

COUNCIL MEETING AGENDA

Monday 17 February 2020
Council Chambers, St Helens

AMENDED

John Brown, General Manager
Break O'Day Council
10 February 2020

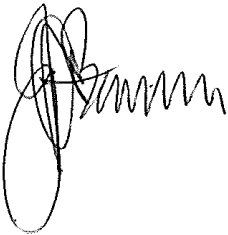
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NOTICE OF MEETING

Notice is hereby given that the next meeting of the Break O'Day Council will be held at the St Helens Council Chambers on Monday 17 February 2020 commencing at 10.00am.

CERTIFICATION

Pursuant to the provisions of Section 65 of the *Local Government Act 1993*, I hereby certify that the advice, information and recommendations contained within this Agenda have been given by a person who has the qualifications and / or experience necessary to give such advice, information and recommendations or such advice was obtained and taken into account in providing the general advice contained within the Agenda.

A handwritten signature in black ink, appearing to read 'John Brown', with a large, stylized initial 'J' and 'B'.

JOHN BROWN

GENERAL MANAGER

Date: 10 February 2020

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CONTENTS

NOTICE OF MEETING.....	3
CONTENTS	5
AUDIO RECORDING OF ORDINARY MEETINGS OF COUNCIL	7
OPENING	7
ACKNOWLEDGEMENT OF COUNTRY.....	7
02/20.1.0 ATTENDANCE	7
02/20.1.1 Present	7
02/20.1.2 Apologies.....	7
02/20.1.3 Leave of Absence	8
02/20.1.4 Staff in Attendance	8
02/20.2.0 PUBLIC QUESTION TIME.....	8
02/20.2.1 Mowing of Grass Verges – Mr N Capill, St Marys	8
02/20.2.2 Using Garbage Truck for Other Purposes – Mr N Capill, St Marys	8
02/20.3.0 DECLARATION OF PECUNIARY INTEREST OF A COUNCILLOR OR CLOSE ASSOCIATE.....	9
02/20.4.0 CONFIRMATION OF MINUTES.....	9
02/20.4.1 Confirmation of Minutes – Council Meeting 20 January 2020	9
02/20.5.0 COUNCIL WORKSHOPS HELD SINCE 17 FEBRUARY 2020 COUNCIL MEETING.....	9
02/20.6.0 PLANNING AUTHORITY	10
02/20.7.0 PETITIONS.....	10
02/20.8.0 NOTICES OF MOTION	10
02/20.8.1 Notice of Motion – St Helens Foreshore Playground Sun Shade – Cllr M Osborne ...	10
02/20.8.2 Notice of Motion – St Helens Foreshore Playground Child Only Toilet – Cllr M Osborne.....	11
02/20.9.0 COUNCILLOR’S QUESTIONS ON NOTICE	11
02/20.10.0 COUNCILLOR’S QUESTIONS WITHOUT NOTICE	11
02/20.11.0 MAYOR’S & COUNCILLOR’S COMMUNICATIONS.....	11
02/20.11.1 Mayor’s Communications for Period Ending 17 February 2020.....	11
02/20.11.2 Councillor’s Reports for Period Ending 17 February 2020.....	12
02/20.12.0 BUSINESS AND CORPORATE SERVICES.....	13
02/20.12.1 Corporate Services Department Report	13
02/20.12.2 Monthly Financial Report.....	19
02/20.12.3 Visitor Information Centre Report	43
02/20.12.4 Notice of Rescission and Review of Disposal of Land	47
02/20.13.0 WORKS AND INFRASTRUCTURE	51
02/20.13.1 Works and Infrastructure Report.....	51
02/20.13.2 Animal Control Report	57

02/20.14.0 COMMUNITY DEVELOPMENT	60
02/20.14.1 Community Services Report.....	60
02/20.14.2 Marine Facilities Master Plan – Georges Bay	70
02/20.15.0 DEVELOPMENT SERVICES.....	74
02/20.15.1 Development Services Report.....	74
02/20.16.0 GOVERNANCE.....	83
02/20.16.1 General Manager’s Report.....	83
02/20.16.2 Northern Tasmania Development Corporation Ltd (NTDC) – Receipt of Quarterly Report.....	88
02/20.16.3 2019 / 2020 Annual Plan – December Quarterly Review	94
02/20.17.0 CLOSED COUNCIL	127
02/20.17.1 Confirmation of Closed Council Minutes – Council Meeting 20 January 2020	127
02/20.17.2 Outstanding Actions List for Closed Council	127
02/20.17.3 Change of Use for East Coast Swans Club Rooms - - Closed Council Item Pursuant to Section 15(2)B of the Local Government (Meeting Procedures) Regulations 2015	127

AUDIO RECORDING OF ORDINARY MEETINGS OF COUNCIL

As determined by Break O'Day Council in March 2019 all Ordinary, Special and Annual General Meetings of Council are to be audio recorded and a link will be available on the Break O'Day Council website where the public can listen to audio recordings of previous Council Meetings.

In accordance with the Local Government Act 1993 and Regulation 33 of the Local Government (Meeting Procedures) Regulations 2015, these audio files will be retained by Council for at least six (6) months and made available for listening online within seven (7) days of the scheduled meeting. The written minutes of a meeting, once confirmed, prevail over the audio recording of the meeting and a transcript of the recording will not be prepared.

OPENING

The Mayor to welcome Councillors, staff and members of the public and declare the meeting open at [time].

ACKNOWLEDGEMENT OF COUNTRY

We would like to acknowledge the Tasmanian Aboriginals as the traditional custodians of the land on which we meet today, and pay respect to the elders past and present.

02/20.1.0 ATTENDANCE

02/20.1.1 Present

Mayor Mick Tucker
Deputy Mayor John McGiveron
Councillor Kristi Chapple
Councillor Janet Drummond
Councillor Barry LeFevre
Councillor Glenn McGuinness
Councillor Margaret Osborne OAM
Councillor Lesa Whittaker

02/20.1.2 Apologies

Nil.

02/20.1.3 Leave of Absence

Councillor Kylie Wright

02/20.1.4 Staff in Attendance

General Manager, John Brown
Executive Assistant, Angela Matthews

02/20.2.0 PUBLIC QUESTION TIME

02/20.2.1 Mowing of Grass Verges – Mr N Capill, St Marys

Given the fires in the Fingal Valley I want you to rescind your recent decision to not mow our grass verges. Along Top Marshes Road, between the Esk Valley Highway and Gardiners Creek Road the grass on the verges is in parts over a metre high and is strewn with smashed and broken trees, I want you to clean up this. I want you to make landowners remove gorse from their properties given that gorse is a highly flammable material as recently witnessed.

Reply

The road segment being referred to is not part of Council's road network, but under the jurisdiction of Sustainable Timbers Tasmania (STT). Council Officers will forward Mr Capill's request for verge mowing to STT.

02/20.2.2 Using Garbage Truck for Other Purposes – Mr N Capill, St Marys

I note that you have recently purchased a garbage truck at a cost of \$280,000 and have some \$6,000.000 in short term deposits, also you are in receipt of large amounts of money given for relief in regard of both the drought and bushfires. Would it be possible to convert that garbage truck to a more useful purpose, say a carrier of water and since you are holders of such large amounts of cash expand our firefighting capabilities which would be greatly appreciated by us who live in the Fingal Valley, all of whom pay rates and of course vote, particularly in Council elections.

Reply

The garbage truck is a dedicated and high use vehicle used to service Councils town litter bins.

Council has a 10,000 litre mobile water tank which was used to provide water to fire fighters.

Council also transported potable water to many properties at the time of the fire and post fire events.

02/20.3.0

DECLARATION OF PECUNIARY INTEREST OF A COUNCILLOR OR CLOSE ASSOCIATE

Section 48 or 55 of the Local Government Act 1993 requires that a Councillor or Officer who has an interest in any matter to be discussed at a Council Meeting that will be attended by the Councillor or Officer must disclose the nature of the interest in a written notice given to the General Manager before the meeting; or at the meeting before the matter is discussed.

A Councillor or Officer who makes a disclosure under Section 48 or 55 must not preside at the part of the meeting relating to the matter; or participate in; or be present during any discussion or decision making procedure relating to the matter, unless allowed by the Council.

02/20.4.0

CONFIRMATION OF MINUTES

02/20.4.1

Confirmation of Minutes – Council Meeting 20 January 2020

OFFICER'S RECOMMENDATION:

That the minutes of the Council Meeting held on the 20 January 2020 be confirmed.

02/20.5.0

COUNCIL WORKSHOPS HELD SINCE 17 FEBRUARY 2020 COUNCIL MEETING

There was a Workshop held on Wednesday 3 February 2020 – the following items were listed for discussion.

- Australian Local Government Association (ALGA) – 2020 National General Assembly (NGA) of Local Government – Call for Motions
- Request for Rate Remission – 13 Pendrigh Place, St Helens
- Cyber Security Policy
- Oberon Place, Scamander and Falmouth Street, St Helens – Surplus Properties
- Review of Conservation Covenant Support Policy
- Marine Facilities Master Plan – Georges Bay
- Change of Use for East Coast Swans Club Rooms
- Charging for Council Leased Facilities
- Wrinklers Toilet Designs
- St Helens MTB Network
- Local Provisions Schedule (LPS) - Update
- Draft Development Services Report 2020
- Regional Cat Management and Strategy
- Northern Tasmania Development Corporation Ltd (NTDC) – Receipt of Quarterly Report

02/20.6.0 PLANNING AUTHORITY

Pursuant to Section 25 of the Local Government (Meeting Procedures) Regulations 2015 the Mayor informed the Council that it was now acting as a Planning Authority under the Land Use Planning and Approvals Act 1993.

Nil.

The Mayor advised the Council that it had now concluded its meeting as a Planning Authority under Section 25 of the Local Government (Meeting Procedures) Regulations.

02/20.7.0 PETITIONS

Nil.

02/20.8.0 NOTICES OF MOTION

02/20.8.1 Notice of Motion – St Helens Foreshore Playground Sun Shade – Cllr M Osborne

MOTION:

A report is sought providing advice in accordance with the requirements of Section 65 of the Local Government Act 1993 for the information of Council at a future meeting and consider any advice given by a person who has the qualifications or experience necessary to give such advice, information or recommendation:

That a Sun-shade for this playground be costed and the installation of it be included in our 2020-2021 Budget deliberations.

SUBMISSION IN SUPPORT OF MOTION:

I have been approached by families saying that it would be used more if the playground had a sunshade.

02/20.8.2

Notice of Motion – St Helens Foreshore Playground Child Only Toilet – Cllr M Osborne

MOTION:

A report is sought providing advice in accordance with the requirements of Section 65 of the Local Government Act 1993 for the information of Council at a future meeting and consider any advice given by a person who has the qualifications or experience necessary to give such advice, information or recommendation:

That a small toilet (Children only) for this playground be costed and the installation of it be included in our 2020-2021 Budget deliberations.

SUBMISSION IN SUPPORT OF MOTION:

As our town gets busier it would be easier for young families if a toilet was much closer. Currently a parent with two (2) or three (3) small children has to pack all of them up to go to the public toilets at the entrance to the wharf area, shepherding them along a busy thoroughfare.

02/20.9.0

COUNCILLOR'S QUESTIONS ON NOTICE

Nil.

02/20.10.0

COUNCILLOR'S QUESTIONS WITHOUT NOTICE

Regulation 29 of the Local Government (Meeting Procedures) Regulations 2005 specifies that in putting a Question Without Notice a Councillor must not offer an argument or opinion, draw any inference or make any imputations except so far as may be necessary to explain the question.

The Chairperson must not permit any debate of a Question without Notice or its answer.

02/20.11.0

MAYOR'S & COUNCILLOR'S COMMUNICATIONS

02/20.11.1

Mayor's Communications for Period Ending 17 February 2020

03.02.2020	St Helens	– Council Workshop
05.02.2020	St Helens	– St Helens Tip Shop re-opening
07.02.2020	St Helens	– Meeting with Representative from St Helens Sailing Squadron and John Tucker MP
08.02.2020	St Helens	– Presentation for the St Helens Triathlon
13.02.2020	St Helens	– Community Workshop – Response to Suicide
17.02.2020	St Helens	– Council Meeting

This is for Councillors to provide a report for any Committees they are Council Representatives on and will be given at the Council Meeting.

- St Helens and Districts Chamber of Commerce and Tourism –Clr Margaret Osborne OAM
- NRM Special Committee – Clr Janet Drummond
- Barway Committee – Clr John McGiveron
- Regional Tourism Organisation (RTO) – Clr Glenn McGuinness
- Mental Health Action Group – Clr Barry LeFevre
- Disability Access Committee – Clr Janet Drummond

02/20.12.0 BUSINESS AND CORPORATE SERVICES

02/20.12.1 Corporate Services Department Report

ACTION	INFORMATION
PROPONENT	Council Officer
OFFICER	Bob Hoogland, Manager Corporate Services
FILE REFERENCE	018\018\001\
ASSOCIATED REPORTS AND DOCUMENTS	Nil

OFFICER'S RECOMMENDATION:

That the report be received.

INTRODUCTION:

The purpose of this report is to provide Councillors with an update of various issues which have been dealt with in the Business and Corporate Service Department since the previous Council Meeting.

PREVIOUS COUNCIL CONSIDERATION:

Provided as a monthly report – Council consideration at previous meetings.

OFFICER'S REPORT:

OUTSTANDING REPORTS:

Motion Number	Meeting Date	Council Decision	Comments
02/19.12.4.26	18 February 2019	That Council petition for the removal of notations relating to Public Open Space/Set Apart for Public Recreation on properties identified for disposal.	Working with Planning Coordinator to progress this.
07/19.12.4.168	15 July 2019	<ol style="list-style-type: none">1. That Council receive the minutes of the Audit Panel 24 June 2019, the Annual Report of the Chair of the Audit Panel and the Audit Panel Performance Review, and2. That Council endorse the Audit Panel Annual Workplan, and3. That Council request a report on the recommendation that Council a Cyber Security Policy.	<p>Noted.</p> <p>Noted.</p> <p>Workshop report prepared.</p>

COMPLETED REPORTS:

Motion Number	Meeting Date	Council Decision	Comments
12/19.12.4.293	16 December 2019	That Council authorise management to enter into a Memorandum of Understanding with the St Helens Hospital Auxiliary to operate the St Marys Tip Shop on an extended basis.	MoU signed and recorded.
01/20.12.3.5	20 January 2020	Write to Debra Taylor thanking her for her contribution to the VIC.	Letter prepared.

Staff Movements:

One (1) part time reception staff member is taking three (3) weeks leave in February, being covered by extra time by an existing part time staff member and a new casual staff member.

Meetings Attended:

Regular meetings with corporate service team members, individually and together

Other Issues:

Investments – Term Deposits

BENDIGO:

\$1,000,000.00	1.45%	Maturing 10/03/2020
\$1,000,000.00	1.45%	Maturing 10/03/2020

CBA:

\$1,000,000.00	1.55%	Maturing 06/02/2020
\$1,010,219.02	1.53%	Maturing 12/02/2020
\$1,009,930.94	1.51%	Maturing 17/02/2020
\$1,004,117.81	1.45%	Maturing 26/02/2020

Right to Information (RTI) Requests

Nil.

132 and 337 Certificates

	132	337
January 2020	76	37
December 2019	51	29
January 2019	50	23

Debtors/Creditors @ 5 February 2020

DEBTORS INFORMATION

Invoices Raised

Current		Previous Year	
Month	YTD 19/20	Month	YTD 18/19
76	519	84	538

CREDITORS INFORMATION

Payments Made

Current		Previous Year	
Month	YTD 19/20	Month	YTD 18/19
365	2738	288	2452

Work Health & Safety Coordinator

Officer's Report

The Work Health & Safety Coordinator attended various internal meetings and site visits related to risk management and undertook WHS induction of one (1) new contractor, two (2) new workers and one (1) new volunteer for the Visitor Information Centre.

Regular meetings took place with the corporate service manager, one (1) toolbox meeting with outdoor workers and two (2) indoor Council staff meetings.

During the period of **16 December 2019 to 5 February 2020** the following vandalism was reported to Council:

2 January 2020

Beauty Bay Jetty

The timber decking was damaged through vandalism.

Total cost for labour and material is \$258.

7 January 2020

Council Chambers car park

Repair to vandalised bollard light.

The total cost for labour and material was not available at the time when the report was produced.

Occurred between 11 and 12 January 2020

Kings Park BBQ shelter

Graffiti sprayed on BBQ and street furniture and damage occurred to power box.

St Helens Police investigated local youth suspects who made some admissions and filed a report.

Total cost for graffiti removal and damage to power box (includes labour and material) amounts to \$420.

Memorial Park Toilet Block

Smashed toilet roll holder, sink/bench in disabled toilet and tap as well as graffiti.

Total cost of material and labour is \$250.

St Helens Skate Park

Graffiti sprayed on various location in the skate park.

Total cost for removal \$60 which will take place at a later date.

St Helens Foreshore BBQ Shelter

Graffiti sprayed on the BBQ shelter.

Total cost for removal \$60.

14 January 2020

St Marys Waste Transfer Station

Two panes of glass were smashed at the WTS attendants building.

Estimated cost for repairs \$670.

16 January 2020

St Helens Foreshore Toilets

Toilet roll holder smashed in the St Helens Foreshore men's toilet and graffiti sprayed inside the toilet block.

Total cost is \$60.

RATES INFORMATION as at 6 February 2020						
This financial Year						
2019/2020	Rates Levied	Additional Rates (Sup Val)	Total Rates	Penalties	Interest	Rate Remissions
General	7,313,018.65	67,625.13	7,380,643.78	27,744.69	21,639.22	61,921.83
Waste	1,186,206.00	5,278.50	1,191,484.50			
Wheelie	429,934.75	4,137.50	434,072.25			
Recycling	242,865.00	1,214.12	244,079.12			
Fire	365,043.55	961.37	366,004.92			
TOTAL	9,537,067.95	79,216.62	9,616,284.57	27,744.69	21,639.22	61,921.83
Last Financial Year						
2018/2019	Rates Levied	Additional Rates (Sup Val)	Total Rates	Penalties	Interest	Rate Remissions
General	7,141,391.88	-5,182.82	7,136,209.06	34,888.54	24,258.52	55,546.40
Waste	1,151,304.00	2,666.40	1,153,970.40			
Wheelie	411,595.00	472.53	412,067.53			
Recycling	231,894.00	719.72	232,613.72			
Fire	346,194.93	-161.81	346,033.12			
TOTAL	9,282,379.81	-1,485.98	9,280,893.83	34,888.54	24,258.52	55,546.40
Instalments						
2019/2020		Instalment \$	Outstanding \$	Outstanding %		
10 September 2019	Instalment 1	2,382,877.95	52,660.13	2.21%		
12 November 2019	Instalment 2	2,384,730.00	93,533.75	3.92%		
4 February 2020	Instalment 3	2,384,730.00	314,726.37	13.20%		
5 May 2020	Instalment 4	2,384,730.00	945,790.88	39.66%		
	TOTAL:	9,537,067.95	1,406,711.13	14.75%		
2018/2019						
		Instalment \$	Outstanding \$	Outstanding %		
11 September 2018	Instalment 1	2,321,833.55	71,593.99	3.08%		
13 November 2018	Instalment 2	2,320,182.09	122,570.86	5.28%		
5 February 2019	Instalment 3	2,320,182.09	331,718.84	14.30%		
7 May 2019	Instalment 4	2,320,182.08	925,984.67	39.91%		
	TOTAL:	9,282,379.81	1,451,868.36	15.64%		
Discount						
	Discount	No. of	Total Ratable	% of total		
2019/2020	145,452.65	3,272	6,461	50.64%		
2018/2019	139,869.97	3,232	6,470	49.95%		

STRATEGIC PLAN & ANNUAL PLAN:

Strategic Plan 2017-2027

Goal

Services – To have access to quality services that are responsive to the changing needs of the community and lead to improved health, education and employment outcomes.

Strategy

- Work collaboratively to ensure services and service providers are coordinated and meeting the actual and changing needs of the community.
- Ensure Council services support the betterment of the community while balancing statutory requirements with community and customer needs.

LEGISLATION & POLICIES:

Nil.

BUDGET AND FINANCIAL IMPLICATIONS:

Not applicable.

VOTING REQUIREMENTS:

Simple Majority.

ACTION	INFORMATION
PROPONENT	Council Officer
OFFICER	David Doyle, Finance Manager
FILE REFERENCE	018\018\001\
ASSOCIATED REPORTS AND DOCUMENTS	Financial Reports

OFFICER'S RECOMMENDATION:

That the following reports for the month ending 31 January 2020 be received:

1. Trading Account Summary
2. Income Statement
3. Profit and Loss Statements
4. Financial Position
5. Cash Flow
6. Capital Expenditure

INTRODUCTION:

Presented to Council are the monthly financial statements.

PREVIOUS COUNCIL CONSIDERATION:

Council considers financial reports on a monthly basis.

OFFICER'S REPORT:

The financial statements as shown below show the financial position of Council as at 31 January 2020.

Trading Account Summary

Council's current position for the month ending 31 January 2020 is summarised as follows:-

CASH AT BEGINNING OF PERIOD	10,345,176
TOTAL INCOME FOR PERIOD	1,028,009
TOTAL AVAILABLE FUNDS	11,373,185
LESS TOTAL EXPENDITURE	1,299,027
CASH AT END OF PERIOD	10,074,158
OUTSTANDING SUNDRY DEBTORS 60 DAYS & OVER	47,010

N.B. Cashflows in the short term are not equivalent to accounting surplus or deficit and therefore cash flows in the above statement will not necessarily equal figures shown elsewhere in this report.

Income Statement				
2019-2020				
	2018-2019 Budget	Year to Date Actual	Year to Date Budget	2019-2020 Budget
INCOME				
Rates and Charges	9,234,097	9,555,331	9,565,030	9,635,814
User Charges	825,091	692,699	472,385	833,091
Grants	2,855,798	724,906	722,982	2,927,718
Other Income	152,000	203,954	95,333	152,000
Investment Income	538,000	123,441	105,500	538,000
Total Income	13,604,986	11,300,331	10,961,231	14,086,623
Capital Income				
Capital grants	4,949,400	3,293,591	1,220,000	2,875,210
Profit or Loss on Sale of Assets	40,000	878	-	27,000
Total Income	18,594,386	14,594,800	12,181,231	16,988,833
EXPENSES				
Employee Expenses	4,998,145	2,641,232	2,841,418	5,063,524
Materials and Services	4,209,874	2,756,651	2,638,461	4,386,834
Depreciation and amortisation	3,457,248	2,093,834	2,044,113	3,507,593
Other expenses	769,772	423,512	464,186	720,115
Total Expenses	13,435,039	7,915,230	7,988,178	13,678,066
Net Operating Surplus\ (Deficit)	169,947	3,385,102	2,973,053	408,556
Net Surplus\ (Deficit)	5,159,347	6,679,570	4,193,053	3,310,766

Profit & Loss Statement							
2019-2020							
		Month Actual	Year to Date Actual	Year to Date Budget	2019-2020 Budget	% of Annual Budget used	Comments
1600	Revenues						
1611	General Rate	(2,235)	7,381,384	7,368,676	7,368,676	100%	
1612	Waste Charges	(1,076)	1,191,485	1,188,585	1,188,585	100%	
1613	Fire Levy	(140)	366,005	365,186	365,186	100%	
1614	Tips & Transfer Stations	20,134	83,743	99,096	169,880	49%	
1615	Recycling Charges	154	244,110	243,216	243,216	100%	
1616	Early Settlement Discounts	295	(145,453)	(130,000)	(130,000)	112%	
1617	Wheelie Bin Charges	378	434,057	430,271	430,271	101%	
	Total Rates	17,509	9,555,331	9,565,030	9,635,814	99%	
	Environmental Health						
1622	Inspection Fees	-	-	3,500	6,000	0%	
1623	Health/Food Licence Fees and Fines	279	(645)	1,000	14,000	-5%	
1624	Immunisations	-	-	-	1,000	0%	
	Total Environmental Health	279	(645)	4,500	21,000	-3%	
	Municipal Inspector						
1631	Kennel Licences	-	40	-	1,200	3%	
1632	Dog Registrations	550	12,291	7,500	50,100	25%	
1633	Dog Impoundment Fees & Fines	173	1,009	1,458	2,500	40%	
1634	Dog Replacement Tags	15	115	-	-		
1635	Caravan Fees and Fines	121	61,444	50,000	50,000	123%	
1636	Fire Abatement Charges	-	-	1,500	2,000	0%	
1637	Infringement Notices	1,494	10,270	10,208	17,500	59%	
	Total Municipal inspector	2,352	85,169	70,667	123,300	69%	
	Building Control Fees						
1641	Building Fees	3,545	22,630	17,500	30,000	75%	
1642	Plumbing	4,300	29,275	29,167	50,000	59%	
1643	Building Search Fees	180	480	700	1,200	40%	
1644	Permit Administration	4,650	28,995	20,417	35,000	83%	
1645	Building Inspections	5,200	34,840	23,333	40,000	87%	
1647	Certificates of Likely Compliance	4,305	26,524	12,833	22,000	121%	
1651	Development Application Fees	7,843	50,917	29,167	50,000	102%	
1653	Subdivision Fees	-	470	2,042	3,500	13%	
1654	Advertising Fee	4,800	34,800	29,167	50,000	70%	

		Month Actual	Year to Date Actual	Year to Date Budget	2019-2020 Budget	% of Annual Budget used	Comments
1655	Adhesion Orders	210	420	292	500	84%	
1656	Engineering Fees	428	4,066	1,167	2,000	203%	
	Total Planning And Building Control Fees	35,461	233,417	165,783	284,200	82%	
	Government Fees Levies						
1661	B.C.I Training Levy	2,988	24,928	17,500	30,000	83%	
1662	Building Permit Levy	1,494	12,464	9,917	17,000	73%	
1663	132 & 337 Certificates	5,636	69,606	46,667	80,000	87%	
1664	Section 137 Property Sales	99,379	99,379	-	-		
	Total Government Fees Levies	109,497	206,376	74,083	127,000	163%	
	Investment Income						
1671	Interest Income	3,848	92,006	105,500	150,000	61%	
1675	Tax Equivalents - TasWater	-	31,435	-	-		One off from 2018-19
1676	Dividends - TasWater	-	-	-	388,000	0%	
	Total Investment Income	3,848	123,441	105,500	538,000	23%	
	Sales Hire and Commission						
1681	Sales	10,483	84,153	68,953	130,100	65%	
1682	Commission	28	8,030	10,916	16,491	49%	
1683	Equipment Hire	-	55	-	-		
1684	Facilities and Hall Hire	4,713	21,327	29,150	55,000	39%	
1685	Facilities Leases	18,978	54,192	47,750	75,000	72%	
1686	Public Liability Blanket Cover	-	18	-	-		
1687	History Room Other Income	142	607	583	1,000	61%	
	Total Sales Hire and Commission	34,343	168,382	157,352	277,591	61%	
	Other Income						
1761	Late Payment Penalties inc Interest	3,324	47,316	65,000	100,000	47%	
1763	Heavy Vehicle Contributions	-	48,809	-	-		
1765	Private Works	1,702	26,643	11,667	20,000	133%	
1766	Cemetery	-	5,982	14,583	25,000	24%	
1767	Contributions	-	25,000	-	-		FVNH towards Old Tas Hotel
1768	Miscellaneous Income	-	5,000	-	-		
	Total Other Income	5,026	158,750	91,250	145,000	109%	
	Reimbursements						
1773	Workers Comp. Recoveries	-	-	1,167	2,000	0%	

		Month Actual	Year to Date Actual	Year to Date Budget	2019-2020 Budget	% of Annual Budget used	Comments
1775	Roundings	(0)	(378)	-	-		
1776	Miscellaneous Reimbursements	545	2,205	2,917	5,000	44%	
1778	GST free reimbursements	2,987	43,377	-	-		Recovery of legal fees, overdue rate collection costs, property sales costs etc from ratepayers
	Total Reimbursements	3,532	45,204	4,083	7,000	646%	
					-		
	Gain or Loss on Sale of Assets				-		
1781	Profit or Loss on Sale of Assets	-	878	-	27,000	3%	
	Total Gain or Loss on Sale of Assets	-	878	-	27,000	3%	
	Grant Income						
	Operating Grants			-			
1792	Financial Assistance Grant	-	702,982	702,982	2,907,718	24%	
1794	State Grants - Other	2,000	2,000	-	-		
1794	Learner Driver Mentor Grant	-	19,924	20,000	20,000	100%	
	Total Operating Grants	2,000	724,906	722,982	2,927,718	25%	
	Capital Grants						
1791	Roads to Recovery	-	314,000	320,000	650,000	48%	
1791	Old Tasman Hotel			-	500,000		
1791	Blackspot			-	600,000		
1791	Jetty Upgrades			-	155,000		
1791	Mountain Bike Trails - Federal Grant	-	1,379,591	-	-		
1791	Drought Communities Grant		900,000	900,000	970,210		
1791	St Marys Flood Mitigation	100,000	100,000	-	-		
1793	Mountain Bike Trails - State Grant	300,000	600,000	-	-		
	Total Capital Grants	400,000	3,293,591	1,220,000	2,875,210	115%	
	Total Revenue	613,848	14,594,800	12,181,231	16,988,833	86%	
	Expenses						
	Employee Costs						
1811	Salaries and Wages	223,613	1,856,952	1,973,293	3,489,708	53%	
1812	On Costs	90,878	746,524	854,125	1,549,816	48%	

		Month Actual	Year to Date Actual	Year to Date Budget	2019-2020 Budget	% of Annual Budget used	Comments
1813	Overtime Payments	16,628	37,756	14,000	24,000	157%	
	Total Employee Costs	331,120	2,641,232	2,841,418	5,063,524	52%	
	Energy Costs						
1851	Electricity	12,895	80,796	100,517	143,875	56%	
	Total Energy Costs	12,895	80,796	100,517	143,875	56%	
	Materials and Contracts						
1861	Advertising	-	36,650	28,204	48,350	76%	
1862	Accom Receipts & Park Passes - Hist Rm	-	-	3,500	-		
1863	Bank Charges - GST	834	16,565	14,117	24,200	68%	
1864	Books Manuals Publications	102	1,032	2,794	4,790	22%	
1865	Catering	1,175	7,428	8,225	14,100	53%	
1866	Bank Charges - FREE	25	375	583	1,000	37%	
1867	Computer Hardware Purchase	-	10,965	7,000	12,000	91%	
1868	Computer Software Purchase	-	871	-	-		
1869	Computer Internet Charges	-	382	1,488	2,550	15%	
1870	Computer Licence and Maintenance Fees	3,590	112,796	143,600	203,000	56%	
1872	Corporate Membership	-	114,809	127,790	144,790	79%	
1873	Debt Collection	-	29,960	9,333	16,000	187%	Higher successful debt collections
1876	Stock Purchases for Resale	6,346	40,480	42,000	45,000	90%	
1890	Equipment Hire and Leasing	480	16,827	22,167	38,000	44%	
1891	Equipment Maintenance and Minor Purchases	98	3,944	10,325	17,700	22%	
1893	Internet Billpay Costs	193	4,123	4,083	7,000	59%	
1895	Licensing and Licence Costs	-	23,718	15,000	39,379	60%	
1896	Land and Building Rental or Leasing Costs	-	4,809	17,600	9,000	53%	
1897	Materials	12,538	156,307	166,133	284,800	55%	
1898	Phone Calls Rental Fax	3,032	20,683	23,862	40,906	51%	
1899	Postage/Freight	2,350	18,898	14,006	24,010	79%	
1900	Printing/Laminating	-	-	9,683	16,600	0%	
1901	Property Insurance	-	94,237	95,500	95,500	99%	
1902	Room Hire	640	840	408	700	120%	
1904	Royalties and Copyright Licences	-	-	2,917	5,000	0%	
1905	Stationery	1,070	5,262	5,250	9,000	58%	
1906	Water and Property rates Payable	3,254	56,519	91,430	105,800	53%	
	Total Materials and Contracts	35,729	778,478	866,999	1,209,175	64%	

		Month Actual	Year to Date Actual	Year to Date Budget	2019-2020 Budget	% of Annual Budget used	Comments
	Contractor Costs						
1971	Contractors	69,481	502,777	364,233	624,400	81%	\$94k Drought grant expenditure
1972	Cleaning Contractors	3,856	108,401	106,663	182,850	59%	
1973	Waste Management Contractors	78,190	583,436	706,475	1,249,425	47%	
	Total Contractor Costs	151,527	1,194,615	1,177,371	2,056,675	58%	
	Professional Fees						
1992	Audit Fees	-	24,712	34,340	36,000	69%	
1993	Legal Fees	736	26,111	16,625	28,500	92%	
1994	Internal Audit Fees	-	3,392	7,000	12,000	28%	
1995	Revaluation Fees- Municipal only	-	7,550	16,333	28,000	27%	
1996	Professional Fees - Grant funded	6,034	64,282	-	-		
1997	Professional Fees - Strategic Projects	-	-	-	150,000	0%	
1998	Other Professional Fees	16,404	168,520	109,083	187,000	90%	Additional planning + Ansons WTS
	Total Professional Fees	23,174	294,567	183,382	441,500	67%	
	Plant Hire						
2101	Plant Hire - Internal	37,945	296,037	292,250	501,000	59%	
2102	Plant Hire - External	-	-	3,208	5,500	0%	
2103	Registration and MAIB	-	34,866	34,387	34,387	101%	
2104	Insurance Premiums	-	20,779	27,830	27,830	75%	
2105	Plant Repairs and Maintenance	14,496	90,663	58,508	100,300	90%	
2140	Plant Hire Recovered	(40,385)	(360,762)	(408,917)	(701,000)	51%	
2141	Fuel	8,293	90,551	86,625	148,500	61%	
2142	Fuel Credit	-	(10,389)	(8,750)	(15,000)	69%	
	Total Plant Hire	20,350	161,746	85,142	101,517	159%	
	Government Fees and Levies						
2255	Fire Levy	-	182,463	174,302	332,279	55%	
2257	Building Permit Levy	-	11,105	8,750	15,000	74%	
2258	Land Tax	12,858	30,941	24,500	56,813	54%	
2259	Training Levy	-	21,940	17,500	30,000	73%	
	Total Government Fees and Levies	12,858	246,449	225,052	434,092	57%	

		Month Actual	Year to Date Actual	Year to Date Budget	2019-2020 Budget	% of Annual Budget used	Comments
	Depreciation						
2305	Depreciation Buildings	19,694	137,328	126,051	216,088	64%	
2306	Depreciation Roads and Streets	152,167	1,065,169	1,065,167	1,826,000	58%	
2307	Depreciation Bridges	36,708	256,956	256,956	440,496	58%	
2308	Depreciation Plant & Equipment	32,366	217,016	191,960	329,075	66%	
2310	Depreciation Stormwater Infrastructure	27,658	193,606	193,606	331,896	58%	
2311	Depreciation Furniture	13,007	88,259	81,968	140,517	63%	
2312	Depreciation Land Improvements	18,808	122,900	115,804	198,521	62%	
2313	Amortisation of Municipal Valuation	1,800	12,600	12,600	25,000	50%	
	Total Depreciation	302,208	2,093,834	2,044,113	3,507,593	60%	
	Other Expenses						
2401	Interest Payable	-	162,214	181,177	335,328	48%	
2403	Bad & Doubtful Debts	-	4,317		-		
2404	Grants and Community Support Given	8,500	76,555	118,100	142,800	54%	
2405	Rate Remissions	-	61,922	57,000	57,000	109%	
2407	Waiver of Fees and Lease etc	575	1,855	-	-		
2408	Refunds/Reimbursements	-	1,396	-	-		
2409	Council Member Expenses	2,228	16,289	10,500	18,000	90%	
2410	Council Member Allowances	14,318	98,965	97,409	166,987	59%	
	Total Other Expenses	25,621	423,512	464,186	720,115	59%	
	Total Expenses	915,481	7,915,230	7,988,178	13,678,066	58%	
	Net Surplus\ (Deficit) before Capital amounts	(701,633)	3,385,102	2,973,053	408,556		
	Capital Grants	400,000	3,293,591	1,220,000	2,875,210		
	Profit or Loss on Sale of Assets	-	878	-	27,000		
	Net Surplus\ (Deficit)	(301,633)	6,679,570	4,193,053	3,310,766		

Profit And Loss Statement				
2019-2020				
	Month Actual	Year to Date Actual	2019-2020 Budget	Comments
Business & Corporate Services				
Total Investment Income	3,848	123,442	538,000	
Total Sales Hire and Commission	629	2,949	6,000	
Total Other Income	-	5,000	-	
Total Reimbursements	2,962	13,436	-	
Total Revenue	7,439	144,828	544,000	
Total Employee Costs	49,295	427,235	771,532	
Total Energy Costs	926	3,419	5,800	
Total Materials and Contracts	7,783	335,319	483,650	
Total Contractor Costs	-	3,738	7,900	
Total Professional Fees	-	4,416	18,000	
Total Plant Hire	655	10,690	12,350	
Total Government Fees and Levies	46	91	180	
Total Depreciation	12,514	84,689	140,905	
Total Expenses	71,219	869,597	1,440,318	
Net Surplus\ (Deficit) before Capital Income	(63,779)	(724,769)	(896,318)	
Net Surplus\ (Deficit)	(63,779)	(724,769)	(896,318)	
Development Services				
Total Environmental Health	279	(645)	21,000	
Total Municipal inspector	121	61,444	59,500	
Total Planning And Building Control Fees	35,033	229,351	282,200	
Total Government Fees Levies	10,118	106,998	127,000	
Total Sales Hire and Commission	-	682	1,300	
Total Other Income	-	200	-	
Total Reimbursements	-	187	-	
Total Revenue	45,551	398,216	491,000	
Total Employee Costs	36,711	423,353	913,788	
Total Materials and Contracts	796	25,541	45,910	
Total Contractor Costs	320	320	20,000	
Total Professional Fees	15,456	148,817	91,500	
Total Plant Hire	401	6,821	11,802	
Total Government Fees and Levies	-	33,045	45,000	
Total Depreciation	1,196	8,372	14,352	
Total Other Expenses	136	1,501	1,000	
Total Expenses	55,016	647,769	1,143,352	
Net Surplus\ (Deficit) before Capital Income	(9,465)	(249,553)	(652,352)	
Net Surplus\ (Deficit)	(9,465)	(249,553)	(652,352)	

	Month Actual	Year to Date Actual	2019-2020 Budget	Comments
Community Services				
Total Reimbursements	-	3,395	-	
Total Operating Grants	2,000	21,924	20,000	
Total Capital Grants	300,000	2,367,675	-	
Total Revenue	302,105	2,393,098	20,000	
Total Employee Costs	23,586	153,832	307,619	
Total Materials and Contracts	1,904	15,341	26,450	
Total Contractor Costs	6,165	6,165	30,000	
Total Professional Fees	4,809	15,724	8,000	
Total Plant Hire	960	10,420	12,640	
Total Depreciation	2,576	16,284	23,780	
Total Other Expenses	8,700	76,755	141,800	
Total Expenses	48,814	294,635	550,289	
			-	
Net Surplus\ (Deficit) before Capital Income	(46,710)	(269,212)	(530,289)	
Net Surplus\ (Deficit)	253,290	2,098,463	(530,289)	
Works and Infrastructure				
Total Rates	19,590	1,953,395	2,031,952	
Total Municipal inspector	2,231	23,726	63,800	
Total Planning And Building Control Fees	428	4,066	2,000	
Total Sales Hire and Commission	23,851	123,416	175,000	
Total Other Income	1,702	106,234	45,000	
Total Reimbursements	545	1,713	2,000	
Total Gain or Loss on Sale of Assets	-	878	27,000	
Total Operating Grants	-	385,200	1,569,650	
Total Capital Grants	100,000	414,000	1,905,000	
Total Revenue	148,348	3,012,627	5,821,402	
Total Employee Costs	166,270	1,280,401	2,219,761	
Total Energy Costs	10,991	74,222	133,075	
Total Materials and Contracts	17,671	248,072	454,399	
Total Contractor Costs	145,042	1,181,335	1,993,925	
Total Professional Fees	2,909	44,664	94,000	
Total Plant Hire	17,747	127,629	59,350	
Total Government Fees and Levies	11,717	28,658	52,354	
Total Depreciation	284,073	1,971,546	3,301,335	
Total Other Expenses	239	167,192	335,328	
Total Expenses	656,659	5,123,720	8,643,527	
			-	
Net Surplus\ (Deficit) before Capital Income	(608,311)	(2,525,092)	(4,727,125)	
Net Surplus\ (Deficit)	(508,311)	(2,111,092)	(2,822,125)	

	Month Actual	Year to Date Actual	2019-2020 Budget	Comments
Visitor Information Centre, History Room and Tourism				
Total Sales Hire and Commission	9,758	33,931	82,000	
Total Reimbursements	-	132	-	
Total Revenue	9,758	34,063	82,000	
Total Employee Costs	11,140	80,069	149,804	
Total Energy Costs	862	3,040	5,000	
Total Materials and Contracts	6,481	42,619	49,700	
Total Contractor Costs	-	3,057	4,850	
Total Professional Fees	-	9,594	9,000	
Total Plant Hire	20	200	-	
Total Government Fees and Levies	411	822	1,600	
Total Depreciation	706	4,942	8,472	
Total Expenses	19,620	144,343	228,426	
			-	
Net Surplus\ (Deficit) before Capital Income	(9,862)	(110,280)	(146,426)	
Net Surplus\ (Deficit)	(9,862)	(110,280)	(146,426)	
Governance and Members Expenses				
Total Rates	(2,080)	7,601,936	7,603,862	
Total Investment Income	-	(2)	-	
Total Sales Hire and Commission	-	7,299	13,291	
Total Other Income	3,324	47,316	100,000	
Total Reimbursements	25	26,341	5,000	
Total Operating Grants	-	317,782	1,338,068	
Total Capital Grants	-	511,916	970,210	
Total Revenue	100,647	8,611,967	10,030,431	
Total Employee Costs	44,117	276,342	701,019	
Total Materials and Contracts	1,095	111,586	149,066	
Total Professional Fees	-	71,353	221,000	
Total Plant Hire	567	5,986	5,375	
Total Government Fees and Levies	685	183,833	334,958	
Total Depreciation	1,143	8,001	18,749	
Total Other Expenses	16,546	178,065	241,987	
Total Expenses	64,153	835,166	1,672,154	
			-	
Net Surplus\ (Deficit) before Capital Income	36,494	7,264,885	7,388,067	
Net Surplus\ (Deficit)	36,494	7,776,801	8,358,277	

	Month Actual	Year to Date Actual	2019-2020 Budget	Comments
Council Total				
Total Rates	17,509	9,555,331	9,635,814	
Total Environmental Health	279	(645)	21,000	
Total Municipal inspector	2,352	85,169	123,300	
Total Planning And Building Control Fees	35,461	233,417	284,200	
Total Government Fees Levies	109,497	206,376	127,000	
Total Investment Income	3,848	123,441	538,000	
Total Sales Hire and Commission	34,343	168,382	277,591	
Total Other Income	5,026	158,750	145,000	
Total Reimbursements	3,532	45,204	7,000	
Total Gain or Loss on Sale of Assets	-	878	27,000	
Total Operating Grants	2,000	724,906	2,927,718	
Total Capital Grants	400,000	3,293,591	2,875,210	
Total Revenue	613,848	14,594,800	16,988,833	
Total Employee Costs	331,120	2,641,232	5,063,524	
Total Energy Costs	12,895	80,796	143,875	
Total Materials and Contracts	35,729	778,478	1,209,175	
Total Contractor Costs	151,527	1,194,615	2,056,675	
Total Professional Fees	23,174	294,567	441,500	
Total Plant Hire	20,350	161,746	101,517	
Total Government Fees and Levies	12,858	246,449	434,092	
Total Depreciation	302,208	2,093,834	3,507,593	
Total Other Expenses	25,621	423,512	720,115	
Total Expenses	915,481	7,915,230	13,678,066	
Net Surplus\ (Deficit) before Capital Income	(701,633)	3,385,102	408,556	
Capital Income	400,000	3,294,469	2,902,210	
Net Surplus\ (Deficit)	(301,633)	6,679,570	3,310,766	

Financial Position					
2019-2020					
	2018-2019 Budget	Year to Date Actual	Year to Date Budget	2019-2020 Budget	Comments
Current Assets					
Cash	3,644,755	10,074,157	6,017,539	3,539,214	
Receivables	600,000	3,127,455	2,518,073	600,000	
Inventories	120,000	230,149	120,000	120,000	
Other Current Assets	30,000	67,653	30,000	30,000	
Total Current Assets	4,394,755	13,499,414	8,685,612	4,289,214	
Non Current Assets					
Property Plant and Equipment	141,267,981	147,102,884	143,613,085	144,311,102	
Investment in TasWater	33,285,899	38,672,525	38,672,525	38,672,525	
Other Non Current Assets	74,000	63,800	74,000	74,000	
Total Non -Current Assets	174,627,880	185,839,209	182,359,609	183,057,627	
Total Assets	179,022,635	199,338,622	191,045,222	187,346,841	
Current Liabilities					
Payables	850,000	947,605	620,354	850,000	
Interest Bearing Liabilities	326,296	172,342	172,342	326,296	
Provisions	664,164	769,402	664,164	664,164	
Total Current Liabilities	1,840,460	1,889,349	1,456,860	1,840,460	
Non Current Liabilities					
Interest Bearing Liabilities	7,651,610	8,484,374	8,484,374	7,651,610	
Provisions	520,964	569,414	520,964	520,964	
Total Non Current Liabilities	8,172,574	9,053,788	9,005,338	8,172,574	
Total Liabilities	10,013,034	10,943,137	10,462,198	10,013,034	
Net Assets	169,009,601	188,395,485	180,583,023	177,333,807	
EQUITY					
Accumulated surplus	24,815,980	42,546,093	34,733,631	31,484,415	
Asset revaluation reserve	143,813,516	145,384,764	145,384,764	145,384,764	
Other reserves	380,105	464,628	464,628	464,628	
TOTAL EQUITY	169,009,601	188,395,485	180,583,023	177,333,807	
Other Reserves - detailed separately	380,105	464,628	464,628	464,628	
Employee Provisions	967,735	1,338,816	,185,128	1,185,128	
Unallocated accumulated surplus	2,253,139	8,270,713	4,367,783	1,889,458	
Total cash available	3,600,979	10,074,157	6,017,539	3,539,214	
Note: This reflects the cash position and does not include Payables and Receivables					

Other Reserves				
2019-2020				
	Other Reserves 1/7/2019	Reserves new 2019-2020	Reserves used 2019-2020	Remaining 30/6/2019
Public Open Space				
Binalong Bay	3,362			3,362
Ansons Bay	4,907			4,907
Beaumaris	2,229			2,229
Scamander	3,750			3,750
St Helens	23,398			23,398
St Marys	32,509			32,509
Stieglitz	6,752			6,752
Total Public Open Space	76,907	-	-	76,907
General Reserves				
Community Development	12,500			12,500
137 Trust Seizures	273,259	-		273,259
Total General Reserves	285,759	-	-	285,759
Grant Proceeds Reserve				
Projectors for Stadium	14,000		-	14,000
Regional Workforce Development	15,710		-	15,710
Community Infrastructure Fund Grant	28,010		(750)	27,260
26TEN Communities Grant Program	45,455		(463)	44,992
Total Grant Reserves	103,175	-	(1,213)	56,970
Total Other Reserves	465,841	-	(1,213)	464,628

Estimated Cash Flow					
2019-2020					
	2018-2019 Budget	Year to Date Actual	Year to Date Budget	2019-2020 Budget	Comments
CASH FLOWS FROM OPERATING ACTIVITIES					
RECEIPTS					
Operating Receipts	13,604,986	9,394,353	9,005,707	14,086,623	
Less FAGs received in advance	(1,462,513)				
PAYMENTS					
Operating payments	(9,977,791)	(6,749,031)	(5,932,776)	(10,170,473)	
NET CASH FROM OPERATING	2,164,682	2,645,322	3,072,931	3,916,150	
CASH FLOWS FROM INVESTING ACTIVITIES					
RECEIPTS					
Proceeds from sale of Plant & Equipment	182,000	878	-	52,000	
PAYMENTS					
Payment for property, plant and equipment	(12,989,934)	(4,389,216)	(6,798,974)	(11,655,385)	
Capital Grants	4,949,400	3,293,591	1,220,000	2,875,210	
Payments for financial assets					
NET CASH FROM INVESTING ACTIVITIES	(7,858,534)	(1,094,748)	(5,578,974)	(8,728,175)	
CASH FLOWS FROM FINANCING ACTIVITIES					
RECEIPTS					
Proceeds from borrowings	-	-	-	-	
PAYMENTS					
Repayment of borrowings	(326,296)	(168,599)	(168,599)	(340,941)	
NET CASH FROM FINANCING ACTIVITIES	(326,296)	(168,599)	(168,599)	(340,941)	
NET INCREASE (DECREASE) IN CASH HELD	(6,020,148)	1,381,976	(2,674,642)	(5,152,966)	
CASH AT BEGINNING OF YEAR	9,664,903	8,692,181	8,692,181	8,692,180	
CASH AT END OF PERIOD	3,644,755	10,074,157	6,017,539	3,539,214	

**Capital Expenditure
2019-2020**

Project Code	Details	Month Actuals	Year to Date Actual	2018-2019 Budget C/F	2019-2020 Budget	Total New Budget + C/f	Comments
	PLANT & EQUIPMENT						
	Replacement of the following vehicles						
CH015	Skoda Kodiaq Base 4x4 Wagon	-	-		45,000	45,000	
CH020	1322 Pool Car - Forester wagon	-	-		20,000	20,000	
CH025	Garbage truck	3,137	208,899		280,000	280,000	
CH030	1307 Toro Mower 42in	-	15,236		16,000	16,000	
CF012	1040 Dual Cab Ute 4WD	-	-		38,000	38,000	Disposal Jan 2020
CH035	Navara 4x2 Utility S/Cab C/Chas RX	-	30,342		27,000	27,000	
CH010	Mitsubishi Trtion Ute GLX 2.4L	-	37,684		38,000	38,000	
CH005	Mitsubishi Trtion Ute GLX 2.4L with Canopy	-	39,323		38,000	38,000	1294 Dual Cab Ute 4WD - Disposal in 2020/21
CG049	HiperVR Base & Rover Kit (Surveying Equip)	-	42,512			-	
CH040	Hi-Ab truck crane for #1270	-	7,233			-	
CH045	Mitsubishi MR Triton GLX 2.4L	-	30,012			-	MTB Trail Crew - Not Budgeted
CH047	Enerpac Hydraulic Manhole Lifter	-	1,784			-	Small Plant
CH046	Suzuki DR200SL9 Motorcycles x2	-	11,162			-	MTB Trail Crew - Not Budgeted
	TOTAL PLANT & EQUIPMENT	3,137	373,996	-	502,000	502,000	
						-	
	FURNITURE & IT					-	
CH075	Town Christmas Decorations	-	-		5,000	5,000	
CD730	Hall Furniture Replacement	-	984		10,000	10,000	
CE085	Additional sit down/stand up desks	-	1,455		2,500	2,500	
CG060	IT - Major Software Upgrades	-	26,930		28,000	28,000	Office 2019 for 50 computers
CH060	IT - Server Upgrades	-	7,847		17,500	17,500	Wifi & remote server upgrades 2019/20
CH055	Desktop/Laptops/Monitors	-	21,005		20,000	20,000	Desktops/laptop/monitors 2019/20
CH070	Printers/Copiers History Room 2019/20	-	3,390		6,500	6,500	History Room
CH071	Panasonic PT-VMZ40 LCD Projector	-	3,058			-	
CH072	Chinese Antiques for Display	3,410	3,410			-	History Rooms - \$3410.00
CG820	Foreshore Power Upgrade	-	14,686	12,000		12,000	
CH065	Audio visual equip	-	14,982		20,000	20,000	Chamber
	TOTAL FURNITURE & IT	3,410	97,747	12,000	109,500	121,500	

Project Code	Details	Month Actuals	Year to Date Actual	2018-2019 Budget C/F	2019-2020 Budget	Total New Budget + C/f	Comments
	BUILDINGS					-	
CE770	Workspace Renovations - History Rooms	-	750	28,020		28,020	
CF705	Weldborough Amenities	-	-	125,000		125,000	
CH705	Install 1 X Bus Shelter - High St, Mathinna	2,608	9,321		15,000	15,000	As per community consultation in April 2018
CH735	Fingal Park Shelter	281	12,407			-	As per community consultation in April 2018
CH710	St Helens Waste Transfer Station Tip Shop	2,854	33,136		45,000	45,000	New Addition to Tip Shop
CH715	Fingal Sports Complex - Toilet Addition	506	33,786		60,000	60,000	As per community consultation in April 2018
CH720	Four Mile Creek Community Hub	-	-		58,690	58,690	FOFMC
CH725	Break O Day Community Stadium - Upgrades	-	-		30,000	30,000	Roof Replacement to original amenities section
CC730	Old Tasmanian Hotel Upgrades in Accordance with Conservation Mgt Plan	-	18,555	5,630	600,000	605,630	Annual commitment to Heritage upgrades and renovations
CH730	Portland Hall Upgrades	-	4,431	12,440	100,000	112,440	2019/20 Upgrades
CG725	Scamander Sports Complex Disabled Toilet & Improvements	-	22,817	5,500		5,500	
	TOTAL BUILDINGS	6,249	135,203	176,590	908,690	1,085,280	
						-	
	PARKS, RESERVES & OTHER					-	
CH805	St Marys Cemetery Master Plan	7,123	126,674		20,000	20,000	DCP
CH810	St Helens Cemetery Master Plan	-	173		50,000	50,000	
CH815	Dog exercise area St Helens Improvements	-	-		10,000	10,000	
CH820	Medeas Cove & Annie St intersection	-	-		15,000	15,000	Installation of crash barrier
CE715	Break O Day Community Stadium - External Upgrades	-	-	9,950	-	9,950	as per Council decision 10/19.17.3 Moved \$150k to CH530
CH530	Car Parking & MTB Hub - Cecilia St Carpark	225	1,722		300,000	300,000	as per Council decision 10/19.17.3
CH825	Cornwall Playground Upgrade (Slide Only)	-	-		5,000	5,000	Cornwall - Slide Only
CH830	Binalong Bay Playground site improvements	-	-		25,000	25,000	
CD815	Wrinklers Lagoon Redevelopment Design & Planning	-	-	89,400		89,400	
CE820	Street furniture & signage	-	-	8,860		8,860	

Project Code	Details	Month Actuals	Year to Date Actual	2018-2019 Budget C/F	2019-2020 Budget	Total New Budget + C/f	Comments
	Jetty upgrades - TBA	-	-		155,000	155,000	Grant funded
CD830 B	Jetty Upgrades - Cunningham Street	-	42,161	13,880		13,880	
CH835	St Helens Rec ground - Football Grounds	-	35,000		35,000	35,000	Irrigation
	Break O Day Community Stadium	-	-		45,000	45,000	Completed
CH840	St Helens Croquet Playing Field	-	-		30,000	30,000	
CF810	Fingal Cemetery Master Plan	-	-	40,000		40,000	
CE815	Mathinna Cemetery Master Plan	-	-	20,000		20,000	
CF825	Parnella foreshore protection works	-	-	50,000		50,000	C/f to CF805
CF805	Parnella/Foreshore Walkway	-	6,870	250,510		250,510	Moved from Footpaths
CG825	Streetlighting - LED Implementation	-	-	22,700		22,700	C/f to CF805
CH845	Street banner pole refurbishment St Helens	113	24,760		25,000	25,000	
CH850	Scamander Sports - Bowls Green Shade Structure	-	3,682		-	-	Replacement
CH855	Flood Levee - Groom Street, St Marys Flood Mit.	5,532	12,145				Flood Mitigation Funding Due December 2019
CH860	Flood Warning System - St Marys Flood Mitigation	1,249	1,363				Flood Mitigation Funding Due December 2019
CF820*	Mountain Bike Trails - Poimena to Bay of Fires	47,759	489,817	419,570		419,570	
CF820A *	Mountain Bike Trails - Stacked Loops-St Helens	133,404	1,658,727	2,609,550	100,000	2,709,550	
	TOTAL PARKS, RESERVES & OTHER	195,405	2,403,094	3,534,420	815,000	4,349,420	
						-	
	ROADS					-	
	STREETSCAPES					-	
CE110	Scamander entrance at Wrinklers	-	250	93,500	100,000	193,500	
CE105	Cecilia St (Circassion to Esplanade)	-	15,046	-	-	-	
CF105	Fingal Streetscape - Stage 2	-	23,778	40,000	-	40,000	
CG120	Fingal Streetscape - Stage 3	3,473	357,112			-	
	TOTAL STREETSCAPES	3,473	396,185	133,500	100,000	233,500	
						-	
	FOOTPATHS					-	
CG115	Annual replacement of damaged footpaths	-	-		30,000	30,000	
CH105	Binalong Bay Footpath - Main Road	-	-		30,000	30,000	as per foreshore masterplan
CF130	Parkside Foreshore Footpath	-	870			-	
CH110	Binalong Bay - Pacific to Bevan Streets	-	-		3,000	3,000	Replace gravel

Project Code	Details	Month Actuals	Year to Date Actual	2018-2019 Budget C/F	2019-2020 Budget	Total New Budget + C/f	Comments
CH115	Fingal - Talbot Street	-	-		30,000	30,000	Avoca end near old town hall to PO.
CH120	Scamander - Scamander Ave	-	-		58,000	58,000	Part A
CH125	Stieglitz - Chimney Heights	-	-		3,000	3,000	Replace gravel
CF125	Medea Cove Footpath/Road options	-	-	38,640	32,000	70,640	
CG110	Storey St, St Marys	-	-	50,000		50,000	Replace gravel
CF135	Cycleway/Walkway - St Helens - Upgrade	4,963	10,944			-	
	TOTAL FOOTPATHS	4,963	11,814	88,640	186,000	274,640	
						-	
	KERB & CHANNEL					-	
CH155	Byatt Court, Scamander	-	-		46,000	46,000	Stormwater management plan
	Replacements TBA	-	-		22,000	22,000	to be allocated
CG155	Cameron St, St Helens (south of Quail St intersection) (0.16km)	-	-	9,000	11,000	20,000	Width to be checked for onstreet parking options
CG160	Penelope St St Helens	-	2,051			-	Replace 50mt kerb & channel on western side of Penelope St, St Helens - starting at intersection of Lawry Heights
CG165	Helen Grove, St Helens (Northern Side)	-	20,632	23,530		23,530	
CE165	Treloggen Drive, Binalong Bay	-	-	50,360		50,360	
CG170	Aerodrome Road, Stieglitz	-	23,014	33,190		33,190	
	TOTAL KERB & CHANNEL	-	45,697	116,080	79,000	195,080	
						-	
	RESHEETING					-	
	2054 - Brooks Rd	-	-		10,046	10,046	
	2138 - Franks St Fingal	-	-		3,795	3,795	
CH305	2161 - Groves Rd	-	-		15,288	15,288	
CH305	2160 - Groves Rd				15,288	15,288	
CH310	2285 - North Ansons Bay Rd		-		5,528	5,528	
CH310	2286 - North Ansons Bay Rd				16,517	16,517	
	2258 - McKerchers Rd	-	-		8,190	8,190	
	2259 - McKerchers Rd		-		9,623	9,623	
	2260 - McKerchers Rd		-		2,662	2,662	
	2380 - Tims Creek Rd	-	-		6,880	6,880	
	2392 - Tyne Rd	-	-		6,370	6,370	

Project Code	Details	Month Actuals	Year to Date Actual	2018-2019 Budget C/F	2019-2020 Budget	Total New Budget + C/f	Comments
	2393 - Tyne Rd		-		7,262	7,262	
	2394 - Tyne Rd		-		6,166	6,166	
	2303 - Old Roses Tier Rd	-	-		6,848	6,848	
	2015 - Ansons Bay Rd (Priory Rd)	-	-		4,277	4,277	
	2016 - Ansons Bay Rd (Priory Rd)		-		7,287	7,287	
	2008 - Ansons Bay Rd (Priory Rd)		-		20,093	20,093	
	2011 - Ansons Bay Rd (Priory Rd)		-		11,717	11,717	
	2012 - Ansons Bay Rd (Priory Rd)		-		11,652	11,652	
	2013 - Ansons Bay Rd (Priory Rd)		-		8,328	8,328	
	2014 - Ansons Bay Rd (Priory Rd)		-		8,234	8,234	
	2017 - Ansons Bay Rd (Priory Rd)		-		20,300	20,300	
	2176 - Honeymoon Point Rd	-	-		1,401	1,401	
	2331 - Reids Rd	-	-		5,528	5,528	
	2332 - Reids Rd		-		5,405	5,405	
	2333 - Reids Rd		-		4,641	4,641	
CG310	Reids Rd		-	33,780	10,000	43,780	
CF355	Lottah Road, Pyengana	-	-	8,820		8,820	
CF325	Upper Scamander Road, Scamander	-	-	14,820		14,820	
	Fingal Streets	-	-	6,500		6,500	
CG345	German Town Road, St Marys		-	6,980		6,980	
CG350	Dublin Town Road, St Marys	-	-	15,000		15,000	
	Falmouth Streets	-	-	40,000		40,000	
	Mathinna Plains Road	-	-	39,000		39,000	
	Ansons Bay Road, Ansons Bay	-	-	80,000		80,000	
CH310	North Ansons Bay Road, Ansons Bay	-	72,666	80,000		80,000	
	TOTAL RESHEETING	-	72,666	324,900	239,326	564,226	
						-	
	RESEALS					-	
CH405	799 - Acacia Dve	-	-		11,135	11,135	
CH410	731 - Aerodrome Rd	-	12,874		17,514	17,514	
CH415	673 - Akaroa Ave	-	8,500		29,225	29,225	
CH420	683 - Cannell Pl	-	4,190		15,734	15,734	
CH425	434 - Circassian St	9,247	9,247		15,585	15,585	
CH425	433 - Circassian St		-		8,789	8,789	
CH430	788 - Coffey Ct	-	6,818		12,680	12,680	
CH435	379 - Douglas Crt (turning circle only)	-	-		50,000	50,000	
CH440	526 - Fresh Water St	-	6,128		6,726	6,726	
CH440	525 - Fresh Water St		-		2,178	2,178	
CH445	564 - Hodgman St	-	8,044		12,049	12,049	
CH450	792 - King St Binalong Bay	-	4,464		3,695	3,695	
CH450	791 - King St Binalong Bay		-		3,743	3,743	

Project Code	Details	Month Actuals	Year to Date Actual	2018-2019 Budget C/F	2019-2020 Budget	Total New Budget + C/f	Comments
CH453	Talbot Street, Fingal	-	-			-	
CH455	58 - Lottah Rd	-	6,197		9,346	9,346	
CH460	760 - Main Rd Binalong Bay	-	100,952		8,658	8,658	
CH460	766 - Main Rd Binalong Bay		-		81,648	81,648	
CH460	762 - Main Rd Binalong Bay		-		13,498	13,498	
CH465	670 - Maori Pl	-	1,259		3,934	3,934	
CH470	389 - Medeas Cove Esp	-	600		8,579	8,579	
CH473	Heather Place	-	5,549			-	
CH475	1257 - Melaleuca St	-	-		2,004	2,004	
CH480	- Quail St parking	-	-		25,000	25,000	
CH485	951 - Reids Rd	-	-		7,290	7,290	
CH485	947 - Reids Rd	-			6,210	6,210	
CH487	758 - Reserve St	-	2,763		5,138	5,138	
CH488	549 - Rest Area C/P	-	6,208		9,339	9,339	
CH490	541 - Scamander Ave	-	-		5,055	5,055	
CH490	543 - Scamander Ave	-			22,810	22,810	
CH490	540 - Scamander Ave	-			1,320	1,320	
CH491	512 - Seaview Ave (turning circle only)	-	-		43,750	43,750	
CH492	71 - St Columba Falls Rd	-	2,383		4,311	4,311	
CH492	69 - St Columba Falls Rd				26,760	26,760	
CH493	Beaumaris Avenue	-	-			-	
CH494	380 - Susan Crt (turning circle only)	-	-		50,000	50,000	
CH495	St Marys - Esk Main Road Storey to Groom Street	-	-		50,000	50,000	To coincide with DSG Road Sealing Programme
CH490	Scamander Ave - Bridge to IGA	-	-		120,000	120,000	To coincide with DSG Road Sealing Programme
	TOTAL RESEALS	9,247	186,176	-	693,699	693,699	
						-	
	ROADS OTHER					-	
CH550	Brown Street, Fingal - Pavement Remediation	-	2,836		300,000	300,000	Project to use all Road Reconstruction/Dig Out Budget
CF515	The Gardens Road RTR	-	-	4,460		4,460	
CG540	Ansons Bay Rd dig out	-	-	13,880		13,880	
CG545	Rex Ct St Helens dig out	-	-	27,540		27,540	
CG550	St Helens Pt Rd dig out	-	-	50,000		50,000	
CH505	St Helens Pt Rd (Parkside)	-	6,113		800,000	800,000	Part B - Requires Grant Finding
CH510	Atlas Drive - Retaining Wall Anchor	-	4,796		40,000	40,000	
CH515	Ansons Bay Road - Gravel Stabilisation	-	-		75,000	75,000	

Project Code	Details	Month Actuals	Year to Date Actual	2018-2019 Budget C/F	2019-2020 Budget	Total New Budget + C/f	Comments
	Gardens Road - Sight Distance Works	-	-		400,000	400,000	Subject to successful Black Spot funding application
	Road Intersection Upgrade Works	-	-		50,000	50,000	
CH545	Franks Street, Falmouth - Sealing	-	6,340			-	
CH520	Talbot St, Fingal - Off Hwy Reconstruction/DigOut	-	-		100,000	100,000	Gleadow St to Brown St
CH525	Crash Barrier - Fingal Bridge	-	50,573		150,000	150,000	Mathinna Rd - DSG Bridge
	ROAD ASSET MANAGEMENT	-	-			-	
	Sealed Roads - Condition Assessments	-	-		32,500	32,500	
	Road Network - Sign Replacement	-	-		25,000	25,000	
CG520	Beaumaris Ave	-	-	15,000		15,000	
	TOTAL ROADS OTHER	-	70,659	110,880	1,972,500	2,083,380	
						-	
	ROADS TOTAL	17,683	783,196	774,000	3,270,525	4,044,525	
						-	
	BRIDGES					-	
CG205	B185 Gillies Road, St Marys	-	8,199		25,000	25,000	Replace Deck
CG220	B2293 Cecilia St, St Helens	-	6,786		22,000	22,000	Replace Deck
CG210	B760 Bent St, Mathinna	-	-	5,500		5,500	
CG215	B1675 Lower Germantown Road, St Marys	-	-	2,600		2,600	
CG230	B2809 Argyle St, Mangana	-	-	30,000		30,000	
CG235	B3765 Argonaut Road, St Helens (Upper Golden Fleece)	-	9,208	11,620		11,620	
CG245	B7032 Davis Gully Road, Four Mile Creek	-	-	19,790		19,790	
CG250	B7027 Mathinna Plains Road	-	-	15,000		15,000	
CH220	B2006 - Reids Rd, Priory	131	28,864		90,000	90,000	Replace Deck
CH225	B2809 - Argyle St, Mangana	-	318		30,000	30,000	Replace Deck
CG240	B7004 Richardson Road, St Marys	-	12,765		38,000	38,000	Replace Deck
CH230	B7005 - Tims Ck Rd	-	250		30,000	30,000	Replace Deck
CH235	B2242 - Hodges Rd	-	2,398		60,000	60,000	Replace Deck
CH215	B2191 - Fletchers Creek, Reids Rd	-	132,447		150,000	150,000	Extra Budget Approved \$130K Bridgepro \$20 Variation
CH205	Footpath Bridge at Fingal Culvert	-	3,000		30,000	30,000	New bridge - footpath
CG225	B2792 Four Mile Creek Road	-	4,	29,550	220,000	249,550	renew coating
CH240	B2117 The Flat Road Bridge, St Marys	10,799	146,987			-	Flood Mitigation Funding Due December 2019
	Install/upgrade traffic barriers	-	-	120,000		120,000	

Project Code	Details	Month Actuals	Year to Date Actual	2018-2019 Budget C/F	2019-2020 Budget	Total New Budget + C/f	Comments
CH245	B2006 - Reids Road - Barrier Upgrade	-	31,631			-	
CH535	Medeas Cove Esp/Annie St Int - Barrier Upgrade	-	14,413			-	
CH540	Gardens Road Twin Culverts - Barrier Upgrade	-	21,324			-	
CH210	B7043 Mathinna Road, Fingal (DSG)	-	1,500	-		-	
	TOTAL BRIDGES	10,668	356,088	234,060	695,000	929,060	
						-	
	STORMWATER					-	
CH660	Minor stormwater Jobs 2019/20	-	4,572		50,000	50,000	
CD655	Implement SWMP priorities	26	50,682	138,600	80,000	218,600	
CG665	Freshwater Street / Lade Court (Beaumaris)	-	-	30,000	40,000	70,000	Install new stormwater pipe rear of Freshwater Street properties to prevent Lade Court properties flooding.
CG670	Medea St - Opposite Doepel St	-	-	40,000	5,000	45,000	115m of open drain
CF657	Parnella Stormwater Stage 2	15,131	15,131	-		-	Civilscape retention not previously costed
CF665	Beauty Bay Access track improvements	-	-	6,000		6,000	
CH655	Beaumaris Ave	-	-		25,000	25,000	New Stormwater main
	TOTAL STORMWATER	15,158	70,386	214,600	200,000	414,600	
						-	
	WASTE MANAGEMENT					-	
CH605	St Helens WTS - Polystyrene Densifier	-	-		30,000	30,000	
CH610	Scamander WTS - Reseal entrance road	-	-		20,000	20,000	
CG605	Reconstruction & seal entrance to St Helens WTS	-	3,194	4,320		4,320	
CE615	Scamander WTS retaining wall replacement	-	-	52,000		52,000	
	Recycling facilities	-	-	20,000		20,000	
CE625	Rehabilitation of former Binalong Bay Tip	-	-	2,680		2,680	
CF610	Fingal WTS Retaining Wall Replacement	-	47,254	80,000		80,000	
	WASTE MANAGEMENT TOTAL	-	50,448	159,000	50,000	209,000	
						-	
	Total Capital expenditure	251,710	4,389,216	5,104,670	6,550,715	11,655,385	

ACTION	INFORMATION
PROPONENT	Council Officer
OFFICER	Bob Hoogland, Manager Corporate Services
FILE REFERENCE	040\028\002\
ASSOCIATED REPORTS AND DOCUMENTS	Nil

OFFICER'S RECOMMENDATION:

That the report be received.

INTRODUCTION:

The purpose of this report is to provide Councillors with an update of various issues which are being dealt with by the Visitor Information Centre.

PREVIOUS COUNCIL CONSIDERATION:

Provided as a monthly report – Council consideration at previous meetings.

OFFICER'S REPORT:**Staff Movements:**

As advised verbally, one (1) permanent part time customer service staff member is finishing; this is being covered by the other permanent part time customer service staff member increasing hours and the casual staff member increasing hours and moving to permanent part time.

Meetings Attended/Other information:

As identified in the statistical reporting, visitor numbers are significantly down on last year and is the lowest January door count on record. In particular, in the second half of January, there were very many days with fewer than 100 visitors.

The History Room Curator also noted the following:

- **Exhibitions:** 'Shackleton' travelling exhibition currently on display from the Australian National Maritime Museum. Ending soon (mid-February 2020). Proposed exhibition to follow will be Cycling in St Helens. Those with connections to the former St Helens Cycle Club are asked to locate any local memorabilia associated with this organisation.
- **Display Cabinet in Museum:** This is due for a rotation with the Bowood papers on loan from Mr David Hirst being prepared for display. Bowood is the oldest property in NE Tasmania and we have been able to archive original documents from the property's original owner, Mr Peter Brewer (c1820s).

- **Dragon Room Refurbishment:** A random contact from Clair Bellamy of Heavenly Antiques in Campbell Town just before Christmas has seen a variety of Chinese antiques being offered for purchase for the St Helens History Room. This was a sizeable purchase for objects but an opportunity not to be missed. Thank you to the Friends' financial support, this purchase has gone ahead and we are busy in the Backroom getting all objects quarantined and prepared for display. Two display cabinets waiting for electrical lights to be installed have finally been put in place and the Dragon Room is now almost complete.
- **New Volunteer** - Sandra has commenced working in the Backroom of the St Helens History Room Tuesday afternoons.
- **Container Clean Out:** This job is now complete! There are several items that will be coming in throughout the next few weeks as they are being quarantined.
- **Tasmanian Federation Index:** This is now working properly on the Genealogy workstation.
- **Photoshop Elements:** This is now installed on the Backroom workstation.
- **Statistics – January 2020:**
 - 146 visitors (118 Families/Couples and 28 concessions)
 - \$768.65 income (\$674 Entry and \$94.65 donations) Fifth highest income since 2010
 - 198.5 volunteer hours averaging to 39.7 hours for the month of January 2020

Statistics:

Door Counts:

Month/Year	Visitor Numbers	Daily Average	History Room
January 2010	4,805	155.00	
January 2011	4,471	144.23	158
January 2012	4,981	160.68	126
January 2013	5,046	162.77	112
January 2014	6,250	201.61	150
January 2015	6,208	200.25	153
January 2016	6,711	216.48	136
January 2017	5,505	177.58	135
January 2018	4,756	153.42	118
January 2019	5,008	161.55	179
January 2020	3,917	126.36	146

Revenue 2018/2019:

Month	VIC Sales	HR Entry	HR Donations
July	\$2,065.20	219.00	79.10
August	2,418.45	176.00	76.15
September	5,711.75	352.00	121.00
October	5,759.40	478.00	136.75
November	6,182.01	560.00	200.00
December	6,938.21	490.00	45.60
January	10,386.85	799.00	106.45
February	10,940.75	881.00	55.65
March	10,480.35	1,125.50	70.85
April	5,855.70	547.50	555.30
May	2,869.50	400.00	51.40
June	1,580.86	227.00	70.50

Revenue 2019/2020:

Month	VIC Sales	HR Entry	HR Donations
July	1,531.55	209.00	236.20
August	2,261.05	162.00	28.00
September	3,974.85	379.00	59.30
October	6,219.40	456.00	61.00
November	9,928.75	680.00	108.30
December	9,181.90	486.00	47.10
January	11,386.71	674.00	94.65

STRATEGIC PLAN & ANNUAL PLAN:**Strategic Plan 2017-2027***Goal*

Economy - To foster innovation and develop vibrant and growing local economies which offer opportunities for employment and development of businesses across a range of industry sectors.

Strategies

Create a positive brand which draws on the attractiveness of the area and lifestyle to entice people and businesses' to live and work in BOD.

Annual Plan 2018-2019*Goal*

Economy - To foster innovation and develop vibrant and growing local economies which offer opportunities for employment and development of businesses across a range of industry sectors.

Key Focus Area 2.1.2

Tourism – Broadening, lengthening and improving the visitor experience through development of attractions and activities; promotion and signage; and great customer service.

Action 2.1.2.9

Assess and improve the customer experience delivered through the St Helens Visitor Information Centre.

LEGISLATION & POLICIES:

Nil.

BUDGET AND FINANCIAL IMPLICATIONS:

Not applicable.

VOTING REQUIREMENTS:

Simple Majority.

ACTION	DECISION
PROPONENT	Council Officer
OFFICER	Bob Hoogland, Manager Corporate Services
FILE REFERENCE	018\030\003\
ASSOCIATED REPORTS AND DOCUMENTS	Nil

OFFICER'S RECOMMENDATION:

That Council rescind the following Council Decision:

- 20 August 2018 Council Meeting 08/18.17.3.CC –
That Council receive and note the objections and comments received and that Council proceed to dispose of the properties:
 - o PID 2503461 Lawry Heights (Falmouth Street), St Helens - Sell as a residential block and arrange for appropriate rezoning.
 - o PID 2948700 Oberon Place, Scamander - Sell as a residential block.

AND

That Council retain the properties and monitor options for future use.

INTRODUCTION:

Following on from Council rescinding the decision to provide Council owned land at Scamander for a social housing project, clarity has been sought on Council's future intentions for two (2) properties previously subject to a decision of Council to sell as residential land.

PREVIOUS COUNCIL CONSIDERATION:

Council undertook a review of properties over several months culminating in the decision to proceed to dispose of several, including:

08/18.17.3.CC *Moved: Clr B LeFevre / Seconded: Clr G McGuinness*

That Council receive and note the objections and comments received and that Council proceed to dispose of the properties:

*PID 2503461 Lawry Heights (Falmouth Street), St Helens
Sell as a residential block and arrange for appropriate rezoning.*

*PID 2948700 Oberon Place, Scamander
Sell as a residential block.*

This specific matter was considered at the February 2020 Council Workshop.

OFFICER'S REPORT:

In accordance with the *Local Government (Meeting Procedures) Regulations 2015* Regulation 18 (3) the General Manager advises as follows:

Regulation 18 (3)

- (a) The proposed motion if resolved in the affirmative by an Absolute Majority would overturn the previous decision in its entirety.
- (b) 20 August 2018 Council Meeting 08/18.17.3.CC –
That Council receive and note the objections and comments received and that Council proceed to dispose of the properties:
 - PID 2503461 Lawry Heights (Falmouth Street), St Helens - Sell as a residential block and arrange for appropriate rezoning.
 - PID 2948700 Oberon Place, Scamander - Sell as a residential block.
- (c) The previous decision directed that action be taken.
- (d) Although action was taken to commence the implementation of Council's decision, through attempted sale by auction of the Oberon Place, Scamander property, the decision has not been substantially or irrevocably progressed and can be rescinded without detriment.

Following on from Council rescinding the decision to provide Council owned land at Scamander for a social housing project, clarity has been sought on Council's future intentions for two (2) properties previously subject to a decision of Council to sell as residential land.

In particular, questions raised at the January Meeting of Council which Council may wish to consider:

Will Council rule out the sale of the Public Open Space land at Oberon Place (PID 2948700) and rezone the land to Open Space for the public benefit of Scamander residents as was intended in the original development application (DA146-06) approved by Council in 2006?

Does the Council intend to or is it in the process of rezoning Public Open Space land at Falmouth Street (PID 2503461) to General Residential despite the fact that a watercourse runs through the middle of this narrow piece of land making it flood prone?

Has Council properly assessed the value of retaining the Public Open Space at Falmouth Street (PID 2503461) for the purposes of maintaining water quality (including stormwater velocity, quantity and quality) entering Georges Bay, erosion control/land stability, nature conservation values (including *Eucalyptus ovata* habitat a critically endangered forest type that could easily be restored onsite) and recreation tracks (linking with the Public Reserve directly downstream from the land) as a community asset?

Investigations of these blocks has identified for Oberon Place, Scamander:

- Community feedback at public meetings that there is interest in these properties for public open space.
- No such interest has been evident for the period of time that the property has been owned by Council.

- There is community resistance to the sale of the property for affordable housing purposes and some members of the community opposed to the use as affordable housing expressed interest in buying it themselves.
- Over time, options for use of the property may develop.

Lawry Heights (Falmouth Street), St Helens:

- There has been some revegetation of the property for NRM values in the past.
- There has been some informal use of the property as a recreational walking track/linking path.
- Over time, greater demand for the use of the property for either or both of these purposes, may develop.

On that basis, it is recommended that:

- Council rescind the decision to sell both properties for residential purposes.
- Retain the properties in Council ownership.
- Monitor interest in both properties for possible future use.

It is not recommended that any action be taken to rezone or otherwise specify the use of the blocks as Public Open Space, to retain maximum flexibility for future options for the properties.

STRATEGIC PLAN & ANNUAL PLAN:

Strategic Plan 2017-2027

Goal

Infrastructure - To provide quality infrastructure which enhances the liveability and viability of our communities for residents and visitors.

Strategies

- Be proactive infrastructure managers by anticipating and responding to the growing and changing needs of the community and the area.
- Work with stakeholders to ensure the community can access the infrastructure necessary to maintain their lifestyle.
- Develop and maintain infrastructure assets in line with affordable long-term strategies.

LEGISLATION & POLICIES:

The *Local Government (Meeting Procedures) Regulations 2015* are the applicable legislation in this case and state:

18. Motion to overturn decision

- (1) *For the purposes of this regulation, a decision may be overturned, wholly or partly, by –*
 - (a) *a motion directly rescinding or otherwise overturning the decision or part of the decision; or*
 - (b) *a motion that conflicts with, or is contrary to, the decision or part of the decision.*
- (2) *A council or council committee may only overturn a decision passed at a previous meeting held since the last ordinary election –*
 - (a) *by an absolute majority, in the case of a council; or*

- (b) by a simple majority, in the case of a council committee.*
- (3) *Any report given by the general manager to a council in respect of a proposed motion to overturn a decision of the council, or that will result in the overturning of a decision of the council, wholly or partly, is to include –*
- (a) a statement that the proposed motion, if resolved in the affirmative, would overturn that previous decision or part of that previous decision; and*
 - (b) the details of that previous decision, or the part of that previous decision, that would be overturned; and*
 - (c) advice as to whether or not that previous decision, or that part of that previous decision, directed that certain action be taken; and*
 - (d) if that previous decision, or that part of that previous decision, directed that certain action be taken, advice as to whether or not that action has been wholly or substantially carried out.*

Section 178 of the *Local Government Act 1993* – Sale, exchange and disposal of public land.

BUDGET; FUNDING AND FINANCIAL IMPLICATIONS:

Nil.

VOTING REQUIREMENTS:

Absolute Majority.

ACTION	INFORMATION
PROPONENT	Council Officer
OFFICER	David Jolly, Manager Infrastructure and Development Services
FILE REFERENCE	014\002\001\
ASSOCIATED REPORTS AND DOCUMENTS	Nil

OFFICER'S RECOMMENDATION:

That the report be received by Council.

INTRODUCTION:

This is a monthly summary update of the works undertaken through the Works and Infrastructure Department for the previous month and a summary of the works proposed for the coming month, and information on other items relating to Council's infrastructure assets and capital works programs.

PREVIOUS COUNCIL CONSIDERATION:

Provided as a monthly report – Council consideration at previous meetings.

OFFICER'S REPORT:**OUTSTANDING REPORTS:**

Motion Number	Meeting Date	Council Decision	Comments
04/18.16.4.102	16 April 2018	<ol style="list-style-type: none"> Pursuant to section 14 of the <i>Local Government (Highways) Act 1982</i> (the Act), for the Council to discuss and consider the closure of the following assets for the public benefit due to "lack of use". <ol style="list-style-type: none"> The closure of Bridge 3462 over the George River providing current access to Yosts Flat. The closure of Grimstones Road from chainage 910m to end of road at chainage 4,680m. resolves that the part of Grimstones Road, Goshen as marked on the plan annexed and marked "A" should be closed to all traffic for the public benefit. Council delegates its functions and powers pursuant to section 14(1)(b) of the Act to the General Manager and authorises the General Manager to take such steps as may be necessary to comply with each of the requirements of that section in relation to the closure of Bridge 3462 over the George River providing current access to Yosts Flat and the closure of Grimstones Road from chainage 910m to end of road at chainage 4,680m. 	In-progress. Refer to Closed Council Resolution 11/18.17.3.

Motion Number	Meeting Date	Council Decision	Comments
11/18.8.5.247	19 November 2018	<i>A report is sought providing advice in accordance with the requirements of Section 65 of the Local Government Act 1993 for the information of Council at a future meeting and consider any advice as required from relevant State Agencies:</i> That Council explore opportunities of providing 2 - 6 free rubbish vouchers or something similar to every ratepayer to be used throughout that rateable year.	In progress. Item linked to 07/19.13.4.173.
04/19.13.5.84	15 April 2019	That Council receive this report and the recommendation made to develop a policy position for the provision of Water Refill Stations (WRS's) in public open spaces that include a clear set of performance criteria that must be satisfied before a decision is made to install a WRS.	In-Progress, draft policy to be reviewed by Council in early 2020.
06/19.8.2.132	24 June 2019	<i>A report is sought providing advice in accordance with the requirements of Section 65 of the Local Government Act 1993 for the information of Council at a future meeting and consider any advice given by a person who has the qualifications or experience necessary to give such advice, information or recommendation:</i> That Council consider the establishment and fund allocation for the creation of a disabled parking bay, and relevant signage, at the rear of the toilets at the Fingal public toilet facility, and a new pathway into the toilet block.	In progress. This request has been incorporated into Fingal Streetscape Project.
10/19.13.3.251	21 October 2019	That Council invoke Section 16 of the Local Government (Highways) Act 1982 in support of Forico's request for Beauty Flat Road, Transport Segment ID 6174046 off Barnes Road, near Mathinna to be changed from a public road to a Private road where it intersects with title 112336-2.	In progress.
11/19.8.1.266	18 November 2019	<i>A report is sought providing advice in accordance with the requirements of Section 65 of the Local Government Act 1993 for the information of Council at a future meeting and consider any advice given by a person who has the qualifications or experience necessary to give such advice, information or recommendation:</i> 1. That Council investigates the best route for a dual access, (bike/pedestrian), dual direction track between Swimcart Beach and the "yet to be built" dual access Binalong Bay Rd. track. 2. That Council seeks funding to enable this track to be built as soon as practical.	Investigations commenced and potential route(s) are in initial stages of discussion with PWS.
11/19.13.3.274	18 November 2019	That Council consult with the St Marys Community to ascertain specific night-time usage requirement at the recreational ground, prior to giving consideration to commit \$35,000 to lighting infrastructure renewal.	To be actioned.
12/19.8.1.288	16 December 2019	<i>A report is sought providing advice in accordance with the requirements of Section 65 of the Local Government Act 1993 for the information of Council at a future meeting and consider any advice given by a person who has the qualifications or experience necessary to give such advice, information or recommendation:</i> That Council increase the hours for the Animal Control Officer in the 2020/2021 Budget.	To be considered at budget preparation 2020.

Motion Number	Meeting Date	Council Decision	Comments
12/19.13.4.300	16 December 2019	It is recommended that: i) Council does not progress with the placement of a new playground at the Ground at the current time. ii) Council Officers meet with all sporting and recreational group users of the St Helens Recreational Grounds with the objective of consolidating proposed projects and preparing an updated master planning document to guide the Council in its future decision making.	To be actioned.
01/20.8.1.2	20 January 2020	<i>A report is sought providing advice in accordance with the requirements of Section 65 of the Local Government Act 1993 for the information of Council at a future meeting and consider any advice given by a person who has the qualifications or experience necessary to give such advice, information or recommendation:</i> That Council investigates the earliest practical inclusion of the installation of several shade cloth covered areas on the grassed area between the Mouth Cafe and the Scamander River in the capital works program.	To be actioned.

COMPLETED REPORTS:

Nil.

Facilities Maintenance

Facility maintenance is an ongoing activity. During the month facility maintenance included the following tasks:

- Preventative Maintenance (PM) inspections of Council owned buildings and playgrounds.
- Maintenance identified during PM inspection and notified via Customer Service Requests.

Towns and Parks Maintenance

- Mowing/ground maintenance – all areas.
- Garden/tree maintenance and weeding where required.
- Multiple toilet blockages and damaged fixtures addressed over this period.
- St Marys Rivulet – weed removal underway.
- Talbot Street footpath reseal prep works undertaken.

Road Maintenance

- Sealed road patching – all areas.
- Traffic Signage replacement – damaged and removed signs.
- Shoulder maintenance on Upper Esk Road and Mathinna Road.

Bridge Maintenance

- The Flat Bridge – raising of bridge structure - approach ramps to be asphalted following guard rail installation.
- Jetty maintenance carried out on several structures – this included the installation of access ladders.

Mangana/Fingal Fires

- Provided service support to the fire effort, i.e. equipment, labour (tree felling, clearing and provision of water supplies).

Waste Transfer Station

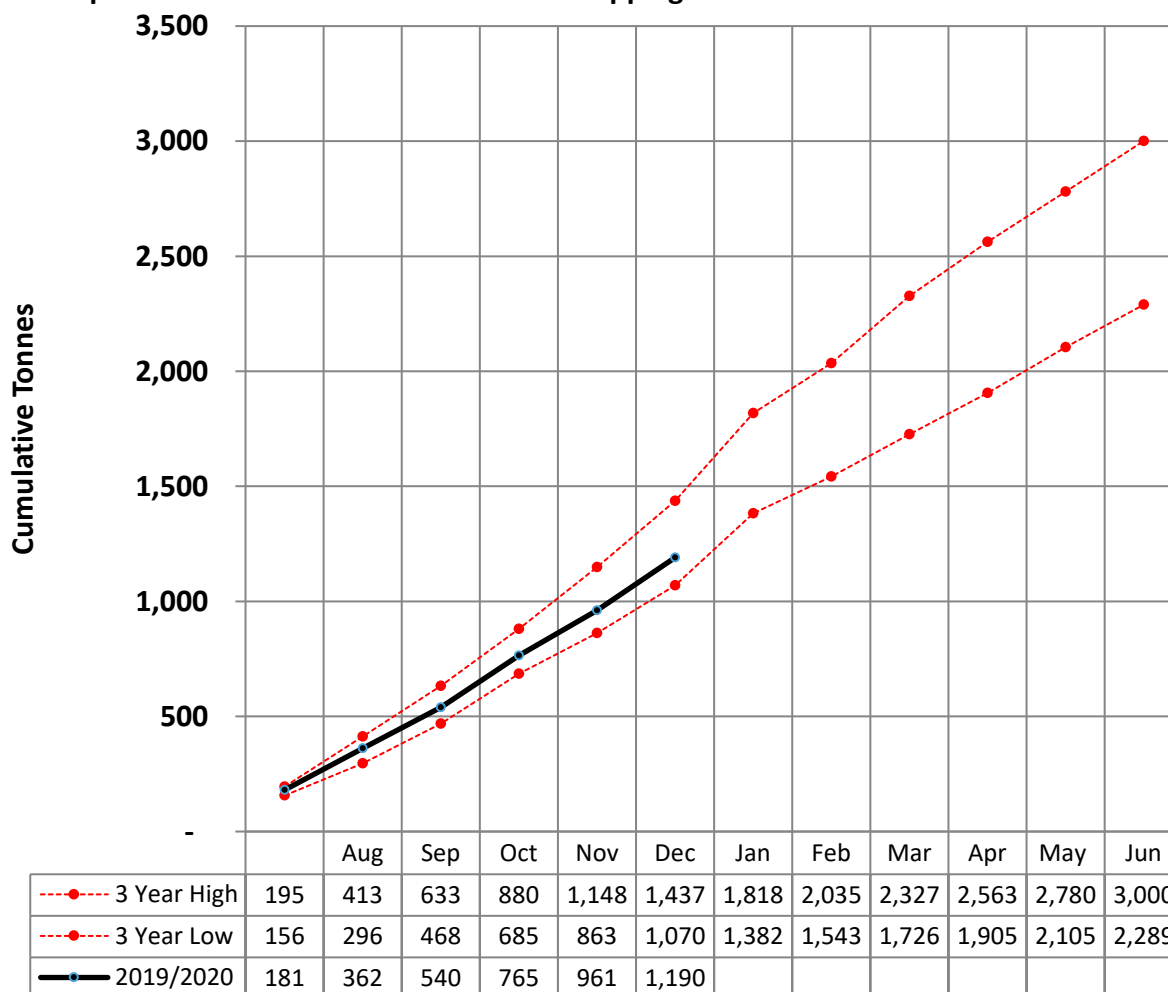
- Kerbside Assessment Schedule with Northern Tasmanian Waste Management Group were conducted on 6/7 and 20/21 January in Beaumaris and St Helens.

Mountain Bike Track Maintenance

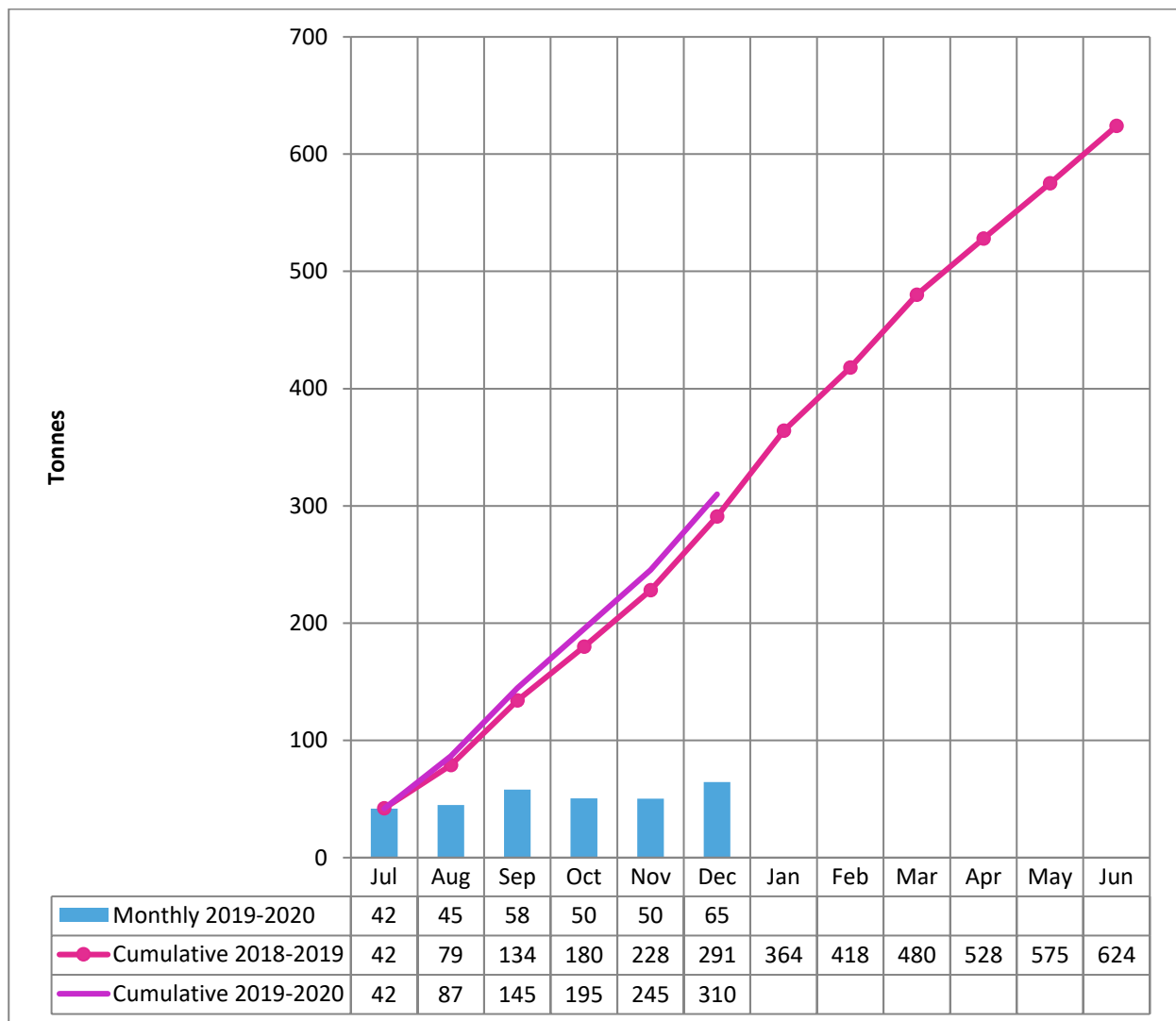
- Maintenance being undertaken where required

Waste Management

Municipal General & Putrescible Wastes to Copping Landfill



Collected Kerbside Recyclables



CAPITAL WORKS

Project Code	Details	Budget	Project Update
CH520	Talbot Street Road Reconstruction	100,000	Works due to commence mid February
CH550	Brown Street Road Remediation	As per tender	Works due to commence mid February
	Medeas Cove, Annie Street Intersection Crash Barrier	15,000	COMPLETED
CF805	Parnella/Foreshore Walkway	285,000	Government approvals – being sought.
	Scamander Avenue Footpath Part A	58,000	Works due to commence February, 2020
CD655	Implement SWMP priorities	80,000	COMPLETED
	Bridge 185 - Gillies Rd	25,000	Deck timbers in stock. Contractor to undertake works.

Project Code	Details	Budget	Project Update
	Bridge 2293 - Cecilia St	22,000	Deck timbers in stock. Contractor to undertake works.
	Bridge 2006 - Reids Rd	90,000	Deck replacement completed.
	Bridge 2809 - Argyle St	30,000	Deck timbers in stock. Contractor to undertake works.
	Bridge 7004 - Richardson Rd	38,000	Deck timbers in stock. Contractor to undertake works.
	Bridge 7005 - Tims Ck Rd	30,000	Deck timbers in stock. Contractor to undertake works.
	Bridge 2242 - Hodges Rd	60,000	Deck timbers in stock. Contractor to undertake works.
	Footpath Bridge at Fingal Culvert	30,000	Engineering Design completed
	Fingal Streetscape Stage 3		COMPLETED
	Brown Street, Fingal		Currently under tender
	Mathinna Falls Road		COMPLETED
	St Patricks Head – Trail Works		COMPLETED
	St Marys Cemetery		COMPLETED
END OF REPORT			

LEGISLATION / STRATEGIC PLAN & POLICIES:

Strategic Plan 2017-2027

Goal

Infrastructure - To provide quality infrastructure which enhances the liveability and viability of our communities for residents and visitors.

Strategy

- Be proactive infrastructure managers by anticipating and responding to the growing and changing needs of the community and the area.
- Work with stakeholders to ensure the community can access the infrastructure necessary to maintain their lifestyle.
- Develop and maintain infrastructure assets in line with affordable long-term strategies.

BUDGET AND FINANCIAL IMPLICATIONS:

Not applicable.

VOTING REQUIREMENTS:

Simple Majority.

ACTION	INFORMATION
PROPONENT	Council Officer
OFFICER	Municipal Inspector
FILE REFERENCE	003\003\018\
ASSOCIATED REPORTS AND DOCUMENTS	Nil

OFFICER'S RECOMMENDATION:

That the report be received by Council.

INTRODUCTION:

This is a monthly update for animal control undertaken since the last meeting of Council.

PREVIOUS COUNCIL CONSIDERATION:

Provided as a monthly report – Council consideration at previous meetings.

OFFICER'S REPORT:

This is a monthly activity statement update of the complaints and work that has been done for the month of 19 December 2019 to 30 January 2020:

Area	Ansons Bay	Binalong	Cornwall	Fingal	Falmouth	Four Mile Ck	Mathinna	Scamander	Seymour	Steiglitz	St Helens	St Marys	TOTALS
Dogs Impounded											2		2
Livestock Complaints				1							1		2
Barking Dog		2						2			3	1	8
Wandering Dog				1							3		4
Dog Attack - on another animal (Serious)													0
Dog Attack/Harassment – on another animal	1										1		2
Dog Attack - on a person (Serious)													0
Dog Attack/Harassment – on a person (Minor)													0
Dog - chasing a person											1		1

Area	Ansons Bay	Binalong	Cornwall	Fingal	Falmouth	Four Mile Ck	Mathinna	Scamander	Seymour	Stieglitz	St Helens	St Marys	TOTALS
Declared Dangerous Dog													0
Unregistered Dog - Notice to Register		1									2		3
Infringement Notice Issued		1						1		2	2	1	7
Caution Notices		1											1
Verbal Warnings/Education Sheets Maps		14						18			4	2	38
Infringement Notice - Disputes in Progress													0
Infringement - Time Extension request								1					1
Infringement Notice - Revoked													0
Kennel Licence - No Licence													0
Kennel Licence - Issued												1	1
Rooster Complaints		1	1								1	2	5
Illegal Camping												2	2
TOTALS	1	20	1	2	0	0	0	22	0	2	20	9	77
Percentage	1.2987013	25.974026	1.3	0.0	0.0	0.0	0.0	28.6	0.0	0.0	26.0	11.7	94.8051948

LEGISLATION / STRATEGIC PLAN & POLICIES:

Strategic Plan 2017-2027

Goal

Environment - To balance our use of the natural environment to ensure that it is available for future generations to enjoy as we do.

Strategy

Ensure the necessary regulations and information is in place to enable appropriate use and address inappropriate actions.

BUDGET AND FINANCIAL IMPLICATIONS:

Not applicable.

VOTING REQUIREMENTS:

Simple Majority.

02/20.14.0 COMMUNITY DEVELOPMENT

02/20.14.1 Community Services Report

ACTION	INFORMATION
PROPONENT	Council Officer
OFFICER	Chris Hughes, Manager Community Services
FILE REFERENCE	011\034\006\
ASSOCIATED REPORT AND DOCUMENTS	Nil

OFFICER'S RECOMMENDATION:

That the report be received.

INTRODUCTION:

The purpose of this report is to provide Councillors with an update of various issues which are being dealt with by the Community Services Department.

PREVIOUS COUNCIL CONSIDERATION:

Provided as a monthly report – Council consideration at previous meetings.

OFFICER'S REPORT:

OUTSTANDING REPORTS:

Motion Number	Meeting Date	Council Decision	Comments
05/18.14.2.117	21 May 2018	Council to take over ownership of the toilet block to be built at The Gardens with Council entering into an agreement with Parks & Wildlife (PWS) who will maintain and service the toilet block.	PWS in discussion with the Gardens community as to the location of the temporary toilet.
08/18.8.2.182	20 August 2018	A report is sought providing advice in accordance with the requirements of <i>Section 65 of the Local Government Act 1993</i> for the information of Council at a future meeting and consider any advice as required from relevant State Agencies: That Council work with the Fingal Valley Neighbourhood House, the SES, local police and others to establish a Driver Reviver Site in Fingal at the Council owned Park and Public Toilet Facility on the Esk Highway. This site ideally should be operational before Christmas and operate through until after the Easter long weekend.	Awaiting a response from SES as to why this did not occur and when they intend to commence this project in our Municipality.

Motion Number	Meeting Date	Council Decision	Comments
02/19.14.2.31	18 February 2019	<p>The following areas have been identified as possible sites that could be suitable to house a basic toilet and shelter amenity to visitors whilst also creating an unexpected and memorable experience:</p> <ul style="list-style-type: none"> • The Gardens • Scamander • Four Mile Creek (north of entry point) • South of Little Beach • St Helens • Burns Bay 	Report to be provided at March, 2020 workshop.
03/19.8.2.47	18 March 2019	<p><i>A report is sought providing advice in accordance with the requirements of Section 65 of the Local Government Act 1993 for the information of Council at a future meeting and consider any advice given by a person who has the qualifications or experience necessary to give such advice, information or recommendation:</i></p> <p>That Council look at building a mountain bike and walking tracks in the Fingal Valley, and have it shovel ready for funding at the next State election.</p>	Seeking external funding to undertake a Recreational Trails Strategy.
09/19.14.3.229	16 September 2019	<p>That Council:</p> <ol style="list-style-type: none"> 1. Replace the fence and fix the steps on the Medea Cove side of Kings Park; 2. Work with Tasmania Fire Service to undertake an assessment as to whether Kings Park is currently a fire risk to adjoining properties; 3. Commence the process to develop some walking trails and interpretative signage that helps to create a narrative that acts to generate a positive user experience within the Kings Park area. 	Advised the Works Department of Council decision to replace the fence and fix the steps
11/19.14.3.277	18 November 2019	<ol style="list-style-type: none"> 1. That Council in principle adopt the draft Disability Action Plan; and 2. That Council seek community feedback in relation to the draft Disability Action Plan. 	Currently seeking feedback.
12/19.14.2.303	16 December 2019	<ol style="list-style-type: none"> 1. That Council support the Department of Communities Tasmania to undertake an examination of the feasibility of the key options identified. 2. That Council commence discussions with Department of Communities Tasmania to transfer the green space at the front of the old Hospital (corner Circassian and Cecilia Street) to Council for community use. 	Council provided a response to Department of Communities Tasmania.

COMPLETED REPORTS:

Motion Number	Meeting Date	Council Decision	Comments
05/15.13.4.135	18 May 2015	<ol style="list-style-type: none"> Increase General Manager's delegation for waiver of fees from \$350 to \$750. That a review of the leased facilities is undertaken within the next financial year with a view to charges being applied. 	Completed. Delegations updated. February workshop item.
11/18.14.5.268	19 November 2018	That Council consider defining areas of Georges Bay Foreshore for specific purposes eg Beauty Bay swimming activities, grassed area in front of the Bayside – event space. The current jetty project which has been funded by the State Government is separate to this proposal.	Completed Marine Strategy – February Workshop item.

Council Community Grants/Sponsorship 2019-2020:

Council Community Grants/Sponsorship	2019-20
Community Services	
Community Grants	30,000
Youth Services	8,000
Misc Donations & Events	7,500
School Prizes	1,000
Community Event Funding	
Seniors Day	3,000
Australia Day Event	4,000
Swimcart	1,000
St Helens Athletic Carnival	2,500
Carols by Candlelight	1,600
St Helens Car Show (including Woodchopping)	7,000
Fingal Valley Coal Festival	2,000
Pyengana Endurance Ride -	500
Game Fishing	2,000
Marketing Greater Esk Tourism	2,500
Volunteer Week	2,500
Break O'Day Woodcraft Guild	2,500
Bay of Fires Winter Arts Festival	14,000
St Marys Memorial Service funding	500
St Marys Community Car & Bike show	2,000
East Coast Masters Golf Tournament	1,500
Fun in the Sun	500
Triathlon	2,000
Council Sponsorship	
Funding for BEC Directory	2,000
Community car donation	2,500
St Helens Girl Guides - Sangaree	2,500
St Helens Marine Rescue	3,000
Suicide Prevention Golf Day	1,000
BEC	28,000

Updates on current projects being managed by Community Services:

St Helens Mountain Bike Network

Construction activity

Trails currently under construction are several of the descent trails and the longer Loop 7 trail which will take riders out to Constable Creek and loop back to the Trail Head on Flagstaff Road.

The several decent trails which increase the gravity options from Loila Tier are getting close to completion with opening times being considered with weather, especially the lack of rain being a major factor in ensuring trails are in suitable condition prior to opening.

The program of completion of all trails is still on target for mid year.

Majority of the feedback to date from trail users over the period since trails were opened in November has been positive with a good number of visitors enjoying the variety of trails and the ones specifically tailored for younger riders. Dusty trails, is a characteristic our network will be known for in the drier summer periods, is slowly improving otherwise the trails are performing as intended and will get better over time and with more rain.

Branding and Marketing

Branding and marketing activities continue to tick over.

Last Thursday and Friday Tourism Tasmania brought a film/photography crew and talent with them to film the Bay of Fires Trial and the stacked loops at Flagstaff. The Trail Project Manager and Communications Coordinator took them up to one of the new trails at Flagstaff to take some never shot before footage. Reports from the Tourism Tas. team is that everything went well and they had a great but exhausting time on the trails. This footage and photography will be made available to the Tourism Library for use by businesses, stakeholders, media etc. The Communications Coordinator has also asked that they be made available to us as an organisation and is waiting to hear back regarding this.

Work is being undertaken on the website to include an online store so that merchandise can be bought online.

We have picked up one new Trail Ambassador this year, Blue Seas Holiday Villas who came on board as a silver sponsor. Thank you and welcome to this business to the St Helens MTB family.

The Communications Coordinator has been working with State Growth to have road signage in place at the Flagstaff and Lottah Rd (Weldborough end) intersections and approaches. All paper work including proposed locations has been sent to State Growth who are working through the permit. We are on track to have permission by next week to order and install the signage.

We still have one lot of photography left with King Thing Marketing which we will utilise once some of the new descents are open.

We continue to collate feedback on signage on the trails for review when the new signs are printed once all the trails are completed.

The February edition of Australian Mountain Bike Magazine has a 6 page spread on the Bay of Fires Trail showcasing the experience of this trail to a national market and no doubt entice mainland and international visitors to our network well into the future.

Bay of Fires Trail

Construction activity

As stated above, since trail opening the overall feedback from Bay of Fires Trail users has been glowing. Comments are being made like *“best trail ever ridden”* *“totally amazing”*, *“awesome”*, *“we will be back for sure”* reflects the high quality product that has been delivered.

The new trail that will link the Bay of Fires Trail and Blue Tier Trail is near completion and will be opened in an appropriate time to optimize brand exposure and visitor attraction.

Community Events

Delivery

2019

December

- 22-23 November Mountains to the Sea Trail Fest – St Helens Mountain Bike Opening Event
- 7 December – Homelessness Action Relay – Walkathon
- 14 December – St Helens Carols By Candlelight
- 18 December – Van Diemens Band presents Christmas in St Helens
- 21 December – St Helens Volunteer Fire Brigade Lolly Run
- 23 December – Fingal Valley Christmas Parade
- 24 December – St Helens Christmas Parade
- 24 December - St Marys Christmas Parade

January

- 1 January – St Marys New Year’s Day Races
- 4 January – St Helens Shark Fishing Comp.
- 12-17 January – 91st Stonehaven Cup, Sailing
- 18 January – St Helens Athletic Carnival
- 24 & 25 January – Lions Corner Incl. Xtreme Rides.
- 25 January – Wheels, Wine & Dine
- 25 January – Tasmanian Bream Fishing Competition
- 26 January – Australia Day Celebrations & Citizenship Ceremony, followed by Australia Day event including BREATHE
- 26 January – 8pm onwards – St Helens Football Club and Kids in Care presents BREATHE - Pink Floyd Cover Band

Planning

2020

February

- 8 February – JNR Triathlon & 5km fun Run
- 9 February - Break O’Day Community Triathlon

March

- 6 March – International Women’s Day Luncheon
- 7 & 8 March – St Helens Game Fishing Competition
- 11-12 March - Australian Bass Tournaments - Catch and Release Bream Fishing Comp
- 14 March – Fingal Valley Festival
- 21 March – Lions Club Cabaret
- 26-29 March - Dragon Trail MTB – 3 Day staged race (Derby, Poimena and St Helens MTB trails)

April

- 6 April – SCAMJAM – Youth Week Skateboard, Scooter and BMX Comp
- 25 April - ANZAC Day Services
- 25 April – ANZAC Day Fun Run

Australia Day Award Winners

We recognise the outstanding achievements and contributions of members within our community in a diverse range of areas. Recipients of these awards have made a significant contribution to, or brought additional benefit to the Municipality or may have made a significant contribution outside of our community.

Award winners for 2020 Australia Day are:

Australian Citizen of the Year	Patricia Green
Young Australian Citizen of the Year	Jackson Spilsbury
Mayor’s Special Award	Sue Kuter
Break O’Day Municipality Excellence Award	Richard Gee
	Eleanor Taylor
	Tyler Birch

Dragon Trail MTB Event Update

Media

Confirmed journalists who are attending, racing in the event and each writing feature articles, are:

- Flow MTB (BODC Sponsored)
- MTB Marathon
- Australian Adventure National Geographic
- Mountain Bike South Africa
- Spoke Magazine NZ

MTB Influencers attending as Guest Speakers and participating in the event:

- Miclonghurt - founder of Weride Group on Facebook live streaming from the event (20,000 group members on facebook)
- Huw Kingston (one of the most influential in MTB event space) - writes for Outlets including [Adventure.com](https://www.adventure.com.au), Outdoor, Jetstar (inflight), Mountain Biking Australia, Action Asia, Virgin, Escape (News Ltd papers), Australian Geographic, High Life, Great Walks and more.
- Ally Davy - creator of GOT - group of outdoors women in New Zealand
- Michael Milton OAM - Australia’s most successful winter Paralympian.

Background on Michael Milton:

Michael is a Skier, cyclist, trekker, triathlete, runner, world and Australian record holder, Paralympian, Olympian.

Michael Milton is one of Australia's best-known athletes. His four-gold-medal haul at the Salt Lake Winter Paralympic Games endeared him to a sport-loving nation and earned him the title of Laureus World Sportsman of the Year with a Disability.

In April 2003 Michael tried something new: speed skiing, the drag racing of alpine sport. On the steepest slope in the world he clocked over 193km/hr, smashing a 16-year-old world record and becoming the fastest skier with a disability.

Participation

To date there are 302 confirmed participants, which is exceeding the projections for year 3 of the Dragon Trail MTB Strategic plan.

The field are coming from all over Australia.

There are only 17% from Tasmania and only two (2) participants are from the North East Tasmania (excluding Launceston).

10% of the competitors are making the trip from New Zealand.

What makes this exciting is that providing the event is successfully ran in the first year, word of mouth will spread wide and far for future events.

Australia	
QLD	28%
TAS	17%
NSW	16%
VIC	15%
SA	5%
ACT	3%
WA	3%
NT	1%

International	
New Zealand	10%
Great Britain	1%
Japan	1%
Singapore	1%

Grants

- \$6,000 Break O'Day Council sponsorship for Flow Mountain Bike to film and feature the event.
- \$10,000 Tasmania Marketing Grant to enable the support of additional media and influencers to come to the event.

Logistics / Permitting

Working closely with Council and all land managers and hope to have permits issued by the end of February 2020.

Core event organising team has relocated to St Helens with their children for three (3) months in the lead up to the event to ensure the organisation is smooth.

What next...

Actively seeking local partners and businesses who are interested in being involved in the event as minor sponsors.

Looking for:

- local produce or in kind experience gifts that may be used in race bags and as prizes; and
- local produce or accommodation / experiences that may be used as gifts for event VIPs and Mountain Bike Specific Media.

In return there are opportunities to:

- display local produce and samples at MTB camps;
- provide samples in race packs with brochures or information on how to order; and
- open to flexible ways of delivering outcomes.

Event Outlook / Future

"Taking into account the success of the event to attract media and participants in year 1, we are now confident we can build this into one of world's best MTB events by year 4. An event that appears on MTBers "bucket list" and gives them a reason to visit Australia / Tasmania. We are investing heavily in year 1 with capital and time to ensure this is a launching pad towards this aim."

Louise Foulkes

Geocentric Outdoors Pty Ltd

Driver Reviver Program

Council staff are working with the State Emergency Service to have a Driver Reviver Program opened on a location on the Esk Main Road. It is our understanding that SES are currently having discussions with State Growth as to a suitable location.

Georges Bay Foreshore Linkage

This project is progressing. Tenders in relation to the work are currently open closing on the 16 March, 2020.

Leaner Driver Mentor Program

Get In 2 Gear Statistics for January 2020.

This program has continued to support our youth and disengaged, unlicensed drivers in not only gaining their licences, but also addressing issues of social isolation, lack of self-confidence and self-worth. There are two new Mentors who have commenced driving hours for the month of January. A big thank you to those in our community who volunteer their valuable time to assist with this program:

We currently have four (4) active Mentors on the books.

There were 12 active Leaners and five (5) now on the waiting list, with driving hours for January sitting at 68 hours.

One (1) Learner Passed their P1 Assessment first go

One (1) Learner Passed their L2 Assessment first go – *TyAnn (below)*



Today TyAnn ticked all the right boxes

TyAnn heard about Get In2 Gear Learner Driver Mentor Program through word of mouth back in May 2019.

TyAnn is a single mother who juggles the care of her daughter once a week, so she can clock up her on road hours. She is fully committed to the program and has a strong will to succeed in life with her precious young daughter.

When TyAnn started in Get In2 Gear, she was quite nervous and a little erratic with her steering, with the occasional lack of concentration.

Through eight (8) months on her L1 Learners Licence and over 30 hours of on road driving with her mentor, she has not only achieved her L2's today, her safe driving ticked all the right boxes!

TyAnn's advice to other learners who may be nearing their L2 test is "try not to be too nervous, have a good night sleep the night before and believe in yourself".

Well-done TyAnn and we look forward to sharing the road with you 😊

LEGISLATION / STRATEGIC PLAN & POLICIES:

Strategic Plan 2017-2027

Goal

Community - To strengthen our sense of community and lifestyle through opportunities for people to connect and feel valued.

Strategy

- Build community capacity by creating opportunities for involvement or enjoyment that enable people to share their skills and knowledge.
- Foster a range of community facilities and programs which strengthen the capacity, wellbeing and cultural identity of our community.

BUDGET AND FINANCIAL IMPLICATIONS:

Not applicable.

VOTING REQUIREMENTS:

Simple Majority.

02/20.14.2 Marine Facilities Master Plan – Georges Bay

ACTION	DECISION
PROPONENT	Council Officer
OFFICER	Chris Hughes, Manager Community Services
FILE REFERENCE	027\026\002\
ASSOCIATED REPORTS AND DOCUMENTS	Nil

OFFICER'S RECOMMENDATION:

That Council develop a brief and call for Expressions of Interest to develop a Marine Facilities Master Plan for Georges Bay.

INTRODUCTION:

Council has received funding from the Tasmanian Government to upgrade marine infrastructure around Georges Bay and the development of a Marine Facilities Master Plan would guide this activity.

PREVIOUS COUNCIL CONSIDERATION:

Specific uses for Georges Bay Foreshore was discussed at the November 2019 and February 2020 Workshops and November 2019 Council meeting with the following motion being passed:

11/18.14.5.268

Moved: Clr J McGiveron / Seconded: Clr J Tucker

That Council consider defining areas of Georges Bay Foreshore for specific purposes eg Beauty Bay swimming activities, grassed area in front of the Bayside – event space. The current jetty project, which has been funded by the State Government, is separate to this proposal.

OFFICER'S REPORT:

As the project required community input and as part of the St Helens township community drop in session, the below map was provided seeking input as to how they saw the future of Georges Bay.

The ideas put forward by the community have been grouped together under specific area headings:

Event area

- Maybe another covered picnic table area, plant more trees on grass area for shade
- Sound shell to encourage more outdoor music and festivals

Foreshore

- Pop up market space – best asset in town and underutilised should be a potential festival ground/market space/concert space/default chill out area
- Floating band area
- Water park – for those that do not want to swim – near Tidal Waters
- Weather proof sail shades to be used by public but could also have markets under them

- A row of beach hut style shops along foreshore where local artists can rent cheaply and sell their wares
- Keep foreshore between toilets (southern end opposite Police) through to Tidal Waters free of any further commercial development – maintain as public open space as was always intended
- Lights on the foreshore – solar lights
- Marina to Skippers – “finish the job” – erect retaining wall to cover exposed rocks (oysters)
- Blue Shed to Skippers – gain extra three (3) metres of Foreshore – create seating/shade for visitors and locals
- Bike education – use grassed area in front of the Bayside to set up a small bike track with “Stop” signs/intersections etc to develop safe riding with kids
- Reclaim a section of the land near Tidal Waters to increase green space for events
- Bike Path/Town – seal the track from Lions Park to Slipway for bike traffic – mark accordingly safety for bikers and vehicles
- Footpath from Lions to Sea Scouts extending Georges Bay Multi user track
- Install a shared path from Wharf to Scout Hut

Medea Cove

- allow dredging of silt areas (oil filled) – consider rates reduction for every bucket of silt removed
- Medea Cove Conservation Area full of weeds – could be a good walking (bird watching) area with better management from opposite School to further west - Is Medea Cove a bird sanctuary – boat movement
- Viewing hides – if it is a bird sanctuary
- Ensure that there is no leaching of toxins from tip to Medea Cove

Beauty Bay

- Install pontoon at Beauty Bay for developing swimming – especially as we have no public pool to use
- Should be zoned “passive” and disallow power vessels (jet skis) to area – family area/zone – to be zoned for only swimming, kayaks, SUP’s – no jet skis or motor boats – develop Beauty Bay to be a safe destination for aquatic use/swimmers and families – increase signage
- Enclosed swim area in the Bay area or rock pool at surf beach
- To create an active community we need to make access to path easy and safe -

O’Connors Beach

- more tree planting along foreshore
- keep as an area for motorised craft
- Possibility of clearing sea weed to create attractive swimming areas – O’Connors Beach

Burns Bay Boat Ramp

- Upgrade Burns Bay Boat Ramp car park



To progress planning for the ideas put forward by the community MAST have provided funding to develop a Master Plan for Georges Bay.

Council will identify areas to assist any potential consultant to work with eg. event area, jetty fishing and swimming, marine activities as identified in the map above. The development of a Master Plan document will assist in any external funding applications as will build a social and economic case for the works.

LEGISLATION & POLICIES:

Strategic Plan 2017-2027

Goal

Community - To strengthen our sense of community and lifestyle through opportunities for people to connect and feel valued.

Strategies

Build community capacity by creating opportunities for involvement or enjoyment that enable people to share their skills and knowledge.

STRATEGIC PLAN & ANNUAL PLAN:

Not Applicable.

BUDGET; FUNDING AND FINANCIAL IMPLICATIONS:

There is currently no cost to Council at this stage of the proposed project as MAST have provided funding to undertake the development of a Master Plan.

VOTING REQUIREMENTS:

Simple Majority.

02/20.15.0 DEVELOPMENT SERVICES

02/20.15.1 Development Services Report

ACTION	INFORMATION
PROPONENT	Department
OFFICER	Development Services
FILE REFERENCE	031\013\003\
ASSOCIATED REPORTS AND DOCUMENTS	Nil

OFFICER'S RECOMMENDATION:

That the report be received.

INTRODUCTION:

The purpose of this report is to provide Councillors with an update of various issues which have been dealt with by the Development Services Department since the previous Council meeting.

PREVIOUS COUNCIL CONSIDERATION:

Provided as a monthly report – Council consideration at previous meetings.

OFFICER'S REPORT:

OUTSTANDING REPORTS:

Motion Number	Meeting Date	Council Decision	Comments
01/19.8.3.6	21 January 2019	<i>A report is sought providing advice in accordance with the requirements of Section 65 of the Local Government Act 1993 for the information of Council at a future meeting and consider any advice given by a person who has the qualifications or experience necessary to give such advice, information or recommendation:</i> Council to investigate and consult with relevant agencies (including but not limited to Parks & Wildlife, State Government and neighbouring Councils) to explore options for both educating the public about, and enforcing, the new 'Dog Management Policy'. This would include greater hours for the Animal Control Officer and increased signage.	Cooperation at a local level to improve enforcement and signage has been successful during January. This joint dog management experience will inform discussion with PWS of formal joint enforcement, education and information options, after summer.
08/19.15.5.210	19 August 2019	That Council in regards to the development of a new dog Exercise Area on Humbug Point Nature Recreation Area at Reserve Street Binalong Bay that this come back to a workshop for further discussion and consideration.	Alternative options to be planned and brought to Council for discussion in March.

Motion Number	Meeting Date	Council Decision	Comments
10/19.15.7.257	21 October 2019	<ol style="list-style-type: none"> 1. That Council, considering the community input on additional off-lead dog exercise areas for St Marys and St Helens, Declare these Exercise Areas under the Dog Control Act at the old St Marys Sports Complex (2 Gray Road) and to extend the Exercise Area at St Helens Sports Complex (Young Street St.). Declaration of these areas under the Dog Control Act, wholly or in parts, is subject to the installation of safe dog exercise facilities being completed and reported to Council for confirmation. 2. Priorities for development of new dog parks in 2019-2020 are the eastern half of the proposed new dog park site at and the extension of the St Helens dog park at St Helens Sports Complex, to a minimal standard of facilities. 3. Council review the site constraints prior to confirming being suitable – Old St Marys Railway Station. 	<p>Installation of new dog exercise facilities has been delayed for other Council priorities, expected to start in March 2020.</p> <p>Review Old St Marys Railway Station site when Council considers options at Binalong Bay.</p>

COMPLETED REPORTS:

Motion Number	Meeting Date	Council Decision	Comments
01/19.6.2.3	21 January 2019	DA021-2018 – Planning Scheme Amendment and Subdivision – Parkside Farm – St Helens Point Road, St Helens	Closing submission sent to Tasmanian Planning Commission 16.12.2019.
10/19.15.8.258	21 October 2019	That Council undertakes the appropriate level of improvement works to improve the embankment between the Scamander Skate Park and car park in line with Council's endorsed Scamander Beach Reserve Master Plan.	Works completed.

KEY DEPARTMENT STRATEGIC OR OPERATIONAL MATTERS:

- Written consent was granted to the St Helens Marine Rescue committee to apply for a grant application to install roof mounted solar panel system.
- Development Services staff have commenced formulating agenda items for industry stakeholder consultation sessions.
- Officers are developing technical information and responses in relation to the Tasmanian Planning Scheme and will be presenting information to Councillors at a date to be confirmed.

PLANNING REPORT

The following table provides data on the number of applications approved for the month including statistical information on the average days to approve and the type of approval that was issued under the Land Use Planning and Approvals Act 1993:

	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	YTD	EOFY 2018/2019
NPR	2	3	2	1	7	7	2						24	
Permitted	3	3	4	9	4	12	2						37	
Discretionary	16	11	12	13	13	11	9						85	
Amendment	1	2	2	1	5		2						13	
Strata		1											1	
Final Plan			1	1	2								4	
Total applications	22	20	21	25	31	30	15						164	226
Ave Days to Approve Nett*	33.13	36.25	36.71	33.16	65.51	20.7	26.1						35.94	

* Calculated as Monthly Combined Nett Days to Approve/Total Applications

The following table provides specific detail in relation to the planning approvals issued for the month:

January 2020

DA NO.	LOCATION	DESCRIPTION	SECTION	Day to Approve Gross	Days to Approve Nett
2017-130 AMEND	Stieglitz	Change to Garage Location & Size	S56 AMEND	18	18
205-2019	Falmouth	Change of Use - Part Dwelling to Ancillary Dwelling & New Shed	S57	61	39
204-2019	Scamander	Dwelling alterations, Decks & Legalisation of Deck & Veranda	S57	35	34
198-2019	St Helens	Dwelling, Amenities Shed & New Access	S57	64	38
230-2019	St Helens	Dwelling & Carport	S57	45	42
253-2019	Binalong Bay	Change of Use - Dwelling to Visitor Accommodation	S58	9	9
093-2016 AMEND	St Marys	Addition of Liquor Sales	S56 AMEND	8	8
234-2019	Stieglitz	Carport & Shed Additions to Existing Shed & Legalisation of Shed	S57	48	40
181-2019	Scamander	Pontoon	S57	43	42
201-2019	St Helens	Dwelling	S57	76	39
176-2019	St Helens	Shed	S57	79	36
245-2019	Scamander	Change of Use - Dwelling to Visitor Accommodation	S58	6	6
231-2019	Akaroa	Dwelling	NPR	38	3
002-2020	St Helens	Deck	NPR	1	1
236-2019	St Helens	Change of Use - Dwelling to Visitor Accommodation	S57	38	37

BUILDING REPORT

Projects Completed in the 2019/2020 financial year

Description	Location	Updates
Transportable Cafe	Flagstaff	Completed November 2019. 
Fingal Park Shelter	Fingal Park	Completed December 2019.  
Fingal Sports Complex Amenities Addition	Fingal Recreation Complex	Completed December 2019. 
New Bus Shelter	Mathinna	Completed December 2019 
Amenities & Shelter Building	Flagstaff	Completed December 2019 
Recycling Shed Additions	St Helens Waste Transfer Station	Completed February 2020

Projects ongoing – Capital Works Program (Includes carried over projects previous financial years)

Description	Location	Updates
Old Tasmanian Hotel Redevelopment & Refurbishment	Fingal	<ul style="list-style-type: none"> Tender Awarded; Works Scheduled to commence in February 2020.
Design Works for Future Upgrades to Portland Hall	Portland Hall, St Helens	<ul style="list-style-type: none"> Building Application approved 13th September 2019. Work commencement scheduled for commence in February 2020.
Community Notice Board	Cecilia Street, St Helens	<ul style="list-style-type: none"> Contractor engaged; Works scheduled to be commence in mid-February 2020.
St Marys Cemetery Shelters	St Marys Cemetery	<ul style="list-style-type: none"> 95% Complete.

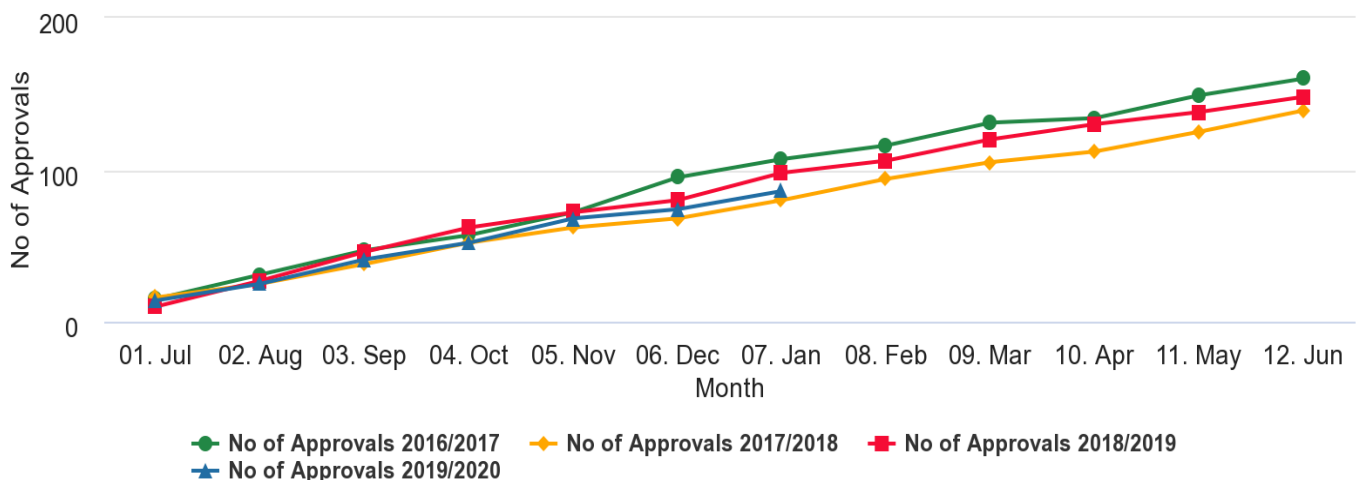
Approved Capital Works Program – Current Financial Year - not yet started

Description	Location	Updates
New Amenities building	Wrinklers lagoon carpark	<ul style="list-style-type: none"> Works scoping underway.
Re Roof of Amenities Section	Bendigo Bank Community Stadium	<ul style="list-style-type: none"> Quotations currently being sought.
St Helens Aerodrome Hanger Door Extensions	St Helens Aerodrome	<ul style="list-style-type: none"> Works Authorised to Proceed; Pending commencement date from contractor.




The below table provides a summary of the building approval issued for the month including comparisons to the previous financial year.

January 2020				
Date of Approval	BA No.	Town	Development	Value
13-Jan-20	2019 / 00164	St Helens	New Dwelling incorporating Garage & Pergola	\$278,000.00
13-Jan-20	2019 / 00098	St Marys	New Dwelling & Shed	\$123,000.00
14-Jan-20	2019 / 00105	Beaumaris	New Dwelling incorporating Deck	\$115,000.00
14-Jan-20	2019 / 00190	Upper Esk	New Shed	\$45,000.00
14-Jan-20	2019 / 00149	Stieglitz	Alteration/Addition to Dwelling & Garage	\$100,000.00
14-Jan-20	2018 / 00120	St Helens	Demolition & New - Shed	\$18,000.00
16-Jan-20	2019 / 00122	St Marys	Legalisation (Change of Use - Ancillary Dwelling to Main Dwelling	\$15,000.00
17-Jan-20	2019 / 00223	Stieglitz	New Shed	\$34,000.00
21-Jan-20	2019 / 00072	Falmouth	New Dwelling incorporating Studio & Deck & New Shed	\$242,000.00
21-Jan-20	2016 / 00159	St Helens	New Rebound Wall	\$150,000.00
21-Jan-20	2019 / 00144	Scamander	Demolition & New - Shed	\$17,000.00
31-Jan-20	2019 / 00128	St Helens	Addition to Shed & New Deck	\$46,000.00
ESTIMATED VALUE OF BUILDING APPROVALS FINANCIAL YEAR TO DATE			2018/2019	2019/2020
			\$9,945,577.00	\$13,009,807.00
ESTIMATED VALUE OF BUILDING APPROVALS FOR THE MONTH		MONTH	2019	2020
		January	\$1,234,164.00	\$1,183,000.00
NUMBER BUILDING APPROVALS FOR FINANCIAL YEAR TO DATE		MONTH	2018/2019	2019/2020
		January	98	95

Cumulative Number of Building Approvals



ENVIRONMENTAL REPORT

Description	Updates
Scamander River fish deaths	<p>Inspection with EPA found 220-330 dead fish at one site at the top of the estuary, which appeared to have died at same time several weeks prior. Water samples collected for testing by the EPA. Numerous healthy live fish were present.</p> 
St Marys Rivulet flood management	<p>The Flat bridge raised and channel vegetation management works are underway to keep the stream clear for floods while avoiding destabilizing the banks and streambed. Community Flood Planning started at the St Marys Market with the SES project officer with a draft St Marys Community Flood Guide and several residents began developing Home Emergency Plans for flood. Design of flood warning system and Groom St. levee underway with landholders and first Milestone report lodged with Community Development Grants Programme.</p> 
Dog Management	<p>Both PWS and Council have stepped up enforcement activity, with additional patrols, coordinating enforcement activity over the January long weekend and infringements issued (with fines of over \$600). Focus has been Scamander and Binalong Bay, where signage has been vandalized repeatedly and 'talk' in the community has heightened (for and against) – helping build in the community norms for good behavior.</p> 
Weed management	<p>Weed treatment programs at waste transfer stations updated and contractors have been engaged for a weed control works program, also including quarries and gorse control at Seymour (coordinated to support significant progress by the community-led control program at Seymour). Outlook for Council's control program is a focus after the dry spell breaks (autumn), on follow-up to secure past investment and some limited new priorities.</p>
Cat Management	<p>Council is considering a draft Northern Region Cat Management Strategy developed by the state Cat Management Program with cat welfare groups and other Councils. The regional collaboration will bring opportunities for Break O'Day as state legislation changes come in, but will be subject to Council's resources and capacity to participate in priority actions.</p>

Description	Updates
Discovery Ranger	Activities conducted from Ansons Bay to Scamander in January by the PWS Discovery Ranger fostered enjoyment and appreciation of Break O'Day's natural environment and management priorities. Council sponsors the PWS Discovery Ranger program coverage Break O'Day.

Immunisations

The *Public Health Act 1997* requires that Councils offer immunisations against a number of diseases. The following table provides details of the rate of immunisations provided by Council through its school immunisation program.

MONTH	2018/2019		2019/2020	
	Persons	Vaccinations	Persons	Vaccinations
July - December	49	51	50	53
January - June	124	124	0	0
TOTAL	173	175	50	53

Sharps Container Exchange Program
2019/2020
1

STRATEGIC PLAN & ANNUAL PLAN:

Strategic Plan 2017-2027

Goal

Environment – To balance our use of the natural environment to ensure that it is available for future generations to enjoy as we do.

Strategy

- Ensure the necessary regulations and information is in place to enable appropriate use and address inappropriate actions.
- Undertake and support activities which restore, protect and access the natural environment which enables us to care for, celebrate and enjoy it.

LEGISLATION & POLICIES:

Not applicable.

BUDGET; FUNDING AND FINANCIAL IMPLICATIONS:

Not applicable.

VOTING REQUIREMENTS:

Simple Majority.

ACTION	INFORMATION
PROPONENT	Council Officer
OFFICER	John Brown, General Manager
FILE REFERENCE	002\012\001\
ASSOCIATED REPORTS AND DOCUMENTS	Nil

OFFICER'S RECOMMENDATION:

That the General Manager's report be received.

INTRODUCTION:

The purpose of this report is to provide Councillors with an update of various issues which are being dealt with by the General Manager and with other Council Officers where required.

PREVIOUS COUNCIL CONSIDERATION:

Provided as a monthly report – Council consideration at previous meetings.

OFFICER'S REPORT:**OUTSTANDING REPORTS:**

Motion Number	Meeting Date	Council Decision	Comments
07/19.16.2.182	15 July 2019	In accordance with section 156 of the <i>Local Government Act 1993</i> , Council resolves to make a by-law for the regulation of the Trail Networks.	Draft By-Law currently being prepared.
12/19.16.4.312	16 December 2019	That Council's management team progress the development of an Application(s) based on the potential priorities identified by Council for the Drought Communities Programme Extension.	Project scoping complete and project proposal forwarded to DCP for feedback prior to lodgment

COMPLETED REPORTS:

Motion Number	Meeting Date	Council Decision	Comments
Councillors Committee Reports	20 January 2020	Write to MAST regarding the current status of proposed works on the Barway	Letter sent to MAST

Meeting and Events attended:

23.01.2020	Launceston	– Tasmanian Labor Party, meeting with Anita Dow and Rebecca White to discuss broader issues important to Local Government in the northern region and individual Council areas. Good discussion which seems likely to inform their policy positions moving forward.
23.01.2020	Fingal	– Fingal Bushfire, attended the community meeting which provided a close out on the fire event.
24.01.2020	Launceston	– Regional General Manager's Meeting
26.01.2020	St Helens	– Australia Day Awards
31.01.2020	St Helens	– East Coast Tasmania Tourism (ECTT), meeting with Rhonda Taylor CEO to discuss a wide range of issues including Bay of fires Master Plan development; Visitor Information Centre operations on the East Coast; ECTT website and need for MTB focus; and a discussion about the expectations in relation to ECTT and the interaction with Council as a major funding partner.
03.02.2020	St Helens	– Council Workshop
05.02.2020	Launceston	– Parks & Wildlife Service, productive meeting with northern office representatives to discuss a wide range of items including Bay of Fires Master Plan; Burns Bay Parking area; MTB trail development; Binalong Bay walking trails and parking; and the Gardens Toilet.
05.02.2020	Launceston	– TasWater Owner Representatives Quarterly Briefing

Meetings & Events Not Yet Attended:

10.02.2020	Swansea	– East Coast Tasmania Tourism (ECTT), meeting with Kym Goodes (Chairperson)
12.02.2020	St Helens	– Marine and Safety Tasmania, meeting with Lia Morris and Justin Foster.
13.02.2020	St Helens	– Suicide Response Workshop
17.02.2020	St Helens	– Council Meeting

General – regular meetings with Departmental Managers and individual staff when required addressing operational issues and project development. Meeting with community members and organisations included Alex Salter (Optus), Tony Swanson, Todd Dudley (North-East Bioregion Network).

Brief Updates:**Old St Helens Hospital**

Council's position regarding the need for a high level consideration of the feasibility of some of the suggestions from the community engagement process has been formally communicated to the Department of Communities Tasmania. During a subsequent discussion with Richard Gilmour the need to filter out the unrealistic suggestions was reiterated prior to the Department commencing any form of Expression of interest process. The desire to secure ownership of the green space at the front has been discussed with the Department.

Burns Bay Car Park

The development of this project has not progressed as quickly as Council officers would have liked even though we have had a number of meetings (including onsite) with PWS to discuss the situation. At the most recent meeting with PWS we have provided them with a project plan based on Council taking responsibility to deliver the project within a number of parameters. These include Council being paid to undertake the project management; funds being provided to Council through a Grant Deed; PWS assistance with aboriginal heritage and stakeholder engagement; and no commitment by Council to make a financial contribution. We have also indicated to PWS that the extent of the construction works would be limited to the available funds unless a top up was provided and when asked whether Council would take over ongoing responsibility for the car park we advised that this was not our preferred position and that it should remain with PWS.

Actions Approved under Delegation:

NAME/DETAILS	DESCRIPTION OF USE OF DELEGATION	DESCRIPTION	DELEGATION NO / ACT
Dalmayne Road, St Marys	Affixing Common Seal	Title Transfer	Number 12 – Miscellaneous Powers and Functions to the General Manager
German Town Road, St Marys	Affixing Common Seal	Title Transfer	Number 12 – Miscellaneous Powers and Functions to the General Manager
Bent Street, Mathinna	Affixing Common Seal	Title Transfer	Number 12 – Miscellaneous Powers and Functions to the General Manager

General Manager's Signature Used Under Delegation for Development Services:

07.01.2020	337 Certificate	17 Peron Street, Stieglitz	6785654
07.01.2020	337 Certificate	16 Bel-Air Crescent, Beaumaris	2123696
07.01.2020	337 Certificate	P1477 Terryvale Road, Goshen	7641775
08.01.2020	337 Certificate	Dalmayne Road, Gray	6409640
08.01.2020	337 Certificate	60 Cecilia Street, St Helens	2838245
08.01.2020	337 Certificate	7 King Street, Binalong Bay	6797065
10.01.2020	337 Certificate	9 Reids Road, St Helens	2020881
10.01.2020	337 Certificate	P511 Tasman Highway, Pyengana	7287999
10.01.2020	337 Certificate	P512 Tasman Highway, Pyengana	6807120
10.01.2020	337 Certificate	Lottah Road, Lottah	2633004
14.01.2020	337 Certificate	49 Quail Street, St Helens	6795086
14.01.2020	337 Certificate	30 Cherrywood Drive, Scamander	2948508
14.01.2020	337 Certificate	Bent Street, Mathinna	6422693
15.01.2020	337 Certificate	3 Stewart Court, St Helens	2997924
15.01.2020	337 Certificate	Short Street, Fingal	6412057
15.01.2020	337 Certificate	9 Richard Court, Akaroa	7220946
15.01.2020	337 Certificate	203 Tasman Highway, Beaumaris	6791368
15.01.2020	337 Certificate	2 George Street, Scamander	1548270

15.01.2020	337 Certificate	29 Highcrest Avenue, Binalong Bay	2654593
21.01.2020	337 Certificate	27464 Tasman Highway, Goulds Country	6806777
21.01.2020	337 Certificate	8-10 Treloggen Drive, Binalong Bay	2540449
21.01.2020	337 Certificate	U2, 42 Quail Street, St Helens	7689672
21.01.2020	337 Certificate	2 Wigram Street, Scamander	6409931
21.01.2020	337 Certificate	160 St Helens Point Road, Stieglitz	7391155
22.01.2020	337 Certificate	7441 Esk Main Road, St Marys	6404428
22.01.2020	337 Certificate	Sorell Street, Fingal	3088626
23.01.2020	337 Certificate	26905 Tasman Highway, Goshen	7818809
23.01.2020	337 Certificate	175 Main Road, Binalong Bay	3041414
23.01.2020	337 Certificate	Esk Main Road, St Marys	2862165
23.01.2020	337 Certificate	28-30 Main Road, St Marys	6403847
23.01.2020	337 Certificate	135 Irish Town Road, St Marys	7569187
23.01.2020	337 Certificate	63 Leaside Drive, St Helens	6788011
23.01.2020	337 Certificate	44 Acacia Drive, Ansons Bay	6804448
23.01.2020	337 Certificate	16 Susan Court, St Helens	2282654
29.01.2020	337 Certificate	11 Oberon Place, Scamander	2948639
29.01.2020	337 Certificate	116 Tully Street, St Helens	2236957
29.01.2020	337 Certificate	55 Franks Street, Falmouth	6400654
29.01.2020	337 Certificate	110 Riverview Road, Scamander	7229131
29.01.2020	337 Certificate	65 Leaside Drive, St Helens	6788003
29.01.2020	337 Certificate	7-11 Freshwater Street, Beaumaris	2905946
30.01.2020	337 Certificate	8 Story Street, St Marys	6405324
30.01.2020	337 Certificate	26 St John Street, Cornwall	6400152

Tenders and Contracts Awarded:

Tender Closing Date	Description of Tender	Awarded to
10 January 2020	Brown Street, Fingal – Road Pavement Remediation	Awarded to Streetwise Development.
20 January 2020	Gravel Crushing	Currently being assessed.
16 March 2020	Bridge 2792 Repair & Protective Coating Renewal	Not yet closed.
16 March 2020	St Helens Foreshore Path	Not yet closed.
16 March 2020	St Helens Cycleway/Walkway - Design & Construct	Not yet closed.
16 March 2020	Kerbside Collection	Not yet closed.

LEGISLATION / STRATEGIC PLAN & POLICIES:

Strategic Plan 2017-2027

Goal

Services - To have access to quality services that are responsive to the changing needs of the community and lead to improved health, education and employment outcomes.

Strategy

- Work collaboratively to ensure services and service providers are coordinated and meeting the actual and changing needs of the community.
- Ensure Council services support the betterment of the community while balancing statutory requirements with community and customer needs.

BUDGET AND FINANCIAL IMPLICATIONS:

Not applicable.

VOTING REQUIREMENTS:

Simple Majority.

02/20.16.2 Northern Tasmania Development Corporation Ltd (NTDC) – Receipt of Quarterly Report

ACTION	DECISION
PROPONENT	Council Officer
OFFICER	John Brown, General Manager
FILE REFERENCE	039\011\003\
ASSOCIATED REPORTS AND DOCUMENTS	Quarterly Report of the Northern Tasmania Development Corporation Ltd (NTDC)

OFFICER'S RECOMMENDATION:

That Council receive the quarterly report of the Northern Tasmania Development Corporation (NTDC).

INTRODUCTION:

The Northern Tasmania Development Corporation (NTDC) has been formed as an enterprise under the Local Government Act. Accordingly, NTDC provides quarterly reports to its shareholders including Break O'Day Council.

PREVIOUS COUNCIL CONSIDERATION:

Reports from NTDC are provided to, and considered by Council, quarterly.
Previous February Council Workshop discussion.

OFFICER'S REPORT:

The Northern Tasmania Development Corporation (NTDC) has been formed as an enterprise under the Local Government Act.

Section 21 (5) of the Local Government Act requires Council's General Manager to report to Council at least every three (3) months on the performance of any activities of such an enterprise.

Accordingly, NTDC provides quarterly reports to its shareholders including Break O'Day Council in a format to comply with this requirement.

STRATEGIC PLAN & ANNUAL PLAN:

Strategic Plan 2017 – 2027

Goal

Economy - To foster innovation and develop vibrant and growing local economies which offer opportunities for employment and development of businesses across a range of industry sectors.

Strategy

- Create a positive brand which draws on the attractiveness of the area and lifestyle to entice people and businesses' to live and work in BOD.
- Support and encourage innovation and growth in the economy through local leadership; infrastructure provision; support services and customer focussed service delivery.

LEGISLATION & POLICIES:

Section 21 Enterprise Powers - Local Government Act 1993.

21. Enterprise powers

(5) The general manager is to report to the council –

- (a) at least once every three (3) months in respect of the performance of any activities carried out pursuant to subsection (1) and any strategic issues related to those activities; and
- (b) any adverse developments that significantly affect or are likely to significantly affect the financial viability, the operating viability or any other aspect of any of those activities.

BUDGET; FUNDING AND FINANCIAL IMPLICATIONS:

Nil.

VOTING REQUIREMENTS:

Simple Majority.



Quarterly Progress Report to Council Members October-December 2019

New CEO

New CEO Mark Baker's first month has been dedicated to understanding NTDC's priorities, ongoing work and the background behind it. The CEO has continued, re-established or formed relationships with key stakeholders in a series of meetings that has outlined the value proposition for NTDC as the principle regional economic development body for Northern Tasmania. The first priority was to meet or speak to all mayors and GMs, which the CEO has now done with the exception of Flinders acting GM and incoming Meander GM. Has also met with Dorset Mayor Greg Howard on whether council will consider coming back into NTDC.

New Executive Assistant/Communications Officer

One of our main priorities at NTDC is attracting great people to the live and work in Northern Tasmania. So we are delighted to announce Anna Di Camillo as our new Executive Support and Communications Officer.

Anna has extensive experience in executive assistance, communication and marketing, and brings tremendous skills to the role with her graphic design background.

Born in Perth, Western Australia, she recently moved to Launceston with her fiancé after stints in Melbourne and Darwin.

Anna has been in Launceston for about nine months and is looking to settle permanently in the city. With a strong interest in arts, culture, film and photography, Anna has already immersed herself in the Launceston community and joined the board of Sawtooth ARI in December. Her first day with NTDC will be on January 20.

Regional Economic Development Strategy

All councils endorsed the REDS in their December meetings and we are lining up council workshops for February/March for the implementation strategy planning.

A small media release welcoming the endorsement gained good media coverage through The Examiner on p3 and its social media.

The REDS has been a long and detailed process and NTDC would like to recognise former CEO Maree Tetlow and Project Officer Georgie Brown for their work on getting it to the final stage.

Next Steps:

- a) February/March – Workshops with Council Members first and then State Government agencies to commit to supporting specific actions and programs to deliver on the REDS.
- b) April/May 2020 – Draft Implementation Plan available for review (this is dependent on agreement of State Government and Council Members)

Envision workshops

Population Coordinator Edward Obi is arranging workshops in each council area for jobseekers and those who want to help jobseekers find employment.

The presentations will be primarily targeted to people who are currently looking for work but will also be of value to those people in the community who know and wish to assist people looking for work. The presentations will also be promoted to local schools who may use the information provided to assist their students with increased knowledge of the local labour market. The presentations will cover a range of areas including job search technique and possible employment opportunities that could assist those looking for work. The presentations will also have a 'Jobseeker Champion' talk about their experiences of being unemployed and their move to employment and an 'Employer Champion' talking about what employers are looking for in their employees.

Tentative dates are:

* Break O'Day - Wednesday 11/3

- Georgetown - Friday 13/3
- Northern Midlands - Wednesday 18/3
- Meander Valley - Friday 20/3
- West Tamar - Wednesday 25/3
- Launceston - Friday 27/3

We will be recording a session and working with Flinders to have them video conference into a session as costs prohibited holding one on the Island.

Mayors' quarterly catch-up

CEO has secured mayors' support for quarterly informal catch-up each quarter with the CEO and NTDC staff.

Anna will be arranging these dates but the idea is to hold them in the first week of each season, so March, June, September and December, rotating around the seven member councils.

They are planned as an informal gathering with a flexible agenda and designed more to keep the lines of communication and feedback open and relationships strong.

2020 Vision message

NTDC wants to get on the front foot for the new year by looking at each municipality and what the key projects, priorities and developments are that will drive economic growth - a sort of "2020 Vision" concept.

NTDC will promote this through its channels and take it to the media to further spread the word on what is happening in Northern Tasmania.

I have an agreement from The Examiner to run it as a series over several days.

All mayors/councils were asked:

- 1) What is the main economic priority for your council in 2020?

- 2) What projects or developments have the greatest potential to deliver economic growth in your region?
- 3) How can people learn more or get involved in supporting these projects, developments or concepts?
- 4) What traditional industry, ie, agriculture, tourism, manufacturing, is in good shape for 2020 and why?
- 5) What industry is emerging as a growing area in your region?
- 6) What excites you most about the year ahead?
- 7) Where do you see your region at the end of this decade?
- 8) Looking back at the last decade, where have you come from, what has been the successes and what has surprised you?

Population advisory group

Population coordinator Edward Obi continues to work well in attracting and supporting new people to the region.

He is supporting about five skilled migrants per week in their settlement and job hunting. That work is making regular case studies for our social media channels and is showing the value NTDC provides by supporting many skilled workers such as engineers, accountants, researchers and medical professionals remain in Northern Tasmania.

Edward is arranging four meetings of the population advisory group between March-December.

Hydrogen Energy Plant Bell Bay

The development of a hydrogen energy hub concept at Bell Bay was endorsed in early 2019 by Member Councils as one of the priority projects for the region.

NTDC has been working with Council Members to position Bell Bay as a potential green hydrogen energy hub that could attract support from the Federal Government for demonstration and early stage commercial projects.

Energy Minister Guy Barnett has released the state government's draft action plan, which outlines a vision for the state to become a world leader in large-scale renewable hydrogen production by 2030.

Minister Barnett has said Bell Bay manufacturing zone is an ideal site for developing hydrogen.

NTDC will be seeking Chief Scientist Dr Alan Finkel and Minister Barnett address a business breakfast or lunch on the topic early in the year.

NTDC also had a briefing with a private company looking to get the technology into the bus fleet so this space is looking very promising.

UTAS I-PREP

NTDC had reopened conversations with UTAS about greater promotion and facilitation of its intern program I-PREP. I-PREP is a program for international students and Humanitarian Visa holders to better equip them for their future working lives. The program is designed for students in their final year of study and delivers a range of experiences, including an unpaid internship in a Tasmanian organisation, to prepare students for the workplace and graduate employment. NTDC sees supporting this program to provide interns to private business and councils, if desired, as a great way to engage potential employees to stay in the region.

Work experience

In late January, we will be joined by UTAS student Josh Rowlands for work experience. Josh is studying business and Chinese language. He is passionate about supporting Tasmanian business, industry development, and sustainable economic initiatives. Josh will play a role in working on the

2020 Vision and, given he speaks fluent Mandarin after living in China for 3.5 years with his parents, will help NTDC plan a Chinese student retention and community/business engagement strategy.

Board update

Directors Greg Bott, Lucy Byrne and Chris Griffin will serve their last board meeting in February. Interim chair Sue Kilpatrick is happy to continue in that role until a new chair is appointed. The constitution calls for the independent chair to be advertised by members.

This leaves the board with the minimum three directors. The constitution allows for a maximum of nine directors with a preference for seven.

Members have discussed having mayoral and GM representation on the board to greater align strategy and communication between NTDC and members.

02/20.16.3 2019 / 2020 Annual Plan – December Quarterly Review

ACTION	DECISION
PROPONENT	Council Officer
OFFICER	John Brown, General Manager
FILE REFERENCE	018\033\007\
ASSOCIATED REPORTS AND DOCUMENTS	Report on Outcomes of Annual Plan 2019/2020 as at 31 December 2019

OFFICER'S RECOMMENDATION:

That Council endorse the Review as at the 31 December 2019 of the Break O'Day Council Annual Plan 2019/2020.

INTRODUCTION:

The Annual Plan is a requirement of Section 71 of the *Local Government Act 1993* as follows:

An Annual Plan is to –

- (a) be consistent with the strategic plan; and*
- (b) include a statement of the manner in which the Council is to meet the goals and objectives of the strategic plan; and*
- (c) include a summary of the estimates adopted under section 82; and*
- (d) include a summary of the major strategies to be used in relation to the Council's public health goals and objectives.*

PREVIOUS COUNCIL CONSIDERATION:

Annual Plans are adopted as part of the budget process in each financial year and reports are prepared quarterly on achieving the identified annual planning outcomes.

The 2019/2020 Annual Plan was adopted at the June 2019 Council Meeting.

OFFICER'S REPORT:

The 2019/2020 Annual Plan is a working document based on Council's current Strategic Plan 2017-2027. This report comprehensively identifies progress, to date, for each of the identified objectives of the Annual plan as measured against the identified "assessing progress" target.

This plan is generally based on the 10 Year Strategic Plan 2017 – 2027 and was also influenced by the outcomes from the Priorities workshop conducted with Councillors in February 2019. The 2019/2020 Annual Plan is managed using the Envisio software to assist with monitoring progress, delays, et.

The key themes for 2019 - 2020 included:

- Developing the vision and ideas which communities have for their individual towns.
- Engagement with the community.
- Communication internally and through Council service delivery.
- Customer service – internal and external focus (links strongly with the above mentioned items).

Other significant areas of attention in 2019 - 2020 include:

- Natural resource management, strategic level and on-ground activities.
- Waste management including minimisation and recycling.
- Asset management.
- Financial sustainability.
- Stormwater management planning.

STRATEGIC PLAN & ANNUAL PLAN:

Strategic Plan 2017 – 2027

Goal

Community - To strengthen our sense of community and lifestyle through opportunities for people to connect and feel valued.

Strategies

Create an informed and involved community by developing channels of communication.

Goal

Services - To have access to quality services that are responsive to the changing needs of the community and lead to improved health, education and employment outcomes.

Strategies

Ensure Council services support the betterment of the community while balancing statutory requirements with community and customer needs.

LEGISLATION & POLICIES:

Local Government Act 1993 - Section 71 specifies that Council is to prepare an “Annual Plan” for the municipal area each financial year.

BUDGET; FUNDING AND FINANCIAL IMPLICATIONS:

The financial implications of the 2019 - 2020 Annual Plan are detailed in Council adopted budget but are summarised in the Plan.

VOTING REQUIREMENTS:

Simple Majority.



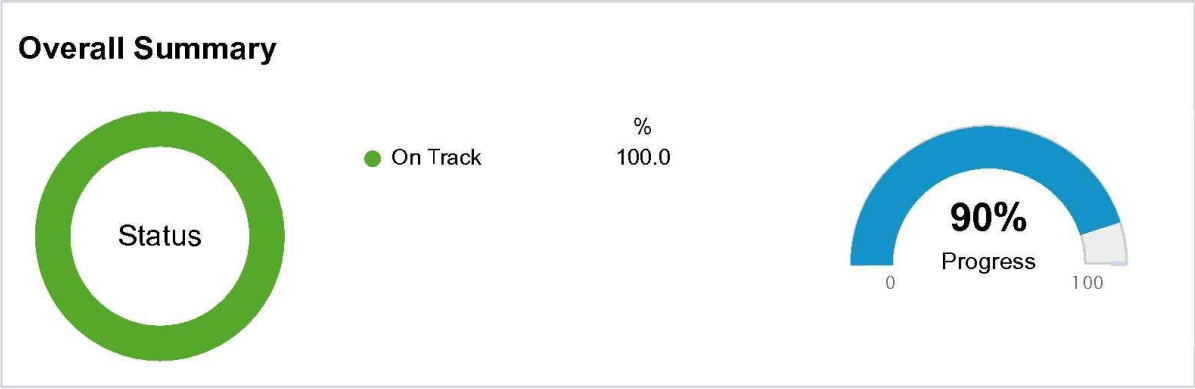
Quarterly Report as at 31/12/19

Date not set


Report Created On: Feb 06, 2020


Page 1


40 Key Focus Area	1 Actions
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Report Legend

 No Update

 Overdue

 Priority

Key Focus Area 1.1.1

Progress 50%

Communication:

Improve and develop communication processes that lead to the community feeling more informed and involved.

Owner: Jayne Richardson

Actions: 4

Update provided by John Brown on Oct 24, 2019 01:03:22

Communication activities will come on line as we progress through the year, there will be a significant focus around community surveys in relation to the MTB project.

Actions 1.1.1.1: Online Surveys - Use surveys in community consultation regarding Council activities and show transparency and accountability of Council (25% completed)

A survey was sent out to our business database, around 200 businesses. This survey was designed to capture data that will help us measure the effect of the MTB visitors on our area. This first survey was to help us establish a benchmark of where businesses in the area are before MTB visitation.

This was completed by 48 businesses. The same survey will be rolled out 2 to 4 times a year.

Actions 1.1.1.2: Council Services Survey - Publish online survey regarding Council services and perception in the community in order to establish a benchmark to gauge brand development. (0% completed)

No progress to date

Actions 1.1.1.3: Plain English Communication - Develop a 'Plain English' approach to Council communications in line with the new Communications Guide. (25% completed)

FAQ sheets and further information has been developed as part of the Local Provisions Schedule Development. As planning is a complicated topic, this information needed to be easy to understand. This information was made available on the website as well as through two community drop-in sessions, as well as over the counter at the main office.

A FAQ sheet and process flow chart has also been drafted and just needs approval and implementation.

A Communications Guide was also designed and implemented which is designed to help staff write plain English documents.

Actions 1.1.1.4: Communication Activities - Examine opportunities to implement new communication activities or develop existing activities to increase engagement with the community and knowledge of Council activities. (0% completed)

no progress to date



Key Focus Area 1.2.1

Progress 55%

Events and Activities:

Creates a culture of volunteering and support to enable vibrant and sustainable events, activities and community groups

Owner: Chris Hughes

Actions: 4

Update provided by John Brown on Oct 24, 2019 01:05:27



Actions 1.2.1.1: Increasing Volunteers - Work with Volunteering Tasmania to engage with our community to increase our volunteer pool. (30% completed)

Actions 1.2.1.2: Event Capacity Building - Build the capacity of the community to conduct events. (25% completed)

Actions 1.2.1.3: Community Event Support - Liaise with local organisations to facilitate community events which are held throughout the year with a focus on encouraging sustainability of these events. (32% completed)

Actions 1.2.1.4: Event Attraction - Build connections with external event holders to encourage them to host events in our municipality resulting in one (1) new event. (35% completed)

Draft document developed, awaiting new Local Government Legislation as to whether any changes need to be made

Actions 1.3.1.3: Local Township Plans - Work with the community to ensure the identified activities in the Township Plans are addressed. (25% completed)

Scamander drop in session held to develop Scamander Township Plan

Actions 1.3.1.4: Arts & Cultural Strategy - Review the Strategy to reflect changes in community group activity levels. (25% completed)

Continue to work with the new Bay of Fires Arts Committee to develop an event in line with the Art & Cultural Strategy and provide guidance in relation to future events - look at what worked and build on those experiences.

Key Focus Area 2.1.1



Progress 51%

Opportunities:

Prepare and maintain an economic prospectus which details opportunities; infrastructure and land availability; and local resources.

Owner: John Brown

Actions: 9

	%	#
On Track	44.44	4
Some Disruption	44.44	4
Completed	11.11	1

Update provided by John Brown on Oct 24, 2019 02:17:32

Activity has occurred in a number of key areas, increased priority being provided to the Housing related actions which are identified.

Actions 2.1.1.1: Economic Prospectus - Promote availability of economic prospectus and update to maintain relevance. (80% completed)

Prospectus is in final draft. A mini prospectus around the MTB was proposed so it was decided probably best to wait till after the MTB opening o complete the Economic Prospectus so as to include the MTB trails etc.

Actions 2.1.1.2: Irrigation Projects - Support the investigations by Tas Irrigation of infrastructure servicing the eastern end of the Fingal Valley. (16% completed)

Monitoring developments by Tas Irrigation.

Actions 2.1.1.3: Agriculture Opportunities - Research and examine potential opportunities to develop agriculture and horticulture within the Break O'Day Council area with particular focus on the Fingal Valley. (25% completed)

Have met with some local growers and farmers in an attempt to flush out any opportunities. Little gained other than water is the main concern/impediment to expansion or new agricultural developments. Worked with a farmer at Evercreach with expansion/diversification into free range chickens, eggs, pork and future visitor accommodation.

Actions 2.1.1.4: MTB Business Tool Kit - Develop a 'Mini Prospectus' or Business Tool Kit to address business interest arising from the MTB Project. (100% completed)

As part of the MTB project, we designed an Industry Tool Kit in conjunction with Kingthing Marketing which was presented to businesses at a Business Information Session. The tool kit outlined in simple terms how businesses could align with the MTB brand.

We plan to develop a mini prospectus in the coming months once the trails open.

Actions 2.1.1.5: Population Strategy - Participate in regional approach to addressing the population decline of the Break O'Day area. (25% completed)

The NTDC Population Attraction Program has commenced and Council officers have been providing the required information on the BODC area to the NTDC Project Officer. The developed information will form part of an overall State Government website and provide the regional and Local Government area (LGA) focus. The General Manager recently saw a presentation from Dr Lisa Denny, Institute for the Study of Social Change at UTas, which focussed on Tasmanian population trends from a LGA perspective which showed that Break O'Day was classified as being in a population decline. Further work and understanding in this area is of interest and will be pursued with Dr Denny.

Actions 2.1.1.6: Growing the Population - Review the Break O'Day Economic Development Strategy and develop an approach for consideration by Council and subsequent implementation. (13% completed)

Have had a brief review of the Strategy and will soon begin to further assess what is required for Council.

Actions 2.1.1.7: Aged Housing - Investigate the demand for Independent Living Units and explore the possibility of attracting a development(s) to the area. (10% completed)

Some work has been done in looking for appropriate land for this type of development. So far nothing found.

Actions 2.1.1.8: Public Housing - Lobby the State Government and housing providers to build new public housing to replace the houses which have been sold to private buyers. (99% completed)

Council partnered with CatholicCare in the submission of an Expression of Interest to the State Government's regional Affordable Housing Supply program which has been successful in securing funding to build units on a block of land owned by Council at Scamander.

Actions 2.1.1.9: Housing - Review and report to Council on how Council might encourage new housing to be made available for the private rental market. (0% completed)

No progress with this activity. Increased the priority for the next 3 months with a view to a report to Council

Key Focus Area 2.1.2



Progress 43%

Tourism:

Broadening, lengthening and improving the visitor experience through development of attractions and activities; promotion and signage; and great customer service.

Owner: John Brown

Actions: 8



Update provided by John Brown on Oct 24, 2019 01:17:58

Activity has commenced in a number of areas. Some actions are the responsibility of other organisations which determines the rate of progress.

Actions 2.1.2.1: Visitor Information Provision - Work with East Coast Tourism to strategically review the provision of visitor information services on the East Coast. (0% completed)

No progress to date however the local DAP group have raised interest in this project. ECRTTO has now appointed a new CEO and we expect this project will become more of a focus in the first 6mths of 2020.

Actions 2.1.2.2: Bay of Fires Master Plan - Liaise with the State Government and other stakeholders to develop a Master Plan for the Bay of Fires area. (25% completed)

Letter sent to Premier and Minister for Parks regarding formulation of Plan on 16 August 2019. Arranging conversation with PWS when Regional Manager returns to work

Actions 2.1.2.3: Visitor Information Sites - Review Tourism signage at 'mushrooms' and design new information with updated images where required. (0% completed)

No progress to date.

Actions 2.1.2.4: Fingal Valley Tourism - Support Fingal Valley community groups to undertake tourism activities and projects. (25% completed)

Updated the Let's talk about Fingal Valley Gateway to the East Coast brochure with the tourism group in readiness for printing. Working through projects identified within the DAP plan - upgrade of walks - Drought funding program has assisted in this - walking trails to be promoted once all upgrades of walks have been completed, eg. St Patricks Head and Grey Mares Walk

Actions 2.1.2.5: St Helens Destination Action Plan - Support the business community to finalise and implement a Destination Action Plan (DAP) for St Helens. (25% completed)

Communications Coordinator has attended all DAP meetings and is the designated Scribe. Activities to date include working with the group to develop:

- Student and Business Waste Warriors
- Ask a local campaign
- Looking at how the group can add to the value of the Bay of Fires Winter Arts Festival.

Actions 2.1.2.6: Break O'Day Visitor APP - Examine the validity and develop business case for funding of an APP. (0% completed)

No progress to date.

Actions 2.1.2.7: Tourism Reliance - Develop a greater community understanding of the importance of Tourism to the local economy. (6% completed)

The business information sessions we have been running as part of the MTB opening has been really useful in illustrating to our community the importance of our reliance on tourism as a region. The business survey developed as part of the MTB data collection plan will also be useful in illustrating this reliance.

Actions 2.1.2.8: T21 Review - Participate in the Review of the T21 Strategy being undertaken by the State Government. (0% completed)

Tourism Tasmania have recently commenced the consultation phase of this project, a workshop is scheduled for St Helens on 17/10/19.

Key Focus Area 2.2.1

Progress 50%

Employment:

Create a variety of jobs that will reduce the seasonality of the local economy and provide ample opportunities for youth to remain in the area.

Owner: John Brown

Actions: 4

Update provided by John Brown on Oct 24, 2019 01:27:59

Activities will be ongoing during the year

Actions 2.2.1.1: Economic Development Assistance - Provide direct support for new and existing businesses wishing to establish or expand activities. (25% completed)

Aside from work in progress with the BEC there are a few projects being discussed. To list just a few - a pool complex at a cabin park, visitor accommodation on Binalong Bay road and Gardens Rd and an expansion of an oyster lease.



Actions 2.2.1.2: Business Enterprise Centre (BEC) - Support the activities of the BEC with a focus on business start ups and expansion of existing businesses. (25% completed)

Meet weekly with BEC discussing new business enquiries and other activity in the business community. Assist the BEC with business activity that relates to Council requirements particularly with respect to the planning scheme. Currently working with the BEC and 3 families relocating from the mainland to establish businesses that are related to MTB.

Actions 2.2.1.3: Business Opportunities - Research and examine business opportunities that could create jobs in Break O'Day. (10% completed)

Preliminary investigations are under way into a biochar facility in BOD. This has potential to be incorporated in a waste to energy facility.

Actions 2.2.1.4: Business Community Leadership - Support the development of strong leadership in the community to facilitate overall development and growth. (25% completed)

Working closely with the Chamber of Commerce to encourage new and existing businesses to become more involved in Chamber activities. The strategy is to change the culture around the Chamber to make it more relevant and useful to businesses. A step towards this is a name change to Business Break O'Day designed to remove old stigma and attract a younger business group.

Key Focus Area 2.4.1

Progress 50%

Support:

Integrate and simplify processes and services to facilitate the development and growth of businesses.

Owner: David Jolly

Actions: 1



Update provided by John Brown on Oct 24, 2019 01:30:07

This KFA is primarily focused on the implementation of I-Plan.

Actions 2.4.1.1: I-Plan - Participate with the State Government I-PLAN technology to enable online development query and online submission of development applications. Result, simplified Council processes and integration with I-PLAN. (33% completed)

Iplan is currently with the State Government pending the release of the development application module. Timing is in the hands of the state Government however once completed residents will be able to lodge DA's on-line via the web portal.

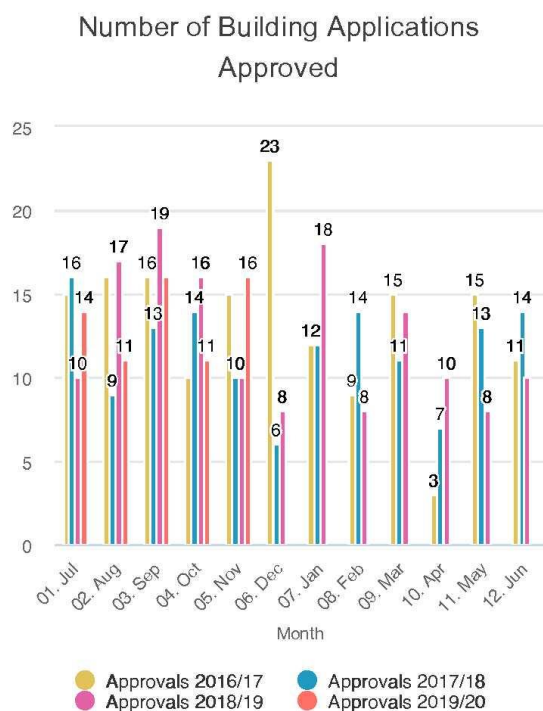
Council is progressing the development of Local Provision Schedules that are intended to apply the State Planning Provisions while meeting local needs and objectives.

The Local Provisions Schedules indicate how the State Planning Provisions will apply in each local municipal area. Draft zone maps and overlay maps and the description of places where the codes apply are currently being developed with the assistance of Insight GIS. Maps contain local area objectives and any planning controls for unique places specific to the local area and are in the form of particular purpose zones, specific area plans, and site-specific qualifications.

The schedules include planning controls to accommodate unique locations such as universities and hospitals, as well as unique development conditions such as building height restrictions. To further meet their communities' needs, councils are responsible for preparing their Local Provisions Schedules in consultation with local stakeholders and community members.

Drafted Local Provisions Schedules are to be submitted to the Tasmanian Planning Commission for consideration prior to the public exhibition and assessment process.

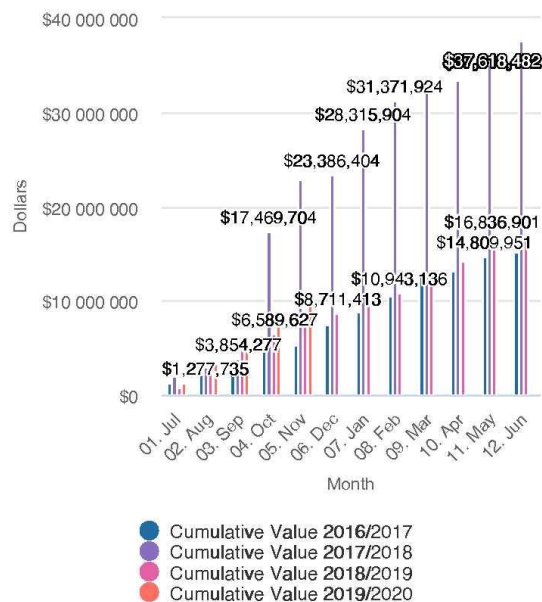
Number of Building Applications Approved



BODC Total number of building applications by month and financial year

Cumulative Value of Building Approvals

Cumulative Value of Building Approvals



Key Focus Area 3.1.1

Progress 36%

Appropriate Development:

Encourage sensible and sustainable development through sound land use planning, building and design.

Owner: David Jolly

Actions: 4

Update provided by John Brown on Oct 24, 2019 02:10:37

The focus of activity in this KFA is firmly on the Local Provisions Schedule and preparation for submission to the Tasmanian Planning Commission.

Actions 3.1.1.1: Local Provisions Schedule (LPS) - Complete and submit LPS to the Tasmanian Planning Commission. (25% completed)

	%	#
On Track	50.0	2
Some Disruption	50.0	2

Community engagement with the LPS process underway. Drop-in sessions held at St Marys and St Helens. Draft Maps 90% completed and will be reviewed following community comment. Background report underway. SAP's, PPZ's and Stormwater Code in preparation. Date to be set for councillor workshop for consideration of final draft. Working towards having all material ready for December Council meeting.

Actions 3.1.1.2: Tree Guide - Develop a guide for the municipality to inform street tree establishment and management. (10% completed)

Work to develop as guideline criteria for street trees in towns and integrate with Tree Management Policy started but paused for other priorities.

Actions 3.1.1.3: Communication - Increase communication with local real estate agents to build understanding of the critical changes in land use planning. (10% completed)

Discussion points and agenda currently being collated. Scope of information sessions are proposed to be increased to other building industry groups and stakeholders.

Actions 3.1.1.4: Industrial Land - Develop land use strategy to address immediate and longer term industrial land requirements in the St Helens area. (0% completed)

To be undertaken following the completion of the LPS.

Key Focus Area 3.2.1

Progress 55%

Enjoying our Environment:

Provide opportunities to access and learn more about our environment and the ways it can be enjoyed in a sustainable manner.

Owner: Polly Buchhorn

Actions: 3



Update provided by John Brown on Oct 24, 2019 02:11:53

Generally these are ongoing activities during the year and progress reflects this.

Actions 3.2.1.1: Community Activation - Produce and provide information, publications and resources on natural resource management and support activities that foster a positive relationship with the environment. (38% completed)

Support provided with promotion and weed mapping resources for a successful larapuna Community Weekend was held with over 130 volunteers over 3 days enjoying and working to protect the larapuna / Bay of Fires coast .

Actions 3.2.1.2: Recognition Program - Recognise significant contributions to the environment and natural resource management with targeted awards, grant programs or events. (3% completed)

Options for recognition activities have been discussed by the NRM Committee for further development.

Actions 3.2.1.3: Waste Reduction - Undertake community education and activities focused on waste reduction and minimisation. (25% completed)

Working with the local DAP group and the ST Helens District High School to implement a student waste warrior program. To date there are 30 students signed up to the program. A teacher is also working with the group and we plan on working with the students and their ideas in the school, community and business sectors.

Key Focus Area 3.3.1



Progress 39%

Land Management:

Develop the financial and human resources to undertake projects and activities which address environmental issues such as weeds and land degradation.

Owner: Polly Buchhorn

Actions: 5

Update provided by John Brown on Oct 24, 2019 02:22:48

Implementation of outcomes from the Dog Management Policy are resource and time consuming which is having an impact on the opportunity to progress some activities such as the Weed Plan.

Actions 3.3.1.1: Land Management Activities - Secure financial and human resources for projects to rehabilitate degraded land and sustain soil productivity. (25% completed)

Supported two landholders with successful applications for TFGA Landcare grants. Weed Action Fund application for a joint Patersons curse control program at Mangana by Upper South Esk Landcare and Productivity group with Council support.

Actions 3.3.1.2: Activity and Condition Review - Investigate soil and water management performance by works and land development projects to identify planning and management improvements. (0% completed)

Scheduling activity for later in the year.

Actions 3.3.1.3: Weed Plan - Update Weed Plan with community consultation. (2% completed)

To evaluate progress over last 3 years and current situation from weed data and draft municipal priorities map.

Actions 3.3.1.4: Best Practice Activities - Facilitate weed, pest and disease hygiene protocols and best practice in Council operations and promote benefits in industry. (5% completed)

Scheduled activity for later in the year, and supporting MTB Trails to apply best practice.

Actions 3.3.1.5: Dog Management Policy - Implement revised Dog Management Policy - signage, education, compliance and new dog exercise facilities. (25% completed)

Community consulted on new dog Exercise Areas for St Marys and St Helens and considered by Council. Options for Binalong Bay being developed further. Operational aspect of cooperation on dog management with PWS is being evaluated.

	%	#
On Track	100.0	5

Key Focus Area 3.4.1



Progress 29%

Water:

Develop and implement strategies and activities to reduce the risk of flooding, inundation and erosion within our rivers, estuaries and coastal areas.

Owner: Polly Buchhorn

Actions: 4

Update provided by John Brown on Oct 24, 2019 02:23:59

Priority has been given to the St Marys Flood Mitigation actions due to the Community Development Grant funding Council will receive.

Actions 3.4.1.1: George River Catchment - Review issues and their management status in the George River catchment and bay system to identify catchment and water quality priorities. (0% completed)

	%	#
On Track	100.0	4

Yet to commence.

Actions 3.4.1.2: Boat Sewage - Address dumping of boat sewage in Georges Bay by working with the boating community and authorities on use of the wharf sewage pump-out station. (0% completed)

Yet to commence.

Actions 3.4.1.3: St Marys Flood Mitigation - Support implementation of Plan priorities - flood mitigation work, warning system and other strategies. (24% completed)

Assessment by Federal Community Development Programme of our plans for flood mitigation works and warning system have progressed and an outcome to secure the funding is expected soon.

Actions 3.4.1.4: Lower George Riverworks Trust - Support and work with the Trust to implement and secure funding for a works action plan for managing flooding issues. (25% completed)

Supporting Lower George Riverworks Trust for their AGM to adopt the Lower George River Flood and River Management ACTION PLAN 2019-2022. Two landholders secured funding for works stabilizing sediment on the river; planning an impact assessment project for of river channel break-out scenarios.

Key Focus Area 4.1.1

Progress 50%

Community Facilities:

Provide community facilities that encourage participation and supports the lifestyle of residents and growing visitor numbers.

Owner: David Jolly

Actions: 1

Update provided by John Brown on Oct 24, 2019 02:25:27

The key focus area action is the commencement of external and internal upgrade to the Old Tasmanian Hotel in accordance with grant funding. Planning approvals for the project were obtained in April 2019 and Building and Plumbing Approvals granted at September 2019. A Grant Funding Agreement is currently being negotiated. A Tender for works has been prepared and scheduled for advertising in mid October 2019.

Actions 4.1.1.1: Old Tasmanian Hotel - Commence external and internal upgrade to the Old Tasmanian Hotel in accordance with grant funding. (10% completed)

Key Focus Area 4.2.1

Progress 0%

Towns:

Create townships that are vibrant and welcoming through improvements to infrastructure such as streetscapes, parking, safety and signage.

Owner: David Jolly

Actions: 1

Update provided by John Brown on Oct 24, 2019 02:26:01



The action item associated with this KFA is to develop a car parking strategy for St Helens providing a long term plan for off-street parking.

Action has not been commenced in the period July to September due to competing priorities and resource availability.

Key Focus Area 4.2.2

Progress 50%

Telecommunications:

Ensure residents and visitors can access telecommunication services such as NBN and mobile phone coverage where they are living and visiting.

Owner: David Jolly

Actions: 1

Update provided by John Brown on Oct 24, 2019 02:37:21

The Government has committed \$380 million to the Mobile Black Spot Program (the Program) to invest in telecommunications infrastructure to improve mobile coverage and competition across Australia. This Program is supported by co-contributions from state and local governments, mobile network operators (Optus, Telstra and Vodafone), businesses and local communities.

Under the first four rounds of the Program (Round 1, Round 2, the Priority Locations Round and Round 4), the Government's commitment has generated investment of more than \$760 million, delivering a total of 1,047 new base stations across Australia.

On 20 March 2019 as part of the Government's response to the 2018 Regional Telecommunications Review \$160.0 million in funding was allocated to rounds 5 and 6 of this highly successful program.

Council continues to monitor the roll-out of the Australian Government Mobile Black Spot Programme. Round 6 of the programme yet to be announced will provide Council with the opportunity to give consideration to supporting applications and the provision of financial contributions to enable improved mobile coverage at Pyengana, Ansons Bay and The Gardens.

	%	#
On Track	100.0	1

Key Focus Area 4.3.1

Progress 85%

Waste Management:

Provide access to services and facilities which support a sustainable lifestyle.

Owner: David Jolly

Actions: 4

Update provided by John Brown on Oct 24, 2019 02:38:01

This KFA has three (3) associated Actions to be addresses during the 2019/2020 financial year.

Actions 4.3.1.1: Green Waste Recycling - Produce weed-free green mulch for sale on a full cost recovery basis at the St Helens Waste Transfer Station. (25% completed)

Green waste represents the largest by volume waste stream at Councils Waste Transfer Stations. Material has been traditionally shredded and spread within WTS sites at significant cost. The material however represents a valuable and saleable resource for re-use as a mulch, composting feedstock and soil enhancer.

	%	#
On Track	100.0	4

A pilot trial that commenced in May 2019 at the St Helens WTS to double mulch and age green waste has concluded. The trial was successful in producing an aerobic mulch.

Opportunities to sell the mulch on a cost recovery basis and to establish mulching as a viable proposition longer term are being investigated.

Actions 4.3.1.2: Inert Landfill Resource Recovery - Invoke operational changes at the St Helens Waste Transfer Station to enable the separation and recovery of materials for re-use. (25% completed)

July - September 2019

Operational changes have been implemented at the St Helens Waste Transfer Station that provide users with the opportunity to separate and recover for re-use the following materials from builders waste streams;

1. Untreated and unpainted timber, is stock piled. Attempts to sell the timber for firewood or repurposing at \$2/load with the intent of supporting the St Helens Hospital Auxiliary have received little interest at this stage. Unsold timber will however be converted to woodchip and used by Council, when green waste is next shredded.
2. Scrap Steel is separated and revenue raised when sold as scrap steel.
3. Plaster board containing calcium sulphate is to be separated in the near future and ground for use as a green waste additive.
4. Concrete, bricks, gravel and soil are being stockpiled for re-use/reprocessing. Opportunities exist for excess gravels and soils to be resold as clean fill, pending PC status.

Plastics recovery options are being investigated.

Implemented changes have substantially reduced the type and volume of material being placed at the inert landfill.

Actions 4.3.1.3: Glass Re-Use - Investigate and verify by Cost Benefit Analysis - re-use opportunities for glass collected at Municipal Waste Transfer Stations. (25% completed)

Glass collected at Council's Waste Transfer Stations is transported to the Scamander site and stockpiled. Resource quantity is low and re-use opportunities such as crushing for drainage line fill, road base and sealing additive and sorting by colour for remelt markets are being investigated.

Actions 4.3.1.4: Single Use Plastics - Develop a Municipal Policy position

Actions 4.3.1.2

Jul 01, 2019 - Jun 30, 2020

On Track

Progress 90%

Inert Landfill Resource Recovery -

Invoke operational changes at the St Helens Waste Transfer Station to enable the separation and recovery of materials for re-use.

Owner: David Jolly

Update provided by David Jolly on Oct 10, 2019 01:26:11

July - September 2019

Operational changes have been implemented at the St Helens Waste Transfer Station that provide users with the opportunity to separate the following materials from builders waste streams;

1. Untreated and unpainted timber, is stock piled and made available for purchase at \$2/load with the intent of supporting the St Helens Hospital Auxillary. Interest at this stage has been disappointing. Unsold timber will be converted to woodchip and used by Council.

2. Scrap Steel

3. Plaster board

4. Concrete, bricks, gravel and soil.

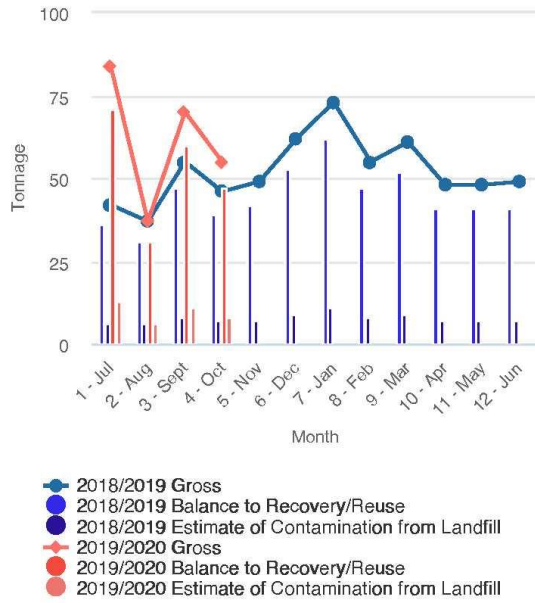
Plastics recovery options are being investigated.

Implemented changes have substantially reduced the type and volume of material being placed at the inert landfill.

Kerbside Recyclables Collection Service

Actions 4.3.1.2 Inert Landfill Resource Recovery - Invoke operational changes at the St Helens Waste Transfer Sta...

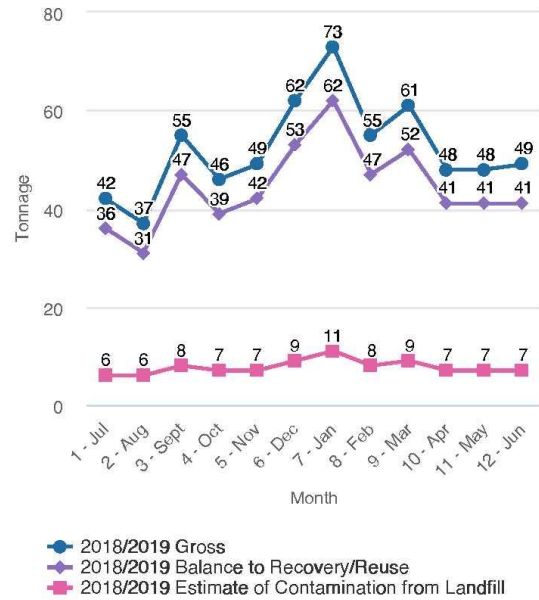
Kerbside Recyclables Collection Service



Kerbside Recyclables Collection Service 2018 / 2019

Actions 4.3.1.2 Inert Landfill Resource Recovery - Invoke operational changes at the St Helens Waste Transfer Sta...

Kerbside Recyclables Collection Service 2018 / 2019



Kerbside Recyclables Collection Service 2019 / 2020

Actions 4.3.1.2 Inert Landfill Resource Recovery - Invoke operational changes at the St Helens Waste Transfer Sta...

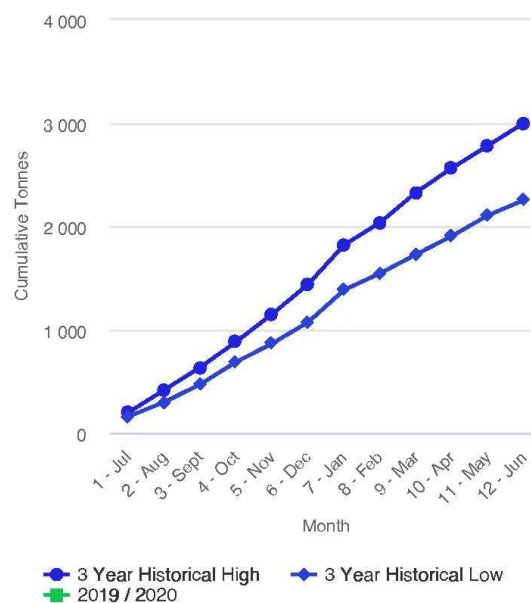
Kerbside Recyclables Collection Service 2019 / 2020



Cumulative Tonnage of Municipal Waste to Copping Landfill

Actions 4.3.1.2 Inert Landfill Resource Recovery - Invoke operational changes at the St Helens Waste Transfer Sta...

Cumulative Tonnage of Municipal Waste to Copping Landfill



Key Focus Area 4.3.2

Progress 40%

Roads and Streets:

Develop a well-maintained road network that recognises the changing demands and requirements of residents and visitors.

Owner: David Jolly

Actions: 4

Update provided by John Brown on Oct 24, 2019 02:38:51

This KFA has a number of associated Actions for both the State and Council road network within the municipality designed to meet the stated objective of developing a well-maintained road network that recognises the changing demands and requirements of residents and visitors.



Actions 4.3.2.1: State Network - Pursue upgrades to State Government road infrastructure assets (Esk Main Road and Tasman Highway) to improve safety and reliability - result, network quality. (25% completed)

Esk Main Road

The State Government will be undertaking road widening and sealing works from the Cornwall Junction to St Marys (Tinkers Museum) from October 2019. The works include an upgrade of the Cornwall junction .

Tasman Highway

State Growth have commenced upgrade works at the intersection with Flagstaff Road with works to be finished at end of November 2019. This and a second upgrade at the Basin Creek Road intersection are important upgrades that support the advent of the Mountain Bike Trails in the area and provide safe vehicle access to the Tasman Highway.

Great Eastern Drive

Current continues to advocate priorities within the municipality being the upgrade of the Elephant Pass/Tasman Highway intersection and passing bays on the Tasman Highway at access points to the Chain of Lagoons.

Actions 4.3.2.2: Municipal Road Network - Complete transfer of the responsibility of Binalong Bay Road to the State Government. (10% completed)

In a State Government media release on 27 February 2018 an announcement was made that the State Government would be taking over responsibility for a section of Binalong Bay Road from the Break O'Day Council, the release in part stated

"A re-elected majority Liberal Government will write the next chapter in this success story by extending the Great Eastern Drive around 10 kilometres north, from St Helen's to overlooking the globally recognised shores of the Bay of Fires.

We will invest \$4.5 million to improve visitor access at Binalong Bay Road allowing more visitors to enjoy a stretch of coastline named by Lonely Planet as the hottest travel destination in the world.

As part of the Government's road swap program with local government the road from St Helens to Binalong Bay will be brought into the State Road Network. Planning and design will then occur with works expected to commence in 2019-20. This will include road widening, sealing and associated improvements".

Council is seeking an indication from the State Government as to the timing of the road transfer.

Actions 4.3.2.3: Strategic Road Plan - Update Council's Plan to identify routes of Strategic Importance and Urgency for the purpose of securing future road upgrade funding. (0% completed)

The project has not commenced due to other priorities and current resource constraints.

Actions 4.3.2.4: Scamander Wrinklers Entrance - Finalise approvals and undertake construction works to enhance the northern entrance of Scamander at Wrinklers Lagoon bridge. (10% completed)

Project activity is in progress and includes the drafting of a revised site plan based on community feedback and toilet design. Next generation concept to be workshopped with Councillors at a future workshop prior to PWS consent being obtained and a Development Application being lodged which also enables community representation to be made.

There is some disruption to the project due to delays in receiving toilet building design options.

Key Focus Area 4.3.3

Progress 47%

	%	#
On Track	87.5	7
Some Disruption	12.5	1

Recreational Facilities:

Support an outdoor, active and healthy lifestyle for residents and visitors through a range of recreational facilities including walking trails, bike trails and other identified infrastructure.

Owner: Ben Peltman

Actions: 8

Update provided by John Brown on Oct 24, 2019 02:43:40

Primary focus is currently on managing the construction activities of the MTB Trails and the Drought Communities Project. This impacts on our capacity to progress some actions but on the whole good progress is being made.

Actions 4.3.3.1: Short Walks - Develop walking trail inventory for short walks. (10% completed)

Short day walks are being identified between land managers across the municipality that will form the basis of a consolidated list of trails that will be promoted as key destinations for people of all capabilities.

Actions 4.3.3.2: Walking Trails Network - Liaise with stakeholders responsible for trails to ensure a coordinated and logical approach to trail upgrading and maintenance for priority trails. (25% completed)

Service levels will be established and resources provided to keep these trails at agreed service levels. Developed a Walking Trail upgrade project with PWS using Drought Communities Program funding, focus on upgrading key trails in the Fingal Valley, Gray Mares Tail Falls, Mathinna Falls and St Patrick Head Walking Tracks

Actions 4.3.3.3: Georges Bay Foreshore Trail - Secure approvals and commence construction. (25% completed)

Completed flora and fauna assessments, AHT surveys and commenced preparation of relevant Property Services documentation - Funding Agreement currently being finalised and Development Application commenced

Actions 4.3.3.4: St Helens to Binalong Bay Link - Develop the project to a shovel ready stage and pursue funding. (25% completed)

Route options have been researched with an indicative cost for a preferred route prepared and provided to Council. Current activity is focused on project development to a shovel ready state.

Actions 4.3.3.5: St Helens MTB Network - Complete construction of Network including support infrastructure. (40% completed)

Trail construction commenced in April 2019. There is currently 4 trail construction crews working on this network.

Trails completed to date are Loops 1, 3, 8, 9, 10, 4, 5, Town Link trail complete except some retaining and capping in specified locations. Loops 6 and 7 have also commenced.

Descent 3 is near completed and Descent 2 commenced.

The boardwalk at the St Helens Point Road / Tasman Highway intersection which is the access point of the Town Link Trail is complete.

The pedestrian refuge / road crossing will be installed in October 2019.

Trailhead construction on Flagstaff Road is well underway with hardstand, roads and carparks established. The effluent system is installed and 3 phase power is connected on the site.

The Trail Head features include toilet block, shelters, bike hygiene station and signage.

Construction of toilet block and shelter is on target to be completed for November 2019 trails opening.

The construction program and resources being used puts us on target for a partial opening of the network in November 2019 and all trails completed by mid 2020.

Actions 4.3.3.6: Bay of Fires Trail - Complete construction of Poimena to Swimcart trail including support infrastructure. (75% completed)

Sections completed to date are Sections 1, 4, 5, 6, 7 (no construction required on section 7 as trail is on existing roads / tracks) and section 8 to the Gardens Road. The last section of trail from Gardens Road to Swimcart Beach is planned to be completed in October 2019.

Section 2 and 3 will be constructed post the planned opening on 22 November 2019. These two sections link the trail back onto the existing Blue Tier Trail which will be slightly modified so that the Trail Head for the Poimena to Swimcart Trail will also be the start of the Blue Tier Trail with the existing entrance reverted to a walking track. These changes to occur between March - June 2020.

Negotiations with Parks and Wildlife has defined the car park and Shuttle Bus pick areas at Swimcart Beach and works are planned to be completed by end October 2019

A new car park is to be built at Poimena following negotiations with Parks and Wildlife that will provide extra parking and drop off point for the MTB shuttles and trail users. A temporary toilet will also be installed to provide extra facilities at the trail head.

Actions 4.3.3.7: Rail Trail - Develop a Master Plan for a Rail Trail between St Marys and Fingal. (25% completed)

Flora and fauna report completed, external funding to be sought. Action listed under Valley Destination Action Plan

Actions 4.3.3.8: Walking / Bike Trail - Develop a Feasibility Study for a walking / bike trail between Mt Nicholas and Elephant Pass subject to receipt of external funding. (10% completed)

No action at this stage - currently checking land tenure prior to looking at proposed trail alignments

Key Focus Area 5.1.1

Progress 39%

Health:

Retain and expand local provision of disability, preventative, chronic and acute health care services including pursuing innovative healthcare delivery options.

The provision of health services to be delivered at a local level addressing the community's needs.

Owner: Chris Hughes

Actions: 4



Update provided by John Brown on Oct 24, 2019 02:44:33

Actions in this KFA are linked closely to and driven by external stakeholders.

Actions 5.1.1.1: Local Services - Work with external health services to expand the delivery of services to our community and seek additional funding by supporting the Royal Flying Doctors Service to ensure services are delivered throughout our municipality. (25% completed)

Continue to work with the Royal Flying Doctors Service in identifying additional services for our area and supporting RFDS in sourcing funding

Actions 5.1.1.2: Old St Helens Hospital - Participate in the engagement process to determine the future use of the site. (25% completed)

Supported Department of Communities Tasmania in undertaking Community Engagement process on 18 July 2019 at St Helens. Community ideas collated and forward to Communities Tasmania for their consideration. Awaiting determination from Communities Tasmania as to the future of the Old Hospital

Actions 5.1.1.3: Local Service Delivery - Work with Government agencies in relation to provision of health services to be delivered at a local level. (2% completed)

No action at this stage - THRIVE looking at being part of the discussion

Actions 5.1.1.4: Doctors - Work with service providers, stakeholders and the State Government to ensure that adequate permanent doctors operate in Break O'Day. (25% completed)

No action at this stage - currently have full contingency of locum doctors - meeting to be arranged with Ochre to seek information re long term plans. Ongoing support with welcoming potential new Doctors is being provided.

Key Focus Area 5.2.1

Progress 54%

Mental Health:

Improve the mental health of our community through stability in service delivery and a holistic approach to the provision of services locally.

Continue to be part of the group which are funded by PHT in relation to suicide in males aged between 40 and 64 and identify learnings that can be shared with the whole community.

Owner: Chris Hughes

Actions: 3

Update provided by John Brown on Oct 24, 2019 02:45:13

Solid progress with all actions in this KFA.

Actions 5.2.1.1: Mental Health Working Group - Support the Mental Health Services Working Group to map changes if any and seek additional funding through partnerships with external services. (25% completed)

Committee currently in abeyance during the term of the BOD and Bicheno Suicide Prevention Trial

Actions 5.2.1.2: THRIVE - Maintain working relationship with THRIVE and participate in their activities. (30% completed)

THRIVE projects continuing, more specifically Thrive Build, Community Garden, School Mentoring, with a large number of community members volunteering to ensure the continuation of these projects. Thrive Build now has one trainee working to achieve an appropriate Certificate

Actions 5.2.1.3: Suicide Prevention - Maintain involvement in the Suicide Prevention Trial. (39% completed)

Several projects are now up and running under this Trial - Safe Cafe and the Community Suicide Response Group - terms of reference have been approved and currently developing protocols around communication for the Suicide Response



Key Focus Area 5.2.2

Progress 50%

Education & Skills Training:

Improve education and skills training opportunities and encourage greater personal development through delivery of programs locally which meet the needs of industry and the community.

Implement outcomes of the BDO Report.

Owner: John Brown

Actions: 1



Update provided by John Brown on Oct 24, 2019 02:46:14

Activity in this area is determined by actions of State Government agencies.

Actions 5.2.2.1: Jobs Action Package - Support the implementation of the outcomes of the TasCOSS and TCCI led process addressing employment barriers in the Break O'Day area. (25% completed)

Project proposal developed by local stakeholder group which addresses the key barriers identified through the consultation processes of TasCOSS and TCCI, this was submitted to the overall Steering Committee within State Government in July 2019. Committee have considered the proposal and potentially may go to an open Expression of Interest process. Awaiting discussions with Skills Tasmania.

Key Focus Area 5.2.3

Progress 52%

Transport:

Facilitate a range of transport options that support movement within and outside the Break O'Day area.

Owner: Chris Hughes

Actions: 3



Update provided by John Brown on Oct 24, 2019 02:49:56

Initial progress made with a number of these items which are generally small in nature.

Actions 5.2.3.1: Local Transport Network - Promote the transport services that are currently available through the development of a community page. (6% completed)

List of all options being generated

Actions 5.2.3.2: Transport Gap Analysis - Work with local community organisations who offer transport to identify where the needs are for additional transport options and work with the current providers on servicing the identified gaps. (9% completed)

Meeting with Josh Madwick, Innovation and Development Manager for CTST to explore the option of running a sister program, like area connect

Actions 5.2.3.3: Learner Driver Mentor Program - Recruit and train additional mentors to support the program. (25% completed)

One Mentor recruited 4.10.2019

Key Focus Area 6.1.1

Progress 50%

Local Government Reform

Owner: John Brown

Actions: 1



Update provided by John Brown on Oct 24, 2019 02:50:52

Actions 6.1.1.1: Northern Region Shared Services - Pursue joint procurement opportunities and a common IT platform involving northern region Councils. (25% completed)

Regional approach to annual Road Sealing Tender being examined with BODC undertaking work associated with this approach. Common IT platform approach being progressed with information under development through a potential service provider. Joint Legal Services procurement finalised in July 2019 and now in operation, savings to be identified on an annual basis.

Page 22

Key Focus Area 6.1.2

Progress 50%

Break O'Day Culture

Owner: John Brown

Actions: 1

Update provided by John Brown on Oct 24, 2019 02:51:04

Actions 6.1.2.1: Organisational Development - Continue focus on service delivery based on agreed values and team based activities. (25% completed)

Work teams continuing to focus on the outcomes identified through the last round of workshops. Consideration being given to working on key areas of improvement and resilience as part of the next stage.

● On Track

%	#
100.0	1

Key Focus Area 6.1.4

Progress 32%

Financial Sustainability

Owner: Bob Hoogland

Actions: 3

Update provided by John Brown on Oct 24, 2019 02:52:36

Initial focus is in relation to activities associated with Waste Management.

Actions 6.1.4.1: Value for Money Reviews - Undertake reviews of operational activities to identify revenue opportunities, cost savings and / or process improvements. Results, ongoing annual savings of \$50,000 and 500 hours identified and achieved. (17% completed)

Mobile phone/tablet package savings identified, yet to be quantified; LGAT coordinated electricity contract negotiated, savings yet to be quantified; green waste sale as landscape product trial progressing, change in gas energy provider also generated savings, yet to be quantified.

Actions 6.1.4.2: Procurement Processes - Undertake a review of procurement processes with a focus on environmental sustainability - the use of recyclable materials within the products etc which Council procures. (0% completed)

No action to date

Actions 6.1.4.3: Operational Efficiencies - Examine opportunities for operational cost reductions resulting in reduced waste management cost based on \$ / t to landfill. (25% completed)

General waste collected from Councils Waste Transfer Stations and kerbside collection contain materials that can be collected for reprocessing/recycling and reduce the costs associated with transport to and landfilling at Copping. These include, glass, metals, untreated timber, recyclable plastics and e-waste that can be placed into kerbside recyclables bins in the home or at Councils waste transfer stations free of charge.

The current focus is on:

- Council's waste management contracts expire at 30 June 2020. Contract tenders have a focus on competitive pricing, valuable materials recovery, community education and operational efficiencies.
- Waste Transfer Station layouts - changes being implemented to enable more material streams to be segregated and recovered, such as untreated timber and bulk cardboard handling and plastics.

● On Track

%	#
100.0	3

- Updating current waste information/educational packages.

Key Focus Area 6.1.5

Progress 30%

Financial Management

Owner: Bob Hoogland



Actions: 3

Update provided by John Brown on Oct 24, 2019 02:53:32

A number of Actions are yet to commence in this area, this is not unexpected.

Actions 6.1.5.1: Audit Panel - Audit Panel meetings facilitated in accordance with legislative requirements, responding to all recommendations of the Panel. (25% completed)

October meeting of Audit Panel held, minutes and report being prepared for Council

Actions 6.1.5.2: Financial Viability and Accountability - Maintain financial viability and accountability in budgeting and administration. Regularly review the Long Term Financial Plan (LTFP) to ensure that it accurately reflects the results of Council decision making. Result, meet or exceed Long Term Financial Plan forecasts for operational results. (0% completed)

No action to date until audited 2018/2019 financial statements received

Actions 6.1.5.3: Internal Audits - Implement 2019 / 2020 Internal Audits according to the adopted schedule. (0% completed)

Initial discussions for implementing 2019/2020 audit program held

Key Focus Area 6.1.6

Progress 0%

Human Resources

Owner: John Brown



Actions: 1

Update provided by John Brown on Oct 24, 2019 02:53:48

Actions 6.1.6.1: Workforce Plan - Develop a workforce plan to prepare for and manage succession requirements and ageing workforce. (0% completed)

No action to date.

Key Focus Area 6.1.8

Progress 50%

Elected Members

Owner: John Brown



Actions: 1

Update provided by John Brown on Oct 24, 2019 02:53:59

Actions 6.1.8.1: Councillors Professional Development - Facilitate participation of Councillors Professional Development. (25% completed)

The Mayor and two (2) Councillors attended the Local Government Association of Tasmania's (LGAT) Annual Conference in July 2019.

The Mayor and four(4) Councillors attended the Local Government Association of Tasmania's (LGAT) Session in regards to the Local Government Legislation Review.

Key Focus Area 6.1.9

Progress 50%

Council Advocacy

Owner: John Brown



Actions: 2

Update provided by John Brown on Oct 24, 2019 02:54:17

Actions 6.1.9.1: Priority Projects - Pursue identified priority projects through State and Federal Budget consultation processes. (25% completed)

Focus has been on securing the funding committed during the 2019 Federal Election process. Applications submitted for the Drought Communities Program in line with Council's identified projects, funding has been approved and major project commenced. Applications submitted through the Community Development Program with the Old Tasmanian Hotel project Grant Deed being signed. Tasman Highway intersection upgrades south of St Helens has required substantial pressure being exerted to ensure these are completed by mid-November. Binalong Bay road hand over yet to occur but has been raised with the Premier.

Actions 6.1.9.2: Potential Projects - Take a proactive approach with Government agencies by ensuring potential projects are adequately researched and outlined for Minister's consideration. (0% completed)

No action at this stage. Future activity with Council to review priority projects.

Key Focus Area 6.1.10

Progress 15%

Customer Service

Owner: John Brown



Actions: 1

Update provided by John Brown on Oct 24, 2019 02:54:28

Actions 6.1.10.1: Service Improvements - Encourage ongoing improvement of the customer service approach of the organisation through identified professional development activities. (0% completed)

No action to date

Key Focus Area 6.1.11

Progress 50%

Asset Management

Owner: David Jolly



Actions: 1

Update provided by John Brown on Oct 24, 2019 02:54:52

A key focus in the current year is the writing of a Building Asset Management Plan that enables Council to better manage the establishment of new assets, asset renewals and upgrades and operational and maintenance budgets in alignment with Councils Long Term financial Plan.

The key activity of updating building asset database to enable accurate financial reporting applies to this KFA.

Council maintains a building register that includes asset financial data and information. Building Asset Data currently being centralised and data gathering in the field to verify and validate asset dimensions and to complete required level of information for building revaluations and the writing of a building asset management plan.

Activity has included the production of a GIS Layer in 'My Maps'.

Key Focus Area 6.1.12



Progress 99%

Stormwater Management Plan

Owner: Stuart Barwick



Actions: 1

Update provided by John Brown on Oct 24, 2019 02:55:11

Actions 6.1.12.1: Stormwater Priorities Plan - Development and endorsement of the Municipal Stormwater Priorities Plan. (75% completed)

The Urban Drainage Act 2013 ("the Act") requires that all Tasmanian Councils develop Stormwater System Management Plans (SSMPs) for the urban areas within their municipalities. Tasmanian councils have to complete the task by 19th Dec 2019 to satisfy the requirements of the Act.

Progress on councils SSMP has accelerated ahead of anticipated completion by the end of this calendar year.

Specific items have been:

- Completion by Consultants (Water Technologies, Melbourne, "WaterTech") of computer modelling of rainfall and runoff for the whole of the Municipality.
- Transfer of digital results to Council
- Installation by InsightGIS of data onto Council systems
- WaterTech production of their draft Final Report

- WaterTech presentation to Council Staff of methodologies used in the modelling process, with context and reliability of results
- WaterTech training of Council staff on accessing/using data both on Council systems and web-based applications.
- Purchase of additional survey equipment to accelerate the work of updating Councils Storm Water Assets Register.
- Continuing work on preparing the draft SSMP for the Council's endorsement at the December 2019 Ordinary meeting of the Council.
- Continuing work by InsightGIS on the database which holds the Assets Registers.

Key Focus Area 6.1.13

Progress 53%

Work Health & Safety

Owner: Simone Ewald-Rist



Actions: 2

Update provided by John Brown on Oct 24, 2019 02:55:36

Actions 6.1.13.1: Incident Prevention - Take action to reduce the likelihood of incidents of injury and illness in the workplace, including: Review of reported incidents; Audits of staff and contractors; Inductions of staff and contractors; Facilitate WH&S Committee Meetings; Appropriate identified training. (35% completed)

Notification of incidents occurred on 23/9/2019, 25/9/2019 and again on 25/9/2019. All three incidents were discussed with the Works Operation Manager and considering the first two related to self-treatment, no administration action was required. The third incident related to aggressive behaviour by a member of the public (MOP) and hindering the Animal Control Officer to do his job. The ACO reported the incident and the MOP visited Council offices to make a verbal complaint but declined to make it an official written complaint. No further action was required.

As of 3 October a total of eight incidents were reported from three different departments.

No additional audit of staff or contractors took place since the last update.

One new contractor was inducted on 27/9 and three MTBT volunteers were inducted on 1/10/2019.

Refresher first aid training of 20 workers took place on 25/9 and since one worker missed out, alternative arrangements have to be made before end of 2019 or in 2020.

The next WHS / RM Committee meeting is scheduled for THU 31/10 which includes discussions for WHS training in 2020.

- Audiometric testing of 20 outdoor workers
- Skin Cancer Checks for approximately 50 workers/volunteers
- First Aid refresher training for 21 workers in September 2020.

Actions 6.1.13.2: Wellbeing Program - Undertake actions to improve the wellbeing of workers including appropriate training and awareness sessions. (25% completed)

8 October 2019 raise awareness of World Mental Health Day with all staff members.

Key Focus Area 6.1.14

Progress 62%

Public Health

Owner: Jake Ihnen

Actions: 2

Update provided by John Brown on Oct 24, 2019 02:56:00

Actions 6.1.14.1: On Street Dining - Review Council's policy in relation to on-street dining to encourage a vibrant and inviting streetscape for residents and visitors alike. (99% completed)

Reviewed July 2018 therefore not due for review until July 2021.

Actions 6.1.14.2: Temporary Food Premises - In consultation with stakeholders develop a mobile and temporary food business policy and operator guide, to facilitate the service of food outside the traditional fixed premises model. (25% completed)

Draft guideline has been developed. Will be reviewed and circulated to managers for comment.

	%	#
On Track	100.0	2

Key Focus Area 6.1.15

Progress 50%

Stakeholder Management

Owner: John Brown

Actions: 2

Update provided by John Brown on Oct 24, 2019 02:56:19

Actions 6.1.15.1: Northern Tasmanian Development Corporation (NTDC) - Participate in NTDC activities focused on developing the regional economy. (25% completed)

Consideration of the Regional Economic Development Plan and endorsement by Council undertaken at September 2019 Council meeting. Review of NTDC operations as part of considering ongoing funding has been requested as council is examining the value for money being received. Mayor and General Manager participating in development of Regional Collaboration Framework.

Actions 6.1.15.2: Local Government Association of Tasmania (LGAT) and Australian Local Government Association (ALGA) - Participate actively at the State and National level in Local Government matters including legislative reviews and policy development. (25% completed)

LGAT Conference attended by Mayor, 2 Councillors and General Manager, BODC received the Award for Excellence in Service Delivery for Small Councils.

Participation in legislative reviews and policy development has included:

- Local Government Act Review
- State Government Draft Waste Action Plan

	%	#
On Track	100.0	2

Key Focus Area 6.1.16

Progress 15%

Improvements to Council's Systems and Processes

Owner: Bob Hoogland

Actions: 1

	%	#
On Track	100.0	1

Page 28

Update provided by John Brown on Oct 24, 2019 02:56:32

Actions 6.1.16.1: System and Process Improvements - Undertake an ongoing review of Council's systems and processes with a focus on simplification, time and resource reduction. (0% completed)

No action to date

Key Focus Area 6.2.1

Progress 100%

Asset Management Policy

Owner: Bob Hoogland



	%	#
● On Track	50.0	1
● Completed	50.0	1

Actions: 2

Update provided by John Brown on Oct 24, 2019 03:06:51

Actions 6.2.1.1: Review AM15 Asset Disposal Policy Review Period: 3 years Adopted: 21.08.2014 Date last amendment: 21.03.2016 Renewal Due: November 2019 Source: Policy Review Schedule (100% completed)

Council adopted the amended update to AM15 Disposal Policy at the August 2019 Council Meeting after discussion at the August 2019 Councillor Workshop.

Actions 6.2.1.2: Review AM19 Asset Management Policy Review Period: 3 years Adopted: 15.08.2016 Renewal Due: August 2019 Source: Policy Review Schedule (99% completed)

Council adopted the amended update to AM19 Asset Management Policy at the August 2019 Council Meeting after discussion at the August 2019 Councillor Workshop.

Key Focus Area 6.2.2

Progress 15%

Community Building Policy

Owner: Bob Hoogland



	%	#
● On Track	100.0	1

Actions: 1

Update provided by John Brown on Oct 24, 2019 03:07:05

Actions 6.2.2.1: Review CB04 Youth Policy and Strategy Review Period: 3 years Adopted: 19.03.2012 Date last amendment: 21.03.2016 Renewal Due: April 2020 Source: Policy Review Schedule (15% completed)

No action to date - contact made with Schools to work with SRC committees and invite ScamJam members to be part of the review

Key Focus Area 6.2.4

Progress 0%

Environment & Planning Policy

Owner: David Jolly



	%	#
● On Track	100.0	1

Actions: 1

Update provided by John Brown on Oct 24, 2019 03:07:45

Actions 6.2.4.1: Review EP03 Conservation Covenant Support Policy Review Period: 3 years Adopted: 25.06.2012 Date last amendment: 21.03.2016 Renewal Due: December 2019 Source: Policy Review Schedule (0% completed)

No activity

Key Focus Area 6.4.1

Progress 50%

Grant Submissions

Owner: Angela Matthews

Actions: 1

Update provided by Angela Matthews on Oct 08, 2019 20:57:33

Actions 6.4.1.1: Grant Funding Opportunities - Actively seek and apply for grant funding opportunities which assist Council to achieve its identified priorities. Result(s), overall success rate of 75%, funding received for three (3) identified priorities and grant funding of \$250,000 secured. (25% completed)

Draft Grant Deeds have been received for the Old Tasmanian Hotel Restoration Project - \$500,000

Still waiting on draft Grant Deeds for the St Marys Flood Mitigation Project - Flood Proofing St Marys - \$400,000

Drought Communities Programme - \$1,000,000

- Grant Deeds Executed and works commenced for Enhancing the Fingal Valley

- St Marys Community Space

Advice received that the Recreational Boating Fund for Proposed upgrade to the Scamander Boat Ramp was successful - \$125,000

Key Focus Area 6.5.1

Progress 56%

Capital Works and Projects Program

Owner: Bob Hoogland

Actions: 6

Update provided by David Jolly on Oct 10, 2019 05:22:55

This KFA is supported by four (4) Actions

Council has held several community drop in sessions with the purpose of creating township plans with subsequent endorsement by the Council. Plan items are wide ranging in nature from infrastructure needs, maintenance and regulatory matters and are either being addressed through both the 4 year capital programme and current operational and maintenance budget and legislative frameworks.

A key focus is the delivery of a number of infrastructure projects funded under the Drought Communities Programme, with all projects to be completed by the end of December 2019. At the September quarter end one project has been completed; being the upgrade of the Grey Mares Trail at the top end of St Marys Pass.

In-progress projects are:

- St Marys Cemetery: Drainage and internal road pavement works in preparation for sealing have been completed. Sealing works are scheduled to occur December 2019.
- Fingal Streetscape: The project that commenced on 26 September works comprise the upgrade of the streetscape between Brown and Gleadow Streets on the southern side of Talbot Street and include the replacement of stormwater pipes and the connection of property stormwater points, new kerb and channel, footpath upgrades, property access upgrades and landscaping.
- St Patricks Head Trail Works - the upgrade and repair of the walking trail.
- Mathinna Falls Trail that includes the required upgrade of parts of the access road, the replacement of a vehicle bridge and walking track repair and upgrade.
- Fingal Park Shelter with a Planning application pending.

The St Mary's Flood mitigation project scopes have been defined and Council has submitted an application for Australian Government funding to enable the implementation of priorities from the St Marys Flood Risk management Plan for the St Marys community. The objective of the flood mitigation projects is to reduce the area of St Marys that is flood prone, reducing flood hazards and impacts for households (including public housing), businesses and public infrastructure and improving.

There are three (3) proposed projects:

1. Establish a flash Flood Warning System, installing one automatic weather station, radio-links with an existing second station, data communications to Bureau of Meteorology and create a local flash flood alert communications system. The flood warning system will detect and warn the community, Council and emergency services, protecting people and property from flood losses by triggering pre-flood preparations and response and recovery actions.
2. Engineering works to raise the deck of 'The Flat' bridge 1 meter, clear of the stream channel to reduce inundation of Main Street.
3. Build a flood levee bank at Groom Street to protect the residential area east of Story Street.

Council has allocated funding in the 2019-2020 Capital budget for road Re-sheeting and Re-sealing projects. The gravel road re-sheeting program is on schedule with projects being delivered within budget. Councils Road Sealing Tender has been awarded to Crossroads with scheduled works to occur during November and December 2019.

During this financial year, several of councils timber bridge decks are to be replaced. Deck timbers have been sourced from the local sawmill and delivered to Councils Works depot. Contractors will undertake required Bridge works during the next quarter. There are no forecast delays to the bridge works program or unforeseen budget variations expected.

Kerb and channel and footpath replacement works are ongoing during the year and are expected to be completed by end of June, 2020 with project delivery within budget.

Pursuant to Regulation 15(1) of the Local Government (Meeting Procedures) Regulations 2015 that Council move into Closed Council.

IN CONFIDENCE

02/20.17.0

CLOSED COUNCIL

02/20.17.1

Confirmation of Closed Council Minutes – Council Meeting 20 January 2020

02/20.17.2

Outstanding Actions List for Closed Council

02/20.17.3

Change of Use for East Coast Swans Club Rooms - - Closed Council Item Pursuant to Section 15(2)B of the Local Government (Meeting Procedures) Regulations 2015

Pursuant to Regulation 15(1) of the Local Government (Meeting Procedures) Regulations 2005 that Council move out of Closed Council.