



COUNCIL MEETING AGENDA

Monday 21 October 2019
Council Chambers, St Helens

John Brown, General Manager
Break O'Day Council
14 October 2019

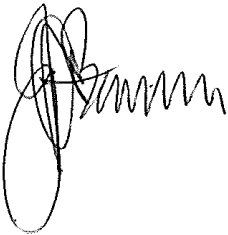
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NOTICE OF MEETING

Notice is hereby given that the next meeting of the Break O'Day Council will be held at the St Helens Council Chambers on Monday 21 October 2019 commencing at 10.00am.

CERTIFICATION

Pursuant to the provisions of Section 65 of the *Local Government Act 1993*, I hereby certify that the advice, information and recommendations contained within this Agenda have been given by a person who has the qualifications and / or experience necessary to give such advice, information and recommendations or such advice was obtained and taken into account in providing the general advice contained within the Agenda.

A handwritten signature in black ink, appearing to read 'John Brown', with a large, stylized initial 'J'.

JOHN BROWN

GENERAL MANAGER

Date: 14 October 2019

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CONTENTS

NOTICE OF MEETING.....	3
CONTENTS	5
OPENING	7
ACKNOWLEDGEMENT OF COUNTRY.....	7
10/19.1.0 ATTENDANCE	7
10/19.1.1 Present	7
10/19.1.2 Apologies.....	7
10/19.1.3 Leave of Absence	7
10/19.1.4 Staff in Attendance	7
10/19.2.0 PUBLIC QUESTION TIME.....	8
10/19.2.1 Tourist Operation – Shuttle Bus Services – Mr Todd Dudley, St Helens	8
10/19.2.2 Recycled Waste Water & Town Potable Water - Onion Creek, St Helens – Mr Todd Dudley, St Helens	8
10/19.3.0 DECLARATION OF PECUNIARY INTEREST OF A COUNCILLOR OR CLOSE ASSOCIATE.....	8
10/19.4.0 CONFIRMATION OF MINUTES.....	9
10/19.4.1 Confirmation of Minutes – Council Meeting 16 September 2019	9
10/19.5.0 COUNCIL WORKSHOPS HELD SINCE 16 SEPTEMBER 2019 COUNCIL MEETING	9
10/19.6.0 PLANNING AUTHORITY	10
10/19.6.1 DA 135-2019 – Shed Addition with Veranda - Eagle Street, St Helens.....	10
10/19.7.0 PETITIONS.....	38
10/19.7.1 Petition – Pike’s Point Signage	38
10/19.8.0 NOTICES OF MOTION	42
10/19.8.1 Notice of Motion – TerraCycle and BIC Pen Recycling Program – Cllr J Drummond..	42
10/19.8.2 Notice of Motion – Local Government Election – Cllr M Tucker	42
10/19.9.0 COUNCILLOR’S QUESTIONS ON NOTICE	43
10/19.10.0 COUNCILLOR’S QUESTIONS WITHOUT NOTICE	43
10/19.11.0 MAYOR’S & COUNCILLOR’S COMMUNICATIONS.....	43
10/19.11.1 Mayor’s Communications for Period Ending 21 October 2019	43
10/19.11.2 Councillor’s Reports for Period Ending 21 October 2019	44
10/19.12.0 BUSINESS AND CORPORATE SERVICES.....	45
10/19.12.1 Corporate Services Department Report	45
10/19.12.2 Monthly Financial Report.....	50
10/19.12.3 Visitor Information Centre Report	74
10/19.12.4 Audit Panel – Receipt of Minutes	78
10/19.13.0 WORKS AND INFRASTRUCTURE	84
10/19.13.1 Works and Infrastructure Report.....	84

10/19.13.2	Animal Control Report	89
10/19.13.3	Beauty Flats Road – Request for Change of Ownership	93
10/19.14.0	COMMUNITY DEVELOPMENT	99
10/19.14.1	Community Services Report.....	99
10/19.15.0	DEVELOPMENT SERVICES.....	108
10/19.15.1	Development Services Report.....	108
10/19.15.2	Planning Approvals Issued	115
10/19.15.3	Planning Approvals.....	116
10/19.15.4	Building Services Approvals	117
10/19.15.5	Notice of Motion – Food Services at Binalong Bay	118
10/19.15.6	Provision of Sharps Disposal Containers.....	121
10/19.15.7	New Dog Exercise Areas for St Marys and St Helens	124
10/19.15.8	Scamander Skate Park – Project for Consideration	135
10/19.16.0	GOVERNANCE.....	141
10/19.16.1	General Manager’s Report.....	141
10/19.16.2	Office Closure - Christmas to New Year	147
10/19.16.3	Speed limit Tasman Highway, St Helens	149
10/19.17.0	CLOSED COUNCIL	152
10/19.17.1	Confirmation of Closed Council Minutes – Council Meeting 16 September 2019..	152
10/19.17.2	Outstanding Actions List for Closed Council	152
10/19.17.3	Car Parking & MTB Hub - Closed Council Item Pursuant To Section 15(2)C Of The Local Government (Meeting Procedures) Regulations 2015.....	152
10/19.17.4	Affordable Housing - Closed Council Item Pursuant To Section 15(2)F Of The Local Government (Meeting Procedures) Regulations 2015	152

OPENING

The Mayor to welcome Councillors, staff and members of the public and declare the meeting open at [time].

ACKNOWLEDGEMENT OF COUNTRY

We would like to acknowledge the Tasmanian Aboriginals as the traditional custodians of the land on which we meet today, and pay respect to the elders past and present.

10/19.1.0 ATTENDANCE

10/19.1.1 Present

Mayor Mick Tucker
Deputy Mayor John McGiveron
Councillor Kristi Chapple
Councillor Janet Drummond
Councillor Barry LeFevre
Councillor Glenn McGuinness
Councillor Margaret Osborne OAM
Councillor Lesa Whittaker
Councillor Kylie Wright

10/19.1.2 Apologies

Nil.

10/19.1.3 Leave of Absence

Nil.

10/19.1.4 Staff in Attendance

General Manager, John Brown
Records Officer, Carol Joyce

10/19.2.0 PUBLIC QUESTION TIME

10/19.2.1 Tourist Operation – Shuttle Bus Services – Mr Todd Dudley, St Helens

Regarding DA 152-19 Tourist Operation-Shuttle Bus services and booking office. Could Council advise as to why the booking office (see attached photo) for this DA has already been placed in situ at Artnor Lodge when the DA has not been approved at a Council meeting as yet as required for a discretionary application?



10/19.2.2 Recycled Waste Water & Town Potable Water - Onion Creek, St Helens – Mr Todd Dudley, St Helens

Is the Break O Day Council aware of or involved in discussions with TasWater and or Hallwill Pty Ltd regarding the provision of recycled waste water and or town potable water to be used as part of a proposed large scale golf course resort on land owned by Hallwill Pty Ltd at Onion Creek near St Helens? If so how advanced are the negotiations and has there been any active physical works undertaken to provide the necessary infrastructure for water supply?

10/19.3.0 DECLARATION OF PECUNIARY INTEREST OF A COUNCILLOR OR CLOSE ASSOCIATE

Section 48 or 55 of the Local Government Act 1993 requires that a Councillor or Officer who has an interest in any matter to be discussed at a Council Meeting that will be attended by the Councillor or Officer must disclose the nature of the interest in a written notice given to the General Manager before the meeting; or at the meeting before the matter is discussed.

A Councillor or Officer who makes a disclosure under Section 48 or 55 must not preside at the part of the meeting relating to the matter; or participate in; or be present during any discussion or decision making procedure relating to the matter, unless allowed by the Council.

10/19.4.0 CONFIRMATION OF MINUTES

10/19.4.1 Confirmation of Minutes – Council Meeting 16 September 2019

OFFICER’S RECOMMENDATION:

That the minutes of the Council Meeting held on the 16 September 2019 be confirmed.

10/19.5.0 COUNCIL WORKSHOPS HELD SINCE 16 SEPTEMBER 2019 COUNCIL MEETING

There was a Workshop held on Monday 7 October 2019 – the following items were listed for discussion.

- MTB Hub and Car Parking
- Beauty Flats Road – Request for Change of Ownership
- Progress Report on the Development of a Break O’Day Stormwater System Management Plan
- Reconciliation Action Plan
- Scamander Skate Park – Project for Consideration
- Amendment to Northern Tasmania Regional Land Use Strategy (NTRLUS)
- Draft Local Provisions Schedule (LPS) Project - October
- New Dog Exercise Areas for St Marys and St Helens
- Notice of Motion – Food Services at Binalong Bay
- Provision of Sharps Disposal Containers

10/19.6.0 PLANNING AUTHORITY

Pursuant to Section 25 of the Local Government (Meeting Procedures) Regulations 2015 the Mayor informed the Council that it was now acting as a Planning Authority under the Land Use Planning and Approvals Act 1993.

10/19.6.1 DA 135-2019 – Shed Addition with Veranda - Eagle Street, St Helens

ACTION	DECISION
PROPONENT	J Ihnen on behalf of Break O'Day Council
OFFICER	Rebecca Green, Planning Consultant
FILE REFERENCE	DA 135-2019
ASSOCIATED REPORTS AND DOCUMENTS	Plans and Details Written Submission General Manager's consent to application

OFFICER'S RECOMMENDATION:

After due consideration of the representation received pursuant to Section 57 of the *Land Use Planning & Approvals Act 1993* and the *Break O'Day Council Interim Planning Scheme 2013* that the application for **Shed Addition with Veranda** on land situated at **Eagle Street, St Helens** described in Certificate of Title CT 154887/1 be **APPROVED** subject to the following conditions:

1. Development must be generally in accordance with the Development Application DA 135-2019 received by Council 27 August 2019, together with all submitted documentation received and forming part of the development application, except as varied by conditions on this Planning Permit.
2. The Shed Addition and Veranda are to be clad in natural earthy colours to match the existing shed colours.
3. All stormwater runoff from the proposed development must be detained by on-site water storage systems and overflow contained within the confines of the property by means that will not result in soil erosion or other stormwater nuisance.
4. All building wastes are to be removed to the appropriate waste disposal facility to prevent an environmental nuisance being caused outside of the works site.
5. Any damage that may occur to any Council infrastructure during the construction of the proposed development must be reinstated to the satisfaction of Council and at the cost of the developer.

ADVICE

All underground infrastructure including all forms of water, storm water, power, gas and telecommunication systems must be located prior to the commencement of any on-site excavation and/or construction works. Any works to be undertaken within two (2) metres of any Council owned infrastructure must be done in consultation with Council's Manager Works and Infrastructure.

Activities associated with construction works are not to be performed outside the permissible time frame listed:

Monday-Friday 7am to 6pm

Saturday 9am to 6pm

Sunday and public holidays 10am to 6pm

INTRODUCTION:

Application is made for the construction of a shed extension and addition of a veranda to the existing Waste Transfer Station (recycling facility) at St Helens. The proposed addition will see a 56m² shed extension and a 12m² proposed veranda adjacent to the existing recycling facility shed. There is no increase in traffic movements anticipated by the proposal or any increase in parking requirements greater than those that are present on site already.





PREVIOUS COUNCIL CONSIDERATION:

Not applicable.

OFFICER'S REPORT:

1. The Proposal

Break O'Day Council received an application on 27 August 2019 from J Ihnen, who acts on behalf of Break O'Day Council for the development of a shed and veranda extension to an existing shed for the recycling facility at the St Helens Waste Transfer Station. The structures are to be located to the south of the existing shed. The owner of the land is Break O'Day Council and consent of the General Manager, John Brown was provided with the application.

The proposed site is almost level and no vegetation removal forms part of the proposal.

2. Applicable Planning Scheme Provisions

Part 25 General Industrial Zone

E5 Flood Prone Areas Code

E6 Carparking and Sustainable Transport Code

E8 Biodiversity Code

E9 Water Quality Code

E11 Environmental Impacts and Attenuation Code

3. Referrals

The application was not required to be referred to any internal or external stakeholder.

4. Assessment

The application has met the acceptable solutions for all issues, except for reliance upon one (1) performance criteria as detailed below;

1) 25.4.1.2 Infrastructure Services P4

Detailed assessment against the provisions of the *Break O'Day Interim Planning Scheme 2013* is provided below. **The proposal is deemed to comply with the performance criteria applicable.**

Planning Assessment

25 General Industrial Zone

25.2 Use Table

The proposed use fits the use class of Recycling and Waste Disposal, which is a Permitted use within the General Industrial Zone. The application was discretionary due to reliance upon performance criteria only.

Recycling and Waste Disposal as defined by the Scheme means:

“use of land to collect, dismantle, store, dispose of, recycle or sell used or scrap material. Examples include a recycling depot, refuse disposal site, scrap yard, vehicle wrecking yard and waste transfer station.”

25 General Industrial Zone

25.3 Use Standards

25.3.1 Emissions

Acceptable Solutions	Proposed Solutions
A1 Use or development not listed in Clause E12.6.2 or E12.6.3 must be set back from sensitive uses a minimum distance of 100m.	A1 Not applicable. The Planning Scheme does not contain Clauses E12.6.2 or E12.6.3.
A2 All solid waste produced through processing or manufacturing operations on the site must be removed and disposed of: (a) by a licensed waste removal operator; or (b) in accordance with a management plan approved by the Environment Protection Authority.	A2 Not applicable. This application does not propose the production of any solid waste.

25.4 Development Standards

25.4.1 Building Design and Siting

Acceptable Solutions	Proposed Solution
A1 Building height must not exceed: a) 10.0m.	A1 The maximum building height will not exceed 3.32m. Acceptable solution met.
A2 Buildings must be set back a minimum distance of 3m from a frontage.	A2 The proposed development will be located approximately 220m from a frontage. Acceptable solution met.
A3 Buildings must be set back from side and rear boundaries a minimum distance of 3m.	A3 The proposed development will be at least 33m from the side and rear boundaries. Acceptable solution met.

Acceptable Solutions	Proposed Solution												
<p>A4 Site coverage must be as follows</p> <table> <tr> <th>Lot Area</th><th>Maximum site coverage</th></tr> <tr> <th>m2</th><th>%</th></tr> <tr> <td><1000</td><td>50</td></tr> <tr> <td>1001-1500</td><td>55</td></tr> <tr> <td>1501-2500</td><td>60</td></tr> <tr> <td>>2501</td><td>65</td></tr> </table>	Lot Area	Maximum site coverage	m2	%	<1000	50	1001-1500	55	1501-2500	60	>2501	65	A4 Maximum site coverage of the 6.711ha site will be less than 65 per cent. The proposed development is only 68m ² . Acceptable solution met.
Lot Area	Maximum site coverage												
m2	%												
<1000	50												
1001-1500	55												
1501-2500	60												
>2501	65												
A5 Storage areas must be at the rear of buildings or not visible from any road or public place.	A5 Storage areas will not be visible from any road or public place. Acceptable solution met.												
A6 Where walls of more than 8m in height are required for adequate internal clearance, a lower level office or veranda treatment must be used at the frontage.	A6 Not applicable. The maximum wall height will be approximately 2.41m.												
A7 Metal, masonry, glazing or timber must be used on external walls facing roads or driveways. Natural earthy colours must be used on the exterior surfaces of buildings.	A7 The proposed development will be metal clad and in natural earthy colours to match the existing shed colours. External colours will form a condition of this Planning Permit. Acceptable solution met.												

25.4.1.2 Infrastructure Services

Acceptable Solutions/ Performance Criteria	Proposed Solutions
A1 All development must be connected to the reticulated water supply.	A1 Not applicable. The proposed development does not require connection to the reticulated water supply.
A2 All development must be connected to the reticulated wastewater treatment system.	A2 Not applicable. Although the site is serviced, the proposed development does not require a connection to the reticulated wastewater treatment system.
A3 All power supplies are to be underground.	A3 Not applicable. This development does not require a power supply connection.
P4 Run off must be managed through integrated stormwater management techniques by means that will not cause soil erosion or flooding nuisance to adjoining lots.	P4 The applicant has demonstrated stormwater runoff will be disposed of in a manner that will not cause soil erosion or a flooding nuisance to adjoining lots. Performance criterion met.

25.4.1.3 Landscaping

Acceptable Solutions	Proposed Solutions
A1 A minimum of 10% of the site must be landscaped.	A1 An area in excess of 10 per cent of the site is landscaped and this proposal will not alter this. Acceptable solution met.
A2 Plants as listed in Appendix 3 must not be used in landscaping.	A2 No plants listed in Appendix 3 are used in the landscaping. Acceptable solution met.

25.4.2 Subdivision

Not applicable. This application does not propose a subdivision.

E5 Flood Prone Areas Code

A review of Council's GIS information indicates a small section of the south-eastern corner of the lot is prone to flooding, though this is approximately 60m south of the area of the proposed development. There are no habitable rooms associated with the development, with the site of the

proposed development being over 10m AHD. Therefore, this Code is not applicable to the proposed works and the potential risk to the development is considered to be insignificant.

E6 Car Parking and Sustainable Transport Code

The existing Recycling and Waste Disposal Use requires the provision of one (1) space per 500m² of the site plus one (1) space per employee. The proposed development will not alter the required number of employees or car parking spaces on-site.

E8 Biodiversity Code

E8.6 Development Standards

E8.6.1 Habitat and Vegetation Management

Acceptable Solutions	Proposed Solutions
<p>A1.1 Clearance or disturbance of priority habitat is in accordance with a certified Forest Practices Plan or;</p> <p>A1.2 Development does not clear or disturb native vegetation within areas identified as priority habitat.</p>	<p>A1 Although a small southern section of the Title is shown to contain priority habitat, the development will be located over a previously cleared and gravelled area that does not require any vegetation clearance.</p>
<p>A2 Clearance or disturbance of native vegetation is in accordance with a certified Forest Practices Plan.</p>	<p>A2 Not applicable. This proposal does not require the removal of any native vegetation.</p>

E9 Water Quality Code

A review of the site via Google Earth indicates the proposed development will be approximately 71m from Medea Cove. Although this is greater than the required 50m setback, this Code has been addressed anyway.

E9.6.1 Development and Construction Practices and Riparian Vegetation

Acceptable Solutions	Proposed Solutions
<p>A1 Native vegetation is retained within:</p> <p>a) 40m of a wetland, watercourse or mean high water mark; and</p> <p>b) a Water catchment area - inner buffer.</p>	<p>A1 The structure will be built on an area already devoid of vegetation and will not impact existing riparian vegetation. Acceptable solution met.</p>
<p>A2 A wetland must not be filled, drained, piped or channelled.</p>	<p>A2 Not applicable. This application will not fill, drain, pipe or channel a wetland.</p>
<p>A3 A watercourse must not be filled, piped or channelled except to provide a culvert for access purposes.</p>	<p>A3 Not applicable. This application will not fill, pipe or channel a watercourse.</p>

E9.6.2 Water Quality Management

Acceptable Solutions	Proposed Solutions
<p>A1 All stormwater must be:</p> <p>a) connected to a reticulated stormwater system; or</p> <p>b) where ground surface runoff is collected, diverted through a sediment and grease trap or artificial wetlands prior to being discharged into a natural wetland or watercourse; or</p> <p>c) diverted to an on-site system that contains stormwater within the site.</p>	<p>A1 All stormwater will be diverted to an on-site system that contains it within the site.</p>

Acceptable Solutions	Proposed Solutions
<p>A2.1 No new point source discharge directly into a wetland or watercourse.</p> <p>A2.2 For existing point source discharges into a wetland or watercourse there is to be no more than 10% increase over the discharge which existed at the effective date.</p>	<p>A2 Not applicable. This application does not propose a new point source discharge or maintain an existing point source discharge.</p>
<p>P3 Quarries and borrow pits must not have a detrimental effect on water quality or natural processes.</p>	<p>P3 Not applicable. This application does not propose a quarry or borrow pit.</p>

E9.6.3 Construction of Roads

Not applicable. This application does not propose a road or private track.

E9.6.4 Access

Not applicable. This application does not propose a new access point to a watercourse or wetland.

E9.6.5 Sediment and Erosion Control

Not applicable. This application does not propose subdivision.

E9.6.6 Water Catchment Areas

Not applicable. This application is not within a defined Regulated Entity's catchment.

E10 Recreation and Open Space Code

Not applicable. This application does not propose a subdivision.

E11 Environmental Impacts and Attenuation Code

Not applicable. The proposal complies with the existing Level 2 activity. The use has already been previously approved.

E12 Airports Impact Management Code

Not applicable.

E13 Local Historic Heritage Code

Not applicable.

E14 Coastal Code

Not applicable. As the proposal is on behalf of public authorities for the provision of infrastructure for unrestricted general public use, the application is exempt under E14.4.1 b).

E15 Signs Code

Not applicable. No signage is proposed.

E.16 On-Site Wastewater Management Code

Not applicable. This application does not require the installation of an on-site waste water management system.

5. Representations

The application was advertised 31 August 2019 to 13 September 2019 in the Examiner Newspaper, notices on-site and at the Council Chambers and notification by mail to all adjoining landowners. No representations were received prior to the closing date and time.

6. Mediation

Nil.

7. Conclusion

In accordance with 8.10 of the *Break O' Day Interim Planning Scheme 2013*, the application has been assessed against the objectives of the Scheme, in particular the General Industrial Zone, all relevant Codes and issues. The application has demonstrated compliance with the Acceptable Solutions and one (1) Performance Criterion. It is recommended for approval with conditions normally set to this type of development.

LEGISLATION & POLICIES:

Break O' Day Interim Planning Scheme 2013;
Land Use Planning and Approvals Act 1993;
Local Government (Building and Miscellaneous Provisions) Act 1993.

BUDGET; FUNDING AND FINANCIAL IMPLICATIONS:

Approved in capital works program.

VOTING REQUIREMENTS:

Simple Majority.



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LAUNCESTON, TAS 7250
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QUOTATION

Jake Ihnen

Not Set

Quote # : ITH1907036
Date : 31 Jul 2019
Distributor : Ian Thomson
Phone : 0437 1204 10
Email : ian.thomson@shedsnhomes.com.au

Thank you for the opportunity to provide you with information for your proposed building. We have set out below the specifications and the information for your approval. This proposal is valid for 30 days and is subject to the site classification, we look forward to being of assistance to you.

BUILDING SPECIFICATIONS

Span	7 metres
Length	8 metres (2 Bays of 4 metres each)
Height	2.7 metres
Roof Type	Gable, 10 degree pitch
Roof	COLORBOND® steel TRIMCLAD® steel 0.42 BMT (0.47TCT) sheeting, BlueScope
Walls & Trim	COLORBOND® steel TRIMCLAD® steel 0.42 BMT (0.47TCT) sheeting, BlueScope
Weight	1,700

KIT PRICE

Steel Building Kit	\$7,281.82
GST	\$728.18
Total Kit Price	\$8,010.00

DELIVERY

From Launceston, TAS	\$0.00
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TOTAL PRICE

Kit Price	\$8,010.00
Delivery	FREE*
Grand Total	\$8,010.00

Anything that has been discussed or implied that is not detailed in this quote or general specifications has not been allowed for in the quote price. If you require anything extra to the above, then please contact us and we will send you a revised quotation.

DELIVERY

*Free delivery offer applies to delivery fees for the standard delivery area. Any additional fees for delivery outside the standard area are not included in this promotion. Conditions apply, refer to your purchase agreement for more information.

PAYMENT SCHEDULE

- 25% initial deposit to be paid to receive all appropriate plans, engineering specifications & certificates.
- 25% further deposit to be paid to commence manufacturing.
- 50% to be paid 7 working days prior to pick up or delivery of your steel building.



BUILDING DETAILS

Span	7 metres	
Length	8 metres (2 Bays of 4 metres each)	
Height	2.7 metres	
Roof Style	Gable, 10 degree pitch	
Roof Material	COLORBOND® steel TRIMCLAD® steel 0.42 BMT (0.47TCT) sheeting, BlueScope	
Wall Material	COLORBOND® steel TRIMCLAD® steel 0.42 BMT (0.47TCT) sheeting, BlueScope	
Access Doors	One (1) 2040 x 820 COLORBOND® steel door. Single skin metal clad door with COLORBOND® steel facings and fold-down vertical sides for strength and appearance. On a welded RHS frame, the door is pre-hung into a powdercoated frame. Supplied with a Knob/Knob entrance set;	
Open Bays	Two (2) 3.5m open bays on the ends of the steel building. Refer to Layout (attached) for location & height clearances.	
Open Gable-Ends	Steel building has sheeting as shown whilst the left-end-wall-mullions have been removed. Refer to the Layout attached.	
Right Lean-to	Span	2.8m
	Drop	0 metres from eaves height
	Pitch	06 degrees
	Length	Starting bay 2 for 1 bays
	Height of External Lean-to wall	2.41m
	One (1) 4m open bay - along the sides of the leanto. Two (2) 2.8m open bays on the ends of the leanto. Refer to Layout (attached) for location & height clearances.	
Roof Purlins & Wall Girts	Z sections bolted to rafters & columns with a minimum overlap of 10% of the bay width. The purlins and girts are Z 100.	
Fixing to Concrete	Screw-Bolts fitted after concrete is cured.	
Weight	Approximately: 1,700 kg	

SPECIFIC INCLUSIONS OF STEEL BUILDING

- Determination of the design criteria by the engineer. This includes assessment in 8 cardinal directions to determine the site design wind speed based on the building orientation.
- A comprehensive step by step Construction Kit. This kit is specific to your building and gives step by step, simple to follow instructions on how to build your building.
- Engineering certification of the steel building to the appropriate Australian Standards.
- Slab or Pier designs for soil classes A, S, M, H1 and H2.
- Materials as nominated above supplied as per the attached "General Specification".
- BlueScope - product warranties of up to 15 years apply.

SPECIFIC EXCLUSIONS

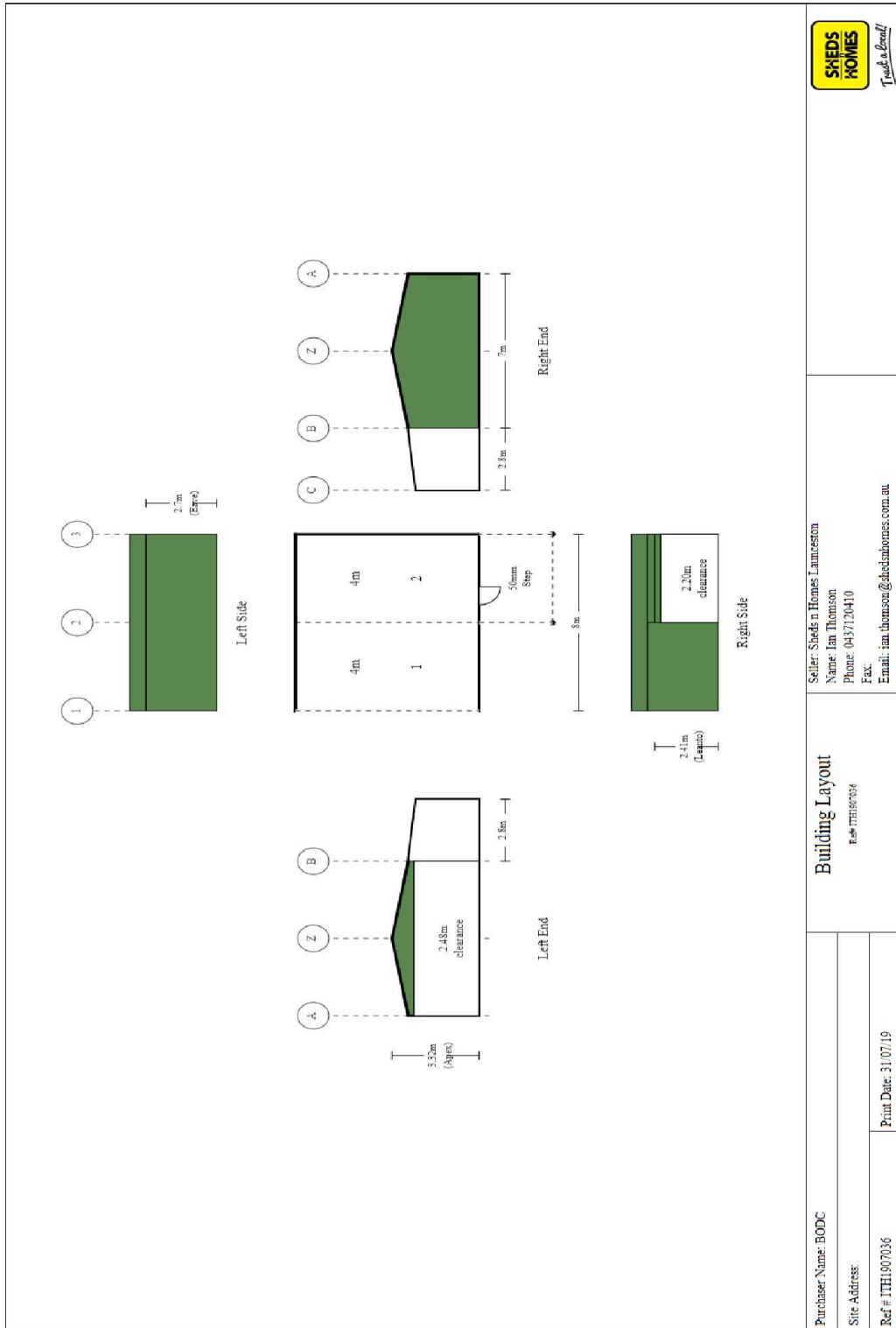
- Drawings other than detailed above.
- Consent authority including any building, development or construction certificate application(s).
- Construction of the steel building and any foundations (building is supplied as a kit).
- Insurance of the steel building once delivered to site or collected from depot.



www.shedshomes.com.au



www.shedsnhomes.com.au



SITE LOCATION

Site Address	Eagle Street ST HELENS TAS 7216 Australia
Building Orientation	Left Side of building orientated to 245° (southwesterly direction)
Building Class	6
Design Wind Criteria	Region A3; TC = 2.69; Mt = 1; Ms = 1.0; giving a Vdes of 38.5 m/s.
Importance Level	2 with a Vr of 45 m/s
Terrain Category	2.69
Other Design Factors	No Snow Loading allowed. No Earthquake Loading allowed.



BUILDING INFORMATION

Your building is designed based on the Left Side of the building (as shown on Layout) having an orientation of 245° (southwesterly direction).

The design criteria nominated has been assessed by your trained sales consultant. This assessment is subject to the certifying engineers confirmation. Changes by the engineer may result in a change to the materials and price.

Your site has been assessed as being Terrain Category 2.69 (TC 2.69).

From the site location and the usage information we have at hand, it is unlikely that the building is subject to a Marine or Industrial Influence. This should be confirmed, by the purchaser, by referencing the BlueScope Technical Bulletins (In particular TB 1A) and where necessary contacting BlueScope on 1800 800 789.

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GENERAL SPECIFICATIONS

Due to ongoing product development, the seller reserves the right to make design and engineering changes up to the point of commencing manufacture. The engineer's final design requirements may override anything nominated.

Building Orientation - The building orientation nominated in the quote is critical to the design.

Standards & Codes - All buildings are designed in accordance with the loads of AS/NZS 1170, AS 3600 for the concrete components, the methods of AS 4100 for steel components and the specific requirements of AS 4600 for cold formed sections.

Design Criteria - The Design Criteria nominated is subject to confirmation by the certifying engineer. Unless nominated, no allowance has been made for earthquake or snowloading. The building is not suitable for lining with gyprock.

Dimensions - all dimensions nominated are nominal sizes only Length and span are to inside of sheeting. Height is to top of gutter. Length and span may vary when sides are fully open by up to 150mm per side/end. If an exact opening or clearance is required, then this must be specifically nominated as "exact size" in the quotation.

Environmental Characteristics - All components of the steel building are designed to suit the conditions generally described as Non aggressive. Care must be taken with any steel building to ensure that regular maintenance is carried out. The suitable conditions and Maintenance requirements are defined in the various BlueScope Technical Bulletins.

Roof & Wall Sheeting - COLORBOND® steel or ZINCALUME® steel as nominated. TCT refers to Total Coated Thickness. BMT refers to Base Metal Thickness. Refer to BlueScope TB-1a&1b

GALVSPAN® steel Sections - GALVSPAN® steel C-sections, Z-sections, purlins and girts have a minimum coating of 350-gm/m² (Z350) and a minimum yield strength of 450Mpa. Refer to BlueScope TB-17

Fasteners - All major connections including Z purlins and girts are bolted. All other connections are tec screwed. Fasteners are supplied to a class 3 standard as defined in AS 3566. Roof screws with cyclonic washers are ONLY provided where the building is rated cyclonic. Should conditions be severe (ISO Category 4 or 5), then class 4 fasteners may be required. The purchaser should advise the seller if this is required. (Refer to BlueScope TB-16 and manufacturers warranty data.)

Bracing

Wall & Roof : Cross and Fly bracing as per the engineering plans, steel strapping will be supplied unless otherwise nominated. In open bays, a double eave purlin is provided for bracing purposes. Subject to engineering cross bracing in some open bays and over windows may be required.

Apex: Where nominated in the engineering drawings, apex braces are supplied. Apex braces are bolted and screwed to the rafters. Droppers are provided where necessary.

Knee Braces: Where nominated in the engineering drawings, knee braces are provided. Knee braces are bolted and screwed to the rafters and columns and in some instances of open bays to the columns and eave purlins. The knee braces and apex braces will reduce the internal clearance height of the building.

End Wall Mullions - Where nominated are fixed at 90 degrees to the columns and inside the rafter. These reduce internal clearance.

Gutters - The gutter type supplied will be nominated by our supplier as the most common type for the area.

Piers and Slab - Designs are for a safe bearing value $\geq 100\text{kPa}$. (400kPa ultimate). Where a concrete slab, or concrete slab and piers is nominated, the wall sheeting will be supplied to extend 35 mm past the slab (building height + 35 mm). When concrete piers only are nominated, wall sheeting is provided to building height. Where a 50mm step down is nominated, the wall sheeting is not extended any further.

Fixing Method - The fixing method nominated is for the main side columns. Other columns are supplied as per engineering design. Where chemical studs are nominated, due to hazardous transport laws, the chemical is to be supplied by others. The Engineers design may override your request.

Marking, Cutting and Drilling - Most components are marked for easy identification and placement. Most are also cut to length and drilled to suit bolt placement. It will be necessary to cut and/or drill some components on site.

symbol indicates items that are only included when specifically nominated in your quotation.

Colours - Not all colours are available from all manufacturing depots. 0.40 TCT wall sheeting is limited in colours in most areas.

Dividing Walls - Sheeting to one side of the wall. Where the wall is in ZINCALUME® steel, any doors etc. on the wall shall also be in ZINCALUME® steel.

Downpipes - 100 x 75 or 90 dia PVC as provided by our supplier.

Internal Stud Walls - No sheeting provided.

Access Doors - All roller doors, shutters, steel sliding or bifold doors and PA doors are NOT wind rated. Roller doors can be supplied wind rated at an additional cost. The sizes quoted are approximate door sizes - NOT clear opening sizes. Clear opening sizes may be reduced due to the building height, widths, motors or chains. At least 70mm in height will be lost due to the 'lead in'. All roller door keys (where included) are keyed alike, unless otherwise stated. All Stable shutters will be provided in the same colour as the wall colour. Sliding doors are supplied so that each door will slide across the door bay plus one other bay as per shed layout.

Roller Door Transport Protection - All doors are either steel wrapped or hardboard covered to protect them during transport. Care must still be taken with Roller Doors.

Windows - Positions shown on plans are for illustration purposes only (all windows are 2.1m to top of window from floor level). A header flashing is provided as part of the building. Other stile material is provided to enable secure fixing of the windows and surrounding sheeting. An 'X' shown in the elevation on a window represents cross bracing over the window.

Mezzanine Floors - Supply is for bearers and joists only. Flooring, stairs and balustrading are not supplied. Combined Dead Load plus Live Load of 1.5kPa maximum. Joists spacing of 600mm. Support posts fitted under bearers in line with End Wall Mullion positions.

Skylights - Translucent (Opal) Fibreglass sheeting. Industrial weight (2400 gm per m²). Safety mesh (if required) is to be provided by others. Maximum of one sheet per bay, per side.

Insulation + Wire - Of the type nominated in the quote.

Delivery - Delivery is quoted to within the normal delivery runs. Additional fees apply where the address is off the run. Alternatively delivery is to be ex works. Unloading of the whole kit is not included where any length exceeds 11.8m. Semi trailer access required. Where a body truck is requested it is subject to availability. Should a body truck be requested and it is not available for the site then the building shall be either ex works or delivered to an alternative address by a semi trailer.

Ex Works - Collection will be from our supplier's depot nominated as the manufacturing location in the quote letter.

Pricing - Pricing is valid for 30 days, unless notified of an impending price rise where the price rise date will become the new validation date.



FEATURES & BENEFITS

Understand your Sheds n Homes steel building

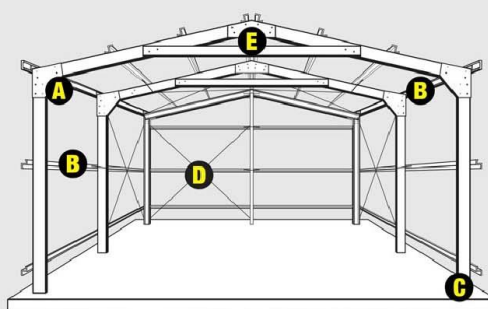
BEFORE YOU BUY A SHED

There are 6 essential questions you should ask potential steel building suppliers

- 1 Do they supply a fully bolted portal frame shed across their entire range?
- 2 Are their brackets manufactured from high tensile 450+ MPa Steel?
- 3 Steel manufacturers require 100mm +10% overlap on purlins and girts.
- 4 Has your building been designed for site specific engineering?
- 5 Are you provided with a comprehensive job specific construction kit?
- 6 Are all major components marked for easy identification and erection?

WHY SHEDS N HOMES?

- ✦ Flexible design parameters
- ✦ Multiple layout combinations
- ✦ Heights up to 12 metres*
- ✦ Clear span up to 30 metres*
- ✦ Lengths in excess of 200 metres
- ✦ Ability to alter span, width and height to suit your planned use and storage requirements
- ✦ Combinations of open and enclosed shed configurations
- ✦ Uneven bay widths
- ✦ Various roof pitches available
- ✦ Commercial-sized metal sliding doors
- ✦ Lean-tos to extend the covered space
- ✦ Converter beam options for larger bay openings
- ✦ Both ZINCALUME® and COLORBOND® steel options available
- ✦ Roller doors in varying sizes
- ✦ Range of optional extras to deliver value
- ✦ Capacity for cyclone rating, snow and earthquake loading
- ✦ Designed to the latest engineering standards
- ✦ Speed of design and delivery
- ✦ Buildings designed specifically to suit your needs
- ✦ Individual customised construction kit on all jobs
- ✦ All materials marked for easy identification
- ✦ 24/7 online facility to download documents, plans, construction and track the progress of your building.



A HAUNCH BRACKET

- ✦ Designed to strengthen the rafter-over-column haunch joint and prevent axial torque (twisting)
- ✦ In larger buildings knee braces are provided to strengthen the haunch connection

B PURLINS AND GIRTS

- ✦ 450+ MPa BlueScope Steel
- ✦ Option of top hat or fully bolted Z purlins and girts
- ✦ Overlaps are 10% of the bay width PLUS an extra 100mm
- ✦ Larger overlaps add significant strength

C FOOTING FIXING

- ✦ A number of fixing methods are available

D BRACING

- ✦ Cross bracing and fly bracing

E APEX SYSTEM

- ✦ Apex bracket to full depth of the rafter 'C' sections with full width return flanges for strength
- ✦ Apex brace (collar tie in tension) is vital in the construction process and aids greatly in maintaining structural integrity in high winds

Galvaspan® Zinalume® Colorbond®



FREECALL: 1800 764 764 www.shedsnhomes.com.au



www.shedsnhomes.com.au



BUYER PROTECTION

These are our guarantees to you



NO QUESTIONS ASKED GUARANTEE

Sheds n Homes guarantees that your steel kit building will be supplied in full and undamaged. Careful cross-checking is in place to ensure this happens first time. However, in the event that there are any missing or damaged components, we will arrange for these to be replaced at the first available opportunity.

For more information, visit:

www.shedsnhomes.com.au/no-questions-asked-guarantee



GUARANTEE OF SUPPLY

By making all payments directly to the account of Sheds n Homes Australia in accordance with the invoices issued, Sheds n Homes Australia guarantees that you will receive the kit building, as ordered by you through your Sheds n Homes Distributor, as described in your purchase agreement. This guarantee has been developed to provide our customers with the confidence of dealing with a brand that has national strength and financial security - whilst still buying locally.

For full terms and conditions, visit the Sheds n Homes website:

www.shedsnhomes.com.au/guarantee-of-supply



BLUESCOPE STEEL GUARANTEE

Sheds n Homes guarantees that your steel kit building will be manufactured in Australia and that all structural components supplied will be made entirely from premium hi-tensile Australian 450MPa or greater, BlueScope Steel.

For more information, visit:

www.shedsnhomes.com.au/steel-guarantee



SITE SPECIFIC ENGINEERING

Once your local Sheds n Homes store has created your building design, it is then certified and cross-checked by a specialist team at head office. This ensures that all factors have been correctly identified to ensure that in the event of a serious weather event, your structure will withstand the forces of a design event.

For more information, visit:

www.shedsnhomes.com.au/site-specific-engineering



SHEDSAFE ACCREDITED

ShedSafe is a new industry benchmark for Australian manufactured steel sheds. It is an independent accreditation program designed to assist shed buyers in making an informed purchase decision. ShedSafe accreditation means that both the shed manufacturer and seller are committed to ensuring sheds meet Australian Standards and are the best fit for your site and circumstance.

For more information, visit:

www.shedsnhomes.com.au/shedsafe

FREECALL: 1800 764 764 www.shedsnhomes.com.au





Trust a Local!

Download the
App today:



STEP 1: DOWNLOAD

Download our app from either the Google Play store if you are using android or the App Store if you are using IOS.



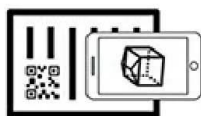
STEP 2: SCANNING QR CODE

Launch the app and by using the QR Scanner, scan the QR code found at the top left of this page.



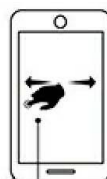
STEP 3: LAUNCH 3D MODEL

After scanning your QR code, point your device at this page and your building will appear in 3D.



STEP 4: MANEUVERING MODEL

ROTATE
Use your finger to rotate the building either up or down, left or right

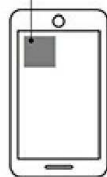


ZOOM IN & OUT
Bring your thumb and first finger close together to zoom in. Expand them to zoom out



STEP 5: APPLYING COLOURS

COLOURS
Click button to reveal the components menu. Choose your component and then click the colours bar to change the colours as you go



Change and apply your colour selections to the building and your quote in real-time.

STEP 6: USEFUL TIPS

MENU
Tap to reveal menu for useful information



PHONE
Tap phone icon to speak directly with one of our shed experts



DOWNLOADS
Tap menu icon to reveal access to the 'Download' options



19/11/19

DEVELOPMENT APPLICATION

COMPLIANCE REPORT

August 2019

OWNER'S DETAILS

Break O'Day Council
32-34 Georges Bay Esplanade
St Helens TAS 7216

PROJECT DETAILS

Proposed Extension and Verandah to St Helens Waste Transfer Station
Eagle Street
St Helens, TAS 7216

PREPARED BY:

Jon Pugh Home Design
0459 586 013

DEVELOPMENT SITE DETAILS

The development proposed is for the extension and addition of a Verandah to the existing Waste Transfer Station at St Helens.

There will not be an increase in traffic movements to the site or an increase parking requirements greater than those as already approved for this existing facility.

The proposed site is almost level and has been significantly cleared of native vegetation. There is no vegetation removal proposed as part of this application.

The stormwater run off will be directed to a proposed stormwater trench for retention on site.

The proposed development relies on Acceptable solutions and in part Performance Criteria from the Break O'Day Council 2013 Interim Planning Scheme to satisfy planning standards.

DEVELOPMENT DETAILS

The proposed development is an Amenities addition to the Existing ~~Football Club~~ building.

Proposed Shed extension: 56.00m²

Proposed Verandah addition: 12.00m²

Total area of development: 68.00m²

PLANNING CODE

The proposed development is in the 'Recycling and Waste Disposal' use category in the GENERAL INDUSTRIAL ZONE and is a 'Permitted' use.

The following standards from the Break O'Day Council 2013 Interim Planning Scheme are to be considered:

- ZONE 25.0 General Industrial Zone
- CODE E5 Flood Prone Areas Code
- CODE E8 Biodiversity Code
- CODE E9 Water Quality Code
- CODE E11 Environmental Impacts & Attenuation Code

GENERAL INDUSTRIAL ZONE 25.0 ~~Recreation~~ Zone

25.3 Use Standards

25.3.1 Emissions

- A1 Acceptable solution
This proposed development is the extension of the existing Waste Transfer Station facility. The Use has already been previously approved.
- A2 Acceptable solution
All solid waste produced through processing or manufacturing operations on the site must be removed and disposed of:
- a) By a licensed removal operator; or
 - b) In accordance with a management plan by the Environmental Protection Authority.

This proposed development is the extension of the existing Waste Transfer Station facility. The Use has already been previously approved.

25.4 Development Standards

25.4.1 Building Design and Siting

- A1 Acceptable solution
The proposed development is less than 10m high.
- A2 Acceptable solution
The proposed development will be setback more than 3m from a frontage. The frontage is approximately 220m away.
- A3 Acceptable solution
The proposed development will be setback more than 3m from a side and rear boundaries. The nearest side boundary is 33m away.
- A4 Acceptable solution
Site Coverage is less than the required limit of 65%. The proposed development is only 68sqm in total.
- A5 Acceptable solution
The proposed Storage is at the rear of the existing Facility and will be not be visible from any road or public place.
- A6 Acceptable solution
There are no walls, to this proposed development, which will be greater than 8m in height.
- A7 Acceptable solution
The external walls facing driveways will be metal clad and in natural earthy colours. The proposed Shed & Verandah extensions will match the existing colorbond shed colours.

25.4.1. 2 Infrastructure

- A1 Acceptable solution
The proposed development is connected to reticulated water supply.
- A2 Acceptable solution
The proposed development is connected to the existing reticulated wastewater treatment system.

A3 Acceptable solution
The proposed development is connected to the existing underground power supply.

P4 **Performance Criteria**
The stormwater run off will be directed to a proposed stormwater trench for retention on site.

25.4.1.3 Landscaping

A1 Acceptable Solution
A minimum of 10% of the Site will be maintained as landscaped. There are no changes deemed to be required to landscaping.

A2 Acceptable Solution
Plants listed in Appendix 3 will not be used in landscaping.

25.4.2 Subdivision

A1 Not applicable
The proposed development is not a subdivision.

CODE E5 Flood Prone Areas Code

E5.5 Use Standards

E5.5.1 Use and Flooding

A1 Acceptable solution
The proposed development is outside the flooding risk band. There are no habitable rooms associated with this proposed development.

A2 Acceptable solution
The proposed development is outside the flooding risk band.

E5.6 Development Standards

E5.6.1 Flooding and Coastal Inundation

A1 Acceptable solution

The proposed development is outside the flooding risk band. There are no habitable rooms associated with this proposed development. The site of the proposed development is over 10m AHD.

CODE E8 Biodiversity Code

E8.6 Development Standards

E8.6.1 Habitat and Vegetation Management

- A1.2 Acceptable solution
Priority Habitat overlay layer is shown across an area of this property. The proposed site has been significantly cleared of native vegetation. There is no new native vegetation removal proposed as part of this application. No disturbance of vegetation is proposed in the area identified as Priority Habitat.
- A2 Acceptable solution
There is no native vegetation removal proposed as part of this application.

CODE E9 Water Quality Code

E9.6 Development Standards

E9.6.1 Development and Construction Practices and Riparian Vegetation

- A1 Acceptable solution
- a) Native vegetation is retained within 40m of a wetland or watercourse. There is no native vegetation to be removed as part of this development application.
 - b) Not applicable.
- A2 Acceptable solution
No filling, draining or channeling of a wetland is proposed as part of this

- application.
- A3 Acceptable solution
No filling, draining or channeling of a watercourse is proposed as part of this application.

E9.6.2 Water Quality Management

- A1 Acceptable Solution
c) The stormwater run off will be directed to a proposed stormwater trench for retention on site.

A2.1 Not Applicable.

A2.2 Not Applicable.

A3 Not Applicable.

E9.6.3 Construction of Roads

- A1 Acceptable Solution
No new tracks or driveways will cross the watercourse or will be within 50m of the watercourse.

E9.6.4 Access

A1 Not Applicable.

A2 Not Applicable.

E9.6.5 Sediment and Erosion Control

A1 Not Applicable.

E9.6.6 Water Catchment Areas

A1 Not Applicable.

A2 Not Applicable.

CODE E11 Environmental Impacts & Attenuation Code

E11.6 Use Standards

E11.6.1 Attenuation Distances

- A1 No Acceptable solution
This proposed development is the extension of the existing Waste Transfer Station facility. The Use has already been previously approved.
- A2 No Acceptable solution
This proposed development is the extension of the existing Waste Transfer Station facility. The Use has already been previously approved. The attenuation distances are as per those previously approved.

E11.7 Development Standards

Not used in the Code.



Break O'Day
COUNCIL

ABN 96 017 131 248
32-34 Georges Bay Esplanade
St Helens Tasmania 7216
T: (03) 6376 7900
E: admin@bodctas.gov.au
W: www.bodctas.gov.au

Our Ref: DA 2019 / 00135
Enquiries: Paula Kloosterman

21 August 2019

J Ihnen
Break O'Day Council
32-34 Georges Bay Esplanade
ST HELENS TAS 7216

Dear Jake,

Shed Addition with Veranda, Eagle Street, St Helens

This letter, issued pursuant to Section 52(1B) of the *Land Use Planning and Approvals Act 1993*, is to confirm that Council consents to the making of the above mentioned Planning Permit Application.

Council consent is only given to the lodgement of this application. This letter does not constitute, nor imply, any approval to undertake works, or that any other approvals have been granted.

Yours faithfully



John Brown
General Manager

from the mountains to the sea



The Mayor advised the Council that it had now concluded its meeting as a Planning Authority under Section 25 of the Local Government (Meeting Procedures) Regulations.

ACTION	INFORMATION
PROPONENT	Residents/Ratepayers
OFFICER	John Brown, General Manager
FILE REFERENCE	19/15464
ASSOCIATED REPORTS AND DOCUMENTS	Petition and an Addition to the Petition

OFFICER’S RECOMMENDATION:

That Council receive the petition and pass onto Crown Land Services as the land owner of the site referred to as Pike’s Point being opposite to the entry to Perseus Street.

INTRODUCTION:

The petition which was received was signed in September 2019 and the following was proposed on the petition:

We the electors of the Break O’Day Municipality area petition the Councillors in accordance with the *Local Government Act 1993* to:

We respectfully ask you to direct necessary parties to provide and erect signage “Pike’s Point” opposite the entry to Perseus Street, St Helens which was officially named by Licencing Tasmania Fisheries as an unloading wharf.

PREVIOUS COUNCIL CONSIDERATION:

No previous Council consideration.

OFFICER’S REPORT:

The petition was proposed by Mrs P Bogar, Ms J Hutchison and Mrs J Watkins and does not meet the requirements of Section 57 of the *Local Government Act 1993*.

As per Section 57(2)(e)(i) the petition does not meet the legislative requirements as there are a total of three (3) signatures which form this part of the petition and therefore a cross check with the Electoral Roll dated 13 September 2018 was not undertaken.

The total number of signatories required under Section 57 of the *Local Government Act 1993* is “5% of the electors of the Municipal area or 1,000 of those electors whichever is the lesser”. The current number on the Electoral Roll as at the 13 September 2018 is 5,330 on the electoral roll which calculates to a minimum of 266 signatories for the 5%.

STRATEGIC PLAN & ANNUAL PLAN:

Strategic Plan 2017 – 2027

LEGISLATION & POLICIES:

Section 57, *Local Government Act 1993*.

57. Petitions

- (1) *A person may lodge a petition with a council by presenting it to a councillor or the general manager.*
- (2) *A person lodging a petition is to ensure that the petition contains –*
 - (a) *a clear and concise statement identifying the subject matter and the action requested; and*
 - (b) *in the case of a paper petition, a heading on each page indicating the subject matter; and*
 - (c) *in the case of a paper petition, a brief statement on each page of the subject matter and the action requested; and*
 - (d) *a statement specifying the number of signatories; and*
 - (e) *at the end of the petition –*
 - (i) *in the case of a paper petition, the full name, address and signature of the person lodging the petition; and*
 - (ii) *in the case of an electronic petition, the full name and address of the person lodging the petition and a statement by that person certifying that the statement of the subject matter and the action requested, as set out at the beginning of the petition, has not been changed.*
- (3) *In this section –*
electronic petition *means a petition where the petition is created and circulated electronically and the signatories have added their details by electronic means;*
paper petition *means a petition where the petition is created on paper which is then circulated and to which the signatories have added their details directly onto the paper;*
petition *means a paper petition or electronic petition;*
signatory *means –*
 - (a) *in the case of a paper petition, a person who has added his or her details to the paper petition and signed the petition; and*
 - (b) *in the case of an electronic petition, a person who has added his or her details to the electronic petition.*

BUDGET; FUNDING AND FINANCIAL IMPLICATIONS:

No financial implications to Council.

VOTING REQUIREMENTS:

Simple Majority.

FORM 1 – PETITIONS



Pike's Point Signage

(Name and Subject of Petition)

To the Mayor and

To the Councillors of the Break O'Day Council;

We the electors of the Break O'Day Municipality area petition the Councillors in accordance with the Local Government Act 1993 to: (State Purpose of Petition)

We respectfully ask you to direct necessary parties to provide and erect signage "Pike's Point" opposite entry to Perseus St St Helens, officially named by Licensing Tasmania Fisheries as unloading wharf.

Name of Elector	Address	Signature
Peggy Bogar	31 Upper Scamander Rd ^{Scamander}	PJ Bogar
Jenni Hutchison	2 Poseidon Street	J Hutchison
Julie Watkins	41 Peen St Sheguk	Julie Watkins

Declaration

We, the proposers of the petition, being electors of the Break O'Day Municipal area, declare:

- There are _____ Signatories to the petition;
- To the knowledge of the proposers, the signatories are electors of the municipal area;
- The petition was signed between 09 09 2019 (Commencement date) and 09 09 2019 (Completion date).
- The petition is proposed by-

1. Peggy Bogar 31 upper Scamander Rd Scamander 7215 TAS
 (Name of Proposer) (Address) (Signature)
2. Jenni Hutchison 2 Poseidon St, St Helens J Hutchison
 (Name of Proposer) (Address) (Signature)
3. Julie Watkins 41 Peen St Sheguk Julie Watkins
 (Name of Proposer) (Address) (Signature)

- A petition must be signed by at least three (3) proposers.

Name and address of person to whom notices concerning the Petition shall be addressed.

Peggy Bogar, 31 upper Scamander Rd, Scamander 7215 TAS

ADDITION to the Petition Pike's Point Signage:

Morris known as 'Joe' Pike (deceased) and Arthur known as 'Dood' Pike built wooden boats and later steel boats with the help of St Helens born, brother-in-law to Arthur, Edwin 'Mick' Dwyer. The Pike brother's were professional fishermen of a high caliber in this district. Arthur's career to do with fishing began in 1944. In 1945 older brother John Pike had returned from war having served in the Navy on the HMAS *Australia*. Suffering from post traumatic stress disorder he wanted to try fishing and so these three Pike brother's moved to St Helens.

Arthur built a few clinker dinghies for crayfishing and Their parents moved to St Helens from Launceston, later followed by Murray 'Twoey' Hutchison (deceased), who married a sister of these Pike brothers, Dianne (deceased). Joe and Arthur built boats and eventually took their sons fishing with them.

On the 31st October 2019 Arthur Pike has his 91st birthday. It would be a joy to see this sign Pike's Point finally erected at the entrance to where this boat building industry and Pike's Slipway and also the wharf was built. Arthur's son, Bryan Pike having got that up and running along with a previous shed and business there onsite.

Please do this small thing for an elderly resident and his and Joe's descendants, many of whom live in the area, including his wife Jacqueline Pike who was a former councillor. It is such a small form of recognition and is the legal name for this point.

Thank you for your time,

Peggy Bogar daughter of Arthur Pike.



10/19.8.0 NOTICES OF MOTION

10/19.8.1 Notice of Motion – TerraCycle and BIC Pen Recycling Program – Cllr J Drummond

MOTION:

A report is sought providing advice in accordance with the requirements of Section 65 of the Local Government Act 1993 for the information of Council at a future meeting and consider any advice given by a person who has the qualifications or experience necessary to give such advice, information or recommendation:

That Council join the TerraCycle and BIC pen recycling program.

SUBMISSION IN SUPPORT OF MOTION:

Pens are a commonly misplaced item, but Tasmanian schools, businesses and organisations have been challenged to collect used pens, markers and highlighters to help build new gardens and playgrounds.

Council could join this program by visiting terracycle.com/en-AU and start collecting used writing instruments in a cardboard box which could be situated in the front foyer.

10/19.8.2 Notice of Motion – Local Government Election – Cllr M Tucker

MOTION:

A report is sought providing advice in accordance with the requirements of Section 65 of the Local Government Act 1993 for the information of Council at a future meeting and consider any advice given by a person who has the qualifications or experience necessary to give such advice, information or recommendation:

That Council provide a motion to the LGAT next meeting in December requesting that LGAT member Councils ask the State Government to consider reviewing the timing of the next Local Government Election.

SUBMISSION IN SUPPORT OF MOTION:

I suggest that we need to have a six (6) month extension to the current four (4) year term to overcome voter fatigue as we have in the same year a State Election in March and a Federal Election in May unless someone goes early.

We as Local Government do not want to suffer with voter fatigue in the October as three (3) elections in the one (1) year would be unacceptable.

10/19.9.0

COUNCILLOR'S QUESTIONS ON NOTICE

Nil.

10/19.10.0

COUNCILLOR'S QUESTIONS WITHOUT NOTICE

Regulation 29 of the Local Government (Meeting Procedures) Regulations 2005 specifies that in putting a Question Without Notice a Councillor must not offer an argument or opinion, draw any inference or make any imputations except so far as may be necessary to explain the question.

The Chairperson must not permit any debate of a Question without Notice or its answer.

10/19.11.0

MAYOR'S & COUNCILLOR'S COMMUNICATIONS

10/19.11.1

Mayor's Communications for Period Ending 21 October 2019

18.09.2019	Launceston	– Norther Tasmania Waste Management Group – 2019 Waste NoT Awards Ceremony
19.09.2019	St Helens	– Love Your Sister Event – St Helens Big 4 Park
25.09.2019	St Helens	– Probus Meeting
26.09.2019	St Helens	– Legal Literacy Volunteers – Presentation of Certificates
01.10.2019	St Helens	– Lower George River Trust Annual General Meeting
05.10.2019	St Helens	– East Coast Swans Presentation
07.10.2019	St Helens	– Council Workshop
08.10.2019	St Marys	– Local Planning Scheme (LPS) Community Drop in Session
09.10.2019	St Helens	– Meeting with Cornwall Coal representatives – update on their works
09.10.2019	St Helens	– Emergency Management Meeting
09.10.2019	St Helens	– Local Planning Scheme (LPS) Community Drop in Session
16.10.2019	Campbell Town	– Save our Community Soul In – Annual General Meeting
17.10.2019	St Helens	– East Coast Regional Tourism – Annual General Meeting
17.10.2019	St Helens	– T21 Visitor Economy Strategy Workshop
21.10.2019	St Helens	– Council Meeting

This is for Councillors to provide a report for any Committees they are Council Representatives on and will be given at the Council Meeting.

- St Helens and Districts Chamber of Commerce and Tourism –Clr Margaret Osborne OAM
- NRM Special Committee – Clr Janet Drummond
- Barway Committee – Clr John McGiveron
- Regional Tourism Organisation (RTO) – Clr Glenn McGuinness
- Mental Health Action Group – Clr Barry LeFevre
- Disability Access Committee – Clr Janet Drummond

10/19.12.0 BUSINESS AND CORPORATE SERVICES

10/19.12.1 Corporate Services Department Report

ACTION	INFORMATION
PROPONENT	Council Officer
OFFICER	Bob Hoogland, Manager Corporate Services
FILE REFERENCE	018\018\001\
ASSOCIATED REPORTS AND DOCUMENTS	Nil

OFFICER'S RECOMMENDATION:

That the report be received.

INTRODUCTION:

The purpose of this report is to provide Councillors with an update of various issues which have been dealt with in the Business and Corporate Service Department since the previous Council Meeting.

PREVIOUS COUNCIL CONSIDERATION:

Provided as a monthly report – Council consideration at previous meetings.

OFFICER'S REPORT:

OUTSTANDING REPORTS:

Motion Number	Meeting Date	Council Decision	Comments
02/19.12.4.26	18 February 2019	That Council petition for the removal of notations relating to Public Open Space/Set Apart for Public Recreation on properties identified for disposal.	Working with Planning Coordinator to progress this.
07/19.12.4.168	15 July 2019	<ol style="list-style-type: none">1. That Council receive the minutes of the Audit Panel 24 June 2019, the Annual Report of the Chair of the Audit Panel and the Audit Panel Performance Review, and2. That Council endorse the Audit Panel Annual Workplan, and3. That Council request a report on the recommendation that Council a Cyber Security Policy.	<p>Noted.</p> <p>Noted.</p> <p>Report being investigated.</p>

COMPLETED REPORTS:

Motion Number	Meeting Date	Council Decision	Comments
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Staff Movements:

One part time Corporate Services team member has commenced maternity leave, another returns from maternity leave in December. Another part time team member has increased hours to ensure customer service cover.

Meetings Attended:

Some commitments during the month as Acting GM including LGAT meetings in Launceston and meeting with respect to social housing, with the Mayor, in St Helens.

Regular meetings with corporate service team members, individually and together.

Other Issues:

Investments – Term Deposits

BENDIGO:

\$1,049,593.97	1.70%	Maturing 29/10/2019
\$1,031,080.03	1.65%	Maturing 16/12/2019
\$1,005,110.96	1.65%	Maturing 16/12/2019
\$1,004,684.93	1.60%	Maturing 23/12/2019

CBA:

\$1,500,000.00	1.75%	Maturing 04/11/2019
\$1,005,908.77	1.70%	Maturing 12/11/2019
\$1,005,621.92	1.70%	Maturing 19/11/2019
\$1,000,000.00	1.67%	Maturing 26/11/2019
\$1,000,000.00	1.65%	Maturing 09/12/2019
\$1,000,000.00	1.65%	Maturing 11/12/2019

Right to Information (RTI) Requests

Nil.

132 and 337 Certificates

	132	337
September 2019	61	32
August 2019	50	27
September 2018	41	20

Debtors/Creditors @ 8 October 2019

DEBTORS INFORMATION

Invoices Raised

Current		Previous Year	
Month	YTD 19/20	Month	YTD 18/19
77	213	97	259

CREDITORS INFORMATION

Payments Made

Current		Previous Year	
Month	YTD 19/20	Month	YTD 18/19
433	1170	353	1036

Work Health & Safety Coordinator

The Work Health & Safety Coordinator attended various internal meetings related to risk management, undertook WHS induction of new contractors as well as three Mountain Bike Trail volunteers.

Ongoing consultation took place with outdoor workers and management regarding new safe operating procedure, hazards and risk controls.

Regular meetings took place with the corporate service manager, indoor council staff meetings and other risk management meetings relating to upcoming events i.e. Mountain to the Sea Trail fest, etc.

Facilitated a first aid refresher training for 20 workers with a registered training organisation at the TFS/SES building.

During the period of **16 September to 8 October 2019**, no vandalism was reported to Council.

RATES INFORMATION as at 8 October 2019						
This financial Year						
2019/2020	Rates Levied	Additional Rates (Sup Val)	Total Rates	Penalties	Interest	Rate Remissions
General	7,313,018.65	48,453.76	7,361,472.41	14,841.71	10,642.58	61,181.87
Waste	1,186,206.00	4,284.00	1,190,490.00			
Wheelie	429,934.75	1,762.87	431,697.62			
Recycling	242,865.00	469.20	243,334.20			
Fire	365,043.55	278.55	365,322.10			
TOTAL	9,537,067.95	55,248.38	9,592,316.33	14,841.71	10,642.58	61,181.87
Last Financial Year						
2018/2019	Rates Levied	Additional Rates (Sup Val)	Total Rates	Penalties	Interest	Rate Remissions
General	7,141,391.88	-4,181.47	7,137,210.41	19,418.70	11,340.95	55,546.40
Waste	1,151,304.00	3,093.60	1,154,397.60			
Wheelie	411,595.00	-2,069.53	409,525.47			
Recycling	231,894.00	186.18	232,080.18			
Fire	346,194.93	-111.00	346,083.93			
TOTAL	9,282,379.81	-3,082.22	9,279,297.59	19,418.70	11,340.95	55,546.40
Instalments						
2019/2020		Instalment \$	Outstanding \$	Outstanding %		
10 September 2019	Instalment 1	2,382,877.95	162,791.00	6.83%		
12 November 2019	Instalment 2	2,384,730.00	949,587.87	39.82%		
4 February 2020	Instalment 3	2,384,730.00	1,000,794.69	41.97%		
5 May 2020	Instalment 4	2,384,730.00	1,011,532.71	42.42%		
	TOTAL:	9,537,067.95	3,124,706.27	32.76%		
2018/2019						
		Instalment \$	Outstanding \$	Outstanding %		
11 September 2018	Instalment 1	2,321,833.55	219,190.77	9.44%		
13 November 2018	Instalment 2	2,320,182.09	955,145.36	41.17%		
5 February 2019	Instalment 3	2,320,182.09	990,490.52	42.69%		
7 May 2019	Instalment 4	2,320,182.08	999,352.04	43.07%		
	TOTAL:	9,282,379.81	3,164,178.69	34.09%		
Discount						
	Discount	No. of	Total Ratable	% of total		
2019/2020	145,879.91	3,278	6,461	50.74%		
2018/2019	139,891.10	3,234	6,470	49.98%		

STRATEGIC PLAN & ANNUAL PLAN:

Strategic Plan 2017-2027

Goal

Services – To have access to quality services that are responsive to the changing needs of the community and lead to improved health, education and employment outcomes.

Strategy

- Work collaboratively to ensure services and service providers are coordinated and meeting the actual and changing needs of the community.
- Ensure Council services support the betterment of the community while balancing statutory requirements with community and customer needs.

LEGISLATION & POLICIES:

Nil.

BUDGET AND FINANCIAL IMPLICATIONS:

Not applicable.

VOTING REQUIREMENTS:

Simple Majority.

ACTION	INFORMATION
PROPONENT	Council Officer
OFFICER	David Doyle, Finance Manager
FILE REFERENCE	018\018\001\
ASSOCIATED REPORTS AND DOCUMENTS	Financial Reports

OFFICER'S RECOMMENDATION:

That the following reports for the month ending 30 September 2019 be received:

1. Trading Account Summary
2. Income Statement
3. Profit and Loss Statements
4. Financial Position
5. Cash Flow
6. Capital Expenditure

INTRODUCTION:

Presented to Council are the monthly financial statements.

PREVIOUS COUNCIL CONSIDERATION:

Council considers financial reports on a monthly basis.

OFFICER'S REPORT:

The financial statements as shown below show the financial position of Council as at 30 September 2019.

Trading Account Summary

Council's current position for the month ending 30 September 2019 is summarised as follows:-

CASH AT BEGINNING OF PERIOD	10,440,761
TOTAL INCOME FOR PERIOD	2,798,619
TOTAL AVAILABLE FUNDS	13,239,380
LESS TOTAL EXPENDITURE	1,288,275
CASH AT END OF PERIOD	11,951,104
OUTSTANDING SUNDRY DEBTORS 60 DAYS & OVER	14,356

N.B. Cashflows in the short term are not equivalent to accounting surplus or deficit and therefore cash flows in the above statement will not necessarily equal figures shown elsewhere in this report.

Income Statement				
2019-2020				
	2018-2019 Budget	Year to Date Actual	Year to Date Budget	2019-2020 Budget
INCOME				
Rates and Charges	9,234,097	9,473,743	9,508,404	9,635,814
User Charges	825,091	263,379	197,137	833,091
Grants	2,855,798	371,415	371,491	2,927,718
Other Income	152,000	97,504	39,000	152,000
Investment Income	538,000	40,274	39,000	538,000
Total Income	13,604,986	10,246,315	10,155,032	14,086,623
Capital Income				
Capital grants	4,949,400	861,550	80,000	1,905,000
Profit or Loss on Sale of Assets	40,000	-	-	27,000
Total Income	18,594,386	11,107,865	10,235,032	16,018,623
EXPENSES				
Employee Expenses	4,998,145	1,057,001	1,168,967	5,063,524
Materials and Services	4,209,874	1,343,051	1,283,377	4,386,834
Depreciation and amortisation	3,457,248	887,373	876,048	3,507,593
Other expenses	769,772	168,984	175,247	720,115
Total Expenses	13,435,039	3,456,409	3,503,639	13,678,066
FAGs in advance				
Net Operating Suplus\ (Deficit)	169,947	6,789,906	6,651,393	408,556
Net Suplus\ (Deficit)	5,159,347	7,651,456	6,731,393	2,340,556

Profit & Loss Statement

2019-2020

		Month Actual	Year to Date Actual	Year to Date Budget	2019-2020 Budget	% of Annual Budget used	Comments
1600	Revenues						
1611	General Rate	-	7,361,472	7,368,676	7,368,676	100%	
1612	Waste Charges	-	1,190,490	1,188,585	1,188,585	100%	
1613	Fire Levy	-	365,322	365,186	365,186	100%	
1614	Tips & Transfer Stations	8,997	27,270	42,470	169,880	16%	
1615	Recycling Charges	(60)	243,334	243,216	243,216	100%	
1616	Early Settlement Discounts	(53,321)	(145,843)	(130,000)	(130,000)	112%	
1617	Wheelie Bin Charges	328	431,698	430,271	430,271	100%	
	Total Rates	(44,056)	9,473,743	9,508,404	9,635,814	98%	
	Environmental Health						
1622	Inspection Fees	-	-	1,500	6,000	0%	
1623	Health/Food Licence Fees and Fines	(300)	(985)	1,000	14,000	-7%	
1624	Immunisations	-	-	-	1,000	0%	
	Total Environmental Health	(300)	(985)	2,500	21,000	-5%	
	Municipal Inspector						
1631	Kennel Licences	-	70	-	1,200	6%	
1632	Dog Registrations	2,250	9,085	5,000	50,100	18%	
1633	Dog Impoundment Fees & Fines	-	300	625	2,500	12%	
1634	Dog Replacement Tags	35	60	-	-		
1635	Caravan Fees and Fines	(65)	61,045	49,000	50,000	122%	
1636	Fire Abatement Charges	-	-	-	2,000	0%	
1637	Infringement Notices	1,512	3,289	4,375	17,500	19%	
	Total Municipal inspector	3,733	73,850	59,000	123,300	60%	
	Building Control Fees						
1641	Building Fees	2,680	9,445	7,500	30,000	31%	
1642	Plumbing	7,455	14,185	12,500	50,000	28%	
1643	Building Search Fees	-	240	300	1,200	20%	
1644	Permit Administration	6,550	14,145	8,750	35,000	40%	
1645	Building Inspections	6,964	16,591	10,000	40,000	41%	
1647	Certificates of Likely Compliance	4,555	11,829	5,500	22,000	54%	
1651	Development Application Fees	6,949	21,279	12,500	50,000	43%	
1653	Subdivision Fees	-	470	875	3,500	13%	
1654	Advertising Fee	4,000	13,600	12,500	50,000	27%	
1655	Adhesion Orders	210	210	125	500	42%	

		Month Actual	Year to Date Actual	Year to Date Budget	2019-2020 Budget	% of Annual Budget used	Comments
1656	Engineering Fees	642	1,712	500	2,000	86%	
	Total Planning And Building Control Fees	40,004	103,706	71,050	284,200	36%	
	Government Fees Levies						
1661	B.C.I Training Levy	6,042	12,522	7,500	30,000	42%	
1662	Building Permit Levy	3,021	6,261	4,250	17,000	37%	
1663	132 & 337 Certificates	13,946	30,818	20,000	80,000	39%	
	Total Government Fees Levies	23,009	49,601	31,750	127,000	39%	
	Investment Income						
1671	Interest Income	15,150	40,274	39,000	150,000	27%	
1676	Dividends - TasWater	-	-	-	388,000	0%	
	Total Investment Income	15,150	40,274	39,000	538,000	7%	
	Sales Hire and Commission						
1681	Sales	2,591	4,934	9,107	130,100	4%	
1682	Commission	3,821	4,005	3,330	16,491	24%	
1683	Equipment Hire	(73)	27	-	-		
1684	Facilities and Hall Hire	2,922	8,727	1,650	55,000	16%	
1685	Facilities Leases	5,038	19,200	18,500	75,000	26%	
1686	Public Liability Blanket Cover	-	18	-	-		
1687	History Room Other Income	59	296	250	1,000	30%	
	Total Sales Hire and Commission	14,359	37,208	32,837	277,591	13%	
	Other Income						
1761	Late Payment Penalties inc Interest	17,132	22,999	26,000	100,000	23%	
1763	Heavy Vehicle Contributions	48,809	48,809	-	-		
1765	Private Works	387	2,646	5,000	20,000	13%	
1766	Cemetery	2,709	4,409	6,250	25,000	18%	
1768	Miscellaneous Income	-	1,818	-	-		
	Total Other Income	69,037	80,681	37,250	145,000	56%	
	Reimbursements						
1773	Workers Comp. Recoveries	-	-	500	2,000	0%	
1775	Roundings	(1)	(376)	-	-		
1776	Miscellaneous Reimbursements	768	670	1,250	5,000	13%	
1778	GST free reimbursements	3,066	16,529	-	-		
	Total Reimbursements	3,833	16,823	1,750	7,000	240%	

		Month Actual	Year to Date Actual	Year to Date Budget	2019-2020 Budget	% of Annual Budget used	Comments
	Gain or Loss on Sale of Assets				-		
1781	Profit or Loss on Sale of Assets	-	-	-	27,000	0%	
	Total Gain or Loss on Sale of Assets	-	-	-	27,000	0%	
	Grant Income						
	Operating Grants			-			
1792	Financial Assistance Grant	-	351,491	351,491	2,907,718	12%	
1794	Learner Driver Mentor Grant	-	19,924	20,000	20,000	100%	
	Total Operating Grants	-	371,415	371,491	2,927,718	13%	
	Capital Grants						
1791	Roads to Recovery	-	80,000	80,000	650,000	12%	
1791	Old Tasman Hotel			-	500,000		
1791	Blackspot			-	600,000		
1791	Jetty Upgrades			-	155,000		
1791	Mountain Bike Trails		269,634	-	-		
1791	Drought Communities Grant	26,811	511,916	-	-		
	Total Capital Grants	26,811	861,550	80,000	1,905,000	45%	
	Total Revenue	151,579	11,107,865	10,235,032	16,018,623	69%	
	Expenses						
	Employee Costs						
1811	Salaries and Wages	255,701	731,255	805,317	3,489,708	21%	
1812	On Costs	104,915	317,654	357,650	1,549,816	20%	
1813	Overtime Payments	3,512	8,093	6,000	24,000	34%	
	Total Employee Costs	364,128	,057,001	1,168,967	5,063,524	21%	
	Energy Costs						
1851	Electricity	13,531	31,515	34,530	143,875	22%	
	Total Energy Costs	13,531	31,515	34,530	143,875	22%	
	Materials and Contracts						
1861	Advertising	6,725	18,376	12,088	48,350	38%	
1862	Accom Receipts & Park Passes - Hist Rm	-	-	100	-		
1863	Bank Charges - GST	2,650	6,993	6,050	24,200	29%	
1864	Books Manuals Publications	154	489	1,198	4,790	10%	
1865	Catering	351	903	3,525	14,100	6%	
1866	Bank Charges - FREE	59	203	250	1,000	20%	

		Month Actual	Year to Date Actual	Year to Date Budget	2019-2020 Budget	% of Annual Budget used	Comments
1867	Computer Hardware Purchase	2,702	3,460	3,000	12,000	29%	
1869	Computer Internet Charges	-	382	638	2,550	15%	
1870	Computer Licence and Maintenance Fees	6,489	78,893	104,000	203,000	39%	
1872	Corporate Membership	36	114,809	110,000	144,790	79%	
1873	Debt Collection	-	14,486	4,000	16,000	91%	
1876	Stock Purchases for Resale	1,500	16,044	8,250	45,000	36%	
1890	Equipment Hire and Leasing	2,151	7,021	9,500	38,000	18%	
1891	Equipment Maintenance and Minor Purchases	-	1,337	4,425	17,700	8%	
1893	Internet Billpay Costs	873	1,586	1,750	7,000	23%	
1895	Licensing and Licence Costs	41	22,119	15,000	39,379	56%	
1896	Land and Building Rental or Leasing Costs	1,666	1,666	10,500	9,000	19%	
1897	Materials	13,682	57,962	71,200	284,800	20%	
1898	Phone Calls Rental Fax	2,578	8,791	10,227	40,906	21%	
1899	Postage/Freight	1,222	9,831	6,003	24,010	41%	
1900	Printing/Laminating	-	-	4,150	16,600	0%	
1901	Property Insurance	-	94,237	95,500	95,500	99%	
1902	Room Hire	-	200	175	700	29%	
1904	Royalties and Copyright Licences	-	-	1,250	5,000	0%	
1905	Stationery	603	2,226	2,250	9,000	25%	
1906	Water and Property rates Payable	23,504	24,985	33,240	105,800	24%	
	Total Materials and Contracts	66,988	487,000	518,267	1,209,175	40%	
	Contractor Costs						
1971	Contractors	55,777	166,800	156,100	624,400	27%	
1972	Cleaning Contractors	16,823	51,973	45,713	182,850	28%	
1973	Waste Management Contractors	45,618	254,816	274,119	1,249,425	20%	
	Total Contractor Costs	118,218	473,590	475,931	2,056,675	23%	
	Professional Fees						
1992	Audit Fees	14,340	14,340	13,750	36,000	40%	
1993	Legal Fees	3,472	9,092	7,125	28,500	32%	
1994	Internal Audit Fees	-	-	3,000	12,000	0%	
1995	Revaluation Fees- Municipal only	-	600	7,000	28,000	2%	
1996	Professional Fees - Grant funded	11,318	33,182	-	-		
1997	Professional Fees - Strategic Projects	-	-	-	150,000	0%	
1998	Other Professional Fees	36,046	77,355	46,750	187,000	41%	
	Total Professional Fees	65,176	134,569	77,625	441,500	30%	

		Month Actual	Year to Date Actual	Year to Date Budget	2019-2020 Budget	% of Annual Budget used	Comments
	Plant Hire						
2101	Plant Hire - Internal	32,265	112,508	125,250	501,000	22%	
2102	Plant Hire - External	-	-	1,375	5,500	0%	
2103	Registration and MAIB	34,345	34,866	34,387	34,387	101%	
2104	Insurance Premiums	-	20,779	27,830	27,830	75%	
2105	Plant Repairs and Maintenance	5,731	36,755	25,075	100,300	37%	
2140	Plant Hire Recovered	(47,760)	(136,573)	(175,250)	(701,000)	19%	
2141	Fuel	10,616	39,582	37,125	148,500	27%	
2142	Fuel Credit	-	(4,166)	(3,750)	(15,000)	28%	
	Total Plant Hire	35,197	103,752	72,042	101,517	102%	
	Government Fees and Levies						
2255	Fire Levy	91,232	91,232	91,232	332,279	27%	
2257	Building Permit Levy	2,979	6,259	3,750	15,000	42%	
2258	Land Tax	-	2,612	2,500	56,813	5%	
2259	Training Levy	5,922	12,522	7,500	30,000	42%	
	Total Government Fees and Levies	100,133	112,625	104,982	434,092	26%	
	Depreciation						
2305	Depreciation Buildings	18,253	54,758	54,022	216,088	25%	
2306	Depreciation Roads and Streets	152,167	456,501	456,500	1,826,000	25%	
2307	Depreciation Bridges	36,708	110,124	110,124	440,496	25%	
2308	Depreciation Plant & Equipment	32,276	92,082	82,269	329,075	28%	
2310	Depreciation Stormwater Infrastructure	27,658	82,974	82,974	331,896	25%	
2311	Depreciation Furniture	13,575	37,972	35,129	140,517	27%	
2312	Depreciation Land Improvements	16,432	47,562	49,630	198,521	24%	
2313	Amortisation of Municipal Valuation	1,800	5,400	5,400	25,000	22%	
	Total Depreciation	298,869	887,373	876,048	3,507,593	25%	
	Other Expenses						
2401	Interest Payable	-	27,169	32,000	335,328	8%	
2404	Grants and Community Support Given	22,200	40,927	40,000	142,800	29%	
2405	Rate Remissions	838	53,113	57,000	57,000	93%	
2407	Waiver of Fees and Lease etc	473	678	-	-		
2408	Refunds/Reimbursements	312	712	-	-		
2409	Council Member Expenses	1,367	4,378	4,500	18,000	24%	
2410	Council Member Allowances	14,003	42,008	41,747	166,987	25%	
	Total Other Expenses	39,193	168,984	175,247	720,115	23%	

		Month Actual	Year to Date Actual	Year to Date Budget	2019-2020 Budget	% of Annual Budget used	Comments
	Total Expenses	1,101,433	3,456,409	3,503,639	13,678,066	25%	
	Net Surplus\\(Deficit) before Capital amounts	(976,665)	6,789,906	6,651,393	408,556		
	Capital Grants	26,811	861,550	80,000	1,905,000		
	Profit or Loss on Sale of Assets	-	-	-	27,000		
	Net Surplus\\(Deficit)	(949,854)	7,651,456	6,731,393	2,340,556		

Profit And Loss Statement				
2019-2020				
	Month Actual	Year to Date Actual	2019-2020 Budget	Comments
Business & Corporate Services				
Total Investment Income	15,152	40,276	538,000	
Total Sales Hire and Commission	288	766	6,000	
Total Other Income	-	1,818	-	
Total Reimbursements	0	4,444	-	
Total Revenue	15,439	47,304	544,000	
Total Employee Costs	63,177	178,190	771,532	
Total Energy Costs	128	1,205	5,800	
Total Materials and Contracts	18,545	257,705	483,650	
Total Contractor Costs	387	1,535	7,900	
Total Professional Fees	-	977	18,000	
Total Plant Hire	2,113	5,701	12,350	
Total Government Fees and Levies	-	-	180	
Total Depreciation	11,758	34,908	140,905	
Total Expenses	96,107	480,222	1,440,318	
Net Surplus\ (Deficit) before Capital Income	(80,668)	(432,919)	(896,318)	
Net Surplus\ (Deficit)	(80,668)	(432,919)	(896,318)	
Development Services				
Total Environmental Health	(300)	(985)	21,000	
Total Municipal inspector	(65)	61,045	59,500	
Total Planning And Building Control Fees	39,362	101,994	282,200	
Total Government Fees Levies	23,009	49,601	127,000	
Total Sales Hire and Commission	171	356	1,300	
Total Other Income	-	200	-	
Total Reimbursements	-	187	-	
Total Revenue	62,178	212,397	491,000	
Total Employee Costs	62,030	186,966	913,788	
Total Materials and Contracts	4,513	14,482	45,910	
Total Contractor Costs	-	-	20,000	
Total Professional Fees	24,549	69,985	91,500	
Total Plant Hire	1,914	3,571	11,802	
Total Government Fees and Levies	8,901	18,781	45,000	
Total Depreciation	1,196	3,588	14,352	
Total Other Expenses	200	600	1,000	
Total Expenses	103,304	297,973	1,143,352	
Net Surplus\ (Deficit) before Capital Income	(41,126)	(85,576)	(652,352)	
Net Surplus\ (Deficit)	(41,126)	(85,576)	(652,352)	

	Month Actual	Year to Date Actual	2019-2020 Budget	Comments
Community Services				
Total Sales Hire and Commission	(105)	-	-	
Total Reimbursements	2,008	2,008	-	
Total Operating Grants	-	19,924	20,000	
Total Capital Grants	-	269,634	-	
Total Revenue	1,903	291,566	20,000	
Total Employee Costs	21,033	61,556	307,619	
Total Materials and Contracts	1,984	3,675	26,450	
Total Contractor Costs	-	-	30,000	
Total Professional Fees	1,600	7,045	8,000	
Total Plant Hire	3,857	7,658	12,640	
Total Depreciation	2,769	5,982	23,780	
Total Other Expenses	22,200	40,927	141,800	
Total Expenses	53,444	126,843	550,289	
			-	
Net Surplus\ (Deficit) before Capital Income	(51,541)	(104,911)	(530,289)	
Net Surplus\ (Deficit)	(51,541)	164,723	(530,289)	
Works and Infrastructure				
Total Rates	9,265	1,892,791	2,031,952	
Total Municipal inspector	3,797	12,805	63,800	
Total Planning And Building Control Fees	642	1,712	2,000	
Total Sales Hire and Commission	7,997	28,134	175,000	
Total Other Income	51,905	55,664	45,000	
Total Reimbursements	-	(285)	2,000	
Total Gain or Loss on Sale of Assets	-	-	27,000	
Total Operating Grants	-	192,600	1,569,650	
Total Capital Grants	-	80,000	1,905,000	
Total Revenue	73,607	2,263,421	5,821,402	
Total Employee Costs	185,681	502,286	2,219,761	
Total Energy Costs	13,404	29,232	133,075	
Total Materials and Contracts	37,189	113,106	454,399	
Total Contractor Costs	117,445	470,772	1,993,925	
Total Professional Fees	23,050	26,199	94,000	
Total Plant Hire	26,047	83,170	59,350	
Total Government Fees and Levies	-	2,612	52,354	
Total Depreciation	281,297	837,348	3,301,335	
Total Other Expenses	585	31,510	335,328	
Total Expenses	684,697	2,096,236	8,643,527	
			-	
Net Surplus\ (Deficit) before Capital Income	(611,091)	87,185	(4,727,125)	
Net Surplus\ (Deficit)	(611,091)	167,185	(2,822,125)	

	Month Actual	Year to Date Actual	2019-2020 Budget	Comments
Visitor Information Centre, History Room and Tourism				
Total Sales Hire and Commission	2,359	4,303	82,000	
Total Revenue	2,359	4,303	82,000	
Total Employee Costs	10,422	31,580	149,804	
Total Energy Costs	-	1,078	5,000	
Total Materials and Contracts	1,946	16,821	49,700	
Total Contractor Costs	387	1,282	4,850	
Total Professional Fees	-	47	9,000	
Total Plant Hire	60	120	-	
Total Government Fees and Levies	-	-	1,600	
Total Depreciation	706	2,118	8,472	
Total Expenses	13,520	53,046	228,426	
			-	
Net Surplus\ (Deficit) before Capital Income	(11,162)	(48,743)	(146,426)	
Net Surplus\ (Deficit)	(11,162)	(48,743)	(146,426)	
Governance and Members Expenses				
Total Rates	(53,321)	7,580,952	7,603,862	
Total Investment Income	(2)	(2)	-	
Total Sales Hire and Commission	3,649	3,649	13,291	
Total Other Income	17,132	22,999	100,000	
Total Reimbursements	1,825	10,470	5,000	
Total Operating Grants	-	158,891	1,338,068	
Total Capital Grants	26,811	511,916	-	
Total Revenue	(3,906)	8,288,875	9,060,221	
Total Employee Costs	21,785	96,423	701,019	
Total Materials and Contracts	2,811	81,210	149,066	
Total Professional Fees	15,976	30,317	221,000	
Total Plant Hire	1,206	3,531	5,375	
Total Government Fees and Levies	91,232	91,232	334,958	
Total Depreciation	1,143	3,429	18,749	
Total Other Expenses	16,208	95,946	241,987	
Total Expenses	150,361	402,089	1,672,154	
			-	
Net Surplus\ (Deficit) before Capital Income	(181,077)	7,374,870	7,388,067	
Net Surplus\ (Deficit)	(154,266)	7,886,786	7,388,067	

	Month Actual	Year to Date Actual	2019-2020 Budget	Comments
Council Total				
Total Rates	(44,056)	9,473,743	9,635,814	
Total Environmental Health	(300)	(985)	21,000	
Total Municipal inspector	3,733	73,850	123,300	
Total Planning And Building Control Fees	40,004	103,706	284,200	
Total Government Fees Levies	23,009	49,601	127,000	
Total Investment Income	15,150	40,274	538,000	
Total Sales Hire and Commission	14,359	37,208	277,591	
Total Other Income	69,037	80,681	145,000	
Total Reimbursements	3,833	16,823	7,000	
Total Gain or Loss on Sale of Assets	-	-	27,000	
Total Operating Grants	-	371,415	2,927,718	
Total Capital Grants	26,811	861,550	1,905,000	
Total Revenue	151,579	11,107,865	16,018,623	
Total Employee Costs	364,128	1,057,001	5,063,524	
Total Energy Costs	13,531	31,515	143,875	
Total Materials and Contracts	66,988	487,000	1,209,175	
Total Contractor Costs	118,218	473,590	2,056,675	
Total Professional Fees	65,176	134,569	441,500	
Total Plant Hire	35,197	103,752	101,517	
Total Government Fees and Levies	100,133	112,625	434,092	
Total Depreciation	298,869	887,373	3,507,593	
Total Other Expenses	39,193	168,984	720,115	
Total Expenses	1,101,433	3,456,409	13,678,066	
Net Surplus\ (Deficit) before Capital Income	(976,665)	6,789,906	408,556	
Capital Income	26,811	861,550	1,932,000	
Net Surplus\ (Deficit)	(949,854)	7,651,456	2,340,556	

Financial Position					
2019-2020					
	2018-2019 Budget	Year to Date Actual	Year to Date Budget	2019-2020 Budget	Comments
Current Assets					
Cash	3,644,755	11,951,104	8,921,647	2,776,249	
Receivables	600,000	4,190,170	4,096,385	600,000	
Inventories	120,000	148,352	120,000	120,000	
Other Current Assets	30,000	61,108	30,000	30,000	
Total Current Assets	4,394,755	16,350,734	13,168,032	3,526,249	
Non Current Assets					
Property Plant and Equipment	141,267,981	145,807,241	142,250,082	144,161,102	
Investment in TasWater	33,285,899	38,672,525	38,672,525	38,672,525	
Other Non Current Assets	74,000	63,800	74,000	74,000	
Total Non -Current Assets	174,627,880	184,543,566	180,996,607	182,907,627	
Total Assets	179,022,635	200,894,299	194,164,640	186,433,876	
Current Liabilities					
Payables	850,000	1,434,077	1,073,540	850,000	
Interest Bearing Liabilities	326,296	315,314	315,314	326,296	
Provisions	664,164	844,070	664,164	664,164	
Total Current Liabilities	1,840,460	2,593,461	2,053,018	1,840,460	
Non Current Liabilities					
Interest Bearing Liabilities	7,651,610	8,484,374	8,484,374	7,651,610	
Provisions	520,964	569,414	520,964	520,964	
Total Non Current Liabilities	8,172,574	9,053,788	9,005,338	8,172,574	
Total Liabilities	10,013,034	11,647,249	11,058,356	10,013,034	
Net Assets	169,009,601	189,247,050	183,106,283	176,420,842	
EQUITY					
Accumulated surplus	24,815,980	43,454,829	37,314,062	30,628,621	
Asset revaluation reserve	143,813,516	145,384,764	145,384,764	145,384,764	
Other reserves	380,105	407,457	407,457	407,457	
TOTAL EQUITY	169,009,601	189,247,050	183,106,283	176,420,842	
Other Reserves - detailed separately	380,105	407,457	407,457	407,457	
Employee Provisions	967,735	1,413,484	1,185,128	1,185,128	
Unallocated accumulated surplus	2,253,139	10,130,163	7,329,062	1,183,664	
Total cash available	3,600,979	11,951,104	8,921,647	2,776,249	
Note: This reflects the cash position and does not include Payables and Receivables					

Other Reserves				
2019-2020				
	Other Reserves 1/7/2019	Reserves new 2019-2020	Reserves used 2019- 2020	Remaining 30/6/2019
Public Open Space				
Binalong Bay	3,362			3,362
Ansons Bay	4,907			4,907
Beaumaris	2,229			2,229
Scamander	3,750			3,750
St Helens	23,398			23,398
St Marys	32,509			32,509
Stieglitz	6,752			6,752
Total Public Open Space	76,907	-	-	76,907
General Reserves				
Community Development	12,500			12,500
137 Trust Seizures	261,080	-		261,080
Total General Reserves	273,580	-	-	273,580
Grant Proceeds Reserve				
Projectors for Stadium	14,000		-	14,000
Regional Workforce Development	15,710		-	15,710
Community Infrastructure Fund Grant	28,010		(750)	27,260
Total Grant Reserves	57,720	-	(750)	56,970
Total Other Reserves	408,207	-	(750)	407,457

Estimated Cash Flow					
2019-2020					
	2018-2019 Budget	Year to Date Actual	Year to Date Budget	2019-2020 Budget	Comments
CASH FLOWS FROM OPERATING ACTIVITIES					
RECEIPTS					
Operating Receipts	13,604,986	7,215,252	5,384,015	14,086,623	
Less FAGs received in advance	(1,462,513)				
PAYMENTS					
Operating payments	(9,977,791)	(2,934,103)	(2,542,618)	(10,170,473)	
NET CASH FROM OPERATING	2,164,682	4,281,149	2,841,397	3,916,150	
CASH FLOWS FROM INVESTING ACTIVITIES					
RECEIPTS					
Proceeds from sale of Plant & Equipment	182,000	-	-	52,000	
PAYMENTS					
Payment for property, plant and equipment	(12,989,934)	(1,858,150)	(2,666,304)	(10,665,215)	
Capital Grants	4,949,400	861,550	80,000	1,905,000	
Payments for financial assets					
NET CASH FROM INVESTING ACTIVITIES	(7,858,534)	(996,600)	(2,586,304)	(8,708,215)	
CASH FLOWS FROM FINANCING ACTIVITIES					
RECEIPTS					
Proceeds from borrowings	-	-	-	-	
PAYMENTS					
Repayment of borrowings	(326,296)	(25,627)	(25,627)	(340,941)	
NET CASH FROM FINANCING ACTIVITIES	(326,296)	(25,627)	(25,627)	(340,941)	
NET INCREASE (DECREASE) IN CASH HELD	(6,020,148)	3,258,923	229,466	(5,133,006)	
CASH AT BEGINNING OF YEAR	9,664,903	8,692,181	8,692,181	7,909,255	
CASH AT END OF PERIOD	3,644,755	11,951,104	8,921,647	2,776,249	

Capital Expenditure

2019-2020

Project Code	Details	Month Actuals	Year to Date Actual	2018-2019 Budget C/F	2019-2020 Budget	Total New Budget + C/f	Comments
	PLANT & EQUIPMENT						
	Replacement of the following vehicles						
CH015	1339 General Managers Vehicle	-	-		45,000	45,000	
CH020	1322 Pool Car - Forester wagon	-	-		20,000	20,000	
CH025	Garbage truck	-	-		280,000	280,000	
CH030	1307 Toro Mower 42in	-	-		16,000	16,000	
CF012	1040 Dual Cab Ute 4WD	-	-		38,000	38,000	Disposal Jan 2020
CH035	1041 Ute 2WD Tipper	-	-		27,000	27,000	
CH010	Mitsubishi Trtion Ute GLX 2.4L	-	37,684		38,000	38,000	
CH005	Mitsubishi Trtion Ute GLX 2.4L with Canopy	-	39,323		38,000	38,000	1294 Dual Cab Ute 4WD - Disposal in 2020/21
CG049	HiperVR Base & Rover Kit (Surveying Equip)	-	42,512			-	
CH040	Hi-Ab truck crane for #1270	-	7,233			-	
	TOTAL PLANT & EQUIPMENT	-	119,519	-	502,000	502,000	
						-	
	FURNITURE & IT					-	
CH075	Town Christmas Decorations	-	-		5,000	5,000	
CD730	Hall Furniture Replacement	984	984		10,000	10,000	
CE085	Additional sit down/stand up desks	-	-		2,500	2,500	
CG060	IT - Major Software Upgrades	24,950	24,950		28,000	28,000	Office 2019 for 50 computers
CH060	IT - Server Upgrades	-	7,847		17,500	17,500	Wifi & remote server upgrades 2019/20
CH055	Desktop/Laptops/Monitors	1,845	21,005		20,000	20,000	Desktops/laptop/monitors 2019/20
CH070	Printers/Copiers History Room 2019/20	3,390	3,390		6,500	6,500	History Room
CH065	Audio visual equip	-	-		20,000	20,000	Chamber
	TOTAL FURNITURE & IT	30,185	58,176	-	109,500	109,500	
						-	
	BUILDINGS					-	
CE770	Workspace Renovations - History Rooms	750	750			-	
CH705	Install 1 X Bus Shelter - High St, Mathinna	862	1,467		15,000	15,000	As per community consultation in April 2018

Capital Expenditure

2019-2020

CH735	Fingal Park Shelter	-	,469			-	As per community consultation in April 2018
CH710	St Helens Waste Transfer Station Tip Shop	1,400	7,043		45,000	45,000	New Addition to Tip Shop
CH715	Fingal Sports Complex - Toilet Addition	12,318	14,259		60,000	60,000	As per community consultation in April 2018
CH720	Four Mile Creek Community Hub	-	-		58,690	58,690	FOFMC
CH725	Break O Day Community Stadium - Upgrades	-	-		30,000	30,000	Roof Replacement to original amenities section
CC730	Old Tasmanian Hotel Upgrades in Accordance with Conservation Mgt Plan	311	8,840		600,000	600,000	Annual commitment to Heritage upgrades and renovations
CH730	Portland Hall Upgrades	-	2,818		100,000	100,000	2019/20 Upgrades
CG725	Scamander Sports Complex Disabled Toilet & Improvements	1,590	5,484				
	TOTAL BUILDINGS	16,481	42,129	-	908,690	908,690	
						-	
	PARKS, RESERVES & OTHER					-	
CH805	St Marys Cemetery Master Plan	462	2,209		20,000	20,000	DCP
CH810	St Helens Cemetery Master Plan	-	-		50,000	50,000	
CH815	Dog exercise area St Helens Improvements	-	-		10,000	10,000	
CH820	Medeas Cove & Annie St intersection	-	-		15,000	15,000	Installation of crash barrier
CE715	Break O Day Community Stadium - External Upgrades	-	-		150,000	150,000	Construction Phase
CH825	Cornwall Playground Upgrade (Slide Only)	-	-		5,000	5,000	Cornwall - Slide Only
CH830	Binalong Bay Playground site improvements	-	-		25,000	25,000	
	Jetty upgrades - TBA	-	-		155,000	155,000	Grant funded
CD830B	Jetty Upgrades - Cunningham Street	-	42,161				
CH835	St Helens Rec ground - Football Grounds	35,000	35,000		35,000	35,000	Irrigation
	Break O Day Community Stadium	-	-		45,000	45,000	Completed
CH840	St Helens Croquet Playing Field	-	-		30,000	30,000	
CF810	Fingal Cemetery Master Plan	-	-	40,000		40,000	
CE815	Mathinna Cemetery Master Plan	-	-	20,000		20,000	

CF805	Parnella/Foreshore Walkway	-	6,279	285,000		285,000	Moved from Footpaths
Capital Expenditure							
2019-2020							
CH845	Street banner pole refurbishment St Helens	20,798	23,051		25,000	25,000	
CG820	Foreshore Power Upgrade	-	14,686		-	-	
CH850	Scamander Sports - Bowls Green Shade Structure	-	-		-	-	Replacement
CF820	Mountain Bike Trails - Poimena to Bay of Fires	91,797	219,497	600,000		600,000	
CF820A	Mountain Bike Trails - Stacked Loops-St Helens	331,743	881,946	2,707,500	100,000	2,807,500	
	TOTAL PARKS, RESERVES & OTHER	479,800	1,224,829	3,652,500	665,000	4,317,500	
						-	
	ROADS					-	
	STREETSCAPES					-	
CE110	Scamander entrance at Wrinklers	-	-	95,000	100,000	195,000	
CF105	Fingal Streetscape - Stage 2	394	338	-	-	-	
CG120	Fingal Streetscape - Stage 3	26,737	33,477			-	
	TOTAL STREETSCAPES	27,131	33,815	95,000	100,000	195,000	
						-	
	FOOTPATHS					-	
CG115	Annual replacement of damaged footpaths	-	-		30,000	30,000	
CH105	Binalong Bay Footpath - Main Road	-	-		30,000	30,000	as per foreshore masterplan
CF130	Parkside Foreshore Footpath	-	870			-	
CH110	Binalong Bay - Pacific to Bevan Streets	-	-		3,000	3,000	Replace gravel
CH115	Fingal - Talbot Street	-	-		30,000	30,000	Avoca end near old town hall to PO.
CH120	Scamander - Scamander Ave	-	8,010		58,000	58,000	Part A
CH125	Stieglitz - Chimney Heights	-	-		3,000	3,000	Replace gravel
CF125	Medea Cove Footpath/Road options	-	-	43,000	32,000	75,000	
CF135	Cycleway/Walkway - St Helens - Upgrade	1,144	3,772			-	
	TOTAL FOOTPATHS	1,144	12,652	43,000	186,000	229,000	
						-	
	KERB & CHANNEL					-	
CH155	Byatt Court, Scamander	-	-		46,000	46,000	Stormwater management plan
	Replacements TBA	-	-		22,000	22,000	to be allocated

CG155	Cameron St, St Helens (south of Quail St intersection) (0.16km)	-	-	9,000	11,000	20,000	Width to be checked for onstreet parking options
Capital Expenditure							
2019-2020							
CG160	Penelope St St Helens	-	2,051	30,000		30,000	Replace 50mt kerb & channel on western side of Penelope St, St Helens - starting at intersection of Lawry Heights
CG165	Helen Grove, St Helens (Northern Side)	-	20,632			-	
CG170	Aerodrome Road, Stieglitz	-	23,014			-	
	TOTAL KERB & CHANNEL	-	45,697	39,000	79,000	118,000	
						-	
	RESHEETING					-	
	2054 - Brooks Rd	-	-		10,046	10,046	
	2138 - Franks St Fingal	-	-		3,795	3,795	
CH305	2161 - Groves Rd	-	-		15,288	15,288	
CH305	2160 - Groves Rd				15,288	15,288	
CH310	2285 - North Ansons Bay Rd		-		5,528	5,528	
CH310	2286 - North Ansons Bay Rd				16,517	16,517	
	2258 - McKerchers Rd	-	-		8,190	8,190	
	2259 - McKerchers Rd		-		9,623	9,623	
	2260 - McKerchers Rd				2,662	2,662	
	2380 - Tims Creek Rd	-	-		6,880	6,880	
	2392 - Tyne Rd	-	-		6,370	6,370	
	2393 - Tyne Rd		-		7,262	7,262	
	2394 - Tyne Rd		-		6,166	6,166	
	2303 - Old Roses Tier Rd	-	-		6,848	6,848	
	2015 - Ansons Bay Rd (Priory Rd)	-	-		4,277	4,277	
	2016 - Ansons Bay Rd (Priory Rd)		-		7,287	7,287	
	2008 - Ansons Bay Rd (Priory Rd)		-		20,093	20,093	
	2011 - Ansons Bay Rd (Priory Rd)		-		11,717	11,717	
	2012 - Ansons Bay Rd (Priory Rd)		-		11,652	11,652	
	2013 - Ansons Bay Rd (Priory Rd)		-		8,328	8,328	
	2014 - Ansons Bay Rd (Priory Rd)		-		8,234	8,234	
	2017 - Ansons Bay Rd (Priory Rd)		-		20,300	20,300	

	2176 - Honeymoon Point Rd	-	-		1,401	1,401	
	2331 - Reids Rd	-	-		5,528	5,528	
	- Reids Rd		-	10,000	10,000	20,000	
	2332 - Reids Rd		-		5,405	5,405	
Capital Expenditure							
2019-2020							
	2333 - Reids Rd		-		4,641	4,641	
	Ansons Bay Road, Ansons Bay	-	-	80,000		80,000	
CH310	North Ansons Bay Road, Ansons Bay	-	72,666	80,000		80,000	
	TOTAL RESHEETING	-	72,666	170,000	239,326	409,326	
						-	
	RESEALS					-	
CH405	799 - Acacia Dve	-	-		11,135	11,135	
CH410	731 - Aerodrome Rd	-	-		17,514	17,514	
CH415	673 - Akaroa Ave	-	-		29,225	29,225	
CH420	683 - Cannell Pl	-	-		15,734	15,734	
CH425	434 - Circassian St	-	-		15,585	15,585	
CH425	433 - Circassian St		-		8,789	8,789	
CH430	788 - Coffey Ct	-	-		12,680	12,680	
CH435	379 - Douglas Crt (turning circle only)	-	-		50,000	50,000	
CH440	526 - Fresh Water St	-	-		6,726	6,726	
CH440	525 - Fresh Water St		-		2,178	2,178	
CH445	564 - Hodgman St	-	-		12,049	12,049	
CH450	792 - King St Binalong Bay	-	-		3,695	3,695	
CH450	791 - King St Binalong Bay		-		3,743	3,743	
CH453	Talbot Street, Fingal	-	-			-	
CH455	58 - Lottah Rd	-	-		9,346	9,346	
CH460	760 - Main Rd Binalong Bay	-	-		8,658	8,658	
CH460	766 - Main Rd Binalong Bay		-		81,648	81,648	
CH460	762 - Main Rd Binalong Bay		-		13,498	13,498	
CH465	670 - Maori Pl	-	-		3,934	3,934	
CH470	389 - Medeas Cove Esp	-	-		8,579	8,579	
CH473	Heather Place	-	-			-	
CH475	1257 - Melaleuca St	-	-		2,004	2,004	
CH480	- Quail St parking	-	-		25,000	25,000	
CH485	951 - Reids Rd	-	-		7,290	7,290	
CH485	947 - Reids Rd	-	-		6,210	6,210	
CH487	758 - Reserve St	-	-		5,138	5,138	
CH488	549 - Rest Area C/P	-	-		9,339	9,339	
CH490	541 - Scamander Ave	-	-		5,055	5,055	
CH490	543 - Scamander Ave	-	-		22,810	22,810	
CH490	540 - Scamander Ave	-	-		1,320	1,320	
CH491	512 - Seaview Ave (turning circle only)	-	-		43,750	43,750	
CH492	71 - St Columba Falls Rd	-	-		4,311	4,311	

CH492	69 - St Columba Falls Rd		-		26,760	26,760	
CH493	Beaumaris Avenue	-	-			-	
CH494	380 - Susan Crt (turning circle only)	-	-		50,000	50,000	
Capital Expenditure							
2019-2020							
CH495	St Marys - Esk Main Road Storey to Groom Street	-	-		50,000	50,000	To coincide with DSG Road Sealing Programme
CH490	Scamander Ave - Bridge to IGA	-	-		120,000	120,000	To coincide with DSG Road Sealing Programme
	TOTAL RESEALS	-	-	-	693,699	693,699	
						-	
	ROADS OTHER					-	
	Reconstruction & Dig Outs - Roads to be specified	-	-		300,000	300,000	
CH505	St Helens Pt Rd (Parkside)	1,200	1,200		800,000	800,000	Part B - Requires Grant Finding
CH510	Atlas Drive - Retaining Wall Anchor	-	-		40,000	40,000	
CH515	Ansons Bay Road - Gravel Stabilisation	-	-		75,000	75,000	
	Gardens Road - Sight Distance Works	-	-		400,000	400,000	Subject to successful Black Spot funding application
	Road Intersection Upgrade Works	-	-		50,000	50,000	
CH520	Talbot St, Fingal - Off Hwy Reconstruction/DigOut	-	-		100,000	100,000	Gleadow St to Brown St
CH525	Crash Barrier - Fingal Bridge	455	455		150,000	150,000	Mathinna Rd - DSG Bridge
	ROAD ASSET MANAGEMENT	-	-			-	
	Sealed Roads - Condition Assessments	-	-		32,500	32,500	
	Road Network - Sign Replacement	-	-		25,000	25,000	
CG520	Beaumaris Ave	-	-	15,000		15,000	
	TOTAL ROADS OTHER	1,655	1,655	15,000	1,972,500	1,987,500	
						-	
	ROADS TOTAL	29,929	166,484	362,000	3,270,525	3,632,525	
						-	
	BRIDGES					-	
CG205	B185 Gillies Road, St Marys	-	7,776		25,000	25,000	Replace Deck
CG220	B2293 Cecilia St, St Helens	-	-		22,000	22,000	Replace Deck
CH220	B2006 - Reids Rd, Priory	-	395		90,000	90,000	Replace Deck
CH225	B2809 - Argyle St, Mangana	-	-		30,000	30,000	Replace Deck
CG240	B7004 Richardson Road,	-	-		38,000	38,000	Replace Deck

	St Marys						
CH230	B7005 - Tims Ck Rd	-	-		30,000	30,000	Replace Deck
CH235	B2242 - Hodges Rd	-	-		60,000	60,000	Replace Deck

Capital Expenditure							
2019-2020							
CH215	B2191 - Fletchers Creek, Reids Rd	225	132,447		150,000	150,000	Extra Budget Approved \$130K Bridgepro \$20 Variation
CH205	Footpath Bridge at Fingal Culvert	3,000	3,000		30,000	30,000	New bridge - footpath
CG225	B2792 Four Mile Creek Road	-	-	30,000	220,000	250,000	renew coating
	Install/upgrade traffic barriers	-	-	100,000		100,000	
CH210	B7043 Mathinna Road, Fingal (DSG)	-	1,500	-		-	
	TOTAL BRIDGES	3,225	143,619	130,000	695,000	825,000	
						-	
	STORMWATER					-	
CH660	Minor stormwater Jobs 2019/20	4,572	4,572		50,000	50,000	
CD655	Implement SWMP priorities	26	39,954		80,000	80,000	
CG665	Freshwater Street / Lade Court (Beaumaris)	-	-		40,000	40,000	Install new stormwater pipe rear of Freshwater Street properties to prevent Lade Court properties flooding.
CG670	Medea St - Opposite Doepel St	-	-	40,000	5,000	45,000	115m of open drain
CH655	Beaumaris Ave	-	-		25,000	25,000	New Stormwater main
	TOTAL STORMWATER	4,598	44,526	40,000	200,000	240,000	
						-	
	WASTE MANAGEMENT					-	
CH605	St Helens WTS - Polystyrene Densifier	-	-		30,000	30,000	
CH610	Scamander WTS - Reseal entrance road	-	-		20,000	20,000	
CG605	Reconstruction & seal entrance to St Helens WTS	-	3,194			-	
CF610	Fingal WTS Retaining Wall Replacement	27,548	46,941	80,000		80,000	
	WASTE MANAGEMENT TOTAL	27,548	50,135	80,000	50,000	130,000	
						-	
	Total Capital expenditure	593,501	1,858,150	4,264,500	6,400,715	10,665,215	

ACTION	INFORMATION
PROPONENT	Council Officer
OFFICER	Bob Hoogland, Manager Corporate Services
FILE REFERENCE	040\028\002\
ASSOCIATED REPORTS AND DOCUMENTS	Nil

OFFICER'S RECOMMENDATION:

That the report be received.

INTRODUCTION:

The purpose of this report is to provide Councillors with an update of various issues which are being dealt with by the Visitor Information Centre.

PREVIOUS COUNCIL CONSIDERATION:

Provided as a monthly report – Council consideration at previous meetings.

OFFICER'S REPORT:**Staff Movements:**

Nil.

Meetings Attended/Other information:

As expected at this time of year, visitation is starting to pick up, with two (2) days later in the month having over 100 visitors to the Centre.

The History Room Curator provided the following additional information:

- **'Private Collections' Exhibition:** This is now complete and on display.
- **Shearer Seed Drill.** Have arranged this to be moved from Binalong Bay to the Depot for storage. Haven't heard anything from the Pyengana Hall committee as yet.
- **Woodchip Mulch around Tin Dragon.** Have contacted Works Department regarding refreshing mulch around the Dragon sculpture as this is getting quite low.
- **Natural History Collection Tour QVMAG.** This was well attended on the 17 September with five (5) taking advantage of the Tasmanian branch's activity through the AMaGA (Australian Museums and Galleries Association). We viewed a vast collection of specimens and work practices. The group was also reacquainted with Trevor Singline's bird egg collection which was particularly impressive. Images were shared on AMaGA's Facebook page.

- **New Volunteers.** There is a new registration process for volunteers that does not involve a formal pre-employment medical check. New registration forms have been forwarded that includes a self-reporting medical check list negating the need for an appointment with the local medical centre.
- **Valley Voice archive.** Have commenced an archival folder and we now have the facility of scanning issues directly to the Backroom computer so that we will have all issues digitally copied and available for public perusal.
- **Friends' Life Membership.** A Life Membership afternoon tea was held on Weds 18 September for Eva Cymbalak. Twenty invited guests attended and a good catch up was had!
- **Computer Upgrades.** This is almost complete. Residual problem with Outlook on the Backroom computer.
- **Donations.** Margaret Evers has generously donated an antique telephone to complete our technology collection.
- **USB Photographic Footage.** Have negotiated with a Filmmaker from Brisbane for copies of local historical sequences involving Lottah, St Helens and the Scamander Bridges. Kathy Hunt has been stepping in the footsteps of historic photographer HJ King and has produced a series of images to reflect this project in Tasmania. She has agreed to share these with us at the centre for public viewing.
- **Statistics:**
September 2019: 89 visitors comprising of 56 Families/Couples and 33 concessions; \$379 in takings being History Room entry and donations (including August) \$59.30 amounting to \$438.30 in total. Volunteer hours for September amounted to 99.55 hours averaging out to 19.91 hours per week.

Statistics:

Door Counts:

Month/Year	Visitor Numbers	Daily Average	History Room
September 2010	1,359	45.30	90
September 2011	1,528	50.93	366
September 2012	1,417	47.23	77
September 2013	1,598	53.27	72
September 2014	1,570	52.33	71
September 2015	2,148	71.60	63
September 2016	1,720	57.33	82
September 2017	1,689	56.30	78
September 2018	1,508	50.27	76
September 2019	1,479	49.30	89

Revenue 2018/2019:

Month	VIC Sales	HR Entry	HR Donations
July	\$2,065.20	219.00	79.10
August	2,418.45	176.00	76.15
September	5,711.75	352.00	121.00
October	5,759.40	478.00	136.75
November	6,182.01	560.00	200.00
December	6,938.21	490.00	45.60
January	10,386.85	799.00	106.45
February	10,940.75	881.00	55.65
March	10,480.35	1,125.50	70.85
April	5,855.70	547.50	555.30
May	2,869.50	400.00	51.40
June	1,580.86	227.00	70.50

Revenue 2019/2020:

Month	VIC Sales	HR Entry	HR Donations
July	1,531.55	209.00	236.20
August	2,261.05	162.00	28.00
September	3,974.85	379.00	59.30

STRATEGIC PLAN & ANNUAL PLAN:**Strategic Plan 2017-2027***Goal*

Economy - To foster innovation and develop vibrant and growing local economies which offer opportunities for employment and development of businesses across a range of industry sectors.

Strategies

Create a positive brand which draws on the attractiveness of the area and lifestyle to entice people and businesses' to live and work in BOD.

Annual Plan 2018-2019*Goal*

Economy - To foster innovation and develop vibrant and growing local economies which offer opportunities for employment and development of businesses across a range of industry sectors.

Key Focus Area 2.1.2

Tourism – Broadening, lengthening and improving the visitor experience through development of attractions and activities; promotion and signage; and great customer service.

Action 2.1.2.9

Assess and improve the customer experience delivered through the St Helens Visitor Information Centre.

LEGISLATION & POLICIES:

Nil.

BUDGET AND FINANCIAL IMPLICATIONS:

Not applicable.

VOTING REQUIREMENTS:

Simple Majority.

ACTION	DECISION
PROPONENT	Secretary to the Audit Panel
OFFICER	Bob Hoogland, Manager Corporate Services
FILE REFERENCE	018\005\024\
ASSOCIATED REPORTS AND DOCUMENTS	Minutes of Audit Panel Meeting 7 October 2019

OFFICER'S RECOMMENDATION:

That Council receive the minutes of the Audit Panel 7 October 2019.

INTRODUCTION:

Council's Audit Panel meets every three (3) months and the minutes of each meeting are required to be provided to Council.

PREVIOUS COUNCIL CONSIDERATION:

Minutes of Audit Panel meetings are provided to and considered by Council following those meetings, four (4) times per year. This specific report has not previously been considered by Council.

OFFICER'S REPORT:

As per the minutes, the Audit Panel received and reviewed various elements of Council's financial performance, internal and external audit activities, management of risk and review of policies. Legislation requires these minutes to be provided to Council.

The minutes of the recent meeting is provided for consideration by Council. The Financial Management Strategy, reviewed by the Audit Panel, will be provided for Council consideration in a separate Report.

STRATEGIC PLAN & ANNUAL PLAN:

Strategic Plan 2017 – 2027

Goal

Services - To have access to quality services that are responsive to the changing needs of the community and lead to improved health, education and employment outcomes.

Strategies

- Work collaboratively to ensure services and service providers are coordinated and meeting the actual and changing needs of the community.
- Ensure Council services support the betterment of the community while balancing statutory requirements with community and customer needs.

LEGISLATION & POLICIES:

Local Government (Audit Panels) Order 2014.
Division 4 – Audit Panels of Local Government Act 1993.

BUDGET; FUNDING AND FINANCIAL IMPLICATIONS:

Nil.

VOTING REQUIREMENTS:

Simple Majority.

Minutes of the Meeting of the Audit Panel

Meeting Time and Date: Monday 7 October 2019 8.30 am

Meeting Venue: Break O'Day Council Library

Present: S J Hernyk (Chair); Clr J McGiveron; Clr J Drummond

In attendance: General Manager – J Brown (GM); Manager Corporate Services – B Hoogland (MCS)

By phone: Mr Leigh Franklin, Tasmania Audit Office

Order of Business:

Item 1 – Declaration of Pecuniary Interests/Conflict of Interests

Nil

Item 2 – Adoption of Previous Minutes

Minutes of the Meeting 24 June 2019 were accepted as circulated, having been received by Council at the July 2019 Monthly Meeting

Item 3 - Outstanding from Previous Meetings – Action Sheet

Financial Management Strategy – the Audit Panel considered the draft Financial Management Strategy as circulated. The Chair noted that the Strategy could include:

- Version control
- A review period (every 4 years as per Local Government Act)
- Monitoring against actuals and budget

The Chair also noted that, as per the Objective, the position of “financial comfort” would be achieved in 2024/2025 rather than 2023/2024.

Management to consider the recommendations and prepare a report for Council

Order of Business – Governance and Strategy:

Item 4 – Annual Planning

The Panel noted the 2019/2020 Annual Plan and that this has been adopted by Council. The Chair noted elements of the Strategic Plan without actions in the Annual Plan. GM noted that some elements of the Strategic Plan will be acted on later following actions undertaken earlier in the life of the Strategic Plan. Further, some actions cover objectives in more than one area of the Strategic Plan but are only recognised in one area of the Annual Plan. The Audit Panel received the Annual Plan 2019/2020 and the final quarterly review of the 2018/2019 Annual Plan as circulated.

Item 5 – Review of Strategic Asset Management Plan

The Chair noted the version of the Strategic Asset Management Plan circulated did not seem to be the most recent version. The Chair requested that the current version of the Plan, as well as associated Policies and subordinate Asset Management Plans with commentary on status of improvement plans and KPI performance be circulated to the Panel for consideration at the next meeting.

Item 6 - Review of Policies and Procedures

The Panel considered the circulated Policy Review Schedule. The Chair noted the positive progress made in reviewing Policies. MCS reported on the process underway to identify and classify Procedures and then to adopt a Procedure Review Schedule. The Chair noted that both Policies and Procedures needed to include identifying those that should be reviewed by the Audit Panel and those that are reviewed by Council, noting two recent Policies that were reviewed by Council that were also the responsibility of the Audit Panel i.e. AM15 and AM19.

Item 7 – Assessment of the integration of governance and operating processes with financial management practices

For the benefit of Panel members, the Chair defined his interpretation of the elements of this agenda item and, in practice, how integration could be assessed.

He defined governance as the “culture, values, mission, structure, policies, processes and measures by which organisations are directed and controlled”

Then in relation to integration, it was the approach of the organisational-wide governance, risk and compliance ensuring that an organization acts ethically correct and in accordance with its risk appetite, internal policies and external regulations, through the alignment of strategy, processes, technology and people, thereby improving efficiency and effectiveness.”

Discussion ensued on the elements in place in the Council identifying that quantum improvement had occurred over the past 4-5 years since legislative parameters had been put in place.

The Panel confirmed that integration was appropriately occurring at the moment.

Order of Business – Financial Reporting

Item 8 - Financial Reports

The Panel noted the circulated end of month financial reports and received the reports.

Item 9 - Special Reports

Nil

Item 10 – Annual Finance Report and External Audit Reports

Mr Leigh Franklin, Assistant Auditor-General, Financial Audit Services, Tasmanian Audit Office attended the meeting by phone, discussing with the Audit Panel the recently circulated audit completion reports for the 2018/2019 Audit. The management representatives left the meeting to facilitate the in camera discussion between the TAO representative and the Panel.

The Panel noted the unqualified audit result and the items identified through the audit:

- WIP completed but not capitalised but not materially affecting the financial report
- Unmanaged leave balances

The Audit Panel acknowledged the good work of Mr D Doyle and Mr B Hoogland in the positive report on the Audit and received the circulated reports.

Order of Business – Internal Audit

Item 11 – Internal Audit Report

The Panel received the circulated Internal Audit Schedule, Register and Management Report for 2018/2019. MCS advised that the implementation of the Internal Audit for 2019/2020 will be reviewed with Council having budgeted for contracted external audit assistance. The Chair noted a review of the Asset Management Strategy and Asset Management Plans could benefit from an internal audit review. The Panel also requested individual Internal Audit reports for audits undertaken during 2018/2019.

The Audit Panel received the circulated reports.

Order of Business – Risk Management and Compliance

Item 12 – Risk Update

The meeting received the circulated risk management update.

Item 13 – Fraud Management

GM and MCS confirmed verbally that there were no reportable incidents of fraud or other similar incidents. The verbal report was received by the Audit Panel.

Order of Business – Other Business

Item 14 – Other Business

Nil

Item 15 - Meeting Close/Next meeting Date

The meeting closed at 9.30am, the next meeting has been scheduled for 2 December 2019.

10/19.13.0 WORKS AND INFRASTRUCTURE

10/19.13.1 Works and Infrastructure Report

ACTION	INFORMATION
PROPONENT	Council Officer
OFFICER	David Jolly, Manager Infrastructure and Development Services
FILE REFERENCE	014\002\001\
ASSOCIATED REPORTS AND DOCUMENTS	Nil

OFFICER'S RECOMMENDATION:

That the report be received by Council.

INTRODUCTION:

This is a monthly summary update of the works undertaken through the Works and Infrastructure Department for the previous month and a summary of the works proposed for the coming month, and information on other items relating to Council's infrastructure assets and capital works programs.

PREVIOUS COUNCIL CONSIDERATION:

Provided as a monthly report – Council consideration at previous meetings.

OFFICER'S REPORT:

OUTSTANDING REPORTS:

Motion Number	Meeting Date	Council Decision	Comments
04/18.16.4.102	16 April 2018	<ol style="list-style-type: none">Pursuant to section 14 of the <i>Local Government (Highways) Act 1982</i> (the Act), for the Council to discuss and consider the closure of the following assets for the public benefit due to "lack of use".<ol style="list-style-type: none">The closure of Bridge 3462 over the George River providing current access to Yosts Flat.The closure of Grimstones Road from chainage 910m to end of road at chainage 4,680m.resolves that the part of Grimstones Road, Goshen as marked on the plan annexed and marked "A" should be closed to all traffic for the public benefit.Council delegates its functions and powers pursuant to section 14(1)(b) of the Act to the General Manager and authorises the General Manager to take such steps as may be necessary to comply with each of the requirements of that section in relation to the closure of Bridge 3462 over the George River providing current access to Yosts Flat and the closure of Grimstones Road from chainage 910m to end of road at chainage 4,680m.	In-progress. Refer to Closed Council Resolution 11/18.17.3.

Motion Number	Meeting Date	Council Decision	Comments
11/18.8.5.247	19 November 2018	<i>A report is sought providing advice in accordance with the requirements of Section 65 of the Local Government Act 1993 for the information of Council at a future meeting and consider any advice as required from relevant State Agencies:</i> That Council explore opportunities of providing 2 - 6 free rubbish vouchers or something similar to every ratepayer to be used throughout that rateable year.	In progress. Item linked to 07/19.13.4.173.
04/19.8.2.68	15 April 2019	<i>A report is sought providing advice in accordance with the requirements of Section 65 of the Local Government Act 1993 for the information of Council at a future meeting and consider any advice given by a person who has the qualifications or experience necessary to give such advice, information or recommendation:</i> i. That Council allocate money to replace the picnic table at the river area in Fingal in front of the old Magistrates House. ii. That Council consider tidying up the area which residents use to access a swimming place in the river. This could include cutting back or removing vegetation and improving the steps down to the area.	In-Progress Customer Service Request raised. Works scheduled to occur prior to summer.
04/19.13.5.84	15 April 2019	That Council receive this report and the recommendation made to develop a policy position for the provision of Water Refill Stations (WRS's) in public open spaces that include a clear set of performance criteria that must be satisfied before a decision is made to install a WRS.	In-Progress
06/19.8.2.132	24 June 2019	<i>A report is sought providing advice in accordance with the requirements of Section 65 of the Local Government Act 1993 for the information of Council at a future meeting and consider any advice given by a person who has the qualifications or experience necessary to give such advice, information or recommendation:</i> That Council consider the establishment and fund allocation for the creation of a disabled parking bay, and relevant signage, at the rear of the toilets at the Fingal public toilet facility, and a new pathway into the toilet block.	In-progress This request has been incorporated into Streetscape Works taking place at Fingal and aligned with Councils summer sealing programme.
07/19.8.3.163	15 July 2019	<i>A report is sought providing advice in accordance with the requirements of Section 65 of the Local Government Act 1993 for the information of Council at a future meeting and consider any advice given by a person who has the qualifications or experience necessary to give such advice, information or recommendation:</i> That Council install a small playground in front of the toilet block that is to be replaced at the St Helens Sports Complex and that we do this out of public open space money - St Helens.	In-Progress Item being researched.

Motion Number	Meeting Date	Council Decision	Comments
07/19.8.4.164	15 July 2019	<i>A report is sought providing advice in accordance with the requirements of Section 65 of the Local Government Act 1993 for the information of Council at a future meeting and consider any advice given by a person who has the qualifications or experience necessary to give such advice, information or recommendation:</i> That out of our budget for foreshore playground we buy a swing for children with disabilities.	In-Progress.
07/19.13.4.173	15 July 2019	That Council do not extend the free green waste days to all year-round at all waste disposal sites that are set up to accept green waste at this time and to review this decision at the end of the trial that is being undertaken by the Manager Infrastructure and Development Services.	Green waste shredding and ageing trial in progress until October 2019. Item linked to 11/18.8.5.247.
08/19.8.3.190	19 August 2019	<i>A report is sought providing advice in accordance with the requirements of Section 65 of the Local Government Act 1993 for the information of Council at a future meeting and consider any advice given by a person who has the qualifications or experience necessary to give such advice, information or recommendation:</i> That Council assist the community by organising a bulk-buying system for rain-water tanks in the municipality.	To be actioned.
09/19.13.5.226	16 September 2019	That Council review and provide feedback to the NTWMG on the Tasmanian Governments Draft Waste Action Plan and subsequently endorse the NTWMG submission to the State Government in accordance with the provided timeline.	In-progress.

COMPLETED REPORTS:

Motion Number	Meeting Date	Council Decision	Comments
09/19.13.3.224	16 September 2019	That Council support the decision sought by LGAT to agree in principle to the recommendations contained in the Feasibility Study into a Statewide Waste Management Arrangement, Part B Delivery & Implementation Study.	Completed.
09/19.13.4.225	16 September 2019	That Council endorse Councillor feed-back comments provided in this report on the Draft State Waste Action Plan to inform LGAT's submission to the Tasmanian State Government.	Completed.

Facilities Maintenance

Facility maintenance is an ongoing activity. During the month facility maintenance included the following tasks:

- Preventative Maintenance (PM) inspections of Council owned buildings and playgrounds.
- Maintenance identified during PM inspection and notified via Customer Service Requests.

Towns and Parks Maintenance

- Mowing/ground maintenance – all areas.
- Garden/tree maintenance and weeding where required.

Road Maintenance

- Sealed road patching – all areas.
- Unsealed road grading at Mathinna and Upper Esk.

Bridge Maintenance

- Nil.

CAPITAL WORKS

Project Code	Details	Budget	Project Update
	Garbage Truck	280,000	Vehicle Ordered – Estimated delivery end of October
	Toro Mower	16,000	Ordered
	Medeas Cove, Annie Street Intersection Crash Barrier	15,000	In-progress
CF805	Parnella/Foreshore Walkway	285,000	Government Approvals being sought.
	Scamander Avenue Footpath Part A	58,000	Works rescheduled early 2020 – due to resource constraints
CG165	Helen Grove northern side kerb	25,000	In-progress. New kerb installed. Minor sealing works to be scheduled to align with road resealing activity.
CG170	Aerodrome Road Kerb	35,000	In-progress. New kerb installed. Minor sealing works to be scheduled to align with road resealing activity.
	Crash Barrier – Fingal Bridge	150,000	Scheduled installation - October
CD655	Implement SWMP priorities	80,000	In progress. Catchment modelling completed. Stormwater asset information being updated.
	Bridge 185 - Gillies Rd	25,000	Deck timbers in stock. Contractor to undertake works.
	Bridge 2293 - Cecilia St	22,000	Deck timbers in stock. Contractor to undertake works.
	Bridge 2006 - Reids Rd	90,000	Deck timbers in stock. Contractor to undertake works.
	Bridge 2809 - Argyle St	30,000	Deck timbers in stock. Contractor to undertake works.
	Bridge 7004 - Richardson Rd	38,000	Deck timbers in stock. Contractor to undertake works.
	Bridge 7005 - Tims Ck Rd	30,000	Deck timbers in stock. Contractor to undertake works.
	Bridge 2242 - Hodges Rd	60,000	Deck timbers in stock. Contractor to undertake works.

Footpath Bridge at Fingal Culvert	30,000	Engineering Design in progress
Fingal Streetscape Stage 3		Drought Communities Funded Project – In Progress
Brown Street, Fingal		Engineering assessment completed. Contractor RFQ in progress.
Grey Mares Trail		Drought Communities Funded Project - Completed
Mathinna Falls Road		Drought Communities Funded Project – Bridge Replacement – timbers ordered – Bridge and Track Works scheduled to commence November 2019
St Patricks Head – Trail Works		Drought Communities Funded Project – In progress
St Marys Cemetery		Drought Communities Funded Project – Drainage works completed. Road base laid in preparation for sealing.

END OF REPORT

LEGISLATION / STRATEGIC PLAN & POLICIES:

Strategic Plan 2017-2027

Goal

Infrastructure - To provide quality infrastructure which enhances the liveability and viability of our communities for residents and visitors.

Strategy

- Be proactive infrastructure managers by anticipating and responding to the growing and changing needs of the community and the area.
- Work with stakeholders to ensure the community can access the infrastructure necessary to maintain their lifestyle.
- Develop and maintain infrastructure assets in line with affordable long-term strategies.

BUDGET AND FINANCIAL IMPLICATIONS:

Not applicable.

VOTING REQUIREMENTS:

Simple Majority.

ACTION	INFORMATION
PROPONENT	Council Officer
OFFICER	Municipal Inspector
FILE REFERENCE	003\003\018\
ASSOCIATED REPORTS AND DOCUMENTS	Nil

OFFICER'S RECOMMENDATION:

That the report be received by Council.

INTRODUCTION:

This is a monthly update for animal control undertaken since the last meeting of Council.

PREVIOUS COUNCIL CONSIDERATION:

Provided as a monthly report – Council consideration at previous meetings.

OFFICER'S REPORT:

This is a monthly update of the complaints and work that has been done and the action that has been taken for each complaint for the month of August 2019:

6 September 2019

- Animal Control Officer had a meeting with a resident from Tully Street, St Helens and issued a dangerous dog order, infringement, and a copy of the vet bill. It was explained the dangerous dog order and educational sheets explaining what is required to keep a dangerous dog on the property and reasoning why it was issued. The owner doesn't believe the dog should be declared dangerous after three (3) biting incidents which she believed were minor. She was given the option of euthanizing which would result in revoking infringements, but it was stressed to her that it is entirely her decision and she doesn't have to do it. She was given a week to think about her options.
- Animal Control Officer received a call from a lady reporting that she was walking her dog on a lead passed a property in Cleland Drive, St Helens when three (3) dogs ran out of the driveway and chased her up the road. She ran with her dog and neither of them were bitten. She recorded the incident and got a photo of all three (3) dogs. The incident had happened that morning and a couple of other times in the last week. She advised there is no front gate and the property appears to be under construction. Animal Control Officer called into the property but no one was home. A caution notice with photos of dogs out on the road was attached. The complainant was contacted and asked to report if she sees the dogs out wandering again – monitor.
- St Helens Patrol.
- Issued a caution notice to a resident from Targett Street, Scamander for dog at large – out wandering Sunday 1 September.
- Issued a caution notice to a resident from Main Street, St Marys for dog at large – out wandering Fingal Park Friday 30 August.

- Issued a kennel licence to a resident in Lade Court, Beaumaris. Discussed the conditions with the resident which she has agreed to comply with after lengthy discussions. She also advised that her new pup has been barking and will purchase a collar for her – monitor.

13 September 2019

- St Helens Patrol.
- Animal Control Officer met with dog owner from Tully Street, St Helens to discuss the dangerous dog order and the possibility of election of court hearing. It was explained that it could be a waste of time after three (3) different attacks and it was suggested to seek legal advice before she goes ahead with it because if she chose to challenge it in court the magistrate would still declare the dog dangerous and Council would seek all costs born upon it. It was discussed making her outdoor fully enclosed shed into a dangerous dog enclosure.
- Stieglitz Patrol.
- Scamander Patrol.
- Received a complaint of barking dogs from Cherrywood Drive, Scamander and that it had been bad at times over the last 10 days. Bark letter was sent out. The owner of the dogs called Council and was very apologetic and said that he had been working away and had no idea that the dogs were barking excessively. He has ordered two (2) electric collars and will endeavour to fix the problems – monitor.
- Cleland Drive, St Helens Patrol.
- St Marys Patrol.
- Animal Control Officer received a complaint about cattle wandering onto a property in Irish Town Road, St Marys. Spoke with the owners of the cattle who offered to pay for any damages done by the cattle and have repaired all fences and purchased a new electric fence unit and the last one had stopped working after rains/floods two (2) weeks ago.

20 September 2019

- Animal Control Officer received additional complaints about dogs wandering from a property in Cleland Drive, St Helens. Conducted a site visit but no one was home on both occasions. Spoke to Complainants and asked them to notify Council next time dogs are out or take a photo or video footage – monitor and revisit next week.
- Received a complaint of a dog barking excessively at times when chained to the clothes line between 9am to 3pm from Petrel Place, Stieglitz. Conducted a site visit and a Kelpie and Chihuahua were locked inside. Sent out a barking letter and notice to register – revisit.
- A bark diary was received about excess barking from a property in Gardiners Creek Road, St Marys. Animal Control Officer to investigate further.
- Received a report of sheep on the road on the Esk Main Highway, Avoca. Animal Control Officer contacted Northern Midlands Council who will contact farm owner.
- Received a report of a cockatoo at a property in Quail Street, St Helens that was noisy and maybe not being looked after properly. A depot staff member contacted the complainant to advise that Council can do something about excess noise however if there are any animal cruelty issues they must report this to the RSPCA.
- Animal Control Officer received a report that a large black dog was wandering in Quail Street, St Helens at 10.30am. The area was patrolled but no dog found.
- Received a complaint from a resident in Medea Street, St Helens to report that he was bitten on the hand on the 16 September by a dog from a neighbouring property in Quail Street, St Helens. The complainant was trying to fix the fence palings to prevent the dog from the neighbouring property entering his yard when he was bitten. He is concerned the dog will break

through the fence and hurt his small dog. Council depot staff met with the resident from Medea Street and noted that the fences between his property and the adjoining property in Quail Street are in poor condition and the palings easily become dislodged when knocked. The complainant advised he regularly checks the fence as he has a small Staffordshire Bull Terrier and does his best to try to secure the fence however he doesn't have full mobility so it's hard for him to do this. He advised yesterday there was a loose paling and when he put his hand over the fence to reattach the top of the paling the dog from the Quail Street property lunged and just scrapped his hand with his teeth. He spoke with the neighbour that morning who responded that he had bought the dog as a guard dog and he was just doing his job. The complainant is worried the dog will hurt his own dog or bite someone. When the depot staff member got there the dog was nowhere to be seen and the complainant advised it had been taken inside. He described the dog as something he had seen used for pig hunting and only a bit smaller than a Great Dane and black and white. The complainant advised he is moving in about six (6) weeks and he just wants someone to talk to the neighbour to make them realise their yard isn't secure enough for the type of dog they have. Animal Control Officer spoke with the owner of the dog from Quail Street who explained that his dog is protective of his young children and that the complainant had made a bad decision placing his arm over the fence right near his young children playing in the sand pit. He has bought mesh to repair/dog proof his yard and they walked the perimeter looking at things to do straight away. It was discussed why the dog hasn't been registered after numerous letters/notices sent to his previous address in Fingal. He claimed that he only received one (1) notice and decided not to register as he was moving back to the mainland, however that changed and he has just moved to St Helens. Notice to register sent out – monitor.

- Conducted a site visit to a property in Bittern Street, Stieglitz and found three (3) dogs present all still unregistered after a letter sent out on the 8 August with a deadline of 29 August. Infringement to be issued.
- Animal Control Officer had a meeting with a resident from Scamander Avenue, Scamander and gave seven (7) days to register a Dangerous Dog and have it de-sexed. The owner tried to have the dog put down but just can't do it. Possible seizure of the dog and infringements – monitor.

LEGISLATION / STRATEGIC PLAN & POLICIES:

Strategic Plan 2017-2027

Goal

Environment - To balance our use of the natural environment to ensure that it is available for future generations to enjoy as we do.

Strategy

Ensure the necessary regulations and information is in place to enable appropriate use and address inappropriate actions.

BUDGET AND FINANCIAL IMPLICATIONS:

Not applicable.

VOTING REQUIREMENTS:

Simple Majority.

10/19.13.3 Beauty Flats Road – Request for Change of Ownership

ACTION	DECISION
PROPONENT	Council Officer
OFFICER	David Jolly, Manager Infrastructure & Development Services
FILE REFERENCE	032\005\010\
ASSOCIATED REPORTS AND DOCUMENTS	Request from Forico Area maps

OFFICER'S RECOMMENDATION:

That Council invoke Section 16 of the Local Government (Highways) Act 1982 in support of Forico's request for Beauty Flat Road, Transport Segment ID 6174046 off Barnes Road, near Mathinna to be changed from a public road to a Private road where it intersects with title 112336-2.

INTRODUCTION:

Forico has written to the Council requesting that Beauty Flat Road, Transport Segment ID 6174046 off Barnes Road, near Mathinna be changed from a public road to a Private road where it intersects with title 112336-2.

Section 16 of the Local Government (Highways) Act 1982 applies.

PREVIOUS COUNCIL CONSIDERATION:

Forico's request has only been presented to Councilors as information for discussion at the 7 October 2019 Councilor workshop by Councils Infrastructure & Development Services Manager.

OFFICER'S REPORT:

Forico Request

Forico's Land Officer has written to the General Manager requesting that Beauty Flat Road, Transport Segment ID 6174046 off Barnes Road, near Mathinna be changed from a public road to a Private road where it intersects with title 112336-2.

The basis of the request is that this road does not service any public area, rather dead ends onto our managed land instead of conjoining another public road. Forico are currently wishing to do a boundary fence with Fingal Pastoral to the South side of this road but cannot whilst this road is deemed a public road.

By reclassifying this road, the council will of course no longer need to spend the money and time on upkeep as they have in the past and it will help in assisting us by minimising non authorised access to our managed estate and lowering the risk associated with this.

Local Government (Highways) Act 1982

From a Council perspective Section 16 "*Relief from duty to maintain a highway*" applies.

16. Relief from duty to maintain highway

(1) Where, on an application by the corporation that is made as prescribed in the regulations, a magistrate is satisfied in respect of a country highway –

(a) that it has at no time been formed, made, repaired, or improved by a highway authority; or

(b) that no substantial loss or detriment would be suffered by any person if it ceased to be maintainable by the corporation –

he may, by a local highway order, declare that the highway is not a highway maintainable by the corporation.

(2) An order under [subsection \(1\)](#) does not prevent the highway to which it relates subsequently becoming a highway maintainable by the corporation.

Council maintains Beauty Flats Road on a needs only basis given the status of the road as a Class 5 unsealed road.

Council has not yet informed affected landowners of Forico's request to substantiate 16, 1b "that no substantial loss or detriment would be suffered by any person if it ceased to be maintainable by the corporation". Affected landowners are:

PID	Property Name	Owner
7896591	Pebble Plains	The Trust Company (PTAL) Ltd
1995732	Malahide	Fingal Pastoral Co
6416226	-	D & E Rice
6413121	Beauty Flat	D Rice & K Rice-Jones

Refer to attached map for additional detail.

Asset Implications

Current culvert assets with a residual value of \$81,277 exist on the road. The road pavement has zero value. Asset residual value will require write down should Council agree to invoke Section 16.

It is recommended that Council give consideration to invoking Section 16 of the Local Government (Highways) Act 1982.

STRATEGIC PLAN & ANNUAL PLAN:

Strategic Plan 2017-2027

Goal

Infrastructure - To provide quality infrastructure which enhances the liveability and viability of our communities for residents and visitors.

Strategies

- Be proactive infrastructure managers by anticipating and responding to the growing and changing needs of the community and the area.
- Work with stakeholders to ensure the community can access the infrastructure necessary to maintain their lifestyle.
- Develop and maintain infrastructure assets in line with affordable long-term strategies.

LEGISLATION & POLICIES:

Local Government (Highways) Act 1982.

BUDGET; FUNDING AND FINANCIAL IMPLICATIONS:

The proposal relates to 2,570m of unsealed road.

- The road has no financial value.
- Bridge 7029 (3x1050DN RCP pipes) has a current residual value of \$66,384.
- Minor Culverts (7) have a combined residual value of \$14,893.
- The Asset write down of \$81,277 applies should Council seek relief from duty to maintain the road.

VOTING REQUIREMENTS:

Simple Majority.

The General Manager
Break O'Day Council
C/O Kristina Freshney
Works Support Officer

Dear Sir/Madam,

I would like to request that Beauty Flat Road, Transport Segment ID 6174046 off Barnes Road, near Mathinna be changed from a public road to a Private road where it intersects with title 112336-2.

As this road does not service any public area, rather dead ends onto our managed land instead of conjoining another public road. We are currently wishing to do a boundary fence with Fingal Pastoral to the South side of this road but cannot whilst this road is deemed a public road.

By reclassifying this road, the council will of course no longer need to spend the money and time on upkeep as they have in the past and it will help in assisting us by minimising non authorised access to our managed estate and lowering the risk associated with this.

I hope this is a satisfactory request and am willing to supply all and any required information that the council may need.

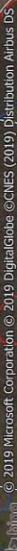
Thank you,

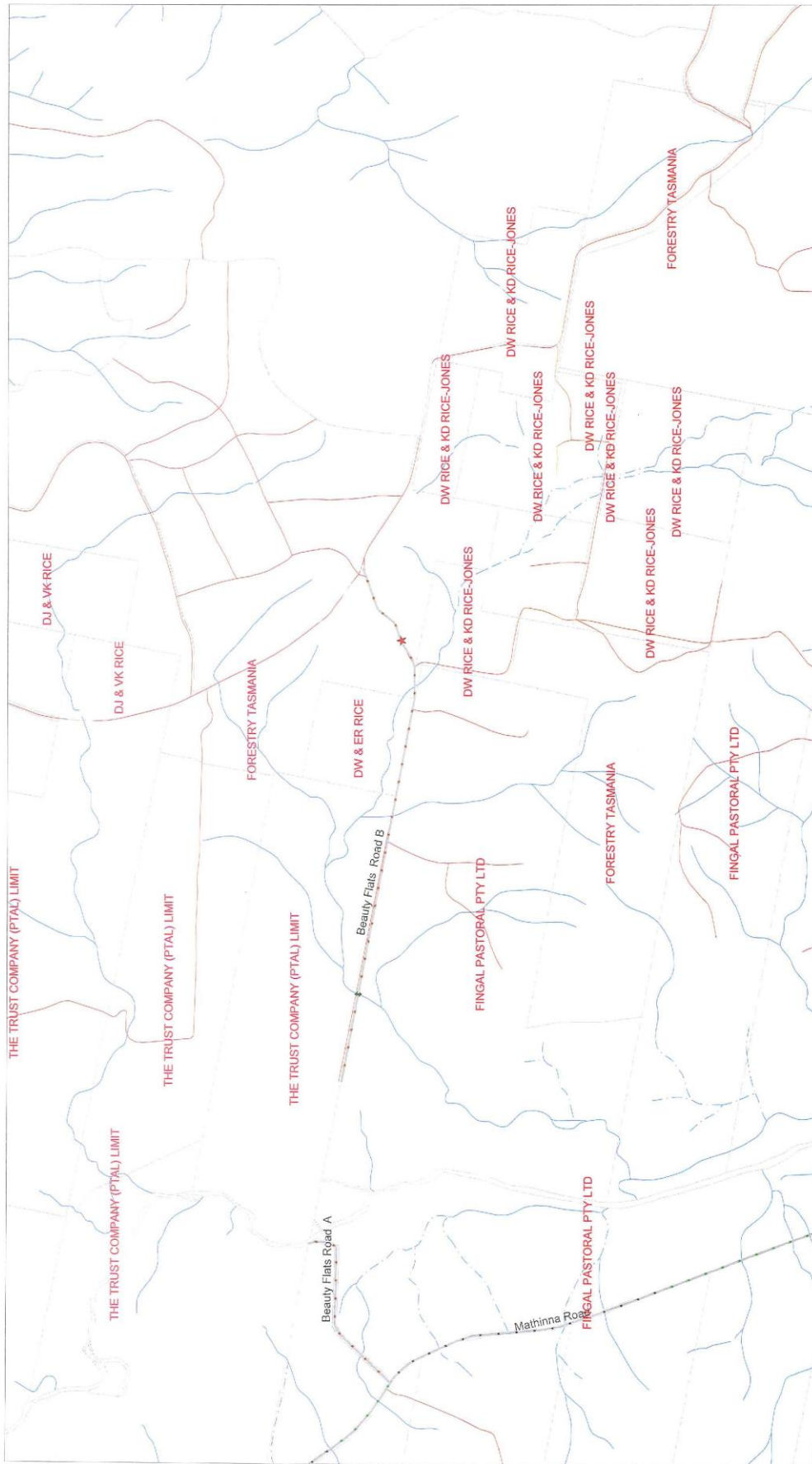
Alan Barns
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10/19.14.0 COMMUNITY DEVELOPMENT

10/19.14.1 Community Services Report

ACTION	INFORMATION
PROPONENT	Council Officer
OFFICER	Chris Hughes, Manager Community Services
FILE REFERENCE	011\034\006\
ASSOCIATED REPORT AND DOCUMENTS	Nil

OFFICER'S RECOMMENDATION:

That the report be received.

INTRODUCTION:

The purpose of this report is to provide Councillors with an update of various issues which are being dealt with by the Community Services Department.

PREVIOUS COUNCIL CONSIDERATION:

Provided as a monthly report – Council consideration at previous meetings.

OFFICER'S REPORT:

OUTSTANDING REPORTS:

Motion Number	Meeting Date	Council Decision	Comments
05/15.13.4.135	18 May 2015	<ol style="list-style-type: none">1. Increase General Manager's delegation for waiver of fees from \$350 to \$750.2. That a review of the leased facilities is undertaken within the next financial year with a view to charges being applied.	Delegations updated. To be reviewed in 2018.
06/17.14.3.139	26 June 2017	That Council extend their current lease area of the Binalong Bay Foreshore to include Grants Lagoon and Skeleton Bay to the high tide water mark.	Awaiting signed lease from Crown Law.
05/18.14.2.117	21 May 2018	Council to take over ownership of the toilet block to be built at The Gardens with Council entering into an agreement with Parks & Wildlife (PWS) who will maintain and service the toilet block.	PWS to locate a temporary structure at The Gardens for upcoming summer season.

Motion Number	Meeting Date	Council Decision	Comments
08/18.8.2.182	20 August 2018	A report is sought providing advice in accordance with the requirements of <i>Section 65 of the Local Government Act 1993</i> for the information of Council at a future meeting and consider any advice as required from relevant State Agencies: That Council work with the Fingal Valley Neighbourhood House, the SES, local police and others to establish a Driver Reviver Site in Fingal at the Council owned Park and Public Toilet Facility on the Esk Highway. This site ideally should be operational before Christmas and operate through until after the Easter long weekend.	Awaiting a response from SES as to why this did not occur and when they intend to commence this project in our Municipality.
11/18.14.5.268	19 November 2018	That Council consider defining areas of Georges Bay Foreshore for specific purposes eg Beauty Bay swimming activities, grassed area in front of the Bayside – event space. The current jetty project which has been funded by the State Government is separate to this proposal.	Document currently being finalised in readiness to be forwarded to those who attended the session.
02/19.14.2.31	18 February 2019	The following areas have been identified as possible sites that could be suitable to house a basic toilet and shelter amenity to visitors whilst also creating an unexpected and memorable experience: <ul style="list-style-type: none"> • The Gardens • Scamander • Four Mile Creek (north of entry point) • South of Little Beach • St Helens • Burns Bay 	Report to be provided by October, 2019.
03/19.8.2.47	18 March 2019	<i>A report is sought providing advice in accordance with the requirements of Section 65 of the Local Government Act 1993 for the information of Council at a future meeting and consider any advice given by a person who has the qualifications or experience necessary to give such advice, information or recommendation:</i> That Council look at building a mountain bike and walking tracks in the Fingal Valley, and have it shovel ready for funding at the next State election.	Workshop agenda to look at options.
09/19.14.3.229	16 September 2019	That Council: <ol style="list-style-type: none"> 1. Replace the fence and fix the steps on the Medea Cove side of Kings Park; 2. Work with Tasmania Fire Service to undertake an assessment as to whether Kings Park is currently a fire risk to adjoining properties; 3. Commence the process to develop some walking trails and interpretative signage that helps to create a narrative that acts to generate a positive user experience within the Kings Park area. 	Advised the Works Department of Council decision to replace the fence and fix the steps

COMPLETED REPORTS:

Motion Number	Meeting Date	Council Decision	Comments
08/19.8.1.187	19 August 2019	<i>A report is sought providing advice in accordance with the requirements of Section 65 of the Local Government Act 1993 for the information of Council at a future meeting and consider any advice given by a person who has the qualifications or experience necessary to give such advice, information or recommendation:</i> That Council consider providing funds to refurbish the kitchen of the Woodcraft Guild Building in St Marys.	Advised Woodcraft Guild to get quotes and design together and apply for a Community Grant which open in November, 2019.
08/19.14.2.207	19 August 2019	That Council work with Reconciliation Tasmania to develop a Reconciliation Action Plan.	Workshop item – October, 2019.

Council Community Grants/Sponsorship 2019-2020:

Council Community Grants/Sponsorship	2019-20
Community Services	
Community Grants	30,000
Youth Services	8,000
Misc Donations & Events	7,500
School Prizes	1,000
Community Event Funding	
Seniors Day	3,000
Australia Day Event	4,000
Swimcart	1,000
St Helens Athletic Carnival	2,500
Carols by Candlelight	1,600
St Helens Car Show (including Woodchopping)	7,000
Fingal Valley Coal Festival	2,000
Pyengana Endurance Ride -	500
Game Fishing	2,000
Marketing Greater Esk Tourism	2,500
Volunteer Week	2,500
Break O'Day Woodcraft Guild	2,500
Bay of Fires Winter Arts Festival	14,000
St Marys Memorial Service funding	500
St Marys Community Car & Bike show	2,000
East Coast Masters Golf Tournament	1,500
Fun in the Sun	500
Triathlon	2,000

Council Sponsorship	
Funding for BEC Directory	2,000
Community car donation	2,500
St Helens Girl Guides - Sangaree	2,500
St Helens Marine Rescue	3,000
Suicide Prevention Golf Day	1,000
BEC	28,000

Updates on current projects being managed by Community Services:

Tasmania Fire Service Community Briefings

Tasmania Fire Service will be holding pre fire season briefings aimed at residents to assist them in preparing their properties for the upcoming fire season:

St Marys Hall	Wednesday 30 October, 2019 @ 5 pm
Portland Hall, St Helens	Wednesday 30 October, 2019 @ 7.30 pm

St Helens Mountain Bike Network

Construction activity

The weather has been reasonably favorable over the last several months with construction of trail progressing towards the initial opening of the network on Friday 22 November 2019 where there will be a number of descent trails, loop trails in close proximity to the Trail Head and the Town Link Trail will be ready for riding.

The Town Link Trail which includes the boardwalk in Boggy Creek will be commissioned as part of the opening where a pedestrian refuge will be installed on the Tasman Highway to enable safe crossing for walkers and riders.

Several other bridge structures , culverts and rock armor work has been completed which are critical pieces of infrastructure for the sustainability of the trails long term.

Construction of the Trail Head on Flagstaff Road has continued with all the car parking / roads, storm water drainage completed. A septic system and plumbing has been installed in preparation for the toilet block installation.

The construction of the toilet block and shelter has progressed and will be operational for the opening weekend.

Program of works

The current works program will have approximately 30km of the approved 66km of trail of this network ready for the initial opening on 22 November 2019. The remaining trails will be completed over the following months with total completion of all the trails is likely March 2020.

State Growth commenced the upgrade of the intersection of the Tasman Highway and Flagstaff Road in preparation of the opening weekend and operation of the network ongoing.

Branding and Marketing

We have now successfully run two (2) Business information sessions discussing trail updates and business opportunities for the St Helens MTB. These sessions have also included guest speakers from the Kingthing who discussed the free Digital Ready program as well as the Tasmanian Hospitality Association who discussed ways they could help businesses with customer service, employee training and more.

The Berms to Beaches management Team challenge of developing a Trail Ambassador program has now been fully developed and the first round of local business Trail Ambassadors are currently being finalised.

The MTB Newsletters will now be digitally produced through mailchimp as the database has grown to more than 350 people. The next newsletter is schedule to go out the week of 7 October.

Website development for the trails is underway with Jayne having written the majority of the content for the site. We will need to finalise trail names and maps before this can be fully completed.

World Trail has sent through the first list of potential trail names and pictograms for the trail network. These are being workshopped by the MTB group.

Street banners and event banners have been designed and organised for the opening. Orange posts for trail signage has arrived and World Trail will start installing in the coming weeks.

Tourism Tasmanian will be funding Hans Rey to do some filming in our area in November and are also discussing options with other influencers including Bryn Atkinson and Jill Kitner.

Poimena to Bay of Fires Trail

Program of works

The new alignment of the beginning of the Poimena to Bay of Fries Trail at Poimena has been completed. This section of trail will enable riders to traverse the Eastern face of the Blue Tier and once taken in the amazing vista proceed down the trail to the beach.

The other two (2) sections of trail that has been approved that will link the Blue Tier Trail with the new Poimena to Bay Of Fires trail will be constructed over the coming months with a proposed second launch in the new year 2020.

As mentioned above in regards to the St Helens Network, there has also been the need to incorporate a number of platform structures in sections of this trail which will be completed prior to opening weekend in November 2019.

Construction of a new carpark, installation of new toilet facilities at Poimena will be completed in October 2019 following comprehensive negotiations with Parks and Wildlife Tasmania and Friends of the Blue Tier representatives.

Improvements to car parking and traffic movements are also planned for Swimcart Beach and planned to be completed in October 2019. These works are part of the larger project Parks and Wildlife Tasmania are undertaking across a number of their coastal camping facilities.

Monitoring of both above mentioned sites will occur over the summer to see how they function and if required further works may be considered.

Community Events

Delivery

- 19 September – Love Your Sister Fundraiser

Planning 2019

October

- 10 October - Mental Health Week Event Comedy Event
- 26 October – St Helens and St Marys Trivia night (Scouts)

November

- 1-4 November – Launceston Church Grammar School Rowing Camp
- 9-10 November -The Australasian Rogaining Championships
- 22-23 November Mountains to the Sea Trail Fest – St Helens Mountain Bike Opening Event

December

- 24 December - St Marys Christmas Parade

2020

January

- 4 January – St Helens Shark Fishing Comp.
- 12-17 January – 91st Stonehaven Cup
- 18 January – St Helens Athletic Carnival
- 25 January – Tasmanian Bream Fishing Competition
- 25 January – Wheels, Wine & Dine
- 26 January – Australia Day

February

- 8 February – JNR Triathlon & 5km fun Run
- 9 February - Break O'Day Community Triathlon

March

- 7-9 March - Cicrum Tasmania Challenge (Aeroplanes)
- 26-29 March - Dragon Trail MTB – 3 Day staged race (Derby, Poimena and St Helens MTB trails)
- November – AOC2020 - Australian Orienteering Championships

Love Your Sister

On Thursday 4 September, Allison from ECRTO made contact with Chris Hughes to let Council know that Sam Johnson would like to bring his national fundraising tour to St Helens and requested that we come up with an event to support.

'Love Your Sister' is a million-strong village of everyday Aussies committed to vanquishing all cancers with hard science.

It started with an insane dare. Co-Founder Connie Johnson dared her younger brother, actor Samuel Johnson to unicycle around the country in the face of her terminal diagnosis with breast cancer. Their aim? To remind every mum in the land to check their boobs.

Love Your Sister proudly passes on every individual donation to scientific research. No skimming. No bullshit.

Council's Community Services department worked collaboratively with community members Kristi Chapple and Lesa Whittaker, ECRTO, Big 4 Caravan Park St Helens, Kombi Krew Hobart, Sam's team and St Helens District High School to pull off a well-executed community event.

Feedback from the event below:

From: Canada White

Sent: Friday, September 20, 2019 10:02:50 PM

To: Michelle Appleby <michelle.big4sthelens@gmail.com>; Erica Mckinnell

Subject: RE: WRAP UP and THANK YOU - Love Your Sister - Community and School Events - 19 September 2019

WOW. Just wow.

I'm still grinning about it all - the perfect evening!

So many families, (the kids screaming ACCA DAKKA at the top of their lungs at the silent disco was a personal favourite moment!), so many smiles, so much food, so much glitter, so much generosity. Thank-you. THANK-YOU. ALL. SO. SO. MUCH. The perfect night.

To add to Michelle's report, I can add what we received at our trailer.

\$1,416 LYS Merchandise sold

\$2,843 Donations (incl. for auction items paid to us directly)

\$522 Fuel fund donations

\$4,781 TOTAL received by LYS

+ \$3,460.00 TOTAL received by Michelle

GRAND TOTAL

\$8,241 !!!!

We often find the biggest hearts in the smallest town, but St.Helens went way above and beyond. Your town is amazing. I'm so sorry we couldn't've stayed a little longer! Next time! Best of all was the gracious, energetic way you all came together and collaborated so brilliantly to make the whole event happen. Mammoth effort from all involved.

Please keep us all posted on what you are up to! I'll send some pics now too!

All our love,

Canada, Sam & Hally xxx

Call for community members to register to assist in the case of an emergency

Council will be calling for members of the community to register their interest to volunteer their time if we are required to open up Evacuation Centres over this fire season. People who wish to have their name on this list will be required to have a current Working With Vulnerable People card and some training will be provided.

Driver Reviver Program

After many attempts to seek a response to our query as to why the delay in this program occurring, we are still chasing a response. Staff will provide a report as soon as a response to our query is provided by the relevant officer from the State Emergency Service

Georges Bay Foreshore Linkage

A draft Deed has been received in relation to this funding. Council staff are currently developing the Development Application for this project.

Leaner Driver Mentor Program

Get In 2 Gear Statistics for September 2019.

This program has continued to support our youth and disengaged, unlicensed drivers in not only gaining their licences, but also addressing issues of social isolation, lack of self-confidence and self-worth. There are three (3) new Mentors who have commenced driving hours for the month of September. A big thank you to those in our community who volunteer their valuable time to assist with this program:

We currently have three (3) active Mentors on the books.

There were 16 active Leaners and three (3) now on the waiting list, with driving hours for September sitting at 97 hours.

Driving Assessments:

- 1 Learner passed their L2
- 1 Learner failed their L2
- 2 Learners passed their P1

LEGISLATION / STRATEGIC PLAN & POLICIES:

Strategic Plan 2017-2027

Goal

Community - To strengthen our sense of community and lifestyle through opportunities for people to connect and feel valued.

Strategy

- Build community capacity by creating opportunities for involvement or enjoyment that enable people to share their skills and knowledge.
- Foster a range of community facilities and programs which strengthen the capacity, wellbeing and cultural identity of our community.

BUDGET AND FINANCIAL IMPLICATIONS:

Not applicable.

VOTING REQUIREMENTS:

Simple Majority.

10/19.15.0 DEVELOPMENT SERVICES

10/19.15.1 Development Services Report

ACTION	INFORMATION
PROPONENT	Department
OFFICER	Development Services
FILE REFERENCE	031\013\003\
ASSOCIATED REPORTS AND DOCUMENTS	Nil

OFFICER'S RECOMMENDATION:

That the report be received.

INTRODUCTION:

The purpose of this report is to provide Councillors with an update of various issues which have been dealt with by the Development Services Department since the previous Council meeting.

PREVIOUS COUNCIL CONSIDERATION:

Provided as a monthly report – Council consideration at previous meetings.

OFFICER'S REPORT:

OUTSTANDING REPORTS:

Motion Number	Meeting Date	Council Decision	Comments
01/19.6.2.3	21 January 2019	DA021-2018 – Planning Scheme Amendment and Subdivision – Parkside Farm – St Helens Point Road, St Helens	Additional submissions requested of all parties by TPC. Compilation of information in progress.
01/19.8.3.6	21 January 2019	<i>A report is sought providing advice in accordance with the requirements of Section 65 of the Local Government Act 1993 for the information of Council at a future meeting and consider any advice given by a person who has the qualifications or experience necessary to give such advice, information or recommendation:</i> Council to investigate and consult with relevant agencies (including but not limited to Parks & Wildlife, State Government and neighbouring Councils) to explore options for both educating the public about, and enforcing, the new 'Dog Management Policy'. This would include greater hours for the Animal Control Officer and increased signage.	Research and PWS consultation underway.

Motion Number	Meeting Date	Council Decision	Comments
05/19.6.2.102	20 May 2019	DA040-2019 – Application to Amend the Break O’Day Interim Planning Scheme 2013 – Draft Amendment 02/2019	Hearing held 3 September 2019. Awaiting TPC decision. Council will be advised when TPC decision made and Council’s decision to adopt the maps can be actioned.
07/19.8.2.162	15 July 2019	<i>A report is sought providing advice in accordance with the requirements of Section 65 of the Local Government Act 1993 for the information of Council at a future meeting and consider any advice given by a person who has the qualifications or experience necessary to give such advice, information or recommendation:</i> That Council establish a working group, comprised of interested councillors, to form a review panel. This review panel will review the report “Responding to Climate Change” Municipal Management Plan September 2013. Further, and most importantly, to revise the action plan to take account of the changed climate landscape in which we now find ourselves and to bring a new and revised action plan back to Council for consideration.	Update on Responding to Climate Change MMP and revised action plan being prepared for information and discussion at the November Councillor Workshop.
08/19.8.5.192	19 August 2019	<i>A report is sought providing advice in accordance with the requirements of Section 65 of the Local Government Act 1993 for the information of Council at a future meeting and consider any advice given by a person who has the qualifications or experience necessary to give such advice, information or recommendation:</i> Council urgently investigate the provision and advertising of basic snack food at Binalong Bay in preparation for the Summer holiday season. Relevant changes be considered to zoning if required to enable the matter to be quickly progressed.	Workshop item to be prepared for October workshop
08/19.15.5.209	19 August 2019	That Council develop new dog Exercise Areas on 7265 Esk Main Road St Marys (Railway Station land), 2 Gray Road St Marys (Sports Complex) and an extension of the Exercise Area at Young Street St Helens (St Helens Sports Complex); inviting community submissions on its intention to Declare them in accordance with Division 2 of the Dog Control Act 2000.	Report on community comments and developing new dog exercise facilities prepared for Council consideration.
08/19.15.5.210	19 August 2019	That Council in regards to the development of a new dog Exercise Area on Humbug Point Nature Recreation Area at Reserve Street Binalong Bay that this come back to a workshop for further discussion and consideration.	Alternative options to be planned and brought to Council for discussion.

Motion Number	Meeting Date	Council Decision	Comments
09/19.15.9.235	16 September 2019	That Council consider changes proposed in the draft Bill to amend the Cat Management Act 2009 and note the following: <ul style="list-style-type: none"> Council receive and support the changes but note Council's concerns around any financial implications on Council arising. 	Council's feedback and concerns submitted to Biosecurity Tasmania.

COMPLETED REPORTS:

Motion Number	Meeting Date	Council Decision	Comments
05/19.8.2.105	20 May 2019	<i>A report is sought providing advice in accordance with the requirements of Section 65 of the Local Government Act 1993 for the information of Council at a future meeting and consider any advice given by a person who has the qualifications or experience necessary to give such advice, information or recommendation:</i> That Council investigate the feasibility of reducing the cost to community members who use the sharp container disposal service.	Completed - Item prepared for October 2019 Councillor workshop.
08/19.8.4.191	19 August 2019	<i>A report is sought providing advice in accordance with the requirements of Section 65 of the Local Government Act 1993 for the information of Council at a future meeting and consider any advice given by a person who has the qualifications or experience necessary to give such advice, information or recommendation:</i> That Council consider ways in which "Tiny Houses" can be regulated within the new planning scheme for our municipality.	Completed.
09/19.6.1.215	16 September 2019	DA110-2019 – Removal of Vegetation and Placement of Additional Water Tank – 298 Gardens Road, Binalong Bay	Completed - Recommendation adopted Council meeting 16 September.
09/19.6.2.216	16 September 2019	DA020-2019 – Dwelling and Studio – Tasman Highway, Four Mile Creek	Completed - Recommendation adopted Council meeting 16 September.
09/19.6.3.217	16 September 2019	DA062-2019 – Ancillary Dwelling – 38 Morrison Street, Falmouth	Completed - Recommendation adopted Council meeting 16 September.

RMPAT and TPC Cases:

DA 040-2019 – Application to Amend the Break O'Day Interim Planning Scheme 2013 – Draft Amendment 02/2019. Currently with the TPC for hearing, one (1) representation received.

Projects Completed in the 2019/2020 financial year

Description	Location	Updates
Nil	-	-

Projects ongoing – Capital Works Program (Includes carried over projects previous financial years)

Description	Location	Updates
Amenities & Shelter Building	Flagstaff	<ul style="list-style-type: none"> • Works underway – Slab/Concreting & Blockwork Completed, Framing and cladding underway.
Old Tasmanian Hotel & Redevelopment & Refurbishment	Fingal	<ul style="list-style-type: none"> • Planning Permit Approved 16 April 2019; • Building Application 13 September 2019; • Tender scheduled to be advertised late October 2019.
Design Works for Future Upgrades to Portland Hall	Portland Hall, St Helens	<ul style="list-style-type: none"> • Planning Application Submitted 11 June 2019; • Building Application approved 13 September 2019. • Work commencement date yet to be scheduled.
St Helens Aerodrome Hanger Door Extensions	St Helens Aerodrome	<ul style="list-style-type: none"> • Works Authorised to Proceed; • Pending commencement date from contractor.
Community Notice Board	Cecilia Street, St Helens	<ul style="list-style-type: none"> • Proposed location confirmed and owners permission received. • Design finalised. • Works yet to be scheduled.
New Bus Shelter	Mathinna	<ul style="list-style-type: none"> • Works Commenced.
Recycling Shed Additions	St Helens Waste Transfer Station	<ul style="list-style-type: none"> • Preparation works progressed onsite which include earthworks and relocation of fence; • Slab and Erection of Shed scheduled for October/November 2019.
Fingal Sports Complex Amenities Addition	Fingal Recreation Complex	<ul style="list-style-type: none"> • Works commenced.
Fingal Park Shelter	Fingal Park	<ul style="list-style-type: none"> • Proposed project as part of Fingal Drought Communities Funding Package; • Council approval granted; • Planning application pending.

Approved Capital Works Program – Current Financial Year - not yet started

Description	Location	Updates
New Amenities building	Wrinklers lagoon carpark	<ul style="list-style-type: none"> Works scoping underway.
Re Roof of Amenities Section	Bendigo Bank Community Stadium	<ul style="list-style-type: none"> Quotations currently being sought.

NRM

Meetings

17 Sept. 2019	St Helens	<ul style="list-style-type: none"> Municipal flood and storm water mapping project results briefing with consultants.
26 Oct. 2019	Launceston	<ul style="list-style-type: none"> Northern Regional Cat Management Strategy Workshop developing regional strategy with northern Councils and others.
1 Oct. 2019	St Helens	<ul style="list-style-type: none"> NRM Committee Workshop discussion on 'Future Potential production Forest' land.
1 Oct. 2019	St Helens	<ul style="list-style-type: none"> Lower George Riverworks Trust AGM and General Meeting.
3 Oct. 2019	St Helens	<ul style="list-style-type: none"> Coordination with St Helens PWS of joint dog management signage.

St Marys Rivulet flood management

- Advised by Community Development Grants Programme that plans for St Marys Rivulet flood mitigation works had passed their 'Assessment' stage; now awaiting their final sign-off and Grant Deed. Pre-planning of flood mitigation works to be ready for the funding is progressing.

Lower George flood management

- At a General Meeting of the Lower George Riverworks Trust hosted by Council the Trust adopted a new *Action Plan for Flood and River Management*, which it developed with Council. The Action Plan and other flood management information and reports have been made publically available on Council's website.

Dog Management

- New dog exercise facilities at St Marys and an extension of the St Helens facility is being addressed at this Meeting. Further research is continuing on options for off-lead dog exercise opportunities at Binalong Bay.
- A further round of signage for dog zones in the Dog Management Policy has been printed by Council and provided to PWS to install. A plan for joint Council/PWS dog management signage has been finalized so the remaining signs required for the Policy can be produced and installed.

Cat Management

- Council is participating in the development of a regional Cat Management Strategy with other northern region Councils, representatives from animal shelter organizations and veterinarians, facilitated by the Regional Cat Management Coordinator. It aims to develop priorities for joint action to improve outcomes for the region from a renewed statewide push on cat management.

On-going on the NRM desk

- Council Weed Plan update and weed control program.
- Sustainability: review of the Municipal Management Plan - Climate Change report and priorities; policy opportunities on 'single-use plastics' issues.
- NRM Committee.

NOTES

St Marys Rivulet flood management

Flood mitigation works pre-planning:

- Potential options for locating a new automated rain gauge for a Flash Flood Warning System have been identified ready for technical evaluation and development at the best location, once the funding is available.
- Works for lifting The Flat Bridge have been pre-planned but may be delayed due to contractor availability.
- Further design work for a levee bank to protect housing between Story Street and Main Street depends on the funding.

Lower George flood management

Initial priorities in the Action Plan:

- seeking more funding for sedimentation management works by landholders.
- identifying an agreed benchmark for existing floodplain levee bank structures.
- an 'Impact Assessment' study to understand the consequences for the local community and economy of the river cutting a new course and channel through the floodplain.

Cat Management

- The regional Cat Management Strategy focus likely to be on;
- owned (pet) cats; and
- education and compliance for 'responsible cat management' (including proposed microchipping and desexing requirements); and
- stray and roaming cats.
- [Also on-obligation principle for Councils at this stage, being wary of Council commitments and resourcing].

Environmental Health

No Report available.

Weed Management Progress Report

No report available.

Immunisations

The *Public Health Act 1997* requires that Councils offer immunisations against a number of diseases. The following table provides details of the rate of immunisations provided by Council through its school immunisation program.

MONTH	2018/2019		2019/2020	
	Persons	Vaccinations	Persons	Vaccinations
July - December	49	51	0	0
January - June	124	124	0	0
TOTAL	173	175	0	0

STRATEGIC PLAN & ANNUAL PLAN:

Strategic Plan 2017-2027

Goal

Environment – To balance our use of the natural environment to ensure that it is available for future generations to enjoy as we do.

Strategy

- Ensure the necessary regulations and information is in place to enable appropriate use and address inappropriate actions.
- Undertake and support activities which restore, protect and access the natural environment which enables us to care for, celebrate and enjoy it.

LEGISLATION & POLICIES:

Not applicable.

BUDGET; FUNDING AND FINANCIAL IMPLICATIONS:

Not applicable.

VOTING REQUIREMENTS:

Simple Majority.

INFORMATION

DA NO.	LOCATION	DESCRIPTION	SECTION	Day to Approve Gross	Days to Approve Nett
102-2019	St Helens	12 Bed Addition & Demolition of Dwelling	S58	56	28
108-2019	St Helens	Landscaping	S57	26	26
105-2019	Beaumaris	Dwelling & Front Fence	S57	53	44
142-2019	Scamander	Shed	NPR	10	10
084-2019	Falmouth	Change of Use - Shed to Dwelling, Additions & Alterations	S57	56	36
098-2019	St Marys	Shed with Unit	S57	75	40
042-2019	St Helens	Application to Amend Sealed Plan	FINAL PLAN	187	187
132-2019	St Marys	Shipping Container	S58	12	12
136-2019	St Helens	Shed	S57	27	27
131-2019	Goulds Country	Farm Shed	S57	29	29
151-2019	Falmouth	Roof Over Existing Deck	S58	10	8
232-2018 AMEND	Binalong Bay	Amendment to Roof Profile	S56	7	7
197-2017 AMEND	St Helens	Change of Dwelling Configuration & Design	S56	14	14
020-2019	Four Mile Creek	Dwelling & Studio	S57	225	53
062-2019	Falmouth	Ancillary Dwelling	S57	155	77
110-2019	Binalong Bay	Removal of Vegetation & Placement of Additional Water Tank	S57	72	57
119-2019	St Helens	Part Change of Use - Outbuilding to Service Industry	S57	55	35
133-2019	Binalong Bay	Dwelling Additions, Garage, Decks, Pool & Shed	S57	34	34
143-2019	Falmouth	Deck Additions	S58	1	1
123-2019	Stieglitz	Additional Outdoor Camping Sites & Accommodation Units	S57	38	27
156-2019	St Helens	Garage	NPR	19	19

	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	YTD	EOFY 2018/ 2019
NPR	2	3	2										7	
Permitted	3	3	4										10	
Discretionary	16	11	12										39	
Amendment	1	2	2										5	
Strata		1											1	
Final Plan			1										1	
Total applications	22	20	21										63	226

Ave Days to Approve Nett (1)	33.13	36.25	36.71										34.61	
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Note (1) - Ave Days to Approve Nett - Calculated as Monthly Combined Nett Days to Approve/Total Applications

Building Services Approvals Report

September 2019

Date of Approval	BA No.	Town	Development	Value
02-Sep-19	2018 / 00285	St Helens	Dwelling Additions including Deck & Veranda	\$106,000.00
06-Sep-19	2019 / 00090 - STAGE 1	Goulds Country	New Shed	\$22,000.00
12-Sep-19	2017 / 00120 – RE-ASSESS	Weldborough	New Dwelling/Visitor Accommodation & Shed	\$255,000.00
12-Sep-19	2019 / 00082	Beaumaris	New Dwelling with attached deck & Entry	\$426,000.00
12-Sep-19	2019 / 00083	St Helens	New Dwelling	\$148,000.00
13-Sep-19	2019 / 00086	St Helens	New Shed with Amenities	\$44,000.00
13-Sep-19	2019 / 00026	Fingal	Alterations & Additions to Community Hall	\$750,000.00
13-Sep-19	2019 / 00085	St Helens	Addition to Public Hall	\$100,000.00
17-Sep-19	2019 / 00121	Scamander	Additions to Dwelling including Carport & Deck	\$84,000.00
19-Sep-19	2014 / 00234	Stieglitz	Legalisation of Retaining Wall	\$5,000.00
19-Sep-19	2019 / 00117	Ansons Bay	Additions to Dwelling & New Shed	\$45,000.00
24-Sep-19	2017 / 00009	Stieglitz	New Garage & Carport	\$27,400.00
27-Sep-19	2018 / 00232	Binalong Bay	Additions (Front & rear decks/veranda) & Alterations (Roof alterations & new Windows) & New (Retaining wall)	\$70,000.00
30-Sep-19	2018 / 00148	The Gardens	New Dwelling & Ancillary Bedroom/Visitor Accommodation & Carport	\$391,000.00
30-Sep-19	2019 / 00109	St Helens	New Dwelling	\$250,000.00
30-Sep-19	2019 / 00068	Beaumaris	Additions to Dwelling	\$261,000.00
ESTIMATED VALUE OF BUILDING APPROVALS FINANCIAL YEAR TO DATE			2018/2019	2019/2020
			\$4,694,540.00	\$6,416,046.00
ESTIMATED VALUE OF BUILDING APPROVALS FOR THE MONTH		MONTH	2018	2019
		September	\$2,205,000.00	\$2,984,400.00
NUMBER BUILDING APPROVALS FOR FINANCIAL YEAR TO DATE		MONTH	2018/2019	2019/2020
		September	46	40

10/19.15.5 Notice of Motion – Food Services at Binalong Bay

ACTION	DECISION
PROPONENT	Council Officer
OFFICER	Geraldine O'Connor, Planning Services Coordinator
FILE REFERENCE	031\011\015\
ASSOCIATED REPORTS AND DOCUMENTS	Nil

OFFICER'S RECOMMENDATION:

Information only.

INTRODUCTION:

This paper responds to 08/19.8.5 Notice of Motion – Binalong Bay Snack Food – Cllr B LeFevre.

PREVIOUS COUNCIL CONSIDERATION:

Council resolved the following Notice of Motion at the August meeting.

A report is sought providing advice in accordance with the requirements of Section 65 of the Local Government Act 1993 for the information of Council at a future meeting and consider any advice given by a person who has the qualifications or experience necessary to give such advice, information or recommendation:

Council urgently investigate the provision and advertising of basic snack food at Binalong Bay in preparation for the summer holiday season. Relevant changes be considered to zoning if required to enable the matter to be quickly progressed.

Discussed at the October 2019 Council Workshop.

OFFICER'S REPORT:

Research for this report highlights that the issue of the provision of Food Services in Binalong Bay has been reviewed over the last three (3) to four (4) years. Staff have investigated food services at Titley Shack and discussed options with the operator. The Environmental Management Zone was a restriction with a rezoning application required to permit Food Services in this zone. The operator elected to not proceed with a rezoning due to the cost of a rezoning application. Another site, Burgess Cottage was ruled out due to inability to provide parking.

Councils Manager, Community Services has been rigorously pursuing the provision of snack food at Binalong Bay. As council is aware, negotiations are underway with Parks and Wildlife Service (PWS) to have a food van located on the foreshore over summer on land zoned Environmental Management. This has required the negotiation of a variation to council's lease with PWS. As Food Services is not a permitted use on land zoned Environmental Management, the proposed food van can only be an occasional use on land in this zone. Once this lease variation is in place, prospective operators will deal with PWS to establish the Food Service.

The occasional operation of a food van will provide a sense of the demand for food services at Binalong Bay over summer. Council staff are working on draft mobile van guidelines that will explore opportunities for mobile food vendors.

Finding a more permanent solution

Under the Break O'Day Interim Planning Scheme 2013 the Binalong Bay foreshore is zoned Environmental Management. Foreshore land is the preferred option for the location of a Food Services operation. Permitted uses in the Environmental Management zone restrict the provision of Food Services at Binalong Bay. The following table outlines the zones that cover land in Binalong Bay and whether Food Services are a permitted use under the Interim Planning Scheme (IPS) and Tasmanian Planning Scheme (TPS) State Provisions (SP's).

Binalong Bay land zones	Break O'Day IPS 2013	Tasmanian Planning Scheme – State Provisions
Environmental Management	prohibited	Permitted* (note qualification) or Discretionary if not listed as permitted
Village	Permitted	Permitted
Low Density Residential	Prohibited	Discretionary
Recreation	Prohibited	Discretionary

**if an authority under the National Parks and Reserve Land regulations 2009 is granted by the Managing Authority, or approved by the Director General of Lands under the Crown Lands Act 1976. The food service operator would need to deal directly with P&W to apply for this. (Note :no longer limited to occasional use)*

Land zoned Village Zone can be considered right now for Food Services uses. In relation to the foreshore areas zoned Environmental Management, the Tasmanian Planning Scheme could provide a more permanent solution for Food Services operations. The Tasmanian Planning Scheme for Break O'Day Municipality is unlikely to be in force until late in 2020.

Any interested food services operator can seek a site specific rezoning to allow Food Services on a particular parcel of land. Such a proposal would require supporting information about the proposed food service, the site, how the business will run, demand, what would be sold, access, parking etc. Crown consent as the land owner would also be required. A rezoning is required until the TPS is in force. Council could propose a rezoning for Food Services in Binalong Bay, however this is best put forward by a business operator to provide confidence that there was identified demand and a viable business proposition behind any rezoning application.

Council staff are available to meet with any potential business operators to discuss business opportunities for Food Services in Binalong Bay. Council records do not show there has been much demand for such discussions. Perhaps the perceived peak season demand does not translate into viable business opportunities.

Advertising

Under the current IPS 2013 Signage Code, signage is required to relate to the premises on which it is located and is not permitted to be off premises. The TPS allows for third party signage that meets certain requirements. Social media, trip advisor, radio and newspaper are alternative sources of advertising to be explored.

STRATEGIC PLAN & ANNUAL PLAN:

Strategic Plan 2017-2027

Goal

Services - To have access to quality services that are responsive to the changing needs of the community and lead to improved health, education and employment outcomes.

Strategies

- Improve accessibility to a range of quality services and programs by advocating and pursuing for local delivery.
- Work collaboratively to ensure services and service providers are coordinated and meeting the actual and changing needs of the community.
- Ensure Council services support the betterment of the community while balancing statutory requirements with community and customer needs.

LEGISLATION & POLICIES:

Not Applicable.

BUDGET; FUNDING AND FINANCIAL IMPLICATIONS:

Not Applicable.

VOTING REQUIREMENTS:

Simple Majority.

10/19.15.6 Provision of Sharps Disposal Containers

ACTION	DECISION
PROPONENT	Council Officer
OFFICER	Paula Kloosterman, Environmental Health Officer
FILE REFERENCE	020\009\002\
ASSOCIATED REPORTS AND DOCUMENTS	Council Sharps (NSP) Disposal List

OFFICER'S RECOMMENDATION:

Provide free replacement sharps containers to those on low incomes as evidenced by a health care card or equivalent.

INTRODUCTION:

Until 2015 the St Helens District Hospital has provided a free disposal and a sharps container exchange service (empty for full) for residents.

That service ended on the 30 June 2015 and Council took over the responsibility of sharps disposal but did not offer a container exchange service.

It has been suggested that the cost of purchasing sharps disposal containers is a financial burden on persons requiring them.

This report is provided to identify the issues and considerations to allow Councillors to make an informed decision regarding the provision of sharps containers at no cost to residents and visitors.

PREVIOUS COUNCIL CONSIDERATION:

Councillor Question on Notice May 2015 Minutes No. 05/15.8.6.

Council decision June 2015 Minute 06/15.14.7.

Council Workshop Discussion October 2019.

OFFICER'S REPORT:

Current (approximate) expenditure for the management of sharps currently is:

- \$300 per annum for disposal of full sharps containers
- \$200 per annum for public toilet sharps disposal

Estimated number of sharps containers required (based on information provided by similar sized Councils) is 5-6 per week at a cost of \$5.63 (1.4L) - \$12.96 (3.1L).

Based on those figures the annual cost incurred will be in the range of \$1,610 - \$3,706.

There is likely to be a large variation in expenditure depending on the size of the containers provided, if size options are offered; and the number of containers required.

The general principle applied to such programs is that full containers are handed over the counter to staff, and exchanged for new empty containers to ensure a controlled level of provision. Currently there is no staff interaction with sharps containers with those depositing full containers doing so in the foyer with no assistance from staff. Consideration of an exchange service should take note of the possible privacy issues involved with having to interact with staff however this will also offer some level of control over what is being deposited in the bins, which we currently don't have. Inappropriate disposal has not been an issue to date however there is a risk with the current uncontrolled deposit system. Staff operational time and training will be required to ensure correct handling and acceptance protocols are observed.

Currently local pharmacies sell sharps containers and the provision of a free service by Council may impact sales in these businesses with loss of sales revenue and customers no longer visiting.

Consideration must also be given to the fact that the sharps container services is only be offered in St Helens due to constraints around staffing and suitable premises.

According to the attached table over half of Tasmanian Councils provide free container replacements.

To facilitate equity in access to health care, free container provision to those on low incomes as evidenced by a health care card or equivalent, may be an option.

LEGISLATION / STRATEGIC PLAN & POLICIES:

Strategic Plan 2017-2027

Goal

Services - To have access to quality services that are responsive to the changing needs of the community and lead to improved health, education and employment outcomes.

Strategies

Ensure that Council services support the betterment of the community while balancing statutory requirements with community and customer needs.

BUDGET AND FINANCIAL IMPLICATIONS:

As described above.

VOTING REQUIREMENTS:

Simple Majority.



COUNCIL	PHONE	CONTACT NAME	Accept Full? Public or Business?	Give out replacement & Size?	Free Replacement	Collect from Business?	Charge for Business	Retrieve Used Sharps
Break O-Day	63 767900	Phil Binley	No.	N/A	N/A	No.	N/A	Yes
Brighton	62 630333	Brent Basstain	Yes, both.	Yes, public only. 1.4L & 3.1L	Yes	No	No	Yes
Burnie	64 305700	David Williams	Public + NSP	Yes, up to 2L	Yes	No	No	Yes
Central Coast	64 298900	Darren Fairbrother	Yes, public only.	Yes	Yes	No	N/A	Yes
Central Highlands	0419330686	Jamie Wood	Yes, public only.	Yes, 1.4L & 3.1L	Yes	No	N/A	Yes
Circular Head	64 524800	Matthew Sayward	Yes, both.	Yes	Yes	No	No	Yes
Clarence City	62 458600	Pauline Kay or Greg Little	Yes, public only.	Yes, 1.4, 3.1 & 6L	Yes for Public	Yes (\$78)	Yes	Yes
Derwent Valley	62 618500	Sandra McMillan	Yes, both	Yes, 1.4, 3.1 & 6L	No	No	N/A	Yes
Devonport	64 240511	Karen Welsh	Yes, public only.	Yes, 1.4L	Yes	No	N/A	Yes
Dorset	63 526500	Peter Hoffner	No	No	No	No	N/A	Yes
Flinders	63 595001	Jackie Viney (63595005)	Yes, both.	At multi-purpose centre.	Fitpacks only	No	N/A	Yes
George Town	63 828800	Chris Wicks	No.	No	N/A	No	N/A	Yes
Glamorgan Spring Bay	62 574777	Jill Quinn	Yes, both	Yes, 1.4L & 3.1L	Yes	No	N/A	Yes
Glenorchy City	62 166713	Paul Carnzy	Yes, public only.	Yes, 1.4L, 3.1L, 5L & 22L	No, cost (+10%)	No	N/A	Yes
Hobart City	62 382711		No	No	N/A	No	N/A	Yes
Huon Valley	62 640300	Hannah Matthews	Yes, public only.	Yes, 1.4L & 3.1L	Yes for Public,	No	N/A	Yes
Kentish	64 912500	Georgina Crantock	Yes, public only.	Yes	Yes	No	N/A	Yes
Kingborough	62 118200		Yes, both.	Yes, 2L cardboard.	Yes for Public	Yes (+fee)	Yes	Yes
King Island	64 629000	Freya	Yes, public only.	N/A	N/A	No	N/A	Yes
Latrobe	64 214650	Amy	Yes, both.	Yes, 3.1L & 7.8L	Yes	No	N/A	Call Council
Launceston	63 233000	Abbey Mulligan	Yes, public only.	Yes, 1.4L	No	No	N/A	Yes
Meander Valley	63 935300	Katie Proctor	Yes, public only.	Yes, 1.4L, 3.2 & 7.8L	Yes	No	N/A	Yes
Northern Midlands	63 977303	Gary	Yes, public only.	No	N/A	No	N/A	Yes
Sorell	62 690041	Greg Robertson	Yes, both.	No	N/A	No	N/A	Yes
Southern Midlands	62 545000	Leon McGuinness	Yes, public only.	Yes, 1.4L	Yes	No	N/A	Yes
Tasman	62 509200	Sherry Nickolai	No	No	No	No	N/A	Yes
Waratah-Wynyard	64 438333	David Kleyweg	Yes, public only	Yes, 2L	Yes	No	N/A	Yes
West Coast	64 714700	John Deblin	Yes, both.	Yes, 3.8L	Yes	No	N/A	Yes
West Tamar	63 836350	Megan Wahley	Yes, public only	No	N/A	No	N/A	Yes

10/19.15.7 New Dog Exercise Areas for St Marys and St Helens

ACTION	DECISION
PROPONENT	Council Officer
OFFICER	Paula Kloosterman, Manager Environment Services
FILE REFERENCE	01/19.8.3.6
ASSOCIATED REPORTS AND DOCUMENTS	Information paper: new Dog Exercise Areas for St Marys and St Helens Summary of input from consultations - dog park proposals - August 2019 EP05 Dog Management Policy 2018 – <i>available on Council website</i>

OFFICER'S RECOMMENDATION:

1. That Council, considering the community input on additional off-lead dog exercise areas for St Marys and St Helens, Declare these Exercise Areas under the Dog Control Act at the old St Marys railway station (7265 Esk Main Road), St Marys Sports Complex (2 Gray Road) and to extend the Exercise Area at St Helens Sports Complex (Young Street St.). Declaration of these areas under the Dog Control Act, wholly or in parts, is subject to the installation of safe dog exercise facilities being completed and reported to Council for confirmation.
2. Priorities for development of new dog parks in 2019-2020 are the eastern half of the proposed new dog park site at St Marys Railway Station and the extension of the St Helens dog park at St Helens Sports Complex, to a minimal standard of facilities.

INTRODUCTION:

Council received several submissions from the community on proposed new sites for off-lead dog exercise for St Marys and St Helens during August. These must be considered by Council in making a final decision on Declaring new Exercise Areas under the Dog Control Act 2000, which is also dependant on safe dog park facilities being built first.

PREVIOUS COUNCIL CONSIDERATION:

08/19.15.5.209

Moved: Clr J Drummond / Seconded: Clr K Chapple

That Council develop new dog Exercise Areas on 7265 Esk Main Road St Marys (Railway Station land), 2 Gray Road St Marys (Sports Complex) and an extension of the Exercise Area at Young Street St Helens (St Helens Sports Complex); inviting community submissions on its intention to Declare them in accordance with Division 2 of the Dog Control Act 2000.

CARRIED UNANIMOUSLY

12/18.15.5.315

Moved: Clr G McGuinness / Seconded: Clr J Drummond

1. That Council adopt the amended and revised Dog Management Policy 2018.

2. That Council declare the Declared Areas in the revised Dog Management Policy 2018, to apply for a period of six (6) years, in accordance with the Dog Control Act 2000.

CARRIED UNANIMOUSLY

01/19.8.3.6 *Moved: Cllr J Drummond / Seconded: Cllr J Tucker*

OFFICER'S REPORT:

During the last revision of Council's Dog Management Policy community input called for additional dog exercise parks to provide benefits for healthy and happy dogs and owners and to provide safe alternatives to limited off-lead beach opportunities.

Community input was sought on new dog Exercise Areas, two at St Marys and an extension of the Exercise Area at St Helens Sports Complex. A public notice was published on 24 August 2019 for a consultation period closing on 15 September and an information paper describing each proposed exercise area site was provided. A copy of this information paper is attached to the Agenda. The proposals were promoted on Council's website and Facebook page and directly to community members previously interested in dog exercise facilities during the last dog policy review.

Community comments

A summary report of the six submissions received on the proposed new dog exercise areas is attached to the Agenda for consideration: *Summary of input from consultations - dog park proposals - August 2019*.

The proposal for St Helens is well supported by the community submissions, which came from an informal group of users also interested to see this 'dog park' developed with more facilities and improvements.

The proposals for St Marys did not receive formal support or insurmountable objections. There is significant demand to exercise dogs off lead in St Marys, but currently no areas where this can be done safely for dogs, owners and others, or is permitted under the legislation.

Recommendation

All three (3) proposed dog exercise areas are recommended to be Declared under the Dog Control Act for off-lead access. However prior to doing so Council should develop each site to provide safe dog exercise facilities – fencing and water at least – which will come at significant cost to Council.

Dog Park Development priorities

To provide good opportunities for dog exercise and its benefits for dogs and people, dog parks need infrastructure and facilities that are also safe for both and must be affordable for Council and the community.

Basic elements are

- fences
- 'double gated' entrances
- water stations
- dog waste bins
- seating
- information signs

Other suggestions made in submissions include

- separate area for small dogs
- play/training equipment (eg simple obstacles and a sand pit)
- car parking at entry points
- shelter and landscaping
- separate internal yards with facilities
- toilets
- lighting
- pathways through and around the park

Developing good sized dog park sites (half hectare) to a high standard will cost tens of thousands of dollars each. To be affordable Council will need to progressively develop dog parks, initially to a reasonable level that enables dog carers to exercise their dogs safely and responsibly. Council can stage development and declaration of its dog parks as it installs fencing and other facilities to a minimal level and improve them further as resources become available.

This financial year Council has allocated a budget of \$10,000 for dog park development. Developing all the proposed new areas with basic needs only is estimated to cost, for high standard facilities more than \$50,000, and for minimal facilities more than \$25,000.

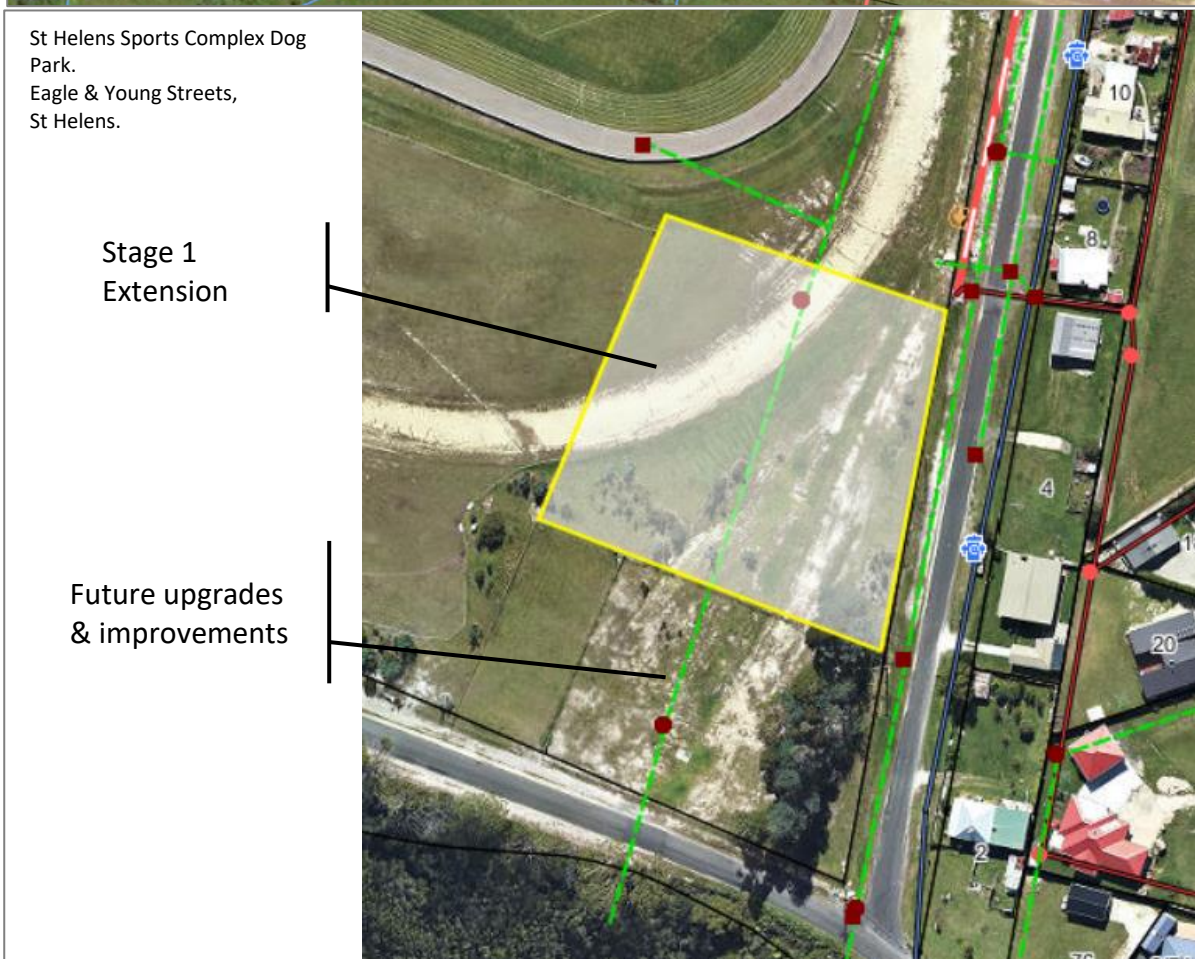
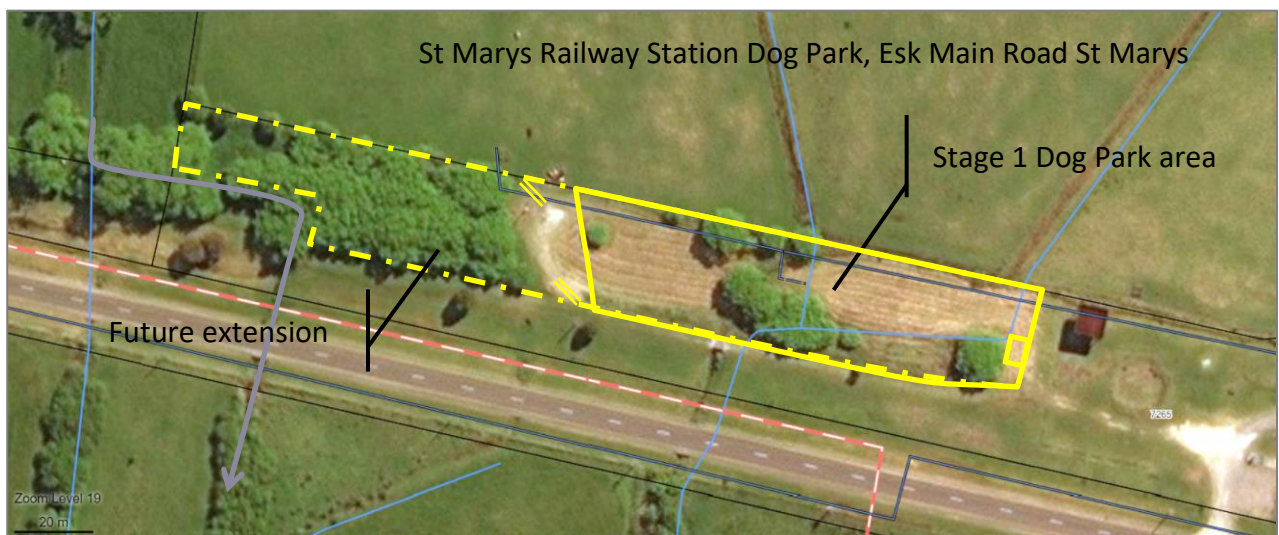
The existing St Helens dog park in our largest population centre is well used and members from the dog owner community are interested in contributing to its future development.

St Marys has no facilities but a significant number of dogs being walked in and around the town. The location and space available at the old St Marys Railway Station would provide for resident and visiting dogs and their owners greater opportunities and benefits than the small but useful site at the St Marys Sports Complex.

Council resources allocated this financial year should be sufficient to develop, with standard fencing

- extension of the St Helens dog park and possibly additional double-gate upgrades
- the eastern half of the proposed new dog park site at St Marys Railway Station.

Declaration of these Exercise Areas for off lead access under the Dog Control Act should be subject to completion of the fencing and other facilities to make them safe to use.



STRATEGIC PLAN & ANNUAL PLAN:

Strategic Plan 2017 – 2027

Goal

Environment - To balance our use of the natural environment to ensure that it is available for future generations to enjoy as we do.

Strategies

- Ensure the necessary regulations and information is in place to enable appropriate use and address inappropriate actions.
- Recognise and alleviate the issues and risks to the environment from our use, and the risk to us from a changing environment.

Key Focus Area

Enjoying our Environment - Provide opportunities to access and learn more about our environment and the ways it can be enjoyed in a sustainable manner.

Key Focus Area

Land Management - Develop the financial and human resources to undertake projects and activities which address environmental issues such as weeds and land degradation.

Annual Plan 2019 – 2020

Action 3.3.1.13

Dog Management Policy - Implement revised Dog Management Policy - signage, education, compliance and new dog exercise facilities.

LEGISLATION & POLICIES:

Dog Control Act 2000.

Dog Management Policy (EP05).

BUDGET; FUNDING AND FINANCIAL IMPLICATIONS:

Broadly, extension and upgrading of the St Helens 'dog park' would use all and probably more than the \$10,000 budget allocated for 2019-20, with little expenditure on dog play and amenity improvements.

No budget is allocated for development of the sites at St Marys. The 'Railway Station Dog Park' would cost \$10,000–\$30,000, depending on the size initially developed, fencing options and other factors on the site. The small dog exercise area on the Sports Complex would cost \$7,000–\$9,000 to establish.

VOTING REQUIREMENTS:

Simple Majority.



For community comment

INTENTION TO DECLARE DOG EXERCISE AREAS

August 2019

INVITATION TO COMMENT

Break O'Day Council is seeking community comments on three locations it has identified for new dog Exercise areas at St Marys and St Helens.

Council will consider submissions it receives on these areas before deciding on the new Exercise Areas and, after building the new facilities, 'Declare' them formally under the *Dog Control Act 2000* (Div. 2) to permit dogs to be exercised off-lead in them.

Declarations are for specific areas, any specified conditions under which dogs may be exercised and a period during which they remain in force. Maps of the areas being considered follow.

Your submission can be delivered or posted to Council's office at 32-34 Georges Bay Esplanade St Helens, or by email to admin@bodc.tas.gov.au. Submissions must be received before Monday 16 September 2019.

BACKGROUND

The Break O'Day Dog Management Policy was revised in 2018. In response to community submissions that called for more land-based fenced facilities to provide off-lead opportunities for dog exercise the revised policy foreshadowed some new fenced Exercise Areas would be considered by Council.

The policy review revealed there is significant demand at St Marys for off-lead exercising of dogs. Two areas are proposed for St Marys on Council properties: the Sports Complex between Gray and Harefield Roads, and on the old St Marys Railway Station property on Esk Main Road.

The existing St Helens Dog Exercise Area at the corner of Eagle and Young Streets is well-used facility and an extension is proposed to increase its capacity.

The areas are proposed to be fenced to avoid active dogs running free and possibly harming people, property, livestock and wildlife. A fenced space that dogs and their owners are entitled to use for exercise is also safer for them.

from the **mountains to the sea** | www.bodc.tas.gov.au

Version: 2 – Date: July, 2018

A. ST MARYS SPORTS COMPLEX - HAREFIELD RD. (2 GRAY ROAD, ST MARYS)

Much of the St Marys Sports Complex comprises sports fields and playing surfaces, on which dogs are currently prohibited at all times (access by the roads and on a lead). The area shown on the map is located on remaining available space between the cricket nets, trotting track and golf course. While not large (0.2ha and a run of 70m), this is popular location and a second longer exercise area is also proposed at the Railway Station (below).

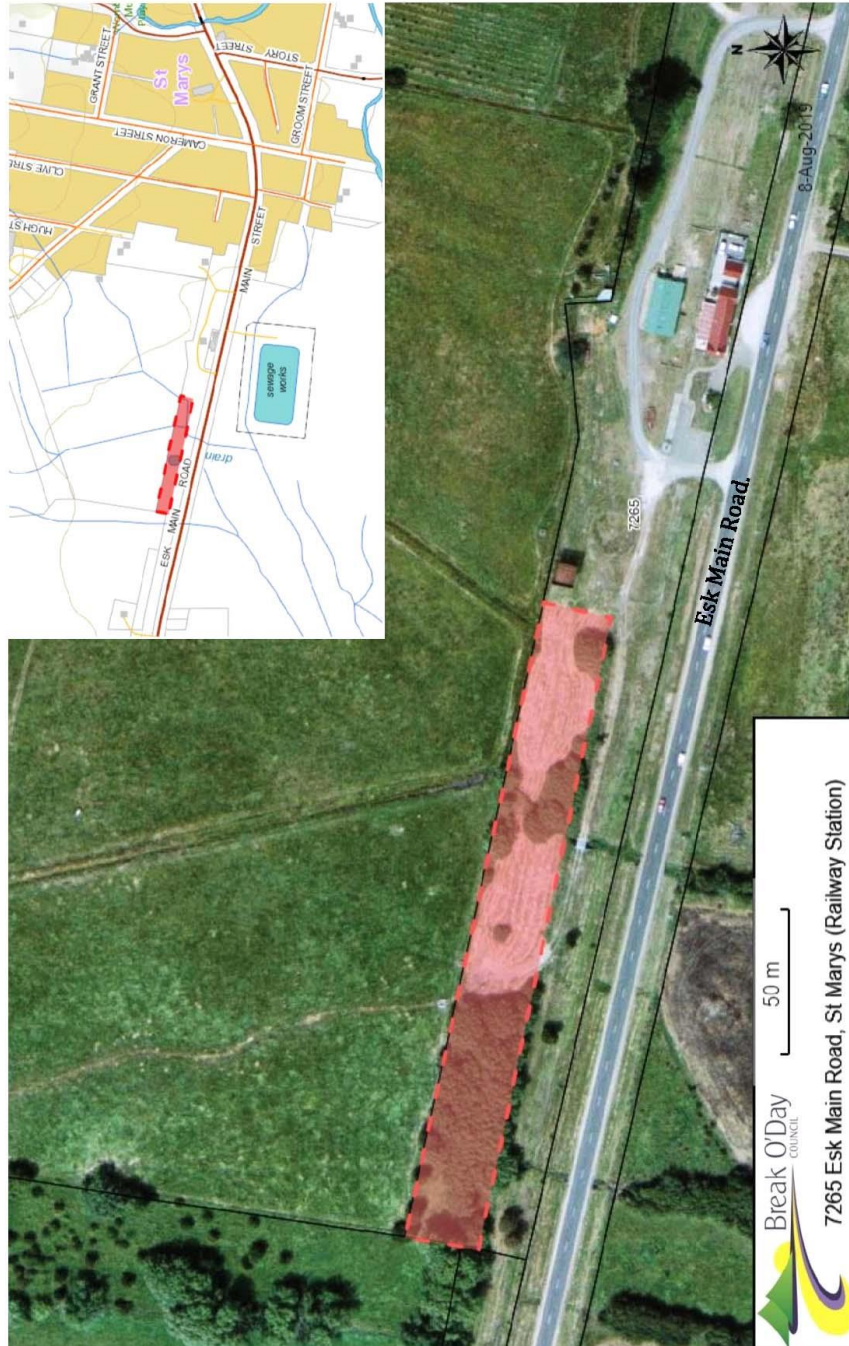


Proposed dog exercise areas for comment Break O'Day Council

1

B. OLD ST MARYS RAILWAY STATION (7265 ESK MAIN ROAD ST MARYS)

Dogs are walked at this site and the new exercise area proposed is on little used land behind the railway embankment and away from the Esk Main Road. It provides a long run of 220m on a 0.5ha area.

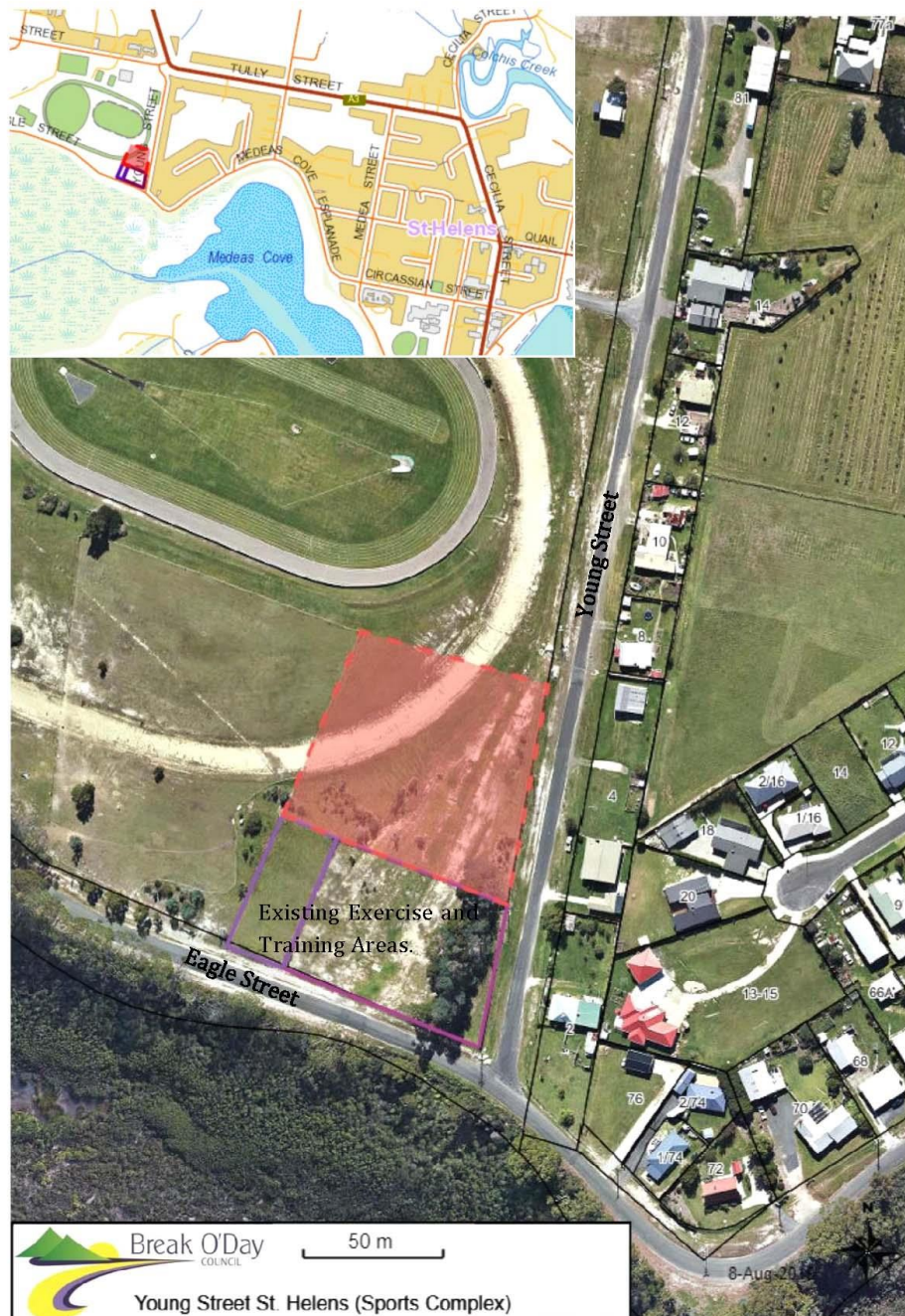


Proposed dog exercise areas for comment Break O'Day Council

2

C. EXTENSION - ST HELENS SPORTS COMPLEX - YOUNG STREET, ST HELENS

This area would add 0.6ha to the existing fenced Exercise and Training Areas and includes part of the old trotting track and embankment. Access off Young Street and dog exercise equipment/features may be provided at this popular facility. Dogs are otherwise prohibited from St Helens Sports Complex.



Proposed dog exercise areas for comment Break O'Day Council

3

Public consultation on proposals for Dog Exercise Area at St Marys and St Helens

A public notice was published on 24 August 2019 for a consultation period closing on 15 September. An information paper describing each proposed exercise area site was provided for comment. Submissions from this period have been recorded and are summarised below. Some community members were consulted beforehand and did not make formal submissions.

Submissions received

Contact ID	Submission date	Dog Park Site	Submission
117	27/08/2019	St Marys Railway site	Objects to St Marys Railway station proposal due to noise and health impact on walkers and concerned that heritage/cultural values of site will be impacted by committing land to dog exercise uses.
117	3/09/2019	St Marys Railway site	St Marys Railway station exercise area must be fenced for safety reasons.
89	12/09/2019	St Helens	Was surprised and pleased with large size of area proposed. Mentioned need for double-gate entrance yards to control dogs going in and out. And has been researching other facility improvement ideas.
89	13/09/2019	St Helens	Supports ('very pleased') with plans for extension. Would like to work with Council and staff to develop the St Helens dog park facility.
62	15/09/2019	St Helens	Welcomes proposal and asks for informed best practice design of facilities and some essential elements (double gates, 1.8m fence, etc.). Strongly feels more new dog parks need to be considered, particularly north of St Helens, possibly Percy Steele reserve. Council should do more to encourage dogs and owners to get out and about for the benefits, and be pro-active on responsible dog ownership.
118	15/09/2019	St Helens	Implied strong support for extension. Suggests, from experience, a range of improvements and facilities to the St Helens dog park - with gratitude to Council and acknowledgement of it has finite time and resources to spare.
119	2/09/2019	St Marys railway site	Implied: not against having dog exercise area, but will need good fencing to protect livestock. Was willing to discuss fence renewal with Council as current fences are in poor condition already.

Analysis of Submissions

St Marys Railway Station site (7265 Esk Main Road St Marys)

One submitter objected to the proposal on grounds of noise and health risks for people that walk along the adjacent raised railway embankment and was concerned for heritage values of the railway station land being impacted. For safety reasons they felt it must be fenced. The proposal was also discussed with a neighbouring grazier, who was concerned for their livestock and that there was good fencing, but did not object to the proposal. Concerns that were raised are all issues that can be mitigated.

Few submissions were received for or against the proposal.

St Marys Sports Complex (near Harefield Road)

A number of dog walkers in the community have been concerned about access for dog exercise at this site since the policy review. They, the St Marys Sports Centre and the St Marys Trotting Club were all invited directly to comment formally.

Prior to the formal consultation phase one community member commented “that the proposed area for the sports complex is far, far too small, very boring for dogs, unshaded and couldn't be used when any sports activities are taking place.” They suggested an alternative area within the golf course (playing area). The St Marys Sports Centre and the St Marys Trotting Club were consulted prior to the formal proposal by Council and provided input – the proposed area abutted but did not block their sports areas.

No formal submissions were received, to object to or to support the proposal. Existing dog walkers using the sports complex may not make much use of this relatively small area.

Extension of St Helens Exercise Area at St Helens Sports Complex (Young Street)

All four submissions received supported the proposed extension and were from several regular users organised informally as a user group and interested to work with Council on further develop and improve this ‘dog park’. They have suggested a number of improvements, for example double-gated entrance bays and higher fencing.

There is strong support for the extension of this exercise area.

Conclusion

The proposal for St Helens is supported by community submissions.

The proposals for St Marys have not received support or insurmountable objections. There is significant demand to exercise dogs off lead in the town, but currently no areas where this can be done safely for dogs, owners and others, or is permitted under the legislation.

Considering the community input that was received all the dog park proposals should be considered for development and declaration.

10/19.15.8 Scamander Skate Park – Project for Consideration

ACTION	DECISION
PROPONENT	Council Officer
OFFICER	David Jolly, Manager Infrastructure & Development Services
FILE REFERENCE	004\008\027\
ASSOCIATED REPORTS AND DOCUMENTS	Proposal designs Masterplan conceptual site layout

OFFICER'S RECOMMENDATION:

That Council undertakes the appropriate level of improvement works to improve the embankment between the Scamander Skate Park and car park in line with Council's endorsed Scamander Beach Reserve Master Plan.

INTRODUCTION:

Council has received detail of a proposed project to improve the embankment between the Scamander Skate Park and car park – refer to attached Proponent Project Proposal Drawings.

PREVIOUS COUNCIL CONSIDERATION:

Council's Infrastructure & Development Services Manager provided project information for discussion with Councilors at the 7 October 2019 Councilor Workshop.

OFFICER'S REPORT:

Council officers have received detail of a proposed project for the Scamander Skate Park. Council's Mayor and Infrastructure & Development Services Manager met on-site with the proponent on Monday 16 September 2019.

The project on land owned by the Council consists of the construction of a retaining wall and ground works to address the usability of an existing gravelled embankment between council's car park and the skate park. The embankment is covered in loose gravel that presents a slip, trip and fall risk to users. Council officers have barricaded the area.

- The proponent has advised that the project would be funded by the proponent with materials and assistance being gifted by local businesses and the council (for second hand pavers). Suppliers have not been contacted by council officers to verify their support for the project.
- The proposal is different to the area layout detailed Council's Scamander Beach Reserve Master Plan.
- A preliminary risk assessment has not been undertaken and included with the project proposal.
- The proponent's desired timeframe is three (3) weeks (commencing 16 September).
- The proposal may require the involvement of TasWater for the relocation of water supply infrastructure.

- The proponent has not provided evidence of any identified community support/consultation.
- The land is owned by the Council – i.e. no lease arrangements to give consideration to.

After reviewing the proposal further including an on-site assessment it is recommended that Council undertake the appropriate level of works to improve the embankment in line with Council's endorsed Scamander Beach Reserve Master Plan, attached.

STRATEGIC PLAN & ANNUAL PLAN:

Strategic Plan 2017-2027

Goal

Infrastructure - To provide quality infrastructure which enhances the liveability and viability of our communities for residents and visitors.

Strategies

- Be proactive infrastructure managers by anticipating and responding to the growing and changing needs of the community and the area.
- Work with stakeholders to ensure the community can access the infrastructure necessary to maintain their lifestyle.
- Develop and maintain infrastructure assets in line with affordable long-term strategies.

LEGISLATION & POLICIES:

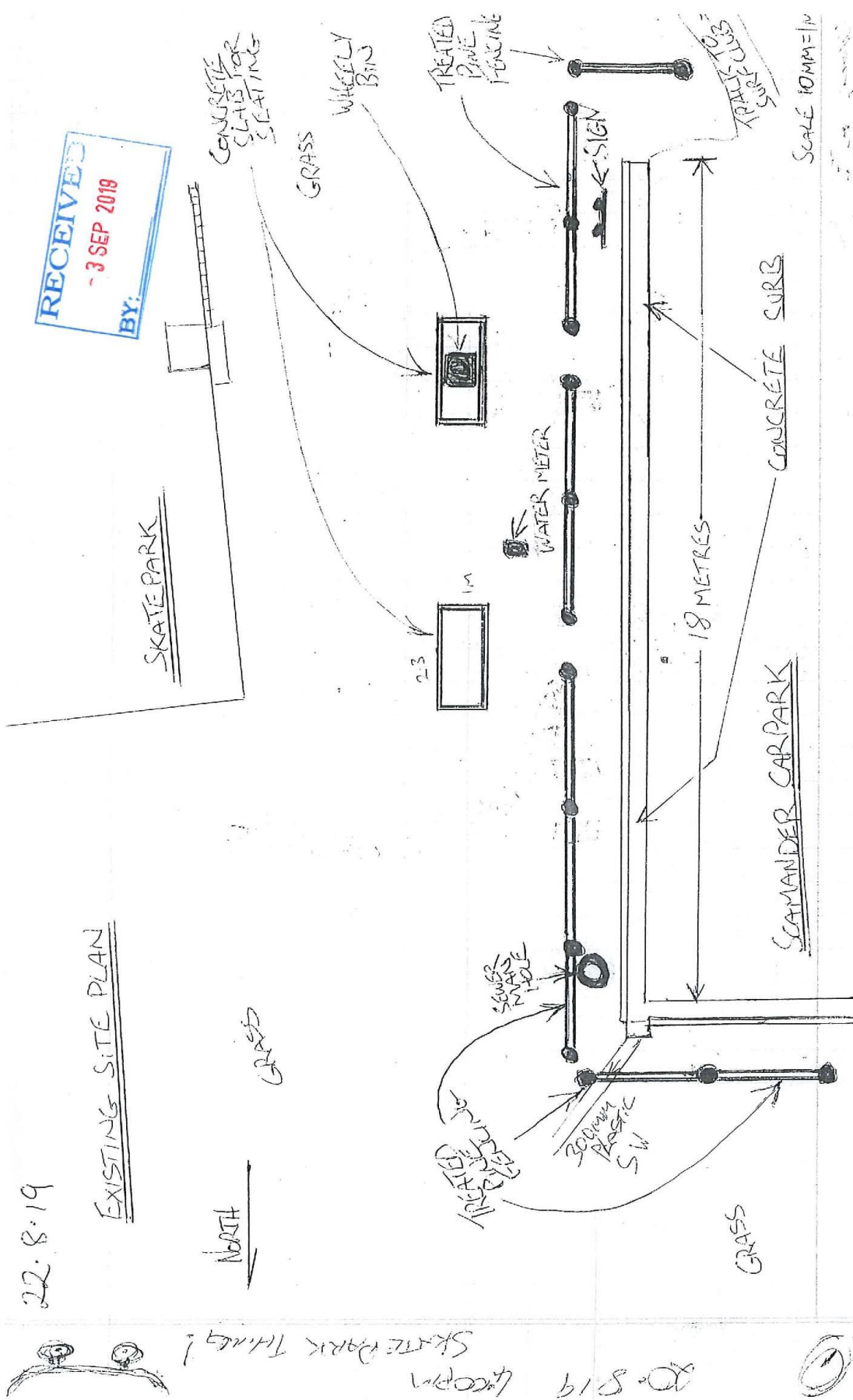
Urban Drainage Act 2013.

BUDGET; FUNDING AND FINANCIAL IMPLICATIONS:

The estimated cost to the Council to improve the area is \$5,000 including labour, plant and materials and can be funded from the existing Parks and Reserves operating budget.

VOTING REQUIREMENTS:

Simple Majority.





SKATE PARK THING!

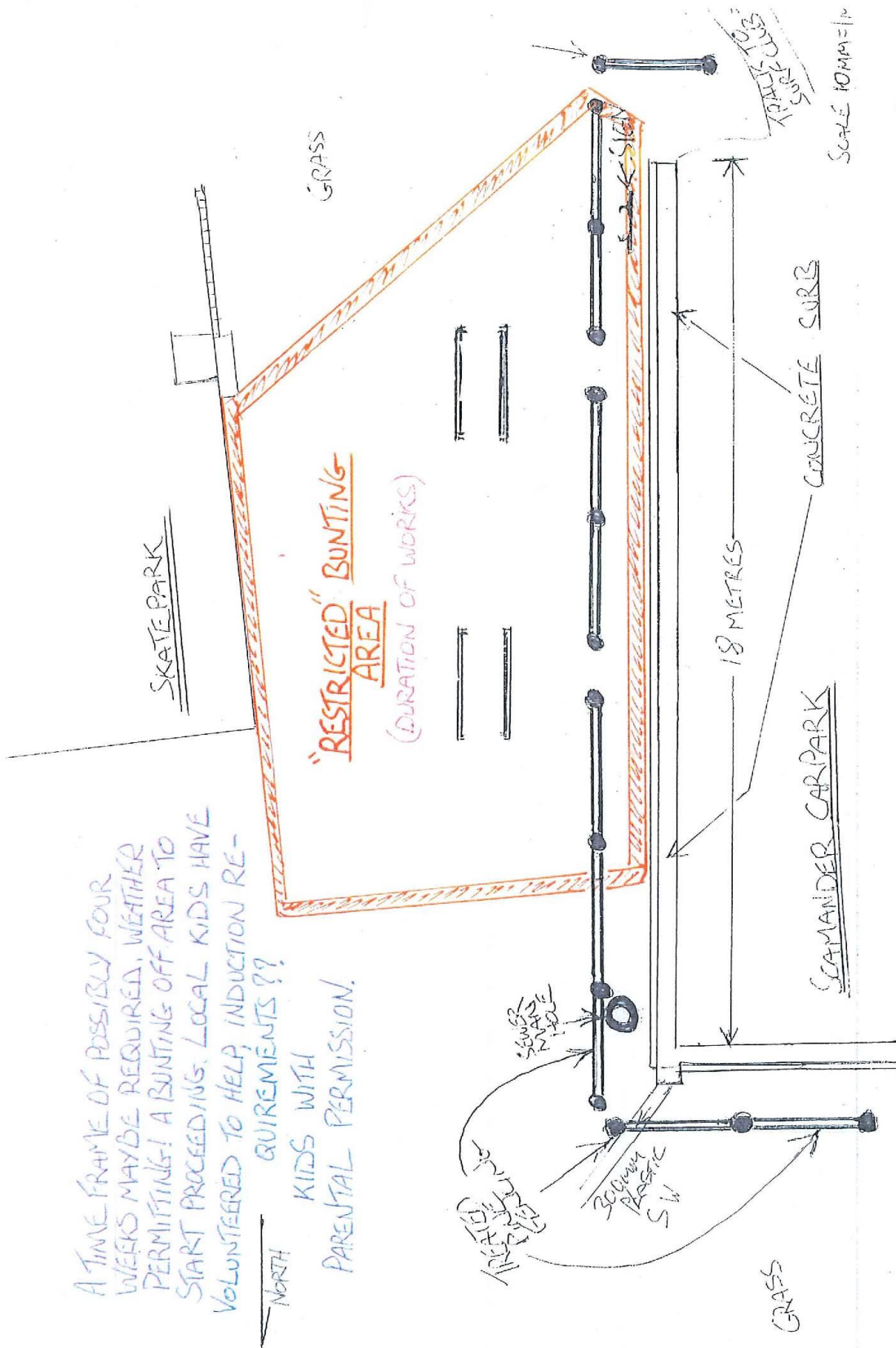
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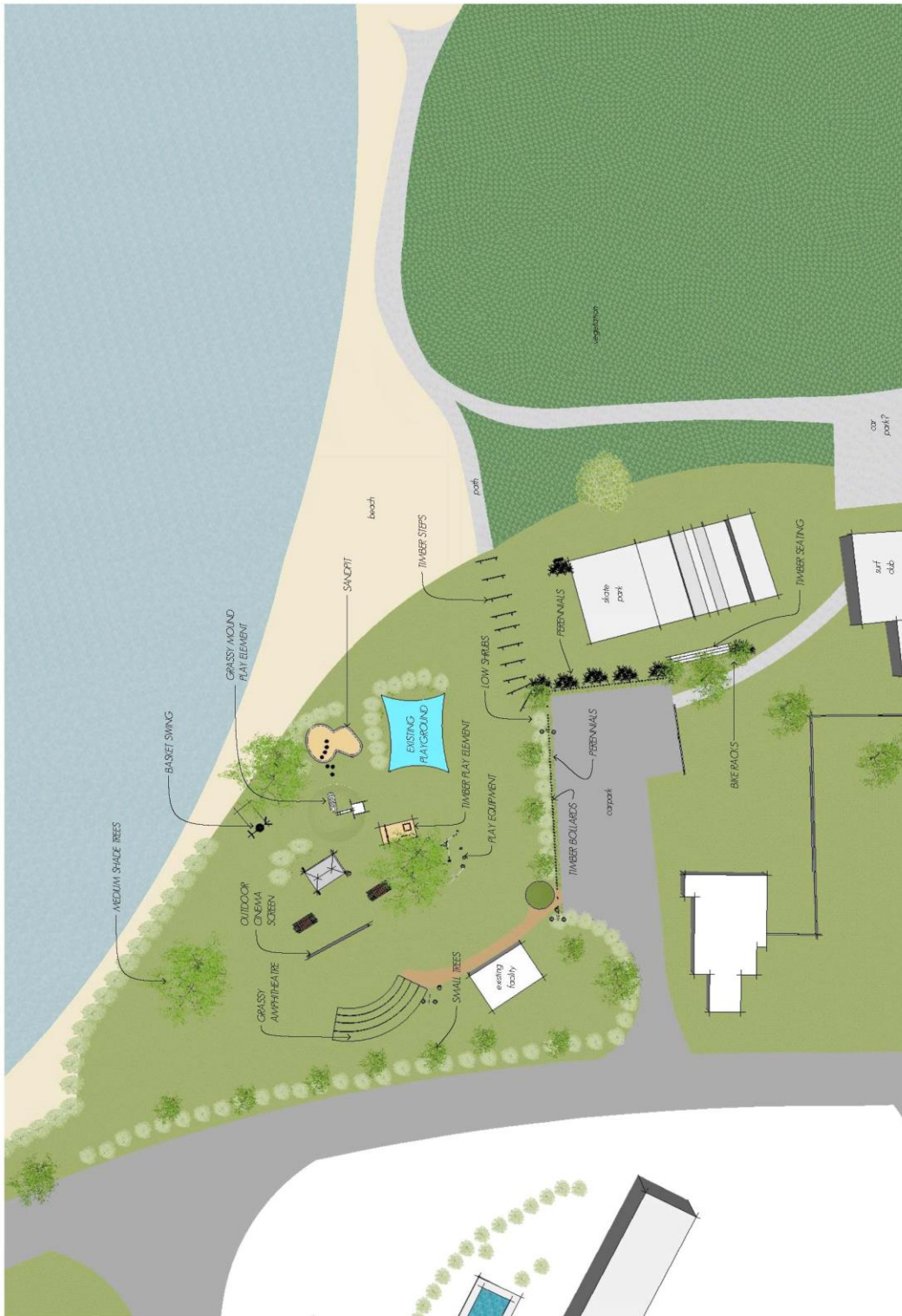



A TIME FRAME OF POSSIBLY FOUR WEEKS MAYBE REQUIRED. WEATHER PERMITTING! A BUNTING OFF AREA TO START PROCEEDING. LOCAL KIDS HAVE VOLUNTEERED TO HELP, INDUCTION REQUIREMENTS??

NORTH

KIDS WITH PARENTAL PERMISSION.





 <p>P.O. Box 2054 Launceston Tasmania 7250 m. 0400258362 e. Karen@kjlandscapedesign.com.au</p>	<p>This drawing provides a conceptual interpretation of the designers intention and is not to be used for construction purposes. All dimensions to be verified on site by contractor prior to commencement of any work or construction drawings.</p> <p>This drawing remains the property of the designer and may not be used without permission.</p>	<p>CONCEPTUAL SITE LAYOUT :: SCAMANDER BEACH RESERVE :: Design by: Karen Johnson Not to scale 2, June, 2016 ::</p>
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ACTION	INFORMATION
PROPONENT	Council Officer
OFFICER	John Brown, General Manager
FILE REFERENCE	002\012\001\
ASSOCIATED REPORTS AND DOCUMENTS	Nil

OFFICER'S RECOMMENDATION:

That the General Manager's report be received.

INTRODUCTION:

The purpose of this report is to provide Councillors with an update of various issues which are being dealt with by the General Manager and with other Council Officers where required.

PREVIOUS COUNCIL CONSIDERATION:

Provided as a monthly report – Council consideration at previous meetings.

OFFICER'S REPORT:**OUTSTANDING REPORTS:**

Motion Number	Meeting Date	Council Decision	Comments
07/19.16.2.182	15 July 2019	In accordance with section 156 of the <i>Local Government Act 1993</i> , Council resolves to make a by-law for the regulation of the Trail Networks.	Draft By-Law currently being prepared.

COMPLETED REPORTS:

Motion Number	Meeting Date	Council Decision	Comments
06/19.8.1.131	24 June 2019	a) That Council recognises with serious concern Climate Change and requests bilateral support with all forms of Government; and b) That Council write to the State and Federal Governments seeking action.	Draft By-Law currently being prepared.
09/19.11.2	16 September 2019	That Council write to Chris Dewar and congratulate her on her service to tourism.	Letter sent.

Meeting and Events attended:

23.09.19	St Helens	– MTB Business Information Session, 3 rd session attended by approx. 25 people which provided an update on the construction program, outlined the Ambassador Program; and an update on opening of the trails. Tasmanian Hospitality Association provided a presentation in relation to the Great Customer Experience program which is aimed at skills development of those involved in hospitality.
25.09.19 & 26.09.19	Hobart	– LGAT General Managers Workshop, program included an update and discussions around policy development and projects which LGAT are currently dealing with; Local Government Act Review; Natural disaster Emergency Management; and presentations in relation to communication and culture within organisations. Also provides an opportunity for GMs to outline projects and activities as well as to share knowledge and discuss issues they are dealing with.
27.09.19	Launceston	– NTDC Regional Collaboration Workshop, involved approximately 25 attendees from Councils, NTDC Board, business community and organisations in Launceston which focussed on how regional collaboration could be strengthened to support the implementation of the Regional Economic Development Plan.
27.09.19	Launceston	– Northern Region General Managers Meeting, regular meeting which discussed progressing shared services projects; a review of NTDC; the development of a Regional Cat Management Plan; and discussed the Northern Tasmanian Regional Waste Management Group membership and levy charges. Minister Fergusson attended the meeting to discuss road infrastructure issues in particular but also a more general discussion about the northern region.
30.09.19	St Helens	– Road Safety Plan & Workshop, Mayor and GM met with Beck McKinney and Craig Hoey from Road User Services within the Department of State Growth to discuss the Tasmanian Government Road safety Plan and a focus on vulnerable road users. Main benefit from the meeting was their willingness to assist with upgraded and additional signage relating to cyclists and pedestrians (vulnerable road users).
01.10.19	St Helens	– Lower George River Trust, attended the Annual General Meeting and General Meeting of the Trust. The Action Plan which they have been developing and have now adopted provides a very good basis for a range of activities to tackle the challenges along this section of the George River.
07.10.19	St Helens	– Audit Panel Meeting
07.10.19	St Helens	– Council Workshop
08.10.19	St Marys	– Local Provisions Schedule Information Session
09.10.19	St Helens	– Local Provisions Schedule Information Session
10.10.19	St Helens	– Hon Guy Barnett MP, general catchup and update on a range of local matters occurred with a particular focus on his portfolio including Crown Land Services, Fingal Valley Irrigation Scheme, Lower George River Catchment, St Helens MTB Project, affordable housing.
11.10.19	St Helens	– Hon Jen Butler MP, general catchup and update on local matters

Meetings & Events Not Yet Attended:

16.10.19	Fingal	– Fingal Valley Neighbourhood House Community BBY
17.10.19	St Helens	– ECRTA Annual General Meeting
17.10.19	St Helens	– Tourism Tasmania T21 Strategy Workshop

General – regular meetings with Departmental Managers and individual staff when required addressing operational issues and project development. Meeting with community members and organisations included Michael Johnson (Tasmania Police), Alfred & Kath Butt, Russell Montgomery, Tania Fleming, Kerry & Joanne Franklin, Scott Gray and Keith Falconer (Cornwall Coal).

Brief Updates:

Drought Communities Program

The second application under the Drought Communities Programme focussed on the St Marys community Space Project has been approved by the Department of Industry, Innovation and Science. Works on this project are dependent on the Planning Approval being received. Activities under the initial Application are progressing well though we have had to juggle the works program for the walking tracks team due to the bridge on Mathinna Falls Road. We had a robust discussion with Parks & Wildlife Service in relation to the nature of the bridge which was being constructed as we planned to replace like with like. They preferred an upgraded bridge which will be constructed with PWS assisting with meeting the additional cost, this delayed commencement in this area. Other works are proceeding as planned. Grey Mares Tail Falls track upgrade:



Jobs Action Package

At the August 2019 meeting I advised that the local group working on this project had developed a project proposal based around a number of identified projects in the community, and that the proposal has been under consideration by the Jobs Action Program Partnership Steering Committee comprising State Government representatives. We had been expecting to meet with the Steering Committee representatives to develop the Expression of Interest (proposal). We have now been advised that the State Government will be going through a public expression of Interest process, likely commencing in November. This approach had not previously been mentioned and if the local group decides to proceed will have to prepare a formal response to the process.

Mountain Bike Trails Project

The delivery of the project is progressing on a number of fronts concurrently. Over the last month the Trail Ambassador program has been rolled out to the business community and we have had an excellent response to the program and initial offering with the Platinum level being over subscribed compared to what we planned. We will now be working with these businesses to finalise the arrangements. Another identified initiative were 'tap n go' eftpos machines to enable donations towards the maintenance and development of the trails. These machines will be received shortly and will be trialled in a local business. The Expression of Interest process to operate a commercial business at the Flagstaff Trailhead was completed and we have secured an operator who has understand the MTB market and will provide an offering in line with the Brand of the network. This business will operate from the container café which is currently under construction.

Actions Approved under Delegation:

NAME/DETAILS	DESCRIPTION OF USE OF DELEGATION	DESCRIPTION	DELEGATION NO / ACT
Penelope Street, St Helens	Affixing Common Seal	Amend Sealed Plan	Number 12 – Miscellaneous Powers and Functions to the General Manager
St Helens Mountain Bike Trails	Affixing Common Seal	Deed of Variation	Number 12 – Miscellaneous Powers and Functions to the General Manager
Poimena to Swimcart Mountain Bike Trails	Affixing Common Seal	Deed of Variation	Number 12 – Miscellaneous Powers and Functions to the General Manager
Cecilia Street, St Helens	Affixing Common Seal	Final Plan of Subdivision	Number 12 – Miscellaneous Powers and Functions to the General Manager

General Manager's Signature Used Under Delegation for Development Services:

02.09.2019	337 Certificate	162 St Helens Point Road, Stieglitz	7391147
03.09.2019	337 Certificate	12 Cameron Street, St Marys	6401710
03.09.2019	337 Certificate	Elephant Pass Road, Gray	3453005
05.09.2019	337 Certificate	102 St Patricks Head Road, St Marys	6408058
05.09.2019	337 Certificate	141 Richards Road, Goulds Country (CT 228512-1)	6805926
05.09.2019	337 Certificate	141 Richards Road, Goulds Country (CT 229584-1)	6805926
05.09.2019	337 Certificate	7 Cecilia Street, St Helens	6793320
06.09.2019	337 Certificate	Lot 1, Dakins Road, Gray	3527019
06.09.2019	337 Certificate	39 Coffey Drive, Binalong Bay	2054416
11.09.2019	337 Certificate	25582 Tasman Highway, St Helens	6782402
11.09.2019	337 Certificate	701 Tyne Road, Mathinna	7755043
11.09.2019	337 Certificate	130 Medeas Cove Road, St Helens	7206298
11.09.2019	337 Certificate	26 Tully Street, St Helens	7731914
11.09.2019	337 Certificate	7 Pelican Court, Scamander	2535842
12.09.2019	337 Certificate	108 High Street, Mathinna	2799178
19.09.2019	337 Certificate	7 Gray Street, Fingal	6411265
26.09.2019	337 Certificate	2 Clive Street, St Marys	3096300
26.09.2019	337 Certificate	535 New England Road, Goulds Country	6804325
26.09.2019	337 Certificate	70 Cecilia Street, St Helens	2885201
26.09.2019	337 Certificate	936 North Ansons Road, Gladstone	7818753
30.09.2019	337 Certificate	Unit 3,82 Main Road, Binalong Bay	2668207
30.09.2019	337 Certificate	8 Blackwood Court, Ansons Bay	7701803
30.09.2019	337 Certificate	7 Halcyon Grove, St Helens	7435728

Tenders and Contracts Awarded:

Tender Closing Date	Description of Tender	Awarded to
7 October 2019	Bulk Waste Transport Service	Currently being assessed.

LEGISLATION / STRATEGIC PLAN & POLICIES:

Strategic Plan 2017-2027

Goal

Services - To have access to quality services that are responsive to the changing needs of the community and lead to improved health, education and employment outcomes.

Strategy

- Work collaboratively to ensure services and service providers are coordinated and meeting the actual and changing needs of the community.
- Ensure Council services support the betterment of the community while balancing statutory requirements with community and customer needs.

BUDGET AND FINANCIAL IMPLICATIONS:

Not applicable.

VOTING REQUIREMENTS:

Simple Majority.

ACTION	DECISION
PROPONENT	Council Officer
OFFICER	John Brown, General Manager
FILE REFERENCE	004\003\002\
ASSOCIATED REPORTS AND DOCUMENTS	Nil

OFFICER'S RECOMMENDATION:

That Council authorise the General Manager to close the Council Office and the Works Depot for the Christmas Break from 12.30pm on Tuesday 24 December 2019 and reopen on Thursday 2 January 2020.

INTRODUCTION:

Christmas Eve falls on a Tuesday this year and consideration needs to be given to the closure period for the Council Office and Works Depot.

PREVIOUS COUNCIL CONSIDERATION:

No previous Council consideration.

OFFICER'S REPORT:

In previous years the Council Office etc have closed at lunch time (12:30) on Christmas Eve and following this a break up/end of year function has occurred. It is likely that a number of employees will seek to take leave for the Monday & Tuesday prior to Christmas this year which will mean a substantial reduction in those attending.

We have looked at the options for the end of year function and it has been suggested that a Christmas BBQ take place at the St Helens Depot sometime in the last week for all staff (indoor and outdoor combined) and Councillors. Details of this need to be finalised but it would be late one afternoon (possibly 3.00/3.30pm on the Wednesday or Thursday) due to staff having RDO's on Fridays this would enable most people to be able to attend.

STRATEGIC PLAN & ANNUAL PLAN:

Nil.

LEGISLATION & POLICIES:

Nil.

BUDGET; FUNDING AND FINANCIAL IMPLICATIONS:

There is no financial implication to Council in regards to this matter.

VOTING REQUIREMENTS:

Simple Majority.

10/19.16.3 Speed Limit Tasman Highway, St Helens

ACTION	DECISION
PROPONENT	Council Officer
OFFICER	John Brown, General Manager
FILE REFERENCE	
ASSOCIATED REPORTS AND DOCUMENTS	Nil

OFFICER'S RECOMMENDATION:

That Council request that the Department of State Growth:

1. Extend the current 60km/h speed limit zone south by 100 metres with required adjustments being made to the 80km/h zone.
2. Review the decision to not reduce the current 100km/h speed limit between the southern entrance to St Helens and Flagstaff Road.

INTRODUCTION:

Council has previously requested that the Department of State Growth review the speed limit on the Tasman Highway for the section from St Helens Point Road to Flagstaff Road and the Department chose not to agree to this at the time. Given the St Helens MTB Trails are close to opening, it is logical to raise the matter again with the Department requesting a reconsideration of the situation.

PREVIOUS COUNCIL CONSIDERATION:

Council Meeting 15 August 2016

08/16.8.2 Notice of Motion – Lowering of Speed Limit on Tasman Highway, St Helens Between St Helens Point Road & Flagstaff Road, St Helens – Clr B LeFevre

COUNCIL DECISION:

08/16.8.2.182 Moved: Clr B LeFevre / Seconded: Clr J Drummond

The Break O'Day Council request State Growth lower the speed limit to 80 km for the stretch of road from Flagstaff Road to the 60 km signage leading to the Lions Park.

FOR Clr J Tucker, Clr J Drummond, Clr H Rubenach-Quinn, Clr M Osborne, Clr K Wright, Clr G McGuinness, Clr B LeFevre, Clr M Tucker
AGAINST Clr J McGiveron
CARRIED

OFFICER'S REPORT:

Following a Notice of Motion by Cllr. B LeFevre at the Council meeting of 15 August 2016, Council officers pursued the matter with the Department of State Growth. The outcome of this was the Department suggesting that a 80 km/h speed limit actually apply to just east of Basin Creek Road. This appeared logical given the nature of this road and what was actually a logical and comfortable speed of most traffic. The request was made soon after the State Government received significant public backlash over the reduction on Richmond Road in the south of the State. At the request of the Department, council officers conducted an online survey which resulted in nearly 50% of respondents supporting a decrease. The Department decided not to proceed at this stage.

The Department of State Growth are currently undertaking intersection upgrade works at Flagstaff and Basin Creek Roads which will assist with addressing turning vehicles relating to the St Helens MTB Network. The Town Link trail will likely be operational on a limited basis when the network opens and even with this there is a likelihood that some riders may ride along this piece of the Tasman Highway. In addition, the Town Link Trail crosses the Tasman Highway at the St Helens Point Road intersection.

From observation, vehicles arriving at this point from the south of St Helens have not necessarily slowed to the 60 km/h until they reach just past this intersection as there is a tendency to let a vehicle gradually slow on the downhill section. Moving the 60 km/h start further south should result in the average vehicle speed being lower at this point than currently occurs thereby increasing safety. The potential change has been mentioned to Tasmania police locally and they agree with the observations and support the change.

On a slightly broader note, given the nature of the intersections along the section of the Tasman Highway from this point into St Helens having varying types of deficiencies and the crossing point to the Georges Bay Foreshore Track, it may be worth Council commencing a discussion with the Department regarding the current 60 km/h limit and whether this is appropriate.

STRATEGIC PLAN & ANNUAL PLAN:

Strategic Plan 2017-2027

Goal

Infrastructure - To provide quality infrastructure which enhances the liveability and viability of our communities for residents and visitors.

Strategies

- Be proactive infrastructure managers by anticipating and responding to the growing and changing needs of the community and the area.
- Work with stakeholders to ensure the community can access the infrastructure necessary to maintain their lifestyle.
- Develop and maintain infrastructure assets in line with affordable long-term strategies.

Key Focus Areas

Towns

Create townships that are vibrant and welcoming through improvements to infrastructure such as, streetscapes, parking, safety and signage.

Roads and Streets

Develop a well maintained road network that recognises the changing demands and requirements of residents and visitors.

Recreational Facilities

Support an outdoor, active and healthy lifestyle for residents and visitors through a range of recreational facilities including walking trails, bike trails and other identified infrastructure.

LEGISLATION & POLICIES:

Nil.

BUDGET; FUNDING AND FINANCIAL IMPLICATIONS:

Nil.

VOTING REQUIREMENTS:

Simple Majority.

Pursuant to Regulation 15(1) of the Local Government (Meeting Procedures) Regulations 2015 that Council move into Closed Council.

IN CONFIDENCE

10/19.17.0 CLOSED COUNCIL

10/19.17.1 Confirmation of Closed Council Minutes – Council Meeting 16 September 2019

10/19.17.2 Outstanding Actions List for Closed Council

10/19.17.3 Car Parking & MTB Hub - Closed Council Item Pursuant To Section 15(2)C Of The Local Government (Meeting Procedures) Regulations 2015

10/19.17.4 Affordable Housing - Closed Council Item Pursuant To Section 15(2)F Of The Local Government (Meeting Procedures) Regulations 2015

Pursuant to Regulation 15(1) of the Local Government (Meeting Procedures) Regulations 2005 that Council move out of Closed Council.