



COUNCIL MEETING AGENDA

Monday 18 October 2021
Council Chambers, St Helens

John Brown, General Manager
Break O'Day Council
11 October 2021

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NOTICE OF MEETING

Notice is hereby given that the next meeting of the Break O'Day Council will be held at the St Helens Council Chambers on Monday 18 October 2021 commencing at 10.00am.

CERTIFICATION

Pursuant to the provisions of Section 65 of the *Local Government Act 1993*, I hereby certify that the advice, information and recommendations contained within this Agenda have been given by a person who has the qualifications and / or experience necessary to give such advice, information and recommendations or such advice was obtained and taken into account in providing the general advice contained within the Agenda.



GENERAL MANAGER

Date: 11 October 2021

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AUDIO RECORDING OF ORDINARY MEETINGS OF COUNCIL

As determined by Break O'Day Council in March 2019 all Ordinary, Special and Annual General Meetings of Council are to be audio recorded and a link will be available on the Break O'Day Council website where the public can listen to audio recordings of previous Council Meetings.

In accordance with the Local Government Act 1993 and Regulation 33 of the Local Government (Meeting Procedures) Regulations 2015, these audio files will be retained by Council for at least six (6) months and made available for listening online within seven (7) days of the scheduled meeting. The written minutes of a meeting, once confirmed, prevail over the audio recording of the meeting and a transcript of the recording will not be prepared.

OPENING

The Mayor to welcome Councillors and staff and declare the meeting open at [time].

ACKNOWLEDGEMENT OF COUNTRY

We acknowledge the Traditional Custodians of the land on which we work and live, the Palawa people of this land Tasmania, and recognise their continuing connection to the lands, skies and waters. We pay respects to the Elders Past, present and future.

10/21.1.0 ATTENDANCE

10/21.1.1 Present

Mayor Mick Tucker
Deputy Mayor John McGiveron
Councillor Kristi Chapple
Councillor Janet Drummond
Councillor Barry LeFevre
Councillor Glenn McGuinness
Councillor Margaret Osborne OAM
Councillor Lesa Whittaker
Councillor Kylie Wright

10/21.1.2 Apologies

Nil

10/21.1.3 Leave of Absence

Nil

10/21.1.4 Staff in Attendance

General Manager, John Brown
Executive Assistant, Angela Matthews

10/21.2.0 PUBLIC QUESTION TIME

10/21.3.0 DECLARATION OF INTERESTS OF A COUNCILLOR OR CLOSE ASSOCIATE

Section 48 or 55 of the Local Government Act 1993 requires that a Councillor or Officer who has an interest in any matter to be discussed at a Council Meeting that will be attended by the Councillor or Officer must disclose the nature of the interest in a written notice given to the General Manager before the meeting; or at the meeting before the matter is discussed.

A Councillor or Officer who makes a disclosure under Section 48 or 55 must not preside at the part of the meeting relating to the matter; or participate in; or be present during any discussion or decision making procedure relating to the matter, unless allowed by the Council.

10/21.4.0 CONFIRMATION OF MINUTES

10/21.4.1 Confirmation of Minutes – Council Meeting 20 September 2021

OFFICER'S RECOMMENDATION:

That the minutes of the Council Meeting held on the 20 September 2021 be confirmed.

10/21.5.0 COUNCIL WORKSHOPS HELD SINCE 20 SEPTEMBER 2021 COUNCIL MEETING

There was a Workshop held on Monday 4 October 2021, there was a presentation from East Coast Tasmania Tourism (ECTT) and the following items were listed for discussion.

- Break O'Day Population Change
- Options for Differential Rating – Air BnB Properties
- Extra to Capital Budget – Projector / Ladder Brackets
- Animal Control Report
- Maintenance and Improvements to Boat Launching Ramps at Stieglitz Beach
- Policy Review – AM16 – Kerb Profile Policy
- Wrinklers Detention Basin
- Reallocation of Funds – Plant and Equipment
- Update on Four Mile Creek Community Hub Project
- East Coast Swans Football Club – Request for Support – Sport & Recreation Grant Application – Scoreboard and Boundary Fence Replacement
- Local Provisions Schedule (LPS) – Communications Plan
- Policy Review – EP02 – Planning Enforcement Policy

Pursuant to Section 25 of the Local Government (Meeting Procedures) Regulations 2015 the Mayor informed the Council that it was now acting as a Planning Authority under the Land Use Planning and Approvals Act 1993.

DA240-2021 – Lighting Upgrade – St Helens Football Ground – 117 Tully Street, St Helens

ACTION	DECISION
PROPONENT	St Helens Football Club obo Break O'Day Council
OFFICER	Rebecca Green, Planning Consultant
FILE REFERENCE	DA 240-2021
ASSOCIATED REPORTS AND DOCUMENTS	Site Plan Lighting Plan Planning Scheme Response

OFFICER'S RECOMMENDATION:

After due consideration pursuant to Section 57 of the *Land Use Planning & Approvals Act 1993* and the *Break O'Day Interim Planning Scheme 2013* that the application for LIGHTING UPGRADE on land situated at 117 TULLY STREET, ST HELENS described in Certificate of Title 154889/1 be APPROVED subject to the following conditions:

1. Development must be carried out in accordance with the approved plans and documents listed as follows, except as varied by conditions on this Planning Permit.

Approved Plans / Documents			
Plan / Document Name	Reference Number	Prepared By	Dated
Site Layout and Pole Details	21163-S1-E01	Engineering Solutions Tasmania	-
Lighting Layout and Schedules	21163-S1-E02	Engineering Solutions Tasmania	-
Planning Compliance Report		Allure Building Design	August 2021

2. Lighting must be designed, baffled and located as necessary to ensure that no direct light is emitted outside the boundaries of the subject land.

ADVICE

1. *All underground infrastructure including all forms of water, storm water, power, gas and telecommunication systems must be located prior to the commencement of any on-site excavation and / or construction works. Any works to be undertaken within 2 metres of any Council owned infrastructure must be done in consultation with Council's Works Manager.*
2. *Activities associated with construction works are not to be performed outside the permissible time frames listed:*

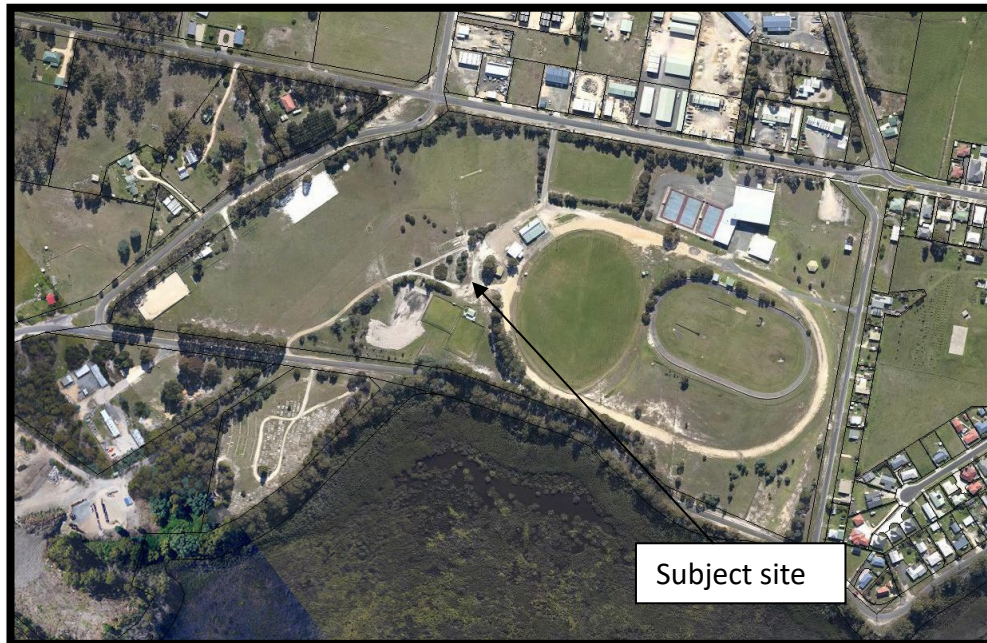
Mon-Friday 7 am to 6 pm

Saturday 9 am to 6 pm

Sunday and public holidays 10 am to 6 pm

PROPOSAL SUMMARY:

Application is made for the replacement of existing light towers at the St Helens Football Ground at 117 Tully Street, St Helens. The proposal is to replace the existing towers with 4 x 28m high LED lighting towers.



^ Aerial Photograph



^ Subject site



^ Subject site



^ Subject site



^ Subject site

PREVIOUS COUNCIL CONSIDERATION:

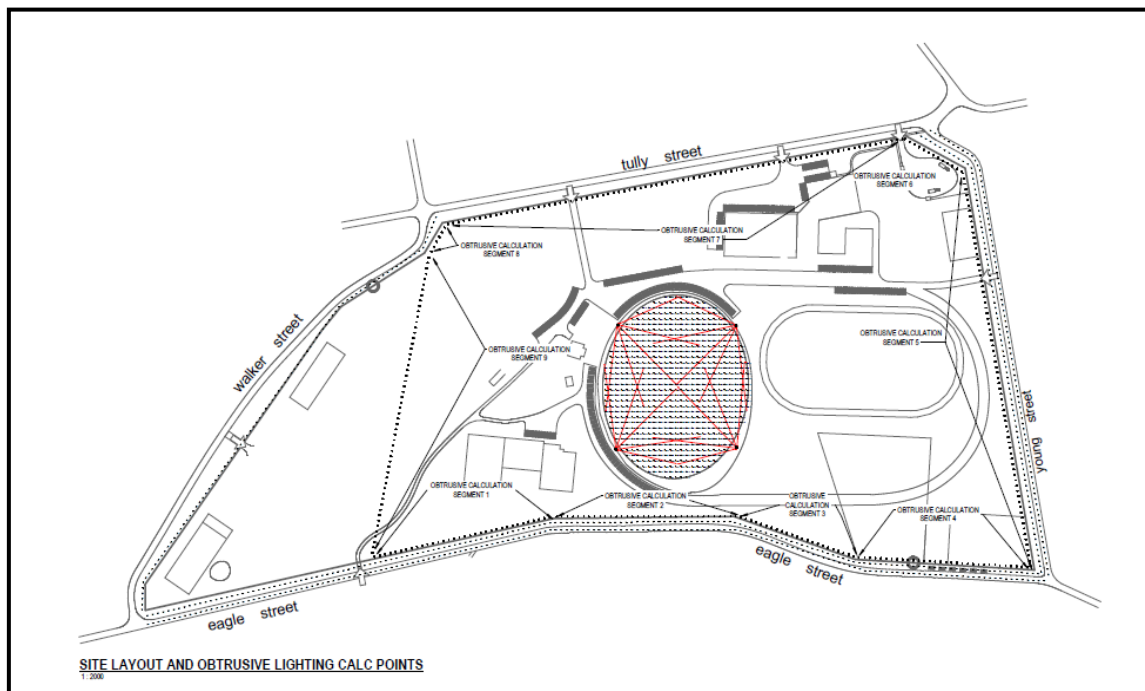
Nil applicable.

OFFICER'S REPORT:

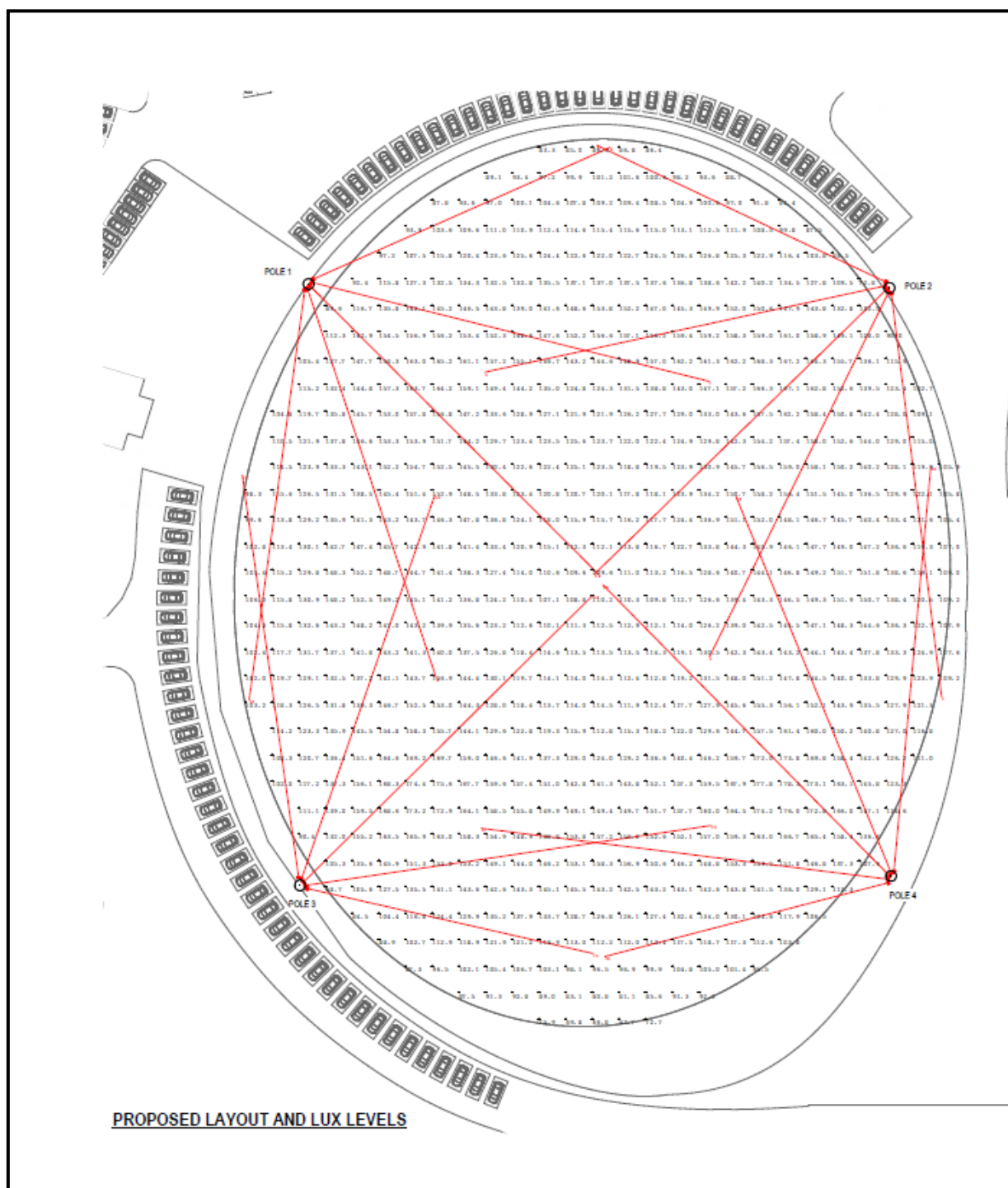
1. The Proposal

Break O'Day Council received from the St Helens Football Club for the decommissioning and replacement of existing light towers at the St Helens football ground at 117 Tully Street, St Helens.

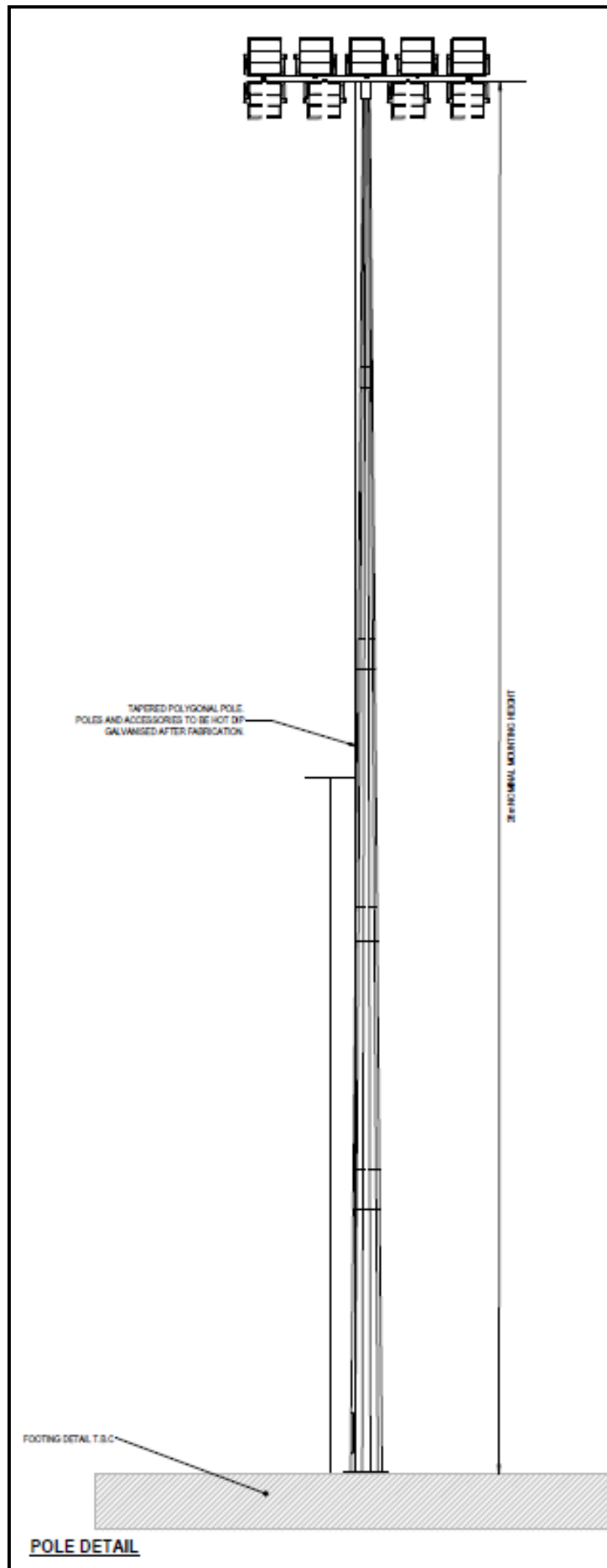
The proposal is to erect 4 x 28m high LED lighting towers.



^ Site Plan



^ Lighting Plan



^ Elevation

As the application is for a project on Council land, the application is to be considered by the Planning Authority and Council requested and received an extension of time to 25 October 2021.

2. Applicable Planning Scheme Provisions

Part 18 Recreation Zone
E6 Car Parking and Sustainable Transport Code

3. Referrals

As the land is owned by Break O’Day Council, consent was provided to the making of the application in accordance with Section 52 (1)(b) of the *Land Use Planning and Approvals Act 1993* by Council’s General Manager on 30 August 2021.

4. Assessment

The application has met the acceptable solutions for all issues, except for reliance upon two (2) performance criteria as detailed below;

- 1) 18.3.1 Amenity P2
- 2) 18.4.1 Building Design and Siting P1

Detailed assessment against the provisions of the *Break O’Day Interim Planning Scheme 2013* is provided below. **The proposal is deemed to comply with the performance criteria applicable.**

Planning Assessment

18 Recreation Zone

18.1 Zone Purpose

18.1.1 Zone Purpose Statements

18.1.1.1 To provide for a range of active and organised recreational use or development and complementary uses that do not impact adversely on the recreational use of the land.

18.2 Use Table

The proposed use fits the use class of Sports and Recreation, which is permitted use (permit required) within the Recreation Zone.

Sports and Recreation as defined by the Scheme means:

“use of land for organized or competitive recreation or sporting purposes including associated clubrooms. Examples include a bowling alley, fitness centre, firing range, golf course or driving range, gymnasium, outdoor recreation facility, public swimming pool, race course and sports ground.”

18.3 Use Standards

18.3.1 Amenity

Acceptable Solutions/ Performance Criteria	Proposed Solutions
A1 Operating hours must be between: a) 8.00am and 10.00pm where adjoining residential use; and b) 6.00am and 12.00am midnight where not adjoining residential use.	A1 The proposed development will not alter the operating hours of the existing sporting complex. Acceptable solution met.
A2.1 The proposal must not include flood lighting where it adjoins the General Residential, Low Density Residential, Environmental Living, Rural Living, Environmental Management Zone; and A2.2 External lighting must be contained within the boundaries of the site. P2 External lighting must demonstrate that: a) Floodlighting or security lights used on the site will not unreasonably impact on the amenity of adjoining land; and b) All direct light will be contained within the boundaries of the site.	P2 The proposed lighting has been designed in accordance with AS1158.3.1:2020 Lighting for Roads and Public Space and will not unreasonably impact on the amenity of the adjoining land. The lighting will be contained within the site with minimal overlapping at the boundary with any residential uses in Young Street. This level of lighting is low. The proposal is considered compliant with the performance criteria.

18.3.2 Recreation Zone Character – not applicable, no changes to the existing use.

18.4 Development Standards

18.4.1 Building Design and Siting

Acceptable Solutions/ Performance criteria	Proposed Solutions
A1 Building height must not exceed 7m. P1 Building height must: a) Not be a dominant feature in the streetscape or landscape when viewed from a road; and b) Protect the amenity of adjoining dwellings from unreasonable impact of overshadowing and overlooking.	P1 The proposed lighting poles exceed 7m in height. The proposal will not be a dominant feature due to the tall and thin nature of the structure. The closest residential use is approximately 250 metres from the nearest light tower. From a visual perspective, the existing streetscape is currently dominated by an array of existing power poles and the Bendigo Bank Indoor Stadium has a far more dominance in the streetscape than the proposed lighting towers. The proposed two lights will not dominate the streetscape nor overshadow or unreasonably impact the adjoining properties. The proposal is considered compliant with the performance criteria.
A2 Buildings must be set back 10m from all boundaries.	A2 Poles 3 and 4 have the closest setback to the southern boundary of approximately 60 metres. Proposal complies.

18.4.2 Landscaping

Acceptable Solutions	Proposed Solutions
A1 If for permitted or no permit required uses.	A1 The use is classified as a permitted use. Acceptable solution met.
A2 Plants listed in Appendix 3 must not be used in landscaping.	A2 No further landscaping is proposed.

18.4.3 Subdivision – not applicable.

18.3.4 Stormwater Disposal

Acceptable Solutions	Proposed Solutions
A1 All run off from buildings must be directed into on-site water storage tanks and the overflow from the tanks disposed of into the Council maintained roadside drain or the reticulated stormwater system.	A1 Not applicable, the development will not incur any catchment that requires disposal.

E6 Car Parking and Sustainable Transport Code – complies, no changes proposed.

5. Representations

The application was advertised 4 September 2021 to 17 September 2021 in the Examiner Newspaper, notices on-site and at the Council Chambers and notification by mail to all adjoining landowners. No representations were received prior to the closing date and time.

6. Mediation

Nil.

7. Conclusion

In accordance with 8.10 of the *Break O' Day Interim Planning Scheme 2013*, the application has been assessed against the objectives of the Scheme, in particular the Recreation Zone, all relevant Codes and issues. The application has demonstrated compliance with the Acceptable Solutions and two (2) Performance Criterion. It is recommended for approval with conditions normally set to this type of development.

LEGISLATION / STRATEGIC PLAN & POLICIES:

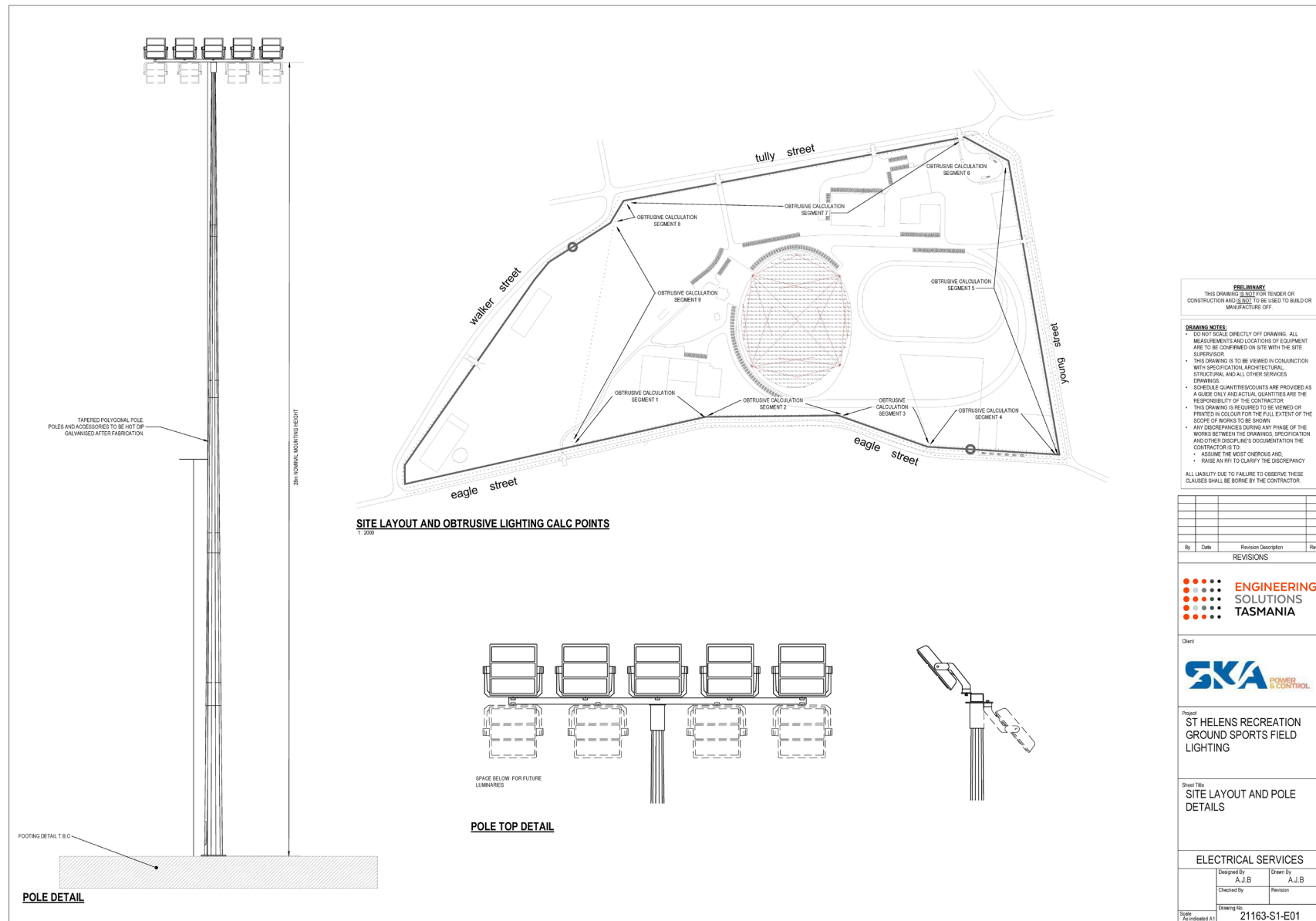
Break O' Day Interim Planning Scheme 2013, Version 17;
Land Use Planning and Approvals Act 1993;
Local Government (Building and Miscellaneous Provisions) Act 1993.

BUDGET AND FINANCIAL IMPLICATIONS:

Not applicable, all costs of the development are the responsibility of the developer.

VOTING REQUIREMENTS:

Simple Majority.



Obtrusive Light - Compliance Report

ASN25 4262 2019_A3 - Medium District Brightness, Non-Curfew L1
Freemans St Helens Sports Ground Lighting Layout - 100 Lux
23/06/2021 2:40:21 PM

Luminance

Maximum Allowable Value: 10 Lux

Calculations Tested (9):

Calculation Label	Test Results	Max. Results
ObtrusiveLight_1_III_Seg1	PASS	0.2
ObtrusiveLight_1_III_Seg2	PASS	2.9
ObtrusiveLight_1_III_Seg3	PASS	0.6
ObtrusiveLight_1_III_Seg4	PASS	0.1
ObtrusiveLight_1_III_Seg5	PASS	0.1
ObtrusiveLight_1_III_Seg6	PASS	0.1
ObtrusiveLight_1_III_Seg7	PASS	0.3
ObtrusiveLight_1_III_Seg8	PASS	0.1
ObtrusiveLight_1_III_Seg9	PASS	0.1

Luminous Intensity (Cd) At Vertical Planes

Maximum Allowable Value: 12500 Cd

Calculations Tested (9):


Calculation Label	Test Results
ObtrusiveLight_1_Cd_Seg1	PASS
ObtrusiveLight_1_Cd_Seg2	PASS
ObtrusiveLight_1_Cd_Seg3	PASS
ObtrusiveLight_1_Cd_Seg4	PASS
ObtrusiveLight_1_Cd_Seg5	PASS
ObtrusiveLight_1_Cd_Seg6	PASS
ObtrusiveLight_1_Cd_Seg7	PASS
ObtrusiveLight_1_Cd_Seg8	PASS
ObtrusiveLight_1_Cd_Seg9	PASS

Threshold Increment (TI)

Maximum Allowable Value: 20 %

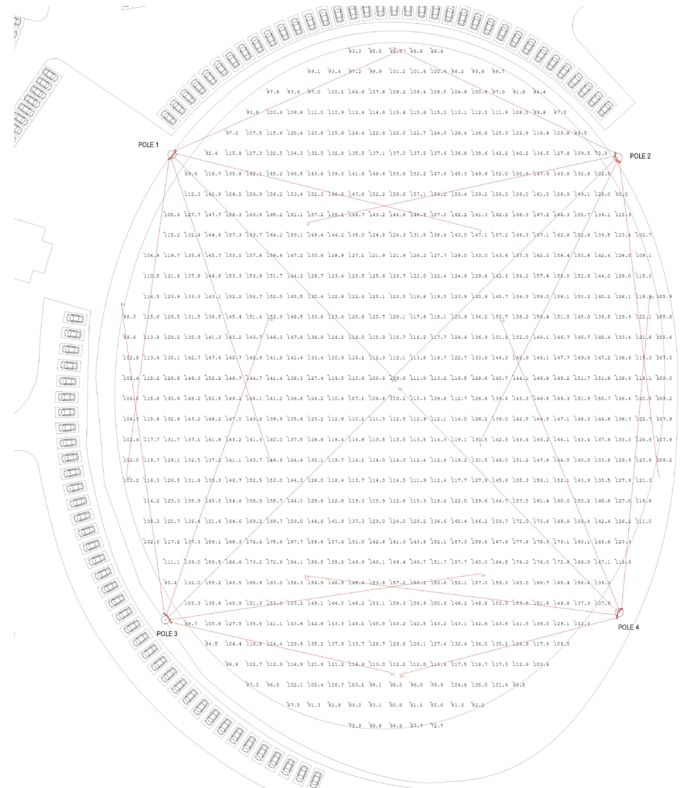
Calculations Tested (8):

Calculation Label	Adaptation Test Results
Eagle Street - Heading West	10 PASS
Young Street - Heading North	10 PASS
Young Street - Heading South	10 PASS
Tully Street - Heading West	10 PASS
Walker Street - Heading East	10 PASS
Walker Street - Heading South	10 PASS
Walker Street - Heading North	10 PASS
Eagle Street - Heading East	10 PASS

Luminaire Schedule					
Symbol	Qty	Label	Arrangement	Total Lamp Lumens	SLF
	20	BVP528 18x2130 740 OUT T30 50_II SINGLE		219800	1.000
BVP528 A35-NB +BL					
Calculation Summary					
Label	CalcType	Units	Avg	Max	Min
CalcType_1	ILLUMINANCE	LUX	131.90	178.3	66.8
Eagle Street - Heading East	Obtrusive - TI	%	0.00	0	0
Eagle Street - Heading West	Obtrusive - TI	%	0.00	0	0
ObtrusiveLight_1_Cd_Seg1	Obtrusive - Cd	N.A.	1510	3339	1230
ObtrusiveLight_1_Cd_Seg2	Obtrusive - Cd	N.A.	2222	12004	1291
ObtrusiveLight_1_Cd_Seg3	Obtrusive - Cd	N.A.	1768	4016	1346
ObtrusiveLight_1_Cd_Seg4	Obtrusive - Cd	N.A.	1402	1995	1235
ObtrusiveLight_1_Cd_Seg5	Obtrusive - Cd	N.A.	1395	1814	1158
ObtrusiveLight_1_Cd_Seg6	Obtrusive - Cd	N.A.	1536	1814	1306
ObtrusiveLight_1_Cd_Seg7	Obtrusive - Cd	N.A.	1511	2257	1228
ObtrusiveLight_1_Cd_Seg8	Obtrusive - Cd	N.A.	1392	1982	1254
ObtrusiveLight_1_Cd_Seg9	Obtrusive - Cd	N.A.	1392	1812	1149
ObtrusiveLight_1_III_Seg1	Obtrusive - III	LUX	0.05	0.2	0.0
ObtrusiveLight_1_III_Seg2	Obtrusive - III	LUX	0.61	2.9	0.1
ObtrusiveLight_1_III_Seg3	Obtrusive - III	LUX	0.14	0.6	0.0
ObtrusiveLight_1_III_Seg4	Obtrusive - III	LUX	0.03	0.1	0.0
ObtrusiveLight_1_III_Seg5	Obtrusive - III	LUX	0.07	0.1	0.0
ObtrusiveLight_1_III_Seg6	Obtrusive - III	LUX	0.07	0.1	0.0
ObtrusiveLight_1_III_Seg7	Obtrusive - III	LUX	0.14	0.3	0.0
ObtrusiveLight_1_III_Seg8	Obtrusive - III	LUX	0.10	0.1	0.0
ObtrusiveLight_1_III_Seg9	Obtrusive - III	LUX	0.09	0.1	0.0
Tully Street - Heading East	Obtrusive - TI	%	0.00	0	0
Tully Street - Heading West	Obtrusive - TI	%	0.00	0	0
Walker Street - Heading North	Obtrusive - TI	%	0.00	0	0
Walker Street - Heading South	Obtrusive - TI	%	0.00	0	0
Young Street - Heading North	Obtrusive - TI	%	0.00	0	0
Young Street - Heading South	Obtrusive - TI	%	0.00	0	0

CALCULATION SUMMARY

PROPOSED LAYOUT AND LUX LEVELS



PRELIMINARY

THIS DRAWING IS NOT FOR TENDER OR CONSTRUCTION AND IS NOT TO BE USED TO BUILD OR MANUFACTURE OFF.

DRAWING NOTES:

- DO NOT SCALE DIRECTLY OFF DRAWING. ALL MEASUREMENTS AND LOCATIONS OF EQUIPMENT ARE TO BE CONFIRMED ON SITE WITH THE SITE SUPERVISOR.
- THIS DRAWING IS TO BE VIEWED IN CONJUNCTION WITH SPECIFICATION, ARCHITECTURAL, STRUCTURAL AND ALL OTHER SERVICES DRAWINGS.
- SCHEDULE QUANTITIES/SCOUNTS ARE PROVIDED AS A GUIDE ONLY AND ACTUAL QUANTITIES ARE THE RESPONSIBILITY OF THE CONTRACTOR.
- THIS DRAWING IS REQUIRED TO BE VIEWED OR PRINTED IN COLOUR FOR THE FULL EXTENT OF THE SCOPE OF WORKS TO BE SHOWN.
- ANY DISCREPANCIES DURING ANY PHASE OF THE WORKS BETWEEN THE DRAWING, SPECIFICATION AND OTHER DISCIPLINES DOCUMENTATION THE CONTRACTOR IS TO:
 - ASSUME THE MOST ONEROUS AND;
 - RAISE AN RFI TO CLARIFY THE DISCREPANCY

ALL LIABILITY DUE TO FAILURE TO OBSERVE THESE CLAUSES SHALL BE BORNE BY THE CONTRACTOR.

By	Date	Revision Description	Rev
REVISIONS			
			

Client



Project

ST HELENS RECREATION GROUND SPORTS FIELD LIGHTING

Sheet Title

LIGHTING LAYOUT AND SCHEDULES

Electrical Services

Designed By	A.J.B	Drawn By	A.J.B
Checked By	-	Revision	-
Scale	As indicated A1	Drawing No	21163-S1-E02

The Mayor advised the Council that it had now concluded its meeting as a Planning Authority under Section 25 of the Local Government (Meeting Procedures) Regulations.

10/21.7.0

COUNCIL MEETING ACTIONS

10/21.7.1

Outstanding Matters



COUNCIL RESOLUTIONS - MEETINGS - PUBLIC

11/10/2021



COUNCIL RESOLUTIONS PLAN

COUNCIL RESOLUTIONS 2021

Current Co...	Meeting D...	Due Date	Goal	Resolution / Action	Update	Owner
69%	15/02/2021	20/12/2021	02/21.8.1.30 - Notice of Motion - Update St Helens Main Street - Cllr M Osborne	<i>A report is sought providing advice in accordance with the requirements of Section 85 of the Local Government Act 1993 for the information of Council at a future meeting and consider any advice given by a person who has the qualifications or experience necessary to give such advice, information or recommendation:</i>	The project has been scoped and a cost estimate included in Councils 2021/2022 capital budget (that is subject to successful funding under Phase 3 of the Local Community & Infrastructure Program). Funding for the programme will not be made available until from the 1st January 2022 and where successful projects are required to be completed by 30 June 2023.	Manager Infrastructure and Development Services
10%	15/02/2021	31/08/2021	02/21.16.4.50 - Draft Policy LG55 – Use of Conferencing Technology to Attend Council Meetings and Workshops Policy	That the Council consider an update of the St Helens Main Street as a project for the Community Infrastructure Program Extension. That Council note the draft Policy LG55 – Use of Conferencing Technology to Attend Council Meetings and Workshops Policy and await the outcome of the Local Government Act review.	Candidate Phase 3 projects will be listed for Council to discuss at the Councillor Workshop in November with project nominations endorsed before end of 2021. On hold until the Local Government Act Review is completed.	Executive Assistant

100%	15/03/2021	30/06/2021	03/21.9.1.59 - Notice of Motion - Invitation to World Trail - Cllr M Tucker	<p><i>A report is sought providing advice in accordance with the requirements of Section 65 of the Local Government Act 1993 for the information of Council at a future meeting and consider any advice given by a person who has the qualifications or experience necessary to give such advice, information or recommendation:</i></p> <p>Council to invite Glen Jacobs from World Trail to do an overview and investigate the existing trails providing any thoughts on lengthening / improving the existing network and the need to investigate new trails to complement what is existing at the Flagstaff Trailhead.</p>	World Trail have examined on the ground the suggestions received and their thoughts in relation to potential development of the network and provided a draft Report which has been reviewed by Council officers, operators and The Collective to examine the logic of the recommendations and to identify a hierarchy of priorities. A presentation will be provided to Council in the future. Current concentration is on the Recreational Trails Strategy development before further action is decided.	General Manager
90%	19/04/2021	30/06/2021	04/21.14.3.88 - St Marys Recreation Ground Lighting	That Council consider the logistics and validity of relocating the St Helens lights with particular attention paid to the ongoing cost of maintaining and running the lights.	The logistics and validity of relocating the St Helens lights with particular attention paid to the ongoing cost of maintaining and running the lights will be assessed when the lights are decommissioned and available for inspection and options for re-use can be verified, noting the St Helens lights are being replaced due to the age of the lights and the lights being less energy efficient.	Manager Infrastructure and Development Services
0%	19/04/2021	30/06/2021	04/21.14.3.88 - St Marys Recreation Ground Lighting	That Council continues to work with Hub4Health in relation to potential upgrades to the gym building and surrounding areas.	No action at this time	Manager Infrastructure and Development Services



19/04/2021 31/05/2021

04/21.15.3.94 - Community Grants Program 2020 - 2021

That Council fund the following projects through the Community Grants Program 2020-2021:

Organisation or Group name	Description of Project	Amount Requested from Council
Friends of Four Mile Creek Inc (FOFMC)	Sculpture installation of two (2) silhouettes of children, a boy and a girl enjoying activities at Four Mile Creek	2,025.00
Youth Collective North East Coast Tasmania	To purchase youth workers mobile phones, computers and data plans to assist in the running of their programs	5,000.00
Break O'Day Woodcraft Guild & Men's Shed Inc	Lining out kitchen area, plaster walls & ceiling , insulate walls and paint	1,625.00
		\$8,650.00

Funds have not been forwarded to Friends of Four Mile Creek as Council staff currently work with the community in regard to comments received as to whether the majority of the community would like to see this project undertaken.

Manager
Community
Services

5%	17/05/2021	31/08/2021	05/21.9.2.103 - Notice of Motion - Investigations into a Swimming Pool and Hydra-therapy Pool - Cllr M Tucker	<p><i>A report is sought providing advice in accordance with the requirements of Section 65 of the Local Government Act 1993 for the information of Council at a future meeting and consider any advice given by a person who has the qualifications or experience necessary to give such advice, information or recommendation:</i></p> <p>Council to start undertaking another look into an indoor swimming pool and hydra-therapy pool at the sports complex whilst updating our St Helens Sports Complex Master Plan.</p> <p>Council Officers /Managers go to Circular Head Council and look at the new swimming pool complex they have built and work with their Council on understanding the costs of running the complex now it has been running for a while.</p>	Future activity when the time and resources are available. Some initial investigations undertaken at a high level in relation to a Hydra-therapy pool and operational requirements as part of considerations for another project. This will feed into the broader review.	General Manager
95%	17/05/2021	31/08/2021	05/21.9.5.106 - Notice of Motion - Dredging of the Entrance to the Stieglitz Boat Ramp - Cllr B LeFevre	<p><i>A report is sought providing advice in accordance with the requirements of Section 65 of the Local Government Act 1993 for the information of Council at a future meeting and consider any advice given by a person who has the qualifications or experience necessary to give such advice, information or recommendation:</i></p> <p>That Council seek a report providing information regarding the viability of dredging the entrance to the Stieglitz Boat Ramp enabling boats to once again successfully utilise the facility and appropriate signage be placed limiting the size of vessels launching.</p>	A report was prepared for Councillor information and discussion at the October Workshop. An updated report has been prepared for consideration at the October Council meeting	Manager Infrastructure and Development Services

80%	28/06/2021 31/08/2021	06/21.9.1.128 - Notice of Motion - Textile Recycling Facilities - Cllr J Drummond	<p><i>A report is sought providing advice in accordance with the requirements of Section 65 of the Local Government Act 1993 for the information of Council at a future meeting and consider any advice given by a person who has the qualifications or experience necessary to give such advice, information or recommendation:</i></p> <p>That Council investigate opportunities for textile recycling partnerships and trials as part of a future focussed approach to waste management. A report is sought to assess the possibility of implementing textile recycling facilities as part of the waste management program within the Break O'Day area.</p>	<p>There are no businesses within the Break O Day area that are involved in textile recycling in the context of building Tasmania's circular economy. Given this, Council's MIDS has approached the NTWMG with a request to have this item tabled at the next quarterly meeting with a view incorporating into the regional waste strategy update. Taking a regional approach in determining opportunity(ies) for textile recycling partnerships and trials as part of a future focused approach to waste management has merit, much like that exists for polystyrene, e-waste, battery and oil collections. The next NTWMG meeting is scheduled for late October 2021 and updates reported subsequently to the Council.</p> <p>Further, Council's MIDS is participating in the Tasmanian governments waste and resource recovery - infrastructure strategy that will have direct implications on Council's waste management operations and future funding opportunities - funded by the state waste levy. Textile recycling amongst other materials will be included in the upcoming waste type and quantity survey due October 2021 with the aim of a consultant report being submitted to the State Government in November/December of this year.</p>	Manager Infrastructure and Development Services
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10%	28/06/2021 31/08/2021	06/21.9.2.129 - Notice of Motion - Investigation into Alternate Route - St Marys Pass - Cllr K Wright	<p><i>A report is sought providing advice in accordance with the requirements of Section 65 of the Local Government Act 1993 for the information of Council at a future meeting and consider any advice given by a person who has the qualifications or experience necessary to give such advice, information or recommendation:</i></p> <p>That Council approaches / petitions, both State and Federal Governments for investigation into an alternate route between East Coast and Fingal Valley. This would be a major road project and would likely attract Federal funding.</p> <p>Procedural Motion was Moved and Carried:</p> <p>That the previous information be sourced and updated for discussion at a Council workshop.</p>	Document search in progress. Project estimates (State Growth 2008) to be sourced from the department if possible.	Manager Infrastructure and Development Services
85%	28/06/2021 31/08/2021	06/21.17.2.149 - Flagstaff Trail Head - Site Plan for Expansion Opportunities	That Council note the draft site plan and request that Council Officers proceed to an Expression of Interest (EOI) process for future development and business opportunities at the Flagstaff Trail Head.	Following decision of Council, an Expression of Interest process was developed by Council staff. Advertising for expressions of interest has now occurred and 4 Eois were received and are being assessed by Council officers and where necessary further information is being sought.	General Manager

30%	19/07/2021	15/11/2021	07/21.11.3 - Planning Authority - Cllr J Drummond	<p>I have a concern, which is evidenced within the community and reinforced by this morning's Planning Authority, about the proliferation of multiple dwelling Planning Applications across a variety of Zones within the Municipality.</p> <p>As a Council we have previously discussed the insufficiency of the Low Density Zone in Binalong Bay as a restraint with regard to multiple dwellings. I have concerns about the undermining of density standards in the Environmental Living Zone and I request that this matter be brought to Council workshop for a full and frank examination.</p> <p>This style of development has implications for the environment and the standard of living for all of our residents.</p> <p>Reply</p> <p>The General Manager advised that this can be listed for discussion at a future Council Workshop.</p>	This report remains a priority however the absence of a planning officer have prevented officers from preparing this report. Council officers will be aiming to prepare a report to Councillors at the November 2021 workshop	Senior Town Planner
50%	16/08/2021	30/09/2021	08/21.13.4.178 - Electric Vehicle Charging Station Proposal for Fingal	That management be authorised to enter into a joint funding agreement for the installation and operation of such a charging station.	A proposed site was agreed to and a funding application lodged, no further action unless and until the funding application is successful	Manager Corporate Services
100%	16/08/2021	30/09/2021	08/21.13.4.178 - Electric Vehicle Charging Station Proposal for Fingal	That permission be granted for establishment of the electric vehicle fast charging station at Fingal Park, 17a Talbot Street, Fingal and/or the management be authorised to negotiate another appropriate site if necessary.	Approval has been granted for the use of a site for a funding application and if successful, for a electric vehicle charging station, the matter is complete	Manager Corporate Services
33%	16/08/2021	31/12/2021	08/21.14.4.182 - Scamander Foreshore Playground Fence	That Council provide fencing around the Scamander Playground located at the Scamander Foreshore.	Fence materials are on order with expected delivery at late October, subject to no unforeseen supply chain delivery delays. Installation planned for November pending on-time delivery of materials.	Manager Infrastructure and Development Services
100%	20/09/2021	31/10/2021	09/21.6.1.194 - DA298-2020 - Legalisation of Change of Use (Class 10A Shed to 1A Dwelling), Addition to Pool - 38 Tully Street, St Helens	DA298-2020 - Legalisation of Change of Use (Class 10A Shed to 1A Dwelling), Addition to Pool - 38 Tully Street, St Helens	Planning Permit issued 24th September 2021	Development Services Coordinator

0%	20/09/2021	31/12/2021	09/21.9.1.195 - Notice of Motion - Terrys Hill Road - Cllr M Osborne	<i>A report is sought providing advice in accordance with the requirements of Section 65 of the Local Government Act 1993 for the information of Council at a future meeting and consider any advice given by a person who has the qualifications or experience necessary to give such advice, information or recommendation:</i> That the Council investigate taking over Terrys Hills Road where ratepayers live.	Item not commenced at 06 October 2021	Manager Infrastructure and Development Services
100%	20/09/2021	31/10/2021	09/21.13.4.199 - Request for Rate Remission - 14 Mangana Road, Fingal	That in accordance with the provisions of s.129 of the <i>Local Government Act 1993</i> , Council approve a remission as requested for the property known as 14 Mangana Road, Fingal identified as PID 6413332.	Rate remission applied to the property as approved by Council and the applicant advised, the matter is complete	Manager Corporate Services
99%	20/09/2021	31/10/2021	09/21.14.3.202 - Public Open Space - 12 Oberon Place, Scamander	That Council enter a Memorandum of Understanding with North East Bioregional Network to enable the organisation to maintain the Public Open Space known as 12 Oberon Place, Scamander (PID 2948700) in accordance with conditions.	MOU written and posted to NE Bioregional Network for consideration	Manager Infrastructure and Development Services
60%	20/09/2021	21/01/2022	09/21.16.2.205 - Proposal for Water Harvesting and Water Re-Use Techniques	That Council accept the Officers Report and that Council engage in providing further education around water harvesting and water re-use techniques.	Information is currently being gathered in conjunction with Tas Water. An approach to the messaging and communication is currently being considered.	Development Services Coordinator
100%	20/09/2021	31/12/2021	09/21.16.3.206 - New Sports Ground Lighting Towers - St Helens Sports Complex	1. To provide consent to proceed with works in accordance with design and budget estimates provided, and 2. That the \$15,000 contributions previously approved by Council is provided regardless of whether or not the second transformer on Tully Street is required to be upgraded.	A report for the planning approval has been prepared for the October 2021 Council meeting. The project will be managed by the contractor and general oversight by Councils Development Services Coordinator. The actions associated with the report have been completed	Development Services Coordinator
15%	20/09/2021	30/09/2022	09/21.16.5.208 - Intention to Make a New By-Law - Keeping of Roosters and Other Animals	In accordance with section 156 of the <i>Local Government Act 1993</i> , Council resolves to make a by-law for the regulation of keeping roosters and other animals.	Initial project scoping and research has commenced.	Environmental Health Officer

100%	20/09/2021	31/10/2021	09/21.16.7.210 - Addition to NRM Committee Charter	That Council amend its NRM Committee Charter by adding as a new point to the <i>Natural Resource Management Committee responsibilities</i> : "Work together as a positive and proactive team, treating all people fairly and with respect, to hear representative's differing points of view, focus on the issues and accept the consensus of the Committee."	Break O'Day Council NRM Committee Charter amended and circulated to Committee, completed	NRM Facilitator
0%	20/09/2021	31/10/2021	09/21.17.2.213 - Nomination of Councillor Representative on the Board of East Coast Tasmania Tourism (ECTT)	That Council nominate Councillor Barry LeFevre to the Board of East Coast Tasmania Tourism (ECTT) to replace Clr McGuinness following the conclusion of the forthcoming meeting on 11 October 2021.	The General Manager notified the Chair and CEO of East Coast Tasmania Tourism (ECTT) of Council's new representative.	General Manager
60%	20/09/2021	31/12/2021	09/21.18.4.CC - 5-7 Portland Court, St Helens - Hub4Health Building - Closed Council Item Pursuant to Section 15(2)F of the Local Government (Meeting Procedures) Regulations 2015	That, should Council be successful with the Expression of Interest process, Council meet the legal and associated costs relating to transfer of the Title to the property.	Council successful with Expression of Interest and matter is progressing	General Manager
10%	20/09/2021	31/12/2021	09/21.18.4.CC - 5-7 Portland Court, St Helens - Hub4Health Building - Closed Council Item Pursuant to Section 15(2)F of the Local Government (Meeting Procedures) Regulations 2015	That, should Council be successful with the Expression of Interest process, Explore options for developing the site with the Department of Communities Tasmania.	Initial discussion has occurred with Department of Communities Tasmania	General Manager
0%	20/09/2021	31/12/2021	09/21.18.4.CC - 5-7 Portland Court, St Helens - Hub4Health Building - Closed Council Item Pursuant to Section 15(2)F of the Local Government (Meeting Procedures) Regulations 2015	That, should Council be successful with the Expression of Interest process. That pursuant to Section 177A of the Local Government Act 1993, Council determines that the property at 5-7 Portland Court, St Helens be classified as Public Land.	Action will be taken once Title has been transferred	General Manager

COUNCIL RESOLUTIONS 2020

Current Co...	Meeting D...	Due Date	Goal	Resolution / Action	Update	Owner
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60%	17/02/2020	31/05/2020	02/20.8.1.13 - Notice of Motion - St Helens Foreshore Playground Sun Shade - Cllr M Osborne	<p>A report is sought providing advice in accordance with the requirements of Section 65 of the Local Government Act 1993 for the information of Council at a future meeting and consider any advice given by a person who has the qualifications or experience necessary to give such advice, information or recommendation:</p> <p>That a Sun-shade for this playground be costed and the installation of it be included in our 2020-2021 Budget deliberations.</p>	<p>This Council resolution refers to the St Helens foreshore playground. The playground and other foreshore infrastructure will be considered as part of the Marine Facilities Strategy (Georges Bay).</p>	<p>Manager Infrastructure and Development Services</p>
75%	20/04/2020	31/07/2020	04/20.14.3.63 - St Helens Sports Complex - Amendments to Master Plan	<p>That Council seek feedback from the sporting and recreational group users of the St Helens Sports Complex with the objective of consolidating proposed projects and preparing an updated master planning document to guide the Council in its future decision-making.</p>	<p>Updated plan finalised and provided to Users for feedback which was received. This is now been assessed ready for progress to broader community engagement.</p>	<p>Manager Community Services</p>
60%	20/04/2020	31/07/2020	04/20.15.3.66 - 'Future Potential Production Forest' Land in Break O'Day	<p>That Council ask the Tasmanian Government to provide it with information including the economic and social implications for Break O'Day community of possible changes to Future Potential Production Forest Land in Break O'Day municipality.</p>	<p>Staff are investigating social and economic implications of FPPF Land changes in Break O'Day to report to Council, so it can consider its position regarding the future of FPPF Land in Break O'Day.</p>	<p>NRM Facilitator</p>

100%	16/11/2020	28/02/2021	11/20.8.1.203 - Notice of Motion - Tasman Highway Speed Limit Reduction - Cllr K Chapple	That Council approach the Department of State Growth to investigate the possibility of reducing the speed limit on the Tasman Highway heading northwest towards Scottsdale from 80km per hour to 60 km per hour to View Street.	On the 8th July 2021, the Department of State Growth advised that the section of Tasman Highway from the existing 60 km/h limit west to View Street does not have a high enough access density to align with the criteria for 60 km/h under the Tasmanian Speed Zoning Guidelines. Taking this into account the department would not be able to provide sufficient justification for recommending a change to the existing 80 km/h limit to the Transport Commissioner. The department has however stated there is some merit in looking at a minor adjustment to the existing 60 to extend it a short distance to just north of Warrens Way intersection. Department officers will progress this in due course. A date has not been committed to by the department. The matter was again discussed with State Growth on 27 September. Advice received is that approvals would take place in the coming months.	Manager Infrastructure and Development Services
100%	16/11/2020	28/02/2021	11/20.15.2.219 - Implementation of Dog Management Policy	That Council seek commitment from the Parks and Wildlife Service to work cooperatively with Council to implement consistent and coordinated management of dogs in the municipality through Council's public processes for Dog Management Policy and Declared Areas, while recognising our different roles, objectives and responsibilities, and means for achieving them.	The Parks and Wildlife Service is convenor for a Break O'Day shorebirds/dog management working group with Council, community members and NRM North in its second year of joint action. In addition, in November the Local Government Association of Tasmania with the Parks and Wildlife Service and Department of Primary Industries, Parks, Water and Environment are holding a state workshop with local government to improve collaborative arrangements for dog management and wildlife conservation. In the last two years Tasmanian Government has been working cooperatively with Council and this partnership and action will continue to mature.	NRM Facilitator
100%	21/12/2020	31/03/2021	12/20.12.7.233 - Reduced Facility Hire Fee - St Helens Little Athletics	That Council approve waiving the facility hire fee by amending the lease agreement to include use of the stadium toilets without charge.	Revised lease forwarded to Little Athletics incorporating access to facilities at no charge, matter is complete	Manager Corporate Services

COUNCIL RESOLUTIONS 2019

Current Co...	Meeting D...	Due Date	Goal	Resolution / Action	Update	Owner
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0%	18/03/2019	30/06/2019	03/19.8.2.47 - Notice of Motion - Mountain Bike Track in the Fingal Valley - Cllr J Tucker	A report is sought providing advice in accordance with the requirements of Section 65 of the Local Government Act 1993 for the information of Council at a future meeting and consider any advice given by a person who has the qualifications or experience necessary to give such advice, information or recommendation: That Council look at building a mountain bike and walking tracks in the Fingal Valley, and have it shovel ready for funding at the next State election.	This to be developed further as part of the Recreational Trails Strategy.	Manager Community Services
25%	15/07/2019	31/10/2019	07/19.16.2.182 - Intention to Make New By-Law - Trail Network By-Law	In accordance with section 156 of the Local Government Act 1993, Council resolves to make a by-law for the regulation of the Trail Networks.	Draft By-Law currently being prepared.	Executive Assistant
0%	16/09/2019	31/12/2019	09/19.14.3.229 - Kings Park	That Council replace the fence and fix the steps on the Medea Cove side of Kings Park.	Advised the Works Department of Council decision to replace the fence and fix the steps.	Manager Community Services
0%	16/09/2019	31/12/2019	09/19.14.3.229 - Kings Park	That Council work with Tasmania Fire Service to undertake an assessment as to whether Kings Park is currently a fire risk to adjoining properties.		Manager Community Services
0%	16/09/2019	31/12/2019	09/19.14.3.229 - Kings Park	That Council commence the process to develop some walking trails and interpretative signage that helps to create a narrative that acts to generate a positive user experience within the Kings Park area.	Walking trails to be discussed during the development of the Recreational Trails Strategy.	Manager Community Services
50%	18/11/2019	29/02/2020	11/19.8.1.266 - Notice of Motion - Bike / Pedestrian Track, Swimcart to Binalong Bay Road - Cllr G McGuinness	A report is sought providing advice in accordance with the requirements of Section 65 of the Local Government Act 1993 for the information of Council at a future meeting and consider any advice given by a person who has the qualifications or experience necessary to give such advice, information or recommendation: That Council investigate the best route for a dual access, (bike/pedestrian), dual direction track between Swimcart Beach and the "yet to be built" dual access Binalong Bay Rd. track.	Investigations undertaken and a potential route has been identified following consideration of environmental constraints with a view to avoiding sensitive areas such as Penguin nesting grounds. Route has been discussed with Parks & Wildlife Service and work is ongoing with a private land owner.	Manager Infrastructure and Development Services

20%	18/11/2019	31/12/2021	11/19.8.1.266 - Notice of Motion - Bike / Pedestrian Track, Swimcard to Binalong Bay Road - Cllr G McGuinness	That Council seeks funding to enable this track to be built as soon as practical.	Discussions and investigations have occurred with PWS and private landowner in relation to the potential alignment. Information presented to Council workshop in relation to the alignment	Manager Infrastructure and Development Services
0%	18/11/2019	29/02/2020	11/19.14.3.277 - Disability Action Plan	That Council seek community feedback in relation to the draft Disability Action Plan.		Manager Community Services
50%	16/12/2019	31/03/2020	12/19.14.2.303 - Old Hospital - Community Feedback	That Council support the Department of Communities Tasmania to undertake an examination of the feasibility of the key options identified.	The old St Helens Hospital is currently being used as a Respiratory Clinic for COVID 19 testing. All discussions are on hold whilst the need is still there to undertake the testing for Covid.	Manager Community Services
25%	16/12/2019	31/03/2020	12/19.14.2.303 - Old Hospital - Community Feedback	That Council commence discussions with Department of Communities Tasmania to transfer the green space at the front of the old Hospital (corner Circassian and Cecilia Street) to Council for community use.	Hospital currently being used by Ochre as a Respiratory Clinic.	Manager Community Services

COUNCIL RESOLUTIONS 2018

Current Co...	Meeting D...	Due Date	Goal	Resolution / Action	Update	Owner
0%	21/05/2018	31/08/2018	05/18.14.2.117 - The Gardens Toilet Block	Council to take over ownership of the toilet block to be built at The Gardens with Council entering into an agreement with Parks & Wildlife (PWS) who will maintain and service the toilet block.	PWS in discussion with the Gardens community as to the location of the temporary toilet.	Manager Community Services
50%	20/08/2018	30/11/2018	08/18.8.2.182 - Notice of Motion - Driver Reviver Site in Fingal - Cllr J Drummond	A report is sought providing advice in accordance with the requirements of Section 65 of the Local Government Act 1993 for the information of Council at a future meeting and consider any advice as required from relevant State Agencies: That Council work with the Fingal Valley Neighbourhood House, the SES, local police and others to establish a Driver Reviver Site in Fingal at the Council owned Park and Public Toilet Facility on the Esk Highway. This site ideally should be operational before Christmas and operate through until after the Easter long weekend.	Awaiting a response from SES as to why this did not occur and when they intend to commence this project in our Municipality.	Manager Community Services

10/21.8.0 PETITIONS

Nil.

10/21.9.0 NOTICES OF MOTION

Nil.

10/21.10.0 COUNCILLOR'S QUESTIONS ON NOTICE

Nil.

10/21.11.0 COUNCILLOR'S QUESTIONS WITHOUT NOTICE

Regulation 29 of the Local Government (Meeting Procedures) Regulations 2005 specifies that in putting a Question Without Notice a Councillor must not offer an argument or opinion, draw any inference or make any imputations except so far as may be necessary to explain the question.

The Chairperson must not permit any debate of a Question without Notice or its answer.

10/21.12.0 MAYOR'S & COUNCILLOR'S COMMUNICATIONS

10/21.12.1 Mayor's Communications for Period Ending 18 October 2021

22 & 23.09.2021	Hobart	– Local Government Association of Tasmania (LGAT) – General Management Committee (GMC) and Strategic Planning Session
27.09.2021	St Helens	– St Helens Neighbourhood House – Annual General Meeting (AGM)
04.10.2021	St Helens	– Council Workshop
07.10.2021	St Helens	– APM St Helens Employment Mini Expo
08.10.2021	Launceston	– Local Government Association of Tasmania (LGAT) – Reform Workshop
11.10.2021	St Helens	– East Coast Tasmania Tourism (ECTT) – Annual General Meeting (AGM)
18.10.2021	St Helens	– Council Meeting

This is for Councillors to provide a report for any Committees they are Council Representatives on and will be given at the Council Meeting.

- St Helens and Districts Chamber of Commerce and Tourism –Clr Margaret Osborne OAM
- NRM Special Committee – Clr Janet Drummond
- East Coast Tasmania Tourism (ECTT) – Clr Glenn McGuinness
- Mental Health Action Group – Clr Barry LeFevre
- Disability Access Committee – Clr Janet Drummond
- Bay of Fires Master Plan Steering Committee – Clr Glenn McGuinness

10/21.13.0 BUSINESS AND CORPORATE SERVICES

10/21.13.1 Corporate Services Department Report

ACTION	INFORMATION
PROPONENT	Council Officer
OFFICER	Bob Hoogland, Manager Corporate Services
FILE REFERENCE	018\018\001\
ASSOCIATED REPORTS AND DOCUMENTS	Nil

OFFICER'S RECOMMENDATION:

That the report be received.

INTRODUCTION:

The purpose of this report is to provide Councillors with an update of various issues which have been dealt with in the Business and Corporate Service Department since the previous Council Meeting.

PREVIOUS COUNCIL CONSIDERATION:

Provided as a monthly report – Council consideration at previous meetings.

OFFICER'S REPORT:

Corporate Services Staffing and Other Activities:

A casual administration officer has been added to the team, providing additional support, mainly to the reception area, commencing next week.

As Council is probably aware, Council decided to operate our bank account through the St Marys Commonwealth Bank branch with the intent that this may assist in justifying the retention of a physical presence in the township. With the closure of the St Marys Commonwealth Bank branch, the operation of our bank account transferred automatically to St Helens but we commenced investigating the option of the St Helens Bendigo Community Bank, being the other financial institution with a physical presence in our municipality. With St Helens Commonwealth Bank branch reducing its operating hours, investigating the alternative was given a greater priority with the intention of presenting information to a Council Workshop.

Although staffing levels generally cope well with enquiries, both “walk in” and telephone, we have had rare instances where we have received a particularly high volume of calls over a short period of time. This has resulted in callers effectively just hearing their phone ring until it is answered or they give up. With the assistance of the Communications Officer, we identified that our phone system allows for a recorded message advising the caller of the delay in answering due to the volume of calls and suggesting our website or email as an option. This at least confirms to the caller that they are in contact with the Council and provides a more professional customer contact. This is an extremely rare circumstance and we continue to endeavour to avoid this happening but it is an appropriate option to have in place.

Meetings Attended:

Zoom meeting with UTAS IT students undertaking a project.

Meetings were held with respect to options for Council’s financial software platform including upgrading the existing system, Xero software as an alternative and interacting with other Council undertaking current reviews.

Other Issues:

Investments – Term Deposits

CBA:

\$1,000,468.49	0.11%	Maturing 14/10/2021
\$1,000,691.07	0.18%	Maturing 01/11/2021
\$1,000,267.40	0.16%	Maturing 08/11/2021
\$1,000,000.00	0.16%	Maturing 17/11/2021
\$1,016,073.48	0.16%	Maturing 22/11/2021
\$1,000,000.00	0.16%	Maturing 29/11/2021
\$1,001,052.40	0.14%	Maturing 13/12/2021

Bendigo:

\$1,000,000.00	0.20%	Maturing 06/10/2021
\$1,000,000.00	0.20%	Maturing 07/10/2021
\$1,000,000.00	0.20%	Maturing 26/10/2021
\$1,000,000.00	0.15%	Maturing 06/12/2021
\$1,000,000.00	0.15%	Maturing 22/12/2021
\$1,000,000.00	0.15%	Maturing 10/01/2022

Right to Information (RTI) Requests

One (1) request was received and finalised.

One (1) request has been finalised.

132 and 337 Certificates

	132	337
September 2021	91	51
August 2021	97	50
September 2020	87	45

Debtors/Creditors @ 6 October 2021

DEBTORS INFORMATION

Invoices Raised

Current			Previous Year	
Month	Mth Value	YTD 21/22	Month	YTD 20/21
81	\$ 77,900.35	278	68	380

CREDITORS INFORMATION

Payments Made

Current			Previous Year	
Month	Mth Value	YTD 21/22	Month	YTD 20/21
359	\$ 899,180.65	1132	398	1162

Work Health & Safety Coordinator

Discussions with the management team and regularly aiding enquiries concerning community groups hiring council facilities and their compliance with their COVID safety plans.

Facilitated Council's Work Health & Safety and Risk Management Committee meeting and attended various staff and fortnightly meetings with the Manager Corporate Services.

During the period of **10 September to 7 October 2021**, no vandalism was reported to the Work Health and Safety Coordinator.

RATES INFORMATION as at 6 October 2021							
This financial Year							
2021/2022	Rates Actuals inc. Annual Remissions	Rates Levied excluding remissions	Additional Rates (Sup Val)	Total Rates	Penalties	Interest	Rate Remissions
General	7,665,865.61	7,615,142.20	56,398.60	7,671,540.80	21,328.92	7,553.55	62,385.18
Waste	1,312,200.00	1,306,100.00	7,913.70	1,314,013.70			
Wheelie	479,606.00	477,174.00	3,632.31	480,806.31			
Recycling	390,600.00	388,500.00	2,927.82	391,427.82			
Fire	373,174.52	373,012.42	550.63	373,563.05			
TOTAL	10,221,446.13	10,159,928.62	71,423.06	10,231,351.68	21,328.92	7,553.55	62,385.18
Last Financial Year							
2020/2021	Rates Actuals inc. Annual Remissions	Rates Levied excluding remissions	Additional Rates (Sup Val)	Total Rates	Penalties	Interest	Rate Remissions
General	7,437,343.52	7,388,664.92	58,186.31	7,446,851.23	14,246.50	6,031.87	157,035.27
Waste	1,228,360.25	1,226,004.00	4,527.63	1,230,531.63			
Wheelie	452,734.75	452,119.20	2,782.43	454,901.63			
Recycling	253,925.20	253,536.00	510.46	254,046.46			
Fire	365,145.54	364,983.85	733.21	365,717.06			
TOTAL	9,737,509.26	9,685,307.97	66,740.04	9,752,048.01	14,246.50	6,031.87	157,035.27
Instalments							
2021/2022		Instalment \$	Outstanding \$	Outstanding %			
8 September 2020	Instalment 1	2,537,255.62	254,583.62	10.03%			
10 November 2020	Instalment 2	2,540,891.00	976,751.99	38.44%			
2 February 2021	Instalment 3	2,540,891.00	1,018,666.10	40.09%			
4 May 2021	Instalment 4	2,540,891.00	1,035,755.45	40.76%			
	TOTAL:	10,159,928.62	3,285,757.16	32.34%			
2020/2021		Instalment \$	Outstanding \$	Outstanding %			
10 September 2019	Instalment 1	2,422,220.97	170,682.40	7.05%			
12 November 2019	Instalment 2	2,421,029.00	877,374.72	36.24%			
4 February 2020	Instalment 3	2,421,029.00	941,603.32	38.89%			
5 May 2020	Instalment 4	2,421,029.00	953,285.12	39.38%			
	TOTAL:	9,685,307.97	2,942,945.56	30.39%			
Discount							
	Discount Claimed	No. of	Total Ratable	% of total			
2021/2022	105,167.95	3,328	6,498	51.22%			
2020/2021	157,611.65	3,474	6,476	53.64%			

STRATEGIC PLAN & ANNUAL PLAN:

Strategic Plan 2017-2027

Goal

Services – To have access to quality services that are responsive to the changing needs of the community and lead to improved health, education and employment outcomes.

Strategy

- Work collaboratively to ensure services and service providers are coordinated and meeting the actual and changing needs of the community.
- Ensure Council services support the betterment of the community while balancing statutory requirements with community and customer needs.

LEGISLATION & POLICIES:

Nil.

BUDGET AND FINANCIAL IMPLICATIONS:

Not applicable.

VOTING REQUIREMENTS:

Simple Majority.

ACTION	INFORMATION
PROPONENT	Council Officer
OFFICER	Manager Corporate Services, Bob Hoogland
FILE REFERENCE	018\018\001\
ASSOCIATED REPORTS AND DOCUMENTS	Financial Reports

OFFICER'S RECOMMENDATION:

That the following reports for the month ending 31 August 2021 be received:

1. Trading Account Summary
2. Income Statement
3. Profit and Loss Statements
4. Financial Position
5. Cash Flow
6. Capital Expenditure

INTRODUCTION:

Presented to Council are the monthly financial statements.

PREVIOUS COUNCIL CONSIDERATION:

Council considers financial reports on a monthly basis.

OFFICER'S REPORT:

The financial statements as shown below show the financial position of Council as at 30 September 2021.

Trading Account Summary

Council's current position for the month ending 30 September is summarised as follows:-

CASH AT BEGINNING OF PERIOD	13,384,419
TOTAL INCOME FOR PERIOD	3,565,439
TOTAL AVAILABLE FUNDS	16,949,858
LESS TOTAL EXPENDITURE	2,297,958
CASH AT END OF PERIOD	14,651,900
OUTSTANDING SUNDRY DEBTORS 60 DAYS & OVER	14,397

N.B. Cashflows in the short term are not equivalent to accounting surplus or deficit and therefore cash flows in the above statement will not necessarily equal figures shown elsewhere in this report.

Income Statement

2021-2022

	2020-2021	Year to Date Actual	Year to Date Budget	2021-2022 Estimate	Comments
INCOME					
Rates and Charges	9,770,000	10,170,394	10,078,592	10,216,483	
User Charges	1,313,000	310,391	275,598	910,591	
Grants	3,204,000	433,881	382,118	2,916,944	
Other Income	278,000	98,587	30,500	122,000	
Investment Income	303,000	3,440	8,750	423,000	
Total Income	14,868,000	11,016,693	10,775,557	14,589,018	
Capital Income					
Capital grants	5,573,000	714,851	791,927	2,759,708	
Profit or Loss on Sale of Assets	(993,000)	-	0	120,000	
Total Income	19,448,000	11,731,544	11,567,484	17,468,726	
EXPENSES					
Employee Expenses	5,073,000	1,141,881	1,408,952	5,635,807	Under Investigation
Materials and Services	4,753,000	1,876,938	1,487,203	4,891,947	Capital to be corrected
Depreciation and amortisation	3,783,000	974,749	943,287	3,773,148	
Other expenses	1,587,000	170,700	153,864	734,466	
Total Expenses	15,196,000	4,164,268	3,993,306	15,035,368	
Net Operating Surplus\ (Deficit)	(328,000)	6,852,425	6,782,252	(446,350)	
Net Surplus\ (Deficit)	4,252,000	7,567,276	7,574,179	2,433,358	

Profit & Loss Statement						
2021-2022						
		Year to Date Actual	Year to Date Budget	2021-2022 Budget	% of Annual Budget used	Comments
1600	Revenues					
1611	General Rate	7,671,541	7,603,116	7,603,116	101%	
1612	Waste Charges	1,314,014	1,302,700	1,302,700	101%	
1613	Fire Levy	373,563	372,656	372,656	100%	
1614	Tips & Transfer Stations	44,210	45,963.75	183,855	24%	
1615	Recycling Charges	391,428	386,232	386,232	101%	
1616	Early Settlement Discounts	(105,168)	(106,667)	(106,667)	99%	
1617	Wheelie Bin Charges	480,806	474,590	474,590	101%	
	Total Rates	10,170,394	10,078,592	10,216,483	100%	
	Environmental Health					
1621	Waste Disposal Fees	2,855	-	-		
1622	Inspection Fees	-	1,500	6,000	0%	
1623	Health/Food Licence Fees & Fines	1,582	3,500	14,000	11%	
1624	Immunisations	-	250	1,000	0%	
	Total Environmental Health	4,437	5,250	21,000	21%	
	Municipal Inspector					
1631	Kennel Licences	-	-	1,200	0%	
1632	Dog Registrations	8,447	12,525	50,100	17%	
1633	Dog Impoundment Fees & Fines	73	625	2,500	3%	
1634	Dog Replacement Tags	50	-	-		
1635	Caravan Fees and Fines	67,819	65,000	65,000	104%	
1636	Fire Abatement Charges	-	-	2,000	0%	
1637	Infringement Notices	(1,077)	2,500	10,000	-11%	
	Total Municipal inspector	75,312	80,650	130,800	58%	
	Building Control Fees					
1641	Building Fees	13,040	3,750	15,000	87%	Variable & difficult to budget for
1642	Plumbing	14,450	12,500	50,000	29%	
1643	Building Search Fees	480	300	1,200	40%	
1644	Permit Administration	11,600	8,750	35,000	33%	
1645	Building Inspections	16,623	13,750	55,000	30%	
1647	Certificates of Likely Compliance	14,786	11,250	45,000	33%	
1651	Development Application Fees	31,895	17,500	70,000	46%	
1653	Subdivision Fees	3,530	875	3,500	101%	
1654	Advertising Fee	25,625	17,500	70,000	37%	
1655	Adhesion Orders	210	125	500	42%	
1656	Engineering Fees	1,819	500	2,000	91%	
1657	Public Open Space	-	5,000	20,000	0%	
	Total Planning & Building Control Fees	134,058	91,800	367,200	37%	

		Year to Date Actual	Year to Date Budget	2021-2022 Budget	% of Annual Budget used	Comments
	Government Fees Levies					
1661	B.C.I Training Levy	12,698	7,500	30,000	42%	
1662	Building Permit Levy	6,349	4,250	17,000	37%	
1663	132 & 337 Certificates	38,459	30,000	120,000	32%	
1666	Right to Information	83	-	-		
	Total Government Fees Levies	57,588	41,750	167,000	34%	
	Investment Income					
1671	Interest Income	3,440	8,750	35,000	10%	
1676	Dividends - TasWater	-	-	388,000	0%	
	Total Investment Income	3,440	8,750	423,000	1%	
	Sales Hire and Commission					
1681	Sales	11,048	23,775	95,100	12%	Gravel used not recognised
1682	Commission	3,979	3,623	14,491	27%	
1684	Facilities and Hall Hire	10,421	10,000	40,000	26%	
1685	Facilities Leases	13,548	18,750	75,000	18%	
1687	History Room Other Income	-	-	-		
	Total Sales Hire and Commission	38,996	56,148	224,591	17%	
	Other Income					
1761	Late Payment Penalties inc Inter	26,231	20,000	80,000	33%	
1765	Private Works	55,831	5,000	20,000	279%	Variable, difficult to budget for
1766	Cemetery	4,800	5,000	20,000	24%	
	Total Other Income	86,862	30,000	120,000	72%	
	Reimbursements					
1773	Workers Comp. Recoveries	7,278	500	2,000	364%	Offset for an expense item
1775	Roundings	(272)	-	-		
1776	Miscellaneous Reimbursements	1,883	-	-		
1778	GST free reimbursements	2,836	-	-		
	Total Reimbursements	11,725	500	2,000	586%	
	Gain or Loss on Sale of Assets					
1781	Profit or Loss on Sale of Assets	-	-	120,000	0%	
	Total Gain or Loss on Sale of Assets	-	-	120,000	0%	
	Grant Income					
	Operating Grants					
1792	Financial Assistance Grant	404,380	362,118	2,896,944	14%	
1794	State Grants - Other	7,577	-	-		
1794	Learner Driver Mentor Grant	19,924	20,000	20,000	100%	
1796	NRM Facilitator	2,000	-	-		
	Total Operating Grants	433,881	382,118	2,916,944	15%	

		Year to Date Actual	Year to Date Budget	2021-2022 Budget	% of Annual Budget used	Comments
	Capital Grants					
1791	Roads to Recovery	403,187	587,927	2,351,708	17%	
1793	State Grants Other	311,665	204,000	204,000	153%	
1793	Mountain Bike Trails - State Grant	-	-	204,000	0%	
	Total Capital Grants	714,851	791,927	2,759,708	26%	
	Total Revenue	11,731,544	11,567,484	17,468,726	67%	
	Expenses					
	Employee Costs					
1811	Salaries and Wages	801,569	974,917	3,899,667	21%	Under investigation
1812	On Costs	330,672	424,317	1,697,270	19%	
1813	Overtime Payments	9,640	9,718	38,871	25%	
	Total Employee Costs	1,141,881	1,408,952	5,635,807	20%	
	Energy Costs					
1851	Electricity	18,556	38,648	154,590	12%	Timing of invoices
	Total Energy Costs	18,556	38,648	154,590	12%	
	Materials and Contracts					
1861	Advertising	10,601	14,625	58,500	18%	
1863	Bank Charges - GST	11,253	6,050	24,200	47%	to be investigated
1864	Books Manuals Publications	1,097	1,013	4,050	27%	
1865	Catering	4,988	4,100	16,400	30%	
1866	Bank Charges - FREE	119	250	1,000	12%	
1867	Computer Hardware Purchase	10,914	12,000	15,000	73%	
1869	Computer Internet Charges	-	-	-		
1870	Computer Licence & Maint Fees	72,487	51,750	207,000	35%	Licence fees paid early in the year
1872	Corporate Membership	121,112	130,000	144,790	84%	
1873	Debt Collection	2,324	4,000	16,000	15%	
1876	Stock Purchases for Resale	6,284	7,500	30,000	21%	
1890	Equipment Hire and Leasing	4,123	9,625	38,500	11%	
1891	Equip Maint & Minor Purchases	12,113	12,000	12,550	97%	
1893	Internet Billpay Costs	66	1,750	7,000	1%	
1895	Licensing and Licence Costs	32,509	23,357	93,429	35%	
1896	Land & Bldg Rental or Leasing Costs	15,728	12,500	50,000	31%	
1897	Materials	109,661	93,328	373,313	29%	
1898	Phone Calls Rental Fax	9,480	10,540	42,160	22%	
1899	Postage/Freight	9,609	6,247	24,988	38%	
1900	Printing/Laminating	-	1,125	4,500	0%	
1901	Property Insurance	119,713	138,500	138,500	86%	
1902	Room Hire	542	313	1,250	43%	
1904	Royalties and Production Licences	-	1,250	5,000	0%	
1905	Stationery	9,957	1,000	17,300	58%	
1906	Water and Property rates Payable	24,293	26,450	105,800	23%	

	Total Materials and Contracts	588,973	569,273	1,431,230	41%	
		Year to Date Actual	Year to Date Budget	2021-2022 Budget	% of Annual Budget used	Comments
	Contractor Costs					
1971	Contractors	617,239	203,915	815,660	76%	Capital expend to be corrected
1972	Cleaning Contractors	43,794	60,725	242,900	18%	
1973	Waste Management Contractors	205,782	304,146	1,216,582	17%	
	Total Contractor Costs	866,816	568,786	2,275,142	38%	
	Professional Fees					
1992	Audit Fees	-	10,000	40,000	0%	
1993	Legal Fees	20,848	11,875	47,500	44%	Variable & difficult to budget for
1994	Internal Audit Fees	-	1,750	7,000	0%	
1995	Revaluation Fees- Municipal only	3,100	7,000	28,000	11%	
1997	Professional Fees - Strategic Projects	-	12,500	50,000	0%	
1998	Other Professional Fees	75,918	45,900	183,600	41%	
	Total Professional Fees	99,866	89,025	356,100	28%	
	Plant Hire					
2101	Plant Hire - Internal	197,345	131,250	525,000	38%	
2102	Plant Hire - External	527	1,375	5,500	10%	
2103	Registration and MAIB	43,355	45,958	45,958	94%	
2104	Insurance Premiums	30,612	30,000	46,871	65%	
2105	Plant Repairs and Maintenance	83,843	40,829	163,315	51%	
2140	Plant Hire Recovered	(211,380)	(180,000)	(720,000)	29%	
2141	Fuel	53,064	37,200	148,800	36%	
2142	Fuel Credit	-	(3,750)	(15,000)	0%	
	Total Plant Hire	197,366	102,862	200,444	98%	
	Government Fees and Levies					
2255	Fire Levy	93,157	93,157	372,628	25%	
2257	Building Permit Levy	3,886	3,750	15,000	26%	
2258	Land Tax	2,612	14,203	56,813	5%	
2259	Training Levy	5,706	7,500	30,000	19%	
	Total Government Fees and Levies	105,361	118,610	474,441	22%	
	Depreciation					
2305	Depreciation Buildings	108,315	108,044	432,176	25%	
2306	Depreciation Roads and Streets	469,667	456,500	1,826,000	26%	
2307	Depreciation Bridges	115,216	114,150	456,600	25%	
2308	Depreciation Plant & Equipment	97,125	104,975	419,901	23%	
2310	Depreciation Stormwater Infra	91,158	82,974	331,896	27%	
2311	Depreciation Furniture	36,311	27,562	110,248	33%	
2312	Depreciation Land Improvements	51,557	42,832	171,328	30%	
2313	Amortisation of Municipal Valuation	5,400	6,250	25,000	22%	
	Total Depreciation	974,749	943,287	3,773,148	26%	

		Year to Date Actual	Year to Date Budget	2021-2022 Budget	% of Annual Budget used	Comments
	Other Expenses					
2401	Interest Payable	25,811	-	290,009	9%	
2404	Grants & Community Support Given	33,227	49,525	198,100	17%	
2405	Rate Remissions	62,385	57,000	57,000	109%	
2406	Commercial rate relief	-	-	-		
2407	Waiver of Fees and Lease etc	1,464	-	-		
2408	Refunds/Reimbursements	261	-	-		
2409	Council Member Expenses	3,773	4,500	18,000	21%	
2410	Council Member Allowances	43,780	42,839	171,357	26%	
	Total Other Expenses	170,700	153,864	734,466	23%	
	Total Expenses	4,164,268	3,993,306	15,035,368	28%	
	Net Surplus\ (Deficit) before Capital amounts	6,852,425	6,782,252	(446,350)		
	Capital Grants	714,851	791,927	2,759,708	26%	
	Profit or Loss on Sale of Assets	-	-	120,000	0%	
	Net Surplus\ (Deficit)	7,567,276	7,574,179	2,433,358		

Profit and Loss Statement by Department		
2021 - 2022		
	Year to Date Actual	2021-2022 Budget
Business and Corporate Services		
Total Government Fees Levies	83	-
Total Investment Income	3,440	423,000
Total Reimbursements	24	-
Total Capital Grants	208,196	-
Total Revenue	211,742	-
	423,484	423,000
Total Employee Costs	136,879	770,743
Total Energy Costs	-	5,800
Total Materials and Contracts	225,674	532,800
Total Contractor Costs	4,197	8,900
Total Professional Fees	21,814	11,000
Total Plant Hire	4,005	14,360
Total Government Fees and Levies	-	180
Total Depreciation	32,063	129,756
Total Expenses	424,630	-
	1,440,318	1,473,539
Net Surplus\ (Deficit)	(1,228,575)	(1,050,539)
	(1,016,833)	(1,050,539)
Development Services		
Total Environmental Health	1,582	21,000
Total Municipal inspector	67,819	67,000
Total Planning And Building Control Fees	132,239	365,200
Total Government Fees Levies	57,506	167,000
Total Sales Hire and Commission	233	1,300
Total Reimbursements	650	-
Total Revenue	260,029	621,500
Total Employee Costs	207,063	917,742
Total Energy Costs	-	-
Total Materials and Contracts	13,657	63,120
Total Contractor Costs	3,772	2,500
Total Professional Fees	43,842	94,500
Total Plant Hire	5,839	9,025
Total Government Fees and Levies	9,592	45,000
Total Depreciation	3,832	11,567
Total Other Expenses	785	34,500
Total Expenses	288,382	1,177,954
Net Surplus\ (Deficit) before Capital Income	(28,353)	(556,454)
Net Surplus\ (Deficit)	(28,353)	(556,454)

	Year to Date Actual	2021-2022 Budget
Community Services		
Total Other Income	-	-
Total Gain or Loss on Sale of Assets	-	-
Total Operating Grants	37,906	20,000
Total Capital Grants	-	-
Total Revenue	41,003	20,000
Total Employee Costs	29,461	288,171
Total Energy Costs	-	-
Total Materials and Contracts	5,719	21,570
Total Contractor Costs	-	30,000
Total Professional Fees	14,905	10,000
Total Plant Hire	8,686	12,735
Total Government Fees and Levies	-	-
Total Depreciation	3,276	12,551
Total Other Expenses	33,227	163,600
Total Expenses	95,274	538,627
Net Surplus\ (Deficit) before Capital Income	(54,270)	(518,627)
Net Surplus\ (Deficit)	(54,270)	(518,627)
Works and Infrastructure		
Total Rates	2,230,458	2,347,377
Total Environmental Health	2,855	-
Total Municipal inspector	7,493	63,800
Total Planning And Building Control Fees	1,819	2,000
Total Investment Income	-	-
Total Sales Hire and Commission	24,109	160,000
Total Other Income	60,631	40,000
Total Reimbursements	7,237	2,000
Total Gain or Loss on Sale of Assets	-	120,000
Total Operating Grants	211,353	1,675,694
Total Capital Grants	406,656	2,555,708
Total Revenue	2,952,610	6,966,579
Total Employee Costs	569,162	2,758,631
Total Energy Costs	16,683	143,790
Total Materials and Contracts	187,868	634,540
Total Contractor Costs	856,620	2,227,392
Total Professional Fees	9,620	42,600
Total Plant Hire	175,054	154,678
Total Government Fees and Levies	2,612	52,354
Total Depreciation	931,036	3,587,618
Total Other Expenses	37,382	290,009
Total Expenses	2,786,037	9,891,613
Net Surplus\ (Deficit) before Capital Income	(240,083)	(5,480,742)
Net Surplus\ (Deficit)	166,573	(2,925,034)
	-	

	Year to Date Actual	2021-2022 Budget
Visitor Information Centre		
Total Investment Income	-	-
Total Sales Hire and Commission	10,928	50,000
Total Gain or Loss on Sale of Assets	-	-
Total Capital Grants	-	-
Total Revenue	17,428	50,000
Total Employee Costs	35,469	141,290
Total Energy Costs	1,873	5,000
Total Materials and Contracts	68,712	36,700
Total Contractor Costs	2,228	6,350
Total Professional Fees	-	-
Total Government Fees and Levies	-	1,600
Total Depreciation	654	16,136
Total Other Expenses	-	-
Total Expenses	109,166	207,076
Net Surplus\ (Deficit) before Capital Income	(91,738)	(157,076)
Net Surplus\ (Deficit)	(91,738)	(157,076)
	-	
	-	
Governance and Members Expenses	-	
Total Rates	7,939,936	7,869,106
Total Investment Income	-	-
Total Sales Hire and Commission	3,726	13,291
Total Other Income	26,231	80,000
Total Gain or Loss on Sale of Assets	-	-
Total Operating Grants	178,122	1,221,250
Total Capital Grants	100,000	-
Total Revenue	8,248,732	9,183,647
Total Employee Costs	163,846	759,230
Total Energy Costs	-	-
Total Materials and Contracts	87,344	142,500
Total Contractor Costs	-	-
Total Professional Fees	9,686	198,000
Total Plant Hire	3,553	9,645
Total Government Fees and Levies	93,157	375,307
Total Depreciation	3,888	15,522
Total Other Expenses	99,306	246,357
Total Expenses	460,779	1,746,561
		-
Net Surplus\ (Deficit) before Capital Income	7,687,953	7,437,087
Net Surplus\ (Deficit)	7,787,953	7,437,087

	Year to Date Actual	2021-2022 Budget
Council Total		
Total Rates	10,170,394	10,216,483
Total Environmental Health	4,437	21,000
Total Municipal inspector	75,312	130,800
Total Planning And Building Control Fees	134,058	367,200
Total Government Fees Levies	57,588	167,000
Total Investment Income	3,440	423,000
Total Sales Hire and Commission	38,996	224,591
Total Other Income	86,862	120,000
Total Reimbursements	11,725	2,000
Total Gain or Loss on Sale of Assets	-	120,000
Total Operating Grants	433,881	2,916,944
Total Capital Grants	714,851	2,555,708
Total Revenue	11,731,544	17,264,726
Total Employee Costs	1,141,881	5,635,807
Total Energy Costs	18,556	154,590
Total Materials and Contracts	588,973	1,431,230
Total Contractor Costs	866,816	2,275,142
Total Professional Fees	99,866	356,100
Total Plant Hire	197,366	200,444
Total Government Fees and Levies	105,361	474,441
Total Depreciation	974,749	3,773,148
Total Other Expenses	170,700	734,466
Total Expenses	4,164,268	15,035,368
FAGS grant funds received in advance		
Net Surplus\ (Deficit) before Capital Income	6,852,425	(446,350)
Strategic Projects		
Capital Income	714,851	2,675,708
Net Surplus\ (Deficit)	7,567,276	2,229,358

Financial Position				
2021 - 2022				
	2020-2021 Actual	Year to Date Actual	Year to Date Budget	2021-2022 Budget
Current Assets				
Cash	10,547,940	14,651,840	10,831,021	5,731,138
Receivables	691,000	4,216,856	7,575,799	750,000
Inventories	58,000	188,945	120,000	120,000
Other Current Assets	24,000	76,968	45,000	45,000
Total Current Assets	11,320,940	19,134,610	18,571,820	6,646,138
Non Current Assets				
Property Plant and Equipment	162,445,000	162,074,744	161,518,982	147,545,618
Investment in TasWater	31,996,000	31,995,528	31,995,528	29,582,956
Other Non Current Assets	166,000	63,800	95,000	95,000
Total Non -Current Assets	194,607,000	194,134,072	193,609,510	177,223,574
Total Assets	205,927,940	213,268,682	212,181,330	183,869,713
Current Liabilities				
Payables	1,764,000	1,844,031	1,015,023	950,000
Interest Bearing Liabilities	1,882,469	1,855,485	1,855,485	1,872,273
Contract Liabilities	249,000	-	-	-
Provisions	866,023	873,784	829,258	829,258
Total Current Liabilities	4,761,492	4,573,300	3,699,766	3,651,531
Non Current Liabilities				
Interest Bearing Liabilities	6,285,379	6,285,379	6,285,379	6,255,845
Provisions	488,615	488,615	549,757	549,757
Total Non Current Liabilities	6,773,994	6,773,994	6,835,136	6,805,602
Total Liabilities	11,535,486	11,347,294	10,534,902	10,457,133
Net Assets	194,392,454	201,921,388	201,646,428	173,412,580
EQUITY				
Accumulated surplus	42,456,192	46,444,164	46,169,205	21,476,318
Asset revaluation reserve	151,471,634	155,012,595	155,012,595	151,471,634
Other reserves	464,628	464,628	464,628	464,628
TOTAL EQUITY	194,392,454	201,921,388	201,646,428	173,412,580
Other Reserves - detailed separately	464,628	464,628	464,628	464,628
Employee Provisions	1,354,638	1,362,399	1,379,015	1,379,015
Unallocated accumulated surplus	8,728,674	12,824,813	8,987,378	3,887,495
Total cash available	10,547,940	14,651,840	10,831,021	5,731,138
Note: This reflects the cash position and does not include Payables and Receivables				

Other Reserves				
2021 - 2022				
	Other Reserves 1/7/20	Reserves new 2020- 2021	Reserves used 2020-2021	Remaining 30/6/2021
Public Open Space				
Binalong Bay	3,362			3,362
Ansons Bay	4,907			4,907
Beaumaris	2,229			2,229
Scamander	3,750			3,750
St Helens	23,398			23,398
St Marys	32,509			32,509
Stieglitz	6,752			6,752
Total Public Open Space	76,907	-	-	76,907
General Reserves				
Community Development	12,500			12,500
137 Trust Seizures	273,259	-		273,259
Total General Reserves	285,759	-	-	285,759
Grant Proceeds Reserve				
Projectors for Stadium	14,000		-	14,000
Regional Workforce Development	15,710		-	15,710
Community Infrastructure Fund Grant	28,010		(750)	27,260
26TEN Communities Grant Program	45,455		(463)	44,992
Total Grant Reserves	103,175	-	(1,213)	56,970
Total Other Reserves	465,841	-	(1,213)	464,628

Estimated Cash Flow				
2021 - 2022				
	2020-2021 Actual	Year to Date Actual	Year to Date Budget	2021-2022 Budget
CASH FLOWS FROM OPERATING ACTIVITIES				
RECEIPTS				
Operating Receipts	15,766,000	8,595,686	5,470,882	14,589,018
PAYMENTS				
Operating payments	(12,642,000)	(4,580,258)	(4,223,333)	(11,262,220)
NET CASH FROM OPERATING	3,124,000	4,015,428	1,247,549	3,326,798
CASH FLOWS FROM INVESTING ACTIVITIES				
RECEIPTS				
Proceeds from sale of Plant & Equipment	40,000	-	-	120,000
PAYMENTS				
Payment for property, plant and equipment	(8,767,000)	(599,395)	(1,729,411)	(6,917,643)
Capital Grants	5,819,000	714,851	791,927	2,759,708
Payments for financial assets	-	-	-	-
NET CASH FROM INVESTING ACTIVITIES	(2,908,000)	115,456	(937,484)	(4,037,935)
CASH FLOWS FROM FINANCING ACTIVITIES				
RECEIPTS				
Proceeds from borrowings	-	-	-	-
PAYMENTS				
Repayment of borrowings	(346,060)	(26,984)	(26,984)	(1,872,273)
Repayment of Lease Liabilities	-	-	-	-
Proceeds from trust funds and deposits	421,000	-	-	-
NET CASH FROM FINANCING ACTIVITIES	74,940	(26,984)	(26,984)	(1,872,273)
NET INCREASE (DECREASE) IN CASH HELD	290,940	4,103,900	283,081	(2,583,410)
CASH AT BEGINNING OF YEAR	10,257,000	10,547,940	10,547,940	5,795,889
CASH AT END OF PERIOD	10,547,940	14,651,840	10,831,021	3,212,479

Capital Expenditure							
2021 - 2022							
Project Code	Details	Month Actuals	Year to Date Actual	Budget C/F	2021-2022 Estimate	Total Budget + C/f	Comments
	PLANT & EQUIPMENT						
CJ012	1290 Toro Mower	-	-		30,000	30,000	
CJ015	Toro G3 Z-Master 60" 4000 Series	17,292	17,292		27,000	27,000	
	1075 Isuzu Truck FVR1000	-	-		130,000	130,000	
	8T Excavator (second hand)	-	-		90,000	90,000	For St Helens WTS
	Mobile water tank 10KL	-	-		40,000	40,000	
CJ010	1310 Nissan Navara - Asset Officer	-	-		45,000	45,000	
	1311 Nissan Navara - Valley TL	-	-		45,000	45,000	
	1318 Toyota Hilux 2 Door Flat Tray	-	-		40,000	40,000	
	1040 Mitsubishi Triton Ute 2009 WD Pool car	-	-		40,000	40,000	
	1375 Triton dual cab - Works Oper Manager	-	-		45,000	45,000	
CI015	1226 Ute 2WD Tipper	-	-	30,000		30,000	
	1338 - 2017 Toyota Hilux - Trails Proj Manager	-	-		45,000	45,000	
CI025	1294 Dual Cab Ute 4WD	-	-	40,000	5,000	45,000	
	Mobile traffic control	-	-		50,000	50,000	To address changing compliance requirements
CJ005	Small Plant - VARIOUS	545	16,312	-	42,000	42,000	
	TOTAL PLANT & EQUIPMENT	17,837	33,604	70,000	674,000	744,000	
	FURNITURE & IT						
CI070	Additional sit down/stand up desks		635		2,500	2,500	
CJ070	IT - Server Upgrades 2021/22	25,342	25,342		34,000	34,000	
CJ060	Desktop/Laptops/Monitors 2020/21		14,826		12,000	12,000	
CJ055	RICOH Printers/Copiers - VIC	-	-		3,500	3,500	
	Town Christmas Decorations	-	-		5,000	5,000	
CJ065	Office 365 Migration from Exchange		9,450		10,000	10,000	
	UPS Battery replacement	-	-		4,000	4,000	
	TOTAL FURNITURE & IT	25,342	50,253	-	71,000	71,000	

Project Code	Details	Month Actuals	Year to Date Actual	Budget C/F	2021-2022 Estimate	Total Budget + C/f	Comments
	BUILDINGS						
CC730	Old Tasmanian Hotel - New Storage Shed	-	-	11,000	45,000	56,000	C/Over \$11K + \$10K additional Council Contribution + \$30K State Gov + \$5K Neighbourhood House
CI705	St Helens Works Depot - Community Services Storage building		406	5,000	-	5,000	Carry over
CI710	St Marys Railway Station Upgrades	-	-	25,000		25,000	
CI720	Marine Rescue Building - Additions	646	1,664	-	160,000	160,000	Externally funded project - Council budget for JI time for Project management + Small Cont
CH730	Portland Hall Upgrades	-	-	6,933	-	6,933	Audio visual equipment to be purchased and installed.
	St Marys Hall Upgrades	-	-		50,000	50,000	Solar Panel = \$35K + \$15K for Heating - Refer Council Motion
	St Marys Community Space - Unisex Toilet	-	-		80,000	80,000	Unisex Family Toilet Space - Design & Construct
CE770	Workspace Renovations - History Rooms	-	-	27,270		27,270	Carry over
CH705	Small projects - bus shelters and misc improvements	-	-		30,000	30,000	Bus Shelters/Small projects and improvements that cannot be considered maintenance
	Council Chambers additions & improvements	-	-		40,000	40,000	New Indoor/Outdoor Kitchen/Lunch Room Extension
CH720	Four Mile Creek Community Hub	-	-	57,880		57,880	Carry over
	TOTAL BUILDINGS	646	2,070	133,083	405,000	538,083	
	PARKS, RESERVES & OTHER						
	Special Project - LPS & Strategic Planning Document Review	-	-		70,000	70,000	
	Special Project - Bay of Fires Master Plan, Recreational Trails Strategy	-	-		50,000	50,000	Part funded from PWS
	Special Project - Marine Strategy	-	-		40,000	40,000	
CI810	St Helens Sports Complex - Athletics building	-	-	45,000	-	45,000	
CI815	Shade Structures - Scamander Reserve	15,000	15,549	25,000	-	25,000	
CI820	Playground equipment replacement program	-	-	20,000		20,000	

Project Code	Details	Month Actuals	Year to Date Actual	Budget C/F	2021-2022 Estimate	Total Budget + C/f	Comments
CI825	Playground equipment replacement program	5,739	5,739	50,000	20,000	70,000	
CI830	Resheet airport runway	-	-	100,000		100,000	CFWD from 2021/21: Grant application awaiting outcome
CH815	Dog exercise area St Helens Improvements	-	-	-	10,000	10,000	
CH530	Car Parking & MTB Hub - Cecilia St Carpark	32,430	35,398			-	
CH830	Binalong Bay Playground site improvements	-	-		10,000	10,000	
CD815	Wrinklers Lagoon Redevelopment Design & Planning - Amenities Building	18,170	19,553	89,400	30,600	120,000	Transfer \$30,600 from CE110
CF825	Parnella foreshore protection works	-	-	3,753	-	3,753	
CF805	Parnella/Foreshore Walkway	-	-	247,510		247,510	Existing grant
CH855	Flood Levee - Groom St, St Marys Flood Mit.		7,387				
CH860	Flood Warning System - St Marys Flood Mitigation		59				
CI880	LRCI Phase 1 - Tourism Info Signage - Multiple	753	753	-	-	-	
CJ815	Digital Noticeboard & PA System Flagstaff	10,940	10,940	-		-	Grant Funded \$19485 ex GST
CJ830	Instal Information Signs Scamander Bridge	-	-	-		-	Grant Funding
CJ825	Bushfire Recovery Grant - Initial Application	323	323	-		-	breakdown of works & costs TBA
CJ820	MTB - Bay of Fires EPIC Status		468	-		-	
CJ835	Aerodrome Fencing - Replacement	18,182	18,182	-		-	
CJ840	Scamander Playground Fence	-	-	-		-	
	TOTAL PARKS, RESERVES & OTHER	72,092	84,438	580,663	230,600	811,263	
	ROADS						
	STREETSCAPES						
CE110	Scamander entrance at Wrinklers	5,641	10,166	193,500		193,500	Transfer \$30,600 to CD815
CE105	Cecilia St (Northern end)	-	-		80,000	80,000	To be potentially be funded from LRCI Program Round 3
	TOTAL STREETSCAPES	5,641	10,166	193,500	80,000	273,500	

Project Code	Details	Month Actuals	Year to Date Actual	Budget C/F	2021-2022 Estimate	Total Budget + C/f	Comments
	FOOTPATHS						
CJ105	Annual replacement of damaged footpaths	3,993	11,265	-	25,000	25,000	
CI110	Akaroa - Akaroa Ave	-	-	7,200		7,200	
CI115	Akaroa - Cannell Place	-	-	6,300		6,300	
CI120	Binalong Bay - Coffey Drive		10,985	-	-	-	
CI105	Scamander - Scamander Ave	58	58	-	-	-	Project Completed
	St Helens - Existing Sub-division	-	-	65,000		65,000	Allocated to Lawry Heights Rd in 21/22
CI140	Cobrooga (Mimosa/Jason) Drive - Footpath	16,556	46,836	40,000	30,000	70,000	Continue in 21/22
CH105	Binalong Bay Footpath - Main Road	-	-	30,000	-	30,000	
CF130	Parkside Foreshore Footpath	-	-		763,811	763,811	
CF125	Medea Cove Footpath/Road options	-	-	70,265	120,000	190,265	Requires grant funding
	St Helens Lawry Heights 580m	-	-		104,000	104,000	
CJ110	St Helens Lawry Heights to Falmouth St	9,682	10,371		14,000	14,000	
CI855	LRCI Phase 1 - Shared Pathway - Binalong Bay	1,057	1,825	39,739	30,000	69,739	Total project budget \$70239
CI865	LRCI Phase 1 - Shared Pathway - Scamander	360	1,460	101,167	-	101,167	Total project budget \$108167
CI870	LRCI Phase 1 - Shared Pathway - Foreshore to Circassian	23,924	24,072	-	-	-	
CI885	LRCI Phase 2 - Shared Pathway - O'Connors Beach	26,777	39,046	93,000	-	93,000	
CI890	LRCI Phase 2 - Shared Pathway - Tasman H'Way, Beaumaris		30,171	85,000		85,000	
CI895	LRCI Phase 2 - Shared Pathway - Esk Main Road, St Marys	-	-	50,000		50,000	
	TOTAL FOOTPATHS	82,407	176,089	587,671	1,086,811	1,674,482	
	KERB & CHANNEL						
CI155	Atlas Drive - Landslip Control	-	-	40,000		40,000	Kerb and Channel replacement on western side
CH155	Byatt Court, Scamander	-	-	20,000		20,000	SW system assessment & new design

Project Code	Details	Month Actuals	Year to Date Actual	Budget C/F	2021-2022 Estimate	Total Budget + C/f	Comments
	Replacements TBA	-	-	22,000	28,000	50,000	
CG155	Cameron St, St Helens (south of Quail St intersection) (0.16km)	-	-	20,000	20,000	40,000	
CE165	Treloggen Drive, Binalong Bay		27,662			-	Wayne to confirm final cost est
	TOTAL KERB & CHANNEL	-	27,662	102,000	48,000	150,000	
	RESHEETING						
CJ305	40 - Anchor Rd	34,908	34,908		22,796	22,796	
	39 - Anchor Rd	-	-		24,570	24,570	
CI305	903 - Ansons Bay Rd (Priory Rd)	-	-		101,501	101,501	
CJ310	901 - Ansons Bay Rd (Priory Rd)	-	-		36,660	36,660	
CJ310	902 - Ansons Bay Rd (Priory Rd)	-	-		36,568	36,568	
CI305	904 - Ansons Bay Rd (Priory Rd)	-	-		36,436	36,436	
CJ315	46 - Church Hill Rd	-	-	2,800	3,570	6,370	
CJ320	1081 - Sorell St	-	-	6,700		6,700	
CJ325	1024 - Franks St Fingal	-	-	3,400		3,400	
CJ330	1187 - Honeymoon Pt Rd	-	-	6,200		6,200	
CJ335	1178 - Jeanerret Beach Rd	-	-	800		800	
CJ340	47 - Johnston Rd	-	-	8,100		8,100	
CJ345	1053 - Louisa St	-	-	2,800		2,800	
CJ345	1051 - Louisa St	-	-	3,700		3,700	
CJ346	704 - U/N 1 Stieglitz	-	-	4,600		4,600	
CJ350	999 - Victoria St Part C	-	-	1,400		1,400	
CJ350	998 - Victoria St Part C	-	-	360		360	
CJ350	997 - Victoria St Part C	-	-	2,100		2,100	
CJ325	2138 - Franks St Fingal	-	-	3,795		3,795	
CJ355	1135 - Irishtown Rd	-	-		29,757	29,757	Per community request
CJ355	1134 - Irishtown Rd	-	-		32,487	32,487	Per community request
CJ355	1133 - Irishtown Rd	-	-		28,028	28,028	Per community request
CJ360	138 - St Patricks Head Rd	-	-		33,245	33,245	Per community request

Project Code	Details	Month Actuals	Year to Date Actual	Budget C/F	2021-2022 Estimate	Total Budget + C/f	Comments
CJ365	1168 - Nth Ansons Bay Rd	-	-		43,225	43,225	Priority 1
CJ365	1167 - Nth Ansons Bay Rd	-	-		60,970	60,970	Priority 1
CJ370	2258 - McKerchers Rd	-	-	8,190		8,190	
CJ370	2259 - McKerchers Rd	-	-	9,623		9,623	
CJ370	2260 - McKerchers Rd	-	-	2,662		2,662	
CJ375	2380 - Tims Creek Rd	-	-	6,880		6,880	
CJ380	2392 - Tyne Rd	-	-	6,370		6,370	
CJ380	2393 - Tyne Rd	-	-	7,262		7,262	
CJ380	2394 - Tyne Rd	-	-	6,166		6,166	
CJ385	2303 - Old Roses Tier Rd	-	-	6,848		6,848	
CJ330	2176 - Honeymoon Point Rd	-	-	1,401		1,401	
CF325	Upper Scamander Road, Scamander	-	-		15,000	15,000	
	Fingal Streets	-	-	6,500		6,500	
CG345	German Town Road, St Marys	-	-	6,980		6,980	
CG350	Dublin Town Road, St Marys	-	-	15,000		15,000	
	TOTAL RESHEETING	34,908	34,908	130,637	504,813	635,450	
	RESEALS						
	913 - Ansons Bay Rd	-	-		4,550	4,550	
	922 - Ansons Bay Rd	-	-		27,606	27,606	
	1029 - Bagot St	-	-		8,710	8,710	
	328 - Cornwall Rd	-	-		14,621	14,621	
	1075 - Flemming St	-	-		8,165	8,165	
	1076 - Flemming St	-	-		7,974	7,974	
	1025 - Franks St	-	-		644	644	
	1069 - Grant St	-	-		7,314	7,314	
	1070 - Grant St	-	-		12,876	12,876	
	1019 - Gray St	-	-		13,843	13,843	
	759 - Hilltop Dve	-	-		5,298	5,298	

Project Code	Details	Month Actuals	Year to Date Actual	Budget C/F	2021-2022 Estimate	Total Budget + C/f	Comments
	1062 - Horne St	-	-		2,261	2,261	
	1066 - Horne St	-	-		8,008	8,008	
	1094 - Legge St Fingal	-	-		8,886	8,886	
	1095 - Legge St Fingal	-	-		9,612	9,612	
	1096 - Legge St Fingal	-	-		8,100	8,100	
	657 - Lomond Pl	-	-		3,493	3,493	
	764 - Main Rd, Binalong Bay	-	-		10,920	10,920	
	857 - Main St, St Marys	-	-		7,360	7,360	
	637 - Mangana St, Mathinna	-	-		2,044	2,044	
	172 - Mathinna Rd	-	-		25,119	25,119	
	391 - Medeas Cove Esp	-	-		10,661	10,661	
	1102 - Peddar St	-	-		2,711	2,711	
	1103 - Peddar St	-	-		11,404	11,404	
	273 - Rossarden Rd	-	-		53,983	53,983	
	71 - St Columba Falls Rd	-	-		7,500	7,500	
	72 - St Columba Falls Rd	-	-		38,584	38,584	
	1005 - Victoria St Part B	-	-		15,987	15,987	
	1006 - Victoria St Part B	-	-		2,958	2,958	
	1007 - Victoria St Part B	-	-		7,613	7,613	
CI460	Giblin Street, Mathinna		4,239			-	
	764 - Main Road Binalong Bay	-	-		50,000	50,000	
	765 - Main Road Binalong Bay	-	-		50,000	50,000	
CH495	St Marys - Esk Main Road Storey to Groom Street	8,916	8,916	50,000		50,000	Subject only to DSG plan to place new overlay over Story Street.
	TOTAL RESEALS	8,916	13,155	50,000	448,805	498,805	
	ROAD RECONSTRUCTION / DIGOUTS						
CI525	Gardens Road	-	-	-	250,000	250,000	Multiple digouts
CI530	Medeas Cove Esplanade Reconstruction	389	389	-	100,000	100,000	Part B Reconstruct
	Mathinna Road	-	-		200,000	200,000	Address multiple defects

Project Code	Details	Month Actuals	Year to Date Actual	Budget C/F	2021-2022 Estimate	Total Budget + C/f	Comments
CJ505	Ansons Bay Road	990	990		350,000	350,000	Multiple digouts and extension of sealing works at Bosses Creek.
CI540	Skyline Drive Intersection Upgrade		19,960			-	
CG505	St Helens Pt Rd - near Cunningham St Jetty	1,260	3,738		47,406	47,406	
CI545	216 - Mathinna Plains Road		920		185,000	185,000	
	Road Intersection Upgrade Works	-	-		50,000	50,000	
CI495	Pavement Investigations Ansons Bay Rd		284			-	
CI591	Asphalt Johns St, Cornwall		6,006				
	Ansons Bay Rd seal 800m	-	-		50,000	50,000	
CH510	Atlas Drive - Retaining Wall Anchor	-	-	40,000	30,000	70,000	Additional funding required due to complexity of works at the site.
CI535	Gardens Road - Sight Distance Works	2,568	6,151			-	\$200K Black Spot Funding
CH560	Road Network - Sign Replacement	-	-	-	25,000	25,000	
	LRCI Phase 3 Projects to be determined	-	-		1,294,812	1,294,812	
	LRCI Phase 2 - Road sealing - Franks & Morrisons Streets, Falmouth	-	-	-	259,896	259,896	
	TOTAL ROADS OTHER	5,207	38,438	40,000	1,287,406	1,327,406	
	ROADS TOTAL	137,079	300,418	1,103,808	5,010,543	6,114,351	
	BRIDGES						
CG210	B760 Bent St, Mathinna	-	-		5,500	5,500	Replace deck
	B2177 St Patricks Head Road	-	-		30,000	30,000	Replace deck
	B7010 Rattrays Road	-	-		40,000	40,000	Replace deck
CJ805	Kirrwins Beach Jetty		45,675		142,000	142,000	Replace Jetty - funded by MAST
CJ810	Beauty Bay Jetty	453	29,937		62,000	62,000	Replace Jetty - funded by MAST
	TOTAL BRIDGES	453	75,612	-	279,500	279,500	
	STORMWATER						
CJ655	Minor stormwater Jobs		17,228	-	50,000	50,000	
CI685	Treloggens Track	-	-	30,000		30,000	
	Osprey Drive	-	-		10,000	10,000	Design only

Project Code	Details	Month Actuals	Year to Date Actual	Budget C/F	2021-2022 Estimate	Total Budget + C/f	Comments
CD655	Implement SWMP priorities	14	41			-	
CG665	Freshwater Street / Lade Court (Beaumaris)	-	-	70,000	-	70,000	
CG670	Medea St - Opposite Doepel St	-	-	45,000		45,000	Project under review - may not be required
	Peron Stormwater System - design only	-	-		30,000	30,000	
CH655	Beaumaris Ave	-	-		25,000	25,000	CFWD
	TOTAL STORMWATER	14	17,269	145,000	115,000	260,000	
	WASTE MANAGEMENT						
CI630	Rehabilitation of former Binalong Bay Tip	-	-	5,000		5,000	Contingency sum only - no immediate requirement to undertake works
	Scamander - waste paint container station	-	-		15,000	15,000	
CI615	Scamander WTS - Inert Landfill		5,818		20,000	20,000	Regulatory/consulting
	St Marys Waste Transfer Station - Addition to Existing Building	-	-		45,000	45,000	Potential grant funding app - roof only to front side & over existing container
	Scamander WTS retaining wall replacement	-	-		52,000	52,000	Cont for potential replacement - condition monitoring in place for existing asset
	WASTE MANAGEMENT TOTAL	-	5,818	5,000	132,000	137,000	
	Total Capital expenditure	282,908	599,395	2,037,554	6,917,643	8,955,197	

ACTION	INFORMATION
PROPONENT	Council Officer
OFFICER	Bob Hoogland, Manager Corporate Services
FILE REFERENCE	040\028\002\
ASSOCIATED REPORTS AND DOCUMENTS	Nil

OFFICER'S RECOMMENDATION:

That the report be received.

INTRODUCTION:

The purpose of this report is to provide Councillors with an update of various issues which are being dealt with by the Visitor Information Centre.

PREVIOUS COUNCIL CONSIDERATION:

Provided as a monthly report – Council consideration at previous meetings.

OFFICER'S REPORT:**Staff Movements:**

VIC is operating normally.

Meetings Attended/Other information:

VIC staff noted:

- Numbers for the centre were up from September last year. Majority of our visitors were from the within the state, from the south (who have commented that they have never been this far up and lot of them are impressed with our area and what we have on offer), some from WA, SA and QLD.
- Had a few phone calls and people come in who are first time mountain bike riders and were requesting maps of trails, information regarding bike hire and shuttles
- Starting to get a few calls from people regarding camping especially for Christmas and asking what their chances are of obtaining a camp site

The History Room Curator noted the following items:

- Mine Trolley: nothing further to report on this as yet.
- 'The Chinese Experience': Having been identified as unrepairable, quotes were obtained for replacement. An appropriate projector was finally sourced and this was installed with a new housing in the theatrette and is now operational again.
- NAA Travelling Exhibition: All display materials are now being installed in the bottom end of the museum. This is part of the National Archives of Australia's National touring program and the exhibition is called 'Out of this World: Australia in the Space Age' celebrating their 60 years. Official opening yet to be finalised.
- East Coast Tourism Award: This has been submitted – and the St Helens History Room is a finalist in the Visitor Experience category.
- St Helens District High School: History Room hosted 43 prep students on 22 September 2021.
- Low Head Historical Society: Visit from this group on Saturday 9 October 2021 where they will tour the Union Church at Goulds Country and also visit the museum.
- Other Visits: Dorset Historical Society member visited the centre and is addressing his own group on Collecting and Storage of objects based on information gained from this visit to the St Helens History Room.
- Good news from Placenames Tasmania. After a supported proposal by Mrs Peggy Bogar regarding the naming of Pikes Point, new maps of the Georges Bay area will include 'Pikes Point', the first boat slip on entering St Helens from the southern section of the Tasman Highway. Support was provided by Break O'Day Council, Friends of St Helens History Room and St Helens History Room.

Statistics:

Door Counts:

Month/Year	Visitor Numbers	Daily Average	History Room
September 2012	1,417	47.23	77
September 2013	1,598	53.27	72
September 2014	1,570	52.33	71
September 2015	2,148	71.60	63
September 2016	1,720	57.33	82
September 2017	1,689	56.30	78
September 2018	1,508	50.27	76
September 2019	1,479	49.30	89
September 2020	866	28.87	27
September 2021	1,014	33.80	77

Revenue 2020/2021:

Month	VIC Sales	HR Entry	HR Donations
July	2,335.55	194.00	121.65
August	1,774.39	111.00	78.05
September	1,642.36	216.00	83.10
October	1,791.61	372.00	73.45
November	2,022.22	137.00	105.05
December	3,963.18	217.00	65.15
January	3,922.85	420.00	113.25
February	5,078.95	456.00	237.90
March	6,599.42	662.00	233.40
April	6,002.76	451.00	174.15
May	3,616.50	373.00	132.90
June	1,953.40	257.00	78.95

Revenue 2021/2022:

Month	VIC Sales	HR Entry	HR Donations
July	2,534.48	200.00	72.95
August	1,820.81	Nil	138.50
September	2,460.63	267.00	96.20

STRATEGIC PLAN & ANNUAL PLAN:

Strategic Plan 2017-2027

Goal

Economy - To foster innovation and develop vibrant and growing local economies which offer opportunities for employment and development of businesses across a range of industry sectors.

Strategies

Create a positive brand which draws on the attractiveness of the area and lifestyle to entice people and businesses' to live and work in BOD.

LEGISLATION & POLICIES:

Nil.

BUDGET AND FINANCIAL IMPLICATIONS:

Not applicable.

VOTING REQUIREMENTS:

Simple Majority.

ACTION	DECISION
PROPONENT	Council Officer
OFFICER	Bob Hoogland, Manager Corporate Services
FILE REFERENCE	018\007\001\
ASSOCIATED REPORTS AND DOCUMENTS	Quote for Ladder Brackets

OFFICER’S RECOMMENDATION:

That Council approve additional capital budget allocations for:

- Projector for the Tin Dragon display in the History Room for \$5,000, and
- Ladder brackets for amenity buildings for \$8,000

INTRODUCTION:

Council adopted the 2021/2022 budget including identified capital works. Two urgent projects have arisen requiring Council approval for budget funding

PREVIOUS COUNCIL CONSIDERATION:

The original 2021/2022 budget was presented to Council and adopted by Council. Monthly financial statements have been reported to Council. This matter has not previously been considered by Council.

This matter was considered at a recent Council Workshop.

OFFICER’S REPORT:

Two urgent matters of a capital nature have arisen for which no budget funding has been provided. As it is very early in the financial year, no funds have been identified as surplus to capital projects already provided for. As the funds requested are relatively minor, this is not expected to materially impact on the budgeted cash outcome and as the funds are capital, not operational, there is no impact on the budgeted operational outcome.

The projector in the History Room for the Tin Dragon audio visual (AV) presentation has failed. This is the original projector installed with the Trail of the Tin Dragon project over 10 years ago. The projector has failed in previous years but has been able to be repaired by local electricians. On inspection and review, the projector has been identified as being “unrepairable”. This replacement was not identified in the budget process for 2021/2022. As the tin dragon presentation is a significant element of the local history story in the History Room, quotes were obtained for the replacement of the projector. On that basis, it is recommended Council approve additional budgeted funds of \$5,000.

As a result of a workplace incident, it has been identified that we have not installed brackets for safely anchoring ladders to smaller amenity buildings such as toilets and barbecue shelters. If maintenance staff are working in pairs, safety can be managed by one employee acting as a spotter/support. However, maintenance staff very often work alone and safety can be more appropriately managed through ladder anchor points.

Council's Workplace Health & Safety Coordinator recommended to the September 2021 Workplace Health & Safety Committee, arising from the workplace incident, that anchor points be installed and this was supported by the Committee and management. However, it has been identified that there are no budgeted funds in 2021/2022 for this installation. Although the incident has created an enhanced awareness of this risk for the short term, for the medium and longer term the installation of brackets is considered the appropriate solution to mitigating against future harm. On that basis, it is recommended Council approve additional budgeted funds of \$8,000, as per the quote provided.

STRATEGIC PLAN & ANNUAL PLAN:

Strategic Plan 2017 – 2027

Goal

Infrastructure – To provide quality infrastructure which enhances the liveability and viability of our communities for residents and visitors.

Strategy

Develop and maintain infrastructure assets in line with affordable long-term strategies.

Goal

Services – To have access to quality services that are responsive to the changing needs of the community and lead to improved health, education and employment outcomes.

Strategy

Ensure Council services support the betterment of the community while balancing statutory requirements with community and customer needs.

LEGISLATION & POLICIES:

Section 82 of the *Local Government Act 1993*.

BUDGET; FUNDING AND FINANCIAL IMPLICATIONS:

Not applicable, Workshop only, but if approved, \$13,000 additional capital budget expenditure.

VOTING REQUIREMENTS:

Absolute Majority.

ACTION	DECISION
PROPONENT	Council Officer
OFFICER	Bob Hoogland, Manager Corporate Services
FILE REFERENCE	018\023\003\
ASSOCIATED REPORTS AND DOCUMENTS	Nil

OFFICER’S RECOMMENDATION:

That Council move a motion at the Local Government Association of Tasmania (LGAT) General Meeting requesting legislation be amended to empower local government to levy differential rates for properties used for vacation rental.

INTRODUCTION:

Council requested investigation of options for differential rating of Air BnB properties, herein described by the more generic term, vacation rentals.

PREVIOUS COUNCIL CONSIDERATION:

This was discussed at the September and October 2021 Council Workshops.

OFFICER’S REPORT:

In investigating options for Council to address the issue of long term rental properties converting to vacation rental, it was identified that Council’s “head of power” for differential rating is S107 of the Act and the Act is quite specific as to the land use categories that can be used for differential rating. The Act specifies “residential” purposes with no sub categories. Land use is not specified as such but we take this to mean the land use identified for the property by the Valuer General (VG).

It is also noted that the issue of long term rental properties converting to vacation rental has been an issue for local governments around Tasmania, not only Break O’Day.

On that basis, it is recommended that Council lobby the state government, through LGAT (Local Government Association of Tasmania) to empower local government specifically to be able to levy differential rates for vacation rental properties. This is undertaken through a motion to the LGAT General Assembly.

STRATEGIC PLAN & ANNUAL PLAN:

Strategic Plan 2017 – 2027

Goal

Economy - To foster innovation and develop vibrant and growing local economies which offer opportunities for employment and development of businesses across a range of industry sectors.

Strategy

Support and encourage innovation and growth in the economy through local leadership; infrastructure provision; support services and customer focussed service delivery.

Goal

Services - To have access to quality services that are responsive to the changing needs of the community and lead to improved health, education and employment outcomes.

Strategy

Ensure Council services support the betterment of the community while balancing statutory requirements with community and customer needs.

LEGISLATION & POLICIES:

Section 107 of the *Local Government Act 1993*.

BUDGET; FUNDING AND FINANCIAL IMPLICATIONS:

No financial implications.

VOTING REQUIREMENTS:

Simple Majority.

ACTION	INFORMATION
PROPONENT	Council Officer
OFFICER	David Jolly, Manager Infrastructure and Development Services
FILE REFERENCE	014\002\001\
ASSOCIATED REPORTS AND DOCUMENTS	Nil

OFFICER'S RECOMMENDATION:

That the report be received by Council.

INTRODUCTION:

This is a monthly summary update of the works undertaken through the Works and Infrastructure Department for the previous month and a summary of the works proposed for the coming month, and information on other items relating to Council's infrastructure assets and capital works programs.

PREVIOUS COUNCIL CONSIDERATION:

Provided as a monthly report – Council consideration at previous meetings.

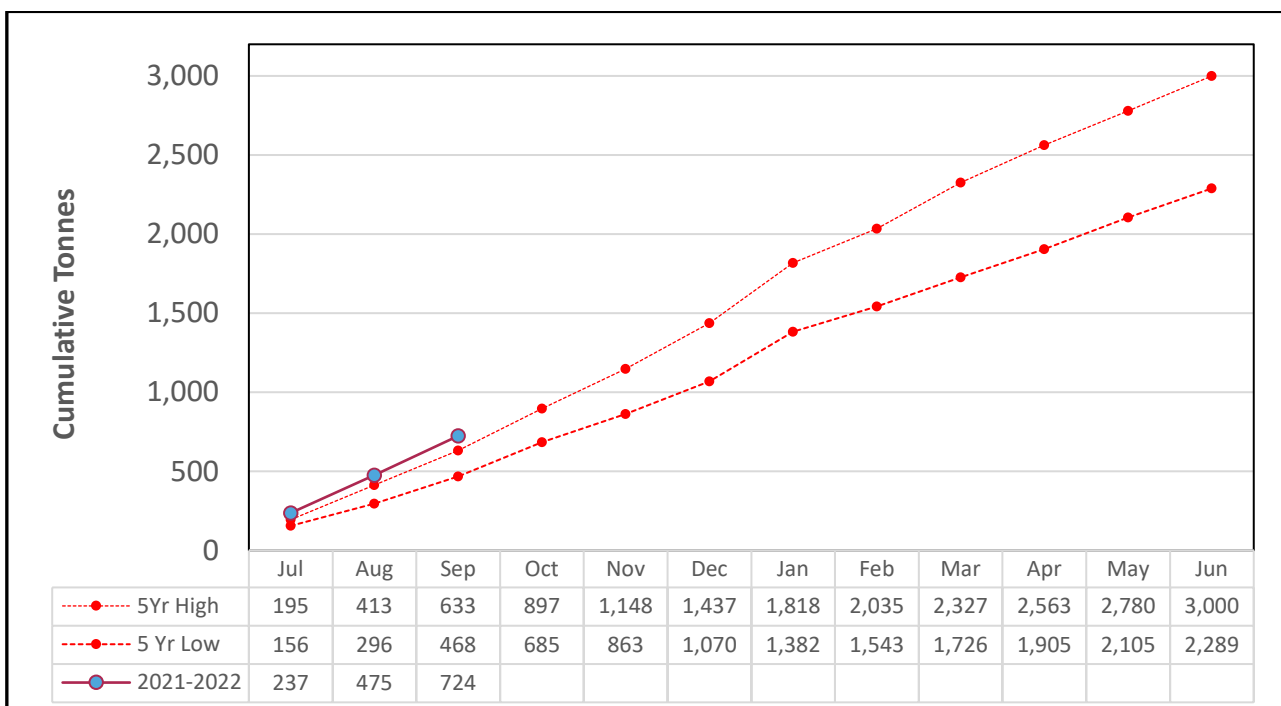
OFFICER'S REPORT:

Asset Maintenance	
Facilities	<ul style="list-style-type: none"> Preventative Maintenance Inspections (PMI) of Council owned buildings and playgrounds. Maintenance identified during inspection and managed via TRIM record. Lions Park BBQ Shelter – refurbishment Repainting of the Memorial Park fence.
Town & Parks	<ul style="list-style-type: none"> Mowing/ground maintenance – all areas. Garden/tree maintenance and weeding where required. Footpath maintenance and repairs where required. Boat Ramp – monthly inspections and cleaning undertaken. Soft fall refurbished in the foreshore playground.
Roads	<ul style="list-style-type: none"> Sealed road patching – all areas. Tree maintenance pruning. Stormwater system pit cleaning and pipe unblocking. Several roads received damage from the recent floods in March – Valley Crew. Maintenance grading of several roads throughout Break O'Day which includes Reids Road, Canhams Road, Medeas Cove Road, Fitzgeralds Road, Sweets Hill Road, Poimena Road and Evercreech Road.
MTB	<ul style="list-style-type: none"> Routine track maintenance.

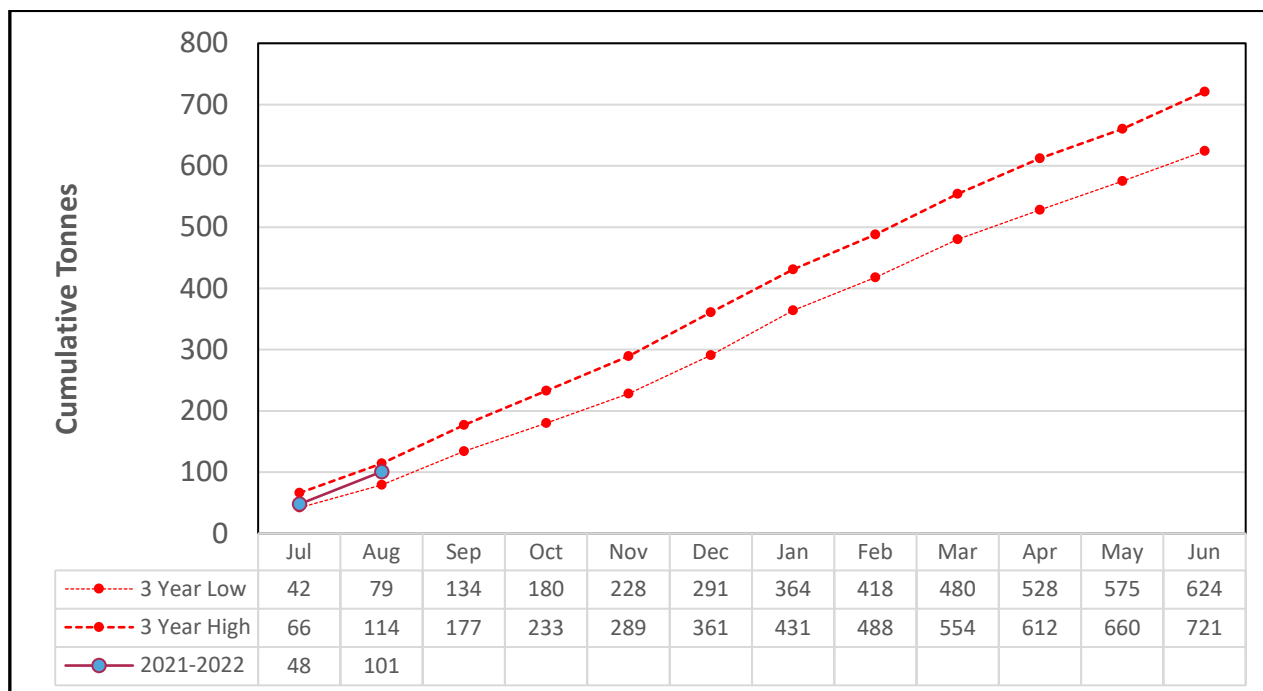
Weed Management (September & October)	
St Marys WTS	• gorse, caper spurge, broom, mullein, periwinkle, hemlock
Fingal WTS	• Spanish heath, caper spurge, broom, mullein, periwinkle, hemlock
St Helens WTS	• Spanish heath, caper spurge, broom, cacti, mullein, periwinkle, hemlock
Fingal area roadsides	• Spanish heath
German Town Road	• Spanish heath, gorse
Clelands Drive	• Spanish heath
Priory Road	• Spanish heath, broom, blackberry
Scamander road sides	• Spanish heath
Argonaut Road	• Spanish heath, blackberry

Waste Management

Municipal general waste to landfill – (kerbside, waste transfer station and town litter).



Municipal kerbside co-mingled recyclables collected by JJ's Waste.



September quantity not available at time of reporting.

CAPITAL WORKS

Details	Update
Ansons Bay Road – Segment reconstruction	In-progress (construction)
Coffey Court – footpath replacement	Complete
Falmouth Street – footpath link to Lawry Heights	Civil works completed, path to be sealed later in the year.
Treloggen Drive (Binalong Bay) Kerb & Channel Works	In-progress removed road seal to be replaced by contractor.
Foreshore Shared Way – Possum Tom (Parkside)	In-progress: Development application under assessment.
Footpath – Cabrooga Drive	Complete
Jetty replacement – Beauty Bay	Pending consent from Property Services (Parks & Wildlife Services)
Jetty replacement – Kirwans Beach	Pending consent from Property Services (Parks & Wildlife Services)
Local Roads & Community Infrastructure Projects	
• Binalong Bay Footpath	On-hold until Scamander pathway project completed.
• Beaumaris Pathway Upgrade	In-progress – path sealing scheduled for November.
• O-Connors Beach Pathway	In-progress (construction)
• Scamander Pathway (Winifred Drive to Winifred Curtis Reserve)	In-progress (construction)

Details	Update
Road resealing program 2021/2022	Contract awarded at September Council meeting. Works will occur over the period October to March
Road reconstruction/pavement repairs	In-progress - Request for Quotation stage
Gravel road re-sheeting program	Works commenced in Goulds Country area. Ansons Bay in October.
Scamander WTS – Inert Landfill	In-progress – regulatory process

LEGISLATION / STRATEGIC PLAN & POLICIES:

Strategic Plan 2017-2027

Goal

Infrastructure - To provide quality infrastructure which enhances the liveability and viability of our communities for residents and visitors.

Strategy

- Be proactive infrastructure managers by anticipating and responding to the growing and changing needs of the community and the area.
- Work with stakeholders to ensure the community can access the infrastructure necessary to maintain their lifestyle.
- Develop and maintain infrastructure assets in line with affordable long-term strategies.

BUDGET AND FINANCIAL IMPLICATIONS:

Not applicable.

VOTING REQUIREMENTS:

Simple Majority.

ACTION	INFORMATION
PROPONENT	Council Officer
OFFICER	Municipal Inspector
FILE REFERENCE	003\003\018\
ASSOCIATED REPORTS AND DOCUMENTS	Nil

OFFICER'S RECOMMENDATION:

That the report be received by Council.

INTRODUCTION:

This is a monthly update for animal control undertaken since the last meeting of Council.

PREVIOUS COUNCIL CONSIDERATION:

Provided as a monthly report – Council consideration at previous meetings.

OFFICER'S REPORT:

Dog control – activity summary available for 3 September 2021 – 2 October 2021.

Area	Ansons Bay	Binalong	Cornwall	Fingal	Falmouth	Four Mile Ck	Mathinna	Beaumaris	Scamander	Seymour/Denison	Stieglitz	Goshen/Pye/Weldborough	St Helens	St Marys	TOTALS
Dogs Impounded													3		3
Dogs in Prohibited Area															
Dogs Rehomed or sent to Dogs Home															
Livestock Complaints															
Barking Dog						1		2							4
Bark Monitor															

Area	Ansons Bay	Binalong	Cornwall	Fingal	Falmouth	Four Mile Ck	Mathinna	Beaumaris	Scamander	Seymour/Denison	Stieglitz	Goshen/Pye/Weldborough	St Helens	St Marys	TOTALS
Bark Abatement Notice								1							1
Wandering Dog or Off Lead						2			2				3		7
Verbal Warnings						1		1					2		4
Letter/Email warnings and reminders	plus pending registrations														
Patrol		2		1	2	2		3	4		2		3	2	21
Dog Attack - on another animal (Serious)															
Dog Attack/Harassment - on another animal (Minor)													1		1
Dog Attack - on a person (Serious)															
Dog Attack/Harassment - on a person (Minor)															
Dog - chasing a person															
Declared Dangerous dogs															
Dangerous Dogs Euthanised															
Unregistered Dog - Notice to Register														2	2
Dogs Registered 2021/22 to date															1442
Pending Dog Registration 2021/22															40
Infringement Notice Issued													1		1
Pending Dog Registration Checks															
Caution Notice Issued													1		1
Verbal Warnings /Education Sheets Maps															

Area	Ansons Bay	Binalong	Cornwall	Fingal	Falmouth	Four Mile Ck	Mathinna	Beaumaris	Scamander	Seymour/Denison	Stieglitz	Goshen/Pye/Weldborough	St Helens	St Marys	TOTALS
Infringement Notice - Disputes in Progress															
Infringement - Time Extension request															
Infringement Notice - Revoked															
Kennel Licence - No Licence															
Kennel Licence - Issued															
Rooster Complaints													3		3
Other															
Cat Complaints															
Lost Dogs															
Illegal Camping															
Beach Patrols (not additional days)		2				2		5	5						14
ADDITIONAL BEACH PATROL SAT 2ND OCT - drove up and down and in and out of beaches all day... 6.55am - 3.10pm. Diana's Basin - Scamander Mouth and Falmouth and Four Mile (full report for Council Workshop)															1
TOTALS		2		1	2	8		12	11		2		17	4	

LEGISLATION / STRATEGIC PLAN & POLICIES:

Strategic Plan 2017-2027

Goal

Environment - To balance our use of the natural environment to ensure that it is available for future generations to enjoy as we do.

Strategy

Ensure the necessary regulations and information is in place to enable appropriate use and address inappropriate actions.

BUDGET AND FINANCIAL IMPLICATIONS:

Not applicable.

VOTING REQUIREMENTS:

Simple Majority.

10/21.14.3 Maintenance and Improvements to Boat Launching Ramps at Stieglitz Beach

ACTION	DECISION
PROPONENT	Council Officer
OFFICER	Stuart Barwick, Projects Officer
FILE REFERENCE	004\007\007\
ASSOCIATED REPORTS AND DOCUMENTS	Nil

OFFICERS RECOMMENDATION:

1. That the Break O'Day Council Marine Strategy include identification and development of an alternative launching facility to the Stieglitz boat ramp.
2. That the Manager Infrastructure and Development Services collaborate with MAST to identify a location which will maintain existing amenity while avoiding sedimentation effects.
3. Signage at the existing ramp be upgraded.

INTRODUCTION:

Natural accumulation of sediments and localised scouring by propeller wash in the vicinity of the Stieglitz boat ramp have been identified as the causes of progressively reduced utility for recreational power boat operations. Attempts to reverse the sedimentation processes will be short-lived, with persistent and elevated levels of cost and risk. The existing facility need not be removed, and a low-maintenance alternative site can be investigated to allow for deeper-draught vessels and extended inter-tidal operations.

PREVIOUS COUNCIL CONSIDERATION:

05/21.9.4 Notice of Motion – Dredging of the Entrance to the Stieglitz Boat Ramp – Cllr B LeFevre

MOTION:

A report is sought providing advice in accordance with the requirements of Section 65 of the Local Government Act 1993 for the information of Council at a future meeting and consider any advice given by a person who has the qualifications or experience necessary to give such advice, information or recommendation: That Council seek a report providing information regarding the viability of dredging the entrance to the Stieglitz Boat Ramp enabling boats to once again successfully utilise the facility and appropriate signage be placed limiting the size of vessels launching.

SUBMISSION IN SUPPORT OF MOTION:

There has been considerable discussion about the shallow water in front of the Stieglitz Boat Ramp. Complaints regarding not being able to use the ramp on low tides are frequent and during the recent extreme tides the problem was even more visible. Boat users are having difficulty launching on anything less than a .5 metre tide. In early May two (2) boats ran aground in succession trying to access the jetty. The Stieglitz Boat Ramp is frequently used and provides an ideal launching site for those living in the St Helens Point area. In busy times up to 30 boat trailers are parked there. If this

situation isn't improved boaters will launch from the main boat ramp on the wharf area thus causing additional crowding and further exacerbated problems. Clear and appropriate signage is needed at Stieglitz addressing the maximum size of vessels allowed to launch. There is a community belief that larger vessels should not launch there as they contribute to the sand movement.

The Motion passed unanimously, minuted as 05/21.9.4.106.

Council Workshop agenda item 7.2, October 2021, with attachments.

OFFICERS REPORT:

The facility consists of two concrete launching ramps separated by a pedestrian jetty. It was upgraded by MAST in 2014.

Advice received has been about three aspects:

1. Erosion of the beach has been occurring at the toe(s) of the ramp(s) due to operators of water craft using their propellers at high energy levels to drive their vessels up onto their trailers
2. The Bay is generally too shallow at that location and a channel should be dredged to unspecified depth and width for a length of 80 metres Northwards from the ramp(s)
3. Appropriate additional signage

The facility has been inspected several times, in various conditions but mostly at low tides. The defects are not always apparent when viewed from the ramps or the jetty. The underwater and tidal zones are generally covered with sea grass beds of varying densities which extend close to the toes of the ramps. Evidence of ramp toe drop-off was noted for the Eastern ramp. The water is too shallow to enable dredging operations of the type which MAST uses to keep the main shipping channel clear. Anecdotal advice from additional sources suggests that the cause of complaint might be the transfer of sand by propeller wash from the toes of the ramps to locations further from shore. Further, also endorsed by expert input, that any attempts to deepen the Bay near the ramps is likely to be reversed by natural flows of sediments, meaning an on-going commitment for annual works.

Original advice was that some sort of scour protection to guard against propeller wash is needed, in the form of extensions to the concrete ramps. While such works may not eliminate the problem, and indeed might cause other problems, preliminary cost estimates have been prepared on the basis of installation of precast concrete slabs/segments. One-off cost to extend concrete protection by 10 metres is estimated at \$24,000 per ramp.

As at time of this Report, some mechanical and hydraulic dredging operations have been considered, based on methods which are used, or have been used, around the Bay. Council however does not have delegated powers to undertake such works and would be subject to permits under various statutes including the BODC Interim Scheme. The statutory processes will be expensive and time-consuming, with no guarantee of Crown consent as an end result, particularly as modelling by DPIPWE shows a high probability of the presence of acid-sulphate soils in the inter-tidal and sub-tidal zones and extending about 270m into the Bay. The direct costs have to include the cost of disposal as well as removal, and would be of the order of \$80,000 p.a.

On the matter of signage, advice is already posted that the ramps might be slippery and have a drop-off at the toe. MAST has indicated that the existing signs are due for replacement soon, but recommends a stand-alone sign on BODC light pole along the lines of “Beware of shallow water. Not recommended for vessels exceeding 5.5m in length” Subject to endorsement of wording, this action can proceed now.

STRATEGIC PLAN & ANNUAL PLAN:

Strategic Plan 2017 – 2027

Goal

Infrastructure - To provide quality infrastructure which enhances the liveability and viability of our communities for residents and visitors

Strategy

Develop and maintain infrastructure assets in line with affordable long-term strategies.

LEGISLATION & POLICIES:

Local Government Act 1993.

Environmental Management and Pollution Control Act 1994

Crown Lands Act 1976

Environmental Protection (Sea Dumping) Act 1981

National Environment Protection Council Act 1994

National Environment Protection (Assessment of Site Contamination) Measure 1999

BODC Interim Planning Scheme

BUDGET, FUNDING AND FINANCIAL IMPLICATIONS:

Additional signage costs of \$500 will be funded from allocation for street signs.

No budget allocation in 2021/2022 budget for upgrade of concrete ramp.

VOTING REQUIREMENTS:

Simple Majority.

10/21.14.4 Policy Review – AM16 – Kerb Profile Policy

ACTION	DISCUSSION
PROPONENT	Council Officer
OFFICER	David Jolly, Manager Infrastructure and Development Services
FILE REFERENCE	002\024\003\
ASSOCIATED REPORTS AND DOCUMENTS	Policy – AM16 Kerb Profile

OFFICER'S RECOMMENDATION:

That policy AM16 Kerb Profile be revoked.

INTRODUCTION:

Council has a schedule for regular review of policies and this policy is now due for revision.

PREVIOUS COUNCIL CONSIDERATION:

Discussed at the October 2021 Council Workshop.
Adopted 22 June 2015 – Minute No 06/15.12.4.158
Amended 16 July 2018 – Minute No 07/18.13.3.161

OFFICER'S REPORT:

This policy was previously reviewed in July 2018 and is therefore due for revision.

Break O'Day Council adopts the use of the statewide approved LGAT/IPWEA standard engineering drawings with no departures or exclusions, for the construction and replacement of kerb throughout the municipality. The LGAT/IPWEA standard engineering drawings are designed according to current safety and disability access standards. These drawings are reviewed regularly by LGAT to ensure best current practice standards are being met.

It is possible that Policy AM16 Kerb Profile could be detrimental in detailing specific types of "allowable" profiles for use and lead to Council not providing compliant facilities to the community.

Therefore it is highly recommended that this policy is revoked.

STRATEGIC PLAN & ANNUAL PLAN:

Strategic Plan 2017 - 2027

Goal

Infrastructure - To provide quality infrastructure which enhances the liveability and viability of our communities for residents and visitors.

Strategy

1. Be proactive infrastructure managers by anticipating and responding to the growing and changing needs of the community and the area.
2. Work with stakeholders to ensure the community can access the infrastructure necessary to maintain their lifestyle.
3. Develop and maintain infrastructure assets in line with affordable long-term strategies.

LEGISLATION & POLICIES:

As identified in the policy.

BUDGET; FUNDING AND FINANCIAL IMPLICATIONS:

Nil

VOTING REQUIREMENTS:

Simple Majority.

ASSET MANAGEMENT POLICY AM16 KERB PROFILE

DEPARTMENT:	Works and Infrastructure
RESPONSIBLE OFFICER:	Manager Infrastructure and Development Services
LINK TO STRATEGIC PLAN:	To provide quality infrastructure which enhances the liveability and viability of our communities for residents and visitors
STATUTORY AUTHORITY:	Nil.
OBJECTIVE:	The objective of this policy is to ensure approved kerb profiles are used for both construction of new kerbs or replacement of existing kerbs for roads in business districts within the municipality.
POLICY INFORMATION:	Adopted 22 June 2015 – Minute No 06/15.12.4.158 Amended 16 July 2018 – Minute No 07/18/13.3.161

POLICY

1. SCOPE

This policy applies to all public roads within business districts in the municipality, including roads fronting the following organisations or business types:

- Community and welfare
- Hospital and health
- Educational institutions
- Police and emergency services
- Tourism
- Entertainment
- Food and beverage

1. KERB PROFILES

The Council adopts the LGAT/IPWEA Tasmanian Standard Drawings for the design and construction of Road and Stormwater infrastructure.

2. Allowable kerb profiles are:

- Type KC
- Type KCS
- Type BK

3. INTERFACE BETWEEN ROADSIDE/OFF-STREET CAR PARKING AND TRAVELLING LANES

Allowable kerb profiles are:

- Vee channel
- Type KC Vehicular Crossing profile
- Type KCM Vehicular Crossing profile
- Type KCS Vehicular Crossing profile



4. MONITORING AND REVIEW

This Policy will be reviewed every three (3) years in line with the Council's Policy Framework or earlier in the event of major changes to legislation or related policies, procedures or if deemed necessary by the General Manager.

10/21.14.5 Reallocation of Funds – Plant and Equipment

ACTION	DECISION
PROPONENT	Works Department
OFFICER	David Jolly, Manager Infrastructure and Development Services
FILE REFERENCE	N/A
ASSOCIATED REPORTS AND DOCUMENTS	Nil

OFFICER'S RECOMMENDATION:

That Council approves a reallocation of capital money as follows:

- \$9,708 (unspent funds) from the capital item CJ015 "1297 Toro Mower" to CJ012 "1290 Toro Mower".
- \$5,656 from the capital item CJ005 "Small Plant" to CJ012 "1290 Toro Mower".

INTRODUCTION:

Quotes have been sought for the replacement of CJ012 – 1290 Toro Mower. The cost of replacing the mower are higher than anticipated when preparing the 2021/2022 capital budget, due to elevated market prices.

The shortfall equates to \$15,364.

PREVIOUS COUNCIL CONSIDERATION:

Discussed at the October 2021 Council Workshop.

OFFICER'S REPORT:

The following allocations were approved in the 2021/2022 capital budget:

- CJ012 1290 Toro Mower - 30,000
- CJ015 1297 Toro Mower - 27,000
- CJ005 Small Plant - VARIOUS - 42,000

CJ015 has already been purchased leaving \$9,708 of the budget for this item unspent. This amount in addition to \$5656 from CJ005 is proposed to be added to the CJ012 budget to facilitate the purchase of the required mower for \$45,364 excluding gst.

A sharp increase in cost of the required mower has occurred due to a number of market factors that are affecting the purchase of plant.

STRATEGIC PLAN & ANNUAL PLAN:

Strategic Plan 2017 - 2027

Goal

Infrastructure - To provide quality infrastructure which enhances the liveability and viability of our communities for residents and visitors.

Strategy

1. Be proactive infrastructure managers by anticipating and responding to the growing and changing needs of the community and the area.
2. Work with stakeholders to ensure the community can access the infrastructure necessary to maintain their lifestyle.
3. Develop and maintain infrastructure assets in line with affordable long-term strategies.

LEGISLATION & POLICIES:

Nil.

BUDGET; FUNDING AND FINANCIAL IMPLICATIONS:

No budget implications are expected above that already allocated.

VOTING REQUIREMENTS:

Absolute Majority.

10/21.15.0 COMMUNITY DEVELOPMENT

10/21.15.1 Community Services Report

ACTION	INFORMATION
PROPONENT	Council Officer
OFFICER	Chris Hughes, Manager Community Services
FILE REFERENCE	011\034\006\
ASSOCIATED REPORT AND DOCUMENTS	Nil

OFFICER'S RECOMMENDATION:

That the report be received.

INTRODUCTION:

The purpose of this report is to provide Councillors with an update of various issues which are being dealt with by the Community Services Department.

PREVIOUS COUNCIL CONSIDERATION:

Provided as a monthly report – Council consideration at previous meetings.

OFFICER'S REPORT:

2021 - 2022 Programs and Initiatives

Program and Initiatives	2021 - 2022
Community Services	
Community Grants	30,000
Youth Services	8,000
Misc Donations & Events	7,500
School Prizes	1,000

Program and Initiatives	2021 - 2022
Community Event Funding	
Seniors Day	3,000
Australia Day Event	5,000
Swimcart	1,000
St Helens Athletic Carnival	2,500
Carols by Candlelight	1,600
Mountains to the Sea Trail Fest including woodchopping	15,000 - 5,000 for WC
Fingal Valley Coal Festival	2,000
Pyengana Endurance Ride	500
St Helens Game Fishing Comp.	2,000
Marketing Valley Tourism	2,500
Volunteer Week	2,500
Bay of Fires Art Prize	10,000
Bay of Fires Winter Arts Market	4,000
St Marys Memorial Service funding	500
St Marys Community Car & Bike Show	2,000
East Coast Masters Golf Tournament	2,500
Break O'Day Community Triathlon	2,000
Suicide Prevention	1,000
World Supermodel	1,000
Mental Health Week	500
International Disability Day event	1,000

Updates on current projects being managed by Community Services:

St Helens Mountain Bike Network

All trails in the network are currently open and running really well. The recent rains have improved the trail surface and keeping the dust at bay for a little longer.

The Winter Race Series ran by the Pedal Heads MTB Club on the St Helens Network over the months of August through September were a great success with up to 80 riders participating on different trails on four (4) different race days. The amount of junior riders was a highlight with all those who participated enjoying the excellent run events coordinated by the MTB Club and their supportive team of sponsors and merry volunteers. There was some healthy competition amongst the riders but no sheep stations were up for grabs and most importantly no injuries.

These events showcased the potential how to activate the network and specifically the Trail Head at Flagstaff which was pumping with riders and supporters enjoying the atmosphere.

Future events are being planned over the Spring time and again in Autumn.

The Bay of Fires Trail

The top half of the Bay of Fires Trail was re-opened in time for the September / October School holidays following the closure over winter. During the closure period the Council's trail maintenance team with the assistance from the trail team from Dorset Council, several of the shuttle operators and some keen local volunteers gave this section of trail a tidy up and in some sections gravel was placed to improve the drainage and trail surface.

As long as we do not have a lot of rain in coming weeks the whole 42km of the Bay of Fires trail will remain open for riders to enjoy.

Brand and Marketing

The MTB newsletter was sent out on September 24 to the email database of over 500 with hard copies available in multiple locations across the municipality.

An online survey is currently available seeking feedback from trail users and has been sent to 570 on our registered database, Ambassadors and operators seeking feedback on what they like, what they would like to see us do different and improve on. The survey will remain open until the end of September 2021.

We have a new GOLD Trail Ambassador, Shred Map Jerseys. The Coxen family, who are keen mountain bike riding family are developing jerseys that feature our trails using the St Helens MTB brand material. The jerseys are available on line and in several locations around town.

International Mountain Bike Association (IMBA) EPIC Status – Bay of Fires Trail

Tendering for the proposed works is progressing with award of contract in the October Council Meeting Agenda. The Planning Approval process is progressing with construction planned for later in the year once all approvals attained.

Recreational Trails Strategy

There are planned drop in sessions at Fingal, St Marys, Scamander and St Helens on Wednesday 20 and Thursday 21 October which will provide an opportunity for residents and visitors to provide input into the development of the strategy. There will also be an on line survey enabling those who cannot attend to provide their input. These sessions will be advertised the week commencing 11 October 2021.

The program listed below.

Milestone 1 - Inception meeting - **completed**

Milestone 2 - Desk top review commenced, Interviews completed and site visits to be completed – 30 July 2021 - **completed**

Milestone 3 - Workshops Completed and opportunities analysis summary presented – 30 September 2021 - **revised date 30 October 2021**

Milestone 4 – Economic assessment completed and social benefits summarised – 15 October 2021 – **revised date Mid November 2021**

Milestone 5 – Delivery of draft strategy and final strategy – 30 November 2021.

The Story of the Bridges – Scamander

Council was successful in obtaining funding to develop interpretation panels to tell the stories of the seven (7) bridges. Council staff will work with the group that was initially set up to undertake this project.

Community Events

Community Services staff have been working closely with event organisers to help them develop their COVID safety plans and hold successful events.

October

- 9 - The 2021 Tassie Mental Health Week Comedy Roadshow – Portland Hall
- 9 – BOD Wellbeing Festival – Bendigo Bank Community Stadium
- 13-15 – Stage Whisperer Productions – TSO (below) – Portland Hall
- 23 – Van Deimens Band – Portland Hall

November

- 6 – Artable – Art Workshop – Portland Hall
- 11 – Remembrance Day
- 22 – Virtuosi Chamber Concert – Portland Hall

December

- 27-28 – Blueberries Dance Party (below) – Bendigo Bank Community Stadium

January

- 29 - Break O'Day Council Woodchopping – St Helens Foreshore



Van Diemen's Band & Luke Plumb

Tasmania's genre-busting band plays a thousand years of hits, with special guest artist Luke Plumb on mandolin.

FRANKLIN Friday 22 October 6pm PALAIS THEATRE	ST HELENS Saturday 23 October 6pm PORTLAND MEMORIAL HALL	SCOTTS DALE Sunday 24 October 3pm MECHANICS' INSTITUTE HALL	LATROBE Monday 25 October 6pm MEMORIAL HALL	STANLEY Tuesday 26 October 6pm TOWN HALL	QUEENSTOWN Wednesday 27 October 6pm PARAGON THEATRE
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Tickets at vandiemensband.com.au

REGIONAL ARTS AUSTRALIA, Australian Government Regional Arts Fund, Australian Government R&D Fund, Tasmanian Government, RAAT, creative partnerships australia



Blueberry's DANCE PARTY

NOV 19 - DEC 28
\$25* per person
 1 Hour show

TICKETS ON SALE NOW

Driver Reviver Program

This project has been put on hold due to Covid 19.

Bay of Fires Master Plan

The Steering Committee have been working on developing a Bay of Fires Master Plan Brief. The document is currently with Parks and Wildlife Services (PWS) to ensure that it complies with their requirements under legislation.

Leaner Driver Mentor Program

The Program Coordinator has put a call out for more mentors as the program is attracting more learners which require more mentors.

On Road Hours:	78.5
Learners in the car:	11
Learners on waiting list:	7
Mentors:	4

LEGISLATION / STRATEGIC PLAN & POLICIES:

Strategic Plan 2017-2027

Goal

Community - To strengthen our sense of community and lifestyle through opportunities for people to connect and feel valued.

Strategy

- Build community capacity by creating opportunities for involvement or enjoyment that enable people to share their skills and knowledge.
- Foster a range of community facilities and programs which strengthen the capacity, wellbeing and cultural identity of our community.

BUDGET AND FINANCIAL IMPLICATIONS:

Not applicable.

VOTING REQUIREMENTS:

Simple Majority.

ACTION	DECISION
PROPONENT	Council Officer
OFFICER	Chris Hughes, Manager Community Services
FILE REFERENCE	004\008\025\
ASSOCIATED REPORTS AND DOCUMENTS	Nil

OFFICER’S RECOMMENDATION:

1. That Council provides in-principle support as landowner to the East Coast Swans Football club to seek external funding for:
 - Trailer Electronic Scoreboard
 - Re-establishing and upgrading of football oval fencing
2. That Council provides in principle support for a financial commitment of
 - \$5,000 for the Trailer Electronic Scoreboard – application to be made to the Community Grants; and
 - \$15,000 for Re-establishing and upgrading of football oval fencing.

INTRODUCTION:

East Coast Swans Football Club has recently advised Council Management that they wish to apply for money under the Tasmanian Governments Sport and Recreation Major Grants Program “Improving the Playing Field”

If the club is successful in their applications they are required to contribute 15 percent of the total cost of the proposed two projects

PREVIOUS COUNCIL CONSIDERATION:

No previous Council consideration.

OFFICER’S REPORT:

Council has received a formal request from the East Coast Swans Football Club requesting for financial assistance to be contributed towards the following two (2) grant applications:



Application 1 Trailer Electronic Scoreboard – Total Project Cost \$90,000.00.

A minimum of \$13,450.00 will need to be contributed from the East Coast Swans funds, Would Break O' Day Council consider contributing \$5,000.00 towards the total cost of this project in return for the scoreboard/advertising board being made available to BODC and or Community Events.

Application 2. Football Oval Fence Replacement and Upgrading

Total Project Costs \$125,000.00

The East Coast Swans are seeking support from the Break O' Day Council to contribute \$15,000.00 towards this project. The East Coast Swans would contribute up to a maximum of \$5,000.00 towards this project.

An example of the type of wire mesh fencing being proposed



Rationale for proposed project.

The existing fence was installed when the football oval was first established in the late 1980s and some sections have fallen into disrepair. The existing fence does not meet the preferred AFL Guidelines for AFL playing surfaces.

Up to 40% of the fence was removed to accommodate the 'One Night Stand' event, in collaboration with the Break O' Day Council Works team the Football Club agreed not to waste resource and time to reinstate the existing fence. The plan was to seek a grant opportunity to install a fence of the preferred AFL Guideline design.

Assessed level of risk minimisation,

The preferred fence design defines a distinct barrier between the playing field, spectators and vehicles creating a safer environment.

A regulation of junior football is that only players and officials are allowed to enter the playing field on game days, this has also be a rule for senior football under COVID 19 Return to Playing Requirements and may well be a continuing requirement. We experienced one incident of a very small child running onto the playing field while a senior game was in progress through 2021, the proposed fence design would prevent such circumstances.

An AFL requirement is to ensure a minimum distance of five (5) metres is provided between the boundary line and cars, spectators, obstacles etc. a preferred design fence will clearly define and create a barrier for this minimum desired run off area.

Ground protection

A fence will prevent unauthorised vehicular access, presently a flock of native hens inhabits the sporting complex and spend considerable time on the playing surface, leaving the ground damaged a mesh fence would minimise the frequency of rabbit digging holes on the playing surface creating trip hazards

Aesthetics

The sporting complex continues to improve over time, purpose designed and defined spaces and facility provision adds to the overall amenity and aesthetics of a high standard.

Continually improving facilities builds the confidence of an increasing number of participants including players, members, volunteers and supporters. The East Coast Swans is in a period of quite rapid expansion including the involvement of girls and women teams. The NTFA has just approved a provisional licence for a senior women's team to commence playing rostered games in 2023.

Below is an extract page 34 of the AFL Preferred Facility Guidelines.

Oval Fencing

Oval fencing serves to define the area of play, assist to manage spectators, protect playing surface against vehicle access and provide opportunity for match day promotion.

Oval fencing should be approximately 900mm high with chain link in-fill or similar and allow adequate run-off distance from the playing field boundary line. Fencing of Local ovals is desirable although not essential.

Australian Standard AS1725.5 (2010) – Chain link fabric fencing – Sports ground fencing – General requirements makes provision for key design and installation needs for chain link fencing.

Adequate gates / access for maintenance and emergency vehicles, players and officials is required and should be clearly signed.

(Section 10). Multiple sites for amplification around the ground may be required.

Spectator Seating / Grandstand

Determined on a case by case basis having due regard to the standard of competition to be hosted, anticipated crowds and site appropriateness.

Water Harvesting / ESD

The inclusion of Environmentally Sustainable Design (ESD) features in a facility can reduce operating costs and the environmental impact of a facility. The use of natural light, installation of solar panels and water harvesting for pavilion plumbing (toilets) and/or ground irrigation are strongly encouraged.

The above grant applications will be submitted to the second round of 'Improving the Playing Field' the proposed projects align well with the grant criteria and is typical of previously successful applications. While it is imagined the 'Improving the Playing Field' grants will be continued to be offered, there is no guarantee this will be the case and the criteria may change for future rounds.

STRATEGIC PLAN & ANNUAL PLAN:

Strategic Plan 2017 – 2027

Goal

Community - To strengthen our sense of community and lifestyle through opportunities for people to connect and feel valued.

Strategy

Foster and support leadership within the community to share the responsibility for securing the future we desire.

Goal

Infrastructure - To provide quality infrastructure which enhances the liveability and viability of our communities for residents and visitors

Strategy

Work with stakeholders to ensure the community can access the infrastructure necessary to maintain their lifestyle

LEGISLATION & POLICIES:

N/A

BUDGET; FUNDING AND FINANCIAL IMPLICATIONS:

There is no funding for this project allocated in the 2021-2022 Council budget.

VOTING REQUIREMENTS:

Absolute Majority.

ACTION	INFORMATION
PROPONENT	Department
OFFICER	Development Services
FILE REFERENCE	031\013\003\
ASSOCIATED REPORTS AND DOCUMENTS	Nil

OFFICER'S RECOMMENDATION:

That the report be received.

INTRODUCTION:

The purpose of this report is to provide Councillors with an update of various issues which have been dealt with by the Development Services Department since the previous Council meeting.

PREVIOUS COUNCIL CONSIDERATION:

Provided as a monthly report – Council consideration at previous meetings.

OFFICER'S REPORT:**KEY DEPARTMENT STRATEGIC OR OPERATIONAL MATTERS:**

- ✓ Development Services staff conducted meetings with Kinetica to progress Planning Strategy review work

PLANNING REPORT

The following table provides data on the number of applications approved for the month including statistical information on the average days to approve and the type of approval that was issued under the *Land Use Planning and Approvals Act 1993*:

	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	YTD	EOFY 2020 / 2021
NPR	4	6	5										15	
Permitted	5	4	2										11	
Discretionary	27	24	16										67	
Amendment	3	3	1										7	
Strata		1											1	
Final Plan	2		1										3	
Adhesion														
Petition to Amend Sealed Plan	2												2	
Exemption														
Total applications	43	38	25										106	307

Ave Days to Approve Nett*	31.13	30.13	28.92										30.06
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* Calculated as Monthly Combined Nett Days to Approve/Total Applications

The following table provides specific detail in relation to the planning approvals issued for the month:

DA NO.	LOCATION	DESCRIPTION	SECTION	Day to Approve Gross	Days to Approve Nett
159-2021	Binalong Bay	Dwelling Addition – Deck to First Floor	S57	37	37
212-2021	Four Mile Creek	Shed & Removal of Vegetation	S57	30	27
238-2021	Scamander	Deck & Veranda	NPR	5	4
147-2021	Binalong Bay	BBQ Shelter & Deck	S57	42	42
055-2021	Mangana	Dwelling Extension	S57	29	28
179-2021	St Helens	Shed	NPR	63	12
250-2021	St Helens	Shed & Removal of Vegetation	NPR	9	9
195-2021	St Helens	Dwelling & Shed with Amenities	S57	61	35
172-2021	Akaroa	Dwelling & Crossover	S57	42	41
255-2021	St Helens	Deck & Pergola	NPR	8	5
132-2021 AMEND	Ansons Bay	Change Carport to Garage	S56	23	6
225-2021	Binalong Bay	Change of Use – Dwelling to Visitor Accommodation	S57	31	30
235-2021	St Helens	Carport	NPR	8	8
234-2021	St Helens	Carport & Shed	S57	33	33
229-2021	Stieglitz	Dwelling, Carport & Additional Crossover	S57	46	46
198-2021	St Helens	Change of Use – Shed to Dwelling	S57	72	57
224-2021	Falmouth	Workshop Additions & Alterations	S57	40	39
298-2020	St Helens	Legalisation Change of Use (Class 10A Shed to 1A Dwelling) Additions & Pool	S57	51	50
216-2021	Fingal	2 Lot Subdivision	S57	43	42
241-2021	St Helens	Boundary Adjustment	S58	4	3
249-2021	Four Mile Creek	Change of Use – Dwelling to Visitor Accommodation	S58	28	28
239-2021	Goshen	Upgrade Telecommunications Facility	S57	41	41
083-2021 FINAL	Falmouth	Minor Boundary Adjustment – Final Plan of Survey	FINAL	19	19
074-2021	St Helens	Retaining Wall	S57	174	40
218-2021	Binalong Bay	Dwelling	S57	42	41

TOTAL: 25

BUILDING PROJECTS REPORT

Projects Completed in the 2021/2022 financial year

Description	Location	Updates
Community Services Storage Shed	St Helens Works Depot	Completed August 2021

Projects ongoing – Capital Works Program (Includes carried over projects previous financial years)

Description	Location	Updates
Marine Rescue Additions	St Helens Foreshore	<ul style="list-style-type: none"> Works commenced and scheduled for Completion end November 2021.
Re-Roof and Weatherproofing of athletics building	St Helens Sports Complex	<ul style="list-style-type: none"> Works Commenced.
New Shade Structure	Scamander Reserve	<ul style="list-style-type: none"> Due to be completed prior to end October 2021.
New Amenities building	Wrinklers lagoon carpark	<ul style="list-style-type: none"> Planning Approvals exempt; Building Approvals Exempt, and Plumbing approvals currently pending.
Relocation of Community Garden Site Office & Infrastructure	St Helens Sports Complex – Community Garden Site	<ul style="list-style-type: none"> Container temporarily relocated pending Development Application.

Approved Capital Works Program – Current Financial Year - not yet started

Description	Location	Updates
Building upgrades	St Marys Railway Station	<ul style="list-style-type: none"> Works scoping and scheduling of works to be confirmed.
Four Mile Creek Community Hub	Four Mile Creek Reserve	<ul style="list-style-type: none"> Correspondence received that project will not be proceeding.
Old Tasmanian Hotel Site – New Storage Shed	20 Talbot Street, Fingal	<ul style="list-style-type: none"> New project - Approved in 2021/2022 Capital Works Program
New Solar Panels & Heating Improvements	St Marys Community Hall	<ul style="list-style-type: none"> New project - Approved in 2021/2022 Capital Works Program Scoping and works and quotations currently being sourced.
New Accessible/Family Toileting Facility	St Marys Community Space	<ul style="list-style-type: none"> New project - Approved in 2021/2022 Capital Works Program
Building Improvements	St Helens Council Chambers	<ul style="list-style-type: none"> New project - Approved in 2021/2022 Capital Works Program
St Marys Waste Transfer Station Additions	St Marys Waste Transfer Station	<ul style="list-style-type: none"> New project - Approved in 2021/2022 Capital Works Program
New Lighting Towers	St Helens Sports Complex – Football Oval	<ul style="list-style-type: none"> Planning Application Submitted; Works scheduled to commence November 2021

The below table provides a summary of the building approval issued for the month including comparisons to the previous financial year.

No.	BA No.	Town	Development	Value
1	2021 / 00045	St Marys	New Dwelling	\$202,000.00
2	2020 / 00257	Scamander	New Dwelling	\$249,000.00
3	2021 / 00112	Falmouth	New Dwelling	\$150,000.00
4	2021 / 00227	Mangana	Demolition of Dwelling (Septic System to remain)	\$5,000.00
5	2021 / 00094	Stieglitz	New Shed	\$8,000.00
6	2021 / 00180	St Helens	New Dwelling	\$310,000.00
7	2020 / 00266	Stieglitz	Addition to Dwelling - Indoor Pool with Amenities	\$139,000.00
8	2020 / 00249	Scamander	Addition to Dwelling	\$192,000.00
9	2021 / 00160	Binalong Bay	New Shed	\$17,000.00
10	2020 / 00197	St Helens	Change of Use – Dwelling to Offices, Additions (Office & Bedroom) & New Porch, Veranda & Access Ramp	\$273,000.00
11	2021 / 00106 - Stage 2	Akaroa	New Dwelling incorporating Garage & Decks	\$343,000.00
12	2021 / 00188	Scamander	Alterations & Additions - Dwelling	\$250,000.00
13	2020 / 00313	Ansons Bay	New Dwelling	\$322,000.00
14	2020 / 00176	Chain of Lagoons	New Telecommunications Tower	\$300,000.00
15	2021 / 00114	Beaumaris	Additions & New - Dwelling (Additions) & Deck (New)	\$133,000.00
16	2021 / 00157	Scamander	New Dwelling incorporating Garage & Deck	\$356,000.00
17	2020 / 00083	The Gardens	New Dwelling incorporating Decks & Shed	\$292,000.00
18	2021 / 00195 - Stage 1	St Helens	New Shed with Amenities	\$27,000.00
19	2021 / 00081	Ansons Bay	New Shed with Amenities	\$34,000.00

ESTIMATED VALUE OF BUILDING APPROVALS FINANCIAL YEAR TO DATE	2020/2021	2021/2022
	\$2,146,545.00	\$7,601,920.00

ESTIMATED VALUE OF BUILDING APPROVALS FOR THE MONTH	MONTH	2020	2021
	September	\$718,800.00	\$3,602,000.00

NUMBER BUILDING APPROVALS FOR FINANCIAL YEAR TO DATE	MONTH	2020/2021	2021/2022
	September	34	47

ENVIRONMENTAL REPORT

Description	Updates
Weed Management	<p>The Break O'Day Drought Weeds project held a Patersons curse field day at Mangana. Participants found healthy populations of several biological control beetles and discussed integrated weed control working with them, land cover strategies and herbicide tools.</p>  <p>Landholders and their contractor have completed initial control works successfully for the Drought Weeds grant funded Spanish heath eradication project at Whalers Watch.</p> <p>Most landholders have responded positively to requests to remove boneseed at Parnella, Dianas Basin and Scamander, in a joint effort by Council and North East Bioregional Network, offering of assistance to landholders.</p>
Dog Management	<p>Beach signage and brochure distribution have been completed and enforcement activity increased by Parks & Wildlife Services (PWS), Council, NRM North and community volunteers working collaboratively. The campaign will run through to April 2022. The working group heard from Dr Eric Woehler of Birdlife Tasmania that in recent years hooded plovers appear to be starting to nest up to two (2) weeks earlier than in earlier seasons.</p>
Water	<p>The EPA consulted several staff recently for an informal internal review they are conducting around the 1997 State Policy on Water Quality Management. Tasmania's management of Water Quality of waterways and wetlands has recently been an issue in state media and the Tasmanian Government released its Rural Water Use Strategy this year, focused on water quantity.</p>
Flood risk and coastal vulnerability	<p>In the last 18 months inundation and coastal erosion at the Scamander River mouth have been of increasing concern with several bar closures/openings and storm and flood events.</p>  <p>Council and PWS staff are investigating short-term options to reduce risks, and provide time for the significant risks low lying sandy areas face in future at the river mouth to be better understood, given the failure of past interventions.</p>

PUBLIC HEALTH REPORT

Immunisations

The *Public Health Act 1997* requires that Councils offer immunisations against a number of diseases. The following table provides details of the rate of immunisations provided by Council through its school immunisation program.

MONTH	2021/2022		2020/2021	
	Persons	Vaccinations	Persons	Vaccinations
July - December			50	58
January - June			90	90
TOTAL			140	148

Sharps Container Exchange Program as at 6 October 2021

Current Year	Previous Year
YTD 2021/2022	YTD 2020/2021
12	26

STRATEGIC PLAN & ANNUAL PLAN:

Strategic Plan 2017-2027

Goal

Environment – To balance our use of the natural environment to ensure that it is available for future generations to enjoy as we do.

Strategy

- Ensure the necessary regulations and information is in place to enable appropriate use and address inappropriate actions.
- Undertake and support activities which restore, protect and access the natural environment which enables us to care for, celebrate and enjoy it.

LEGISLATION & POLICIES:

Not applicable.

BUDGET; FUNDING AND FINANCIAL IMPLICATIONS:

Not applicable.

VOTING REQUIREMENTS:

Simple Majority.

ACTION	DECISION
PROPONENT	Council Officer
OFFICER	Jake Ihnen, Development Services Coordinator
FILE REFERENCE	002\024\006\
ASSOCIATED REPORTS AND DOCUMENTS	Draft Policy – EP02 – Planning Enforcement Policy

OFFICER’S RECOMMENDATION:

That Policy EP02 – Planning Enforcement Policy be amended as recommended.

INTRODUCTION:

Council has a schedule for regular review of Policies. This Policy is overdue for review being over three (3) years since the previous review.

PREVIOUS COUNCIL CONSIDERATION:

Adopted 19 March 2012 – Minute No 03/12.15.4.069

Amended 16 April 2018 – Minute No 04/18.15.5.98

OFFICER’S REPORT:

Council has a schedule for regular review of Policies. This Policy is now overdue for review.

The policy is generally performing well, some suggested changes are attached.

There are three (3) significant changes proposed:

1. Removed references to irrelevant legislation from the Statutory Authority section of the policy as the policy relates to approach to planning matters only.
2. Amendment to Section 6 in relation to recent legal advice regarding when Council can apply for recovery of costs incurred, and
3. Amendment to Section 3 regarding integration of “No Permit Required” Development and Uses.

STRATEGIC PLAN & ANNUAL PLAN:

Strategic Plan 2017 – 2027

Goal

Environment - To balance our use of the natural environment to ensure that it is available for future generations to enjoy as we do.

Strategy

Ensure the necessary regulations and information is in place to enable appropriate use and address inappropriate actions.

Key Focus Area

Appropriate Development: Encourage sensible and sustainable development through sound land use planning, building and design.

LEGISLATION & POLICIES:

As identified in the Policy.

BUDGET; FUNDING AND FINANCIAL IMPLICATIONS:

Nil

VOTING REQUIREMENTS:

Simple Majority.



POLICY NO EP02 PLANNING ENFORCEMENT POLICY

DEPARTMENT:	Development Services
RESPONSIBLE OFFICER:	Manager Development Services Development Services Coordinator
LINK TO STRATEGIC PLAN:	Ensure sustainable management of natural and built resources is respectful to our unique location
STATUTORY AUTHORITY:	Break O'Day Interim Planning Scheme 2013 Land Use Planning & Approvals Act 1993 Local Government (Building and Miscellaneous Provisions) Act 1993 Resource Management and Planning Appeal Tribunal Act 1993 (RMPAT Act 1993) Strata Titles Act 1998 State Policies and Projects Act 1993 Threatened Species Protection Act 1995 Environment Management Pollution Control Act 1994 Resource Planning and Development Commission Act 1997 Boundary Fences Act 1998 Weed Management Act 1999 Forest Practices Act 1985 Historic Cultural Heritage Act 1995 Nature Conservation Act 2002 Water Management Act 1999
OBJECTIVE:	In recognition of Council's obligations established by State legislation this policy aims to establish a framework for how planning and development matters are to be enforced in accordance with the <i>Land Use Planning and Approvals Act 1993</i> and minimise Council's legal liability and risk to the community.
POLICY INFORMATION:	Adopted 19 March 2012 – Minute No 03/12.15.4.069 Amended 16 April 2018 – Minute No 04/18.15.5.98

POLICY

1. INTRODUCTION

Council has a mandatory obligation to observe and enforce its own planning scheme under the provision of section 48 of the *Land Use Planning and Approvals Act 1993*. That section is shown below for clarity.

Where a planning scheme or special planning order is in force, the planning authority must, within the ambit of its power, observe, and enforce the observance of, that planning scheme or special planning order in respect of all use or development undertaken within the area to which the planning scheme or special planning order relates, whether by the authority or by any other person.



If Council does not properly enforce its own planning scheme the Council can be held accountable and liable through the provisions of section 63A of the *Land Use Planning and Approvals Act 1993*.

Correct enforcement also involves procedures for correct administration of development applications. If Council does not properly administer the processing of development applications in accordance with either section 57 or 58 of the *Land Use Planning and Approvals Act 1993*, the Council can be held accountable and liable through the provisions of section 59 of the *Land Use Planning and Approvals Act 1993*.

2. IDENTIFICATION

Under the provisions of the *Break O' Day Interim Planning Scheme 2013* Council has the power to assess development proposals as being exempt from planning approval or a permitted use application or a discretionary use application. To observe this policy Council must ensure that all planning decisions are made in accordance with the *Break O' Day Interim Planning Scheme 2013* within the time limits set by the *Land Use Planning and Approvals Act 1993* in section 57 or 58. Under the *Land Use Planning and Approvals Act 1993* all planning decisions have a right of appeal, from time to time this may involve Council having to appear before the Resource Management and Planning Appeals Tribunal.

When development of land occurs without the required approvals Council is obliged under section 48 of the *Land Use Planning and Approvals Act 1993* to enforce its planning scheme. If Council ignores development occurring without approvals then the Council is liable under section 63A of the *Land Use Planning and Approvals Act 1993*. To observe this policy Council must first identify all development within the Municipality and then seek to legalise any development that occurs without the necessary approvals or seek restoration orders from the Resource Management and Planning Appeals Tribunal. This is likely to involve Council having to appear before the Resource Management and Planning Appeals Tribunal to seek the desired outcome.

Therefore, policy principles need to be established to ensure that Council procedures for dealing with enforcement issues are fair, consistent, in the public interest and minimise risk to Council. Where possible Council should seek to resolve as many issues as possible at the local level and only use the Resource Management and Planning Appeals Tribunal as a last resort option. In all matters relating to development of land Council should seek to maintain a thorough transparent record keeping system.

3. POLICY STATEMENT

To observe this policy development of land can be considered as three (3) distinctly different types. These are: development of land that is exempt from planning approval; development of land through the development application process; and development of land without any of the required approvals.

a) Exemptions

For development of land that is listed as exempt from planning approval by the *Break O' Day Interim Planning Scheme 2013*, Council will reply to all requests for exemptions in writing. A copy of the reply is to be placed on the property file record.

b) No Permit Required Development or Use

For Development or Use of land meeting the acceptable solutions of the *Break O' Day Interim Planning Scheme 2013*, Council will issue a "No Permit Required Certificate" confirming that the development meets the acceptable solutions of the *Break O' Day Interim Planning Scheme 2013*.

b)c) Development Applications

Council will seek to ensure that all development applications are considered in accordance with the provisions of the *Break O' Day Interim Planning Scheme 2013* within the time limits set by the *Land Use Planning and Approvals Act 1993*.

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- Keep a record of the date of fee payment for commencement of processing clock;
- Keep a visible record of expiry date of processing clock;



- Seek additional information from the applicants if the planning scheme requires in order to complete the assessment;
- Seek community opinion on applications where the planning scheme requires;
- Prepare a report and recommendation in accordance with the planning scheme;
- Council to make a decision upon receiving the recommendation from the professional officer before the expiry date is reached;
- Records of all correspondence, reports and decisions to be kept on records system.

4d) Illegal Use or Development

Where development on land occurs without the relevant approvals Council will work with the landowner to ensure that the use or development is made consistent with the requirements of the *Break O'Day Interim Planning Scheme 2013*. If that is not possible then penalties may be imposed depending on the severity of the offence and owner history, including but not limited to the illegal works site being rehabilitated and/or the ceasing of the use and/or removal of the illegal structures.

Action on Illegal use or development must be commenced within three months of Council being made aware of the activity. Councillors will be provided with regular updates on progress of such action.

Any enforcement procedures instituted by Council under Section 64 of the *Land Use Planning and Approvals Act 1993* will require Council endorsement. A decision to take such enforcement action will only be made on the following basis:

- a) all reasonable attempts have been made to achieve compliance by discussion and negotiation;
- b) the non-compliance is sufficiently serious to justify enforcement proceedings and it is in the public interest to do so;
- c) enforcement action is equitable and consistent with principles of fairness and natural justice;
- d) there is sufficient evidence available to provide a reasonable chance of success in enforcement proceedings;
- e) the cost of enforcement will not, of itself, deter Council from taking enforcement action;
- f) the potential for liability under Section 63A of the *Land Use Planning and Approvals Act 1993* has been considered.

4. APPEARING BEFORE THE RESOURCE MANAGEMENT AND PLANNING APPEALS TRIBUNAL

When appearing before the Resource Management and Planning Appeal Tribunal, Council will always seek the desired outcome as prescribed by the *Break O'Day Interim Planning Scheme 2013*. Where possible, mediation should be attempted but the provisions of the *Break O'Day Interim Planning Scheme 2013* are not to be compromised.

5. ETHICAL CONSIDERATIONS

Council will not require representation by a Planner at a planning appeal where Council's position is contrary to the professional opinion of the Planner. Council accepts and supports the ethical responsibility of its officers to state professional opinions without fear or favour.

Despite its policy on freedom of information, in the interests of natural justice, Council will accede to any lawful request by the Resource Management and Planning Appeals Tribunal to provide information to the Tribunal or other parties to an appeal.

Elected members of the Council must not attempt to influence the actions of a Planner observing this policy.

6. COST RECOVERY

The standard presumption before the Tribunal is that each party pay its own costs of an appeal unless certain matters can be found by the Tribunal that go to show that it is fair and reasonable that the other party pay the costs of the appeal. These include:

- (a) whether the proceedings appear to the Appeal Tribunal to have been instituted merely to delay or obstruct;
- (b) whether in the Appeal Tribunal's opinion a party has raised frivolous or vexatious issues;
- (c) the relative merits of the claims made by each of the parties;
- (d) whether in the Appeal Tribunal's opinion a party has unnecessarily or unreasonably prolonged the proceedings or increased the costs of them;
- (e) whether a party has failed to comply with a direction or order of the Appeal Tribunal without reasonable excuse;
- (f) whether a party has failed to comply with any relevant law or planning scheme;
- (g) the nature, complexity and outcome of the proceedings;
- (h) the capacity of the parties to meet an order for costs;
- (i) any other matter the Appeal Tribunal considers relevant.

6.

Council will seek appeal costs against another party where, in its opinion, Council's costs have been unreasonably increased by the actions of that party the above inclusions apply.

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7. MONITORING AND REVIEW

This Policy will be reviewed every three (3) years in line with the Council's Policy Framework or earlier in the event of major changes to legislation or related policies, procedures of if deemed necessary by the Mayor and the General Manager

ACTION	DECISION
PROPONENT	Council Officer
OFFICER	Jake Ihnen, Development Services Coordinator
FILE REFERENCE	004\008\032\
ASSOCIATED REPORTS AND DOCUMENTS	Project Proposal Form

OFFICER’S RECOMMENDATION:

1. That Council provide in-principle support for the application for Grant Funding for replacement of grass green with Synthetic green at Scamander Sports Complex;
2. That Council agree to a financial contribution of 7.5% of the total project cost.

INTRODUCTION:

Council have received a Project Proposal to obtain Grant Funding for the replacement of existing grass bowling green with a synthetic surface with a 7.5% contribution from Council including “In-Principle support” as owners of the land.

PREVIOUS COUNCIL CONSIDERATION:

No previous Council consideration.

OFFICER’S REPORT:

A Project Proposal form has been completed which is attached for information purposes.

The project involves replacement of the existing grass green with a synthetic green. The upfront capital cost is around \$200,000 however the economic benefits are significant given that this surface provides an all year round playing surface. There are major cost saving benefits from natural grass greens and other benefits associated with the project are set out within the attached project proposal form.

The Scamander Sports Complex are proposing to apply for grant funding for the installation through the “Improving the playing field 2021-2022” program. The grant guidelines encourage a 15% financial contribution and the officer’s recommendation is to provide a 7.5% (Est. \$15,000) contribution be provided by Break O Day Council with the remaining 7.5% (Est. \$15,000) of the project cost to be sourced by the community group.

The project would not trigger any regulatory requirements for planning or building approvals.

There are various aspects of the project which align well with Councils Strategic and Annual plans.

There will be an additional increase in cost to Council in depreciation of the asset in the range of \$3,000 to \$5,000 p/a.

LEGISLATION/STRATEGIC PLAN & POLICIES

Strategic Plan 2017 - 2027

Goal

Infrastructure - To provide quality infrastructure which enhances the liveability and viability of our communities for residents and visitors.

Strategies

1. Be proactive infrastructure managers by anticipating and responding to the growing and changing needs of the community and the area.
2. Work with stakeholders to ensure the community can access the infrastructure necessary to maintain their lifestyle.
3. Develop and maintain infrastructure assets in line with affordable long-term strategies.

BUDGET AND FINANCIAL IMPLICATIONS:

7.5% of the project total estimated to be \$15,000.

VOTING REQUIREMENTS

Absolute Majority.

Project for Council Consideration

Proponent Name & Contact Details:

Michael Seymour, President Scamander Bowls Club
michael.seymour55@gmail.com
0418294688

Sally Faulkner, President Scamander Sports Complex
sfaulkner@netspace.net.au
0417582065



Project Name:

Replacement of grass green with a Synthetic green at Scamander Bowls Club

Project Description/Outline:

The club would like to replace an ageing and expensive grass green with an all year-round synthetic green. Currently the green is maintained entirely by volunteers none of whom have any training in lawn bowls green maintenance. The committee rely on the advice of outside expertise to prepare the green and keep it to a standard suitable for weekly pennant games (October – April) and appoint a willing club member who we hope can learn, understands and follows this advice.

Since the end of the 2020/21 pennant season, the club has already spent in excess of \$10,000 in green renovation, materials and equipment and these costs will continue to escalate in coming years. At an average cost of \$6,000 per year (a very low projection) the club will spend \$120,000, money which could be used to upgrade amenities, provide current and new members with the latest in bowls equipment and be placed in an account to replace a Synthetic green in future years. Club membership has risen over recent years with an influx of young members, and we are very confident that this trend will continue. A barefoot bowls competition will be reintroduced at Scamander in early November and interest in this competition has been at a high level. Our aim being to not only attract potential new bowlers from the surrounding communities but provide a recreational activity for visitors to our area throughout the year. We have not been able to capitalise on the interest for Barefoot bowls or twilight bowls due to the demands placed on a natural surface and meeting the competition roster.

March 2020 the club was proactive and changed the annual Scamander Bowls Club Carnival from a one day event to a two day event inviting players from across the state to visit the East Coast. The carnival was an outstanding success with 24 teams (96 bowlers) competing on the Saturday and 32 teams competing in the Pairs event on Sunday. Teams represented clubs from Hobart, Launceston and the Northwest Coast as well as East Coast clubs. Our 2022 carnival is already fully booked with a long list of reserves for both days. A synthetic green would allow us to offer these opportunities to bowlers from across the state throughout the year with an economic benefit to the whole community.

Currently our members, and members from clubs as far away as Bicheno travel on a weekly basis to compete on a Synthetic green at St Helens. We believe a Synthetic green at Scamander would build on this interest and increase the participation of bowlers on the East coast.

Project History (any previous actions/deliberations in Break O'Day or elsewhere):

N/A

Budget/Cost Estimate (provide any documentation/evidence):

Quotes from Tiger Turf Australia and Berry Bowling Systems are attached.

Our preferred supplier is Berry Bowling Systems (Option B - "Pro-Master Ultra Cool Plus" as we have inspected greens previously installed by Berry at both the Dover Bowls club and the Orford Bowls Club and believe this option would suit the needs of our club.

Alignment with any Council Strategies/Plans (eg Strategic Plan, Annual Plan)

Like the BODC Strategic Plan 2017 – 2027 Scamander Bowls Club is looking toward the "bigger picture" and the growth in our membership by being part of a contemporary service offering recreational opportunities to both locals and visitors to the East Coast.

Whilst our club is small in numbers we are one of four clubs which make up the Scamander Sports Complex promoting a healthier lifestyle and a connection within our community.

Our overall aim is to be inclusive and attract a diverse membership and over the past 12 months we have seen an increase in young members looking for alternate sporting options over the summer months.

Our desire to install a Synthetic Green has the full support of the Scamander Sports Centre Executive Committee as the enhancement of club facilities in turn supports the Complex and all members.

We also have the full support of Bowls Tasmania and Bowls North and letters supporting our application are being forwarded to us.

Any identified funding options/opportunities:

The Bowling Club through the Scamander Sports Complex will be applying for a grant "Improving the Playing Field 2021-22" through the Department of Sport and Recreation Tasmania.

We have also been in contact with the Bendigo Bank and have provided them with relevant information.

Any identified time frames/constraints (eg funding opportunities):

Grant applications close at 5.00pm on 25 October 2021 and successful projects are expected to be completed by 31 December 2023

Involvement of other government departments or entities, or legislation (state, federal or local:

Tasmanian Government Grant

Expected role of Break O'Day Council (funding/lobbying/support):

The Scamander Bowls Club and the Scamander Sports Complex in general would appreciate Break O'Day Councils support financially and with lobbying State Government to ensure this program is successful. A stipulation of the "Improving the Playing Field 2021-22" grant, is that applicants must have at least 15% of the project budget. Option "B" from Berry Bowling Systems is \$196,880 plus GST so the Scamander Bowls Club would need access to a minimum of \$29,532

Any identified community support/consultation:

Both Bowls North and Bowls Tasmania are in support of our application and will provide written support.

The Sports Complex fully supports us as the obvious increase in participation at the Bowls Club translates into an increase in revenue for the complex.

Any other stakeholders (business, not-for-profits groups):

The club is in discussions with the Bendigo Bank, St Helens Branch

Any other relevant comments:

Over the past two seasons, Scamander Bowls Club has become a leader within the East Coast Bowls Association. In 2019/20 it was our submission which saw the introduction of substitute players being added to our competition. This meant that an extra 16 players had the opportunity to play pennant bowls, an innovation which was lauded by Bowls Tasmania and has been introduced in the Southern region.

In 2020/21 we proposed the establishment of a mid week competition relaxing the rules to allow social bowlers to participate and increase the number of bowlers across the four clubs.

The installation of a Synthetic green would further enhance our ability to promote Lawn Bowls across the East Coast Community.

Attach any additional information or provide links to relevant websites:

OFFICE USE ONLY

Responsible Officer:

Identified Regulatory/Approval Processes:

From: Fazackerley, Alana F
Sent: Wednesday, 11 August 2021 9:27 AM
To: michael.seymour55@gmail.com
Subject: FW: Improving the playing field grant enquiry

Hello Michael,

Thanks for your grants enquiry.

The project would be eligible for funding under the Improving the Playing Field grant program. I have attached the Guidelines, which I encourage you to read through to check eligibility and requirements of the program.

The Guidelines explain how applications will be assessed against specific criteria, which include:

- Demonstrated need for funding;
- Organisational capacity to deliver project; and
- Value for money.

Evidence to support these three points need to be strong.

Some things to consider are:

- A synthetic green will need replacement in the future, and the application must include Club financial mitigation strategies and planning e.g. how does the Club intend financing a replacement when the time comes?
- A 15% (at least) contribution is required towards the project. The more contribution in the ever-increasingly oversubscribed program, the better!
- Club membership numbers per dollar amount applied for, reflects value for money e.g. a club with 5 members applying for \$100,000 doesn't equate!
- Sufficient planning documentation needs to be provided, as higher levels of funding are applied for (see check boxes at the end of the application).
- Any in-kind labour or materials, must be professional tradespeople, evidenced by a professional quotation stating that services are donated.

Application forms are available at this link: <https://www.communities.tas.gov.au/communities-sport-recreation/Grants/covid-19-improving-the-playing-field-grants-program>

My contact information is below. Please give me a call if you have any further questions, or need more information.

Regards, Alana



Alana Fazackerley
Client Manager North
Grants, Sport and Recreation Infrastructure
Communities, Sport and Recreation
Communities Tasmania
Silverdome, 55 Oakden Road, Prospect TAS 7250
(p) 03 6777 2825 | (m) 0417 023 918
alana.fazackerley@communities.tas.gov.au
www.communities.tas.gov.au

BERRY BOWLING SYSTEMS PTY LTD

3 Cochrane Street Mitcham Victoria 3132
Email: info@berrysportsurfaces.com.au

Phone 03 9873 0101

www.berrysportsurfaces.com.au

Toll Free 1300 66 38 35

ACN 143 857 309

Facsimile 03 9873 8974

ABN 66 143 857 309



Designers, Constructors and Installers of Bowling Greens
Over 600 World Bowls Approved Greens
Throughout Australia and Overseas



Indicative Quotation for Conversion of a Bowling Green To a World Bowls Approved Artificial Lawn Bowling Green System

For: Scamander Bowling Club.
Dimensions: 38.6 x 38.6
Location: Coach Road, Scamander, Tas, 7215

Scope of Works:

- 1 Removal and disposal of existing grass surface to sub-base design level, (approx. 100mm), disposal to a Club nominated site, within 4km of the club.
Note: Should disposal of soil be to local tip - Tip fees will apply as they fall and will be invoiced as a separate item should they be required.
- 2 Install new drainage system via AG lines set apart at about 4m nominal spacing. Connect to outlet provided by Club adjacent to green.
- 3 Drainage trenches will be lined with geo-textile and the AG pipe will be encased with selected screenings and consolidated.
- 4 Installation of new plinths will be undertaken. The minimum height of 230mm will be installed but any variation in height of the outer bank will mean actual bank heights may vary above this minimum.
- 5 No allowance has been made in regard to any works required to the outer bank formation should restoring to correct line and level be necessary.
- 6 The surface between drain lines will be profiled to provide a shallow hip and valley formation.
- 7 Install new base consisting of a Berry Design "Fine, Free-draining, Bonded Aggregate". This will be laser-levelled and lightly compacted to provide an average depth of 100mm over the shaped sub-base. A fine levelling layer will be hand screeded to a final flatness tolerance of +/- 3mm under a 3 metre straight edge.



Australia's Most Respected



- 8 Install chosen surface according to best practice installation methodology as listed below:

SAND FILLED SYNTHETIC SURFACES

OPTION 'A' Supergrasse "Pro-Master "Super" Surface

and

OPTION 'B' Pro-Master "Ultra Cool Plus"

The new "Pro-Master Ultra Cool Plus" is an enhancement to the sand dressed Pro-Master range. This 13mm high density, low sand version of the Pro-Master Super has 50% increased yarn weight giving enhanced playability and longevity.

- (a) Over the completed base the Supergrasse "Pro-Master Super" or "Ultra Cool Plus" bowling green grass, will be laid and joined using a specialised backing tape adhesive.
- (b) The synthetic grass will be in-filled with selected clay free, kiln-dried silica sand, which will be evenly dispersed through the grass matrix.
- (c) The final surface will be groomed and rolled until a minimum bowl speed of 12 seconds when damp is achieved using the stopwatch method, at which time the green would be handed over for play.
- (d) We assume the present green is provided with a suitable automatic watering system. If not, a new system can be installed at additional cost.

NON SAND FILLED CARPET SURFACES

OPTION 'C' Dales "Pro-Green Plus" Needle Punch Carpet System

and

OPTION 'D' Dales "Pro-Weave 1000" weave

- (a) Over the completed base the Dales under pad will be laid and carefully trimmed with the matching edges neatly joined.
- (b) The Dales "Pro-Green Plus" or "Pro-Weave 1000" playing surface will then be installed and accurately joined by sewing.
- (c) After appropriate "smoothing" of the surface towards each side of the green, the overlapping surface material will be suitably screwed to ensure retention within the ditch/plinth structure.

- 9 The base of ditch gutters will be filled with **terra cotta coloured** 34mm artificial grass
- 10 **Terra Cotta colour** synthetic grass will cover the top 150mm of the bank only and down the face of the outer ditch wall. No allowance has been made for preparing the bank to a condition to allow acceptance of the synthetic grass, nor for any rebounding condition.
- 11 On completion, we are to supply and install our Bowling Green Speed indicator sign, enabling daily player information to be displayed. The position of the speed sign is important to ensure it is visible to bowlers and by agreement with the club management.
- 12 It is the responsibility of the club to undertake all markings and setting out of the green upon completion.
- 13 Should State Bowling Authority be required; it is the responsibility of the club to notify the Authority on practical completion and Berry Bowling Systems Pty Ltd of the date of testing
- 14 At any stage should we discover the presence of asbestos on site, the client is responsible for the safe removal from the site. All asbestos must be removed in accordance with current regulations prevailing at the time, and at the client's cost. Berry Bowling Systems Pty Ltd is not responsible for removal of asbestos, nor any time delays due to existence of asbestos.
- 15 A full maintenance schedule/manual will be provided covering service and maintenance requirements and our staff will assist in the training of Club's greens personnel.

Warranties:

1. All surfaces will achieve the standard required by the Local authority for pennant play. With the Dales systems being warranted for pennant play at right angles to the directions of the joins, and all surfaces playable in both directions.
2. The manufacturer warrants the surface against UV degradation for a period of 7 years
3. Berry Bowling Systems Pty Ltd warrant that the surface will continue to meet conditions for pennant play as presently applying, for a period of two years, subject to the application of our approved maintenance procedures, even use across the rinks and excluding any abnormal or seasonal factors (likely to induce stresses beyond that of the game of bowls),
4. No responsibility can be taken in regard to any sub-base movement.

5. Any works carried out on this green by any organisation or individual, without the written authority of Berry Bowling Systems Pty Ltd will void any warranties provided by Berry Bowling Systems Pty Ltd and any of its suppliers and manufacturers.
6. For this warranty to remain valid, the following conditions are to be observed:
 - (a) That the surface is cleaned and maintained in strict accordance with the maintenance guidelines provided at installation.
 - (b) That the surface is used only and solely for the purpose for which it is designed and installed.
 - (c) That the surface is not wilfully or maliciously damaged.
 - (d) That the surface be subject to normal wear and tear.
 - (e) That only appropriate footwear and sports equipment is used.
 - (f) That the Club maintain a detailed Maintenance Record.

With regard to warranties, we wish to point out that the Berry family company has been constructing quality synthetic systems for over 25 years and has a reputation of back up service and quality of workmanship.

Our manufacturers have been around even longer and have established an international reputation for quality of their products together with a record of product support for justified claims.

Price ¹

To supply technicians, travel, meals and accommodation, base construction, delivery of carpet and its installation as specified.

Option "A": "Pro-Master Super" sand dressed	\$188,650 plus GST
Option "B": "Pro-Master Ultra Cool Plus" low sand dressed (includes sweeper unit) Same as Orford, Westbury and Dover.	\$196,880 plus GST
Option "C": Dales "Pro-Green Plus" needle punched carpet (includes vacuum cleaner & sweeper unit)	\$235,660 plus GST
Option "D": "Dales "Pro-Weave 1000" weave (includes sweeper unit)	\$233,800 plus GST

Validity: 60 days

Terms of Payment:

On placement of order:30% of Contract value
On commencement of works:15% of Contract value
On delivery/importation of playing surface:40% of Contract value
On practical completion:10% of Contract value
On final approval – acceptance.....5% of Contract value

Offered By: Berry Bowling Systems Pty Ltd
Australian Constructors & Installers of “Pro-Master” and Dales
“Pro-Green Plus” and “Pro-Weave 1000” Bowling Green Systems

**Tony Limbrick
National Sales Manager
0407 262 369**

Date: 20/09/2021

ⁱ Add 10% GST to all prices quoted.
Any Government or Council Taxes / Levies are additional – where applicable

September 2, 2021

Mr Michael Seymour
Scamander Bowling Club
Coach Rd
Scamander TAS 7215

Email: michael.seymour55@gmail.com

Dear Michael,

Reference – **Conversion of existing grass greens to an Artificial Surface**

Thanks for your time the other day in discussing your green. As you can appreciate until we get some site specific geo technical testing we have made a few assumptions in preparing this quote. Please review point 4 under Assumptions regarding Geotechnical Testing. Moving forward we can provide you a detailed email with regard to the information we require in this testing to ascertain a final scope of works specific to your site.

Our TigerWeave **woven** surface is the surface of choice for the Australian Championships at Club Sapphire Merimbula and moving forward Dandenong Club.

New TigerWeave Green Conversion.

The latest TigerWeave is thicker than earlier versions and is manufactured with more UV retardant, all designed to improve durability. It now comes in a natural mid green with less glare. It is the premier synthetic bowling surface, with very good draw and finish relative to other synthetic surfaces.



Buderim BC – Tiger Weave



TigerTurf Australia Pty Ltd
Factory 2, 12 Latitude Boulevard
Thomastown, Victoria
Australia 3074
Tel +61 3 9464 5052
Fax +61 3 9357 0713
Freephone 1 800 802 570
www.tigerturf.com

TigerTurf New Zealand Ltd
384 Neilson Street, Onehunga
Auckland 1061, PO Box 28 348
Remuera, Auckland 1541
Tel +64 9 634 4134
Fax +64 9 636 7975
Freephone 0800 804 134
www.tigerturf.com



New Tiger Turf Supergreen Green. (Product brochure attached)

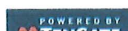
SuperGreen is a further improved sand dressed system designed to meet the highest level of performance standards. It has a 15mm pile height and is made from the latest polyethylene yarns designed to encapsulate more sand and further improve durability. It is manufactured in our Auckland factory.



Tathra BC – Supergreen

Droppers / Surrounds Grass

We have priced into our scope the supply and installation of our Tiger Play surface your droppers. There are a number of colours available, refer attached product brochure.



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The recommended scope

- Establish site with safety fencing.
- Use existing ditch walls where applicable, new walls are required where the green 2 will be extended.
- Excavation to a nominal depth of **130mm**, and to also remove spoil and tip from site (we have assumed the club with remove the grass layer).
- Excavate and supply drainage lines, connect to an outfall within two metres from the green.
- New plinth construction is included, including treated timbers to adhere the BowlsWeave surface.
- Supply, place and laser level new crushed rock to the nominal of **130mm**. Apply TigerBond to bond the crushed rock surface. Screed playing surface with regulating sand, tack coat with TigerBond. (TigerBond is a free draining silicate that also results in the advantage of a bonded surface of the base, rather than leaving loose material immediately beneath the surface)
- Supply and install new underlay and TigerWeave woven or Supergreen surface.
- New ditch dropper grass to be supplied and installed on top of and down the ditch walls around the green.
- New ditch grass to be supplied and installed in the bottom of the ditches around the green.
- Freight to site, project management, clean site of TigerTurf materials.
- **Option 1 Green 1 (38.6m x 38.6m)**
 - Tiger Weave Surface Option **\$307,700 plus GST**
 - Tiger Turf Supergreen Surface **\$280,800 plus GST**
- **Provisional Sums**
 - Geotechnical Testing - \$5,000 plus GST
 - Additional Base works subject to results of geotechnical testing \$40,000 plus GST.
 - ***This may not be required but the club should allow / plan for some extra costs depending on the results of the soil testing.***



City of Geelong BC – Tiger Weave

Reference sites - A few case studies are attached to the cover email.



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Assumptions

- Pricing assumes working within a secure site.
- Pricing assumes very good access for all machinery and tools of the trade directly to site.
- Pricing assumes no interruptions by other contractors working on site.
- Assumes possible recommendations of the Geotechnical Report will be followed to mitigate the risk of sub base movement affecting the synthetic green performance. The above pricing does not include any potential recommendations beyond the existing scope and this would be at an additional cost.
- Pricing subject to review every six months and final site inspection.
- No allowance has been made for rock, soft spots, uncompactable materials or asbestos within the construction area. If it is encountered, upon agreement it will be charged as a variation.
- The "Club" shall ensure all necessary consents and permits are obtained and managed by others
- TigerTurf shall not be liable for damage, disconnection or reconnection costs associated with the services that may be encountered in the area of works.
- Direct access must be available for heavy vehicles to the base at all times. Failure to do so could result in extra cost.
- All care, but no responsibility will be taken for machinery damage to the access point.
- Necessary power and water is available at site.
- Line marking non the surface to be completed by others.



Warnambool City Bowls Club

TigerTurf is a subsidiary of TenCate, the world's leading innovator and manufacturer of synthetic yarn. TenCate has a turnover exceeding one billion Euros and has over 3000 employees. You can be assured that you are dealing with a significantly resourced company, please review our website, address details below.

Please call if you wish to discuss any aspect, I am happy to visit the club when it suits. If you then wish to proceed with TigerTurf, we would draft an agreement for your review.

Thanks and regards,

Nick Kerr
National Sales Manager
TigerTurf Australia
0429 501 787

TigerTurf Australia Pty Ltd
Factory 2, 12 Latitude Boulevard
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Remuera, Auckland 1541
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Fax +64 9 636 7975
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TigerWeave



Major improvements over recent years have resulted in synthetic bowling surfaces being accepted by bowlers at the highest level.

TigerTurf's TigerWeave is a non-filled woven surface manufactured by world renowned Greengauge Surfaces Ltd exclusively for TigerTurf.

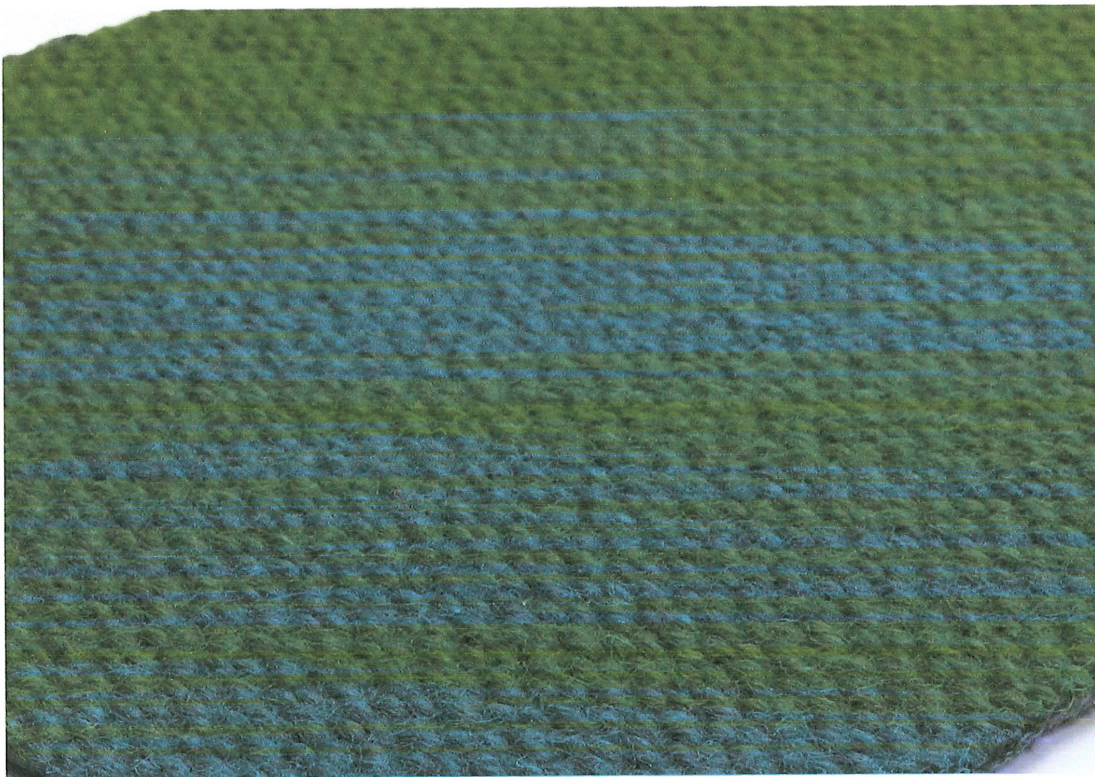
TigerWeave is the ideal surface for bowlers, throughout a 12-month season. To ensure a top quality, low maintenance and fast draining surface, TigerTurf deliver a complete system including site preparation, installation of drainage, sub base construction, application of TigerBond, comfort pad installation, surface installation and post project service and speed testing.

// Year round usage

// Consistent surface

// 7 year warranty

// Low maintenance and fast draining



SuperGreen



SuperGreen is a tufted bowls carpet manufactured by TigerTurf.

Since pioneering the first all-weather surfaces for bowls in 1989, TigerTurf has installed over 500 SuperGreen greens in New Zealand with many more sold in Australia and through our Asian Agents.

TigerTurf's part sand filled SuperGreen surface provides bowlers with a true, consistent surface that is available for play throughout a 12-month season.

TigerTurf offer base construction including a TigerBonded laser levelled base, drainage, paths, installation and lighting systems. Our expert installers ensure a superior performance green.

// World Bowls certified

// Consistent surface

// 7 year warranty

**// Low maintenance
and fast draining**



TigerWeave



For the owners

- // TigerTurf TigerWeave has been **designed** and **developed** so that play can commence even after heavy rain.
- // From the durable synthetic surface down to the sophisticated subsoil **drainage system**, all components of your TigerTurf Green enable you to play a 12 month season!
- // TigerWeave greens require **minimal** maintenance.
- // TigerTurf **laser levelling** techniques and TigerBonded base system, provide players with a true consistent surface.
- // TigerWeave all-weather greens will substantially increase your playing time, which in turn will increase the revenue resulting from winter tournaments and a **cancellation-free** summer season.



For the players

- // The all-weather green means members can play at **any time** of year.
- // The perfectly **engineered base**, the **comfort pad** and the durable TigerWeave surface result in perfect draw and bowls speed.
- // The **quality** of the TigerWeave surface, and the **extra hours** of play available, will result in your members improving their bowling skills.

Product attributes

Yarn	100% Polypropylene
Pile weight	1050 g/sqm
Roll width	4.58 metres
Sand infill	NA
Warranty	7 years
Certifications	None

Multi-Sport / versatility	Good	Very good	Excellent		
Maintenance	Low	Medium	High		
Ball Speed	Low	Medium	High		
Foot traction	Good	Very good	Excellent		
Comfort pad	No	Yes			
All-weather	No	Yes			
Durability	Good	Very good	Excellent		
Natural looking	Good	Very good	Excellent		
Range of colours	1	2	3	4	5
Glare	Low	Medium	High		
UV Stabilisation	Good	Very good	Excellent		
TigerCool Technology	No	Yes			



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"Our new TigerTurf SuperGreen has been a huge success; our members love it!"

Blackburn North, Victoria

"Our members love it and visiting clubs comment very favourably," said Michael McMahon, the President of the Blackburn North Bowling Club. "We have already recommended the SuperGreen surface to clubs who have come to us to inspect our new green."

Date project completed: October 2017
Area: 36.8 x 36.8m

Surface: TigerTurf SuperGreen
Base construction: Existing crushed rock base



Blackburn North Bowls Club chose TigerTurf SuperGreen for its consistent high performance standards in all weathers, durability and excellent value.



"The installation was done very professionally, and we were kept up to date with everything. Graeme and the installers were great to work with, were always available to discuss any queries we might have, and are still happy to give us advice."

TigerTurf manufactures its own turfs

Manufactured in our Auckland factory, TigerTurf SuperGreen has proved to be one of the most popular artificial green bowling surfaces. With World Bowls accreditation, it offers clubs great value for their investment.

TigerTurf manufactures all the tufted turf products we supply. This means we can quickly implement technical advancements made in the production of the yarns and componentry we use for our high performance sports surfaces. The benefit

for our clients is that we are continuously improving our products, including bowling greens.

Durability and performance of SuperGreen upgraded

TigerTurf SuperGreen is a sand-dressed system designed to meet the highest level of performance for bowling greens. It is made from the latest polyethylene yarns that hold more sand securely within the turf surface to further improve the durability of this excellent bowls surface.

TigerTurf teams take care with every detail of installation

TigerTurf's SuperGreen system is installed and finished to the very highest standards. TigerTurf managed the complete installation project for the club. After lifting and

disposing of the old turf, the team partially excavated the area improving the free-draining sub-base. The base was levelled and TigerBonded which maintains stability beneath the green surface.

The team completed the project with new plinths and new turf for the existing ditch walls.

Easy maintenance of TigerTurf gives time to enjoy bowling

"Maintenance is not a problem. We use mobile equipment to blow leaves off the surface so they don't damage the green," Michael McMahon said.

The SuperGreen surface provides bowlers with a true, consistent surface that is available for play throughout a 12 month season.



TigerTurf™

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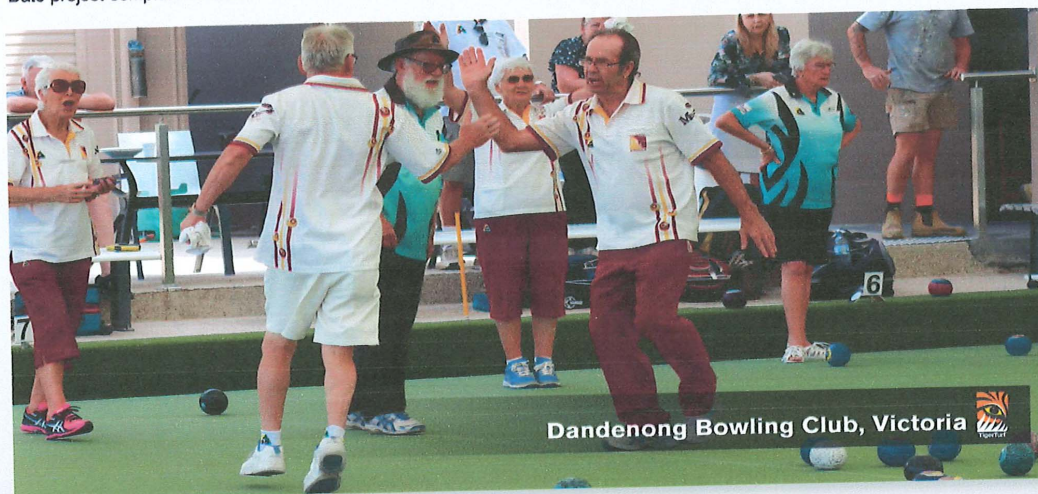
Dandenong Bowling Club chosen to host Australian Championships on new TigerTurf TigerWeave bowls green

Melbourne, Victoria

Only a top quality TigerWeave surface for our new green, the Dandenong Bowling Club members said, after experiencing the TigerWeave green at a nearby bowls club.

Date project completed: 2019

Surface: TigerTurf TigerWeave



TigerTurf recently completed a new TigerWeave bowling green for the Dandenong Bowling Club. With the addition of an open-sided canopy, the club is now able to plan a busy club and competition schedule with confidence, regardless of the unpredictable Victorian climate.



International standard TigerWeave green for the Dandenong Bowling Club

The Dandenong Club is the new site for the Australian Championships, for which the top-rated TigerWeave bowling surface was deemed essential by the club.

Bowlers at every level enjoy a better game on a TigerWeave green. Bowlers in the early stage of play will advance more quickly on this responsive surface, which rewards careful practising of bowling skills. It is a treat to watch a skilled bowler with excellent technique move and place the bowl to perfection.



TigerTurf is the exclusive supplier of Greengauge bowling surfaces in Australia and New Zealand. The technical TigerWeave green surface has gained in popularity amongst the bowling community throughout Victoria, as a durable, all-weather green accredited to international standards. Teams who experience the outstanding performance of a TigerWeave green inevitably spread the good news amongst other players, which has led to a high demand for our TigerWeave greens.



TigerWeave green a fabulous asset for the club and community

Providing a long-term, popular and valuable community asset for its community was just what the Dandenong Club had in mind when it invested in a superb TigerWeave green and canopy with function rooms providing food and beverages alongside.



TigerTurf™
A TopGolf Green Company

TigerTurf Australia Pty Ltd
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tigerturf.com

SuperGreen



For the owners

- // Major **cost saving** benefits over natural bowling greens.
- // Sand filled.
- // Optional **comfort pad**.
- // All-weather play – **24/7**.
- // **Minimal** maintenance.
- // **Increase revenue** through increased membership.
- // **World Bowls certified** and endorsed by Bowls NZ.
- // SuperGreen comes with a **7 year** limited manufacturer's warranty.



For the players

- // True **consistent** surface.
- // Available for play throughout a 12 month **season**.
- // Increased playing time **improves** bowling skills.
- // **Cancellation-free** summer and winter tournaments.
- // Optional **comfort pad** provides superior player comfort under foot.

Product attributes

Yarn	100% Polyethylene
Pile weight	1391 g/sqm
Effective pile height	15mm
Sand infill	10mm
Comfort pad	Optional
Warranty	7 years
Certifications	World Bowls

Multi-Sport / versatility



Maintenance



Ball Bounce



Spin response



Foot traction



All-weather



Durability



Natural looking



Range of colours



Glare



TigerCool Technology



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ACTION	INFORMATION
PROPONENT	Council Officer
OFFICER	John Brown, General Manager
FILE REFERENCE	002\012\001\
ASSOCIATED REPORTS AND DOCUMENTS	Nil

OFFICER'S RECOMMENDATION:

That the General Manager's report be received.

INTRODUCTION:

The purpose of this report is to provide Councillors with an update of various issues which are being dealt with by the General Manager and with other Council Officers where required.

PREVIOUS COUNCIL CONSIDERATION:

Provided as a monthly report – Council consideration at previous meetings.

OFFICER'S REPORT:**Meeting and Events attended:**

21.09.2021	St Helens Via web	– Container Refund Scheme, attended the online information session organised by LGAT which provided a great overview of the scheme and how it is likely to operate.
22.09.2021	St Helens	– Poss'm'agic Childcare Centre, meeting with Project Officer to discuss the challenges they face in relation to demand which is happening
27.09.2021	Bicheno	– East Coast Tasmania Tourism (ECTT) Board Interviews
01.10.2021	St Helens	– Break O'Day Employment Connect (BODEC), meeting with Jobs Tasmania representatives to discuss how BODEC fits within the Jobs Hub model
04.10.2021	St Helens	– Council Workshop
08.10.2021	Launceston	– Northern Tasmania Development Corporation (NTDC) Meeting
08.10.2021	Launceston	– Community Wellbeing Project, meeting with Tara Clark & Kate Morey from King Island Council to discuss the project which we are undertaking in Break O'Day.
09.10.2021	St Helens	– Community Wellbeing Festival, attended the Festival which was a credit to the organisers with fantastic activities happening
11.10.2021	St Helens Via web	– Local Government Industry Tasmania - Agreements Engagement Session delivered by Fair Work relating to Enterprise Agreements
11.10.2021	St Helens	– East Coast Tasmania Tourism (ECTT) Annual General Meeting (AGM)

Meetings & Events Not Yet Attended:

13.10.2021	Hobart	– St Helens Wharf, meeting with Senior Advisor to Minister Petrusma to discuss situation in relation to the disputed section of the St Helens Wharf face
14.10.2021	Hobart	– Tasmania Police, meeting to discuss new Police Station project and police housing situation
14.10.2021	Hobart	– Department of Communities Tasmania, meeting to discuss affordable housing projects in the Break O’Day area and old St Helens Hospital.
14.10.2021	Hobart	– Department of State Growth, meeting with General Manager – Roads to discuss a range of concerns regarding the condition of the State network in Break O’Day, future Tasman Highway upgrading, St Marys Pass, and Binalong Bay Road
18.10.2021	St Helens	– Council Meeting

General – The General Manager held regular meetings with Departmental Managers and individual staff when required addressing operational issues and project development. Meetings with community members included Warren Ferrari (Learning Partners).

Brief Updates:

Poss’m’agic Childcare

The situation which this important service in our community faces became really clear during recent meetings The General Manager had with the Project Officer and Manager. The centre is currently licenced for 36 places and they have 30 families on the waiting list, that is families and not children. In talking to them, it is interesting to note that they frequently receive enquiries from people looking to move to the area, who are in the process of moving, or have just moved to the area. They have developed plans for expansion on the site but even if these plans came to fruition it would seem that this is not a long term solution. The current situation is proving to be a barrier to employment in a number of cases, through Break O’Day Employment Connect (BODEC) we are aware of the impact that this is having on the hospitality and related sectors in particular and the ability of potential employees to re-enter the labour market. Moving forward, it is important that Council assist this important service wherever it can to meet the growing needs of the community. Information Council recently received in relation to the Break O’Day population situation has been shared with Poss’m’agic.

Container Refund Scheme

The recent information session hosted by LGAT has provided some insight into how the Container Refund Scheme may operate. Key points worth noting:

- Convenience is a key to gain participation
- Customer education and knowledge is a key to setting behaviour from the start, there must be a decent lead time
- We need a diverse mix of return points within the network
- Council participation can come in the form of:
 - Hosting a Reverse Vending Machine, correct location is vitally important
 - Operating an automated depot or over the counter container refund point

- Higher the rate of deposit, the higher the return rate of containers.
 - 10 cents is quite a low rate of deposit
- Vouchers provided for redemption at places such as a local supermarket
- CRS generates a very clean stream of product for recycling

Break O'Day Employment Connect (BODEC)

A key initiative of the returned Liberal Government was the establishment of Jobs Hubs in a number of locations around the State. These hubs are based partially on centres established under the Jobs Action Package such as the one here in Break O'Day. Jobs Tasmania, a unit within the Department of State Growth, is currently working with the BODEC Steering Committee in relation to becoming the St Helens Jobs Hub under the new program. Importantly this comes with it an extension in funding which takes the project through to late 2024. The more challenging aspect is that the area of coverage is increasing to cover the northern part of Glamorgan-Spring Bay as well as the Dorset area. Importantly Jobs Tasmania recognise the importance of appropriate funding being provide including in relation to Project Management and support to the Steering Committee for this to occur. Council will continue to be actively involved in this project through participation by the General Manager and the Community Services Project Officer. The importance of this project to assisting in addressing the future labour market and population challenges facing our area cannot be understated.

5-7 Portland Court Building

As Councillors would be aware from the recent Media Release, council was successful through the recent Expression of Interest process in securing the 5-7 Portland Court property from the Hub4Health. The transfer of the property is progressing and Council officers are working with Hub4Health on transitioning management of the site to Council as soon as possible. In the immediate future the building will continue to operate as it has in recent times as Council works with interested stakeholders and community members/groups on the future of the site.

Black Summer Bushfire Recovery Grants Program

Council was advised in July 2021 that the Federal Government had announced and released information on a Grants program to help communities address remaining priorities for recovery and resilience after the 2019-2020 bushfires that affected a number of Local Government Areas (LGAs) around Australia. The Tasmanian LGAs which can access these funds include Break O'Day, Glamorgan-Spring Bay, Southern Midlands and Central Highlands.

Following discussions with Councillors and a review of potential projects which had been previously identified within the affected area, applications have been submitted for the following four projects:

1. St Marys Gymnasium – replacement of the existing building with a new multi purpose building on the site of the existing Football club change rooms which will cater to a variety of uses within the community including the gymnasium and sports ground change rooms. Both existing buildings will be demolished.
2. Fingal Mens Shed – construction of a 'mens shed' and garage area at the rear of the Fingal Valley Neighbourhood House. This project has been something that the FVNH has been gradually working towards and they are making a \$30,000 contribution to the project.

3. Fingal Park Youth recreation Hub – during a recent community engagement activity with youth in Fingal they highlighted a lack of facilities for older children and youth in the local area as they don't necessarily have transport to St Marys. This project involves a pump track, half court Basketball, and a bouldering (climbing) feature and will be integrated into the existing Fingal Park area due to proximity to town and toilets. Further work will be occurring with adjoining residents and the community on the project.
4. Mangana Small Cell communications – Mangana has no mobile reception and this is an ongoing source of concern and fear within this community. Working with Telstra a Small Cell Mobile communications equipment will be installed on a 20 metre pole in Mangana on council owned land.

Walkability Project

The General Manager mentioned work being undertaken through UTas in relation to communities following a presentation at the LGAT Conference in August 2021. We have just been made aware that the project is now being extended into our area and UTas are seeking assistance from the community. The following is some information in relation to the project:

A citizen science project to identify environmental characteristics that influence walkability and physical activity in rural Tasmania

The environments where people live, learn, work, play and age are important influences on physical activity, health and wellbeing. More walkable environments support more active lifestyles which decreases the risk of developing health conditions like heart disease, type 2 diabetes and high blood pressure. This is particularly important in rural areas of Australia where people are less physically active and poor health is more common.

About the project

This project will develop walkability benchmarks for rural communities, and will co-design with community members, practitioners and policy makers a practical and scalable smart tool. This tool will enable rural communities to identify and prioritise aspects of the local built environment that impact on walkability and physical activity.

Using citizen science and co-design approaches, the research team will work closely with local leaders and residents in rural Tasmanian communities during data collection, analysis and interpretation to identify potential areas for change in the community. Local leaders and residents will be directly involved in data collection, which will involve auditing the physical environment and local policies and programs using established tools, capturing photos of important town features, and discussions with local community leaders and residents.

We will then work with communities to identify local priorities and discuss appropriate approaches to sharing and advocating for change based on the findings.

Expected outcomes

- *The development of benchmarks for walkability in rural towns*
- *The development of a smart tool that enables rural communities to audit aspects of the local built environment that impact on walkability and physical activity*
- *Identification of community priorities, potentially informing town planning and advocacy efforts*

- Increased knowledge and understanding of how to improve walkability and promote physical activity in rural communities
- Enhanced community engagement, social participation, and community capital

Participate in the study

Do you live in St Helens, Zeehan or Snug? We are currently recruiting participants from these three Tasmanian towns to be Community Champions or Citizen Scientists for the study.

[Community Champion: Roles, expectations and benefits](#)

[Citizen Scientist: Roles, expectations and benefits](#)

To register your interest, please contact Dr. Subhash Koirala at Subhash.Koirala@utas.edu.au.

Communications Report – OCTOBER 2021

TOPIC	ACTIVITY	PROGRESS
GENERAL COMMS	BODC Newsletter	Came out last week. Featured articles on: <ul style="list-style-type: none"> • Shore bird breeding season start • Hub 4 Health Hand Over • How to engage with Council • Events – have been missing off the newsletter for almost 12 months due to COVID.
	Annual Report	Work on compiling the Annual Report has now started. Department heads are now working through drafted sections which need to be approved before final inclusion. All legislated requirements completed.
	St Helens MTB Newsletter	Sent out September 24 and contained articles on: <ul style="list-style-type: none"> • Bay of Fires trail – top now open • Pedal Heads Winter Series • Epic funding • Name the trailhead café comp and more
	St Helens MTB Data collection	Digital survey produced and implemented: Posters of QR code link at Trailhead <ul style="list-style-type: none"> • Sent to Email database (570) • Sent to Ambassadors and shuttle operators to help promote So far the survey has returned more than 240 responses.
	Bay of Fires Master Plan Communications Plan	Revised Draft Communications Plan with input from the Committee. The Plan has now been sent back to the committee for discussion.

TOPIC	ACTIVITY	PROGRESS
GENERAL COMMS CONT	Federal Election Submission	Changes to be made and document finalized by the end of the month.
	Mayors Opinion Piece	Developed in collaboration with the Mayor an Op-Ed on Woodchopping and the importance of local shows.
	5 Minutes with the Mayor Valley Voice	Will be supplying article on the Community Engagement for the Recreational Strategy and the Local Provisions Schedules (LPS).
	Council Bulletin	Introduced a Council Bulletin that comes out within 24 hours of the Council Meeting. The bulletin is an abbreviated version of Council decisions and aims to keep staff informed of Council decisions and activities.
	Shore Birds	Working with NRM, Parks and Wildlife Services (PWS) and Community members on educational and social media content on vulnerable shore birds. Have proposed an idea for social posts with the Hooded Plover Guardians.
COMMUNITY ENGAGEMENT	LPS	Worked with Development Services to develop a comprehensive Communications Plan for the LPS. Including drop-in sessions, pop-up shops, adverts, mail out etc.
	Recreational Trails Strategy	Worked with Trails Project Manager and TRC Tourism on the Community Engagement Plan. We decided to role the LPS and Recreational Strategy Comms Drop-in sessions together. We will be visiting St Helens, Scamander, St Marys and Fingal.
GRANTS	Digital Notice Board and PA System for the Flagstaff Trailhead	Met with Aria Media at Trailhead to determine location for the screen as well as installation.
	Destination Action Plan Sculpture Walk Project	Working with Destination Action Plan (DAP) group to develop an EOI for the sculpture trail. A spreadsheet of proposed locations for sculptures has been developed. We received preliminary information from the Planning Department on any requirements we may need for the approval process.
AWARDS	Community Achievement Awards – St Helens MTB	Council is a semi-finalist in the Community Achievement Awards for Business Innovation. The award finalists will be announced 13 October.

Actions Approved under Delegation:

NAME/DETAILS	DESCRIPTION OF USE OF DELEGATION	DESCRIPTION	DELEGATION NO / ACT
4 Howitt Street, Falmouth	Affixing Common Seal	Final Plan of Survey	Number 21 – Miscellaneous Powers and Functions to the General Manager
Tasman Highway between Winifred Drive and Winifred Curtis Reserve, Scamander	Affixing Common Seal	Crown Land Licence	Number 21 – Miscellaneous Powers and Functions to the General Manager

General Manager's Signature Used Under Delegation for Development Services:

Date	Document	Address	PID or DA
07.09.2021	337 Certificate	32 Parnella Drive, Stieglitz	7391008
07.09.2021	337 Certificate	7 Cray Court, Binalong Bay	7435285
08.09.2021	337 Certificate	Gardens Road, The Gardens (CT145285-5)	3548688
10.09.2021	337 Certificate	Butler Street, Mathinna (CT158871-1)	6414458
10.09.2021	337 Certificate	24752 Tasman Highway, St Helens	6790912
10.09.2021	337 Certificate	156 Cornwall Road, Cornwall	6406757
13.09.2021	337 Certificate	60 Cecilia Street, St Helens	2838245
13.09.2021	337 Certificate	71 Alexander Street, Cornwall	6399729
15.09.2021	337 Certificate	U2/2 Doric Grove, St Helens	6811963
15.09.2021	337 Certificate	10 Tully Street, St Helens (CT181221-2)	6800842
15.09.2021	337 Certificate	26982 Tasman Highway, Goshen	7288043
15.09.2021	337 Certificate	31 Gardiners Creek Road, St Marys	6402633
16.09.2021	337 Certificate	70 Tasman Highway, St Helens	7731383
16.09.2021	337 Certificate	17 Bayvista Rise, St Helens	2661822
16.09.2021	337 Certificate	38 Seaview Avenue, Beaumaris	1545803
16.09.2021	337 Certificate	177 Main Road, Binalong Bay	3521688
16.09.2021	337 Certificate	U2/28 Petrel Place, Stieglitz	3471537
20.09.2021	337 Certificate	17 Talbot Street, Fingal	6412479
20.09.2021	337 Certificate	51 Peron Street, Stieglitz	6785830
22.09.2021	337 Certificate	956 Mount Elephant Road, Gray	6408728
22.09.2021	337 Certificate	455 Gardiners Creek Road, St Marys	2618234
22.09.2021	337 Certificate	9 Bayvista Rise, St Helens	2661785
23.09.2021	337 Certificate	40 Forest Lodge Road, Pyengana (CT228050-1)	7559675
24.09.2021	337 Certificate	U15/41-43 Beaulieu Street, St Helens	3078858
27.09.2021	337 Certificate	Aulichs Lane, St Marys	3098955
27.09.2021	337 Certificate	23 Parnella Drive, Stieglitz	7147857
27.09.2021	337 Certificate	188 St Helens Point Road, Stieglitz	6811824
27.09.2021	337 Certificate	11 Douglas Court, St Helens	7551278
27.09.2021	337 Certificate	2 Grant Street, Fingal	3212420
27.09.2021	337 Certificate	191 Scamander Avenue, Scamander	6406044

Date	Document	Address	PID or DA
27.09.2021	337 Certificate	5 Erythos Grove, St Helens	6808668
27.09.2021	337 Certificate	14/41-43 Beaulieu Street, St Helens	3078831
28.09.2021	337 Certificate	33 Moriarty Road, Stieglitz	6784942
28.09.2021	337 Certificate	3 Ti-Tree Drive, Ansons Bay	6810426
28.09.2021	337 Certificate	22 Skyline Drive, Beaumaris (CT180379-4)	3405150
29.09.2021	337 Certificate	6A Idas Court, St Helens	1879600
29.09.2021	337 Certificate	3 Aerodrome Road, Stieglitz	6789241
30.09.2021	337 Certificate	71 Banticks Creek Road, Four Mile Creek	3553989
30.09.2021	337 Certificate	18 Felmingham Street, Binalong Bay	6796310

Tenders and Contracts Awarded:

Tender Closing Date	Description of Tender	Awarded to
Monday 30 August 2021	Bay of Fires MTB Trail EPIC Status	Currently being assessed
Monday 6 September 2021	2021 – 2022 Bituminous Surfacing Program	Crossroads Civil Contracting Pty Ltd

LEGISLATION / STRATEGIC PLAN & POLICIES:

Strategic Plan 2017-2027

Goal

Services - To have access to quality services that are responsive to the changing needs of the community and lead to improved health, education and employment outcomes.

Strategy

- Work collaboratively to ensure services and service providers are coordinated and meeting the actual and changing needs of the community.
- Ensure Council services support the betterment of the community while balancing statutory requirements with community and customer needs.

BUDGET AND FINANCIAL IMPLICATIONS:

Not applicable.

VOTING REQUIREMENTS:

Simple Majority.

ACTION	DECISION
PROPONENT	Council Officer
OFFICER	John Brown, General Manager
FILE REFERENCE	004\003\002\
ASSOCIATED REPORTS AND DOCUMENTS	Nil

OFFICER'S RECOMMENDATION:

That Council authorise the General Manager to close the Council Office and the Works Depot for the Christmas Break from 3.30pm on Thursday 23 December 2021 and reopen on Tuesday 4 January 2022.

INTRODUCTION:

Christmas Eve falls on a Thursday this year and consideration needs to be given to the closure period for the Council Office and Works Depot.

PREVIOUS COUNCIL CONSIDERATION:

No previous Council consideration.

OFFICER'S REPORT:

In previous years the Council Office etc have closed at lunch time (12:30) on Christmas Eve and following this a break up/end of year function has occurred.

We have looked at the options for the end of year function and it has been suggested that a Christmas BBQ take place on the Thursday commencing at 3.30pm for all staff (indoor and outdoor combined) and Councillors. Details of this need to be finalised.

STRATEGIC PLAN & ANNUAL PLAN:

Nil.

LEGISLATION & POLICIES:

Nil.

BUDGET; FUNDING AND FINANCIAL IMPLICATIONS:

There is no financial implication to Council in regards to this matter.

VOTING REQUIREMENTS:

Simple Majority.

ACTION	DECISION
PROPONENT	Council Officer
OFFICER	John Brown, General Manager
FILE REFERENCE	014\001\022\
ASSOCIATED REPORTS AND DOCUMENTS	Nil

OFFICER'S RECOMMENDATION:

That the following dates and times be approved for Council Meetings and Workshops to be held in 2022:

Council Meetings Commencing at 10.00am	Council Workshops Commencing at 10.00am
Monday 17 January	
Monday 21 February	Monday 7 February
Monday 21 March	Monday 7 March
Wednesday 20 April or Monday 25 April	Monday 4 April
Monday 16 May	Monday 2 May
Monday 27 June	Monday 6 June
Monday 18 July	Monday 4 July
Monday 15 August	Monday 1 August
Monday 19 September	Monday 5 September
Monday 17 October	Monday 3 October
Monday 21 November	Wednesday 9 November
Monday 19 December	Monday 5 December

INTRODUCTION:

It is necessary to determine Council meeting dates prior to the commencement of the New Year. The above dates are submitted for Council's consideration.

PREVIOUS COUNCIL CONSIDERATION:

Setting Council meeting dates is an annual requirement.

OFFICER'S REPORT:

Once the meeting dates have been established they will be published on the Council website, Council does have the opportunity to amend these dates if issues arise during the year.

In regards to the dates set above I highlight the following variations from what would be the normal 1st and 3rd Monday of each month.

April - Easter Monday (18 April) would be the 3rd Monday of the month, as this is a public holiday the option has been provided for the Council Meeting to be scheduled on the next available work day following Easter which is Wednesday 20 April or we can schedule for Monday 25 April.

June – The Council Meeting will be held one (1) week later on Monday 27 June due to the Australian Local Government Association (ALGA) General Assembly normally being held the previous week on what would be the 3rd Monday of the month, however due to COVID-19 no dates have yet been set for ALGA but we have allowed for these dates as this is when it normally takes place. Once dates are released if a meeting date change is required we will provide a further report to Council.

November – The workshop will be held on Wednesday 9 November due to the 1st Monday (7 November) falling on a public holiday and Tuesday 8 November is Melbourne Cup Day.

STRATEGIC PLAN & ANNUAL PLAN:

Strategic Plan 2017 – 2027

Goal

Community – To strengthen our sense of community and lifestyle through opportunities for people to connect and feel valued.

LEGISLATION & POLICIES:

Local Government (Meeting Procedures) Regulations 2015 – Part 2, Division 1 - Dates must be established to enable appropriate notification of meeting dates as required under Legislation.

BUDGET; FUNDING AND FINANCIAL IMPLICATIONS:

There are no budget implications to Council.

VOTING REQUIREMENTS:

Absolute Majority.

Pursuant to Regulation 15(1) of the Local Government (Meeting Procedures) Regulations 2015 that Council move into Closed Council.

IN CONFIDENCE

10/21.18.0 CLOSED COUNCIL

10/21.18.1 Confirmation of Closed Council Minutes – Council Meeting 20 September 2021

OFFICER'S RECOMMENDATION:

That the minutes of the Closed Council Meeting held on the 20 September 2021 be confirmed.

10/21.18.2 Outstanding Actions List for Closed Council

10/21.18.3 Tender – Contract 030\001\135\ - Bay of Fires MTB Trail EPIC Status - Closed Council Item Pursuant to Section 15(2)D of the Local Government (Meeting Procedures) Regulations 2015

Pursuant to Regulation 15(1) of the Local Government (Meeting Procedures) Regulations 2005 that Council move out of Closed Council.