

# COUNCIL MEETING AGENDA

Monday 19 April 2021  
Council Chambers, St Helens

John Brown, General Manager  
Break O'Day Council  
12 April 2021

This page left blank  
intentionally

## NOTICE OF MEETING

Notice is hereby given that the next meeting of the Break O'Day Council will be held at the St Helens Council Chambers on Monday 19 April 2021 commencing at 10.00am.

### CERTIFICATION

Pursuant to the provisions of Section 65 of the *Local Government Act 1993*, I hereby certify that the advice, information and recommendations contained within this Agenda have been given by a person who has the qualifications and / or experience necessary to give such advice, information and recommendations or such advice was obtained and taken into account in providing the general advice contained within the Agenda.



**JOHN BROWN**  
**GENERAL MANAGER**

Date: 12 April 2021

**This page left blank  
intentionally**



## CONTENTS

NOTICE OF MEETING.....	3
CONTENTS .....	5
AUDIO RECORDING OF ORDINARY MEETINGS OF COUNCIL .....	7
OPENING .....	7
ACKNOWLEDGEMENT OF COUNTRY.....	7
04/21.1.0 ATTENDANCE .....	7
04/21.1.1 Present .....	7
04/21.1.2 Apologies.....	7
04/21.1.3 Leave of Absence .....	8
04/21.1.4 Staff in Attendance .....	8
04/21.2.0 PUBLIC QUESTION TIME.....	8
04/21.3.0 DECLARATION OF INTERESTS OF A COUNCILLOR OR CLOSE ASSOCIATE .....	8
04/21.4.0 CONFIRMATION OF MINUTES.....	8
04/21.4.1 Confirmation of Minutes – Council Meeting 15 March 2021 .....	8
04/21.5.0 COUNCIL WORKSHOPS HELD SINCE 15 MARCH 2021 COUNCIL MEETING .....	9
04/21.6.0 PLANNING AUTHORITY .....	10
04/21.6.1 DA 016-2021 – Community Hub – Lot 29 Four Mile Creek Road, Four Mile Creek... 10	
04/21.6.2 DA 159-2020 – 46 Lot Subdivision and Roads – Staged – P2382 Tully Street, St Helens.....	19
04/21.6.3 DA 019-2021 – Partial Demolition and Extension and Pool – 1 Jetty Road, Stieglitz 43	
04/21.7.0 COUNCIL MEETING ACTIONS .....	69
04/21.7.1 Outstanding Matters.....	69
04/21.8.0 PETITIONS.....	76
04/21.9.0 NOTICES OF MOTION .....	76
04/21.9.1 Notice of Motion – St Marys Town Hall Upgrade – Clr J Drummond .....	76
04/21.9.2 Notice of Motion – Public Toilet Block for the St Marys Community Space – Clr J Drummond .....	77
04/21.9.3 Notice of Motion – Live Music Precinct – Clr K Wright.....	78
04/21.9.4 Notice of Motion – Barway Committee – Clr J McGiveron.....	79
04/21.10.0 COUNCILLOR’S QUESTIONS ON NOTICE .....	80
04/21.10.1 Question on Notice – Is there a current Welcome Pack for New Residents – Clr J Drummond .....	80
04/21.11.0 COUNCILLOR’S QUESTIONS WITHOUT NOTICE .....	80
04/21.12.0 MAYOR’S & COUNCILLOR’S COMMUNICATIONS.....	81
04/21.12.1 Mayor’s Communications for Period Ending 19 April 2021.....	81
04/21.12.2 Councillor’s Reports for Period Ending 17 April 2021 .....	81

04/21.13.0 BUSINESS AND CORPORATE SERVICES.....	82
04/21.13.1 Corporate Services Department Report .....	82
04/21.13.2 Monthly Financial Report.....	87
04/21.13.3 Visitor Information Centre Report .....	118
04/21.13.4 Adoption of 2021/2022 Schedule of Fees & Charges .....	121
04/21.14.0 WORKS AND INFRASTRUCTURE .....	142
04/21.14.1 Works and Infrastructure Report.....	142
04/21.14.2 Animal Control Report .....	146
04/21.14.3 St Marys Recreation Ground Lighting .....	151
04/21.14.4 Road Sealing at Falmouth and Nomination of Local Roads and Community Infrastructure Program (LRCIP) Extension Projects .....	155
04/21.15.0 COMMUNITY DEVELOPMENT .....	160
04/21.15.1 Community Services Report.....	160
04/21.15.2 Request for Sponsorship – Free2bgirls – Youth Support.....	181
04/21.15.3 Community Funding Program 2020-2021.....	184
04/21.15.4 Bay of Fire Master Plan – Appointment of Council Representative .....	186
04/21.16.0 DEVELOPMENT SERVICES.....	189
04/21.16.1 Development Services Report.....	189
04/21.16.2 Naming of Road – Annie Street Subdivision .....	198
04/21.17.0 GOVERNANCE.....	200
04/21.17.1 General Manager’s Report.....	200
04/21.17.2 Premier’s Economic & Social Recovery Advisory Council Report.....	205
04/21.18.0 CLOSED COUNCIL .....	220
04/21.18.1 Confirmation of Closed Council Minutes – Council Meeting 15 March 2021 .....	220
04/21.18.2 Outstanding Actions List for Closed Council .....	220
04/21.18.3 General Manager Annual Leave Closed Council Item Pursuant to Section 15(2)A of the Local Government (Meeting Procedures) Regulations 2015 .....	220

## AUDIO RECORDING OF ORDINARY MEETINGS OF COUNCIL

As determined by Break O'Day Council in March 2019 all Ordinary, Special and Annual General Meetings of Council are to be audio recorded and a link will be available on the Break O'Day Council website where the public can listen to audio recordings of previous Council Meetings.

*In accordance with the Local Government Act 1993 and Regulation 33 of the Local Government (Meeting Procedures) Regulations 2015, these audio files will be retained by Council for at least six (6) months and made available for listening online within seven (7) days of the scheduled meeting. The written minutes of a meeting, once confirmed, prevail over the audio recording of the meeting and a transcript of the recording will not be prepared.*

## OPENING

*The Mayor to welcome Councillors and staff and declare the meeting open at [time].*

## ACKNOWLEDGEMENT OF COUNTRY

*We acknowledge the Traditional Custodians of the land on which we work and live, the Palawa people of this land Tasmania, and recognise their continuing connection to the lands, skies and waters. We pay respects to the Elders Past, present and future.*

### 04/21.1.0 ATTENDANCE

#### 04/21.1.1 Present

Mayor Mick Tucker  
Deputy Mayor John McGiveron  
Councillor Kristi Chapple  
Councillor Janet Drummond  
Councillor Barry LeFevre  
Councillor Glenn McGuinness  
Councillor Margaret Osborne OAM  
Councillor Lesa Whittaker  
Councillor Kylie Wright

#### 04/21.1.2 Apologies

Nil

### 04/21.1.3 Leave of Absence

Nil

### 04/21.1.4 Staff in Attendance

General Manager, John Brown  
Executive Assistant, Angela Matthews

### 04/21.2.0 PUBLIC QUESTION TIME

### 04/21.3.0 DECLARATION OF INTERESTS OF A COUNCILLOR OR CLOSE ASSOCIATE

*Section 48 or 55 of the Local Government Act 1993 requires that a Councillor or Officer who has an interest in any matter to be discussed at a Council Meeting that will be attended by the Councillor or Officer must disclose the nature of the interest in a written notice given to the General Manager before the meeting; or at the meeting before the matter is discussed.*

*A Councillor or Officer who makes a disclosure under Section 48 or 55 must not preside at the part of the meeting relating to the matter; or participate in; or be present during any discussion or decision making procedure relating to the matter, unless allowed by the Council.*

### 04/21.4.0 CONFIRMATION OF MINUTES

#### 04/21.4.1 Confirmation of Minutes – Council Meeting 15 March 2021

#### OFFICER'S RECOMMENDATION:

That the minutes of the Council Meeting held on the 15 March 2021 be confirmed.

## **04/21.5.0 COUNCIL WORKSHOPS HELD SINCE 15 MARCH 2021 COUNCIL MEETING**

There was a Workshop held on Wednesday 7 April 2021 – the following items were listed for discussion.

- Australian Local Government Association (ALGA) – 2021 National General Assembly (NGA) of Local Government – Call for Motions
- Local Government Association of Tasmania (LGAT) - AGM/General Meeting 22 July 2020 – Submissions of Motions
- Premier’s Economic & Social Recovery Advisory Council Report
- Rates Estimates 2021-2022
- Adoption of 2021/2022 Schedule of Fees & Charges
- Interim Valuation Factor Information
- Animal Control Report
- St Marys Recreation Ground Lighting
- Survey Outcome – Road Sealing at Falmouth and Nomination of LRCIP Extension Projects
- Community Funding Program 2020-21
- Request for Sponsorship – Free2bgirls – Youth Support
- Covenants, Both Positive and Burdening
- Domestic Water Tanks
- Scamander Foreshore

Pursuant to Section 25 of the Local Government (Meeting Procedures) Regulations 2015 the Mayor informed the Council that it was now acting as a Planning Authority under the Land Use Planning and Approvals Act 1993.

ACTION	DECISION
PROPONENT	J Binns
OFFICER	Deb Szekely, Senior Planning Officer
FILE REFERENCE	DA 016-2021
ASSOCIATED REPORTS AND DOCUMENTS	Plans Collated Representations FOFMC Response to Representations (Circulated under separate cover) Planning Compliance Report (Applicant) RO Completed Planning Scheme Assessment

#### OFFICER'S RECOMMENDATION:

After due consideration of the application received and Pursuant to Section 57 of the *Land Use Planning & Approvals Act 1993* and the *Break O'Day Interim Planning Scheme 2013* that the application for **COMMUNITY HUB** on land situated at **LOT 29 FOUR MILE CREEK ROAD, FOUR MILE CREEK** described in Certificate of Title **17625/29** be **APPROVED** subject to the following conditions:

1. Development must be carried out in accordance with the approved plans and documents listed as follows, except as varied by conditions on this Planning Permit.

Approved Plans / Documents			
Plan / Document Name	Reference Number	Prepared By	Dated
Site Plan	A01	Jennifer Binns	20/01/2021
Proposed Hub	A02	Jennifer Binns	20/01/2021
Elevations	A03	Jennifer Binns	20/01/2021
Finishes Schedule	-	Jennifer Binns	-
Quadrant Mall	Section C	Hudson Civil Products	27/10/2015

2. Use of the development must not create a nuisance as defined by the *Environmental Management and Pollution Control Act 1994*.
3. Works on the site must not result in a concentration of flow onto other property, or cause ponding or other stormwater nuisance.
4. All runoff from the proposed buildings must be disposed of within the confines of the property by means that will not result in soil erosion or other stormwater nuisance. Soakage drains must be of sufficient size to absorb stormwater runoff.
5. Reflective materials must not be used as visible external elements in the building.
6. All underground infrastructure including all forms of water, storm water, power, gas and telecommunication systems must be located prior to the commencement of any on-site excavation and / or construction works. Any works to be undertaken within two (2) meters

of any Council owned infrastructure must be done in consultation with Council's Works Operations Manager.

7. All building wastes are to be removed to the appropriate waste disposal facility to prevent an environmental nuisance being caused outside of the works site.
8. At all times, limit the hours of operation to between 8.00 am to 10.00 pm Monday to Sunday.
9. Install external lighting in accordance with AS4282:2019 – (Control of the Obtrusive Effects of Outdoor Lighting) or as amended, prior to the commencement of use and to be maintained at all times.
10. During site works, locate any stockpiles of construction and landscaping materials and other site debris clear of drainage lines and clear of any position from which it could be washed onto any footpath, nature strip, road-way or into any drain, wetland or watercourse.
11. Implement erosion and sediment control measures, prior to commencement of works and to be maintained at all times during construction, to prevent sediment loss to nearby watercourse.
12. On completion of the development, ensure all grassed areas surrounding the development and disturbed during the course of construction, are reinstated to the satisfaction of Council.
13. Ensure waste management facilities are available and serviced immediately before, during and after use of the land for social or cultural activities and meetings associated with the community hub.
14. The use is not to cause an environmental nuisance to the owners or occupiers of land in the surrounding area by reason of noise emanating from the site.
15. Contact details for current committee members of the Friends of Four Mile Creek associated with the management of the Community Hub are to be provided to the Break O'Day Council and maintained to ensure avenues of contact regarding the operation of the development remain open.

#### ADVICE

- Use or development which may impact on Aboriginal cultural heritage is subject to the *Aboriginal Relics Act 1975*. If Aboriginal relics are uncovered during works then an Aboriginal site survey is required to determine the level of impact and the appropriate mitigation procedures.
- Activities associated with construction works are not to be performed outside the permissible time frames listed:
  - Mon-Friday 7 am to 6 pm*
  - Saturday 9 am to 6 pm*
  - Sunday and public holidays 10 am to 6 pm*

#### INTRODUCTION:

The applicant is seeking approval for a "Community Hub" at Lot 29 Four Mile Creek Road, Four Mile Creek (Garth Napier Reserve). The Community Hub is an initiative of the Friends of Four Mile Creek who have been successful in achieving grant funding through the BODC Community Funding Program, for the construction of the same. The Community Hub is a description for development aimed at providing a proposed meeting and information place for the Four Mile Creek Community. The existing Street Library will be incorporated into the development. The Hub proposes to house shelving for additional books, jigsaw puzzles, board games and future 'Village Green' equipment for recreational use. Additionally, the proposed use and development includes:

- Community Gardens;

- Meeting Circle; and
- Rainwater Storage Tank.

#### PREVIOUS COUNCIL CONSIDERATION:

Not applicable.

#### OFFICER'S REPORT:

##### 1. The Proposal

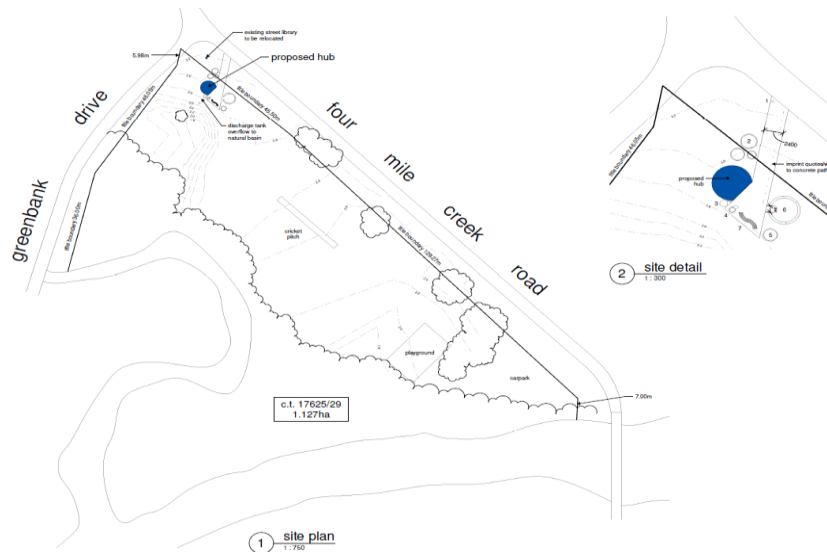
The applicant is seeking approval for use of public land for use class 'Community Meeting and Entertainment and development described as a 'Community Hub', relocation of the Street Library, Community Garden structures, Meeting Circle (structure) and stormwater collection tank.

The proposed use and development is to be located on public land (Break O'Day Council) identified as Garth Napier Reserve. The development is proposed to be located in the north east section of the park. The proposed development does not require the removal of any native vegetation. Parking, when required, is to be provided for within the existing available parking at the southern end of the reserve.

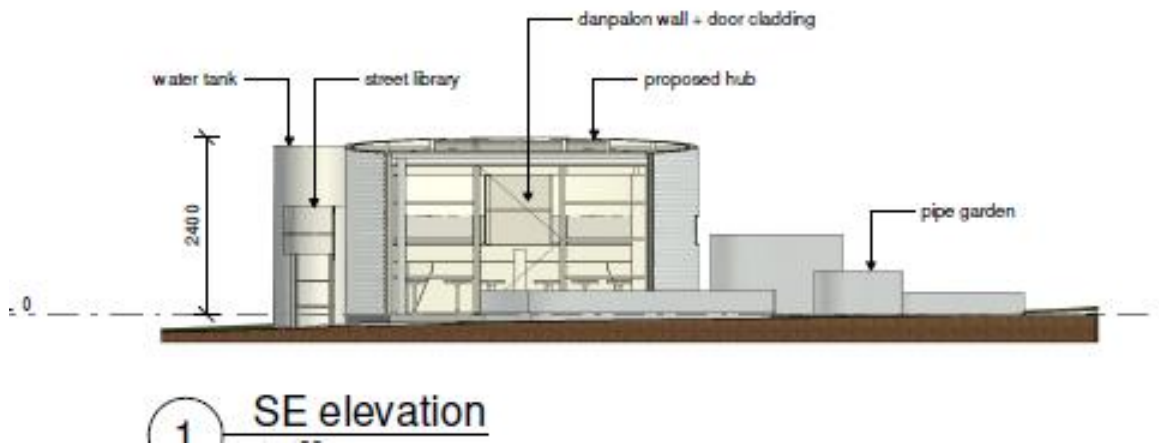


**Proposed development site**

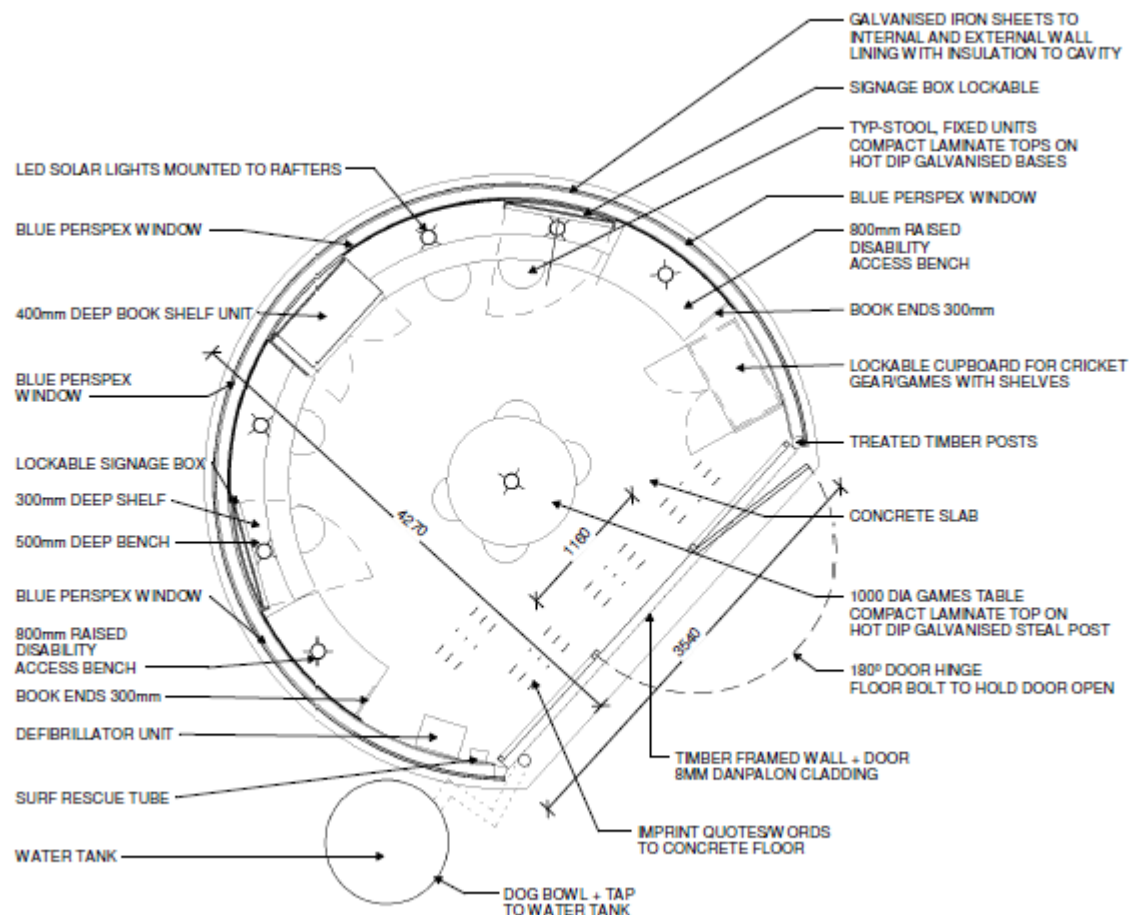




Site Plan



1 SE elevation



1 floor plan

## 2. Applicable Planning Assessment

- Part 19 Open Space Zone;
- E6 Car Parking and Sustainable Transport Code;
- E9 Water Quality Code.

### 3. Referrals

Nil.

### 4. Assessment

The application met the acceptable solutions for all issue except for reliance upon the performance criteria detailed below:

- 19.2 Use Table;
- 19.3.1 Amenity P3;
- 19.4.1 Building Design and Siting P2;
- 19.4.2 Landscaping P1;
- E6.7.1 Construction of Car Parking Spaces and Access Strips P1.

Detailed assessment against the provision of the *Break O'Day Interim Planning Scheme 2013* where the proposal was reliant on satisfying the performance criteria, is provided below.

#### Planning Assessment

#### **19 Open Space Zone**

##### 19.3 Use Standards

##### 19.3.1 Amenity

Acceptable Solutions	Performance Criteria
A3 If for permitted or no permit required uses.	P3 Discretionary uses must not cause or be likely to cause an environmental nuisance through emissions including noise, smoke, odour and dust.
<b>Performance Criteria Assessment</b> <p>The proposed use class Community Meeting and Entertainment is a discretionary use class within the zone. The Four Mile Creek Community Hub is a “proposed meeting and information place for both residents and visitors to participate in community life”. It incorporates the existing Street Library. The Hub will provide for shelving for more books, jigsaw puzzles, board games and future Village Green equipment such as cricket and bowls, plus noticeboards displaying historical information on the surrounding Four Mile Creek area, notices and news.</p> <p>“The Community Hub will have full disability access and also provide bench areas, fixed stool seating and a central games/activity table, including bench areas dedicated for wheelchair access... As a community focal point, the Hub is a sensible place to locate potential lifesaving equipment such as a surf rescue tube and (existing) defibrillator to benefit local residents and visitors to the area.”</p> <p>The use includes a Universal Community Garden with a series of raised garden beds and an outdoor meeting circle for sit-down low impact gatherings.</p> <p>The proposed use will not generate emissions, smoke, odour or dust. Any activities that may produce noise will be conditioned through operating hours and a requirement to ensure the development does not create an environmental noise nuisance to neighbouring properties.</p> <p>The proposed use is able to satisfy the performance criteria.</p>	

##### 19.4 Development Standards

##### 19.4.1 Building Design and Siting

Acceptable Solutions	Performance Criteria
Buildings must be set back 10m from all boundaries.	P2 Building setbacks must: a) protect the amenity of adjoining dwellings from unreasonable impacts of overshadowing and overlooking; and b) conserve the open space and natural values of the area, having regard to existing uses and developments on the site and in the area.

**Performance Criteria Assessment**

The proposed hub is set back 2m from Four Mile Creek Road. The proposed hub, relocated existing street library and meeting circle all have a common design theme resembling a water tank, a common feature in the area. The hub is relatively small in size and is extensively separated from neighbouring residential uses. Due to the small structure, the design to resemble a water tank and the size of the reserve, the proposed development will not be a dominant feature in the landscape. There will be no impact associated with overshadowing or overlooking in relation to neighbouring residential uses.

Additionally, the Garth Napier Reserve will retain its primary passive recreation use and continue to conserve the open space values of the site.

The proposed development satisfies the performance criteria.

**19.4.2 Landscaping**

Acceptable Solutions	Performance Criteria
A1 If for natural and cultural values management or passive recreation.	<p>P1 Applications must demonstrate how the open space, natural and landscape values of the site and area will be managed by a landscape and site management plan that sets out:</p> <ul style="list-style-type: none"> <li>a) any retaining walls; and</li> <li>b) retaining any existing native vegetation where it is feasible to do so or required to be retained by another provision of this scheme; and</li> <li>c) the locations of any proposed buildings, driveways, car parking, storage areas, signage and utility services; and</li> <li>d) any fencing; and</li> <li>e) vegetation plantings to be used and where; and</li> <li>f) any pedestrian movement paths; and</li> <li>g) ongoing treatment of the balance of the lot, if any, including maintenance of plantings, weed management and soil and water management.</li> </ul>
<b>Performance Criteria Assessment</b> <p>Garth Napier Reserve is an existing Council owned recreation park that is largely cleared of natural vegetation excluding existing fringing vegetation and is grassed to provide for Passive Recreation uses. The proposed use and development does not require the removal of native vegetation and extensive landscaping is not being proposed. Instead the land immediately surrounding the proposed use and development will remain a managed grassed area. Exception to this is the proposed community gardens as demonstrated in the approved plans (Pipe Garden x 3). The proposed community garden incorporates a passive recreation use which meets the acceptable solution. The Site Plan demonstrates the extent of the proposed development with the remainder of the Reserve continuing the Passive Recreation Use. There is no proposed development impacting on the fringing native vegetation and plantings are limited to those proposed within the Community Garden. A limited path provides for movement associated with the use of the site and is depicted on the site plan. The Site Plan clearly demonstrates how the area associated with the use and development will be utilised and the proposed structures.</p> <p>The proposed development satisfies the acceptable solution</p>	

## E6 Car Parking and Sustainable Transport Code

### E6.7 Development Standards

#### E6.7.1 Construction of Car Parking Spaces and Access Strips

Acceptable Solutions	Performance Criteria
A1 All car parking, access strips manoeuvring and circulation spaces must be: a) formed to an adequate level and drained; and b) except for a single dwelling, provided with an impervious all weather seal; and c) except for a single dwelling, line marked or provided with other clear physical means	P1 All car parking, access strips manoeuvring and circulation spaces must be readily identifiable and constructed to ensure that they are useable in all weather conditions.
<b>Performance Criteria Assessment</b> Car Parking areas associated with the public reserve are existing and formed. The existing car parking facilities are not provided with an impervious all weather seal but instead are formed to an adequate level and drained. The existing car park currently adequately serves residents, visitors and tourists associated with Four Mile Creek and is expected to adequately serve the approved additional use of Garth Napier Reserve. The proposed development satisfies the performance criteria.	



Existing Public Car Park

## E9 Water Quality Code

The proposed use and development satisfies the acceptable solutions of the Development Standards of the Water Quality Code.

## 5. Representations

The application was advertised 13 February to 1 March 2021 in the Examiner Newspaper, notices on-site and at the Council Chambers and notification by mail to all adjoining landowners. Five (5) representations were received prior to the closing date and time. The representations are as follows:

Issue	Response
Lack of toilet facilities	The development has been assessed against the <i>Break O'Day Interim Planning Scheme 2013</i> , which does not include the requirement for toilet facilities.
Car Parking issues associated with current use of car park for caravan and boat turning	The proposed development has been assessed against E6 Car Parking and Sustainable Transport Code. The existing car park continues to provide for the uses associated with the Council Reserve.
Waste Management	The proposed development has been conditioned in relation to waste management.
Fire risk to foreshore vegetation	The planning scheme does not require the use or development to be assessed against the Bush-Fire Prone Areas Code. Any requirements with respect bushfire hazards (if any) will be further considered at the Building Approval stage.
Impact to views at 4 Greenbank Drive	This is not a relevant planning matter with respect to the zone or the applicable codes.
Noise	The proposed use and development has been conditioned in relation to the <i>Environmental Management and Pollution Control Act 1994</i>
Public behaviour	The management of public behaviour is outside of the scope of the planning scheme.
Maintenance	The proposed development is to be managed by the Friends of Four Mile Creek.
Public consultation	The extent to which the Friends of Four Mile Creek consulted with the local community, is not a relevant planning matter and cannot be considered in terms of assessment against the <i>BOD Interim Planning Scheme 2013</i> .

Due consideration of the representations made has been undertaken. The development application has been recommended for approval.

## 6. Mediation

Formal mediation has not been entered into.

### LEGISLATION & POLICIES:

*Break O'Day Interim Planning Scheme 2013;*  
*Land Use Planning and Approvals Act 1993;*  
*Local Government (Building and Miscellaneous Provisions) Act 1993.*

### VOTING REQUIREMENTS:

Simple Majority.



ACTION	DECISION
PROPONENT	East Coast Surveying obo St Helens No. 1 Pty Ltd
OFFICER	Rebecca Green, Planning Consultant
FILE REFERENCE	DA 159-2020
ASSOCIATED REPORTS AND DOCUMENTS	Subdivision Plan Scheme Submission Representations (2) Applicants Response to Representations – including updated services & drainage plans <i>(Circulated under separate cover)</i> <i>Flood and Stormwater Letter</i> <i>Bushfire Report</i> <i>Traffic Impact Assessment</i> <i>Flora &amp; Fauna Assessment</i> <i>General Managers permission to provide cash in lieu</i> <i>TasWater SPAN</i>

**OFFICER'S RECOMMENDATION:**

Pursuant to Section 57 of the *Land Use Planning & Approvals Act 1993* and the *Break O'Day Interim Planning Scheme 2013* that the application for **46 LOT SUBDIVISION & ROADS - STAGED** on land situated at **P2382 TULLY STREET, ST HELENS** described in Certificate of Title 130396/1 be **APPROVED** subject to the following conditions:

1. Development must be carried out in accordance with the approved plans and documents listed as follows, except as varied by conditions on this Planning Permit.

Approved Plans / Documents			
Plan / Document Name	Reference Number	Prepared By	Dated
Staged Subdivision Proposal Plan	Job No. 191207 Version: 3	East Coast Surveying	22 Dec 2020
Planning Supporting Report	-	Woolcott Surveys/ East Coast Surveying	Feb 2021
Flood Assessment and Stormwater Provisions Letter	20150 Rev 2	Rare.	10 Nov 2020
Bushfire Hazard Report	Version 2.0	James Stewart BFP-157	19 Jan 2021
Traffic Impact Assessment	2	Midson Traffic Pty Ltd	3 Feb 2021
Vegetation Survey and Fauna Habitat Assessment	WOO004	Northbarker Ecosystem Services	29 April 2018
Civil Concept Plans including Stormwater	Project No. 20.150 Rev. D	Rare.	08-03-21

2. Approval is for the subdivision in 7 stages as follows:
  - Stage 1: Lots 1-2, Lots 44-46, Road 100.
  - Stage 2: Lots 3-4, Lots 32-34, Lot 43, Road 101.
  - Stage 3: Lots 35-42, Road 102.
  - Stage 4: Lots 5-11, Lot 31, Road 103.
  - Stage 5: Lots 12-16, Lots 29-30, Road 104, POS 200.
  - Stage 6: Lots 17-19, Lots 26-28, Road 105.
  - Stage 7: Lots 20-25, Road 106.
3. A Part V Agreement in accordance with section 71 of the *Land Use Planning and Approvals Act 1993* must be prepared between Council and the land owner to achieve the following goals for Stages 2-6:
  - a) A 20m wide bushfire hazard management area is to be maintained along the rear of each stage on CT 130396/1 (balance). The management of this land is the responsibility of the landowner of CT 130396/1 (balance). Grassland within the 20m wide hazard management area is to be maintained to no more than 100mm at all times. Hazard management areas for each stage fall away upon Council's sealing of the following stage of subdivision (where applicable). Management areas must be in accordance with Bushfire Hazard Report, Tully Street, St Helens, prepared by James Stewart BFP-157, Version: 2.0, dated: 19 January 2021 included with this agreement.
4. Unless otherwise specified within a condition, all works must comply with the Municipal Standards including property access, specifications and standard drawings. Any design must be completed in accordance with Council's subdivision design guidelines to the satisfaction of Council's Manager Infrastructure and Development Services. Any construction, including maintenance periods, must also be completed to the approval of Council's Manager Infrastructure and Development Services.
  - a) Stormwater
    - i) Provision of a public drainage system to drain all roadways, footpaths and nature strips within the road reserves and all land draining onto the road reserve.
    - ii) The provision of a DN 100 connection to the lowest point of each lot.
    - iii) Provision of an overland flow path for flows up to a 100-year ARI storm event.
    - iv) A "Humeceptor" or similar device suitable in size to the development must be installed prior to completion of Stage 4 and must be installed at the release of storm water into Mosquito Creek.
  - b) Roads
    - i) Provision of a fully constructed road for the full length of all the property frontages, complete with kerb and channel.
    - ii) Provision of a footpath located on one side of the road.
    - iii) Provision of a singular vehicle crossing for each lot within the subdivision. All accesses need to be constructed in accordance with standard drawing TSD-R09-v1 (attached).
    - iv) All necessary line marking and signage.
    - v) Prior to sealing a Plan of Survey for Stages 2-6, the developer must provide a turning space (temporary and gravel) for each stage in accordance with the minimum standard required (Min. 12.5m radius).
  - c) Electricity
    - i) An underground reticulated electricity system and public street lighting scheme must be provided to service all lots and installed in accordance with TasNetworks Service and Installation Rules current version.



- ii) An underground telecommunications system including broadband internet must be provided to service all lots and installed to the approval of the Responsible Authority.
- 5. No works are to be undertaken within the public road reserve, including crossovers, driveways or kerb and guttering and stormwater connections, until a permit to undertake works in the road reservation has been issued by Council's Manager Infrastructure and Development Services for the works.
- 6. Detailed engineering drawings showing the extent of the proposed intersection with Tully Street, including appropriate provision of a footpath from the subdivision road linking to the existing footpath on the south side of Tully Street via an acceptable crossing point and all other associated works must be provided to the Department of State Growth for review and acceptance as part of a works permit application, see Note.

NOTE: A valid works permit is required for all works undertaken in the State road (Tully Street) reservation. Details of the permit process and application forms can be found at: [www.transport.tas.gov.au/roads\\_and\\_traffic\\_management/permits\\_and\\_bookings/new\\_or\\_altered\\_access\\_onto\\_a\\_road\\_driveways](http://www.transport.tas.gov.au/roads_and_traffic_management/permits_and_bookings/new_or_altered_access_onto_a_road_driveways). Applications must be received by the Department of State Growth a minimum of twenty business days prior to the expected commencement date for works in order to allow sufficient time for the application to be assessed. No works are to be undertaken until a written permit has been issued.

- 7. All works must be in accordance with the conditions of the Submission to Planning Authority Notice by TasWater, **TWDA 2020/01194-BODC** as attached to this permit.
- 8. The developer shall be required to contribute an amount in cash equivalent to 5% of the unimproved valuation of the land in lieu of the provision of open space, prior to the sealing of the Final Plan.
- 9. Any new nature strips, or areas of nature strip that are disturbed during construction, must be topped with 100mm of good quality topsoil and sown with grass. Grass must be established and free of weeds prior to Council accepting the development.
- 10. Once all works are completed, 'as-constructed' plans are to be submitted to Council before submission of the Final Plan of Survey, at which stage the maintenance period will commence.
- 11. Prior to the commencement of the works, a site management plan must be submitted detailing how soil and water is to be managed on the site during the construction process to prevent the escape of soil and sediments beyond the site boundaries. The management plan is to include the following:
  - a) Allotment boundaries, contours, approximate grades of slope and directions of flow;
  - b) Location of adjoining roads, impervious surfaces, underground services and existing drainage;
  - c) Location and types of all existing natural vegetation, the proposed location of topsoil stockpiles and the limit of clearing, grading and filling;
  - d) Critical natural areas such as drainage lines, cliffs, wetlands and unstable grounds;
  - e) Erosion or siltation prevention;
  - f) The estimated dates for the start and finish of the works;
  - g) The erosion control practices to be used on the site such as cut off drains, fenced areas to be undisturbed, revegetation program etc;
  - h) The sediment control practices to be used on site such as silt fencing, stabilised site access, filter screens for inlets to the drainage system, sediment traps etc;
  - i) Timing of the site rehabilitation or landscaping program;
  - j) Outline of the maintenance program for the erosion and sediment controls.

Works must not commence prior to the approval of the Soil and Water Management Plan by Council. The Plan must be implemented and maintained during construction to ensure that soil erosion is appropriately managed.

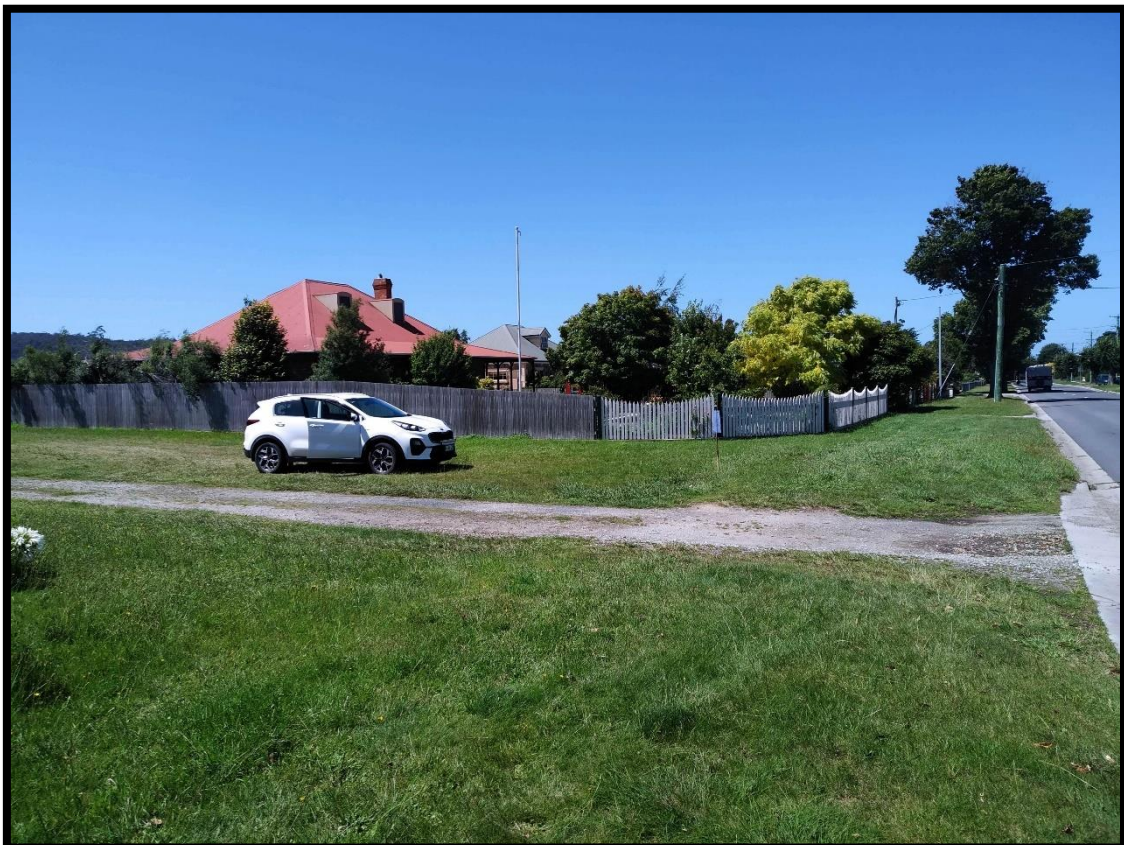
12. No trimming, filling or reshaping of the site is to occur which would result in a concentration of stormwater flow onto other property, or cause ponding or other stormwater nuisance.
13. Lots 13 to 22 are to include a building exclusion area on the Final Plan of Survey and in the Schedule of Easements. This exclusion zone is to represent the area on these lots not suitable for habitable buildings due to flooding risks as shown on Staged Subdivision Proposal Plan, Job No: 191207, Version: 3, Dated: 22 December 2020.
14. Any restrictive covenants created by this subdivision are not to preclude the use/development of this land for State, Commonwealth or Local Government purposes.
15. A copy of the final plan of survey and schedule of easements is to be submitted to Council for assessment of sealing. The plan will not be sealed until such time as all conditions on this permit have been complied with. Council may, at the developer's request, accept a bond or bank guarantee, for particular works or maintenance, to enable early seal and release of the final plan of survey.

## ADVICE

- All new road reservation and/or drainage reserve areas and public open space areas shall be transferred to Council prior to takeover of the subdivision works as council assets at no cost to Council.
- All underground infrastructure including all forms of water, storm water, power, gas and telecommunication systems must be located prior to the commencement of any on-site excavation and / or construction works. Any works to be undertaken within two (2) metres of any Council owned infrastructure must be done in consultation with Council's Manager Infrastructure and Development Services.
- If any Aboriginal relics are uncovered during works:
  - a) All works are to cease within a delineated area sufficient to protect the unearthed and other possible relics from destruction.
  - b) The presence of a relic is to be reported to Aboriginal Heritage Tasmania Phone: 1300 487 045, Email: [aboriginal@heritage.tas.gov.au](mailto:aboriginal@heritage.tas.gov.au) and
  - c) The relevant approval processes will apply with state and federal government agencies.
- Activities associated with construction works are not to be performed outside the permissible time frames listed:  
*Mon-Friday 7 am to 6 pm*  
*Saturday 9 am to 6 pm*  
*Sunday and public holidays 10 am to 6 pm*

## PROPOSAL SUMMARY:

Application is made for a 46-lot subdivision, and roads at P2382 Tully Street, St Helens. One (1) lot presently exists and is vacant residential zoned land. The site is located on the northern side of Tully Street. The subdivision is proposed to be undertaken in seven stages and will include provision of connectivity to existing approved and future residential subdivisions to the west of the subject site.













## PREVIOUS COUNCIL CONSIDERATION:

DA 247-2011 – 48 Lot Subdivision – expired.

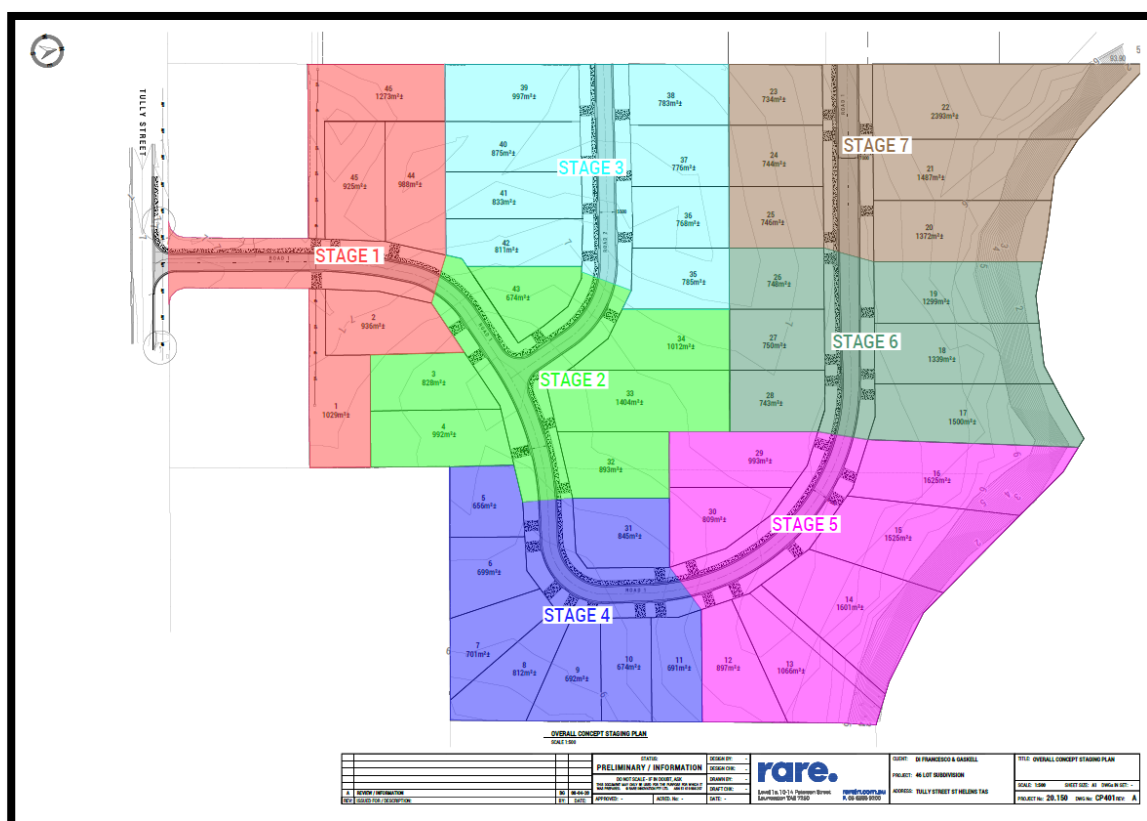
## OFFICER'S REPORT:

### 1. The Proposal

Break O'Day Council received an application on 28 July 2020 from East Coast Surveying on behalf of St Helens No. 1 Pty Ltd, the owner of the subject land, for a 46 Lot Subdivision at P2382 Tully Street, St Helens. The application was accepted as valid on 3 February 2021. The subdivision includes several new roads and a new intersection with Tully Street to be located between No. 24 and No. 26 Tully Street and consent from Council's General Manager to the lodgement of the application was provided.

Lot sizes range from 656m<sup>2</sup> to 2393m<sup>2</sup> in size. A small lot (200) is to be provided to Break O'Day Council for public open space. The land is fully serviced by reticulated water, sewer, stormwater, electricity and NBN. A new stormwater discharge point is proposed to Mosquito Creek.

The site is a large, vacant lot. It is flat and clear of vegetation, other than adjacent to Mosquito Creek. A sewer main runs along the front part of the site. The subject site was an original grant lot, which has been subdivided to create the properties at 20 to 28 Tully Street.



Further to receipt of the representations, the proponent has provided an amended civil concept plans, including stormwater design. This amended plan has been considered for assessment and conditioned that the subdivision be undertaken in accordance with this amended document.

Following receipt of the representations and to complete the assessment of the application, Council requested and received an extension of time to 26 April 2021.

## **2. Applicable Planning Scheme Provisions**

Part 10 General Residential Zone

E1 Bushfire Prone Areas Code

E4 Road and Railway Assets Code

E5 Flood Prone Areas Code

E6 Car Parking and Sustainable Transport Code

E9 Water Quality Code

E10 Open Space & Recreation Code

## **3. Referrals**

The application was referred to Council's Works Support Officer for comment. The following comments were provided on 2 September 2020.

*All accesses need to be constructed in accordance with standard drawing TSD-R09-v1 (attached).*

*In regards to storm water discussions are currently taking place between the developer, Water Tech, Nick and David and we will advise conditions in due course. The specific principle is that all properties will need to be provided with a connection to a formalized system.*

The application was referred to TasWater for assessment. TasWater provided a SPAN (Submission to Planning Authority Notice), dated 18 August 2020 providing conditions of approval for the subdivision.

The application was referred to Department of State Growth (DSG). DSG provided the following comments on 26 February 2021:

*I advise that the Department do not object to the proposal. However it is noted that a new road intersection is required.*

*In this regard it will be appreciated if you can arrange to include the below as a condition (and subsequent note) on any permit issued by Council;*

- *Detailed engineering drawings showing the extent of the proposed intersection with Tully Street, including appropriate provision of a footpath from the subdivision road linking to the existing footpath on the south side of Tully Street via an acceptable crossing point and all other associated works must be provided to the Department of State Growth for review and acceptance as part of a works permit application, see Note.*

*NOTE: A valid works permit is required for all works undertaken in the State road (Tully Street) reservation. Details of the permit process and application forms can be found at: [www.transport.tas.gov.au/roads\\_and\\_traffic\\_management/permits\\_and\\_bookings/new\\_or\\_altered\\_access\\_onto\\_a\\_road\\_driveways](http://www.transport.tas.gov.au/roads_and_traffic_management/permits_and_bookings/new_or_altered_access_onto_a_road_driveways). Applications must be received by the Department of State Growth a minimum of twenty (20) business days prior to the expected commencement date for works in order to allow sufficient time for the application to be assessed. No works are to be undertaken until a written permit has been issued.*



#### 4. Assessment

The advertised application relied upon the following twelve performance criteria as detailed below;

- 1) 10.4.15.2 Provision of Services P2
- 2) 10.4.15.4 Interaction, Safety and Security P1
- 3) 10.4.15.5 Integrated Urban Landscape P1
- 4) 10.4.15.6 Walking and Cycling Network P1
- 5) 10.4.15.7 Neighbourhood Road Network P1
- 6) E4.6.1 Use and Road or Rail Infrastructure P2
- 7) & 8) E5.6.1 Flooding and Coastal Inundation P1.1 & P1.3
- 9), 10) & 11) E9.6.2 Water Quality Management P1, P2.1 & P2.2
- 12) E9.6.5 Sediment and Erosion Control P1

Detailed assessment against the provisions of the *Break O'Day Interim Planning Scheme 2013* is provided below. **The proposal is deemed to comply with the performance criteria applicable.**

#### 10 General Residential Zone

##### 10.1 Zone Purpose

###### 10.1.1 Zone Purpose Statements

**10.1.1.1 To provide for residential use or development that accommodates a range of dwelling types at suburban densities, where full infrastructure services are available or can be provided.**

**10.1.1.2 To provide for compatible non-residential uses that primarily serve the local community.**

**10.1.1.3 Non-residential uses are not to be at a level that distorts the primacy of residential uses within the zones, or adversely affect residential amenity through noise, activity outside of business hours, traffic generation and movement or other off site impacts.**

**10.1.1.4 To encourage residential development that respects the neighbourhood character and provides a high standard of residential amenity.**

#### Definitions

Subdivide as defined by the Scheme means:

“means to divide the surface of a lot by creating estates or interests giving separate rights of occupation otherwise than by:

- (a) A lease of a building or of the land belonging to and contiguous to a building between the occupiers of that building;
- (b) A lease of airspaces around or above a building;
- (c) A lease of a term not exceeding 10 years or for a term no capable of exceeding 10 years;
- (d) The creation of a lot on a strata scheme or a staged development scheme under the *Strata Titles Act 1998*; or
- (e) Order adhering existing parcels of land.”

Subdivision as defined by the Scheme means:

“means the act of subdividing or the lot subject to an act of subdividing.”

#### 10 General Residential Zone

**10.3.1 – 10.4.14 – Not applicable.**

### 10.4.15 Subdivision

#### 10.4.15.1 Lot Area, Building Envelopes and Frontage

Acceptable Solutions	Proposed Solutions
<p>A1 Lots must:</p> <ul style="list-style-type: none"> <li>a) Have a minimum area of at least 600m<sup>2</sup> which: <ul style="list-style-type: none"> <li>i) Is capable of containing rectangle measuring 10m by 15m; and</li> <li>ii) Has new boundaries aligned from buildings that satisfy the relevant acceptable solutions for setbacks; or</li> </ul> </li> <li>b) Required for public use by the Crown, an agency, or a corporation all the shares of which are held by Councils or a municipality; or</li> <li>c) For the provision of utilities; or</li> <li>d) For the consolidation of a lot with another lot with no additional titles created; or</li> <li>e) To align existing titles with zone boundaries and no additional lots are created.</li> </ul>	<p>A1 The proposed development proposes 46 lots. Each lot is at least 600m<sup>2</sup> which meet the acceptable solution. Lot sizes range from 656m<sup>2</sup> to 2393m<sup>2</sup> in size. Each lot is capable of containing a rectangle measuring 10m by 15m.</p> <p><b>The proposal complies with the Acceptable Solution.</b></p>
<p>A2 Each lot must have a frontage of at least 4m.</p>	<p>A2 Each lot proposed will have a frontage of at least 4m (as a result of the creation of the new roads).</p> <p><b>The proposal complies with the Acceptable Solution.</b></p>

#### 10.4.15.2 Provision of Services

Acceptable Solutions/Performance Criteria	Proposed Solutions
<p>A1 Each lot must be connected to a reticulated:</p> <ul style="list-style-type: none"> <li>a) Water supply; and</li> <li>b) Sewerage system.</li> </ul>	<p>A1 Each lot is to be connected to reticulated water and sewer.</p> <p><b>The proposal complies with the Acceptable Solution.</b></p>
<p>A2 Each lot must be connected to a reticulated stormwater system.</p> <p>P2 Stormwater must be discharged from the site in a manner that will not cause an environmental nuisance, and that prevents erosion, siltation or pollution of any watercourses, coastal lagoons, coastal estuaries, wetlands or inshore marine areas, having regard to:</p> <ul style="list-style-type: none"> <li>a) The intensity of runoff that already occurs on the site before any development has occurred for a storm event of 1% Annual Exceedance Probability (predevelopment levels); and</li> <li>b) How the additional runoff and intensity of runoff that will be created by the subdivision for a storm event of 1% Annual Exceedance Probability, will be released at levels that are the same as those identified at the predevelopment levels of the subdivision; and</li> <li>c) Whether any on-site storage devices, retention basins or other Water Sensitive Urban Design (WSUD) techniques are required within the subdivision and the appropriateness of their location; and</li> <li>d) Overland flow paths for overflows during extreme events both internally and externally for the subdivision, so as to not cause a nuisance.</li> </ul>	<p>P2 A new stormwater system is proposed for the subdivision, with discharge to Mosquito Creek. The piped network is designed for a 1 in 20 ARI, with overland flow designed for a 1 in 100 ARI. Stormwater discharge is proposed to Mosquito Creek and is located at the low point of the road network in order to maintain an overland flow path via a rock lined spoon drain. The subdivision will intensify runoff from the site, however, the volume discharged from the site will have no demonstratable impact on flood flows within Mosquito Creek. WSUD can be accommodated at the end of the piped network to satisfy Council requirements with respect to stormwater quality. The preliminary engineering designs include a humeceptor stormwater treatment system, which will adequately provide for stormwater treatment if required by Council.</p> <p><b>The proposal is consistent with the performance criteria.</b></p>

Acceptable Solutions/Performance Criteria	Proposed Solutions
A3 For subdivision of 3 or more lots power connections are to be provided underground.	A3 With conditions placed upon an approval, the proposal will be provided with underground power connections. <b>The proposal complies with the Acceptable Solution.</b>

#### 10.4.15.3 Solar Orientation of Lots

Acceptable Solutions	Proposed Solutions
A1 At least 50% of lots must have a long axis within the range of: a) North 20 degree west to north 30 degrees east; or b) East 20 degrees north to east 30 degrees south.	A1 Almost all lots have a long-axis either north-south or east-west. <b>The proposal complies with the Acceptable Solution.</b>
A2 The long axis of residential lots less than 500m <sup>2</sup> , must be within 30 degrees east and 20 degrees west of north.	A2 Not applicable.
A3 Any new lot which adjoins a lot which has buildings on it must have no more than one third of its area covered by the shadow of existing development on June 21.	A3 The proposed subdivision will not result in more than one third of its area being covered by shading from existing development on June 21. <b>The proposal complies with the Acceptable Solution.</b>

#### 10.4.15.4 Interaction, Safety and Security

Acceptable Solutions/ Performance Criteria	Proposed Solutions
A1 Subdivision must not create any internal lots.  P1 Subdivisions that create internal lots must provide for adequate levels of visibility and surveillance.	P1 Two internal lots are created by the proposed subdivision (Lots 1 and 46). Both lots are large and have wide frontages and are also adjacent to existing dwellings. It is considered that the design of the internal lots provides for adequate visibility and surveillance. <b>The proposal is consistent with the performance criteria.</b>
A2 Internal lots must be: a) For subdivisions of 10 lots or more; and b) Less than 10% of the total lots created by the whole subdivision.	A2 Two internal lots only are proposed. <b>The proposal complies with the Acceptable Solution.</b>

#### 10.4.15.5 Integrated Urban Landscape

Acceptable Solutions/ Performance Criteria	Proposed Solutions
A1 The subdivision must not create any new road, public open space or other reserves. P1 For subdivision that creates roads, public open space or other reserves, the design must demonstrate that: a) It has regard to existing, significant features; and b) Accessibility and mobility through public spaces and roads are protected or enhanced; and c) Connectivity through the urban environment is protected or enhanced; and d) The visual amenity and attractiveness of the urban environment is enhanced; and e) It furthers the local area objectives, if any.	P1 A small lot (200) is to be provided as public open space. The proposal also includes a number of new roads. The layout enhances mobility and accessibility by avoiding any cul-de-sacs, which also enhances the subdivision potential of adjoining land. The subdivision will have no adverse impact to the urban environment of surrounding land and will be largely screened by existing development along Tully Street given the flat topography. <b>The proposal is consistent with the performance criteria.</b>

#### 10.4.15.6 Walking and Cycling Network

Acceptable Solutions/ Performance Criteria	Proposed Solutions
<p>A1 The subdivision must not create any new road, footpath of public open space.</p> <p>P1 Subdivision that creates new roads, footpaths, or public open spaces must demonstrate that the walking and cycling network is designed to:</p> <ul style="list-style-type: none"> <li>a) Link to any existing pedestrian and cycling networks; and</li> <li>b) Provide the most practicable direct access for cycling and walking to activity centres, community facilities, public transport stops and public open spaces; and</li> <li>c) Provide an interconnected and continuous network of safe, efficient and convenient footpaths, shared paths, cycle paths and cycle lanes based primarily on the network of arterial roads, neighbourhood roads and regional public open spaces; and</li> <li>d) Promote surveillance along roads and from abutting dwellings.</li> </ul>	<p>P1 The proposed road network incorporates footpath to one-side and provides access to the adjoining land for future subdivision. Over time, as well connected and continuous network for walking and cycling will be established as adjoining land is subdivided.</p> <p><b>The proposal is consistent with the performance criteria.</b></p>

#### 10.4.15.7 Neighbourhood Road Network

Acceptable Solutions/ Performance Criteria	Proposed Solutions
<p>A1 The subdivision must not create any new road.</p> <p>P1 The neighbourhood road network must:</p> <ul style="list-style-type: none"> <li>a) Take account of the existing mobility network of arterial roads, neighbourhood roads, cycle paths, shared paths, footpaths and public transport routes; and</li> <li>b) Provide clear hierarchy of roads and physical distinctions between arterial road and neighbourhood road types; and</li> <li>c) Provide an appropriate speed environment and movement priority for the safe and easy movement of pedestrians and cyclists and for accessing public transport; and</li> <li>d) Provide safe and efficient access to activity centres for commercial and freight vehicles; and</li> <li>e) Ensure connector roads align between neighbourhoods for safe, direct and efficient movement of pedestrians, cyclists, public transport and other motor vehicles; and</li> <li>f) Provide an interconnected and continuous network of roads within and between neighbourhoods for use by pedestrians, cyclists, public transport and other vehicles and minimise the provision of cul-de-sacs; and</li> <li>g) Provide for service and emergency vehicles to safely turn at the end of a dead-end road; and</li> <li>h) Take into account of any identified significant features.</li> </ul>	<p>P1 The proposed road network incorporates footpath to one-side and provides access to the adjoining land for future subdivision. Over time, a well connected and continuous network for walking and cycling will be established as adjoining land is subdivided.</p> <p><b>The proposal is consistent with the performance criteria.</b></p>

## Part E Codes

### E1 Bushfire-Prone Areas Code

#### E1.6.1 Subdivision: Provision of Hazard Management Areas

Acceptable Solutions	Proposed Solutions
<p>A1</p> <p>(a) TFS or an accredited person certifies that there is an insufficient increase in risk from bushfire to warrant the provision of hazard management areas as part of a subdivision; or</p> <p>(b) The proposed plan of subdivision:</p> <p>(i) Shows all lots that are within or partly within a bushfire-prone area, including those developed at each stage of a staged subdivision;</p> <p>(ii) Shows the building area for each lot;</p> <p>(iii) Shows hazard management areas between bushfire-prone vegetation and each building area that have dimensions equal to, or greater dimensions equal to, or greater than, the separation distances required for BAL 19 in Table 2.4.4 of Australian Standard AS 3959-2009 Construction of buildings in bushfire-prone areas; and</p> <p>(iv) Is accompanied by a bushfire hazard management plan that addresses all the individual lots and that is certified by the TFS or accredited person, showing hazard management areas equal to, or greater than, the separation distances required for BAL 19 in Table 2.4.4 of Australian Standard AS 3959-2009 Construction of buildings in bushfire-prone areas; and</p> <p>(c) If hazard management areas are to be located on land external to the proposed subdivision the application is accompanied by the written consent of the owner of that land to enter into an agreement under section 71 of the Act that will be registered on the title of the neighbouring property providing for the affected land to be managed in accordance with the bushfire hazard management plan.</p>	<p>A1 A bushfire assessment report, bushfire management plan and certificate were provided by accredited practitioner- James Stewart (BFP 157) and TFS certified, demonstrating compliance.</p> <p><b>The proposal complies with the Acceptable Solution.</b></p>

### E1.6.2 Subdivision: Public and fire fighting access

Acceptable Solutions	Proposed Solutions
<p>A1</p> <ul style="list-style-type: none"> <li>(a) TFS or an accredited person certifies that there is an insufficient increase in risk from bushfire to warrant specific measures for public access in the subdivision for the purposes of fire fighting; or</li> <li>(b) A proposed plan of subdivision showing the layout of roads, fire trails and the location of property access to building areas, is included in a bushfire hazard management plan that: <ul style="list-style-type: none"> <li>(i) Demonstrates proposed roads will comply with Table E1, proposed private accesses will comply with Table E2 and proposed fire trails will comply with Table E3; and</li> <li>(ii) Is certified by the TFS or accredited person.</li> </ul> </li> </ul>	<p>A1 A bushfire assessment report, bushfire management plan and certificate were provided by accredited practitioner- James Stewart (BFP 157) and TFS certified, demonstrating compliance.</p> <p><b>The proposal complies with the Acceptable Solution.</b></p>

### E1.6.3 Subdivision: Provision of water supply for fire fighting purposes

Acceptable Solutions	Proposed Solutions
<p>A1 In areas serviced with reticulated water by the water corporation:</p> <ul style="list-style-type: none"> <li>(a) TFS or an accredited person certifies that there is an insufficient increase in risk from bushfire to warrant the provision of water supply for fire fighting purposes;</li> <li>(b) A proposed plan of subdivision showing the layout of fire hydrants, and building areas, is included in a bushfire hazard management plan approved by the TFS or accredited person as being compliant with Table E4; or</li> <li>(c) A bushfire hazard management plan certified by the TFS or an accredited person demonstrates that the provision of water supply for fire fighting purposes is sufficient to manage the risks to property and lives in the event of a bushfire.</li> </ul>	<p>A1 A bushfire assessment report, bushfire management plan and certificate were provided by accredited practitioner- James Stewart (BFP 157) and TFS certified, demonstrating compliance.</p> <p><b>The proposal complies with the Acceptable Solution.</b></p>
<p>A2 In areas that are not serviced by reticulated water by the water corporation:</p> <ul style="list-style-type: none"> <li>(a) The TFS or an accredited person certifies that there is an insufficient increase in risk from bushfire to warrant provision of a water supply for fire fighting purposes;</li> <li>(b) The TFS or an accredited person certifies that a proposed plan of subdivision demonstrates that a static water supply, dedicated to fire fighting, will be provided and located compliant with Table E5; or</li> <li>(c) A bushfire hazard management plan certified by the TFS or an accredited person demonstrates that the provision of water supply for fire fighting purposes is sufficient to manage the risks to property and lives in the event of a bushfire.</li> </ul>	<p>A2 Not applicable.</p>

**E2 Potentially Contaminated Land Code** – Not applicable

**E3 Landslip Code** – Not applicable

#### **E4 Road and Railway Assets Code**

##### **E4.6 Use Standards**

###### **E4.6.1 Use and Road or Rail Infrastructure**

<b>Acceptable Solutions/ Performance Criteria</b>	<b>Proposed Solutions</b>
A1 Sensitive use on or within 50m of a category 1 or 2 road, in an area subject to a speed limit of more than 60km/h, a railway or future road or railway, must not result in an increase to the annual average daily traffic (AADT) movements to or from the site by more than 10%.	A1 Not applicable.
A2 For roads with a speed limit of 60km/h or less the use must not generate more than a total of 40 vehicle entry and exit movements per day. P2 For roads with a speed limit of 60km/h or less, the level of use, number, location, layout and design of accesses and junctions must maintain an acceptable level of safety for all road users, including pedestrians and cyclists.	P2 The development's traffic generation will result in a peak of 50 vehicle trips per hour during peak periods. This equates to less than 1 vehicle movement per minute which will result in an efficient operation of the junction with Tully Street. The level of use, location of junction, layout and design of junction will provide an acceptable level of safety for all road users including pedestrians and cyclists. <b>The proposal is consistent with the performance criteria.</b>
A3 For roads with a speed limit of more than 60km/h the use must not increase the annual average daily traffic (AADT) movements at the existing access or junction by more than 10%.	A3 Not applicable.
A4 Use serviced by a side road from a deficient junction (refer E4 Table 2) is not to create an increase to the annual average daily traffic (AADT) movements on the side road at the deficient junction by more than 10%.	A4 Not applicable.

##### **E4.7 Development Standards**

###### **E4.7.1 Development on and Adjacent to Existing and Future Arterial Roads and Railways.**

<b>Acceptable Solutions</b>	<b>Proposed Solutions</b>
A1 The following must be at least 50m from a railway, a future road or railway, and a category 1 or 2 road in an area subject to a speed limit of more than 60km/h: a) New road works, buildings, additions and extensions, earthworks and landscaping works; and b) Building envelopes on new lots; and c) Outdoor sitting, entertainment and children's play areas.	A1 Not applicable.



#### E4.7.2 Management of Road Accesses and Junctions

Acceptable Solutions	Proposed Solutions
A1 For roads with a speed limit of 60km/h or less the development must include only one access providing both entry and exit, or two accesses providing separate entry and exit.	A1 The subdivision will result in driveways that allow for one access providing for both entry and exit. <b>The proposal complies with the Acceptable Solution.</b>
A2 For roads with a speed limit of more than 60km/h the development must not include a new access or junction.	A2 Not applicable.
A3 Accesses must not be located closer than 6m from an intersection, nor within 6m of a break in a median strip.	A3 The accesses meet the acceptable solution. <b>The proposal complies with the Acceptable Solution.</b>

#### E4.7.3 Management of Rail Level Crossings – Not applicable.

#### E4.7.4 Sight Distance at Accesses, Junctions and Level Crossings

Acceptable Solutions	Proposed Solutions
A1 Sight distances at <ul style="list-style-type: none"> <li>a) An access or junction must comply with the Safe Intersection Sight Distance shown in Table E4.7.4; and</li> <li>b) Rail level crossings must comply with AS1742.7 Manual of uniform traffic control devices – Railway crossings, Standards Association of Australia; or</li> <li>c) If the access is a temporary access, the written consent of the relevant authority have been obtained.</li> </ul>	A1 The access (an existing access to the subject site) is located in Tully Street, which is subject to a default speed limit of 60km/h. The vehicle speed (85 <sup>th</sup> percentile speed) is estimated to be 60km/h near the access, therefore the required SISD is 105 metres.  The available sight distance exceeds 105 metres in both directions.  <b>The proposal complies with the Acceptable Solution.</b>

#### E5 Flood Prone Areas Code

##### E5.5.1 Use and flooding

Acceptable Solutions	Proposed Solutions
A1 The use must not include habitable rooms.	A1 No habitable rooms are proposed within the flood prone areas overlay. <b>The proposal complies with the Acceptable Solution.</b>
A2 Use must not be located in an area subject to a medium or high risk in accordance with the risk assessment in E5.7.	A2 Not applicable.



### E5.6.1 Flooding and Coastal Inundation

Acceptable Solutions/Performance Criteria	Proposed Solutions
<p>A1 No acceptable solution.</p> <p>P1.1 It must be demonstrated that development:</p> <ul style="list-style-type: none"> <li>a) Where direct access to the water is not necessary to the function of the use, is located where it is subject to a low risk, in accordance with the risk assessment in E5.7 a); or</li> <li>b) Where direct access to the water is necessary to the function of the use, that the risk to life, property and the environment is mitigated to a medium risk level in accordance with the risk assessment in E5.7.</li> </ul> <p>P1.2 Development subject to medium risk in accordance with the risk assessment in E5.7 must demonstrate that the risk to life, property and the environment is mitigated through structural methods or site works to a low risk level in accordance with the risk assessment in E5.7.</p> <p>P1.3 Where mitigation of flood impacts is proposed or required, the application must demonstrate that:</p> <ul style="list-style-type: none"> <li>a) The works will not unduly interfere with natural coastal or water course processes through restriction or changes to flow; and</li> <li>b) The works will not result in an increase in the extent of flooding on other land or increase the risk to other structures;</li> <li>c) Inundation will not result in pollution of the watercourse or coast through appropriate location of effluent disposal or the storage of materials; and</li> <li>d) Where mitigation works are proposed to be carried out outside the boundaries of the site, such works are part of an approved hazard reduction plan covering the area in which the works are proposed.</li> </ul>	<p>P1.1 a) Low risk criteria satisfied, future building areas is proposed outside the flood prone area overlay.</p> <p>b) not applicable.</p> <p>P1.2 Not applicable.</p> <p>P1.3 Satisfied. The waterway flows have not been impeded and the subdivision stormwater drainage works have not caused flooding on adjacent land. The pipe through to the creek will pass through a water treatment device, such as a humeceptor, designed to treat 90% of the annual flow volume.</p> <p><b>The proposal is consistent with the performance criteria.</b></p>

## E6 Car Parking and Sustainable Transport Code

### E6.6 Use Standards

#### E6.6.1 Car Parking Numbers

Acceptable Solutions	Proposed Solutions
<p>A1 The number of car parking spaces must not be less than the requirements of:</p> <ul style="list-style-type: none"> <li>a) Table E6.1; or</li> <li>b) A parking precinct plan contained in Table E6.6: Precinct Parking Plans (except for dwellings in the General Residential Zone).</li> </ul>	<p>A1 Table E6.1 requires:</p> <p><i>Residential use in any other zone or any other residential use in the General Residential zone – 1 space per bedroom or 2 spaces per 3 bedrooms + 1 visitor space for every 5 dwellings.</i></p> <p>The planning scheme requires 2 spaces for a 2+ single dwelling. The proposed lot sizes provide for an area to accommodate at least 2 spaces for any future single dwelling on each lot. <b>The proposal complies with the Acceptable Solution.</b></p>

**6.7 Development Standards** – not applicable.

**E7 Scenic Management Code** – not applicable

**E8 Biodiversity Code** – not applicable

**E9 Water Quality Code**

**E9.6.1 Development and Construction Practices and Riparian Vegetation**

Acceptable Solutions	Proposed Solutions
A1 Native vegetation is retained within: a) 40m of a wetland, watercourse or mean high water mark; and b) A Water catchment area – inner buffer.	A1 No native vegetation will be removed within 40m of a wetland, watercourse or mean high water mark. <b>The proposal complies with the Acceptable Solution.</b>
A2 A wetland must not be filled, drained, piped or channelled.	A2 <b>The proposal complies with the Acceptable Solution.</b>
A3 A watercourse must not be filled, piped or channelled except to provide a culvert for access purposed.	A3 <b>The proposal complies with the Acceptable Solution..</b>

**E9.6.2 Water Quality Management**

Acceptable Solutions/ Performance Criteria	Proposed Solutions
A1 All stormwater must be: a) Connected to a reticulated stormwater system; or b) Where ground surface runoff is collected, diverted through a sediment and grease trap or artificial wetlands prior to being discharged into a natural wetland or watercourse; or c) Diverted to an on-site system that contained stormwater within the site. P1 Stormwater discharges to watercourses and wetlands must minimise loss of hydrological and biological values, having regard to: (i) Natural flow regimes, water quality and biological diversity of any waterway or wetland; (ii) Design and operation of any buildings, works or structures, on or near the wetland or waterway; (iii) Sources and types of potential contamination of the wetland or waterway; (iv) Devices or works to intercept and treat waterborne contaminants; (v) Opportunities to establish or retain native riparian vegetation or continuity of aquatic habitat.	P1 Stormwater will discharge to Mosquito Creek. Water sensitive urban design can be implemented at the outfall to slow flow in order to avoid erosion effects and to capture gross pollutants. Such features can be designed and constructed and conditioned. <b>The proposal is consistent with the performance criteria.</b>

Acceptable Solutions/ Performance Criteria	Proposed Solutions
<p>A2.1 No new point source discharge directly into a wetland or watercourse.</p> <p>A2.2 For existing point source discharges into a wetland or watercourse there is to be no more than 10% increase over the discharge which existed at the effective date.</p> <p>P2.1 New and existing point source discharges to wetlands or watercourses must implement appropriate methods of treatment or management to ensure point sources of discharge:</p> <ul style="list-style-type: none"> <li>a) Do not give rise to pollution as defined under the Environmental Management and Pollution Control Act 1994; and</li> <li>b) Are reduced to the maximum extent that is reasonable and practical having regard to: <ul style="list-style-type: none"> <li>i) best practice environmental management; and</li> <li>ii) accepted modern technology; and</li> </ul> </li> <li>c) Meet emission limit guidelines from the Board of the Environment Protection Authority in accordance with the State Policy for Water Quality Management 1997.</li> </ul> <p>P2.2 Where it is proposed to discharge pollutants into a wetland or watercourse, the application must demonstrate that it is not practicable to recycle or reuse the material.</p>	<p>P2.1 Stormwater will discharge to Mosquito Creek. Water sensitive urban design is to be implemented at the outfall to slow flow in order to avoid erosion effects and to capture gross pollutants. Such features can be designed and constructed and conditioned. <b>The proposal is consistent with the performance criteria.</b></p> <p>P2.2 It is not practical to re-use stormwater within the subdivision. This would require extensive pumping and distribution for limited practical value and at significant expense to the development and to the Council who would own such stormwater infrastructure. <b>The proposal is consistent with the performance criteria.</b></p>
<p>A3 No acceptable solutions.</p> <p>P3 Quarries and borrow pits must not have a detrimental effect on water quality or natural processes.</p>	<p>P3 Not applicable.</p>

#### E9.6.3 Construction of Roads

Acceptable Solutions	Proposed Solutions
<p>A1 A road or track does not cross, enter or drain to a watercourse or wetland.</p>	<p>A1 There is no new road or track that enters or crosses a watercourse or wetland proposed. <b>The proposal complies with the Acceptable Solution.</b></p>

#### E9.6.4 Access

Acceptable Solutions/Performance Criteria	Proposed Solutions
<p>A1 No acceptable solution.</p> <p>P1 New access point to wetland and watercourses are provided in a way that minimises:</p> <ul style="list-style-type: none"> <li>a) Their occurrence; and</li> <li>b) The disturbance to vegetation and hydrological features from use or development.</li> </ul>	<p>A1/P1 Not applicable.</p>
<p>A2 No acceptable solution.</p> <p>P2 Accesses and pathways are constructed to prevent erosion, sedimentation and siltation as a result of runoff or degradation of path materials.</p>	<p>A2/P2 Not applicable.</p>

### E9.6.5 Sediment and Erosion Control

Acceptable Solutions/Performance Criteria	Proposed Solutions
A1 The subdivision does not involve any works. P1 For subdivision involving works, a soil and water management plan must demonstrate the: i) Minimisation of dust generation from susceptible areas on site; and ii) management of areas of exposed earth to reduce erosion and sediment loss from the site.	P1 Soil and water management plans form a standard component of detailed engineering design drawings. Soil and water management plans will form part of any conditions of an approval. The plans will consist of at a minimum, m silt fencing or physical barriers along the watercourse to prevent soil entering the watercourse and appropriate stockpiling of material. <b>The proposal is consistent with the performance criteria.</b>

### E9.6.6 Water Catchment Areas – not applicable.

## E10 Recreation and Open Space Code

### E10.6.1 Provision of Public Open Space

Acceptable Solutions	Proposed Solutions
A1 The application must: a) Include consent in writing from the General Manager that no land is required for public open space but instead there is to be a cash payment in lieu.	A1 Public open space will not be provided as part of the proposal, except for a small lot (200) which will provide accessibility to the creek and services. A cash in lieu contribution will be a requirement of the development. Council's General Manager consented in writing that there be a cash payment in lieu and with appropriate conditioning upon any approval, the acceptable solution can be satisfied. <b>The proposal complies with the Acceptable Solution.</b>

### E11 Environmental Impacts and Attenuation Code – not applicable

### E12 Airports Impact Management Code – not applicable

### E13 Local Historic Heritage Code – not applicable

### E14 Coastal Code – not applicable

### E15 Signs Code – not applicable

### E16 On-Site Wastewater Management Code – not applicable

## 5. Representations

The application was advertised 13 February 2021 to 1 March 2021 in the Examiner Newspaper, notices on-site and at the Council Chambers and notification by mail to all adjoining land owners. Two (2) representations were received prior to the closing date and time. The issues raised within the representations are as follows:-

Representation Matter	Response
Concerns in relation to the initial stormwater disposal concepts and levels of cut and fill proposed for Stage 4 of the proposal	The proponents engineers have considered the concerns of the representors, and while their original design would have alleviated most of the stormwater problems being experienced due to the large catchment to the north, the level of filling originally proposed was not at a reasonable height. To reduce the filling height, amended civil designs now propose to install a stormwater pipe along the rear boundary of Lots 8,9,10,11,12 and into the humesceptor water quality treatment device adjacent to Lot 13. This will still require up to 400mm of fill in the rear of Lot 8, but this is reduced due to the stormwater pipe installation. Rare have advised that discharge conditions have adequate capacity even if the creek is in flood. Although the installation of the humesceptor is proposed at the completion of Stage 6, to alleviate concerns regarding water quality treatment of quantity, the humesceptor really must be conditioned to be installed at the completion of stage 4 and shall be conditioned to do so.

The recommendation for approval has been made following due consideration of the representation and comments.

**6. Mediation**

Nil.

**7. Conclusion**

In accordance with 8.10 of the *Break O' Day Interim Planning Scheme 2013*, the application has been assessed against the objectives of the Scheme, in particular the General Residential Zone, all relevant Codes and issues. The application has demonstrated compliance with the Acceptable Solutions and twelve Performance Criterion; the received representation has been considered. It is recommended for approval with conditions normally set to this type of development.

**LEGISLATION / STRATEGIC PLAN & POLICIES:**

*Break O' Day Interim Planning Scheme 2013;*  
*Land Use Planning and Approvals Act 1993;*  
*Local Government (Building and Miscellaneous Provisions) Act 1993.*

**BUDGET AND FINANCIAL IMPLICATIONS:**

Not applicable, all costs of the development are the responsibility of the developer.

**VOTING REQUIREMENTS:**

Simple Majority.





ACTION	DECISION
PROPONENT	C Triebe
OFFICER	Deb Szekely, Senior Planning Officer
FILE REFERENCE	DA 019-2021
ASSOCIATED REPORTS AND DOCUMENTS	Collated Plans for Assessment Representation Applicant Response to Representation (Circulated under separate cover) RO Completed Planning Scheme Assessment Applicant written response to Planning Scheme

**OFFICER'S RECOMMENDATION:**

After due consideration of the application received and Pursuant to Section 57 of the *Land Use Planning & Approvals Act 1993* and the *Break O'Day Interim Planning Scheme 2013* that the application for **PARTIAL DEMOLITION & EXTENSION & POOL** on land situated at **1 JETTY ROAD, STIEGLITZ** described in Certificate of Title 172745/1 be **APPROVED** subject to the following conditions:

1. Development must be carried out in accordance with the approved plans and documents listed as follows, except as varied by conditions on this Planning Permit.

Approved Plans / Documents			
Plan / Document Name	Reference Number	Prepared By	Dated
Site Plan	A01 Revision B	Engineering Plus	23/03/2021
Lower Floor Construction Plan	A02 Revision A	Engineering Plus	12/12/2020
Upper Floor Construction Level	A03 Revision A	Engineering Plus	12/12/2020
Lower Floor Plan	A04 Revision A	Engineering Plus	12/12/2020
Upper Floor Level Plan	A05 Revision A	Engineering Plus	12/12/2020
Roof Plan	A06 Revision A	Engineering Plus	12/12/2020
North Elevation	A07 Revision B	Engineering Plus	23/03/2021
East Elevation	A08 Revision A	Engineering Plus	12/12/2020
South Elevation	A09 Revision B	Engineering Plus	23/03/2021
West Elevation	A10 Revision B	Engineering Plus	23/03/2021
Sub Floor Storage	A11 Revision A	Engineering Plus	12/12/2020
3D Visual	A13 Revision A	Engineering Plus	12/12/2020
3D Visual	A14 Revision A	Engineering Plus	12/12/2020
3D Visual	A15 Revision A	Engineering Plus	12/12/2020
3D Visual	A16 Revision A	Engineering Plus	12/12/2020
3D Visual	A17 Revision A	Engineering Plus	12/12/2020
3D Visual	A18 Revision A	Engineering Plus	12/12/2020
3D Visual	A19 Revision A	Engineering Plus	12/12/2020
Perspective	A20 Revision A	Engineering Plus	12/12/2020
Shadow Plan	A23 Revision A	Engineering Plus	12/12/2020

2. The vehicle crossover from the carriageway to the property boundary must be **constructed / upgraded** and maintained in accordance with LGAT Standard Drawing Version 3, TSD-R09 Urban Road Driveways. The construction of a standard duty vehicular crossover will provide effective, safe and nuisance-free vehicle access in connection with the proposed development and must be financed by the applicant.
3. Stormwater overflow is to be directed to the Council stormwater infrastructure located within the Jetty Road stormwater infrastructure. Connection is to be made via a 100 PVC stormwater pipe with min 450 cover discharging via a grated dissipater pit in the invert of the street gutter at a point within the Jetty Road Break O'Day Council road reserve as directed by Council's Manager Infrastructure and Development Services.
4. No works are to commence on the crossover or stormwater connection, until a permit to undertake works in the road reservation has been issued by Council's Works Operations Manager for the crossover and Stormwater Connection Point.
5. Use of the development must not create a nuisance as defined by the *Environmental Management and Pollution Control Act 1994*.
6. Works on the site must not result in a concentration of flow onto other property, or cause ponding or other stormwater nuisance.
7. The driveway must be constructed in a manner that ensures sediment is neither tracked nor eroded across the property boundary.
8. Sewage must be disposed via TasWater sewerage system.
9. All underground infrastructure including all forms of water, storm water, power, gas and telecommunication systems must be located prior to the commencement of any on-site excavation and / or construction works. Any works to be undertaken within 2 metres of any Council owned infrastructure must be done in consultation with Council's Works Operations Manager.
10. All building wastes are to be removed to the appropriate waste disposal facility to prevent an environmental nuisance being caused outside of the works site.
11. Pool Filtration equipment must be located in a sound protected unit or in a position so as to not create a noise nuisance to adjoining residents.
12. Application for development assessment must be made within nine (9) months of receiving this approval, for relevant existing development not forming part of this approval (buildings including retaining walls), located within the Crown Reservation north of the development site (Property ID 7097781). Any application must include Crown consent to lodge the application, as well as a Crown Licence and / or lease, encompassing those parts of Crown Reserve supporting existing development.
13. Access to the sub floor storage area as identified in approved drawing number A11 Revision A, prepared by Engineering Plus and dated 12 December 2020, must be obtained via movement wholly contained within the property boundary. Alternatively, application should be made for a Crown Licence or Lease over the adjoining Crown Reserve or similar access arrangements. Any Crown Licence, Lease or similar access arrangements obtained through the State Government shall be forwarded to Council (copy) within three (3) months of obtaining the same.
14. This permit does not include approval for the existing retaining wall, existing BBQ area or existing concreted path to the existing private Jetty as indicated on approved Drawing No. A01 Revision B, prepared by Engineering Plus and dated 23 March 2021.
15. Prior to lodging a Building Application with the Break O'Day Council for the approved development, site boundaries are to be surveyed by a licenced Surveyor to ensure the proposed development is wholly contained within the site boundaries.



## ADVICE

- Use or development which may impact on Aboriginal cultural heritage is subject to the *Aboriginal Relics Act 1975*. If Aboriginal relics are uncovered during works then an Aboriginal site survey is required to determine the level of impact and the appropriate mitigation procedures.
- Activities associated with construction works are not to be performed outside the permissible time frames listed:

*Mon-Friday 7 am to 6 pm*

*Saturday 9 am to 6 pm*

*Sunday and public holidays 10 am to 6 pm.*

## INTRODUCTION:

The applicant is seeking approval for partial demolition, dwelling extensions and a pool at 1 Jetty Road, Stieglitz. The application is discretionary on a number of items within the planning scheme and in particular on scheme requirements relating to frontage and side boundary setbacks and containment of the proposed development within the nominated building envelope. Additionally, the existing dwelling has a site cover of 290 m<sup>2</sup> on a lot size of 686 m<sup>2</sup> which equates to 42.3%. The proposed additions will cause the finished dwelling to have a site cover of 432 m<sup>2</sup> or 63%.

## PREVIOUS COUNCIL CONSIDERATION:

Not applicable.

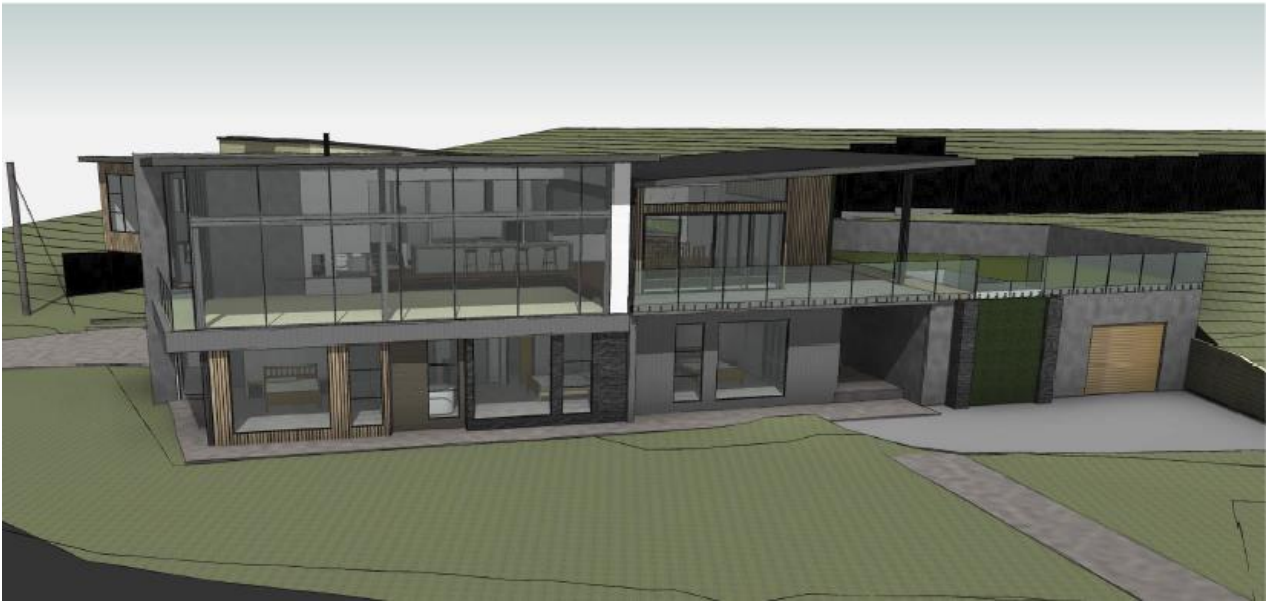
## OFFICER'S REPORT:

### 1. The Proposal

The applicant is seeking approval for partial demolition, dwelling extensions and a pool at 1 Jetty Road, Stieglitz. The dwelling extensions result in an enlargement of the existing dwelling to provide for four bedrooms, multiple living areas, pool and alfresco outdoor entertaining area.



**Existing Dwelling**



### **Proposed Dwelling**

The site has developable flat land associated with the existing dwelling, with the site increasing in contour levels to the west. Due to the site contours, the existing dwelling and proposed extensions rely on available level ground to the east.

The site is serviced by reticulated water, sewerage and stormwater.

### **2. Applicable Planning Assessment**

- Part 10 General Residential Zone;
- E5 Flood Prone Areas Code;
- E6 Car Parking and Sustainable Transport Code.

### **3. Referrals**

- Break O'Day Council Works Department;
- Tasmania Parks and Wildlife Services (State Government);
- Property Services (State Government).

### **4. Assessment**

The application met the acceptable solutions for all issues except for reliance upon the performance criteria detailed below:

- 10.4.2 Setbacks and building envelope for all dwellings P1;
- 10.4.2 Setbacks and building envelope for all dwellings P3;
- 10.4.3 Site coverage and private open space for all dwellings P1;
- 10.4.5 Width of openings for garages and carports for all dwellings P1;
- 10.4.6 Privacy for all dwellings P1;
- 10.4.6 Privacy for all dwellings P2;
- 10.4.16.1 Stormwater Disposal P1;
- E5.5.1 Use and flooding P1;
- E5.6.1 Flooding and Coastal Inundation P1

## Planning Assessment

### 10 General Residential Zone

#### 10.4 Development Standards

##### 10.4.2 Setbacks and building envelope for all dwellings

Acceptable Solutions	Performance Criteria
<p>A1 Unless within a building area, a dwelling, excluding protrusions (such as eaves, steps, porches, and awnings) that extend not more than 0.6 m into the frontage setback, must have a setback from a frontage that is:</p> <p>(a) if the frontage is a primary frontage, at least 4.5 m, or, if the setback from the primary frontage is less than 4.5 m, not less than the setback, from the primary frontage, of any existing dwelling on the site; or</p> <p>(b) if the frontage is not a primary frontage, at least 3 m, or, if the setback from the frontage is less than 3 m, not less than the setback, from a frontage that is not a primary frontage, of any existing dwelling on the site; or</p> <p>(c) if for a vacant site with existing dwellings on adjoining sites on the same street, not more than the greater, or less than the lesser, setback for the equivalent frontage of the dwellings on the adjoining sites on the same street; or</p> <p>(d) if the development is on land that abuts a road specified in Table 10.4.2, at least that specified for the road.</p>	<p>P1 A dwelling must:</p> <p>(a) have a setback from a frontage that is compatible with the existing dwellings in the street, taking into account any topographical constraints; and</p> <p>(b) if abutting a road identified in Table 10.4.2, include additional design elements that assist in attenuating traffic noise or any other detrimental impacts associated with proximity to the road.</p>

#### Performance Criteria Assessment

Assessment against the Performance Criteria is required.

The proposed development includes a partial demolition of the existing dwelling, dwelling extensions and pool. The existing dwelling has a primary frontage setback of approximately 4m.

a) The dwelling extensions propose a varying setback to the primary frontage that ranges in distance. The first floor addition includes the main bedroom cantilevered and protruding to the primary frontage boundary (eaves built to boundary). Additionally, first floor setbacks to the primary frontage range from 1340mm to 445mm. In order to satisfy the performance criteria, the development must demonstrate that it is compatible with the existing dwellings in the street and importantly, compatibility must take into account any topographical constraints. This is particularly relevant to Jetty Road with lots on the western side constrained by the slopes of Chimney Heights and lots on the eastern side enjoying the benefits of level land.

To be compatible, it requires the development to be in harmony or broad correspondence with the setback from a frontage of existing dwellings in the street (taking into account any topographical constraints).

Jetty Road is a short road with only four dwellings having any boundary fronting the street.

#### Existing frontage setbacks:

Address	Lot Size	Setback from frontage	Orientation to Jetty Road
1 Jetty Road	686 m <sup>2</sup>	Approximately 4m	West
179 St Helens Point Road	1602 m <sup>2</sup>	Approximately >14m	West
183 St Helens Point Road	575 m <sup>2</sup>	Approximately 1.5m	East

185 St Helens Point Road

558 m<sup>2</sup>

Approximately 7m (side boundary)

East



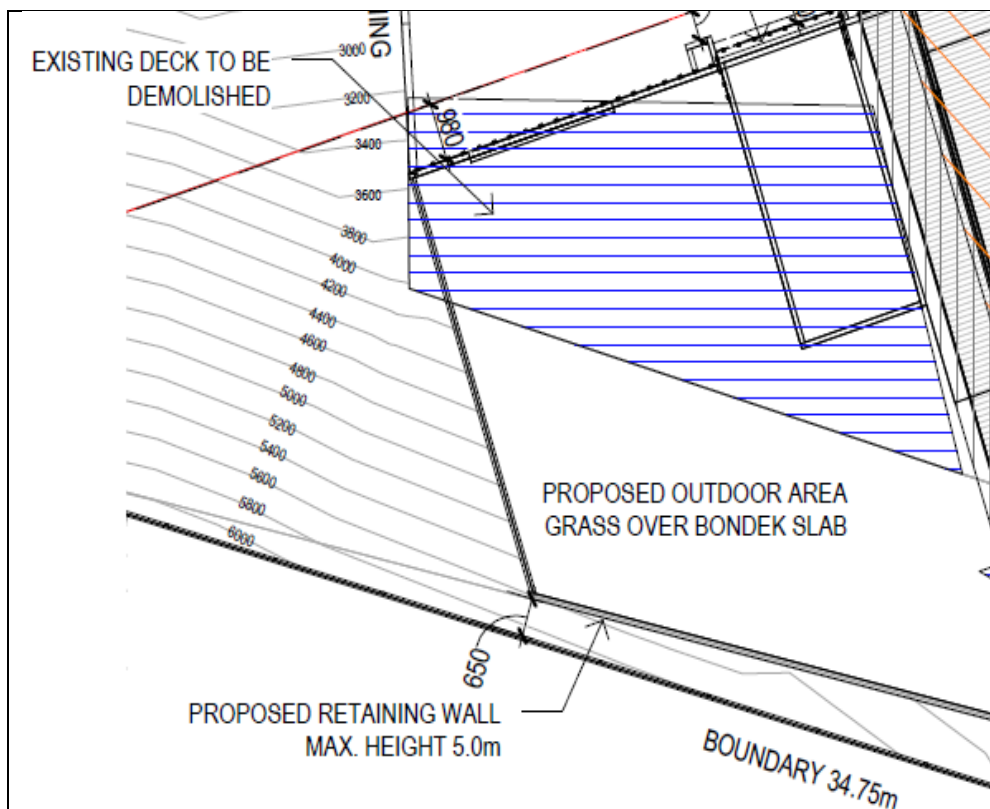
**Figure 1 Aerial Photograph**



**Photo 1 View South**

As demonstrated there is large variation in the existing setbacks of existing dwellings associated with Jetty Road. The existing situation with large variance in setbacks to Jetty Road demonstrates, a particular setback distance is not considered to be the main contributor to any existing compatibility in the area. The proposed frontage setback of built to boundary ranging through to 445mm is not considered to be disharmonious. This conclusion is further supported due to the performance criteria making topographical constraints a valid consideration. The site slopes upward significantly at the rear of the site, thereby limiting use of the rear portion of the lot (see below contour plan section).





**Figure 2 Contours**

The topographical constraints have caused the existing dwelling to be constrained to the west and therefore located towards the front (east) utilising available level ground. The proposed additions and alterations are also responding to the topographical constraints of the lot albeit a larger proposed finished dwelling.

The site is bounded by Crown Land and Georges Bay to the north, an extensive road reserve (>15m wide) to the east, a public walkway to the south and Crown Reserve to the west. In effect the development site is surrounded on all sides by public land thereby creating considerable separation from surrounding land uses. The consideration of compatibility within the street is thought to be satisfied due to the separation the development site enjoys from neighbouring properties by way of public land creating additional separation and the existing variation in frontage setbacks. The dwelling directly east demonstrating a reduce frontage setback of 1.5m. Additionally the existing and proposed development responds to the topographical constraints of the site which is a valid consideration within the performance criteria.

The objective provides guidance as to whether the performance criteria has been satisfied. In this instance the objective is to control the siting and scale of dwellings to:

(a) provide reasonably consistent separation between dwellings on adjacent sites and a dwelling and its frontage; and	The first requirement relates to side boundary separation. The development site is effectively surrounded by Crown land and achieves greater than normal separation between neighbouring dwellings (noting that there are no 'adjacent' dwellings). It also requires reasonably consistent separation between the dwelling and its frontage. As demonstrated, currently there is large variation in the setback distances of existing dwellings to the frontage within Jetty Road.
(b) assist in the attenuation of traffic noise or any other detrimental impacts from roads with high traffic volumes; and	Jetty Road is a short road (approximately 80m) and services only 4 dwellings and is not considered to be a road with high traffic volumes.

<p>(c) provide consistency in the apparent scale, bulk, massing and proportion of dwellings; and</p>	<p>The scale, bulk, massing and proportion of dwelling existing in Jetty Road is highly variable as is the land area of each of the sites. The scale and bulk of existing dwellings in Jetty Road is consistent with the era in which they were built.</p> <ul style="list-style-type: none"> <li>• 1 Jetty Rd 686 m<sup>2</sup> – Dwelling 290 m<sup>2</sup> – 1969 (42% site cover)</li> <li>• 179 St Helens Pt Rd 1602 m<sup>2</sup> – Dwelling 230 m<sup>2</sup> – 1985 (14.4%)</li> <li>• 183 St Helens Pt Rd 575 m<sup>2</sup> – Dwelling 124 m<sup>2</sup> – 1995 (22%)</li> <li>• 185 St Helens Pt Rd 558 m<sup>2</sup> – Dwelling 95 m<sup>2</sup> – 1977 (17%)</li> </ul> <p>The existing dwelling at 1 Jetty Rd is two storey with a site cover of 290 m<sup>2</sup>. The proposed additions and alterations are to retain the dwelling as a two storey dwelling with an increase in site cover to 432 m<sup>2</sup>. As these properties within the General Residential Zone age, they will be progressively re-developed, with 1 Jetty Road the first to be re-developed. Whilst there is a considerable increase in the site cover of the development at 1 Jetty Rd (21%), the development site continues to be the dominant built form and the scale and bulk of the proposal is expected to be reduced in perception, by the surrounding of the site by public land. Due to these unique site characteristics of the site being bordered by public land and the contours of the site, the scale and bulk of the proposal is expected to appear consistent with that existing. Presently 1 Jetty Rd is more dominant in the streetscape as due to the contours of the site the existing development is forward within the streetscape and presents largely to the street in a prominent position looking out over Georges Bay. Site cover has historically exceeded other dwellings in the street and further confirms a dominant presence.</p> <p>The General Residential Zone intends to provide for residential development that accommodates a range of dwelling types at suburban densities. It is the GRZ that is best placed to provide for developments of this type.</p>
--	--



(d) provide separation between dwellings on adjacent sites to provide reasonable opportunity for daylight and sunlight to enter habitable rooms and private space.

The development site has the unique characteristic in that it is bordered by Crown Land on all boundaries and does not share a common boundary with another site that contains a dwelling. The shadow diagrams provided demonstrate that the proposed dwelling provides for daylight and sunlight to enter habitable rooms and private spaces of nearby lots and dwellings.

The proposed development is considered to satisfy the performance criteria in this instance.



**Photos 2 and 3 Development site looking south demonstrating extent of public land surrounding the site**





**Photos 4 and 5 demonstrating the streetscape.**



**Photos 6 & 7 Demonstrating existing dwelling setback from road**



**Photos 8 and 9 Public walkway on southern side of the lot and separating the development lot from the neighbouring dwelling (No 179 St Helens Point Road, Stieglitz).**



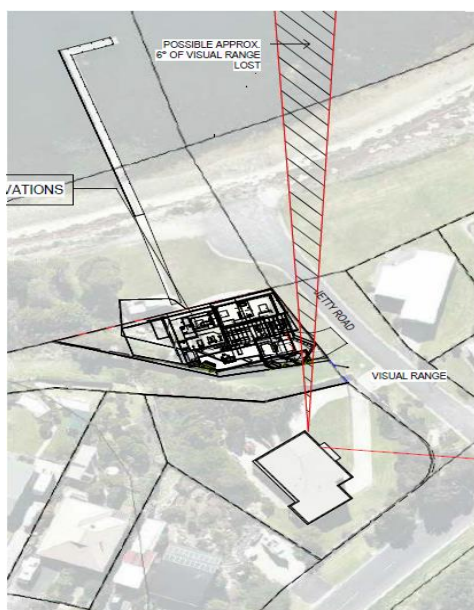


Figure 3 demonstrates the proposed development in relation to the adjacent existing dwelling (#179).

b) Not applicable as the proposed development is not abutting a road identified in Table 10.4.2.

#### 10.4.2 Setbacks and building envelope for all dwellings

Acceptable Solutions	Performance Criteria
<p>A3 A dwelling, excluding outbuildings with a building height of not more than 2.4 m and protrusions (such as eaves, steps, porches, and awnings) that extend not more than 0.6 m horizontally beyond the building envelope, must:</p> <p>(a) be contained within a building envelope (refer to Diagrams 10.4.2A, 10.4.2B, 10.4.2C and 10.4.2D) determined by:</p> <p>(i) a distance equal to the frontage setback or, for an internal lot, a distance of 4.5 m from the rear boundary of a lot with an adjoining frontage; and</p> <p>(ii) projecting a line at an angle of 45 degrees from the horizontal at a height of 3 m above natural ground level at the side boundaries and a distance of 4 m from the rear boundary to a building height of not more than 8.5 m above natural ground level; and</p> <p>(b) only have a setback within 1.5 m of a side boundary if the dwelling:</p> <p>(i) does not extend beyond an existing building built on or within 0.2 m of the boundary of the adjoining lot; or</p> <p>(ii) does not exceed a total length of 9 m or one-third the length of the side boundary (whichever is the lesser).</p>	<p>P3 The siting and scale of a dwelling must:</p> <p>(a) not cause unreasonable loss of amenity by:</p> <p>(i) reduction in sunlight to a habitable room (other than a bedroom) of a dwelling on an adjoining lot; or</p> <p>(ii) overshadowing the private open space of a dwelling on an adjoining lot; or</p> <p>(iii) overshadowing of an adjoining vacant lot; or</p> <p>(iv) visual impacts caused by the apparent scale, bulk or proportions of the dwelling when viewed from an adjoining lot; and</p> <p>(b) provide separation between dwellings on adjoining lots that is compatible with that prevailing in the surrounding area.</p>

Assessment against the performance criteria is required.

**EAST ELEVATION**  
SCALE 1:100

MAX HEIGHT  
3100  
2700  
2100  
1500  
1000  
500

STUDY LEVEL  
BEDROOM LEVEL  
EXISTING LOWER GARAGE CEILING  
LOWER FLOOR LEVEL  
EXISTING CONCRETE LEVEL

ELMCH GREEN WALL SYSTEM OR  
SIMILAR PLANTED TO OWNERS OR  
LANDSCAPE ARCHITECT'S  
SPECIFICATIONS

ELMCH GREEN WALL SYSTEM OR  
SIMILAR PLANTED TO OWNERS OR  
LANDSCAPE ARCHITECT'S  
SPECIFICATIONS

SELECT NATURAL (BLACKBUTT OR  
SIMILAR OR NATURAL LOOK TIMBER  
FEATURE WALLS TO OWNERS  
SPECIFICATIONS

SELECT NATURAL (BLACKBUTT OR  
SIMILAR OR NATURAL LOOK TIMBER  
FEATURE WALLS TO OWNERS  
SPECIFICATIONS

HARDIE TEX PAINTED SHEET  
SURFACED OR SIMILAR

CONCRETE PANEL OR CONCRETE TILE  
FEATURE STRUCTURAL WALL

'SEAMLESS' GLASS WALL BY  
GLAZING MANUFACTURER

TRIMEX ROOFING INSTALLED TO  
MANUFACTURERS SPECIFICATIONS  
'WINDSPRAY' OR SIMILAR

'SEAMLESS' GLASS WALL BY GLAZING MANUFACTURER

PERCEPES LEVEL

HATCHED AREA REPRESENTS EXISTING  
DWELLING

TOUGHENED GLASS (CLEAR)  
UPPER FRAMELESS SILL/UTRACE  
LOWEST 1.0m HIGH

EXISTING RETAINING WALL

SELECT BRICK FEATURE TO OWNERS  
SPECIFICATIONS (POOL)

ALUMINUM FRAMED TOUGHENED SAFETY  
GLASS WINDOWS TO MANUFACTURERS  
SPECIFICATIONS

GARAGE DOOR INSTALLED TO  
MANUFACTURERS  
SPECIFICATIONS

EXISTING GARAGE DOOR TO  
BE REPLACED WITH  
SMALLER DOOR AS SHOWN

CONCRETE BLOCK WALL PAINTED  
TRONSTONE OR SIMILAR COLOUR  
-LRI 11%

SELECT NATURAL (BLACKBUTT OR  
SIMILAR OR NATURAL LOOK TIMBER  
FEATURE WALLS TO OWNERS  
SPECIFICATIONS

SELECT NATURAL (BLACKBUTT OR  
SIMILAR OR NATURAL LOOK TIMBER  
FEATURE WALLS TO OWNERS  
SPECIFICATIONS

RENDERED OR PAINTED FEATURE TO  
OWNERS COLOUR SPECIFICATIONS

(a) not cause unreasonable loss of amenity by:

“in relation to a locality, place or building, any quality, condition or factor that makes or contributes to making the locality, place or building harmonious, pleasant or enjoyable”. The planning scheme directs us to consider amenity in relation to (i) to (iv). P1 contemplates some loss of amenity. An unreasonable loss of amenity is one that is “immoderate or exorbitant” and is considered a high bar. The Tribunal has previously summarised (*A&N McCullagh v Glamorgan Spring Bay Council* and *Ors* (2019) *TASRMPAT30*) an unreasonable loss of amenity is a qualitative assessment and requires an assessment of:

- The assessment must be an objective one and the performance criteria requires consideration of the following.

The development site is surrounded by Crown Land and does not share a boundary with a lot that has a dwelling on it. The development site is separated from the residential lot to the south by a public walkway that at the frontage boundary, is 6.62m wide. To the north is Crown Reservation, to the east is Jetty Road reserve and to the west is the continuation of the right of way. Part (i) refers to a dwelling on an adjoining lot, to which there isn't an example.







**Adjoining Lots to the development site.**

The Resource Management and Planning Appeal Tribunal adopts the wider interpretation of “adjoining” and found in *C Boland v Clarence City Council and Anor [2018] TASRMPAT 4.....* “that the property 1 Frederick Henry Parade, which is separated by a 3.5m wide walkway to the development site (1 Cremorne Avenue), is adjoining land for the purposes of assessment of compliance with Performance Criteria” (see below diagram).



**Tribunal example.**

The Tribunal example presents a very similar situation to that of the development site being separated from 179 St Helens Point Road, by a walkway (public land). This assessment adopts the Tribunal’s wider interpretation of adjoining. It is therefore relevant to consider the visual impact on the neighbouring property, 179 St Helens Point Road, which is situated to the south and it must be considered as to whether the siting and scale of the proposed additions to the existing dwelling at the development site, will cause an unreasonable loss of amenity to No. 179.



A visual impact assessment requires the consideration of built form matters including scale, bulk and proportions of the dwelling and should be considered from a variety of perspectives and viewpoints.



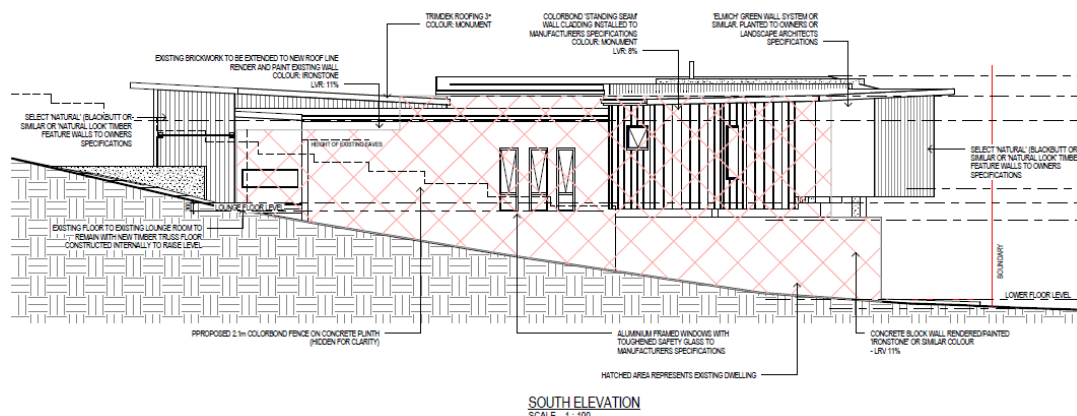
The application has provided an assessment of the loss of view corridor predicted to be experienced by 179 St Helens Point Road and is demonstrated below.



Potential loss of view corridor (179 St Helens Point Road)

Part (iv) however is associated with the visual impacts caused by the scale, bulk or proportions of the dwelling when viewed from the adjoining lot and does not specifically take into consideration the loss of views. It is my opinion though that existing views contribute to the existing amenity enjoyed by No. 179 as views are a relevant factor that makes or contributes to making the locality, place or building harmonious, pleasant or enjoyable.

The southern elevation provides a representation of how the bulk and scale of the proposed additions will present in comparison to what is existing (cross hatched area).



The photos below demonstrate how the existing dwelling presents from the northern frontage corner of the residential property to the south, and the second photo below demonstrates the vegetation along the boundary of #179 that will screen a large portion of the dwelling.





**View of existing dwelling from the northern corner of frontage of #179 St Helens Point Road, Stieglitz.**



**Public walkway between 1 Jetty Rd and 179 St Helens Point Road.**



Neighbouring Dwelling – No. 179 St Helens Point Rd.

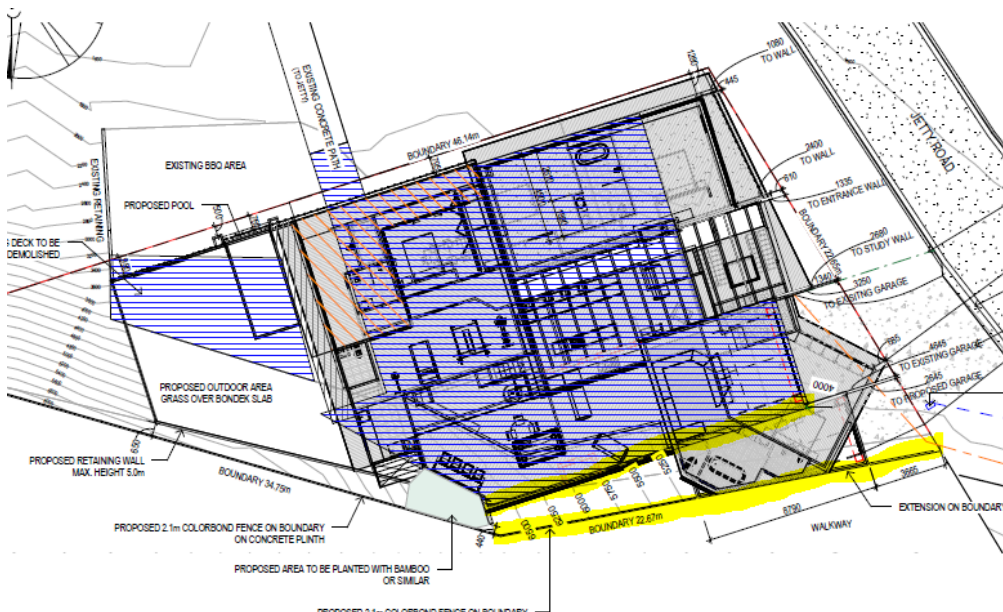
Consideration must be given to whether the visual impact of the proposed dwelling causes an unreasonable loss of amenity. The southern elevation demonstrates a comparison in the bulk of the building to that which is existing. The photos above demonstrate the separation achieved between the proposed dwelling and the neighbouring dwelling (not adjoining). The predicted loss of view corridor, is also provided above. An unreasonable loss of amenity is one which is immoderate (excessive) or exorbitant (unreasonably high). It is my opinion that the bulk and scale of the proposed building is reduced by the existing separation between the existing dwelling at 1 Jetty Rd and the neighbouring dwelling at 179 St Helens Point Road which is further separated by a public walkway and existing screening vegetation. It is my opinion that any reduction in amenity, including partial loss of view corridor, due to visual impact, is not unreasonable when considering:

- existing amenity of the area;
- what, if any, loss of that existing amenity arises as a result of the Proposal; and
- where any loss so caused is unreasonable.

(c) provide separation between dwellings on adjoining lots that is compatible with that prevailing in the surrounding area.

The proposed development includes additions that reduces the southern side boundary setback from approximately 2.64m to built to boundary.





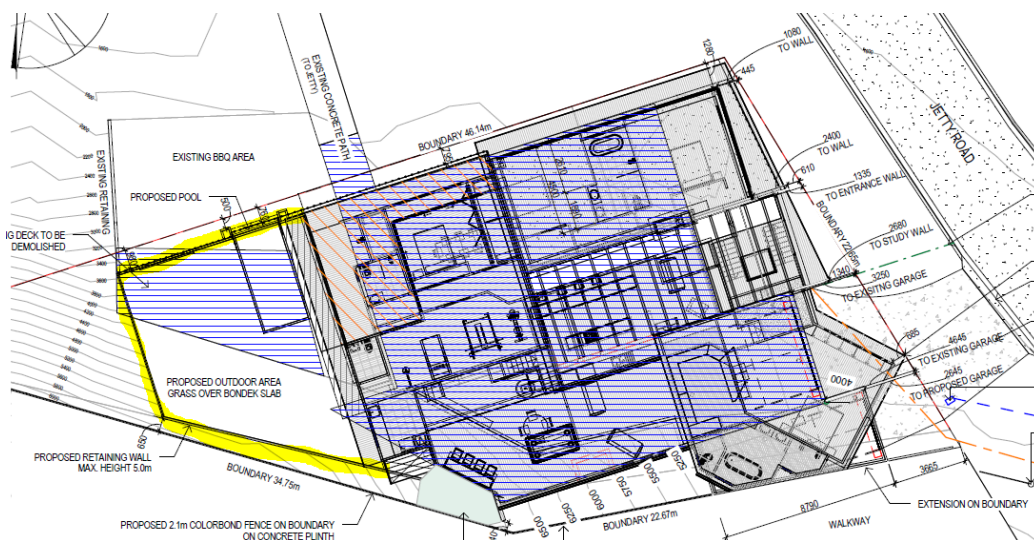
### Proposed reduced southern side boundary setback.

The public walkway (6.62m wide at the road entrance) separating the two sites, continues to ensure separation is maintained between the dwellings.

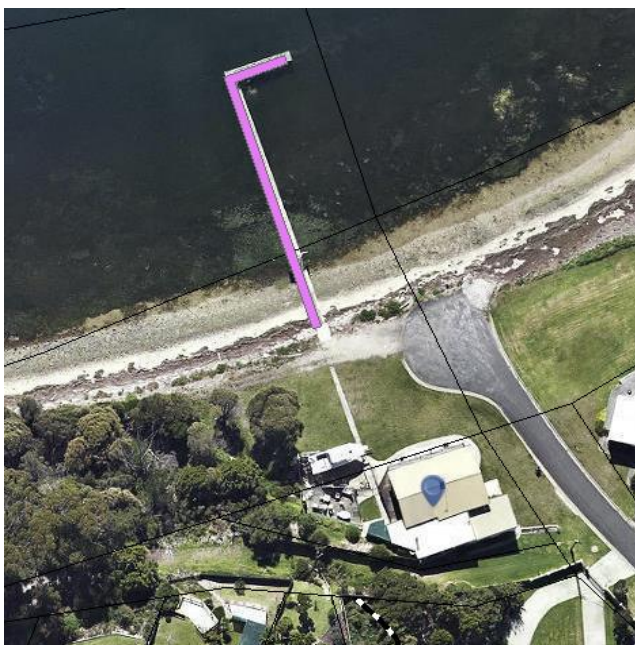
It is my opinion that in this instance, the performance criteria has been satisfied.

#### 10.4.3 Site coverage and private open space for all dwellings

Acceptable Solutions	Performance Criteria
<p>A1 Dwellings must have:</p> <p>(a) a site coverage of not more than 50% (excluding eaves up to 0.6 m); and</p> <p>(b) for multiple dwellings, a total area of private open space of not less than 60 m<sup>2</sup> associated with each dwelling, unless the dwelling has a finished floor level that is entirely more than 1.8 m above the finished ground level (excluding a garage, carport or entry foyer); and</p> <p>(c) a site area of which at least 25% of the site area is free from impervious surfaces.</p>	<p>P1 Dwellings must have:</p> <p>(a) private open space that is of a size and dimensions that are appropriate for the size of the dwelling and is able to accommodate:</p> <p>(i) outdoor recreational space consistent with the projected requirements of the occupants and, for multiple dwellings, take into account any communal open space provided for this purpose within the development; and</p> <p>(ii) operational needs, such as clothes drying and storage; and</p> <p>(b) reasonable space for the planting of gardens and landscaping.</p>
<p><b>Performance Criteria Assessment</b></p> <p>Assessment against the performance criteria is required.</p> <p>The proposed development is unable to satisfy acceptable solution (a).</p> <p>The existing dwelling has a site cover of 290 m<sup>2</sup> on a lot size of 686 m<sup>2</sup> which equates to 42.3%. The proposed additions will cause the finished dwelling to have a site cover of 432 m<sup>2</sup> or 63%. The site proposes to primarily achieve private open space in the form of an uncovered deck area on the western side of the dwelling (see highlighted area below. Currently the private open space is achieved in much the same manner utilising a rear deck area. It is considered that the provision of POS responds to the site constraints and due to the sites proximity to public open space and the crown licence over the adjacent private jetty, the site and its surrounds provides for outdoor recreation. The use of patios for garden plantings, is a common theme in contemporary residential use.</p> <p>The proposed development satisfies the performance criteria.</p>	



**Existing POS (blue hatching at rear); Proposed POS – highlighted area**



**Crown Licence over private jetty.**



**Existing private open space**

#### 10.4.5 Width of openings for garages and carports for all dwellings

Acceptable Solutions	Performance Criteria
A1 A garage or carport within 12 m of a primary frontage (whether the garage or carport is free-standing or part of the dwelling) must have a total width of openings facing the primary frontage of not more than 6 m or half the width of the frontage (whichever is the lesser).	P1 A garage or carport must be designed to minimise the width of its openings that are visible from the street, so as to reduce the potential for the openings of a garage or carport to dominate the primary frontage.
<b>Performance Criteria Assessment</b> Additions and alterations will result in two garages facing the primary frontage. The cumulative width of openings is 6.5m (4.2m & 2.3m) which is marginally larger than the acceptable solution. The width of openings is broken by partitioning wall. The articulation of the dwelling provides for variety in angles and materials and through design, will not dominate the primary frontage. The proposed development satisfies the performance criteria.	



**Presentation of garage openings to the primary frontage**

#### 10.4.6 Privacy for all dwellings

Acceptable Solutions	Performance Criteria
A1 A balcony, deck, roof terrace, parking space, or carport (whether freestanding or part of the dwelling), that has a finished surface or floor level more than 1 m above natural ground level must have a permanently fixed screen to a height of at least 1.7 m above the finished surface or floor level, with a uniform transparency of no more than 25%, along the sides facing a: <ul style="list-style-type: none"> <li>(a) side boundary, unless the balcony, deck, roof terrace, parking space, or carport has a setback of at least 3 m from the side boundary; and</li> <li>(b) rear boundary, unless the balcony, deck, roof terrace, parking space, or carport has a setback of at least 4 m from the rear boundary; and</li> <li>(c) dwelling on the same site, unless the balcony, deck, roof terrace, parking space, or carport is at least 6 m: <ul style="list-style-type: none"> <li>(i) from a window or glazed door, to a habitable room of the other dwelling on the same site; or</li> <li>(ii) from a balcony, deck, roof terrace or the private open space, of the other dwelling on the same site.</li> </ul> </li> </ul>	P1 A balcony, deck, roof terrace, parking space or carport (whether freestanding or part of the dwelling) that has a finished surface or floor level more than 1 m above natural ground level, must be screened, or otherwise designed, to minimise overlooking of: <ul style="list-style-type: none"> <li>(a) a dwelling on an adjoining lot or its private open space; or</li> <li>(b) another dwelling on the same site or its private open space; or</li> <li>(c) an adjoining vacant residential lot.</li> </ul>



### Performance Criteria Assessment

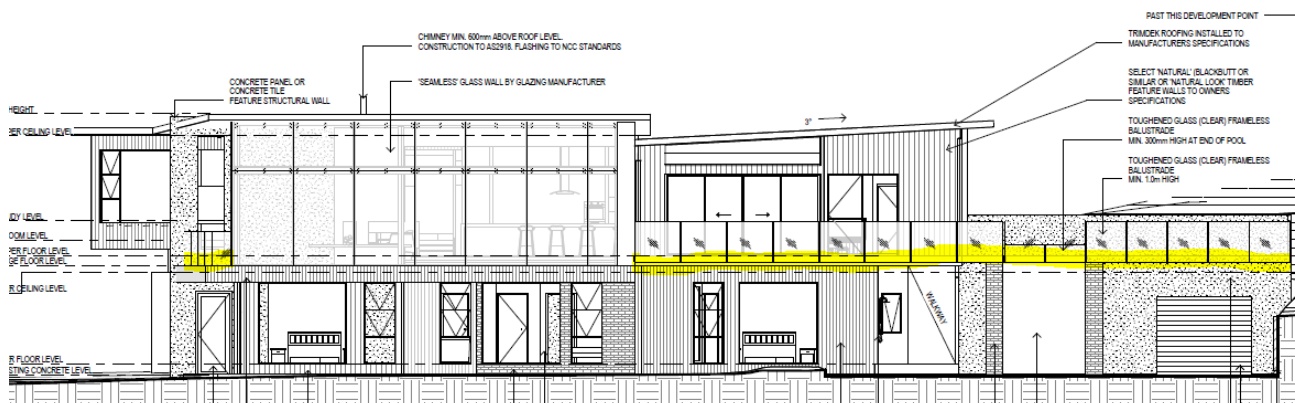
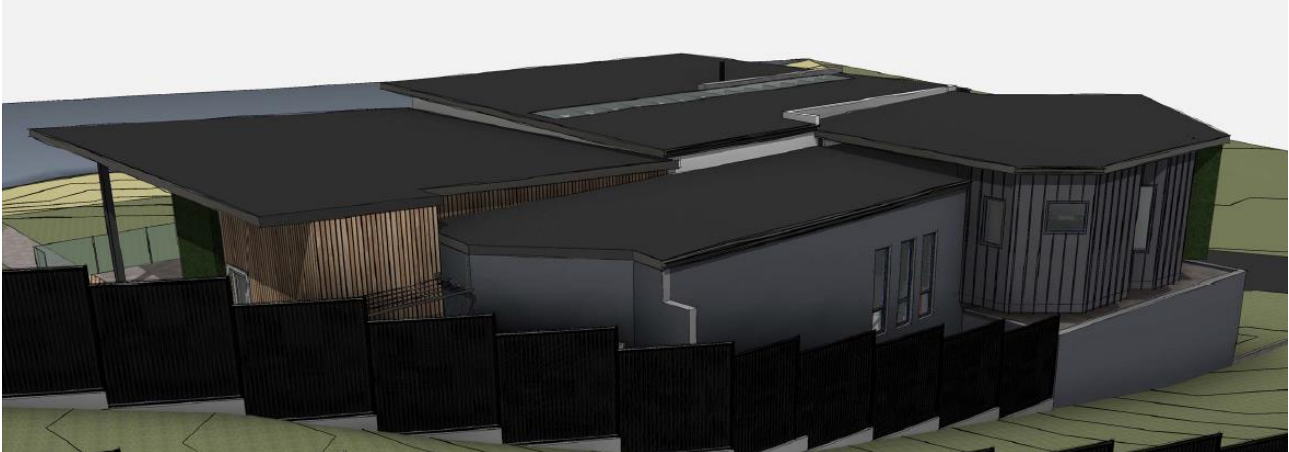
(a) The proposed development includes a deck to the western side of the dwelling that is greater than 1m above ground and within 3m of the side boundary. The western deck primarily takes in views to the north associated with Georges Bay and overlooks Crown Reserve. Possible views to the south are interrupted by the public walkway and vegetation screening the dwelling and private open space associated with No. 179. The design, the presence of the public walkway and existing vegetation further minimises opportunities for overlooking associated with the property to the south (No. 179).

Additionally, the decking associated with the first floor on the northern boundary, adjoins public reserve areas and will not overlook a dwelling.

(b) the proposed development satisfies the acceptable solution.

(c) not applicable.

The proposed development satisfies the performance criteria.



**North facing balconies greater than 1m above natural ground level.**

#### 10.4.6 Privacy for all dwellings

Acceptable Solutions	Performance Criteria
<p>A2 A window or glazed door, to a habitable room, of a dwelling, that has a floor level more than 1 m above the natural ground level, must be in accordance with (a), unless it is in accordance with (b):</p> <p>(a) The window or glazed door:</p> <p>(i) is to have a setback of at least 3 m from a side boundary; and</p> <p>(ii) is to have a setback of at least 4 m from a rear boundary; and</p> <p>(iii) if the dwelling is a multiple dwelling, is to be at least 6 m from a window or glazed door, to a habitable room, of another dwelling on the same site; and</p> <p>(iv) if the dwelling is a multiple dwelling, is to be at least 6 m from the private open space of another dwelling on the same site.</p> <p>(b) The window or glazed door:</p> <p>(i) is to be offset, in the horizontal plane, at least 1.5 m from the edge of a window or glazed door, to a habitable room of another dwelling; or</p> <p>(ii) is to have a sill height of at least 1.7 m above the floor level or has fixed obscure glazing extending to a height of at least 1.7 m above the floor level; or</p> <p>(iii) is to have a permanently fixed external screen for the full length of the window or glazed door, to a height of at least 1.7 m above floor level, with a uniform transparency of not more than 25%.</p>	<p>P2 A window or glazed door, to a habitable room of dwelling, that has a floor level more than 1 m above the natural ground level, must be screened, or otherwise located or designed, to minimise direct views to:</p> <p>(a) window or glazed door, to a habitable room of another dwelling; and</p> <p>(b) the private open space of another dwelling; and</p> <p>(c) an adjoining vacant residential lot.</p>
<p><b>Performance Criteria Assessment</b></p> <p>The diagrams above also demonstrate the placement of windows requiring assessment against the performance criteria due to their being greater than 1m above natural ground level and within 3m of the side boundary.</p> <p>The southern facing windows are screened by existing vegetation associated with No. 179. Additionally the window associated with the Ensuite has a sill height greater than 1.7m and the additional window associated with the Ensuite is direct away from the adjoining dwelling.</p> <p>Windows facing northwards do not overlook a dwelling or residential lot and instead overlook Crown land.</p> <p>The proposed development satisfies the performance criteria.</p>	

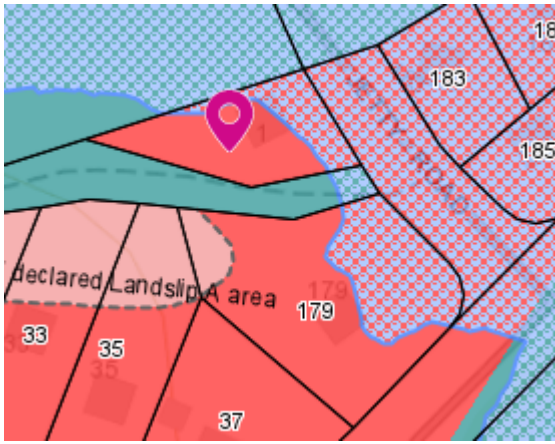
#### 10.4.16.1 Stormwater Disposal

Acceptable Solutions	Performance Criteria
<p>A1 All run off from buildings must be directed into on-site water storage tanks and the overflow from the tanks disposed of into the Council maintained roadside drain or the reticulated stormwater system.</p>	<p>P1 Stormwater must be managed on the site so that it does not cause pollution, soil erosion or flooding to adjacent lots.</p>
<p><b>Performance Criteria Assessment</b></p> <p>The proposed development will direct all stormwater directly to the Council roadside drain. The application has been referred to Council's Works Department and will be conditioned according to requirements. Discharge to Councils reticulated stormwater system ensures the development will not cause pollution, soil erosion or flooding to adjacent lots.</p> <p>The proposed development satisfies the performance criteria.</p>	

#### E5 Flood Prone Areas Code

The site is affected by the existing Planning Scheme mapping identifying Flood Prone Hazard areas forming part of the *Break O'Day Interim Planning Scheme 2013*.





### Existing Planning Scheme Mapping – Flood Prone Areas Overlay

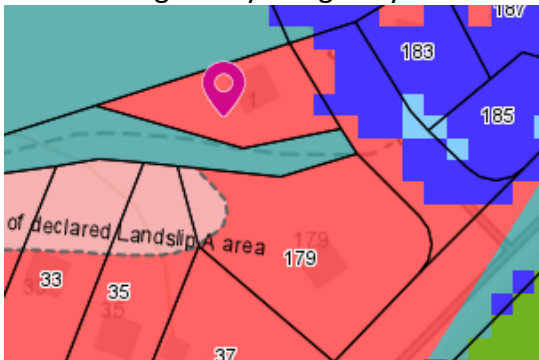
Recently Council has adopted flood mapping developed as part of a commissioned investigation by Water Technology which included the following reports:

- RO1- Inception Report (Water Technology 2019a);
- R02 – Hydrology Report (Water Technology 2019b); and
- R03 – Hydraulics Report (Water Technology 2019c).

These reports are referenced as:

Inglis, L & Li, A (2019), Hydrology Report: Break O’Day Flood Mapping (parts R01, R02, R03). Water Technologies, 15 Business Park Drive Notting Hill Victoria 3168.

The dwelling is only marginally affected by the recently adopted Flood Prone Areas mapping.



### Recently adopted Flood Prone Areas mapping.

#### 5.5.1 Use and flooding

Acceptable Solutions	Performance Criteria
A1 The use must not include habitable rooms.	P1 Use including habitable rooms subject to flooding must demonstrate that the risk to life and property is mitigated to a low risk level in accordance with the risk assessment in E5.7.
<b>Performance Criteria Assessment</b> Assessment against the performance criteria is required. The use includes habitable rooms and requires the development to demonstrate the risk to life and property is a low risk level in accordance with the risk assessment in E5.7. Council’s most recent flood mapping demonstrates the site is only marginally affected by the flood hazard mapping and is limited to a small section of the site (H1 Flood Hazard Class). This small section of flood affected portion of land is classified as a Flood Hazard Class H1 which is generally safe for people, vehicles and buildings and is considered to be a ‘low risk level’. The proposed development satisfies the performance criteria.	

### 5.6.1 Flooding and Coastal Inundation

Acceptable Solutions	Performance Criteria
<p>A1 No acceptable solution.</p>	<p>P1.1 It must be demonstrated that development:</p> <p>a) where direct access to the water is not necessary to the function of the use, is located where it is subject to a low risk, in accordance with the risk assessment in E5.7 a); or</p> <p>b) where direct access to the water is necessary to the function of the use, that the risk to life, property and the environment is mitigated to a medium risk level in accordance with the risk assessment in E5.7.</p> <p>P1.2 development subject to medium risk in accordance with the risk assessment in E5.7 must demonstrate that the risk to life, property and the environment is mitigated through structural methods or site works to a low risk level in accordance with the risk assessment in E5.7.</p> <p>P1.3 Where mitigation of flood impacts is proposed or required, the application must demonstrate that:</p> <p>a) the works will not unduly interfere with natural coastal or water course processes through restriction or changes to flow; and</p> <p>b) the works will not result in an increase in the extent of flooding on other land or increase the risk to other structures;</p> <p>c) inundation will not result in pollution of the watercourse or coast through appropriate location of effluent disposal or the storage of materials; and</p> <p>d) where mitigation works are proposed to be carried out outside the boundaries of the site, such works are part of an approved hazard reduction plan covering the area in which the works are proposed.</p>
<p><b>Performance Criteria Assessment</b></p> <p>(a) Council's most recent flood mapping demonstrates the site is only marginally affected by the flood hazard mapping and is limited to a small section of the site (H1 Flood Hazard Class). This small section of flood affected portion of land is classified as a Flood Hazard Class H1 which is generally safe for people, vehicles and buildings and is considered to be a 'low risk level'.</p> <p>The proposed development satisfies the acceptable solution.</p> <p>(b) NA</p> <p>(c) NA.</p> <p>(d) NA – No mitigation works is proposed.</p>	

### E6 Car Parking and Sustainable Transport Code

The proposed development satisfies the Acceptable Solutions of the Use Standards and Development Standards of the Car Parking and Sustainable Transport Code.

## 5. Representations

The application was advertised 13 February to 1 March 2020 in the Examiner Newspaper, notices on-site and at the Council Chambers and notification by mail to all adjoining land owners. One (1) representation was received prior to the closing date and time. The representation is as follows:

Issue	Response
Existing dwelling encroaches on public land.	There is a small portion of the existing deck that encroaches on public land. This will be rectified when the existing deck is demolished and the new deck is rebuilt. The permit is conditioned to ensure the site is surveyed prior to lodging for a Building Application with the Break O'Day Council. Additionally the encroachments within the Crown Reserve that are existing and include a retaining wall and pathway, have been referred to Property Services (State Government) and a condition has been applied to address existing development located within the Crown Reserve.
Setbacks of proposed development and containment within the building envelope.	This matter is addressed within the body of the Council report.
Site coverage	This matter is addressed within the body of the Council report.
Privacy for all dwellings	This matter is addressed within the body of the report.
Stormwater collection and disposal	This matter is addressed within the body of the report.
Flooding and coastal inundation	This matter is addressed within the body of the report.

Due consideration of the representations made has been undertaken with the response to each concern detailed above.

The development application has been recommended for approval.

## 6. Mediation

Formal mediation has not been entered into.

### LEGISLATION & POLICIES:

*Break O'Day Interim Planning Scheme 2013;*  
*Land Use Planning and Approvals Act 1993;*  
*Local government (Building and Miscellaneous Provisions) Act 1993.*

### BUDGET; FUNDING AND FINANCIAL IMPLICATIONS:

Not applicable.

### VOTING REQUIREMENTS:

Simple Majority.

*The Mayor advised the Council that it had now concluded its meeting as a Planning Authority under Section 25 of the Local Government (Meeting Procedures) Regulations.*

04/21.7.0

## COUNCIL MEETING ACTIONS

04/21.7.1

## Outstanding Matters

COUNCIL RESOLUTIONS - MEETINGS - PUBLIC  
Apr 13, 2021

42

GOALS

47%

GOAL COMPLETION

COUNCIL RESOLUTIONS PLAN PLAN  
COUNCIL RESOLUTIONS 2021

Current Co...	Meeting D...	Due Date	Goal	Resolution / Action	Update	Owner
42%	18/01/2021	30/04/2021	<b>01/21.13.3.22 - Local Roads &amp; Community Infrastructure Program Extension</b>	That Council endorse the following projects for nomination for funding under the Local Roads and Community Infrastructure Program (extension): · St Helens Point Road (Parnella Stormwater Catchment 2) · O'Connors Beach – Shared Pathway · Footpath Upgrade – Beaumaris · Footpath Upgrade – St Marys That Council engage in community consultation with the Falmouth Community for the sealing of Franks Street and Morrison Street, Falmouth.	At the 18 January 2021 Council meeting, the council endorsed the following projects for nomination for funding. Project nominations were subsequently submitted to the Australian Government for approval and which included project description, estimated cost and project schedule as endorsed by the Council. Projects have been approved by the Australian Government for construction between July and December 2021.  Community consultation (Falmouth Community) for the sealing of Franks Street and Morrison Street has been acted upon and a report prepared for information and discussion at the April 2021 Councilor Workshop.	Manager Infrastructure and Development Services
100%	18/01/2021	28/02/2021	<b>01/21.15.2.25 - Break O'Day Drought Weeds Grants 2020</b>	That Council grant \$1,645 of Drought Weeds funding to an application for support of horehound control at Germantown on the Seaview Farm property.	Completed	NRM Facilitator
0%	15/02/2021	31/05/2021	<b>02/21.8.1.30 - Notice of Motion - Update St Helens Main Street - Cllr M Osborne</b>	<i>A report is sought providing advice in accordance with the requirements of Section 65 of the Local Government Act 1993 for the information of Council at a future meeting and consider any advice given by a person who has the qualifications or experience necessary to give such advice, information or recommendation.</i>  That the Council consider an update of the St Helens Main Street as a project for the Community Infrastructure Program Extension.		Manager Infrastructure and Development Services

0%	15/02/2021	31/03/2021	<b>02/21.13.3.39 - Speed Limit Reduction - Lower Germantown Road and Denneys Road, St Marys</b>	That Council adopt the TCS Assessment Recommendations as stated: <ul style="list-style-type: none"> <li>• <i>"Use relevant Warning signs and advisory speed signs where there are hazards in the road alignment rather than post speed limit signs.</i></li> <li>• <i>Install a W5-102 Gravel Road – Drive Carefully Warning sign (W5-102) at the start of Lower German Town Road".</i></li> </ul>		Manager Infrastructure and Development Services
75%	15/02/2021	31/08/2021	<b>02/21.14.2.41 - Bay of Fires Master Plan</b>	That Council in conjunction with Parks & Wildlife (PWS) establish a Steering Committee to undertake the Bay of Fires Master Plan project with priority given to the finalisation of the Project Scope and development of Terms of Reference for the Steering Committee.	Letter forwarded to identified partners seeking their interest in being part of the Steering Committee for the Bay of Fires Master Plan. Expressions of interest have been called for 3 positions - 1 local environmental member and 2 community members	Manager Community Services
10%	15/02/2021	31/08/2021	<b>02/21.16.4.50 - Draft Policy LG55 – Use of Conferencing Technology to Attend Council Meetings and Workshops Policy</b>	That Council note the draft Policy LG55 – Use of Conferencing Technology to Attend Council Meetings and Workshops Policy and await the outcome of the Local Government Act review.	On hold until the Local Government Act Review is completed.	Executive Assistant
100%	15/02/2021	30/06/2021	<b>02/21.16.5.51 - 2021 – 2022 State Budget Consultation</b>	That Council provide a submission to the 2021 - 2022 State Budget process reflecting the identified matters from Council.	Submission to 2021-22 State Budget consultation process finalised and submitted on 19/3/2021 reflecting Council's identified priorities	General Manager
100%	15/03/2021	31/03/2021	<b>03/21.6.1.53 - DA194-2020 - Outbuilding with Amenities - 44 Legge Street, Falmouth</b>	DA194-2020 - Outbuilding with Amenities - 44 Legge Street, Falmouth	Planning Permit issued 22nd March 2021	Development Services Coordinator
100%	15/03/2021	31/03/2021	<b>03/21.6.2.54 - DA301-2020 - Two (2) Lot Subdivision - 3 Fysh Place, Stieglitz</b>	DA301-2020 - Two (2) Lot Subdivision - 3 Fysh Place, Stieglitz	Planning Permit issued 19th March 2021	Development Services Coordinator
100%	15/03/2021	31/03/2021	<b>03/21.6.3.55 - DA337-2020 - Demolition and New Shed - 93 Cecilia Street, St Helens</b>	DA337-2020 - Demolition and New Shed - 93 Cecilia Street, St Helens	Planning Permit issued 19th March 2021	Development Services Coordinator
100%	15/03/2021	31/03/2021	<b>03/21.6.4.56 - DA345-2020 - Alterations and Additions to Existing Non-Conforming Use and 2nd Access - 28 Four Mile Creek Road, Four Mile Creek</b>	DA345-2020 - Alterations and Additions to Existing Non-Conforming Use and 2nd Access - 28 Four Mile Creek Road, Four Mile Creek	Planning Permit issued 18th March 2021	Development Services Coordinator
100%	15/03/2021	31/03/2021	<b>03/21.6.5.57 - DA346-2020 - Dwelling - 19 Seaview Avenue, Beaumaris</b>	DA346-2020 - Dwelling - 19 Seaview Avenue, Beaumaris	Planning Permit issued 19th March 2021	Development Services Coordinator
20%	15/03/2021	30/06/2021	<b>03/21.9.1.59 - Notice of Motion - Invitation to World Trail - Cllr M Tucker</b>	<p><i>A report is sought providing advice in accordance with the requirements of Section 65 of the Local Government Act 1993 for the information of Council at a future meeting and consider any advice given by a person who has the qualifications or experience necessary to give such advice, information or recommendation.</i></p> <p>Council to invite Glen Jacobs from World Trail to do an overview and investigate the existing trails providing any thoughts on lengthening / improving the existing network and the need to investigate new trails to complement what is existing at the Flagstaff Trailhead.</p>	Request discussed with World Trail and scope of review developed to guide the process	General Manager



100%	15/03/2021	30/04/2021	<b>03/21.15.2.66 - Charter for the Break O'Day Community Stadium - Special Committee of Council</b>	That the Charter for the Break O'Day Community Stadium – Special Committee of Council, as amended, be adopted.	Council approved the amended Charter for the Break O'Day Community Stadium - Special Committee of Council at its meeting on 15 March, 2021	Manager Community Services
35%	15/03/2021	30/06/2021	<b>03/21.16.2.68 - Velvet Worm NRM Action Awards for 2021</b>	That Council recognise achievements in the community for the Break O'Day environment and natural resource management in 2021 by offering 'Velvet Worm NRM Action Awards' with a focus on youth and supporting activities and action.	The Velvet Worm NRM Action Awards 2021 are being promoted with a focus on youth and supporting activities and action. Applications will be received until the end of April and awards determined in May.	NRM Facilitator
50%	15/03/2021	31/03/2021	<b>03/21.16.3.69 - Applications for Break O'Day Drought Weeds Grant</b>	1. That Council grant \$941 of Drought Weeds funding to an application for support of ragwort and thistle control on the Pyengana Dairy farm, Pyengana. 2. That Council grant \$990 of Drought Weeds funding to an application for support of cape weed, ragwort and thistle control at Hodges Road Goshen.	Grant claims to be made by the recipient farms and processed.	NRM Facilitator
40%	15/03/2021	30/04/2021	<b>03/21.16.4.70 - Review of Tasmanian Government Climate Change Act and Action Plan</b>	Council provide to the Tasmanian Government's review of the state's <i>Climate Change Act</i> and <i>Climate Action 21</i> implementation plan, relevant priorities in its <i>Climate Change Action Plan 2020</i> as consultation input, and encourages the Break O'Day community to participate in the review.	Tasmanian Climate Change Office has called for input by end of April - a Council submissions based on it's <i>Climate Change Action Plan 2020</i> is being prepared.	NRM Facilitator
25%	15/03/2021	30/06/2021	<b>03/21.17.4.74 - St Helens Neighbourhood House Community Garden</b>	That Council enter into a Lease with the St Helens Neighbourhood House for an area of approximately 8,000 m2 at the St Helens Sports Complex based on the former Equestrian Club lease area for a period of five (5) years with an option to renew for a further two (2) terms of five (5) years.	Decision of Council communicated to Manager of the St Helens Neighbourhood House. Discussions have occurred with representatives of the Community garden in relation to process of moving and support Council can provide	General Manager
25%	15/03/2021	30/06/2021	<b>03/21.17.4.74 - St Helens Neighbourhood House Community Garden</b>	That Council reaffirm its previous commitment to assist the Neighbourhood House with relocation of the existing community garden.	Discussions have occurred with representatives of the Community Garden in relation to assistance they may require from Council	General Manager

## COUNCIL RESOLUTIONS 2020

Current Co...	Meeting D...	Due Date	Goal	Resolution / Action	Update	Owner
25%	17/02/2020	31/05/2020	<b>02/20.8.1.13 - Notice of Motion - St Helens Foreshore Playground Sun Shade - Cllr M Osborne</b>	A report is sought providing advice in accordance with the requirements of Section 65 of the Local Government Act 1993 for the information of Council at a future meeting and consider any advice given by a person who has the qualifications or experience necessary to give such advice, information or recommendation: That a Sun-shade for this playground be costed and the installation of it be included in our 2020-2021 Budget deliberations.	Refers to the St Helens foreshore playground. The playground and other foreshore infrastructure will be considered as part of the Marine Facilities Strategy (Georges Bay) and has not being included in the 2020-2021 budget.	Manager Infrastructure and Development Services
25%	17/02/2020	31/05/2020	<b>02/20.14.2.22 - Marine Facilities Master Plan - Georges Bay</b>	That Council develop a brief and call for Expressions of Interest to develop a Marine Facilities Master Plan for Georges Bay.	Currently waiting on authorisation to proceed with the Expression of Interest process.	Manager Community Services

50%	20/04/2020	31/07/2020	<b>04/20.14.3.63 - St Helens Sports Complex - Amendments to Master Plan</b>	That Council seek feedback from the sporting and recreational group users of the St Helens Sports Complex with the objective of consolidating proposed projects and preparing an updated master planning document to guide the Council in its future decision-making.	Currently working on draft letter to be forwarded to all users of the facility – November, 2020.  Letter to be forwarded inviting comments from user organisations.	Manager Community Services
50%	20/04/2020	31/07/2020	<b>04/20.15.3.66 - 'Future Potential Production Forest' Land in Break O'Day</b>	That Council ask the Tasmanian Government to provide it with information including the economic and social implications for Break O'Day community of possible changes to Future Potential Production Forest Land in Break O'Day municipality.	After a follow-up requests no specific information has been gained to date from government or industry bodies. Research shall be conducted to inform Council, as best as can be, at a future Workshop - so Council can consider its position in the meantime, regarding the future of FPPF Land in Break O'Day.	NRM Facilitator
90%	16/11/2020	28/02/2021	<b>11/20.8.1.203 - Notice of Motion - Tasman Highway Speed Limit Reduction - Cllr K Chapple</b>	That Council approach the Department of State Growth to investigate the possibility of reducing the speed limit on the Tasman Highway heading northwest towards Scottsdale from 80km per hour to 60 km per hour to View Street.	Councils Manager Infrastructure & Development Services Manager has discussed this item with the Department of State Growth.  A preliminary response provided is that the proposed change is only marginal with respect to access density to extend the 60km/hr speed zone to View Street and subsequently there is not a justification to recommend such a change to the Transport Commissioner.  Consideration is however being given to extending the 60km/hr speed zone as far as the Ansons Bay Road intersection.  The Department will advise in writing the outcome of this consideration within the next few weeks. The response will be included in an agenda report to the Council.	Manager Infrastructure and Development Services
46%	16/11/2020	31/08/2021	<b>11/20.13.3.215 - Improvement of the Intersection of Upper Scamander Road and Tasman Highway</b>	That Council make submission for a Safety Audit of the intersection of Upper Scamander Road and the Tasman Highway under the 2021/2022 Black Spot program at cost to the programme.	Council resolution 11/20.13.3.215 of 16 November is that Council make submission for a Safety Audit of the intersection of Upper Scamander Road and the Tasman Highway under the 2021/2022 Black Spot program at cost to the programme.  Nominations for Black Spot funded projects is expected to occur at the next funding submission round during the period July to August 2021, at which time a submission will be made.	Manager Infrastructure and Development Services

80%	16/11/2020	28/02/2021	<b>11/20.15.2.219 - Implementation of Dog Management Policy</b>	That Council seek commitment from the Parks and Wildlife Service to work cooperatively with Council to implement consistent and coordinated management of dogs in the municipality through Council's public processes for Dog Management Policy and Declared Areas, while recognising our different roles, objectives and responsibilities, and means for achieving them.	Tasmanian Parks and Wildlife Service has agreed to formalize joint dog management, inviting Council to do so with it at Regional PWS level.	NRM Facilitator
100%	16/11/2020	28/02/2021	<b>11/20.15.3.220 - Grant for Flood Management - Lower George Floodplain and Riverworks Trust</b>	That Council contribute \$4,000 towards the cost of the project plus in-kind resources.	Council's financial contribution to the project has been provided through its 2020/21 budget.	NRM Facilitator
100%	21/12/2020	31/03/2021	<b>12/20.8.1.225 - Notice of Motion - Vehicle and Pedestrian Access for the Community Garden - Mayor M Tucker</b>	A report is sought providing advice in accordance with the requirements of Section 65 of the Local Government Act 1993 for the information of Council at a future meeting and consider any advice given by a person who has the qualifications or experience necessary to give such advice, information or recommendation: That Council investigate vehicle and pedestrian access from Annie Street to the community garden with a total of approximately 4.5 meters in width.	Following discussions with St Helens Neighbourhood House and decision by Council at the Council meeting on 15/3/21, the Community garden is relocating to the St Helens Sports Complex.	Manager Infrastructure and Development Services
53%	21/12/2020	31/03/2021	<b>12/20.12.7.233 - Reduced Facility Hire Fee - St Helens Little Athletics</b>	That Council approve waiving the facility hire fee by amending the lease agreement to include use of the stadium toilets without charge.	Lease agreement has been reviewed, yet to be forwarded to Little Athletics	Manager Corporate Services

### COUNCIL RESOLUTIONS 2019

Current Co...	Meeting D...	Due Date	Goal	Resolution / Action	Update	Owner
0%	18/03/2019	30/06/2019	<b>03/19.8.2.47 - Notice of Motion - Mountain Bike Track in the Fingal Valley - Clr J Tucker</b>	A report is sought providing advice in accordance with the requirements of Section 65 of the Local Government Act 1993 for the information of Council at a future meeting and consider any advice given by a person who has the qualifications or experience necessary to give such advice, information or recommendation: That Council look at building a mountain bike and walking tracks in the Fingal Valley, and have it shovel ready for funding at the next State election.	This to be developed further as part of the Recreational Trails Strategy.	Manager Community Services
25%	15/07/2019	31/10/2019	<b>07/19.16.2.182 - Intention to Make New By-Law - Trail Network By-Law</b>	In accordance with section 156 of the Local Government Act 1993, Council resolves to make a by-law for the regulation of the Trail Networks.	Draft By-Law currently being prepared.	Executive Assistant
0%	16/09/2019	31/12/2019	<b>09/19.14.3.229 - Kings Park</b>	That Council replace the fence and fix the steps on the Medea Cove side of Kings Park.	Advised the Works Department of Council decision to replace the fence and fix the steps.	Manager Community Services
0%	16/09/2019	31/12/2019	<b>09/19.14.3.229 - Kings Park</b>	That Council work with Tasmania Fire Service to undertake an assessment as to whether Kings Park is currently a fire risk to adjoining properties.		Manager Community Services
0%	16/09/2019	31/12/2019	<b>09/19.14.3.229 - Kings Park</b>	That Council commence the process to develop some walking trails and interpretative signage that helps to create a narrative that acts to generate a positive user experience within the Kings Park area.	Walking trails to be discussed during the development of the Recreational Trails Strategy.	Manager Community Services

0%	18/11/2019	29/02/2020	<b>11/19.8.1.266 - Notice of Motion - Bike / Pedestrian Track, Swimcart to Binalong Bay Road - Cllr G McGuinness</b>	A report is sought providing advice in accordance with the requirements of Section 65 of the Local Government Act 1993 for the information of Council at a future meeting and consider any advice given by a person who has the qualifications or experience necessary to give such advice, information or recommendation: That Council investigates the best route for a dual access, (bike/pedestrian), dual direction track between Swimcart Beach and the "yet to be built" dual access Binalong Bay Rd. track.	Investigations commenced and potential route(s) are in initial stages of discussion with PWS.	Manager Infrastructure and Development Services
0%	18/11/2019	29/02/2020	<b>11/19.8.1.266 - Notice of Motion - Bike / Pedestrian Track, Swimcart to Binalong Bay Road - Cllr G McGuinness</b>	That Council seeks funding to enable this track to be built as soon as practical.		Manager Infrastructure and Development Services
75%	18/11/2019	29/02/2020	<b>11/19.13.3.274 - St Marys Recreation Ground Lighting</b>	That Council consult with the St Marys Community to ascertain specific night-time usage requirement at the recreational ground, prior to giving consideration to commit \$35,000 to lighting infrastructure renewal.	Stakeholder survey completed and report prepared for information and discussion with Councilors at the April 2021 Councilor workshop.	Manager Infrastructure and Development Services
0%	18/11/2019	29/02/2020	<b>11/19.14.3.277 - Disability Action Plan</b>	That Council seek community feedback in relation to the draft Disability Action Plan.		Manager Community Services
50%	16/12/2019	31/03/2020	<b>12/19.14.2.303 - Old Hospital - Community Feedback</b>	That Council support the Department of Communities Tasmania to undertake an examination of the feasibility of the key options identified.	The old St Helens Hospital is currently being used as a Respiratory Clinic for COVID 19 testing. All discussions are on hold whilst the need is still there to undertake the testing for Covid.	Manager Community Services
25%	16/12/2019	31/03/2020	<b>12/19.14.2.303 - Old Hospital - Community Feedback</b>	That Council commence discussions with Department of Communities Tasmania to transfer the green space at the front of the old Hospital (corner Circassian and Cecilia Street) to Council for community use.	Hospital currently being used by Ochre as a Respiratory Clinic.	Manager Community Services

## COUNCIL RESOLUTIONS 2018

Current Co...	Meeting D...	Due Date	Goal	Resolution / Action	Update	Owner
0%	21/05/2018	31/08/2018	<b>05/18.14.2.117 - The Gardens Toilet Block</b>	Council to take over ownership of the toilet block to be built at The Gardens with Council entering into an agreement with Parks & Wildlife (PWS) who will maintain and service the toilet block.	PWS in discussion with the Gardens community as to the location of the temporary toilet.	Manager Community Services





20/08/2018 30/11/2018 **08/18.8.2.182 - Notice of Motion - Driver Reviver Site in Fingal - Cllr J Drummond**

A report is sought providing advice in accordance with the requirements of Section 65 of the Local Government Act 1993 for the information of Council at a future meeting and consider any advice as required from relevant State Agencies:

That Council work with the Fingal Valley Neighbourhood House, the SES, local police and others to establish a Driver Reviver Site in Fingal at the Council owned Park and Public Toilet Facility on the Esk Highway. This site ideally should be operational before Christmas and operate through until after the Easter long weekend.

Awaiting a response from SES as to why this did not occur and when they intend to commence this project in our Municipality.

Manager  
Community  
Services

## 04/21.8.0

## PETITIONS

Nil.

## 04/21.9.0

## NOTICES OF MOTION

### 04/21.9.1

### Notice of Motion – St Marys Town Hall Upgrade – Clr J Drummond

#### **MOTION:**

*A report is sought providing advice in accordance with the requirements of Section 65 of the Local Government Act 1993 for the information of Council at a future meeting and consider any advice given by a person who has the qualifications or experience necessary to give such advice, information or recommendation:*

That Council upgrade the St Marys Town Hall, including, but not limited to, solar panels and improved heating facilities, with a view to making the Hall more user friendly and cost efficient.

#### **SUBMISSION IN SUPPORT OF MOTION:**

The loneliness epidemic is challenging social resilience throughout Australia. Local government play a critical role in building resilient and sustainable communities. Making the St Marys Town Hall more accessible for community, is vital to continue to build community resilience and wellbeing. Reducing or offsetting running costs is one step towards a better future for the functioning of the hall, which is currently very under utilised.

**MOTION:**

*A report is sought providing advice in accordance with the requirements of Section 65 of the Local Government Act 1993 for the information of Council at a future meeting and consider any advice given by a person who has the qualifications or experience necessary to give such advice, information or recommendation:*

That Council work with State govt. and other agencies as necessary, to secure and make available funding for a simple toilet block at the St Marys Community Space.

**SUBMISSION IN SUPPORT OF MOTION:**

The community have expressed a need for a toilet block at the St Marys Community Space. The space is exceptionally well utilised and often families with young, and multiple, children are using the space. This makes it difficult for a young mother or father to take a young child to the toilets in St Marys without packing up the family for safety reasons.

At the recent opening of the St Marys Community Space there was discussion between parties representing State govt., the Tas. Comm. Fund and elected members, as to the potential for funding for a toilet block to be established on the site. This was referred to on the day during a speech and this has heightened the community calls for a public toilet block.

**MOTION:**

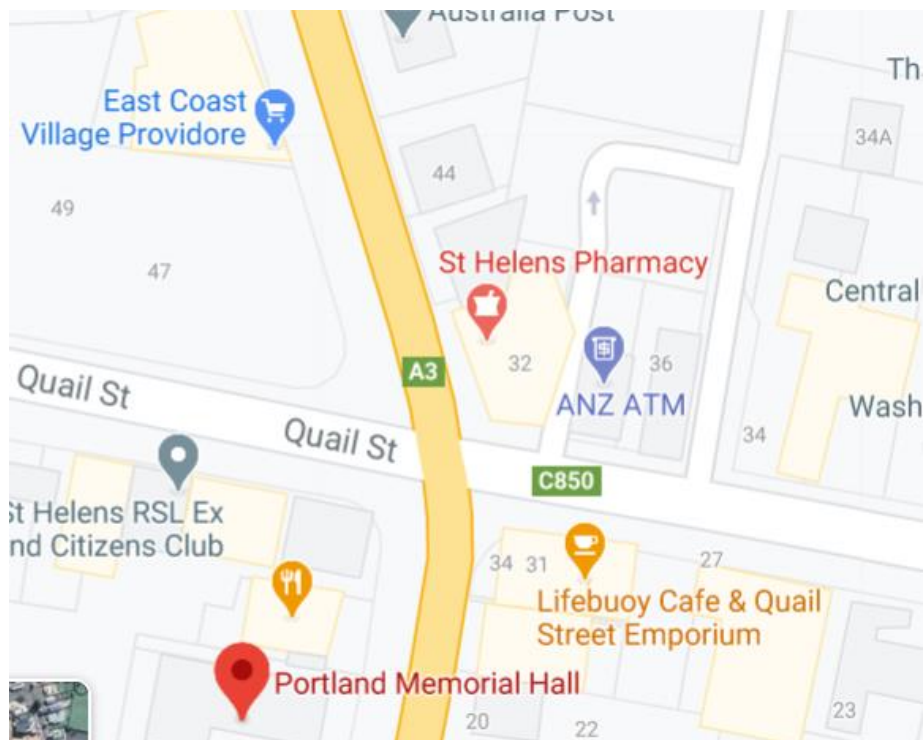
*A report is sought providing advice in accordance with the requirements of Section 65 of the Local Government Act 1993 for the information of Council at a future meeting and consider any advice given by a person who has the qualifications or experience necessary to give such advice, information or recommendation:*

To declare the area of the CBD encompassing the cross section of roads, (Quail St and Cecilia St) including both sides of each road, from 59 Cecilia St (Morty's on the Bay) to 39 Cecilia St (Portland Hall), and from 32 Quail St (The Social) to 37 Quail St (St Helens RSL Services Club), as an official "Live Music Precinct".

**SUBMISSION IN SUPPORT OF MOTION:**

Live music is alive and well in the Break O'Day region, and the live music industry locally, is beginning to flourish. This would encourage more venues in the vicinity to increase the live music whilst protecting the vendors against vexatious noise complaints. This could also encourage, if permitted, buskers at the markets, and open areas such as the paved area in Morty's car park and on the Portland green, as well as other suitable pavement areas. It could bring a new breath of life to the local town centre.

This could also give rise to the idea of a "Mini Music festival" in the future, possible harking back to the days of the "St Helens Jazz Festival".





**MOTION:**

*A report is sought providing advice in accordance with the requirements of Section 65 of the Local Government Act 1993 for the information of Council at a future meeting and consider any advice given by a person who has the qualifications or experience necessary to give such advice, information or recommendation:*

That Council consider disbanding the Barway Committee.

**SUBMISSION IN SUPPORT OF MOTION:**

The Barway committee now has no active role to play in this area.

The original purpose for the establishment of a Barway committee 20 years ago was to lobby through council for funding for Barway and Pelican Point works to improve access and safety and to instigate engineering and economic reports to support the required works.

To liaise with the relevant authority MAST to encourage and support ongoing works and keep the community informed of planned work.

Most of the planned works has been completed such as the sand removal from Blanche Beach, extension to the rock training wall and a dredging contract was let on March 2020 for ongoing work at Pelican Point.

MAST have ceased providing regular updates on conditions in the area and there are no current plans in place for any other work.

The local involvement by stakeholders in being part of the Barway committee has dropped off and it appears that there is no real interest in the community in being involved apart from the Local Volunteer Marine Rescue group.

If in the future if the situation changes and the need arises for a new committee to promote action at the Barway and Pelican Point it can easily be re formed.

If so does it include materials that are suited to a diverse group of residents, including but not exclusive to older new residents, families with young children, CALD etc. to ensure that the diversity of our new residents and their backgrounds is reflected and acknowledged?

### Reply

Yes there is a current, News Resident Kit and Welcome letter that is received by all new residents:

The welcome letter encourages the recipient to come in and collect a New Resident Kit, included in the base kit is:

- Waste Calendars
- Recycling A-Z info
- Quick contact list – aurora, tas water etc
- Your list – directory
- Flyer for BOD Employment Connect
- Latest Newsletter
- Area map
- Emergency Services Broadcaster pamphlet

Once they come in to collect the kit front counter staff also include any other information that they may require/find useful based on their individual needs and interests.

*Regulation 29 of the Local Government (Meeting Procedures) Regulations 2005 specifies that in putting a Question Without Notice a Councillor must not offer an argument or opinion, draw any inference or make any imputations except so far as may be necessary to explain the question.*

*The Chairperson must not permit any debate of a Question without Notice or its answer.*

## 04/21.12.0 MAYOR'S & COUNCILLOR'S COMMUNICATIONS

### 04/21.12.1 Mayor's Communications for Period Ending 19 April 2021

17.03.2021	Weldborough	– Dragon Trail
18.03.2021	St Helens	– Dragon Trail
07.04.2021	Fingal	– Council Workshop
15.04.2021	Fingal	– Old Tasmania Hotel, Official Opening
19.04.2021	St Helens	– Council Meeting

### 04/21.12.2 Councillor's Reports for Period Ending 17 April 2021

*This is for Councillors to provide a report for any Committees they are Council Representatives on and will be given at the Council Meeting.*

- St Helens and Districts Chamber of Commerce and Tourism –Clr Margaret Osborne OAM
- NRM Special Committee – Clr Janet Drummond
- Barway Committee – Clr John McGiveron
- East Coast Tasmania Tourism (ECTT) – Clr Glenn McGuinness
- Mental Health Action Group – Clr Barry LeFevre
- Disability Access Committee – Clr Janet Drummond

## 04/21.13.0 BUSINESS AND CORPORATE SERVICES

### 04/21.13.1 Corporate Services Department Report

ACTION	INFORMATION
PROPONENT	Council Officer
OFFICER	Bob Hoogland, Manager Corporate Services
FILE REFERENCE	018\018\001\
ASSOCIATED REPORTS AND DOCUMENTS	Nil

#### OFFICER'S RECOMMENDATION:

That the report be received.

#### INTRODUCTION:

The purpose of this report is to provide Councillors with an update of various issues which have been dealt with in the Business and Corporate Service Department since the previous Council Meeting.

#### PREVIOUS COUNCIL CONSIDERATION:

Provided as a monthly report – Council consideration at previous meetings.

#### OFFICER'S REPORT:

##### Corporate Services Staffing and Other Activities:

Council will have noticed the recruitment activity being undertaken for Corporate Services. A part time reception administration officer has now left for alternative employment and a full time administration officer (records management) is also finishing with us.

IT services have been significantly interrupted during the previous month due to the world-wide Outlook server vulnerabilities. Security protection measures required the creation of a new Outlook exchange server resulting in serious disruption to our emails for a few days and minor disruption for a further few days. A site visit by a representative of our IT support contractor also occurred during the previous month.

##### Meetings Attended:

Normal face to face Corporate Services team meetings and manager-team member meetings have resumed.

By phone, met with a representative of Council's finance software support company discussing the status of the software and proposed future enhancements.

By video conference, met with representatives of Tasmania Audit office in preparation for the 2020/2021 financial audit.



**Other Issues:**

The management team undertook a desktop review of our Business Continuity Plan. Manager Community Services arranged for a high level representative of Tasmania Police Service to facilitate the review. The review identified the Plan as appropriate, effective and fit for purpose as well as identifying sensible amendments and improvements.

*Investments – Term Deposits***BENDIGO:**

\$1,004,364.91	0.30%	Maturing 10/05/2021
\$1,010,277.46	0.15%	Maturing 09/06/2021
\$1,010,357.54	0.15%	Maturing 09/06/2021

**CBA:**

\$1,000,000.00	0.23%	Maturing 17/05/2021
\$1,015,092.62	0.23%	Maturing 25/05/2021
\$2,007,713.72	0.15%	Maturing 25/05/2021
\$1,000,000.00	0.17%	Maturing 02/06/2021
\$1,000,000.00	0.18%	Maturing 08/06/2021

**Right to Information (RTI) Requests**

No new requests have been received.

**132 and 337 Certificates**

	<b>132</b>	<b>337</b>
<b>March 2021</b>	107	62
<b>February 2021</b>	76	35
<b>March 2020</b>	68	37

March showed a significant increase in requests from February and March of the previous year. This is showing that the municipality is still receiving high sales.

**Debtors/Creditors @ 1 April 2021****DEBTORS INFORMATION****Invoices Raised**

<b>Current</b>			<b>Previous Year</b>	
<b>Month</b>	<b>Mth Value</b>	<b>YTD 20/21</b>	<b>Month</b>	<b>YTD 19/20</b>
69	\$43,864.00	543	84	687

**CREDITORS INFORMATION****Payments Made**

<b>Current</b>			<b>Previous Year</b>	
<b>Month</b>	<b>Mth Value</b>	<b>YTD 20/21</b>	<b>Month</b>	<b>YTD 19/20</b>
376	\$1,652,640.00	3247	475	3496

Creditors up due to increased activity in Capital Works.

## Work Health & Safety Coordinator

### OFFICER'S REPORT:

The Work Health & Safety Coordinator attended various internal meetings related to risk management and work health and safety (WHS).

Attended to one incident involving an outdoor worker and managed the whole return to work process by liaising with his nominated treating doctor, manager and Council's workers' compensation insurance company.

Attended eight medical appointments with three (3) injured workers as part of the role as Return-to-Work Coordinator.

Attended regular meetings with the corporate service manager, indoor council staff meetings and other risk management meetings/discussions.

Facilitated fortnightly restoring mobility and movement sessions with St Marys and St Helens Depots workers, as well as with indoor workers at the Council Chambers.

Undertook WHS induction with three new contractor companies and one History Room volunteer.

Assisted staff with COVID enquires and continuous liaised with the Community Services Department concerning compliance with COVID safety plans, risk assessment plans and QF Codes for events in 2021 and supplied by community groups.

Undertook WHS site visit of a contractor company and issued them with a Provisional Improvement Notice.

The Work Health & Safety Coordinator was informed of the following vandalism for March 2021:

#### ***Discovered 31 March 2021***

##### **Scamander Reserve**

*The adult and child swing seats at the Scamander Playground have been damaged and vandalised. The total cost for labour and materials amount to \$500.*

#### ***Discovered 31 March 2021***

##### **St Helens Foreshore**

*Graffiti on toilet block of St Helens Foreshore. The total cost for labour and materials amount to \$150.*

RATES INFORMATION as at 8 April 2021						
This financial Year						
2020/2021	Rates Levied	Additional Rates (Sup Val)	Total Rates	Penalties	Interest	Rate Remissions
General	7,388,664.92	66,592.85	7,455,257.77	37,191.99	17,615.39	157,035.27
Waste	1,226,004.00	4,856.08	1,230,860.08			
Wheelie	452,119.20	4,566.77	456,685.97			
Recycling	253,536.00	938.19	254,474.19			
Fire	364,983.85	939.27	365,923.12			
<b>TOTAL</b>	<b>9,685,307.97</b>	<b>77,893.16</b>	<b>9,763,201.13</b>	<b>37,191.99</b>	<b>17,615.39</b>	<b>157,035.27</b>
Last Financial Year						
2019/2020	Rates Levied	Additional Rates (Sup Val)	Total Rates	Penalties	Interest	Rate Remissions
General	7,313,018.65	67,557.16	7,380,575.81	38,594.28	26,973.95	61,921.83
Waste	1,186,206.00	5,257.00	1,191,463.00			
Wheelie	429,934.75	4,958.13	434,892.88			
Recycling	242,865.00	1,609.49	244,474.49			
Fire	365,043.55	956.75	366,000.30			
<b>TOTAL</b>	<b>9,537,067.95</b>	<b>80,338.53</b>	<b>9,617,406.48</b>	<b>38,594.28</b>	<b>26,973.95</b>	<b>61,921.83</b>
Instalments						
2020/2021		Instalment \$	Outstanding \$	Outstanding %		
8 September 2020	Instalment 1	2,422,220.97	43,830.48	1.81%		
10 November 2020	Instalment 2	2,421,029.00	53,525.38	2.21%		
2 February 2021	Instalment 3	2,421,029.00	95,820.48	3.96%		
4 May 2021	Instalment 4	2,421,029.00	776,004.16	32.05%		
	<b>TOTAL:</b>	<b>9,685,307.97</b>	<b>969,180.50</b>	<b>10.01%</b>		
2019/2020		Instalment \$	Outstanding \$	Outstanding %		
10 September 2019	Instalment 1	2,382,877.95	39,715.63	1.67%		
12 November 2019	Instalment 2	2,384,730.00	53,139.65	2.23%		
4 February 2020	Instalment 3	2,384,730.00	90,377.84	3.79%		
5 May 2020	Instalment 4	2,384,730.00	883,071.15	37.03%		
	<b>TOTAL:</b>	<b>9,537,067.95</b>	<b>1,066,304.27</b>	<b>11.18%</b>		
Discount						
	Discount	No. of	Total Ratable	% of total		
<b>2020/2021</b>	158,029.14	3,479	6,476	53.72%		
<b>2019/2020</b>	145,441.53	3,272	6,461	50.64%		

## **STRATEGIC PLAN & ANNUAL PLAN:**

Strategic Plan 2017-2027

### *Goal*

Services – To have access to quality services that are responsive to the changing needs of the community and lead to improved health, education and employment outcomes.

### *Strategy*

- Work collaboratively to ensure services and service providers are coordinated and meeting the actual and changing needs of the community.
- Ensure Council services support the betterment of the community while balancing statutory requirements with community and customer needs.

## **LEGISLATION & POLICIES:**

Nil.

## **BUDGET AND FINANCIAL IMPLICATIONS:**

Not applicable.

## **VOTING REQUIREMENTS:**

Simple Majority.



ACTION	INFORMATION
PROPONENT	Council Officer
OFFICER	Manager Corporate Services, Bob Hoogland
FILE REFERENCE	018\018\001\
ASSOCIATED REPORTS AND DOCUMENTS	Financial Reports

**OFFICER'S RECOMMENDATION:**

That the following reports for the month ending 31 March 2021 be received:

1. Trading Account Summary
2. Income Statement
3. Profit and Loss Statements
4. Financial Position
5. Cash Flow
6. Capital Expenditure

**INTRODUCTION:**

Presented to Council are the monthly financial statements.

**PREVIOUS COUNCIL CONSIDERATION:**

Council considers financial reports on a monthly basis.

**OFFICER'S REPORT:**

The financial statements as shown below show the financial position of Council as at 31 March 2021.

### Trading Account Summary

Council's current position for the month ending 31 March is summarised as follows:-

CASH AT BEGINNING OF PERIOD	11,220,194
TOTAL INCOME FOR PERIOD	1,258,430
TOTAL AVAILABLE FUNDS	12,478,624
LESS TOTAL EXPENDITURE	1,829,777
CASH AT END OF PERIOD	10,648,846
OUTSTANDING SUNDRY DEBTORS 60 DAYS & OVER	192,778

N.B. Cashflows in the short term are not equivalent to accounting surplus or deficit and therefore cash flows in the above statement will not necessarily equal figures shown elsewhere in this report.

<b>Income Statement</b>				
<b>2020-2021</b>				
	<b>2019-2020 Actual</b>	<b>Year to Date Actual</b>	<b>Year to Date Budget</b>	<b>2020-2021 Estimate</b>
<b>INCOME</b>				
Rates and Charges	9,850,188	9,746,733	9,643,408	9,730,958
User Charges	1,099,845	692,673	382,476	830,591
Grants	3,078,651	1,136,185	766,926	3,000,411
Other Income	420,306	271,562	82,667	152,000
Investment Income	406,309	129,350	71,500	344,000
<b>Total Income</b>	<b>14,855,299</b>	<b>11,976,503</b>	<b>10,946,976</b>	<b>14,057,960</b>
<b>Capital Income</b>				
Capital grants	5,220,216	4,027,096	767,000	4,091,000
Profit or Loss on Sale of Assets	(318,269)	11,706	-	25,000
<b>Total Income</b>	<b>19,757,246</b>	<b>16,015,305</b>	<b>11,713,976</b>	<b>18,173,960</b>
<b>EXPENSES</b>				
Employee Expenses	4,539,148	3,714,181	2,756,198	5,512,396
Materials and Services	4,215,435	3,740,916	2,402,511	4,561,591
Depreciation and amortisation	3,732,684	2,410,061	1,827,847	3,659,093
Other expenses	1,584,106	589,480	530,856	857,586
<b>Total Expenses</b>	<b>14,071,373</b>	<b>10,454,639</b>	<b>7,517,411</b>	<b>14,590,665</b>
FAGs in advance				
<b>Net Operating Surplus\ (Deficit)</b>	<b>783,926</b>	<b>1,521,864</b>	<b>3,429,565</b>	<b>(532,705)</b>
<b>Net Surplus\ (Deficit)</b>	<b>5,685,873</b>	<b>5,560,666</b>	<b>4,196,565</b>	<b>3,583,295</b>

Profit & Loss Statement							
2020-2021							
		Month Actual	Year to Date Actual	Year to Date Budget	2020-2021 Budget	% of Annual Budget used	Comments
<b>1600</b>	<b>Revenues</b>						
1611	General Rate	(0)	7,455,258	7,389,216	7,389,216	101%	
1612	Waste Charges	-	1,230,860	1,226,004	1,226,004	100%	
1613	Fire Levy	-	365,923	364,927	364,927	100%	
1614	Tips & Transfer Stations	20,057	141,507	87,550	175,100	81%	
1615	Recycling Charges	-	254,474	253,592	253,592	100%	
1616	Early Settlement Discounts	(34)	(157,976)	(130,000)	(130,000)	122%	
1617	Wheelie Bin Charges	32	456,686	452,119	452,119	101%	
	<b>Total Rates</b>	<b>20,054</b>	<b>9,746,733</b>	<b>9,643,408</b>	<b>9,730,958</b>	<b>100%</b>	
	<b>Environmental Health</b>						
1622	Inspection Fees	-	-	3,000	6,000	0%	
1623	Health/Food Licence Fees and Fines	260	1,271	1,000	14,000	9%	
1624	Immunisations	-	-	-	1,000	0%	
	<b>Total Environmental Health</b>	<b>260</b>	<b>1,271</b>	<b>4,000</b>	<b>21,000</b>	<b>6%</b>	
	<b>Municipal Inspector</b>						
1631	Kennel Licences	70	40	-	1,200	3%	
1632	Dog Registrations	109	8,772	7,000	50,100	18%	
1633	Dog Impoundment Fees & Fines	100	714	1,250	2,500	29%	
	Dog Replacement Tags	10	145	-	-		
1635	Caravan Fees and Fines	320	64,630	50,000	50,000	129%	
1636	Fire Abatement Charges	-	-	1,000	2,000	0%	
1637	Infringement Notices	-	1,937	8,750	17,500	11%	
	<b>Total Municipal inspector</b>	<b>609</b>	<b>76,238</b>	<b>68,000</b>	<b>123,300</b>	<b>62%</b>	
	<b>Building Control Fees</b>						
1641	Building Fees	2,562	8,773	15,000	30,000	29%	
1642	Plumbing	4,275	32,835	25,000	50,000	66%	
1643	Building Search Fees	60	120	600	1,200	10%	
1644	Permit Administration	5,400	31,525	17,500	35,000	90%	
1645	Building Inspections	6,500	43,227	20,000	40,000	108%	
1647	Certificates of Likely Compliance	4,714	32,777	11,000	22,000	149%	
1651	Development Application Fees	6,255	72,422	25,000	50,000	145%	
1653	Subdivision Fees	-	1,370	1,750	3,500	39%	
1654	Advertising Fee	4,400	66,825	25,000	50,000	134%	

		Month Actual	Year to Date Actual	Year to Date Budget	2020-2021 Budget	% of Annual Budget used	Comments
1655	Adhesion Orders	-	-	250	500	0%	
1656	Engineering Fees	428	7,276	1,000	2,000	364%	
1657	Public Open Space	3,750	42,250		-		
	<b>Total Planning And Building Control Fees</b>	<b>38,344</b>	<b>339,400</b>	<b>142,100</b>	<b>284,200</b>	119%	
	<b>Government Fees Levies</b>						
1661	B.C.I Training Levy	4,342	32,914	15,000	30,000	110%	
1662	Building Permit Levy	2,171	16,457	8,500	17,000	97%	
1663	132 & 337 Certificates	14,032	100,796	40,000	80,000	126%	
1664	Section 137 Property Sales	-	781	-	-		
1666	Right to Information	-	81	-	-		
	<b>Total Government Fees Levies</b>	<b>20,545</b>	<b>151,029</b>	<b>63,500</b>	<b>127,000</b>	119%	
	<b>Investment Income</b>						
1671	Interest Income	1,489	32,350	71,500	150,000	22%	
1676	Dividends - TasWater	-	97,000	-	194,000	50%	
	<b>Total Investment Income</b>	<b>1,489</b>	<b>129,350</b>	<b>71,500</b>	<b>344,000</b>	38%	
	<b>Sales Hire and Commission</b>						
1681	Sales	8,147	33,273	42,108	127,600	26%	
1682	Commission	3,649	11,874	7,618	16,491	72%	
1683	Equipment Hire	91	245	-	-		
1684	Facilities and Hall Hire	3,397	24,518	18,150	55,000	45%	
1685	Facilities Leases	1,904	54,825	36,500	75,000	73%	
1687	History Room Other Income	-	-	500	1,000	0%	
	<b>Total Sales Hire and Commission</b>	<b>17,188</b>	<b>124,735</b>	<b>104,876</b>	<b>275,091</b>	45%	
	<b>Other Income</b>						
1761	Late Payment Penalties inc Interest	1,864	53,096	56,667	100,000	53%	
1763	Heavy Vehicle Contributions	48,822	48,822	-	-		
1765	Private Works	304	80,891	10,000	20,000	404%	Construction of Cunningham St Jetty
1766	Cemetery	5,791	11,209	12,500	25,000	45%	
1767	Contributions	18,182	19,359	-	-		
1768	Miscellaneous Income	-	52	-	-		
	<b>Total Other Income</b>	<b>74,962</b>	<b>213,429</b>	<b>79,167</b>	<b>145,000</b>	147%	
	<b>Reimbursements</b>						



		Month Actual	Year to Date Actual	Year to Date Budget	2020-2021 Budget	% of Annual Budget used	Comments
1773	Workers Comp. Recoveries	1,459	1,952	1,000	2,000	98%	
1775	Roundings	(0)	(85)	-	-		
1776	Miscellaneous Reimbursements	7,450	23,875	2,500	5,000	477%	
1778	GST free reimbursements	51	32,391	-	-		
	<b>Total Reimbursements</b>	<b>8,959</b>	<b>58,132</b>	<b>3,500</b>	<b>7,000</b>	830%	
	<b>Gain or Loss on Sale of Assets</b>						
1781	Profit or Loss on Sale of Assets	-	11,706	-	25,000	47%	
	<b>Total Gain or Loss on Sale of Assets</b>	<b>-</b>	<b>11,706</b>	<b>-</b>	<b>25,000</b>	47%	
	<b>Grant Income</b>						
	<b>Operating Grants</b>			-			
1792	Financial Assistance Grant	-	1,065,053	746,926	2,980,411	36%	
1794	State Grants - Other	-	71,132	-	20,000	356%	
	Learner Driver Mentor Grant		-	20,000	-		
	<b>Total Operating Grants</b>	<b>-</b>	<b>1,136,185</b>	<b>766,926</b>	<b>3,000,411</b>	38%	
	<b>Capital Grants</b>						
1791	Roads to Recovery	(939,866)	3,868,846	267,000	971,000	398%	
	DCF Round 2 Projects	-	-	500,000	1,000,000	0%	
	CDG Georges Bay Walking Trail	1,260,000	-		2,100,000	0%	
	Turf Mower	-	-	-	20,000	0%	
1793	Skyline Drive Junction	-	158,250				
	<b>Total Capital Grants</b>	<b>320,134</b>	<b>4,027,096</b>	<b>767,000</b>	<b>4,091,000</b>	98%	
	<b>Total Revenue</b>	<b>502,544</b>	<b>16,015,305</b>	<b>11,713,976</b>	<b>18,173,960</b>	88%	
	<b>Expenses</b>						
	<b>Employee Costs</b>						
1811	Salaries and Wages	270,276	2,565,815	1,895,506	3,791,012	68%	
1812	On Costs	107,674	1,093,222	841,922	1,683,844	65%	
1813	Overtime Payments	6,681	55,144	18,770	37,540	147%	
	<b>Total Employee Costs</b>	<b>384,631</b>	<b>3,714,181</b>	<b>2,756,198</b>	<b>5,512,396</b>	67%	
	<b>Energy Costs</b>						
1851	Electricity	13,782	98,739	71,742	143,875	69%	
	<b>Total Energy Costs</b>	<b>13,782</b>	<b>98,739</b>	<b>71,742</b>	<b>143,875</b>	69%	

		Month Actual	Year to Date Actual	Year to Date Budget	2020-2021 Budget	% of Annual Budget used	Comments
	<b>Materials and Contracts</b>						
1861	Advertising	1,685	61,305	24,250	48,500	126%	
1863	Bank Charges - GST	1,962	20,810	12,100	24,200	86%	
1864	Books Manuals Publications	-	1,240	2,045	4,090	30%	
1865	Catering	3,545	10,093	7,200	14,400	70%	
1866	Bank Charges - FREE	29	413	500	1,000	41%	
1867	Computer Hardware Purchase	36	14,298	6,000	12,000	119%	
1869	Computer Internet Charges	-	-	1,000	2,000	0%	
1870	Computer Licence and Maintenance Fees	5,639	165,982	133,650	205,000	81%	
1872	Corporate Membership	60,000	126,304	115,790	144,790	87%	
1873	Debt Collection	-	10,568	8,000	16,000	66%	
1876	Stock Purchases for Resale	1,096	9,504	37,500	45,000	21%	
1890	Equipment Hire and Leasing	-	17,339	19,250	38,500	45%	
1891	Equipment Maintenance and Minor Purchases	167	3,081	5,850	11,700	26%	
1893	Internet Billpay Costs	68	5,588	3,500	7,000	80%	
1895	Licensing and Licence Costs	(20)	30,018	15,000	39,379	76%	
1896	Land and Building Rental or Leasing Costs	3,625	43,829	9,000	9,000	487%	
1897	Materials	5,395	232,768	167,722	335,445	69%	
1898	Phone Calls Rental Fax	2,970	26,126	19,545	39,090	67%	
1899	Postage/Freight	165	20,035	11,505	23,010	87%	
1900	Printing/Laminating	-	-	2,500	5,000	0%	
1901	Property Insurance	4,646	131,831	100,000	109,300	121%	
1902	Room Hire	-	1,093	625	1,250	87%	
1904	Royalties and Production Licences	-	-	2,500	5,000	0%	
1905	Stationery	526	11,255	8,250	16,500	68%	
1906	Water and Property rates Payable	8,168	58,878	64,980	105,800	56%	
	<b>Total Materials and Contracts</b>	<b>99,703</b>	<b>1,002,358</b>	<b>778,262</b>	<b>1,262,954</b>	<b>79%</b>	
	<b>Contractor Costs</b>						
1971	Contractors	50,909	762,153	396,150	792,300	96%	
1972	Cleaning Contractors	3,645	149,397	94,865	189,730	79%	
1973	Waste Management Contractors	45,722	691,413	548,596	1,135,788	61%	
	<b>Total Contractor Costs</b>	<b>100,276</b>	<b>1,602,962</b>	<b>1,039,611</b>	<b>2,117,818</b>	<b>76%</b>	
	<b>Professional Fees</b>						
1992	Audit Fees	-	16,040	22,672	40,000	40%	

		Month Actual	Year to Date Actual	Year to Date Budget	2020-2021 Budget	% of Annual Budget used	Comments
1993	Legal Fees	15,738	52,620	13,000	26,000	202%	
1994	Internal Audit Fees	1,494	12,247	3,250	6,500	188%	
1995	Revaluation Fees- Municipal only	-	8,850	14,000	28,000	32%	
1997	Professional Fees - Strategic Projects	-	-	-	70,000	0%	
1998	Other Professional Fees	97,584	296,657	127,350	254,700	116%	
	<b>Total Professional Fees</b>	<b>114,816</b>	<b>386,413</b>	<b>180,272</b>	<b>425,200</b>	91%	
	<b>Plant Hire</b>						
2101	Plant Hire - Internal	55,585	581,775	258,150	516,300	113%	
2102	Plant Hire - External	-	2,389	2,750	5,500	43%	
2103	Registration and MAIB	-	40,546	39,672	39,672	102%	
2104	Insurance Premiums	-	26,341	41,773	41,773	63%	
2105	Plant Repairs and Maintenance	17,219	224,965	56,000	112,000	201%	
2140	Plant Hire Recovered	(77,013)	(643,585)	(360,000)	(720,000)	89%	
2141	Fuel	11,000	62,292	82,250	164,500	38%	
2142	Fuel Credit	-	(7,163)	(7,500)	(15,000)	48%	
	<b>Total Plant Hire</b>	<b>6,791</b>	<b>287,559</b>	<b>113,095</b>	<b>144,745</b>	199%	
	<b>Government Fees and Levies</b>						
2255	Fire Levy	91,232	273,695	182,529	365,186	75%	
2257	Building Permit Levy	-	11,644	7,500	15,000	78%	
2258	Land Tax	13,685	47,846	14,500	56,813	84%	
2259	Training Levy	-	29,701	15,000	30,000	99%	
	<b>Total Government Fees and Levies</b>	<b>104,916</b>	<b>362,885</b>	<b>219,529</b>	<b>466,999</b>	78%	
	<b>Depreciation</b>						
2305	Depreciation Buildings	-	99,159	118,161	236,323	42%	
2306	Depreciation Roads and Streets	152,167	1,369,503	913,000	1,826,000	75%	
2307	Depreciation Bridges	38,050	342,450	228,300	456,600	75%	
2308	Depreciation Plant & Equipment	-	178,082	205,434	410,868	43%	
2310	Depreciation Stormwater Infrastructure	27,658	248,922	165,948	331,896	75%	
2311	Depreciation Furniture	-	60,446	78,703	157,405	38%	
2312	Depreciation Land Improvements	1,750	95,298	107,501	215,001	44%	
2313	Amortisation of Municipal Valuation	1,800	16,200	10,800	25,000	65%	
	<b>Total Depreciation</b>	<b>221,425</b>	<b>2,410,061</b>	<b>1,827,847</b>	<b>3,659,093</b>	66%	

		Month Actual	Year to Date Actual	Year to Date Budget	2020-2021 Budget	% of Annual Budget used	Comments
	<b>Other Expenses</b>						
2401	Interest Payable	-	183,938	181,177	335,328	55%	
2403	Bad & Doubtful Debts	-	249		-		
2404	Grants and Community Support Given	23,000	75,236	100,100	179,100	42%	
2405	Rate Remissions	-	157,035	156,000	156,000	101%	Includes \$99k Covid19 rate relief
2407	Waiver of Fees and Lease etc	593	6,081	-	-		
2408	Refunds/Reimbursements	4,338	30,019	-	-		
2409	Council Member Expenses	132	6,433	9,000	18,000	36%	
	Council Member Allowances	14,643	130,489	84,579	169,158	77%	
	<b>Total Other Expenses</b>	<b>42,706</b>	<b>589,480</b>	<b>530,856</b>	<b>857,586</b>	69%	
	<b>Total Expenses</b>	<b>1,089,046</b>	<b>10,454,639</b>	<b>7,517,411</b>	<b>14,590,665</b>	72%	
	<b>Net Surplus\ (Deficit) before Capital amounts</b>	<b>(906,636)</b>	<b>1,521,864</b>	<b>3,429,565</b>	<b>(532,705)</b>		
	Capital Grants	320,134	4,027,096	767,000	4,091,000		
	Profit or Loss on Sale of Assets	-	11,706	-	25,000		
	<b>Net Surplus\ (Deficit)</b>	<b>(586,502)</b>	<b>5,560,666</b>	<b>4,196,565</b>	<b>3,583,295</b>		

Profit And Loss Statement				
2020-2021				
	Month Actual	Year to Date Actual	2020-2021 Budget	Comments
<b>Business and Corporate Services</b>				
Total Government Fees Levies		81	-	
Total Investment Income	1,489	129,350	344,000	
Total Sales Hire and Commission		34	6,000	
Total Other Income	-	1,933	-	
Total Reimbursements		1,933	-	
<b>Total Revenue</b>	<b>1,489</b>	<b>133,332</b>	<b>350,000</b>	
Total Employee Costs	45,783	493,238	817,408	
Total Energy Costs	-	-	5,800	
Total Materials and Contracts	9,251	369,970	497,450	
Total Contractor Costs	335	3,450	7,900	
Total Professional Fees	3,659	17,226	10,500	
Total Plant Hire	1,029	11,321	13,573	
Total Government Fees and Levies	-	-	180	
Total Depreciation	1,800	60,666	157,064	
Total Other Expenses		1,480	-	
<b>Total Expenses</b>	<b>61,857</b>	<b>957,351</b>	<b>1,509,875</b>	
<b>Net Surplus\ (Deficit) before Capital Income</b>	<b>(60,368)</b>	<b>(825,952)</b>	<b>(1,159,875)</b>	
<b>Net Surplus\ (Deficit)</b>	<b>(60,368)</b>	<b>(824,019)</b>	<b>(1,159,875)</b>	
<b>Development Services</b>				
Total Environmental Health	260	1,271	21,000	
Total Municipal inspector	320	64,630	59,500	
Total Planning And Building Control Fees	37,916	331,910	282,200	
Total Government Fees Levies	20,545	150,168	127,000	
Total Sales Hire and Commission		884	1,300	
Total Operating Grants		25,000	-	
<b>Total Revenue</b>	<b>59,040</b>	<b>573,863</b>	<b>491,000</b>	
Total Employee Costs	61,714	557,981	841,637	
Total Materials and Contracts	193	34,308	50,910	
Total Contractor Costs		19,042	10,000	
Total Professional Fees	16,957	151,073	142,700	
Total Plant Hire		6,370	8,807	
Total Government Fees and Levies		41,345	45,000	
Total Depreciation		7,711	19,740	
Total Other Expenses		14,392	34,500	
<b>Total Expenses</b>	<b>78,863</b>	<b>832,222</b>	<b>1,153,293</b>	
<b>Net Surplus\ (Deficit) before Capital Income</b>	<b>(19,823)</b>	<b>(258,359)</b>	<b>(662,293)</b>	
<b>Net Surplus\ (Deficit)</b>	<b>(19,823)</b>	<b>(258,359)</b>	<b>(662,293)</b>	



	Month Actual	Year to Date Actual	2020-2021 Budget	Comments
<b>Community Services</b>				
Total Sales Hire and Commission	155	218	-	
Total Other Income		1,177	-	
Total Reimbursements		2,008	-	
Total Operating Grants		40,032	20,000	
Total Capital Grants		241,094	2,100,000	
<b>Total Revenue</b>	<b>155</b>	<b>284,529</b>	<b>2,120,000</b>	
Total Employee Costs	17,615	170,405	281,043	
Total Energy Costs		61	-	
Total Materials and Contracts	4,418	9,665	26,950	
Total Contractor Costs		25,000	30,000	
Total Professional Fees			10,000	
Total Plant Hire	190	11,919	12,744	
Total Depreciation		5,897	16,212	
Total Other Expenses	27,338	92,593	144,600	
<b>Total Expenses</b>	<b>49,561</b>	<b>315,540</b>	<b>521,549</b>	
<b>Net Surplus\ (Deficit) before Capital Income</b>	<b>(49,407)</b>	<b>(272,105)</b>	<b>(501,549)</b>	
<b>Net Surplus\ (Deficit)</b>	<b>(49,407)</b>	<b>(31,011)</b>	<b>1,598,451</b>	
<b>Works and Infrastructure</b>				
Total Rates	20,089	2,083,528	2,106,815	
Total Municipal inspector	289	11,607	63,800	
Total Planning And Building Control Fees	428	7,490	2,000	
Total Sales Hire and Commission	5,283	80,111	175,000	
Total Other Income	73,098	159,155	45,000	
Total Reimbursements	1,459	16,156	2,000	
Total Gain or Loss on Sale of Assets		11,706	25,000	
Total Operating Grants		622,164	1,608,892	
Total Capital Grants	320,134	2,883,023	1,991,000	
<b>Total Revenue</b>	<b>420,780</b>	<b>5,874,941</b>	<b>6,019,507</b>	
Total Employee Costs	184,988	1,852,291	2,682,349	
Total Energy Costs	13,661	93,778	133,075	
Total Materials and Contracts	27,834	387,810	493,444	
Total Contractor Costs	103,052	1,547,671	2,065,068	
Total Professional Fees		30,178	44,000	
Total Plant Hire	7,458	252,728	99,978	
Total Government Fees and Levies	12,536	44,401	52,354	
Total Depreciation	219,625	2,320,774	3,442,005	
Total Other Expenses	593	190,238	335,328	
<b>Total Expenses</b>	<b>569,748</b>	<b>6,719,868</b>	<b>9,347,600</b>	
<b>Net Surplus\ (Deficit) before Capital Income</b>	<b>(469,102)</b>	<b>(3,727,951)</b>	<b>(5,319,094)</b>	
<b>Net Surplus\ (Deficit)</b>	<b>(148,968)</b>	<b>(844,928)</b>	<b>(3,328,094)</b>	

	Month Actual	Year to Date Actual	2020-2021 Budget	Comments
<b>Visitor Information Centre</b>				
Total Sales Hire and Commission	8,101	32,073	79,500	
<b>Total Revenue</b>	<b>8,101</b>	<b>32,073</b>	<b>79,500</b>	
Total Employee Costs	12,904	120,046	138,312	
Total Energy Costs	121	4,901	5,000	
Total Materials and Contracts	62,753	91,621	51,700	
Total Contractor Costs		8,736	4,850	
Total Professional Fees		300	-	
Total Plant Hire	40	625	-	
Total Government Fees and Levies	459	1,378	1,600	
Total Depreciation		8,513	8,472	
<b>Total Expenses</b>	<b>76,278</b>	<b>236,119</b>	<b>209,934</b>	
<b>Net Surplus\ (Deficit) before Capital Income</b>	<b>(68,176)</b>	<b>(204,046)</b>	<b>130,434</b>	
<b>Net Surplus\ (Deficit)</b>	<b>(68,176)</b>	<b>(204,046)</b>	<b>130,434</b>	
<b>Governance and Members Expenses</b>				
Total Rates	(34)	7,663,205	7,624,143	
Total Government Fees Levies		781	-	
Total Sales Hire and Commission	3,649	11,415	13,291	
Total Other Income	1,864	53,096	100,000	
Total Reimbursements	7,501	38,035	5,000	
Total Operating Grants		448,989	1,371,520	
Total Capital Grants		902,979	-	
<b>Total Revenue</b>	<b>12,979</b>	<b>9,118,500</b>	<b>9,113,954</b>	
Total Employee Costs	61,628	520,220	751,646	
Total Materials and Contracts	6,744	120,476	142,500	
Total Contractor Costs		2,175	-	
Total Professional Fees	94,200	187,635	218,000	
Total Plant Hire		6,522	9,645	
Total Government Fees and Levies	91,920	275,761	367,865	
Total Depreciation		6,500	15,600	
Total Other Expenses	14,775	290,778	343,158	
<b>Total Expenses</b>	<b>269,268</b>	<b>1,410,066</b>	<b>1,848,414</b>	
<b>Net Surplus\ (Deficit) before Capital Income</b>	<b>(256,288)</b>	<b>6,805,455</b>	<b>7,265,539.19</b>	
<b>Net Surplus\ (Deficit)</b>	<b>(256,288)</b>	<b>7,708,434</b>	<b>7,265,539</b>	

	Month Actual	Year to Date Actual	2020-2021 Budget	Comments
<b>Council Total</b>				
Total Rates	20,054	9,746,733	9,730,958	
Total Environmental Health	260	1,271	21,000	
Total Municipal inspector	609	76,238	123,300	
Total Planning And Building Control Fees	38,344	339,400	284,200	
Total Government Fees Levies	20,545	151,029	127,000	
Total Investment Income	1,489	129,350	344,000	
Total Sales Hire and Commission	17,188	124,735	275,091	
Total Other Income	74,962	213,429	145,000	
Total Reimbursements	8,959	58,132	7,000	
Total Gain or Loss on Sale of Assets		11,706	25,000	
Total Operating Grants		1,136,185	3,000,411	
Total Capital Grants	320,134	4,027,096	4,091,000	
<b>Total Revenue</b>	<b>502,544</b>	<b>16,015,305</b>	<b>18,173,960</b>	
Total Employee Costs	384,631	3,714,181	5,512,396	
Total Energy Costs	13,782	98,739	143,875	
Total Materials and Contracts	111,194	1,013,849	1,262,954	
Total Contractor Costs	103,387	1,606,073	2,117,818	
Total Professional Fees	114,816	386,413	425,200	
Total Plant Hire	8,717	289,486	144,745	
Total Government Fees and Levies	104,916	362,885	466,999	
Total Depreciation	221,425	2,410,061	3,659,093	
Total Other Expenses	42,706	589,480	857,586	
<b>Total Expenses</b>	<b>1,105,574</b>	<b>10,471,167</b>	<b>14,590,665</b>	
<b>Net Surplus\ (Deficit) before Capital Income</b>	<b>(923,164)</b>	<b>1,517,041</b>	<b>(532,705)</b>	
Capital Income	-	-	4,116,000	
<b>Net Surplus\ (Deficit)</b>	<b>(603,030)</b>	<b>5,544,137</b>	<b>3,583,295</b>	

## Financial Position

**2020-2021**

	2019-2020 Actual	Year to Date Actual	Year to Date Budget	2020-2021 Budget	Comments
<b>Current Assets</b>					
Cash	10,256,813	10,648,847	8,470,372	3,737,243	
Receivables	1,093,391	1,715,625	2,580,075	750,000	
Inventories	63,905	245,549	120,000	120,000	
Other Current Assets	60,433	94,949	45,000	45,000	
<b>Total Current Assets</b>	<b>11,474,542</b>	<b>12,704,970</b>	<b>11,215,447</b>	<b>4,652,243</b>	
<b>Non Current Assets</b>					
Property Plant and Equipment	154,921,761	158,799,236	159,400,238	148,149,134	
Investment in TasWater	34,537,566	29,582,956	29,582,956	38,672,525	
Other Non Current Assets	176,326	63,800	95,000	95,000	
<b>Total Non -Current Assets</b>	<b>189,635,653</b>	<b>188,445,992</b>	<b>189,078,194</b>	<b>186,916,659</b>	
<b>Total Assets</b>	<b>201,110,195</b>	<b>201,150,963</b>	<b>200,293,641</b>	<b>191,568,902</b>	
<b>Current Liabilities</b>					
Payables	1,548,015	1,833,732	1,284,964	950,000	
Interest Bearing and Other Liabilities	368,056	156,242	156,242	356,256	
Contract Liabilities	344,516	-	-		Grants & Rates in advance
Provisions	829,258	769,872	853,572	853,572	
<b>Total Current Liabilities</b>	<b>3,089,845</b>	<b>2,759,846</b>	<b>2,294,778</b>	<b>2,159,828</b>	
<b>Non Current Liabilities</b>					
Interest Bearing and Other Liabilities	8,169,452	8,169,452	8,169,452	8,128,118	
Provisions	549,757	549,756	569,414	569,414	
<b>Total Non Current Liabilities</b>	<b>8,719,209</b>	<b>8,719,208</b>	<b>8,738,866</b>	<b>8,697,532</b>	
<b>Total Liabilities</b>	<b>11,809,054</b>	<b>11,479,054</b>	<b>11,033,644</b>	<b>10,857,360</b>	
<b>Net Assets</b>	<b>189,301,141</b>	<b>189,671,909</b>	<b>189,259,997</b>	<b>180,711,542</b>	
<b>EQUITY</b>					
Accumulated surplus	38,895,988	37,720,887	37,308,975	34,862,149	
Asset revaluation reserve	149,925,764	151,471,634	151,471,634	145,384,764	
Other reserves	479,389	479,389	479,389	464,629	
<b>TOTAL EQUITY</b>	<b>189,301,141</b>	<b>189,671,909</b>	<b>189,259,997</b>	<b>180,711,542</b>	
Other Reserves - detailed separately	479,389	479,389	479,389	464,628	
Employee Provisions	1,379,015	1,319,628	1,422,986	1,422,986	
Unallocated accumulated surplus	8,398,409	8,849,830	6,567,997	1,849,629	
<b>Total cash available</b>	<b>10,256,813</b>	<b>10,648,847</b>	<b>8,470,372</b>	<b>3,737,243</b>	
Note: This reflects the cash position and does not include Payables and Receivables					

<b>Other Reserves</b>				
<b>2020-2021</b>				
	<b>Other Reserves 1/7/20</b>	<b>Reserves new 2020-2021</b>	<b>Reserves used 2020-2021</b>	<b>Remaining 30/6/2021</b>
<b>Public Open Space</b>				
Binalong Bay				3,362
Ansons Bay	4,907			4,907
Beaumaris	2,229			2,229
Scamander	3,750			3,750
St Helens	26,242			26,242
St Marys	32,509			32,509
Stieglitz	6,752			6,752
<b>Total Public Open Space</b>	<b>79,751</b>	-	-	<b>79,751</b>
<b>General Reserves</b>				
Community Development	12,500			12,500
Fingal Tennis Court	14,500			14,500
137 Trust Seizures	372,638	-		372,638
<b>Total General Reserves</b>	<b>399,638</b>	-	-	<b>399,638</b>
<b>Total Other Reserves</b>	<b>479,389</b>	-	-	<b>479,389</b>



Estimated Cash Flow					
2020-2021					
	2019-2020 Actual	Year to Date Actual	Year to Date Budget	2020-2021 Budget	Comments
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>					
<b>RECEIPTS</b>					
Operating Receipts	14,993,252	12,517,689	8,495,848	14,057,960	
<b>PAYMENTS</b>					
Operating payments	(10,478,245)	(9,672,104)	(5,465,786)	(10,931,572)	
<b>NET CASH FROM OPERATING</b>	<b>4,515,007</b>	<b>2,845,586</b>	<b>3,030,062</b>	<b>3,126,388</b>	
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>					
<b>RECEIPTS</b>					
Proceeds from sale of Plant & Equipment	18,363	11,706	-	25,000	
<b>PAYMENTS</b>					
Payment for property, plant and equipment	(8,021,282)	(6,306,323)	(5,397,473)	(10,794,945)	
Capital Grants	5,405,286	4,027,096	767,000	4,091,000	
Payments for financial assets	-				
<b>NET CASH FROM INVESTING ACTIVITIES</b>	<b>(2,597,633)</b>	<b>(2,267,521)</b>	<b>(4,630,473)</b>	<b>(6,678,945)</b>	
<b>CASH FLOWS FROM FINANCING ACTIVITIES</b>					
<b>RECEIPTS</b>					
Proceeds from borrowings	-	-	-	-	
<b>PAYMENTS</b>					
Repayment of borrowings	(340,941)	(200,014)	(200,014)	(356,256)	
Repayment of Lease Liabilities	(11,800)				
<b>NET CASH FROM FINANCING ACTIVITIES</b>	<b>(352,741)</b>	<b>(200,014)</b>	<b>(200,014)</b>	<b>(356,256)</b>	
<b>NET INCREASE (DECREASE) IN CASH HELD</b>	<b>1,564,633</b>	<b>378,050</b>	<b>(1,800,425)</b>	<b>(3,908,813)</b>	
<b>CASH AT BEGINNING OF YEAR</b>	<b>8,692,180</b>	<b>10,270,797</b>	<b>10,270,797</b>	<b>7,646,056</b>	
<b>CASH AT END OF PERIOD</b>	<b>10,256,813</b>	<b>10,648,847</b>	<b>8,470,372</b>	<b>3,737,243</b>	

Capital Expenditure							
2020-2021							
Project Code	Details	Month Actuals	Year to Date Actual	Budget expected to be C/F	2020-2021 Estimate	Total New Budget + C/f	Comments
	<b>PLANT &amp; EQUIPMENT</b>						
	<b>Replacement of the following vehicles</b>						
CI010	John Deere Turf Mower		4,873		40,000	40,000	Requires co-funding from SHFC
CH020	Skoda Karoq SL 2.01 TSI		38,866				Purchased Dec 2020 No trade
CH048	Garbage truck	-	-	(370,000)	370,000	-	Purchased June 2020
CH049	2nd hand back up garbage truck		131,735		120,000	120,000	Budget workshop 1/6/20
CI015	1226 Ute 2WD Tipper	-	-		30,000	30,000	
CI020	1316 Maintenance Van - Building Mtce Officer		50,424		45,000	45,000	
CI025	1294 Dual Cab Ute 4WD	-	-		40,000	40,000	
CI005	Small Plant - VARIOUS		41,825		42,000	42,000	
	<b>TOTAL PLANT &amp; EQUIPMENT</b>	-	<b>267,723</b>	<b>(370,000)</b>	<b>687,000</b>	<b>317,000</b>	
	<b>FURNITURE &amp; IT</b>						
CI070	Additional sit down/stand up desks	-	-		2,500	2,500	
CI055	IT - Server Upgrades 2020/21		28,826		25,000	25,000	
CI085	Trophy Cabinet		3,500				
CI075	Council Chambers New Furniture	-	-		15,000	15,000	\$8700 to CI065 as advised 12 Aug 2020
CI060	Desktop/Laptops/Monitors 2020/21		12,063		10,000	10,000	
CI065	Printers/Copiers - Main Office		10,485		12,000	12,000	
	History Room acquisition reserve	-	-		1,000	1,000	
CH075	Town Christmas Decorations		4,959			-	
CD730	Hall Furniture Replacement	-	-	3,000		3,000	
CI080	Microwave Tower		16,865			-	
CH065	Audio visual equip		14,285			-	Chamber
	<b>TOTAL FURNITURE &amp; IT</b>	-	<b>90,983</b>	<b>3,000</b>	<b>65,500</b>	<b>68,500</b>	
	<b>BUILDINGS</b>						
CC730 A	Old Tasmanian Hotel - Lift	57,036	283,542		213,000	213,000	DCF Round 2 Potential Project
CC730	Old Tasmanian Hotel Upgrades in Accordance with Conservation Mgt Plan	2,097	21,317	50,000	25,000	75,000	Annual commitment to Heritage upgrades and renovations

Project Code	Details	Month Actuals	Year to Date Actual	Budget expected to be C/F	2020-2021 Estimate	Total New Budget + C/f	Comments
CI705	St Helens Works Depot		8,778		20,000	20,000	New 6m X 6m store building for Community Services
CI710	St Marys Railway Station Upgrades	-	-		25,000	25,000	Upgrades to Building to be scoped out
CI715	BBQ Shelter - St Marys Community Space		11,343			-	as requested by JJ & JB
CI720	Marine Rescue Building - Renovations	716	716			-	No budget - see Jake Ihnen
CH730	Portland Hall Upgrades		43,067	34,610	50,000	84,610	Electrical Upgrades, Replace Western Facing Windows & Storage room alterations
CE770	Workspace Renovations - History Rooms	-	-	27,270		27,270	
CF705	Weldborough Amenities	-	-	124,400		124,400	
CH705	Install 1 X Bus Shelter - High St, Mathinna	-	-				As per community consultation in April 2018
CH735	Fingal Park Shelter	-	-			-	As per community consultation in April 2018
CH710	St Helens Waste Transfer Station Tip Shop	-	-			-	New Addition to Tip Shop
CH715	Fingal Sports Complex - Toilet Addition	-	-			-	As per community consultation in April 2018
CH720	Four Mile Creek Community Hub		560	57,880		57,880	FOFMC
CH725	Break O Day Community Stadium - Upgrades		22,788	30,000		30,000	Roof Replacement to original amenities section
CG725	Scamander Sports Complex Disabled Toilet & Improvements	-	-			-	
	<b>TOTAL BUILDINGS</b>	<b>59,849</b>	<b>392,111</b>	<b>324,160</b>	<b>333,000</b>	<b>657,160</b>	
	<b>PARKS, RESERVES &amp; OTHER</b>						
CX805 *	St Marys Sports Complex (DA 129-20)		34,248		45,000	45,000	DCF Funding - New Implement and Buggy Shed exCI805
CX810 *	St Marys Sports Centre (Bowls/Golf Clubhouse)	527	60,287		45,000	45,000	DCF Funding - Internal Alterations
CX815 *	Scamander Surf Life Saving Club	3,000	20,273		19,745	19,745	DCF Funding - Fitout of Amenities

Project Code	Details	Month Actuals	Year to Date Actual	Budget expected to be C/F	2020-2021 Estimate	Total New Budget + C/f	Comments
<b>CX820</b> *	St Marys Football Ground		140,421		110,020	110,020	DCF Funding - Irrigation System
<b>CX825</b> *	St Marys Community Space		35,112		35,000	35,000	DCF Round 2 Potential Project
<b>CX830</b> *	Mathinna Cemetery Master Plan	15,292	46,804		50,000	50,000	DCF Round 2 Potential Project
<b>CX835</b> *	Fingal Cemetery Master Plan	8,534	44,261			100,000	DCF Round 2 Potential Project
<b>CX840</b> *	Fingal Valley Tracks	2,654	45,846		139,500	139,500	DCF Round 2 Potential Project
<b>CX870</b> *	Wombat Walk - Footpath Upgrade		13,976		-	-	DCF Round 2 Potential Project
<b>CX845</b> *	Drought Protection Plan	10,000	10,000		10,000	10,000	DCF Round 2 Potential Project
<b>CI810</b>	St Helens Sports Complex	-	-		50,000	50,000	Reroof and Repaint& waterproof - Athletics Building
<b>CH870</b>	Shade structure - Flagstaff tail head		24,942		25,000	25,000	TBC
<b>CI815</b>	Shade Structures - Scamander Reserve	-	-		25,000	25,000	TBC
<b>CI805</b>	Street furniture & signage		6,540		20,000	20,000	
<b>CI820</b>	Playground equipment replacement program	-	-		20,000	20,000	St Helens Foreshore - Playground Fence replacement
<b>CI825</b>	Playground equipment replacement program	-	-		50,000	50,000	10 sites at \$5K each
<b>CI845</b>	St Helens rec ground - Carpark Area	-	-		15,000	15,000	
<b>CI830</b>	Resheet airport runway	-	-		100,000	100,000	
	Pyengana Rec ground	-	-		40,000	40,000	Cancel. Budgeted twice
<b>CI835</b>	St helens Boat Ramp Project		20,000			-	\$98308.60 total - Council \$20000 Contribution ex GST
<b>CF135</b> *	Georges Bay Walking Trail/St Helens Foreshore Path		2,001,195		2,223,510	2,223,510	Community Development Grant Funded \$2.1M
<b>CH865</b>	Swimcart to Binalong Bay - MTB Trail		5,509			-	
<b>CH805</b>	St Marys Cemetery Master Plan	-	-			-	DCP
<b>CH810</b>	St Helens Cemetery Master Plan	-	-	50,000		50,000	
<b>CH815</b>	Dog exercise area St Helens Improvements		8,255	10,000		10,000	

Project Code	Details	Month Actuals	Year to Date Actual	Budget expected to be C/F	2020-2021 Estimate	Total New Budget + C/f	Comments
CH820	Medeas Cove & Annie St intersection	-	-			-	Installation of crash barrier
CE715	Break O Day Community Stadium - External Upgrades	-	-			-	as per Council decision 10/19.17.3 Moved \$150k to CH530
CH530	Car Parking & MTB Hub - Cecilia St Carpark	2,160	235,934			-	as per Council decision 10/19.17.3
CH825	Cornwall Playground Upgrade (Slide Only)		5,690	5,000		5,000	Cornwall - Slide Only
CH830	Binalong Bay Playground site improvements	-	-			-	
CD815	Wrinklers Lagoon Redevelopment Design & Planning - Amenities Building	-	-	89,400		89,400	
CE820	Street furniture & signage	-	-	8,860		8,860	New Code created for 2020/21
	Jetty upgrades - TBA	-	-			-	Grant funded
CD830 B	Jetty Upgrades - Cunningham Street	-	-			-	completed
CH835	St Helens Rec ground - Football Grounds	-	-			-	completed
	Break O Day Community Stadium	-	-			-	completed
CH840	St Helens Croquet Playing Field	-	-	30,000		30,000	
CF810	Fingal Cemetery Master Plan	-	-	40,000		40,000	
CE815	Mathinna Cemetery Master Plan	-	-	20,000		20,000	
CF825	Parnella foreshore protection works		46,247			-	C/f to CF805
CF805	Parnella/Foreshore Walkway		1,500	249,010		249,010	Moved from Footpaths
CG825	Streetlighting - LED Implementation	-	-			-	C/f to CF805
CH845	Street banner pole refurbishment St Helens	-	-			-	completed
CH850	Scamander Sports - Bowls Green Shade Structure	-	-			-	Replacement
CH855	Flood Levee - Groom Street, St Marys Flood Mit.	11,167	193,279				Flood Mitigation Funding
CH860	Flood Warning System - St Marys Flood Mitigation	520	12,017				Flood Mitigation Funding
CI850	Bike Racks - Multiple Locations	409	409				Funding AC/810
CF820 *	Mountain Bike Trails - Poimena to Bay of Fires		45,624			-	
CF820 A*	Mountain Bike Trails - Stacked Loops-St Helens		389,486			-	



Project Code	Details	Month Actuals	Year to Date Actual	Budget expected to be C/F	2020-2021 Estimate	Total New Budget + C/f	Comments
CI840	Flagstaff MTB Carpark Sealing	10,350	92,987			-	Funding Aust Govt Nov 2020 \$100K
CI855	Shared Pathway - Binalong Bay	350	487			-	Funding Aust Govt Nov 2020 \$40239
CI860	Shared Pathway - Kirwans Beach	13,803	36,209			-	Funding Aust Govt Nov 2020 \$35K
CI865	Shared Pathway - Scamander	350	350			-	Funding Aust Govt Nov 2020 \$108167
CI870	Shared Pathway - Foreshore to Circassian	2,372	4,466			-	Funding Aust Govt Nov 2020 \$185K
CI875	Pavement Rehabilitation - St Helens Pt Rd	350	350			-	Funding Aust Govt Nov 2020 \$170K
CI880	Tourism Information Signage - Multiple	350	350			-	Funding Aust Govt Nov 2020 \$9K
CI885	Shared Pathway - O'Connors Beach	1,900	1,900				LRCI Round 2
CI890	Shared Pathway - Tasman Hwy, Beaumaris	-	-				LRCI Round 2
CI895	Shared Pathway - Esk Main Road, St Marys	-	-				LRCI Round 2
	<b>TOTAL PARKS, RESERVES &amp; OTHER</b>	<b>82,189</b>	<b>3,583,054</b>	<b>502,270</b>	<b>3,122,775</b>	<b>3,625,045</b>	
						-	
	<b>ROADS</b>					-	
	<b>STREETSCAPES</b>					-	
CX850 *	Mathinna Streetscape Improvements	21,071	158,158		208,035	208,035	DCF Round 2 Project Grant
CE110	Scamander entrance at Wrinklers	-	-	193,500		193,500	
CE105	Cecilia St (Circassian to Esplanade)	-	-			-	completed
CF105	Fingal Streetscape - Stage 2	-	-	40,000		40,000	Outstand Construction in 2020/21 - Can we make a new project code so as to close out the streetscape project?
CI130	Fingal Streetscape - 2020/21	-	-			-	NEW CODE for 2020/21 as requested
CG120	Fingal Streetscape - Stage 3	-	-			-	Completed - part of Drought funding
	<b>TOTAL STREETSCAPES</b>	<b>21,071</b>	<b>158,158</b>	<b>233,500</b>	<b>208,035</b>	<b>441,535</b>	

Project Code	Details	Month Actuals	Year to Date Actual	Budget expected to be C/F	2020-2021 Estimate	Total New Budget + C/f	Comments
	<b>FOOTPATHS</b>					-	
<b>CG115</b>	Annual replacement of damaged footpaths		16,097	30,000	15,000	45,000	Covid 19 restrictions - defer work
<b>CI110</b>	Akaroa - Akaroa Ave	-	-		7,200	7,200	
<b>CI115</b>	Akaroa - Carnnell Place	-	-		6,300	6,300	
<b>CI120</b>	Binalong Bay - Coffey Drive	-	-		13,000	13,000	
<b>CI125</b>	Binalong Bay - Barnett Close	-	-		7,000	7,000	
<b>CI105</b>	Scamander - Scamander Ave		34,676		60,000	60,000	
	St Helens - Existing Sub-division	-	-		125,000	125,000	southern side of GF Bridge.
<b>CI135</b>	St Helens Point Road Pavement Remediation		7,727				which will be funded by the \$650,000 bucket from the Local Road Community Infrastructure Program Fund (LRCI). This funding has not been finalized yet as JB has to sign the nomination form.
<b>CI140</b>	Cobrooga (Mimosa/Jason) Drive - Footpath	3,195	3,195				LRCI Round 2
<b>CH105</b>	Binalong Bay Footpath - Main Road	-	-	30,000		30,000	Covid 19 restrictions - defer work
<b>CF130</b>	Parkside Foreshore Footpath		3,500			-	
<b>CH110</b>	Binalong Bay - Highcrest to Bevan Streets		1,458	3,000		3,000	Covid 19 restrictions - defer work
<b>CH115</b>	Fingal - Talbot Street	-	-	30,000		30,000	completed
<b>CH120</b>	Scamander - Scamander Ave		16,882	41,118		41,118	completed
<b>CH125</b>	Stieglitz - Chimney Heights		2,384	3,000		3,000	completed
<b>CF125</b>	Medea Cove Footpath/Road options		375	70,265		70,265	Covid 19 restrictions - defer work
<b>CG110</b>	Storey St, St Marys		59,723	50,000		50,000	Covid 19 restrictions - defer work
		-	-				
	<b>TOTAL FOOTPATHS</b>	<b>3,195</b>	<b>146,017</b>	<b>257,383</b>	<b>233,500</b>	<b>490,883</b>	
						-	
	<b>KERB &amp; CHANNEL</b>				-	-	
<b>CI160</b>	St Helens Point Road (Parnella SW Catchment 2)		86,825		160,000	160,000	LRCI Round 2
<b>CI155</b>	Atlas Drive - Landslip Control	-	-		40,000	40,000	
		-	-			-	

Project Code	Details	Month Actuals	Year to Date Actual	Budget expected to be C/F	2020-2021 Estimate	Total New Budget + C/f	Comments
CH155	Byatt Court, Scamander	-	-	46,000		46,000	Covid 19 restrictions - defer work
	Replacements TBA	-	-	22,000		22,000	Covid 19 restrictions - defer work
CI165	Jason Street, St Helens		11,582			-	
CG155	Cameron St, St Helens (south of Quail St intersection) (0.16km)	-	-	20,000		20,000	Covid 19 restrictions - defer work
CG160	Penelope St St Helens	-	-			-	completed
CG165	Helen Grove, St Helens (Northern Side)	-	-			-	completed
CE165	Treloggen Drive, Binalong Bay	-	-	50,360		50,360	Covid 19 restrictions - defer work
CG170	Aerodrome Road, Stieglitz	-	-			-	completed
	<b>TOTAL KERB &amp; CHANNEL</b>	-	<b>98,407</b>	<b>138,360</b>	<b>200,000</b>	<b>338,360</b>	
						-	
	<b>RESHEETING</b>					-	
	2285 - North Ansons Bay Rd	-	-		30,000	30,000	
	2286 - North Ansons Bay Rd	-	-		30,000	30,000	
	40 - Anchor Rd	-	-		10,100	10,100	
	39 - Anchor Rd	-	-		10,800	10,800	
	41 - Anchor Rd	-	-		16,400	16,400	
CI305	906 - Ansons Bay Rd (Priory Rd)	625	52,368		9,400	9,400	
CI305	903 - Ansons Bay Rd (Priory Rd)	-	-		44,900	44,900	
CI305	910 - Ansons Bay Rd (Priory Rd)	-	-		25,800	25,800	
CI305	909 - Ansons Bay Rd (Priory Rd)	-	-		25,700	25,700	
CI305	908 - Ansons Bay Rd (Priory Rd)	-	-		18,300	18,300	
CI305	907 - Ansons Bay Rd (Priory Rd)	-	-		18,100	18,100	
CI305	904 - Ansons Bay Rd (Priory Rd)	-	-		16,000	16,000	
	46 - Church Hill Rd	-	-		2,800	2,800	
	1081 - Sorell St	-	-		6,700	6,700	
	1024 - Franks St Fingal	-	-		3,400	3,400	
	1187 - Honeymoon Pt Rd	-	-		6,200	6,200	
	1178 - Jeanerret Beach Rd	-	-		800	800	
	47 - Johnston Rd	-	-		8,100	8,100	
	1053 - Louisa St	-	-		2,800	2,800	
	1051 - Louisa St	-	-		3,700	3,700	
CI310	948 - Reids Rd		18,994		23,800	23,800	
CI310	946 - Reids Rd		-		20,400	20,400	
CI310	945 - Reids Rd		-		21,600	21,600	
	704 - U/N 1 Stieglitz	-	-		4,600	4,600	
	999 - Victoria St Part C	-	-		1,400	1,400	

Project Code	Details	Month Actuals	Year to Date Actual	Budget expected to be C/F	2020-2021 Estimate	Total New Budget + C/f	Comments
	998 - Victoria St Part C	-	-		360	360	
	997 - Victoria St Part C	-	-		2,100	2,100	
CH325	2054 - Brooks Rd		173			-	
	2138 - Franks St Fingal	-	-	3,795		3,795	
CH305	2161 - Groves Rd	-	-			-	
CH305	2160 - Groves Rd	-	-			-	
CH310	2285 - North Ansons Bay Rd		271			-	
CH310	2286 - North Ansons Bay Rd		-			-	
	2258 - McKerchers Rd	-	-	8,190		8,190	
	2259 - McKerchers Rd	-	-	9,623		9,623	
	2260 - McKerchers Rd	-	-	2,662		2,662	
	2380 - Tims Creek Rd	-	-	6,880		6,880	
	2392 - Tyne Rd	-	-	6,370		6,370	
	2393 - Tyne Rd	-	-	7,262		7,262	
	2394 - Tyne Rd	-	-	6,166		6,166	
	2303 - Old Roses Tier Rd	-	-	6,848		6,848	
CH320	2015 - Ansons Bay Rd (Priory Rd)		2,903			-	
	2016 - Ansons Bay Rd (Priory Rd)	-	-			-	completed
	2008 - Ansons Bay Rd (Priory Rd)	-	-			-	completed
	2011 - Ansons Bay Rd (Priory Rd)	-	-			-	completed
	2012 - Ansons Bay Rd (Priory Rd)	-	-			-	completed
	2013 - Ansons Bay Rd (Priory Rd)	-	-			-	completed
	2014 - Ansons Bay Rd (Priory Rd)	-	-			-	completed
	2017 - Ansons Bay Rd (Priory Rd)	-	-			-	completed
	2176 - Honeymoon Point Rd	-	-	1,401		1,401	
	2331 - Reids Rd	-	-			-	
	2332 - Reids Rd	-	-			-	
	2333 - Reids Rd	-	-			-	
CG310	Reids Rd		3,579	20,000		20,000	Only c/f \$20k
CF355	Lottah Road, Pyengana	-	-			-	Cancel
CF325	Upper Scamander Road, Scamander	-	-			-	Cancel
	Fingal Streets	-	-	6,500		6,500	
CG345	German Town Road, St Marys	-	-	6,980		6,980	
CG350	Dublin Town Road, St Marys	-	-	15,000		15,000	
	Falmouth Streets	-	-	-		-	
	Mathinna Plains Road	-	-			-	Cancel
CH315	Ansons Bay Road, Ansons Bay		1,082	-		-	
	<b>TOTAL RESHEETING</b>	<b>625</b>	<b>79,370</b>	<b>107,677</b>	<b>364,260</b>	<b>471,937</b>	

Project Code	Details	Month Actuals	Year to Date Actual	Budget expected to be C/F	2020-2021 Estimate	Total New Budget + C/f	Comments
	<b>RESEALS</b>					-	
	Cornwall Alexander and William Streets (North of Lennox)	-	-		12,000	12,000	
CI490	1013 - Stieglitz St S/R Fingal	-	-		5,400	5,400	
CI455	266 - Upper Esk Rd		543		33,800	33,800	
CI440	1092 - Legge St Fingal	5,648	5,648		13,900	13,900	
	263 - Upper Esk Rd	-	-		47,000	47,000	CI455
	253 - Upper Esk Rd	-	-		22,000	22,000	CI455
	256 - Upper Esk Rd	-	-		34,000	34,000	CI455
	254 - Upper Esk Rd	-	-		20,500	20,500	CI455
	258 - Upper Esk Rd	-	-		36,500	36,500	CI455
	271 - Upper Esk Rd	-	-		7,000	7,000	CI455
	260 - Upper Esk Rd	-	-		4,000	4,000	CI455
CI435	Wrinklers Lagoon Carpark	-	-				
CI460	Giblin Street, Mathinna		4,565			-	
CI480	Barnett Close, Binalong Bay		866			-	
CI410	370 - Penelope St		866		3,200	3,200	
CI445	1071 - Grant St Fingal		866		18,500	18,500	
CI465	635 - Butler St		2,107		1,100	1,100	
CI470	634 - Dunn St		23,526		8,000	8,000	
CI475	615 - High St Mathinna		1,405		4,500	4,500	
CI405	653 - Thomas St Scamander		11,494		5,500	5,500	
CI407	Lawry Heights St Helens	-	-			-	Not in Tender - SEE CI595
CI408	Doric Grove St Helens	-	-			-	Not in Tender - SEE CI595
CI450	303 - Mangana Rd	-	-		50,000	50,000	
CI420	The Gardens Road		6,060		52,000	52,000	
CH405	799 - Acacia Dve	-	-			-	completed
CH410	731 - Aerodrome Rd	-	-			-	completed
CH415	673 - Akaroa Ave	-	-			-	completed
CH420	683 - Cannell Pl	-	-			-	completed
CH425	434 - Circassian St	-	-			-	completed
CH425	433 - Circassian St	-	-			-	completed
CH430	788 - Coffey Ct	-	-			-	completed
CH435	379 - Douglas Crt (turning circle only)	-	-			-	TBA
CH440	526 - Fresh Water St	-	-			-	completed
CH440	525 - Fresh Water St	-	-			-	completed
CH445	564 - Hodgman St	-	-			-	completed
CH450	792 - King St Binalong Bay	-	-			-	completed
CH450	791 - King St Binalong Bay	-	-			-	completed
CH453	Talbot Street, Fingal	-	-			-	completed
CH455	58 - Lottah Rd	-	-			-	completed



Project Code	Details	Month Actuals	Year to Date Actual	Budget expected to be C/F	2020-2021 Estimate	Total New Budget + C/f	Comments
CH460	760 - Main Rd Binalong Bay	-	-			-	completed
CH460	766 - Main Rd Binalong Bay	-	-			-	completed
CH460	762 - Main Rd Binalong Bay	-	-			-	completed
CH465	670 - Maori Pl	-	-			-	completed
CH470	389 - Medeas Cove Esp	-	-			-	completed
CH473	Heather Place	-	-			-	completed
CH475	1257 - Melaleuca St	-	-			-	completed
CH480	- Quail St parking	-	-			-	completed
CH485	951 - Reids Rd		6,541	7,290		7,290	Bridge approaches - new seal
CH485	947 - Reids Rd		-	6,210		6,210	Bridge approaches - new seal
CH487	758 - Reserve St	-	-			-	completed
CH488	549 - Rest Area C/P	-	-			-	completed
CH490	541 - Scamander Ave	-	-			-	Cancel
CH490	543 - Scamander Ave	-	-			-	Cancel
CH490	540 - Scamander Ave	-	-			-	Cancel
CH491	512 - Seaview Ave (turning circle only)	-	-			-	completed
CH492	71 - St Columba Falls Rd	-	-			-	completed
CH492	69 - St Columba Falls Rd	-	-			-	Cancel
CH493	Beaumaris Avenue	-	-			-	
CH494	380 - Susan Crt (turning circle only)	-	-			-	Completed
CH495	St Marys - Esk Main Road Storey to Groom Street	-	-	50,000		50,000	Deferred by DSG to coincide with DSG Road Sealing Programme in 2020/2021
CH490	Scamander Ave - Bridge to IGA	-	-	-		-	See R2R 2019/2020 project list
	<b>TOTAL RESEALS</b>	<b>5,648</b>	<b>64,487</b>	<b>63,500</b>	<b>378,900</b>	<b>442,400</b>	
						-	
	<b>ROAD RECONSTRUCTION / DIGOUTS</b>					-	
CI505	Walker Street, St Helens		19,183		20,000	20,000	
CI510	Mangana Road		61,816		60,000	60,000	
CI515	Upper Esk Road	83,144	172,090		120,000	120,000	
CI520	Upper Scamander Road		32,813		25,000	25,000	
CI525	Gardens Road		11,396		15,000	15,000	
CI530	Medeas Cove Esplanade Reconstruction		77,910		250,000	250,000	
CI540	Skyline Drive Intersection Upgrade	309	354			-	Funding Audt Govt \$220000 Contribution

Project Code	Details	Month Actuals	Year to Date Actual	Budget expected to be C/F	2020-2021 Estimate	Total New Budget + C/f	Comments
	<b>ROAD CONSTRUCTION (NEW)</b>	-	-			-	
CI485	St Marys - Car Park Sealing behind St Marys Hall	-	-		45,000	45,000	
CI425	Pyengana Rec Ground Entrance Road	12,819	12,819		45,000	45,000	
CI545	216 - Mathinna Plains Road	14,819	19,554		185,000	185,000	
CH515	Ansons Bay Road - Gravel Stabilisation	-	-		30,000	30,000	
	<b>Road Intersection Upgrade Works</b>	-	-	50,000	50,000	100,000	
CI590	Alexander/William Sts Cornwall - Intersection Upgrade		9,118				
CI595	Lawry Heights/Doric Grove - Intersection Upg.		17,835				
	<b>Crash Barrier - Multiple Culverts</b>	-	-		50,000	50,000	
CI550	Mathinna Road Barriers B0846		24,405			-	
CI555	Mathinna Road Barriers B1845		29,940			-	
CI560	Mangana Road Culvert SW3637		760			-	Rural Roads funding
CI565	North Ansons Bridge B7023	-	-			-	Rural Roads funding
CX860 *	Cornwall - Gravel Road Sealing - CAMPBELL	8,963	24,409		75,100	75,100	DCF Round 2 Potential Project ex CI540
CX865 *	Cornwall - Gravel Road Sealing - LENNOX	21,110	46,045			-	DCF Round 2 Potential Project ex CI541
	Road Sealing Program	-	-		350,000	350,000	
CI495	Pavement Investigations Ansons Bay Rd	73,737	80,407			-	
CI430	Lottah Road, Goulds County/Lottah - 200m	-	-		240,000	240,000	
CI431	Lottah Road, Goulds County/Lottah - 400m	3,488	4,788			-	
CI432	Lottah Road - Sealing and Guard Rails		197			-	rural roads funding
CH550	Brown Street, Fingal - Pavement Remediation	-	-			-	Project to use all Road Reconstruction/Dig Out Budget
CH565	Lottah Road - Part 1 - CH 2.3-3.1		564			-	
CH570	Lottah Road - Part 2 - CH 3.5-3.7	-	-				
CH575	Lottah Road - Part 3 - CH 4.8		49			-	
CH580	Lottah Road - Part 4 - CH 6.8-6.95		26,733	20,000		20,000	In progress RTR funded CFWD \$20K for sealing in late Spring 2020
CF515	The Gardens Road RTR	-	-			-	

Project Code	Details	Month Actuals	Year to Date Actual	Budget expected to be C/F	2020-2021 Estimate	Total New Budget + C/f	Comments
CG540	Ansons Bay Rd dig out	-	-			-	
CG545	Rex Ct St Helens dig out	-	-	27,540		27,540	
CG550	St Helens Pt Rd dig out		36,394	50,000		50,000	
CH505	St Helens Pt Rd (Parkside)		10,163	789,837		789,837	Project to be rescoped and requires grant funding \$375K
CH510	Atlas Drive - Retaining Wall Anchor	-	-	40,000		40,000	Deferred to coincide with bridge works at Georges Bay sharedway - Spring 2020
CH515	Ansons Bay Road - Gravel Stabilisation	-	-	-		-	
CI535	Gardens Road - Sight Distance Works	87,650	113,635	400,000		400,000	Subject to successful \$200k Black Spot funding application
CH546	Grant Street, Falmouth - Sealing	-	-				
CH545	Franks Street, Falmouth - Sealing	-	-			-	
CH520	Talbot St, Fingal - Off Hwy Reconstruction/DigOut	-	-			-	Gleadow St to Brown St
CH555	Talbot to Percy Street, Fingal - Reconstruction		94				
CH525	Crash Barrier - Fingal Bridge	-	-			-	Mathinna Rd - DSG Bridge
	<b>ROAD ASSET MANAGEMENT</b>	-	-			-	
	Sealed Roads - Condition Assessments	-	-			-	
CH560	Road Network - Sign Replacement	-	-		15,000	15,000	
CH560	Ansons Bay Road Signage	-	-			-	Part of Rural Roads Funding as per above \$15K
CG520	Beaumaris Ave		24			-	
CG505	St Helens Pt Rd, between Cunningham and Talbot Street	2,861	9,905			-	
	<b>TOTAL ROADS OTHER</b>	<b>308,898</b>	<b>843,400</b>	<b>1,377,377</b>	<b>1,575,100</b>	<b>2,952,477</b>	
						-	
	<b>ROADS TOTAL</b>	<b>339,437</b>	<b>1,389,839</b>	<b>2,177,797</b>	<b>,959,795</b>	<b>5,137,592</b>	
						-	
	<b>BRIDGES</b>		-			-	
CI210	B2398 - Intake Bridge, Pyengana	92,755	134,937		245,100	245,100	Replace structure with 25T load limit

Project Code	Details	Month Actuals	Year to Date Actual	Budget expected to be C/F	2020-2021 Estimate	Total New Budget + C/f	Comments
CI205	B3617 - Mt Elephant Rd		16,910		18,000	18,000	Replace Deck - brought forward from 2021-22
CG205	B185 Gillies Road, St Marys	-	-	-		-	Replace Deck
CG220	B2293 Cecilia St, St Helens		-9,671	31,671		31,671	Reallocate to another bridge in 2020/2021
CG210	B760 Bent St, Mathinna	-	-	-		-	
CG215	B1675 Lower Germantown Road, St Marys	-	-	-		-	
CG230	B2809 Argyle St, Mangana	-	-			-	Cancel
CG235	B3765 Argonaut Road, St Helens (Upper Golden Fleece)	-	-	-		-	completed
CG245	B7032 Davis Gully Road, Four Mile Creek	-	-	-		-	completed
CG250	B7027 Mathinna Plains Road	-	-	15,000		15,000	Culvert Extension - CFWD to 2020/2021
CH220	B2006 - Reids Rd, Priory	-	-	-		-	completed
CH225	B2809 - Argyle St, Mangana	-	-	-		-	Works Completed and Invoices to be processed
CG240	B7004 Richardson Road, St Marys	-	-	-		-	completed
CH230	B7005 - Tims Ck Rd	-	-	-		-	Replace Deck
CH235	B2242 - Hodges Rd	-	-	-		-	Works Completed yet to be invoiced
CH215	B2191 - Fletchers Creek, Reids Rd	-	-	-		-	completed
CH205	Footpath Bridge at Fingal Culvert		16,874			-	completed
CG225	B2792 Four Mile Creek Road		323,665	240,000		240,000	Contract awarded in April 2020 to be completed before end Sep 2020
CH240	B2117 The Flat Road Bridge, St Marys		3,395			-	Flood Mitigation Funding Due December 2019
	<b>Install/upgrade traffic barriers</b>	-	-	-		-	
CH245	B2006 - Reids Road - Barrier Upgrade	-	-			-	completed
CH535	Medeas Cove Esp/Annie St Int - Barrier Upgrade	-	-			-	completed
CH540	Gardens Road Twin Culverts - Barrier Upgrade	-	-			-	completed
CH210	B7043 Mathinna Road, Fingal (DSG)	-	-	-		-	completed

Project Code	Details	Month Actuals	Year to Date Actual	Budget expected to be C/F	2020-2021 Estimate	Total New Budget + C/f	Comments
	<b>TOTAL BRIDGES</b>	<b>92,755</b>	<b>486,110</b>	<b>286,671</b>	<b>263,100</b>	<b>549,771</b>	
	<b>STORMWATER</b>						
CI660	Minor stormwater Jobs	6,028	27,319		50,000	50,000	
CI655	Falmouth St St Helens	-	-		30,000	30,000	Penelope to Halcyon
CX855 *	Alexander St Cornwall	4,545	52,166		61,950	61,950	DCF Round 2 Potential Project ex CI660
CI685	Treloggens Track	-	-		30,000	30,000	
CH660	Minor stormwater Jobs 2019/20	-	-			-	completed
CD655	Implement SWMP priorities	26	237			-	
CG665	Freshwater Street / Lade Court (Beaumaris)	-	-	70,000		70,000	Install new stormwater pipe rear of Freshwater Street properties to prevent Lade Court properties flooding.
CG670	Medea St - Opposite Doepel St	-	-	45,000		45,000	115m of open drain
CF657	Parnella Stormwater Stage 2	-	-			-	Civilscape retention not previously costed
CF665	Beauty Bay Access track improvements		289			-	completed
CH655	Beaumaris Ave	2,618	2,618	25,000		25,000	New Stormwater main
	<b>TOTAL STORMWATER</b>	<b>13,218</b>	<b>82,629</b>	<b>140,000</b>	<b>171,950</b>	<b>311,950</b>	
						-	
	<b>WASTE MANAGEMENT</b>					-	
CI630	Rehabilitation of former Binalong Bay Tip	-	-		5,000	5,000	
CI620	Scamander waste oil facility	472	472		13,000	13,000	
CI605	St Helens WTS - test Bore	-	-		15,000	15,000	
CI610	Scamander WTS - Test Bores (2)		455		45,000	45,000	
CI635	Scamander WTS - Leachate Retention pond		1,120		20,000	20,000	
CI615	Scamander WTS - Inert Landfill		1,590		20,000	20,000	
CI625	St Marys WTS Oil Station	2,638	2,907		13,000	13,000	
CI640	Waste Shredder	-	-	30,000	20,000	50,000	
CH605	St Helens WTS - Polystyrene Densifier	-	-	-		-	
CH610	Scamander WTS - Reseal entrance road		5,430			-	
CG605	Reconstruction & seal entrance to St Helens WTS	-	-			-	



Project Code	Details	Month Actuals	Year to Date Actual	Budget expected to be C/F	2020-2021 Estimate	Total New Budget + C/f	Comments
<b>CE615</b>	Scamander WTS retaining wall replacement	-	-	52,000		52,000	Contingency for potential future site modification
	Recycling facilities	-	-			-	
<b>CE625</b>	Rehabilitation of former Binalong Bay Tip	-	-			-	
<b>CF610</b>	Fingal WTS Retaining Wall Replacement	-	-			-	
	<b>WASTE MANAGEMENT TOTAL</b>	<b>3,109</b>	<b>11,974</b>	<b>82,000</b>	<b>151,000</b>	<b>233,000</b>	
						-	
	<b>Total Capital expenditure</b>	<b>592,457</b>	<b>6,306,323</b>	<b>3,145,898</b>	<b>7,754,120</b>	<b>10,900,018</b>	

ACTION	INFORMATION
PROPONENT	Council Officer
OFFICER	Bob Hoogland, Manager Corporate Services
FILE REFERENCE	040\028\002\
ASSOCIATED REPORTS AND DOCUMENTS	Nil

**OFFICER'S RECOMMENDATION:**

That the report be received.

**INTRODUCTION:**

The purpose of this report is to provide Councillors with an update of various issues which are being dealt with by the Visitor Information Centre.

**PREVIOUS COUNCIL CONSIDERATION:**

Provided as a monthly report – Council consideration at previous meetings.

**OFFICER'S REPORT:****Staff Movements:**

The VIC is continuing to operate normally with the slightly reduced operating hours as advised previously.

Visitor numbers normally start to drop significantly at this time of year so we are starting to see less of a difference between March of this year and previous years.

**Meetings Attended/Other information:**

VIC staff noted:

- This month we had our yearly audit for being an Accredited Yellow I Information Centre. We passed with flying colours.
- We have had a lot of phone calls this month (mainly mainlanders but also a few Tasmanians) wanting to know if they could book camp sites in the Bay of Fires. Some were reluctant to come if they weren't sure if they would get a spot and also had a lot of people coming through wanting to know if they drive out to the Bay of Fires would they be able to find a camping spot.
- Also had few enquiries if people could pre pay for their stay at Mt William as a lot of people don't carry cash.
- Did get a few phone calls from people needing help finding accommodation over Easter as everything seemed to be fully booked.
- Also did have a few calls from people wanting to know if we had anyone in the area who provided hire cars as they were unable to access elsewhere or were too expensive and also enquiries regarding bus service and needing us to explain how to catch a bus to Hobart.

- Still getting people through the Centre who have Vodaphone who are grateful that we have good maps here and also to be able to give them directions to accommodation, tourist attractions etc.

#### Statistics:

##### Door Counts:

Month/Year	Visitor Numbers	Daily Average	History Room
March 2010	4,406	142.13	
March 2011	4,900	160.06	287
March 2012	5,915	190.81	158
March 2013	4,360	140.64	146
March 2014	5,578	179.94	146
March 2015	6,810	219.68	208
March 2016	5,080	169.33	212
March 2017	5,124	165.29	177
March 2018	4,492	149.73	216
March 2019	4,318	139.29	266
March 2020	2,936	117.44	196
March 2021	3,196	103.10	164

##### Revenue 2019/2020:

Month	VIC Sales	HR Entry	HR Donations
July	1,531.55	209.00	236.20
August	2,261.05	162.00	28.00
September	3,974.85	379.00	59.30
October	6,219.40	456.00	61.00
November	9,928.75	680.00	108.30
December	9,181.90	486.00	47.10
January	11,386.71	674.00	94.65
February	9,025.60	703.00	210.10
March	8,237.44	700.00	186.80
April	NIL	NIL	NIL
May	NIL	NIL	NIL
June	537.20	34.00	16.00

##### Revenue 2020/2021:

Month	VIC Sales	HR Entry	HR Donations
July	2,335.55	194.00	121.65
August	1,774.39	111.00	78.05
September	1,642.36	216.00	83.10
October	1,791.61	372.00	73.45
November	2,022.22	137.00	105.05
December	3,963.18	217.00	65.15
January	3,922.85	420.00	113.25
February	5,078.95	456.00	237.90
March	6,599.42	662.00	233.40

## **STRATEGIC PLAN & ANNUAL PLAN:**

### Strategic Plan 2017-2027

#### *Goal*

Economy - To foster innovation and develop vibrant and growing local economies which offer opportunities for employment and development of businesses across a range of industry sectors.

#### *Strategies*

Create a positive brand which draws on the attractiveness of the area and lifestyle to entice people and businesses' to live and work in BOD.

### Annual Plan 2019-2020

#### *Goal*

Economy - To foster innovation and develop vibrant and growing local economies which offer opportunities for employment and development of businesses across a range of industry sectors.

#### *Key Focus Area 2.1.2*

Tourism – Broadening, lengthening and improving the visitor experience through development of attractions and activities; promotion and signage; and great customer service.

#### *Action 2.1.2.9*

Assess and improve the customer experience delivered through the St Helens Visitor Information Centre.

## **LEGISLATION & POLICIES:**

Nil.

## **BUDGET AND FINANCIAL IMPLICATIONS:**

Not applicable.

## **VOTING REQUIREMENTS:**

Simple Majority.

<b>ACTION</b>	<b>DECISION</b>
<b>PROPONENT</b>	Council Officer
<b>OFFICER</b>	Bob Hoogland, Manager Corporate Services
<b>FILE REFERENCE</b>	018\017\004\
<b>ASSOCIATED REPORTS AND DOCUMENTS</b>	Draft Schedule of Fees & Charges 2021/2022

**OFFICER'S RECOMMENDATION:**

That Council adopt the Schedule of Fees & Charges 2021/2022 as presented.

**INTRODUCTION:**

Council's Schedule of Fees & Charges is reviewed annually as part of the budget adoption process.

**PREVIOUS COUNCIL CONSIDERATION:**

The Schedule of Fees & Charges is reviewed and adopted annually; this draft for 2021/2022 has been considered at a recent Workshop.

**OFFICER'S REPORT:**

Council's Schedule of Fees & Charges is adopted annually as part of the budget adoption process.

In general, Council seeks to recover costs on a "user pays" basis, balancing this against perception of "capacity to pay", in achieving the objectives of the Strategic and Annual Plans.

In this context, fees are generally increased slightly each year to keep pace with CPI to avoid large increases in any one (1) year. However, some charges make more sense if increased by slightly larger amounts periodically due to the requirement to change signs, or tickets.

Apart from some small increases in waste transfer costs the main changes have been in Development Services.

Below is a summary of changes in the Planning and Building area for 2021/2022.

**Planning**

- No Permit Required Administration fee Increased to \$100 to reflect additional administration requirements;
- Minimum Development Assessment Fees are subject to incremental increase;
- Introduction of Applicable Assessment Fees for Development proposed within Councils 1:100 Flood overlay. Council still need to develop a Policy position in this regard however it is Councils intention to recoup some of the costs encountered in developing the new mapping. Council officers recommended approval is to require developers to have a Peer Review carried out by a suitable qualified engineer for any development proposed in Category 3 and above "Development proposed within areas unsafe for Vehicles, children and the elderly".



- An incremental increase in subdivision fees due to required additional assessment criteria and introduction of additional flood prone hazard fee.
- Incremental increase to final plan of survey fees to reflect additional work required for Council officers.
- A Newly introduced Fee for Planning Enquiry – Property Search which will provide details of zoning, applicable overlays and location of infrastructure.

#### **Building:**

- Some incremental increase in building surveying fees;
- Consolidation of assessment fee for Prefabricated Structures;
- A rework of Search for House Plans due to substantial increase in Real Estate Requests and ability to apply a fee for service;

### **STRATEGIC PLAN & ANNUAL PLAN:**

Strategic Plan 2017 – 2027

#### *Goal*

Services - To have access to quality services that are responsive to the changing needs of the community and lead to improved health, education and employment outcomes.

#### *Strategies*

Ensure Council services support the betterment of the community while balancing statutory requirements with community and customer needs.

### **LEGISLATION & POLICIES:**

Section 205 of the *Local Government Act 1993*.

### **BUDGET; FUNDING AND FINANCIAL IMPLICATIONS:**

As identified in the Fees and Charges – this is part of the budget process.

### **VOTING REQUIREMENTS:**

Absolute Majority.

# Fees & Charges

## 2021-2022



Adopted 15 April 2020 – Minute 04/20.12.4.57

from the **mountains** to the **sea** | [www.bodc.tas.gov.au](http://www.bodc.tas.gov.au)



## Contents

<b>ADMINISTRATION</b>	5
Photocopying	5
Right to Information	5
Search of Public Information	5
Goods left on Council Controlled Land	5
<b>FACILITIES HIRE</b>	6
Bonds – All Facilities	6
Not for Profit Organisations	6
Private Functions and Other Non-Commercially Trading Organisations	6
<b>FACILITIES HIRE - Continued</b>	7
Commercially Trading Organisations (Sale of Goods)	7
Miscellaneous	7
St Helens Council Chambers (Day use ONLY)	7
Sport/Recreation Grounds	7
St Helens Sports Complex only	7
Community Trailer	7
<b>FACILITIES HIRE - Continued</b>	8
Multipurpose Stadium	8
Open Space at Flagstaff Trail Head	8
Camera and Sound Recording Equipment	8
<b>ENGINEERING SERVICES</b>	9
Waste Transfer Stations	9
<b>ENGINEERING SERVICES - Continued</b>	10
Engineering Services – Stormwater Connections	10
Engineering Services – Assessment of Public Works	10
Engineering Services – Other Fees	10
Road Work	10
<b>AERODROME</b>	10
Aerodrome Landing Fees	10
<b>ENGINEERING SERVICES - Continued</b>	11
<b>CEMETERIES</b>	11
Site & Reservation Fees	11
Grave Digging	11
Miscellaneous	11

<b>DEVELOPMENT SERVICES - Planning</b> .....	12
New Development (Buildings).....	12
Review of application where No Permit Required .....	12
Administration Fee.....	12
Advertising Fee .....	12
Permitted Use/Discretionary Use .....	12
<b>ILLEGAL WORKS – RETROSPECTIVE PLANNING APPROVAL</b> .....	12
Development Proposed Within Flood Hazard Category 1 & 2 .....	12
Development Proposed Within Flood Hazard Category 3 and Above .....	12
New Development (Subdivision/Adjustment).....	12
Development Proposed Within Flood Hazard Category 1 & 2 .....	12
Development Proposed Within Flood Hazard Category 3 and Above .....	12
New Development (Other) .....	12
Existing Building Located within Flood Hazard 1 & 2 .....	12
Development Proposed Within Flood Hazard Category 3 and Above .....	12
<b>DEVELOPMENT SERVICES – Planning - Continued</b> .....	13
Plan – Examination & Sealing .....	13
Sundry Planning Fees.....	13
Collection of impounded sign .....	13
Statutory Advertising & Administration .....	13
Advertising .....	13
Refunds/Remissions – Application withdrawn.....	13
<b>DEVELOPMENT SERVICES - Building</b> .....	14
Building Surveying Charges – Category 3 and 4 Buildings.....	14
Inspections .....	14
<b>DEVELOPMENT SERVICES – Building - Continued</b> .....	15
Miscellaneous .....	15
Temporary Occupancy Permit .....	15
Annually to maximum of 3 years .....	15
Reassessment not required .....	15
Extension to Building Permit – All Classes.....	15
Building Certificates.....	15
State Government Levies.....	15
Amendments.....	15
<b>DEVELOPMENT SERVICES – Building - Continued</b> .....	16

Administration and Notifiable Works and Lodgment fee.....	16
Administration – Privately Certified Applications Only .....	16
<b>BUILDING SERVICES – PLUMBING – DOMESTIC &amp; WASTE WATER .....</b>	<b>17</b>
Domestic Certificate of Likely Compliance Plumbing (Category 3 & 4 plumbing works).....	17
Waste Water Assessment and Approvals (Septic Tanks, AWTs etc) .....	17
<b>BUILDING SERVICES – PLUMBING – COMMERCIAL .....</b>	<b>17</b>
Commercial Certificate of Likely Compliance Plumbing (Category 3 & 4 plumbing works)....	17
<b>BUILDING SERVICES – PERMIT AUTHORITY.....</b>	<b>17</b>
Permit Authority Charges – Building & Plumbing Only (Category 4 only).....	17
Building & Plumbing Permit.....	17
CLASS 10A Structures (garage/carport/deck/pergola/retaining wall/mast/fence/pool & demolition works) .....	17
<b>ENVIRONMENTAL HEALTH .....</b>	<b>18</b>
Licences, Certificates, Permits .....	18
<b>ANIMAL CONTROL.....</b>	<b>19</b>
Registration Type .....	19
Impounding .....	19
Out of hours release fee *** .....	19
Original owner .....	19
Kennel Licence .....	19
Miscellaneous .....	19



## ADMINISTRATION

(All fees listed below are inclusive of GST where applicable, \*Indicates GST free/exempt items)

### Photocopying

Black & White	Per A4 page	\$0.50
	Per A4 page double sided	\$0.70
	Per A3 page	\$0.80
	Per A3 page double sided	\$1.00
Bulk Runs	Copies in excess of 500 (per A4 sheet)	\$0.25
	Copies in excess of 500 (per A4 sheet double sided)	\$0.35
	Copies in excess of 500 (per A3 sheet)	\$0.45
Binding	1 Plastic Sheet + Comb (bound by Council staff) per copy	POA
Colour Photocopying	Per A4 page	\$3.00
	Per A3 page	\$4.00
Laminating	Per A4 page	\$4.00
	Per A3 page	\$5.00
Council Agenda & Minutes	Printed copy	Free of Charge
	CD version	Free of Charge
Planning	Planning Scheme Ordinance	\$40.00*

**Note:** Photocopy charges apply to all organisations and individuals, unless they have prior approval from Council for such in-kind support. This must be requested on at least an annual basis. Coloured paper is not available for purchase, and if required is to be supplied by the individual/organisation.

### Right to Information

*Fees are set as per the Right to Information Act 2009, these fees are listed as a reference only. The Right to Information Act 2009 replaces the Freedom of Information Act 1991 and therefore the associated fees have altered accordingly. There is now one (1) flat fee for these requests and no other expenses are incurred as with the Freedom of Information requests.*

Per application (except where excluded under the Act). The fee is based on 25 fee units @ \$1.62 at the 1 July 2021	\$40.50*
--	----------

### Search of Public Information

S.132 Certificates	Application fee (30 fee units @ \$1.62 at the 1 July 2021)	\$48.60*
S.337 Certificates	Application fee (132.5 fee units @ \$1.62 at the 1 July 2021)	\$214.65*

### Goods left on Council Controlled Land

Collection Fee	\$20.00*
Storage Fee – per week or part there of	\$20.00*

**Note:** Additional costs associated with transport or handling to be recovered at cost.

## FACILITIES HIRE

### FACILITY HIRE BOOKING FEE - \$25.

*This fee is a non-waiver/non-refundable booking fee that is to be paid on ALL bookings (fee waivers may be requested, however, this fee is still payable).*

## Bonds – All Facilities

	Whether Full Day or Part Day
Portland Hall – General Use	\$210.00*
Portland Hall – Where liquor is consumed	\$315.00*
St Marys Hall – General Use	\$210.00*
St Marys Hall – Where liquor is consumed	\$315.00*
St Marys Hall & Kitchen	\$400.00*
Sports & Recreation Grounds – All Facilities	\$315.00*
St Helens Foreshore	\$400.00*
St Helens Council Chambers	\$315.00*
Fingal Recreation Ground – General Use	\$210.00*
Fingal Recreation Ground – Where liquor is consumed	\$315.00*

**Note:** Hirers are required to set up the facility including chairs as they see fit. Setup is not included in the charges listed below.

## Not for Profit Organisations

	Full Day	Half Day (Max. 4 hours)	Per Hour
Hall Only – Day	\$65.00	\$40.00	\$20.00
Hall Only – Night	\$110.00	\$80.00	\$20.00
Hall Only – Day AND Night	\$160.00	\$50.00	N/A
Portland Hall Kitchen – Day AND Night	\$45.00	\$25.00	N/A
St Marys Hall Kitchen – Day AND Night	\$45.00	\$25.00	N/A
Fingal Recreation Building - Kitchen – Day AND Night	\$45.00	\$25.00	N/A
Memorial Services		Nil	Nil

## Private Functions and Other Non-Commercially Trading Organisations

	Full Day	Half Day (4 hours or less)
Hall Only – Day	\$180.00	\$85.00
Hall Only – Night	\$220.00	\$105.00
Hall Only – Day AND Night	\$380.00	\$185.00
Portland Hall Kitchen – Day AND Night	\$75.00	\$70.00
St Marys Hall Kitchen – Day AND Night	\$75.00	\$70.00
Fingal Recreation Building - Kitchen – Day AND Night	\$75.00	\$70.00

## FACILITIES HIRE - Continued

### Commercially Trading Organisations (Sale of Goods)

	Full Day	Half Day (4 hours or less)
Hall Only – Day	\$3,000.00	\$1,500.00
Hall Only – Night	\$2,200.00	\$1,100.00

### Miscellaneous

Public Liability – see hirers agreement (if required)	\$20.00 per day
---	-----------------

### St Helens Council Chambers (Day use ONLY)

Court Sitings	\$350.00
Other Organisations	\$230.00

### Sport/Recreation Grounds

Bulk Camping Fees – by arrangement with Council (more than 10 users)		POA
Hire of Sports Grounds (ovals, fields, etc)	Per hour	\$12.00
Kitchen	Per day	\$35.00
Foreshore	Per day	\$115.00
Foreshore/Sports Ground Power	Per day/Per site	\$16.00

### St Helens Sports Complex only

**Note: The fees listed below apply to the St Helens Sports Centre Only (Bulk Users Excluded)**

Toilets Only	Per day	\$35.00
Showers and Toilets Only	Per day	\$70.00
Sports Complex Building (no amenities)	Per day	\$20.00
Sports Complex Building (including amenities)	Per day	\$90.00
Bond – alcohol free events		\$210.00
Bond – licenced events		\$315.00

### Community Trailer

Community BBQ Trailer – Community Groups	Daily usage	\$45.00
	Bond	\$300.00*
Community BBQ Trailer – Commercial/Private Hire	Daily usage	\$150.00
	Bond	\$300.00*

## FACILITIES HIRE - Continued

### Multipurpose Stadium

HOURLY RATE HIRE FEES					
		Day Rate		Night Rate	
		1 Court	2 Court	1 Court	2 Court
Sports (Team)					
	Casual Hire	\$28.80	\$48.00	\$36.00	\$60.00
	Regular User	\$25.92	\$43.20	\$32.40	\$54.00
	Key User Hire	\$23.04	\$38.40	\$28.80	\$48.00
Sports (Individual/Doubles)					
	Casual Hire	\$14.40	\$24.00	\$18.00	\$30.00
	Regular User	\$12.96	\$21.60	\$16.20	\$27.00
	Key User Hire	\$11.52	\$19.20	\$14.40	\$24.00
Community Activities					
	Casual Hire	\$23.04	\$38.40	\$28.80	\$48.00
	Regular User	\$20.74	\$34.56	\$25.92	\$43.20
	Key User Hire	\$18.43	\$30.72	\$23.04	\$38.40
Events					
	Casual Hire	\$57.60	\$96.00	\$72.00	\$120.00
Day Rate (8 Hours)					\$500.00
Equipment	Tennant Walk Behind Scrubber Machine			\$120.00 per hour	
FACILITY HIRE FEES					
Change Room	Per Booking and Room			\$10.00	

### Open Space at Flagstaff Trail Head

Non-Waiverable and Non-Refundable Administration Fee:		\$25.00
Bond		\$315.00
<i>The Bond is the same for all bookings no matter what the time frame and will be refunded following an inspection of the area after completion of the event/activity</i>		
Unpowered Site	Per hour	\$10.00
	½ Day (4 hours)	\$30.00
	Full Day (8 hours)	\$60.00
Powered Site	Per hour	\$12.00
	½ Day (4 hours)	\$36.00
	Full Day (8 hours)	\$72.00
Skills Training/Activation Area	Per hour	\$15.00
	½ Day (4 hours)	\$45.00
	Full Day (8 hours)	\$90.00

### Camera and Sound Recording Equipment

Bond	\$500.00
All Day Hire	\$100.00
Half Day Hire	\$50.00



## ENGINEERING SERVICES

### Waste Transfer Stations

<b>DOMESTIC</b>		
Domestic Waste and Green Waste - SEPARATED	Car Boot or Station Wagon	<b>\$5.00</b>
	Trailer or Utility	<b>\$9.00</b>
	Tandem Trailer or small Truck	<b>\$13.00</b>
Domestic Waste and Green Waste – NOT-SEPARATED	Car Boot or Station Wagon	<b>\$10.00</b>
	Trailer or Utility	<b>\$16.00</b>
	Tandem Trailer or small Truck	<b>\$22.00</b>
All Clean Green Waste - Domestic	Car Boot or Station Wagon	<b>\$3.00</b>
	Trailer or Utility	<b>\$6.00</b>
	Tandem Trailer or small Truck	<b>\$11.00</b>
Domestic Waste 50L Garbage Bag		<b>\$2.00</b>
Domestic Waste 140L MGB		<b>\$4.00</b>
Domestic Waste 240L MGB		<b>\$5.00</b>
<b>COMMERCIAL</b>		
Commercial Business Waste		<b>\$\$23.00 m<sup>3</sup></b>
All Clean Green Waste - Commercial	Car Boot or Station Wagon	<b>\$3.00</b>
	Trailer or Utility	<b>\$6.00</b>
	Tandem Trailer or small Truck	<b>\$11.00</b>
Bulk Waste Scamander WTS		<b>\$130.00 per tonne</b>
Asbestos Removal Scamander WTS		<b>\$\$60.00 m<sup>3</sup></b>
<b>OTHER</b>		
Motorcycle and car tyres		<b>\$6.00 each</b>
Truck and larger tyres		<b>\$22.00 each</b>
Tractor tyres		<b>\$37.00 each</b>
General Builders Waste & Rubble		<b>\$\$15.00 m<sup>3</sup></b>
Clean Fill Material		<b>\$7.00 m<sup>3</sup></b>
Unsecured loads (additional charge)		<b>\$6.00 each</b>
Replacement Wheelie Bin – 140L		<b>\$65.00 each*</b>
Replacement Wheelie Bin – 240L		<b>\$80.00 each*</b>
Delivery fee for change of bin requirements including replacement of lost or stolen bins		<b>\$17.00</b>
Mattresses Double/Queen/King		<b>\$\$9.00 each</b>
Mattresses Single		<b>\$\$5.00 each</b>
<b>RECYCLABLE MATERIAL</b>		
Separated Recycling Material		<b>FREE</b>
Tree lopping material requiring chipping (greater than 40mm diameter)		<b>\$14.00 m<sup>3</sup></b>
Heavy stumps and oversized timber (greater than 150mm diameter)		<b>\$25.00 m<sup>3</sup></b>
Polystyrene Packaging Material		<b>FREE</b>
Gas Cylinders (Fully Degassed)		<b>FREE</b>
Triple Rinsed Chemical Containers (DrumMuster Endorsed)		<b>FREE</b>
Car Batteries		<b>FREE</b>
E Waste (TV's, computers, printers, game stations, etc)		<b>FREE</b>
Car Bodies/Scrap Steel – St Marys, Scamander & St Helens		<b>FREE</b>
Fridge/Freezer Disposal		<b>\$10.00</b>
Other White Goods		<b>FREE</b>
Fuel Disposal (Petrol, Diesel, Coolant)		<b>\$0.50 per litre</b>
Waste Oil		<b>FREE</b>
<b>GREEN WASTE MULCH</b>		
Double shredded green waste mulch available for sale		<b>\$20m3</b>



## ENGINEERING SERVICES - Continued

### Engineering Services – Stormwater Connections

Stormwater connection to kerb and gutter	POA
Stormwater connection to piped drain	POA
All other stormwater connections	POA

### Engineering Services – Assessment of Public Works

Assessment of plans and final inspection.	<b>\$770.00* for up to 3 lots, additional \$5.00 per lot</b>
Inspections of failed works	<b>\$107.00</b>
Additional Inspections	<b>\$107.00</b>

**Note: Public works are defined as any works that council is obliged to maintain for the community and include roads, footpaths, drainage (both underground and surface), landscaping, parks and public buildings**

### Engineering Services – Other Fees

Supply of Traffic Counts, per count, if current data is already available	<b>\$47.00</b>
Supply of Traffic Counts, per count, if data must be obtained	<b>POA</b>
Works Permit / New Crossover Application Fee / Application to Open Road (Includes post inspection fee)	<b>\$214.00</b>
Additional Inspection Fees	<b>\$107.00</b>
Location Charges (during business hours)	<b>\$107.00</b>

### Road Work

Road & Footpath Reinstatement	<b>POA</b>
Footpath and Driveway Construction	<b>POA</b>
Stormwater Works	<b>POA</b>

## AERODROME

### Aerodrome Landing Fees

To apply to General Aviation (GA) landings	<b>\$11.00 per tonne</b>
Non General Aviation (GA) landings	<b>No charge</b>
Airport Hangar Hire/Lease	<b>POA depending on size</b>

## ENGINEERING SERVICES - Continued

### CEMETERIES

#### Site & Reservation Fees

Land Lawn Cemetery	<b>\$200.00</b>
Graveyard Land 2.4m x 1.2m	<b>\$200.00</b>
Rose Garden	<b>\$90.00</b>
Land – Child (Birth to 5 years)	<b>Nil</b>
Columbarium Wall	<b>\$90.00</b>

#### Grave Digging

Lawn Cemetery	Monday to Friday	<b>\$1,130.00</b>
	Saturday, Sunday and Public Holidays	<b>POA</b>
	All days (including public holidays) – Children Birth to 5 years	<b>NIL</b>
Ashes Burial	Monday to Friday	<b>\$310.00</b>
	Saturday, Sunday and Public Holidays	<b>POA</b>
	All days (including public holidays) – Children Birth to 5 years	<b>NIL</b>
Other Cemeteries (including old sites requiring manual excavation)	Monday to Friday	<b>\$1,250.00</b>
	Saturday, Sunday and Public Holidays	<b>POA</b>
	All days (including public holidays) – Children Birth to 5 years	<b>NIL</b>

#### Miscellaneous

Exhumation	<b>POA</b>
Re-interment	<b>POA</b>
Fee for re-opening grave	<b>POA</b>
Fee for constructing cement layer	<b>POA</b>

## DEVELOPMENT SERVICES - Planning

### New Development (Buildings)

Review of application where No Permit Required	Administration Fee	\$ 100.00
Advertising Fee	If applicable	\$400.00*
Permitted Use/Discretionary Use	Use and/or Development (Class 7 and Class 10 Buildings, Signs, Demolition)	\$180.00*
	Use and/or Development (Other excluding subdivision)	\$2 per \$1,000 of assessment value Min \$350, Max \$30,000
ILLEGAL WORKS – RETROSPECTIVE PLANNING APPROVAL		Double the relevant application fee
Development Proposed Within Flood Hazard Category 1 & 2		Double the relevant application fee
Development Proposed Within Flood Hazard Category 3 and Above		Double the relevant application fee + Associated Cost of Peer Review

### New Development (Subdivision/Adjustment)

SUBDIVISION Application Fee	\$350.00* + \$100.00* per lot
BOUNDARY ADJUSTMENT Application Fee	\$210.00*
Where including on site waste water disposal assessment	+\$250.00
Development Proposed Within Flood Hazard Category 1 & 2	Double the relevant application fee
Development Proposed Within Flood Hazard Category 3 and Above	Double the relevant application fee + Associated Cost of Peer Review

### New Development (Other)

Level 1 Activity <b>EMPCA 1993</b>		\$1,100.00*
Level 2 Activity <b>EMPCA 1993</b>		\$1,300.00*
Fence (Where not exempt)		\$75.00*
Application where buildings do not form a major part of the Development	Up to \$25,000	\$80.00*
	\$25,001 to \$100,000	\$150.00*
	\$100,001 to \$250,000	\$385.00*
	\$250,001 to \$499,999	\$775.00*
	Where project cost exceeds \$500,000	\$1,500.00* plus \$2 per \$1,000 over \$500,000 to a max \$30,000
CHANGE OF USE (for all classes of building or use of site)	Plus fee for any new work associated with application. Change of Use Application fee set by State Government.	\$250.00*
Existing Building Located within Flood Hazard 1 & 2		Double the relevant application fee
Development Proposed Within Flood Hazard Category 3 and Above		Double the relevant application fee + Associated Cost of Peer Review

## DEVELOPMENT SERVICES – Planning - Continued

### Plan – Examination & Sealing

Examination and sealing of final plan of Survey	<b>\$270.00* +\$50.00* per lot</b>
Examination and sealing of Stratum Plan	<b>\$270.00* +\$50.00* per lot</b>
Application for a Staged Development Scheme	Master Plan and disclosure statement approval <b>\$360.00* + \$50.00* per lot</b>
Petition to amend a Sealed Plan – Full Fee	<b>\$650.00*</b>
Petition to amend a Sealed Plan (if all parties to the Plan have signed the petition)	<b>\$330.00*</b>

### Sundry Planning Fees

Extension - application for permit extension	<b>\$130.00*</b>
Minor amendment - application to amend a Section 58 Permit	<b>\$140.00*</b>
Minor amendment – application to amend a Section 57 Permit	<b>\$350.00*</b>
Minor amendment – application to amend a Section 57/Section 58 requiring RMPAT decision	<b>At cost</b>
Adhesion order - application for issue of an adhesion order	<b>\$210.00*</b>
Part 5 agreement – processing and sealing of a Part 5 agreement - s. 70 of LUPAA	<b>\$400.00*</b>
Scheme amendment - application for amendment to Break O'Day planning scheme and processing fee after council approval to proceed	<b>\$1,750.00*+ TPC + advertising fees</b>
Mediation - organising mediation in accordance with s.57a of LUPAA or any other mediation required by the council in order to determine a planning application	<b>\$250.00* per mediation meeting</b>
Cash in Lieu of car parking – per car parking space	<b>\$6,000.00*</b>
Collection of impounded sign	s48(a) of the <i>Land Use Planning &amp; Approvals Act 1993</i> <b>\$120.00* per sign</b>
Property Search Report (Zoning, Overlay and Infrastructure Report)	<b>\$100.00*</b>

### Statutory Advertising & Administration

Advertising	Level 2 Activity Application	<b>At cost</b>
	Application for amendment to the Break O'Day Planning Scheme two adverts required	<b>At cost</b>

### Refunds/Remissions – Application withdrawn

Planning Fees	Requests for additional information have not been made	<b>75%</b>
	Requests for additional information have been made	<b>25%</b>
Advertising Fees	Not commenced	<b>100% less \$25.00 admin fee</b>
Application Fee	Project of Regional Significance <u>WHEN</u> declared by Minister	<b>50%</b>
Applications for development by a Community Group on Land Owned or Managed by Council		<b>100%</b>

**NOTE: Additional costs for professional services are payable prior to the takeover of works before final approval is issued.**



## DEVELOPMENT SERVICES - Building

### Building Surveying Charges – Category 3 and 4 Buildings

LEGALISATION OF ILLEGAL STRUCTURES – DOUBLE THE FEE FOR AN ILLEGAL STRUCTURE, THAT IS, THE CHARGE IDENTIFIED BELOW PLUS 100%		
CLASS 1A Structures (new dwelling/dwelling additions & alterations, change of use (garage to dwelling and dwelling to B&B))		
Certificate of Likely Compliance – NOT INCLUDING INSPECTIONS	Up to 50m <sup>2</sup> & internal alterations & demolition	<b>\$230.00</b>
	51m <sup>2</sup> to 100m <sup>2</sup>	<b>\$320.00</b>
	101m <sup>2</sup> to 200m <sup>2</sup>	<b>\$450.00</b>
	201m <sup>2</sup> to 300m <sup>2</sup>	<b>\$620.00</b>
	Greater than 301m <sup>2</sup>	<b>\$800.00</b>
CLASS 10A Structures (garage/carport/deck/pergola/retaining wall/mast/fence/pool)		
Certificate of Likely Compliance – NOT INCLUDING INSPECTIONS	Up to 50m <sup>2</sup> including minor structures and pools	<b>\$80.00</b>
	51m <sup>2</sup> to 100m <sup>2</sup>	<b>\$160.00</b>
	101m <sup>2</sup> to 200m <sup>2</sup>	<b>\$245.00</b>
	201m <sup>2</sup> to 300m <sup>2</sup>	<b>\$380.00</b>
	Greater than 301m <sup>2</sup>	<b>\$450.00</b>
All New - CLASS 10A Kit Sheds		
Certificate of Likely Compliance – NOT INCLUDING INSPECTIONS	All Sizes	<b>\$200.00</b>
Other Classes up to 2000m <sup>2</sup> (shop, office, warehouse, industrial buildings, assembly buildings schools, etc)		
Certificate of Likely Compliance – NOT INCLUDING INSPECTIONS	Up to 50m <sup>2</sup>	<b>\$400.00</b>
	51m <sup>2</sup> to 100m <sup>2</sup>	<b>\$620.00</b>
	101m <sup>2</sup> to 200m <sup>2</sup>	<b>\$850.00</b>
	201m <sup>2</sup> to 300m <sup>2</sup>	<b>\$1,200.00</b>
	Greater than 301m <sup>2</sup>	<b>Quoted at time of applications</b>

### Inspections

Class 1A - Change of Use (Minimum of two (2) inspections)	<b>\$135.00+ per inspection</b>
Class 1A & 10A - Building Inspections (Minimum of five (5) for class 1-9)	
(Minimum of two (2) for Class 10A)	
Additional inspections required will be charged prior to issue of Completion Certificates	



## DEVELOPMENT SERVICES – Building - Continued

### Miscellaneous

Search for house plans (Non-Refundable)	Electronic Search by Email	<b>No Charge</b>
	Electronic Search Printed	<b>\$20.00</b>
	Physical Search no Plans Found	<b>No Charge</b>
	Physical Search Plans Found	<b>\$60.00</b>
Staged Building Permit Fee		<b>As per associated administration fee</b>
Temporary Occupancy Permit	Annually to maximum of 3 years	<b>\$150.00*</b>
Re-activation of file (expired building/plumbing permit)	Reassessment required	<b>Assessment and inspection fees as per fee schedule + \$35.00 for each certificate required</b>
	Reassessment not required	<b>\$150.00 + \$35.00 for each certificate required &amp; required inspections</b>

### Extension to Building Permit – All Classes

1 <sup>st</sup> Year	<b>\$100.00*</b>
Subsequent Years	<b>Increase of \$50.00* per year over previous year Capped at \$500.00</b>

### Building Certificates

Class 10A Structures (Includes Inspection & Administration Costs)	<b>\$180.00</b>
Class 1A Structures (Includes Inspection & Administration Costs)	<b>\$300.00</b>
Commercial Occupancy Permit & Schedule of Health and Safety Features	<b>\$350.00</b>

### State Government Levies

Industry Training Levy	Over \$20,000	<b>0.20%* of project cost</b>
Building Administration Fee Levy	Over \$20,000	<b>0.10%* of project cost</b>

### Amendments

Minor Amendment	Not requiring a reassessment	<b>\$50.00</b>
Amendment to Building Permit & Certificate of Likely Compliance		<b>Fees applicable to Certificate type (eg. Certificate of Likely Compliance) + Applicable Administration Fee</b>

## DEVELOPMENT SERVICES – Building - Continued

### Administration and Notifiable Works and Lodgment fee

Administration – Category 1	Nil
Administration – Category 2	Nil
Administration – Category 3	\$160.00*
Administration – Category 4	Refer to Permit Authority Charges

### Administration – Privately Certified Applications Only

Administration – Category 1	Nil
Administration – Category 2	Nil
Administration – Category 3	\$160.00*
Administration – Category 4	\$160.00*

## BUILDING SERVICES – PLUMBING – DOMESTIC & WASTE WATER

### Domestic Certificate of Likely Compliance Plumbing (Category 3 & 4 plumbing works)

LEGALISATION OF ILLEGAL STRUCTURES – DOUBLE THE FEE FOR AN ILLEGAL STRUCTURE, THAT IS, THE CHARGE IDENTIFIED BELOW PLUS 100%		
Plumbing Permit/Assessment – ALL PRICES INCLUDE INSPECTIONS	Up to 50m <sup>2</sup> & Class 10 & Demolition	<b>\$260.00*</b>
	51m <sup>2</sup> to 100m <sup>2</sup>	<b>\$365.00*</b>
	101m <sup>2</sup> to 200m <sup>2</sup>	<b>\$460.00*</b>
	201m <sup>2</sup> to 300m <sup>2</sup>	<b>\$560.00</b>
	Greater than 301m <sup>2</sup>	<b>\$650.00*</b>
Waste Water Assessment and Approvals (Septic Tanks, AWTS etc)	All Sizes	<b>\$150.00*</b>

## BUILDING SERVICES – PLUMBING – COMMERCIAL

### Commercial Certificate of Likely Compliance Plumbing (Category 3 & 4 plumbing works)

LEGALISATION OF ILLEGAL STRUCTURES – DOUBLE THE FEE FOR AN ILLEGAL STRUCTURE, THAT IS, THE CHARGE IDENTIFIED BELOW PLUS 100%		
Plumbing Permit/Assessment – ALL PRICES INCLUDE INSPECTIONS	Up to 50m <sup>2</sup>	<b>\$520.00*</b>
	51m <sup>2</sup> to 100m <sup>2</sup>	<b>\$730.00*</b>
	101m <sup>2</sup> to 200m <sup>2</sup>	<b>\$940.00*</b>
	201m <sup>2</sup> to 300m <sup>2</sup>	<b>\$1,260.00*</b>
	Greater than 301m <sup>2</sup>	<b>Quoted at time of application</b>

## BUILDING SERVICES – PERMIT AUTHORITY

### Permit Authority Charges – Building & Plumbing Only (Category 4 only)

LEGALISATION OF ILLEGAL STRUCTURES – DOUBLE THE FEE FOR AN ILLEGAL STRUCTURE, THAT IS, THE CHARGE IDENTIFIED BELOW PLUS 100%		
CLASS 1A Structures (new dwelling/dwelling additions & alterations, change of use (garage to dwelling and dwelling to B&B))		
Building & Plumbing Permit	All sizes	<b>\$300.00</b>
CLASS 10A Structures (garage/carport/deck/ pergola/retaining wall/mast/fence/pool & demolition works)		
Building & Demolition Permit	All sizes	<b>\$150.00</b>
Other Classes up to 2000m <sup>2</sup> (shop, office, warehouse, industrial buildings, assembly buildings schools, etc)		
Building & Plumbing Permit	All sizes	<b>\$350.00</b>

## ENVIRONMENTAL HEALTH

### Licences, Certificates, Permits

Temporary Food Registration	Period not exceeding ten consecutive (10) days	<b>\$20.00*</b>
	Period not exceeding ten consecutive (10) days – not for profit community groups	<b>Nil</b>
Food Stall Registration	Yearly – not for profit community group	<b>Nil</b>
Food Business (Mobile or Premises)	High Risk – P1	<b>\$350.00*</b>
	Medium Risk – P2	<b>\$200.00*</b>
	Low Risk – P3, P3N & P4	<b>\$100.00\$100.000*</b>
	Notifiable – P3N & P4	<b>\$20.00</b>
Assessment of Plans for Commercial Kitchen (Form 49)		<b>\$100.00*</b>
Occupancy Permit for Commercial Kitchen (Form 50)		<b>\$100.00*</b>
Place of Assembly	Licence application for a mass outdoor public event	<b>\$50.00*</b>
	Not for profit organisations	<b>Nil</b>
Sampling of Swimming Pools/Spa Baths	Public	<b>\$50.00 + Cost of Analysis if applicable</b>
	Public – Resamples	<b>\$100.00 + Cost of Analysis if applicable</b>
	Public not for profit organisations	<b>Cost of Analysis</b>
Water Cartage	Application/Renewal	<b>\$30.00*</b>
Food Sampling		<b>\$50.00 + Cost of Analysis if applicable</b>
Public Health Risk Activities	Licence	<b>\$75.00*</b>
	Renewal	<b>\$75.00*</b>
Private Water Suppliers Registration	Application / Renewal	<b>\$30.00*</b>
Caravan Licence		<b>\$260.00* per year and pro-rata charge for new applications</b>
Nuisance	Abatement costs associated with non-compliance	<b>Cost of Works + \$150.00</b>
	Administration costs associated with non-compliance	<b>\$140.00 first hour (minimum fee); \$70.00 per hour or part thereof thereafter, plus compliance costs</b>
Permit for Burial of Human Remains on Private Land		<b>\$200.00*</b>
Environmental Protection Notices	Investigation, issuing and management charges	<b>\$150.00 per hour or part thereof</b>

## ANIMAL CONTROL

### Registration Type

	IF PAID PRIOR TO 30 JUNE 2021	IF PAID AFTER 30 JUNE 2021
Entire Dog	\$45.00*	\$65.00*
Entire Dog – Pensioner**	\$20.00*	\$30.00*
De-sexed Dog	\$25.00*	\$35.00*
De-sexed Dog – Pensioner**	\$12.00*	\$15.00*
Newly Registered Dog	As above	Pro-rata of full rate
Approved Assistance Dogs - Guide/Hearing	Nil	Nil
Registered Breeding Dog	\$31.00*	\$37.00*
Approved Working Dog	\$20.00*	\$35.00*
Declared Dangerous Dog	\$250.00*	\$300.00*

**NOTE:** \*\*One (1) dog per property on Pensioner Rate.  
(Pension and Health Care card)

### Impounding

First Impoundment	\$50.00*
Subsequent Impoundment	Previous impoundment fee +\$50.00*
Daily keeping fee	\$25.00*
Purchase of unclaimed dog **	\$25.00* + registration fee
Microchip implanting of impounded/unclaimed dog (if not already chipped)	At cost
Out of hours release fee ***	Original owner
	\$250.00*

**NOTE:** \*\* Refundable if returned within two (2) weeks.

**ALL FEES MUST BE PAID IN FULL PRIOR TO RELEASE OF ANY DOG**

### Kennel Licence

Kennel licence application fee	More than 2 dogs or 4 working dogs	\$70.00*
Kennel licence renewal fee (Applies to working and non-working dogs)		\$50.00*

### Miscellaneous

Replacement Registration Tag		\$5.00*
Dangerous Dog	Collar	\$25.00
	Sign	Cost Price
Dog Waste Bags	Roll	\$15.00



ACTION	INFORMATION
PROPONENT	Council Officer
OFFICER	David Jolly, Manager Infrastructure and Development Services
FILE REFERENCE	014\002\001\
ASSOCIATED REPORTS AND DOCUMENTS	Nil

**OFFICER'S RECOMMENDATION:**

That the report be received by Council.

**INTRODUCTION:**

This is a monthly summary update of the works undertaken through the Works and Infrastructure Department for the previous month and a summary of the works proposed for the coming month, and information on other items relating to Council's infrastructure assets and capital works programs.

**PREVIOUS COUNCIL CONSIDERATION:**

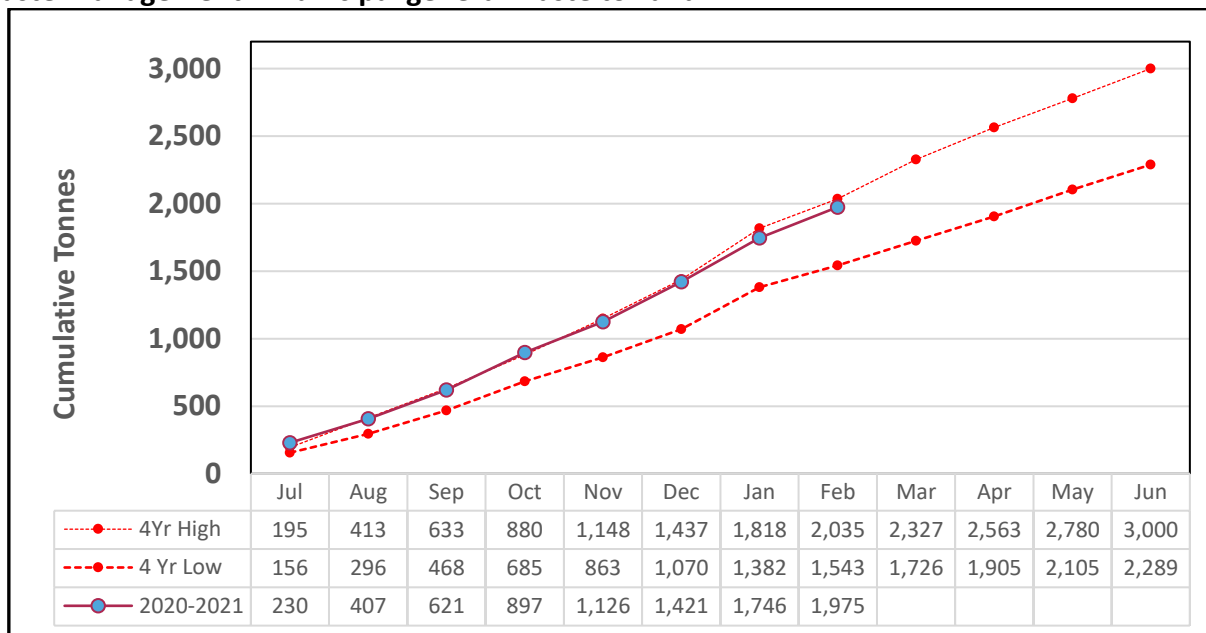
Provided as a monthly report – Council consideration at previous meetings.

**OFFICER'S REPORT:**

Asset Maintenance	
<b>Facilities</b>	<ul style="list-style-type: none"> <li>Preventative Maintenance Inspections (PMI) of Council owned buildings and playgrounds.</li> <li>Maintenance identified during inspection and managed via TRIM record.</li> <li>St Helens Memorial Park toilets – refurbishment completed.</li> </ul>
<b>Town &amp; Parks</b>	<ul style="list-style-type: none"> <li>Mowing/ground maintenance – all areas.</li> <li>Garden/tree maintenance and weeding where required.</li> <li>Playground “soft-fall” replacement in-progress.</li> <li>Footpath maintenance and repairs where required.</li> <li>Boat Ramp – monthly inspections and cleaning undertaken</li> </ul>
<b>Roads</b>	<ul style="list-style-type: none"> <li>Sealed road patching – all areas</li> <li>Tree maintenance pruning</li> <li>Stormwater system pit cleaning and pipe unblocking</li> <li>Road side slashing is continuing throughout the municipality</li> <li>Several roads received damage from the recent floods in March. Council and contractors are working to rectify the damaged network.</li> </ul>
<b>MTB</b>	<ul style="list-style-type: none"> <li>Routine track maintenance</li> </ul>

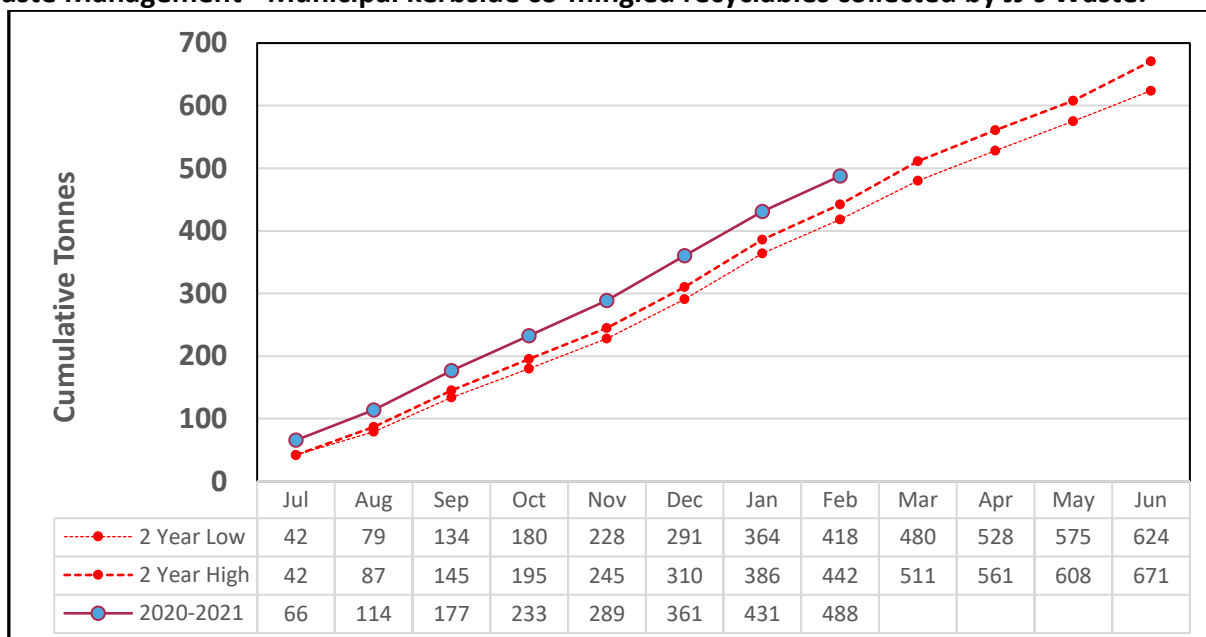
Weed Management – Targeted weeds	
Lions Park	<ul style="list-style-type: none"> <li>Caper spurge (<i>Eurphoria laythyrus</i>), thistles</li> </ul>
St Marys WTS	<ul style="list-style-type: none"> <li>Multiple weed varieties</li> </ul>
Scamander WTS	<ul style="list-style-type: none"> <li>Multiple weed varieties: thistles, pampas, swan plant, caper spurge</li> </ul>
Ansons Bay WTS	<ul style="list-style-type: none"> <li>Multiple weed varieties: thistles, butterfly bush, caper spurge, mignonette</li> </ul>
Ansons Bar Rd – drains and head walls	<ul style="list-style-type: none"> <li>Broad leaf weeds, Spanish heath, thistles</li> </ul>
Gardens Rd - verges	<ul style="list-style-type: none"> <li><i>Kunzea ericoides</i></li> </ul>

#### Waste Management - Municipal general waste to Landfill



March quantity unavailable at the time of report preparation.

#### Waste Management - Municipal kerbside co-mingled recyclables collected by JJ's Waste.



March quantity unavailable at the time of report preparation.

## CAPITAL WORKS SUMMARY

Details	Update
Ansons Bay Road – stabilization works	In-progress – pending sealing contractor availability.
Ansons Bay Road – Segment reconstruction	In-progress (construction - end of existing seal at Priory to Bosses Creek)
Bridge 2398 Intake Bridge at Pyengana (Replacement)	In-progress with on-site replacement scheduled for April 2021.
<b>Safer Rural Roads Programme</b>	
Managana Road – Major Culvert Crash Barriers	Contractor engaged – Installation June 2021
Lottah Road – Crash Barriers	Contractor engaged – Installation June 2021
North Ansons Bay Road and Culvert Wall Remediation	Contractor engaged – Installation June 2021
Signage Improvements – Ansons Bay Road	Contractor engaged – Installation June 2021
<b>Drought Community Projects</b>	
• DCP Mathinna Streetscape Improvements	Completed
• DCP Mathinna Cemetery Master Plan	Completed
• DCP Fingal Valley Tracks	Completed
• DCP Fingal Cemetery Master Plan	Completed
Flood Levee – Groom St, St Marys	In-progress (construction). Final item – flood-gate fabricated. Contractor engaged to fit gate.
Foreshore Shared Way – Possum Tom (Parkside)	In-progress – Development application lodged.
Footpath – Cabrooga Drive	In-progress (construction)
Gardens Road – Sight Distance Improvements	In-progress (construction).
<b>Local Roads &amp; Community Infrastructure Projects</b>	
• Binalong Bay Footpath	In-progress – consent/approvals stage
• Kirwans Beach – Shared Pathway	Completed
• O-Conners Beach Pathway	In-progress – consent/approvals stage
• Scamander Footpath	In-progress – consent/approvals stage
• St Helens Foreshore Shared Way	In-progress (construction)
• St Helens Point Road Upgrade	In-progress (construction)
• Tourism Information Signage (Scamander, St Marys, Fingal)	In-progress
Lottah Road, Goulds Country	In-progress (road sealing)
Mathinna Plains Road Reconstruction Stage 1	In-progress (construction)
Road Re-sealing program	In-progress (Fulton Hogan).
Road Re-sheeting program	In-progress.
Scamander WTS – Inert Landfill	In-progress.
Skyline Drive/Tasman Hwy Intersection Upgrade	Works scheduled. Commencement 12 April 2021, subject to weather.
<b>Upper Esk Road – Remediation</b>	<b>Completed</b>

## **LEGISLATION / STRATEGIC PLAN & POLICIES:**

Strategic Plan 2017-2027

### *Goal*

Infrastructure - To provide quality infrastructure which enhances the liveability and viability of our communities for residents and visitors.

### *Strategy*

- Be proactive infrastructure managers by anticipating and responding to the growing and changing needs of the community and the area.
- Work with stakeholders to ensure the community can access the infrastructure necessary to maintain their lifestyle.
- Develop and maintain infrastructure assets in line with affordable long-term strategies.

## **BUDGET AND FINANCIAL IMPLICATIONS:**

Not applicable.

## **VOTING REQUIREMENTS:**

Simple Majority.

ACTION	INFORMATION
PROPONENT	Council Officer
OFFICER	Municipal Inspector
FILE REFERENCE	003\003\018\
ASSOCIATED REPORTS AND DOCUMENTS	Nil

**OFFICER'S RECOMMENDATION:**

That the report be received by Council.

**INTRODUCTION:**

This is a monthly update for animal control undertaken since the last meeting of Council.

**PREVIOUS COUNCIL CONSIDERATION:**

Provided as a monthly report – Council consideration at previous meetings.

**OFFICER'S REPORT:**

Dog control – activity summary available for February 2021.

Area	Ansons Bay	Binalong	Cornwall	Fingal	Falmouth	Four Mile Ck	Mathinna	Beaumaris	Scamander	Seymour/Denison	Stieglitz	Goshen/Pye/Weld	St Helens	St Marys	TOTALS
Dogs Impounded													2		2
Dogs in Prohibited Area															
Dogs Rehomed or sent to Dogs Home															
Livestock Complaints														1	1
Barking Dog						1		3						2	6
Bark Monitor								3						1	4
Bark Abatement Notice															
Wandering Dog or Off Lead		1				1							2		4



Area	Ansons Bay	Binalong	Cornwall	Fingal	Falmouth	Four Mile Ck	Mathinna	Beaumaris	Scamander	Seymour/Denison	Stiegiltz	Goshen/Pye/Weld	St Helens	St Marys	TOTALS
Verbal Warnings											1		1	1	3
Letter/Email warnings and reminders													1	1	2
Patrol		2		2	1		1	2	2		3		6	3	22
Dog Attack - on another animal (Serious)															
Dog Attack/Harassment - on another animal (Minor)															
Dog Attack - on a person (Serious)															
Dog Attack/Harassment - on a person (Minor)											1				1
Dog - chasing a person											1				1
Declared Dangerous dogs															
Dangerous Dogs Euthanised															
Unregistered Dog - Notice to Register														2	2
Dogs Registered															
Infringement Notice Issued															
Pending Dog Registration Checks															
Caution Notice Issued													1		1
Verbal Warnings /Education Sheets Maps															
Infringement Notice - Disputes in Progress	1														1
Infringement - Time Extension request															
Infringement Notice - Revoked															
Kennel Licence - No Licence															
Kennel Licence - Issued															

Area	TOTALS	St Marys	St Helens	Goshen/Pye/Weld	Stieglitz	Seymour/Denison	Scamander	Beaumaris	Mathinna	Four Mile Ck	Falmouth	Fingal	Cornwall	Binalong	Ansons Bay
Rooster Complaints	2		2												
Other	5	1	2							1					1
Cat Complaints	1			1											
Lost Dogs															
Illegal Camping															
TOTALS	58	12	17	1	6		2	8	1	3	1	2		3	2

Dog control – activity summary available for March 2021.

Area	TOTALS	St Marys	St Helens	Goshen/Pye/Weld	Stieglitz	Seymour/Denison	Scamander	Beaumaris	Mathinna	Four Mile Ck	Falmouth	Fingal	Cornwall	Binalong	Ansons Bay
Dogs Impounded															
Dogs in Prohibited Area															
Dogs Rehomed or sent to Dogs Home															
Livestock Complaints	2	1										1			
Barking Dog	10	1	3					2	1			3			
Bark Monitor	5		3					2							
Bark Abatement Notice	0														
Wandering Dog or Off Lead	5	2	2								1				
Verbal Warnings	8	1	4								1	2			

Area	Ansons Bay	Binalong	Cornwall	Fingal	Falmouth	Four Mile Ck	Mathinna	Beaumaris	Scamander	Seymour/Denison	Stieglitz	Goshen/Pye/Weld	St Helens	St Marys	TOTALS
Letter/Email warnings and reminders				1			1						3	2	7
Patrol		2		3	2	2			5	1	3		7	4	29
Dog Attack - on another animal (Serious)															0
Dog Attack/Harassment - on another animal (Minor)													1		1
Dog Attack - on a person (Serious)															0
Dog Attack/Harassment - on a person (Minor)											1			2	3
Dog - chasing a person															0
Declared Dangerous dogs															0
Dangerous Dogs Euthanised															0
Unregistered Dog - Notice to Register				2				2							4
Dogs Registered															0
Infringement Notice Issued															0
Pending Dog Registration Checks															0
Caution Notice Issued														1	1
Verbal Warnings /Education Sheets Maps															0
Infringement Notice - Disputes in Progress															0
Infringement - Time Extension request															0
Infringement Notice - Revoked															0
Kennel Licence - No Licence															0
Kennel Licence - Issued															0
Rooster Complaints															0

Area	Ansons Bay	Binalong	Cornwall	Fingal	Falmouth	Four Mile Ck	Mathinna	Beaumaris	Scamander	Seymour/Denison	Stieglitz	Goshen/Pye/Weld	St Helens	St Marys	TOTALS
Other													1	1	2
Cat Complaints															0
Lost Dogs															0
Illegal Camping														1	1
TOTALS		2		12	4	2	2	6	5	1	4		24	16	78

#### LEGISLATION / STRATEGIC PLAN & POLICIES:

Strategic Plan 2017-2027

##### *Goal*

Environment - To balance our use of the natural environment to ensure that it is available for future generations to enjoy as we do.

##### *Strategy*

Ensure the necessary regulations and information is in place to enable appropriate use and address inappropriate actions.

#### BUDGET AND FINANCIAL IMPLICATIONS:

Not applicable.

#### VOTING REQUIREMENTS:

Simple Majority.

### 04/21.14.3 St Marys Recreation Ground Lighting

ACTION	DECISION
PROPONENT	Council Officer
OFFICER	David Jolly, Manager Infrastructure & Development Services
FILE REFERENCE	004\008\031\
ASSOCIATED REPORTS AND DOCUMENTS	Nil

#### OFFICER'S RECOMMENDATION:

1. That Council does not renew lighting at the St Marys Recreation Ground.
2. That Council consider the logistics and validity of relocating the St Helens lights with particular attention paid to the ongoing cost of maintaining and running the lights.
3. That Council continues to work with Hub4Health in relation to potential upgrades to the gym building and surrounding areas.

#### INTRODUCTION:

The purpose of this report is to present councillors with the outcome of the consultation process undertaken with regular users of the St Marys Recreation Ground in relation to replacing playing ground lighting removed in 2019 due to lighting assets reaching the end of asset life.

#### PREVIOUS COUNCIL CONSIDERATION:

11/19.13.3.274      *Moved: Cllr J McGiveron / Seconded: Cllr J Drummond*

*That Council consult with the St Marys Community to ascertain specific night-time usage requirement at the recreational ground, prior to giving consideration to commit \$35,000 to lighting infrastructure renewal.*

**CARRIED UNANIMOUSLY**

Recent April Council Workshop discussion.

#### OFFICER'S REPORT:

##### **Background**

In response to Councils consideration 11/19.13.3.274, the regular users of the St Marys Recreation Ground were surveyed:

- St Marys Sports Complex
- St Marys Pacing Club
- Hub 4 Health
- East Coast Swans
- St Marys Cricket Club



Each user completed and returned the survey.

### Survey Outcome Summary

There is not a broad user group demand for night-time use of the St Marys Recreational Ground (playing field).

The St Marys Cricket Club uses the playing field between October and March (daylight saving period), with activity not extending beyond 8PM.

The East Coast Swans have indicated a potential night use of *“once/week/month/fortnight depending”* if playing ground lighting was provided.

Should ground lighting be reinstated and a lighting fee introduced; the East Coast Swans would find alternatives unless the cost was minimal, the St Marys Cricket Club could not afford to pay.

Survey Questions	St Marys Sports Centre	St Marys Pacing Club	Hub 4 Health	East Coast Swans	St Marys Cricket Club
What Activities do you use the Rec Ground for?	Nil	Horse Racing	Active for Life Gym	Nil	Home games & training
How often do you utilise the Rec. Ground?	Nil	New Year Day only	7 days/week	Nil	Oct – March Every weekend and Thursday for training and approx 7 home games.
What times do you currently use the Rec. Ground for?	Nil	Day time hours	6am – 10pm	Nil	Training: 5pm - 8pm Games: 10:30am - 4pm.
Would you use the St Marys Rec Ground at night if lighting was provided?	No	No	No	Yes	Yes - without lighting we cannot use at a night.
How often would you use the Rec. Ground at night if lighting was provided?	Never	Never	Never	Once per week/month /fortnight depending	Summer and daylight saving period.
How would you feel about there being a cost with using the ground of a night if lighting was provided?	How much does anyone else pay with lights in their ground in the municipality?	Not applicable	Not useful	No, would find alternatives unless cost was minimal.	No, we couldn't afford to pay as we are a “Not for Profit and a lot of sports clubs are struggling.

## Survey Comments

Survey Comments	
St Marys Sports Centre	<i>"We believe the money would be better spent elsewhere at this facility".</i>
St Marys Pacing Club	<i>"The lighting to the ground would be of no great benefit to our club but I would see the value in better lighting with the Hub for Health group that utilise the ground most days of the year that would appreciate better lighting during the winter months, also campers that frequents the ground would be assisted with better lighting to the area even if the lighting was on an automated set up to reduce running costs".</i>
Hub for Health	<i>"Hub4Health is keen to promote physical health and wellbeing in Break O'Day – with a particular focus on the Active4Life Gym in St Marys. We currently have over 75 households from across BOD who access the gym (see cost structure and user guide attached) and over 500 people have done the induction for our St Marys and St Helens programs over the last 5 years 17. - I feel that any investment in physical health &amp; access to facilities at the Rec ground should be focused on upgrading the currently gym building which Hub4Health lease from BODC since Oct 2016. This facility offers year round programs with low cost membership and access for 16year + and is achieving significant outcomes in health improvement in particular in the 55 year + age group".</i>
East Coast Swans	<i>"We don't use at the moment but we would like to start utilising the ground for training for junior boys and girls for St Marys and Fingal kids so they don't have to travel so far. However we don't know what the regularity would be and could structure our sessions around Day light Savings hours. Generally we don't think that Council should duplicate this costly infrastructure. Would Council consider relocating the old lights from St Helens when the St Helens lights are replaced as an alternative".</i>
St Marys Cricket Club	<i>"We think that night lighting would be great for the Football Club. Some of the kids from Bicheno have pulled out of Football due to now having to travel to ST Helens to train and play".</i>

## Recommendations

That Council not renew lighting at the St Marys Recreation Ground.

That Council consider the logistics and validity of relocating the St Helens Lights with particular attention paid to the ongoing cost of maintaining and operating the lights.

That Council continues to work with Hub4Health in relation to potential upgrades to the gym building and surrounding areas.

## STRATEGIC PLAN & ANNUAL PLAN:

Strategic Plan 2017 – 2027

### Goal

Infrastructure - To provide quality infrastructure which enhances the liveability and viability of our communities for residents and visitors.

### *Strategies*

- Be proactive infrastructure managers by anticipating and responding to the growing and changing needs of the community and the area.
- Work with stakeholders to ensure the community can access the infrastructure necessary to maintain their lifestyle.
- Develop and maintain infrastructure assets in line with affordable long-term strategies.

### *Key Focus Area*

Community Facilities - Provide community facilities that encourage participation and supports the lifestyle of residents and growing visitor numbers.

### **LEGISLATION & POLICIES:**

Local Government Act 1993

### **BUDGET; FUNDING AND FINANCIAL IMPLICATIONS:**

There is not an approved budget to replace playing field lighting at the St Marys Recreational Ground.

### **VOTING REQUIREMENTS:**

Simple Majority.

#### 04/21.14.4 Road Sealing at Falmouth and Nomination of Local Roads and Community Infrastructure Program (LRCIP) Extension Projects

ACTION	DECISION
PROPONENT	Council Officer
OFFICER	David Jolly, Manager Infrastructure & Development Services
FILE REFERENCE	002\027\002\
ASSOCIATED REPORTS AND DOCUMENTS	Survey Form

#### OFFICER'S RECOMMENDATION:

1. That Council does not nominate road-sealing projects at Falmouth for funding under the Local Roads and Community Infrastructure Programme – Extension (LRCIP-Extension).
2. That Council receive and note survey comments in relation to the provision of road and stormwater infrastructure at Falmouth for future consideration.
3. That Council nominate the following alternative projects (5 and 6) under the LRCIP-Extension for completion in 2021.

5	Two (2) large LED Screens including installation at the Bendigo Community Stadium at St Helens	\$ 98,600
6	St Helens Point Road Footpath – Gravel footpath Penguin Street to Treloggens Track (western access).	\$161,296
	Total	\$259,896

#### INTRODUCTION:

The purpose of this report is to present councillors with the survey outcome for the sealing of Franks and Morrison Streets at Falmouth and recommendations for information and discussion.

#### PREVIOUS COUNCIL CONSIDERATION:

*01/21.13.3.22 Moved: Clr K Wright / Seconded: Clr M Osborne*

*That Council endorse the following projects for nomination for funding under the Local Roads and Community Infrastructure Program (extension):*

- 1) St Helens Point Road (Parnella Stormwater Catchment \$107,000*
- 2) O'Connor's Beach – Shared Pathway \$95,000*
- 3) Footpath Upgrade - Beaumaris \$85,000*
- 4) Footpath Upgrade – St Marys \$50,000*

*That Council engage in community consultation with the Falmouth Community for the sealing of Franks Street and Morrison Street, Falmouth.*

**CARRIED UNANIMOUSLY**

Recent April Council Workshop Discussion.

## OFFICER'S REPORT:

### **Background**

In 2017, Council conducted a community wide Consultation as part of the development of a 10 Year Strategic Plan, that led to the development of individual Township Plans. During the Falmouth consultation process it was evident at that time, that the community differed in opinion as to whether the streets be sealed or remain unsealed.

In late 2020, Council received notification that under the Local Roads & Community Infrastructure Program Extension RCI Program Extension, Council would receive an additional funding allocation of \$596,896. This funding is available from 1 January 2021, with the Program extended until the end of 2021.

At the ordinary meeting of Council (January 2021), the Council endorsed four projects for nomination and subsequently approved by the Australian Government:

1	St Helens Point Road (Parnella Storm Water Catchment 2).	\$107,000
2	O'Connor's Beach – Shared Pathway \$95,000	\$ 95,000
3	Footpath Upgrade - Beaumaris	\$ 85,000
4	Footpath Upgrade – St Marys	\$ 50,000
	Total	\$337,000

The fifth project (Project 5) proposed was the sealing of Franks Street and Morrison Street, Falmouth at \$259,896 (November-December 2021) and subject to the outcome of a community consultation process.

A survey questionnaire was prepared (refer to attachment) and the local Falmouth Community invited to submit responses. The survey was available from the 25 February 2021 with a closing date of 14 March 2021.

The survey was available through the Falmouth Community Centre database, including twenty hard copies with a sealed survey box placed at the Community Centre for respondents.

### **Survey Outcome**

Council received 69 responses, six (6) hard copies and 63 online.

One respondent entered their on-line response twice. The duplicate entry only was excluded leaving 68 respondents.

Based on a reported population of 102 people in Falmouth (2016 census data) the return rate is 66.6%.

### **Sealing both Franks and Morrison Streets;**

- 35 out of 68 responses or 51.5% = YES
- 33 out of 68 responses or 48.5% = NO



### Sealing of one (1) Street

- 14 out of 68 responses or 20.6% = YES
- 54 out of 68 responses or 79.4% = NO

### Survey Comments

The survey provided a comments box. 59 respondents provided comment.

Comments received provide the Council with a range of common themes in relation to the provision of road and stormwater infrastructure at Falmouth.

Theme	Number of Responses (descending order)
Seal all Streets in Falmouth	15
Traffic Speed	14
Unsealed Roads add to the Village feel of Falmouth	13
Dust generation – existing unsealed roads	12
Need for traffic calming infrastructure, e.g. speed Humps or other effective devices.	11
Stormwater improvements	10
Kerb and Channel – provision of	6
Overhanging Tree	2
Giveaway/speed signage	2
<b>Total</b>	<b>85</b>

### Conclusions

35 of 68 respondents supported the sealing of Franks and Morrison Streets. 33 respondents did not support sealing. Statistically the result is not significant. It would appear that the community remains divided on the issue of road sealing as proposed by the Council.

54 of 68 respondents do not support the sealing of one street only.

Comments received on a range of infrastructure at Falmouth provide a useful context for future consideration and planning.

### Recommendations

That Council does not nominate road-sealing projects at Falmouth for funding under the Local Roads and Community Infrastructure Programme – Extension (LRCIP-Extension).

That Council receive and note survey comments in relation to the provision of road and stormwater infrastructure at Falmouth for future consideration.

That Council nominate of the following alternative projects (5 and 6) under the LRCIP-Extension for completion in 2021.

5	Two (2) large LED Screens including installation at the Bendigo Community Stadium at St Helens	\$ 98,600
6	St Helens Point Road Footpath – Gravel footpath Penguin Street to Treloggens Track (western access).	\$161,296
	<b>Total</b>	<b>\$259,896</b>

## **STRATEGIC PLAN & ANNUAL PLAN:**

Strategic Plan 2017 – 2027

### *Goal*

Infrastructure - To provide quality infrastructure which enhances the liveability and viability of our communities for residents and visitors.

### *Strategies*

- Be proactive infrastructure managers by anticipating and responding to the growing and changing needs of the community and the area.
- Work with stakeholders to ensure the community can access the infrastructure necessary to maintain their lifestyle.
- Develop and maintain infrastructure assets in line with affordable long-term strategies.

### *Key Focus Areas*

Roads and Streets - Develop a well maintained road network that recognises the changing demands and requirements of residents and visitors.

Community Facilities Provide community facilities that encourage participation and supports the lifestyle of residents and growing visitor numbers.

## **LEGISLATION & POLICIES:**

Local Government Act 1993

## **BUDGET; FUNDING AND FINANCIAL IMPLICATIONS:**

Approved projects would be funded by the Australian Governments Local Roads & Community Infrastructure Program - Extension.

## **VOTING REQUIREMENTS:**

Simple Majority.



## Franks and Morrison Streets, Falmouth Sealing Survey

The first two questions are so we can ensure that you are a resident or property owner of Falmouth and that we only receive ONE survey from each individual.

**All responses to the survey kept in confidence.**

NAME:	
FALMOUTH ADDRESS:	

Question	YES	NO
Do you support the sealing of both Morrison and Franks Streets, Falmouth		
Do you support the sealing of just Morrison St		
Do you support the sealing of just Franks St		

**ANYTHING YOU WOULD LIKE TO ADD?**

**Thank you for taking the time to share your feedback with us**

from the **mountains** to the **sea** | [www.bodc.tas.gov.au](http://www.bodc.tas.gov.au)

## 04/21.15.0 COMMUNITY DEVELOPMENT

### 04/21.15.1 Community Services Report

ACTION	INFORMATION
PROPONENT	Council Officer
OFFICER	Chris Hughes, Manager Community Services
FILE REFERENCE	011\034\006\
ASSOCIATED REPORT AND DOCUMENTS	Nil

#### OFFICER'S RECOMMENDATION:

That the report be received.

#### INTRODUCTION:

The purpose of this report is to provide Councillors with an update of various issues which are being dealt with by the Community Services Department.

#### PREVIOUS COUNCIL CONSIDERATION:

Provided as a monthly report – Council consideration at previous meetings.

#### OFFICER'S REPORT:

##### Council Community Grants/Sponsorship 2020-2021:

Program and Initiatives	2020-2021
<b>Community Services</b>	
Community Grants	30,000
Youth Services	8,000
Misc Donations & Events	7,500
School Prizes	1,000
<b>Council Sponsorship</b>	
Funding for BEC Directory	2,000
Community car donation	2,500
St Helens Marine Rescue	3,000
Suicide Prevention Golf Day	1,000
Business Enterprise Centre	28,000

Program and Initiatives	2020-2021
<b>Community Event Funding</b>	
Seniors Day	3,000
Australia Day Event	5,000
Swimcart	1,000
St Helens Athletic Carnival	2,500
Carols by Candlelight	1,600
St Helens Car Show (including Woodchopping	10,000
Fingal Valley Coal Festival	2,000
Pyengana Endurance Ride -	500
Game Fishing	2,000
Marketing Greater Esk Tourism	2,500
Volunteer Week	2,500
Bay of Fires Winter Arts Festival	14,000
St Marys Car & Bike Show	2,000
East Coast Masters Golf Tournament	2,000
Triathlon	2,000
World Supermodel	500
Mental Health Week	500
Mountains to the Sea Trail Fest	3,000

Updates on current projects being managed by Community Services:

### **St Helens Mountain Bike Network**

Visitor numbers on the trails over the Feb – March period were excellent with numbers trending over twice to three times higher than over the same period last year. It was late March last year when the trail network was closed for a 6 week period due to Covid - 19.

The trails are all running very well even though we have had high traffic and rain events has kept the maintenance team busy.

### **The Bay of Fires Trail**

Visitor numbers on this trail over the Feb – March period were excellent with numbers trending over twice as busy than over the same period last year.

The Dragon Trail event held in March was a great success with trails and facilities performing as planned. The preparation of trails was assisted by several community volunteer sessions which are planned to be undertaken more often to assist with the up keep of the trail network.

Great feedback to Council has been received from the event organisers and participants of our amazing location, high quality infrastructure and friendly community supporting the event.

### **Brand and Marketing**

The St Helens MTB Trails won Outstanding Visitor Experience at the Launceston Chamber of Commerce Business Excellence Awards on 27 March.



The Chamber of Commerce and Council have nominated to enter TICT's Top Tourism Town Awards again. We will be entering the same submission that won last year in the hopes of winning again so we can then go on to compete nationally.

The Communications Coordinator has been working with the Chamber of commerce on a series of adverts that will run on WIN through the Autumn /Winter period. These videos feature the footage from the Top Tassie Town entries which has been carved up in to 30 -15 second grabs, one of the three ads focuses on the trails. The scripts are also based on the award winning entry. These will start running next week.

Tourism Tas. Has been developing an image library ready for the winter campaign. The production team filmed in St Helens just after Easter focusing on the Flagstaff Trails.

FLOW's Part 2 of the ST Helens Network dropped at the beginning of March and has been viewed more than 4k on youtube.

The Communications Coordinator will be working with ECT on the development of a campaign aimed at the NZ market that will feature the trail network.

### Community Events

Community Services have been working closely with event organisers to help them develop their COVID safety plans and hold successful events.

### Delivered

#### March

- St Helens Game Fishing Classic
- East Coast Swans Monster Auction
- International Women's Day – 'Women of the Valley'



## Ten Days on the Island – ‘If These Halls could Talk’

\*Report will be provided in the May Council Agenda



## Dragon Trail MTB

Council is working with the event organisers in the development of a survey to ascertain economic impact from this event.

A summary of each race day is below, written by Geocentric Pty Ltd:



### Day 1

#### Fast and Fun on Day One at the Dragon Trail MTB in Tasmania

Day one on the Dragon Trail was everything the riders travelled to North-East Tasmania hoping for. Riding flowing new trails, combined with some older back country single tracks, ensured there were big grins all round, and maybe a few grimaces on the tougher climbs. The weather was perfect too! Day 1 was called ‘Derby Flow’, and riders set off from the event hub at Branhholm for a 9km non-timed ride to the true start of a day on the Blue Derby Trails, with the ‘Axehead’ trail first up, followed by the climb up ‘Long Shadow’. Riders were set off at 10 second intervals and were all carrying a satellite tracker so fans and friends could follow their progress and this was combined with live timing during the day. Ahead of them was a 52km ride with 1590m of climbing.

The route got technical crossing some old mining water races, climbed the notorious Heart Break Hill and followed the weaving Dam Busters trail and descent, before passing through the Derby Tunnel to the first aid station of the day. Rolling through the dimly lit old mining tunnel was a surreal experience!

The middle part of the day included some spectacular views and the crossing of a picturesque suspension bridge before riders left the Derby Trails for some old school adventure riding to reach the second aid station at the small township of Moorina. Then, for the finale it was time to make the steady climb up Frome Road and onto the Big Chook Trailhead, the high point of the day at 580m. The reward was a blissful, groomed, switchback 5km descent before hitting the finish line at the historic Weldborough Hotel. It was no surprise that the first to get there was Sam Fox of the Marathon MTB team. Coming off his recent wins at the National XC U23 and short track champs, the local rider was among the favourites. "I was kinda hoping to come here to win," he said. "I ride here reasonably often, so it's nice to come to a local race." He added, "It's really cool to race a three day event and nice to ride some of the old back country trails that people don't come here to ride. There are riders who come here often who won't have ridden those trails."

He rode much of the day with Cameron Ivory, who finished 23 seconds behind, with Jon Odams and Rees Brent just over 4 minutes back. His winning time of 2.06.54 was well inside the predicted winning time, so it's going to be an intensely competitive race between this bunch over the next 2 days.

The first female finisher was Karen Hill (2.29.20), racing in the 30-39F category and finishing 19th overall on the day. "I had a really fun day out there and felt really good," she said. "I was strong on the climbs and I have a handy lead for tomorrow." She added, "I had no expectations coming out here and haven't ridden any of these trails, but I like riding new trails so it's just ride your bike, have a lot of fun and see what happens!"

For the elite riders every second counts and the 10 second start interval was something they were factoring in as they raced, but for the majority today it wasn't really a concern! They were enjoying the scenery, the challenge, the amazing trails and the company along the way.

The last competitive finisher today was Jane Elby, coming in 281st and enjoying the ride for just over 6 hours, while one pair of riders managed to add many more kilometres to their route by somehow getting lost!

All are now safely into the camp at the Weldborough Hotel, kicking back, resting up and enjoying the social hub activities. There are mechanics and medics on hand if needed, great local foods and beers, talks by speakers, or learn a few at their workshop. It's all part of the Dragon Trail experience









## Day 2

### Bay of Fires Turns Up the Heat on Day Two of the Dragon Trail

It was day 2 of the new Dragon Trail MTB in Tasmania today, and what a day! Today was the day the Dragon roared.

The second day was always going to be the tough as riders were taking on the longest of the 3 stages on legs tired from day one. Stage two is called 'Bay of Fires' (it includes the whole Bay of Fires trail) and the stats read 58km with 1385m of climbing, but it was the variety and challenge of the riding, and the awesome descents, which made it a day to remember.

John Darcy, who is the president of the Dirt Devils Cycling Club in Hobart, summed it up like this; "Day two provided the ultimate mix of single track, rain forest climbs, and what may be the world's best descent for cross country. Placing a big climb at the start proved to be ideal to set everyone up for the 20km Bay of Fires descent. I simply can't imagine a better course and finishing on the beach with white marble sands and clean ocean water for a quick dip was bliss. What a day! Possibly the



best day I've ever had on a MTB." (John has won the National Marathon Champs in New Zealand and across Australia in the past, and he finished 22nd today.)

Starting from the camp and social hub at Weldborough the route took riders over the mountains and down to the sea, with the first half at higher elevation and the nature of the course changing throughout the day. It began with 3km of twisty single track through spectacular myrtle beech forest, before the toughest ascent of the whole race, 400km to the top of Blue Tier. The second half of the climb was real 'adventure riding'.

Kim Beckinsale described it this way. "It was really rocky and gnarly, so we were on and off the bikes. It was slippery and the tree roots here in Tasmania are so thick they seem to want to grab you and hold you! Then at the top of Blue Tier it was all different, like a moonscape. It was awesome."

She continued, "Then we had a rolling descent, which was different to day one, and was just fast and flowy as we went down from the rainforest riding into drier Aussie bush and trails. The next stage of climbing was beautiful, but the legs were really feeling it after yesterday and it seemed to go on and on until a marshal said the magic words, 'It's all downhill from here'. The final descent was absolutely superb, right down to the beach where I jumped straight into ocean."

Race organiser Craig Bycroft of Geocentric Outdoors had described Bay of Fires as 'the best mountain trail I've ever ridden' and MarathonMTB.com said after today's ride, "This trail is awesome to ride, and getting to attack it in a race right after a long backcountry trail is a truly unique opportunity. We rode through a huge range of terrain today, and hopefully the environment these trails traverse will be protected from logging plans into the future - they truly are an international drawcard, and a prize for domestic travellers."

Beckinsale agreed saying, "What they are doing with mountain bike trails here is amazing and it's great the event is taking us to little townships along the way which you wouldn't normally see. I know a lot of riders have family who have come along to support them, and they are going to some lovely places off the tourist track too."

The day ended with riders transferring to the social hub at St. Helen's, where they will be for the next two nights as tomorrow's ride is a circuit of the St. Helen's trails. After the tough ride today they will need to relax and recover. Times today were about 25% longer than yesterday and the last riders to reach Swimcart Beach on the Bay of Fires coast had been out enjoying the course for over 8 hours.

The elite riders took longer too and there was no change in positions among the leaders, who are still Sam Fox, and Karen Hill. Fox took 2.32.21 today and extended his lead over Cameron Ivory to 2 mins 31 secs, and Hill put in another strong ride finishing the day in 21st overall in a time of 3.09.46.

Tomorrow is the final day on a stage called 'St. Helen's Dreaming'. It's shorter at 45km but may not be any easier as legs will be lactic and there is a lot of single track on a route which follows most of the Dreaming Pools Wilderness trail.

The 'Dragon Riders' will be looking forward to a final day on the best of Tasmania's world class trails, and to another day of superb weather with perfect temperatures and sunshine forecast for the third day in a row. It just doesn't get any better!

















### Day 3

#### Fox and Hill Take the Titles and the New Dragon Trail is the Winner

The third and final day of the first ever Dragon Trail MTB stage race took place today, when the 'St. Helen's Dreaming' stage provided a perfect finish for the riders' exploration of the amazing trails and landscapes of North-East Tasmania.

They'd already been blown away by the variety and quality of the trails and, despite the aches from two hard days in their legs, they enjoyed another 45km, most of it single track, around the St. Helen's Wilderness Trail. There were some tough climbs towards the finish and the final 200m of uphill really asked the question, "What have you got left?"

The leaders from the first two days held onto their positions, but for local U23 rider Sam Fox it was close as his final winning margin over Cameron Ivory was just 45 seconds. Over 3 days they've had a great contest and Fox had a puncture early on the ride today. Ivory took his chance and recorded his first stage win of the week in 1.53.07, reducing his deficit by 1 min 47secs, but it wasn't quite enough to take the title.

"I was a little bit surprised by the Dragon Trail, it had some really good back country trails which were some of the first I ever rode." Said Fox. "To have all the guys from the Nationals here and a few others fly down to race made it a quality field, and Cam made me suffer today. To have the time to sit around the campsite chatting with them was a really good vibe as well.

"My favourite stage was yesterday. That ride from Weldborough right through to the Bay of Fires is just spectacular. It was my first stage race, but it's not too different from training and I was just focussing on recovery after each stage.

"For anyone thinking of giving it a go I'd say to ride some old-school fire trail and back country, and be prepared to get your feet wet and have some fun. I'd say anyone can do it, there is nothing too technical, just be ready for some tough days out, bring your mates and have a go."

The overall women's winner was Karen Hill with a dominant performance, taking all 3 stage wins, today's in 2.15.22 and 22nd overall. "I was a bit surprised to have such a big lead," she said, "and I think my start times, which were with some of the local Tassie riders, was in my favour.

"I've ridden stage races in East Timor, Sri Lanka, India, Nepal and Canada, so that helped. I'd say this race is right up there with those others and for a first year it's been absolutely fantastic. The organisation and volunteers, and the options they give you for all-inclusive or looking after yourself are great. Finishing at lunchtime meant I could organise myself, kick back and chill out.

"Each day has been different. We've had different types of trail, terrain and scenery, so there is something for everyone. Day two was the hardest for me as I pushed really hard on day one, and today's trails were just awesome. The more single track the better for me!"

The two winners were presented the amazing new Dragon Trail trophy at the St. Helen's Trailhead. It was designed by local artist Ruth Lindsell and uses driftwood to shape the form of a dragon. Once the first race winner's names are inscribed it will remain on display at the St. Helen's visitor centre until next year.

The final riders today were Jane Elby and Natasha Thackray, who took just over 6 hours on the trail, finishing in 261st and 262nd places.

They've brought up the rear each day, and were delighted to see they were gradually moving up a few places for each start as there were a few riders who dropped out. Today the ride took them past the 'Dreaming Pools' and they were the only riders who stopped for a swim!

They've obviously made the most of every minute of their Dragon Trail ride and, along with all the other riders, will return home with great memories of their time on the awesome Tassie trails.

















## International Women's Day Luncheon – 'Celebrating Women in Break O'Day'

Yesterday Break O Day Tasmanian Women in Agriculture welcomed Professor Katie Flanagan to speak at our 3rd International Women's Day lunch. What a fascinating insight into the world of immunology and vaccines, and some terrific COVID-19 questions during the Q&A. It was a sell out event at the fabulous Parkside Bar and Kitchen, delicious food, fabulous service. A huge thank you from the organising committee to everyone who attended.



### Planned

#### April

- 3-4 – Pyengana Easter Carnival
- 11 – St Marys Scooter Competition - YCNECT
- 25 – ANZAC Day services – St Helens

#### May

- 2 – SCAMJAM

#### June

- 12-14 – Bay of Fires Winter Arts Festival, including:
  - \$20,000 Arts Prize
  - Youth Art Prize
  - Locals Art Prize
  - Arts Trail – Secret People, Secret Places
  - Terrapin Puppet Theatre
  - Dawn, Dash & Splash

## Youth

Council's Community Service Project officer continues to support the locally developed Youth Collective North East Coast Tasmania (YCNECT) in their development of youth events and activities.

Youth Collective North East Coast Tasmania (YCNECT) is a community-based, non-profit organisation that provides a range of services, support & programs designed to address the needs and wishes of Young People living in Tasmania's North East Coast region.

**YCNECT**  
Youth Collective  
North East  
Coast  
TAS

**Contact us**  
ycnect@gmail.com  
ycnect on Facebook  
coming soon on Insta

Allison **0457 362 620**  
Tani **0422 742 297**  
Jaben **0439 576 476**

**YCNECT is a Youth-led organisation**  
YCNECT engages all relevant government and community organisations to deliver positive changes for Young People. Help us to help you! Get involved and have your voice heard to make your world a better place.

**Our Story**  
YCNECT is a new grassroots organisation formed to provide programs, advocacy support and better life opportunities for Young People living in the north east coastal region of Tasmania.  
Our mission is to provide Young People with the capacities and resources to empower themselves, assist in developing their programs and ideas and create changes that have positive lasting outcomes for young people.  
YCNECT aims to provide programs and events based around:  
• Art, music, film  
• Job skills development  
• Physical and mental health  
• Community development projects  
• Recreation & drop-in based services  
• Technology, innovation & multimedia to name a few  
YCNECT also seeks to engage with local businesses and social organisations to create a wide variety of opportunities and events for local Young People.

**Programs, events, drop in, outreach and support services to cater for all Young People living in North Eastern Tasmania**

**YCNECT meetups**  
Youth Collective meetups happen every month & are open to Young People 12 - 25.  
By coming along, you can contribute to shaping events and programs in your community that benefit you.  
Look out for posters in your community for meetup details or check the YCNECT Facebook page!

YCNECT were grateful of the financial support that Council provided them with to run their programs in line with the funding provided by Tasmania Community Fund.

*Youth Collective North East Coast Tas*

Presents:

# ST MARYS scooter comp

**April 11th, 2021**

**12noon - 5pm**

**St Marys  
Community Space  
- (Skate Park) -  
Story Street  
St Marys**



Prizes for 1st, 2nd & 3rd in age groups: 12 & under, 16 & under & open.  
All scooter riders and spectators welcome. Lead-up to Scam Jam!  
Helmets required, pads optional.  
Free BBQ and giveaways!

Proudly supported by Scooter Stop, BOD Council & SES  
Please check out the YCNECT facebook page for more information.

*Youth Collective North East Coast Tas*

# LOGO DESIGN COMP

**Help design the  
YCNECT logo!**

**OPEN TO 12-24 YEAR OLDS**

**Accepted file types:  
PSD | JPG | PDF | PNG**

Submit your designs to:  
[ycnect@gmail.com](mailto:ycnect@gmail.com) or check  
YCNECT Facebook for more info

### **Driver Reviver Program**

This project has been put on hold due to Covid 19.

### **Proposed Binalong Bay Swimcart trail**

A conceptual design is currently being worked up in relation to trail alignment. This project is currently on hold whilst some issues are worked through with relevant Government agencies.

### **Bay of Fires Master Plan**

Letters have been forwarded to groups asking for representatives to be part of the Steering Group to progress the Bay of Fires Master Plan further. The Expression of Interest process for a local elder and community members closed on Wednesday 7 April, 2021.

### **Leaner Driver Mentor Program**

On Road Hours:	67.5 hours
Learners in the car:	8
Learners on waiting list:	3
Mentors:	3

## **LEGISLATION / STRATEGIC PLAN & POLICIES:**

Strategic Plan 2017-2027

### *Goal*

Community - To strengthen our sense of community and lifestyle through opportunities for people to connect and feel valued.

### *Strategy*

- Build community capacity by creating opportunities for involvement or enjoyment that enable people to share their skills and knowledge.
- Foster a range of community facilities and programs which strengthen the capacity, wellbeing and cultural identity of our community.

## **BUDGET AND FINANCIAL IMPLICATIONS:**

Not applicable.

## **VOTING REQUIREMENTS:**

Simple Majority.

## 04/21.15.2 Request for Sponsorship – Free2bgirls – Youth Support

ACTION	DECISION
PROPONENT	Council Officer
OFFICER	Chris Hughes, Manager Community Services
FILE REFERENCE	011\028\002\
ASSOCIATED REPORTS AND DOCUMENTS	Nil

### OFFICER'S RECOMMENDATION:

That Council again support the Free2B program with a financial contribution of \$5,200 towards the running costs of the Free2bgirls program for the next 12 months.

### INTRODUCTION:

Council has received a written request to assist the program Free2bgirls by providing additional financial support for the year 2021.

### PREVIOUS COUNCIL CONSIDERATION:

Council decision: December 2018 and July, 2020 to provide a financial contribution of \$5,200 and \$2,600 (respectively) to provide funding for this project.

12/18.14.5.308

Moved: Clr J Drummond / Seconded: Clr K Wright

1. That Council work with the Facilitator for this group to seek funding through the Community Funding Program which closes in February, 2019.
2. That Council sponsors this program by donating seed funding in the sum of \$5,200 to St Helens Neighbourhood House to auspice this program in 2019-2020 with a condition imposed that there is an increase in participation within this program.
3. That Council supports the Coordinator to apply for additional funding through the Tasmanian Community Fund to extend the scope and longevity of the program using the Council contribution to leverage these additional funds.

07/20.14.3.123

Moved: Clr B LeFevre / Seconded: Clr G McGuinness

1. That Council provide \$2,600 towards the running costs of the Free2bgirls program for the next six (6) months; and
2. That Council look at opportunities for a Youth Worker to be employed in partnership with other State Government agencies to work in Break O'Day with our young people.

CARRIED UNANIMOUSLY

Recent April Workshop discussion.



## OFFICER'S REPORT:

Council has provided funding for the Free2 B program in the past and they advise that the funds have helped the facilitator of this program:

- Establish a new venue space at Hub 4 Health for the St Marys Free2b group and re train the 2 young women running it, providing new permission forms, covid regulations and new approaches to assist them to deal with some of the issues that are arising with their cohort of young women.
- Continue 1:1 mentoring with girls who are keen to do radio and maintain weekly presence on Star FM to promote Community connections with the girls group – we've had 3 new volunteers sign up and heaps of craft donations resulting.
- Continue coastal column articles – this has stopped for 2021 as I've had no time to write any, however the girls last week decided they were going to put one together so that will hopefully be the regular practice ( with a bit of assistance from me!)
- Establish Free2b Time. With assistance from the N/House, myself and a few other long-term Free2b volunteers are now able to spend extra time with some of the older girls in the group who require assistance with school work, life skills and struggle with high levels of social anxiety. There are currently 6 girls 13 yrs and up participating in this and we were able to take some of them out during the summer holidays whilst Free2b wasn't on, enabling some strong friendships to develop and reducing levels of depression and anxiety that parents identified increase during the holiday period. Free2b Time is still happening and we are getting referrals from RFDS and Dept of Communities to assist some of their clients to gently integrate into community and broaden friendship circles.
- Manage the Wednesday Free2b Girls space in St Helens to accommodate up to 22 girls each week! This includes managing and training new volunteers, creating and chasing up permission forms, attendance sheets, dealing with girls issues/parent issues/community issues as they arise and doing my best to enable as many ideas the girls come up with to happen. Last year we participated and won the scarecrow competition at the THRIVE garden, the girls did 2 market stalls and raised over \$300 to help pay for extra food (they're always hungry!!) and bought a speaker for music and dancing.
- Organising community events with the Free2b Girls – last year we had a Christmas afternoon tea – some of the girls made speeches, we showed a video the girls made about kindness (see attachment to email) and it was lovely to have a few members of the community attend. We also made a gift box for Medea Park residents last year with cloud dough stress balls, sparkly rainbow crystals for their windows and a card to help them get through the isolation and challenges of the COVID period

With additional funding as per the request to Council, they advise that they will be able to continue and build on the work that has been undertaken in the past:

- Support and hopefully enable current ideas the girls have – beach excursions to create shell/rock sculptures - Movie night/pizza night /sleep over - market stalls to raise money - trip to Launceston to eat different food - visit to other Free2b groups - a Free2b Girls camp - a community treasure hunt - an art exhibition

- Continue liaising with youth organisations/Govt departments. I am frequently contacted by youth services/Govt departments to assist them to get young peoples' participation in their wellbeing projects/surveys and do my best to assist where possible and help them understand the challenges/issues young people service providers have here on the east coast. This is an ongoing education process, but slowly, I think organisations like YNOT and YMHC etc are beginning to realize that young people exist on the East Coast and hopefully this will begin to be reflected in state budget priorities and Govt. youth strategies.
- Train new volunteers in Free2b approach and youth safety requirements (ongoing)
- Apply for small grants for activities, projects and events (camps, art exhibitions, guest speakers, workshops for girls etc)
- Pay for quarterly professional supervision sessions to assist me with navigating youth issues, community dynamics and improve my skills in the community sector as needed.
- Enable the ongoing, smooth running of the Free2b groups in St Marys and St Helens including trouble shooting issues if they arise and connecting into and collaborating with existing youth networks and services when required.
- Continue Star FM presence, coastal column articles and feedback to council as required regarding Free2b progress.
- I am also regularly asked about what can be done for boys in our area and this is an ongoing project in the back of my mind. Free2b has created a model for youth support /engagement which can hopefully be replicated somehow for boys – when there are enough enthusiastic male leaders keen to make this happen, I'll definitely be available to assist!

The Free2B program will run alongside the YCNECT program which Council has provided funding for and they have also applied for additional funding through the Community Grant program.

#### **STRATEGIC PLAN & ANNUAL PLAN:**

Strategic Plan 2017 – 2027

##### *Goal*

Community - To strengthen our sense of community and lifestyle through opportunities for people to connect and feel valued.

##### *Strategy*

Build community capacity by creating opportunities for involvement or enjoyment that enable people to share their skills and knowledge.

#### **LEGISLATION & POLICIES:**

Not Applicable.

#### **BUDGET; FUNDING AND FINANCIAL IMPLICATIONS:**

There are budget implications to Council as this request was not considered as part of the 20-21 budget process.

#### **VOTING REQUIREMENTS:**

Absolute Majority.

### 04/21.15.3 Community Funding Program 2020-2021

<b>ACTION</b>	<b>DECISION</b>
<b>PROPONENT</b>	Council Officer
<b>OFFICER</b>	Chris Hughes, Manager Community Services
<b>FILE REFERENCE</b>	018\019\071\
<b>ASSOCIATED REPORTS AND DOCUMENTS</b>	Nil

#### OFFICER'S RECOMMENDATION:

That Council fund the following projects through the Community Grants Program 2020-21:

Organisation or Group name	Description of Project	Amount Requested from Council	Contribution from Organisation or Group	Other Approved Grants	Unsecured	Total Budget for Project
Friends of Four Mile Creek Inc (FOFMC)	Sculpture installation of two silhouettes of children, a boy and a girl enjoying activities at Four Mile Creek	2,025.00	In-kind project management			\$2,025.00
Youth Collective North East Coast Tasmania	To purchase youth workers mobile phones, computers and data plans to assist in the running of their programs	5,000.00	Nil	Nil		\$5,000.00
Break O'Day Woodcraft Guild & Men's Shed Inc	Lining out kitchen area, plaster walls & ceiling, insulate walls and paint	1,625.00	2,000.00			\$3,625.00
		<b>\$8,650.00</b>	<b>\$ 2,000.00</b>			<b>\$ 10,650.00</b>

#### INTRODUCTION:

Submissions for funding through the Community Funding Program closed on Monday 22 February, 2021.

#### PREVIOUS COUNCIL CONSIDERATION:

Recent April Workshop discussion.

## **OFFICER'S REPORT:**

Council staff only received three (3) applications from community groups for this round of grant funding. Copies of the applications received are attached to this agenda item.

All three grants have answered the selection criteria in order for Councillors to make a decision.

In relation to the provision of funding for the Youth Collective North East Coast Tasmania project, should the Youth Collective North East Coast Tasmania project not be funded for further year(s), that Council funded equipment be returned to Council.

## **STRATEGIC PLAN & ANNUAL PLAN:**

Strategic Plan 2017 – 2027

### *Goal*

Community – To strengthen our sense of community and lifestyle through opportunities for people to connect and feel valued.

### *Strategy*

Foster and support leadership within the community to share the responsibility for securing the future we desire.

## **LEGISLATION & POLICIES:**

Not Applicable.

## **BUDGET; FUNDING AND FINANCIAL IMPLICATIONS:**

Council has funding in the current budget (\$30,000) to be applied to the Community Grants.

## **VOTING REQUIREMENTS:**

Absolute Majority.

#### 04/21.15.4 Bay of Fire Master Plan – Appointment of Council Representative

ACTION	DECISION
PROPONENT	Council Officer
OFFICER	Chris Hughes, Manager Community Services
FILE REFERENCE	002\017\017\
ASSOCIATED REPORTS AND DOCUMENTS	Nil

#### OFFICER'S RECOMMENDATION:

That Council appoint a representative to sit on the Steering Committee to represent Council's interests in the development of the Bay of Fires Master Plan.

#### INTRODUCTION:

Clr McGuinness sought a report in relation to the development of a Master Plan for the area known as The Bay of Fires.

#### PREVIOUS COUNCIL CONSIDERATION:

February, 2021 Council meeting the following motion was approved:

That Council in conjunction with Parks & Wildlife (PWS) establish a Steering Committee to undertake the Bay of Fires Master Plan project with priority given to the finalisation of the Project Scope and development of Terms of Reference for the Steering Committee.

#### OFFICER'S REPORT:

##### Background on project:

Proposed scope of works subject to Steering Committee approval:

Council and Parks and Wildlife Services (PWS) will seek a suitably qualified consultant, or team of consultants, to prepare a Master Plan that will deliver a high quality environmentally, economically and socially sustainable Bay of Fires visitor experience for the next 20 years.

The consultants will develop a Master Plan (in consultation with key stakeholders and the local community) which includes but is not limited to the following:

- Examination of the challenges the area faces including
- coastal camping popularity leading to pressures for additional areas and the provision/maintenance of infrastructure
- environmental impacts through pressures arising from coastal camping, and activity of visitors and residents of the area
- increase in the number of day visitors to the area



- traffic related matters including road and parking particularly in peak periods—with a particular focus on parking at pressure points- Binalong Bay, The Gardens and Larapuna – the development of a conceptual traffic management plan for the key locations examining parking options
- Having regard to the environmental, geological, ecological and aboriginal heritage constraints which exist within the Study area
- Addressing the visitor experience including the provision of information sites in key locations and the interpretation sites at determined localities
- Future coastal infrastructure requirements having regard to the existing infrastructure, eg. Boat ramps and launching sites, designated coastal pathways, beach and other access points
- How Binalong Bay as a residential area connects to the reserves that surround it
- Need for access to commercial services such as food and retail outlets
- The future of reticulated water and sewerage
- Interaction between the use and needs of the local community and visitors, what services should be separate, and what can be inclusive
- Consideration of the indigenous heritage of the Study area having regard to:
  - Protection of indigenous heritage sites
  - Development of sensitive and appropriate interpretation material for the area
- Reviewing European heritage and identifying interpretation material for the area
- Consideration of the existing Reserve system classification of existing areas, Doctors Peak, Mt. Pearson State Reserve, Humbug Pt. State Reserve, various coastal state reserves and the conservation area north of The Gardens
- Future management options for the popular camping sites within the scope area as well as considering the opportunity to introduce a form of low cost camping fee and the potential impact this would have on the use of these sites by visitors and consequential impact on the local economy
- Potential impacts of climate change with respect to impact on infrastructure developments ie sea level rise, coastal inundation, flood and fire risks in general

#### Governance Structure:

PWS and Council will oversee this Project. Day-to-day project management will be provided by Council who will be the primary contact point for the Consultant and point of liaison with members of the Steering Committee. The engagement of the Consultant and management of funds allocated for the Project will be undertaken by Break O'Day Council in consultation with a representative from Parks & Wildlife Service.

The Steering Committee will comprise (but not be limited to) the following to:

- Independent Chair
- Break O'Day Council Representative
- Member of the DAP Group
- East Coast Regional Tourism Board Representative
- Project Sponsor – Parks and Wildlife Service
- Local environmental group member – by expression of interest
- Local Indigenous elder – by expression of interest
- 2 x local community members – by expression of interest
- Project Manager (Break O'Day Council) (non-voting member, secretariat)

The listed organisations are expected to select a representative who can make a positive contribution to the Committee in addition to representing their stakeholders. Furthermore, committee members are expected to have relevant skills suitable for advancing the project. The membership term is for the duration of the current funded project. Committee membership and term can be amended following an excepted motion tabled at a meeting.

The function of the Steering Committee is to:

- Act as a liaison between the Consultant, Break O’Day Council and PWS (the team) and the represented stakeholder groups;
- Accurately circulate progress updates and critical news to their represented stakeholder groups; and
- Take care to represent the concerns or feedback of their individual stakeholder groups accurately, honestly and with respect.

#### **LEGISLATION & POLICIES:**

Strategic Plan 2017-2027

##### *Goal*

To strengthen our sense of community and lifestyle through opportunities for people to connect and feel valued

##### *Strategies*

Build community capacity by creating opportunities for involvement or enjoyment that enable people to share their skills and knowledge

#### **STRATEGIC PLAN & ANNUAL PLAN:**

Not Applicable.

#### **BUDGET; FUNDING AND FINANCIAL IMPLICATIONS:**

At this stage, with the forming of the Steering Committee, there will be no costs for the inkind work.

#### **VOTING REQUIREMENTS:**

Simple Majority.

## 04/21.16.0 DEVELOPMENT SERVICES

### 04/21.16.1 Development Services Report

ACTION	INFORMATION
PROPONENT	Department
OFFICER	Development Services
FILE REFERENCE	031\013\003\
ASSOCIATED REPORTS AND DOCUMENTS	Nil

#### OFFICER'S RECOMMENDATION:

That the report be received.

#### INTRODUCTION:

The purpose of this report is to provide Councillors with an update of various issues which have been dealt with by the Development Services Department since the previous Council meeting.

#### PREVIOUS COUNCIL CONSIDERATION:

Provided as a monthly report – Council consideration at previous meetings.

#### OFFICER'S REPORT:

##### KEY DEPARTMENT STRATEGIC OR OPERATIONAL MATTERS:

- ✓ Response Submitted to Tasmanian Planning Commission in collaboration with GHD;
- ✓ Environmental Health Officer Recruitment Finalised and Position filled;
- ✓ Council Officers attended Building Surveying training regarding "Access for persons with a disability" Under National Construction Code;
- ✓ Council officers attended Regional Land Use Northern Planners Group Meeting regarding progression of amendments to RLUS framework.

## PLANNING REPORT

The following table provides data on the number of applications approved for the month including statistical information on the average days to approve and the type of approval that was issued under the *Land Use Planning and Approvals Act 1993*:

	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	YTD	EOFY 2019/ 2020
<b>NPR</b>	2	3	6	8	2	2	3	1	4				31	
<b>Permitted</b>	3	3	4	2	2	6	2	1	3				26	
<b>Discretionary</b>	10	13	22	20	27	16	26	10	20				164	
<b>Amendment</b>		1	1	2	1	3	2						10	
<b>Strata</b>		1				1	1	1					4	
<b>Final Plan</b>				4	1	1	1	1					8	
<b>Adhesion</b>	1												1	
<b>Petition to Amend Sealed Plan</b>					1		1						2	
<b>Exemption</b>									1				1	
<b>Total applications</b>	16	21	33	36	34	29	36	13	29				247	259

<b>Ave Days to Approve Nett *</b>	29.3	32.47	31.33	30.5	30.67	23.0	54.05	40	37.72				27.44
-----------------------------------	------	-------	-------	------	-------	------	-------	----	-------	--	--	--	-------

\* Calculated as Monthly Combined Nett Days to Approve/Total Applications

The following table provides specific detail in relation to the planning approvals issued for the month:

**March 2021**


DA NO.	LOCATION	DESCRIPTION	SECTION	Day to Approve Gross	Days to Approve Nett
032-2021	St Helens	Change of Use to Visitor Accommodation	S58	19	4
030-2021	St Helens	Boundary Adjustment	S58	15	0
008-2021	Scamander	Dwelling	S57	41	41
339-2020	Four Mile Creek	Shed & Carport	S57	70	39
343-2020	St Helens	2 Lot Subdivision	S57	54	36
342-2020	St Helens	Change of Use – Visitor Accommodation to General Retail & Signage	S57	43	40
218-2019 FINAL	St Helens	6 Lot Subdivision – Final Plan of Survey	FINAL	40	24
244-2020	Binalong Bay	Dwelling Alterations & Additions	S57	39	37
333-2020	Ansons Bay	Extension & Renovation to Dwelling	S57	44	42
027-2021	St Helens	Dwelling	NPR	8	7
003-2021	Stieglitz	New Shed & Legalisation of Deck	S57	54	42
034-2021	Falmouth	Dual Crossover	S58	3	3
018-2021	Scamander	Shed	S57	39	39
228-2020	St Helens	Alterations & Additions to Building & New Pergola, Awning & Signage	NPR	1	1
335-2020	Beaumaris	Shed	S57	86	43
345-2020	Four Mile Creek	Alterations & Additions to Existing Non Conforming Use & New 2 <sup>nd</sup> Access	S57	65	64
346-2020	Beaumaris	Dwelling	S57	47	46
337-2020	St Helens	Demolition & New Shed	S57	86	78
194-2020	Falmouth	Outbuilding with Amenities	S57	203	146
301-2020	Stieglitz	2 Lot Subdivision + Road + Walkway	S57	100	100
007-2021	St Helens	Dwelling & Shed	S57	44	43
304-2020	Scamander	Shed, Carport & Crossover	S57	43	42
017-2021	St Helens	Dwelling & Shed	S57	39	38
005-2021	Scamander	Dwelling & Shed	S57	39	38
285-2020	Binalong Bay	Dwelling	S57	40	39
045-2021	St Marys	Dwelling	NPR	12	11
279-2020	St Helens	Covered Deck	NPR	5	4
038-2021	Beaumaris	Dwelling & Outbuilding	S57	31	31
060-2021	Falmouth	Tent Platform/Deck	Exemption	16	16

**TOTAL: 29**



## BUILDING REPORT

### Projects Completed in the 2020/2021 financial year

Description	Location	Updates
Re-Roof of Amenities Section	Bendigo Bank Community Stadium	Completed August 2020.
New Shade Structure	Flagstaff Trail Head	Completed November 2020. 
Internal Fit-out	Scamander Surf Life Saving Club	Completed December 2020
Internal Alterations (Renovation of Men's Toilet & Change rooms)	St Marys Sports Centre	Completed March 2021

### Projects ongoing – Capital Works Program (Includes carried over projects previous financial years)

Description	Location	Updates
Old Tasmanian Hotel Restoration Project Stage 1 – Complete First Floor Restoration, Reroof, External Repaint, New Access. Stage 2 – New Lift, Accessible Toilet & Rear Veranda	Fingal	<ul style="list-style-type: none"> <li>Stage 1 Completed 31 July 2020;</li> <li>Stage 2 Works Complete and official opening scheduled for Thursday 15 April 2021.</li> </ul>
Additions & Upgrades to Portland Hall	Portland Hall, St Helens	<ul style="list-style-type: none"> <li>Works almost completed, minor electrical works outstanding.</li> <li>Scoping of works commenced for new budget allocation.</li> </ul>


Description	Location	Updates
Demolish Existing Buggy Shed & Install New	St Marys Sports Centre	<ul style="list-style-type: none"> <li>Nearing Completion, external concreting remains outstanding.</li> <li>Scheduled for Completion end March 2021.</li> </ul>
BBQ Shelter	St Marys Community Space	<ul style="list-style-type: none"> <li>Works nearing Completion.</li> </ul>
Marine Rescue Additions	St Helens Foreshore	<ul style="list-style-type: none"> <li>Works now commenced and scheduled for Completion end July 2021.</li> </ul>
Community Services Storage Shed	St Helens Works Depot	<ul style="list-style-type: none"> <li>Building approvals obtained;</li> <li>Works scheduled to commence early April and be completed prior to end June 2021.</li> </ul>
Re-Roof and Weatherproofing of athletics building	St Helens Sports Complex	<ul style="list-style-type: none"> <li>Works scoping now completed;</li> <li>Works scheduled to commence mid April 2021</li> </ul>

#### Approved Capital Works Program – Current Financial Year - not yet started

Description	Location	Updates
New Amenities building	Wrinklers lagoon carpark	<ul style="list-style-type: none"> <li>Design concept finalised;</li> <li>Regulatory approvals required.</li> </ul>
Building upgrades	St Marys Railway Station	<ul style="list-style-type: none"> <li>Works scoping and scheduling of works to be confirmed.</li> </ul>
Weldborough Amenities Building	Weldborough	<ul style="list-style-type: none"> <li>Site and scoping of works on hold.</li> </ul>
New Shade Structure	Scamander Reserve	<ul style="list-style-type: none"> <li>Concept plans completed;</li> <li>Development Application submitted.</li> </ul>
Four Mile Creek Community Hub	Four Mile Creek Reserve	<ul style="list-style-type: none"> <li>Design work now finalised;</li> <li>Development Application pending.</li> </ul>

The below table provides a summary of the building approval issued for the month including comparisons to the previous financial year.

No.	BA No.	Town	Development	Value
1	2020 / 00250	Scamander	New Dwelling & Carport	\$340,170.00
2	2020 / 00208	Scamander	New Dwelling incorporating Deck & Carport	\$335,000.00
3	2020 / 00100	Scamander	New Dwelling incorporating Veranda & Decks	\$100,000.00
4	2020 / 00274	Fingal	New Dwelling	\$486,532.00
5	2020 / 00322	Scamander	Demolition (Shed) & New Shed	\$22,000.00
6	2020 / 00262 - Unit 1	St Helens	New Dwelling incorporating Garage, Alfresco & Veranda & Shed	\$308,000.00
7	2020 / 00262 - Unit 2	St Helens	New Dwelling incorporating Garage, Alfresco & Veranda & Shed	\$308,000.00
8	2020 / 00135	Akaroa	New Dwelling incorporating Deck & Shed	\$273,000.00
9	2020 / 00238	Lottah	New Dwelling	\$135,000.00
10	2020 / 00230	Akaroa	Addition - Dwelling & Deck	\$46,000.00
11	2020 / 00200	Gray	New Dwelling incorporating Veranda & Shed with Amenities	\$273,000.00
12	2020 / 00058	Scamander	New Dwelling incorporating Deck & Garage	\$488,000.00
13	2020 / 00339	Four Mile Creek	New Shed & Carport	\$23,000.00
14	2020 / 00321	Cornwall	New Shed	\$22,000.00
15	2020 / 00326	Scamander	New Shed	\$20,000.00
16	2020 / 00332	Akaroa	Demolition (Shed) & New Shed with Amenities	\$29,000.00
17	2020 / 00071	Akaroa	Additions & Alterations Dwelling incorporating Deck & Garage	\$151,000.00
18	2021 / 00064	Beaumaris	New Solar Panels	\$8,000.00
19	2019 / 00207 - STAGE 1	Binalong Bay	Change of Use - Shed to Ancillary Dwelling & New Veranda	\$80,000.00
<b>ESTIMATED VALUE OF BUILDING APPROVALS FINANCIAL YEAR TO DATE</b>			<b>2019/2020</b>	<b>2020/2021</b>
			\$15,382,107.00	\$15,249,815.00
<b>ESTIMATED VALUE OF BUILDING APPROVALS FOR THE MONTH</b>		<b>MONTH</b>	<b>2020</b>	<b>2021</b>
		March	\$899,000.00	\$3,447,702.00
<b>NUMBER BUILDING APPROVALS FOR FINANCIAL YEAR TO DATE</b>		<b>MONTH</b>	<b>2019/2020</b>	<b>2020/2021</b>
		March	107	118

Description	Updates
Infrastructure Works	<p>'Thick twistsedge' is a threatened plant found in and around roadworks already underway on Gardens Road. Council discovered additional patches of this plant while reviewing the roadworks operations. These have been added to the state Natural Values Atlas record and measures put in place to help conserve this rare species while safer road upgrades are being achieved.</p> 
Climate Change	<p>Council is supporting two climate change related PhD research projects.</p> <p>SES sponsored research to estuary tides statewide has installed the tide recording gauges in Georges Bay. This project will improve knowledge of Georges Bay tides for our port, safe navigation over the barway and commercial and recreational fisheries. Statewide it will improve baseline data for anticipating sea-level rise and extreme weather flood and shoreline erosion risks, which Georges Bay is suffers from.</p> <p>We are also supporting a social 'place' values mapping project on the east coast. This will survey people to map the coastal places important for their lifestyle and livelihood, enabling those values to be compared with future coastal risks and support good climate change adaptation decisions.</p>
Weed and disease management for the MTB Trails Network	<p>A framework for regular field monitoring to identify and manage threats from weeds and plant diseases is being developed with biodiversity specialists. Managing risks weeds and diseases (particularly <i>Phytophthora cinammomi</i>, or PC) pose for significant flora the MTB Trails pass through is essential for their environmental success.</p>
Flood Risk Management	<p>Testing of the automated St Marys Flash Flood Warning system is continuing, including over the 26 April rain event, to remove 'bugs' in the cloud-computing system and ensure warnings are issued with confidence. The recent flood reached moderate levels only, reaching the bottom of the Grant Street flood levee. Council sandbagged the levee's floodgate opening, as installation of the gate was not complete.</p>

## PUBLIC HEALTH REPORT

### Recreational Water Quality

The *Public Health Act 1997* requires that Councils monitor recreational waters (including public pools and spars) using the Tasmanian Recreational Water Quality Guidelines.

Runoff from heavy rain affected some sampling sites initially in January but all locations returned good water quality results with confirmation follow-up tests.

Recreational water	9 Dec. 2020		5&11 Jan. 2021		8&15 Feb. 2021		9&15 Mar. 2021	
	Ente*	Rec. WQ <sup>#</sup>	Ente*	Rec. WQ <sup>#</sup>	Ente*	Rec. WQ <sup>#</sup>	Ente*	Rec. WQ <sup>#</sup>
Grants Lagoon mouth A	N/A		31	Good	30	Good	<10	Good
Grants Lagoon mouth B	N/A		10	Good	N/A		N/A	
Grants Lagoon footbridge	<10	Good	10	Good	10	Good	<10	Good
Grants Lagoon (camp ground)	N/A		20	Good	10	Good	<10	Good
Beauty Bay	<10	Good	10	Good	20	Good	<10	Good
Yarmouth Creek	<10	Good	30	Good	41	Good	41	Good
Wrinklers Lagoon	10	Good	41	Good	195	Moderate	41	Good
Scamander River mouth	<10	Good	<10	Good	98	Good	<10	Good
Henderson Lagoon	<10	Good	10	Good	20	Good	<10	Good
Denison Rivulet	10	Good	86	Good	41	Good	109	Good

\* Enterococci /100ml    # Recreational WQ class

The results for water samples indicate conditions for all these waters are safe for swimming according to the Tasmanian Recreational Water Quality Guidelines. All natural waters may be subject to local poorer water quality from time to time due to weather or other conditions.

### Immunisations

The *Public Health Act 1997* requires that Councils offer immunisations against a number of diseases. The following table provides details of the rate of immunisations provided by Council through its school immunisation program.

MONTH	2020/2021		2019/2020	
	Persons	Vaccinations	Persons	Vaccinations
July - December	50	58	50	53
January - June	44	44	72	98
<b>TOTAL</b>	<b>94</b>	<b>102</b>	<b>122</b>	<b>151</b>



## Sharps Container Exchange Program as at 1 April 2021

Current Year	Previous Year
YTD 20/21	YTD 19/20
16	3

### STRATEGIC PLAN & ANNUAL PLAN:

Strategic Plan 2017-2027

#### *Goal*

Environment – To balance our use of the natural environment to ensure that it is available for future generations to enjoy as we do.

#### *Strategy*

- Ensure the necessary regulations and information is in place to enable appropriate use and address inappropriate actions.
- Undertake and support activities which restore, protect and access the natural environment which enables us to care for, celebrate and enjoy it.

### LEGISLATION & POLICIES:

Not applicable.

### BUDGET; FUNDING AND FINANCIAL IMPLICATIONS:

Not applicable.

### VOTING REQUIREMENTS:

Simple Majority.

ACTION	DECISION
PROPONENT	Council Officer
OFFICER	Jake Ihnen, Development Services Coordinator
FILE REFERENCE	DA 266-2005
ASSOCIATED REPORTS AND DOCUMENTS	Nil

**OFFICER’S RECOMMENDATION:**

That Council approve the use of the name “Annabel Drive” for the new road currently un-named off Annie Street, St Helens (Subdivision Reference – DA266-2005).

**INTRODUCTION:**

The provision of official street names and property numbering is important to ensure quick and correct property identification for private, commercial and emergency purposes and enable connections to be made to reticulated service systems.

**PREVIOUS COUNCIL CONSIDERATION:**

Nil.

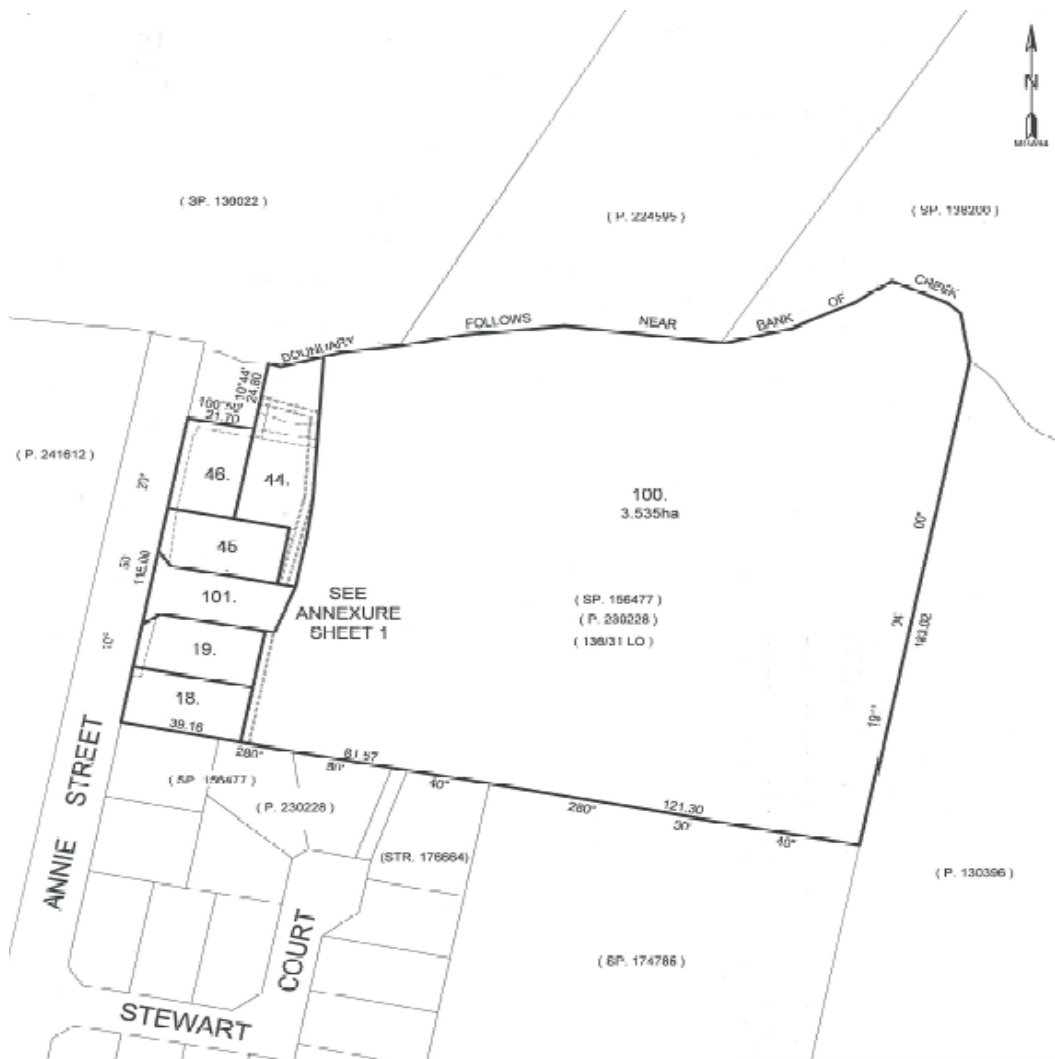
**OFFICER’S REPORT:**

The Developer is nearing completion of the second stage of the subdivision and has requested an official name for the subdivision running east/west off Annie Street, St Helens approved under DA266-2005 (see snippet below of approved subdivision plan).

The suggestion was proposed by the developer at the request of a purchaser of one of the new Lots in honour of their late daughter Annabel with the corresponding feedback from Department of Primary Industries, Parks, Water and Environment below:

- A) *Annabel Street – Not Recommended due to the similarity to Annabelle Street in Rokeby, Southern Region*
- B) *Annabel Drive - Suitable*

Therefore the recommendation to Council is to approve the use of the name Annabel Drive and this proposal was also accepted by the developer.



## LEGISLATION/STRATEGIC PLAN & POLICIES

Strategic Plan 2017/2021

### Goal

Infrastructure: To provide quality infrastructure which enhances the live ability of our communities for residents and visitors.

### Strategies

Work with stakeholders to ensure the community can access the infrastructure necessary to maintain their lifestyle.

## BUDGET AND FINANCIAL IMPLICATIONS:

Provide and erect street sign - approximately \$100.00.

## VOTING REQUIREMENTS

Simple Majority.

ACTION	INFORMATION
PROPONENT	Council Officer
OFFICER	John Brown, General Manager
FILE REFERENCE	002\012\001\
ASSOCIATED REPORTS AND DOCUMENTS	Nil

**OFFICER'S RECOMMENDATION:**

That the General Manager's report be received.

**INTRODUCTION:**

The purpose of this report is to provide Councillors with an update of various issues which are being dealt with by the General Manager and with other Council Officers where required.

**PREVIOUS COUNCIL CONSIDERATION:**

Provided as a monthly report – Council consideration at previous meetings.

**OFFICER'S REPORT:****Meeting and Events attended:**

15-03-21	St Helens	– Council Meeting
18-03-21	Weldborough	– Dragon Trail Event, attended event for conclusion of Day 1
20-03-21	White Sands	– Community Wellbeing Project, attended the start of the first Workshop including providing a welcome to the project for participants.
20-03-21	St Helens	– Dragon Trail Event, attended the final day of the event for networking purposes and to receive the contribution from the organisers towards trail maintenance costs.
27-03-21	Launceston	– Launceston Chamber of Commerce Business Excellence Awards
07-04-21	Fingal	– Council Workshop

**Meetings & Events Not Yet Attended:**

12-04-21	Via Zoom	– NTDC Population Advisory Group Meeting
13-04-21	St Helens	– Hub4Health
13-04-21	St Helens	– St Helens Neighbourhood House, Belinda Lewis
14-04-21	St Helens	– Break O'Day Employment Connect
15-04-21	Fingal	– Old Tasmanian Hotel Upgrading Official Opening
19-04-21	St Helens	– Council Meeting

General – The General Manager held regular meetings with Departmental Managers and individual staff when required addressing operational issues and project development. Meetings with members of the community included Michael Cromer, and Annette Hughes.

### **Brief Updates:**

#### **Launceston Chamber of Commerce Business Excellence Awards**

Break O'Day Council was a Finalist in two Award categories in the 2021 LCC Business Excellence Awards with both of the categories relating to the St Helens MTB Network, with the Network winning the Outstanding Visitor Experience category. This was great recognition of the value and positive impact which this project is having on the community of northern Tasmania. It also portrays the efforts of the Council in a very positive light to the wider business community of northern Tasmania, many of which have some connection or holiday homes in our area.

#### **State Election**

As a result of preparatory work in relation to the priorities Council had identified for the State Election, council was well positioned to commence lobbying activities when the election was announced. Whilst the focus of activities has been on the identified priorities, we are closely watching policy announcements by the various parties which may have a positive impact for the Break O'Day area. What we have observed so far (as at 13-04-21):

#### **Labor Party**

- *The Youth Connectors program will be run out of Jobs Hubs in Sorell, Glenorchy and George Town and will provide individualised services to young people to help connect them to work – we are seeking clarification as to why this is not happening out of the St Helens Jobs Hub, particularly given our regional and remote location from existing service providers. (07-04-21)*
- *Labor will commit \$2 million to upgrade boat ramps and improve amenities like parking, toilets and fish cleaning stations. (02-04-21)*
- *A majority Labor Government will continue to only support the voluntary amalgamations of Councils. Labor plans to continue to work with the Local Government sector to reform and improve outcomes for ratepayers in partnership with the Local Government Association of Tasmania. (Date unknown)*

#### **Liberal Party**

- *Will provide \$2 million in a new grant fund to deliver benefits for recreational sea fishers, their families and local communities, including–new or upgraded jetties, boat ramps, pontoons and fishing platforms; toilets, change facilities, rubbish bins, picnic tables and fish cleaning facilities; and upgrading of sea fishing club premises and surrounds. (03-04-21).*
- *\$10.6 million to establish four new Jobs Hubs in Huonville, Burnie, Brighton, St Helens and expand the regional coverage of the Northern Employment and Business Hub as well as \$1.3 million for the pilot Youth Connectors program to operate in conjunction with the existing hubs in Sorell, Glenorchy and the George Town Launchpad Hub – this effectively extends the funding term of BODEC, clarification on the Youth focus is being pursued.*

#### **The Greens**

- *Our plan funds an extra 50 allied health professionals and social workers in areas of critical need in community health centres across lutruwita/Tasmania. The types of services people in communities need include counselling and support, podiatry, physiotherapy, dieticians, occupational therapy, hearing and speech therapy. These essential services must be*



available and affordable. Our plan also includes \$3 million a year towards a grants program for community-based preventative health initiatives. (07-04-21)

- Safe Climate Plan includes elements such as: *Diversion of waste from landfill is the most effective way of addressing Tasmania's waste emissions. Waste levies have a demonstrated effect of diverting waste from landfill and also provide a funding stream for further waste and recycling improvement measures. We will ensure a waste levy is set to an amount that encourages landfill diversion, and to fund programs that improve recycling and divert further waste from landfill. We will require councils to deliver green waste collection services. Additional funding from a waste levy should ensure the costs of delivering this service are not unmanageable* (01-04-21)

### Communications Report – April 2021

TOPIC	ACTIVITY	PROGRESS
<b>COMMUNITY CONSULTATION</b>	Business Survey – Summer 2020	The twice annual Business Survey is currently being promoted through the newsletter, Social media and the website as well as being emailed to the Business database of 207 local businesses. This will remain open until we have adequate responses.
	Bay of Fires Master Plan	This has been advertised on social media, website and sent to community groups.
<b>MEDIA/OTHER</b>	Tourism Tas Funded MTB FLOW video	Worked with Tourism Tas to identify angles and talent for videos. The final video featuring St Helens MTB Network has now dropped on FLOW's channels. We have received great coverage from FLOW not just on the two Tourism Tas funded videos but on their daily coverage of the Dragon Trail event. All elements were well timed to give us the best bang for buck.
	Top Tassie Town	Council and the Chamber will be reentering our submission as is for this year's Top Tassie Town in hopes of making it to the later nationals this year.
	Tourism Tas Winter Campaign	Worked with production company to identify shooting locations for the Tourism Tas Winter campaign which was filmed just after Easter.
	Award Win – St Helens MTB Outstanding Visitor Experience	The St Helens MTB Network won Outstanding Visitor Experience at the Launceston Chamber of Commerce Awards.
<b>SOCIAL</b>	Hygiene Video	Worked with Big Shed Studios and local talent to produce an educational video on the hygiene station. This has been rolled out through both the MTB trails socials and ours. We have also made copies available to stakeholders like shuttle operators, PWS, FLOW Tourism Tas etc.
<b>PROSPECTUS</b>	Develop and implement prospectus	Now live on the website with 50 copies being printed for strategic distribution.
<b>TOURISM</b>	Tourism Mushrooms	Now in design stages.

<b>COMMUNICATIONS REVIEW</b>	Plain English – Development Services material	Working with Development Services to produce easy to understand planning FAQ sheets and Flow charts.
	Outgoing correspondence	Revisiting the Communications Guide with team members to ensure outgoing correspondence is on-brand.
<b>Electronic Direct Mail (EDM) Building</b>	<b>Building and developing a range of EDMS to be used for varying communication</b>	Currently developed a Falmouth Community EDM. Have started publicising that we are collating these databases. Through this the newsletter database is now over 260 people.

#### **Actions Approved under Delegation:**

Nil.

#### **General Manager's Signature Used Under Delegation for Development Services:**

01.03.2021	337 Certificate	U6, 14 Doepel Place, St Helens	2628731
01.03.2021	337 Certificate	3 Cray Court, Binalong Bay	3139243
01.03.2021	337 Certificate	207 Binalong Bay Road, St Helens	1788944
02.03.2021	337 Certificate	24669 Tasman Highway, St Helens	7146731
02.03.2021	337 Certificate	9 Cecilia Street, St Helens	6793339
03.03.2021	337 Certificate	37 Parnella Drive, Stieglitz	7390945
04.03.2021	337 Certificate	6 Doepel Place, St Helens	2254004
04.03.2021	337 Certificate	1 Steel Street, Scamander	3508870
04.03.2021	337 Certificate	13 Heather Place, St Helens	3138056
05.03.2021	337 Certificate	21019 Tasman Highway, Chain of Lagoons	7808870
05.03.2021	337 Certificate	Leona Road, Avoca (CT128072-4)	1937524
05.03.2021	337 Certificate	497 Lottah Road, Goulds Country	6805707
05.03.2021	337 Certificate	614 Elephant Pass Road, St Marys	6408613
09.03.2021	337 Certificate	42 Coffey Drive, Binalong Bay	2940362
10.03.2021	337 Certificate	100 Grant Street, Falmouth	6400697
10.03.2021	337 Certificate	24752 Tasman Highway, St Helens	6790912
10.03.2021	337 Certificate	11 Upper Scamander Road, Scamander	6409683
10.03.2021	337 Certificate	83-85 North Ansons Road, Ansons Bay	7221711
11.03.2021	337 Certificate	P1758 Talbot Street, St Helens	2131346
12.03.2021	337 Certificate	29 Kiama Parade, Akaroa	2242185
12.03.2021	337 Certificate	31 kiama Parade, Akaroa	2242177
16.03.2021	337 Certificate	26 Coffey Drive, Binalong Bay	7795854
16.03.2021	337 Certificate	Poimena Road, Lottah (CT150604-1)	2794051
17.03.2021	337 Certificate	26-28 Poseidon Street, St Helens	7431241
17.03.2021	337 Certificate	U8, 22 Wedge Court, Binalong Bay	2953892
17.03.2021	337 Certificate	Bryarwah, 6959 Esk Main Road, St Marys	6408314
17.03.2021	337 Certificate	2 Doepel Place, St Helens	2253984
18.03.2021	337 Certificate	79 Grant Street, Falmouth	6400777
18.03.2021	337 Certificate	75 Grant Street, Falmouth	6400769
18.03.2021	337 Certificate	319 Tasman Highway, Beaumaris	6791608
23.03.2021	337 Certificate	285 Gardiners Creek Road, St Marys	7670015

23.03.2021	337 Certificate	14 Susan Court, St Helens	2282662
23.03.2021	337 Certificate	21428 Tasman Highway, Four Mile Creek	2820264
23.03.2021	337 Certificate	26 John Street, Cornwall	6400152
24.03.2021	337 Certificate	22 Skyline Drive, Beaumaris (CT180379-5)	3405150
24.03.2021	337 Certificate	38 Cameron Street, St Helens	2277513
24.03.2021	337 Certificate	16 Atlas Drive, St Helens	6779545
24.03.2021	337 Certificate	11 Maori Place, Akaroa	2512448
24.03.2021	337 Certificate	Mangana Road, Mangana	6413930
24.03.2021	337 Certificate	21 Telemon Street, St Helens	6782234
24.03.2021	337 Certificate	13 Heather Place, St Helens	3138056
24.03.2021	337 Certificate	58 Hills Road, St Helens	6792117
25.03.2021	337 Certificate	5 Groom Street, St Marys	6403337
25.03.2021	337 Certificate	12 Acacia Drive, Ansons Bay	6810100
30.03.2021	337 Certificate	26655 Tasman Highway, Goshen	7156251
30.03.2021	337 Certificate	4 Campbell Street, Scamander	6782664
30.03.2021	337 Certificate	Mitchells Road, St Marys (CT123237-3)	1776097
30.03.2021	337 Certificate	22 Skyline Drive, Beaumaris (CT180379-1)	3405150
30.03.2021	337 Certificate	35A Falmouth Street, St Helens	2908418
30.03.2021	337 Certificate	75 Quail Street, St Helens	6795203
30.03.2021	337 Certificate	32 Peron Street, Stieglitz	6785355
31.03.2021	337 Certificate	10 Stewart Court, St Helens (CT156477-5) (new Strata Title Ref 180137-2)	2997801
31.03.2021	337 Certificate	10 Oberon Place, Scamander	2948567
31.03.2021	337 Certificate	83 Cecilia Street, St Helens (CT180644-6)	2988817

#### **Tenders and Contracts Awarded:**

Nil.

#### **LEGISLATION / STRATEGIC PLAN & POLICIES:**

Strategic Plan 2017-2027

##### *Goal*

Services - To have access to quality services that are responsive to the changing needs of the community and lead to improved health, education and employment outcomes.

##### *Strategy*

- Work collaboratively to ensure services and service providers are coordinated and meeting the actual and changing needs of the community.
- Ensure Council services support the betterment of the community while balancing statutory requirements with community and customer needs.

#### **BUDGET AND FINANCIAL IMPLICATIONS:**

Not applicable.

#### **VOTING REQUIREMENTS:**

Simple Majority.

ACTION	DECISION
PROPONENT	Council Officer
OFFICER	John Brown, General Manager
FILE REFERENCE	039\002\008\
ASSOCIATED REPORTS AND DOCUMENTS	See link to full report in the "Introduction" below.

**OFFICER'S RECOMMENDATION:**

That the report be noted.

**INTRODUCTION:**

A key plank in the State Government's response to COVID-19 was the establishment of the Premier's Economic & Social Recovery Advisory Council which is to provide advice to the Government on long-term recovery from the pandemic. The Final Report from PESRAC has now been released and detailed consideration of the observations and recommendations from the Report need to be given by Council. In essence there is a lot of logic in the Report but there are some significant omissions or failures in the approach they have outlined to address Public Sector Reform.

The full PESRAC Report can be found at the following link:

[https://www.pesrac.tas.gov.au/\\_data/assets/pdf\\_file/0011/283196/Final\\_Report\\_WCAG2.pdf](https://www.pesrac.tas.gov.au/_data/assets/pdf_file/0011/283196/Final_Report_WCAG2.pdf)

**PREVIOUS COUNCIL CONSIDERATION:**

Recent April Council Workshop discussion.

**OFFICER'S REPORT:**

The PESRAC Final Report builds on the initial work contained within the Interim Report and is focussed on the longer-term, the period 2022-2025. It has been developed following a consultation approach involving:

- *written submissions and general correspondence;*
- *an online feedback and recovery ideas form;*
- *a well-being survey, open to all Tasmanians;*
- *state-wide cross-sector workshops; and*
- *state-wide regional roundtables.*

(PESRAC Final Report pg 14)

It is worth noting the Main Messages identified within the Final Report as this sets the framework for the discussion and recommendations in the Report.

*When we consider the very substantial input we have received from Tasmanians across our consultation processes, there are a few key messages that are clear. Those messages have assisted us framing our recommendations.*

*Firstly, the Tasmanian community has underlined the importance of rebuilding economic activity and jobs as well as the skills and training required for work....*

*The second key message is the priority Tasmanians place on health and mental health. The well-being survey clearly demonstrates that health is Tasmanians' number one priority in relation to their well-being, and is their number one concern for the future....*

*The third key message we have taken away is the importance of community, and place-based responses to recovery, particularly from our cross-sector workshops and the regional roundtables....*

*Finally, the importance of the environment to Tasmanians has very much come through our consultation processes. The well-being survey showed that this is the fifth most important indicator for both well-being and in relation to Tasmanians' concerns for the future.*

(PESRAC Final Report pp 21-22)

The report canvasses a broad range of issues affecting our recovery from the pandemic and provides a number of recommendations which have the capacity to impact the Break O'Day community and Council in a number of ways. The following is an initial overview of the Report and recommendations which have a direct connection to Council's current priorities and activities.

## **Jobs & Income**

Pursuing opportunities to grow jobs and income was a stand-out priority in the consultation processes which were undertaken which is not surprising given the impact of COVID-19. This was highlighted in the well-being survey which showed that jobs was the most negatively impacted dimension of well-being as a result of COVID-19. In this section the recommendations address three key building blocks for improving the jobs and income opportunities for Tasmanians, namely:

- 1. Major investments: The need for robust economic activity during recovery and to better capture the job creation potential of major investments around Tasmania, including small-business supply chains.*
- 2. Skills: The importance of skilling and re-skilling Tasmanians so they can engage in a changing workforce during and after recovery.*
- 3. Local job networks: Place-based networks to support people looking for jobs, and employers looking for new staff.*



Alignment of current BODC activities with PESRAC Recommendations is addressed below, comments are provided against those recommendations where we have a current connection only, this does not mean that there is no potential alignment:

	PESRAC Recommendation	BODC Alignment
<b>Major Investments</b>		
1.	Protecting sustainability, community values and Tasmanians' well-being must continue to be at the forefront of regulatory activity.	Whilst we have the Community Well-being project which has just started this has a Regulatory focus which is different and in some ways can conflict with our legislated duties. Effectively it places more importance on our customer service approach.
2.	State, local governments and infrastructure providers need to appropriately resource assessment and permitting processes to deliver timely outcomes. Assessment turnaround times should be published for major categories of approvals.	Agree, however resourcing in these areas is difficult due to skills shortage.
3.	The State Government should provide more project facilitation and casemanagement for local and inward major investment.	
4.	The State Government should publish information to make it easy for investors to understand and access the facilitation supports that can be provided, and under what conditions.	
5.	The State Government should be publicly transparent about the nature of case management being provided to investors once facilitation has begun.	
6.	Agency heads should drive, and be held accountable for, a public sectorwide culture that proactively engages with major investment proponents.	
7.	The Australian and State Governments should reinvigorate the JointCommonwealth and Tasmanian Economic Council.	
8.	Regional land use strategies should be comprehensively updated.	Priority area which Council is working to address through review of Northern Tasmania Regional Land Use Strategy.
<b>Infrastructure Planning</b>		
9.	The State Government should redevelop the 10 year Infrastructure Pipeline as a tool for identifying, and addressing, capacity and deliveryconstraints.	Council has been pushing for a long-term plan for the Tasman Highway and replacement of the St Helens Police Station
10.	The pipeline should be extended to include information on digital infrastructure investment plans, including from telecommunications providers, to address digital inclusion strategies.	
<b>Skills, Schools and Youth</b>		
11.	The <i>Year 9 to 12 Project</i> vocational learning elements should be finalised and implemented in strong ongoing consultation with industry. These elements include: <ul style="list-style-type: none"> <li>• career education;</li> <li>• work-based learning, vocational education and training;</li> <li>• apprenticeships and traineeships for school-aged learners; and</li> <li>• industry engagement.</li> </ul>	Direct connection to objectives of the Break O'Day Employment Connect project
12.	Additional funding should be provided to the Department of Educationto support implementation.	Identified through BODEC project and previous engagement processes

TasTAFE		
13.	The State Government should re-establish TasTAFE as a government business under the control and accountability of its Board of Directors, with authority and power to employ its workforce under the <i>Fair Work Act 2009</i> .	
14.	<p>Governance features for a re-established TasTAFE should include:</p> <ul style="list-style-type: none"> <li>• A direct line of accountability from shareholder Ministers to the Board, and the Board to the CEO.</li> <li>• A Board with: <ul style="list-style-type: none"> <li>i. independence to develop and guide strategy, to meet Government-set objectives and client demand;</li> <li>ii. power to hire, performance manage and, if necessary, dismiss the CEO, who in turn has flexible performance management and employment discretion of staff; and</li> <li>iii. maximum operational and capital expenditure flexibility, including over corporate services and infrastructure, to efficiently meet objectives and to meet emerging industry skill requirements.</li> </ul> </li> <li>• Public transparency of Government priorities or guidelines that TasTAFE is expected to follow as part of Ministerial statements or community service obligations.</li> </ul>	
15.	<p>To place TasTAFE onto a fit-for-future footing, the State Government should:</p> <ul style="list-style-type: none"> <li>• allow market-based salary packages to attract the best trainers and leaders in key sectors;</li> <li>• fund transition arrangements, including a voluntary redundancy program and support for career transitions;</li> <li>• commission an independent review of the fitness-for-purpose of TasTAFE infrastructure and ensure sufficient capital is provided as part of re-establishing it as a more autonomous entity; and</li> <li>• require TasTAFE to sharpen its focus on core industry and employment training.</li> </ul>	BODEC related, service delivery needs to become more focussed on delivery in regional areas and addressing the needs of industry sectors
Australian Government Skills Funding		
16.	<p>The Premier should seek a commitment from the Australian Government to:</p> <ul style="list-style-type: none"> <li>• ensure that new national funding arrangements for skills have the flexibility to support local industry training and workforce needs; and</li> <li>• provide funding assistance to support TasTAFE to become a more contemporary training provider, recognising the structural costs required to shift to a more agile and efficient model, one which could be a pioneer for improving TAFE effectiveness nationally.</li> </ul>	BODEC related, service delivery needs to become more focussed on delivery in regional areas and addressing the needs of industry sectors

Training Priorities		
17.	<p>The State Government should shift the relative priority in skills funding to:</p> <ul style="list-style-type: none"> <li>the forms of training that provide the most direct route into a job for unemployed and under-employed Tasmanians, rather than solely to nationally accredited VET qualifications; and</li> <li>industry-endorsed skill sets, micro-credentials and short courses for unemployed or under-employed Tasmanians linked to industries or occupations with workforce shortages.</li> </ul>	BODEC related. Elements of this were identified in the Break O'Day Skills Needs analysis and this supports the portability of skills across sectors
18.	The State Government should maintain contestable skills funding to attract high-quality training providers for specialised and non-core TasTAFE courses.	BODEC related, attracting quality training providers to regional areas is an ongoing challenge and needs to be addressed
19.	The State Government should prioritise access to Trade Training Centres for vocational training for both school-age and adult learners.	BODEC related, this has been an ongoing issue with Schools appearing to control usage and prioritise access for their students excluding adult learners during school hours. Related to this has been the significant decline in VET based courses for students locally to the stage where they are now non-existent.
Skills responsibilities for industry		
20.	<p>Industry bodies (associations and employer representatives) should enter into industry compacts with the State Government that include step-up commitments to:</p> <ul style="list-style-type: none"> <li>support and advocate for a re-established TasTAFE through thereform journey;</li> <li>provide clear and specific advice to TasTAFE and Skills Tasmania on current and future industry-wide training requirements, including training product development;</li> <li>implement a range of training and education pathways, including school-age work experience, apprenticeships, and university cadetships and internships;</li> <li>collaborate with TasTAFE and other training providers to support more people from industry working as trainers;</li> <li>collaborate with TasTAFE and other training providers to share infrastructure to enable students to train on modern technology;</li> <li>collaborate with education providers to support the provision of career information in schools; and</li> <li>better promote the availability, attractiveness, and benefits of jobs in their industries.</li> </ul>	BODEC related with a number of elements directly connected to current activities

<i>Jobs Tasmania Principles</i>		
21.	<p>A state-wide set of <i>Jobs Tasmania Local Networks</i> should be established on the following principles:</p> <ul style="list-style-type: none"> <li>• local leadership and flexibility for tailored solutions to be developed in a place based way;</li> <li>• sufficient funding certainty (minimum three-year cycles) to allow local capacity building, while retaining strong accountability;</li> <li>• priority given to understanding and meeting the needs of employers;</li> <li>• job seekers are comprehensively assessed, including their strengths, aspirations and barriers to work;</li> <li>• draws on education and training providers in developing solutions for job seekers; and</li> <li>• collaborates with existing services and, only where gaps exist, undertakes or commissions new activity.</li> </ul>	<p>This reflects the BODEC project and it is expected that BODEC should become one of these providers. The 3 year funding period is noted and this is something that needs to be pursued to extend the current project with a full 3 year extension.</p>
<i>Jobs Tasmania Design Features</i>		
22.	<p><i>Jobs Tasmania Local Networks</i> should:</p> <ul style="list-style-type: none"> <li>• be governed by local boards with oversight of the performance of employees and ultimate accountability for service delivery, as well as supporting coordination with government, education, industry and the community sector;</li> <li>• have well-defined funding objectives and performance reporting requirements;</li> <li>• have autonomy to design and deliver solutions for unique place-based conditions;</li> <li>• be given support for local leadership development from the State Government if required; and</li> <li>• be based on boundaries that align with geographic workforce catchments and industry clusters, be small enough for boards and staff to develop strong industry relationships, and ensure moderate case loads.</li> </ul>	<p>This reflects the current BODEC project in relation to all of the identified points</p>
<i>Jobs Tasmania Funding</i>		
23.	<p><i>Jobs Tasmania Local Networks</i> should be appropriately funded to:</p> <ul style="list-style-type: none"> <li>• engage with employers;</li> <li>• commission public and community services to remove barriers to work and improve employability for individuals;</li> <li>• assist in coordinating job services within a local region;</li> <li>• undertake job matching, coaching and referral services;</li> <li>• address the needs of the recently out-of-work and under-employed, as priority target groups, and young (under 25) job seekers as capacity provides;</li> <li>• collaborate with Business Enterprise Centres and industry chambers to support small business capabilities;</li> <li>• support employer engagement with local schools;</li> <li>• engage with Trade Training Centres, TasTAFE and other education and training providers to optimise services and use of local facilities; and</li> <li>• engage with community and collective impact networks to provide networks for job seekers through a link into local industry.</li> </ul>	<p>This reflects the current BODEC project in relation to all of the identified points</p>

<b>Jobs Tasmania State Responsibilities</b>		
24.	<p>The State Government should:</p> <ul style="list-style-type: none"> <li>• implement the governance and funding framework for the <i>Local Networks</i> through a single point of contact;</li> <li>• provide support to build local leadership capability proportionate to need;</li> <li>• provide common overhead services, such as geospatial data mapping and client relationship management systems;</li> <li>• hold <i>Local Network</i> boards accountable for outcomes;</li> <li>• facilitate network peer learning, continuous improvement and regional leadership development;</li> <li>• use learnings from the <i>Local Networks</i> to address state-wide systemic needs of employers and job seekers;</li> <li>• compile and publicly distribute workforce data in usable forms; and</li> <li>• support inter-government engagement on improving job services with the Australian Government.</li> </ul>	<p>Would enhance the BODEC project</p> <p>Logical that this occurs through Skills Tasmania.</p> <p>Agree that this would assist, great support received from Skills Tas currently</p> <p>This would be an important addition, a custom built CRM system would be really useful.</p> <p>Logical, currently occurs through the Grant deed</p> <p>Assist with networking and learning from other experiences</p> <p>Agree, that this would be logical</p> <p>Noted</p> <p>Would be great to improve this system</p>
<b>Job Service Collaboration</b>		
25.	<p>The Premier should seek a commitment from the Australian Government to require its employment service providers to collaborate with <i>Jobs Tasmania Local Networks</i> to ensure effective cross-referrals.</p>	<p>BODEC is finding that this is now happening. They should unlock some of the funding for successful job outcomes which would then address the longer term financial sustainability</p>

## Health & Housing

Throughout COVID there have been significant concerns in relation to health and mental health so it is not surprising that Tasmanians regard health as their overall number one well-being priority and it is their first concern for recovery. However priorities were found to vary among cohorts

- *the older you are the more concerned you are about health now and during recovery (Figure 4.1);*
- *unemployed Tasmanians are more concerned about housing, income, and jobs into the future, than health; and*
- *younger Tasmanians are more concerned about jobs, income, and housing into the future than health (almost 3 times as many young people identified jobs as an important recovery issue and twice as many identified income as important compared with those that identified health).*

As we know local and Tasmanian housing markets have been very challenging in recent years and COVID-19 has not changed the situation. We need to address the complex factors to achieve more sustainable housing outcomes.



	PESRAC Recommendation	BODC Alignment
<b>Communication and Confidence</b>		
26.	The State Government should provide regular updates to the community on the initiatives to prepare the State health system's response to future COVID-19 outbreaks.	
27.	The State Government should explain to the community its future COVID-19 management strategy, including how any future outbreaks will be handled.	
28.	The State Government should explain the risk management basis of COVID-19 restrictions as those decisions are being made - including any re-imposed or new restrictions.	
29.	Throughout the recovery period, the State Government should provide broad guidance for people travelling interstate about the circumstances under which Tasmanians will be required to quarantine upon return.	
<b>Mental Health</b>		
30.	<p>The State Government should:</p> <ul style="list-style-type: none"> <li>• rapidly finalise, and commit appropriate funds to implement <i>Rethink 2020</i> as a matter of priority;</li> <li>• accelerate the implementation of, and fully fund the reforms to, the Child and Adolescent Mental Health Service as a matter of priority;</li> <li>• expand the MHCT Peer Workforce Development Strategy to include youth and fund a mental health Youth Peer Worker model to provide additional, early intervention, awareness raising and support to young people experiencing situational distress;</li> <li>• commit funding for a telephone-based mental health triage service for the duration of the recovery;</li> <li>• support the MHCT proposal to expand the 'check-in' website to provide more mental health education and awareness material; and</li> <li>• commit funding for community-level resources to provide face-to-face contact and engagement with community organisations and service providers, with the aim of: <ul style="list-style-type: none"> <li>• raising awareness about mental health literacy;</li> <li>• developing networks between organisations and service providers; and</li> <li>• building capacity within the community for sub-acute support services.</li> </ul> </li> </ul>	<p>Important issue that connects with local activities and Council's Strategic Plan.</p> <p>The important part of the focus needs to be with community level resources in the regional and more remote areas to decentralise the service provision and to maximise value for money</p>

Food Security		
31.	<p>The State Government should ensure that the Food Security Strategy currently being prepared:</p> <ul style="list-style-type: none"> <li>• expands on recent trials of school lunch provision to include greater school and community provision;</li> <li>• adopts a place-based approach to community food security models and not a 'one-size-fits-all' approach;</li> <li>• includes strong links to local agricultural and hospitality businesses including training opportunities for program participants; and</li> <li>• is scaleable in design so that any potential increase in demand for emergency food relief can be managed in a rapid and effective manner.</li> </ul>	Potentially can link further into the Community Well-being project along with BODEC
Housing		
32.	<p>The State Government should develop a comprehensive Tasmanian Housing Strategy and drive practical actions to deliver more sustainable housing market outcomes across Tasmania for all Tasmanians.</p> <p>The strategy should encompass:</p> <ul style="list-style-type: none"> <li>• population growth and settlement planning;</li> <li>• ageing and shifts in household composition;</li> <li>• land availability;</li> <li>• the interface between public and private markets;</li> <li>• taxes;</li> <li>• approvals and permitting;</li> <li>• sustainable housing - energy and water efficiency;</li> <li>• construction workforce availability; and</li> <li>• alignment of essential social and economic infrastructure.</li> </ul>	As identified within Council's Annual Plan this is a significant issue affecting the Break O'Day area. It is disappointing that the PESRAC report is quite light on specific recommendations in this area given the high profile of this issue for a number of years now.

### Community: Connectivity & Engagement

One thing that was highlighted through COVID-19 was the importance of infrastructure and mechanisms to stay connected with our family, friends and community as well as supporting our capacity to work remotely. It has never been more apparent that we can actually work from basically anywhere and still be an effective and valued employee. It has highlighted the challenges of supporting isolated and vulnerable members of our community. It has also highlighted the challenges of businesses staying connected with customers and suppliers, and students staying engaged with education.

Digital connectivity and inclusion were strong themes through the consultation process. Being able to participate online is a central part of modern life, and the gaps that Tasmanians experience in this regard are well documented. A central theme arising from consultation was about the importance of building resilient communities - that is, building community capacity to withstand crises or disruptions - and at the same time, building stronger, more tightly bonded and engaged communities.

PESRAC Recommendation	BODC Alignment
<b>Digital Infrastructure</b>	
<p>33. The State Government should take an active role, working with the Australian Government, telecommunication carriers and other providers, to improve Tasmania's digital infrastructure, as a priority, including by:</p> <ul style="list-style-type: none"> <li>• undertaking a review of digital infrastructure coverage gaps and priorities for future investment (which would inform the quantum of funding required);</li> <li>• commissioning research to determine the economic and social gains from greater deployment of digital infrastructure;</li> <li>• actively pursuing greater collaboration and co-investment arrangements with the Australian Government, telecommunications industry carriers and other providers; and</li> <li>• allocating funding for digital infrastructure projects to strengthen connectivity, particularly in our regions.</li> </ul>	<p>Potentially could provide improvements to areas which don't enjoy the level of connectivity to services such as NBN enjoyed by major areas.</p> <p>Telecommunications is a Key Focus Area within Council's Strategic Plan</p>
<b>Digital Inclusion</b>	
<p>34. The State Government should:</p> <ul style="list-style-type: none"> <li>• as a priority, improve digital inclusion across Tasmanian communities by: <ul style="list-style-type: none"> <li>• setting clear whole-of-government Key Performance Indicators (KPIs) for closing the digital divide within the next 2-5 years in each of the three key dimensions of digital inclusion: access, affordability, and digital ability; and</li> <li>• to achieve those KPIs, align actions and provide material funding to drive outcomes under <i>Our Digital Future</i>.</li> </ul> </li> <li>• engage with local communities to address digital inclusion at a local level; and</li> <li>• leverage its extensive digital footprint through expanding access to its existing facilities which provide digital capability to our communities. These include: <ul style="list-style-type: none"> <li>• schools;</li> <li>• libraries;</li> <li>• online access centres; and</li> <li>• Service Tasmania outlets.</li> </ul> </li> </ul>	
<b>Place-based Recovery</b>	
<p>35. The State Government and its agencies should actively seek out and fund community-led, place-based recovery activities. Priority should be given to activities with the following objectives:</p> <ul style="list-style-type: none"> <li>• increased community connection including collaboration across existing community organisations;</li> <li>• primary prevention of, and early intervention in, areas such as family or community violence and drug and alcohol misuse; and</li> <li>• models which promote new and innovative strategies to engage volunteers.</li> </ul>	<p>The Community Well-being project is an important element that we now have in place in Break O'Day due to its focus on increasing community connection and involvement.</p> <p>Engagement of volunteers in community activities has been a growing issue for a number of years.</p>

Community Leadership		
36.	The State Government should establish an ongoing scholarship funding pool to financially support leadership training for individuals that have demonstrated involvement in their local community.	There are some existing leadership programs which operate with a community focus. Not clear how this integrates
Community Events		
37.	The State Government should support community-based events by sharing COVID-19 risks. The proposed approach should include a capped amount of financial coverage where COVID-19 suppression measures materially impact the running of the event.	Addressing COVID-19 suppression measures is a challenge for community events.

### Environment and Sustainability

The role that the natural environment plays in why we live in Break O’Day and our overall well-being is reflected in the Vision of Council’s Strategic Plan. Through the PESRAC consultation process a very strong message was sent that the environment is vitally important to our health, well-being and economic prosperity.

In the well-being survey, environment ranked as the fifth most important contributor to well-being for Tasmanians and is the fifth greatest concern as we emerge from the COVID-19 pandemic. More than three quarters of survey participants highlighted Tasmania’s natural environment as being important for their own well-being, Tasmania’s brand and economic advantage, and the global environment.

*The message from all nine of the cross-sector workshops was that:*

- *Tasmania’s environment, directly and through brand association, will be a major contributor to our future opportunities, and therefore to economic and social recovery;*
- *doing nothing or modest approaches to sustainability will not cut it in light of global trends;*
- *to retain Tasmania’s premium brand positioning for tourism, export, investment and liveability, our environmental and sustainability credentials need to be stronger than other places, across all the domains of energy, emissions, air and water quality, land management, waste and biodiversity; and*
- *collective action is required by all sectors, governments and communities, to ensure our brand is authentic and remains a positive point of difference globally.*

*There was strong support from our consultation for economic development and major investments but there were notes of caution about selling short our longer-term environmental advantages in the pursuit of quick wins on the economic front.*

It was seen that adopting circular economy principles will create new business opportunities, providing jobs, economic growth, and social benefits.

	PESRAC Recommendation	BODC Alignment
<b>Environment and Sustainability</b>		
38.	The State Government should develop a sustainability vision and strategy for Tasmania, with ambitious goals, and concrete targets and actions.	Logical approach which must draw in elements which are already in place and provide for a review of those elements which are now outdated.
39.	The strategy should immediately prioritise specific frameworks for: <ul style="list-style-type: none"> <li>• decarbonising the economy;</li> <li>• water resource allocation, security and quality;</li> <li>• adoption of circular economy principles; and</li> <li>• ensuring a consistent and coordinated government approach to sustainability.</li> </ul>	Agree, Council has had an increasing focus on circular economy approach and waste minimisation is now being taken more seriously by the State Government
40.	The strategy should have a strong focus on environmental considerations, and include wider aspects of sustainability including social factors, and ensuring decisions account for the interests of future generations.	Reflects elements of the Break O'Day Strategic Plan relating to sustainability for future generations and the impact of our actions
41.	The strategy should be focussed on Tasmanian priorities but be aligned with the United Nations Sustainable Development Goals.	
42.	The State Government should strongly promote the idea that all Tasmanians are responsible for our environmental performance and have a part to play in achieving the strategy. Everyone is responsible and everyone should contribute through their actions.	Promotion of this supports the Break O'Day Strategic Plan relating to sustainability for future generations and the impact of our actions

### Public Sector Capability

The PESRAC report acknowledges the key and valuable role that the public sector has played in addressing the challenges thrown up by COVID-19.

*While recovery is in the hands of all Tasmanians, we know that our public sector institutions — local government, the State Government, and our public sector businesses — will shoulder much of the load.*

*The flexibility of our public sector institutions in rising to the challenges of the COVID-19 emergency over the past year has been remarkable.*

*The gratitude of Tasmanians and Tasmanian businesses for the efforts by the public sector to genuinely engage with local communities, prioritise real on-the-ground community needs and to make those things happen quickly was a strong theme in our consultation. The sense was that this is the way things should be.*

*The ability of our public sector institutions to rapidly respond to emerging needs is important, given the uncertainty over how COVID-19 might manifest in future. But regardless, Tasmanians are calling for, and deserve, a well-functioning and effective public sector that is focussed on their needs.*

*Notwithstanding COVID-19, the need for structural change in parts of Tasmania's public sector is well known. Recovery from COVID-19 provides an even stronger impetus for reform, as the pandemic showed key public sector institutions must be fit for purpose.*



The commentary refers to the remarkable flexibility of the public sector; knowing that public sector institutions will shoulder much of the load; prioritising real on-ground needs and making things happen quickly (the sense that this is the way it should be). Yet the Report then has the audacity to say that “*Tasmanians are calling for, and deserve, a well-functioning and effective public sector that is focussed on their needs*”, something which effectively says the previous compliments were no more than platitudes and that the efforts of public sector institutions and their employees were not appreciated by Tasmanians.

	PESRAC Recommendation	BODC Alignment
<b>Community Service Funding</b>		
43.	<p>The State Government should review funding models for community service organisations to implement the following principles:</p> <ul style="list-style-type: none"> <li>• be long-term (to provide certainty to service providers so they can invest in staff and systems);</li> <li>• have very clear deliverables and outcomes (co-designed with providers where relevant, and informed by people, places, and priorities);</li> <li>• be designed to deliver flexible and adaptable service provision; and</li> <li>• require appropriate transparency and accountability.</li> </ul>	<p>Whilst this all seems logical it fails to recognise the inefficiencies of community service organisations delivering services to remote areas from a central location in a major city.</p> <p>Co-design principles should involve the local communities in the development of place-based solutions</p>
<b>Communicating Priorities</b>		
44.	Ministers and agencies should identify and communicate what services and activities will be delayed, suspended or reduced to permit resources to be devoted to priority recovery activities.	
<b>Government Businesses</b>		
45.	Shareholding Ministers must use their influence to transparently drive the focus of government businesses towards pressing whole-of-state priorities during recovery and hold boards accountable for doing so.	
46.	The government business governance framework should be revisited to enable the government of the day to set binding whole-of-state strategic priorities.	

Local Government Reform		
47.	The Tasmanian Parliament should sponsor a process to drive structural reform of Tasmania's local government sector.	<p>This was to be expected from the community consultation process and the structure which has operated.</p> <p>Once again the focus of structural reform is on boundaries and the number of Councils completely ignoring examining who is best placed to deliver services plus what are the logical roles and responsibilities between Local and State Government.</p>
48.	<p>Parliament should own the local government reform process, including by:</p> <ul style="list-style-type: none"> <li>• setting the terms of reference for the process;</li> <li>• setting a timeframe of about 18 months for completion; and</li> <li>• committing to implementing the recommendations without material modification.</li> </ul>	Local government will potentially have limited say in the nature of the process and neither will communities. Any say that is given will be questionable as to the impact.
49.	The process should be undertaken by an expert panel and supported by an appropriately resourced secretariat.	<p>It should be expected that the 'expert panel' membership will not be truly cross-sectional but will be dominated by like minded individuals with a focus on a pre-determined outcome.</p> <p>The views of the broader community will largely be ignored.</p>
50.	The process must be designed to deliver a reform outcome capable of being implemented and include detailed recommendations on implementation and transitional arrangements.	There is a significant danger that recommendations will be illogical and difficult to implement as the 'expert panel' is likely to have no detailed understanding of the operational side of Local Government.
Strategic Risk Management		
51.	The State Government should develop a structured process for identifying high-consequence risks to which the community is exposed and develop and implement mitigating strategies for these risks.	
52.	Surge capacity arrangements need to be identified and tested as apart of disaster planning.	

Very significant opportunities have been missed by the PESRAC Board in its deliberations about the roadmap to recovery, ones which would have driven some very significant and meaningful change and set Tasmania up for a strong, vibrant and sustainable future:

- Reform of the State Public Sector to deliver a responsive, accountable and customer focussed Sector
- Recognition that Legislation & Regulations formulated by the Tasmanian Parliament is the starting point for 'Red Tape' in Tasmania and dealing with this at the point of creation.

The easy way out has been taken – ignore them.

On a daily basis ordinary Tasmanians, Tasmanian businesses and Local Government have to deal with the reality of systemic issues within State Government Departments & Agencies (a few are good to deal with but not many). These shortcoming are deflected in many cases and portrayed as being caused by Local Government which is not the case.

## **STRATEGIC PLAN & ANNUAL PLAN:**

Strategic Plan 2017-2027

The PESRAC Report touches on a vast number of elements within the Strategic Plan.

2020-2021 Break O’Day Council Annual Plan

*Key Focus Area*

6.1.9 Council Advocacy

## **LEGISLATION & POLICIES:**

Not Applicable.

## **BUDGET; FUNDING AND FINANCIAL IMPLICATION**

Nothing currently, though significant financial and resource implications are likely to arise through some recommendations, particularly Local Government Reform.

## **VOTING REQUIREMENTS:**

Simple Majority.

*Pursuant to Regulation 15(1) of the Local Government (Meeting Procedures) Regulations 2015 that Council move into Closed Council.*

# IN CONFIDENCE

## **04/21.18.0      CLOSED COUNCIL**

**04/21.18.1      Confirmation of Closed Council Minutes – Council Meeting 15 March 2021**

**04/21.18.2      Outstanding Actions List for Closed Council**

**04/21.18.3      General Manager Annual Leave Closed Council Item Pursuant to Section 15(2)A of the Local Government (Meeting Procedures) Regulations 2015**

*Pursuant to Regulation 15(1) of the Local Government (Meeting Procedures) Regulations 2005 that Council move out of Closed Council.*