

COUNCIL MEETING AGENDA

Monday 20 April 2020
Via MS Teams

John Brown, General Manager
Break O'Day Council
13 April 2020

This page left blank
intentionally

NOTICE OF MEETING

Notice is hereby given that the next meeting of the Break O'Day Council will be held via MS Teams due to COVID-19 on Monday 20 April 2020 commencing at 10.00am.

CERTIFICATION

Pursuant to the provisions of Section 65 of the *Local Government Act 1993*, I hereby certify that the advice, information and recommendations contained within this Agenda have been given by a person who has the qualifications and / or experience necessary to give such advice, information and recommendations or such advice was obtained and taken into account in providing the general advice contained within the Agenda.



JOHN BROWN
GENERAL MANAGER

Date: 15 April 2020

**This page left blank
intentionally**

CONTENTS

NOTICE OF MEETING.....	3
CONTENTS	5
AUDIO RECORDING OF ORDINARY MEETINGS OF COUNCIL	7
OPENING	7
ACKNOWLEDGEMENT OF COUNTRY.....	7
04/20.1.0 ATTENDANCE	7
04/20.1.1 Present	7
04/20.1.2 Apologies.....	7
04/20.1.3 Leave of Absence	8
04/20.1.4 Staff in Attendance	8
04/20.2.0 PUBLIC QUESTION TIME.....	8
04/20.3.0 DECLARATION OF PECUNIARY INTEREST OF A COUNCILLOR OR CLOSE ASSOCIATE.....	8
04/20.4.0 CONFIRMATION OF MINUTES.....	8
04/20.4.1 Confirmation of Minutes – Council Meeting 16 March 2020	8
04/20.5.0 COUNCIL WORKSHOPS HELD SINCE 16 MARCH 2020 COUNCIL MEETING	8
04/20.6.0 PLANNING AUTHORITY	9
04/20.6.1 DA 254-2019 – Dwelling and Shed – 7 Hilltop Drive, Binalong Bay	9
04/20.7.0 PETITIONS.....	52
04/20.8.0 NOTICES OF MOTION	52
04/20.9.0 COUNCILLOR’S QUESTIONS ON NOTICE	52
04/20.10.0 COUNCILLOR’S QUESTIONS WITHOUT NOTICE	52
04/20.11.0 MAYOR’S & COUNCILLOR’S COMMUNICATIONS.....	52
04/20.11.1 Mayor’s Communications for Period Ending 20 April 2020.....	52
04/20.11.2 Councillor’s Reports for Period Ending 20 April 2020	53
04/20.12.0 BUSINESS AND CORPORATE SERVICES.....	54
04/20.12.1 Corporate Services Department Report	54
04/20.12.2 Monthly Financial Report.....	59
04/20.12.3 Visitor Information Centre Report	83
04/20.12.4 Adoption of 2020/2021 Schedule of Fees & Charges	86
04/20.12.5 Policy – LG54 Rates Hardship Assistance	107
04/20.13.0 WORKS AND INFRASTRUCTURE	114
04/20.13.1 Works and Infrastructure Report.....	114
04/20.13.2 Animal Control Report	120
04/20.14.0 COMMUNITY DEVELOPMENT	123
04/20.14.1 Community Services Report.....	123
04/20.14.2 St Helens Township Plan	128

04/20.14.3 St Helens Sports Complex – Amendments to Master Plan.....	134
04/20.15.0 DEVELOPMENT SERVICES.....	139
04/20.15.1 Development Services Report.....	139
04/20.15.2 February 2020 – NRM Committee Meeting Minutes	148
04/20.15.3 ‘Future Potential Production Forest’ Land in Break O’Day.....	162
04/20.16.0 GOVERNANCE.....	170
04/20.16.1 General Manager’s Report.....	170
04/20.16.2 Community Care and Recovery Package – COVID-19.....	175
04/20.17.0 CLOSED COUNCIL	185
04/20.17.1 Confirmation of Closed Council Minutes – Council Meeting 16 March 2020	185
04/20.17.2 Outstanding Actions List for Closed Council	185
04/20.17.3 Contract 030\001\121\ Bridge 2792 – Repair & Protective Coating Renewal - Closed Council Item Pursuant to Section 15(2)D of the Local Government (Meeting Procedures) Regulations 2015	185

AUDIO RECORDING OF ORDINARY MEETINGS OF COUNCIL

As determined by Break O'Day Council in March 2019 all Ordinary, Special and Annual General Meetings of Council are to be audio recorded and a link will be available on the Break O'Day Council website where the public can listen to audio recordings of previous Council Meetings.

In accordance with the Local Government Act 1993 and Regulation 33 of the Local Government (Meeting Procedures) Regulations 2015, these audio files will be retained by Council for at least six (6) months and made available for listening online within seven (7) days of the scheduled meeting. The written minutes of a meeting, once confirmed, prevail over the audio recording of the meeting and a transcript of the recording will not be prepared.

OPENING

The Mayor to welcome Councillors and staff and declare the meeting open at [time].

ACKNOWLEDGEMENT OF COUNTRY

We would like to acknowledge the Tasmanian Aboriginals as the traditional custodians of the land on which we meet today, and pay respect to the elders past and present.

04/20.1.0 ATTENDANCE

04/20.1.1 Present

Mayor Mick Tucker
Deputy Mayor John McGiveron
Councillor Kristi Chapple
Councillor Janet Drummond
Councillor Barry LeFevre
Councillor Glenn McGuinness
Councillor Margaret Osborne OAM
Councillor Lesa Whittaker
Councillor Kylie Wright

04/20.1.2 Apologies

Nil.

04/20.1.3 Leave of Absence

04/20.1.4 Staff in Attendance

General Manager, John Brown
Executive Assistant, Angela Matthews

04/20.2.0 PUBLIC QUESTION TIME

04/20.3.0 DECLARATION OF PECUNIARY INTEREST OF A COUNCILLOR OR CLOSE ASSOCIATE

Section 48 or 55 of the Local Government Act 1993 requires that a Councillor or Officer who has an interest in any matter to be discussed at a Council Meeting that will be attended by the Councillor or Officer must disclose the nature of the interest in a written notice given to the General Manager before the meeting; or at the meeting before the matter is discussed.

A Councillor or Officer who makes a disclosure under Section 48 or 55 must not preside at the part of the meeting relating to the matter; or participate in; or be present during any discussion or decision making procedure relating to the matter, unless allowed by the Council.

04/20.4.0 CONFIRMATION OF MINUTES

04/20.4.1 Confirmation of Minutes – Council Meeting 16 March 2020

OFFICER'S RECOMMENDATION:

That the minutes of the Council Meeting held on the 16 March 2020 be confirmed.

04/20.5.0 COUNCIL WORKSHOPS HELD SINCE 16 MARCH 2020 COUNCIL MEETING

There was a Workshop held on Monday 6 April 2020 – the following items were listed for discussion.

- Local Government Association of Tasmania (LGAT) - AGM/General Meeting 22 July 2020 – Submissions of Motions
- Community Care and Recovery – COVID-19
- Adoption of 2020/2021 Schedule of Fees & Charges
- Free Rubbish Vouchers
- St Helens Sports Complex – Amendments to Master Plan
- St Helens Township Plan
- Domestic Water Tanks
- February 2020 – NRM Committee Meeting Minutes

Pursuant to Section 25 of the Local Government (Meeting Procedures) Regulations 2015 the Mayor informed the Council that it was now acting as a Planning Authority under the Land Use Planning and Approvals Act 1993.

ACTION	DECISION
PROPONENT	Smeeke Drafting obo A.E. Harriss
OFFICER	Rebecca Green, Planning Consultant
FILE REFERENCE	DA 254-2019
ASSOCIATED REPORTS AND DOCUMENTS	Original Plans (Rev. 4 dated 19-2-2020) Cover letter (19 February 2020) Geo-Environmental Assessment (Amended January 2020) Representations (2) Applicants Response to Representations including cover letter and Amended Plans (Rev. 5 dated 7-4-2020)

OFFICER'S RECOMMENDATION:

After due consideration of the representations received pursuant to Section 57 of the *Land Use Planning & Approvals Act 1993* and the *Break O'Day Council Interim Planning Scheme 2013* that the application for **Dwelling and Shed** on land situated at **7 Hilltop Drive, Binalong Bay** described in Certificate of Title CT 80821/13 be **APPROVED** subject to the following conditions:

- Use and development must be substantially in accordance with the following endorsed plans and documents unless modified by a condition of this permit:
 - Cover sheet, Smeeke Drafting, Sheet 000, Rev. 5, Dated: 7-4-2020;
 - Existing Site Plan, Smeeke Drafting, Sheet 001, Rev. 5, Dated: 7-4-2020;
 - Proposed Site Plan, Smeeke Drafting, Sheet 002, Rev. 5, Dated: 7-4-2020;
 - Cut & Fill, Smeeke Drafting, Sheet 003, Rev. 5, Dated: 7-4-2020;
 - Ground Floor Plan, Smeeke Drafting, Sheet 04, Rev. 2, Dated: 24-1-2020;
 - Upper Floor Plan, Smeeke Drafting, Sheet 005, Rev. 2, Dated: 24-1-2020;
 - Elevations 1 of 2, Smeeke Drafting, Sheet 006, Rev. 5, Dated: 7-4-2020;
 - Elevations 2 of 2, Smeeke Drafting, Sheet 007, Rev. 5, Dated: 7-4-2020;
 - Shed Elevations, Smeeke Drafting, Sheet 008, Rev. 5, Dated: 7-4-2020;
 - Orthographic View 1 of 2, Smeeke Drafting, Sheet 009, Rev. 5, Dated: 7-4-2020;
 - Orthographic View 2 of 2, Smeeke Drafting, Sheet 010, Rev. 5, Dated: 7-4-2020;
 - Shed Shadow Diagrams, Smeeke Drafting, Sheet 011, Rev. 1, Dated: 7-4-2020; and
 - Geo-Environmental Assessment, Geo-Environmental Solutions, Amended January 2020.
- Effluent disposal is subject to a technical assessment and issue of a Plumbing Permit by Council's *Plumbing Permit Authority*.
- All stormwater runoff from the proposed dwelling and shed must be detained by on-site water storage systems and overflow disposed of within the boundaries of the subject site by means that will not result in soil erosion or other stormwater nuisance.

4. All building wastes are to be removed to the appropriate waste disposal facility to prevent an environmental nuisance being caused outside of the works site.
5. Any damage that may occur to any Council infrastructure during the construction of the proposed development must be reinstated to the satisfaction of Council and at the costs of the developer.
6. All conditions of this permit must be completed to the satisfaction of the responsible authority, prior to the dwelling being occupied on the subject site.

ADVICE

- All underground infrastructure including all forms of water, storm water, power, gas and telecommunication systems must be located prior to the commencement of any on-site excavation and / or construction works. Any works to be undertaken within two (2) metres of any Council owned infrastructure must be done in consultation with Council's Works Manager.
- Use or development which may impact on Aboriginal cultural heritage is subject to the *Aboriginal Relics Act 1975*. If Aboriginal relics are uncovered during works then an Aboriginal site survey is required to determine the level of impact and the appropriate mitigation procedures. Such relics are to be immediately reported to Aboriginal Heritage Tasmania and guided by the Unanticipated Discovery Plan.
- The introduction of non-native plant species and plant species not of local provenance should be avoided and environmental weeds regularly monitored and targeted for removal.
- Activities associated with construction works are not to be performed outside the permissible time frames listed:

Mon-Friday 7 am to 6 pm

Saturday 9 am to 6 pm

Sunday and public holidays 10 am to 6 pm

PROPOSAL SUMMARY:

Application is made for the construction of a new single dwelling and associated shed at 7 Hilltop Drive, Binalong Bay. Residential use in the Low Density Residential Zone is a permitted use without qualifications, under Table 12.2 of the *Break O'Day Interim Planning Scheme 2013*. The existing shed 1 and existing covered area and part of the existing boardwalk are to be retained whilst the existing deck, shed 2 and part of the existing boardwalk are to be removed as part of this application.











PREVIOUS COUNCIL CONSIDERATION:

DA 145-2018 – Roofed Addition to Existing Shed.

OFFICER'S REPORT:

1. The Proposal

Break O'Day Council received the original application on 24 December 2019 from Smeekes Drafting on behalf of the owner of the subject land, Andrew Harriss for the use and construction of a single dwelling and shed at 7 Hilltop Drive, Binalong Bay.

The 1132m² predominantly fenced and sloping development site abuts similarly zoned properties with existing dwellings on the properties abutting the northern and southern boundaries. To the east is land under the jurisdiction of Park and Wildlife Service whilst to the west is Hilltop Drive.

The proposal is to remove an existing timber deck, shed no 2 and part of an existing timber walkway.

The dwelling will comprise on the ground floor level an entry, kitchen, shower room, laundry and lift with new deck and deck extension and a covered car parking area. The first-floor level will accommodate the single bedroom, TV/sitting room, lounge, lift, bathroom and deck. The dwelling is proposed to be clad with scyon 'axon' fibre cement sheet, scyon 'axon 133' sheet, and scyon 'linea' fibre cement sheet wall cladding with colorbond custom orb roof sheeting. The plans advertised the second time around showed a maximum height of 8.69m above natural ground level. Following receipt of representations, the applicant has reduced the maximum height to 7.98m at the eastern end, by reversing the roof pitch direction and lowering the roof pitch to 5 degrees.

A 4.5m x 10m shed is proposed to the southeastern corner of the dwelling. The shed is to be clad with Colorbond custom orb wall and roof sheeting and have a maximum height above natural ground level of 3.948m.

The plans advertised the second time around showed a new fence along the primary frontage of 65 W x 25 THK 'Iron Bark' hardwood boards with 35mm gap with galvanised steel posts. Following receipt of representations, the applicant has increased the gaps to the following: 65 W x 25 THK 'Iron Bark' hardwood boards with 65mm gap with galvanised steel posts to ensure compliance with the applicable acceptable solution.

The original application was advertised between 8 February 2020 to 21 February 2020, in which time a concerned neighbour queried the correctness of the drawings and was concerned that some information was not correct in terms of dimensions etc. The applicant was therefore contacted by Council staff relating to these concerns and corrected plans and documentation was subsequently re-advertised between 29 February 2020 to 16 March 2020 for the second time. Further to receipt of two (2) representations, the applicant has considered the concerns raised and submitted amended plans mitigating a number of the concerns by a roof redesign and front fence redesign to ensure compliance with two acceptable solutions which were originally reliant upon performance criteria. It is the amended plans submitted 7 April 2020 therefore that are to form part of this final assessment, as the applicant has taken into account the concerns raised and where possible, amended the plans to bring the proposal into greater conformity with the Planning Scheme.

Following receipt of the representations and to complete the assessment of the application, Council requested and received an extension of time to 27 April 2020.

2. Applicable Planning Scheme Provisions

Part 12 Low Density Residential Zone

E4 Road and Railway Assets Code

E6 Car Parking and Sustainable Transport Code

E16 On-Site Wastewater Management Code

3. Referrals

The application was referred to Council's Consultant Environmental Health Officer for comment, who provided the following comment on 6 February 2020:

"I have read the on-site wastewater management report provided by Geo environmental solutions for the proposed development and it is in accordance with the Directors Specified List and Guidelines. The report demonstrates compliance with setback requirements. Therefore I am able to provide consent to the installation. It is conditional that the wastewater management system be installed in accordance with the wastewater design report requirements."

The application was referred to Council's Works Support Officer for comment, who provided the following comment on 24 January 2020:

"I've spoken with David and he says the crossover at this location does not require upgrading. There are existing buildings on the land and the development does not necessarily constitute intensification of use. Also the land slopes away from the road so gravel will not pose an issue for the road."

David is happy to verify this if need be."

4. Assessment

The second advertised application relied upon the following nine (9) performance criteria as detailed below;

- 1) 12.4.1.2 Building Height P1
- 2) 12.4.1.6 Outbuildings and Ancillary Structures P1
- 3) 12.4.4.1 Frontage Fences for Single Dwellings P1
- 4) 12.4.4.2 Stormwater Disposal P1 (although not advertised as no new discretion)
- 5) E16.6.1 Use and Lot Size P1
- 6) 7), 8) & 9) E16.7.1 Onsite wastewater management P1.1, P1.2, P1.3 & P2

Further to receipt of two representations, and then subsequent amended plans the proposal seeks reliance only upon the following seven (7) performance criteria as detailed below:

- 1) 12.4.1.6 Outbuildings and Ancillary Structures P1
- 2) 12.4.4.2 Stormwater Disposal P1 (although not advertised as no new discretion)
- 3) E16.6.1 Use and Lot Size P1
- 4) 5), 6) & 7) E16.7.1 Onsite wastewater management P1.1, P1.2, P1.3 & P2

Detailed assessment against the provisions of the *Break O'Day Interim Planning Scheme 2013* is provided below. **The proposal is deemed to comply with the performance criteria applicable.**

12 Low Density Residential Zone

12.1 Zone Purpose

12.1.1 Zone Purpose Statements

12.1.1.1 To provide for residential use or development on larger lots in residential areas where there are infrastructure or environmental constraints that limit development.

12.1.1.2 To provide for non-residential uses that are compatible with residential amenity.

12.1.1.3 To ensure that development respects the natural and conservation values of the land and is designed to mitigate any visual impacts of development on public views.

12.2 Use Table

The proposed use fits the use class of Residential, being a single dwelling and which is a Permitted use within the Low Density Residential Zone.

Residential as defined by the Scheme means:

“use of land for self-contained or shared living accommodation. Examples include an ancillary dwelling, boarding house, communal residence, home-based business, hostel, residential aged care home, residential college, respite centre, retirement village and single or multiple dwellings.”

12.3 Use Standards

12.3.1 Amenity

Acceptable Solutions	Proposed Solutions
A1 If for permitted or no permit required uses.	A1 The proposed use is for a single dwelling which is permitted. The proposal complies with the Acceptable Solution.

Acceptable Solutions	Proposed Solutions
A2 Commercial vehicles for discretionary uses must only operate between 7.00am and 7.00pm Monday to Friday and 8.00am to 6.00pm Saturday and Sunday.	A2 Not applicable.
A3 If for permitted or no permit required uses.	A3 The proposed use is for a single dwelling which is permitted. The proposal complies with the Acceptable Solution.

12.3.2 Low Density Residential Character

Acceptable Solutions	Proposed Solutions
A1 Commercial vehicles for discretionary uses must be parked within the boundary of the property.	A1 Not applicable. The proposed use is a permitted use.
A2 Goods or material storage for discretionary uses must not be stored outside in locations visible from adjacent properties, the road or public land.	A2 Not applicable. The proposed use is a permitted use.
A3 Waste material storage for discretionary uses must: <ul style="list-style-type: none"> a) Not be visible from the road to which the lot has frontage; and b) Use self-contained receptacles designed to ensure waste does not escape to the environment. 	A3 Not applicable. The proposed use is a permitted use.
A4 The gross floor area for General Retail and Hire use does not exceed 100m ² .	A4 Not applicable.

12.4 Development Standards

12.4.1 Clauses 12.4.1.1.- 12.4.1.7 only apply to development within the Residential Use Class.

12.4.1.1 Residential Density for Multiple Dwellings – Not applicable, the proposal is not for multiple dwellings, but rather a single dwelling.

12.4.1.1 Site Coverage

Acceptable Solutions	Proposed Solutions
A1 The site coverage must not exceed 20%, unless the existing lot is less than 1000m ² , in which case maximum site coverage is 30%.	A1 Site coverage does not exceed 20%. The proposal site coverage is 19.8% of the 1132m ² site. The proposal complies with the Acceptable Solution.

12.4.1.2 Building Height

Acceptable Solutions	Proposed Solutions
A1 Building height must not exceed 8 metres.	A1 The second advertised plans showed a maximum height of 8.69m above natural ground level. In light of the concerns raised in representations in relation to the height, the applicant has considered this and reduced the height to a maximum of 7.98m above natural ground level by reversing the roof pitch of the dwelling and lowering the pitch to 5 degrees, this provides for the height to be compliant with the acceptable solution and the performance criteria no longer requires assessment. The proposal complies with the Acceptable Solution.

12.4.1.3 Frontage Setbacks

Acceptable Solutions	Proposed Solutions
<p>A1.1 Primary frontage setbacks must be a minimum:</p> <ul style="list-style-type: none"> a) Of 5m; and b) For infill lots, within the range of the frontage setbacks of buildings on adjoining lots, indicated by the hatched section in Figure 12.4.1.3 below; and <p>A1.2 Buildings must be set back a minimum of 3m from any other frontage.</p>	<p>A1 The proposed setback to the frontage will be greater than 5m at a distance to the single dwelling of 17.44m from the primary frontage. The proposal complies with the Acceptable Solution.</p>

12.4.1.4 Rear and Side Setback

Acceptable Solutions	Proposed Solutions
A1 Buildings must be set back 5m from the rear boundary.	A1 The rear setback will be 5m to the proposed shed. The proposal complies with the Acceptable Solution.
A2 Buildings must be set back from side boundaries 3m.	A1 Both the single dwelling and shed are each located 3m from the side boundaries. The proposal complies with the Acceptable Solution.

12.4.1.5 Location of Car Parking

Acceptable Solutions	Proposed Solutions
<p>A1 A garage or carport must be located:</p> <ul style="list-style-type: none"> a) Within 20 metres of the dwelling it serves; and b) With a setback equal to or greater than the setback of the dwelling from the primary road frontage. 	<p>A1 A shed is located within 20 metres of the dwelling to which it will serve and is located behind the proposed dwelling from the primary road frontage. The proposal complies with the Acceptable Solution.</p>

12.4.1.6 Outbuildings and Ancillary Structures

Acceptable Solutions/Performance Criteria	Proposed Solutions
<p>A1 Outbuildings must not have a:</p> <ul style="list-style-type: none"> a) Combined gross floor area of greater than 81m²; and b) Maximum wall height of greater than 4m; and c) Maximum height greater than 5m. <p>P1 Outbuildings must be designed and located having regard to:</p> <ul style="list-style-type: none"> a) Visual impact on the streetscape; and b) Any adverse impacts on native vegetation; and c) Overshadow adjoining properties; and d) Compatible with the size and location of outbuildings in the neighbourhood. 	<p>P1 The combined gross floor area of the existing shed and covered area and the proposed shed is 101.8m². This is made up of an existing 27.6m² shed and associated covered area of 29.2m² located 9m from the frontage of the property and the proposed 45m² shed located 5m from the rear boundary and 3m to the southern side boundary.</p> <ul style="list-style-type: none"> a) The visual impact is negligible as the additional outbuilding is located behind the building line of the proposed dwelling and at a distance of 46.8m to the primary frontage. The new shed is also partly concealed by garden beds and landscaping as well as the boardwalk. b) No native vegetation will be impacted by the proposal. c) The applicant has submitted further shadow diagrams which demonstrate that the proposed shed would only cause a maximum impact on the adjacent property at 9 Hilltop Drive on June 22 at 9am which would be 64m², whereby the rear yard area equates to approximately 710m². The height and setbacks of the outbuilding comply with the applicable acceptable solutions and it is the gross floor area only that seeks the discretionary assessment. d) The 45m² floor area and the size and dimensions of the proposed additional outbuilding is considered to be compatible with the size and location of outbuildings in the neighbourhood. <p>The proposal is compliant with the performance criteria.</p>

Acceptable Solutions/Performance Criteria	Proposed Solutions
A2 A swimming pool for private use must be located: a) Behind the primary frontage setback; or b) In the rear yard.	A2 Not applicable.

12.4.1.7 Filling of Sites

Acceptable Solutions	Proposed Solutions
A1 Fill must be: a) No more than 50m ³ ; and b) Clean fill, uncontaminated by weeds, disease or toxic materials. c) Located more than 2m from any boundary.	A1 The application demonstrated minimal cut and fill only and compliant with the acceptable solution. The proposal complies with the Acceptable Solution.

12.4.2 Clause 12.4.2.1 only applies to development other than the Residential Use Class – Not applicable.

12.4.3 Subdivision – Not applicable.

12.4.4 Clause 12.4.4.1 and 12.4.4.2 applies to all development other than subdivision.

12.4.4.1 Frontage Fences for Single Dwellings

Acceptable Solutions	Proposed Solutions
A1 The maximum building height of fences on and within 4.5m of a frontage must be: a) 1.2m if solid; or b) 1.8m provided that the part of the fence above 1.2m has openings which provide a minimum 50% transparency.	A1 The plans advertised the second time around showed a new fence along the primary frontage of 65 W x 25 THK 'Iron Bark' hardwood boards with 35mm gap with galvanised steel posts. Following receipt of representations, the applicant has increased the gaps to the following: 65 W x 25 THK 'Iron Bark' hardwood boards with 65mm gap with galvanised steel posts to ensure compliance with the applicable acceptable solution. The proposal complies with the Acceptable Solution.

12.4.4.2 Stormwater Disposal

Acceptable Solutions/Performance Criteria	Proposed Solutions
A1 All run off from buildings must be directed into on-site water storage tanks and the overflow from the tanks disposed of into the Council maintained roadside drain or the reticulated stormwater system. P1 Run off must be managed through integrated stormwater management techniques by means that will not cause soil erosion or flooding nuisance to adjoining lots.	P1 Stormwater from the building will be directed to existing on-site storage tanks with overflow via existing absorption drains, this will be slightly modified as per the proposed plans to ensure sufficient absorption, however is not necessarily a new discretion as the existing shed and covered area already dispose of stormwater on site. The proposal is compliant with the performance criteria.

Part E Codes

E1 Bushfire-Prone Areas Code – Not applicable.

E2 Potentially Contaminated Land Code – Not applicable

E3 Landslip Code – Not applicable

E4 Road and Railway Assets Code

E4.6.1 Use and Road or Rail Infrastructure

Acceptable Solutions	Proposed Solutions
A1 Sensitive use on or within 50m of a category 1 or 2 road, in an area subject to a speed limit of more than 60km/h, a railway or future road or railway, must not result in an increase to the annual average daily traffic (AADT) movements to or from the site by more than 10%.	A1 Not applicable. The proposal is not on or within 50m of a category 1 or 2 road, in an area subject to a speed limit of more than 60km/h, a railway or future road or railway.
A2 For roads with a speed limit of 60km/h or less the use must not generate more than a total of 40 vehicle entry and exit movements per day.	A2 The proposed use is not expected to generate more than a total of 40 vehicle entry and exit movements per day. The proposal complies with the Acceptable Solution.
A3 For roads with a speed limit of more than 60km/h the use must not increase the annual average daily traffic (AADT) movements at the existing access or junction by more than 10%.	A3 Not applicable. The proposal is within a signed 50km/h speed zone.
A4 Use serviced by a side road from a deficient junction (refer E4 Table 2) is not to create an increase to the annual average daily traffic (AADT) movements on the side road at the deficient junction by more than 10%.	A4 Not applicable. The development site is not serviced by a side road from a deficient junction.

E4.7 Development Standards

E4.7.1 Development on and Adjacent to Existing and Future Arterial Roads and Railways.

Acceptable Solutions	Proposed Solutions
<p>A1</p> <p>The following must be at least 50m from a railway, a future road or railway, and a category 1 or 2 road in an area subject to a speed limit of more than 60km/h:</p> <ul style="list-style-type: none"> a) New road works, buildings, additions and extensions, earthworks and landscaping works; and b) Building envelopes on new lots; and c) Outdoor sitting, entertainment and children's play areas. 	A1 Not applicable.

E4.7.2 Management of Road Accesses and Junctions

Acceptable Solutions	Proposed Solutions
A1 For roads with a speed limit of 60km/h or less the development must include only one access providing both entry and exit, or two accesses providing separate entry and exit.	A1 The development site is located on a road within a signed 50km/h speed limit zone and includes one existing access providing both entry and exit. The proposal complies with the Acceptable Solution.
A2 For roads with a speed limit of more than 60km/h the development must not include a new access or junction.	A2 Not applicable.
A3 Accesses must not be located closer than 6m from an intersection, nor within 6m of a break in a median strip.	A3 Not applicable, no new access proposed.

E4.7.3 Management of Rail Level Crossings – Not applicable.

E4.7.4 Sight Distance at Accesses, Junctions and Level Crossings

Acceptable Solutions	Proposed Solutions
<p>A1 Sight distances at</p> <ul style="list-style-type: none"> a) An access or junction must comply with the Safe Intersection Sight Distance shown in Table E4.7.4; and b) Rail level crossings must comply with AS1742.7 Manual of uniform traffic control devices – Railway crossings, Standards Association of Australia; or c) If the access is a temporary access, the written consent of the relevant authority have been obtained. 	<p>A1 Not applicable, no new access proposed.</p>

E6 Car Parking and Sustainable Transport Code

E6.6 Use Standards

E6.6.1 Car Parking Numbers

Acceptable Solutions	Proposed Solutions
<p>A1 The number of car parking spaces must not be less than the requirements of:</p> <ul style="list-style-type: none"> a) Table E6.1; or b) A parking precinct plan contained in Table E6.6: Precinct Parking Plans (except for dwellings in the General Residential Zone). 	<p>A1 Table E6.1 requires:</p> <p><i>Residential use in any other zone or any other residential use in the General Residential zone – 1 space per bedroom or 2 spaces per 3 bedrooms + 1 visitor space for every 5 dwellings.</i></p> <p>The planning scheme requires 2 space for the single bedroom and TV room single dwelling (equates to 2 bedrooms) . The proposal provides for at least 2 spaces for the single dwelling. The proposal complies with the Acceptable Solution.</p>

6.7 Development Standards

E6.7.1 Construction of Car Parking Spaces and Access Strips

Acceptable Solutions	Proposed Solutions
<p>A1 All car parking, access strips manoeuvring and circulation spaces must be:</p> <ul style="list-style-type: none"> a) Formed to an adequate level and drained; and b) Except for a single dwelling, provided with an impervious all weather seal; and c) Except for a single dwelling, line marked or provided with other clear physical means to delineate car spaces. 	<p>A1 Covered car parking on ground floor level and new shed provides for car parking spaces. The proposal complies with the Acceptable Solution.</p>

E6.7.2 Design and Layout of Car Parking

Acceptable Solutions	Proposed Solutions
<p>A1.1 Where providing for 4 or more spaces, parking areas (other than for parking located in garages and carports for a dwelling in the General Residential Zone) must be located behind the building line; and</p> <p>A1.2 Within the general residential zone, provision for turning must not be located within the front setback for residential buildings or multiple dwellings.</p>	<p>A1 The application shows less than 4 parking spaces. The proposal complies with the Acceptable Solution.</p>

Acceptable Solutions	Proposed Solutions
<p>A2.1 Car parking and manoeuvring space must:</p> <ul style="list-style-type: none"> a) Have a gradient of 10% or less; and b) Where providing for more than 4 cars, provide for vehicles to enter and exit the site in a forward direction; and c) Have a width of vehicular access no less than prescribed in Table E6.2; and d) Have a combined width of access and manoeuvring space adjacent to parking spaces not less than as prescribed in Table E6.3 where any of the following apply: <ul style="list-style-type: none"> i) There are three or more car parking spaces; and ii) Where parking is more than 30m driving distance from the road; or iii) Where the sole vehicle access is to a category 1, 2, 3 or 4 road; and <p>A2.2 The layout of car spaces and access ways must be designed in accordance with Australian Standards AS 2890.1-2004 Parking Facilities, Part 1: Off Road Car Parking.</p>	<p>A2.1 Car parking and manoeuvring spaces will:</p> <ul style="list-style-type: none"> a) Have a gradient of 10% or less; and b) Not applicable; c) Have a width of vehicular access no less than prescribed in Table E6.2; and d) Have a combined width of access and manoeuvring space adjacent to parking spaces not less than as prescribed in Table E6.3 where any of the following apply: <ul style="list-style-type: none"> i) Not applicable ii) where parking is more than 30m driving from the road; and <p>A2.2 The layout of car spaces and access ways has been designed in accordance with Australian Standards AS 2890.1-2004 Parking Facilities, Part 1: Off Road Car Parking.</p> <p>The proposal complies with the Acceptable Solution.</p>

E6.7.3 Parking for Persons with a Disability – not applicable

E6.7.4 Loading and Unloading of Vehicles, Drop-off and Pickup – not applicable

E6.8 Provisions for Sustainable Transport

E6.8.1- E6.8.4 – Not used in this Planning Scheme.

E6.8.5 Pedestrian Walkways

Acceptable Solutions	Proposed Solutions
A1 Pedestrian access must be provided for in accordance with Table E6.5.	A1 No separate access is required given the car parking space number. The proposal complies with the Acceptable Solution.

E7 Scenic Management Code – not applicable

E8 Biodiversity Code – not applicable

E9 Water Quality Code – not applicable

E10 Recreation and Open Space Code – not applicable

E11 Environmental Impacts and Attenuation Code – not applicable

E12 Airports Impact Management Code – not applicable

E13 Local Historic Heritage Code – not applicable

E14 Coastal Code – The development site is not on, within or adjoining a coastal dune system.

E15 Signs Code – not applicable

E16 On-Site Wastewater Management Code

E16.6 Use Standards

E16.6.1 Use and Lot Size

Acceptable Solutions/Performance Criteria	Proposed Solutions
<p>A1 Residential uses that rely on onsite wastewater management must:</p> <ul style="list-style-type: none">a) Be on a site with minimum area of 2,000m²; andb) Have four bedrooms or less. <p>P1 Residential use on sites less than 2,000m² or with more than four bedrooms that rely on onsite wastewater management must be able to accommodate:</p> <ul style="list-style-type: none">a) The proposed residence and associated buildings and structures;b) Private open space;c) Vehicle manoeuvring and car parking;d) Hardstand and paved areas; ande) Onsite wastewater management infrastructure.	<p>P1 Plans demonstrate that the proposal can accommodate all buildings, private open space, vehicle manoeuvring and car parking, hardstand areas and onsite wastewater management infrastructure. A report provided by Geo-Environmental Solutions Pty Ltd accompanied the application demonstrating further compliance.</p> <p>The proposal is compliant with the performance criteria.</p>
<p>A2 Non-residential uses that rely on onsite wastewater management must be on a site with minimum area of 5,000m².</p>	<p>A2 Not applicable.</p>

E16.7 Development Standards

E16.7.1 Onsite Wastewater Management

Acceptable Solutions/Performance Criteria	Proposed Solutions
<p>A1 A minimum horizontal separation of 3m must be provided between onsite wastewater management infrastructure and buildings and structures.</p> <p>P1.1 Buildings and structures must not be placed over onsite wastewater infrastructure; and</p> <p>P1.2 Buildings and structures within 3m of onsite wastewater infrastructure must not have a detrimental impact on the operation or integrity of the onsite wastewater management infrastructure; and</p> <p>P1.3 Onsite wastewater management must not have a detrimental impact on the foundations or footings of buildings or structures.</p>	<p>P1.1, P1.2 & P1.3 No building or structures will be placed over the onsite wastewater infrastructure and the proposed buildings will not have a detrimental impact on the operation or integrity of the onsite wastewater management infrastructure and the footings of the dwelling. A report provided by Geo-Environmental Solutions Pty Ltd accompanied the application demonstrating further compliance.</p> <p>The proposal is compliant with the performance criteria.</p>
<p>A2 A minimum horizontal separation of 3m must be provided between onsite wastewater management infrastructure and the following:</p> <ul style="list-style-type: none">a) Hardstand and paved areas;b) Car parking and vehicle manoeuvring areas; andc) Title or lot boundaries. <p>P2 Hardstand, paved areas car parking and vehicle manoeuvring areas must:</p> <ul style="list-style-type: none">a) Not be located above or below each other; andb) Have no detrimental impact on the operation or integrity of the onsite waste water management infrastructure.	<p>P2 A report provided by Geo-Environmental Solutions Pty Ltd accompanied the application demonstrating further compliance.</p> <p>The proposal is compliant with the performance criteria.</p>

Acceptable Solutions/Performance Criteria	Proposed Solutions
A3 Private Open Space must not be used for surface irrigation of treated wastewater.	A3 The proposed Private Open Space areas will not be used for surface irrigation of treated wastewater. The proposal complies with the Acceptable Solution.
A4 Onsite wastewater management infrastructure must be on lots with an average slope of 10% or less.	A4 The areas proposed for Onsite Wastewater System has a slope of less than 10%. The proposal complies with the Acceptable Solution.

E16.7.2 Surface and Ground Water Impacts

Acceptable Solutions	Proposed Solutions
A1 Onsite wastewater management infrastructure must have a minimum separation distance of 100m from a wetland or watercourse or coastal marine area.	A1 The onsite wastewater treatment system and the wastewater disposal area is greater than 100m from a wetland or watercourse or coastal marine area. The proposal complies with the Acceptable Solution.
A2 Onsite wastewater management infrastructure must have a minimum separation distance of 50m from a downslope bore, well or other artificial water supply.	A2 There are no known bores within 50 metres of the proposed location of the wastewater infrastructure. The proposal complies with the Acceptable Solution.
A3 Vertical separation between groundwater and the land used to apply effluent, including reserved areas, must be no less than 1.5m.	A3 There is no groundwater on the property. The proposal complies with the Acceptable Solution.
A4 Vertical separation between a limiting layer and the land used to apply effluent, including reserved areas, must be no less than 1.5m.	A4 There are no 'limiting layers' identified. The proposal complies with the Acceptable Solution.

5. Representations

The application was re-advertised 29 February 2020 to 16 March 2020 in the Examiner Newspaper, notices on-site and at the Council Chambers and notification by mail to all adjoining land owners. Two (2) representations were received prior to the closing date and time. The issues raised within the representations are as follows:-

Representation 1	Response
Concerns the variation to the height requirement and position of the dwelling is inconsistent with the surrounding properties. Noting that adjacent dwellings are single storey and dwelling separation.	As detailed within the assessment, the single dwelling has always complied with the setback provisions of the Scheme, being at least 3m from the side boundaries and 5m to the rear boundary. In light of the concerns in relation to the height raised, the applicant has mitigated these concerns by provision of amended plans, reducing the height to a maximum of 7.98m above natural ground level by reversing the roof pitch of the dwelling and lowering the pitch to 5 degrees, this provides for the height to be compliant with the acceptable solution and the performance criteria no longer requires assessment. The applicant has been able to ameliorate the issue with alterations to the design.
Concerns that the existing shed impact on the streetscape.	Not applicable, as the existing sheds are approved and the additional floor area of outbuildings is only to have the consideration, the impact on the streetscape will not be detrimental by the additional new shed.

Representation 1	Response
Concerns that the proposed front fence will not have regard to streetscape qualities.	The plans advertised the second time around showed a new fence along the primary frontage of 65 W x 25 THK 'Iron Bark' hardwood boards with 35mm gap with galvanised steel posts. Following receipt of representations, the applicant has increased the gaps to the following: 65 W x 25 THK 'Iron Bark' hardwood boards with 65mm gap with galvanised steel posts to ensure compliance with the applicable acceptable solution. The applicant has been able to ameliorate the issue with alterations to the design.
Representation 2	Response
Concerns that the proposed outbuilding to the north of 9 Hilltop Drive will cast a shadow on north facing private open space.	The applicant has submitted further shadow diagrams which demonstrate that the proposed shed would only cause a maximum impact on the adjacent property at 9 Hilltop Drive on June 22 at 9am which would be 64m ² , whereby the rear yard area equates to approximately 710m ² . The height and setbacks of the outbuilding comply with the applicable acceptable solutions and it is the gross floor area only that seeks the discretionary assessment. The shadow of the proposed dwelling is not to be considered as the dwelling complies with setbacks, heights and all other development provisions and seeks no discretion in relation to the shadow caused on adjacent lots.
Concerns the variation to the height requirement and position of the dwelling is inconsistent with the surrounding properties. Noting that adjacent dwellings are single storey and dwelling separation.	<p>As detailed within the assessment, the single dwelling has always complied with the setback provisions of the Scheme, being at least 3m from the side boundaries and 5m to the rear boundary. In light of the concerns in relation to the height raised, the applicant has mitigated these concerns by provision of amended plans, reducing the height to a maximum of 7.98m above natural ground level by reversing the roof pitch of the dwelling and lowering the pitch to 5 degrees, this provides for the height to be compliant with the acceptable solution and the performance criteria no longer requires assessment. The applicant has been able to ameliorate the issue with alterations to the design.</p> <p>The planning scheme provides for a maximum height limit of 8m to be compliant with the acceptable solution. The altered roof design now ensures compliance and no further discretion shall be considered in relation to the height. No further consideration of the predominant height, single storey versus two storey character or dwelling separation of the area or neighbourhood is required.</p>
Concerns that the proposed front fence will not have regard to streetscape qualities.	The plans advertised the second time around showed a new fence along the primary frontage of 65 W x 25 THK 'Iron Bark' hardwood boards with 35mm gap with galvanised steel posts. Following receipt of representations, the applicant has increased the gaps to the following: 65 W x 25 THK 'Iron Bark' hardwood boards with 65mm gap with galvanised steel posts to ensure compliance with the applicable acceptable solution. The applicant has been able to ameliorate the issue with alterations to the design.

The recommendation for approval has been made following due consideration of the representations and comments.

6. Mediation

Nil.

7. Conclusion

In accordance with 8.10 of the *Break O' Day Interim Planning Scheme 2013*, the application has been assessed against the objectives of the Scheme, in particular the Low Density Residential Zone, all relevant Codes and issues. The application has demonstrated compliance with the Acceptable Solutions and seven (7) Performance Criterion; the received representations have been considered. It is recommended for approval with conditions normally set to this type of development.

LEGISLATION / STRATEGIC PLAN & POLICIES:

Break O' Day Interim Planning Scheme 2013;
Land Use Planning and Approvals Act 1993;
Local Government (Building and Miscellaneous Provisions) Act 1993.

BUDGET AND FINANCIAL IMPLICATIONS:

Not applicable, all costs of the development are the responsibility of the developer.

VOTING REQUIREMENTS:

Simple Majority

DRAWING REFERENCE	
SHEET NO.	SHEET NAME
000	COVER SHEET
001	EXISTING SITE PLAN
002	PROPOSED SITE PLAN
003	21' x 8' FILL PLAN
004	GROUND FLOOR PLAN
005	UPPER FLOOR PLAN
006	ELEVATIONS 1 OF 2
007	ELEVATIONS 2 OF 2
008	SIED ELEVATIONS
009	ORTHOGRAPHIC VIEW 1 OF 2
010	ORTHOGRAPHIC VIEW 2 OF 2

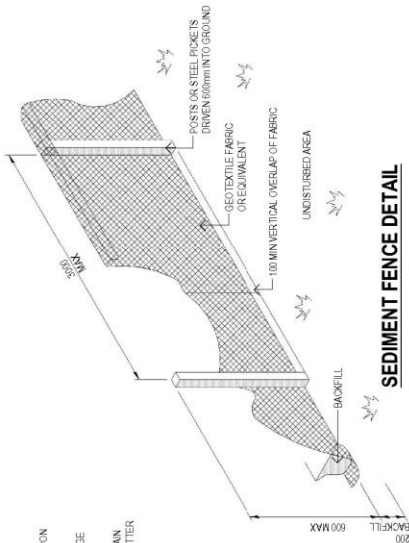
4

NOTES:

- IT IS THE RESPONSIBILITY OF THE DEVELOPER TO INSTALL, MAINTAIN AND (UPON COMPLETION) REMOVE ALL SEDIMENT CONTROL MEASURES.
- SEDIMENT FENCE TO BE CHECKED AND CLEANED DAILY TO PREVENT BREKAGE AND OVERFLOWING.
- PROVIDE TEMPORARY CONNECTION FROM DOWNPIPES TO STORMWATER DRAIN IMMEDIATELY FOLLOWING COMPLETION OF ROOF CLADDING, FASCIA AND GUTTER INSTALLATION. PERMANENT DOWNPIPE CONNECTION TO BE INSTALLED AT APPROPRIATE TIME OF DWELLING CONSTRUCTION.

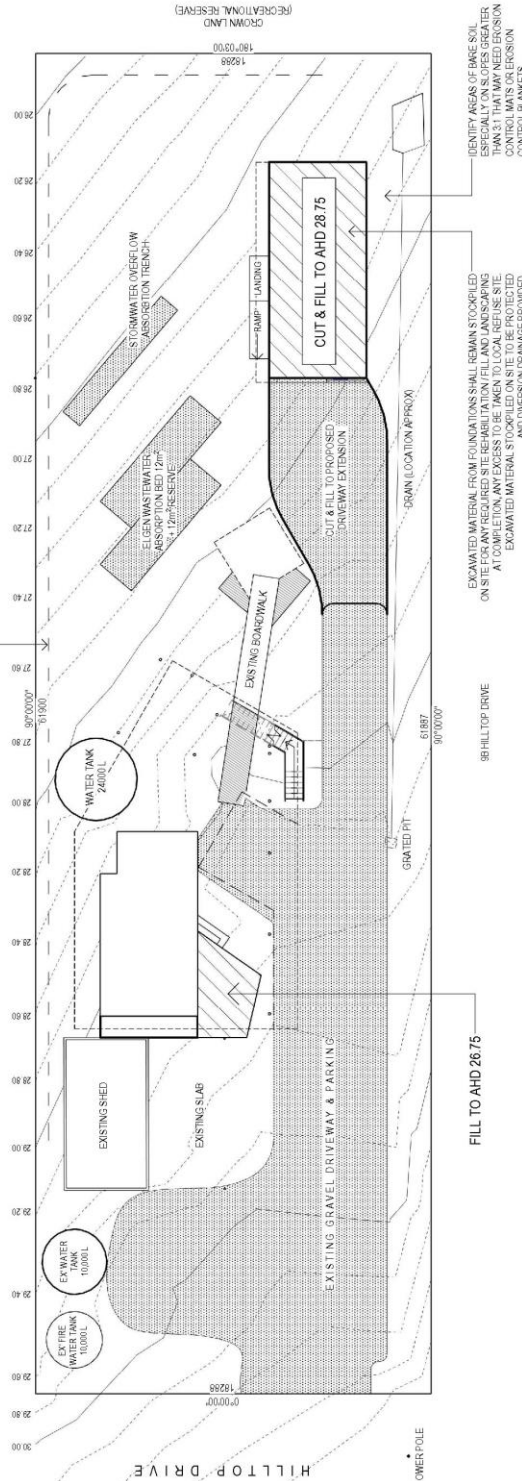
PROTECTION WORKS NOTES:

- THE SITE AREAS BEING EXCAVATED SHALL BE ADEQUATELY BARRICADED TO PROTECT THE CONTRACTORS OR PUBLIC FROM INJURY.



SEDIMENT FENCE DETAIL

PROVIDE 600H GEOTEXTILE OR EQUIVALENT WATER PERMEABLE SEDIMENT FENCE. (SEE DETAIL THIS DRAWING) SEDIMENT FENCE TO REMAIN IN PLACE FOR DURATION OF WORKS.



REV	DESCRIPTION
0	ISSUED FOR CLIENT REVIEW 26/07/2019
1	ISSUED FOR PLANNING PERMIT 18/12/2019
2	AMENDED REISSUED TO COUNCIL FOR PLANNING PERMIT 14/2/2020
3	AMENDED REISSUED TO COUNCIL FOR PLANNING PERMIT 14/2/2020
4	AMENDED REISSUED TO COUNCIL FOR PLANNING PERMIT 19/2/2020

DESIGNED	DRAWN	CHECKED	APPROVED

SMD
SMEEKES DRAFTING PTY LTD
ABN 89 055 706 640
12 Warwick Street, Hobart, TAS 7000
Office Phone: (03) 0244 0186
Mobile: 0438 222 222
Website: www.smeekesdrafting.com

CLIENT	ANDREW AND SHARON HARRISS
TITLE	PROPOSED TWO STOREY DWELLING 7 HILLTOP DRIVE, BINALONG, TAS, 7155
DRG NO.	003
SCALE	1:200
DATE	19/02/2020

STAIRS / HANDRAIL NOTES:

1. CLOSED TIMBER STAIRS CONSTRUCTED IN ACCORDANCE WITH BDA PART 3.3.1
2. TREADS MUST HAVE A SLIP RESISTANT FINISH OF A SUITABLE NON-SLIP STRIP NEAR THE EDGE OF THE TREADS
3. RISER AND GOING DIMENSIONS IN ACCORDANCE WITH BDA PART 3.3.2
RISER (R) - MAX 180 - MIN 115
GOING (G) - MAX 355 - MIN 240
SLOPE RELATIONSHIP
2R+G MAX 700 - MIN 550
4. INSTALL HANDRAIL TO ONE SIDE OF FLIGHT IN ACCORDANCE WITH BDA PART 3.3.2.4

FLOOR FINISHES LEGEND:

CT	CARPET
CT	CERAMIC TILES
CT	NATURAL CONCRETE
CT	TIMBER FLOOR BOARDS
CT	POLISHED CONCRETE
CT	RESISTANT FLOORING

WINDOW LEGEND:

15 09 A	TYPE	WIDTH (800)	HEIGHT (1500)
A	AWNING		
BF	BIFOLD DOOR		
C	CUSTOM BUTTLED		
E	ENDS		
FR	FRAMED GLAZING		
GB	GLASS BRICK		
H	HINGED DOOR		
SD	SLIDING DOOR		
STNSD	STACKING TYPE SLIDING DOOR		

REV	DESCRIPTION
0	ISSUED FOR CLIENT REVIEW 26/07/2019
1	ISSUED FOR PLANNING PERMIT 18/12/2019
2	AMENDED RE-SUBMITTED TO COUNCIL FOR PLANNING PERMIT 24/1/2020

REFER TO COVER SHEET DRAW NO HARRISS-000



SMEEKES DRAFTING PTY LTD
 12 Warwick Street, Hobart, TAS 7000
 Phone: (03) 5224 0156
 Email: info@smeekesdrafting.com
 Website: www.smeekesdrafting.com
 Building Designer License Nos: 72929361, 51908752 & C05621

ANDREW AND SHARON HARRISS
PROPOSED TWO STOREY DWELLING
7 HILLTOP DRIVE, BINALONG, TAS, 7155

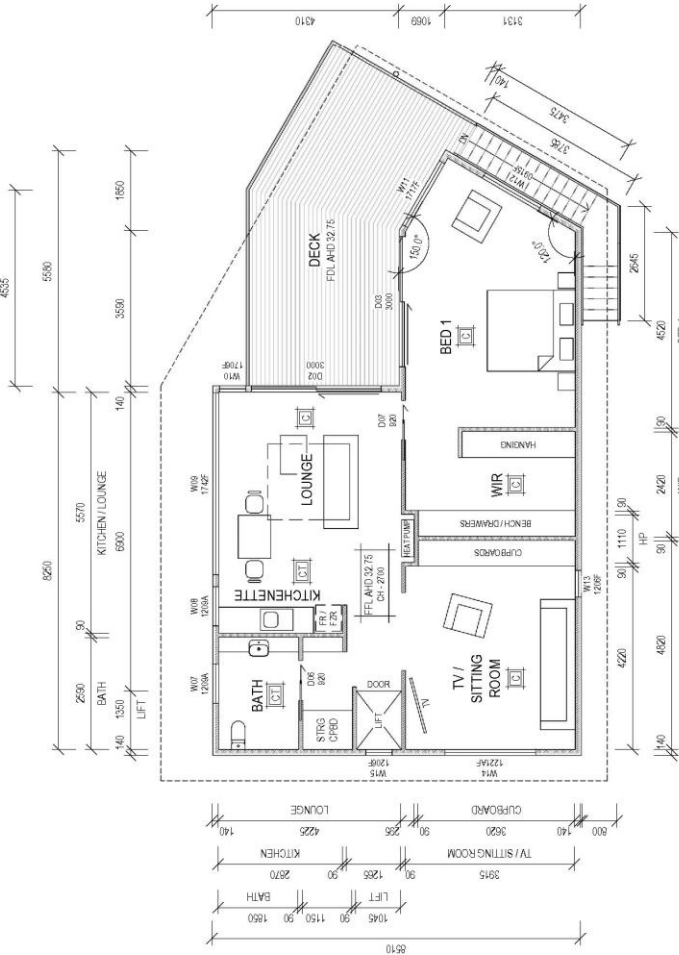
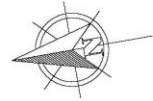
UPPER FLOOR PLAN

HARRISS

005

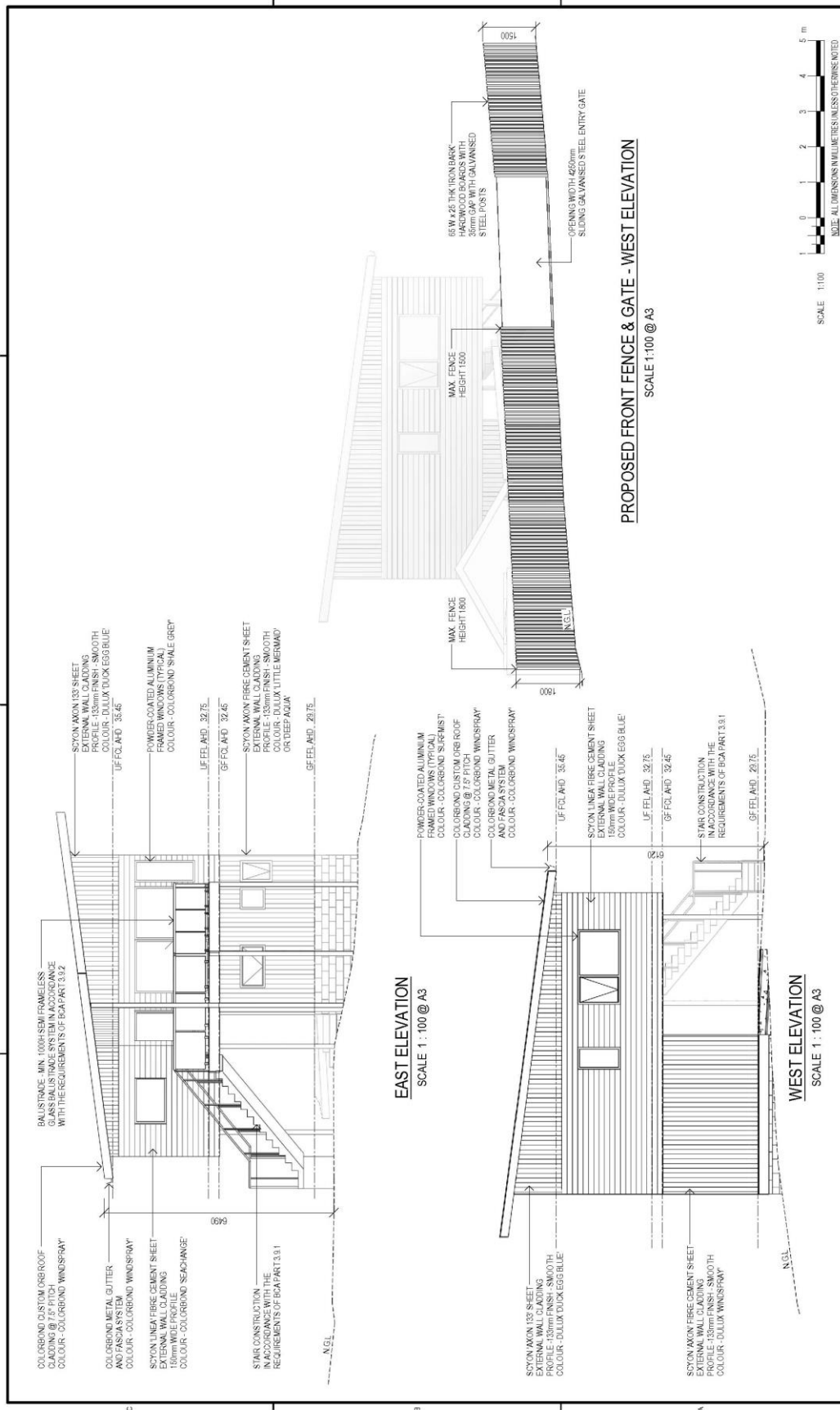
A3

SCALE 1:100



UPPER FLOOR PLAN
 SCALE 1:100 @ A3

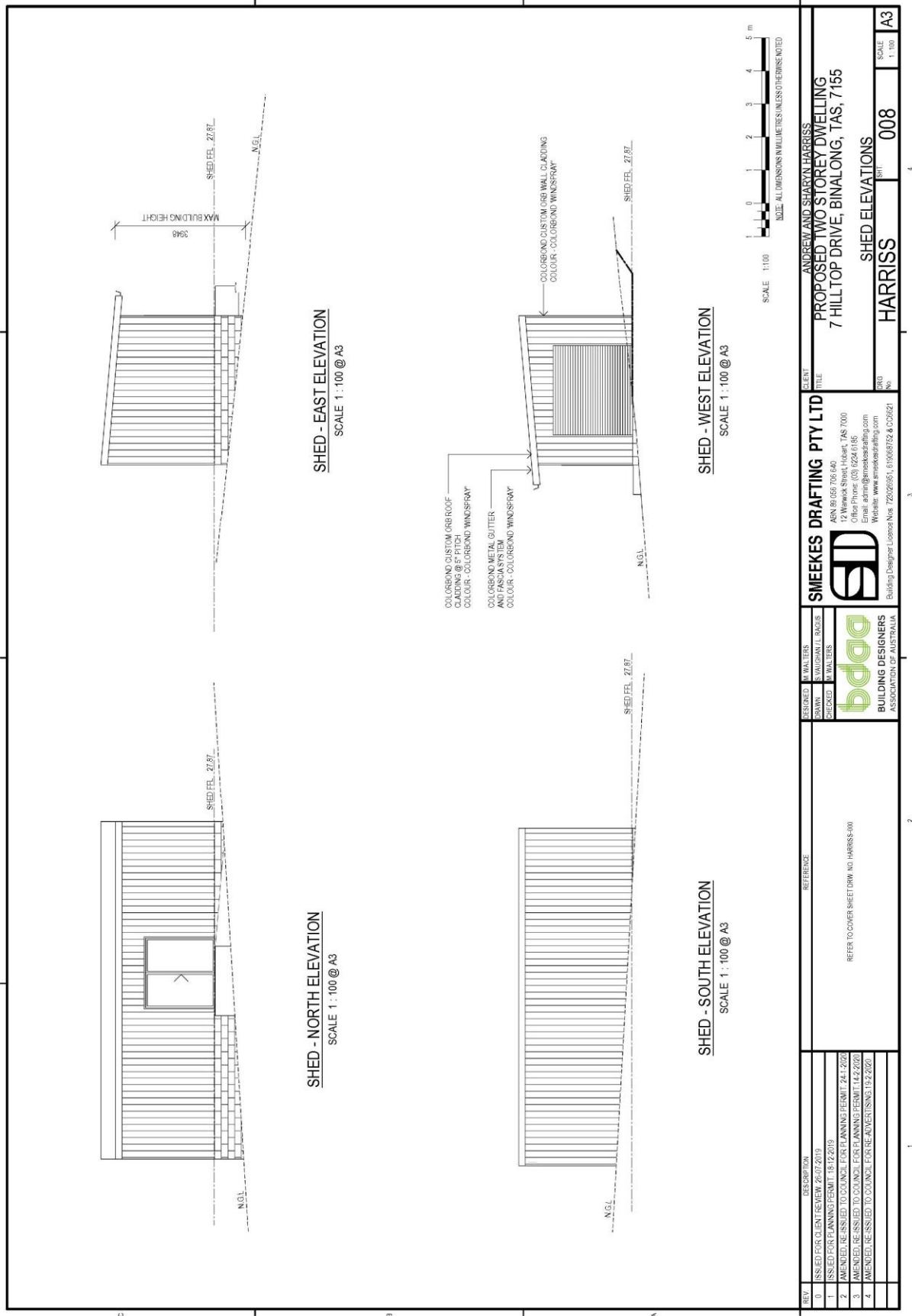
SCALE 1:100
 NOTE: ALL DIMENSIONS IN MILLIMETRES UNLESS OTHERWISE NOTED



REV	DESCRIPTION	DATE	BY	CHKD	APPD
0	ISSUED FOR CLIENT REVIEW 26/07/2019				
1	ISSUED FOR PLANNING PERMIT 18/12/2019				
2	AMENDED RE-ISSUED TO COUNCIL FOR PLANNING PERMIT 24/1/2020				
3	AMENDED RE-ISSUED TO COUNCIL FOR PLANNING PERMIT 14/2/2020				
4	AMENDED RE-ISSUED TO COUNCIL FOR PLANNING PERMIT 19/2/2020				

CLIENT	ANDREW AND SHARON HARRISS
TITLE	PROPOSED TWO STOREY DWELLING 7 HILLTOP DRIVE, BINALONG, TAS, 7155
PROJECT NO.	007
SCALE	1:100
DATE	19/02/2020

DESIGNER	SMEEKES DRAFTING PTY LTD
ADDRESS	121 WILKINSON STREET, TAS 7000
PHONE	08 655 706 640
FAX	08 655 706 640
EMAIL	info@smeekesdrafting.com
WEBSITE	www.smeekesdrafting.com
BUILDING DESIGNER LICENSE NO.	72029561, 519059752 & C05621



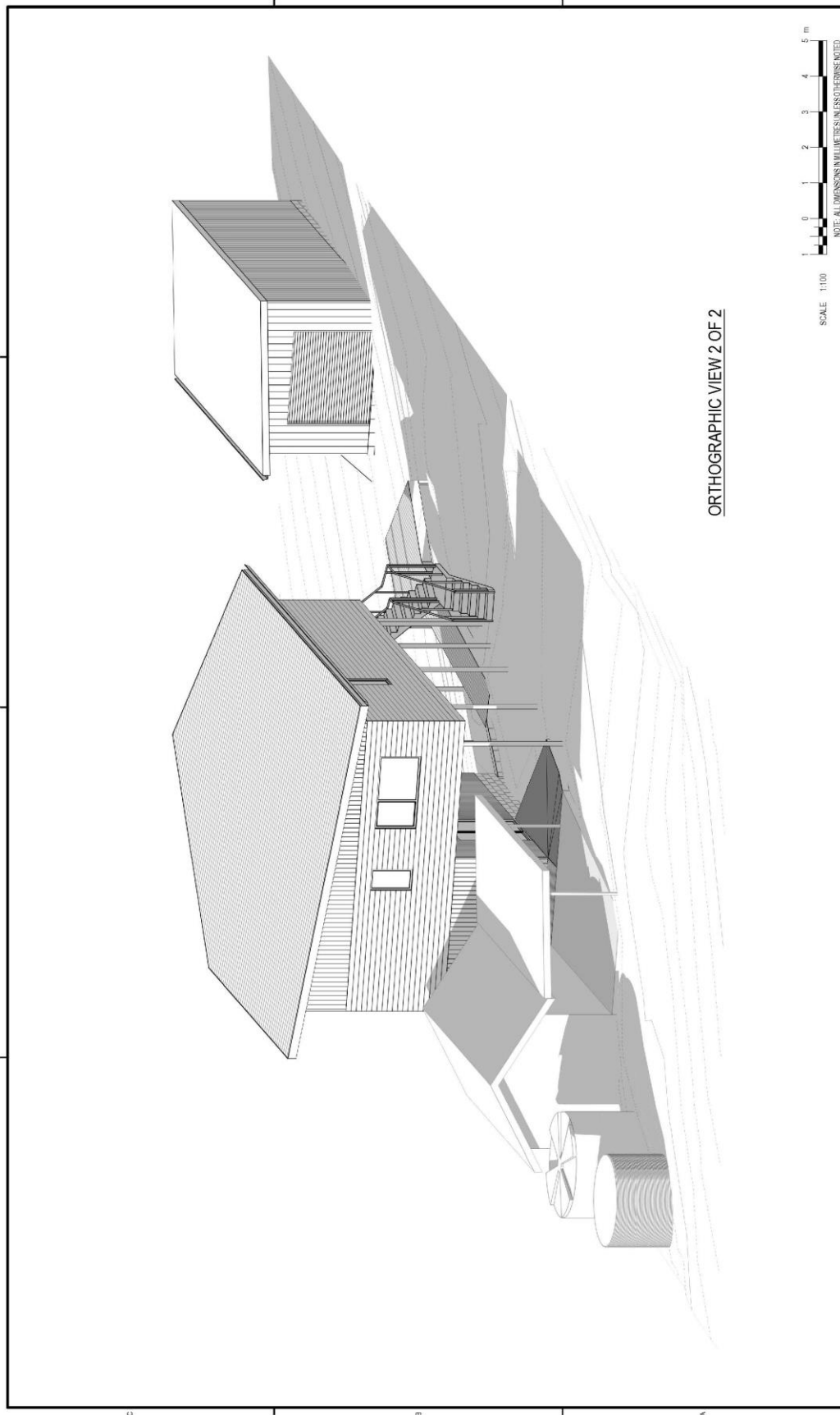
REV	DESCRIPTION	REFERENCE	DESIGNED BY	DRAWN BY	CHECKED BY	DATE
0	ISSUED FOR CLIENT REVIEW 26/07/2019		ANDREW AND SHARON HARRISS	ANDREW AND SHARON HARRISS	ANDREW AND SHARON HARRISS	26/07/2019
1	ISSUED FOR PLANNING PERMIT 18/12/2019		ANDREW AND SHARON HARRISS	ANDREW AND SHARON HARRISS	ANDREW AND SHARON HARRISS	18/12/2019
2	AMENDED REISSUED TO COUNCIL FOR PLANNING PERMIT 24/1/2020		ANDREW AND SHARON HARRISS	ANDREW AND SHARON HARRISS	ANDREW AND SHARON HARRISS	24/1/2020
3	AMENDED REISSUED TO COUNCIL FOR PLANNING PERMIT 14/2/2020		ANDREW AND SHARON HARRISS	ANDREW AND SHARON HARRISS	ANDREW AND SHARON HARRISS	14/2/2020
4	AMENDED REISSUED TO COUNCIL FOR PLANNING PERMIT 19/2/2020		ANDREW AND SHARON HARRISS	ANDREW AND SHARON HARRISS	ANDREW AND SHARON HARRISS	19/2/2020

CLIENT	ANDREW AND SHARON HARRISS
TITLE	PROPOSED TWO STOREY DWELLING 7 HILLTOP DRIVE, BINALONG, TAS, 7155
PROJECT NO.	008
SCALE	1:100
DATE	19/2/2020

COMPANY	SMEEKES DRAFTING PTY LTD
ABN	69 056 706 640
12 Warwick Street, Hobart, TAS 7000	
Phone: 03 024 0116	
Email: info@smeekesdrafting.com	
Website: www.smeekesdrafting.com	
Building Designer License No: 72029361, 51908752 & C05621	

DESIGNED BY	ANDREW AND SHARON HARRISS
DRAWN BY	ANDREW AND SHARON HARRISS
CHECKED BY	ANDREW AND SHARON HARRISS
DATE	19/2/2020



PROJECT NO.	008
SCALE	1:100
DATE	19/2/2020



ORTHOGRAPHIC VIEW 2 OF 2

SCALE 1:100
NOTE: ALL DIMENSIONS IN MILLIMETRES UNLESS OTHERWISE NOTED

REV	DESCRIPTION	REFERENCE	DESIGNED BY	DRAWN BY	CHECKED BY	DATE
0	ISSUED FOR CLIENT REVIEW 26/07/2019					
1	ISSUED FOR PLANNING PERMIT 18/12/2019					
2	AMENDED/RE-ISSUED TO COUNCIL FOR PLANNING PERMIT 24/1/2020					
3	AMENDED/RE-ISSUED TO COUNCIL FOR PLANNING PERMIT 14/2/2020					
4	AMENDED/RE-ISSUED TO COUNCIL FOR PLANNING PERMIT 19/2/2020					

SMEEKES DRAFTING PTY LTD 45N 89 055 706 640 12 Warwick Street, Hobart, TAS 7000 Office Phone: (03) 024 0116 Cell Phone: 0428 0116 Email: info@smeekesdrafting.com Website: www.smeekesdrafting.com		CLIENT TITLE PROPOSED TWO STOREY DWELLING 7 HILLTOP DRIVE, BINALONG, TAS, 7155
 bdpa BUILDING DESIGNERS ASSOCIATION OF AUSTRALIA		 SMEEKES DRAFTING PTY LTD Building Designer License No: 72029361, 51908752 & C05621
DRG No	010	SCALE
BY	HARRISS	DATE
		1/3



SMEEKES DRAFTING PTY LTD

ABN 89 056 706 640

12 Warwick Street
HOBART TAS 7000

Phone: (03) 62 34 6185

Email: admin@smeekesdrafting.com

www.smeekesdrafting.com

Building Designer Accreditation Nos 723026951 & GC6621

7 April 2020

Planning Permit Authority

Break O'Day Council
32 - 34 Georges Bay Esplanade
St Helens Tas 7216

Re: DA 254-19 Planning Permit Application for Proposed Dwelling & Shed at 7 Hilltop Drive Binalong Bay 7216 - Response to representations received during advertising.

In response to the representations received during the advertising period for the above application some revisions have been made to the proposal and further information provided as an acknowledge of concerns raised. These are as follows;

- The roof pitch direction of the proposed dwelling has been reversed and the pitch lowered to 5 degrees. This results in the maximum building height being 7.98m at the east end of the dwelling. This allows the dwelling to comply with the acceptable solution **A1 of Clause 12.4.1.2** of not exceeding 8m in height with the **Performance Criteria P1 of Clause 12.4.1.2** no longer applying.
- The proposed timber picket front fence has been revised to provide a minimum 50% level of transparency throughout (including the gate). This along with a maximum height of 1.8m tapering to 1.5m allows it to comply with the acceptable solution of **A1 of Clause 12.4.4.1** with the **Performance Criteria P1 of Clause 12.4.4.1** no longer applying.
- In regards to **Performance Criteria P1 of Clause 12.4.1.6** concerning the total area of out buildings, shadow diagrams of the proposed shed to the rear of the site have been provided showing the shadow impact on 9 Hilltop Drive rear yard area. The maximum shadow area on 9 Hilltop Drive is approximately 64m² at 9am Jun 22. With the rear yard area approximately 710m².

Please find an amended drawing set attached that include the above revisions.

Sincerely,

Marcus Walters
Smeekes Drafting

QMS-DOC-001-Rev0

Page 1 of 1

PROPOSED TWO-STOREY DWELLING & SHED FOR
ANDREW AND SHARYN HARRISS
AT 7 HILLTOP DRIVE, BINALONG, TAS 7155

DRAWING REFERENCE	
SHEET NO.	SHEET NAME
000	COVER SHEET
001	EXISTING SITE PLAN
002	PROPOSED SITE PLAN
003	CUT & FILL
004	GROUND FLOOR PLAN
005	UPPER FLOOR PLAN
006	ELEVATIONS 1 OF 2
007	ELEVATIONS 2 OF 2
008	SHEE ELEVATIONS
009	SECTIONAL VIEW 1 OF 2
010	SECTIONAL VIEW 2 OF 2
011	SHEE SHADOW DIAGRAMS

REV	DESCRIPTION	1	2	3	4
0	ISSUED FOR CLIENT REVIEW 26/07/2019				
1	ISSUED FOR PLANNING PERMIT 18/12/2019				
2	AMENDED/REISSUED TO COUNCIL FOR PLANNING PERMIT 24/1/2020				
3	AMENDED/REISSUED TO COUNCIL FOR PLANNING PERMIT 14/2/2020				
4	AMENDED/REISSUED TO COUNCIL FOR PLANNING PERMIT 19/2/2020				
5	REVISED/REISSUED TO COUNCIL AFTER ADVERTISING 14/2/2020				
REFERENCE		REFER TO COVER SHEET DRAW NO HARRISS-000			
DESIGNED BY		ANDREW AND SHARYN HARRISS			
DRAWN BY		HARRISS			
CHECKED BY		HARRISS			
PROJECT NO.		000			
CLIENT		ANDREW AND SHARYN HARRISS			
TITLE		PROPOSED TWO STOREY DWELLING 7 HILLTOP DRIVE, BINALONG, TAS, 7155			
PROJECT NO.		HARRISS			
SCALE		N/A			

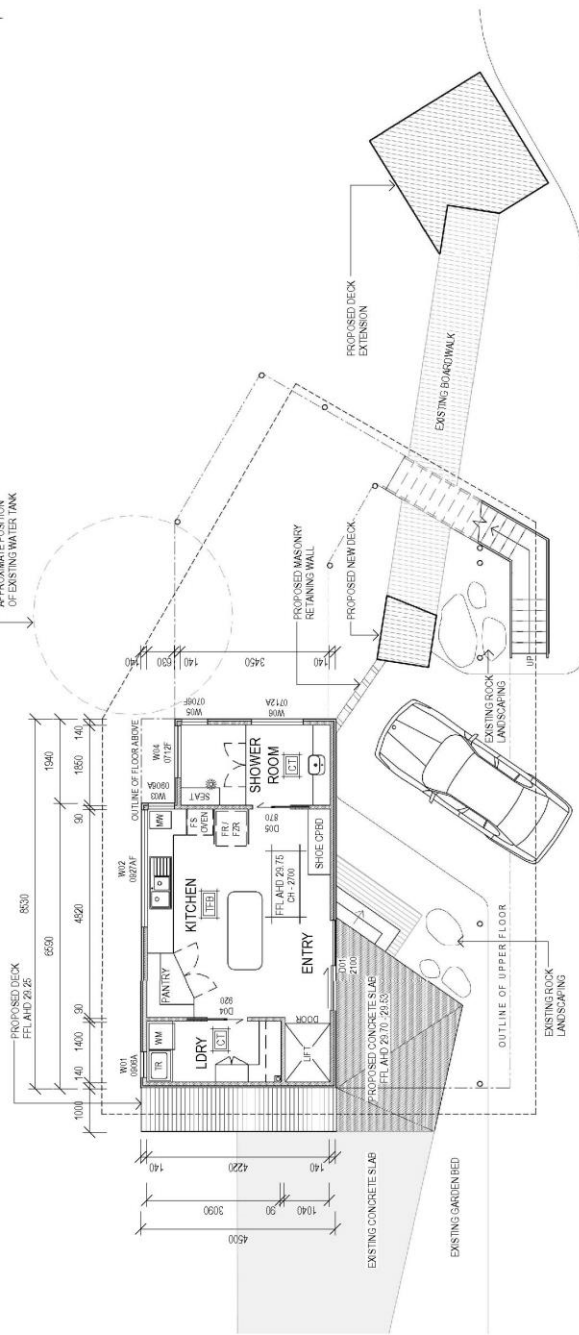
SMEEKES DRAFTING PTY LTD
 12 Wierock Street, Hobart, TAS 7000
 Office Phone: (03) 024 0186
 Cell Phone: (08) 9424 0186
 Email: info@smeekesdrafting.com
 Website: www.smeekesdrafting.com
 Building Designer License No: 72929951, 51908752 & C05621

bdag
 BUILDING DESIGNERS
 ASSOCIATION OF AUSTRALIA

STAIRS / HANDRAIL NOTES:

1. CLOSED TIMBER STAIRS CONSTRUCTED IN ACCORDANCE WITH BCA PART 3.9.1
2. TREADS MUST HAVE A SLIP RESISTANT FINISH OF A SUITABLE NON-SLIP STRIP NEAR THE EDGE OF THE TREADS
3. RISER AND GOING DIMENSIONS IN ACCORDANCE WITH BCA PART 3.9.1
RISER (R) - MAX 190 - MIN 115
GOING (G) - MAX 355 - MIN 240
SLOPE RELATIONSHIP
2R+G MAX 700 - MIN 550
4. INSTALL HANDRAIL TO ONE SIDE OF FLIGHT IN ACCORDANCE WITH BCA PART 3.9.2.4

APPROXIMATE POSITION OF EXISTING WATER TANK



GROUND FLOOR PLAN
SCALE 1:100 @ A3



NOTE: ALL DIMENSIONS IN MILLIMETRES UNLESS OTHERWISE NOTED

FLOOR FINISHES LEGEND:

- CT - CARPET
- CT - CERAMIC TILES
- CT - NATURAL CONCRETE
- CT - TIMBER FLOOR BOARDS
- CT - POLISHED CONCRETE
- CT - RESISTANT FLOORING

WINDOW LEGEND:

- 15 09 A
- TYPE WIDTH (800) HEIGHT (1500)
- A - AWNING
 - BF - BIFOLD DOOR
 - C - CUSTOM BUTTLED
 - CG - CORNER GLAZING
 - FR - FROSTED GLAZING
 - GB - GLASS BRICK
 - H - HINGED DOOR
 - SD - SLIDING DOOR
 - STNSD - STACKING TYPE SLIDING DOOR

REV	DESCRIPTION
0	ISSUED FOR CLIENT REVIEW 26/07/2019
1	ISSUED FOR PLANNING PERMIT 18/12/2019
2	AMENDED RE-SUBMITTED TO COUNCIL FOR PLANNING PERMIT 24/1/2020

REFERENCE
REFER TO COVER SHEET DRAW NO. HARRISS-000

DESIGNED BY WALTERS
DRAWN BY WALTERS
CHECKED BY WALTERS

bdag
BUILDING DESIGNERS
ASSOCIATION OF AUSTRALIA

SMEEKES DRAFTING PTY LTD
KEN 89 055 706 640
12 Warwick Street, Hobart, TAS 7000
Office Phone: (03) 0224 0186
Mobile: 0428 888 888
Website: www.smeekesdrafting.com

CLIENT
TITLE
PROPOSED TWO STOREY DWELLING
7 HILLTOP DRIVE, BINALONG, TAS, 7155

DESIGNER
HARRISS

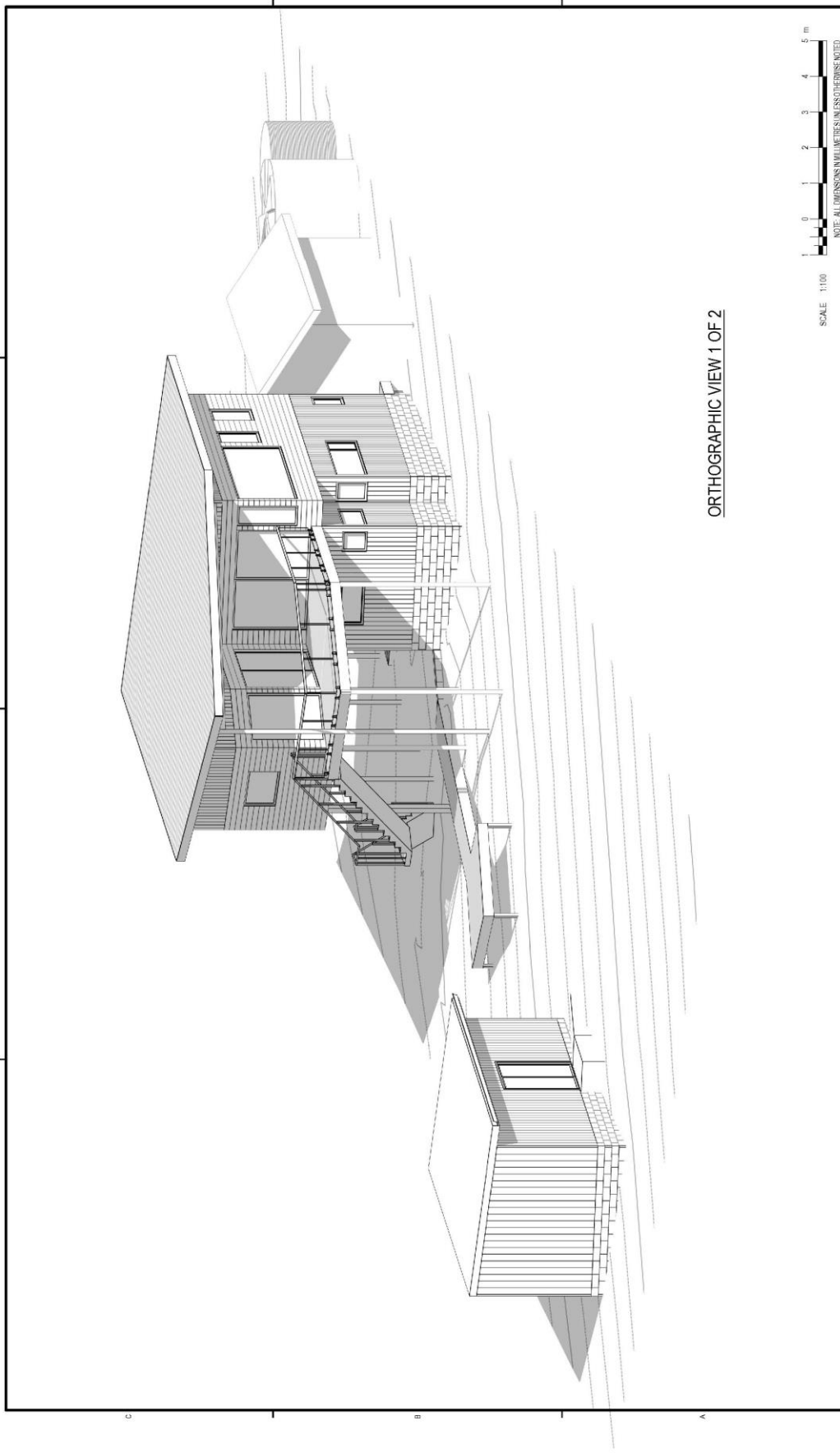
SCALE
1:100

DATE
004

SHEET
004

PROJECT
A3

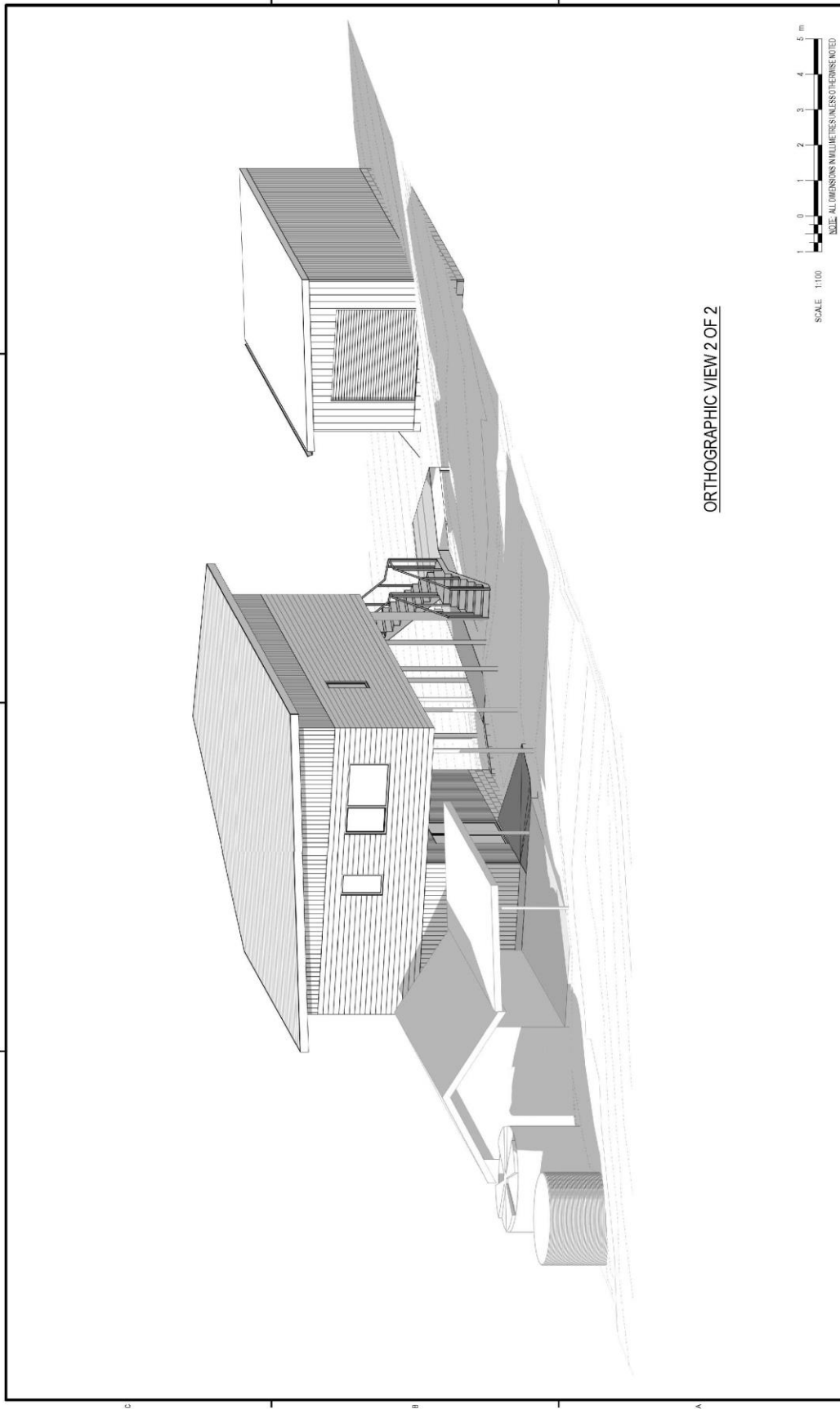




ORTHOGRAHIC VIEW 1 OF 2

SCALE 1:100
NOTE: ALL DIMENSIONS IN MILLIMETRES UNLESS OTHERWISE NOTED

REV	DESCRIPTION	REFERENCE	DRAWN BY	CHECKED BY	DATE	CLIENT	TITLE	SCALE	DATE
0	ISSUED FOR CLIENT REVIEW 26/07/2019		ANDREW L. BAKER	ANDREW L. BAKER		SMEEKES DRAFTING PTY LTD	PROPOSED TWO STOREY DWELLING		
1	ISSUED FOR PLANNING PERMIT 18/12/2019		ANDREW L. BAKER	ANDREW L. BAKER		72 Warwick Street, Hobart, TAS 7000 Phone: (03) 024 0156 Email: andrew@smeekesdrafting.com Website: www.smeekesdrafting.com	7 HILLTOP DRIVE, BINALONG, TAS, 7155		
2	AMENDED RE ISSUED TO COUNCIL FOR PLANNING PERMIT 24/1/2020	REFER TO COVER SHEET DRAW NO. HARRISS-000							
3	AMENDED RE ISSUED TO COUNCIL FOR PLANNING PERMIT 14/2/2020								
4	AMENDED RE ISSUED TO COUNCIL FOR PLANNING PERMIT 19/2/2020								
5	REVISED AND ISSUED TO COUNCIL AFTER ADVERTISING 14/2/2020								
						SD	ANDREW AND SHARON HARRISS		
						BDAA	HARRISS	009	A3
						BUILDING DESIGNERS ASSOCIATION OF AUSTRALIA	ORTHOGRAHIC VIEW 1 OF 2		
						Building Designer License No: 72029561, 11908752 & C05621			



ORTHOGRAHIC VIEW 2 OF 2

REV	DESCRIPTION	REFERENCE	DESIGNED BY	DRAWN BY	CHECKED BY	DATE
0	ISSUED FOR CLIENT REVIEW 26/07/2019		ANDREW AND SHARON HARRISS	ANDREW AND SHARON HARRISS	ANDREW AND SHARON HARRISS	
1	ISSUED FOR PLANNING PERMIT 18/12/2019					
2	AMENDED RE ISSUED TO COUNCIL FOR PLANNING PERMIT 24/1/2020					
3	AMENDED RE ISSUED TO COUNCIL FOR PLANNING PERMIT 14/2/2020					
4	AMENDED RE ISSUED TO COUNCIL FOR PLANNING PERMIT 19/2/2020					
5	REVISED ARE ISSUED TO COUNCIL AFTER ADVERTISING 14/2/2021					

SMEEKES DRAFTING PTY LTD

40N 89 055 706 640
72 Warwick Street, Hobart, TAS 7000
Office Phone: (03) 024 0116
Cell Phone: (03) 024 0116
Email: info@smeekesdrafting.com
Website: www.smeekesdrafting.com



Building Designer License No: 72020951, 11908752 & C05621

bdpa

BUILDING DESIGNERS
ASSOCIATION OF AUSTRALIA

REFER TO COVER SHEET DRAW NO HARRISS-000

CLIENT
TITLE
PROPOSED TWO STOREY DWELLING
7 HILLTOP DRIVE, BINALONG, TAS, 7155

ORTHOGRAHIC VIEW 2 OF 2
HARRISS
010
SCALE
N/A
A3



The Mayor advised the Council that it had now concluded its meeting as a Planning Authority under Section 25 of the Local Government (Meeting Procedures) Regulations.

04/20.7.0 PETITIONS

Nil.

04/20.8.0 NOTICES OF MOTION

Nil.

04/20.9.0 COUNCILLOR'S QUESTIONS ON NOTICE

Nil.

04/20.10.0 COUNCILLOR'S QUESTIONS WITHOUT NOTICE

Regulation 29 of the Local Government (Meeting Procedures) Regulations 2005 specifies that in putting a Question Without Notice a Councillor must not offer an argument or opinion, draw any inference or make any imputations except so far as may be necessary to explain the question.

The Chairperson must not permit any debate of a Question without Notice or its answer.

04/20.11.0 MAYOR'S & COUNCILLOR'S COMMUNICATIONS

04/20.11.1 Mayor's Communications for Period Ending 20 April 2020

18.03.2020	St Helens	– Handover of Perpetual Trophy for Dragon Trail MTB
23.03.2020	St Helens Via web	– TasWater Owners' Representatives Special Meeting
24.03.2020	St Helens Via web	– Local Government Association of Tasmania (LGAT) Special Meeting – COVID-19 Stimulus Package
27.03.2020	St Helens Via web	– Local Government Association of Tasmania (LGAT) General Meeting
06.04.2020	St Helens Via web	– Council Workshop
09.04.2020	St Helens Via web	– East Coast Tourism – Sip & Chat
16.04.2020	St Helens Via web	– Local Government Association of Tasmania (LGAT) – General Management Committee Catch Up – All things COVID
20.04.2020	St Helens Via web	– Council Meeting

This is for Councillors to provide a report for any Committees they are Council Representatives on and will be given at the Council Meeting.

- St Helens and Districts Chamber of Commerce and Tourism –Clr Margaret Osborne OAM
- NRM Special Committee – Clr Janet Drummond
- Barway Committee – Clr John McGiveron
- Regional Tourism Organisation (RTO) – Clr Glenn McGuinness
- Mental Health Action Group – Clr Barry LeFevre
- Disability Access Committee – Clr Janet Drummond

04/20.12.0 BUSINESS AND CORPORATE SERVICES

04/20.12.1 Corporate Services Department Report

ACTION	INFORMATION
PROPONENT	Council Officer
OFFICER	Bob Hoogland, Manager Corporate Services
FILE REFERENCE	018\018\001\
ASSOCIATED REPORTS AND DOCUMENTS	Nil

OFFICER'S RECOMMENDATION:

That the report be received.

INTRODUCTION:

The purpose of this report is to provide Councillors with an update of various issues which have been dealt with in the Business and Corporate Service Department since the previous Council Meeting.

PREVIOUS COUNCIL CONSIDERATION:

Provided as a monthly report – Council consideration at previous meetings.

OFFICER'S REPORT:

OUTSTANDING REPORTS:

Nil.

COMPLETED REPORTS:

Motion Number	Meeting Date	Council Decision	Comments
03/20.12.4.34	16 March 2020	That Policy EP03 Conservation Covenant Support, as amended, be adopted.	Council's Policy documentation & website updated accordingly.
03/20.12.5.35	16 March 2020	That Council adopt Policy LG20 Distribution of Unclaimed Funds as amended.	Council's Policy documentation & website updated accordingly.
03/20.12.6.36	16 March 2020	That Council adopt Policy LG27 Information Management as amended.	Council's Policy documentation & website updated accordingly.

Motion Number	Meeting Date	Council Decision	Comments
03/20.12.7.37	16 March 2020	That Council adopt LG29 Privacy Policy as amended.	Council's Policy documentation & website updated accordingly.
03/20.13.3.42	16 March 2020	That Council receive and adopt the new policy, Policy AM20 "Water Refill Station Policy".	New policy noted, documentation update underway.
03/20.13.4.43	16 March 2020	That Council approve an allocation of \$400,000 of Roads to Recovery Funding to support four (4) new improvement projects on Lottah Road as detailed in this report.	Financial and Roads to Recovery documentation adjusted accordingly.

Staff Movements:

One (1) part time customer service officer returned from maternity leave. Staff are working from home as appropriate to the nature of their duties.

Meetings Attended:

Regular meetings with corporate service team members, individually and together until precluded by changes to working arrangements.

Some special meetings to plan for/respond to COVID-19 requirements.

Other Issues:

Investments – Term Deposits

BENDIGO:

\$1,000,000.00	1.45%	Maturing 19/05/2020
\$1,003,575.34	1.20%	Maturing 10/06/2020
\$1,003,654.79	1.20%	Maturing 10/05/2020
\$1,012,894.17	1.20%	Maturing 15/06/2020
\$1,039,064.34	1.20%	Maturing 15/06/2020

CBA:

\$1,013,691.20	1.36%	Maturing 17/04/2020
\$1,003,906.85	1.45%	Maturing 06/05/2020
\$1,014,114.87	1.45%	Maturing 12/05/2020
\$1,007,787.65	1.37%	Maturing 26/05/2020

Right to Information (RTI) Requests

Nil.

132 and 337 Certificates

	132	337
March 2020	68	37
February 2020	64	31
March 2019	69	36

Debtors/Creditors @ 7 April 2020

DEBTORS INFORMATION

Invoices Raised

Current		Previous Year	
Month	YTD 19/20	Month	YTD 18/19
84	687	64	675

CREDITORS INFORMATION

Payments Made

Current		Previous Year	
Month	YTD 19/20	Month	YTD 18/19
475	3496	397	3202

Work Health & Safety Coordinator

Officer's Report

The Work Health & Safety Coordinator attended various internal meetings related to risk management and consulted with outdoor workers regarding existing and new safe operating procedures, safe work method statements and iAuditor inspection checklists.

Regular meetings with the Corporate Service Manager, indoor council staff meetings and toolbox meeting while observing social distancing.

Attended various COVID-19 group meetings and assisted the Manager Corporate Services with the Pandemic Plan. Assisted staff with enquires and concerns, prepared documents relating to the pandemic, reviewed Home Office Self-Assessments and requirements by staff and prepared signage to raise public awareness of closures, etc.

Inducted and added one (1) new contractor to the regular contractor list while complying with social distancing.

Attended fortnightly remedial exercise sessions with outdoor workers at St Helens and St Marys Depots, which unfortunately have now ceased due to State and Federal Governments regulations.

The Work Health & Safety Coordinator informs of the following vandalism until 9 April 2020:

15 March 2020

Lions Park toilet block

Graffiti on external toilet block wall.

Total cost for materials and labour amounts to \$500.

O'Connors Beach toilet block

Graffiti on external toilet block wall.

Total cost for materials and labour amounts to \$500.

The Manager Corporate Services reported both incidents verbally to Council on 16 March 2020.

RATES INFORMATION as at 9 April 2020						
This financial Year						
2019/2020	Rates Levied	Additional Rates (Sup Val)	Total Rates	Penalties	Interest	Rate Remissions
General	7,313,018.65	67,557.16	7,380,575.81	38,594.28	26,973.95	61,921.83
Waste	1,186,206.00	5,257.00	1,191,463.00			
Wheelie	429,934.75	4,958.13	434,892.88			
Recycling	242,865.00	1,609.49	244,474.49			
Fire	365,043.55	956.75	366,000.30			
TOTAL	9,537,067.95	80,338.53	9,617,406.48	38,594.28	26,973.95	61,921.83
Last Financial Year						
2018/2019	Rates Levied	Additional Rates (Sup Val)	Total Rates	Penalties	Interest	Rate Remissions
General	7,141,391.88	21,668.85	7,163,060.73	49,419.32	31,368.16	55,546.40
Waste	1,151,304.00	4,159.18	1,155,463.18			
Wheelie	411,595.00	527.69	412,122.69			
Recycling	231,894.00	1,138.32	233,032.32			
Fire	346,194.93	988.52	347,183.45			
TOTAL	9,282,379.81	28,482.56	9,310,862.37	49,419.32	31,368.16	55,546.40
Instalments						
2019/2020		Instalment \$	Outstanding \$	Outstanding %		
10 September 2019	Instalment 1	2,382,877.95	39,715.63	1.67%		
12 November 2019	Instalment 2	2,384,730.00	53,139.65	2.23%		
4 February 2020	Instalment 3	2,384,730.00	90,377.84	3.79%		
5 May 2020	Instalment 4	2,384,730.00	883,071.15	37.03%		
	TOTAL:	9,537,067.95	1,066,304.27	11.18%		
2018/2019						
		Instalment \$	Outstanding \$	Outstanding %		
11 September 2018	Instalment 1	2,321,833.55	61,315.90	2.64%		
13 November 2018	Instalment 2	2,320,182.09	85,123.11	3.67%		
5 February 2019	Instalment 3	2,320,182.09	129,688.50	5.59%		
7 May 2019	Instalment 4	2,320,182.08	792,492.45	34.16%		
	TOTAL:	9,282,379.81	1,068,619.96	11.51%		
Discount						
	Discount	No. of	Total Ratable	% of total		
2019/2020	145,441.53	3,272	6,461	50.64%		
2018/2019	139,554.41	3,232	6,470	49.95%		

STRATEGIC PLAN & ANNUAL PLAN:

Strategic Plan 2017-2027

Goal

Services – To have access to quality services that are responsive to the changing needs of the community and lead to improved health, education and employment outcomes.

Strategy

- Work collaboratively to ensure services and service providers are coordinated and meeting the actual and changing needs of the community.
- Ensure Council services support the betterment of the community while balancing statutory requirements with community and customer needs.

LEGISLATION & POLICIES:

Nil.

BUDGET AND FINANCIAL IMPLICATIONS:

Not applicable.

VOTING REQUIREMENTS:

Simple Majority.

ACTION	INFORMATION
PROPONENT	Council Officer
OFFICER	David Doyle, Finance Manager
FILE REFERENCE	018\018\001\
ASSOCIATED REPORTS AND DOCUMENTS	Financial Reports

OFFICER'S RECOMMENDATION:

That the following reports for the month ending 31 March 2020 be received:

1. Trading Account Summary
2. Income Statement
3. Profit and Loss Statements
4. Financial Position
5. Cash Flow
6. Capital Expenditure

INTRODUCTION:

Presented to Council are the monthly financial statements.

PREVIOUS COUNCIL CONSIDERATION:

Council considers financial reports on a monthly basis.

OFFICER'S REPORT:

The financial statements as shown below show the financial position of Council as at 31 March 2020.

Trading Account Summary

Council's current position for the month ending 31 March 2020 is summarised as follows:-

CASH AT BEGINNING OF PERIOD	10,952,771
TOTAL INCOME FOR PERIOD	867,257
TOTAL AVAILABLE FUNDS	11,820,028
LESS TOTAL EXPENDITURE	1,238,264
CASH AT END OF PERIOD	10,581,763
OUTSTANDING SUNDRY DEBTORS 60 DAYS & OVER	27,345

N.B. Cashflows in the short term are not equivalent to accounting surplus or deficit and therefore cash flows in the above statement will not necessarily equal figures shown elsewhere in this report.

Income Statement				
2019-2020				
	2018-2019 Budget	Year to Date Actual	Year to Date Budget	2019-2020 Budget
INCOME				
Rates and Charges	9,234,097	9,580,958	9,593,344	9,635,814
User Charges	825,091	800,243	614,890	833,091
Grants	2,855,798	1,076,397	1,074,473	2,927,718
Other Income	152,000	358,434	120,667	152,000
Investment Income	538,000	316,916	267,500	538,000
Total Income	13,604,986	12,132,948	11,670,873	14,086,623
Capital Income				
Capital grants	4,949,400	3,964,968	1,625,000	2,875,210
Profit or Loss on Sale of Assets	40,000	5,597	-	27,000
Total Income	18,594,386	16,103,513	13,295,873	16,988,833
EXPENSES				
Employee Expenses	4,998,145	3,456,159	3,814,557	5,063,524
Materials and Services	4,209,874	3,625,862	3,282,706	4,386,834
Depreciation and amortisation	3,457,248	2,697,398	2,628,145	3,507,593
Other expenses	769,772	510,230	528,017	720,115
Total Expenses	13,435,039	10,289,650	10,253,425	13,678,066
Net Operating Surplus\ (Deficit)	169,947	1,843,298	1,417,448	408,556
Net Surplus\ (Deficit)	5,159,347	5,813,863	3,042,448	3,310,766

Profit & Loss Statement							
2019-2020							
		Month Actual	Year to Date Actual	Year to Date Budget	2019-2020 Budget	% of Annual Budget used	Comments
1600	Revenues						
1611	General Rate	175	7,380,576	7,368,676	7,368,676	100%	
1612	Waste Charges	66	1,191,463	1,188,585	1,188,585	100%	
1613	Fire Levy	14	366,000	365,186	365,186	100%	
1614	Tips & Transfer Stations	14,097	108,993	127,410	169,880	64%	
1615	Recycling Charges	247	244,474	243,216	243,216	101%	
1616	Early Settlement Discounts	-	(145,442)	(130,000)	(130,000)	112%	
1617	Wheelie Bin Charges	519	434,893	430,271	430,271	101%	
	Total Rates	15,118	9,580,958	9,593,344	9,635,814	99%	
	Environmental Health						
1622	Inspection Fees	-	-	4,500	6,000	0%	
1623	Health/Food Licence Fees and Fines	75	(420)	1,000	14,000	-3%	
1624	Immunisations	1,074	1,074	-	1,000	107%	
	Total Environmental Health	1,149	654	5,500	21,000	3%	
	Municipal Inspector						
1631	Kennel Licences	-	40	-	1,200	3%	
1632	Dog Registrations	238	13,239	8,500	50,100	26%	
1633	Dog Impoundment Fees & Fines	(50)	1,150	1,875	2,500	46%	
1634	Dog Replacement Tags	-	130	-	-		
1635	Caravan Fees and Fines	261	61,810	50,000	50,000	124%	
1636	Fire Abatement Charges	-	-	2,000	2,000	0%	
1637	Infringement Notices	119	10,177	13,125	17,500	58%	
	Total Municipal inspector	569	86,547	75,500	123,300	70%	
	Building Control Fees						
1641	Building Fees	3,480	26,690	22,500	30,000	89%	
1642	Plumbing	3,090	33,795	37,500	50,000	68%	
1643	Building Search Fees	20	500	900	1,200	42%	
1644	Permit Administration	2,550	33,545	26,250	35,000	96%	
1645	Building Inspections	2,364	39,804	30,000	40,000	100%	
1647	Certificates of Likely Compliance	2,964	31,306	16,500	22,000	142%	
1651	Development Application Fees	7,187	64,259	37,500	50,000	129%	
1653	Subdivision Fees	-	470	2,625	3,500	13%	
1654	Advertising Fee	4,800	46,425	37,500	50,000	93%	

		Month Actual	Year to Date Actual	Year to Date Budget	2019-2020 Budget	% of Annual Budget used	Comments
1655	Adhesion Orders	-	420	375	500	84%	
1656	Engineering Fees	428	4,494	1,500	2,000	225%	
	Total Planning And Building Control Fees	26,882	281,708	213,150	284,200	99%	
	Government Fees Levies						
1661	B.C.I Training Levy	1,700	28,054	22,500	30,000	94%	
1662	Building Permit Levy	850	14,027	12,750	17,000	83%	
1663	132 & 337 Certificates	6,915	87,055	60,000	80,000	109%	
1664	Section 137 Property Sales	-	99,379	-	-		
1666	Right to Information	-	41	-	-		
	Total Government Fees Levies	9,465	228,555	95,250	127,000	180%	
	Investment Income						
1671	Interest Income	14,652	122,916	125,500	150,000	82%	
1675	Tax Equivalents - TasWater	-	31,435	-	-		One off from 2018-19
1676	Dividends - TasWater	-	162,565	142,000	388,000	42%	
	Total Investment Income	14,652	316,916	267,500	538,000	59%	
	Sales Hire and Commission						
1681	Sales	9,713	106,357	107,983	130,100	82%	
1682	Commission	3,747	11,988	15,857	16,491	73%	
1683	Equipment Hire	9	73	-	-		
1684	Facilities and Hall Hire	1,417	24,137	45,650	55,000	44%	
1685	Facilities Leases	2,824	59,203	55,250	75,000	79%	
1686	Public Liability Blanket Cover	-	18	-	-		
1687	History Room Other Income	187	1,003	750	1,000	100%	
	Total Sales Hire and Commission	17,897	202,780	225,490	277,591	73%	
	Other Income						
1761	Late Payment Penalties inc Interest	2,552	63,340	81,667	100,000	63%	
1763	Heavy Vehicle Contributions	-	48,809	-	-		
1765	Private Works	127,260	155,389	15,000	20,000	777%	
1766	Cemetery	-	5,982	18,750	25,000	24%	
1767	Contributions	-	25,000	-	-		FVNH towards Old Tas Hotel
1768	Miscellaneous Income	27	5,664	-	-		
	Total Other Income	129,839	304,184	115,417	145,000	210%	

		Month Actual	Year to Date Actual	Year to Date Budget	2019-2020 Budget	% of Annual Budget used	Comments
	Reimbursements						
1773	Workers Comp. Recoveries	-	-	1,500	2,000	0%	
1775	Roundings	(0)	(377)	-	-		
1776	Miscellaneous Reimbursements	371	3,544	3,750	5,000	71%	
1778	GST free reimbursements	1,989	51,082	-	-		Recovery of legal fees, overdue rate collection costs, property sales costs etc from ratepayers
	Total Reimbursements	2,360	54,249	5,250	7,000	775%	
					-		
	Gain or Loss on Sale of Assets				-		
1781	Profit or Loss on Sale of Assets	-	5,597	-	27,000	21%	
	Total Gain or Loss on Sale of Assets	-	5,597	-	27,000	21%	
	Grant Income						
	Operating Grants			-			
1792	Financial Assistance Grant	-	1,054,473	1,054,473	2,907,718	36%	
1794	State Grants - Other	-	2,000	-	-		
1794	Learner Driver Mentor Grant	-	19,924	20,000	20,000	100%	
	Total Operating Grants	-	1,076,397	1,074,473	2,927,718	37%	
	Capital Grants						
1791	Roads to Recovery	377,109	691,109	650,000	650,000	106%	
1791	Old Tasman Hotel	75,000	75,000	75,000	500,000		
1791	Blackspot			-	600,000		
1791	Jetty Upgrades			-	155,000		
1791	Mountain Bike Trails - Federal Grant	219,268	1,598,859	-	-		
1791	Drought Communities Grant		900,000	900,000	970,210		
1791	St Marys Flood Mitigation	-	100,000	-	-		
1793	Mountain Bike Trails - State Grant		600,000	-	-		
	Total Capital Grants	671,377	3,964,968	1,625,000	2,875,210	138%	
	Total Revenue	889,308	16,103,513	13,295,873	16,988,833	95%	
	Expenses						
	Employee Costs						
1811	Salaries and Wages	270,797	2,392,296	2,644,391	3,489,708	69%	

		Month Actual	Year to Date Actual	Year to Date Budget	2019-2020 Budget	% of Annual Budget used	Comments
1812	On Costs	107,616	1,013,932	1,152,166	1,549,816	65%	
1813	Overtime Payments	5,319	49,931	18,000	24,000	208%	
	Total Employee Costs	383,732	3,456,159	3,814,557	5,063,524	68%	
	Energy Costs						
1851	Electricity	7,617	101,075	106,272	143,875	70%	
	Total Energy Costs	7,617	101,075	106,272	143,875	70%	
	Materials and Contracts						
1861	Advertising	6,500	52,583	36,263	48,350	109%	
1863	Bank Charges - GST	2,032	20,622	18,150	24,200	85%	
1864	Books Manuals Publications	132	1,266	3,593	4,790	26%	
1865	Catering	201	9,112	10,575	14,100	65%	
1866	Bank Charges - FREE	35	448	750	1,000	45%	
1867	Computer Hardware Purchase	61	14,020	9,000	12,000	117%	
1868	Computer Software Purchase	-	871	-	-		
1869	Computer Internet Charges	-	382	1,913	2,550	15%	
1870	Computer Licence and Maintenance Fees	15,300	143,277	163,900	203,000	71%	
1872	Corporate Membership	-	117,374	137,790	144,790	81%	
1873	Debt Collection	292	39,512	12,000	16,000	247%	Higher successful debt collections
1876	Stock Purchases for Resale	794	43,506	42,000	45,000	97%	
1890	Equipment Hire and Leasing	2,235	22,219	28,500	38,000	58%	
1891	Equipment Maintenance and Minor Purchases	-	4,539	13,275	17,700	26%	
1893	Internet Billpay Costs	544	5,101	5,250	7,000	73%	
1895	Licensing and Licence Costs	9,270	38,412	15,000	39,379	98%	
1896	Land and Building Rental or Leasing Costs	-	4,809	17,600	9,000	53%	
1897	Materials	30,163	210,431	213,600	284,800	74%	
1898	Phone Calls Rental Fax	2,726	26,232	30,680	40,906	64%	
1899	Postage/Freight	1,699	23,498	18,008	24,010	98%	
1900	Printing/Laminating	-	-	12,450	16,600	0%	
1901	Property Insurance	-	102,821	95,500	95,500	108%	
1902	Room Hire	-	1,060	525	700	151%	
1904	Royalties and Production Licences	-	-	3,750	,000	0%	
1905	Stationery	543	6,674	6,750	9,000	74%	
1906	Water and Property rates Payable	16,673	73,191	97,325	105,800	69%	
	Total Materials and Contracts	89,199	961,960	994,145	1,209,175	80%	

		Month Actual	Year to Date Actual	Year to Date Budget	2019-2020 Budget	% of Annual Budget used	Comments
	Contractor Costs						
1971	Contractors	86,968	686,740	468,300	624,400	110%	\$94k Drought grant expenditure
1972	Cleaning Contractors	16,535	155,976	137,138	182,850	85%	
1973	Waste Management Contractors	78,083	755,127	930,594	1,249,425	60%	
	Total Contractor Costs	181,586	1,597,843	1,536,031	2,056,675	78%	
	Professional Fees						
1992	Audit Fees	-	25,912	34,340	36,000	72%	
1993	Legal Fees	2,570	32,005	21,375	28,500	112%	
1994	Internal Audit Fees	-	4,872	9,000	12,000	41%	
1995	Revaluation Fees- Municipal only	200	7,850	21,000	28,000	28%	
1996	Professional Fees - Grant funded	12,248	98,733	-	-		
1997	Professional Fees - Strategic Projects	-	-	-	150,000	0%	
1998	Other Professional Fees	13,203	214,625	140,250	187,000	115%	Additional planning + Ansons WTS WIP
	Total Professional Fees	28,221	383,998	225,965	441,500	87%	
	Plant Hire						
2101	Plant Hire - Internal	41,108	385,834	375,750	501,000	77%	
2102	Plant Hire - External	1,706	1,706	4,125	5,500	31%	
2103	Registration and MAIB	-	34,866	34,387	34,387	101%	
2104	Insurance Premiums	-	20,779	27,830	27,830	75%	
2105	Plant Repairs and Maintenance	12,781	138,721	75,225	100,300	138%	
2140	Plant Hire Recovered	(49,083)	(466,717)	(525,750)	(701,000)	67%	
2141	Fuel	9,952	117,922	111,375	148,500	79%	
2142	Fuel Credit	-	(13,101)	(11,250)	(15,000)	87%	
	Total Plant Hire	16,463	220,010	91,692	101,517	217%	
	Government Fees and Levies						
2255	Fire Levy	91,232	273,695	257,372	332,279	82%	
2257	Building Permit Levy	885	14,557	11,250	15,000	97%	
2258	Land Tax	12,858	44,671	37,480	56,813	79%	
2259	Training Levy	1,700	28,054	22,500	30,000	94%	
	Total Government Fees and Levies	106,675	360,976	328,602	434,092	83%	

		Month Actual	Year to Date Actual	Year to Date Budget	2019-2020 Budget	% of Annual Budget used	Comments
	Depreciation						
2305	Depreciation Buildings	19,694	176,715	162,066	216,088	82%	
2306	Depreciation Roads and Streets	152,167	1,369,503	1,369,500	1,826,000	75%	
2307	Depreciation Bridges	36,708	330,372	330,372	440,496	75%	
2308	Depreciation Plant & Equipment	32,457	281,302	246,806	329,075	85%	
2310	Depreciation Stormwater Infrastructure	27,658	248,922	248,922	331,896	75%	
2311	Depreciation Furniture	12,970	114,263	105,388	140,517	81%	
2312	Depreciation Land Improvements	17,843	160,121	148,891	198,521	81%	
2313	Amortisation of Municipal Valuation	1,800	16,200	16,200	25,000	65%	
	Total Depreciation	301,297	2,697,398	2,628,145	3,507,593	77%	
	Other Expenses						
2401	Interest Payable	-	188,712	214,177	335,328	56%	
2403	Bad & Doubtful Debts	-	4,317		-		
2404	Grants and Community Support Given	17,773	100,027	118,100	142,800	70%	
2405	Rate Remissions	-	61,922	57,000	57,000	109%	
2407	Waiver of Fees and Lease etc	(73)	2,555	-	-		
2408	Refunds/Reimbursements	681	6,622	-	-		
2409	Council Member Expenses	1,210	18,473	13,500	18,000	103%	
2410	Council Member Allowances	4,318	127,601	125,240	166,987	76%	
	Total Other Expenses	33,909	510,230	528,017	720,115	71%	
	Total Expenses	1,148,700	10,289,650	10,253,425	13,678,066	75%	
	Net Surplus\ (Deficit) before Capital amounts	(930,768)	1,843,298	1,417,448	408,556		
	Capital Grants	671,377	3,964,968	1,625,000	2,875,210		
	Profit or Loss on Sale of Assets	-	5,597	-	27,000		
	Net Surplus\ (Deficit)	(259,391)	5,813,863	3,042,448	3,310,766		

Profit And Loss Statement				
2019-2020				
	Month Actual	Year to Date Actual	2019-2020 Budget	Comments
Business & Corporate Services				
Total Government Fees Levies	-	41	-	
Total Investment Income	14,652	316,917	538,000	
Total Sales Hire and Commission	9	145	6,000	
Total Other Income	-	3,500	-	
Total Reimbursements	1,481	18,717	-	
Total Gain or Loss on Sale of Assets	-	4,720	-	
Total Revenue	16,143	344,040	544,000	
Total Employee Costs	58,171	522,614	771,532	
Total Energy Costs	-	-	5,800	
Total Materials and Contracts	22,304	325,118	483,650	
Total Contractor Costs	190	1,752	7,900	
Total Professional Fees	-	5,352	18,000	
Total Plant Hire	909	13,455	12,350	
Total Government Fees and Levies	-	-	180	
Total Depreciation	11,018	99,812	140,905	
Total Expenses	92,592	968,103	1,440,318	
Net Surplus\ (Deficit) before Capital Income	(76,450)	(624,063)	(896,318)	
Net Surplus\ (Deficit)	(76,450)	(624,063)	(896,318)	
Development Services				
Total Environmental Health	1,149	654	21,000	
Total Municipal inspector	261	61,810	59,500	
Total Planning And Building Control Fees	26,389	277,149	282,200	
Total Government Fees Levies	9,465	129,136	127,000	
Total Sales Hire and Commission	69	962	1,300	
Total Other Income	-	200	-	
Total Reimbursements	-	187	-	
Total Revenue	37,334	470,098	491,000	
Total Employee Costs	62,307	544,646	913,788	
Total Materials and Contracts	590	33,817	45,910	
Total Contractor Costs	-	320	20,000	
Total Professional Fees	21,866	222,044	91,500	
Total Plant Hire	-	8,179	11,802	
Total Government Fees and Levies	2,585	42,611	45,000	
Total Depreciation	1,645	11,213	14,352	
Total Other Expenses	681	7,287	1,000	
Total Expenses	89,674	870,117	1,143,352	
Net Surplus\ (Deficit) before Capital Income	(52,341)	(400,020)	(652,352)	
Net Surplus\ (Deficit)	(52,341)	(400,020)	(652,352)	

	Month Actual	Year to Date Actual	2019-2020 Budget	Comments
Community Services				
Total Sales Hire and Commission	23	127	-	
Total Reimbursements	-	3,442	-	
Total Operating Grants	-	21,924	20,000	
Total Capital Grants	219,268	2,586,943	-	
Total Revenue	219,291	2,612,754	20,000	
Total Employee Costs	20,546	196,434	307,619	
Total Energy Costs	-	170	-	
Total Materials and Contracts	9,332	25,566	26,450	
Total Contractor Costs	-	6,728	30,000	
Total Professional Fees	-	15,724	8,000	
Total Plant Hire	-	11,810	12,640	
Total Depreciation	1,175	13,474	23,780	
Total Other Expenses	17,773	100,227	141,800	
Total Expenses	48,826	370,133	550,289	
			-	
Net Surplus\ (Deficit) before Capital Income	(48,803)	(344,322)	(530,289)	
Net Surplus\ (Deficit)	170,465	2,242,621	(530,289)	
Works and Infrastructure				
Total Rates	14,929	1,979,824	2,031,952	
Total Municipal inspector	307	24,737	63,800	
Total Planning And Building Control Fees	493	4,559	2,000	
Total Sales Hire and Commission	4,218	131,425	175,000	
Total Other Income	127,288	235,008	45,000	
Total Reimbursements	-	1,713	2,000	
Total Gain or Loss on Sale of Assets	-	878	27,000	
Total Operating Grants	-	577,800	1,569,650	
Total Capital Grants	452,109	866,109	1,905,000	
Total Revenue	599,344	3,822,052	5,821,402	
Total Employee Costs	181,904	1,697,572	2,219,761	
Total Energy Costs	7,557	94,322	133,075	
Total Materials and Contracts	53,779	333,530	454,399	
Total Contractor Costs	180,623	1,577,618	1,993,925	
Total Professional Fees	2,949	49,546	94,000	
Total Plant Hire	15,509	177,534	59,350	
Total Government Fees and Levies	11,717	41,245	52,354	
Total Depreciation	284,456	2,547,230	3,301,335	
Total Other Expenses	(73)	193,831	335,328	
Total Expenses	738,421	6,712,429	8,643,527	
			-	
Net Surplus\ (Deficit) before Capital Income	(591,186)	(3,756,486)	(4,727,125)	
Net Surplus\ (Deficit)	(139,077)	(2,890,377)	(2,822,125)	

	Month Actual	Year to Date Actual	2019-2020 Budget	Comments
Visitor Information Centre, History Room and Tourism				
Total Sales Hire and Commission	9,929	59,173	82,000	
Total Reimbursements	371	491	-	
Total Revenue	10,300	61,482	82,000	
Total Employee Costs	13,434	125,266	149,804	
Total Energy Costs	60	6,582	5,000	
Total Materials and Contracts	1,730	112,925	49,700	
Total Contractor Costs	773	9,086	4,850	
Total Professional Fees	-	10,231	9,000	
Total Plant Hire	45	385	-	
Total Government Fees and Levies	457	1,370	1,600	
Total Depreciation	1,703	15,225	8,472	
Total Expenses	18,202	281,070	228,426	
			-	
Net Surplus\ (Deficit) before Capital Income	(7,901)	(219,588)	(146,426)	
Net Surplus\ (Deficit)	(7,901)	(219,588)	(146,426)	
Governance and Members Expenses				
Total Rates	189	7,601,135	7,603,862	
Total Government Fees Levies	-	99,379	-	
Total Investment Income	-	(2)	-	
Total Sales Hire and Commission	3,649	10,948	13,291	
Total Other Income	2,552	63,340	100,000	
Total Reimbursements	507	29,699	5,000	
Total Operating Grants	-	476,673	1,338,068	
Total Capital Grants	-	511,916	970,210	
Total Revenue	6,897	8,793,088	10,030,431	
Total Employee Costs	47,370	369,626	701,019	
Total Materials and Contracts	1,463	131,005	149,066	
Total Contractor Costs	-	2,340	-	
Total Professional Fees	3,406	81,101	221,000	
Total Plant Hire	-	8,648	5,375	
Total Government Fees and Levies	91,917	275,750	334,958	
Total Depreciation	1,300	10,444	18,749	
Total Other Expenses	15,529	208,885	241,987	
Total Expenses	160,985	1,087,797	1,672,154	
			-	
Net Surplus\ (Deficit) before Capital Income	(154,087)	7,193,375	7,388,067	
Net Surplus\ (Deficit)	(154,087)	7,705,291	8,358,277	

	Month Actual	Year to Date Actual	2019-2020 Budget	Comments
Council Total				
Total Rates	15,118	9,580,958	9,635,814	
Total Environmental Health	1,149	654	21,000	
Total Municipal inspector	569	86,547	123,300	
Total Planning And Building Control Fees	26,882	281,708	284,200	
Total Government Fees Levies	9,465	228,555	127,000	
Total Investment Income	14,652	316,916	538,000	
Total Sales Hire and Commission	17,897	202,780	277,591	
Total Other Income	129,839	304,184	145,000	
Total Reimbursements	2,360	54,249	7,000	
Total Gain or Loss on Sale of Assets	-	5,597	27,000	
Total Operating Grants	-	1,076,397	2,927,718	
Total Capital Grants	671,377	3,964,968	2,875,210	
Total Revenue	889,308	16,103,513	16,988,833	
Total Employee Costs	383,732	3,456,159	5,063,524	
Total Energy Costs	7,617	101,075	143,875	
Total Materials and Contracts	89,199	961,960	1,209,175	
Total Contractor Costs	181,586	1,597,843	2,056,675	
Total Professional Fees	28,221	383,998	441,500	
Total Plant Hire	16,463	220,010	101,517	
Total Government Fees and Levies	106,675	360,976	434,092	
Total Depreciation	301,297	2,697,398	3,507,593	
Total Other Expenses	33,909	510,230	720,115	
Total Expenses	1,148,700	10,289,650	13,678,066	
Net Surplus\ (Deficit) before Capital Income	(930,768)	1,843,298	408,556	
Capital Income	671,377	3,970,565	2,902,210	
Net Surplus\ (Deficit)	(259,391)	5,813,863	3,310,766	

Financial Position					
2019-2020					
	2018-2019 Budget	Year to Date Actual	Year to Date Budget	2019-2020 Budget	Comments
Current Assets					
Cash	3,644,755	10,581,763	3,767,958	3,114,214	
Receivables	600,000	1,685,016	1,660,300	600,000	
Inventories	120,000	234,077	120,000	120,000	
Other Current Assets	30,000	64,731	30,000	30,000	
Total Current Assets	4,394,755	12,565,588	5,578,257	3,864,214	
Non Current Assets					
Property Plant and Equipment	141,267,981	147,440,634	143,959,440	144,711,102	
Investment in TasWater	33,285,899	38,672,525	38,672,525	38,672,525	
Other Non Current Assets	74,000	63,800	74,000	74,000	
Total Non -Current Assets	174,627,880	186,176,959	182,705,965	183,457,627	
Total Assets	179,022,635	198,742,547	188,284,222	187,321,841	
Current Liabilities					
Payables	850,000	1,131,513	596,138	850,000	
Interest Bearing Liabilities	326,296	146,046	146,046	326,296	
Provisions	664,164	787,143	664,164	664,164	
Total Current Liabilities	1,840,460	2,064,701	1,406,348	1,840,460	
Non Current Liabilities					
Interest Bearing Liabilities	7,651,610	8,484,374	8,484,374	7,651,610	
Provisions	520,964	569,414	520,964	520,964	
Total Non Current Liabilities	8,172,574	9,053,788	9,005,338	8,172,574	
Total Liabilities	10,013,034	11,118,489	10,411,686	10,013,034	
Net Assets	169,009,601	187,624,058	177,872,536	177,308,807	
EQUITY					
Accumulated surplus	24,815,980	41,771,823	32,020,301	31,456,572	
Asset revaluation reserve	143,813,516	145,384,764	145,384,764	145,384,764	
Other reserves	380,105	467,471	467,471	467,471	
TOTAL EQUITY	169,009,601	187,624,058	177,872,536	177,308,807	
Other Reserves - detailed separately	380,105	467,471	467,471	467,471	
Employee Provisions	967,735	1,356,557	1,185,128	1,185,128	
Unallocated accumulated surplus	2,253,139	8,757,735	2,115,359	1,461,615	
Total cash available	3,600,979	10,581,763	3,767,958	3,114,214	
Note: This reflects the cash position and does not include Payables and Receivables					

Other Reserves				
2019-2020				
	Other Reserves 1/7/2019	Reserves new 2019-2020	Reserves used 2019-2020	Remaining 30/6/2019
Public Open Space				
Binalong Bay	3,362			3,362
Ansons Bay	4,907			4,907
Beaumaris	2,229			2,229
Scamander	6,593			6,593
St Helens	23,398			23,398
St Marys	32,509			32,509
Stieglitz	6,752			6,752
Total Public Open Space	79,750	-	-	79,750
General Reserves				
Community Development	12,500			12,500
137 Trust Seizures	273,259	-		273,259
Total General Reserves	285,759	-	-	285,759
Grant Proceeds Reserve				
Projectors for Stadium	14,000		-	14,000
Regional Workforce Development	15,710		-	15,710
Community Infrastructure Fund Grant	28,010		(750)	27,260
26TEN Communities Grant Program	45,455		(463)	44,992
Total Grant Reserves	103,175	-	(1,213)	56,970
Total Other Reserves	468,684	-	(1,213)	467,471

Estimated Cash Flow					
2019-2020					
	2018-2019 Budget	Year to Date Actual	Year to Date Budget	2019-2020 Budget	Comments
CASH FLOWS FROM OPERATING ACTIVITIES					
RECEIPTS					
Operating Receipts	13,604,986	10,716,249	10,333,815	14,086,623	
Less FAGs received in advance	(1,462,513)				
PAYMENTS					
Operating payments	(9,977,791)	(7,282,732)	(7,627,855)	(10,170,473)	
NET CASH FROM OPERATING	2,164,682	3,433,516	2,705,960	3,916,150	
CASH FLOWS FROM INVESTING ACTIVITIES					
RECEIPTS					
Proceeds from sale of Plant & Equipment	182,000	5,597	-	52,000	
PAYMENTS					
Payment for property, plant and equipment	(12,989,934)	(5,319,604)	(9,060,289)	(12,080,385)	
Capital Grants	4,949,400	3,964,968	1,625,000	2,875,210	
Payments for financial assets					
NET CASH FROM INVESTING ACTIVITIES	(7,858,534)	(1,349,039)	(7,435,289)	(9,153,175)	
CASH FLOWS FROM FINANCING ACTIVITIES					
RECEIPTS					
Proceeds from borrowings		-	-	-	
PAYMENTS					
Repayment of borrowings	(326,296)	(194,895)	(194,895)	(340,941)	
NET CASH FROM FINANCING ACTIVITIES	(326,296)	(194,895)	(194,895)	(340,941)	
NET INCREASE (DECREASE) IN CASH HELD	(6,020,148)	1,889,582	(4,924,223)	(5,577,966)	
CASH AT BEGINNING OF YEAR	9,664,903	8,692,181	8,692,181	8,692,180	
CASH AT END OF PERIOD	3,644,755	10,581,763	3,767,958	3,114,214	

Capital Expenditure							
2019-2020							
Project Code	Details	Month Actuals	Year to Date Actual	2018-2019 Budget C/F	2019-2020 Budget	Total New Budget + C/f	Comments
	PLANT & EQUIPMENT						
	Replacement of the following vehicles						
CH015	Skoda Kodiaq Base 4x4 Wagon	-	44,947		45,000	45,000	
CH020	1322 Pool Car - Forester wagon	-	-		20,000	20,000	
CH025	Garbage truck	-	208,899		280,000	280,000	
CH030	1307 Toro Mower 42in	-	15,236		16,000	16,000	
CF012	1040 Dual Cab Ute 4WD	-	-		38,000	38,000	Disposal Jan 2020
CH035	Navara 4x2 Utility S/Cab C/Chas RX	-	30,342		27,000	27,000	
CH010	Mitsubishi Trtion Ute GLX 2.4L	-	37,684		38,000	38,000	
CH005	Mitsubishi Trtion Ute GLX 2.4L with Canopy	-	39,323		38,000	38,000	1294 Dual Cab Ute 4WD - Disposal in 2020/21
CG049	HiperVR Base & Rover Kit (Surveying Equip)	-	42,512			-	
CH040	Hi-Ab truck crane for #1270	-	7,233			-	
CH045	Mitsubishi MR Triton GLX 2.4L	-	30,012			-	MTB Trail Crew - Not Budgeted
CH047	Enerpac Hydraulic Manhole Lifter	-	1,784			-	Small Plant
CH046	Suzuki DR200SL9 Motorcycles x2	-	11,162			-	MTB Trail Crew - Not Budgeted
	TOTAL PLANT & EQUIPMENT	-	418,943	-	502,000	502,000	
						-	
	FURNITURE & IT					-	
CH075	Town Christmas Decorations	-	-		5,000	5,000	
CD730	Hall Furniture Replacement	-	984		10,000	10,000	
CE085	Additional sit down/stand up desks	-	1,455		2,500	2,500	
CG060	IT - Major Software Upgrades	-	26,930		28,000	28,000	Office 2019 for 50 computers
CH060	IT - Server Upgrades	-	7,847		17,500	17,500	Wifi & remote server upgrades 2019/20
CH055	Desktop/Laptops/Monitors	7,266	28,271		20,000	20,000	Desktops/laptop/monitors 2019/20
CH070	Printers/Copiers History Room 2019/20	-	3,390		6,500	6,500	History Room
CH071	Panasonic PT-VMZ40 LCD Projector	-	3,058			-	
CH072	Chinese Antiques for Display	-	3,410			-	History Rooms - \$3410.00
CG820	Foreshore Power Upgrade	-	14,686	12,000		12,000	
CH065	Audio visual equip	-	14,982		20,000	20,000	Chamber
	TOTAL FURNITURE & IT	7,266	105,013	12,000	109,500	121,500	

Project Code	Details	Month Actuals	Year to Date Actual	2018-2019 Budget C/F	2019-2020 Budget	Total New Budget + C/f	Comments
	BUILDINGS					-	
CE770	Workspace Renovations - History Rooms	-	750	28,020		28,020	
CF705	Weldborough Amenities	-	450	125,000		125,000	
CH705	Install 1 X Bus Shelter - High St, Mathinna	-	11,058		15,000	15,000	DCP As per community consultation in April 2018
CH735	Fingal Park Shelter	-	30,976			-	DCP As per community consultation in April 2018
CH710	St Helens Waste Transfer Station Tip Shop	-	40,889		45,000	45,000	New Addition to Tip Shop
CH715	Fingal Sports Complex - Toilet Addition	-	33,786		60,000	60,000	DCP As per community consultation in April 2018
CH720	Four Mile Creek Community Hub	-	-		58,690	58,690	FOFMC
CH725	Break O Day Community Stadium - Upgrades	-	-		30,000	30,000	Roof Replacement to original amenities section
CC730	Old Tasmanian Hotel Upgrades in Accordance with Conservation Mgt Plan	97,553	142,290	5,630	600,000	630,630	Annual commitment to Heritage upgrades and renovations +\$25,000 contribution received March 2020
CH730	Portland Hall Upgrades	10,483	20,421	12,440	100,000	112,440	2019/20 Upgrades
CG725	Scamander Sports Complex Disabled Toilet & Improvements	-	5,483	5,500		5,500	
	TOTAL BUILDINGS	108,036	286,103	176,590	908,690	1,110,280	
						-	
	PARKS, RESERVES & OTHER					-	
CH805	St Marys Cemetery Master Plan	-	127,606		20,000	20,000	DCP
CH810	St Helens Cemetery Master Plan	-	173		50,000	50,000	
CH815	Dog exercise area St Helens Improvements	-	-		10,000	10,000	
CH820	Medeas Cove & Annie St intersection	797	1,441		15,000	15,000	Installation of crash barrier
CE715	Break O Day Community Stadium - External Upgrades	-	-	9,950	-	9,950	as per Council decision 10/19.17.3 Moved \$150k to CH530
CH530	Car Parking & MTB Hub - Cecilia St Carpark	375	2,236		300,000	300,000	as per Council decision 10/19.17.3
CH825	Cornwall Playground Upgrade (Slide Only)	-	-		5,000	5,000	Cornwall - Slide Only
CH830	Binalong Bay Playground site improvements	-	-		25,000	25,000	

Project Code	Details	Month Actuals	Year to Date Actual	2018-2019 Budget C/F	2019-2020 Budget	Total New Budget + C/f	Comments
CD815	Wrinklers Lagoon Redevelopment Design & Planning	-	-	89,400		89,400	
CE820	Street furniture & signage	-	-	8,860		8,860	
	Jetty upgrades - TBA	-	-		155,000	155,000	Grant funded
CD830B	Jetty Upgrades - Cunningham Street	-	42,161	13,880		13,880	
CH835	St Helens Rec ground - Football Grounds	-	35,000		35,000	35,000	Irrigation
	Break O Day Community Stadium	-	-		45,000	45,000	Completed
CH840	St Helens Croquet Playing Field	2,308	3,668		30,000	30,000	
CF810	Fingal Cemetery Master Plan	-	-	40,000		40,000	
CE815	Mathinna Cemetery Master Plan	-	-	20,000		20,000	
CF825	Parnella foreshore protection works	-	-	50,000		50,000	C/f to CF805
CF805	Parnella/Foreshore Walkway	2,727	9,597	250,510		250,510	Moved from Footpaths
CG825	Streetlighting - LED Implementation	-	-	22,700		22,700	C/f to CF805
CH845	Street banner pole refurbishment St Helens	-	24,760		25,000	25,000	
CH850	Scamander Sports - Bowls Green Shade Structure	3,295	7,300		-	-	Replacement
CH855	Flood Levee - Groom Street, St Marys Flood Mit.	9,259	40,179			-	Flood Mitigation Funding Due December 2019
CH860	Flood Warning System - St Marys Flood Mitigation	908	2,612			-	Flood Mitigation Funding Due December 2019
CH865	Mountain Bike Trail - Swimcart to Binalong Bay	-	-			-	
CF820*	Mountain Bike Trails - Poimena to Bay of Fires	20,568	537,747	419,570		419,570	
CF820 A*	Mountain Bike Trails - Stacked Loops-St Helens	148,495	2,025,945	2,609,550	100,000	2,709,550	
	TOTAL PARKS, RESERVES & OTHER	188,734	2,860,426	3,534,420	815,000	4,349,420	
						-	
	ROADS					-	
	STREETSCAPES					-	
CE110	Scamander entrance at Wrinklers	-	250	93,500	100,000	193,500	
CE105	Cecilia St (Circassian to Esplanade)	-	15,046	-	-	-	
CF105	Fingal Streetscape - Stage 2	-	23,872	40,000	-	40,000	
CG120	Fingal Streetscape - Stage 3	1,002	360,013			-	
	TOTAL STREETSCAPES	1,002	399,180	133,500	100,000	233,500	
						-	
	FOOTPATHS					-	
CG115	Annual replacement of damaged footpaths	-	-		30,000	30,000	

Project Code	Details	Month Actuals	Year to Date Actual	2018-2019 Budget C/F	2019-2020 Budget	Total New Budget + C/f	Comments
CH105	Binalong Bay Footpath - Main Road	-	-		30,000	30,000	as per foreshore masterplan
CF130	Parkside Foreshore Footpath	-	870			-	
CH110	Binalong Bay - Pacific to Bevan Streets	-	-		3,000	3,000	Replace gravel
CH115	Fingal - Talbot Street	-	12,954		30,000	30,000	Avoca end near old town hall to PO.
CH120	Scamander - Scamander Ave	11,824	26,596		58,000	58,000	Part A
CH125	Stieglitz - Chimney Heights	-	-		3,000	3,000	Replace gravel
CF125	Medea Cove Footpath/Road options	3,656	5,156	38,640	32,000	70,640	
CG110	Storey St, St Marys	-	-	50,000		50,000	Replace gravel
CF135	Cycleway/Walkway - St Helens - Upgrade	750	12,481			-	
	TOTAL FOOTPATHS	16,231	58,058	88,640	186,000	274,640	
						-	
	KERB & CHANNEL					-	
CH155	Byatt Court, Scamander	-	-		46,000	46,000	Stormwater management plan
	Replacements TBA	-	-		22,000	22,000	to be allocated
CG155	Cameron St, St Helens (south of Quail St intersection) (0.16km)	-	-	9,000	11,000	20,000	Width to be checked for onstreet parking options
CG160	Penelope St St Helens	-	2,051			-	Replace 50mt kerb & channel on western side of Penelope St, St Helens - starting at intersection of Lawry Heights
CG165	Helen Grove, St Helens (Northern Side)	-	20,632	23,530		23,530	
CE165	Treloggen Drive, Binalong Bay	-	-	50,360		50,360	
CG170	Aerodrome Road, Stieglitz	-	23,014	33,190		33,190	
	TOTAL KERB & CHANNEL	-	45,697	116,080	79,000	195,080	
						-	
	RESHEETING					-	
	2054 - Brooks Rd	-	-		0,046	10,046	
	2138 - Franks St Fingal	-	-		3,795	3,795	
CH305	2161 - Groves Rd	-	-		15,288	15,288	
CH305	2160 - Groves Rd				15,288	15,288	
CH310	2285 - North Ansons Bay Rd		-		5,528	5,528	
CH310	2286 - North Ansons Bay Rd				16,517	16,517	
	2258 - McKerchers Rd	-	-		8,190	8,190	

Project Code	Details	Month Actuals	Year to Date Actual	2018-2019 Budget C/F	2019-2020 Budget	Total New Budget + C/f	Comments
	2259 - McKerchers Rd		-		9,623	9,623	
	2260 - McKerchers Rd		-		2,662	2,662	
	2380 - Tims Creek Rd	-	-		6,880	6,880	
	2392 - Tyne Rd	-	-		6,370	6,370	
	2393 - Tyne Rd		-		7,262	7,262	
	2394 - Tyne Rd		-		6,166	6,166	
	2303 - Old Roses Tier Rd	-	-		6,848	6,848	
	2015 - Ansons Bay Rd (Priory Rd)	-	-		4,277	4,277	
	2016 - Ansons Bay Rd (Priory Rd)		-		7,287	7,287	
	2008 - Ansons Bay Rd (Priory Rd)		-		20,093	20,093	
	2011 - Ansons Bay Rd (Priory Rd)		-		11,717	11,717	
	2012 - Ansons Bay Rd (Priory Rd)		-		11,652	11,652	
	2013 - Ansons Bay Rd (Priory Rd)		-		8,328	8,328	
	2014 - Ansons Bay Rd (Priory Rd)		-		8,234	8,234	
	2017 - Ansons Bay Rd (Priory Rd)		-		20,300	20,300	
	2176 - Honeymoon Point Rd	-	-		1,401	1,401	
	2331 - Reids Rd	-	-		5,528	5,528	
	2332 - Reids Rd		-		5,405	5,405	
	2333 - Reids Rd		-		4,641	4,641	
CG310	Reids Rd		-	33,780	10,000	43,780	
CF355	Lottah Road, Pyengana	-	-	8,820		8,820	
CF325	Upper Scamander Road, Scamander	-	-	14,820		14,820	
	Fingal Streets	-	-	6,500		6,500	
CG345	German Town Road, St Marys	-	-	6,980		6,980	
CG350	Dublin Town Road, St Marys	-	-	15,000		15,000	
	Falmouth Streets	-	-	40,000		40,000	
	Mathinna Plains Road	-	-	39,000		39,000	
CH315	Ansons Bay Road, Ansons Bay	11,220	11,220	80,000		80,000	Sealing section
CH310	North Ansons Bay Road, Ansons Bay	-	72,666	80,000		80,000	
	TOTAL RESHEETING	11,220	83,886	324,900	239,326	564,226	
						-	
	RESEALS					-	
CH405	799 - Acacia Dve	-	9,692		11,135	11,135	
CH410	731 - Aerodrome Rd	-	12,874		17,514	17,51	
CH415	673 - Akaroa Ave	1,200	9,700		29,225	29,225	
CH420	683 - Cannell Pl	1,200	5,390		15,734	15,734	
CH425	434 - Circassian St	-	9,247		15,585	15,585	
CH425	433 - Circassian St		-		8,789	8,789	
CH430	788 - Coffey Ct	-	6,818		12,680	12,680	
CH435	379 - Douglas Crt (turning circle only)	-	-		50,000	50,000	
CH440	526 - Fresh Water St	-	6,128		6,726	6,726	
CH440	525 - Fresh Water St		-		2,178	2,178	
CH445	564 - Hodgman St	-	8,044		12,049	2,049	

Project Code	Details	Month Actuals	Year to Date Actual	2018-2019 Budget C/F	2019-2020 Budget	Total New Budget + C/f	Comments
CH450	792 - King St Binalong Bay	-	4,464		3,695	3,695	
CH450	791 - King St Binalong Bay		-		3,743	3,743	
CH453	Talbot Street, Fingal	-	-			-	
CH455	58 - Lottah Rd	-	6,197		9,346	9,346	
CH460	760 - Main Rd Binalong Bay	-	100,952		8,658	8,658	
CH460	766 - Main Rd Binalong Bay		-		81,648	81,648	
CH460	762 - Main Rd Binalong Bay		-		13,498	13,498	
CH465	670 - Maori Pl	1,200	2,459		3,934	3,934	
CH470	389 - Medeas Cove Esp	-	8,644		8,579	8,579	
CH473	Heather Place	-	5,549			-	
CH475	1257 - Melaleuca St	-	1,866		2,004	2,004	
CH480	- Quail St parking	-	-		25,000	25,000	
CH485	951 - Reids Rd	-	-		7,290	7,290	
CH485	947 - Reids Rd	-			6,210	6,210	
CH487	758 - Reserve St	-	2,763		5,138	5,138	
CH488	549 - Rest Area C/P	-	6,208		9,339	9,339	
CH490	541 - Scamander Ave	-	-		5,055	5,055	
CH490	543 - Scamander Ave	-			22,810	22,810	
CH490	540 - Scamander Ave	-			1,320	1,320	
CH491	512 - Seaview Ave (turning circle only)	-	10,341		43,750	43,750	
CH492	71 - St Columba Falls Rd	-	2,383		4,311	4,311	
CH492	69 - St Columba Falls Rd				26,760	26,760	
CH493	Beaumaris Avenue	-	-			-	
CH494	380 - Susan Crt (turning circle only)	-	12,409		50,000	50,000	
CH495	St Marys - Esk Main Road Storey to Groom Street	-	-		50,000	50,000	To coincide with DSG Road Sealing Programme
CH490	Scamander Ave - Bridge to IGA	-	-		120,000	120,000	To coincide with DSG Road Sealing Programme
	TOTAL RESEALS	3,600	232,128	-	693,699	693,699	
						-	
	ROADS OTHER					-	
CH550	Brown Street, Fingal - Pavement Remediation	58,149	60,985		300,000	300,000	Project to use all Road Reconstruction/Dig Out Budget
CH565	Lottah Road - Part 1 - CH 2.3-3.1	169	169		110,000	110,000	RTR Funding
CH570	Lottah Road - Part 2 - CH 3.5-3.7	169	169		75,000	75,000	RTR Funding
CH575	Lottah Road - Part 3 - CH 4.8	169	169		65,000	65,000	RTR Funding
CH580	Lottah Road - Part 4 - CH 6.8-6.95	988	988		150,000	150,000	RTR Funding
CF515	The Gardens Road RTR	-	-	4,460		4,460	
CG540	Ansons Bay Rd dig out	-	-	13,880		13,880	
CG545	Rex Ct St Helens dig out	-	-	27,540		27,540	

Project Code	Details	Month Actuals	Year to Date Actual	2018-2019 Budget C/F	2019-2020 Budget	Total New Budget + C/f	Comments
CG550	St Helens Pt Rd dig out	-	-	50,000		50,000	
CH505	St Helens Pt Rd (Parkside)	1,000	7,113		800,000	800,000	Part B - Requires Grant Finding
CH510	Atlas Drive - Retaining Wall Anchor	-	4,796		40,000	40,000	
CH515	Ansons Bay Road - Gravel Stabilisation	-	-		75,000	75,000	
	Gardens Road - Sight Distance Works	-	-		400,000	400,000	Subject to successful Black Spot funding application
	Road Intersection Upgrade Works	-	-		50,000	50,000	
CH546	Grant Street, Falmouth - Sealing	2,827	2,827			-	
CH545	Franks Street, Falmouth - Sealing	233	6,573			-	
CH520	Talbot St, Fingal - Off Hwy Reconstruction/DigOut	11,794	24,921		100,000	100,000	Gleadow St to Brown St
CH555	Talbot to Percy Street, Fingal - Reconstruction	338	1,858			-	
CH525	Crash Barrier - Fingal Bridge	-	50,573		150,000	150,000	Mathinna Rd - DSG Bridge
	ROAD ASSET MANAGEMENT	-	-			-	
	Sealed Roads - Condition Assessments	-	-		32,500	32,500	
CH560	Road Network - Sign Replacement	540	540		25,000	25,000	
CG520	Beaumaris Ave	-	33,282	15,000		15,000	
	TOTAL ROADS OTHER	76,374	194,963	110,880	2,372,500	2,483,380	
						-	
	ROADS TOTAL	108,427	1,013,911	774,000	3,670,525	4,444,525	
						-	
	BRIDGES					-	
CG205	B185 Gillies Road, St Marys	-	8,199		25,000	25,000	Replace Deck
CG220	B2293 Cecilia St, St Helens	-	6,786		22,000	22,000	Replace Deck
CG210	B760 Bent St, Mathinna	-	-	5,500		5,500	
CG215	B1675 Lower Germantown Road, St Marys	-	-	2,600		2,600	
CG230	B2809 Argyle St, Mangana	-	-	30,000		30,000	
CG235	B4457 Argonaut Road, St Helens (Saxelby Creek)	-	9,208	11,620		11,620	
CG245	B7032 Davis Gully Road, Four Mile Creek	-	-	19,790		19,790	
CG250	B7027 Mathinna Plains Road	-	-	15,000		15,000	
CH220	B2006 - Reids Rd, Priory	352	47,381		90,000	90,000	Replace Deck
CH225	B2809 - Argyle St, Mangana	-	318		30,000	30,000	Replace Deck
CG240	B7004 Richardson Road, St Marys	342	13,107		38,000	38,000	Replace Deck
CH230	B7005 - Tims Ck Rd	7,224	7,474		30,000	30,000	Replace Deck
CH235	B2242 - Hodges Rd	-	2,398		60,000	60,000	Replace Deck

Project Code	Details	Month Actuals	Year to Date Actual	2018-2019 Budget C/F	2019-2020 Budget	Total New Budget + C/f	Comments
CH215	B2191 - Fletchers Creek, Reids Rd	-	132,447		150,000	150,000	Extra Budget Approved \$130K Bridgepro \$20 Variation
CH205	Footpath Bridge at Fingal Culvert	-	3,000		30,000	30,000	New bridge - footpath
CG225	B2792 Four Mile Creek Road	-	5,201	29,550	220,000	249,550	renew coating
CH240	B2117 The Flat Road Bridge, St Marys	4,216	157,993			-	Flood Mitigation Funding Due December 2019
	Install/upgrade traffic barriers	-	-	120,000		120,000	
CH245	B2006 - Reids Road - Barrier Upgrade	-	31,631			-	
CH535	Medeas Cove Esp/Annie St Int - Barrier Upgrade	-	14,413			-	
CH540	Gardens Road Twin Culverts - Barrier Upgrade	-	21,324			-	
CH581	Fingal Rivulet Barriers B2691	875	875			-	
CH582	Fingal Rivulet Barriers B2692	875	875			-	
CH210	B7043 Mathinna Road, Fingal (DSG)	-	1,500	-		-	
	TOTAL BRIDGES	12,134	393,512	234,060	695,000	929,060	
						-	
	STORMWATER					-	
CH660	Minor stormwater Jobs 2019/20	-	4,572		50,000	50,000	
CD655	Implement SWMP priorities	26	50,735	138,600	80,000	218,600	
CG665	Freshwater Street / Lade Court (Beaumaris)	-	-	30,000	40,000	70,000	Install new stormwater pipe rear of Freshwater Street properties to prevent Lade Court properties flooding.
CG670	Medea St - Opposite Doepel St	-	-	40,000	5,000	45,000	115m of open drain
CF657	Parnella Stormwater Stage 2	-	15,131	-		-	Civilscape retention not previously costed
CF665	Beauty Bay Access track improvements	-	-	6,000		6,000	
CH655	Beaumaris Ave	-	-		5,000	25,000	New Stormwater main
	TOTAL STORMWATER	26	70,438	214,600	200,000	414,600	
						-	
	WASTE MANAGEMENT					-	
CH605	St Helens WTS - Polystyrene Densifier	-	-		30,000	30,000	
CH610	Scamander WTS - Reseal entrance road	-	-		20,000	20,000	

Project Code	Details	Month Actuals	Year to Date Actual	2018-2019 Budget C/F	2019-2020 Budget	Total New Budget + C/f	Comments
CG605	Reconstruction & seal entrance to St Helens WTS	-	3,194	4,320		4,320	
CE615	Scamander WTS retaining wall replacement	-		52,000		52,000	
	Recycling facilities	-	-	20,000		20,000	
CE625	Rehabilitation of former Binalong Bay Tip	-	-	2,680		2,680	
CF610	Fingal WTS Retaining Wall Replacement	-	47,254	80,000		80,000	
	WASTE MANAGEMENT TOTAL	-	50,448	159,000	50,000	209,000	
						-	
	Total Capital expenditure	426,372	5,319,604	5,104,670	6,950,715	12,080,385	

ACTION	INFORMATION
PROPONENT	Council Officer
OFFICER	Bob Hoogland, Manager Corporate Services
FILE REFERENCE	040\028\002\
ASSOCIATED REPORTS AND DOCUMENTS	Nil

OFFICER'S RECOMMENDATION:

That the report be received.

INTRODUCTION:

The purpose of this report is to provide Councillors with an update of various issues which are being dealt with by the Visitor Information Centre.

PREVIOUS COUNCIL CONSIDERATION:

Provided as a monthly report – Council consideration at previous meetings.

OFFICER'S REPORT:**Staff Movements:**

Although the VIC and History Room are closed, VIC staff are working on the changeover from BookEasy to Vend and the History Room Curator is undertaking normal non-contact tasks.

Meetings Attended/Other information:

The History Room Curator also noted the following:

- **Centre Closure:** This occurred at the end of business on Wednesday 25 March 2020 due to the growing restrictions associated with the Corona virus. A media statement was circulated to all museum contacts and memos were circulated to all volunteers. Notices were placed on Council's FB page and on St Helens History Room's website and at the centre itself. A skeleton staff between the VIC and the History Room ensures that the centre is maintained appropriately for the duration. I have also downloaded a Practice Guide for Managers of Heritage Collections that are Closed compiled by three (3) Victorian collecting organisations and circulated by AMaGA (peak body for Museums and Galleries)
- **Exhibitions:** The 'Shackleton' banner display has been dismantled and has been returned to the Australian National Maritime Museum. The latest exhibition for the museum is the history of cycling in St Helens called 'On Yer Bike!'. This was planned to be in place for the forthcoming Dragon Trail MTB race but of course events have overtaken our planning on that score. I am putting the finishing touches to the exhibition and then plan on using youtube to make a virtual tour of the display online via the St Helens History Room's website.
- **Bus Tours:** Had two (2) bus tours in March both with 39 seniors, one was Terrys Tours and the other was a KTG Tour. This reflects the History Room's visitation numbers where, for the first time, there were more concession visitors than families/couples.

- **Chinese Community Association Tasmania:** This group had planned to visit the centre on Wednesday 25 March 2020 but had to cancel their trip.
- **Foyer Cabinet:** This will be revamped and this small display will include local fossickers' finds from around the area.
- **Probus Talk:** The Curator spoke to the St Helens Probus Club on 10 February 2020 on the St Helens History Room where a short slide show was enjoyed by club members.
- **Webinar:** Participated in 'Collection Law: What Museums and Galleries need to know' (1 April 2020)
- **Statistics:** March 2020 – Entry income \$700, donations \$186.80 totalling \$886.80 this figure is down from previous years as March is usually our busiest month (\$1196.35-2019; \$1208.30-2018; \$993.45-2017; \$1198.70-2016). Visitation into the History Room was concession 140 with 56 families/couples making 196 in total. This is down from 266 in 2019 but not significantly. Volunteer hours amounted to 11.25 for the month, breaking down to 27.8 hours per week.

Statistics:

Door Counts:

Month/Year	Visitor Numbers	Daily Average	History Room
March 2010	4,406	142.13	
March 2011	4,900	160.06	287
March 2012	5,915	190.81	158
March 2013	4,360	140.64	146
March 2014	5,578	179.94	146
March 2015	6,810	219.68	208
March 2016	5,080	169.33	212
March 2017	5,124	165.29	177
March 2018	4,492	149.73	216
March 2019	4,318	139.29	266
March 2020	2,936	117.44	196

Revenue 2018/2019:

Month	VIC Sales	HR Entry	HR Donations
July	\$2,065.20	219.00	79.10
August	2,418.45	176.00	76.15
September	5,711.75	352.00	121.00
October	5,759.40	478.00	136.75
November	6,182.01	560.00	200.00
December	6,938.21	490.00	45.60
January	10,386.85	799.00	106.45
February	10,940.75	881.00	55.65
March	10,480.35	1,125.50	70.85
April	5,855.70	547.50	555.30
May	2,869.50	400.00	51.40
June	1,580.86	227.00	70.50

Revenue 2019/2020:

Month	VIC Sales	HR Entry	HR Donations
July	1,531.55	209.00	236.20
August	2,261.05	162.00	28.00
September	3,974.85	379.00	59.30
October	6,219.40	456.00	61.00
November	9,928.75	680.00	108.30
December	9,181.90	486.00	47.10
January	11,386.71	674.00	94.65
February	9,025.60	703.00	210.10
March	8,237.44	700.00	186.80

STRATEGIC PLAN & ANNUAL PLAN:**Strategic Plan 2017-2027***Goal*

Economy - To foster innovation and develop vibrant and growing local economies which offer opportunities for employment and development of businesses across a range of industry sectors.

Strategies

Create a positive brand which draws on the attractiveness of the area and lifestyle to entice people and businesses' to live and work in BOD.

Annual Plan 2018-2019*Goal*

Economy - To foster innovation and develop vibrant and growing local economies which offer opportunities for employment and development of businesses across a range of industry sectors.

Key Focus Area 2.1.2

Tourism – Broadening, lengthening and improving the visitor experience through development of attractions and activities; promotion and signage; and great customer service.

Action 2.1.2.9

Assess and improve the customer experience delivered through the St Helens Visitor Information Centre.

LEGISLATION & POLICIES:

Nil.

BUDGET AND FINANCIAL IMPLICATIONS:

Not applicable.

VOTING REQUIREMENTS:

Simple Majority.

04/20.12.4 Adoption of 2020/2021 Schedule of Fees & Charges

ACTION	DECISION
PROPONENT	Council Officer
OFFICER	Bob Hoogland, Manager Corporate Services
FILE REFERENCE	018\017\004\
ASSOCIATED REPORTS AND DOCUMENTS	Draft Schedule of Fees & Charges 2020/2021

OFFICER'S RECOMMENDATION:

That Council adopt Fees & Charges for 2020/2021:

- With no increase on 2019/2020 Fees & Charges
- Implement changes as required by the state government
- Amend planning fees to implement one (1) new charge: Minor amendment – application to amend a Section 57 Permit at \$350

INTRODUCTION:

Council's Schedule of Fees & Charges is reviewed annually as part of the budget adoption process.

PREVIOUS COUNCIL CONSIDERATION:

The Schedule of Fees & Charges is reviewed and adopted annually and this matter was considered at the April 2020 Council Workshop.

OFFICER'S REPORT:

Council's Schedule of Fees & Charges is adopted annually as part of the budget adoption process.

In general, Council seeks to recover costs on a "user pays" basis, balancing this against perception of "capacity to pay", in achieving the objectives of the Strategic and Annual Plans.

Council has noted, in the context of the impact on ratepayers, businesses and the community of the COVID-19 pandemic, that the only appropriate action is not increase fees and charges from previous year's levels, at all. Further, Council will consider the specific waiving of individual fees and charges on application due to individual hardship or a whole category of charges, such as Food Licences, due to the impacts on a whole category of businesses.

Council does note that some fees are set by the State Government and must be adjusted in Council's Schedule accordingly.

Changes in the processing of development application has required the introduction of a new charge, not an increase:

Minor amendment – application to amend a Section 57 Permit	\$350.00
--	----------

The adoption of Fees & Charges for 2020/2021 is recommended therefore with no increase to those of 2019/2020 except where specifically required by the State Government and with the introduction of the one (1) new charge.

STRATEGIC PLAN & ANNUAL PLAN:

Strategic Plan 2017 – 2027

Goal

Services - To have access to quality services that are responsive to the changing needs of the community and lead to improved health, education and employment outcomes.

Strategies

Ensure Council services support the betterment of the community while balancing statutory requirements with community and customer needs.

LEGISLATION & POLICIES:

Section 205 of the *Local Government Act 1993*.

BUDGET; FUNDING AND FINANCIAL IMPLICATIONS:

As identified in the Fees and Charges – this is part of the budget process.

VOTING REQUIREMENTS:

Absolute Majority.

Fees & Charges 2020-2021



Adopted 15 April 2019 – Minute 04/19.12.8.78

from the **mountains** to the **sea** | www.bodc.tas.gov.au



Contents

ADMINISTRATION	5
Photocopying	5
Right to Information	5
Search of Public Information	5
Goods left on Council Controlled Land	5
FACILITIES HIRE	6
Bonds – All Facilities	6
Not for Profit Organisations	6
Private Functions and Other Non-Commercially Trading Organisations	6
FACILITIES HIRE - Continued	7
Commercially Trading Organisations (Sale of Goods)	7
Miscellaneous	7
St Helens Council Chambers (Day use ONLY)	7
Sport/Recreation Grounds	7
St Helens Sports Complex only	7
Community Trailer	7
FACILITIES HIRE - Continued	8
Multipurpose Stadium	8
Camera and Sound Recording Equipment	8
ENGINEERING SERVICES	9
Waste Transfer Stations	9
ENGINEERING SERVICES - Continued	10
Engineering Services – Stormwater Connections	10
Engineering Services – Assessment of Public Works	10
Engineering Services – Other Fees	10
Road Work	10
AERODROME	10
Aerodrome Landing Fees	10
ENGINEERING SERVICES - Continued	11
CEMETERIES	11
Site & Reservation Fees	11
Grave Digging	11
Miscellaneous	11

DEVELOPMENT SERVICES - Planning	12
New Development (Buildings).....	12
Review of application where No Permit Required	12
Administration Fee.....	12
Advertising Fee	12
Permitted Use/Discretionary Use	12
ILLEGAL WORKS – RETROSPECTIVE PLANNING APPROVAL	12
New Development (Subdivision/Adjustment).....	12
New Development (Other)	12
Plan – Examination & Sealing	12
DEVELOPMENT SERVICES – Planning - Continued	13
Sundry Planning Fees	13
Collection of impounded sign	13
Statutory Advertising & Administration	13
Advertising	13
Refunds/Remissions – Application withdrawn.....	13
DEVELOPMENT SERVICES - Building	14
Building Surveying Charges – Category 3 and 4 Buildings.....	14
Inspections	14
DEVELOPMENT SERVICES – Building - Continued	15
Miscellaneous	15
Temporary Occupancy Permit	15
Annually to maximum of 3 years.....	15
Reassessment not required	15
Extension to Building Permit – All Classes.....	15
Building Certificates.....	15
State Government Levies.....	15
Amendments.....	15
DEVELOPMENT SERVICES – Building - Continued	16
Administration and Notifiable Works and Lodgment fee.....	16
Administration – Privately Certified Applications Only	16
BUILDING SERVICES – PLUMBING – DOMESTIC & WASTE WATER	17
Domestic Certificate of Likely Compliance Plumbing (Category 3 & 4 plumbing works).....	17
Waste Water Assessment and Approvals (Septic Tanks, AWTs etc).....	17
BUILDING SERVICES – PLUMBING – COMMERCIAL	17

Commercial Certificate of Likely Compliance Plumbing (Category 3 & 4 plumbing works)....	17
BUILDING SERVICES – PERMIT AUTHORITY	17
Permit Authority Charges – Building & Plumbing Only (Category 4 only).....	17
Building & Plumbing Permit.....	17
CLASS 10A Structures (garage/carport/deck/ pergola/retaining wall/mast/fence/pool & demolition works).....	17
ENVIRONMENTAL HEALTH	18
Licences, Certificates, Permits	18
ANIMAL CONTROL	19
Registration Type	19
Impounding 19	
Out of hours release fee ***	19
Original owner	19
Kennel Licence	19
Miscellaneous	19

ADMINISTRATION

(All fees listed below are inclusive of GST where applicable, *Indicates GST free/exempt items)

Photocopying

Black & White	Per A4 page	\$0.50
	Per A4 page double sided	\$0.70
	Per A3 page	\$0.80
	Per A3 page double sided	\$1.00
Bulk Runs	Copies in excess of 500 (per A4 sheet)	\$0.25
	Copies in excess of 500 (per A4 sheet double sided)	\$0.35
	Copies in excess of 500 (per A3 sheet)	\$0.45
Binding	1 Plastic Sheet + Comb (bound by Council staff) per copy	POA
Colour Photocopying	Per A4 page	\$3.00
	Per A3 page	\$4.00
Laminating	Per A4 page	\$4.00
	Per A3 page	\$5.00
Council Agenda & Minutes	Printed copy	Free of Charge
	CD version	Free of Charge
Planning	Planning Scheme Ordinance	\$40.00*

Note: Photocopy charges apply to all organisations and individuals, unless they have prior approval from Council for such in-kind support. This must be requested on at least an annual basis. Coloured paper is not available for purchase, and if required is to be supplied by the individual/organisation.

Right to Information

Fees are set as per the Right to Information Act 2009, these fees are listed as a reference only. The Right to Information Act 2009 replaces the Freedom of Information Act 1991 and therefore the associated fees have altered accordingly. There is now one (1) flat fee for these requests and no other expenses are incurred as with the Freedom of Information requests.

Per application (except where excluded under the Act). The fee is based on 25 fee units @ \$1.62 at the 1 July 2020	\$40.50*
--	----------

Search of Public Information

S.132 Certificates	Application fee (30 fee units @ \$1.62 at the 1 July 2020)	\$48.60*
S.337 Certificates	Application fee (132.5 fee units @ \$1.62 at the 1 July 2020)	\$214.65*

Goods left on Council Controlled Land

Collection Fee	\$20.00*
Storage Fee – per week or part there of	\$20.00*

Note: Additional costs associated with transport or handling to be recovered at cost.

FACILITIES HIRE

FACILITY HIRE BOOKING FEE - \$25.

This fee is a non-waiver/non-refundable booking fee that is to be paid on ALL bookings (fee waivers may be requested, however, this fee is still payable).

Bonds – All Facilities

	Whether Full Day or Part Day
Portland Hall – General Use	\$210.00*
Portland Hall – Where liquor is consumed	\$315.00*
St Marys Hall – General Use	\$210.00*
St Marys Hall – Where liquor is consumed	\$315.00*
St Marys Hall & Kitchen	\$400.00*
Sports & Recreation Grounds – All Facilities	\$315.00*
St Helens Foreshore	\$400.00*
St Helens Council Chambers	\$315.00*
Fingal Recreation Ground – General Use	\$210.00*
Fingal Recreation Ground – Where liquor is consumed	\$315.00*

Note: Hirers are required to set up the facility including chairs as they see fit. Setup is not included in the charges listed below.

Not for Profit Organisations

	Full Day	Half Day (Max. 4 hours)	Per Hour
Hall Only – Day	\$65.00	\$40.00	\$20.00
Hall Only – Night	\$110.00	\$80.00	\$20.00
Hall Only – Day AND Night	\$160.00	\$50.00	N/A
Portland Hall Kitchen – Day AND Night	\$45.00	\$25.00	N/A
St Marys Hall Kitchen – Day AND Night	\$45.00	\$25.00	N/A
Fingal Recreation Building - Kitchen – Day AND Night	\$45.00	\$25.00	N/A
Memorial Services		Nil	Nil

Private Functions and Other Non-Commercially Trading Organisations

	Full Day	Half Day (4 hours or less)
Hall Only – Day	\$180.00	\$85.00
Hall Only – Night	\$220.00	\$105.00
Hall Only – Day AND Night	\$380.00	\$185.00
Portland Hall Kitchen – Day AND Night	\$75.00	\$70.00
St Marys Hall Kitchen – Day AND Night	\$75.00	\$70.00
Fingal Recreation Building - Kitchen – Day AND Night	\$75.00	\$70.00

FACILITIES HIRE - Continued

Commercially Trading Organisations (Sale of Goods)

	Full Day	Half Day (4 hours or less)
Hall Only – Day	\$3,000.00	\$1,500.00
Hall Only – Night	\$2,200.00	\$1,100.00

Miscellaneous

Public Liability – see hirers agreement (if required)	\$20.00 per day
---	-----------------

St Helens Council Chambers (Day use ONLY)

Court Sitings	\$350.00
Other Organisations	\$230.00

Sport/Recreation Grounds

Bulk Camping Fees – by arrangement with Council (more than 10 users)		POA
Hire of Sports Grounds (ovals, fields, etc)	Per hour	\$12.00
Kitchen	Per day	\$35.00
Foreshore	Per day	\$115.00
Foreshore/Sports Ground Power	Per day/Per site	\$16.00

St Helens Sports Complex only

Note: The fees listed below apply to the St Helens Sports Centre Only (Bulk Users Excluded)

Toilets Only	Per day	\$35.00
Showers and Toilets Only	Per day	\$70.00
Sports Complex Building (no amenities)	Per day	\$20.00
Sports Complex Building (including amenities)	Per day	\$90.00
Bond – alcohol free events		\$210.00
Bond – licenced events		\$315.00

Community Trailer

Community BBQ Trailer – Community Groups	Daily usage	\$45.00
	Bond	\$300.00*
Community BBQ Trailer – Commercial/Private Hire	Daily usage	\$150.00
	Bond	\$300.00*

FACILITIES HIRE - Continued

Multipurpose Stadium

HOURLY RATE HIRE FEES					
		Day Rate		Night Rate	
		1 Court	2 Court	1 Court	2 Court
Sports (Team)					
	Casual Hire	\$28.80	\$48.00	\$36.00	\$60.00
	Regular User	\$25.92	\$43.20	\$32.40	\$54.00
	Key User Hire	\$23.04	\$38.40	\$28.80	\$48.00
Sports (Individual/Doubles)					
	Casual Hire	\$14.40	\$24.00	\$18.00	\$30.00
	Regular User	\$12.96	\$21.60	\$16.20	\$27.00
	Key User Hire	\$11.52	\$19.20	\$14.40	\$24.00
Community Activities					
	Casual Hire	\$23.04	\$38.40	\$28.80	\$48.00
	Regular User	\$20.74	\$34.56	\$25.92	\$43.20
	Key User Hire	\$18.43	\$30.72	\$23.04	\$38.40
Events					
	Casual Hire	\$57.60	\$96.00	\$72.00	\$120.00
Day Rate (8 Hours)					\$500.00
Equipment	Tennant Walk Behind Scrubber Machine			\$120.00 per hour	
FACILITY HIRE FEES					
Change Room	Per Booking and Room			\$10.00	

Camera and Sound Recording Equipment

Bond	\$500.00
All Day Hire	\$100.00
Half Day Hire	\$50.00

ENGINEERING SERVICES

Waste Transfer Stations

DOMESTIC		
Domestic Waste and Green Waste - SEPARATED	Car Boot or Station Wagon	\$5.00
	Trailer or Utility	\$9.00
	Tandem Trailer or small Truck	\$13.00
Domestic Waste and Green Waste – NOT-SEPARATED	Car Boot or Station Wagon	\$9.00
	Trailer or Utility	\$15.00
	Tandem Trailer or small Truck	\$21.00
All Clean Green Waste - Domestic	Car Boot or Station Wagon	\$3.00
	Trailer or Utility	\$6.00
	Tandem Trailer or small Truck	\$11.00
Domestic Waste 50L Garbage Bag		\$1.50
Domestic Waste 140L MGB		\$3.00
Domestic Waste 240L MGB		\$4.00
COMMERCIAL		
Commercial Business Waste		\$22.00 m³
All Clean Green Waste - Commercial	Car Boot or Station Wagon	\$3.00
	Trailer or Utility	\$6.00
	Tandem Trailer or small Truck	\$11.00
Bulk Waste Scamander WTS		\$125.00 per tonne
Asbestos Removal Scamander WTS		\$58.00 m³
OTHER		
Motorcycle and car tyres		\$6.00 each
Truck and larger tyres		\$22.00 each
Tractor tyres		\$37.00 each
General Builders Waste & Rubble		\$13.00 m³
Clean Fill Material		\$7.00 m³
Unsecured loads (additional charge)		\$6.00 each
Replacement Wheelie Bin – 140L		\$65.00 each*
Replacement Wheelie Bin – 240L		\$80.00 each*
Delivery fee for change of bin requirements including replacement of lost or stolen bins		\$16.50
Mattresses Double/Queen/King		\$8.00 each
Mattresses Single		\$4.00 each
RECYCLABLE MATERIAL		
Separated Recycling Material		FREE
Tree lopping material requiring chipping (greater than 40mm diameter)		\$14.00 m³
Heavy stumps and oversized timber (greater than 150mm diameter)		\$25.00 m³
Polystyrene Packaging Material		FREE
Gas Cylinders (Fully Degassed)		FREE
Triple Rinsed Chemical Containers (DrumMuster Endorsed)		FREE
Car Batteries		FREE
E Waste (TV's, computers, printers, game stations, etc)		FREE
Car Bodies/Scrap Steel – St Marys, Scamander & St Helens		FREE
Fridge/Freezer Disposal		\$10.00
Other White Goods		FREE
Fuel Disposal (Petrol, Diesel, Coolant)		\$0.50 per litre
Waste Oil		FREE

ENGINEERING SERVICES - Continued

Engineering Services – Stormwater Connections

Stormwater connection to kerb and gutter	POA
Stormwater connection to piped drain	POA
All other stormwater connections	POA

Engineering Services – Assessment of Public Works

Assessment of plans and final inspection.	\$770.00* for up to 3 lots, additional \$5.00 per lot
Inspections of failed works	\$107.00
Additional Inspections	\$107.00

Note: Public works are defined as any works that council is obliged to maintain for the community and include roads, footpaths, drainage (both underground and surface), landscaping, parks and public buildings

Engineering Services – Other Fees

Supply of Traffic Counts, per count, if current data is already available	\$47.00
Supply of Traffic Counts, per count, if data must be obtained	POA
Works Permit / New Crossover Application Fee / Application to Open Road (Includes post inspection fee)	\$214.00
Additional Inspection Fees	\$107.00
Location Charges (during business hours)	\$107.00

Road Work

Road & Footpath Reinstatement	POA
Footpath and Driveway Construction	POA
Stormwater Works	POA

AERODROME

Aerodrome Landing Fees

To apply to General Aviation (GA) landings	\$11.00 per tonne
Non General Aviation (GA) landings	No charge
Airport Hangar Hire/Lease	POA depending on size

ENGINEERING SERVICES - Continued

CEMETERIES

Site & Reservation Fees

Land Lawn Cemetery	\$200.00
Graveyard Land 2.4m x 1.2m	\$200.00
Rose Garden	\$90.00
Land – Child (Birth to 5 years)	Nil
Columbarium Wall	\$90.00

Grave Digging

Lawn Cemetery	Monday to Friday	\$1,130.00
	Saturday, Sunday and Public Holidays	POA
	All days (including public holidays) – Children Birth to 5 years	NIL
Ashes Burial	Monday to Friday	\$310.00
	Saturday, Sunday and Public Holidays	POA
	All days (including public holidays) – Children Birth to 5 years	NIL
Other Cemeteries (including old sites requiring manual excavation)	Monday to Friday	\$1,250.00
	Saturday, Sunday and Public Holidays	POA
	All days (including public holidays) – Children Birth to 5 years	NIL

Miscellaneous

Exhumation	POA
Re-interment	POA
Fee for re-opening grave	POA
Fee for constructing cement layer	POA

DEVELOPMENT SERVICES - Planning

New Development (Buildings)

Review of application where No Permit Required	Administration Fee	\$80.00
Advertising Fee	If applicable	\$400.00*
Permitted Use/Discretionary Use	Use and/or Development (Class 7 and Class 10 Buildings, Signs, Demolition)	\$160.00*
	Use and/or Development (Other excluding subdivision)	\$2 per \$1,000 of assessment value Min \$340, Max \$30,000
ILLEGAL WORKS – RETROSPECTIVE PLANNING APPROVAL		Double the relevant application fee

New Development (Subdivision/Adjustment)

SUBDIVISION Application Fee Where including on site waste water disposal assessment	\$270.00* + \$100.00* per lot (min 2) + \$250.00
BOUNDARY ADJUSTMENT Application Fee Where including on site waste water disposal assessment	\$160.00* + \$50.00* per lot (min 2) + \$250.00

New Development (Other)

Extractive Industries (Level 1 EMPCA 1993)		\$1,100.0*
Level 2 Activity EMPCA 1993		\$1,300.0*
Fence (Where not exempt)		\$75.0*
Application where buildings do not form a major part of the Development	Up to \$25,000	\$75.0*
	\$25,001 to \$100,000	\$145.0*
	\$100,001 to \$250,000	\$375.0*
	\$250,001 to \$499,999	\$750.0*
	Where project cost exceeds \$500,000	\$1,500.00* plus \$2 per \$1,000 over \$500,000 to a max \$30,000
Demolition Assessment	Where not exempt	\$80.00
CHANGE OF USE (for all classes of building or use of site)	Plus fee for any new work associated with application. Change of Use Application fee set by State Government	\$250.0*

Plan – Examination & Sealing

Examination and sealing of final plan of Survey Building Certificate (if required)		\$260.00* + \$50.00* per lot
Class 1A (includes Inspection & Administration costs)		\$275.00
Class 10A (includes Inspection & Administration costs)		\$165.00
Examination and sealing of Stratum Plan		\$260.00* + \$50.00* per lot
Application for a Staged Development Scheme	Master Plan and disclosure statement approval	\$350.00* + \$50.00* per lot
Petition to amend a Sealed Plan – Full Fee		\$600.00*
Petition to amend a Sealed Plan (if all parties to the Plan have signed the petition)		\$300.00*

DEVELOPMENT SERVICES – Planning - Continued

Sundry Planning Fees

Extension - application for permit extension		\$130.00*
Planning Scheme – Maps		\$70.00*
Minor amendment - application to amend a Section 58 Permit		\$140.00*
Minor amendment – application to amend a Section 57 Permit		\$350.00*
Minor amendment – application to amend a Section 57/Section 58 requiring RMPAT decision		At cost
Adhesion order - application for issue of an adhesion order		\$210.00*
Part 5 agreement – processing and sealing of a Part 5 agreement - s. 70 of LUPAA		\$400.00*
Scheme amendment - application for amendment to Break O'Day planning scheme and processing fee after council approval to proceed		\$1,750.00*+ TPC + advertising fees
Mediation - organising mediation in accordance with s.57a of LUPAA or any other mediation required by the council in order to determine a planning application		\$250.00* per mediation meeting
Cash in Lieu of car parking – per car parking space		\$6,000.00*
Collection of impounded sign	s48(a) of the <i>Land Use Planning & Approvals Act 1993</i>	\$120.00* per sign

Statutory Advertising & Administration

Advertising	Level 2 Activity Application	At cost
	Application for amendment to the Break O'Day Planning Scheme two adverts required	At cost

Refunds/Remissions – Application withdrawn

Planning Fees	Requests for additional information have not been made	75%
	Requests for additional information have been made	25%
Advertising Fees	Not commenced	100% less \$25.00 admin fee
Application Fee	Project of Regional Significance <u>WHEN</u> declared by Minister	50%
Applications for development by a Community Group on Land Owned or Managed by Council		100%

NOTE: Additional costs for professional services are payable prior to the takeover of works before final approval is issued.

DEVELOPMENT SERVICES - Building

Building Surveying Charges – Category 3 and 4 Buildings

LEGALISATION OF ILLEGAL STRUCTURES – DOUBLE THE FEE FOR AN ILLEGAL STRUCTURE, THAT IS, THE CHARGE IDENTIFIED BELOW PLUS 100%		
CLASS 1A Structures (new dwelling/dwelling additions & alterations, change of use (garage to dwelling and dwelling to B&B))		
Certificate of Likely Compliance – NOT INCLUDING INSPECTIONS	Up to 50m ² & internal alterations & demolition	\$230.00
	51m ² to 100m ²	\$315.00
	101m ² to 200m ²	\$440.00
	201m ² to 300m ²	\$620.00
	Greater than 301m ²	\$800.00
CLASS 10A Structures (garage/carport/deck/pergola/retaining wall/mast/fence/pool)		
Certificate of Likely Compliance – NOT INCLUDING INSPECTIONS	Up to 50m ² including minor structures and pools	\$80.00
	51m ² to 100m ²	\$160.00
	101m ² to 200m ²	\$245.00
	201m ² to 300m ²	\$380.00
	Greater than 301m ²	\$450.00
All New - CLASS 10A Kit Sheds		
Certificate of Likely Compliance – NOT INCLUDING INSPECTIONS	Up to 50m ²	\$50.00
	51m ² to 100m ²	\$100.00
	101m ² to 200m ²	\$150.00
	201m ² to 300m ²	\$200.00
	Greater than 301m ²	\$250.00
Other Classes up to 2000m ² (shop, office, warehouse, industrial buildings, assembly buildings schools, etc)		
Certificate of Likely Compliance – NOT INCLUDING INSPECTIONS	Up to 50m ²	\$400.00
	51m ² to 100m ²	\$620.00
	101m ² to 200m ²	\$850.00
	201m ² to 300m ²	\$1,200.00
	Greater than 301m ²	Quoted at time of applications

Inspections

Class 1A - Change of Use (Minimum of two (2) inspections)	\$130.00+ per inspection
Class 1A & 10A - Building Inspections (Minimum of five (5) for class 1-9)	
(Minimum of two (2) for Class 10A)	
Additional inspections required will be charged prior to issue of Completion Certificates	

DEVELOPMENT SERVICES – Building - Continued

Miscellaneous

Search for house plans (Non-Refundable)	Electronic Search by Email	No Charge
	Electronic Search Printed	\$20.00
	Physical Search no Plans Found	No Charge
	Physical Search Plans Found	\$60.00
Staged Building Permit Fee		As per associated administration fee
Temporary Occupancy Permit	Annually to maximum of 3 years	\$150.00*
Re-activation of file (expired building/plumbing permit)	Reassessment required	Assessment and inspection fees as per fee schedule + \$35.00 for each certificate required
	Reassessment not required	\$150.00 + \$35.00 for each certificate required & required inspections

Extension to Building Permit – All Classes

1 st Year	\$100.00*
Subsequent Years	Increase of \$50.00* per year over previous year

Building Certificates

Class 10A Structures (Includes Inspection & Administration Costs)	\$180.00
Class 1A Structures (Includes Inspection & Administration Costs)	\$300.00
Commercial Occupancy Permit & Schedule of Health and Safety Features	\$350.00

State Government Levies

Industry Training Levy	Over \$20,000	0.20%* of project cost
Building Administration Fee Levy	Over \$20,000	0.10%* of project cost

Amendments

Minor Amendment	Not requiring a reassessment	\$50.00
Amendment to Building Permit & Certificate of Likely Compliance		Fees applicable to Certificate type (eg. Certificate of Likely Compliance) + Applicable Administration Fee

DEVELOPMENT SERVICES – Building - Continued

Administration and Notifiable Works and Lodgment fee

Administration – Category 1	Nil
Administration – Category 2	Nil
Administration – Category 3	\$150.00*
Administration – Category 4	Refer to Permit Authority Charges

Administration – Privately Certified Applications Only

Administration – Category 1	Nil
Administration – Category 2	Nil
Administration – Category 3	\$150.00*
Administration – Category 4	\$150.00*

BUILDING SERVICES – PLUMBING – DOMESTIC & WASTE WATER

Domestic Certificate of Likely Compliance Plumbing (Category 3 & 4 plumbing works)

LEGALISATION OF ILLEGAL STRUCTURES – DOUBLE THE FEE FOR AN ILLEGAL STRUCTURE, THAT IS, THE CHARGE IDENTIFIED BELOW PLUS 100%		
Plumbing Permit/Assessment – ALL PRICES INCLUDE INSPECTIONS	Up to 50m ² & Class 10 & Demolition	\$260.00*
	51m ² to 100m ²	\$365.00*
	101m ² to 200m ²	\$460.00*
	201m ² to 300m ²	\$560.00
	Greater than 301m ²	\$650.00*
Waste Water Assessment and Approvals (Septic Tanks, AWTS etc)	All Sizes	\$150.00*

BUILDING SERVICES – PLUMBING – COMMERCIAL

Commercial Certificate of Likely Compliance Plumbing (Category 3 & 4 plumbing works)

LEGALISATION OF ILLEGAL STRUCTURES – DOUBLE THE FEE FOR AN ILLEGAL STRUCTURE, THAT IS, THE CHARGE IDENTIFIED BELOW PLUS 100%		
Plumbing Permit/Assessment – ALL PRICES INCLUDE INSPECTIONS	Up to 50m ²	\$520.00*
	51m ² to 100m ²	\$730.00*
	101m ² to 200m ²	\$940.00*
	201m ² to 300m ²	\$1,260.00*
	Greater than 301m ²	Quoted at time of application

BUILDING SERVICES – PERMIT AUTHORITY

Permit Authority Charges – Building & Plumbing Only (Category 4 only)

LEGALISATION OF ILLEGAL STRUCTURES – DOUBLE THE FEE FOR AN ILLEGAL STRUCTURE, THAT IS, THE CHARGE IDENTIFIED BELOW PLUS 100%		
CLASS 1A Structures (new dwelling/dwelling additions & alterations, change of use (garage to dwelling and dwelling to B&B))		
Building & Plumbing Permit	All sizes	\$300.00
CLASS 10A Structures (garage/carport/deck/ pergola/retaining wall/mast/fence/pool & demolition works)		
Building & Demolition Permit	All sizes	\$150.00
Other Classes up to 2000m ² (shop, office, warehouse, industrial buildings, assembly buildings schools, etc)		
Building & Plumbing Permit	All sizes	\$350.00

ENVIRONMENTAL HEALTH

Licences, Certificates, Permits

Temporary Food Registration	Period not exceeding ten consecutive (10) days	\$20.00*
	Period not exceeding ten consecutive (10) days – not for profit community groups	Nil
Food Stall Registration	Yearly	\$60.00*
Food Stall Registration	Yearly – not for profit community group	Nil
Food Premises	High Risk	\$350.00*
	Medium Risk	\$200.00*
	Low Risk	\$100.00*
Assessment of Plans for Commercial Kitchen (Form 49)		\$100.00*
Occupancy Permit for Commercial Kitchen (Form 50)		\$100.00*
Place of Assembly	Licence application for a mass outdoor public event	\$50.00*
	Not for profit organisations	Nil
Sampling of Swimming Pools/Spa Baths	Public	\$50.00 + Cost of Analysis if applicable
	Public – Resamples	\$100.00 + Cost of Analysis if applicable
	Public not for profit organisations	Cost of Analysis
Water Cartage	Application/Renewal	\$20.00*
Food Sampling		\$50.00 + Cost of Analysis if applicable
Public Health Risk Activities	Licence	\$75.00*
	Renewal	\$75.00*
Private Water Suppliers Registration	Application / Renewal	\$10.00*
Caravan Licence		\$10.50* per week (short stay) or \$260.00* per year
Nuisance	Abatement costs associated with non-compliance	Cost of Works + \$150.00
	Administration costs associated with non-compliance	\$140.00 first hour (minimum fee); \$70.00 per hour or part thereof thereafter, plus compliance costs
Permit for Burial of Human Remains on Private Land		\$200.00*
Environmental Protection Notices	Investigation, issuing and management charges	\$150.00 per hour or part thereof

ANIMAL CONTROL

Registration Type

	IF PAID PRIOR TO 30 JUNE 2020	IF PAID AFTER 30 JUNE 2020
Entire Dog	\$45.00*	\$65.00*
Entire Dog – Pensioner**	\$20.00*	\$30.00*
De-sexed Dog	\$25.00*	\$35.00*
De-sexed Dog – Pensioner**	\$12.00*	\$15.00*
Newly Registered Dog	As above	Pro-rata of full rate
Approved Assistance Dogs - Guide/Hearing	Nil	Nil
Registered Breeding Dog	\$31.00*	\$37.00*
Approved Working Dog	\$20.00*	\$35.00*
Declared Dangerous Dog	\$250.00*	\$300.00*

NOTE: **One (1) dog per property on Pensioner Rate.
(Pension and Health Care card)

Impounding

First Impoundment	\$50.00*
Subsequent Impoundment	Previous impoundment fee +\$50.00*
Daily keeping fee	\$25.00*
Purchase of unclaimed dog **	\$25.00* + registration fee
Microchip implanting of impounded/unclaimed dog (if not already chipped)	At cost
Out of hours release fee ***	Original owner
	\$250.00*

NOTE: ** Refundable if returned within two (2) weeks.

ALL FEES MUST BE PAID IN FULL PRIOR TO RELEASE OF ANY DOG

Kennel Licence

Kennel licence application fee	More than 2 dogs or 4 working dogs	\$70.00*
Kennel licence renewal fee (Applies to working and non-working dogs)		\$50.00*

Miscellaneous

Replacement Registration Tag		\$5.00*
Dangerous Dog	Collar	\$25.00
	Sign	Cost Price
Doggy Do Bags	Roll	\$15.00

04/20.12.5 Policy – LG54 Rates Hardship Assistance

ACTION	DECISION
PROPONENT	Council Officer
OFFICER	Bob Hoogland, Manager Corporate Services
FILE REFERENCE	002\0254\007\
ASSOCIATED REPORTS AND DOCUMENTS	Draft Policy – LG54 Rates Hardship Assistance

OFFICER’S RECOMMENDATION:

That Council adopt LG54 Rates Hardship Assistance Policy including the delegations to the General Manager identified in the Policy and further delegate to the General Manager the remission of all penalty and interest charges, and rate charges related to hardship applications until 30 September 2020.

INTRODUCTION:

As a result of the COVID-19 pandemic and resultant business closures and unemployment, Tasmanian Councils, coordinated by LGAT, are implementing processes to mitigate impacts including policies for helping ratepayers with managing rate payments/debts.

PREVIOUS COUNCIL CONSIDERATION:

Council has not specifically considered this Policy but Council, at the April 2020 Workshop, considered options for mitigating COVID-19 impacts including rating impacts.

OFFICER’S REPORT:

As a result of the COVID-19 pandemic and resultant business closures and unemployment, Tasmanian Councils, coordinated by LGAT, are implementing processes to mitigate impacts including policies for helping ratepayers with managing rate payments/debts.

Management has prepared this Policy based on the LGAT Model and informed by approaches by other Tasmanian Councils. The Policy is tiered depending on levels of hardship, offering:

- Deferment (postponing) of rates payment due or
- Remitting (waiving) of penalty and interest and deferment of rates due or
- Remitting of rates and penalty and interest combined with deferment

As well as considering the levels of deferment and remission provided for by the Policy, Council must also consider delegation. In considering this, there are two (2) significant issues:

- Expedience – For a ratepayer in a hardship situation, being able to respond promptly to alleviate concerns which may be delayed by the monthly Council meeting cycle
- Confidentiality – As applicants are required to provide significant personal and/or business financial and other information, assessment of applications by the fewest possible people is appropriate
- Existing Policy LG11 Rating Exemptions and Remissions has existing thresholds

The draft Policy has been prepared considering the above factors and this is therefore recommended to Council for adoption but further recommending that the decision making with respect to remission of penalties, interest and rates be delegated to the General Manager for six (6) months (which can be reviewed by Council then or at any time prior to then if circumstances change).

STRATEGIC PLAN & ANNUAL PLAN:

Strategic Plan 2017 – 2027

Goal

Services - To have access to quality services that are responsive to the changing needs of the community and lead to improved health, education and employment outcomes.

Strategies

Ensure Council services support the betterment of the community while balancing statutory requirements with community and customer needs.

LEGISLATION & POLICIES:

As identified in the Policy.

BUDGET; FUNDING AND FINANCIAL IMPLICATIONS:

This is unable to be quantified as it is dependent on the quantum of applications received.

VOTING REQUIREMENTS:

Absolute Majority.

POLICY NO LG54 RATES HARDSHIP ASSISTANCE

DEPARTMENT:	Governance
RESPONSIBLE OFFICER:	General Manager
LINK TO STRATEGIC PLAN:	Maintain financial viability and accountability in budgeting and administration
STATUTORY AUTHORITY:	Local Government Act 1993
OBJECTIVE:	The purpose of this policy is to provide assistance to ratepayers experiencing financial hardship due to impacts of the COVID-19 pandemic or other serious circumstances by providing deferral or remission of rates based on certain criteria being met.
POLICY INFORMATION:	Adopted

POLICY

1. INTRODUCTION

1.1 Purpose

The purpose of this policy is to enable Council to provide assistance to ratepayers who are suffering financial hardship by providing an appropriate level of relief from Local Government rates.

1.2 Scope

1.2.1 Application and Intent

This policy applies to ratepayers experiencing genuine and serious financial hardship and needing assistance to meet both their basic needs and their rate payment obligations to Council. It is not intended to be used to maintain financial positions for those who do not need it and are not genuinely impacted by serious financial hardship.

This policy applies only to Council rates and charges levied in accordance with Part 9 – Rates and Charges of the *Local Government Act 1993*. This policy does not apply to rates or fees collected on behalf of other authorities in accordance with section 88 of the *Local Government Act 1993*, such as fire service contributions collected pursuant to section 79B of the *Fire Service Act 1973*.

1.2.2 Background

This policy was developed and implemented during the 2020 COVID-19 coronavirus pandemic. To respond to the disease, governments around the world are shutting down social activities and interaction to prevent transmission, which is necessarily causing significant impacts on many economic activities and transactions. As a result, many people have lost jobs, their clients or their business, destroying incomes and spending. Council is determined to assist those most

critically impacted by the economic slowdown caused by the pandemic with a robust and fair hardship policy.

Despite this, serious financial hardship can occur at any time, so this policy can address hardship arising from a range of circumstances.

1.3 Principles

This policy will be applied in accordance with the following principles:

- (1) Consistent, equitable and respectful treatment of all residents and ratepayers that is sensitive to their specific circumstances.
- (2) Maintaining Council's ability to provide essential services to our community through appropriately applied rating.
- (3) Assisting ratepayers who are suffering serious financial hardship, so that they may overcome these circumstances and return to financial stability and contributing equitably to local services.
- (4) Ensuring that those able to contribute to local services, continue to do so.
- (5) Minimising the opportunity for misuse, exploitation or fraud by ensuring decisions made to provide special relief or assistance are supported by sufficient evidence.
- (6) Maintaining confidentiality and privacy of applicants and ratepayers, their applications and any information provided.

1.4 Related Policies and Legislation

This policy relates to and depends on other Council policies, as well as Tasmanian Government legislation, including:

- *Local Government Act 1993*, Part 9 – Rates and Charges, particularly:
 - Section 86A – General principles in relation to making or varying rates
 - Sections 125-127 – Postponement of payment
 - Section 128 – Late payments
 - Section 129 – Remission of rates
- *COVID-19 Disease Emergency (Miscellaneous Provisions) Act 2020*
- Rates and Charges Policy (pursuant to section 86B of the *Local Government Act 1993*).

2. POLICY

2.1 Genuine Financial Hardship

According to the Australian Taxation Office (ATO), individuals are considered to be in serious hardship when they are unable to provide the following for themselves, their family or other dependants:

- (1) Food;
- (2) Accommodation;
- (3) Clothing;
- (4) Medical treatment;
- (5) Education;
- (6) Other basic necessities.

A number of factors can contribute to or trigger serious financial hardship, including:

- (1) Loss of employment of the property owner, family member or household primary income earner;
- (2) Serious illness, including physical incapacity, hospitalisation, or mental illness of the property owner or family member;
- (3) A natural disaster;
- (4) A public health emergency or declared state of emergency;
- (5) Family tragedy;
- (6) Family breakdown;
- (7) Financial misfortune;
- (8) Other serious or complicating circumstances.

Community wide issues and circumstances, such as the COVID-19 pandemic, may impact financial hardship, but hardship is always assessed at an individual level, and requires reviewing personal circumstances.

Serious financial hardship involves both low income/cash flow and a low asset base. Personal property portfolios beyond a primary residence or a business's primary operating space can be employed to improve an applicant's cash flow and financial sustainability. Applications for assistance on residential investment properties will not be considered.

2.2 Evidence of Financial Hardship

Applicants will need to provide evidence of their circumstances of financial hardship to justify Council's special consideration of their case. The type of evidence required will depend on circumstances and may include, for example, one or more of the following:

- Assessment by an independent accredited financial counsellor demonstrating an inability to both pay rates and to rearrange asset portfolios to facilitate payment;
- A statutory declaration from an appropriate and independent professional, familiar with the applicant's circumstances (e.g. a family doctor for health-related evidence, a bank official, insurance policy manager, etc.);
- Pending disconnection of essential services, like water, electricity, gas (does not include mobile phone or internet bills);
- Notice of impending legal action;
- Letter from charitable organisation regarding loss of employment or inability to provide for basic necessities;
- Bank notice for example, overdraft call or mortgaged property repossession;
- Employer notice of redundancy or termination of employment;
- Overdue medical bills;
- Letter from doctor verifying the inability to earn an income due to illness or caring for a sick family member;
- Final notice from school regarding payment of mandatory fees;
- Funeral expenses;
- Repossession notice of essential items, like a car or motorcycle.

2.3 How Council can Help

The *Local Government Act 1993* provides Council with three methods of rate relief:

- (1) Postponing rate payments (sections 125-127)
- (2) Remission of late payment penalties or interest (section 128)

(3) Remission of rates (section 129)

2.3.1 Postponing Rate Payments – Deferral Arrangements

In confirmed cases of financial hardship, Council may choose deferral of individual rates payments within a defined period, in whole or in part, to be paid back at a later date, subject to any conditions Council determines. The deferral arrangement applies to specified payments and other rate payments are not affected and continue to accrue as normal.

The terms of rate deferral arrangements will be proportionate to the applicant's demonstrated financial hardship circumstances, so supplying sufficient evidence of these circumstances is important for developing the appropriate terms.

Rate payment deferrals approved under this section are typically deferred by 3 or 6 months. However, rate deferral arrangements can only defer individual payments up to a maximum of two (2) years and only in the most serious circumstances.

All deferred payments must be repaid as specified in accordance with the deferral arrangement, otherwise regular late payment penalties and/or interest will apply.

Ratepayers who are subject to a deferral arrangement who overcome their financial hardship circumstances are encouraged to begin repaying their deferred rates payments as early as they are able.

Note that Council may revoke any postponement of rates payments at any time, in accordance with section 127 of the *Local Government Act 1993*, by giving 60 days' notice in writing to the ratepayer.

2.3.2 Remitting Late Payment Penalties and Interest

For typical circumstances that are not of financial hardship, rates must be paid by the due date and Councils may charge a penalty or daily interest or both for each late payment. However, for confirmed cases of financial hardship, Council may waive either the applicable late payment penalties, or the interest accumulated, or both, for a specified period that relates to the period of financial hardship.

2.3.3 Remitting Rates

Remission of any rates, late payment penalties or interest, in part or in full, is reserved only for the most serious and exceptional of financial hardship cases. Even in these cases, deferral of rate payments must be applied for and granted first, before an application for rates remission can be considered.

After the applicant has entered into a deferral arrangement with Council, the applicant may apply for remission of rates. The application must demonstrate:

- (1) Financial hardship;
- (2) Exceptional and serious circumstances;

- (3) How the applicant's exceptional financial hardship circumstances make the maximum term deferral arrangement under section 0 unfeasible and unreasonable to fulfil; and
- (4) How enforcing fulfilment of the maximum term deferral arrangement would only deepen the seriousness of applicant's financial hardship and critically impact their ability to provide for the basic living necessities (food, accommodation, clothing, medical treatment) of the applicant and dependents.

In the interests of community fairness and equity, wherever possible and appropriate in determining rates remission applications:

- (1) Deferral arrangements are preferable to rates remission;
- (2) Amounts or proportions of rates to be remitted are to be minimised, for example, below \$1000 or 50%; the remainder subject to payment arrangements;
- (3) Instances of rates remission are to be minimised to no more than one rates remission per applicant.

3. APPLICATIONS

3.1 Applying for Financial Hardship Assistance

To seek financial hardship assistance from Council, an application must be made in writing and on the applicable form if available and submitted as follows:

- Deliver in person to the Council office; or
- Emailed to admin@bodc.tas.gov.au; or
- Mailed to 32-34 Georges Bay Esplanade, St Helens.

Applications must:

- Demonstrate and provide evidence for financial hardship and circumstances (see section 0 – 2.2 Evidence of Financial **Hardship**);
- Describe the type of assistance sought, being:
 - Postponing rate payments (a deferral arrangement);
 - Postponing or waiving late payment penalties or interest;
 - Remitting rates, late payment penalties or interest, in part or in full;
- Address the requirements of the relevant subsections of section 0 – 2.3 How Council can **Help**

3.2 Assessing Applications

Applications for deferral arrangements must be decided by the General Manager.

Applications for remitting of penalties and interest and rates up to \$150 may be decided by the General Manager. Remissions over \$150 must be decided by Council.

4. MONITORING AND REVIEW

This Policy will be reviewed every four (4) years in line with the Council's Policy Framework or earlier in the event of major changes to legislation or related policies, procedures or if deemed necessary by the General Manager.

ACTION	INFORMATION
PROPONENT	Council Officer
OFFICER	David Jolly, Manager Infrastructure and Development Services
FILE REFERENCE	014\002\001\
ASSOCIATED REPORTS AND DOCUMENTS	Nil

OFFICER'S RECOMMENDATION:

That the report be received by Council.

INTRODUCTION:

This is a monthly summary update of the works undertaken through the Works and Infrastructure Department for the previous month and a summary of the works proposed for the coming month, and information on other items relating to Council's infrastructure assets and capital works programs.

PREVIOUS COUNCIL CONSIDERATION:

Provided as a monthly report – Council consideration at previous meetings.

OFFICER'S REPORT:**OUTSTANDING REPORTS:**

Motion Number	Meeting Date	Council Decision	Comments
04/18.16.4.102	16 April 2018	<ol style="list-style-type: none"> Pursuant to section 14 of the <i>Local Government (Highways) Act 1982</i> (the Act), for the Council to discuss and consider the closure of the following assets for the public benefit due to "lack of use". <ol style="list-style-type: none"> The closure of Bridge 3462 over the George River providing current access to Yosts Flat. The closure of Grimstones Road from chainage 910m to end of road at chainage 4,680m. resolves that the part of Grimstones Road, Goshen as marked on the plan annexed and marked "A" should be closed to all traffic for the public benefit. Council delegates its functions and powers pursuant to section 14(1)(b) of the Act to the General Manager and authorises the General Manager to take such steps as may be necessary to comply with each of the requirements of that section in relation to the closure of Bridge 3462 over the George River providing current access to Yosts Flat and the closure of Grimstones Road from chainage 910m to end of road at chainage 4,680m. 	<p>Refer to Closed Council Resolution 11/18.17.3.</p> <p>Issues of road jurisdiction owner require resolution before matter can proceed further.</p>

Motion Number	Meeting Date	Council Decision	Comments
10/19.13.3.251	21 October 2019	That Council invoke Section 16 of the Local Government (Highways) Act 1982 in support of Forico's request for Beauty Flat Road, Transport Segment ID 6174046 off Barnes Road, near Mathinna to be changed from a public road to a Private road where it intersects with title 112336-2.	Community submissions received. On-hold, pending follow up discussion with Forico. Report to be subsequently prepared for Council consideration.
11/19.8.1.266	18 November 2019	<p><i>A report is sought providing advice in accordance with the requirements of Section 65 of the Local Government Act 1993 for the information of Council at a future meeting and consider any advice given by a person who has the qualifications or experience necessary to give such advice, information or recommendation:</i></p> <ol style="list-style-type: none"> 1. That Council investigates the best route for a dual access, (bike/pedestrian), dual direction track between Swimcart Beach and the "yet to be built" dual access Binalong Bay Rd. track. 2. That Council seeks funding to enable this track to be built as soon as practical. 	Investigations commenced and potential route(s) are in initial stages of discussion with PWS.
11/19.13.3.274	18 November 2019	That Council consult with the St Marys Community to ascertain specific night-time usage requirement at the recreational ground, prior to giving consideration to commit \$35,000 to lighting infrastructure renewal.	To be actioned.
12/19.8.1.288	16 December 2019	<p><i>A report is sought providing advice in accordance with the requirements of Section 65 of the Local Government Act 1993 for the information of Council at a future meeting and consider any advice given by a person who has the qualifications or experience necessary to give such advice, information or recommendation:</i></p> <p>That Council increase the hours for the Animal Control Officer in the 2020/2021 Budget.</p>	To be considered at budget preparation 2020/2021.
01/20.8.1.2	20 January 2020	<p><i>A report is sought providing advice in accordance with the requirements of Section 65 of the Local Government Act 1993 for the information of Council at a future meeting and consider any advice given by a person who has the qualifications or experience necessary to give such advice, information or recommendation:</i></p> <p>That Council investigates the earliest practical inclusion of the installation of several shade cloth covered areas on the grassed area between the Mouth Cafe and the Scamander River in the capital works program.</p>	Cost estimate being sought for budget consideration.
02/20.8.1.13	17 February 2020	<p><i>A report is sought providing advice in accordance with the requirements of Section 65 of the Local Government Act 1993 for the information of Council at a future meeting and consider any advice given by a person who has the qualifications or experience necessary to give such advice, information or recommendation:</i></p> <p>That a Sun-shade for this playground be costed and the installation of it be included in our 2020-2021 Budget deliberations.</p>	Cost estimate being sought for budget consideration.

COMPLETED REPORTS:

Motion Number	Meeting Date	Council Decision	Comments
11/18.8.5.247	19 November 2018	<i>A report is sought providing advice in accordance with the requirements of Section 65 of the Local Government Act 1993 for the information of Council at a future meeting and consider any advice as required from relevant State Agencies:</i> That Council explore opportunities of providing 2 - 6 free rubbish vouchers or something similar to every ratepayer to be used throughout that rateable year.	Completed - Item linked to 07/19.13.4.173. Workshop report prepared for Council information and discussion (March 2020). Item deferred until new waste management service costs are known for 2020/2021.
12/19.13.4.300	16 December 2019	It is recommended that: i) Council does not progress with the placement of a new playground at the Ground at the current time. ii) Council Officers meet with all sporting and recreational group users of the St Helens Recreational Grounds with the objective of consolidating proposed projects and preparing an updated master planning document to guide the Council in its future decision making.	Completed - Item workshopped with Councillors (April 2020 Workshop) and agenda report prepared for the April 2020 Council meeting.

Facility Maintenance

Facility maintenance is an ongoing activity. During the month facility maintenance included the following tasks:

- Preventative Maintenance (PM) inspections of Council owned buildings and playgrounds.
- Maintenance identified during PM inspection and notified via Customer Service Requests.

Town & Parks Maintenance

- Mowing/ground maintenance – all areas.
- Garden/tree maintenance and weeding where required.
- All sealing works on Talbot Street have been completed.
- Boat Ramp cleaning several sites.

Roads Maintenance

- Sealed road patching – all areas
- Traffic Signage replacement – damaged and removed signs
- Tree maintenance throughout Break O'Day
- Ansons Bay Road maintenance grading
- Several roads were affected during the recent rain event and are receiving maintenance

Mountain Bike Track Maintenance

- Maintenance being undertaken where required

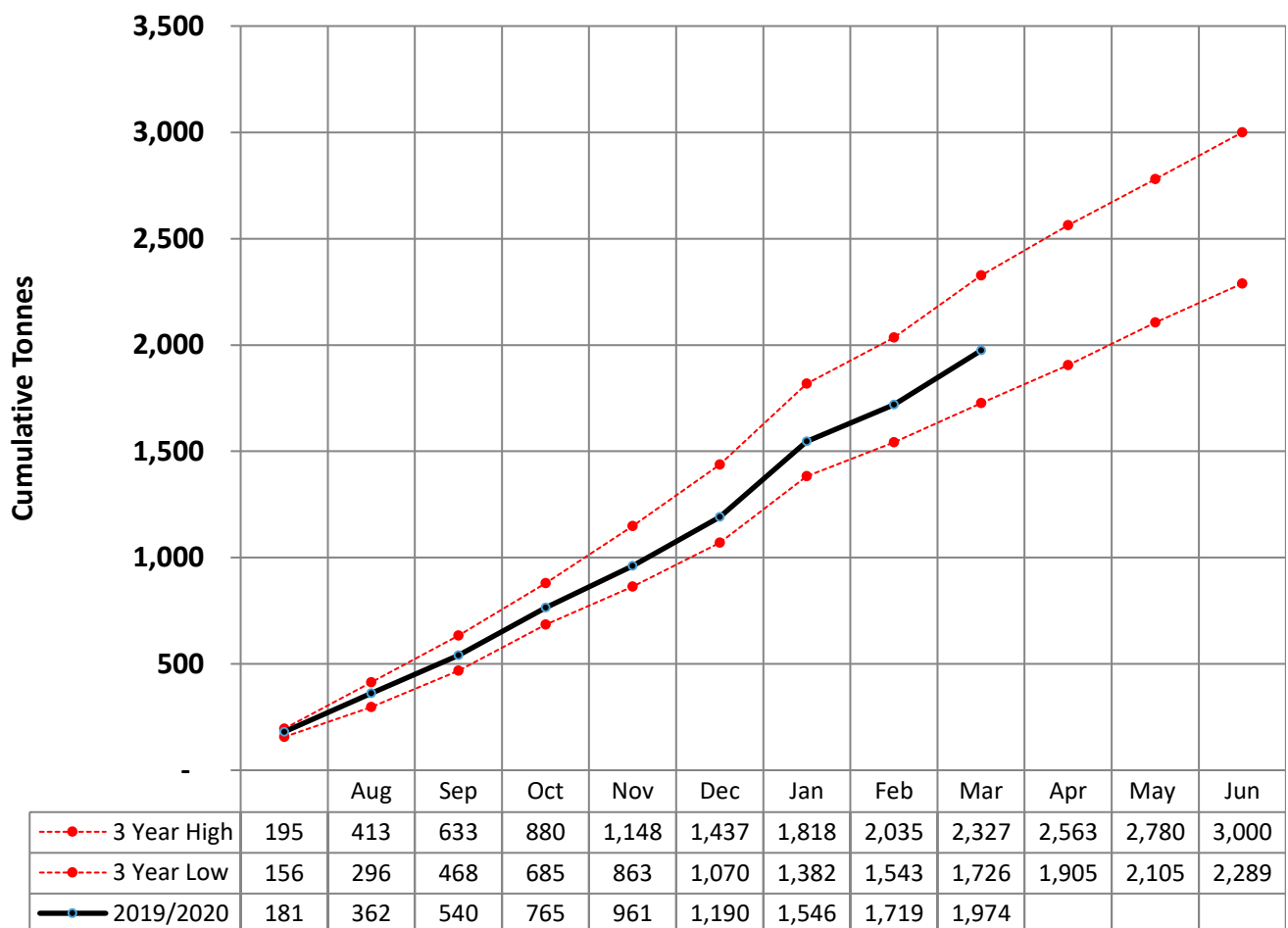
COVID 19 – Impact on Capital Projects

Current social distancing requirements have meant that some capital projects activity have been postponed until restrictions are lifted.

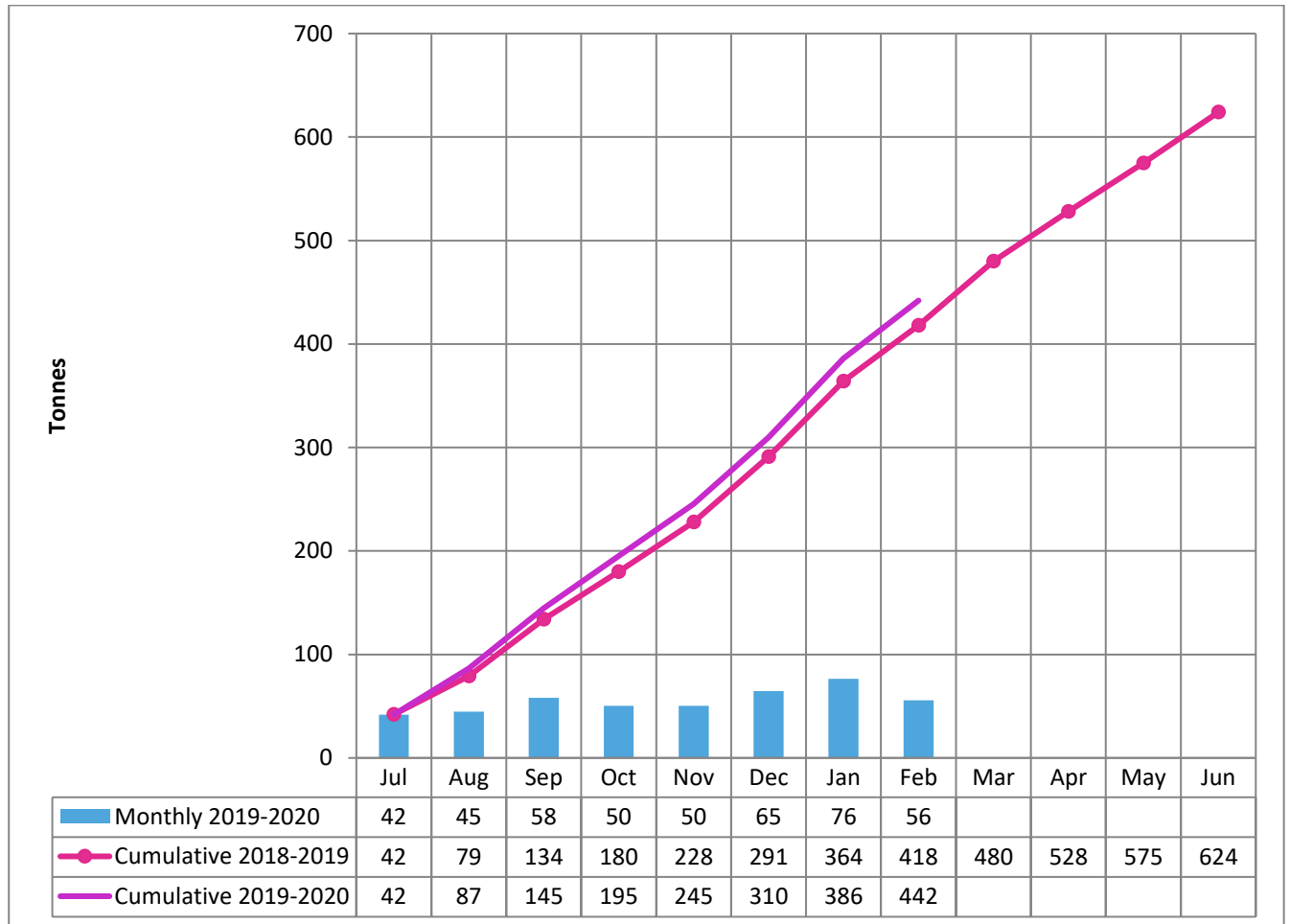
Capital works affected include all scheduled Kerb & Channel and Footpath renewal and upgrades.

Waste Management

Municipal General & Putrescible Wastes to Copping Landfill



Collected Kerbside Recyclables



CAPITAL WORKS

Project Code	Details	Budget	Project Update
CH520	Talbot Street Road Reconstruction	100,000	Completed.
CH550	Brown Street Road Remediation	300,000	Roadworks completed. Waiting Guard Rail installation at two sites.
CF805	Parnella/Foreshore Walkway	285,000	Government approvals – being sought.
	Scamander Avenue Footpath Part A	58,000	Works commenced. Works postponed due to current Social Distancing requirements.
CD655	Implement SWMP priorities	80,000	COMPLETED
	Bridge 185 - Gillies Rd	25,000	Deck timbers in stock. Contractor to undertake works.
	Bridge 2293 - Cecilia St	22,000	Deck timbers in stock. Contractor to undertake works.
	Bridge 2006 - Reids Rd	90,000	Deck replacement completed.
	Bridge 2809 - Argyle St	30,000	Completed.
	Bridge 7004 - Richardson Rd	38,000	Completed.
	Bridge 7005 - Tims Ck Rd	30,000	Deck timbers in stock. Contractor to undertake works.
	Bridge 2242 - Hodges Rd	60,000	Deck timbers in stock. Contractor to undertake works.
	Footpath Bridge at Fingal Culvert	30,000	Quotes being sought for walkway bridge.
	Fingal Streetscape Stage 3		COMPLETED

LEGISLATION / STRATEGIC PLAN & POLICIES:

Strategic Plan 2017-2027

Goal

Infrastructure - To provide quality infrastructure which enhances the liveability and viability of our communities for residents and visitors.

Strategy

- Be proactive infrastructure managers by anticipating and responding to the growing and changing needs of the community and the area.
- Work with stakeholders to ensure the community can access the infrastructure necessary to maintain their lifestyle.
- Develop and maintain infrastructure assets in line with affordable long-term strategies.

BUDGET AND FINANCIAL IMPLICATIONS:

Not applicable.

VOTING REQUIREMENTS:

Simple Majority.

ACTION	INFORMATION
PROPONENT	Council Officer
OFFICER	Municipal Inspector
FILE REFERENCE	003\003\018\
ASSOCIATED REPORTS AND DOCUMENTS	Nil

OFFICER'S RECOMMENDATION:

That the report be received by Council.

INTRODUCTION:

This is a monthly update for animal control undertaken since the last meeting of Council.

PREVIOUS COUNCIL CONSIDERATION:

Provided as a monthly report – Council consideration at previous meetings.

OFFICER'S REPORT:

This is a monthly activity statement update of the complaints and work that has been done for the month of March 2020:

Area	Ansons Bay	Binalong	Cornwall	Fingal	Falmouth	Four Mile Ck	Mathinna	Scamander	Seymour	Steiglitz	Goshen	St Helens	St Marys	TOTALS
Dogs Impounded				3										3
Dogs Rehomed or sent to Dogs Home				3										3
Livestock Complaints														0
Barking Dog												2	1	3
Bark Abatement Notice														0
Bark Monitor														0
Wandering Dog				3						2		1	2	8
Verbal Warnings														0
Letter/Email warnings & Reminders										1		4		5

Area	Ansons Bay	Binalong	Cornwall	Fingal	Falmouth	Four Mile Ck	Mathinna	Scamander	Seymour	Stieglitz	Goshen	St Helens	St Marys	TOTALS
Patrol		1		1	1	1		3		3		6	3	19
Dog Attack - on another animal (Serious)														0
Dog Attack/Harassment – on another animal (Minor)														0
Dog Attack - on a person (Serious)														0
Dog Attack/Harassment – on a person (Minor)													1	1
Dog - chasing a person														0
Declared Dangerous Dog														0
Unregistered Dog - Notice to Register				3							3	2	2	10
Dogs Registered												1		1
Infringement Notice Issued				2										2
Pending Dog Registration Checks				2				3		3		7	4	19
Caution Notices Issued				1		1						1	1	4
Verbal Warnings/Education Sheets Maps														0
Infringement Notice - Disputes in Progress														0
Infringement - Time Extension request														0
Infringement Notice - Revoked												1		1
Kennel Licence - No Licence														0
Kennel Licence - Issued														0
Rooster Complaints														0
Other				2				2		3		15	3	25
Illegal Camping														0
TOTALS	0	1	0	20	1	2	0	8	0	12	3	40	17	104

LEGISLATION / STRATEGIC PLAN & POLICIES:

Strategic Plan 2017-2027

Goal

Environment - To balance our use of the natural environment to ensure that it is available for future generations to enjoy as we do.

Strategy

Ensure the necessary regulations and information is in place to enable appropriate use and address inappropriate actions.

BUDGET AND FINANCIAL IMPLICATIONS:

Not applicable.

VOTING REQUIREMENTS:

Simple Majority.

04/20.14.0 COMMUNITY DEVELOPMENT

04/20.14.1 Community Services Report

ACTION	INFORMATION
PROPONENT	Council Officer
OFFICER	Chris Hughes, Manager Community Services
FILE REFERENCE	011\034\006\
ASSOCIATED REPORT AND DOCUMENTS	Nil

OFFICER'S RECOMMENDATION:

That the report be received.

INTRODUCTION:

The purpose of this report is to provide Councillors with an update of various issues which are being dealt with by the Community Services Department.

PREVIOUS COUNCIL CONSIDERATION:

Provided as a monthly report – Council consideration at previous meetings.

OFFICER'S REPORT:

OUTSTANDING REPORTS:

Motion Number	Meeting Date	Council Decision	Comments
05/18.14.2.117	21 May 2018	Council to take over ownership of the toilet block to be built at The Gardens with Council entering into an agreement with Parks & Wildlife (PWS) who will maintain and service the toilet block.	PWS in discussion with the Gardens community as to the location of the temporary toilet.
08/18.8.2.182	20 August 2018	A report is sought providing advice in accordance with the requirements of <i>Section 65 of the Local Government Act 1993</i> for the information of Council at a future meeting and consider any advice as required from relevant State Agencies: That Council work with the Fingal Valley Neighbourhood House, the SES, local police and others to establish a Driver Reviver Site in Fingal at the Council owned Park and Public Toilet Facility on the Esk Highway. This site ideally should be operational before Christmas and operate through until after the Easter long weekend.	Awaiting a response from SES as to why this did not occur and when they intend to commence this project in our Municipality.

Motion Number	Meeting Date	Council Decision	Comments
03/19.8.2.47	18 March 2019	<i>A report is sought providing advice in accordance with the requirements of Section 65 of the Local Government Act 1993 for the information of Council at a future meeting and consider any advice given by a person who has the qualifications or experience necessary to give such advice, information or recommendation:</i> That Council look at building a mountain bike and walking tracks in the Fingal Valley, and have it shovel ready for funding at the next State election.	Seeking external funding to undertake a Recreational Trails Strategy.
09/19.14.3.229	16 September 2019	That Council: 1. Replace the fence and fix the steps on the Medea Cove side of Kings Park; 2. Work with Tasmania Fire Service to undertake an assessment as to whether Kings Park is currently a fire risk to adjoining properties; 3. Commence the process to develop some walking trails and interpretative signage that helps to create a narrative that acts to generate a positive user experience within the Kings Park area.	Advised the Works Department of Council decision to replace the fence and fix the steps
11/19.14.3.277	18 November 2019	1. That Council in principle adopt the draft Disability Action Plan; and 2. That Council seek community feedback in relation to the draft Disability Action Plan.	Currently seeking feedback.
12/19.14.2.303	16 December 2019	1. That Council support the Department of Communities Tasmania to undertake an examination of the feasibility of the key options identified. 2. That Council commence discussions with Department of Communities Tasmania to transfer the green space at the front of the old Hospital (corner Circassian and Cecilia Street) to Council for community use.	Council provided a response to Department of Communities Tasmania.
02/20.14.3.22	17 February 2020	That Council develop a brief and call for Expressions of Interest to develop a Marine Facilities Master Plan for Georges Bay.	Document currently being finalised.

COMPLETED REPORTS:

Motion Number	Meeting Date	Council Decision	Comments
03/20.14.2.45	16 March 2020	That Council approve the projects listed in the minutes for funding through the Community Grants Program 2019-2020.	Completed.

Council Community Grants/Sponsorship 2019-2020:

Council Community Grants/Sponsorship	2019-20
Community Services	
Community Grants	30,000
Youth Services	8,000
Misc Donations & Events	7,500
School Prizes	1,000
Community Event Funding	
Seniors Day	3,000
Australia Day Event	4,000
Swimcart	1,000
St Helens Athletic Carnival	2,500
Carols by Candlelight	1,600
St Helens Car Show (including Woodchopping)	7,000
Fingal Valley Coal Festival	2,000
Pyengana Endurance Ride -	500
Game Fishing	2,000
Marketing Greater Esk Tourism	2,500
Volunteer Week	2,500
Break O'Day Woodcraft Guild	2,500
Bay of Fires Winter Arts Festival	14,000
St Marys Memorial Service funding	500
St Marys Community Car & Bike show	2,000
East Coast Masters Golf Tournament	1,500
Fun in the Sun	500
Triathlon	2,000
Council Sponsorship	
Funding for BEC Directory	2,000
Community car donation	2,500
St Helens Girl Guides - Sangaree	2,500
St Helens Marine Rescue	3,000
Suicide Prevention Golf Day	1,000
BEC	28,000

Updates on current projects being managed by Community Services:

St Helens Mountain Bike Network

Construction activity

Construction activity has continued with limited restrictions over the past month. Crews have predominantly been working on Loop 7 and finishing the two (2) new descent trails which are looking awesome.

Unfortunately trail closures commenced in late March due to COVID-19 restrictions. The community understanding and compliance of not riding the trails has been excellent and appreciated with very few riders on the trails. We are continuing to maintain trails as though they are open by removing fallen trees and debris as part of our maintenance / monitoring program. This will ensure the trails will be suitable for re-opening as soon as practicable once the restrictions are lifted.

The recent rains have been favorable for the trails with very little damage or scouring occurring which provides confidence of the sustainability of the trail network.

Opening of the trail network is unknown but we appreciate everyone's understanding and look forward to being able to re-open and present the network in a high standard.

Branding and Marketing

While we still have Facebook and Instagram posts ticking over to ensure we continue to have an online presence, due to COVID-19, most marketing activities have been put on hold until we can re-open the trails and focus on the promotion of the new products.

We were scheduled to open the two (2) new descents in the first week of April, as a result we had had some photography and videography completed focussing on these new trails. This will now be held until we can open the trails.

While we are waiting to open the trails we are focussing on re-designing the trail map signage based on feedback that we have received from users since opening. This is currently with the graphic designer at Kingthing.

We have also received the new sticker decals to place on the trails.

We have sent out an April newsletter to our audience of 504 contacts. This went out on 6 April and included information on the closure of the trails. It also included our first Trail Ambassador focus, called the Drop-in.

Bay of Fires Trail

The Bay of Fires Trail is currently closed and is being monitored and maintained enabling a rapid opening once the COVID-19 restrictions are lifted and weather is suitable.

Community Events

Delivery - 2020

March

- 6 March – International Women's Day Luncheon
- 7 March – East Coast Swans Football Club Monster Auction
- 7 & 8 March – St Helens Game Fishing Competition
- 11-12 March - Australian Bass Tournaments - Catch and Release Bream Fishing Comp.
- 14 March – Fingal Valley Festival
- 21 March – Lions Club Cabaret - Cancelled
- 26-29 March - Dragon Trail MTB – 3 Day staged race (Derby, Poimena and St Helens MTB trails) - Cancelled

Events ongoing

All events have now either been postponed or cancelled for 2020 under the current Federal and State Government restrictions for social distancing and gatherings, until further notice.

Council Officers are working remotely and would encourage event organisers to make contact with Community Services Officers if support is needed, as well as future planning for their events.

Driver Reviver Program

This project has been put on hold due to Covid 19.

Georges Bay Foreshore Linkage

The Tender period has now closed and applications are being assessed.

Learner Driver Mentor Program

Get In 2 Gear Statistics for March 2020.

Due to the COVID-19 Pandemic, Department of State Growth issued a direction on 16 March 2020 to cease all Learner driver Mentor Programs and Service Tasmania testing, until further notice. This is why the on road hours, testing and Learner numbers are down for the month of March.

Get In 2 Gear Learner Driver Mentoring Program Coordinator will be keeping in touch and offering support with all Learners and Mentors in coming weeks (or months) in support of those who may feel isolated.

This program has continued to support our youth and disengaged, unlicensed drivers in not only gaining their licences, but also addressing issues of social isolation, lack of self-confidence and self-worth. There are two (2) new Mentors who have commenced driving hours for the month of January. A big thank you to those in our community who volunteer their valuable time to assist with this program:

We currently have four (4) active Mentors on the books.

There were 12 active Leaners and seven (7) now on the waiting list, with driving hours for March sitting at 39 hours.

LEGISLATION / STRATEGIC PLAN & POLICIES:

Strategic Plan 2017-2027

Goal

Community - To strengthen our sense of community and lifestyle through opportunities for people to connect and feel valued.

Strategy

- Build community capacity by creating opportunities for involvement or enjoyment that enable people to share their skills and knowledge.
- Foster a range of community facilities and programs which strengthen the capacity, wellbeing and cultural identity of our community.

BUDGET AND FINANCIAL IMPLICATIONS:

Not applicable.

VOTING REQUIREMENTS:

Simple Majority.

04/20.14.2 St Helens Township Plan

ACTION	DECISION
PROPONENT	Council Officer
OFFICER	Chris Hughes, Manager Community Services
FILE REFERENCE	041\009\001\
ASSOCIATED REPORTS AND DOCUMENTS	St Helens Township Plan

OFFICER'S RECOMMENDATION:

That Council adopt the St Helens Township Plan, which has been developed with the community listing actions/projects that the community can work with Council to develop.

INTRODUCTION:

The purpose of a township plan is to provide a framework for how St Helens will look in the future, how land is used to address issues that were raised through the Strategic planning process.

PREVIOUS COUNCIL CONSIDERATION:

Previous April Workshop discussion.

OFFICER'S REPORT:

Council staff attended two (2) drop in sessions with St Helens residents where issues listed below were identified by the community.

- Georges Bay – Specific Uses
- Infrastructure
- Kings Park
- Environmental Issues
- Commercial Development
- Other issues

Below are the comments that were voiced at this session by the community. Comments with specific references to Kings Park and Specific Uses for Georges Bay are not included within the list below. The Specific Uses for Georges Bay and Kings Park have been included within the Action Plan:

1. To review future uses of Kings Park	
1.1. Identify issues raised through community conversations that can be actioned for the area including any infrastructure requirements	Council/ Community
2. Marine Facilities Strategy	
5.1 To engage a consultant to undertake a Facilities Strategy – Georges Bay	Council

Infrastructure

Library Car Park

- potential review layout - addressing: large vehicles protruding from car park can partially block exiting and entering vehicles, people doing U-turns conflicting with cars exiting and cars and vans not being able to turn.

Footpaths/pathways

- Pathway in front of Council to continue around the corner - safe access for children to walk to school
- Footpath from Medea Park to Fishermans Memorial
- Pathway top Jason Street near Homer Street – check pathway as motorised scooters use the pathways as well
- Pathway required on west side of Jason Street from Tasman Highway to the top
- Footpaths for Telemon, Cobrooga, and other streets in the area
- Please do something about footpath from sewerage to Pelican Point – almost need mowing – hazardous, ugly and disintegrating
- Bike Path – St Helens to Humbug Point – increase safety for all road users
- Investigate the possibility to cut a temporary pedestrian path to connect path near Cunningham Street

Traffic movement

- Cecilia St & Tasman Highway – roundabout – Bayside Inn to allow caravans and campervan traffic to be directed to Bay of Fires Camp grounds to reduce congestion of Quail Street – Quail Street (as per previous plans) roundabout as an offset intersection – better traffic flow
- Circassian Street – roundabout to maintain easy traffic flow

Parking

- Long term parking strategy required – include Electric vehicles, parking, include freight unloading zones

Bike Trails

- Many more bike tracks around St Helens and out to Beaumaris to keep everyone safe with signage encouraging people to utilise than rather travel on the Tasman Highway
- Bike tracks should be sealed

Other

- Make speed limit 50 km from Lions Park to township of St Helens
- Airport – add cross strip to airport to allow safer landing in cross winds
- Airport – prepare for future sealing as growth access point
- Drop in centre for youth (school age as well)
- Swimming pool - to educate children and hydro therapy for elderly
- Transport for students travelling to college and more transport options available to our community
- Put hooks on the back of toilet doors in Memorial Park the floor is often wet from who knows what and its not nice to put your gear on
- Utilise the back of toilet doors to advertise eg. “don’t just sit here visit the St Helens History Room”
- St Helens is lacking mental health services for all ages
- Identify a better way to communicate between Council and the community – some notices writing is too small - Public Information – how do we all find out about events, activities?? At the moment it seems you have to find out from a variety of places – shop windows, Coastal Column, Websites - maybe front of Portland Hall could be the place for a community board
- Welcome packages for New Residents
- Advertise the great email from Council – in notice that goes out with rates
- Rubbish bins – be like Launceston City Council and have bins labelled Rubbish – Recycle – have to start educating people about rubbish
- Do not cut down any more trees beside the school - plant smaller native shrubs in school (not self-shedding gums)
- More public art/sculptures
- Night market, outside music etc
- Signage re black water dump points

Environmental

- Boggy Creek Catchment and wetland – sea eagles nesting - is an important high value wetland that needs to be carefully covered for
- Improve stormwater management to protect water quality in Georges Bay
- Protect midden sites around the Bay
- NE Tribe middens preserved and signage to indicate existence of “along foreshore”
- Possibility of clearing sea weed to create attractive swimming areas – O’Connors Beach
- Please look at widening the current passageway (pedestrian passage) by approx. 1 foot to provide a safe passage – St Helens Point Road
- Maintain control of weeds, protect native remnants around foreshore from St Helens to Lions Park and opposite new caravan park (important aesthetic/amenity value for St Helens) stop any illegal cutting of trees for views
- Maintain weed, restore and riparian native vegetation corridors such as between Lawry Heights and Penelope Street for environment plus walking/bikes
- Vegetation between Atlas Drive and Tasman Highway – blackberries etc needs weeding – has conservation and aesthetic amenity values
- Protect saltmarsh in EPBC listed ecological community including stopping Council mowing saltmarsh of inland side of road to Binalong Bay from just after Tidal Waters
- Restore more native plants on sea edge
- Improve standard of landscaping using native Tasmanian plants

From these comments, Council has developed an action list which sits within the St Helens Township Plan.

LEGISLATION & POLICIES:

Strategic Plan 2017-2027

Goal

To strengthen our sense of community and lifestyle through opportunities for people to connect and feel valued.

Strategies

Build community capacity by creating opportunities for involvement or enjoyment that enable people to share their skills and knowledge.

STRATEGIC PLAN & ANNUAL PLAN:

Not Applicable.

BUDGET; FUNDING AND FINANCIAL IMPLICATIONS:

The actions listed will need to be costed and budgeted for in any future budgets or seek external funding.

VOTING REQUIREMENTS:

Simple Majority.

St Helens Township Plan

2020-2022



During the development of Council's Strategic Plan Council advised townships that we would come back and talk to our communities about what they saw as important for the future and how Council could work with them to develop these ideas.

On the 7 February, and 6 March, 2019, Council held "drop in sessions" at St Helens where Council officers met with community members seeking their feedback on the following issues:

- Georges Bay – Specific Uses
- Infrastructure
- Kings Park
- Environmental Issues
- Commercial Development
- Other issues

From the information that was collected at the community conversations, Council will develop a Marine Facilities Master Plan – Georges Bay using the data collected as background for the successful consultant. The data collected on the issue of Kings Park will be used by our Works Department in any future capital works programs.



This Township Plan will take into account St Helens' future addressing issues around community needs.

Results and emerging issues from the drop in session:

Common themes that arose from this session were the need for extra parking and additional footpaths.

Other themes that arose were:

- To review traffic movement around Cecilia, Quail and Circassian Streets and Tasman Highway (within township centre);
- Weed management; and
- Additional infrastructure to support events

The township plan will address:

- Protecting and enhancing the environmental values of St Helens;
- Ensuring there are enough community facilities to service St Helens' future needs;
- Transport and movement related issues including trails and pedestrian safety; and
- Supporting tourism.

Action List

Action	Who
1. Car Parking Review	
1.1. Council to look at a solution regarding increased parking – better utilisation of space and identify additional land for potential car parking	Council
2. To review future uses of Kings Park	
2.1. Identify issues raised through community conversations that can be actioned for the area including any infrastructure requirements	Council/ Community
3. Improved Signage	
3.1. Undertake audit of appropriate signage to identify gaps	Council
3.2. Look at appropriate signage and consistency of messages	
4. Traffic movement review	
4.1. Future options to be discussed with State Government	Council



<p>5. Marine Facilities Strategy</p> <p>5.1 To engage a consultant to undertake a Marine Facilities Strategy – Georges Bay</p>	Council
<p>6. Increased footpaths</p> <p>6.1 Council officers to review footpath requests and advise the Council of priority need that is aligned with Councils LTTP, Four Year Capital Plan and in annual budget preparation cycles. Ongoing Review process.</p>	Council
<p>7. Foreshore – management of weeds</p> <p>7.1. Community form working bees and work with Council in conjunction with PWS to manage weed control on our Foreshore areas</p>	Council/community /PWS

Reporting back to the Community:

Council will provide a quarterly newsletter and arrange community meetings which will advise of progress of actions listed above and any additional items that have been listed for comment/action.

Any correspondence to Council in relation to these plans to be forwarded to admin@bodc.tas.gov.au

The St Helens Township Plan has a term of two (2) years – after this period, the action list will be reviewed.

Adopted by Council



04/20.14.3 St Helens Sports Complex – Amendments to Master Plan

ACTION	DECISION
PROPONENT	Council Officer
OFFICER	Chris Hughes, Manager Community Services
FILE REFERENCE	004\008\014\
ASSOCIATED REPORTS AND DOCUMENTS	St Helens Recreation Ground Conceptual Plans

OFFICER'S RECOMMENDATION:

That Council seek feedback from the sporting and recreational group users of the St Helens Sports Complex with the objective of consolidating proposed projects and preparing an updated master planning document to guide the council in its future decision-making.

INTRODUCTION:

Council is looking to update the previously adopted Master Plan for the St Helens Sports Complex.

PREVIOUS COUNCIL CONSIDERATION:

Council meeting November, 2014

11/14.14.5.335

Moved: Cllr M Osborne / Seconded: Cllr J Tucker

That Council endorse the change to the attached site and concept plans for the development of the St Helens Sports Complex Change room facility.

CARRIED UNANIMOUSLY

Council Workshop – December, 2019

It is recommended that,

- i) Council does not progress with the placement of a new playground at the Ground at the current time.*
- ii) Council Officers meet with all sporting and recreational group users of the St Helens Recreational Grounds with the objective of consolidating proposed projects and preparing an updated master planning document to guide the council in its future decision making.*

April 2020 Workshop discussion.

OFFICER'S REPORT:

Council has had drawn three (3) conceptual plans for the St Helens Sports Complex:

1. Existing layout;
2. Current approved projects for the St Helens Sports Complex; and
3. Proposed Layout for St Helens Sports Complex.

The proposed layout conceptual plan looks at some consolidation of current areas - for example Council had received some feedback that perhaps the current football ground could have a cricket pitch incorporated into same and the current Athletics ground could incorporate the soccer ground – then this ground would become a shared facility.

It is proposed that the attached plans will be forwarded to all current user groups of the St Helens Sports Complex prior to community conversations being held so that as a group they will be able to have a look and come to the community session with set ideas as how best this recreational space can be utilised.

LEGISLATION & POLICIES:

Strategic Plan 2017-2027

Goal

To strengthen our sense of community and lifestyle through opportunities for people to connect and feel valued.

Strategies

Build community capacity by creating opportunities for involvement or enjoyment that enable people to share their skills and knowledge.

STRATEGIC PLAN & ANNUAL PLAN:

Not Applicable.

BUDGET; FUNDING AND FINANCIAL IMPLICATIONS:

There is a cost to Council in the development and finalisation of the conceptual plans.

It is hoped that some of the projects that come from the new Master Plan can be worked into future capital budgets or external grant funding.

VOTING REQUIREMENTS:

Simple Majority.

st helens recreation ground 01

existing layout
break o' day council march 2020



st helens recreation ground 02

approved projects
break o' day council march 2020

01 equestrian

02 croquet

03 cricket

04 amenities

existing amenities to be demolished
new amenities to be constructed at
rear of football playgrounds

05 soccer

06 football

07 netball

08 indoor stadium

revised parking layout
new carpark exit to tully street
link carpark through to sports ovals

09 navy cadets

10 athletics + cycling

11 overnight camping

12 woodchopping

13 dog exercise yard

extended dog exercise yard
partial removal of football track

building

vegetation

green space

gravel access road

sports ground

pedestrian zone



jennifer binns

every house 48 ocilla street st helens l20 2 216
03 6376 2508 - 0439 785 462 - jenniferbinns@bigpond.com

north 1:2500 @ A3

st helens recreation ground 03

proposed layout
break o' day council march 2020



04/20.15.0 DEVELOPMENT SERVICES

04/20.15.1 Development Services Report

ACTION	INFORMATION
PROPONENT	Department
OFFICER	Development Services
FILE REFERENCE	031\013\003\
ASSOCIATED REPORTS AND DOCUMENTS	Nil

OFFICER'S RECOMMENDATION:

That the report be received.

INTRODUCTION:

The purpose of this report is to provide Councillors with an update of various issues which have been dealt with by the Development Services Department since the previous Council meeting.

PREVIOUS COUNCIL CONSIDERATION:

Provided as a monthly report – Council consideration at previous meetings.

OFFICER'S REPORT:

OUTSTANDING REPORTS:

Motion Number	Meeting Date	Council Decision	Comments
01/19.8.3.6	21 January 2019	<i>A report is sought providing advice in accordance with the requirements of Section 65 of the Local Government Act 1993 for the information of Council at a future meeting and consider any advice given by a person who has the qualifications or experience necessary to give such advice, information or recommendation:</i> Council to investigate and consult with relevant agencies (including but not limited to Parks & Wildlife, State Government and neighbouring Councils) to explore options for both educating the public about, and enforcing, the new 'Dog Management Policy'. This would include greater hours for the Animal Control Officer and increased signage.	Cooperation at a local level on enforcement and education continues and will inform discussion with PWS of formal arrangements for joint dog management.
08/19.15.5.210	19 August 2019	That Council in regards to the development of a new dog Exercise Area on Humbug Point Nature Recreation Area at Reserve Street Binalong Bay that this come back to a workshop for further discussion and consideration.	Alternative options to be planned and brought to Council for discussion in April.

Motion Number	Meeting Date	Council Decision	Comments
10/19.15.7.257	21 October 2019	<ol style="list-style-type: none"> 1. That Council, considering the community input on additional off-lead dog exercise areas for St Marys and St Helens, Declare these Exercise Areas under the Dog Control Act at the old St Marys Sports Complex (2 Gray Road) and to extend the Exercise Area at St Helens Sports Complex (Young Street St.). Declaration of these areas under the Dog Control Act, wholly or in parts, is subject to the installation of safe dog exercise facilities being completed and reported to Council for confirmation. 2. Priorities for development of new dog parks in 2019-2020 are the eastern half of the proposed new dog park site at and the extension of the St Helens dog park at St Helens Sports Complex, to a minimal standard of facilities. 3. Council review the site constraints prior to confirming being suitable – Old St Marys Railway Station. 	<p>Work on the St Helens Dog Park is expected to start in May.</p> <p>Review Old St Marys Railway Station site when Council considers options at Binalong Bay.</p>
02/20.8.2.14	17 February 2020	<p><i>A report is sought providing advice in accordance with the requirements of Section 65 of the Local Government Act 1993 for the information of Council at a future meeting and consider any advice given by a person who has the qualifications or experience necessary to give such advice, information or recommendation:</i></p> <p>That a small toilet (Children only) for this playground be costed and the installation of it be included in our 2020-2021 Budget deliberations.</p>	Project being considered as part of budget considerations.
03/20.6.3.29	16 March 2020	DA030-2020 – Stacked Loop Trail Network Mountain Bike Trail – St Helens Revised Alignment	Amended Planning Permit currently being finalised.
03/20.6.4.30	16 March 2020	Break O'Day Draft Local Provisions Schedule (Tasmanian Planning Scheme) (LPS)	Draft Local Provision Schedule (LPS) has now been submitted to the Tasmanian Planning Commission for consideration.

COMPLETED REPORTS:

Motion Number	Meeting Date	Council Decision	Comments
03/20.6.1.27	16 March 2020	DA252-2019 – Combined Walk/Cycleway Bridge, Elevated Walkway and Path – St Helens	Planning Permit issued 23 March 2020.
03/20.6.2.28	16 March 2020	DA214-2019 – Demolition of Old Scamander Bridge, 115 Upper Scamander Road, Scamander	Planning Permit issued 25 March 2020.

KEY DEPARTMENT STRATEGIC OR OPERATIONAL MATTERS:

- Industry stakeholder sessions currently suspended. Exploring otherwise to deliver training to industry.

PLANNING REPORT

The following table provides data on the number of applications approved for the month including statistical information on the average days to approve and the type of approval that was issued under the Land Use Planning and Approvals Act 1993:

	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	YTD	EOFY 2018/2019
NPR	2	3	2	1	7	7	2	1	2				27	
Permitted	3	3	4	9	4	12	2	4	4				45	
Discretionary	16	11	12	13	13	11	9	5	21				111	
Amendment	1	2	2	1	5		2	1	6				20	
Strata		1											1	
Final Plan			1	1	2								4	
Adhesion								1					1	
Total applications	22	20	21	25	31	30	15	12	33				209	226
Ave Days to Approve Nett*	33.13	36.25	36.71	33.16	65.51	20.7	26.1	30.16	32.39				34.9	

* Calculated as Monthly Combined Nett Days to Approve/Total Applications







The following table provides specific detail in relation to the planning approvals issued for the month:



March 2020

DA NO.	LOCATION	DESCRIPTION	SECTION	Day to Approve Gross	Days to Approve Nett
237-2019	St Helens	Dwelling	S57	43	42
017-2020	St Helens	Retaining Wall & Hardstand Area	S57	33	33
036-2020	Stieglitz	Change of Use – Dwelling to Visitor Accommodation	S58	11	11
246-2019	Pyengana	Change of Use – Dwelling to Visitor Accommodation	S57	39	39
041-2020	St Helens	Change of Use to General Retails & Hire	NPR	14	14
170-2019	Mathinna	Clearing of Vegetation & 2 x Shipping Containers	S57	40	40
230-2019 AMEND	St Helens	Minor amendment to Western & Front Setback	S56 AMEND	16	16
133-2019 AMEND	Binalong Bay	Enclosing of Carport	S56 AMEND	36	36
041-2019	St Helens	Extension to St Helens Marine Rescue Building	S57	32	32
116-2019	St Helens	Additions to Dwelling Under Construction & Two Sheds	S57	43	42
045-2020	Scamander	Front Fence	S58	15	15
074-2019 AMEND	St Marys	Minor Amendment to Floorplan	S56 AMEND	6	6
276-2018 AMEND	Weldborough	Amendment to Shed Location	S56 AMEND	1	1
046-2020	St Helens	New House, Shed & Carport	NPR	11	11
010-2020	Scamander	Shed with Amenities and Access	S57	60	42
193-2019	St Marys	Dwelling	S57	43	42
252-2019	St Helens	Combined Walk/Cycle Bridge, Elevated Walkway & Path	S57	70	70
214-2019	Scamander	Demolition of Old Scamander Bridge	S57	72	71
030-2020	Goshen	Stacked Loop Trail Network Mountain Bike Trail – St Helens Revised Alignments	S57	35	35
027-2020	Binalong Bay	Shed Addition	S57	42	42
184-2019	Binalong Bay	New Carport & Legalisation of BBQ Shelter	S57	128	42
025-2020	Binalong Bay	Change of Use – Dwelling to Visitor Accommodation	S57	28	27
112-2019	St Helens	Change of Use – Visitor Accommodation to Dwelling (Unit 1 Only)	S58	23	23
226-2019	St Marys	Shed	S57	69	40
014-2020	St Helens	Dwelling	S57	56	41
001-2020	Goulds Country	Change of Use – Dwelling to Visitor Accommodation & Sign	S57	42	41
031-2020	Binalong Bay	Additional Crossover	S57	31	31
250-2019	St Helens	Pool House & Pool	S58	25	24
035-2020	Stieglitz	Dwelling	S57	36	32
203-2019 AMEND	St Helens	Reduction of Car Parking Spaces from 8-6	S56 AMEND	37	37
284-2018 AMEND	Scamander	Minor Amendment – Convert Shed to Habitable Space	S56 AMEND	20	20
021-2020	Beaumaris	Shed	S57	53	29
125-2019	St Marys	New Dwelling, Relocation of Shed & Access	S57	43	42

BUILDING REPORT

Projects Completed in the 2019/2020 financial year

Description	Location	Updates
Transportable Cafe	Flagstaff	Completed November 2019 
Fingal Park Shelter	Fingal Park	Completed December 2019  
Fingal Sports Complex Amenities Addition	Fingal Recreation Complex	Completed December 2019 
New Bus Shelter	Mathinna	Completed December 2019 
Amenities & Shelter Building	Flagstaff	Completed December 2019 
Recycling Shed Additions	St Helens Waste Transfer Station	Completed February 2020

Description	Location	Updates
St Marys Cemetery Shelters	St Marys Cemetery	<p>Completed February 2020</p>  

Projects ongoing – Capital Works Program (Includes carried over projects previous financial years)

Description	Location	Updates
Old Tasmanian Hotel & Redevelopment Refurbishment	Fingal	<ul style="list-style-type: none"> Tender Awarded; Works Commenced and Scheduled to be completed prior to October 2020; Milestone 1 achieved requiring 15% of project completed prior to end March 2020.
Design Works for Future Upgrades to Portland Hall	Portland Hall, St Helens	<ul style="list-style-type: none"> Works Commenced and works are expected to be ongoing until end June 2020.
Community Notice Board	Cecilia Street, St Helens	<ul style="list-style-type: none"> Contractor engaged; Notice board fabrication completed; Due to be completed in April 2020.

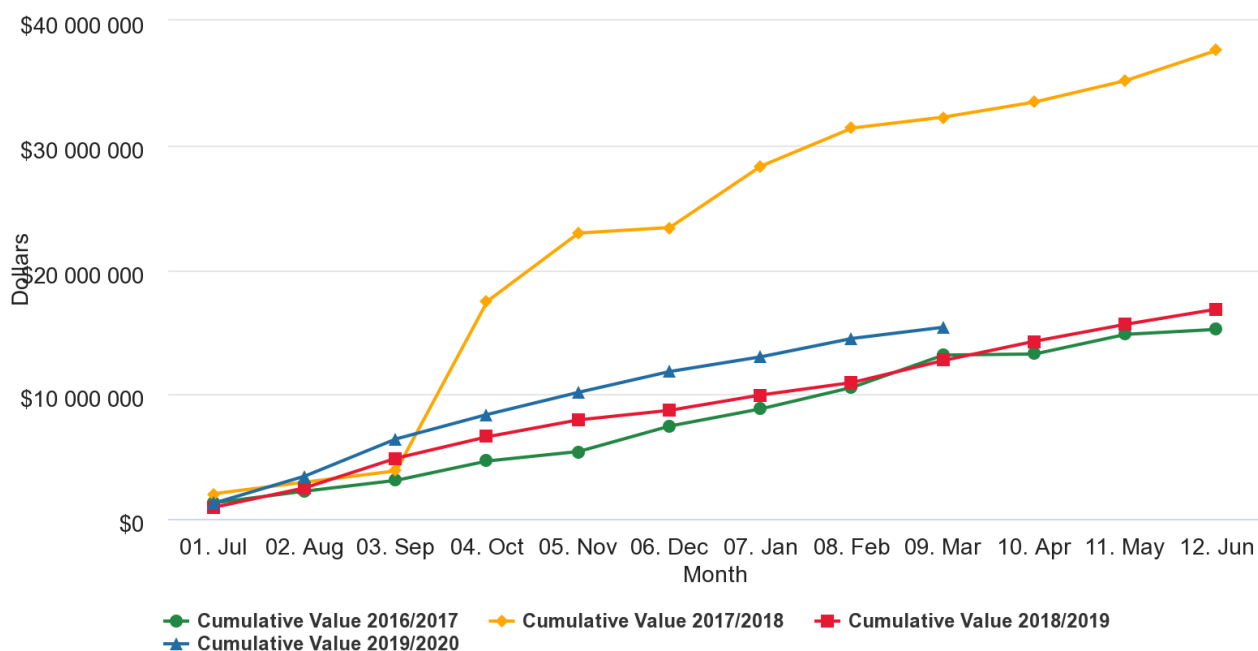
Approved Capital Works Program – Current Financial Year - not yet started

Description	Location	Updates
New Amenities building	Wrinklers lagoon carpark	<ul style="list-style-type: none"> Works scoping underway.
Re Roof of Amenities Section	Bendigo Bank Community Stadium	<ul style="list-style-type: none"> Quotations currently being sought.
St Helens Aerodrome Hanger Door Extensions	St Helens Aerodrome	<ul style="list-style-type: none"> Works Authorised to Proceed; Pending commencement date from contractor.

The below table provides a summary of the Building Approvals issued for the month including comparisons to the previous financial year.

March 2020				
No.	BA No.	Town	Development	Value
1	2019 / 00177	Binalong Bay	Alterations & Additions to Dwelling	\$37,000.00
2	2019 / 00077	Binalong Bay	New Shed	\$14,000.00
3	2019 / 00099 - STAGE 1	Binalong Bay	New (Unit 1) Dwelling Approved for Visitor Accommodation (Stage 1 of 2)	\$165,000.00
4	2019 / 00237	St Helens	New Dwelling incorporating Garage	\$306,000.00
5	2019 / 00179 - STAGE 1	St Helens	New Dwelling incorporating Veranda - Dwelling B (Stage 1 of 2)	\$167,000.00
6	2020 / 00012	Scamander	New Shed	\$30,000.00
7	2019 / 00138	Stieglitz	Demolition (Dwelling) & New Dwelling	\$180,000.00
ESTIMATED VALUE OF BUILDING APPROVALS FINANCIAL YEAR TO DATE			2018/2019	2019/2020
			\$12,712,136.00	\$15,382,107.00
ESTIMATED VALUE OF BUILDING APPROVALS FOR THE MONTH		MONTH	2019	2020
		March	\$1,769,000.00	\$899,000.00
NUMBER BUILDING APPROVALS FOR FINANCIAL YEAR TO DATE		MONTH	2018/2019	2019/2020
		March	120	107

Cumulative Value of Building Approvals



ENVIRONMENTAL REPORT

Description	Updates
St Marys flood management	The focus of the Community Development Grants funded project is getting landholder and Dam Permit approvals for construction of the Groom St. flood levee and building a weather station for the flash flood warning system. Flood modelling of the proposed Groom St. levee alignment has demonstrated protection of housing in a 1:100 year flood. Work plans are being reorganized to continue within Covid19 restrictions.
Weed management	A new Council Weed Control Program officer has been appointed and is being supported to get orientated, including continuing control works and building and planning a control program for 2020. Pampas grass and Spanish heath cases followed up and land managers advised on control, including for the Town Link MTB trail.
Drought Weeds Program funding	An offer to Council of Drought Weeds Program funding for Break O'Day is being negotiated with Biosecurity Tasmania and other drought-affected municipalities. Funding from the state's Weed Action Fund includes \$30,000 of farm grants for control and management activities targeting 'drought favored weeds' and dryland primary production. A further \$25,000 is offered to support Council with a Drought Weeds officer to deliver the program in Break O'Day and build weed management partnerships. The Drought Weeds Program will be followed by, and identify projects for, a much larger Weed Action Fund grants program (Round 2) across the state later in the year.

Immunisations

The *Public Health Act 1997* requires that Councils offer immunisations against a number of diseases. The following table provides details of the rate of immunisations provided by Council through its school immunisation program.

MONTH	2018/2019		2019/2020	
	Persons	Vaccinations	Persons	Vaccinations
July - December	49	51	50	53
January - June	124	124	26	26
TOTAL	173	175	76	79

Sharps Container Exchange Program
2019/2020
2

STRATEGIC PLAN & ANNUAL PLAN:

Strategic Plan 2017-2027

Goal

Environment – To balance our use of the natural environment to ensure that it is available for future generations to enjoy as we do.

Strategy

- Ensure the necessary regulations and information is in place to enable appropriate use and address inappropriate actions.
- Undertake and support activities which restore, protect and access the natural environment which enables us to care for, celebrate and enjoy it.

LEGISLATION & POLICIES:

Not applicable.

BUDGET; FUNDING AND FINANCIAL IMPLICATIONS:

Not applicable.

VOTING REQUIREMENTS:

Simple Majority.

ACTION	DECISION
PROPONENT	NRM Special Committee
OFFICER	Polly Buchhorn, NRM Facilitator
FILE REFERENCE	010\028\002\
ASSOCIATED REPORTS AND DOCUMENTS	Draft Meeting Minutes - NRM Special Committee – 25 February 2020 2020-2021 NRM Action Plan priorities for Council Annual Plan - NRM Committee review Feb. 2020

OFFICER'S RECOMMENDATION:

That Council receive the Minutes of NRM Committee Meetings of 25 February 2020, acknowledging any advice and considering recommendations from the Committee for further Council attention.

INTRODUCTION:

The Break O'Day NRM Special Committee met on 25 February 2020 at the St Helens Child and Family Centre.

PREVIOUS COUNCIL CONSIDERATION:

12/19.15.5.305

Moved: Cllr J Drummond / Seconded: Cllr K Chapple

That Council receive the Minutes of NRM Committee Meetings of 19 November 2019, acknowledging any advice and considering recommendations from the Committee for further Council attention.

CARRIED UNANIMOUSLY

At its April 2020 Workshop Council discussed the Minutes of the 25 February NRM Committee Meeting.

OFFICER'S REPORT:

Draft Minutes from the NRM Committee's February Meeting are attached for Council's attention and to be formally received at a Council Meeting. The Minutes include several new items of advice and recommendations from the Committee yet to be considered by Council.

Some NRM Committee items to note include

- priorities for Council's 2020-2021 Annual Plan, from review of the Environment and NRM Action Plan 2018-2023 (4.3 – attached: *2020-21 NRM Action Plan priorities for Council Annual Plan - NRM Committee review Feb. 2020*)
- a recommendation that Council request from the Tasmanian Government information on the economic implications for Break O'Day community of possible changes to FPPF land (6.1).

Discussion by Council of the outstanding Committee Items in the following table and proposed action, or advice to be noted, is suggested item by item.

	Item	Status
16 Nov. 2017		
6.1.2	That Council take a motion to LGAT that all Councils join together to fund and establish a process that provides education on managing our beaches. This would include reference to dog management, protection of shorebirds and wildlife and the safe use of our beaches by people in Tasmania. This may include lobbying the State Government for funding.	To Action. Pending current development with PWS of cooperative implementation of dog policy.
1 May 2019		
7.1.1	NRM Facilitator to report back on trialling of alternative weed control treatments by Council.	To Action. Trailing of weed control alternatives yet to be completed.
25 February 2020		
4.3.1	Committee members review the NRM Actions - Annual Plan review table and provide feedback to the NRM Facilitator. The NRM Facilitator to report back to the members ahead of referring the Committee's priorities to Council to consider for 2020/21.	Completed
6.1.2	That Council ask the Tasmanian Government to provide it with information on the economic implications for Break O'Day community of possible changes to FPPF land in Break O'Day municipality.	Recommendation to Action
6.1.3	That Council consider the information it has available to it, taking into consideration the implications for economic, social and environmental values, to determine its position on possible changes to FPPF land in Break O'Day.	Recommendation to Action
8.1.1	Council needs to reappoint urgently an on-ground weeds officer to manage Council's weeds program.	Advice (completed)
8.3.1	Council should find ways to increase the resources it applies to improve implementation of the Dog Management Policy and animal management in Break O'Day generally.	Advice
8.4.1	Develop and consult with the Committee on a NRM recognition award for mid 2020, modelled on and updating the previous Velvet Worm Awards.	To Action

STRATEGIC PLAN & ANNUAL PLAN:

Break O'Day Council Strategic Plan 2017 – 2027

Environment

Goal

To balance our use of the natural environment to ensure that it is available for future generations to enjoy as we do.

Strategy

- Ensure the necessary regulations and information is in place to enable appropriate use and address inappropriate actions.
- Increase the community's awareness of the natural environment; the pressures it faces; and actions we can take to sustain it and what it provides.
- Undertake and support activities which restore, protect and access the natural environment which enables us to care for, celebrate and enjoy it.
- Recognise and alleviate the issues and risks to the environment from our use, and the risk to us from a changing environment.

LEGISLATION & POLICIES:

Local Government Act 1993 – Section 24 Special Committees
Local Government (Meeting Procedures) Regulations 2015

BUDGET; FUNDING AND FINANCIAL IMPLICATIONS:

Nil.

VOTING REQUIREMENTS:

Simple Majority.



Minutes

NRM SPECIAL COMMITTEE MEETING

**Tuesday 25 February 2020
12:30 – 3:00pm**

BREAK O'DAY CHILD & FAMILY CENTRE

Meeting room, 1 Groom St. St Helens

1 Attendance

Present: Councillor Janet Drummond (Break O'Day Council - Chair); ; Clr Kristi Chapple (Break O'Day Council); Lionel Poole (Parks and Wildlife Service); Howard Jones (Community Representative); Todd Dudley (NE Bioregional Network); Craig Lockwood (Marine Aquaculture); Peter Nichols (Community Representatives).

Attending: Polly Buchhorn (NRM Facilitator)

Meeting note taking: Polly Buchhorn, NRM Facilitator.

Apologies: Clr Lesa Whittaker (Break O'Day Council); Tim Rhodes (Agriculture Industry)

2 Confirmation Minutes of Meeting

2.1 Amendment of draft Minutes of Meeting 19 November 2019

The Agenda and decision at Committee's previous meeting on 19 November 2019 was to confirm the minutes of the meeting before, on 7 August 2019. However the draft Minutes of the meeting erroneously recorded '19 November 2019', rather than 7 August 2019.

- 2.1.1 Decision: That the minutes of meeting held on 19 November 2019 be amended by replacing at item 3.1: '19 November 2019' with '7 August 2019' in the Motion and Decision.

Moved: Todd Dudley

Seconded: Kristi Chapple

Carried

2.2 Minutes of Meeting

- 2.2.1 Decision: That the minutes of meeting held on Tuesday 19 November be confirmed, as amended.

Moved: Howard Jones

Seconded: Janet Drummond

Carried

3 Declaration of interest of a member or close associate

- 3.1.1 Recommendation: Members to declare any interest they or a close associate have in matters on the Agenda.

Nil

4 Business arising from the previous meeting

4.1 'School Environmental Collective' – St Helens District High

The Committee noted that the 'School Environmental Collective' group at St Helens District High School have been provided copies of the Committee Charter and NRM plans.

Howard Jones commented that the group was still getting active in this new school year.

4.2 Monitoring of Environment and Natural Resource Management Strategy and Plan

The Committee considered the four groups of common indicators identified from the Environment & NRM Action Plan across the range of priority actions for Land, Water and our use of natural resources (reviewing the Aims and Strategies).

Indicator group	Action Plan	Measures
'Works' and management actions	Rehabilitation, and protection, risk reduction (weeds, water pollution, 'best practice', flood), use/management policy & implementation	Count, value (funds invested, grants), area/length/amount, quality of practice.

NRM priorities	Reviews of priorities and new plans for actions (NRM sub-planning, eg. Weed Action plan, catchments)	Count, status
NRM participation	People and groups/organisations participating in NRM – collaborative management activities, events & training, contacted or using information. NRM information provided – sources and communication of information.	Count of events and people/organisations engaged. Count of information materials and communications.
Environment and resources	Weed infestations, biodiversity (species/communities, habitat qualities), soil, water quality and waterway health.	Change in extent and condition measures.

The NRM Facilitator noted that the table of indicator groups was a step towards monitoring the Action Plan not the longer term NRM Strategy. However the fourth group of indicators were measures from and of the environment and natural resources, which were relevant to longer term Strategy outcomes and the overall health and condition of the Break O'Day environment more generally. The first three indicator groups (*Works and management actions*, *NRM priorities*, *NRM participation*) involve measures of 'outputs' by activities in the short term (Action Plan).

There was discussion of measures for 'best practice', or the quality of practice of managing natural resources. Suggestions included credible management standards and plans or systems being achieved, for example Farm Water Access Plans required by Tasmanian Irrigation to access water resources schemes (Howard Jones) and for restoration practices the National Standards for Ecological Restoration of the Society for Ecological Restoration Australasia (Todd Dudley). Howard was concerned waterways and catchments from which water was extracted (licensed and of right) had dried up and stopped flowing over the summer.

Howard Jones reported he had investigated the availability of water quality information for the South Esk. The focus of DPIPW was on quantity rather than quality and while there was some for the South Esk, there was less for other streams. 'Ausrivas' was still a source to investigate.

On biodiversity Todd Dudley reported the *State of the Forests Tasmania* reports series by the Forest Practices Authority provided coverage by Bioregion. He considered gaps to include not counting native forest areas harvested, non-forest vegetation communities and areas lost to subdivisions. He noted national (EPBC) listing processes for threatened forest communities considered their state specifically, for example *Eucalyptus ovata/brookeriana* forests and wet *E. viminalis* forests (underway).

- 4.2.1 Action: Todd Dudley would continue to considering information sources for monitoring Biodiversity.
- 4.2.2 Action: NRM Committee members to try accessing Ausrivas water data services. Howard Jones would continue to considering information sources on Water.

4.2.3 Action: NRM Facilitator to continue to work on indicators to use for monitoring the NRM plans.

4.3 Review priorities from the NRM Action Plan for 2020-2021

To provide advice to Council on next year's priorities, the Committee considered progress this year and priorities from the NRM Action Plan for the coming financial year .

Referring to a *NRM Action-Annual Plan review* table showing current and next financial year's priorities from the NRM Action Plan, the NRM Facilitator noted some current activities are delayed and additional tasks have also been added to the years program. Some are likely to need to carry-over into 2020-21 and were indicated. Time and resources available to Council will mean not all these will be possible next year and the Committee should consider which are lesser priorities.

However, the Chair, Janet Drummond initiated a discussion of how additional resources could be accessed - from Council or externally - to increase capacity to still achieve the priorities. This was discussed further as the Committee reviewed the current year actions and those scheduled for next year. For Water Quality, Craig Lockwood suggested more stabilisation of unstable sediments from past mining in the George catchment might be possible using mining industry funds (through MRT) for rehabilitation of past mining.

The Committee discussed some of the priorities for Water Quality and other issues in the *NRM Action-Annual Plan review* table but agreed members should complete their review later.

4.3.1 Action: Committee members review the *Action-Annual Plan review* table and provide feedback to the NRM Facilitator within 2 weeks. The NRM Facilitator would report back to the members a consensus view of their feedback, ahead of referring it to Council and its planning for 2020/21.

5 Outstanding Committee items

The NRM Committee considered the report on items and decisions completed and remaining to be considered by Council. (Items from this Meeting have been added).

	Item	Status
16 Nov. 2017		
6.1.2	That Council take a motion to LGAT that all Councils join together to fund and establish a process that provides education on managing our beaches. This would include reference to dog management, protection of shorebirds and wildlife and the safe use of our beaches by people in Tasmania. This may include lobbying the State Government for funding.	To Action. Pending current development with PWS of cooperative implementation of dog policy.

1 May 2019		
7.1.1	NRM Facilitator to report back on trialling of alternative weed control treatments by Council.	To Action. Trailing of weed control alternatives yet to be completed.
25 February 2020		
4.3.1	Committee members review the Action-Annual Plan review table and provide feedback to the NRM Facilitator. The NRM Facilitator to report back to the members ahead of referring the Committee's priorities to Council to consider for 2020/21.	To Action
6.1.2	That Council ask the Tasmanian Government to provide it with information on the economic implications for Break O'Day community of possible changes to FPPF land in Break O'Day municipality.	Recommendation to Action
6.1.3	That Council consider the information it has available to it, taking into consideration the implications for economic, social and environmental values, to determine its position on possible changes to FPPF land in Break O'Day.	Recommendation to Action
8.1.1	Council needs to reappoint urgently an on-ground weeds officer to manage Council's weeds program	Advice
8.3.1	Council should find ways to increase the resources it applies to improve implementation of the Dog Management Policy and animal management in Break O'Day generally.	Advice
8.4.1	Develop and consult with the Committee on a NRM recognition award for mid 2020, modelled on and updating the previous Velvet Worm Awards.	To Action

5.1.1 Decision: The Committee receives the report on Outstanding Committee items and updates to their status.

Moved: Todd Dudley

Seconded: Lionel Poole

Carried

6 Issues

6.1 Future Potential Production Forest (FPPF) land

The NRM Facilitator reported back on Council's discussion and response to the Committee's recommendation on FPPF land in December: supporting the protection of all FPPF land in Break

25/02/2020

5

O'Day. The Committee recommendation suggested economic benefits for Break O'Day may be better from alternatives to industrial large scale forest industry, such as tourism, conservation land management and a small scale local forest industry. And cautioned these public forests need adequate management resources.

There were two main points from the Council discussion of this, for which Council is awaiting a report to follow up its concerns

- While some support for “protection of all” FPPF land was heard, there was concern that the timber production opportunities for Break O'Day had to be considered, but Council had no information before it regarding the social and economic implications of excluding forest production from all the land.
- That Council could not consider its position on FPPF land without credible information from the forest industry sector to weigh up with the Committee's conservation consideration of FPPF land.

The NRM Facilitator reported enquiries at a state level to the Department of State Growth and the Forest Industries Association of Tasmania had not produced significant information. Nor had invitations to the forest industry locally to be represented on the Committee attracted interest. However there were indications the state government wanted to hear the views of 'stakeholders' on the future FPPF land.

The Committee discussed the issue, which it still felt was significant for Break O'Day, and what it could do to support Council. Lionel Poole noted that during the bushfires he had contact with north eastern forest management officers from the industry and would say they simply do not have the time to join the Committee, to participate in discussion of the FPPF issue. Kristy Chapple commented it is possible nothing may change in April or in a rush. The lack of information on economic implications and options for Break O'Day community of possible changes to FPPF land remained a sticking point for Council.

- 6.1.1 Recommendation: That Council ask the Tasmanian Government to provide it with information on the economic implications for Break O'Day community of possible changes to FPPF land in Break O'Day municipality.
- 6.1.2 Recommendation: That Council consider the information it has available to it, taking into consideration the implications for economic, social and environmental values, to determine its position on possible changes to FPPF land in Break O'Day.

Moved: Lionel Poole

Seconded: Craig Lockwood

Carried

7 NRM staff update

The NRM Facilitator provided an update to the Committee using a report on current Annual Plan actions for the NRM Facilitator.

25/02/2020

6

Todd Dudley raised concern for slashing by Council of an infestation of Burgan (*Kunzea ericoides*) on Gardens Road (near Jeanneret Crt.) which was spreading the weed along the road.

7.1.1 Decision: The Committee receives the NRM Facilitator's report on current Annual Plan actions.

Moved: Todd Dudley

Seconded: Kristy Chapple

Carried

8 Committee Members update and Other business

8.1 Council Weeds Officer

The Committee discussed and was concerned that Council had not yet reappointed a Council weed program officer. The NRM Facilitator reported recruitment was progressing and tip and quarry sites were recently treated by a contractor. Todd Dudley was supported by Committee members in considering it urgent that Council get a weed program officer on the ground.

8.1.1 Advice: Council needs to reappoint urgently an on-ground weeds officer to manage Council's weeds program.

Moved: Peter Nichols

Seconded: Howard Jones

Carried

8.2 Conservation Covenant Rate Rebate

Todd Dudley had sort news on Council's review of its Conservation Covenant Rate Rebate and its continuation.

Clr. Janet Drummond reported Council had discussed a review of its Conservation Covenant Rate Rebate Policy and discussion generally supported its continuation unchanged. A formal decision was yet to go to a Council Meeting.

8.3 Animal Control resources of Council

The Committee members raised and discussed the issue of increasing resources Council puts to Animal Control, in particular for dog management.

8.3.1 Advice: Council should find ways to increase the resources it applies to improve implementation of the Dog Management Policy and animal management in Break O'Day generally.

Moved: Todd Dudley

Seconded: Peter Nichols

Carried

8.4 NRM Recognition program

The NRM Facilitator asked Committee members to discuss restarting Council's recognition program to promote and acknowledge achievements in the community caring for Break O'Day's natural environment and natural resources. Remodeling the program had been discussed previously but not yet come to a conclusion.

Members discussed simply returning to the previous Velvet Worm Awards model and agreed the NRM Facilitator work on this for the middle of the year.

- 8.4.1 Action: NRM Facilitator to develop and consult the Committee on a NRM recognition award for mid 2020, modelled on and updating the previous Velvet Worm Awards.

8.5 Reports and news from Committee Members

Cat management – NRM Facilitator

Council has been participating with other Councils and animal welfare groups to develop a northern regional Cat Management Strategy, led by the northern Cat Management Coordinator at NRM North. The regional strategy will help focus on priorities to flow from the state initiative and changes to the legislation and help get more done from regional cooperation.

PWS - Lionel Poole.

East Coast Camping Project is moving into implementation and works costing hundreds of thousands of dollars. Humbug Hill is getting significant spending on road and other works and seven campground locations getting toilets and other works.

Firefighting took up a lot of time and resources in January. As has dog management, particularly signage and patrolling this summer. Also treating weeds, such as blackberry around Beaumaris and with Department of State Growth, and have plans for gorse at Falmouth.

Most welcome has been the work done by Council's Drought Communities teams on tracks around the Fingal valley. Also benefiting from NRM funding on beaches for the hooded plover.

NE Bioregional Network - Todd Dudley

Current grants for Skyline Tier restoration (\$20,000), blackberry at The Gardens, Spanish heath at Girl Guides property and working with PWS and State Growth on weeds. Working with PWS on tackling off-road vehicle issues on St Helens Point, restoration of Sloop quarry. Other groups working on weeds (Seymour and Four Mile Creek) and revegetation work.

Water security - Howard Jones

Concerned that Taswater restrictions this summer may not have been adequately managed to also recognize stream health and biota (such as threatened Australian grayling) are impacted and need water security too. The Scamander fish kill event for example could have been foreseen? Also concerned about irrigation extractions impacting environmental water needs. What measures could secure 'environmental flows' in a drought emergency?

4 Next meeting dates

The Committee has previously determined the next Meeting dates will be

- Tuesday 5th May 2020
- Tuesday 4th August 2020

Meetings start at 12:30pm with a light lunch, with business starting 1pm, or sooner with agreement of those attending. The preferred venue is the Child and Family Centre at St Helens.

Strategy - in Environment and NRM Plan 2019		Break O'Day NRM Action Plan 2018-23									
Aim	Strategy	Actions - Env. & NRM Plan	Priority	Comment	Council priorities (NRM Committee) 2020/21					On-going activity	Opportunities activity
					2018/19	2019/20	2020/21	2021/22	2022/23		
1.1 Land and Soil	Degradation of land and soil is addressed to maintain productivity and healthy catchment systems and water quality.										
1.1.1 Managing soils and drainage to reduce soil loss, degradation and waterway pollution, protecting habitats and land resources.	Best practice soil and water management	Investigate soil and water management performance by works and land development projects to identify planning and management improvements. (Linked to Water Quality)	2022-2023	Council							
1.2 Biosecurity	Reducing the impacts of weeds, pests and diseases and guard against the threats.										
1.2.1 Manage weeds to contain their spread, reducing their impact on the environment, economy and people.	Weed Action Plan	Refine specific outcomes and milestones for weed management work plan.	2018-19	Council							
		Implement (updated) Weed Action Plan and control priority weed threats through on ground works, public education and engagement and maintain resources for priority weed control on Council properties.	Continuing	Council							
1.3 Flora and Fauna	Native habitat health and integrity is maintained and the threat of extinction for species and communities is reduced										
1.3.1 Manage for healthy connected native habitats that support biodiversity and ecological integrity at a landscape scale.	Landscape scale habitat integrity and linkage	Maintain Dog Management Policy with strategic zones for beach access, through an integrated approach involving relevant stakeholders, and implement dog exercise facilities, education, signage and compliance).	2018-2020, continuing	Council with community and PWS.							
1.3.3 Nature in built environments managed to produce quality-of-life benefits for people and habitat value for wildlife.		Assess the state of vegetation cover of urban and peri-urban areas, benefits, issues and trends and develop strategies for management priorities.	2021-2023, monitor and opportunities	Select/priority locations for urban green space planning. Seek opportunities for external funding and programs/ partners.							
2.1 Catchment Management	Impacting water issues on a watershed scale.										
2.1.1 Integrated catchment management to coordinate a water systems approach.	Integrated Catchment management planning	Progressively review issues and their management status to identify future integrated catchment management actions for the George, South Esk rivers and the other large catchment systems.	2018-19	Council (progressive review) - implementing actions depends on opportunities for external funding and programs/ partners (ie. on water quality, waterway fitness, flood and other strategies)							
2.2 Water Quality	Aquatic biodiversity, people and productivity benefit from clean and healthy fresh and marine waters.										
2.2.1 Reducing water pollution impacts on aquatic habitats and water resources in the municipality with strategies for litter, nutrients, sediments, diseases, toxic pollutants.		Avoid dumping of boat sewage in Georges Bay by promoting with port user community and authorities use of the wharf sewage pump-out station and compliance with state directives.	2019-2020	Council, campaign engaging port users, Taswater, MAST, EPA,							
		Support development of oil-spill response system for Georges Bay—local resources and people to treat small marine spills.	2020-2021	Council with state government and others—seek opportunities with funding programs and partners							
		Develop water quality priorities and opportunities for action in the George catchment and Bay from the review of catchment issues and their management status, with community, aquaculture and state agencies, including monitoring water quality.	2020-2022	Monitor for opportunities with funding programs and partners to implement actions.							

Includes review of 2019/20 progress, planned actions carryover activities for Council NRM program at same level as 2019/20.

Strategy in Environment and NRM Plan 2019		Break O'Day NRM Action Plan 2018-23									
Aim	Strategy	Actions - Env. & NRM Plan	Priority	Comment	2020/21 Council priorities (NRM Committee)		5 year plan - Annual Plan actions				
					2020/21		2018/19	2019/20	2020/21	2021/22	2022/23
2.3 Wetlands and Waterways											
2.3.1 Managing riparian buffers and stability of the bed and banks of stream channels to provide healthy natural river systems.	Riparian and Riverworks	Stable stream channels and estuaries, lagoons and wetlands, protected by riparian buffers to maintain healthy aquatic systems and clean water.	2020-2022. Continuing, monitor and opportunities	Council review, build on 2.1.1 (above) identifying integrated management priorities for catchments. Facilitating works depends on funding programs and partners.							
3.1 Natural Hazards and Risks											
3.1.1 Flood resilient communities minimising their flood risks and the impacts of flooding.		Reduce the risks from water, fire, storms, climate change and waste	2018-2023, continuing	Council and others, seek funding and partner opportunities for implementation of Plan.							
	Lower George and floodplain	Implement priority actions from St Marys Flood Risk Management Plan, including pursuing funding to undertake priority works.	2018-2021, monitor and opportunities	Riverworks Trust, Council support, both seek funding and partner opportunities. Coordinate with <i>Tasmanian Flood Mapping Project</i> and integrated catchment management priorities (1.1.2).							
		Facilitate modelling of flooding and river channel changes/break-out risks with the Riverworks Trust and government to assess flood risks and management priorities for infrastructure, households and businesses, and develop priorities for implementation.	2019-2021, monitor and opportunities	Council and Riverworks Trust, working with the <i>Tasmanian Flood Mapping Project</i> and funding opportunities.							
3.3 Awareness—using & enjoying the Environment											
3.3.1 Increase awareness of the natural environment, its values and the pressures it faces, and build capacity for appropriate actions and behaviours to sustain it and what it provides.	Information, knowledge and skills	Produce and provide access to information, publications and resources on the environment and natural resource management for visitors, landholders and land managers and agencies—Council website local and other contact networks, media, print.	Continuing, monitor and opportunities	Council as required across focus area and strategies for Land, Water and Our Use. Uses information resources of government and others and some by Council.							
		Support activities and events that foster a positive relationship between BODC, the community and the environment. Such as outdoor activities (eg. tree planting, rubbish clean-ups, citizen science, weeding days, 'discovery & summer activities), training, presentations, workshops and discussion forums, support for groups.	Continuing, monitor and opportunities	Council, as required, with community groups, across focus area and strategies for Land, Water and Our Use. Seek funding and partner opportunities—possible opportunities 2018-2023.							
3.3.2 Community has opportunities to be an active and leading participant in action to achieve outcomes for the environment and natural resource management.		Recognise and applaud significant contributions to the environment and natural resource management with targeted awards, grant programs or events.	2019-2020, continuing	Council, and seek and promote funding, awards and partner opportunities							

Includes review of 2019/20 progress, planned actions carry over activities for Council NRM program at same level as 2019/20.

04/20.15.3 'Future Potential Production Forest' Land in Break O'Day

ACTION	DECISION
PROPONENT	NRM Special Committee
OFFICER	Polly Buchhorn, NRM Facilitator
FILE REFERENCE	017\007\002\
ASSOCIATED REPORTS AND DOCUMENTS	FPPF Land in BOD – map Future Potential Production Forest Land Fact Sheet (DSG) EDO-140902-Guide-to-the-Forestry-Rebuilding-the-Forest-Industry-Act-2014-FINAL

OFFICER'S RECOMMENDATION:

That Council ask the Tasmanian Government to provide it with information on the economic implications for Break O'Day community of possible changes to Future Potential Production Forest Land in Break O'Day municipality.

INTRODUCTION:

Of the large proportion of the Break O'Day municipality that is public land, 'Future Potential Production Forest' (FPPF) comprises roughly a third (Map attached). FPPF land is not available for timber harvesting (generally) and the Parks and Wildlife Service manage FPPF land.

From 8 April 2020 the *Forestry Rebuilding the Forest Industry Act 2014* makes it possible for FPPF land to be reallocated as 'Permanent Timber Production Zone Land' and be managed and available for timber production.

PREVIOUS COUNCIL CONSIDERATION:

Council considered at its December 2019 Council Workshop advice from its NRM Committee on FPPF land and the significance of possible changes to FPPF land for Council and the Break O'Day community.

At its April 2020 Workshop Council discussed further advice from the NRM Committee on assessing the implications and opportunities of changes to FPPF land. (This current Meeting Agenda includes a related discussion item to receive the February 2020 NRM Committee Meeting Minutes, which include NRM Committee discussion and recommendation on the FPPF land issue.)

OFFICER'S REPORT:

At its last Meeting in February the NRM Committee discussed Council's concern that it needed credible information from a forest industry and economic perspective, to balance with information available on land conservation aspects, before it could not consider the implications for Break O'Day of changes to the allocation and management of FPPF land.

Since December 2019 the Department of State Growth and Forest Industries Association of Tasmania were contacted, seeking engagement and information from the forest industry perspective. No specific responses to make contact or provide information have been received.

Furthermore, regional forest industry organisations have not taken up offers to fill the vacant industry representation position on Council's NRM Committee.

In February 2020 the Department of State Growth released a Fact Sheet on FPPF land (copy attached). This outlines the legislative context for FPPF land, which it describes as a 'wood bank', and mechanisms to change the classification of FPPF Land under the Act. The Fact Sheet concludes with:

In developing a way forward, the Government will consider the views of industry and other key stakeholders in relation to the merit of any proposed future use of FPPF Land.

Council still lacks information from a forest industry perspective to consider the 'merits of any proposed future use of FPPF Land' in Break O'Day. The NRM Committee has recommended Council make a formal request to the Tasmanian Government for information on the economic implications and opportunities for Break O'Day community of possible changes to FPPF land, were all or some of it made available for forest harvesting in Break O'Day.

Depending on the response and information it then has available to it, Council would then be able to consider its position on possible changes to FPPF land in Break O'Day, which the government is interested in hearing.

STRATEGIC PLAN & ANNUAL PLAN:

Strategic Plan 2017 – 2027

Goal

Environment - To balance our use of the natural environment to ensure that it is available for future generations to enjoy as we do.

Strategy

- Ensure the necessary regulations and information is in place to enable appropriate use and address inappropriate actions.
- Undertake and support activities which restore, protect and access the natural environment which enables us to care for, celebrate and enjoy it.
- Recognise and alleviate the issues and risks to the environment from our use, and the risk to us from a changing environment.

Key Focus Areas

Land Management - Develop the financial and human resources to undertake projects and activities which address environmental issues such as weeds and land degradation.

Appropriate Development - Encourage sensible and sustainable development through sound land use planning, building and design.

Enjoying our Environment - Provide opportunities to access and learn more about our environment and the ways it can be enjoyed in a sustainable manner.

LEGISLATION & POLICIES:

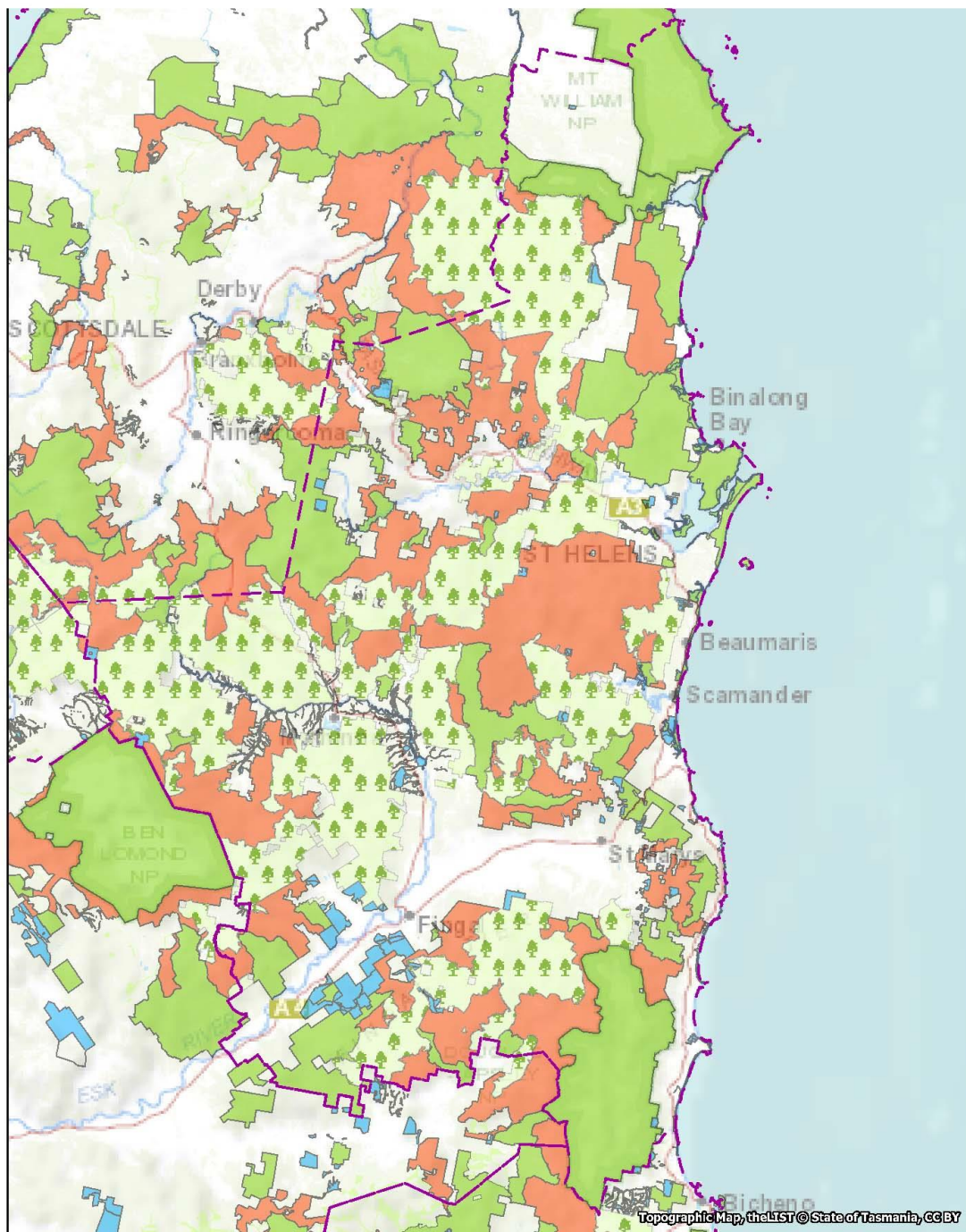
Forestry Rebuilding the Forest Industry Act 2014.

BUDGET; FUNDING AND FINANCIAL IMPLICATIONS:

Nil.

VOTING REQUIREMENTS:

Simple Majority.



FPPF Land, other reserves & PTPZ, in Break O'Day

(Tas. Res. Estate 02/17, Land Tenure 01/17)

- | | |
|--|--|
| ■ Future Potential Production Forest | ■ Private Conservation Reserves |
| ■ Formal Reserves | ■ Informal private land reserves |
| ■ Informal public land reserves | ■ Permanent Timber Production Zone Land |



Map data and imagery from LIST,
www.theLIST.tas.gov.au ©State of Tasmania



Future Potential Production Forest



Future Potential Production Forest Land

Future Potential Production Forest (FPPF) Land is a land class described in the *Forestry (Rebuilding the Forest Industry) Act 2014* (the Act).

The land was established to secure a 'wood-bank' to provide for future sustainable forestry production in Tasmania.

Where is FPPF Land located?

There are around 356 000 hectares of FPPF Land outside of the Tasmanian Wilderness World Heritage Area (TWWHA). FPPF Land is dispersed across the state (see www.thelist.tas.gov.au for further detail).

Around 35 000 hectares of FPPF Land is situated within the TWWHA. The Tasmanian Government has committed to not allow any commercial forestry or mining activities on FPPF Land situated within the TWWHA.

Who administers FPPF Land?

The Crown Lands Minister is the Minister responsible for FPPF Land. The land is administered by the Tasmanian Department of Primary Industries, Parks, Water and Environment (DPIPWE). For inquiries, see <https://parks.tas.gov.au/about-us/conducting-business-in-parks-and-reserves/property-services>.

What restrictions apply to FPPF Land?

No native forest harvesting can be undertaken on FPPF Land. Special species timber harvesting can occur on FPPF Land, however it can only be by partial harvest techniques and is subject to approvals.

Sustainable Timber Tasmania (STT) is excluded from conducting any harvesting activities on FPPF Land.

What is the future for FPPF Land?

There are two mechanisms to change the classification of FPPF Land under the Act.

The first is the exchange of FPPF Land with Permanent Timber Production Zone Land (PTPZ Land). This means the overall stock of FPPF Land will remain the same.

The second is the conversion (without replacement) of areas of FPPF Land into PTPZ Land. This mechanism cannot be used prior to 8 April 2020.

The process for exchange or conversion is triggered if the Minister for Resources requests the Crown Lands Minister to consider the change. For either option to progress, consideration must be given to a range of factors, such as the environmental and heritage values on the FPPF Land, balanced against the economic opportunities.

Both mechanisms – exchange and conversion – require the acceptance of both houses of the Tasmanian Parliament.

After 8 April 2020, FPPF Land will remain as such until an explicit order to exchange or convert the land is moved and accepted in both Houses of Parliament.

In developing a way forward, the Government will consider the views of industry and other key stakeholders in relation to the merit of any proposed future use of FPPF Land.

FORESTRY (REBUILDING THE FOREST INDUSTRY) ACT 2014

The *Forestry (Rebuilding the Forest Industry) Act 2014* ('the Act') has been passed by the Tasmanian parliament¹, following amendments by the Legislative Council. The Ministerial Statement, presented prior to the introduction of the Act stated:

the main role of the *Forestry (Rebuilding the Forest Industry) Bill* is to halt the reserve making process established through the TFA, thereby ensuring that future possibilities and opportunities remain available to Tasmania.

The Act repeals the *Tasmanian Forests Agreement Act 2013* ('the TFA Act'). The Act also amends the following laws:

- *Forest Management Act 2013*
- *Forest Practices Act 1985*
- *Forest Practices Regulations 2007*
- *National Parks and Reserves Management Act 2002*
- *Nature Conservation Act 2002*

This briefing note provides a general overview of the terms of the *Forestry (Rebuilding the Forest Industry) Act 2014*.

Changes to the Tasmanian Forestry legislation

Protection of forests

Under the TFA Act approximately 500,000 hectares of forest became *future reserve land*. This land was largely protected from logging whilst the reserve making process in the TFA Act proceeded.

The Act confirms that approximately 100,000 hectares of reserves proclaimed in December 2013 under the TFA Act will remain reserved. While the Act provides that the proclamation may be "altered, amended or rescinded", no detail is provided on the process that must be followed before any such changes may occur.

The original Bill gave the Crown Land Minister power to convert existing reserve land that was excluded from the World Heritage List to FPPF land without Parliamentary approval. However, given the World Heritage Committee's decision to retain all listed forests on the World Heritage List, it is unlikely that those powers could be exercised.

The remaining 400,000ha identified for reserves under the TFA Act has been renamed *future potential production forest land* ('the FPPF land'). With one minor exception, it appears the land area and location of FPPF land is the same as the future reserve land identified in the TFA Act (see *Notes on Lots* below).

The harvesting of native forest in the FPPF land is prohibited, other than in coupes specifically excluded by the Act (subject to special species harvesting, see below).

The Act replicates the compensation provisions of the TFA Act and inserts them into the *Forest Management Act 2013*.

¹ The Act has yet to be proclaimed by the Governor

In Brief:

Changes to Tasmanian Forest Laws

Logging on FPPF land

Special species harvesting

The most significant changes introduced by the Act are designed to allow "special species timber harvesting" in the FPPF land.

The Act requires the Forestry Minister to make a special species management plan (**SSMP**), following consultation with "any person the Minister considers appropriate" and public exhibition of a draft SSMP. SSMPs are to identify sustainable supplies for special species timber resources by reference to conservation, environmental and cultural heritage values.

The Minister must have regard to any advice and public comments received before approving the SSMP (with or without modification). The final SSMP does not require parliamentary approval.

Any person may apply to the Crown Land Minister for a permit to carry out special species harvesting on FPPF land. However, a permit for harvesting may only be granted:

- No earlier than 3 years after the Act commences; and
- If the Minister is satisfied that the special species is not available on land outside the FPPF land; and
- If the harvesting is consistent with a SSMP.

Note: The Crown Land Minister is required to seek the advice of the Forestry Minister in relation to special species harvesting, but is not expressly required to have regard to the implications of special species harvesting for management of conservation values or forest management certification.

Other logging

The Act sets up two processes (exchange and conversion) which would pave the way for logging in FPPF land (other than special species harvesting):

1. The Crown Land Minister, on the request of the Forestry Minister, can **exchange** FPPF land for permanent timber production zone land. The order formalising the exchange must be approved by both Houses of Parliament.
2. The Crown Land Minister, on the request of the Minister responsible for forestry, can **convert** FPPF land into permanent timber production zone land.

Significantly, the Forestry Minister cannot make a request to convert FPPF land before **8 April 2020**.

This restriction is presumably the basis for the claim in the Ministerial Statement that "[t]he Bill establishes a moratorium on native harvesting in the Future Potential Production Forest Land that will be in place for 6 years."

Special species timber harvesting is defined as the harvesting of listed species by *partial harvesting*.

Partial harvesting is defined as harvesting of single or groups of trees whilst retaining other trees including advanced growth trees, seed trees and shelter wood trees.

Special species management plan is a plan establishing a level of supply of special species timber in a certain area.

In Brief:

Changes to Tasmanian Forest Laws

For both exchange and conversion, the Act sets out the issues that must be considered prior to approval being granted. These include:

- The size, location and conservation values of the land;
- Impacts on availability of special species timber and the values outlined under an SSMP.
- The implications for Forestry Tasmania's forest management certification.

In contrast to the specific reference in the TFA Act to FSC certification, the Act defines "forest management certification" as:

An internationally recognised forest management certification of forest management practices of an entity based on an independent assessment by an accredited forest management certification body.

While this approach could mean that a certification process other than FSC could be undertaken, the Minister has stated:

The Government fully supports Forestry Tasmania's application for Forestry Stewardship Council (FSC) Certification... The Government recognises that FSC certification could bring significant benefits to the native forest industry.

Changes to National Parks legislation

The Act alters the objectives of Conservation Areas and Regional Reserves to explicitly include "to provide for...special species timber harvesting".

Following the conversion of former forest reserves under the *Forest Management Act 2013*, there are currently:

- 407 conservation areas, covering over 650,000 hectares.
- 147 regional reserves, covering over 450,000 hectares

The *Forest Management (Consequential Amendments) Act 2013* had already made this change in part with regard to regional reserves.

Notes on the Lots

The lot numbers used in the TFA Act appear to have been replicated in the Act. The total area of FPPF is **392,428** hectares.

The following are the lots from the TFA Act future reserve land not included in the FPPF:

1, 6, 13, 49, 70, 89, 140, 142, 146, 157, 167, 174, 181, 196, 197, 198, 200, 202, 203, 204, 211, 240, 243, 244, 248, 249, 250, 251, 252, 253, 254, 255, 256, 257, 258, 259, 260, 261, 262, 263, 264, 265, 266, 268, 275, 276, 277, 278, 279, 280, 282 and 283

These total an area of **122,543** hectares.

In addition:

- Lot 113 has been reduced in size from 579 to 573 hectares.
- Lot 152 has been reduced in size from 6682 to 6645 hectares
- Lot 245 has been increased in size from 192 to 236 hectares.

DISCLAIMER

This briefing note is based on publicly available material. It has been produced for information purposes only and is not legal advice. For specific advice, please contact EDO Tasmania on 6223 2770 or edotas@edo.org.au.

ACTION	INFORMATION
PROPONENT	Council Officer
OFFICER	John Brown, General Manager
FILE REFERENCE	002\012\001\
ASSOCIATED REPORTS AND DOCUMENTS	Nil

OFFICER'S RECOMMENDATION:

That the General Manager's report be received.

INTRODUCTION:

The purpose of this report is to provide Councillors with an update of various issues which are being dealt with by the General Manager and with other Council Officers where required.

PREVIOUS COUNCIL CONSIDERATION:

Provided as a monthly report – Council consideration at previous meetings.

OFFICER'S REPORT:**OUTSTANDING REPORTS:**

Motion Number	Meeting Date	Council Decision	Comments
07/19.16.2.182	15 July 2019	In accordance with section 156 of the <i>Local Government Act 1993</i> , Council resolves to make a by-law for the regulation of the Trail Networks.	Draft By-Law currently being prepared.
12/19.16.4.312	16 December 2019	That Council's management team progress the development of an Application(s) based on the potential priorities identified by Council for the Drought Communities Programme Extension.	Project scoping complete and project proposal forwarded to DCP for feedback prior to lodgement

COMPLETED REPORTS:

Motion Number	Meeting Date	Council Decision	Comments
03/20.16.3.51	16 March 2020	<p>That Council submit the following motion to the 2020 ALGA National General Assembly:</p> <p>That the Australian Government focus on transforming the recycling sector with the aim of establishing a sustainable circular economy through:</p> <ol style="list-style-type: none"> 1. Recognition that this issue is a key national priority through establishment of a Council of Australian Governments (COAG) Council including membership from the ALGA. 2. Providing strategic investment to establish a funding program to support research and innovation in the reuse of recycled materials leading to the creation of a circular economy. 3. Focus on nationwide common initiatives such as a national container deposit scheme. 	Not progressed due to the cancellation of ALGA.

Meeting and Events attended:

23.03.2020	St Helens via Web	– Jobs Action Package, meeting with representatives of the local steering group to progress the initial steps around project implementation.
24.03.2020	St Helens via Web	– Local Government Association of Tasmania (LGAT) – Mayors and General Manager’s – Meeting to have an initial discussion regarding a response to the COVID-19 Stimulus Packages which provided a foundation for the discussions at the next meeting
27.03.2020	St Helens via Web	– Local Government Association of Tasmania (LGAT) – General Meeting which was originally scheduled for Devonport. The primary focus of discussions were the development of a reasonably consistent sector wide approach to dealing with the impact of COVID-19. The outcomes of the meeting have been included in the specific item relating to this included in the Agenda.
06.04.2020	BODC via Web	– Council Workshop

Meetings & Events Not Yet Attended:

20.04.2020	BODC via Web	– Council Meeting
------------	------------------------	-------------------

General – regular meetings with Departmental Managers and individual staff when required addressing operational issues and project development. Meeting with community members and organisations included Peter Robinson.

Brief Updates:

COVID-19 Situation

How the world has changed since the last Council meeting, which ironically was on the day that we started seeing the impact through events being cancelled. Since that time:

- Social distancing and hygiene have become the new foundation stones of Workplace Health & Safety
- All of the scheduled events have been cancelled for the foreseeable future
- Significant parts of our recreation and community infrastructure is now closed until further notice
- Council office activities are now predominately being undertaken remotely with a skeleton office staff presence
- Seismic shift in our use of video conferencing for internal and external meetings through MS Teams
- Works teams have restructured the work approach to achieve social distancing
- And we now have Council meetings happening electronically today

Coupled with that has been a deluge of information and instruction from multiple State Government agencies which initially drove us crazy in that first week and which thankfully is now generally coming through in consistent manner though with a few glitches in the thought/ implementation process. I would like to make a few observation about a number of heartening key things which have happened through the last month (which are not in any particular order of importance, rather how they came to mind):

- How everyone in our Council Departments/teams have reacted and embraced the change which we have to deal with in a positive and proactive manner, and been willing to tackle things way outside their comfort zone;
- Councillors have had the confidence to let the BODC organisation get on and do what needed to be done to address this issue which has been supported by regular communication updates;
- Political cohesion at the State level under the decisive leadership of Premier Gutwein. Indeed it is heartening to see the leaders of all the parties in Parliament set aside ideologies and political positions to be supportive and act collaboratively in this time of unprecedented need in the community;
- Collaboration which has been happening within the northern region of Councils where information, ideas and resources has been freely shared to spread the load. Launceston City Council has certainly done the heavy lifting in this space which has been greatly appreciated along with what other Councils have contributed.

Jobs Action Package

Implementation of this project is progressing with the development and submission of a draft workplan to the Department of State Growth. Through discussions at the local steering group meeting it was decided that it was important to progress the project through the initial start up phase as the project could play a key role in the recovery of the community and assist in addressing the challenges relating to employment.

Actions Approved under Delegation:

NAME/DETAILS	DESCRIPTION OF USE OF DELEGATION	DESCRIPTION	DELEGATION NO / ACT
Scamander	Affixing Common Seal	Variation of Crown Land Lease	Number 12 – Miscellaneous Powers and Functions to the General Manager
Wrinklers Lagoon, Scamander	Affixing Common Seal	Lease of Crown Land	Number 12 – Miscellaneous Powers and Functions to the General Manager

General Manager's Signature Used Under Delegation for Development Services:

02.03.2020	337 Certificate	23 Franks Street, Falmouth	1474232
03.03.2020	337 Certificate	70 Acacia Drive, Ansons Bay	7288238
03.03.2020	337 Certificate	5 Heritage Road, St Helens	7896145
03.03.2020	337 Certificate	1 Coffey Drive, Binalong Bay	6809505
04.03.2020	337 Certificate	31 Melaleuca Street, Ansons Bay	2736468
04.03.2020	337 Certificate	139 Scamander Avenue, Scamander	6783210
04.03.2020	337 Certificate	367 Binalong Bay Road, St Helens	1788872
06.03.2020	337 Certificate	1/12 Cecilia Street, St Helens	9656222
11.03.2020	337 Certificate	78 Cecilia Street, St Helens	6793654
11.03.2020	337 Certificate	Dunn Street, Mathinna	6414589
11.03.2020	337 Certificate	13 Susan court, St Helens	2282611
11.03.2020	337 Certificate	19 Pelican Court, Scamander	2535906
11.03.2020	337 Certificate	2 Grant Street, St Marys	6402713
12.03.2020	337 Certificate	7 Akaroa Avenue, Akaroa	7610522
12.03.2020	337 Certificate	133 Tasman Highway, Beaumaris	6791202
12.03.2020	337 Certificate	181 Tully Street, St Helens	7641791
16.03.2020	337 Certificate	9 Pringle Street, Scamander	6406167
17.03.2020	337 Certificate	1 Luck Court, Akaroa	7440615
17.03.2020	337 Certificate	12 Bittern Street, Stieglitz	2257926
18.03.2020	337 Certificate	1735 Upper Esk Road, Upper Esk	7896524
19.03.2020	337 Certificate	28 Acacia Drive, Ansons Bay	6804341
19.03.2020	337 Certificate	U1/32 Cameron Street, St Helens	2742366
19.03.2020	337 Certificate	84 Acacia Drive, Ansons Bay	7288158
23.03.2020	337 Certificate	115 St Helens Point Road, Stieglitz	6790218
25.03.2020	337 Certificate	15 Osprey Drive, Stieglitz	7688792
25.03.2020	337 Certificate	1 Doepel Place, St Helens	2853680
25.03.2020	337 Certificate	75 St Helens Point Road, Stieglitz	1913573
30.03.2020	337 Certificate	8 Medea Street, St Helens	6794526
30.03.2020	337 Certificate	Talbot Street, Fingal	9419478
30.03.2020	337 Certificate	177-179 Main Road, Binalong Bay	1961786
30.03.2020	337 Certificate	7 Simeon Place, Akaroa	7386532
30.03.2020	337 Certificate	23 Maori Place, Akaroa	2512501
30.03.2020	337 Certificate	6 Peron Street, Stieglitz	6785515

30.03.2020	337 Certificate	81 Quail Street, St Helens	6795238
31.03.2020	337 Certificate	184 St Helens Point Road, Stieglitz	2180578
31.03.2020	337 Certificate	134 Scamander Avenue, Scamander	6783034
31.03.2020	337 Certificate	10B Palm Court, St Helens	3020840
31.03.2020	337 Certificate	31 Morrison Street, Falmouth	3009545
31.03.2020	337 Certificate	34 Morrison Street, Falmouth	9923331
31.03.2020	337 Certificate	30 Winifred Drive, Scamander	3059104

Tenders and Contracts Awarded:

Tender Closing Date	Description of Tender	Awarded to
20 January 2020	Gravel Crushing	Awarded to Fieldwicks Crushing & Screening
16 March 2020	Bridge 2792 Repair & Protective Coating Renewal	Currently being assessed.
16 March 2020	St Helens Foreshore Path	Currently being assessed.
16 March 2020	Kerbside Collection	Currently being assessed.
6 April 2020	St Helens Cycleway/Walkway - Design & Construct	Currently being assessed.

LEGISLATION / STRATEGIC PLAN & POLICIES:

Strategic Plan 2017-2027

Goal

Services - To have access to quality services that are responsive to the changing needs of the community and lead to improved health, education and employment outcomes.

Strategy

- Work collaboratively to ensure services and service providers are coordinated and meeting the actual and changing needs of the community.
- Ensure Council services support the betterment of the community while balancing statutory requirements with community and customer needs.

BUDGET AND FINANCIAL IMPLICATIONS:

Not applicable.

VOTING REQUIREMENTS:

Simple Majority.

04/20.16.2 Community Care and Recovery Package – COVID-19

ACTION	DISCUSSION
PROPONENT	Council Officer
OFFICER	John Brown, General Manager
FILE REFERENCE	020\002\005\
ASSOCIATED REPORTS AND DOCUMENTS	Nil

OFFICER'S RECOMMENDATION:

That Council agree to the delivery of the following actions as part of a Community Care and Recovery Package to assist our community to both manage and recover from the impacts of the COVID-19 Pandemic:

1. Provide a 100% remission of the general rates charge for a period of six (6) months for the following groups within the Commercial Rates category:
 - a. Accommodation
 - b. Hospitality (Restaurants, Cafes, Coffee Shops)
 - c. Retail (noting that some are of a mixed nature which Council will assess on a case by case basis) excluding the following business types
 - (i) Supermarkets
 - (ii) Bottle Shops
 - (iii) Butchers
 - (iv) Chemists
 - (v) Newsagents
 - (vi) Petrol stations
 - (vii) Banks
 - (viii) Post Offices

Such remission to apply from 1 April 2020 to 30 September 2020.

2. Waive penalties and interest on the 4th Instalment of the 2019-20 Rates. The instalment is due on 5 May 2020.
3. Deliver an Annual Plan and Budget for 2020/2021 financial year based on a 0% General Rate increase.
4. Waive fees for the annual registration of Food Premises for a period of 6 months.
5. Waive lease fees for commercial premises leased from Council for a 6 month period commencing 1 April 2020
6. Reduce the fee for new Planning & Building Applications (excluding Discretionary Application Advertising Fee and Building Surveying Fees) by 50% from 1 May 2020 to 1 November 2020.
7. Refocus Council resources where possible to assist with supporting the community and community organisations through this period

8. Actively work with event organisers to reschedule events and resolve event sponsorship funding arrangements for cancelled events as well as to develop new events
9. Develop infrastructure projects to a 'shovel ready' stage to provide employment and support economic activity.
10. Review the Community Care & Recovery Package at each Council meeting

INTRODUCTION:

The COVID-19 Pandemic is having a significant impact on the economy and the well-being of communities around the world. Break O'Day Council is working with Tasmanian Councils and other levels of Government to address the impact of this Pandemic with one area of focus being the development of a Community Care and Recovery Package.

PREVIOUS COUNCIL CONSIDERATION:

Council Workshop 6 April 2020.

OFFICER'S REPORT:

As Councillors are aware, there has been a massive focus on actions to address the impact of this Pandemic on our daily lives.

Our general approach has been on achieving business continuity in a significantly changed operating environment along with a business as usual approach for Council operations having regard to guidance provided regarding hygiene and social distancing. Government requirements have required Council to shut down a range of facilities.

Our focus on working remotely is working reasonably well and has been developed further through installation of video conferencing software such as Microsoft Teams. With the nuts'n bolts generally dealt with our focus needs to be on a Community Care and Recovery Package (CCRP). A good starting point is the CCRP developed by Launceston City Council which other northern Councils are using as a basis for discussion.

1. Provision of rates relief for businesses impacted by closure as a result of the pandemic.

Many of the businesses in our community have been impacted by the Covid-19 event and the impact varies massively across the business community from those that were forced to close overnight to those that due to the services or goods they provide have continued to operate near normal levels. The loss of the tourists that all but a few of our businesses rely upon has an effect which is more pronounced in a tourism based economy than in some other areas of the State.

It is a challenging if not impossible task to accurately assess the extent of the impact the pandemic has had on the various sectors in formulating Council's approach. We have therefore taken the approach of focussing on those sectors which we know have been significantly impacted.

Accordingly, it is proposed to provide a remission of the General Rates Charge for a period of six (6) months for some of the classifications within the Commercial Rates category and in doing so we need to address the unequal impact of the Pandemic. It is proposed to exclude the following retail focussed businesses (noting that some are of a mixed nature which Council will assess on a case by case basis) from the remission:

- Supermarkets
- Bottle Shops
- Butchers
- Chemists
- Newsagents
- Petrol stations
- Banks
- Post Offices

It should be noted that while it has been necessary to target the rate remission package to those sectors which are most in need of support, all other ratepayers (including residential and excluded commercial businesses etc.) in financial distress will be able to apply for relief under a new Rates and Charges Hardship Policy which is discussed later in this report.

The Community Care & Recovery Package impact on Councils financial situation for the rates remission will be approx \$??? as described in the following table:

	19/20 Financial Year	20/21 Financial Year
Commercial Rate Remission	\$???	\$???

It should be noted that the Council is not able to mandate that landlords, who will receive rate relief, pass the remission on to their tenants in the form of rental relief. In deciding to remit these rate charges, it is the clear intention of the Council that savings are to be passed along to business tenants to ease the pressure on small business and assist in their recovery.

2. Waiving of penalties and interest on the 4th Instalment of the 2019-2020 Rates.

Council levies the annual rates based on four (4) instalments during the year. The Reminder Notices were due to go out in the week commencing 5 April 2020. Council has no real alternative but to send the notices given rates provide the critical revenue to enable Council operations to support the community and provide infrastructure and services. A covering letter has been provided with the notice in part due to the situation and also to explain that we have hardship provisions available for people to contact Council in relation to.

It is anticipated that there will be an unknown number of people that will be experiencing hardship and as part of the process Council should waive any penalties and interest on late payment of rates for this instalment.

The Community Care & Recovery Package impact on Councils financial situation for the waiving of penalties and interest are dependent on the number of ratepayers unable to pay the instalment and therefore difficult to judge will be approx \$30,000 as described in the following table:

	19/20 Financial Year	20/21 Financial Year
Penalty Waiving Remission	\$30,000	Yet to be determined

3. Deliver a Budget for 2020/21 based on a General Rate increase of 0%

In previous years Council has established its budget and annual plan in accordance with its Long Term Finance Plan (LTFP). Based on many underlying factors the LTFP identifies that the Council requires a 2.3% General Rate increase in the 2020/21 financial year to maintain its strong financial position moving forward.

Given the current circumstances Council's management team has been focussed on developing the 2020-2021 Budget framed around a 0% increase in the General Rate. Whilst we have been budgeting for a small surplus each year, over the last 5 years we have focussed on service delivery savings (achieving approx. \$500k over that time) to minimise the size of the annual increase without reducing services, in fact we have increased some. What that means is that finding savings in recurrent expenditure has got that much harder.

The initial draft of the Budget is based on a 0% General Rate increase prior to any of the additional factors identified in this report are taken into account. When everything is taken into account including the potential that BODC may have to forego its Dividend from TasWater during 20/21 of \$388k, the budget position will reflect a deficit greater than \$1million.

A particular matter Council has no control over is in relation to the current tender for the provision of household waste and recyclables collection and processing. It is extremely likely that there will be a significant increase in costs with this service which Council will need to consider further how we deal with this

The Community Care & Recovery Package impact on Councils financial situation for the 2020-2021 Budget with a 0% General Rate increase will be approx \$175,000 as described in the following table:

	19/20 Financial Year	20/21 Financial Year
0% General Rate increase	\$nil	\$175,000

4. Waiving fees for Food Premise Registrations.

Food premises are required to pay an annual licence fee when they renew their Food Premises Registration. This fee varies from \$100 to \$350 and typically the renewal of registration happens over the next few months as part of an annual inspection program. Even though the process happens over the next few months it is suggested that the waiver apply for a 6 month period to provide ample opportunity for business owners to go through this process. The current situation has had a significant impact on the vast majority of these businesses. We would encourage businesses even if they are closed to complete the renewal process so that everything is in place when they wish to reopen.

The Community Care & Recovery Package impact on Councils financial situation for waiving the fees associated with registration of food businesses will be approx \$14,000 as described in the following table:

	19/20 Financial Year	20/21 Financial Year
Food Premise Fee Waiver	\$14,000	\$nil

5. Waiving Lease fees for Commercial premises leased from Council.

Council currently has a number of commercial operations which are undertaken on Council owned or leased property and the organisations/businesses which operate these businesses or activities have been forced to cease operations during the current period. Support can be provided to these organisations and other community groups with Leases on Council owned or leased land by waiving the lease fees for a 6 month period.

The Community Care & Recovery Package impact on Councils financial situation for waiving lease fees is yet to be quantified:

	19/20 Financial Year	20/21 Financial Year
Premises lease fee waiver	\$to be determined	\$to be determinedl

6. Fee reduction for Development Applications for a six (6) month period.

A focus of Federal and State Governments is to stimulate development in coming months to assist in the recovery of the economy. A key part of this relates to infrastructure and these levels of government are focussed on larger projects and many will focus on the civil construction industry. Council has limited options in this space and must turn its attention to the building industry. Offering a period of fee relief for development applications is something which Council could provide which could serve to fast-track developments enabling developers to take advantage of a period of reduced fees.

It is suggested that a fee reduction of 50% be introduced for new Planning and Building Applications for the next six (6) months. One component of the fees for some Development Applications relates to statutory advertising, this is a cost recovery fee associated with advertisements in The Examiner newspaper for Discretionary applications. This would need to be excluded from the fee reduction.

It is proposed to exclude the Building Surveying fees as this is a service Council provides to assist developers on a full cost recovery basis. If Council was to waive this fee then it would be seen as being anti-competitive behaviour putting building surveying services based in other areas of the State at a disadvantage.

The Community Care & Recovery Package impact on Councils financial situation for a 50% fee reduction for new Planning & Building Applications for a six (6) month period will be approx \$15,000 as described in the following table:

	19/20 Financial Year	20/21 Financial Year
Planning & Building Application Fee Reduction	\$5,000	\$10,000

7. Community Support through this period.

The number of vulnerable people in our community is currently broader than it usually is. This pandemic has created new vulnerabilities among people who have lost their jobs; people with higher risk to COVID-19; people with mental health issues for whom social isolation creates even further concerns; young people who no longer have school; and people who actively engaged by volunteering throughout community groups, that are no longer functioning.

During this period some of our community organisations and their managers/ coordinators are under incredible pressure as they deal with their organisational responsibilities and whatever challenges they have from a personal perspective. It is vital that Council supports them to maintain service continuity in a changed setting.

Council's Community Development team are increasingly focussing on activating initiatives where possible and continually assess new ideas whilst communicating with other organisation to ensure the communities of Break O'Day feel supported. Additional resources will be applied to this area through the re-tasking of existing employees as their workload ceases or diminishes.

Council's Community Grants Program plays an important role in supporting the activities of groups within our community. The extent of our support for the forthcoming financial year will be reviewed during development of the Budget. Council provides funding to the Break O'Day Business Enterprise Centre to provide support to the local business community, the extent of the support and business community need will be reviewed during the budget process

The Community Care & Recovery Package impact on Councils financial situation for initiatives relating to increased community support is yet to be determined:

	19/20 Financial Year	20/21 Financial Year
Community Support	\$to be determined	\$to be determined

8. Support for event organisers.

Of the 13 events sponsored by the Council and scheduled through to June 2020, 11 events have been cancelled, two (2) have been postponed. Sponsorship for the annual events totals \$46,100. Given the economic benefits of hosting events within the Municipal Area, and the number of attendees these attract, Council is keen to support these event organisers as soon as it is practical to do so again. To that end, it is recommended that Council officers work with event organisers regarding event sponsorship funding which may have been provided for cancelled events and the rescheduling of events.

One event that was required to be cancelled, with huge worldwide exposure and economic impact was the newly created Dragon Trail MTB. This event is an international 3-day staged mountain bike race, which was set to bring over 300 competitors and their families from all over the world to St Helens 26-28 March 2020. The competitor numbers were 300% more than their predictions for the first year of the event, in accordance with the Dragon Trail MTB Strategic Plan. The Event organisers have unfortunately suffered a huge financial loss personally and it will be paramount for Council's Community Development team to support them throughout this Pandemic period and assist them with seeking Government support funding so the event can get back up and running for 2021.

Consideration needs to be given to new events which can be important for community recovery. Council's Community Development team will consider ideas for future events. One concern held by Council officers is the lingering effect of social distancing messaging.

The Community Care & Recovery Package impact on Councils financial situation for initiatives relating to support for event organisers is yet to be quantified:

	19/20 Financial Year	20/21 Financial Year
Event Organisers Support	\$to be determined	\$to be determined

9. Infrastructure Projects

As mentioned previously there is a focus by the Federal and State Governments on infrastructure projects which are ready to be commenced in the short term, the next 3 – 6 months. It is intended that these 'shovel ready' projects will stimulate employment and underpin the rebound in the economy.

Recently Council undertook a process to identify priority projects for forthcoming Federal and State elections. Based on this process Council officers will accelerate the development of these project proposals including where necessary the supporting information for approval processes. In addition to this, Council have a number of other projects at various stages of scheduling in the Capital works program for future years. There are opportunities to bring some of these projects forward depending on the availability of funding. Council needs to be in a position to quickly tackle advantage of external funding opportunities which arise as there is a significant likelihood that these will dry up in future years.

The Community Care & Recovery Package impact on Councils financial situation for initiatives relating to infrastructure projects is yet to be determined:

	19/20 Financial Year	20/21 Financial Year
Infrastructure Projects	\$to be determined	\$to be determined

10. Community Care & Recovery Package Review

There is a very strong expectation that Local Government will share the pain and shoulder some of the burden from other levels of Government. As we are all too painfully aware the situation has been moving at a rapid pace requiring Council to react quickly to the situation as it evolves. In light of this it is anticipated that Council should review the Community Care & Recovery Package on a monthly basis.

LGAT Meeting 25 March 2020

A potential sectoral approach has been discussed at the LGAT meeting on 25 March 2020 the following is an extract from the Minutes of that meeting (Yet to be confirmed) and the following motions (yellow highlighted) were passed:

Mayors and General Managers had discussions via webconference on Tuesday 24 March about possible approaches to relief that could be agreed sectorally.

Notes and questions from that meeting and a draft motion were circulated for comment.

The State Government have indicated through addresses in Parliament and legislation that there is an expectation that Local Government will assist in addressing the burden on communities triggered by COVID 19 emergency actions.

Some councils raised concerns that not all councils were equally in a position to provide the full range of relief discussed. The CEO noted on behalf of Flinders and King Island who were not able to attend, their concerns that financial viability would be at risk in face of providing financial relief.

That LGAT Voting Representatives agree to take back the following relief mechanisms, to their Council for determination of a formal position on them as soon as practicable for this point in time with a review before 30 June 2020.

Kingborough/Burnie

- 1. No penalties, charges, interest or debt collection for late rates payments and extended payment periods (with such measures in place) until 30 June 2020*
CARRIED UNANIMOUSLY

Glenorchy/Burnie

- 2. Rent relief on council owned buildings where tenants are experiencing financial hardship until 30 June 2020.*
CARRIED UNANIMOUSLY

Tasman/Glenorchy

- 3. A common approach to hardship/assistance policies with LGAT to develop a model policy based on engagement with councils.*
CARRIED UNANIMOUSLY

Glenorchy/Brighton

- 4a. Community grants to be refocussed as appropriate to support local business and not for profit recovery or conversion to a digital environment or circular economy until 30 June 2021.*
- 4b. As a means of supporting local business recovery and injecting funds into communities in a timely manner, councils be encouraged to settle creditor invoices within a maximum 14-day timeframe (or sooner), irrespective of normal trading terms.*

CARRIED UNANIMOUSLY

Glenorchy/Central Coast

- 5. A 0% increase on general rates for 2020-21 but with the ability to increase fees and charges but not at a rate which will exceed the benefits of a 0% increase to general rates.*

Amendment Motion: Dorset/Burnie

A 0% increase on general rates, service rates, fees and charges for 2020-21

Amendment LOST

Amendment Motion: Kingborough/Hobart

A 0% increase on general rates for 2020-21 but fees and charges may be indexed by CPI .

Amendment CARRIED

FINAL MOTION: Hobart/Waratah Wynyard

A 0% increase on general rates for 2020-21 but fees and charges may be indexed by CPI .

CARRIED

Hobart/Huon Valley

- 6. Seek the option of relaxing depreciation requirements or extending standard asset life for 2020-21 upon agreed criteria with the Auditor General (including asset condition) and subject to the Auditor General adjusting financial indicators accordingly.*

CARRIED

STRATEGIC PLAN & ANNUAL PLAN:

Strategic Plan 2017 – 2027

The whole Plan

2019-2020 Annual Plan

We didn't envisage a Pandemic when we drew up this Plan.....

LEGISLATION & POLICIES:

Local Government Act 1993.

BUDGET; FUNDING AND FINANCIAL IMPLICATIONS:

The financial impact of the Pandemic is going to be very significant on the Break O'Day Council now and over future years. The 2020-21 Budget has the hallmarks of being very challenging without any cost increases and with the following impacts potentially occurring:

- Zero rate increase (\$175k)
- TasWater Dividend foregone (\$388k)

Then we add in fee waivers and no penalties on Rates & Charges as well as Commercial Rate remissions and we will quickly hit \$1million. We wait nervously in relation to Financial Assistance Act Grants. The one silver lining is that our financial position is reasonably strong but it doesn't take long for this to disappear.

VOTING REQUIREMENTS:

Absolute Majority.

Pursuant to Regulation 15(1) of the Local Government (Meeting Procedures) Regulations 2015 that Council move into Closed Council.

IN CONFIDENCE

04/20.17.0

CLOSED COUNCIL

04/20.17.1

Confirmation of Closed Council Minutes – Council Meeting 16 March 2020

04/20.17.2

Outstanding Actions List for Closed Council

04/20.17.3

Contract 030\001\121\ Bridge 2792 – Repair & Protective Coating Renewal - Closed Council Item Pursuant to Section 15(2)D of the Local Government (Meeting Procedures) Regulations 2015

Pursuant to Regulation 15(1) of the Local Government (Meeting Procedures) Regulations 2005 that Council move out of Closed Council.