

COUNCIL MEETING AGENDA

Monday 22 June 2020
Via MS Teams

John Brown, General Manager
Break O'Day Council
15 June 2020

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NOTICE OF MEETING

Notice is hereby given that the next meeting of the Break O'Day Council will be held via MS Teams due to COVID-19 on Monday 22 June 2020 commencing at 10.00am.

CERTIFICATION

Pursuant to the provisions of Section 65 of the *Local Government Act 1993*, I hereby certify that the advice, information and recommendations contained within this Agenda have been given by a person who has the qualifications and / or experience necessary to give such advice, information and recommendations or such advice was obtained and taken into account in providing the general advice contained within the Agenda.



JOHN BROWN
GENERAL MANAGER

Date: 15 June 2020

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AUDIO RECORDING OF ORDINARY MEETINGS OF COUNCIL

As determined by Break O'Day Council in March 2019 all Ordinary, Special and Annual General Meetings of Council are to be audio recorded and a link will be available on the Break O'Day Council website where the public can listen to audio recordings of previous Council Meetings.

In accordance with the Local Government Act 1993 and Regulation 33 of the Local Government (Meeting Procedures) Regulations 2015, these audio files will be retained by Council for at least six (6) months and made available for listening online within seven (7) days of the scheduled meeting. The written minutes of a meeting, once confirmed, prevail over the audio recording of the meeting and a transcript of the recording will not be prepared.

OPENING

The Mayor to welcome Councillors and staff and declare the meeting open at [time].

ACKNOWLEDGEMENT OF COUNTRY

We would like to acknowledge the Tasmanian Aboriginals as the traditional custodians of the land on which we meet today, and pay respect to the elders past and present.

06/20.1.0 ATTENDANCE

06/20.1.1 Present

Mayor Mick Tucker
Deputy Mayor John McGiveron
Councillor Kristi Chapple
Councillor Janet Drummond
Councillor Barry LeFevre
Councillor Glenn McGuinness
Councillor Margaret Osborne OAM
Councillor Lesa Whittaker
Councillor Kylie Wright

06/20.1.2 Apologies

Nil

06/20.1.3 Leave of Absence

Nil

06/20.1.4 Staff in Attendance

General Manager, John Brown
Executive Assistant, Angela Matthews

06/20.2.0 PUBLIC QUESTION TIME

06/20.3.0 DECLARATION OF PECUNIARY INTEREST OF A COUNCILLOR OR CLOSE ASSOCIATE

Section 48 or 55 of the Local Government Act 1993 requires that a Councillor or Officer who has an interest in any matter to be discussed at a Council Meeting that will be attended by the Councillor or Officer must disclose the nature of the interest in a written notice given to the General Manager before the meeting; or at the meeting before the matter is discussed.

A Councillor or Officer who makes a disclosure under Section 48 or 55 must not preside at the part of the meeting relating to the matter; or participate in; or be present during any discussion or decision making procedure relating to the matter, unless allowed by the Council.

06/20.4.0 CONFIRMATION OF MINUTES

06/20.4.1 Confirmation of Minutes – Council Meeting 18 May 2020

OFFICER'S RECOMMENDATION:

That the minutes of the Council Meeting held on the 18 May 2020 be confirmed.

06/20.5.0 COUNCIL WORKSHOPS HELD SINCE 18 MAY 2020 COUNCIL MEETING

There was a Workshop held on Monday 1 June 2020 – the following items were listed for discussion.

- 2020 – 2021 Annual Plan
- 2020 – 2021 Budget Estimates
- St Helens Elm Avenue – Maintenance
- St Helens Football Club – Request for Extension of Lease Term
- Short Term Accommodation Data Report
- Strategic Land Use Planning
- Regional Cat Management and Strategy
- Break O’Day Drought Weeds Project 2020
- Business Enterprise Centre (BEC) – Continued Funding Approval
- Housing Proposal
- Community Care and Recovery Package – COVID-19
- Process Related to Receiving Petitions – Cllr B LeFevre
- Legalisation of Illegal Dwellings and Vegetation Removal – Cllr J Drummond

Pursuant to Section 25 of the Local Government (Meeting Procedures) Regulations 2015 the Mayor informed the Council that it was now acting as a Planning Authority under the Land Use Planning and Approvals Act 1993.

06/20.6.1

DA 189-2019 – Two (2) New Visitor Accommodation Units – 24173 Tasman Highway, Beaumaris

ACTION	DECISION
PROPONENT	Tasbuilt Homes
OFFICER	Nick Cooper, Senior Town Planner
FILE REFERENCE	DA 189-19
ASSOCIATED REPORTS AND DOCUMENTS	Proposal Plans Applicant's Responses to Planning Scheme Traffic Impact Assessment (TIA) Vegetation Report Wastewater Assessment Road Authority Advice Representations (6) Response to Representations

OFFICER'S RECOMMENDATION:

After due consideration of the application received and Pursuant to Section 57 of the *Land Use Planning & Approvals Act 1993* and the *Break O'Day Interim Planning Scheme 2013* that the application for **2 NEW VISITOR ACCOMMODATION UNITS** on land situated at **24173 TASMAN HIGHWAY, BEAUMARIS** described in Certificate of Title 51642/1, 51642/2 be **APPROVED** subject to the following conditions:

1. Development must accord with the Development Application DA 189-2019 received by Council 23 October 2019, together with all submitted documentation received and forming part of the development application, except as varied by conditions on this Planning Permit.
2. The vehicle crossover from the carriageway to the property boundary must be upgraded in accordance with the vehicular crossing requirements of the Department of State Growth, Tasmania, and must be financed by the applicant.
3. No works are to commence on the crossover until an Access Works Permit has been issued by the Department of State Growth, Tasmania, for the crossover construction/upgrade.

4. The existing access for 24173 Tasman Highway shall be sealed from the edge of the Tasman Highway seal to the property boundary.

NOTE: A valid works permit is required for all works undertaken in the State Road (Tasman Highway) reservation. Details of the permit process and application forms can be found at: www.transport.tas.gov.au/road/permits/road-access. Applications must be received by the Department of State Growth a minimum of twenty (20) business days prior to the expected commencement date for works in order to allow sufficient time for the application to be assessed. No works are to be undertaken until a written permit has been issued.

5. Works on the site must not result in a concentration of flow onto other property, or cause ponding or other stormwater nuisance.
6. The access driveway width shall be a minimum of 4 meters wide for the initial 7m from the road carriage way, and must be contained wholly within the Right of Way as identified in the Certificate of Title for the Lot 1, 24173 Tasman Highway. A check survey is required to be carried out to clearly identify boundaries, prior to commencement of works.
7. All car parks and access ways must be designed and constructed in accordance with Australian Standard AS2890.1 – 2004 Parking Facilities, Part 1: Off Road Car parking.
8. The internal driveway shall be sealed in such a manner that mitigates the risk debris being track onto the roadway
9. Native vegetation must maintained in accordance with the approved Vegetation report. Clearing is restricted to those areas necessitated by the development as identified in the approved documents.
10. A maximum occupancy limit of 8 persons shall be applied to the Visitor Accommodation Use.
11. Any necessary exterior building lighting must be located under eaves and limited to that essential to allow the safe and secure movement of pedestrians at night in accordance with 14.4.1 A10 of the *Break O'Day Interim Planning Scheme 2013*.
12. Reflective materials must not be used as visible external elements in the building and the colours of external surfaces must be the same shades and tones of the surrounding landscape and vegetation elements in accordance with 14.4.1 Building Design and Siting A6 and A7 of the *Break O'Day Interim Planning Scheme 2013*.
13. All underground infrastructure including all forms of water, storm water, power, gas and telecommunication systems must be located prior to the commencement of any on-site excavation and / or construction works. Any works to be undertaken within 2 metres of any Council owned infrastructure must be done in consultation with Council's Manager Infrastructure and Development Services.
14. All building wastes are to be removed to the appropriate waste disposal facility to prevent an environmental nuisance being caused outside of the works site.

15. Minimum safety distances in accordance with Aurora Energy Pty Ltd are to be maintained between the overhead power line and proposed unit 1.
16. Effluent disposal is subject to a technical assessment and issue of a Plumbing Permit by Council's *Plumbing Permit Authority*.
17. Activities associated with construction works are not to be performed outside the permissible time frames listed:

Mon-Friday 7 am to 6 pm
Saturday 9 am to 6 pm
Sunday and public holidays No construction

INTRODUCTION:

The proposed development is for the construction of two visitor accommodation units at 24173 Tasman Highway, Beaumaris, which is comprised in Certificate of Title (CT) Volume 51642 Folio 2. The subject site is of an irregular shape, having a maximum depth and width of approximately 1,225m and 238m respectively, and a total area of 20.22ha. The site not serviced by reticulated water or sewerage infrastructure.

Whilst the property has a 264.84m frontage to the Tasman Highway along its eastern boundary, site access is proposed via an existing access road through the adjoining property, which is also located at 24173 Tasman Highway, Beaumaris, but comprised in CT 51642/1.

The property is within the Environmental Living Zone, and adjoins properties to the north and south that are also subject to the Environmental Living Zone. Land to the rear (west) of the subject site is subject to the Rural Resource Zone, Land to the east of the Tasman Highway includes Scamander Coastal Reserve, and is subject to the Environmental Management Zone.

The site is also subject to the Bushfire Prone Areas overlay and the Coastal Height Reference overlay, and it adjoins land subject to the Scenic Corridor overlay (Tasman Highway) and Priority Habitat overlay (Scamander Coastal Reserve).

Whilst the subject site is subject to the Bushfire Prone Areas overlay, as the proposed development is not for a subdivision, or for a vulnerable or hazardous use, the Bushfire-Prone Areas Code does not apply.

PREVIOUS COUNCIL CONSIDERATION:

A previous application for a change of use (dwelling to visitor accommodation) for the existing building at Lot 1, 24173 Tasman Highway, Beaumaris (DA 168/2019), was assessed and approved under Section 58 of the LUPAA by Break O'Day Council in 2019. Lot 1, 24173 Tasman Highway adjoins, and is owned by the same property owners as the subject site of this application (DA 198/2019). The proposed development will utilise existing site access located on land within Lot 1, over which the subject site has a Right of Way.

OFFICER'S REPORT:

1. The Proposal

The application is for the construction of two units for use as visitor accommodation at Lot 2 of 24173 Tasman Highway, Beaumaris. Each unit will be orientated to the south-east, facing towards the Tasman Highway, on land that falls to the south-east with a gradient of between approximately 1:8.75 and 1:10. Each unit will have a footprint of 84.24m², a deck of 53.4m².

The units will be connected to shared on-site water, wastewater, and stormwater systems, The units will be accessed via a driveway that is shared with adjoining/adjacent properties at Lot 1 of 24173. The application is classified as a discretionary use, and it also relies on Performance Criteria to comply with Scheme provisions.

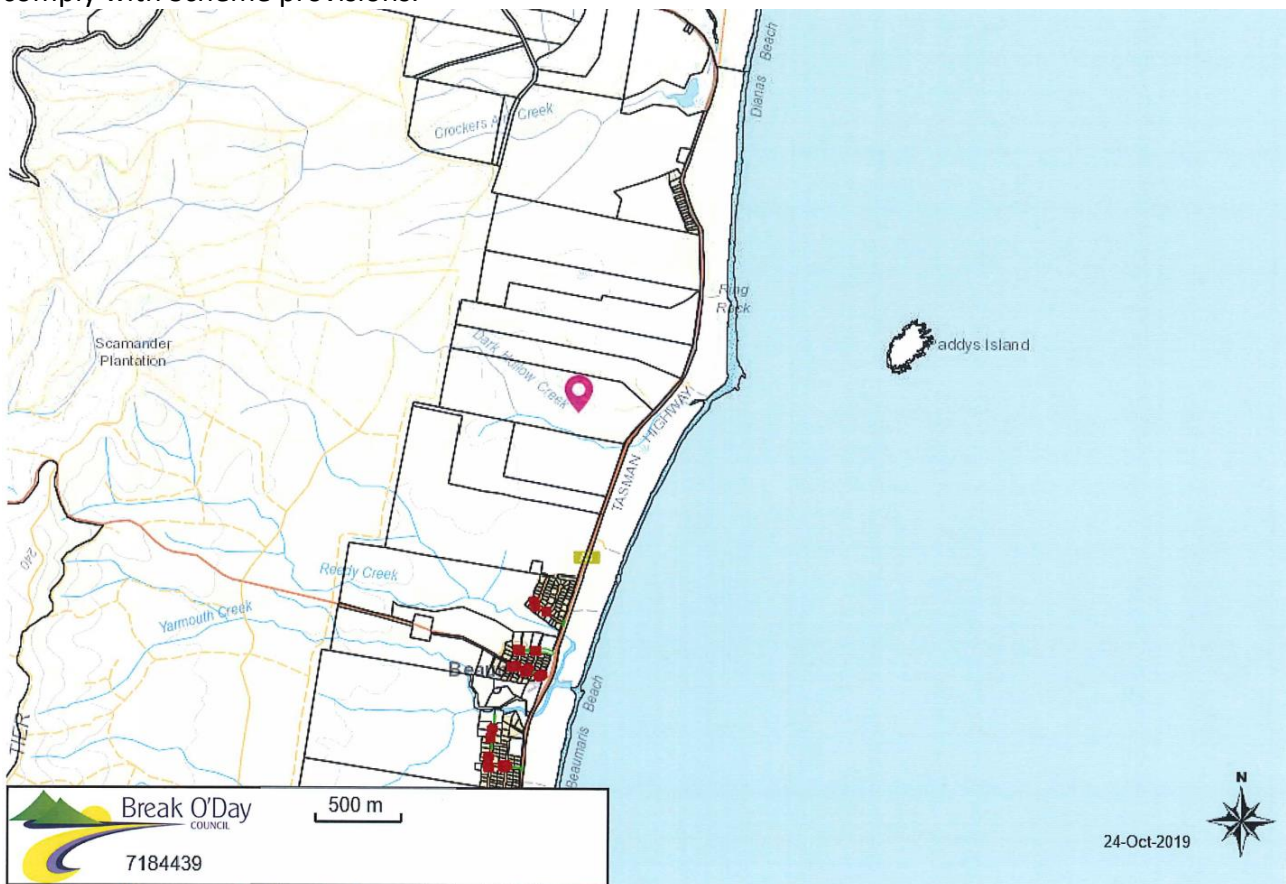


Figure 1: Location of Subject Site

2. Applicable Planning Scheme Provisions

- Part 14 Environmental Living Zone
- E4 Road and Railway Assets Code
- E6 Car Parking and Sustainable Transport Code
- E7 Scenic Management Code
- E8 Biodiversity Code
- E16 On-Site Wastewater Management Code

3. Referrals

The application was referred to Council's Infrastructure & Development Services Manager, and to the Department of State Growth (DSG). Both entities have confirmed they are satisfied that the applicant's responses are acceptable/adequate in terms of the scheme's provisions, and DSG requirements.

4. Assessment

The application has met the acceptable solutions for all issues, except for reliance upon seven (5) performance criteria as detailed below;

1. 14.3.1 Amenity P1 - The proposed use is classified as discretionary.
2. 14.4.2 Landscaping P1 – The development area may include land on which native vegetation has not previously been removed or disturbed.
3. E4.6.1 Use and road or rail infrastructure P3 – Vehicle movements will increase onto a Category 3 road.
4. E7.6.1 Scenic Management - Tourist Road Corridor Areas P1 – Development must be screened.
5. E8.6.1 Biodiversity Code – P2 Clearance of native vegetation

14 Environmental Living Zone

14.1.1 Zone Purpose Statements

14.1.1.1 To provide for residential use or development in areas where existing natural and landscape values are to be retained. This may include areas not suitable or needed for resource development or agriculture and characterised by native vegetation cover, and where services are limited and residential amenity may be impacted on by nearby or adjacent rural activities.

14.1.1.2 To provide for a mix of low impact activities that is sensitive to the natural environment.

14.1.1.3 To provide a buffer between areas of high activity and areas with conservation value under State Reserve.

14.2 Use Table

The proposed use fits the use class of Visitor Accommodation, being for two visitor accommodation units, with associated shared driveway, and shared water, stormwater, and wastewater services. As these are new units the use is discretionary in the Environmental Living Zone.

Visitor Accommodation, as defined by the Scheme, means:

“use of land for providing short or medium term accommodation for persons away from their normal place of residence. Examples include a backpackers hostel, bed and breakfast establishment, camping and caravan park, holiday cabin, holiday unit, motel, overnight camping area, residential and serviced apartment.”

14.3 Use Standards

14.3.1 Amenity

Acceptable Solutions/Performance Criteria	Proposed Solutions
A1 Development must be for permitted or no permit required uses.	The use is discretionary in accordance with 14.2 Use Table. Assessment against Performance Criteria is required The proposed development, being for two (2) visitor accommodation units located a minimum 26.7m from a lot boundary, is not likely to cause an environmental nuisance. The proposal complies with the Performance Criteria
P1 The use must not cause or be likely to cause an environmental nuisance through emissions including noise, smoke, odour, dust and illumination.	
A2 Operating hours for commercial vehicles for discretionary uses must be between 6.00am and 10.00pm.	Not applicable

14.3.2 Environmental Living Character

Acceptable Solutions/Performance Criteria	Proposed Solutions
A1 Discretionary uses must not exceed a combined gross floor area of 200m ² of the site.	The response provided by the applicant states that the proposed development has a combined gross floor area of 275.28m ² , and therefore requires a response to the performance criteria. However, the area of 275.28m ² includes the deck of each of the proposed units. The Scheme defines "gross floor area" as: <i>...the total floor area of the building measured from the outside of the external walls or the centre of a common wall.</i> As such, the deck of each unit should not be included in the measurement for the combined gross floor area of the development. The combined gross floor area will be 168.48m ² . The proposal complies with the Acceptable Solution
A2 Commercial vehicles for discretionary uses must be parked within the boundary of the property.	Not applicable
A3 Goods or material storage for discretionary uses must not be stored outside in locations visible from adjacent properties, the road or public land.	Not applicable
A4 Waste material storage for discretionary uses must: a) not be visible from the road to which the lot has frontage; and b) use self-contained receptacles designed to ensure waste does not escape to the environment.	Not applicable

14.4 Development Standards

14.4.1 Building Design and Siting

Acceptable Solutions/Performance Criteria	Proposed Solutions
A1 No more than 4 hectares or 20% of the site, whichever is the lesser, is used for development.	The proposed development will cover approximately 294.09m ² or 15% (including the units, decks, and ramps) of the 20.22ha site. The proposal complies with the Acceptable Solution
A2 Building height must not exceed 7m.	The proposed buildings will have a peak height above natural ground level of 5.435m (unit 1) and 5.285m (unit 2). The proposal complies with the Acceptable Solution
A3 Buildings must be set back a minimum distance of 10m from a frontage.	The proposed unit 2 will have a frontage setback from the Tasman Highway of 77.66. Unit 1 will be located 86.52m from the frontage boundary. The proposal complies with the Acceptable Solution
A4 Buildings must be set back a minimum of: a) 10m to side and rear boundaries; and b) 200m to the Rural Resource Zone where a sensitive use is proposed.	The proposed units will have minimum setbacks from side boundaries of 25m (unit 1) and greater than 16m (unit 2). The proposal complies with the Acceptable Solution
A5 The combined gross floor area of all outbuildings on a lot must not exceed 81m ² and a maximum height of 5m.	Not applicable
A6 The colours of external surfaces must be the same shades and tones of the surrounding landscape and vegetation elements.	The application proposes that the buildings will be clad in Colorbond shale grey (walls), and Colorbond windspray (roof, fascia and gutter), which are both shades of grey considered to be consistent with those found in the surrounding landscape. The proposal complies with the Acceptable Solution
A7 Reflective materials, excluding windows, must not be used as visible external elements in buildings.	Based on the Dulux/Colorbond classification of light reflectiveness the colours chosen for the roof and wall cladding of the proposed buildings have a light reflectance value of 49% (Shale Grey) and 27% (Windspray). These light reflectance values are not considered to be reflective. The proposal complies with the Acceptable Solution
A8 On sites with a slope greater than 1:10, site benching through cut and fill must be less than 20% of the site coverage of the proposed building(s).	The proposed buildings will be raised on footings and will not require cut and fill. The proposal complies with the Acceptable Solution
A9 Rainwater runoff from roofs must be collected by means of roof guttering, downpipes and rainwater tanks.	Two 10,000L rainwater tanks will be included in the development, with one to service each unit. Rainwater will be harvested from, and stored for use by each unit, with overflow from the tanks to be directed to a shared 10m stormwater trench. The proposal complies with the Acceptable Solution
A10 Exterior building lighting is limited to that necessary to allow safe and secure movement of pedestrians and to allow movement around the building at night. Lighting must not be used as a means of displaying the presence of buildings to be visible from outside the site.	The development will include lighting to allow for safe movement of people around the proposed units only. The proposal complies with the Acceptable Solution

Acceptable Solutions/Performance Criteria	Proposed Solutions
A11 Where a development is part of a larger complex, each component of the development must be connected by walking tracks.	Not applicable
A12 Single unbroken walls are not to exceed 15m in length.	Each unit is 16m in length and broken by windows and balustrade. The proposal complies with the Acceptable Solution
A13 Roofs must be: a) pitched at an angle of less than 30 degrees and can be either hipped or gabled, or b) curved at radius no greater than 12.5m.	The roof pitch of each unit will be 7 degrees. The proposal complies with the Acceptable Solution

14.4.2 Landscaping

Acceptable Solutions/Performance Criteria	Proposed Solutions
A1 Development must be located on land where the native vegetation cover has been removed or significantly disturbed. P1 New development must be located in a manner that minimises vegetation removal.	The proposed development will be located on land that has been disturbed in sections to allow for the construction of overhead power lines servicing the dwelling at Lot 1, 24173 Tasman Highway. The same can be said of the sites for the unit structures, which again are proposed within areas which have been significantly disturbed. The application states that m vegetation will be removed to accommodate bushfire hazard management and vegetation report has been submitted by the applicant demonstrating compliance with the Biodiversity code The proposal complies with the Performance Criteria
A2 All new plantings must be undertaken with seeds or rootstock derived from provenance taken within the boundaries of the site, or the vicinity of the site.	Not applicable The application states that all new plantings will be undertaken with seeds of rootstock derived from provenance taken within the boundaries of the site, the application does not include a landscaping plan and this is not considered necessary as the buildings are significant setback from the road frontage.
A3 Plants listed in Appendix 3 must not be used in landscaping.	Not applicable Landscaping is not proposed for the development.

14.4.3 Subdivision - Not applicable to this application

14.4.4 Tourist Operations - Not applicable to this application

Part E Codes

E4 Road and Railway Assets Code

E4.6 Use Standards

E4.6.1 Use and road or rail infrastructure

Acceptable Solutions/Performance Criteria	Proposed Solutions
A1 Sensitive use on or within 50m of a category 1 or 2 road, in an area subject to a speed limit of more than 60km/h, a railway or future road or railway, must not result in an increase to the annual average daily traffic (AADT) movements to or from the site by more than 10%.	Not applicable
A2 For roads with a speed limit of 60km/h or less the use must not generate more than a total of 40 vehicle entry and exit movements per day	Not applicable
A3 For roads with a speed limit of more than 60km/h the use must not increase the annual average daily traffic (AADT) movements at the existing access or junction by more than 10%.	<p>The proposed development will increase vehicle movements to and from the Tasman Highway by <6 per day, which represents a 43% increase in AADT.</p> <p>Assessment against Performance Criteria is required</p> <p>Note: see the two figures below, which help to visualise the arrangement of site access.</p> <p>The proposed development will utilise an existing access to a category 3 road (the Tasman Highway), which also services Lot 1, 24173 Tasman Highway, Highway.</p> <p>The existing access way is 10m wide at the frontage boundary of Lot 1, 24173 Tasman Highway. .</p> <p>The property frontage is approximately 6m from the shoulder of the Tasman Highway, and the internal access for 24175 Tasman Highway, and 24177 Tasman Highway join the shared access with Lot 1 and 2, 24173 Tasman Highway within 2m of the frontage boundary.</p> <p>Sightlines along the Tasman Highway from the site access point are unobstructed for greater than 250m in each direction.</p> <p>The application is accompanied by a Traffic Impact Assessment (TIA), which determines that the existing access is safe and will remain so following the development of the two new units.</p> <p>The application documents, including the TIA, have been provided to the Department of State Growth – State Roads Division. The Department has confirmed that it does not object to the application, but has included a condition to be placed on the development should it be approved. The condition requires that the existing access shall be sealed from the property boundary to the edge of the Tasman Highway seal.</p> <p>The proposal complies with the Performance Criteria</p>
<p>P3 For limited access roads and roads with a speed limit of more than 60km/h:</p> <p>a) access to a category 1 road or limited access road must only be via an existing access or junction or the use or development must provide a significant social and economic benefit to the State or region; and</p> <p>b) any increase in use of an existing access or junction or development of a new access or junction to a limited access road or a category 1, 2 or 3 road must be for a use that is dependent on the site for its unique resources, characteristics or locational attributes and an alternate site or access to a category 4 or 5 road is not practicable; and</p> <p>c) an access or junction which is increased in use or is a new access or junction must be designed and located to maintain an adequate level of safety and efficiency for all road users.</p>	

Acceptable Solutions/Performance Criteria	Proposed Solutions
 	
<p>A4 Use serviced by a side road from a deficient junction (refer E4 Table 2) is not to create an increase to the annual average daily traffic (AADT) movements on the side road at the deficient junction by more than 10%.</p>	<p>Not applicable</p>

E4.7 Development Standards

E4.7.1 Development on and adjacent to Existing and Future Arterial Roads and Railways – Not applicable to this application

E4.7.2 Management of Road Accesses and Junctions

Acceptable Solutions/Performance Criteria	Proposed Solutions
A1 For roads with a speed limit of 60km/h or less the development must include only one access providing both entry and exit, or two accesses providing separate entry and exit.	Not applicable
A2 For roads with a speed limit of more than 60km/h the development must not include a new access or junction.	The proposed development will not create a new access. The proposal complies with the Acceptable Solution
A3 Accesses must not be located closer than 6m from an intersection, nor within 6m of a break in a median strip.	The subject site is not within 6m of an intersection or break in a median strip. The proposal complies with the Acceptable Solution

E4.7.3 Management of Rail Level Crossings – Not applicable to this application

E4.7.4 Sight Distance at Accesses, Junctions and Level Crossings

Acceptable Solutions/Performance Criteria	Proposed Solutions
A1 Sight distances at a) an access or junction must comply with the Safe Intersection Sight Distance shown in Table E4.7.4; and b) rail level crossings must comply with AS1742.7 Manual of uniform traffic control devices - Railway crossings, Standards Association of Australia; or c) If the access is a temporary access, the written consent of the relevant authority has been obtained.	The TIA states that the existing access sight distance to the south of 320m, and of 280m to the north. Table E4.7.4 requires a minimum sight distance of 250m for access to roads with a speed limit of 100km/h. The proposal complies with the Acceptable Solution

E6 Car Parking and Sustainable Transport Code

E6.6 Use Standards

E6.6.1 Car Parking Numbers

Acceptable Solutions/Performance Criteria	Proposed Solutions
A1 The number of car parking spaces must not be less than the requirements of: a) Table E6.1; or b) a parking precinct plan contained in Table E6.6: Precinct Parking Plans (except for dwellings in the General Residential Zone).	The Visitor Accommodation use requires one (1) parking space per unit, which the proposed development will include. The proposal complies with the Acceptable Solution

E6.7 Development Standards

E6.7.1 Construction of Car Parking Spaces and Access Strips

Acceptable Solutions/Performance Criteria	Proposed Solutions
<p>A1 All car parking, access strips manoeuvring and circulation spaces must be:</p> <p>a) formed to an adequate level and drained; and</p> <p>b) except for a single dwelling, provided with an impervious all weather seal; and</p> <p>c) except for a single dwelling, line marked or provided with other clear physical means to delineate car spaces.</p>	<p>The proposed development will use either gravel or crushed rock for the surface of parking, internal access strips and manoeuvring areas.</p> <p>Drainage will be directed to the proposed on-site stormwater trench located south of unit 2.</p> <p>Signage will be used to delineate parking spaces for each unit.</p> <p>The proposal complies with the Acceptable Solution</p>

E6.7.2 Design and Layout of Car Parking

Acceptable Solutions/Performance Criteria	Proposed Solutions
<p>A1.1 Where providing for 4 or more spaces, parking areas (other than for parking located in garages and carports for a dwelling in the General Residential Zone) must be located behind the building line; and</p> <p>A1.2 Within the general residential zone, provision for turning must not be located within the front setback for residential buildings or multiple dwellings.</p>	<p>A1.1 Not applicable</p> <p>A1.2 Not applicable</p>
<p>A2.1 Car parking and manoeuvring space must:</p> <p>a) have a gradient of 10% or less; and</p> <p>b) where providing for more than 4 cars, provide for vehicles to enter and exit the site in a forward direction; and</p> <p>c) have a width of vehicular access no less than prescribed in Table E6.2; and</p> <p>d) have a combined width of access and manoeuvring space adjacent to parking spaces not less than as prescribed in Table E6.3 where any of the following apply:</p> <p>i) there are three or more car parking spaces; and</p> <p>ii) where parking is more than 30m driving distance from the road; or</p> <p>iii) where the sole vehicle access is to a category 1, 2, 3 or 4 road; and</p> <p>A2.2 The layout of car spaces and access ways must be designed in accordance with <i>Australian Standards AS 2890.1 – 2004 Parking Facilities, Part 1: Off Road Car Parking</i>.</p>	<p>A2.1 The parking and manoeuvring area within the subject site will be constructed on land with an average gradient of approximately 9.8%.</p> <p>The circulation areas will provide sufficient space for vehicles to manoeuvre, and to both enter and exit the site in a forward direction.</p> <p>The internal driveway access will be a minimum 3m wide which complies with table E6.2 – Access Widths.</p> <p>The proposed parking spaces will be greater than 30m from the site access, to a category 3 road. Only two parking spaces are proposed.</p> <p>It is considered that the requirements of Table E6.3 are met and it is noted that the proposed parking spaces will not be accessed directly from an access strip.</p> <p>The proposal complies with the Acceptable Solution.</p> <p>Should the application be approved a condition is recommended for vehicle access be constructed in accordance with the provisions of AS2890.1 2004 Parking Facilities, Part 1: Off Road Car Parking.</p> <p>The proposal complies with the Acceptable Solution.</p>

E6.7.3 Parking for Persons with a Disability – Not applicable

E6.7.4 Loading and Unloading of Vehicles, Drop-off and Pickup – Not applicable

E6.8 Provisions for Sustainable Transport

E6.8.5 Pedestrian Walkways – Not applicable

E7 Scenic Management Code**E7.6 Development Standards****E7.6.1 Scenic Management – Tourist Road Corridor**

Acceptable Solutions/Performance Criteria	Proposed Solutions
A1 Development (not including subdivision) must be fully screened by existing vegetation or other features when viewed from the road within the tourist road corridor.	The applicant has provided that the proposed development may be slightly visible rather than fully screened by existing vegetation. Assessment against Performance Criteria is required
<p>P1 Development (not including subdivision) must be screened when viewed from the road within the tourist road corridor having regard to:</p> <ul style="list-style-type: none"> a) the impact on skylines, ridgelines and prominent locations; and b) the proximity to the road and the impact on views from the road; and c) the need for the development to be prominent to the road; and d) the specific requirements of a resource development use; and e) the retention or establishment of vegetation to provide screening in combination with other requirements for hazard management; and f) whether existing native or significant exotic vegetation within the tourist road corridor is managed to retain the visual values of a touring route; and g) whether development for forestry or plantation forestry is in accordance with the 'Conservation of Natural and Cultural Values – Landscape' section of the Forest Practices Code; and h) the design and/or treatment of development including: <ul style="list-style-type: none"> i) the bulk and form of buildings including materials and finishes; ii) earthworks for cut or fill; iii) complementing the physical (built or natural) characteristics of the site. 	<p>Taking into account the following considerations:</p> <ul style="list-style-type: none"> • The units will have a minimum frontage setback of 77.6m to unit 2 and 86.5m to unit 1; • The majority of the subject site is well screened by existing vegetation. • Both units require full clearing of 11m surrounding them for the bushfire hazard management area. Any existing vegetation between the roadside and required clearing areas will remain to ensure screening of the units is maximised from Tasman Highway. Aside from the requirements of the BHMP, no further clearing is proposed or required • The subject land rises up from Tasman Hwy which will help reduce the visual impact of the proposed units from the road. • The units have been designed in terms of their external materials and colour palette and located in a manner which will limit the apparent bulk and scale of the buildings; and • The units do not require earthworks or cut and fill. <p>As such, it is considered that the proposed development provides setbacks that promotes opportunities for views that mitigate the bulk of the development. Furthermore the development will be screened (by existing vegetation) when viewed from the road so as not create obtrusive visual impacts on skylines and prominent locations</p> <p>The proposal complies with the Performance Criteria</p>
A2 Subdivision must not alter any boundaries within the areas designated as scenic management – tourist road corridor.	Not applicable

E8 Biodiversity Code.

Acceptable Solutions	Performance Criteria
<p>A1.1 Clearance or disturbance of priority habitat is in accordance with a certified Forest Practices Plan or;</p> <p>A1.2 Development does not clear or disturb native vegetation within areas identified as priority habitat.</p>	N/A the subject site does not contain priority habitat.

Acceptable Solutions	Performance Criteria
A2 Clearance or disturbance of native vegetation is in accordance with a certified Forest Practices Plan.	Clearance or disturbance of native vegetation is not in accordance with a certified practices plan.
<p>P2.1 Clearance or disturbance of native vegetation must be consistent with the purpose of this Code and not unduly compromise the representation of species or vegetation communities of significance in the bioregion having regard to the:</p> <ul style="list-style-type: none"> a) quality and extent of the vegetation or habitat affected by the proposal, including the maintenance of species diversity and its value as a wildlife corridor; and b) means of removal; and c) value of riparian vegetation in protecting habitat values; and d) impacts of siting of development (including effluent disposal) and vegetation clearance or excavations, in proximity to habitat or vegetation; and e) need for and adequacy of proposed vegetation or habitat management; and f) conservation outcomes and long-term security of any offset in accordance with the General Offset Principles for the RMPS, Department of Primary Industries, Parks, Water and Environment. 	<p>Assessment against Performance Criteria is required</p> <p>A vegetation report was prepared as part of the application which identifies that whilst efforts have been made to site the buildings and associated infrastructure within non vegetated parts of the site, some clearing is required particularly for bushfire hazard management. The report has been reviewed by Councils NRM Facilitator who confirms:</p> <p>“The report documents information required by the Biodiversity Code, including assessment of vegetation and habitat values, potential effects of the proposed development and adequacy of proposed management measures.</p> <p>It demonstrates the proponent has gained the biodiversity knowledge needed and is proposing steps to achieve the purpose of the Code.”</p> <p>The report therefore demonstrates that the proposal complies with the Performance Criteria.</p>

E.16 On-Site Wastewater Management Code

E16.6 Use Standards

E16.6.1 Use and lot size

Acceptable Solutions	Proposed Solutions
A1 Residential uses that rely on onsite wastewater management must:	Not applicable
<ul style="list-style-type: none"> a) be on a site with minimum area of 2,000m²; and b) have four bedrooms or less. 	
A2 Non-residential uses that rely on onsite water management must be on a site with minimum area of 5,000m ² .	<p>The subject site has a total area of 20.22ha, and the proposed development will have a total of four bedrooms (two in each unit) connected to the on-site wastewater system.</p> <p>The proposal complies with the Acceptable Solution</p>

E16.7 Development Standards

E16.7.1 Onsite Wastewater Management

Acceptable Solutions	Proposed Solutions
A1 A minimum horizontal separation of 3m must be provided between onsite wastewater management infrastructure and buildings and structures.	<p>The site plan provided with the application shows the septic tank will be over 10m from the wastewater management infrastructure</p> <p>The proposal complies with the Acceptable Solution</p>
<p>A2 A minimum horizontal separation of 3m must be provided between onsite wastewater management infrastructure and the following:</p> <ul style="list-style-type: none"> a) hardstand and paved areas; b) car parking and vehicle manoeuvring areas; and c) title or lot boundaries; 	<p>The proposed septic system will be in excess of 10m from any structure, hardstand or paved area, and will be in excess of 20m from any lot boundary.</p> <p>The proposal complies with the Acceptable Solution</p>

Acceptable Solutions	Proposed Solutions
A3 Private Open Space must not be used for surface irrigation of treated wastewater.	The site has a total area of 20.22ha, which ensures a significant amount of private open space would not be impacted by the use of surface irrigation, if surface irrigation were to be used. The proposal complies with the Acceptable Solution
A4 Onsite waste water management infrastructure must be on lots with an average slope of 10% percent or less.	The applicant confirmed through onsite survey that the onsite water management infrastructure is located on the site with an average slope of 10%. The proposal complies with the Acceptable Solution

E16.7.2 Surface and ground water impacts

Acceptable Solutions	Proposed Solutions
A1 Onsite wastewater management infrastructure must have a minimum separation distance of 100m from a wetland or watercourse or coastal marine area.	The proposed infiltration trenches will be 105m from the wetland on the eastern side of Tasman highway, and 140m of Dark Hollow Creek, The proposal complies with the Performance Criteria
A2 Onsite wastewater management infrastructure must have a minimum separation distance of 50m from a downslope bore, well or other artificial water supply.	The subject site is not within 50 m of a downslope bore, well or other artificial water supply. The proposal complies with the Acceptable Solution
A3 Vertical separation between groundwater and the land used to apply effluent, including reserved areas, must be no less than 1.5m.	The Wastewater Assessment states that vertical separation is estimated to be greater than 5m. The proposal complies with the Acceptable Solution
A4 Vertical separation between a limiting layer and the land used to apply effluent, including reserved areas, must be no less than 1.5m.	The Wastewater Assessment states that there is no limiting layer within 2m of the proposed land application area. The proposal complies with the Acceptable Solution

5. Representations

The S57 application was advertised for the statutory 14 day period, between Saturday 2 November 2019 and 5pm Monday 18 November 2019, with signs placed on site, in the Examiner Newspaper and Council offices. Three (3) representations were received during this period. The application was re-advertised between 2 May and 15 May 2020 due to changes in the proposal in response to matters raised by submissions. Three (3) additional representations were received during this period, two (2) of which were from submitters during the first advertising period. The relevant matters raised within representations are as follows:

Issues	Response
Representation notes that the existing shared driveway access is too narrow for safe vehicular movements to and from the Tasman Highway, particularly with respect to the increase in vehicular movements associated with the proposed units.	Should the development be approved a condition is recommended that the driveway access is to be constructed to comply with relevant standards accordingly. The TIA also estimates that the proposed development will increase traffic movements to and from the subject site by 10.10 per day, or 43%. The Department of State Growth has reviewed the TIA and application, and has advised that the existing gravel surface of the site access is to be sealed between the property boundary and the seal of the Tasman Highway. This measure should improve the quality of site access.

Issues	Response
Representation notes that lowering the speed limit of the Tasman Highway adjacent to Diana's Beach should be considered to improve the safety of the road.	The speed limit of the Tasman Highway does not bear on the current application, and cannot be considered with respect to the approval or rejection of the application.
Representation notes that the proposal will construct an on-site wastewater system within close proximity to Dark Hollow Creek. As such, the application does not comply with E16.7.2 P1.	The proposed infiltration trenches were relocated to comply with the scheme provisions.
Representation notes that the impact on Dark Hollow Creek will impact upon threatened flora species along the creek.	As a result of relocating the wastewater infrastructure it now complies with the acceptable solutions.
Representation notes that the application does not demonstrate compliance with E 7.6.1 Objective (a)(i)(ii)(iii)(iv)(v) or E7.6.1 P1.	The application has demonstrated compliance with the Objective of the Clause, which refers to the enhancement of visual amenity along tourist road corridors through the use of appropriate setbacks, limited clearing of vegetation, and the location of buildings away from ridgelines, all of which the proposed development achieves.
Representation notes that the application does not comply with 14.4.2.	Clause 14.4.2 refers to landscaping and has the objective of retaining the natural values of the site in a manner that contributes to the broader landscape by directing new development to land that is already cleared. The proposed development will utilise an existing driveway for the majority of the site access to service the two new units. The units and septic system will be constructed on, and adjacent to, land that has been partially cleared for the erection of overhead power lines and informal internal site access. Whilst the application includes native vegetation clearing for the construction of the proposed units and Bushfire Hazard Management Plan the application complies with the overall purpose of the biodiversity code.
Representation notes that the application does not comply with the Biodiversity Code (E8).	The application included a Vegetation report that demonstrates compliance the Biodiversity Code. The development has been designed in a manner which minimises vegetation and habitat loss by appropriately locating buildings.
Representation notes that there are no details (in the application) relating to the impact of excavation for the construction of wastewater infrastructure including pipelines, septic tanks and infiltration trenches.	There is no relevant Clause in the Scheme that relates to the potential impact of excavation for the construction of wastewater infrastructure. As such, the matter cannot be assessed with respect to the application.
Representations note that only one dwelling is allowed within a property that is subject to the Environmental Living Zone, and notes that the application proposes two dwellings in addition to the existing dwelling on the site. Representations also raised concerns that multiple dwellings are not allowed in the zone and the area from Dianas Basin to Scamander seems to be subject to continuous strip development.	The subject site is vacant as the existing dwelling is located on a separate title. The application is for the construction of two buildings for use as Visitor Accommodation, not as dwellings. Visitor Accommodation is a discretionary use within the zone. Whilst the zone does prohibits the application of multiple dwellings, zone does aim to provide for a mix of low impact activities that are sensitive the natural environment. Additionally, the development complies with the objectives of the Scenic Corridor code.

Issues	Response
Representation notes that the shared Right of Way is incorrectly stated to be 10m in the application, and is in reality approximately 3.2m.	The Right of Way as identified in the Certificate of Title for the Lot 1, 24173 Tasman Highway is 10m wide and appurtenant to Lot 2. With respect to the actual width of the shared driveway the application the applicant has omitted a mistake within the TIA which incorrectly identifies the driveway width of 10m. The applicant is aware that the development including the driveways must be contained wholly within the subject site and should the application be approved a condition is recommended to this effect.
Representation notes that the Tasman Highway be modified to improve safety standards of the road and site access. These modifications include new signage to notify other drivers of the driveway, line marking to prevent overtaking in the vicinity of the access, and reduced speed limits.	The application has been referred to the Department of State Growth, who have not raised issues relative to these matters, requiring however a condition relative to sealing of the existing access from the property boundary to the sealed surface of the Tasman Highway.

6. Mediation

Nil.

7. Conclusion

In accordance with 8.10 of the *Break O' Day Interim Planning Scheme 2013*, the application has been assessed against the objectives of the Scheme, in particular the Environmental Living Zone, all relevant Codes and issues. The application has demonstrated compliance with the Acceptable Solutions and five (5) Performance Criterion; the received representations have been considered. It is recommended for approval with conditions normally set to this type of development.

LEGISLATION & POLICIES:

- *Break O' Day Interim Planning Scheme 2013*;
- *Land Use Planning and Approvals Act 1993*;
- *Local Government (Building and Miscellaneous Provisions) Act 1993*.

BUDGET AND FINANCIAL IMPLICATIONS:

Not applicable, all costs of the development are the responsibility of the developer.

VOTING REQUIREMENTS:

Simple Majority.

ACTION	DECISION
PROPONENT	PDA Surveyors
OFFICER	Rebecca Green, Planning Consultant
FILE REFERENCE	DA 218-2019
ASSOCIATED REPORTS AND DOCUMENTS	<p>Subdivision Plan (8 November 2019)</p> <p>Folio Plan</p> <p>Letters by Applicant in relation to Planning Scheme Response (11 November 2019 & 4 February 2020 & 24 March 2020)</p> <p>Servicing Report (9 January 2020)</p> <p>Traffic Impact Assessment (Feb 2020)</p> <p>TasWater SPAN (03/12/2019)</p> <p>General Managers permission to provide cash in lieu (31 March 2020)</p> <p>Representations (2)</p> <p>Applicants Response to Representations (Stormwater Detention Plan – 12 May 2020)</p>

OFFICER'S RECOMMENDATION:

After due consideration of the representations received pursuant to Section 57 of the *Land Use Planning & Approvals Act 1993* and the *Break O'Day Council Interim Planning Scheme 2013* that the application for **6 Lot Subdivision** on land situated at **83 Cecilia Street, St Helens** described in Certificate of Title CT 156242/10 be **APPROVED** subject to the following conditions:

- Use and development must be substantially in accordance with the following endorsed plans and documents unless modified by a condition of this permit:
 - Plan of Subdivision, PDA Surveyors, Job No. 44528J-1, Dated: 8 November 2020;
 - Servicing Report, PDA Surveyors, Dated: 9 January 2019;
 - Preliminary Stormwater Detention Plan, PDA Surveyors, Dated: 12 May 2019;
 - Traffic Impact Assessment, TCS, Dated: February 2020.
- Power connection to all lots must be provided underground in accordance with TasNetworks Service and Installation Rules current version.
- All works must be in accordance with the conditions of the Submission to Planning Authority Notice by TasWater, **TWDA 2019/01748-BODC** as attached to this permit.
- The developer shall be required to contribute an amount in cash equivalent to 5% of the unimproved valuation of the land in lieu of the provision of open space, prior to the sealing of the Final Plan.
- The five (5) proposed crossovers on Mill Court to serve Lots 1-3, Lot 5 and Lot 6 need to be constructed and maintained in accordance with standard drawing TSD-R09-v1 (attached). The construction of a standard duty vehicular crossover will provide effective, safe and nuisance-free vehicle access in connection with the proposed development and must be financed by the applicant.

6. Prior to the commencement of any development on site, unconditional certification of the stormwater design of the subdivision which includes the design life of the proposed development and compliance with current version of ARR 2016 incorporating Tasmanian requirements for CC and sea-level rise must be provided to Council by a qualified professional engineer practising in the fields of hydrology and hydraulics.
7.
 - a) Each of Lots 1 to 5 must be provided with a connection to the Council's stormwater system, constructed by a licenced plumber in accordance with Standard Drawings TSD-SW25.
 - b) Lot 6 must be connected to the Council's stormwater system pit, by a licenced plumber in accordance with Standard Drawings TSD-SW02-v1.
8. No works are to be undertaken within the public road reserve, including crossovers, driveways or kerb and guttering and stormwater connections, until a permit to undertake works in the road reservation has been issued by Council's Manager Infrastructure and Development Services for the crossovers and stormwater connections.
9. Unless otherwise specified within a condition, all works must comply with the Municipal Standards including specifications and standard drawings. Any design must be completed in accordance with Council's subdivision design guidelines to the satisfaction of Council's Manager Infrastructure and Development Services. Any construction, including maintenance periods, must also be completed to the approval of Council's Manager Infrastructure and Development Services.
10. Prior to the commencement of any development authorised by this permit the developer/property owner must install all necessary silt fences and cut-off drains to prevent soil, gravel and other debris from escaping the site. Material or debris must not be transported onto the road reserve (including the nature strip, footpath and road pavement). Any material that is deposited on the road reserve must be removed by the developer/property owner. Should Council be required to clean or carry out works on any of their infrastructure as a result of pollutants being released from the site, the cost of these works may be charged to the developer/property owner.
11. Any new nature strips, or areas of nature strip that are disturbed during construction, must be topped with 100mm of good quality topsoil and sown with grass. Grass must be established and free of weeds prior to Council accepting the development.
12. Any restrictive covenants created by this subdivision are not to preclude the use/development of this land for State, Commonwealth or Local Government purposes.
13. A copy of the final plan of survey and schedule of easements is to be submitted to Council for assessment of sealing. The plan will not be sealed until such time as all conditions on this permit have been complied with. Council may, at the developer's request, accept a bond or bank guarantee, for particular works or maintenance, to enable early seal and release of the final plan of survey.

ADVICE

- All new road reservation and/or drainage reserve areas shall be transferred to Council prior to takeover of the subdivision works as council assets at no cost to Council.
- All underground infrastructure including all forms of water, storm water, power, gas and telecommunication systems must be located prior to the commencement of any on-site excavation and / or construction works. Any works to be undertaken within two (2) metres of any Council owned infrastructure must be done in consultation with Council's Manager Infrastructure and Development Services.
- Activities associated with construction works are not to be performed outside the permissible time frames listed:

Mon-Friday 7 am to 6 pm

Saturday 9 am to 6 pm

Sunday and public holidays 10 am to 6 pm

PROPOSAL SUMMARY:

Application is made for a six (6) lot subdivision at 83 Cecilia Street, St Helens. One (1) lot presently exists and is vacant land. The site is located on the northern side of Mill Court and to the west of Cecilia Street.









PREVIOUS COUNCIL CONSIDERATION:

Nil.

OFFICER'S REPORT:

1. The Proposal

Break O'Day Council received a valid application on 31 March 2020 from PDA Surveyors on behalf of BJK Developments Pty Ltd, the owner of the subject land, for a 6 Lot Subdivision at 83 Cecilia Street, St Helens.

The 5750m² predominantly fenced, relatively flat, irregular shaped development site is located on the corner of Mill Court and Cecilia Street. The site abuts similarly zoned properties with existing dwellings on the properties. The site is vacant land. A drainage easement burdens the site on the north-eastern corner.

All proposed lots are accessible from Mill Court cul-de-sac. Semi-mountable kerb is present in the existing street, and no modification to the road or existing kerb is required for installation of driveway crossovers. Five new driveway aprons are to be installed. Lot 4 is provided with an existing concrete crossover.

Stormwater drainage is present in Mill Court, with the local stormwater network extending from the cul-de-sac end of Mill Court through to Cecilia Street. It is likely that there are issues with the downstream pipe network. Initially the developer/land owner proposed on-site detention to be installed on each of the subdivision lots as upgrading the system was not a viable option for the proposal. Further to receipt of representations a combination of on-site stormwater detention and connections to the existing stormwater reticulated network with six (6) new connections to Mill Court and Cecilia Street (generally as per the preliminary stormwater detention plan dated 12 May 2020) is proposed. The design shall be certified in accordance with ARR2016 and can be conditioned to that effect. This is the preferred option by the developer/land owner. This option may or may not require a monetary contribution and that could be fleshed out whether the design could be certified or not later on, as part of engineering approval process.

Water and sewerage is available in Mill Court. It is unlikely there will be capacity issues within the local water and sewer networks.

Following receipt of the representations and to complete the assessment of the application, Council requested and received an extension of time to 29 June 2020.

2. Applicable Planning Scheme Provisions

Part 10 General Residential Zone

E4 Road and Railway Assets Code

E6 Car Parking and Sustainable Transport Code

E10 Open Space & Recreation Code

3. Referrals

The application was referred to Council's Project Officer for comment, who provided the following comment:

"In discussions with many representatives of the Developer for this proposal, the engineering and statutory requirements of BODC have been reiterated several times. There are two possible options from which the Developer has to make a choice:

- 1. Provide on-site detention for each of the proposed Lots at the time of subdivision, and connect to the existing stormwater main in Mill Court*
- 2. Upgrade the capacity of the Public stormwater system to allow for the additional load generated by this development, and for compliance with current standards.*

For Option (1.) the costs of all design, certification and construction are to be borne by the Developer. For Option (2.) Council would make a contribution to construction costs only, commensurate only with the extent of non-compliance of the existing system with current standards.

We can condition onsite stormwater detention only, to be certified in accordance with ARR 2016 or alternatively we could condition that there is a combination of onsite stormwater detention and connections to the existing stormwater reticulated network with 6 new connections to Mill Court and Cecilia Street (generally as per the prelim plan) and to be certified in accordance with ARR 2016. The latter option may or may not require a monetary contribution and that could be fleshed out whether the design could be certified or not later on.

We note that the latter option may in fact appease some of the concerns of the representors and that this may be the preferred option to be conditioned."

The application was referred to Council's Works Support Officer for comment, who provided the following comment on 7 April 2020:

"There are 5 crossovers which need to be constructed in accordance with standard drawing TSD-R09-v1 (attached). There is already one crossover existing which has been constructed to an acceptable standard.

They will need to apply for a Works Permit before commencing any work on the crossovers (application attached)."

The application was referred to TasWater for assessment. TasWater provided a SPAN (Submission to Planning Authority Notice), dated 03/12/2019 providing conditions of approval for the subdivision.

4. Assessment

The advertised application relied upon the following four (4) performance criteria as detailed below;

- 1) 10.4.15.1 Lot Area, Building Envelopes and Frontage P1
- 2) 10.4.15.2 Provision of Services P2
- 3) E4.6.1 Use and Road or Rail Infrastructure P2
- 4) E4.7.4 Sight Distance at Accesses, Junction and Level Crossings P1

Detailed assessment against the provisions of the *Break O'Day Interim Planning Scheme 2013* is provided below. **The proposal is deemed to comply with the performance criteria applicable.**

10 General Residential Zone

10.1 Zone Purpose

10.1.1 Zone Purpose Statements

10.1.1.1 To provide for residential use or development that accommodates a range of dwelling types at suburban densities, where full infrastructure services are available or can be provided.

10.1.1.2 To provide for compatible non-residential uses that primarily serve the local community.

10.1.1.3 Non-residential uses are not to be at a level that distorts the primacy of residential uses within the zones, or adversely affect residential amenity through noise, activity outside of business hours, traffic generation and movement or other off site impacts.

10.1.1.4 To encourage residential development that respects the neighbourhood character and provides a high standard of residential amenity.

Definitions

Subdivide as defined by the Scheme means:

“means to divide the surface of a lot by creating estates or interests giving separate rights of occupation otherwise than by:

- (a) A lease of a building or of the land belonging to and contiguous to a building between the occupiers of that building;
- (b) A lease of airspaces around or above a building;
- (c) A lease of a term not exceeding 10 years or for a term no capable of exceeding 10 years;
- (d) The creation of a lot on a strata scheme or a staged development scheme under the *Strata Titles Act 1998*; or
- (e) Order adhering existing parcels of land.”

Subdivision as defined by the Scheme means:

“means the act of subdividing or the lot subject to an act of subdividing.”

10 General Residential Zone

10.3.1 – 10.4.14 – Not applicable.

10.4.15 Subdivision

10.4.15.1 Lot Area, Building Envelopes and Frontage

Acceptable Solutions/Performance Criteria	Proposed Solutions
<p>A1 Lots must:</p> <ul style="list-style-type: none"> a) Have a minimum area of at least 600m² which: <ul style="list-style-type: none"> i) Is capable of containing rectangle measuring 10m by 15m; and ii) Has new boundaries aligned from buildings that satisfy the relevant acceptable solutions for setbacks; or b) Required for public use by the Crown, an agency, or a corporation all the shares of which are held by Councils or a municipality; or c) For the provision of utilities; or d) For the consolidation of a lot with another lot with no additional titles created; or e) To align existing titles with zone boundaries and no additional lots are created. 	<p>A1 The proposed development proposes six lots. Lots 1-5 range in size from 663m² to 1863m² and meet the acceptable solution. Lot 6 is proposed to be 573m² and relies upon assessment against the performance criteria.</p> <p>P1 Lot 6 is to have an area of 573m². Lot 6 can contain a rectangle measuring 10m x 15m and can provide for a future dwelling in a convenient and hazard-free location as well as accommodating for future on-site parking, manoeuvrability and adequate private open space.</p> <p>The proposal is consistent with the performance criteria.</p>

P1 Each lot for residential use must provide sufficient useable area and dimensions to allow for: <ul style="list-style-type: none"> a) A dwelling to be erected in a convenient and hazard-free location; and b) On-site parking and manoeuvrability; and c) Adequate private open space. 	
A2 Each lot must have a frontage of at least 4m.	A2 Each lot proposed will have a frontage of at least 4m. The proposal complies with the Acceptable Solution.

10.4.15.2 Provision of Services

Acceptable Solutions/Performance Criteria	Proposed Solutions
A1 Each lot must be connected to a reticulated: <ul style="list-style-type: none"> a) Water supply; and b) Sewerage system. 	A1 Each lot is capable of connecting to the reticulated water supply and sewerage system. The proposal complies with the Acceptable Solution.
A2 Each lot must be connected to a reticulated stormwater system. P2 Stormwater must be discharged from the site in a manner that will not cause an environmental nuisance, and that prevents erosion, siltation or pollution of any watercourses, coastal lagoons, coastal estuaries, wetlands or inshore marine areas, having regard to: <ul style="list-style-type: none"> a) The intensity of runoff that already occurs on the site before any development has occurred for a storm event of 1% Annual Exceedance Probability (pre-development levels); and b) How the additional runoff and intensity of runoff that will be created by the subdivision for a storm event of 1% Annual Exceedance Probability, will be released at levels that are the same as those identified at the pre-development levels of the subdivision; and c) Whether any on-site storage devices, retention basins or other Water Sensitive Urban Design (WSUD) techniques are required within the subdivision and the appropriateness of their location; and d) Overland flow paths for overflows during extreme events both internally and externally for the subdivision, so as to not cause a nuisance. 	P2 Each lot is to be provided with the provision of stormwater detention on each lot at the time of subdivision. Initially the applicant proposed for all stormwater to be disposed of on site. Further to receipt of representations and numerous correspondence with the applicant and Council staff, the proponent has now proposed that stormwater be managed by a combination of onsite detention tanks to then be connected to the reticulated stormwater network. The size of the stormwater detention will be sized to limit the run off to no greater than the flows from the undeveloped lot for storms up to 20% AEP and have been shown on a Preliminary Stormwater Detention Plan that has been submitted. The Preliminary Stormwater Detention Plan will require final design and certification and this can be appropriately conditioned to be provided prior to any development commencing on site. Stormwater detention size shall be in accordance with ARR2016 methodology. The information submitted and forming part of the documentation and further certification to be conditioned will satisfy the performance criteria. The proposal with conditions is considered to be consistent with the performance criteria.
A3 For subdivision of 3 or more lots power connections are to be provided underground.	A3 With conditions placed upon an approval, the proposal will be provided with underground power connections. The proposal complies with the Acceptable Solution.

10.4.15.3 Solar Orientation of Lots

Acceptable Solutions	Proposed Solutions
A1 At least 50% of lots must have a long axis within the range of: <ul style="list-style-type: none"> a) North 20 degree west to north 30 degrees east; or b) East 20 degrees north to east 30 degrees south. 	A1 At least 50% of proposed lots have a long axis that is within the specified range. The proposal complies with the Acceptable Solution.

Acceptable Solutions	Proposed Solutions
A2 The long axis of residential lots less than 500m ² , must be within 30 degrees east and 20 degrees west of north.	A2 Not applicable.
A3 Any new lot which adjoins a lot which has buildings on it must have no more than one third of its area covered by the shadow of existing development on June 21.	A3 The proposed subdivision will not result in more than one third of its area being covered by shading from existing development on June 21. The proposal complies with the Acceptable Solution.

10.4.15.4 Interaction, Safety and Security

Acceptable Solutions	Proposed Solutions
A1 Subdivision must not create any internal lots.	A1 No internal lots are created by the proposed subdivision. The proposal complies with the Acceptable Solution.
A2 Internal lots must be: a) For subdivisions of 10 lots or more; and b) Less than 10% of the total lots created by the whole subdivision.	A2 Not applicable.

10.4.15.5 Integrated Urban Landscape

Acceptable Solutions	Proposed Solutions
A1 The subdivision must not create any new road, public open space or other reserves.	A1 The creation of Lots 1-6 will not create a new road, public open space or other reserves. The proposal complies with the Acceptable Solution.

10.4.15.6 Walking and Cycling Network

Acceptable Solutions	Proposed Solutions
A1 The subdivision must not create any new road, footpath or public open space.	A1 The creation of Lots 1-6 will not create a new road, footpath or public open space. The proposal complies with the Acceptable Solution.

10.4.15.7 Neighbourhood Road Network

Acceptable Solutions	Proposed Solutions
A1 The subdivision must not create any new road.	A1 The creation of Lots 1-6 will not create a new road. The proposal complies with the Acceptable Solution.

Part E Codes

E1 Bushfire-Prone Areas Code – Not applicable.

E2 Potentially Contaminated Land Code – Not applicable

E3 Landslip Code – Not applicable

E4 Road and Railway Assets Code

E4.6 Use Standards

E4.6.1 Use and Road or Rail Infrastructure

Acceptable Solutions/Performance Criteria	Proposed Solutions
A1 Sensitive use on or within 50m of a category 1 or 2 road, in an area subject to a speed limit of more than 60km/h, a railway or future road or railway, must not result in an increase to the annual average daily traffic (AADT) movements to or from the site by more than 10%.	A1 Not applicable.

Acceptable Solutions/Performance Criteria	Proposed Solutions
A2 For roads with a speed limit of 60km/h or less the use must not generate more than a total of 40 vehicle entry and exit movements per day.	P2 The proposal will generate 54 vehicle entry and a total of 94 vpd at the Cecilia Street junction which has ample capacity to absorb this amount of traffic and is safe. A Traffic Impact Assessment prepared by TCS accompanied the application demonstrating compliance of the performance criteria. The proposal is consistent with the performance criteria.
P2 For roads with a speed limit of 60km/h or less, the level of use, number, location, layout and design of accesses and junctions must maintain an acceptable level of safety for all road users, including pedestrians and cyclists.	
A3 For roads with a speed limit of more than 60km/h the use must not increase the annual average daily traffic (AADT) movements at the existing access or junction by more than 10%.	A3 Not applicable.
A4 Use serviced by a side road from a deficient junction (refer E4 Table 2) is not to create an increase to the annual average daily traffic (AADT) movements on the side road at the deficient junction by more than 10%.	A4 Not applicable.

E4.7 Development Standards

E4.7.1 Development on and Adjacent to Existing and Future Arterial Roads and Railways.

Acceptable Solutions	Proposed Solutions
A1 The following must be at least 50m from a railway, a future road or railway, and a category 1 or 2 road in an area subject to a speed limit of more than 60km/h: a) New road works, buildings, additions and extensions, earthworks and landscaping works; and b) Building envelopes on new lots; and c) Outdoor sitting, entertainment and children's play areas.	A1 Not applicable.

E4.7.2 Management of Road Accesses and Junctions

Acceptable Solutions	Proposed Solutions
A1 For roads with a speed limit of 60km/h or less the development must include only one access providing both entry and exit, or two accesses providing separate entry and exit.	A1 Each lot is provided with one access providing both entry and exit. The proposal complies with the Acceptable Solution.
A2 For roads with a speed limit of more than 60km/h the development must not include a new access or junction.	A2 Not applicable.
A3 Accesses must not be located closer than 6m from an intersection, nor within 6m of a break in a median strip.	A3 The accesses meet the acceptable solution. The proposal complies with the Acceptable Solution.

E4.7.3 Management of Rail Level Crossings – Not applicable.

E4.7.4 Sight Distance at Accesses, Junctions and Level Crossings

Acceptable Solutions/Performance Criteria	Proposed Solutions
<p>A1 Sight distances at</p> <ul style="list-style-type: none">a) An access or junction must comply with the Safe Intersection Sight Distance shown in Table E4.7.4; andb) Rail level crossings must comply with AS1742.7 Manual of uniform traffic control devices – Railway crossings, Standards Association of Australia; orc) If the access is a temporary access, the written consent of the relevant authority have been obtained. <p>P1 The design, layout and location of an access, junction or rail level crossing must provide adequate sight distances to ensure the safe movement of vehicles.</p>	<p>P1 The Performance Criteria is satisfied as available sight distances satisfy AS/NZS 2890.1:2004 Off-Street Car Parking Figure 3.2 Sight Distance requirements at access driveways.</p> <p>A Traffic Impact Assessment prepared by TCS accompanied the application demonstrating compliance of the performance criteria.</p> <p>The proposal is consistent with the performance criteria.</p>

E6 Car Parking and Sustainable Transport Code

E6.6 Use Standards

E6.6.1 Car Parking Numbers

Acceptable Solutions	Proposed Solutions
<p>A1 The number of car parking spaces must not be less than the requirements of:</p> <ul style="list-style-type: none">a) Table E6.1; orb) A parking precinct plan contained in Table E6.6: Precinct Parking Plans (except for dwellings in the General Residential Zone).	<p>A1 Table E6.1 requires:</p> <p><i>Residential use in any other zone or any other residential use in the General Residential zone – 1 space per bedroom or 2 spaces per 3 bedrooms + 1 visitor space for every 5 dwellings.</i></p> <p>The planning scheme requires 2 spaces for a 2+ single dwelling. The proposed lot sizes provide for an area to accommodate at least 2 spaces for any future single dwelling. The proposal complies with the Acceptable Solution.</p>

6.7 Development Standards – not applicable.

E7 Scenic Management Code – not applicable

E8 Biodiversity Code – not applicable

E9 Water Quality Code – not applicable

E10 Recreation and Open Space Code

E10.6.1 Provision of Public Open Space

Acceptable Solutions	Proposed Solutions
<p>A1 The application must:</p> <ul style="list-style-type: none">a) Include consent in writing from the General Manager that no land is required for public open space but instead there is to be a cash payment in lieu.	<p>A1 Public open space will not be provided as part of the proposal. A cash in lieu contribution will be a requirement of the development. Council's General Manager consented in writing that there be a cash payment in lieu and with appropriate conditioning upon any approval, the acceptable solution can be satisfied.</p> <p>The proposal complies with the Acceptable Solution.</p>

E11 Environmental Impacts and Attenuation Code – not applicable

E12 Airports Impact Management Code – not applicable

E13 Local Historic Heritage Code – not applicable

E14 Coastal Code – The development site is not on, within or adjoining a coastal dune system.

E15 Signs Code – not applicable

E16 On-Site Wastewater Management Code – not applicable

5. Representations

The application was advertised 4 April 2020 to 22 April 2020 in the Examiner Newspaper, notices on-site and at the Council Chambers and notification by mail to all adjoining land owners. Two (2) representations were received prior to the closing date and time. The issues raised within the representations are as follows:-

Representation 1	Response
Concerns in relation to stormwater drainage. The representor noted that over the past 30 years that stormwater drainage was an issue on the subject site.	Initially the proposed subdivision was to dispose of all stormwater from the new lots via on-site detention. Further to receipt of representations and liaison with Council staff, the developer has now proposed a combination of on-site stormwater detention and connections to the existing stormwater reticulated network with 6 new connections which is generally as per the preliminary Stormwater Detention Plan and to be certified in accordance with ARR 2016. With appropriate conditions with the requirement of a final design and certification prior to works commencing on site, the development shall not cause any further stormwater nuisance that present pre-development conditions.

Representation 2	Response
Concerns that the subject site is prone to flooding in heavy rain events. The representors stormwater system drains into an open drain at the back and side of their property. No objection in principle but seeking assurance that the stormwater system that services the representors own property will not be compromised by the proposed subdivision.	Initially the proposed subdivision was to dispose of all stormwater from the new lots via on-site detention. Further to receipt of representations and liaison with Council staff, the developer has now proposed a combination of on-site stormwater detention and connections to the existing stormwater reticulated network with 6 new connections which is generally as per the preliminary Stormwater Detention Plan and to be certified in accordance with ARR 2016. With appropriate conditions with the requirement of a final design and certification prior to works commencing on site, the development shall not cause any further stormwater nuisance that present pre-development conditions.

The recommendation for approval has been made following due consideration of the representations and comments.

6. Mediation

Nil.

7. Conclusion

In accordance with 8.10 of the *Break O' Day Interim Planning Scheme 2013*, the application has been assessed against the objectives of the Scheme, in particular the General Residential Zone, all relevant Codes and issues. The application has demonstrated compliance with the Acceptable Solutions and four (4) Performance Criterion; the received representations have been considered. It is recommended for approval with conditions normally set to this type of development.

LEGISLATION / STRATEGIC PLAN & POLICIES:

Break O' Day Interim Planning Scheme 2013;
Land Use Planning and Approvals Act 1993;
Local Government (Building and Miscellaneous Provisions) Act 1993.

BUDGET AND FINANCIAL IMPLICATIONS:

Not applicable, all costs of the development are the responsibility of the developer.

VOTING REQUIREMENTS:

Simple Majority.

The Mayor advised the Council that it had now concluded its meeting as a Planning Authority under Section 25 of the Local Government (Meeting Procedures) Regulations.

Nil

MOTION:

A report is sought providing advice in accordance with the requirements of Section 65 of the Local Government Act 1993 for the information of Council at a future meeting and consider any advice given by a person who has the qualifications or experience necessary to give such advice, information or recommendation:

That Council agrees to forward the sum of \$7,000 to the Bay of Fires Winter Arts Festival being half of the budgeted \$14,000 for the 2020 Festival.

Council recognises that this year's Festival has been postponed for 12 months due to Covid-19 limitations.

This money should not affect the \$14,000 committed to the 2021 event.

SUBMISSION IN SUPPORT OF MOTION:

The money is already budgeted but has not been requested. There are major difficulties expected in fundraising required for next year's event. There had been plans and commitments for the major fundraising auction for this year but of course this was called off at the 11th hour due to anticipated Covid-19 restrictions. Local business had been very forthcoming because the local economy was thriving prior to the virus. However the business landscape is certainly going to be different for at least the next 12 months. Another major sponsor, Federal Hotels, is very doubtful for next year. Saffire has signalled their intention to no longer sponsor the event.

The Festival committee recognises that Council is keen to reduce costs and make savings where possible due to the impact of Covid-19 on their budget, and this is why only half of the budgeted \$14,000 is being requested.

The BOFWAF committee invested heavily on the development of a website and social media package in anticipation of a successful festival this year. The website makes significant savings into the future as it streamlines the Art Prize entry process. Unfortunately, there are ongoing costs associated with this and this will leave the committee with limited funds to commence the 2021 program.

Finally, the St. Helens Destination Action Plan committee has highlighted as one of their priorities, the importance of local festivals as a key driver in encouraging Tasmanians to our region in a period when there is a significant deficit of other forms of tourism. It is hoped that That BODC can see the way clear to support this effort in these extraordinary times.

I have no pecuniary interest in this event but I am the public officer of the event committee. This means that I am in an oversight position and not a voting member of the committee. I commend this motion purely as a community service.

06/20.8.2

Councillor Lunches for Council Meetings – Cllr L Whittaker

MOTION:

A report is sought providing advice in accordance with the requirements of Section 65 of the Local Government Act 1993 for the information of Council at a future meeting and consider any advice given by a person who has the qualifications or experience necessary to give such advice, information or recommendation:

Forego paid Councillor lunch for Council meetings and workshops.

SUBMISSION IN SUPPORT OF MOTION:

Many ratepayers would be unaware that on meeting and workshop days, lunch for Councillors is supplied by Council. For the past few months we have undertaken both meetings and workshops online and without inconvenience, forgone our paid lunch.

As the Council is offering a Community Care and Recovery Package to our community, due to COVID19, now would be an apt time to forgo this luxury and as a gesture of goodwill. Generally meetings and workshops take about three hours with a morning tea break, I am sure it is not a big ask to pass on paid lunch. Many in the community do without lunch altogether.

This could potentially be savings of \$4,000 over a 12 month period. This money could be a direct savings or donated to a worthy cause. Councillors could bring a packed lunch if morning tea is not sufficient or pay for their own lunch.

Nil.

Regulation 29 of the Local Government (Meeting Procedures) Regulations 2005 specifies that in putting a Question Without Notice a Councillor must not offer an argument or opinion, draw any inference or make any imputations except so far as may be necessary to explain the question.

The Chairperson must not permit any debate of a Question without Notice or its answer.

21.05.2020	St Helens Via web	– Meeting with Minister Mark Shelton, Minister for Local Government - COVID-19
22.05.2020	St Helens Via web	– East Coast Regional Tourism Organisation – Sip & Chat
27.05.2020	St Helens Via web	– Regions Rising Webinar Series: In Conversation with Marnie and the Minister
27.05.2020	St Helens Via web	– COVID-19 Safe Workplace Plans Workshop
28.05.2020	St Helens	– Meeting with Lynne Wilton
01.06.2020	St Helens Via web	– Council Workshop
04.06.2020	St Helens Via web	– Local Government Association of Tasmania (LGAT) - General Management Committee (GMC) meeting
05.06.2020	St Helens Via web	– East Coast Regional Tourism Organisation – Sip & Chat
10.06.2020	St Helens Via web	– Northern Tasmanian Development Corporation (NTDC) – Quarterly Mayors Meeting
11.06.2020	Swansea	– Meeting with East Coast Tasmania Tourism (ECTT)
22.06.2020	St Helens Via web	– Council Meeting

This is for Councillors to provide a report for any Committees they are Council Representatives on and will be given at the Council Meeting.

- St Helens and Districts Chamber of Commerce and Tourism –Clr Margaret Osborne OAM
- NRM Special Committee – Clr Janet Drummond
- Barway Committee – Clr John McGiveron
- East Coast Tasmania Tourism (ECTT) – Clr Glenn McGuinness
- Mental Health Action Group – Clr Barry LeFevre
- Disability Access Committee – Clr Janet Drummond

06/20.12.0 BUSINESS AND CORPORATE SERVICES

06/20.12.1 Corporate Services Department Report

ACTION	INFORMATION
PROPONENT	Council Officer
OFFICER	Bob Hoogland, Manager Corporate Services
FILE REFERENCE	018\018\001\
ASSOCIATED REPORTS AND DOCUMENTS	Nil

OFFICER'S RECOMMENDATION:

That the report be received.

INTRODUCTION:

The purpose of this report is to provide Councillors with an update of various issues which have been dealt with in the Business and Corporate Service Department since the previous Council Meeting.

PREVIOUS COUNCIL CONSIDERATION:

Provided as a monthly report – Council consideration at previous meetings.

OFFICER'S REPORT:

OUTSTANDING REPORTS:

Nil.

COMPLETED REPORTS:

Nil.

Staff Movements:

Staff are working from home as appropriate to the nature of their duties. Reception team are attending the office, front doors are open to limited numbers to comply with pandemic restrictions.

Meetings Attended:

Various face-to-face and videoconference (VC) meetings with respect to Annual Planning and COVID-19 planning/response to changes

VC meeting with northern region Council managers with respect to fire levying for non-profit organisations

VC meeting with consultant with respect to IT issues and costs for the Northern Region Shared Services project

Face to face Corporate Services team meetings and manager-team member meetings are recommencing

Other Issues:

Investments – Term Deposits

BENDIGO:

\$1,012,894.17	1.20%	Maturing 15/06/2020
\$1,039,064.34	1.20%	Maturing 15/06/2020
\$1,000,000.00	0.80%	Maturing 12/08/2020
\$1,003,575.34	0.70%	Maturing 18/08/2020
\$1,006,496.16	0.65%	Maturing 10/09/2020
\$1,006,610.81	0.65%	Maturing 10/09/2020

CBA:

\$1,007,496.16	0.62%	Maturing 06/08/2020
\$1,011,192.04	0.64%	Maturing 24/08/2020
\$2,000,000.00	0.65%	Maturing 26/08/2020

Right to Information (RTI) Requests

Nil.

132 and 337 Certificates

	132	337
May 2020	44	26
April 2020	36	26
May 2019	63	40

Debtors/Creditors @ 10 June 2020

DEBTORS INFORMATION

Invoices Raised

Current		Previous Year	
Month	YTD 19/20	Month	YTD 18/19
73	825	89	843

CREDITORS INFORMATION

Payments Made

Current		Previous Year	
Month	YTD 19/20	Month	YTD 18/19
399	4139	393	3969

Work Health & Safety Coordinator

Officer's Report

The Work Health & Safety Coordinator attended various internal meetings related to risk management and work health and safety (WHS)

Ongoing consultation with outdoor workers regarding new safe operating procedure, hazards and risk controls. Regular meetings with the corporate service manager, indoor council staff meetings and other risk management meetings via Microsoft Team.

Attended COVID-19 group meetings/discussions and assisted the Manager Corporate Services with the review of the Pandemic Plan. Assisted staff with COVID-19 enquires and concerns, prepared Council's COVID-19 safety plans including ongoing reviews. Prepared signage to raise public awareness of limit access for Council's facilities and venues. Discussions with management team and continuous liaising with Manager Community Services concerning community groups hiring council facilities and their compliance with their safety plans.

Partook in WorkSafe Tas Senior Inspector of Mines inspection of COVID-19 management practices at St Helens Depot and discussions on operations at Council's nine quarries/mining leases together with Council's Site Senior Officer/Works Operations Manager.

During the period of **7 May to 11 June 2020** the following vandalism was reported to Council:

Discovered Wednesday 13 May 2020 at Pyengana Waste Transfer Station

Council's King Box trailer with cage and lid was stolen from the venue and the gate and lock were vandalised. The cost for the replacement trailer was estimated at \$2,500 and the cost for labour (handyman) and material amounted to \$500. The trailer was insured at market value and Council was reimbursed \$818.18 excluding GST and insurance deductibles (\$1,000.00) from the insurance company.

RISK REGISTER QUARTERLY REPORT – JUNE 2020

EXECUTIVE SUMMARY

- **101 risks are now listed on the risk register as per 25 November 2019**
- 1 risk reviewed by the NRM Facilitator on 27 January 2020;
- 1 risk reviewed by the HRM/GM on 4 February 2020;
- 1 risk reviewed by the Communication Coordinator on 4 February 2020;
- 1 risk reviewed by the MIDS, WOM & GIS Officer on 4 March 2020;
- 14 risks reviewed by the DSC on 6 April 2020
- 1 risk reviewed by the GM on 7 April 2020;
- **1 risk added by the GM on 7 April 2020;**
- 3 risks reviewed by the MCS on 27 April 2020;

- 23 risks by the MIDS on 27 April 2020
- 13 risks by the CSM on 29 April 2020
- 1 risk deleted by CSM on 29 April 2020
- 1 risk by the HRM/GM on 30 April 2020
- 12 risks reviewed by MIDS and WOM on 28 May 2020
- **101 risks are now listed on the risk register as per 1 June 2020.**

PIVOT TABLES

The following pivot tables provide a snap shot of various areas that have changed:

All Active Risk Groups/Categories and their associated risk rating

Count of Risk Id		Risk Rating			
Status	Risk Group	Low	Medium	High	Grand Total
Active	Assets/Property & Infrastructure	3	4		7
	Business Continuity	3	1		4
	Climate Change	1	2	1	4
	Commercial & Legal Relationships		2		2
	Customer Service		1		1
	Environmental Conditions	1	1		2
	Financial Management	1			1
	Information Technology & Use of Social Media		3		3
	Project Management	2	4		6
	Public Liability / Professional Indemnity	6	19		25
	Reputation / Consultation / Communication	5	1		6
	Social Inclusion	1			1
	Strategy & Governance	7	7		14
	Technical Issues		2		2
	Workers / Industrial Relations		6		6
	Workplace Health & Safety	10	4	3	17
Grand Total		40	57	4	101

Responsible Persons and associated risk rating

Count of Risk Id		Risk Rating			
Status	Responsible Person	Low	Medium	High	Grand Total
Active	General Manager	2	6	2	10
	Manager Community Services	2	1		3
	Manager Corporate Services	7	5		12
	Communications Coordinator		2		2
	Manager Infrastructure & Development Services	15	16		31
	Works Operations Manager	7		1	8
	Development Services Coordinator	2	17		19
	Manager HR/GM	5	9		14
	NRM Facilitator		1	1	2
Grand Total		40	57	4	101

KPI Data Counter calculates how many days a particular manager is overdue to update the risk review date.

Status	Active	
KPI Data Counter	(All)	
Row Labels	Max of KPI Data Counter (days)	
Community Services	0	
Corporate Services	0	
Development Services	0	
Governance	0	
Human Resources	0	
Works & Infrastructure	0	
Grand Total	0	

Number of total risks that are listed in the register for each Department.

Status	Active	
Row Labels	Count of Risk No	
Community Services	3	
Corporate Services	12	
Development Services	33	
Governance	18	
Human Resources	8	
Works & Infrastructure	27	
Grand Total	101	

RATES INFORMATION as at 11 June 2020						
This financial Year						
2019/2020	Rates Levied	Additional Rates (Sup Val)	Total Rates	Penalties	Interest	Rate Remissions
General	7,313,018.65	102,074.17	7,415,092.82	38,594.28	28,596.77	180,275.79
Waste	1,186,206.00	5,399.50	1,191,605.50			
Wheelie	429,934.75	5,373.67	435,308.42			
Recycling	242,865.00	1,812.64	244,677.64			
Fire	365,043.55	2,753.55	367,797.10			
TOTAL	9,537,067.95	117,413.53	9,654,481.48	38,594.28	28,596.77	180,275.79
Last Financial Year						
2018/2019	Rates Levied	Additional Rates (Sup Val)	Total Rates	Penalties	Interest	Rate Remissions
General	7,141,391.88	22,015.58	7,163,407.46	66,402.51	38,781.04	65,097.28
Waste	1,151,304.00	4,257.69	1,155,561.69			
Wheelie	411,595.00	873.79	412,468.79			
Recycling	231,894.00	1,188.33	233,082.33			
Fire	346,194.93	994.55	347,189.48			
TOTAL	9,282,379.81	29,329.94	9,311,709.75	66,402.51	38,781.04	65,097.28
Instalments						
2019/2020		Instalment \$	Outstanding \$	Outstanding %		
10 September 2019	Instalment 1	2,382,877.95	33,440.62	1.40%		
12 November 2019	Instalment 2	2,384,730.00	41,206.55	1.73%		
4 February 2020	Instalment 3	2,384,730.00	56,731.22	2.38%		
5 May 2020	Instalment 4	2,384,730.00	160,044.92	6.71%		
	TOTAL:	9,537,067.95	291,423.31	3.06%		
2018/2019		Instalment \$	Outstanding \$	Outstanding %		
11 September 2018	Instalment 1	2,321,833.55	51,145.75	2.20%		
13 November 2018	Instalment 2	2,320,182.09	70,490.25	3.04%		
5 February 2019	Instalment 3	2,320,182.09	93,146.86	4.01%		
7 May 2019	Instalment 4	2,320,182.08	205,089.02	8.84%		
	TOTAL:	9,282,379.81	419,871.88	4.52%		
Discount						
	Discount	No. of	Total Ratable	% of total		
2019/2020	145,812.12	3,254	6,461	50.36%		
2018/2019	140,287.08	3,284	6,480	50.68%		

STRATEGIC PLAN & ANNUAL PLAN:

Strategic Plan 2017-2027

Goal

Services – To have access to quality services that are responsive to the changing needs of the community and lead to improved health, education and employment outcomes.

Strategy

- Work collaboratively to ensure services and service providers are coordinated and meeting the actual and changing needs of the community.
- Ensure Council services support the betterment of the community while balancing statutory requirements with community and customer needs.

LEGISLATION & POLICIES:

Nil.

BUDGET AND FINANCIAL IMPLICATIONS:

Not applicable.

VOTING REQUIREMENTS:

Simple Majority.

ACTION	INFORMATION
PROPONENT	Council Officer
OFFICER	David Doyle, Finance Manager
FILE REFERENCE	018\018\001\
ASSOCIATED REPORTS AND DOCUMENTS	Financial Reports

OFFICER'S RECOMMENDATION:

That the following reports for the month ending 31 May 2020 be received:

1. Trading Account Summary
2. Income Statement
3. Profit and Loss Statements
4. Financial Position
5. Cash Flow
6. Capital Expenditure

INTRODUCTION:

Presented to Council are the monthly financial statements.

PREVIOUS COUNCIL CONSIDERATION:

Council considers financial reports on a monthly basis.

OFFICER'S REPORT:

The financial statements as shown below show the financial position of Council as at 31 May 2020.

Trading Account Summary

Council's current position for the month ending 31 May 2020 is summarised as follows:-

CASH AT BEGINNING OF PERIOD	9,741,563
TOTAL INCOME FOR PERIOD	3,321,286
TOTAL AVAILABLE FUNDS	13,062,849
LESS TOTAL EXPENDITURE	1,574,161
CASH AT END OF PERIOD	11,488,688
OUTSTANDING SUNDRY DEBTORS 60 DAYS & OVER	28,797

N.B. Cashflows in the short term are not equivalent to accounting surplus or deficit and therefore cash flows in the above statement will not necessarily equal figures shown elsewhere in this report.

Profit & Loss Statement							
2019-2020							
		Month Actual	Year to Date Actual	Year to Date Budget	2019-2020 Budget	% of Annual Budget used	Comments
1600	Revenues						
1611	General Rate	39	7,415,093	7,368,676	7,368,676	101%	
1612	Waste Charges	-	1,191,606	1,188,585	1,188,585	100%	
1613	Fire Levy	-	367,797	365,186	365,186	101%	
1614	Tips & Transfer Stations	12,570	144,485	155,723	169,880	85%	
1615	Recycling Charges	-	244,678	243,216	243,216	101%	
1616	Early Settlement Discounts	(28)	(145,812)	(130,000)	(130,000)	112%	
1617	Wheelie Bin Charges	45	435,308	430,271	430,271	101%	
	Total Rates	13,325	9,653,154	9,621,657	9,635,814	100%	
	Environmental Health						
1622	Inspection Fees	-	-	5,500	6,000	0%	
1623	Health/Food Licence Fees and Fines	-	(420)	14,000	14,000	-3%	
1624	Immunisations	-	1,074	1,000	1,000	107%	
	Total Environmental Health	-	654	20,500	21,000	3%	
	Municipal Inspector						
1631	Kennel Licences	1,500	1,540	1,200	1,200	128%	
1632	Dog Registrations	12,051	25,344	14,010	50,100	51%	
1633	Dog Impoundment Fees & Fines	100	1,250	2,292	2,500	50%	
1634	Dog Replacement Tags	5	145	-	-		
1635	Caravan Fees and Fines	-	61,810	50,000	50,000	124%	
1636	Fire Abatement Charges	-	-	2,000	2,000	0%	
1637	Infringement Notices	1,008	11,451	16,042	17,500	65%	
	Total Municipal inspector	14,664	101,540	85,543	123,300	82%	
	Building Control Fees						
1641	Building Fees	4,480	33,015	27,500	30,000	110%	
1642	Plumbing	1,790	40,060	45,833	50,000	80%	
1643	Building Search Fees	-	500	1,100	1,200	42%	
1644	Permit Administration	1,650	39,095	32,083	35,000	112%	
1645	Building Inspections	2,600	46,894	36,667	40,000	117%	
1647	Certificates of Likely Compliance	1,600	35,811	20,167	22,000	163%	
1651	Development Application Fees	3,082	77,275	45,833	50,000	155%	
1653	Subdivision Fees	-	470	3,208	3,500	13%	
1654	Advertising Fee	3,225	56,050	45,833	50,000	112%	
1655	Adhesion Orders	210	630	458	500	126%	
1656	Engineering Fees	1,498	6,206	1,833	2,000	310%	

		Month Actual	Year to Date Actual	Year to Date Budget	2019-2020 Budget	% of Annual Budget used	Comments
	Total Planning And Building Control Fees	20,135	336,007	260,517	284,200	118%	
	Government Fees Levies						
1661	B.C.I Training Levy	1,170	31,983	27,500	30,000	107%	
1662	Building Permit Levy	585	15,992	15,583	17,000	94%	
1663	132 & 337 Certificates	9,867	111,293	73,333	80,000	139%	
1664	Section 137 Property Sales	-	99,379	-	-		
1666	Right to Information	-	41	-	-		
	Total Government Fees Levies	11,622	258,687	116,417	127,000	204%	
	Investment Income						
1671	Interest Income	14,195	139,489	150,500	150,000	93%	
1675	Tax Equivalents - TasWater	-	31,435	-	-		One off from 2018-19
1676	Dividends - TasWater	-	162,565	162,000	388,000	42%	
	Total Investment Income	14,195	333,489	312,500	538,000	62%	
	Sales Hire and Commission						
1681	Sales	2,285	117,463	123,595	130,100	90%	
1682	Commission	-	12,075	16,187	16,491	73%	
1683	Equipment Hire	-	73	-	-		
1684	Facilities and Hall Hire	5,928	32,817	52,800	55,000	60%	
1685	Facilities Leases	3,262	72,441	70,250	75,000	97%	
1686	Public Liability Blanket Cover	-	18	-	-		
1687	History Room Other Income	-	1,003	917	1,000	100%	
	Total Sales Hire and Commission	11,476	235,891	263,748	277,591	85%	
	Other Income						
1761	Late Payment Penalties inc Interest	1,944	67,147	98,333	100,000	67%	
1763	Heavy Vehicle Contributions	-	48,809	-	-		
1765	Private Works	95	198,870	18,333	20,000	994%	MAST - Jetty Upgrades
1766	Cemetery	8,403	26,257	22,917	25,000	105%	
1767	Contributions	10,000	35,000	-	-		FVNH towards Old Tas Hotel
1768	Miscellaneous Income	168	5,832	-	-		
	Total Other Income	20,610	381,915	139,583	145,000	263%	
	Reimbursements						
1773	Workers Comp. Recoveries	-	-	1,833	2,000	0%	
1775	Roundings	(0)	(356)	-	-		

		Month Actual	Year to Date Actual	Year to Date Budget	2019-2020 Budget	% of Annual Budget used	Comments
1776	Miscellaneous Reimbursements	6,165	12,996	4,583	5,000	260%	
1778	GST free reimbursements	131	51,344	-	-		Recovery of legal fees, overdue rate collection costs, property sales costs etc from ratepayers
	Total Reimbursements	6,296	63,983	6,417	7,000	914%	
					-		
	Gain or Loss on Sale of Assets				-		
1781	Profit or Loss on Sale of Assets	-	5,597	10,000	27,000	21%	
	Total Gain or Loss on Sale of Assets	-	5,597	10,000	27,000	21%	
	Grant Income						
	Operating Grants			-			
1792	Financial Assistance Grant	1,838,048	2,892,521	1,405,964	2,907,718	99%	
1794	State Grants - Other	-	2,000	-	-		
1794	Drought & Weed Management Program	55,000	55,000	-			
1794	Flood Claim -Final 2016	105,041	105,041	-			
1794	Learner Driver Mentor Grant	-	19,924	20,000	20,000	100%	
	Total Operating Grants	1,998,089	3,074,486	1,425,964	2,927,718	105%	
	Capital Grants						
1791	Roads to Recovery	280,000	971,109	650,000	650,000	149%	
1791	Old Tasman Hotel	-	75,000	75,000	500,000		
1791	Blackspot			-	600,000		
1791	Jetty Upgrades			-	155,000		
1791	Mountain Bike Trails - Federal Grant	234,094	1,832,953	-	-		
1791	Drought Communities Grant	87,724	987,724	900,000	970,210		
1791	St Marys Flood Mitigation	260,000	360,000	-	-		
1793	Mountain Bike Trails - State Grant		600,000	-	-		
	Total Capital Grants	861,818	4,826,786	1,625,000	2,875,210	168%	
	Total Revenue	2,972,230	19,272,188	13,887,846	16,988,833	113%	
	Expenses						
	Employee Costs						
1811	Salaries and Wages	426,179	3,099,610	3,181,269	3,489,708	89%	
1812	On Costs	185,037	1,302,723	1,390,599	1,549,816	84%	

		Month Actual	Year to Date Actual	Year to Date Budget	2019-2020 Budget	% of Annual Budget used	Comments
1813	Overtime Payments	2,192	56,959	22,000	24,000	237%	
	Total Employee Costs	613,408	4,459,292	4,593,868	5,063,524	88%	
	Energy Costs						
1851	Electricity	8,997	124,018	137,924	143,875	86%	
	Total Energy Costs	8,997	124,018	137,924	143,875	86%	
	Materials and Contracts						
1861	Advertising	-	52,294	44,321	48,350	108%	
1863	Bank Charges - GST	1,192	22,502	22,183	24,200	93%	
1864	Books Manuals Publications	175	1,658	4,391	4,790	35%	
1865	Catering	-	9,338	12,925	14,100	66%	
1866	Bank Charges - FREE	39	640	917	1,000	64%	
1867	Computer Hardware Purchase	2,592	19,105	11,000	12,000	159%	
1868	Computer Software Purchase	-	871	-	-		
1869	Computer Internet Charges	-	382	2,338	2,550	15%	
1870	Computer Licence and Maintenance Fees	8,775	158,520	174,050	203,000	78%	
1872	Corporate Membership	-	117,374	137,790	144,790	81%	
1873	Debt Collection	97	41,903	14,667	16,000	262%	Higher successful debt collections
1876	Stock Purchases for Resale	-	43,506	42,000	45,000	97%	
1890	Equipment Hire and Leasing	2,073	25,681	34,833	38,000	68%	
1891	Equipment Maintenance and Minor Purchases	-	4,539	16,225	17,700	26%	
1893	Internet Billpay Costs	443	5,641	6,417	7,000	81%	
1895	Licensing and Licence Costs	42	39,237	15,000	39,379	100%	
1896	Land and Building Rental or Leasing Costs	-	4,809	17,600	9,000	53%	
1897	Materials	23,653	249,450	261,067	284,800	88%	
1898	Phone Calls Rental Fax	2,752	32,163	37,497	40,906	79%	
1899	Postage/Freight	2,913	28,283	22,009	24,010	118%	
1900	Printing/Laminating	-	-	15,217	16,600	0%	
1901	Property Insurance	-	102,821	95,500	95,500	108%	
1902	Room Hire	-	1,105	642	700	158%	
1904	Royalties and Production Licences	-	-	4,583	5,000	0%	
1905	Stationery	1,360	9,891	8,250	9,000	110%	
1906	Water and Property rates Payable	-	92,128	97,325	105,800	87%	
	Total Materials and Contracts	46,105	1,063,841	1,098,746	1,209,175	88%	

		Month Actual	Year to Date Actual	Year to Date Budget	2019-2020 Budget	% of Annual Budget used	Comments
	Contractor Costs						
1971	Contractors	85,283	929,628	572,367	624,400	149%	\$94k Drought grant expenditure
1972	Cleaning Contractors	2,300	175,521	167,613	182,850	96%	
1973	Waste Management Contractors	45,185	899,128	1,138,831	1,249,425	72%	
	Total Contractor Costs	132,768	2,004,277	1,878,810	2,056,675	97%	
	Professional Fees						
1992	Audit Fees	15,000	40,912	34,340	36,000	114%	
1993	Legal Fees	2,875	57,563	26,125	28,500	202%	
1994	Internal Audit Fees	-	4,872	11,000	12,000	41%	
1995	Revaluation Fees- Municipal only	-	18,500	25,667	28,000	66%	
1996	Professional Fees - Grant funded	-	98,733	-	-		
1997	Professional Fees - Strategic Projects	-	-	-	150,000	0%	
1998	Other Professional Fees	922	234,470	171,417	187,000	125%	Additional planning + Ansons WTS WIP
	Total Professional Fees	18,798	455,051	268,548	441,500	103%	
	Plant Hire						
2101	Plant Hire - Internal	69,328	498,081	459,250	501,000	99%	
2102	Plant Hire - External	-	1,706	5,042	5,500	31%	
2103	Registration and MAIB	-	34,866	34,387	34,387	101%	
2104	Insurance Premiums	-	20,779	27,830	27,830	75%	
2105	Plant Repairs and Maintenance	21,193	172,199	91,942	100,300	172%	
2140	Plant Hire Recovered	(89,578)	(604,581)	(642,583)	(701,000)	86%	
2141	Fuel	11,940	145,467	136,125	148,500	98%	
2142	Fuel Credit	-	(22,506)	(13,750)	(15,000)	150%	
	Total Plant Hire	12,883	246,012	98,242	101,517	242%	
	Government Fees and Levies						
2255	Fire Levy	-	273,695	340,441	332,279	82%	
2257	Building Permit Levy	-	15,364	13,750	15,000	102%	
2258	Land Tax	871	46,412	37,480	56,813	82%	
2259	Training Levy	-	30,813	27,500	30,000	103%	
	Total Government Fees and Levies	871	366,284	419,171	434,092	84%	
	Depreciation						
2305	Depreciation Buildings	19,694	216,102	198,081	216,088	100%	
2306	Depreciation Roads and Streets	152,167	1,673,837	1,673,833	1,826,000	92%	

		Month Actual	Year to Date Actual	Year to Date Budget	2019-2020 Budget	% of Annual Budget used	Comments
2307	Depreciation Bridges	36,708	403,788	403,788	440,496	92%	
2308	Depreciation Plant & Equipment	32,455	346,209	301,652	329,075	105%	
2310	Depreciation Stormwater Infrastructure	27,658	304,238	304,238	331,896	92%	
2311	Depreciation Furniture	12,325	139,699	128,808	140,517	99%	
2312	Depreciation Land Improvements	17,889	195,852	181,978	198,521	99%	
2313	Amortisation of Municipal Valuation	1,800	19,800	19,800	25,000	79%	
	Total Depreciation	300,697	3,299,525	3,212,177	3,507,593	94%	
	Other Expenses						
2401	Interest Payable	-	188,712	214,177	335,328	56%	
2403	Bad & Doubtful Debts	-	4,317		-		
2404	Grants and Community Support Given	-	100,027	118,100	142,800	70%	
2405	Rate Remissions	12,351	180,276	57,000	57,000	316%	
2407	Waiver of Fees and Lease etc	-	2,555	-	-		
2408	Refunds/Reimbursements	-	6,622	-	-		
2409	Council Member Expenses	264	17,129	16,500	18,000	95%	
2410	Council Member Allowances	14,318	156,238	153,071	166,987	94%	
	Total Other Expenses	26,932	655,876	558,848	720,115	91%	
	Total Expenses	1,161,459	12,674,176	12,266,336	13,678,066	93%	
	Net Surplus\ (Deficit) before Capital amounts	948,953	1,765,629	-13,490	408,556		
	Capital Grants	861,818	4,826,786	1,625,000	2,875,210		
	Profit or Loss on Sale of Assets	-	5,597	10,000	27,000		
	Net Surplus\ (Deficit)	1,810,771	6,598,012	1,621,510	3,310,766		

Profit And Loss Statement				
2019-2020				
	Month Actual	Year to Date Actual	2019-2020 Budget	Comments
Business & Corporate Services				
Total Government Fees Levies	-	41	-	
Total Investment Income	14,195	333,491	538,000	
Total Sales Hire and Commission	-	145	6,000	
Total Other Income	-	3,500	-	
Total Reimbursements	-	19,714	-	
Total Gain or Loss on Sale of Assets	-	4,720	-	
Total Revenue	14,195	361,610	544,000	
Total Employee Costs	89,344	667,730	771,532	
Total Energy Costs	-	-	5,800	
Total Materials and Contracts	18,786	356,100	483,650	
Total Contractor Costs	195	2,132	7,900	
Total Professional Fees	-	5,670	18,000	
Total Plant Hire	649	15,360	12,350	
Total Government Fees and Levies	-	-	180	
Total Depreciation	10,809	121,782	140,905	
Total Expenses	119,782	1,168,773	1,440,318	
Net Surplus\ (Deficit) before Capital Income	(105,588)	(807,164)	(896,318)	
Net Surplus\ (Deficit)	(105,588)	(807,164)	(896,318)	
Development Services				
Total Environmental Health	-	654	21,000	
Total Municipal inspector	-	61,810	59,500	
Total Planning And Building Control Fees	18,637	329,736	282,200	
Total Government Fees Levies	11,622	159,268	127,000	
Total Sales Hire and Commission	-	1,049	1,300	
Total Other Income	-	200	-	
Total Reimbursements	-	203	-	
Total Revenue	85,259	607,920	491,000	
Total Employee Costs	106,130	715,573	913,788	
Total Materials and Contracts	204	38,901	45,910	
Total Contractor Costs	-	320	20,000	
Total Professional Fees	-	264,963	91,500	
Total Plant Hire	-	8,743	11,802	
Total Government Fees and Levies	-	46,177	45,000	
Total Depreciation	1,645	14,503	14,352	
Total Other Expenses	-	7,287	1,000	
Total Expenses	107,979	1,096,467	1,143,352	
Net Surplus\ (Deficit) before Capital Income	(22,720)	(488,548)	(652,352)	
Net Surplus\ (Deficit)	(22,720)	(488,548)	(652,352)	

	Month Actual	Year to Date Actual	2019-2020 Budget	Comments
Community Services				
Total Sales Hire and Commission	-	127	-	
Total Other Income	7,494	7,812	-	
Total Reimbursements	6,165	9,607	-	
Total Operating Grants	-	21,924	20,000	
Total Capital Grants	234,094	2,821,037	-	
Total Revenue	247,753	2,860,507	20,000	
Total Employee Costs	30,929	248,169	307,619	
Total Energy Costs	-	170	-	
Total Materials and Contracts	2,364	21,560	26,450	
Total Contractor Costs	28,755	67,002	30,000	
Total Professional Fees	-	15,724	8,000	
Total Plant Hire	936	13,101	12,640	
Total Depreciation	1,175	15,823	23,780	
Total Other Expenses	-	100,227	141,800	
Total Expenses	64,158	481,776	550,289	
Net Surplus\ (Deficit) before Capital Income	(50,499)	(442,306)	(530,289)	
Net Surplus\ (Deficit)	183,595	2,378,731	(530,289)	
Works and Infrastructure				
Total Rates	12,615	2,016,076	2,031,952	
Total Municipal inspector	14,664	39,730	63,800	
Total Planning And Building Control Fees	1,498	6,271	2,000	
Total Sales Hire and Commission	11,418	155,725	175,000	
Total Other Income	11,173	301,438	45,000	
Total Reimbursements	-	4,007	2,000	
Total Gain or Loss on Sale of Assets	-	878	27,000	
Total Operating Grants	1,010,730	1,588,530	1,569,650	
Total Capital Grants	540,000	1,406,109	1,905,000	
Total Revenue	1,602,097	5,518,764	5,821,402	
Total Employee Costs	273,462	2,148,429	2,219,761	
Total Energy Costs	8,935	115,400	133,075	
Total Materials and Contracts	22,024	390,625	454,399	
Total Contractor Costs	103,725	1,922,503	1,993,925	
Total Professional Fees	96	45,533	94,000	
Total Plant Hire	11,058	198,849	59,350	
Total Government Fees and Levies	871	42,987	52,354	
Total Depreciation	284,064	3,115,743	3,301,335	
Total Other Expenses	-	193,874	335,328	
Total Expenses	704,236	8,173,944	8,643,527	
Net Surplus\ (Deficit) before Capital Income	357,861	(4,061,289)	(4,727,125)	
Net Surplus\ (Deficit)	897,861	(2,655,180)	(2,822,125)	

	Month Actual	Year to Date Actual	2019-2020 Budget	Comments
Visitor Information Centre, History Room and Tourism				
Total Sales Hire and Commission	58	67,897	82,000	
Total Other Income	-	1,818	-	
Total Reimbursements	-	491	-	
Total Revenue	58	70,206	82,000	
Total Employee Costs	19,383	156,886	149,804	
Total Energy Costs	62	8,448	5,000	
Total Materials and Contracts	545	116,037	49,700	
Total Contractor Costs	94	9,980	4,850	
Total Professional Fees	-	10,231	9,000	
Total Plant Hire	240	625	-	
Total Government Fees and Levies	-	1,370	1,600	
Total Depreciation	1,703	18,630	8,472	
Total Expenses	22,027	322,207	228,426	
Net Surplus\ (Deficit) before Capital Income	(21,969)	(252,001)	(146,426)	
Net Surplus\ (Deficit)	(21,969)	(252,001)	(146,426)	
Governance and Members Expenses				
Total Rates	711	7,637,078	7,603,862	
Total Government Fees Levies	-	99,379	-	
Total Investment Income	-	(2)	-	
Total Sales Hire and Commission	-	10,948	13,291	
Total Other Income	1,944	67,147	100,000	
Total Reimbursements	131	29,961	5,000	
Total Operating Grants	932,359	1,409,032	1,338,068	
Total Capital Grants	87,724	599,640	970,210	
Total Revenue	1,022,869	9,853,183	10,030,431	
Total Employee Costs	94,160	522,505	701,019	
Total Materials and Contracts	2,183	140,619	149,066	
Total Contractor Costs	-	2,340	-	
Total Professional Fees	18,702	112,930	221,000	
Total Plant Hire	-	9,333	5,375	
Total Government Fees and Levies	-	275,750	334,958	
Total Depreciation	1,300	13,044	18,749	
Total Other Expenses	26,932	354,488	241,987	
Total Expenses	143,277	1,431,009	1,672,154	
Net Surplus\ (Deficit) before Capital Income	791,868	7,822,534	7,388,067	
Net Surplus\ (Deficit)	879,592	8,422,174	8,358,277	

	Month Actual	Year to Date Actual	2019-2020 Budget	Comments
Council Total				
Total Rates	13,325	9,653,154	9,635,814	
Total Environmental Health	-	654	21,000	
Total Municipal inspector	14,664	101,540	123,300	
Total Planning And Building Control Fees	20,135	336,007	284,200	
Total Government Fees Levies	11,622	258,687	127,000	
Total Investment Income	14,195	333,489	538,000	
Total Sales Hire and Commission	11,476	235,891	277,591	
Total Other Income	20,610	381,915	145,000	
Total Reimbursements	6,296	63,983	7,000	
Total Gain or Loss on Sale of Assets	-	5,597	27,000	
Total Operating Grants	1,998,089	3,074,486	2,927,718	
Total Capital Grants	861,818	4,826,786	2,875,210	
Total Revenue	2,972,230	19,272,188	16,988,833	
Total Employee Costs	613,408	4,459,292	5,063,524	
Total Energy Costs	8,997	124,018	143,875	
Total Materials and Contracts	46,105	1,063,841	1,209,175	
Total Contractor Costs	132,768	2,004,277	2,056,675	
Total Professional Fees	18,798	455,051	441,500	
Total Plant Hire	12,883	246,012	101,517	
Total Government Fees and Levies	871	366,284	434,092	
Total Depreciation	300,697	3,299,525	3,507,593	
Total Other Expenses	26,932	655,876	720,115	
Total Expenses	1,161,459	12,674,176	13,678,066	
Net Surplus\ (Deficit) before Capital Income	948,953	1,765,629	408,556	
Capital Income	861,818	4,832,383	2,902,210	
Net Surplus\ (Deficit)	1,810,771	6,598,012	3,310,766	

Financial Position					
2019-2020					
	2018-2019 Actual	Year to Date Actual	Year to Date Budget	2019-2020 Budget	Comments
Current Assets					
Cash	8,692,180	11,488,685	1,153,519	2,612,214	
Receivables	890,072	974,896	846,383	600,000	
Inventories	146,073	220,701	120,000	120,000	
Other Current Assets	64,816	76,670	30,000	30,000	
Total Current Assets	9,793,141	12,760,952	2,149,902	3,362,214	
Non Current Assets					
Property Plant and Equipment	144,849,527	148,032,028	148,147,438	144,711,102	
Investment in TasWater	38,672,525	38,672,525	38,672,525	38,672,525	
Other Non Current Assets	153,392	63,800	74,000	74,000	
Total Non -Current Assets	183,675,444	186,768,353	186,893,963	183,457,627	
Total Assets	193,468,585	199,529,305	189,043,865	186,819,841	
Current Liabilities					
Payables	1,258,061	986,329	1,011,356	850,000	
Interest Bearing Liabilities	340,941	146,046	146,046	326,296	
Provisions	853,572	829,398	853,572	853,572	
Total Current Liabilities	2,452,574	1,961,773	2,010,973	2,029,868	
Non Current Liabilities					
Interest Bearing Liabilities	8,484,374	8,484,374	8,484,374	7,651,610	
Provisions	569,414	569,414	569,414	569,414	
Total Non Current Liabilities	9,053,788	9,053,788	9,053,788	8,221,024	
Total Liabilities	11,506,362	11,015,561	11,064,761	10,250,892	
Net Assets	181,962,223	188,513,744	177,979,104	176,568,949	
EQUITY					
Accumulated surplus	33,517,364	42,661,509	32,126,869	30,716,714	
Asset revaluation reserve	147,973,853	145,384,764	145,384,764	145,384,764	
Other reserves	471,006	467,471	467,471	467,471	
TOTAL EQUITY	181,962,223	188,513,744	177,979,104	176,568,949	
Other Reserves - detailed separately	471,006	467,471	467,471	467,471	
Employee Provisions	1,422,986	1,398,812	1,422,986	1,422,986	
Unallocated accumulated surplus	6,798,188	9,622,402	-736,938	721,757	
Total cash available	8,692,180	11,488,685	1,153,519	2,612,214	
Note: This reflects the cash position and does not include Payables and Receivables					

Other Reserves				
2019-2020				
	Other Reserves 1/7/2019	Reserves new 2019-2020	Reserves used 2019- 2020	Remaining 30/6/2020
Public Open Space				
Binalong Bay	3,362			3,362
Ansons Bay	4,907			4,907
Beaumaris	2,229			2,229
Scamander	6,593			6,593
St Helens	23,398			23,398
St Marys	32,509			32,509
Stieglitz	6,752			6,752
Total Public Open Space	79,750	-	-	79,750
General Reserves				
Community Development	12,500			12,500
137 Trust Seizures	273,259	-		273,259
Total General Reserves	285,759	-	-	285,759
Grant Proceeds Reserve				
Projectors for Stadium	14,000		-	14,000
Regional Workforce Development	15,710		-	15,710
Community Infrastructure Fund Grant	28,010		(750)	27,260
26TEN Communities Grant Program	45,455		(463)	44,992
Total Grant Reserves	103,175	-	(1,213)	56,970
Total Other Reserves	468,684	-	(1,213)	467,471

Estimated Cash Flow					
2019-2020					
	2018-2019 Actual	Year to Date Actual	Year to Date Budget	2019-2020 Budget	Comments
CASH FLOWS FROM OPERATING ACTIVITIES					
RECEIPTS					
Operating Receipts	14,456,726	13,637,197	11,878,021	14,086,623	
Less FAGs received in advance					
PAYMENTS					
Operating payments	(9,680,309)	(8,968,091)	(9,322,934)	(10,170,473)	
NET CASH FROM OPERATING	4,776,417	4,669,105	2,555,087	3,916,150	
CASH FLOWS FROM INVESTING ACTIVITIES					
RECEIPTS					
Proceeds from sale of Plant & Equipment	153,400	5,597	10,000	52,000	
PAYMENTS					
Payment for property, plant and equipment	(7,146,767)	(6,510,088)	(11,533,853)	(12,582,385)	
Capital Grants	1,719,523	4,826,786	1,625,000	2,875,210	
Payments for other assets	(149,000)				
NET CASH FROM INVESTING ACTIVITIES	(5,422,844)	(1,677,705)	(9,898,853)	(9,655,175)	
CASH FLOWS FROM FINANCING ACTIVITIES					
RECEIPTS					
Proceeds from borrowings	-	-	-	-	
PAYMENTS					
Repayment of borrowings	(326,296)	(194,895)	(194,895)	(340,941)	
NET CASH FROM FINANCING ACTIVITIES	(326,296)	(194,895)	(194,895)	(340,941)	
NET INCREASE (DECREASE) IN CASH HELD	(972,723)	2,796,505	(7,538,661)	(6,079,966)	
CASH AT BEGINNING OF YEAR	9,664,903	8,692,180	8,692,180	8,692,180	
CASH AT END OF PERIOD	8,692,180	11,488,685	1,153,519	2,612,214	

Capital Expenditure							
2019-2020							
Project Code	Details	Month Actuals	Year to Date Actual	2018-2019 Budget C/F	2019-2020 Budget	Total New Budget + C/f	Comments
	PLANT & EQUIPMENT						
	Replacement of the following vehicles						
CH015	Skoda Kodiah Base 4x4 Wagon	-	44,947		45,000	45,000	
CH020	1322 Pool Car - Forester wagon	-	-		20,000	20,000	
CH025	Garbage truck	-	208,764		280,000	280,000	
CH030	1307 Toro Mower 42in	-	15,236		16,000	16,000	
CF012	1040 Dual Cab Ute 4WD	-	-		38,000	38,000	Disposal Jan 2020
CH035	Navara 4x2 Utility S/Cab C/Chas RX	-	30,342		27,000	27,000	
CH010	Mitsubishi Trtion Ute GLX 2.4L	-	37,684		38,000	38,000	
CH005	Mitsubishi Triton Ute GLX 2.4L with Canopy	-	39,323		38,000	38,000	1294 Dual Cab Ute 4WD - Disposal in 2020/21
CG049	HiperVR Base & Rover Kit (Surveying Equip)	-	42,512			-	
CH040	Hi-Ab truck crane for #1270	-	7,233			-	
CH045	Mitsubishi MR Triton GLX 2.4L		30,012			-	MTB Trail Crew - Not Budgeted
CH047	Enerpac Hydraulic Manhole Lifter	-	1,784			-	Small Plant
CH046	Suzuki DR200SL9 Motorcycles x2	-	11,162			-	MTB Trail Crew - Not Budgeted
CH048	Garbage Truck - NEW	-	-			-	NEW \$375000K -
	TOTAL PLANT & EQUIPMENT	-	418,808	-	502,000	502,000	
						-	
	FURNITURE & IT					-	
CH075	Town Christmas Decorations	-	-		5,000	5,000	
CD730	Hall Furniture Replacement	-	984		10,000	10,000	
CE085	Additional sit down/stand up desks	-	1,455		2,500	2,500	
CG060	IT - Major Software Upgrades	-	26,930		28,000	28,000	Office 2019 for 50 computers
CH060	IT - Server Upgrades	-	7,847		17,500	17,500	Wifi & remote server upgrades 2019/20
CH055	Desktop/Laptops/Monitors	3,840	32,110		20,000	20,000	Desktops/lapt op/monitors 2019/20

Project Code	Details	Month Actuals	Year to Date Actual	2018-2019 Budget C/F	2019-2020 Budget	Total New Budget + C/f	Comments
CH070	Printers/Copiers History Room 2019/20	-	3,390		6,500	6,500	History Room
CH071	Panasonic PT-VMZ40 LCD Projector	-	3,058			-	
CH072	Chinese Antiques for Display	-	3,410			-	History Rooms - \$3410.00
CG820	Foreshore Power Upgrade	-	14,686	12,000		12,000	
CH065	Audio visual equip	-	14,982		20,000	20,000	Chamber
CH080	Dakin Air-Conditioner Unit - Planning Officer	1,705	1,705			-	N Cooper Office
	TOTAL FURNITURE & IT	3,840	108,853	12,000	109,500	121,500	
						-	
	BUILDINGS					-	
CE770	Workspace Renovations - History Rooms	-	750	28,020		28,020	
CF705	Weldborough Amenities	-	450	125,000		125,000	
CH705	Install 1 X Bus Shelter - High St, Mathinna	-	11,058		15,000	15,000	As per community consultation in April 2018
CH735	Fingal Park Shelter	-	12,407			-	As per community consultation in April 2018
CH710	St Helens Waste Transfer Station Tip Shop	251	41,644		45,000	45,000	New Addition to Tip Shop
CH715	Fingal Sports Complex - Toilet Addition	-	33,786		60,000	60,000	As per community consultation in April 2018
CH720	Four Mile Creek Community Hub	-	-		58,690	58,690	FOFMC
CH725	Break O Day Community Stadium - Upgrades	-	-		30,000	30,000	Roof Replacement to original amenities section
CC730	Old Tasmanian Hotel Upgrades in Accordance with Conservation Mgt Plan	147,255	385,938	5,630	600,000	630,630	Annual commitment to Heritage upgrades and renovations +\$25,000 contribution received March 2020
CH730	Portland Hall Upgrades	35,621	57,662	12,440	100,000	112,440	2019/20 Upgrades
CG725	Scamander Sports Complex Disabled Toilet & Improvements	-	5,484	5,500		5,500	
	TOTAL BUILDINGS	183,127	549,179	176,590	908,690	1,110,280	
						-	

Project Code	Details	Month Actuals	Year to Date Actual	2018-2019 Budget C/F	2019-2020 Budget	Total New Budget + C/f	Comments
	PARKS, RESERVES & OTHER					-	
CH805	St Marys Cemetery Master Plan	-	127,606		20,000	20,000	DCP
CH810	St Helens Cemetery Master Plan	-	173		50,000	50,000	
CH815	Dog exercise area St Helens Improvements	-	-		10,000	10,000	
CH820	Medeas Cove & Annie St intersection	-	1,441		15,000	15,000	Installation of crash barrier
CE715	Break O Day Community Stadium - External Upgrades	-	-	9,950	-	9,950	as per Council decision 10/19.17.3 Moved \$150k to CH530
CH530	Car Parking & MTB Hub - Cecilia St Carpark	-	2,236		300,000	300,000	as per Council decision 10/19.17.3
CH825	Cornwall Playground Upgrade (Slide Only)	-	-		5,000	5,000	Cornwall - Slide Only
CH830	Binalong Bay Playground site improvements	-	-		25,000	25,000	
CD815	Wrinklers Lagoon Redevelopment Design & Planning	-	-	89,400		89,400	
CE820	Street furniture & signage	-	-	8,860		8,860	
	Jetty upgrades - TBA	-	-		155,000	155,000	Grant funded
CD830 B	Jetty Upgrades - Cunningham Street	-	42,161	13,880		13,880	
CH835	St Helens Rec ground - Football Grounds	-	35,000		35,000	35,000	Irrigation
	Break O Day Community Stadium	-	-		45,000	45,000	Completed
CH840	St Helens Croquet Playing Field	-	3,668		30,000	30,000	
CF810	Fingal Cemetery Master Plan	-	-	40,000		40,000	
CE815	Mathinna Cemetery Master Plan	-	-	20,000		20,000	
CF825	Parnella foreshore protection works	-	1,500	50,000		50,000	C/f to CF805
CF805	Parnella/Foreshore Walkway	-	9,597	250,510		250,510	Moved from Footpaths
CG825	Streetlighting - LED Implementation	-	-	22,700		22,700	C/f to CF805
CH845	Street banner pole refurbishment St Helens	-	24,760		25,000	25,000	
CH850	Scamander Sports - Bowls Green Shade Structure	-	7,300		-	-	Replacement
CH855	Flood Levee - Groom Street, St Marys Flood Mit.	17,323	60,364			-	Flood Mitigation Funding Due December 2019

Project Code	Details	Month Actuals	Year to Date Actual	2018-2019 Budget C/F	2019-2020 Budget	Total New Budget + C/f	Comments
CH860	Flood Warning System - St Marys Flood Mitigation	20,960	25,183			-	Flood Mitigation Funding Due December 2019
CH865	Mountain Bike Trail - Swimcart to Binalong Bay	-	4,256			-	
CF820*	Mountain Bike Trails - Poimena to Bay of Fires	2,127	546,323	419,570		419,570	
CF820 A*	Mountain Bike Trails - Stacked Loops-St Helens	114,402	2,330,135	2,609,550	100,000	2,709,550	
CH870	Flagstaff Trailhead - Shade Area	40	40			-	\$25K Total - \$15K is grant funding TBA
	TOTAL PARKS, RESERVES & OTHER	154,812	3,221,705	3,534,420	815,000	4,349,420	
						-	
	ROADS					-	
	STREETSCAPES					-	
CE110	Scamander entrance at Wrinklers	518	768	93,500	100,000	193,500	
CE105	Cecilia St (Circassian to Esplanade)	-	15,046	-	-	-	
CF105	Fingal Streetscape - Stage 2	-	23,872	40,000	-	40,000	
CG120	Fingal Streetscape - Stage 3	-	360,013			-	
	TOTAL STREETSCAPES	518	399,698	133,500	100,000	233,500	
						-	
	FOOTPATHS					-	
CG115	Annual replacement of damaged footpaths	-	-		30,000	30,000	
CH105	Binalong Bay Footpath - Main Road	-	-		30,000	30,000	as per foreshore masterplan
CF130	Parkside Foreshore Footpath	-	870			-	
CH110	Binalong Bay - Pacific to Bevan Streets	-	-		3,000	3,000	Replace gravel
CH115	Fingal - Talbot Street	-	12,954		30,000	30,000	Avoca end near old town hall to PO.
CH120	Scamander - Scamander Ave	-	29,811		58,000	58,000	Part A
CH125	Stieglitz - Chimney Heights	-	-		3,000	3,000	Replace gravel
CF125	Medea Cove Footpath/Road options	375	6,844	38,640	32,000	70,640	
CG110	Storey St, St Marys	-	-	50,000		50,000	Replace gravel
CF135	Cycleway/Walkway - St Helens - Upgrade	9,306	23,209			-	\$2.1M Grant - See A, B & C
CF135 A	BRIDGE - Foreshore Cycleway/Walkway	-	-			-	

Project Code	Details	Month Actuals	Year to Date Actual	2018-2019 Budget C/F	2019-2020 Budget	Total New Budget + C/f	Comments
CF135 B	ELEVATED WALKWAY - Foreshore Cycleway/Walkway	-	-			-	
CF135 C	WALKWAY - Foreshore Cycleway/Walkway	-	-			-	
	TOTAL FOOTPATHS	9,681	73,688	88,640	186,000	274,640	
						-	
	KERB & CHANNEL					-	
CH155	Byatt Court, Scamander	-	-		46,000	46,000	Stormwater management plan
	Replacements TBA	-	-		22,000	22,000	to be allocated
CG155	Cameron St, St Helens (south of Quail St intersection) (0.16km)	-	-	9,000	11,000	20,000	Width to be checked for onstreet parking options
CG160	Penelope St St Helens	-	2,051			-	Replace 50mt kerb & channel on western side of Penelope St, St Helens - starting at intersection of Lawry Heights
CG165	Helen Grove, St Helens (Northern Side)	-	20,632	23,530		23,530	
CE165	Treloggen Drive, Binalong Bay	-	-	50,360		50,360	
CG170	Aerodrome Road, Stieglitz	-	23,014	33,190		33,190	
	TOTAL KERB & CHANNEL	-	45,697	116,080	79,000	195,080	
						-	
	RESHEETING					-	
CH325	2054 - Brooks Rd	2,643	2,643		10,046	10,046	
	2138 - Franks St Fingal	-	-		3,795	3,795	
CH305	2161 - Groves Rd	7,067	7,067		15,288	15,288	
CH305	2160 - Groves Rd				15,288	15,288	
	2285 - North Ansons Bay Rd	-	-		5,528	5,528	
	2286 - North Ansons Bay Rd				16,517	16,517	
	2258 - McKerchers Rd	-	-		8,190	8,190	
	2259 - McKerchers Rd		-		9,623	9,623	
	2260 - McKerchers Rd		-		2,662	2,662	
	2380 - Tims Creek Rd	-	-		6,880	6,880	
	2392 - Tyne Rd	-	-		6,370	6,370	
	2393 - Tyne Rd		-		7,262	7,262	
	2394 - Tyne Rd		-		6,166	6,166	
	2303 - Old Roses Tier Rd	-	-		6,848	6,848	

Project Code	Details	Month Actuals	Year to Date Actual	2018-2019 Budget C/F	2019-2020 Budget	Total New Budget + C/f	Comments
CH320	2015 - Ansons Bay Rd (Priory Rd)	10,426	10,426		4,277	4,277	
CH320	2016 - Ansons Bay Rd (Priory Rd)				7,287	7,287	
CH320	2008 - Ansons Bay Rd (Priory Rd)				20,093	20,093	
CH320	2011 - Ansons Bay Rd (Priory Rd)				11,717	11,717	
CH320	2012 - Ansons Bay Rd (Priory Rd)				11,652	11,652	
CH320	2013 - Ansons Bay Rd (Priory Rd)				8,328	8,328	
CH320	2014 - Ansons Bay Rd (Priory Rd)				8,234	8,234	
CH320	2017 - Ansons Bay Rd (Priory Rd)				20,300	20,300	
	2176 - Honeymoon Point Rd	-	-		1,401	1,401	
	2331 - Reids Rd	-	-		5,528	5,528	
	2332 - Reids Rd		-		5,405	5,405	
	2333 - Reids Rd		-		4,641	4,641	
CG310	Reids Rd		-	33,780	10,000	43,780	
CF355	Lottah Road, Pyengana	-	-	8,820		8,820	
CF325	Upper Scamander Road, Scamander	-	-	14,820		14,820	
	Fingal Streets	-	-	6,500		6,500	
CG345	German Town Road, St Marys	-	-	6,980		6,980	
CG350	Dublin Town Road, St Marys	-	-	15,000		15,000	
	Falmouth Streets	-	-	40,000		40,000	
	Mathinna Plains Road	-	-	39,000		39,000	
CH315	Ansons Bay Road, Ansons Bay	28,816	59,281	80,000		80,000	Sealing section
CH310	North Ansons Bay Road, Ansons Bay	9,377	82,043	80,000		80,000	
	TOTAL RESHEETING	58,329	161,460	324,900	239,326	564,226	
						-	
	RESEALS					-	
CH405	799 - Acacia Dve	-	9,692		11,135	11,135	
CH410	731 - Aerodrome Rd	-	12,874		17,514	17,514	
CH415	673 - Akaroa Ave	-	9,700		29,225	29,225	
CH420	683 - Cannell Pl	-	5,390		15,734	15,734	
CH425	434 - Circassian St	186	9,434		15,585	15,585	
CH425	433 - Circassian St		-		8,789	8,789	
CH430	788 - Coffey Ct	-	6,818		12,680	12,680	
CH435	379 - Douglas Crt (turning circle only)	-	18,569		50,000	50,000	

Project Code	Details	Month Actuals	Year to Date Actual	2018-2019 Budget C/F	2019-2020 Budget	Total New Budget + C/f	Comments
CH440	526 - Fresh Water St		6,128		6,726	6,726	
CH440	525 - Fresh Water St		-		2,178	2,178	
CH445	564 - Hodgman St	-	8,044		12,049	12,049	
CH450	792 - King St Binalong Bay	-	4,464		3,695	3,695	
CH450	791 - King St Binalong Bay		-		3,743	3,743	
CH453	Talbot Street, Fingal	-	-			-	
CH455	58 - Lottah Rd	-	6,197		9,346	9,346	
CH460	760 - Main Rd Binalong Bay	4,334	105,286		8,658	8,658	
CH460	766 - Main Rd Binalong Bay		-		81,648	81,648	
CH460	762 - Main Rd Binalong Bay		-		13,498	13,498	
CH465	670 - Maori Pl	-	2,459		3,934	3,934	
CH470	389 - Medeas Cove Esp	-	8,644		8,579	8,579	
CH473	Heather Place	-	5,549			-	
CH475	1257 - Melaleuca St	-	1,866		2,004	2,004	
CH480	- Quail St parking	-	-		25,000	25,000	
CH485	951 - Reids Rd	-	-		7,290	7,290	
CH485	947 - Reids Rd	-			6,210	6,210	
CH487	758 - Reserve St	-	2,763		5,138	5,138	
CH488	549 - Rest Area C/P	101	6,309		9,339	9,339	
	541 - Scamander Ave	-	-		5,055	5,055	
CH490	543 - Scamander Ave	-			22,810	22,810	
CH490	540 - Scamander Ave	-			1,320	1,320	
CH491	512 - Seaview Ave (turning circle only)	-	10,341		43,750	43,750	
CH492	71 - St Columba Falls Rd	-	2,383		4,311	4,311	
CH492	69 - St Columba Falls Rd				26,760	26,760	
CH493	Beaumaris Avenue	-	-			-	
CH494	380 - Susan Crt (turning circle only)	-	12,409		50,000	50,000	
CH495	St Marys - Esk Main Road Storey to Groom Street	-	-		50,000	50,000	To coincide with DSG Road Sealing Programme
CH490	Scamander Ave - Bridge to IGA	9,183	9,183		120,000	120,000	To coincide with DSG Road Sealing Programme
	TOTAL RESEALS	13,804	264,501	-	693,699	693,699	
						-	
	ROADS OTHER					-	
CH550	Brown Street, Fingal - Pavement Remediation	-	281,200		300,000	300,000	Project to use all Road Reconstruction/Dig Out Budget
CH565	Lottah Road - Part 1 - CH 2.3-3.1	17,102	19,395		110,000	110,000	RTR Funding
CH570	Lottah Road - Part 2 - CH 3.5-3.7	27,972	39,536		75,000	75,000	RTR Funding

Project Code	Details	Month Actuals	Year to Date Actual	2018-2019 Budget C/F	2019-2020 Budget	Total New Budget + C/f	Comments
CH575	Lottah Road - Part 3 - CH 4.8	368	1,311		65,000	65,000	RTR Funding
CH580	Lottah Road - Part 4 - CH 6.8-6.95	1,651	10,174		150,000	150,000	RTR Funding
CF515	The Gardens Road RTR	-	-	4,460		4,460	
CG540	Ansons Bay Rd dig out	-	-	13,880		13,880	
CG545	Rex Ct St Helens dig out	-	-	27,540		27,540	
CH541	Beaumaris Ave, dig out	-	-			-	
CG550	St Helens Pt Rd dig out	-	-	50,000		50,000	
CH505	St Helens Pt Rd (Parkside)	-	7,113		800,000	800,000	Part B - Requires Grant Finding
CH510	Atlas Drive - Retaining Wall Anchor	-	4,796		40,000	40,000	
CH515	Ansons Bay Road - Gravel Stabilisation	27,899	27,899		75,000	75,000	
	Gardens Road - Sight Distance Works	-	-		400,000	400,000	Subject to successful Black Spot funding application
	Road Intersection Upgrade Works	-	-		50,000	50,000	
CH546	Grant Street, Falmouth - Sealing	-	2,827			-	
CH545	Franks Street, Falmouth - Sealing	-	6,573			-	
CH520	Talbot St, Fingal - Off Hwy Reconstruction/DigOut	-	77,520		100,000	100,000	Gleadow St to Brown St
CH555	Talbot to Percy Street, Fingal - Reconstruction	-	24,463			-	
CH525	Crash Barrier - Fingal Bridge	-	50,573		150,000	150,000	Mathinna Rd - DSG Bridge
	ROAD ASSET MANAGEMENT	-	-			-	
	Sealed Roads - Condition Assessments	-	-		32,500	32,500	
CH560	Road Network - Sign Replacement	-	540		25,000	25,000	
CG520	Beaumaris Ave	-	8,887	15,000		15,000	
	TOTAL ROADS OTHER	74,991	562,808	110,880	2,372,500	2,483,380	
						-	
	ROADS TOTAL	157,323	1,507,852	774,000	3,670,525	4,444,525	
						-	
	BRIDGES					-	
CG205	B185 Gillies Road, St Marys	1,256	9,689		25,000	25,000	Replace Deck
CG220	B2293 Cecilia St, St Helens	1,256	8,215		22,000	22,000	Replace Deck
CG210	B760 Bent St, Mathinna	-	-	5,500		5,500	
CG215	B1675 Lower Germantown Road, St Marys	-	-	2,600		2,600	
CG230	B2809 Argyle St, Mangana	-	-	30,000		30,000	

Project Code	Details	Month Actuals	Year to Date Actual	2018-2019 Budget C/F	2019-2020 Budget	Total New Budget + C/f	Comments
CG235	B4457 Argonaut Road, St Helens (Saxelby Creek)	-	9,208	11,620		11,620	
CG245	B7032 Davis Gully Road, Four Mile Creek	-	-	19,790		19,790	
CG250	B7027 Mathinna Plains Road	-		15,000		15,000	
CH220	B2006 - Reids Rd, Priory	-	47,381		90,000	90,000	Replace Deck
CH225	B2809 - Argyle St, Mangana	-	10,243		30,000	30,000	Replace Deck
CG240	B7004 Richardson Road, St Marys	240	24,557		38,000	38,000	Replace Deck
CH230	B7005 - Tims Ck Rd	1,256	8,784		30,000	30,000	Replace Deck
CH235	B2242 - Hodges Rd	13,127	15,578		60,000	60,000	Replace Deck
CH215	B2191 - Fletchers Creek, Reids Rd	-	132,447		150,000	150,000	Extra Budget Approved \$130K Bridgepro \$20 Variation
CH205	Footpath Bridge at Fingal Culvert	-	3,000		30,000	30,000	New bridge - footpath
CG225	B2792 Four Mile Creek Road	-	5,728	29,550	220,000	249,550	renew coating
CH240	B2117 The Flat Road Bridge, St Marys	20,688	179,109			-	Flood Mitigation Funding Due December 2019
	Install/upgrade traffic barriers	-	-	120,000		120,000	
CH245	B2006 - Reids Road - Barrier Upgrade	-	31,631			-	
CH535	Medeas Cove Esp/Annie St Int - Barrier Upgrade	-	14,413			-	
CH540	Gardens Road Twin Culverts - Barrier Upgrade	-	21,324			-	
CH581	Fingal Rivulet Barriers B2691	-	875			-	
CH582	Fingal Rivulet Barriers B2692	-	875			-	
CH210	B7043 Mathinna Road, Fingal (DSG)	-	1,500	-		-	
	TOTAL BRIDGES	37,823	453,939	234,060	695,000	929,060	
						-	
	STORMWATER					-	
CH660	Minor stormwater Jobs 2019/20	-	4,572		50,000	50,000	
CD655	Implement SWMP priorities	26	50,788	138,600	80,000	218,600	
CG665	Freshwater Street / Lade Court (Beaumaris)	-	-	30,000	40,000	70,000	Install new stormwater pipe rear of Freshwater Street properties to prevent Lade Court properties flooding.

Project Code	Details	Month Actuals	Year to Date Actual	2018-2019 Budget C/F	2019-2020 Budget	Total New Budget + C/f	Comments
CG670	Medea St - Opposite Doepel St	-	-	40,000	5,000	45,000	115m of open drain
CF657	Parnella Stormwater Stage 2	-	15,131	-		-	Civilscape retention not previously costed
CF665	Beauty Bay Access track improvements	-	-	6,000		6,000	
CH655	Beaumaris Ave	-	-		25,000	25,000	New Stormwater main
	TOTAL STORMWATER	26	70,491	214,600	200,000	414,600	
						-	
	WASTE MANAGEMENT					-	
CH605	St Helens WTS - Polystyrene Densifier	-	-		30,000	30,000	
CH610	Scamander WTS - Reseal entrance road	1,986	5,698		20,000	20,000	
CG605	Reconstruction & seal entrance to St Helens WTS	-	3,194	4,320		4,320	
CE615	Scamander WTS retaining wall replacement	-	-	52,000		52,000	
	Recycling facilities	-	-	20,000		20,000	
CE625	Rehabilitation of former Binalong Bay Tip	-	-	2,680		2,680	
CF610	Fingal WTS Retaining Wall Replacement	-	47,254	80,000		80,000	
	WASTE MANAGEMENT TOTAL	1,986	56,146	159,000	50,000	209,000	
						-	
	Total Capital expenditure	540,682	6,509,526	5,104,670	6,950,715	12,582,385	

ACTION	INFORMATION
PROPONENT	Council Officer
OFFICER	Bob Hoogland, Manager Corporate Services
FILE REFERENCE	040\028\002\
ASSOCIATED REPORTS AND DOCUMENTS	Nil

OFFICER'S RECOMMENDATION:

That the report be received.

INTRODUCTION:

The purpose of this report is to provide Councillors with an update of various issues which are being dealt with by the Visitor Information Centre.

PREVIOUS COUNCIL CONSIDERATION:

Provided as a monthly report – Council consideration at previous meetings.

OFFICER'S REPORT:**Staff Movements:**

VIC and History Room remain closed, History Room Curator has been undertaking normal non-contact tasks.

Meetings Attended/Other information:

The History Room Curator also noted the following:

- **Webinars:** Participated in the **Cultural Infrastructure Re-opening Forum** held on Friday 29 May 2020 via ZOOM. This digital meeting was auspiced by the Municipal Association of Victoria and included representatives from Creative Victoria, Victoria Performing Arts Council, Music Victoria, the MAV Legal Advice and Emergency Team, Public Galleries Association of Victoria and Australian Museums and Galleries Association (AMaGA). Good productive discussions on duty of care, enforcement of physical distancing measures, how to mitigate risk whilst welcoming back the public.
- **Digitisation: Basics and Essentials** – This webinar was prepared by the Western Australian branch of AMaGA and included two speakers from museums there.
- **Access and Inclusion in Museum and Gallery Programming** - This is scheduled for 18 June at 3pm.
- **Website:** Participated in National Reconciliation Week via our website and included digital images of our luni mapali stone tool collection and the two shell necklaces that we have whilst providing a short 'Welcome to Country' history of this area. Currently, have uploaded a later video of the exhibition 'On Yer Bike' onto the website.
- **Volunteers:** They are eager to return but I have remained in weekly contact with them, usually via email. I have given every volunteer the opportunity to take stock about their volunteering but all are willing to return and as all preparations have been implemented, as per COVID-19 guidelines, this access to the centre is the next step in normalising the centre's operations.

- **The COVID Experience:** Writing up an article for TMAG and Libraries Tasmania's historical project and seeing about an object to donate.
- **Buy Something Tasmanian:** This TCCI digital campaign is an incentive for Tasmanian businesses to claw their way back from the effects of the COVID-19 lockdown. I have included a listing for the St Helens History Room.
- **Oral History Project:** Have managed to purchase ABC footage of alluvial tin mining from the ABC's 'Big Country' program produced in 1980. This was a lead that came from a Queensland visitor from Herberton (tin mining history too) in 2019 and subsequent contact from the Herberton Museum there. One of our volunteers interviewed a long time employee from the Dorset Dredge and a copy of this footage will be presented to the interviewee when this can be arranged. Licenses were included with the purchase so that the footage can be played through our TV in the Mining section of the museum.

Statistics:

Door Counts:

Month/Year	Visitor Numbers	Daily Average	History Room
May 2010	1,569	54.10	
May 2011	1,288	41.55	99
May 2012	1,155	37.26	58
May 2013	1,449	46.74	129
May 2014	1,605	53.50	139
May 2015	1,889	60.93	105
May 2016	1,818	58.64	95
May 2017	1,856	59.87	77
May 2018	1,460	47.09	77
May 2019	1,267	40.87	92
May 2020	NIL	NIL	NIL

Revenue 2018/2019:

Month	VIC Sales	HR Entry	HR Donations
July	\$2,065.20	219.00	79.10
August	2,418.45	176.00	76.15
September	5,711.75	352.00	121.00
October	5,759.40	478.00	136.75
November	6,182.01	560.00	200.00
December	6,938.21	490.00	45.60
January	10,386.85	799.00	106.45
February	10,940.75	881.00	55.65
March	10,480.35	1,125.50	70.85
April	5,855.70	547.50	555.30
May	2,869.50	400.00	51.40
June	1,580.86	227.00	70.50

Revenue 2019/2020:

Month	VIC Sales	HR Entry	HR Donations
July	1,531.55	209.00	236.20
August	2,261.05	162.00	28.00
September	3,974.85	379.00	59.30
October	6,219.40	456.00	61.00
November	9,928.75	680.00	108.30
December	9,181.90	486.00	47.10
January	11,386.71	674.00	94.65
February	9,025.60	703.00	210.10
March	8,237.44	700.00	186.80
April	NIL	NIL	NIL
May	NIL	NIL	NIL

STRATEGIC PLAN & ANNUAL PLAN:**Strategic Plan 2017-2027***Goal*

Economy - To foster innovation and develop vibrant and growing local economies which offer opportunities for employment and development of businesses across a range of industry sectors.

Strategies

Create a positive brand which draws on the attractiveness of the area and lifestyle to entice people and businesses' to live and work in BOD.

Annual Plan 2019-2020*Goal*

Economy - To foster innovation and develop vibrant and growing local economies which offer opportunities for employment and development of businesses across a range of industry sectors.

Key Focus Area 2.1.2

Tourism – Broadening, lengthening and improving the visitor experience through development of attractions and activities; promotion and signage; and great customer service.

Action 2.1.2.9

Assess and improve the customer experience delivered through the St Helens Visitor Information Centre.

LEGISLATION & POLICIES:

Nil.

BUDGET AND FINANCIAL IMPLICATIONS:

Not applicable.

VOTING REQUIREMENTS:

Simple Majority.

06/20.12.4 Adoption of 2020-2021 Budget Estimates

ACTION	DECISION
PROPONENT	Council Officer
OFFICER	Bob Hoogland, Manager Corporate Services
FILE REFERENCE	018\007\001\
ASSOCIATED REPORTS AND DOCUMENTS	Budget Estimates 2020-2021

OFFICER'S RECOMMENDATION:

That Council adopt the 2020/2021 Budget Estimates document inclusive of:

1. Budget Income Statement
2. Budgeted Statement of Financial Position
3. Budgeted Cash Flow Statement

and,

That in accordance with the provisions of the Local Government Act 1993, Council adopts the rates and charges for the period 1 July 2020 to 30 June 2021 in accordance with the resolutions which follow.

1. General Rate:

- 1.1 Pursuant to Section 90 of the *Local Government Act 1993*, Council makes the following general rate on all rateable land (excluding land which is exempt pursuant to the provisions of Section 87) within the Municipal area of Break O'Day for the period commencing 1 July 2020 and ending 30 June 2021, namely a rate of 8.10 cents in the dollar on the assessed annual value (as adjusted) of the land.
- 1.2 Pursuant to Section 90(4) of the *Local Government Act 1993*, Council sets a minimum amount payable in respect of the general rate of \$551.00.
- 1.3 Pursuant to Section 107(1)(a) of the *Local Government Act 1993*, Council declares by absolute majority, that the general rate is varied as follows:
 - (a) for land which has the defined use, of primary production forestry, in accordance with the list provided by the Valuer General, a varied general rate of 16.60368 cents in the dollar of the assessed annual value (as adjusted) of the land

2. Service Charges:

Pursuant to Sections 93, 93A, 94, and 95 of the *Local Government Act 1993*, Council makes the following service rates and service charges on all rateable land within the municipal area of Break O'Day (including land which is otherwise exempt from rates pursuant to Section 87 but excluding Crown Land to which Council does not supply any of the following services) for the period commencing 1 July 2020 and ending on the 30 June 2021, namely:

2.1 Waste Management:

Service charges for different waste management services as follows;

2.1.1 Waste Infrastructure

for the making available of waste management services to all land within the municipal area comprising waste disposal areas, waste transfer stations and related waste management facilities, \$188.50;

2.1.2 Waste Collection Services

- (a) for making available the service of a 140 litre mobile waste bin collection within each collection area, \$97.50 per bin; and
- (b) for making available the service of a 240 litre mobile waste bin collection within each collection area, \$158.60 per bin; and
- (c) additional 140 litre waste bin will be \$97.50 per service, and 240 litre waste bin will be \$158.60 per service.
- (d) for making available the service of a 240 litre mobile recycling collection within each collection area, \$55.60 per bin; and
- (e) for each 240 litre mobile recycling collection bin supplied, in addition to the first, \$55.60 per bin.

2.1.3 Waste Collection Services – Exceptions

Pursuant to Section 94(3) Council declares, by absolute majority, that the service charges for waste management are each varied within the municipal area according to each of the following factors;

- (a) where land is within a collection area pursuant to sub-paragraph (a), (b) or (d) but is vacant and is not used for any purpose, vary the collection service charge to nil;
- (b) where improved land is within a collection area pursuant to sub-paragraph (a) (b) or (d) but either of the following two conditions apply (i) the capital value is \$3,000 or less above the land value; or (ii) is considered to not be habitable; vary the collection service charge to nil;
- (c) where land to which sub-paragraphs (a), (b) or (d) apply is used as a sporting or recreational facility and is a jetty, boat shed, boat ramp or slipway, vary the service charges to nil.

2.2 Fire Protection (fire service contribution):

Pursuant to Section 93A of the *Local Government Act 1993* Council makes the following service rates in respect of the fire service contributions it must collect under the Fire Service Act 1979 for the rateable parcels of land within the Municipal area as follows:

District

Cents in the Dollar of AAV

Volunteer brigade rating district	.471435
General land	.330906

Pursuant to Section 93(3) of the *Local Government Act 1993* Council sets a minimum amount payable in respect of this service rate of \$41.00.

3. Separate Land:

For the purposes of these resolutions the rates and charges shall apply to each parcel of land which is shown as being separately valued in the valuation list prepared under the Valuation of Land Act 2001.

4. Adjusted Values:

For the purposes of each of these resolutions any reference to assessed annual value includes a reference to that value as adjusted pursuant to Section 89 of the *Local Government Act 1993*.

5. Instalment Payment:

Pursuant to Section 124 of the *Local Government Act 1993*, Council:

- (a) decides that all rates are payable by all rate payers by four (4) instalments which must be of approximately equal amounts.
- (b) determines that the dates by which instalments are to be paid shall be as follows:
 - (i) The first instalment on or before 8 September 2020;
 - (ii) The second instalment on or before 10 November 2020;
 - (iii) The third instalment on or before 2 February 2021; and
 - (iv) The fourth instalment on or before 4 May 2021.
- (c) where a ratepayer fails to pay any instalment within 21 days of the date on which the rates are due, the full amount owing becomes due and payable in accordance with Section 124 (5) of the *Local Government Act 1993*.

6. Discount:

Pursuant to Section 130 of the *Local Government Act 1993* Council offers to all of the ratepayers who are liable to pay rates and charges, a discount of 3% of the rates and charges if they are paid, and received by Council, by one payment on or before 8 September 2020.

7. Penalty and Interest:

Pursuant to Section 128 of the *Local Government Act 1993*, if any rate or instalment is not paid, and received by Council, on or before the date it falls due then:

- (a) there is payable a penalty of 6% of the unpaid rate or instalment; and
- (b) there is payable a daily interest charge of 0.0186575% (6.81% per annum) in respect of the unpaid rate or instalment for the period during which it is unpaid.

8. Words and Expressions:

Words and expressions used both in these resolutions and in the *Local Government Act 1993* or the *Fire Service Act 1979* have in these resolutions the same respective meanings as they have in those Acts.

INTRODUCTION:

The Budget Estimates and Rates Resolution are considered annually in accordance with Section 82 of the *Local Government Act 1993* and are prepared in accordance with Council's Long Term Financial Plan.

PREVIOUS COUNCIL CONSIDERATION:

Council adopts its budget every financial year. The Budget Estimates and Rates Resolution 2020-2021 has been considered by individual managers and the management team and preliminary rating, Fees & Charges and Community Care & Recovery and Rates Hardship provisions were considered at previous Council Workshops.

OFFICER'S REPORT:

Council adopted, in principle, its Long Term Financial Plan, with the intent of:

- Ideally aiming to generate a small operational accounting surplus each year;
- Ensuring the maintenance and renewal of existing assets and services;
- Funding new assets and services as identified as priorities by Council;
- Having a long term plan for levels of rates and charges.

The Estimates were prepared in accordance with the Long Term Financial Plan and with the intent of moving to a budgeted operational surplus but this has been modified for 2020-2021 to take into account:

- Community Care and Recovery Measures adopted to respond to impacts arising from dealing with the COVID-19 pandemic including zero general rate and Fees & Charges increase and waiving commercial general rate charges for affected commercial properties
- Reduced dividend revenue from Council's investment in TasWater

Council has determined to freeze rates for 2020-2021 however management is recommending increases in waste (general & collection) charges of 3% due to the very significant increases in waste collection and disposal costs. If no increase is implemented, the difference between the revenue and costs for waste disposal and collection will continue to increase and lead to either increasing subsidising from general rates or the requirement for extreme increases in a future year.

STRATEGIC PLAN & ANNUAL PLAN:

Strategic Plan 2017-2027

Goal

Services - To have access to quality services that are responsive to the changing needs of the community and lead to improved health, education and employment outcomes.

Strategies

Ensure Council services support the betterment of the community while balancing statutory requirements with community and customer needs.

LEGISLATION & POLICIES:

In accordance with Sections 71 and 82 of the *Local Government Act 1993*.

BUDGET; FUNDING AND FINANCIAL IMPLICATIONS:

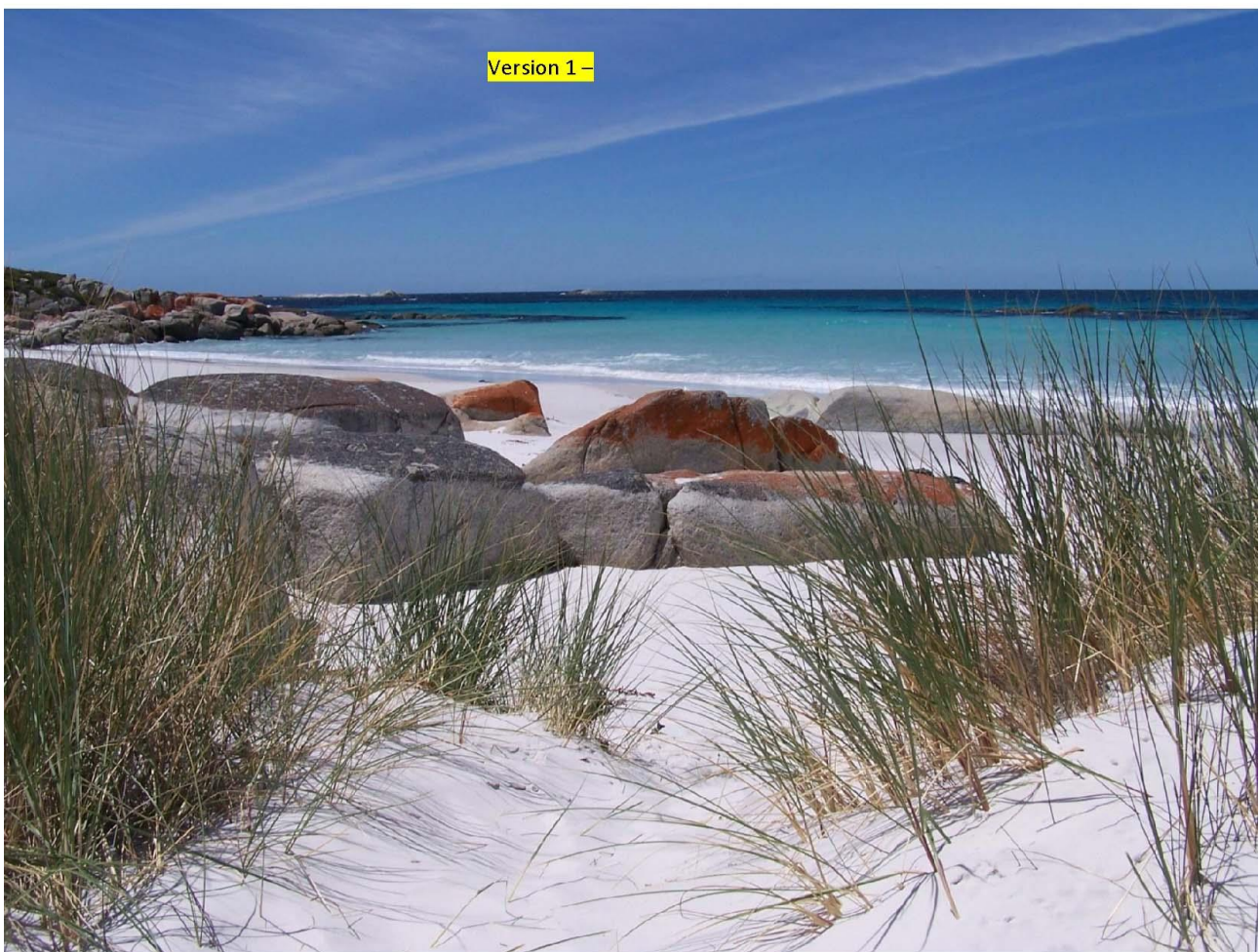
The financial implications to Council for the 2020-2021 financial year are outlined in the Budget Estimates document.

VOTING REQUIREMENTS:

Absolute Majority.

Budget Estimates

2020-2021



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Introduction – Budget 2020 - 2021

Provided below is an overview of the changes to the rates resolution for the 2020/2021 financial year:

General Rate

Due to the current situation and unknown impacts around COVID-19, Council has implemented a 0% increase in the General rate from 2019/2020 of 8.10 *cents in the \$* for Residential, Commercial and Primary Production. The minimum General rate remains the same as for 2019/2020 at \$551.00. Primary production (forestry) General rate has also remained unchanged from 2019/2020 at 16.60368 *cents in the \$*.

Waste Management

The waste Infrastructure charge has increased by approximately 3% to \$188.50 per tenement.

Kerbside Collection Charges

Waste collection charges have been set at;

140 litre service \$97.50

240 litre service \$158.60

Recycling collection charge has been set at;

240 litre service \$55.60

Fire Levy

Contributions required of Council to the State Fire Commission have not increased for 2020/2021 however changes in valuations has increased the urban contribution by 1.37% and decreased the rural contribution by 1.65%. The State Fire Commission has kept the minimum rate for the fire levy at \$41.00.

Penalty & Interest

The interest percentage maximums are set by legislation, under S.128 of the *Local Government Act 1993*. The maximum percentage that can be charged for 2020/2021 is 6.8%, which is a decrease from last financial year (8.1%).

Council has not made any changes to the current penalty rate, which is an immediate charge of 6% of the unpaid instalment amount.

Discount

The discount percentage provided to ratepayers for paying rates in full will continue at 3%.

1. Rates Resolution

That in accordance with the provisions of the *Local Government Act 1993*, Council adopts the rates and charges for the period 1 July 2020 to 30 June 2021 in accordance with the resolutions which follow.

1. General Rate:

- 1.1 Pursuant to Section 90 of the *Local Government Act 1993*, Council makes the following general rate on all rateable land (excluding land which is exempt pursuant to the provisions of Section 87) within the Municipal area of Break O'Day for the period commencing 1 July 2020 and ending 30 June 2021, namely a rate of 8.10 cents in the dollar on the assessed annual value (as adjusted) of the land.
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 - (a) for land which has the defined use, of primary production forestry, in accordance with the list provided by the Valuer General, a varied general rate of 16.60368 cents in the dollar of the assessed annual value (as adjusted) of the land

2. Service Charges:

Pursuant to Sections 93, 93A, 94, and 95 of the *Local Government Act 1993*, Council makes the following service rates and service charges on all rateable land within the municipal area of Break O'Day (including land which is otherwise exempt from rates pursuant to Section 87 but excluding Crown Land to which Council does not supply any of the following services) for the period commencing 1 July 2020 and ending on the 30 June 2021, namely:

2.1 Waste Management:

Service charges for different waste management services as follows;

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for the making available of waste management services to all land within the municipal area comprising waste disposal areas, waste transfer stations and related waste management facilities, \$188.50;

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- (b) where improved land is within a collection area pursuant to sub-paragraph (a) (b) or (d) but either of the following two conditions apply (i) the capital value is \$3,000 or less above the land value; or (ii) is considered to not be habitable; vary the collection service charge to nil;
- (c) where land to which sub-paragraphs (a), (b) or (d) apply is used as a sporting or recreational facility and is a jetty, boat shed, boat ramp or slipway, vary the service charges to nil.

2.2 Fire Protection (fire service contribution):

Pursuant to Section 93A of the *Local Government Act 1993* Council makes the following service rates in respect of the fire service contributions it must collect under the Fire Service Act 1979 for the rateable parcels of land within the Municipal area as follows:

<i>District</i>	<i>Cents in the Dollar of AAV</i>
Volunteer brigade rating district	.471435
General land	.330906

Pursuant to Section 93(3) of the *Local Government Act 1993* Council sets a minimum amount payable in respect of this service rate of \$41.00.

3. Separate Land:

For the purposes of these resolutions the rates and charges shall apply to each parcel of land which is shown as being separately valued in the valuation list prepared under the Valuation of Land Act 2001.

4. Adjusted Values:

For the purposes of each of these resolutions any reference to assessed annual value includes a reference to that value as adjusted pursuant to Section 89 of the *Local Government Act 1993*.

5. Instalment Payment:

Pursuant to Section 124 of the *Local Government Act 1993*, Council:

- (a) decides that all rates are payable by all rate payers by four (4) instalments which must be of approximately equal amounts.
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6 Discount:

Pursuant to Section 130 of the *Local Government Act 1993* Council offers to all of the ratepayers who are liable to pay rates and charges, a discount of 3% of the rates and charges if they are paid, and received by Council, by one payment on or before 8 September 2020.

7. Penalty and Interest:

Pursuant to Section 128 of the *Local Government Act 1993*, if any rate or instalment is not paid, and received by Council, on or before the date it falls due then:

- (a) there is payable a penalty of 6% of the unpaid rate or instalment; and
- (b) there is payable a daily interest charge of 0.0186575% (6.81% per annum) in respect of the unpaid rate or instalment for the period during which it is unpaid.

8. Words and Expressions:

Words and expressions used both in these resolutions and in the *Local Government Act 1993* or the *Fire Service Act 1979* have in these resolutions the same respective meanings as they have in those Acts.

John Brown
General Manager

2. Budget 2020 – 2021 Revenue

		Year to Date Actual	Year to Date Budget	2019-2020 Expected 30June20	2020-2021 Budget	Budget Change %
1600	Revenues					
1610	Rates in Advance	-				
1611	General Rate	7,414,354	7,368,676	7,368,676	7,389,216	0%
1612	Waste Charges	1,191,606	1,188,585	1,188,585	1,226,004	3%
1613	Fire Levy	367,797	365,186	365,186	364,927	0%
1614	Tips & Transfer Stations	131,915	127,410	169,880	175,100	3%
1615	Recycling Charges	244,678	243,216	243,216	253,592	4%
1616	Early Settlement Discounts	(145,784)	(130,000)	(130,000)	(130,000)	0%
1616B	Commercial rate relief	-	(99,000)	-	-	
1617	Wheelie Bin Charges	435,263	430,271	430,271	452,119	5%
	Total Rates	9,639,828	9,494,344	9,635,814	9,730,958	1%
	Environmental Health					
1621	Waste Disposal Fees	-		-	-	
1622	Inspection Fees	-	4,500	6,000	6,000	0%
1623	Health/Food Licence Fees and Fines	(420)	1,000	14,000	14,000	0%
1624	Immunisations	1,074	-	1,000	1,000	0%
1625	Sampling	-		-	-	
1626	Place of Assembly Licence	-	-	-	-	
	Total Environmental Health	654	5,500	21,000	21,000	0%
	Municipal Inspector					
1631	Kennel Licences	40	-	1,200	1,200	0%
1632	Dog Registrations	13,293	8,500	50,100	50,100	0%
1633	Dog Impoundment Fees & Fines	1,150	1,875	2,500	2,500	0%
1634	Dog Replacement Tags	140	-	-	-	
1635	Caravan Fees and Fines	61,810	50,000	50,000	50,000	0%
1636	Fire Abatement Charges	-	2,000	2,000	2,000	0%
1637	Infringement Notices	10,443	13,125	17,500	17,500	0%
	Total Municipal inspector	86,876	75,500	123,300	123,300	0%
	Building Control Fees					
1641	Building Fees	28,535	22,500	30,000	30,000	0%
1642	Plumbing	38,270	37,500	50,000	50,000	0%
1643	Building Search Fees	500	900	1,200	1,200	0%
1644	Permit Administration	37,445	26,250	35,000	35,000	0%
1645	Building Inspections	44,294	30,000	40,000	40,000	0%
1646	Plumbing Inspections	-		-	-	
1647	Certificates of Likely Compliance	34,211	16,500	22,000	22,000	0%

		Year to Date Actual	Year to Date Budget	2019-2020 Expected 30June20	2020-2021 Budget	Budget Change %
1648	-	-		-	-	
1649	Privately Certified Permit Fee	-		-	-	
1650	Private Building Surveying Fees and Similar	-		-	-	
1651	Development Application Fees	74,193	37,500	50,000	50,000	0%
1652	Planning Scheme	-	-	-	-	
1653	Subdivision Fees	470	2,625	3,500	3,500	0%
1654	Advertising Fee	52,825	37,500	50,000	50,000	0%
1655	Adhesion Orders	420	375	500	500	0%
1656	Engineering Fees	4,708	1,500	2,000	2,000	0%
1657	Public Open Space	-	-	-	-	
1658	Illegal Building Fees	-	-	-	-	
	Total Planning And Building Control Fees	315,872	213,150	284,200	284,200	0%
	Government Fees Levies					
1661	B.C.I Training Levy	30,813	22,500	30,000	30,000	0%
1662	Building Permit Levy	15,407	12,750	17,000	17,000	0%
1663	132 & 337 Certificates	101,426	60,000	80,000	80,000	0%
1664	Section 137 Property Sales	99,379	-	99,379	-	-100%
1665	SES Contributions	-	-	-	-	
1666	Right to Information	41	-	-	-	
	Total Government Fees Levies	247,065	95,250	226,379	127,000	-44%
	Investment Income					
1671	Interest Income	125,294	125,500	150,000	150,000	0%
1674	Guarantee Fees - TasWater	-	-	-	-	
1675	Tax Equivalents - TasWater	31,435	-	31,435	-	-100%
1676	Dividends - TasWater	162,565	142,000	162,565	194,000	19%
	Total Investment Income	319,294	267,500	344,000	344,000	0%
	Sales Hire and Commission					
1681	Sales	115,178	107,983	130,100	127,600	-2%
1682	Commission	12,075	15,857	16,491	16,491	0%
1683	Equipment Hire	73	-	-	-	
1684	Facilities and Hall Hire	26,889	45,650	55,000	55,000	0%
1685	Facilities Leases	69,179	55,250	75,000	75,000	0%
1686	Public Liability Blanket Cover	18	-	-	-	
1687	History Room Other Income	1,003	750	1,000	1,000	0%
	Total Sales Hire and Commission	224,415	225,490	277,591	275,091	-1%
	Other Income					
1761	Late Payment Penalties inc Interest	65,203	67,168	65,203	100,000	53%
1763	Heavy Vehicle Contributions	48,809	-	48,809	-	-100%

		Year to Date Actual	Year to Date Budget	2019-2020 Expected 30June20	2020-2021 Budget	Budget Change %
1765	Private Works	198,775	15,000	200,000	20,000	-90%
1766	Cemetery	17,855	18,750	25,000	25,000	0%
1767	Contributions	25,000	25,000	25,000	-	-100%
1768	Miscellaneous Income	5,664	-	-	-	
	Total Other Income	361,305	125,918	364,012	145,000	-60%
	Reimbursements					
1771	Collection Costs	-	-	-	-	
1772	Insurance Recoveries	-	-	-	-	
1773	Workers Comp. Recoveries	-	1,500	2,000	2,000	0%
1774	Training Fees Re-imbursments	-	-	-	-	
1775	Roundings	(356)	-	-	-	
1776	Miscellaneous Reimbursements	6,831	3,750	5,000	5,000	0%
1778	GST free reimbursements	51,213	38,409	51,213	-	-100%
	Total Reimbursements	57,687	43,659	58,213	7,000	-88%
				-		
	Gain or Loss on Sale of Assets			-		
1781	Profit or Loss on Sale of Assets	5,597	10,000	27,000	25,000	-7%
	Total Gain or Loss on Sale of Assets	5,597	10,000	27,000	25,000	-7%
	Grant Income					
	Operating Grants		-			
1792	Financial Assistance Grant	1,054,473	1,054,473	1,411,700	2,980,411	111%
1794	State Grants - Other	2,000	-	-	-	
1794	Learner Driver Mentor Grant	19,924	20,000	20,000	20,000	0%
1794	Drought Weed Management			55,000		
1796	NRM Facilitator	-	-			
	Total Operating Grants	1,076,397	1,074,473	1,486,700	3,000,411	102%
	Capital Grants					
1791	Roads to Recovery	691,109	320,000	971,109	971,000	0%
1791	Old Tasman Hotel	75,000	-	500,000		-100%
1791	DCF Round 2 Projects		-	-	1,000,000	
1791	CDG Georges Bay Walking Trail				2,100,000	
1791	Turf Mower		-		20,000	
1791	Blackspot		-	200,000		-100%
1791	St Helens Pt Rd (Parkside)		-	375,000		-100%
1791	Mountain Bike Trails - Federal Grant	1,598,859	-	2,633,073	-	-100%
1791	Drought Communities Grant	900,000	900,000	900,000		-100%
1791	St Marys Flood Mitigation	100,000	-	400,000	-	-100%
1793	State Grants Other	-	-	-	-	
1793	Mountain Bike Trails - State Grant	600,000	-	650,000	-	-100%

		Year to Date Actual	Year to Date Budget	2019-2020 Expected 30June20	2020-2021 Budget	Budget Change %
1795	Other Grants	-	-	-	-	
	Total Capital Grants	3,964,968	1,220,000	6,629,182	4,091,000	-38%
	Total Revenue	16,299,958	12,850,784	19,477,390	18,173,960	-7%

3. Budget 2020 – 2021 Expenses

		Year to Date Actual	Year to Date Budget	2019-2020 Expected 30June20	2020- 2021 Budget	Budget Change %
	Expenses					
	Employee Costs					
1811	Salaries and Wages	2,675,850	2,510,171	3,489,708	3,791,012	9%
1812	On Costs	1,118,896	1,092,558	1,549,816	1,683,844	9%
1813	Overtime Payments	54,767	18,000	24,000	37,540	56%
	Total Employee Costs	3,849,513	3,620,729	5,063,524	5,512,396	9%
	Energy Costs					
1851	Electricity	115,021	106,272	143,875	143,875	0%
	Total Energy Costs	115,021	106,272	143,875	143,875	0%
	Materials and Contracts					
1861	Advertising	52,294	36,263	48,350	48,500	0%
1862	Accom Receipts & Park Passes - Hist Rm	-	-	-	-	
1863	Bank Charges - GST	21,311	18,150	24,200	24,200	0%
1864	Books Manuals Publications	1,483	3,593	4,790	4,090	-15%
1865	Catering	9,338	10,575	14,100	14,400	2%
1866	Bank Charges - FREE	601	750	1,000	1,000	0%
1867	Computer Hardware Purchase	16,513	9,000	12,000	12,000	0%
1868	Computer Software Purchase	871	-	-	-	
1869	Computer Internet Charges	382	1,913	2,550	2,000	-22%
1870	Computer Licence and Maintenance Fees	149,745	163,900	203,000	205,000	1%
1871	Commission Paid	-	-	-	-	
1872	Corporate Membership	117,374	137,790	144,790	144,790	0%
1873	Debt Collection	41,805	12,000	16,000	16,000	0%
1875	Public Liability Insurance	-	-	-	-	
1876	Stock Purchases for Resale	43,506	42,000	45,000	45,000	0%
1890	Equipment Hire and Leasing	23,608	28,500	38,000	38,500	1%
1891	Equipment Maintenance and Minor Purchases	4,539	13,275	17,700	11,700	-34%
1893	Internet Billpay Costs	5,198	5,250	7,000	7,000	0%
1894	IVR Charges	-	-	-	-	
1895	Licensing and Licence Costs	39,196	15,000	39,379	39,379	0%
1896	Land and Building Rental or Leasing Costs	4,809	17,600	9,000	9,000	0%
1897	Materials	225,880	213,600	284,800	335,445	18%
1898	Phone Calls Rental Fax	29,411	30,680	40,906	39,090	-4%
1899	Postage/Freight	25,370	18,008	24,010	23,010	-4%
1900	Printing/Laminating	-	12,450	16,600	5,000	-70%
1901	Property Insurance	102,821	95,500	95,500	109,300	14%
1902	Room Hire	1,105	525	700	1,250	79%

		Year to Date Actual	Year to Date Budget	2019-2020 Expected 30June20	2020- 2021 Budget	Budget Change %
1904	Royalties and Production Licences	-	3,750	5,000	5,000	0%
1905	Stationery	8,532	6,750	9,000	16,500	83%
1906	Water and Property rates Payable	92,128	97,325	105,800	105,800	0%
1907	Loan Charges and Interest	-	-	-	-	
1908	Petty Cash Differences Written Off	-		-	-	
	Total Materials and Contracts	1,017,819	994,145	1,209,175	1,262,954	4%
	Contractor Costs					
1971	Contractors	842,892	712,500	950,000	792,300	-17%
1972	Cleaning Contractors	173,221	137,138	182,850	189,730	4%
1973	Waste Management Contractors	898,943	930,594	1,249,425	1,135,788	-9%
	Total Contractor Costs	1,915,056	1,780,231	2,382,275	2,117,818	-11%
	Professional Fees					
1991	Analysis Fees	-	-	-	-	
1992	Audit Fees	25,912	34,340	36,000	40,000	11%
1993	Legal Fees	54,688	41,016	54,688	26,000	-52%
1994	Internal Audit Fees	4,872	9,000	12,000	6,500	-46%
1995	Revaluation Fees- Municipal only	18,500	21,000	28,000	28,000	0%
1996	Professional Fees - Grant funded	98,733	75,000	150,000	-	-100%
1997	Professional Fees - Strategic Projects	-	-	-	70,000	
1998	Other Professional Fees	233,548	187,500	250,000	254,700	2%
	Total Professional Fees	436,253	367,856	530,688	425,200	-20%
	Plant Hire					
2101	Plant Hire - Internal	430,159	375,750	501,000	516,300	3%
2102	Plant Hire - External	1,706	4,125	5,500	5,500	0%
2103	Registration and MAIB	34,866	34,387	34,387	39,672	15%
2104	Insurance Premiums	20,779	27,830	27,830	41,773	50%
2105	Plant Repairs and Maintenance	150,005	112,500	150,000	112,000	-25%
2140	Plant Hire Recovered	(511,924)	(487,500)	(650,000)	(720,000)	11%
2141	Fuel	134,814	111,375	148,500	164,500	11%
2142	Fuel Credit	(21,306)	(11,250)	(15,000)	(15,000)	0%
2143	Fuel Write Offs	-		-	-	
	Total Plant Hire	239,100	167,217	202,217	144,745	-28%
	Government Fees and Levies					
2253	Local Government Levy	-		-	-	
2254	B.C.I Levy #See GL2257 Building Permit Levy	-		-	-	
2255	Fire Levy	273,695	257,372	332,279	365,186	10%
2257	Building Permit Levy	15,364	11,250	15,000	15,000	0%
2258	Land Tax	45,541	37,480	56,813	56,813	0%

2020 – 2021 Budget Estimates

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		Year to Date Actual	Year to Date Budget	2019-2020 Expected 30June20	2020- 2021 Budget	Budget Change %
2259	Training Levy	30,813	22,500	30,000	30,000	0%
	Total Government Fees and Levies	365,413	328,602	434,092	466,999	8%
	Depreciation					
2301	Depreciation Land Freehold	-		-	-	
2302	Amortisation Land Leasehold	-		-	-	
2304	Depreciation Historical Assets	-	-	-	-	
2305	Depreciation Buildings	196,408	162,066	216,088	236,323	9%
2306	Depreciation Roads and Streets	1,521,670	1,369,500	1,826,000	1,826,000	0%
2307	Depreciation Bridges	367,080	330,372	440,496	456,600	4%
2308	Depreciation Plant & Equipment	313,754	246,806	329,075	410,868	25%
2309	Depreciation Minor Plant and Equipment	-		-	-	
2310	Depreciation Stormwater Infrastructure	276,580	248,922	331,896	331,896	0%
2311	Depreciation Furniture	127,374	105,388	140,517	157,405	12%
2312	Depreciation Land Improvements	177,963	148,891	198,521	215,001	8%
2313	Amortisation of Municipal Valuation	18,000	16,200	25,000	25,000	0%
	Total Depreciation	2,998,829	2,628,145	3,507,593	3,659,093	4%
	Other Expenses					
2401	Interest Payable	188,712	214,177	335,328	335,328	0%
2402	Compensation to 3rd Parties	-		-	-	
2403	Bad & Doubtful Debts	4,317		-	-	
2404	Grants and Community Support Given	100,027	118,100	142,800	179,100	25%
2405	Rate Remissions	167,925	57,000	57,000	57,000	0%
2406	Commercial rate relief	-	-	-	99,000	
2407	Waiver of Fees and Lease etc	2,555	-	-	-	
2408	Refunds/Reimbursements	6,622	-	-	-	
2409	Council Member Expenses	16,865	13,500	18,000	18,000	0%
2410	Council Member Allowances	141,919	125,240	166,987	169,158	1%
	Total Other Expenses	628,944	528,017	720,115	857,586	19%
	Total Expenses	11,565,947	10,521,213	14,193,554	14,590,665	3%
	FAG's received prior year in advance			1,496,018		
	Net Surplus\ (Deficit) before Capital amounts	763,446	1,099,571	123,672	(532,705)	
	Capital Grants	3,964,968	1,220,000	6,629,182	4,091,000	
	Profit or Loss on Sale of Assets	5,597	10,000	27,000	25,000	
	Net Surplus\ (Deficit)	4,734,011	2,329,571	6,779,854	3,583,295	

4. Budget 2020 – 2021 Department

Business & Corporate Services

	Year to Date Actual	2019-2020 Budget	2020-2021 Estimate
Total Investment Income	123,442	538,000	344,000
Total Sales Hire and Commission	2,949	6,000	6,000
Total Other Income	5,000	-	-
Total Reimbursements	13,436	-	-
Total Revenue	144,828	544,000	350,000
Total Employee Costs	427,235	771,532	817,408
Total Energy Costs	3,419	5,800	5,800
Total Materials and Contracts	335,319	483,650	497,450
Total Contractor Costs	3,738	7,900	7,900
Total Professional Fees	4,416	18,000	10,500
Total Plant Hire	10,690	12,350	13,573
Total Government Fees and Levies	91	180	180
Total Depreciation	84,689	140,905	157,064
Total Expenses	869,597	1,440,318	1,509,875
Net Surplus\ (Deficit) before Capital Income	(724,769)	(896,318)	(1,159,875)
Net Surplus\ (Deficit)	(724,769)	(896,318)	(1,159,875)

Development Services

	Year to Date Actual	2019-2020 Budget	2020-2021 Estimate
Total Environmental Health	(645)	21,000	21,000
Total Municipal inspector	61,444	59,500	59,500
Total Planning And Building Control Fees	229,351	282,200	282,200
Total Government Fees Levies	106,998	127,000	127,000
Total Sales Hire and Commission	682	1,300	1,300
Total Other Income	200	-	-
Total Reimbursements	187	-	-
Total Revenue	398,216	491,000	491,000
	-		
Total Employee Costs	423,353	913,788	841,637
Total Materials and Contracts	25,541	45,910	50,910
Total Contractor Costs	320	20,000	10,000
Total Professional Fees	148,817	91,500	142,700
Total Plant Hire	6,821	11,802	8,807
Total Government Fees and Levies	33,045	45,000	45,000
Total Depreciation	8,372	14,352	19,740
Total Other Expenses	1,501	1,000	34,500
Total Expenses	647,769	1,143,352	1,153,293
	-		
Net Surplus\ (Deficit) before Capital Income	(249,553)	(652,352)	(662,293)
Net Surplus\ (Deficit)	(249,553)	(652,352)	(662,293)

Community Services

	Year to Date Actual	2019-2020 Budget	2020-2021 Estimate
Total Sales Hire and Commission	105	-	-
Total Reimbursements	3,395	-	-
Total Operating Grants	21,924	20,000	20,000
Total Capital Grants	2,367,675	-	2,100,000
Total Revenue	2,393,098	20,000	2,120,000
	-		
Total Employee Costs	153,832	307,619	281,043
Total Energy Costs	115	-	-
Total Materials and Contracts	15,341	26,450	26,950
Total Contractor Costs	6,165	30,000	30,000
Total Professional Fees	15,724	8,000	10,000
Total Plant Hire	10,420	12,640	12,744
Total Depreciation	16,284	23,780	16,212
Total Other Expenses	76,755	141,800	144,600
Total Expenses	294,635	550,289	521,549
	-	-	-
Net Surplus\ (Deficit) before Capital Income	(269,212)	(530,289)	(501,549)
Net Surplus\ (Deficit)	2,098,463	(530,289)	1,598,451

Works and Infrastructure

	Year to Date Actual	2019-2020 Budget	2020-2021 Estimate
Total Rates	1,953,395	2,031,952	2,106,815
Total Municipal inspector	23,726	63,800	63,800
Total Planning And Building Control Fees	4,066	2,000	2,000
Total Sales Hire and Commission	123,416	175,000	175,000
Total Other Income	106,234	45,000	45,000
Total Reimbursements	1,713	2,000	2,000
Total Gain or Loss on Sale of Assets	878	27,000	25,000
Total Operating Grants	385,200	1,569,650	1,608,892
Total Capital Grants	414,000	1,905,000	1,991,000
Total Revenue	3,012,627	5,821,402	6,019,507
	-		
Total Employee Costs	1,280,401	2,219,761	2,682,349
Total Energy Costs	74,222	133,075	133,075
Total Materials and Contracts	248,072	454,399	493,444
Total Contractor Costs	1,181,335	1,993,925	2,065,068
Total Professional Fees	44,664	94,000	44,000
Total Plant Hire	127,629	59,350	99,978
Total Government Fees and Levies	28,658	52,354	52,354
Total Depreciation	1,971,546	3,301,335	3,442,005
Total Other Expenses	167,192	335,328	335,328
Total Expenses	5,123,720	8,643,527	9,347,600
	-	-	-
Net Surplus\ (Deficit) before Capital Income	(2,525,092)	(4,727,125)	(5,319,094)
Net Surplus\ (Deficit)	(2,111,092)	(2,822,125)	(3,328,094)

Visitor Information Centre, History Room and Tourism

	Year to Date Actual	2019-2020 Budget	2020-2021 Estimate
Total Sales Hire and Commission	33,931	82,000	79,500
Total Reimbursements	132	-	-
Total Revenue	34,063	82,000	79,500
	-		
Total Employee Costs	80,069	149,804	138,312
Total Energy Costs	3,040	5,000	5,000
Total Materials and Contracts	42,619	49,700	51,700
Total Contractor Costs	3,057	4,850	4,850
Total Professional Fees	9,594	9,000	-
Total Plant Hire	200	-	-
Total Government Fees and Levies	822	1,600	1,600
Total Depreciation	4,942	8,472	8,472
Total Expenses	144,343	228,426	209,934
	-	-	-
Net Surplus\ (Deficit) before Capital Income	(110,280)	(146,426)	(130,434)
Net Surplus\ (Deficit)	(110,280)	(146,426)	(130,434)

Governance and Members Expenses

	Year to Date Actual	2019-2020 Budget	2020-2021 Estimate
Total Rates	7,601,936	7,603,862	7,624,143
Total Government Fees Levies	99,379	-	-
Total Investment Income	(2)	-	-
Total Sales Hire and Commission	7,299	13,291	13,291
Total Other Income	47,316	100,000	100,000
Total Reimbursements	26,341	5,000	5,000
Total Operating Grants	317,782	1,338,068	1,371,520
Total Capital Grants	511,916	970,210	-
Total Revenue	8,611,967	10,030,431	9,113,954
	-		
Total Employee Costs	276,342	701,019	751,646
Total Materials and Contracts	111,586	149,066	142,500
Total Professional Fees	71,353	221,000	218,000
Total Plant Hire	5,986	5,375	9,645
Total Government Fees and Levies	183,833	334,958	367,865
Total Depreciation	8,001	18,749	15,600
Total Other Expenses	178,065	241,987	343,158
Total Expenses	835,166	1,672,154	1,848,414
	-	-	-
Net Surplus\ (Deficit) before Capital Income	7,264,885	7,388,067	7,265,539
Net Surplus\ (Deficit)	7,776,801	8,358,277	7,265,539

Council Total

	Year to Date Actual	2019-2020 Budget	2020-2021 Estimate
Total Rates	9,555,331	9,635,814	9,730,958
Total Environmental Health	(645)	21,000	21,000
Total Municipal inspector	85,169	123,300	123,300
Total Planning And Building Control Fees	233,417	284,200	284,200
Total Government Fees Levies	206,376	127,000	127,000
Total Investment Income	123,441	538,000	344,000
Total Sales Hire and Commission	168,382	277,591	275,091
Total Other Income	158,750	145,000	145,000
Total Reimbursements	45,204	7,000	7,000
Total Gain or Loss on Sale of Assets	878	27,000	25,000
Total Operating Grants	724,906	2,927,718	3,000,411
Total Capital Grants	3,293,591	2,875,210	4,091,000
Total Revenue	14,594,800	16,988,833	18,173,960
	-		
Total Employee Costs	2,641,232	5,063,524	5,512,396
Total Energy Costs	80,796	143,875	143,875
Total Materials and Contracts	778,478	1,209,175	1,262,954
Total Contractor Costs	1,194,615	2,056,675	2,117,818
Total Professional Fees	294,567	441,500	425,200
Total Plant Hire	161,746	101,517	144,745
Total Government Fees and Levies	246,449	434,092	466,999
Total Depreciation	2,093,834	3,507,593	3,659,093
Total Other Expenses	423,512	720,115	857,586
Total Expenses	7,915,230	13,678,066	14,590,665
	-		
FAGS grant funds received in advance	-		
Net Surplus\ (Deficit) before Capital Income	3,385,979	408,556	(532,705)
Strategic Projects	-		
Capital Income	3,293,591	2,902,210	4,116,000
Net Surplus\ (Deficit)	6,679,570	3,310,766	3,583,295

5. Capital Budget

Funding Sources	
Works Funds Carried forward	
External	
Grants - Capital	-
Internal	
Unrestricted cash & investments	3,020,925
Total Works Funds Carried Forward	3,020,925
New Works	
External	
Grants - Capital	4,091,000
Loan Funds	-
Plant & Vehicle Sales	25,000
Internal	
Unrestricted cash & investments	3,483,020
Total New Works Funds	7,599,020
Total Funding Sources	10,619,945

6. Capital Budget - Expenses

Project Code	Details	Year to 30 Apr20 Actual	2019-2020 Budget	Expected expenditure to 30/6/20	Budget expected to be C/F	2020-2021 Estimate	Total New Budget + C/f	Comment
	PLANT & EQUIPMENT							
	Replacement of the following vehicles							
	Turf Mower					40,000	40,000	Requires co-funding from SHFC
	Garbage truck					370,000	370,000	
	2nd hand back up garbage truck					120,000	120,000	Budget workshop 1/6/20
	1226 Ute 2WD Tipper					30,000	30,000	
	1316 Maintenance Van - Building Mtce Officer					45,000	45,000	
	1294 Dual Cab Ute 4WD					40,000	40,000	
	Small Plant					42,000	2,000	
CH015	Skoda Kodiah Base 4x4 Wagon	44,947	45,000	44,947			-	
CH020	1322 Pool Car - Forester wagon	-	20,000	20,000			-	
CH025	Garbage truck	208,764	280,000	208,764			-	
CH030	1307 Toro Mower 42in	15,236	16,000	15,236			-	
CF012	1040 Dual Cab Ute 4WD	-	38,000	38,000			-	
CH035	Navara 4x2 Utility S/Cab C/Chas RX	30,342	27,000	30,342			-	
CH010	Mitsubishi Trtion Ute GLX 2.4L	37,684	38,000	37,684			-	
CH005	Mitsubishi Trtion Ute GLX 2.4L with Canopy	39,323	38,000	39,323			-	
CG049	HiperVR Base & Rover Kit (Surveying Equip)	42,512	-	42,512			-	
CH040	Hi-Ab truck crane for #1270	7,233	-	7,233			-	
CH045	Mitsubishi MR Triton GLX 2.4L	30,012	-	30,012			-	
CH047	Enerpac Hydraulic Manhole Lifter	1,784	-	1,784			-	
CH046	Suzuki DR200SL9 Motorcycles x2	11,162	-	11,162			-	

Project Code	Details	Year to 30 Apr20 Actual	2019-2020 Budget	Expected expenditure to 30/6/20	Budget expected to be C/F	2020-2021 Estimate	Total New Budget + C/f	Comment
	TOTAL PLANT & EQUIPMENT	418,808	502,000	476,808	-	687,000	687,000	
			-				-	
	FURNITURE & IT		-				-	
	Additional sit down/stand up desks					2,500	2,500	
	IT - Server Upgrades					25,000	25,000	
	Council Chambers New Furniture					15,000	15,000	
	Desktop/Laptops/ Monitors					10,000	10,000	
	Printers/Copiers					12,000	12,000	
	History Room acquisition reserve					1,000	1,000	
CH075	Town Christmas Decorations	-	5,000	5,000			-	
CD730	Hall Furniture Replacement	984	10,000	984	3,000		3,000	
CE085	Additional sit down/stand up desks	1,455	2,500	2,500			-	
CG060	IT - Major Software Upgrades	26,930	28,000	28,000			-	Office 2019 for 50 computers
CH060	IT - Server Upgrades	7,847	17,500	17,500			-	Wifi & remote server upgrades 2019/20
CH055	Desktop/Laptops/ Monitors	28,271	20,000	28,271			-	Desktops/ laptop/ monitors 2019/20
CH070	Printers/Copiers History Room 2019/20	3,390	6,500	3,390			-	History Room
CH071	Panasonic PT-VMZ40 LCD Projector	3,058	-	3,058			-	
CH072	Chinese Antiques for Display	3,410	-	3,410			-	History Rooms - \$3410.00
CG820	Foreshore Power Upgrade	14,686	12,000	14,686			-	
CH065	Audio visual equip	14,982	20,000	20,000			-	Chamber
	TOTAL FURNITURE & IT	105,013	121,500	126,799	3,000	65,500	68,500	
			-				-	

Project Code	Details	Year to 30 Apr20 Actual	2019-2020 Budget	Expected expenditure to 30/6/20	Budget expected to be C/F	2020-2021 Estimate	Total New Budget + C/f	Comment
	BUILDINGS		-				-	
	Portland Hall Upgrades					50,000	50,000	Electrical Upgrades, Replace Western Facing Windows & Storage room alterations
	Old Tasmanian Hotel - Lift					213,000	213,000	DCF Round 2 Potential Project
CC730	Old Tasmanian Hotel Upgrades in Accordance with Conservation Mgt Plan	145,109	605,630	605,630		25,000	25,000	Annual commitment to Heritage upgrades and renovations
	St Helens Works Depot					20,000	20,000	New 6m X 6m store building for Community Services
	St Marys Railway Station Upgrades					25,000	25,000	Upgrades to Building to be scoped out
CE770	Workspace Renovations - History Rooms	750	28,020	28,020			-	
CF705	Weldborough Amenities	450	125,000	125,000			-	
CH705	Install 1 X Bus Shelter - High St, Mathinna	11,058	15,000	15,000			-	As per community consultation in April 2018
CH735	Fingal Park Shelter	30,976	-	30,976			-	As per community consultation in April 2018
CH710	St Helens Waste Transfer Station Tip Shop	41,393	45,000	45,000			-	New Addition to Tip Shop
CH715	Fingal Sports Complex - Toilet Addition	33,786	60,000	60,000			-	As per community consultation in April 2018
CH720	Four Mile Creek Community Hub	-	58,690	58,690			-	FOFMC
CH725	Break O Day Community Stadium - Upgrades	-	30,000	30,000			-	Roof Replace to original amenities section
CH730	Portland Hall Upgrades	22,041	112,440	112,440			-	2019/20 Upgrades

Project Code	Details	Year to 30 Apr20 Actual	2019-2020 Budget	Expected expenditure to 30/6/20	Budget expected to be C/F	2020-2021 Estimate	Total New Budget + C/f	Comment
CG725	Scamander Sports Complex Disabled Toilet & Improvements	5,483	5,500	5,483			-	
	TOTAL BUILDINGS	291,046	1,085,280	1,116,239	-	333,000	333,000	
			-				-	
	PARKS, RESERVES & OTHER		-				-	
	St Marys Sports Complex					45,000	45,000	DCF Funding - New Implement and Buggy Shed
	St Marys Sports Centre (Bowls/Golf Clubhouse)					45,000	45,000	DCF Funding - Internal Alterations
	Scamander Surf Life Saving Club					19,745	19,745	DCF Funding - Fitout of Amenities
	St Marys Football Ground					110,020	110,020	DCF Funding - Irrigation System
	St Marys Community Space					35,000	35,000	DCF Round 2 Potential Project
	Mathinna Cemetery Master Plan					50,000	50,000	DCF Round 2 Potential Project
	Fingal Cemetery Master Plan					100,000	100,000	DCF Round 2 Potential Project
	Fingal Valley Tracks					139,500	139,500	DCF Round 2 Potential Project
	Drought Protection Plan					10,000	10,000	DCF Round 2 Potential Project
	St Helens Sports Complex					50,000	50,000	Reroof and Repaint & waterproof - Athletics Building
	Shade structure - Flagstaff tail head					25,000	25,000	TBC
	Shade Structures - Scamander Reserve					25,000	25,000	TBC
	Street furniture & signage					20,000	20,000	
	Playground equipment replacement program					20,000	20,000	St Helens Foreshore - Playground Fence replace

Project Code	Details	Year to 30 Apr20 Actual	2019-2020 Budget	Expected expenditure to 30/6/20	Budget expected to be C/F	2020-2021 Estimate	Total New Budget + C/f	Comment
	Playground equipment replacement program					50,000	50,000	10 sites at \$5K each
	St Helens rec ground					15,000	15,000	
	Resheet airport runway					100,000	100,000	
	Pyengana Rec ground					40,000	40,000	Remediate and reseal entrance
	Georges Bay Walking Trail/St Helens Foreshore Path					2,223,510	2,223,510	Community Development Grant Funded \$2.1M
CH805	St Marys Cemetery Master Plan	127,606	20,000	127,606			-	DCP
CH810	St Helens Cemetery Master Plan	173	50,000	173	49,827		49,827	
CH815	Dog exercise area St Helens Improvements	-	10,000		10,000		10,000	
CH820	Medeas Cove & Annie St intersection	1,441	15,000	15,000			-	Installation of crash barrier
CE715	Break O Day Community Stadium - External Upgrades	-	9,950	9,950			-	as per Council decision 10/19.17.3 Moved \$150k to CH530
CH530	Car Parking & MTB Hub - Cecilia St Carpark	2,236	300,000	300,000			-	as per Council decision 10/19.17.3
CH825	Cornwall Playground Upgrade (Slide Only)	-	5,000	-	5,000		5,000	Cornwall - Slide Only
CH830	Binalong Bay Playground site improvements	-	25,000	25,000			-	
CD815	Wrinklers Lagoon Redevelopment Design & Planning	-	89,400		89,400		89,400	
CE820	Street furniture & signage	-	8,860		8,860		8,860	
	Jetty upgrades - TBA	-	155,000	155,000			-	Grant funded
CD830B	Jetty Upgrades - Cunningham Street	42,161	13,880	42,161			-	completed

Project Code	Details	Year to 30 Apr20 Actual	2019-2020 Budget	Expected expenditure to 30/6/20	Budget expected to be C/F	2020-2021 Estimate	Total New Budget + C/f	Comment
CH835	St Helens Rec ground - Football Grounds	35,000	35,000	35,000			-	completed
	Break O Day Community Stadium	-	45,000	-			-	completed
CH840	St Helens Croquet Playing Field	3,668	30,000	3,668	26,332		26,332	
CF810	Fingal Cemetery Master Plan	-	40,000	-	40,000		40,000	
CE815	Mathinna Cemetery Master Plan	-	20,000	-	20,000		20,000	
CF825	Parnella foreshore protection works	1,500	50,000	50,000			-	C/f to CF805
CF805	Parnella/Foreshore Walkway	9,597	250,510	9,597	240,913		240,913	Moved from Footpaths
CG825	Streetlighting - LED Implementation	-	22,700	-			-	C/f to CF805
CH845	Street banner pole refurbishment St Helens	24,760	25,000	24,760			-	completed
CH850	Scamander Sports - Bowls Green Shade Structure	7,300	-	7,300			-	Replacement
CH855	Flood Levee - Groom Street, St Marys Flood Mit.	43,041	140,000	140,000				Flood Mitigation Funding Due December 2019
CH860	Flood Warning System - St Marys Flood Mitigation	4,223	40,000	40,000				Flood Mitigation Funding Due December 2019
CF820*	Mountain Bike Trails - Poimena to Bay of Fires	543,896	419,570	543,896			-	
CF820 A*	Mountain Bike Trails - Stacked Loops-St Helens	2,170,593	2,709,550	2,585,224			-	
	TOTAL PARKS, RESERVES & OTHER	3,017,196	4,529,420	4,114,336	490,332	3,122,775	3,613,107	
			-				-	
	ROADS		-				-	
	STREETSCAPES		-				-	
	Mathinna Streetscape Improvements					208,035	208,035	DCF Round 2 Project Grant

Project Code	Details	Year to 30 Apr20 Actual	2019-2020 Budget	Expected expenditure to 30/6/20	Budget expected to be C/F	2020-2021 Estimate	Total New Budget + C/f	Comment
CE110	Scamander entrance at Wrinklers	250	193,500	250	193,250		193,250	
CE105	Cecilia St (Circassian to Esplanade)	15,046	-	15,046			-	completed
CF105	Fingal Streetscape - Stage 2	23,872	40,000	23,872	16,128		16,128	Outstand Construction in 2020/21 - Can we make a new project code so as to close out the streetscape project?
CG120	Fingal Streetscape - Stage 3	360,013	-	360,013			-	completed - part of Drought funding
	TOTAL STREETSCAPES	399,180	233,500	399,180	209,378	208,035	417,413	
			-				-	
	FOOTPATHS		-				-	
	Annual replacement of damaged footpaths					15,000	15,000	
	Akaroa - Akaroa Ave					7,200	7,200	
	Akaroa - Cannell Place					6,300	6,300	
	Binalong Bay - Coffey Drive					13,000	13,000	
	Binalong Bay - Barnett Close					7,000	7,000	
	Scamander - Scamander Ave					60,000	60,000	
	St Helens - Existing Sub-division					125,000	125,000	southern side of GF Bridge.
CG115	Annual replacement of damaged footpaths	-	30,000		30,000		30,000	Covid 19 restrictions - defer work
CH105	Binalong Bay Footpath - Main Road	-	30,000		30,000		30,000	Covid 19 restrictions - defer work
CF130	Parkside Foreshore Footpath	870	-	870			-	
CH110	Binalong Bay - Pacific to Bevan Streets	-	3,000		3,000		3,000	Covid 19 restrictions - defer work
CH115	Fingal - Talbot Street	12,954	30,000	12,954	17,046		17,046	completed

Project Code	Details	Year to 30 Apr20 Actual	2019-2020 Budget	Expected expenditure to 30/6/20	Budget expected to be C/F	2020-2021 Estimate	Total New Budget + C/f	Comment
CH120	Scamander - Scamander Ave	29,811	58,000	29,811	28,189		28,189	Covid 19 restrictions - defer work
CH125	Stieglitz - Chimney Heights	-	3,000		3,000		3,000	Covid 19 restrictions - defer work
CF125	Medea Cove Footpath/Road options	6,469	70,640	6,469	64,171		64,171	Covid 19 restrictions - defer work
CG110	Storey St, St Marys	-	50,000	-	50,000		50,000	Covid 19 restrictions - defer work
CF135	Cycleway/Walkway - St Helens - Upgrade	13,903	-	13,903			-	
	TOTAL FOOTPATHS	64,007	274,640	64,007	225,406	233,500	458,906	
			-				-	
	KERB & CHANNEL		-			-	-	
	St Helens Point Road (Parnella SW Catchment 2)					150,000	150,000	
	Atlas Drive - Landslip Control					40,000	40,000	
							-	
CH155	Byatt Court, Scamander	-	46,000	-	46,000		46,000	Covid 19 restrictions - defer work
	Replacements TBA	-	22,000	-	22,000		22,000	Covid 19 restrictions - defer work
CG155	Cameron St, St Helens (south of Quail St intersection) (0.16km)	-	20,000	-	20,000		20,000	Covid 19 restrictions - defer work
CG160	Penelope St St Helens	2,051	-	2,051			-	completed
CG165	Helen Grove, St Helens (Northern Side)	20,632	23,530	23,530			-	completed
CE165	Treloggen Drive, Binalong Bay	-	50,360	-	50,360		50,360	Covid 19 restrictions - defer work
CG170	Aerodrome Road, Stieglitz	23,014	33,190	33,190			-	completed
	TOTAL KERB & CHANNEL	45,697	195,080	58,771	138,360	190,000	328,360	
			-				-	

Project Code	Details	Year to 30 Apr20 Actual	2019-2020 Budget	Expected expenditure to 30/6/20	Budget expected to be C/F	2020-2021 Estimate	Total New Budget + C/f	Comment
	RESHEETING		-				-	
	2285 - North Ansons Bay Rd					30,000	30,000	
	2286 - North Ansons Bay Rd					30,000	30,000	
	40 - Anchor Rd					10,100	10,100	
	39 - Anchor Rd					10,800	10,800	
	41 - Anchor Rd					16,400	16,400	
	906 - Ansons Bay Rd (Priory Rd)					9,400	9,400	
	903 - Ansons Bay Rd (Priory Rd)					44,900	44,900	
	910 - Ansons Bay Rd (Priory Rd)					25,800	25,800	
	909 - Ansons Bay Rd (Priory Rd)					25,700	25,700	
	908 - Ansons Bay Rd (Priory Rd)					18,300	18,300	
	907 - Ansons Bay Rd (Priory Rd)					18,100	18,100	
	904 - Ansons Bay Rd (Priory Rd)					16,000	16,000	
	46 - Church Hill Rd					2,800	2,800	
	1081 - Sorell St					6,700	6,700	
	1024 - Franks St Fingal					3,400	3,400	
	1187 - Honeymoon Pt Rd					6,200	6,200	
	1178 - Jeanerret Beach Rd					800	800	
	47 - Johnston Rd					8,100	8,100	
	1053 - Louisa St					2,800	2,800	
	1051 - Louisa St					3,700	3,700	
	948 - Reids Rd					23,800	23,800	
	946 - Reids Rd					20,400	20,400	
	945 - Reids Rd					21,600	21,600	
	704 - U/N 1 Stieglitz					4,600	4,600	
	999 - Victoria St Part C					1,400	1,400	
	998 - Victoria St Part C					360	360	
	997 - Victoria St Part C			-		2,100	2,100	
	2054 - Brooks Rd	-	10,046	10,046			-	
	2138 - Franks St Fingal	-	3,795	-	3,795		3,795	
CH305	2161 - Groves Rd	-	15,288	15,288			-	

Project Code	Details	Year to 30 Apr20 Actual	2019-2020 Budget	Expected expenditure to 30/6/20	Budget expected to be C/F	2020-2021 Estimate	Total New Budget + C/f	Comment
CH305	2160 - Groves Rd		15,288	15,288			-	
CH310	2285 - North Ansons Bay Rd	-	5,528	5,528			-	
CH310	2286 - North Ansons Bay Rd		16,517	16,517			-	
	2258 - McKerchers Rd	-	8,190		8,190		8,190	
	2259 - McKerchers Rd	-	9,623		9,623		9,623	
	2260 - McKerchers Rd	-	2,662		2,662		2,662	
	2380 - Tims Creek Rd	-	6,880		6,880		6,880	
	2392 - Tyne Rd	-	6,370		6,370		6,370	
	2393 - Tyne Rd	-	7,262		7,262		7,262	
	2394 - Tyne Rd	-	6,166		6,166		6,166	
	2303 - Old Roses Tier Rd	-	6,848		6,848		6,848	
	2015 - Ansons Bay Rd (Priory Rd)	-	4,277	4,277			-	completed
	2016 - Ansons Bay Rd (Priory Rd)	-	7,287	7,287			-	completed
	2008 - Ansons Bay Rd (Priory Rd)	-	20,093	20,093			-	completed
	2011 - Ansons Bay Rd (Priory Rd)	-	11,717	11,717			-	completed
	2012 - Ansons Bay Rd (Priory Rd)	-	11,652	11,652			-	completed
	2013 - Ansons Bay Rd (Priory Rd)	-	8,328	8,328			-	completed
	2014 - Ansons Bay Rd (Priory Rd)	-	8,234	8,234			-	completed
	2017 - Ansons Bay Rd (Priory Rd)	-	20,300	20,300			-	completed
	2176 - Honeymoon Point Rd	-	1,401		1,401		1,401	
	2331 - Reids Rd	-	5,528	5,528			-	
	2332 - Reids Rd	-	5,405	5,405			-	
	2333 - Reids Rd	-	4,641	4,641			-	
CG310	Reids Rd	-	43,780		20,000		20,000	Only c/f \$20k
CF355	Lottah Road, Pyengana	-	8,820				-	Cancel
CF325	Upper Scamander Road, Scamander	-	14,820				-	Cancel
	Fingal Streets	-	6,500		6,500		6,500	
CG345	German Town Road, St Marys	-	6,980		6,980		6,980	

Project Code	Details	Year to 30 Apr20 Actual	2019-2020 Budget	Expected expenditure to 30/6/20	Budget expected to be C/F	2020-2021 Estimate	Total New Budget + C/f	Comment
CG350	Dublin Town Road, St Marys	-	15,000		15,000		15,000	
	Falmouth Streets	-	40,000	40,000	-		-	
	Mathinna Plains Road	-	39,000				-	Cancel
CH315	Ansons Bay Road, Ansons Bay	25,065	80,000	80,000	-		-	
CH310	North Ansons Bay Road, Ansons Bay	72,666	80,000	80,000	-		-	
	TOTAL RESHEETING	97,731	564,226	370,129	107,677	364,260	471,937	
			-				-	
	RESEALS		-				-	
	Cornwall Alexander and William Streets (North of Lennox)					12,000	12,000	
	1013 - Stieglitz St S/R Fingal					5,400	5,400	
	266 - Upper Esk Rd					33,800	33,800	
	1092 - Legge St Fingal					13,900	13,900	
	263 - Upper Esk Rd					47,000	47,000	
	253 - Upper Esk Rd					22,000	22,000	
	256 - Upper Esk Rd					34,000	34,000	
	254 - Upper Esk Rd					20,500	20,500	
	258 - Upper Esk Rd					36,500	36,500	
	271 - Upper Esk Rd					7,000	7,000	
	260 - Upper Esk Rd					4,000	4,000	
	370 - Penelope St					3,200	3,200	
	1071 - Grant St Fingal					18,500	18,500	
	635 - Butler St					1,100	1,100	
	634 - Dunn St					8,000	8,000	
	615 - High St Mathinna					4,500	4,500	
	653 - Thomas St Scamander					5,500	5,500	
	303 - Mangana Rd					50,000	50,000	
	The Gardens Road					52,000	52,000	
CH405	799 - Acacia Dve	9,692	11,135	11,135			-	completed
CH410	731 - Aerodrome Rd	12,874	17,514	17,514			-	completed
CH415	673 - Akaroa Ave	9,700	29,225	29,225			-	completed
CH420	683 - Cannell Pl	5,390	15,734	15,734			-	completed
CH425	434 - Circassian St	9,247	15,585	15,585			-	completed
CH425	433 - Circassian St	-	8,789	8,789			-	completed
CH430	788 - Coffey Ct	6,818	12,680	12,680			-	completed

Project Code	Details	Year to 30 Apr20 Actual	2019-2020 Budget	Expected expenditure to 30/6/20	Budget expected to be C/F	2020-2021 Estimate	Total New Budget + C/f	Comment
CH435	379 - Douglas Crt (turning circle only)	-	50,000	50,000			-	TBA
CH440	526 - Fresh Water St	6,128	6,726	6,726			-	completed
CH440	525 - Fresh Water St	-	2,178	2,178			-	completed
CH445	564 - Hodgman St	8,044	12,049	12,049			-	completed
CH450	792 - King St Binalong Bay	4,464	3,695	3,695			-	completed
CH450	791 - King St Binalong Bay	-	3,743	3,743			-	completed
CH453	Talbot Street, Fingal	-	-	-			-	completed
CH455	58 - Lottah Rd	6,197	9,346	9,346			-	completed
CH460	760 - Main Rd Binalong Bay	100,952	8,658	8,658			-	completed
CH460	766 - Main Rd Binalong Bay	-	81,648	81,648			-	completed
CH460	762 - Main Rd Binalong Bay	-	13,498	13,498			-	completed
CH465	670 - Maori Pl	2,459	3,934	3,934			-	completed
CH470	389 - Medeas Cove Esp	8,644	8,579	8,579			-	completed
CH473	Heather Place	5,549	-	-			-	completed
CH475	1257 - Melaleuca St	1,866	2,004	2,004			-	completed
CH480	- Quail St parking	-	25,000	25,000			-	completed
CH485	951 - Reids Rd	-	7,290		7,290		7,290	Bridge approaches - new seal
CH485	947 - Reids Rd		6,210		6,210		6,210	Bridge approaches - new seal
CH487	758 - Reserve St	2,763	5,138	5,138			-	completed
CH488	549 - Rest Area C/P	6,208	9,339	9,339			-	completed
CH490	541 - Scamander Ave	-	5,055	-			-	Cancel
CH490	543 - Scamander Ave		22,810	-			-	Cancel
CH490	540 - Scamander Ave		1,320	-			-	Cancel
CH491	512 - Seaview Ave (turning circle only)	10,341	43,750	43,750			-	completed
CH492	71 - St Columba Falls Rd	2,383	4,311	4,311			-	completed
CH492	69 - St Columba Falls Rd		26,760	-			-	Cancel
CH493	Beaumaris Avenue	-	-	-			-	
CH494	380 - Susan Crt (turning circle only)	12,409	50,000	50,000			-	Completed

Project Code	Details	Year to 30 Apr20 Actual	2019-2020 Budget	Expected expenditure to 30/6/20	Budget expected to be C/F	2020-2021 Estimate	Total New Budget + C/f	Comment
CH495	St Marys - Esk Main Road Storey to Groom Street	-	50,000		50,000		50,000	Deferred by DSG to coincide with DSG Road Sealing Programme in 2020/2021
CH490	Scamander Ave - Bridge to IGA	-	120,000	43,305	-		-	See R2R 2019/2020 project list
	TOTAL RESEALS	232,128	693,699	497,559	63,500	378,900	442,400	
			-				-	
	ROAD RECONSTRUCTION / DIGOUTS		-				-	
	Walker Street					20,000	20,000	
	Mangana Road					60,000	60,000	
	Upper Esk Road					120,000	120,000	
	Upper Scamander Road					25,000	25,000	
	Gardens Road					15,000	15,000	
	Medeas Cove Esplanade Reconstruction					250,000	250,000	
							-	
	ROAD CONSTRUCTION (NEW)						-	
	St Marys - Car Park Sealing behind Community Centre					45,000	45,000	
	Pyenganna Rec Ground Entrance Road					45,000	45,000	
	216 - Mathinna Plains Road					185,000	185,000	
	Ansons Bay Road - Gravel Stabilisation					30,000	30,000	
	Road Intersection Upgrade Works					50,000	50,000	
	Crash Barrier - Multiple Culverts					50,000	50,000	
	Cornwall - Gravel Road Sealing					75,100	75,100	DCF Round 2 Potential Project
	Road Sealing Program					350,000	350,000	
	Lottah Road, Goulds County/Lottah					240,000	240,000	

Project Code	Details	Year to 30 Apr20 Actual	2019-2020 Budget	Expected expenditure to 30/6/20	Budget expected to be C/F	2020-2021 Estimate	Total New Budget + C/f	Comment
CH550	Brown Street, Fingal - Pavement Remediation	281,200	300,000	300,000			-	Project to use all Road Reconstruction/Dig Out Budget
CH565	Lottah Road - Part 1 - CH 2.3-3.1	944	110,000	110,000				
CH570	Lottah Road - Part 2 - CH 3.5-3.7	2,262	75,000	75,000				
CH575	Lottah Road - Part 3 - CH 4.8	944	65,000	65,000				
CH580	Lottah Road - Part 4 - CH 6.8-6.95	4,443	150,000	130,000	20,000			In progress RTR funded CFWD \$20K for sealing in late Spring 2020
CF515	The Gardens Road RTR	-	4,460	4,460			-	
CG540	Ansons Bay Rd dig out	-	13,880	13,880			-	
CG545	Rex Ct St Helens dig out	-	27,540	-	27,540		27,540	
CG550	St Helens Pt Rd dig out	-	50,000	-	50,000		50,000	
CH505	St Helens Pt Rd (Parkside)	7,113	800,000	7,113	792,887		792,887	Project to be rescoped and requires grant funding \$375K
CH510	Atlas Drive - Retaining Wall Anchor	4,796	40,000	4,796	35,204		35,204	Deferred to coincide with bridge works at Georges Bay sharedway - Spring 2020
CH515	Ansons Bay Road - Gravel Stabilisation	-	75,000	75,000	-		-	
	Gardens Road - Sight Distance Works	-	400,000	-	400,000		400,000	Subject to successful \$200k Black Spot funding application
	Road Intersection Upgrade Works	9,400	50,000	9,400	40,600		40,600	
CH546	Grant Street, Falmouth - Sealing	2,827		2,827				
CH545	Franks Street, Falmouth - Sealing	6,573	-	6,573			-	

Project Code	Details	Year to 30 Apr20 Actual	2019-2020 Budget	Expected expenditure to 30/6/20	Budget expected to be C/F	2020-2021 Estimate	Total New Budget + C/f	Comment
CH520	Talbot St, Fingal - Off Hwy Reconstruction/Dig Out	57,874	100,000	100,000			-	Gleadow St to Brown St
CH555	Talbot to Percy Street, Fingal - Reconstruction	2,027		50,000				
CH525	Crash Barrier - Fingal Bridge	50,573	150,000	100,000			-	Mathinna Rd - DSG Bridge
	ROAD ASSET MANAGEMENT	-	-	-			-	
	Sealed Roads - Condition Assessments	-	32,500	32,500			-	
CH560	Road Network - Sign Replacement	540	25,000	5,000		15,000	15,000	
CG520	Beaumaris Ave	33,282	15,000	33,282			-	
	TOTAL ROADS OTHER	464,797	2,483,380	1,124,831	1,366,231	1,575,100	2,921,331	
			-				-	
	ROADS TOTAL	1,303,540	4,444,525	2,514,476	2,110,552	2,949,795	5,040,347	
			-				-	
	BRIDGES		-				-	
	B2398 - Intake Bridge, Pyengana					220,000	220,000	Replace structure with 25T load limit
	B3617 - Mt Elephant Rd					18,000	18,000	Replace Deck - brought forward from 2021-22
CG205	B185 Gillies Road, St Marys	8,432	25,000	25,000	-		-	Replace Deck
CG220	B2293 Cecilia St, St Helens	6,959	22,000	6,959	15,041		15,041	Reallocate to another bridge in 2020/2021
CG210	B760 Bent St, Mathinna	-	5,500	5,500	-		-	
CG215	B1675 Lower Germantown Road, St Marys	-	2,600	2,600	-		-	
CG230	B2809 Argyle St, Mangana	1,155	30,000	1,155			-	Cancel
CG235	B3765 Argonaut Road, St Helens (Upper Golden Fleece)	9,208	11,620	9,208	-		-	completed
CG245	B7032 Davis Gully Road, Four Mile Creek	-	19,790	19,790	-		-	completed

Project Code	Details	Year to 30 Apr20 Actual	2019-2020 Budget	Expected expenditure to 30/6/20	Budget expected to be C/F	2020-2021 Estimate	Total New Budget + C/f	Comment
CG250	B7027 Mathinna Plains Road	-	15,000	-	15,000		15,000	Culvert Extension - CFWD to 2020/2021
CH220	B2006 - Reids Rd, Priory	47,381	90,000	47,381	-		-	completed
CH225	B2809 - Argyle St, Mangana	318	30,000	30,000	-		-	Works Completed and Invoices to be processed
CG240	B7004 Richardson Road, St Marys	24,317	38,000	24,317	-		-	completed
CH230	B7005 - Tims Ck Rd	16,297	30,000	30,000	-		-	Replace Deck
CH235	B2242 - Hodges Rd	2,451	60,000	60,000	-		-	Works Completed yet to be invoiced
CH215	B2191 - Fletchers Creek, Reids Rd	132,447	150,000	150,000	-		-	completed
CH205	Footpath Bridge at Fingal Culvert	3,000	30,000	25,000			-	New bridge - footpath
CG225	B2792 Four Mile Creek Road	5,728	249,550	9,550	240,000		240,000	Contract awarded in April 2020 to be completed before end Sep 2020
CH240	B2117 The Flat Road Bridge, St Marys	158,421	160,000	160,000			-	Flood Mitigation Funding Due December 2019
	Install/upgrade traffic barriers	-	120,000	120,000	-		-	
CH245	B2006 - Reids Road - Barrier Upgrade	31,631	-				-	completed
CH535	Medeas Cove Esp/Annie St Int - Barrier Upgrade	14,413	-				-	completed
CH540	Gardens Road Twin Culverts - Barrier Upgrade	21,324	-				-	completed
CH210	B7043 Mathinna Road, Fingal (DSG)	1,500	-		-		-	completed
	TOTAL BRIDGES	416,115	1,089,060	726,459	270,041	238,000	508,041	
			-				-	
	STORMWATER		-				-	
	Minor stormwater Jobs					50,000	50,000	
	Falmouth St St Helens					30,000	30,000	Penelope to Halcyon

Project Code	Details	Year to 30 Apr20 Actual	2019-2020 Budget	Expected expenditure to 30/6/20	Budget expected to be C/F	2020-2021 Estimate	Total New Budget + C/f	Comment
	Alexander St Cornwall					61,950	61,950	DCF Round 2 Potential Project
	Treloggens Track					30,000	30,000	
CH660	Minor stormwater Jobs 2019/20	4,572	50,000	4,572			-	completed
CD655	Implement SWMP priorities	50,762	218,600	218,600			-	
CG665	Freshwater Street / Lade Court (Beaumaris)	-	70,000	-	70,000		70,000	Install new stormwater pipe rear of Freshwater Street properties to prevent Lade Court properties flooding.
CG670	Medea St - Opposite Doepel St	-	45,000	-	45,000		45,000	115m of open drain
CF657	Parnella Stormwater Stage 2	15,131	-	15,131			-	Civilscape retention not previously costed
CF665	Beauty Bay Access track improvements	-	6,000	6,000			-	
CH655	Beaumaris Ave	-	25,000	-	25,000		25,000	New Stormwater main
	TOTAL STORMWATER	70,465	414,600	244,303	140,000	171,950	311,950	
			-				-	
	WASTE MANAGEMENT		-				-	
	Rehabilitation of former Binalong Bay Tip					5,000	5,000	
	Scamander waste oil facility					13,000	13,000	
	St Helens WTS - test Bore					15,000	15,000	
	Scamander WTS - Test Bores (2)					45,000	45,000	
	Scamander WTS - Leachate Retention pond					20,000	20,000	
	Scamander WTS - Inert Landfill					20,000	20,000	
	St Marys WTS Oil Station			-		13,000	13,000	
	Waste shredder		30,000		30,000	20,000	50,000	

Project Code	Details	Year to 30 Apr20 Actual	2019-2020 Budget	Expected expenditure to 30/6/20	Budget expected to be C/F	2020-2021 Estimate	Total New Budget + C/f	Comment
CH605	St Helens WTS - Polystyrene Densifier	-		-	-		-	
CH610	Scamander WTS - Reseal entrance road	415	20,000	20,000			-	
CG605	Reconstruction & seal entrance to St Helens WTS	3,194	4,320	4,320			-	
CE615	Scamander WTS retaining wall replacement	-	52,000		52,000		52,000	Contingency for potential future site modification
	Recycling facilities	-	20,000	20,000			-	
CE625	Rehabilitation of former Binalong Bay Tip	-	2,680	2,680			-	
CF610	Fingal WTS Retaining Wall Replacement	47,254	80,000	80,000			-	
	WASTE MANAGEMENT TOTAL	50,863	209,000	127,000	82,000	151,000	233,000	
			-				-	
	Total Capital expenditure	5,792,106	12,395,385	9,496,612	3,095,925	7,719,020	10,794,945	

7. Community Services

Core Activities

Community Development Department consists of a Community Development Officer who is responsible for the leadership and management of the following programs:

- Community Activities
- Employment Programs
- Area Promotion
- SES Operations
- Community Development
- Community Lifestyle
- Youth Health

2020-2021 Programs and Initiatives

Program and Initiatives	2020-2021
Community Services	
Community Grants	30,000
Youth Services	8,000
Misc Donations & Events	7,500
School Prizes	1,000
Community Event Funding	
Seniors Day	3,000
Australia Day Event	5,000
Swimcart	1,000
St Helens Athletic Carnival	2,500
Carols by Candlelight	1,600
St Helens Car Show (including Woodchopping	10,000
Fingal Valley Coal Festival	2,000
Pyengana Endurance Ride -	500
Game Fishing	2,000
Marketing Greater Esk Tourism	2,500
Volunteer Week	2,500
Bay of Fires Winter Arts Festival	14,000
St Marys Car & Bike Show	2,000
East Coast Masters Golf Tournament	2,000
Triathlon	2,000
World Supermodel	500
Mental Health Week	500
Mountains to the Sea Trail Fest	3,000
Council Sponsorship	
Funding for BEC Directory	2,000
Community car donation	2,500
St Helens Marine Rescue	3,000
Suicide Prevention Golf Day	1,000
Business Enterprise Centre	28,000

8. Ratios

Indicator 1 – Operating Surplus

(the difference between day to day income and expenses for the period)

An operating surplus (deficit) arises when operating revenue exceeds (or is less than) operating expenses for a period. A Council's long term financial sustainability is dependent upon ensuring that, on average, its expenses are less than its revenues. If a Council is not generating an operating surplus in most periods then it is effectively living beyond its means and is unsustainable. It will be inevitable the Council will be faced with a financial shock at some stage and be forced to either substantially raise its rates or not replace its assets and thus provide the community with a lower standard of service.

Council's Target – to make a surplus or \$nil (ie break-even)

Indicator 2 – Underlying Surplus or Deficit Ratio

(by what percentage does the major controllable income source vary from day to day expenses)

The operating surplus ratio is the operating surplus (or deficit) expressed as a percentage of general and other rates net of rate rebates and revenues from the Fire Levy.

A positive ratio indicates the percentage of rates available to fund capital expenditure. A negative ratio indicates the percentage increase required in rates to achieve a break even operating result. If in the event of a positive ratio and that amount is not being required for that particular year, it can be held over for future capital works or can be used to reduce existing debt.

Council's Target – to achieve a ratio of 0%

	2014/15	2015/16	2016/17	2017/18	2018/19	Actual to Date	2020/21 Budget
Underlying Surplus or Deficit							
Recurrent income* less	13,424,963	13,800,655	14,164,991	13,633,033	14,111,105	12,329,393	14,057,960
Recurrent expenditure	12,627,570	14,111,584	13,553,058	12,943,048	13,114,338	11,565,947	14,590,665
Underlying Surplus/Deficit	797,393	(310,929)	611,933	689,985	996,767	763,446	(532,705)
*Recurrent income excludes income received specifically for new or upgraded assets, physical resources received free of charge or other income of a capital nature.							
Underlying Surplus Ratio							
Operating Surplus or Deficit	797,393	(310,929)	611,933	689,985	996,767	763,446	(532,705)
Recurrent Income*	13,424,963	13,800,655	14,164,991	13,633,033	14,111,105	12,329,393	14,057,960
Underlying Surplus Ratio	5.9%	(2.3%)	4.3%	5.1%	7.1%	6.2%	(3.8%)

Indicator 3 – Net Financial Liabilities

(what is owed to others less money you already have or is owed to you)

Net financial liabilities are total liabilities less financial assets. Net financial liabilities is a broader and more appropriate measure of indebtedness than the level of borrowings as it includes all of Council's financial assets and obligations including employee entitlements and creditors. Often too much focus is placed on the level of a Council's borrowings without also considering the available financial assets (ie money in the bank). However, before considering an increase in its net debt a Council must recognize that interest associated with the debt will impact negatively on its operating result. A Council's indebtedness should be managed to ensure its liabilities and associated costs can be met comfortably from operating revenues.

Council's Target is 50% of total annual revenue

	2014/15	2015/16	2016/17	2017/18	2018/19	Actual to Date	2020/21 Budget
Liquid assets less	7,774,621	7,690,697	8,298,456	10,217,110	9,582,252	11,426,387	4,487,243
Total Liabilities	9,882,738	10,220,119	10,735,274	11,335,055	11,506,362	11,346,117	10,857,360
Net Financial Liabilities	(2,108,117)	(2,529,422)	(2,436,818)	(1,117,945)	(1,924,110)	80,270	(6,370,117)

Indicator 4 – Net Financial Liabilities Ratio

(how significant is the net amount owed compared with income)

This ratio indicates the extent to which net financial liabilities of a Council could be met by its operating revenue. Where the ratio is falling over time indicates that the Council's capacity to meet its financial obligations from operating revenue is strengthening. However a Council with a healthy operating surplus may decide to allow its net liabilities ratio to increase in order to provide additional services to its community through the acquisition of additional assets without detracting from its financial sustainability.

Council's Target is 50%

	2014/15	2015/16	2016/17	2017/18	2018/19	Actual to Date	2020/21 Budget
Net Financial Liabilities	(2,108,117)	(2,529,422)	(2,436,818)	(1,117,945)	(1,924,110)	80,270	(6,370,117)
Operating Revenue	13,424,963	14,313,290	13,756,903	13,633,033	14,111,105	12,329,393	14,057,960
Net Financial Liabilities Ratio	(15.7%)	(18%)	(18%)	(8%)	(14%)	1%	(45%)

Indicator 5 – Asset Sustainability Ratio

(are assets being replaced at the rate they are wearing out)

This ratio indicates whether Council is renewing or replacing existing non-financial assets at the same rate the assets are wearing out. It is calculated by measuring capital expenditure on renewal or replacement of assets relative to the recorded rate of depreciation of assets for the same period.

If capital expenditure on renewing or replacing existing assets is at least equal to depreciation on average over time then a Council is ensuring the value of its assets is maintained. If capital expenditure on existing assets is less than depreciation it is likely it is under spending on renewal and replacement of assets and will eventually be confronted with failed assets and a significant renewal and replacement costs that cannot be accommodated for within a short period.

Council's Target – is 100%. That is Council spending an amount each year equivalent to the depreciation expenses on asset renewal.

	2014/15	2015/16	2016/17	2017/18	2018/19	Actual to Date	2020/21 Budget
Capex on Replacement/Renewal of Existing Assets	3,471,761	2,799,848	5,198,709	3,917,923	3,918,377	4,139,051	2,368,215
Annual Depreciation Expense	3,531,188	3,613,869	3,359,005	3,546,098	3,420,377	2,998,829	3,659,093
Asset Sustainability Ratio	98%	77%	155%	110%	115%	138%	65%

Indicator 6 – Asset Consumption Ratio

(the average proportion of “as new condition” left in assets)

This ratio shows the written down current value of Council’s depreciable assets relative to their “as new” value in up to date prices.

This ratio highlights the aged condition of Council’s assets. If a Council is responsibly maintaining and renewing and replacing its assets then the ratio would be relatively high. However, it makes no sense financially to replace perfectly serviceable assets just because they are old. Providing a Council is operating sustainably it will be in a strong financial position to be able to fund the future renewal or replacement of assets when necessary.

Council's Target – between 40% and 80%. That is Council's assets have between 80% and 40% of their useful life left.

	2014/15	2015/16	2016/17	2017/18	2018/19	Actual to Date	2020/21 Budget
Depreciated Replacement Cost	123,081,631	128,911,244	137,793,902	141,085,812	144,849,527	147,781,049	148,149,134
Current Replacement Cost	183,582,228	192,483,229	185,522,099	205,110,349	10,707,939	213,501,217	201,219,521
Asset Consumption Ratio	67.04%	66.97%	74.27%	68.79%	68.74%	69.22%	73.63%

9. Rates and Charges Policy



POLICY NO LG40 RATES AND CHARGES POLICY

DEPARTMENT:	Corporate Services
RESPONSIBLE OFFICER:	Manager Corporate Services
LINK TO STRATEGIC PLAN:	Maintain financial viability and accountability in budgeting and administration.
STATUTORY AUTHORITY:	Local Government Act 1993
OBJECTIVE:	<p>This policy defines Council's commitment to levying rates and charges in an equitable manner and provides clear principles and direction at a strategic level to guide Council's decision making process in making rates and charges. It informs the annual decision making process of Council but does not represent the making of specific decisions on rates and charges levied each year under Part 9 of the <i>Local Government Act 1993</i>.</p> <p>This policy provides the community and ratepayers with the underlying principles Council uses in determining rates and charges, taking into account the varying nature of properties, the relative capacity to pay within the community, and Council's obligations under section 86B of the <i>Local Government Act 1993</i>.</p>
POLICY INFORMATION:	<p>Adopted 25 June 2012 – Minute No 06/12.11.7.147 Amended 19 January 2015 – Minute No 01/15.11.7.011 Amended 15 April 2019 – Minute No 04/19.12.6.76</p>

POLICY

1. STRATEGIC REQUIREMENTS

Council will consider the following when setting the rates and charges for a particular financial year:

- Council's Strategic Plan
- Council's Long Term Financial Plan
- The Annual Plan & Budget for that year
- Current economic climate and external influences such as legislative reform, grant funding programs, inflation factors and interest rates, as well as local economic issues affecting the municipality as a whole or individual industries or sectors.

2. LEGISLATIVE REQUIREMENTS

When setting the rates and charges for each year, Council also takes into account the principles outlined in section 86A of the *Local Government Act 1993* that:

- (a) Rates constitute taxation for the purposes of local government, rather than a fee for a service; and
- (b) The value of ratable land is an indicator of the capacity of the ratepayer, in respect of that land, to pay rates



3. COUNCIL'S REVENUE RAISING POWERS

As an overriding principle, general rates will be levied on all land within the municipality regardless of service provided in accordance with the legislated principle that rates constitute taxation for the purposes of the Act. However section 87 of the *Local Government Act 1993* provides for exemptions to this principle and Council's "Rating Exemptions and Remissions Policy" outlines the criteria set by Council in accordance with this section.

4. VALUES TO BE USED A BASIS OF RATES

The *Local Government Act 1993* outlines that Council can use any one (1) of the three (3) valuations provided under the *Valuation of Land Act 2001*, as the basis of its rates. These are:

- Land Value
- Capital Value
- Assessed Annual Value (AAV) or any portion of the AAV as determined by the Valuer-General under section 11(3) (c) of the *Valuation of Land Act 2001*.

Council will use the AAV (including the adjusted AAV) as the primary basis for levying rates. Council believes this is the fairest method of distributing the rate burden across all ratepayers and it is consistent with the value of land being an indicator of capacity to pay (as provided by S86A(1) of the *Local Government Act 1993*).

Rates are adjusted throughout each financial year under section 89 of the *Local Government Act 1993*, using supplementary valuations issued by the Valuer General (eg for new dwelling, subdivisions, etc) and these change the total valuation of the municipality.

5. GENERAL RATE

Council will levy a general rate on all ratable property. This rate will be determined in accordance with the requirements of the Annual Plan and Budget each year and will recover the cost of services for which specific users cannot readily be identified, or for which a regime of full cost recovery through user charges is not appropriate or has not been established by Council.

6. MINIMUM GENERAL RATE

A minimum general rate provides a mechanism by which lower valued properties pay not less than a minimum amount, and it can only apply if there has been no fixed charge applied. The minimum rate must not apply to more than 35% of properties.

Council will apply a minimum general rate in accordance with section 90 of the Act at an appropriate level to recognise that each ratable property should bear a reasonable portion of the total rates burden each year to enable Council to deliver appropriate services and infrastructure as determined in the Annual Plan and Budget.

7. SERVICE RATES AND CHARGES

Council will levy service rates and charges as required for the purposes of fire protection and waste management in accordance with the Act. These rates and/or charges will apply to all ratable properties at an appropriate level to recognise that each ratable property should bear a reasonable portion of the cost of the service provided.

The service rate and associated minimums for fire protection will be levied in accordance with notifications provided by the State Fire Commission under relevant legislation.



Service charges for waste management will be levied on a fixed amount for each property recognising that waste management services, comprising waste disposal areas, waste transfer stations and related waste management facilities, are available to all land within the municipal area and therefore all ratepayers should contribute to the cost of this service. These charges will also recognise where mobile garbage bin services are provided and the level of that service. Council may consider varying the level of these charges where land is vacant or where Council determines a level of community benefit.

8. SEPARATE RATES AND CHARGES

Where Council has identified, for the purpose of planning, carrying out, making available, maintaining or improving anything that in Council's opinion is, or is intended to be, of particular benefit to specific land or a class of land, or the owners of that land, Council may make a separate rate or charge in respect of that land, as per Section 100 of the Act.

9. DISCOUNTS AND REBATES

Council may provide a discount on rates and charges where these are paid in full by the date determined for the payment of the first quarterly rates installment.

Council may apply rebates to general rates payable in respect to specific properties and/or classes of ratepayers where Council determines there is social, economic, or equity benefit to the community in providing such rebates. While Council may provide rate rebates to various classes of ratepayers from time to time, Council is committed to the principle that social welfare responsibilities lie with State and Federal Governments.

10. PENALTY AND INTEREST

Council will apply penalty and interest charges in accordance with S128 of the Act where any rates and charges are not paid on or before the date on which the rates or installments fall due.

11. MONITORING AND REVIEW

Council will review and amend this Policy in compliance with Section 86B of the Act, including by the end of each successive 4 year period after 31 August 2012, or earlier in the event of major changes to legislation or related policies, procedures or if deemed necessary by the General Manager.

10. Plain English Guide to Council's Financial Report

The Break O'Day Council is committed to accountability. Council's financial reports are prepared in accordance with the Australian Accounting Standards, other authoritative pronouncements of the Australian Accounting Standards Board, and the Local Government Act 1993, and as such, use terminology and conventions that may not be familiar to some readers.

This Plain English Guide has been developed to assist readers understand and analyse our financial reports.

What is contained in the Financial Report?

The financial report contains four (4) major disclosures, collectively known as the Financial Statements.

- Comprehensive Income Statement
- Balance Sheet
- Statement of Changes in Equity
- Cash Flow Statement

These key documents provide an overview of the transactions that occurred during the year and a summary of the financial status of Council at the end of the year.

Comprehensive Income Statement

The Comprehensive Income Statement shows the sources of revenue earned and the operating (or day-to-day) expenses incurred during the financial year. Capital asset purchases are not included in the Statement of Financial Performance because assets have a life greater than 12 months. Instead, there is an item for "Depreciation". This value is the value of assets used up during the year. This arrangement ensures that the cost of an asset is matched to the period in which it is used rather than just the period in which it was purchased.

Balance Sheet

The Balance Sheet is a snap shot of the financial situation at 30 June. It shows in total value what the Council owns as Assets and what it owes as Liabilities. The bottom line of this Statement is Net Assets. This is the net worth of Council, built up over many years.

The assets and liabilities are separated into Current and Non-Current categories. Current means those assets or liabilities that will fall due in the next 12 months.

The items included in the Balance Sheet are:

Current Assets

- Cash and cash equivalents – Cash held in a bank, on hand as petty cash or cash register floats and bank bills or term deposits that mature within the next 12 months.
- Trade and other receivables – Monies owed to Council by ratepayers and others who have been invoiced or bills sent.
- Accrued income – Income that has been earned but not received by the 30 June such as interest.

- Prepayments – This represents payments made during the reporting year for services either in part or in full that will be delivered in a future reporting period.
- Inventories – Frequently used goods and materials purchased in advance to minimize delays in undertaking works.
- Non-current assets classified as held for sale – Represents non-current assets such as land that are ready for sale and a decision has been made to sell within the next 12 months.

Non-Current Assets

- Trade and other receivables – Monies owed to Council by ratepayers and others that are not due for payment within the next 12 months.
- Financial assets – Bank bills and term deposits that have been invested for periods longer than 12 months that also will not mature within the next 12 months.
- Investments in associates – The value of Council's equity.
- Property infrastructure, plant & equipment, land, buildings, roads, vehicles, equipment, etc. which have been built up by Council over many years.

Current and Non-Current Liabilities

- Trade and other payables – People and businesses to whom Council owes money.
- Trust funds and deposits – Money held on behalf of other people or business that will be refunded at some point in the future.
- Provisions – The accrued value of Long Service Leave and Annual Leave.
- Interest bearing loans and borrowings – The outstanding balance Council owes on Bank loans. Current interest bearing loans and borrowings represent the amount to be repaid in the financial year.

Net Assets and Total Equity

These terms describe the worth that the Council has built up over many years. Net Assets is the difference between all the assets and all the liabilities. Total Equity is the term used to describe the components of Net Assets. These components are:

- Accumulated surplus – The value of all net assets, other than those directly below, which has been accumulated over time.
- Asset revaluation reserve – The difference between the previously recorded value of assets and their current valuation.
- Statutory reserves – Funds that have restrictions placed on their use and are not readily available for use by Council.
- Discretionary reserves – Funds that Council has set aside for a specific purpose.

A reduction in total equity means that the overall value of the Municipality has fallen. There can be many reasons for this. However, it usually means that the level of new capital investment has not kept pace with depreciation. This is not unusual in the short term because of the cyclical nature of asset replacement. However, in the longer term and in the absence of a conscious decision to downsize, a reduction in total equity can be of concern.

Statement of Changes in Equity

Over the course of the year the values which make up Total Equity can change. This Statement shows the values of changes and how these changes arose.

The most important value to consider is the movement in the Accumulated Surplus. Movements arise from a reduction in the value of Council's major asset groups or an increase in liabilities.

Cash Flow Statement

The Cash Flow Statement summarises cash payments and cash received over the year. The values in this Statement may differ from those shown in the Income Statement because the Income Statement is prepared on an accrual accounting basis ie taking into account payments due but not made and money due but not received.

Council's cash arises from, and is used in, three (3) main areas:

*Cash Flows from Operating Activities:***Receipts**

All cash received arising from the general operations of Council. It includes rates, general trading sales and debtors, grants and interest earnings. Cash from the sale of assets for loan funds is not included.

Payments

All cash paid by Council from its bank account to staff, creditors and other persons. It does not include the costs associated with the creation or purchase of assets.

Cash Flows from Investing Activities:

The accounting term Investing Activities relates to the purchase and sale of assets such as land, buildings, plant and other long-term revenue producing assets.

Cash Flows from Financing Activities:

This is where the receipt and repayment of borrowed funds is recorded.

The bottom line of the Statement of Cash Flows is the Cash at the End of Financial Year. This shows the cash position of Council to meet its debts and other liabilities.

Appendix 1 – Budget Income Statement

	2018-2019 Actual	Year to Date Actual	Year to Date Budget	2019-2020 Expected 30June20	2020-2021 Estimate
INCOME					
Rates and Charges	9,315,205	9,639,828	9,494,344	9,635,814	9,730,958
User Charges	854,541	874,881	614,890	932,470	830,591
Grants	3,063,360	1,076,397	1,074,473	1,486,700	3,000,411
Other Income	367,385	418,992	169,577	422,225	152,000
Investment Income	712,799	319,294	267,500	344,000	344,000
Total Income	14,313,290	12,329,393	11,620,784	12,821,208	14,057,960
Capital Income					
Capital grants	1,719,523	3,964,968	1,220,000	6,629,182	4,091,000
Profit or Loss on Sale of Assets	-168,680	5,597	10,000	27,000	25,000
Total Income	15,864,133	16,299,958	12,850,784	19,477,390	18,173,960
EXPENSES					
Employee Expenses	4,306,263	3,849,513	3,620,729	5,063,524	5,512,396
Materials and Services	3,934,702	4,088,662	3,744,322	4,902,322	4,561,591
Depreciation and amortisation	3,441,977	2,998,829	2,628,145	3,507,593	3,659,093
Other expenses	1,431,396	628,944	528,017	720,115	857,586
Total Expenses	13,114,338	11,565,947	10,521,213	14,193,554	14,590,665
FAGs in advance				1,496,018	
Net Operating Surplus\ (Deficit)	1,198,952	763,446	1,099,571	123,672	(532,705)
Net Surplus\ (Deficit)	2,749,795	4,734,011	2,329,571	6,779,854	3,583,295

Appendix 2 – Budgeted Cash Flow Statement

	2018-2019 Actual	Year to Date Actual	Year to Date Budget	2019-2020 Expected 30June20	2020-2021 Budget
CASH FLOWS FROM OPERATING ACTIVITIES					
RECEIPTS					
Operating Receipts	14,456,726	8,718,257	10,312,789	12,821,208	14,057,960
Less FAGs received in advance					
PAYMENTS					
Operating payments	(9,680,309)	(5,319,845)	(8,198,679)	(10,685,961)	(10,931,572)
NET CASH FROM OPERATING	4,776,417	3,398,412	2,114,110	2,135,247	3,126,388
CASH FLOWS FROM INVESTING ACTIVITIES					
RECEIPTS					
Proceeds from sale of Plant & Equipment	153,400	5,597	10,000	27,000	25,000
PAYMENTS					
Payment for property, plant and equipment	(7,146,767)	(5,792,106)	(8,096,209)	(9,496,612)	(10,794,945)
Capital Grants	1,719,523	3,964,968	1,220,000	6,629,182	4,091,000
Payments for financial assets	(149,000)				
NET CASH FROM INVESTING ACTIVITIES	(5,422,844)	(1,821,541)	(6,866,209)	(2,840,430)	(6,678,945)
CASH FLOWS FROM FINANCING ACTIVITIES					
RECEIPTS					
Proceeds from borrowings	-	-	-	-	-
PAYMENTS					
Repayment of borrowings	(326,296)	(194,895)	(194,895)	(340,941)	(356,256)
NET CASH FROM FINANCING ACTIVITIES	(326,296)	(194,895)	(194,895)	(340,941)	(356,256)
NET INCREASE (DECREASE) IN CASH HELD	(972,723)	1,381,976	(4,946,994)	(1,046,124)	(3,908,813)
CASH AT BEGINNING OF YEAR	9,664,903	8,692,181	8,692,181	8,692,180	7,646,056
CASH AT END OF PERIOD	8,692,180	10,074,157	3,745,187	7,646,056	3,737,243

Appendix 3 – Budget Balance Sheet and Equity

	2018-2019 Actual	Year to Date Actual	Year to Date Budget	2019-2020 Expected 30 June 20	2020-2021 Budget
Current Assets					
Cash	8,692,180	10,074,157	3,745,187	7,646,056	3,737,243
Receivables	890,072	1,352,230	1,660,300	600,000	750,000
Inventories	146,073	227,512	120,000	120,000	120,000
Other Current Assets	64,816	64,123	45,000	30,000	45,000
Total Current Assets	9,793,141	11,718,022	5,570,486	8,396,056	4,652,243
Non Current Assets					
Property Plant and Equipment	144,849,527	147,781,049	148,013,488	148,000,000	148,149,134
Investment in TasWater	38,672,525	38,672,525	38,672,525	38,672,525	38,672,525
Other Non Current Assets	153,392	63,800	95,000	74,000	95,000
Total Non -Current Assets	183,675,444	186,517,374	186,781,013	186,746,525	186,916,659
Total Assets	193,468,585	198,235,396	192,351,499	195,142,581	191,568,902
Current Liabilities					
Payables	1,258,061	1,340,591	596,138	850,000	950,000
Interest Bearing Liabilities	340,941	146,046	146,046	326,296	356,256
Provisions	853,572	805,693	853,572	800,000	853,572
Total Current Liabilities	2,452,574	2,292,329	1,595,756	1,976,296	2,159,828
Non Current Liabilities					
Interest Bearing Liabilities	8,484,374	8,484,374	8,484,374	7,651,610	8,128,118
Provisions	569,414	569,414	569,414	537,805	569,414
Total Non Current Liabilities	9,053,788	9,053,788	9,053,788	8,189,415	8,697,532
Total Liabilities	11,506,362	11,346,117	10,649,544	10,165,711	10,857,360
Net Assets	181,962,223	186,889,279	181,701,955	184,976,870	180,711,542
EQUITY					
Accumulated surplus	33,517,364	41,039,887	35,852,563	39,127,478	34,862,149
Asset revaluation reserve	147,973,853	145,384,764	145,384,764	145,384,764	145,384,764
Other reserves	471,006	464,628	464,628	464,628	464,628
TOTAL EQUITY	181,962,223	186,889,279	181,701,955	184,976,870	180,711,542
Other Reserves - detailed separately	471,006	464,628	464,628	362,666	464,628
Employee Provisions	1,422,986	1,375,107	1,422,986	1,303,330	1,422,986
Unallocated accumulated surplus	6,798,188	8,234,422	1,857,573	5,980,060	1,849,629
Total cash available	8,692,180	10,074,157	3,745,187	7,646,056	3,737,243
Note: This reflects the cash position and does not include Payables and Receivables					

	Other Reserves 1/7/19	Reserves new 2019-2020	Reserves used 2019-2020	Remaining 30/6/2020
Public Open Space				
Binalong Bay	3,362			3,362
Ansons Bay	4,907			4,907
Beaumaris	2,229			2,229
Scamander	3,750			3,750
St Helens	23,398			23,398
St Marys	32,509			32,509
Stieglitz	6,752			6,752
Total Public Open Space	76,907	-	-	76,907
General Reserves				
Community Development	12,500			12,500
137 Trust Seizures	273,259	-		273,259
Total General Reserves	285,759	-	-	285,759
Grant Proceeds Reserve				
Projectors for Stadium	14,000		-	14,000
Regional Workforce Development	15,710		-	15,710
Community Infrastructure Fund Grant	28,010		(750)	27,260
26TEN Communities Grant Program	45,455		(463)	44,992
Total Grant Reserves	103,175	-	(1,213)	56,970
Total Other Reserves	465,841	-	(1,213)	464,628

ACTION	INFORMATION
PROPONENT	Council Officer
OFFICER	David Jolly, Manager Infrastructure and Development Services
FILE REFERENCE	014\002\001\
ASSOCIATED REPORTS AND DOCUMENTS	Nil

OFFICER'S RECOMMENDATION:

That the report be received by Council.

INTRODUCTION:

This is a monthly summary update of the works undertaken through the Works and Infrastructure Department for the previous month and a summary of the works proposed for the coming month, and information on other items relating to Council's infrastructure assets and capital works programs.

PREVIOUS COUNCIL CONSIDERATION:

Provided as a monthly report – Council consideration at previous meetings.

OFFICER'S REPORT:**OUTSTANDING REPORTS:**

Motion Number	Meeting Date	Council Decision	Comments
04/18.16.4.102	16 April 2018	<ol style="list-style-type: none"> Pursuant to section 14 of the <i>Local Government (Highways) Act 1982 (the Act)</i>, for the Council to discuss and consider the closure of the following assets for the public benefit due to "lack of use". <ol style="list-style-type: none"> The closure of Bridge 3462 over the George River providing current access to Yosts Flat. The closure of Grimstones Road from chainage 910m to end of road at chainage 4,680m. resolves that the part of Grimstones Road, Goshen as marked on the plan annexed and marked "A" should be closed to all traffic for the public benefit. Council delegates its functions and powers pursuant to section 14(1)(b) of the Act to the General Manager and authorises the General Manager to take such steps as may be necessary to comply with each of the requirements of that section in relation to the closure of Bridge 3462 over the George River providing current access to Yosts Flat and the closure of Grimstones Road from chainage 910m to end of road at chainage 4,680m. 	<p>Refer to Closed Council Resolution 11/18.17.3.</p> <p>Issues of road jurisdiction owner require resolution before matter can proceed further.</p>

Motion Number	Meeting Date	Council Decision	Comments
10/19.13.3.251	21 October 2019	That Council invoke Section 16 of the Local Government (Highways) Act 1982 in support of Forico's request for Beauty Flat Road, Transport Segment ID 6174046 off Barnes Road, near Mathinna to be changed from a public road to a Private road where it intersects with title 112336-2.	Community submissions received. On-hold, pending follow up discussion with Forico. Report to be subsequently prepared for Council consideration.
11/19.8.1.266	18 November 2019	<p><i>A report is sought providing advice in accordance with the requirements of Section 65 of the Local Government Act 1993 for the information of Council at a future meeting and consider any advice given by a person who has the qualifications or experience necessary to give such advice, information or recommendation:</i></p> <ol style="list-style-type: none"> 1. That Council investigates the best route for a dual access, (bike/pedestrian), dual direction track between Swimcart Beach and the "yet to be built" dual access Binalong Bay Rd. track. 2. That Council seeks funding to enable this track to be built as soon as practical. 	Investigations commenced and potential route(s) are in initial stages of discussion with PWS.
11/19.13.3.274	18 November 2019	That Council consult with the St Marys Community to ascertain specific night-time usage requirement at the recreational ground, prior to giving consideration to commit \$35,000 to lighting infrastructure renewal.	To be actioned.
12/19.8.1.288	16 December 2019	<p><i>A report is sought providing advice in accordance with the requirements of Section 65 of the Local Government Act 1993 for the information of Council at a future meeting and consider any advice given by a person who has the qualifications or experience necessary to give such advice, information or recommendation:</i></p> <p>That Council increase the hours for the Animal Control Officer in the 2020/2021 Budget.</p>	To be considered at budget preparation 2020/2021.
01/20.8.1.2	20 January 2020	<p><i>A report is sought providing advice in accordance with the requirements of Section 65 of the Local Government Act 1993 for the information of Council at a future meeting and consider any advice given by a person who has the qualifications or experience necessary to give such advice, information or recommendation:</i></p> <p>That Council investigates the earliest practical inclusion of the installation of several shade cloth covered areas on the grassed area between the Mouth Cafe and the Scamander River in the capital works program.</p>	Cost estimate included in draft 2020/2021 capital budget.
02/20.8.1.13	17 February 2020	<p><i>A report is sought providing advice in accordance with the requirements of Section 65 of the Local Government Act 1993 for the information of Council at a future meeting and consider any advice given by a person who has the qualifications or experience necessary to give such advice, information or recommendation:</i></p> <p>That a Sun-shade for this playground be costed and the installation of it be included in our 2020-2021 Budget deliberations.</p>	Cost estimate being sought for budget consideration.

COMPLETED REPORTS:

Nil.

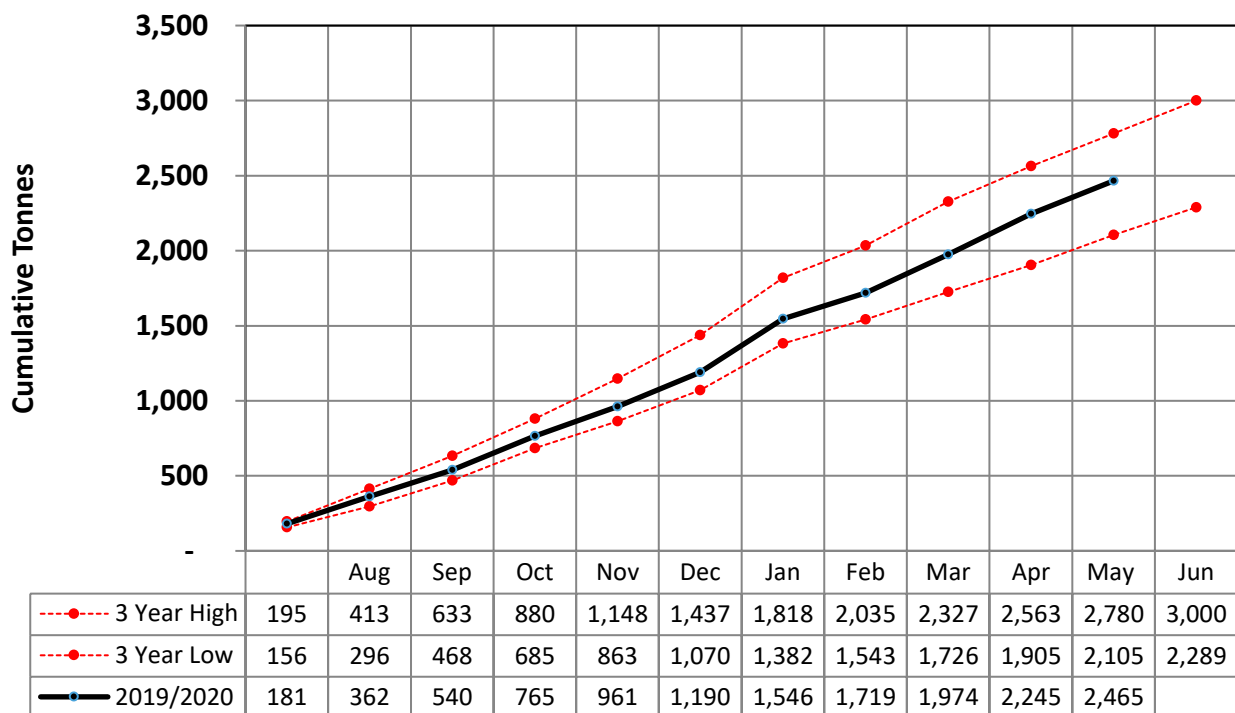
Asset Maintenance	
Facilities	<ul style="list-style-type: none">Preventative Maintenance Inspections (PMI) of Council owned buildings and playgrounds.Maintenance identified during inspection and notified via Customer Service Requests.
Town & Parks	<ul style="list-style-type: none">Mowing/ground maintenance – all areas.Garden/tree maintenance and weeding where required.Footpath Edging – all areas.Boat Ramp Inspections and cleaning.
Roads	<ul style="list-style-type: none">Sealed road patching – all areasTraffic Signage replacement of damaged and removed signsTree maintenance pruningDrains and culvert cleaning along Mangana RoadStormwater system pit cleaning and pipe unblocking.Grading of Eddystone Point Road, Policemans Point Road, North Ansons Bay Road & Ansons Bay Road.
MTB	<ul style="list-style-type: none">Routine track maintenanceConstruction of embankment retaining wall on town-link section.

Weed Management – Targeted weeds	
Foreshore	<ul style="list-style-type: none">Blackberry, Thistle, Fumaria, Mignonette
St Marys Flood Warning Station	<ul style="list-style-type: none">Spanish Heath
Waste Transfer Stations	<ul style="list-style-type: none">St Helens, St Marys, Scamander & Welborough (Swan Plant, Scotch Thistle, Californian Thistle, Butterfly Plant, Mignonette, Great Mullein, Pampas Grass, Mirror Bush, Sweet Pittosporum, Ragwort, Gorse, Periwinkle, Cape Spurge, Broom, Hemlock, Thornapple, Fleabane, Prickly Pear, Boneseed, various others).
Mountain Bike Trails	<ul style="list-style-type: none">Blue Tier: FoxgloveTown Link: Spanish Heath, Blackberry, Thistles, Bridal Creeper
St Helens Airport	<ul style="list-style-type: none">Spanish Heath

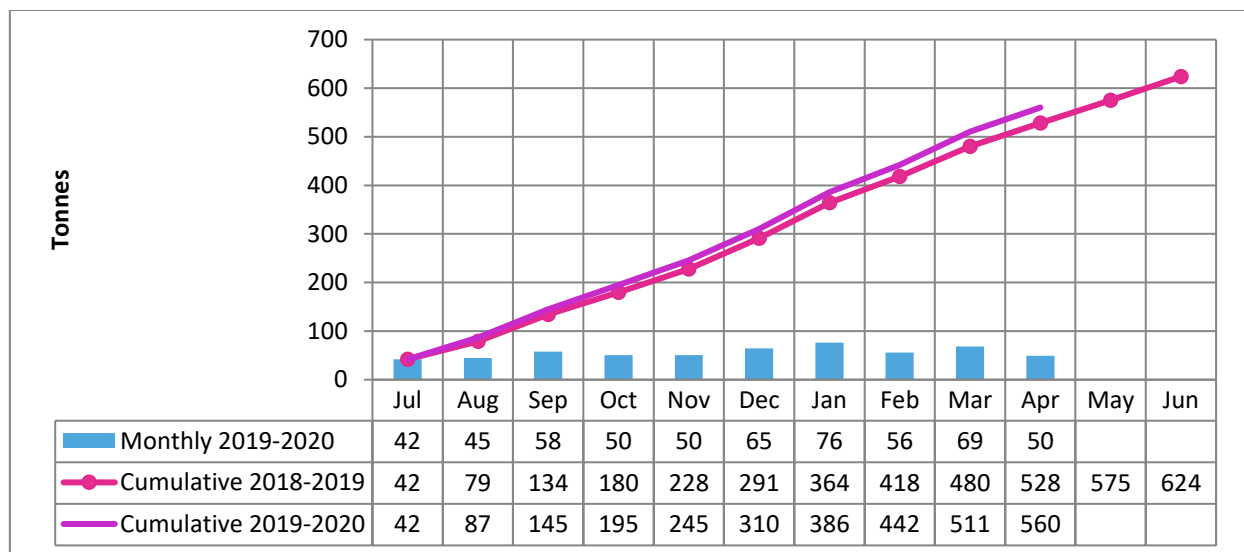
Bridge Load Limit Changes (May 2020)	
Bridge 1006	Butler Street over Black Horse Gully Creek, new load limit 3 tonnes maximum.
Bridge 2398	Forest Lodge Road over south George River, new load limit 2.5 tonnes maximum.

Waste Management

Municipal General Wastes to Copping Landfill



Kerbside Recyclables



Kerbside Waste Collection Services

From 1 July 2020, Council will operate the kerbside general waste collection service. A fit for purpose side lifter garbage truck has been purchased. A vacancy for truck driver has been advertised, applicants shortlisted and interviews being conducted during June.

JJ's Waste have been contracted to provide a Kerbside Co-Mingled Recyclables Collection Service. Contract term is three (3) years.

CAPITAL WORKS – IN PROGRESS & COMPLETED

Project Code	Details	Budget	Project Update
CH520	Talbot Street Road Reconstruction	100,000	A Roads to Recovery funded project - COMPLETED
CH550	Brown Street Road Remediation	300,000	Part funded by Roads to Recovery programme - COMPLETED
CF805	Parnella/Foreshore Walkway	285,000	Government approvals – being sought.
	Scamander Avenue Footpath Part A	58,000	Works commenced prior and halted due to pandemic physical distancing rules. Works to restart in late June with revised work practices.
	Storey Street Footpath	50,000	Contract awarded and deferred due to pandemic physical distancing rules. Works to be undertaken during the July school holiday period with revised work practices.
	Bridge 185 - Gillies Rd	25,000	COMPLETED
	Bridge 2293 - Cecilia St	22,000	Deck replacement deferred to coincide with superstructure replacement in 2022.
	Bridge 2006 - Reids Rd	90,000	COMPLETED - deck replacement
	Bridge 2809 - Argyle St	30,000	COMPLETED – deck replacement
	Bridge 7004 - Richardson Rd	38,000	COMPLETED – deck replacement
	Bridge 7005 - Tims Ck Rd	30,000	COMPLETED – deck replacement
	Bridge 2242 - Hodges Rd	60,000	COMPLETED – deck replacement
	Footpath Bridge - Fingal Culvert	30,000	Footbridge ordered to be installed on delivery
CG225	Bridge 2792 Four Mile Creek	250,000	Recoating contract awarded. Bridge to be removed from site for refurbishment at end June 2020 and to be returned to service by 25 September 2020.
CD315	Ansons Bay Road Resheet	80,000	COMPLETED.
CH515	Ansons Bay Road Stabilisation	75,000	In-progress - Earthworks including verge maintenance completed. Sealing when conditions suit
CH310	North Ansons Bay Road Resheet		COMPLETED
CH305	Groves Road Resheet		COMPLETED
CH325	Brooks Road Resheet		COMPLETED.
CH565	Lottah Road Upgrade(Part 1)	110,000	Civil works complete Guard rail and sealing to follow
CH570	Lottah Road Upgrade(Part 2)	75,000	Road reshaping and sealing completed. Safety signage on order.
CH575	Lottah Road Upgrade(Part 3)	65,000	Road reshaping works complete – to be sealed when conditions suit
CH580	Lottah Road Upgrade(Part 4)	150,000	In-progress.
	Georges Bay Foreshore Track	2,100,000	Contract awarded. Planned construction start - July 2020 with practical completion at November 2020. Crown works permit under application.

PLANNED NEW WORKS – JULY 2020

Details	Project Scope
Binalong Bay Playground	Extension of playground soft fall area.
Binalong Bay Footpaths	Re-gravel worn footpath segments
Stieglitz Footpath	Re-gravel worn footpath segments

LEGISLATION / STRATEGIC PLAN & POLICIES:

Strategic Plan 2017-2027

Goal

Infrastructure - To provide quality infrastructure which enhances the liveability and viability of our communities for residents and visitors.

Strategy

- Be proactive infrastructure managers by anticipating and responding to the growing and changing needs of the community and the area.
- Work with stakeholders to ensure the community can access the infrastructure necessary to maintain their lifestyle.
- Develop and maintain infrastructure assets in line with affordable long-term strategies.

BUDGET AND FINANCIAL IMPLICATIONS:

Not applicable.

VOTING REQUIREMENTS:

Simple Majority.

ACTION	INFORMATION
PROPONENT	Council Officer
OFFICER	Municipal Inspector
FILE REFERENCE	003\003\018\
ASSOCIATED REPORTS AND DOCUMENTS	Nil

OFFICER'S RECOMMENDATION:

That the report be received by Council.

INTRODUCTION:

This is a monthly update for animal control undertaken since the last meeting of Council.

PREVIOUS COUNCIL CONSIDERATION:

Provided as a monthly report – Council consideration at previous meetings.

OFFICER'S REPORT:

This is a monthly activity statement update of the complaints and work that has been done for the month of May 2020:

Area	Ansons Bay	Binalong	Cornwall	Fingal	Falmouth	Four Mile Ck	Mathinna	Beaumaris	Scamander	Seymour	Steiglitz	Goshen	St Helens	St Marys	YEAR TOTALS
Dogs Impounded		2													5
Dogs Rehomed or sent to Dogs Home															3
Cat Complaints		1		1									1		3
Livestock Complaints													1		3
Barking Dog								1			1		3	1	13
Bark Abatement Notice															0
Bark Monitor								1					5		9
Wandering Dog						2							1	1	19

Area	Ansons Bay	Binalong	Cornwall	Fingal	Falmouth	Four Mile Ck	Mathinna	Beaumaris	Scamander	Seymour	Stieglitz	Goshen	St Helens	St Marys	YEAR TOTALS
Verbal Warnings															3
Letter/Email warnings & Reminders													4	1	12
Patrol		1		1				1	3		3		5	3	36
Dog Attack - on another animal (Serious)															0
Dog Attack/Harassment – on another animal (Minor)															1
Dog Attack - on a person (Serious)															0
Dog Attack/Harassment – on a person (Minor)				1											3
Dog - chasing a person														1	2
Declared Dangerous Dog				1											1
Dangerous Dog Euthanised				1											1
Unregistered Dog - Notice to Register													3		15
Dogs Registered													3		4
Infringement Notice Issued													1		3
Pending Dog Registration Checks															19
Caution Notices Issued															5
Verbal Warnings/Education Sheets Maps						1									1
Infringement Notice - Disputes in Progress															2
Infringement - Time Extension request															0
Infringement Notice - Revoked														1	3
Kennel Licence - No Licence															0

Area	Ansons Bay	Binalong	Cornwall	Fingal	Falmouth	Four Mile Ck	Mathinna	Beaumaris	Scamander	Seymour	Stieglitz	Goshen	St Helens	St Marys	YEAR TOTALS
Kennel Licence - Issued															0
Rooster Complaints															3
Other		1		3		1							4		36
Illegal Camping															0

LEGISLATION / STRATEGIC PLAN & POLICIES:

Strategic Plan 2017-2027

Goal

Environment - To balance our use of the natural environment to ensure that it is available for future generations to enjoy as we do.

Strategy

Ensure the necessary regulations and information is in place to enable appropriate use and address inappropriate actions.

BUDGET AND FINANCIAL IMPLICATIONS:

Not applicable.

VOTING REQUIREMENTS:

Simple Majority.

06/20.13.3 St Helens Elm Avenue - Maintenance

ACTION	DECISION
PROPONENT	Council Officer
OFFICER	David Jolly, Manager Infrastructure and Development Services
FILE REFERENCE	017\022\002\
ASSOCIATED REPORTS AND DOCUMENTS	Contractor quote and recommendation

OFFICERS RECOMMENDATION:

That Council adopt and act on the recommendation of the Consulting Arborist and pollard the street trees (elms) on the southern side of Tully Street, St Helens.

INTRODUCTION:

Pollarding of the Tully Street Trees (southern side of Tully Street) is required to correct the impact of pruning undertaken by TasNetworks and to promote longevity of the species.

PREVIOUS COUNCIL CONSIDERATION:

Previous June Council Workshop discussion.

OFFICERS REPORT:

83 years ago, in 1937 eighty English Elms were planted in Tully Street, St Helens as a memorial to King George V. Not all of the original trees remain today as some have succumbed to the ravages of time, disease and die back.

In 2014, along with ten remaining trees planted in 1890 in Cecilia Street, the trees were listed by National Trusts of Australia on the Register of Significant Trees at a state level.

https://trusttrees.org.au/tree/TAS/St_Helens/Elm_Avenue_Cecilia_And_Tully_Streets

During 2019, the trees on the southern side of Tully Street were “pruned heavily” by TasNetworks over the past decade to prevent them from touching the overhead power lines. This pruning has left the trees being asymmetrically weighted and unsightly and not sympathetic to the wellbeing of the trees.

A consulting arborist (Trees etc.) has recommended that the trees on the southern side of Tully Street be pollarded.

Pollarded trees tend to live longer as they are kept at a juvenile growth stage. More sunlight reaches the ground, encouraging more growth and biodiversity. Pollarding can reduce the risk of heavy limbs falling on power lines.

This method of pruning can seem severe. A number of the Tully Street trees have been previously pollarded, circa 1995. The google image below shows the avenue trees on the southern approach to Beaconsfield which were pollarded a couple of years ago and are now flourishing.



This photo shows the tree regrowth approx 18 months after pollarding.

STRATEGIC PLAN & ANNUAL PLAN:

Strategic Plan 2017 - 2027

Goal

Infrastructure - To provide quality infrastructure which enhances the liveability and viability of our communities for residents and visitors.

Strategy

- Be proactive infrastructure managers by anticipating and responding to the growing and changing needs of the community and the area.
- Work with stakeholders to ensure the community can access the infrastructure necessary to maintain their lifestyle.
- Develop and maintain infrastructure assets in line with affordable long-term strategies.

LEGISLATION & POLICIES:

Local Government Act 1993

LG07 Procurement Policy (Code for Tenders and Contracts) 16 December 2019

BUDGET; FUNDING AND FINANCIAL IMPLICATIONS:

Tree maintenance costs are included in Council annual budgets. The estimated cost to pollard the trees on the southern side of Tully Street is \$15,000.

VOTING REQUIREMENTS:

Simple Majority.



M: 0407266126
E: treesetc@live.com

QUOTATION NO: 561
13th September 2019

Break O'Day Council
32-34 Georges Bay Esplanade
ST. HELENS
Tas 7216
F.A.O. Kristina Freshney

To pollard elm trees along Tully Street at a height of 5 metres. Chip up branchwood and tip mulch at the Council yard.

South side of street where the trees have been pruned away from the power lines:

35 trees in total: **\$12,800.00 + GST**

North side of street:

28 trees in total: **\$15,120.00 + GST**

With regard to the overall health of the trees, I would recommend pollarding the trees on the south side near the power lines as continual pruning has spoilt the aesthetic look of these trees. When they regrow, they will form a complete canopy with a traditional crown.

I would not recommend pollarding the trees on the north side of the street as many of the trees are in good health and will not benefit from this outdated procedure.

N.B. I confirm that the Council will supply traffic management for the duration of the above works.

ABN: 73160079194

18 Mountain view Crescent - Grindelwald - 7277

06/20.14.0 COMMUNITY DEVELOPMENT

06/20.14.1 Community Services Report

ACTION	INFORMATION
PROPONENT	Council Officer
OFFICER	Chris Hughes, Manager Community Services
FILE REFERENCE	011\034\006\
ASSOCIATED REPORT AND DOCUMENTS	Nil

OFFICER'S RECOMMENDATION:

That the report be received.

INTRODUCTION:

The purpose of this report is to provide Councillors with an update of various issues which are being dealt with by the Community Services Department.

PREVIOUS COUNCIL CONSIDERATION:

Provided as a monthly report – Council consideration at previous meetings.

OFFICER'S REPORT:

OUTSTANDING REPORTS:

Motion Number	Meeting Date	Council Decision	Comments
05/18.14.2.117	21 May 2018	Council to take over ownership of the toilet block to be built at The Gardens with Council entering into an agreement with Parks & Wildlife (PWS) who will maintain and service the toilet block.	PWS in discussion with the Gardens community as to the location of the temporary toilet.
08/18.8.2.182	20 August 2018	A report is sought providing advice in accordance with the requirements of <i>Section 65 of the Local Government Act 1993</i> for the information of Council at a future meeting and consider any advice as required from relevant State Agencies: That Council work with the Fingal Valley Neighbourhood House, the SES, local police and others to establish a Driver Reviver Site in Fingal at the Council owned Park and Public Toilet Facility on the Esk Highway. This site ideally should be operational before Christmas and operate through until after the Easter long weekend.	Awaiting a response from SES as to why this did not occur and when they intend to commence this project in our Municipality.

Motion Number	Meeting Date	Council Decision	Comments
03/19.8.2.47	18 March 2019	<i>A report is sought providing advice in accordance with the requirements of Section 65 of the Local Government Act 1993 for the information of Council at a future meeting and consider any advice given by a person who has the qualifications or experience necessary to give such advice, information or recommendation:</i> That Council look at building a mountain bike and walking tracks in the Fingal Valley, and have it shovel ready for funding at the next State election.	Seeking external funding to undertake a Recreational Trails Strategy.
09/19.14.3.229	16 September 2019	That Council: 1. Replace the fence and fix the steps on the Medea Cove side of Kings Park; 2. Work with Tasmania Fire Service to undertake an assessment as to whether Kings Park is currently a fire risk to adjoining properties; 3. Commence the process to develop some walking trails and interpretative signage that helps to create a narrative that acts to generate a positive user experience within the Kings Park area.	Advised the Works Department of Council decision to replace the fence and fix the steps
11/19.14.3.277	18 November 2019	1. That Council in principle adopt the draft Disability Action Plan; and 2. That Council seek community feedback in relation to the draft Disability Action Plan.	Finalising process due to Covid 19 has been put on hold as required to go back to committee.
12/19.14.2.303	16 December 2019	1. That Council support the Department of Communities Tasmania to undertake an examination of the feasibility of the key options identified. 2. That Council commence discussions with Department of Communities Tasmania to transfer the green space at the front of the old Hospital (corner Circassian and Cecilia Street) to Council for community use.	Council provided a response to Department of Communities Tasmania.
02/20.14.3.22	17 February 2020	That Council develop a brief and call for Expressions of Interest to develop a Marine Facilities Master Plan for Georges Bay.	Document currently being finalised.
04/20.14.3.63	20 April 2020	That Council seek feedback from the sporting and recreational group users of the St Helens Sports Complex with the objective of consolidating proposed projects and preparing an updated master planning document to guide the Council in its future decision-making.	Currently working on draft letter to be forwarded to all users of the facility.

COMPLETED REPORTS:

Motion Number	Meeting Date	Council Decision	Comments
05/20.14.2.78	18 May 2020	That Council purchase the land to which the Mathinna Cemetery is located on instead of entering into a lease arrangement with Property Services for an extended period of time.	Completed Advised Property Services of Council decision to purchase the land.

Council Community Grants/Sponsorship 2019-2020:

Council Community Grants/Sponsorship	2019-20
Community Services	
Community Grants	30,000
Youth Services	8,000
Misc Donations & Events	7,500
School Prizes	1,000
Community Event Funding	
Seniors Day	3,000
Australia Day Event	4,000
Swimcart	1,000
St Helens Athletic Carnival	2,500
Carols by Candlelight	1,600
St Helens Car Show (including Woodchopping)	7,000
Fingal Valley Coal Festival	2,000
Pyengana Endurance Ride -	500
Game Fishing	2,000
Marketing Greater Esk Tourism	2,500
Volunteer Week	2,500
Break O'Day Woodcraft Guild	2,500
Bay of Fires Winter Arts Festival	14,000
St Marys Memorial Service funding	500
St Marys Community Car & Bike show	2,000
East Coast Masters Golf Tournament	1,500
Fun in the Sun	500
Triathlon	2,000
Council Sponsorship	
Funding for BEC Directory	2,000
Community car donation	2,500
St Helens Girl Guides - Sangaree	2,500
St Helens Marine Rescue	3,000
Suicide Prevention Golf Day	1,000
BEC	28,000

Updates on current projects being managed by Community Services:

St Helens Mountain Bike Network

Trail construction has continued with limited restrictions and favourable weather over the past month. There has been consistently three (3) World Trail teams working on Loop 7, finalising the three (3) new Black Diamond descent trails and also works commenced on the new link trail and descent 4.

Construction of the remaining link trails and the climbing trail will enable riders to traverse to Loila Tier from the Trail Head on purpose built trails rather than the very steep and rough existing tracks around Flagstaff.

Maintenance of the existing trails continued and works were undertaken to improve road safety issues on Loila Tier Road which is the access road to the drop off point and retaining works was completed on the Town Link Trail.

The soft opening of the trail network over the long weekend was a great success with many people making the most of the ideal conditions and the excellently presented trails and support infrastructure.

Branding and Marketing

We have now started teasing the three (3) new trails on socials with new photography and videography from Jasper. These new assets feature two (2) short teasers for Icarus and Send Helens and a full edit plus images.

As of this week, 9 June, we will start promoting the celebration of opening the three trails on June 20. We have already contacted local businesses and asked if they have any promotions that they would like us to promote as part of the celebration as well. These will be promoted through Socials as well as on the St Helens Website.

Tourism Tasmania has also developed a range of images on the St Helens MTB trails which have now been made public through the Tourism Tasmania Visual Library. These can be accessed by businesses if they register.

We also launched the two (2) new buffs which feature the Little Rivers artwork for Old Salty Dog and Pearler, these are currently being sold through Good Sports. The post on socials certainly attracted a lot of positive attention.

We are very close to getting the Online store on the St Helens Website ready. It has only been delayed while we try and work out the best way to charge postage so that it is fair to the customer but not a loss for ourselves.

The new trail map artwork has been completed and it is now at Flying Colours where it will be printed and installed before 20 June.

The Bay of Fires Trail

The top section of the Bay of Fires Trail (Poimena to Anson's Bay Road) is currently closed and will remain so until a post winter re-launch. This is to preserve the relatively new trail as the weather conditions at Poimena has made the trail quite slippery in sections. This is normal and to be expected for the first two (2) or three (3) years until the trail settles. The section from Anson's Bay Road to Swimcart Beach is open and will remain so throughout the year.

Community Events

We have commenced meeting and conversations with event organisers, offering support and awaiting The Tasmanian Government's decision around COVID-19 restrictions. So far events that have been rescheduled for 2021:

January

- Australian veterans team versus New Zealand Veterans team

March

- Dragon Trail MTB
- Top 50 World Supermodel
- 10 Days on the Island – 'If Halls could speak'

September

- AOC2021 – National Orienteering Championships

Driver Reviver Program

This project has been put on hold due to Covid 19.

Georges Bay Foreshore Linkage

The Tender has been awarded and Council is working with the successful tenderer. Work is planned to commence shortly on this project.

Burns Bay Project

Council to meet with PWS to discuss the feedback received from Aboriginal Heritage Tasmania to try and develop a plan to move forward with this project. The area in question has a large amount of middens present and they need to be preserved. This can be achieved but a method of protection will need to be formalised.

Learner Driver Mentor Program

A Zoom meeting was held Thursday June 4 with Department of State Growth, Driver Mentoring Tasmania and all the Learner Driver Program Coordinators in Tasmania about the road forward.

In order to fulfil our responsibilities under the current workplace safety legislation the following tasks must be undertaken:

- COVID19 Safe Plans for the premise from which the LDMP operates must be submitted to State Growth
- Volunteers 70 years and older must receive clearance from a medical practitioner before recommencing
- State Growth will supply masks, wipes and gloves to all LDMPs
- Together we will develop a LDMP COVID plan (setting minimum standards for practise), including:
 - Risk assessment
 - Information for over 70yrs Mentors regarding medical clearance
 - LDMP procedures for coordinators and mentors
 - Vehicle cleaning checklist & disposal procedure (and distribution of instructional video)
 - Information for mentors/learners regarding changes
 - Questions for learners regarding exposure to COVID19 and feeling ill

Titley Shack Museum (room)

Council received a request from Bay of Fires Eco Tours seeking assistance in relation to the housing of their jackets for 48 hours after being used by clients on boat trips. The issue of not being able to use jackets for that period of time is a directive in relation to Covid 19. They requested the use of the room that was set up as a museum of the area to allow them to “house” their jackets for 48 hours. After discussions with the curator of the History Room who advised that the items could be stored for a short period of time, the decision was made to allow them to use this room whilst the Covid 19 restrictions were in place to allow them to commence operation.

Recreational Trails Strategy

Council was successful in receiving funding under the Building Better Regions Fund – Community Stream – to develop a Recreational Trails Strategy. We have been awarded \$30,000 towards the development of this Strategy. The funding will be provided over two (2) years.

LEGISLATION / STRATEGIC PLAN & POLICIES:

Strategic Plan 2017-2027

Goal

Community - To strengthen our sense of community and lifestyle through opportunities for people to connect and feel valued.

Strategy

- Build community capacity by creating opportunities for involvement or enjoyment that enable people to share their skills and knowledge.
- Foster a range of community facilities and programs which strengthen the capacity, wellbeing and cultural identity of our community.

BUDGET AND FINANCIAL IMPLICATIONS:

Not applicable.

VOTING REQUIREMENTS:

Simple Majority.

06/20.14.2 St Helens Football Club – Request for Extension of Lease Term

ACTION	DECISION
PROPONENT	Council Officer
OFFICER	Chris Hughes, Manager Community Services
FILE REFERENCE	004\008\025\
ASSOCIATED REPORTS AND DOCUMENTS	Nil

OFFICER’S RECOMMENDATION:

That Council consider allowing the St Helens Football Club trading as The East Coast Swans to enter into a lease arrangement for nine (9) years and nine (9) months.

INTRODUCTION:

Council has introduced standardised lease agreements with a renewal occurring every five (5) years. The five (5) year term was introduced to bring all lease renewals into line.

PREVIOUS COUNCIL CONSIDERATION:

Previous June Council Workshop discussion.

OFFICER’S REPORT:

The committee have requested an extension to the lease term to allow for short term, medium term and long term planning and to build confidence within the committee to continue significant investment into the ongoing improvement of the Club’s facilities.

Their annual licence application to participate in the Northern Tasmanian Football Association requires the Club having formal arrangements in place for use of the playing facilities accessed.

The Club’s impending application to the Liquor Licensing Board will also require verification of a Lease Agreement for the clubroom facility. They have requested the maximum time that an extension of lease is allowable by Council, that being nine (9) years and nine (9) months.

LEGISLATION & POLICIES:

Nil.

STRATEGIC PLAN & ANNUAL PLAN:

Strategic Plan 2017-2027

Goal

Community - To strengthen our sense of community and lifestyle through opportunities for people to connect and feel valued.

Strategies

Build community capacity by creating opportunities for involvement or enjoyment that enable people to share their skills and knowledge.

BUDGET; FUNDING AND FINANCIAL IMPLICATIONS:

There is no cost to Council.

VOTING REQUIREMENTS:

Simple Majority.

ACTION	INFORMATION
PROPONENT	Department
OFFICER	Development Services
FILE REFERENCE	031\013\003\
ASSOCIATED REPORTS AND DOCUMENTS	Nil

OFFICER'S RECOMMENDATION:

That the report be received.

INTRODUCTION:

The purpose of this report is to provide Councillors with an update of various issues which have been dealt with by the Development Services Department since the previous Council meeting.

PREVIOUS COUNCIL CONSIDERATION:

Provided as a monthly report – Council consideration at previous meetings.

OFFICER'S REPORT:**OUTSTANDING REPORTS:**

Motion Number	Meeting Date	Council Decision	Comments
01/19.8.3.6	21 January 2019	<i>A report is sought providing advice in accordance with the requirements of Section 65 of the Local Government Act 1993 for the information of Council at a future meeting and consider any advice given by a person who has the qualifications or experience necessary to give such advice, information or recommendation:</i> Council to investigate and consult with relevant agencies (including but not limited to Parks & Wildlife, State Government and neighbouring Councils) to explore options for both educating the public about, and enforcing, the new 'Dog Management Policy'. This would include greater hours for the Animal Control Officer and increased signage.	Implementation of dog management issues, including Council resources, cooperation with PWS and action at state level to be brought to Council for an update at June Workshop.
08/19.15.5.210	19 August 2019	That Council in regards to the development of a new dog Exercise Area on Humbug Point Nature Recreation Area at Reserve Street Binalong Bay that this come back to a workshop for further discussion and consideration.	Alternative options to be planned and brought to Council for discussion.

Motion Number	Meeting Date	Council Decision	Comments
10/19.15.7.257	21 October 2019	<ol style="list-style-type: none"> 1. That Council, considering the community input on additional off-lead dog exercise areas for St Marys and St Helens, Declare these Exercise Areas under the Dog Control Act at the old St Marys Sports Complex (2 Gray Road) and to extend the Exercise Area at St Helens Sports Complex (Young Street St.). Declaration of these areas under the Dog Control Act, wholly or in parts, is subject to the installation of safe dog exercise facilities being completed and reported to Council for confirmation. 2. Priorities for development of new dog parks in 2019-2020 are the eastern half of the proposed new dog park site at and the extension of the St Helens dog park at St Helens Sports Complex, to a minimal standard of facilities. 3. Council review the site constraints prior to confirming being suitable – Old St Marys Railway Station. 	<p>Work on the St Helens Dog Park is expected to start in May.</p> <p>Review Old St Marys Railway Station site when Council considers options at Binalong Bay.</p>
03/20.6.4.30	16 March 2020	Break O'Day Draft Local Provisions Schedule (Tasmanian Planning Scheme) (LPS)	Draft Local Provision Schedule (LPS) has now been submitted to the Tasmanian Planning Commission for consideration.
04/20.15.3.66	20 April 2020	That Council ask the Tasmanian Government to provide it with information including the economic and social implications for Break O'Day community of possible changes to Future Potential Production Forest Land in Break O'Day municipality.	Letter requesting information from the Minister for Resources to be sent as soon as possible.
05/20.6.1.70	18 May 2020	DA033-2020 – Two (2) New Dwellings – 33 Lawry Heights, St Helens	

COMPLETED REPORTS:

Nil.

KEY DEPARTMENT STRATEGIC OR OPERATIONAL MATTERS:

Building and Construction (Regulatory Reform Amendments) Bill 2020

- Key Council officers have been reviewing the currently proposed planning legislation changes namely the *Building and Construction (Regulatory Reform Amendments) Bill 2020*, key changes include:
 1. Inserting of new requirement for processing timeframes for minor amendments to planning permits to be assessed in 28 days;
 2. Tighten the time in which a planning authority has to determine that adequate information (upon receipt) is provided 14 to 7 days;
 3. Establishment of a statutory period for fees payable so councils and applicants know of a firm commencement of the assessment time, regardless of whether an invoice has been generated and the relevant fee paid;
 4. Inclusion of provisions putting requirements on Tas Networks to give advice about development applications.

5. Inclusion of the ability to make regulations setting out timing, design etc. requirements on water and sewerage approvals.

The proposed bill incorporates legislative timeframes in relation to some processes which are currently absent. The proposed changes are welcome changes and Council staff have already implemented operational process changes to adhere what has been proposed within the Bill.

Review undertaken of proposed amendments to the Strata Titles Act 1998

- The review of the Act provides an opportunity to ensure that the legislative framework effectively supports the strata industry, particularly lot owners, whilst providing an appropriate level of regulation and achieving the right balance between the rights of lot owners and tenants and the responsibilities associated with community living.
- Most concerns raised during previous consultation focus on the day-to-day administration of a strata development including the rights and responsibilities of body corporates, lot owners and tenants. The review of the Act introduced penalties arising from non-conformity.
- The impact on current Council processes are minimal and the proposed changes are welcomed to introduce stronger legislation around the operation of body corporate committees.

PLANNING REPORT

The following table provides data on the number of applications approved for the month including statistical information on the average days to approve and the type of approval that was issued under the Land Use Planning and Approvals Act 1993:

	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	YTD	EOFY 2018/2019
NPR	2	3	2	1	7	7	2	1	2	1	3		31	
Permitted	3	3	4	9	4	12	2	4	4	3	2		50	
Discretionary	16	11	12	13	13	11	9	5	21	11	6		128	
Amendment	1	2	2	1	5		2	1	6	1	1		22	
Strata		1											1	
Final Plan			1	1	2								4	
Adhesion								1					1	
Total applications	22	20	21	25	31	30	15	12	33	16	12		237	226
Ave Days to Approve Nett*	33.13	36.25	36.71	33.16	65.51	20.7	26.1	30.16	32.39	35.3	26.33		34.16	

* Calculated as Monthly Combined Nett Days to Approve/Total Applications

The following table provides specific detail in relation to the planning approvals issued for the month:


May 2020






DA NO.	LOCATION	DESCRIPTION	SECTION	Day to Approve Gross	Days to Approve Nett
252-2019 AMEND	St Helens	Amend Cycle Bridge to Unpainted Aluminium	S56	9	9
050-2020	Binalong Bay	Change of Use – Dwelling to Visitor Accommodation	S57	52	34
011-2020	Binalong Bay	Shed & Additional Crossover	S57	23	23
059-2020	St Helens	2 x Sheds & Patio	S57	44	42
066-2020	St Helens	2 Lot Subdivision	S58	20	14
057-2020	Ansons Bay	Deck	S58	14	13
091-2020	Fingal	Veranda	NPR	7	7
032-2020	St Helens	Carport, Retaining Wall & Crossover	NPR	1	0
068-2020	St Helens	Dwelling	S57	30	30
062-2020	St Helens	Dwelling & Shed	S57	53	49
033-2020	St Helens	2 x Dwellings/Visitor Accommodation	S57	96	86
071-2020	Akaroa	Dwelling Additions & Alterations	NPR	10	9


TOTAL: 12

BUILDING REPORT

Projects Completed in the 2019/2020 financial year

Description	Location	Updates
Transportable Cafe	Flagstaff	Completed November 2019 

Description	Location	Updates
Fingal Park Shelter	Fingal Park	Completed December 2019 
Fingal Sports Complex Amenities Addition	Fingal Recreation Complex	Completed December 2019 
New Bus Shelter	Mathinna	Completed December 2019 
Amenities & Shelter Building	Flagstaff	Completed December 2019 
Recycling Shed Additions	St Helens Waste Transfer Station	Completed February 2020
St Marys Cemetery Shelters	St Marys Cemetery	Completed February 2020 

Description	Location	Updates
Community Notice Board	Cecilia Street, St Helens	Completed April 2020. 

Projects ongoing – Capital Works Program (Includes carried over projects previous financial years)

Description	Location	Updates
Old Tasmanian Hotel Restoration Project	Fingal	<ul style="list-style-type: none"> Milestone 1 achieved requiring 15% of project completed prior to end March 2020 in accordance with Grant Funding. Works program ahead of Milestone 2 – 50% of completed works due by end June 2020
Additions & Upgrades to Portland Hall	Portland Hall, St Helens	<ul style="list-style-type: none"> Works Commenced and works are expected to be ongoing and carried into next financial year.
Re-Roof of Amenities Section	Bendigo Bank Community Stadium	<ul style="list-style-type: none"> Contractor assigned and works to be scheduled for commencement and completion prior to end June 2020.
Four Mile Creek Community Hub	Four Mile Creek Reserve	<ul style="list-style-type: none"> Design work currently being finalised.

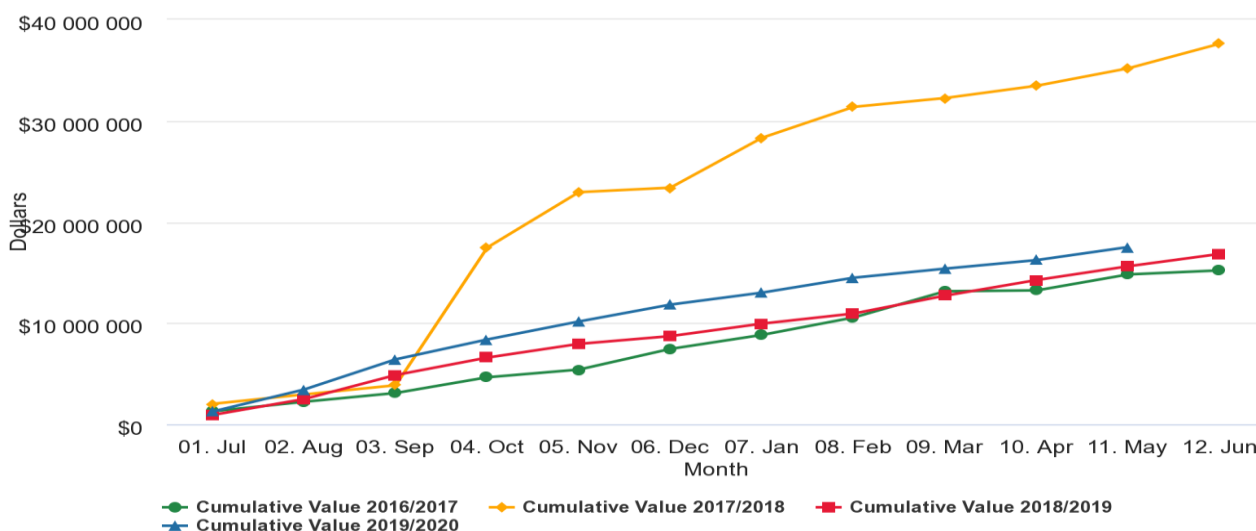
Approved Capital Works Program – Current Financial Year - not yet started

Description	Location	Updates
New Amenities building	Wrinklers lagoon carpark	<ul style="list-style-type: none"> Works scoping underway.
St Helens Aerodrome Hanger Door Extensions	St Helens Aerodrome	<ul style="list-style-type: none"> Works Authorised to Proceed; Pending commencement date from contractor.


The below table provides a summary of the Building Approvals issued for the month including comparisons to the previous financial year.

May 2020				
No.	BA No.	Town	Development	Value
1	2019 / 00100	Goulds Country	New & Legalisation - Ground Mounted Solar Panel System	\$10,000.00
2	2019 / 00204	Scamander	Legalisation, Alterations & Additions - Decks, Veranda, Awning & Storeroom	\$74,000.00
3	2020 / 00021	Beaumaris	New Shed	\$16,000.00
4	2019 / 00092	Binalong Bay	New Dwelling incorporating Deck	\$78,000.00
5	2018 / 00144	Stieglitz	New Dwelling incorporating Deck & Garage (Stage 1 of 2)	\$470,000.00
6	2019 / 00254	Binalong Bay	New Two Storey Dwelling, Deck & Shed	\$215,000.00
7	2019 / 00173	Scamander	Additions to Dwelling & New Storeroom, Garage/Workshop, Outdoor Dining & Deck	\$200,000.00
8	2019 / 00251	Binalong Bay	New Carport	\$14,700.00
9	2020 / 00072	Seymour	New Solar Panels	\$5,000.00
10	2019 / 00216	St Marys	Additions to Dwelling - Deck & Garage	\$22,000.00
11	2019 / 00235	Scamander	Additions to Dwelling & New Shed, Carport, Alfresco Area & Deck	\$185,000.00
ESTIMATED VALUE OF BUILDING APPROVALS FINANCIAL YEAR TO DATE			2018/2019	2019/2020
			\$15,619,401.00	\$17,517,057.00
ESTIMATED VALUE OF BUILDING APPROVALS FOR THE MONTH		MONTH	2019	2020
		May	\$1,362,265.00	\$1,289,700.00
NUMBER BUILDING APPROVALS FOR FINANCIAL YEAR TO DATE		MONTH	2018/2019	2019/2020
		May	138	127

Cumulative Value of Building Approvals



ENVIRONMENTAL REPORT

Description	Updates
St Marys flood management	<p>Construction of Council's new automatic rain gauge weather station was completed and operating with data going to the Bureau of Meteorology.</p>  <p>Work with landholders to build the Groom St. flood levee is continuing. Delays, including due to coronavirus response, have put the flood mitigation project behind schedule.</p>
Weed management	<p>Spanish heath is a current priority with management activity on Council properties and to encourage private landholders. Council Weed Control Program officer is working on Council sites and priorities of the ongoing control program for 2020, including support for the MTB trail at Poimena.</p>
Drought Weeds Project	<p>Council has a grant agreement with the state's Weed Action Fund for its Drought and Weeds Program funding. Discussions are underway with NRM North to provide Council with a Drought Weeds Officer 1-2 day per week from July to support the delivery of \$30,000 of farm grants to control and manage 'drought favoured weeds' threatening agricultural production.</p>
Climate Change	<p>An opportunity to join a project seeking funding from the Tasmanian Government's Climate Research Grants Program is being pursued. The project would provide northern and northwest councils with technical climate profiles to support their decision-making across operational, strategic and service delivery functions. The project extends a successful model developed by southern councils across the state.</p>

Immunisations

The *Public Health Act 1997* requires that Councils offer immunisations against a number of diseases. The following table provides details of the rate of immunisations provided by Council through its school immunisation program.

MONTH	2018/2019		2019/2020	
	Persons	Vaccinations	Persons	Vaccinations
July - December	49	51	50	53
January - June	124	124	72	98
TOTAL	173	175	122	151

Sharps Container Exchange Program
2019/2020
2

STRATEGIC PLAN & ANNUAL PLAN:

Strategic Plan 2017-2027

Goal

Environment – To balance our use of the natural environment to ensure that it is available for future generations to enjoy as we do.

Strategy

- Ensure the necessary regulations and information is in place to enable appropriate use and address inappropriate actions.
- Undertake and support activities which restore, protect and access the natural environment which enables us to care for, celebrate and enjoy it.

LEGISLATION & POLICIES:

Not applicable.

BUDGET; FUNDING AND FINANCIAL IMPLICATIONS:

Not applicable.

VOTING REQUIREMENTS:

Simple Majority.

06/20.15.2 Short Term Accommodation Data Report

ACTION	DECISION
PROPONENT	Council Officer
OFFICER	Jake Ihnen, Building Services Coordinator
FILE REFERENCE	011\016\002\
ASSOCIATED REPORTS AND DOCUMENTS	Nil

OFFICER'S RECOMMENDATION:

For Information Purposes.

INTRODUCTION:

The increasing numbers of short term accommodation properties in the Break O Day Region is welcome however concerns have been raised in relation to the quantity in specific communities.

PREVIOUS COUNCIL CONSIDERATION:

Previous June Council Workshop discussion.

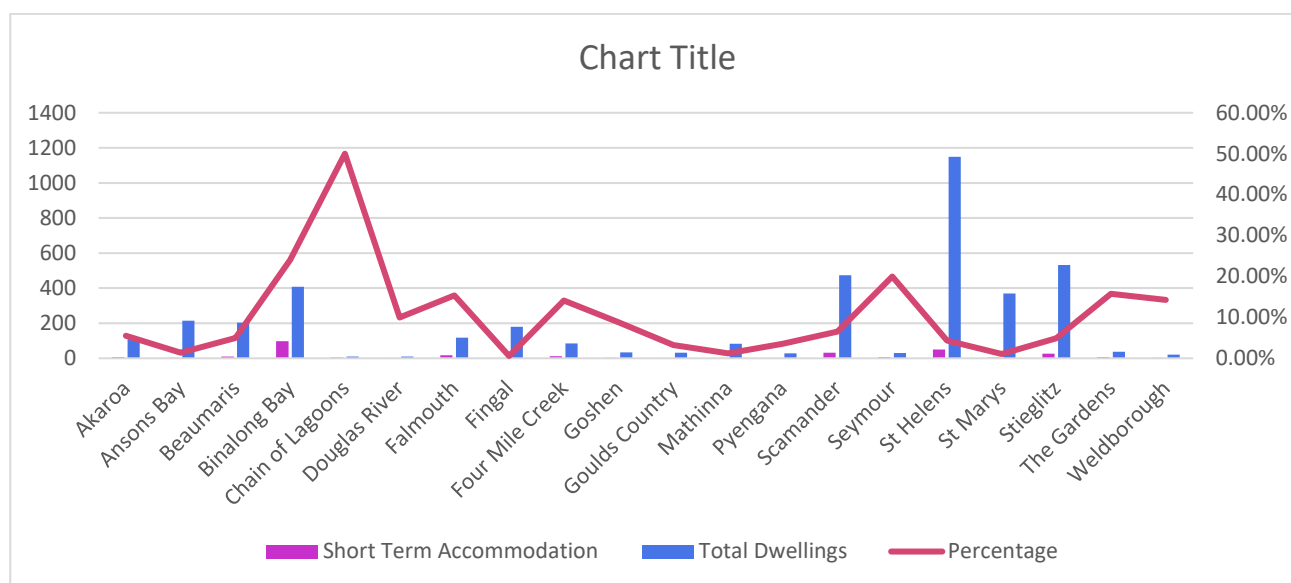
OFFICER'S REPORT:

This report has been prepared for information purposes only to provide Council with accurate and factual information in relation to the density of short term accommodation properties in each suburb. This information has been collated by Council staff using statistical information provided by state government as well as a cross check against Council records. The data reported includes all single dwellings used for visitor accommodation whether a Planning Permit was required to be obtained or not up to and including April 2020.

	No. Dwellings used for Short Term Accommodation	Total Dwellings based on Rates Payable	Percentage
Akaroa	6	109	5.50%
Ansons Bay	3	215	1.40%
Beaumaris	10	203	4.93%
Binalong Bay	98	407	24.08%
Chain of Lagoons	5	10	50.00%
Douglas River	1	10	10.00%
Falmouth	18	117	15.38%
Fingal	1	180	0.56%
Four Mile Creek	12	85	14.12%
Goshen	3	34	8.82%
Goulds Country	1	31	3.23%
Mathinna	1	82	1.22%
Pyengana	1	28	3.57%
Scamander	31	473	6.55%

	No. Dwellings used for Short Term Accommodation	Total Dwellings based on Rates Payable	Percentage
Seymour	6	30	20.00%
St Helens	50	1149	4.35%
St Marys	4	370	1.08%
Stieglitz	26	532	4.89%
The Gardens	6	38	15.79%
Weldborough	3	21	14.29%
TOTAL	286	4124	6.94%

Interesting Comparison: The total number of dwellings used for short term accommodation (286) compared to unoccupied dwellings (1536) is 18.6%.



2011 Census Data - Unoccupied Dwellings V Occupied Dwellings:

In Break O' Day 60.4% of private dwellings were occupied and 39.6% were unoccupied.

Dwellings — dwelling structure

[dwelling structure](#) | [household composition](#) | [mortgage & rent](#) | [number of motor vehicles](#) | [internet connection](#)

Dwelling tables exclude visitor only and other non-classifiable households

Dwelling count	Break O'Day (M)	%	Tasmania	%	Australia	%
Occupied private dwellings	2,588	60.4	197,575	86.0	8,286,073	88.8
Unoccupied private dwellings	1,695	39.6	32,135	14.0	1,039,874	11.2

In Break O'Day (M) (Local Government Areas), 60.4% of private dwellings were occupied and 39.6% were unoccupied.

View the data quality statements for: [Dwelling type \(DWTD\)](#) [Dwelling Structure \(STRD\)](#)

Given the very high percentage of unoccupied dwellings at 39.6% for Break O Day compared to the state average of 14% it is not surprising that Break O Day Council has a high number of owners choosing to short term rent their investment properties.

LEGISLATION/STRATEGIC PLAN & POLICIES

Strategic Plan 2017-2027

Goal

Infrastructure - To provide quality infrastructure which enhances the liveability and viability of our communities for residents and visitors.

Strategies

Be proactive infrastructure managers by anticipating and responding to the growing and changing needs to the community and the area.

BUDGET AND FINANCIAL IMPLICATIONS:

Not applicable.

VOTING REQUIREMENTS

Simple Majority.

06.20.15.3 Strategic Land Use Planning

ACTION	DECISION
PROPONENT	Council Officer
OFFICER	Nick Cooper, Senior Planning Officer
FILE REFERENCE	031\011\017\
ASSOCIATED REPORTS AND DOCUMENTS	Tasmanian Planning Commission Decision dated 15 January 2020

RECOMMENDATION

It is recommended that Council:

1. Commence a targeted review of the Strategic Land Use documents guiding future development within Break O'Day.
2. Seek a return brief and fee proposal from industry specialists responding to the objectives and outlining any other key considerations and tasks considered necessary, that may not be included within the project scope for Council to consider.
3. Allocate \$50,000 in the 2020-2021 Council Budget to commence the review process.
4. Advise northern region Councils of its desire for a review of the Northern Tasmania Regional Land Use Strategy to occur and willingness to contribute towards a review being undertaken.

INTRODUCTION:

The recent decision by the Tasmanian Planning Commission has emphasised a need for Council to regularly review and update strategic land use documents for the Break O'Day area both at the local and at the regional level. It is apparent that Council needs to review a number of strategic land use issues, particularly in the St Helens area and take steps to develop solutions.

PREVIOUS COUNCIL CONSIDERATION:

Agenda Item 01/19.6.2 – 21 January 2019; Agenda Item 04/19.6.3 – 15 April 2019; June 2020 Council Workshop.

OFFICER'S REPORT:

Current Policies

The current Strategic Planning studies relied upon to help guide future development within the Break O'Day Municipality are as follows:

- i. The St Helens Structure Plan which was completed in 2013 and provides a vision for future land use and development within St Helens for the proceeding 20 years. It also provided a basis for the provisions relating to the settlement in the Interim Planning Scheme 2013 that Council prepared to replace the Break O' Day Planning Scheme 1996.

- ii. The Land Use and Development Strategy Municipal Management Plan 2015 was prepared as an integral part of the Municipal Management Plan, in order to provide direction for future land use and development in Break O'Day. The purpose and objective of the Land Use and Development Strategy is to inform and identify land use and development issues and opportunities requiring further action, including recognition of state and local planning policy frameworks and implementation in the Break O'Day Planning Scheme. The Development Strategy is used as the integrated policy document for guiding future land use and development in Break O'Day. Specifically, the Strategy provides the principles and guiding settlement patterns in order to make changes to the Break O'Day Planning Scheme for sustainable long term economic development.

The methodology to develop both strategies included an analysis of the 2011 census data, and data gathered in the years proceeding their development, including supporting studies such as Economic analysis 2013 prepared by MCA, and the Break O'Day Tourism Development Strategy 2012-2017 (Adam Saddler Consulting, June 2012).

The Structure Plan and Land Use and Development Strategy were prepared at a time when development growth was quite different to the present and it is likely that development demand has increased since then, particularly with the increase in tourism development being undertaken. There has also been changes in the nature of the demand and quantifying demand will be challenge in some areas, particularly if the assessment for demand is based on take up. For instance, the industrial estate of St Helens is widely considered full (despite the current strategies suggesting there is sufficient supply) and therefore quantifying the development which may have been lost is also an important consideration to inform future planning. The recent decision by the Tasmanian Planning Commission has emphasised a need for Council to regularly review and update strategic land use documents for the Break O'Day area both at the local and at the regional level

As these policies are relied upon to inform our planning scheme and therefore future development in our region, it is important to assess whether the planning scheme and associated local planning policies have been effective and efficient in meeting the future needs of the BODC community.

Proposed Framework

Moving forward a review is needed to broadly address:

- What has been achieved since the last review of the planning scheme and policies?
- Where are we now?
- Where to from here?

The review is also likely to identify

- The major planning issues currently facing the municipality
- Changes or additional strategic work that ensures the planning scheme (LPS) positions Council to meet the future demand.
- Matters requiring further strategic work to strengthen the strategic objectives of the planning scheme
- Any proposed improvements to the planning scheme that flow from the review should be considered for future planning scheme amendments separate to the review.

It is recommended that Council seeks a return brief and fee proposal from industry specialists to provide guidance and expert advice responding to the objectives and providing an overarching strategy development process. The return brief should outline any other key considerations and tasks considered necessary, that may not be included within the initial project scope for Council to consider. In addition to the objectives identified above the scope should include:

1. A review of existing strategies, and assist with the drafting of new or additional strategies identified;
2. A prioritisation methodology. Detailing a long term action plan and the methodology for the prioritisation of steps in achieving project goals.
3. A meaningful and coordinated stakeholder engagement process – particularly with local communities.

The role of the consultant/specialist will likely have a strong capacity-building focus, in that it will aim to develop Councils key staff in the area of strategy development and stakeholder engagement.

Northern Regional Land Use Strategy

Part of the process will need to have regard to the Northern Tasmania Regional Land Use Strategy (RLUS) to ensure any future strategies developed consider the strategic framework and identify any amendments that may be required. Initial consultation with Planning Policy Unit has revealed that there is no immediate plans to conduct a holistic review of the RLUS (as their current priority is the Council LPS's which we understand will be a lengthy process), but rather they will consider a whole or region response in terms of considering specific issues raised by Councils, and will be providing a framework for Councils as to the process for those issues to be brought forward in due course.

STATUTORY REQUIREMENT OUTSIDE OF LUPAA:

Nil.

LEGISLATION / STRATEGIC PLAN & POLICIES:

St Helens and Surrounds Structure Plan
Break O'Day Land Use and Development Strategy

BUDGET AND FINANCIAL IMPLICATIONS:

Consideration for 2020/2021 budget for review of local strategies.

If Council was to agree to consider that a review of the local strategies is required, a budget allowance for the initial work to be undertaken are in the scope of \$50,000. However it is expected that this work may be conducted across a couple of financial years.

VOTING REQUIREMENTS:

Absolute Majority.

TASMANIAN PLANNING COMMISSION

DECISION

Planning scheme	Break O'Day Interim Planning Scheme 2013
Amendment	01-2018 - rezone land at 50 St Helens Point Road, St Helens
Permit	DA 021-2018 - 54 lot subdivision at 50 St Helens Point Road, St Helens
Planning authority	Break O'Day Council
Applicant	East Coast Surveying obo Ms M J Gee
Date of decision	15 January 2020

Decision

The draft amendment is rejected under section 41(b) of the *Land Use Planning and Approvals Act 1993*.

The permit is refused under section 43H(1)(d) of the *Land Use Planning and Approvals Act 1993*.



Sandra Hogue
Delegate (Chair)



Marietta Wong
Delegate

Note:

References to provisions of the *Land Use Planning and Approvals Act 1993* (the Act) are references to the former provisions of the Act as defined in Schedule 6 – Savings and transitional provisions of the *Land Use Planning and Approvals Amendment (Tasmanian Planning Scheme Act) 2015*. The former provisions apply to an interim planning scheme that was in force prior to the commencement day of the *Land Use Planning and Approvals Amendment (Tasmanian Planning Scheme Act) 2015*. The commencement day was 17 December 2015.

REASONS FOR DECISION

Background

Amendment

Rezone the land at 50 St Helens Point Road, St Helens (Parkside Farm) from Environmental Living to Rural Living.

Permit

A 54 lot rural living subdivision at 50 St Helens Point Road, St Helens, including lots for public open space, roads and road reservations. The subdivision is to be released in 10 stages.

Site information

The site consists of an area of 151.42ha across two adjoining titles FR 43185/1 and 2. It is located to the east of the Tasman Highway and to the south of St Helens Point Road. Georges Bay lies directly to the north of St Helens Point Road.

Directly to the north of the site lies a number of properties in the General Residential Zone. There are also five lots in the Low Density Residential Zone to the north east. To the west land is in the Environmental Management Zone. The St Helens air strip is to the north east and is in the Utilities Zone. The Utilities Zone also transects the site near the western boundary providing for the Tasman Highway. To the south is currently vacant undeveloped bushland in the Environmental Living Zone.

The site is largely vacant bushland except for an existing single dwelling with associated outbuildings and a dam on the north eastern portion of the property. The land slopes toward Georges Bay from a maximum elevation of approximately 50m. There are areas of high natural values associated with the native vegetation. However, significant clearing has occurred around the dwelling.

Access to the site is via an approved crossover to St Helens Point Road. A number of informal access points exist off the Tasman Highway and the end of Talbot Street. There is no stormwater infrastructure; however, the area is connected to TasWater reticulated water mains and there is an existing reticulated sewer system servicing the General Residential Zone lots to the north fronting onto St Helens Point Road and along Talbot Street.

Issues raised in representations

The representors raised the following issues:

- impact on natural values including habitat and corridor loss for threatened species;
- inadequacy of supporting reports;
- inconsistency with the State Coastal Policy and strategy documents;
- bushfire hazard;
- wastewater management and access;
- concerns regarding higher density development and settlement boundaries;
- rezoning preceding the Local Provisions Schedule process; and
- Council's process management and decision making.

Planning authority's response to the representations

The planning authority considered the representations and recommended:

That the Council:

- Considers the representations received to Amendment 01/2018 to the Break O'Day Interim Planning Scheme 2013, and the planning permit DA021-2018, together with the responses provided.
- Recommends to the Tasmanian Planning Commission that draft Amendment 01/2018 be approved as certified and exhibited.
- Recommends to the Tasmanian Planning Commission that the conditions of DA021-2018 be amended to take into account Department of State Growth suggested rewording of condition 7 and engineering conditions 8.1 and 8.2 to be altered to take into account the Manager Infrastructure and Development Services as follows:

Date and place of hearing

The hearing was held at the Break O'Day Council offices, 32-34 Georges Bay Esplanade, St Helens on 25 June 2019.

Prior to the hearing, the delegates made an inspection of the site.

Appearances at the hearing

Planning authority:	Ms Rebecca Green, consultant planner for Break O'Day Council
Applicant:	Mr Brett Woolcott, Woolcott Surveys
	Mr Ian Abernethy, consultant planner
	Mr Ian Gabbedy
	Mr James Stewart, consultant planner, Woolcott Surveys
	Mr Geoff Brayford, JMG
	Dr Philip Barker, North Barker Ecosystem Services
Representors:	Mr Todd Dudley, North East Bioregional Network
	Mr Nicholas Fitzgerald, North East Bioregional Network
	Ms Clare Hester, ERA Planning and Environment for North East Bioregional Network
	Mr Garry Hills, Traffic Engineer, Department of State Growth (by phone)

Consideration of the draft amendment

1. Under section 40 of the *Land Use Planning and Approvals Act 1993* (the Act), the Commission is required to consider the amendment and the representations, statements and recommendations contained in the planning authority section 39 report.
2. A hearing was convened to assist the Commission consider the issues in the representations.
3. The amendment has been initiated and certified by the Break O'Day Council, in its capacity as planning authority, and further supported in the reports under sections 35 and 39.
4. Under section 32(1), in the opinion of the relevant decision-maker, a draft amendment:
(a)-(d) ...

- (e) must, as far as practicable, avoid potential for land use conflicts with use and development permissible under the planning scheme applying to the adjacent area;
 - (ea) must not conflict with the requirements of section 300;
 - (f) must have regard to the impact that the use and development permissible under the amendment will have on the use and development of the region as an entity in environmental, economic and social terms.
5. Under section 32(2), the provisions of section 20(2)-(9) inclusive apply to the amendment of a planning scheme in the same manner as they apply to a planning scheme.
 6. Section 300 includes that:
 - (1) An amendment may only be made under Division 2 or 2A to a local provision of a planning scheme, or to insert a local provision into, or remove a local provision from, such a scheme, if the amendment is, as far as is, in the opinion of the relevant decision-maker, practicable, consistent with the regional land use strategy for the regional area in which is situated the land to which the scheme applies.
 7. Section 300(2)-(5) inclusive relates to the amendment of local provisions when such an amendment would alter the operation of common provisions. These matters are not relevant to the draft amendment because there are no implications for any common provisions.
 8. Under section 32(1)(f) regional impacts of use and development permissible under the amendment have been considered with reference to the Northern Tasmania Regional Land Use Strategy (regional strategy), the St Helens and Surrounds Structure Plan (structure plan), the Break O'Day Council Municipal Management Plan - Land Use and Development Strategy (Break O'Day land use strategy) and representations.

Regional land use strategy – rural living areas location

9. Ms Green, in her section 35 report (planner's report) (pp 39-42) assessed that the relevant regional policies and actions in the regional strategy are those that outline requirements for regional settlement networks, specifically for rural and environmental living development. She concludes that the proposal is consistent with a number of relevant policies and actions.
10. The supporting planning application report prepared by East Coast Surveying (supporting report) more broadly addressed the actions and policies in the regional settlement networks section of the strategy.
11. At the hearing, action RSN-A7, which requires rural living areas to be located outside of urban growth areas, was considered. It was also noted that RSN-P21 requires that rural and environmental lifestyle opportunities will be provided outside urban areas.
12. On 1 July 2019 the Commission wrote to the parties confirming directions arising from the hearing. In that letter the Commission asked the parties to 'identify the boundary of the 'urban growth area' for St Helens'.
13. In her response submission, Ms Green states that the regional strategy does not identify an urban growth area for St Helens and refers (section 6) to page 31 of the structure plan which outlines an existing urban boundary in a bold red line which she considers to be the urban area. She further notes that the urban growth area could be considered to be the area shown on maps provided on pages 100 and 101 of the Break O'Day land use strategy including areas identified as part of a broader settlement plan. She states that the maps clearly show that the subject site is outside urban growth/settlement boundaries.

14. The applicant in a further submission dated 24 September 2019, also refers to the maps on pages 100 and 101 of the Break O'Day land use strategy as providing the urban growth area (section 6) and states that the 'map clearly shows that the subject site of Parkside Farm is outside the Urban Growth/Settlement boundaries'.
15. Ms Hester in her further submission dated 24 September 2019 considers the urban growth area is not identified in the regional strategy and that she is of the opinion that the urban growth area is 'inclusive of existing General Residential, Low Density, General Industrial, General Business, Community Purpose, Open Space and Recreation (where appropriate)' (p 5).

Commission consideration

16. The Commission notes that, while there was some variation in the area that each of the parties considered constitutes to be the St Helens' urban growth area, all agreed that the subject site is outside the urban growth area. The Commission is satisfied, based on the evidence before it, that the subject site does not fall within St Helens' urban growth area, and that RSN-A7 of the regional strategy is met.
17. Evidence was also provided that the land is outside the urban area of St Helens and therefore RSN-P21 is met.

Regional land use strategy – local strategy considerations

Action RSN-A22 for rural and environmental living development targets 'growth to preferred areas based on local strategy and consolidation of existing land use patterns'.

Local strategy requirements are also addressed in RSN-A26 which is as follows:

Consolidation and growth of Rural Residential Areas is to be directed to areas identified in local strategy, that align with the following criteria (where relevant):

- Proximity to existing settlements containing social services;
 - Access to road infrastructure with capacity;
 - On-site waste water system suitability;
 - Consideration of the impact on natural values or the potential land use limitations as a result of natural values;
 - Minimisation of impact on agricultural land and land conversion;
 - Minimisation of impacts on water supply requires for agricultural and environmental purposes;
 - Consideration of natural hazard management;
 - Existing supply within the region;
 - Potential for further requirement for the land for urban purposes; and
 - The ability to achieve positive environmental outcomes through rezoning.
18. Relevant local strategy documents submitted and referred to by the parties are the structure plan and Break O'Day land use strategy.
 19. The planner's report states (p 39) that the sites have been marked as lifestyle blocks under the structure plan.
 20. The applicant in the supporting report (pp 20, 23 and 36) concurs that the lots are identified as rural lifestyle lots under the structure plan.
 21. The planner's report (p 42) states that the structure plan at page 42:

specifically deals with Rural and Rural lifestyle properties. The reports identified the subject lands/adjacent lands to the south within the 1,238ha of vacant lifestyle land for rural living purposes (St Helens Structure Plan, Background Report), with the majority of the land identified in the report as being within the southern part of the study area (subject lands and adjacent lands). The subject lands in question are identified as being a rural lifestyle block by the structure plan.

22. Ms Hester also agrees that the subject site is identified under the structure plan as vacant lifestyle lots, however, she notes that the structure plan does not provide a definition for lifestyle lots (p 6).
23. In her response submission, Ms Hester provides an opinion that the planning authority is confusing the term rural lifestyle and rural living purposes with the Rural Living Zone, and that the structure plan identifies rural lifestyle properties as being zoned either Rural Living or Environmental Living.
24. The Commission's letter of 1 July 2019 requested that the planning authority provide the following:

Identify references in the St Helens and Surrounds Structure Plan, 2013 (structure plan) and the Break O'Day Council Municipal Management Plan - Land Use and Development Strategy, August 2015 (Break O'Day land use strategy) regarding the areas for future application of the Rural Living Zone, with particular reference to the suggestion that the area south of St Helens is preferred for expansion of this zone;
25. In her response submission dated 23 September 2019, Ms Green reiterates that the structure plan 'identified the subject lands/adjacent lands to the south within the 1,238ha of vacant lifestyle land for rural living purposes (St Helens Structure Plan, background report)'; and that the subject site is 'identified as being a rural lifestyle block'.
26. In Ms Hester's representation she notes (p 7) that the Break O'Day land use strategy:

identifies the subject site area as environmental living lots. The potential for expansion of rural living zoned land is recognised in the strategy, which specifically identifies areas north west of the township. This is shown on the St Helens Overall Settlement Plan, which states that the land identified as potential for rural living, is contiguous with existing rural living zoning, is unviable agricultural land and has potential for long-term rural lifestyle growth
27. The location for identified expansion of rural living areas to the north west is also reiterated in Ms Hester's further submission dated 24 September 2019 (p 8).
28. In the joint land supply analysis prepared by the applicant and Ms Green and provided by the applicant in a further submission, an examination of the areas identified for expansion under the structure plan and the Break O'Day land use strategy is undertaken. The submission states in response to the Rural Living Zone expansion area to the north west of the township that 'as has been examined this zoning would do little more than [sic] to reflect the existing character of an already developed section of land'.
29. In response to the expansion areas identified in the structure plan, the joint submission states:

The majority of land which has been identified as going to Rural Living is located in the southern section, along the Medeas Cove area. Lots 9, 10 and 11 on the above maps have the most potential for subdivision, however all contain existing residential uses. Any development of these blocks would require the extension of a Council road in order to achieve 6m of direct frontage as required under the scheme.
30. Furthermore, the joint submission also states:

It is also noted that the Break O Day Land use strategy proposes that some of the lots identified as Rural Living in the Structure Plan should be General Residential. The Land Use Strategy also recommended expanding the industrial zone into existing Rural Living Zoned land.

31. In the final submission Mr Shane Wells, a planning consultant for the applicant, states that in section 4.9 of the structure plan, it is noted that the southern part of the study area could be suitable for rural lifestyle development, which can occur within either the Rural Living Zone or Environmental Living Zone and that the structure plan has had regard to native vegetation in determining a boundary between these two zones but does not offer the presence or otherwise of native vegetation as a fixed criteria (section on structure plan).
32. Ms Green in her final submission (para 27) states that 'the council recognises that the growth of St Helens is constrained to the north (flooding and agricultural land), east (waterbody), and west (government owned land), thereby leading the only area for growth to the south of the existing township'.

Commission consideration

33. The Commission notes RSN-A26 in the regional strategy requires that Rural Residential Areas are to be identified in local strategy. The Commission considers that for this amendment, relevant local strategy includes the structure plan and the Break O'Day land use strategy.
34. The Commission further notes that the applicant and planning authority are of the opinion that this land is in an area identified in the local strategies as being for rural living and that Ms Hester states that the local strategies do not identify that the land is to be in the Rural Living Zone.
35. The Commission considered whether the local strategies specifically identify where the Rural Living Zone should be applied. The Commission agrees with Ms Hester's view.
36. The Commission also notes that the land identified in to south of St Helens for the Rural Living Zone is near Medea Cove and is not in proximity to the subject land.
37. The Commission accepts submissions that there are constraints associated with the areas of rural living expansion identified under both the structure plan and the Break O'Day land use strategy. However, the proposed ultimate planning zones of the structure plan (p 30) identify that the subject land is to be in the Environmental Living Zone, rather than the Rural Living Zone as does the overall settlement plan in the settlement strategy (p 99).
38. The Commission does not consider that the rezoning of this land to the Rural Living Zone is consistent with local strategies as required under RSN-A26. Furthermore, the Commission is not satisfied that there is sufficient strategic justification for prioritising rural living development in this specific location, particularly at the densities proposed.
39. Prior to this amendment being able to be considered to be, as far as practicable, consistent with the regional strategy the relevant local strategies should be reviewed.

Existing supply within the region

40. A further criteria in RSN-A26 of the regional strategy is that consolidation and growth of Rural Residential Areas to be aligned with the 'existing supply in the region'. The Commission's letter of 1 July 2019 requested that the parties provide the following:

With reference to the regional strategy for the purposes of the consideration of 'existing supply within the region' in action RSN-A26, describe what 'the region' is.

41. In her submission of 23 September (section 5), Ms Green explains the various ways in which a region can be defined. She considers that for defining the region in terms of the regional strategy requirements, a functional region concept is the most appropriate, whereby the region is made up of 'a central place and surrounding areas affected by it' and that it is 'an area organised around a central hub or focal point'.
42. In determining the region for the purposes of RSN-A26 she considered the St Helens district school intake map, surrounding topographical features and commuting distances to St Helens. Ms Green identified largely a coastal area from Ironhouse Point from the south to The Gardens, north of St Helens.
43. In the further submission dated 24 September 2019, the applicant using the same criteria identified a similar area, from Ansons Bay to Four Mile Creek.
44. Ms Hester defined the region based on 'reliance upon St Helens itself as a district centre as identified in the regional strategy and the subject site's proximity to the coast and its landscape characteristics' (p 4). She similarly defined the region for the purpose of determining land supply issues as a coastal area from Ansons Bay to Ironhouse Point.
45. In considering RSN-A26, Ms Green and the applicant prepared a joint land supply analysis, provided in the further submission dated 24 September 2019. The analysis provided potential lot yield around St Helens, based on the area identified as the structure plan study area (p 6). The methodology considered only vacant lots in already zoned land with lot yield based on the interim planning scheme acceptable solution standards for subdivision (section 1) and other assumptions around lot yield due to areas taken up with infrastructure and/or public open space.
46. The land supply analysis concludes that in St Helens there is sufficient land in the General Residential Zone with a 500 to 800 potential lot yield. In addition, there is a potential lot yield of 12 Environmental Living, 2 Low Density Residential and 6 to 9 Rural Living lots (section 1).
47. The land supply analysis also included an examination of the region based on the planning authority and applicant definition of the region. The analysis notes that there is no land in the Rural Living Zone outside St Helens within the defined region. There is a potential lot yield of 15 Low Density Residential lots and 7 Environmental Living lots (section 2).
48. The report concludes that, across the defined region, there is a total potential lot yield of 42 to 45 rural residential lots, in the Low Density, Rural Living and Environmental Living Zones. There is a further potential lot yield of 13 lots within the rural living expansion area identified in the north west of the township under the Break O'Day land use strategy (section 3).
49. In her further submission Ms Green also provides data on Break O'Day Council dwelling approvals. Between 2013-14 and 2017-18 dwelling approvals fluctuated between 34 and 57 approvals per year for the municipal area.
50. In the further submission, the applicant states that demand for dwellings in the region is being driven by east coast tourism and (section 4):

The Commission and Council must look past the census data when determining whether a rezone is appropriate for an area. Council has a responsibility to provide a mix of residential land types within the municipality in order to provide a range of lot sizes for new dwellings in residential areas. The Break O'Day Council approves a significant number of single dwellings within the Rural Resource Zone, as is evidenced by the dwelling approvals for the municipality provided by the Council.
51. In her closing submission of 13 December 2019, Ms Hester considers that there is insufficient justification for only including vacant land in the land supply analysis, and that all land with subdivision potential should have been included (p 3).

52. In his closing submission, Mr Wells for the applicant states that, given the consistent higher actual to planned demand, the Commission should give greater weight to the actual approval figures rather than those used in the structure plan or Break O'Day land use strategy. He further submitted that the average number of dwelling approvals has, over a 15-year period, consistently exceeded the planned demand outlined in the structure plan and the Break O'Day land use strategy. Mr Wells considers this extent and enduring nature of the divergence to actual and planned demand is of significance.
53. Ms Green, in her closing submission, concurs with Mr Wells and states that the Commission should give weight to the actual dwelling approval figures rather than the planned demand in the structure plan and Break O'Day land use strategy.
54. In her closing submission, Ms Hester is of the opinion that the draft amendment does not adequately address demand and supply and is not considered to be an orderly or sustainable development of land.

Commission consideration

55. The Commission notes that, while there was some variation between the area that the parties consider constitutes the region, these are relatively similar and will not result in any material difference for the land supply analysis. The Commission is satisfied, based on the evidence before it, that the region for the purposes of RSN-A26 is not the whole of the area subject to the regional strategy, comprising all seven municipalities subject to the strategy, and is for the purposes of consideration of this application an area based around the town of St Helens, roughly from Ansons Bay in the north to Ironhouse Point in the south.
56. The Commission notes from the evidence of supply of existing rural residential land that there is a limited supply of land available in the agreed region. The Commission further notes that this is likely to be a conservative estimate as only vacant land was taken into account in the analysis. For example, the land subject to the amendment would not have been considered as it has a house on it.
57. The Commission further notes that, while there is limited supply of rural residential land, there is also a considerable supply of land in the General Residential Zone and that the local strategies advocate that the planning authority rezone land from Rural Living to General Residential.
58. The Commission considers that there is evidence that the structure plan and local strategy were prepared at a time when development growth was quite different to the present and it is likely that development demand has increased since then, particularly with increased tourism development.
59. While demand is likely to have increased the evidence provided is not sufficient to determine the actual degree of demand and whether this site is the best place to meet any unmet demand. It would be more appropriate that a strategic analysis be undertaken in a more holistic manner by way of a review of the structure plan and/or the Break O'Day land use strategy. Such a review would be consistent with the regional strategy which requires as a pre-condition in RSN-A26 to considering the criteria that 'consolidation and growth of Rural Residential Areas is to be directed to areas identified in local strategy'.
60. As such the Commission considers that it would be premature to rezone this land to Rural Living at this density without the appropriate strategic analysis and direction being established for the whole of St Helens.

State Coastal Policy

61. A number of the representations raised concerns that the amendment is not consistent with the *State Coastal Policy 1996* (Coastal Policy).
62. The Coastal Policy applies to land within one kilometre inland from the high-water mark.
63. In the section 39 report the planning authority stated that the 'proposal is indeed within 1km of the coast, being George's Bay (this is off-shore but tidal)' and that the planning authority is of the opinion that the amendment and subdivision are consistent with the Coastal Policy.
64. In a submission addressing the representations, the applicant also states that there is no doubt that the subject land is within one kilometre of the coast and, as to the impact the proposed development will have on coastal areas, in their opinion, it would be negligible and might even have a positive impact in terms of public access to areas which were previously under private ownership.
65. The parties referred to a number of policy outcomes in the Coastal Policy, largely drawn from section 2 of the Outcomes statements – Sustainable Development of Coastal Areas and Resources, to support or oppose the amendment.
66. Ms Billet of Billet Legal provided advice included in the applicant's further submission of 24 September 2019. She referred to outcomes 2.1.1, 2.4.1, 2.4.2 and 2.4.3 of the Coastal Policy as well as to 1.1.1 and 1.1.3 within the context of outcome 2.4.1. She submits that the Coastal Policy, while requiring consideration of the impact upon natural values, does not prevent zoning of land that will result in an impact and it is a matter of ensuring that the proposed amendment ensures that an appropriate balance is maintained between the protection and conservation of areas of native vegetation and planned development such that the coastal zone is managed to ensure that key values are maintained and the area is only developed in a sustainable manner. She also states that the Coastal Policy does not require that management of the coastal zone to conserve species and habitat prevents any form of planning scheme amendment that would facilitate clearing of native vegetation.
67. In closing submissions Ms Sommer from the Environmental Defenders Office for the North East Bioregional Network submits that it is agreed that, while the Coastal Policy contemplates development, it expressly recognises that the right balance needs to be struck between economic and environmental objectives through the application of the principles of sustainable development. Ms Sommer further states that this is a balancing exercise between the need for housing and protection of the environment for future generations and is the basis of the principle of 'sustainable development', also known as ecologically sustainable development.
68. Ms Green's closing submission states that all principles and clauses of the Coastal Policy are relevant and must be read together with the more relevant clauses being 2.1.3, 2.4.1, 2.4.2 and 2.4.3. She goes further to state that the amendment and development do not constitute ribbon development or unrelated cluster development, scenic values have been examined and a flora and fauna assessment has resulted in identification of buffer area and no build zones.

Commission's consideration

69. The Commission notes that it is agreed by all parties that the land is within the coastal zone and that the Coastal Policy applies. The Commission agrees.
70. The Commission also agrees that the principles of the Coastal Policy must be read together; however, finds that the most relevant Coastal Policy outcomes are 2.1.1, 2.4.1, 2.4.2 and 2.4.3.

71. The Commission concurs with Ms Sommer that application of the Coast Policy is a balancing exercise. The Commission considers that a review of the structure plan and/or Break O'Day land use strategy would provide an opportunity to revisit the residential development potential of this site more broadly for the St Helens region and take into account any implications for the coast zone and relevant principles and outcome of the Coastal Policy.

State Policies and Resource Management and Planning System Objectives

72. The Commission finds the Coastal Policy relevant to the draft amendment.
73. The Commission considers that the draft amendment is prepared in accordance with other relevant State Policies.
74. However, the Commission finds that the draft amendment does not further the Objectives of the Resource Management and Planning System in Schedule 1. The draft amendment does not provide for the fair, orderly and sustainable use and development of land in the manner anticipated under the local strategies, being the structure plan and Break O'Day land use strategy.

Decision on draft amendment

75. The Commission finds that the draft amendment:
- is not, as far as is practicable, consistent with the policies and actions under the Northern Tasmania Regional Land Use Strategy, particularly RSN- A26 which requires that rural living growth be directed to areas identified in local strategy, relevantly the St Helens and Surrounds Structure Plan and the Break O'Day Council Municipal Management Plan – Land Use and Development Strategy; and
 - does not further objective (b) of the Resource Management and Planning System in Schedule 1 of the *Land Use Planning and Approvals Act 1993* because it does not provide for the fair, orderly and sustainable use and development of land.
76. The draft amendment is rejected.

Consideration of the permit

77. As the draft amendment is rejected under section 41(b), the permit is refused.

06.20.15.4 Break O'Day Drought Weeds Project 2020

ACTION	DECISION
PROPONENT	Council Officer
OFFICER	Polly Buchhorn, NRM Facilitator
FILE REFERENCE	017\019\002\
ASSOCIATED REPORTS AND DOCUMENTS	Break O'Day Drought Weeds Project Plan 2020 - Council Discussion paper

OFFICER'S RECOMMENDATION:

That Council note \$55,000 of Tasmanian Drought and Weeds Program funding has been allocated to Break O'Day and plans for a *Break O'Day Drought Weeds Project* in 2020/21 using the funding.

INTRODUCTION:

Break O'Day Council and Glamorgan Spring Bay, Sorell, Tasman, and Southern Midlands councils, are the (2019) drought affected municipalities targeted by a \$350,000 Tasmanian program funded through the Weed Action Fund (WAF) of the Department of Primary Industries, Parks, Water and Environment (DPIPWE).

Council has received its \$55,000 of funding and planning for a Break O'Day Drought Weeds project in 2020/21 is underway.

PREVIOUS COUNCIL CONSIDERATION:

Council considered the Break O'Day Drought Weeds Project at its June Workshop.

Council adopted its Council Weed Plan 2014 in May 2015 (017\012\004) to provide strategic direction for management of weeds on its land and properties.

OFFICER'S REPORT:

The Department of Primary Industries, Parks, Water and Environment announced its Drought and Weeds Program in March this year and details were provided to Break O'Day by the Minister in April. Officers from the drought affected councils and Biosecurity Tasmania have been collaborating on planning delivery of the program.

The DPIPWE Drought and Weeds Program aims to reduce weed threats and impacts on primary production exacerbated by weeds favoured by drought conditions. For each council the program allocates \$25,000 for a drought weed officer role and \$30,000 of grants for on-ground and other activities. Activities can address planning and prevention as well as on-ground control. The program is also seeking to build weed management networks and capacity, by partnering with councils but also encouraging interaction within and between municipalities, industry and communities and education activities.

The attached *Break O'Day Drought Weeds Project Plan 2020 - Council Discussion paper*, outlines plans for delivery in Break O'Day. Key issues for Break O'Day have been weed growth with a strong 'autumn break' to the drought and filling the technical drought weed officer role, which needs a background in dryland grazing and cropping production systems and management of the weeds that affect them.

Besides outputs reducing drought weed impacts on the ground and threats in future, the project would identify priorities, map risks and scope projects for future weed management activities. And these may be able to access funding from the Tasmanian *Weeds Action Fund Stage 2* round of grants, expected to be offered from later in the year.

Discussion is underway with NRM North who have expressed an interest in providing part time services a staff member as Break O'Day Drought Weeds Officer, with a July 2020 start.

STRATEGIC PLAN & ANNUAL PLAN:

Strategic Plan 2017 – 2027

Goal

Environment - To balance our use of the natural environment to ensure that it is available for future generations to enjoy as we do.

Strategy

Undertake and support activities which restore, protect and access the natural environment which enables us to care for, celebrate and enjoy it.

Annual Plan 2019 – 2020

Key Focus Area

Land management - Develop the financial and human resources to undertake projects and activities which address environmental issues such as weeds and land degradation.

Action

Secure financial and human resources for projects to rehabilitate degraded land and sustain soil productivity.

LEGISLATION & POLICIES:

Weed Management Act 1999

Break O'Day Council Weed Plan 2014

BUDGET; FUNDING AND FINANCIAL IMPLICATIONS:

The Break O'Day Drought Weeds Project and its WAF funding has been included in the draft Budget for 2020/21.

VOTING REQUIREMENTS:

Simple Majority.



Drought Weeds Project 2020

Council discussion paper



Version: 2.1 – Date: 20 May 2020

from the **mountains** to the **sea** | www.bodc.tas.gov.au

Tasmanian Weed Action Fund *Drought and Weed Management Program* delivery in Break O'Day

Break O'Day Council Strategic Plan 2017-2027 – Environment, Land Management: Develop the financial and human resources to undertake projects and activities which address environmental issues such as weeds and land degradation.

Aims

- Reduce the impact on agricultural production and the local economy and community of drought favoured weed problems
- Control weeds and improve management of spread and hygiene
- Improve weed management knowledge and capacity of landholders, community, industry and Council
- Lay foundations for continuing farm weed management.

Focus

- Patersons curse (Mangana and St Helens infestations) and past serrated tussock infestations
- Dryland cropping and pasture productivity weeds on the rebound (eg. thistles, ragwort, ...)
- Tracking down possible incursions/spread threats, from imported fodder & grain and stock movements
- Woody weeds taking advantage
- Weed managers – rational farm priorities, their capacity to act and follow-up/through
- Building networks of capacity, knowledge and plans.

Activities

- Farm calls and visits to identify drought weed issues and facilitate solutions and plans for on-ground activities
- On-ground actions funding (\$30,000)
- Break O'Day Drought Weed officer (DW Officer). Tap into expertise and capacity from Biosecurity Tas., Glamorgan Spring Bay Council (weed management team) and the northern region and Break O'Day
- Weed threat research and surveys
- COVID19 safe information, education and training. Gather local experience, knowledge and information and share over online channels.
- Farming sector needs assessment and priorities for weed management –weeds priority plans for future projects (WAP Rd2).

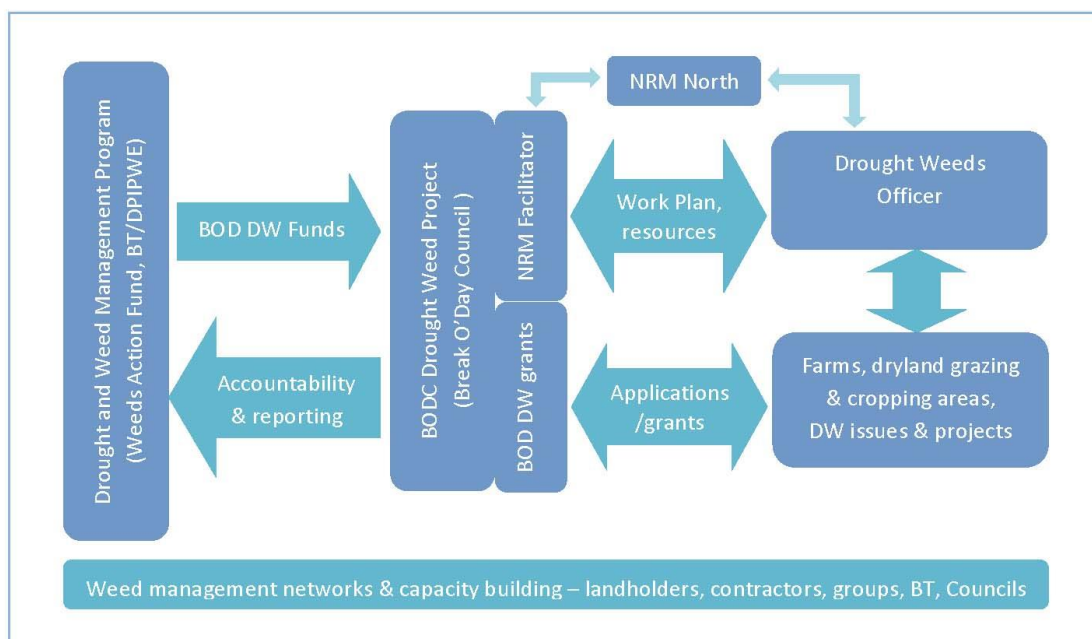
Inputs

- Break O'Day Drought and Weeds Program funds
- Design, direction, local information & resources
- Project management and grants administration
- DW Officer capacity (local, specialist & more than one source - coordination too)
- Farmer and weed control networks participation
- An outlook to the future and momentum

Key resource limitations are funds available for DW Officer role, vehicle and travel time lost. DW Officer options include services offer from NRM North or Council contract/employed project officer.

Work Plan

2020/2021 Timeline and relative work load (nom.) #													
What	Who	May	June	July	August	Sept	Oct	Nov	Dec	Jan	Feb	March	April
Admin of BODC DW project and farm grants	BODC & NRM												
BODC DW Project design & Plan - scope, extension brief, DW Officer	BOD NRM +												
Farm extension and surveys - calls and visits	DW Officer (local specialist, BOD NRM & other support)												
DW grants EOI and BOD applications & assessment	Coord. EOI with DW Councils. Applications - BOD NRM												
On-ground weed control works and other activities. (Incl. early control at Patersons curse and serrated tussock sites)	Farms (early - spring is busy time & protect production). DWO, BOD NRM.												
Patersons curse (post-bushfire Mangana & St Helens), check past serrated tussock sites. Threat assessment & mapping.	DW officer/ BOD NRM												
DW threat map - drought feed and livestock movements and incursions survey. (Intros/phone survey, investigation, field survey, mapping)	DW officer, BOD NRM												
Edu, training, DW Diary (online & local - news, video info. & issues)	DW officer, BODC/+												
Farm sector weeds priorities plan	DW officer, BODC/+												



Drought Weeds Officer

- Identify drought weed priorities and engage and develop on-ground weed management action projects with dryland agriculture farmers, groups or by the Break O'Day project.
- Principle areas to work in are the Fingal valley (South Esk and Break O'Day) and the George catchment (Pyengana, Goshen/middle and lower George/Priory areas). Priorities may also occur for coastal, North Ansons farms and smallholders.
- COVID19 gathering restrictions are expected to remain in force, be followed and restrict opportunities for person-to-person activities that otherwise are important to such work.
- During the project collect drought weed stories, knowledge, solutions and experiences to share (DW diary). Draw on expertise in and beyond Break O'Day to build networks and weed management capacity in Break O'Day.
- Document further/future action and research priorities and weed control projects (for WAP Rd2 etc.).

Drought Weeds funding

- On-ground control, preventative management measures and training/networking activities
- For farms with >50% income from primary production activities
- 2/3 of costs for weed control works or other management actions, by EOI (supported by farm contacts) and coordinate with other DW Council's
- Administered by Council, with involvement and reporting to DPIPWE
- Kept simple but accountable, rolling out funding progressively when there is merit with no regrets
- Guidelines and process developed from WAF Drought & Weed Program guidelines, adapting WAF Rd1 grants process, with other DW Council's.

ACTION	INFORMATION
PROPONENT	Council Officer
OFFICER	John Brown, General Manager
FILE REFERENCE	002\012\001\
ASSOCIATED REPORTS AND DOCUMENTS	Nil

OFFICER'S RECOMMENDATION:

That the General Manager's report be received.

INTRODUCTION:

The purpose of this report is to provide Councillors with an update of various issues which are being dealt with by the General Manager and with other Council Officers where required.

PREVIOUS COUNCIL CONSIDERATION:

Provided as a monthly report – Council consideration at previous meetings.

OFFICER'S REPORT:**OUTSTANDING REPORTS:**

Motion Number	Meeting Date	Council Decision	Comments
07/19.16.2.182	15 July 2019	In accordance with section 156 of the <i>Local Government Act 1993</i> , Council resolves to make a by-law for the regulation of the Trail Networks.	Draft By-Law currently being prepared.

COMPLETED REPORTS:

Motion Number	Meeting Date	Council Decision	Comments
12/19.16.4.312	16 December 2019	That Council's management team progress the development of an Application(s) based on the potential priorities identified by Council for the Drought Communities Programme Extension.	Application Lodged
05/20.16.2.81	18 May 2020	That Council <ol style="list-style-type: none"> Endorse the draft Northern Tasmania Development Corporation (NTDC) Members' Agreement 2020-2023 and in doing so, agree to remain a member of Northern Tasmania Development Corporation for the duration of the agreement; and Agree to continue to fund the Northern Tasmania Development Corporation's (NTDC) Population Attraction Coordinator position. 	Completed

Meeting and Events attended:

21.05.2020	Via Web	– Covid 19 Update, hosted by Minister Shelton which was a general update of State Government activity and the opportunity for Councils to raise questions regarding the situation and matters affecting Local Government
27.05.2020	via Web	– Employment Partnerships Program Meeting
01.06.2020	via Web	– Council Workshop
03.06.2020	St Helens	– St Helens Slipway, meetings with Crown Land Services / Parks & Wildlife Services and interested parties to discuss the Expressions of Interest received in relation to the site
10.06.2020	St Helens	– John Tucker MHA, general catchup involving the Mayor to discuss current Council projects and the need to resolve matters such as responsibility for the St Helens wharf infrastructure.
10.06.2020	St Helens	– St Helens MTB Network, participated in a meeting between Gravity Isle and John Tucker MHA to discuss their activities and potential future plans
10.06.2020	via Web	– Employment Partnerships Program Meeting
11.06.2020	Swansea	– East Coast Tasmania Tourism (ECTT), meeting involving Glamorgan-Spring Bay Council, Tourism Tasmania, and Department of State Growth to discuss situation with closure of Visitor Information Centres operated by GSBC and support for Tourism in general.
12.06.2020	Launceston	– Regional General Managers Meeting

Meetings & Events Not Yet Attended:

20.06.2020	via Web	– East Coast Tasmania Tourism (ECTT) Awards Presentation
22.06.2020	St Helens via Web	– Council Meeting

General – regular meetings with Departmental Managers and individual staff when required addressing operational issues and project development. Meetings with community members and organisations included Gravity Isle, Andrew MacGregor, and Marcus Douglas.

Brief Updates:**East Coast Tasmania Tourism & Glamorgan-Spring Bay Council**

Recently Glamorgan-Spring Bay Council announced that they would be transitioning out of operating the Visitor Information Centres at Triabunna, Swansea and Bicheno by 31 October 2020. Recent changes Council has made to the manner in which our St Helens VIC operates means that there will be little effect on day-to-day operations. There are likely to be issues arise in relation to the provision of visitor information along the East Coast, for a number of years Council has pursued a review of information provision but been hamstrung by activity at the State level and progress through East Coast Tasmania Tourism (ECTT). Following the recent meeting at Swansea with ECTT, GSBC, Tourism Tas and Dept of State Growth there appears to be a renewed commitment to quickly progress the review.

GSBC have stated that due to financial pressures there is a need for them to focus on 'core business' which seems to relate to infrastructure. There have been indications that support for a single sector of the local economy such as Tourism as a sector is not 'core business'. An unresolved concern is what appears to be the potential for GSBC to cease funding support for ECTT, this would have a

significant impact on ECTT operations and it also raises a number of questions in relation to equity. This potential impact has been discussed with the Chairperson and Executive Officer as there would have to be reduced service delivery for the GSBC area as it would be unfair for the Break O'Day Council to effectively subsidise service delivery in the GSBC area. It is noted that ECTT is effectively based in the GSBC area at Bicheno.

COVID-19 Situation & Council Operations

Council's service delivery is progressively returning to the normal way of operating with an increase in direct public contact occurring through the opening of reception at the Council office and meetings with members of the public. Provision of a safe work place is a primary focus and Public Health guidelines are providing some challenges to work within. Council staff have been very positive and are taking responsibility by assisting with adherence to guidelines and hygiene requirements. We have established a 'return to work framework' which is operating to support the transition to an increased physical presence in the workplace.

The reopening of the St Helens Visitor Information Centre has been under active consideration as it has required a judgment call to be made on timing. The current closure of State borders means that activities levels would be a lot lower than normal.

The extension of the State of Emergency Declaration by the Tasmanian Government until 9 July means that the earliest that Councils will have to return to normal council meetings etc is 60 days after the 9 July. However, depending on what the Premier determines, this could be as late as 150 days after the 9 July. LGAT are in discussion with the Local Government Division about timing. Current restrictions in relation to the 4 m² requirement is impacting on our future use of the Council Chambers as we can have a maximum of 12 persons in the room. Some northern councils are now returning to face-to-face Council meetings and consideration needs to be given to the most practical method for us to achieve this.

Actions Approved under Delegation:

NAME/DETAILS	DESCRIPTION OF USE OF DELEGATION	DESCRIPTION	DELEGATION NO / ACT
Electric Highway Tasmania Pty Ltd – Electric Vehicle Charging Facility	Affixing Common Seal	Agreement	Number 12 – Miscellaneous Powers and Functions to the General Manager
Northern Tasmania Development Corporation (NTDC) – Members Agreement 2020 - 2023	Affixing Common Seal	Agreement	Number 12 – Miscellaneous Powers and Functions to the General Manager
Clark Street, Mathinna	Affixing Common Seal	Crown Lease	Number 12 – Miscellaneous Powers and Functions to the General Manager
DA173 – 2018 – 2 Lot Subdivision – Canhams Road, St Helens – PID 3314056	Affixing Common Seal	Final Plan of Survey	Number 12 – Miscellaneous Powers and Functions to the General Manager

General Manager's Signature Used Under Delegation for Development Services:

01.05.2020	337 Certificate	7 Mount Paris Dam Road, Weldborough	6801255
04.05.2020	337 Certificate	19 West Street, St Helens	7731412
04.05.2020	337 Certificate	2 Lagoon Esplanade, Scamander	6782744
06.05.2020	337 Certificate	Ericksons Road, Goshen	6791827
06.05.2020	337 Certificate	Gardiniers Creek Road, St Marys	3460344
11.05.2020	337 Certificate	U1 209 Argonaut Road, St Helens	7610338
11.05.2020	337 Certificate	U2 209 Argonaut Road, St Helens	7610346
11.05.2020	337 Certificate	U3 209 Argonaut Road, St Helens	7610354
11.05.2020	337 Certificate	U4 209 Argonaut Road, St Helens	7610362
15.05.2020	337 Certificate	7541 Esk Main Road, St Marys	6404313
15.05.2020	337 Certificate	150 St Helens Point Road, Stieglitz	7391219
15.05.2020	337 Certificate	60 Parnella Drive, Stieglitz	2253466
20.05.2020	337 Certificate	4 Pringle Street, Scamander	3466519
20.05.2020	337 Certificate	2 Poimena Road, Lottah	2217561
20.05.2020	337 Certificate	2 Barnett Close, Binalong Bay	7689373
20.05.2020	337 Certificate	12-14 Albert Street, Fingal	6410297
20.05.2020	337 Certificate	George Street, Weldborough	6800965
20.05.2020	337 Certificate	33 Main Street, St Marys	6404639
22.05.2020	337 Certificate	7 Talbot Street, Fingal	6412524
25.05.2020	337 Certificate	52 Cecilia Street, St Helens	7154694
25.05.2020	337 Certificate	P2710 Irish Town Road, St Marys	7569216
29.05.2020	337 Certificate	27466 Tasman Highway, Pyengana	2894343
29.05.2020	337 Certificate	1-11 Warrens Way, St Helens	1632480
29.05.2020	337 Certificate	Unit 1, 3 Medea Street, St Helens	3065096
29.05.2020	337 Certificate	24 Seaview Avenue, Beaumaris	1812780
29.05.2020	337 Certificate	21921 Tasman Highway, Four Mile Creek	1963407
29.05.2020	337 Certificate	42 Acacia Drive, Ansons Bay	6804421

Tenders and Contracts Awarded:

Tender Closing Date	Description of Tender	Awarded to
16 March 2020	St Helens Foreshore Path	Streetwise Developments
16 March 2020	Kerbside Collection Co-Mingled Recyclables	JJ's Waste & Recycling
6 April 2020	St Helens Cycleway/Walkway - Design & Construct	BridgePro Engineering

LEGISLATION / STRATEGIC PLAN & POLICIES:

Strategic Plan 2017-2027

Goal

Services - To have access to quality services that are responsive to the changing needs of the community and lead to improved health, education and employment outcomes.

Strategy

- Work collaboratively to ensure services and service providers are coordinated and meeting the actual and changing needs of the community.
- Ensure Council services support the betterment of the community while balancing statutory requirements with community and customer needs.

BUDGET AND FINANCIAL IMPLICATIONS:

Not applicable.

VOTING REQUIREMENTS:

Simple Majority.

ACTION	DECISION
PROPONENT	Council Officer
OFFICER	John Brown, General Manager
FILE REFERENCE	002\036\002\
ASSOCIATED REPORTS AND DOCUMENTS	2020 - 2021 Annual Plan

OFFICER'S RECOMMENDATION:

That Council adopt the 2020 - 2021 Annual Plan.

INTRODUCTION:

Council's management team have prepared a draft 2020 - 2021 Annual Plan based on discussions which have occurred through Council workshops and the normal budget/planning process. The Annual Plan has been prepared to take into account the matters identified in Council's Strategic Plan and reflects continuity of existing projects and activities where this exists.

PREVIOUS COUNCIL CONSIDERATION:

Annual Plans are adopted annually by Council.
June Council Workshop.

OFFICER'S REPORT:

This plan is generally based on the 10 Year Strategic Plan 2017 – 2027. The finalised 2020 - 2021 Annual Plan will ultimately be included in Envisio. During the development phase we have used a four (4) year format to assist in seeing the flow and development of activities across multiple years, this is a work in progress. A key component of developing the Plan has been continuing the priorities identified by Council during the Strategic Priorities Workshop in February 2019. Some of the strategies identified in 2019 - 2020 are carried on, or built on, in the new financial year.

The key themes for 2020 - 2021 include:

- COVID-19 related items relating to Community Care and Recovery
- Employment and business support including the Employment Partnership project
- NRM Action Plan
- Projects linked to Tourism and the Mountain Bike Trails
- Waste management including minimisation, recycling and the circular economy

Other significant areas of attention in 2020 - 2021 include:

- Delivery of additional projects arising from Government Funding commitments, Drought Communities and Community Development Grants.
- Project development in preparation for Federal and State elections
- Financial sustainability
- Mental Health & Wellbeing
- Community Engagement Framework

STRATEGIC PLAN & ANNUAL PLAN:

Strategic Plan 2017 – 2027

LEGISLATION & POLICIES:

Councils are required each financial year, under Section 71 of the *Local Government Act 1993*, to prepare an Annual Plan.

The Act provides general guidelines for the production of the Annual Plan in that it should:

- Be consistent with the Strategic Plan;
- Include a statement of the manner in which the Council is to meet the goals and objectives of the Strategic Plan;
- Include a summary of the estimates adopted under Section 82; and
- Include a summary of the major strategies to be used in relation to the Council's public health goals and objectives.

A copy of the Annual Plan is provided to the Director of Local Government and the Director of Public Health. A copy is also available at the Council Office for inspection by the public and on Council's website.

BUDGET; FUNDING AND FINANCIAL IMPLICATIONS:

The financial implications of the 2020 - 2021 Annual Plan are detailed in Council adopted budget but are summarised in the Plan.

VOTING REQUIREMENTS:

Simple Majority.

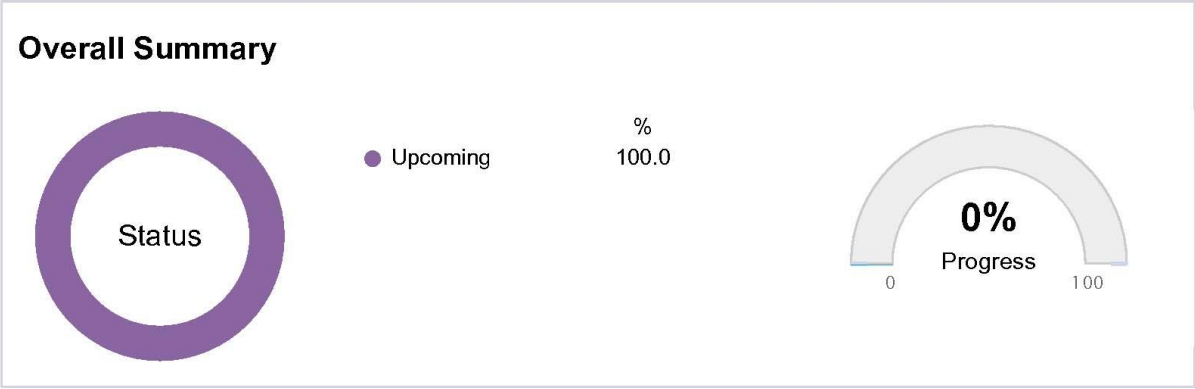


2020 - 2021 Annual Plan


Jul 01, 2020 - Jun 30, 2021


Report Created On: Jun 16, 2020


48 Key Focus Area	133 Actions
-----------------------------	-----------------------



Report Legend

 No Update

 Overdue

 Priority

Key Focus Area 1.1.1

Progress 0%

Communication:

Improve and develop communication processes that lead to the community feeling more informed and involved.

Owner: Jayne Richardson

Actions: 5

	%	#
Upcoming	100.0	5

Actions 1.1.1.1

Jul 01, 2020 - Jun 30, 2021

Upcoming

Progress 0%

Online Surveys -

Increase the use of surveys in community consultation regarding Council activities including a focus on comparative information.

*Owner: Jayne Richardson***Actions 1.1.1.2**

Jul 01, 2020 - Dec 31, 2020

Upcoming

Progress 0%

Plain English Communication -

Develop a 'Plain English' approach to Council communications in line with the new Communications Guide.

*Owner: Jayne Richardson***Actions 1.1.1.3**

Jul 01, 2020 - Sep 30, 2020

Upcoming

Progress 0%

Community Survey -

Develop a community survey to determine the most effective methods of communication.

*Owner: Jayne Richardson***Actions 1.1.1.4**

Jul 01, 2020 - Sep 30, 2020

Upcoming

Progress 0%

Break O'Day Council (BODC) Website -

Review and develop the BODC website for relevance and accessibility.

Owner: Jayne Richardson

Actions 1.1.1.5

Jul 01, 2020 - Oct 31, 2020

Upcoming

Progress 0%

Communication Activities -

Review and improve the quality of outward Council communications ensuring consistency with the Communications Guide with particular reference to tone.

Owner: Jayne Richardson

Key Focus Area 1.2.1

Progress 0%

Events and Activities:

Creates a culture of volunteering and support to enable vibrant and sustainable events, activities and community groups

Owner: Chris Hughes

Actions: 4



Actions 1.2.1.1

Jul 01, 2020 - Jun 30, 2021

Upcoming

Progress 0%

Increasing Volunteers -

Work with community groups and interested parties to hold activities in our Municipality focused on strengthening and increasing our volunteer base.

Owner: Chris Hughes

Actions 1.2.1.2

Jul 01, 2020 - Jun 30, 2021

Upcoming

Progress 0%

Event Capacity Building -

Assist community groups with event planning through mentoring, supporting and facilitating a pathway for event planning.

Owner: Chris Hughes

Actions 1.2.1.3

Jul 01, 2020 - Jun 30, 2021

Upcoming

Progress 0%

Community Event Support -

Work with event organisers to strengthen their capacity to deliver events including events cancelled due to COVID-19 by supporting them through planning for the future events including Public Health requirements.

Owner: Chris Hughes

Actions 1.2.1.4

Jul 01, 2020 - Jun 30, 2021

Upcoming

Progress 0%

Event Attraction -

Work with event organisers and organisations to develop and attract new events to the area.

Owner: Chris Hughes

Key Focus Area 1.3.1

Progress 0%

Community and Council Collaboration:

Work within a community engagement framework which defines the relationship between the community and Council in decision making and project delivery.

Owner: Chris Hughes

Actions: 4



Actions 1.3.1.1

Jul 01, 2020 - Sep 30, 2020

Upcoming

Progress 0%

Community Engagement Framework -

Based on feedback received and involving community consultation, develop and adopt a Community Engagement Framework to support Council activities.

Owner: Jayne Richardson

Actions 1.3.1.2

Jul 01, 2020 - Jun 30, 2021

Upcoming

Progress 0%

Framework Integration -

Embed the Community Engagement Framework within Council activities.

Owner: Chris Hughes

Actions 1.3.1.3

Jul 01, 2020 - Jun 30, 2021

Upcoming

Progress 0%

Local Township Plans -

Develop and review Township Plans; ensure items listed are considered in future budget decisions or source grant funding; report back on a six (6) monthly basis to communities on Township Plan progress.

Owner: Chris Hughes

Actions 1.3.1.4

Jul 01, 2020 - Dec 31, 2020

Upcoming

Progress 0%

Arts & Cultural Strategy -

Work with the Bay of Fires Arts Committee to review the Strategy and reflect changes in an update of the document.

Owner: Chris Hughes

Key Focus Area 2.1.1

Progress 0%

Opportunities:

Prepare and maintain an economic prospectus which details opportunities; infrastructure and land availability; and local resources.

Owner: John Brown

Actions: 8



Actions 2.1.1.1

Jul 01, 2020 - Jun 30, 2021

Upcoming

Progress 0%

Economic Prospectus -

Promote availability of the Economic Prospectus and maintain relevance as additional or updated information becomes available.

Owner: Jayne Richardson

Actions 2.1.1.2

Jul 01, 2020 - Jun 30, 2021

Upcoming

Progress 0%

Irrigation Projects -

Support the investigations by Tas Irrigation for construction of infrastructure servicing the eastern end of the Fingal Valley.

Owner: Tim Gowans

Actions 2.1.1.3

Jul 01, 2020 - Jun 30, 2021

Upcoming

Progress 0%

Agriculture Opportunities -

Research and examine potential opportunities to develop agriculture and horticulture within the Break O'Day Council area with a particular focus on the Fingal Valley.

Owner: Tim Gowans

Actions 2.1.1.4

Jul 01, 2020 - Jun 30, 2021

Upcoming

Progress 0%

Circular Economy -

Participate in projects focused on developing the Circular Economy at the regional and local level.

Owner: Tim Gowans

Actions 2.1.1.5

Jul 01, 2020 - Jun 30, 2021

Upcoming

Progress 0%

Population Strategy -

Provide funding support and participate in the regional approach being delivered by Northern Tasmania Development Corporation (NTDC).

Owner: John Brown

Actions 2.1.1.6

Jul 01, 2020 - Dec 31, 2020

Upcoming

Progress 0%

Growing the Population -

Work with UTas, Institute for the Study of Social Change to develop a clear understanding of the Break O'Day (BOD) situation and potential strategies Council can focus on to meet the challenges of population change.

Owner: John Brown

Actions 2.1.1.7

Jul 01, 2020 - Jun 30, 2021

Upcoming

Progress 0%

Aged Housing -

Pursue investment in construction of Independent Living Units in the area.

Owner: John Brown

Actions 2.1.1.8

Jul 01, 2020 - Jun 30, 2021

Upcoming

Progress 0%

Public Housing -

Lobby and work with the State Government and housing providers to build new public housing.

Owner: John Brown

Key Focus Area 2.1.2

Progress 0%

Tourism:

Broadening, lengthening and improving the visitor experience through development of attractions and activities; promotion and signage; and great customer service.

Owner: John Brown

Actions: 7



Actions 2.1.2.1

Jul 01, 2020 - Dec 31, 2020

Upcoming

Progress 0%

Visitor Information Provision -

Work with East Coast Tasmania Tourism (ECTT) to strategically review the provision of visitor information services on the East Coast.

Owner: John Brown

Actions 2.1.2.2

Jul 01, 2020 - Sep 30, 2020

Upcoming

Progress 0%

Marketing -

Develop a winter marketing strategy for the area which aligns with Tourism Tasmania and East Coast Tasmania Tourism (ECTT) activities.

Owner: Jayne Richardson

Actions 2.1.2.3

Jul 01, 2020 - Jun 30, 2021

Upcoming

Progress 0%

Mountain Bike (MTB) Data -

Collate Tourism data to develop a report on the impact that the MTB trails are having and identify gaps.

Owner: Jayne Richardson

Actions 2.1.2.4

Jul 01, 2020 - Jun 30, 2021

Upcoming

Progress 0%

Bay of Fires Master Plan -

Liaise with the State Government and other stakeholders to develop a Master Plan for the Bay of Fires area.

Owner: Chris Hughes

Actions 2.1.2.5

Jul 01, 2020 - Sep 30, 2020

Upcoming

Progress 0%

Visitor Information Sites -

Redevelop information for tourism sites.

Owner: Jayne Richardson

Actions 2.1.2.6

Jul 01, 2020 - Jun 30, 2021

Upcoming

Progress 0%

Fingal Valley Tourism -

Support Fingal Valley Community groups to undertake tourism activities and projects.

Owner: Chris Hughes

Actions 2.1.2.7

Jul 01, 2020 - Jun 30, 2021

Upcoming

Progress 0%

St Helens Destination Action Plan (DAP) -

Review involvement with the DAP Committee.

Owner: Jayne Richardson

Key Focus Area 2.2.1

Progress 0%

Employment:

Create a variety of jobs that will reduce the seasonality of the local economy and provide ample opportunities for youth to remain in the area.

Owner: John Brown

Actions: 4



Actions 2.2.1.1

Jul 01, 2020 - Jun 30, 2021

Upcoming

Progress 0%

Economic Development Assistance -

Provide direct support for new and existing businesses wishing to establish or expand activities.

Owner: Tim Gowans

Actions 2.2.1.2

Jul 01, 2020 - Jun 30, 2021

Upcoming

Progress 0%

Business Enterprise Centre (BEC) -

Support the activities of the BEC with a focus on business start-ups and expansion of existing businesses.

Owner: Tim Gowans

Actions 2.2.1.3

Jul 01, 2020 - Jun 30, 2021

Upcoming

Progress 0%

Jobs Action Package -

Participate actively in the project being facilitated by the Fingal Valley Neighbourhood House FVNH) which focuses on addressing barriers to employment.

Owner: John Brown

Actions 2.2.1.4

Jul 01, 2020 - Jun 30, 2021

Upcoming

Progress 0%

Business Opportunities -

Research and examine opportunities that could create jobs in Break O'Day (BOD).

Owner: Tim Gowans

Key Focus Area 2.3.1

Brand Development:

Undertake and identify opportunities to develop a positive brand for Break O'Day Council and the area.

Owner: Jayne Richardson

Key Focus Area 2.4.1

Progress 0%

Support:

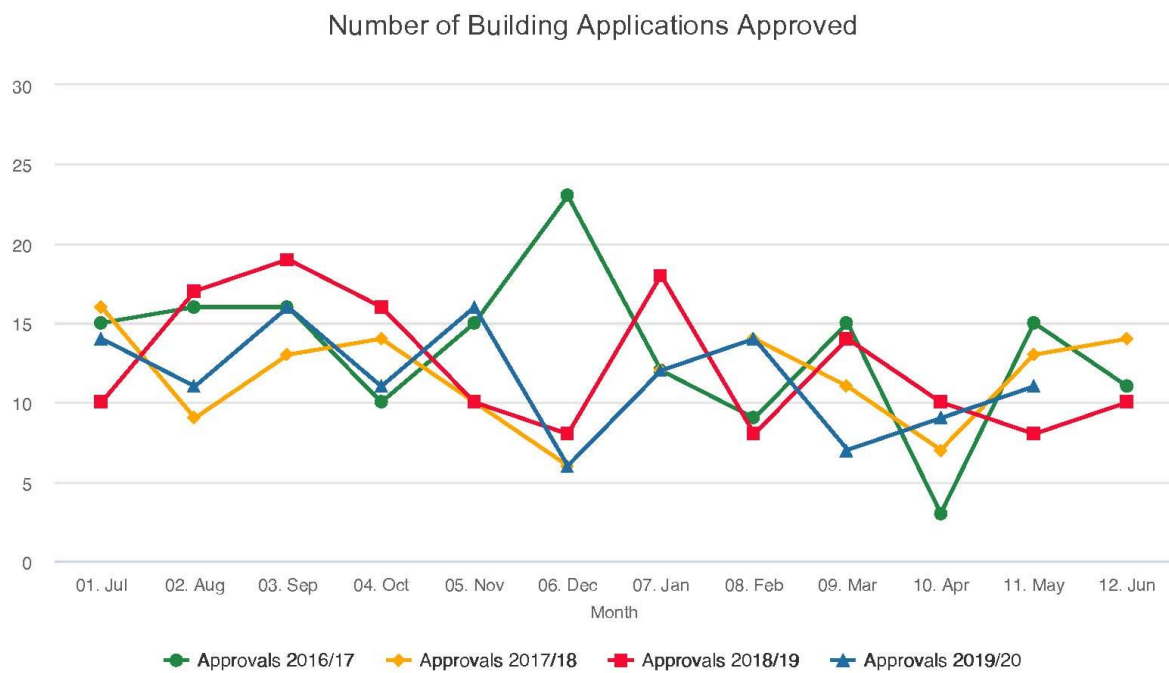
Integrate and simplify processes and services to facilitate the development and growth of businesses.

Owner: David Jolly

Actions: 2

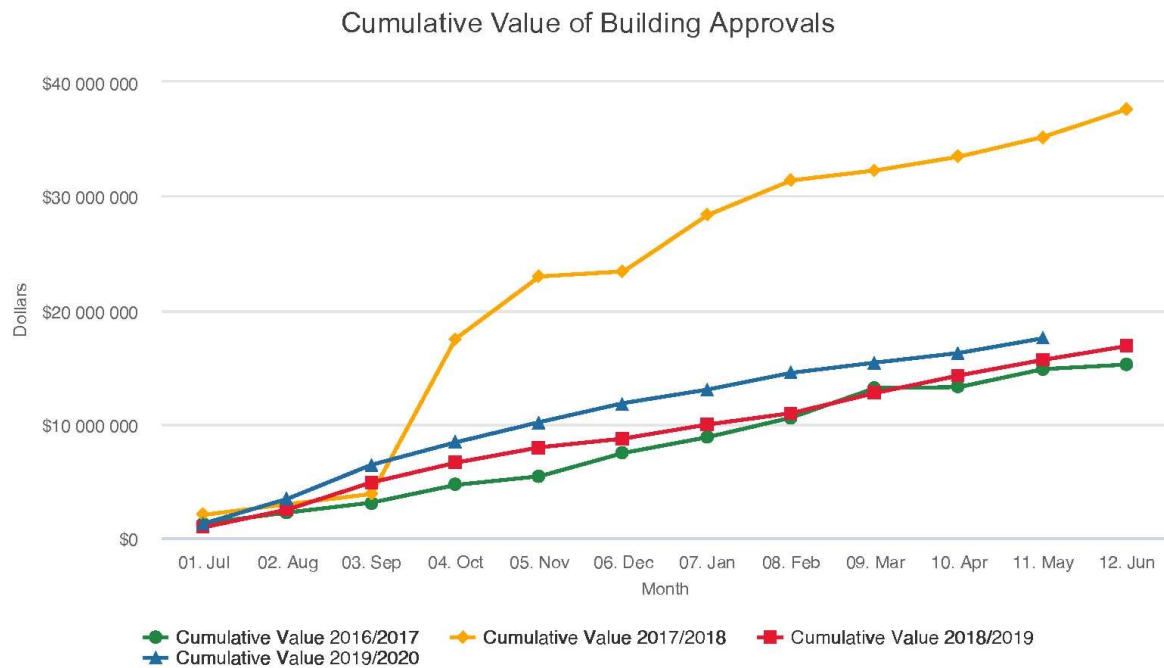
	%	#
Upcoming	100.0	2

Key Focus Area 2.4.1 > KPI

Number of Building Applications Approved

BODC Total number of building applications by month and financial year

Cumulative Value of Building Approvals



Actions 2.4.1.1

Jul 01, 2020 - Jun 30, 2021

Upcoming

Progress 0%

I-PLAN -

Participate with the State Government I-PLAN project to enable online development queries and online submission of development applications.

Result - simplified Council processes and integration with I-PLAN.

Owner: Jake Ihnen

Actions 2.4.1.2

Jul 01, 2020 - Jun 30, 2021

Upcoming

Progress 0%

Business Community Leadership -

Support the development of strong leadership in the community to facilitate overall development and growth.

Owner: Tim Gowans

Key Focus Area 3.1.1

Progress 0%

Appropriate Development:

Encourage sensible and sustainable development through sound land use planning, building and design.

Owner: David Jolly

Actions: 5

	%	#
Upcoming	100.0	5

Actions 3.1.1.1

Jul 01, 2020 - Jun 30, 2021

Upcoming

Progress 0%

Communication Improvements -

Increase communication with local industry to continue to build an understanding of the critical changes in land use planning and other Development Services activities.

Owner: Jake Ihnen

Actions 3.1.1.2

Jul 01, 2020 - Jun 30, 2021

Upcoming

Progress 0%

Regional Land Use Strategy -

Actively participate in and support the review of the Northern Tasmania Regional Land Use Strategy.

Owner: Jake Ihnen

Actions 3.1.1.3

Jul 01, 2020 - Jun 30, 2021

Upcoming

Progress 0%

Tasmanian Planning Scheme -

Work with the Tasmanian Planning Commission regarding approval of the Local Provisions Schedule (LPS) which have been developed.

Owner: Jake Ihnen

Actions 3.1.1.4

Jul 01, 2020 - Jun 30, 2021

Upcoming

Progress 0%

Strategic Land Use Review -

Commence review of strategic land use strategy with focus on population, township expansion and industrial land availability.

Owner: Jake Ihnen

Actions 3.1.1.5

Jul 01, 2020 - Jun 30, 2021

Upcoming

Progress 0%

Climate Change Action -

Secure financial and human resources for priorities in the Break O'Day Climate Change Action Plan 2020.

Owner: Polly Buchhorn

Key Focus Area 3.2.1

Progress 0%

Enjoying our Environment:

Provide opportunities to access and learn more about our environment and the ways it can be enjoyed in a sustainable manner.

Owner: Polly Buchhorn

Actions: 2



Actions 3.2.1.1

Jul 01, 2020 - Jun 30, 2021

Upcoming

Progress 0%

Community Activation -

Undertake activities which increase awareness and participation in Natural Resource Management and recognition of achievements.

Owner: Polly Buchhorn

Actions 3.2.1.2

Jul 01, 2020 - Jun 30, 2021

Upcoming

Progress 0%

Waste Reduction -

Undertake community education and activities focused on waste reduction and minimisation.

Owner: Jayne Richardson

Key Focus Area 3.3.1

Progress 0%

Land Management:

Develop the financial and human resources to undertake projects and activities which address environmental issues such as weeds and land degradation.

Owner: Polly Buchhorn

Actions: 6

	%	#
Upcoming	100.0	6

Actions 3.3.1.1

Jul 01, 2020 - Jun 30, 2021

Upcoming

Progress 0%

Land Management Activities -

Secure financial and human resources for projects to rehabilitate degraded land and sustain soil productivity.

*Owner: Polly Buchhorn***Actions 3.3.1.2**

Jul 01, 2020 - Dec 31, 2020

Upcoming

Progress 0%

Activity and Condition Review -

Investigate soil and water management performance by works and land development projects to identify planning and management improvements.

*Owner: Polly Buchhorn***Actions 3.3.1.3**

Jul 01, 2020 - Jun 30, 2021

Upcoming

Progress 0%

Weed Action Plan -

Implement activities within the plan including control measures; education and compliance.

*Owner: Polly Buchhorn***Actions 3.3.1.4**

Jul 01, 2020 - Dec 31, 2020

Upcoming

Progress 0%

Best Practice Activities -

Facilitate weed, pest and disease hygiene protocols and best practice in Council operations and promote benefits in industry.

Owner: Polly Buchhorn

Actions 3.3.1.5

Jul 01, 2020 - Dec 31, 2020

Upcoming

Progress 0%

Dog Management Policy -

Secure a formal cooperative dog management arrangement with Parks and Wildlife Services.

Owner: Polly Buchhorn

Actions 3.3.1.6

Jul 01, 2020 - Jun 30, 2021

Upcoming

Progress 0%

Urban Green Infrastructure -

Develop a street guide and survey further "Green Infrastructure" issues and opportunities (ie St Marys as the first township).

Owner: Polly Buchhorn

Key Focus Area 3.4.1

Progress 0%

Water:

Develop and implement strategies and activities to reduce the risk of flooding, inundation and erosion within our rivers, estuaries and coastal areas.

Owner: Polly Buchhorn

Actions: 5



Actions 3.4.1.1

Jul 01, 2020 - Jun 30, 2021

Upcoming

Progress 0%

George River Catchment and Bay -

Review catchment, water quality and riparian issues and management priorities - action and collaboration on pollution issues and catchment water quality priorities.

Owner: Polly Buchhorn

Actions 3.4.1.2

Jul 01, 2020 - Jun 30, 2021

Upcoming

Progress 0%

South Esk River -

Review catchment, water quality and riparian issues and management priorities - action and collaboration on pollution issues and catchment water quality priorities.

Owner: Polly Buchhorn

Actions 3.4.1.3

Jul 01, 2020 - Jun 30, 2021

Upcoming

Progress 0%

Catchment Riverworks -

Facilitate projects to stabilise and protect priority stream reaches; identify critical sites threatening the natural stability of river systems from 'rivercare' programs and plans and the status of streams.

Owner: Polly Buchhorn

Actions 3.4.1.4

Jul 01, 2020 - Dec 31, 2020

Upcoming

Progress 0%

St Marys Flood Mitigation -

Complete construction of the St Marys Rivulet Flood Levee and update St Marys Flood Management Plan priorities.

Owner: Polly Buchhorn

Actions 3.4.1.5

Jul 01, 2020 - Jun 30, 2021

Upcoming

Progress 0%

Manage Lower George Flood Risk -

Implement Lower George Floodplain Action Plan with Riverworks Trust and secure funding for flood and river management works as well to undertake flood studies to quantify the risks.

Owner: Polly Buchhorn

Key Focus Area 4.1.1

Progress 0%

Community Facilities:

Provide community facilities that encourage participation and supports the lifestyle of residents and growing visitor numbers.

Owner: David Jolly

Actions: 2



Actions 4.1.1.1

Jul 01, 2020 - Mar 31, 2021

Upcoming

Progress 0%

St Helens Sports Complex Master Plan -

Carry out user consultation, review current land use and future land use demands - drafting of concept site plans for future proposals and develop costings for prioritised projects.

Owner: Jake Ihnen

Actions 4.1.1.2

Jul 01, 2020 - Dec 31, 2020

Upcoming

Progress 0%

Old Tasmanian Hotel -

Complete Stage 2 Capital Upgrades to the Old Tasmanian Hotel - lift, disabled access and entrance way).

Owner: Jake Ihnen

Key Focus Area 4.2.1

Progress 0%

Towns:

Create townships that are vibrant and welcoming through improvements to infrastructure such as streetscapes, parking, safety and signage.

Owner: David Jolly

Actions: 3



Actions 4.2.1.1

Jul 01, 2020 - Mar 31, 2021

Upcoming

Progress 0%

Streetscapes -

Prepare a detailed plan and costings for the next stage of the St Helens Streetscape Project, including the upgrade of the intersection of the Esplanade and Cecilia Street.

Owner: David Jolly

Actions 4.2.1.2

Jul 01, 2020 - Jun 30, 2021

Upcoming

Progress 0%

St Marys Parking Strategy -

Develop a car parking strategy for St Marys providing a long term plan for off-street parking.

Owner: David Jolly

Actions 4.2.1.3

Jul 01, 2020 - Jun 30, 2021

Upcoming

Progress 0%

St Helens Parking Strategy -

Develop a car parking strategy for St Helens providing a long term plan for off-street parking.

Owner: David Jolly

Key Focus Area 4.2.2

Progress 0%

Telecommunications:

Ensure residents and visitors can access telecommunication services such as NBN and mobile phone coverage where they are living and visiting.

Owner: David Jolly

Actions: 1



Actions 4.2.2.1

Jul 01, 2020 - Jun 30, 2021

Upcoming

Progress 0%

Telecommunications -

Monitor the roll-out of the Mobile Black Spot Program and advocate for the installation of small cell technology to service Mangana and the surrounding area.

Owner: David Jolly

Key Focus Area 4.3.1

Progress 0%

Waste Management:

Provide access to services and facilities which support a sustainable lifestyle.

Owner: David Jolly

Actions: 6



Actions 4.3.1.1

Jul 01, 2020 - Jun 30, 2021

Upcoming

Progress 0%

Green Waste Recycling -

Produce weed-free green mulch for sale on a cost recovery basis at the Scamander and St Helens Waste Transfer Stations.

Owner: David Jolly

Actions 4.3.1.2

Jul 01, 2020 - Dec 31, 2020

Upcoming

Progress 0%

Inert Landfill Resource Recovery -

Investigate re-use/recovery options and sales opportunities for concrete, soil and other non-asbestos containing builders waste currently placed at the St Helens Waste Transfer Station.

Owner: David Jolly

Actions 4.3.1.3

Jul 01, 2020 - Jun 30, 2021

Upcoming

Progress 0%

Waste Management -

Participate in the Northern Tasmania Waste Management Group (NTWMG) activities to achieve improvements in waste reduction and resource recovery; improve regional cooperation and coordination of waste services; oversee waste management policy setting and service delivery; and coordinate community education.

Owner: David Jolly

Actions 4.3.1.4

Jul 01, 2020 - Dec 31, 2020

Upcoming

Progress 0%

Inert Waste Landfill -

Develop Scamander Waste Transfer Station as an Inert Landfill Site - address environmental regulatory requirements to enable progression to the design and costing of Inert Waste Cells.

Owner: David Jolly

Actions 4.3.1.5

Jul 01, 2020 - Dec 31, 2020

Upcoming

Progress 0%

Glass Reuse -

Investigate options and verify by Cost Benefit Analysis the separation and re-use opportunities for glass collected in Kerbside Co-mingled Recyclables waste stream and glass collected at Municipal Waste Transfer Stations.

Owner: David Jolly

Actions 4.3.1.6

Jul 01, 2020 - Jun 30, 2021

Upcoming

Progress 0%

Single Use Plastics -

Single-use Plastics Policy approval and implementation.

Owner: David Jolly

Key Focus Area 4.3.2

Progress 0%

Roads and Streets:

Develop a well-maintained road network that recognises the changing demands and requirements of residents and visitors.

Owner: David Jolly

Actions: 4



Actions 4.3.2.1

Jul 01, 2020 - Jun 30, 2021

Upcoming

Progress 0%

State Road Network -

Pursue upgrades to State Government road infrastructure assets (Tasman Highway) to improve safety and reliability. Result, network quality.

Owner: David Jolly

Actions 4.3.2.2

Jul 01, 2020 - Jun 30, 2021

Upcoming

Progress 0%

Municipal Road Network -

Complete transfer of the responsibility of Binalong Bay Road to the State Government.

Owner: David Jolly

Actions 4.3.2.3

Jul 01, 2020 - Mar 31, 2021

Upcoming

Progress 0%

Strategic Road Plan -

Update Council's plan to identify routes of strategic importance and urgency for the purpose of securing future road upgrade funding.

Owner: David Jolly

Actions 4.3.2.4

Jul 01, 2020 - Jun 30, 2021

Upcoming

Progress 0%

Scamander Wrinklers Entrance -

Finalise approvals and undertake construction works to enhance the northern entrance of Scamander at Wrinklers Lagoon Bridge.

Owner: David Jolly

Key Focus Area 4.3.3

Progress 0%

Recreational Facilities:

Support an outdoor, active and healthy lifestyle for residents and visitors through a range of recreational facilities including walking trails, bike trails and other identified infrastructure.

Owner: Ben Pettman

Actions: 12



Actions 4.3.3.1

Jul 01, 2020 - Nov 30, 2020

Upcoming

Progress 0%

Georges Bay Foreshore Trail -

Undertake construction of the trail from St Helens Wharf to Homelea (rock walkway and bridge structures).

Owner: David Jolly

Actions 4.3.3.2

Jul 01, 2020 - Jun 30, 2021

Upcoming

Progress 0%

Walking Trails Network -

Liaise with stakeholders responsible for trails to ensure a coordinated and logical approach to trail upgrading and maintenance for priority trails.

Owner: Ben Pettman

Actions 4.3.3.3

Jul 01, 2020 - Dec 31, 2020

Upcoming

Progress 0%

St Helens to Binalong Bay Link -

Complete the project to a shovel ready stage and pursue funding.

Owner: Ben Pettman

Actions 4.3.3.4

Jul 01, 2020 - Dec 31, 2020

Upcoming

Progress 0%

St Helens MTB Network -

Complete construction of the Network including support infrastructure.

Owner: Ben Pettman

Actions 4.3.3.5

Jul 01, 2020 - Sep 30, 2020

Upcoming

Progress 0%

Bay of Fires Trail -

Complete trail head infrastructure and re-route of the Blue Tier Trail.

Owner: Ben Pettman

Actions 4.3.3.6

Jul 01, 2020 - Dec 31, 2020

Upcoming

Progress 0%

Skills Track / Pump Track -

Examine options to establish a skills / pump track in the St Helens area.

Owner: Ben Pettman

Actions 4.3.3.7

Jul 01, 2020 - Jun 30, 2021

Upcoming

Progress 0%

St Helens MTB Network -

Increase the engagement of the businesses and the community in the development and operation of the trails.

Owner: Ben Pettman

Actions 4.3.3.8

Jul 01, 2020 - Jun 30, 2021

Upcoming

Progress 0%

MTB Events -

Identify ongoing opportunities for activation of the MTB Network by identifying Local / State / National / International events.

Owner: Ben Pettman

Actions 4.3.3.9

Jul 01, 2020 - Jun 30, 2021

Upcoming

Progress 0%

Fingal to St Marys Trail -

Develop a Master Plan for a rail trail between St Marys and Fingal.

Owner: Ben Pettman

Actions 4.3.3.10

Jul 01, 2020 - Jun 30, 2021

Upcoming

Progress 0%

St Marys Trail -

Undertake a Feasibility Study for a walking / bike trail between Mt Nicholas and Elephant Pass subject to receipt of external funding.

Owner: Ben Pettman

Actions 4.3.3.11

Jul 01, 2020 - Dec 31, 2020

Upcoming

Progress 0%

MTB Network Operation -

Develop and implement operational / maintenance plan for the MTB trail networks.

Owner: Ben Pettman

Actions 4.3.3.12

Jul 01, 2020 - Mar 31, 2021

Upcoming

Progress 0%

Recreational Trails Strategy -

Develop a strategy encompassing walking and bike trails for the Break O'Day area.

Owner: Ben Pettman

Key Focus Area 5.1.1

Progress 0%

Health:

Retain and expand local provision of disability, preventative, chronic and acute health care services including pursuing innovative healthcare delivery options.

The provision of health services to be delivered at a local level addressing the community's needs.

Owner: Chris Hughes

Actions: 4



Actions 5.1.1.1

Jul 01, 2020 - Jun 30, 2021

Upcoming

Progress 0%

Local Services -

Strengthen relations with Royal Flying Doctor Service (RFDS) to increase the number of services to be delivered within our community.

Owner: Chris Hughes

Actions 5.1.1.2

Jul 01, 2020 - Jun 30, 2021

Upcoming

Progress 0%

Old St Helens Hospital -

Lobby and work with the Department of Communities Tasmania to review the outcomes of the community engagement process and to determine the future use of this site.

Owner: Chris Hughes

Actions 5.1.1.3

Jul 01, 2020 - Jun 30, 2021

Upcoming

Progress 0%

Local Service Delivery -

Works with the NGO's on the Mental Health Directory and to undertake a community wide survey to understand the needs of health service delivery within Break O'Day (BOD) along with identified gaps.

Owner: Chris Hughes

Actions 5.1.1.4

Jul 01, 2020 - Jun 30, 2021

Upcoming

Progress 0%

Doctors -

Build on the relationship with OCHRE Health to ensure consistency of Medical Practitioners and service delivery.

Owner: Chris Hughes

Key Focus Area 5.1.2

Progress 0%

Youth

Owner: Chris Hughes

Actions: 2



Actions 5.1.2.1

Jul 01, 2020 - Jun 30, 2021

Upcoming

Progress 0%

Local Government -

Work with St Helens District High School (SHDHS) and St Marys District School (SMDS) with support of a video conferencing format, to guide them on the functions of Local Government and empower them to engage in workshops and Council Meetings.

Owner: Erica McKinnell

Actions 5.1.2.2

Jul 01, 2020 - Jun 30, 2021

Upcoming

Progress 0%

Work Experience -

Support the development of a work experience program for young people through the Employment Partnership Project.

Owner: Erica McKinnell

Key Focus Area 5.2.1

Progress 0%

Mental Health:

Improve the mental health of our community through stability in service delivery and a holistic approach to the provision of services locally.

Continue to be part of the group which are funded by PHT in relation to suicide in males aged between 40 and 64 and identify learnings that can be shared with the whole community.

Owner: Chris Hughes

Actions: 2



Actions 5.2.1.1

Jul 01, 2020 - Jun 30, 2021

Upcoming

Progress 0%

THRIVE -

Maintain working relationship with THRIVE and participate in their activities.

Owner: Chris Hughes

Actions 5.2.1.2

Jul 01, 2020 - Jun 30, 2021

Upcoming

Progress 0%

Suicide Prevention -

Maintain involvement in the Suicide Prevention Trial and continue to work with the committee on delivering the programs for a further 12 months.

Owner: Chris Hughes

Key Focus Area 5.2.2

Progress 0%

Education & Skills Training:

Improve education and skills training opportunities and encourage greater personal development through delivery of programs locally which meet the needs of industry and the community.

Implement outcomes of the BDO Report.

Owner: John Brown

Actions: 1



Actions 5.2.2.1

Jul 01, 2020 - Jun 30, 2021

Upcoming

Progress 0%

Employment Partnership Project -

Participate in the project being facilitated by the Fingal Valley Neighbourhood House (FVNH) including supporting the operations of the local steering committee.

Owner: John Brown

Key Focus Area 5.2.3

Progress 0%

Transport:

Facilitate a range of transport options that support movement within and outside the Break O'Day area.

Owner: Chris Hughes

Actions: 3



Actions 5.2.3.1

Jul 01, 2020 - Jun 30, 2021

Upcoming

Progress 0%

Local Transport Network -

Work with young people through the Employment Partnership Project to address transport barriers.

Owner: Erica McKinnell

Actions 5.2.3.2

Jul 01, 2020 - Jun 30, 2021

Upcoming

Progress 0%

Transport Gap Analysis -

Examine the outcomes of previous engagement activities and work with young people through the Employment Partnership Project to address transport barriers.

Owner: Erica McKinnell

Actions 5.2.3.3

Jul 01, 2020 - Jun 30, 2021

Upcoming

Progress 0%

Learner Driver Mentor Program -

Recruit and train additional mentors to support the program.

Owner: Erica McKinnell

Key Focus Area 5.3.1

Progress 0%

Service Delivery:

Improvement

Owner: Jake Ihnen

Actions: 4



Actions 5.3.1.1

Jul 01, 2020 - Dec 31, 2020

Upcoming

Progress 0%

Service Delivery Improvements -

Review and implement business process improvements to existing planning and building processes with an aim to improving customer service delivery and timeframes for processing.

Owner: Jake Ihnen

Actions 5.3.1.2

Jul 01, 2020 - Jun 30, 2021

Upcoming

Progress 0%

Development Information -

Review and simplify information relating to undertaking development including Fact Sheets and Website information for re-occurring enquiries.

Owner: Jake Ihnen

Actions 5.3.1.3

Jul 01, 2020 - Jun 30, 2021

Upcoming

Progress 0%

Emergency Management Volunteers -

Undertake training with people who have responded to Council's call out for volunteers with regard to emergency situations.

Owner: Chris Hughes

Actions 5.3.1.4

Jul 01, 2020 - Jun 30, 2021

Upcoming

Progress 0%

Municipal Emergency Management Plan -

Review and adopt the Plan in line with the Tasmanian Emergency Management Plan.

Owner: Chris Hughes

Key Focus Area 6.1.1

Progress 0%

Local Government Reform

Owner: John Brown

Actions: 1



Actions 6.1.1.1

Jul 01, 2020 - Jun 30, 2021

Upcoming

Progress 0%

Northern Region Shared Services -

Pursue joint procurement opportunities and a common IT platform involving northern region Councils.

Owner: John Brown

Key Focus Area 6.1.2

Progress 0%

Break O'Day Organisation

Owner: John Brown

Actions: 1

	%	#
● Upcoming	100.0	1

Actions 6.1.2.1

Jul 01, 2020 - Jun 30, 2021

Upcoming

Progress 0%

Organisational Development -

Integrate the focus on service delivery with a well-being approach based on agreed values and team based activities.

Owner: John Brown

Key Focus Area 6.1.3

Progress 0%

Strategic Plan

Owner: John Brown

Actions: 1

	%	#
● Upcoming	100.0	1

Actions 6.1.3.1

Jul 01, 2020 - Mar 31, 2021

Upcoming

Progress 0%

2017 - 2027 Break O'Day Strategic Plan -

Develop a process to review the relevance of the Key Focus Areas within the Plan.

Owner: John Brown

Key Focus Area 6.1.4

Progress 0%

Financial Sustainability

Owner: Bob Hoogland

Actions: 3

	%	#
● Upcoming	100.0	3

Actions 6.1.4.1

Jul 01, 2020 - Jun 30, 2021

Upcoming

Progress 0%

Value for Money Reviews -

Undertake reviews of operational activities to identify revenue opportunities, cost savings and / or process improvements.

Results, ongoing annual savings of \$50,000 and 500 hours identified and achieved.

Owner: Bob Hoogland

Actions 6.1.4.2

Jul 01, 2020 - Jun 30, 2021

Upcoming

Progress 0%

Revenue Generation -

Identify opportunities to generate alternative revenue sources including undertaking roadworks on Department of State Growth projects.

Owner: Bob Hoogland

Actions 6.1.4.3

Jul 01, 2020 - Jun 30, 2021

Upcoming

Progress 0%

Grant Funding -

Apply for grant funding opportunities which assist Council to achieve its identified priorities.

Result(s), overall success rate of 75%, funding received for three (3) identified priorities and grant funding of \$250,000 secured.

Owner: Angela Matthews

Key Focus Area 6.1.5

Progress 0%

Financial Management

Owner: Bob Hoogland

Actions: 4



Actions 6.1.5.1

Jul 01, 2020 - Jun 30, 2021

Upcoming

Progress 0%

Operational Efficiencies -

Examine opportunities for operational cost reductions resulting in reduced waste management costs based on \$/t to landfill.

Owner: David Jolly

Actions 6.1.5.2

Jul 01, 2020 - Jun 30, 2021

Upcoming

Progress 0%

Audit Panel -

Meetings facilitated in accordance with legislative requirements, responding to all recommendations of the Panel.

Owner: Bob Hoogland

Actions 6.1.5.3

Jul 01, 2020 - Jun 30, 2021

Upcoming

Progress 0%

Long Term Financial Plan (LTFP) -

Maintain financial viability and accountability in budgeting and administration.

Regularly review the LTFP to ensure that it accurately reflects the results of Council decision making.

Result, meet or exceed LTFP forecasts for operational results.

Owner: Bob Hoogland

Actions 6.1.5.4

Jul 01, 2020 - Jun 30, 2021

Upcoming

Progress 0%

Internal Audit -

Implement Internal Audits according to the adopted schedule.

Owner: Bob Hoogland

Key Focus Area 6.1.6

Progress 0%

Human Resources

Owner: John Brown

Actions: 2



Actions 6.1.6.1

Jul 01, 2020 - Jun 30, 2021

Upcoming

Progress 0%

Well-being Program -

Finalise and implement a Mental Health and Well-being Plan with a focus on capacity building across the organisation.

Owner: Jodie Cooper

Actions 6.1.6.2

Jul 01, 2020 - Dec 31, 2020

Upcoming

Progress 0%

Workforce Plan -

Develop a Plan to prepare for and manage succession requirements and an ageing workforce.

Owner: John Brown

Key Focus Area 6.1.7

Progress 0%

Management Systems

Owner: Bob Hoogland

Actions: 3



Actions 6.1.7.1

Jul 01, 2020 - Sep 30, 2020

Upcoming

Progress 0%

GIS Services -

Complete review of current arrangements to ensure an effective and cost effective approach is being used.

Owner: Bob Hoogland

Actions 6.1.7.2

Jul 01, 2020 - Jun 30, 2021

Upcoming

Progress 0%

Envisio -

Monitor and refine its role in managing activities.

Owner: Angela Matthews

Actions 6.1.7.3

Jul 01, 2020 - Oct 31, 2020

Upcoming

Progress 0%

Envisio Community Dashboard -

Finalise the operation of the community dashboard on Council's website.

Owner: Jayne Richardson

Key Focus Area 6.1.8

Progress 0%

Elected Members

Owner: John Brown

Actions: 1



Actions 6.1.8.1

Jul 01, 2020 - Jun 30, 2021

Upcoming

Progress 0%

Professional Development -

Facilitate participation of Councillors in Professional Development.

Owner: Angela Matthews

Key Focus Area 6.1.9

Progress 0%

Council Advocacy

Owner: John Brown

Actions: 1



Actions 6.1.9.1

Jul 01, 2020 - Jun 30, 2021

Upcoming

Progress 0%

Council Priority Projects -

Finalise project briefs and pursue identified priority projects through State and Federal Budget consultation processes.

Owner: John Brown

Key Focus Area 6.1.10

Progress 0%

Customer Service

Owner: John Brown

Actions: 2

	%	#
● Upcoming	100.0	2

Actions 6.1.10.1

Jul 01, 2020 - Jun 30, 2021

Upcoming

Progress 0%

Service Improvements -

Encourage ongoing improvement to the customer service approach of the organisation through identified professional development and other activities.

Owner: Bob Hoogland

Actions 6.1.10.2

Jul 01, 2020 - Jun 30, 2021

Upcoming

Progress 0%

Business Customer Experience -

Develop and implement a program focused on service process mapping.

Owner: Bob Hoogland

Key Focus Area 6.1.11

Progress 0%

Asset Management

Owner: David Jolly

Actions: 3

	%	#
● Upcoming	100.0	3

Actions 6.1.11.1

Jul 01, 2020 - Dec 31, 2020

Upcoming

Progress 0%

Building Asset Management -

Update and integration of Building Asset Management and Financial Management Systems.

Owner: Jake Ihnen

Actions 6.1.11.2

Jul 01, 2020 - Dec 31, 2020

Upcoming

Progress 0%

Road Assets -

Complete review of current approach to treatment of road and bridge assets.

Owner: David Jolly

Actions 6.1.11.3

Jul 01, 2020 - Mar 31, 2021

Upcoming

Progress 0%

Asset Management Plan -

Update Asset Management Plan to reflect updated asset information.

Owner: David Jolly

Key Focus Area 6.1.12

Stormwater Management Plan

Owner: Stuart Barwick

Key Focus Area 6.1.13

Progress 0%

Work Health & Safety

Owner: Simone Ewald-Rist

Actions: 2



Actions 6.1.13.1

Jul 01, 2020 - Jul 31, 2021

Upcoming

Progress 0%

Incident Prevention -

Take action to reduce the likelihood of incidents of injury and illness in the workplace, including: review of reported incidents; audits of staff and contractors; inductions of staff and contractors; facilitate WH&S Committee meetings; appropriate identified training.

Owner: Simone Ewald-Rist

Actions 6.1.13.2

Jul 01, 2020 - Jun 30, 2021

Upcoming

Progress 0%

Well-being Program -

Undertake actions to improve the well-being of workers including appropriate training and awareness sessions.

Owner: Simone Ewald-Rist

Key Focus Area 6.1.14

Progress 0%

Public Health

Owner: Jake Ihnen

Actions: 1



Actions 6.1.14.1

Jul 01, 2020 - Nov 30, 2020

Upcoming

Progress 0%

Temporary Food Premises -

In consultation with stakeholders develop a mobile and temporary food business policy and operator guide, to facilitate the service of food outside the traditional fixed premises model.

Owner: Jake Ihnen

Key Focus Area 6.1.15

Progress 0%

Stakeholder Management

Owner: John Brown

Actions: 2



Actions 6.1.15.1

Jul 01, 2020 - Jun 30, 2021

Upcoming

Progress 0%

Northern Tasmania Development Corporation (NTDC) -

Participate in NTDC activities focused on developing the regional economy.

Owner: John Brown

Actions 6.1.15.2

Jul 01, 2020 - Jun 30, 2021

Upcoming

Progress 0%

Local Government Association of Tasmania (LGAT) and Australian Local Government Association (ALGA) -

Participate actively at the State and National level in Local Government matters including legislative reviews and policy development.

Owner: John Brown

Key Focus Area 6.1.16

Progress 0%

Improvements to Council's Systems and Processes

Owner: Bob Hoogland



Upcoming

%

100.0

#

1

Actions: 1

Actions 6.1.16.1

Jul 01, 2020 - Jun 30, 2021

Upcoming

Progress 0%

System and Process Improvements -

Undertake an ongoing review of Council's systems and processes with a focus on simplification, time and resource reduction including intra-departmental and inter-departmental processes.

Owner: Bob Hoogland

Key Focus Area 6.2.1

Asset Management Policy

Owner: Bob Hoogland

Key Focus Area 6.2.2

Community Building Policy

Owner: Bob Hoogland

Key Focus Area 6.2.3

Economic Development Policy

Owner: John Brown

Key Focus Area 6.2.4

Environment & Planning Policy

Owner: David Jolly

Key Focus Area 6.2.5

Leadership & Governance Policy

Owner: Bob Hoogland

Key Focus Area 6.2.6

By Laws

Owner: Bob Hoogland

Key Focus Area 6.3.1

Progress 0%

Reporting: To ensure transparency of risk management information across Break O'Day Council, a series of reports will be produced throughout the year.

Owner: Bob Hoogland

Actions: 2

	%	#
Upcoming	100.0	2

Actions 6.3.1.1

Jul 01, 2020 - Jun 30, 2021

Upcoming

Progress 0%

Risk Reporting -

Risk updates and activities are regularly reported to management, Council and Audit Panel.

Owner: Simone Ewald-Rist

Actions 6.3.1.2

Jul 01, 2020 - Jun 30, 2021

Upcoming

Progress 0%

Risk Register Review -

Risks in the risk register are reviewed - twice a year for high risks, annually for all others.

Owner: Simone Ewald-Rist

Key Focus Area 6.4.1

Progress 0%

Capital Works and Projects Program

Owner: Bob Hoogland

Actions: 7

	%	#
● Upcoming	100.0	7

Actions 6.4.1.1

Jul 01, 2020 - Jun 30, 2021

Upcoming

Progress 0%

Township Plans -

Delivery of funded Township Plan infrastructure projects.

Owner: David Jolly

Actions 6.4.1.2

Jul 01, 2020 - Dec 31, 2020

Upcoming

Progress 0%

Drought Communities Programme -

Delivery of Project components.

Owner: David Jolly

Actions 6.4.1.3

Jul 01, 2020 - Sep 30, 2020

Upcoming

Progress 0%

CDG St Marys -

Delivery of St Marys Flood Mitigation Infrastructure Projects.

Owner: John Brown

Actions 6.4.1.4

Jul 01, 2020 - Jun 30, 2021

Upcoming

Progress 0%

Roads -

Re-sheeting and re-sealing programs completed as per budget allocations.

Owner: David Jolly

Actions 6.4.1.5

Jul 01, 2020 - Jun 30, 2021

Upcoming

Progress 0%

Bridges -

Part or full replacement works completed as per budget allocation.

Owner: David Jolly

Actions 6.4.1.6

Jul 01, 2020 - Jun 30, 2021

Upcoming

Progress 0%

Stormwater -

Renewal and upgrade works completed as per budget allocation.

Owner: David Jolly

Actions 6.4.1.7

Jul 01, 2020 - Jun 30, 2021

Upcoming

Progress 0%

Kerb & Channel and Footpath -

Renewal and upgrade works completed as per budget allocation.

Owner: David Jolly

06/20.16.3 Business Enterprise Centre (BEC) – Continued Funding Approval

ACTION	DECISION
PROPONENT	Council Officer
OFFICER	Tim Gowans, Economic Development Officer
FILE REFERENCE	040\082\005\
ASSOCIATED REPORTS AND DOCUMENTS	BEC Report

OFFICER'S RECOMMENDATION:

That Council agree to fund the Break O'Day Business Enterprise Centre (BEC) \$28,000 (GST inclusive) for the financial year 2020/2021.

INTRODUCTION:

Council has received a written request from the Break O'Day (BEC) seeking funding assistance.

PREVIOUS COUNCIL CONSIDERATION:

Previous June Council Workshop discussion.

OFFICER'S REPORT:

Funding for the Break O'Day (BEC) approved by Council is to assist with service provision costs to ensure that the BOD BEC can provide potential new businesses and those that require assistance with fee free service. In summary the core services provided by the BOD BEC are:

1. Business information;
2. Training programs;
3. Business referrals;
4. Workshops/seminars;
5. Mentoring support;
6. Business analysis; and
7. General management.

Council's Service Agreement with the BOD BEC requires six (6) monthly reporting of:

1. Number of clients attended to by quarter;
2. Number of services provided to clients;
3. Split of services by location;
4. Main industry groups serviced (using the ASIC industry codes);
5. Breakdown of the core services delivered;
6. Any other statistics that the BOD BEC determines may assist in assessing the BOD economy.

The attached BODC BEC report details the above.

STRATEGIC PLAN:

Strategic Plan 2017 – 2027

Goal

Economy - To foster innovation and develop vibrant and growing local economies which offer opportunities for employment and development of businesses across a range of industry sectors.

Strategy

- Provision of relevant training and skills development programs to create a workforce for the future that meets the changing needs of business.
- Support and encourage innovation and growth in the economy through local leadership; infrastructure provision; support services and customer focussed service delivery.

LEGISLATION & POLICIES:

Not Applicable.

BUDGET; FUNDING AND FINANCIAL IMPLICATIONS:

Funding for the BOD BEC is included in Council's 2020/2021 budget.

VOTING REQUIREMENTS:

Simple Majority.



Break O'Day Business Enterprise Centre

2019 Report for Break O'Day Council

Whilst 2020 has started with a very dramatic impact to the small business landscape it is comforting to know that our community is navigating the upheaval from a point of strength. Solid work by all had seen Break O'Day position itself for a what would have been an outstanding year. That banked capacity will now be vital in our recovery.

From the BECs point of view, we are refocusing our work to firstly assist those small business that need to take advantage of what financial assistance there is available and then to restructure their operations to survive until our core income returns. We are estimating that the first sign of some "return to normal" will be late September with a Christmas that whilst not outstanding at least be one that will see some return of domestic travel including our key markets of Victoria and New South Wales.

As I am sure you can imagine the workload of the Centre has increased and changed from growth planning and upskilling to crisis management and financial restructuring. Our job right now is to assist where we can and to enable those small businesses that have viable business models to either pivot their operations through restructure or manage less positive outcomes as best possible. I will be in constant contact with Tim Gowans to ensure that Council is kept across these various trajectories.

Over the past year the BEC has been busily playing our part supporting the small business community in Break O'Day. We have successfully completed our contract with the Department of State Growth and have renewed that contract for another two years.

Funding, although very tight, still allows us to operate at a very high service level with fast turn around and high client satisfaction.

The funding provided by the Break O'Day Council critical to the operation of the Centre and has enabled us to provide vastly more service within the Break O'Day LGA.

The revised footprint in our new State Growth contract has been reduced to Break O'Day, Swansea, Bicheno and Coles Bay. State Government funding was reduced to reflect this smaller footprint. This does however allow us to focus even more on Break O'Day.

SNAPSHOT

During the 12 month your Enterprise Centre serviced 235 clients face to face and many more via email and phone.

Of these we registered 128 new clients.

These businesses were represented by activity of 39% Female and 67% Male although the physical numbers of clients are close to being evenly represented.

62% of our Break O'Day clients are from greater St Helens with the remainder spread between the valley and the outlying areas and farms.

Of our clients 38% now believe that are moderately or extremely experienced in small business. This is an expected growth as owner operators gain new skills and better business insights.

The work done by the Centre.

Key Industries: Building & Construction, Retail, Professional services, Health & support services, Hospitality and Tourism, with Building & Construction being the biggest increase in our contact by sector. This sector includes builders, architects, concreters, painters, electricians, carpenters and metal fabricators.

Key subjects for advice: Finance Tax & Insurance, Grant Applications, New Business/Restructure, LGA Interactions, Business Planning and Advertising

We assisted with 12 NILs applications for small business finance.

Again the BEC published the "Your List" business directory with an increased advertising base and distribution. The advertising rate was again held at previous rates.

We had 508 direct interactions with clients and 240 people attend sessions and meetings that we have either hosted or presented at.

On average we spend another 3.2 hours per client interaction on research, compliance and networking opportunities.

Concerns.

The coming year has many areas of concern. We are especially worried about our building sector. Many of these businesses are very highly leveraged and any significant slowdown in the building / renovation market would have serious outcomes for employment and expenditure. They are also often young people that have not experienced an upheaval that comes close to the COVID19 event. In the main they are still busy but as they say "winter is coming". I hope these people will take every opportunity to prepare their businesses.

Opportunities.

We have a community that will be ready to go once things free up. They are younger, keener and absolutely social media savvy.

We have a brand new product of world class standard, that being the MTB trail network. Yes it was opened but it is still a new product. There are many opportunities that come with the MTB product.

State Government building and major projects being touted for regional areas. These may well keep the demand for building services high long enough to emerge from a potential downturn.

There will be people looking to move from areas that are more expensive to live in. These people bring ideas, money and activity. Marketing to them is worth investigation.



Nick Crawford
Manager
Break O'Day Business Enterprise Centre

06/20.16.4 Community Care and Recovery Package – COVID-19 - Update

ACTION	INFORMATION
PROPONENT	Council Officer
OFFICER	John Brown, General Manager
FILE REFERENCE	020\002\005\
ASSOCIATED REPORTS AND DOCUMENTS	Nil

OFFICER'S RECOMMENDATION:

That Council receive the updated report for the Community Care and Recovery Package.

AND

That Council waive brochure display fees at the St Helens Visitor Information Centre (VIC) for the Break O'Day Municipality businesses for 2020/2021.

INTRODUCTION:

During the current COVID-19 Pandemic Break O'Day Council is working with Tasmanian Councils and other levels of Government to address the impact of this Pandemic with one area of focus being a Community Care and Recovery Package. With a rapidly evolving situation it is important that Council continually review the package to address the emerging needs in the community where possible.

PREVIOUS COUNCIL CONSIDERATION:

This report is provided as a monthly update for Council Workshops and Council Meetings since Council adopted the Community Care and Recovery Package and the 20 April 2020 Council Meeting.

OFFICER'S REPORT:

The need for ongoing review of Councils Community Care & Recovery Package (CCRP) was a key part of the decision which Council made at its April 2020 meeting. The review process focuses on the implementation of the agreed measures as well as addressing emerging needs we may be seeing.

The following is an update of progress and the effect:

1. Provision of rates relief for businesses impacted by closure as a result of the pandemic.

The Community Care & Recovery Package impact on Councils financial situation for the rates remission will be approximately \$197,816 as described in the following table subject to additional properties being identified:

	19/20 Financial Year	20/21 Financial Year
Commercial Rate Remission	\$98,908	\$98,908

The affected property owners were identified in accordance with Council's decision and a letter was sent advising of Council's decision and how it was being implemented

2. Waiving of penalties and interest on the 4th Instalment of the 2019-2020 Rates.

A covering letter has been provided with the notice in part due to the situation and also to explain that we have hardship provisions available for people to contact Council in relation to. We have had a small number of hardship applications and we continue to work with property owners on how we can provide assistance

The Community Care & Recovery Package impact on Councils financial situation for the waiving of penalties and interest are dependent on the number of ratepayers unable to pay the instalment and is difficult to judge. A comparison of rate collections for the 4th Instalment in 2019 and 2020 reveals:

	18/19 Financial Year	19/20 Financial Year
Rates Outstanding at 11 June 2020	\$419,871.88	\$291,423.31

Resulting in the following impact:

	19/20 Financial Year	20/21 Financial Year
Penalty Waiving Remission	\$18,201	Yet to be determined
Interest Waiving Remission	\$10,000	N/A

3. Deliver a Budget for 2020/21 based on a General Rate increase of 0%

The proposed Budget is based on a 0% General Rate increase. We now understand that there will be no Dividend from TasWater over a 12 month period split across the two (2) Financial Years.

The Community Care & Recovery Package impact on Councils financial situation for the 2020-2021 Budget with a 0% General Rate increase will be approximately \$175,000 as described in the following table:

	19/20 Financial Year	20/21 Financial Year
0% General Rate increase	\$nil	\$175,000
TasWater Dividend loss	\$194,000	\$194,000

4. Waiving fees for Food Premise Registrations.

The current situation has had a significant impact on the vast majority of these businesses. We have written to the registered businesses advising of Council's decision and we are receiving a good flow of renewal applications.

	19/20 Financial Year	20/21 Financial Year
Food Premise Fee Waiver	\$14,000	\$nil

5. Waiving Lease fees for Commercial premises leased from Council.

We are currently in the process of implementing this assistance and the following amounts have been identified as assistance being provided.

	19/20 Financial Year	20/21 Financial Year
Premises lease fee waiver	\$2,269.60	\$1,361.76

6. Fee reduction for Development Applications for a six (6) month period.

A fee reduction of 50% has been introduced for new Planning and Building Applications for the next six (6) months. Council officers will track the impact and provide an update as it progresses. We are still seeing a good level of enquiries flowing through and a steady flow of Application:

	19/20 Financial Year	20/21 Financial Year
Planning & Building Application Fee Reduction	\$5,000est	\$10,000est

7. Community Support through this period.

Council's Community Development team are working with the Mental Health & Well-being Coordinator on implementing initiatives and they are continually assessing new ideas whilst communicating with other organisations to ensure the communities of Break O'Day feel supported. A particular focus is on our volunteers who rely on the activities they undertake for social interaction and who gain immense satisfaction from what they do. With National Volunteers Week which commenced on the 18 May 2020 we felt that it was important to recognise what they do as part of making sure that they don't feel forgotten.

Council Officers have been working with community groups to assist them with developing their Safety Plans in line with Worksafe Tasmania. Once these plans have been developed, community groups are able to access Council facilities and re-engage their members in line with current Covid-19 restrictions.

As previously mentioned in the General Manager's report, there have been discussions with the Business Enterprise Centre (BEC) regarding the local business community and what activities they have been undertaking. We believe that there are a number of businesses who have not had any direct contact and are hopefully just dealing with it themselves. Further attention in this area is required and we are currently working through what this might look like.

Additional resources will be applied to this area through the re-tasking of existing employees as their workload ceases or diminishes.

	19/20 Financial Year	20/21 Financial Year
Community Support	\$to be determined	\$to be determined

8. Support for event organisers.

Of the 13 events sponsored by the Council and scheduled through to June 2020, 11 events have been cancelled, two (2) have been postponed. Sponsorship for the annual events totals \$46,100. Given the economic benefits of hosting events within the Municipal Area, and the number of attendees these attract. Council staff have been working closely with external events organisers to reschedule their events for 2021 which had been set down for later this year. Four (4) external events have successfully rescheduled for 2021.

Conversations have commenced with event organisers locally but we are currently waiting on guidelines to be developed by the State Government so that further conversations can be held.

	19/20 Financial Year	20/21 Financial Year
Event Organisers Support	\$to be determined	\$to be determined

9. Infrastructure Projects

As mentioned previously there is a focus by the Federal and State Governments on infrastructure projects which are ready to be commenced in the short term, the next 3 – 6 months. It is intended that these 'shovel ready' projects will stimulate employment and underpin the rebound in the economy.

	19/20 Financial Year	20/21 Financial Year
Infrastructure Projects	\$to be determined	\$to be determined

10. Business Support

As Council is aware, Glamorgan-Spring Bay Council has indicated that they are transitioning away from Visitor Information Centre (VIC) operation and intend closing its VICs. The St Helens VIC has also moved to a stand-alone system rather than the shared BookEasy system. As a result, the St Helens VIC will be offering St Helens VIC only brochure displays to businesses that previously had arrangements with the four (4) VIC's. Businesses that have previously displayed brochures or may want to display brochures in the St Helens VIC have been among Break O'Day businesses heavily impacted by the pandemic response actions.

On that basis, it is recommended that Council waive the brochure display fee of \$50 for Break O'Day Municipality businesses to display their brochures in the St Helens VIC for 2020/2021. It is expected this will affect 75 to 100 businesses.

	19/20 Financial Year	20/21 Financial Year
St Helens VIC Brochure Display Fees	\$0	\$5,000

11. Community Care & Recovery Package Review

As there is still a very strong expectation that Local Government will share the pain and shoulder some of the burden from other levels of Government. As the situation has been moving at a rapid pace this required Council to react quickly to the situation as it evolved. In light of this Council will review the Community Care & Recovery Package on a monthly basis.

STRATEGIC PLAN & ANNUAL PLAN:

Strategic Plan 2017 – 2027
The whole Plan.

2019-2020 Annual Plan
We didn't envisage a Pandemic when we drew up this Plan.....

LEGISLATION & POLICIES:

Local Government Act 1993.

BUDGET; FUNDING AND FINANCIAL IMPLICATIONS:

The financial impact of the Pandemic is going to be very significant on the Break O'Day Council now and over future years.

	19/20 Financial Year	20/21 Financial Year
Commercial Rate Remission	\$98,908	\$98,908
Penalty Waiving Remission	\$18,201	Yet to be determined
Interest Waiving Remission	\$10,000	
0% General Rate increase	\$nil	\$175,000
TasWater Dividend loss	\$194,000	\$194,000
Food Premise Fee Waiver	\$14,000	\$nil
Premises lease fee waiver	\$2,270	\$1,362
Planning & Building Application Fee Reduction	\$5,000est	\$10,000est
Community Support	\$to be determined	\$to be determined
Event Organisers Support	\$to be determined	\$to be determined
Infrastructure Projects	\$to be determined	\$to be determined
Waiving of VIC Brochure Display	\$0	\$5,000
Total Estimated	\$342,379	\$484,270

VOTING REQUIREMENTS:

Simple Majority.

Pursuant to Regulation 15(1) of the Local Government (Meeting Procedures) Regulations 2015 that Council move into Closed Council.

IN CONFIDENCE

06/20.17.0

CLOSED COUNCIL

06/20.17.1

Confirmation of Closed Council Minutes – Council Meeting 18 May 2020

06/20.17.2

Outstanding Actions List for Closed Council

Pursuant to Regulation 15(1) of the Local Government (Meeting Procedures) Regulations 2005 that Council move out of Closed Council.