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NOTICE OF MEETING

Notice is hereby given that the next meeting of the Break O’Day Council will be held at the St Helens Council Chambers on Monday 20 July 2015 commencing at 10.00am.

CERTIFICATION

Pursuant to the provisions of Section 65 of the Local Government Act 1993, I hereby certify that the advice, information and recommendations contained within this Agenda have been given by a person who has the qualifications and / or experience necessary to give such advice, information and recommendations or such advice was obtained and taken into account in providing the general advice contained within the Agenda.

JOHN BROWN
GENERAL MANAGER
Date: 13 July 2015
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07/15.1.0 ATTENDANCE

07/15.1.1 Present

Mayor Mick Tucker
Deputy Mayor John McGiveron
Councillor Janet Drummond
Councillor Barry LeFevre
Councillor Glenn McGuinness
Councillor Margaret Osborne OAM
Councillor Hannah Rubenach
Councillor John Tucker
Councillor Kylie Wright

07/15.1.2 Apologies

Nil

07/15.1.3 Leave of Absence

Nil

07/15.1.4 Staff in Attendance

General Manager, John Brown
Executive Assistant, Angela Matthews
07/15.2.0 PUBLIC QUESTION TIME

07/15.3.0 CONFIRMATION OF MINUTES

07/15.3.1 Confirmation of Minutes – Council Meeting 22 June 2015

OFFICER’S RECOMMENDATION:

That the minutes of the Council Meeting held on the 22 June 2015 be confirmed.

07/15.4.0 COUNCIL WORKSHOPS HELD SINCE 22 JUNE 2015 COUNCIL MEETING

There was a Workshop held on Monday 6 July 2015 where presentations were made by Mark Chladil, Fire Management Planning Officer, Tasmania Fire Services regarding Bushfire Mapping as well as discussions with Commander Brett Smith and Inspector Darren Hopkins from Tasmania Police and the following items were also listed for discussion:

- Review – Workers Rehabilitation Policy
- Sale of Properties for Non-Payment of Rates
- Review of Conservation Covenant Support Policy
- Adoption of Procedure – Fragrance Free Workplace
- Machinery Replacement Account
- Review of Council’s Treatment of Properties with Tenancies
- Plant Replacement Program
- St Helens Memorial Park
- Tully Street, St Helens – Trees
- Transfer of Land – Royal George Road, Royal George
- Transfer of Land Under Crown Land Assessment and Classification (CLAC) Project – Scamander Sports Complex
- St Helens Foreshore Plan
- Break O’Day Regional Arts – Council Facilities – Hire Fees
- Cycling Australia – Tour of Tasmania
- Weed Management Plan and Weeds Officer
- Multi-Purpose Stadium – Business Plan and Fees & Charges
- Break O’Day Multi-Purpose Indoor Centre – Construction Sum Adjustments and Financials
- Request for Councils Support for Dual Naming – Mt William
- Local Government Association of Tasmania (LGAT) – State Fire Management Council
- Local Government Reform
- Northern Tasmania Development (NTD)
- Binalong Bay Boat Ramp Breakwater Proposal
- Sale of Gravel
- Director of Nursing Positions for St Marys and St Helens
07/15.5.0 DECLARATION OF PECUNIARY INTEREST OF A COUNCILLOR OR CLOSE ASSOCIATE

Section 48 or 55 of the Local Government Act 1993 requires that a Councillor or Officer who has an interest in any matter to be discussed at a Council Meeting that will be attended by the Councillor or Officer must disclose the nature of the interest in a written notice given to the General Manager before the meeting; or at the meeting before the matter is discussed.

A Councillor or Officer who makes a disclosure under Section 48 or 55 must not preside at the part of the meeting relating to the matter; or participate in; or be present during any discussion or decision making procedure relating to the matter, unless allowed by the Council.

07/15.6.0 PETITIONS

Nil
07/15.7.0 NOTICES OF MOTION

07/15.7.1 Notice of Motion – Community Emailing Lists – Clr H Rubenach

MOTION:

A report is sought providing advice in accordance with the requirements of Section 65 of the Local Government Act 1993 for the information of Council at a future meeting and consider any advice as required from relevant State Agencies.

That Council establish additional email lists with regard to consultative processes and information sharing. These lists can be based on both topic and/or geographic location. Interested parties who are eligible to subscribe can be individuals, community group representatives or businesses.

SUBMISSION IN SUPPORT OF MOTION:

The recent Falmouth community response to a planning matter has highlighted a desire by some residents, to be kept informed only about planning matters, without the need to be subscribed to a general email list. A number of topic based and/or geographically based email lists would result in much better targeting of information provision and potentially a higher level of engagement with the community.

A range of email lists could be explored, these might include:

- Planning specific information and/or consultation
- Health and wellbeing
- General Infrastructure
- Township specific information and/or consultation

The provision of a community survey would allow interested parties to choose to remain on the general email list (all matters) or to select the topics they wish to be informed on. After the initial establishment of the databases, there should be very little administrative time spent on the management of such a system.
MOTION:

A report is sought providing advice in accordance with the requirements of Section 65 of the *Local Government Act 1993* for the information of Council at a future meeting and consider any advice as required from relevant State Agencies.

1. That Council publicly support marriage equality irrespective of sex or gender identity.

2. That Council write to all political parties with representation in the Federal Parliament encouraging them to prioritise debating changes to the Marriage Act and allow a conscience vote on marriage equality.

SUBMISSION IN SUPPORT OF MOTION:

"No submission in support of motion provided"
07/15.8.0 COUNCILLOR’S QUESTIONS ON NOTICE

07/15.9.0 COUNCILLOR’S QUESTIONS WITHOUT NOTICE

Regulation 29 of the Local Government (Meeting Procedures) Regulations 2005 specifies that in putting a Question Without Notice a Councillor must not offer an argument or opinion, draw any inference or make any imputations except so far as may be necessary to explain the question.

The Chairperson must not permit any debate of a Question without Notice or its answer.

07/15.10.0 MAYOR’S & COUNCILLOR’S COMMUNICATIONS

07/15.10.1 Mayor’s Communications for Period Ending 20 July 2015

<table>
<thead>
<tr>
<th>Date</th>
<th>Location</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>24.06.15</td>
<td>Fingal</td>
<td>– Fingal Valley Neighbourhood House - Christmas in June</td>
</tr>
<tr>
<td>01.07.15</td>
<td>St Helens</td>
<td>– Meeting with Representatives from Medea Park and General Manager</td>
</tr>
<tr>
<td>06.07.15</td>
<td>St Helens</td>
<td>– Council Workshop</td>
</tr>
<tr>
<td>07.07.15</td>
<td>Launceston</td>
<td>– Local Government Good Governance Workshop</td>
</tr>
<tr>
<td>08.07.15</td>
<td>St Helens</td>
<td>– St Helens Rotary Club Changeover Dinner</td>
</tr>
<tr>
<td>09.07.15</td>
<td>Bicheno</td>
<td>– Regional Innovation Action Session – Follow up meeting</td>
</tr>
<tr>
<td>18.07.15</td>
<td>St Helens</td>
<td>– Information Session – St Helens Health Precinct</td>
</tr>
<tr>
<td>20.07.15</td>
<td>St Helens</td>
<td>– Council Meeting</td>
</tr>
</tbody>
</table>

07/15.10.2 Councillor's Reports for Period Ending 20 July 2015

This is for Councillors to provide a report for any Committees they are Council Representatives on and will be given at the Council Meeting.

- St Helens and Districts Chamber of Commerce and Tourism – Mayor Mick Tucker/Clr Barry LeFevre
- NRM Special Committee – Clr Hannah Rubenach/Clr Janet Drummond
- Star FM – Clr Kylie Wright
- Barway Committee – Clr John McGiveron
- Regional Tourism Organisation (RTO) – Clr Glenn McGuinness
- Titley Shack & Binalong Bay Reference Group – Clr Glenn McGuinness

07/15.10.3 Mayor’s and Councillor’s Items

Outstanding Reports:

<table>
<thead>
<tr>
<th>Motion Number</th>
<th>Meeting Date</th>
<th>Council Decision</th>
<th>Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>Nil</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
## Goal: Leadership and Governance

*Provide strong and informed leadership and effective management of community resources; empowering and involving the community at all levels.*

<table>
<thead>
<tr>
<th>Strategies</th>
<th>Activities</th>
<th>Measure of Success</th>
</tr>
</thead>
<tbody>
<tr>
<td>Maintain financial viability and accountability in budgeting and administration</td>
<td>1. Annually review and publicly report outcomes of strategic plan in Council’s annual report</td>
<td>• Annual Report prepared, adopted by Council and communicated to the Community.</td>
</tr>
<tr>
<td></td>
<td>2. Review format and content of budget statements and financial reports for elected Council and community to ensure they are easy to follow but have a strategic focus</td>
<td>• Content of Budget Statements and Financial Reports are linked to the Strategic Plan and Council’s performance measured against financial targets.</td>
</tr>
<tr>
<td></td>
<td>3. Ensure service standards embodied in asset management plans are affordable and cost effective</td>
<td>• Regular and accurate financial and project reports.</td>
</tr>
<tr>
<td></td>
<td>4. Develop, implement and maintain a sustainable rating policy</td>
<td>• External reporting according to legislative requirements</td>
</tr>
<tr>
<td></td>
<td>5. Key projects emanating from the strategic plan are documented and implementation plans prepared</td>
<td>• Simplified monthly reports.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>• Detailed quarterly analysis.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>• Report to community on key performance indicators.</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>• Asset Management Plans funded in accordance with Long Term Financial Plan.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>• Rating Policy prepared, reflecting Asset Management and 10 Year Long Term Financial Plans.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Financial Statements prepared in a consistent format; format is again being reviewed</td>
</tr>
<tr>
<td>Strategies</td>
<td>Activities</td>
<td>Measure of Success</td>
</tr>
<tr>
<td>------------</td>
<td>------------</td>
<td>-------------------</td>
</tr>
<tr>
<td>Continuously strive quality, responsive customer service and enhancement of image of Council</td>
<td>1. Establish a cross departmental service quality group that represents all activities of Council</td>
<td>• Customer Service Charter group meets as required.</td>
</tr>
<tr>
<td></td>
<td>2. Review the Customer Service Charter that includes best practice service standards</td>
<td>• Customer Service Charter reviewed annually</td>
</tr>
<tr>
<td>Maintain workforce standards and procedures that ensure that the occupational health safety and welfare of employees, contractors and public is protected and enhanced</td>
<td>1. Demonstrate clear management commitment to high level OHS&amp;W and risk management performance</td>
<td>Risk Management implementation continuing; Risk Register reviewed regularly by managers</td>
</tr>
<tr>
<td></td>
<td>2. Review existing OH&amp;S policies and procedures</td>
<td>• Policies and procedures reviewed in line with new legislation</td>
</tr>
<tr>
<td></td>
<td>3. Review existing risk management practices</td>
<td>• Ongoing reviews of Risk Register elements</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Ongoing review of all Policies, including OH&amp;S</td>
</tr>
</tbody>
</table>
**Goal: Economic Development**

*Achieve sustainable economic development.*

<table>
<thead>
<tr>
<th>Strategies</th>
<th>Activities</th>
<th>Measure of Success</th>
</tr>
</thead>
</table>
| Develop and implement initiatives for appropriate tourism in the region | 1. Develop a tourism strategy (Link to MMP) that would include but not be limited to:
- The region is established as a key tourist destination and business investment centre
- Recognition of the economic benefits of tourism and its interrelationships with the community sense of place and environmental values | - The Tourism Development Strategy integrated within the Municipal Management Plan (MMP).
- Ongoing support and participation with the East Coast Regional Tourism Organisation
- Ongoing implementation of Tourism Development Strategy
- Monitoring of options to current management arrangements |

2. Work with Tourism Tasmania and key agencies to promote the municipality attractions

3. Review the Visitor Information Centre operation and prepare business plan

---

East Coast Regional Tourism Organisation undertaking operational review
OFFICER’S RECOMMENDATION:

That the following reports for the month ending 30 June 2015 be received:

1. Trading Account Summary
2. Profit and Loss Statements
3. Financial Position
4. Cash Flow
5. Capital Expenditure

INTRODUCTION:

Presented to Council are the monthly financial statements.

PREVIOUS COUNCIL CONSIDERATION:

Council considers financial reports on a monthly basis.

OFFICER’S REPORT:

The financial statements as shown below show the financial position of Council as at 30 June 2015.
Trading Account Summary

Council's current position for the month ending 30 Jun 2015 is summarised as follows:-

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>CASH AT BEGINNING OF PERIOD</td>
<td>3,394,766</td>
</tr>
<tr>
<td>TOTAL INCOME FOR PERIOD</td>
<td>1,029,164</td>
</tr>
<tr>
<td>LOAN FUNDS</td>
<td>3,900,000</td>
</tr>
<tr>
<td>TOTAL AVAILABLE FUNDS</td>
<td>8,323,930</td>
</tr>
<tr>
<td>LESS TOTAL EXPENDITURE</td>
<td>1,018,194</td>
</tr>
<tr>
<td>CASH AT END OF PERIOD</td>
<td>7,305,736</td>
</tr>
<tr>
<td>OUTSTANDING SUNDRY DEBTORS 60 DAYS &amp; OVER</td>
<td>23,890</td>
</tr>
</tbody>
</table>

N.B. Cashflows in the short term are not equivalent to accounting surplus or deficit and therefore cash flows in the above statement will not necessarily equal figures shown elsewhere in this report.
### Break O'Day Council

#### Income Statement

**As at 30 Jun 2015**

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>INCOME</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Rates and Charges</td>
<td>7,321,955</td>
<td>7,449,549</td>
<td>7,450,800</td>
<td>7,404,800</td>
<td>7,450,800</td>
<td></td>
</tr>
<tr>
<td>User Charges</td>
<td>640,251</td>
<td>708,374</td>
<td>684,100</td>
<td>646,800</td>
<td>684,100</td>
<td></td>
</tr>
<tr>
<td>Grants</td>
<td>1,926,020</td>
<td>4,221,613</td>
<td>3,748,520</td>
<td>3,669,220</td>
<td>3,748,520</td>
<td></td>
</tr>
<tr>
<td>Reimbursements</td>
<td>12,688</td>
<td>20,414</td>
<td>24,000</td>
<td>14,000</td>
<td>24,000</td>
<td></td>
</tr>
<tr>
<td>Other Income</td>
<td>247,978</td>
<td>243,544</td>
<td>236,400</td>
<td>212,000</td>
<td>236,400</td>
<td></td>
</tr>
<tr>
<td>Investment Income</td>
<td>700,466</td>
<td>729,998</td>
<td>777,000</td>
<td>802,000</td>
<td>777,000</td>
<td></td>
</tr>
<tr>
<td><strong>Total Income</strong></td>
<td>10,849,358</td>
<td>13,373,491</td>
<td>12,920,820</td>
<td>12,748,820</td>
<td>12,920,820</td>
<td></td>
</tr>
<tr>
<td><strong>Capital Income</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Capital grants</td>
<td>1,161,212</td>
<td>956,629</td>
<td>905,600</td>
<td>872,000</td>
<td>905,600</td>
<td></td>
</tr>
<tr>
<td>Profit or Loss on Sale of Assets</td>
<td>101,461</td>
<td>54,881</td>
<td>5,000</td>
<td>20,000</td>
<td>5,000</td>
<td></td>
</tr>
<tr>
<td><strong>Total Income</strong></td>
<td>12,112,031</td>
<td>14,385,001</td>
<td>13,831,420</td>
<td>13,640,820</td>
<td>13,831,420</td>
<td></td>
</tr>
<tr>
<td><strong>EXPENSES</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Employee Expenses</td>
<td>3,769,897</td>
<td>3,734,788</td>
<td>4,000,461</td>
<td>4,283,461</td>
<td>4,000,461</td>
<td></td>
</tr>
<tr>
<td>Materials and Services</td>
<td>3,506,965</td>
<td>4,574,892</td>
<td>5,208,526</td>
<td>4,776,926</td>
<td>5,208,526</td>
<td></td>
</tr>
<tr>
<td>Depreciation and amortisation</td>
<td>3,397,998</td>
<td>3,430,593</td>
<td>3,433,984</td>
<td>3,415,984</td>
<td>3,433,984</td>
<td></td>
</tr>
<tr>
<td>Other expenses</td>
<td>1,361,742</td>
<td>653,372</td>
<td>786,000</td>
<td>864,000</td>
<td>786,000</td>
<td></td>
</tr>
<tr>
<td>Strategic Projects c/f</td>
<td>159,628</td>
<td>72,325</td>
<td>77,500</td>
<td>-</td>
<td>77,500</td>
<td></td>
</tr>
<tr>
<td><strong>Total Expenses</strong></td>
<td>12,196,230</td>
<td>12,465,969</td>
<td>13,506,471</td>
<td>13,340,371</td>
<td>13,506,471</td>
<td></td>
</tr>
<tr>
<td><strong>Net Surplus/(Deficit)</strong></td>
<td>(84,199)</td>
<td>1,919,031</td>
<td>324,949</td>
<td>300,449</td>
<td>324,949</td>
<td>LTFP ($6k)</td>
</tr>
</tbody>
</table>
## Profit & Loss Statement
### As at 30 June 2015

<table>
<thead>
<tr>
<th>Revenues</th>
<th>Month Actual</th>
<th>Year to Date Actual</th>
<th>Year to Date Budget</th>
<th>2014-2015 Original Budget</th>
<th>2014-2015 Budget - Revised Mar</th>
<th>% of Annual Budget used</th>
<th>Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>1600</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>1611 General Rate</td>
<td>-</td>
<td>5,842,152</td>
<td>5,839,000</td>
<td>5,807,000</td>
<td>5,839,000</td>
<td>100%</td>
<td></td>
</tr>
<tr>
<td>1612 Waste Charges</td>
<td>-</td>
<td>952,233</td>
<td>954,400</td>
<td>954,400</td>
<td>954,400</td>
<td>100%</td>
<td></td>
</tr>
<tr>
<td>1613 Fire Levy</td>
<td>-</td>
<td>297,220</td>
<td>297,000</td>
<td>283,000</td>
<td>297,000</td>
<td>100%</td>
<td></td>
</tr>
<tr>
<td>1614 Tips &amp; Transfer Stations</td>
<td>7,615</td>
<td>105,901</td>
<td>107,000</td>
<td>107,000</td>
<td>107,000</td>
<td>99%</td>
<td></td>
</tr>
<tr>
<td>1616 Early Settlement Discounts</td>
<td>-</td>
<td>(91,752)</td>
<td>(89,000)</td>
<td>(89,000)</td>
<td>(89,000)</td>
<td>103%</td>
<td></td>
</tr>
<tr>
<td>1617 Wheelie Bin Charges</td>
<td>345</td>
<td>343,794</td>
<td>342,400</td>
<td>342,400</td>
<td>342,400</td>
<td>100%</td>
<td></td>
</tr>
<tr>
<td><strong>Total Rates</strong></td>
<td>7,960</td>
<td>7,449,549</td>
<td>7,450,800</td>
<td>7,404,800</td>
<td>7,450,800</td>
<td>100%</td>
<td></td>
</tr>
</tbody>
</table>

### Environmental Health

| Inspection Fees | 195 | 6,950 | 6,000 | 11,000 | 6,000 | 116% |          |
| Health/Food Licence Fees and Fines | 20 | 602 | 14,000 | 14,000 | 14,000 | 4% | Annual Fees |
| Immunisations | 655 | 4,338 | 1,000 | 1,000 | 1,000 | 434% | Due May |
| Place of Assembly Licence | - | 740 | 2,000 | 2,000 | 2,000 | 37% |          |
| **Total Environmental Health** | 870 | 12,631 | 23,000 | 28,000 | 23,000 | 55% |          |

### Municipal Inspector

| Kennel Licences | 945 | 1,020 | 1,200 | 1,200 | 1,200 | 85% | Annual Fees due May |
| Dog Registrations | 22,542 | 35,622 | 50,100 | 50,100 | 50,100 | 71% | Annual Fees due May/June |
| Dog Impoundment Fees & Fines | 110 | 1,863 | 3,500 | 3,500 | 3,500 | 53% |          |
| Dog Replacement Tags | 4 | 138 | - | - | - |          |          |
| Caravan Fees & Fines | - | 49,299 | 50,000 | 50,000 | 50,000 | 99% |          |
| Fire Abatement Charges | - | 1,150 | 2,000 | 2,000 | 2,000 | 58% |          |
| Infringement Notices | - | 18,047 | 15,000 | 11,000 | 15,000 | 120% |          |
| **Total Municipal Inspector** | 23,601 | 107,139 | 121,800 | 111,800 | 121,800 | 88% |          |

### Building Control Fees

<p>| Building Fees | 2,392 | 33,491 | 30,000 | 30,000 | 30,000 | 112% |          |
| Plumbing | 1,800 | 40,719 | 30,000 | 25,000 | 30,000 | 136% |          |
| Building Search Fees | 300 | 1,445 | 1,200 | 1,200 | 1,200 | 120% |          |
| Permit Administration | 840 | 11,325 | 12,000 | 12,000 | 12,000 | 94% |          |
| Building Inspections | 2,064 | 41,810 | 36,000 | 36,000 | 36,000 | 116% |          |
| Certificates of Likely Compliance | 1,536 | 26,941 | 20,000 | 20,000 | 20,000 | 135% |          |
| Development Application Fees | 3,315 | 49,966 | 39,000 | 37,000 | 39,000 | 128% |          |
| Planning Scheme | - | - | 1,000 | 1,000 | 1,000 | 0% |          |
| Subdivision Fees | - | 2,150 | 3,500 | 3,000 | 3,500 | 61% |          |
| Advertising Fee | 3,200 | 43,200 | 42,000 | 42,000 | 42,000 | 103% |          |
| Adhesion Orders | 210 | 630 | 500 | 500 | 500 | 126% |          |
| Engineering Fees | - | 1,248 | - | - | - |          |          |
| Public Open Space | - | 3,750 | 3,800 | - | 3,800 | 99% |          |
| Illegal Building Fees | - | 859 | 1,000 | 1,000 | 1,000 | 86% |          |
| <strong>Total Planning And Building Control Fees</strong> | 15,657 | 257,534 | 220,000 | 198,700 | 220,000 | 117% |          |</p>
<table>
<thead>
<tr>
<th>Month Actual</th>
<th>Year to Date Actual</th>
<th>Year to Date Budget</th>
<th>2014-2015 Original Budget</th>
<th>2014-2015 Revised Mar</th>
<th>% of Annual Budget used</th>
<th>Comments</th>
</tr>
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<tbody>
<tr>
<td><strong>Government Fees Levies</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>1661 B.C.I Training Levy</td>
<td>1.701</td>
<td>32,581</td>
<td>25.000</td>
<td>25,000</td>
<td>25,000</td>
<td>130%</td>
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<td>1662 Building Permit Levy</td>
<td>851</td>
<td>16,396</td>
<td>12.000</td>
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<td>12,000</td>
<td>137%</td>
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<tr>
<td>1663 132 &amp; 337 Certificates</td>
<td>6,492</td>
<td>73,044</td>
<td>60.000</td>
<td>60,000</td>
<td>60,000</td>
<td>122%</td>
</tr>
<tr>
<td>1666 Right to Information</td>
<td>-</td>
<td>75</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td></td>
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<td>9,044</td>
<td>122,096</td>
<td>97,000</td>
<td>97,000</td>
<td>97,000</td>
<td>126%</td>
</tr>
<tr>
<td><strong>Investment Income</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>1671 Interest Income</td>
<td>-</td>
<td>147,999</td>
<td>195,000</td>
<td>220,000</td>
<td>195,000</td>
<td>76%</td>
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<td>1674 Guarantee Fees - TasWater</td>
<td>18,414</td>
<td>45,426</td>
<td>47,000</td>
<td>47,000</td>
<td>47,000</td>
<td>97% Bi-annual dividend due June</td>
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<td>1675 Tax Equivalents - TasWater</td>
<td>-</td>
<td>107,444</td>
<td>108,000</td>
<td>108,000</td>
<td>108,000</td>
<td>99%</td>
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<tr>
<td>1676 Dividends - TasWater</td>
<td>233,943</td>
<td>429,129</td>
<td>427,000</td>
<td>427,000</td>
<td>427,000</td>
<td>100% Annual dividend due June</td>
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<tr>
<td><strong>Total Investment Income</strong></td>
<td>242,052</td>
<td>729,998</td>
<td>777,000</td>
<td>802,000</td>
<td>777,000</td>
<td>94%</td>
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<tr>
<td><strong>Sales Hire and Commission</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>1681 Sales</td>
<td>7,240</td>
<td>100,092</td>
<td>96,100</td>
<td>85,100</td>
<td>96,100</td>
<td>104%</td>
</tr>
<tr>
<td>1682 Commission</td>
<td>223</td>
<td>13,888</td>
<td>14,700</td>
<td>14,700</td>
<td>14,700</td>
<td>94%</td>
</tr>
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<td>1683 Equipment Hire</td>
<td>559</td>
<td>200</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td></td>
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<tr>
<td>1684 Facilities and Hall Hire</td>
<td>2,193</td>
<td>31,796</td>
<td>40,500</td>
<td>40,500</td>
<td>40,500</td>
<td>79%</td>
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<td>3,676</td>
<td>60,997</td>
<td>70,000</td>
<td>70,000</td>
<td>70,000</td>
<td>87%</td>
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<td>1686 Public Liability Blanket Cover</td>
<td>18</td>
<td>55</td>
<td>-</td>
<td>-</td>
<td>-</td>
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<tr>
<td>1687 History Room Other Income</td>
<td>221</td>
<td>2,346</td>
<td>1,000</td>
<td>1,000</td>
<td>1,000</td>
<td>235%</td>
</tr>
<tr>
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<td>13,011</td>
<td>208,974</td>
<td>222,300</td>
<td>211,300</td>
<td>222,300</td>
<td>94%</td>
</tr>
<tr>
<td><strong>Other Income</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>1761 Late Payment Penalties inc Interest</td>
<td>5,532</td>
<td>103,940</td>
<td>120,000</td>
<td>120,000</td>
<td>120,000</td>
<td>87%</td>
</tr>
<tr>
<td>1763 Heavy Vehicle Contributions</td>
<td>-</td>
<td>38,335</td>
<td>38,400</td>
<td>52,000</td>
<td>38,400</td>
<td>100%</td>
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<tr>
<td>1765 Private Works</td>
<td>5,884</td>
<td>35,434</td>
<td>36,000</td>
<td>20,000</td>
<td>36,000</td>
<td>98%</td>
</tr>
<tr>
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<td>2,618</td>
<td>39,564</td>
<td>35,000</td>
<td>20,000</td>
<td>35,000</td>
<td>113%</td>
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<td>8,028</td>
<td>15,028</td>
<td>7,000</td>
<td>-</td>
<td>7,000</td>
<td>215%</td>
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<td>2,500</td>
<td>11,244</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td></td>
</tr>
<tr>
<td><strong>Total Other Income</strong></td>
<td>24,562</td>
<td>243,544</td>
<td>236,400</td>
<td>212,000</td>
<td>236,400</td>
<td>103%</td>
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<td><strong>Reimbursements</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>1771 Collection Costs</td>
<td>-</td>
<td>(110)</td>
<td>2,000</td>
<td>2,000</td>
<td>2,000</td>
<td>-6% Year end adjustment</td>
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<td>1772 Insurance Recoveries</td>
<td>-</td>
<td>1,487</td>
<td>-</td>
<td>-</td>
<td>-</td>
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<tr>
<td>1773 Workers Comp. Recoveries</td>
<td>-</td>
<td>894</td>
<td>2,000</td>
<td>2,000</td>
<td>2,000</td>
<td>45%</td>
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<tr>
<td>1775 Roundings</td>
<td>-</td>
<td>471</td>
<td>(475)</td>
<td>-</td>
<td>-</td>
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<tr>
<td>1776 Miscellaneous Reimbursements</td>
<td>166</td>
<td>6,332</td>
<td>10,000</td>
<td>10,000</td>
<td>10,000</td>
<td>63%</td>
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<tr>
<td>1778 GST free reimbursements</td>
<td>-</td>
<td>12,286</td>
<td>10,000</td>
<td>-</td>
<td>10,000</td>
<td>123%</td>
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<td><strong>Total Reimbursements</strong></td>
<td>-</td>
<td>305</td>
<td>20,414</td>
<td>24,000</td>
<td>14,000</td>
<td>85%</td>
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<td>Grant Income Operating Grants</td>
<td>Month Actual</td>
<td>Year to Date Actual</td>
<td>Year to Date Budget</td>
<td>2014-2015 Original Budget</td>
<td>2014-2015 Budget - Revised Mar</td>
<td>% of Annual Budget used</td>
</tr>
<tr>
<td>-------------------------------</td>
<td>--------------</td>
<td>---------------------</td>
<td>---------------------</td>
<td>--------------------------</td>
<td>-------------------------------</td>
<td>--------------------------</td>
</tr>
<tr>
<td>Gain or Loss on Sale of Assets</td>
<td>-</td>
<td></td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>1781 Profit or Loss on Sale of Assets</td>
<td>-</td>
<td>54,881</td>
<td>5,000</td>
<td>20,000</td>
<td>5,000</td>
<td>1098%</td>
</tr>
<tr>
<td>Total Gain or Loss on Sale of Assets</td>
<td>-</td>
<td>54,881</td>
<td>5,000</td>
<td>20,000</td>
<td>5,000</td>
<td>1098%</td>
</tr>
<tr>
<td>Grant Income</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
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</tr>
<tr>
<td>Operating Grants</td>
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<td>1792 Financial Assistance Grant</td>
<td>1,297,926</td>
<td>3,962,728</td>
<td>2,625,000</td>
<td>2,668,000</td>
<td>2,625,000</td>
<td>151%</td>
</tr>
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<td>1792 Digital Hubs</td>
<td>38,360</td>
<td>76,720</td>
<td>76,720</td>
<td>76,720</td>
<td>76,720</td>
<td>100%</td>
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<td>1792 Sustainable Tourism</td>
<td>-</td>
<td>40,000</td>
<td>40,000</td>
<td>40,000</td>
<td>0%</td>
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<tr>
<td>1792 National Whale Trail Programme Grant</td>
<td>25,000</td>
<td>25,000</td>
<td></td>
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<tr>
<td>1794 Tasman Hwy Intersection</td>
<td></td>
<td></td>
<td>850,000</td>
<td>850,000</td>
<td>850,000</td>
<td>0%</td>
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<tr>
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<td>50,000</td>
<td>50,000</td>
<td>50,000</td>
<td>100%</td>
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<tr>
<td>1794 Learner Driver Mentor Grant</td>
<td>12,991</td>
<td>13,000</td>
<td>13,000</td>
<td>100%</td>
<td></td>
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<tr>
<td>1794 Other Misc Grants</td>
<td>478</td>
<td>9,774</td>
<td>9,300</td>
<td>9,300</td>
<td>105%</td>
<td></td>
</tr>
<tr>
<td>1794 Business Events &amp; Training</td>
<td>-</td>
<td>50,000</td>
<td>50,000</td>
<td>50,000</td>
<td>100%</td>
<td></td>
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<tr>
<td>1796 NRM Facilitator</td>
<td>2,400</td>
<td>34,400</td>
<td>34,500</td>
<td>34,500</td>
<td>34,500</td>
<td>100%</td>
</tr>
<tr>
<td>Total Operating Grants</td>
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<td>4,221,613</td>
<td>3,748,520</td>
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<td>Capital Grants</td>
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<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>1791 Roads to Recovery</td>
<td>-</td>
<td>441,016</td>
<td>441,000</td>
<td>455,000</td>
<td>441,000</td>
<td>100%</td>
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<tr>
<td>1791 Break O’Day Multi-Purpose Indoor Stadium - Federal grant</td>
<td>-</td>
<td>50,000</td>
<td>50,000</td>
<td>50,000</td>
<td>50,000</td>
<td>100%</td>
</tr>
<tr>
<td>1793 Old Tasmanian Hotel Building Upgrade Fingal</td>
<td>94,449</td>
<td>94,449</td>
<td>50,000</td>
<td>50,000</td>
<td>50,000</td>
<td>189%</td>
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<tr>
<td>1793 Break O’Day Multi-Purpose Indoor Stadium - State grant</td>
<td>-</td>
<td></td>
<td>250,000</td>
<td>-</td>
<td></td>
<td></td>
</tr>
<tr>
<td>1793 Pedestrian Crossings</td>
<td>-</td>
<td>67,000</td>
<td>-</td>
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<td></td>
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<tr>
<td>1793 Learner Driver Vehicle Grant</td>
<td>10,000</td>
<td>10,000</td>
<td>10,000</td>
<td>100%</td>
<td></td>
<td></td>
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<tr>
<td>1793 Georges Bay/Parnella Landslide Area Stage 1</td>
<td>250,000</td>
<td>250,000</td>
<td>250,000</td>
<td>100%</td>
<td></td>
<td></td>
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<td>1793 Beauty Bay Landslide Rectification Works</td>
<td>-</td>
<td>111,164</td>
<td>104,600</td>
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<td>106%</td>
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<td>956,629</td>
<td>905,600</td>
<td>872,000</td>
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<td>14,385,001</td>
<td>13,831,420</td>
<td>13,640,820</td>
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<td>104%</td>
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<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Employee Costs</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
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<td>1811 Salaries and Wages</td>
<td>193,401</td>
<td>2,574,836</td>
<td>2,660,037</td>
<td>2,837,037</td>
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<td>1,317,896</td>
<td>1,423,896</td>
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<td>22,528</td>
<td>22,528</td>
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<td>4,000,461</td>
<td>4,283,461</td>
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<td></td>
<td></td>
</tr>
<tr>
<td>1851 Electricity</td>
<td>5,673</td>
<td>209,346</td>
<td>200,100</td>
<td>200,100</td>
<td>200,100</td>
<td>105%</td>
</tr>
<tr>
<td>Total Energy Costs</td>
<td>5,673</td>
<td>209,346</td>
<td>200,100</td>
<td>200,100</td>
<td>200,100</td>
<td>105%</td>
</tr>
<tr>
<td>Month</td>
<td>Year to Date</td>
<td>Year to Date Budget</td>
<td>2014-2015 Original Budget</td>
<td>2014-2015 Revised Budget</td>
<td>% of Annual Budget</td>
<td>Comments</td>
</tr>
<tr>
<td>-------</td>
<td>-------------</td>
<td>---------------------</td>
<td>--------------------------</td>
<td>-------------------------</td>
<td>------------------</td>
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<td>Advertising</td>
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<td>26,035</td>
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<td>Accom Receipts &amp; Park Passes - Hist Rm</td>
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<td>2,770</td>
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<td>7,000</td>
<td>40%</td>
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<td>Bank Charges - GST</td>
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<td>20,861</td>
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<td>Books Manuals Publications</td>
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<td>Catering</td>
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<td>Computer Hardware Purchase</td>
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<td>Computer Software Purchase</td>
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<td>Corporate Membership</td>
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<td>Debt Collection</td>
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<td>Stock Purchases for Resale</td>
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<td>43,404</td>
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<td>Equipment Maintenance and Minor Purchases</td>
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<td>Internet Billpay Costs</td>
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<td>Licensing and Licence Costs</td>
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<td>Materials</td>
<td>19,922</td>
<td>271,065</td>
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<td>Phone Calls Rental Fax</td>
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<td>1883</td>
<td>Postage/Freight</td>
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<td>Printing/Laminating</td>
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<td>Property Insurance</td>
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<td>Royalties and Copyright Licences</td>
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<td>Stationery</td>
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<td>Water and Property rates Payable</td>
<td>13,680</td>
<td>58,913</td>
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<td>Loan Charges and Interest</td>
<td>-</td>
<td>954</td>
<td>-</td>
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<td>Total Materials and Contracts</td>
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<td>1,115,488</td>
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<td>Contractor Costs</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
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<td>1893</td>
<td>Building/Works Contractors</td>
<td>64,408</td>
<td>360,523</td>
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<td>555,200</td>
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<td>Contractors - St Helens Point Road/Tasman Hwy Upgrade</td>
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<td>772,000</td>
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<td>772,000</td>
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Comments:
- Increased property sales advertising
- Annual fees
- Prior year permits paid this year
- Annual premium
- Annual
- Increased collection activity resulting in lower rates arrears
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<th>Month</th>
<th>Month Actual</th>
<th>Year to Date Actual</th>
<th>Year to Date Budget</th>
<th>2014-2015 Original Budget</th>
<th>2014-2015 Budget - Revised Mar</th>
<th>% of Annual Budget used</th>
<th>Comments</th>
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<td>1972</td>
<td>Cleaning Contractors</td>
<td>18,001</td>
<td>220,122</td>
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<td>Waste Management Contractors</td>
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<td>253,113</td>
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<td><strong>Professional Fees</strong></td>
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<td>Revaluation Fees- Municipal only</td>
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<td>Professional Fees - Grant funded</td>
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<td>St Helens Point Road/Tasman Hwy Upgrade</td>
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<td>1997</td>
<td>Professional Fees - Strategic Projects</td>
<td>17,168</td>
<td>286,183</td>
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<td>Other Professional Fees</td>
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<td>342,091</td>
<td>325,835</td>
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<td>Plant Hire - Internal</td>
<td>42,118</td>
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<td>2014-2015 Revised Mar</td>
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## Profit And Loss Statement
**As at 30 Jun 2015**

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<td>(392,432)</td>
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<tr>
<td><strong>Net Surplus/(Deficit)</strong></td>
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## Development Services

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<th>2014-2015 Revised March</th>
<th>Comments</th>
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## Community Services

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<td>5,959,669</td>
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<td>872,000</td>
<td>905,600</td>
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<td>324,949</td>
<td>LTFP ($5k)</td>
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<td><strong>1,852,202</strong></td>
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| Non Current Assets | | | | |
|-------------------|------------------|------------------------|---------------------|--------------------------|-------------------------------|
| Property Plant and Equipment | 114,675,588 | 120,135,462 | 125,392,369 | 125,238,104 | 125,392,369 |
| Investment in TasWater | 32,256,505 | 32,256,504 | 32,256,504 | 32,256,505 | 32,256,504 |
| Other Non Current Assets | 95,200 | 70,644 | 7,000 | 7,000 | 7,000 |
| **Total Non-Current Assets** | **147,027,293** | **152,462,610** | **157,655,873** | **157,501,609** | **157,655,873** |

| Total Assets | 154,917,369 | 160,451,061 | 159,508,075 | 159,845,244 | 159,508,075 |

| Current Liabilities | | | | |
|---------------------|------------------|------------------------|---------------------|--------------------------|-------------------------------|
| Payables            | 1,260,518        | 1,289,873              | 850,000             | 850,000                  | 850,000                       |
| Interest Bearing Liabilities | 130,730 | 226,141 | 297,000 | 297,000 | 297,000 |
| Provisions          | 467,264          | 473,691                | 430,000             | 430,000                  | 430,000                       |
| **Total Current Liabilities** | **1,858,512** | **1,989,705** | **1,577,000** | **1,577,000** | **1,577,000** |

| Non Current Liabilities | | | | |
|-------------------------|------------------|------------------------|---------------------|--------------------------|-------------------------------|
| Interest Bearing Liabilities | 4,131,178 | 7,805,038 | 8,703,000 | 8,703,000 | 8,703,000 |
| Provisions              | 224,201          | 224,201                | 215,000             | 215,000                  | 215,000                       |
| **Total Non Current Liabilities** | **4,355,379** | **8,029,239** | **8,918,000** | **8,918,000** | **8,918,000** |

| Total Liabilities | 6,213,891 | 10,018,943 | 10,495,000 | 10,495,000 | 10,495,000 |

| Net Assets | 148,703,478 | 150,432,118 | 149,013,075 | 149,350,244 | 149,013,075 |

| EQUITY | | | | |
|--------|------------------|------------------------|---------------------|--------------------------|-------------------------------|
| Accumulated surplus | 15,720,640 | 14,420,061 | 13,001,018 | 17,783,636 | 17,465,501 |
| Asset revaluation reserve | 131,283,530 | 135,110,461 | 135,110,461 | 131,283,530 | 131,283,530 |
| Other reserves | 1,699,308 | 901,596 | 901,596 | 283,078 | 264,044 |
| **TOTAL EQUITY** | **148,703,478** | **150,432,118** | **149,013,075** | **149,350,244** | **149,013,075** |

| Other Reserves - detailed separately | 1,699,307 | 901,596 | 901,596 | 283,078 | 264,044 |
| Employee Provisions | 558,897 | 558,897 | 550,000 | 550,000 | 550,000 |
| Unallocated accumulated surplus | 4,506,231 | 5,845,242 | 269,394 | 840,557 | 368,158 |
| **Total cash available** | **6,764,435** | **7,305,735** | **1,182,202** | **1,673,635** | **1,182,202** |

Note: This reflects the cash position and does not include Payables and Receivables.
## Other Reserves

### As at 30 Jun 2015

<table>
<thead>
<tr>
<th></th>
<th>Other Reserves 1/7/2014</th>
<th>Reserves new 2014-2015</th>
<th>Expended to Date</th>
<th>Remaining</th>
<th>Comments</th>
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<tbody>
<tr>
<td><strong>Public Open Space</strong></td>
<td></td>
<td></td>
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<tr>
<td>Binalong Bay</td>
<td>71,502</td>
<td>(20,414)</td>
<td>51,088</td>
<td></td>
<td>To be spent on Masterplan &amp; Tennis Courts by 30/6/15</td>
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<tr>
<td>Beaumaris</td>
<td>4,907</td>
<td></td>
<td>4,907</td>
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<td>Scamander</td>
<td>23,398</td>
<td></td>
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<tr>
<td>St Helens</td>
<td>26,027</td>
<td></td>
<td>26,027</td>
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<td></td>
</tr>
<tr>
<td>Steiglitz</td>
<td>6,752</td>
<td></td>
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<tr>
<td><strong>Total Public Open Space</strong></td>
<td>132,586</td>
<td>(20,414)</td>
<td>112,172</td>
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<td><strong>General Reserves</strong></td>
<td></td>
<td></td>
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</tr>
<tr>
<td>Facilities and Property Reserve</td>
<td>278,976</td>
<td>(278,976)</td>
<td>-</td>
<td>-</td>
<td>2014/15 projects</td>
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<td>Community Development</td>
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<td>12,500</td>
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<td>137 Trust Seizures</td>
<td>190,460</td>
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<tr>
<td><strong>Total General Reserves</strong></td>
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<td>(278,976)</td>
<td>202,960</td>
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<td><strong>Grant Proceeds Reserve</strong></td>
<td></td>
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<td></td>
<td></td>
<td></td>
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<tr>
<td>Bay of Fires Interpretation Site</td>
<td>8,796</td>
<td>(8,796)</td>
<td>-</td>
<td>-</td>
<td>Completed</td>
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<tr>
<td>St Helens Ball Courts</td>
<td>450,000</td>
<td>50,000</td>
<td>(500,000)</td>
<td>-</td>
<td>Grant expended</td>
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<td>(65,085)</td>
<td>63,465</td>
<td>C/f to 2015/16</td>
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<td>Digital Hubs</td>
<td>29,895</td>
<td>76,720</td>
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<td>Learner Driver</td>
<td>5,655</td>
<td>12,991</td>
<td>(5,771)</td>
<td>12,875</td>
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<tr>
<td>Learner Driver New Vehicle</td>
<td>10,000</td>
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<td>(7,695)</td>
<td>2,305</td>
<td>C/f to 2015/16</td>
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<td>Trail of Tin Dragon</td>
<td>190,638</td>
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<td>(55,369)</td>
<td>135,269</td>
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<td>Skate Park Lighting</td>
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<td></td>
<td>(6,000)</td>
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<td>Completed</td>
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<td>Sus Tourism Planning For Tas East Coast</td>
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<td>(263,706)</td>
<td>-</td>
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<td>Feasability Study for the Artificial Dive Reef</td>
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<td>(34,110)</td>
<td>15,890</td>
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<td>4,496</td>
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<td>RAF Youth Film Grant</td>
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<td>Business Events &amp; Training BEC</td>
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<td>(50,000)</td>
<td>-</td>
<td>-</td>
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<td>Georges Bay/Parnella Landslide Area Stage 1</td>
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<td>(9,201)</td>
<td>240,799</td>
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<td>Beauty Bay Landslide Recification Works</td>
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<td>(111,164)</td>
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<td>National Whale Trail Programme Grant</td>
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<td>25,000</td>
<td>C/f to 2015/16</td>
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<td>80,020</td>
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<td>St Helens History Room</td>
<td>478</td>
<td>(478)</td>
<td>-</td>
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<td>Completed</td>
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<td>Roads to Recovery</td>
<td>441,016</td>
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<td>(441,016)</td>
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<td>Ongoing</td>
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<td>5,178,242</td>
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<td>(5,975,953)</td>
<td>901,596</td>
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<td>Estimated Cash Flow</td>
<td>As at 30 Jun 2015</td>
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<tr>
<td>CASH FLOWS FROM OPERATING ACTIVITIES</td>
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<td>RECEIPTS</td>
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<td>12,768,820</td>
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<td>Operating Payments</td>
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<td>10,072,487</td>
<td>9,924,387</td>
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<td>2,844,433</td>
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<td>CASH FLOWS FROM INVESTING ACTIVITIES</td>
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<tr>
<td>RECEIPTS</td>
<td></td>
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<tr>
<td>Proceeds from sale of Plant &amp; Equipment</td>
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<td>54,881</td>
<td>38,300</td>
<td>60,000</td>
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<td>Payment for property, plant and equipment</td>
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<td>8,918,449</td>
<td>13,841,465</td>
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<td>13,841,465</td>
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<td>NET CASH FROM INVESTING ACTIVITIES</td>
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<td>(8,863,568)</td>
<td>(13,803,165)</td>
<td>(13,918,500)</td>
<td>(13,803,165)</td>
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<td>CASH FLOWS FROM FINANCING ACTIVITIES</td>
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<td>RECEIPTS</td>
<td></td>
<td></td>
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<tr>
<td>Proceeds from borrowings</td>
<td>3,000,000</td>
<td>3,900,000</td>
<td>4,700,000</td>
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<td>4,700,000</td>
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<td>Capital Grants</td>
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<td>Repayment of borrowings</td>
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<td>130,730</td>
<td>253,000</td>
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<td>4,725,899</td>
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<td>5,319,000</td>
<td>5,352,600</td>
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<td>NET INCREASE (DECREASE) IN CASH HELD</td>
<td>1,348,666</td>
<td>541,301</td>
<td>5,582,232</td>
<td>5,755,067</td>
<td>5,582,232</td>
</tr>
<tr>
<td>NET INCREASE (DECREASE) IN CASH HELD</td>
<td>1,348,666</td>
<td>541,301</td>
<td>5,582,232</td>
<td>5,755,067</td>
<td>5,582,232</td>
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<tr>
<td>CASH AT BEGINNING OF YEAR</td>
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<td>6,764,434</td>
<td>6,764,434</td>
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<tr>
<td>CASH AT END OF PERIOD</td>
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<td>7,305,735</td>
<td>1,182,202</td>
<td>1,673,635</td>
<td>1,182,202</td>
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<td>Comments</td>
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<td>Project Code</td>
<td>Details</td>
<td>Month Actuals</td>
<td>Year to Date</td>
<td>2014-2015 Budget - Original</td>
<td>2014-2015 Budget Revised March</td>
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<td>---------------</td>
<td>--------------</td>
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<tr>
<td><strong>PLANT &amp; EQUIPMENT</strong></td>
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<td></td>
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<td>CC005</td>
<td>Replace Subaru Liberty PL1213</td>
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<td>P &amp; E Renewal</td>
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<td>CC026</td>
<td>Toro G3 Mower 1</td>
<td>Toro G3 Mower 2</td>
<td>-</td>
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<td>CC027</td>
<td>Toro G3 Mower 2</td>
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<td>CC028</td>
<td>Brushcutters x 2</td>
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<tr>
<td>CC032</td>
<td>Replace PL1067 (Rex's ute) new PL1299</td>
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<td>37,200</td>
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<td>Isuzu D-Max Model SX Ute new PL1300</td>
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<td>30,000</td>
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<td>CC039</td>
<td>Chainsaws</td>
<td>-</td>
<td>1,935</td>
<td>2,400</td>
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<td>Learner Driver Vehicle</td>
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<td><strong>TOTAL PLANT &amp; EQUIPMENT</strong></td>
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<td><strong>FURNITURE &amp; IT</strong></td>
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<td>Replacement furniture &amp; IT</td>
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<td>Heat Pump - History Room</td>
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<td>CC065</td>
<td>Ergonomic Chairs</td>
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<td>Replacement of Table and Chairs - Halls</td>
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<td>CC057</td>
<td>11 x Ipad Air Cell 32GB</td>
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<td><strong>BUILDINGS</strong></td>
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<td>CC705</td>
<td>Lions Park Toilet Block</td>
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<td>CC710</td>
<td>Replace Priority Locks to New System</td>
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<td>CC715</td>
<td>Fingal Community Ctr - emergency asbestos removal and renovations</td>
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<td>Priority Building Repainting</td>
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<td>13,297</td>
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<td>Installation of Roof Tie Down Points</td>
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<td>-</td>
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<td>CC736</td>
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<td>CC745</td>
<td>Break O’Day Multi-Purpose Indoor Stadium</td>
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#### 2013 Flood Damaged Roads

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**TOTAL ROADS OTHER**

| | | 23,662 | 590,563 | 613,500 | 1,032,200 |

#### ROADS TOTAL

| | | 269,468 | 1,314,779 | 2,580,500 | 2,664,200 |

#### BRIDGES

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<td><strong>2,300,000</strong></td>
<td><strong>2,213,900</strong></td>
<td></td>
</tr>
<tr>
<td>LAND IMPROVEMENTS</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>WASTE MANAGEMENT</td>
<td></td>
<td>80,000</td>
<td>80,000</td>
<td></td>
<td></td>
</tr>
<tr>
<td>CC605</td>
<td>St Helens WTS Refuse Disposal Platform</td>
<td>-</td>
<td>914</td>
<td>60,000</td>
<td>60,000</td>
</tr>
<tr>
<td>CC610</td>
<td>Fingal WTS Refuse Disposal Platform</td>
<td>2,500</td>
<td>914</td>
<td>60,000</td>
<td>60,000</td>
</tr>
<tr>
<td>CB620</td>
<td>WTS Improvements - St Helens</td>
<td>5,338</td>
<td>9,765</td>
<td></td>
<td></td>
</tr>
<tr>
<td>CB625</td>
<td>WTS Improvements - St Marys</td>
<td>-</td>
<td>1,350</td>
<td></td>
<td></td>
</tr>
<tr>
<td>CB630</td>
<td>WTS Improvements - Fingal</td>
<td>-</td>
<td>2,100</td>
<td></td>
<td></td>
</tr>
<tr>
<td>CB635</td>
<td>WTS Improvements - Scamander</td>
<td>-</td>
<td>20,127</td>
<td></td>
<td></td>
</tr>
<tr>
<td>CC615</td>
<td>Ansons Bay Landfill Site</td>
<td>980</td>
<td>9,000</td>
<td></td>
<td></td>
</tr>
<tr>
<td>WASTE MANAGEMENT TOTAL</td>
<td></td>
<td><strong>4,358</strong></td>
<td><strong>44,170</strong></td>
<td><strong>200,000</strong></td>
<td><strong>200,000</strong></td>
</tr>
<tr>
<td>PARKS, RESERVES &amp; OTHER</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>CC830</td>
<td>Lions Park - Car Park, Lighting, Playground, Paths</td>
<td>-</td>
<td>247</td>
<td>400,000</td>
<td>223,000</td>
</tr>
<tr>
<td>CC835</td>
<td>Street Furniture &amp; Signage</td>
<td>6,012</td>
<td>28,322</td>
<td>30,000</td>
<td>30,000</td>
</tr>
<tr>
<td>CC840</td>
<td>Playground Equipment Replacement Program</td>
<td>120</td>
<td>14,167</td>
<td>70,000</td>
<td>70,000</td>
</tr>
<tr>
<td>CB810</td>
<td>Trail of the Tin Dragon + Carpark at Weldborough</td>
<td>50,395</td>
<td>55,138</td>
<td>35,000</td>
<td>226,000</td>
</tr>
<tr>
<td>CC805</td>
<td>Security Camera - St Helens Skate Park</td>
<td>-</td>
<td>8,964</td>
<td>8,000</td>
<td>8,000</td>
</tr>
<tr>
<td>Project Code</td>
<td>Details</td>
<td>Month Actuals</td>
<td>Year to Date</td>
<td>2014-2015 Budget - Original</td>
<td>2014-2015 Budget Revised March</td>
</tr>
<tr>
<td>--------------</td>
<td>---------</td>
<td>---------------</td>
<td>--------------</td>
<td>----------------------------</td>
<td>-------------------------------</td>
</tr>
<tr>
<td>CC810</td>
<td>Upgrade St Helens Football Club</td>
<td>-</td>
<td>8,291</td>
<td>50,000</td>
<td>50,000</td>
</tr>
<tr>
<td>CA805</td>
<td>Bay of Fires Interpretation Site</td>
<td>-</td>
<td>11,203</td>
<td></td>
<td>9,000</td>
</tr>
<tr>
<td>CB725</td>
<td>Beauty Bay BBQ and Shelter</td>
<td>-</td>
<td>2,188</td>
<td></td>
<td>2,200</td>
</tr>
<tr>
<td>CB835</td>
<td>BBQ Shelter St Helens Foreshore</td>
<td>-</td>
<td>1,062</td>
<td>1,100</td>
<td></td>
</tr>
<tr>
<td>CC825</td>
<td>Fingal Park Furniture &amp; Signage</td>
<td>945</td>
<td>19,893</td>
<td>15,500</td>
<td></td>
</tr>
<tr>
<td>CC827</td>
<td>Fishermans Park Shelter, signs etc</td>
<td>3,067</td>
<td></td>
<td>10,000</td>
<td></td>
</tr>
<tr>
<td>CA875</td>
<td>St Helens, Netball Courts - Construction</td>
<td>650</td>
<td>7,015</td>
<td>6,400</td>
<td></td>
</tr>
<tr>
<td>CC842</td>
<td>Kirwans Beach tables, BBQ etc</td>
<td>-</td>
<td>4,667</td>
<td>4,700</td>
<td></td>
</tr>
<tr>
<td>CC844</td>
<td>Fingal Depot Removal of Fuel Tanks</td>
<td>-</td>
<td>26,939</td>
<td>27,000</td>
<td></td>
</tr>
<tr>
<td>CC807</td>
<td>St Helens Foreshore Lighting</td>
<td>-</td>
<td>11,697</td>
<td>11,700</td>
<td></td>
</tr>
<tr>
<td>CC815</td>
<td>Memorial Park Upgrade- lights, seats etc</td>
<td>-</td>
<td>10,031</td>
<td>20,000</td>
<td></td>
</tr>
<tr>
<td>CC848</td>
<td>Conceptual Plans - Beaumaris Park</td>
<td>880</td>
<td>-</td>
<td>2,500</td>
<td></td>
</tr>
<tr>
<td>CC849</td>
<td>Conceptual Plans and survey - Cornwall</td>
<td>-</td>
<td>3,607</td>
<td>6,000</td>
<td></td>
</tr>
<tr>
<td>CC850</td>
<td>Falmouth Tennis Courts Fence</td>
<td>-</td>
<td>7,000</td>
<td>8,000</td>
<td></td>
</tr>
<tr>
<td>CC851</td>
<td>Binalong Bay Tennis Court - Fence, Seats etc</td>
<td>-</td>
<td>20,412</td>
<td>27,000</td>
<td></td>
</tr>
<tr>
<td>CC846</td>
<td>Aerodrome Upgrade - Shed, Power &amp; Fence</td>
<td>-</td>
<td>60,274</td>
<td>61,000</td>
<td></td>
</tr>
<tr>
<td>TOTAL PARKS, RESERVES &amp; OTHER</td>
<td>55,695</td>
<td>301,119</td>
<td>593,000</td>
<td>819,100</td>
<td></td>
</tr>
<tr>
<td>TOTAL LAND IMPROVEMENTS</td>
<td>53,837</td>
<td>345,289</td>
<td>793,000</td>
<td>1,019,100</td>
<td></td>
</tr>
<tr>
<td>Total Capital expenditure</td>
<td>1,315,763</td>
<td>8,918,449</td>
<td>13,978,500</td>
<td>14,150,765</td>
<td></td>
</tr>
</tbody>
</table>
OFFICER’S RECOMMENDATION:

That the report be received.

INTRODUCTION:

The purpose of this report is to provide Councillors with an update of various issues which have been dealt with in the Business and Corporate Service Department since the previous Council Meeting.

PREVIOUS COUNCIL CONSIDERATION:

Provided as a monthly report – Council consideration at previous meetings.

OFFICER’S REPORT:

OUTSTANDING REPORTS:

<table>
<thead>
<tr>
<th>Motion Number</th>
<th>Meeting Date</th>
<th>Council Decision</th>
<th>Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>07/14.11.7.191</td>
<td>21 July 2014</td>
<td>That Council forward the final draft leases to community organisations for execution, taking option 3 with respect to notifying community organisations about access.</td>
<td>Approximately six (6) remain outstanding, follow up is continuing</td>
</tr>
<tr>
<td>Motion Number</td>
<td>Meeting Date</td>
<td>Council Decision</td>
<td>Comments</td>
</tr>
<tr>
<td>---------------</td>
<td>----------------</td>
<td>------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------</td>
<td>----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------</td>
</tr>
<tr>
<td>04/15.7.5.84</td>
<td>20 April 2015</td>
<td>A report is sought providing advice in accordance with the requirements of Section 65 of the Local Government Act 1993 for the information of Council at a future meeting and consider any advice as required from relevant State Agencies.</td>
<td>The Report was considered at the June Council Workshop. The issue of signage will be revisited after Great Eastern Drive, etc, are finalised.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>1. That Council lobby the East Coast Regional Tourism Organisation (ECRTO) to change the position of the FREE WIFI beacon to the Visitor Information Centre (VIC) and erect signage to this effect (if signage is part of an overall branding change then enter into an arrangement with Break O’Day Council for immediate temporary signage).</td>
<td>ECRTO have been requested to review the position of the free wifi service.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>2. That signs be erected at each of the two (2) town entrances giving the location of the Visitor Information Centre (VIC) in simple terms ie “In main street approximately 1km on right hand side” or something similar (if signage… etc as for number 1 above).</td>
<td>ECRTO are awaiting a government decision with respect to extended wifi coverage in Tasmania; ECRTO will be presenting to the August 2015 Council Workshop.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>3. That the size of the big “i” on the telegraph pole outside the Visitor Information Centre (VIC) be increased to make it more visible.</td>
<td></td>
</tr>
</tbody>
</table>

Workshop Report – Relocation of East Coast Regional Tourism Organisation (ECRTO) Wifi in St Helens

Nothing further from East Coast Regional Tourism Organisation.
COMPLETED REPORTS:

<table>
<thead>
<tr>
<th>Motion Number</th>
<th>Meeting Date</th>
<th>Council Decision</th>
<th>Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>04/15.7.1.80</td>
<td>20 April 2015</td>
<td>A report is sought providing advice in accordance with the requirements of Section 65 of the <em>Local Government Act 1993</em> for the information of Council at a future meeting and consider any advice as required from relevant State Agencies.</td>
<td>A Report was prepared for and considered at the July 2015 Workshop, the matter was concluded.</td>
</tr>
<tr>
<td>06/15.11.5.153</td>
<td>22 June 2015</td>
<td>That Council adopt the Schedule of Fees &amp; Charges 2015-2016 as presented.</td>
<td>Fees and Charges updated and placed on Council's website.</td>
</tr>
<tr>
<td>06/15.11.7.155</td>
<td>22 June 2015</td>
<td>That in accordance with the provisions of the <em>Local Government Act 1993</em>, Council adopts the rates and charges for the period 1 July 2014 to 30 June 2015.</td>
<td>Rates raised.</td>
</tr>
</tbody>
</table>

Staff Movements:

A temporary full time reception administration officer has resigned. Recruitment has commenced for a permanent full time replacement.

Meetings Attended:

- Northern region LGMA meeting in Launceston with an interesting presentation on proposals for the Launceston City Centre
- LGAT facilitated meeting in Campbell Town with representatives of TasNetworks as well as several other Councils. The meeting was primarily confirming interim pricing arrangements for changing over streetlights to LED but also considered several other aspects relating to street lighting issues.

Other Issues:

*Investments* -

Westpac:
Term Deposit $1,007,802.74 2.45% Maturing 20 July 2015
CBA:
Term Deposit $1,000,000.00 2.20% Maturing 30 July 2015
Term Deposit $1,000,000.00 2.20% Maturing 31 July 2015

ANZ:
Term Deposit $1,000,000.00 2.60% Maturing 28 August 2015
Term Deposit $1,500,000.00 2.90% Maturing 28 September 2015

Right to Information (RTI) Requests
No RTI requests has been received. One (1) received on the 28 May 2015 was completed 30 June 2015.

132 and 337 Certificates

<table>
<thead>
<tr>
<th></th>
<th>132</th>
<th>337</th>
</tr>
</thead>
<tbody>
<tr>
<td>June 2015</td>
<td>41</td>
<td>30</td>
</tr>
<tr>
<td>May 2015</td>
<td>22</td>
<td>18</td>
</tr>
<tr>
<td>June 2014</td>
<td>16</td>
<td>11</td>
</tr>
</tbody>
</table>

Debtors/Creditors @ 7 July 2015

**DEBTORS INFORMATION**
Invoices Raised

<table>
<thead>
<tr>
<th>Current</th>
<th>Previous Year</th>
</tr>
</thead>
<tbody>
<tr>
<td>Month</td>
<td>YTD 14/15</td>
</tr>
<tr>
<td>68</td>
<td>1048</td>
</tr>
</tbody>
</table>

**CREDITORS INFORMATION**
Payments Made

<table>
<thead>
<tr>
<th>Current</th>
<th>Previous Year</th>
</tr>
</thead>
<tbody>
<tr>
<td>Month</td>
<td>YTD 14/15</td>
</tr>
<tr>
<td>388</td>
<td>3966</td>
</tr>
</tbody>
</table>

The Work Health & Safety Coordinator attended the following meetings:

<table>
<thead>
<tr>
<th>Date</th>
<th>Meeting</th>
</tr>
</thead>
<tbody>
<tr>
<td>22/06/2015</td>
<td>• Council meeting</td>
</tr>
<tr>
<td>19/06/2015</td>
<td>• WHS contractor induction</td>
</tr>
<tr>
<td>24/06/2015</td>
<td>• WHS contractor induction</td>
</tr>
<tr>
<td>25/06/2015</td>
<td>• WHS &amp; RM Committee meeting</td>
</tr>
<tr>
<td>29-30/06/2015</td>
<td>• Mental Health First Aid training</td>
</tr>
<tr>
<td>02/07/2015</td>
<td>• WHS contractor inspection</td>
</tr>
<tr>
<td>06/07/2015</td>
<td>• WHS contractor induction</td>
</tr>
<tr>
<td>07/07/2015</td>
<td>• Council staff meeting</td>
</tr>
<tr>
<td>07/07/2015</td>
<td>• Workers Compensation doctor appointment with injured worker</td>
</tr>
</tbody>
</table>
During the period of 11 June 2015 to 09 July 2015 no vandalism was reported and no safety alert was received.

Update on Insurance Renewal for 2015/2016 Financial Year
Public Liability and Professional Indemnity Insurance

Public and Product Liability
This policy covers legal liability to third parties for bodily injury and/or property damage caused by an occurrence in connection with the Council business.

Professional Indemnity
This part of the policy covers any claim for breach of professional duty first made against Council and notified to MAV Liability Mutual Insurance arising out of any negligent act, error or omission committed by Council in connection with the business.

The claims performance of scheme members has now stabilised and long-term financial prospect are positive. The 2015/2016 fund year is expected to make a small surplus. As a result, Break O’ Day Council contribution for 2015/2016 financial year is stabilised and exactly the same as in 2014/2015 financial year.

Directors & Officers Liability / Company Reimbursement

This policy covers Council Officers and Councillors and the whole of Council against loss arising from any claim(s) made by reason of any wrongful act committed or alleged to have been committed by them in their capacity of Directors (Councillors) and Officers of Council.

Limit of liability and deductibles have been left unaltered which resulted in the premium being unchanged from last financial year.

Industrial Special Risk (ISR)

This insurance covers all risk or direct physical loss or damage on Council property, personal property, stock and supplies, business interruption, including the extensions of coverage applying at the specific locations.

Most insurers still consider that Local Government is challenging, given the nature, spread and type of assets insured under a typical municipal program. A number of insurers were approached by the insurance broker whose pricing indications were higher than the existing terms offered by Council's current insurer. Renewal has been achieved with a 10% reduction in rate with asset values increasing by $400K from last year.
Motor Vehicle

This policy covers all of Council's vehicles and plants.

Premium rates remain stable and are mainly driven by individual claims performance and risk management practices. Council's loss ration sits at 69.26% over the last three (3) years and renewal has been achieved with no increase in unit cost. Calculated on 86 units the premium has slightly increased by $780.00.

Corporate Practices Protection

This policy covers liability for fines or penalties arising out of breaches of all acts administered by Commonwealth, State and Local Government as well as innocent parties. Furthermore, it covers legal costs for the requirement to attend any prosecution or inquiry (criminal or otherwise), any investigation, examination, or other proceeding and any other writ or summons that is not coverable under any other policy of general insurance unless specifically excluded.

Council experiences a slight reduction in the premium by $317.00.

Airport Liability

This policy covers the liability to the general public as owner / operator of the premise, the St Helens aerodrome.

There are no changes to the premium or deductibles.

Casual Hirers Liability

This policy covers various hirers of Council owned and controlled facilities.

A new pricing structure, reduction in the numbers of hiring as well as a reduction in uninsured performers, stallholders, artists and participants saw an overall reduction in the premium by $1,041.00.

Personal Accident

This policy covers Councillors and their accompanying spouses, partners/defactos as well as Council representatives on various Sub-committees, Authorities, Boards and in connection with any other Council business, plus volunteer workers.

There are no changes to the premium or deductibles.

Business Travel

This policy provides indemnity only in connection with a journey undertaken or to be undertaken by an insured person and a journey must involve overnight accommodation or travelling to a destination more than 50 kilometres distances from either the normal place of residents or the normal place of work of the insured person. This policy covers Councillors, Consultants and Employees of Council including accompanying spouses, defactos and partners whilst on authorised business travel and/or incidental to business or trade.
Council experiences a slight reduction in the premium by $302.00.

Workers Compensation

This policy covers all of Council’s employees.

The Asbestos Compensation Scheme will be funded by a levy on all workers compensation insurance premiums and the levy is 4% but reducing to 3.5% from 1 July 2015.

With the Tasmanian Workers Compensation market rates are increasing as the combined effects of increasing claims costs, a favourable compensation regime and stagnant local economic conditions weigh upon insurer loss experience. Market conditions remain favourable only to those who can demonstrate a commitment to OHS and enterprise risk management and have a clean loss record.

As a comparison, Break O’ Day Council’s Loss History as of 19/05/2015 stands as following:

<table>
<thead>
<tr>
<th>YEAR</th>
<th>NO</th>
<th>PAID</th>
<th>INCURRED</th>
</tr>
</thead>
<tbody>
<tr>
<td>20/06/2014 - 2015</td>
<td>1</td>
<td>-</td>
<td>$1,700.00</td>
</tr>
<tr>
<td>30/06/2013-2014</td>
<td>3</td>
<td>$6,708.00</td>
<td>$6,588.00</td>
</tr>
<tr>
<td>30/06/2012-2013</td>
<td>4</td>
<td>$13,294.00</td>
<td>$13,294.00</td>
</tr>
<tr>
<td>30/06/2011-2012</td>
<td>4</td>
<td>$16,644.00</td>
<td>$16,644.00</td>
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<tr>
<td>30/06/2010-2011</td>
<td>4</td>
<td>$21,599.00</td>
<td>$21,600.00</td>
</tr>
<tr>
<td>30/06/2009-2010</td>
<td>3</td>
<td>$35,993.00</td>
<td>$35,993.00</td>
</tr>
</tbody>
</table>

Renewal has been negotiated with Council’s current insurer at a 5% reduction in rate.

In addition for the 2013/2014 financial year a Claims Experience Discount of $10,288.48 will now be payable to Council upon the renewal of the policy.

Given the current market conditions and the unprofitability of the Tasmanian Workers Compensation market, this is an excellent result and a reflection of the improvement in Council’s claims performance.
### RATES INFORMATION as at 9 July 2015

#### This financial Year

<table>
<thead>
<tr>
<th>Year</th>
<th>Rates Levied</th>
<th>Additional Rates (Sup Val)</th>
<th>Total Rates</th>
<th>Penalties</th>
<th>Interest</th>
<th>Rate Remissions</th>
</tr>
</thead>
<tbody>
<tr>
<td>2015/2016</td>
<td>6,200,752.72</td>
<td>-</td>
<td>6,200,752.72</td>
<td>-</td>
<td>-</td>
<td>50,083.26</td>
</tr>
<tr>
<td></td>
<td>1,004,217.00</td>
<td>-</td>
<td>1,004,217.00</td>
<td>-</td>
<td>-</td>
<td></td>
</tr>
<tr>
<td></td>
<td>366,307.50</td>
<td>-</td>
<td>366,307.50</td>
<td>-</td>
<td>-</td>
<td></td>
</tr>
<tr>
<td></td>
<td>307,465.69</td>
<td>-</td>
<td>307,465.69</td>
<td>-</td>
<td>-</td>
<td></td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td><strong>7,878,742.91</strong></td>
<td>-</td>
<td><strong>7,878,742.91</strong></td>
<td>-</td>
<td>-</td>
<td><strong>50,083.26</strong></td>
</tr>
</tbody>
</table>

#### Previous Financial Years @ 30 June 2014

<table>
<thead>
<tr>
<th>Year</th>
<th>Rates Levied</th>
<th>Additional Rates (Sup Val)</th>
<th>Total Rates</th>
<th>Penalties</th>
<th>Interest</th>
<th>Rate Remissions</th>
</tr>
</thead>
<tbody>
<tr>
<td>2014/2015</td>
<td>5,836,986.32</td>
<td>-</td>
<td>5,836,986.32</td>
<td>-</td>
<td>-</td>
<td>48,122.15</td>
</tr>
<tr>
<td></td>
<td>954,955.00</td>
<td>-</td>
<td>954,955.00</td>
<td>-</td>
<td>-</td>
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</tr>
<tr>
<td></td>
<td>344,240.00</td>
<td>-</td>
<td>344,240.00</td>
<td>-</td>
<td>-</td>
<td></td>
</tr>
<tr>
<td></td>
<td>297,492.62</td>
<td>-</td>
<td>297,492.62</td>
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<td>-</td>
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</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td><strong>7,433,673.94</strong></td>
<td>-</td>
<td><strong>7,433,673.94</strong></td>
<td>-</td>
<td>-</td>
<td><strong>48,122.15</strong></td>
</tr>
</tbody>
</table>

#### Instalments

<table>
<thead>
<tr>
<th>Year</th>
<th>Instalment $</th>
<th>Outstanding $</th>
<th>Outstanding %</th>
</tr>
</thead>
<tbody>
<tr>
<td>2015/2016</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>8 September 2015</td>
<td>1,967,749.91</td>
<td>1,796,165.46</td>
<td>91.28%</td>
</tr>
<tr>
<td>10 November 2015</td>
<td>1,970,331.00</td>
<td>1,840,940.05</td>
<td>93.43%</td>
</tr>
<tr>
<td>9 February 2016</td>
<td>1,970,331.00</td>
<td>1,848,569.16</td>
<td>93.82%</td>
</tr>
<tr>
<td>3 May 2016</td>
<td>1,970,331.00</td>
<td>1,853,324.97</td>
<td>94.06%</td>
</tr>
<tr>
<td><strong>TOTAL:</strong></td>
<td><strong>7,878,742.91</strong></td>
<td><strong>7,338,999.64</strong></td>
<td><strong>93.15%</strong></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Year</th>
<th>Instalment $</th>
<th>Outstanding $</th>
<th>Outstanding %</th>
</tr>
</thead>
<tbody>
<tr>
<td>2014/2015</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>5 September 2014</td>
<td>1,858,677.94</td>
<td>1,683,590.94</td>
<td>90.58%</td>
</tr>
<tr>
<td>7 November 2014</td>
<td>1,858,332.00</td>
<td>1,734,376.25</td>
<td>93.33%</td>
</tr>
<tr>
<td>6 February 2015</td>
<td>1,858,332.00</td>
<td>1,745,108.57</td>
<td>93.91%</td>
</tr>
<tr>
<td>1 May 2015</td>
<td>1,858,332.00</td>
<td>1,750,518.83</td>
<td>94.20%</td>
</tr>
<tr>
<td><strong>TOTAL:</strong></td>
<td><strong>7,433,673.94</strong></td>
<td><strong>6,913,594.59</strong></td>
<td><strong>93.00%</strong></td>
</tr>
</tbody>
</table>

#### Discount Applied

<table>
<thead>
<tr>
<th>Year</th>
<th>Discount Claimed $</th>
<th>No. of Properties</th>
<th>Total Ratable Properties</th>
<th>% of total</th>
</tr>
</thead>
<tbody>
<tr>
<td>2015/2016</td>
<td>1,266.34</td>
<td>51</td>
<td>6,513</td>
<td>1%</td>
</tr>
<tr>
<td>2014/2015</td>
<td>91,751.96</td>
<td>2,805</td>
<td>6,523</td>
<td>43%</td>
</tr>
</tbody>
</table>
LEGISLATION / STRATEGIC PLAN & POLICIES:

Strategic Plan 2011-2015

**Goal**
Leadership and Governance – Provide strong and informed leadership and effective management of community resources; empowering and involving the community at all levels.

**Strategy**
Improve Council’s communication, consultative processes, representation and advocacy.

BUDGET AND FINANCIAL IMPLICATIONS:

Not applicable.

VOTING REQUIREMENTS:

Simple Majority.
07/15.11.4  Visitor Information Centre Report

<table>
<thead>
<tr>
<th>ACTION</th>
<th>INFORMATION</th>
</tr>
</thead>
<tbody>
<tr>
<td>PROPOSENT</td>
<td>Council Officer</td>
</tr>
<tr>
<td>OFFICER</td>
<td>Bob Hoogland, Manager Corporate Services</td>
</tr>
<tr>
<td>FILE REFERENCE</td>
<td>040028002</td>
</tr>
<tr>
<td>ASSOCIATED REPORTS AND DOCUMENTS</td>
<td>Nil</td>
</tr>
</tbody>
</table>

OFFICER’S RECOMMENDATION:

That the report be received.

INTRODUCTION:

The purpose of this report is to provide Councillors with an update of various issues which are being dealt with by the Visitor Information Centre.

PREVIOUS COUNCIL CONSIDERATION:

Provided as a monthly report – Council consideration at previous meetings.

Previous consideration has also indicated the provision of financial statement for the VIC and in this regard for Councils information an activity based report is included below.

OFFICER'S REPORT:

Staff Movements:

No recent changes

Meetings Attended/Other information:

Visitor numbers are low, as expected at this time of year.

As I have advised previously, our VIC participates in voluntary visitor survey and, as per this excerpt from a recent letter, this occasionally results in recognition of the Tourism Industry Council award process:

Please find enclosed copies of customer survey forms for St Helens History & Visitor Information Centre for the period January to March 2015.

Congratulations, St Helens History & Visitor Information Centre is one of the TICT’s Top Ten Performers in the East Coast region, having received a high portion of excellent comments from visitors rating your client service as beyond their expectations. The People’s Choice Top Ten acknowledges top performing businesses that have demonstrated exceptional performance for their region.

St Helens History & Visitor Information Centre ranks at number 6, well done! The Top Ten will be announced through our industry newsletter ‘Snapshots’ and posted on our website. Please visit www.tict.com.au/awards to view the People’s Choice Top Ten.
The History Room Curator provided the following update:

- Georges Bay Bail Book: This item is now with the Book Conservator in Launceston.
- Tasmanian Shell Collection: Received a quote from St Helens Glass and Aluminium for glass shelving for the Ward Case. Shells currently being sorted in preparation for display.
- School Trips: Have had 3 school trips into visit the History Room in June. Also organized a school trip into Fairlea for them. The property owners will also open Fairlea for the Friends’ group in Spring for a visit.
- Halls Falls and Anchor Stampers: Met with PWS representative, access to Anchor Stampers is progressing.
- List of Wardens/Mayors for Municipality: This has been updated with some years missing. Will look at revisiting this for a complete overhaul.
- Burns Collection: Book List currently being updated after TAHO emailed with database of negatives held
- Box Making: One box produced which can house one lot of glass lantern slides. Few more sessions to be held as yet.
- Heat Pump Replacement occurred on Friday 19th June.
- Aboriginal Literacy Group Visit also on 19th June.
- Collection Policy: This is currently being worked on with the next scheduled visit by the Roving Curator being mid July.
- ABC Radio Interview: This was aired on Sunday 7th June 2015 and can be heard on their website as a podcast.
- MAGNA Awards 2015: Last years ’21 Objects-21 Stories’ exhibition for the MA 2014 conference in Launceston received a Highly Commended from Museums Australia in their Temporary/Travelling Exhibition category. Anyone interested in seeing a short video made of the exhibition can visit https://www.youtube.com/watch?v=Z5B-yhKaY7U

Statistics:

Door Counts:

<table>
<thead>
<tr>
<th>Month/Year</th>
<th>Visitor Numbers</th>
<th>Daily Average</th>
<th>Before 10am</th>
<th>After 4pm</th>
<th>History Room</th>
</tr>
</thead>
<tbody>
<tr>
<td>June 2007</td>
<td>1,196</td>
<td>39.87</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>June 2008</td>
<td>1,106</td>
<td>36.87</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>June 2009</td>
<td>915</td>
<td>30.50</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>June 2010</td>
<td>821</td>
<td>27.37</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>June 2011</td>
<td>943</td>
<td>31.43</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>June 2012</td>
<td>883</td>
<td>29.43</td>
<td>70</td>
<td>66</td>
<td>60</td>
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<tr>
<td>June 2013</td>
<td>766</td>
<td>25.53</td>
<td>60</td>
<td>32</td>
<td>62</td>
</tr>
<tr>
<td>June 2014</td>
<td>880</td>
<td>29.33</td>
<td>81</td>
<td>59</td>
<td>54</td>
</tr>
<tr>
<td>June 2015</td>
<td>1,038</td>
<td>34.60</td>
<td>75</td>
<td>41</td>
<td>38</td>
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</table>
Revenue 2014/2015:

<table>
<thead>
<tr>
<th>Month</th>
<th>VIC Sales</th>
<th>HR Entry</th>
<th>HR Donations</th>
</tr>
</thead>
<tbody>
<tr>
<td>July</td>
<td>1,557.40</td>
<td>231.00</td>
<td>43.50</td>
</tr>
<tr>
<td>August</td>
<td>2,151.60</td>
<td>198.00</td>
<td>18.00</td>
</tr>
<tr>
<td>September</td>
<td>2,746.30</td>
<td>259.00</td>
<td>129.00</td>
</tr>
<tr>
<td>October</td>
<td>5,382.90</td>
<td>471.00</td>
<td>117.90</td>
</tr>
<tr>
<td>November</td>
<td>6,462.50</td>
<td>481.00</td>
<td>108.50</td>
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<tr>
<td>December</td>
<td>7,126.25</td>
<td>343.00</td>
<td>101.45</td>
</tr>
<tr>
<td>January</td>
<td>8,083.00</td>
<td>482.00</td>
<td>156.75</td>
</tr>
<tr>
<td>February</td>
<td>9,977.25</td>
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<td>179.20</td>
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<tr>
<td>March</td>
<td>9,233.70</td>
<td>580.00</td>
<td>263.20</td>
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<tr>
<td>April</td>
<td>4,626.75</td>
<td>544.00</td>
<td>156.80</td>
</tr>
<tr>
<td>May</td>
<td>2,793.30</td>
<td>372.00</td>
<td>573.65</td>
</tr>
<tr>
<td>June</td>
<td>2,141.35</td>
<td>222.00</td>
<td>221.00</td>
</tr>
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</table>

Revenue 2013/2014:

<table>
<thead>
<tr>
<th>Month</th>
<th>VIC Sales</th>
<th>HR Entry</th>
<th>HR Donations</th>
</tr>
</thead>
<tbody>
<tr>
<td>July</td>
<td>2,329.02</td>
<td>311.85</td>
<td>242.50</td>
</tr>
<tr>
<td>August</td>
<td>1,265.47</td>
<td>190.00</td>
<td>59.50</td>
</tr>
<tr>
<td>September</td>
<td>3,114.00</td>
<td>323.00</td>
<td>121.75</td>
</tr>
<tr>
<td>October</td>
<td>3,227.10</td>
<td>295.00</td>
<td>88.00</td>
</tr>
<tr>
<td>November</td>
<td>3,843.90</td>
<td>465.00</td>
<td>76.95</td>
</tr>
<tr>
<td>December</td>
<td>3,840.93</td>
<td>241.12</td>
<td>71.69</td>
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<tr>
<td>January</td>
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<td>603.90</td>
<td>50.85</td>
</tr>
<tr>
<td>February</td>
<td>6,624.24</td>
<td>602.91</td>
<td>155.00</td>
</tr>
<tr>
<td>March</td>
<td>6,116.02</td>
<td>501.94</td>
<td>212.65</td>
</tr>
<tr>
<td>April</td>
<td>3,902.90</td>
<td>437.58</td>
<td>128.05</td>
</tr>
<tr>
<td>May</td>
<td>1,907.92</td>
<td>407.88</td>
<td>118.80</td>
</tr>
<tr>
<td>June</td>
<td>1,624.49</td>
<td>189.19</td>
<td>43.50</td>
</tr>
<tr>
<td>Visitor Information Centre Report</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>----------------------------------</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>As at 30 Jun 2015</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th></th>
<th>Month Actuals</th>
<th>Year to Date Actuals</th>
<th>2014-2015 Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Revenues</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Sales</td>
<td>6,514</td>
<td>92,937</td>
<td>86,000</td>
</tr>
<tr>
<td>Commission</td>
<td>16</td>
<td>978</td>
<td>2,000</td>
</tr>
<tr>
<td>Miscellaneous Reimbursements</td>
<td>-</td>
<td>8</td>
<td>-</td>
</tr>
<tr>
<td><strong>Total Revenue</strong></td>
<td>6,530</td>
<td>93,923</td>
<td>88,000</td>
</tr>
</tbody>
</table>

|                          |               |                      |                  |
| **Expenses**             |               |                      |                  |
| Salaries and Wages       | 6,272         | 80,302               | 86,585           |
| On Costs                 | 2,433         | 23,594               | 38,769           |
| Overtime Payments        | 170           | 1,514                | 2,000            |
| Energy Costs             | -             | 4,565                | 5,000            |
| Advertising              | -             | 14                   | 300              |
| Accom Receipts & Park Passes - Hist Rm | 23 | 2,770 | 7,000 |
| Books Manuals Publications | 2          | 60                | -                |
| Catering                 | -             | 66                   | -                |
| Bank Charges - FREE      | -             | 50                   | -                |
| Computer Hardware Purchase | -         | 14                 | -                |
| Corporate Membership     | -             | 300                  | 400              |
| Stock Purchases for Resale | 925       | 36,577               | 29,000           |
| Materials                | 93            | 618                  | 1,200            |
| Phone Calls Rental Fax   | 169           | 1,761                | 1,600            |
| Postage/Freight          | 64            | 1,653                | -                |
| Printing/Laminating      | -             | 692                  | -                |
| Stationery               | -             | 366                  | 200              |
| Water and Property rates Payable | 298 | 1,183 | - |
| Building/Works Contractors | -        | 393                 | -                |
| Cleaning Contractors     | 423           | 5,477                | 4,850            |
| Other Professional Fees  | -             | 468                  | 10,000           |
| Plant Hire - Internal    | 60            | 360                  | -                |
| Land Tax                 | -             | 1,205                | 1,600            |
| Depreciation Buildings   | 1,313         | 15,755               | 15,760           |
| Depreciation Furniture   | 214           | 2,569                | 2,580            |
| Refunds/Reimbursements   | -             | 105                  | -                |
| **Total Expense**        | 12,459        | 182,221              | 206,844          |

|                          |               |                      |                  |
| **Net Surplus/(Deficit)**| (5,929)       | (88,298)             | (118,844)        |
LEGISLATION / STRATEGIC PLAN & POLICIES:

Strategic Plan 2011-2015

Goal
Leadership and Governance – Provide strong and informed leadership and effective management of community resources; empowering and involving the community at all levels.

Strategy
Improve Council’s communication, consultative processes, representation and advocacy.

BUDGET AND FINANCIAL IMPLICATIONS:

Not applicable.

VOTING REQUIREMENTS:

Simple Majority.
**OFFICER’S RECOMMENDATION:**

That: Policy LG39 – Workers Rehabilitation as amended be adopted.

**INTRODUCTION:**

All policies are required to come to Council for review; this is part of this ongoing process.

**PREVIOUS COUNCIL CONSIDERATION:**

Adopted 19 March 2012 – Minute No 03/12.15.4.069
A draft of an amended Policy and this amendment were considered at Council Workshops.

**OFFICER’S REPORT:**

All policies are required to come to Council for review; this is part of this ongoing process.

Some wording has been amended to bring the Policy in line with legislation and terms used in the insurance industry for medical practitioners.

Other than that, there are no amendments being recommended for this Policy, only very minor grammatical changes. It is considered that the Policy is relatively stable and therefore could be reviewed every three years.

**LEGISLATION / STRATEGIC PLAN & POLICIES:**

Strategic Plan 2011 – 2015

*Goal*
Leadership and Governance – Provide strong and informed leadership and effective management of community resources; empowering and involving the community at all levels.

*Strategy*
Ensure Council fulfils its legislative and governance responsibilities and its decision making, supported by sustainable policies and procedures.

**BUDGET AND FINANCIAL IMPLICATIONS:**

Nil

**VOTING REQUIREMENTS:**

Simple Majority.
POLICY NO LG39
WORKERS REHABILITATION POLICY

DEPARTMENT: Governance

RESPONSIBLE OFFICER: Human Resources Manager

LINK TO STRATEGIC PLAN: Maintain workforce standards and procedures that ensure that the occupational health safety and welfare of employees, contractors and public is protected and enhanced.

STATUTORY AUTHORITY: Workers Rehabilitation and Compensation Act 1986

OBJECTIVE: Council believes that occupational rehabilitation is of benefit to everyone and should commence as soon as possible following injury or illness. Furthermore, no person being rehabilitated will suffer financial loss or be prejudiced in any way. Early reporting of injury and illness is encouraged. Ensure access to good first-aid and high quality medical care.

POLICY INFORMATION: Adopted 19 March 2012 – Minute No 03/12.15.4.069

POLICY

1. INTRODUCTION

Break O’Day Council is committed to preventing illness and injuries at the workplace by providing a safe and healthy working environment for all our people. It is recognised that injury or illness may still occur and therefore all incidents will be reviewed and steps will be taken to prevent recurrence.

2. INJURY AT WORK

Where there has been a work-related injury or illness, the policy aims to manage the process of rehabilitation to ensure the early and safe return to meaningful and productive work by:

- Ensuring that a return to work as soon as possible is a normal expectation.
- Ensuring early access to rehabilitation services for all who need them.
- Consulting with employees and, where applicable, an employee’s representative, to ensure that the rehabilitation program operates smoothly and effectively.
- Informing employees of their rights in relation to a workers’ compensation claim, including the choice of doctor.

3. REHABILITATION PROGRAM

The objectives of Break O’Day Council’s Rehabilitation Program are to:

- To assist with an early and safe return to meaningful and productive work following illness or injury.
- To establish that rehabilitation is the usual course of action and should begin at the time when treatment first started.
To integrate the injured or ill person, employee successfully back into the workplace, and will include these essential components:
   a. All employees will be encouraged to return to full employment as soon as practicable following injury or illness.
   b. Where possible, employees will be returned to their usual work or some alternate work within their capacity. If suitable duties can be accommodated.
   c. Restricted hours of work may be available for those employees who are unable to perform a full day’s duties.

Where no suitable work can be found, Council will provide for the early referral to a rehabilitation unit.

The injured or ill person, employee always retains the right to receive treatment from their primary treating medical practitioner, whoever in Tasmania they wish.

No person will be returned to a job, which will potentially aggravate the work-related injury or condition.

Adequate training for such alternative duties will be given and safe working practices followed.

4. PROCEDURES FOR OCCUPATIONAL REHABILITATION

Notification
   Work related injury or illness shall be reported through completion of the appropriate forms.
   (Incident/Accident report forms and Workers Compensation Claim forms)

Recovery and Return to Work
   Where appropriate, Council will arrange for a suitable person (e.g. occupational physician, medical officer of health, rehabilitation coordinator, physiotherapist) to assist the worker in the return to work process, following consultation with the primary treating medical practitioner.

Consultation
   Consultation will take place between the employer, the injured worker and the treating doctor when developing a return to work plan.

Disputes
   Rehabilitation disputes which cannot be resolved by mediation in the workplace, may be referred to the Rehabilitation and Compensation Tribunal.

Confidentiality
   The confidentiality of the rehabilitation records shall be maintained.

5. REHABILITATION PROCEDURES

Return to Work
   Council will hold the same job open for the injured worker for a period of 12 months, except if the job no longer exists or where it is not reasonably practicable to make that employment available.

Council will prepare a return to work plan for any employee who is incapacitated for more than 14 days. This plan will be completed in consultation with the injured worker and within five days of the 14 day limit being reached.

A programme for graduated return to work will be established to meet the individual needs of the injured employee.
Council’s rehabilitation provider will liaise with the primary treating medical practitioner and therapists to establish a suitable rehabilitation programme with short and long term goals.

It will be ensured that employees and their supervisors understand any work restrictions and physical limitations and to whom problems should be reported.

Appropriate training will be provided for any alternative duties that are unfamiliar to the employee.

Alternative Duties
Council will provide suitable alternative duties for a period of up to 12 months where there is reasonable expectation that the injured employee will thereafter be able to return to their former or equivalent occupation, except where it is not reasonably practical to provide such work, or no such meaningful work exists. Specific tasks will be allocated on a short term basis and duties will incorporate regular upgrading of activities together with a timetable for monitoring progress.

The duties will be meaningful and contribute to production and task variety. Alternative duties will take into consideration the workers skills, experience, age and status. The primary treating doctor/medical practitioner, injured staff member and other relevant persons will be part of the decision making process for identifying alternative duties. If alternative duties do not result in the expected goal, then other options will be explored including redeployment or re-training.

Counselling
All injured employees will be counselled on their return to work. This counselling will include a review of causes of the accident or injury and the preventative actions that are necessary to prevent a re-occurrence.

The employee’s supervisor or team leader will undertake the counselling in the first instance. Depending on the nature and severity of the accident or illness, or where a return to work plan has been implemented, the counselling may be undertaken with the assistance of the rehabilitation provider or the Human Resource Business and Corporate Services Manager, or their delegate.

6. MONITORING AND REVIEW
This Policy will be reviewed every three (3) years in line with the Council’s Policy Framework or earlier in the event of major changes to legislation or related policies, procedures or if deemed necessary by the General Manager.
OFFICER’S RECOMMENDATION:

That: All properties classified with tenure details for tenancies incur a service charge for each separate tenancy, commencing immediately for any new/changed properties and from 2016/2017 for existing properties.

INTRODUCTION:

Currently there does not appear to be any clear direction on whether Council charges each tenancy individually or the property as a whole.

PREVIOUS COUNCIL CONSIDERATION:

The matter was raised briefly during 2015/2016 budget workshopping for rates and this specific recommendation was considered at a recent Council Workshop.

OFFICER’S REPORT:

In 2005/2006, all properties with a tenancy were charged individually for that rating year only; they then reverted to one charge for the property for subsequent years. Very recently, when a supplementary valuation was received with tenancies attached, the rates have been raised on each individual AAV as advised by the Valuer General. As this is not consistent with properties that are already in the system, some direction is sought.

The properties in question vary from commercial/retail to residential or a combination of commercial/residential. Council would need to consider the impact on services for these individual tenancies, for example:

- Two (2) houses on one (1) block, there is the potential for double impact on Council infrastructure if both houses are occupied - should this property then attract two (2) service charges for waste.
- A large motel which only receives one (1) infrastructure charge but has twenty-three (23) units, two (2) houses, an office and restaurant but only one (1) waste charge, according to the Valuer General has the potential to be charged for four (4) tenancies, a much better alignment between impact on services and service charges.
- Housing Services units – there can be as many as eleven (11) units on one (1) property which are attracting only one (1) charge, although incurring a similar service impact as eleven (11) separate properties.

Council would also need to take into consideration properties of a community nature, fire services, education, sporting clubs, aged care facilities, church/manse etc. However, these
can be considered, on application on a case-by-case basis, for either adding to Council’s list of Rating Exemptions and Remissions or as a one-off “hardship” case.

The specific impact on each additional tenancy is one (1) additional general waste charge – in 2015/2016 this is $163.50. The largest individual impact on a rate payer would be an additional eleven (11) tenancies and therefore $1,798.50 although most would only incur one (1) or two (2) additional charges.

The recommendation is that the approach be implemented immediately for any new properties with tenancies identified by the Valuer General, or any properties that are amended. All other properties would not be impacted until the 2016/2017 financial year. Council would commence advising rate payers of the potential impact, directly by letter to each affected property and more generally through, for example, Council’s newsletter. This will give ratepayers an opportunity to understand and prepare for the impact or apply to Council for relief, if appropriate.

**LEGISLATION / STRATEGIC PLAN & POLICIES:**


Strategic Plan 2011 – 2015

**Goal**

Leadership and Governance – Provide strong and informed leadership and effective management of community resources; empowering and involving the community at all levels.

**Strategy**

- Maintain financial viability and accountability in budgeting and administration.
- Ensure Council fulfils its legislative and governance responsibilities and its decision making, supported by sustainable policies and procedures.

**BUDGET AND FINANCIAL IMPLICATIONS:**

If adopted, the additional charges would raise approximately $25,000.

**VOTING REQUIREMENTS:**

Absolute Majority.
OFFICER’S RECOMMENDATION:

That the request for remission of the rates be refused.

INTRODUCTION:

Council has received an email requesting a rates remission for the Malahide Golf Club, Fingal.

PREVIOUS COUNCIL CONSIDERATION:

No previous Council consideration.

OFFICER’S REPORT:

The Treasurer of Malahide Golf Club is reviewing financial operations and seeking opportunities to reduce costs. On that basis and his view that the Golf Club receives very little in return for their rates, the remission from rates is requested.

As Council is aware, the state government has made it clear that rates are a tax, not a fee for service and valuation is the basis for that tax. The property is 34.26 ha, Land Value $100,000; Capital Value $250,000, AAV $10,000. Rates are $1,109.66 of which General Rate is $823.66 with one (1) garbage infrastructure charge, one (1) garbage collection charge and the state fire levy making up the balance.

Council’s Rate Remissions and Exemptions Policy does allow for the option of remitting the general rates, through the last criteria item, if Council believes that the property provides a community benefit -

Council will provide a remission of the General Rate to those ratepayers that are:

- Charitable organisations that would otherwise be eligible for an exemption, except that they are the ratepayer/occupier of the property and not the owner.
- Religious institutions that own residential properties that are occupied solely by the Church Minister and his/her family.
- A cemetery that is owned by a religious institution.
- A Church where the owners are not eligible for a remission as they are not registered as a charitable organisation, only if the organisation or owner is not-for-profit.
- Any other property which Council believes offers a benefit to the community.
Council does not presently provide rate relief to any sporting organisations, except the Surf Angling Club for its small shed used only for a fishing competition. On that basis, allowing a rate remission for this sporting organisation could create a precedent resulting in similar requests for rating exemptions from sporting organisations in the municipality.

It is therefore recommended that the request be refused. If the organisation has, and can demonstrate, financial hardship, Council could consider a one-off rating remission.

**LEGISLATION / STRATEGIC PLAN & POLICIES:**

Local Government Act 1993 – Section 129

Strategic Plan 2011 – 2015

**Goal**

Leadership and Governance – Provide strong and informed leadership and effective management of community resources; empowering and involving the community at all levels.

**Strategy**

- Maintain financial viability and accountability in budgeting and administration.
- Ensure Council fulfils its legislative and governance responsibilities and its decision making, supported by sustainable policies and procedures.

**BUDGET AND FINANCIAL IMPLICATIONS:**

If the Remission is approved, $823.66 in 2015/2016 and ongoing thereafter.

**VOTING REQUIREMENTS:**

Absolute majority.
**Goal:** Environment and Planning

*Ensure sustainable management of natural and built resources is respectful to our unique location.*

<table>
<thead>
<tr>
<th>Strategies</th>
<th>Activities</th>
<th>Measure of Success</th>
</tr>
</thead>
<tbody>
<tr>
<td>Improve service levels and environmental responsibility of waste management practices</td>
<td>1. Review waste management strategies</td>
<td>• Investigations into recycling options, educational material to be provided to the public via newsletters and other media/web outlets.</td>
</tr>
<tr>
<td></td>
<td>2. Support the maintenance of existing waste minimization and recycling programs and facilitate opportunities for increased recycling through community education</td>
<td>Council is currently undergoing a waste assessment of materials being disposed, which will lead to opportunities for recycling and diversion programs and community awareness.</td>
</tr>
<tr>
<td></td>
<td>3. Explore further opportunities for waste reduction and recycling</td>
<td></td>
</tr>
</tbody>
</table>


Goal: **Asset Management**

*Ensure the efficient and effective provision of appropriate community assets.*

<table>
<thead>
<tr>
<th>Strategies</th>
<th>Activities</th>
<th>Measure of Success</th>
</tr>
</thead>
<tbody>
<tr>
<td>Develop and implement a 10 year asset management plan for all classes of assets that includes:</td>
<td>1. Develop and implement an asset management system</td>
<td>Ongoing development and improvement of Asset Management Plans and their integration into the Long Term Financial Plan.</td>
</tr>
<tr>
<td>• Capital Works Program</td>
<td>2. Develop and implement a maintenance program</td>
<td>Maintenance program developed and implemented through annual budget</td>
</tr>
<tr>
<td>• Maintenance Program</td>
<td>3. Review existing assets and identify needs over the next 10 years (in conjunction with MMP and other asset/infrastructure actions)</td>
<td>Consolidate assets into single database</td>
</tr>
<tr>
<td>4. Continue to lobby state and federal agencies for infrastructure upgrades ie roads, bridges and buildings</td>
<td>5. Continue to work at regional and state levels with all relevant agencies to improve transport and infrastructure</td>
<td>Council has progressed with Asset Management Plans with consolidation scheduled in 2015/16. Council has submitted grants for Commonwealth and State funding, and worked at regional levels with other Councils to improve transport and infrastructure.</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Council has progressed with Asset Management Plans with consolidation scheduled in 2015/16. Council has submitted grants for Commonwealth and State funding, and worked at regional levels with other Councils to improve transport and infrastructure.</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
OFFICER’S RECOMMENDATION:

That the report be received by Council.

INTRODUCTION:

This is a monthly update of the works undertaken through the Works and Infrastructure Department since the last meeting of Council and a summary of the works proposed for the coming month.

PREVIOUS COUNCIL CONSIDERATION:

Provided as a monthly report – Council consideration at previous meetings.

OFFICER’S REPORT:

OUTSTANDING REPORTS:

<table>
<thead>
<tr>
<th>Motion Number</th>
<th>Meeting Date</th>
<th>Council Decision</th>
<th>Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>05/13.7.4.121</td>
<td>20 May 2013</td>
<td>A report is sought providing advice in accordance with the requirements of Section 65 of the Local Government Act 1993 for the information of Council at its meeting in June 2013 and consider any advice as required from relevant State Agencies. That Council replace the current one (1) lane bridge at Cornwall to two (2) lanes of concrete construction, within the bridge replacement programmed, and that Council investigate the possibility that Cornwall Coal contribute to the cost.</td>
<td>Cornwall Coal intends to offer a 50% contribution, subject to their Board approval. Although Cornwall Coal has listed the subject for discussion at its June 2015 board meeting, no decision has yet been made as of 09 July 2015.</td>
</tr>
</tbody>
</table>
### Landfill Investigations Update Report

There has been an initial discussion with the EPA (quarry section) regarding the potential for Halfway Hill Quarry to be turned into a putrescible landfill. They are reviewing some of the documentation that was submitted as part of the quarry licence and extension.

Their early indication is that this is not an ideal situation as it crosses over between a quarry licence and a landfill licence which are two separate activities. This seems to be a sticking point with them as to how best to address this through the legislative framework.

Once a decision is made by the EPA, a feasibility report will be provided to Council to determine the preferred landfill site out of the two sites being considered. The report will include a cost benefit analysis.

<table>
<thead>
<tr>
<th>Motion Number</th>
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<th>Council Decision</th>
<th>Comments</th>
</tr>
</thead>
</table>
| 08/14.12.5.240 | 21 August 2014 | That Council endorse the following actions: Investigate potential landfills sites at Halfway Hill Quarry and a disused quarry opposite lease 8M/2001 on Ansons Bay Road, including:  
- Discussion with the Environment Protection Authority on the use of these potential sites as future landfills;  
- Carry out groundwater depth tests;  
- Conduct a feasibility study including cost-benefit analysis into the establishment and operation of a Level 2 putrescible landfill at both potential sites. Increase recycling and diversion techniques to reduce the amount of waste being sent to Copping, including  
- Carry out a waste assessment on the materials being disposed of at the Scamander Waste Transfer Station. This assessment will provide an estimation of the types and volumes of materials being disposed of the Copping.  
- Report on the findings of the waste assessment and look at opportunities for recycling and diversion, including cost benefit analysis.  
- Plan, prepare, budget, manage and deliver a waste minimisation campaign for both local communities and local schools. | Refer below for a landfill investigations update report. The waste assessment has been scheduled for July 2015, and an update will be provided at the next meeting. |

### Motion

**Motion Number** | **Meeting Date** | **Council Decision** | **Comments**
--- | --- | --- | ---
09/14.12.4.268 | 15 September 2014 | That Council accepts the land transfer and title costs, ownership and maintenance of Lot 100 Tully Street, St Helens (PID 3185979) Memorial Park. | Council staff have a meeting scheduled with the owner in early July, and an update will be provided at the next council meeting. |
<table>
<thead>
<tr>
<th>Motion Number</th>
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</tr>
</thead>
<tbody>
<tr>
<td>09/14.12.5.269</td>
<td>15 September 2014</td>
<td>That Council approach Forestry Tasmania for approval for Council to maintain German Town Road from the intersection of German Town Road and Top Marshes Road to the intersection of German Town Road and Semmens Road.</td>
<td>Awaiting documents from the Legal Services Department.</td>
</tr>
<tr>
<td>10/14.7.2.291</td>
<td>20 October 2014</td>
<td>A report is sought providing advice in accordance with the requirements of Section 65 of the Local Government Act 1993 for the information of Council at a future meeting and consider any advice as required from relevant State Agencies.</td>
<td>State Growth have removed the graffiti on the lower section. Removal date for the remaining two yellow painted stripes is to be confirmed by State Growth’s contractor.</td>
</tr>
<tr>
<td>06/15.7.1.147</td>
<td>22 June 2015</td>
<td>A report is sought providing advice in accordance with the requirements of Section 65 of the Local Government Act 1993 for the information of Council at a future meeting and consider any advice as required from relevant State Agencies.</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Council negotiate with Parks to ensure all the major lagoons in Break O’Day are opened to the sea the week after the long weekend in November, if they have not opened naturally in the preceding six (6) months.</td>
<td></td>
</tr>
<tr>
<td>06/15.12.5.159</td>
<td>22 June 2015</td>
<td>That Council approve minor works to make the following roads capable of allowing the transport of water craft from the Lyndcraft factory to the St Helens Wharf:</td>
<td>Council staff are working with Lyndcraft and TasNetworks to ensure the successful transportation of the boat scheduled for 25 July 2015.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>• Molly Court</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>• Beaulieu Street</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>• Argonaut Road</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>• Walker Street</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>• Eagle Street</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>• Medea Cove Esplanade</td>
<td></td>
</tr>
<tr>
<td>Motion Number</td>
<td>Meeting Date</td>
<td>Council Decision</td>
<td>Comments</td>
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<tr>
<td>---------------</td>
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<td>------------------</td>
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</tr>
</tbody>
</table>
| 06/15.12.6.160 | 22 June 2015 | 1. That Council maintains the current closure of the Moulting Bay Jetty until appropriate funds are available for its replacement.  
2. That Council investigate funding options to replace the Moulting Bay Jetty.  
3. That Council seek a Memorandum of Understanding with St Helens Oysters at 434 Binalong Bay Road for the use of their jetty during emergencies. | 1. The jetty remains closed.  
2. Council is working on a grant application through the Commonwealth Government's National Stronger Regions Fund.  
3. Meeting to be scheduled. |
| 06/15.14.5.171 | 22 June 2015 | That Council support the installation of a stormwater line and amelioration to stormwater retention basis servicing Sunrise Court, Scamander. | Works currently being scoped and programmed. |

**OUTSTANDING REPORTS - COMPLETED:**

<table>
<thead>
<tr>
<th>Motion Number</th>
<th>Meeting Date</th>
<th>Council Decision</th>
<th>Comments</th>
</tr>
</thead>
</table>
| 06/15.7.2.149 | 22 June 2015 | A report is sought providing advice in accordance with the requirements of Section 65 of the Local Government Act 1993 for the information of Council at a future meeting and consider any advice as required from relevant State Agencies.  
That weed spraying be added to the works program. | Council currently carries out weed spraying on an as-needs basis, but is working with the NRM Officer on prioritising weed management (weed type, location and appropriate treatment) for this financial year. |
| 06/15.12.4.158 | 22 June 2015 | That Council adopt Asset Management Policy Number AM-16 Kerb Profile, Draft Version 2 (04 June 2015) as the approved policy. | The policy has been added to Council's policies list. |
# ROADS ROUTINE MAINTENANCE UPDATE

<table>
<thead>
<tr>
<th>June 2015</th>
<th>July 2015</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Road maintenance</strong></td>
<td><strong>Road maintenance</strong></td>
</tr>
<tr>
<td>• Stormwater drainage clearing - Osprey Drive</td>
<td>• Stormwater drainage clearing - Osprey Drive</td>
</tr>
<tr>
<td>• General bitumen patching - all areas</td>
<td>• Drainage works at Cornwall</td>
</tr>
<tr>
<td>• General unsealed roads pothole repairs - all areas</td>
<td>• Roadside slashing in St Marys &amp; Fingal areas</td>
</tr>
<tr>
<td>• Installed new kerb and gutter at the Flat Road bridge (partly funded by the bridge contractor as part of their bridge approach works)</td>
<td></td>
</tr>
<tr>
<td><strong>Road grading</strong></td>
<td><strong>Road grading</strong></td>
</tr>
<tr>
<td>• Fire Road</td>
<td>Grading of roads in following areas:</td>
</tr>
<tr>
<td>• Canhams Road</td>
<td>• Seymour, Deals, Matson’s</td>
</tr>
<tr>
<td>• Cecilia Street</td>
<td>• St Marys area</td>
</tr>
<tr>
<td>• Upper Scamander Road</td>
<td>• Cornwall</td>
</tr>
<tr>
<td></td>
<td>• Mt Nicholas</td>
</tr>
<tr>
<td></td>
<td>• Fingal</td>
</tr>
<tr>
<td></td>
<td>• Leona, Heffords &amp; Aberfoyle</td>
</tr>
<tr>
<td></td>
<td>• Mathinna</td>
</tr>
<tr>
<td><strong>Maintenance Works</strong></td>
<td><strong>Maintenance Works</strong></td>
</tr>
<tr>
<td>• Minor drainage works at Cornwall</td>
<td>• Vacuum out stormwater pits and culverts in St Helens area</td>
</tr>
<tr>
<td>• Tree removal on Tyne Road following damaging winds</td>
<td>• Vacuum out roadside rock-lined drains in Falmouth</td>
</tr>
<tr>
<td></td>
<td>• Fallen tree removal in the Lottah area</td>
</tr>
<tr>
<td></td>
<td>• Attend to Customer Service Requests as required</td>
</tr>
</tbody>
</table>

## TOWN AND PARKS ROUTINE MAINTENANCE UPDATE

**Standard monthly activities:**

- Rubbish collection
  - Coastal area – daily
  - Valley – Monday & Friday
- Town maintenance

<table>
<thead>
<tr>
<th>June 2015</th>
<th>July 2015</th>
</tr>
</thead>
<tbody>
<tr>
<td>• Tree pruning to continue</td>
<td>• Tree pruning to continue</td>
</tr>
<tr>
<td>• Kerb and channel maintenance in all towns</td>
<td>• Kerb and channel maintenance in all towns</td>
</tr>
<tr>
<td>• Edging of kerb and gutter, and footpaths where required</td>
<td>• Edging of kerb and gutter, and footpaths where required</td>
</tr>
<tr>
<td>• Cleaning up of leaf matter in St Helens and St Marys</td>
<td>• Cleaning up of leaf matter in St Helens and St Marys</td>
</tr>
<tr>
<td>• Normal Town Maintenance in all areas</td>
<td>• Normal Town Maintenance in all areas</td>
</tr>
</tbody>
</table>
FACILITIES ROUTINE MAINTENANCE UPDATE

Standard monthly activities:
- Monthly preventative maintenance inspections.
- On-going council-wide seats and picnic table installation.
- Playground repairs due to council-wide audit.
- Maintenance work on various buildings, as picked up in preventative inspections.

<table>
<thead>
<tr>
<th>June 2015</th>
<th>July 2015</th>
</tr>
</thead>
<tbody>
<tr>
<td>• Roofing installation to Fingal Valley</td>
<td>• Roofing installation to Fingal Valley</td>
</tr>
<tr>
<td>• Maintenance work on various buildings, as</td>
<td>• Mathinna Country Club concrete access ramp</td>
</tr>
<tr>
<td>picked up in preventative inspections.</td>
<td>construction (grant funded).</td>
</tr>
</tbody>
</table>

WASTE MANAGEMENT UPDATE

Monthly contractor meeting:
- The next contract meeting with the contractor is on 10 July 2015.

Application for an inert landfill at Scamander:
Council has applied to the EPA for an inert landfill (builders’ waste) at its Scamander waste management site by submitting a draft Environmental Effects Report to the EPA for their review.

If the report is approved, the EPA will advertise the proposal for public comment prior to its approval process taking place.

CAPITAL WORKS
- Projects in bold and italic denotes previously completed.
- All work completion dates are subject to inclement weather and latent conditions. Extensions of time can also be caused by changes in the scope of works and by delays caused by council or other authorities like Telstra and NBN.
BRIDGES CAPITAL WORKS PROGRESS UPDATE

<table>
<thead>
<tr>
<th>Project</th>
<th>June 2015</th>
<th>July 2015</th>
</tr>
</thead>
<tbody>
<tr>
<td>2014/2015 Bridge Program</td>
<td>The Flat Bridge on St Marys Rivulet (Flat Road) at St Marys – bridge structure completed.</td>
<td>The Flat Bridge on St Marys Rivulet (Flat Road) at St Marys – bridge approach works to be completed. Cornwall Road bridge is scheduled to be replaced in early August, followed by Piggery Creek on Upper Esk Road, Tower Rivulet on Rossarden Road and Tower Tributary on Mangana Road. Sloop Lagoon Bridge and Bridge Big Lagoon Bridge replacements to be scheduled later in the year when the climate is warmer for temporary road works to the Fire Road bypass route to be effective.</td>
</tr>
</tbody>
</table>

ROADS CAPITAL WORKS PROGRESS UPDATE

<table>
<thead>
<tr>
<th>Project</th>
<th>June 2015</th>
<th>July 2015</th>
</tr>
</thead>
<tbody>
<tr>
<td>Streetscape Upgrade – Main Street (St Marys)</td>
<td>Works continuing. All footpath sections on Esk Main Road completed.</td>
<td>Works continuing with stormwater installation, concrete outstand in front of St Marys Hotel and Story Street footpaths.</td>
</tr>
<tr>
<td>Streetscape Upgrade – Talbot Street (Fingal)</td>
<td>Tender awarded to Shaw Contracting.</td>
<td>Works commenced with scheduled completion in late August 2015.</td>
</tr>
<tr>
<td>Intersection Upgrade – Tasman Highway and St Helens Point Road</td>
<td>Pre-works commencement works undertaken.</td>
<td>Works commenced. Practical completion is nominated for mid-October 2015.</td>
</tr>
</tbody>
</table>

QUARRY DEVELOPMENT

Council staff has submitted a final Quarry Management Plan for the Halfway Hill Quarry on Ansons Bay Road to Mineral Resources Tasmania after receiving comments on a draft Quarry Management Plan earlier.

Once approval has been received, Council will proceed to tender for a contractor to provide blasting, crushing and screening operations.

The 2015/2016 Budget contains an allowance for blasting, crushing and screening operations at Halfway Hill Quarry.
LEGISLATION / STRATEGIC PLAN & POLICIES:

Strategic Plan 2011-2015

Goal
Leadership and Governance – Provide strong and informed leadership and effective management of community resources; empowering and involving the community at all levels.

Strategy
Improve Council’s communication, consultative processes, representation and advocacy.

BUDGET AND FINANCIAL IMPLICATIONS:

Not applicable.

VOTING REQUIREMENTS:

Simple Majority.
**OFFICER’S RECOMMENDATION:**

That the report be received by Council.

**INTRODUCTION:**

This is a monthly update for animal control undertaken since the last meeting of Council.

**PREVIOUS COUNCIL CONSIDERATION:**

Provided as a monthly report – Council consideration at previous meetings.

**OFFICER’S REPORT:**

This is a monthly update of the complaints and work that has been done and the action that has been taken for each complaint for the month of June 2015:

### 5 June 2015

- Complaint received about a barking dog at Young Street. Although has generally been good warned owners again.
- Returned call regarding barking dog in Groom Street, St Helens. Spoke to owner who advised will keep dog in until later in the mornings.
- Emailed police again to obtain update on dog poisoning.
- St Helens Patrol.
- Another complaint received about dog at Annie Street barking at night. Owner not complying with Bark Abatement Order so seized dog and placed in pound until Bark Collar arrives. Notified owner to advise what Council have done.
- Binalong Patrol.

### 12 June 2015

- Meet with Manager Works and Infrastructure about complaint from Scamander resident regarding ongoing barking dog issue Scamander Avenue. It was decided to conduct bark monitoring the following Tuesday and Wednesday evenings. Spoke with complainant to advise what Council will be doing.
- St Helens Patrol.
- Stieglitz / Akaroa Patrol. Wandering dog in Peron Street, warned owner.
- Organise letter to owner of barking dog Lade Court and deliver Bark Abatement Notice stating that dog must have a bark collar on if outside unattended between the hours of 7.30pm to 7.30am.
- Cat Trapping Exercise at St Marys and Fingal Transfer Stations 15-19 June.
St Marys two (2) cats only. Fingal cats have disappeared since the bins are closed daily and it is believed that a couple of locals had been shooting the cats on site a few months ago.

- Problem geese Binalong Bay Road removed/euthanized 16 June 10am – 2.30pm eight (8) geese poisoned and one (1) shot, one (1) remaining which flew out into the bay and hasn’t been seen since.
- Scamander Avenue property bark monitored evenings of 16 and 17 June.
  16 June between 4.30pm – 8.00pm. Dog barked basically non-stop when left alone outside from 5.17pm to 7.15pm. When owner arrived back home at 7.15pm dog was taken inside.
  17 June between 5pm – 7.30pm Dog barked basically non-stop when left alone outside from 5.20pm to 6.40pm. When owner arrived back home at 6.40pm dog was taken inside.

**18 June 2015**

- Report of wandering goat in Frank Street, St Marys believed to be from Gardiners Creek Road, St Marys. Spoke to owners and advised if the goat gets out again it will be impounded and they will be fined heavily.
- Report of black labrador dog wandering into property at Grant Street, Fingal. Complainant advised coming around regularly as her bitch is in season. Labrador showing signs of aggression. When arrived dog had been gone for half hour. Patrolled Fingal but could not find.

**19 June 2015**

- Assess bark monitoring conducted on previous Tuesday and Wednesday evenings in Scamander Avenue, Scamander and discussed with Manager Works and Infrastructure Bark Abatement Notice to be issued to owners of the offending dog. Called in and discussed findings with owners who was very good about everything and will order a bark collar and comply with the notice which will be sent out next week.
- Followed up on black labrador wandering into property at Grant Street, Fingal. Spent three (3) hours trying to catch with no success.
- Complaint about a large Mastiff type dog coming from a property in Penelope Street, St Helens showing signs of aggression. Young bloke called dog back and rewarded its bad behaviour. Two (2) site visits were made but no one at home. Left a caution notice with a hand written note for someone to call me. Will revisit next week - Monitor.

**25 June 2015**

- Fingal patrol looking for problem Labrador dog. Nothing found.
- Hand delivered Barking Dog Abatement Notice owners of property at Scamander Avenue, Scamander.
- Complainant called and stated that the dog in Annie Street, St Helens still barking on and off which is very annoying. Bark diary forwarded to Council for records. Bark monitor conducted from 10.10am - 11.00am. Owner went out at 10.30am and returned at 10.52am. The dog barked on and off a few times whilst she was out. Spoke to owner who believes a lot of complainants times are made up and she stated that she is going
to write to the General Manager. I told her that I will continue to monitor and she must ensure that the barking collar is fitted correctly which is required as part of the abatement, and if the barking continues infringements will be issued.

- St Helens Patrol.
- Fingal patrol looking for problem black Labrador still not found.
- Spoke to complainant in Mathinna about dog from Dunn Street, Mathinna showing some signs of aggression towards her when it was out wandering on the corner of High/Dunn Street, Mathinna. Went to owners house where new high fences have been erected and the dog was also chained up in yard. Dog showed some aggression. No one home, left message for owner to call. Owner rang at 5.30pm. Spoke to him in depth about his dog and stated if it was to get out and show signs of aggression again it will be declared Dangerous.
- Fingal patrol, couldn’t find Labrador.
- Complaint from a resident in St Marys about two (2) dogs being walked each morning and messing on the footpath. Located owner of dogs which are currently unregistered. Called in and saw dogs out in small court yard attached to the property. No one home left written message for owner to contact. No contact to date. Monitor.
- Checked microchip number for a dog that was registered during the week in St Marys and obtained information for the ladies in front office.
- Request from owner in St Helens of a Dangerous Dog from eight (8) years ago to be undeclared. Advised owner to put reasons in writing to the General Manager - follow up next week.
- Two (2) dogs observed in paddock in Annie Street. Owner with them picking up horse poo.
- Report of Mastiff type dog wandering in Medea Street, St Helens. Went to suspected owners property and found dogs in front yard. Owner advised they had been there the whole time. Verbal warning given.

**LEGISLATION / STRATEGIC PLAN & POLICIES:**

**Strategic Plan 2011-2015**

*Goal*
Leadership and Governance – Provide strong and informed leadership and effective management of community resources; empowering and involving the community at all levels.

*Strategy*
Improve Council’s communication, consultative processes, representation and advocacy.

**BUDGET AND FINANCIAL IMPLICATIONS:**

Not applicable.

**VOTING REQUIREMENTS:**

Simple Majority.
OFFICER’S RECOMMENDATION:

That Council approve works for the permanent replacement option of failed kerb and gutter sections at 73 Cecilia Street and at the Kellraine Units in Tully Street under the 2015/2016 Stormwater Budget, with tree replacements deferred and replanted as part of the proposed prioritised memorial tree replacement program.

INTRODUCTION:

This report provides background information on failed kerb and gutter sections on Cecilia and Tully Streets and repair options.

PREVIOUS COUNCIL CONSIDERATION:

Council Workshop 8 April 2015

The Manager Works and Infrastructure will prepare a prioritised plan by address, advising the type of tree which will be the replacement and include a communication/consultation strategy.

REPORT:

Background

Council’s General Manager was approached about the drainage problem which exists in front of 73 Cecilia Street, where water can remain in the failed kerb area for long periods of time and thereby creating a slip hazard.

This issue also occurs near the Kellraine units in Tully Street.

Investigation

The Cecilia Street site was inspected by council staff who confirmed the water ponding was caused by failed kerb and gutter sections preventing stormwater from flowing away. The state of the kerb and gutter has occurred as a result of the expanding root system of the tree nearby.

In addition, there is no stormwater side entry pit close to this kerb location. There were side entry pits installed as part of the recent St Helens Main Street Stormwater Project, however the stormwater project was designed to drain the commercial area of Cecilia
Street. As a result, the project scope and budget did not extend past the Billie T’s café northwards into the residential area of Cecilia Street.

The failed kerb and gutter condition caused by expanding tree roots was recently reported to the Council workshop on 8 April 2015, where the report noted there were similar issues on other sections of Cecilia and Tully Streets in St Helens.

Council has recently awarded work to a contractor to assess all the trees on Cecilia and Tully Streets and present a prioritised tree replacement program for council to consider.

Cecilia Street

The kerb near the Kelraine units in Tully Street suffers the same condition brought about by expanding tree roots.

Repair Options

Option 1: Temporary Solution - Kerb Replacement

This would involve excavating and removing the existing kerbs, installing new kerbs, and re-asphalting the excavated road sections.

However, without removing the trees causing the problem, the kerbs will fail again in time. As such, this is to be considered a temporary solution.

Due to the work being performed on a state government road resulting in additional worksite requirements of traffic control, works permit application, road pavement reinstatement to Department of State Growth specifications, the cost estimated for this option is approximately $7,500, excluding GST, per location.

Option 2: Permanent Solution - Kerb Replacement with tree removal and replacement

This would involve the same process as Option 1, however with the addition of removing the trees and their root systems. Selected and agreed replacement trees would be re-
planted in the removed tree locations. Tree root guards would also be installed to prevent the tree root systems expanding beyond what is necessary for healthy tree growth.

This option would ensure that the ponding does not occur again, making this option a permanent solution.

With this option, there would be a need to consult with the St Helens RSL on tree replacement due to the memorial nature of the trees.

The cost is as per Option 1, plus the tree removal and replacement, which has not been costed.

**Option 3: Permanent Solution - Kerb Replacement with tree removal and later replacement**

This would involve the same process as Option 1, with the addition of removing the trees and their root systems, however the tree replacement would be carried out as part of the overall prioritised memorial tree replacement program, which is currently being prepared.

This option would ensure that the ponding does not occur again, making this option a permanent solution.

The cost is as per Option 1, plus the tree removal and replacement, which has not been costed.

**LEGISLATION / STRATEGIC PLAN & POLICIES:**

Strategic Plan 2011 – 2015

*Goal*
Asset Management – Ensure the efficient and effective provision of appropriate community assets.

*Goal*
Environment and Planning – Ensure sustainable management of natural and built resources is respectful to our unique location.

**BUDGET AND FINANCIAL IMPLICATIONS:**

2015/2016 Stormwater Budget.

**VOTING REQUIREMENTS**

Simple Majority.
## INFORMATION

**Goal:** Community Building

*Build capacity to improve community spirit and enhance a sense of wellbeing.*

<table>
<thead>
<tr>
<th>Strategies</th>
<th>Activities</th>
<th>Measure of Success</th>
</tr>
</thead>
<tbody>
<tr>
<td>Utilise existing skills and resources within our community to enhance the wellbeing of our community</td>
<td>1. Identify areas of existing skills that can be utilised</td>
<td>1. We have an increased number of volunteers mentoring their skills through programs such as the Learner Licence Program and utilise Digital Hub to increase IT awareness and skills.</td>
</tr>
<tr>
<td></td>
<td>2. Support new and existing organisations in enhancing the wellbeing of our community through mentoring programs and events</td>
<td>2. Youth Worker position to work with organisations in improving event outcomes and skills</td>
</tr>
<tr>
<td></td>
<td></td>
<td>The Digital Hub exceeded its KPI’s; A program was developed to assist our older community in the use of IT with the assistance of our youth; The Learner Mentor program was utilized with a number of youth gaining their licences</td>
</tr>
<tr>
<td></td>
<td>Provide opportunities for people to come together and develop connections and networks</td>
<td>1. Support and encourage activities, events and festivals for the Break O’Day area</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Council provided funding and in kind assistance to organisations</td>
</tr>
<tr>
<td></td>
<td></td>
<td>2. Assist community groups in finding solutions for obtaining public liability insurance</td>
</tr>
<tr>
<td></td>
<td></td>
<td>3. Keep the community informed on Council activities</td>
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<tr>
<td></td>
<td></td>
<td>4. Recognize achievements and successes in the community</td>
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<tr>
<td></td>
<td></td>
<td>4. Australia Day Award Program held in January of every year.</td>
</tr>
<tr>
<td>Strategies</td>
<td>Activities</td>
<td>Measure of Success</td>
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<tr>
<td>------------</td>
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</tr>
<tr>
<td>Promote and encourage arts, culture and heritage opportunities within our communities</td>
<td>1. Support and encourage events and festivals for the Break O’Day area</td>
<td>1. Council provides sufficient funding and in kind support to increase the number and/or quality of events and festivals held within the municipality.</td>
</tr>
<tr>
<td></td>
<td>2. Develop and implement an arts, cultural and heritage strategy (Link to MMP) that would include:-</td>
<td>2. Complete a conceptual plan for a museum building for the St Marys Arts, Culture &amp; Heritage site in consultation with the community</td>
</tr>
<tr>
<td></td>
<td>- Investigate artists in residence program</td>
<td></td>
</tr>
<tr>
<td></td>
<td>- Investigate opportunities for a community art space</td>
<td>Awaiting on a conceptual plan for a museum building for the St Marys Arts, Culture &amp; Heritage site. Consultation has occurred with the community via an onsite meeting with interested parties</td>
</tr>
<tr>
<td></td>
<td>- Facilitate annual photographic event</td>
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<td></td>
<td>- Continue to support our history room</td>
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<td></td>
<td>- Continue to strengthen partnerships with key stakeholders at local, state and federal levels</td>
<td></td>
</tr>
<tr>
<td>Strategies</td>
<td>Activities</td>
<td>Measure of Success</td>
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<tr>
<td>Plan for and support access to quality services, facilities, health,</td>
<td>1. Develop and implement a Recreation and Open Space strategy (Link to MMP)</td>
<td>Funding received from State and Federal Government to assist with the construction of a multi-purpose indoor facility for the St Helens Sports Complex Recreation and Open Space Strategy completed</td>
</tr>
<tr>
<td>education and information that meet the needs of all age groups and</td>
<td>2. Work with external agencies in facilitating activities and events</td>
<td>Worked in partnership to provide and activities for our community e.g. seniors day</td>
</tr>
<tr>
<td>communities particularly youth, people with disabilities and our ageing</td>
<td>3. Advocate for improved health, education and other government services</td>
<td>Ongoing partnering with external agencies developing an active and connected community by implementing the Social Determinates project which has been developed</td>
</tr>
<tr>
<td>population</td>
<td>within the scope of Council’s role and in conjunction with community</td>
<td></td>
</tr>
<tr>
<td>4. Continue to strengthen partnerships with key stakeholders at local,</td>
<td>4. Ongoing meeting attendance and support for partner organisations and</td>
<td></td>
</tr>
<tr>
<td>state and federal levels</td>
<td>stakeholders</td>
<td></td>
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<tr>
<td>5. Explore community transport options</td>
<td>5. Monitor opportunities to provide support</td>
<td></td>
</tr>
<tr>
<td>Minimize the impact of disasters by improving community and Council’s</td>
<td>1. Review existing municipal emergency management plan, community recovery plan and other relevant plans</td>
<td>The Emergency Management Plan is currently under review as per legislative requirement</td>
</tr>
<tr>
<td>preparedness</td>
<td>2. Develop a business continuity plan in relation to Council’s functions</td>
<td>Business Continuity Plan completed awaiting testing</td>
</tr>
<tr>
<td></td>
<td>3. Continue to provide education to the community</td>
<td>Support external providers in providing workshops to increase the community’s resilience eg., fire</td>
</tr>
<tr>
<td></td>
<td>4. Continue to strengthen partnerships with local, state and federal bodies</td>
<td></td>
</tr>
</tbody>
</table>

1. Ongoing review of Plans
2. Business Continuity Plan complete and tested
3. Support external providers in increasing community resilience
4. Ongoing meeting attendance and support for partner organisations and stakeholders
07/15.13.2  Community Services Report

<table>
<thead>
<tr>
<th>ACTION</th>
<th>INFORMATION</th>
</tr>
</thead>
<tbody>
<tr>
<td>PROPONENT</td>
<td>Council Officer</td>
</tr>
<tr>
<td>OFFICER</td>
<td>Chris Hughes, Manager Community Services</td>
</tr>
<tr>
<td>FILE REFERENCE</td>
<td>011</td>
</tr>
<tr>
<td>ASSOCIATED REPORT AND DOCUMENTS</td>
<td>Nil</td>
</tr>
</tbody>
</table>

OFFICER’S RECOMMENDATION:

That the report be received.

INTRODUCTION:

The purpose of this report is to provide Councillors with an update of various issues which are being dealt with by the Community Services Department.

PREVIOUS COUNCIL CONSIDERATION:

Provided as a monthly report – Council consideration at previous meetings.

OFFICER’S REPORT:

Outstanding Reports:

<table>
<thead>
<tr>
<th>Motion Number</th>
<th>Meeting Date</th>
<th>Council Decision</th>
<th>Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>09/13.13.6.256</td>
<td>16 September 2013</td>
<td>That Council under Section 178 of the Local Government Act 1993 authorise the General Manager to sell Certificate of Title Volume 228953 Folio 1 (Fingal Tennis Court) situated at 17 Grant Street, Fingal.</td>
<td>Council currently seeking to have the property re-zoned to urban. Awaiting confirmation from the Planning Commission that the tennis court at Fingal has been rezoned therefore making the property more saleable. To be listed for Expressions of Interest.</td>
</tr>
<tr>
<td>Motion Number</td>
<td>Meeting Date</td>
<td>Council Decision</td>
<td>Comments</td>
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</tr>
<tr>
<td>03/15.7.4.59</td>
<td>16 March 2015</td>
<td>A report is sought providing advice in accordance with the requirements of Section 65 of the Local Government Act 1993 for the information of Council at a future meeting and consider any advice as required from relevant State Agencies. That Council erect signs at the entrance to each of the towns in our Municipality which are on tourist routes. These signs to read “Welcome to St Helens” etc. and the “Welcome to” part to be in Chinese as well as English. Most European visitors speak fairly good English but this is not the case with the increasing numbers of Chinese.</td>
<td>A report will be provided to a Council Workshop for consideration. Contact made with the East Coast Regional Tourism Organisation to see whether they will be looking at this issue when addressing township signage. East Coast Regional Tourism Organisation have advised that they will be looking into signage and they will address the issue around welcoming messages. Still waiting for information to be provided by the East Coast Regional Tourism Organisation</td>
</tr>
<tr>
<td>05/15.13.4.135</td>
<td>18 May 2015</td>
<td>1. Pay as you go showers to be installed in the St Helens Sports Complex Building as soon as possible. 2. An investigation into the cost to Council re maintaining the Athletic track at the St Helens Sports Complex for the periods: a. 2013–2014 $17,041.42 b. 2014-2015 $6,306.23 (as at 23 February, 2015) 3. Increase General Manager’s delegation for waiver of fees from $350 to $750. 4. That a review of the leased facilities is undertaken within the next financial year with a view to charges being applied. 5. Investigate the cost of pay as you go for lighting in Council owned facilities.</td>
<td>Progressing. In progress Process to commence 2016</td>
</tr>
<tr>
<td>Motion Number</td>
<td>Meeting Date</td>
<td>Council Decision</td>
<td>Comments</td>
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<tr>
<td>05/15.13.4.135</td>
<td>18 May 2015</td>
<td>6. Remove from the Community Facility Hire Policy the following: “Where a group: (a) Seeks a subsidy greater than 50% or (b) Is requesting full fee exemptions (Category D) or (c) The request falls outside the options available within this policy; the request will be submitted to the Manager Community Services to seek Council approval”. 7. That the following words are added to Category D….Examples of Hirers that may fall in this category are non-funded, unincorporated community groups. <strong>fundraising after a disaster event</strong>.” 8. A realistic review of all charges of Council facilities with an option for cleaning by our contractor @ $50.00 or clean the hall themselves to an acceptable standard and cost built into hire fee.</td>
<td>6 &amp; 7 In progress</td>
</tr>
</tbody>
</table>
| 06/15.13.5.164 | 22 June 2015 | That Council develop a Market Space utilising the existing undercover horse stables at the St Marys Recreation Ground by:  
- Sealing the ground within the roofed section of the horse stables with a bitumen coating; and  
- Transferring the timber barriers to the front of the stalls located closer to the road allowing access to the stalls from a central point.  | This item is now being completed by Development Services.                                             |
| 06/15.13.7.166 | 22 June 2015 | That Council leaves the status quo for Break O'Day Regional Arts (BODRA) for hire fees for the St Marys and Portland Halls until the matter is discussed at the next Council Workshop following a decision to be made at the July Council Meeting. | In progress – meeting arranged to review process.                                                     |
## COMPLETED REPORTS:

<table>
<thead>
<tr>
<th>Motion Number</th>
<th>Meeting Date</th>
<th>Council Decision</th>
<th>Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>06/15.13.3.162</td>
<td>22 June 2015</td>
<td>That Council support this request from the Johns Family and provide financial assistance in the sum of $1,000 to assist them in running of the Golf Day as a fundraiser to support Suicide Prevention Australia.</td>
<td>Completed</td>
</tr>
<tr>
<td>06/15.13.4.163</td>
<td>22 June 2015</td>
<td>That Council approves the draft conceptual plan of the Cornwall Park which has been prepared subject to some minor amendments proposed by the Cornwall community which will assist them to seek funding from external agencies to undertake any proposed works.</td>
<td>Completed – advised Cornwall group of Council decision</td>
</tr>
<tr>
<td>06/15.13.6.165</td>
<td>22 June 2015</td>
<td>That Council support this request from Ricky Gale in the sum of $200 to assist him with the costs of representing the East Coast of Tasmania at the Moura Festival being held in Queensland.</td>
<td>Completed</td>
</tr>
<tr>
<td>06/15.13.8.169</td>
<td>22 June 2015</td>
<td>That Council supports Break O’Day Regional Arts (BODRA) by providing $500 to assist with the Valley of Voices Music Festival.</td>
<td>Completed</td>
</tr>
</tbody>
</table>

## COMPLETED REPORTS – AWAITING FUNDING:

<table>
<thead>
<tr>
<th>Motion Number</th>
<th>Meeting Date</th>
<th>Council Decision</th>
<th>Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>11/11.7.2.274</td>
<td>14 November 2011</td>
<td>A report is sought providing advice in accordance with the requirements of Section 65 of the Local Government Act 1993 for the information of Council at its meeting December 2011: That Council proceed with sealing of the St Helens airstrip as soon as possible and it be funded from Council Reserves.</td>
<td>Site inspection has been held – awaiting completion of Airport Feasibility Study. A survey of the St Helens airstrip is currently being undertaken by East Coast Surveying to assist with the Airport Feasibility Study. This project has been incorporated into a brief that has been prepared to seek external funding. Awaiting funding opportunities to seek funding to seal the airstrip and the Business Plan which is currently being developed by Bob Noakes.</td>
</tr>
<tr>
<td>Motion Number</td>
<td>Meeting Date</td>
<td>Council Decision</td>
<td>Comments</td>
</tr>
<tr>
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</tbody>
</table>
| 09/14.13.8.277| 15 September 2014| 1. That Council only develop the northern end of the St Helens Foreshore and not change the existing commercial business and working port area.  
2. That in line with the community feedback received on the St Helens Waterfront Conceptual Plan, Council adopt the amended conceptual plan which includes:  
  • Closing off the existing entry to the “Fieldwick’s Car Park and forming a new entrance point to the left of the existing boat ramp;  
  • A toilet block to be located near the existing playground;  
  • The road between the skate park and playground to be closed off and turned into green space;  
  • A new entrance be formed from The Esplanade to allow access to the existing car park;  
  • Improved pathways to connect areas;  
  • BBQ and tables to be placed within the green space;  
  • That the basketball ring not be erected on the St Helens Foreshore and that another location be identified. | Re-drafted plan has been obtained, need to undertake further consultation.  
Seeking Council’s feedback in relation to progress this matter.  
This matter was discussed recently at a Council workshop and it was agreed not to progress the matter at this time but to have it still listed. |
Council Community Grants/Sponsorship 2015-2016:

<table>
<thead>
<tr>
<th>Council Community Grants/Sponsorship</th>
<th>2015-2016</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Community Services</strong></td>
<td></td>
</tr>
<tr>
<td>Community Grants</td>
<td>30,000</td>
</tr>
<tr>
<td>Youth Services</td>
<td>6,000</td>
</tr>
<tr>
<td>Misc Donations &amp; Events</td>
<td>7,500</td>
</tr>
<tr>
<td>School Prizes</td>
<td>1,000</td>
</tr>
<tr>
<td><strong>Community Event Funding</strong></td>
<td></td>
</tr>
<tr>
<td>Seniors Day</td>
<td>3,000</td>
</tr>
<tr>
<td>Australia Day Event</td>
<td>4,000</td>
</tr>
<tr>
<td>Swimcart</td>
<td>1,000</td>
</tr>
<tr>
<td>St Helens Athletic Carnival</td>
<td>2,500</td>
</tr>
<tr>
<td>Carols by Candlelight</td>
<td>1,600</td>
</tr>
<tr>
<td>Rotary Event (including Woodchopping)</td>
<td>6,000</td>
</tr>
<tr>
<td>Fingal Valley Coal Festival</td>
<td>2,000</td>
</tr>
<tr>
<td>Pyengana Endurance Ride -</td>
<td>500</td>
</tr>
<tr>
<td>Game Fishing</td>
<td>2,000</td>
</tr>
<tr>
<td>Marketing Greater Esk Tourism</td>
<td>2,500</td>
</tr>
<tr>
<td>Photographic Competition</td>
<td>1,000</td>
</tr>
<tr>
<td>Volunteer Week</td>
<td>2,500</td>
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<tr>
<td>Break O'Day Woodcraft Guild</td>
<td>2,500</td>
</tr>
<tr>
<td>Wrapped in St Marys</td>
<td>2,000</td>
</tr>
<tr>
<td>Bay of Fires Art Prize</td>
<td>10,000</td>
</tr>
<tr>
<td>Bay of Fires Market</td>
<td>4,000</td>
</tr>
<tr>
<td>St Marys Memorial Service funding</td>
<td>500</td>
</tr>
<tr>
<td>Tasmanian Women in Agriculture Gathering in 2016</td>
<td>3,000</td>
</tr>
<tr>
<td><strong>Council Sponsorship</strong></td>
<td></td>
</tr>
<tr>
<td>Funding for BEC Directory</td>
<td>2,000</td>
</tr>
<tr>
<td>Sponsorship of STAR FM</td>
<td>10,000</td>
</tr>
<tr>
<td>Community car donation</td>
<td>2,500</td>
</tr>
<tr>
<td>St Helens Girl Guides - Sangaree</td>
<td>2,500</td>
</tr>
<tr>
<td>St Helens Marine Rescue</td>
<td>3,000</td>
</tr>
</tbody>
</table>

Updates on current projects being managed by Community Services:

**Municipal Management Plan – Planning for Tomorrow – Standing Item**

Land Use and Development Strategy. This document is currently out for community feedback – the comment period has been extended whilst the consultants undertaking the project work through questions that have been raised through the consultation period.

**Safer Community Meeting & Network Meeting- Standing Item**

A meeting of the Safer Community Group was held recently and minutes of the meeting will be forwarded to Councillors upon receipt of same.
Titley Shack & Binalong Bay Reference Group

No meeting has been held since the last Council meeting. The committee is now sourcing photographs to be displayed in the Titley Shack once the renovations of same have been completed.

Combined Mountain Bike Trail – Dorset/Break O'Day Councils – Standing Item

All planning approvals are in place and work is proposed to commence early September, 2015. Council is currently working through a draft lease of the track area with Parks & Wildlife.

Youth Report

We currently do not have a youth worker.

Leaner Driver Program

The Learner Driver program has now been ramped up and Council staff are working with families in Mangana to become mentors. We have received some additional funding to continue with the program and further funding will be applied for in approximately November – this funding is contingent on Council meeting the State Government’s ZKPI’s As from July we are now using an electronic system for bookings which will assist us with the program – there was no cost.

Upcoming Events:

Saturday 15th August 2015 @ 11 am
St Helens Memorial Park
Dedication of the WWII Memorial Column – the memorial displays 22 plaques which carry the names of 1,382 Tasmanian men and women known to have died from their service in WWII.
On this same day, the Escorts to the Roll of Honour (Afghanistan) who are conducting the “Walking Wounded's Great Australian Traverse” in honour of 41 brave Australian soldiers lost in Afghanistan.

Weldborough Viewing Platform

The installation of the Viewing Platform is scheduled for September/October, 2015.

Beaumaris Conceptual Plan

Council has received a draft conceptual plan for the recreation space at Beaumaris. It is currently with the Beaumaris community group and Council is currently waiting to receive feedback on same.
LEGISLATION / STRATEGIC PLAN & POLICIES:

Strategic Plan 2011-2015

Goal
Leadership and Governance – Provide strong and informed leadership and effective management of community resources; empowering and involving the community at all levels.

Strategy
Improve Council’s communication, consultative processes, representation and advocacy.

BUDGET AND FINANCIAL IMPLICATIONS:

Not applicable.

VOTING REQUIREMENTS:

Simple Majority.
OFFICER’S RECOMMENDATION:

That Council continue with the transfer of this land situate at Royal George Road, Royal George and cover the costs of the issuance of a new Title to the said property.

INTRODUCTION:

Council owns a parcel of land at Royal George (.4047ha) which is located in the Northern Midlands Municipality. It has a capital value of $6,000 and costs Council approximately $194 in rates each year.

PREVIOUS COUNCIL CONSIDERATION:

Council decision from August, 2012 meeting.

That Council:

(a) explore the possibility of the Gee’s still being interested in this parcel of land; and 
(b) if they are interested, that the parcel of land be transferred to RM & AG Gee at no cost for the land except for the costs incurred in the transferring of the said land including the valuation report which is required under the Act.

OFFICER’S REPORT:

In 1993 when the last Council merger occurred we believe that this parcel of land “slipped through” and therefore was not transferred to Northern Midlands.

In 2008, Council was issued with a Notice of Valuation, valuing the vacant property at $6,000.

In 2009, Council wrote to Northern Midlands Council advising that Break O’Day Council would give this parcel of land to them. Their response to this offer was “no thanks”.

The parcel of land was an old school site; the land is no longer fenced but is included in one of the adjacent property owner’s paddocks.

The adjacent property owners to this parcel of land, RM & AG Gee have indicated that they would be happy to have this parcel of land transferred to them as long as there was no or little financial cost to them.
Council advertised this property under S177 of the Local Government Act and no representations were received in relation to the sale of this land. A valuation was obtained as per the motion and the value of the property was assessed at $2,000.

Extensive searches have been undertaken with the Gee’s (who at one stage thought they may have had the Title) and Crown Land Services who Lands Titles have on their records as having received the Conveyance on 31 July, 1957. All avenues have now been checked and doubled checked and the Conveyance cannot be located.

For Council to continue with the sale, a new Title needs to be issued. A solicitor will need to be engaged to do the regulatory searches to ensure that there is a good root of Title so that a new Title to the said property can be issued.

Unfortunately the Gee’s are not prepared to pay for a new Title to be issued.

**LEGISLATION / STRATEGIC PLAN & POLICIES:**

**Strategic Plan 2011 – 2015**

**Goal**
Asset Management – Ensure the efficient and effective provision of appropriate community assets

**Strategy**
Provide a strategic framework for Council to manage, maintain, enhance and develop open space and associated public realm areas for the benefit of residents and visitors.

**BUDGET AND FINANCIAL IMPLICATIONS:**

Council currently pays rates on this property. The cost of the work to produce a new Title has not been budgeted for.

**VOTING REQUIREMENTS:**

Absolute Majority.
OFFICER’S RECOMMENDATION:


Or

2. That Council do not proceed with the transfer of the Scamander Sports Complex to Break O’Day Council and advise Crown Land Services accordingly.

INTRODUCTION:

Staff from Crown Land Services, a representative from the Scamander Sports Complex committee and the author of this report met on site to discuss what was required to transfer the land to Council under the CLAC process.

PREVIOUS COUNCIL CONSIDERATION:

Motion - April, 2012 - That Council enter into a written agreement with Crown Land Services setting out the Crown Land Assessment and Classification (CLAC) Project conditions of transfer of the said land at Scamander known as “the Scamander Sports Complex” to Break O’Day Council.

OFFICER’S REPORT:

Background information as provided to the motion in April, 2012

In 2006 Break O’Day Council made recommendations through the Crown Land Assessment and Classification (CLAC) project to transfer parcels of Crown Land to Break O’Day Council ownership. The lands that were/are transferred through this process can never be sold by Council and are mainly used for recreational purposes.

There are few properties still outstanding and they mainly relate to the parcel of land that currently houses the Scamander Sports Complex.

In 2006 Council was advised by Crown Land Services that we currently hold leases/licences over parts of this land in question, that being the Scamander Tip, Reservoir and sewerage plant but that the Scamander Sports Complex was leased to a community group.

Crown Land would now like to finalise the transfer of the Sports Complex to Council, that being the transfer of the land containing the existing Sports Centre clubrooms and sports facilities (sports oval, cricket nets, bowls greens, tennis courts and golf course). The land
shown as Lot 1 (outlined in blue) is to be included as part of the land to transfer to Council.

To enable the transfer to occur, the land involved will need to be surveyed. Crown Land and Council should also execute an agreement, setting out the CLAC Project conditions of transfer.

It is proposed that the survey will exclude the water reservoir (situated off Coach Road) and some land along Thomas Street (adjoining the oval), which Crown Land is interested in retaining for possible future subdivision into residential lots.

The approximate costs payable by Council in proceeding with the transfer are estimated to be about $50,000 four years ago. Most of these costs (±$39,000) consist of duty payable to the Department of Treasury and Finance with the remainder consisting of survey costs and title transfer fee. However, some of this duty is attributable to the waste transfer station and the sewerage treatment lagoons nearby. It would be wise for these cost estimates to be updated, unless Council is content to proceed with the transfer regardless.

It has subsequently been established that there is golf course water infrastructure, consisting of a dam and pipelines, located on the Crown land on the opposite side of Coach Road. Transfer of this area too will need to be considered and costed at a later date, along with Council’s waste transfer site and the land of interest to Council (near the sewerage lagoons) for possible future industrial uses. Some consultation with TasWater would be appropriate concerning these areas as they use the infrastructure – but Crown Land Services are keen to first transfer the land currently utilised by the Scamander Sports Complex along with Lot 1.

In August, 2014 Council received an email from Crown Land Services, advising of the following costs based on a land valuation of $700,000

Costs already incurred by Crown Land Services
- Survey $7,260.00
- Valuation $831.60
  $8,091.60

Conveyancing costs to be incurred:
- Duty $26,747.50 (based on land value of $700k)
- Titles Office $193.88 (transfer fee)
Total $35,032.98

Council has tried to have the Duty payable exempted by writing to Minister Gutwein seeking same but was advised that the “request does not satisfy the guidelines for an exemption from transfer duty, and therefore unfortunately, I am unable to approve ex gratia assistance to meet the estimated duty of $26,748 on the land transfer”.

To date, Council as per the Deed signed, is responsible for the costs already incurred, those being $8,091.60.

The Scamander Sports Complex is currently run by a volunteer committee who sub lease parts of the complex to the golf club, bowls club and club house. The Scamander Sports Complex currently pay a lease fee to Crown Land Services.
LEGISLATION / STRATEGIC PLAN & POLICIES:

Strategic Plan 2011 – 2015

Goal
Community Building – Build capacity to improve community spirit and enhance a sense of wellbeing

Strategy
Plan for support access to quality services, facilities, health, education and information that meet the needs of all age groups and communities particularly youth, people with disabilities and our ageing population.

BUDGET AND FINANCIAL IMPLICATIONS:

There will be a financial implication to Council, that being:

1. Transfer and stamp duty on the said parcel of land; and
2. Ongoing maintenance of the Scamander Sports Complex – this will need to be discussed with the Scamander Sports Complex committee

VOTING REQUIREMENTS:

Simple Majority.
OFFICER’S RECOMMENDATION:

1. That Council support the Tour of Tasmania and work with the organisers of this event and provide support to assist with the event whilst in the Break O’Day Municipality.

Or

2. That Council decline the offer to have Tour of Tasmania run an event within our Municipality.

INTRODUCTION:

Council has received a request from Cycling Australia to be part of the Tour of Tasmania event which is scheduled to occur in October, 2015.

PREVIOUS COUNCIL CONSIDERATION:

Discussed at the July 2015 Council Workshop.

OFFICER’S REPORT:

Cycling Australia would like to offer the Break O’Day Council the opportunity to partner with us for the Tour of Tasmania scheduled for 6 to 11 October 2015.

At this stage they do not have any courses or start/finish locations planned with Break O’Day Council. The first step in the process is to assess whether we are interested in the concept of hosting the event. If we are interested, Cycling Australia need to explore whether there is the available funding and additional support for them to conduct the event in our region.

Below is some further information that was provided to assist Council in making a decision in relation to hosting this event.

- Financial Investment
  - In general they look for a financial contribution of $5,000 to host the start or finish of a stage.
  - If we are interested in both a start and a finish the investment would be $10,000.
  - In the case that we are looking at a greater involvement then we could negotiate on the rate.
• Traffic Management
  o For each start and finish this usually involves a road closure of one or two blocks for a 2 – 3 hour period.
  o They choose the location on a case by case basis in consultation with Council. They can choose a low impact location that will cause minimal disruption to local residents or traders or if preferred they can work with us to create a bigger spectacle in town and hold the start or finish in a main street.
  o Council do not need to assist with traffic management out on the course as this is fully managed by Tasmania Police.

• Dates & Times
  o Unfortunately they are unable to give us exact details at this time.
  o Date would be one of the following –
    Wednesday 7 October
    Thursday 9 October
    Friday 10 October
  Start time would be 10.30am
  Finish time would be approx 1.30pm

LEGISLATION / STRATEGIC PLAN & POLICIES:

Strategic Plan 2011 – 2015

Goal
Community Building – Build capacity to improve community spirit and enhance a sense of wellbeing.

Strategy
Promote opportunities for people to come together and develop connections and networks – support and encourage activities, events and festivals for the Break O'Day area.

BUDGET AND FINANCIAL IMPLICATIONS:

There is no funding allocated for this event in the 2015-2016 budget.

VOTING REQUIREMENTS:

Simple Majority.
INFORMATION

Goal: Environment and Planning

*Ensure sustainable management of natural and built resources is respectful to our unique location.*

<table>
<thead>
<tr>
<th>Strategies</th>
<th>Activities</th>
<th>Measure of Success</th>
</tr>
</thead>
<tbody>
<tr>
<td>Provide a sound framework for strategically planned and orderly future development by updating and improving Land Use Strategy and Planning Scheme</td>
<td>1. Continue to participate in the regional planning initiatives</td>
<td>- Ongoing regional participation with PlanningScheme reviews</td>
</tr>
<tr>
<td></td>
<td>2. Review land use zoning for the municipality in regard to identified needs and likely future demographics, economic, environmental and social trends</td>
<td>- Implement Land Use Development Strategy</td>
</tr>
<tr>
<td></td>
<td>3. Prepare a revised Land Use Strategy (Settlement) based on review</td>
<td></td>
</tr>
<tr>
<td></td>
<td>4. Prepare amendments to planning scheme and seek relevant government approval</td>
<td>- Ongoing lodgment of amendments to planning scheme.</td>
</tr>
<tr>
<td>Strategies</td>
<td>Activities</td>
<td>Measure of Success</td>
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</tr>
</tbody>
</table>
| Adopt environmental sustainability principles in undertaking Council activities | 1. Assess opportunities to reduce energy consumption and reduce Council’s carbon footprint (eg by utilizing low energy light bulbs, solar panels etc) | • Solar lighting in parks installed where feasible.  
• Ongoing monitoring of efficiency of Council office air conditioning system. |
| | 2. Continue to support Council’s Internal Energy Audit Group | • Energy Audit group supported.  
• Planet footprint program continued. |
| | 3. Continue to participate in the Planet Footprint Program | • Articles published in newsletter. |
| | 4. Communicate learnings to the community and investigate ways to support the community in achieving the same results | Investigation of solar outdoor lighting technologies has continued and will be used where appropriate for new installations as they arise.  
Main office energy consumption has been monitored with Planet Footprint’s Council wide monitoring and some efficiency management of the air conditioning system undertaken. 24 hour monitoring of energy use in the offices is planned during 2015/16.  
LED lighting has been used in new installations.  
The Multi-Purpose Indoor Centre will have a high efficiency LED lighting system (3 times better than the energy efficient halogen alternative). The Centre will not have space heating/air conditioning.  
Energy Efficiency Group has not met regularly or been very active during the year.  
Monitoring of Councils energy (electricity) consumption and costs by Planet Footprint has continued.  
The household energy monitoring HEAT Kits available from Council have been promoted in the Newsletter. |
<table>
<thead>
<tr>
<th>Strategies</th>
<th>Activities</th>
<th>Measure of Success</th>
</tr>
</thead>
<tbody>
<tr>
<td>Develop and implement an environmental sustainability policy for the region</td>
<td>1. Formulate environmental sustainability policy</td>
<td>- Ongoing monitoring of policy implementation.</td>
</tr>
<tr>
<td></td>
<td>2. Engage key stakeholders/ community in policy development</td>
<td>- Community engaged.</td>
</tr>
<tr>
<td></td>
<td>3. Implement policy in day to day operations of our community</td>
<td>- Ongoing monitoring of policy implementation.</td>
</tr>
<tr>
<td>Minimize the impacts of climate change</td>
<td>1. Develop climate change strategy (Link to MMP) that would include:- 1. Identification and plan for threats/impact from climate change 2. Review of land use zones to ensure they take account of identified threats and impacts from climate change</td>
<td>- Participate in grant funded projects in conjunction with the Tasmanian Climate Change office.</td>
</tr>
<tr>
<td></td>
<td>1. Develop climate change strategy (Link to MMP) that would include:- 1. Identification and plan for threats/impact from climate change 2. Review of land use zones to ensure they take account of identified threats and impacts from climate change</td>
<td>- Ongoing Amendments to planning scheme identified and lodged</td>
</tr>
<tr>
<td>Ensure the health of the public and environment is maintained at legislated levels or above</td>
<td>1. Develop an environmental health management plan</td>
<td>- Ongoing reporting of Environmental Health Management Plan.</td>
</tr>
<tr>
<td></td>
<td>2. Continue the investigation of the Eat Safe program</td>
<td>- Eat Safe program investigated and deemed inappropriate by Council</td>
</tr>
<tr>
<td>Educate key stakeholders about planning, environmental and waste management, regulatory matters and processes</td>
<td>1. Promote Council’s services and external authority advisory services</td>
<td>- Articles published in the regular newsletter.</td>
</tr>
<tr>
<td></td>
<td>2. Review annually Council’s information in regard to services that are provided</td>
<td>- Information regarding services has been reviewed.</td>
</tr>
<tr>
<td></td>
<td>1. Formulate environmental sustainability policy</td>
<td>- Council’s website has been updated.</td>
</tr>
<tr>
<td></td>
<td>2. Engage key stakeholders/ community in policy development</td>
<td>- Ongoing promotion and implementation of Development Application processing in the online environment</td>
</tr>
<tr>
<td></td>
<td>3. Implement policy in day to day operations of our community</td>
<td>- Development of a municipal environmental sustainability policy has not been undertaken.</td>
</tr>
</tbody>
</table>
OFFICER’S RECOMMENDATION:

That the report be received.

INTRODUCTION:

The purpose of this report is to provide Councillors with an update of various issues which have been dealt with by the Development Services Department since the previous Council Meeting.

PREVIOUS COUNCIL CONSIDERATION:

Provided as a monthly report – Council consideration at previous meetings.

OFFICER’S REPORT:

Outstanding Reports:

<table>
<thead>
<tr>
<th>Motion Number</th>
<th>Meeting Date</th>
<th>Council Decision</th>
<th>Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>01/15.7.3.004</td>
<td>19 January 2015</td>
<td>A report is sought providing advice in accordance with the requirements of Section 65 of the Local Government Act 1993 for the information of Council at a future meeting and consider any advice as required from relevant State Agencies. That the building of the new change rooms at the St Helens Sports Complex be included in the 2015-2016 budget.</td>
<td>Report to be provided once resolution 03/14.15.9.076 above has been finalised. Council Officers will then prepare tender documentation to ensure budget allocations are accurate for Council decision.</td>
</tr>
<tr>
<td>01/15.14.5.020</td>
<td>19 January 2015</td>
<td>Council investigate potential names for the roads on Long Point, Seymour, currently and unofficially recognized as Dry Street, Fleming Street, Forster Street, Frazer Street, Montagu Street, Pedder Street and The Esplanade. The names should be relevant to the Indigenous and/or European cultural heritage associated of the region.</td>
<td>In Progress. During discussion on the item during the meeting it was proposed the Councillors seek appropriate names from their constituents. No additional direction was provided.</td>
</tr>
<tr>
<td>Motion Number</td>
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<td>Council Decision</td>
<td>Comments</td>
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</tbody>
</table>
| 01/15.14.6.021  | 19 January 2015 | 1. Council approve the change of street name for the road currently named “Royles Lane” running north-north-east off Gray Road, approximately 1463 metres south-east of the Storey Street intersection with Main Street, St Marys, to “Royles Road”.
2. Council investigate a new name for the road reserve currently named “Royles Road”, approximately 2166 metres south-east of the Storey Road intersection with Main Road. The chosen name should be relevant and appropriate to either the indigenous and/or European cultural heritage associated with the region and locality and be in accordance with AS/NZS 4819:2011 Clause 4.7 Road Names – Details. | The Nomenclature Board assessed and confirmed Royles Lane became Royles Road at the March meeting.
During discussion on the item during the meeting it was proposed the Councillors seek appropriate names from their constituents. No additional direction was provided. |
| 04/15.7.4.83    | 20 April 2015   | A report is sought providing advice in accordance with the requirements of Section 65 of the Local Government Act 1993 for the information of Council at a future meeting and consider any advice as required from relevant State Agencies.
That Council put money in the budget for controlling weeds. | As for Motion 03/15.7.3.58 on 16 March.
Council recently discussed at its Workshop, and dropped from budget consideration, a proposal for a weed management program in 2015/16.
Current plans for the 2015/16 budget, still under consideration, are to make allocations for weed control work on roads and other assets from existing Works and Infrastructure programs. |
<p>| 05/15.14.5.140  | 18 May 2015     | That Council adopt the report and manage Spanish Heath in accordance with the Break O’Day Council Weed Plan 2014 using strategic and integrated control and the NRM Facilitator will prepare a further detailed report to be presented to Council. | A more detailed report is still to be prepared for discussion at a future Workshop. |
| 06/15.14.7.174  | 22 June 2015    | The provision of a free disposal service of approved sharps containers for residents and visitors. | Implementation currently underway; Currently awaiting delivery of disposal bins. |</p>
<table>
<thead>
<tr>
<th>Motion Number</th>
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</tr>
</thead>
<tbody>
<tr>
<td>06/15.16.2.183</td>
<td>22 June 2015</td>
<td>That Council approve the amendment of the <em>Break O’Day Interim Planning Scheme 2013</em> to change the zoning of land identified as Certificate of Title 167439 Folio 2 from the General Residential Zone to Community Purpose Zone. That Council allow on Certificate of Title 167439 Folio 2, Residential Use class as a discretionary use with the qualification “if for a residential aged care home, respite centre or retirement village” in Table 17.2.</td>
<td>Section 35 of <em>Land Use Planning and Approvals Act 1993</em> approval issued. Application currently being advertised 04.07.2015 – 31.07.2015.</td>
</tr>
</tbody>
</table>

**Completed Reports**

<table>
<thead>
<tr>
<th>Motion Number</th>
<th>Meeting Date</th>
<th>Council Decision</th>
<th>Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>11/11.7.3</td>
<td>14 November 2011</td>
<td>A report is sought providing advice in accordance with the requirements of Section 65 of the <em>Local Government Act 1993</em> for the information of Council at its meeting December 2011. That Council support Pyengana War Memorial Hall and Recreation Committee by applying for a Sport and Recreation grant to build a shower block at the Recreation Ground and that Council provide a donation of $2,000 to this group to be funded from the Community Lifestyle budget.</td>
<td>Submission of draft plans received; Awaiting full costings to be provided by builder; Council report to be prepared on analysis of proposal by Council officers. $5, 000 funding approved for project management of development in 2015/2016 budget.</td>
</tr>
<tr>
<td>03/14.15.9.076</td>
<td>17 March 2014</td>
<td>That Council’s Management liaise with the St Helens Football Club and progress the design and documentation of new multi-use change rooms for the St Helens Sport and Recreation Ground.</td>
<td>Jennifer Binns Building Design has been engaged to prepare design. Project control group established. Final Design plans currently being finalised in accordance with user consultation; Grant funding obtained by the St Helens Football Club to progress Stage 1 – a contribution has been allocated in the 2015/2016 capital works program.</td>
</tr>
<tr>
<td>Motion Number</td>
<td>Meeting Date</td>
<td>Council Decision</td>
<td>Comments</td>
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<tr>
<td>05/15.16.1.144</td>
<td>18 May 2015</td>
<td>DA039-15 – St Helens Point Road and Tasman Highway Intersection Upgrade including Car Parking and Associated Works.</td>
<td>Planning Permit has been issued and statutory appeal period has concluded with no appeals received.</td>
</tr>
<tr>
<td>06/15.16.1.182</td>
<td>22 June 2015</td>
<td>After due consideration of the representations received pursuant to Section 57 of the Land Use Planning &amp; Approvals Act 1993 and the Break O'Day Council Interim Planning Scheme 2013 that the application for Visitor Accommodation – Eco Villas and Strata and Covenant Variation on land situated at 62 Lyall Road, Binalong Bay described in Certificate of Title CT 134768/3 be APPROVED.</td>
<td>Section 57 of Land Use Planning and Approvals Act 1993 Planning Permit issued 22.06.2015</td>
</tr>
</tbody>
</table>

RMPAT and TPC Cases:

Nil

BUILDING SERVICES

Projects Completed Financial year to date:

<table>
<thead>
<tr>
<th>Description</th>
<th>Location</th>
<th>Updates</th>
</tr>
</thead>
<tbody>
<tr>
<td>Repainting of Toilets (internal)</td>
<td>St Marys Hall</td>
<td>Completed July 2015.</td>
</tr>
</tbody>
</table>

Projects ongoing – Capital Works Program – Financial Year to date

<table>
<thead>
<tr>
<th>Description</th>
<th>Location</th>
<th>Updates</th>
</tr>
</thead>
</table>
| Demolition and Construction of New Toilet Block | Lions Park, St Helens | • Decision made to progress project construction 'in-house'  
• Demolition Works Commenced;  
• Construction of new to commence late July 2015 and be completed prior to October 2015. |
| Additions and Internal Alterations | St Marys Sports Centre | • Contracted works to be completed 10th July 2015;  
• Outstanding works include office and storage fit-out works, repainting, handrails, minor electrical works;  
• Due to be completed prior to end August 2015. |
| Old Tasmanian Hotel Redevelopment | Fingal | • Funding received;  
• Plans and project scope currently being progressed;  
• Roof Replacement Completed;  
• Installation of Solar panels to be commenced/ |
<table>
<thead>
<tr>
<th>Description</th>
<th>Location</th>
<th>Updates</th>
</tr>
</thead>
<tbody>
<tr>
<td>‘Titley Shack’ project</td>
<td>Binalong Bay</td>
<td>• Works Commenced;</td>
</tr>
<tr>
<td></td>
<td></td>
<td>• Due to be completed prior to November 2015;</td>
</tr>
</tbody>
</table>

**Approved Capital Works Program – Financial Year - not yet started**

- Design Plans for Upgrades to Beaumaris Park – consultation with community groups to be held - design current being prepared;
- Prioritised Repainting of Buildings Program;
- Prioritised Removal of Asbestos Contaminated materials program;
- Design and Planning - Mathinna Toilet & Shower Block, Mathinna Park;
- Design and Planning – St Marys Toilet Block (behind library), Main Street;;
- Project Management only – Pyengana Shower and toilet Block – Recreation Ground;
- Construction of St Helens Multi-purpose change-room facility, St Helens Recreation Ground;
- Prioritised lock replacement program;
- Design & Structural Engineering only – Portland Hall Upgrades;
- Municipal wide Street Furniture upgrade program;
- Scamander Reserve Park Upgrades (Walkway, furniture, landscaping);
- Stieglitz Beach BBQ construction;
- Design and Planning – Beaumaris Park Toilet Block;
- Binalong Bay Titley Shack Surrounds Upgrade works

**Council Approved works – Ongoing/commenced (Separate to Capital Works)**

Nil.

**Council Approved works not commenced (Separate to Capital Works)**

Nil.

**Break O’Day Multi-Purpose Indoor Stadium (Stage 1 & 2)**

- Sporting Equipment finalised and ordered;
- Electrical Mains upgrade nearing completion;
- NBN Installation nearing completion
- Wall cladding nearing completion;
- Stage 1 works to be completed by end September 2015;
- Stage 2 works to be commenced late July 2015 and be completed prior to end of calendar year;

**Coordination Roles Completed:**

- User Group Committee meetings held 30.06.2015
- Business Plan – Revised Fees & Financials lengthy discussion and adoption.
- Sporting equipment update – Tennis equipment to be included in order.
Meetings

<table>
<thead>
<tr>
<th>Date</th>
<th>Location</th>
<th>Event Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>13-12 June 2015</td>
<td>Deep Creek to The Gardens</td>
<td>• Conducted Larapuna/Bay of Fires Community Weekend beach walks activities with partners PWS, Larapuna and Ansons Bay communities and Bay of Fires Lodge.</td>
</tr>
<tr>
<td>18 June 2015</td>
<td>St Marys</td>
<td>• Attended Winter Feast event at St Marys School Farm</td>
</tr>
<tr>
<td>19 June 2015</td>
<td>St Helens</td>
<td>• BOD Green Army coordination meeting with project partners and Conservation Volunteers Australia</td>
</tr>
<tr>
<td>24 June 2015</td>
<td>Launceston</td>
<td>• Chaired NRM North Community Engagement Team meeting</td>
</tr>
<tr>
<td>25 June 2015</td>
<td>St Helens</td>
<td>• NRM Committee Meeting</td>
</tr>
<tr>
<td>26 June 2015</td>
<td>Scamander</td>
<td>• Scamander River survey and water testing with EPA and community volunteers</td>
</tr>
<tr>
<td>28 June 2015</td>
<td>Falmouth</td>
<td>• Falmouth Community entre meeting, to plan priorities for volunteer weed control activities.</td>
</tr>
</tbody>
</table>

National Whale Trail Programme Funding

- Council has been granted $25,000 to develop several whale viewing sites on our coastline in the next 12 months. The project is coordinated with co-projects at Glamorgan-Spring Bay Council and other east coast councils and to support the Great East Coast Drive.

Larapuna/Bay of Fires Community Weekend

- This successful event involved 45 diverse volunteers walking 35 kilometres of coastline over three days and removed thousands of sea spurge plants, collected a 100 kilograms of marine debris and shared natural and cultural heritage stories and knowledge. Initiated by the Parks and Wildlife Service, it is supported by Council along with NRM North, the Tasmanian Walking Company and Life’s An Adventure, the Aboriginal Land Council of Tasmania, Birdlife Tasmania, the Friends of Eddystone Point and the local community.

Break O’Day Green Army

- Service Provider Conservation Volunteers Australia has recruited its team of young workers and supervisor and is undertaking training. A launch event will be organised in coming weeks.

Fish mortality event at Scamander

- This event continues with hundreds more fish dying in June. Collaboration with the Environment Protection Authority continues and scientific analysis of water and fish samples is still underway. No indications of pollution, disease or toxins being involved have been found and extreme natural conditions remains the best explanation.
• With high levels of community interest and concern, information on the event and the river will be communicated when more is known.

**NRM Committee – boat-sewage management on Georges Bay**

• New local aquaculture industry representatives focussed Council’s NRM Committee’s attention at its recent meeting on improving management of sewage on vessels on Georges Bay to protect their important industry. The Committee will develop a cooperative inter-agency campaign to reduce the risk of pollution from this source.

**Environmental Health**

**Immunisations**

The *Public Health Act 1997* requires that Councils offer immunisations against a number of diseases. The following table provides details of the rate of immunisations provided by Council through its school immunisation program.

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<tr>
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</tr>
</thead>
<tbody>
<tr>
<td>July - December</td>
<td>140</td>
<td>183</td>
<td>98</td>
<td>112</td>
</tr>
<tr>
<td>January - June</td>
<td>142</td>
<td>390</td>
<td>76</td>
<td>247</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td><strong>282</strong></td>
<td><strong>573</strong></td>
<td><strong>174</strong></td>
<td><strong>359</strong></td>
</tr>
</tbody>
</table>

**Food Safety Audits**

**Year to Date:** Environmental Health Officer (EHO) has carried out a total of 21 food safety audits at registered food businesses.

**Other Environmental Health Services**

Determine acceptable and achievable environmental and public health standards by ongoing monitoring, inspection, education and, where necessary, by applying corrective measures by mutual consent or application of legislation.

**Technical Officer – Overview of Activities for May & June**

New Investigation conducted | 14
Current ongoing investigations | 38
Investigations as at June 2014 | 53
Building Notices issued this month | 1
 Plumbing Notices issued this month | 0
Infringement Notices issued this month | 1
Building Orders issued this month | 2
 Plumbing Orders issued this month | 2

Annual leave 03.06.2015 – 22.06.2015
Strategic Plan 2011-2015

Goal
Leadership and Governance – Provide strong and informed leadership and effective management of community resources; empowering and involving the community at all levels.

Strategy
Improve Council’s communication, consultative processes, representation and advocacy.

BUDGET AND FINANCIAL IMPLICATIONS:
Not applicable.

VOTING REQUIREMENTS:
Simple Majority.
<table>
<thead>
<tr>
<th>DA NO.</th>
<th>LOCATION</th>
<th>DESCRIPTION</th>
<th>SECTION</th>
<th>Day to Approve Gross</th>
<th>Days to Approve Nett</th>
</tr>
</thead>
<tbody>
<tr>
<td>077-2015</td>
<td>Mangana</td>
<td>Level 1 Alluvial Gold Exploration</td>
<td>58</td>
<td>47</td>
<td>38</td>
</tr>
<tr>
<td>108-2015</td>
<td>St Helens</td>
<td>Bottle Shop Changed to Offices</td>
<td>No Permit Required</td>
<td>5</td>
<td>5</td>
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<tr>
<td>092-2015</td>
<td>St Helens</td>
<td>Garage/Shed</td>
<td>57</td>
<td>29</td>
<td>29</td>
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<tr>
<td>078-2015</td>
<td>Binalong Bay</td>
<td>Garage/Shed</td>
<td>57</td>
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<tr>
<td>064-2015</td>
<td>Binalong Bay</td>
<td>Additions &amp; Alterations</td>
<td>58</td>
<td>16</td>
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<tr>
<td>086-2015</td>
<td>Scamander</td>
<td>Shed</td>
<td>No Permit Required</td>
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<tr>
<td>004-2013</td>
<td>Goulds Country</td>
<td>Dwelling</td>
<td>56</td>
<td>11</td>
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<tr>
<td>199-2014</td>
<td>Scamander</td>
<td>Legalisation of Change of Use - Residential to Visitor Accommodation</td>
<td>58</td>
<td>77</td>
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<td>066-2015</td>
<td>Beaumaris</td>
<td>Change of Use - Residential to Visitor Accommodation</td>
<td>58</td>
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<tr>
<td>052-2015</td>
<td>Binalong Bay</td>
<td>Visitor Accommodation - Eco Villas</td>
<td>57</td>
<td>96</td>
<td>73</td>
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<tr>
<td>084-2015</td>
<td>Stieglitz</td>
<td>Boundary Adjustment</td>
<td>57</td>
<td>41</td>
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<td>116-2015</td>
<td>Falmouth</td>
<td>Legalisation of Change of Use - Residential to Visitor Accommodation</td>
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<td>14</td>
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<tr>
<td>114-2015</td>
<td>Scamander</td>
<td>New Dwelling &amp; Shed with Deck</td>
<td>57</td>
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<td>079-2015</td>
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<td>Binalong Bay</td>
<td>Garage</td>
<td>57</td>
<td>42</td>
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<td>012-2015</td>
<td>Binalong Bay</td>
<td>Legalisation of Shed</td>
<td>57</td>
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<td>201-2014</td>
<td>Binalong Bay</td>
<td>Legalisation of Access &amp; Driveway</td>
<td>57</td>
<td>161</td>
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<td>103-2015</td>
<td>Scamander</td>
<td>Dwelling</td>
<td>58</td>
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</table>
## Building Services Approvals

### INFORMATION

<table>
<thead>
<tr>
<th>No.</th>
<th>BA No.</th>
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<th>Development</th>
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</thead>
<tbody>
<tr>
<td>1</td>
<td>2011 / 00191</td>
<td>St Marys</td>
<td>Shed Addition</td>
<td>$28,000.00</td>
</tr>
<tr>
<td>2</td>
<td>2015 / 00083</td>
<td>St Helens</td>
<td>Enclosing of Car Garage</td>
<td>$4,870.00</td>
</tr>
<tr>
<td>3</td>
<td>2014 / 00147</td>
<td>Scamander</td>
<td>Legalisation of Additions to existing Ancillary Dwelling</td>
<td>$11,200.00</td>
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<tr>
<td>4</td>
<td>2014 / 00211</td>
<td>St Marys</td>
<td>New Dwelling</td>
<td>$288,000.00</td>
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<tr>
<td>5</td>
<td>2015 / 00073</td>
<td>St Helens</td>
<td>Replacement Garage</td>
<td>$12,600.00</td>
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<tr>
<td>6</td>
<td>2014 / 00225</td>
<td>Binalong Bay</td>
<td>New Timber Deck, and masonry screen walls (Class 10A)</td>
<td>$14,700.00</td>
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<tr>
<td>7</td>
<td>2014 / 00140</td>
<td>Akaroa</td>
<td>New Dwelling</td>
<td>$357,000.00</td>
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<tr>
<td>8</td>
<td>2013 / 00145</td>
<td>Stieglitz</td>
<td>New Garage</td>
<td>$11,800.00</td>
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<tr>
<td>9</td>
<td>2014 / 00217</td>
<td>Seymour</td>
<td>Legalisation of 2 x Sunrooms</td>
<td>$4,376.00</td>
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<tr>
<td>10</td>
<td>2012 / 00176 - STAGE 2</td>
<td>Beaumaris</td>
<td>New Dwelling &amp; Garage</td>
<td>$219,399.00</td>
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<tr>
<td>11</td>
<td>2015 / 00031</td>
<td>Weldborough</td>
<td>New Structure - Tourist Operation</td>
<td>$150,000.00</td>
</tr>
<tr>
<td>12</td>
<td>2015 / 00034</td>
<td>Stieglitz</td>
<td>New Shed &amp; Legalisation of Garden Shed</td>
<td>$35,000.00</td>
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<td>13</td>
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<td>Seymour</td>
<td>Additions to Existing Shed (Dairy Shed)</td>
<td>$12,420.00</td>
</tr>
<tr>
<td>14</td>
<td>2014 / 00185</td>
<td>St Marys</td>
<td>Minor Internal Alterations to Coffee Shop</td>
<td>$4,500.00</td>
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<tr>
<td>15</td>
<td>2014 / 00129</td>
<td>Falmouth</td>
<td>New Greenhouse</td>
<td>$3,500.00</td>
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<td>16</td>
<td>2015 / 00053</td>
<td>Falmouth</td>
<td>Additions and Alterations to Dwelling &amp; Garage</td>
<td>$78,650.00</td>
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<td>17</td>
<td>2015 / 00022 - STAGE 1</td>
<td>Binalong Bay</td>
<td>New Dwelling (Stage 1 of 2)</td>
<td>$198,580.00</td>
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<td>18</td>
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<td>Alterations &amp; Additions to Dwelling</td>
<td>$50,000.00</td>
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<tr>
<td>19</td>
<td>2014 / 00192</td>
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<td>New Dwelling &amp; Deck</td>
<td>$150,000.00</td>
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<td>20</td>
<td>2015 / 00108</td>
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<td>Internal Alterations to Retail Shops</td>
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<td>21</td>
<td>2015 / 00114 - STAGE 1</td>
<td>Scamander</td>
<td>New Dwelling, Garage and Detached Deck (Ex Shed) - Stage 1 or 2</td>
<td>$307,672.00</td>
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<tr>
<td>22</td>
<td>2015 / 00112</td>
<td>St Helens</td>
<td>Minor Internal Alterations to Coffee Shop</td>
<td>$4,500.00</td>
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</table>

### ESTIMATED VALUE OF BUILDING APPROVALS FINANCIAL YEAR TO DATE

<table>
<thead>
<tr>
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<th>2013/2014</th>
<th>2014/2015</th>
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<tr>
<td>ESTIMATED VALUE OF BUILDING APPROVALS FOR THE MONTH</td>
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<td>2015</td>
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<tr>
<td>MONTH</td>
<td>$297,550</td>
<td>$1,996,767.00</td>
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<tr>
<td>June</td>
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### NUMBER BUILDING APPROVALS FOR FINANCIAL YEAR TO DATE

<table>
<thead>
<tr>
<th></th>
<th>2013/2014</th>
<th>2014/2015</th>
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<tbody>
<tr>
<td>MONTH</td>
<td>2013/2014</td>
<td>2014/2015</td>
</tr>
<tr>
<td>June</td>
<td>156</td>
<td>133</td>
</tr>
</tbody>
</table>
### GOVERNANCE

#### General Manager’s – Strategic Plan Activity Report

#### INFORMATION

**Goal: Leadership and Governance**

Provide strong and informed leadership and effective management of community resources; empowering and involving the community at all levels.

<table>
<thead>
<tr>
<th>Strategies</th>
<th>Activities</th>
<th>Measure of Success</th>
</tr>
</thead>
</table>
| Recruitment of external grant funding           | 1. Actively identify and pursue external grant funding opportunities consistent with Council priorities | • Increased external grant applications consistent with Council priorities.  
• Assist community groups in the development of external funding opportunities. |
|                                                 |                                                                           | Grant applications prepared for:  
Learner Driver Mentor Program  
Tasmanian Community Fund  
National Stronger Regions Fund  
National Whale Trail Bridges Productivity Program |
| Promote Council as Employer of Choice           | 1. Develop and implement human resource strategy to address:  
• Leadership and communication  
• Attraction, recruitment and selection  
• Induction, training and development  
• Motivation, management and reward  
• Retention and support | • Recruitment and Retention Strategy implemented in conjunction with overall HR Strategy | Human Resource Strategy developed and implemented. |
| Ensure Council members have the resources and skills development opportunities to effectively fulfill their responsibilities. | 1. Support Elected Members through the provision of education and training opportunities | • Training and development for the Mayor and Councillors policy reviewed.  
• Relevant training identified for Elected Members.  
• Councillors participate in professional development workshops, seminars and conference activities. | Policy reviewed in August 2014.  
Professional Development session delivered for all Councillors in November 2014.  
LGAT training session attended by interested Councillors. |
<p>|                                                 | 2. Ensure the provision of accurate, up to date and quality information | • Accuracy and timely information provided. |</p>
<table>
<thead>
<tr>
<th>Strategies</th>
<th>Activities</th>
<th>Measure of Success</th>
</tr>
</thead>
</table>
| Ensure Council fulfills its legislative and governance responsibilities and its decision making supported by sustainable policies and procedures. | 1. Conduct compliance audit and determine program for implementing recommendations based on identified gaps in order of priority. | Compliance Audit reviewed.  
Implementation plan prepared and actioned.  
Delegations reviewed and Policies review schedule established and implemented. |
| Improve Council’s communication, consultative processes, representation and advocacy | 2. Establish and implement a marketing and communications strategy (internal and external) | Draft Marketing and Communication Strategy prepared and adopted by Council. |
| | 3. Develop and implement a consultation policy | No action during the year. |
| | 4. Represent community needs to state/federal government | Ongoing activity included visits from:  
Parliamentary Liberal Party  
Parliamentary Labor Party.  
State and Federal Lyons members.  
Specific issues addressed included:  
Health, Green & White Paper responses, breast screening, Director of Nursing positions  
St Helens Barway  
Maintenance of local P&WS assets  
State Road upgrading  
Employment opportunities  
HMAS Tobruk Dive project  
Cornwall Coal downsizing |

- Compliance Audit, delegations and policies reviewed with review timelines put in place.
Goal: Economic Development

Achieve sustainable economic development.

<table>
<thead>
<tr>
<th>Strategies</th>
<th>Activities</th>
<th>Measure of Success</th>
</tr>
</thead>
<tbody>
<tr>
<td>Develop and implement initiatives to attract people to live, work and invest in the Council area</td>
<td>1. Develop an economic development strategy (Link to MMP) that would include but not be limited to:</td>
<td>• Economic Development Strategy prepared and integrated into MMP.</td>
</tr>
<tr>
<td></td>
<td>• Facilitation of new and existing business ventures through appropriate land use planning</td>
<td>Strategy implementation commenced through East Coast Regional Innovation process.</td>
</tr>
<tr>
<td></td>
<td>• Promotion and advocacy for new and existing business opportunities and advantages</td>
<td>Economic Development Officer position reviewed and redefined to reflect needs.</td>
</tr>
<tr>
<td></td>
<td>• Provision of services, facilities and amenities that attract people to the area</td>
<td>Support provided to Break O’Day Business Enterprise Centre to provide services for new and existing businesses.</td>
</tr>
<tr>
<td></td>
<td>• Appropriate signage for businesses in the region</td>
<td></td>
</tr>
<tr>
<td></td>
<td>2. Continue to strengthen partnerships with key stakeholders at local, state and federal levels</td>
<td></td>
</tr>
</tbody>
</table>
**Goal: Asset Management**

*Ensure the efficient and effective provision of appropriate community assets.*

<table>
<thead>
<tr>
<th>Strategies</th>
<th>Activities</th>
<th>Measure of Success</th>
</tr>
</thead>
</table>
| Provide a strategic framework for Council to manage, maintain, enhance and develop open space and associated public realm areas for the benefit of residents and visitors | 1. Prepare Municipal Management Plan (MMP) that incorporates the following components:  
- Coastal Park Concept Plan  
- Coastal Park Vegetation Management Plan  
- Recreation and Open Space Development Plan  
- Community Infrastructure and design guidelines – set of guidelines/manual for community infrastructure and signage  
- Urban Design Framework  
- BOD Economic Strategy and BOD Tourism Strategy  
- Civic Centre – Feasibility Study  
- BOD Airstrip Re-development Feasibility Study  
- Responding to Climate Change  
- Arts, Cultural and Heritage Strategy  
- Community Safety Plan | Component plans completed and Municipal Management Plan prepared in partnership with State Government and relevant agencies.  
Costings and implementation strategy determined and details included in Council’s long term Financial Plan and Asset Management Plan.  
Projects implemented. |

The overarching document - Municipal Management document nearly completed which lists a number of short, medium, long term projects with approx. costings  
A number of strategies/plans have been completed which have assisted with the development of the Municipal Management Plan.
07/15.15.2 General Manager’s Report

<table>
<thead>
<tr>
<th>ACTION</th>
<th>INFORMATION</th>
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<tbody>
<tr>
<td>PROPELLER</td>
<td>Council Officer</td>
</tr>
<tr>
<td>OFFICER</td>
<td>John Brown, General Manager</td>
</tr>
<tr>
<td>FILE REFERENCE</td>
<td>002\012\001\</td>
</tr>
<tr>
<td>ASSOCIATED REPORTS AND DOCUMENTS</td>
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</table>

OFFICER’S RECOMMENDATION:

That the General Manager’s report be received.

INTRODUCTION:

The purpose of this report is to provide Councillors with an update of various issues which are being dealt with by the General Manager and with other Council Officers where required.

PREVIOUS COUNCIL CONSIDERATION:

Provided as a monthly report – Council consideration at previous meetings.

OFFICER’S REPORT:

Outstanding Reports:

<table>
<thead>
<tr>
<th>Motion Number</th>
<th>Meeting Date</th>
<th>Council Decision</th>
<th>Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>05/13.7.2.118</td>
<td>20 May 2013</td>
<td>A report is sought providing advice in accordance with the requirements of Section 65 of the <em>Local Government Act 1993</em> for the information of Council at its meeting in June 2013 and consider any advice as required from relevant State Agencies. That the Council explores the possibility of entering a partnership sponsorship with the State Government and the AMC (UTAS) to the effect that either a post-graduate or the whole of school adopts a project that examines the navigability of George’s Bay into the future.</td>
<td>A visit to UTas (AMC) arranged by NTD has taken place. Discussions held with UTas and a meeting arranged with representatives meeting notes circulated separately for Council’s information. Follow up taking place and a meeting is to be arranged for early 2015 with representatives from UTas and key stakeholders.</td>
</tr>
<tr>
<td>Motion Number</td>
<td>Meeting Date</td>
<td>Council Decision</td>
<td>Comments</td>
</tr>
<tr>
<td>---------------</td>
<td>--------------</td>
<td>------------------</td>
<td>----------</td>
</tr>
</tbody>
</table>
| 03/14.15.11.078 | 17 March 2014 | 1. That Council authorise the General Manager to progress the preparation of a master plan for Annie Street site, catering for public and private health services and facilities.  
2. That the master plan be progressed only if the Annie Street site is identified as a suitable location for the proposed new St Helens Hospital. | Draft Master Plan finalised.  
Road access options being discussed with affected property owners.  
Meeting with adjoining property owners scheduled for 18/7/15. |
| 05/15.7.2.119 | 18 May 2015 | A report is sought providing advice in accordance with the requirements of Section 65 of the Local Government Act 1993 for the information of Council at a future meeting and consider any advice as required from relevant State Agencies.  
That Council form a Government Owned Land Use Working Group. | Initial discussion with Parks & Wildlife Service has occurred regarding maintenance of state assets under PWS control.  
Potential forestry land for agriculture conversion currently being identified. |

**COMPLETED REPORTS:**

<table>
<thead>
<tr>
<th>Motion Number</th>
<th>Meeting Date</th>
<th>Council Decision</th>
<th>Comments</th>
</tr>
</thead>
</table>
| 05/15.7.1.118 | 18 May 2015 | A report is sought providing advice in accordance with the requirements of Section 65 of the Local Government Act 1993 for the information of Council at a future meeting and consider any advice as required from relevant State Agencies.  
Plan Advisory Working Group not to be proceeded with.  
COMPLETE |
| 06/15.15.3.177 | 22 June 2015 | That Clr Glenn McGuinness be Council’s representative on the East Coast Regional Tourism Organisation (ECRTO). | ECRTO notified of new representative. |
| 06/15.15.5.179 | 22 June 2015 | That the 2015-2016 Annual Plan be adopted. | Annual Plan updated and circulated. |

**Meetings & Events Attended:**

<table>
<thead>
<tr>
<th>Date</th>
<th>Location</th>
<th>Details</th>
</tr>
</thead>
<tbody>
<tr>
<td>24/06/15</td>
<td>Fingal</td>
<td>Fingal Valley Neighbourhood House Christmas in July, opportunity to touch base with a range of local community members and discuss projects and issues.</td>
</tr>
<tr>
<td>26/06/15</td>
<td>St Helens</td>
<td>East Coast Regional Innovation, planning meeting with Owen Tilbury to discuss progressing the work from the Session held in early June. Process identified is focussed on facilitating further business planning activity by the groups which formed.</td>
</tr>
<tr>
<td>Date</td>
<td>Location</td>
<td>Event Description</td>
</tr>
<tr>
<td>------------</td>
<td>--------------</td>
<td>----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------</td>
</tr>
</tbody>
</table>
| 30/06/15   | St Helens   | – East Coast Marine Infrastructure, development of the application under Round 2 of national Stronger Regions Fund progressed through a scoping meeting with representative from MAST and RDA Tasmania  
– Multi-Purpose Indoor Stadium User Group, meeting focussed on project progress, development of the Fees and Charges Schedule and the Business Plan. Initial input on fees has resulted in further work regarding event charges. |
| 01/07/15   | St Helens   | – Medea Park, general meeting with representatives from Medea Park to receive an update on development of the facility and to discuss the St Helens Health Precinct master plan.                                                                                                                                                                                                                                                                                                                                                   |
| 06/07/15   | St Helens   | – Council Workshop                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| 08/07/15   | St Helens   | – St Helens Health Precinct, meeting with Loop Architecture to review final Master Plan and discuss arrangements for the community information session.                                                                                                                                                                                                                                                                                                                                                   |
| 09/07/15   | St Helens   | – East Coast Marine Infrastructure, meeting with MAST and RDA Tasmania to discuss the implications of the Glamorgan-Spring Bay Council decision to withdraw from the application process.  
– East Coast Regional Innovation, follow up session to develop the business plans for the 4 initially identified project areas. Attended by approx. 30 people good progress was made with the plans as the groups continue to develop in working together.  
– East Coast Regional Tourism Organisation, briefing from the Chairperson and Chief Executive Officer on the marketing plan and implementation of the GED project attended by approx. 25 people. Provided a good opportunity to network with local operators from Bicheno and surrounding areas. |
| 10/07/15   | St Helens   | – Dorset Council, meeting with Acting Mayor and General Manager to discuss potential agricultural developments, Great Eastern Drive extension and local government reform  
– Coordinator General, meeting with John Perry to provide him with an overview on a range of local matters including Economic development Strategy implementation; East Coast Regional Innovation; extension of Great Eastern Drive; St Helens Barway; potential agricultural developments; HMAS Tobruk project; and East Coast Tourism Trail project |
| 10/7/15    | Launceston  | – Local Government Reform, meeting with Greg Preece, General Manager Meander Valley Council, to discuss the strategic resource sharing project which has been developed by four northern Councils which they would like Break O'Day to consider joining.  
General – regular meetings with Departmental Managers and individual staff when required addressing operational issues and project development. Meetings with other organisations and community members included Karen Johnson, David & Glenda Riley, Tim Gowans, Gary & Angie Thompson |
Scheduled Meetings – yet to occur

<table>
<thead>
<tr>
<th>Date</th>
<th>Location</th>
<th>Meeting Details</th>
</tr>
</thead>
<tbody>
<tr>
<td>16/07/15</td>
<td>St Helens</td>
<td>Northern Tasmania Development, meeting with Derek LeMarchant to discuss NTD activities and the Regional Futures Project.</td>
</tr>
<tr>
<td>17/07/15</td>
<td>Hobart</td>
<td>Department of State Growth regarding a range of road infrastructure issues.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Local Government Association of Tasmania</td>
</tr>
<tr>
<td>18/07/15</td>
<td>St Helens</td>
<td>St Helens Health Precinct – Information Session</td>
</tr>
<tr>
<td>20/07/15</td>
<td>St Helens</td>
<td>Council Meeting</td>
</tr>
</tbody>
</table>

Brief Updates:

Great Eastern Drive – the General Manager had previously advised that an official launch of the project would be occurring. As a result of decisions within the Premier’s office less than a week before the official launch date of 29 June 2015 the launch changed from a high profile on site launch to a media release. Gateway entrance signage has been installed on the outskirts of St Marys and St Helens.

East Coast Marine Infrastructure Project – over the last few months work has been progressing on the development of a funding application under Round 2 of the National Stronger Regions Fund. The key components of the project are upgrading of 3 jetties on Georges Bay and Burns Bay Boat Ramp, new boat ramp at Swansea and potentially works at Triabunna. The project partners, Break O’Day Council, Marine and Safety Tasmania, Glamorgan-Spring Bay Council and St Helens Rotary Club have been developing this potentially $2 million project which will bring substantial benefits to the local communities. On 6/7/15, the Glamorgan-Spring Bay Council advised that they would be withdrawing support for this project as they did not want to in any way jeopardise the application they are preparing for the Solis project which will also be submitted to Round 2. This matter had previously been raised at the initial meeting on the ECMI project and following an explanation from Regional Development Australia (Tasmania) that each application is treated on its merits it was agreed to proceed. The decision is frustrating given the effort which has gone into developing the Application.

Local Government Reform – the Council has received an initial approach from four other Councils in the northern region regarding participation in a project which focuses on investigating the financial feasibility of participating Councils and investigating resource sharing/shared services options. The project has been substantially developed and discussions are occurring with the Minister for Local Government on funding for the project and potential Consultants who could be engaged. The project fits within the broad future directions which Council has identified:

1. **Collective Action Model** – shared projects and services with other Councils, agencies and the private sector.
2. **Diversity revenue** – through commercial activities and delivering services aligned with Council’s core competencies.
3. **Expand the rate base** – through unlocking state owned land for commercial activities and potentially adjusting the municipal area as part of an overall boundary consideration.
4. **Boundary and service delivery logic** – service delivery is not determined by Council boundaries but by efficiency logic.
5. **Lean thinking** – can deliver substantial savings and improved service delivery through problem solving around Council processes and service delivery approaches.

Discussions with Dorset and Glamorgan-Spring Bay Councils have similarly focussed on resource sharing/shared services opportunities.

**Actions Approved under Delegation:**

<table>
<thead>
<tr>
<th>NAME/DETAILS</th>
<th>DESCRIPTION OF USE OF DELEGATION</th>
<th>DESCRIPTION</th>
<th>DELGATION NO / ACT</th>
</tr>
</thead>
<tbody>
<tr>
<td>Steel Street Scamander</td>
<td>Affixing of the Common Seal</td>
<td>Boundary Adjustment</td>
<td>Number 12 – Miscellaneous Powers and Functions to the General Manager</td>
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<td>William Street Weldborough</td>
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<td>Title Transfer</td>
<td>Number 12 – Miscellaneous Powers and Functions to the General Manager</td>
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<td>Number 12 – Miscellaneous Powers and Functions to the General Manager</td>
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<td>Plan of Survey</td>
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<tr>
<td>NAME/DETAILS</td>
<td>DESCRIPTION OF USE OF DELEGATION</td>
<td>DESCRIPTION</td>
<td>DELGATION NO / ACT</td>
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<td>Deed of Variation</td>
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<td>Break O'Day</td>
<td>Power to remit any charges up to $350 ordinarily imposed as a hire fee under Section 205(1)(a) of the Local Government Act 1993 for the use of any property or facility owned or managed by the Council in accordance with the provisions of Section 207 of the Local Government Act 1993</td>
<td>Hire of St Marys Hall - $200.00</td>
<td>Number 9 – Local Government Act 1993</td>
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<tr>
<td>Star FM</td>
<td>Power to remit any charges up to $350 ordinarily imposed as a hire fee under Section 205(1)(a) of the Local Government Act 1993 for the use of any property or facility owned or managed by the Council in accordance with the provisions of Section 207 of the Local Government Act 1993</td>
<td>Hire of Portland Hall - $200.00</td>
<td>Number 9 – Local Government Act 1993</td>
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**General Manager’s Signature Used Under Delegation for Development Services:**

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<tr>
<th>Document</th>
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<tr>
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LEGISLATION / STRATEGIC PLAN & POLICIES:

Strategic Plan 2011-2015

Goal
Leadership and Governance – Provide strong and informed leadership and effective management of community resources; empowering and involving the community at all levels.

Strategy
Improve Council’s communication, consultative processes, representation and advocacy.

BUDGET AND FINANCIAL IMPLICATIONS:

Not applicable.

VOTING REQUIREMENTS:

Simple Majority.
OFFICER’S RECOMMENDATION:

None provided, for Council decision

INTRODUCTION:

The Council has been requested to provide a nomination of an elected member representative to become a member and participant on the C8 Working Group.

PREVIOUS COUNCIL CONSIDERATION:

No previous Council consideration.

OFFICER’S REPORT:

C8 has been set up to create an informal network of elected members made up of the eight (8) northern Councils. There is existing networks for General Managers and Mayors but no regular forums for Councillors. The goal is to give the elected members better understanding of challenges and opportunities faced by Councils.

LEGISLATION/STRATEGIC PLAN & POLICIES

Strategic Plan 2011 – 2015

Goal
Leadership and Governance – Provide strong and informed leadership and effective management of community resources; empowering and involving the community at all levels

Strategy
Ensure Council members have the resources and skills development opportunities to effectively fulfil their responsibilities

BUDGET AND FINANCIAL IMPLICATIONS:

Nil identified.

VOTING REQUIREMENTS

Simple Majority.
6 July 2015

Mr John Brown
General Manager
Break O’Day Council
PO Box 21
ST HELENS  TAS  7216

Dear John

COUNCIL ELECTED MEMBER REPRESENTATION ON THE C8 WORKING GROUP

This letter is sent to you on behalf of the C8 Working Group, who after their meeting on 4 March 2015, would like to formally request the nomination of an elected member representative from the Break O’Day Council to become a member and participant on the C8 Working Group.

With the changes made to Northern Tasmania Development’s corporate structure in late 2012 to that of a regional collaboration and co-ordination model, the provision to have committees formed under the Local Government Committee to deal with specific issues and projects became available.

Endorsement from the Local Government Committee for the C8 to become a formal sub-committee was carried at its meeting held on 27 August 2014, and as such it is essential to the success of the C8 that elected member representation from across all northern councils is achieved on its working group.

The Role of C8

It is important to note that the C8 has not been established to burden itself with time consuming research projects that are best left to other better resourced groups who have administrative resourcing and capacity for this.

Any outcomes or initiatives raised or achieved by the C8 will now be documented and reported back to Councils. However it is worth noting that the C8 is not about building –

a) a bureaucracy and an overly administrative structure
b) an un-elected decision making body
c) a body seen to be competing with those or at odds with existing organisations.

C8 Structure

It is important that the C8 is driven by the elected members of the eight northern Councils. To assist with this a C8 Working Group (WG) has been established, which is endorsed annually, and should ideally consist of elected members from all eight Councils. The C8 Working Group is the conduit and platform for elected members to become more involved in the regional direction setting through the Local Government Committee.
A C8 Working Group Co-ordinator is elected annually to facilitate meetings and agendas and act as spokesperson for the group. The role is rotated between the different Councils every 12 months. The C8 WG appointed Tim Woinarski from West Tamar Council as its Co-ordinator at its last meeting held on 4 March 2015.

In addition to the above request, please also find attached a background paper outlining the aim and objectives of the C8 and further clarification around its role.

We look forward to hearing back on your nominated elected member representative at your earliest convenience.

Yours sincerely

Derek Le Marchant
Executive Officer

(on behalf of the C8 Working Group)
Background
In 2012 Councillors from across Northern Tasmania proposed the idea to create an informal network of elected members – an ‘Assembly’ of Councillors (C8 = Councillors of the eight northern LGA’s). There were existing networks for General Managers and Mayors, but no regular forums for Councillors.

Overview
From this proposal, in conjunction with Northern Tasmania Development (NTD), the first inaugural C8 Summit was held in October 2013 and following its success another was held in December 2014.

The goal of the C8 is to give elected members an opportunity to better understand local challenges and opportunities faced by Councils in a regional context by aiming to:

- Share challenges and opportunities experienced in each Local Government Area;
- Increase awareness of the key regional challenges and the evidence behind them;
- Build trust and respect amongst councillors;
- Focus on areas of agreement rather than areas of conflict;
- Invigorate and inspire Councillors to work together; and
- Gain consensus on a path to regional understanding and cooperation.

The C8 is building:

- a strong yet informal information sharing and knowledge building network amongst elected representatives of the eight northern Councils;
- an understanding of ourselves and our region (its challenges and opportunities);
- an understanding of what works for others in regions around Australia through research and presentation of case studies;
- an annual schedule of gathering; and
- collaboration between ourselves and our region.

Elected members can attend any of the C8 summits and meetings to meet, network and gain something of value. Two key roles for the C8 are:

- to present case studies and invite speakers from around the region (and occasionally outside of the region) to share case studies and projects that have involved collaboration, working across municipal boundaries, working with multiple stakeholders, had positive and practical outcomes from around the region in areas that have relevance to all northern councils.

- Specific project champions (including current elected members) who could coordinate activities where they have major interests or expertise, and feedback through NTD, reflecting the premise that the project has a regional priority.
That Council support the dual naming of Mount William as wukalina/Mount William.

INTRODUCTION:

Correspondence has been received from the Tasmanian Aboriginal Centre Inc. requesting Council to support the dual naming of Mount William.

PREVIOUS COUNCIL CONSIDERATION:

This matter was discussed at the July 2015 Council Workshop.

OFFICER’S REPORT:

The Tasmanian Aboriginal Centre recently made this proposal to the Tasmanian Nomenclature Board under the Tasmanian Government’s Aboriginal and Dual Naming Policy for the Naming of Tasmanian Geographic Features 2012.

The attached correspondence outlines all relevant information to assist Council with their consideration of this matter.

Council’s Strategic Plan identifies the need to recognise cultural diversity and to promote heritage opportunities."

LEGISLATION / STRATEGIC PLAN & POLICIES:

Strategic Plan 2011 – 2015

Goal
Community Building – Build capacity to improve community spirit and enhance a sense of wellbeing.

Strategy
Promote and encourage arts, culture and heritage opportunities within our communities.

BUDGET AND FINANCIAL IMPLICATIONS:

No financial implications in accepting the Officer’s Recommendation.

VOTING REQUIREMENTS:

Simple Majority.
25 May 2015

Mayor Mick Tucker
Break O’Day Council
PO Box 21
ST HELENS TAS 7216
admin@bodc.tas.gov.au

Dear Mayor,

We write to ask for the support of the Council for the dual naming of Mount William as wukalina/Mount William. The Tasmanian Aboriginal Centre recently made this proposal to the Tasmanian Nomenclature Board under the Tasmanian Government’s Aboriginal and Dual Naming Policy for the Naming of Tasmanian Geographic Features 2012. The policy designates the Tasmanian Aboriginal Centre as the recognised representative body to advise Aboriginal names for places within the state.

wukalina is the original north eastern language name used by Aborigines for the mountain. It is an iconic feature situated within the area to which the name farapuna was reassigned in 2013 with the support of the Council. At that time, Mayor Sarah Schmerl told us that support was given in line with a motion passed by Council some two years previously, to fully support dual naming within Break O’Day.

wukalina is pronounced wu kah lee nah, and we will send an audio file to your email address if you wish.

Official restoration of the name would display public acknowledgement of the rich Aboriginal history of the farapuna area, and the wider north eastern region. It is an appropriate gesture of justice and reconciliation. International and interstate visitors continue to comment on the scarcity of Aboriginal names on signage in Tasmania. Indeed, Tasmania, the last state to adopt any dual naming policy or practice, remains far behind all other states and territories, with the lowest percentage of gazetted Aboriginal names. In 2011, this was 3.9% in Tasmania, while percentages in the other states ranged from 23.9% (ACT) to 33.1% (SA) [June 2011 Placenames Australia, Newsletter of the Australian National Placenames Survey]. The adoption since of six names in 2013 has done little to improve this percentage.

The Aboriginal Land Council of Tasmania (ALCT) has written to the Nomenclature Board in support of this proposal, and we are also seeking support from the Parks and Wildlife Service who administer the National Park in which the mountain now sits.

We hope for your continuing support for Aboriginal and dual naming within the Break O’Day region, and look forward to your reply.

Yours sincerely,

Patricia Turner
Acting Chief Executive Officer
OFFICER’S RECOMMENDATION:

That Council commence the engagement process with the community by undertake initial consultation activities seeking the thoughts from the Break O’Day community on questions relating to the future direction of local government in the Break O’Day area.

That the community engagement process be focussed on:
1. Drop-In Sessions in local communities
2. Survey forms through website and in selected locations within local communities.

and be supported by communicating with local community groups; newsletters; local community papers and Star FM community announcements.

INTRODUCTION:

In recent months, Council has been discussing the future position of the Break O’Day Council in the context of local government in Tasmania and has expressed an open mind in relation to amalgamation; significant boundary adjustments; and shared services. From the outset, Council have been conscious of the need to understand the views of the local community as this may shape the thinking of Council.

PREVIOUS COUNCIL CONSIDERATION:

March 2015 Workshop
May 2015 Special Workshop
July 2015 Workshop

OFFICER’S REPORT:

The current local government reform process is squarely focussed on the financial sustainability of Tasmanian local government and the need to generate efficiencies in the delivery of services. During discussions which have occurred, Councillors and staff have been mindful of an opportune time to commence a discussion process with the community on the issue.

As a result of the special workshop which was attended by 6 Councillors, a broad initial position was developed which forms the basis for discussions with the community. Whilst Councillors have their individual views on a range of questions and issues, do they reflect the general views within the community:
1. What do the community believe is the preferred future for the Break O’Day area?
2. Does community identity and community of interest play a role in local government boundaries?
3. Is representation and accessibility of Councillors and officers something required by residents on a face-to-face basis?
4. Would amalgamation give rise to concerns around representation and loss of social and economic focus?
5. What are the major issues concerning the community?
6. Given the expectations of the community in relation to the level of services being delivered, what do the community believe are the opportunities for financial savings or service reductions?

Careful consideration will need to be given to the actual questions asked to ensure there is clarity, community members understand the questions; and we receive responses which assist Council with its deliberations.

Council has identified a number of key future directions which should be pursued towards a vision it has ‘The Break O'Day community is serviced by a Council which has the financial capacity to meet the current and future needs of the area’.

6. **Collective Action Model** – shared projects and services with other Councils, agencies and the private sector.
7. **Diversify revenue** – through commercial activities and delivering services aligned with Council’s core competencies.
8. **Expand the rate base** – through unlocking state owned land for commercial activities and potentially adjusting the municipal area as part of an overall boundary consideration.
9. **Boundary and service delivery logic** – service delivery is not determined by Council boundaries but by efficiency logic.
10. **Lean thinking** – can deliver substantial savings and improved service delivery through problem solving around Council processes and service delivery approaches.

Gaining the views of the community on draft Council strategies and discussion papers has been problematic in the past. Recent experience has shown that controversial positions and proposals will generate strong responses from within the community, albeit sometimes they are viewed as adopted positions rather than for their consultation processes. In the current process, it would be prudent to avoid floating controversial positions as it is highly likely that this could be taken out of context.

Councillors are being approached by community members enquiring about consultation processes. Council believes that it is imperative that the community has factual information available to enable informed views to be developed and comment to be provided. Prior to this, it has been suggested that Council seek the communities initial thoughts on the options available through the local government reform process.
The main options for obtaining initial community comment on the current reform process and the future direction of the Break O'Day community are:

<table>
<thead>
<tr>
<th>Process type</th>
<th>Pros</th>
<th>Cons</th>
</tr>
</thead>
<tbody>
<tr>
<td>Public meetings</td>
<td>• Number of forums required could be lower.</td>
<td>• Greater organisation effort required.</td>
</tr>
<tr>
<td>(key locations such as Fingal, St Marys, Scamander, St Helens)</td>
<td>• Debate can develop on the issues leading to greater understanding of different perspectives.</td>
<td>• Firm proposals really required.</td>
</tr>
<tr>
<td></td>
<td>• Generally they have a higher profile.</td>
<td>• Can be quite formal as presentations generally occur.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>• Meetings can become side tracked by special interest individuals and lose focus.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>• Some community members are unlikely to participate due to discomfort.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>• External facilitator will be required.</td>
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<td></td>
<td></td>
<td>• Attendance can be variable.</td>
</tr>
<tr>
<td>Drop-in sessions</td>
<td>• Relatively informal but still structured around the key questions.</td>
<td>• Debate on issues will not really occur, is this a negative at this early stage?</td>
</tr>
<tr>
<td>(Mathinna, Fingal, Cornwall, St Marys, Falmouth, Scamander, St Helens, Binalong Bay, Pyengana, Ansons Bay)</td>
<td>• Interested people drop in when convenient.</td>
<td>• Greater number of locations and forums.</td>
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<tr>
<td></td>
<td>• Individuals or number of individuals at any one time for short amounts of time.</td>
<td>• People may be looking for a presentation.</td>
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<tr>
<td>Community group meetings.</td>
<td>• Relatively straightforward, simply turn up and raise the questions.</td>
<td>• Diluted focus as it is part of a normal meeting of a community group.</td>
</tr>
<tr>
<td>(piggy back onto some existing meetings to seek some input)</td>
<td>• Less effort to organise and little extra communication required.</td>
<td>• Really need the support of a presentation when a larger group involved.</td>
</tr>
<tr>
<td>Street Walk</td>
<td>• Proactive by approaching people in the street.</td>
<td>• Can be challenging when you are trying to make notes whilst discussing the questions.</td>
</tr>
<tr>
<td></td>
<td>• Relatively informal but still structured around the key questions</td>
<td>• Not a fixed point for people to visit if they are looking to participate.</td>
</tr>
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</table>

It is apparent from this brief analysis that there is no approach which is ideal in this situation. Through discussions with the Manager Community Services, Chris Hughes, concerns have been raised as to whether the community has been ‘over consulted’ during the last few years. We believe that for the initial community engagement process, using Drop-In Sessions and pushing these hard within the local community with the assistance of Councillors and a range of communication activities a reasonable response can be received.

Following development of firm proposals for consideration, a sequence of public meetings would then be considered as this type of forum enables a presentation and a good discussion around the options.
### LEGISLATION/STRATEGIC PLAN & POLICIES

#### Strategic Plan 2011 – 2015

**Goal**
Leadership and Governance - Provide strong and informed leadership and effective management of community resources; empowering and involving the community at all levels

#### BUDGET AND FINANCIAL IMPLICATIONS:
Consultation process will require a substantial commitment of Council staff. Financial costs may be incurred if external assistance is obtained for the engagement process.

#### VOTING REQUIREMENTS:
Simple Majority.
07/15.15.6  Election of President - LGAT

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<td>John Brown, General Manager</td>
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<tr>
<td>ASSOCIATED REPORTS AND DOCUMENTS</td>
<td>2015 By-election Timetable</td>
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OFFICER’S RECOMMENDATION:

To be determined by Council.

INTRODUCTION:

The Local Government Association of Tasmania (LGAT) have emailed all Council’s providing information regarding the By-election for the President of LGAT following the passing of Mayor Jarvis.

PREVIOUS COUNCIL CONSIDERATION:

No previous Council consideration.

OFFICER’S REPORT:

LGAT have advised that under the Rules of the Association an Election for President of the Association is required.

LGAT have liaised with the Electoral Commission and they have provided the attached Election Timetable for your reference.

Could you please note the closing dates for nominations and return of postal ballot papers in conjunction with your respective council meeting dates and requirements

LEGISLATION/STRATEGIC PLAN & POLICIES

Strategic Plan 2011 – 2015

Goal
Leadership and Governance – Provide strong and informed leadership and effective management of community resources; empowering and involving the community at all levels.

Strategy
Improve Council’s communication, consultative processes, representation and advocacy.

BUDGET AND FINANCIAL IMPLICATIONS:

No financial implications to Council.

VOTING REQUIREMENTS

Simple Majority.
2015 By-election Timetable
Election of president following the death of Barry Jarvis

Nominations open .......................................................... Friday 26 June 2015
Nominations close ....................................................... 5 pm Thursday 30 July 2015
Ballot material posted (if a ballot is required)..................... Tuesday 4 August 2015
Close of postal ballot ................................................. 10 am Tuesday 8 September 2015
Declaration of result .................................................. Tuesday 8 September 2015
The Local Government Association of Tasmania (LGAT) will be holding their next General Meeting following the AGM at the Conference on the 22 July 2015.

No previous Council consideration.

The LGAT General Meeting agenda is circulated under separate cover to enable Council to have discussions regarding the motions listed for decisions at the above meeting.

Strategic Plan 2011 – 2015

Goal
Leadership and Governance – Provide strong and informed leadership and effective management of community resources; empowering and involving the community at all levels.

Strategy
Improve Council’s communication, consultative processes, representation and advocacy.

No financial implications to Council.

Simple Majority.
07/15.16.0  PLANNING AUTHORITY

Pursuant to Section 25 of the Local Government (Meeting Procedures) Regulations 2005 the Mayor informed the Council that it was now acting as a Planning Authority under the Land Use Planning and Approvals Act 1993.

07/15.16.1  DA074-2015 – New Dwelling – 2223B Lower German Town Road, St Marys

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<tr>
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<td>Rebecca Green, Planning Consultant</td>
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</tr>
<tr>
<td>Permit to Take Threatened Species</td>
</tr>
</tbody>
</table>

OFFICER’S RECOMMENDATION:

After due consideration of the representations received pursuant to Section 57 of the Land Use Planning & Approvals Act 1993 and the Break O’Day Council Interim Planning Scheme 2013 that the application for New Dwelling on land situated at 2223b Lower German Town Road, St Marys described in Certificate of Title CT 33144/1 be APPROVED subject to the following conditions:

1. Development must accord with the Development Application DA 074-2015 received by Council 16 April 2015, together with all submitted documentation received and forming part of the development application, except as varied by conditions of this Planning Permit.

2. Effluent disposal is subject to a Special Plumbing Permit to be issued by Council’s Environmental Health Officer.

3. The vehicle crossover from the carriageway to the property boundary must be upgraded and maintained in general accordance with the vehicular crossing requirements of Council’s Manager of Works and Infrastructure prior to the use commencing. The construction of a standard duty vehicular crossover will provide effective, safe and nuisance-free vehicle access in connection with the proposed development and must be financed by the applicant.
4. No works are to commence on the crossover until a permit to undertake works in the road reservation has been issued by Council’s Manager of Works and Infrastructure for the crossover.

5. The areas shown to be set aside for vehicle access and car parking must be:
   a. Completed before the use of the development commences;
   b. Designed and laid out in accordance with the provisions of Table E6.0 of the Break O’Day Interim Planning Scheme 2013;
   c. Provided with space for access, turning and manoeuvring of vehicles on-site to enable them to enter and leave the site in a forward direction;
   d. Surfaced with a pervious dust free surface and drained in a manner that will not cause stormwater nuisance.

6. Native vegetation must not be removed outside that necessitated by the proposed development.

7. Where seeds or rootstock derived from provenance taken within the boundaries of the site is insufficient for the landscaping needs, seeds or rootstock may be used from other lots within the municipal area.

8. Use and development of the site shall be undertaken in accordance with the Planning Advice completed by Environmental Consulting Options Tasmania (ECOTas), dated: 15 June 2015.

9. Any disturbance of *Tasmanipatus barretti* (giant velvet worm) shall be undertaken in accordance with the Permit to Take Threatened Species and associated conditions, issued by DPIPWE on 30 June 2015 for the period of 30/06/2015 to 30/06/2016 (permit no. DA 15141). Should disturbance be required outside of the timeframes mentioned in the Permit to Take, the development shall seek further approval from DPIPWE.

10. The introduction of non-native plant species and plant species not of local provenance should be avoided and environmental weeds regularly monitored and targeted for removal.

11. All stormwater runoff from the proposed building must be detained by on-site water storage systems and disposed of by means that will not result in soil erosion or other stormwater nuisance

12. Any damage that may occur to any Council infrastructure during the construction of the proposed dwelling must be reinstated to the satisfaction of Council and at the cost of the developer.

13. All conditions of this permit must be completed to the satisfaction of the responsible authority, prior to the dwelling being occupied on the subject site.

**ADVICE**

- A copy of ‘Bushfire-prepare to survive’ should be obtained and used as a geode to preparing yourself and your property for bushfires.
• All building wastes are to be removed to the appropriate waste disposal facility to prevent an environmental nuisance being caused outside of the works site.

• Activities associated with construction works are not to be performed outside the permissible time frames listed:

  Mon-Friday 7 am to 6 pm  
  Saturday 9 am to 6 pm  
  Sunday and public holidays 10 am to 6 pm

**PROPOSAL SUMMARY:**

Application is made for the construction of a single dwelling on an existing property at 2223b Lower German Town Road, St Marys. Residential use of the proposed single dwelling in the Rural Resource Zone is a discretionary use, under Table 26.2 of the *Break O'Day Interim Planning Scheme 2013.*
Looking towards access along Lower German Town Road
Location of access (east of power pole)

Subject site
PREVIOUS COUNCIL CONSIDERATION:

There has been no previous consideration by Council for this development.

OFFICER’S REPORT:

1. The Proposal

Break O’Day Council received an application on 16 April 2015 from D & P Phegan for the use and construction of a single dwelling at 2223b Lower German Town Road, St Marys.

The lot is vacant and measuring a total area of 1.97 hectares. The lot is un-serviced and is vacant.

The dwelling is single storey comprising of two bedrooms, combined laundry and bathroom and separate toilet, kitchen, dining and living areas.

A Bushfire Assessment report dated 9 February 2015 and completed by Wayne Wilson was submitted with the application and stated that the proposed dwelling can comply with a Bushfire Attack Level assessment 19 rating.

Dwelling waste water will be disposed of on-site through a 4,000 litre septic tank system, with the issuance of a Special Plumbing Permit forming a condition of this Permit. This meets the acceptable solutions.

An extension of time to assess the development application was requested to 27 July 2015.


Part 26 Rural Resource Zone
E1 Bushfire-Prone Areas Code
E4 Road and Railway Assets Code
3. Referrals

The application was referred to Council’s Environmental Health Officer for comment, who has provided the following response:

“I have reviewed the proposed wastewater system for this development and have found it satisfactory”.

4. Assessment

The application has met the acceptable solutions for all issues, except for reliance upon three (3) performance criteria and the use table as detailed below;

1) 26.2 Use Table
2) P1 26.3.2 Dwellings located on land with limited rural potential
3) P2 26.4.1 Building location and appearance – building setback less than 200 metres
4) P2.1 E8.6.1 Native vegetation removal for bushfire protection

Detailed assessment against the provisions of the Break O’Day Interim Planning Scheme 2013 is provided below. The proposal is deemed to comply with the performance criteria applicable.

26 Rural Resource Zone

26.2 Use Table

The proposed use fits the use class of Residential, being single dwelling which is a Discretionary use within the Rural Resource Zone.

Residential as defined by the Scheme means:
“use of land for self-contained or shared living accommodation. Examples include an ancillary dwelling, boarding house, communal residence, home-based business, hostel, residential aged care home, residential college, respite centre, retirement village and single or multiple dwellings.”
26.3 Use Standards
26.3.1 Discretionary Uses if not a single dwelling – Not applicable.

26.3.2 Dwellings

<table>
<thead>
<tr>
<th>Acceptable Criteria</th>
<th>Solutions/Performance</th>
<th>Proposed Solutions</th>
</tr>
</thead>
<tbody>
<tr>
<td>A1.1 Development must be for the alteration, extension of replacement of existing dwellings; or</td>
<td></td>
<td>P1.1 b) and P1.2 The site is limited in size with an area of 1.97 hectares. The site has a land capability of Class 5 (modelled) which is land unsuited to cropping and with slight to moderate limitations to pastoral use. The site is considered due to capability and land area to be practically incapable of supporting an agricultural use.</td>
</tr>
<tr>
<td>A1.2 Ancillary dwellings must be located within the curtilage of the existing dwelling on the property; or</td>
<td></td>
<td></td>
</tr>
<tr>
<td>A1.3 New dwellings must be within the resource development use lass and on land that has a minimum current capital value of $1 million as demonstrated by a valuation report or sale price less than two years old.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>P1.1 A dwelling may be constructed where it is demonstrated that:</td>
<td></td>
<td>A wastewater assessment report accompanied the application which demonstrates that wastewater treatment for the proposed dwelling can be achieved within the lot boundaries.</td>
</tr>
<tr>
<td>a) it is integral and subservient to resource development, as demonstrated in a report prepared by a suitably qualified person, having regard to:</td>
<td></td>
<td>The proposal is compliant with the performance criteria.</td>
</tr>
<tr>
<td>i) scale; and</td>
<td></td>
<td></td>
</tr>
<tr>
<td>ii) complexity of operation; and</td>
<td></td>
<td></td>
</tr>
<tr>
<td>iii) requirement for personal attendance by the occupier; and</td>
<td></td>
<td></td>
</tr>
<tr>
<td>iv) proximity to the activity; and</td>
<td></td>
<td></td>
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<tr>
<td>v) any other matters as relevant to the particular activity; or</td>
<td></td>
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<tr>
<td>b) the site is practically incapable of supporting an agricultural use or being included with other land for agricultural or other primary industry use, having regard to:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>i) limitations created by any existing use and/or development surrounding the site; and</td>
<td></td>
<td></td>
</tr>
<tr>
<td>ii) topographical features; and</td>
<td></td>
<td></td>
</tr>
<tr>
<td>iii) poor capability of the land for primary industry operations (including a lack of capability or other impediments); and</td>
<td></td>
<td></td>
</tr>
<tr>
<td>P1.2 A dwelling may be constructed where it can be demonstrated that wastewater treatment for the proposed dwelling can be achieved within the lot boundaries, having regard to the rural operation of the property and provision of reasonable curtilage to the proposed dwelling.</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

| 07/15.16.1DA074-2015 – New Dwelling – 2223B Lower German Town Road, St Marys | 139 |
### 26.3.3 Irrigation Districts

– Not applicable.

### 26.4 Development Standards

#### 26.4.1 Building Location and Appearance

<table>
<thead>
<tr>
<th>Acceptable Solutions/Performance Criteria</th>
<th>Proposed Solutions</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>A1</strong> Building height must not exceed:</td>
<td></td>
</tr>
<tr>
<td>a) 8m for dwellings; or</td>
<td></td>
</tr>
<tr>
<td>b) 12m for other purposes.</td>
<td>A1 The proposed dwelling has a maximum height of 5.5 metres. <strong>The proposal complies with the Acceptable Solution.</strong></td>
</tr>
<tr>
<td><strong>A2</strong> Buildings must be setback a minimum of:</td>
<td></td>
</tr>
<tr>
<td>a) 50m where a non sensitive use or extension to the existing sensitive use buildings is proposed; or</td>
<td></td>
</tr>
<tr>
<td>b) 200m where a sensitive use is proposed; or</td>
<td></td>
</tr>
<tr>
<td>c) The same as existing for replacement of an existing dwelling.</td>
<td>P2 Due to the shape of the lot is not feasible to create a 50 metre setback from the road frontage. The lot is approximately in total 80 metres in depth and at its widest part is where the dwelling is to be located. Vegetation retention along boundaries and the existing road will ensure that the new single dwelling is not likely to constrain adjoining primary industry operations. <strong>The proposal is compliant with the performance criteria.</strong></td>
</tr>
<tr>
<td><strong>P2</strong> Buildings must be setback so that the use is not likely to constrain adjoining primary industry operations having regard to:</td>
<td></td>
</tr>
<tr>
<td>a) the topography of the land; and</td>
<td></td>
</tr>
<tr>
<td>b) buffers created by natural or other features; and</td>
<td></td>
</tr>
<tr>
<td>c) the location of development on adjoining lots; and</td>
<td></td>
</tr>
<tr>
<td>d) the nature of existing and potential adjoining uses; and</td>
<td></td>
</tr>
<tr>
<td>e) the ability to accommodate a lesser setback to the road having regard to:</td>
<td></td>
</tr>
<tr>
<td>i) the design of the development and landscaping; and</td>
<td></td>
</tr>
<tr>
<td>ii) the potential for future upgrading of the road; and</td>
<td></td>
</tr>
<tr>
<td>iii) potential traffic safety hazards; and</td>
<td></td>
</tr>
<tr>
<td>iv) appropriate noise attenuation.</td>
<td></td>
</tr>
<tr>
<td><strong>A3</strong> Where a development is part of a larger complex, each component of the development must be connected by walking tracks.</td>
<td>A3 Not applicable.</td>
</tr>
</tbody>
</table>


### Part E Codes

**E1 Bushfire-Prone Areas Code – Applicable.**

**E1.6.3.1 Development Standards for New Habitable Buildings on Pre-existing Lots**

<table>
<thead>
<tr>
<th>Acceptable Criteria</th>
<th>Solutions/Performance Criteria</th>
<th>Proposed Solutions</th>
</tr>
</thead>
<tbody>
<tr>
<td>A1</td>
<td>(a) The TFS or an accredited person certifies that, having regard to the objective, there is an insufficient increase in risk from bushfire to habitable buildings to warrant the provision of hazard management areas; or (b) Plans for habitable buildings, showing the location of hazard management areas, are accompanied by a bushfire hazard management plan certified by the TFS or an accredited person as being consistent with the objective; or (c) There are, in relation to habitable buildings, hazard management areas that — (i) Have widths equal to, or greater than, the separation distances required for BAL 29 in Table 2.4.4 of AS 3959-2009 Construction of Buildings in Bushfire Prone Areas; and (ii) Will be managed in accordance with a bushfire hazard management plan that is certified by the TFS or an accredited person and that demonstrates how hazard management areas will be managed consistent with the objective.</td>
<td>A1 A Bushfire Attack Level Assessment and Bushfire Hazard Management Plan prepared by Wayne Wilson accompanied the development application, demonstrating compliance with the acceptable solution. The proposal complies with the Acceptable Solution.</td>
</tr>
<tr>
<td>A2</td>
<td>If hazard management areas in relation to a habitable building are to be on land external to the lot where the building is located, the application must be accompanied by the written consent of the owner of that land to enter into a Part 5 agreement that will be registered on the title of the neighbouring property providing for the affected land to be managed in accordance with a bushfire hazard management plan certified by the TFS or an accredited person.</td>
<td>A2 Not applicable.</td>
</tr>
</tbody>
</table>
### E1.6.3.2 Pre-existing Lots: Private Access

<table>
<thead>
<tr>
<th>Acceptable Criteria</th>
<th>Solutions/Performance Criteria</th>
<th>Proposed Solutions</th>
</tr>
</thead>
<tbody>
<tr>
<td>A1</td>
<td>It must be demonstrated in one of the following ways that private access provides safe access to habitable buildings: (a) The TFS or an accredited person certifies that, having regard to the objective, there is an insufficient increase in risk from bushfire to warrant specific measures for private access for the purposes of fire fighting; or (b) Plans showing private access to habitable buildings are included in a bushfire hazard management plan certified by the TFS or an accredited person as being consistent with the objective; or (c) Plans demonstrate that private access will be provided to within 30m of the furthest part of a habitable building measured as a hose lay.</td>
<td>A1 A Bushfire Attack Level Assessment and Bushfire Hazard Management Plan prepared by Wayne Wilson accompanied the development application, demonstrating compliance with the acceptable solution. <strong>The proposal complies with the Acceptable Solution.</strong></td>
</tr>
<tr>
<td>A2</td>
<td>Private access to all static water supply points must be provided: (a) As included in a bushfire hazard management plan certified by the TFS or an accredited person as being in accordance with the objective of the standard; or (b) To a hardstand area within 3m of the static water supply point.</td>
<td>A2 A Bushfire Attack Level Assessment and Bushfire Hazard Management Plan prepared by Wayne Wilson accompanied the development application, demonstrating compliance with the acceptable solution. <strong>The proposal complies with the Acceptable Solution.</strong></td>
</tr>
<tr>
<td>A3</td>
<td>Construction of private access, if required to provide access to habitable buildings and static water supply points, must as appropriate to the circumstances meet the requirements of Table E3 as follows: (a) Single land private access roads less than 6m carriageway width must have 20m long passing bays of 6m carriageway width, not more than 100m apart; (b) A private access road longer than 100m must be provided with a driveway encircling the building or a hammerhead “T” or “Y” turning head 4m wide and 8m long, or a trafficable circular turning area of 10m radius; (c) Culverts and bridges must be designed for a minimum vehicle load of 20 tonnes; (d) Vegetation must be cleared for a height of 4m, above the carriageway, and 2m each side of the carriageway.</td>
<td>A3 A Bushfire Attack Level Assessment and Bushfire Hazard Management Plan prepared by Wayne Wilson accompanied the development application, demonstrating compliance with the acceptable solution. <strong>The proposal complies with the Acceptable Solution.</strong></td>
</tr>
</tbody>
</table>
### E1.6.3.3 Pre-existing Lots: Provision of Water Supply for Fire Fighting Purposes

<table>
<thead>
<tr>
<th>Acceptable Solutions/Performance Criteria</th>
<th>Proposed Solutions</th>
</tr>
</thead>
<tbody>
<tr>
<td>A1 It must be demonstrated in one of the following ways that access to a water supply for fire fighting purposes is provided: (a) The TFS or an accredited person certifies that, having regard to the objective, there is an insufficient increase in risk from bushfire to warrant any specific water supply measures; or (b) A bushfire hazard management plan certified by the TFS or an accredited person demonstrates that the provision of the water supply is consistent with the objective; or (c) All external parts of habitable buildings that are at ground level, are within reach of a 120m long hose (measured as a hose lay) connected to a fire hydrant with a minimum flow rate of 600 litres per minute and minimum pressure of 200kPa; or (d) A minimum static water supply of 10,000 litres per habitable building is provided and that connections for fire fighting purposes are included.</td>
<td>A1 A Bushfire Attack Level Assessment and Bushfire Hazard Management Plan prepared by Wayne Wilson accompanied the development application, demonstrating compliance with the acceptable solution. <strong>The proposal complies with the Acceptable Solution.</strong></td>
</tr>
</tbody>
</table>
### E4 Road and Railway Assets Code
#### E4.6 Use Standards
#### E4.6.1 Use and Road or Rail Infrastructure

<table>
<thead>
<tr>
<th>Acceptable Criteria</th>
<th>Solutions/Performance Criteria</th>
<th>Proposed Solutions</th>
</tr>
</thead>
<tbody>
<tr>
<td>A1</td>
<td>Sensitive use on or within 50m of a category 1 or 2 road, in an area subject to a speed limit of more than 60km/h, a railway or future road or railway, must not result in an increase to the annual average daily traffic (AADT) movements to or from the site by more than 10%.</td>
<td>A1 Not applicable.</td>
</tr>
<tr>
<td>A2</td>
<td>For roads with a speed limit of 60km/h or less the use must not generate more than a total of 40 vehicle entry and exit movements per day.</td>
<td>A2 The proposal provides for 1 single dwelling and this is not expected to generate more than a total of 40 vehicle entry and exit movements per day. <strong>The proposal complies with the Acceptable Solution.</strong></td>
</tr>
<tr>
<td>A3</td>
<td>For roads with a speed limit of more than 60km/h the use must not increase the annual average daily traffic (AADT) movements at the existing access or junction by more than 10%.</td>
<td>A3 Not applicable.</td>
</tr>
<tr>
<td>A4</td>
<td>Use serviced by a side road from a deficient junction (refer E4 Table 2) is not to create an increase to the annual average daily traffic (AADT) movements on the side road at the deficient junction by more than 10%.</td>
<td>A4 Not applicable.</td>
</tr>
</tbody>
</table>

### E4.7 Development Standards
#### E4.7.1 Development on and Adjacent to Existing and Future Arterial Roads and Railways.

<table>
<thead>
<tr>
<th>Acceptable Criteria</th>
<th>Solutions/Performance Criteria</th>
<th>Proposed Solutions</th>
</tr>
</thead>
<tbody>
<tr>
<td>A1</td>
<td>The following must be at least 50m from a railway, a future road or railway, and a category 1 or 2 road in an area subject to a speed limit of more than 60km/h: a) New road works, buildings, additions and extensions, earthworks and landscaping works; and b) Building envelopes on new lots; and c) Outdoor sitting, entertainment and children’s play areas.</td>
<td>A1 Not applicable.</td>
</tr>
</tbody>
</table>
### E4.7.2 Management of Road Accesses and Junctions

#### Acceptable Solutions/Performance Criteria

<table>
<thead>
<tr>
<th>A1</th>
<th>For roads with a speed limit of 60km/h or less the development must include only one access providing both entry and exit, or two accesses providing separate entry and exit.</th>
</tr>
</thead>
<tbody>
<tr>
<td>A2</td>
<td>For roads with a speed limit of more than 60km/h the development must not include a new access or junction.</td>
</tr>
<tr>
<td>A3</td>
<td>Accesses must not be located closer than 6m from an intersection, nor within 6m of a break in a median strip.</td>
</tr>
</tbody>
</table>

#### Proposed Solutions

| A1 | The proposal complies. The proposal complies with the Acceptable Solution. |
| A2 | Not applicable. |
| A3 | The proposal complies. The proposal complies with the Acceptable Solution. |

### E4.7.3 Management of Rail Level Crossings

- Not applicable.

### E4.7.4 Sight Distance at Accesses, Junctions and Level Crossings

#### Acceptable Solutions/Performance Criteria

| A1 | Sight distances at a) An access or junction must comply with the Safe Intersection Sight Distance shown in Table E4.7.4; and b) Rail level crossings must comply with AS1742.7 Manual of uniform traffic control devices – Railway crossings, Standards Association of Australia; or c) If the access if a temporary access, the written consent of the relevant authority have been obtained. |

#### Proposed Solutions

| A1 | The proposal will comply. The proposal complies with the Acceptable Solution. |

### E6 Car Parking and Sustainable Transport Code

#### E6.6 Use Standards

#### E6.6.1 Car Parking Numbers

#### Acceptable Solutions/Performance Criteria

| A1 | The number of car parking spaces must not be less than the requirements of: a) Table E6.1; or b) A parking precinct plan contained in Table E6.6: Precinct Parking Plans (except for dwellings in the General Residential Zone). |

#### Proposed Solutions

| A1 | Two off street car parking spaces are provided as a minimum on the site. This complies with the residential use of a 2 bedroom dwelling. The proposal complies with the Acceptable Solution. |
### 6.7 Development Standards

**E6.7.1 Construction of Car Parking Spaces and Access Strips**

<table>
<thead>
<tr>
<th>Acceptable Criteria</th>
<th>Solutions/Performance</th>
<th>Proposed Solutions</th>
</tr>
</thead>
<tbody>
<tr>
<td>A1</td>
<td>All car parking, access strips manoeuvring and circulation spaces must be: a) Formed to an adequate level and drained; and b) Except for a single dwelling, provided with an impervious all weather seal; and c) Except for a single dwelling, line marked or provided with other clear physical means to delineate car spaces.</td>
<td>A1 The proposal complies with the Acceptable Solution.</td>
</tr>
</tbody>
</table>

**E6.7.2 Design and Layout of Car Parking**

<table>
<thead>
<tr>
<th>Acceptable Criteria</th>
<th>Solutions/Performance</th>
<th>Proposed Solutions</th>
</tr>
</thead>
<tbody>
<tr>
<td>A1.1</td>
<td>Where providing for 4 or more spaces, parking areas (other than for parking located in garages and carports for a dwelling in the General Residential Zone) must be located behind the building line; and A1.2 Within the general residential zone, provision for turning must not be located within the front setback for residential buildings or multiple dwellings.</td>
<td>A1 Not applicable.</td>
</tr>
<tr>
<td>A2.1</td>
<td>Car parking and manoeuvring space must: a) Have a gradient of 10% of less; and b) Where providing for more than 4 cars, provide for vehicles to enter and exit the site in a forward direction; and c) Have a width of vehicular access no less than prescribed in Table E6.2; and d) Have a combined width of access and manoeuvring space adjacent to parking spaces not less than as prescribed in Table E6.3 where any of the following apply: i) There are three of more car parking spaces; and ii) Where parking is more than 30m driving distance from the road; or iii) Where the sole vehicle access is to a category 1, 2, 3 or 4 road; and A2.2 The layout of car spaces and access ways must be designed in accordance with Australian Standards AS 2890.1-2004 Parking Facilities, Part 1: Off Road Car Parking.</td>
<td>A2 The gradient of car parking and manoeuvring spaces comply. Vehicles are able to enter and egress the site in a forward direction. The proposal complies with the Acceptable Solution.</td>
</tr>
</tbody>
</table>
### E8 Biodiversity Code
#### E8.6.1 Habitat and Vegetation Management

<table>
<thead>
<tr>
<th>Acceptable Solutions/Performance Criteria</th>
<th>Proposed Solutions</th>
</tr>
</thead>
<tbody>
<tr>
<td>A1.1 Clearance or disturbance of priority habitat is in accordance with a certified Forest Practices Plan or; A1.2 Development does not clear or disturb native vegetation within areas identified as priority habitat.</td>
<td>A1 Not applicable. The site is not burdened by the Priority Habitat Overlay.</td>
</tr>
<tr>
<td>A2 Clearance or disturbance of native vegetation is in accordance with a certified Forest Practices Plan.</td>
<td>P2.1 Clearance of native vegetation will be required for building footprint, access ways, services and for bushfire management. Existing vegetation mapping (TASVEG 3.0) indicates that virtually the whole title area support “regenerating cleared land” and is not covered by the Priority Habitat overlay. No flora and fauna was initially undertaken as part of the application, as the vegetation removal could be considered normally due to the above analytical basis as exempt under 6.3.2 (c) for fire hazard management. It was not until the receipt of representations based on the potential habitat of the giant velvet worm that a planning assessment was undertaken by ECOTas. <strong>The proposal is compliant with the performance criteria.</strong></td>
</tr>
</tbody>
</table>

P2.1 Clearance of native vegetation will be required for building footprint, access ways, services and for bushfire management. Existing vegetation mapping (TASVEG 3.0) indicates that virtually the whole title area support “regenerating cleared land” and is not covered by the Priority Habitat overlay. No flora and fauna was initially undertaken as part of the application, as the vegetation removal could be considered normally due to the above analytical basis as exempt under 6.3.2 (c) for fire hazard management. It was not until the receipt of representations based on the potential habitat of the giant velvet worm that a planning assessment was undertaken by ECOTas. **The proposal is compliant with the performance criteria.**
## E16 On-Site Wastewater Management Code

### E16.6 Use Standards

#### E16.6.1 Use and Lot Size

<table>
<thead>
<tr>
<th>Acceptable Solutions/Performance Criteria</th>
<th>Proposed Solutions</th>
</tr>
</thead>
</table>
| **A1** Residential uses that rely on onsite wastewater management must:  
  a) Be on a site with minimum area of 2,000m$^2$; and  
  b) Have four bedrooms or less. | **A1** The lot has an area of 1.97 hectares. The proposed dwelling will have a total of 2 bedrooms. The site has ample area to accommodate the required wastewater treatment and absorption infrastructure without compromising private open space or vehicle access and parking.  
**The proposal complies with the Acceptable Solution.** |
| **A2** Non-residential uses that rely on onsite wastewater management must be on a site with minimum area of 5,000m$^2$. | **A2** Not applicable. |

### E16.7 Development Standards

#### E16.7.1 Onsite Wastewater Management

<table>
<thead>
<tr>
<th>Acceptable Solutions/Performance Criteria</th>
<th>Proposed Solutions</th>
</tr>
</thead>
</table>
| **A1** A minimum horizontal separation of 3m must be provided between onsite wastewater management infrastructure and buildings and structures. | **A1** A minimum separation distance of 3.0 metres from any structure to the wastewater infrastructure will be provided.  
**The proposal complies with the Acceptable Solution.** |
| **A2** A minimum horizontal separation of 3m must be provided between onsite wastewater management infrastructure and the following:  
  a) Hardstand and paved areas;  
  b) Car parking and vehicle manoeuvring areas; and  
  c) Title or lot boundaries. | **A2** A minimum horizontal separation of 3m will be provided.  
**The proposal complies with the Acceptable Solution.** |
| **A3** Private Open Space must not be used for surface irrigation of treated wastewater. | **A3** The proposal complies.  
**The proposal complies with the Acceptable Solution.** |
| **A4** Onsite wastewater management infrastructure must be on lots with an average slope of 10% or less. | **A4** The proposed wastewater treatment system is on land with an average slope less than 10%.  
**The proposal complies with the Acceptable Solution.** |
### E16.7.2 Surface and Ground Water Impacts

<table>
<thead>
<tr>
<th>Acceptable Solutions/Performance Criteria</th>
<th>Proposed Solutions</th>
</tr>
</thead>
<tbody>
<tr>
<td>A1 Onsite wastewater management infrastructure must have a minimum separation distance of 100m from a wetland or watercourse or coastal marine area.</td>
<td>A1 There is no wetlands or watercourses or coastal marine areas within 100m from the subject site. <strong>The proposal complies with the Acceptable Solution.</strong></td>
</tr>
<tr>
<td>A2 Onsite wastewater management infrastructure must have a minimum separation distance of 50m from a downslope bore, well or other artificial water supply.</td>
<td>A2 There are no known bores within 50 metres of the proposed location of the wastewater infrastructure. <strong>The proposal complies with the Acceptable Solution.</strong></td>
</tr>
<tr>
<td>A3 Vertical separation between groundwater and the land used to apply effluent, including reserved areas, must be no less than 1.5m.</td>
<td>A3 There is no groundwater on the property known. <strong>The proposal complies with the Acceptable Solution.</strong></td>
</tr>
<tr>
<td>A4 Vertical separation between a limiting layer and the land used to apply effluent, including reserved areas, must be no less than 1.5m.</td>
<td>A4 The proposal complies. <strong>The proposal complies with the Acceptable Solution.</strong></td>
</tr>
</tbody>
</table>

### 5. Representations

The application was advertised 25 April 2015 to 8 May 2015 in the Examiner Newspaper, notices on-site and at the Council Chambers and notification by mail to all adjoining land owners. Four (4) representations were received prior to the closing date and time. The representations are as follows:

<table>
<thead>
<tr>
<th>Representation 1</th>
<th>Response</th>
</tr>
</thead>
<tbody>
<tr>
<td>Similar vegetation as another property, just 200 metres away, that was identified as a part of 2001 Resource Management and Planning Appeals Tribunal decision, in relation to a proposal for a selective logging and plantation establishment proposal. The RMPAT decision disallowed selective logging of Giant Velvet Worm habitat.</td>
<td>The RMPAT case was in relation to the potential impact of plantation establishment and native forest silviculture on the giant velvet worm, rather than a single dwelling proposal which is the matter at hand. An assessment has been undertaken by Mark Wapstra from ECOTas to particularly review the subject site in respect to the concerns raised in the representations. The subject site has been assessed, and a Permit to Take Threatened Species (Fauna) has now been issued to the proponent by DPIPWE.</td>
</tr>
<tr>
<td>Representation 2</td>
<td>Response</td>
</tr>
<tr>
<td>-----------------</td>
<td>----------</td>
</tr>
<tr>
<td>Concerns about the lack of a demonstrated plan for wastewater treatment.</td>
<td>An Onsite Wastewater System Design accompanied the development application from Strata Geoscience and Environmental dated February 2015, with details of a 4000L septic system.</td>
</tr>
</tbody>
</table>

Concerns that Page 2 of the Design Plans refer to connection of stormwater to Council system. This is obviously a typographical error. Onsite collection and disposal of stormwater is necessary on the subject site and appropriate conditions have been recommended on the approval to ensure that nuisance is avoided to adjoining properties. The lots size is 1.97 hectares and the proposal is a 2 bedroom dwelling. It is considered that due to the roof area, the lot size and retention of vegetation on site (except for development area and bushfire hazard management), that there is no reason for concern that the subject site cannot disposal of stormwater within the lot boundaries sufficiently.

<table>
<thead>
<tr>
<th>Representation 3</th>
<th>Response</th>
</tr>
</thead>
</table>
| Similar vegetation as another property, just 200 metres away, that was identified as a part of 2001 Resource Management and Planning Appeals Tribunal decision, in relation to a proposal for a selective logging and plantation establishment proposal. The RMPAT decision disallowed selective logging of Giant Velvet Worm habitat. Deficiencies in the Rural Resource zone and the Biodiversity Code is highlighted. | The RMPAT case was in relation to the potential impact of plantation establishment and native forest silviculture on the giant velvet worm, rather than a single dwelling proposal which is the matter at hand. An assessment has been undertaken by Mark Wapstra from ECOTas to particularly review the subject site in respect to the concerns raised in the representations. The subject site has been assessed, and a Permit to Take Threatened Species (Fauna) has now been issued to the proponent by DPIPWE. Existing vegetation mapping (TASVEG 3.0) indicates that virtually the whole title area support “regenerating cleared land” and is not covered by the Priority Habitat overlay. No flora and fauna assessment was initially undertaken as part of the application, as the vegetation removal could be considered normally due to the above analytical basis as exempt under 6.3.2 (c) for fire hazard management. There were no other reasons within the Planning Scheme to request a flora and fauna assessment initially. It was not until the receipt of representations based on the potential habitat of the giant velvet worm that a planning assessment was undertaken by ECOTas. A listing of the Giant Velvet worm is recorded near but not on the subject site prior to the assessment. In relation to the Biodiversity Code it is noted that the North East Bioregional Network sought a report in October 2011 by Nick Fitzgerald to support the Break O’Day priority habitat mapping project. This report
was the basis of the overlay, it is understood. After discussions with DPIPWE recently, it is now considered that the priority habitat overlay may not be entirely complete and further work may be needed to provide amendments and further inclusions/exclusions to the mapping. This may be something for further consideration of Council outside the process of assessing this subject application, but would require extensive research and considerable time and cost.

<table>
<thead>
<tr>
<th>Representation 4</th>
<th>Response</th>
</tr>
</thead>
<tbody>
<tr>
<td>Concerns regarding the accuracy of the plans, including the location of the power pole and driveway of nearby property.</td>
<td>The location of the dwelling and its setbacks to boundaries is the most relevant matter at hand. The accuracy of the power pole location and the driveway access in relation to this will be subject to approval of Council’s Works &amp; Infrastructure Manager to the exact location of the access upon planning approval. Often in rural areas, these vary from the initial plans to the final approval of location due to a number of reasons including sight lines, cost of construction, location of services, etc. This is not a concern of the planning assessment.</td>
</tr>
<tr>
<td>Similar vegetation as another property, just 200 metres away, that was identified as a part of 2001 Resource Management and Planning Appeals Tribunal decision, in relation to a proposal for a selective logging and plantation establishment proposal. The RMPAT decision disallowed selective logging of Giant Velvet Worm habitat.</td>
<td>The RMPAT case was in relation to the potential impact of plantation establishment and native forest silviculture on the giant velvet worm, rather than a single dwelling proposal which is the matter at hand. An assessment has been undertaken by Mark Wapstra from ECOTas to particularly review the subject site in respect to the concerns raised in the representations. The subject site has been assessed, and a Permit to Take Threatened Species (Fauna) has now been issued to the proponent by DPIPWE. Existing vegetation mapping (TASVEG 3.0) indicates that virtually the whole title area support “regenerating cleared land” and is not covered by the Priority Habitat overlay. No flora and fauna assessment was initially undertaken as part of the application, as the vegetation removal could be considered normally due to the above analytical basis as exempt under 6.3.2 (c) for fire hazard management. It was not until the receipt of representations based on the potential habitat of the giant velvet worm that a planning assessment was undertaken by ECOTas. A listing of the Giant Velvet worm is recorded near but not on the subject site. The priority habitat overlay does not even adjoin the subject site.</td>
</tr>
</tbody>
</table>
The recommendation for approval has been made following due consideration of the representations and comments.

6. **Mediation**

Nil.

7. **Conclusion**

In accordance with 8.10 of the *Break O’ Day Interim Planning Scheme 2013*, the application has been assessed against the objectives of the Scheme, in particular the Rural Resource Zone, all relevant Codes and issues. The application has demonstrated compliance with the Acceptable Solutions and three (3) Performance Criterion; the received representations have been considered. It is recommended for approval with conditions normally set to this type of development.

**STATUTORY REQUIREMENT OUTSIDE OF LUPAA:**

The development will not result in costs to Council for provision of services or infrastructure.

**BUDGET AND FINANCIAL IMPLICATIONS:**

The development will not result in costs to Council for provision of services or infrastructure.

**LEGISLATION / STRATEGIC PLAN & POLICIES:**

*Break O’ Day Interim Planning Scheme 2013;*

*Land Use Planning and Approvals Act 1993;*


Strategic Plan 2011 - 2015

**Goal**

Environment and Planning- to ensure sustainable management of natural and built resources is respectful to our unique location.

**Strategy**

- Provide a sound framework for strategically planned and orderly future development by updating and improving Land Use Strategy and Planning Scheme;
- Educate key stakeholders about planning, environmental and waste management, regulatory matters and processes.
- Develop and implement an environmental sustainability policy for the region.

**BUDGET AND FINANCIAL IMPLICATIONS:**

Not applicable, all costs of the development are the responsibility of the developer.

**VOTING REQUIREMENTS:**

Simple Majority
PROPOSED PROJECT FOR
D & P PHEGAN
AT LOWER GERMAN TOWN ROAD
ST MARYS 7215
PROPOSED FLOOR PLAN

PROPOSED FLOOR AREA: 140 sq/m
PROPOSED DECK AREA: 81 sq/m

MV CONSULTING (TAS) Pty Ltd
ACREDITATION CO366H
116 ALKANALE RD
KEMPSTON 7289
PH: 6326 4229 FAX: 6320 4239
EMAIL: MOLONY@MVCONSULTING.COM

PROJECT: PROPOSED PROJECT FOR
23 LOWER GERMAN TOWN ROAD
ST MARYS 7215

DRAWING: FLOOR PLAN

DESIGNED: M. v. d. M
DRAWN: M. v. d. M
DATE: 04/03/15

SCALE: 1:100
DRAWING No: 2/3

WEINDORF VAN DEER MULEN 2015
THE DESIGN, DETAILS AND SPECIFICATIONS ON THIS PLAN ARE THE PROPERTY OF THE AUTHOR AND MUST NOT BE USED ON ANY OTHER PROJECT WITHOUT EXPRESS PERMISSION OF THE AUTHOR.
The Mayor advised the Council that it had now concluded its meeting as a Planning Authority under Section 25 of the Local Government (Meeting Procedures) Regulations.
Pursuant to Regulation 15 of the Local Government (Meeting Procedures) Regulations 2005 that Council move into Closed Council.

IN CONFIDENCE

07/15.17.0 CLOSED COUNCIL

07/15.17.1 Outstanding Actions List for Closed Council

07/15.17.2 General Manager Annual Leave - Closed Council Item Pursuant To Section 15(2)C Of The Local Government (Meeting Procedures) Regulations 2005

07/15.17.3 Sale of Properties for Non-Payment of Rates - Closed Council Item Pursuant To Section 15(2)F Of The Local Government (Meeting Procedures) Regulations 2005

07/15.17.4 St Helens Health Precinct - Closed Council Item Pursuant To Section 15(2)F Of The Local Government (Meeting Procedures) Regulations 2005