

COUNCIL MEETING AGENDA

Monday 20 January 2020
Council Chambers, St Helens

John Brown, General Manager
Break O'Day Council
13 January 2020

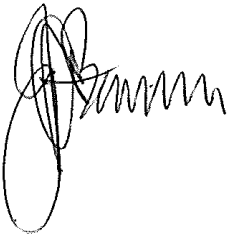
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NOTICE OF MEETING

Notice is hereby given that the next meeting of the Break O'Day Council will be held at the St Helens Council Chambers on Monday 20 January 2020 commencing at 10.00am.

CERTIFICATION

Pursuant to the provisions of Section 65 of the *Local Government Act 1993*, I hereby certify that the advice, information and recommendations contained within this Agenda have been given by a person who has the qualifications and / or experience necessary to give such advice, information and recommendations or such advice was obtained and taken into account in providing the general advice contained within the Agenda.

A handwritten signature in black ink, appearing to read 'John Brown', with a large, stylized initial 'J'.

JOHN BROWN

GENERAL MANAGER

Date: 13 January 2020

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AUDIO RECORDING OF ORDINARY MEETINGS OF COUNCIL

As determined by Break O'Day Council in March 2019 all Ordinary, Special and Annual General Meetings of Council are to be audio recorded and a link will be available on the Break O'Day Council website where the public can listen to audio recordings of previous Council Meetings.

In accordance with the Local Government Act 1993 and Regulation 33 of the Local Government (Meeting Procedures) Regulations 2015, these audio files will be retained by Council for at least six (6) months and made available for listening online within seven (7) days of the scheduled meeting. The written minutes of a meeting, once confirmed, prevail over the audio recording of the meeting and a transcript of the recording will not be prepared.

OPENING

The Mayor to welcome Councillors, staff and members of the public and declare the meeting open at [time].

ACKNOWLEDGEMENT OF COUNTRY

We would like to acknowledge the Tasmanian Aboriginals as the traditional custodians of the land on which we meet today, and pay respect to the elders past and present.

01/20.1.0 ATTENDANCE

01/20.1.1 Present

Mayor Mick Tucker
Deputy Mayor John McGiveron
Councillor Kristi Chapple
Councillor Janet Drummond
Councillor Barry LeFevre
Councillor Glenn McGuinness
Councillor Margaret Osborne OAM
Councillor Lesa Whittaker

01/20.1.2 Apologies

Nil.

01/20.1.3 Leave of Absence

Councillor Kylie Wright

01/20.1.4 Staff in Attendance

General Manager, John Brown
Executive Assistant, Angela Matthews

01/20.2.0 PUBLIC QUESTION TIME

01/20.3.0 DECLARATION OF PECUNIARY INTEREST OF A COUNCILLOR OR CLOSE ASSOCIATE

Section 48 or 55 of the Local Government Act 1993 requires that a Councillor or Officer who has an interest in any matter to be discussed at a Council Meeting that will be attended by the Councillor or Officer must disclose the nature of the interest in a written notice given to the General Manager before the meeting; or at the meeting before the matter is discussed.

A Councillor or Officer who makes a disclosure under Section 48 or 55 must not preside at the part of the meeting relating to the matter; or participate in; or be present during any discussion or decision making procedure relating to the matter, unless allowed by the Council.

01/20.4.0 CONFIRMATION OF MINUTES

01/20.4.1 Confirmation of Minutes – Council Meeting 16 December 2019

OFFICER'S RECOMMENDATION:

That the minutes of the Council Meeting held on the 16 December 2019 be confirmed.

01/20.5.0 COUNCIL WORKSHOPS HELD SINCE 16 DECEMBER 2019 COUNCIL MEETING

There was no Workshop held in January 2020.

01/20.6.0 PLANNING AUTHORITY

Pursuant to Section 25 of the Local Government (Meeting Procedures) Regulations 2015 the Mayor informed the Council that it was now acting as a Planning Authority under the Land Use Planning and Approvals Act 1993.

Nil.

The Mayor advised the Council that it had now concluded its meeting as a Planning Authority under Section 25 of the Local Government (Meeting Procedures) Regulations.

01/20.7.0 PETITIONS

Nil.

01/20.8.0 NOTICES OF MOTION

01/20.8.1 Notice of Motion –Shade at Scamander River – Cllr G McGuinness

MOTION:

A report is sought providing advice in accordance with the requirements of Section 65 of the Local Government Act 1993 for the information of Council at a future meeting and consider any advice given by a person who has the qualifications or experience necessary to give such advice, information or recommendation:

That Council investigates the earliest practical inclusion of the installation of several shade cloth covered areas on the grassed area between the Mouth Cafe and the Scamander River in the capital works program.

SUBMISSION IN SUPPORT OF MOTION:

I have been made aware by several local residents, of the popularity of this area, particularly on warmer summer days. Apart from the shaded area over the children's playground, there are no trees and other forms of shade in this area. On several hot days, I have been told that many people have migrated to the playground for shade and this is probably not the most desirable scenario.

01/20.9.0 COUNCILLOR'S QUESTIONS ON NOTICE

Nil.

01/20.10.0

COUNCILLOR'S QUESTIONS WITHOUT NOTICE

Regulation 29 of the Local Government (Meeting Procedures) Regulations 2005 specifies that in putting a Question Without Notice a Councillor must not offer an argument or opinion, draw any inference or make any imputations except so far as may be necessary to explain the question.

The Chairperson must not permit any debate of a Question without Notice or its answer.

01/20.11.0

MAYOR'S & COUNCILLOR'S COMMUNICATIONS

01/20.11.1

Mayor's Communications for Period Ending 20 January 2020

18.12.2019	Launceston	– Meeting Tasmania Police, Northern District
06.01.2020	St Helens	– Meeting with Mark Baker new CEO Northern Tasmania Development Corporation
08.01.2020	St Helens	– Tasmanian Audit Office, teleconference
20.01.2020	St Helens	– Council Meeting

01/20.11.2

Councillor's Reports for Period Ending 20 January 2020

This is for Councillors to provide a report for any Committees they are Council Representatives on and will be given at the Council Meeting.

- St Helens and Districts Chamber of Commerce and Tourism –Clr Margaret Osborne OAM
- NRM Special Committee – Clr Janet Drummond
- Barway Committee – Clr John McGiveron
- Regional Tourism Organisation (RTO) – Clr Glenn McGuinness
- Mental Health Action Group – Clr Barry LeFevre
- Disability Access Committee – Clr Janet Drummond

01/20.12.0 BUSINESS AND CORPORATE SERVICES

01/20.12.1 Corporate Services Department Report

ACTION	INFORMATION
PROPONENT	Council Officer
OFFICER	Bob Hoogland, Manager Corporate Services
FILE REFERENCE	018\018\001\
ASSOCIATED REPORTS AND DOCUMENTS	Nil

OFFICER'S RECOMMENDATION:

That the report be received.

INTRODUCTION:

The purpose of this report is to provide Councillors with an update of various issues which have been dealt with in the Business and Corporate Service Department since the previous Council Meeting.

PREVIOUS COUNCIL CONSIDERATION:

Provided as a monthly report – Council consideration at previous meetings.

OFFICER'S REPORT:

OUTSTANDING REPORTS:

Motion Number	Meeting Date	Council Decision	Comments
02/19.12.4.26	18 February 2019	That Council petition for the removal of notations relating to Public Open Space/Set Apart for Public Recreation on properties identified for disposal.	Working with Planning Coordinator to progress this.
07/19.12.4.168	15 July 2019	1. That Council receive the minutes of the Audit Panel 24 June 2019, the Annual Report of the Chair of the Audit Panel and the Audit Panel Performance Review, and 2. That Council endorse the Audit Panel Annual Workplan, and 3. That Council request a report on the recommendation that Council a Cyber Security Policy.	Noted. Noted. Report being investigated.
12/19.12.4.293	16 December 2019	That Council authorise management to enter into a Memorandum of Understanding with the St Helens Hospital Auxiliary to operate the St Marys Tip Shop on an extended basis.	Auxiliary contacted to arrange signing.

COMPLETED REPORTS:

Motion Number	Meeting Date	Council Decision	Comments
12/19.12.5.294	16 December 2019	That Council adopt Policy LG07 Procurement (Code for Tenders and Contracts) as amended.	Completed, documentation and website updated.

Staff Movements:

One (1) full time reception staff member commenced on 6 January 2020 and one (1) part-time reception staff member returned from maternity leave also.

As normal at this time of year, some staff have taken time off in addition to public holidays and the period of office closure.

Meetings Attended:

Regular meetings with corporate service team members, individually and together

Other Issues:

Investments – Term Deposits

BENDIGO:

\$1,054,091.41	1.45%	Maturing 28/01/2020
\$1,000,000.00	1.45%	Maturing 10/03/2020
\$1,000,000.00	1.45%	Maturing 10/03/2020

CBA:

\$1,000,000.00	1.55%	Maturing 06/02/2020
\$1,010,219.02	1.53%	Maturing 12/02/2020
\$1,009,930.94	1.51%	Maturing 17/02/2020
\$1,004,117.81	1.45%	Maturing 26/02/2020

Right to Information (RTI) Requests

Nil.

132 and 337 Certificates

	132	337
December 2019	51	29
November 2019	53	22
December 2018	51	25

Debtors/Creditors @ 8 January 2020

DEBTORS INFORMATION

Invoices Raised

Current		Previous Year	
Month	YTD 19/20	Month	YTD 18/19
85	443	47	454

CREDITORS INFORMATION

Payments Made

Current		Previous Year	
Month	YTD 19/20	Month	YTD 18/19
490	2373	385	2164

Work Health & Safety Coordinator

No report available, officer currently on leave at time of publishing.

RATES INFORMATION as at 9 January 2020						
This financial Year						
2019/2020	Rates Levied	Additional Rates (Sup Val)	Total Rates	Penalties	Interest	Rate Remissions
General	7,313,018.65	70,600.51	7,383,619.16	27,744.69	19,128.37	61,921.83
Waste	1,186,206.00	6,354.50	1,192,560.50			
Wheelie	429,934.75	3,744.51	433,679.26			
Recycling	242,865.00	1,091.51	243,956.51			
Fire	365,043.55	1,101.26	366,144.81			
TOTAL	9,537,067.95	82,892.29	9,619,960.24	27,744.69	19,128.37	61,921.83
Last Financial Year						
2018/2019	Rates Levied	Additional Rates (Sup Val)	Total Rates	Penalties	Interest	Rate Remissions
General	7,141,391.88	-5,182.82	7,136,209.06	34,888.54	21,370.94	55,546.40
Waste	1,151,304.00	2,666.40	1,153,970.40			
Wheelie	411,595.00	-708.31	410,886.69			
Recycling	231,894.00	378.37	232,272.37			
Fire	346,194.93	-161.81	346,033.12			
TOTAL	9,282,379.81	-3,008.17	9,279,371.64	34,888.54	21,370.94	55,546.40
Instalments						
2019/2020		Instalment \$	Outstanding \$	Outstanding %		
10 September 2019	Instalment 1	2,382,877.95	65,238.47	2.74%		
12 November 2019	Instalment 2	2,384,730.00	129,120.82	5.41%		
4 February 2020	Instalment 3	2,384,730.00	911,621.14	38.23%		
5 May 2020	Instalment 4	2,384,730.00	966,103.81	40.51%		
	TOTAL:	9,537,067.95	2,072,084.24	21.73%		
2018/2019						
		Instalment \$	Outstanding \$	Outstanding %		
11 September 2018	Instalment 1	2,321,833.55	81,409.23	3.51%		
13 November 2018	Instalment 2	2,320,182.09	161,209.85	6.95%		
5 February 2019	Instalment 3	2,320,182.09	881,884.80	38.01%		
7 May 2019	Instalment 4	2,320,182.08	945,098.42	40.73%		
	TOTAL:	9,282,379.81	2,069,602.30	22.30%		
Discount						
	Discount	No. of	Total Ratable	% of total		
2019/2020	145,747.62	3,272	6,461	50.64%		
2018/2019	139,869.97	3,232	6,470	49.95%		

STRATEGIC PLAN & ANNUAL PLAN:

Strategic Plan 2017-2027

Goal

Services – To have access to quality services that are responsive to the changing needs of the community and lead to improved health, education and employment outcomes.

Strategy

- Work collaboratively to ensure services and service providers are coordinated and meeting the actual and changing needs of the community.
- Ensure Council services support the betterment of the community while balancing statutory requirements with community and customer needs.

LEGISLATION & POLICIES:

Nil.

BUDGET AND FINANCIAL IMPLICATIONS:

Not applicable.

VOTING REQUIREMENTS:

Simple Majority.

Treasurer

29 NOV 2019

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Email treasureroffice@dpac.tas.gov.au



Mr B Hoogland
Manager Corporate Services
Break O'Day Council
32-34 Georges Bay Esplanade
ST HELENS TAS 7216

Dear Mr Hoogland

Ministerial Statement - Fingal Free Camping

Thank you for your letter dated 21 November 2019 seeking a Ministerial Statement in relation to the Fingal Free Camping facility operated by the Break O'Day Council in accordance with the *National Competition Policy: Applying Competitive Neutrality Principles to public camping in Tasmania*.

I am satisfied that the Council's Public Benefit Assessment of the Fingal Free Camping facility establishes that there is a net public benefit in providing the public camping facilities at Fingal without applying full cost attribution principles. A Ministerial Statement to this effect is enclosed.

The Ministerial Statement has affect for a period of five years, subject to the Council undertaking annual reviews to ensure that the provision of public camping without applying full cost attribution remains appropriate and taking into account any changes in the commercial caravan park, public camping and self-contained RV tourism markets. A summary of the outcome of this annual review should be included in the Council's Annual Report, with the relevant significant business activity reporting requirements for the Fingal Free Camping facility, which is required under section 72(1)(caa) of the *Local Government Act 1993* and is set out in chapter 1.6 of the public camping policy statement.

The Ministerial Statement should also be published on the Council's website, together with the Fingal Free Camping Public Benefit Assessment completed by the Council.

Yours sincerely

A handwritten signature in blue ink, appearing to read "Peter Gutwein".

Hon Peter Gutwein MP
Treasurer

Encl

Ministerial Statement made pursuant to the *National Competition Policy: Applying Competitive Neutrality Principles to public camping in Tasmania*

I, the Honourable Peter Carl Gutwein, Treasurer, pursuant to the *National Competition Policy: Applying Competitive Neutrality Principles to public camping in Tasmania*, January 2019, hereby confirm the Break O'Day Council's assessment that there are net public benefits from the Council providing six free camping sites at Fingal. Accordingly, the Council is not required to apply full cost attribution principles to the provision of these six sites at Fingal, subject to the conditions prescribed below.

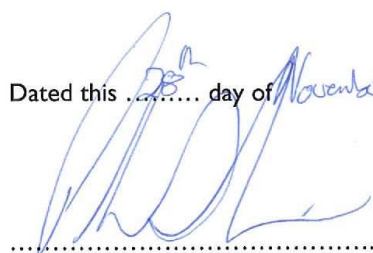
Commencement

This Ministerial Statement takes effect from the date it is signed by the Treasurer.

Conditions

1. This Ministerial Statement expires five years from the date of commencement.
2. The Break O'Day Council is to conduct annual reviews in relation to changes in the market and public camping objectives, with outcomes of these reviews to be included in the Council's annual report, together with existing reporting obligations under section 72(1)(caa) of the *Local Government Act 1993*.

Dated this day of November 2019



Peter Carl Gutwein MP
Treasurer

ACTION	INFORMATION
PROPONENT	Council Officer
OFFICER	David Doyle, Finance Manager
FILE REFERENCE	018\018\001\
ASSOCIATED REPORTS AND DOCUMENTS	Financial Reports

OFFICER'S RECOMMENDATION:

That the following reports for the month ending 31 December 2019 be received:

1. Trading Account Summary
2. Income Statement
3. Profit and Loss Statements
4. Financial Position
5. Cash Flow
6. Capital Expenditure

INTRODUCTION:

Presented to Council are the monthly financial statements.

PREVIOUS COUNCIL CONSIDERATION:

Council considers financial reports on a monthly basis.

OFFICER'S REPORT:

The financial statements as shown below show the financial position of Council as at 31 December 2019.

Trading Account Summary

Council's current position for the month ending 31 December 2019 is summarised as follows:-

CASH AT BEGINNING OF PERIOD	11,933,711
TOTAL INCOME FOR PERIOD	619,516
TOTAL AVAILABLE FUNDS	12,553,227
LESS TOTAL EXPENDITURE	2,208,051
CASH AT END OF PERIOD	10,345,176
OUTSTANDING SUNDRY DEBTORS 60 DAYS & OVER	11,930

N.B. Cashflows in the short term are not equivalent to accounting surplus or deficit and therefore cash flows in the above statement will not necessarily equal figures shown elsewhere in this report.

	2018-2019 Budget	Year to Date Actual	Year to Date Budget	2019-2020 Budget
INCOME				
Rates and Charges	9,234,097	9,537,521	9,550,874	9,635,814
User Charges	825,091	510,767	383,301	833,091
Grants	2,855,798	722,906	789,982	2,927,718
Other Income	152,000	195,397	82,667	152,000
Investment Income	538,000	119,593	85,500	538,000
Total Income	13,604,986	11,086,184	10,892,323	14,086,623
Capital Income				
Capital grants	4,949,400	2,893,591	1,220,000	2,875,210
Profit or Loss on Sale of Assets	40,000	878	-	27,000
Total Income	18,594,386	13,980,652	12,112,323	16,988,833
EXPENSES				
Employee Expenses	4,998,145	2,310,112	2,531,762	5,063,524
Materials and Services	4,209,874	2,446,671	2,281,773	4,386,834
Depreciation and amortisation	3,457,248	1,791,626	1,752,097	3,507,593
Other expenses	769,772	397,728	430,770	720,115
Total Expenses	13,435,039	6,946,137	6,996,402	13,678,066
FAGs in advance				
Net Operating Surplus\ (Deficit)	169,947	4,140,047	3,895,920	408,556
Net Surplus\ (Deficit)	5,159,347	7,034,516	5,115,920	3,310,766

Profit & Loss Statement

2019-2020

		Month Actual	Year to Date Actual	Year to Date Budget	2019-2020 Budget	% of Annual Budget used	Comments
1600	Revenues						
1611	General Rate	(148)	7,383,619	7,368,676	7,368,676	100%	
1612	Waste Charges	(60)	1,192,561	1,188,585	1,188,585	100%	
1613	Fire Levy	(13)	366,145	365,186	365,186	100%	
1614	Tips & Transfer Stations	7,983	63,309	84,940	169,880	37%	
1615	Recycling Charges	-	243,957	243,216	243,216	100%	
1616	Early Settlement Discounts	-	(145,748)	(130,000)	(130,000)	112%	
1617	Wheelie Bin Charges		433,679	430,271	430,271	101%	
	Total Rates	7,761	9,537,521	9,550,874	9,635,814	99%	
	Environmental Health						
1622	Inspection Fees	-	-	3,000	6,000	0%	
1623	Health/Food Licence Fees and Fines	(99)	(925)	1,000	14,000	-7%	
1624	Immunisations	-	-	-	1,000	0%	
	Total Environmental Health	(99)	(925)	4,000	21,000	-4%	
	Municipal Inspector						
1631	Kennel Licences	-	40	-	1,200	3%	
1632	Dog Registrations	605	11,741	7,000	50,100	23%	
1633	Dog Impoundment Fees & Fines	414	836	1,250	2,500	33%	
1634	Dog Replacement Tags	-	100	-	-		
1635	Caravan Fees and Fines	-	61,323	50,000	50,000	123%	
1636	Fire Abatement Charges	-	-	1,000	2,000	0%	
1637	Infringement Notices	(835)	8,776	8,750	17,500	50%	
	Total Municipal inspector	184	82,817	68,000	123,300	67%	
	Building Control Fees						
1641	Building Fees	4,315	19,085	15,000	30,000	64%	
1642	Plumbing	2,860	24,975	25,000	50,000	50%	
1643	Building Search Fees	-	300	600	1,200	25%	
1644	Permit Administration	2,250	24,345	17,500	35,000	70%	
1645	Building Inspections	4,727	29,640	20,000	40,000	74%	
1647	Certificates of Likely Compliance	3,732	22,220	11,000	22,000	101%	
1651	Development Application Fees	3,276	43,074	25,000	50,000	86%	
1653	Subdivision Fees	-	470	1,750	3,500	13%	

		Month Actual	Year to Date Actual	Year to Date Budget	2019-2020 Budget	% of Annual Budget used	Comments
1654	Advertising Fee	3,200	30,000	25,000	50,000	60%	
1655	Adhesion Orders	-	210	250	500	42%	
1656	Engineering Fees	642	3,638	1,000	2,000	182%	
	Total Planning And Building Control Fees	25,002	197,957	142,100	284,200	70%	
	Government Fees Levies						
1661	B.C.I Training Levy	3,188	21,940	15,000	30,000	73%	
1662	Building Permit Levy	1,594	10,970	8,500	17,000	65%	
1663	132 & 337 Certificates	12,387	63,970	40,000	80,000	80%	
	Total Government Fees Levies	17,169	96,879	63,500	127,000	76%	
	Investment Income						
1671	Interest Income	21,406	88,158	85,500	150,000	59%	
1675	Tax Equivalents - TasWater	31,435	31,435	-	-		
1676	Dividends - TasWater	-	-	-	388,000	0%	
	Total Investment Income	52,841	119,593	85,500	538,000	22%	
	Sales Hire and Commission						
1681	Sales	19,038	73,670	42,933	130,100	57%	
1682	Commission	3,731	8,003	7,618	16,491	49%	
1683	Equipment Hire	9	55	-	-		
1684	Facilities and Hall Hire	1,998	16,614	18,150	55,000	30%	
1685	Facilities Leases	2,671	35,214	36,500	75,000	47%	
1686	Public Liability Blanket Cover	-	18	-	-		
1687	History Room Other Income	-	465	500	1,000	46%	
	Total Sales Hire and Commission	27,446	134,038	105,701	277,591	48%	
	Other Income						
1761	Late Payment Penalties inc Interest	2,918	43,992	56,667	100,000	44%	
1763	Heavy Vehicle Contributions	-	48,809	-	-		
1765	Private Works	13,976	24,941	10,000	20,000	125%	
1766	Cemetery	-	5,982	12,500	25,000	24%	
1767	Contributions	-	25,000	-	-		
1768	Miscellaneous Income	-	5,000	-	-		
	Total Other Income	16,894	153,724	79,167	145,000	106%	
	Reimbursements						
1773	Workers Comp. Recoveries	-	-	1,000	2,000	0%	

		Month Actual	Year to Date Actual	Year to Date Budget	2019-2020 Budget	% of Annual Budget used	Comments
1775	Roundings	(0)	(377)	-	-		
1776	Miscellaneous Reimbursements	(7,225)	1,660	2,500	5,000	33%	
1778	GST free reimbursements	18,438	40,390	-	-		Recovery of legal fees, overdue rate collection costs, property sales costs etc from ratepayers
	Total Reimbursements	11,213	41,672	3,500	7,000	595%	
					-		
	Gain or Loss on Sale of Assets				-		
1781	Profit or Loss on Sale of Assets	-	878	-	27,000	3%	
	Total Gain or Loss on Sale of Assets	-	878	-	27,000	3%	
	Grant Income						
	Operating Grants			-			
1792	Financial Assistance Grant	-	702,982	702,982	2,907,718	24%	
1794	State Grants - Other	-	-	67,000	-		
1794	Learner Driver Mentor Grant	-	19,924	20,000	20,000	100%	
	Total Operating Grants	-	722,906	789,982	2,927,718	25%	
	Capital Grants						
1791	Roads to Recovery	-	314,000	320,000	650,000	48%	
1791	Old Tasman Hotel			-	500,000		
1791	Blackspot			-	600,000		
1791	Jetty Upgrades			-	155,000		
1791	Mountain Bike Trails - Federal Grant	309,957	1,379,591	-	-		
1791	Drought Communities Grant		900,000	900,000	970,210		
1793	Mountain Bike Trails - State Grant		300,000	-	-		
	Total Capital Grants	309,957	2,893,591	1,220,000	2,875,210	101%	
	Total Revenue	468,368	13,980,652	12,112,323	16,988,833	82%	
	Expenses						
	Employee Costs						
1811	Salaries and Wages	394,723	1,633,339	1,744,854	3,489,708	47%	
1812	On Costs	147,322	655,646	774,908	1,549,816	42%	
1813	Overtime Payments	5,429	21,128	12,000	24,000	88%	

		Month Actual	Year to Date Actual	Year to Date Budget	2019-2020 Budget	% of Annual Budget used	Comments
	Total Employee Costs	547,473	2,310,112	2,531,762	5,063,524	46%	
	Energy Costs						
1851	Electricity	7,044	67,891	71,742	143,875	47%	
	Total Energy Costs	7,044	67,891	71,742	143,875	47%	
	Materials and Contracts						
1861	Advertising	36	32,571	24,175	48,350	67%	
1862	Accom Receipts & Park Passes - Hist Rm	-	-	1,500	-		
1863	Bank Charges - GST	2,393	15,730	12,100	24,200	65%	
1864	Books Manuals Publications	124	930	2,395	4,790	19%	
1865	Catering	2,047	5,678	7,050	14,100	40%	
1866	Bank Charges - FREE	42	350	500	1,000	35%	
1867	Computer Hardware Purchase	-	8,897	6,000	12,000	74%	
1868	Computer Software Purchase	-	871	-	-		
1869	Computer Internet Charges	-	382	1,275	2,550	15%	
1870	Computer Licence and Maintenance Fees	15,150	108,599	133,450	203,000	53%	
1872	Corporate Membership	-	114,809	115,790	144,790	79%	
1873	Debt Collection	340	28,320	8,000	16,000	177%	
1876	Stock Purchases for Resale	4,905	33,400	37,500	45,000	74%	
1890	Equipment Hire and Leasing	4,799	16,347	19,000	38,000	43%	
1891	Equipment Maintenance and Minor Purchases	100	3,846	8,850	17,700	22%	
1893	Internet Billpay Costs	667	3,930	3,500	7,000	56%	
1895	Licensing and Licence Costs	-	23,659	15,000	39,379	60%	
1896	Land and Building Rental or Leasing Costs	-	4,809	17,600	9,000	53%	
1897	Materials	10,209	135,587	142,400	284,800	48%	
1898	Phone Calls Rental Fax	2,753	17,651	20,453	40,906	43%	
1899	Postage/Freight	1,105	15,742	12,005	24,010	66%	
1900	Printing/Laminating	-	-	8,300	16,600	0%	
1901	Property Insurance	-	94,237	95,500	95,500	99%	
1902	Room Hire	-	200	350	700	29%	
1904	Royalties and Copyright Licences	-	-	2,500	5,000	0%	
1905	Stationery	976	4,191	4,500	9,000	47%	
1906	Water and Property rates Payable	26,039	52,928	64,980	105,800	50%	
	Total Materials and Contracts	71,685	723,665	764,673	1,209,175	60%	

		Month Actual	Year to Date Actual	Year to Date Budget	2019-2020 Budget	% of Annual Budget used	Comments
	Contractor Costs						
1971	Contractors	170,060	474,984	312,200	624,400	76%	
1972	Cleaning Contractors	16,088	104,285	91,425	182,850	57%	
1973	Waste Management Contractors	32,360	435,722	586,475	1,249,425	35%	
	Total Contractor Costs	218,508	1,014,992	990,100	2,056,675	49%	
	Professional Fees						
1992	Audit Fees	10,372	24,712	34,340	36,000	69%	
1993	Legal Fees	3,278	25,375	14,250	28,500	89%	
1994	Internal Audit Fees	1,798	3,392	6,000	12,000	28%	
1995	Revaluation Fees- Municipal only	300	7,550	14,000	28,000	27%	
1996	Professional Fees - Grant funded	5,551	58,248	-	-		
1997	Professional Fees - Strategic Projects	-	-	-	150,000	0%	
1998	Other Professional Fees	29,342	148,836	93,500	187,000	80%	
	Total Professional Fees	50,641	268,113	162,090	441,500	61%	
	Plant Hire						
2101	Plant Hire - Internal	75,782	258,092	250,500	501,000	52%	
2102	Plant Hire - External	-	-	2,750	5,500	0%	
2103	Registration and MAIB	-	34,866	34,387	34,387	101%	
2104	Insurance Premiums	-	20,779	27,830	27,830	75%	
2105	Plant Repairs and Maintenance	6,344	74,950	50,150	100,300	75%	
2140	Plant Hire Recovered	(91,599)	(320,377)	(350,500)	(701,000)	46%	
2141	Fuel	11,000	78,407	74,250	148,500	53%	
2142	Fuel Credit	-	(8,298)	(7,500)	(15,000)	55%	
	Total Plant Hire	1,526	138,419	81,867	101,517	136%	
	Government Fees and Levies						
2255	Fire Levy	91,232	82,463	174,302	332,279	55%	
2257	Building Permit Levy	1,153	11,105	7,500	15,000	74%	
2258	Land Tax	871	18,083	14,500	56,813	32%	
2259	Training Levy	3,188	21,940	15,000	30,000	73%	
	Total Government Fees and Levies	96,443	233,591	211,302	434,092	54%	
	Depreciation						
2305	Depreciation Buildings	19,693	117,634	108,044	216,088	54%	

		Month Actual	Year to Date Actual	Year to Date Budget	2019-2020 Budget	% of Annual Budget used	Comments
2306	Depreciation Roads and Streets	152,167	913,002	913,000	1,826,000	50%	
2307	Depreciation Bridges	36,708	220,248	220,248	440,496	50%	
2308	Depreciation Plant & Equipment	32,147	184,650	164,537	329,075	56%	
2310	Depreciation Stormwater Infrastructure	27,658	165,948	165,948	331,896	50%	
2311	Depreciation Furniture	12,998	75,252	70,259	140,517	54%	
2312	Depreciation Land Improvements	17,686	104,092	99,261	198,521	52%	
2313	Amortisation of Municipal Valuation	1,800	10,800	10,800	25,000	43%	
	Total Depreciation	300,857	1,791,626	1,752,097	3,507,593	51%	
	Other Expenses						
2401	Interest Payable	135,045	162,214	181,177	335,328	48%	
2403	Bad & Doubtful Debts	-	4,317		-		
2404	Grants and Community Support Given	23,727	68,055	100,100	142,800	48%	
2405	Rate Remissions	-	61,922	57,000	57,000	109%	
2407	Waiver of Fees and Lease etc	509	1,280	-	-		
2408	Refunds/Reimbursements	-	1,396	-	-		
2409	Council Member Expenses	576	13,898	9,000	18,000	77%	
2410	Council Member Allowances	14,318	84,647	83,493	166,987	51%	
	Total Other Expenses	174,175	397,728	430,770	720,115	55%	
	Total Expenses	1,468,354	6,946,137	6,996,402	13,678,066	51%	
	Net Surplus\ (Deficit) before Capital amounts	(1,309,943)	4,140,047	3,895,920	408,556		
	Capital Grants	309,957	2,893,591	1,220,000	2,875,210		
	Profit or Loss on Sale of Assets	-	878	-	27,000		
	Net Surplus\ (Deficit)	(999,986)	7,034,516	5,115,920	3,310,766		

Profit And Loss Statement				
2019-2020				
	Month Actual	Year to Date Actual	2019-2020 Budget	Comments
Business & Corporate Services				
Total Investment Income	52,841	119,595	538,000	
Total Sales Hire and Commission	616	2,320	6,000	
Total Other Income	-	5,000	-	
Total Reimbursements	3,062	10,474	-	
Total Revenue	56,519	137,389	544,000	
Total Employee Costs	83,242	377,940	771,532	
Total Energy Costs	62	2,493	5,800	
Total Materials and Contracts	26,344	326,504	483,650	
Total Contractor Costs	507	3,544	7,900	
Total Professional Fees	1,798	4,416	18,000	
Total Plant Hire	20	9,221	12,350	
Total Government Fees and Levies	-	46	180	
Total Depreciation	12,506	72,175	140,905	
Total Expenses	124,479	796,338	1,440,318	
Net Surplus\ (Deficit) before Capital Income	(67,960)	(658,949)	(896,318)	
Net Surplus\ (Deficit)	(67,960)	(658,949)	(896,318)	
Development Services				
Total Environmental Health	(99)	(925)	21,000	
Total Municipal inspector	-	61,323	59,500	
Total Planning And Building Control Fees	24,360	194,319	282,200	
Total Government Fees Levies	17,169	96,879	127,000	
Total Sales Hire and Commission	81	682	1,300	
Total Other Income	-	200	-	
Total Reimbursements	-	187	-	
Total Revenue	41,512	352,666	491,000	
Total Employee Costs	72,054	386,642	913,788	
Total Materials and Contracts	1,048	22,230	45,910	
Total Contractor Costs	-	-	20,000	
Total Professional Fees	15,265	133,361	91,500	
Total Plant Hire	32	5,575	11,802	
Total Government Fees and Levies	4,341	33,045	45,000	
Total Depreciation	1,196	7,176	14,352	
Total Other Expenses	-	1,365	1,000	
Total Expenses	93,936	589,393	1,143,352	
Net Surplus\ (Deficit) before Capital Income	(52,425)	(236,728)	(652,352)	
Net Surplus\ (Deficit)	(52,425)	(236,728)	(652,352)	

	Month Actual	Year to Date Actual	2019-2020 Budget	Comments
Community Services				
Total Reimbursements	1,387	3,395	-	
Total Operating Grants	-	19,924	20,000	
Total Capital Grants	309,957	2,067,675	-	
Total Revenue	311,344	2,090,994	20,000	
Total Employee Costs	31,415	130,246	307,619	
Total Materials and Contracts	2,744	13,378	26,450	
Total Contractor Costs	-	-	30,000	
Total Professional Fees	3,250	10,915	8,000	
Total Plant Hire	278	9,134	12,640	
Total Depreciation	2,575	13,708	23,780	
Total Other Expenses	23,727	68,055	141,800	
Total Expenses	63,989	245,435	550,289	
			-	
Net Surplus\ (Deficit) before Capital Income	(62,602)	(222,117)	(530,289)	
Net Surplus\ (Deficit)	247,355	1,845,558	(530,289)	
Works and Infrastructure				
Total Rates	7,923	1,933,505	2,031,952	
Total Municipal inspector	184	21,494	63,800	
Total Planning And Building Control Fees	642	3,638	2,000	
Total Sales Hire and Commission	13,351	99,565	175,000	
Total Other Income	13,976	104,532	45,000	
Total Reimbursements	1,449	1,168	2,000	
Total Gain or Loss on Sale of Assets	-	878	27,000	
Total Operating Grants	-	385,200	1,569,650	
Total Capital Grants	-	314,000	1,905,000	
Total Revenue	37,524	2,863,980	5,821,402	
Total Employee Costs	283,275	1,114,131	2,219,761	
Total Energy Costs	6,982	63,221	133,075	
Total Materials and Contracts	34,619	218,971	454,399	
Total Contractor Costs	217,575	1,008,391	1,993,925	
Total Professional Fees	8,024	41,756	94,000	
Total Plant Hire	1,176	109,211	59,350	
Total Government Fees and Levies	871	16,941	52,354	
Total Depreciation	282,731	1,687,473	3,301,335	
Total Other Expenses	135,554	166,953	335,328	
Total Expenses	970,808	4,427,047	8,643,527	
			-	
Net Surplus\ (Deficit) before Capital Income	(933,284)	(1,877,068)	(4,727,125)	
Net Surplus\ (Deficit)	(933,284)	(1,563,068)	(2,822,125)	

	Month Actual	Year to Date Actual	2019-2020 Budget	Comments
Visitor Information Centre, History Room and Tourism				
Total Sales Hire and Commission	9,749	24,173	82,000	
Total Reimbursements	132	132	-	
Total Revenue	9,881	24,304	82,000	
Total Employee Costs	15,114	68,929	149,804	
Total Energy Costs	-	2,177	5,000	
Total Materials and Contracts	5,350	35,310	49,700	
Total Contractor Costs	427	3,057	4,850	
Total Professional Fees	-	9,594	9,000	
Total Plant Hire	20	180	-	
Total Government Fees and Levies	-	411	1,600	
Total Depreciation	706	4,236	8,472	
Total Expenses	21,616	123,894	228,426	
			-	
Net Surplus\ (Deficit) before Capital Income	(11,736)	(99,590)	(146,426)	
Net Surplus\ (Deficit)	(11,736)	(99,590)	(146,426)	
Governance and Members Expenses				
Total Rates	(162)	7,604,016	7,603,862	
Total Investment Income	-	(2)	-	
Total Sales Hire and Commission	3,649	7,299	13,291	
Total Other Income	2,918	43,992	100,000	
Total Reimbursements	5,183	26,317	5,000	
Total Operating Grants	-	317,782	1,338,068	
Total Capital Grants	-	511,916	970,210	
Total Revenue	11,589	8,511,320	10,030,431	
Total Employee Costs	62,373	232,225	701,019	
Total Materials and Contracts	1,581	107,271	149,066	
Total Professional Fees	22,304	68,073	221,000	
Total Plant Hire	-	5,099	5,375	
Total Government Fees and Levies	91,232	183,148	334,958	
Total Depreciation	1,143	6,858	18,749	
Total Other Expenses	14,894	161,355	241,987	
Total Expenses	193,526	764,029	1,672,154	
			-	
Net Surplus\ (Deficit) before Capital Income	(181,937)	7,235,375	7,388,067	
Net Surplus\ (Deficit)	(181,937)	7,747,291	8,358,277	

	Month Actual	Year to Date Actual	2019-2020 Budget	Comments
Council Total				
Total Rates	7,761	9,537,521	9,635,814	
Total Environmental Health	(99)	(925)	21,000	
Total Municipal inspector	184	82,817	123,300	
Total Planning And Building Control Fees	25,002	197,957	284,200	
Total Government Fees Levies	17,169	96,879	127,000	
Total Investment Income	52,841	119,593	538,000	
Total Sales Hire and Commission	27,446	134,038	277,591	
Total Other Income	16,894	153,724	145,000	
Total Reimbursements	11,213	41,672	7,000	
Total Gain or Loss on Sale of Assets	-	878	27,000	
Total Operating Grants	-	722,906	2,927,718	
Total Capital Grants	309,957	2,893,591	2,875,210	
Total Revenue	468,368	13,980,652	16,988,833	
Total Employee Costs	547,473	2,310,112	5,063,524	
Total Energy Costs	7,044	67,891	143,875	
Total Materials and Contracts	71,685	723,665	1,209,175	
Total Contractor Costs	218,508	1,014,992	2,056,675	
Total Professional Fees	50,641	268,113	441,500	
Total Plant Hire	1,526	138,419	101,517	
Total Government Fees and Levies	96,443	233,591	434,092	
Total Depreciation	300,857	1,791,626	3,507,593	
Total Other Expenses	174,175	397,728	720,115	
Total Expenses	1,468,354	6,946,137	13,678,066	
Net Surplus\ (Deficit) before Capital Income	(1,309,943)	4,140,047	408,556	
Capital Income	309,957	2,894,469	2,902,210	
Net Surplus\ (Deficit)	(999,986)	7,034,516	3,310,766	

Financial Position

2019-2020

	2018-2019 Budget	Year to Date Actual	Year to Date Budget	2019-2020 Budget	Comments
Current Assets					
Cash	3,644,755	10,345,175	7,343,824	3,539,214	
Receivables	600,000	3,570,777	2,580,075	600,000	
Inventories	120,000	226,927	120,000	120,000	
Other Current Assets	30,000	69,441	30,000	30,000	
Total Current Assets	4,394,755	14,212,321	10,073,898	4,289,214	
Non Current Assets					
Property Plant and Equipment	141,267,981	147,084,673	143,586,482	144,311,102	
Investment in TasWater	33,285,899	38,672,525	38,672,525	38,672,525	
Other Non Current Assets	74,000	63,800	74,000	74,000	
Total Non -Current Assets	174,627,880	185,820,997	182,333,006	183,057,627	
Total Assets	179,022,635	200,033,318	192,406,905	187,346,841	
Current Liabilities					
Payables	850,000	1,172,181	884,964	850,000	
Interest Bearing Liabilities	326,296	172,342	172,342	326,296	
Provisions	664,164	834,424	664,164	664,164	
Total Current Liabilities	1,840,460	2,178,948	1,721,470	1,840,460	
Non Current Liabilities					
Interest Bearing Liabilities	7,651,610	8,484,374	8,484,374	7,651,610	
Provisions	520,964	569,414	520,964	520,964	
Total Non Current Liabilities	8,172,574	9,053,788	9,005,338	8,172,574	
Total Liabilities	10,013,034	11,232,735	10,726,808	10,013,034	
Net Assets	169,009,601	188,800,583	181,680,097	177,333,807	
EQUITY					
Accumulated surplus	24,815,980	42,963,202	35,842,716	31,496,426	
Asset revaluation reserve	143,813,516	145,384,764	145,384,764	145,384,764	
Other reserves	380,105	452,617	452,617	452,617	
TOTAL EQUITY	169,009,601	188,800,583	181,680,097	177,333,807	
Other Reserves - detailed separately	380,105	452,617	452,617	452,617	
Employee Provisions	967,735	1,403,838	1,185,128	1,185,128	
Unallocated accumulated surplus	2,253,139	8,488,720	5,706,079	1,901,469	
Total cash available	3,600,979	10,345,175	7,343,824	3,539,214	
Note: This reflects the cash position and does not include Payables and Receivables					

Other Reserves				
2019-2020				
	Other Reserves 1/7/2019	Reserves new 2019-2020	Reserves used 2019-2020	Remaining 30/6/2019
Public Open Space				
Binalong Bay	3,362			3,362
Ansons Bay	4,907			4,907
Beaumaris	2,229			2,229
Scamander	3,750			3,750
St Helens	23,398			23,398
St Marys	32,509			32,509
Stieglitz	6,752			6,752
Total Public Open Space	76,907	-	-	76,907
General Reserves				
Community Development	12,500			12,500
137 Trust Seizures	261,080	-		261,080
Total General Reserves	273,580	-	-	273,580
Grant Proceeds Reserve				
Projectors for Stadium	14,000		-	14,000
Regional Workforce Development	15,710		-	15,710
Community Infrastructure Fund Grant	28,010		(750)	27,260
26TEN Communities Grant Program	45,455		(295)	45,160
Total Grant Reserves	103,175	-	(1,045)	56,970
Total Other Reserves	453,662	-	(1,045)	452,617

Estimated Cash Flow

2019-2020

	2018-2019 Budget	Year to Date Actual	Year to Date Budget	2019-2020 Budget	Comments
CASH FLOWS FROM OPERATING ACTIVITIES					
RECEIPTS					
Operating Receipts	13,604,986	8,766,344	8,513,170	14,086,623	
Less FAGs received in advance	(1,462,513)				
PAYMENTS					
Operating payments	(9,977,791)	(5,768,623)	(5,085,237)	(10,170,473)	
NET CASH FROM OPERATING	2,164,682	2,997,721	3,427,934	3,916,150	
CASH FLOWS FROM INVESTING ACTIVITIES					
RECEIPTS					
Proceeds from sale of Plant & Equipment	182,000	878	-	52,000	
PAYMENTS					
Payment for property, plant and equipment	(12,989,934)	(4,070,597)	(5,827,692)	(11,655,385)	
Capital Grants	4,949,400	2,893,591	1,220,000	2,875,210	
Payments for financial assets					
NET CASH FROM INVESTING ACTIVITIES	(7,858,534)	(1,176,129)	(4,607,692)	(8,728,175)	
CASH FLOWS FROM FINANCING ACTIVITIES					
RECEIPTS					
Proceeds from borrowings	-	-	-	-	
PAYMENTS					
Repayment of borrowings	(326,296)	(168,599)	(168,599)	(340,941)	
NET CASH FROM FINANCING ACTIVITIES	(326,296)	(168,599)	(168,599)	(340,941)	
NET INCREASE (DECREASE) IN CASH HELD	(6,020,148)	1,652,994	(1,348,357)	(5,152,966)	
CASH AT BEGINNING OF YEAR	9,664,903	8,692,181	8,692,181	8,692,180	
CASH AT END OF PERIOD	3,644,755	10,345,175	7,343,824	3,539,214	

Capital Expenditure									
2019-2020									
Project Code	Additional Project Code	Asset Code	Details	Month Actuals	Year to Date Actual	2018-2019 Budget C/F	2019-2020 Budget	Total New Budget + C/f	Comments
			PLANT & EQUIPMENT						
			Replacement of the following vehicles						
CH015		1376	1339 General Managers Vehicle	-	-		45,000	45,000	
CH020		1377	1322 Pool Car - Forester wagon	-	-		20,000	20,000	
CH025		1378	Garbage truck	-	205,627		280,000	280,000	
CH030		1379	1307 Toro Mower 42in	-	15,236		16,000	16,000	
CF012		1346	1040 Dual Cab Ute 4WD	-	-		38,000	38,000	Disposal Jan 2020
CH035		1380	Navara 4x2 Utility S/Cab C/Chas RX	-	30,342		27,000	27,000	
CH010		1375	Mitsubishi Trtion Ute GLX 2.4L	-	37,684		38,000	38,000	
CH005		1374	Mitsubishi Trtion Ute GLX 2.4L with Canopy	-	39,323		38,000	38,000	1294 Dual Cab Ute 4WD - Disposal in 2020/21
CG049		1373	HiperVR Base & Rover Kit (Surveying Equip)	-	42,512			-	
CH040		1270	Hi-Ab truck crane for #1270	-	7,233			-	
CH045		1382	Mitsubishi MR Triton GLX 2.4L	30,012	30,012			-	MTB Trail Crew - Not Budgeted
CH047		1384	Enerpac Hydraulic Manhole Lifter	1,784	1,784			-	Small Plant
CH046		1383 & 1385	Suzuki DR200SL9 Motorcycles x2	11,162	11,162			-	MTB Trail Crew - Not Budgeted
			TOTAL PLANT & EQUIPMENT	-	370,724	-	502,000	502,000	
								-	
			FURNITURE & IT					-	
CH075		FF1008 5	Town Christmas Decorations	-	-		5,000	5,000	
CD730		N/A	Hall Furniture Replacement	-	984		10,000	10,000	
CE085		FF1007 0	Additional sit down/stand up desks	-	1,455		2,500	2,500	
CG060		IT038	IT - Major Software Upgrades	-	26,930		28,000	28,000	Office 2019 for 50 computers

Project Code	Additional Project Code	Asset Code	Details	Month Actuals	Year to Date Actual	2018-2019 Budget C/F	2019-2020 Budget	Total New Budget + C/f	Comments
CH060		IT045	IT - Server Upgrades	-	7,847		17,500	17,500	Wifi & remote server upgrades 2019/20
CH055		IT044	Desktop/Laptops/ Monitors	-	21,005		20,000	20,000	Desktops/ laptop/ monitors 2019/20
CH070		IT047	Printers/Copiers History Room 2019/20	-	3,390		6,500	6,500	History Room
CH071		FF1008 6	Panasonic PT-VMZ40 LCD Projector	3,058	3,058			-	Not budgeted
CG820		FF1008 0	Foreshore Power Upgrade	-	14,686	12,000		12,000	
CH065		IT046	Audio visual equip	-	14,982		20,000	20,000	Chamber
			TOTAL FURNITURE & IT	3,058	94,337	12,000	109,500	121,500	
								-	
			BUILDINGS					-	
CE770		8013	Workspace Renovations - History Rooms	-	750	28,020		28,020	
CF705		8139	Weldborough Amenities	-	-	125,000		125,000	
CH705		8139	Install 1 X Bus Shelter - High St, Mathinna	3,778	6,713		15,000	15,000	As per community consultation in April 2018
CH735		8143	Fingal Park Shelter	10,618	12,087			-	As per community consultation in April 2018
CH710		8116	St Helens Waste Transfer Station Tip Shop	7,707	30,282		45,000	45,000	New Addition to Tip Shop
CH715		8073	Fingal Sports Complex - Toilet Addition	6,953	31,430		60,000	60,000	As per community consultation in April 2018
CH720		8211	Four Mile Creek Community Hub	-	-		58,690	58,690	FOFMC
CH725		8015C	Break O Day Community Stadium - Upgrades	-	-		30,000	30,000	Roof Replacement to original amenities section
CC730		8074	Old Tasmanian Hotel Upgrades in Accordance with Conservation Mgt Plan	-	18,555	5,630	600,000	605,630	Annual commitment to Heritage upgrades and renovations
CH730		8011B	Portland Hall Upgrades	1,613	4,431	12,440	100,000	112,440	2019/20 Upgrades

Project Code	Additional Project Code	Asset Code	Details	Month Actuals	Year to Date Actual	2018-2019 Budget C/F	2019-2020 Budget	Total New Budget + C/f	Comments
CG725		8103	Scamander Sports Complex Disabled Toilet & Improvements	-	22,817	5,500		5,500	
			TOTAL BUILDINGS	30,670	127,066	176,590	908,690	1,085,280	
								-	
			PARKS, RESERVES & OTHER					-	
CH805		9129	St Marys Cemetery Master Plan	9,384	64,523		20,000	20,000	DCP
CH810		9128	St Helens Cemetery Master Plan	173	173		50,000	50,000	
CH815		9320	Dog exercise area St Helens Improvements	-	-		10,000	10,000	
CH820		4144	Medeas Cove & Annie St intersection	-	-		15,000	15,000	Installation of crash barrier
CE715		9027	Break O Day Community Stadium - External Upgrades	-	-	9,950	-	9,950	as per Council decision 10/19.17.3 Moved \$150k to CH530
CH530		4643	Car Parking & MTB Hub - Cecilia St Carpark	709	1,497		300,000	300,000	as per Council decision 10/19.17.3
CH825		9221	Cornwall Playground Upgrade (Slide Only)	-	-		5,000	5,000	Cornwall - Slide Only
CH830		9077	Binalong Bay Playground site improvements	-	-		25,000	25,000	
CD815		9120	Wrinklers Lagoon Redevelopment Design & Planning	-	-	89,400		89,400	
CE820		FF10063	Street furniture & signage	-	-	8,860		8,860	
			Jetty upgrades - TBA	-	-		155,000	155,000	Grant funded
CD830B		8187	Jetty Upgrades - Cunningham Street	-	42,161	13,880		13,880	
CH835		9093	St Helens Rec ground - Football Grounds	-	35,000		35,000	35,000	Irrigation
			Break O Day Community Stadium	-	-		45,000	45,000	Completed

Project Code	Additional Project Code	Asset Code	Details	Month Actuals	Year to Date Actual	2018-2019 Budget C/F	2019-2020 Budget	Total New Budget + C/f	Comments
CH840		9065	St Helens Croquet Playing Field	-	-		30,000	30,000	
CF810		9133	Fingal Cemetery Master Plan	-	-	40,000		40,000	
CE815		8126	Mathinna Cemetery Master Plan	-	-	20,000		20,000	
CF825		9178	Parnella foreshore protection works	-	-	50,000		50,000	C/f to CF805
CF805		9178	Parnella/Foreshore Walkway	-	6,870	250,510		250,510	Moved from Footpaths
CG825			Streetlighting - LED Implementation	-	-	22,700		22,700	C/f to CF805
CH845		4005	Street banner pole refurbishment St Helens	-	24,648		25,000	25,000	
CH850		8103	Scamander Sports - Bowls Green Shade Structure	1,741	3,682		-	-	Replacement
CH855		8227	Flood Levee - Groom Street, St Marys Flood Mit.	5,992	6,612				Flood Mitigation Funding Due December 2019
CH860		8228	Flood Warning System - St Marys Flood Mitigation	114	114				Flood Mitigation Funding Due December 2019
CF820*		9914	Mountain Bike Trails - Poimena to Bay of Fires	60,516	441,917	419,570		419,570	
CF820A*		9914	Mountain Bike Trails - Stacked Loops-St Helens	184,968	1,520,946	2,609,550	100,000	2,709,550	
			TOTAL PARKS, RESERVES & OTHER	263,598	2,148,143	3,534,420	815,000	4,349,420	
								-	
			ROADS					-	
			STREETSCAPES					-	
CE110		4817	Scamander entrance at Wrinklers	250	250	93,500	100,000	193,500	
CE105		4005	Cecilia St (Circassian to Esplanade)	-	15,046	-	-	-	
CF105		4382	Fingal Streetscape - Stage 2	788	23,778	40,000	-	40,000	

Project Code	Additional Project Code	Asset Code	Details	Month Actuals	Year to Date Actual	2018-2019 Budget C/F	2019-2020 Budget	Total New Budget + C/f	Comments
CG120		4382	Fingal Streetscape - Stage 3	173,947	346,497			-	
			TOTAL STREETSCAPES	174,984	385,571	133,500	100,000	233,500	
								-	
			FOOTPATHS					-	
CG115		N/A	Annual replacement of damaged footpaths	-	-		30,000	30,000	
CH105		4829	Binalong Bay Footpath - Main Road	-	-		30,000	30,000	as per foreshore masterplan
CF130		4814	Parkside Foreshore Footpath	-	870			-	
CH110		4308	Binalong Bay - Pacific to Bevan Streets	-	-		3,000	3,000	Replace gravel
CH115		4382	Fingal - Talbot Street	-	-		30,000	30,000	Avoca end near old town hall to PO.
CH120		4362	Scamander - Scamander Ave	-	-		58,000	58,000	Part A
CH125		4175	Stieglitz - Chimney Heights	-	-		3,000	3,000	Replace gravel
CF125		4144	Medea Cove Footpath/Road options	-	-	38,640	32,000	70,640	
CG110		4006	Storey St, St Marys	-	-	50,000		50,000	Replace gravel
CF135		9100A	Cycleway/ Walkway - St Helens - Upgrade	772	5,982			-	
			TOTAL FOOTPATHS	772	6,852	88,640	186,000	274,640	
								-	
			KERB & CHANNEL					-	
CH155		4125	Byatt Court, Scamander	-	-		46,000	46,000	Stormwater management plan
			Replacements TBA	-	-		22,000	22,000	to be allocated
CG155		4007	Cameron St, St Helens (south of Quail St intersection) (0.16km)	-	-	9,000	11,000	20,000	Width to be checked for onstreet parking options

Project Code	Additional Project Code	Asset Code	Details	Month Actuals	Year to Date Actual	2018-2019 Budget C/F	2019-2020 Budget	Total New Budget + C/f	Comments
CG160		4313	Penelope St St Helens	-	2,051			-	Replace 50mt kerb & channel on western side of Penelope St, St Helens - starting at intersection of Lawry Heights
CG165		4231	Helen Grove, St Helens (Northern Side)	-	20,632	23,530		23,530	
CE165		4384	Treloggen Drive, Binalong Bay	-	-	50,360		50,360	
CG170		4102	Aerodrome Road, Stieglitz	-	23,014	33,190		33,190	
			TOTAL KERB & CHANNEL	-	45,697	116,080	79,000	195,080	
								-	
			RESHEETING					-	
			2054 - Brooks Rd	-	-		10,046	10,046	
			2138 - Franks St Fingal	-	-		3,795	3,795	
CH305		4046	2161 - Groves Rd	-	-		15,288	15,288	
CH305		4046	2160 - Groves Rd				15,288	15,288	
CH310		4019	2285 - North Ansons Bay Rd		-		5,528	5,528	
CH310		4019	2286 - North Ansons Bay Rd				16,517	16,517	
			2258 - McKerchers Rd	-	-		8,190	8,190	
			2259 - McKerchers Rd		-		9,623	9,623	
			2260 - McKerchers Rd		-		2,662	2,662	
			2380 - Tims Creek Rd	-	-		6,880	6,880	
			2392 - Tyne Rd	-	-		6,370	6,370	
			2393 - Tyne Rd		-		7,262	7,262	
			2394 - Tyne Rd		-		6,166	6,166	
			2303 - Old Roses Tier Rd	-	-		6,848	6,848	
			2015 - Ansons Bay Rd (Priory Rd)	-	-		4,277	4,277	
			2016 - Ansons Bay Rd (Priory Rd)		-		7,287	7,287	
			2008 - Ansons Bay Rd (Priory Rd)		-		20,093	20,093	
			2011 - Ansons Bay Rd (Priory Rd)		-		11,717	11,717	

Project Code	Additional Project Code	Asset Code	Details	Month Actuals	Year to Date Actual	2018-2019 Budget C/F	2019-2020 Budget	Total New Budget + C/f	Comments
			2012 - Ansons Bay Rd (Priory Rd)		-		11,652	11,652	
			2013 - Ansons Bay Rd (Priory Rd)		-		8,328	8,328	
			2014 - Ansons Bay Rd (Priory Rd)		-		8,234	8,234	
			2017 - Ansons Bay Rd (Priory Rd)		-		20,300	20,300	
			2176 - Honeymoon Point Rd	-	-		1,401	1,401	
			2331 - Reids Rd	-	-		5,528	5,528	
			2332 - Reids Rd		-		5,405	5,405	
			2333 - Reids Rd		-		4,641	4,641	
CG310		4150	Reids Rd		-	33,780	10,000	43,780	
CF355		4011	Lottah Road, Pyengana	-	-	8,820		8,820	
CF325		4018	Upper Scamander Road, Scamander	-	-	14,820		14,820	
			Fingal Streets	-	-	6,500		6,500	
CG345		4025	German Town Road, St Marys	-	-	6,980		6,980	
CG350		4052	Dublin Town Road, St Marys	-	-	15,000		15,000	
			Falmouth Streets	-	-	40,000		40,000	
		4021	Mathinna Plains Road	-	-	39,000		39,000	
			Ansons Bay Road, Ansons Bay	-	-	80,000		80,000	
CH310		4019	North Ansons Bay Road, Ansons Bay	-	72,666	80,000		80,000	
			TOTAL RESHEETING	-	72,666	324,900	239,326	564,226	
								-	
			RESEALS					-	
CH405		4101	799 - Acacia Dve	-	-		11,135	11,135	
CH410		4102	731 - Aerodrome Rd	12,874	12,874		17,514	17,514	
CH415		4103	673 - Akaroa Ave	8,500	8,500		29,225	29,225	
CH420		4156	683 - Cannell Pl	4,190	4,190		15,734	15,734	
CH425		4176	434 - Circassian St	-	-		15,585	15,585	
CH425		4176	433 - Circassian St		-		8,789	8,789	
CH430		4180	788 - Coffey Ct	6,818	6,818		12,680	12,680	
CH435		4193	379 - Douglas Crt (turning circle only)	-	-		50,000	50,000	
CH440		4217	526 - Fresh Water St	6,128	6,128		6,726	6,726	
CH440		4217	525 - Fresh Water St		-		2,178	2,178	

Project Code	Additional Project Code	Asset Code	Details	Month Actuals	Year to Date Actual	2018-2019 Budget C/F	2019-2020 Budget	Total New Budget + C/f	Comments
CH445		4088	564 - Hodgman St	8,044	8,044		12,049	12,049	
CH450		4257	792 - King St Binalong Bay	4,464	4,464		3,695	3,695	
CH450		4257	791 - King St Binalong Bay		-		3,743	3,743	
CH453		4382	Talbot Street, Fingal	-	-			-	
CH455		4011	58 - Lottah Rd	6,197	6,197		9,346	9,346	
CH460		4829	760 - Main Rd Binalong Bay	100,952	100,952		8,658	8,658	
CH460		4829	766 - Main Rd Binalong Bay		-		81,648	81,648	
CH460		4829	762 - Main Rd Binalong Bay		-		13,498	13,498	
CH465		4281	670 - Maori Pl	1,259	1,259		3,934	3,934	
CH470		4144	389 - Medeas Cove Esp	600	600		8,579	8,579	
CH473		4250	Heather Place	13,593	13,593			-	
CH475		4284	1257 - Melaleuca St	-	-		2,004	2,004	
CH480		4435	- Quail St parking	-	-		25,000	25,000	
CH485		4150	951 - Reids Rd	-	-		7,290	7,290	
CH485		4150	947 - Reids Rd	-	-		6,210	6,210	
CH487		4276	758 - Reserve St	2,763	2,763		5,138	5,138	
CH488		9033	549 - Rest Area C/P	6,208	6,208		9,339	9,339	
CH490		4362	541 - Scamander Ave	-	-		5,055	5,055	
CH490		4362	543 - Scamander Ave	-	-		22,810	22,810	
CH490		4362	540 - Scamander Ave	-	-		1,320	1,320	
CH491		4373	512 - Seaview Ave (turning circle only)	-	-		43,750	43,750	
CH492		4356	71 - St Columba Falls Rd	2,383	2,383		4,311	4,311	
CH492		4356	69 - St Columba Falls Rd		-		26,760	26,760	
CH493		4017	Beaumaris Avenue	-	-			-	
CH494		4375	380 - Susan Crt (turning circle only)	-	-		50,000	50,000	
CH495		4026	St Marys - Esk Main Road Storey to Groom Street	-	-		50,000	50,000	To coincide with DSG Road Sealing Programme
CH490		4362	Scamander Ave - Bridge to IGA	-	-		120,000	120,000	To coincide with DSG Road Sealing Programme

Project Code	Additional Project Code	Asset Code	Details	Month Actuals	Year to Date Actual	2018-2019 Budget C/F	2019-2020 Budget	Total New Budget + C/f	Comments
			TOTAL RESEALS	184,972	184,972	-	693,699	693,699	
								-	
			ROADS OTHER					-	
CH550		4120	Brown Street, Fingal - Pavement Remediation	-	2,836		300,000	300,000	Project to use all Road Reconstruction/Dig Out Budget
CF515		4389	The Gardens Road RTR	-	-	4,460		4,460	
CG540		4001	Ansons Bay Rd dig out	-	-	13,880		13,880	
CG545		4335	Rex Ct St Helens dig out	-	-	27,540		27,540	
CG550		4029	St Helens Pt Rd dig out	-	-	50,000		50,000	
CH505		4029	St Helens Pt Rd (Parkside)	-	6,113		800,000	800,000	Part B - Requires Grant Finding
CH510		4109	Atlas Drive - Retaining Wall Anchor	46	4,796		40,000	40,000	
CH515		4001	Ansons Bay Road - Gravel Stabilisation	-	-		75,000	75,000	
			Gardens Road - Sight Distance Works	-	-		400,000	400,000	Subject to successful Black Spot funding application
			Road Intersection Upgrade Works	-	-		50,000	50,000	
CH545		4214	Franks Street, Falmouth - Sealing	5,947	6,340			-	
CH520		4382	Talbot St, Fingal - Off Hwy Reconstruction/ DigOut	-	-		100,000	100,000	Gleadow St to Brown St
CH525		4066	Crash Barrier - Fingal Bridge	-	50,573		150,000	150,000	Mathinna Rd - DSG Bridge
			ROAD ASSET MANAGEMENT	-	-			-	
			Sealed Roads - Condition Assessments	-	-		32,500	32,500	
			Road Network - Sign Replacement	-	-		25,000	25,000	
CG520		4017	Beaumaris Ave	-	-	15,000		15,000	
			TOTAL ROADS OTHER	5,993	70,659	110,880	1,972,500	2,083,380	
								-	
			ROADS TOTAL	366,721	766,416	774,000	3,270,525	4,044,525	
								-	

Project Code	Additional Project Code	Asset Code	Details	Month Actuals	Year to Date Actual	2018-2019 Budget C/F	2019-2020 Budget	Total New Budget + C/f	Comments
			BRIDGES					-	
CG205		B0185	B185 Gillies Road, St Marys	-	8,199		25,000	25,000	Replace Deck
CG220		B2293	B2293 Cecilia St, St Helens	-	6,786		22,000	22,000	Replace Deck
CG210		B0760	B760 Bent St, Mathinna	-	-	5,500		5,500	
CG215		B1675	B1675 Lower Germantown Road, St Marys	-	-	2,600		2,600	
CG230		B2809	B2809 Argyle St, Mangana	-	-	30,000		30,000	
CG235		B3765	B3765 Argonaut Road, St Helens (Upper Golden Fleece)	8,904	9,208	11,620		11,620	
CG245		B7032	B7032 Davis Gully Road, Four Mile Creek	-	-	19,790		19,790	
CG250		B7027	B7027 Mathinna Plains Road	-	-	15,000		15,000	
CH220		B2006	B2006 - Reids Rd, Priory	27,484	28,561		90,000	90,000	Replace Deck
CH225		B2809	B2809 - Argyle St, Mangana	-	318		30,000	30,000	Replace Deck
CG240		B7004	B7004 Richardson Road, St Marys	-	12,765		38,000	38,000	Replace Deck
CH230		B7005	B7005 - Tims Ck Rd	-	250		30,000	30,000	Replace Deck
CH235		B2242	B2242 - Hodges Rd	-	2,398		60,000	60,000	Replace Deck
CH215		B2191	B2191 - Fletchers Creek, Reids Rd	-	132,447		150,000	150,000	Extra Budget Approved \$130K Bridgepro \$20 Variation
CH205		B7042	Footpath Bridge at Fingal Culvert	-	3,000		30,000	30,000	New bridge - footpath
CG225		B2792	B2792 Four Mile Creek Road	4,864	4,864	29,550	220,000	249,550	renew coating
CH240		B2117	B2117 The Flat Road Bridge, St Marys	105,653	130,378			-	Flood Mitigation Funding Due December 2019
			Install/upgrade traffic barriers	-	-	120,000		120,000	
CH245		B2006	B2006 - Reids Road - Barrier Upgrade	29,131	31,631			-	
CH535		4144	Medeas Cove Esp/Annie St Int - Barrier Upgrade	11,913	14,413			-	

Project Code	Additional Project Code	Asset Code	Details	Month Actuals	Year to Date Actual	2018-2019 Budget C/F	2019-2020 Budget	Total New Budget + C/f	Comments
CH540		4398	Gardens Road Twin Culverts - Barrier Upgrade	18,824	21,324			-	
CH210		B7043	B7043 Mathinna Road, Fingal (DSG)	-	1,500	-		-	
			TOTAL BRIDGES	146,905	339,176	234,060	695,000	929,060	
								-	
			STORMWATER					-	
CH660		N/A	Minor stormwater Jobs 2019/20	-	4,572		50,000	50,000	
CD655		N/A	Implement SWMP priorities	391	50,656	138,600	80,000	218,600	
CG665		4217	Freshwater Street / Lade Court (Beaumaris)	-	-	30,000	40,000	70,000	Install new stormwater pipe rear of Freshwater Street properties to prevent Lade Court properties flooding.
CG670		4230	Medea St - Opposite Doepeel St	-	-	40,000	5,000	45,000	115m of open drain
CF665		9100	Beauty Bay Access track improvements	-	-	6,000		6,000	
CH655		4017	Beaumaris Ave	-	-		25,000	25,000	New Stormwater main
			TOTAL STORMWATER	391	55,228	214,600	200,000	414,600	
								-	
			WASTE MANAGEMENT					-	
CH605		1381	St Helens WTS - Polystyrene Densifier	-	-		30,000	30,000	
CH610		9003	Scamander WTS - Reseal entrance road	-	-		20,000	20,000	
CG605		9015	Reconstruction & seal entrance to St Helens WTS	-	3,194	4,320		4,320	
CE615		9003	Scamander WTS retaining wall replacement	-	-	52,000		52,000	
			Recycling facilities	-	-	20,000		20,000	
CE625		9004	Rehabilitation of former Binalong Bay Tip	-	-	2,680		2,680	

Project Code	Additional Project Code	Asset Code	Details	Month Actuals	Year to Date Actual	2018-2019 Budget C/F	2019-2020 Budget	Total New Budget + C/f	Comments
CF610		9016	Fingal WTS Retaining Wall Replacement	-	47,254	80,000		80,000	
			WASTE MANAGEMENT TOTAL	-	50,448	159,000	50,000	209,000	
								-	
			Total Capital expenditure	914,169	4,070,597	5,104,670	6,550,715	11,655,385	

ACTION	INFORMATION
PROPONENT	Council Officer
OFFICER	Bob Hoogland, Manager Corporate Services
FILE REFERENCE	040\028\002\
ASSOCIATED REPORTS AND DOCUMENTS	Nil

OFFICER'S RECOMMENDATION:

That the report be received.

INTRODUCTION:

The purpose of this report is to provide Councillors with an update of various issues which are being dealt with by the Visitor Information Centre.

PREVIOUS COUNCIL CONSIDERATION:

Provided as a monthly report – Council consideration at previous meetings.

OFFICER'S REPORT:**Staff Movements:**

Nil.

Meetings Attended/Other information:

Although visitor numbers are regularly over 150, particularly the last week of the month, there were days below 100 visitors.

The History Room Curator also noted the following from the 2019 calendar year:

- 974 Families and/or couples visited the History Room
- 501 Concessions visited the History Room
- 1,475 in total paid to visit the St Helens History Room
- \$6,352 income came from visitation
- \$1,422 income came from donations
- \$7,774.05 total income St Helens History Room making it the fourth highest income since 2009
- 1,253 volunteer hours averaging out to 26 hours per week that volunteers contributed to the St Helens History Room

Statistics:**Door Counts:**

Month/Year	Visitor Numbers	Daily Average	History Room
December 2010	2,958	98.6	105
December 2011	3,312	110.4	101
December 2012	3,130	104.3	101
December 2013	3,598	119.9	133
December 2014	4,609	148.7	158
December 2015	4,439	147.9	81
December 2016	3,368	112.2	95
December 2017	2,939	97.9	60
December 2018	3,145	104.8	104
December 2019	3,152	105.07	112

Revenue 2018/2019:

Month	VIC Sales	HR Entry	HR Donations
July	\$2,065.20	219.00	79.10
August	2,418.45	176.00	76.15
September	5,711.75	352.00	121.00
October	5,759.40	478.00	136.75
November	6,182.01	560.00	200.00
December	6,938.21	490.00	45.60
January	10,386.85	799.00	106.45
February	10,940.75	881.00	55.65
March	10,480.35	1,125.50	70.85
April	5,855.70	547.50	555.30
May	2,869.50	400.00	51.40
June	1,580.86	227.00	70.50

Revenue 2019/2020:

Month	VIC Sales	HR Entry	HR Donations
July	1,531.55	209.00	236.20
August	2,261.05	162.00	28.00
September	3,974.85	379.00	59.30
October	6,219.40	456.00	61.00
November	9,928.75	680.00	108.30
December	9,181.90	486.00	47.10

STRATEGIC PLAN & ANNUAL PLAN:

Strategic Plan 2017-2027

Goal

Economy - To foster innovation and develop vibrant and growing local economies which offer opportunities for employment and development of businesses across a range of industry sectors.

Strategies

Create a positive brand which draws on the attractiveness of the area and lifestyle to entice people and businesses' to live and work in BOD.

Annual Plan 2018-2019

Goal

Economy - To foster innovation and develop vibrant and growing local economies which offer opportunities for employment and development of businesses across a range of industry sectors.

Key Focus Area 2.1.2

Tourism – Broadening, lengthening and improving the visitor experience through development of attractions and activities; promotion and signage; and great customer service.

Action 2.1.2.9

Assess and improve the customer experience delivered through the St Helens Visitor Information Centre.

LEGISLATION & POLICIES:

Nil.

BUDGET AND FINANCIAL IMPLICATIONS:

Not applicable.

VOTING REQUIREMENTS:

Simple Majority.

ACTION	INFORMATION
PROPONENT	Council Officer
OFFICER	David Jolly, Manager Infrastructure and Development Services
FILE REFERENCE	014\002\001\
ASSOCIATED REPORTS AND DOCUMENTS	Nil

OFFICER'S RECOMMENDATION:

That the report be received by Council.

INTRODUCTION:

This is a monthly summary update of the works undertaken through the Works and Infrastructure Department for the previous month and a summary of the works proposed for the coming month, and information on other items relating to Council's infrastructure assets and capital works programs.

PREVIOUS COUNCIL CONSIDERATION:

Provided as a monthly report – Council consideration at previous meetings.

OFFICER'S REPORT:**OUTSTANDING REPORTS:**

Motion Number	Meeting Date	Council Decision	Comments
04/18.16.4.102	16 April 2018	<ol style="list-style-type: none"> Pursuant to section 14 of the <i>Local Government (Highways) Act 1982 (the Act)</i>, for the Council to discuss and consider the closure of the following assets for the public benefit due to "lack of use". <ol style="list-style-type: none"> The closure of Bridge 3462 over the George River providing current access to Yosts Flat. The closure of Grimstones Road from chainage 910m to end of road at chainage 4,680m. resolves that the part of Grimstones Road, Goshen as marked on the plan annexed and marked "A" should be closed to all traffic for the public benefit. Council delegates its functions and powers pursuant to section 14(1)(b) of the Act to the General Manager and authorises the General Manager to take such steps as may be necessary to comply with each of the requirements of that section in relation to the closure of Bridge 3462 over the George River providing current access to Yosts Flat and the closure of Grimstones Road from chainage 910m to end of road at chainage 4,680m. 	In-progress. Refer to Closed Council Resolution 11/18.17.3.

Motion Number	Meeting Date	Council Decision	Comments
11/18.8.5.247	19 November 2018	<i>A report is sought providing advice in accordance with the requirements of Section 65 of the Local Government Act 1993 for the information of Council at a future meeting and consider any advice as required from relevant State Agencies:</i> That Council explore opportunities of providing 2 - 6 free rubbish vouchers or something similar to every ratepayer to be used throughout that rateable year.	In progress. Item linked to 07/19.13.4.173.
04/19.13.5.84	15 April 2019	That Council receive this report and the recommendation made to develop a policy position for the provision of Water Refill Stations (WRS's) in public open spaces that include a clear set of performance criteria that must be satisfied before a decision is made to install a WRS.	In-Progress, draft policy to be reviewed by Council in early 2020.
06/19.8.2.132	24 June 2019	<i>A report is sought providing advice in accordance with the requirements of Section 65 of the Local Government Act 1993 for the information of Council at a future meeting and consider any advice given by a person who has the qualifications or experience necessary to give such advice, information or recommendation:</i> That Council consider the establishment and fund allocation for the creation of a disabled parking bay, and relevant signage, at the rear of the toilets at the Fingal public toilet facility, and a new pathway into the toilet block.	In progress. This request has been incorporated into Fingal Streetscape Project.
10/19.13.3.251	21 October 2019	That Council invoke Section 16 of the Local Government (Highways) Act 1982 in support of Forico's request for Beauty Flat Road, Transport Segment ID 6174046 off Barnes Road, near Mathinna to be changed from a public road to a Private road where it intersects with title 112336-2.	In progress.
11/19.8.1.266	18 November 2019	<i>A report is sought providing advice in accordance with the requirements of Section 65 of the Local Government Act 1993 for the information of Council at a future meeting and consider any advice given by a person who has the qualifications or experience necessary to give such advice, information or recommendation:</i> 1. That Council investigates the best route for a dual access, (bike/pedestrian), dual direction track between Swimcart Beach and the "yet to be built" dual access Binalong Bay Rd. track. 2. That Council seeks funding to enable this track to be built as soon as practical.	To be actioned.
11/19.13.3.274	18 November 2019	That Council consult with the St Marys Community to ascertain specific night-time usage requirement at the recreational ground, prior to giving consideration to commit \$35,000 to lighting infrastructure renewal.	To be actioned.
12/19.8.1.288	16 December 2019	<i>A report is sought providing advice in accordance with the requirements of Section 65 of the Local Government Act 1993 for the information of Council at a future meeting and consider any advice given by a person who has the qualifications or experience necessary to give such advice, information or recommendation:</i> That Council increase the hours for the Animal Control Officer in the 2020/2021 Budget.	To be considered at budget preparation 2020.

Motion Number	Meeting Date	Council Decision	Comments
12/19.13.4.300	16 December 2019	It is recommended that: i) Council does not progress with the placement of a new playground at the Ground at the current time. ii) Council Officers meet with all sporting and recreational group users of the St Helens Recreational Grounds with the objective of consolidating proposed projects and preparing an updated master planning document to guide the Council in its future decision making.	To be actioned.

COMPLETED REPORTS:

Motion Number	Meeting Date	Council Decision	Comments
Nil.			

Facilities Maintenance

Facility maintenance is an ongoing activity. During the month facility maintenance included the following tasks:

- Preventative Maintenance (PM) inspections of Council owned buildings and playgrounds.
- Maintenance identified during PM inspection and notified via Customer Service Requests.
- Addressed some minor vandalism over the Christmas / New Year period.

Towns and Parks Maintenance

- Mowing/ground maintenance – all areas.
- Garden/tree maintenance and weeding where required.
- Multiple toilet blockages and damaged fixtures addressed over the holiday period

Road Maintenance

- Sealed road patching – all areas.
- Traffic Signage replacement – damaged and removed signs.

Bridge Maintenance

- The Flat Bridge – Raising of bridge structure.

Mangana/Fingal Fires

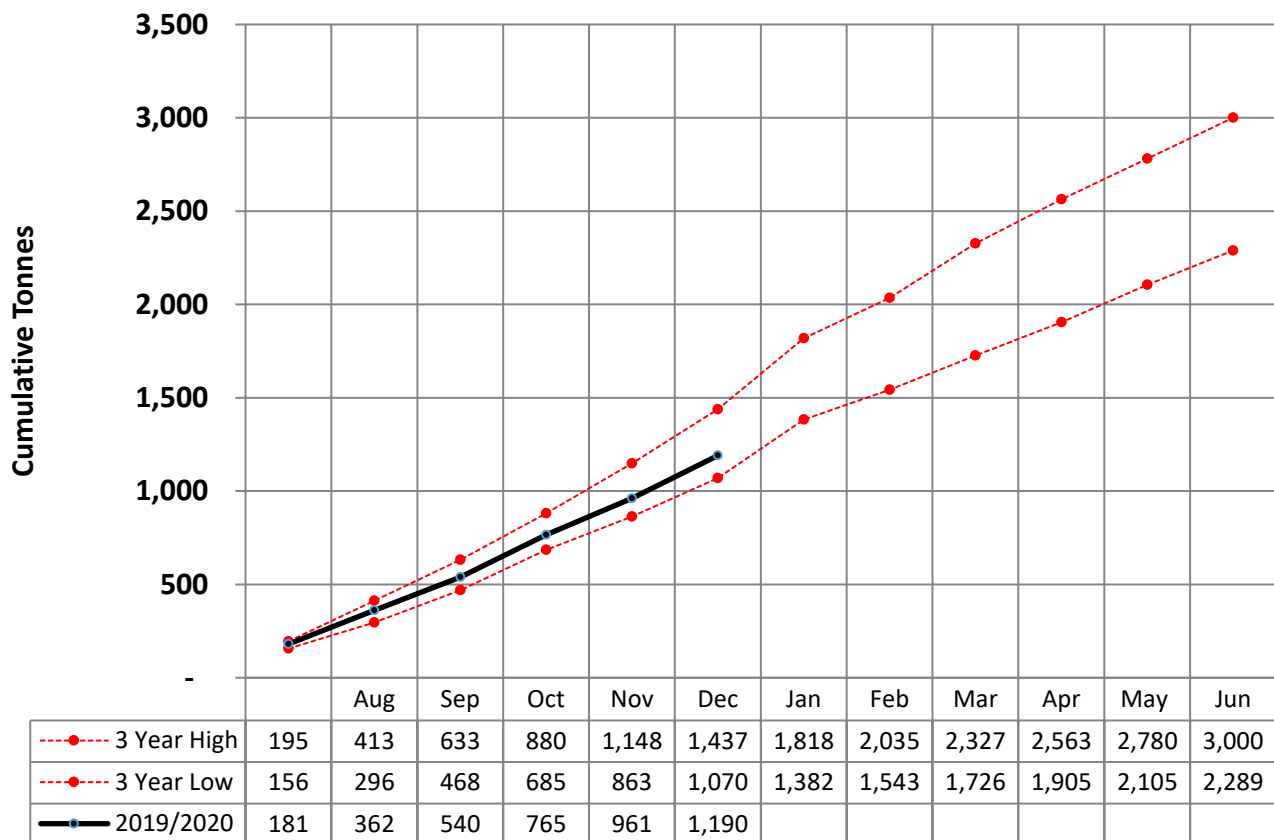
- Provided service support to the fire effort, i.e. equipment, labour (tree felling, clearing and provision of water supplies).

Waste Transfer Station

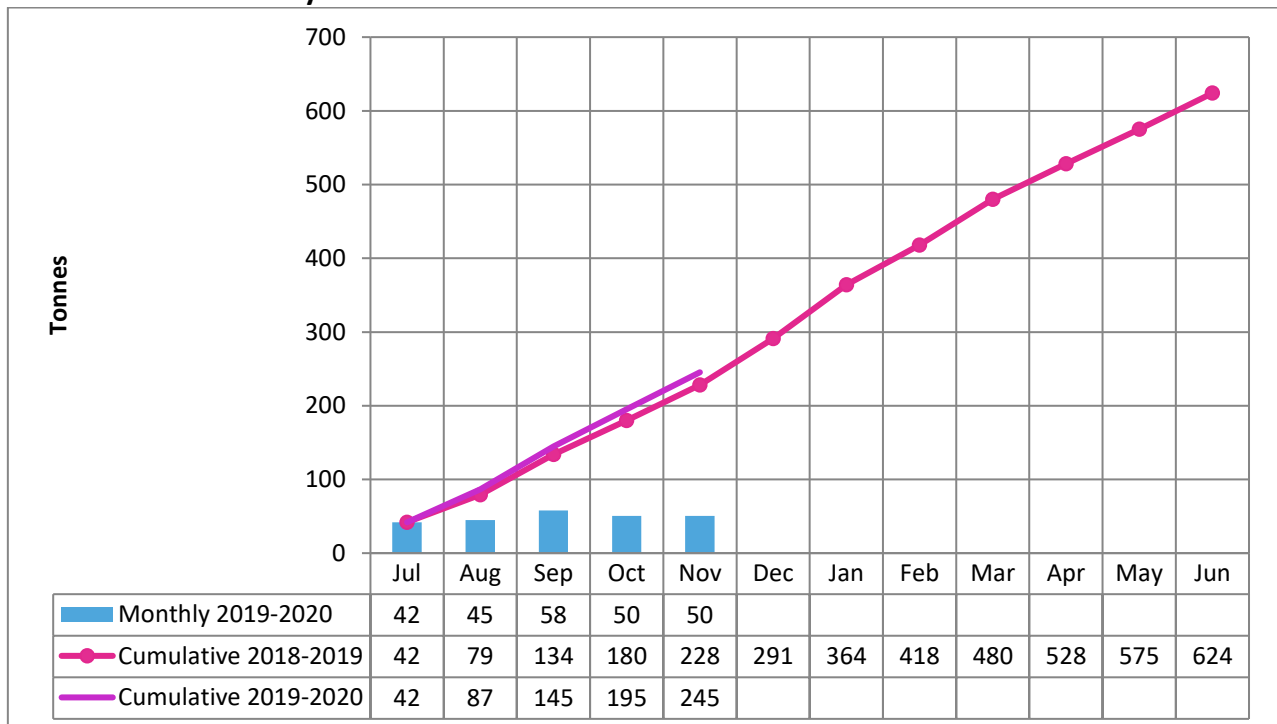
- Kerbside Assessment Schedule with Northern Tasmanian Waste Management Group will be conducted on 9 and 10 December plus 6 and 7 January in Beaumaris and St Helens.

Waste Management

Municipal General & Putrescible Wastes to Copping Landfill



Collected Kerbside Recyclables



CAPITAL WORKS

Project Code	Details	Budget	Project Update
	Medeas Cove, Annie Street Intersection Crash Barrier	15,000	COMPLETED
CF805	Parnella/Foreshore Walkway	285,000	Government approvals – being sought.
	Reids Road Georges River Bridge		Crash Barrier installation completed
	Gardens Road culvert (near Scotchman Creek)		Crash Barrier installation completed
	Scamander Avenue Footpath Part A	58,000	Works rescheduled early 2020 – due to resource constraints
CG165	Helen Grove northern side kerb	25,000	COMPLETED
CG170	Aerodrome Road Kerb	35,000	COMPLETED
	Crash Barrier – Fingal Bridge	150,000	COMPLETED
CD655	Implement SWMP priorities	80,000	COMPLETED
	Bridge 185 - Gillies Rd	25,000	Deck timbers in stock. Contractor to undertake works.
	Bridge 2293 - Cecilia St	22,000	Deck timbers in stock. Contractor to undertake works.
	Bridge 2006 - Reids Rd	90,000	Deck replacement in progress.
	Bridge 2809 - Argyle St	30,000	Deck timbers in stock. Contractor to undertake works.
	Bridge 7004 - Richardson Rd	38,000	Deck timbers in stock. Contractor to undertake works.
	Bridge 7005 - Tims Ck Rd	30,000	Deck timbers in stock. Contractor to undertake works.
	Bridge 2242 - Hodges Rd	60,000	Deck timbers in stock. Contractor to undertake works.
	Footpath Bridge at Fingal Culvert	30,000	Engineering Design completed
	Fingal Streetscape Stage 3		COMPLETED
	Brown Street, Fingal		Currently under tender
	Mathinna Falls Road		COMPLETED
	St Patricks Head – Trail Works		COMPLETED
	St Marys Cemetery		COMPLETED
END OF REPORT			

LEGISLATION / STRATEGIC PLAN & POLICIES:

Strategic Plan 2017-2027

Goal

Infrastructure - To provide quality infrastructure which enhances the liveability and viability of our communities for residents and visitors.

Strategy

- Be proactive infrastructure managers by anticipating and responding to the growing and changing needs of the community and the area.
- Work with stakeholders to ensure the community can access the infrastructure necessary to maintain their lifestyle.
- Develop and maintain infrastructure assets in line with affordable long-term strategies.

BUDGET AND FINANCIAL IMPLICATIONS:

Not applicable.

VOTING REQUIREMENTS:

Simple Majority.

ACTION	INFORMATION
PROPONENT	Council Officer
OFFICER	Municipal Inspector
FILE REFERENCE	003\003\018\
ASSOCIATED REPORTS AND DOCUMENTS	Nil

OFFICER'S RECOMMENDATION:

That the report be received by Council.

INTRODUCTION:

This is a monthly update for animal control undertaken since the last meeting of Council.

PREVIOUS COUNCIL CONSIDERATION:

Provided as a monthly report – Council consideration at previous meetings.

OFFICER'S REPORT:

This is a monthly activity statement update of the complaints and work that has been done for the month of December 2019:

Area	Ansons Bay	Binalong	Cornwall	Fingal	Falmouth	Four Mile Ck	Mathinna	Scamander	Seymour	St Helens	St Marys	TOTALS
Impoundment								1		1	1	3
Barking Dog										3		3
Wandering Dog				1						1		2
Dog Attack - on another animal			1									1
Dog Attack - on a person												0
Dog - chasing a person								1				1
Unregistered Dog - Notice to Register								1				1
Infringement Notice Issued								1		1		2
Infringement Notice - Disputes in Progress										1		1

Area	Ansons Bay	Binalong	Cornwall	Fingal	Falmouth	Four Mile Ck	Mathinna	Scamander	Seymour	St Helens	St Marys	TOTALS
Infringement - Time Extension request										1		1
Infringement Notice - Revoked											2	2
Kennel Licence - No Licence											1	1
Kennel Licence - Issued												0
Illegal Camping											1	1
TOTALS	0	0	1	1	0	0	0	4	0	8	5	19
Percentage	0	0	5.3	5.3	0.0	0.0	0.0	21.1	0.0	42.1	26.3	100

LEGISLATION / STRATEGIC PLAN & POLICIES:

Strategic Plan 2017-2027

Goal

Environment - To balance our use of the natural environment to ensure that it is available for future generations to enjoy as we do.

Strategy

Ensure the necessary regulations and information is in place to enable appropriate use and address inappropriate actions.

BUDGET AND FINANCIAL IMPLICATIONS:

Not applicable.

VOTING REQUIREMENTS:

Simple Majority.

01/20.14.0 COMMUNITY DEVELOPMENT

01/20.14.1 Community Services Report

ACTION	INFORMATION
PROPONENT	Council Officer
OFFICER	Chris Hughes, Manager Community Services
FILE REFERENCE	011\034\006\
ASSOCIATED REPORT AND DOCUMENTS	Nil

OFFICER'S RECOMMENDATION:

That the report be received.

INTRODUCTION:

The purpose of this report is to provide Councillors with an update of various issues which are being dealt with by the Community Services Department.

PREVIOUS COUNCIL CONSIDERATION:

Provided as a monthly report – Council consideration at previous meetings.

OFFICER'S REPORT:

OUTSTANDING REPORTS:

Motion Number	Meeting Date	Council Decision	Comments
05/15.13.4.135	18 May 2015	<ol style="list-style-type: none">1. Increase General Manager's delegation for waiver of fees from \$350 to \$750.2. That a review of the leased facilities is undertaken within the next financial year with a view to charges being applied.	Delegations updated. To be reviewed in 2018.
05/18.14.2.117	21 May 2018	Council to take over ownership of the toilet block to be built at The Gardens with Council entering into an agreement with Parks & Wildlife (PWS) who will maintain and service the toilet block.	PWS in discussion with the Gardens community as to the location of the temporary toilet.
08/18.8.2.182	20 August 2018	<p>A report is sought providing advice in accordance with the requirements of <i>Section 65 of the Local Government Act 1993</i> for the information of Council at a future meeting and consider any advice as required from relevant State Agencies:</p> <p>That Council work with the Fingal Valley Neighbourhood House, the SES, local police and others to establish a Driver Reviver Site in Fingal at the Council owned Park and Public Toilet Facility on the Esk Highway. This site ideally should be operational before Christmas and operate through until after the Easter long weekend.</p>	Awaiting a response from SES as to why this did not occur and when they intend to commence this project in our Municipality.

Motion Number	Meeting Date	Council Decision	Comments
11/18.14.5.268	19 November 2018	That Council consider defining areas of Georges Bay Foreshore for specific purposes eg Beauty Bay swimming activities, grassed area in front of the Bayside – event space. The current jetty project which has been funded by the State Government is separate to this proposal.	Document currently being finalised in readiness to be forwarded to those who attended the session.
02/19.14.2.31	18 February 2019	The following areas have been identified as possible sites that could be suitable to house a basic toilet and shelter amenity to visitors whilst also creating an unexpected and memorable experience: <ul style="list-style-type: none"> • The Gardens • Scamander • Four Mile Creek (north of entry point) • South of Little Beach • St Helens • Burns Bay 	Report to be provided at February, 2020 workshop.
03/19.8.2.47	18 March 2019	<i>A report is sought providing advice in accordance with the requirements of Section 65 of the Local Government Act 1993 for the information of Council at a future meeting and consider any advice given by a person who has the qualifications or experience necessary to give such advice, information or recommendation:</i> That Council look at building a mountain bike and walking tracks in the Fingal Valley, and have it shovel ready for funding at the next State election.	Seeking external funding to undertake a Recreational Trails Strategy.
09/19.14.3.229	16 September 2019	That Council: <ol style="list-style-type: none"> 1. Replace the fence and fix the steps on the Medea Cove side of Kings Park; 2. Work with Tasmania Fire Service to undertake an assessment as to whether Kings Park is currently a fire risk to adjoining properties; 3. Commence the process to develop some walking trails and interpretative signage that helps to create a narrative that acts to generate a positive user experience within the Kings Park area. 	Advised the Works Department of Council decision to replace the fence and fix the steps
11/19.14.3.277	18 November 2019	<ol style="list-style-type: none"> 1. That Council in principle adopt the draft Disability Action Plan; and 2. That Council seek community feedback in relation to the draft Disability Action Plan. 	Currently seeking feedback.
12/19.14.2.303	16 December 2019	<ol style="list-style-type: none"> 1. That Council support the Department of Communities Tasmania to undertake an examination of the feasibility of the key options identified. 2. That Council commence discussions with Department of Communities Tasmania to transfer the green space at the front of the old Hospital (corner Circassian and Cecilia Street) to Council for community use. 	

COMPLETED REPORTS:

Motion Number	Meeting Date	Council Decision	Comments
11/19.14.2.276	18 November 2019	<ol style="list-style-type: none"> 1. That Council engage with the Aboriginal community with regard to the development of a Reconciliation Action Plan. 2. That Council provide the sum of \$2,500 towards the Mannalargenna event which is being held in December, 2019. 	Completed, funding provided to assist with event.

Council Community Grants/Sponsorship 2019-2020:

Council Community Grants/Sponsorship	2019-20
Community Services	
Community Grants	30,000
Youth Services	8,000
Misc Donations & Events	7,500
School Prizes	1,000
Community Event Funding	
Seniors Day	3,000
Australia Day Event	4,000
Swimcart	1,000
St Helens Athletic Carnival	2,500
Carols by Candlelight	1,600
St Helens Car Show (including Woodchopping)	7,000
Fingal Valley Coal Festival	2,000
Pyengana Endurance Ride -	500
Game Fishing	2,000
Marketing Greater Esk Tourism	2,500
Volunteer Week	2,500
Break O'Day Woodcraft Guild	2,500
Bay of Fires Winter Arts Festival	14,000
St Marys Memorial Service funding	500
St Marys Community Car & Bike show	2,000
East Coast Masters Golf Tournament	1,500
Fun in the Sun	500
Triathlon	2,000
Council Sponsorship	
Funding for BEC Directory	2,000
Community car donation	2,500
St Helens Girl Guides - Sangaree	2,500
St Helens Marine Rescue	3,000
Suicide Prevention Golf Day	1,000
BEC	28,000

Updates on current projects being managed by Community Services:

St Helens Mountain Bike Network

No report available, officer currently on leave at time of publishing.

Poimena to Bay of Fires Trail

No report available, officer currently on leave at time of publishing.

Community Events

This upcoming event season, we have noticed an increase in the number of external providers wishing to hold an event in our Municipality. You can see from the list below the number of new events that are coming to the Break O'Day region. Compared to the same timeframe in the last financial year we only had seven (7) in planning compared to 25 events in which we are working with the event organisers. The new events are generally large, National, Australasian and International events, which take a lot of planning and permit processes with external agencies.

Delivery

2019

December

- 22-23 November Mountains to the Sea Trail Fest – St Helens Mountain Bike Opening Event
- 7 December – Homelessness Action Relay – Walkathon
- 14 December – St Helens Carols By Candlelight
- 18 December – Van Diemens Band presents Christmas in St Helens
- 21 December – St Helens Volunteer Fire Brigade Lolly Run
- 23 December – Fingal Valley Christmas Parade
- 24 December – St Helens Christmas Parade
- 24 December - St Marys Christmas Parade

Planning

2020

January

- 1 January – St Marys New Year's Day Races
- 4 January – St Helens Shark Fishing Comp
- 12-17 January – 91st Stonehaven Cup, Sailing
- 18 January – St Helens Athletic Carnival
- 24 & 25 January – Lions Corner Incl. Xtreme Rides.
- 25 January – Wheels, Wine & Dine
- 25 January – Tasmanian Bream Fishing Competition
- 26 January – Australia Day Celebrations & Citizenship Ceremony, followed by Australia Day event including BREATHE
- 26 January – 8pm onwards – St Helens Football Club and Kids in Care presents BREATHE - Pink Floyd Cover Band

February

- 8 February – JNR Triathlon & 5km fun Run
- 9 February - Break O'Day Community Triathlon

March

- 6 March – International Women's Day Luncheon
- 7 & 8 March – St Helens Game Fishing Competition

- 14 March – Fingal Valley Festival
- 26-29 March - Dragon Trail MTB – 3 Day staged race (Derby, Poimena and St Helens MTB trails)

April

- 25 April - ANZAC Day Services
- 25 April – ANZAC Day Fun Run

Driver Reviver Program

Council staff are working with the State Emergency Service to have a Driver Reviver Program opened on a location on the Esk Main Road. It is our understanding that SES are currently having discussions with State Growth as to a suitable location.

Georges Bay Foreshore Linkage

This project is progressing. Development Application has been completed – tenders to be advertised second week of January, 2020.

Leaner Driver Mentor Program

Get In 2 Gear Statistics for December 2019.

This program has continued to support our youth and disengaged, unlicensed drivers in not only gaining their licences, but also addressing issues of social isolation, lack of self-confidence and self-worth. There are two (2) new Mentors who have commenced driving hours for the month of November. A big thank you to those in our community who volunteer their valuable time to assist with this program:

We currently have four (4) active Mentors on the books.

There were 16 active Leaners and three (3) now on the waiting list, with driving hours for December sitting at 61 hours.

Mangana/Fingal Fire

Council staff have been engaged in the management of the Mangana/Fingal fire since 4 pm on Monday 30 December, 2019 on behalf of Council. Many thanks to those that have assisted us to date in opening up Evacuation Centres at the beginning of this event and making food etc.

LEGISLATION / STRATEGIC PLAN & POLICIES:

Strategic Plan 2017-2027

Goal

Community - To strengthen our sense of community and lifestyle through opportunities for people to connect and feel valued.

Strategy

- Build community capacity by creating opportunities for involvement or enjoyment that enable people to share their skills and knowledge.
- Foster a range of community facilities and programs which strengthen the capacity, wellbeing and cultural identity of our community.

BUDGET AND FINANCIAL IMPLICATIONS:

Not applicable.

VOTING REQUIREMENTS:

Simple Majority.

01/20.14.2 Committee Representation – Australia Day Awards Committee

ACTION	DECISION
PROPONENT	Council Officer
OFFICER	Chris Hughes, Manager Community Services
FILE REFERENCE	005\003\005\
ASSOCIATED REPORTS AND DOCUMENTS	Nil

OFFICER'S RECOMMENDATION:

That in accordance with the Break O'Day Council Awards Policy, Council appoint:

- Gary Barnes;
- Sue Gofton;
- Michael and Carol LeFevre;

to the Australia Day Awards Committee as community representatives and as part of the community they have the authority to consider applications and determine recipients of the Australia Day Awards.

INTRODUCTION:

The Break O'Day Council Awards Committee is established in accordance with the provision of the Local Government Act 1993 and Regulations.

PREVIOUS COUNCIL CONSIDERATION:

No previous Council discussion.

OFFICER'S REPORT:

Council has adopted the Break O'Day Council Awards Policy which sets out the procedure under which the Australia Day Awards are determined.

The committee will have delegated authority to consider all applications and determine who is to receive the nominated awards – those including the Citizen of the Year and Young Citizen of the Year. The appointment of committee members is an annual event with the term of the members of the committee running from December to 30 November.

Following the deliberations of the committee, Council will be advised of the award recipients via email to protect the identification of the individuals until the announcement on Australia Day.

Minutes of the committee meeting when the decision is made in regard to the award winners will be presented to the next available Council meeting to be formally endorsed.

STRATEGIC LAN & ANNUAL PLAN:

Strategic Plan 2017 – 2027

Goal

Community - To strengthen our sense of community and lifestyle through opportunities for people to connect and feel valued.

Strategy

Foster and support leadership within the community to share the responsibility for securing the future we desire.

LEGISLATION & POLICIES:

Not Applicable.

BUDGET; FUNDING AND FINANCIAL IMPLICATIONS:

There is no budget/funding implication for Council at this stage of the project.

VOTING REQUIREMENTS:

Simple Majority.

01/20.15.0 DEVELOPMENT SERVICES

01/20.15.1 Development Services Report

ACTION	INFORMATION
PROPONENT	Department
OFFICER	Development Services
FILE REFERENCE	031\013\003\
ASSOCIATED REPORTS AND DOCUMENTS	Nil

OFFICER'S RECOMMENDATION:

That the report be received.

INTRODUCTION:

The purpose of this report is to provide Councillors with an update of various issues which have been dealt with by the Development Services Department since the previous Council meeting.

PREVIOUS COUNCIL CONSIDERATION:

Provided as a monthly report – Council consideration at previous meetings.

OFFICER'S REPORT:

OUTSTANDING REPORTS:

Motion Number	Meeting Date	Council Decision	Comments
01/19.6.2.3	21 January 2019	DA021-2018 – Planning Scheme Amendment and Subdivision – Parkside Farm – St Helens Point Road, St Helens	Additional submissions requested of all parties by TPC. Compilation of information in progress.
01/19.8.3.6	21 January 2019	<i>A report is sought providing advice in accordance with the requirements of Section 65 of the Local Government Act 1993 for the information of Council at a future meeting and consider any advice given by a person who has the qualifications or experience necessary to give such advice, information or recommendation:</i> Council to investigate and consult with relevant agencies (including but not limited to Parks & Wildlife, State Government and neighbouring Councils) to explore options for both educating the public about, and enforcing, the new 'Dog Management Policy'. This would include greater hours for the Animal Control Officer and increased signage.	Cooperation at a local level is continuing. Resourcing of enforcement being considered and PWS consultation continuing.

Motion Number	Meeting Date	Council Decision	Comments
08/19.15.5.210	19 August 2019	That Council in regards to the development of a new dog Exercise Area on Humbug Point Nature Recreation Area at Reserve Street Binalong Bay that this come back to a workshop for further discussion and consideration.	Alternative options to be planned and brought to Council for discussion.
10/19.15.7.257	21 October 2019	<ol style="list-style-type: none"> 1. That Council, considering the community input on additional off-lead dog exercise areas for St Marys and St Helens, Declare these Exercise Areas under the Dog Control Act at the old St Marys Sports Complex (2 Gray Road) and to extend the Exercise Area at St Helens Sports Complex (Young Street St.). Declaration of these areas under the Dog Control Act, wholly or in parts, is subject to the installation of safe dog exercise facilities being completed and reported to Council for confirmation. 2. Priorities for development of new dog parks in 2019-2020 are the eastern half of the proposed new dog park site at and the extension of the St Helens dog park at St Helens Sports Complex, to a minimal standard of facilities. 3. Council review the site constraints prior to confirming being suitable – Old St Marys Railway Station. 	Installation of new dog exercise facilities expected in 2020, subject to works program priorities. Review Old St Marys Railway Station site when Council considers options at Binalong Bay.
10/19.15.8.258	21 October 2019	That Council undertakes the appropriate level of improvement works to improve the embankment between the Scamander Skate Park and car park in line with Council's endorsed Scamander Beach Reserve Master Plan.	Construction activity in progress.

COMPLETED REPORTS:

Motion Number	Meeting Date	Council Decision	Comments
12/19.6.1.285	16 December 2019	DA183-2019 – 288 Gardens Road, Binalong Bay – New Crossover	Completed.
12/19.15.6.307	16 December 2019	That Council receives the <i>Single-use plastics - Information Paper</i> and works progressively and with the community to reduce the use of single-use plastics and other materials, in favour of reuse, recycling and organic waste management.	Completed.
12/19.15.7.308	16 December 2019	<ol style="list-style-type: none"> 1. That Council receive the report reviewing the Climate Change MMP and updating priorities for action with a Climate Change Action Plan 2020. 2. As Council considers Climate Change to be a serious concern for Break O'Day, that all Councillors participate in the implementation of the Climate Change Action Plan 2020 and development of future priorities for a Climate Change action. 	Completed.

RMPAT and TPC Cases:

Appeal lodged for DA 139-2019 – Tourist Operation, 22464 Tasman Highway, Falmouth.

Projects Completed in the 2019/2020 financial year

Description	Location	Updates
Transportable Kiosk	Flagstaff	<ul style="list-style-type: none"> Completed November 2019.

Projects ongoing – Capital Works Program (Includes carried over projects previous financial years)

Description	Location	Updates
Amenities & Shelter Building	Flagstaff	<ul style="list-style-type: none"> Operational; Cladding and minor works still required to be completed.
Old Tasmanian Hotel Redevelopment & Refurbishment	Fingal	<ul style="list-style-type: none"> Tender Awarded; Works Scheduled to commence in February 2020.
Design Works for Future Upgrades to Portland Hall	Portland Hall, St Helens	<ul style="list-style-type: none"> Building Application approved 13 September 2019. Work commencement date yet to be scheduled.
St Helens Aerodrome Hanger Door Extensions	St Helens Aerodrome	<ul style="list-style-type: none"> Works Authorised to Proceed; Pending commencement date from contractor.
Community Notice Board	Cecilia Street, St Helens	<ul style="list-style-type: none"> Contractor engaged; Works yet to be scheduled to be completed in January 2020.
New Bus Shelter	Mathinna	<ul style="list-style-type: none"> Works Commenced; 90% Complete.
Recycling Shed Additions	St Helens Waste Transfer Station	<ul style="list-style-type: none"> 90% Complete.
Fingal Sports Complex Amenities Addition	Fingal Recreation Complex	<ul style="list-style-type: none"> 90% Complete.
Fingal Park Shelter	Fingal Park	<ul style="list-style-type: none"> 99% Complete.
St Marys Cemetery Shelters	St Marys Cemetery	<ul style="list-style-type: none"> 80% Complete.

Approved Capital Works Program – Current Financial Year - not yet started

Description	Location	Updates
New Amenities building	Wrinklers lagoon carpark	<ul style="list-style-type: none"> Works scoping underway.
Re Roof of Amenities Section	Bendigo Bank Community Stadium	<ul style="list-style-type: none"> Quotations currently being sought.

NRM

Meetings

- Planning SES Community Flood Planning Pilot Project for St Marys flood management.
- Chilean needle grass - Biosecurity Tas. briefing on detection and control.

St Marys Rivulet flood management

- Works to raise The Flat bridge completed before Christmas; stormwater, traffic barriers and road sealing to be completed in January.
- Design work is underway for the levee bank at Groom Street with land survey data undertaken in December. Flash Flood Warning System plan is being reviewed by the Bureau of Meteorology and other partners and quotes for installation sought.
- The SES will pilot its Community Flood Planning Project in St Marys from February.

Dog Management

- Additional signage was provided to PWS in December to install at key locations. PWS has reported non-compliance continues to be a problem, at Binalong Bay in particular. Additional Council patrolling was conducted on 4 January at Binalong Bay and Scamander.

Weed management

- Council's weed control program for 2019/20 has been delayed while a new weed program coordinator is recruited and is being reviewed to follow-up and maintain gains over the last three years.
- Work to review and update a municipal Weed Action Plan is underway, including mapping priority eradication, containment and protection zones for key weeds and extending the plan to guide to landholders and other land managers.

Cat Management

- A draft Northern Region Cat Management Strategy will be considered by northern region General Managers this month. Council is following the development of the strategy with other northern Councils, animal welfare representatives and facilitated by the Regional Cat Management Coordinator.

Summer Community Engagement

- Council has partnered the PWS Discovery Ranger program again this summer; with a program of 16 activities over the Christmas New Year period and more until the end of January.

On-Going on the NRM desk

- Options for impact assessment of Lower George floodplain risks.
- Sustainability: Municipal Management Plan - Climate Change Action Plan, priorities for 'single-use plastics' issues.

Environmental Health

No report available.

Weed Management Progress Report

No activity over the Christmas New Year period; a new weed program coordinator has not yet been recruited.

Immunisations

The *Public Health Act 1997* requires that Councils offer immunisations against a number of diseases. The following table provides details of the rate of immunisations provided by Council through its school immunisation program.

MONTH	2018/2019		2019/2020	
	Persons	Vaccinations	Persons	Vaccinations
July - December	49	51	50	53
January - June	124	124	0	0
TOTAL	173	175	50	53

Sharps Container Exchange Program as at 8 January 2020

Current		Previous Year	
Month	YTD 19/20	Month	YTD 18/19
1	1	N/A	N/A

STRATEGIC PLAN & ANNUAL PLAN:

Strategic Plan 2017-2027

Goal

Environment – To balance our use of the natural environment to ensure that it is available for future generations to enjoy as we do.

Strategy

- Ensure the necessary regulations and information is in place to enable appropriate use and address inappropriate actions.
- Undertake and support activities which restore, protect and access the natural environment which enables us to care for, celebrate and enjoy it.

LEGISLATION & POLICIES:

Not applicable.

BUDGET; FUNDING AND FINANCIAL IMPLICATIONS:

Not applicable.

VOTING REQUIREMENTS:

Simple Majority.

INFORMATION

DA NO.	LOCATION	DESCRIPTION	SECTION	Day to Approve Gross	Days to Approve Nett
209-2019	Binalong Bay	Change of Use - Dwelling to Visitor Accommodation	S58	26	24
211-2019	Binalong Bay	Change of Use - Dwelling to Visitor Accommodation	S58	22	19
221-2019	Binalong Bay	Change of Use - Dwelling to Visitor Accommodation	S58	15	15
202-2019	Stieglitz	Change of Use - Dwelling to Visitor Accommodation	S58	27	5
197-2019	St Helens	Change of Use - Retail to Food Services & New Deck	NPR	28	19
213-2019	St Helens	Shed	NPR	3	3
227-2019	Falmouth	Change of Use - Dwelling to Visitor Accommodation	S58	10	10
224-2019	Falmouth	Change of Use - Dwelling to Visitor Accommodation	S58	10	10
173-2019	Scamander	Dwelling Additions, Shed, Outdoor Dining Area & Shipping Container	S57	68	55
267-2018	Akaroa	Dwelling & Shed	S57	253	53
216-2019	St Marys	Shed & Deck	NPR	15	15
220-2019	Binalong Bay	Change of Use - Dwelling to Visitor Accommodation	S58	21	14
239-2019	St Helens	Change of Use - Dwelling to Visitor Accommodation	S58	2	2
199-2019	Stieglitz	Dwelling & Carport	S57	41	40
243-2019	Scamander	Change of Use - Dwelling to Visitor Accommodation	S58	7	7
241-2019	Binalong Bay	Change of Use - Dwelling to Visitor Accommodation	S58	5	5
242-2019	Binalong Bay	Change of Use - Dwelling to Visitor Accommodation	S58	8	8
235-2019	Scamander	Additions to Dwelling & Shed & New Carport	NPR	6	6
232-2019	Scamander	Ancillary Dwelling	NPR	13	10
223-2019	Stieglitz	Shed	NPR	2	2
138-2019	Stieglitz	Demolish Dwelling & New Dwelling	S57	114	36
203-2019	St Helens	Accommodation for Emergency Services Staff	S57	44	29
240-2019	St Helens	Wall Sign	NPR	10	10
183-2019	Binalong Bay	New Crossover	S57	64	64
200-2019	Falmouth	Dwelling & Shed	S57	35	35
208-2019	Falmouth	Shed	S57	42	34
121-2014	St Marys	Legalisation of Dwelling, Garage, Carport & Shed	S57	29	27
150-2019	Mathinna	Change of Use to Dwelling & Additions	S57	30	30
225-2019	Stieglitz	Change of Use - Dwelling to Visitor Accommodation	S57	34	27
247-2019	Scamander	Change of Use - Dwelling to Visitor Accommodation	S58	8	8

	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	YTD	EOFY 2018/ 2019
NPR	2	3	2	1	7	7							15	
Permitted	3	3	4	9	4	12							23	
Discretionary	16	11	12	13	13	11							65	
Amendment	1	2	2	1	5								11	
Strata		1											1	
Final Plan			1	1	2								4	
Total applications	22	20	21	25	31	30							149	226

Ave Days to Approve Nett (1)	33.13	36.25	36.71	33.16	65.51	20.73								37.58
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Note (1) - Ave Days to Approve Nett - Calculated as Monthly Combined Nett Days to Approve/Total Applications

Building Services Approvals Report

December 2019

Date of Approval	BA No.	Town	Development	Value
06-Dec-19	2018/132	Binalong Bay	Alterations & Additions (Dwelling), New (Ancillary Dwelling & Shed)	\$130,000.00
10-Dec-19	2018/111 - UNIT 2	St Helens	New - Unit 1	\$214,000.00
10-Dec-19	2018/111 - UNIT 1	St Helens	New - Unit 2	\$214,000.00
13-Dec-19	2019/148	St Helens	Change of Use - Shed to Visitor Accommodation	\$75,000.00
16-Dec-19	2008/248 - RE-ASSESS	Binalong Bay	New (Reassessment & Amendments) - Dwelling, Garage, Carport, Covered Area & Deck	\$516,218.00
23-Dec-19	2019/155	Falmouth	New Dwelling incorporating Garage & Courtyard	\$520,000.00

ACTION	INFORMATION
PROPONENT	Council Officer
OFFICER	John Brown, General Manager
FILE REFERENCE	002\012\001\
ASSOCIATED REPORTS AND DOCUMENTS	Nil

OFFICER'S RECOMMENDATION:

That the General Manager's report be received.

INTRODUCTION:

The purpose of this report is to provide Councillors with an update of various issues which are being dealt with by the General Manager and with other Council Officers where required.

PREVIOUS COUNCIL CONSIDERATION:

Provided as a monthly report – Council consideration at previous meetings.

OFFICER'S REPORT:**OUTSTANDING REPORTS:**

Motion Number	Meeting Date	Council Decision	Comments
07/19.16.2.182	15 July 2019	In accordance with section 156 of the <i>Local Government Act 1993</i> , Council resolves to make a by-law for the regulation of the Trail Networks.	Draft By-Law currently being prepared.
12/19.16.4.312	16 December 2019	That Council's management team progress the development of an Application(s) based on the potential priorities identified by Council for the Drought Communities Programme Extension.	Guidelines released just before Christmas. Information being developed.

COMPLETED REPORTS:

Motion Number	Meeting Date	Council Decision	Comments
12/19.16.3.311	16 December 2019	That Council provide a submission to the 2020-2021 State Budget focussing on: <ol style="list-style-type: none"> 1. Replacement of the St Helens Police Station 2. Development of a Master Plan for the Bay of Fires 3. Further upgrading of the Tasman Highway (Great Eastern Drive) from Dianas Basin through to intersection with Esk Main Road at the bottom of the St Marys Pass 4. Mental Health Services 	State Budget Submission provided to Treasury

Meeting and Events attended:

31.01.19	Launceston	– Northern Region Emergency Management Committee (NREMC), meeting of agencies relating to the Fingal fire and evacuation of Mangana. Focus on coordination and provision of support services; contingency planning; public messaging and information; and evacuation centre operation.
31.01.19	Fingal	– Fingal Fire, assistance with public information and service delivery at Fingal Valley Neighbourhood House and attendance at TFS Community Meeting.
01.01.20	Fingal	– Fingal Fire, assistance with public information, service delivery and Council activities at Fingal Valley Neighbourhood House including Members of Parliament.
02.01.20	Fingal	– Fingal Fire, assistance with public information, service delivery and Council activities at Fingal Valley Neighbourhood House
03.01.20	Fingal	– Fingal Fire, assistance with public information and service delivery at Fingal Valley Neighbourhood House including members of Parliament and attendance at TFS Community Meeting
04.01.20	Launceston	– Fingal Fire, attended the TFS Incident Management Team briefing which provided an excellent overview of conditions and activities relating to the fire situation. Attended the NREMC meeting which followed.
	Fingal	– Fingal Fire, assistance with public information, service delivery and Council activities at Fingal Valley Neighbourhood House
05.01.20	Fingal	– Fingal Fire, assistance with public information, service delivery and Council activities at Fingal Valley Neighbourhood House
06.01.20	St Helens	– Northern Tasmania Development Corporation, meeting with new CEO Mark Baker which also involved the Mayor. Discussions centred around the central North focus within the region, Council priorities and projects and the feeling in relation to NTDC.
	Fingal	– Fingal Fire, assistance with public information and service delivery at Fingal Valley Neighbourhood House and attendance at TFS Community Meeting
07.01.20	Fingal	– Fingal Fire, meeting with Premier and local Members of Parliament.
08.01.20	St Helens	– Tasmanian Audit Office, teleconference involving the Mayor as part of their stakeholder engagement. Broader focus on Council priorities, projects and issues we face rather than discussion on Audit matters.
09.01.20	Fingal	– Fingal Fire, attended TFS Community Meeting
	St Marys	– Fingal Fire, attended TFS Community Meeting
10.01.20	Fingal	– Fingal Fire, assistance with public information, service delivery and Council activities at Fingal Valley Neighbourhood House including Members of Parliament.

Meetings & Events Not Yet Attended:

11.01.20	Fingal	– Fingal Fire
20.01.20	St Helens	– Council Meeting

General – regular meetings with Departmental Managers and individual staff when required addressing operational issues and project development. Meeting with community members and organisations included Nick Crawford (BEC).

Brief Updates:

Fingal Fire

Council plays a significant role in supporting the community through an event such as the Fingal fires which are currently occurring. Providing Evacuation Centres is a key task which we undertake as well as working closely with the TFS and other agencies to keep the community informed. The current situation is a fair bit different to the last few fire events, the Fingal and Mangana communities have been under ongoing threat for many days which means heightened levels of anxiety in the community. This has required Council to maintain an ongoing presence at the Fingal Valley Neighbourhood House working with TFS on community information and liaison with affected residents from Mangana. We have a number of staff on Leave at the moment who would normally share the load through these events, as a result this has placed a significant load on a number of staff but mostly Council's Community Services Manager, Chris Hughes, who is also the Municipal Emergency Management Coordinator. The assistance we have received from the Fingal Valley Neighbourhood House through Manager Gary Barnes and his incredible team of volunteers and part-time workers has been invaluable. They have worked alongside us to assist their community.

Enterprise Centres Tasmania

The Tasmanian Government have called Expressions of Interest for the next round of funding under the Enterprise Centres Tasmania program. This is the primary funding source of the Break O'Day Business Enterprise Centre, Council officers will work closely with the Manager Nick Crawford to support the application which they will lodge. Unfortunately under the new program the Tasmanian Government have reduced the amount of funds available for this area which will require the BEC Board to further review their operations and funding sources.

Actions Approved under Delegation:

NAME/DETAILS	DESCRIPTION OF USE OF DELEGATION	DESCRIPTION	DELEGATION NO / ACT
Lottah Road, Goulds Country	Affixing Common Seal	Title Transfer	Number 12 – Miscellaneous Powers and Functions to the General Manager
Salter Lane, St Marys	Affixing Common Seal	Conveyance	Number 12 – Miscellaneous Powers and Functions to the General Manager

General Manager's Signature Used Under Delegation for Development Services:

03.12.2019	337 Certificate	U10, 6 Wattle Drive, Scamander	2633856
03.12.2019	337 Certificate	67 Falmouth Street, St Helens	6780343
04.12.2019	337 Certificate	25 Peron Street, Stieglitz	6785697
09.12.2019	337 Certificate	31 Grant Street, Fingal	6410860
09.12.2019	337 Certificate	Tasman Highway, Pyengana	6807091
09.12.2019	337 Certificate	73 Pedder Street, Fingal	6411724
10.12.2019	337 Certificate	Elephant Pass Road, Gray	3453005
10.12.2019	337 Certificate	Lottah Road, Goulds Country	3383238
12.12.2019	337 Certificate	66 Victoria Street, Fingal	6413041
12.12.2019	337 Certificate	27001 Tasman Highway, Goshen	7387025
12.12.2019	337 Certificate	3 Salter Lane, St Marys	3338939
12.12.2019	337 Certificate	10 Susan Court, St Helens	2282689
12.12.2019	337 certificate	76 Medeas Cove Esplanade, St Helens	2273264
12.12.2019	337 Certificate	65 Leaside Drive, St Helens	6788003
12.12.2019	337 Certificate	123 German Town Road, St Marys	3062055
12.12.2019	337 Certificate	20 Malibu Street, Scamander	9550310
18.12.2019	337 Certificate	501A Binalong Bay Road, St Helens	1980389
18.12.2019	337 Certificate	9-11 Molly Court, St Helens	2701781
19.12.2019	337 Certificate	58 Heritage Road, St Helens	2876700
24.12.2019	337 Certificate	5 Highcrest Avenue, Binalong Bay	6796636
24.12.2019	337 Certificate	439 Binalong Bay Road, St Helens	7255524
24.12.2019	337 Certificate	11 Cobrooga Drive, St Helens	2282507

Tenders and Contracts Awarded:

Tender Closing Date	Description of Tender	Awarded to
11 November 2019	Old Tasmanian Hotel, Fingal Restoration Project	Awarded to Morey Constructions.
10 January 2020	Brown Street, Fingal – Road Pavement Remediation	Currently being assessed.
20 January 2020	Gravel Crushing	Not yet closed.
16 March 2020	Bridge 2792 Repair & Protective Coating Renewal	Not yet closed.

LEGISLATION / STRATEGIC PLAN & POLICIES:

Strategic Plan 2017-2027

Goal

Services - To have access to quality services that are responsive to the changing needs of the community and lead to improved health, education and employment outcomes.

Strategy

- Work collaboratively to ensure services and service providers are coordinated and meeting the actual and changing needs of the community.
- Ensure Council services support the betterment of the community while balancing statutory requirements with community and customer needs.

BUDGET AND FINANCIAL IMPLICATIONS:

Not applicable.

VOTING REQUIREMENTS:

Simple Majority.

Pursuant to Regulation 15(1) of the Local Government (Meeting Procedures) Regulations 2015 that Council move into Closed Council.

IN CONFIDENCE

01/20.17.0 CLOSED COUNCIL

01/20.17.1 Confirmation of Closed Council Minutes – Council Meeting 16 December 2019

01/20.17.2 Outstanding Actions List for Closed Council

01/20.17.3 Tender – Contract 030\001\122\ Brown Street, Fingal – Road Pavement Remediation - Closed Council Item Pursuant to Section 15(2)D of the Local Government (Meeting Procedures) Regulations 2015

Pursuant to Regulation 15(1) of the Local Government (Meeting Procedures) Regulations 2005 that Council move out of Closed Council.