable.	

10.4.5 Width of openings for garages and carports for all dwellings

	201 ii 3 Wildin of openings for garages and carpores for an awenings				
Acceptable Solutions		Prop	Proposed Solution		
A1	A garage or carport within 12 m of a primary frontage (whether the garage or carport is free-standing or part of the dwelling) must have a total width of openings facing the primary frontage of not more than 6 m or half the width of the frontage (whichever is the lesser).		Not applicable, new carport is at least 12m of a primary frontage.		

10.4.6 Privacy for all dwellings

Acceptable Solutions	Proposed Solutions
 A balcony, deck, roof terrace, parking space or carport (whether freestanding or part of the dwelling) that has a finished surface or floor level more than 1m above natural ground level, must have a permanently fixed screen to a height of at least 1.7m above the finished surface or floor level, with a uniform transparency of no more than 25%, along the sides facing a: (a) Side boundary, unless the balcony, deck, roof terrace, parking space, or carport has a setback of at least 3m from the side boundary; and (b) Rear boundary, unless the balcony, deck, roof terrace, parking space, or carport has a setback of at least 4m from the rear boundary; and (c) Dwelling on the same site, unless the balcony, deck, roof terrace, parking space, or carport is at least 6m: (i) from a window or glazed door, to a habitable room of the other dwelling on the same site; or (ii) from a balcony, deck, roof terrace or the private open space, of the other dwelling on the same site. 	A1 The proposed deck on the first-floor level of Unit 2 is at least 3.0m from a side boundary and at least 4.0m from a rear boundary. Acceptable solution met.
Acceptable Solutions	Proposed Solutions

A2	that hat level, r (a) The (i) (iii) (iv) (b) The (i)	low or glazed door, to a habitable room, of a dwelling, as a floor level more than 1 m above existing ground must satisfy (a), unless it satisfies (b): window or glazed door: is to have a setback of at least 3 m from a side boundary; and is to have a setback of at least 4 m from a rear boundary; and if the dwelling is a multiple dwelling, is to be at least 6 m from a window or glazed door, to a habitable room, of another dwelling on the same site; and if the dwelling is a multiple dwelling, is to be at least 6 m from the private open space of another dwelling on the same site. window or glazed door: is to be offset, in the horizontal plane, not less than 1.5 m from the edge of a window or glazed door, to a habitable room of another dwelling; is to have a sill height of at least 1.7 m above the floor level or have fixed obscure glazing extending to a height of at least 1.7 m above the floor level; or is to have a permanently fixed external screen for the full length of the window or glazed door, to a height	A2	The windows of Unit 2 habitable rooms that are more than 1m above existing ground level are to be located at least 3.0m from a side boundary, at least 4.0m from a rear boundary and at least 6.0m from the other multiple dwelling on the same site. Acceptable solution met.
		of at least 1.7 m above floor level, with a uniform transparency of not more than 25%.		
A3	allocated or glazed horizont (a) 2.5 (b) 1 m	driveway or parking space (excluding a parking space if to that dwelling) must be separated from a window, if door, to a habitable room of a multiple dwelling by a all distance of at least: m; or	A3	Proposal complies.
		or		

10.4.7 Frontage fences for all dwellings – not applicable.

level.

(ii) the window, or glazed door, to a habitable room has a sill height of at least 1.7 m above the shared driveway or parking space, or has fixed obscure glazing extending to a height of at least 1.7 m above the floor

10.4.8 Waste storage for multiple dwellings

Acceptable Solutions	Proposed Solutions
A1 A multiple dwelling must have a storage area, for waste and recycling bins, that is not less than 1.5m2 per dwelling and is within one of the following locations: (a) An area for the exclusive use of each dwelling, excluding the area in front of the dwelling; or (b) A common storage area with an impervious surface that: (i) Has a setback of not less than 4.5m from a frontage; (ii) Is not less than 5.5m from any dwelling; and (iii) Is screened from the frontage and any dwelling by a wall to a height not less than 1.2m above the finished surface level of the storage area.	A1 The Site Plan details a storage area for waste and recycling bins that complies with the acceptable solution. Acceptable solution met.

10.4.9 Storage for multiple dwellings

Acceptable Solutions			Proposed Solutions		
A1	Each multiple dwelling must have access to at	A1	The Site Plan details a storage space that complies with		
	least 6 cubic metres of secure storage space.		the acceptable solution. Acceptable solution met.		

10.4.10 Common property for multiple dwellings

Acc	ceptable Solutions	Proposed Solutions	
A1	Development for multiple dwellings must clearly	A1	Plans clearing delineate public, communal and
delineate public, communal and private areas such as:			private areas. Acceptable solution met.
a) Driveways; and			
	b) Site services and any waste collection points.		

10.4.11 Outbuildings and ancillary structures for the Residential Use Class other than a single dwelling

Single awening			
Acceptable Solutions		Proposed Solutions	
A1	Outbuildings for each multiple dwelling must have a	A1	Complies, except for the proposed carport, all
	combined gross floor area not exceeding 45m ² .		other outbuildings are existing.
A2	A swimming pool for private use must be located:	A2	Not applicable.
	a) Behind the setback from a primary frontage; or		
	b) In the rear yard.		

10.4.12 Site services for multiple dwellings

Acceptable Solutions		Prop	posed Solutions
A1	Provision for mailboxes must be made at	A1 The Site Plan allows provision of mailboxes that co	
	the frontage.		with the acceptable solution. Acceptable solution met.
A2	For multiple dwellings power supplies must	A2	Power supplies will be underground to the new multiple
	be underground.		dwelling. A condition to ensure compliance is recommended.
			Acceptable solution met.

10.3.13- 10.4.12.7 – not applicable

10.4.13.1 Stormwater Disposal

Acceptable Solutions/ Performance Criteria			Proposed Solutions		
A1	All run off from buildings must be directed into on-site	P1	Stormwater from the multiple dwellings will		
	water storage tanks and the overflow from the tanks		be directed to existing collection tanks with		
	disposed of into the Council maintained roadside drain		overflow discharged to existing onsite		
	or the reticulated stormwater system.		stormwater management system (soakage		
P1	Stormwater must be managed on the site so that it does		drains) as demonstrated on the Site plan.		
not	cause pollution, soil erosion or flooding to adjacent lots.		Performance Criteria met.		

10.4.13.2 Filling of sites

Acce	eptable Solutions	Proposed Solution
A1	Fill must be;	A1 Proposal complies, no more than 50m ³ of fill is
	a) No more than 50m3, and	proposed.
	b) Clean fill, and	
	c) Located more than 2m from any boundary.	

E6 Car Parking and Sustainable Transport Code

E6.6 Use Standards

E6.6.1 Car Parking Numbers

Acc	eptable Solutions	Proposed Solution
A1	The number of car parking spaces must not be less than	A1 Two car parking spaces are provided per unit
	the requirements of:	together with two visitor parking spaces (one
a)	Table E6.1; or	per unit). Acceptable solution met.
b)	a parking precinct plan contained in Table E6.6: Precinct	
	Parking Plans (except for dwellings in the General	
	Residential Zone).	

6.7 Development Standards

E6.7.1 Construction of Car Parking Spaces and Access Strips

Acce	eptable Solutions	Proposed Solution	
A1	 All car parking, access strips manoeuvring and circulation spaces must be: a) formed to an adequate level and drained; and b) except for a single dwelling, provided with an impervious all weather seal; and c) except for a single dwelling, line marked or provided with other clear physical means to delineate car spaces. 	A1 The proposal complies.	

E6.7.2 Design and Layout of Car Parking

Acceptable Solutions	Proposed Solution	
A1.1 Where providing for 4 or more spaces, parking areas	A1 The building line was established by the 2018	
(other than for parking located in garages and carports	proposal. The proposed parking areas are	
for a dwelling in the General Residential Zone) must be	located within this existing building line.	
located behind the building line; and	Acceptable solution met.	
A1.2 Within the general residential zone, provision for turning		
must not be located within the front setback for		
residential buildings or multiple dwellings.		

Acceptable Solutions	Proposed Solution
A2.1 Car parking and manoeuvring space must:	A2.1 and A2.2 Proposal complies.
a) have a gradient of 10% or less; and	
b) where providing for more than 4 cars, provide for	
vehicles to enter and exit the site in a forward direction; and	
c) have a width of vehicular access no less than prescribed in Table E6.2; and	
d) have a combined width of access and manoeuvring	
space adjacent to parking spaces not less than as	
prescribed in Table E6.3 where any of the following apply:	
i) there are three or more car parking spaces; and	
ii) where parking is more than 30m driving distance from the road; or	
iii) where the sole vehicle access is to a category 1, 2, 3 or 4 road; and	
A2.2 The layout of car spaces and access ways must be	
designed in accordance with Australian Standards AS	
2890.1 - 2004 Parking Facilities, Part 1: Off Road Car	
Parking.	

E6.7.3 Parking for Persons with a Disability

Not applicable. This proposal is not required to provide disabled parking.

E6.7.4 Loading and Unloading of Vehicles, Drop-off and Pickup

Not applicable. The proposal is for a permitted residential use only.

E6.8 Provisions for Sustainable Transport

Not applicable. This application is not required to provide pedestrian walkways.

5. Representations

The application was advertised 17 July 2021 to 30 July 2021 in the Examiner Newspaper, notices onsite and at the Council Chambers and notification by mail to all adjoining landowners. One (1) representation was received prior to the closing date and time. The representation is as follows:-

Issues	Response
Concerns regarding how the proposal may affect the representors property to the south of the subject site. Concerns raised in relation to shading and has requested shadow diagrams be provided.	The proposal relies upon only one performance criteria, that being in relation to onsite stormwater management. Relevant matters that would have required shadow diagrams would be if the proposal replied upon performance criteria relating to setback, height, or building envelope. Unit 2 is to be constructed further north of the shared boundary than the existing garage, at a distance of 4.725m (equating to a separation between Unit 2 and the dwelling at 3 Oberon Place of 10.5m (5.78m + 4.725m), noting this is well in excess of setback requirements in the General Residential zone. As the proposal complies with all applicable acceptable solution there is no requirement to have requested of the proponent shadow diagrams and there is no applicable provision that would require assessment of such. The planning officer made contact with the representor explaining this and the reason for the application to be treated as a discretionary application. The representor has continued to request shadow diagrams, which are not required as explained as no discretion sought that would consider the matter of shadowing. The proponent however, has provided shadow diagrams to assist the representor. No further consideration of the representation is required as it does not relate to a performance criteria in which the application relied upon.

The recommendation for approval has been made following due consideration of the representation and comments.

6. Mediation

Nil.

7. Conclusion

In accordance with 8.10 of the *Break O' Day Interim Planning Scheme 2013*, the application has been assessed against the objectives of the Scheme, in particular the General Residential Zone, all relevant Codes and issues. The application has demonstrated compliance with the Acceptable Solutions and one (1) Performance Criterion; the received representation has been considered. It is recommended for approval with conditions normally set to this type of development.

LEGISLATION / STRATEGIC PLAN & POLICIES:

Break O' Day Interim Planning Scheme 2013, Version 17; Land Use Planning and Approvals Act 1993; Local Government (Building and Miscellaneous Provisions) Act 1993.

BUDGET AND FINANCIAL IMPLICATIONS:

Not applicable, all costs of the development are the responsibility of the developer.

VOTING REQUIREMENTS:

Simple Majority

PROJECT INFORMATION

BUILDING DESIGNER: MICHAEL EASTWOOD ACCREDITATION No: LANDITTY E REFERENCE NUMBER 166701717 FLOCR AREA DECK FLOOR AREA 166 M°. Total inducting corpor, and deak, 211m°. 11 M2 Carpon \$4nd DESIGN WIND SPEEDS SOIL CLASSIFICATIONS CLIMATE ZONE: BUGI FIRE-PRONE BAL RATING: ALPINE AREA NOT APPLICABLE. CORROSION ENVIRONMENT: MEDIUM NO FLOODING: LANDSLIP: DISPERSIVE SOILS: UNKNOWN ÇALINE ÇÇIES: ŞAND DÜNEŞ. UNKNOWN UNKNOWN MINE SUBSIDENCE: LANDELL: DAT(IMFEVEL AT KERR UNKNOWN UNKNOWN GROUND LEVEL: FINISHED FLOOR LEVEL: OVERFLOW RELIEF GULLY LEVEL:

Proposed Dwelling Unit For Malcolm Leslie

5 Oberon Place Scamander 7215

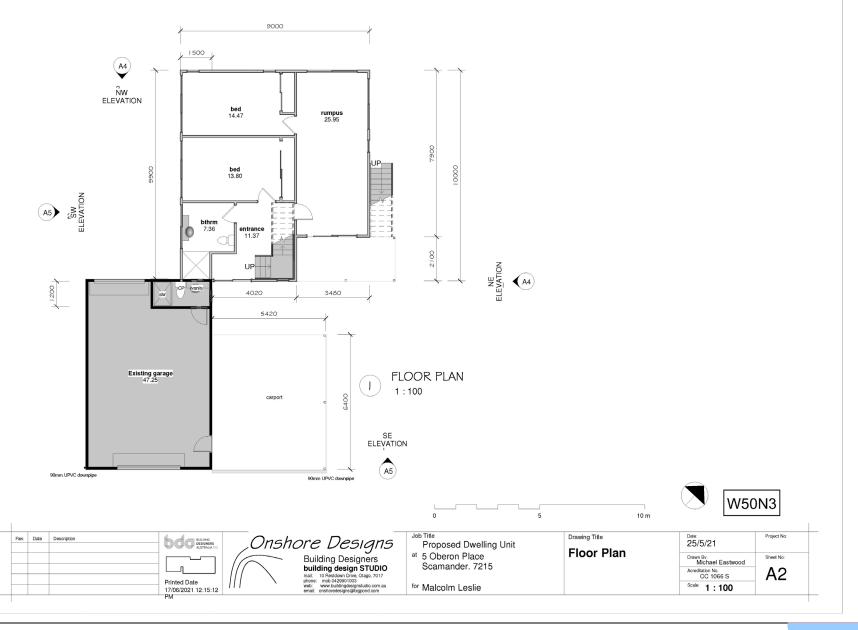
PLANNING APPLICATION
BUILDING APPLICATION

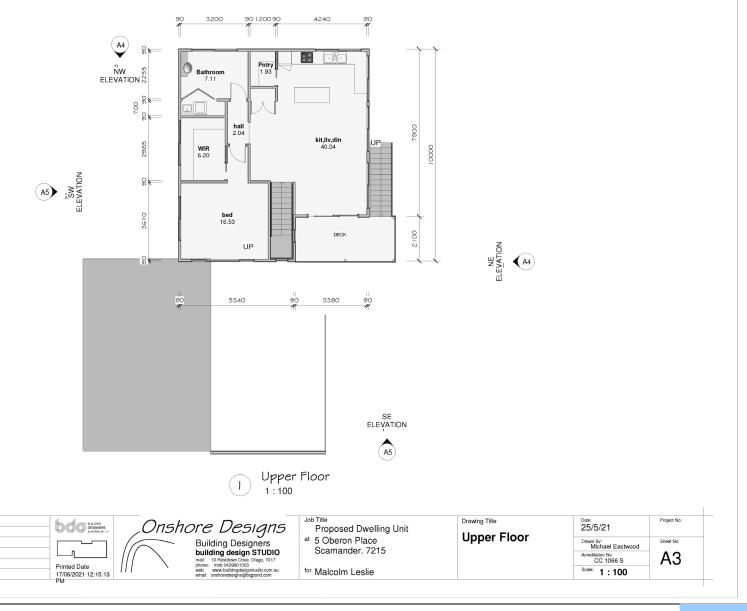
Michael Eastwood

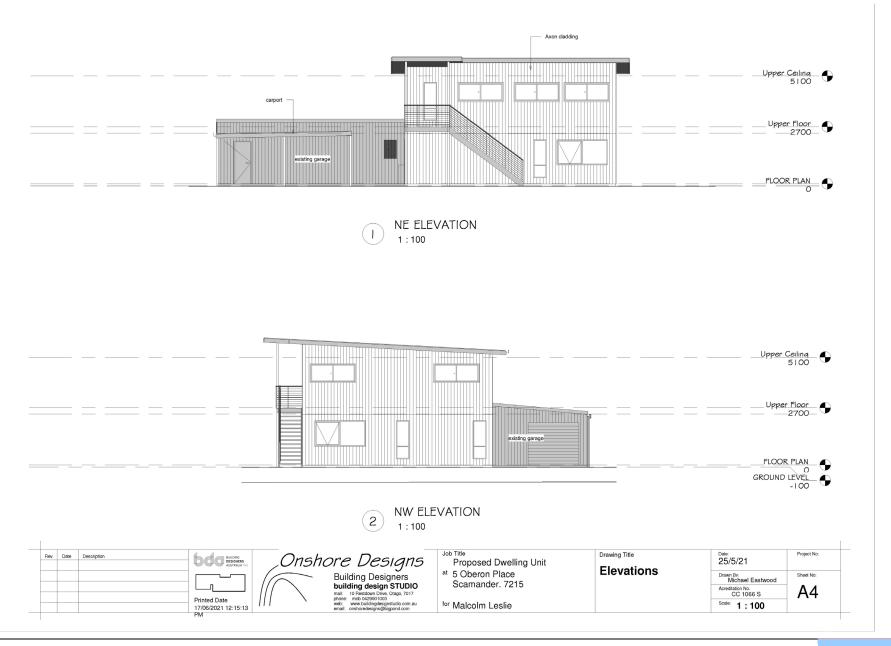
Onshore Design building designSTUDIO sww.baildingd.signeado.com.au

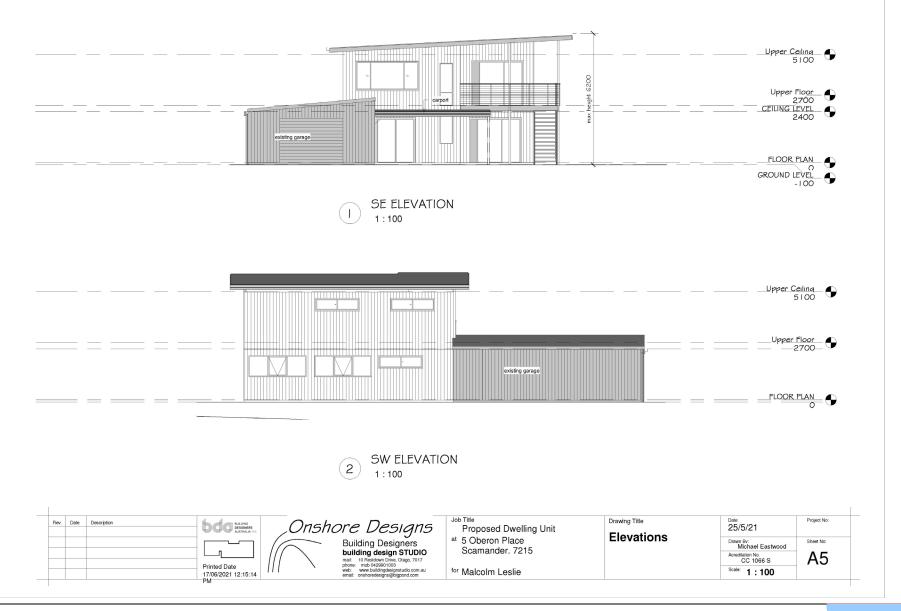
office 65 South Arm Road, Rokeby, 7019 mail/ 10 Restdown Drive, Otage, 7017 0429901003 onshorecoskyns/ftblgpond.com

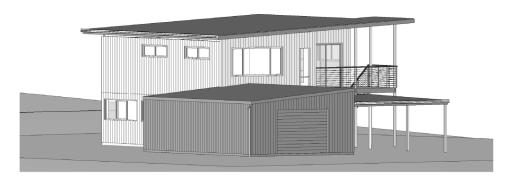
Destings and Socializations as instruments of sonice are and shall remain the property of the Detting Destines. They are not to be used on commons of the projects or other projects, accept by approximate an expressible for protecting and appropriate programs as they also see. The Budding Destinancial and to expressible for construction means, are fineds, budding Destinancial, or for earling procedures and programs in communities with the energy.











EAST VISUAL

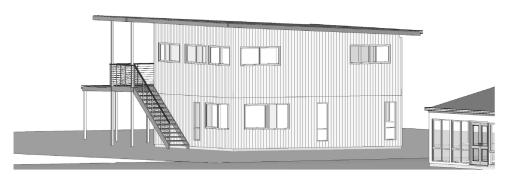


2 NORTH VISUAL





SOUTH VISUAL



2 WEST VISUAL

Rev. Date Description	BULDING DESCRIBES AUSTRALIA TIS	nshore Designs Building Designers	Job Title Proposed Dwelling Unit at 5 Oberon Place	Drawing Title Visuals	Date: 25/5/21 Drawn Bv:	Project No:
	Printed Date 17/06/2021 12:15:16	building design STUDIO mail: 10 Restdown Drive, Ctap, 7017 phone: mob 0429901003 web: www.buildingdesignstudio.com.au email: onshoredesigns@bigpond.com	Scamander. 7215 for Malcolm Leslie		Michael Eastwood Acreditation No. CC 1066 S Scale:	A 7

08/21.6.3 DA153-2021 – Two (2) Lot Subdivision – 61 Argonaut Road, St Helens

ACTION	DECISION
PROPONENT	East Coast Surveying
ADDRESS	61 Argonaut Road, St Helens
OFFICER	Deb Szekely, Senior Town Planner
FILE REFERENCE	DA 153-2021
ASSOCIATED REPORTS AND	RO Planning Scheme Assessment
DOCUMENTS	Bushfire Hazard Assessment and Plan
	Approved Plans
	Submitted Planning Scheme Response by applicant
	Response by applicant to representations made
	Representations received

OFFICER'S RECOMMENDATION:

After due consideration of the representations received pursuant to Section 57 of the *Land Use Planning & Approvals Act 1993* and the *Break O'Day Interim Planning Scheme 2013* that the application for 2 LOT SUBDIVISION on land situated at 61 ARGONAUT ROAD, ST HELENS described in Certificate of Title 42738/1 be APPROVED subject to the following conditions:

1. Development must be carried out in accordance with the approved plans and documents listed as follows, except as varied by conditions on this Planning Permit.

Approved Plans / Documents				
Plan / Document Name Reference Number Prepared By Da		Dated		
Site Plan	Sheet 1 of 1 Version 3.0	East Coast Surveying	4 May2021	
Bushfire Hazard Report	Version 2.0	Woolcott Surveys	12 July 2021	
		James Stewart		

- 2. Approval is for Lots 1 and 2 on the plan.
- 3. All works must be in accordance with the conditions of the Submission to Planning Authority Notice by TasWater, TWDA 2021/00965-BODC as attached to this permit.
- 4. All works must be in accordance with Council Policy No. AM08: Subdivision New Works & Infrastructure Construction.
- 5. Any restrictive covenants created by this subdivision are not to preclude the use/development of this land for State, Commonwealth or Local Government purposes.
- 6. Except with the prior written consent of the Council, covenants or similar restrictive controls must not be included on, or otherwise imposed on, the titles to the lots created by the subdivision permitted by this permit, if those covenants seek to control any use or development provided for in the *Break O'Day Interim Planning Scheme 2013*.

- 7. The proposed crossover for lot 1 must be constructed in accordance with standard drawing TSD-R03-v3 & TSD-R04-v3, including sealing to match the adjoining road surface. A Works Permit must be obtained from Council prior to commencing work on the proposed crossover.
- 8. The driveway (Lot 1) must be constructed in a manner that ensures sediment is neither tracked nor eroded across the property boundary.
- 9. Provide an electricity supply connection to proposed lot 2. Submit to Council a Certificate of Completion for the development provided by TasNetworks, confirming Lot 2 is provided with power connection. The Certificate of Completion is required to be provided prior to submitting to Council any request for approval of a plan of subdivision (i.e. Survey Plan).
- 10. A copy of the final plan of survey and schedule of easements is to be submitted to Council for assessment of sealing. The plan will not be sealed until such time as all conditions on this permit have been complied with.
- 11. The final plan is to be endorsed to the effect that TasWater cannot provide a means of sewage disposal to the lots on the plan.
- 12. The final plan of survey and schedule of easements shall include an easement over private poles (electricity) located on Lot 2, supplying electricity to neighbouring titles.

ADVICE

- 13. Potential purchasers of the newly formed lots should be made aware that a connection (electricity) cannot be made to the private poles (electricity) located on Lot 2 and that TasNetworks has advised that sharing of private poles is not permitted.
- 14. Use or development which may impact on Aboriginal cultural heritage is subject to the *Aboriginal Relics Act 1975*. If Aboriginal relics are uncovered during works then an Aboriginal site survey is required to determine the level of impact and the appropriate mitigation procedures.

INTRODUCTION:

The applicant is seeking approval for the subdivision of a single lot (2.329 ha) at 61 Argonaut Street, St Helens into two lots. The subdivision will result in the following:

<u>Lot 1</u>

Area: 1.18 hectares approximately;

Development: Lot 1 to support the existing dwelling and associated outbuildings, onsite

wastewater and stormwater infrastructure;

Frontage: Approximately 79.06 m; Access: New access proposed.

Lot 2

Area: 1.15 hectares approximately;
Development: Existing access (crossover);
Frontage: Approximately 25.57 m;
Access: Utilise existing access.

PREVIOUS COUNCIL CONSIDERATION:

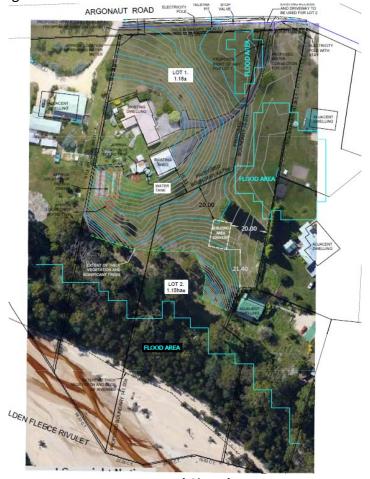
Not applicable.

OFFICER'S REPORT:

1. The Proposal

The applicant is seeking approval for the subdivision of a single lot (2.329 ha) at 61 Argonaut Street, St Helens, into two lots. The parent lot is an irregular shaped lot that is bordered to the north by Argonaut Road and to the south by the Golden Fleece Rivulet. The existing lot supports an approved dwelling and associated outbuildings as well as infrastructure servicing onsite wastewater treatment and stormwater overflow. The site is serviced by TasWater to the extent of reticulated water.

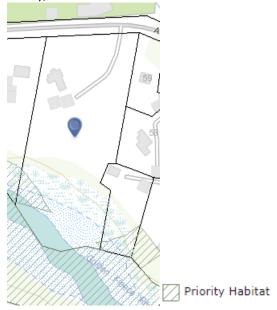
The development site is zoned Rural Living and is located to the south of the St Helens Golf Course. The wider residential area is similarly zoned Rural Living with smaller lots historically approved. Access to the proposed lots will include an additional access to service Lot 1, with Lot 2 obtaining access from the existing crossover.



Proposed Site Plan

The development site is affected by the following Planning Scheme Overlays:

- Bushfire Prone Areas (whole site);
- Coastal Height Reference (majority of site);
- Priority Habitat (minor section at rear of site associated with Golden Fleece Rivulet);
- Flood Prone Areas (partial);



2. Applicable Planning Assessment

- Break O'Day Interim Planning Scheme 2013 Version 17
- Part 13 Rural Living Zone;
- E1 Bushfire Prone Areas Code;
- E4 Road and Rail Assets Code;
- E5 Flood Prone Areas Code;
- E6 Car Parking and Sustainable Transport Code;
- E9 Water Quality Code;
- E14 Coastal Code.

3. Referrals

- Break O'Day Council Works Department;
- TasNetworks;
- TasWater;

4. Assessment

The application met the acceptable solutions for all issues except for reliance upon the performance criteria detailed below:

- 13.4.2 Subdivision P1;
- E5.6.1 Flooding and Coastal Inundation P1.

Detailed assessment against the provision of the Break O'Day Interim Planning Scheme 2013, where the proposal was reliant on satisfying the performance criteria, is provided below. The proposal is deemed to comply with the performance criteria applicable.

Planning Assessment

13 Rural Living Zone

13.4 Development Standards

13.4.2 Subdivision

Acceptable Solutions	Performance Criteria
A1.1 Each lot must:	P1 Each lot must:
a) have a minimum area of at least 3ha; or b)	a) be to facilitate protection of a place of Aboriginal,
be required for public use by the Crown, an	natural or cultural heritage; or
agency, or a corporation all the shares of which are	b) provide for each lot, sufficient useable area and
held by Councils or a municipality; or	dimensions to allow for:
c) for the provision of utilities; or	i) a dwelling to be erected in a convenient,
d) for the consolidation of a lot with another	appropriate and hazard free location; and
lot with no additional titles created; or	ii) appropriate disposal of wastewater and
e) to align existing titles with zone boundaries	stormwater; and
and no additional lots are created.	iii) on-site parking and manoeuvrability; and
A1.2 Each lot must have new boundaries aligned	iv) adequate private open space; and
from buildings that satisfy the relevant acceptable	v) vehicular access from the carriageway of the road
solutions for setbacks.	to a building area on the lot, if any; or
	c) be consistent with the local area having regard to:
	i) the topographical or natural features of the site;
	and
	ii) the ability of vegetation to provide buffering; and
	iii) any features of natural or cultural significance; and
	iv) the presence of any natural hazards; and
	v) local area objectives, if any; and
	d) subdivision must not create lots less than 1.0ha; and
	e) any lot created by subdivision must not provide for
	development which will in any way restrain or hinder the
	use of land for lawful purposes on adjoining lots.

Acceptable Solutions

Performance Criteria

Performance Criteria Assessment

The proposed development intends to subdivide the existing lot (2.329 hectares) into two lots:

Lot 1 - 1.18 hectares approx.

Lot 2 - 1.15 hectares approx.

a) NA;

- b) i)the proposed subdivision design and bushfire report have identified a building area of sufficient dimension that is free of identified hazards including flooding and priority habitat;
- ii)) proposed lot 1 has an existing approved dwelling and wastewater / stormwater disposal infrastructure existing onsite. Proposed lot 2 is of sufficient size (1.15 hectares approx.) to accommodate the required infrastructure.
- iii) Proposed lot one has an existing dwelling and existing internal driveway. A new access is proposed for lot 1 which will require the construction of internal access. The site is able to accommodate the same. Proposed lot 2 will utilise the existing access and create a new internal access-way to the dwelling.
- (iv) the size of the lots ensure the ability to provide adequate private open space;
- (v) submitted plans demonstrate satisfactory vehicular access for both lots. Proposed lot 2 will be burdened with a right of way over the access that will benefit proposed lot 1. Lot 1 will also have an access created.
- c) The proposed lots are consistent with the local area and the constraints imposed by Golden Fleece Rivulet and associated flooding and topography. A breakdown of neighbouring lot sizes is below and can be compared to Lot 1 1.18ha and lot 2 1.15ha:

#87 - 0.75ha

#71 - 1.23ha

#51 - 0.4ha

#49 - 0.75ha

#53 – 0.45ha

#53A - 0.4ha

#57 -0.19ha

#59 - 0.28ha

- d) the proposed development satisfies the performance criteria lots 1 & 2 are greater than 1 ha;
- e) the proposed subdivision does not include any further development that would constrain adjoining lots; it is anticipated further applications for approval on proposed lot 2 would be of a residential nature. Further development will be subject to the planning scheme.

Proposed lot 1 has an existing residential use which is consistent with the area.

The proposed development satisfies the performance criteria.

E1 Bushfire Prone Areas

The proposed development has been determined to satisfy all relevant Acceptable Solutions of the Use Standards and Development Standards of the Bushfire Prone Areas Code.

E4 Road and Rail Assets Code

The proposed development has been determined to satisfy all relevant Acceptable Solutions of the Use Standards and Development Standards of the Road and Rail Assets Code.

E5 Flood Prone Areas Code

It should be noted that the submitted application is for subdivision only. The existing lot supports an existing dwelling and associated outbuildings which are outside of the mapped flood prone areas. Proposed Lot 2 has been considered in terms of the Code. The proposed building area for lot 2 is located outside of the mapped areas. The access to the Lot 2 is subject to the mapping however the mapped areas have been determined to be of a Flood Hazard Level H1 which is equivalent to a Low Risk.

E5.6.1 Flooding and Coastal Inundation

Acceptable Solutions	Performance Criteria		
A1 No acceptable solution.	P1.1 It must be demonstrated that development:		
	a) where direct access to the water is not necessary to		
	the function of the use, is located where it is subject to a low		
	risk, in accordance with the risk assessment in E5.7 a); or		
	b) where direct access to the water is necessary to the		
	function of the use, that the risk to life, property and the		
	environment is mitigated to a medium risk level in		
	accordance with the risk assessment in E5.7.		
	P1.2 development subject to medium risk in accordance		
	with the risk assessment in E5.7 must demonstrate that the		
	risk to life, property and the environment is mitigated		
	through structural methods or site works to a low risk level		
	in accordance with the risk assessment in E5.7.		
	P1.3 Where mitigation of flood impacts is proposed or		
	required, the application must demonstrate that:		
	a) the works will not unduly interfere with natural		
	coastal or water course processes through restriction or		
	changes to flow; and		
	b) the works will not result in an increase in the extent		
	of flooding on other land or increase the risk to other		
	structures;		
	c) inundation will not result in pollution of the		
	watercourse or coast through appropriate location of		
	effluent disposal or the storage of materials; and		
	d) where mitigation works are proposed to be carried		
	out outside the boundaries of the site, such works are part		
	of an approved hazard reduction plan covering the area in		
Porformanco Critoria Accossment	which the works are proposed.		

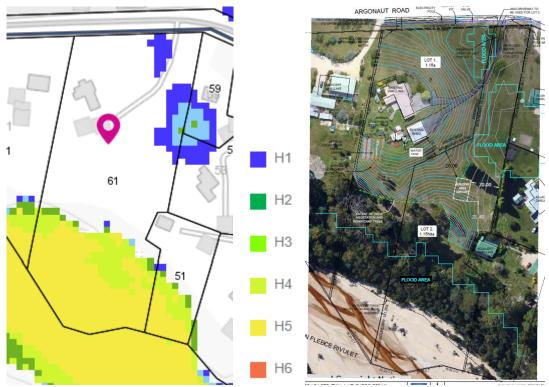
Performance Criteria Assessment

P1.1 The proposed subdivision will create two lots both of which are affected by the flood prone areas. Proposed lot 1 has an existing approved dwelling located on the site which is well clear of the mapped flood area. Proposed lot two will be affected in terms of the access-way (driveway) and the rear of the lot (Golden Fleece Rivulet). The proposed building area for Lot 2 is clear of any mapped flood prone areas. The access-way is affected by a ponded area, however the affected area is designated H1 which is low risk.

P1.2 NA – H1 is identified as low risk

P1.3 NA No mitigation is proposed.

The proposed development satisfies the performance criteria.



Flood Prone Areas mapping

E6 Car Parking and Sustainable Transport Code

The proposed use and development has been determined to satisfy all relevant Acceptable Solutions of the Use Standards and Development Standards of the Car Parking and Sustainable Transport Code.

E9 Water Quality Code

The proposed use and development has been determined to satisfy all relevant Acceptable Solutions of the Development Standards of the Water Quality Code.

E14 Coastal Code

The proposed use and development has been determined to satisfy all relevant Acceptable Solutions of the Use Standards and Development Standards of the Coastal Code.

5. Representations

The application was advertised 17 July to 30 July 2021 in the Examiner Newspaper, notices on-site and at the Council Chambers and notification by mail to all adjoining land owners. Three (3) representations were received prior to the closing date and time.

Issue	Response
Onsite wastewater management and stormwater overflow disposal.	The proposed development is for the subdivision of a single lot into two lots. The resultant lots will each have a land area of over 1 hectare. The sites will rely on onsite wastewater disposal as well as onsite stormwater overflow disposal. Proposed lot 1 will continue to rely on existing infrastructure associated with the existing dwelling. Proposed lot 2, at the time of further development application for proposed residential use, will be subject to a site assessment by a suitably qualified person to determine the type and location of infrastructure required to service any future development.
2. Development will affect the flood prone area.	The existing lot is affected by Council's most recent mapping concerning flood prone areas. There is a large section at the rear of the existing lot that is affected by flood mapping associated with Golden Fleece Rivulet. Existing development on proposed lot 1 is well clear of the mapped areas. Proposed lot 2 is affected by two ponded areas at the north of the site. The most northern ponded area is associated with a depression and does not meet the definition of flooding within the code. The larger ponded area at the north of the site is also unlikely to meet the definition of flooding however has been considered due to the larger size of the ponding. In any case this affects the access of lot 2 and is categorised as a hazard level H1 which is low impact and deemed generally safe for people, vehicles and buildings (see below flood hazard curve). No works are proposed as part of the subdivision and H1 hazard classification presents no vulnerability constraints.
3. No indication of future use of the site and concern regarding illegal use of the site.	Further proposed development will be subject to further assessment against the Planning Scheme. Any illegal use of the site will be addressed through compliance procedures.

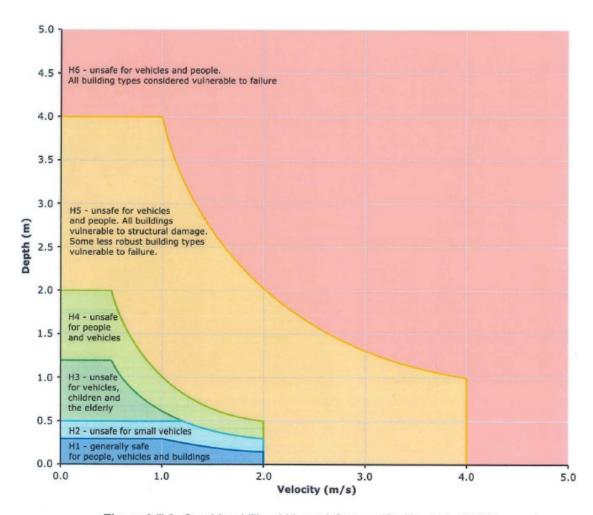


Figure 6.7.9. Combined Flood Hazard Curves (Smith et al., 2014)

Due consideration of the representations made has been undertaken with the response to each concern detailed above.

The development application has been recommended for approval.

6. Mediation

Formal mediation has not been entered into.

LEGISLATION & POLICIES:

Break O'Day Interim Planning Scheme 2013; Land Use Planning and Approvals Act 1993; Local Government (Building and Miscellaneous Provisions) Act 1993.

BUDGET; FUNDING AND FINANCIAL IMPLICATIONS

Not applicable.

VOTING REQUIREMENTS:

Simple Majority.

08/21.6.4 Break O'Day Draft Local Provisions Schedule (LPS) – Tasmanian Planning Scheme

ACTION	DECISION	
PROPONENT	Not Applicable	
OFFICER	GHD PTY LTD	
FILE REFERENCE	031\011\021\	
ASSOCIATED REPORTS AND	TPC Letter to Planning Authority	
DOCUMENTS	Attachment A – Section 35(5) Notice	
	Attachment C – written document (Clean Version)	

OFFICER'S RECOMMENDATION:

That Council, acting as a Planning Authority:

- 1. Determines, in accordance with section 35(7) of the Land Use Planning and Approvals Act 1993, that it is satisfied that the Draft Break O'Day Local Provisions Schedule that has been prepared under section 35(1) meets the local provisions schedule criteria in section 34(2) of the Land Use Planning and Approvals Act 1993;
- 2. Determines to formally give delegation to the General Manager under section 6 of the *Land Use Planning and Approvals Act 1993* of these Council powers and functions:
 - a. To modify and re-submit the draft Local Provisions Schedule in accordance with a notice from the Commission if a notice is received from the Commission under Section 35(5)(b) of the Land Use Planning and Approvals Act 1993 or to accept and adopt any modifications to the Local Provisions Schedule being undertaken by the Tasmanian Planning Commission under Section 35(5)(c); and
 - b. Do all things necessary to exhibit the draft Local Provisions Schedule (LPS) in accordance with Section 35C and 35D of the *Land Use Planning and Approvals Act* 1993.

CONTEXT:

In March 2020, Council resolved that the draft Break O'Day Local Provisions Schedule (draft LPS) met the requirements of Section 34 of the *Land Use Planning and Approvals Act 1993* (the Act) and agreed to forward the draft LPS to the Tasmanian Planning Commission (Commission). The documents provided to the Commission included:

- LPS Ordinance
- LPS Supporting Report
- Zone and Code Mapping
- Specific Area Plan Mapping
- Various supporting reports and documentation.

The Commission reviewed the package of information and in July 2020 held a post lodgment conference with Council representatives and GHD. The Commission requested further information and justification with regards to the:

- application of zones
- application of codes
- operation of the new Particular Purpose Zones and Specific Area Plans
- other minor drafting changes.

Updated documentation was provided to the Commission in February 2021. Between February and June 2021, Council responded to further queries from the Commission regarding the draft LPS.

In July 2021, the Commission issued a notice under section 35(5)(b) and Schedule 6, clauses 8C(5)(a) and 8D(9)(a) directing the Break O'Day planning authority to prepare and submit the Break O'Day draft LPS modified in accordance with the requirements specified by the Commission.

Once the Commission receives the modified draft LPS, they will direct Council to exhibit the complete package of documents. The draft LPS will then be publicly exhibited for 60 days during which the public can submit written representations regarding the draft LPS.

Post exhibition, Council will compile all representations and provide a statement of the planning authority's opinion as to the merit of each representation including whether the planning authority is of the opinion that the draft LPS ought to be modified to take into account a representation and the effect on the draft LPS as a whole of implementing the recommendation.

This statement is then made publicly available, and hearings will be held between representors, the Council and the Commission. The Commission will consider all relevant matters and direct Council to make minor modifications prior to approval, or that no modifications required, or that part of the LPS requires substantial modification or that the draft LPS is rejected, and the planning authority must submit a substitute.

Please refer to the attached LPS Approval Process timeline for more information regarding the process.

PREVIOUS COUNCIL CONSIDERATION:

Council, acting as the Planning Authority in March 2020, resolved that the draft Break O'Day LPS met the requirements of Section 34 of the *Land Use Planning and Approvals Act 1993* and agreed to forward the draft Local Provisions Schedule to the Commission.

OFFICER'S REPORT:

Background

The tasks associated with the preparation of the draft LPS is a significant body of work. The key changes between the draft LPS and the Interim Scheme have been discussed previously. The attached Council minutes from 18 March 2020 provides detail regarding this. For convenience, a summary is provided below:

Zoning:

- The zoning of land largely transitioned from the Interim Scheme with the underlying intention not to gift or revoke development rights.
- The Environmental Living Zone is not included in the Tasmania Planning Scheme (TPS) and as such, the majority of the land within this zone has transitioned to the Landscape Conservation Zone. This is based on direction from the State Government.
- The Rural Resource Zone is similarly not included in the TPS and as such, the land within this zone has transitioned to either the Rural Zone or the Agricultural Zone.
- Other rezoning, including rezoning of residential land, has only occurred where directed by the Break O'Day Land Use Strategy.

Codes:

- The Natural Assets Code has incorporated overlays for waterway and coastal protection, future coastal refugia area and priority vegetation areas which have been mapped in accordance with the mapping provided by the State Government
- The Coastal Erosion Hazard Code, Coastal Inundation Hazard Code, Bushfire-Prone Areas Code and the Landslip Hazard Code have been applied using mapping provided by the State.
- The Flood Prone Areas Hazard Code applies information contained with the State mapping.

New provisions:

The following mechanisms were introduced into the draft LPS to respond to specific issues or needs that were identified:

- Particular Purpose Zone Low Density Coastal Residential
 - The purpose of this Particular Purpose Zone (PPZ) is to ensure use and development is compatible with the existing settlement pattern in areas with coastal shacks including the Gardens, Seaton Cove, Jeanneret Beach, Bayview, Dianas Basin and Four Mile Creek. In most cases the houses that have been established are of long standing and created at a time when planning controls were not as comprehensive as existing. These sites were identified as under the interim scheme they were zoned Environmental Living (which is removed in the TPS) and the other zones in the TPS (Low Density Residential Zone or Landscape Conservation Zone) were not considered appropriate.
- Particular Purpose Zone St Helens Coastal Marine
 - The purpose of the PPZ is to ensure future use and development provides a mixture of port and tourist related activities that promotes the St Helens foreshore as a place to visit. This PPZ was introduced as the Port and Marine Zone in the TPS is not considered appropriate for the St Helens foreshore as it is more targeted for large scale operational ports.
- Specific Area Plan Safeguarding St Helens Airport
 - The purpose of the Specific Area Plan (SAP) is to ensure future development of the runway is not compromised by development that could obstruct safe air navigation of aircraft approaching and departing the Airport.
- Specific Area Plan Stormwater Management
 - The purpose of the SAP is to ensure that stormwater quality and quantity is managed to protect natural assets, infrastructure, infrastructure capacity and property in the municipality.

The attached Council Minutes from 18 March 2020 include the documents that formed part of the draft LPS that was presented to the Commission in March 2020.

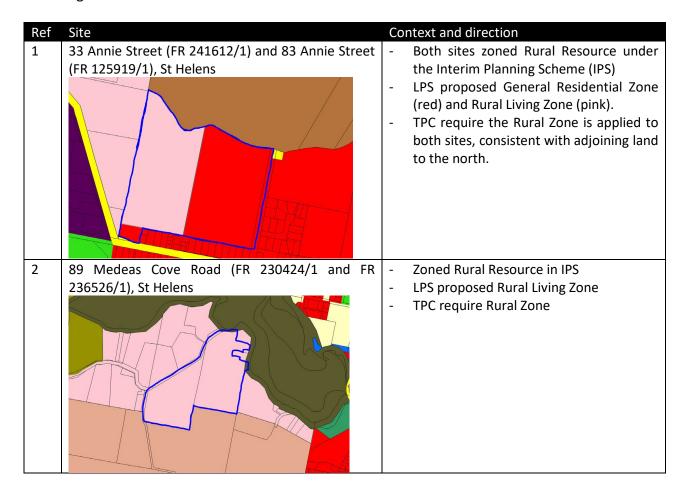
The attached Break O'Day LPS – Attachment A – Section 35(5) Notice, Attachment B – written document (Track Changed) and Attachment C – written document (Clean Version) are the documents provided by the Commission in July 2021 to Council detailing the amendments to the draft LPS that are required prior to exhibition. A summary of these required changes is provided below.

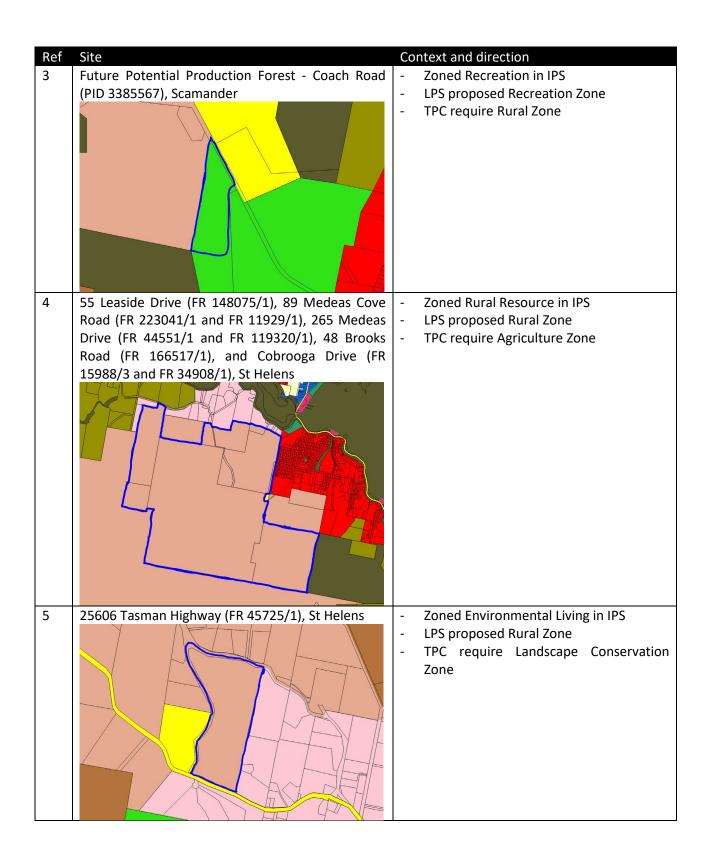
Summary of changes to draft LPS post lodgement with the Commission:

The following details the key changes between the draft LPS that was presented to the Commission in March 2020 and the LPS that has been directed by the Commission (in July 2021) to be exhibited. It is expected that the LPS will be exhibited in September 2021.

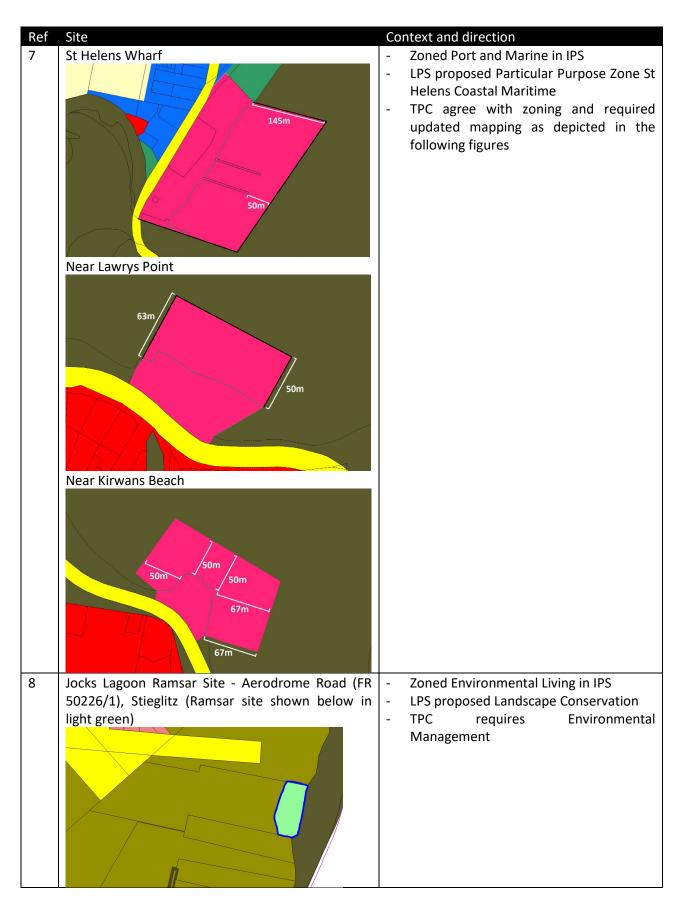
Zoning:

With regards to the zoning of land, the Commission (TPC) required the LPS be amended in the following instances.





Ref	Site	Co	intext and direction
Ref 6	Part of 42 Seaview Avenue (FR 169790/1), Tasman Highway (FR 62113/28), 107 Tasman Highway (FR 138498/1), 115 Tasman Highway (FR 141808/2), 133 Tasman Highway (FR 22607/2 and FR 233427/1), 137 Tasman Highway (FR 138198/1), 141 Tasman Highway (FR 62113/29), 4 Seabreeze Court (FR 148628/1), 6 Seabreeze Court (FR 148628/2), part of 8 Seabreeze Court (FR	-	Zoned Environmental Living in IPS LPS proposed Future Urban Zone TPC require Landscape Conservation
	148628/8), 9 Seabreeze Court (FR 148628/6), 10 Seabreeze Court (FR 148628/4 and FR 148628/5), part of 10 Seabreeze Court (FR 148628/7), 12 Seabreeze Court (FR 148628/3), Beaumaris		



In addition to the abovementioned sites, the TPC required a number of minor corrections regarding the zoning of land in the municipality. These corrections, primarily relate to sites that have small mapping irregularities such as overlapping zones or zones extending outside of the municipal boundary. These issues are largely considered minor mapping anomalies.

Codes

The TPC has required the revision of the mapping associated with the following codes to ensure the maps only apply to the municipal area, identify locality names and remove the depiction of water:

- Electricity Transmission Infrastructure Protection Code
- Natural Assets Code
- Scenic Protection Code
- Coastal Erosion Hazard Area Code
- Flood-Prone Areas Hazard Code
- Bushfire-Prone Areas Code
- Safeguarding of Airports Code

These mapping changes are considered minor.

Particular Purpose Zone – Low Density Coastal Residential

The TPC was supportive of the proposed Particular Purpose Zone (PPZ) Low Density Coastal Residential however, they required the following amendments:

- Renaming the PPZ from Low Density Coastal Residential to Coastal Settlement
- Redrafting the Zone Purpose Statements to incorporate the Local Area Objectives
- Redrafting of provisions to align with State drafting principles
- Inclusion of non-dwelling development provisions

The redrafting directed by the TPC is not considered to change the intent or the application of the PPZ.

<u>Particular Purpose Zone - St Helens Coastal Maritime</u>

The TPC was largely supportive of the proposed PPZ – St Helens Coastal Maritime. The directed changes include:

- Renaming the PPZ from St Helens Coastal Marine to St Helens Coastal Maritime
- Redrafting the Zone Purpose Statements to incorporate the Local Area Objectives
- A figure identifying the Golden Fleece Bridge
- An additional use class 'bulky goods sales' to allow for such development as shipping supplies
- Redrafting of provisions to align with State drafting principles
- Updated mapping (refer above to zoning section ref 7) to allow for future use of wharf areas.

These changes are not considered to change the intent or operation of the PPZ.

Safeguarding St Helens Airport Specific Area Plan (SAP)

The TPC was supportive of the proposed Safeguarding St Helens Airport Specific Area Plan (SAP). The directed changes include:

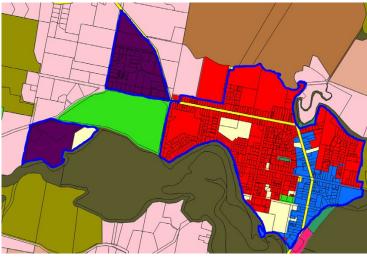
- Renaming the SAP from St Helens Airport to St Helens Aerodrome
- Minor redrafting of the Plan Purpose Statement and Development Standards to align with State drafting principles

These changes are considered minor and do not change the application or intent of the SAP.

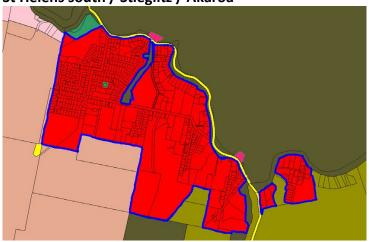
Stormwater Specific Area Plan

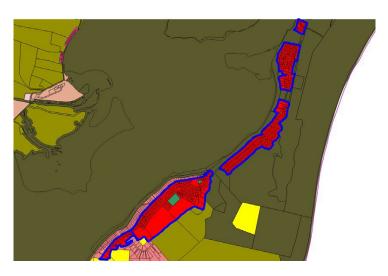
The draft LPS applied the Stormwater SAP across the entire municipality with the exception of land within the Rural Zone, Agricultural Zone and the Environmental Management Zone. The TPC was not supportive of this approach and required the SAP to only apply to the specific areas. The TPC also required redrafting of the SAP to a more conservative approach only applying to Development Standards. The Stormwater SAP will apply to the following areas delineated by the blue border:

St Helens

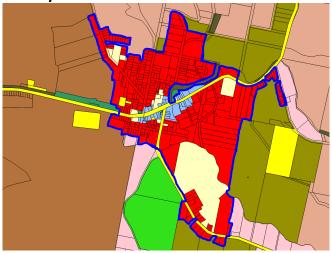


St Helens south / Stieglitz / Akaroa

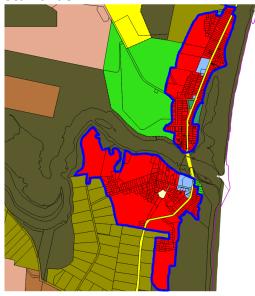




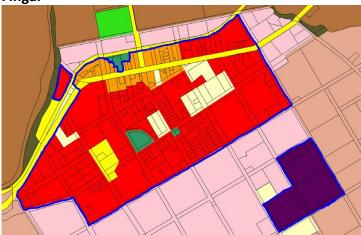
St Marys



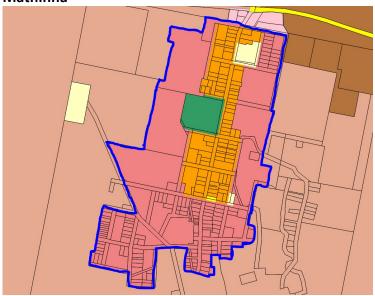
Scamander



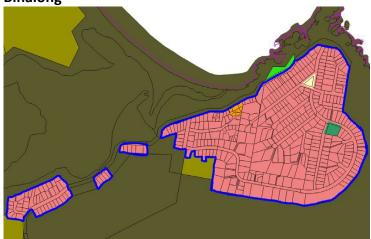
Fingal



Mathinna



Binalong



Beaumaris



Mapping

Council is in the process of correcting the mapping as directed by the TPC. This will include the abovementioned zoning, the application of the codes, Specific Area Plans and Particular Purpose Zones as well as updates to cadastral mapping.

Interactive mapping will be made available on Council's website during the exhibition period. This will allow the public to search a property and investigate the zoning of the land, if any codes apply or other planning instruments such as Specific Area Plans.

Workshop

An additional workshop can be arranged once the final documents and mapping has been cleared by the TPC prior to public exhibition of the LPS.

Assessment and exhibition process for the Draft LPS

When the Draft LPS is assessed as suitable for exhibition, it is placed on exhibition for 60 days. Council then has 60 days to consider any representations received. It should be noted that Council also has the ability to submit a representation on its own LPS should it wish it. The representations and Council's report on the merits of the representations are then forwarded to the TPC who will hold public hearings. Subject to any changes that may result from the TPC hearing process, the TPC then approves the LPS, with the Minister for Planning's agreement, and the new Scheme comes into operation.

With respect to the Exhibition phase, planning has commenced with providing for drop in sessions utilising interactive mapping for the public to gain a better understanding of the proposed LPS. Drop in sessions are being planned for in:

- St Helens:
- Scamander;
- St Marys;
- Fingal;
- Ansons Bay.

LEGISLATION & POLICIES:

A State-wide planning scheme

The State Government's decision to introduce a single state-wide planning scheme, the Tasmanian Planning Scheme, occurred through amendments to the *Land Use Planning and Approvals Act 1993* on 17 December 2015.

The Tasmanian Planning Scheme is made up of two parts: the State Planning Provisions (SPPs) and the Local Provisions Schedule (LPS). The elements of these parts are shown in the following figure.

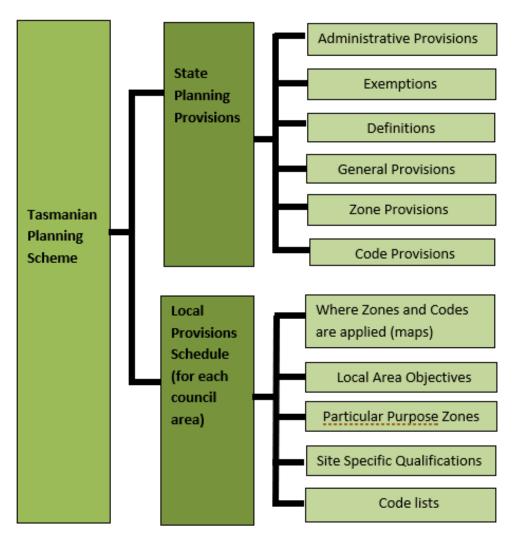


Figure - Part of the Tasmanian Planning Scheme

The SPPs were declared by the Minister for Planning on 22 February 2017. The provisions were considered through a public exhibition process which occurred from 12 March 2016 to 18 May 2016.

Although the SPPs have been declared, they have no statutory effect until the LPS is approved by the Minister for Planning. The current Break O' Day Interim Planning Scheme 2015 will continue to operate until the draft LPS, forming part of the Tasmania Planning Scheme – Break O'Day, is declared.

Statutory requirements for developing the LPS and the exhibition process

While Council is responsible for preparing the LPS, certain rules or statutory requirements apply. These are outlined in Section 34 LPS Criteria, of LUPAA, and are summarised below. A LPS must:

- contain all the provisions specified by the SPPs;
- be in accordance with section 32 of LUPAA (which outlines how the LPS is constructed);
- further the objectives set out in Schedule 1 of LUPAA;
- be consistent with each State Policy;
- be consistent with the Northern Tasmania Regional Land Use Strategy 2010- 2035 (NTRLUS);
- be consistent with Council's strategic plan;
- be consistent with, as far as practicable, the LPS provisions of neighbouring Councils; and
- have regard to the safety requirements set out in the standards prescribed under the *Gas Pipelines Act 2000*.

BUDGET; FUNDING AND FINANCIAL IMPLICATIONS:

The preparation of the Draft Local Provisions Schedule has been undertaken by and in consultation with GHD PTY LTD. The project to undertake the work has been managed by the Manager of Infrastructure and Development Services.

VOTING REQUIREMENTS:

Simple Majority.

TASMANIAN PLANNING COMMISSION

Our ref: DOC/21/72358
Officer: Samuel McCrossen
Phone: 03 6165 6833
Email: tpc@planning.tas.gov.au

2 July 2021

Mr John Brown General Manager Break O'Day Council 32-34 Georges Bay Esplanade St Helens TAS 7216

By email: admin@bodc.tas.gov.au

Dear Mr Brown,

Break O'Day Draft Local Provisions Schedule (LPS) Notice under section 35(5)(b) and Schedule 6, clauses 8C(5)(a) and 8D(9)(a)

I refer to the Break O'Day draft LPS, submitted to the Commission on 20 March 2020.

Following the post lodgement conferences and your provision of additional supporting information, the Commission has finalised its review of the Break O'Day draft LPS under section 34(2) and Schedule 6 of the *Land Use Planning and Approvals Act 1993* (the Act).

The Commission considers that, in order for the draft LPS to meet the LPS Criteria and Schedule 6 transitional provisions, modifications are required to be made to the draft LPS in accordance with Attachment A – Notice under section 35(5)(b) and Schedule 6, clauses 8C(5)(a) and 8D(9)(a) of the Act

In accordance with section 35(5)(b) and Schedule 6, clauses 8C(5)(a) and 8D(9)(a) of the Act, the Commission directs the Break O'Day planning authority to prepare and submit, under section 35(6) of the Act, the Break O'Day draft LPS modified in accordance with the attached notice by 30 July 2021.

The modified draft LPS needs to include a PDF of the modified written document and PDFs of the modified zone and overlay maps.

A PDF of the written document, modified in accordance with the direction in the attached notice, is included in:

- · Attachment B showing the track changes (for your records); and
- Attachment C without the tracked changes (this copy is suitable for submission under section 35(6) if you are in agreement with the changes).

The Commission would also appreciate if you could provide a GIS version of the modified zone and overlay map data.

Please submit the modified draft LPS to tpc@planning.tas.gov.au.

Level 3, 144 Macquarie Street Hobart Tasmania GPO Box 1691 Hobart TAS 7001 Ph: 03 6165 6828 Email: tpc@planning.tas.gov.au www.planning.tas.gov.au Following submission of the draft LPS, modified in accordance with the direction, the Commission will submit a request to the Minister for approval to exhibit the draft LPS under section 35B(1) of the Act.

If you need clarification on the listed matters, please contact Samuel McCrossen, Planning Adviser on 6165 6833.

Yours sincerely

Roger Howlett **Delegate (Chair)**

Encl: Attachment A – Notice under section 35(5)(b) and Schedule 6, clauses 8C(5)(a) and

8D(9)(a)

Hayler

Attachment B – Revised draft LPS (with track changes) Attachment C – Revised draft LPS (clean version)

CC. Mr Odin Kelly, GHD

Land Use Planning and Approvals Act 1993 (the Act)

Notice under section 35(5)(b) and Schedule 6, Clauses 8C(5)(a) and 8D(9)(a)

Break O'Day draft Local Provisions Schedule

2 July 2021

The Tasmanian Planning Commission (the Commission) directs that the Break O'Day planning authority modify the Break O'Day draft Local Provisions Schedule (draft LPS) in accordance with the following:

1. New particular purpose zones, specific area plans and site-specific qualifications

The Commission is satisfied that the following provisions of the Break O'Day draft Local Provisions Schedule meet the LPS Criteria under section 34(2) of the Act; however, the provisions require minor modification under section 35(5)(b) to:

- (i) meet the Local Provisions Schedule requirements of the SPPs;
- (ii) correct errors to property references and references to relevant provisions;
- (iii) provide for the effective operation of the provisions; and
- (iv) reflect the terminology used in the SPPs,

as identified in the tracked changed version of the revised Break O'Day draft LPS at Attachment B.

The provisions are:

- (a) BRE-P2.0 Particular Purpose Zone Coastal Settlement;
- (b) BRE-P3.0 Particular Purpose Zone St Helens Coastal Maritime;
- (c) BRE-S1.0 Safeguarding St Helens Aerodrome Specific Area Plan; and
- (d) BRE-S2.0 Stormwater Management Specific Area Plan.

2. Transitioning particular purpose zones and site-specific qualifications

The following provisions require modification under section Schedule 6, clause 8C(5)(a) of the Act so that the relevant provisions contain permitted alterations for the purposes specified in Schedule 6, clause 8C(3), as identified in the tracked change version of the revised Break O'Day draft LPS at Attachment B (written document with track changes).

The provisions are:

- (a) BRE-P1.0 Particular Purpose Zone Ansons Bay Small Lot Residential; and
- (b) BRE-11.1 Site-specific Qualification 12 Main Road, Weldborough.

3. Code Lists

The following provisions require minor modification under section 35(5)(b) of the Act to:

- (i) meet the Local Provisions Schedule requirements of the SPPs;
- (ii) provide for the effective operation of the provisions; and
- (iii) reflect the terminology used in the SPPs,

as included in the tracked changed version of the revised Break O'Day draft LPS at Attachment B.

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The provisions are:

- (a) BRE-Table C6.1 Local Heritage Places;
- (b) BRE-Table C6.5 Significant Trees;
- (c) BRE-Table C8.2 Scenic Road Corridors; and
- (d) BRE-Table C11.1 Coastal Inundation Hazard Bands AHD Levels.

4. Zoning

No.	Description	Direction and Reason
4.1	33 Annie Street (FR 241612/1) and 83 Annie Street (FR 125919/1), St Helens	Revise the zoning of folios of the Register 241612/1 and 125919/1 to Rural. Ensure that the public road is appropriately zoned to its centreline in accordance with Practice Note 7. Reason: To be, as far as practicable, consistent with the regional land use strategy and the zone application guidelines (RZ 3).
4.2	Cornwall Road (PID 3385866), Cornwall	Revise the zoning of PID 3385866 to Low Density Residential. Reason: To be consistent with Guideline No. 1 zone and code application guidelines (LDR 1).
4.3	89 Medeas Cove Road (FR 230424/1 and FR 236526/1), St Helens	Revise the zoning of folios of the Register 230424/1 and 236526/1 to Rural. Ensure that the public roads are appropriately zoned to its centreline in accordance with Practice Note 7. Reason: To be, as far as practicable, consistent with the regional land use strategy and the zone application guidelines (RZ 3).
4.4	Future Potential Production Forest - Tasman Highway (PID 3385604), Falmouth	Revise the zoning of that part of PID 3385604 outlined in blue in the diagram to Rural. Reason: To apply the zones consistent with Guideline No. 1 (RZ 1).

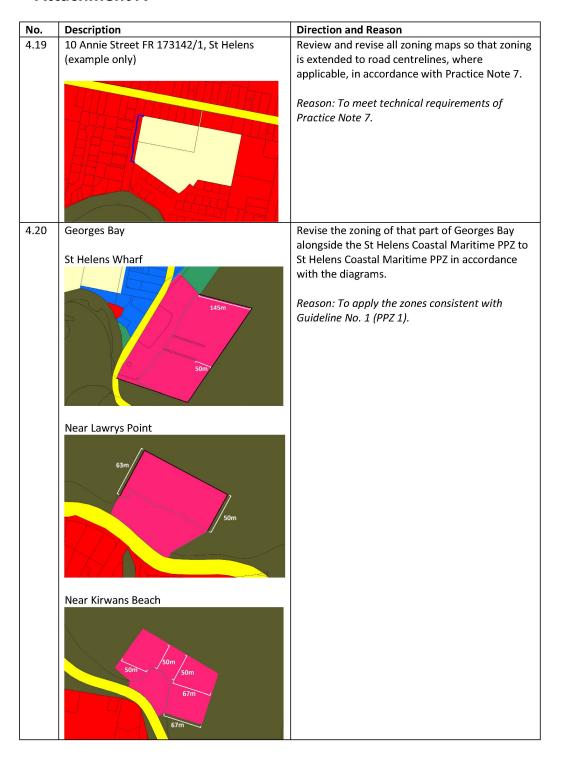
No.	Description	Direction and Reason
4.5	Future Potential Production Forest - Coach Road (PID 3385567), Scamander	Revise the zoning of that part of PID 3385567 outlined in blue in the diagram to Rural. Ensure that the public road is appropriately zoned to its centreline in accordance with Practice Note 7. Reason: To apply the zones consistent with Guideline No. 1 (RZ 1).
4.6	Future Potential Production Forest - Gardens Road (PID 6807980), The Gardens	Revise the zoning of that part of PID 6807980 outlined in blue in the diagram to Rural. Reason: To apply the zones consistent with Guideline No. 1 (RZ 1).
4.7	Future Potential Production Forest – Land adjoining the western boundary of Esk Main Road FR 212077/1 and PID 3384177	Revise the zoning of the land adjoining the western boundary of Esk Main Road folio of the Register 212077/1 and PID 3384177 as outlined in blue in the diagram to Rural. Reason: To apply the zones consistent with Guideline No. 1 (RZ 1).

No.	Description	Direction and Reason
4.8	55 Leaside Drive (FR 148075/1), 89 Medeas Cove Road (FR 223041/1 and FR 11929/1), 265 Medeas Drive (FR 44551/1 and FR 119320/1), 48 Brooks Road (FR 166517/1), and Cobrooga Drive (FR 15988/3 and FR 34908/1), St Helens	Revise the zoning of folios of the Register 148075/1, 223041/1, 11929/1, 44551/1, 119320/1, 166517/1, 15988/3 and 34908/1 to Agriculture and remove the Priority Vegetation Area overlay. Ensure that all public roads are appropriately zoned to centrelines in accordance with Practice Note 7, and that all reserved and acquired roads within the area outlined in blue in the diagram are also zoned Agriculture. Reason: To apply the zones consistent with Guideline No. 1 (AZ 1).
4.9	25606 Tasman Highway (FR 45725/1), St Helens	Revise the zoning of folio of the Register 45725/1 to Landscape Conservation. Ensure that the public roads are appropriately zoned to centrelines in accordance with Practice Note 7. Reason: To apply the zones consistent with Guideline No. 1 (LCZ 1).
4.10	5397 Esk Main Road (FR 19740/1), 80 Mathinna Road (FR 251643/1) and FR 154750/1, Fingal (mining leases shown below in yellow)	Revise the zoning of folio of the Register 19740/1 to Rural, and split-zone folios of the Register 251643/1 and 154750/1 to Rural Zone and Agriculture Zone with the Rural Zone applying to mining leases 1653P/M and 1819P/M. Apply the Priority Vegetation Area Overlay to land zoned Rural. Ensure that the public roads are appropriately zoned to centrelines and apply split zoning annotations as necessary in accordance with Practice Note 7.
		Reason: To apply the zones consistent with Guideline No. 1 (RZ 3).

No.	Description	Direction and Reason
4.11	Sorell Street, Fingal	Revise the zoning of the Crown land at Sorell Street, Fingal located adjacent to the eastern boundary of folio of the Register 120261/3 to Rural. Reason: To apply the zones consistent with Guideline No. 1 (RZ 1).
4.12	Fingal Conservation Reserve, Fingal	Revise the zoning of the Fingal Conservation Reserve located adjacent to the northern boundary of folio of the Register 122136/1 to Environmental Management. Reason: To apply the zones consistent with Guideline No. 1 (EMZ 1).
4.13	Ansons River Conservation Area – Land adjoining the eastern boundary of Peters Road (FR 141690/1 and FR 141694/1), Peters Road (PID 3385241), Goulds Country and Ansons Bay Road (FR 101081/1 and FR 101080/1), Ansons Bay (conservation area shown below in blue)	Revise the zoning of the Ansons River Conservation Area - land adjoining the western boundary of eastern boundary of folios of the Register 141690/1, 141694/1, 101081/1 and 101080/1, and PID 3385241 to Environmental Management. Reason: To apply the zones consistent with Guideline No. 1 (EMZ 1).

No.	Description	Direction and Reason
4.14	182 Gillies Road (FR 127101/1), St Marys	Revise the zoning of folio of the Register 127101/1 to Environmental Management. Reason: To apply the zones consistent with Guideline No. 1 (EMZ 1).
4.15	Jocks Lagoon Ramsar Site - Aerodrome Road (FR 50226/1), Stieglitz (Ramsar site shown below in light green)	Revise the zoning of part of folio of the Register 50226/1 containing the Jocks Lagoon Ramsar Site to Environmental Management with the split-zone boundary delineated by CPR 5655. Ensure that split zoning annotations are applied in accordance with Practice Note 7. Reason: To apply the zones consistent with Guideline No. 1 (EMZ 1).
4.16	Tasman Highway, Elephant Pass Road, and Esk Main Road	Review and revise the zoning of the Tasman Highway, Elephant Pass Road, and Esk Main Road and otherwise ensure that all land within the State Road Casement is zoned Utilities. Notwithstanding, alignment of the zoning to cadastral boundaries should be undertaken where reasonable and possible. Ensure that the Scenic Road Corridor is not applied to any land zoned Utilities. Reason: To apply the zones consistent with Guideline No. 1 (UZ 1 (a) and UZ 2).

No.	Description	Direction and Reason
4.17	Part of 42 Seaview Avenue (FR 169790/1), Tasman Highway (FR 62113/28), 107 Tasman Highway (FR 138498/1), 115 Tasman Highway (FR 141808/2), 133 Tasman Highway (FR 22607/2 and FR 233427/1), 137 Tasman Highway (FR 138198/1), 141 Tasman Highway (FR 62113/29), 4 Seabreeze Court (FR 148628/1), 6 Seabreeze Court (FR 148628/2), part of 8 Seabreeze Court (FR 148628/8), 9 Seabreeze Court (FR 148628/6), 10 Seabreeze Court (FR 148628/4 and FR 148628/5), part of 10 Seabreeze Court (FR 148628/7), 12 Seabreeze Court (FR 148628/3), Beaumaris	Revise the zoning of folios of the Register 169790/1 (part), 62113/28, 138498/1, 141808/2, 22607/2, 233427/1, 138198/1, 62113/29, 148628/1, 148628/2, 148628/8 (part), 148628/6, 148628/4, 148628/5, 148628/7 (part), 148628/3 to Landscape Conservation. Ensure that all public roads are within the area outlined in blue in the diagram are also zoned Landscape Conservation in accordance with Practice Note 7. Reason: To be, as far as practicable, consistent with the regional land use strategy and the zone application guidelines (LCZ 1).
4.18	Split-zoning annotations – example below: Ansons Bay Road, Ansons Bay	Revise the PDF zoning maps so that all splitzonings are identified and annotated in accordance with Practice Note 7. References must relate to features that are identifiable on the ground. Where there are no features that are readily identifiable on the ground, coordinates must be used. Reason: To meet technical requirements of Practice Note 7.



No.	Description	Direction and Reason
4.21	Zoned land outside the planning area boundary.	Revise the zoning maps and ensure that all land outside the municipal area is unzoned except in accordance with the CPR plan for the municipal area, which contains the following note: NOTE: Municipality boundary extends to Low Water Mark and includes all islands and offshore rocks adjacent to the coastline of this Municipality. Reason: To ensure that zoning is confined only to the planning area in accordance with the requirements of section 32(1) of the Land Use Planning and Approval Act 1993.
4.22	Unzoned land within the planning area boundary.	Revise all zoning maps and ensure that all land within the planning area boundary is zoned. Reason: To ensure all land within the planning area is zoned in accordance with the requirements of section 32(1) of the Land Use Planning and Approval Act 1993.

5. Code overlay maps

No.	Description	Direction
5.1	C4.0 Electricity Transmission Infrastructure Protection Code	Revise the Electricity Transmission Infrastructure Protection Code Overlay mapping by removing the depiction of water and adding locality names to aid interpretation. Reason: To meet technical requirements of
		Practice Note 7.
5.2	C7.0 Natural Assets Code - Waterway and Coastal Protection Area Overlay	Revise the Waterway and Coastal Protection Area overlay mapping by deleting the overlay where it extends into adjoining municipal areas or the seaward side of the municipal boundary.
		Revise the Waterway and Coastal Protection Area overlay mapping by removing the depiction of water and adding locality names to aid interpretation.
		Reason: To meet technical requirements of Practice Note 7.
5.3	C7.0 Natural Assets Code - Future Coastal Refugia Area Overlay	Revise the Future Coastal Refugia overlay mapping by removing the overlay from the seaward side of the municipal boundary, removing the depiction of water and adding locality names to aid interpretation.
		Reason: To meet technical requirements of Practice Note 7.
5.4	C7.0 - Natural Assets Code – Priority Vegetation Area Overlay	Revise the Future Coastal Refugia overlay mapping by removing the overlay from the seaward side of the municipal boundary, removing the depiction of water and adding locality names to aid interpretation.
		Reason: To meet technical requirements of Practice Note 7.
5.5	C8.0 Scenic Protection Code – Scenic Road Corridor Overlay	Revise the Scenic Road Corridor overlay mapping so that the width of the buffer is 100m from the road frontages and therefore consistent with the width of Tourist Road Corridor overlay in the Break O'Day Interim Planning Scheme 2013.
		Revise the Scenic Road Corridor overlay mapping so that it only applies to the zones specified in SPC3 of Guideline No.1, i.e. the overlay can only be applied to land in the Rural Living, Rural, Agriculture, Landscape Conservation, Environmental Management and Open Space

		,
		zones, and must be removed from any other
		zones.
		Revise the Waterway and Coastal Protection Area
		overlay mapping by deleting the overlay where it
		extends into adjoining municipal areas (GSB).
		Revise the Scenic Road Corridor overlay mapping
		by removing the depiction of water and adding
		locality names to aid interpretation, and revising
		the overlay legend to refer to the 'Scenic Road
		Corridor' rather than the 'Scenic Management
		Code.'
		couc.
		Reason: To be consistent with the zone and code
		overlay application guidelines (SPC3) and to meet
5.6	C10 0 Coastal Francian Harrard Area Overland	technical requirements of Practice Note 7. Revise the Coastal Erosion Hazard Area overlay
3.6	C10.0 Coastal Erosion Hazard Area Overlay	or decision appearance for a section. These injustices are section and injustices of the property of the control of the contro
		mapping so that it includes all portions of the
		overlay map produced by the Department of
		Premier and Cabinet and removing the overlay
		from land outside the municipal area as defined
		by the CPR Plan of the municipal boundaries.
		Revise the Coastal Erosion Hazard Area overlay
		mapping by removing the depiction of water and
		adding locality names to aid interpretation.
		Reason: To apply the zones consistent with
		Guideline No. 1, to meet requirements of section
		32(1) of the Land Use Planning and Approval Act
		1993 and to meet technical requirements of
		Practice Note 7.
5.7	C11.0 Coastal Inundation Hazard Overlay	Revise the Coastal Inundation Hazard overlay
		mapping by removing the overlay from land
		outside the municipal area as defined by the CPR
		Plan of the municipal boundaries.
		,
		Revise the Coastal Inundation Hazard overlay
		mapping by removing the depiction of water and
		adding locality names to aid interpretation.
		ddding locality harnes to did interpretation.
		Reason: To meet requirements of section 32(1) of
		the Land Use Planning and Approval Act 1993 and
		to meet technical requirements of Practice Note
		7.
L		/r

5.8	C12.0 Flood-Prone Areas Hazard Code - Flood-Prone Areas Overlay	Revise the Flood-Prone Areas overlay mapping so that the area matches the exact area shown in the Flood Risk Area overlay in the Break O'Day Interim Planning Scheme 2013. Revise the Flood-Prone Areas overlay mapping so that the outline and hatching is consistent with Guideline No. 1, and by removing the depiction of water and adding locality names to aid interpretation.
5.9	C13.0 Bushfire-Prone Areas Code	Reason: To meet requirements of the Ministerial declarations and Schedule 6, Clause 8D(3) of the Land Use Planning and Approval Act 1993 and to meet technical requirements of Practice Note 7. Revise the Bushfire-Prone Areas Code overlay
5.9	C13.0 Bushiire-Prone Areas Code	mapping by deleting the overlay where it extends into adjoining municipal areas or the seaward side of the municipal boundary.
		Revise the Bushfire-Prone Areas Code overlay mapping so that the outline and hatching is consistent with Guideline No. 1, and by removing the depiction of water and adding locality names to aid interpretation.
		Reason: To meet technical requirements consistent with Practice Note 7.
5.10	C16.0 Safeguarding of Airports Code – Airport Obstacle Limitation Area Overlay	Revise the Airport Obstacle Limitation Area overlay mapping by deleting the overlay where it extends into the seaward side of the municipal boundary.
		Revise the Airport Obstacle Limitation Area overlay mapping so that the outline and hatching is consistent with Guideline No. 1, and by removing the depiction of water and adding locality names to aid interpretation.
		Reason: To meet technical requirements consistent with Practice Note 7.

6. Particular purpose zone, specific area plan and site-specific qualification overlays

No.	Description	Direction
6.1	Local Area Objectives - BRE-P1.0 Particular	Provide a separate map series showing all local
	Purpose Zone – Ansons Bay Small Lot	area objectives for Particular Purpose Zone –
	Residential	Ansons Bay Small Lot Residential.
		Ensure Local Area Objectives are displayed and
		annotated in the method required by Practice
		Note 7.
		Reason: To meet the Local Provisions Schedule
		requirements of the SPPs, and to meet technical
		requirements of the ST 5, and to meet teermean requirements consistent with Practice Note 7.
6.2	Site-specific Qualifications	Provide a map series for the Site-specific
0.2	Site specific Qualifications	Qualifications (either separate or combined with
		the zone mapping).
		the zone mapping).
		Ensure that Site-specific Qualifications are
		displayed and annotated in the method required
		by Practice Note 7.
		Reason: To meet the Local Provisions Schedule
		requirements of the SPPs, and to meet technical
		requirements consistent with Practice Note 7.
6.3	Specific Area Plans - BRE-S2.0 Stormwater	Revise the overlay mapping for the Stormwater
	Management Specific Area Plan	Management Specific Area Plan in accordance
	St Helens (Below)	with the areas shown outlined in blue in the
		diagrams.
		Reason: To meet the Local Provisions Schedule
		requirements of the SPPs, and to meet technical
		requirements of the STTS, and to meet technical requirements consistent with Practice Note 7.
		requirements consistent with tructice Note 7.
	Stinglitz (Polow)	
	Stieglitz (Below)	





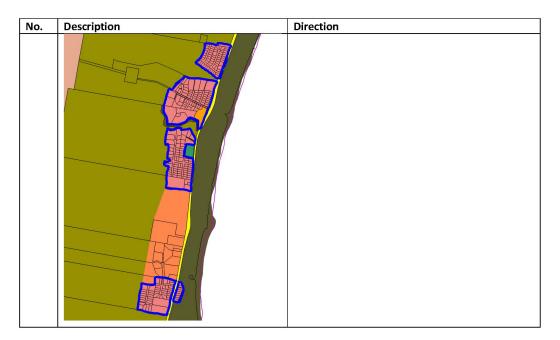


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BRE-P3.0 Particular Purpose Zone – St Helens Coastal Maritime

Specific Area Plans

BRE-S1.0 Safeguarding St Helens Aerodrome Specific Area Plan

BRE-S2.0 Stormwater Management Specific Area Plan

BRE-Site-specific Qualifications

BRE-Code Lists

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Break O'Day Local Provisions Schedule

BRE-Local Provisions Schedule Title

BRE-1.1 This Local Provisions Schedule is called the Break O'Day Local Provisions Schedule and comprises all the land within the municipal area.

BRE-Effective Date

BRE-1.2 The effective date for this Local Provisions Schedule is <insert date>.

BRE-Local Area Objectives

This clause is not used in this Local Provisions Schedule.

BRE-P1.0 Particular Purpose Zone – Ansons Bay Small Lot Residential

BRE-P1.1 Zone Purpose

The purpose of the Particular Purpose Zone – Ansons Bay Small Lot Residential is:

BRE-P1.1.1 To provide for the amenity of residents in a manner that respects the unique historical character of the waterfront area.

BRE-P1.1.2 To provide for low impact non-residential uses that fit within the unique character of the waterfront area.

BRE-P1.1.3 That areas subject to natural hazards are managed in an appropriate way so as to protect private property with minimal impact to natural process.

BRE-P1.2 Local Area Objectives

Reference Number	Area Description	Local Area Objectives
BRE-P1.2.1	Ansons Bay Small Lot Residential, shown on an overlay map as BRE- P1.2.1.	The local area objectives for Particular Purpose Zone - Ansons Bay Small Lot Residential are:
		(a) the area is to remain settled with small buildings that are predominantly residential use with a mixture of full time and part time occupation;
		(b) the area is to remain unfenced and retain an open welcoming appearance;
		(c) existing public access to the foreshore is to be retained and enhanced where possible; and
		(d) the number of jetties is to be kept to a minimum so as not to dominate the view of the foreshore and there are to be no new boatsheds.

BRE-P1.3 Definition of Terms

This sub-clause is not used in this particular purpose zone.

BRE-P1.4 Use Table

Use Class	Qualification
No Permit Required	
Natural and Cultural Values Management	
Passive Recreation	
Permitted	
Residential	
Discretionary	
Visitor Accommodation	If to change the use of a building existing as at 1 June 2013.
Utilities	
Prohibited	
All other uses	

BRE-P1.5 Use Standards

BRE-P1.5.1 Amenity

Objective:	That non-residential uses are of an appropriate scale and type.	
Acceptable Solutions		Performance Criteria
A1 Vehicles must be parked within the boundary of the site.		P1 Vehicles, including delivery vehicles, must not create a traffic hazard or compromise the mixed use functions of the road.
outside or in lo	rials for a use must not be stored cations visible from adjacent oad or public land.	P2 No Performance Criterion.
(a) stored in	ls of a use must be: a manner and location that is not om the road to which the lot has and	P3 No Performance Criterion.

(b) stored in fully self-contained receptacles designed so that waste does not escape to the environment.

BRE-P1.6 Development Standards for Buildings and Works

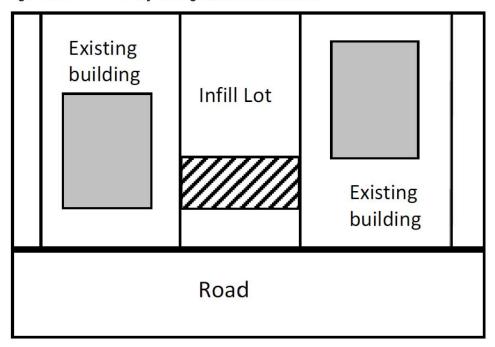
BRE-P1.6.1 Building design and siting

Objective:	That the siting and design of develo	pment:
word out of Si	(a) furthers the local area objectiv	The state of the s
	(b) protects the residential ameni	ty of adjoining properties by ensuring that the height, buildings provides adequate privacy, separation, open
Acceptable Sol	utions	Performance Criteria
A1		P1
site and a minim	oust be not more than 50% of the num of 25% of the site must be free paving or other impervious surfaces.	The proportion of the site covered by buildings must protect the residential amenity of adjoining properties, having regard to:
		(a) the existing site coverage and any constraints imposed by existing development or the features of the site;
		(b) the site coverage of adjoining properties;
		(c) the effect of the visual bulk of the building and whether it respects the neighbourhood character;
		(d) the capacity of the site to absorb runoff; and
		(e) the landscape character of the area.
A2		P2
Building height r	must be not more than 6.5m.	Buildings must be designed and sited:
		(a) to be consistent with the local area objectives for this zone; and
		(b) to protect the residential amenity of adjoining dwellings from the impacts of overshadowing and overlooking, having regard to:
		the surrounding pattern of development; the existing degree of overlooking and overshadowing;

	 (iii) maintaining a reasonable degree of solar access to secluded private open space and habitable room windows such that available sunlight is not reduced to below 3 hours on the 21st of June, or if existing available sunlight is less than 3 hours on 21st June, not reducing the existing levels of available sunlight; (iv) maintaining reasonable privacy to secluded private open space and windows; and (v) existing screening or the ability to implement screening to enhance privacy.
АЗ	P3
Buildings must have a setback from the primary road frontage:	Buildings setback to a road must have regard to:
(a) of not less than 2m; or	 the prevailing setbacks of existing buildings on nearby properties; and
(b) within the range of the frontage setbacks of buildings on adjoining properties, indicated by the hatched section in Figure BRE-P1.1.	(b) the visual impact of the building when viewed from the road.
A4	P4
Buildings must have a setback from the side and	Buildings must be designed and sited:
rear boundaries of not less than 1m.	(a) to further any local area objectives relating to the visual character of the settlement; and
	(b) to protect the residential amenity of adjoining dwellings by providing appropriate separation, having regard to:
	(i) the surrounding pattern of development;
	(ii) the existing degree of overlooking and overshadowing;
	(iii) maintaining a reasonable degree of solar access to secluded private open space and habitable room windows such that available sunlight is not reduced to below 3 hours on 21st of June, or if existing available sunlight is less than 3 hours on 21st June, not reducing the existing levels of available sunlight;
	(iv) maintaining reasonable privacy to private

	(v) existing screening or the ability to implement screening to enhance privacy.
A5 Fences are not allowed on front, side or rear boundaries. ¹	P5 Fences must be required for privacy.
A6 Outbuildings must have a gross floor area not more than 80% of the gross floor area of dwellings on the site.	P6 No Performance Criterion.

Figure BRE-P1.1 – Primary Frontage Setback for Infill Lots



¹ An exemption applies for fences in this zone – see Table 4.6.

BRE-P1.6.2 Solar efficiency

Objective:	That all dwellings have adequate access to sunlight.	
Acceptable Solutions		Performance Criteria
A1 Buildings on the site or adjoining sites must not cause overshadowing and reduction of sunlight to habitable rooms and private open space to less than 3 hours between 9.00am and 5.00pm on 21st June.		P1 Buildings must not result in unreasonable loss of solar access for adjoining residential buildings.
A2 Outbuildings must not be constructed so as to obstruct solar access to north and east facing windows of an existing dwelling on the same site as the outbuildings.		P2 No Performance Criterion.

BRE-P1.6.3 Privacy

Objective:	That siting and design of buildings meets projected user requirements for visual privacy, and protects the visual privacy of nearby residents in their dwellings.	
Acceptable Sol	utions	Performance Criteria
A1		P1
external doorwa neighbouring dw	vindows of habitable rooms, ys, balconies, decks or patios of vellings must be screened with perated not less than 9m.	Direct views of windows of habitable rooms, external doorways, balconies, decks or patios of neighbouring dwellings must be minimised by appropriately designed and located screening that is consistent with the local area objectives for this zone.

BRE-P1.6.4 Stormwater disposal

Objective:	That stormwater discharge from new development does not result in adverse impacts on surrounding land or the environment.	
Acceptable Solutions		Performance Criteria
A1		P1
All runoff from buildings is to be detained by on-site water storage systems and the overflow released in a manner that does not cause erosion or flooding to adjoining properties.		No Performance Criterion.

BRE-P1.6.5 Development in areas at risk from natural hazards

Objective:	That natural hazards are identified and addressed at the time of development.	
Acceptable Sol	utions	Performance Criteria
A1 Buildings must be setback away from distance equal to distance from the ground level at the setback.	be on land where the boundary is come vidence of coastal erosion a co, or greater than, the vertical e top of the cliff to the natural he bottom of the cliff, measured at cent to the centre of the site	P1 Buildings on land where the boundary is setback from evidence of coastal erosion less than the vertical distance from the top of the cliff to the natural ground level at the bottom of the cliff, measured at the cliff top adjacent to the centre of the site boundary, must reduce the risk to life and property to a low or very low Risk Level Implication in accordance with <i>Practice Note Guidelines for Landslide Risk Management 2007</i>
		as demonstrated in a report from a suitably qualified person.

BRE-P1.6.6 Vegetation control

Objective:	That vegetation along the foreshore remains and weeds are prevented from being planted.	
Acceptable Solutions		Performance Criteria
A1 Vegetation mus the building foot	t not be removed unless it is within print.	P1 Vegetation must not be removed outside the building footprint unless it can be demonstrated that removal is required to minimise the impacts from natural hazards.
A2 Plants, as listed planted.	in Table BRE-P1.8.1, must not be	P2 No Performance Criterion.

BRE-P1.7 Development Standards for Subdivision

BRE-P1.7.1 Subdivision

Objective:	That alterations to the existing pattern of subdivision along the foreshore are minimised and that frontage to a road is maintained.	
Acceptable Solutions		Performance Criteria
A1		P1
Lots must be:		No Performance Criterion.
(-)	nsolidation of a lot with another lot no additional titles are created; or	

(b) to align existing titles with zone boundaries provided no additional lots are created.	
A2 All lots must have a frontage not less than 4m to a road, or access to a road via a right-of-way with a width not less than 4m.	P2 No Performance Criterion.

BRE-P1.8 Tables

BRE-P1.8.1 Environmental weeds

D - Weeds declared under the Weed Management Act 1999
L – Weeds declared locally
L Acacia pycnantha

	eeds declared locally	4
L	Acacia pycnantha	Golden Wattle
L	Acacia baileyana	Cootamundra Wattle
D	Acacia nilotica ssp. Indica	Prickly Acacia
L	Acer pseudoplatanus	Sycamore Maple
L	Achillea millefolium	Yarrow
D	Acroptilon repens	Creeping Knapweed
L	Allium triquetrum	Three-Cornered Garlic
D	Allium vineale	Crow Garlic
L	Aloe species	Aloe
D	Alternanthera philoxeroides	Alligator Weed
D	Amaranthus albus	Tumbleweed
D	Amelichloa caudata (=achnatherum caudatum)	Espartillo
D	Amsinckia species	Amsinckia Species
D	Annona glabra	Pond Apple
D	Anthemis cotula	Stinking Mayweed
L	Arctotheca calendula	Capeweed
D	Asparagus asparagoides (=Myrsiphyllum asparagoides)	Bridal Creeper
D	Asparagus scandens	Asparagus Fern
D	Asphodelus fistulosus	Onion Weed
D	Bassia scoparia (=Kochia scoparia)	Kochia
D	Berberis darwinii	Darwins Barberry
D	Berkheya rigida	African Thistle
D	Bifora testiculata	Bifora
L	Briza maxima	Large Quaking Grass
D	Cabomba caroliniana	Fanwort
D	Calluna vulgaris	Heather
D	Cardaria draba	White Weed (Hoary Cress)
D	Carduus nutans	Nodding Thistle
D	Carduus pycnocephalus	Slender Thistle
D	Carduus tenuiflorus	Slender Thistle
D	Carex albula	New Zealand Sedge
D	Carex buchananii	Leather Leaf Sedge
D	Carex flagellifera	New Zealand Sedge
D	Carex testacea	New Zealand Sedge
D	Carthamus lanatus L.	Saffron Thistle
D	Cenchrus incertus (= Cenchrus pauciflorus)	Spiny Burrgrass
D	Cenchrus longispinus	Spiny Burrgrass
D	Centaurea calcitrapa	Star Thistle
D	Centaurea eriophora	Mallee Cockspur
D	Ceratophyllum demersum	Hornwort
D	Chamaecytisus palmensis	Tree Lucerne
D	Chondrilla juncea	Skeleton Weed
D	Chrysanthemoides monilifera (including subspecies)	Boneseed, Bitou Bush

-	Lointing	Louis Title
D	Cirsium arvense	Californian Thistle
Ļ.	Conium maculatum	Hemlock
L_	Coprosma repens	Mirror Bush
D	Coprosma robusta	Karamu
D	Cortaderia species	Pampas Grasses
L	Cotoneaster	Cotoneaster Species
L	Crataegus monogyna	Hawthorn
L	Crocosmia x crocosmiiflora	Montbretia
D	Crupina vulgaris	Common Crupina
D	Cryptostegia grandiflora	Rubber Vine
D	Cuscuta species (excluding Cuscuta tasmanica)	Dodder
D	Cynara cardunculus	Artichoke Thistle
D	Cyperus rotundus	Purple Nut Grass
D	Cyperus esculentus	Yellow Nut Grass/Yellow Nut Sedge
D	Cytisus scoparius	English Broom
D	Cytisus multiflorus	White Spanish Broom
D	Datura species	Datura
ī	Delairea odorata	Cape Ivy
ī	Digitalis purpurea	Foxglove
D	Dittrichia viscosa	False Yellowhead
D	Echium plantagineum	Paterson's Curse
D	Echium vulgare L.	Viper's Bugloss
D	Egeria densa (= Elodea densa)	Egeria, Dense Water Weed Water
D	Eichhornia crassipes	Hyacinth
D	Eleocharis parodii	Parodi
D	Elodea canadensis	Canadian Pondweed, Elodea
D	Emex australis	Spiny Emex
D	Equisetum species	Horsetail
D	Eragrostis curvula	African Lovegrass
D	Erica lusitanica	Spanish Heath
L	Euphorbia paralias	Sea Spurge
D	Fallopia japonica	Japanese Knotweed
D	Festuca gautieri	Bear Skin Fescue
D	Foeniculum vulgare	Fennel
L	Fuchsia magellanica	Fuchsia
L	Gazania species	Gazania
D	Galium spurium	False Cleavers
D	Galium tricornutum	Three-Horned Bedstraw
D	Genista monspessulana	Montpellier Broom
D	Gymnocoronis spilanthoides	Senegal Tea Plant, Temple Plant
Ĺ	Hedera helix	English Ivy
D	Heliotropium europaeum	Common Heliotrope
D	Heracleum mantegazzianum	Giant Hogweed
D	Hieracium species	Hawkweed
	Hvdrilla verticillata	Hydrilla
D	Hymenachne amplexicaulis	
D		Hymenachne
D	Hypericum perforatum	St John's Wort
D	Hypericum tetrapterum	Square Stemmed St John's Wort
L	llex aquifolium	Holly
D	Lagarosiphon major	Lagarosiphon, Oxygen Weed
D	Lantana camara	Lantana
D	Leptospermum laevigatum	Coast Tea Tree
D	Leycesteria formosa	Elisha's Tears
L	Lonicera japonica	Japanese Honeysuckle
L	Lupinus arboreus	Tree Lupin
D	Lycium ferocissimum	African Boxthorn
D	Marrubium vulgare	Horehound
D	Miconia Species	Miconia
D	Moraea species	Cape Tulips
D	Myriophyllum aquaticum (= M. brasiliense).	Parrot's Feather
D	Nassella neesiana	Chilean Needle Grass
D	Nassella trichotoma	Serrated Tussock
	Oenanthe pimpinelloides	Meadow Parsley
	, condition principles	I MOGGOTT LAISING
D D	Onopordum species	Onopordum Thistles

D	Orobanche species (except O. minor and O. cernua	Broomrape
	var.australiana)	Biodinapo
L	Paraserianthes lophantha	Cape Wattle
D	Parkinsonia Species	Parkinsonia
D	Parthenium hysterophorus	Parthenium
L	Passiflora mollissima	Banana Passionfruit
D	Pennisetum macrourum	African Feathergrass
D	Pennisetum villosum	Feathertop
L	Polygola myrtifolia	Polygala
L	Pinus radiata	Radiata Pine
L	Pittosporum undulatum	Sweet Pittosporum
D	Prosopis Species	Mesquite
L	Psoralea pinnata	Blue Butterfly-Bush
D	Rorippa sylvestris	Creeping Yellowcress
L	Rosa rubiginosa	Briar Rose
D	Rubus fruticosus aggregate	Blackberry
D	Sagittaria graminea	Sagittaria
D	Sagittaria montevidensis	Arrowhead
D	Salix fragilis	Crack Willow
D	Salpichroa origanifolia	Pampas Lily-of-the-Valley
D	Salvinia molesta	Salvinia
D	Senecio glastifolius	Holly-Leave Senecio
D	Senecio jacobaea	Ragwort
D	Solanum elaeagnifolium	Silver-Leaf Nightshade
D	Solanum marginatum	White-Edged Nightshade
D	Solanum sodomaeum	Apple-of-Sodom
D	Solanum triflorum	Cut-Leaf Nightshade
L	Sollya heterophylla	Bluebell Creeper
L	Spartina anglica	Rice Grass
D	Striga species (all non-indigenous species	Witchweed
D	Tamarix aphylla	Athel Pine
L	Tradescantia albiflora	Wandering Jew
D	Trapa species	Floating Water Chestnut
D	Tribulus terrestris	Caltrop
D	Ulex europaeus	Gorse
D	Urospermum dalechampii	Mediterranean Daisy
L	Vinca major	Blue Periwinkle
L	Watsonia meriana	Watsonia
D	Xanthium	Burrs, Bathurst Burr
Ĺ	Zantedeschia aethiopica	Arum Lily
D	Zizania Species	Wild Rice

BRE-P2.0 Particular Purpose Zone - Coastal Settlement

BRE-P2.1 Zone Purpose

The purpose of the Particular Purpose Zone – Coastal Settlement is:

BRE-P2.1.1 To ensure that future use and development is compatible with the existing settlement pattern.

BRE-P2.1.2 To provide amenity for residents in a manner that respects the coastal character of the area.

BRE-P2.1.3 To provide for non-residential use that does not cause an unreasonable loss of amenity, through scale, intensity, noise, traffic generation and movement, or other off site impacts.

BRE-P2.1.4 That areas subject to natural hazards are managed in an appropriate way so as to protect private property with minimal impact to natural process.

BRE-P2.2 Local Area Objectives

This sub-clause is not used in this particular purpose zone.

BRE-P2.3 Definition of Terms

This sub-clause is not used in this particular purpose zone.

BRE-P2.4 Use Table

Use Class	Qualification	
No Permit Required		
Natural and Cultural Values Management		
Passive Recreation		
Utilities	If for minor utilities.	
Permitted		
Residential	If for a single dwelling.	
Discretionary		
Community Meeting and Entertainment	If for art and craft centre or public hall.	
Emergency Services		
Utilities	If not listed as No Permit Required.	
Visitor Accommodation	If for guests accommodated within an existing building.	
Prohibited		
All other uses		

BRE-P2.5 Use Standards

BRE-P2.5.1 Discretionary uses

Objective: That Discretionary uses do not cause an unreasonable loss of amenity to adjacent sensitive uses.			
Acceptable Solutions		Performance Criteria	
excluding Emer must be within: (a) 8.00am to (b) 9.00am to	ion for a use listed as Discretionary, gency Services or Residential use, o 6.00pm Monday to Friday; o 12.00 noon Saturday; and oday and public holidays.	P1 Hours of operation for a use listed as Discretionary, excluding Emergency Services or Residential use, must not cause an unreasonable loss of amenity to adjacent sensitive uses, having regard to: (a) the timing, duration or extent of vehicle movements; and (b) noise or other emissions.	
excluding Residual (a) must be verified excluding (b) security li	g for a use listed as Discretionary, dential use: within the hours of 7.00pm to 7.00am, any security lighting; and ghting must be baffled so that direct not extend into the adjoining	External lighting for a use listed as Discretionary, excluding Residential use, must not cause an unreasonable loss of amenity to adjacent sensitive uses, having regard to: (a) the number of proposed light sources and their intensity; (b) the location of the proposed light sources; (c) the topography of the site; and (d) any existing light sources.	
Commercial vehicle movements and the unloading and loading of commercial vehicles for a use listed as Discretionary, excluding Emergency Services or Residential use, must be within the hours of: (a) 7:00am to 5:00pm Monday to Friday; (b) 9:00am to 12 noon Saturday; and (c) nil on Sunday and public holidays.		P3 Commercial vehicle movements and the unloading and loading of commercial vehicles for a use listed as Discretionary, excluding Emergency Services or Residential use, must not cause an unreasonable loss of amenity to adjacent sensitive uses, having regard to: (a) the time and duration of commercial vehicle movements; (b) the number and frequency of commercial vehicle movements; (c) the size of commercial vehicles involved; (d) manoeuvring required by the commercial vehicles, including the amount of reversing and associated warning noise;	

(e)	any existing or proposed noise mitigation measures between the vehicle movement areas and sensitive use;
(f)	potential conflicts with other traffic; and
(g)	existing levels of amenity.

BRE-P2.5.2 Landscape values

Objective:	That non-residential uses are low-impact and are compatible with the character of the coastal area.	
Acceptable Solutions		Performance Criteria
A1		P1
No Acceptable Solution.		A use listed as Discretionary must be compatible with the character of the coastal area, having regard to:
		(a) the nature, scale and extent of the use;
		(b) the characteristics and type of the use; and
		(c) the character of the area.

BRE-P2.5.3 Visitor Accommodation

Objective:	That Visitor Accommodation: (a) is compatible with the character and use of the area; (b) does not cause an unreasonable loss of residential amenity; and	
Acceptable Sol		Performance Criteria
buildings;	date guests in existing habitable and oss floor area of not more than	P1 Visitor Accommodation must be compatible with the character and use of the area and not cause an unreasonable loss of residential amenity, having regard to: (a) the privacy of adjoining properties; (b) any likely increase in noise to adjoining properties; (c) the scale of the use and its compatibility with the surrounding character and uses within the area; (d) retaining the primary residential function of an area;

	(e) the impact on the safety and efficiency of the local road network; and (f) any impact on the owners and users rights of way.
Visitor Accommodation is not for a strata lot that is part of a strata scheme where another strata lot within that strata scheme is used for a residential use.	Visitor Accommodation within a strata scheme must not cause an unreasonable loss of residential amenity to long term residents occupying other strata lots within the strata scheme, having regard to: (a) the privacy of residents; (b) any likely increase in noise; (c) the residential function of the strata scheme; (d) the location and layout of the strata lots; (e) the extent and nature of any other non-residential uses; and (f) any impact on shared access and common property.

BRE-P2.6 Development Standards for Dwellings

BRE-P2.6.1 Building height

Objective:	That the height of dwellings is compatible with the streetscape and do not cause an unreasonable loss of amenity for adjoining properties.	
Acceptable S	olutions	Performance Criteria
A1		P1
A dwelling muthan 7m.	st have a building height not more	The height of dwellings must be compatible with the streetscape and not cause an unreasonable loss of amenity to adjoining properties having regard to:
		(a) the topography of the site;
		(b) the height of buildings on the site and adjacent properties;
		(c) the bulk and form of existing and proposed buildings;
		(d) sunlight to habitable rooms and private open space of dwellings; and
		(e) any overshadowing of adjoining properties.

BRE-P2.6.2 Setback

Objective:	That the siting of dwellings is compatible with the streetscape and does not cause an unreasonable loss of amenity for adjoining properties.		
Acceptable Solutions		Perf	ormance Criteria
A1		P1	
more than 0.9m	ding protrusions that extend not into the frontage setback, must from a frontage not less than 10m.	stree	siting of a dwelling must be compatible with the etscape and character of development existing on blished properties in the area having regard to:
		(a)	the topography of the site;
		(b)	the setbacks of surrounding buildings;
		(c)	the height, bulk and form of existing and proposed buildings;
		(d)	the appearance when viewed from roads and public open space adjacent to the site; and
		(e)	the safety of road users.
A2		P2	
height of not mo	Dwellings, excluding outbuildings with a building height of not more than 2.4m and protrusions that extend not more than 0.9m horizontally from the		siting of a dwelling must not cause an assonable loss of amenity to adjoining properties, and regard to:
	ave a setback from side and rear ot less than 10m.	(a)	the topography of the site;
boundaries of the	or less than Tom.	(b)	the size, shape and orientation of the site;
		(c)	the setbacks of surrounding buildings;
		(d)	the height, bulk and form of existing and proposed buildings;
		(e)	the existing buildings and private open space areas on the site;
		(f)	sunlight to private open space and windows of habitable rooms on adjoining properties; and
		(g)	the character of development existing on established properties in the area.

BRE-P2.6.3 Site coverage

Objective: That site coverage:		
	(a) is consistent with the character of existing development in the area;	
	(b) provides sufficient area for priva	te open space and landscaping; and
	(c) assists with the management of	stormwater runoff.
Acceptable S	olutions	Performance Criteria
A1		P1
Dwellings mus than 30%.	st have a site coverage of not more	The site coverage of dwellings must be consistent with that existing on established properties in the area, having regard to:
		(a) the topography of the site;
		(b) the capacity of the site to absorb runoff;
		(c) the size and shape of the site;
		(d) the existing buildings and any constraints imposed by existing development;
		(e) the provision for landscaping and private open space;
		(f) the need to remove vegetation; and
		(g) the site coverage of adjacent properties.

BRE-P2.6.4 Frontage fences for all dwellings

Objective:	That the height and transparency of frontage fences:	
	(a) provides adequate privacy and s	security for residents;
	(b) allows the potential for mutual pa and	assive surveillance between the road and the dwelling;
	(c) is reasonably consistent with fen	ices in the street.
Acceptable S	olutions	Performance Criteria
A1		P1
No Acceptable	Solution. ²	A fence (including a free-standing wall) for a dwelling within 4.5m of a frontage must:
		(a) provide for security and privacy, while allowing for passive surveillance of the road; and
		(b) be consistent with the height and transparency of fences in the street, having regard to:

² An exemption applies for fences in this zone – see Table 4.6.

(i) the topography of the site; and
(ii) traffic volumes on the adjoining road.

BRE-P2.6.5 Sunlight to dwellings and private open space

Objective:	That all dwellings have adequate access to sunlight.		
Acceptable Solutions		Performance Criteria	
reduction of sun	not cause overshadowing and light to habitable rooms and private iss than 3 hours between 9.00am 21 st June.	ame to h	ellings must not result in unreasonable loss of enity by overshadowing and reduction of sunlight abitable rooms and private open space of ining dwellings, having regard to: topography of the site; the location of existing buildings on the site;
		(c) (d) (e) (f)	the size and shape and orientation of the lots; the setbacks of surrounding buildings; the height, bulk and form of existing and proposed buildings; the existing buildings and private open space areas on the site;
		(g) (h)	sunlight to private open space and windows of habitable rooms on adjoining properties; and the character of development existing on established properties in the area.
sunlight to the n	st be sited so as not to obstruct orth and east-facing windows of an on the same site.	P2 No Performance Criterion.	

BRE-P2.6.6 Stormwater disposal

Objective:	That stormwater discharge from new development does not result in adverse impacts on surrounding land or the environment.	
Acceptable Sol	utions	Performance Criteria
A1		P1
water storage sy	uildings is to be detained by on-site vistems and the overflow released in pes not cause erosion or flooding to ties.	No Performance Criterion.

BRE-P2.7 Development Standards for Non-dwellings

BRE-P2.7.1 Non-dwelling development

Objective:	That all non-dwelling development:	
	(a) is compatible with the streetscape;	
	(b) is compatible with the form and scale of existing residential development; and	
	(c) does not cause an unreasonable loss of amenity to adjoining properties.	
Acceptable S	olutions	Performance Criteria
A1		P1
A building that is not a dwelling must have a building height not more than 7m.		The height of a building that is not a dwelling must be compatible with the streetscape and not cause an unreasonable loss of amenity to adjoining properties, having regard to:
		(a) the topography of the site;
		(b) the height of buildings on the site and adjacent properties;
		(c) the bulk and form of existing and proposed buildings;
		(d) sunlight to habitable rooms of dwellings and private open space; and
		(e) any overshadowing of adjoining properties.
A2		P2
A building that is not a dwelling, excluding protrusions that extend not more than 0.9m into the frontage setback, must have a setback from a frontage not less than 10m.		The siting of a building that is not a dwelling must be compatible with the streetscape and character of development existing on established properties in the area having regard to:
		(a) the topography of the site;
		(b) the setbacks of surrounding buildings;
		(c) the height, bulk and form of existing and proposed buildings;
		(d) the appearance when viewed from roads and public open space adjacent to the site; and
		(e) the safety of road users.
А3		P3
outbuildings w	is not a dwelling excluding ith a building height of not more than rusions that extend not more than ally from the building, must have a	The siting of a building that is not a dwelling, must not cause unreasonable loss of amenity to adjoining properties, having regard to:

	T
setback from side and rear boundaries of not less	(a) the topography of the site;
than 10m.	(b) the size, shape and orientation of the site;
	(c) the setbacks of surrounding buildings;
	(d) the height, bulk and form of existing and proposed buildings;
	(e) the existing buildings and private open space areas on the site;
	(f) sunlight to private open space and windows of habitable rooms on adjoining properties; and
	(g) the character of development existing on established properties in the area.
A4	P4
A building that is not a dwelling must have a site coverage of not more than 30%.	The site coverage of a building that is not a dwelling must, be consistent with that existing on established properties in the area, having regard to:
	(a) the topography of the site;
	(b) the capacity of the site to absorb runoff,
	(c) the size and shape of the site;
	(d) the existing buildings and any constraints imposed by existing development;
	(e) the provision for landscaping and private open space;
	(f) the need to remove vegetation; and
	(g) the site coverage of adjacent properties.
A5	P5
No Acceptable Solution. ³	A fence (including a free-standing wall) for a building that is not a dwelling within 4.5m of a frontage must:
	(a) provide for security and privacy, while allowing for passive surveillance of the road; and
	(b) be consistent with the height and transparency of fences in the street, having regard to:
	(i) the topography of the site; and
	(ii) traffic volumes on the adjoining road.

³ An exemption applies for fences in this zone – see Table 4.6.

A6	P6
Outdoor storage areas, for a building that is not a dwelling, including waste storage, must not: (a) be visible from any road or public open space adjoining the site; or (b) encroach upon parking areas, driveways or landscaped areas.	Outdoor storage areas, for a building that is not a dwelling, must be located or screened to minimise its impact on views into the site from any roads or public open space adjoining the site, having regard to: (a) the nature of the use; (b) the type of goods, materials or waste to be stored; (c) the topography of the site; and (d) any screening proposed.
A7	P7
Air extraction, pumping, refrigeration systems or compressors, for a building that is not a dwelling, must have a setback from the boundary of a property containing a sensitive use of not less than 10m.4	Air conditioning, air extraction, pumping, heating or refrigeration systems or compressors, for a building that is not a dwelling, within 10m of a the boundary of a property containing a sensitive use must be designed, located, baffled or insulated to not cause an unreasonable loss of amenity, having regard to:
	(a) the characteristics and frequency of any emissions generated;
	(b) the nature of the proposed use;
	(c) the topography of the site and location of the sensitive use; and
	(d) any mitigation measures proposed.

BRE-P2.7.2 Stormwater disposal

Objective:	That stormwater discharge from new development does not result in adverse impacts on surrounding land or the environment.	
Acceptable Solutions		Performance Criteria
A1		P1
All runoff from buildings is to be detained by on-site water storage systems and the overflow released in a manner that does not cause erosion or flooding to adjoining properties, or adverse impacts on natural assets.		No Performance Criterion.

 $^{^4\,}$ $\,$ An exemption applies for heat pumps and air conditioners in this zone – see Table 4.6.

BRE-P2.8 Development Standards for Subdivision

BRE-P2.8.1 Subdivision

Obje	ective:	That subdivision is appropriate for the intended use or development of the lots and that the natural values of the subject land are not diminished.		
Acceptable Solutions		utions	Performance Criteria	
A1			P1	
	Each lot, or a lot proposed in a plan of subdivision, must be:		No Performance Criterion.	
(a)	(a) required for public use by the Crown, a council or a State authority;			
(b)	(b) required for the provision of Utilities; or			
(c)	(c) for the consolidation of a lot with another lot provided each lot is within the same zone.			

BRE-P2.8 Tables

This sub-clause is not used in this particular purpose zone.

BRE-P3.0 Particular Purpose Zone – St Helens Coastal Maritime

BRE-P3.1 Zone Purpose

The purpose of the Particular Purpose Zone – St Helens Coastal Maritime is:

BRE-P3.1.1 That future use and development provides a mixture of port and tourist related activity that promotes the St Helens foreshore as a place to visit.

BRE-P3.1.2 To provide for commercial and recreational boating, slippage and related maritime activities in a manner that respects the coastal character of the area, and amenity of the surrounding residential areas.

BRE-P3.1.3 To provide for low impact non-residential uses that fit within the character of the coastal area.

BRE-P3.1.4 That areas subject to natural hazards are managed in an appropriate way so as to protect private property with minimal impact to natural process.

BRE-P3.1.5 To provide for uses that support, supply or facilitate port and/or maritime activity.

BRE-P3.2 Local Area Objectives

This sub-clause is not used in this particular purpose zone.

BRE-P3.3 Definition of Terms

Terms	Definition	
Golden Fleece Bridge	means the bridge shown on in Figure BRE-P3.1.	
Stormwater management report	means a report prepared by a suitably qualified person for a site, that must include: (a) details of, and be signed by, the person who prepared or verified the report; (b) confirmation that the person has the appropriate qualifications and expertise; and (c) addresses all the relevant matters specifically required by clause BRE-P3.7.2 P2.	



Figure BRE-P3.1 Location of the Golden Fleece Bridge

BRE-P3.4 Use Table

Use Class	Qualification	
No Permit Required		
Natural and Cultural Values Management		
Passive Recreation		
Utilities	If for minor utilities.	
Permitted		
Bulky Goods Sales	If for boat sales, shipping supplies or other maritime purposes.	
Emergency Services	lf: (a) for additions to buildings existing at the effective date; and (b) not south of the Golden Fleece Bridge.	
Pleasure Boat Facility		
Port and Shipping	If not for a shipping container storage.	
Tourist Operation	If: (a) for marine, aquatic or aviation based operations; and (b) not south of the Golden Fleece Bridge.	
Utilities	If not listed as No Permit Required.	

Use Class	Qualification	
Vehicle Parking	If not south of the Golden Fleece Bridge.	
Discretionary		
Food Services		
Port and Shipping	If not listed as Permitted.	
Tourist Operation	If not listed as Permitted.	
Prohibited		
All other uses		

BRE-P3.5 Use Standards

BRE-P3.5.1 Amenity

Objective:	That use in the zone does not significantly impact on the amenity of sensitive uses in adjoining zones.		
Acceptable Solutions		Performance Criteria	
A1		P1	
Use must be set back from the boundary of the General Residential zone or a sensitive use in other zones by a distance not less than 50m.		Use must not cause unreasonable disturbances or loss of amenity to sensitive uses in adjoining zones, having regard to:	
		(a) the characteristics and frequency of emissions generated;	
		(b) the nature of the proposed use;	
		(c) the topography of the site and location of the sensitive use; and	
		(d) any proposed mitigation measures.	

BRE-P3.5.2 Discretionary use

Objective:	That the location, scale and extent of a use listed as Discretionary is compatible with landscape values of the adjoining open space zone.	
Acceptable Solutions		Performance Criteria
A1		P1
A Discretionary use must not be located within 50m of an Open Space Zone.		Use listed as Discretionary must be compatible with the landscape amenity of the adjoining open space zone, having regard to: (a) the nature, scale and extent of the use;

(b) the characteristics and type of the use;
(c) the coastal character of the area; and
(d) measures to minimise or mitigate impacts.

BRE-P3.6 Development Standards for Buildings and Works

BRE-P3.6.1 Building height and siting

Objective:	That building height and siting is compatible with the coastal character of the area.	
Acceptable Sol	utions	Performance Criteria
A1 Building height must be not more than 6m.		P1 Building height must be compatible with the coastal character of the area, having regard to: (a) the bulk, scale, siting and form of the building; (b) separation from existing uses on adjoining properties; and (c) any buffers created by natural or other features.
A2 Buildings must have a setback from a frontage not less than 10m.		Buildings must have a setback from a frontage that provides adequate space for vehicle access, parking and landscaping, and must be compatible with the coastal character of the area, having regard to: (a) the topography of the site; (b) the setback of buildings on adjacent properties; (c) the safety of road users; and (d) the retention and enhancement of existing public access to the foreshore.
A3 Storage areas must not be located between the building and the frontage.		P3 Storage areas must be sited and designed in a manner that will not have an adverse impact on visual amenity, having regard to: (a) the location of the storage area; and (b) any screening treatment proposed.

BRE-P3.6.2 Outdoor storage

Objective:	That outdoor storage areas do not detract from the appearance of the site or surrounding area.		
Acceptable Solutions		Performance Criteria	
A1		P1	
Outdoor storage areas, excluding for the display of goods for sale, must not be visible from any road or public open space adjoining the site.		Outdoor storage areas, excluding for the display of goods for sale, must be located, treated or screened to not cause an unreasonable loss of visual amenity.	

BRE-P3.7 Development Standards for Subdivision

BRE-P3.7.1 Subdivision

Obje	ective:	That each lot:		
		(a) has an area and dimensions a	opropriate for use and development in the zone;	
		(b) is provided with appropriate ac	cess to a road; and	
		(c) contains areas which are suita	ble for residential development.	
Acc	eptable Sol	utions	Performance Criteria	
A1			P1	
Each lot, or a lot proposed in a plan of subdivision, must: (a) have an area of not less than 2000m² and		proposed in a plan of subdivision, ea of not less than 2000m² and	Each lot, or a lot proposed in a plan of subdivision, must have sufficient useable area and dimensions to allow for its intended use, having regard to:	
	()	ole to contain a circle of not less than in diameter, clear of:	(a) the relevant requirements for development of buildings on the lots;	
		l setbacks required by sub-clause RE-P3.6.1 A1, A2 and A3; and	(b) the intended location of buildings on the lots;(c) the topography of the site;	
	th	asements or other title restrictions at limit or restrict development; nd	(d) adequate provision of private open space;(e) the pattern of development existing on established properties in the area; and	
		ng buildings are consistent with the ck required by clause 10.4.3 A1 and	(f) any constraints to development, (g) on-site parking and manoeuvrability; and	
(b)		d for public use by the Crown, a a State authority;	(h) waste disposal.	
(c)	be require	d for the provision of Utilities; or		
(d)		consolidation of a lot with another lot ach lot is within the same zone.		

Α2

Each lot, or a lot proposed in a plan of subdivision, excluding for public open space, a riparian or littoral reserve or Utilities, must have a frontage not less than 20m.

P2

Each lot, or a lot proposed in a plan of subdivision, excluding for public open space, a riparian or littoral reserve or Utilities, must be provided with a frontage or legal connection to a road by a right of carriageway, that is sufficient for the intended use, having regard to:

- (a) the width of frontage proposed, if any;
- the number of other lots which have the land subject to the right of carriageway as their sole or principal means of access;
- (c) the topography of the site;
- (d) the functionality and useability of the frontage;
- (e) the ability to manoeuvre vehicles on the site; and
- the pattern of development existing on established properties in the area,
- (g) and is not less than 3.6m wide.

BRE-P3.7.2 Services

Obje	ective:	That the subdivision of land provides services for the future use and development of the land.		
Acc	Acceptable Solutions		Performance Criteria	
A1 Each lot, or a lot proposed in a plan of subdivision, excluding for public open space, a riparian or littoral reserve or Utilities, must: (a) have a connection to a full water supply service; or (b) the frontage of each lot must be within 30m of a connection to: (i) a full water supply service; or (ii) a limited water supply service.		P1 A lot exclurese	it, or a lot proposed in a plan of subdivision, uding for public open space, a riparian or littoral erve or Utilities, must be provided with an equate water supply, having regard to: the distance from and location of any water supply service; flow rates; the quality of potable water; any existing or proposed infrastructure to provide a water service and its location;	
			(e) (f) (g)	the nature and source of the water supply; the topography of the site; and any advice from a regulated entity.

Α2

Each lot, or a lot proposed in a plan of subdivision, excluding for public open space, a riparian or littoral reserve or Utilities, must be capable of connecting to a public stormwater system.

P2

Stormwater must only be discharged from the site in a manner that will not cause an environmental nuisance, having regard to:

- (a) the intensity of runoff that already occurs on the site before any development has occurred for a storm event of 1% Annual Exceedance Probability (pre-development levels);
- (b) how the additional runoff and intensity of runoff that will be created by the subdivision for a storm event of 1% Annual Exceedance Probability, will be released at levels that are the same as those identified at the predevelopment levels of the subdivision;
- (c) whether any on-site storage devices, retention basins or other Water Sensitive Urban Design⁵ (WSUD) techniques are proposed within the subdivision and the appropriateness of their location;
- (d) overland flow paths for overflows during extreme events both internally and externally for the subdivision, so as to not cause a nuisance; and
- (e) the advice in a stormwater management report.

BRE-P3.8 Tables

This sub-clause is not used in this particular purpose zone.

Water Sensitive Urban Design Engineering Procedures for Stormwater Management in Southern Tasmania or the Model for Urban Stormwater Improvement Conceptualisation (MUSIC), a nationally recognised stormwater modelling software package used to assess land development proposals based on local conditions including rainfall, land use and topography, is recognised as current best practice.

BRE-S1.0 Safeguarding St Helens Aerodrome Specific Area Plan

BRE-S1.1 Plan Purpose

The purpose of the Safeguarding St Helens Aerodrome Specific Area Plan is:

BRE-S1.1.1 To ensure that development does not compromise future expansion of the runway and therefore the future safe air navigation.

BRE-S1.2 Application of this Plan

- BRE-S1.2.1 The specific area plan applies to the area of land designated as Safeguarding St Helens Aerodrome Specific Area Plan on the overlay maps and shown in Figure BRE-S1.1.
- BRE-S1.2.2 In the area of land to which this plan applies, the provisions of the specific area plan are in addition to the provisions of:
 - (a) Landscape Conservation Zone; and
 - (b) Utilities Zone,

as specified in the relevant provision.

BRE-S1.3 Local Area Objectives

This sub-clause is not used in this specific area plan.

BRE-S1.4 Definition of Terms

This sub-clause is not used in this specific area plan.

BRE-S1.5 Use Table

This sub-clause is not used in this specific area plan.

BRE-S1.6 Use Standards

BRE-S1.7 Development Standards for Buildings and Works

BRE-S1.7.1 Protection of airspace

This clause is in addition to the Landscape Conservation Zone – clause 22.4.2 and the Utilities Zone – clause 26.4.1.

Objective:	Buildings and works do not compromise the potential expansion of the runway and future operational air safety of the airport.	
Acceptable Solutions		Performance Criteria
A1		P1
No Acceptable Solution.		Buildings and works must not compromise the potential expansion of the runway and future operational air safety of the airport, having regard to:
		(a) any advice provided by:Airservices Australia;
		(b) The Civil Aviation Safety Authority; or
		(c) The airport operator.

BRE-S1.8 Development Standards for Subdivision

This sub-clause is not used in this specific area plan.

BRE-S1.9 Tables

BRE-S2.0 Stormwater Management Specific Area Plan

BRE-S2.1 Plan Purpose

The purpose of the Stormwater Management Specific Area Plan is:

BRE-S2.1.1 That stormwater quality and quantity is managed to protect natural assets, infrastructure and property.

BRE-S2.2 Application of this Plan

- BRE-S2.2.1 The specific area plan applies to the area of land designated as Stormwater Management Specific Area Plan on the overlay maps.
- BRE-S2.2.2 In the area of land to which this plan applies, the provisions of the specific area plan are in addition to the provisions of:
 - (a) General Residential Zone;
 - (b) Low Density Residential Zone;
 - (c) Village Zone;
 - (d) Local Business Zone;
 - (e) General Business Zone;
 - (f) General Industrial Zone; and
 - (g) Community Purpose Zone,

as specified in the relevant provision.

BRE-S2.3 Local Area Objectives

This sub-clause is not used in this specific area plan.

BRE-S2.4 Definition of Terms

This sub-clause is not used in this specific area plan.

BRE-S2.5 Use Table

This sub-clause is not used in this specific area plan.

BRE-S2.6 Use Standards

BRE-S2.7 Development Standards for Buildings and Works

BRE-S2.7.1 Stormwater management

This clause is in addition to:

- (a) General Residential Zone clause 8.4 Development Standards for Dwellings and clause 8.5 Development Standards for Non-Dwellings
- (b) Low Density Residential Zone clause 10.4 Development Standards for Dwellings and clause 10.5 Development Standards for Non-Dwellings;
- (c) Village Zone clause 12.4 Development Standards for Building and Works;
- (d) Local Business Zone clause 14.4 Development Standards for Building and Works;
- (e) General Business Zone clause 15.4 Development Standards for Building and Works;
- (f) General Industrial Zone clause 19.4 Development Standards for Building and Works; and
- (g) Community Purpose Zone clause 27.4 Development Standards for Building and Works.

Objective:	That development provides for adeq	s for adequate stormwater management.			
Acceptable Solutions			ormance Criteria		
A1		P1			
Development must be capable of connecting to a public stormwater system.		Development must be capable of accommodating a on-site stormwater management system adequate the development, having regard to:			
		(a)	topography of the site;		
		(b)	the size and shape of the site;		
		(c)	soil conditions;		
		(d)	any existing buildings and any constraints imposed by existing development on the site;		
		(e)	any area of the site covered by impervious surfaces;		
		(f)	any watercourses on the land;		
		(g)	stormwater quality and quantity management targets identified in the State Stormwater Strategy 2010; and		
		(h)	any advice from a suitably qualified person on the seasonal water table at the site, risks of inundation, land instability or coastal erosion.		

BRE-S2.8 Development Standards for Subdivision

This sub-clause is not used in this specific area plan.

BRE-S2.9 Tables

BRE-Site-specific Qualifications

Reference Number	Site reference	Folio of the Register	Description (modification, substitution or addition)	Relevant Clause in State Planning Provisions
BRE-11.1	12 Main Road, Weldborough	148985/1 234011/1 226420/1 247287/1 104676/10	An additional Discretionary Use Class for this site is: Hotel Industry with the qualification "If for alterations or additions to the Weldborough Hotel site."	Rural Living Zone – clause 11.2 Use Table
BRE-22.1	5 West Street, St Helens	131158/3	An additional Discretionary Use Class for this site is: Tourist Operation.	Landscape Conservation Zone – clause 22.2 Use Table

BRE-Code Lists

BRE-Table C3.1 Other Major Roads

Road	From	То
This table is not used in this Local Provisions Schedule.		

BRE-Table C6.1 Local Heritage Places

Reference Number	THR Number	Town/Locality	Street address	Property Name	Folio of the Register / PID	Description, Specific Extent, Statement of Local Historic Heritage Significance and Historic Heritage Values
BRE-C6.1.1	Not applicable	Ansons Bay	Not applicable	Not applicable	Not applicable	Description Bayley Rocks Specific Extent 30ha area 3km NE of Ansons Bay
BRE-C6.1.2	Not applicable	Ansons Bay	Not applicable	Not applicable	Not applicable	Description Bay of Fires Area Specific Extent 17ha areas 6km SSE of Ansons Bay
BRE-C6.1.3	Not applicable	Blue Tier	Not applicable	Not applicable	Not applicable	Description

Reference Number	THR Number	Town/Locality	Street address	Property Name	Folio of the Register <i>I</i> PID	Description, Specific Extent, Statement of Local Historic Heritage Significance and Historic Heritage Values
						Chintok Battery Complex
BRE-C6.1.4	Not applicable	Blue Tier	Not applicable	Not applicable	Not applicable	Description Blue Tier Rainforest
BRE-C6.1.5	Not applicable	Blue Tier	Not applicable	Not applicable	Not applicable	Description Bartholomew Griffiths Tunnel
BRE-C6.1.6	599	Eddystone Point	2986 Eddystone Point Road	Not applicable	Not applicable	Description Eddystone Light Station Specific Extent
DDE	NI I	Ell Dist	2000	N	N. I	PID 6804536
BRE- C6.1.7	Not applicable	Eddystone Point	2986 Eddystone Point Road	Not applicable	Not applicable	Description Stone Cottages
						Specific Extent PID 6804536
BRE-C6.1.8	Not applicable	Eddystone Point	Not applicable	Not applicable	Not applicable	Description Georges Rock Nature Reserve
						Specific Extent 8km south of town
BRE-C6.1.9	Not applicable	Falmouth	Legge Street	Not applicable	108853/1	Description Falmouth Cemetery
BRE- C6.1.10	554	Falmouth	22464 Tasman Highway	Glencoe	Not applicable	Specific Extent PID 2751369
BRE- C6.1.11	553	Falmouth	22746 Tasman Highway	Enstone Park	141662/3	Not applicable
BRE- C6.1.12	Not applicable	Falmouth	Not applicable	Not applicable	Not applicable	Description St Partick's Foreland
						Specific Extent 11km SSE of town
BRE- C6.1.13	561	Fingal	Victoria Street	St Joseph's Catholic Church	Not applicable	Specific Extent PID 6412890
BRE- C6.1.14	560	Fingal	Seymour Street	St Andrew's Uniting Church	36242/1	Not applicable
BRE- C6.1.15	565	Fingal	Seymour Street	Not applicable	7/688	Description Schoolmaster's House and Primary School

Reference Number	THR Number	Town/Locality	Street address	Property Name	Folio of the Register / PID	Description, Specific Extent, Statement of Local Historic Heritage Significance and Historic Heritage Values
						Specific Extent PID 6411900
BRE- C6.1.16	571	Fingal	4 Talbot Street	Not applicable	37857/1	Description Talbot Arm – Fingal Hotel
BRE- C6.1.17	5903	Fingal	3 Short Street	Not applicable	146213/1	Description Railway Station
BRE- C6.1.18	573	Fingal	2 Talbot Street	St Peter's Anglican Church	125334/1	Not applicable
BRE- C6.1.19	574	Fingal	57 Talbot Street	Not applicable	Not applicable	Description Stables Specific Extent
BRE- C6.1.20	5898	Fingal	11 Talbot Street	Kath's Milk Bar	29092/1	PID 2623711 Description Shop (Sarich)
BRE- C6.1.21	5893	Fingal	4 Short Street	Council Chambers (Town Hall)	234290/1	Not applicable
BRE- C6.1.22	5894	Fingal	9 Talbot Street	Not applicable	196790/1	Description Fingal Post Office
BRE- C6.1.23	Not applicable	Fingal	22 Legge Street	Not applicable	20031/4	Description Yates Clog Factory
BRE- C6.1.24	566	Fingal	1 Stieglitz Street	Not applicable	234289/1	Description Convict Cells
BRE- C6.1.25	567	Fingal	2 Short Street	Not applicable	231468/1	Description Police Magistrate's House
BRE- C6.1.26	5918	Fingal	Legge Street	Fingal Probation Station	244747/8	Description Former Hospital
BRE- C6.1.27	10254	Fingal	14-16 Stieglitz Street	Fingal Probation Station	213930/4	Description 2 Houses
BRE- C6.1.28	10255	Fingal	18-20 Stieglitz Street	Fingal Probation Station	218997/3	Description House
BRE- C6.1.29	10256	Fingal	17 Russell Street	Fingal Probation Station	229216/6	Description Part of Fingal Probation Station
BRE- C6.1.30	559	Fingal	13 Russell Street	Fingal Probation Station	225097/1	Description Superintendent's Quarters
BRE- C6.1.31	570	Fingal	20 Talbot Street	Not applicable	17192/1	Description Former Tasmanian Hotel
BRE- C6.1.32	576	Fingal	31 Talbot Street	Not applicable	102652/2	Description

Reference Number	THR Number	Town/Locality	Street address	Property Name	Folio of the Register I PID	Description, Specific Extent, Statement of Local Historic Heritage Significance and Historic Heritage Values
						Holders Store (two-
		27 N. 20 27	500 C 80 S80	0.00		storey dwelling)
BRE- C6.1.33	577	Fingal	33 Talbot Street	Not applicable	102652/1	Description Holders Store (shop section)
BRE- C6.1.34	556	Fingal	3635 Esk Main Road	Ormley	Not applicable	Specific Extent PID 2867898
BRE-	557	Fingal	3837 Esk	Rostrevor	Not	Specific Extent
C6.1.35	337	i iligai	Main Road	Rostievoi	applicable	PID 2867812
BRE- C6.1.36	558	Fingal	Mathinna Road	Malahide	29296/1 232668/1 232610/1 249994/2 242544/5 235523/1 249994/1 232669/1 131050/1 242544/6 242544/2 249994/3 119075/1 108669/1 202080/1 226339/1 119376/1 242544/3 234873/1 202081/1 242544/4 251643/1 133911/1 232611/1 245003/1 245002/1 131050/2 244595/1	Not applicable
BRE- C6.1.37	582	Goulds Country	317 Lottah Road	Not applicable	Not applicable	Description Council Chambers (former) c1900
BRE- C6.1.38	Not applicable	Goulds Country	20 Church Hill Road	Not applicable	235129/1	Description School House (former c1890)
BRE- C6.1.39	585	Goulds Country	320 Lottah Road	St Gabriel's Anglican Church	229707/1	Not applicable
BRE- C6.1.40	587	Goulds Country	165 Lottah Road	Union Church and Cemetery	203758/4	Not applicable

Reference Number	THR Number	Town/Locality	Street address	Property Name	Folio of the Register I PID	Description, Specific Extent, Statement of Local Historic Heritage Significance and Historic Heritage Values
BRE- C6.1.41	Not applicable	Goulds Country	316 Lottah Road	Not applicable	130126/4	Description House - Former Post Office / Bakery
BRE- C6.1.42	5912	Mangana	26 Elizabeth Street	Mangana Catholic Church	Not applicable	Specific Extent PID 6413463
BRE- C6.1.43	5914	Mangana	13 Argyle Street	Not applicable	131665/1	Description Former Mangana School
BRE- C6.1.44	5913	Mangana	25 Elizabeth Street	Not applicable	133481/1	Description Mining Shop and Residence
BRE- C6.1.45	5908	Mathinna	104 High Street	Not applicable	252653/9	Description General Store and Post Office
BRE- C6.1.46	7957	Mathinna	4 Dunn Street	St George's Anglican Church	205368/1	Not applicable
BRE- C6.1.47	8347	Mathinna	35 King Street	Mathinna Catholic Church	134919/1	Not applicable
BRE- C6.1.48	Not applicable	Mathinna	Not applicable	Not applicable	Not applicable	Description Mount Victoria Rock Shelters Specific Extent
BRE- C6.1.49	Not applicable	Mathinna	Not applicable	Not applicable	Not applicable	14km NNW of town Description Evercreech Forest Reserve Specific Extent 11km NE of town
BRE- C6.1.50	588	Pyengana	250 St Columba Falls Road	Not applicable	111273/5	Description Pyengana Hotel
BRE- C6.1.51	Not applicable	Scamander	Not applicable	Not applicable	Not applicable	Description Shelly Point Specific Extent 2km NW of town
BRE- C6.1.52	Not applicable	Stieglitz	St Helens Point Road	Not applicable	Not applicable	Description Chimney Lagoon
BRE- C6.1.53	Not applicable	Stieglitz	Aerodrome Road	Not applicable	Not applicable	Description Jocks Lagoon – Ramsar Wetland
BRE- C6.1.54	590	St Helens	295Binalon g Bay Road	Not applicable	138486/1	Description Black Swan Inn

Reference Number	THR Number	Town/Locality	Street address	Property Name	Folio of the Register I PID	Description, Specific Extent, Statement of Local Historic Heritage Significance and Historic Heritage Values
BRE- C6.1.55	597	St Helens	12-14 Tasman Highway	Fairlea Homestead	35376/3	Not applicable
BRE-	593	St Helens	44 Cecilia	Not	31503/2	Description
C6.1.56 BRE- C6.1.57	598	St Helens	Street 2 Tasman Highway	applicable Queechy Homestead	123557/5 116055/1 123557/1	Former Post Office Not applicable
BRE- C6.1.58	594	St Helens	58 Cecilia Street	St Paul's Anglican Church	246160/1	Not applicable
BRE- C6.1.59	595	St Helens	60 Cecilia Street	Shop / Gallery	152076/1	Not applicable
BRE- C6.1.60	Not applicable	St Helens	Tully Street	Not applicable	Not applicable	Description Church of England Cemetery Specific Extent PID 6800754
BRE- C6.1.61	602	St Marys	6870 Esk Main Road	Cullenswoo d Estate	135934/1 135935/1	Not applicable
BRE- C6.1.62	602	St Marys	6870 Esk Main Road	Christ Church and Cemetery	135934/1 135935/1	Not applicable
BRE- C6.1.63	5905	St Marys	4529 Esk Main Road	Tullochgoru m Railway Station	Not applicable	Specific Extent PID 6413260
BRE- C6.1.64	605	St Marys	365 Harefield Road	Harefield	120204/1 121724/1 121724/2	Not applicable
BRE- C6.1.65	604	St Marys	6332 Esk Main Road	Killymoon	100588/2 48313/1 142934/1	Not applicable
BRE- C6.1.66	606	St Marys	52 Main Street	Not applicable	20688/1	Description Bakery
BRE- C6.1.67	607	St Marys	50 Main Street	Not applicable	119315/1	Description Bakery Residence
BRE- C6.1.68	613	St Marys	Main Street	Not applicable	Not applicable	Description Railway Station Specific Extent
BRE- C6.1.69	10740	St Marys	Main Street	Not applicable	Not applicable	PID 2554912 Description Rail yard tank, platform, ramp Specific Extent PID 2554912
BRE- C6.1.70	612	St Marys	48 Main Street	St Marys Hotel	53274/1	Not applicable

Reference Number	THR Number	Town/Locality	Street address	Property Name	Folio of the Register / PID	Description, Specific Extent, Statement of Local Historic Heritage Significance and Historic Heritage Values
BRE- C6.1.71	5906	St Marys	58-76 Gray Road	Not applicable	111915/1	Description Slab Slaughter House
BRE- C6.1.72	610	St Marys	38 Main Street	Not applicable	38464/1	Description Valley Trading Company
BRE- C6.1.73	616	Weldborough	12 Main Road	Weldboroug h Hotel	148985/1 234011/1 226420/1 247287/1 104676/10	Not applicable
BRE- C6.1.74	615	Weldborough	51 Main Road	Not applicable	111716/1	Description Cottages (Bakker)

BRE-Table C6.2 Local Heritage Precincts

Reference Number	Town/Locality	Name of Precinct	Description, Statement of Local Historic Heritage Significance, Historic Heritage Values and Design Criteria / Conservation Policy
This table is			
not used in			
this Local			
Provisions			
Schedule			

BRE-Table C6.3 Local Historic Landscape Precincts

Reference Number	Town/Locality	Name of Precinct	Description, Statement of Local Historic Heritage Significance, Historic Heritage Values and Design Criteria / Conservation Policy
This table is not used in this Local Provisions Schedule			

BRE-Table C6.4 Places or Precincts of Archaeological Potential

Reference Number	Town/Locality	Property Name / Address/ Name of Precinct	Folio of the Register	Description, Specific Extent and Archaeological Potential
This table is not used in this Local Provisions				
Schedule				

BRE-Table C6.5 Significant Trees

Reference Number	Town/ Locality	Property Name and Street Address	Folio of the Register	Description / Specific Extent	Botanical Name	Common Name	No. of trees
BRE-C6.5.1	Binalong Bay	Binalong Bay Foreshore and Gulch	Not applicable	Blue swift parrot breeding habitat Paperbark trees act as filter from storm water and remnant of significant vegetation community Remnant stand of blue gums on foreshore	Melaleuca ericifolia Eucalyptus globulus	Swamp paperbark and Blue Gum	45
BRE-C6.5.2	St Helens	Cameron Street	Not applicable	Avenue thought to have been planted by children during the 1930s	Corymbia ficifolia Quercus robur	Red fFlowering Gum and Oak Tree	10
BRE-C6.5.3	Scamander	Scamander Avenue	Not applicable	Main Avenue though Scamander	Corymbia ficifolia	Red Flowering Gum	23
BRE-C6.5.4	Goulds Country	Union Chruch, 165 Lottah Road	229707/1	Planted in memory of Gordon and Norman Steel, killed in WW1. Sons of Percival Steel	Cypress	Pine Tree	2
BRE-C6.5.5	St Helens	Beauty Bay	Not applicable	Prime example of unpruned species	Quercus robur	Oak Tree	1
BRE-C6.5.6	St Helens	Parkside Jetty	Not applicable	Notable leaning foreshore tree	Eucalyptus species	Horizontal Gum Tree	1
BRE-C6.5.7	St Helens	Cecilia Street	Not applicable	Main avenue of trees in various stages	Ulmus procera	Avenue Trees	38
BRE-C6.5.8	St Helens	Tully Street	Not applicable	Long continuous avenue of tress on both sides of road	Ulmus ssp.	Avenue Elm Trees	63
BRE-C6.5.9	St Marys	Main Street	Not applicable	Main avenue of trees in two stages of life	Tillia cordata Quercus ssp.	Avenue ssp.Trees	44
BRE-C6.5.10	St Helens	Memorial Park 39-41 Cecilia Street	148070/1	Planted to commemorate WW1 battles	Phoenix canarienis	Palm Trees	2
BRE-C6.5.11	St Helens	Medea Park	31647/2	One of three large magnolias Covenant on title protecting tree from	Magnolia grandiflora	Magnolia	1

BRE-C6.5.12	St Helens	20-22	56991/1	removal or lopping One of three	Magnolia	Magnalia	1
BRE-C0.5.12	St neteris	Cecilia Street	00991/1	large magnolias	grandiflora	Magnolia	
BRE-C6.5.13	St Helens	Catholic Church, 79 Cecilia Street	222710/1	Best example of species	Quercus robur	Oak Tree	1
BRE-C6.5.14	St Helens	Tully Street Cemetery	Not applicable	Good specimen and unusual species for Break O'Day	Araucaria bidwullii	Bunya Pine Tree	1
BRE-C6,5,15	Falmouth	Enstone Park, 22464 Tasman Highway	168326/1	Very large old walnut tree from early settlement; claimed to be the largest in southern hemisphere	Juglans species	Walnut Tree	1

BRE-Table C8.1 Scenic Protection Areas

Reference Number	Scenic Protection Area Name	Description	Scenic Value	Management Objectives
This table is not used in this Local Provisions Schedule				

BRE-Table C8.2 Scenic Road Corridors

Reference Number	Scenic Road Corridor Description		
BRE-C8.2.1	Tasman Highway – Great Eastern Drive Extends from the southern boundary of the planning area to St Helens	A diverse, ever-changing mix of landscapes either side of the Great Eastern Drive. The road provides views of the coastline, agricultural landscapes, bushland and other reserves.	(a) To maintain the dominant landscape elements when viewed from public roads; and (b) To reduce the visual contrast between buildings and works and the natural landscape.
BRE- C8.2.2	Esk Main Road - Running east-west from near Falmouth to further the western boundary of the planning area via St Marys and Fingal	A rural and bush landscape, which changes as road users shift from the coastal to and inland setting.	(a) To maintain the dominant landscape elements when viewed from public roads; and (b) To reduce the visual contrast between buildings and works and the natural landscape.

BRE-C8.2.3	Elephant Pass Road - Extends north- south from St Marys to the	A diverse mix of landscapes including bushland and rocky hills.	(a)	To maintain the dominant landscape elements when viewed from public roads;; and
	Tasman Highway near Chain of Lagoons		(b)	To reduce the visual contrast between buildings and works and the natural landscape.
BRE-C8.2.4	Eddystone Point Road and Ansons Bay Road - Extends north- south from	An ever-changing mix of landscapes that provides views of the coastline and bushland.	(a)	To maintain the dominant landscape elements when viewed from public roads;; and
	Eddystone Point to St Helens		(b)	To reduce the visual contrast between buildings and works and the natural landscape.
BRE-C8.2.5	Binalong Bay Road and Gardens Road - Extends north- south from The	An ever-changing mix of landscapes that provides views of the coastline and bushland.	(a)	To maintain the dominant landscape elements when viewed from public roads; and
	Gardens to St Helens			To reduce the visual contrast between buildings and works and the natural landscape.
BRE-C8.2.6	Mathinna - Running north- south from Mathinna to Fingal	A predominately vast rural landscape with an undulating ridgeline.	(a)	To maintain the rural landscape as the dominant landscape element when viewed from public roads; and
			(b)	To reduce the visual contrast between buildings and works and the natural landscape.
BRE-C8.2.7	St Columbia Falls Road - East-west from the Tasman Highway at Pyengana to St	A diverse landscape that extends from a cleared rural landscape in the east to forestry and vegetation in the west.	(a)	To maintain the dominant landscape elements when viewed from public roads; and
	Columba Falls		(b)	To reduce the visual contrast between buildings and works and the natural landscape.
BRE-C8.2.8	Lottah Road	A diverse landscape that extends from a cleared rural landscape in the east to forestry	(a)	To the dominant landscape elements when viewed from public roads; and
		and vegetation in the west.	(b)	To reduce the visual contrast between buildings and works and the natural landscape.

BRE-Table C11.1 Coastal Inundation Hazard Bands AHD Levels

Locality	High Hazard Band (m AHD)	Medium Hazard Band (m AHD)	Low Hazard Band (m AHD)	Defined Flood Level (m AHD)
	Sea Level Rise 2050	1% annual exceedance probability 2050 with freeboard	1% annual exceedance probability 2100 (design flood level) with freeboard	1% annual exceedance probability 2100
Ansons Bay	1	1.8	2.5	2.2
Beaumaris	1	1.8	2.5	2.2
Binalong Bay	1	1.8	2.5	2.2
Douglas River	0.9	1.8	2.5	2.2
Falmouth	1	1.8	2.5	2.2
Four Mile Creek	0.9	1.8	2.5	2.2
Scamander	1	1.8	2.5	2.2
Seymour	1	1.8	2.5	2.2
St Helens	1	1.8	2.5	2.2
Stieglitz	1	1.8	2.5	2.2
The Gardens	1	1.8	2.5	2.2
Upper Scamander	1	1.8	2.5	2.2
All other localities	1	1.8	2.5	2.2

BRE-Applied, Adopted or Incorporated Documents

Document Title	Publication Details	Relevant Clause in the LPS
Practice Note Guideline for Landslide Risk Management 2007	Australian Geomechanics Society Landslide Taskforce, Landslide Practice Note Working Group	BRE-P1.6.5 P1
State Stormwater Strategy 2010	DPIPWE, 2010	BRE-S2.7.1

The Mayor advised the Council that it had now concluded its meeting as a Planning Authority under Section 25 of the Local Government (Meeting Procedures) Regulations.

08/21.7.0 COUNCIL MEETING ACTIONS

08/21.7.1 Outstanding Matters



COUNCIL RESOLUTIONS - MEETINGS - PUBLIC 05/08/2021

43

23%
GOAL COMPLETION

COUNCIL RESOLUTIONS PLAN COUNCIL RESOLUTIONS 2021

Current Co	Meeting D	Due Date	Goal	Resolution / Action	Update	Owner
69%	15/02/2021	29/10/2021	02/21.8.1.30 - Notice of Motion - Update St Helens Main Street - CIr M Osborne	A report is sought providing advice in accordance with the requirements of Section 65 of the Local Government Act 1993 for the information of Council at a future meeting and consider any advice given by a person who has the qualifications or experience necessary to give such advice, information or recommendation:	Council to give consideration to nominating this project for funding under the Local Roads & Community Infrastructure Program - Phase 3. Project funding is not available until January 2022 and is required to be spent before 31 December 2022.	Manager Infrastructure and Development Services
03%				That the Council consider an update of the St Helens Main Street as a project for the Community Infrastructure Program Extension.	Candidate projects suitable for nomination to be scoped and tabled for Council discussion prior to end October 2021.	
10%	15/02/2021	31/08/2021	02/21.16.4.50 - Draft Policy L655 - Use of Conferencing Technology to Attend Council Meetings and Workshops Policy	That Council note the draft Policy LG55 – Use of Conferencing Technology to Attend Council Meetings and Workshops Policy and await the outcome of the Local Government Act review.	On hold until the Local Government Act Review is completed.	Executive Assistant

75%	15/03/2021	30/06/2021	03/21.9.1.59 - Notice of Motion - Invitation to World Trail - Clr M Tucker	with the red Governmen at a future by a persor experience information Council to in an overview providing a the existing	quirements of Section 65 of the tact 1993 for the information meeting and consider any advisor who has the qualifications or necessary to give such advice, for recommendation: Invite Glen Jacobs from World Toy and investigate the existing in thoughts on lengthening / in network and the need to investo complement what is existing to complement what is existing to the second complement what is existing the second complement what is existent to the second complement when the second complement what is existing the second complement what is existent the second complement when the second complement wh	e Local of Councilice given Frail to do trails inproving	Council officers have reviewed feedback from operators and users and discussed evolution of the network with World Trail who have now examined on the ground the suggestions received and their thoughts in relation to potential development of the network. Once information is received it will be reviewed by Council officers to ensure it is logical as part of preparing the Report	General Manager
0%	19/04/2021	30/06/2021	04/21.14.3.88 - St Marys Recreation Ground Lighting	relocating t	il consider the logistics and va he St Helens lights with partic aid to the ongoing cost of mair the lights.	ular		Manager Infrastructure and Development Services
0%	19/04/2021	30/06/2021	04/21.14.3.88 - St Marys Recreation Ground Lighting		il continues to work with Hub4 potential upgrades to the gym ding areas.			Manager Infrastructure and Development Services
75%	19/04/2021	31/05/2021	04/21.15.3.94 - Community Grants Program 2020 - 2021	Community	Grants Program 2020-2021: Description of Project Sculpture installation of two (2) silhouettes of children, a boy and a girl enjoying activities at Four Mile Creek To purchase youth workers mobile phones, computers and data plans to assist in the running of their programs Lining out kitchen area, plaster walls & ceiling, insulate walls and paint	Amount Request ed from Council 2,025.0 0	Erunds have not been forwarded to Friends of Four Mile Creek as Council staff currently work with the community in regard to comments received as to whether the majority of the community would like to see this project undertaken.	Manager Community Services

50%	17/05/2021	30/06/2021	05/21.9.1.102 - Emergency Motion - Notice of Motion - Announcement of Closure of Commonwealth Bank at St Marys - Clr J McGiveron	Bank to seriously consider setting up a Bendigo Branch in St Marys as soon as possible or any other available possibility to retain a proper banking	Strongly worded letter sent to CBA in relation to the Branch closure. Discussions have commenced and are ongoing with the St Helens/st Marys Bendigo Community Bank regarding establishing a presence at St Marys with Council officers continuing to provide support when required.	General Manager
0%	17/05/2021	31/08/2021	05/21.9.2.103 - Notice of Motion - Investigations into a Swimming Pool and Hydra-therapy Pool - Clr M Tucker	A report is sought providing advice in accordance with the requirements of Section 65 of the Local Government Act 1993 for the information of Council at a future meeting and consider any advice given by a person who has the qualifications or experience necessary to give such advice, information or recommendation: Council to start undertaking another look into an indoor swimming pool and hydra-therapy pool at the sports complex whilst updating our St Helens Sports Complex Master Plan. Council Officers/Managers go to Circular Head Council and look at the new swimming pool complex they have built and work with their Council on understanding the costs of running the complex now it has been running for a while.	Future activity when the time and resources are available	General Manager
20%	17/05/2021	31/08/2021	05/21.9.3.104 - Notice of Motion - St Marys Town Hall Upgrade - Clr J Drummond	A report is sought providing advice in accordance with the requirements of Section 65 of the Local Government Act 1993 for the information of Council at a future meeting and consider any advice given by a person who has the qualifications or experience necessary to give such advice, information or recommendation: That Council upgrade the St Marys Town Hall, including, but not limited to, solar panels and improved heating facilities, with a view to making the Hall more user friendly and cost efficient.	Included in the 2021/2022 Capital Works Program. A report will be prepared for Council detailing actual scope of works proposed.	Development Services Coordinator

20%	17/05/2021	31/12/2021	05/21.9.4.105 - Notice of Motion - Public Toilet Block for the St Marys Community Space - Clr J Drummond	A report is sought providing advice in accordance with the requirements of Section 65 of the Local Government Act 1993 for the information of Council at a future meeting and consider any advice given by a person who has the qualifications or experience necessary to give such advice, information or recommendation: That Council work with the State Government and other agencies as necessary, to secure and make available funding for a simple toilet block at the St Marys Community Space.	Included in the 2021/2022 Capital Works Program. A report will be prepared for Council detailing actual scope of works proposed.	Development Services Coordinator
32%	17/05/2021	31/08/2021	the Entrance to the Stieglitz Boat Ramp - Clr B LeFevre	A report is sought providing advice in accordance with the requirements of Section 65 of the Local Government Act 1993 for the information of Council at a future meeting and consider any advice given by a person who has the qualifications or experience necessary to give such advice, information or recommendation: That Council seek a report providing information regarding the viability of dredging the entrance to the Stieglitz Boat Ramp enabling boats to once again successfully utilise the facility and appropriate signage be placed limiting the size of vessels launching.	Councils Manager Infrastructure & Development Services Manager has written to MAST seeking advice in relation to this matter with the objective of determining feasible options to enable resolution.	Manager Infrastructure and Development Services
	28/06/2021	31/08/2021		A report is sought providing advice in accordance with the requirements of Section 65 of the Local Government Act 1993 for the information of Council at a future meeting and consider any advice given by a person who has the qualifications or experience necessary to give such advice, information or recommendation: That Council investigate opportunities for textile recycling partnerships and trials as part of a future focussed approach to waste management. A report is sought to assess the possibility of implementing textile recycling facilities as part of the waste management program within the Break O'Day area.		Manager Infrastructure and Development Services

0%	28/06/2021	31/08/2021	06/21.9.2.129 - Notice of Motion - Investigation into Alternate Route - St Marys Pass - Clr K Wright	A report is sought providing advice in accordance with the requirements of Section 65 of the Local Government Act 1993 for the information of Council at a future meeting and consider any advice given by a person who has the qualifications or experience necessary to give such advice, information or recommendation: That Council approaches / petitions, both State and Federal Governments for investigation into an alternate route between East Coast and Fingal Valley. This would be a major road project and would likely attract Federal funding. Procedural Motion was Moved and Carried: That the previous information be sourced and updated for discussion at a Council workshop.		Manager Infrastructure and Development Services
5%	28/06/2021	31/08/2021	06/21.17.2.149 - Flagstaff Trail Head - Site Plan for Expansion Opportunities	that Council Officers proceed to an Expression of	Following decision of Council, the Expression of Interest process is being developed by Council's Trails Project Manager	General Manager
	19/07/2021	31/08/2021	07/21.6.1.151 - DA096 - 2021 - Two (2) Lot Subdivision - 54-56 Main Road, Binalong Bay	07/21.6.1.151 - DA096 - 2021 - Two (2) Lot Subdivision - 54-56 Main Road, Binalong Bay		Development Services Coordinator
	19/07/2021	31/08/2021	07/21.6.2.152 - DA151 - 2021 - Four (4) x Dwellings - Lot 2 Mill Court (Currently 83 Cecilia Street), St Helens	07/21.6.2.152 - DA151 - 2021 - Four (4) x Dwellings - Lot 2 Mill Court (Currently 83 Cecilia Street), St Helens		Development Services Coordinator
0%	19/07/2021	31/08/2021	07/21.6.3.153 - DA186 - 2020 - Three (3) Additional Visitor Accommodation Units - 24798 Tasman Highway, St Helens	07/21.6.3.153 - DA186 - 2020 - Three (3) Additional Visitor Accommodation Units - 24798 Tasman Highway, St Helens		Development Services Coordinator
0%	19/07/2021	31/08/2021	07/21.6.4.154 - DA138 - 2021 - Multiple Dwellings (2) - 96 Scamander Avenue, Scamander	07/21.6.4.154 - DA138 - 2021 - Multiple Dwellings (2) - 96 Scamander Avenue, Scamander		Development Services Coordinator

0%	19/07/2021 30/09/2021 07/21.9.1.156 - Notice of Motion - Wood Heater Emissions - Clr K Wright	A report is sought providing advice in accordance with the requirements of Section 65 of the Local Government Act 1993 for the information of Council at a future meeting and consider any advice given by a person who has the qualifications or experience necessary to give such advice, information or recommendation:	Development Services Coordinator
		That Council seek a report on wood heater emissions in Break O'Day region, with a focus on education and best practice, along with information being shared in welcome packs or rates notice/ newsletters.	
	19/07/2021 31/08/2021 07/21.11.1 - Guard Rails on St Marys Pass - Clr J Drummond	Regarding the guard rails on the St Marys Pass, there are three sections of the guard rail which are damaged, two (2) have orange mesh barriers across them, the third is simply damaged. A number of residents have asked, after contacting State Roads, if Council could offer support by also contacting State Roads and requesting that they be repaired.	General Manager
		Reply The General Manager advised that we will follow up with the Department of State Growth.	
		0% 19/07/2021 31/08/2021 07/21.11.1 - Guard Rails on St Marys Pass - Clr J Drummond	Heater Emissions - Cir K Wright with the requirements of Section 65 of the Local Government Act 1935 for the information of Council at a future meeting and consider any advice given by a person who has the qualifications or experience necessary to give such advice, information or recommendation: That Council seek a report on wood heater emissions in Break O'Day region, with a focus on education and best practice, along with information being shared in welcome packs or rates notice/ newsletters. 19/07/2021 31/08/2021 07/21.11.1 - Guard Rails on St Marys Pass - Cir J Drummond Regarding the guard rails on the St Marys Pass, there are three sections of the guard rail which are damaged, two (2) have orange mesh barriers across them, the third is simply damaged. A number of residents have asked, after contacting State Roads, if Council could offer support by also contacting State Roads and requesting that they be repaired. Reply The General Manager advised that we will follow

0%	19/07/2021	31/08/2021	Drummond	I have a concern, which is evidenced within the community and reinforced by this mornings Planning Authority, about the proliferation of multiple dwelling Planning Applications across a variety of Zones within the Municipality. As a Council we have previously discussed the insufficiency of the Low Density Zone in Binalong Bay as a restraint with regard to multiple dwellings. I have concerns about the undermining of density standards in the Environmental Living Zone and I request that this matter be brought to Council workshop for a full and frank examination. This style of development has implications for the environment and the standard of living for all of our residents. Reply The General Manager advised that this can be listed for discussion at a future Council Workshop.	Development Services Coordinator
0%	19/07/2021	31/08/2021	07/21.14.3.162 - Policy Review - AM08 - Subdivision New Works and Infrastructure Construction Policy	That the AM08 Subdivision New Works & Infrastructure Construction Policy be re-adopted.	Manager Corporate Services
0%	19/07/2021	31/08/2021		That AM14 Mowing Policy as amended be adopted.	Manager Corporate Services
0%	19/07/2021	31/08/2021		That EP04 Waste Management Policy as amended be adopted.	Manager Corporate Services
0%	19/07/2021	31/08/2021	a	That AM03 Street Lighting Policy as amended be adopted.	Manager Corporate Services
COLUNION	SECOLLIE	10110 00			

COUNCIL RESOLUTIONS 2020

Current Co	Meeting D	Due Date	Goal	Resolution / Action	Update	Owner
60%	17/02/2020		02/20.8.1.13 - Notice of Motion - St Helens Foreshore Playground Sun Shade - Clr M Osborne	Government Act 1993 for the information of Council	This Council resolution refers to the St Helens foreshore playground. The playground and other foreshore infrastructure will be considered as part of the Marine Facilities Strategy (Georges Bay).	Manager Infrastructure and Development Services

Current Co	Meeting D	Due Date	Goal	Resolution / Action	Update	Owner
COUNCIL	RESOLUT	IONS 20	19			
66%	21/12/2020		St Helens Little Athletics	That Council approve waiving the facility hire fee by amending the lease agreement to include use of the stadium toilets without charge.	Lease agreement has been reviewed, yet to be forwarded to Little Athletics	Manager Corporate Services
88%	16/11/2020			That Council seek commitment from the Parks and Wildlife Service to work cooperatively with Council to implement consistent and coordinated management of dogs in the municipality through Council's public processes for Dog Management Policy and Declared Areas, while recognising our different roles, objectives and responsibilities, and means for achieving them.	LGAT is organising a workshop for Councils and the Parks and Wildlife Service to consider roles and responsibilities and cooperation around dog management, wildlife and reserves issues. Council has provided input for the workshop agenda.	NRM Facilitator
90%					change to the existing 80 km/h limit to the Transport Commissioner. The department has however stated there is some merit in looking at a minor adjustment to the existing 60 to extend it a short distance to just north of Warrens Way intersection. Department officers will progress this in due course.	
	16/11/2020		Highway Speed Limit Reduction - Clr K Chapple	That Council approach the Department of State Growth to investigate the possibility of reducing the speed limit on the Tasman Highway heading northwest towards Scottsdale from 80km per hour to 60 km per hour to View Street.	On the 8th July 2021, the Department of State Growth advised that the section of Tasman Highway from the existing 60 km/h limit west to View Street does not have a high enough access density to align with the criteria for 60 km/h under the Tasmanian Speed Zoning Guidelines. Taking this into account the department would not be able to provide sufficient justification for recommending a	Manager Infrastructure and Development Services
55%	20/04/2020		Forest' Land in Break O'Day	That Council ask the Tasmanian Government to provide it with information including the economic and social implications for Break O'Day community of possible changes to Future Potential Production Forest Land in Break O'Day municipality.	Research is yet to be conducted - in the absence of information being provided by government or industry bodies - to inform Council so it can consider its position as best it can regarding the future of FPPF Land in Break O'Day.	NRM Facilitator
60%	20/04/2020		Amendments to Master Plan	That Council seek feedback from the sporting and recreational group users of the St Helens Sports Complex with the objective of consolidating proposed projects and preparing an updated master planning document to guide the Council in its future decision-making.	Users session held where the project was discussed. Plan is currently being redrawn with changes as discussed at this session.	Manager Community Services

0%	18/03/2019	30/06/2019 03/19.8.2.47 - Notice of Motion - Mountain Bike Track in the Fingal Valley - Clr J Tucker	A report is sought providing advice in accordance with the requirements of Section 65 of the Local Government Act 1993 for the information of Council at a future meeting and consider any advice given by a person who has the qualifications or experience necessary to give such advice, information or recommendation: That Council look at building a mountain bike and walking tracks in the Fingal Valley, and have it shovel ready for funding at the next State election.	This to be developed further as part of the Recreational Trails Strategy.	Manager Community Services
25%	15/07/2019	31/10/2019 07/19.16.2.182 - Intention to Make New By- Law - Trail Network By-Law	In accordance with section 156 of the Local Government Act 1993, Council resolves to make a by-law for the regulation of the Trail Networks.	Draft By-Law currently being prepared.	Executive Assistant
0%	16/09/2019	31/12/2019 09/19.14.3.229 - Kings Park	That Council replace the fence and fix the steps on the Medea Cove side of Kings Park.	Advised the Works Department of Council decision to replace the fence and fix the steps.	Manager Community Services
0%	16/09/2019	31/12/2019 09/19.14.3.229 - Kings Park	That Council work with Tasmania Fire Service to undertake an assessment as to whether Kings Park is currently a fire risk to adjoining properties.		Manager Community Services
0%	16/09/2019	31/12/2019 09/19.14.3.229 - Kings Park	That Council commence the process to develop some walking trails and interpretative signage that helps to create a narrative that acts to generate a positive user experience within the Kings Park area.	Walking trails to be discussed during the development of the Recreational Trails Strategy.	Manager Community Services
50%	18/11/2019	29/02/2020 11/19.8.1.266 - Notice of Motion - Bike / Pedestrian Track, Swimcart to Binalong Bay Road - Clr G McGuinness	A report is sought providing advice in accordance with the requirements of Section 65 of the Local Government Act 1993 for the information of Council at a future meeting and consider any advice given by a person who has the qualifications or experience necessary to give such advice, information or recommendation: That Council investigates the best route for a dual access, (bike/pedestrian), dual direction track between Swimcart Beach and the "yet to be built" dual access Binalong Bay Rd. track.	Investigations undertaken and a potential route has been identified following consideration of environmental constraints with a view to avoiding sensitive areas such as Penguin nesting grounds. Route has been discussed with Parks & Wildlife Service and work is ongoing with a private land owner.	Manager Infrastructure and Development Services
20%	18/11/2019	31/12/2021 11/19.8.1.266 - Notice of Motion - Bike / Pedestrian Track, Swimcard to Binalong Bay Road - Clr G McGuinness	That Council seeks funding to enable this track to be built as soon as practical.	Discussions and investigations have occured with PWS and private landowner in relation to the potential alignment. Information presented to Council workshop in relation to the alignment	Manager Infrastructure and Development Services
0%	18/11/2019	29/02/2020 11/19.14.3.277 - Disability Action Plan	That Council seek community feedback in relation to the draft Disability Action Plan.		Manager Community Services

50%	16/12/2019 31/03/2020 12/19.14.2.303 - Old Hospital - Community Feedback	That Council support the Department of Communities Tasmania to undertake an examination of the feasibility of the key options identified.	The old St Helens Hospital is currently being used as a Respiratory Clinic for COVID 19 testing. All discussions are on hold whilst the need is still there to undertake the testing for Covid.	Manager Community Services
25%	16/12/2019 31/03/2020 12/19.14.2.303 - Old Hospital - Community Feedback	That Council commence discussions with Department of Communities Tasmania to transfer the green space at the front of the old Hospital (corner Circassian and Cecilia Street) to Council for community use.	Hospital currently being used by Ochre as a Respiratory Clinic.	Manager Community Services

COUNCIL RESOLUTIONS 2018

Current Co	Meeting D	Due Date	Goal	Resolution / Action	Update	Owner
0%	21/05/2018	31/08/2018	05/18.14.2.117 - The Gardens Toilet Block	Council to take over ownership of the toilet block to be built at The Gardens with Council entering into an agreement with Parks & Wildlife (PWS) who will maintain and service the toilet block.	PWS in discussion with the Gardens community as to the location of the temporary toilet.	Manager Community Services
	20/08/2018		08/18.8.2.182 - Notice of Motion - Driver Reviver Site in Fingal - Clr J Drummond	A report is sought providing advice in accordance with the requirements of Section 65 of the Local Government Act 1993 for the information of Council at a future meeting and consider any advice as required from relevant State Agencies:	Awaiting a response from SES as to why this did not occur and when they intend to commence this project in our Municipality.	Manager Community Services
50%				That Council work with the Fingal Valley Neighbourhood House, the SES, local police and others to establish a Driver Reviver Site in Fingal at the Council owned Park and Public Toilet Facility on the Esk Highway. This site ideally should be operational before Christmas and operate through until after the Easter long weekend.		

08/21.8.0 PETITIONS

Nil.

08/21.9.0 NOTICES OF MOTION

08/21.10.0 COUNCILLOR'S QUESTIONS ON NOTICE

Nil.

08/21.11.0 COUNCILLOR'S QUESTIONS WITHOUT NOTICE

Regulation 29 of the Local Government (Meeting Procedures) Regulations 2005 specifies that in putting a Question Without Notice a Councillor must not offer an argument or opinion, draw any inference or make any imputations except so far as may be necessary to explain the question.

The Chairperson must not permit any debate of a Question without Notice or its answer.

08/21.12.0 MAYOR'S & COUNCILLOR'S COMMUNICATIONS

08/21.12.1 Mayor's Communications for Period Ending 16 August 2021

21.07.2021	St Helens	 Meeting with Michael Patterson from Telstra regarding Telstra Mobile Network Upgrade Program 	
22.07.2021	Launceston	 Local Government Association of Tasmania (LGAT) - General Management Committee (GMC) and Premiers Local Government Committee (PLGC) Meetings 	
28.07.2021	Launceston	 Northern Tasmania Development Corporation (NTDC) – Regional Visioning Workshop 	
02.08.2021	St Helens	 Council Workshop 	
04.08.2021	Launceston	 TasWater – Owners Representatives Quarterly Briefing 	
05 –	Hobart	 Local Government Association of Tasmania (LGAT) Conference 	
06.08.2021			
10 -	St Helens	- Municipal Visit with Her Excellency The Honourable Barbara Baker AC,	
11.08.2021		Governor of Tasmania and Emeritus Professor Don Chalmers	
16.08.2021	St Helens	 Council Meeting 	

08/21.12.2 Councillor's Reports for Period Ending 16 August 2021

This is for Councillors to provide a report for any Committees they are Council Representatives on and will be given at the Council Meeting.

- St Helens and Districts Chamber of Commerce and Tourism –Clr Margaret Osborne OAM
- NRM Special Committee Clr Janet Drummond
- East Coast Tasmania Tourism (ECTT) Clr Glenn McGuinness
- Mental Health Action Group Clr Barry LeFevre
- Disability Access Committee Clr Janet Drummond
- Bay of Fires Master Plan Steering Committee Clr Glenn McGuinness

08/21.13.0 BUSINESS AND CORPORATE SERVICES

08/21.13.1 Corporate Services Department Report

ACTION	INFORMATION
PROPONENT	Council Officer
OFFICER	Bob Hoogland, Manager Corporate Services
FILE REFERENCE	018\018\001\
ASSOCIATED REPORTS AND	Nil
DOCUMENTS	

OFFICER'S RECOMMENDATION:

That the report be received.

INTRODUCTION:

The purpose of this report is to provide Councillors with an update of various issues which have been dealt with in the Business and Corporate Service Department since the previous Council Meeting.

PREVIOUS COUNCIL CONSIDERATION:

Provided as a monthly report – Council consideration at previous meetings.

OFFICER'S REPORT:

Corporate Services Staffing and Other Activities:

We had commenced a routine review of our printing services based on cost/service levels as we became aware of alternatives to Forms Express. As Council is aware, this is primarily printing, folding and mailing of rate notices and inserts but also other large mail outs such as dog registrations and emailing notices at the ratepayers choice. The issues that arose with the responsible dog owner flyer fast tracked this review and we are transitioning to a new printing services provider with similar services and a lower cost.

Meetings Attended:

Video conference meetings were held with Tasmanian Audit Office with respect to progressing the 2020/2021 financial audit and an update on the transition for the website access for the Roads to Recovery program.

In the absence of the Manager Community Services on leave, with the Community Services Administration Officer, had face-to-face meetings with representatives of the Friends of Four Mile Creek Committee.

Other Issues:

Significant Error in Financial Reporting

Monthly depreciation of fixed assets has not been undertaken completely for the last few months. Although this has impacted on the almost all of the financial reports over that time, it has particularly impacted on the Income Statement as presented in the Agenda for the June 2021 Council Meeting.

The income statement (on page 132 of the of the June 2021 Council Meeting Agenda) reported Year to Date Actual Expense for Depreciation and Amortisation of \$3,074,336 against the budget of \$3,659,093. This resulted in a reported Year to Date Actual Net Operating Surplus of \$405,498 against the budget of a Net Operating Deficit of \$512,705 for the Year to Date and \$532,705 for the 2020-2021 Estimate.

Depreciation that was not journalled resulted in depreciation being understated by \$579,545. Depreciation should have been reported in the Financial Report as \$3,653,881 and the Net Operating Result should have been a Net Operating Deficit of \$174,047.

As Council is aware, our long serving part time Finance Officer/Accountant was replaced by our current contracted Finance Officer/Accountant and not all tasks and responsibilities have transitioned appropriately. I offer this as an explanation, not as an excuse because I should have identified and corrected the un-journalled depreciation. I apologise for this error and any confusion that may have been created by such a discrepancy, particularly as it inaccurately portrayed our financial outcome.

As I mentioned at the June 2021 Council Meeting, this is an interim result and end of year adjustments and corrections will still affect the final outcome, as will, potentially, and amendments identified during audit.

Investments – Term Deposits

CBA:

\$1,000,000.00

\$1,000,000.00	0.16%	Maturing 09/08/2021
\$1,015,789.62	0.17%	Maturing 23/08/2021
\$1,000,000.00	0.14%	Maturing 02/09/2021
\$1,000,000.00	0.19%	Maturing 07/09/2021
\$1,000,789.18	0.16%	Maturing 14/09/2021
\$1,000,000.00	0.15%	Maturing 24/09/2021
\$1,000,691.07	0.18%	Maturing 01/11/2021
Bendigo:		
\$1,000,000.00	0.20%	Maturing 06/10/2021

0.20%

Maturing 26/10/2021

Right to Information (RTI) Requests

No new requests have been received.

132 and 337 Certificates

	132	337
July 2021	99	50
June 2021	53	34
July 2020	71	24

Debtors/Creditors @ 3 August 2021

DEBTORS INFORMATION Invoices Raised

Month Mth Value YTD 21/22 100 \$ 300,244.09 100

Previous rear		
Month	YTD 20/21	
80	80	

CREDITORS INFORMATION Payments Made

	Current	
Month	Mth Value	YTD 21/22
372	1,152,112.95	372

Previous Year			
Month	YTD 20/21		
293	293		

Work Health & Safety Coordinator

The Work Health & Safety Coordinator attended various internal meetings related to risk management and work health and safety (WHS).

As part of the Return-to-Work Coordinator's role attended medical appointments with injured workers and liaised with medical treatment practitioners, insurance company and managers. In addition, an incident investigation was undertaken and a report was prepared for WorkSafe Tas.

Attended regular meetings with the corporate service manager, indoor council staff meetings and other risk management meetings/discussions. Liaised with risk owners to prompt them to complete their review, update, change and add new risks or risk treatments appropriately.

Facilitated fortnightly restoring mobility and movement sessions with indoor and outdoor workers and assist them with any minor injuries or movement issues.

Undertook WHS inductions with two new contractor companies, three volunteers and one worker.

Ongoing review of COVID-19 safety plans, internal and external signage to raise public awareness of easing of restrictions in facilities and venues. Discussions with the management team and regularly aiding enquiries concerning community groups hiring council facilities and their compliance with their safety plans.

Attended WorkSafe Tasmania Conference *Safe bodies, Safe Minds: Working together to ensure workers return home and well every day* at Launceston Grand Chancellor.

During the period of 19 July to 5 August 2021, the following vandalism was reported to Council:

Discovered 28 July 2020

Items stored outside the St Marys Recycling Shed were stolen as well as two (2) batteries from the St Marys Waste Transfer Station.

No monetary value was provided for the stolen items.

RATES INFORMA	TION as at 5 Augu	st 2021					
This financial Yea	ar						
2021/2022	Rates Actuals inc. Annual Remissions	Rates Levied excluding remissions	Additional Rates (Sup Val)	Total Rates	Penalties	Interest	Rate Remissions
General	7,665,865.61	7,615,142.20	55,245.04	7,670,387.24			
Waste	1,312,200.00	1,306,100.00					
Wheelie	479,606.00	477,174.00			-	1	61,517.51
Recycling	390,600.00	388,500.00				,	,
Fire	373,174.52	373,012.42	468.32	373,480.74			
TOTAL	10,221,446.13	10,159,928.62		10,228,075.48	-	3,548.92	61,517.51
Last Financial Year							
	Rates Actuals inc.	Rates Levied	6 d dis:				
2020/2021	Annual Remissions	excluding remissions	Additional Rates (Sup Val)	Total Rates	Penalties	Interest	Rate Remissions
General	7,437,343.52	7,388,664.92	53,974.59	7,442,639.51			INCTITIOSIOTIS
Waste	1,228,360.25	1,226,004.00					
Wheelie	452,734.75	452,119.20		452,302.69	_	19.23	153,334.53
Recycling	253,925.20	253,536.00		253,424.50		13.23	155,554.55
Fire	365,145.54	364,983.85					
TOTAL	9,737,509.26	9,685,307.97	58,276.54	9,743,584.51		19.23	153,334.53
IOIAL	3,737,303.20	9,003,307.37	36,270.34	3,743,364.31		15.25	155,554.55
Instalments							
2021/2022		Instalment Ś	Outstanding \$	Outstanding %			
8 September 2020	Instalment 1	2,537,255.62	1,778,790.64	70.11%			
10 November 2020	Instalment 2	2,540,891.00	1,914,998.01	75.37%			
2 February 2021	Instalment 3	2,540,891.00	1,931,407.83	76.01%			
4 May 2021	Instalment 4	2,540,891.00	1,939,033.67	76.31%			
· ···a y 2022	TOTAL:	10,159,928.62	7,564,230.15	74.45%			
2020/2021		Instalment Ś	Outstanding \$	Outstanding %			
10 September 2019	Instalment 1	2,422,220.97	1,593,123.94	65.77%			
12 November 2019	Instalment 2	2,421,029.00	1,796,664.74	74.21%			
4 February 2020	Instalment 3	2,421,029.00	1,842,103.76	76.09%			
5 May 2020	Instalment 4	2,421,029.00	1,848,503.88	76.35%			
.,	TOTAL:	9,685,307.97	7,080,396.32	73.10%			
Discount	Discount Claimed	No. of	Total Ratable	% of total			
2021/2022	38,970.03	1,340	6,498	20.62%			
2020/2021	51,468.18	1,269	6,476	19.60%			

STRATEGIC PLAN & ANNUAL PLAN:

Strategic Plan 2017-2027

Goal

Services – To have access to quality services that are responsive to the changing needs of the community and lead to improved health, education and employment outcomes.

Strategy

- Work collaboratively to ensure services and service providers are coordinated and meeting the actual and changing needs of the community.
- Ensure Council services support the betterment of the community while balancing statutory requirements with community and customer needs.

LEGISL/	ATION 8	& POLICIES:
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Nil.

BUDGET AND FINANCIAL IMPLICATIONS:

Not applicable.

VOTING REQUIREMENTS:

Simple Majority.

08/21.13.2 Monthly Financial Report

ACTION	INFORMATION
PROPONENT	Council Officer
OFFICER	Manager Corporate Services, Bob Hoogland
FILE REFERENCE	018\018\001\
ASSOCIATED REPORTS AND	Financial Reports
DOCUMENTS	

OFFICER'S RECOMMENDATION:

That the following reports for the month ending 31 July 2021 be received:

- 1. Trading Account Summary
- 2. Income Statement
- 3. Profit and Loss Statements
- 4. Financial Position
- 5. Cash Flow
- 6. Capital Expenditure

INTRODUCTION:

Presented to Council are the monthly financial statements.

PREVIOUS COUNCIL CONSIDERATION:

Council considers financial reports on a monthly basis.

OFFICER'S REPORT:

The financial statements as shown below show the financial position of Council as at 31 July 2021.

Trading Account Summary

Council's current position for the month ending 31 July is summarised as follows:-

CASH AT BEGINNING OF PERIOD	10,537,518
TOTAL INCOME FOR PERIOD	2,341,339
TOTAL AVAILABLE FUNDS	12,878,857
LESS TOTAL EXPENDITURE	1,639,490
CASH AT END OF PERIOD	11,239,367
OUTSTANDING SUNDRY DEBTORS 60 DAYS & OVER	57,959

N.B. Cashflows in the short term are not equivalent to accounting surplus or deficit and therefore cash flows in the above statement will not necessarily equal figures shown elsewhere in this report.

	Income State	ment		
	2021-202	<u>2</u>		
			Year to	
		Year to Date	Date	2021-2022
	2020-2021	Actual	Budget	Estimate
INCOME				
Rates and Charges	9,803,772	10,214,070	10,291,149	10,216,483
User Charges	989,125	133,986	135,466	910,591
Grants	3,188,140	27,501	20,000	2,916,944
Other Income	549,908	12,989	10,167	122,000
Investment Income	226,491	573	2,917	423,000
Total Income	14,757,436	10,389,119	10,459,699	14,589,018
Capital Income				
Capital grants	5,781,583	377,037	399,976	2,759,708
Profit or Loss on Sale of Assets	11,706	-	10,000	120,000
Total Income	20,550,725	10,766,155	10,869,674	17,468,726
EXPENSES				
Employee Expenses	5,084,971	388,749	469,651	5,635,807
Materials and Services	5,364,872	699,833	534,621	4,891,947
Depreciation and amortisation	3,653,881	301,619	314,429	3,773,148
Other expenses	827,758	98,729	89,288	734,466
Total Expenses	14,931,482	1,488,930	1,407,988	15,035,368
Net Operating Surplus\(Deficit)	(174,046)	8,900,189	9,051,710	(446,350)
Not Complete (Deficit)	F 640 242	0.277.225	0.464.696	2 422 250
Net Surplus\(Deficit)	5,619,243	9,277,225	9,461,686	2,433,358

	Profit & Loss Statement						
	<u>20</u>	<u>21-2022</u>					
		Year to Date Actual	Year to Date Budget	2021-2022 Budget	% of Annual Budget used		
1600	Revenues	7100001	Duaget	Duaget	4004		
1611	General Rate	7,670,387	7,603,116	7,603,116	101%		
1612	Waste Charges	1,313,600	1,302,700	1,302,700	101%		
1613	Fire Levy	373,481	372,656	372,656	100%		
1614	Tips & Transfer Stations	17,085	183,855	183,855	9%		
1615	Recycling Charges	390,768	386,232	386,232	101%		
1616	Early Settlement Discounts	(31,091)	(32,000)	(106,667)	29%		
1617	Wheelie Bin Charges	479,840	474,590	474,590	101%		
	Total Rates	10,214,070	10,291,149	10,216,483	100%		
	Environmental Health						
1621	Waste Disposal Fees	243	-	-			
1622	Inspection Fees	-	500	6,000	0%		
1623	Health/Food Licence Fees and Fines	950	1,167	14,000	7%		
1624	Immunisations	-	83	1,000	0%		
	Total Environmental Health	1,193	1,750	21,000	6%		
	Municipal Inspector						
1631	Kennel Licences	-	100	1,200	0%		
1632	Dog Registrations	5,120	4,175	50,100	10%		
1633	Dog Impoundment Fees & Fines	-	208	2,500	0%		
1634	Dog Replacement Tags	20	-	-			
1635	Caravan Fees and Fines	67,080	65,000	65,000	103%		
1636	Fire Abatement Charges	-	167	2,000	0%		
1637	Infringement Notices	(1,447)	833	10,000	-14%		
	Total Municipal inspector	70,773	70,483	130,800	54%		
	Building Control Fees						
1641	Building Fees	2,661	1,250	15,000	18%		
1642	Plumbing	1,840	4,167	50,000	4%		
1643	Building Search Fees	120	100	1,200	10%		
1644	Permit Administration	2,730	2,917	35,000	8%		
1645	Building Inspections	2,741	4,583	55,000	5%		
1647	Certificates of Likely Compliance	2,932	3,750	45,000	7%		
1651	Development Application Fees	9,659	5,833	70,000	14%		
1653	Subdivision Fees	-	292	3,500	0%		
1654	Advertising Fee	7,600	5,833	70,000	11%		
1655	Adhesion Orders	210	42	500	42%		
1656	Engineering Fees	214	167	2,000	11%		
1657	Public Open Space	- 20 707	1,667	20,000	0%		
	Total Planning And Building Control Fees	30,707	30,600	367,200	8%		

					% of
		Year to			Annual
		Date	Year to Date	2021-2022	Budget
		Actual	Budget	Budget	used
	Government Fees Levies				
1661	B.C.I Training Levy	2,122	2,500	30,000	7%
1662	Building Permit Levy	1,061	1,417	17,000	6%
1663	132 & 337 Certificates	11,523	10,000	120,000	10%
1666	Right to Information	-	-	-	
	Total Government Fees Levies	14,706	13,917	167,000	9%
	Investment Income				
1671	Interest Income	573	2,917	35,000	2%
1676	Dividends - TasWater	-	-	388,000	0%
	Total Investment Income	573	2,917	423,000	0%
	Sales Hire and Commission				
1681	Sales	4,436	7,925	95,100	5%
1682	Commission	4,430	1,208	14,491	0%
1684	Facilities and Hall Hire	2,442	3,333	40,000	6%
1685	Facilities Leases		-	-	13%
1687		9,724	6,250	75,000	13%
1007	History Room Other Income Total Sales Hire and Commission	16 607	10 716	224 501	7%
	Total Sales Fire and Commission	16,607	18,716	224,591	7 %
	Other Income				
1761	Late Payment Penalties inc Interest	1,889	6,667	80,000	2%
1765	Private Works	5,939	1,667	20,000	30%
1766	Cemetery	2,527	1,667	20,000	13%
	Total Other Income	10,356	10,000	120,000	9%
	Reimbursements				
1773	Workers Comp. Recoveries	_	167	2,000	0%
1775	Roundings	(271)	-	-	0,0
1776	Miscellaneous Reimbursements	2,160	-	_	
1778	GST free reimbursements	744	-	_	
	Total Reimbursements	2,634	167	2,000	132%
	Gain or Loss on Sale of Assets				
1781	Profit or Loss on Sale of Assets		10.000	120,000	0%
1/81		-	10,000	120,000	
	Total Gain or Loss on Sale of Assets	-	10,000	120,000	0%
	Grant Income				
	Operating Grants				
1792	Financial Assistance Grant	-	-	2,896,944	0%
	Building Better Regions Fund		-	-	
1794	State Grants - Other	7,577	-	-	
1794	Learner Driver Mentor Grant	19,924	20,000	20,000	100%
1794	Drought Weed Management		-		
	Total Operating Grants	27,501	20,000	2,916,944	1%

		Year to			% of Annual
		Date	Year to Date	2021-2022	Budget used
	Capital Grants	Actual	Budget	Budget	usea
1791	Roads to Recovery	100,000	195,976	2,351,708	4%
1791	DCF Round 2 Projects	100,000	-	2,331,700	170
1791	CDG Georges Bay Walking Trail		_		
1791	Turf Mower				
1791	St Marys Flood Mitigation	_		-	
1793	State Grants Other	277,037	204,000	204,000	136%
1793	Mountain Bike Trails - State Grant	-	-	204,000	0%
	Total Capital Grants	377,037	399,976	2,759,708	14%
				,,	·
	Total Revenue	10,766,155	10,869,674	17,468,726	62%
	Expenses				
	Employee Costs				
1811	Salaries and Wages	267,517	324,972	3,899,667	7%
1812	On Costs	119,122	141,439	1,697,270	7%
1813	Overtime Payments	2,110	3,239	38,871	5%
	Total Employee Costs	388,749	469,651	5,635,807	7%
	Energy Costs				
1851	Electricity	6,704	12,883	154,590	4%
	Total Energy Costs	6,704	12,883	154,590	4%
	Materials and Contracts				
1861	Advertising	1,394	4,875	58,500	2%
1863	Bank Charges - GST	1,326	2,017	24,200	5%
1864	Books Manuals Publications	801	338	4,050	20%
1865	Catering	145	1,367	16,400	1%
1866	Bank Charges - FREE	-	83	1,000	0%
1867	Computer Hardware Purchase	5,465	1,250	15,000	36%
1869	Computer Internet Charges	42.465	17.250	207.000	240/
1870	Computer Licence and Maintenance Fees	42,465	17,250	207,000	21%
1872 1873	Corporate Membership Debt Collection	61,112	12,066	144,790	42% 0%
1876	Stock Purchases for Resale	5,312	1,333 2,500	16,000 30,000	18%
1890	Equipment Hire and Leasing		3,208	38,500	4%
1891	Equipment Maintenance & Minor Purchases	1,679 5,274	1,046	12,550	42%
1893	Internet Billpay Costs	3,274	583	7,000	0%
1895	Licensing and Licence Costs	18,210	7,786	93,429	19%
1896	Land and Building Rental or Leasing Costs	6,511	4,167	50,000	13%
1897	Materials	21,622	31,109	373,313	6%
1898	Phone Calls Rental Fax	3,027	3,513	42,160	7%
1899	Postage/Freight	6,543	2,082	24,988	26%
1900	Printing/Laminating	-	375	4,500	0%
1901	Property Insurance	119,713	138,500	138,500	86%

					% of
		Year to			Annual
		Date	Year to Date	2021-2022	Budget
		Actual	Budget	Budget	used
1902	Room Hire	-	104	1,250	0%
1904	Royalties and Production Licences	-	417	5,000	0%
1905	Stationery	5,794	1,442	17,300	33%
1906	Water and Property rates Payable	6,637	8,817	105,800	6%
	Total Materials and Contracts	313,031	246,228	1,431,230	22%
	Contractor Costs				
1971	Contractors	239,192	67,972	815,660	29%
1972	Cleaning Contractors	5,026	20,242	242,900	2%
1973	Waste Management Contractors	46,139	101,382	1,216,582	4%
1373	Total Contractor Costs	290,357	189,595	2,275,142	13%
				, -,	
	Professional Fees				
1992	Audit Fees	-	3,333	40,000	0%
1993	Legal Fees	5,521	3,958	47,500	12%
1994	Internal Audit Fees	-	583	7,000	0%
1995	Revaluation Fees- Municipal only	2,700	2,333	28,000	10%
1997	Professional Fees - Strategic Projects	-	4,167	50,000	0%
1998	Other Professional Fees	24,193	15,300	183,600	13%
	Total Professional Fees	32,414	29,675	356,100	9%
	Plant Hire				
2101	Plant Hire - Internal	71,365	43,750	525,000	14%
2102	Plant Hire - External	323	458	5,500	6%
2103	Registration and MAIB	-	3,830	45,958	0%
2104	Insurance Premiums	28,794	3,906	46,871	61%
2105	Plant Repairs and Maintenance	16,537	13,610	163,315	10%
2140	Plant Hire Recovered	(73,368)	(60,000)	(720,000)	10%
2141	Fuel	12,805	12,400	148,800	9%
2142	Fuel Credit	-	(1,250)	(15,000)	0%
	Total Plant Hire	56,456	16,704	200,444	28%
	Covernment Fees and Lavies				
2255	Government Fees and Levies		24.052	272 626	00/
2255	Fire Levy	-	31,052	372,628	0%
2257	Building Permit Levy	- 074	1,250	15,000	0%
2258	Land Tax	871	4,734	56,813	2%
2259	Training Levy	- 074	2,500	30,000	0%
	Total Government Fees and Levies	871	39,537	474,441	0%
	Depreciation				
2305	Depreciation Buildings	36,015	36,015	432,176	8%
2306	Depreciation Roads and Streets	152,167	152,167	1,826,000	8%
2307	Depreciation Bridges	38,050	38,050	456,600	8%
2308	Depreciation Plant & Equipment	34,992	34,992	419,901	8%
2310	Depreciation Stormwater Infrastructure	27,658	27,658	331,896	8%

		Year to Date Actual	Year to Date Budget	2021-2022 Budget	% of Annual Budget used
2311	Depreciation Furniture	9,187	9,187	110,248	8%
2312	Depreciation Land Improvements	1,750	14,277	171,328	1%
2313	Amortisation of Municipal Valuation	1,800	2,083	25,000	7%
	Total Depreciation	301,619	314,429	3,773,148	8%
	Other Expenses				
2401	Interest Payable	-	-	290,009	0%
2404	Grants and Community Support Given	19,727	16,508	198,100	10%
2405	Rate Remissions	61,518	57,000	57,000	108%
2406	Commercial rate relief	-	-	-	
2407	Waiver of Fees and Lease etc	33	-	-	
2409	Council Member Expenses	2,859	1,500	18,000	16%
2410	Council Member Allowances	14,593	14,280	171,357	9%
	Total Other Expenses	98,729	89,288	734,466	13%
	Total Expenses	1,488,930	1,407,988	15,035,368	10%
	Net Surplus\(Deficit) before Capital amounts	8,900,189	9,051,710	(446,350)	
	Capital Grants	377,037	399,976	2,759,708	14%
	Profit or Loss on Sale of Assets	-	10,000	120,000	0%
	Net Surplus\(Deficit)	9,277,225	9,461,686	2,433,358	

	Financial Posit	tion_		
	2021-2022			
	2020-2021	Year to Date	Year to Date	2021-2022
	Actual	Actual	Budget	Budget
Current Assets				
Cash	10,537,518	11,239,367	10,786,873	5,731,138
Receivables	793,885	9,450,997	7,575,799	750,000
Inventories	190,637	56,551	120,000	120,000
Other Current Assets	100,069	92,570	45,000	45,000
Total Current Assets	11,622,109	20,839,484	18,527,672	6,646,138
Non Current Assets				
Property Plant and Equipment	159,830,468	160,048,385	159,533,281	147,545,618
Investment in TasWater	29,582,956	29,582,956	29,582,956	29,582,956
Other Non Current Assets	63,800	63,800	95,000	95,000
Total Non -Current Assets	189,477,224	189,695,142	189,211,237	177,223,574
Total Assets	201,099,333	210,534,626	207,738,909	183,869,713
Command Linkillation				
Current Liabilities	4 745 527	1 045 205	1 045 022	050.000
Payables	1,745,527	1,945,385	1,015,023	950,000
Interest Bearing Liabilities	1,882,469	1,882,469	1,882,469	1,872,273
Contract Liabilities	-	-	-	020 250
Provisions	866,023	866,023	829,258	829,258
Total Current Liabilities	4,494,019	4,693,877	3,726,750	3,651,531
Non Current Liabilities				
Interest Bearing Liabilities	6,285,379	6,285,379	6,285,379	6,255,845
Provisions Provisions	488,615	488,615	549,757	549,757
Total Non Current Liabilities	6,773,994	6,773,994	6,835,136	6,805,602
Total Non Garrent Liabilities	0,770,554	0,773,334	0,000,100	0,000,002
Total Liabilities	11,268,013	11,467,871	10,561,886	10,457,133
Net Assets	189,831,320	199,066,755	197,177,023	173,412,580
FOURTY				
EQUITY	27.005.050	47 120 402	4F 240 7C4	21 476 240
Accumulated surplus	37,895,058	47,130,493	45,240,761	21,476,318
Asset revaluation reserve	151,471,634	151,471,634	151,471,634	151,471,634
Other reserves	464,628	464,628	464,628	464,628
TOTAL EQUITY	189,831,320	199,066,755	197,177,023	173,412,580
Other Reserves - detailed separately	464,628	464,628	464,628	464,628
Employee Provisions	1,354,638	1,354,638	1,379,015	1,379,015
Unallocated accumulated surplus	8,718,252	9,420,101	8,943,230	
Total cash available	10,537,518	11,239,367	10,786,873	3,887,495 5,731,138
Note: This reflects the cash position and d				5,/51,158

Other Reserves								
2021-2022								
	Other		Reserves					
	Reserves	Reserves new	used 2020-	Remaining				
	1/7/20	2020-2021	2021	30/6/2021				
Public Open Space								
Binalong Bay	3,362			3,362				
Ansons Bay	4,907			4,907				
Beaumaris	2,229			2,229				
Scamander	3,750			3,750				
St Helens	23,398			23,398				
St Marys	32,509			32,509				
Stieglitz	6,752			6,752				
Total Public Open Space	76,907		-	76,907				
General Reserves								
Community Development	12,500			12,500				
137 Trust Seizures	273,259	-		273,259				
Total General Reserves	285,759	-	-	285,759				
Grant Proceeds Reserve								
Projectors for Stadium	14,000		-	14,000				
Regional Workforce Development	15,710		-	15,710				
Community Infrastructure Fund Grant	28,010		(750)	27,260				
26TEN Communities Grant Program	45,455		(463)	44,992				
Total Grant Reserves	103,175	-	(1,213)	56,970				
Total Other Reserves	465,841	-	(1,213)	464,628				

Estimated Cash Flow								
2021-2022								
	2020-2021	Year to Date	Year to Date	2021-2022				
	Actual	Actual	Budget	Budget				
CASH FLOWS FROM OPERATING ACTIVITIES								
RECEIPTS								
Operating Receipts	25,298,385	1,964,303	1,823,627.27	14,589,018				
PAYMENTS								
Operating payments	(21,891,409)	(1,421,573)	(1,407,778)	(11,262,220)				
NET CASH FROM OPERATING	3,406,976	542,730	415,850	3,326,798				
CASH FLOWS FROM INVESTING ACTIVITIES								
RECEIPTS								
Proceeds from sale of Plant & Equipment	11,706		10,000	120,000				
Proceeds from sale of Flant & Equipment	11,700	-	10,000	120,000				
PAYMENTS								
Payment for property, plant and equipment	(8,587,484)	(217,917)	(576,470)	(6,917,643)				
Capital Grants	5,781,583	377,037	399,976	2,759,708				
Payments for financial assets	-	,	,	, ,				
NET CASH FROM INVESTING ACTIVITIES	(2,794,195)	159,120	(166,495)	(4,037,935)				
CASH FLOWS FROM FINANCING ACTIVITIES								
CASH FLOWS FROM FINANCING ACTIVITIES								
RECEIPTS								
Proceeds from borrowings	_	-	-					
PAYMENTS								
Repayment of borrowings	(346,060)	-	-	(1,872,273)				
Repayment of Lease Liabilities	-							
NET CASH FROM FINANCING ACTIVITIES	(346,060)	-	-	(1,872,273)				
NET INCREASE (DESPENSE) IN CASH USE	200 724	704.040	240.255	/2.502.440\				
NET INCREASE (DECREASE) IN CASH HELD	266,721	701,849	249,355	(2,583,410)				
CASH AT END OF BERIOD	10,270,797	10,537,518	10,537,518	9,080,873				
CASH AT END OF PERIOD	10,537,518	11,239,367	10,786,873	6,497,462				

	<u>Capital Expenditure</u>								
	<u>2020-2021</u>								
Project Code	Details	Month Actuals	Year to Date Actual	Budget C/F	2021-2022 Estimate	Total Budget + C/f	Comments		
	PLANT & EQUIPMENT								
	1290 Toro Mower	-	-		30,000	30,000			
	1297 Toro Mower	-	•		27,000	27,000			
	1075 Isuzu Truck FVR1000	-	-		130,000	130,000			
	8T Excavator (second hand)	-	-		90,000	90,000	For St Helens WTS		
	Mobile water tank 10KL	-	-		40,000	40,000			
	1310 Nissan Navara - Asset Officer	-	-		45,000	45,000			
	1311 Nissan Navara - Valley TL	-	-		45,000	45,000			
	1318 Toyota Hilux 2 Door Flat Tray	-	-		40,000	40,000			
	1040 Mits Triton Ute 2009	-	-		40,000	40,000	WD Pool Car		
	1375 Triton dual cab	-	-		45,000	45,000	Works Operations Manager		
CI015	1226 Ute 2WD Tipper	-	•	30,000		30,000			
	1338 - 2017 Toyota Hilux	-	-		45,000	45,000	Trails Project Manager		
CI025	1294 Dual Cab Ute 4WD	-	-	40,000	5,000	45,000			
	Mobile traffic control	-	-		50,000	50,000	To address changing compliance requirements		
CI005	Small Plant - VARIOUS	-	-	-	42,000	42,000			
	TOTAL PLANT & EQUIPMENT	-	-	70,000	674,000	744,000			
	FURNITURE & IT								
	Additional sit down/stand up desks	-	-		2,500	2,500			
	IT - Server Upgrades 2021/22	-	-		34,000	34,000			
CJ060	Desktop/Laptops/Monitors 20/21	14,826	14,826		12,000	12,000			
	Printers/Copiers - VIC	-	-		3,500	3,500			
	Town Christmas Decorations	-	-		5,000	5,000			
CJ065	Office 365 Migration from Exchange	9,450	9,450		10,000	10,000			
	UPS Battery replacement	-	-		4,000	4,000			
	TOTAL FURNITURE & IT	24,276	24,276	-	71,000	71,000			
	PLILIDINGS								
CC730	Old Tasmanian Hotel - New Storage Shed	-	-	11,000	45,000	56,000	C/Over \$11k + \$10K additional Council Contribution + \$30K State Gov + \$5K Neighbourhood House		
C1705	St Helens Works Depot - Community Services Storage Bldg	406	406	5,000	-	5,000	Carry over		
CI710	St Marys Railway Station Upgrades	-	-	25,000		25,000			
C1720	Marine Rescue Building - Additions	-	-	-	160,000	160,000	Externally funded project - Council budget for JI time for Project management + Small Contingency		
CH730	Portland Hall Upgrades	-	,	6,933	-	6,933	Audio visual equip to be purchased & installed. Solar Panel = \$35K +		
	St Marys Hall Upgrades	-	-		50,000	50,000	\$15K for Heating - Refer Council Motion		

Project Code	Details	Month Actuals	Year to Date Actual	Budget C/F	2021-2022 Estimate	Total Budget + C/f	Comments
	St Marys Cty Space - Unisex Toilet	-	-		80,000	80,000	Unisex Family Toilet Space - Design & Construct
CE770	Workspace Renov - History Rooms	-	-	27,270		27,270	Carry over
CH705	Small projects - bus shelters and misc improvements	-	-		30,000	30,000	Bus Shelters/Small projects & improve that cannot be considered maintenance
	Council Chambers additions and improvements	-	-		40,000	40,000	New Indoor/Outdoor Kitchen/Lunch Room Extension
CH720	Four Mile Creek Community Hub	-	-	57,880		57,880	Carry over
	TOTAL BUILDINGS	406	406	133,083	405,000	538,083	
	PARKS, RESERVES & OTHER						
	Special Project - LPS & Strategic Planning Document Review	-	-		70,000	70,000	
	Special Project - Bay of Fires Master Plan, Recreational Trails Strategy	-	-		50,000	50,000	Part funded from PWS
	Special Project - Marine Strategy	-	-		40,000	40,000	
CI810	St Helens Sports Complex - Athletics building	-	-	45,000	-	45,000	
CI815	Shade Structures - Scamander Res	549	549	25,000	-	25,000	
CI820	Playground equip replace program	-	-	20,000		20,000	
CI825	Playground equip replace program	-	-	50,000	20,000	70,000	
CI830	Re-sheet airport runway	-	-	100,000		100,000	CFWD from 2021/21: Grant application awaiting outcome
CH815	Dog exercise area St Helens Improvements	-	-	-	10,000	10,000	
CH830	Binalong Bay Playground site improvements	-	-		10,000	10,000	
CD815	Wrinklers Lagoon Redevelopment Design & Planning - Amenities Bldg	-	1	89,400	30,600	120,000	Transfer \$30,600 from CE110
CF825	Parnella foreshore protection works	-	-	3,753	-	3,753	
CF805	Parnella/Foreshore Walkway	-	-	247,510		247,510	Existing grant
CH855	Flood Levee - Groom Street, St Marys Flood Mit.	7,273	7,273				
CH860	Flood Warning System - St Marys Flood Mitigation	59	59				
	TOTAL PARKS, RESERVES & OTHER	7,881	7,881	580,663	230,600	811,263	
	ROADS						
	STREETSCAPES						T
CE110	Scamander entrance at Wrinklers	1,600	1,600	193,500		193,500	Transfer \$30,600 to CD815
CE105	Cecilia St (Northern end)	-	-		80,000	80,000	Potentially funded from LRCI Program Round 3
	TOTAL STREETSCAPES	1,600	1,600	193,500	80,000	273,500	
	FOOTPATHS						
CJ105	Annual replacement of damaged footpaths	7,273	7,273	-	25,000	25,000	
CI110	Akaroa - Akaroa Ave	_	-	7,200		7,200	

Project Code	Details	Month Actuals	Year to Date Actual	Budget C/F	2021-2022 Estimate	Total Budget + C/f	Comments
CI115	Akaroa - Carnnell Place	-	-	6,300		6,300	
CI120	Binalong Bay - Coffey Drive	10,985	10,985	-	-	-	
	St Helens - Existing Sub-division	-	-	65,000		65,000	Allocated to Lawry Heights Road in 21/22
CI140	Cobrooga (Mimosa/Jason) Drive - Footpath	16,387	16,387	40,000	30,000	70,000	Continue in 21/22
CH105	Binalong Bay Footpath - Main Road	1	-	30,000	-	30,000	
CF130	Parkside Foreshore Footpath	-	-		763,811	763,811	
CF125	Medea Cove Footpath/Rd options	-	-	70,265	120,000	190,265	Requires grant funding
	St Helens Lawry Heights 580m	-	-		104,000	104,000	
	St Helens Lawry Hgts to Falmouth St	-	-		14,000	14,000	
CI855	LRCI Phase 1 - Shared Pathway - Binalong Bay	-	-	39,739	30,000	69,739	Total project budget \$70239
CI865	LRCI Phase 1 - Shared Pathway - Scamander	-	-	101,167	-	101,167	Total project budget \$108167
CI870	LRCI Phase 1 - Shared Pathway - Foreshore to Circassian	5,348	5,348	-	-	-	
CI885	LRCI Phase 2 - Shared Pathway - O'Connors Beach	-	-	93,000	-	93,000	
CI890	LRCI Phase 2 - Shared Pathway - Tasmn H'Way, Beaumaris	21,188	21,188	85,000		85,000	
CI895	LRCI Phase 2 - Shared Pathway - Esk Main Road, St Marys	-	-	50,000		50,000	
	TOTAL FOOTPATHS	61,181	61,181	587,671	1,086,811	1,674,482	
	KERB & CHANNEL						
CI155	Atlas Drive - Landslip Control			40,000		40,000	Kerb & Channel replace
CH155	Byatt Court, Scamander	-	-	20,000		20,000	on western side SW system assessment and new design
	Replacements TBA	-	-	22,000	28,000	50,000	una new design
CG155	Cameron St, St Helens (south of Quail St intersection) (0.16km)	-	-	20,000	20,000	40,000	
CE165	Treloggen Drive, Binalong Bay	27,662	27,662			-	Wayne to confirm final cost est
	TOTAL KERB & CHANNEL	27,662	27,662	102,000	48,000	150,000	COST CST
	RESHEETING						
	40 - Anchor Rd	_	_		22,796	22,796	
	39 - Anchor Rd	-	-		24,570	24,570	
CI305	903 - Ansons Bay Rd (Priory Rd)	-	-		101,501	101,501	
	901 - Ansons Bay Rd (Priory Rd)	-	-		36,660	36,660	
	902 - Ansons Bay Rd (Priory Rd)	-	-		36,568	36,568	
CI305	904 - Ansons Bay Rd (Priory Rd)	-	-		36,436	36,436	
	46 - Church Hill Rd	-	-	2,800	3,570	6,370	
	1081 - Sorell St	-	-	6,700		6,700	
	1024 - Franks St Fingal	-	-	3,400		3,400	
	1187 - Honeymoon Pt Rd	-	-	6,200		6,200	
	1178 - Jeanerret Beach Rd	-	-	800		800	
	47 - Johnston Rd	-	-	8,100		8,100	
	1053 - Louisa St	-	-	2,800		2,800	

Project Code	Details	Month Actuals	Year to Date Actual	Budget C/F	2021-2022 Estimate	Total Budget + C/f	Comments
	1051 - Louisa St	-	-	3,700		3,700	
	704 - U/N 1 Stieglitz	-	-	4,600		4,600	
	999 - Victoria St Part C	-	-	1,400		1,400	
	998 - Victoria St Part C	-	-	360		360	
	997 - Victoria St Part C	1		2,100		2,100	
	2138 - Franks St Fingal	-	-	3,795		3,795	
	1135 - Irishtown Rd	-	-		29,757	29,757	Per community request
	1134 - Irishtown Rd	-	-		32,487	32,487	Per community request
	1133 - Irishtown Rd	-	-		28,028	28,028	Per community request
	138 - St Patricks Head Rd	-	-		33,245	33,245	Per community request
	1168 - Nth Ansons Bay Rd	-	-		43,225	43,225	Priority 1
	1167 - Nth Ansons Bay Rd	-	-		60,970	60,970	Priority 1
	2258 - McKerchers Rd	-	-	8,190		8,190	
	2259 - McKerchers Rd	-	-	9,623		9,623	
	2260 - McKerchers Rd	-	-	2,662		2,662	
	2380 - Tims Creek Rd	-	-	6,880		6,880	
	2392 - Tyne Rd	1		6,370		6,370	
	2393 - Tyne Rd	-		7,262		7,262	
	2394 - Tyne Rd	-	-	6,166		6,166	
	2303 - Old Roses Tier Rd	-	-	6,848		6,848	
	2176 - Honeymoon Point Rd	-		1,401		1,401	
CF325	Upper Scamander Road, Scamander	-			15,000	15,000	
	Fingal Streets	-	-	6,500		6,500	
CG345	German Town Road, St Marys	-	-	6,980		6,980	
CG350	Dublin Town Road, St Marys	-		15,000		15,000	
	TOTAL RESHEETING	-	-	130,637	504,813	635,450	
	RESEALS						
	913 - Ansons Bay Rd	_	-		4,550	4,550	
	922 - Ansons Bay Rd	_	-		27,606	27,606	
	1029 - Bagot St	_	-		8,710	8,710	
	328 - Cornwall Rd	_	-		14,621	14,621	
	1075 - Flemming St	_	-		8,165	8,165	
	1076 - Flemming St	_	-		7,974	7,974	
	1025 - Franks St	_	-		644	644	
	1069 - Grant St	_	-		7,314	7,314	
	1070 - Grant St	_	-		12,876	12,876	
	1019 - Gray St	_	-		13,843	13,843	
	759 - Hilltop Dve	_	-		5,298	5,298	
	1062 - Horne St	_	_		2,261	2,261	
	1066 - Horne St	_	_		8,008	8,008	
	1094 - Legge St Fingal	_	-		8,886	8,886	
	1095 - Legge St Fingal	_	-		9,612	9,612	
	1096 - Legge St Fingal	_	-		8,100	8,100	
	657 - Lomond Pl	_	-		3,493	3,493	
	764 - Main Rd, Binalong Bay	_	-		10,920	10,920	

Project Code	Details	Month Actuals	Year to Date Actual	Budget C/F	2021-2022 Estimate	Total Budget + C/f	Comments
	857 - Main St, St Marys	•	-		7,360	7,360	
	637 - Mangana St, Mathinna	-	-		2,044	2,044	
	172 - Mathinna Rd	-	-		25,119	25,119	
	391 - Medeas Cove Esp	-	-		10,661	10,661	
	1102 - Peddar St	-	-		2,711	2,711	
	1103 - Peddar St	-	-		11,404	11,404	
	273 - Rossarden Rd	-	-		53,983	53,983	
	71 - St Columba Falls Rd	-	-		7,500	7,500	
	72 - St Columba Falls Rd	•	-		38,584	38,584	
	1005 - Victoria St Part B	•	-		15,987	15,987	
	1006 - Victoria St Part B	•	-		2,958	2,958	
	1007 - Victoria St Part B		-		7,613	7,613	
CI460	Giblin Street, Mathinna	4,239	4,239			-	
	764 - Main Road Binalong Bay	-	-		50,000	50,000	
	765 - Main Road Binalong Bay	-	-		50,000	50,000	
CH495	St Marys - Esk Main Road Storey to Groom Street	-	-	50,000		50,000	Subject only to DoSG plan to place new overlay over Story St.
	TOTAL RESEALS	4,239	4,239	50,000	448,805	498,805	,
	ROAD RECONSTRUCTION/DIGOUTS						
CI525	Gardens Road	-	-	-	250,000	250,000	Multiple digouts
CI530	Medeas Cove Esp Reconstruction	-	-	-	100,000	100,000	Part B Reconstruct
	Mathinna Road	-	-		200,000	200,000	Address multiple defects
	Ansons Bay Road	-	-		350,000	350,000	Multiple digouts and extension of sealing works at Bosses Creek.
CI540	Skyline Drive Intersection Upgrade	15,480	15,480			-	
	St Helens Pt Rd - near Cunningham	_	_		47,406	47,406	
	St Jetty				-	,	
CI545	216 - Mathinna Plains Road	920	920		185,000	185,000	
	Road Intersection Upgrade Works	-	-		50,000	50,000	
CI495	Pavement Investigations Ansons Bay Rd	162	162			-	
	Ansons Bay Rd seal 800m	-	-		50,000	50,000	
CH510	Atlas Drive - Retaining Wall Anchor	1	-	40,000	30,000	70,000	Additional funding required due to complexity of works at the site.
CI535	Gardens Road - Sight Distance Works	1,386	1,386			-	\$200K Black Spot Funding
CH560	Road Network - Sign Replacement	-	-	-	25,000	25,000	
	LRCI Phase 3 Projects to be determined	-	-		1,294,812	1,294,812	
	LRCI Phase 2 - Road sealing - Franks & Morrisons Streets, Falmouth	-	-	-	259,896	259,896	
	TOTAL ROADS OTHER	17,948	17,948	40,000	1,287,406	1,327,406	
	ROADS TOTAL	112,630	112,630	1,103,808	5,010,543	6,114,351	

Project Code	Details	Month Actuals	Year to Date Actual	Budget C/F	2021-2022 Estimate	Total Budget + C/f	Comments
	BRIDGES						
CG210	B760 Bent St, Mathinna	•	1		5,500	5,500	Replace deck
	B2177 St Patricks Head Road	-	ı		30,000	30,000	Replace deck
	B7010 Rattrays Road		-		40,000	40,000	Replace deck
CJ805	Kirrwins Beach Jetty	26,577	26,577		142,000	142,000	Replace Jetty - funded by MAST
CJ810	Beauty Bay Jetty	28,905	28,905		62,000	62,000	Replace Jetty - funded by MAST
	TOTAL BRIDGES	55,482	55,482	-	279,500	279,500	
	STORANIATER						
	STORMWATER	47.000	47.000		50.000	50.000	
CJ655	Minor stormwater Jobs	17,228	17,228	-	50,000	50,000	
CI685	Treloggens Track	-	-	30,000	40.000	30,000	
	Osprey Drive	-	-		10,000	10,000	Design only
CD655	Implement SWMP priorities	14	14			-	
CG665	Freshwater Street / Lade Court (Beaumaris)	-	-	70,000	-	70,000	
CG670	Medea St - Opposite Doepel St	-	-	45,000		45,000	Project under review - may not be required
	Peron Stormwater System - design only	-	-		30,000	30,000	
CH655	Beaumaris Ave	-	-		25,000	25,000	CFWD
	TOTAL STORMWATER	17,242	17,242	145,000	115,000	260,000	
	WASTE MANAGEMENT						
CI630	Rehabilitation of former Binalong Bay Tip	-	-	5,000		5,000	Contingency sum only - no immediate requirement to undertake works
	Scamander - waste paint container station	-	-		15,000	15,000	
CI615	Scamander WTS - Inert Landfill	-	-		20,000	20,000	Regulatory/consulting
	St Marys Waste Transfer Station - Addition to Exisiting Building	-	-		45,000	45,000	Potential grant funding application - roof only to front side and over exisiting container
CE615	Scamander WTS retaining wall replacement	-	-		52,000	52,000	Contingency for potential replacement - condition monitoring in place for existing asset
	WASTE MANAGEMENT TOTAL	-	-	5,000	132,000	137,000	
	7.10 7.1	247.545	04=04=	2 22	6.04=.645	0.055.43=	
	Total Capital expenditure	217,917	217,917	2,037,554	6,917,643	8,955,197	

08/21.13.3 Visitor Information Centre Report

ACTION	INFORMATION
PROPONENT	Council Officer
OFFICER	Bob Hoogland, Manager Corporate Services
FILE REFERENCE	040\028\002\
ASSOCIATED REPORTS AND	Nil
DOCUMENTS	

OFFICER'S RECOMMENDATION:

That the report be received.

INTRODUCTION:

The purpose of this report is to provide Councillors with an update of various issues which are being dealt with by the Visitor Information Centre.

PREVIOUS COUNCIL CONSIDERATION:

Provided as a monthly report – Council consideration at previous meetings.

OFFICER'S REPORT:

Staff Movements:

Visitor numbers and revenue are slightly higher than the same month last year and on a par with previous years. Of course, this is the period of lowest visitation, the off season.

Recruitment for a part time team member was successfully completed and training is now well under way, prior to changing the roster.

Meetings Attended/Other information:

VIC staff noted:

- Getting a few phone calls from mainlanders asking for information to be sent for their upcoming holidays, also asking for help with planning their holidays. Although this is encouraging, it will be subject to the ever-changing covid border closures
- Also starting to get a few phone calls regarding free camping, with respect to the possibility
 of booking sites or prospects of availability over the December holiday period.
- Renewal of contracts for hosting brochures is progressing well for 2021/2022, no charge for local operators
- August is normally free entry for locals to the History Room, this has been extended to all entries this year

Statistics:

Door Counts:

Month/Year	Visitor	Daily	History
	Numbers	Average	Room
July 2012	636	20.52	42
July 2013	809	26.10	71
July 2014	1,064	34.32	121
July 2015	946	30.52	42
July 2016	1,048	33.80	119
July 2017	875	28.22	36
July 2018	912	29.42	47
July 2019	837	27.00	51
July 2020	730	23.55	52
July 2021	906	29.23	44

Revenue 2020/2021:

Month	VIC Sales	VIC Sales HR Entry	
			Donations
July	2,335.55	194.00	121.65
August	1,774.39	111.00	78.05
September	1,642.36	216.00	83.10
October	1,791.61	372.00	73.45
November	2,022.22	137.00	105.05
December	3,963.18	217.00	65.15
January	3,922.85	420.00	113.25
February	5,078.95	456.00	237.90
March	6,599.42	662.00	233.40
April	6,002.76	451.00	174.15
May	3,616.50	373.00	132.90
June	1,953.40	257.00	78.95

Revenue 2021/2022:

Month	VIC Sales	HR Entry	HR Donations
July	2,534.48	200.00	72.95

STRATEGIC PLAN & ANNUAL PLAN:

Strategic Plan 2017-2027

Goal

Economy - To foster innovation and develop vibrant and growing local economies which offer opportunities for employment and development of businesses across a range of industry sectors.

Strategies

Create a positive brand which draws on the attractiveness of the area and lifestyle to entice people and businesses' to live and work in BOD.

Annual Plan 2019-2020

Goal

Economy - To foster innovation and develop vibrant and growing local economies which offer opportunities for employment and development of businesses across a range of industry sectors.

Key Focus Area 2.1.2

Tourism – Broadening, lengthening and improving the visitor experience through development of attractions and activities; promotion and signage; and great customer service.

Action 2.1.2.9

Assess and improve the customer experience delivered through the St Helens Visitor Information Centre.

LEGISLATION & POLICIES:

Nil.

BUDGET AND FINANCIAL IMPLICATIONS:

Not applicable.

VOTING REQUIREMENTS:

Simple Majority.

08/21.13.4 Electric Vehicle Charging Station Proposal for Fingal

ACTION	DECISION
PROPONENT	Council Officer
OFFICER	Manager Corporate Services, Bob Hoogland
FILE REFERENCE	032\005\003\
ASSOCIATED REPORTS AND	Nil
DOCUMENTS	

OFFICER'S RECOMMENDATION:

- That Council contribute up to \$10,000 towards the site establishment and reinstatement to facilitate the installation of an electric vehicle fast charging station and associated funding proposal, and
- 2. That management be authorised to enter into a joint funding agreement for the installation and operation of such a charging station, and
- 3. That permission be granted for establishment of the electric vehicle fast charging station at Fingal Park, 17a Talbot Street, Fingal and/or the management be authorised to negotiate another appropriate site if necessary.

INTRODUCTION:

Council received a request from Electric Highway for Council consideration of facilitating their grant application for an electric vehicle fast charging station in Fingal on a similar basis as the station installed in St Helens

PREVIOUS COUNCIL CONSIDERATION:

This matter has not previously been considered, Council approved a similar arrangement for the installation of a station at St Helens at the June 2019 Council Meeting:

06/19.12.5.138 <u>Moved: Clr J Drummond / Seconded: Clr B LeFevre</u>

That Council contribute up to \$10,000 towards the site establishment and reinstatement to facilitate the installation of an electric vehicle fast charging station and associated funding proposal, and that management be authorised to enter into a joint funding agreement for the installation and operation of such a charging station

CARRIED UNANIMOUSLY

OFFICER'S REPORT:

Council received the following request:

The state government announced the next round of fast charger grants today: http://www.dpac.tas.gov.au/ data/assets/pdf file/0010/583309/TCCO ChargeSmart Guid elines 2021 - Fast Charging.pdf

Electric Highway Tasmania would like to submit an application for a 25 kW wall mounted DC charger at Fingal Park, 17a Talbot Street (rear of public toilet building). This is slightly non-compliant with the grant conditions, but in our view meets the need of shorter range vehicles travelling from the Midland Highway to St Helens.

Would Council support such an application, modelling contractual arrangements on our St Helens site?

Please advise. Applications close 10 September 2021.

Regards,

Clive Attwater

Managing Director

Electric Highway Tasmania P/L

The very short time frame for the lodgement of grant applications has required the preparation of this report on very short notice. In general, the proposed location offers advantages in terms of a relatively low cost for the installation of the charging station and placement of charging stations throughout the municipality improves the network for electric vehicles and encourages visitation through the municipality for the growing number of electric vehicle users.

On that basis, it is recommended that Council offer the requested support for the project and authorise the entering into a funding/operating agreement, should an application for funding be successful.

STRATEGIC PLAN & ANNUAL PLAN:

Strategic Plan 2017 – 2027

Goal

Environment - To balance our use of the natural environment to ensure that it is available for future generations to enjoy as we do.

Strategies

- Increase the community's awareness of the natural environment; the pressures it faces; and actions we can take to sustain it and what it provides.
- Undertake and support activities which restore, protect and access the natural environment which enables us to care for, celebrate and enjoy it.

Goal

Services - To have access to quality services that are responsive to the changing needs of the community and lead to improved health, education and employment outcomes.

Strategies

- Improve accessibility to a range of quality services and programs by advocating and pursuing for local delivery.
- Work collaboratively to ensure services and service providers are coordinated and meeting the actual and changing needs of the community.
- Ensure Council services support the betterment of the community while balancing statutory requirements with community and customer needs.

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Nil.

BUDGET; FUNDING AND FINANCIAL IMPLICATIONS:

As identified in the report.

VOTING REQUIREMENTS:

Absolute Majority.

08/21.14.0 WORKS AND INFRASTRUCTURE

08/21.14.1 Works and Infrastructure Report

ACTION	INFORMATION
PROPONENT	Council Officer
OFFICER	David Jolly, Manager Infrastructure and Development Services
FILE REFERENCE	014\002\001\
ASSOCIATED REPORTS AND	Nil
DOCUMENTS	

OFFICER'S RECOMMENDATION:

That the report be received by Council.

INTRODUCTION:

This is a monthly summary update of the works undertaken through the Works and Infrastructure Department for the previous month and a summary of the works proposed for the coming month, and information on other items relating to Council's infrastructure assets and capital works programs.

PREVIOUS COUNCIL CONSIDERATION:

Provided as a monthly report – Council consideration at previous meetings.

OFFICER'S REPORT:

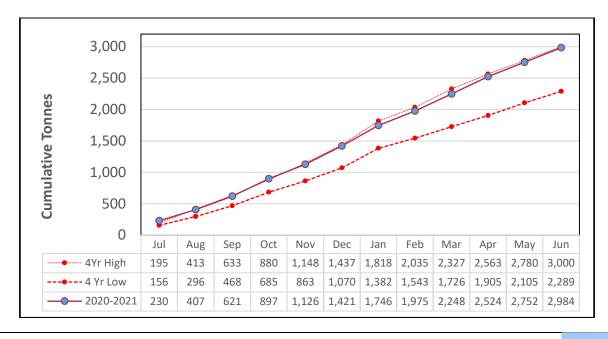
Asset Maintenance				
Facilities	 Preventative Maintenance Inspections (PMI) of Council owned buildings and playgrounds. Maintenance identified during inspection and managed via TRIM record. 			
Town & Parks	 Mowing/ground maintenance – all areas. Garden/tree maintenance and weeding where required. CBD garden beds being prepared for spring planting Footpath maintenance and repairs where required. Boat Ramp – monthly inspections and cleaning undertaken. 			
Roads	 Sealed road patching – all areas. Tree maintenance pruning. Stormwater system pit cleaning and pipe unblocking. Roadside slashing is continuing throughout the municipality. Several roads received damage from the recent floods in March. Council and contractors are working to rectify the damaged network. Landslip at Forest Lodge Road (Intake Hill) addressed. 			
MTB	Routine track maintenance.			

Asset Management	
Footpath inspections (all classes) have been completed.	
Operational playground inspections have commenced.	
Road inspections (all classes) have commenced.	
Traffic counters (x4) on Gardens Road/Lyall Road.	

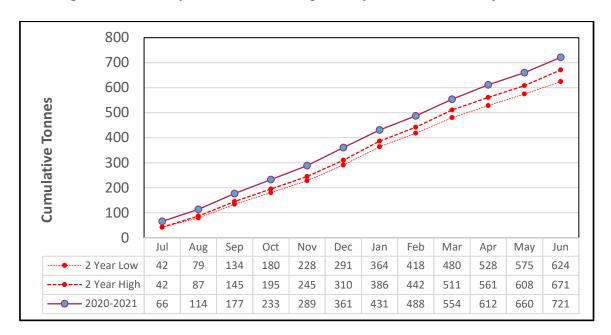
Weed Management – Targeted weeds for July		
Top end of Tully St	Spanish heath, blackberry, broom	
Halfway Hill	Spanish heath	
Ansons Bay Hill area	Spanish heath	
Binalong Bay WTS	periwinkle, Hemlock, Pampas Grass	
Scamander WTS	Texas tooth leaf, thistles, capeweed, pampas, mignonette	
Welborough WTS	caper spurge, broom, holly, mullein, periwinkle, hemlock	
Pyengana WTS	• caper spurge, broom, holly, mullein, periwinkle, hemlock	

Weed Management – Plan for targeting weeds in August (weather permitting)		
St Marys WTS	gorse, caper spurge, broom, mullein, periwinkle, hemlock	
Fingal WTS	 Spanish heath, caper spurge, broom, mullein, periwinkle, hemlock 	
St Helens WTS	Spanish heath, caper spurge, broom, cacti, mullein, periwinkle, hemlock	
Fingal area roadsides	Spanish heath	
German Town Road	Spanish heath, gorse	
Clelands Drive	Spanish heath	
Priory Road	Spanish heath, broom, blackberry	
Scamander road sides	Spanish heath	
Argonaut Road	Spanish heath, blackberry	

Waste Management - Municipal general waste to landfill







June waste quantities unavailable at the time of report preparation.

CAPITAL WORKS

Details	Update
Ansons Bay Road – Segment reconstruction	In-progress (construction)
Coffey Court – footpath replacement	Completed
Treloggen Drive (Binalong Bay) Kerb & Channel Works	Construction complete-minor sealing later in the year
Foreshore Shared Way – Possum Tom (Parkside)	In-progress: Development application lodged.
Footpath – Cabrooga Drive	In-progress (Stage 2)
Gardens Road – Sight Distance Improvements	Completed
Local Roads & Community Infrastructure Projects	
Binalong Bay Footpath	In-progress – consent/approvals stage. Waiting on approval from Aboriginal Heritage, Tasmania.
Beaumaris Pathway Upgrade	In-progress – construction activity
O-Conners Beach Pathway	Works scheduled – August/September 2021
Scamander Footpath	In-progress –consent/approvals stage
 Tourism Information Signage (Scamander, St Marys, Fingal). 	Completed
Scamander WTS – Inert Landfill	In-progress.

Details Update

Terrys Hill Road – Bridge replacement & partial road upgrade.

Completed

LEGISLATION / STRATEGIC PLAN & POLICIES:

Strategic Plan 2017-2027

Goal

Infrastructure - To provide quality infrastructure which enhances the liveability and viability of our communities for residents and visitors.

Strategy

- Be proactive infrastructure managers by anticipating and responding to the growing and changing needs of the community and the area.
- Work with stakeholders to ensure the community can access the infrastructure necessary to maintain their lifestyle.
- Develop and maintain infrastructure assets in line with affordable long-term strategies.

BUDGET AND FINANCIAL IMPLICATIONS:

Not applicable.

VOTING REQUIREMENTS:

Simple Majority.

08/21.14.2 Animal Control Report

ACTION	INFORMATION
PROPONENT	Council Officer
OFFICER	Municipal Inspector
FILE REFERENCE	003\003\018\
ASSOCIATED REPORTS AND	Nil
DOCUMENTS	

OFFICER'S RECOMMENDATION:

That the report be received by Council.

INTRODUCTION:

This is a monthly update for animal control undertaken since the last meeting of Council.

PREVIOUS COUNCIL CONSIDERATION:

Provided as a monthly report – Council consideration at previous meetings.

OFFICER'S REPORT:

Dog control – activity summary available for 1 July 2021 – 30 July 2021.

Area	Ansons Bay	Binalong	Cornwall	Fingal	Falmouth	Four Mile Ck	Mathinna	Beaumaris	Scamander	Seymour/Denison	Stieglitz	Goshen/Pye/Weldborough	St Helens	St Marys	TOTALS
Dogs Impounded															
Dogs in Prohibated Area															
Dogs Rehomed or sent to Dogs Home															
Livestock Complaints				1											1
Barking Dog													2		2
Bark Monitor				1									1		2
Bark Abatement Notice															
Wandering Dog or Off Lead				1			1		1		2		1	1	7
Verbal Warnings				1							2			1	4
Letter/Email warnings and reminders - plus pending registrations							1				1		1	1	200

Area	Ansons Bay	Binalong	Cornwall	Fingal	Falmouth	Four Mile Ck	Mathinna	Beaumaris	Scamander	Seymour/Denison	Stieglitz	Goshen/Pye/Weldborough	St Helens	St Marys	TOTALS
Patrol		1	1	3					2		2		2		11
Dog Attack - on another animal (Serious)													1		1
Dog Attack/Harassment - on another animal (Minor)															
Dog Attack - on a person (Serious)															
Dog Attack/Harassment - on a person (Minor)															
Dog - chasing a person															
Declared Dangerous dogs															
Dangerous Dogs Euthanised															
Unregistered Dog - Notice to Register											2				2
Dogs Registered 2021/22 to date															1305
Pending Dog Registration 2021/22															157

Area	Ansons Bay	Binalong	Cornwall	Fingal	Falmouth	Four Mile Ck	Mathinna	Beaumaris	Scamander	Seymour/Denison	Stieglitz	Goshen/Pye/Weldborough	St Helens	St Marys	TOTALS
Infringement Notice Issued															
Pending Dog Registration Checks															
Caution Notice Issued							1								1
Verbal Warnings /Education Sheets Maps															
Infringement Notice - Disputes in Progress															
Infringement - Time Extension request															
Infringement Notice - Revoked															
Kennel Licence - No Licence															
Kennel Licence - Issued															
Rooster Complaints									-			-			
Other															

Area	Ansons Bay	Binalong	Cornwall	Fingal	Falmouth	Four Mile Ck	Mathinna	Beaumaris	Scamander	Seymour/Denison	Stieglitz	Goshen/Pye/Weldborough	St Helens	St Marys	TOTALS
Cat Complaints	1														1
Lost Dogs															
Illegal Camping															_
TOTALS	1	1	1	7	0	0	3	0	3	0	9	0	8	3	1694

LEGISLATION / STRATEGIC PLAN & POLICIES:

Strategic Plan 2017-2027

Goal

Environment - To balance our use of the natural environment to ensure that it is available for future generations to enjoy as we do.

Strategy

Ensure the necessary regulations and information is in place to enable appropriate use and address inappropriate actions.

BUDGET AND FINANCIAL IMPLICATIONS:

Not applicable.

VOTING REQUIREMENTS:

Simple Majority.

08/21.14.3 Weed Management Policy

ACTION	DECISION
PROPONENT	Council Officer
OFFICER	Manager Infrastructure & Development Services, David Jolly
FILE REFERENCE	002\024\006\
ASSOCIATED REPORTS AND	Draft amended Policy
DOCUMENTS	

OFFICER'S RECOMMENDATION:

That EP07 Weed Management Policy as amended, be adopted.

INTRODUCTION:

Council has a schedule for the regular review of Policies and this policy is now due for revision.

PREVIOUS COUNCIL CONSIDERATION:

Adopted 19 March 2012 – Minute No 03/12.15.4.069 Amended 16 July 2018 – Minute No 07/18.13.5.163

OFFICER'S REPORT:

This Policy was previously reviewed and endorsed by the Council in July 2018 and is therefore due for revision.

Minor review amendments to the Policy include:

- Extended Statutory Authority detail.
- Updated weed definition.
- Clarity is to the purpose of the Code of Practice for Spraying in Public Places and no removal
 or alteration of obligations under an Act or Regulation or Code of Practice or industry
 guideline.
- Updated requirements for council employees and contractors engaged to undertake weed control activity.
- Minor alteration and clarity in relation to Council's "Do Not Spray" register.

STRATEGIC PLAN & ANNUAL PLAN:

Strategic Plan 2017 – 2027

Goal

Environment – To balance our use of the natural environment to ensure that it is available for future generations to enjoy as we do.

Strategy

Ensure the necessary regulations and information is in place to enable appropriate use and address inappropriate actions.

Annual Plan 2020 - 2021

Key Focus Area – Land Management

Develop the financial and human resources to undertake projects and activities which address environmental issues such as weeds and land degradation.

LEGISLATION & POLICIES:

Local Government Act 1993

BUDGET; FUNDING AND FINANCIAL IMPLICATIONS:

Not applicable.

VOTING REQUIREMENTS:

Simple Majority.



POLICY NO EP07 WEED MANAGEMENT POLICY

DEPARTMENT:	Works and Infrastructure
RESPONSIBLE OFFICER:	Manager Infrastructure and Development Services
LINK TO STRATEGIC PLAN:	To balance our use of the natural environment to ensure that it is available for future generations to enjoy as we do.
STATUTORY AUTHORITY:	
	Environmental Management & Pollution Control Act 1994 DPIPWE Code of Practice for Spraying in Public Places
	Work Health & Safety Act 2012
	The Tasmanian legislation regulating the use of agricultural chemicals is the Agricultural and Veterinary Chemicals (Control of Use) Act 1995 and the regulations under this Act. Other relevant State legislation includes: The Environmental Management and Pollution Control Act 1994 and regulations under this Act. The Dangerous Goods Act 1998 and regulations under this Act. The Workplace Health and Safety Act 1995 and regulations under this Act. The Code of Practice for Ground Spraying. Guidelines for disposal of washings and rinsates.
OBJECTIVE:	The objective of this policy is to ensure that the most appropriate approach option is used is adopted by Council for weed management control on land under Councils jurisdiction throughout the Break O'Day Municipality.
POLICY INFORMATION:	Adopted 19 March 2012 – Minute No 03/12.15.4.069

POLICY

Amended 16 July 2018 - Minute No 07/18.13.5.163

1. INTRODUCTION

This policy serves to provide guidance in relation to weed management within the municipal area on Council owned or controlled property. The management of other vegetation is covered in Policy No. AM14 Mowing Policy.

2. DEFINITION

Weed: A weed is a plant considered undesirable in a particular location, "a plant in the wrong place".

A weed is any plant that colonises and persists in an ecosystem in which it did not previously exist and that may affect the economy, the environment, human health and amenity.

#EP07 - Weed Management Policy

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A weed can be an exotic or native species, which can inhabit and become dominant in the environment.

3. PROCESS

Management methods utilised by the Council for the control of weeds may include removal by hand or mechanical means if possible, steam treatment and the use of chemical herbicides when deemed appropriate by the Works Operations Manager.

Council shall abide by the Code of Practice for Spraying in Public Places (current version), issued by the Department of Primary Industries, Parks, Water and Environment when using chemical herbicides., which outlines the minimum acceptable standards for spraying of weeds in public places. that provides a clear statement of responsibilities and minimum standards for spraying contractors and employees who apply chemical products for weed or insect pest control in a public place in Tasmania, by any means other than aerial spraying.

The Code of Practice does not remove or alter any obligation or requirement under any Act or Regulation or alter the need to comply with other Codes of Practice or industry guidelines.

Council employees required to conduct weed control will be trained in Chemical Handling prior to undertaking any chemical herbicide spraying and will follow all safety instructions detailed by the manufacturer of the product being used.

Council employees and contractors engaged to undertake weed control activity using approved herbicides are required to undergo Safe Chemical Handling training and meet required competency.

Herbicide and surfactant use shall be strictly in accordance with manufacturer's instructions, for transport & storage, required personal protective clothing, dilution, application, equipment cleaning and disposal of empty containers.

Council will keep a written record of all spraying activity. Spraying logs are required to be kept that are subject to audit by the Department of Primary Industries, Parks, Water and Environment.

4. DO NOT SPRAY REGISTER

Adequate maintenance of road reserves ensures the control of weeds and prevents the deterioration of public infrastructure such as roads, footpaths, kerb and gutters.

Section 26 of the Code of Practice provides property owners the opportunity to request Council not to spray chemical herbicide on land adjoining their property.

Property owners may apply to be included on Council's "Do Not Spray" register subject to the owner undertaking wood and vegetation control to the satisfaction of the Council.

Property owners who apply to be listed on the 'Do No Spray Register' (the register), must assume responsibility for the management of weeds on the road reserve in front of or alongside their property. The following conditions apply:

#EP07 - Weed Management Policy

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4.1 An application by property owners wishing to be included on Council's "Do Not Spray" register must include a proposed weed control plan detailing how they intend to control the problem themselves. Applications require the property owner to provide a management plan identifying the method of control for weeds and how regularly the property owner plans to undertake this control.

The property owners Weed Control Plan must ensure:

- control of all weed species;
- the road frontage is kept clear and/or tidy;
- drainage and or paths are kept free of obstruction and fully operational at all times;
- kerbs, footpaths and gutters are kept free of vegetation growth;
- It applies to the entire frontage, including the side and rear of the property if abutting a Council road reserve;
- Removal of existing trees and shrubs on the road reservation does not occur without

 permission from Council.
 is prohibited unless permission is granted by the Council and is
 in alignment with Policy No EP06 Tree Management Policy.

The Weed Control Plan must be approved by Council's Works Operations Manager before the property owners details are added to the register.

Councils Works Operations Manager is authorised to approve Weed Control Plans subject to a plan satisfactorily meeting the criterion outlined above. Plan approval is required before a property is included in the register.

4.2 Once included on the register if in the opinion of Council a weed problem is not dealt with satisfactorily, the Council Works Operations Manager will advise the property owner in writing that weed maintenance must occur within fourteen (14) days of the date of the correspondence.

Failure by the owner to conduct maintenance upon request of Council will result in Council undertaking, without further notice, any necessary work to remove weeds including herbicide spraying if necessary.

Should this occur the property owner will be removed from the "Do Not Spray" register and Council will resume responsibility for the maintenance of the land including the use of chemical herbicides, if necessary.

- **4.3** Should a property change ownership the new owner will need to make application to be included on the register if they so wish.
- 4.4 Tenants of a property will need to provide written confirmation from the landlord in support of a request before being included on the register.
- **4.5** Council officers and contractors engaged to carry out chemical herbicide spraying must abide by the Do Not Spray Register.register.
- 4.6 The Do Not Spray register will be maintained by Councils Works Department.

5. RECORD KEEPING

#EP07 - Weed Management Policy

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Council will keep a record of all chemical herbicide spraying undertaken within the municipality by Council employees and contractors engaged by Council.

6. MONITORING AND REVIEW

This Policy will be reviewed every three (3) years in line with Council's Policy Framework or earlier in the event of major changes to legislation, related policies, procedures or if deemed necessary by the General Manager.

08/21.14.4 Scamander Foreshore Playground Fence

ACTION	DECISION
PROPONENT	Council Officer
OFFICER	Manager Infrastructure & Development Services, David Jolly
FILE REFERENCE	004\008\029\
ASSOCIATED REPORTS AND	01/19.13.6 Scamander Playground Fence
DOCUMENTS	10/17.10.1 Scamander Playground

OFFICER'S RECOMMENDATION:

That Council provide fencing around the Scamander Playground located at the Scamander Foreshore.

That Council approve an unbudgeted capital amount of \$32,000 to install the playground fence.

INTRODUCTION:

The purpose of this report is to seek the Councils endorsement to provide fencing around the Scamander Playground located at the Scamander Foreshore and to allocate capital funding to this activity.

PREVIOUS COUNCIL CONSIDERATION:

01/19.13.6.17 Moved: Clr J Tucker / Seconded: Clr L Whittaker

That Council receive the report into the installation of a child safety fence around the play area at the Scamander Mouth reserve.

CARRIED UNANIMOUSLY

OFFICER'S REPORT:

Council has received an email from Anne Bennet, dated 6th July 2021 in relation to the Scamander Playground.

To the General Manager, Mayor Tucker and elected members,

Dear Councillors,

I wish to draw your attention to some serious hazards surrounding the Scamander foreshore children's playground.

While the playground is one of the best in the Break O'Day municipality in it's design and construction the environmental conditions surrounding it have changed dramatically since it's construction.

Parents are finding supervision of their children difficult, particularly those parents of children with challenging behaviours. Water hazards such as the Scamander river can be a nightmare for many parents if their child is a 'runner' or has no concept of danger.

The changing course of the Scamander river presents itself as the major safety hazard forcing many young parents to avoid this playground. Parents need to feel confident that a community playground will provide a safe place for their children to play, have fun, develop important motor skills and to socialise.

The car park which also borders this playground is constantly overflowing at the weekend with locals surfing the river mouth break, others supporting the popular coffee container SWIMS, and many exercising, dog walking or enjoying the beautiful beach. We are all well aware of the increase in tourist numbers to our region and with this brings an increase in traffic to this area.

I fully understand that it is parents responsibility to supervise their children when visiting playgrounds but this becomes a huge problem when a playground is surrounded by so many hazards such as a river, a car park, a skate park and a highway. Surely these particular circumstances could be classed as an OHS issue. The likelihood of a young child being run over or drowning is a strong possibility.

A fence surrounding this playground would be the safest most sensible option to minimise the likelihood of a serious injury or death. The St Helens foreshore playground, Stieglitz playground and Lions Park playground all have similar hazards surrounding them and are fully fenced.

As a past educator of young children in this area for 40 years I feel I am bound to alert you to the conversations many young parents are having about the unsuitability of this playground for their small children. Parents will not go to a facility if it is not family friendly and their child's safety is an issue. Does Council have a responsibility as well as parents to keep children safe?

So, in closing my question to Councillors is.....

How could the Council address the concerns the parents have to keep their children safe and secure when visiting the Scamander playground?

I believe an on-site visit by the General Manager, Mayor and available Councillors is necessary to gain a clearer picture of the problem. A current assessment and review of this site is desperately needed.

ANNE BENNET 44 New Street Falmouth 7215

Addressing the questions raised

Does Council have a responsibility as well as parents to keep children safe?

Council manages its playground responsibilities in alignment with AS4685 Playground Equipment that sets out general safety requirements for playground equipment and adopts additional safety requirements for specific pieces of playground equipment that are specified in subsequent parts of

the AS4685 series of Standards. The standard provides guidance on the development, installation, inspection, maintenance and operation of playgrounds.

Council provides written rules on playground use. The responsibility for the use of the play structures and the health and safety for children remains that of a child(s) guardian. Guardian responsibility for a child also applies to the broader foreshore area, the car park and the Tasman Highway.

How could the Council address the concerns the parents have to keep their children safe and secure when visiting the Scamander playground?

Council may consider erecting playground fencing that

- Is compliant with the Australian Standards AS 1926.1 Safety barriers for swimming pools which include the following key design characteristics:
 Have a minimum height 1200mm, Maximum gap size of 100mm, a minimum distance between horizontal bars of 1000mm, Maximum gap under base 100mm and made of construction materials less likely to be scaled by children, and introduce another hazard(s);
- Includes a self-closing gate with a child-proof latching mechanism;
- Prevents children climbing over including avoiding the placement of play equipment within 900mm of the fence; and
- Where applicable, ensures disabled access for wheelchair users.

Example: "Sturt: style aluminium fence - coated.



Fence length is 90m



Considerations

The Scamander Reserve is prone to flooding. The playground is subject to periodic inundation by floodwaters and any fencing would require removal should a flood forecast warning be issued. Council resources need to be available to remove the fence in preparation for these events and to replace it when the threat has passed. If resources are not available to remove the fence, the fence damaged is likely by floodwater and river debris and will require subsequent repair or replacement.

On-going costs for maintenance (re-painting of fence and repair) - The current operations and maintenance budget does not have an allocation for additional playground fence care. The proximity to the open ocean will be detrimental to the longevity of a fence and its safe and useful operating life.

The installation of fencing at all playgrounds and even in some instances a low 'containment' fence can potentially create a false sense of security for guardians that the fence in itself is protecting a child. Council will continue to display written rules on playground use. The responsibility for the use of the play structures and the health and safety for children remains that of a child(s) guardian.

STRATEGIC PLAN & ANNUAL PLAN:

Strategic Plan 2017 – 2027

Goal

Infrastructure – To provide quality infrastructure which enhances the liveability and viability of our communities for residents and visitors.

Strategies

- 1. Be proactive infrastructure managers by anticipating and responding to the growing and changing needs of the community and the area.
- 2. Work with stakeholders to ensure the community can access the infrastructure necessary to maintain their lifestyle.
- 3. Develop and maintain infrastructure assets in line with affordable long-term strategies.

Key Focus Area – Recreational Facilities

Support an outdoor, active and healthy lifestyle for residents and visitors through a range of recreational facilities including walking trails, bike trails and other identified infrastructure

LEGISLATION & POLICIES:

- Local Government Act 1993
- AM01 Asset Recognition and Depreciation Policy
- AM07 Playground Management Policy
- AM19 Asset Management Policy

BUDGET; FUNDING AND FINANCIAL IMPLICATIONS:

Cost estimate to install playground fencing to meet the required standard is \$32,000. With an anticipated life of up to 15 years then there will be an additional \$2,800 added to Council's annual operating budget plus any additional costs associated with removal and re-installation as a result of flood events. Should the fence be damaged due to unavailability of resources then it may require a full replacement.

An allocation for fencing the Scamander playground has not been included in the 2021/2022 capital budget.

VOTING REQUIREMENTS:

Absolute Majority.

01/19.13.6 Scamander Playground Fence

ACTION	DECISION
PROPONENT	Councillor Kylie Wright
OFFICER	David Jolly, Manager Works & Development Services
FILE REFERENCE	004\008\029\
ASSOCIATED REPORTS AND	Workshop report – November 2017 plus notes
DOCUMENTS	Agenda report – Council meeting November 2018 plus
	associated minutes

OFFICER'S RECOMMENDATION:

That Council receive the report into the installation of a child safety fence around the play area at the Scamander Mouth reserve.

INTRODUCTION:

At the ordinary Meeting of Council on Monday 19 November 2018 the following Notice of Motion was raised by Clr K Wright:

11/18.8.4 Notice of Motion - Scamander Mouth Playground - Fence - Clr K Wright

MOTION:

A report is sought providing advice in accordance with the requirements of Section 65 of the Local Government Act 1993 for the information of Council at a future meeting and consider any advice as required from relevant State Agencies:

That Council seeks a report into the installation of a child safety fence around the play area at the Scamander Mouth play area.

SUBMISSION IN SUPPORT OF MOTION:

There has been numerous requests from residents and an online petition requesting that the playground be fenced for reasons of safety.

It has been noted that other play areas located close to the water are fenced. This area is very close to the water at the inlet of Scamander River, and there is the additional hazard of rocks along the edge of the water.

This could be very hazardous for families of young children, especially when there are two (2) or more children in the care of one (1) adult.

MEETING DISCUSSION:

- CIr Whittaker stated that she agrees as most playgrounds do have fences. For a safety issue totally agree.
- CIr LeFevre requested a point of clarification, he thought we had discussed this earlier this
 year and it was discussed that during peak flood periods it would be washed away. Mayor
 Tucker stated that CIr LeFevre is correct, however this is for a further report.
- CIr LeFevre stated that the intent was that we want a safe area but if it is washed away every year it comes at a significant cost.
- CIr McGiveron stated that it is a very hot topic with parents and kids.
- CIr Wright stated that she had more concerns that a life would be lost as opposed to the cost of a fence.

COUNCIL DECISION:

11/18.8.4.246 Moved: Clr K Wright / Seconded: Clr L Whittaker

A report is sought providing advice in accordance with the requirements of Section 65 of the Local Government Act 1993 for the information of Council at a future meeting and consider any advice as required from relevant State Agencies:

That Council seeks a report into the installation of a child safety fence around the play area at the Scamander Mouth play area.

CARRIED UNANIMOUSLY

PREVIOUS COUNCIL CONSIDERATION:

Workshop discussion November 2017 (report plus notes attached).
Council meeting February 2018 –minute 02/18.7.1 (agenda report plus minutes attached).

OFFICER'S REPORT:

Historical Information

Council Meeting - October 2017

10/17.10.0 COUNCILLOR'S QUESTIONS WITHOUT NOTICE

10/17.10.1 Scamander Playground - Clr M Osborne

When we looked at the playground at Scamander, have we looked at risk management issues with the playground not being fenced being that it is so close to the water?

Reply:

An informal risk assessment was undertaken incorporating the guidelines provided by Council's insurer and on that basis it was determined that fencing is not required in the short term.

There is a plan for overall future development in the area and further consideration could be given in that context.

Council's budget for the project was 'like for like' and therefore new fencing has not been considered.

Councillor Workshop November 2018: Officers Report

As a result of the community consultation and online voting regarding the Scamander play equipment replacement a request has been made for fencing and the matter was also raised at the October 2017 Council meeting.

An online petition is running which can be found at the following link: https://www.change.org/p/break-o-day-council-please-erect-a-fence-around-the-scamander-playground

The concern behind the petition is the proximity to the river, the carpark and main road and the possibility of a child drowning or being hit by a car.

The capital budget for the project was 'like for like' and therefore did not include new fencing. This would now need to be considered as a new project and have a new budget allocated if it were approved.

The Scamander Reserve is prone to flooding and any fencing would have to be removed if there was a forecast for flooding. However this requires resources to be available to remove the fence in preparation for these events and to replace it when the threat has passed. If resources are not available to remove the fence under these circumstances the damage costs would be substantial and staff are generally extremely busy at these times.

Having a removable fence also increases the possibility of vandalism and theft.

If fencing is to be installed it is required to be compliant with the Australian Standards AS 1926.1 Safety barriers for swimming pools which include the following key design characteristics:

Min. height 1200mm, Max. gaps 100mm, Min. distance between horizontal bars 1000mm, Max. gap under base 100mm and made of construction materials less likely to be scaled by children and introduce another hazard;

- Self-closing gate w/ child-proof latching mechanism;
- Prevent children climbing over including avoiding the placement of play equipment within 900mm of the fence; and
- Where applicable, ensures disabled access for wheelchair users.

A cost estimate has been prepared for two (2) fencing options.

- 1) Fence around playground and swings \$27,780 including installation.
- 2) Fence along the river bank \$37,950 including installation (this option does not address the concerns of the proximity to the carpark and main road).

NOTE: These costs are estimated only and are based on the Stieglitz Playground fence costs. There would extra unknown costs to allow the panels to be easily removed but \$10k to \$15k is estimated.

On-going costs for maintenance (painting of fence and repairs) will also need to be considered as the current budget has not made allowances for it. The proximity to the open ocean will be detrimental to the longevity of a fence.

By installing a fence around the existing playground the chances of adding additional play equipment in future years will be negated, as the fall zones would be overlapping and therefore no longer compliant with the Australian Standard.

While deciding on the fencing matter, it should be noted that the installation of fencing at all playgrounds and even in some instances a low 'containment' fence, can potentially create a false sense of security for parents and carers.

Historically there have never been reports received by Council to advise of a near miss by a child in relation to the water, road or carpark. Therefore the risk at Scamander playground was considered low to medium which could easily be mitigated by increasing the effectiveness of the existing barriers in the carpark area. It may be reasonable to provide thick plantings to act as a barrier, modify the landscaping in some way, or a combination of both and this could be considered in conjunction with the proposed plan for the reserve.

Play Australia is a not for profit registered charity and membership organisation, who supports and works with community and industry sectors involved in the provision of play opportunities and environments. Their members include educators, professionals, landscape architects, designers, manufacturers, recreation planners, suppliers, consultants, and people with a commitment to the development of play from all states and territories within Australia.

They (Play Australia) have stated that they generally do not support the provision of fencing unless it is absolutely necessary. Instead Play Australia highlights the importance of ensuring guardians are aware of their supervision responsibilities.

Another option could be to move the playground to the Scamander Sports Complex which will eliminate the water and road risk. However further investigation would be required if Councillors decided that this is a viable option.

Other locations that have similar risks and will be effected by this decision are the St Marys reserve, the proposed skate park on Gray Road, St Marys, the St Helens skate park and the Binalong Bay playground.

Petition - Fencing of the playground

In December 2017 Council received a petition requesting the fencing of the playground. The petition was invalid as it did not meet the requirements of Section 57 of the Local Government Act 1993.

As per Section 57(2)(e)(ii) the electronic petition did not meet legislative requirements. The petition contained a total of 532 signatures.

A paper addendum to the petition contained 50 signatures. 31 of 50 signatures were deemed eligible under the electoral role. 11 of 50 persons were not listed on the Break O'Day electoral role and were deemed ineligible. The remaining eight (8) persons were listed with email addresses rather than address as required under the Act and therefore were deemed ineligible.

The total number of signatories required under Section 57 of the *Local Government Act 1993* is "5% of the electors of the Municipal area or 1,000 of those electors whichever is the lesser". The current number is 5,463 on the electoral roll which calculates to 273 signatories for the 5%.

Even though the majority of the petition was electronic and did not meet legislative requirements a cross check was still undertaken with the electoral roll for the remainder of the written petition and as outlined above did not meet the requirements of "5% of the electors of the Municipal area or 1,000 of those electors whichever is the lesser", as referred to in section 57 of the *Local Government Act 1993*, therefore it is not in accordance with The Act.

Scamander Community Consultation

Council has undertaken a consultation process with the Scamander community in relation to three (3) areas, one of which is the area where the playground is located. The construction of a playground fence as proposed by the petition is something to be considered in conjunction with the comments received for the site.

An activity of relevance to the petition was the Scamander Community Consultation meeting held on 23 January 2018 one comment from one person was made in relation to fencing the playground.

Other Resident Requests

Prior to Notice of Motion 11/18.8.4 and since playground construction in 2001, a search of councils records has failed to locate other written requests from residents for the playground to be fenced.

Revised Cost Estimate to construct a playground fence - January 2018

The revised capital cost estimate to install a playground fence with removable fence panels in the event of a pending flood event is \$43,000.

Asset life-cycle costs have not been determined.

STRATEGIC PLAN & ANNUAL PLAN:

Strategic Plan 2017 - 2027

Goal

Infrastructure – To provide quality infrastructure which enhances the liveability and viability of our communities for residents and visitors.

Strategies

- Be proactive infrastructure managers by anticipating and responding to the growing and changing needs of the community and the area.
- Work with stakeholders to ensure the community can access the infrastructure necessary to maintain their lifestyle.
- Develop and maintain infrastructure assets in line with affordable long-term strategies.

Key Focus Areas

Recreational Facilities - Support an outdoor, active and healthy lifestyle for residents and visitors through a range of recreational facilities including walking trails, bike trails and other identified infrastructure.

LEGISLATION & POLICIES:

Not Applicable.

BUDGET; FUNDING AND FINANCIAL IMPLICATIONS:

 $\label{lem:capital} \textbf{Capital funding for the construction of a playground fence is not included in the 2018-2019 capital budget.}$

On-going asset life cycle costs have not been determined but should a fence be constructed would need to be factored into operational and maintenance budgets.

VOTING REQUIREMENTS:

08/21.15.0 COMMUNITY DEVELOPMENT

08/21.15.1 Community Services Report

ACTION	INFORMATION
PROPONENT	Council Officer
OFFICER	Chris Hughes, Manager Community Services
FILE REFERENCE	011\034\006\
ASSOCIATED REPORT AND	Nil
DOCUMENTS	

OFFICER'S RECOMMENDATION:

That the report be received.

INTRODUCTION:

The purpose of this report is to provide Councillors with an update of various issues which are being dealt with by the Community Services Department.

PREVIOUS COUNCIL CONSIDERATION:

Provided as a monthly report – Council consideration at previous meetings.

OFFICER'S REPORT:

2021 - 2022 Programs and Initiatives

Program and Initiatives	2021 - 2022
Community Services	
Community Grants	30,000
Youth Services	8,000
Misc Donations & Events	7,500
School Prizes	1,000

Program and Initiatives	2021 - 2022
Community Event Funding	
Seniors Day	3,000
Australia Day Event	5,000
Swimcart	1,000
St Helens Athletic Carnival	2,500
Carols by Candlelight	1,600
Mountains to the Sea Trail Fest including woodchopping	15,000 - 5,000 for WC
Fingal Valley Coal Festival	2,000
Pyengana Endurance Ride	500
St Helens Game Fishing Comp.	2,000
Marketing Valley Tourism	2,500
Volunteer Week	2,500
Bay of Fires Art Prize	10,000
Bay of Fires Winter Arts Market	4,000
St Marys Memorial Service funding	500
St Marys Community Car & Bike Show	2,000
East Coast Masters Golf Tournament	2,500
Break O'Day Community Triathlon	2,000
Suicide Prevention	1,000
World Supermodel	1,000
Mental Health Week	500
International Disability Day event	1,000

Updates on current projects being managed by Community Services:

St Helens Mountain Bike Network

The month of July which included the school holidays reflected good numbers across the St Helens MTB Network. The weather was kind with trail conditions excellent. Being one of the dryer locations across the State it is likely we will see ongoing strong visitation through winter and into Spring.

The Bay of Fires Trail

The top section of Bay of Fires Trail is still closed with capping works of sections of the first 2 km commenced. This work will improve the surface condition which will reduce the duration of closure into the future.

The section of trail from Anson Bay Road to Swimcart reflected strong numbers over the period and from all reports running really well.

The Blue Tier Trail is still closed and is being monitored and assessed for a likely reopening time.

International Mountain Bike Association (IMBA) EPIC Status – Bay of Fires Trail

Tendering for the proposed works will be undertaken in August 2021 with Planning Approvals also progressing in parallel with construction planned for later in the year.

Trail Ambassador Program

Over the last few months the Trail Ambassador Program has lost one (1) Platinum and one (1) Gold Sponsor however it has also attracted two (2) new Gold Sponsors. One of the new sponsors MyRide Launceston has now been officially introduced through the MTB Newsletter and the other is yet to be officially announced.

MTB Events

The Local MTB club the Pedal Heads have organised a Winter Series Race which will run over four (4) weeks in August and feature trails, Send Helens, Old Salty, Icarus and Mack 10. The Club has permission to use the St Helens MTB logos and branding for this event. Council officers have worked with the Club and have received all relevant documentation including insurances and risk management plan to conduct the race events.

Break O'Day Trails Collective

The Collective has now met twice following its first Annual General Meeting and there are currently six (6) community and business members forming The Collective with interest and discussions taking place with a number of others. Items discussed include, but not limited to: the promotion of The Collective; Trail Ambassador Program; Vision and Mission of The Collective; attraction of events; etc. It is great to have these passionate members on Board to assist with taking The BOD Trails Collective Inc forward with great ideas and vision for the future of mountain biking in the area.

Commercial Opportunities at Flagstaff

An Expression of Interest (EOI) document has been prepared and advertised for semi-permanent commercial opportunities at the Flagstaff Trailhead. The aim of this is to create a village feel at the trailhead as well as contribute to the ongoing maintenance and development of the network.

Recreation Trail Strategy

The initial site visit by the consultant occurred in July. A good cross section of stakeholders were met in person across the municipality and a number of locations visited to attain an understanding of the current status of existing trails and infrastructure including roads, car parking and signage etc.

TRC consultancy are now collating their findings and developing an Insights Report which will help establish priorities and guide the next round of consultation in September.

The program listed below.

- Milestone 1 Inception meeting completed
- Milestone 2 Desk top review commenced, Interviews completed and site visits to be completed 30 July 2021 **completed**
- Milestone 3 Workshops Completed and opportunities analysis summary presented 30 September 2021
- Milestone 4 Economic assessment completed and social benefits summarised 15 October 2021
- Milestone 5 Delivery of draft strategy and final strategy 30 November 2021.

Bay of Fires Master Plan

The Terms of Reference of the Steering Committee have been finalised and the draft Brief has been discussed at great depth with an assessment of comments provided by committee members and following the last meeting a final draft will be updated and circulated to the Committee for approval prior to it being forwarded to Parks & Wildlife Services. The Committee are working to finalise the document by September 2021 or earlier.

Wrinklers Toilet Replacement and Car Park

A Development Application is currently being prepared for this project.

Local Township Plans

We have now completed the two year cycle of the initial township planning process for:

- Ansons Bay
- Binalong Bay
- Cornwall
- Falmouth
- Fingal
- Mathinna
- Scamander
- St Helens
- St Marys

The outcomes of the plans have been separately reported to Council. The Local Township Plans have considered very successful in terms of providing a process for Council to listen to the priorities of specific segments of the community and respond to those identified requests. On that basis, a new cycle of township planning is being developed.

Review of the Master Plan for St Helens Recreation Ground

Council requested an update of this Master Plan to guide future development of the St Helens Recreation Ground commencing with consultation with existing users of the grounds. Issues, options and ideas from that consultation have been incorporated into a revised plan of the grounds. This has been forwarded to the users for a final comment by 6 August after which the plan will progress to broader community consultation.

Grant Applications – made application:

 Interpretation Panels – telling the stories of the bridges over the Scamander River – Successful.

Community Events

Community Services staff have been working closely with event organisers to help them develop their COVID safety plans and hold successful events.

August

- 3 Tas Community Fund Grant Writing Workshop
- 7 Tasmanian Quilting Guild
- 18 Vietnam Veterans Day
- 28 Stage Whisperer Productions

September

- 17 Break O'Day Stitchers
- 19 Once voice Break O'Day

October

- 23 Van Diemens Band
- 13 St Marys Community Car & Bike Show

Driver Reviver Program

This project has been put on hold due to Covid 19.

Leaner Driver Mentor Program

On Road Hours: 67.5
Learners in the car: 10
Learners on waiting list: 5
Mentors: 5

The Program Coordinator has managed to recruit a new female mentor this month. The mentor's availability is open and she is happy to do 3-5 hours a week.

LEGISLATION / STRATEGIC PLAN & POLICIES:

Strategic Plan 2017-2027

Goal

Community - To strengthen our sense of community and lifestyle through opportunities for people to connect and feel valued.

Strategy

- Build community capacity by creating opportunities for involvement or enjoyment that enable people to share their skills and knowledge.
- Foster a range of community facilities and programs which strengthen the capacity, wellbeing and cultural identity of our community.

BUDGET AND FINANCIAL IMPLICATIONS:

Not applicable.

VOTING REQUIREMENTS:

Simple Majority.

08/21.15.2 Rotary Tasmania

ACTION	DISCUSSION
PROPONENT	Council Officer
OFFICER	John Brown, General Manager
FILE REFERENCE	21/12399
ASSOCIATED REPORTS AND	Nil
DOCUMENTS	

OFFICER'S RECOMMENDATION:

That Council decline the opportunity of becoming a corporate member of Rotary Tasmania and consider other opportunities to provide support.

INTRODUCTION:

Council has received a letter seeking Council's interest in becoming a corporate member of Rotary Tasmania

PREVIOUS COUNCIL CONSIDERATION:

This matter was considered at a recent Council Workshop.

OFFICER'S REPORT:

Council has now been advised that the Rotary Club of St Helens has ceased to operate due to reducing membership numbers over the past few years and the local club had been in discussions with Rotary Tasmania as to how they could rebuild the club. They have held pop up information booths in Fingal, St Marys, Scamander and St Helens and these have attracted some interest from people, who are yet to fully commit to becoming members of Rotary.

Prior to this Rotary Tasmania had been looking at offering a corporate membership to the Break O'Day Council. Their thinking behind this is that it might encourage other members of the community to join Rotary. Rotary Tasmania advises that:

- the corporate membership would allow for up to four individuals to join Rotary to attend meetings and serve on projects
- one of the four members would be the designated person to vote and would be registered at District level – but all four would be registered as club members
- the positions could be rotated to allow other council employees to become members
- the corporate membership fee would be in the vicinity of \$400.00 \$450.00 per annum

At this stage they are asking that Council consider the suggestion and also acknowledge there is no obligation to accept. They are hoping if Council's decides to go down this path of a corporate membership that it may encourage a greater depth of community support into the future.

| 08/21.15.2 Rotary Tasmania **212**

Management notes that, although the potential benefits have been outlined by Rotary:

- there may be a perception that the club is being directed by Council rather than the community
- there may be a perception that Council is favouring one specific community group
- there are concerns that this may not provide a long term solution to what seems to be an issue of generational change and a desire to move to "grass roots", community driven organisations rather than groups driven by an international/national agenda

Since the initial approach, The General Manager has been in discussions with Rotary Tasmania in relation to the potential to form a Break O'Day Rotary Club and has been advised that Rotary Tasmania are working towards holding an event later this year. This will involve a family day attracting Rotarians from around the State with a focus on undertaking some projects in the local area and other activities to encourage community interest.

On that basis, it is recommended that Council decline the request. Council can consider other opportunities to provide support.

STRATEGIC PLAN & ANNUAL PLAN:

Strategic Plan 2017 – 2027

Goal

Community - To strengthen our sense of community and lifestyle through opportunities for people to connect and feel valued.

Strategy

Build community capacity by creating opportunities for involvement or enjoyment that enable people to share their skills and knowledge.

LEGISLATION & POLICIES:

N/A

BUDGET; FUNDING AND FINANCIAL IMPLICATIONS:

There is no funding set aside for this proposal in the Budget 2021-2022 – the indicative cost at this stage is approximately \$500.00

VOTING REQUIREMENTS:

Simple Majority

08/21.15.2 Rotary Tasmania **213**

08/21.15.3 Waiver of Fees for Banner Pole Hire – Bay of Fires Arts Association

ACTION	DECISION
PROPONENT	Council Officer
OFFICER	Community Services
FILE REFERENCE	005\017\004\
ASSOCIATED REPORTS AND	Nil
DOCUMENTS	

OFFICER'S RECOMMENDATION:

That Council provide 100% level of support to Bay of Fires Arts Association in the erection of eight (8) street banners up Cecilia Street, St Helens prior to the Bay of Fires Arts Festival, every year on the June long weekend at a cost of \$500 per erection of each banner totalling \$4,000 per year.

INTRODUCTION:

The Bay of Fires Arts Association has requested for Council's assistance in erecting eight (8) banners on the banner poles in Cecilia Street, St Helens one (1) Month before every June Long weekend

PREVIOUS COUNCIL CONSIDERATION:

No previous Council consideration.

OFFICER'S REPORT:

Council has received a request from the Bay of Fires Arts Association requesting for assistance from Council to waiver the cost of erecting and hiring eight (8) Banner poles across Cecilia Street, St Helens.

The purpose of these eight (8) banners is to advertise the 2022 (and following years) annual Bay of Fire Winter Arts Festival and to provide a more festive atmosphere to the central business district of St Helens. The proposed banner would carry the logo of the festival and the words "Bay of Fire Winter Arts Festival – June Long weekend.

If Council where to support this then The Bay of Fires Arts Association would be amenable to the Break O'Day Council logo appearing on all eight (8) banners.

STRATEGIC LAN & ANNUAL PLAN:

Strategic Plan 2017 – 2027

Goal

Community - To strengthen our sense of community and lifestyle through opportunities for people to connect and feel valued

Strategy

Foster and support leadership within the community to share the responsibility for securing the future we desire.

LEGISLATION & POLICIES:

N/A

BUDGET; FUNDING AND FINANCIAL IMPLICATIONS:

The financial implications to Council would be the loss of revenue of \$500 for each banner hire which includes \$32.50 for Council resources to erect and pull down, this consists of two (2) people and the cost of vehicle/plant whilst in use.

VOTING REQUIREMENTS:

Absolute Majority.



John W Avery 62 Cecilia Street St Helens 7216 05/07/2121

Good morning Erica,

Re: Bay of Fires Arts Association Erection of street banners

I refer to our previous correspondence and ask that you place before council the Submission I have prepared in regard to seeking permission from council for my association to purchase eight street banners and have them erected by council at no fee in each year that the Bay of Fires Arts Association conducts a winter arts festival—over the June long weekend.

I look forward to hearing from you and if appropriate I am more than happy to be present at the council meeting to answer any queries or elaborate on the proposal.

Regards,

John W Avery President of Bay of Fires Arts Association

Background to Proposal

The Bay Of Fires Winter Arts Festival is an annual event held at St Helens and incorporates various aspects of art practice occurring over the June long weekend.

The origin of the festival was in 2012 when the first Bay Of Fires Art Prize was held and after that proved a success it was decided by a committee that it was time to expand and have more events and the festival was created.

The Bay of Fires Arts Association held the most recent festival over the June long weekend and this year added a new event being a local's art prize. This proved a great success and it has been decided that it will become a feature of the festival in coming years.

Just prior to this year's festival the committee decided to purchase a large street banner and this was hung in Cecilia Street.

The reason for this purchase was that there had in previous years been comment made that there was not a festival atmosphere within the town and some people not even being aware of the happening of the festival.

Given that the council has seen fit to provide structures for the hanging of banners in the central business district and given that banners have once erected provided a positive message to those visiting or living in St Helens it was thought appropriate to consider the purchase of eight vertical banners for display at the 2022 festival

Purpose of Eight Banners

To advertise the 2022 (and following years) annual Bay of Fires Winter Arts Festival.

To provide a more festive atmosphere to the central business district of St Helens.

To encourage business houses within St Helens to participate in the annual festival

Design of Banners

The proposed banners would earry the logo of the festival and the words "Bay of fires winter arts festival—June Long Weekend"

See mock up herewith

The mock up includes a space for a possible sponsor---see discussion below

Dates & Time frame

It is proposed that the banners be creeted at least two weeks prior to the June long weekend in each year---given there are no dates for the long weekend on the banners it is intended that the banners could be used each year

Council Support

No charge was imposed by council for the erection of the large street banner in 2021 and the committee is grateful for that and because we are a non-profit organisation running events that in the main are not capable of making a profit it is requested that council waive any erection or other costs that might arise from the proposed banners being utilised.

Question that arises

If council is prepared to waive fees as sought will that decision be different if a sponsor is sought and named on the banner?

If there would be a fee in this instance the committee would not seek sponsorship and any reference to such on the banners would be omitted

05/07/2021

••• Telstra #St... 4G 11:35 am



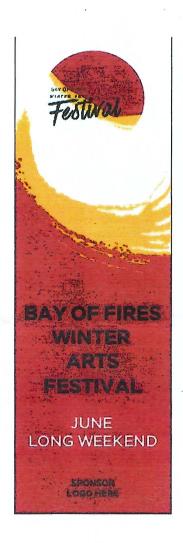




3 Messages **Updated Proof**























08/21.16.0 DEVELOPMENT SERVICES

08/21.16.1 Development Services Report

ACTION	INFORMATION
PROPONENT	Department
OFFICER	Development Services
FILE REFERENCE	031\013\003\
ASSOCIATED REPORTS AND	Nil
DOCUMENTS	

OFFICER'S RECOMMENDATION:

That the report be received.

INTRODUCTION:

The purpose of this report is to provide Councillors with an update of various issues which have been dealt with by the Development Services Department since the previous Council meeting.

PREVIOUS COUNCIL CONSIDERATION:

Provided as a monthly report – Council consideration at previous meetings.

OFFICER'S REPORT:

KEY DEPARTMENT STRATEGIC OR OPERATIONAL MATTERS:

- ✓ Development Services staff attended Northern Region Climate Change decision making workshop;
- ✓ Training attended by staff in relation to AS3959 Construction in Bushfire Prone areas.

PLANNING REPORT

The following table provides data on the number of applications approved for the month including statistical information on the average days to approve and the type of approval that was issued under the Land Use Planning and Approvals Act 1993:

														EOFY 2020 /
	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	YTD	2021
NPR	4									-			4	
Permitted	5												5	
Discretionary	27												27	
Amendment	3												3	
Strata														
Final Plan	2												2	
Adhesion														
Petition to Amend Sealed Plan	2												2	
Exemption														
Total applications	43												43	307
Ave Days to														7
Approve Nett	31. 13												31.13	

^{*} Calculated as Monthly Combined Nett Days to Approve/Total Applications

The following table provides specific detail in relation to the planning approvals issued for the month:

DA NO.	LOCATION	DESCRIPTION	SECTION	Day to Approve Gross	Days to Approve Nett
122-2021	Scamander	Dwelling Additions & Alterations	S57	42	41
129-2021	St Marys	Shed	S58	23	22
111-2021	Binalong Bay	Change of Use to Visitor Accommodation	S57	38	37
105-2021	St Helens	Legalisation of Deck & Veranda	S57	64	56
092-2020	Goshen	Alternative Route to Existing Quarry	S57	62	40
123-2021	Beaumaris	Change of Use Shed to Habitable Room, Relocation On-Site Waste Water, Demolition of Carport and New 2 x Carports & Shed	S57	42	42
161-2021	Fingal	Deck	NPR	7	6
185-2019 FINAL	Scamander	Final Plan of Survey	FINAL PLAN	155	13
176-2021	Mangana	Shipping Container	S57	9	9
133-2021	Akaroa	Deck & Crossover Extension and New Carport	NPR	13	12
154-2021	Scamander	Petition to Amend Sealed Plan	PETITION	24	24
118-2021	Scamander	Demolition of Existing Dwelling, New Dwelling, Carport & Pool	S57	57	41
169-2021	St Helens	Change of Use to Visitor Accommodation	S58	16	15
009-2021	Beaumaris	Dwelling & Shed	S57	43	42
004-2020	St Helens	Aquaculture Facility (comprising docking & storage of oyster punts, proposed rooms for storage and maintenance of oyster racks, buoys & associated equipment and boat ramp and additional slipway	S57	138	42
130-2021	St Helens	2 Lot Subdivision & Change of Use - Shed to Dwelling, Dwelling Additions & New Veranda	S57	50	41
143-2021	Beaumaris	Fence	S57	42	42
114-2021	Beaumaris	Dwelling Additions & Alterations	S57	60	42
120-2021	Scamander	Petition to Amend Sealed Plan	PETITION	46	46
136-2021	Stieglitz	Shed	S57	42	41
299-2020 AMEND	Binalong Bay	Alterations to Dwelling & Outbuilding	S56	1	1
093-2016 AMEND 2	St Marys	Extension to Hours of Operation	S56	34	34
238-2020 AMEND	Lottah	Amendment to Dwelling Location	S56	6	6

DA NO.	LOCATION	DESCRIPTION	SECTION	Day to Approve Gross	Days to Approve Nett
343-2020 FINAL	St Helens	Final Plan of Survey	FINAL PLAN	41	41
096-2021	Binalong Bay	Subdivision	S57	50	50
151-2021	St Helens	4 x Dwellings	S57	35	34
186-2020	St Helens	3 x Visitor Accommodation Units	S57	57	57
138-2020	Scamander	Multiple Dwelling (2)	S57	42	41
187-2021	Stieglitz	Change of Use to Visitor Accommodation	S58	14	14
112-2021	Falmouth	Dwelling	S57	43	41
029-2021	Douglas River	Dwelling Additions, Shed & Carport	S57	42	41
166-2021	Stieglitz	Change of Use to Visitor Accommodation	S58	23	22
203-2021	St Helens	Upgrade Telecommunications Facility	S57	8	8
150-2021	Mount William	Upgrade to Existing Telecommunications Facility	S57	45	41
117-2021	Akaroa	Dwelling & Shed	S57	52	51
024-2021	Goshen	Dwelling & Shed	S57	42	41
175-2021	St Helens	Change of Use to Visitor Accommodation	S57	20	19
160-2021	Binalong Bay	Shed	S57	43	26
201-2021	St Helens	Change of Use to Visitor Accommodation	S58	13	13
021-2021	Binalong Bay	New Deck	S57	43	42
171-2021	Four Mile Creek	Shed	NPR	36	8
178-2020	Seymour	Telecommunications Tower	S57	36	36
178-2021	Akaroa	Dwelling	NPR	26	18

TOTAL: 43

BUILDING REPORT

Projects Completed in the 2021/2022 financial year

Nil.

Projects ongoing – Capital Works Program (Includes carried over projects previous financial years)

Description	Location	Updates
Marine Rescue Additions	St Helens	Works now commenced and scheduled for
	Foreshore	Completion end October 2021.
Community Services Storage	St Helens Works	Building approvals obtained;
Shed	Depot	Works commenced and scheduled to be
		completed prior to end July 2021.
Re-Roof and	St Helens Sports	Works Commenced.
Weatherproofing of	Complex	
athletics building		
New Shade Structure	Scamander	Works Commenced;
	Reserve	• Due to be completed prior to end July 2021.

Approved Capital Works Program – Current Financial Year - not yet started

Description	Location	Updates		
New Amenities building	Wrinklers	Design concept finalised;		
	lagoon carpark	Regulatory approvals required.		
Building upgrades	St Marys Railway	Works scoping and scheduling of works to		
	Station	be confirmed.		
Four Mile Creek Community	Four Mile Creek	Development Application Approved;		
Hub	Reserve	Pending further community feedback.		
Old Tasmanian Hotel Site –	20 Talbot Street,	New project - Approved in 2021/2022 Capital		
New Storage Shed	Fingal	Works Program		
New Solar Panels & Heating	St Marys	New project - Approved in 2021/2022 Capital		
Improvements	Community Hall	Works Program		
New Accessible/Family	St Marys	New project - Approved in 2021/2022 Capital		
Toileting Facility	Community	Works Program		
	Space			
Building Improvements	St Helens Council	New project - Approved in 2021/2022 Capital		
	Chambers	Works Program		
St Marys Waste Transfer	St Marys Waste	New project - Approved in 2021/2022 Capital		
Station Additions	Transfer Station	Works Program		

The below table provides a summary of the building approval issued for the month including comparisons to the previous financial year.

No.	BA No.	Town	Development	Value
			New & Change of Classification -	
		Chain of	Amenities, Rammed Earth Store, 4 x	
1	2020 / 00060 - STAGE 2	Lagoons	Accommodation Units & Kitchen	\$873,000.00
2	2018 / 00046	St Helens	New Dwelling & Patio	\$287,000.00
3	2021 / 00158	St Helens	Alterations to Dwelling	\$15,000.00
			New Dwelling incorporating Deck &	
4	2020 / 00303	Scamander	Storage Container (x2)	\$143,000.00
5	2021 / 00162	Binalong Bay	Demolition - Dwelling	\$10,000.00
6	2021 / 00186	St Helens	New Solar Panels	\$4,200.00
7	2020 / 00296	St Helens	New Dwelling & Carport	\$246,000.00
8	2021 / 00093	Scamander	New Shed	\$14,000.00
9	2021 / 00050	Mathinna	New Shed	\$22,000.00
			New (Carport) & Alterations (Enclose	
10	2020 / 20404	D: 1 D	existing Carport) – Carport &	440.000.00
	2020 / 00104	Binalong Bay	Workshop	\$10,000.00
11	2021 / 00091	St Marys	New Dwelling incorporating Deck	\$95,000.00
4.2			New Dwelling incorporating Deck,	
12	2020 / 00256	St Helens	Garage & Carport	\$500,000.00
12			New Dwelling incorporating Decks,	4460 000 55
13	2021 / 00041	Scamander	Veranda, Pool & Container	\$163,000.00
14	2021 / 00126	Scamander	New Shed with Amenities	\$13,720.00
			Amended Plumbing Approval –	
15	2020 / 00250	St Helens	Change of Septic System	N/A

ECTIMATED VALUE OF BUILDING ADDROVALS FINANCIAL VEAD	2020/2021	2021/2022
ESTIMATED VALUE OF BUILDING APPROVALS FINANCIAL YEAR		
TO DATE	\$463,240.00	\$2,395,920.00

	MONTH	2020	2021
ESTIMATED VALUE OF BUILDING APPROVALS			
FOR THE MONTH	July	\$463,240.00	\$2,395,920.00

NUMBER BUILDING APPROVALS FOR FINANCIAL	MONTH	2020/2021	2021/2022
YEAR TO DATE	July	9	15

ENVIRONMENTAL REPORT

There is no further report from the July Council Meeting due to the NRM Facilitator being on leave.

PUBLIC HEALTH REPORT

Immunisations

The *Public Health Act 1997* requires that Councils offer immunisations against a number of diseases. The following table provides details of the rate of immunisations provided by Council through its school immunisation program.

MONTH	20	020/2021	2019/2020		
	Persons Vaccinations		Persons	Vaccinations	
July - December	50	58	50	53	
January - June	90	90	72	98	
TOTAL	140	148	122	151	

Sharps Container Exchange Program as at 3 August 2021

Current Year	Previous Year
YTD 2021/2022	YTD 2020/2021
3	26

STRATEGIC PLAN & ANNUAL PLAN:

Strategic Plan 2017-2027

Goal

Environment – To balance our use of the natural environment to ensure that it is available for future generations to enjoy as we do.

Strategy

- Ensure the necessary regulations and information is in place to enable appropriate use and address inappropriate actions.
- Undertake and support activities which restore, protect and access the natural environment which enables us to care for, celebrate and enjoy it.

LEGISLATION & POLICIES:

Not applicable.

BUDGET; FUNDING AND FINANCIAL IMPLICATIONS:

Not applicable.

VOTING REQUIREMENTS:

Simple Majority.

08/21.17.0 GOVERNANCE

08/21.17.1 General Manager's Report

ACTION	INFORMATION
PROPONENT	Council Officer
OFFICER	John Brown, General Manager
FILE REFERENCE	002\012\001\
ASSOCIATED REPORTS AND	Nil
DOCUMENTS	

OFFICER'S RECOMMENDATION:

That the General Manager's report be received.

INTRODUCTION:

The purpose of this report is to provide Councillors with an update of various issues which are being dealt with by the General Manager and with other Council Officers where required.

PREVIOUS COUNCIL CONSIDERATION:

Provided as a monthly report – Council consideration at previous meetings.

OFFICER'S REPORT:

Meeting and Events attended:

21.07.2021	Launceston	 Minister Sarah Courtney, meeting with the Minister at her request as she wished to gain an understanding of Break O'Day Employment Connect as well as an insight into the Break O'Day area as it is outside her electorate. Found the meeting very positive and the Minister likes to have a first hand understanding of matters within her portfolio.
02.08.2021	St Helens	Bay of Fires Master Plan Steering Committee Meeting
	Via Teams	
03.08.2021	St Helens	 Tas Community Fund, general catch up meeting to discuss the Community
		Wellbeing Project funded by the TCF
04.08.2021	Hobart	 East Coast Tasmania Tourism (ECTT) – Board Chairperson Interviews
05 –	Hobart	 Local Government Association of Tasmania (LGAT) – Conference
06.08.2021		
05.08.2021	Hobart	 National Recovery and Resilience Agency, meeting with Nico Padovan
		(Agency Deputy General Manager) to discuss impact of the Fingal Bushfire
		and other natural disaster events that Break O'Day have experienced asa
		well as to discuss Government program support which is available.
10.08.2021	St Helens	- Municipal Visit Her Excellency The Honourable Barbara Baker AC,
		Governor of Tasmania and Emeritus Professor Don Chalmers

Meetings & Events Not Yet Attended:

11.08.2021	Hobart	-	Jobs Tasmania Forum
13.08.2021	Launceston	-	Northern Regional General Managers Meeting
16.08.2021	St Helens	_	Council Meeting

General – The General Manager held regular meetings with Departmental Managers and individual staff when required addressing operational issues and project development.

Brief Updates:

Binalong Bay Road Transfer

The General Manager can advise that the Department of State Growth have issued instructions to the Office of Parliamentary Counsel to draft the proclamation to transfer the road to the State some time ago and we understand from the Department that it is not far from finalisation. Once this has occurred then it will be Gazetted. It is hoped that the transfer will be completed by mid September at the latest. In the meantime Council officers will develop communications for the community so they are aware of the change.

Strategic Plan Review & Population Workshop

The workshop which was intended to be held in July/August to review the key focus areas with the Strategic Plan and to receive a presentation from demographer Lisa Denny has been delayed by a couple of things outside our control. It is now intended to hold the workshop in September and we will be circulating some potential dates shortly. It is anticipated that the workshop will take a full half day.

LGAT 2021 Awards for Excellence

At the LGAT Members Conference on Friday 6th August Break O'Day Council was announced as the winner of the Delivering Excellence – Small Councils Award for the Trail Ambassador Program and the Collective. As Councillors would recall the Trail Ambassador Program was developed by a team of employees entered in the Local Government Professionals Management Challenge in 2019 The TAP is seen as a very innovative approach to securing support from the business community for our Trail infrastructure.

Communications Report – AUGUST 2021

TOPIC	ACTIVITY	PROGRESS
GENERAL COMMS	BODC Newsletter	Was out at the end of last month. Included info on Wood Heater etiquette (2 nd article first appeared in May edition) tribute to the Scamander Bridge, how to access the Disability Access Plan and Council's stance on Quiet spaces as well as works and project updates.
	St Helens MTB	Sent out last month. Included trail updates

	Newsletter	and highlighted our new trail ambassador MyRide.
	Bay of Fires Master Plan Communications Plan	Consulted with Bay of Fires Master Plan Steering Committee on Key messages, audiences etc for the Communications Plan. The Communications Plan is now in draft form.
TOPIC	ACTIVITY	PROGRESS
GENERAL COMMS CONT	Federal Election Submission	Currently drafting a Federal Election Submission featuring funding priorities Council will be seeing funding on.
	Mayors Opinion Piece	Developed in collaboration with the Mayor an Op-Ed on the inspiration of the Olympics in the Examiner.
	5 Minutes with the Mayor Valley Voice	Supplied article answering their question on how to determine which roads are managed by Council and how to make a customer service request for road works.
	BODEC Careers Expo	Participated in the Break O'Day Employment Connect (BODEC) Careers Expo by taking part in mock interviews and manning a 'Careers at Council' stall.
EDUCATION CAMPAIGNS	Wood heater etiquette	Developed a webpage featuring info on efficient use of wood heaters including links to relevant sites, videos and fact sheets This has been promoted on social media and the newsletter. We will run several posts promoting wood heater etiquette on social media. The Environmental Health Officer and Communications Coordinator will also develop an info pack that can be given out at front counter including to people intending to install a wood heater.
GRANTS	Digital Notice Board and PA System for the Flagstaff Trailhead	Successfully obtained a grant for \$19,500 to install a digital notice board and PA system at Flagstaff Trailhead which was supported by the local MTB Club and Dragon Trail event organisers. This grant was supplied by the Tourism Hospitality Unit (THSU) and was specifically for small scale tourism

	infrastructure under \$20,000.
	γ_0,000

TOPIC	ACTIVITY	PROGRESS
GRANTS CONT	Destination Action Plan Sculpture Walk Project	Worked with the St Helens Destination Action Plan (DAP) to submit a grant through the THSU for development of a sculpture trail. The group were successful in their submission receiving around \$12,000. The communications Officer will continue to work with the group to implement the project.
AWARDS	LGAT Awards for Excellence	Break O'Day Council have been announced as a finalist in the Local Government Association of Tasmania (LGAT) Awards for Excellence, for our Trail Ambassador Program.
TOURISM	Country Style Magazine	An editorial over six pages has run in the magazine showcasing St Helens and our community with a focus on population growth.

Actions Approved under Delegation:

NAME/DETAILS	DESCRIPTION OF USE OF DELEGATION	DESCRIPTION	DELEGATION NO / ACT
2 Lot Subdivision – 66a			Number 21 – Miscellaneous
Medeas Cove Esplanade,	Affixing Common Seal	Final Plan of Survey	Powers and Functions to
St Helens			the General Manager
14 Agradrama Boad St			Number 21 – Miscellaneous
14 Aerodrome Road, St Helens	Affixing Common Seal	Title Transfer	Powers and Functions to
neiens			the General Manager
Learner Driver Mentor			Number 21 – Miscellaneous
Program – Department	Affixing Common Seal	Grant Deed	Powers and Functions to
of State Growth			the General Manager

General Manager's Signature Used Under Delegation for Development Services:

Date	Document	Address	PID
01.07.2021	337 Certificate	Champ Street, Fingal (CT165580-1)	2891126
01.07.2021	337 Certificate	3 Telemon Street, St Helens	6809265
01.07.2021	337 Certificate	31 Parnella Drive, Stieglitz	7390988
02.07.2021	337 Certificate	Canhams Road, St Helens (CT165215-1 & CT179306-1)	3314056
06.07.2021	337 Certificate	Nicklasons Road, Pyengana (CT123629-2)	2006000
06.07.2021	337 Certificate	23 Gardiners Creek Road, St Marys	6402596
08.07.2021	337 Certificate	10 Tully Street, St Helens (CT181221-3)	6800842
08.07.2021	337 Certificate	11 Susan Court, St Helens	2282603
09.07.2021	337 Certificate	250 St Columba Falls Road, Pyengana	6806275
09.07.2021	337 Certificate	194-196 Scamander Avenue, Scamander	7378727

Date	Document	Address	PID
09.07.2021	337 Certificate	126 Scamander Avneue, Scamander (CT179563-2)	9490937
13.07.2021	337 Certificate	Elephant Pass Road, Gray (CT171655-4)	3453005
13.07.2021	337 Certificate	U1, 1A Osprey Drive, Stieglitz	2922463
13.07.2021	337 Certificate	9 Alma Court, St Helens	2253829
14.07.2021	337 Certificate	1560 Upper Esk Road, Upper Esk (CT156105-1)	2996024
15.07.2021	337 Certificate	41 Peron Street, Stieglitz	6785785
15.07.2021	337 Certificate	4 Stewart Court, St Helens	2997772
15.07.2021	337 Certificate	2 Akaroa Avenue, Akaroa	7610645
15.07.2021	337 Certificate	16 Peron Street, Stieglitz	6785435
15.07.2021	337 Certificate	15 Bayvista Rise, St Helens	2661814
20.07.2021	337 Certificate	39 Peron Street, Stieglitz	6785777
20.07.2021	337 Certificate	Unit 7, 72 Tully Street, St Helens	9415385
20.07.2021	337 Certificate	38 Annie Street, St Helens (CT180795-19)	3260131
21.07.2021	337 Certificate	99 Parnella Drive, Stieglitz	1602273
21.07.2021	337 Certificate	2/26-28 Circassian Street, St Helens	9193051
21.07.2021	337 Certificate	Elephant Pass Road, St Marys (CT171655-2)	3452985
22.07.2021	337 Certificate	112 Ansons Bay Road, St Helens	7559771
27.07.2021	337 Certificate	8 Florence Court, Beaumaris	6787705
27.07.2021	337 Certificate	44 Cecilia Street, St Helens	7484845
27.07.2021	337 Certificate	39 Main Street, St Marys	3290429
27.07.2021	337 Certificate	RA366 Powers Road, Pyengana	2973674
27.07.2021	337 Certificate	47 Parnella Drive, Stieglitz	7390902
27.07.2021	337 Certificate	38 Annie Street, St Helens (CT180795-46)	3260131
27.07.2021	337 Certificate	Leona Road, Avoca (CT159243-1)	3082793
27.07.2021	337 Certificate	8 Cannell Place, St Helens	1881700
29.07.2021	337 Certificate	34 Annie Street, St Helens	2997908
30.07.2021	337 Certificate	27 Cherrywood Drive, Scamander (CT181009-2)	2535981
30.07.2021	337 Certificate	19 Legge Street, Fingal	6411548
30.07.2021	337 Certificate	38 Annie Street, St Helens (CT180795-45)	3260131
30.07.2021	337 Certificate	66 Tims Creek Road, Mathinna	7755094
30.07.2021	337 Certificate	5-7 Gleadow Street, Fingal	6410836
30.07.2021	337 Certificate	6 Bittern Street, Stieglitz	2257889

Tenders and Contracts Awarded:

Tender Closing Date	Description of Tender	Awarded to
Friday 25 June 2021	Cleaning of Council Facilities	Detail First Pty Ltd

LEGISLATION / STRATEGIC PLAN & POLICIES:

Strategic Plan 2017-2027

Goal

Services - To have access to quality services that are responsive to the changing needs of the community and lead to improved health, education and employment outcomes.

Strategy

- Work collaboratively to ensure services and service providers are coordinated and meeting the actual and changing needs of the community.
- Ensure Council services support the betterment of the community while balancing statutory requirements with community and customer needs.

BUDGET AND FINANCIAL IMPLICATIONS:

Not applicable.

VOTING REQUIREMENTS:

Simple Majority.

08/21.17.2 2020 – 2021 Annual Plan Review as at 30 June 2021

ACTION	DECISION
PROPONENT	Council Officer
OFFICER	John Brown, General Manager
FILE REFERENCE	018\033\007\
ASSOCIATED REPORTS AND	Annual Plan
DOCUMENTS	

OFFICER'S RECOMMENDATION:

That Council endorse the Review as at the 30 June 2021 of the Break O'Day Council Annual Plan 2020 / 2021.

INTRODUCTION:

The Annual Plan is a requirement of Section 71 of the Local Government Act 1993 as follows:

An Annual Plan is to -

- (a) be consistent with the strategic plan; and
- (b) include a statement of the manner in which the Council is to meet the goals and objectives of the strategic plan; and
- (c) include a summary of the estimates adopted under section 82; and
- (d) include a summary of the major strategies to be used in relation to the Council's public health goals and objectives.

PREVIOUS COUNCIL CONSIDERATION:

The Annual Plan was adopted at the 22 June 2020 Council Meeting with quarterly reviews undertaken.

OFFICER'S REPORT:

The "Annual Plan" is a working document that has been reviewed during the year and is based on Council's current Strategic Plan 2017 - 2027. The Annual Plan represents the activities proposed to be attended to during the 2020 – 2021 financial year.

STRATEGIC PLAN & ANNUAL PLAN:

Strategic Plan 2017 - 2027

LEGISLATION & POLICIES:

Councils are required each financial year, under Section 71 of the *Local Government Act 1993*, to prepare an Annual Plan.

The Act provides general guidelines for the production of the Annual Plan in that it should:

- Be consistent with the Strategic Plan;
- o Include a statement of the manner in which the Council is to meet the goals and objectives of the Strategic Plan;
- o Include a summary of the estimates adopted under Section 82; and
- o Include a summary of the major strategies to be used in relation to the Council's public health goals and objectives.

A copy of the Annual Plan is provided to the Director of Local Government and the Director of Public Health. A copy is also available at the Council Office for inspection by the public and on Council's website.

BUDGET; FUNDING AND FINANCIAL IMPLICATIONS:

There will be no financial implications outside the current budget and staff resources in developing the plan.

VOTING REQUIREMENTS:

Simple Majority.



ANNUAL PLAN 2020 - 2021 - QUARTERLY REVIEW AS AT 30 JUNE 2021

04/08/2021





■ Draft ■ Not started ● Behind ● On Track ● Overdue ■ Complete → Direct Alignment → Indirect Alignment

BREAK O'DAY COUNCIL PLAN

COMMUNITY

Current Co	Goal	Update
50%	Strategy 1.1 Create an informed and involved community by developing channels of communication.: 30 to 100	
	→ Key Focus Area 1.1.1	Meaningful communication that leads to a more informed and involved community is an activity that will always be a focus of Council.
	Communication:Improve and develop communication processes that lead to the community feeling more informed and involved.	This financial year has seen the Communications Coordinator focusing on Plain English information and correspondence across Departments, the use of surveys for community input and feedback as well as the development of Electronic Direct Mail databases (EDMs).
		All activities in this space have progressed well with outcomes including:
100%		An increase in community members on various databases Implementation of plain English Planning material Implementation of a new resident kit. Survey results influencing Council decisions Increase in reporting of the progress of Council projects through the website.

100%	Actions 1.1.1.1 Online Surveys - Increase the use of surveys in community consultation regarding Council activities including a focus on comparative information.: 100%	The Communications Coordinator has been working with the Infrastructure and Development Services Manager to use surveys as a community engagement tool. Survey projects to date include: Whether residents would like Council to seal Franks and Morrison Street, Falmouth - Sent to Falmouth residents Location of Bike Racks in St Helens - sent to businesses Whether lighting should be installed at the St Marys Rec. Ground - Sent to User groups of the area Usage of Terrys Hill Road - sent to MTB shuttle operators The Summer 2021 Business Survey was also sent out to businesses at the beginning of March - unfortunately this survey after three months is not receiving a great respondent rate when compared to other surveys; the survey has received under 20 responses where as the last surveys were around 40. Due to this we have undertaken a push to promote the survey which has included: Facebook Newsletter Email database Advert in the Coastal Column and Valley Voice. The use of surveys as a consultation tool is ongoing. The implementation of the Community Engagement Strategy will provide more clarity around process in this space.
100%	Actions 1.1.1.2 Plain English Communication - Develop a 'Plain English' approach to Council communications in line with the new Communications Guide.: 100%	Over the last few months this activity has been stalled to an extent due to other priorities/workload and other staff availability. Activitythis year has included: Re-writing the New Resident Letter Meeting with Managers to reinforce the guidelines for good, plain English language found in the BODC Communications Guide Working with Managers to re-draft outgoing correspondence in line with the Communications Guide Drafting Responsible Dog Ownership Flyer to be sent out with the the Dog registrations The Communications Coordinator worked with the Customer Service team to redevelop the new resident letter and the New Resident Kit. The old letter no longer fitted with the values of Council or our Communications and Style Guide. The letter has now been rewritten so it is more welcoming as well as starts directing the audience to the BODC website for further information. This is an ongoing task.
100%	Actions 1.1.1.3 Community Survey - Develop a community survey to determine the most effective methods of communication.: 100%	During the Park Snack and Chat sessions and the survey used for these, the CC added in a question regarding what methods and media community members used to get Council information, This question found that digital methods, ie direct email and Facebook were the two best platforms for communicating with our community. The second part of the question asked respondents if they would like to added to our newsletter list, through this we gathered an additional approx. 100 email addresses to be added to the newsletter list. Now that we have this understanding the CC plans on reviewing the need for monthly newsletters in consideration of the fact that facebook has now became a major source of information.

100%	Actions 1.1.1.4 Break O'Day Council (BODC) Website - Review and develop the BODC website for relevance and accessibility.: 100%	This is an ongoing task. At the end of the financial year the Communications Coordinator will be checking all data has been uploaded and no old documentation remains in the media library. Council's website has been reviewed and updated. Changes included: Making items alphabetical so they were easier to find Updating the Community Services page so that information was collated and easier to find Old files removed from the archive to ensure they could not be searched Departmental updates. Remaining is the revision of the Planning and Building pages
100%	→ Actions 1.1.1.5 Communication Activities - Review and improve the quality of outward Council communications ensuring consistency with the Communications Guide with particular reference to tone.: 100%	The Communications Coordinator continues to work with various departments on their outward communication. The focus for this finical year will be working with both the Development Services and Works Departments on their communication methods.
50%	Strategy 1.2 Build community capacity by creating opportunities for involvement or enjoyment that enable people to share their skills and knowledge.: 30 to 100	
100%	→ Key Focus Area 1.2.1 Events and Activities:Creates a culture of volunteering and support to enable vibrant and sustainable events, activities and community groups: 100%	Good progress was made during the year in this area and with rebuilding the events calendar within Break O'Day. It was pleasing to see our first major MTB event, Dragon Trail MTB, occur and being a resounding success. Interestingly Covid seems to have had some impact on the nature of volunteering with what appears to be a preference by volunteers to assist with organisations and community groups/events where they feel they feel they are helping people or achieving outcomes rather than attending meetings.
100%	Actions 1.2.1.1 Increasing Volunteers - Work with community groups and interested parties to hold activities in our Municipality focused on strengthening and increasing our volunteer base.: 100%	Community Services Project Officer and Manager, Community Services attended a Local Government Professionals forum where Volunteering Tasmania presented trends for volunteers in Tasmania 2019 (pre COVID-19). It is evident that Volunteers in Tasmania (post COVID-19) have re-assessed their personal lives and the reasons they are now choosing to volunteer, which are generally more values and outcome based. Volunteers now prefer to volunteer for organisations and community groups/events where they feel they are helping people or achieving outcomes and mentoring individuals, rather than attending meetings. There has been an increase of 2 Volunteers to the Learner Driver Mentor Program facilitated by Break O'Day Council, taking the total to 5. Prior to COVID-19, there were 2 active mentors, so to increase to 5 in current times is a huge achievement for the community. Locally, the Dragon Trail MTB event relied on Council Officers to source local volunteers for the event. There were 12 volunteers sourced for the duration of the event with various supporting roles. There will be an ongoing requirement for an increase in local volunteers on an annual basis with the Dragon Trail MTB event.
100%	→ Actions 1.2.1.2 Event Capacity Building - Assist community groups with event planning through mentoring, supporting and facilitating a pathway for event planning.: 100%	Community Services have assisted the following Community Event organisers and groups in planning and delivery of events: * Ten Days on the Island * State League Netball * Van Diemen's Band (Cancelled due to COVID-19); * Bay of Fires Winter Arts Festival; * Stage Whisperers Production - Live streaming of TSO; * Dragon Trail MTB 2021 & 2022; and * Australia V New Zealand Woodchopping - Jan 2021

	> Actions 1.2.1.3 Community Event Support - Work with event organisers	Dragon Trail MTB was held 18-20 March 2021 with 308 competitors and was a huge success. Council is currently undertaking an event review period with GEOCENTRIC Outdoors and Tasmania Police. There is also currently an economic impact survey being completed.
	due to COVID-19 by supporting them	Ten Days on Island had 180 attendees over two days where Portland Memorial Hall, St Helens was transformed into a portal blending present and past through this live multimedia event.
		Van Diemen's Fiddles performed, who are three of lutruwita/ Tasmania's finest musicians – Julia Fredersdorff, Emily Sheppard and Rachel Meyers. They made music inspired by dances, stories, people and the land, alongside electronics and visuals from Mac40Media's Caleb Miller. This world premiere was curated in response to the communities of St Helens and its surrounds.
100%		The successful delivery and positive feedback from Netball Tasmania, now allows for ongoing annual State League matches to be streamed across Australia, live. This is increasing promotion of the facility and its capabilities, as well as spectator numbers.
		Community Services have assisted the following Community Event organisers and groups in planning and delivery of events:
		* Van Diemen's Band (Cancelled due to COVID-19);
		* Bay of Fires Winter Arts Festival;
		* Stage Whisperers Production - Live streaming of TSO;
		* Dragon Trail MTB 2022; and
		*Australia V New Zealand Woodchopping - Jan 2021
100%	Actions 1.2.1.4 Event Attraction - Work with event organisers and organisations to develop and attract new events to the area.: 100%	Even though Covid is still impacting our community, several community groups have gone ahead with community events. Council staff have worked closely with them to ensure that Covid Plans and risk assessments are in place to ensure that they are compliant with our State Government Health Regulations. Council staff have been working with interested groups in relation to events being held in our municipality for 2021-2020.
50%	Strategy 1.3 Foster and support leadership within the community to share the responsibility for securing the future we desire.: 30 to 100	
	└──> Key Focus Area 1.3.1 Community and	The primary activity in this area was completion of the Community Engagement Framework. As noted in the updates this was dependent on
	Council Collaboration: Work within a community engagement framework which	greater clarification in relation to future Local Government Act requirements which are yet to become apparent. In the meantime Council continues to refine and undertake engagement activities.
100%	defines the relationship between the	Communication in relation to Township Plans is ongoing and we will be progressing a review of all Plans during the forthcoming year.
	community and Council in decision making and project delivery.: 100%	Communication in Calculus (Communication) and Communication (Communication) and Calculus Calculus (Communication) and Calculu
	 Actions 1.3.1.1 Community Engagement Framework - Based on feedback received and involving 	The Draft Community Engagement Framework remains stalled in draft form while Council awaits to see the related Local Government Reform regarding community engagement to be handed down.
100%	community consultation, develop and adopt a Community Engagement Framework to support Council activities.: 100%	Once this is received and is reflected in our own document, we will then take the Draft to community for feedback.
100%	→ Actions 1.3.1.2 Framework Integration - Embed the Community Engagement Framework within Council activities.: 100%	As previously updated we are still waiting on the determinations from the Local Government Review into community engagement. These may or may not impact on Council's draft Engagement document but we will need to consider what has been decided upon through the review process undertaken by the Local Government Association.
100%	- Develop and review Township Plans; ensure items listed are considered in future budget decisions or source	The Township Plans which Council developed with the community have been completed within the 2 year time frame. Some of the projects identified within the township plan, the community have worked with Council staff to develop and complete whereas other ideas have assisted Council in seeking grant funding, for example the Recreational Trails Strategy. The community identified the need for more trails within the Valley and the comments provided by the community assisted Council in applying for funding. It is intended that this project will continue with further plans developed where Council consult with the community on how to improve their liveable space.
100%	→ Actions 1.3.1.4 Arts & Cultural Strategy - Work with the Bay of Fires Arts Committee to review the Strategy and reflect changes in an update of the document.: 100%	Council staff have not had much success in engaging with the local Bay of Fires Arts Committee in relation to the review of the current Arts & Cultural Strategy during this financial year. We have since been approached by some art enthusiasts who are willing to work with Council. This will be followed up later this year when the people are ready to engage with Council.

	Strategy 1.4 Foster a range of community facilities and programs which strengthen the capacity, wellbeing and cultural identity of our community.: 30 to 100	
100%	→ Key Focus Area 1.4.1 Community and Council Collaboration: Work within a community engagement framework which defines the relationship between the community and Council in decision making and project delivery.	This was a new area of focus which arose following the commencement of the Community Wellbeing Project. At the heart of this project is collaboration between the community and Council leading to improved resilience and wellbeing. Progress has been in line with the overall Plan.
100%	Break O'Day Community Wellbeing Pilot Project	Implementation of the Community Wellbeing Project commenced during this period. Key activities have included finalisation of arrangements relating to delivery of the Wellbeing Certificate and the process for community members to participate in the project. Following an Expression of Interest process, 30 members were selected with the first Workshop occurring on Saturday 20/3/2021. Progress with the project is occurring in line with the project plan.

ECONOMY

Current Co	Goal	Update
44%	Strategy 2.1 Develop and highlight opportunities which exist and can be realised in a manner that respects the natural environment and lifestyle of the Break O'Day area.: 30 to 100	
84%	Key Focus Area 2.1.1 Opportunities:Prepare and maintain an economic prospectus which details opportunities; infrastructure and land availability; and local resources.: 100%	Completion and publication of the Prospectus has been important achievement. Activity in this Area has generally been focussed on responding to opportunities and activities which relate to the work of other organisations and whilst the Economic Development Officer role has been vacant we have still been making progress in this area.
100%	Actions 2.1.1.1 Economic Prospectus - Promote availability of the Economic Prospectus and maintain relevance as additional or updated information becomes available.: 100%	The Prospectus is now complete and has been uploaded to our website. Availability has been promoted to key stakeholders and State Government agencies.
100%	Actions 2.1.1.2 Irrigation Projects - Support the investigations by Tas Irrigation for construction of infrastructure servicing the eastern end of the Fingal Valley.: 100%	Council participation in this project is ongoing with the General Manager attending the public launch of the proposed project at Avoca on 18/9/2020 which outlined the nature of the project. Option for a briefing to Councillors will considered once the project progresses to the next stage of commitment to proceed. Project involves the establishment of a large dam north of Fingal off the Fingal-Mathinna valley with transmission via streams to cover the area through to Epping Forest.
0%	→ Actions 2.1.1.3 Agriculture Opportunities - Research and examine potential opportunities to develop agriculture and horticulture within the Break O'Day Council area with a particular focus on the Fingal Valley.: 100%	No activity at this stage, linked to Irrigation project
100%	Actions 2.1.1.4 Circular Economy - Participate in projects focused on developing the Circular Economy at the regional and local level.: 100%	Council is actively participating in the Aspire Circular Economy project being facilitated through NTDC. Local businesses are being referred to the ASPIRE project or in the situation where there is a substantial opportunity they are being referred to NTDC. Council continues to focus on integrating its recycling activities where possible in circular economy initiatives.

100%	Actions 2.1.1.5 Population Strategy - Provide funding support and participate in the regional approach being delivered by Northern Tasmania Development Corporation (NTDC).: 100%	Participation in NTDC Population Attraction program continues with the GM participating in meetings of the working group. Population attraction is linked to the Northern Tas jobs project which is a key part of attracting people to the State. Break O'Day Employment Connect project will feed into this project as well.
100%	Actions 2.1.1.6 Growing the Population - Work with UTas, Institute for the Study of Social Change to develop a clear understanding of the Break O'Day (BOD) situation and potential strategies Council can focus on to meet the challenges of population change.: 100%	Following contact being made with the Institute of Social Change and Lisa Denny who is a demographer previously working with UTas, Lisa Denny was engaged to work on this project focussed on developing a greater understanding of the situation regarding our population. The focus is on: Discussion about the Silver and White Economies and how we might address this Impact on and potential changes in Infrastructure and Services we deliver Potential impact of Covid Strategies to address population decline Opportunities which may exist for us. The Report was received in June and a workshop with Councillors and staff will not occur until August 2021
75%	→ Actions 2.1.1.7 Aged Housing - Pursue investment in construction of Independent Living Units in the area.: 100%	No direct action at this stage. Monitoring the situation regarding Council land at Annie Street and what opportunity may exist as this land is developed.
100%	→ Actions 2.1.1.8 Public Housing - Lobby and work with the State Government and housing providers to build new public housing.: 100%	No direct action at this stage. Council was aware of project being pursued by Centacare Evolve housing in relation to affordable housing in St Helens which was shelved following backlash from local residents. Department of Communities Tasmania are pursuing options and are in ongoing discussions with Council in relation to the matter.
93%	1000	A broad range of activities occured in this Area during the year which reflects the important role that Tourism plays in the Break O'Day area with the majority of the activities being completed with the exception of the review of visitor information provision. Council officers continue to push this with East Coast Tasmania Tourism (ECTT) though it is unlikely that we will see an outcome in the foreseeable future unless Council takes this out of the hands of ECTT. Commencement of the Bay of Fires Master Plan process has occured and this will be a major focus during the balance of this year through to the end of 2021.
50%	→ Actions 2.1.2.1 Visitor Information Provision - Work with East Coast Tasmania Tourism (ECTT) to strategically review the provision of visitor information services on the East Coast.: 100%	Progress with this matter continues to be a source of some frustration due to the reliance on Tasmanian Government strategy for visitor information provision and need for East Coast Tasmania Tourism (ECTT) to provide leadership. BODC have included the item as a KPI within the Memorandum of Understanding with ECTT. In the first part of the year, discussions with ECTT have centered on a solution being brought into place to address the situation with Glamorgan-Spring Bay Council closing Visitor Information Centres. Tourism Tasmania engaged consultants to undertake an analysis and to develop a solution. Option of engaging a Consultant to undertake the work is being examined.
100%	The second property and the second se	Communications coordinator has been working with the Chamber of Commerce on implementing a winter TV campaign that uses the idea and footage from the Top Tassie Town Campaign. They also continue to work with East Coast Tourism Tasmania and Tourism Tasmania in identifying topics and campaigns for promotion through their channels. Both East Coast Tasmania Tourism and Tourism Tasmania have their own winter campaigns running that promote our region. The Communications Coordinator has been keeping abreast of these and looking for ways to leverage off of these. The Communications Coordinator has also been working on more promotion of the MTB trails in winter to continue growing our winter market in order to flatten the trough our local businesses experience at this time of the year. The local Destination Action Plan group and the Bay of Fires Winter Arts Festival is also being supported by Council both in funding and resourcing to enhance the Winter Arts Festival.

100%	Actions 2.1.2.3 Mountain Bike (MTB) Data - Collate Tourism data to develop a report on the impact that the MTB trails are having and identify gaps.: 100%	We sent out our Summer visitation survey to businesses, unfortunately this year there has been a slow take up despite us using multiple platforms to promote the survey. We also asked the Dragon Trail organisers to add some questions to their event survey regarding the trails with this data slowly coming in. At last count we had 30 responses from the Dragon Trail competitors and the key findings were: • 36.67% stayed 3-6 days in Tasmania and a third stayed for more than 14 days • 90% stayed in St Helens for 2-4 days • 77% travelled with 2-4 people • 23% travelled with 2 group between 5-8 people • Around a third spent less than \$50 per day • 40% spent \$51-\$99 per day • 100% said they plan on returning to St Helens • More than 96% said they would recommend St Helens as a destination to friends and family Next financial year the MTB specific survey will be revisited in terms of delivery. The Business Survey for the winter months has just been collated and includes a comparison year on year. The New resident survey has had 233 surveys collated. The data to date reveals: • 42% of people moving to the area are from Tasmania (9% from NSW and QLD) • Around 37% of people move to our area for lifestyle and 14% to retire • The majority of people move to our area are over the age of 45 • 40% have bought their property as a residence, 16% Shack, 7% Air BnB, 7% investment property • 21% were influenced by the MTB trails to move here
100%	Actions 2.1.2.4 Bay of Fires Master Plan - Liaise with the State Government and other stakeholders to develop a Master Plan for the Bay of Fires area.: 100%	Bay of Fires Steering Committee have been appointed with all positions on the committee currently filled. First meeting was held on the 11th June, 2021 where the Draft Terms of Reference was discussed and feedback was sought in relation to the document. The draft Bay of Fires Master Plan was also presented at this meeting for the committee's consideration and input. The committee is made up of representatives from the environmental sector, an indigenous elder, local tourism group, regional tourism group, councillor and 2 community members along with an independent chair. The committee decided at this stage that they will meet monthly.
100%	Actions 2.1.2.5 Visitor Information Sites - Redevelop information for tourism sites.: 100%	Information was developed for the three sites, Scamander, Fingal and St Marys with the St Helens site to be looked at in consideration with the East Coast Regional Tourism body who are examining digital visitor info site options. The new information includes: A brief history of each site A township map QR codes linking to Dog Management Zones, BODC's website, ECT website Regional east coast map things to do in the area Lots of images of each area specifically selected - including historic images.
100%	Actions 2.1.2.6 Fingal Valley Tourism - Support Fingal Valley Community groups to undertake tourism activities and projects.: 100%	A consultant has been engaged to develop the Recreational Trails Strategy, this will assist the Fingal Valley Tourism group as it will give them the opportunity to have their ideas thought through by specialists in this area along with other suggestions. TRC Tourism have been engaged to undertake the work and will be consulting with community groups and stakeholders to develop the strategy.

100%	→ Actions 2.1.2.7 St Helens Destination Action Plan (DAP) - Review involvement with the DAP Committee.: 100%	Support for the St Helens Destination Action Plan (DAP) committee has been provided during the initial part of the year and at the October DAP meeting the Communications Coordinator stood down as Scribe for the group and reiterated the need for Council to support and facilitate rather than lead the group. The October meeting was a positive meeting that saw 12 new members at the table bringing fresh ideas and renewed enthusiasm The group has been stepping up in recent months and they worked closely with the Bay of Fires Winter Arts Festival committee in order to help them grow their annual event.
38%	Strategy 2.2 Provision of relevant training and skills development programs to create a workforce for the future that meets the changing needs of business.: 30 to 100	
75%	Key Focus Area 2.2.1 Employment: Create a variety of jobs that will reduce the seasonality of the local economy and provide ample opportunities for youth to remain in the area.: 100%	Solid progress was made in this area with the Break O'Day Employment Connect project proving to be very successful in unlocking and facilitating employment opportunities in the Break O'Day area. Business support is another key related area with Council continuing to provide support in a number of areas. Due to resourcing availability researching and examining opportunities to create jobs in Break O'Day in a proactive manner has not been progressing as planned.
100%	Actions 2.2.1.1 Economic Development Assistance - Provide direct support for new and existing businesses wishing to establish or expand activities.: 100%	Assistance to new and existing businesses is ongoing through Council officers pending recruitment of a new Economic Development Officer as well as the Break O'Day Business Enterprise Centre. Council agreed to extend the funding of the BEC in line with Tasmanian government funding. Additional support was provided to existing businesses through the Care Call activities which occurred as part of Council's response to COVID 19. The St Helens VIC has been offering assistance to businesses to list on the Australian Tourism Data Warehouse.
100%	Actions 2.2.1.2 Business Enterprise Centre (BEC) - Support the activities of the BEC with a focus on business start-ups and expansion of existing businesses.: 100%	Ongoing support is being provided to the Business Enterprise Centre through referrals to the BEC and assisting their clients with information. BEC provided a presentation to Council in March 2021 regarding activities and to secure ongoing support and following this Council agreed to extend its support for the BEC in line with the Tasmanian Government funding agreement
	Participate actively in the project	Council continues to provide active support for this project through involvement of Council officers on the Steering Committee. The project officially commenced operation in September 2020 and from that time Break O'Day Employment Connect (BODEC) project is continually trending upward in terms of jobseekers actively engaged, resumes on file, successful matches for jobseekers to meaningful employment and job vacancies. Interestingly, the client database is showing nearly 80% of jobseekers who are not registered with Centrelink. The Steering Committee of BODEC assumed that the ceasing of Federally funded Jobkeeper may affect this percentage, but it has remained steady within our community. The main industries with vacancies since commencement are in the areas of Hospitality, cleaning and retail.
100%		The BODEC Project Team have organised a number of training courses to address local needs such as Traffic Management, Driver Operations Cert III, Coxswains and Mechanic, Cert III in Individual Care.
		Other activities include Our Futures Job & Education Fair which is being held over two days in two different locations in July 2021 Barriers to local Employment this continues to be focussed on 2 main areas, being lack of available transport, childcare, including access to Vacation and School Holiday care for those aged from 11yrs and over. Currently this is limiting some parents to commit to seasonal work and after school hours.
		BODEC Steering Committee and Project Team will continue to work with local community to achieve project deliverables and support for jobseekers and employers in meaningful employment, whilst continually working with the Jobs Tasmania Unit in achieving the best model for delivering access to skills and workers local industry needs to continue to grow in the Break O'Day region.
0%	→ Actions 2.2.1.4 Business Opportunities - Research and examine opportunities that could create jobs in Break O'Day (BOD).: 100%	No direct activity in this area during the period
50%	Strategy 2.3 Create a positive brand which draws on the attractiveness of the area and lifestyle to entice people and businesses to live and work in Break O'Day.: 30 to 100	

100%	→ Key Focus Area 2.3.1 Brand Development: Undertake and identify opportunities to develop a positive brand for Break O'Day Council and the area.: 100%	This is an ongoing activity that is reflected across all things we do. Stand out activities in this space are: • Entering St Helens in Tassie's Top Tourism Town - Gold 2020 and Silver in 2021 • Extensive coverage of the MTB trails - 7 articles in MTB focussed magazines for the FY • A regular column from the Mayor in the Examiner - pieces run always have a positive slant regarding our area • A regular five minutes with the Mayor in the Valley Voice - developed to ensure we were communicating directly with our Valley residents • Entering and winning the Launceston Chamber of Commerce Awards - Finalist for Building Communities and winner for Outstanding Visitor Experience. Both awards were for the St Helens MTB trails • Entering and winning the Local Government Professionals Award for the Trails Ambassador Program
50%	Strategy 2.4 Support and encourage innovation and growth in the economy through local leadership; infrastructure provision; support services and customer focused service delivery.: 30 to 100	
100%	→ Key Focus Area 2.4.1 Support: Integrate and simplify processes and services to facilitate the development and growth of businesses.: 100%	This area of activity progressed as planned with the completion of participation in a statewide project and further steps forward in facilitating local leadership within the business community.
100%	→ Actions 2.4.1.1 I-PLAN - Participate with the State Government I-PLAN project to enable online development queries and online submission of development applications.Result - simplified Council processes and integration with I-PLAN.: 100%	Actions required by Break O Day Council are now complete. The intended introduction of PlanBuild will be dictated by State Government.
100%	Leadership - Support the development of strong leadership in the community to facilitate overall development and growth.: 100%	Focus has been on supporting the Break O'Day Chamber of Commerce and Tourism as well as encouraging the growth of the St Helens Destination Action Plan Committee. The establishment of The Collective which is linked to the MTB Trails is another avenue for developing local leadership.

ENVIRONMENT

Current Co	Goal	U pdate
50%	Strategy 3.1 Ensure the necessary regulations and information is in place to enable appropriate use and address inappropriate actions.: 30 to 100	
100%	Key Focus Area 3.1.1 Appropriate Development: Encourage sensible and sustainable development through sound land use planning, building and design.: 100%	Work in this area continues to progress steadily and generally relates to more strategic level work relating to the Break O'Day Planning Scheme and related documents. Due to the reliance on other agencies and stakeholders we don't have a high degree of control over timeframes and we had expected that the Break O'Day Local Provisions Schedules would have been further advanced. As anticipated some of this work is flowing through into the next reporting year given the nature of the work and involvement of other parties.
100%	Actions 3.1.1.1 Communication Improvements - Increase communication with local industry to continue to build an understanding of the critical changes in land use planning and other Development Services activities.: 100%	Various improvements and handouts have been developed including Flow Charts for Approval Processes. Further workshop's and training sessions are planned to occur in the 2021/2022 financial year.

100%	Strategy - Actively participate in and support the review of the Northern	Council staff have participated in the ongoing changes and development of the Northern Region Land Use Strategy. The working group developed the initial bundle 1 changes which have been approved by the Minister. Focus is now on Bundle 2 as this is an important body of work which will directly link into other Strategic Planning Review work which Development Services have committed to undertake in 2021/2022.
100%	Scheme - Work with the Tasmanian Planning Commission regarding	Development Services Staff have been actively reviewing and addressing the requirements of the Local Provisions Schedule in conjunction to GHD in order to delivery the Tasmanian Planning Scheme for Break O Day Council. The bulk of the background research and proposed amendments have been completed and the 2021/2022 financial year will involve the public exhibition period of the Local Provision Scheme and final implementation of the Statewide Planning Scheme.
100%		Final Brief completed and Quotations sought from relevant consultants. The successful consultant will be awarded early in the 2021/2022 financial year and relevant strategy review work completed.
100%	Action - Secure financial and human resources for priorities in the Break	Council received latest projections of rainfall, temperature and other climate factors that impact Council's regulatory and strategic functions, modeled at municipal scale. Opportunities at regional level for collaboration with other councils on climate change have developed and will support the priority for the Councillor Working Group implementing Council's Climate Change Action Plan 2020, of reviewing 2013 risk assessments.
50%	Strategy 3.2 Increase the community's awareness of the natural environment, the pressures it faces and actions we can take to sustain it and what it provides.: 30 to 100	
100%		Good progress was made in raising environmental awareness and appreciation of the environment. This occured across issue areas such as waste reduction, weed and pest threats, climate change and more, and in collaboration with Tasmanian Government and other stakeholders.
100%	- Undertake activities which increase awareness and participation in	Council's Velvet Worm Action Award was granted to the <i>Break O'Day's Biota in the Bush project</i> by the St Helens District High School. Community and landholder activity has been increased by Council supporting cooperative actions - on shorebirds and dogs for example - and by providing information and advice on natural values, issues and their management, such as European wasps, weeds, threatened species and river and flood management.

	→ Actions 3.2.1.2 Waste Reduction - Undertake community education and activities focused on waste reduction and minimisation.: 100%	Educating the community is an ongoing issue with our contamination rates and waste costs raising. Some of the education activities that have been undertaken this year included; • A full page advert in the Local Break O'Day Directory which features what CAN go in your recycle bin as well as WTS open hours • Campaign of KNOW YOUR WASTE posts were featured on our Facebook page over the Dec-January period - These posts pointed back to our website and waste info as well as the Recycle Coach App.
		After the campaign we saw an increase in users of the App.
100%		Council has been eager to work with the schools to further educate students about the three R's - as the students, particularly those at St Helens District High School have shown an eagerness to do more in this space. This is evidenced by several primary school students at St Helens School have writing to us to ask:
		Replace the yellow lids of their general waste bins with Red lids, and Introduce recycling to the the school,
		We hope that we will be able to work with students next financial year as the issue of waste and the associated costs will be a focus for Council over the next 12months and we see students a crucial piece in changing people's waste habits.
33%	Strategy 3.3 Undertake and support activities which restore, protect and access the natural environment which enables us to care for, celebrate and enjoy it.: 30 to 100	
67%	→ Key Focus Area 3.3.1 Land Management:Develop the financial and human resources to undertake projects and activities which address environmental issues such as weeds and land degradation.: 100%	Progress in this area was variable with a number of important activities relating to dog management and weed management completed. Unfortunately due to resourcing some activities were not able to be commenced and this may be reflective of the level of activities being progressed through the NRM Strategy without regard for the actual level of resources available.
100%	Actions 3.3.1.1 Land Management Activities - Secure financial and human resources for projects to rehabilitate degraded land and sustain soil productivity.: 100%	Opportunities for funding and industry development have been monitored and referred to landholders, TFGA Landcare Action Grants Program and workshops on weedy Nassella grasses for example. Council granted \$29,000 to nine Drought Weed farm projects and has extended the Break O'Day Drought Weeds support of farmers into 2021/22. Development of a sustainable farming group in the George River catchment was supported and an application to the Tasmanian Weed Action Fund was made for eradication of serrated tussock from Break O'Day.
0%	Actions 3.3.1.2 Activity and Condition Review - Investigate soil and water management performance by works and land development projects to identify planning and management improvements.: 100%	This project has not been completed this year. Assessing the performance of soil and water management in development and works projects remains important for our waterways and water quality.
100%	including control measures;	Council's strategic weed control program has reduced the extent and density of weeds such as gorse, Spanish heath, bridal creeper and many environmental weed species on its roads and other properties. Council's Drought Weeds Project has invested \$40,000 in on-ground weed control and support for farmers. We have worked and coordinated with efforts of the community, landowners and partner agencies in the municipality. And used public information and communications (for example 'Weed of the Month' inn our Newsletter) and enforcement, for gains shared across landholders, community public land managers.
100%	Actions 3.3.1.4 Best Practice Activities - Facilitate weed, pest and disease hygiene protocols and best practice in Council operations and promote benefits in industry.: 100%	Weed and disease hygiene information and management has been applied in some of Council's operations, such as its MTB Trails Network and implementation of major infrastructure projects in Break O'Day. Opportunities to for training sessions for stakeholders in building, development/planning and real estate sectors did not occur unfortunately.

100%	→ Actions 3.3.1.5 Dog Management Policy - Secure a formal cooperative dog management arrangement with Parks and Wildlife Services.: 100%	Joint implementation of dog management with the Tasmanian Parks & Wildlife Service was extended to include the community interest groups with a coordinated campaign of public communications to raise awareness and increased compliance patrols. The Parks & Wildlife Service accepted an offer to develop a formal arrangements with Council for ongoing regulatory cooperation.
0%	→ Actions 3.3.1.6 Urban Green Infrastructure - Develop a street guide and survey further "Green Infrastructure" issues and opportunities (ie St Marys as the first township).: 100%	This project has not been completed this year. However developing the potential a focus on green infrastructure and open space policy and planning to improve community well being, the living environment and economic efficiencies, remains an opportunity for the future.
25%	Strategy 3.4 Recognise and alleviate the issues and risks to the environment from our use and the risk to us from a changing environment (for example flood and fire).: 30 to 100	
50%	Key Focus Area 3.4.1 Water: Develop and implement strategies and activities to reduce the risk of flooding, inundation and erosion within our rivers, estuaries and coastal areas.: 100%	Progress in this area was less than planned with the focus on priorities from the Break O'Day Environment and NRM Action Plan. However the St Marys Flood Risk Mitigation project has been completed which is a great result for the community. The Georges River floodplain Impact Assessment project with the Lower George Riverworks Trust activities will start early in the next year. Unfortunately due to resourcing some activities were not able to be commenced and this may be reflective of the level of activities being progressed through the NRM Strategy without regard for the actual level of resources available.
50%	→ Actions 3.4.1.1 George River Catchment and Bay - Review catchment, water quality and riparian issues and management priorities - action and collaboration on pollution issues and catchment water quality priorities.: 100%	Interest from primary producers in the George River catchment in sustainable farming innovation aims to improve the catchment and water quality. Review of previous catchment management studies and issues to update priorities remains to be done.
0%	Actions 3.4.1.2 South Esk River - Review catchment, water quality and riparian issues and management priorities - action and collaboration on pollution issues and catchment water quality priorities.: 100%	Review of previous catchment management studies and issues has not been completed.
0%	Actions 3.4.1.3 Catchment Riverworks - Facilitate projects to stabilise and protect priority stream reaches; identify critical sites threatening the natural stability of river systems from 'rivercare' programs and plans and the status of streams.: 100%	This activity did not progress as it is dependent on the review of priorities for the George and South Esk catchments river systems (3.4.1.1 & 3.4.1.2).
100%	→ Actions 3.4.1.4 St Marys Flood Mitigation - Complete construction of the St Marys Rivulet Flood Levee and update St Marys Flood Management Plan priorities.: 100%	The \$400,000 St Marys Flood Mitigation project completed raising of the Flat bridge, the Groom Street flood levee and a flood warning system. The St Marys Flood Risk Management Plan has further priorities to implement in the future.
100%		George River floodplain 'Impact Assessment' project has been initiated to describe likely scenarios where the river would cut a new course over floodplain. Further implementation has been delayed and is to occur early in 2021/22.

INFRASTRUCTURE

Current Co	Goal	Update
44%	Strategy 4.1 Be proactive infrastructure managers by anticipating and responding to the growing and changing needs of the community and the area.: 30 to 100	
88%	Key Focus Area 4.1.1 Community Facilities: Provide community facilities that encourage participation and supports the lifestyle of residents and growing visitor numbers.: 100%	Activities in this area progressed well and it was really pleasing to see the completion of the upgrades to the Old Tasmanian Hotel in Fingal. This could be considered a 'legacy' project, one that has been around for a generation or more but never been completed even though it was important. The community and Fingal Valley Neighbourhood House are rapt with the finished product.
75%		Initial draft conceptual master plans were developed for stakeholder consultation which occurred in February 2021 resulting in good feedback for Council officers to work with. Information has been provided to the draftsperson to update the plans with the update currently in progress. Plans will be available for the Council and stakeholder review in the very near future after which costings for prioritised projects will be developed.
100%		Works completed installing the Lift access to the upper floor in February 2021 which has completed the project. Official opening occurred on 15/04/2021.
42%	Strategy 4.2 Work with stakeholders to ensure the community can access the infrastructure necessary to maintain their lifestyle.: 30 to 100	
67%	Key Focus Area 4.2.1 Towns: Create townships that are vibrant and welcoming through improvements to infrastructure such as streetscapes, parking, safety and signage.: 100%	Good progress continues to be made with improving the streetscapes of our townships through a number of construction projects. Important work relating to car parking in St Helens and St Marys continuers to lag behind due to the extremely large construction program we have had to deliver this Financial Year. Unfortunately they were not be completed as planned though it is noted that two important car parking projects, in St Helens and St Marys were completed this year.
	Actions 4.2.1.1 Streetscapes - Prepare a detailed plan and costings	During 2019, a plan was developed for the next stage of the St Helens Streetscape Project (eastern side of Cecilia Street, between Circassian Street and Georges Bay Esplanade).
100%	for the next stage of the St Helens Streetscape Project, including the upgrade of the intersection of the Esplanade and Cecilia Street.: 100%	Works would include the renewal of footpath, kerb & channel and the reconfiguration of parking bays and the Cecilia Street/ Georges Bay Esplanade intersection to improve sight distance for motorists. The design also includes the provision of pedestrian crossing points that coincide with access points on the western side of Cecilia Street.
		The project is listed in Council's four year capital projects budget with proposed construction in the 2021-2022 financial year. The project however, requires external funding to enable its progression and will be considered for nomination to the Australian Government either under the Local Roads & Community Infrastructure Program - Phase 3 or an alternative funding program.
50%	→ Actions 4.2.1.2 St Marys Parking Strategy - Develop a car parking strategy for St Marys providing a long term plan for off-street parking.: 100%	During 2020/21 car park upgrade works included the extension, sealing the area behind the St Marys Community Hall, bounded by the hall, the tennis court and the op-shop were completed.
		Strategy development is yet to be addressed, Priority action as other priority works close.
50%	→ Actions 4.2.1.3 St Helens Parking Strategy - Develop a car parking strategy for St Helens providing a long term plan for off-street parking.: 100%	During the year, Council progressed the development of the car park on the corner of Cecilia and Quail Streets The main part of the car park has been sealed and line marked and new decorative concrete pedestrian and garden areas constructed. Strategy development is yet to be addressed.

100%	── Key Focus Area 4.2.2 Telecommunications: Ensure residents and visitors can access telecommunication services such as NBN and mobile phone coverage where they are living and visiting.: 100%	Activity is this area is driven by the actions of the major Telcos. Council officer continue to work with both Telstra and Optus on communications upgrades particularly along the Tasman Highway.
100%	→ Actions 4.2.2.1 Telecommunications - Monitor the roll-out of the Mobile Black Spot Program and advocate for the installation of small cell technology to service Mangana and the surrounding area.: 100%	The following Key mobile Black Spots in the Break O'Day Council area have been identified and include: 1. Tasman Highway west of St Helens to Weldborough. Placement of a Tower at Little Plain would greatly improve coverage and would not need to be a high tower 2. Tasman Highway around Chain of Lagoons 3. Ansons Bay, resolution of the tower siting issue. Council is also examining an opportunity for Bushfire relief funding to establish a small cell at Mangana.
42%	Strategy 4.3 Develop and maintain infrastructure assets in line with affordable long-term strategies.: 30 to 100	
100%	Key Focus Area 4.3.1 Waste Management: Provide access to services and facilities which support a sustainable lifestyle.: 100%	Council continued its focus on a range of Waste Management and minimisation activities which are important to developing a sustainable approach for Council. Currently there is an annual quantity of 3,000 tonnes of municipal waste transported to the Copping landfill, mainly collected at Waste Transfer Stations, via the Kerbside General Waste and Town Litter collection services provided by the Council. Over the past 12 months, there has been a general increase in the quantity of kerbside commingled recyclables collected. Contamination rate for the municipality remains high at circa 20% by weight that results in additional cost to recover recyclables and landfill contaminated material and for which the community bears the cost. Opportunities to recover and reuse inert waste are also being explored, with the objective of maximising the remaining life of the St Helens lnert Landfill site. Target materials are soil, rock, concrete, ceramics, timber including treated timber.
100%	Actions 4.3.1.1 Green Waste Recycling - Produce weed-free green mulch for sale on a cost recovery basis at the Scamander and St Helens Waste Transfer Stations.: 100%	Annually council receives in the order of 6,000 cubic metres of bulk green waste at its waste transfer stations, predominantly at St Helens. Composted green waste produced at St Helens (double shredded and aged) during 2020 has been made available to the public on a cost recovery basis. Composting temperatures reached are sufficient to sterilise weed and plant seeds and prevent later re-germination. Material pricing was considered by the Council at the October ordinary meeting of Council. Green waste received at Scamander and St Marys waste transfer stations is single shredded and allowed to compost. Further processing to a fine mulch is not financially viable given the lower volume of green waste received at these transfer stations. The option of screening stockpiled mulch to separate composted material by screening for later sale is to be considered further.
100%	Actions 4.3.1.2 Inert Landfill Resource Recovery - Investigate reuse/recovery options and sales opportunities for concrete, soil and other non-asbestos containing builders waste currently placed at the St Helens Waste Transfer Station.: 100%	Council has limited inert landfill space available. Investigations are continuing to assess the the financially viability to recovery of concrete, bricks, ceramics and non-asbestos cement sheeting. In the short term these materials are being stockpiled. Potential uses as clean landfill, drainage fill and road base are under investigation and in alignment with environmental regulation. Other materials, such as soil, clays and gravels can be used as clean fill. Options are being considered for internal re-use by the Council for old land-fill site remediation and possibly some civil projects. Pilot trials to incorporate gyprock (plaster board) and untreated/unpainted construction timber collected and stored at waste transfer stations will be undertaken during 2021.

100%	Actions 4.3.1.3 Waste Management - Participate in the Northern Tasmania Waste Management Group (NTWMG) activities to achieve improvements in waste reduction and resource recovery;: 100%	 Break O Day Council is an active member of the Northern Waste Management Group (NTWMG) contributing to the Waste Minimisation Levy which fund NTWMG activities. 1 January to 31 March 2021 Tender advertised and tender submissions received for the Regional Waste Composition Audits. The audit scope is limited to the assessment of kerbside, transfer station and landfill waste streams. The objective is to measure material type and quantity. Data will be useful for future planning in the processes and infrastructure required to remove valuable resources being landfilled and for waste minimisation information campaigns. Successful contractor to be advised, with audit activity tentatively scheduled to occur over the period April to June 2021. More information to be provided once audit schedule is advised. 1 October to 31 Dec 2020 Waste Minimisation Grants 2020 - Funding was allocated to 12 regional projects that demonstrated innovation and measurable outcomes in waste reduction and re-use. Conducted Kerbside Co-mingled Recycleable bin audits across the region including the Break O'Day municipality.
100%	Actions 4.3.1.4 Inert Waste Landfill - Develop Scamander Waste Transfer Station as an Inert Landfill Site - address environmental regulatory requirements to enable progression to the design and costing of Inert Waste Cells.: 100%	Break O'Day Council submitted an Environmental Effects Report to the Tasmanian EPA in 2016 by which it was proposed to establish an inert landfill at the Scamander Waste Transfer Station. The Scamander site is considered suitable for the proposed activity considering: the current activity and the ease of operation it provides; its historical use as a putrescible landfill; and the appropriate distance from surrounding sensitive land use areas. The proposal is for the site to continue being used as a waste transfer station. The proposed extension of activity includes accepting inert waste to be landfilled on top of an area previously used for putrescible landfilling. The EPA tabled four (4) matters for resolution that relate to l) Leachate management from an inert landfill site; ii) Groundwater and surface water monitoring program; iii) The consideration of landfill gas, in relation to the likelihood of occurrence and any risk management measures proposed, if deemed necessary. iv) The consideration of subsidence of the underlying putrescible landfill from placing inert materials on top of older waste cells. The current matters for resolution are being addressed and no delay in responding to the regulator are anticipated Each item is in the process of being assessed and includes the need for additional water sampling to be undertaken. Additional sampling bores were installed and commissioned during January 2021. Ground water quality assays will be reviewed by the EPA after follow-up sampling (May 2021). The EPA has not committed to a definitive timeframe to provide the Council with additional advice or requirements at this time and the project remains on track.
100%	Actions 4.3.1.5 Glass Reuse - Investigate options and verify by Cost Benefit Analysis the separation and re-use opportunities for glass collected in Kerbside Co-mingled Recyclables waste stream and glass collected at Municipal Waste Transfer Stations.: 100%	Glass collected by Council follows two paths: 1) In the Kerbside Comingled Recyclables waste stream, that is efficiently transported and separated at JJ's Waste recovery facility at Launceston. Typically glass contributes about 40% by weight of kerbside co-mingles recyclables or up to 240tonnes per annum. ii) Through placement in glass bins at Council's Waste Transfer Stations. This material is transported to the Scamander WTS and stockpiled. At the present time it is not cost effective to recover the low volumes of material collected and stockpiled. The Tasmanian Government has announced its intention to introduce a Container Deposit Scheme. The scheme was announced in June 2019 and is intended to be operational by 2022. The scheme will change the way glass containers are currently collected and is likely to serve to somewhat lower waste handling costs to the Council. Glass recovery and re-use will remain an ongoing activity for the council.
0%	→ Actions 4.3.1.6 Single Use Plastics - Single-use Plastics Policy approval and implementation.: 100%	A Single Use Plastics Policy is yet to be developed with a draft to be provided to Council for discussion and subsequent endorsement.

63%	Key Focus Area 4.3.2 Roads and Streets:Develop a well-maintained road network that recognises the changing demands and requirements of residents and visitors.: 100%	Progress in this area relating to State Government projects finally started to accelerate in recent months which is pleasing, this included shoulder widening on Binalong Bay Road (in the process of handover to the State), alignment and overtaking lane works south of St Helens and Dianas Basis on the Tasman Highway and intersection upgrade works (Upper Scamander Road/Tasman Highway junction) and the Skyline Drive/Tasman Highway junction upgrade undertaken by the Council. Frustrations in relation to progression of the Wrinklers project are starting to ease with the intent of undertaking works in the coming months.
100%	Actions 4.3.2.1 State Road Network - Pursue upgrades to State Government road infrastructure assets (Tasman Highway) to improve safety and reliability. Result, network quality.: 100%	As an ongoing activity, discussions are held with State Growth on network and upgrade projects. In response to Safety and Maintenance concerns raised for the Esk Main Road between Fingal, St Marys township and St Marys Pass, the department has recently commenced pavement remediation works that will continue until May 2021. The Great Eastern Drive - multiple projects including the need to seal the road shoulders between Scamander and the bottom of the St Marys Pass. Binalong Bay Road Upgrade and handover to State Growth. The department commenced road shoulder widening works in late March. Road handover is in progress but a proclamation date is yet to be advised to Council. Tasman Highway Upgrade (Diana's Basin to St Helens). The department commenced upgrade works in March 2021.
80%	Actions 4.3.2.2 Municipal Road Network - Complete transfer of the responsibility of Binalong Bay Road to the State Govdernment.: 100%	The Department of State Growth have commenced shoulder widening works on Binalong Bay Road from Tuckers Arm to Cray Court.Road widening comprises: 3.1m lane width, 1m sealed shoulder and 0.5m gravel verge. The Department has not yet formally taken over the control of Binalong Bay Road. A proclaimed date is yet to be advised. Council officers continue to pursue this with the Department.
0%	Actions 4.3.2.3 Strategic Road Plan - Update Council's plan to identify routes of strategic importance and urgency for the purpose of securing future road upgrade funding.: 100%	No action in the quarter ending June 2021, due to resourcing other priorities.
70%	Entrance - Finalise approvals and	Design of toilet block finalised and provided to nearby residents for feedback which was supportive of the design. Substantial delays experienced with Parks & Wildlife Service advice and processing of Reserve Activity Assessment application. At the Ordinary Meeting of Council July 2020, the Council endorsed the following officer recommendations: That taking into account the community comment: 1. Council restrict the project to the area between the dune and the road referring all other matters to Parks & Wildlife Service to address as it is outside Council's leased area. 2. Council design and build a toilet facility in approximately the same location as the existing toilet facility which blends with the surrounding environment. 3. That Council utilise the existing bus shelter at Wrinkers; and 4. That Council undertake the traffic movement improvements as identified with the Traffic Impact Assessment to improve the flow of traffic at the site and to correct the issue of sight distance that has occurred since the upgrade of the Wrinklers Bridge located on the Tasman Highway. Community comment was incorporated into the final layout design. Development Application nearing completion ready for project to proceed.
88%	→ Key Focus Area 4.3.3 Recreational Facilities: Support an outdoor, active and healthy lifestyle for residents and visitors through a range of recreational facilities including walking trails, bike trails and other identified infrastructure.: 100%	This was a very substantial area of activity and there has been good solid progress. A number of large construction projects have now been completed and whilst there is now a focus towards operation and maintenance of the MTB trails there is also an increased focus on developing the pipeline of projects through strategic work such as the Recreational Trails Strategy

		The \$2.1 million project fully funded by the Australian Government through the Community Development Grants Programme was completed at
100%	construction of the trail from St	the end of October 2020 followed by a 'soft' opening for public use prior to the November long weekend. Liberal Senator for Tasmania Claire Chandler officially opened the new trail on 19 November 2020, which she said enhances the already strong appeal of the coastal town as one of Tasmania's best holiday destinations.
		appear of the coastar town as one of Tashramas best holiday destinations.
100%	Actions 4.3.3.2 Walking Trails Network - Liaise with stakeholders responsible for trails to ensure a coordinated and logical approach to trail upgrading and maintenance for priority trails.: 100%	Trail improvement works on Parks and Wildlife Tasmania trails were undertaken as part of the drought relief project at Mathinna Falls and Evercreech Forest Reserve.
50%		Scope of project and detail is being developed by Council's Works Department as part of preparation of information for future lobbying activities. Project identified for Federal Election lobbying in the coming year.
	→ Actions 4.3.3.4 St Helens MTB	All trails completed and open for public use as November 21 2020.
100%	Network - Complete construction of the Network including support infrastructure.: 100%	Trail network now in maintenance program status and managed by council staff.
	-> Actions 4.3.3.5 Bay of Fires Trail -	Trail works completed with new carpark and BlueTier Trail realignment trail completed and open for public use as of 21 November 2020.
100%	Complete trail head infrastructure and re-route of the Blue Tier Trail.: 100%	Bay of Fires Trail and Blue Tier Trail both now commence at the new carpark (Poimena) with the original Blue Tier Trail start has been reverted back to walking trail only under Parks and Wildlife control.
		Mountain Bike trails and affiliated infrastructure are under maintenance status by council staff.
60%	Actions 4.3.3.6 Skills Track / Pump Track - Examine options to establish a skills / pump track in the St Helens area.: 100%	The establishment of a Pump Track in St Helens has been prioritised highly as infrastructure that would enhance the experience of users and provide activation of the location with the financial gain to businesses.
60%		A document has been created to be used for funding opportunities at all levels of Government
400%	of the businesses and the community in the development and operation of	The Collective AGM meeting has elected an Executive and General Committee who will proceed in developing the agenda and set goals and target that will focus on activation of the trails encouraging increased visitation to the region and with that a greater spend across the community.
100%		Business engagement in supporting the Trail network through the Trails Ambassador Program remains strong with two (2) new businesses joining the Program this year.
	Actions 4.3.3.8 MTB Events - Identify ongoing opportunities for activation of the MTB Network by identifying Local / State / National / International events.: 100%	The Dragon Trail MTB multi day race was held over 18 to 20 March 2021. Over 340 competitors competed in the event and was the first event to be held predominately on the St Helens MTB Network.
100%		The success of the event will ensure it is held again in 2022.
		The Collective has been established and will focus on identifying and attracting other events for the network.
100%	Actions 4.3.3.9 Fingal to St Marys Trail - Develop a Master Plan for a rail trail between St Marys and Fingal.: 100%	The Recreation Trails Strategy being developed between July - December 2021 will provide an overview of the opportunity that a project like this can deliver and determine the direction of the project.
100%	Actions 4.3.3.10 St Marys Trail - Undertake a Feasibility Study for a walking / bike trail between Mt Nicholas and Elephant Pass subject to receipt of external funding.: 100%	A review of this project will occur as part of the Recreation Trails Strategy currently being undertaken by TRC Tourism will determine the direction of this project.
100%	→ Actions 4.3.3.11 MTB Network Operation - Develop and implement operational / maintenance plan for the MTB trail networks.: 100%	The development of the operational plan is ongoing with improvements incorporated at regular review periods.

Actions 4.3.3.12 Recreational Trails

Actions 4.3.3.12 Recreational Trails
Strategy - Develop a strategy
encompassing walking and bike trails
information; interviewing key individuals across the region and undertaking site visits at key locations as part of the initial data collection and fact finding process.

SERVICES

50%

Current Co	Goal	Update
50%	Strategy 5.1 Improve accessibility to a range of quality services and programs by advocating and pursuing for local delivery.: 30 to 100	
100%	→ Key Focus Area 5.1.1 Health: Retain and expand local provision of disability, preventative, chronic and acute health care services including pursuing innovative healthcare delivery options.: 100%	Activity in this Area was generally focussed around Council supporting service delivery where required. Resolution of the situation with the old St Helens hospital continues to be a source of frustration which is unlikely to change for a significant period due to use of the site.
100%	→ Actions 5.1.1.1 Local Services - Strengthen relations with Royal Flying Doctor Service (RFDS) to increase the number of services to be delivered within our community.: 100%	Royal Flying Doctor Service have been finalising arrangements with Primary Health Tasmania to continue the services that they deliver on the ground locally in Break O'Day post June, 2021 and they have further advised that it is their intention to still continue to work with Local Government in the delivery of health services.
100%	Actions 5.1.1.2 Old St Helens Hospital - Lobby and work with the Department of Communities Tasmania to review the outcomes of the community engagement process and to determine the future use of this site.: 100%	Communities Tasmania have advised that the old Hospital at St Helens will continue to be used by Ochre Health as a Covid testing and vaccine centre until mid 2022. Communities Tasmania have further advised that they will re-engage with Council later in the year to talk through the ideas as to how the site could be used to benefit everyone.
100%	- Works with the NGO's on the Menta	r The Mental Health Directory is updated every 2 months and circulated widely throughout the Break O'Day Municipality. It is located on I Council's website when an updated version is provided by the St Helens Neighbourhood House who have carriage of this project, as it falls under the Suicide Trial site currently. When the Suicide Trial site funding ends, the project will fall under the Mental Health Committee.
100%	→ Actions 5.1.1.4 Doctors - Build on the relationship with OCHRE Health to ensure consistency of Medical Practitioners and service delivery.: 100%	Council staff continue to engage with Ochre Staff if and when we are asked to offer assistance in relation to community issues - for example allowing Ochre to utilise our facilities to provide drive through flu vaccination clinics.
100%	→ Key Focus Area 5.1.2 Youth: 100%	Council continued to provide support to initiatives and activities relating to our Youth as opportunities arose. The emergence of the Youth Collective North East Coast during the year was a great step forward along with an increasing focus on youth receiving careers guidance and employment support.

100%	Actions 5.1.2.1 Local Government - Work with St Helens District High School (SHDHS) and St Marys District School (SMDS) with support of a video conferencing format, to guide them on the functions of Local Government and empower them to engage in workshops and Council Meetings.: 100%	2 young members from Youth Collective North East Coast (YCNECT) formally presented to the Break O'Day Councillors at the Council Workshop on Monday 7 June 2021. Both grade 9 students were from St Helens District High School. In 2020, Council approved to fund both to attend and participate in a Tasmanian Youth Leadership Camp. The feedback from bother girls was around personal confidence and growth. They also emphasised their appreciated for Council's support of the funding for them to experience such a positive networking and empowering opportunity. Presenting to the Councillors on this day, supported by adults and Community Services Project officer also helped them to gain experience and understanding of how Local Government discuss and make decisions on behalf to the Break O'Day community.
	-> Actions 5.1.2.2 Work Experience -	Break O'Day Employment Connect (BODEC) is progressing in this area, with one good news story being:
	Support the development of a work experience program for young people	A THRIVE student mentor and BODEC personnel connected with a disengaged high risk grade 11 student.
	through the Employment Partnership Project.: 100%	Through essentially teaming up to become Career Coaches, the THRIVE mentor supported by the BO'DEC team, together the client has commenced job exploration and preparation including resume updating, job seeking and preparation support.
	Section • execution of the least of the leas	Within a short period of time a local apprenticeship was secured.
100%		The Jobseeker Connector support it continuously provided to the employer, mentor and the job seeker client, working through the interview, work trial, application and sign on.
		This is a great example of the Break O'Day community working together and giving one of our at risk locals a real chance at gaining meaningful employment.
		BODEC are also partnering with the local schools to deliver Job Fairs for our students and young Jobseekers - OUR FUTURES JOB & EDUCATION FAIR
	Canada and E O Wards a allah anatir also da anassa	
50%	Strategy 5.2 Work collaboratively to ensure services and service providers are coordinated and meeting the actual and changing needs of the community.: 30 to 100	
100%	Key Focus Area 5.2.1 Mental Health: Improve the mental health of our community through stability in service delivery and a holistic approach to the provision of services locally.: 100%	Activity in this area during the year focussed around Council providing support to NGOs and community members working actively in this space.
100%	→ Actions 5.2.1.1 THRIVE - Maintain working relationship with THRIVE and participate in their activities.: 100%	Council staff continue to work with other NGO's and community members in delivering services under THRIVE. Successes under this project are the Mentoring program where volunteers work with young people at the St Helens District High School and the Community Garden. Both these projects offer volunteers the opportunity to be part of the community whether it be through sharing their knowledge with our young people or growing vegetables for those who cannot afford same. Council supports the Community Garden by providing land at the St Helens Recreation Ground for this project to be developed further in conjunction with St Helens Neighbourhood House and community members.
100%	Actions 5.2.1.2 Suicide Prevention - Maintain involvement in the Suicide Prevention Trial and continue to work with the committee on delivering the programs for a further 12 months.: 100%	This project has developed a number of projects that will be sustainable after the funding expires in December, 2021. The Safe Cafe and Community Suicide Response Committee will continue to serve our community into the future. Eight trained crisis support volunteers are now trained to assist the families after the loss of someone close and the program has allowed the continued training of community members to become Community Champions.
100%	Key Focus Area 5.2.2 Education & Skills Training: Improve education and skills training opportunities and encourage greater personal development through delivery of programs locally which meet the needs of industry and the community.Implement outcomes of the BDO Report.: 100%	The primary focus on education and skills training occured through Break O'Day Employment Connect. Discussions occurred with the Principal of the St Helens District High School regarding concerns with the lack of VET courses in 2021 and the operation of the Trade Training Centre. This is an increasing source of frustration.

100%	→ Actions 5.2.2.1 Employment Partnership Project - Participate in the project being facilitated by the Fingal Valley Neighbourhood House (FVNH) including supporting the operations of the local steering committee.: 100%	Council continues to provide active support for this project through involvement of Council officers on the Steering Committee. The project officially commenced operation in September 2020 and from that time Break O'Day Employment Connect (BODEC) project is continually trending upward in terms of jobseekers actively engaged, resumes on file, successful matches for jobseekers to meaningful employment and job vacancies. Interestingly, the client database is showing nearly 80% of jobseekers who are not registered with Centrelink. The Steering Committee of BODEC assumed that the ceasing of Federally funded Jobkeeper may affect this percentage, but it has remained steady within our community. The main industries with vacancies since commencement are in the areas of Hospitality, cleaning and retail. The BODEC Project Team have organised a number of training courses to address local needs such as Traffic Management, Driver Operations Cert III, Coxswains and Mechanic, Cert III in Individual Care. Other activities include Our Futures Job & Education Fair which is being held over two days in two different locations in July 2021 Barriers to local Employment this continues to be focussed on 2 main areas, being lack of available transport, childcare, including access to Vacation and School Holiday care for those aged from 11yrs and over. Currently this is limiting some parents to commit to seasonal work and after school hours.
		BODEC Steering Committee and Project Team will continue to work with local community to achieve project deliverables and support for jobseekers and employers in meaningful employment, whilst continually working with the Jobs Tasmania Unit in achieving the best model for delivering access to skills and workers local industry needs to continue to grow in the Break O'Day region.
100%	→ Key Focus Area 5.2.3 Transport: Facilitate a range of transport options that support movement within and outside the Break O'Day area.: 100%	Transport barriers are becoming of increasing concern and something which the Break O'Day Employment Connect team are focussed on
100%	Actions 5.2.3.1 Local Transport Network - Work with young people through the Employment Partnership Project to address transport barriers. 100%	Transport has now been identified as a barrier to employment for Break O'Day within the Break O'Day Employment Connect (BODEC) project. BODEC Project team are also working with the local Taxi provider in trying to secure additional licensed Taxi drivers to support the most vulnerable members of our community. There have been some preliminary investigations performed for the potential for Uber to locate on the East Coast of Tasmania and in summary, there is not enough of a population to support the program. The Project team are also researching a ride share option that is delivered out of the South Eastern Employment hub.
100%	→ Actions 5.2.3.2 Transport Gap Analysis - Examine the outcomes of previous engagement activities and work with young people through the Employment Partnership Project to address transport barriers.: 100%	The transport barrier continues to be a focus of the Break O'Day Employment Connect project.
100%	→ Actions 5.2.3.3 Learner Driver Mentor Program - Recruit and train additional mentors to support the program.: 100%	Community Services have actively recruited and Inducted an additional 2 mentors, bringing the total to 5 for the 2020/2021 financial year. The increase in mentors has also been through word of mouth from the current active mentors and the personal value they get out of mentoring learners. One mentor is regularly taking learner at night and on weekends, which is a first for the program. Get In2 Gear appreciates the time and commitment it takes to volunteer for the program.
50%	Strategy 5.3 Ensure Council services support the betterment of the community while balancing statutory requirements with community and customer needs.: 30 to 100	
100%	→ Key Focus Area 5.3.1 Service Delivery: Improvement: 100%	A number of service delivery improvements have been implemented in Development Services which will not only streamline processes but free up resources. Other improvements came through the 'Plain English' activities of the Communications Coordinator.

100%	A significant review has been completed which has resulted in various procedural improvements including: Improvements - Review and implement business process improvements to existing planning and building processes with an aim to improving customer service delivery and timeframes for processing.: A significant review has been completed which has resulted in various procedural improvements including: 1. Implementation of Electronic Review of Correspondence; 2. Implementation of Electronic Processing of all Correspondence and Approvals; 3. Reduction of Hardcopy Paperwork and focus on Electronic Process for Development Applications 4. Implementation of Electronic Internal Referral Process for Development Applications
100%	Actions 5.3.1.2 Development Information - Review and simplify Information relating to undertaking development including Fact Sheets and Website information for re- occurring enquiries :: 100% Process improvements have been a focus for Development Services staff, a substantial review have been completed and development of flows charts have been released. Further development of Fact Sheets and handout will be a continual focus in order to provide a increase in customer service delivery and decrease the amount of reoccurring enquiries experienced by Development Services Staff.
100%	After the training session held by Red Cross, Council staff worked with Red Cross to increase their volunteer pool so they can be called upon if Management Volunteers - Undertake training with people who have responded to Council's call out for volunteers with regard to emergency situations.: 100% After the training session held by Red Cross, Council staff worked with Red Cross to increase their volunteer pool so they can be called upon if mouth or tapping people on the shoulders has made people more aware of what is needed during the time of an emergency and how much volunteers are relied upon to assist our community when in need. Closer to the fire season a we will ask people to register their interest in assisting Council if and when we have an emergency.
100%	Actions 5.3.1.4 Municipal Emergency The Municipal Manegement Plan is currently under review with little changes required to update same. This is an ongoing process to ensure Management Plan - Review and adopt that we are in line with State Government plans. the Plan in line with the Tasmanian Emergency Management Plan: 100%

MANAGEMENT TEAM OBJECTIVES PLAN

FINANCIAL ACCOUNTABILITY

Current Co	Goal	Update		
100%	Financial Sustainability			
	→ Value for Money Reviews - Undertake reviews of operational activities to identify revenue opportunities, cost savings and / or	Standard agenda item at Management Team meetings with options being investigated, considered and reviewed.		
		A cleaning activity reviewed and moved to contract saved \$34,000		
	process improvements.	Joining the Northern Region Shared Service project for combined legal services is saving many tens of thousands participating Councils. It is difficult to quantify BODC share but it is significant.	of dollars annually f	or
100%		A revision of building assets for insurance has resulted in an annual saving of \$8,000		
		BODC participated in LGAT's procurement project for a "small sites group electricity tender" which resulted in a \$1 years	15,000 per year savir	g for 4
		Change to Telstra mobile phone contract to a local buy contract provides an additional \$10,000 over two (2) years f phones and tablets	or purchase of mob	ile
100%	Revenue Generation - Identify opportunities to generate alternative revenue sources including undertaking roadworks on Department of State Growth projects.	Investigations actively pursued resulted in Council project managing the Skyline Drive - Tasman Highway intersect: Department of State Growth on the basis of a full cost recovery. This successful project has established relations! Council for projects with the Department and the State Government. Late in 2020/2021, Council reached agreement road works on a section of Terry Hill Road on behalf of Parks & Wildlife Service, further establishing Council as a part of the project of the	hips and credibility at to undertake bride	for je and
100%	—> Grant Funding - Apply for grant funding opportunities which assist Council to	Below is a list of grant applications submitted for 2020 - 2021 which includes its status and the amount received.		
	achieve its identified priorities: \$250k	Stat us Goal	Funding Source Program	Amou nt Rece ved
				+

Curr ent	Impact Assessment of Likely Changes in River Course over the George River Floodplain	Disaster Risk Reduction Grant Program	\$35k
Curr ent	Enhancing Community Life in the Fingal Valley - 2	Drought Communities Programme	\$1m
Com plet ed	Electronic School Speed Sign - Groom Street, St Helens	Vulnerable Road Users Program 2020-2021	\$20k
Curr ent	Gardens Road / Lyall Road, Binalong Bay	Black Spot Programme 2020 - 2021	\$200k
Curr ent	Community Wellbeing Pilot Project for the Break O'Day Municipality	Tasmanian Community Fund	\$375k
Curr ent	Local Roads and Community Infrastructure - Round 1 - Binalong Bay Path; MTB Trailhead and Flagstaff Road Sealing, Kirwans Beach, Scamander and St Helens Foreshore Shared Pathway; St Helens Point Road Pavement Rehabilitation; Tourism Info Signs - multiple locations	Local Roads & Community Infra Prog - Rnd 1	\$647.4 1k
Com plet ed	Australia Day 2021	COVID Safe Grants Program - Australia Day 2021	\$20k
Curr ent	Safety Barrier on North Ansons Bay Road	Safer Rural Roads Program 2020 - 2021	\$30k
Curr ent	Safety Barrier on Lottah Road corridor in Goulds Country	Safer Rural Roads Program 2020 - 2021	\$45k
Curr ent	Safety Barrier on Mangana Road, Fingal	Safer Rural Roads Program 2020 – 2021	\$27k
Curr ent	Additional Signage and Guideposts on Ansons Bay Road, St Helens	Safer Rural Roads Program 2020 – 2021	\$12.5k
Curr ent	Skyline Drive Junction, Beaumaris		\$220k
Curr ent	Bike Racks	DAP Grant Prog- Region Tourism Projects Prog-Rnd 2	\$7.5k

		Pen St Helens Airport Runway Re-sheeting ding	Regional Airports Program Round 2	0
		Pen St Helens Airport Perimeter Fence Upgrade ding	Regional Airports Program Round 2	0
		Curr Local Roads and Community Infrastructure - Round 2 - St Helens Point Road, Stieglitz Reconstruction O'Conners Beach, Stieglitz, Tasman Highway, Beaumaris and Esk Main Road, St Marys Bicycle and Warths	king Local Roads & Community Infra Prog - Rnd 2	\$337
		Uns Safety Improvements for Medeas Cove Esplanade and Circassian Street ucc essful	Vulnerable Road User Program (VRUP)	0
		Curr Terrys Hill Road Bridge Replacement (Ransom River Vehicle Bridge) ent		\$200 8k
		Pen Telling the Story of Scamander Bridge	Regional Tourism	0
		ding	Projects Program - Round 3	
100%	Audit Panel - Meetings facilitated in accordance with legislative requirements, responding to all recommendations of the Panel	Audit Panel meetings were held roughly quarterly with minutes from all four meetings promptly reported to egislation. All recommendations of the Audit Panel were supported by management and Council including and receipt of the Annual Report.	Round 3 Council and received as rec	
100%	accordance with legislative requirements, responding to all recommendations of the Panel	Audit Panel meetings were held roughly quarterly with minutes from all four meetings promptly reported to egislation. All recommendations of the Audit Panel were supported by management and Council including	Round 3 Council and received as received	
	accordance with legislative requirements, responding to all recommendations of the Panel → Long Term Financial Plan (LTFP) - Maintain financial viability and accountability in	Audit Panel meetings were held roughly quarterly with minutes from all four meetings promptly reported to egislation. All recommendations of the Audit Panel were supported by management and Council including and receipt of the Annual Report.	Round 3 Council and received as recomposed to the Annual Work of Council. The COVID 19 response. It is project has been developed to the Annual Work of Council meeting eed to amend the 2020-20 and with Council, initial foc	e Plan ped ar Counc
100%	accordance with legislative requirements, responding to all recommendations of the Panel Long Term Financial Plan (LTFP) - Maintain financial viability and accountability in budgeting and administration. Well-being Program - Finalise and implement a Mental Health and Well-being Plan with a focus on capacity building across the organisation.	Audit Panel meetings were held roughly quarterly with minutes from all four meetings promptly reported to egislation. All recommendations of the Audit Panel were supported by management and Council including and receipt of the Annual Report. A review of the Long Term Financial Plan was undertaken during the year and the LTFP adopted in principle or a review of the Long Term Financial Plan was developed with a number of activities implemented as part of or or a review of the September Council workshop on the Plan. Linked to this a Community Wellbe was successful in securing funding from the Tasmanian Community Fund for a three year program. At the noted the Community Wellbeing Pilot Project has been funded from the Tasmanian Community Fund and again and again and all projects and the Community Fund and again ag	Round 3 Council and received as recomposed to the Annual Work of Council. The COVID 19 response. It is project has been developed to the Annual Work of Council meeting eed to amend the 2020-20 and with Council, initial foc	ped ar Counc

→ Operational Efficiencies - Examine A current focus is determining the quantity and types of general waste and co-mingled recyclables being placed in Waste Transfer station bulk opportunities for operational cost waste bins. The typical waste bulk density ranged between 50 and 100kg/cubic meter and the expense associated with cartage to Scamander reductions resulting in reduced waste and the subsequent compaction and transfer to the Copping land fill is high. management costs based on \$/t to landfill. Bulk waste is collected from councils six waste transfer stations. The waste has a high recyclable material content, specifically cardboard, paper, timber, scrap steel and e-waste that is not being deposited into containers provided at each site. Putrescible waste contamination present challenges to effective material recovery. 100% Diversion from bulk waste bins and into re-use/recycling offer an opportunity to reduce the number of bulk bins being transported and lower operational cost, noting that revenue opportunity exists in the recovery of valuable materials listed. The recently completed NTWMG Regional Waste Composition Audit will provide a quantitative snapshot of the quantities of valuable resource being directed to landfill (regionally and within the BOD municipality) and will be valuable for future resource recovery, infrastructure requirements and community information campaigns.

HUMAN RESOURCES / TRAINING/ WORK HEALTH & SAFETY

Current Co	Goal	U pdate
100%	Well-being Program - Finalise and implement a Mental Health and Well-being Plan with a focus on capacity building across the organisation.	Draft Mental Health and Wellbeing Plan was developed with a number of activities implemented as part of the COVID 19 response. Presentation provided to the September Council workshop on the Plan. Linked to this a Community Wellbeing project has been developed and was successful in securing funding from the Tasmanian Community Fund for a three year program. At the December Council meeting Council noted the Community Wellbeing Pilot Project has been funded from the Tasmanian Community Fund and agreed to amend the 2020-2021 Annual Plan to include this activity. New Mental Health & Wellbeing Coordinator was recruited and commenced with Council, initial focus has been on the Community Wellbeing project with a shift towards internal activities occurring in coming months.
25%		Initial steps have now been commenced towards undertaking this project and a project plan has been developed with implementation underway.
50%	Professional Development - Facilitate participation of Councillors in Professional Development.	Due to COVID no formal professional development has been undertaken except for a Mayors Workshop which was facilitated by the Local Government Association of Tasmania (LGAT) and some free webinars which have been facilitated on various topics through, LGAT and East Coast Tourism Tasmania (ECTT). The Mayor also attended the Australian Local Government Association National General Assembly.
100%	Council Priority Projects - Finalise project briefs and pursue identified priority projects through State and Federal Budget consultation processes.	Priority projects for State Election finalised (Parnella Multi-user Foreshore Track, St Helens Police Station and Upgrading of Tasman Highway) and used for lobbying activities. Project briefs being updated for use in Federal election lobbying activities
	Incident Prevention - Take action to reduce the likelihood of incidents of injury and illness in the workplace.	Action was taken during 2020/2021 to reduce the likelihood of injury and illness including:
100%		 Review of 31 incidents by workers and supervisors, generally these have been taken seriously and were being reported and reviewed promptly Regular audits were undertaken of workers and contractors on site for compliance with WHS legislation Training opportunities were provided relating to first aid, white card, vehicle safety checking and chemical safety Restore mobility sessions for indoor and outdoor workers Facilitated six Work Health & Safety/Risk Management Committee meetings including reviews of incidents, processes and procedures
100%	Well-being Program - Undertake actions to improve the well-being of workers including appropriate training and awareness sessions.	A range of activities were delivered during the year including: Restoring mobility Vehicle safety checks Wellbeing program

CORPORATE RISK

Current Co	Goal	Update
	Risk Reporting - Risk updates and activities are regularly reported to management, Council and Audit Panel.	Risk updates and activities were reported during 2020/2021: monthly reports to Council of risk management activities undertaken including review of the risk register communication and interaction with managers and other risk owners with respect to review of risks detailed reports of risk management activities provided to Audit Panel
100%	Risk Register Review - RIsks in the risk register are reviewed - twice a year for high risks, annually for all others.	Risk Register review was undertaken by the appropriate risk owners in a timely manner, six-monthly or annually. Risk owners promptly completed their review, updated, changed or added new risks or risk treatments appropriately.

ORGANISATIONAL EFFICIENCY

Current Co	Goal	Update	
100%		Development of a common IT platform for northern region Councils has been progressing through the investigation stages with Councils providing detailed information on their IT Strategies, equipment, products and resourcing approach. Final report received by northern GMs at their meeting on 11/09/2020 and opportunities for shared procurement currently being considered by a number of Councils. Opportunities for resource sharing also discussed with a focus on Environment Health and Town Planning services due to the shortage of qualified persons within the region and State. Northern Midlands and Break O'Day Council pursuing a shared position for Environmental Health. Asset Management opportunities identified as worth exploring.	
100%	on service delivery with a well-being approach based on agreed values and team-based activities	Wellbeing activities are being delivered to all employees through a broad focus on mental health, resilience, and our lifestyle. A broader Mental Health and well-being Plan is under development which has an internal and external focus, a presentation was provided to Council at the September Council Workshop. Management team have been undertaking professional development in relation to dealing with conflict and the impact of personality styles. Review of Staff Code of Conduct commenced with a focus on incorporating values within the Code.	
100%	a process to review the relevance of the Key	Report on process developed for consideration at Council workshop on 01/02/21 and it was felt by Council that using internal resources would be sufficient for the review. The release of the PESRAC report has provided a focal point which will shape Council activities in coming years which will be a key focal point of the review process. Review of the Plan is being linked to receiving of information on Population in Break O'Day.	
100%	arrangements to ensure an effective and cost	This was put on hold as it is potentially an element of the greater change under review as part of the information technology shared services project of the Northern Region Councils. This broader project has progressed to the point of nearing a decision to progress or not progress and, if progressing, identifying time frames. Options for GIS services would be revisited if the IT shared services project does not progress.	
100%	Envisio - Monitor and refine its role in managing activities.	A success transition to Cascade was undertaken during the year which has led to the simplification of a number of systems into a single dashboard approach.	
100%	Envisio Community Dashboard - Finalise the operation of the community dashboard on Council's website.	This was completed in November 2020 and the community is now able to view the Annual Plan activities and progression towards achieving goals, strategies and KFAs on the BODC website via an online portal which has been embedded into the site.	
100%	Service Improvements - Encourage ongoing improvement to the customer service approach of the organisation through identified professional development and other activities.	 reception staff member trained with planning and building admin staff enhancing first contact information provision improved communication with respect to presence/absence/working from home enhancing customer messaging commenced developing fillable pdf forms for website reducing requirement for customers to print forms developed planning process flowcharts to improve awareness of planning processes and timeframes 	
		Further activities were impeded due to recruitment and training of admin staff	

25	Business Customer Experience - Develop and implement a program focused on service process mapping.	Service process mapping investigated. The project scope was identified as beyond the skill/resource capability for an in-house project. As there was no budget for an outsourced project, the project has been parked until discretionary funds can be allocated.
100	Building Asset Management - Update and integration of Building Asset Management and Financial Management Systems.	Data base and now been finalised and system's have been updated ready for final review. Upon final review of data the implementation of the data can be considered by Council.
	Road Assets - Complete review of current approach to treatment of road and bridge assets.	Bridge Assets During the quarter ending December 2020, the annual inspection of Council's bridge assets were completed and Council's Bridge Management System (BMS) updated. The current approach to managing bridge assets remains appropriate. The BMS contains information about each bridge asset and includes, detail of the physical asset, condition inspection information, required maintenance, replacement schedule and current replacement value including depreciation. Updated BMS information was used to update the Bridge Asset Management Plan in December 2020. The Plan is reviewed every three years with the next review scheduled for 2023.
100	%	Road Assets Unsealed council road assets are currently recognised as one depreciable asset, which is currently known as the unsealed pavement asset. Asset components are recognised for unsealed road formation and land under the road in accordance with current accounting standards, however these are non-depreciable assets. The current approach remains appropriate to Council's needs. The Road Asset Management Plan was updated in late 2020, with the next scheduled review in 2023.
90	Asset Management Plan - Update Asset Management Plan to reflect updated asset information.	Strategic Asset Management plan completed to a draft stage. Finalisation will occur early in the 2021-2022 year.
09	Temporary Food Premises - In consultation with stakeholders develop a mobile and temporary food business policy and operator guide, to facilitate the service of food outside the traditional fixed premises model.	Vacancy of Environmental Health Officer has prevented this action from being completed. New action created for 2021/2022 Financial year.
100	Northern Tasmania Development Corporation (NTDC) - Participate in NTDC activities focused on developing the regional economy.	Participation in NTDC activities is currently focussed on Population Attraction Program (separately reported) and Circular Economy project. In November 2020 Council considered the draft Regional Collaboration Framework which NTDC has been developing with stakeholders and initial feedback was provided. The Framework was formally adopted by Council early in 2021. Mayor participating in NTDC Mayoral meetings. NTDC are facilitating the Regional Land Use Strategy review process with BODC officers actively participating.
100	resource reduction including intra-departmental and inter-departmental processes.	System and process improvements regularly reviewed at management team, staff and departmental team meetings. Individual departmental changes and organisational changes were identified and implemented, particularly arising from a response to covid-19 lockdown arrangements. Working from home was required during the covid-19 lockdown. Subsequently, flexible work arrangements were implemented for appropriate staff where productivity neutral or enhanced outcomes were identified. Similarly, working from home resulted in many processes moving to electronic rather than paper-based processing such as the creditors processing and officer approving of invoices. Paper processing, particularly between the office and depot was far less efficient and took much longer than electronic processing. Similarly, many payroll activities such as a proportion of timesheets and leave applications moved to emailed forms rather than paper forms delivered manually. Planning approvals commenced significant transitioning from paper processing (printing/copying/hand delivered/posted) to scanning and email processing. Although no single systemic review of Council's processes was undertaken, ongoing, continuous reviews and capitalising of opportunities presented achieved quite strong outcomes.

08/21.17.3 2021 – 2022 Annual Plan

ACTION	DECISION
PROPONENT	Council Officer
OFFICER	Bob Hoogland, Acting General Manager
FILE REFERENCE	002\036\002\
ASSOCIATED REPORTS AND	2021 - 2022 Annual Plan
DOCUMENTS	

OFFICER'S RECOMMENDATION:

That Council adopt the 2021 - 2022 Annual Plan.

INTRODUCTION:

Council's management team have prepared a draft 2021 - 2022 Annual Plan based on discussions which have occurred through Council workshops and the normal budget/planning process. The Annual Plan has been prepared to take into account the matters identified in Council's Strategic Plan; broader factors which are impacting Council; and reflecting continuity of existing projects and activities where this exists.

PREVIOUS COUNCIL CONSIDERATION:

Annual Plans are adopted annually by Council.

OFFICER'S REPORT:

This plan is generally based on the 10 Year Strategic Plan 2017 – 2027. The finalised 2021 - 2022 Annual Plan has been included in Cascade.

During the development phase we have used a four (4) year format to assist in seeing the flow and development of activities across multiple years, this is a work in progress. A key component of developing the Plan has been continuing the priorities identified by Council during the Strategic Priorities Workshop in February 2019. Some of the strategies identified in 2019 - 2020 are carried on, or built on, in the new financial year.

The key factors and themes for 2021 - 2022 include:

- Premiers Economic and Social Recovery Advisory Council (PESRAC) Report recommendations
- Focus on waste minimisation and circular economy
- Community Wellbeing project linked to building resilience
- Employment and business support including the Employment Partnership project
- NRM Action Plan
- Strategic land use planning at the regional and local level
- Understanding our Population and addressing the challenges

Other significant areas of attention in 2021 - 2022 include:

- Local Government Reform
- Housing challenges within Break O'Day and pursuing solutions in a number of directions
- Delivery of additional projects arising from Government Funding commitments, Local Roads
 & Community Infrastructure Program and Black Summer Bushfire Program.
- Project development in preparation for Federal election
- Projects linked to Tourism and the Mountain Bike Trails including event attraction
- Developing a number of Master Plans, Bay of Fires, Marine Facilities, Recreational Trails, St Helens Foreshore and St Helens Sports Complex
- Financial sustainability
- Community Engagement Framework

STRATEGIC PLAN & ANNUAL PLAN:

Strategic Plan 2017 – 2027

LEGISLATION & POLICIES:

Councils are required each financial year, under Section 71 of the *Local Government Act 1993*, to prepare an Annual Plan.

The Act provides general guidelines for the production of the Annual Plan in that it should:

- Be consistent with the Strategic Plan;
- o Include a statement of the manner in which the Council is to meet the goals and objectives of the Strategic Plan;
- o Include a summary of the estimates adopted under Section 82; and
- o Include a summary of the major strategies to be used in relation to the Council's public health goals and objectives.

A copy of the Annual Plan is provided to the Director of Local Government and the Director of Public Health. A copy is also available at the Council Office for inspection by the public and on Council's website.

BUDGET; FUNDING AND FINANCIAL IMPLICATIONS:

The financial implications of the 2021 - 2022 Annual Plan are detailed in Council adopted budget but are summarised in the Plan.

VOTING REQUIREMENTS:

Simple Majority.

04/08/2021





■ Draft ■ Not started ● Behind ■ On Track ■ Overdue ■ Complete → Direct Alignment → Indirect Alignment

BREAK O'DAY COUNCIL PLAN

COMMUNITY

Current Com	Start Date	Due Date	Goal
50%	01/07/2020	01/07/2028	Strategy 1.1 Create an informed and involved community by developing channels of communication.: 30 to 100
	01/07/2021	30/06/2022	—> Key Focus Area 1.1.1 Communication:Improve and develop communication processes that lead to the community feeling more informed and involved.: 100%
0%	01/10/2021	31/12/2021	-> Actions 1.1.1.1 Newsletter - Review Council newsletter in terms of format (digital and print) as well as frequency.: 100%
0%	01/07/2021	30/06/2022	-> Actions 1.1.1.2 Online Surveys - Use surveys as a key process for community engagement regarding Council activities and projects.: 100%
0%	01/07/2021	31/12/2021	Actions 1.1.1.3 Break O'Day Council (BODC) Website - Improve the relevance and usability of information on the website relating to Planning and Building information to assist in reducing basic enquiries.: 100%
	01/07/2021	30/09/2021	Actions 1.1.1.4 Direct Mail Database - Create an Electronic Direct Mail Database (EDM) that Council can use to disseminate information on a wide range of topics.: 100%
	01/07/2021	31/12/2021	Actions 1.1.1.5 Plain English Communication - Develop the capacity of Council Officers and Departments to communicate in a 'Plain English' approach to communications in line with the Communications Guide: 100%
	01/07/2020	01/07/2028	Strategy 1.2 Build community capacity by creating opportunities for involvement or enjoyment that enable people to share their skills and knowledge.: 30 to 100
	01/07/2021	30/06/2022	
	01/07/2021	30/06/2022	Actions 1.2.1.2 Community Event Support - Assist community groups with event delivery by providing support and assistance with planning, approvals processes, COVID-19 compliance and arrangements for Council assistance and resources.: 100%
	01/07/2021	30/06/2022	Actions 1.2.1.3 Event Attraction - Actively promote the Break O'Day Municipality as an event destination and work with event organisers and organisations to develop and attract new events to the area.: 100%
	01/07/2021	30/06/2022	Actions 1.2.1.4 Trails Event - Work with local community and interested organisations to develop a signature Mountain Bike event/festival and a trail running event for the St Helens Network.: 100%
	01/07/2021	30/06/2022	→ Actions 1.2.1.1 Increasing Volunteers - Work with Community Groups and Volunteering Tasmania on local strategies to increase Volunteer connection and engagement with Community.: 100%
50%	01/07/2020	01/07/2028	Strategy 1.3 Foster and support leadership within the community to share the responsibility for securing the future we desire.: 30 to 100

0%	01/07/2021	30/06/2022	Key Focus Area 1.3.1 Community and Council Collaboration: Work within a community engagement framework which defines the relationship between the community and Council in decision making and project delivery.: 100%: 100%
0%	01/01/2022	30/06/2022	->Actions 1.3.1.2 Framework Integration - Embed the Community Engagement Framework within Council activities: 100%
0%	01/11/2021	30/06/2022	Actions 1.3.1.3 Local Township Plans - Undertake a review of all Township Plans (10) and develop new Local Township Plans in consultation with community members.: 100%
0%	01/11/2021	28/02/2022	-> Actions 1.3.1.4 Arts & Cultural Strategy - Work with Art Groups to review the Strategy and reflect changes in an update of the document.: 100%
0%	01/08/2021	31/12/2021	-> Actions 1.3.1.1 Community Engagement Framework - Finalise and adopt a Community Engagement Framework to support Council activities which reflects the new Local Government Act requirements.: 100%
50%	01/07/2020	01/07/2028	Strategy 1.4 Foster a range of community facilities and programs which strengthen the capacity, wellbeing and cultural identity of our community.: 30 to 100
0%	01/07/2021	30/06/2022	—> Key Focus Area 1.4.1 Community and Council Collaboration: Work within a community engagement framework which defines the relationship between the community and Council in decision making and project delivery.: 100%
0%	01/07/2021	30/06/2022	>Actions 1.4.1.1 Wellbeing Pilot Project - Support the implementation of the Break O'Day Community Wellbeing Pilot Project and related project activities.: 100%
FCONOMY			

ECONOMY

Current Com	Start Date	Due Date	Goal
44%	01/07/2020	01/07/2028	Strategy 2.1 Develop and highlight opportunities which exist and can be realised in a manner that respects the natural environment and lifestyle of the Break O'Day area.: 30 to 100
0%	01/07/2021	30/06/2022	—>Key Focus Area 2.1.2 Tourism:Broadening, lengthening and improving the visitor experience through development of attrand activities; promotion and signage; and great customer service.: 100%: 100%
0%	01/07/2021	31/12/2021	->Actions 2.1.2.1 Visitor Information Provision - Strategically review the provision of visitor information services in Break O'Day.: 100%
0%	01/07/2021	30/06/2022	Actions 2.1.2.2 Marketing - Work with Tourism Agencies and the Break O'Day Chamber of Commerce & Tourism to ensure that Break O'Day is represented in interstate and international marketing campaigns.: 100%
0%	01/07/2021	30/06/2022	->Actions 2.1.2.3 Mountain Bike (MTB) Data - Create and implement a MTB survey aimed at riders that will measure usage as well as inform future developments.: 100%
0%	01/07/2021	30/06/2022	->Actions 2.1.2.4 Bay of Fires Master Plan - Support and participate in the process to develop a Master Plan for the Bay of Fires area.: 100%
0%	01/07/2021	30/06/2022	Actions 2.1.2.5 Fingal Valley Tourism - Support Fingal Valley Community groups to undertake tourism activities and projects and review the current Destination Action Plan.: 100%
0%	01/07/2021	30/06/2022	—> Key Focus Area 2.1.1 Opportunities: Prepare and maintain an economic prospectus which details opportunities; infrastructure and land availability; and local resources.: 100%: 100%
0%	01/07/2021	30/06/2022	->Actions 2.1.1.2 Irrigation Projects - Support the investigations by Tas Irrigation for construction of infrastructure servicing the eastern end of the Fingal Valley.: 100%
0%	01/07/2021	30/06/2022	Actions 2.1.1.3 Agriculture Opportunities - Research and examine potential opportunities to develop agriculture and horticulture within the Break O'Day Council area with particular focus on the Fingal Valley.: 100%
0%	01/07/2021	30/06/2022	->Actions 2.1.1.4 Circular Economy - Participate in projects focused on developing the Circular Economy at the regional and local level.: 100%
0%	01/07/2021	30/06/2022	—>Actions 2.1.1.5 Population Strategy - Support and participate in the regional approach being delivered by Northern Tasmania Development Corporation (NTDC).: 100%
0%	01/07/2021	31/08/2021	Actions 2.1.1.6 Growing the Population - Develop a clear understanding of the Break O'Day (BOD) situation and potential strategies Council can focus on to meet the challenges of population change.: 100%
0%	01/07/2021	30/06/2022	->Actions 2.1.1.7 Aged Housing - Pursue investment in construction of Independent Living Units in the area.: 100%
0%	01/07/2021	30/06/2022	->Actions 2.1.1.8 Public Housing - Lobby and work with the State Government and housing providers to build new affordable housing.: 100%
0%	01/09/2021	31/12/2021	-> Actions 2.1.1.9 Housing - Advocate for the Tasmanian Government to complete a housing needs assessment for the East Coast.: 100%
0%	01/07/2021	31/12/2021	->Actions 2.1.1.10 Housing Provision - Examine opportunities for greater Council involvement in the provision of housing.: 100%

0%	01/07/2021	30/09/2022	→ Actions 2.1.1.1 Prospectus - Provide information on the Break O'Day area to the Office of the Coordinator General for inclusion in a Northern Tasmania Region Prospectus.: 100%
38%	01/07/2020	01/07/2028	Strategy 2.2 Provision of relevant training and skills development programs to create a workforce for the future that meets the changing needs of business.: 30 to 100
0%	01/07/2021	30/06/2022	Wey Focus Area 2.2.1 Employment: Create a variety of jobs that will reduce the seasonality of the local economy and provide ample opportunities for youth to remain in the area.: 100%: 100%
0%	01/07/2021	30/06/2022	→Actions 2.2.1.2 Business Enterprise Centre (BEC) - Support the activities of the BEC in accordance with the agreed Service Agreement.: 100%
0%	01/07/2021	30/06/2022	Actions 2.2.1.3 Jobs Action Package - Participate in the Break O'Day Employment Connect (BODEC) project and steering committee which focuses on addressing barriers to employment.: 100%
0%	01/07/2021	30/06/2022	->Actions 2.2.1.4 Business Opportunities - Research and examine opportunities that could create jobs in Break O'Day (BOD).: 100%
0%	01/07/2021	30/06/2022	→Actions 2.2.1.1 Economic Development Assistance - Provide direct support for new and existing businesses wishing to establish or expand activities.: 100%
50%	01/07/2020	01/07/2028	Strategy 2.3 Create a positive brand which draws on the attractiveness of the area and lifestyle to entice people and businesses to live and work in Break 0'Day.: 30 to 100
0%	01/07/2021	30/06/2022	Key Focus Area 2.3.1 Brand Development:Undertake and identify opportunities to develop a positive brand for Break O'Day Council and the area.: 100%: 100%
50%	01/07/2020	01/07/2028	Strategy 2.4 Support and encourage innovation and growth in the economy through local leadership; infrastructure provision; support services and customer focused service delivery.: 30 to 100
0%	01/07/2021	30/06/2022	Key Focus Area 2.4.1 Support:Integrate and simplify processes and services to facilitate the development and growth of businesses.: 100%: 100%
0%	01/07/2021	30/06/2022	Actions 2.4.1.1 Business Community Leadership - Support the development of strong leadership in the community to facilitate overall development and growth.: 100%

ENVIRONMENT

Current Com	Start Date	Due Date	Goal
50%	01/07/2020	01/07/2028	Strategy 3.1 Ensure the necessary regulations and information is in place to enable appropriate use and address inappropriate actions.: 30 to 100
0%	01/07/2021	30/06/2022	Skey Focus Area 3.1.1 Appropriate Development: Encourage sensible and sustainable development through sound land use planning, building and design.: 100%: 100%
0%	01/07/2021	30/06/2022	Actions 3.1.1.3 Tasmanian Planning Scheme - Progress the Approval of the Local Provisions Schedule in accordance with requirements of the Tasmanian Planning Commission: 100%
0%	01/07/2021	31/01/2022	Actions 3.1.1.4 Strategic Land Use Review - Undertake a review of strategic land use documents with a focus on population, township expansion, rural living and industrial land availability.: 100%
0%	01/07/2021	30/06/2022	Actions 3.1.1.5 Climate Change Action - Pursue priorities in the Break O'Day Climate Change Action Plan 2020 and opportunities for climate change mitigation and adaptation action in the municipality.: 100%
0%	01/07/2021	01/12/2021	Actions 3.1.1.6 Future Potential Production Forest (FPPF) - Examine the impact on values and interests from potential changes to Future Potential Production Forest Land in the municipality.: 100%
0%	01/07/2021	30/06/2022	Actions 3.1.1.1 Communication Improvements - Continue to communicate with local industry and within Council to build an understanding of the critical changes in land use planning and other Development Services activities and issues.: 100%
0%	01/07/2021	30/06/2022	→ Actions 3.1.1.2 Regional Land Use Strategy - Actively participate in and support the review of the Northern Tasmania Regional Land Use Strategy.: 100%
50%	01/07/2020	01/07/2028	Strategy 3.2 Increase the community's awareness of the natural environment, the pressures it faces and actions we can take to sustain it and what it provides.: 30 to 100
0%	01/07/2021	30/06/2022	Skey Focus Area 3.2.1 Enjoying our Environment: Provide opportunities to access and learn more about our environment and the ways it can be enjoyed in a sustainable manner.: 100%: 100%
0%	01/07/2021	30/06/2022	

0%	01/07/2021	30/06/2022	-> Actions 3.2.1.2 Waste Reduction - Undertake community education and activities focused on waste reduction and minimisation.: 100%
0%	01/07/2021	30/06/2022	-> Actions 3.2.1.3 Air BNB - Develop information pack for Air BnB properties supporting sustainability of the area.: 100%
33%	01/07/2020	01/07/2028	Strategy 3.3 Undertake and support activities which restore, protect and access the natural environment which enables us to care for, celebrate and enjit.: 30 to 100
0%	01/07/2021	30/06/2022	Key Focus Area 3.3.1 Land Management:Develop the financial and human resources to undertake projects and activities which address environmental issues such as weeds and land degradation.: 100%: 100%
0%	01/07/2021	30/06/2022	Actions 3.3.1.3 Weed Action Plan - Implement Weed Action Plan priorities to control weeds on Council land and roadsides; coordinate we management with other land managers; and provide biosecurity advice, compliance and support services.: 100%
0%	01/07/2021	01/12/2021	-> Actions 3.3.1.4 Drought Weeds Project - Conduct Weed ID and control workshop and complete final project 'Farm Weed Plan' report.: 100
0%	01/12/2021	30/06/2022	-> Actions 3.3.1.5 Weed Action Plan 2022 - Updated with review of weed priorities and strategies for Break O'Day and the community.: 100%
0%	01/07/2021	30/06/2022	Actions 3.3.1.6 Best Practice Activities - Facilitate weed, pest and disease hygiene protocols and best practice in Council operations and promote benefits in industry.: 100%
0%	01/07/2021	30/06/2022	Actions 3.3.1.7 Dog Management Policy - Secure and implement a formal cooperative dog management arrangement with Parks & Wildlife Service.: 100%
0%	01/07/2021	30/06/2022	Actions 3.3.1.8 Regional Cat Management - Work with NRM North and regional Councils to implement the outcomes of the Northern Tasmania Regional Cat Management Strategy.: 100%
0%	01/07/2021	30/06/2022	-> Actions 3.3.1.9 NRM North Regional Strategy - Participate in the process to update the Regional Strategy for the next five (5) years.: 100%
0%	01/07/2021	30/06/2022	Actions 3.3.1.1 Land Management Activities - Secure financial and human resources for projects to rehabilitate degraded land and sustain soil productivity.: 100%
0%	01/07/2021	30/06/2022	Actions 3.3.1.2 Activity and Condition Review - Investigate soil and water management performance by works and land development projects to identify planning and management improvements.: 100%
25%	01/07/2020	01/07/2028	Strategy 3.4 Recognise and alleviate the issues and risks to the environment from our use and the risk to us from a changing environment (for example flood and fire).: 30 to 100
0%	01/07/2021	30/06/2022	> Key Focus Area 3.4.1 Water: Develop and implement strategies and activities to reduce the risk of flooding, inundation and erosion within our rivers, estuaries and coastal areas.: 100%: 100%
0%	01/07/2021	30/06/2022	Actions 3.4.1.1 George River Catchment and Bay - Support development of a land and water produces action group to investigate land and water productivity opportunities; water quality and riparian issues; identify management priorities and projects to action.: 100%
0%	01/07/2021	30/06/2022	Actions 3.4.1.2 South Esk River and Coastal Catchments - Identify catchment, water quality and riparian issues and management priorities and facilitate projects to stabilise and protect priority stream reaches, address pollution issues and catchment water quality priorities.: 100
0%	01/07/2021	30/06/2022	Actions 3.4.1.3 St Marys Flood Risk Management Plan - Implementation channel management and flood preparedness projects with the community and landholders.: 100%
0%	01/07/2021	01/03/2022	Actions 3.4.1.4 Lower George Floodplain Impact Assessment Project - Socioeconomic assessment with community of impact of likely changes in river course over floodplain and management options.: 100%

INFRASTRUCTURE

Current Com	Start Date	Due Date	Goal
44%	01/07/2020	01/07/2028	Strategy 4.1 Be proactive infrastructure managers by anticipating and responding to the growing and changing needs of the community and the area.: 30 to 100
0%	01/07/2021	30/06/2022	Skey Focus Area 4.1.1 Community Facilities: Provide community facilities that encourage participation and supports the lifestyle of residents and growing visitor numbers.: 100%: 100%
0%	01/07/2021	31/12/2021	->Actions 4.1.1.1 St Helens Sports Complex Master Plan - Complete user consultation and review of Master Plan prior to adoption by Council.: 100%
0%	01/07/2021	30/06/2022	Actions 4.1.1.2 Marine Facilities Strategy - Develop a Strategy for the management and development of marine infrastructure around Georges Bay including land based facilities integral to the infrastructure.: 100%
0%	01/09/2021	31/03/2022	→ Actions 4.1.1.3 St Helens Foreshore Master Plan - Develop and commence a process to undertake a review of the St Helens Foreshore Master Plan.: 100%

42%	01/07/2020	01/07/2028	Strategy 4.2 Work with stakeholders to ensure the community can access the infrastructure necessary to maintain their lifestyle.: 30 to 100
0%	01/07/2021	30/06/2022	—> Key Focus Area 4.2.2 Telecommunications: Ensure residents and visitors can access telecommunication services such as NBN and mobile phone coverage where they are living and visiting.: 100%: 100%
0%	01/07/2021	30/06/2022	Actions 4.2.2.1 Telecommunications - Monitor the roll-out of the Mobile Black Spot Program and advocate for the installation of small cell technology to service black spot areas across the municipality.: 100%
0%	01/07/2021	30/06/2022	→ Actions 4.2.2.2 Mangana Blackspot - Pursue the installation of a small cell or some other service to provide communications especially in times of an emergency.: 100%
0%	01/07/2021	30/06/2022	Skey Focus Area 4.2.1 Towns: Create townships that are vibrant and welcoming through improvements to infrastructure such as streetscapes, parking, safety and signage.: 100%
0%	01/07/2021	30/06/2022	Actions 4.2.1.3 St Helens Parking Strategy - Develop a car parking strategy for St Helens providing a long term plan for off-street parking.: 100%
0%	01/07/2021	30/06/2022	Actions 4.2.1.1 St Helens Streetscape - Undertake construction of the next stage of the St Helens Streetscape Project including the upgrade of The Esplanade / Cecilia Street intersection.: 100%
0%	01/07/2021	30/06/2022	→ Actions 4.2.1.2 St Marys Parking Strategy - Develop a car parking strategy for St Marys providing a long term plan for off-street parking.: 100%
42%	01/07/2020	01/07/2028	Strategy 4.3 Develop and maintain infrastructure assets in line with affordable long-term strategies.: 30 to 100
0%	01/07/2021	30/06/2022	-> Key Focus Area 4.3.1 Waste Management: Provide access to services and facilities which support a sustainable lifestyle.: 100%: 100%
0%	01/07/2021	30/06/2022	Actions 4.3.1.3 Waste Management - Participate in the Northern Tasmania Waste Management Group (NTWMG) activities to achieve improvements in waste reduction and resource recovery.: 100%
0%	01/07/2021	31/03/2022	Actions 4.3.1.4 Inert Waste Landfill - Develop Scamander Waste Transfer as an Inert Landfill Site - secure environmental regulatory approvals to enable progression to the design and costing of Inert Landfill.: 100%
0%	01/01/2022	31/03/2022	Actions 4.3.1.5 Container Deposit Scheme - Review waste transfer station layouts and capability to accommodate container deposit infrastructure and associated costs for scheme rollout.: 100%
0%	01/07/2021	31/12/2021	->Actions 4.3.1.6 Single Use Plastics - Single-use Plastics Policy approval and implementation.: 100%
0%	01/07/2021	30/06/2022	Actions 4.3.1.1 Green Waste Recycling - Develop operations to produce green mulch for sale (single and double shredded material) on a cost recovery basis at the Scamander, St Helens and St Marys Waste Transfer Stations.: 100%
0%	01/07/2021	30/06/2022	→ Actions 4.3.1.2 Inert Landfill Resource Recovery - Investigate re-use/recovery/commercial salvage options and opportunities for concrete, soil, untreated timber and other non-asbestos containing builders waste currently placed at the St Helens Waste Transfer Station.: 100%
0%	01/07/2021	30/06/2022	—> Key Focus Area 4.3.3 Recreational Facilities: Support an outdoor, active and healthy lifestyle for residents and visitors through a range of recreational facilities including walking trails, bike trails and other identified infrastructure.: 100%: 100%
0%	01/07/2021	31/12/2021	->Actions 4.3.3.3 Bay of Fires Trail - Complete Trail enhancement to enable achievement of IMBA Epic Status.: 100%
0%	01/07/2021	30/06/2022	→Actions 4.3.3.4 Skills Track / Pump Track - Examine options to establish a skills/pump track in the St Helens area.: 100%
0%	01/07/2021	30/06/2022	Actions 4.3.3.5 St Helens MTB Network - Increase the engagement of the businesses and the community in the development and operation of the trails through The BOD Trails Collective.: 100%
0%	01/07/2021	30/06/2022	→Actions 4.3.3.6 MTB Events - Identify ongoing opportunities for activation of the MTB Network by identifying Local/State/National/International events.: 100%
0%	01/03/2022	30/06/2022	Actions 4.3.3.7 Fingal to St Marys Trail - Review the project following completion of the Recreational Trails Strategy and determine direction of the project.: 100%
0%	01/03/2022	30/06/2022	->Actions 4.3.3.8 St Marys Trail - Review the project following completion of the Recreational Trails Strategy and determine direction of the project.: 100%
0%	01/07/2021	30/09/2022	-> Actions 4.3.3.9 MTB Network Operation - Develop and implement operational/maintenance plan for the MTB trail networks.: 100%
0%	01/07/2021	28/02/2022	->Actions 4.3.3.10 Recreational Trails Strategy - Manage the delivery of the consultancy leading to consideration and adoption by Council.: 100%
0%	01/09/2021	31/03/2022	Actions 4.3.3.11 Swimming and Hydra Therapy Pool - Investigate the opportunity to establish a centre incorporating a swimming pool and hydra therapy pool.: 100%
0%	01/07/2021	30/06/2022	-> Actions 4.3.3.1 St Helens to Binalong Bay Link - Complete the project to a shovel ready stage and pursue funding.: 100%

0%	01/07/2021	30/06/2022	Actions 4.3.3.2 St Helens MTB Network - Examine opportunities to evolve the network to enhance its attractiveness.: 100%
Table 1	01/07/2021	30/06/2022	-> Key Focus Area 4.3.2 Roads and Streets: Develop a well-maintained road network that recognises the changing demands and requirements of
0%	01/07/2021	30/00/2022	residents and visitors.: 100%: 100%
0%	01/07/2021	31/03/2022	Actions 4.3.2.3 Strategic Road Plan - Update Council's plan to identify routes of strategic importance and urgency for the purpose of securing future road upgrade funding.: 100%
0%	01/07/2021	31/12/2021	Actions 4.3.2.4 Scamander Wrinklers Entrance - Finalise approvals and undertake construction works to enhance the northern entrance of Scamander at Wrinklers Lagoon Bridge.: 100%
0%	01/07/2021	30/06/2022	Actions 4.3.2.5 Airport Master Planning - Identify and assess user needs including commercial and tourism operators, RFDS, Air Ambulance, State Emergency Services, TasPol and determine infrastructure cost estimates.: 100%
0%	01/07/2021	30/06/2022	Actions 4.3.2.1 State Road Network - Pursue upgrades to State Government road infrastructure assets (Tasman Highway) to improve safety and reliability: Result, network quality.: 100%
0%	01/07/2021	31/12/2021	-> Actions 4.3.2.2 Municipal Road Network - Complete transfer of the responsibility of Binalong Bay Road to the State Government.: 100%
SERVICES			
Current Com	Start Date	Due Date	Goal
50%	01/07/2020	01/07/2028	Strategy 5.1 Improve accessibility to a range of quality services and programs by advocating and pursuing for local delivery.: 30 to 100
0%	01/07/2021	30/06/2022	→ Key Focus Area 5.1.2 Youth: 100%: 100%
0%	01/07/2021	30/06/2022	—> Actions 5.1.2.2 Work Experience - Participate in the Break O'Day Employment Connect (BODEC) project to develop Work Experience opportunities for young people: 100%
0%	01/07/2021	30/06/2022	->Actions 5.1.2.3 THRIVE - Maintain working relationship with THRIVE and participate in the activities which benefit the community.: 100%
0%	01/07/2021	30/06/2022	→ Actions 5.1.2.1 Local Government - Participate as the Council Representative as an active Committee Member for YCNECT, providing support encouraging the participation & engagement of young people learning the functions of Local Government & how to influence Council decisions.: 100%
0%	01/07/2021	30/06/2022	Skey Focus Area 5.1.1 Health: Retain and expand local provision of disability, preventative, chronic and acute health care services including pursuing innovative healthcare delivery options.: 100%:
0%	01/07/2021	30/06/2022	Actions 5.1.1.4 Doctors - Provide support to OCHRE Health with the recruitment of GPs to ensure consistency of Medical Practitioners and service delivery.: 100%
0%	01/07/2021	30/06/2022	Actions 5.1.1.1 Local Services - Strengthen relations with Royal Flying Doctor Service (RFDS) to ensure the number of services to be delivered within our community continues to grow.: 100%
0%	01/07/2021	30/06/2022	Actions 5.1.1.2 Old St Helens Hospital - Secure a decision from the Department of Communities Tasmania on the future use of the site following the community engagement process.: 100%
0%	01/10/2021	30/06/2022	→Actions 5.1.1.3 Local Service Delivery - Work with the NGO's on the Mental Health Directory to complete a community wide survey to understand the needs of health service delivery within Break O'Day (BOD) and identify gaps.: 100%
50%	01/07/2020	01/07/2028	Strategy 5.2 Work collaboratively to ensure services and service providers are coordinated and meeting the actual and changing needs of the community.: 30 to 100
0%	01/07/2021	30/06/2022	—> Key Focus Area 5.2.2 Education & Skills Training: Improve education and skills training opportunities and encourage greater personal development through delivery of programs locally which meet the needs of industry and the community. Implement outcomes of the BDO Report.: 100%:
0%	01/07/2021	31/12/2021	->Actions 5.2.2.2 Trade Training Centre - Work with stakeholders and local High Schools to establish a range of Vocational Education & Training (VET) programs and other training delivery in line with the intended purposes of this Centre.: 100%
0%	01/07/2021	30/06/2022	→ Actions 5.2.2.1 Skills Delivery - Work with Break O'Day Employment Connect (BODEC) in relation to the delivery of skills training needed to support job seekers and industry.: 100%
0%	01/07/2021	30/06/2022	-> Key Focus Area 5.2.1 Mental Health: Improve the mental health of our community through stability in service delivery and a holistic approach to the provision of services locally.: 100%: 100%
0%	01/07/2021	30/06/2022	→ Actions 5.2.1.1 Suicide Prevention - Maintain involvement in the Suicide Prevention Trial and continue to work with the agencies involved to ensure sustainability of some of the programs developed once funding is no longer available through Primary Health Tasmania (PHT).: 100%

0%	01/07/2021	30/06/2022	→ Key Focus Area 5.2.3 Transport: Facilitate a range of transport options that support movement within and outside the Break O'Day area.: 100%: 100%
0%	01/07/2021	30/06/2022	-> Actions 5.2.3.1 Local Transport Network - Work with YCNECT and BODEC to help advocate and bridge the barrier to transport for the Break O'Day community.: 100%
0%	01/07/2021	30/06/2022	Actions 5.2.3.2 Learner Driver Mentor Program - Recruit and train additional mentors to support the program.: 100%
50%	01/07/2020	01/07/2028	Strategy 5.3 Ensure Council services support the betterment of the community while balancing statutory requirements with community and customer needs.: 30 to 100
0%	01/07/2021	30/06/2022	──>Key Focus Area 5.3.1 Service Delivery: Improvement: 100%: 100%
0%	01/10/2021	31/12/2021	Actions 5.3.1.2 Emergency Management Volunteers - Work with agencies to undertake training with people who have responded to Council's call out for volunteers with regard to emergency situations.: 100%
0%	01/01/2022	30/04/2022	-> Actions 5.3.1.3 Municipal Emergency Management Plan - Review and adopt the Plan in line with the Tasmanian Emergency Management Plan.: 100%
0%	01/08/2021	31/08/2021	> Actions 5.3.1.1 - Development Information - Review and simplify information relating to undertaking development including fact sheets and website information for re-occurring enquiries.: 100%

MANAGEMENT TEAM OBJECTIVES PLAN

FINANCIAL ACCOUNTABILITY

Current Com	Start Date	Due Date	Goal
0%	01/07/2021	30/06/2022	Financial Sustainability: 100%
0%	01/07/2021	30/06/2022	Value for Money Reviews - Undertake reviews of operational activities to identify revenue opportunities, cost savings of \$40,000 and process improvements resulting in savings of 500 hours.: 100%
0%	01/07/2021	30/06/2022	→ Grant Funding - Secure grant funding through competitive processes totalling \$250,000 which assists Council to achieve its identified priorities with an over success rate of 75%: 100%
0%	01/07/2021	30/06/2022	-> Revenue Generation - I dentify opportunities to generate alternative revenue sources and secure a better return on the Cash holdings of Council.: 100%
0%	01/07/2021	30/06/2022	Financial Management: 100%
0%	01/07/2021	30/06/2022	-> Audit Panel - Meetings facilitated in accordance with legislative requirements, responding to all recommendations of the Panel.: 100%
0%	30/09/2021	31/12/2021	-> Long Term Financial Plan (LTFP) - Review of the Plan completed to reflect updated Four (4) Year Capital Works & Projects Budget and Asset Management Plan and updated Plan adopted by Council.: 100%
0%	01/08/2021	30/09/2021	Plant Efficiency - Undertake a review of plant and vehicle utilisation and internal charging rates to ensure that cost recovery and future replacement is being adequately provided for as a basis to update the Plant Replacement Program.: 100%
0%	01/07/2021	30/06/2022	→Internal Audit - System audits scheduled are completed, recorded and reported for the following: contract management from awarding tender to payment of invoices; Customer Service Charter; Fraud Management Policy & Procedure; and, appropriate management of risk.: 100%

HUMAN RESOURCES / TRAINING/ WORK HEALTH & SAFETY

Current Com	Start Date	Due Date	Goal
0%	01/07/2021	31/12/2021	Workforce Plan - Complete and commence implementation of the Plan to prepare for and manage succession requirements and an ageing workforce.: 100%
0%	01/07/2021	30/06/2022	Elected Members: 100%
0%	01/07/2021	30/06/2022	Professional Development - Facilitate participation of Councillors in Professional Development through development of a training plan for individual Councillors.: 100%
0%	01/07/2021	30/06/2022	Council Advocacy: 100%
0%	01/07/2021	31/10/2021	-> Council Priority Projects - Finalise project briefs and pursue identified priority projects through Federal election process.: 100%
0%	01/11/2021	31/01/2022	-> State Budget - Provide submission to the 2022 - 2023 State Budget community consultation process advocating for local priorities.: 100%

0%	01/07/2021	30/06/2022	Wellbeing Program: 100%
0%	01/07/2021	31/12/2021	-> Wellbeing Program - Finalise and implement a Mental Health and Wellbeing Plan with a focus on capacity building across the organisation.: 100%
0%	01/07/2021	30/06/2022	> Employee Wellbeing Program - Undertake actions to improve the well-being of workers including appropriate training and awareness sessions.: 100%

CORPORATE RISK

Current Com	Start Date	Due Date	Goal
3%	01/07/2021	30/06/2022	Risk Management/Work Health & Safety: 100%
0%	01/07/2021	30/06/2022	-> Risk Reporting - Risk updates and activities are regularly reported to management, Council and Audit Panel.: 100%
10%	01/07/2021	30/06/2022	→Risk Register Review - Review risk register twice a year for high risks, annually for all others.: 100%
10%	01/07/2021	30/06/2022	Workplace Safety - Ensure that the necessary systems are in place to reduce the likelihood of incidents of injury and illness in the workplace.: 100%
0%	01/07/2021	30/06/2022	->COVID-19 Response - Ensure that Council's COVID-19 Response Plan is regularly reviewed and maintained in a state of readiness.: 100%
0%	01/09/2021	31/12/2021	-> Cyber Security - Develop and implement a Cyber Security Response Plan to address Council's exposure to this risk.: 100%
0%	01/01/2022	31/03/2022	> Risk Management Framework - Undertake an external review of Council's Risk Management Framework to identify opportunities for improvement.: 100%

ORGANISATIONAL EFFICIENCY

Current Com	Start Date	Due Date	Goal
0%	01/07/2021	30/06/2022	Local Government Reform: 100%
0%	01/07/2021	30/06/2022	-> Northern Region Shared Services - Pursue joint procurement opportunities involving Northern Region Councils.: 100%
0%	01/07/2021	30/06/2022	Northern Shared Services Common IT Platform - Participate in the investigations and report to the Management Team and Council on the opportunity this provides with recommendations.: 100%
0%	01/07/2021	30/06/2022	→ Local Government Reform - Participate actively in the process arising from the PESRAC Report with a focus on achieving the best outcome for the Break O'Day area.: 100%
0%	01/07/2021	30/06/2022	Break O'Day Organisation: 100%
0%	01/07/2021	30/06/2022	> Organisational Development - Focus on the development of the organisation to reflect the agreed values including updating the Employee Code of Conduct.: 100%
0%	01/07/2021	30/06/2022	Strategic Plan: 100%
0%	01/07/2021	30/09/2021	>2017 - 2027 Break O'Day Strategic Plan - Complete review of the relevance of the Key Focus Areas within the Plan.: 100%
0%	01/07/2021	30/06/2022	Management Systems: 100%
0%	01/07/2021	31/12/2021	-> Cascade - Progress with integration of Cascade as the key platform for managing day-to-day activities with a focus on project management.: 100%
0%	01/07/2021	30/09/2021	-> Cascade Community Dashboard - ensure the community dashboard is operating on Council's website.: 100%
0%	01/07/2021	31/10/2021	Accounting Software - Complete examination of transition from Navision to Xero and implement if decided to progress.: 100%
0%	01/07/2021	30/06/2022	Customer Service: 100%
0%	01/07/2021	30/06/2022	Service Improvements - Encourage ongoing improvement to the customer service approach of the organisation through identified professional development and other activities.: 100%
0%	01/07/2021	30/06/2022	-> Business Customer Experience - Develop and implement a program focused on service process mapping.: 100%
0%	01/01/2022	31/03/2022	-> Customer Satisfaction - Research and develop a report in relation to options to monitor customer satisfaction.: 100%
0%	01/08/2021	31/10/2021	—> Flood Application Procedure - Develop a procedure that informs assessment officer within Council that controls Developments within Councils 1:100 Year Mapped Flood Prone Areas.: 100%
0%	01/07/2021	30/06/2022	Asset Management: 100%

0%	01/07/2021	31/10/2021	->Building Asset Management Plan - Prepare Building Asset Management Plan and include in Municipal Asset Management Plan.: 100%
0%	01/07/2021	31/12/2021	-> Asset Management Plan - Complete review of the Municipal Asset Management Plan and present to Council for adoption.: 100%
0%	01/07/2021	30/06/2022	Public & Environmental Health: 100%
0%	01/09/2021	30/11/2021	->Temporary Food Premises - Develop a mobile and temporary food business policy and operator guide, to facilitate the service of food outside the traditional fixed premises model.: 100%
0%	01/07/2021	30/06/2022	-> Caravan By-Law - Review Councils Caravan By-Law and identify any improvements to process.: 100%
0%	01/07/2021	30/06/2022	→ Food Premises - Deliver a regular program of Food Premises inspections.: 100%
0%	01/07/2021	30/06/2022	→ Water Quality Monitoring - Undertake monitoring and reporting in recreational waters.: 100%
0%	01/07/2021	30/06/2022	Stakeholder Management: 100%
0%	01/07/2021	30/06/2022	-> Northern Tasmania Development Corporation (NTDC) - Participate in NTDC activities focused on developing the regional economy.: 100%
0%	01/07/2021	30/06/2022	-> Local Government Association of Tasmania (LGAT) and Australian Local Government Association (ALGA) - Participate actively at the State and National level in Local Government matters including policy development.: 100%
0%	01/07/2021	30/06/2022	→ Legislative Reviews - Participate in reviews of legislation affecting Local Government.: 100%
0%	01/07/2021	30/06/2022	Organisational Efficiency: 100%
0%	01/07/2021	30/06/2022	System and Process Improvements - Undertake an ongoing review of Council's systems and processes with a focus on simplification, time and resource reduction including intra-departmental and inter-departmental processes.: 100%
0%	01/09/2021	30/11/2021	Customer Request System - Review Council's existing system and examine other systems which provide improved performance reporting.: 100%

08/21.17.4 Mathinna Community Group Inc – Purchase of Mathinna Church

ACTION	DECISION
PROPONENT	Council Officer
OFFICER	John Brown, General Manager
FILE REFERENCE	011\034\006\
ASSOCIATED REPORTS AND	Nil
DOCUMENTS	

OFFICER'S RECOMMENDATION:

That Council provide a contribution of \$6,000 towards the purchase of the Mathinna Church with the funds to be allocated from the S137 Trust Seizures General Reserve.

INTRODUCTION:

As a result of the Anglican Diocese needing to contribute to a Redress Scheme it decided to sell a number of properties across the State. The church at Mathinna was identified as one of those properties.

PREVIOUS COUNCIL CONSIDERATION:

No previous Council consideration.

OFFICER'S REPORT:

In 2018 the Anglican Diocese of Tasmania announced that it had ear-marked three churches for sale in Break O'Day; St Peters Church and Rectory, Fingal; St Georges Church, Mathinna and St Michaels and All Angels Church, Pyengana.

Despite lobbying from Councils and communities around the State, the Diocese progressed with the sale process and communities were given the opportunity to purchase the church if they would like to. The Mathinna community wrote to the Diocese requesting consideration for the St Georges Church at Mathinna to be passed to their community following its de-consecration. The Diocese advised the community that they couldn't donate the Church to them but would offer them the opportunity to purchase the church for \$17,500.

St George's has belonged to the Mathinna community for more than 40 years and during this time they had been responsible for all repairs to the church at their own cost. This included spouting, downpipes, painting, replacing carpet, refurbishing honour rolls as well as paying the utility bills.

Fund raising efforts by the community were commenced and then delayed by COVID and to date they have raised \$11,500.

On Wednesday 14 July 2021 the following email was received from Robert Parsons:

We have been fundraising to purchase the Mathinna church from the Diocese of Tasmania.

We currently have \$11,500 of our \$17,500 target that we need to purchase the church.

I am wondering if the council are able to give us any financial support to help us achieve our final amount?

We have until the end of the month to come up with the remainder of the amount so would appreciate any assistance that council may be able to offer?

As Councillors can see we have had very short notice in relation to the requested amount. The Committee had previously sent (November 2020) to Council a generic letter they were using seeking contributions from the community, there was no specific request from Council for a set amount as it was unknown what was needed at that stage to cover any shortfall.

Clarification was sought from Robert Parsons on some key initial items:

- 1. What is the actual amount? Are you looking for the full \$6,000 or do you have some other sources who might be helping out?

 We are requesting \$6,000 from Council if possible to have enough funds to secure the total amount required to purchase the church.
- 2. What about the legal costs and stamp duty that will be needed to process the sale? We currently have enough in our group account to cover the legal fees for the purchase so are covered in that department.
- 3. Who is going to be the legal owner of the church if you raise the funds to purchase? The new owner of the building will be the Mathinna Community Group Inc.
- 4. How is the building going to be managed and for what purpose?

 The building will be used as a community building that will be available for use from the wider break o day community and maintained by the group.

STRATEGIC PLAN & ANNUAL PLAN:

Strategic Plan 2017-2027

Goal

Community - To strengthen our sense of community and lifestyle through opportunities for people to connect and feel valued.

Strategies

- Build community capacity by creating opportunities for involvement or enjoyment that enable people to share their skills and knowledge.
- Foster and support leadership within the community to share the responsibility for securing the future we desire.

• Foster a range of community facilities and programs which strengthen the capacity, wellbeing and cultural identity of our community.

Key Focus Areas

Events and Activities - Create a culture of volunteering and support to enable vibrant and sustainable events, activities and community groups.

Goal

Infrastructure - To provide quality infrastructure which enhances the liveability and viability of our communities for residents and visitors.

Strategies

- Be proactive infrastructure managers by anticipating and responding to the growing and changing needs of the community and the area.
- Work with stakeholders to ensure the community can access the infrastructure necessary to maintain their lifestyle.

Key Focus Areas

Community Facilities - Provide community facilities that encourage participation and supports the lifestyle of residents and growing visitor numbers.

LEGISLATION & POLICIES:

N/A

BUDGET; FUNDING AND FINANCIAL IMPLICATION

Without the time imperative this request could have been dealt with as part of the Community Grants process. An option worth considering is to access some funds from the S137 Trust Seizures General Reserve which are accumulated through the sale of properties for unpaid rates. There have been a number of properties sold in the Mathinna area in recent years for unpaid rates.

VOTING REQUIREMENTS:

Absolute Majority.



Wednesday, 28th October 2020 21 High Street Mathinna TAS 7214

To Whom It May Concern,

As you may be aware as part of the Redress Scheme the Anglican Church are wanting to put St. Georges Church on the market. Over the last couple of years, we have been working as a community to keep the Church as part of Mathinna. The Archdiocese of Tasmania have offered the Church to the community to purchase before it is advertised on the real estate market at a cost of \$17 500 including GST. We are currently working on fundraising ideas to assist in the purchase of the church to keep it within the community. Due to COVID-19 these efforts have been delayed due to restrictions.

If you are able to assist in a donation or with fundraising please contact Robert Parsons Mathinna Landcare Group President on 0409 239 415.

Thank you for your support and assistance with this matter.

Regards

Robert Parsons (President)

Chris Scott (Treasurer)

Kate Lee (Secretary)

Adrian Parsons (Committee Member)

08/21.17.5 Local Government Code of Conduct Framework Review

ACTION	DECISION
PROPONENT	Council Officer
OFFICER	John Brown, General Manager
FILE REFERENCE	014\001\025\
ASSOCIATED REPORTS AND	Feedback received from Councillors
DOCUMENTS	Letter from Minister for Local Government & Planning, Roger
	Jaensch
	Discussion Paper – Local Government Code of Conduct
	Framework

OFFICER'S RECOMMENDATION:

That Council endorse the submission made on the Code of Conduct Framework supporting the proposed amendments with the inclusion of comments received from Councillors .

INTRODUCTION:

The Minister for Local Government & Planning, Roger Jaensch, has written to all Councils regarding proposed changes to the Code of Conduct Framework, a Discussion Paper has been provided along with key points for consideration.

PREVIOUS COUNCIL CONSIDERATION:

Nil

OFFICER'S REPORT:

This is the final stage of a review process which will ultimately lead to some potential legislative amendments. The latest review process addresses some concerns which have been raised by a number of Councils in over the last few years since late 2019 including the types of complaints which have proceeded to investigation; the costs involved in the complaint process; and whether some complaints could have been resolved between the parties preventing the need for a Code of Conduct investigation. The review focus is very much on providing additional clarity and fine tuning

The review process is focussed on four key considerations:

- 1. Further strengthening and clarifying the grounds for the Initial Assessor to dismiss complaints at the initial assessment stage;
- 2. Removing a perceived conflict of interest for the Code of Conduct Panel Chairperson and providing consistency in relation to the initial assessment process;
- 3. Wherever practicable, improve confidentiality requirements in relation to the Code of Conduct complaints process
- 4. Implementation of council dispute resolution policies.

The General Manager notes that there have been some significant concerns raised in relation to 'due process' for some investigations but it seems that this is not being considered in the scope.

The Discussion Paper canvases the development of Council dispute resolution policies which could assist in addressing Code of Conduct situations and it is logical to take a consistent approach across the sector. It is likely that the General Manager will be at the centre of managing and delivering this process which will require use of substantial dispute resolution skills. From experience Council officers are not seen as independent in a dispute resolution process because as a rule of thumb' complaints relate to actions of individuals in relation to their Council activities.

STRATEGIC PLAN & ANNUAL PLAN:

Strategic Plan 2017-2027

Not applicable

2021-2022 Break O'Day Council Draft Annual Plan

Actions

Participate actively at the State and National Levels in Local Government matters including legislative reviews and policy development

LEGISLATION & POLICIES:

Not Applicable.

BUDGET; FUNDING AND FINANCIAL IMPLICATION

Not Applicable

VOTING REQUIREMENTS:

Nil.

Code of Conduct Feedback Form

The Government wants to hear from members of the public, the local government sector and the broadercommunity on the proposed legislative reforms. Your feedback will help the Government to refine the targeted legislative changes. In preparing a submission, you are encouraged to review the considerations below that outline some of the specific matters the Government wants to hear feedback on.

Consideration 1 - Further strengthening and clarifying the grounds for the Initial Assessor to dismisscomplaints at the initial assessment stage

Item	Consideration Question	Response
1.1	The Initial Assessor can dismiss complaints if they believe the	
	complaint was not made in goodfaith or if the complaint is vexatious or trivial.	
	Use of a public interest test would provide the Initial Assessor	
1.2	with a tool to assess if a complaint should or should not	
	continue to an investigation based on a more holistic analysis of	
	a variety of matters relevant to the circumstances of each	
	complaint.	
1.3	A public interest test may include assessing complaints for	Assessor not analysis of of each ts for oublic e matter, espread or pectation
1.5	seriousness, the availability of evidence, the level of public	
	concern, demonstrated actions taken to deal with the matter,	
	and whether the matter may be a sign of more widespread or	
	systemic problems.	
1.4	Ensuring that the legislation clearly establishes an expectation	
1.4	that complainants must utilisecouncil dispute resolution	
	processes.	

Consideration 2 - Removing a perceived conflict of interest for the Code of Conduct Panel Chairperson and providing consistency in relation to the initial assessment process

Item	Consideration Question	Response
2.1	Code of Conduct Panel members, including the Chairperson get paid for the time they spend oneach complaint. It could be considered a conflict of interest if the Chairperson deciding that a complaint should be investigated remains on the Panel for that investigation. The conflict arises because the Chairperson receives a financial benefit if they choose to investigate the complaint	We are of the opinion that the investigation panel members and chair should never be allowed to be on the panel that decides the final complaint. Reason being if the initial panel members and chair decide a code complaint is worthy of an investigation, they should NOT be on that panel as there is a financial benefit to decide and investigation then sit on the panel doing the investigation.

2.2	2.2	Removing potential perceived conflicts of interest for the Panel
	2.2	Chairperson will promote consistency in decisions made during
		the initial assessment of the complaint and promote confidence
		in the decision-making process.

Consideration 3 - Wherever practicable, improve confidentiality requirements in relation to the Codeof Conduct complaints process

Item	Consideration Question	Response
3.1	The Code of Conduct Panel's final determination report is	
	confidential however, there have beenmultiple instances of	
	draft reports (or findings) being disclosed to third parties before	
	they have been tabled at a council meeting	
3.2	Providing clarification about when information from Code of	
3.2	Conduct complaints must be keptconfidential will help protect	
	all parties involved in a complaint	

Consideration 4 – Implementation of council dispute resolution policies

Item	Consideration Question	Response
4.1	While the Government's view is that the implementation and design of council dispute resolution policies should be a matter for LGAT and councils to administer, it is considered essential for complainants to have alternative means to resolve conduct related grievances, before submitting aCode of Conduct complaint.	Grievance procedure implementation generally rests with the General Manager to implement. This places the GM in a difficult position as the GM is the employee of the Council who is ultimately responsible to the Council for their performance.
4.2	A dispute resolution policy may not always be appropriate for every grievance. However, a failure to attempt to resolve a grievance by utilising such policies (where appropriate) may be considered in the context of identifying vexatious complainants.	
4.3	In many circumstances, an opportunity to resolve grievances in a less adversarial environment mayprovide an avenue for a more genuine, lasting and cost effective resolution and further, improve long-term community relations for councillors.	

Minister for State Growth
Minister for Environment
Minister for Local Government and Planning
Minister for Aboriginal Affairs
Minister for Heritage

Tasmanian Government

Level 9, 15 Murray Street, HOBART TAS 7000 GPO Box 123 HOBART TAS 7001 Ph: +61 3 6165 7670

Email: minister.jaensch@dpac.tas.gov.au

7 July 202 I

Cr Mick Tucker Mayor Break O'Day Council mick.tucker@bodc.tas.gov.au

Dear Mayor

I am writing to bring your attention to proposed changes to the Code of Conduct Framework.

The Government has previously committed to working with the sector on these issues and as you are aware, has already put in place non-legislative measures such as the Initial Assessment Guidelines for the Code of Conduct Panel members. These Guidelines are currently being utilised by panel members now to support and improve the integrity of decision-making.

I acknowledge the views of the local government sector on these matters. The Government's position is that the Framework is generally sound and that targeted legislative changes along with a number of important non-legislative changes will, where appropriate, address the concerns raised by the sector.

The regional forums held by the Department of Premier and Cabinet with councils provided a genuine and candid opportunity to discuss options to make targeted amendments to the Framework. I am grateful for the engagement of the sector in this process. Subsequent to these discussions, the Government has prepared the *Code of Conduct Framework Discussion Paper* for the purposes of consulting the public on changes to the Framework's legislative provisions. Public consultation will commence on 5 July 2021 for a period of five weeks. The Discussion Paper seeks feedback on the key areas of reform raised with the sector during the regional forums, which include:

- I. further strengthening and clarifying the grounds for the Code of Conduct Panel Chairperson to dismiss complaints at the initial assessment stage (including the use of a public interest test and increasing expectations to use dispute resolution where appropriate);
- 2. removing a perceived conflict of interest for the Code of Conduct Panel Chairperson and empowering a legal member to undertake the initial assessment process; and
- 3. wherever practicable, improving confidentiality requirements in relation to the Code of Conduct complaints process.

21/37356/4

In the context of considering any potential targeted legislative changes, it is important to reiterate that the current Framework provides that complaints should only proceed to investigation where there have first been reasonable efforts to resolve the issue that is the subject of the complaint. The Government's position is that the effectiveness of targeted legislative changes will be strengthened by relatively standardised council dispute resolution policies and that the Local Government Association of Tasmania (LGAT) is the most appropriate facilitator to support the implementation of such policies across all councils. This will ensure the process is driven by the sector and is underpinned by a consistent approach and framework.

To maintain the confidence of all relevant parties, it is expected that the sector will ultimately design and implement an appropriately independent dispute resolution framework capable of resolving a broad range of conduct related disputes. I acknowledge that the administration of a dispute resolution policy will also involve expense on the part of each council, however it is anticipated that dispute resolution may often be more cost effective than resolution through a Code of Conduct investigation.

I encourage you to bring this consultation process to the attention of interested individuals or groups in your community. Your Council is also encouraged to provide its feedback via LGAT.

For more information on the consultation process please see the Department of Premier and Cabinet's Local Government website:

https://www.dpac.tas.gov.au/divisions/local government/local government code of conduct/code of conduct framework review or contact the Local Government Division either by telephone on 03 6232 7022 or by email to LGAReview@dpac.tas.gov.au.

Yours sincerely

Hon Roger Jaensch MP

Minister for Local Government and Planning

Attachment: Code of Conduct Framework Discussion Paper Copy: John Brown, General Manager

Discussion Paper - Local Government Code of Conduct Framework

July 2021





Department of Premier and Cabinet

Author Local Government Division GPO Box 123 Hobart TAS, 7001

Publisher

Local Government Division

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The Discussion Paper includes information to help you provide feedback on potential targeted legislative changes to the Code of Conduct Framework. Comment is welcome on any aspect relating to this paper, but you are encouraged to review the considerations and principles in the Your Feedback section to inform your feedback.

Please provide your name and contact details with your submission which will be published on the Department of Premier and Cabinet's Local Government Division's website.

Exceptions to publication only exist when it is not in the public interest to release the information: for example, to protect personal and other sensitive information (including that of a commercial nature) or where the submitter has requested that the submission be treated as confidential. If your submission is being provided confidentially, please clearly state this in your submission.

Any offensive or defamatory material will not be published.

Submissions close at midnight on 9 August 2021

- I. Download the submission form at this link https://www.dpac.tas.gov.au/divisions/local_government_local_government_code_of_conduct_framework_review
 - If you need help accessing the submission form please call the Local Government Division on 6232 7022
- 2. Email your completed submission form to: <u>LGAReview@dpac.tas.gov.au</u> with the email subject heading as Code of Conduct Framework feedback

or

Post your completed submission form to:

Attention: Code of Conduct Framework feedback Local Government Division Department of Premier and Cabinet GPO Box 123 HOBART TAS 7001

If you have any questions about how to lodge a submission please contact the Local Government Division by phone on 6232 7022 or by email at LGAReview@dpac.tas.gov.au.



Local Government Code of Conduct Framework

Background

Tasmanians need to be confident that the councillors they elect to represent them will uphold and abide by certain standards of conduct and behaviour. The local government Code of Conduct Framework (the framework) plays an important role in supporting this outcome.

Following requests from the sector a statewide framework applying to all elected councillors first commenced on 13 April 2016. The framework was established through changes to the *Local Government Act 1993* (the Act) and replaced a patchwork of previous code of conduct arrangements that were in place at the individual council level.

The framework was developed through extensive consultation with the local government sector and the Integrity Commission, and provides for greater uniformity and enforceability than pre-2016 arrangements, which were widely seen as lacking consistency and credibility.

In early 2017, the then Government agreed to a request by the sector for a review of the framework. A number of changes were made to improve its operation in late 2018 and early 2019 following substantial consultation with the local government sector.

Recent scrutiny of the framework

Since October 2019, there has been significant public interest and commentary surrounding the Code of Conduct process, decisions and determinations.

Recent concerns include the types of complaints that have proceeded to investigation, the costs involved and whether some complaints could have been resolved between the parties, preventing the need for a Code of Conduct investigation.

As a result, the then Minister tasked the Local Government Division (the Division) with conducting further analysis and providing advice on potential administrative and legislative changes. In further understanding a number of the key issues, the Division led four regional forums with councils in October 2020. The forums aimed to update the sector on further policy measures which could support the framework, foreshadow potential targeted legislative changes, discuss options for council dispute resolution policies and better understand the concerns of councillors.

Immediate policy response – Initial Assessment Guidelines

In October 2020 the Code of Conduct Panel members accepted revised Initial Assessment Guidelines (the Guidelines) for the review of complaints. The endorsement of the Guidelines is representative of the ongoing commitment of Panel members to be responsive to feedback and provide a framework that is fair, measured and consistently applied.

The purpose of the Guidelines is to:

- 1. provide additional clarity and support to the Panel Chairperson during initial assessments of complaints;
- 2. ensure the consistent and appropriate use of provisions in the Act that limit instances when a complaint will proceed to investigation, such as limiting trivial, vexatious and frivolous complaints; and
- 3. empower the Panel Chairperson to liaise with the Solicitor-General's Office at their discretion if there is a question at law which requires darification.

Further proposed reforms

The framework is important to promote public confidence in councillors as respected leaders in their local community. Equally however, it is important that complaints be made in good faith, and only where there are genuine and serious concerns about a councillor's behaviour.

Some people in the sector have been asking for a wholesale review of the framework. The Government's view is that the intent of the framework is sound and that most of the concerns being raised by the sector can be addressed in a progressive manner.

On this basis, and in considering feedback from the sector collected during forums, there is a clear benefit in:

- Let the consideration of changes to the legislation; and
- 2. the sector developing alternative dispute resolution policies.

Changes to the legislation

The then Government committed to working with the sector to identify areas where the framework could be improved through legislative changes.

While a variety of issues have been raised by individual councillors from time to time, councillors have consistently raised issues with the nature of certain complaints that have proceeded to investigation, the absence of any awareness that their conduct had raised concerns with the complainant, that the complaints process may be inappropriately used against person/s involved in the complaint (or 'weaponised') and that the costs of an investigation are a significant expense for councils to incur.

It is proposed that the following legislative amendments will address these concerns and reinforce the administrative and policy improvements that have already been implemented through the Guidelines:

- 1. Further strengthening and clarifying the grounds for the Panel to dismiss complaints at the initial assessment stage.
 - The current provisions within the Act provide a relatively rigid framework for the dismissal of complaints on initial assessment, including the following:
 - the complaint is frivolous, vexatious or trivial;

- the complainant has not made reasonable effort to resolve the issue; and
- athe complaint does not substantially relate to a breach of the Code of Conduct.
- It is proposed that a broader public interest test be included in the Act as part of the initial assessment process, to empower the Chairperson to consider a variety of other relevant factors and allow for a more holistic consideration of the impact of the alleged conduct and the subsequent complaint.
- A public interest test would provide the Chairperson with greater flexibility in their assessment of the merits of a complaint and the impact of the alleged conduct on the functions and effectiveness of a council and its relationship with the community.
- In addition to the introduction of a public interest test, it is also proposed that consideration be given to strengthening the requirement for the complainants to utilise the council administered dispute resolution processes, including mediations, before submitting a complaint.

2. Removing a perceived conflict of interest and empowering a legal member of the Panel to undertake the initial assessment process.

- The Government recognises that the Code of Conduct Panel members undertake their
 functions with a high degree of integrity. However, the current framework exposes the member
 conducting the initial assessment to a perception of a conflict of interest in the investigation
 process—the Chairperson conducting an initial assessment of a complaint will financially benefit
 from their decision to proceed to a full investigation of the complaint. (if the person who
 undertakes the initial assessment subsequently becomes the Chairperson of the Panel conducting the
 investigation process).
- For each complaint, it is proposed that a member of the Code of Conduct Panel be appointed to undertake the initial assessment. Should that member determine to proceed to investigation, a panel will be convened to investigate, that will not include the person who undertook the initial assessment.
- Currently, initial assessments are undertaken by a member of the Code of Conduct Panel, who
 is required to be a person experienced in matters of local government. Initial assessments may
 include the consideration of a range of legal and procedural matters. For this reason, and in
 keeping with the introduction of a new public interest test, it is also proposed that a legal
 member will undertake the initial assessment process.

3. Wherever practicable, improve confidentiality requirements in relation to the complaints process.

- While there are existing requirements under the Act to maintain the confidentiality of
 determination reports before they are tabled at council meetings, there have been multiple
 instances of draft reports (or findings) being disclosed to third parties before they have been
 tabled
- It is proposed that additional legislative provisions be made to minimise the ability for people to inappropriately disclose information of this nature prior to it being made public.

Council dispute resolution policies

In the context of considering any targeted legislative changes, it is important to reiterate that the current framework provides that complaints should only proceed to investigation where there have first been reasonable efforts to resolve the issue that is the subject of the complaint.

The framework does not limit a council's ability to implement dispute resolution policies which provide an alternative method to resolve complaints. At this stage, the majority of councils have not implemented a dispute resolution process to provide any aggrieved person with an opportunity to resolve a dispute in advance of submitting a Code of Conduct complaint.

Following the regional forums conducted with the sector in October 2020, the Local Government Association of Tasmania (LGAT) confirmed that it is supportive of further work to develop relatively standardised dispute resolution policies that provide for the informal resolution of complaints lodged by any complainant. As the vast majority of Code of Conduct complaints are submitted by non-councillors, it is important that such policies are accessible to all complainants, including members of the public.

The Government's position is that the effectiveness of legislative changes will be strengthened by council dispute resolution policies. This will require changes driven by the sector. To maintain the confidence of all relevant parties, it is expected that the sector will ultimately design and implement an appropriately independent dispute resolution framework capable of resolving a broad range of conduct related disputes.

While dispute resolution will not be appropriate for every complaint, alternative dispute resolution would provide councils with a more economical, less adversarial and enduring resolution process for certain types of complaints.



The Government wants to hear from members of the public, the local government sector and the broader community on the proposed legislative reforms. Your feedback will help the Government to refine the targeted legislative changes. In preparing a submission, you are encouraged to review the considerations below that outline some of the specific matters the Government wants to hear feedback on.

Public comment is welcome on any aspect relating to this reform proposal, but respondents are encouraged to review the following considerations and principles to inform their feedback.

Consideration I - Further strengthening and clarifying the grounds for the Initial Assessor to dismiss complaints at the initial assessment stage

- The Initial Assessor can dismiss complaints if they believe the complaint was not made in good faith or if the complaint is vexatious or trivial.
- Use of a public interest test would provide the Initial Assessor with a tool to assess if a complaint should or should not continue to an investigation based on a more holistic analysis of a variety of matters relevant to the circumstances of each complaint.
- A public interest test may include assessing complaints for seriousness, the availability of evidence, the level of public concern, demonstrated actions taken to deal with the matter, and whether the matter may be a sign of more widespread or systemic problems.
- Ensuring that the legislation clearly establishes an expectation that complainants must utilise council dispute resolution processes.

Consideration 2 - Removing a perceived conflict of interest for the Code of Conduct Panel Chairperson and providing consistency in relation to the initial assessment process

- Code of Conduct Panel members, including the Chairperson get paid for the time they spend on
 each complaint. It could be considered a conflict of interest if the Chairperson deciding that a
 complaint should be investigated remains on the Panel for that investigation. The conflict arises
 because the Chairperson receives a financial benefit if they choose to investigate the complaint.
- Removing potential perceived conflicts of interest for the Panel Chairperson will promote
 consistency in decisions made during the initial assessment of the complaint and promote
 confidence in the decision-making process.

Consideration 3 - Wherever practicable, improve confidentiality requirements in relation to the Code of Conduct complaints process

- The Code of Conduct Panel's final determination report is confidential however, there have been multiple instances of draft reports (or findings) being disclosed to third parties before they have been tabled at a council meeting.
- Providing clarification about when information from Code of Conduct complaints must be kept confidential will help protect all parties involved in a complaint.

Consideration 4 - Implementation of council dispute resolution policies

- While the Government's view is that the implementation and design of council dispute resolution
 policies should be a matter for LGAT and councils to administer, it is considered essential for
 complainants to have alternative means to resolve conduct related grievances, before submitting a
 Code of Conduct complaint.
- A dispute resolution policy may not always be appropriate for every grievance. However, a failure
 to attempt to resolve a grievance by utilising such policies (where appropriate) may be considered
 in the context of identifying vexatious complainants.
- In many circumstances, an opportunity to resolve grievances in a less adversarial environment may provide an avenue for a more genuine, lasting and cost effective resolution and further, improve long-term community relations for councillors.



Email: LGAReview@dpac.tas.gov.au

Post: Attention: Code of Conduct Framework feedback

Local Government Division

Department of Premier and Cabinet

GPO Box 123 HOBART TAS 7001

08/21.17.6 Northern Tasmania Development Corporation (NTDC) – Receipt of Quarterly Report

ACTION	DECISION			
PROPONENT	Council Officer			
OFFICER	John Brown, General Manager			
FILE REFERENCE	039\011\003\			
ASSOCIATED REPORTS AND	Quarterly Report of the Northern Tasmania Development			
DOCUMENTS	Corporation Ltd (NTDC)			

OFFICER'S RECOMMENDATION:

That Council receive the quarterly report of the Northern Tasmania Development Corporation (NTDC).

INTRODUCTION:

The Northern Tasmania Development Corporation (NTDC) has been formed as an enterprise under the Local Government Act. Accordingly, NTDC provides quarterly reports to its shareholders including Break O'Day Council.

PREVIOUS COUNCIL CONSIDERATION:

Reports from NTDC are provided to, and considered by Council, quarterly.

OFFICER'S REPORT:

The Northern Tasmania Development Corporation (NTDC) has been formed as an enterprise under the Local Government Act.

Section 21 (5) of the Local Government Act requires Council's General Manager to report to Council at least every three (3) months on the performance of any activities of such an enterprise.

Accordingly, NTDC provides quarterly reports to its shareholders including Break O'Day Council in a format to comply with this requirement.

STRATEGIC PLAN & ANNUAL PLAN:

Strategic Plan 2017 – 2027

Goal

Economy - To foster innovation and develop vibrant and growing local economies which offer opportunities for employment and development of businesses across a range of industry sectors.

Strategy

- Create a positive brand which draws on the attractiveness of the area and lifestyle to entice people and businesses' to live and work in BOD.
- Support and encourage innovation and growth in the economy through local leadership; infrastructure provision; support services and customer focussed service delivery.

LEGISLATION & POLICIES:

Section 21 Enterprise Powers - Local Government Act 1993.

- 21. Enterprise powers
- (5) The general manager is to report to the council
 - (a) at least once every three (3) months in respect of the performance of any activities carried out pursuant to subsection (1) and any strategic issues related to those activities; and
 - (b) any adverse developments that significantly affect or are likely to significantly affect the financial viability, the operating viability or any other aspect of any of those activities.

DIIDAET.				IMPLICATIONS
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Nil.

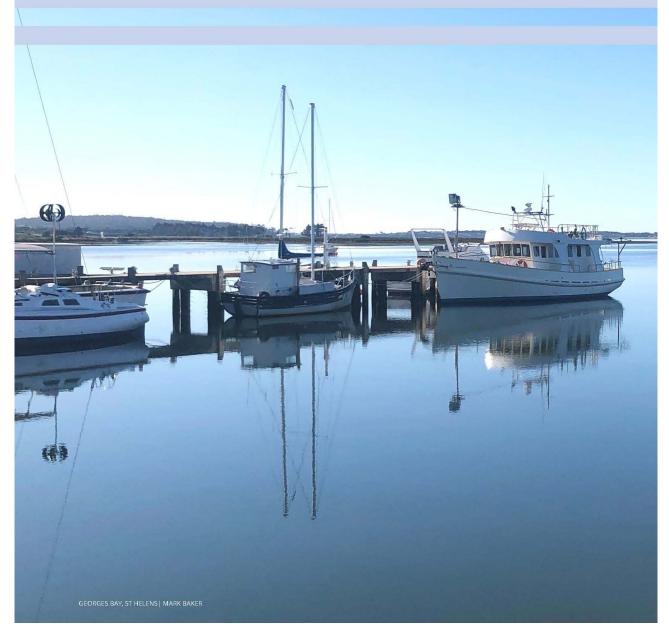
VOTING REQUIREMENTS:

Simple Majority.

NORTHERN TASMANIA DEVELOPMENT CORPORATION







FROM THE CHAIR

ANTHONY MITCHELL



It is a pleasure to share an update with you.

At a macro level, the economic environment in Tasmania has continued to recover from the COVID-19 pandemic. However, with significant outbreaks in News South Wales and Victoria recently moving into further lockdowns, the national COVID landscape will no doubt have an impact on the Tasmanian economy. We continue to hope that a vaccine will bring greater stability and certainty on a national level.

At NTDC we continue to advocate for better and higher quality economic outcomes for our region.

From a strategic perspective, NTDC is advancing the Regional Economic Development Strategy (REDS). Developments on this front include the establishment of a sub-committee to oversee the region's strategy and initiatives (including the Regional Collaboration Framework) in a cohesive and integrated manner, in accordance with the request from our members.

A central part of this is a considerable focus on how the region will operate in the future. We have established a working group to prepare the region for the rapid advancements in technology that continue to emerge; and another group to explore how the circular economy can play a greater role in Northern Tasmania.

Further, the upcoming Regional Visioning Workshop will develop a shared aspirational narrative that will define where the region wants to be and how it wants to be perceived in the years to come. This event will be attended by many of our Member Mayors, General Managers and Councillors.

In terms of recent activities, it was very good to attend the 2021 Australian Local Government Association Conference in Canberra. This was a wonderful opportunity for our CEO and I to get to know some of our members on a more personal level, be provided the latest knowledge and updates on local government issues and help some of our regional colleagues advocate with key federal ministers on the hill.

At a board level, NTDC has welcomed a new Director, Wendy Mitchell, the CEO of Community Care Tasmania. Her extensive commercial experience will be of significant value to our team and we look forward to her contribution.

Finally, it is pleasing to see NTDC achieve productive and tangible outcomes for the region, and I thank the operational team for their efforts.



FROM THE CEO

MARK BAKER



MARK BAKER

The April-June quarter has been a sustained period of activity and advocacy for NTDC — one of those periods of time when I remarked to the team that "surely that wasn't in April, it feels so long ago".

We have been pleased to deliver on a variety of projects and progress others.

Among the highlights were the Regional Collaboration Forum in April, advocacy during the state election, including co-hosting a debate between the Premier and Opposition Leader in May, and attending the Australian Local Government Association national conference in June to support and lobby for our Members' priority projects.

Project Manager Georgie Brown's work with the Regional Planners Group on the Northern Regional Land Use Scheme amendments has delivered a good result in our first submission and we are looking forward to getting stuck into the next stage of that work.

In conjunction with the Northern Tasmania Waste Management Group, we launched the circular economy grants that were made possible via funding from local government's community care and recovery package.

Seven Northern Tasmanian businesses benefited from almost \$180,000 to enact initiatives that move away from a "take it, make it, break it, bin it and bury it" lifecycle for resources into one that reuses, repairs, remanufactures and recycles.

We're excited by the potential Northern Tasmania has to be a leader in the circular economy space and have recently formed a working group of experts in this field to guide our thinking.

Similarly, a working group of tech and innovation leaders has been put together to drive initiatives in this important sphere.

COVID-19 has clearly sped up digital transformation. The step change has been likened to our industrial revolution and regions cannot afford to be left behind.

During this period, we've gotten around all our Member Councils for either briefings on our ongoing work, networking and relationship building around our board meetings — or both.

We have welcomed your feedback, support and guidance during these engagements and I hope you have appreciated the importance we place on these direct communication opportunities.

Speaking of communications, I must commend our comms officer Veronica Conti on her comprehensive communications plan, which has elevated the frequency and professionalism of our messaging and reporting.

Our population manager Edward Obi has continued his 1:1 support of skilled migrants and we recommend delving into his case studies to learn more about some of Northern Tasmania's new community members, Edward has arranged a community walk as part of the Tamar Valley Peace Festival where new arrivals will socialise with locals while learning about the region's Aboriginal history on a guided walk along kanamaluka/Tamar River on August 1 followed by a barbecue hosted by Rotary Tamar Sunrise at Riverbend Park.

We will take a deep breath and get stuck into some exciting projects and events in the coming weeks and months, including a Community and Business Forum examining the Launceston City Deal, a Regional Visioning session with our Members, involvement in a regional jobs fair and continued advocacy for regional projects and Members' priorities.



APR TO JUN 202

REGIONAL COLLABORATION FORUM REPORT AND APPENDIX | SEE APPENDIX A



On April 28, 2021, Northern Tasmanian leaders gathered onstage at the Albert Hall with the goal of regional collaboration.

The Regional Collaboration Forum is a concept that had been kicked around for a year or so and knocked into shape by members of a working group, most of whom were present.

We wanted the RCF to be a long-term strategic play. To inform key junctures such as budgets and elections.

The RCF aims to recognise that someone might not have an interest in a particular project out of their area or remit but can see it as a great opportunity and is willing to back it for the region.

Almost 50 Northern Tasmanian leaders — all connected and committed to this region — heard 12 presentations and took part in a group discussion on our key regional goals and opportunities.

NTDC firmly believes in collaboration and we believe in competition. But we believe the competitor is not the business or council or stakeholder group around the corner or indeed those around the table. It is the business or council or stakeholder group around the world.

For Northern Tasmania to prosper we must be competitive globally as a region. Our size means there will be very few businesses and industries that can do that with scale. So we must do it with smarts.

We must work together knowing that a high tide raises all ships.

To the simple concept that regions that work together do better.



















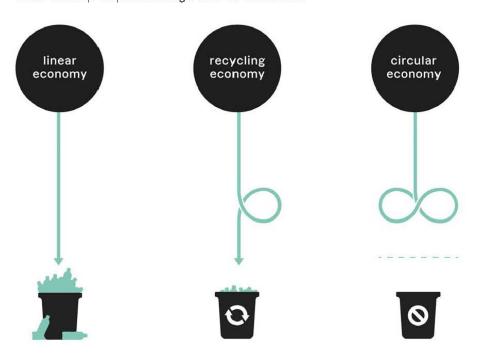
CIRCULAR ECONOMY GRANT ANNOUNCEMENT

Reducing plastic, eliminating food waste and repurposing hearing aids to those in need are some of the innovations to come from a circular economy grants round. Almost \$200,000 has been awarded to seven Northern Tasmanian businesses to support their move from a "take it, make it, break it, bin it, bury it" lifecycle to one that reuses, repairs, repurposes and recycles.

Recipients include Stillwater, Bradys Lookout Cider, The Udderway, Tamar Hearing, Envorinex, Isaac Williams Design Objects and City Mission:

- Stillwater is turning food waste into compost
- City Mission is expanding its FOGO business
- Envorinex is recycling plastics
- The Udderway has designed a unique milk keg for cafes
- Tamar Hearing is repurposing hearing aids
- Bradys Cider is using wood waste to make biochar to filter water
- Isaac Williams is turning timber pallets into functional and artistic furniture.

The grants were a COVID-19 care and recovery initiative from local government building off the existing work of the Northern Tasmania Waste Management Group and delivered in partnership with Northern Tasmania Development Corporation. The grants were launched at Bradys Lookout Cider on June 28 with mayors and council staff in attendance. Please see the press pack including a video for more details.



APR TO JUN 2021

CIRCULAR ECONOMY MEDIA PACK | SEE APPENDIX A

A circular economy is one that minimises waste through innovative thinking. One that treats waste as an opportunity to turn waste into valuable products.

Examples of circular economy initiatives are all around us and increasing every day. From something as simple as waste coffee grounds being reused in kitty litter manufacturing to the scientific breakthroughs of micro-recycling where plastics and copper from scrapped IT equipment is remanufactured to give steel better durability.

Moving towards a circular economy could decrease environmental pressures, improve the security of the supply chain, increase competitiveness, boost innovation, stimulate economic growth and create jobs.

With global supply chains severely disrupted by COVID-19, there has never been a more pressing time to build a circular economy and create new value from waste, new jobs and new opportunities for business and entrepreneurs.



Crant. Recipients: Left to right Michael Turner - Envorinex. Sarah Dockrell - Tamar Hearing Clinic, Peter Freak - Launceston City Mission, Isaac Williams - Isaac Williams Design Objects, Caroline Brown and Frank Strie - Brady's Lookout Cider, Edward Crick - The Udder Way, (absent) Bianca Welsh, Stillwater Restaurant.



Left to right:

Edward Crick - The Udder Way, Isaac Williams - Isaac Williams Design Objects, Frank Strie - Brady's

Lookout Cider, Mark Baker - NTDC CEO, Greg Howard - Dorset Council Mayor, Michael Attard - City of

Launceston Council











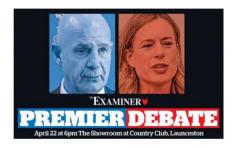




APR TO JUN 2021

PREMIER DEBATE

NTDC partnered with The Examiner and Launceston Chamber of Commerce to present a public debate between Premier Peter Gutwein and Opposition Leader Rebecca White. About 200 people attended and heard the candidates ask questions about health, the economy, housing, education and Tamar River. NTDC offered the closing remarks and focused on encouraging regional collaboration to build a competitive region. The Premier called out NTDC's advocacy around green hydrogen and circular economy principles as being behind funding the government included in the last state budget. We spent some excellent time with the Premier and his senior advisor at a function afterwards where we were able to detail the regional projects as well as our Member Council projects. We also spoke with Opposition Leader and her deputy COS about the same topic. Both remarked on the areas where they have backed those suggestions and NTDC was able to reiterate our willingness to support conversations with Members on their wishes.





ALGA NATIONAL CONFERENCE

It was terrific NTDC travelled to Canberra with many of our Member Councils for the Australian Local Government Association National Conference. As well as attending the conference and hearing about all the great work councils are doing regarding social and economic recovery planning, the conference also provided some insights into circular economy initiatives, cybersecurity risks and an update on resilience and recovery work from state and national government agencies. What was clear was Northern Tasmanian councils are leading the way with community care and recovery plans, making place-based decisions and working together to make our region one of the great areas in the nation.

While in Canberra, NTDC took the opportunity to discuss Northern Tasmania's plans and competitive advantages with Energy Minister Angus Taylor, Skills Minister Stuart Robert, Assistant Minister for Regional Development and Territories Nola Marino and Shadow Energy Minister Chris Bowen. Thanks to the George Town Mayor and general manager and our friends at Bell Bay Advanced Manufacturing Zone, NTDC was also able to spend a lot of time talking with green hydrogen proponents about this exciting opportunity for Northern Tasmania.





APR TO JUN 2021

POPULATION UPDATE



Population Program Manager Edward Obi has continued to work well in attracting and supporting new people to the region. Edward assists these skilled migrants to revise their CVs and connect them to potential employers.

Edward was approached by the Tamar Peace Festival to coordinate a community welcome walk in August. He has worked with Tamar Sunrise Rotary Club, which includes CoL Deputy Mayor Danny Gibson, to arrange the walk that will start at Royal Park, go along the boardwalk and end at Riverbend Park with a community BBQ on a Sunday morning.

Edward has been working with his colleagues in state and federal job support agencies to arrange a jobs fair at Albert Hall. Following the job fairs organised by the Australian government in Hobart and Devonport, NTDC, RDA and other stakeholders in Northern Tasmania reached out to James McCormack the Employment Facilitator for North and North-West Tasmania to organise a job fair for the region. After weeks of consultation, DESE has given approval for the job fair to be held on Thursday 22 July 2021 at the Albert Hall, Launceston. The fair will feature interview simulations for jobseekers looking to practice their interviewing skills. The fair will require registration and strict adherence to health advice on COVID-19.

Click here to register your attendance for the NTDC Community Walk

LATEST CASE STUDIES



Linda Wells

Linda lived in the mid-north coast of NSW and loved the beach life and fantastic community there for more than 12 years. However, she is originally from New Zealand and used to think about cooler climates and places without humidity and sub-tropical rain, so she flipped a coin: NZ or Tasmania? Tasmania won, and she moved to the East Coast

"I have found the culture remarkable, and people are so friendly, the crystal white sand on the beaches, the colour of the ocean, the temperature, the air, the sky – I love it all," Linda said.

"I also love the 100km/h speed zone signs on the East Coast where I live – they have a smiley face graffiti on them, which sums up the culture for me."

Linda founded the business e-RAW. She offers online courses and face-to-face workplace well-being sessions for healthy eating in the workplace. She delivers virtual workshops with teams to show them ingredients in ultra-processed foods and pivot towards fresh produce. Her workshops have a global client base. Linda exemplifies how Northern Tasmania can support a quality local lifestyle with a global impact and advised people looking to relocate explore the region before buying.

"Don't be too impulsive; there are many, many, many lovely places and real estate in Tasmania. Plus, upgrade your smartphone's storage, as just one day out in mother nature in Tasmania will create 100+ photos!"

Click here to view the NTDC website showcasing all new arrival case studies

APR TO JUN 2021

CASE STUDIES CONTINUED



Lisa Fernandez

The past few months have seen an increase in Australians relocating to regional areas, and Northern Tasmania has welcomed many to the region.

Lisa Fernandez and her partner decided to leave Victoria for regional Australia. Still, they had job opportunities as the deciding factor, and Launceston won the draw as both had jobs lined up before moving.

Lisa works as a marketing manager for Visit Northern Tas, the regional tourism organisation. "We chose Launceston because it is big enough to enjoy and small enough to be easy-going," Lisa said.

Easy access to the airport and the availability of a good internet connection has made it possible for her to stay in touch with friends and family on the mainland.

Lisa said life was great in Northern Tasmania.

"I love it! The people at work and in the community are welcoming."

On her advice to people thinking of making a move to this region, Lisa said: "Do it! If you are open to change, then it is worth it."

Lisa's favourite place to visit is the Harvest Market.



Xue Agnes Tian

Xue Agnes Tian is an example of a skilled migrant who settled into life in the region. Agnes shared her experience of living in Northern Tasmania in the below interview.

Where do you work, and what do you do?

I work with the University of Tasmania as a Research Assistant.

Why did you move to Northern Tasmania?

I came to Launceston to study Information and Communication Technology at the University of Tasmania in 2018 and I've been here since.

How are you dealing with the life you left behind?

I have continued communicating with my family and friends via video; at the same time, I have made new friends in Launceston.

How would you describe living here?

The two years of study and life in Launceston have been delightful and fulfilling! I met a group of like-minded classmates when I came here, which helped me quickly through the culture shock.

Did you find the community welcoming?

The people in the community are accommodating. The school administrators and dormitory managers helped me solve many problems. Some friends from the church allowed me to practice English.

What would your advice be to anyone thinking of moving to Northern

I recommend others to come to Northern Tasmania. There is an excellent learning atmosphere and language environment for students, which can quickly improve your English ability. For employees, there is relatively little competitive pressure here, and it is easier to achieve a work-life balance.

Favourite things to do or places you visit in Northern Tasmania?

Launceston has a beautiful natural environment. My friends and I often go fishing, hiking and BBQ together.

What could have made your settlement experience better or faster?

If I can socialise more and get to know more people in the community, it will make my settlement better.

APP TO JUN 202

NORTHERN TASMANIA REGIONAL LAND USE STRATEGY (NTRLUS)

SEE APPENDIX A FOR LETTER OF DECLARATON The NTRLUS was originally prepared to manage urban growth and development to 2032, but the region has subsequently experienced higher than anticipated economic growth and demand for urban land, particularly residential land. NTDC has been working collaboratively with the Northern Tasmanian Councils to negotiate planning scheme amendments to respond to growing demand for housing, and to more efficiently deliver economic growth and sustainable development in our region. We are pleased to advise that on 23rd June 2021 we successfully achieved an amendment to the Northern Tasmania Regional Land Use Strategy (NTRLUS). This outcome demonstrates the great value in taking a regional approach to Planning Strategy, and to working cooperatively with State Government.

The amended RLUS can be viewed and downloaded on the Department of Justice's Tasmanian planning reform website: www.planningreform.tas.gov.au.

LAUNCESTON CITY DEAL

The Launceston City Deal is an agreement to align resources and policy across three levels of government. This alignment supports delivery of agreed commitments identified to achieve a shared vision for Launceston and the region.

NTDC CEO is chairing the Launceston City Deal Community Business Advisory Group. The purpose is to gather community and business feedback and advice on LCD and feed that to City Deal Executive. A Community and Business forum, where people will hear updates on the ICD and be able to ask questions, is planned for Friday July 30.

ECONOMY ID

FEDERAL ELECTION PRIORITY

PROJECTS

MEMBERS' MEETING

SHELLY'S POINT PHOTO: MARK BAKER NTDC Project Manager Georgie Brown, has been working with Economy ID on a new proposal for NTDC Member Councils and has done a great job securing the same services, plus training/briefings at a lower cost due to our group buying power.

Georgie has organised and delivered Economy id Workshop's to City of Launceston and Break O'Day Councils. Please contact our office if your councillors or staff would like to arrange a workshop. We will be taking the data to the business community via online briefings in the coming months.

NTDC has been working with its Member Councils' to finalise a Federal Election Priority Projects document that highlights Northern Tasmania's regional priority projects and advocates for various council projects.

This regional approach has been flagged to both major parties who are keen to learn more once the document has been finalised.

See June Members' Meeting Minutes in Appendix A for noting.

PROGRESSING TASWATER

NTDC sought a meeting with TasWater on growth and capacity challenges as well as general communication. Overall, it was a valuable meeting where TasWater presented some of their data and planning tools and council were able to provide direct feedback on the pain points and desire for better communication and consultation. It concluded with a commitment from TasWater to provide briefings to any council and provide information to queries as requested.

Growth and capacity presentation

- Detailed presentation on TasWater's urban and rural infrastructure capacity
- Essentially urban has more capacity, rural has capacity challenges
- Many smaller towns has growth and capacity challenges

Demonstration of Esri tool

- A work in progress that allows TasWater to map Tasmania and zoom into areas to see water and sewerage infrastructure
- TasWater would like councils to be able to use the tool to self-serve but need interpretation from TasWater
- The timeline for tool completion is still 12 months
- Opportunity for councils to work with TasWater on developing functionality and beta testing
- A colour-coded traffic light suggestion was made for: Red = no go, Amber = have a chat, Green = OK and can take X capacity
- Talked about the business shifting from a compliance focus to a focus on renewals and growth

Update on developer charges

- Embarking on a consultation process as the current structure sees first-mover pay
- Working on a policy position moving from headworks charges to shared infrastructure charge
- Due mid-2022 with a view to delaying charge implementation until mid-2023

Commitments/next steps

- Provide a copy of the presentation for all Mayors/GMs
- Agreement to keep relationship simple and open
- Councils happy to inform Esri tool development as the main end-user
- GMs keen to work collaboratively and welcome CEO Mike Brewster to a future meeting
- Commit to working on ad hoc queries to provide information

NTDC welcomed the exciting news in the region's journey to produce green hydrogen at Bell Bay.

Fortescue Future Industries' plans to build a nation-first 250-megawatt green hydrogen and green ammonia production facility at Bell Bay took a significant step forward today with an agreement reached with TasPorts giving it the option of leasing a 28-hectare piece of land.



APR TO JUN 2021

COMMUNICATION PLAN

SEE APPENDIX A

NTDC has finalised the creation of a communication plan, in order to effectively:

- Ensure people understand what we do
- Engage with our Member Councils and Stakeholders
- Demonstrate the success of our work
- Help us achieve our overall organisational objectives.



The plan itself provides extensive details that clearly outlines our organisation's KPIs, key audiences, media formats/channels/methods, two-way communication and overall procedure for providing and receiving information.

Our aim is to present NTDC to all audiences in an informative and entertaining manner, to achieve optimal engagement levels and increase the overall growth of our organisation.

The plan can be found in Appendix A.

I-PREP STUDENT



NTDC is hosting I-Prep student Lachlan Hou. I-Prep is a program with UTas that places School of Business and Economics students with workplaces for an experience in the Australian office environment. Lachlan has a Bachelor of Business and is studying for a Masters in ICT. Lachlan will focus on gathering data on the hydrogen opportunity by seeing what capacity local government fleets might have to be an early adopter of the technology.

NTDC staff Veronica and our I-Prep Intern Lachlan attended April's I-Prep Breakfast Event hosted by the University of Tasmania and Launceston Chamber of Commerce. Excellent information on the program and its extensive benefits was presented, in addition to hearing direct feedback from current and past employers alongside their interns. The event allowed those in attendance the opportunity to network and learn ways to incorporate I-Prep within their businesses. We look forward to seeing the expansion of this program in the future.







APR TO JUN 2021

BOARD
MEETINGS:
INTERACTION
WITH
MEMBER
COUNCILS

NTDC is aiming to utilise our board meetings this year to engage our Member Councils individually. Providing an informal afternoon tea to further discuss our upcoming events, plans and business opportunities, while giving our Councils the opportunity to provide feedback, comments and queries about NTDC's progress.

NTDC have briefed City of Launceston, George Town, Meander Valley, Break O'Day and West Tamar Councils. In May, NTDC visited Northern Midlands Council and will brief the council in early August.











NTDC BOARD DIRECTOR APPOINTMENT



NTDC has appointed Wendy Mitchell as Board Director. Wendy is passionate about the opportunities for the region and hopes that she can contribute to the vision and goals of the seven Member Councils of NTDC. Wendy is particularly interested in strong governance processes that support ultimately, new jobs, skills and expertise including value adding in the region. Helping to ensure we attract and retain people in the region that can help us meet the goals of a liveable, thriving North. Wendy is the Chief Executive Officer (CEO) of Community Care TASMANIA. CCT is a not-for-profit organisation that looks after clients in their own home through various programs including CHSP, Veterans, home care packages and a fee for service program - Dial an Angel. Wendy has extensive business development and regional development experience. Her previous roles include working to provide strategic direction and advice for Tasmanian industries in her role as Business Advisor for the Commonwealth Government - Enterprise Connect Program. Wendy also worked for the Dorset Council as the Manager of Development Services, is a past Director of TFGA and is on the Tasmania Branch of ACSA as a Councillor. Wendy is also the current Chair of Dorset Renewable Industries, a company whose mandate is to create and support new jobs and skills in the North-East. Among other qualifications, Wendy has a Masters of Environmental Management and a Post Graduate Degree in Rural and Regional Development, as well is a qualified Land Use Planner, and is a Graduate of the Australian Rural Leadership Program.

APR TO JUN 2021

NTDC STAFF



CHIEF EXECUTIVE OFFICER
MARK BAKER
0409 356 183
MARK@NTDC.ORG.AU



POPULATION MANAGER EDWARD OBI 0469 827 427 EDWARD@NTDC.ORG.AU



PROJECTS MANAGER
GEORGIE BROWN
0418 172 606
GEORGIE@NTDC.ORG.AU



EXECUTIVE ASSISTANT
COMMUNICATIONS OFFICER
VERONICA CONTI
0400 338 410
ADMIN@NTDC.ORG.AU

CONTACT DETAILS

OFFICE ADDRESS: LEVEL 1, SUITE 1/63-65 CAMERON ST LAUNCESTON TAS 7250

POSTAL ADDRESS:PO BOX 603 LAUNCESTON TAS 7250

OFFICE PHONE: 0400 338 410

OFFICE EMAIL: ADMIN@NTDC.ORG.AU

WEBSITE:HTTPS://NTDC.ORG.AU

Pursuant to Regulation 15(1) of the Local Government (Meeting Procedures) Regulations 2015 that Council move into Closed Council.

IN CONFIDENCE

08/21.18.0 CLOSED COUNCIL

08/21.18.1 Confirmation of Closed Council Minutes – Council Meeting 19 July

2021

08/21.18.2 Outstanding Actions List for Closed Council

Pursuant to Regulation 15(1) of the Local Government (Meeting Procedures) Regulations 2005 that Council move out of Closed Council.