



COUNCIL MEETING AGENDA

Monday 28 June 2021
Council Chambers, St Helens

John Brown, General Manager
Break O'Day Council
21 June 2021

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NOTICE OF MEETING

Notice is hereby given that the next meeting of the Break O'Day Council will be held at the St Helens Council Chambers on Monday 28 June 2021 commencing at 10.00am.

CERTIFICATION

Pursuant to the provisions of Section 65 of the *Local Government Act 1993*, I hereby certify that the advice, information and recommendations contained within this Agenda have been given by a person who has the qualifications and / or experience necessary to give such advice, information and recommendations or such advice was obtained and taken into account in providing the general advice contained within the Agenda.



JOHN BROWN
GENERAL MANAGER

Date: 21 June 2021

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AUDIO RECORDING OF ORDINARY MEETINGS OF COUNCIL

As determined by Break O'Day Council in March 2019 all Ordinary, Special and Annual General Meetings of Council are to be audio recorded and a link will be available on the Break O'Day Council website where the public can listen to audio recordings of previous Council Meetings.

In accordance with the Local Government Act 1993 and Regulation 33 of the Local Government (Meeting Procedures) Regulations 2015, these audio files will be retained by Council for at least six (6) months and made available for listening online within seven (7) days of the scheduled meeting. The written minutes of a meeting, once confirmed, prevail over the audio recording of the meeting and a transcript of the recording will not be prepared.

OPENING

The Mayor to welcome Councillors and staff and declare the meeting open at [time].

ACKNOWLEDGEMENT OF COUNTRY

We acknowledge the Traditional Custodians of the land on which we work and live, the Palawa people of this land Tasmania, and recognise their continuing connection to the lands, skies and waters. We pay respects to the Elders Past, present and future.

06/21.1.0 ATTENDANCE

06/21.1.1 Present

Mayor Mick Tucker
Deputy Mayor John McGiveron
Councillor Kristi Chapple
Councillor Janet Drummond
Councillor Barry LeFevre
Councillor Glenn McGuinness
Councillor Margaret Osborne OAM
Councillor Lesa Whittaker
Councillor Kylie Wright

06/21.1.2 Apologies

Nil

06/21.1.3 Leave of Absence

Nil

06/21.1.4 Staff in Attendance

General Manager, John Brown
Executive Assistant, Angela Matthews

06/21.2.0 PUBLIC QUESTION TIME

06/21.3.0 DECLARATION OF INTERESTS OF A COUNCILLOR OR CLOSE ASSOCIATE

Section 48 or 55 of the Local Government Act 1993 requires that a Councillor or Officer who has an interest in any matter to be discussed at a Council Meeting that will be attended by the Councillor or Officer must disclose the nature of the interest in a written notice given to the General Manager before the meeting; or at the meeting before the matter is discussed.

A Councillor or Officer who makes a disclosure under Section 48 or 55 must not preside at the part of the meeting relating to the matter; or participate in; or be present during any discussion or decision making procedure relating to the matter, unless allowed by the Council.

06/21.4.0 CONFIRMATION OF MINUTES

06/21.4.1 Confirmation of Minutes – Council Meeting 17 May 2021

OFFICER'S RECOMMENDATION:

That the minutes of the Council Meeting held on the 17 May 2021 be confirmed.

06/21.5.0 COUNCIL WORKSHOPS HELD SINCE 17 MAY 2021 COUNCIL MEETING

There was a Workshop held on Monday 7 June 2021 – the following items were listed for discussion as well as a presentation provided by Youth Connect North East Coast Tasmania (YCNECT).

- Draft Annual Plan 2021-2022
- Rates Discount and Instalment Dates
- Proposed Waste Transfer Station Fees 2021 / 2022
- Draft 2021 – 2022 Budget
- Four (4) Year Capital Works Budget
- Animal Control Report
- Request – Road Transfer – Bedgewood Place and Cooper Street, Seymour
- Georges Bay Jetty Replacement
- Waiver of Fees for Banner Pole Hire – East Coast Swans Football Club
- Disability Access Committee – Funding to Purchase a Sandcruiser All Terrain Chair
- Request for Funds – Fingal Valley Neighbourhood House
- Naming of Location – “Pikes Point”
- February 2021 – NRM Committee Meeting Minutes
- Application for Break O’Day Drought Weeds Grants
- Flagstaff Trail Head – Site Plan for Expansion Opportunities

Pursuant to Section 25 of the Local Government (Meeting Procedures) Regulations 2015 the Mayor informed the Council that it was now acting as a Planning Authority under the Land Use Planning and Approvals Act 1993.

ACTION	DECISION
PROPONENT	E. Burles
OFFICER	Rebecca Green, Planning Consultant
FILE REFERENCE	DA 105-2021
ASSOCIATED REPORTS AND DOCUMENTS	Proposed Plans Further Information including photographs Representation (1)

OFFICER'S RECOMMENDATION:

After due consideration of the representations received pursuant to Section 57 of the *Land Use Planning & Approvals Act 1993* and the *Break O'Day Council Interim Planning Scheme 2013* that the application for **Legalisation of Deck & Veranda** on land situated at **5 Erythos Grove, St Helens** described in Certificate of Title CT 10854/16 be **APPROVED** subject to the following conditions:

1. Development must be carried out in accordance with the approved plans and documents listed as follows, except as varied by conditions on this Planning Permit.

Approved Plans / Documents			
Plan / Document Name	Reference Number	Prepared By	Dated
Site Plan, Floor Plan, Elevations, Section A-AS.	Job No: 21014 Sheet No's: A01-A05	Streamline Building Designs	27/04/21 Revision: A

2. All stormwater runoff from the proposed building must be detained by on-site water storage systems and overflow disposed of by means to Council's reticulated network via one point of discharge only for the subject land that will not result in soil erosion or other stormwater nuisance.
3. All building wastes are to be removed to the appropriate waste disposal facility to prevent an environmental nuisance being caused outside of the works site.
4. Any damage that may occur to any Council infrastructure during the construction of the deck and veranda must be reinstated to the satisfaction of Council and at the cost of the developer.

ADVICE

1. All underground infrastructure including all forms of water, storm water, power, gas and telecommunication systems must be located prior to the commencement of any on-site excavation and / or construction works. Any works to be undertaken within 2 metres of any Council owned infrastructure must be done in consultation with Council's Works Manager.

2. Activities associated with works are not to be performed outside the permissible time frames listed:

Mon-Friday 7 am to 6 pm

Saturday 9 am to 6 pm

Sunday and public holidays 10 am to 6 pm

PROPOSAL SUMMARY:

Application is made for the legalisation of deck and at land currently identified as 5 Erythos Grove, St Helens.

The proposal is for a new 45.2m² deck (including stairs) adjoining an existing single dwelling to the north. The timber deck is roofed with timber stairs with steel treads.



^ Aerial Photograph



Figure 1 – Subject site from Erythos Grove



Figure 2 - Source: [8 Cobrooga Drive, St Helens, Tas 7216 - Property Details \(realestate.com.au\)](https://www.realestate.com.au/property/details/8-Cobrooga-Drive-St-Helens-Tas-7216)



Figure 3 - Hedging is located between the small section of the landing within 3m setback at >1m above natural ground level to the north-east



Figure 4 – View from deck noting existing vegetation between deck and northern boundary

PREVIOUS COUNCIL CONSIDERATION:

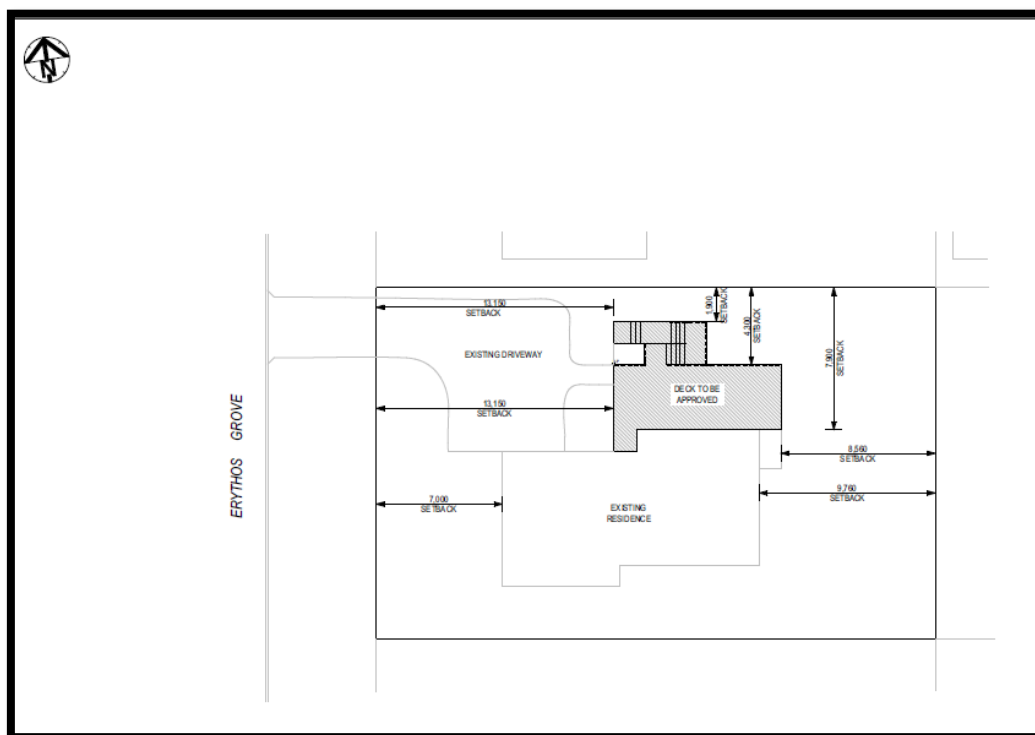
Nil.

OFFICER'S REPORT:

1. The Proposal

Break O'Day Council received an application on 3 May 2021 from EA Burles (current property owner) for legalisation of deck and veranda at land to be known as 5 Erythos Grove, St Helens.

The subject site is a vacant fully serviced lot comprising an area of 624m². The deck is located 4.3 metres from the northern (side) boundary, 13.15 metres from the west (front) boundary and 8.56 metres to the eastern (rear) boundary. The stairs providing access to the deck from the existing driveway is located 1.9 metres from the northern boundary. Stormwater from the covered deck is to be plumbed to an existing gutter, with a new rainwater tank proposed with overflow directed to the existing stormwater system.



^ Site Plan

An extension of time to assess the development application was requested to 5 July 2021.

2. Applicable Planning Scheme Provisions

Part 10 General Residential Zone

E6 Car Parking and Sustainable Transport Code

3. Referrals

Nil required.

4. Assessment

The application has met the acceptable solutions for all issues, except for reliance upon one (1) performance criteria as detailed below;

- 1) 10.4.6 Privacy for all Dwellings P1 (red shaded area highlighted below within 3m of side boundary and >1.0m above natural ground level)

Figure 5

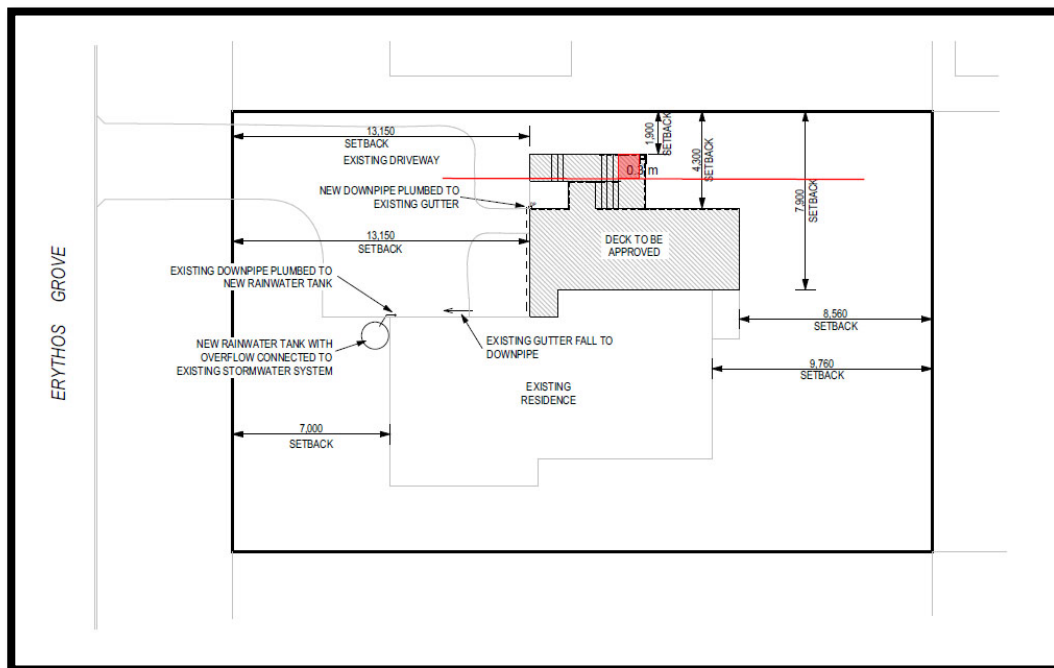
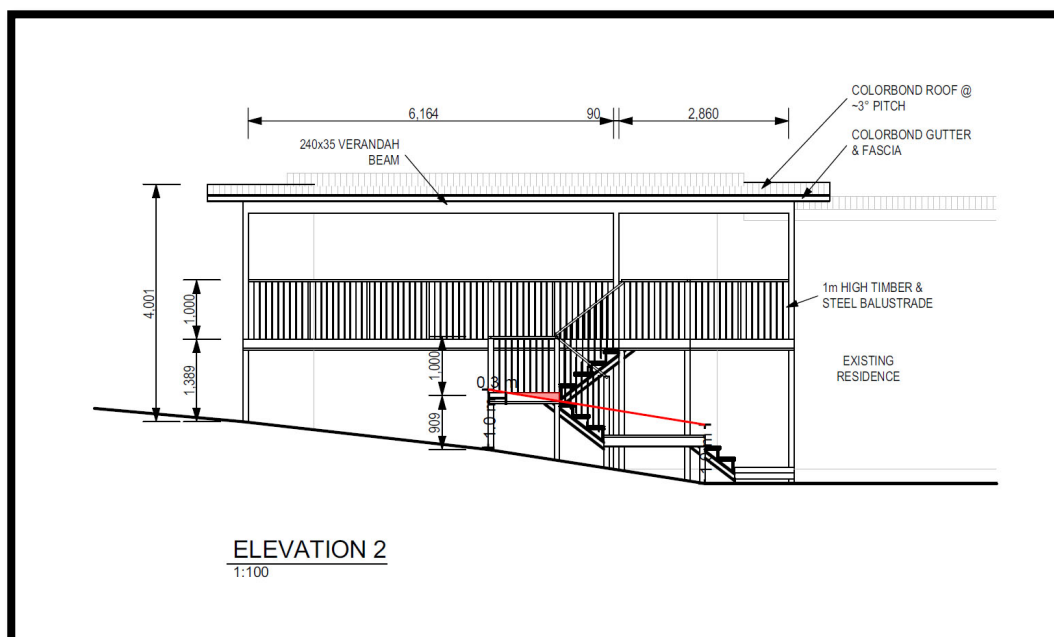


Figure 6



Detailed assessment against the provisions of the *Break O'Day Interim Planning Scheme 2013* is provided below. **The proposal is deemed to comply with the performance criteria applicable.**

Planning Assessment

10 General Residential Zone

10.1 Zone Purpose

10.1.1 Zone Purpose Statements

10.1.1.1 To provide for residential use or development that accommodates a range of dwelling types at suburban densities, where full infrastructure services are available or can be provided.

10.1.1.2 To provide for compatible non-residential uses that primarily serve the local community.

10.1.1.3 Non-residential uses are not to be at a level that distorts the primacy of residential uses within the zones, or adversely affect residential amenity through noise, activity outside of business hours traffic generation and movement or other off site impacts.

10.1.1.4 To encourage residential development that respects the neighbourhood character and provides a high standard of residential amenity.

10.2 Use Table

The proposed use fits the use class of Residential, being a single dwelling, which is a No Permit Required use within the General Residential Zone.

Residential as defined by the Scheme means:

“use of land for self-contained or shared living accommodation. Examples include an ancillary dwelling, boarding house, communal residence, home-based business, hostel, residential aged care home, residential college, respite centre, retirement village and single or multiple dwellings.”

10.3.1 Amenity

Acceptable Solutions	Proposed Solutions
A1 If for permitted or no permit required uses.	A1 The proposed is a No Permit Required Use. Acceptable solution met.
A2 Commercial vehicles for discretionary uses must only operate between 7.00am and 7.00pm Monday to Friday and 8.00am to 6.00pm Saturday and Sunday.	A2 Not applicable. The proposed is a No Permit Required Use. Acceptable solution met.
A3 If for permitted or no permit required uses.	A3 The proposed is a No Permit Required Use. Acceptable solution met.

10.3.2 Residential Character – Discretionary Uses

Not applicable. The application is for a No Permit Required Residential Use (Single Dwelling). Acceptable solution met.

10.4 Development Standards

10.4.1 Residential density for multiple dwellings

Acceptable Solutions	Proposed Solution
<p>A1 Multiple dwellings must have a site area per dwelling of not less than:</p> <ul style="list-style-type: none"> (a) 325 m²; or (b) if within a density area specified in Table 10.4.1 below and shown on the planning scheme maps, that specified for the density area. 	<p>A1 Not applicable.</p>

10.4.2 Setbacks and building envelope for all dwellings

Acceptable Solutions	Proposed Solutions
<p>A1 Unless within a building area, a dwelling, excluding protrusions (such as eaves, steps, porches, and awnings) that extend not more than 0.6 m into the frontage setback, must have a setback from a frontage that is:</p> <ul style="list-style-type: none"> (a) if the frontage is a primary frontage, at least 4.5m, or, if the setback from the primary frontage is less than 4.5 m, not less than the setback, from the primary frontage, of any existing dwelling on the site; or (b) if the frontage is not a primary frontage, at least 3 m, or, if the setback from the frontage is less than 3 m, not less than the setback, from a frontage that is not a primary frontage, of any existing dwelling on the site; or (c) if for a vacant site with existing dwellings on adjoining sites on the same street, not more than the greater, or less than the lesser, setback for the equivalent frontage of the dwellings on the adjoining sites on the same street; or (d) if the development is on land that abuts a road specified in Table 10.4.2, at least that specified for the road. (e) If the development is on land that abuts a road specified in Table 10.4.2, at least that specified for the road. 	<p>A1 The site plan demonstrates the deck and verandah to be located behind the existing dwelling building line and at least 4.5m from the frontage. Acceptable solution met.</p>
<p>A2 A garage or carport must have a setback from a primary frontage of at least:</p> <ul style="list-style-type: none"> (a) 5.5m, or alternatively 1m behind the façade of the dwelling; or (b) The same as the dwelling façade, if a portion of the dwelling gross floor area is located above the garage or carport; or (c) 1m, if the natural ground level slopes up or down at a gradient steeper than 1 in 5 for a distance of 10m from the frontage. 	<p>A2 Not applicable.</p>

Acceptable Solutions	Proposed Solutions
<p>A3 A dwelling, excluding outbuildings with a building height of not more than 2.4m and protrusions that extend not more than 0.9m horizontally beyond the building envelope, must:</p> <p>(a) Be contained within a building envelope (refer to Figures 10.1, 10.2 and 10.3) determined by:</p> <p>(i) A distance equal to the frontage setback or, for an internal lot, a distance of 4.5m from the rear boundary of a lot with an adjoining frontage; and</p> <p>(ii) Projecting a line at an angle of 45 degrees from the horizontal at a height of 3m above natural ground level at the side and rear boundaries to a building height of not more than 8.5m above existing ground level; and</p> <p>(b) Only have a setback within 1.5m from a side or rear boundary if the dwelling:</p> <p>(i) Does not extend beyond an existing building built on or within 0.2m of the boundary of the adjoining lot; or</p> <p>(ii) Does not exceed a total length of 9m or one-third the length of the side boundary (whichever is the lesser).</p>	<p>A3 The deck and veranda is to be located 1.9m from a side boundary and at least 8.5m to a rear boundary and wholly contained within the building envelope as per Figure 10.1. Acceptable solution met.</p>

10.4.3 Site coverage and private open space for all dwellings

Acceptable Solutions	Proposed Solutions
<p>A1 Dwellings must have:</p> <p>(a) A site coverage of not more than 50% (excluding eaves up to 0.6m); and</p> <p>(b) For multiple dwellings, a total area of private open space of not less than 60m² associated with each dwelling, unless the dwelling has a finished floor level that is entirely more than 1.8m above the finished ground level (excluding a garage, carport or entry foyer).</p>	<p>A1 The applicant has demonstrated:</p> <p>a. a site coverage of less than 50% per cent (excluding eaves up to 0.6 m); and</p> <p>b. Not applicable.</p> <p>Acceptable solution met.</p>
<p>A2 A dwelling must have an area of private open space that:</p> <p>(a) is in one location and is at least:</p> <p>(i) 24 m²; or</p> <p>(ii) 12 m², if the dwelling is a multiple dwelling with a finished floor level that is entirely more than 1.8 m above the finished ground level (excluding a garage, carport or entry foyer);</p> <p>(b) has a minimum horizontal dimension of:</p> <p>(i) 4 m; or</p> <p>(ii) 2 m, if the dwelling is a multiple dwelling with a finished floor level that is entirely more than 1.8 m above the finished ground level (excluding a garage, carport or entry foyer); and</p>	<p>A2 Not applicable. No new dwelling proposed.</p>

(c) is located between the dwelling and the frontage only if the frontage is orientated between 30 degrees west of true north and 30 degrees east of true north; and	
(d) has a gradient not steeper than 1 in 10.	

10.4.4 Sunlight to private open space of multiple dwellings – not applicable.

10.4.5 Width of openings for garages and carports for all dwellings

Acceptable Solutions	Proposed Solution
A1 A garage or carport within 12 m of a primary frontage (whether the garage or carport is free-standing or part of the dwelling) must have a total width of openings facing the primary frontage of not more than 6 m or half the width of the frontage (whichever is the lesser).	A1 Not applicable.

10.4.6 Privacy for all dwellings

Acceptable Solutions/ Performance Criteria	Proposed Solutions
<p>A1 A balcony, deck, roof terrace, parking space or carport (whether freestanding or part of the dwelling) that has a finished surface or floor level more than 1m above natural ground level, must have a permanently fixed screen to a height of at least 1.7m above the finished surface or floor level, with a uniform transparency of no more than 25%, along the sides facing a:</p> <ul style="list-style-type: none"> (a) Side boundary, unless the balcony, deck, roof terrace, parking space, or carport has a setback of at least 3m from the side boundary; and (b) Rear boundary, unless the balcony, deck, roof terrace, parking space, or carport has a set-back of at least 4m from the rear boundary; and (c) Dwelling on the same site, unless the balcony, deck, roof terrace, parking space, or carport is at least 6m: <ul style="list-style-type: none"> (i) from a window or glazed door, to a habitable room of the other dwelling on the same site; or (ii) from a balcony, deck, roof terrace or the private open space, of the other dwelling on the same site. <p>P1 A balcony, deck, roof terrace, parking space or carport for a dwelling (whether freestanding or part of the dwelling) that has a finished surface or floor level more than 1m above existing ground level, must be screened, or otherwise designed, to minimise overlooking of:</p> <ul style="list-style-type: none"> (a) A dwelling on an adjoining property or its private open space; or (b) Another dwelling on the same site or its private open space. 	<p>P1 Only a small portion of the stairs (third landing providing directional transition) does not meet the acceptable solution as shown highlighted in Figures 5 and 6 above. Existing vegetation within the subject site, including hedging provides adequate screening without the requirement of a built screen, between the deck and stairs and the neighbouring property to the north. Minimal overlooking occurs due to topography, setbacks and existing vegetation screening. The proposal is consistent with the performance criteria.</p>

Acceptable Solutions/ Performance Criteria	Proposed Solutions
<p>A2 A window or glazed door, to a habitable room, of a dwelling, that has a floor level more than 1 m above existing ground level, must satisfy (a), unless it satisfies (b):</p> <p>(a) The window or glazed door:</p> <ul style="list-style-type: none"> (i) is to have a setback of at least 3 m from a side boundary; and (ii) is to have a setback of at least 4 m from a rear boundary; and (iii) if the dwelling is a multiple dwelling, is to be at least 6 m from a window or glazed door, to a habitable room, of another dwelling on the same site; and (iv) if the dwelling is a multiple dwelling, is to be at least 6 m from the private open space of another dwelling on the same site. <p>(b) The window or glazed door:</p> <ul style="list-style-type: none"> (i) is to be offset, in the horizontal plane, not less than 1.5m from the edge of a window or glazed door, to a habitable room of another dwelling; (ii) is to have a sill height of at least 1.7m above the floor level or have fixed obscure glazing extending to a height of at least 1.7m above the floor level; or (iii) is to have a permanently fixed external screen for the full length of the window or glazed door, to a height of at least 1.7m above floor level, with a uniform transparency of not more than 25%. 	<p>A2 Not applicable.</p>
Acceptable Solutions/ Performance Criteria	Proposed Solutions
<p>A3 A shared driveway or parking space (excluding a parking space allocated to that dwelling) must be separated from a window, or glazed door, to a habitable room of a multiple dwelling by a horizontal distance of at least:</p> <p>(a) 2.5 m; or</p> <p>(b) 1 m if:</p> <ul style="list-style-type: none"> (i) it is separated by a screen of at least 1.7 m in height; or (ii) the window, or glazed door, to a habitable room has a sill height of at least 1.7 m above the shared driveway or parking space, or has fixed obscure glazing extending to a height of at least 1.7 m above the floor level. 	<p>A3 Not applicable.</p>

10.4.7 Frontage fences for all dwellings – not applicable.

10.4.8 – 10.4.13 – not applicable.

10.4.16 Clauses 10.4.16.1 to 10.4.16.2 applies to all development other than subdivision

10.4.16.1 Stormwater Disposal

Acceptable Solutions	Proposed Solutions
A1 All run off from buildings must be directed into on-site water storage tanks and the overflow from the tanks disposed of into the Council maintained roadside drain or the reticulated stormwater system.	A1 Stormwater from the veranda will be directed to a new collection tank with overflow discharged to the existing stormwater system via existing connection. Acceptable solution met.

10.4.16.2 Filling of sites

Acceptable Solutions	Proposed Solution
A1 Fill must be; a) No more than 50m ³ , and b) Clean fill, and c) Located more than 2m from any boundary.	A1 Not applicable. This application does not propose either cut or fill.

E6 Car Parking and Sustainable Transport Code

E6.6 Use Standards

E6.6.1 Car Parking Numbers

Acceptable Solutions	Proposed Solution
A1 The number of car parking spaces must not be less than the requirements of: a) Table E6.1; or b) a parking precinct plan contained in Table E6.6: Precinct Parking Plans (except for dwellings in the General Residential Zone).	A1 Two car parking spaces are existing in compliance with Table E6.1. No changes proposed. Acceptable solution met.

6.7 Development Standards

E6.7.1 Construction of Car Parking Spaces and Access Strips

Acceptable Solutions	Proposed Solution
A1 All car parking, access strips manoeuvring and circulation spaces must be: a) formed to an adequate level and drained; and b) except for a single dwelling, provided with an impervious all weather seal; and c) except for a single dwelling, line marked or provided with other clear physical means to delineate car spaces.	A1 Not applicable, there are no changes proposed to existing car parking on site.

E6.7.2 Design and Layout of Car Parking

Acceptable Solutions	Proposed Solution
A1.1 Where providing for 4 or more spaces, parking areas (other than for parking located in garages and carports for a dwelling in the General Residential Zone) must be located behind the building line; and A1.2 Within the general residential zone, provision for turning must not be located within the front setback for residential buildings or multiple dwellings.	A1.1 and A1.2 Not applicable, there are no changes proposed to existing car parking on site.

Acceptable Solutions	Proposed Solution
<p>A2.1 Car parking and manoeuvring space must:</p> <ul style="list-style-type: none"> a) have a gradient of 10% or less; and b) where providing for more than 4 cars, provide for vehicles to enter and exit the site in a forward direction; and c) have a width of vehicular access no less than prescribed in Table E6.2; and d) have a combined width of access and manoeuvring space adjacent to parking spaces not less than as prescribed in Table E6.3 where any of the following apply: <ul style="list-style-type: none"> i) there are three or more car parking spaces; and ii) where parking is more than 30m driving distance from the road; or iii) where the sole vehicle access is to a category 1, 2, 3 or 4 road; and <p>A2.2 The layout of car spaces and access ways must be designed in accordance with <i>Australian Standards AS 2890.1 - 2004 Parking Facilities, Part 1: Off Road Car Parking</i>.</p>	<p>A2.1 and A2.2 Not applicable, there are no changes proposed to existing car parking on site.</p>

E6.7.3 Parking for Persons with a Disability

Not applicable. This proposal is not required to provide disabled parking.

E6.7.4 Loading and Unloading of Vehicles, Drop-off and Pickup

Not applicable. The proposal is for a permitted residential use only.

E6.8 Provisions for Sustainable Transport

Not applicable. This application is not required to provide pedestrian walkways.

5. Representations

The application was advertised 15 May 2021 to 28 May 2021 in the Examiner Newspaper, notices on-site and at the Council Chambers and notification by mail to all adjoining landowners. One (1) representation was received prior to the closing date and time. The representation is as follows:-

Issues	Response
Concerns regarding structural/building issues	The representor is the adjoining property owner to the east (rear boundary neighbour). The discretion relates to the side boundary (north) neighbouring property and has no effect on the representors property nor the neighbouring property to the north. The issues raised in the representation are not planning issues. As the issues are building issues only, they will be addressed at the building application stage. No further consideration of this matter is required as part of this assessment.

The recommendation for approval has been made following due consideration of the representation and comments.

6. Mediation

Nil.

7. Conclusion

In accordance with 8.10 of the *Break O' Day Interim Planning Scheme 2013*, the application has been assessed against the objectives of the Scheme, in particular the General Residential Zone, all relevant Codes and issues. The application has demonstrated compliance with the Acceptable Solutions and one (1) Performance Criterion; the received representation has been considered. It is recommended for approval with conditions normally set to this type of development.

LEGISLATION / STRATEGIC PLAN & POLICIES:

Break O' Day Interim Planning Scheme 2013, Version 17;
Land Use Planning and Approvals Act 1993;
Local Government (Building and Miscellaneous Provisions) Act 1993.

BUDGET AND FINANCIAL IMPLICATIONS:

Not applicable, all costs of the development are the responsibility of the developer.

VOTING REQUIREMENTS:

Simple Majority

RETROSPECTIVE DECK PLANS FOR EDWARD BURLES AT: 5 ERYTHOS GROVE, ST HELENS

DRAWING SCHEDULE


A01 - COVER PAGE
A02 - SITE PLAN
A03 - FLOOR PLANS
A04 - ELEVATIONS
A05 - SECTION A-A

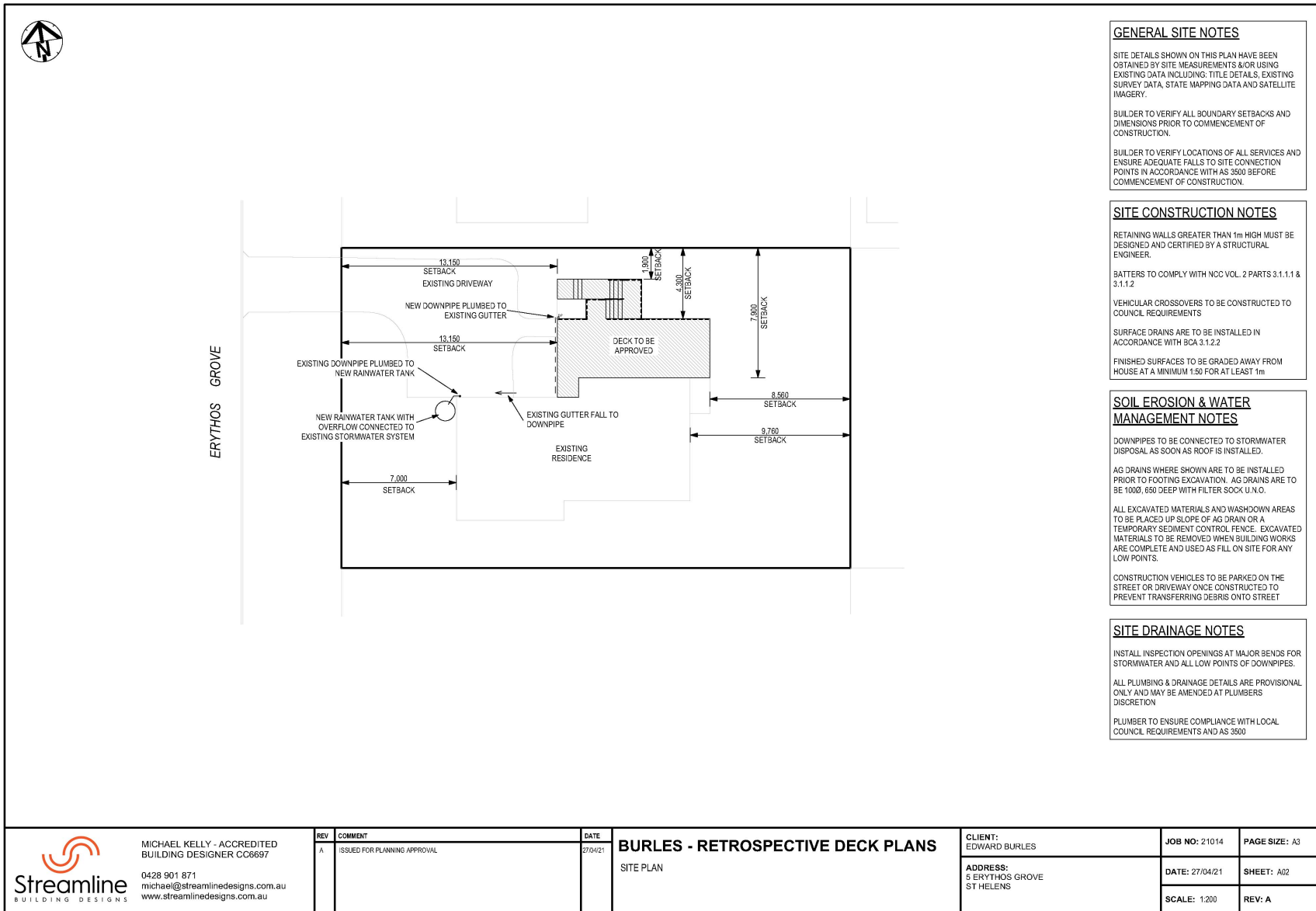
SITE DETAILS

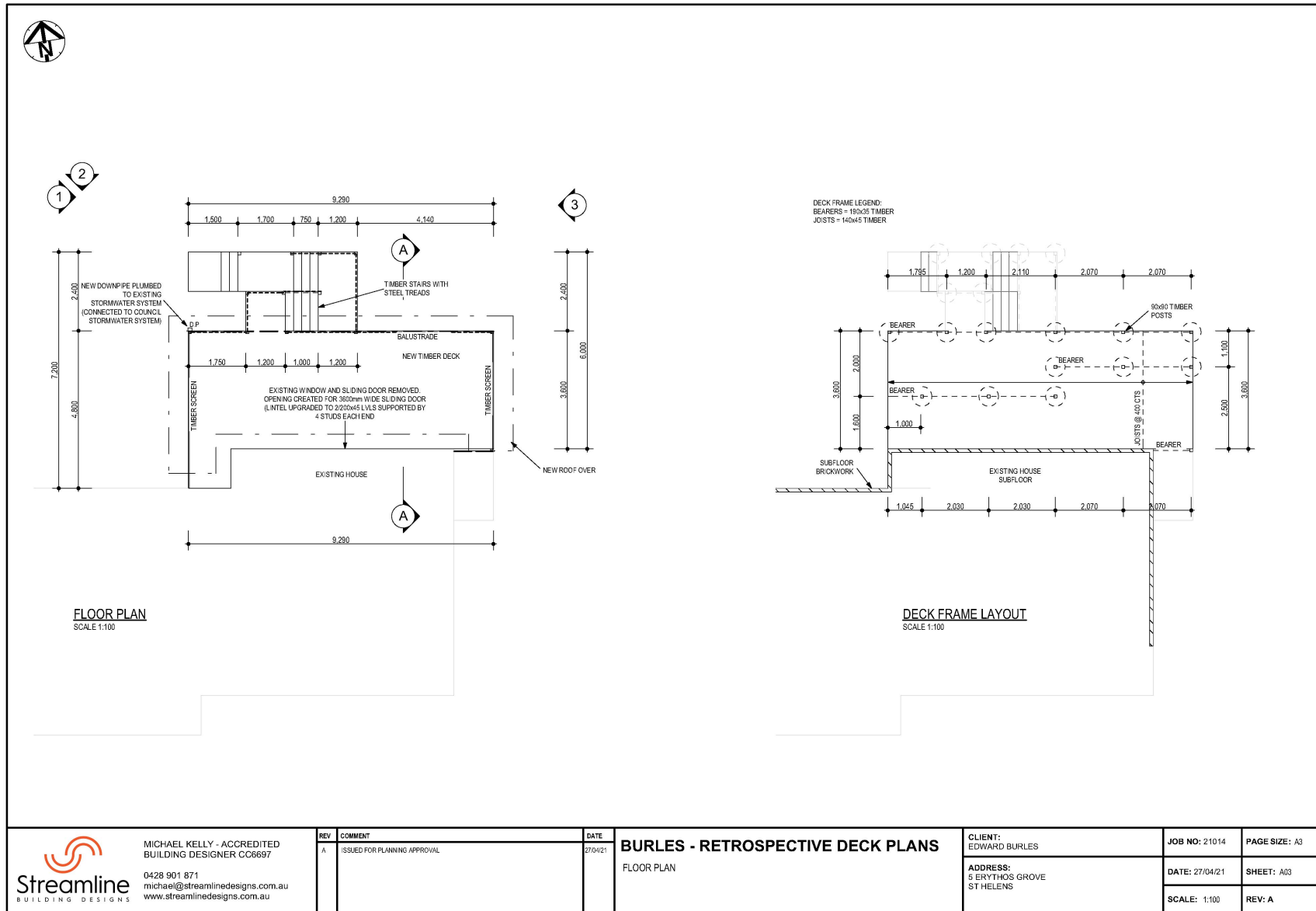
- TITLE REFERENCE - 10854/16
- CLIMATE ZONE - 7
- SITE CLASS - TBC
- WIND CLASS - TBC
- ALPINE AREA - NO
- CORROSIVE ENVIRONMENT - MODERATE - REFER TO BCA SECTION 3.4.2.2 & BCA TABLE 3.4.4.2
- BAL RATING - NA
- OTHER KNOWN HAZARDS - NONE KNOWN

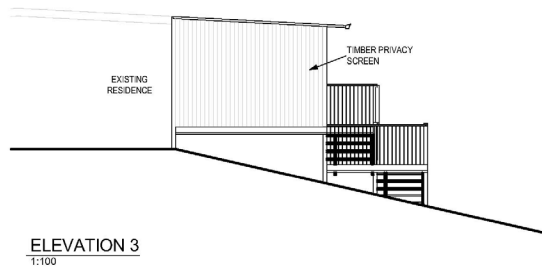
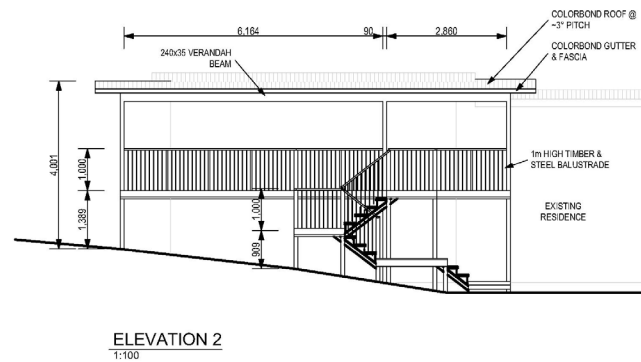
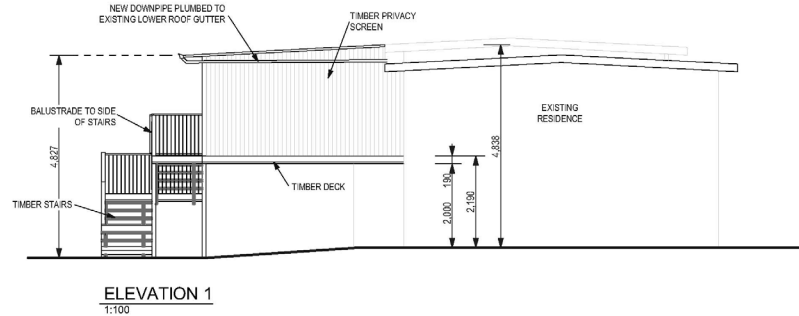
FLOOR AREAS


NEW DECK (INC. STAIRS) = 45.2m²

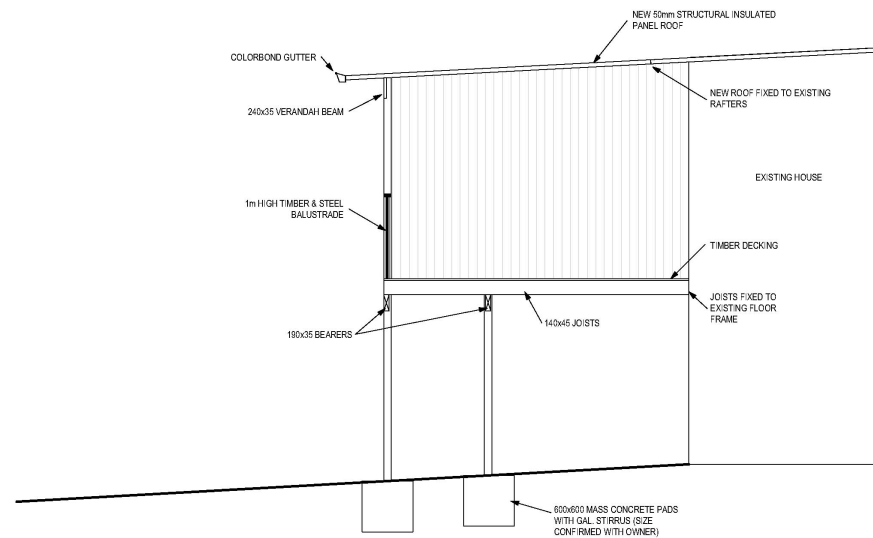
 <p>MICHAEL KELLY - ACCREDITED BUILDING DESIGNER CC6697</p> <p>0428 901 871 michael@streamlinedesigns.com.au www.streamlinedesigns.com.au</p>	REV	COMMENT	DATE	BURLES - RETROSPECTIVE DECK PLANS COVER PAGE	CLIENT: EDWARD BURLES	JOB NO: 21014	PAGE SIZE: A3
	A	ISSUED FOR PLANNING APPROVAL	27/04/21		ADDRESS: 5 ERYTHOS GROVE ST HELENS	DATE: 27/04/21	SHEET: A01
					SCALE: N/A		REV: A







 <p>MICHAEL KELLY - ACCREDITED BUILDING DESIGNER CC6697</p> <p>0428 901 871 michael@streamlinedesigns.com.au www.streamlinedesigns.com.au</p>	REV	COMMENT	DATE	BURLES - RETROSPECTIVE DECK PLANS ELEVATIONS	CLIENT: EDWARD BURLES	JOB NO: 21014	PAGE SIZE: A3
	A	ISSUED FOR PLANNING APPROVAL	27/04/21		ADDRESS: 5 ERYTHOS GROVE ST HELENS	DATE: 27/04/21	SHEET: A04
						SCALE: 1:100	REV: A



SECTION A
1:50



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REV	COMMENT	DATE
A	ISSUED FOR PLANNING APPROVAL	27/04/21

BURLES - RETROSPECTIVE DECK PLANS

SECTION A-A

CLIENT:
EDWARD BURLES

ADDRESS:
5 ERYTHOS GROVE
ST HELENS

JOB NO: 21014

DATE: 27/04/21

SCALE: AS SHOWN

PAGE SIZE: A3

SHEET: A05

REV: A

ACTION	DECISION
PROPONENT	St Helens Concrete & Landscaping Supplies
OFFICER	Rebecca Green, Planning Consultant
FILE REFERENCE	DA 092-2020
ASSOCIATED REPORTS AND DOCUMENTS	<p>Dianas Basin Quarry – Change of Cartage Route – Supporting Information – 20 September 2019</p> <p>Traffic Assessment – September 2020</p> <p>Department of State Growth (DSG) Response (Road Authority Advice)</p> <p>Council's Works Department Response (Road Authority Advice)</p> <p>Department of State Growth (DSG) Referral Representations (4)</p> <p>Environmental Protection Authority (EPA) Advice</p> <p>Response to Representations (applicant)</p> <p>Legal Advice received re: Substantial Commencement</p>

OFFICER'S RECOMMENDATION:

After due consideration of the representations received pursuant to Section 57 of the *Land Use Planning & Approvals Act 1993* and the *Break O'Day Council Interim Planning Scheme 2013* that the application for **Alternative Route to Existing Quarry (Dianas Basin Quarry via Batchelors Track to Basin Creek Road and Tasman Highway)** on land situated at **Tasman Highway, Goshen** described in PID 3385516 be **APPROVED** subject to the following conditions:

1. Development must be carried out in accordance with the approved plans and documents listed as follows, except as varied by conditions on this Planning Permit.

Approved Plans / Documents			
Plan / Document Name	Reference Number	Prepared By	Dated
Dianas Basin Quarry – Streetwise Developments Pty Ltd, Supporting Information		Barry Williams	20 September 2019 Revision: 1
Traffic Assessment		Terry Eaton	September 2020

2. Quarry access and use of Batchelors Track to be to the requirements of Sustainable Timbers Tasmania.
3. Vehicular sight distances are to be maintained in accordance with the Traffic Assessment authored by Terry Eaton and dated September 2020.

4. The proponent is to erect a minimum of two (2) regulatory truck warning “Symbolic Truck Turning” signs. The signs are to be positioned at the statutory distances before and after the junction of Basin Creek Road and Batchelors Track, as a warning to other road users. These signs are to be erected prior to utilising Basin Creek Road for cartage purposes ancillary to the Dianas Basin Quarry use and remain in place for the duration of the transport operations.
5. Any damage that may occur to any Council infrastructure during the quarry transport operations and use of the Council maintained roads must be reinstated to the satisfaction of Council, at the cost of the proponent.

INTRODUCTION:

Application is made seeking approval to gain alternate access to an existing quarry, known anecdotally as “Dianas Basin Quarry”. A recent transfer of the mining lease 5M/2008 to St Helens Concrete as well as other mining leases has occurred from previous mining lease holder BIS Industries Limited. St Helens Concrete is the business name for Streetwise Developments Pty Ltd.

Dianas Basin Quarry access is via Batchelors Track, a Forestry Tasmania (now known as Sustainable Timber Tasmania) owned and maintained forestry road. Batchelors Track provides a link from Dianas Basin Quarry to Flagstaff Road and to Tasman Highway and then on to points north and south.

Early in 2016 flooding caused irreparable damage to the bridge carrying Batchelors Track across Basin Creek. Sustainable Timber Tasmania confirmed they have no interest in reconstructing the bridge at the present time.

In order to gain access to the state road network and continue supply gravel and aggregates for road construction projects, it is proposed to utilise the southern section of Batchelors Track to take materials both north and south.

The cartage of materials from Dianas Basin Quarry is directly associated and a subservient part of the quarry operations and must be categorised in accordance with Clause 8.2.2 of the *Break O’Day Interim Planning Scheme 2013* (Version 16) (“the scheme”) into the same use class as the quarry operations.

Extractive Industry use class in the Rural Resource Zone is a discretionary use (with qualification – if for a Level 2 Activity), under Table 26.2 of the scheme.

PREVIOUS COUNCIL CONSIDERATION:

DA 356-2008 (Level 2 Permit)

OFFICER’S REPORT:

1. The Proposal

Break O’Day Council received an application on 7 May 2020 by St Helens Concrete & Landscaping Supplies to gain alternate access to an existing quarry, known anecdotally as “Dianas Basin Quarry”.

The proposed cartage route is from Dianas Basin Quarry right turn into Batchelors Track, continue 2.75km and turn left onto Basin Creek Road. Travel along Basin Creek Road 1.18km to the junction with Coach Road. Proceed straight ahead at this junction a further 1.84km to Tasman Highway. The Basin Creek Road route passes four residences close to the Tasman Highway.

Batchelors Track runs through Permanent Timber Production Zone Land (PTPZL) managed by Sustainable Timber Tasmania). A licence agreement between the proponent and Sustainable Timber Tasmania has been negotiated to ensure ongoing access to Batchelor Track.

Basin Creek Road from the junction with Batchelors Track to the junction with Coach Road is also on PTPZL, in this case managed by a private company "Timberlands". An agreement with Timberlands will be struck to facilitate ongoing access to this section of road on a care and maintenance basis. The remaining length of Basin Creek Road to the intersection with Tasman Highway is maintained by Council.

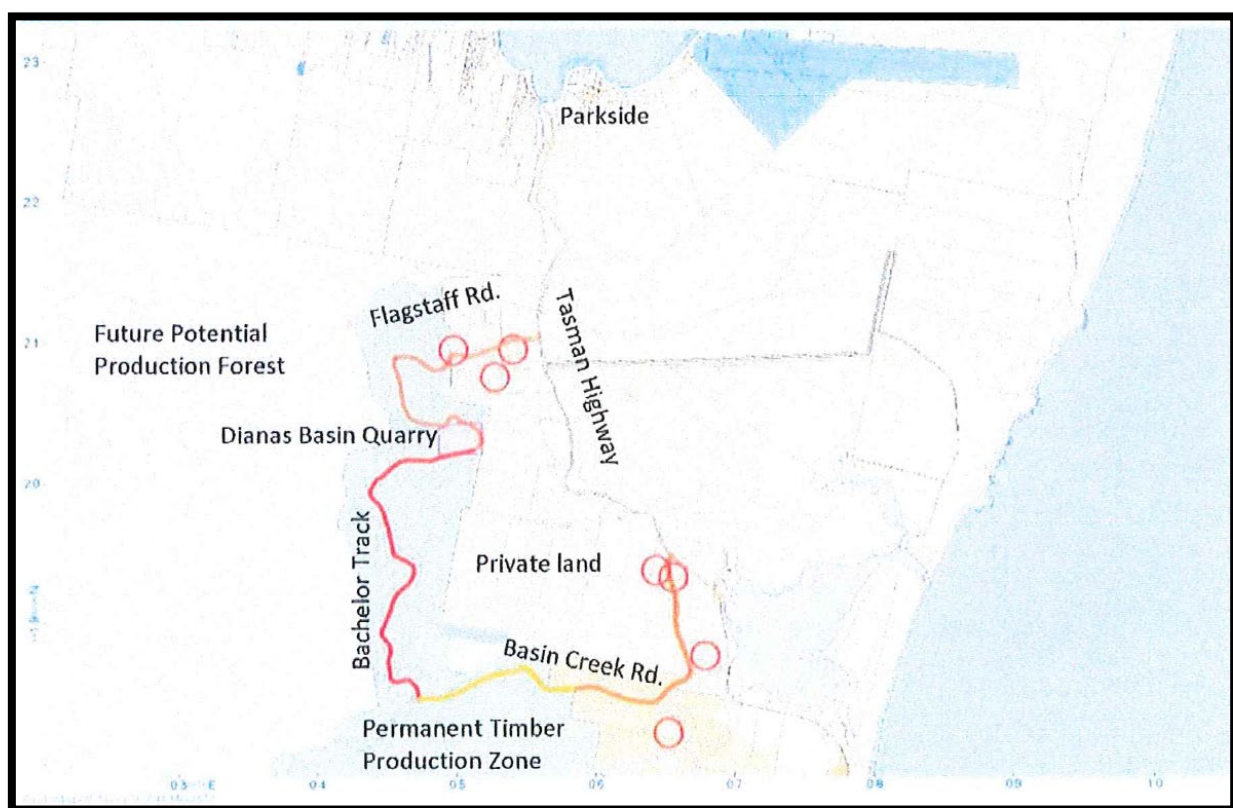


Figure 1: Locality Plan

Council understands that the operation of the quarry dates back to before 1990. The quarry was initially operated by TC Griffiths who held the mining lease (16M/94) and a Licence to Operate Scheduled Premises No 1587 from 1994 to 1998. Dennis Fieldwick Pty Ltd (trading as Fieldwicks) purchased mining lease ML 16M/94, and operated the quarry with a Level 1 permit from 1998. Fieldwicks applied for and were granted a Level 2 permit on 21 December 2009 (DA 356-08). BIS Industrial Logistics subsequently purchased the quarry, with St Helens Concrete the new owner. The level 1 permit allowed transporting materials both to the north via Flagstaff Road and south via Basin Creek Road to Tasman Highway. The original Level 2 permit was approved 21 December 2009, with a minor amendment approved 11 May 2011, an extension of time approved until 21 December 2013. Condition 4 of the original permit has been completed, being a sealed portion of Flagstaff Road near the quarry.



Looking down to Dianas Basin Quarry



Looking down to Dianas Basin Quarry



Dianas Basin Quarry



Dianas Basin Quarry



Dianas Basin Quarry



Dianas Basin Quarry



Batchelors Track



Batchelors Track



Batchelors Track








Batchelors Track



Junction Batchelors Track and Basin Creek Road



Junction Batchelors Track and Basin Creek Road

	
Junction Batchelors Track and Basin Creek Road	Basin Creek Road
	
Basin Creek Road	Basin Creek Road
	
Junction with Tasman Highway	

2. Applicable Planning Scheme Provisions

Part 26 Rural Resource Zone

E4 Road and Railway Code

E6 Car Parking and Sustainable Transport Code

3. Referrals

Sustainable Timber Tasmania provided Landowner Consent to the making of the application in accordance with Section 52 of the *Land Use Planning and Approvals Act 1993*, dated: 22 April 2020.

The Traffic Assessment received road authority advice on 11 November 2020 from Department of State Growth and 13 November 2020 from Council. Further comment was received from Department of State Growth on 23 November 2020 following formal referral of the application to the Department.

The Department advised the following:

“Following a review of related documents, including Mr Terry Eaton’s Traffic Impact Assessment, the Department has no objections to the proposed alternative route.”

The application was referred to EPA Tasmania for comment on 18 November 2020. A letter dated 15 December 2020 from Council to the EPA following no receipt of correspondence to date, which also sought any advice in relation to existing approvals. A further email dated 4 January 2021 was also sent to the EPA. The EPA responded on 5 January 2021

“The current access route (Flagstaff Road) was discussed in the original DPEMP and the proponent committed to upgrade of that road, however the EPA did not include any conditions relating to the access route in the Permit Part B because the route was not part of ‘The Land’. A subsequent representation regarding the Flagstaff Road route was not addressed by the EPA as the access route was determined to be outside the remit of the EPA Board. The new proposed access road is also not on ‘The Land’ and is also outside EPA jurisdiction. I’m not sure of any other proposals where the access route has changed but it is not unusual for an access route to sit outside the EPA permitting process and these are generally dealt with through other processes (e.g. DA, Permits to Take for any threatened species or through DSG in the case of State roads).

A Planning Authority is required to refer a permit application to the Board for assessment under section 25(1) of EMPCA when the application is for:

- *use or development of land that is a permissible level 2 activity; or*
- *use or development of land that is on the same land as, and is not ancillary to, an existing level 2 activity.*

Under section 25(1A), a use or development that is on the same land as an existing level 2 activity is not ancillary if:

- *it constitutes conduct of works within the definition of that level 2 activity; or*
- *it constitutes an intensification of the use or development of the land for the purposes of conducting the works which define that level 2 activity; or*
- *it will, or is likely to, cause serious or material environmental harm; or*
- *it constitutes conduct of works within the meaning of any other level 2 activity.*

In this case the new access route is not a level 2 activity and nor is it ‘not ancillary’. The level of potential impact is also not such that the proposal would be called in. Although the access route may be considered ‘subserving’ under LUPAA and categorised as Extractive Industries – Level 2 Activity, this is not the case for EMPCA.”

Further to receipt of representations, Council also sought legal advice in relation to substantial commencement of the Level 2 permit (DA 356-08), with a reply received 3 May 2021 from Simmons Wolfhagen Lawyers.

“In our view it would also be reasonably open for the Council to infer that prior to the Original Permit expiring on 21 December 2013, there was some form of physical works completed as part of upgrading Flagstaff Road. In support of that we note that Council was advised on 2 October 2013, nearly three months prior to the expiry date, that materials from the Quarry would be extracted and used within the “next few weeks” as part of access upgrades. “

“In our view based on the information available, it is open for the Council to conclude that the Original Permit was substantially commenced within the relevant timeframe and because it has not been subsequently revoked by subsequent approvals, it remains valid and is still capable of being relied on. “

4. Assessment

The application has met the acceptable solutions for all issues, except for reliance upon seven (7) performance criteria as detailed below;

- 1) 9.5 Access and provision of infrastructure across land in another zone
- 2) 26.2 – Use Table (Extractive Industries – subservient to Level 2 Activity)
- 3), 4), 5) & 6) Discretionary Uses is not a single dwelling P1.1, P3, P4 & P5
- 7) E4.6.1 Use and road or rail infrastructure P3

Detailed assessment against the provisions of the *Break O’Day Interim Planning Scheme 2013* is provided below. **The proposal is deemed to comply with the performance criteria applicable.**

Planning Assessment

9.2 Development for Existing Discretionary Uses

9.2.1 Notwithstanding clause 8.8.1, proposals for development (excluding subdivision), associated with a use class specified in an applicable Use Table, as a discretionary use, must be considered as if that use class had permitted status in that Use Table, where the proposal for development does not establish a new use, or substantially intensify the use.

Comment:

Under EMPCA Section 27(1)(a) the Planning Authority is to deal with the application in accordance with Section 57 of LUPAA. However, as advised by the EPA the new access route is not a Level 2 activity and nor is it ‘not ancillary’. Although the access route may be considered ‘subservient’ under LUPAA and categorised as Extractive Industries – Level 2 Activity, this is not the case for EMPCA’. It may be argued that the proposal subject to this application is to have a permitted status, as the development does not establish a new use, or substantially intensify the use. For the purposes of this assessment, Clause 9.2.1 has not be relied upon as legal advice on this interpretation has not been received specifically in relation to this proposal.

9.5 Access and Provision of Infrastructure Across Land in Another Zone

If an application for use or development includes access or provision of infrastructure across land that is in a different zone to that in which the main part of the use or development is located, and the access or infrastructure is prohibited by the provisions of the different zone, the planning authority may at its discretion approve an application for access or provision of infrastructure over the land in the other zone, having regard to:

- (a) Whether there is no practical and reasonable alternative for providing the access or infrastructure to the site;*
- (b) The purpose and provisions of the zone and any applicable code for the land over which the access or provision of infrastructure is to occur; and*
- (c) The potential for land use conflict with the use or development permissible under the planning scheme for any adjoining properties and for the land over which the access or provision of infrastructure is to occur.*

Comment:

The land pertaining to the application is located within the Rural Resource Zone, as defined by the Planning Scheme. Access is via land also zoned Environmental Living. Clause 9.5 of the scheme provides for access and provision of infrastructure across land in another zone. Therefore, at its discretion, the Planning Authority may approve an application for access over the land in the other zone.

- (a) Due to the destruction of the bridge, no other practical or reasonable alternative access is possible to transport materials from Dianas Basin Quarry to the state road network.
- (b) The proposal does not conflict with the purpose and provisions of the Environmental Living zone.
- (c) Basin Creek Road is used by a variety of road users, including another quarry operator, forestry operations, MTB shuttle access and residential. The residences adjacent to Basin Creek Road have setbacks as follows:
 - 24605 Tasman Highway – Setback 17m (road sealed adjacent to access)
 - 24609 Tasman Highway – Setback 85m (road sealed adjacent to access)
 - 24537 Tasman Highway – Setback 130m
 - 24483 Tasman Highway – Setback 230m (also known as 20 Lanark Lane – access off Lanark Lane)

The residence at 24605 has a Tasman Highway address, but access to the property is off Basin Creek Road. The residence is setback at least 60 metres from the highway but is quite close to the Basin Creek reserve boundary. At its closest point an outbuilding appears to be approximately 20 metres setback and the residence is around 60 metres setback from the centreline of Basin Creek Road.

The impact of the alternate access route from Dianas Basin Quarry will have no further impact than existing vehicle movements on Basin Creek Road, the road is used already by heavy vehicles, with significant vegetation between the road surface and the residences and sealed pavement adjacent to 24605 and 24609 Tasman Highway on Basin Creek Road.

26 Rural Resource Zone

26.2 Use Table

Extractive Industry as defined under Clause 8.2 by the Scheme means:

“use of land for extracting or removing material from the ground, other than Resource development, and includes the treatment or processing of those materials by crushing, grinding, milling or screening on, or adjoining the land from which it is extracted. Examples include mining, quarrying, and sand mining.”

The proposal is subservient to an existing Level 2 Activity in accordance with Schedule 2, s.5(b) (Extractive Industries – Quarries) and s.6(a) (Materials Handling – Crushing, Grinding or Milling) of the Environmental Management and Pollution Control Act 1994 (the EMPC Act).

‘Quarries’ are defined as: “the extraction of any rock or gravel and producing 5 000 cubic metres or more of rock or gravel per year if the extraction (i) is the subject of, or requires, a mining lease under the Mineral Resources Development Act 1995; or (ii) is carried out at a quarry in a State forest, within the meaning of the Mineral Resources Development Act 1995”.

‘Materials Handling’ in relation to crushing, grinding or milling is defined as: “processing (by crushing, grinding, milling or separating into different sizes by sieving, air elutriation or in any other manner) of – (i) chemicals or rubber at a rate of 200 tonnes or more per year; or (ii) rock, ores or minerals at a rate in excess of 1 000 cubic metres per year.”

Extractive Industries is discretionary under Table 26.2, with qualification - if for a Level 2 Activity. The cartage of materials from Dianas Basin Quarry is directly associated and a subservient part of the quarry operations and must be categorised in accordance with Clause 8.2.2 of the *Break O’Day Interim Planning Scheme 2013* (Version 16) (“the scheme”) into the same use class as the quarry operations.

26.3 Use Standards

26.3.1 Discretionary Uses if not a single dwelling

Acceptable Solutions/Performance Criteria	Proposed Solutions
A1 If for permitted or no permit required uses. P1.1 It must be demonstrated that the use is consistent with local area objectives for the provision of non-primary industry uses in the zone, if applicable; and P1.2 Business and professional services and general retail and fire must not exceed a combined gross floor area of 250m ² over the site.	P1.1 This use standard is not applicable to the proposal, as the use is a primary industry use in the zone. P1.2 Not applicable.
A2 If for permitted or no permit required uses. P2.1 Utilities, extractive industries and controlled environment agriculture located on prime agricultural land must demonstrate that the: i) Amount of land alienated/converted is minimised; and ii) Location is reasonably required for operational efficiency; and P2.2 Uses other than utilities, extractive industries or controlled environment agriculture located on prime agricultural land, must demonstrate that the conversion of prime agricultural land to that use will result in a significant benefit to the region having regard to the economic, social and environmental costs and benefits.	P2.1 Not applicable, the land is not prime agricultural land. P2.2 Not applicable.

Acceptable Solutions/Performance Criteria	Proposed Solutions
<p>A3 If for permitted or no permit required uses.</p> <p>P3 The conversion of non-prime agricultural to non-agricultural use must demonstrate that:</p> <ul style="list-style-type: none"> a) The amount of land converted is minimised having regard to : <ul style="list-style-type: none"> i) Existing use and development on the land; and ii) Surrounding use and development; and iii) Topographical constraints; or b) The site is practically incapable of supporting an agricultural use or being included with other land for agricultural or other primary industry use, due to factors such as: <ul style="list-style-type: none"> i) Limitations created by any existing use and/or development surrounding the site; and ii) Topographical features; and iii) Poor capability of the land for primary industry; or c) The location of the use on the site is reasonably required for operational efficiency. 	<p>P3 As noted, the proposed activity would not intensify extraction from an existing quarry. The area of the quarry is not proposed to expand the pit footprint or increase extraction quantities beyond existing approvals. The proposed use demonstrates compliance with the performance criteria.</p>
<p>A4 If for permitted or no permit required uses.</p> <p>P4 It must be demonstrated that:</p> <ul style="list-style-type: none"> a) Emissions are not likely to cause an environmental nuisance; and b) Primary industry uses will not be unreasonably confined or restrained from conducting normal operations; and c) The capacity of the local road network can accommodate the traffic generated by the use. 	<p>P4 As noted, the proposed activity would not intensify extraction from an existing quarry. The area of the quarry is not proposed to expand the pit footprint or increase extraction quantities.</p> <p>The EMPC Act defines an ‘environmental nuisance’ as: “(a) the emission, discharge, depositing or disturbance of a pollutant that unreasonably interferes with, or is likely to unreasonably interfere with, a person's enjoyment of the environment; and (b) any emission, discharge, depositing or disturbance specified in an environment protection policy to be an environmental nuisance”.</p> <p>In accordance with the requirements of the Road and Railway Assets Code of the Planning Scheme (discussed further on in this report), a Traffic Assessment – prepared by Terry Eaton and dated September 2020 – was submitted as part of the application. Information supplied within the Assessment indicates that the proposed cartage route associated with the use (along the local road network) would incorporate Batchelors Track, Basin Creek Road and then onto Tasman Highway.</p>

	<p>The Assessment asserts that the maximum daily traffic on Basin Creek Road at up to 60 cartage truck movements plus 10 vehicles associated with the Quarry operation. Allowance for cartage of 50,000m³ over a year suggests an ADT value of some 20 vehicles.</p> <p>The Assessment acknowledges that the road network would absorb the traffic movements associated with the quarry operations.</p> <p>Additionally, Council's Road Authority and DSG, when providing comment upon the adequacy of the submitted TIA did not raise any concerns with the content and findings of the assessment.</p>
<p>A5 The use must:</p> <p>a) be permitted or no permit required; or</p> <p>b) be located in an existing building.</p> <p>P5 It must be demonstrated that the visual appearance of the use is consistent with the local area having regard to:</p> <p>a) The impacts on skylines and ridgelines; and</p> <p>b) Visibility from public roads; and</p> <p>c) The visual impacts of storage of materials or equipment; and</p> <p>d) The visual impacts of vegetation clearance or retention; and</p> <p>e) The desired future character statements.</p>	<p>P5 The proposal does not alter the existing approved extraction activity. The proposed cartage activity would not impact upon skylines or ridgelines; and the visibility of transport operations would not be imperceptible from public roads and other public spaces than existing other traffic movement's. The proposal would not conflict with the desired future character statements of the Rural Resource Zone as the proposed activity would not intensify the extraction from an existing quarry, with the area of the quarry not proposed to expand.</p>

26.3.2 Dwellings – Not applicable.

26.3.3 Irrigation Districts – Not applicable.

26.4 Development Standards – Not applicable.

26.4.1 Building Location and Appearance

26.4.2 Subdivision – Not applicable.

26.4.3 Tourist Operations – Not applicable.

E4 Road and Railway Assets Code

E4.6 Use Standards

E4.6.1 Use and Road or Rail Infrastructure

Acceptable Solutions/ Performance Criteria	Proposed Solutions
A1 Sensitive use on or within 50m of a category 1 or 2 road, in an area subject to a speed limit of more than 60km/h, a railway or future road or railway, must not result in an increase to the annual average daily traffic (AADT) movements to or from the site by more than 10%.	A1 Not applicable.
A2 For roads with a speed limit of 60km/h or less the use must not generate more than a total of 40 vehicle entry and exit movements per day.	A2 Not applicable.

Acceptable Solutions/ Performance Criteria	Proposed Solutions
<p>A3 For roads with a speed limit of more than 60km/h the use must not increase the annual average daily traffic (AADT) movements at the existing access or junction by more than 10%.</p> <p>P3 For limited access roads and roads with a speed limit of more than 60km/h:</p> <ul style="list-style-type: none"> a) Access to a category 1 road or limited access road must only be via an existing access or junction or the use or development must provide a significant social and economic benefit to the State or region; and b) Any increase in use of an existing access or junction or development of a new access or junction to a limited access road or a category 1, 2 or 3 road must be for a use that is dependent on the site for its unique resources, characteristics or locational attributes and an alternate site or access to a category 4 or 5 road is not practicable; and c) An access or junction which is increased in use or is a new access or junction must be designed and located to maintain an adequate level of safety and efficiency for all road users. 	<p>P3 c) The application included a Traffic Assessment, prepared by Terry Eaton demonstrating compliance. The existing junction of Batchelors Track and Basin Creek Road is likely to increase traffic at this junction by more than 20% by the cartage proposal. The sight distance is well in excess of the requirements, however due to the likely variability of the gravel cartage advisory signage is suggested.</p> <p>The assessment found no traffic efficiency issues, due to the low use of the roads, aggregation of the estimated upper limit of through traffic on Basin Creek Road and traffic associated with the quarry operation. The proposal is consistent with the performance criteria.</p>
A4 Use serviced by a side road from a deficient junction (refer E4 Table 2) is not to create an increase to the annual average daily traffic (AADT) movements on the side road at the deficient junction by more than 10%.	A4 Not applicable.

E4.7 Development Standards

E4.7.1 Development on and Adjacent to Existing and Future Arterial Roads and Railways.

Acceptable Solutions	Proposed Solutions
<p>A1</p> <p>The following must be at least 50m from a railway, a future road or railway, and a category 1 or 2 road in an area subject to a speed limit of more than 60km/h:</p> <ul style="list-style-type: none"> a) New road works, buildings, additions and extensions, earthworks and landscaping works; and b) Building envelopes on new lots; and c) Outdoor sitting, entertainment and children's play areas. 	A1 Not applicable.

E4.7.2 Management of Road Accesses and Junctions

Acceptable Solutions	Proposed Solutions
A1 For roads with a speed limit of 60km/h or less the development must include only one access providing both entry and exit, or two accesses providing separate entry and exit.	A1 Not applicable.
A2 For roads with a speed limit of more than 60km/h the development must not include a new access or junction.	A2 No new access or junction is proposed. The proposal complies with the Acceptable Solution.
A3 Accesses must not be located closer than 6m from an intersection, nor within 6m of a break in a median strip.	A3 Not applicable.

E4.7.3 Management of Rail Level Crossings – Not applicable.

E4.7.4 Sight Distance at Accesses, Junctions and Level Crossings

Acceptable Solutions	Proposed Solutions
A1 Sight distances at a) An access or junction must comply with the Safe Intersection Sight Distance shown in Table E4.7.4; and b) Rail level crossings must comply with AS1742.7 Manual of uniform traffic control devices – Railway crossings, Standards Association of Australia; or c) If the access is a temporary access, the written consent of the relevant authority have been obtained.	A1 The available sight distance for vehicles travelling to/from Batchelors Track is well in excess of the Table E4.7.4 requirements for an 80km/h speed limit (the speed limit applicable to travel on gravel roads). The proposal complies with the Acceptable Solution.

E6 Car Parking and Sustainable Transport Code

E6.6 Use Standards

E6.6.1 Car Parking Numbers

Acceptable Solutions	Proposed Solutions
A1 The number of car parking spaces must not be less than the requirements of: a) Table E6.1; or b) A parking precinct plan contained in Table E6.6: Precinct Parking Plans (except for dwellings in the General Residential Zone).	A1 The proposed development falls within the Extractive Industry use class in Table E6.1. The requirements for the use are 1 space per 2 employees. As the quarry extraction activity is not proposed to expand, the existing car parking provision upon the land would easily accommodate the required parking, with no additional car parking provision being required for the purposes of the proposal.

E6.7 Development Standards

E6.7.1 Construction of Car Parking Spaces and Access Strips

Acceptable Solutions	Proposed Solutions
A1 All car parking, access strips, manoeuvring and circulation spaces must be: a) Formed to an adequate level and drained; and b) Except for a single dwelling, provided with an impervious all weather seal; and c) Except for a single dwelling, line marked or provided with other clear physical means to delineate car spaces.	A1 Not applicable. No additional car parking provision is required for the purposes of the proposal.

E6.7.2 Design and Layout of Car Parking

Acceptable Solutions	Proposed Solutions
A1.1 Where providing for 4 or more spaces, parking areas (other than for parking located in garages and carports for a dwelling in the General Residential Zone) must be located behind the building line; and A1.2 Within the general residential zone, provision for turning must not be located within the front setback for residential buildings or multiple dwellings.	A1.1 Not applicable. No additional car parking provision is required for the purposes of the proposal. A1.2 Not applicable.
A2.1 Car parking and manoeuvring space must: a) Have a gradient of 10% or less; and b) Where providing for more than 4 cars, provide for vehicles to enter and exit the site in a forward direction; and	A2.1 Not applicable. No additional car parking provision is required for the purposes of the proposal.

<p>c) Have a width of vehicular access no less than prescribed in Table E6.2; and</p> <p>d) Have a combined width of access and manoeuvring space adjacent to parking spaces not less than as prescribed in Table E6.3 where any of the following apply:</p> <ul style="list-style-type: none"> i) There are three or more car parking spaces; and ii) Where parking is more than 30m driving distance from the road; or iii) Where the sole vehicle access is to a category 1, 2, 3 or 4 road; and <p>A2.2 The layout of car spaces and access ways must be designed in accordance with <i>Australian Standards AS2890.1 – 2004 Parking Facilities, Part 1: Off Road Car Parking</i>.</p>	<p>A2.2 Not applicable. No additional car parking provision is required for the purposes of the proposal.</p>
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E6.7.3 Parking for Persons with a Disability

Acceptable Solutions	Proposed Solutions
A1 All spaces designated for use by persons with a disability must be located closest to the main entry point to the building.	A1 Not applicable. No additional car parking provision is required for the purposes of the proposal.
A2 Accessible car parking spaces for use by persons with disabilities must be designed and constructed in accordance with <i>Australian Standards AS/NZ 2890.6 2009 Parking facilities – Off-street parking for people with disabilities</i> .	A2 Not applicable. No additional car parking provision is required for the purposes of the proposal.

E6.7.4 Loading and Unloading of Vehicles, Drop-off and Pickup

Acceptable Solutions	Proposed Solutions
<p>A1 For retail, commercial, industrial, service industry or warehouse or storage uses:</p> <ul style="list-style-type: none"> a) At least one loading bay must be provided in accordance with Table E6.4; and b) Loading and bus bays and access strips must be designed in accordance with <i>Australian Standard AS/NZS 2890.3 2002</i> for the type of vehicles that will use the site. 	<p>A1 Not applicable.</p>

E6.8 Provisions of Sustainable Transport

E6.8.5 Pedestrian Walkways

Acceptable Solutions	Proposed Solutions
A1 Pedestrian access must be provided for in accordance with Table E6.5.	A1 Not applicable. No additional car parking provision is required for the purposes of the proposal.

E11 Environmental Impacts and Attenuation Code - Not applicable, Level 2 activities assessed by the Environmental Protection Authority are exempt under E11.4.1.

5. Representations

The application was advertised 21 November 2020 to 4 December 2020 in the Examiner Newspaper, notices on-site and at the Council Chambers and notification by mail to all adjoining land owners. Four (4) representations were received prior to the closing date and time, two (2) of the representations were from adjoining land owners who happen not to have access from the alternate access route but rather direct to Tasman Highway and/or Flagstaff Road. One (1) representation was on behalf of another quarry operator and the fourth representation was from a community organisation.

The issues raised within the representations are as follows:-

Issue	Response
Concerns that the application should have been referred to the EPA for the Board for assessment under Section 25(1) of EMPCA	The EPA provided Council with advice on 5 January 2021 that: <i>"In this case the new access route is not a level 2 activity and nor is it 'not ancillary'. The level of potential impact is also not such that the proposal would be called in. Although the access route may be considered 'subservient' under LUPAA and categorised as Extractive Industries – Level 2 Activity, this is not the case for EMPCA."</i> <i>The new proposed access route is not on "the land" and is also outside EPA jurisdiction.</i>
Concerns that the Dianas Basin Quarry level 2 activity was not substantially commenced	Legal advice was sought on this matter, with advice from Simmons Wolfhagen Lawyers advising: <i>"In our view it would also be reasonably open for the Council to infer that prior to the Original Permit expiring on 21 December 2013, there was some form of physical works completed as part of upgrading Flagstaff Road. In support of that we note that Council was advised on 2 October 2013, nearly three months prior to the expiry date, that materials from the Quarry would be extracted and used within the "next few weeks" as part of access upgrades. "</i> <i>"In our view based on the information available, it is open for the Council to conclude that the Original Permit was substantially commenced within the relevant timeframe and because it has not been subsequently revoked by subsequent approvals, it remains valid and is still capable of being relied on. "</i>
Concerns in relation to road safety, increase traffic movements, conflict with MTB traffic and existing junction concerns	Both affected road authorities advised of the acceptance of the Traffic Assessment provided with the application, prepared by Mr Terry Eaton. Neither road authority required any specific conditions be placed on any approval or raised any issues with the proposal. Mr Eaton noted in his assessment that advance warning signage should be erected either side of the junction of Batchelors Track with Basin Creek Road. It is noted that a number of production forests utilise this cartage route. There are two operating quarries situated close to Basin Creek Road, both using this road for access. Whilst the MTB trails are serviced by shuttles on Basin Creek/ Loila Tier Road, the occasional individual vehicle accesses the descent, however the Traffic Assessment did not find any issues in relation to traffic efficiency or safety. No widening works or improvements for sightlines are required or recommended to be undertaken as part of the traffic assessment, nor did any of the relevant road authority require any additional works other than those as per the recommendations of Mr Eaton's report.

Issue	Response
Concerns relating to vegetation removal	No vegetation removal formed part of the subject application. Any previous vegetation removal may have been considered as maintenance of the Level 1 operations, or alternatively exempt under Clause 6.3.2 of the Scheme or if subservient to Level 2 activity, exempt under the Biodiversity Code. Therefore, no further consideration is required by this assessment. The previous intersection upgrade of Basin Creek Road and Tasman Highway by Department of State Growth has since been undertaken with approvals and no further works are required to this intersection as sight distances are now sufficient and no further vegetation removal is required. Noting that a 2017 report by Mr Eaton recommended roadside foliage removal and truck warning signs to bring the Basin Creek Road junction with the Tasman Highway into compliance, but this is no longer required.
Impacts on Swift Parrot which has habitat close to the quarry and Batchelors Track	There are no records of observations of threatened species of flora in the area. Of the four records of observations of Tasmanian devil recorded on the Natural Values Atlas in the vicinity of the proposed activity, three were recorded on road presumably as a result of road kill and all these occurred on the Tasman Highway. No vegetation removal is proposed, and there are exemptions for vegetation maintenance within the scheme.
Use concerns, Level 2 activity	See legal advice and EPA advice above. Considered subservient to an existing Level 2 Activity.
Concerns regarding land to which the application relates and the validity of the advertising of the application, and address of advertisement	See proposal description, with 4 representations and the content in each, the authors are well aware of the location of the proposal. The proposal detailed the following in the advertisement: <i>Alternative Route to Existing Quarry (Dianas Basin Quarry via Batchelors Track to Basin Creek Road and Tasman Highway).</i>

The recommendation for approval has been made following due consideration of the representations and comments.

6. Mediation

Nil.

7. Conclusion

In accordance with 8.10 of the *Break O' Day Interim Planning Scheme 2013*, the application has been assessed against the objectives of the Scheme, in particular the Rural Resource Zone, all relevant Codes and issues. The application has demonstrated compliance with the Acceptable Solutions and seven (7) Performance Criterion/discretion. The received representations have been considered. It is recommended for approval with conditions normally set to this type of development.

LEGISLATION / STRATEGIC PLAN & POLICIES:

Break O' Day Interim Planning Scheme 2013;
Land Use Planning and Approvals Act 1993;
Local Government (Building and Miscellaneous Provisions) Act 1993.

BUDGET AND FINANCIAL IMPLICATIONS:

Not applicable, all costs of the development are the responsibility of the developer.

VOTING REQUIREMENTS:

Simple majority.

The Mayor advised the Council that it had now concluded its meeting as a Planning Authority under Section 25 of the Local Government (Meeting Procedures) Regulations.

06/21.7.0

COUNCIL MEETING ACTIONS

06/21.7.1

Outstanding Matters



COUNCIL RESOLUTIONS - MEETINGS - PUBLIC

18/06/2021

48

GOALS

51%

GOAL COMPLETION

COUNCIL RESOLUTIONS PLAN PLAN

COUNCIL RESOLUTIONS 2021

Current Co...	Meeting D...	Due Date	Goal	Resolution / Action	Update	Owner
0%	15/02/2021	31/05/2021	02/21.8.1.30 - Notice of Motion - Update St Helens Main Street - Cllr M Osborne	<i>A report is sought providing advice in accordance with the requirements of Section 65 of the Local Government Act 1993 for the information of Council at a future meeting and consider any advice given by a person who has the qualifications or experience necessary to give such advice, information or recommendation:</i> That the Council consider an update of the St Helens Main Street as a project for the Community Infrastructure Program Extension.		Manager Infrastructure and Development Services
100%	15/02/2021	31/08/2021	02/21.14.2.41 - Bay of Fires Master Plan	That Council in conjunction with Parks & Wildlife (PWS) establish a Steering Committee to undertake the Bay of Fires Master Plan project with priority given to the finalisation of the Project Scope and development of Terms of Reference for the Steering Committee.	Steering committee formed for the Bay of Fires project, first meeting held on 11 June, 2021.	Manager Community Services
10%	15/02/2021	31/08/2021	02/21.16.4.50 - Draft Policy LG55 – Use of Conferencing Technology to Attend Council Meetings and Workshops Policy	That Council note the draft Policy LG55 – Use of Conferencing Technology to Attend Council Meetings and Workshops Policy and await the outcome of the Local Government Act review.	On hold until the Local Government Act Review is completed.	Executive Assistant

50%	15/03/2021	30/06/2021	03/21.9.1.59 - Notice of Motion - Invitation to World Trail - Cllr M Tucker	<p><i>A report is sought providing advice in accordance with the requirements of Section 65 of the Local Government Act 1993 for the information of Council at a future meeting and consider any advice given by a person who has the qualifications or experience necessary to give such advice, information or recommendation:</i></p> <p>Council to invite Glen Jacobs from World Trail to do an overview and investigate the existing trails providing any thoughts on lengthening / improving the existing network and the need to investigate new trails to complement what is existing at the Flagstaff Trailhead.</p>	Request discussed with World Trail and scope of review developed to guide the process. Council officers have reviewed feedback from operators and users and discussed evolution of the network with World Trail who are now reviewing the suggestions/options for further consideration.	General Manager
100%	15/03/2021	30/06/2021	03/21.16.2.68 - Velvet Worm NRM Action Awards for 2021	That Council recognise achievements in the community for the Break O'Day environment and natural resource management in 2021 by offering 'Velvet Worm NRM Action Awards' with a focus on youth and supporting activities and action.	Council awarded at its May Meeting the 2021 Velvet Worm Action Award to St Helens District High School for its 'Break O'Day's Biota in the Bush' student and community project.	NRM Facilitator
100%	15/03/2021	31/03/2021	03/21.16.3.69 - Applications for Break O'Day Drought Weeds Grant	<ol style="list-style-type: none"> 1. That Council grant \$941 of Drought Weeds funding to an application for support of ragwort and thistle control on the Pyengana Dairy farm, Pyengana. 2. That Council grant \$990 of Drought Weeds funding to an application for support of cape weed, ragwort and thistle control at Hodges Road Goshen. 	Grant claims to be made by the recipient farms and processed.	NRM Facilitator
100%	15/03/2021	30/04/2021	03/21.16.4.70 - Review of Tasmanian Government Climate Change Act and Action Plan	Council provide to the Tasmanian Government's review of the state's <i>Climate Change Act</i> and <i>Climate Action 21</i> implementation plan, relevant priorities in its <i>Climate Change Action Plan 2020</i> as consultation input, and encourages the Break O'Day community to participate in the review.	Council submissions to the review of the state's <i>Climate Change Act</i> and its <i>Climate Action 21</i> implementation plan were received by the Tasmanian Government's reviewers.	NRM Facilitator
100%	15/03/2021	30/06/2021	03/21.17.4.74 - St Helens Neighbourhood House Community Garden	That Council enter into a Lease with the St Helens Neighbourhood House for an area of approximately 8,000 m2 at the St Helens Sports Complex based on the former Equestrian Club lease area for a period of five (5) years with an option to renew for a further two (2) terms of five (5) years.	Lease in relation to the new Community Garden site signed with St Helens Neighbourhood House	General Manager

65%	15/03/2021	30/06/2021	03/21.17.4.74 - St Helens Neighbourhood House Community Garden	That Council reaffirm its previous commitment to assist the Neighbourhood House with relocation of the existing community garden.		Discussions are ongoing with representatives of the Community Garden in relation to assistance they may require from Council with a focus on fencing, relocation of buildings and soil	General Manager
100%	19/04/2021	31/05/2021	04/21.9.4.80 - Notice of Motion - Barway Committee - Cllr J McGiveron	That Council disband the Barway Committee.		Letters sent to all members of the Barway Committee - 17 June 2021.	Executive Assistant
100%	19/04/2021	30/06/2021	04/21.13.4.85 - Adoption of 2021 / 2022 Schedule of Fees & Charges	That Council adopt the Schedule of Fees & Charges 2021/2022 as presented.		Fees & charges updated on documents and website. Notified all staff members of adopted Fees & Charges for the purpose of updating relevant documents and forms	Manager Corporate Services
0%	19/04/2021	30/06/2021	04/21.14.3.88 - St Marys Recreation Ground Lighting	That Council consider the logistics and validity of relocating the St Helens lights with particular attention paid to the ongoing cost of maintaining and running the lights.			Manager Infrastructure and Development Services
0%	19/04/2021	30/06/2021	04/21.14.3.88 - St Marys Recreation Ground Lighting	That Council continues to work with Hub4Health in relation to potential upgrades to the gym building and surrounding areas.			Manager Infrastructure and Development Services
100%	19/04/2021	30/06/2021	04/21.14.4.91 - Road Sealing at Falmouth and Nomination of Local Roads and Community Infrastructure Program (LRCIP) Extension Projects	That Council does nominate road-sealing projects at Falmouth for funding under the Local Roads and Community Infrastructure Programme – Extension (LRCIP-Extension).		Project nomination prepared and submitted to the Australian Government for approval. No response received from the AG at 07 May 2021	Manager Infrastructure and Development Services
75%	19/04/2021	31/05/2021	04/21.15.3.94 - Community Grants Program 2020 - 2021	That Council fund the following projects through the Community Grants Program 2020-2021:		Funds have not been forwarded to Friends of Four Mile Creek as Council staff currently work with the community in regard to comments received as to whether the majority of the community would like to see this project undertaken.	Manager Community Services
				Organisation	Description of Project	Amount Requested from Council	
				Friends of Four Mile Creek Inc (FOFMC)	Sculpture installation of two (2) silhouettes of children, a boy and a girl enjoying activities at Four Mile Creek	2,025.00	
				Youth Collective North East Coast Tasmania	To purchase youth workers mobile phones, computers and data plans to assist in the running of their programs	5,000.00	
				Break O'Day Woodcraft Guild & Men's Shed Inc	Lining out kitchen area, plaster walls & ceiling , insulate walls and paint	1,625.00	
						\$8,650.00	

100%	17/05/2021	31/05/2021	05/21.6.1.101 - DA061-2021 - Retrospective Approval - Deck Additions, Fenced Spa and Water Tank and New Installation of Tank - 13 Hilltop Drive, Binalong Bay	DA061-2021 - Retrospective Approval - Deck Additions, Fenced Spa and Water Tank and New Installation of Tank - 13 Hilltop Drive, Binalong Bay.	Planning Permit issued 20th May 2021	Development Services Coordinator
50%	17/05/2021	30/06/2021	05/21.9.1.102 - Emergency Motion - Notice of Motion - Announcement of Closure of Commonwealth Bank at St Marys - Cllr J McGivern	That the Mayor and General Manager commence urgent discussion with the directors of Bendigo Bank to seriously consider setting up a Bendigo Branch in St Marys as soon as possible or any other available possibility to retain a proper banking service in St Marys.	Strongly worded letter sent to CBA in relation to the Branch closure. Discussions have commenced and are ongoing with the St Helens/st Marys Bendigo Community Bank regarding establishing a presence at St Marys with Council officers continuing to provide support when required.	General Manager
0%	17/05/2021	31/08/2021	05/21.9.2.103 - Notice of Motion - Investigations into a Swimming Pool and Hydra-therapy Pool - Cllr M Tucker	<i>A report is sought providing advice in accordance with the requirements of Section 65 of the Local Government Act 1993 for the information of Council at a future meeting and consider any advice given by a person who has the qualifications or experience necessary to give such advice, information or recommendation:</i> Council to start undertaking another look into an indoor swimming pool and hydra-therapy pool at the sports complex whilst updating our St Helens Sports Complex Master Plan. Council Officers/Managers go to Circular Head Council and look at the new swimming pool complex they have built and work with their Council on understanding the costs of running the complex now it has been running for a while.	Future activity when the time and resources are available	General Manager
0%	17/05/2021	31/08/2021	05/21.9.3.104 - Notice of Motion - St Marys Town Hall Upgrade - Cllr J Drummond	<i>A report is sought providing advice in accordance with the requirements of Section 65 of the Local Government Act 1993 for the information of Council at a future meeting and consider any advice given by a person who has the qualifications or experience necessary to give such advice, information or recommendation:</i> That Council upgrade the St Marys Town Hall, including, but not limited to, solar panels and improved heating facilities, with a view to making the Hall more user friendly and cost efficient.		Development Services Coordinator

0%	17/05/2021	31/08/2021	05/21.9.4.105 - Notice of Motion - Public Toilet Block for the St Marys Community Space - Cllr J Drummond	<p><i>A report is sought providing advice in accordance with the requirements of Section 65 of the Local Government Act 1993 for the information of Council at a future meeting and consider any advice given by a person who has the qualifications or experience necessary to give such advice, information or recommendation:</i></p> <p>That Council work with the State Government and other agencies as necessary, to secure and make available funding for a simple toilet block at the St Marys Community Space.</p>		Development Services Coordinator
0%	17/05/2021	31/08/2021	05/21.9.5.106 - Notice of Motion - Dredging of the Entrance to the Stieglitz Boat Ramp - Cllr B LeFevre	<p><i>A report is sought providing advice in accordance with the requirements of Section 65 of the Local Government Act 1993 for the information of Council at a future meeting and consider any advice given by a person who has the qualifications or experience necessary to give such advice, information or recommendation:</i></p> <p>That Council seek a report providing information regarding the viability of dredging the entrance to the Stieglitz Boat Ramp enabling boats to once again successfully utilise the facility and appropriate signage be placed limiting the size of vessels launching.</p>		Manager Infrastructure and Development Services
100%	17/05/2021	30/06/2021	05/21.13.4.110 - Policy Review - LG30 - Public Interest Disclosure Policy	That Policy LG30 Public Interest Disclosure be amended as recommended.	Policy updated on documents and on Council's website, the matter is complete	Manager Corporate Services
100%	17/05/2021	30/06/2021	05/21.14.3.113 - Policy Review - AM10 - Reserves Management Policy	That Policy AM10 Reserves Management, as amended, be adopted.	Policy updated on documents and on website, matter is complete	Manager Corporate Services
100%	17/05/2021	30/06/2021	05/21.14.4.114 - Policy Review - AM07 - Playground Management Policy	That Policy AM07 Playground Management, as amended, be adopted.	Policy updated on documents and on Council's website, matter is complete	Manager Corporate Services
100%	17/05/2021	30/06/2021	05/21.14.5.115 - Policy Review - AM06 - Footpath Construction Policy	That Policy AM06 Footpath Construction, as amended, be adopted.	Policy updated on documents and on Council's website, matter is complete	Manager Corporate Services

80%	17/05/2021	31/05/2021	05/21.16.2.119 - Applications for Break O'Day Drought Weeds Grants	<p>1. That Council grant \$3,818 of Drought Weeds funding to an application for support of gorse and Californian thistle control on 'Kooringa', Esk Main Road, Fingal.</p> <p>2. That Council grant \$8,470 of Drought Weeds funding to an application for support of Spanish heath control by a landholder group at Whalers Watch Lane, St Helens.</p>	Council approved at its May Meeting the Drought Weeds grant applications for gorse at 'Kooringa', Esk Main Road, and Spanish heath control by a landholder group at Whalers Watch Lane, St Helens. Orders, on behalf of the Whalers Watch landholder group, for a weed control contractor and materials and equipment for landholder follow-up have been placed by Council.	NRM Facilitator
100%	17/05/2021	30/06/2021	05/21.17.2.122 - Business Enterprise Centre (BEC) - Funding Request	That Council agree to provide the Break O'Day Business Enterprise Centre (BEC) with funding of \$28,000 per annum to support the delivery of services.	Council's agreement to fund BEC noted and incorporated into budget, no further action required until receipt of invoices as per agreement	Manager Corporate Services
100%	17/05/2021	30/06/2021	05/21.17.2.122 - Business Enterprise Centre (BEC) - Funding Request	That the current Service Agreement with the BEC be amended to align the provision of funding with the funding arrangements which are in place with the State Government.	Council's decision to fund BEC has been noted and incorporated into budget documentation, matter is complete subject to receipt of invoices as per the agreement	Manager Corporate Services

COUNCIL RESOLUTIONS 2020

Current Co...	Meeting D...	Due Date	Goal	Resolution / Action	Update	Owner
25%	17/02/2020	31/05/2020	02/20.8.1.13 - Notice of Motion - St Helens Foreshore Playground Sun Shade - Cllr M Osborne	A report is sought providing advice in accordance with the requirements of Section 65 of the Local Government Act 1993 for the information of Council at a future meeting and consider any advice given by a person who has the qualifications or experience necessary to give such advice, information or recommendation: That a Sun-shade for this playground be costed and the installation of it be included in our 2020-2021 Budget deliberations.	Refers to the St Helens foreshore playground. The playground and other foreshore infrastructure will be considered as part of the Marine Facilities Strategy (Georges Bay) and has not being included in the 2020-2021 budget.	Manager Infrastructure and Development Services
25%	17/02/2020	31/05/2020	02/20.14.2.22 - Marine Facilities Master Plan - Georges Bay	That Council develop a brief and call for Expressions of Interest to develop a Marine Facilities Master Plan for Georges Bay.	Currently waiting on authorisation to proceed with the Expression of Interest process.	Manager Community Services
60%	20/04/2020	31/07/2020	04/20.14.3.63 - St Helens Sports Complex - Amendments to Master Plan	That Council seek feedback from the sporting and recreational group users of the St Helens Sports Complex with the objective of consolidating proposed projects and preparing an updated master planning document to guide the Council in its future decision-making.	Users session held where the project was discussed. Plan is currently being redrawn with changes as discussed at this session.	Manager Community Services

55%	20/04/2020	31/07/2020	04/20.15.3.66 - 'Future Potential Production Forest' Land in Break O'Day	That Council ask the Tasmanian Government to provide it with information including the economic and social implications for Break O'Day community of possible changes to Future Potential Production Forest Land in Break O'Day municipality.	Research is yet to be conducted - in the absence of information being provided by government or industry bodies - to inform Council so it can consider its position as best it can regarding the future of FPPF Land in Break O'Day.	NRM Facilitator
90%	16/11/2020	28/02/2021	11/20.8.1.203 - Notice of Motion - Tasman Highway Speed Limit Reduction - Cllr K Chapple	That Council approach the Department of State Growth to investigate the possibility of reducing the speed limit on the Tasman Highway heading northwest towards Scottsdale from 80km per hour to 60 km per hour to View Street.	<p>Councils Manager Infrastructure & Development Services Manager has discussed this item with the Department of State Growth.</p> <p>A preliminary response provided is that the proposed change is only marginal with respect to access density to extend the 60km/hr speed zone to View Street and subsequently there is not a justification to recommend such a change to the Transport Commissioner.</p> <p>Consideration is however being given to extending the 60km/hr speed zone as far as the Ansons Bay Road intersection.</p> <p>The Department will advise in writing the outcome of this consideration within the next few weeks. The response will be included in an agenda report to the Council.</p>	Manager Infrastructure and Development Services
46%	16/11/2020	31/08/2021	11/20.13.3.215 - Improvement of the Intersection of Upper Scamander Road and Tasman Highway	That Council make submission for a Safety Audit of the intersection of Upper Scamander Road and the Tasman Highway under the 2021/2022 Black Spot program at cost to the programme.	<p>Council resolution 11/20.13.3.215 of 16 November is that Council make submission for a Safety Audit of the intersection of Upper Scamander Road and the Tasman Highway under the 2021/2022 Black Spot program at cost to the programme.</p> <p>Nominations for Black Spot funded projects is expected to occur at the next funding submission round during the period July to August 2021, at which time a submission will be made.</p> <p>No further action will be taken until the next funding round is advised.</p>	Manager Infrastructure and Development Services
85%	16/11/2020	28/02/2021	11/20.15.2.219 - Implementation of Dog Management Policy	That Council seek commitment from the Parks and Wildlife Service to work cooperatively with Council to implement consistent and coordinated management of dogs in the municipality through Council's public processes for Dog Management Policy and Declared Areas, while recognising our different roles, objectives and responsibilities, and means for achieving them.	Arrangements for joint dog management with the Parks and Wildlife Service are being considered in parallel with a community initiative on education, signage and enforcement, with the cooperation of community shorebird interests, Council, PWS and NRM North.	NRM Facilitator

66%	21/12/2020	31/03/2021	12/20.12.7.233 - Reduced Facility Hire Fee - St Helens Little Athletics	That Council approve waiving the facility hire fee by amending the lease agreement to include use of the stadium toilets without charge.	Lease agreement has been reviewed, yet to be forwarded to Little Athletics	Manager Corporate Services
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COUNCIL RESOLUTIONS 2019

Current Co...	Meeting D...	Due Date	Goal	Resolution / Action	Update	Owner
0%	18/03/2019	30/06/2019	03/19.8.2.47 - Notice of Motion - Mountain Bike Track in the Fingal Valley - Cllr J Tucker	A report is sought providing advice in accordance with the requirements of Section 65 of the Local Government Act 1993 for the information of Council at a future meeting and consider any advice given by a person who has the qualifications or experience necessary to give such advice, information or recommendation: That Council look at building a mountain bike and walking tracks in the Fingal Valley, and have it shovel ready for funding at the next State election.	This to be developed further as part of the Recreational Trails Strategy.	Manager Community Services
25%	15/07/2019	31/10/2019	07/19.16.2.182 - Intention to Make New By-Law - Trail Network By-Law	In accordance with section 156 of the Local Government Act 1993, Council resolves to make a by-law for the regulation of the Trail Networks.	Draft By-Law currently being prepared.	Executive Assistant
0%	16/09/2019	31/12/2019	09/19.14.3.229 - Kings Park	That Council replace the fence and fix the steps on the Medea Cove side of Kings Park.	Advised the Works Department of Council decision to replace the fence and fix the steps.	Manager Community Services
0%	16/09/2019	31/12/2019	09/19.14.3.229 - Kings Park	That Council work with Tasmania Fire Service to undertake an assessment as to whether Kings Park is currently a fire risk to adjoining properties.		Manager Community Services
0%	16/09/2019	31/12/2019	09/19.14.3.229 - Kings Park	That Council commence the process to develop some walking trails and interpretative signage that helps to create a narrative that acts to generate a positive user experience within the Kings Park area.	Walking trails to be discussed during the development of the Recreational Trails Strategy.	Manager Community Services
0%	18/11/2019	29/02/2020	11/19.8.1.266 - Notice of Motion - Bike / Pedestrian Track, Swimcart to Binalong Bay Road - Cllr G McGuinness	A report is sought providing advice in accordance with the requirements of Section 65 of the Local Government Act 1993 for the information of Council at a future meeting and consider any advice given by a person who has the qualifications or experience necessary to give such advice, information or recommendation: That Council investigates the best route for a dual access, (bike/pedestrian), dual direction track between Swimcart Beach and the "yet to be built" dual access Binalong Bay Rd. track.	Investigations commenced and potential route(s) are in initial stages of discussion with PWS.	Manager Infrastructure and Development Services

20%	18/11/2019	31/12/2021	11/19.8.1.266 - Notice of Motion - Bike / Pedestrian Track, Swimcard to Binalong Bay Road - Cllr G McGuinness	That Council seeks funding to enable this track to be built as soon as practical.	Discussions and investigations have occurred with PWS and private landowner in relation to the potential alignment. Information presented to Council workshop in relation to the alignment	Manager Infrastructure and Development Services
0%	18/11/2019	29/02/2020	11/19.14.3.277 - Disability Action Plan	That Council seek community feedback in relation to the draft Disability Action Plan.		Manager Community Services
50%	16/12/2019	31/03/2020	12/19.14.2.303 - Old Hospital - Community Feedback	That Council support the Department of Communities Tasmania to undertake an examination of the feasibility of the key options identified.	The old St Helens Hospital is currently being used as a Respiratory Clinic for COVID 19 testing. All discussions are on hold whilst the need is still there to undertake the testing for Covid.	Manager Community Services
25%	16/12/2019	31/03/2020	12/19.14.2.303 - Old Hospital - Community Feedback	That Council commence discussions with Department of Communities Tasmania to transfer the green space at the front of the old Hospital (corner Circassian and Cedilia Street) to Council for community use.	Hospital currently being used by Ochre as a Respiratory Clinic.	Manager Community Services

COUNCIL RESOLUTIONS 2018

Current Co...	Meeting D...	Due Date	Goal	Resolution / Action	Update	Owner
0%	21/05/2018	31/08/2018	05/18.14.2.117 - The Gardens Toilet Block	Council to take over ownership of the toilet block to be built at The Gardens with Council entering into an agreement with Parks & Wildlife (PWS) who will maintain and service the toilet block.	PWS in discussion with the Gardens community as to the location of the temporary toilet.	Manager Community Services
50%	20/08/2018	30/11/2018	08/18.8.2.182 - Notice of Motion - Driver Reviver Site in Fingal - Cllr J Drummond	<p>A report is sought providing advice in accordance with the requirements of Section 65 of the Local Government Act 1993 for the information of Council at a future meeting and consider any advice as required from relevant State Agencies:</p> <p>That Council work with the Fingal Valley Neighbourhood House, the SES, local police and others to establish a Driver Reviver Site in Fingal at the Council owned Park and Public Toilet Facility on the Esk Highway. This site ideally should be operational before Christmas and operate through until after the Easter long weekend.</p>	Awaiting a response from SES as to why this did not occur and when they intend to commence this project in our Municipality.	Manager Community Services

Nil.

MOTION:

A report is sought providing advice in accordance with the requirements of Section 65 of the Local Government Act 1993 for the information of Council at a future meeting and consider any advice given by a person who has the qualifications or experience necessary to give such advice, information or recommendation:

That Council investigate opportunities for textile recycling partnerships and trials as part of a future focussed approach to waste management. A report is sought to assess the possibility of implementing textile recycling facilities as part of the waste management program within the Break O'Day area.

SUBMISSION IN SUPPORT OF MOTION:

As part of a future focused approach to waste management within the municipality, it would be positive to see Council seek grant funding for a textile recycling trial. Council could also investigate partnerships with textile recyclers, which may include providing dropping off facilities for the community at Council waste transfer stations.

I am very aware of the amount of textiles that are donated to the Op Shops in the municipality, some of these donated textiles cannot be resold and must be sent to landfill, this amount must be multiplied many times at the Council owned waste transfer stations.

Textile decomposition can take up to 200 years and during that time these materials, that are put into landfill, leach out harmful chemicals such as ammonia and methane, this creates significant environmental harm.

Textiles are a major problem when it comes to waste management, particularly when we look at the movement towards “fast fashions” in our society and the “throw away” mentality that results from this movement.

2020-21 Budget: Building Tasmania's circular economy

Roger Jaensch MP in November of last year, announced details of the national Recycling Modernisation Fund and committed the Tasmanian Government to providing up to \$5.5 million in grants. These grants will be matched dollar-for-dollar by the Australian Government and recycling businesses to invest at least \$16.5 million in new commercial recycling opportunities that create long-term sustainable jobs in Tasmania.

A textile recycling facility could become a part of the circular economy that is being encouraged by the State Government.

What happens to recycled textiles?

For natural fibres like cotton and wool, the material is shredded, blended, and combed, and then spun into a yarn that can be woven or knitted back into cloth.

The process is different for synthetic fabrics like polyester, which are shredded, then granulated and formed into plastic pellets called nurdles. These pellets undergo a few processes so they can be melted, extruded, and spun into a new fibre.

MOTION:

A report is sought providing advice in accordance with the requirements of Section 65 of the Local Government Act 1993 for the information of Council at a future meeting and consider any advice given by a person who has the qualifications or experience necessary to give such advice, information or recommendation:

That Council approaches / petitions, both State and Federal Governments for investigation into an alternate route between East Coast and Fingal Valley. This would be a major road project and would likely attract Federal funding.

SUBMISSION IN SUPPORT OF MOTION:

During times of major works on St Mary Pass an alternate route is essential. However, if a permanent and sustainable alternate were to be established, it could take a large amount of heavy vehicles from the Pass, and therefore reduce much of the ongoing damage to the Pass, and in turn require much less upkeep on the Pass. In previous times, there has been millions of dollars spent on what has largely been “Bandaids” solutions, and has and does require further ongoing repairs.

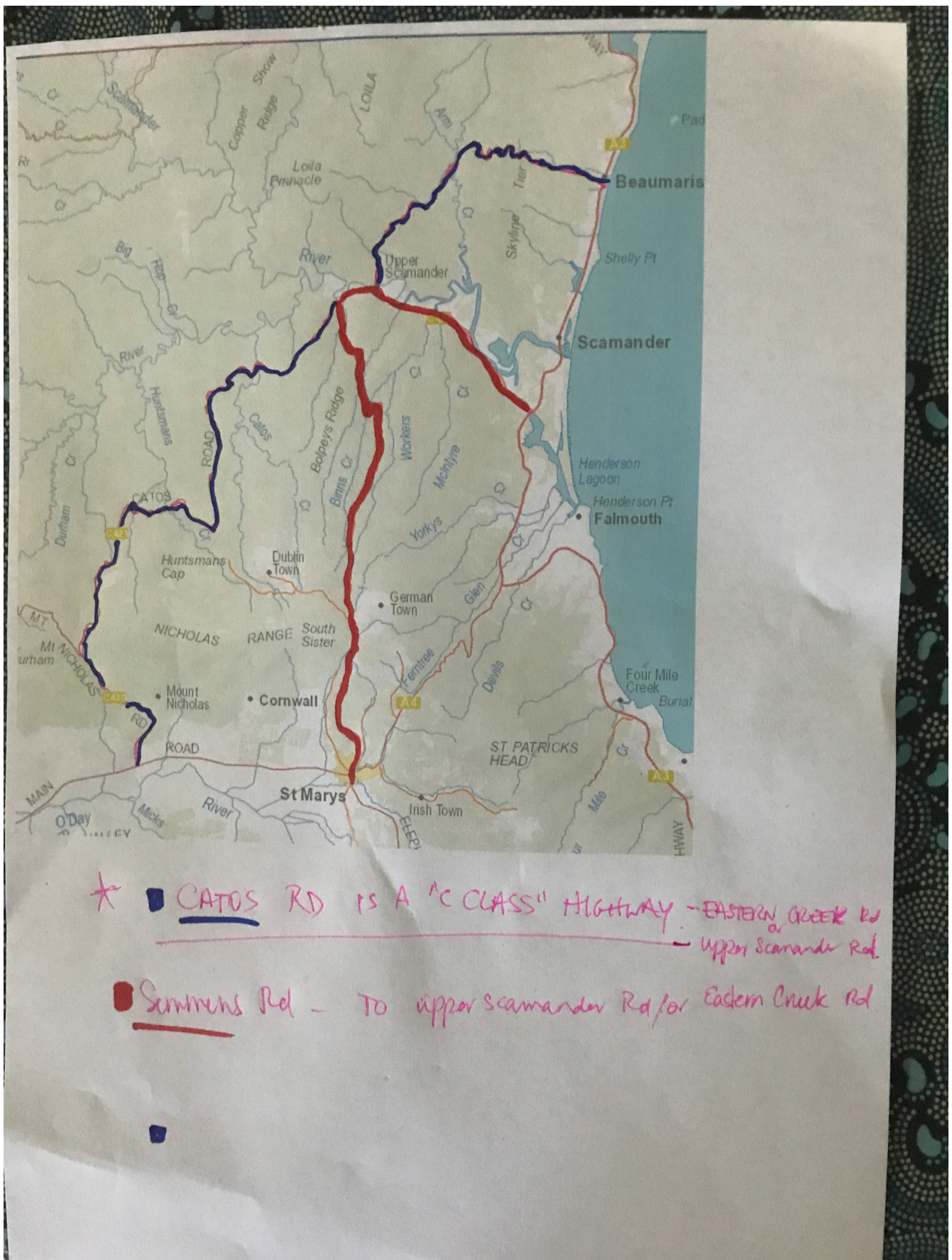
Alternate routes could be investigated from Upper Scamander Road, running through forestry owned land connecting to Semmens Road, and continuing on the German Town Road, St Marys, or alternately from the Valley, utilising an already “Class C” highway, being the Catos Road, which could be continued east to come out at either Upper Scamander Road, or Eastern Creek Road to Beaumaris (Skyline Road). Local and tourist traffic would still be able to access the St Marys Pass is so desired.

Other people with better local knowledge may offer further alternate options.

Further, the alternate road would need to be made as an “All weather” road, so could require either raising of the road through the flood plain areas, or diversion across the headwaters to prevent flooding issues.

Creation of an alternate route would make sense as a better option for heavy vehicles, and could even lend itself to creating a load limit on St Marys Pass, to prevent very large vehicles from using it. It would greatly increase driver safety, and confidence in tourists who are often terrified to travel on the St Marys Pass. An alternate route for school, general passenger and tour buses between East Coast and Fingal Valley, further increasing road user safety. The current alternative is Elephant Pass Road, which is far more treacherous, and often also in a state of disrepair, at the same time as St Marys Pass, due to weather events. Elephant Pass also adds a lot of km’s to a trip from St Helens to St Marys and the Valley. This option is also very much unsuitable for long or heavy vehicles.

St Marys Pass can only be repaired so many times, and is becoming more problematic with mini land slips and rock falls. An alternate route has to be sought in the near future, so why not now? Surely we do not want to see the similar situation here as what has occurred south of Orford, with a complete closure to the only accessible road between Orford and Hobart and other towns in between.



06/21.10.0

COUNCILLOR'S QUESTIONS ON NOTICE

Nil.

06/21.11.0

COUNCILLOR'S QUESTIONS WITHOUT NOTICE

Regulation 29 of the Local Government (Meeting Procedures) Regulations 2005 specifies that in putting a Question Without Notice a Councillor must not offer an argument or opinion, draw any inference or make any imputations except so far as may be necessary to explain the question.

The Chairperson must not permit any debate of a Question without Notice or its answer.

06/21.12.0

MAYOR'S & COUNCILLOR'S COMMUNICATIONS

06/21.12.1

Mayor's Communications for Period Ending 17 May 2021

20.05.2021	St Helens	– Meeting with the General Manager and a Representative from the Bendigo Bank
27.05.2021	St Marys	– Bendigo Bank Community Sessions
02.06.2021	St Helens	– Athletics Club Annual General Meeting
07.06.2021	St Helens	– Council Workshop
08.06.2021	St Helens	– Youth Connect North East Coast Tasmania (YCNECT) Mad Hatter Tea Party
09.06.2021	Launceston	– Northern Tasmania Development Corporation (NTDC) - Regional Visioning Workshop and Members Meeting
11.06.2021	St Helens	– Citizenship Ceremony
11.06.2021	St Helens	– Official Opening of the Bay of Fires Winter Arts Festival
16.06.2021	St Helens Via web	– Local Government Association of Tasmania (LGAT) – General Management Committee (GMC) Meeting
20 - 23.06.2021	Canberra	– Australian Local Government Association (ALGA) – 2021 National General Assembly
28.06.2021	St Helens	– Council Meeting

06/21.12.2

Councillor's Reports for Period Ending 28 June 2021

This is for Councillors to provide a report for any Committees they are Council Representatives on and will be given at the Council Meeting.

- St Helens and Districts Chamber of Commerce and Tourism –Clr Margaret Osborne OAM
- NRM Special Committee – Clr Janet Drummond
- East Coast Tasmania Tourism (ECTT) – Clr Glenn McGuinness
- Mental Health Action Group – Clr Barry LeFevre
- Disability Access Committee – Clr Janet Drummond

06/21.13.0 BUSINESS AND CORPORATE SERVICES

06/21.13.1 Corporate Services Department Report

ACTION	INFORMATION
PROPONENT	Council Officer
OFFICER	Bob Hoogland, Manager Corporate Services
FILE REFERENCE	018\018\001\
ASSOCIATED REPORTS AND DOCUMENTS	Nil

OFFICER'S RECOMMENDATION:

That the report be received.

INTRODUCTION:

The purpose of this report is to provide Councillors with an update of various issues which have been dealt with in the Business and Corporate Service Department since the previous Council Meeting.

PREVIOUS COUNCIL CONSIDERATION:

Provided as a monthly report – Council consideration at previous meetings.

OFFICER'S REPORT:

Corporate Services Staffing and Other Activities:

Recruitment of administration officers for reception and records management are complete with training underway for the new staff members.

The amount of outstanding debtors is higher than normal. This is due to invoices raised for grant funds. It is not unusual and this does temporarily increase this amount from time to time. In this instance there is over \$750,000 for invoiced grant funds.

A supplementary valuation was received from the Office of the Valuer General with amended values for approximately 100 properties – many of these have been outstanding for some time. Infrequent, large changes like this create temporary peaks in workloads.

Dog registrations due on 30 June 2021 are coming in very well, with 48% of renewals received at the time of preparing this report. A flyer with respect to responsible dog ownership had been prepared to issue with dog registration notices but was missed by Council's contracted printer. This is being forwarded to dog owners by post at no cost to Council.

Food licence notices are expected to be issued shortly.

Meetings Attended:

Normal face to face Corporate Services team meetings and manager-team member meetings have resumed.

Meetings were held by videoconference relating to updates to Local Government insurance matters and a potential option for finance software.

Other Issues:

Investments – Term Deposits

BENDIGO:

Nil – CBA has been more competitive recently

CBA:

\$1,000,567.12	0.12%	Maturing 16/06/2021
\$1,015,681.10	0.13%	Maturing 24/06/2021
\$1,000,448.77	0.15%	Maturing 08/07/2021
\$1,000,000.00	0.15%	Maturing 09/07/2021
\$2,008,456.30	0.16%	Maturing 26/07/2021
\$1,000,419.18	0.16%	Maturing 03/08/2021
\$1,000,000.00	0.16%	Maturing 09/08/2021
\$1,000,000.00	0.19%	Maturing 07/09/2021

Right to Information (RTI) Requests

No new requests have been received.

132 and 337 Certificates

	132	337
May 2021	69	44
April 2021	90	46
May 2020	44	26

May showed a significant increase in requests from the previous year.

This is showing that the municipality is still receiving high sales.

Debtors/Creditors @ 9 June 2021

DEBTORS INFORMATION

Invoices Raised

Current			Previous Year	
Month	Mth Value	YTD 20/21	Month	YTD 19/20
115	\$ 856,953.00	725	73	825

CREDITORS INFORMATION

Payments Made

Current			Previous Year	
Month	Mth Value	YTD 20/21	Month	YTD 19/20
505	\$ 713,559.00	4172	399	4139

Work Health & Safety Coordinator

The Work Health & Safety Coordinator attended various internal meetings related to risk management and work health and safety (WHS) issues.

Ongoing consultation with outdoor workers regarding the new safe operating procedure, hazards and risk controls. Regular meetings with the corporate service manager, indoor council staff meetings and other risk management meetings.

During the period of **28 June to 10 July 2021**, no vandalism was reported to Council.

RISK REGISTER QUARTERLY REPORT – JUNE 2021

The risk register was reviewed in **March, April, May and June 2021** per with the **six-monthly** (HIGH and EXTREME) and **12 monthly** (MEDIUM and LOW) review schedule.

EXECUTIVE SUMMARY

- **105 risks were listed on the risk register as of 3 February 2021**
- 1 risk reviewed due to an incident involving an injured worker and consequent reporting to WorkSafe Tasmania on 11 February 2021
- 1 risk reviewed by GM/HR on 26 February 2021
- 2 risks reviewed by GM on 30 April 2021
- 14 risks reviewed by DS Coordinator on 1 May 2021
- 3 risks reviewed by CS Manager on 4 May 2021
- 1 risk reviewed by HR/GM on 1 May 2021
- 12 risks reviewed by Corporate Services Manager on 11 May 2021
- 23 risks reviewed by MIDS on 10 May 2021
- 1 risk reviewed by WOM by 14 May 2021
- 3 risks reviewed by MIDS on 2 June 2021
- **105 risks are now listed on the risk register as of 17 May 2021.**





PIVOT TABLES

The following pivot tables provide a snapshot of various areas that have changed:

All Active Risk Groups/Categories and their associated risk rating

Count of Risk Id		Risk Rating			
Status	Risk Group	Low	Medium	High	Grand Total
Active	Assets/Property & Infrastructure	3	4		7
	Business Continuity	3	1		4
	Climate Change	1	2	1	4
	Commercial & Legal Relationships		2		2
	Customer Service		1		1
	Environmental Conditions	1	1		2
	Financial Management	1			1
	Information Technology & Use of Social Media		3		3
	Project Management	2	4		6
	Public Liability / Professional Indemnity	11	20		31
	Reputation / Consultation / Communication	2	2		4
	Social Inclusion	1			1
	Strategy & Governance	7	7		14
	Technical Issues		2		2
	Workers / Industrial Relations		6		6
	Workplace Health & Safety	10	4	3	17
Grand Total		42	59	4	105

Responsible Persons and associated risk rating

Count of Risk Id		Risk Rating 			
Status 	Responsible Person 	Low	Medium	High	Grand Total
 Active	General Manager	2	6	2	10
	Manager Community Services	2	1		3
	Manager Corporate Services	7	5		12
	Communications Coordinator		2		2
	Manager Infrastructure & Development Services	15	16		31
	Works Operations Manager	7		1	8
	Development Services Coordinator	7	18		25
	Manager HR/GM		8		8
	NRM Facilitator		1	1	2
	Manager Corporate Services / Rates & Payroll Coordinator	2	1		3
	Manager Corporate Services & WHS Coordinator		1		1
Grand Total		42	59	4	105

KPI Data Counter calculates how many days a particular manager is overdue to update the risk review date.

Status	Active
KPI Data Counter	(All)
Row Labels	Max of KPI Data Counter (days)
Community Services	0
Corporate Services	0
Development Services	0
Governance	0
Human Resources	0
Works & Infrastructure	0
Corporate Services	0
Grand Total	0

The number of total risks listed in the register for each Department.

Status	Active
Count of Risk No.	
Row Labels	Count of Risk No.
Community Services	3
Corporate Services	15
Development Services	39
Governance	18
Human Resources	2
Works & Infrastructure	27
Corporate Services	1
Grand Total	105

RATES INFORMATION as at 16 June 2021						
This financial Year						
2020/2021	Rates Levied	Additional Rates (Sup Val)	Total Rates	Penalties	Interest	Rate Remissions
General	7,388,664.92	70,067.56	7,458,732.48	48,188.35	21,288.76	167,126.07
Waste	1,226,004.00	5,555.85	1,231,559.85			
Wheelie	452,119.20	6,370.80	458,490.00			
Recycling	253,536.00	1,619.79	255,155.79			
Fire	364,983.85	994.46	365,978.31			
TOTAL	9,685,307.97	84,608.46	9,769,916.43	48,188.35	21,288.76	167,126.07
Last Financial Year						
2019/2020	Rates Levied	Additional Rates (Sup Val)	Total Rates	Penalties	Interest	Rate Remissions
General	7,313,018.65	102,074.17	7,415,092.82	38,594.28	28,596.77	180,275.79
Waste	1,186,206.00	5,399.50	1,191,605.50			
Wheelie	429,934.75	5,373.67	435,308.42			
Recycling	242,865.00	1,812.64	244,677.64			
Fire	365,043.55	2,753.55	367,797.10			
TOTAL	9,537,067.95	117,413.53	9,654,481.48	38,594.28	28,596.77	180,275.79
Instalments						
2020/2021		Instalment \$	Outstanding \$	Outstanding %		
8 September 2020	Instalment 1	2,422,220.97	28,656.95	1.18%		
10 November 2020	Instalment 2	2,421,029.00	34,185.02	1.41%		
2 February 2021	Instalment 3	2,421,029.00	55,695.14	2.30%		
4 May 2021	Instalment 4	2,421,029.00	151,079.20	6.24%		
	TOTAL:	9,685,307.97	269,616.31	2.78%		
2019/2020		Instalment \$	Outstanding \$	Outstanding %		
10 September 2019	Instalment 1	2,382,877.95	33,440.62	1.40%		
12 November 2019	Instalment 2	2,384,730.00	41,206.55	1.73%		
4 February 2020	Instalment 3	2,384,730.00	56,731.22	2.38%		
5 May 2020	Instalment 4	2,384,730.00	160,044.92	6.71%		
	TOTAL:	9,537,067.95	291,423.31	3.06%		
Discount						
	Discount	No. of	Total Ratable	% of total		
2020/2021	157,844.65	3,478	6,476	53.71%		
2019/2020	145,784.41	3,273	6,461	50.66%		

STRATEGIC PLAN & ANNUAL PLAN:

Strategic Plan 2017-2027

Goal

Services – To have access to quality services that are responsive to the changing needs of the community and lead to improved health, education and employment outcomes.

Strategy

- Work collaboratively to ensure services and service providers are coordinated and meeting the actual and changing needs of the community.
- Ensure Council services support the betterment of the community while balancing statutory requirements with community and customer needs.

LEGISLATION & POLICIES:

Nil.

BUDGET AND FINANCIAL IMPLICATIONS:

Not applicable.

VOTING REQUIREMENTS:

Simple Majority.

ACTION	INFORMATION
PROPONENT	Council Officer
OFFICER	Manager Corporate Services, Bob Hoogland
FILE REFERENCE	018\018\001\
ASSOCIATED REPORTS AND DOCUMENTS	Financial Reports

OFFICER'S RECOMMENDATION:

That the following reports for the month ending 31 May 2021 be received:

1. Trading Account Summary
2. Income Statement
3. Profit and Loss Statements
4. Financial Position
5. Cash Flow
6. Capital Expenditure

INTRODUCTION:

Presented to Council are the monthly financial statements.

PREVIOUS COUNCIL CONSIDERATION:

Council considers financial reports on a monthly basis.

OFFICER'S REPORT:

The financial statements as shown below show the financial position of Council as at 31 May 2021.

Trading Account Summary	
Council's current position for the month ending 31 May is summarised as follows:-	
CASH AT BEGINNING OF PERIOD	9,835,583
TOTAL INCOME FOR PERIOD	2,059,715
TOTAL AVAILABLE FUNDS	11,895,298
LESS TOTAL EXPENDITURE	1,804,103
CASH AT END OF PERIOD	10,091,195
OUTSTANDING SUNDRY DEBTORS 60 DAYS & OVER	44,853
N.B. Cashflows in the short term are not equivalent to accounting surplus or deficit and therefore cash flows in the above statement will not necessarily equal figures shown elsewhere in this report.	

Income Statement				
<u>2020-2021</u>				
	2019-2020 Actual	Year to Date Actual	Year to Date Budget	2020-2021 Estimate
INCOME				
Rates and Charges	9,850,188	9,778,475	9,716,366	9,730,958
User Charges	1,099,845	868,585	744,350	830,591
Grants	3,078,651	1,667,203	1,513,852	3,000,411
Other Income	420,306	330,919	146,000	152,000
Investment Income	406,309	133,470	278,500	344,000
Total Income	14,855,299	12,778,652	12,399,068	14,057,960
Capital Income				
Capital grants	5,220,216	5,670,833	767,000	4,091,000
Profit or Loss on Sale of Assets	(318,269)	11,706	10,000	25,000
Total Income	19,757,246	18,461,191	13,176,068	18,173,960
EXPENSES				
Employee Expenses	4,539,148	4,679,738	5,008,125	5,512,396
Materials and Services	4,215,435	4,620,954	4,135,647	4,561,591
Depreciation and amortisation	3,732,684	2,852,911	3,351,052	3,659,093
Other expenses	1,584,106	669,702	659,838	857,586
Total Expenses	14,071,373	12,823,306	13,154,662	14,590,665
FAGs in advance				
Net Operating Surplus\ (Deficit)	783,926	(44,654)	(755,594)	(532,705)
Net Surplus\ (Deficit)	5,685,873	5,637,885	21,406	3,583,295

Profit & Loss Statement							
2020 - 2021							
		Month Actual	Year to Date Actual	Year to Date Budget	2020-2021 Budget	% of Annual Budget used	Comments
1600	Revenues						
1611	General Rate	(5,447)	7,449,811	7,389,216	7,389,216	101%	
1612	Waste Charges	(110)	1,230,750	1,226,004	1,226,004	100%	
1613	Fire Levy	(315)	365,608	364,927	364,927	100%	
1614	Tips & Transfer Stations	15,225	177,430	160,508	175,100	101%	
1615	Recycling Charges	318	254,792	253,592	253,592	100%	
1616	Early Settlement Discounts	151	(157,878)	(130,000)	(130,000)	121%	
1617	Wheelie Bin Charges	1,246	457,961	452,119	452,119	101%	
	Total Rates	11,068	9,778,475	9,716,366	9,730,958	100%	
	Environmental Health						
1622	Inspection Fees	-	-	5,500	6,000	0%	
1623	Health/Food Licence Fees and Fines	171	1,493	14,000	14,000	11%	
1624	Immunisations	1,359	1,359	1,000	1,000	136%	
	Total Environment Health	1,529	2,851	20,500	21,000	14%	
	Municipal Inspector						
1631	Kennel Licences	1,350	1,390	1,200	1,200	116%	
1632	Dog Registrations	10,564	19,409	14,010	50,100	39%	
1633	Dog Impoundment Fees & Fines	(9)	777	2,292	2,500	31%	
1634	Dog Replacement Tags	5	165	-	-		
1635	Caravan Fees and Fines	26	64,816	50,000	50,000	130%	
1636	Fire Abatement Charges	-	-	2,000	2,000	0%	
1637	Infringement Notices	-	1,937	16,042	17,500	11%	
	Total Municipal inspector	11,936	88,494	85,543	123,300	72%	
	Building Control Fees						
1641	Building Fees	1,587	13,422	27,500	30,000	45%	
1642	Plumbing	4,715	42,325	45,833	50,000	85%	
1643	Building Search Fees	-	180	1,100	1,200	15%	
1644	Permit Administration	3,000	38,425	32,083	35,000	110%	
1645	Building Inspections	4,136	52,327	36,667	40,000	131%	
1647	Certificates of Likely Compliance	3,355	40,700	20,167	22,000	185%	
1651	Development Applic Fees	11,134	94,911	45,833	50,000	190%	
1653	Subdivision Fees	770	2,140	3,208	3,500	61%	
1654	Advertising Fee	8,025	81,675	45,833	50,000	163%	
1655	Adhesion Orders	-	-	458	500	0%	
1656	Engineering Fees	856	8,560	1,833	2,000	428%	
1657	Public Open Space	-	42,250		-		
	Total Planning & Building Control Fees	37,578	416,915	260,517	284,200	147%	

		Month Actual	Year to Date Actual	Year to Date Budget	2020-2021 Budget	% of Annual Budget used	Comments
	Government Fees Levies						
1661	B.C.I Training Levy	5,606	43,849	27,500	30,000	146%	
1662	Building Permit Levy	2,803	21,924	15,583	17,000	129%	
1663	132 & 337 Certificates	16,568	133,653	73,333	80,000	167%	
1664	Section 137 Property Sales	-	781	-	-		
1666	Right to Information	-	81	-	-		
	Total Government Fees Levies	24,977	200,288	116,417	127,000	158%	
	Investment Income						
1671	Interest Income	2,274	36,470	136,500	150,000	24%	
1676	Dividends - TasWater	-	97,000	142,000	194,000	50%	
	Total Investment Income	2,274	133,470	278,500	344,000	39%	
	Sales Hire & Commission						
1681	Sales	3,644	43,693	121,220	127,600	34%	
1682	Commission	-	12,203	16,187	16,491	74%	
1683	Equipment Hire	-	245	-	-		
1684	Facilities and Hall Hire	3,164	34,699	52,800	55,000	63%	
1685	Facilities Leases	3,464	69,198	70,250	75,000	92%	
1687	History Room Other Income	-	-	917	1,000	0%	
	Total Sales Hire & Commission	10,272	160,038	261,373	275,091	58%	
	Other Income						
1761	Late Payment Penalties inc Interest	12,603	67,648	98,333	100,000	68%	
1763	Heavy Vehicle Contributions	-	48,822	-	-		
1765	Private Works	6,210	93,708	18,333	20,000	469%	Construction of Cunningham St Jetty
1766	Cemetery	8,345	21,182	22,917	25,000	85%	
1767	Contributions	7,273	32,086	-	-		
1768	Miscellaneous Income	-	52	-	-		
	Total Other Income	34,432	263,498	139,583	145,000	182%	
	Reimbursements						
1772	Insurance Recoveries	-	909	-	-		
1773	Workers Comp. Recoveries	1,179	3,131	1,833	2,000	157%	
1775	Roundings	(0)	(85)	-	-		
1776	Miscellaneous Reimburse	4,073	28,626	4,583	5,000	573%	
1778	GST free reimbursements	1,385	34,841	-	-		
	Total Reimbursements	6,636	67,422	6,417	7,000	963%	

		Month Actual	Year to Date Actual	Year to Date Budget	2020-2021 Budget	% of Annual Budget used	Comments
	Gain or Loss on Sale of Assets						
1781	Profit or Loss on Sale of Assets	-	11,706	10,000	25,000	47%	
	Total Gain or Loss on Sale of Assets	-	11,706	10,000	25,000	47%	
	Grant Income						
	Operating Grants						
1792	Financial Assistance Grant	355,018	1,420,071	1,493,852	2,980,411	48%	
1794	State Grants - Other	-	247,132	-	20,000	1236%	
	Learner Driver Mentor Grant		-	20,000	-		
	Total Operating Grants	355,018	1,667,203	1,513,852	3,000,411	56%	
	Capital Grants						
1791	Roads to Recovery	231,737	5,360,583	267,000	971,000	552%	
	DCF Round 2 Projects	-	-	500,000	1,000,000	0%	
	CDG Georges Bay Walking Trail	1,260,000	-		2,100,000	0%	
	Turf Mower	-	-	-	20,000	0%	
1793	Skyline Drive Junction	152,000	310,250				
	Total Capital Grants	1,643,737	5,670,833	767,000	4,091,000	139%	
	Total Revenue	2,139,456	18,461,191	13,176,068	18,173,960	102%	
	Expenses						
	Employee Costs						
1811	Salaries and Wages	409,466	3,242,451	3,459,395	3,791,012	86%	
1812	On Costs	179,341	1,369,961	1,514,317	1,683,844	81%	
1813	Overtime Payments	4,407	67,326	34,412	37,540	179%	
	Total Employee Costs	593,215	4,679,738	5,008,125	5,512,396	85%	
	Energy Costs						
1851	Electricity	7,879	122,036	137,924	143,875	85%	
	Total Energy Costs	7,879	122,036	137,924	143,875	85%	
	Materials and Contracts						
1861	Advertising	107	71,723	44,458	48,500	148%	
1863	Bank Charges - GST	1,651	23,367	22,183	24,200	97%	
1864	Books Manuals Publications	32	1,491	3,749	4,090	36%	
1865	Catering	171	12,214	13,200	14,400	85%	
1866	Bank Charges - FREE	29	594	917	1,000	59%	
1867	Computer Hardware Purchase	-	20,639	11,000	12,000	172%	
1869	Computer Internet Charges	-	-	1,833	2,000	0%	

		Month Actual	Year to Date Actual	Year to Date Budget	2020-2021 Budget	% of Annual Budget used	Comments
1870	Computer Licence & Maintenance Fees	4,278	182,576	174,650	205,000	89%	
1872	Corporate Membership	-	128,741	137,790	144,790	89%	
1873	Debt Collection	-	16,136	14,667	16,000	101%	
1876	Stock Purchases for Resale	-	12,140	42,000	45,000	27%	
1890	Equipment Hire & Leasing	-	20,509	35,292	38,500	53%	
1891	Equipment Maintenance and Minor Purchases	701	6,433	10,725	11,700	55%	
1893	Internet Billpay Costs	78	6,266	6,417	7,000	90%	
1895	Licensing & Licence Costs	124	48,291	15,000	39,379	123%	
1896	Land and Building Rental or Leasing Costs	4,633	52,087	9,000	9,000	579%	
1897	Materials	34,374	304,261	307,491	335,445	91%	
1898	Phone Calls Rental Fax	3,087	32,313	35,833	39,090	83%	
1899	Postage/Freight	169	22,232	21,093	23,010	97%	
1900	Printing/Laminating	-	-	4,583	5,000	0%	
1901	Property Insurance	-	131,831	100,000	109,300	121%	
1902	Room Hire	140	1,233	1,146	1,250	99%	
1904	Royalties & Production Licences	-	-	4,583	5,000	0%	
1905	Stationery	1,953	16,393	15,125	16,500	99%	
1906	Water & Property rates Payable	-	77,479	97,325	105,800	73%	
	Total Materials & Contracts	51,526	1,188,949	1,130,059	1,262,954	94%	
	Contractor Costs						
1971	Contractors	102,535	972,091	726,275	792,300	123%	
1972	Cleaning Contractors	5,282	192,096	173,919	189,730	101%	
1973	Waste Management Contractors	45,325	880,980	1,072,543	1,135,788	78%	
	Total Contractor Costs	153,142	2,045,166	1,972,737	2,117,818	97%	
	Professional Fees						
1992	Audit Fees	1,830	19,070	22,672	40,000	48%	
1993	Legal Fees	-	65,024	23,833	26,000	250%	
1994	Internal Audit Fees	-	12,247	5,958	6,500	188%	
1995	Revaluation Fees- Municipal only	9,150	18,200	25,667	28,000	65%	
1997	Professional Fees - Strategic Projects	-	-	-	70,000	0%	
1998	Other Professional Fees	52,128	370,752	233,475	254,700	146%	
	Total Professional Fees	63,108	485,293	311,605	425,200	114%	

		Month Actual	Year to Date Actual	Year to Date Budget	2020-2021 Budget	% of Annual Budget used	Comments
	Plant Hire						
2101	Plant Hire - Internal	93,830	731,738	473,275	516,300	142%	
2102	Plant Hire - External	155	2,571	5,042	5,500	47%	
2103	Registration and MAIB	-	40,597	39,672	39,672	102%	
2104	Insurance Premiums	-	26,341	41,773	41,773	63%	
2105	Plant Repairs & Maintce	42,036	298,149	102,667	112,000	266%	
2140	Plant Hire Recovered	(103,633)	(808,903)	(660,000)	(720,000)	112%	
2141	Fuel	11,000	127,740	150,792	164,500	78%	
2142	Fuel Credit	-	(18,499)	(13,750)	(15,000)	123%	
	Total Plant Hire	43,388	399,734	139,470	144,745	276%	
	Government Fees & Levies						
2255	Fire Levy	-	273,695	365,122	365,186	75%	
2257	Building Permit Levy	-	17,124	13,750	15,000	114%	
2258	Land Tax	871	49,587	37,480	56,813	87%	
2259	Training Levy	-	39,371	27,500	30,000	131%	
	Total Government Fees and Levies	871	379,776	443,852	466,999	81%	
	Depreciation						
2305	Depreciation Buildings	-	99,159	216,629	236,323	42%	
2306	Depreciation Roads & Streets	152,167	1,673,837	1,673,833	1,826,000	92%	
2307	Depreciation Bridges	38,050	418,550	418,550	456,600	92%	
2308	Depreciation Plant & Equip	-	178,082	376,629	410,868	43%	
2310	Depreciation Stormwater Infrastructure	27,658	304,238	304,238	331,896	92%	
2311	Depreciation Furniture	-	60,446	144,288	157,405	38%	
2312	Depreciation Land Improvements	1,750	98,798	197,085	215,001	46%	
2313	Amortisation of Municipal Valuation	1,800	19,800	19,800	25,000	79%	
	Total Depreciation	221,425	2,852,911	3,351,052	3,659,093	78%	
	Other Expenses						
2401	Interest Payable	-	183,938	214,177	335,328	55%	
2403	Bad & Doubtful Debts	-	249		-		
2404	Grants and Community Support Given	26,414	115,650	118,100	179,100	65%	
2405	Rate Remissions	10,091	167,126	156,000	156,000	107%	Includes \$99k Covid19 rate relief
2407	Waiver of Fees & Lease etc	-	5,658	-	-		
2408	Refunds/Reimbursements	118	30,137	-	-		
2409	Council Member Expenses	174	7,218	16,500	18,000	40%	
2410	Council Member Allowances	14,593	159,725	155,061	169,158	94%	
	Total Other Expenses	51,390	669,702	659,838	857,586	78%	

		Month Actual	Year to Date Actual	Year to Date Budget	2020-2021 Budget	% of Annual Budget used	Comments
	Total Expenses	1,185,944	12,823,306	13,154,662	14,590,665	88%	
	Net Surplus\\(Deficit) before Capital amounts	(690,225)	- 44,654	(755,594)	(532,705)		
	Capital Grants	1,643,737	5,670,833	767,000	4,091,000		
	Profit or Loss on Sale of Assets	-	11,706	10,000	25,000		
	Net Surplus\\(Deficit)	953,512	5,637,885	21,406	3,583,295		

Profit & Loss By Department			
2020 - 2021			
	Month Actual	Year to Date Actual	2020-2021 Budget
Business and Corporate Services			
Total Government Fees Levies		81	-
Total Investment Income	2,274	133,470	344,000
Total Sales Hire and Commission		34	6,000
Total Other Income	-	1,933	-
Total Reimbursements		1,933	-
Total Revenue	2,274	137,452	350,000
Total Employee Costs	63,555	601,986	817,408
Total Energy Costs	-	-	5,800
Total Materials and Contracts	7,607	403,397	497,450
Total Contractor Costs		4,692	7,900
Total Professional Fees	5,520	27,252	10,500
Total Plant Hire		12,850	13,573
Total Government Fees and Levies	-	-	180
Total Depreciation	1,800	64,266	157,064
Total Other Expenses		1,480	-
Total Expenses	78,482	1,115,922	1,509,875
Net Surplus\ (Deficit) before Capital Income	(76,208)	(980,404)	(1,159,875)
Net Surplus\ (Deficit)	(76,208)	(978,470)	(1,159,875)
Development Services			
Total Environmental Health	1,529	2,851	21,000
Total Municipal inspector	26	64,816	59,500
Total Planning And Building Control Fees	36,722	408,141	282,200
Total Government Fees Levies	24,977	199,426	127,000
Total Sales Hire and Commission		1,187	1,300
Total Operating Grants		25,000	-
Total Revenue	63,255	701,421	491,000
Total Employee Costs	117,380	731,294	841,637
Total Materials and Contracts	550	39,647	50,910
Total Contractor Costs		19,042	10,000
Total Professional Fees	4,680	183,599	142,700
Total Plant Hire		7,040	8,807
Total Government Fees and Levies		56,495	45,000
Total Depreciation		7,711	19,740
Total Other Expenses	1,614	16,005	34,500
Total Expenses	124,224	1,060,833	1,153,293
Net Surplus\ (Deficit) before Capital Income	(60,969)	(359,412)	(662,293)
Net Surplus\ (Deficit)	(60,969)	(359,412)	(662,293)

	Month Actual	Year to Date Actual	2020-2021 Budget
Community Services			
Total Sales Hire and Commission		218	-
Total Other Income		1,177	-
Total Reimbursements		2,008	-
Total Operating Grants		40,032	20,000
Total Capital Grants	50,000	291,094	2,100,000
Total Revenue	50,000	334,529	2,120,000
Total Employee Costs	25,381	213,735	281,043
Total Energy Costs		61	-
Total Materials and Contracts	1,377	13,049	26,950
Total Contractor Costs		25,000	30,000
Total Professional Fees			10,000
Total Plant Hire	70	12,688	12,744
Total Depreciation		5,897	16,212
Total Other Expenses	24,919	131,511	144,600
Total Expenses	51,746	401,941	521,549
Net Surplus\ (Deficit) before Capital Income	(51,746)	(358,506)	(501,549)
Net Surplus\ (Deficit)	(1,746)	(67,412)	1,598,451
Works and Infrastructure			
Total Rates	16,678	2,120,933	2,106,815
Total Municipal inspector	11,910	23,678	63,800
Total Planning And Building Control Fees	856	8,774	2,000
Total Sales Hire and Commission	6,642	104,679	175,000
Total Other Income	21,828	194,673	45,000
Total Reimbursements	1,179	18,923	2,000
Total Gain or Loss on Sale of Assets		11,706	25,000
Total Operating Grants	205,355	827,519	1,608,892
Total Capital Grants	1,439,987	4,323,010	1,991,000
Total Revenue	1,704,435	7,633,894	6,019,507
Total Employee Costs	286,470	2,323,616	2,682,349
Total Energy Costs	6,662	115,732	133,075
Total Materials and Contracts	31,957	488,634	493,444
Total Contractor Costs	142,517	1,972,732	2,065,068
Total Professional Fees		30,178	44,000
Total Plant Hire	27,978	343,728	99,978
Total Government Fees and Levies	871	46,143	52,354
Total Depreciation	219,625	2,760,024	3,442,005
Total Other Expenses		189,815	335,328
Total Expenses	716,080	8,270,602	9,347,600
Net Surplus\ (Deficit) before Capital Income	(451,631)	(4,959,717)	(5,319,094)
Net Surplus\ (Deficit)	988,356	(636,707)	(3,328,094)

	Month Actual	Year to Date Actual	2020-2021 Budget
Visitor Information Centre			
Total Sales Hire and Commission	3,629	42,504	79,500
Total Revenue	3,629	42,504	79,500
Total Employee Costs	20,284	152,986	138,312
Total Energy Costs	1,217	6,243	5,000
Total Materials and Contracts	711	96,736	51,700
Total Contractor Costs		10,901	4,850
Total Professional Fees		300	-
Total Plant Hire	115	760	-
Total Government Fees and Levies		1,378	1,600
Total Depreciation		8,513	8,472
Total Expenses	22,327	277,817	209,934
Net Surplus\ (Deficit) before Capital Income	(18,698)	(235,312)	130,434
Net Surplus\ (Deficit)	(18,698)	(235,312)	130,434
Governance and Members Expenses			
Total Rates	(5,610)	7,657,541	7,624,143
Total Government Fees Levies		781	-
Total Sales Hire and Commission		11,415	13,291
Total Other Income	12,603	67,648	100,000
Total Reimbursements	5,457	44,558	5,000
Total Operating Grants	149,663	774,652	1,371,520
Total Capital Grants	153,750	1,056,729	-
Total Revenue	315,863	9,613,323	9,113,954
Total Employee Costs	80,145	656,122	751,646
Total Materials and Contracts	932	139,094	142,500
Total Contractor Costs		2,175	-
Total Professional Fees	9,150	200,205	218,000
Total Plant Hire	195	7,638	9,645
Total Government Fees and Levies		275,761	367,865
Total Depreciation		6,500	15,600
Total Other Expenses	24,858	330,890	343,158
Total Expenses	115,279	1,618,384	1,848,414
Net Surplus\ (Deficit) before Capital Income	46,834	6,938,210	7,265,539.19
Net Surplus\ (Deficit)	200,584	7,994,939	7,265,539

	Month Actual	Year to Date Actual	2020-2021 Budget
Council Total			
Total Rates	11,068	9,778,475	9,730,958
Total Environmental Health	1,529	2,851	21,000
Total Municipal inspector	11,936	88,494	123,300
Total Planning And Building Control Fees	37,578	416,915	284,200
Total Government Fees Levies	24,977	200,288	127,000
Total Investment Income	2,274	133,470	344,000
Total Sales Hire and Commission	10,272	160,038	275,091
Total Other Income	34,432	263,498	145,000
Total Reimbursements	6,636	67,422	7,000
Total Gain or Loss on Sale of Assets		11,706	25,000
Total Operating Grants	355,018	1,667,203	3,000,411
Total Capital Grants	1,643,737	5,670,833	4,091,000
Total Revenue	2,139,456	18,461,191	18,173,960
Total Employee Costs	593,215	4,679,738	5,512,396
Total Energy Costs	7,879	122,036	143,875
Total Materials and Contracts	43,134	1,180,557	1,262,954
Total Contractor Costs	142,517	2,034,541	2,117,818
Total Professional Fees	19,350	441,534	425,200
Total Plant Hire	28,357	384,704	144,745
Total Government Fees and Levies	871	379,776	466,999
Total Depreciation	221,425	2,852,911	3,659,093
Total Other Expenses	51,390	669,702	857,586
Total Expenses	1,108,138	12,745,499	14,590,665
Net Surplus\ (Deficit) before Capital Income	-612,418.68	44,858.26	(532,705)
Capital Income	-	5,670,833.00	4,116,000
Net Surplus\ (Deficit)	1,031,318.32	5,715,691.26	3,583,295

Financial Position					
2020-2021					
	2019-2020 Actual	Year to Date Actual	Year to Date Budget	2020-2021 Budget	Comments
Current Assets					
Cash	10,256,813	10,091,195	2,785,661	3,737,243	
Receivables	1,093,391	1,260,151	846,383	750,000	
Inventories	63,905	208,336	120,000	120,000	
Other Current Assets	60,433	103,204	45,000	45,000	
Total Current Assets	11,474,542	11,662,885	3,797,044	4,652,243	
Non-Current Assets					
Property Plant and Equipment	154,921,761	160,052,757	159,397,749	148,149,134	
Investment in TasWater	34,537,566	29,582,956	29,582,956	38,672,525	
Other Non-Current Assets	176,326	63,800	95,000	95,000	
Total Non -Current Assets	189,635,653	189,699,513	189,075,705	186,916,659	
Total Assets	201,110,195	201,362,398	192,872,749	191,568,902	
Current Liabilities					
Payables	1,548,015	1,988,925	1,411,356	950,000	
Interest Bearing and Other Liabilities	368,056	156,242	156,242	356,256	
Contract Liabilities	344,516	-	-		Grants & Rates in advance
Provisions	829,258	764,489	853,572	853,572	
Total Current Liabilities	3,089,845	2,909,655	2,421,169	2,159,828	
Non-Current Liabilities					
Interest Bearing and Other Liabilities	8,169,452	8,169,452	8,169,452	8,128,118	
Provisions	549,757	549,756	569,414	569,414	
Total Non-Current Liabilities	8,719,209	8,719,208	8,738,866	8,697,532	
Total Liabilities	11,809,054	11,628,863	11,160,035	10,857,360	
Net Assets	189,301,141	189,733,535	181,712,714	180,711,542	
EQUITY					
Accumulated surplus	38,895,988	37,782,512	29,761,691	34,862,149	
Asset revaluation reserve	149,925,764	151,471,634	151,471,634	145,384,764	
Other reserves	479,389	479,389	479,389	464,629	
TOTAL EQUITY	189,301,141	189,733,535	181,712,714	180,711,542	
Other Reserves - detailed separately	479,389	479,389	479,389	464,628	
Employee Provisions	1,379,015	1,314,244	1,422,986	1,422,986	
Unallocated accumulated surplus	8,398,409	8,297,562	883,286	1,849,629	
Total cash available	10,256,813	10,091,195	2,785,661	3,737,243	
Note: This reflects the cash position and does not include Payables and Receivables					

Break O'Day Council				
Other Reserves				
2020-2021				
	Other Reserves 1/7/20	Reserves new 2020-2021	Reserves used 2020-2021	Remaining 30/6/2021
Public Open Space				
Binalong Bay	3,362			3,362
Ansons Bay	4,907			4,907
Beaumaris	2,229			2,229
Scamander	3,750			3,750
St Helens	26,242			26,242
St Marys	32,509			32,509
Stieglitz	6,752			6,752
Total Public Open Space	79,751	-	-	79,751
General Reserves				
Community Development	12,500			12,500
Fingal Tennis Court	14,500			14,500
137 Trust Seizures	372,638	-		372,638
Total General Reserves	399,638	-	-	399,638
Total Other Reserves	479,389	-	-	479,389

Estimated Cash Flow				
2020-2021				
	2019-2020 Actual	Year to Date Actual	Year to Date Budget	2020-2021 Budget
CASH FLOWS FROM OPERATING ACTIVITIES				
RECEIPTS				
Operating Receipts	14,993,252	13,803,962	11,853,852	14,057,960
PAYMENTS				
Operating payments	(10,478,245)	(11,639,049)	(10,020,608)	(10,931,572)
NET CASH FROM OPERATING	4,515,007	2,164,913	1,833,244	3,126,388
CASH FLOWS FROM INVESTING ACTIVITIES				
RECEIPTS				
Proceeds from sale of Plant & Equipment	18,363	11,706	10,000	25,000
PAYMENTS				
Payment for property, plant and equipment	(8,021,282)	(7,827,040)	(9,895,366)	(10,794,945)
Capital Grants	5,405,286	5,670,833	767,000	4,091,000
Payments for financial assets	-			
NET CASH FROM INVESTING ACTIVITIES	(2,597,633)	(2,144,501)	(9,118,366)	(6,678,945)
CASH FLOWS FROM FINANCING ACTIVITIES				
RECEIPTS				
Proceeds from borrowings	-	-	-	-
PAYMENTS				
Repayment of borrowings	(340,941)	(200,014)	(200,014)	(356,256)
Repayment of Lease Liabilities	(11,800)			
NET CASH FROM FINANCING ACTIVITIES	(352,741)	(200,014)	(200,014)	(356,256)
NET INCREASE (DECREASE) IN CASH HELD	1,564,633	(179,602)	(7,485,136)	(3,908,813)
CASH AT BEGINNING OF YEAR	8,692,180	10,270,797	10,270,797	7,646,056
CASH AT END OF PERIOD	10,256,813	10,091,195	2,785,661	3,737,243

Capital Expenditure							
2020 - 2021							
Project Code	Details	Month Actuals	Year to Date Actual	Budget expected to be C/F	2020-2021 Estimate	Total New Budget + C/f	Comments
	PLANT & EQUIPMENT						
	Replacement of the following vehicles						
CI010	John Deere Turf Mower		4,873		40,000	40,000	Requires co-funding from SHFC
CH020	Skoda Karoq SL 2.01 TSI		38,866				Purchased Dec 2020 No trade
CH048	Garbage truck	-	-	(370,000)	370,000	-	Purchased June 2020
CH049	2nd hand back up garbage truck		131,735		120,000	120,000	Budget workshop 1/6/20
CI015	1226 Ute 2WD Tipper	-	-		30,000	30,000	
CI020	1316 Maintenance Van - Building Mtce Officer		50,424		45,000	45,000	
CI025	1294 Dual Cab Ute 4WD	-	-		40,000	40,000	
CI005	Small Plant - VARIOUS	455	42,279		42,000	42,000	
	TOTAL PLANT & EQUIPMENT	455	268,177	(370,000)	687,000	317,000	
	FURNITURE & IT						
CI070	Additional sit down/stand up desks	-	-		2,500	2,500	
CI055	IT - Server Upgrades 2020/21		28,826		25,000	25,000	
CI085	Trophy Cabinet		3,500				
CI075	Council Chambers New Furniture	-	-		15,000	15,000	\$8700 to CI065 as advised 12 Aug 2020
CI060	Desktop/Laptops/Monitors 2020/21		12,063		10,000	10,000	
CI065	Printers/Copiers - Main Office		10,485		12,000	12,000	
	History Room acquisition reserve	-	-		1,000	1,000	
CI090	Ubiquiti UniFi IW-HD In Wall - Portland Hall		4,253			-	
CH075	Town Christmas Decorations		4,959			-	
CD730	Hall Furniture Replacement	-	-	3,000		3,000	
CI080	Microwave Tower		16,865			-	
CH065	Audio visual equip		14,285			-	Chamber
	TOTAL FURNITURE & IT	-	95,236	3,000	65,500	68,500	
	BUILDINGS						
CC730A	Old Tasmanian Hotel - Lift		305,467		213,000	213,000	DCF Round 2 Potential Project
CC730	Old Tasmanian Hotel Upgrades in Accord with Conservation Mgt Plan		22,800	50,000	25,000	75,000	Annual commitment to Heritage upgrades and renovations
CI705	St Helens Works Depot		20,421		20,000	20,000	New 6m X 6m store building for Community Services

Project Code	Details	Month Actuals	Year to Date Actual	Budget expected to be C/F	2020-2021 Estimate	Total New Budget + C/f	Comments
CI710	St Marys Railway Station Upgrades	-	-		25,000	25,000	Upgrades to Building to be scoped out
CI715	BBQ Shelter - St Marys Community Space		11,343			-	as requested by JI & JB
CI720	Marins Rescue Building - Renovations		716			-	No budget - see Jake Ihnen
CH730	Portland Hall Upgrades		43,067	34,610	50,000	84,610	Electrical Upgrades, Replace Western Facing Windows & Storage room alterations
CE770	Workspace Renovations - History Rooms	-	-	27,270		27,270	
CF705	Weldborough Amenities	-	-	124,400		124,400	
CH720	Four Mile Creek Community Hub		560	57,880		57,880	FOFMC
CH725	Break O Day Community Stadium - Upgrades		22,788	30,000		30,000	Roof Replacement to original amenities section
	TOTAL BUILDINGS	-	427,162	324,160	333,000	657,160	
	PARKS, RESERVES & OTHER						
CX805*	St Marys Sports Complex (DA 129-20)		34,248		45,000	45,000	DCF Funding - New Implement and Buggy Shed exCI805
CX810*	St Marys Sports Centre (Bowls/Golf Clubhouse)		65,010		45,000	45,000	DCF Funding - Internal Alterations
CX815*	Scamander Surf Life Saving Club		20,273		19,745	19,745	DCF Funding - Fitout of Amenities
CX820*	St Marys Football Ground		143,295		110,020	110,020	DCF Funding - Irrigation System
CX825*	St Marys Community Space		35,112		35,000	35,000	DCF Round 2 Potential Project
CX830*	Mathinna Cemetery Master Plan		51,529		50,000	50,000	DCF Round 2 Potential Project
CX835*	Fingal Cemetery Master Plan	14,920	84,238		100,000	100,000	DCF Round 2 Potential Project
CX840*	Fingal Valley Tracks	-	44,269		139,500	139,500	DCF Round 2 Potential Project
CX870*	Wombat Walk - Footpath Upgrade	-	13,976		-	-	DCF Round 2 Potential Project
CX845*	Drought Protection Plan	-	10,000		10,000	10,000	DCF Round 2 Potential Project
CI810	St Helens Sports Complex		899		50,000	50,000	Reroof & Repaint & waterproof - Aths Bldg
CH870	Shade structure - Flagstaff trail head		24,942		25,000	25,000	TBC
CI815	Shade Structures - Scamander Reserve	147	227		25,000	25,000	TBC
CI805	Street furniture & signage		6,540		20,000	20,000	
CI820	Playground equipment replacement program	-	-		20,000	20,000	St Helens Foreshore - Playground Fence replacement
CI825	Playground equipment replacement program	-	-		50,000	50,000	10 sites at \$5K each
CI845	St Helens rec ground - Carpark Area	-	-		15,000	15,000	

Project Code	Details	Month Actuals	Year to Date Actual	Budget expected to be C/F	2020-2021 Estimate	Total New Budget + C/f	Comments
CI830	Re-sheet airport runway	-	-		100,000	100,000	
	Pyengana Rec ground	-	-		40,000	40,000	Cancel. Budgeted twice
CI835	St helens Boat Ramp Project		20,000			-	\$98308.60 total - Council \$20000 Contribution ex GST
CF135*	Georges Bay Walking Trail/St Helens Foreshore Path		2,001,195		2,223,510	2,223,510	Community Development Grant Funded \$2.1M
CH865	Swimcart to Binalong Bay - MTB Trail		5,509			-	
CH810	St Helens Cemetery Master Plan	-	-	50,000		50,000	
CH815	Dog exercise area St Helens Improvements	3,409	11,664	10,000		10,000	
CH530	Car Parking & MTB Hub - Cecilia St Carpark	11,327	248,937			-	as per Council decision 10/19.17.3
CH825	Cornwall Playground Upgrade (Slide Only)		5,690	5,000		5,000	Cornwall - Slide Only
CD815	Wrinklers Lagoon Redevelopment Design & Planning Amenities Bldg	-	-	89,400		89,400	
CE820	Street furniture & signage	-	-	8,		8,860	New Code created for 2020/21
CH840	St Helens Croquet Playing Field	-	-	30,000		30,000	
CF810	Fingal Cemetery Master Plan	-	-	40,000		40,000	
CE815	Mathinna Cemetery Master Plan	-	-	20,000		20,000	
CF825	Parnella foreshore protection works		46,247			-	C/f to CF805
CF805	Parnella/Foreshore Walkway		1,	249,010		249,010	Moved from Footpaths
CH855	Flood Levee - Groom Street, St Marys Flood Mit.	3,646	190,795				Flood Mitigation Funding
CH860	Flood Warning System - St Marys Flood Mitigation		15,551				Flood Mitigation Funding
CI850	Bike Racks - Multiple Locations	6,818	7,228				Funding AC/810
CF820*	Mountain Bike Trails - Poimena to Bay of Fires		11,716			-	
CF820A*	Mountain Bike Trails - Stacked Loops-St Helens		446,826			-	
CI840	Flagstaff MTB Carpark Sealing		92,987			-	Funding Aust Govt Nov 2020 \$100K
CI855	Shared Pathway - Binalong Bay	1,800	2,287			-	Funding Aust Govt Nov 2020 \$40239
CI860	Shared Pathway - Kirwans Beach		36,249			-	Funding Aust Govt Nov 2020 \$35K
CI865	Shared Pathway - Scamander	1,800	7,230			-	Funding Aust Govt Nov 2020 \$108167
CI870	Shared Pathway - Foreshore to Circassian	1,662	128,976			-	Funding Aust Govt Nov 2020 \$185K
CI875	Pavement Rehabilitation - St Helens Pt Rd		350			-	Funding Aust Govt Nov 2020 \$170K

Project Code	Details	Month Actuals	Year to Date Actual	Budget expected to be C/F	2020-2021 Estimate	Total New Budget + C/f	Comments
CI880	Tourism Information Signage - Multiple		350			-	Funding Aust Govt Nov 2020 \$9K
CI885	Shared Pathway - O'Connors Beach	177	2,562				LRCI Round 2
CI890	Shared Pathway - Tasmn H'Way, Beaumaris	11,660	11,660				LRCI Round 2
CI895	Shared Pathway - Esk Main Road, St Marys	-	-				LRCI Round 2
CI899	Bay of Fires Masterplan	-	-				Possible funding in 2021-22
	TOTAL PARKS, RESERVES & OTHER	57,366	3,806,635	502,270	3,122,775	3,625,045	
	ROADS						
	STREETSCAPES						
CX850*	Mathinna Streetscape Improvements	51,040	206,379		208,035	208,035	DCF Round 2 Project Grant
CE110	Scamander entrance at Wrinklers	-	-	193,500		193,500	
CF105	Fingal Streetscape - Stage 2	-	-	40,000		40,000	Outstand Construction in 20/21-Can we make a new project code so as to close out the streetscape project?
CI130	Fingal Streetscape - 2020/21	-	-			-	NEW CODE for 2020/21 as requested
	TOTAL STREETSCAPES	51,040	206,379	233,500	208,035	441,535	
	FOOTPATHS						
CG115	Annual replacement of damaged footpaths		16,097	30,000	15,000	45,000	Covid 19 restrictions - defer work
CI110	Akaroa - Akaroa Ave	-	-		7,200	7,200	
CI115	Akaroa - Carnnell Place	-	-		6,300	6,300	
CI120	Binalong Bay - Coffey Drive	-	-		13,000	13,000	
CI125	Binalong Bay - Barnett Close	-	-		7,000	7,000	
CI105	Scamander - Scamander Ave		34,676		60,000	60,000	
	St Helens - Existing Sub-division	-	-		125,000	125,000	southern side of GF Bridge.
CI135	St Helens Point Road Pavenment Remediation	911	8,638				which will be funded by the \$650k bucket from the LRCI funding. This funding has not been finalized yet as JB has to sign the nomination form.
CI140	Cobrooga (Mimosa/Jason) Drive - Footpath	4,497	12,291				LRCI Round 2
CH105	Binalong Bay Footpath - Main Road	-	-	30,000		30,000	Covid 19 restrictions - defer work
CF130	Parkside Foreshore Footpath		3,500			-	
CH110	Binalong Bay - Highcrest to Bevan Streets		1,458	3,000		3,000	Covid 19 restrictions - defer work

Project Code	Details	Month Actuals	Year to Date Actual	Budget expected to be C/F	2020-2021 Estimate	Total New Budget + C/f	Comments
CH115	Fingal - Talbot Street	-	-	30,000		30,000	completed
CH120	Scamander-Scamander Ave		16,882	41,118		41,118	completed
CH125	Stieglitz - Chimney Heights		2,384	3,000		3,000	completed
CF125	Medea Cove Footpath/Road options		375	70,265		70,265	Covid 19 restrictions - defer work
CG110	Storey St, St Marys		59,723	50,000		50,000	Covid 19 restrictions - defer work
	TOTAL FOOTPATHS	5,408	156,024	257,383	233,500	490,883	
	KERB & CHANNEL						
CI160	St Helens Point Road (Parnella SW Catchment 2)	2,084	313,198		160,000	160,000	LRCI Round 2
CI155	Atlas Drive - Landslip Control	-	-		40,000	40,000	
CH155	Byatt Court, Scamander	-	-	46,000		46,000	Covid 19 restrictions - defer work
	Replacements TBA	-	-	22,000		22,000	Covid 19 restrictions - defer work
CI165	Jason Street, St Helens	591	12,173			-	
CG155	Cameron St, St Helens (south of Quail St intersection) (0.16km)	-	-	20,000		20,000	Covid 19 restrictions - defer work
CE165	Treloggen Drive, Binalong Bay	240	240	50,360		50,360	Covid 19 restrictions - defer work
	TOTAL KERB & CHANNEL	2,915	325,611	138,360	200,000	338,360	
	RESHEETING						
	2285 -North Ansons Bay Rd	-	-		30,000	30,000	
	2286 -North Ansons Bay Rd	-	-		30,000	30,000	
	40 - Anchor Rd	-	-		10,100	10,100	
	39 - Anchor Rd	-	-		10,800	10,800	
	41 - Anchor Rd	-	-		16,400	16,400	
CI305	906 - Ansons Bay Rd (Priory Rd)		54,483		9,400	9,400	
CI305	903 - Ansons Bay Rd (Priory Rd)	-			44,900	44,900	
CI305	910 - Ansons Bay Rd (Priory Rd)	-			25,800	25,800	
CI305	909 - Ansons Bay Rd (Priory Rd)	-			25,700	25,700	
CI305	908 - Ansons Bay Rd (Priory Rd)	-			18,300	18,300	
CI305	907 - Ansons Bay Rd (Priory Rd)	-			18,100	18,100	
CI305	904 - Ansons Bay Rd (Priory Rd)	-			16,000	16,000	
	46 - Church Hill Rd	-	-		2,800	2,800	
	1081 - Sorell St	-	-		6,700	6,700	
	1024 - Franks St Fingal	-	-		3,400	3,400	
	1187 - Honeymoon Pt Rd	-	-		6,200	6,200	
	1178 - Jeanerret Beach Rd	-	-		800	800	
	47 - Johnston Rd	-	-		8,100	8,100	

Project Code	Details	Month Actuals	Year to Date Actual	Budget expected to be C/F	2020-2021 Estimate	Total New Budget + C/f	Comments
	1053 - Louisa St	-	-		2,800	2,800	
	1051 - Louisa St	-	-		3,700	3,700	
CI310	948 - Reids Rd		20,070		23,800	23,800	
CI310	946 - Reids Rd				20,400	20,400	
CI310	945 - Reids Rd				21,600	21,600	
	704 - U/N 1 Stieglitz	-			4,600	4,600	
	999 - Victoria St Part C	-	-		1,400	1,400	
	998 - Victoria St Part C	-	-		360	360	
	997 - Victoria St Part C	-	-		2,100	2,100	
CH325	2054 - Brooks Rd		173			-	
	2138 - Franks St Fingal	-	-	3,795		3,795	
CH310	2285 - Nth Ansons Bay Rd		271			-	
	2258 - McKerchers Rd	-	-	8,190		8,190	
	2259 - McKerchers Rd	-	-	9,623		9,623	
	2260 - McKerchers Rd	-	-	2,662		2,662	
	2380 - Tims Creek Rd	-	-	6,880		6,880	
	2392 - Tyne Rd	-	-	6,370		6,370	
	2393 - Tyne Rd	-	-	7,262		7,262	
	2394 - Tyne Rd	-	-	6,166		6,166	
	2303 - Old Roses Tier Rd	-	-	6,848		6,848	
CH320	2015 - Ansons Bay Rd (Priory Rd)		2,903			-	
	2176-Honeymoon Point Rd	-	-	1,401		1,401	
CG310	Reids Rd		3,579	20,000		20,000	Only c/f \$20k
	Fingal Streets	-	-	6,500		6,500	
CG345	German Town Rd, St Marys	-	-	6,980		6,980	
CG350	Dublin Town Rd, St Marys	-	-	15,000		15,000	
CH315	Ansons Bay Rd, Ansons Bay		1,082	-		-	
	TOTAL RESHEETING	-	82,561	107,677	364,260	471,937	
	RESEALS						
	Cornwall Alexander & William Sts (Nth of Lennox)	-	-		12,000	12,000	
CI490	1013 -Stieglitz St S/R Fingal	-	-		5,400	5,400	
CI455	266 - Upper Esk Rd		543		33,800	33,800	
CI440	1092 - Legge St Fingal		5,648		13,900	13,900	
	263 - Upper Esk Rd	-	-		47,000	47,000	CI455
	253 - Upper Esk Rd	-	-		22,000	22,000	CI455
	256 - Upper Esk Rd	-	-		34,000	34,000	CI455
	254 - Upper Esk Rd	-	-		20,500	20,500	CI455
	258 - Upper Esk Rd	-	-		36,500	36,500	CI455
	271 - Upper Esk Rd	-	-		7,000	7,000	CI455
	260 - Upper Esk Rd	-	-		4,000	4,000	CI455
CI435	Wrinklers Lagoon Carpark	-	-				
CI460	Giblin Street, Mathinna		4,565			-	
CI480	Barnett Cl, Binalong Bay		866			-	
CI410	370 - Penelope St		3,619		3,200	3,200	

Project Code	Details	Month Actuals	Year to Date Actual	Budget expected to be C/F	2020-2021 Estimate	Total New Budget + C/f	Comments
CI445	1071 - Grant St Fingal		13,896		18,500	18,500	
CI465	635 - Butler St		2,825		1,100	1,100	
CI470	634 - Dunn St		29,485		8,000	8,000	
CI475	615 - High St Mathinna		6,991		4,500	4,500	
CI405	653 - Thomas St Scamander		16,088		5,500	5,500	
CI407	Lawry Heights St Helens	-	-			-	Not in Tender - SEE CI595
CI408	Doric Grove St Helens	-	-			-	Not in Tender - SEE CI595
CI450	303 - Mangana Rd		37,213		50,000	50,000	
CI420	The Gardens Road		43,730		52,000	52,000	
CH485	951 - Reids Rd		15,961	7,290		7,290	Bridge approaches - new seal
	947 - Reids Rd	-	-	6,210		6,210	Bridge approaches - new seal
CH495	St Marys - Esk Main Road Storey to Groom Street	-	-	50,000		50,000	Deferred by DSG to coincide with DSG Road Sealing Programme in 20/21
	TOTAL RESEALS	-	181,430	63,500	378,900	442,400	
	ROAD RECONSTRUCTION / DIGOUTS						
CI505	Walker Street, St Helens		19,183		20,000	20,000	
CI510	Mangana Road		61,816		60,000	60,000	
CI515	Upper Esk Road		172,090		120,000	120,000	
CI520	Upper Scamander Road		32,813		25,000	25,000	
CI525	Gardens Road	322	11,718		15,000	15,000	
CI530	Medeas Cove Esp Reconst		77,910		250,000	250,000	
CI540	Skyline Dr Inters Upgrade	53,069	130,184			-	Funding Audt Govt \$220000 Contribution
	ROAD CONSTRUCTION (NEW)						
CI485	St Marys - Car Park Sealing behind St Marys Hall	20,900	21,684		45,000	45,000	
CI425	Pyenganna Rec Ground Entrance Road		23,439		45,000	45,000	
CI545	216 - Mathinna Plains Road	19,828	39,382		185,000	185,000	
CH515	Ansons Bay Road - Gravel Stabilisation	-	-		30,000	30,000	
	Road Intersection Upgrade Works	-	-	50,000	50,000	100,000	
CI590	Alexander/William Sts Cornwall - Inters Upgrade		9,118				
CI595	Lawry Heights/Doric Grove - Intersection Upg.		17,835				
CI597	John & Crosby St, Cornwall Intersection		13,700				
	Crash Barrier - Multiple Culverts	-			50,000	50,000	
CI550	Mathinna Rd Barriers B0846		24,405			-	
CI555	Mathinna Rd Barriers B1845		29,940			-	

Project Code	Details	Month Actuals	Year to Date Actual	Budget expected to be C/F	2020-2021 Estimate	Total New Budget + C/f	Comments
CI560	Mangana Rd Culvert SW3637		26,709			-	Rural Roads funding
CI565	Nth Ansons Bridge B7023	15,233	15,233			-	Rural Roads funding
CX860*	Cornwall - Gravel Road Sealing - CAMPBELL	-	24,409		75,100	75,100	DCF Round 2 Potential Project ex CI540
CX865*	Cornwall - Gravel Road Sealing - LENNOX	-	46,045			-	DCF Round 2 Potential Project ex CI541
	Road Sealing Program	-	-		350,000	350,000	
CI495	Pavement Investigations Ansons Bay Rd	37,529	135,973			-	
CI430	Lottah Road, Goulds County/Lottah - 200m	26,378	57,109		240,000	240,000	
CI431	Lottah Road, Goulds County/Lottah - 400m		63,463			-	
CI432	Lottah Rd - Sealing & Guard Rails		88,524			-	rural roads funding
CH565	Lottah Rd-Part 1-CH2.3-3.1		564			-	
CH575	Lottah Rd-Part 3 - CH 4.8		49			-	
CH580	Lottah Rd - Part 4 - CH 6.8-6.95	12,825	39,558	20,000		20,000	In progress RTR funded CFWD \$20K for sealing in late Spring 2020
CG545	Rex Ct St Helens dig out	1,497	34,467	27,540		27,540	
CG550	St Helens Pt Rd dig out		36,394	50,000		50,000	
CH505	St Helens Pt Rd (Parkside)		10,163	789,837		789,837	Project to be rescoped and requires grant funding \$375K
CH510	Atlas Drive - Retaining Wall Anchor	-	-	40,000		40,000	Deferred to coincide with bridge works at Georges Bay shared way - Spring 2020
CI535	Gardens Road - Sight Distance Works	4,483	266,063	400,000		400,000	Subject to successful \$200k Black Spot funding application
CH555	Talbot to Percy Street, Fingal - Reconstruction		94				
CH560	Road Network - Sign Replacement	5,408	16,528		15,000	15,000	
	Ansons Bay Road Signage	-	-			-	Part of Rural Roads Funding as per above \$15K
CG520	Beaumaris Ave		24			-	
CG505	St Helens Pt Rd, between Cunningham and Talbot St	3,623	15,590			-	
	TOTAL ROADS OTHER	201,095	1,562,176	1,377,377	1,575,100	2,952,477	
	ROADS TOTAL	260,458	2,514,181	2,177,797	2,959,795	5,137,592	
	BRIDGES						
CI210	B2398 - Intake Bridge, Pyengana	70,760	205,697		245,100	245,100	Replace structure with 25T load limit
CI205	B3617 - Mt Elephant Rd		16,910		18,000	18,000	Replace Deck -brought forward from 2021-22
CG220	B2293 Cecilia St, St Helens		- 9,671	31,671		31,671	Reallocate to another bridge in 2020/2021
CG250	B7027 Mathinna Plains Road	-	-	15,000		15,000	Culvert Extension - CFWD to 2020/2021

Project Code	Details	Month Actuals	Year to Date Actual	Budget expected to be C/F	2020-2021 Estimate	Total New Budget + C/f	Comments
CH205	Footpath Bridge at Fingal Culvert		16,874			-	completed
CG225	B2792 Four Mile Creek Road		323,665	240,000		240,000	Contract awarded in Apr 20 to be complete before end Sep 20
CH240	B2117 The Flat Road Bridge, St Marys		3,395			-	Flood Mitig Funding Due December 2019
	TOTAL BRIDGES	70,760	556,870	286,671	263,100	549,771	
	STORMWATER						
CI660	Minor stormwater Jobs	16,240	48,717		50,000	50,000	
CI655	Falmouth St St Helens	-	-		30,000	30,000	Penelope to Halcyon
CX855*	Alexander St Cornwall	-	63,629		61,950	61,950	DCF Round 2 Potential Project ex CI660
CI685	Treloggens Track	-	-		30,000	30,000	
CD655	Implement SWMP priorities	26	290			-	
CG665	Freshwater Street / Lade Court (Beaumaris)	-	-	70,000		70,000	Install new storm water pipe rear of Freshwater St properties to prevent Lade Ct properties flooding.
CG670	Medea St -Opposite Doepel St	-	-	45,000		45,000	115m of open drain
CF665	Beauty Bay Access track improvements		289			-	completed
CH655	Beaumaris Ave		6,540	25,000		25,000	New Stormwater main
	TOTAL STORMWATER	16,266	119,465	140,000	171,950	311,950	
	WASTE MANAGEMENT						
CI630	Rehabilitation of former Binalong Bay Tip	-	-		5,000	5,000	
CI620	Scamander waste oil facility	1,073	5,039		13,000	13,000	
CI605	St Helens WTS - test Bore	-	-		15,000	15,000	
CI610	Scamander WTS-Test Bores (2)		20,315		45,000	45,000	
CI635	Scamander WTS-Leachate Retention pond		1,120		20,000	20,000	
CI615	Scamander WTS-Inert Landfill		2,690		20,000	20,000	
CI625	St Marys WTS Oil Station	1,208	4,720		13,000	13,000	
CI640	Waste Shredder	-	-	30,000	20,000	50,000	
CH610	Scamander WTS - Reseal entrance road		5,430			-	
CE615	Scamander WTS retaining wall replacement	-	-	52,000		52,000	Contingency for potential future site modification
	WASTE MANAGEMENT TOTAL	2,281	39,314	82,000	151,000	233,000	
						-	
	Total Capital expenditure	407,586	7,827,040	3,145,898	7,754,120	10,900,018	

ACTION	INFORMATION
PROPONENT	Council Officer
OFFICER	Bob Hoogland, Manager Corporate Services
FILE REFERENCE	040\028\002\
ASSOCIATED REPORTS AND DOCUMENTS	Nil

OFFICER'S RECOMMENDATION:

That the report be received.

INTRODUCTION:

The purpose of this report is to provide Councillors with an update of various issues which are being dealt with by the Visitor Information Centre.

PREVIOUS COUNCIL CONSIDERATION:

Provided as a monthly report – Council consideration at previous meetings.

OFFICER'S REPORT:**Staff Movements:**

Visitor numbers are down around 500 from last month; this is still around 500 more than May of 2019. The highest daily numbers were early in the month as expected but it May is another indicator of the unusual circumstances continuing to prevail.

Meetings Attended/Other information:

VIC staff noted:

- We are taking phone calls from mainland customers seeking information for upcoming holidays.
- VIC is still getting positive feedback on the information available to visitors.
- One (1) staff member attended in person a northern region Visitor Information Network meeting in Scottsdale. George Town provided information about their MTB tracks. The upcoming conference in Strahan was discussed and there are concerns that low numbers may result in this being cancelled.

The History Room Curator provided the following additional information:

- Firearms Display: These have been inspected by St Helens Police and have met all required criteria.
- Glass/Wood Display Case: Will get some lighting installed with this new cabinet and replace the small cabinet in the Dragon Room.
- Cultural Capability Training: Ongoing, almost complete.
- National Reconciliation Week: Display created for the VIC/Service Tas foyer.

- Research requests: These are ongoing with some new businesses and residents. Even have queries through Facebook on 'Tasmania's History' page.
- Hirst Collection: This has been revamped and rotated.
- Travelling Exhibition: Been contacted by the National Archives of Australia regarding their touring exhibition. Have forwarded photos of floor space and dimensions for layout arrangements.
- University of Sunshine Coast: Contacted by Dr Amy Clarke, Senior Lecturer in History at this campus regarding the Tin Dragon. Provided information and images of the sculpture for inclusion in her proposed book 'Guide to Australia's Big Things' a historic/travel guide.
- Flaneur Travel: Contacted by this agency based in Victoria regarding proposed visit in September 2021 of 20 persons.
- New Volunteer: Provided registration paperwork for an enquiry.
- Commentary on statistics: Revenue appears to be holding comparable to previous years despite travel disruptions for visitors. Visitation is also standing up well comparable to previous 5 years of data. Volunteers - 157 hours for May 2021, 39.25 average weekly hours This is a very consistent figure and shows unwavering support of the St Helens History Room by the volunteers.

Statistics:

Door Counts:

Month/Year	Visitor Numbers	Daily Average	History Room
May 2010	1,569	54.10	
May 2011	1,288	41.55	99
May 2012	1,155	37.26	58
May 2013	1,449	46.74	129
May 2014	1,605	53.50	139
May 2015	1,889	60.93	105
May 2016	1,818	58.64	95
May 2017	1,856	59.87	77
May 2018	1,460	47.09	77
May 2019	1,267	40.87	92
May 2020	NIL	NIL	NIL
May 2021	1,773	57.19	99

Revenue 2019/2020:

Month	VIC Sales	HR Entry	HR Donations
July	1,531.55	209.00	236.20
August	2,261.05	162.00	28.00
September	3,974.85	379.00	59.30
October	6,219.40	456.00	61.00
November	9,928.75	680.00	108.30
December	9,181.90	486.00	47.10
January	11,386.71	674.00	94.65
February	9,025.60	703.00	210.10
March	8,237.44	700.00	186.80
April	NIL	NIL	NIL
May	NIL	NIL	NIL
June	537.20	34.00	16.00

Revenue 2020/2021:

Month	VIC Sales	HR Entry	HR Donations
July	2,335.55	194.00	121.65
August	1,774.39	111.00	78.05
September	1,642.36	216.00	83.10
October	1,791.61	372.00	73.45
November	2,022.22	137.00	105.05
December	3,963.18	217.00	65.15
January	3,922.85	420.00	113.25
February	5,078.95	456.00	237.90
March	6,599.42	662.00	233.40
April	6,002.76	451.00	174.15
May	3,616.50	373.00	132.90

STRATEGIC PLAN & ANNUAL PLAN:**Strategic Plan 2017-2027***Goal*

Economy - To foster innovation and develop vibrant and growing local economies which offer opportunities for employment and development of businesses across a range of industry sectors.

Strategies

Create a positive brand which draws on the attractiveness of the area and lifestyle to entice people and businesses' to live and work in BOD.

Goal

Economy - To foster innovation and develop vibrant and growing local economies which offer opportunities for employment and development of businesses across a range of industry sectors.

Key Focus Area 2.1.2

Tourism – Broadening, lengthening and improving the visitor experience through development of attractions and activities; promotion and signage; and great customer service.

Action 2.1.2.9

Assess and improve the customer experience delivered through the St Helens Visitor Information Centre.

LEGISLATION & POLICIES:

Nil.

BUDGET AND FINANCIAL IMPLICATIONS:

Not applicable.

VOTING REQUIREMENTS:

Simple Majority.

ACTION	DECISION
PROPONENT	Secretary to the Audit Panel
OFFICER	Manager Corporate Services – Bob Hoogland
FILE REFERENCE	018\005\004\
ASSOCIATED REPORTS AND DOCUMENTS	Minutes of Audit Panel Meeting 7 June 2021 Audit Panel Annual Report 2020/2021 Audit Panel Work Plan 2021/2022

OFFICER'S RECOMMENDATION:

That Council receive the:

1. Minutes of the Audit Panel 7 June 2021;
2. Audit Panel Annual Report for 2020/2021; and
3. Endorse the Audit Panel Work Plan for 2021/2022.

INTRODUCTION:

Council's Audit Panel meets every three (3) months and the minutes of each meeting are required to be provided to Council.

PREVIOUS COUNCIL CONSIDERATION:

Minutes of Audit Panel meetings are provided to and considered by Council following those meetings, four (4) times per year. This specific report has not been considered by Council.

OFFICER'S REPORT:

As per the minutes, the Audit Panel received and reviewed various elements of Council's financial performance, internal and external audit activities, management of risk and review of policies. Legislation requires these minutes to be provided to Council.

The Audit Panel considered the Annual Report for 2020/2021 as prepared by the Chair and reviewed an amended Work Plan for 2021/2022. The Audit Panel recommended Council receive the Annual Report and endorse the Work Plan.

Management noted the recommendation to resume contracted internal audits to supplement internal audit by trained Council staff. Management is fully supportive of these audits, suspended this due to the reduction in operational funds and will resume these as soon as possible.

STRATEGIC PLAN & ANNUAL PLAN:

Strategic Plan 2017 – 2027

Goal

Services – To have access to quality services that are responsive to the changing needs of the community and lead to improved health, education and employment outcomes.

Strategy

- Work collaboratively to ensure services and service providers are coordinated and meeting the actual and changing needs of the community.
- Ensure Council services support the betterment of the community while balancing statutory requirements with community and customer needs.

LEGISLATION & POLICIES:

Local Government (Audit Panels) Order 2014

Division 4 – Audit Panels of Local Government Act 1993

BUDGET; FUNDING AND FINANCIAL IMPLICATIONS:

Nil

VOTING REQUIREMENTS:

Simple Majority.

Minutes of the Meeting of the Audit Panel

Meeting Time and Date: Monday 7 June 2021 8.30 am

Meeting Venue: Break O'Day Council Library

Present: A Gray (Chair); Cllr L Whittaker; Cllr B LeFevre

In attendance: General Manager – J Brown (GM); Manager Corporate Services – B Hoogland (MCS)

By phone: Stephen Morrison – Assistant Audit General – Tasmanian Audit Office

Apology: Nil

Order of Business:

06/21.2.0 – Declaration of Pecuniary Interests/Conflict of Interests

Nil

06/21.3.0 – Adoption of Previous Minutes

Minutes of the Meeting 01 February 2021 were accepted as circulated, having been received by Council at the February 2021 Meeting

06/21.4.0 – Business Arising

Nil

06/21.5.0 - Outstanding from Previous Meetings – Action Sheet

Procurement procedure – addressed later in the meeting

Order of Business – Governance and Strategy:

06/21.6.1 – Review of Strategic Plan

The GM verbally updated the Audit Panel with respect to a proposed review, noting the intent to incorporate consideration of population forecasts and strategies. The Audit Panel received the verbal update.

06/21.6.2 Budget Review

The meeting considered the draft budget report, noting that this was to be considered at the Council Workshop later on the same day. The Audit panel Chair noted the proposed operating deficit was in line with Council's Long Term Financial Plan. GM and MCS noted perceptions of sustainability associated with operating deficits in the context of possible local government amalgamation investigations. The Audit Panel received the draft budget.

06/21.6.3 – Review Policies and Procedures

The meeting considered the report and the recommended amended procurement procedure – Contractor Management Procedure and Official Purchase Order Procedure. The Chair queried whether Council's Navision system could manage recording of quotations as required by the procedure. MCS confirmed that the Navision system accepted scanned quotations and these were recorded with the related creditor invoices. The Audit Panel recommended the amended procedure be adopted by GM.

The meeting also considered the Policy Review Schedule and discussed the review process. MCS noted that these are now incorporated into Cascade, the system replacing Envisio. The Chair noted that policies seem generally to be up to date and that the timing of BODC's review of policies compares favourably to other Councils. The Audit Panel received the report.

Order of Business – Financial Reporting

06/21.7.1 - Financial Reports

The Panel considered the circulated end of month financial report as at 30 April 2020 received by Council at the May 2021 Council Meeting. The Audit Panel received the report.

06/21.7.2 - Special Reports

Nil

Order of Business – Internal Audit

06/21.8.1 – Internal Audit Reports

The Audit Panel considered the circulated Internal Audit Register, Schedule and the internal audit of the Rating system. The Chair asked if the timing of the Rating System audit would be more appropriate prior to the issue of rate notices, to mitigate against significant errors. MCS noted that the audit was system based to determine compliance with legislation and policies and therefore timing was scheduled according to workflows of the auditor and auditee. The Chair agreed this was appropriate. The Chair noted the Internal Audit Schedule included a large number of audits in 2022/2023 and asked if these should be evened out more. MCS noted a few of these were relatively minor and "small" audits and therefore scheduling has worked out appropriately in previous years. MCS noted that the Risk Management audit has been postponed due to staff from neighbouring Councils being unavailable due to workloads but should become available in due course. MCS noted inappropriateness of Council staff undertaking the audit and benefits of review by other local governments. GM noted Risk Management was a system suitable to contracted internal audit when funds could be allocated in a future financial year. The Audit panel received the Internal Audit reports.

Order of Business – External Audit

06/21.9.1 Review implementation of Audit Recommendations

The Audit Panel considered the Audit Findings report from the year ended 30 June 2020. MCS advised of implementation of the recommendations, particularly noting ongoing addressing of outstanding leave balances. The Chair noted for the Panel the importance of staff taking leave as an internal control process – that is, staff not taking leave can be an indicator of inappropriate activities being undertaken which would come to light if someone else was acting in their position. The Audit Panel received the verbal report on the implementation of recommendations.

06/21.9.2 Draft Financial Audit Strategy

Mr Stephen Morrison of Tasmanian Audit Office joined the meeting by phone and outlined the elements of the Strategy for the Audit Panel. The Chair sought clarification of the timing of the audit including the completion date and Mr Morrison confirmed that it would be “tight” but was achievable. Mr Morrison noted no other matters relating to external audit. The Audit panel received the report/strategy.

Order of Business – Risk Management and Compliance

06/21.10.1 – Risk Management Reports

The meeting considered the circulated Risk Management Framework and noted this and the associated Policy had been reviewed relatively recently. The Chair noted that the Key Performance Indicators could be “stream lined” in the next review. The Audit Panel received the report.

06/21.10.2 – Review Business Continuity Plan

The meeting considered the circulated Business Continuity Plan. MCS noted a recent “desktop” review of the plan and outlined the process and findings. The Chair sought clarification of the nature of the scenario used to test the plan and MCS confirmed that it was a fire which destroyed the administration building. The Audit panel received the verbal update.

06/21.10.3 Review WH & S Management Process

The Audit Panel considered the circulated report. The Chair queried the contractor audit resulting in 11 contraventions, seeking clarification if this was a significant issue. GM clarified that the non-compliances were relatively minor and addressed reasonably promptly, arising from a relatively small local contractor with limited resources. The Audit panel received the report.

06/21.10.4 – Monitor/Oversee claims/lawsuits/instances of fraud

The Chair queried if there were any reportable instances to be brought to the attention of the Panel. GM/MCS confirmed that there had been no such instances. The Audit Panel received the verbal report.

Order of Business – Audit Panel performance

06/21.11.1 Review Audit Panel Charter

MCS noted that changes to the Charter were generally considered by managers from the Councils with shared Charters and Chairpersons, if possible changes were identified by individual local governments. The Chair noted the Charter changes were generally derived from changes to legislation – no such changes had occurred. The Audit Panel received the report.

06/21.11.2 Review Annual Workplan

The Audit Panel considered the draft Workplan with two suggested changes from the Chair including separately reviewing risks around information technology. The meeting also discussed the timing of the review of the Audit Report with the intent of making recommendation to Council of issues identified. For maximum effectiveness, this would be undertaken at the completion of audit, scheduled for the end of September and therefore an early October meeting would be much more appropriate than March. The date of the October Audit panel meeting may be changed to suit this timing, if appropriate, or the Audit Report reviewed by the Audit Panel, “off line”, if necessary. The Audit Panel recommended that Council adopt the amended Work Plan for 2021/2022 incorporating the identified changes.

06/21.11.3 Receive Audit Panel Annual Report

The Audit Panel considered the Audit Panel Chair’s draft annual report as circulated outlining the activities and outcomes of the Audit Panel for 2020/2021. The Chair noted the report should be updated to incorporate the Internal Audit report received for the Rating system. The Audit Panel recommended that Council receive the report, as updated.

Order of Business – Other Business

06/21.12.1 Draft Strategic Asset Management Plan

The Audit Panel considered the circulated draft SAMP. The Chair noted some minor corrections. Subject to the noted amendments, the Audit Panel received the report and recommended it for consideration by Council.

06/21.12.2 Other Business

Clr LeFevre noted the benefit of the Chair of the Audit Panel providing guidance to Councillors on the role of the Audit Panel and specific elements of that role, particularly any new Councillors after the next local government elections. GM explained the Councillor development sessions provided following the elections and agreed that an Audit panel awareness session could be beneficial.

06/21.13.0 - Meeting Close/Next Meeting Date

The meeting closed at 9.40am, the next meeting has been scheduled for 04 October 2021 (subject to the timing of TAO Audit Report as discussed previously).

Break O'Day Council

Annual report of the Audit Panel to the Council for 2020-21

This report explains how the Audit Panel discharged their responsibilities during 2020-21. The report also outlines the Panel's plan for 2021-22.

The key purpose of this report is to:

- achieve greater awareness of the purpose, role and objectives of the Audit Panel;
- outline the outcomes achieved by the Panel; and
- provide council with information on the future objectives of the Panel.

Membership

The Audit Panel currently comprises three members, the independent Chairperson plus two Councillors.

During 2020-21, the independent Chairperson changed from Steven Hernyk (July – November) to Andy Gray (November to June). Mr Hernyk was independent Chairperson since the inception of the Panel and was instrumental in contributing to the establishment of the Panel's operating framework, as well as leading the Panel in a skilled and diligent manner on behalf of Council.

The Councillors during 2020-21 were Cllr Barry LeFevre and Cllr Lesa Whittaker. The alternate member is Cllr John McGiveron.

The audit panel meeting and attendance record was:

	Possible	Actual
Steven Hernyk	1	1
Andy Gray	3	3
Lesa Whittaker	4	3 *
Barry LeFevre	4	4

*Cllr McGiveron attended in Cllr Whittaker's absence

Functions of the Audit Panel

The function of the Audit Panel is to review Council's performance across a range of areas. The specifics of this function are sourced from:

- Section 85A of the Local Government Act 1993, which includes review of Council's performance in relation to:
 - Financial systems, financial governance arrangements and financial management
 - Strategic Plan, Long-term Financial Masterplan, and Asset Management Strategies and Policies
 - Policies, systems and controls to safeguard long-term financial position

- Local Government (Audit Panels) Order 2014, which includes consideration of:
 - Annual financial statements of Council
 - Strategic Plan, Long-term Financial Masterplan, and Asset Management Strategies and Policies
 - Accounting, internal control, anti-fraud, anti-corruption and risk management policies, systems and controls
 - Compliance with the Local Government Act
 - Whether Council has taken any action in relation to recommendations provided by the Audit Panel
- Council's Audit Panel Charter (dated October 2018), which include considering:
 - The matters noted above
 - Human resource management, including policies, procedures and enterprise agreements
 - Information and communications technology governance
 - Management and governance of the use of data, information and knowledge
 - Other activities with the Panel's remit, as determined by the Panel

Liaison with Tasmanian Audit Office

Council's external auditor, the Tasmanian Audit Office (TAO), attended meetings with the Panel during the year.

The Audit Panel considered all reports from TAO on their activities undertaken in reviewing and auditing the internal control environment. The independent audit of the annual financial statements of the Council for 2020 was reviewed by the Audit Panel.

Key activities in 2020-21

The key activities of the Audit Panel during 2020-21 included:

- Reviewed the accounting policies and draft financial report for the year ended 30 June 2020
- Monitored the effectiveness of Council's risk management processes and controls, including a review of the insurance portfolio
- Received regulatory updates to maintain current knowledge of contemporary governance practice and legislative requirements
- Received internal audit reports covering:
 - Compliance with Fair Work Act (completed internally)
 - Policy review (completed internally)
 - Records management (completed internally)
 - Infrastructure asset management (completed by Synectic)
 - Pecuniary interest and conflicts of interest (completed by Synectic)
 - Rating System (completed internally)
- Received the TAO procurement compliance audit reporting
- Reviewed the external audit strategy for financial year 2020-21
- Developed and approved the Panel's annual work plan for 2021-22

Internal audit function

The prior year (2019-20) annual Audit Panel report noted that there had been a lack of internal audit activity and reporting during that year to due to staff availability.

It is pleasing to note that the level of internal activity increased in 2020-21 (as noted above) through a blend of internally resourced and externally resourced activity.

I recommend that this partially outsourced internal audit function be continued for future years. This internal audit function serves two purposes:

- enables Management and the Council to have greater assurance that there is compliance with policy, procedure and internal control; and
- enables the Audit Panel to discharge its responsibilities.

Program for 2021-22

In accordance with Council's Audit Panel Charter, the Audit Panel is required to develop an annual work plan that includes, but is not limited to, a schedule of meetings and the known objectives for each meeting.

The review of the annual work plan has consisted of:

- Consideration of the requirements of the Local Government Act 1993, Local Government (Audit Panels) Order 2014, and Council's Audit Panel Charter (as noted above)
- Consideration of matters discussed by the Audit Panel during the last year that may warrant a separate agenda item
- Requests from Council to the Audit Panel, if any

Based on this review, the following changes are proposed for the 2021-22 Audit Panel work plan:

- Inclusion of a separate agenda item (item 34) in the December meeting for the review of information and communications technology governance, including processes and controls for management and use of data, information and knowledge
- Minor wording changes to item 33 to include "anti-corruption" as well as "anti-fraud" controls.

Attached to this report is the proposed work plan of the Audit Panel for the next twelve months. The Audit Panel's meeting in June 2021 recommended this work plan to Council for approval.

In concluding, I thank all Panel members for their contributions this year. I also thank the Management Team who provided support to the Audit Panel.

Other

The Chairman convened a meeting of other Audit Panel Chairpersons in Northern Tasmania to discuss the review of Tasmania's Local Government Legislation Framework. In particular, this was focused on the proposed role of the Audit Panel in reviewing the annual Council rate setting process.

Andy Gray

Chairperson Audit Panel

	Audit Panel Annual Work Plan			
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Proposed Meeting Dates 2021-2022	Oct	Dec	Mar	Jun
	04	06	07	06

AGENDA ITEM		Mar	June	Oct	Dec
Standing Items					
1.	Declaration of Pecuniary Interests/conflict of interest	√	√	√	√
2.	Adoption of Previous Minutes	√	√	√	√
3.	Outstanding from previous meeting - Action Sheet	√	√	√	√
4.	Review Annual Meeting Schedule and Work Plan		√		
Governance and Strategy					
5.	Review of Council Strategic Plan		√	√	
6.	Review 10-Year Financial Plan	√			
7.	Review Financial Management Strategy (Sustainability)	√			
8.	Review preliminary Budget parameters and assumptions	√			
9.	Review annual budget and report to Council		√		
10.	Review Annual Plan		√	√	
11.	Review Long-Term Strategic Asset Management Plan			√	
12.	Review Asset Management Strategy			√	
13.	Review Asset Management Policy			√	
14.	Review policies and procedures	√	√	√	√
15.	Review performance of plans, strategies and policies including performance against identified benchmarks				√
16.	Assessment of governance and operating processes integration with financial management practices of the Council			√	
Financial and Management Reporting					
17.	Review most current results and report any relevant findings to council	√	√	√	√
18.	Review any business unit, special financial reports or other outside professional consultants reports pertaining to finance, tax, strategy or legal matters	√	√	√	√
19.	Review annual financial report, audit report and management representation letter (for advice to GM) and make recommendation to Council including meeting with Tas Audit Office representative			√	
20.	Review the impact of changes to Australian Accounting Standards		√		
Internal Audit					
21.	Consider any available audit reports	√	√	√	√
22.	Review management's implementation of audit recommendations	√		√	
23.	Review and approve annual internal audit program and alignment with risks		√		
24.	Review the adequacy of internal audit resources for consideration in Council's annual budget and review performance of internal auditors	√			
External Audit					
25.	Consider any available audit reports	√	√	√	√
26.	Review management's implementation of audit recommendations		√		√
27.	Review and approve external audit plan including meeting with Tas Audit Office representative		√		
28.	Consider any performance audit reports that will be undertaken by the Tas Audit Office and address implications for the Council	√	√	√	√

Risk Management and Compliance					
29.	Annual review of risk management framework policies				√
30.	Receive material risk management reports (risk profile, risk management and treatment and periodical/rotational risk review)	√		√	
31.	Monitor ethical standards and any related party transactions to determine the systems of control are adequate and review how ethical and lawful behaviour and culture is promoted within the Council.		√		
32.	Review the procedure for Council's compliance with relevant laws, legislation and Council policies	√			
33.	Review internal, anti-fraud and anti-corruption management controls	√			
34.	Review information and communications technology governance, including processes and controls for management and use of data, information and knowledge				√
35.	Review business continuity plan				√
36.	Review processes to manage insurable risks and existing insurance cover	√			
37.	Review delegation processes and exercise of these	√			
38.	Review tendering arrangements and advise Council	√			
39.	Review WH&S management processes				√
40.	Monitor any major claims or lawsuits by or against the Council and complaints against the Council	√	√	√	√
41.	Oversee the investigation of any instances of suspected cases of fraud or other illegal and unethical behaviour	√	√	√	√
Audit Panel Performance					
42.	Review Audit Panel Charter and make any recommendations for change to the Council for adoption (every 2nd year)				√
43.	Report to Council regarding execution of duties and responsibilities by the Audit Panel		√		
44.	Initiate bi-annual Audit Committee performance self-assessment (every 2nd year)		√		
Other					
45.	Review issues relating to National competition policy	√			

ACTION	DECISION
PROPONENT	Council Officer
OFFICER	Bob Hoogland, Manager Corporate Services
FILE REFERENCE	018\017\004\
ASSOCIATED REPORTS AND DOCUMENTS	Nil

OFFICER'S RECOMMENDATION:

That Council amend the proposed 2021/2022 Fees and Charges for Waste, Planning and Right to Information as tabled in this report.

INTRODUCTION:

Council's current forecasted 2021/2022 waste management has been identified as having a very significant operating deficit. As well as increases to charges, it has been identified that waste disposal fees should be increased to assist in meeting the increased waste disposal costs on the basis of user pays.

Some minor changes to planning fees have also been identified subsequent to the adoption of Fees & Charges for 2021/2022 and the state has provided the change to fee units for Right to Information charges.

PREVIOUS COUNCIL CONSIDERATION:

Fees & Charges for 2021/2022 were adopted at the April 2021 Council Meeting:

04/21.13.4.85 Moved: Clr B LeFevre / Seconded: Clr L Whittaker

That Council adopt the Schedule of Fees & Charges 2021/2022 as presented.

CARRIED UNANIMOUSLY

The proposed waste charges were considered at the June 2021 Council Workshop. The Planning charges have not previously been considered by Council.

OFFICER'S REPORT:

Waste Transfer Station revenue accounts for 8% of the total waste revenue received by the Council. In preparing the operational budget, a need to increase some of the fees adopted by Council at the ordinary meeting of Council in April 2021 has been identified. Fee changes proposed in this report are required to reflect the actual cost of handling specific waste material streams that are predominantly directed to landfill.

Proposed 2021/2022 fee changes from those endorsed by Council in April 2021 are tabled.

DOMESTIC		Adopted 2021/2022 Fees at April 2021	Proposed Fee Change	Change \$/Unit	Increase
Domestic Waste and Green Waste – NOT- SEPARATED	Car Boot or Station Wagon	\$10.00	\$11.00	\$1.00	10%
	Trailer or Utility	\$16.00	\$18.00	\$2.00	12.5%
	Tandem Trailer or small Truck	\$22.00	\$25.00	\$3.00	13.6%
Domestic Waste 50L Garbage Bag		\$2.00	2.50	0.50	25%
Domestic Waste 140L MGB		\$4.00	\$5.00	\$1.00	25%
Domestic Waste 240L MGB		\$5.00	\$7.00	\$2.00	40.0%
COMMERCIAL					
Commercial Business Waste		\$23.00/m ³	\$25.00/m ³	\$2.00	8.7%
Bulk Waste – accepted at Scamander WTS only		\$130.00/tonne	\$140.00/tonne	\$10.00	7.7%
OTHER					
Light truck /4WD tyres		each	\$10.00 each		
General Builders Waste & Rubble		\$15.00/m ³	\$17.00/m ³	\$2.00	13.3%
Mattresses Double/Queen/King		\$9.00 each	\$16.00 each	\$7.00	78%
Mattresses Single		\$5.00 each	\$9.00 each	\$4.00	80%
RECYCLABLE MATERIAL					
Gas Cylinders with gas		\$10.00	\$18.00 each	\$8.00	80.0%
Fridge/Freezer Disposal		\$10.00	\$18.00/each	\$8.00	80%
GREEN WASTE MULCH					
Single shredded green waste mulch available for sale (St Helens WTS only)		Not available	\$10.00/m ³	\$10.00	new

With respect to planning fees & charges, there are some potential large scale developments proposed which may include special area plans or amendments to Council's planning scheme which Council will require the ability to charge a relevant fee for service where required and not be limited to a maximum of \$30,000. On that basis, it is requested that these fees be replaced with a note advising that fees will be negotiated. It is also requested that the following note be added at the end of Fees & Charges – Planning, that will apply to all fee items within the planning fees section:

Note: Applications exceeding \$15 million in value, Council reserves the right to provide an application cost by negotiation with the applicant.

House Plan search - A proposed amendment to a single, non-refundable fee of \$30.00 is proposed to reflect fee for service. This replaces several different fees and brings us in line with approaches undertaken by many Tasmanian local governments.

Right to Information – the recommended amendment arises from receipt of the advice in the change to the rate per fee unit from the Tasmanian government.

Proposed Planning / Right to Information / Search for House Plans fees tabled below:

		Adopted 2021/2022 Fees at April 2021	Proposed Fee Change	Change \$/Unit	Increase
Permitted Use/Discretionary Use	Use and/or Development (Other excluding subdivision)	\$2 per \$1,000 of assessment value Min \$340, Max \$30,000	\$2 per \$1,000 of assessment value Min \$350, Max \$30,000 Note: Development Exceeding a Fee Value in excess of \$30,000 will be quoted by Council upon application	Note: Development Exceeding a Fee Value in excess of \$30,000 will be quoted by Council upon application	No change in fee, change to wording of note
	Where project cost exceeds \$500,000	\$1,500.00* plus \$2 per \$1,000 over \$500,000 to a max \$30,000	\$1,500.00* plus \$2 per \$1,000 over \$500,000 to a max \$30,000 Note: Development Exceeding a Fee Value in excess of \$30,000 will be quoted by Council upon application.	Note: Development Exceeding a Fee Value in excess of \$30,000 will be quoted by Council upon application.	No change in fee, change to wording of note
Scheme amendment - application for amendment to Break O'Day planning scheme and processing fee after council approval to proceed		\$1,750.00*+ TPC + advertising fees	Cost to be negotiated with Applicant upon receipt of Valid Application*	Cost to be negotiated with Applicant upon receipt of Valid Application*	Previous fee removed and replaced completely with note re: negotiation
Search for house plans (Non- Refundable)	Electronic Search by Email	No Charge	\$30	One standard fee (Non refundable)	Various fees replaced by one standard fee covering various similar services
	Electronic Search Printed	\$20			
	Physical Search no Plans Found	No Charge			
	Physical Search Plans Found	\$60			

		Adopted 2021/2022 Fees at April 2021	Proposed Fee Change	Change \$/Unit	Increase
Right to Information	Per application (except where excluded under the Act). The fee is based on 25 fee units@ \$1.62 at the 1 July 2020	\$40.50	Per application (except where excluded under the Act). The fee is based on 25 fee units@ \$1.65 at the 1 July 2021	\$41.25	75c as per increase in standard fee unit

STRATEGIC PLAN & ANNUAL PLAN:

Strategic Plan 2017 – 2027

Goal

Infrastructure – To provide quality infrastructure which enhances the liveability and viability of our communities for residents and visitors.

Strategies

1. Be proactive infrastructure managers by anticipating and responding to the growing and changing needs of the community and the area.
2. Work with stakeholders to ensure the community can access the infrastructure necessary to maintain their lifestyle.
3. Develop and maintain infrastructure assets in line with affordable long-term strategies

Key Focus Areas

Waste Management - Provide access to services and facilities which support a sustainable lifestyle.

LEGISLATION & POLICIES:

Nil.

BUDGET; FUNDING AND FINANCIAL IMPLICATIONS:

Proposed fee changes if adopted by Council will be incorporated into the 2021/2022 Operations Budget.

VOTING REQUIREMENTS:

Absolute Majority.

ACTION	DECISION
PROPONENT	Council Officer
OFFICER	Bob Hoogland, Manager Corporate Services
FILE REFERENCE	018\007\001\
ASSOCIATED REPORTS AND DOCUMENTS	Budget Estimates 2021-2022

OFFICER'S RECOMMENDATION:

That Council adopt the 2021/2022 Budget Estimates document inclusive of:

1. Budget Income Statement
2. Budgeted Statement of Financial Position
3. Budgeted Cash Flow Statement

and,

That in accordance with the provisions of the Local Government Act 1993, Council adopts the rates and charges for the period 1 July 2021 to 30 June 2022 in accordance with the resolutions which follow.

1. General Rate:

- 1.1 Pursuant to Section 90 of the *Local Government Act 1993*, Council makes the following general rate on all rateable land (excluding land which is exempt pursuant to the provisions of Section 87) within the Municipal area of Break O'Day for the period commencing 1 July 2021 and ending 30 June 2022, namely a rate of 8.343 cents in the dollar on the assessed annual value (as adjusted) of the land.
- 1.2 Pursuant to Section 90(4) of the *Local Government Act 1993*, Council sets a minimum amount payable in respect of the general rate of \$568.00.
- 1.3 Pursuant to Section 107(1)(a) of the *Local Government Act 1993*, Council declares by absolute majority, that the general rate is varied as follows:
 - (a) for land which has the defined use, of primary production forestry, in accordance with the list provided by the Valuer General, a varied general rate of 16.60368 cents in the dollar of the assessed annual value (as adjusted) of the land

2. Service Charges:

Pursuant to Sections 93, 93A, 94, and 95 of the *Local Government Act 1993*, Council makes the following service rates and service charges on all rateable land within the municipal area of Break O'Day (including land which is otherwise exempt from rates pursuant to Section 87 but excluding Crown Land to which Council does not supply any of the following services) for the period commencing 1 July 2021 and ending on the 30 June 2022, namely:

2.1 Waste Management:

Service charges for different waste management services as follows;

2.1.1 Waste Infrastructure

for the making available of waste management services to all land within the municipal area comprising waste disposal areas, waste transfer stations and related waste management facilities, \$200.00.

2.1.2 Waste Collection Services

- (a) for making available the service of a 140 litre mobile waste bin collection within each collection area, \$100.00 per bin; and
- (b) for each additional 140 litre mobile waste bin collection within each collection area, \$100.00 per bin.
- (c) for making available the service of a 240 litre mobile waste bin collection within each collection area, \$164.00 per bin; and
- (d) for each additional 240 litre mobile waste bin collection within each collection area, \$164.00 per bin
- (e) for making available the service of a 240 litre mobile recycling collection within each collection area, \$84.00 per bin; and
- (f) for each additional 240 litre mobile recycling collection within each collection area, \$84.00 per bin.

2.1.3 Waste Collection Services – Exceptions

Pursuant to Section 94(3) Council declares, by absolute majority, that the service charges for waste management are each varied within the municipal area according to each of the following factors;

- (a) where land is within a collection area pursuant to sub-paragraph 2.1.2(a), (c) or (e) but is vacant and is not used for any purpose, vary the collection service charge to nil;
- (b) where improved land is within a collection area pursuant to sub-paragraph 2.1.2(a), (c) or (e) but either of the following two conditions apply:
 - (i) the capital value is \$3,000 or less above the land value; or
 - (ii) is considered to not be habitable;vary the collection service charge to nil;
- (c) where land to which sub-paragraphs 2.1.2 (a), (c) or (e) apply is used as a sporting or recreational facility and is a jetty, boat shed, boat ramp or slipway, vary the service charges to nil.

2.2 Fire Protection (fire service contribution):

Pursuant to Section 93A of the *Local Government Act 1993* Council makes the following service rates in respect of the fire service contributions it must collect under the Fire Service Act 1979 for the rateable parcels of land within the Municipal area as follows:

<i>District</i>	<i>Cents in the Dollar of AAV</i>
Volunteer brigade rating district	.46915
General land	.35037

Pursuant to Section 93(3) of the *Local Government Act 1993* Council sets a minimum amount payable in respect of this service rate of \$42.00.

3. Separate Land:

For the purposes of these resolutions the rates and charges shall apply to each parcel of land which is shown as being separately valued in the valuation list prepared under the Valuation of Land Act 2001.

4. Adjusted Values:

For the purposes of each of these resolutions any reference to assessed annual value includes a reference to that value as adjusted pursuant to Section 89 of the *Local Government Act 1993*.

5. Instalment Payment:

Pursuant to Section 124 of the *Local Government Act 1993*, Council:

- (a) decides that all rates are payable by all rate payers by four (4) instalments which must be of approximately equal amounts.
- (b) determines that the dates by which instalments are to be paid shall be as follows:
 - (i) The first instalment on or before 7 September 2021;
 - (ii) The second instalment on or before 9 November 2021;
 - (iii) The third instalment on or before 1 February 2022; and
 - (iv) The fourth instalment on or before 3 May 2022.
- (c) where a ratepayer fails to pay any instalment within 21 days of the date on which the rates are due, the full amount owing becomes due and payable in accordance with Section 124 (5) of the *Local Government Act 1993*.

6 Discount:

Pursuant to Section 130 of the *Local Government Act 1993* Council offers to all of the ratepayers who are liable to pay rates and charges, a discount of 2% of the rates and charges if they are paid, and received by Council, by one payment on or before 7 September 2021.

7. Penalty and Interest:

Pursuant to Section 128 of the *Local Government Act 1993*, if any rate or instalment is not paid, and received by Council, on or before the date it falls due then:

- (a) there is payable a penalty of 6% of the unpaid rate or instalment; and
- (b) there is payable a daily interest charge of 0.0215616% (7.87% per annum) in respect of the unpaid rate or instalment for the period during which it is unpaid.

8. Words and Expressions:

Words and expressions used both in these resolutions and in the *Local Government Act 1993* or the *Fire Service Act 1979* have in these resolutions the same respective meanings as they have in those Acts.

INTRODUCTION:

The Budget Estimates and Rates Resolution are considered annually in accordance with Section 82 of the *Local Government Act 1993* and are prepared in accordance with Council's Long Term Financial Plan.

PREVIOUS COUNCIL CONSIDERATION:

Council adopts its budget every financial year. The Budget Estimates and Rates Resolution 2021-2022 has been considered by individual managers and the management team and preliminary rating, Fees & Charges and budget estimates were considered at previous Council Workshops.

OFFICER'S REPORT:

Council adopted, in principle, its Long Term Financial Plan, with the intent of:

- Ideally aiming to generate a small operational accounting surplus each year;
- Ensuring the maintenance and renewal of existing assets and services;
- Funding new assets and services as identified as priorities by Council;
- Having a long term plan for levels of rates and charges.

The Estimates were prepared in accordance with the Long Term Financial Plan (LTFP) and with the intent of moving to a budgeted operational surplus but this was modified for 2020-2021 to take into account measures to deal with pandemic impacts and significant reduced revenues. The LTFP for 2021-2022 and subsequent years reflects a gradual return to pre-pandemic operational surpluses.

The budgeted deficit is less than forecast in Council's Long Term Financial Plan. Although many of the operating impacts are across Council operations, many are specific to waste operations and therefore funding the true cost of these operations is addressed in this budget. On that basis, the recommended budget estimates and rating resolution incorporates:

- 3% increase on the general rate for residential, commercial and primary production properties
- The waste infrastructure charge is increased by 6%
- The kerbside general waste charge increased by 3%
- The kerbside recycling charge increased by 50% to reflect actual costs
- Overall rates and charges for most properties will increase approximately 5%

STRATEGIC PLAN & ANNUAL PLAN:

Strategic Plan 2017-2027

Goal

Services - To have access to quality services that are responsive to the changing needs of the community and lead to improved health, education and employment outcomes.

Strategies

Ensure Council services support the betterment of the community while balancing statutory requirements with community and customer needs.

LEGISLATION & POLICIES:

In accordance with Sections 71 and 82 of the *Local Government Act 1993*.

BUDGET; FUNDING AND FINANCIAL IMPLICATIONS:

The financial implications to Council for the 2021-2022 financial year are outlined in the Budget Estimates document.

VOTING REQUIREMENTS:

Absolute Majority.

Budget Estimates

2021-2022



Version 1 – 28 June 2021

from the **mountains** to the **sea** | www.bodc.tas.gov.au



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Introduction – Budget 2021 - 2022

Provided below is an overview of the changes to the rates resolution for the 2021/2022 financial year. In general, although it is Council intention to operate at a small surplus, this has not been possible due to the significant impacts of the 2020/2021 pandemic support measures and the flow on from these to Council operations. The budgeted deficit is less than forecast in Council's Long Term Financial Plan. Although many of the operating impacts are across Council operations, many are specific to waste operations and therefore funding the true cost of these operations is addressed in this budget:

General Rate

Due to COVID-19, a 0% increase in the General rate for 2020/2021, remissions to assist the Commercial sector and other COVID related assistance and expenses it is necessary to implement a 3% increase on the general rate for residential, commercial and primary production properties for the 2021/2022 financial year.

Residential, Commercial and Primary Production have increased to 8.343 cents in the \$ (8.10 2020/2021). Forestry general rate remains the same at 16.60368 cents in the \$. The minimum General rate is increased to \$568.00 (\$551.00 2020/2021).

Waste Management

Increased costs to dispose of waste and recycling, as well as a state waste levy being implemented, Council has had to increase the waste Infrastructure charge by 6% to \$200.00 per tenement (\$188.50 2020/2021).

Kerbside Collection Charges

Waste collection charges are increased by 3% and have been set at;

140 litre service	\$100.00
240 litre service	\$164.00

Recycling collection charge has been increased by 50% due to increased cost of disposal and has been set at;

240 litre service	\$84.00
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Fire Levy

Contributions required of Council to the State Fire Commission have increased by 2.11% for 2021/2022, changes in the number of developments/improvements to properties and valuation changes sees contributions have increased by; 4.23% for the urban areas and by .50% for the rural areas. The minimum rate for the fire levy is set at \$42.00.

Penalty & Interest

The interest percentage maximums are set by legislation, under S.128 of the *Local Government Act 1993*. The maximum percentage that can be charged for 2021/2022 is 7.87%, which is an increase on the 2020/2021 financial year (6.81%).

Council has not made any changes to the current penalty rate, which is an immediate charge of 6% of the unpaid instalment amount.

Discount

The discount percentage provided to ratepayers for paying rates in full is decreased to 2%.

1. Rates Resolution

That in accordance with the provisions of the *Local Government Act 1993*, Council adopts the rates and charges for the period 1 July 2021 to 30 June 2022 in accordance with the resolutions which follow.

1. General Rate:

- 1.1 Pursuant to Section 90 of the *Local Government Act 1993*, Council makes the following general rate on all rateable land (excluding land which is exempt pursuant to the provisions of Section 87) within the Municipal area of Break O'Day for the period commencing 1 July 2021 and ending 30 June 2022, namely a rate of 8.343 cents in the dollar on the assessed annual value (as adjusted) of the land.
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 - (a) for land which has the defined use, of primary production forestry, in accordance with the list provided by the Valuer General, a varied general rate of 16.60368 cents in the dollar of the assessed annual value (as adjusted) of the land

2. Service Charges:

Pursuant to Sections 93, 93A, 94, and 95 of the *Local Government Act 1993*, Council makes the following service rates and service charges on all rateable land within the municipal area of Break O'Day (including land which is otherwise exempt from rates pursuant to Section 87 but excluding Crown Land to which Council does not supply any of the following services) for the period commencing 1 July 2021 and ending on the 30 June 2022, namely:

2.1 Waste Management:

Service charges for different waste management services as follows;

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2.1.3 Waste Collection Services – Exceptions

Pursuant to Section 94(3) Council declares, by absolute majority, that the service charges for waste management are each varied within the municipal area according to each of the following factors;

- (a) where land is within a collection area pursuant to sub-paragraph 2.1.2(a), (c) or (e) but is vacant and is not used for any purpose, vary the collection service charge to nil;
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 - (i) the capital value is \$3,000 or less above the land value; or
 - (ii) is considered to not be habitable;
 vary the collection service charge to nil;
- (c) where land to which sub-paragraphs 2.1.2 (a), (c) or (e) apply is used as a sporting or recreational facility and is a jetty, boat shed, boat ramp or slipway, vary the service charges to nil.

2.2 Fire Protection (fire service contribution):

Pursuant to Section 93A of the *Local Government Act 1993* Council makes the following service rates in respect of the fire service contributions it must collect under the Fire Service Act 1979 for the rateable parcels of land within the Municipal area as follows:

<i>District</i>	<i>Cents in the Dollar of AAV</i>
Volunteer brigade rating district	.46915
General land	.35037

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3. Separate Land:

For the purposes of these resolutions the rates and charges shall apply to each parcel of land which is shown as being separately valued in the valuation list prepared under the Valuation of Land Act 2001.

4. Adjusted Values:

For the purposes of each of these resolutions any reference to assessed annual value includes a reference to that value as adjusted pursuant to Section 89 of the *Local Government Act 1993*.

5. Instalment Payment:

Pursuant to Section 124 of the *Local Government Act 1993*, Council:

- (a) decides that all rates are payable by all rate payers by four (4) instalments which must be of approximately equal amounts.
- (b) determines that the dates by which instalments are to be paid shall be as follows:
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 - (iii) The third instalment on or before 1 February 2022; and
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- (c) where a ratepayer fails to pay any instalment within 21 days of the date on which the rates are due, the full amount owing becomes due and payable in accordance with Section 124 (5) of the *Local Government Act 1993*.

6 Discount:

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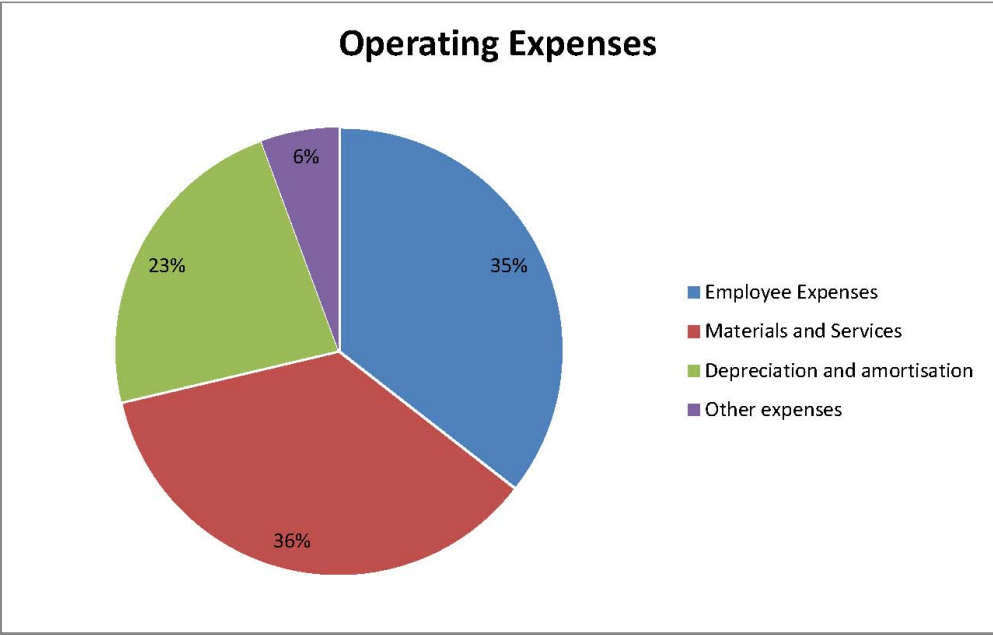
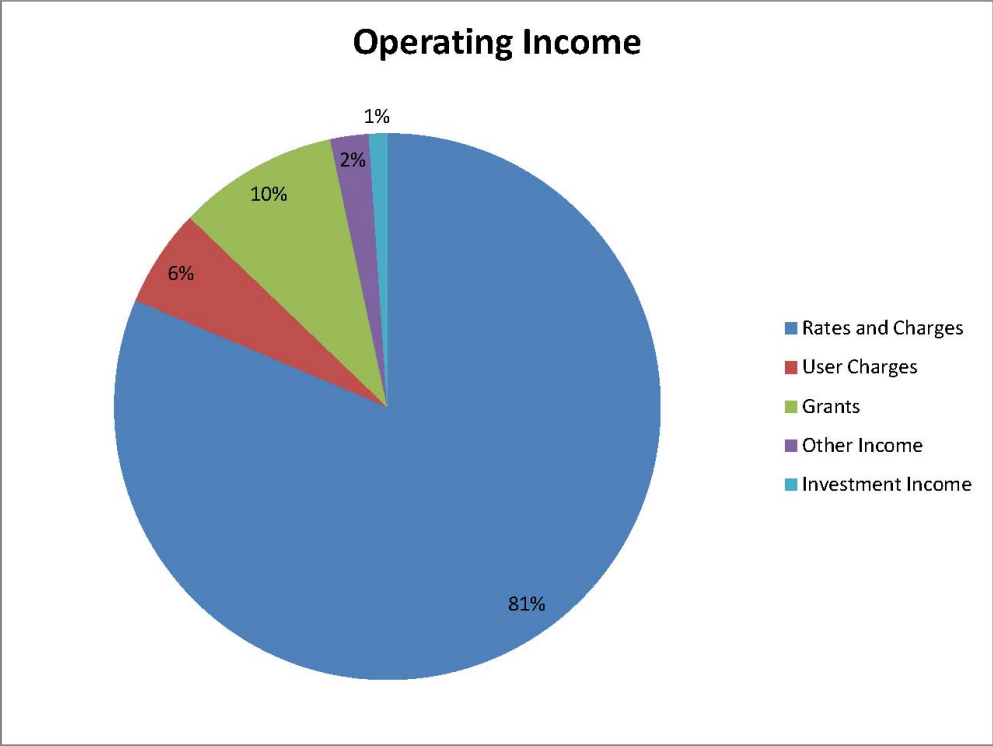
8. Words and Expressions:

Words and expressions used both in these resolutions and in the *Local Government Act 1993* or the *Fire Service Act 1979* have in these resolutions the same respective meanings as they have in those Acts.

John Brown
General Manager

2. Budget Income Statement

	2019-2020 Actual	Year to Date Actual	Year to Date Budget	2020-2021 Expected 30June21	2021-2022 Estimate
INCOME					
Rates and Charges	9,850,188	9,746,733	9,687,183	9,780,325	10,216,483
User Charges	1,099,845	692,673	612,815	855,461	910,591
Grants	3,078,651	1,136,185	1,140,389	3,051,619	2,916,944
Other Income	420,306	271,562	120,667	220,266	122,000
Investment Income	406,309	129,350	253,500	229,000	423,000
Total Income	14,855,299	11,976,503	11,814,554	14,136,671	14,589,018
Capital Income					
Capital grants	5,220,216	4,027,096	767,000	4,091,000	2,759,708
Profit or Loss on Sale of Assets	(318,269)	11,706	10,000	25,000	120,000
Total Income	19,757,246	16,015,305	12,591,554	18,252,671	17,468,726
EXPENSES					
Employee Expenses	4,539,148	3,714,181	3,949,011	5,534,856	5,635,807
Materials and Services	4,215,435	3,740,916	3,478,115	4,665,731	4,891,947
Depreciation and amortisation	3,732,684	2,410,061	2,741,770	3,659,093	3,773,148
Other expenses	1,584,106	589,480	628,645	894,686	734,466
Total Expenses	14,071,373	10,454,639	10,797,541	14,754,366	15,035,368
Net Operating Surplus\ (Deficit)	783,926	1,521,864	1,017,013	(617,695)	(446,350)
Net Surplus\ (Deficit)	5,685,873	5,560,666	1,794,013	3,498,305	2,433,358



3. Budgeted Cash Flow Statement

	2019-2020 Actual	Year to Date Actual	Year to Date Budget	2020-2021 Expected 30June21	2021-2022 Budget
CASH FLOWS FROM OPERATING ACTIVITIES					
RECEIPTS					
Operating Receipts	14,993,252	12,517,689	10,702,368	14,136,671	14,589,018
PAYMENTS					
Operating payments	(10,478,245)	(9,628,979)	(8,446,665)	(11,095,273)	(11,262,220)
NET CASH FROM OPERATING	4,515,007	2,888,710	2,255,702	3,041,398	3,326,798
CASH FLOWS FROM INVESTING ACTIVITIES					
RECEIPTS					
Proceeds from sale of Plant & Equipment	18,363	11,706	10,000	25,000	120,000
PAYMENTS					
Payment for property, plant & equipment	(8,021,282)	(6,349,448)	(8,096,209)	(8,757,391)	(6,917,643)
Capital Grants	5,405,286	4,027,096	767,000	4,091,000	2,759,708
Payments for financial assets	-	-	-	-	-
NET CASH FROM INVESTING ACTIVITIES	(2,597,633)	(2,310,646)	(7,319,209)	(4,641,391)	(4,037,935)
CASH FLOWS FROM FINANCING ACTIVITIES					
RECEIPTS					
Proceeds from borrowings	-	-	-	-	-
PAYMENTS					
Repayment of borrowings	(340,941)	(200,014)	(200,014)	(356,256)	(1,872,273)
Repayment of Lease Liabilities	(11,800)	-	-	-	-
NET CASH FROM FINANCING ACTIVITIES	(326,296)	(200,014)	(200,014)	(356,256)	(1,872,273)
NET INCREASE (DECREASE) IN CASH HELD	1,564,633	378,050	(5,263,520)	(1,956,248)	(2,583,410)
CASH AT BEGINNING OF YEAR	8,692,180	10,270,797	10,270,797	10,270,797	8,314,549
CASH AT END OF PERIOD	10,256,813	10,648,847	5,007,277	8,314,549	5,731,138

4. Budget Balance Sheet and Equity

	2019-2020 Actual	Year to Date Actual	Year to Date Budget	2020-2021 Expected 30June21	2021-2022 Budget
Current Assets					
Cash	10,256,813	10,648,847	5,007,277	8,314,549	5,731,138
Receivables	1,093,391	1,715,625	1,660,300	600,000	750,000
Inventories	63,905	245,549	120,000	120,000	120,000
Other Current Assets	60,433	94,949	45,000	30,000	45,000
Total Current Assets	11,474,542	12,704,970	6,832,576	9,064,549	6,646,138
Non-Current Assets					
Property Plant and Equipment	154,921,761	158,799,236	152,262,620	148,000,000	147,545,618
Investment in TasWater	34,537,566	29,582,956	29,582,956	29,582,956	29,582,956
Other Non-Current Assets	176,326	63,800	95,000	74,000	95,000
Total Non -Current Assets	189,635,653	188,445,992	181,940,577	177,656,956	177,223,574
Total Assets	201,110,195	201,150,963	188,773,153	186,721,505	183,869,713
Current Liabilities					
Payables	1,548,015	1,833,732	596,138	850,000	950,000
Interest Bearing Liabilities	368,056	156,242	156,242	326,296	1,872,273
Contract Liabilities	344,516				
Provisions	829,258	769,872	829,258	800,000	829,258
Total Current Liabilities	3,089,845	2,759,846	1,581,638	1,976,296	3,651,531
Non-Current Liabilities					
Interest Bearing Liabilities	8,169,452	8,169,452	8,169,452	7,651,610	6,255,845
Provisions	549,757	549,756	549,757	537,805	549,757
Total Non-Current Liabilities	8,719,209	8,719,208	8,719,209	8,189,415	6,805,602
Total Liabilities	11,809,054	11,479,054	10,300,847	10,165,711	10,457,133
Net Assets	189,301,141	189,671,909	178,472,306	176,555,794	173,412,580
EQUITY					
Accumulated surplus	38,895,988	37,735,648	26,536,044	24,619,532	21,476,318
Asset revaluation reserve	149,925,764	151,471,634	151,471,634	151,471,634	151,471,634
Other reserves	479,389	464,628	464,628	464,628	464,628
TOTAL EQUITY	189,301,141	189,671,909	178,472,306	176,555,794	173,412,580
Other Reserves - detailed separately	479,389	464,628	464,628	362,666	464,628
Employee Provisions	1,379,015	1,319,628	1,379,015	1,303,330	1,379,015
Unallocated accumulated surplus	8,398,409	8,864,591	3,163,634	6,648,553	3,887,495
Total cash available	10,256,813	10,648,847	5,007,277	8,314,549	5,731,138

Note: This reflects the cash position and does not include Payables and Receivables

	Other Reserves 1/7/20	Reserves new 2020-2021	Reserves used 2020-2021	Remaining 30/6/2021
Public Open Space				
Binalong Bay	3,362			3,362
Ansons Bay	4,907			4,907
Beaumaris	2,229			2,229
Scamander	3,750			3,750
St Helens	23,398			23,398
St Marys	32,509			32,509
Stieglitz	6,752			6,752
Total Public Open Space	76,907	-	-	76,907
General Reserves				
Community Development	12,500			12,500
137 Trust Seizures	273,259	-		273,259
Total General Reserves	285,759	-	-	285,759
Grant Proceeds Reserve				
Projectors for Stadium	14,000		-	14,000
Regional Workforce Development	15,710		-	15,710
Community Infrastructure Fund Grant	28,010		(750)	27,260
26TEN Communities Grant Program	45,455		(463)	44,992
Total Grant Reserves	103,175	-	(1,213)	56,970
Total Other Reserves	465,841	-	(1,213)	464,628

5. Budget 2021 – 2022 Revenue

		Year to Date Actual	Year to Date Budget	2020-2021 Expected 30 June 21	2021-2022 Budget	Budget Change %
1600	Revenues					
1610	Rates in Advance	-				
1611	General Rate	7,455,258	7,389,216	7,455,258	7,603,116	2%
1612	Waste Charges	1,230,860	1,226,004	1,230,860	1,302,700	6%
1613	Fire Levy	365,923	364,927	365,923	372,656	2%
1614	Tips & Transfer Stations	141,507	131,325	175,100	183,855	5%
1615	Recycling Charges	254,474	253,592	254,474	386,232	52%
1616	Early Settlement Discounts	(157,976)	(130,000)	(157,976)	(106,667)	-32%
1616B	Commercial rate relief	-	452,119	-	-	
1617	Wheelie Bin Charges	456,686		456,686	474,590	4%
	Total Rates	9,746,733	9,687,183	9,780,325	10,216,483	4%
	Environmental Health					
1621	Waste Disposal Fees	-		-	-	
1622	Inspection Fees	-	4,500	6,000	6,000	0%
1623	Health/Food Licence Fees and Fines	1,271	1,000	14,000	14,000	0%
1624	Immunisations	-	-	1,000	1,000	0%
1625	Sampling	-		-	-	
1626	Place of Assembly Licence	-	-	-	-	
	Total Environmental Health	1,271	5,500	21,000	21,000	0%
	Municipal Inspector					
1631	Kennel Licences	40	-	1,200	1,200	0%
1632	Dog Registrations	8,772	8,500	50,100	50,100	0%
1633	Dog Impoundment Fees & Fines	714	1,875	2,500	2,500	0%
1634	Dog Replacement Tags	145	-	-	-	
1635	Caravan Fees and Fines	64,630	50,000	64,630	65,000	1%
1636	Fire Abatement Charges	-	2,000	2,000	2,000	0%
1637	Infringement Notices	1,937	13,125	2,000	10,000	400%
	Total Municipal inspector	76,238	75,500	122,430	130,800	7%
	Building Control Fees					
1641	Building Fees	8,773	22,500	15,000	15,000	0%
1642	Plumbing	32,835	37,500	50,000	50,000	0%
1643	Building Search Fees	120	900	1,200	1,200	0%
1644	Permit Administration	31,525	26,250	35,000	35,000	0%
1645	Building Inspections	43,227	30,000	50,000	55,000	10%
1646	Plumbing Inspections	-		-	-	
1647	Certificates of Likely Compliance	32,777	16,500	40,000	45,000	13%
1649	Privately Certified Permit Fee	-		-	-	
1650	Private Building Surveying Fees & Similar	-		-	-	
1651	Development Application Fees	72,422	37,500	80,000	70,000	-13%
1652	Planning Scheme	-	-	-	-	

		Year to Date Actual	Year to Date Budget	2020-2021 Expected 30June21	2021-2022 Budget	Budget Change %
1653	Subdivision Fees	1,370	2,625	3,500	3,500	0%
1654	Advertising Fee	66,825	37,500	70,000	70,000	0%
1655	Adhesion Orders	-	375	-	500	
1656	Engineering Fees	7,276	1,500	8,000	2,000	-75%
1657	Public Open Space	42,250		42,250	20,000	-53%
1658	Illegal Building Fees	-	-	-	-	
	Total Planning & Building Control Fees	339,400	213,150	394,950	367,200	-7%
	Government Fees Levies					
1661	B.C.I Training Levy	32,914	22,500	35,000	30,000	-14%
1662	Building Permit Levy	16,457	12,750	17,000	17,000	0%
1663	132 & 337 Certificates	100,796	60,000	110,000	120,000	9%
1664	Section 137 Property Sales	781	-	-	-	
1665	SES Contributions	-	-	-	-	
1666	Right to Information	81	-	81	-	-100%
	Total Government Fees Levies	151,029	95,250	162,081	167,000	3%
	Investment Income					
1671	Interest Income	32,350	111,500	35,000	35,000	0%
1674	Guarantee Fees - TasWater	-	-	-	-	
1675	Tax Equivalents - TasWater	-	-	-	-	
1676	Dividends - TasWater	97,000	142,000	194,000	388,000	100%
	Total Investment Income	129,350	253,500	229,000	423,000	85%
	Sales Hire and Commission					
1681	Sales	33,273	105,908	38,000	95,100	150%
1682	Commission	11,874	15,857	15,000	14,491	-3%
1683	Equipment Hire	245	-	-	-	
1684	Facilities and Hall Hire	24,518	45,650	26,000	40,000	54%
1685	Facilities Leases	54,825	55,250	75,000	75,000	0%
1686	Public Liability Blanket Cover	-	-	-	-	
1687	History Room Other Income	-	750	1,000	-	-100%
	Total Sales Hire and Commission	124,735	223,415	155,000	224,591	45%
	Other Income					
1761	Late Payment Penalties inc Interest	53,096	81,667	65,000	80,000	23%
1763	Heavy Vehicle Contributions	48,822	-	-	-	
1765	Private Works	80,891	15,000	85,000	20,000	-76%
1766	Cemetery	11,209	18,750	12,000	20,000	67%
1767	Contributions	19,359	-	-	-	
1768	Miscellaneous Income	52	-	-	-	
	Total Other Income	213,429	115,417	162,000	120,000	-26%

		Year to Date Actual	Year to Date Budget	2020-2021 Expected 30June21	2021-2022 Budget	Budget Change %
	Reimbursements					
1771	Collection Costs	-	-	-	-	
1772	Insurance Recoveries	-	-	-	-	
1773	Workers Comp. Recoveries	1,952	1,500	2,000	2,000	0%
1774	Training Fees Re-imbursements	-	-	-	-	
1775	Roundings	(85)	-	-	-	
1776	Miscellaneous Reimbursements	23,875	3,750	23,875	-	-100%
1778	GST free reimbursements	32,391	-	32,391	-	-100%
	Total Reimbursements	58,132	5,250	58,266	2,000	-97%
	Gain or Loss on Sale of Assets					
1781	Profit or Loss on Sale of Assets	11,706	10,000	25,000	120,000	380%
	Total Gain or Loss on Sale of Assets	11,706	10,000	25,000	120,000	380%
	Grant Income					
	Operating Grants					
1792	Financial Assistance Grant	1,065,053	1,120,389	2,980,411	2,896,944	-3%
	Building Better Regions Fund				-	
1794	State Grants - Other	51,208	-	51,208	-	-100%
1794	Learner Driver Mentor Grant	19,924	20,000	20,000	20,000	0%
1794	Drought Weed Management			-		
1796	NRM Facilitator	-	-			
	Total Operating Grants	1,136,185	1,140,389	3,051,619	2,916,944	-4%
	Capital Grants					
1791	Roads to Recovery	1,194,987	267,000	971,000	2,351,708	142%
1791	Old Tasman Hotel	75,000		-		
1791	DCF Round 2 Projects		500,000	1,000,000		-100%
1791	CDG Georges Bay Walking Trail			2,100,000		
1791	Turf Mower		-	20,000		-100%
1791	Blackspot		-	-		
1791	St Helens Pt Rd (Parkside)			-		
1791	Mountain Bike Trails - Federal Grant	1,598,859		-	-	
1791	Drought Communities Grant	900,000		-		
1791	St Marys Flood Mitigation	100,000		-	-	
1793	State Grants Other	(441,750)		-	204,000	
1793	Mountain Bike Trails - State Grant	600,000		-	204,000	
1795	Other Grants	-		-	-	
	Total Capital Grants	4,027,096	767,000	4,091,000	2,759,708	-33%
	Total Revenue	16,015,305	12,591,554	18,252,671	17,468,726	-4%

6. Budget 2021 – 2022 Expenses

		Year to Date Actual	Year to Date Budget	2020-2021 Expected 30 June 21	2021-2022 Budget	Budget Change %
	Employee Costs					
1811	Salaries and Wages	2,565,815	2,730,355	3,791,012	3,899,667	3%
1812	On Costs	1,093,222	1,190,501	1,683,844	1,697,270	1%
1813	Overtime Payments	55,144	28,155	60,000	38,871	-35%
	Total Employee Costs	3,714,181	3,949,011	5,534,856	5,635,807	2%
	Energy Costs					
1851	Electricity	98,739	106,272	143,875	154,590	7%
	Total Energy Costs	98,739	106,272	143,875	154,590	7%
	Materials and Contracts					
1861	Advertising	61,305	36,375	70,000	58,500	-16%
1862	Accom Receipts & Park Passes - Hist Rm	-	-	-	-	
1863	Bank Charges - GST	20,810	18,150	24,200	24,200	0%
1864	Books Manuals Publications	1,240	3,068	4,090	4,050	-1%
1865	Catering	10,093	10,800	14,400	16,400	14%
1866	Bank Charges - FREE	413	750	1,000	1,000	0%
1867	Computer Hardware Purchase	14,298	9,000	12,000	15,000	25%
1868	Computer Software Purchase	-	-	-	-	
1869	Computer Internet Charges	-	1,500	2,000	-	-100%
1870	Computer Licence & Mtce Fees	165,982	164,400	205,000	207,000	1%
1871	Commission Paid	-	-	-	-	
1872	Corporate Membership	126,304	137,790	144,790	144,790	0%
1873	Debt Collection	10,568	12,000	16,000	16,000	0%
1875	Public Liability Insurance	-	-	-	-	
1876	Stock Purchases for Resale	9,504	42,000	45,000	30,000	-33%
1890	Equipment Hire and Leasing	17,339	28,875	38,500	38,500	0%
1891	Equip Mtce & Minor Purchases	3,081	8,775	11,700	12,550	7%
1893	Internet Billpay Costs	5,588	5,250	7,000	7,000	0%
1894	IVR Charges	-	-	-	-	
1895	Licensing and Licence Costs	30,018	15,000	39,379	93,429	137%
1896	Land & Building Rental or Leasing Costs	43,829	9,000	9,000	50,000	456%
1897	Materials	232,768	251,583	335,445	373,313	11%
1898	Phone Calls Rental Fax	26,126	29,318	39,090	42,160	8%
1899	Postage/Freight	20,035	17,258	23,010	24,988	9%
1900	Printing/Laminating	-	3,750	5,000	4,500	-10%
1901	Property Insurance	131,831	100,000	109,300	138,500	27%
1902	Room Hire	1,093	938	1,250	1,250	0%
1904	Royalties and Production Licences	-	3,750	5,000	5,000	0%
1905	Stationery	11,255	12,375	16,500	17,300	5%
1906	Water and Property rates Payable	58,878	97,325	105,800	105,800	0%

		Year to Date Actual	Year to Date Budget	2020-2021 Expected 30 June 21	2021-2022 Budget	Budget Change %
1907	Loan Charges and Interest	-	-	-	-	
1908	Petty Cash Differences Written Off	-		-	-	
	Total Materials and Contracts	1,002,358	1,019,028	1,284,454	1,431,230	11%
	Contractor Costs					
1971	Contractors	762,153	594,225	792,300	815,660	3%
1972	Cleaning Contractors	149,397	142,298	199,195	242,900	22%
1973	Waste Management Contractors	691,413	883,245	1,135,788	1,216,582	7%
	Total Contractor Costs	1,602,962	1,619,768	2,127,283	2,275,142	7%
	Professional Fees					
1991	Analysis Fees	-	-	-	-	
1992	Audit Fees	16,040	22,672	40,000	40,000	0%
1993	Legal Fees	52,620	19,500	26,000	47,500	83%
1994	Internal Audit Fees	12,247	4,875	6,500	7,000	8%
1995	Revaluation Fees- Municipal only	8,850	21,000	28,000	28,000	0%
1996	Prof Fees - Grant funded	-	-	-	-	
1997	Prof Fees-Strategic Projects	-		70,000	50,000	-29%
1997	Prof Fees-Recreational Trails Strat	-	-	-	-	
1998	Other Professional Fees	296,657	191,025	320,000	183,600	-43%
	Total Professional Fees	386,413	259,072	490,500	356,100	-27%
	Plant Hire					
2101	Plant Hire - Internal	581,775	387,225	516,300	525,000	2%
2102	Plant Hire - External	2,389	4,125	5,500	5,500	0%
2103	Registration and MAIB	40,546	39,672	40,546	45,958	13%
2104	Insurance Premiums	26,341	41,773	41,773	46,871	12%
2105	Plant Repairs and Maintenance	224,965	84,000	112,000	163,315	46%
2140	Plant Hire Recovered	(643,585)	(540,000)	(720,000)	(720,000)	0%
2141	Fuel	62,292	123,375	164,500	148,800	-10%
2142	Fuel Credit	(7,163)	(11,250)	(15,000)	(15,000)	0%
2143	Fuel Write Offs	-		-	-	
	Total Plant Hire	287,559	128,920	145,619	200,444	38%
	Government Fees and Levies					
2253	Local Government Levy	-		-	-	
2254	B.C.I Levy #See GL2257 Building Permit Levy	-		-	-	
2255	Fire Levy	273,695	273,825	365,186	372,628	2%
2257	Building Permit Levy	11,644	11,250	17,000	15,000	-12%
2258	Land Tax	47,846	37,480	56,813	56,813	0%
2259	Training Levy	29,701	22,500	35,000	30,000	-14%
	Total Government Fees & Levies	362,885	345,055	473,999	474,441	0%

		Year to Date Actual	Year to Date Budget	2020-2021 Expected 30 June 21	2021-2022 Budget	Budget Change %
	Depreciation					
2301	Depreciation Land Freehold	-		-	-	
2302	Amortisation Land Leasehold	-		-	-	
2304	Depreciation Historical Assets	-	-	-	-	
2305	Depreciation Buildings	99,159	177,242	236,323	432,176	83%
2306	Depreciation Roads and Streets	1,369,503	1,369,500	1,826,000	1,826,000	0%
2307	Depreciation Bridges	342,450	342,450	456,600	456,600	0%
2308	Depreciation Plant & Equipment	178,082	308,151	410,868	419,901	2%
2309	Depreciation Minor Plant & Equip	-		-	-	
2310	Depreciation Stormwater Infrastructure	248,922	248,922	331,896	331,896	0%
2311	Depreciation Furniture	60,446	118,054	157,405	110,248	-30%
2312	Depreciation Land Improvements	95,298	161,251	215,001	171,328	-20%
2313	Amortisation of Municipal Valuation	16,200	16,200	25,000	25,000	0%
	Total Depreciation	2,410,061	2,741,770	3,659,093	3,773,148	3%
	Other Expenses					
2401	Interest Payable	183,938	214,177	335,328	290,009	-14%
2402	Compensation to 3rd Parties	-		-	-	
2403	Bad & Doubtful Debts	249		-	-	
2404	Grants & Community Support Given	75,236	118,100	179,100	198,100	11%
2405	Rate Remissions	157,035	156,000	58,000	57,000	-2%
2406	Commercial rate relief	-	-	99,000	-	-100%
2407	Waiver of Fees and Lease etc	6,081	-	6,081	-	-100%
2408	Refunds/Reimbursements	30,019	-	30,019	-	-100%
2409	Council Member Expenses	6,433	13,500	18,000	18,000	0%
2410	Council Member Allowances	130,489	126,868	169,158	171,357	1%
	Total Other Expenses	589,480	628,645	894,686	734,466	-18%
	Total Expenses	10,454,639	10,797,541	14,754,365	15,035,368	2%
	FAG's received prior year in advance			-		
	Net Surplus\ (Deficit) before Capital amounts	1,521,864	1,017,013	(617,694)	(446,350)	
	Capital Grants	4,027,096	767,000	4,091,000	2,759,708	
	Profit or Loss on Sale of Assets	11,706	10,000	25,000	120,000	
	Net Surplus\ (Deficit)	5,560,666	1,794,013	3,498,306	2,433,358	

7. Budget 2021 – 2022 Department

Business & Corporate Services

	Year to Date Actual	2020-2021 Budget	2021-2022 Estimate
Total Environmental Health	-	-	-
Total Municipal inspector	-	-	-
Total Planning And Building Control Fees	-	-	-
Total Government Fees Levies	81	-	-
Total Investment Income	129,350	344,000	423,000
Total Sales Hire and Commission	34	6,000	-
Total Other Income	-	-	-
Total Reimbursements	1,933	-	-
Total Gain or Loss on Sale of Assets	-	-	-
Total Operating Grants	-	-	-
Total Capital Grants	-	-	-
Total Revenue	131,399	-	-
	262,798	350,000	423,000
Total Employee Costs	493,238	817,408	770,743
Total Energy Costs	-	5,800	5,800
Total Materials and Contracts	369,970	497,450	532,800
Total Contractor Costs	3,450	7,900	8,900
Total Professional Fees	17,226	10,500	11,000
Total Plant Hire	11,321	13,573	14,360
Total Government Fees and Levies	-	180	180
Total Depreciation	60,666	157,064	129,756
Total Other Expenses	1,480	-	-
Total Expenses	957,351	-	-
	1,440,318	1,509,875	1,473,539
Net Surplus\ (Deficit)	(1,308,919)	(1,159,875)	(1,050,539)
	(1,177,520)	(1,159,875)	(1,050,539)

Development Services

	Year to Date Actual	2020-2021 Budget	2021-2022 Estimate
Total Environmental Health	1,271	21,000	21,000
Total Municipal inspector	64,630	59,500	67,000
Total Planning And Building Control Fees	331,910	282,200	365,200
Total Government Fees Levies	150,168	127,000	167,000
Total Investment Income	-	-	-
Total Sales Hire and Commission	884	1,300	1,300
Total Other Income	-	-	-
Total Reimbursements	-	-	-
Total Gain or Loss on Sale of Assets	-	-	-
Total Operating Grants	25,000	-	-
Total Capital Grants	-	-	-
Total Revenue	573,863	491,000	621,500
Total Employee Costs	557,981	841,637	917,742
Total Energy Costs	-	-	-
Total Materials and Contracts	34,308	50,910	63,120
Total Contractor Costs	19,042	10,000	2,500
Total Professional Fees	151,073	142,700	94,500
Total Plant Hire	6,370	8,807	9,025
Total Government Fees and Levies	41,345	45,000	45,000
Total Depreciation	7,711	19,740	11,567
Total Other Expenses	14,392	34,500	34,500
Total Expenses	832,222	1,153,294	1,177,954
Net Surplus\ (Deficit) before Capital Income	(258,359)	(662,294)	(556,454)
Net Surplus\ (Deficit)	(258,359)	(662,294)	(556,454)

Community Services

	Year to Date Actual	2020-2021 Budget	2021-2022 Estimate
Total Environmental Health	-	-	-
Total Municipal inspector	-	-	-
Total Planning And Building Control Fees	-	-	-
Total Government Fees Levies	-	-	-
Total Investment Income	-	-	-
Total Sales Hire and Commission	218	-	-
Total Other Income	1,177	-	-
Total Reimbursements	2,008	-	-
Total Gain or Loss on Sale of Assets	-	-	-
Total Operating Grants	40,032	20,000	20,000
Total Capital Grants	241,094	2,100,000	-
Total Revenue	284,529	2,120,000	20,000
Total Employee Costs	170,405	281,043	288,171
Total Energy Costs	61	-	-
Total Materials and Contracts	9,665	26,950	21,570
Total Contractor Costs	25,000	30,000	30,000
Total Professional Fees		10,000	10,000
Total Plant Hire	11,919	12,744	12,735
Total Government Fees and Levies	-	-	-
Total Depreciation	5,897	16,212	12,551
Total Other Expenses	92,593	144,600	163,600
Total Expenses	315,540	521,549	538,627
		-	-
Net Surplus\ (Deficit) before Capital Income	(272,105)	(501,549)	(518,627)
Net Surplus\ (Deficit)	(31,011)	1,598,451	(518,627)

Works and Infrastructure

	Year to Date Actual	2020-2021 Budget	2021-2022 Estimate
Total Rates	2,083,528	2,106,815	2,347,377
Total Environmental Health	-	-	-
Total Municipal inspector	11,607	63,800	63,800
Total Planning And Building Control Fees	7,490	2,000	2,000
Total Government Fees Levies	-	-	-
Total Investment Income	-	-	-
Total Sales Hire and Commission	80,111	175,000	160,000
Total Other Income	159,155	45,000	40,000
Total Reimbursements	16,156	2,000	2,000
Total Gain or Loss on Sale of Assets	11,706	25,000	5,000
Total Operating Grants	622,164	1,608,892	1,675,694
Total Capital Grants	2,883,023	1,991,000	2,555,708
Total Revenue	5,874,941	6,019,507	6,851,579
Total Employee Costs	1,852,291	2,682,349	2,758,631
Total Energy Costs	93,778	133,075	143,790
Total Materials and Contracts	387,810	493,444	634,540
Total Contractor Costs	1,547,671	2,065,068	2,227,392
Total Professional Fees	30,178	44,000	42,600
Total Plant Hire	252,728	99,978	154,678
Total Government Fees and Levies	44,401	52,354	52,354
Total Depreciation	2,320,774	3,442,005	3,587,618
Total Other Expenses	190,238	335,328	290,009
Total Expenses	6,719,868	9,347,601	9,891,613
		-	-
Net Surplus\ (Deficit) before Capital Income	(3,727,951)	(5,319,094)	(5,595,742)
Net Surplus\ (Deficit)	(844,928)	(3,328,094)	(3,040,034)

Visitor Information Centre

	Year to Date Actual	2020-2021 Budget	2021-2022 Estimate
Total Environmental Health	-	-	-
Total Municipal inspector	-	-	-
Total Planning And Building Control Fees	-	-	-
Total Government Fees Levies	-	-	-
Total Investment Income	-	-	-
Total Sales Hire and Commission	32,073	79,500	50,000
Total Other Income	-	-	-
Total Reimbursements	-	-	-
Total Gain or Loss on Sale of Assets	-	-	-
Total Operating Grants	-	-	-
Total Capital Grants	-	-	-
Total Revenue	32,073	79,500	50,000
Total Employee Costs	120,046	138,312	141,290
Total Energy Costs	4,901	5,000	5,000
Total Materials and Contracts	91,621	51,700	36,700
Total Contractor Costs	8,736	4,850	6,350
Total Professional Fees	300	-	-
Total Plant Hire	625	-	-
Total Government Fees and Levies	1,378	1,600	1,600
Total Depreciation	8,513	8,472	16,136
Total Other Expenses	-	-	-
Total Expenses	236,119	209,934	207,076
Net Surplus\ (Deficit) before Capital Income	(204,046)	(130,434)	(157,076)
Net Surplus\ (Deficit)	(204,046)	(130,434)	(157,076)

Governance and Members Expenses

	Year to Date Actual	2020-2021 Budget	2021-2022 Estimate
Total Rates	7,663,205	7,624,143	7,869,106
Total Environmental Health	-	-	-
Total Municipal inspector	-	-	-
Total Planning And Building Control Fees	-	-	-
Total Government Fees Levies	781	-	-
Total Investment Income	-	-	-
Total Sales Hire and Commission	11,415	13,291	13,291
Total Other Income	53,096	100,000	80,000
Total Reimbursements	38,035	5,000	-
Total Gain or Loss on Sale of Assets	-	-	-
Total Operating Grants	448,989	1,371,520	1,221,250
Total Capital Grants	902,979	-	-
Total Revenue	9,118,500	9,113,954	9,183,647
Total Employee Costs	520,220	751,646	759,230
Total Energy Costs	-	-	-
Total Materials and Contracts	120,476	142,500	142,500
Total Contractor Costs	2,175	-	-
Total Professional Fees	187,635	218,000	198,000
Total Plant Hire	6,522	9,645	9,645
Total Government Fees and Levies	275,761	367,865	375,307
Total Depreciation	6,500	15,600	15,522
Total Other Expenses	290,778	343,158	246,357
Total Expenses	1,410,066	1,848,414	1,746,561
		-	-
Net Surplus\ (Deficit) before Capital Income	6,805,455	7,265,540	7,437,087
Net Surplus\ (Deficit)	7,708,434	7,265,540	7,437,087

Council Total

	Year to Date Actual	2020-2021 Budget	2021-2022 Estimate
Total Rates	9,746,733	9,730,958	10,216,483
Total Environmental Health	1,271	21,000	21,000
Total Municipal inspector	76,238	123,300	130,800
Total Planning And Building Control Fees	339,400	284,200	367,200
Total Government Fees Levies	151,029	127,000	167,000
Total Investment Income	129,350	344,000	423,000
Total Sales Hire and Commission	124,735	275,091	224,591
Total Other Income	213,429	145,000	120,000
Total Reimbursements	58,132	7,000	2,000
Total Gain or Loss on Sale of Assets	11,706	25,000	5,000
Total Operating Grants	1,136,185	3,000,412	2,916,944
Total Capital Grants	4,027,096	4,091,000	2,555,708
Total Revenue	16,015,305	18,173,961	17,149,726
Total Employee Costs	3,714,181	5,512,395	5,635,807
Total Energy Costs	98,739	143,875	154,590
Total Materials and Contracts	1,013,849	1,262,954	1,431,230
Total Contractor Costs	1,606,073	2,117,818	2,275,142
Total Professional Fees	386,413	425,200	356,100
Total Plant Hire	289,486	144,747	200,444
Total Government Fees and Levies	362,885	466,999	474,441
Total Depreciation	2,410,061	3,659,093	3,773,148
Total Other Expenses	589,480	857,586	734,466
Total Expenses	10,471,167	14,590,667	15,035,368
FAGS grant funds received in advance			
Net Surplus\ (Deficit) before Capital Income	1,505,336	(532,706)	(446,350)
Strategic Projects			
Capital Income	4,038,802	2,902,210	2,560,708
Net Surplus\ (Deficit)	5,544,137	2,369,504	2,114,358

8. Capital Budget

Funding Sources	
Works Funds Carried forward	
External	
Grants - Capital	-
Internal	
Unrestricted cash & investments	2,037,554
Total Works Funds Carried Forward	2,037,554
New Works	
External	
Grants - Capital	2,841,114
Loan Funds	-
Plant & Vehicle Sales	120,000
Internal	
Unrestricted cash & investments	3,956,529
Total New Works Funds	6,917,643
Total Funding Sources	8,955,197

9. Capital Budget - Expenses

Project Code	Details	Year to Date Actual	2020-2021 Estimate	Expected expenditure to 30/6/21	Budget expected to be C/F	2021-2022 Estimate	Total New Budget + C/f	Comments
	PLANT & EQUIPMENT							
CI010	John Deere Turf Mower	4,873	40,000	4,873	-	-	-	
	1290 Toro Mower					30,000	30,000	
	1297 Toro Mower					27,000	27,000	
	1075 Isuzu Truck FVR1000					130,000	130,000	
	8T Excavator (2 nd hand)					90,000	90,000	For St Helens WTS
	Mobile water tank 10KL					40,000	40,000	
	1310 Nissan Navara - Asset Officer					45,000	45,000	
	1311 Nissan Navara - Valley TL					45,000	45,000	
	1318 Toyota Hilux 2 Door Flat Tray					40,000	40,000	
	1040 Mitsubishi Triton Ute 2009 WD Pool car					40,000	40,000	
	1375 Triton dual cab - Works Operations Manager					45,000	45,000	
CH020	Skoda Karoq SL 2.01 TSI	38,866		38,866			-	
CH049	2 nd hand back up garbage truck	131,735	120,000	131,735	-	-	-	
CI015	1226 Ute 2WD Tipper	-	30,000		30,000		30,000	
CI020	1316 Maintenance Van - Building Mtce Officer	50,424	45,000	50,424	-	-	-	
	1338 - 2017 Toyota Hilux - Trails Project Manager					45,000	45,000	
CI025	1294 Dual Cab Ute 4WD	-	40,000		40,000	5,000	45,000	
	Mobile traffic control					50,000	50,000	To address changing compliance requirements
CI005	Small Plant - VARIOUS	41,825	42,000	42,000	-	42,000	42,000	
	TOTAL PLANT & EQUIPMENT	267,723	687,000	267,898	70,000	674,000	744,000	
	FURNITURE & IT							
CI070	Additional sit down/stand up desks	-	2,500			2,500	2,500	
CI055	IT - Server Upgrades 20/21	28,826	25,000	28,826		34,000	34,000	
CI085	Trophy Cabinet	3,500		3,500				
CI060	Desktop/Laptops/Monitors 20/21	12,063	10,000	12,063		12,000	12,000	
CI065	Printers/Copiers - Main Office	10,485	12,000	10,485			-	
	Printers/Copiers - VIC					3,500	3,500	
CH075	Town Christmas Decorations	4,959		4,959		5,000	5,000	
	Office 365 Migration from Exchange					10,000	10,000	
	UPS Battery replacement					4,000	4,000	

Project Code	Details	Year to Date Actual	2020-2021 Estimate	Expected expenditure to 30/6/21	Budget expected to be C/F	2021-2022 Estimate	Total New Budget + C/f	Comments
CI080	Microwave Tower	16,865		16,865			-	
CH065	Audio visual equip	14,285		14,285			-	
	TOTAL FURNITURE & IT	90,983	65,500	90,983	-	71,000	71,000	
	BUILDINGS							
CC730A	Old Tasmanian Hotel - Lift	283,542	245,000	305,467	-	-	-	Project Completed
CC730	Old Tasmanian Hotel - New Storage Shed	21,317	95,000	22,800	11,000	45,000	56,000	C/F \$11k + \$10K additional Council Contribution + \$30K State Gov + \$5K N'hood House
CI705	St Helens Works Depot - Community Services Storage building	8,778	20,000	15,000	5,000	-	5,000	Carry over
CI710	St Marys Railway Station Upgrades	-	25,000	-	25,000		25,000	
CI715	BBQ Shelter - St Marys Community Space	11,343	-	-	-	-	-	Private works invoiced to St Marys Cty Space
CI720	Marine Rescue Building - Additions	716		1,000	-	160,000	160,000	Externally funded project - Council budget for JI time for Project management + Small Contingency
CH730	Portland Hall Upgrades	43,067	50,000	43,067	6,933	-	6,933	Audio visual equipment to be purchased and installed.
	St Marys Hall Upgrades					50,000	50,000	Solar Panel = \$35K + \$15K for Heating - Refer Council Motion
	St Marys Community Space - Unisex Toilet					80,000	80,000	Unisex Family Toilet Space - Design & Const
CE770	Workspace Renovations - History Rooms				27,270		27,270	Carry over
CH705	Small projects - bus shelters and misc improvements	-				30,000	30,000	Bus Shelters/Small projects and improvements that cannot be considered maintenance
	Council Chambers additions and improvements					40,000	40,000	New Indoor/ Outdoor Kitchen/ Lunch Room Ext
CH720	Four Mile Creek Cty Hub	560			57,880		57,880	Carry over
CH725	BOD Community Stadium - Upgrades	22,788		22,788	-	-	-	Project Completed
	TOTAL BUILDINGS	392,111	333,000	410,122	133,083	405,000	538,083	
	PARKS, RESERVES & OTHER							
	Special Project - LPS & Strategic Planning Document Review					70,000	70,000	
	Special Project - Bay of Fires Master Plan, Recreational Trails Strategy					50,000	50,000	Part funded from PWS

Project Code	Details	Year to Date Actual	2020-2021 Estimate	Expected expenditure to 30/6/21	Budget expected to be C/F	2021-2022 Estimate	Total New Budget + C/f	Comments
	Special Project - Marine Strategy					40,000	40,000	
CX805*	St Marys Sports Complex (DA 129-20)	34,248	45,000	34,249	-	-	-	Project Completed
CX810*	St Marys Sports Centre (Bowls/Golf Clubhouse)	60,287	45,000	65,010	-	-	-	Project Completed
CX815*	Scamander Surf Life Saving Club	20,273	19,745	20,273			-	Project Completed
CX820*	St Marys Football Ground	140,421	110,020	141,998	-	-	-	Project Completed
CX825*	St Marys Community Space	35,112	35,000	35,112	-	-	-	Project Completed
CX830*	Mathinna Cemetery Master Plan	46,804	50,000	51,530	-	-	-	Project Completed
CX835*	Fingal Cemetery Master Plan	44,261	100,000	84,238	-	-	-	Project Completed
CX840*	Fingal Valley Tracks	45,846	139,500	58,245	-	-	-	Project Completed
CX870*	Wombat Walk - Footpath Upgrade	13,976	-				-	Completed and Included in Fingal Valley Tracks total
CX845*	Drought Protection Plan	10,000	10,000	10,000	-	-	-	Project Completed 2020/21
CI810	St Helens Sports Complex - Athletics building	-	50,000	5,000	45,000	-	45,000	
CH870	Shade structure - Flagstaff trail head	24,942	25,000	24,942	-	-	-	Project Completed
CI815	Shade Structures - Scamander Reserve	-	25,000	25,000	25,000	-	25,000	
CI805	Street furniture & signage	6,540	20,000	20,000	-	-	-	
CI820	Playground equipment replacement program	-	20,000		20,000		20,000	
CI825	Playground equipment replacement program	-	50,000		50,000	20,000	70,000	
CI845	St Helens rec ground - Carpark Area	-	15,000				-	Review after masterplan developed
CI830	Re-sheet airport runway	-	100,000	-	100,000		100,000	CFWD from 2021/21: Grant application awaiting outcome
CI425	Pyengana Rec ground entrance Upgrade	12,819	40,000	25,000			-	
CI835	St Helens Boat Ramp Project	20,000		20,000	-	-	-	
CF135*	Georges Bay Walking Trail/St Helens F'shore Path	2,001,195	2,223,510	2,001,195	-	-	-	
CH865	Swimcart to Binalong Bay - MTB Trail	5,509		5,509			-	
CH815	Dog exercise area St Helens Improvements	8,255		8,255	-	10,000	10,000	
CH530	Car Parking & MTB Hub - Cecilia St Carpark	235,934		260,000			-	
CH825	Cornwall Playground Upgrade (Slide Only)	5,690		5,690	-	-	-	
CH830	Binalong Bay Playground site improvements	-				10,000	10,000	

Project Code	Details	Year to Date Actual	2020-2021 Estimate	Expected expenditure to 30/6/21	Budget expected to be C/F	2021-2022 Estimate	Total New Budget + C/f	Comments
CD815	Wrinklers Lagoon Redevelopment Design & Planning - Amenities Bldg	-			89,400	30,600	120,000	Transfer \$30,600 from CE110
CF825	Parnella foreshore protection works	46,247	50,000	46,247	3,753	-	3,753	
CF805	Parnella/Foreshore Walkway	1,500			247,510		247,510	Existing grant
CH855	Flood Levee - Groom Street, St Marys Flood Mit.	193,279		200,000				
CH860	Flood Warning System - St Marys Flood Mitigation	12,017		18,000				
CI850	Bike Racks-Multiple Locations	409		409	-	-	-	
CF820*	Mountain Bike Trails - Poimena to Bay of Fires	45,624		-			-	
CF820A*	Mountain Bike Trails - Stacked Loops-St Helens	389,486		446,826			-	
CI840	LRCI Phase 1 - Flagstaff MTB Carpark Sealing	92,987	100,000	92,987	-	-	-	
CI880	LRCI Phase 1 - Tourism Info Signage - Multiple	350	9,000	9,000	-	-	-	
TOTAL PARKS, RESERVES & OTHER		3,554,011	3,122,775	3,612,727	580,663	230,600	811,263	
	ROADS							
	STREETSCAPES							
CX850*	Mathinna S'cape Improve	158,158	208,035	206,379	-	-	-	Project Completed
CE110	Scamander entrance at Wrinklers	-			193,500		193,500	Transfer \$30,600 to CD815
CE105	Cecilia St (Northern end)	-				80,000	80,000	To be potentially be funded from LRCI Program Rd 3
	FOOTPATHS							
CG115	Annual replacement of damaged footpaths	16,097	15,000	16,097	-	25,000	25,000	
CI110	Akaroa - Akaroa Ave	-	7,200	-	7,200		7,200	
CI115	Akaroa - Carnnell Place	-	6,300	-	6,300		6,300	
CI105	Scamander-Scamander Ave	34,676	60,000	34,676	-	-	-	Project Completed
	St Helens-Existing Subdivision	-	125,000		65,000		65,000	Allocated to Lawry Heights Road in 21/22
CI140	Cobrooga (Mimosa/Jason) Drive - Footpath	8,136	60,000	20,000	40,000	30,000	70,000	Continue in 21/22
CH105	Binalong Bay Footpath - Main Road	-			30,000	-	30,000	
CF130	Parkside Foreshore Footpath	3,500		3,500		763,811	763,811	
CH110	Binalong Bay - Highcrest to Bevan Streets	1,458		1,458	-	-	-	
CH120	Scamander -Scamander Ave	16,882		16,882	-	-	-	Project Completed
CH125	Stieglitz - Chimney Heights	2,384		2,384	-	-	-	Project Completed
CF125	Medea Cove Footpath/Rd options	375			70,265	120,000	190,265	Requires grant funding
CG110	Storey St, St Marys	59,723		59,723	-	-	-	Project Completed

Project Code	Details	Year to Date Actual	2020-2021 Estimate	Expected expenditure to 30/6/21	Budget expected to be C/F	2021-2022 Estimate	Total New Budget + C/f	Comments
	St Helens Lawry Hgts 580m					104,000	104,000	
	St Helens Lawry Hgts to Falmouth St					14,000	14,000	
CI855	LRCI Phase 1 - Shared Pathway - Binalong Bay	487	40,239	500	39,739	30,000	69,739	Total project budget \$70239
CI860	LRCI Phase 1 - Shared Pathway - Kirwans Beach	36,209	35,000	36,209	-	-	-	Project Completed
CI865	LRCI Phase 1 - Shared Pathway - Scamander	350	107,817	7,000	101,167	-	101,167	Total project budget \$108167
CI870	LRCI Phase 1 - Shared Pathway - Foreshore to Circassian	4,466	185,000	120,000	-	-	-	
CI885	LRCI Phase 2 - Shared Pathway - O'Connors Beach	1,900	95,000	95,000	93,000	-	93,000	
CI890	LRCI Phase 2 - Shared Pathway - Tasman H'Way, Beaumaris	-	85,000	-	85,000		85,000	
CI895	LRCI Phase 2 - Shared Path- Esk Main Rd, St Marys	-	50,000	-	50,000		50,000	
	TOTAL FOOTPATHS	186,643	233,500	413,429	587,671	1,086,811	1,674,482	
	KERB & CHANNEL							
CI160	St Helens Point Road (Parnella SW Catchment 2)	86,825	160,000	160,000	-	-	-	
CI155	Atlas Drive - Landslip Control	-	40,000		40,000		40,000	Kerb and Channel replacement on western side
CH155	Byatt Court, Scamander	-			20,000		20,000	SW system assessment and new design
	Replacements TBA	-			22,000	28,000	50,000	
CI165	Jason Street, St Helens	11,582		13,582	-	-	-	
CG155	Cameron St, St Helens (south of Quail St intersection) (0.16km)	-			20,000	20,000	40,000	
	TOTAL KERB & CHANNEL	98,407	200,000	173,582	102,000	48,000	150,000	
	RESHEETING							
	40 - Anchor Rd	-	10,100			22,796	22,796	
	39 - Anchor Rd	-	10,800			24,570	24,570	
CI305	906-Ansons Bay Rd (Priory Rd)	52,368	9,400	52,500			-	
CI305	903-Ansons Bay Rd (Priory Rd)	-	44,900			101,501	101,501	
	901-Ansons Bay Rd (Priory Rd)					36,660	36,660	
	902-Ansons Bay Rd (Priory Rd)					36,568	36,568	
CI305	904-Ansons Bay Rd (Priory Rd)	-	16,000			36,436	36,436	
	46 - Church Hill Rd	-	2,800		2,800	3,570	6,370	
	1081 - Sorell St	-	6,700		6,700		6,700	
	1024 - Franks St Fingal	-	3,400		3,400		3,400	

Project Code	Details	Year to Date Actual	2020-2021 Estimate	Expected expenditure to 30/6/21	Budget expected to be C/F	2021-2022 Estimate	Total New Budget + C/f	Comments
	1187 - Honeymoon Pt Rd	-	6,200		6,200		6,200	
	1178 - Jeanerret Beach Rd	-	800		800		800	
	47 - Johnston Rd	-	8,100		8,100		8,100	
	1053 - Louisa St	-	2,800		2,800		2,800	
	1051 - Louisa St	-	3,700		3,700		3,700	
CI310	948 - Reids Rd	18,994	23,800	20,000			-	
	704 - U/N 1 Stieglitz	-	4,600		4,600		4,600	
	999 - Victoria St Part C	-	1,400		1,400		1,400	
	998 - Victoria St Part C	-	360		360		360	
	997 - Victoria St Part C	-	2,100		2,100		2,100	
CH325	2054 - Brooks Rd	173		200			-	
	2138 - Franks St Fingal	-			3,795		3,795	
	1135 - Irishtown Rd					29,757	29,757	Per community request
	1134 - Irishtown Rd					32,487	32,487	Per community request
	1133 - Irishtown Rd					28,028	28,028	Per community request
	138 - St Patricks Head Rd					33,245	33,245	Per community request
	1168 - Nth Ansons Bay Rd					43,225	43,225	Priority 1
	1167 - Nth Ansons Bay Rd					60,970	60,970	Priority 1
CH310	2285 - North Ansons Bay Rd	271		271			-	
	2258 - McKerchers Rd	-			8,190		8,190	
	2259 - McKerchers Rd	-			9,623		9,623	
	2260 - McKerchers Rd	-			2,662		2,662	
	2380 - Tims Creek Rd	-			6,880		6,880	
	2392 - Tyne Rd	-			6,370		6,370	
	2393 - Tyne Rd	-			7,262		7,262	
	2394 - Tyne Rd	-			6,166		6,166	
	2303 - Old Roses Tier Rd	-			6,848		6,848	
CH320	2015 - Ansons Bay Rd (Priory Rd)	2,903		3,000			-	
	2176 - Honeymoon Point Rd	-			1,401		1,401	
CG310	Reids Rd	3,579		4,000			-	
CF325	Upper Scamander Rd, Scamander	-				15,000	15,000	
	Fingal Streets	-			6,500		6,500	
CG345	German Town Rd, St Marys	-			6,980		6,980	
CG350	Dublin Town Road, St Marys	-			15,000		15,000	
CH315	Ansons Bay Rd, Ansons Bay	1,082		1,200			-	
	RESEALS							
	913 - Ansons Bay Rd					4,550	4,550	
	922 - Ansons Bay Rd					27,606	27,606	
	1029 - Bagot St					8,710	8,710	
	328 - Cornwall Rd					14,621	14,621	
	1075 - Flemming St					8,165	8,165	
	1076 - Flemming St					7,974	7,974	

Project Code	Details	Year to Date Actual	2020-2021 Estimate	Expected expenditure to 30/6/21	Budget expected to be C/F	2021-2022 Estimate	Total New Budget + C/f	Comments
	1025 - Franks St					644	644	
	1069 - Grant St					7,314	7,314	
	1070 - Grant St					12,876	12,876	
	1019 - Gray St					13,843	13,843	
	759 - Hilltop Dve					5,298	5,298	
	1062 - Horne St					2,261	2,261	
	1066 - Horne St					8,008	8,008	
	1094 - Legge St Fingal					8,886	8,886	
	1095 - Legge St Fingal					9,612	9,612	
	1096 - Legge St Fingal					8,100	8,100	
	657 - Lomond Pl					3,493	3,493	
	764 - Main Rd, Binalong Bay					10,920	10,920	
	857 - Main St, St Marys					7,360	7,360	
	637 - Mangana St, Mathinna					2,044	2,044	
	172 - Mathinna Rd					25,119	25,119	
	391 - Medeas Cove Esp					10,661	10,661	
	1102 - Peddar St					2,711	2,711	
	1103 - Peddar St					11,404	11,404	
	273 - Rossarden Rd					53,983	53,983	
	71 - St Columba Falls Rd					7,500	7,500	
	72 - St Columba Falls Rd					38,584	38,584	
	1005 - Victoria St Part B					15,987	15,987	
	1006 - Victoria St Part B					2,958	2,958	
	1007 - Victoria St Part B					7,613	7,613	
CI455	266 - Upper Esk Rd	543	33,800	550			-	
CI440	1092 - Legge St Fingal	5,648	13,900	6,000			-	
CI460	Giblin Street, Mathinna	4,565		5,000			-	
CI480	Barnett Close, Binalong Bay	866		9,000			-	
CI410	370 - Penelope St	866	3,200	900			-	
CI445	1071 - Grant St Fingal	866	18,500	900			-	
CI465	635 - Butler St	2,107	1,100	2,107			-	
CI470	634 - Dunn St	23,526	8,000	24,000			-	
CI475	615 - High St Mathinna	1,405	4,500	1,500			-	
CI405	653 - Thomas St Scamander	11,494	5,500	1,200			-	
CI420	The Gardens Road	6,060	52,000	6,060			-	
	764 - Main Rd Binalong Bay					50,000	50,000	
	765 - Main Rd Binalong Bay					50,000	50,000	
CH485	951 - Reids Rd	6,541		7,000			-	
CH495	St Marys - Esk Main Road Storey to Groom Street	-			50,000		50,000	Subject only to DSG plan to place new overlay over Storey Street.
	TOTAL RESEALS	64,487	378,900	64,217	50,000	448,805	498,805	

Project Code	Details	Year to Date Actual	2020-2021 Estimate	Expected expenditure to 30/6/21	Budget expected to be C/F	2021-2022 Estimate	Total New Budget + C/f	Comments
ROAD RECONSTRUCTION / DIGOUTS								
CI505	Walker Street, St Helens	19,183	20,000	19,183	-	-	-	Project Completed
CI510	Mangana Road	61,816	60,000	61,816	-	-	-	Project Completed
CI515	Upper Esk Road	172,090	120,000	172,090	-	-	-	Project Completed
CI520	Upper Scamander Road	32,813	25,000	32,913	-	-	-	Project Completed
CI525	Gardens Road	11,396	15,000	11,396	-	250,000	250,000	Multiple digouts
CI530	Medeas Cove Esp Reconst	77,910	250,000	77,910	-	100,000	100,000	Part B Reconstruct
	Mathinna Road					200,000	200,000	Address multiple defects
	Ansons Bay Road					350,000	350,000	Multiple digouts and extension of sealing works at Bosses Creek.
CI540	Skyline Dr Intersection Upgrade	354		500			-	
	St Helens Pt Rd - near Cunningham St Jetty					47,406	47,406	
CI875	LRCI Phase 1 - Pavement Rehab - St Helens Pt Rd	350	170,000	170,000	-	-	-	
CI135	LRCI Phase 2 - St Helens Pt Rd Pavement Remediation	7,727	107,000	107,000	-	-	-	
CI425	Pyenganna Rec Ground Entrance Road	12,819	45,000	15,000			-	Check project closure
CI545	216 - Mathinna Plains Road	19,554	185,000	20,000		185,000	185,000	
Road Intersection Upgrade Works		-	50,000	-		50,000	50,000	
CI590	Alexander/William Sts Cornwall - Intersection Upgrade	9,118		10,000				
CI595	Lawry Heights/Doric Grove - Intersection Upg.	17,835		17,835	-	-	-	Project Completed
CI550	Mathinna Rd Barriers B0846	24,405		24,405	-	-	-	Project Completed
CI555	Mathinna Rd Barriers B1845	29,940		29,940	-	-	-	Project Completed
CI560	Mangana Rd Culvert SW3637	760		760			-	
CX860*	Cornwall - Gravel Road Sealing - CAMPBELL	24,409	75,100	24,409	-		-	Project Completed
CX865*	Cornwall - Gravel Road Sealing - LENNOX	46,045		46,045	-		-	Project Completed
CI495	Pavement Investigations Ansons Bay Rd	80,407					-	
CI431	Lottah Road, Goulds County/Lottah - 400m	4,788					-	
CI432	Lottah Road - Sealing and Guard Rails	197					-	
CH565	Lottah Rd-Part 1-CH 2.3-3.1	564					-	
CH575	Lottah Road - Part 3 - CH 4.8	49					-	
CH580	Lottah Rd-Part 4-CH 6.8-6.95	26,733		26,733			-	Project Completed
	Ansons Bay Rd seal 800m					50,000	50,000	
CG550	St Helens Pt Rd dig out	36,394		36,394			-	Project Completed
CH505	St Helens Pt Rd (Parkside)	10,163		12,363	-		-	

Project Code	Details	Year to Date Actual	2020-2021 Estimate	Expected expenditure to 30/6/21	Budget expected to be C/F	2021-2022 Estimate	Total New Budget + C/f	Comments
CH510	Atlas Dr-Retaining Wall Anchor	-			40,000	30,000	70,000	Additional funding required due to complexity of works at the site.
CI535	Gardens Road - Sight Distance Works	113,635	400,000	400,000			-	\$200K Black Spot Funding
CH555	Talbot to Percy Street, Fingal - Reconstruction	94		94	-	-	-	Project Completed
CH560	Road Network - Sign Replacement	-	15,000	15,000	-	25,000	25,000	
CG520	Beaumaris Ave	24					-	
CG505	St Helens Pt Rd, between Cunningham and Talbot St	9,905					-	
	LRCI Phase 3 Projects to be determined					1,294,812	1,294,812	
	LRCI Phase 2 - Road sealing - Franks & Morrisons Streets, Falmouth		-	-	-	259,896	259,896	
	TOTAL ROADS OTHER	851,477	1,575,100	1,331,787	40,000	1,287,406	1,327,406	
	ROADS TOTAL	1,438,542	2,959,795	2,270,565	1,103,808	5,010,543	6,114,351	
	BRIDGES							
CI210	B2398-Intake Bridge, Pyengana	134,937	245,100	245,100	-	-	-	
CI205	B3617 - Mt Elephant Rd	16,910	18,000	-	-	-	-	Project Completed
CG220	B2293 Cecilia St, St Helens	- 9,671					-	
CG210	B760 Bent St, Mathinna	-				5,500	5,500	Replace deck
	B2177 St Patricks Head Rd					30,000	30,000	Replace deck
	B7010 Rattrays Road					40,000	40,000	Replace deck
	Kirrwins Beach Jetty					142,000	142,000	Replace Jetty - funded by MAST
	Beauty Bay Jetty					62,000	62,000	Replace Jetty - funded by MAST
CH205	Footpath Bridge at Fingal Culvert	16,874		16,874			-	
CG225	B2792 Four Mile Creek Rd	323,665		323,665	-		-	Project Completed
CH240	B2117 The Flat Rd Bridge, St Marys	3,395		3,395	-		-	Project Completed
	STORMWATER							
CI660	Minor stormwater Jobs	27,319	50,000	50,000	-	50,000	50,000	
CX855*	Alexander St Cornwall	52,166	61,950	63,629	-		-	Project Completed
CI685	Treloggens Track	-	30,000		30,000		30,000	
	Osprey Drive					10,000	10,000	Design only
CD655	Implement SWMP priorities	237		250			-	
CG665	Freshwater Street / Lade Court (Beaumaris)	-			70,000	-	70,000	
CG670	Medea St-Opposite Doepel St	-			45,000		45,000	Project under review - may not be required
	Peron Stormwater System - design only					30,000	30,000	

Project Code	Details	Year to Date Actual	2020-2021 Estimate	Expected expenditure to 30/6/21	Budget expected to be C/F	2021-2022 Estimate	Total New Budget + C/f	Comments
CF665	Beauty Bay Access track improvements	289		300			-	
CH655	Beaumaris Ave	2,618		2,618		25,000	25,000	CFWD
	TOTAL STORMWATER	82,629	171,950	116,797	145,000	115,000	260,000	
	WASTE MANAGEMENT							
CI630	Rehabilitation of former Binalong Bay Tip	-	5,000		5,000		5,000	Contingency sum only - no immediate requirement to undertake works
CI620	Scamander waste oil facility	472	13,000	500			-	
	Scamander - waste paint container station					15,000	15,000	
CI605	St Helens WTS - test Bore	-	15,000				-	
CI610	Scamander WTS - Test Bores (2)	455	45,000	500			-	
CI635	Scamander WTS - Leachate Retention pond	1,120	20,000	1,120	-	-	-	Project Completed
CI615	Scamander WTS - Inert Landfill	1,590	20,000	1,590		20,000	20,000	Regulatory/consulting
CI625	St Marys WTS Oil Station	2,907	13,000	2,907			-	
	St Marys Waste Transfer Station - Addition to Existing Building					45,000	45,000	Potential grant funding applic - roof only to front side and over existing container
CI640	Waste Shredder	-	20,000				-	
CH605	St Helens WTS - Polystyrene Densifier	-					-	
CH610	Scamander WTS - Reseal entrance road	30,794		30,794	-	-	-	Project Completed
CG605	Reconstruction & seal entrance to St Helens WTS	-		-			-	
	Recycling facilities	-		-			-	
CE625	Rehabilitation of former Binalong Bay Tip	-		-			-	
CE615	Scamander WTS retaining wall replacement	-		-		52,000	52,000	Contingency for potential replacement - condition monitoring in place for existing asset
	WASTE MANAGEMENT TOTAL	37,338	151,000	37,411	5,000	132,000	137,000	
	Total Capital expenditure	6,349,448	7,754,120	7,497,524	2,037,554	6,917,643	8,955,197	

10. Community Services

Core Activities

Community Development Department consists of a Community Development Officer who is responsible for the leadership and management of the following programs:

- Community Activities
- Employment Programs
- Area Promotion
- SES Operations
- Community Development
- Community Lifestyle
- Youth Health

2021 - 2022 Programs and Initiatives

Program and Initiatives	2021 - 2022
Community Services	
Community Grants	30,000
Youth Services	8,000
Misc Donations & Events	7,500
School Prizes	1,000
Community Event Funding	
Seniors Day	3,000
Australia Day Event	5,000
Swimcart	1,000
St Helens Athletic Carnival	2,500
Carols by Candlelight	1,600
Mountains to the Sea Trail Fest including woodchopping	15,000 - \$5,000 for WC
Fingal Valley Coal Festival	2,000
Pyengana Endurance Ride	500
St Helens Game Fishing Comp.	2,000
Marketing Valley Tourism	2,500
Volunteer Week	2,500
Bay of Fires Art Prize	10,000
Bay of Fires Winter Arts Market	4,000
St Marys Memorial Service funding	500
St Marys Community Car & Bike Show	2,000
East Coast Masters Golf Tournament	2,500
Break O'Day Community Triathlon	2,000
Suicide Prevention	1,000
World Supermodel	1,000
Mental Health Week	500
International Disability Day event	1,000
Council Sponsorship	
Funding for BEC Directory	2,000
Community car donation	2,500
St Helens Marine Rescue	3,000
BEC	28,000

11. Ratios

Indicator 1 – Operating Surplus

(the difference between day to day income and expenses for the period)

An operating surplus (deficit) arises when operating revenue exceeds (or is less than) operating expenses for a period. A Council's long term financial sustainability is dependent upon ensuring that, on average, its expenses are less than its revenues. If a Council is not generating an operating surplus in most periods then it is effectively living beyond its means and is unsustainable. It will be inevitable the Council will be faced with a financial shock at some stage and be forced to either substantially raise its rates or not replace its assets and thus provide the community with a lower standard of service.

Council's Target – to make a surplus or \$nil (ie break-even)

Indicator 2 – Underlying Surplus or Deficit Ratio

(by what percentage does the major controllable income source vary from day to day expenses)

The operating surplus ratio is the operating surplus (or deficit) expressed as a percentage of general and other rates net of rate rebates and revenues from the Fire Levy.

A positive ratio indicates the percentage of rates available to fund capital expenditure. A negative ratio indicates the percentage increase required in rates to achieve a break even operating result. If in the event of a positive ratio and that amount is not being required for that particular year, it can be held over for future capital works or can be used to reduce existing debt.

Council's Target – to achieve a ratio of 0%

	2015/16	2016/17	2017/18	2018/19	2019/20	Actual to Date	2021/22 Budget
Recurrent income* less	13,800,655	14,164,991	13,633,033	14,111,105	14,714,608	11,976,503	14,589,018
Recurrent expenditure	14,111,584	13,553,058	12,943,048	13,114,338	14,570,854	10,454,639	15,035,368
Underlying Surplus/Deficit	(310,929)	611,933	689,985	996,767	143,754	1,521,864	(446,350)
*Recurrent income excludes income received specifically for new or upgraded assets, physical resources received free of charge or other income of a capital nature.							
Operating Surplus or Deficit	(310,929)	611,933	689,985	996,767	143,754	1,521,864	(446,350)
Recurrent Income*	13,800,655	14,164,991	13,633,033	14,111,105	14,714,608	11,976,503	14,589,018
Underlying Surplus Ratio	(2.3%)	4.3%	5.1%	7.1%	1.0%	12.7%	(3.1%)

Indicator 3 – Net Financial Liabilities

(what is owed to others less money you already have or is owed to you)

Net financial liabilities are total liabilities less financial assets. Net financial liabilities is a broader and more appropriate measure of indebtedness than the level of borrowings as it includes all of Council's financial assets and obligations including employee entitlements and creditors. Often too much focus is placed on the level of a Council's borrowings without also considering the available financial assets (ie money in the bank). However, before considering an increase in its net debt a Council must recognize that interest associated with the debt will impact negatively on its operating result. A Council's indebtedness should be managed to ensure its liabilities and associated costs can be met comfortably from operating revenues.

Council's Target is 50% of total annual revenue

	2015/16	2016/17	2017/18	2018/19	2019/20	Actual to Date	2021/22 Budget
Liquid assets less	7,690,697	8,298,456	10,217,110	9,582,252	11,350,204	12,364,472	6,481,138
Total Liabilities	10,220,119	10,735,274	11,335,055	11,506,362	11,969,505	11,479,054	10,457,133
Net Financial Liabilities	(2,529,422)	(2,436,818)	(1,117,945)	(1,924,110)	(619,301)	885,419	(3,975,995)

Indicator 4 – Net Financial Liabilities Ratio

(how significant is the net amount owed compared with income)

This ratio indicates the extent to which net financial liabilities of a Council could be met by its operating revenue. Where the ratio is falling over time indicates that the Council's capacity to meet its financial obligations from operating revenue is strengthening. However a Council with a healthy operating surplus may decide to allow its net liabilities ratio to increase in order to provide additional services to its community through the acquisition of additional assets without detracting from its financial sustainability.

Council's Target is 50%

	2015/16	2016/17	2017/18	2018/19	2019/20	Actual to Date	2021/22 Budget
Net Financial Liabilities	(2,529,422)	(2,436,818)	(1,117,945)	(1,924,110)	(619,301)	885,419	(3,975,995)
Operating Revenue	14,855,299	13,756,903	13,633,033	14,111,105	14,714,608	11,976,503	14,589,018
Net Financial Liabilities Ratio	(17%)	(18%)	(8%)	(14%)	(4%)	7%	(27%)

Indicator 5 – Asset Sustainability Ratio

(are assets being replaced at the rate they are wearing out)

This ratio indicates whether Council is renewing or replacing existing non-financial assets at the same rate the assets are wearing out. It is calculated by measuring capital expenditure on renewal or replacement of assets relative to the recorded rate of depreciation of assets for the same period.

If capital expenditure on renewing or replacing existing assets is at least equal to depreciation on average over time then a Council is ensuring the value of its assets is maintained. If capital expenditure on existing assets is less than depreciation it is likely it is under spending on renewal and replacement of assets and will eventually be confronted with failed assets and a significant renewal and replacement costs that cannot be accommodated for within a short period.

Council's Target – is 100%. That is Council spending an amount each year equivalent to the depreciation expenses on asset renewal.

	2015/16	2016/17	2017/18	2018/19	2019/20	Actual to Date	2021/22 Budget
Capex on Replacement/Renewal of Existing Assets	2,799,848	5,198,709	3,917,923	3,918,377	4,061,966	2,328,324	6,177,113
Annual Depreciation Expense	3,613,869	3,359,005	3,546,098	3,420,377	3,732,684	2,410,061	3,773,148
Asset Sustainability Ratio	77%	155%	110%	115%	109%	97%	164%

Indicator 6 – Asset Consumption Ratio

(the average proportion of “as new condition” left in assets)

This ratio shows the written down current value of Council’s depreciable assets relative to their “as new” value in up to date prices.

This ratio highlights the aged condition of Council’s assets. If a Council is responsibly maintaining and renewing and replacing its assets then the ratio would be relatively high. However, it makes no sense financially to replace perfectly serviceable assets just because they are old. Providing a Council is operating sustainably it will be in a strong financial position to be able to fund the future renewal or replacement of assets when necessary.

Council's Target – between 40% and 80%. That is Council's assets have between 80% and 40% of their useful life left.

	2015/16	2016/17	2017/18	2018/19	2019/20	Actual to Date	2021/22 Budget
Depreciated Replacement Cost	128,911,244	137,793,902	141,085,812	144,849,527	154,921,761	158,799,236	147,545,618
Current Replacement Cost	192,483,229	185,522,099	205,110,349	210,707,939	220,871,417	228,368,941	237,324,138
Asset Consumption Ratio	66.97%	74.27%	68.79%	68.74%	70.14%	69.54%	62.17%

12. Rates and Charges Policy



POLICY NO LG40 RATES AND CHARGES POLICY

DEPARTMENT:	Corporate Services
RESPONSIBLE OFFICER:	Manager Corporate Services
LINK TO STRATEGIC PLAN:	Maintain financial viability and accountability in budgeting and administration.
STATUTORY AUTHORITY:	Local Government Act 1993
OBJECTIVE:	<p>This policy defines Council's commitment to levying rates and charges in an equitable manner and provides clear principles and direction at a strategic level to guide Council's decision making process in making rates and charges. It informs the annual decision making process of Council but does not represent the making of specific decisions on rates and charges levied each year under Part 9 of the <i>Local Government Act 1993</i>.</p> <p>This policy provides the community and ratepayers with the underlying principles Council uses in determining rates and charges, taking into account the varying nature of properties, the relative capacity to pay within the community, and Council's obligations under section 86B of the <i>Local Government Act 1993</i>.</p>
POLICY INFORMATION:	Adopted 25 June 2012 – Minute No 06/12.11.7.147 Amended 19 January 2015 – Minute No 01/15.11.7.011 Amended 15 April 2019 – Minute No 04/19.12.6.76

POLICY

1. STRATEGIC REQUIREMENTS

Council will consider the following when setting the rates and charges for a particular financial year:

- Council's Strategic Plan
- Council's Long Term Financial Plan
- The Annual Plan & Budget for that year
- Current economic climate and external influences such as legislative reform, grant funding programs, inflation factors and interest rates, as well as local economic issues affecting the municipality as a whole or individual industries or sectors.

2. LEGISLATIVE REQUIREMENTS

When setting the rates and charges for each year, Council also takes into account the principles outlined in section 86A of the *Local Government Act 1993* that:

- (a) Rates constitute taxation for the purposes of local government, rather than a fee for a service; and
- (b) The value of ratable land is an indicator of the capacity of the ratepayer, in respect of that land, to pay rates



3. COUNCIL'S REVENUE RAISING POWERS

As an overriding principle, general rates will be levied on all land within the municipality regardless of service provided in accordance with the legislated principle that rates constitute taxation for the purposes of the Act. However section 87 of the *Local Government Act 1993* provides for exemptions to this principle and Council's "Rating Exemptions and Remissions Policy" outlines the criteria set by Council in accordance with this section.

4. VALUES TO BE USED A BASIS OF RATES

The *Local Government Act 1993* outlines that Council can use any one (1) of the three (3) valuations provided under the Valuation of *Land Act 2001*, as the basis of its rates. These are:

- Land Value
- Capital Value
- Assessed Annual Value (AAV) or any portion of the AAV as determined by the Valuer-General under section 11(3) (c) of the *Valuation of Land Act 2001*.

Council will use the AAV (including the adjusted AAV) as the primary basis for levying rates. Council believes this is the fairest method of distributing the rate burden across all ratepayers and it is consistent with the value of land being an indicator of capacity to pay (as provided by S86A(1) of the *Local Government Act 1993*.

Rates are adjusted throughout each financial year under section 89 of the *Local Government Act 1993*, using supplementary valuations issued by the Valuer General (eg for new dwelling, subdivisions, etc) and these change the total valuation of the municipality.

5. GENERAL RATE

Council will levy a general rate on all ratable property. This rate will be determined in accordance with the requirements of the Annual Plan and Budget each year and will recover the cost of services for which specific users cannot readily be identified, or for which a regime of full cost recovery through user charges is not appropriate or has not been established by Council.

6. MINIMUM GENERAL RATE

A minimum general rate provides a mechanism by which lower valued properties pay not less than a minimum amount, and it can only apply if there has been no fixed charge applied. The minimum rate must not apply to more than 35% of properties.

Council will apply a minimum general rate in accordance with section 90 of the Act at an appropriate level to recognise that each ratable property should bear a reasonable portion of the total rates burden each year to enable Council to deliver appropriate services and infrastructure as determined in the Annual Plan and Budget.

7. SERVICE RATES AND CHARGES

Council will levy service rates and charges as required for the purposes of fire protection and waste management in accordance with the Act. These rates and/or charges will apply to all ratable properties at an appropriate level to recognise that each ratable property should bear a reasonable portion of the cost of the service provided.

The service rate and associated minimums for fire protection will be levied in accordance with notifications provided by the State Fire Commission under relevant legislation.



Service charges for waste management will be levied on a fixed amount for each property recognising that waste management services, comprising waste disposal areas, waste transfer stations and related waste management facilities, are available to all land within the municipal area and therefore all ratepayers should contribute to the cost of this service. These charges will also recognise where mobile garbage bin services are provided and the level of that service. Council may consider varying the level of these charges where land is vacant or where Council determines a level of community benefit.

8. SEPARATE RATES AND CHARGES

Where Council has identified, for the purpose of planning, carrying out, making available, maintaining or improving anything that in Council's opinion is, or is intended to be, of particular benefit to specific land or a class of land, or the owners of that land, Council may make a separate rate or charge in respect of that land, as per Section 100 of the Act.

9. DISCOUNTS AND REBATES

Council may provide a discount on rates and charges where these are paid in full by the date determined for the payment of the first quarterly rates installment.

Council may apply rebates to general rates payable in respect to specific properties and/or classes of ratepayers where Council determines there is social, economic, or equity benefit to the community in providing such rebates. While Council may provide rate rebates to various classes of ratepayers from time to time, Council is committed to the principle that social welfare responsibilities lie with State and Federal Governments.

10. PENALTY AND INTEREST

Council will apply penalty and interest charges in accordance with S128 of the Act where any rates and charges are not paid on or before the date on which the rates or installments fall due.

11. MONITORING AND REVIEW

Council will review and amend this Policy in compliance with Section 86B of the Act, including by the end of each successive 4 year period after 31 August 2012, or earlier in the event of major changes to legislation or related policies, procedures or if deemed necessary by the General Manager.

13. Plain English Guide to Council's Financial Report

The Break O'Day Council is committed to accountability. Council's financial reports are prepared in accordance with the Australian Accounting Standards, other authoritative pronouncements of the Australian Accounting Standards Board, and the Local Government Act 1993, and as such, use terminology and conventions that may not be familiar to some readers.

This Plain English Guide has been developed to assist readers understand and analyse our financial reports.

What is contained in the Financial Report?

The financial report contains four (4) major disclosures, collectively known as the Financial Statements.

- Comprehensive Income Statement
- Balance Sheet
- Statement of Changes in Equity
- Cash Flow Statement

These key documents provide an overview of the transactions that occurred during the year and a summary of the financial status of Council at the end of the year.

Comprehensive Income Statement

The Comprehensive Income Statement shows the sources of revenue earned and the operating (or day-to-day) expenses incurred during the financial year. Capital asset purchases are not included in the Statement of Financial Performance because assets have a life greater than 12 months. Instead, there is an item for "Depreciation". This value is the value of assets used up during the year. This arrangement ensures that the cost of an asset is matched to the period in which it is used rather than just the period in which it was purchased.

Balance Sheet

The Balance Sheet is a snap shot of the financial situation at 30 June. It shows in total value what the Council owns as Assets and what it owes as Liabilities. The bottom line of this Statement is Net Assets. This is the net worth of Council, built up over many years.

The assets and liabilities are separated into Current and Non-Current categories. Current means those assets or liabilities that will fall due in the next 12 months.

The items included in the Balance Sheet are:

Current Assets

- Cash and cash equivalents – Cash held in a bank, on hand as petty cash or cash register floats and bank bills or term deposits that mature within the next 12 months.
- Trade and other receivables – Monies owed to Council by ratepayers and others who have been invoiced or bills sent.
- Accrued income – Income that has been earned but not received by the 30 June such as interest.

- Prepayments – This represents payments made during the reporting year for services either in part or in full that will be delivered in a future reporting period.
- Inventories – Frequently used goods and materials purchased in advance to minimize delays in undertaking works.
- Non-current assets classified as held for sale – Represents non-current assets such as land that are ready for sale and a decision has been made to sell within the next 12 months.

Non-Current Assets

- Trade and other receivables – Monies owed to Council by ratepayers and others that are not due for payment within the next 12 months.
- Financial assets – Bank bills and term deposits that have been invested for periods longer than 12 months that also will not mature within the next 12 months.
- Investments in associates – The value of Council's equity.
- Property infrastructure, plant & equipment, land, buildings, roads, vehicles, equipment, etc. which have been built up by Council over many years.

Current and Non-Current Liabilities

- Trade and other payables – People and businesses to whom Council owes money.
- Trust funds and deposits – Money held on behalf of other people or business that will be refunded at some point in the future.
- Provisions – The accrued value of Long Service Leave and Annual Leave.
- Interest bearing loans and borrowings – The outstanding balance Council owes on Bank loans. Current interest bearing loans and borrowings represent the amount to be repaid in the financial year.

Net Assets and Total Equity

These terms describe the worth that the Council has built up over many years. Net Assets is the difference between all the assets and all the liabilities. Total Equity is the term used to describe the components of Net Assets. These components are:

- Accumulated surplus – The value of all net assets, other than those directly below, which has been accumulated over time.
- Asset revaluation reserve – The difference between the previously recorded value of assets and their current valuation.
- Statutory reserves – Funds that have restrictions placed on their use and are not readily available for use by Council.
- Discretionary reserves – Funds that Council has set aside for a specific purpose.

A reduction in total equity means that the overall value of the Municipality has fallen. There can be many reasons for this. However, it usually means that the level of new capital investment has not kept pace with depreciation. This is not unusual in the short term because of the cyclical nature of asset replacement. However, in the longer term and in the absence of a conscious decision to downsize, a reduction in total equity can be of concern.

Statement of Changes in Equity

Over the course of the year the values which make up Total Equity can change. This Statement shows the values of changes and how these changes arose.

The most important value to consider is the movement in the Accumulated Surplus. Movements arise from a reduction in the value of Council's major asset groups or an increase in liabilities.

Cash Flow Statement

The Cash Flow Statement summarises cash payments and cash received over the year. The values in this Statement may differ from those shown in the Income Statement because the Income Statement is prepared on an accrual accounting basis ie taking into account payments due but not made and money due but not received.

Council's cash arises from, and is used in, three (3) main areas:

Cash Flows from Operating Activities:**Receipts**

All cash received arising from the general operations of Council. It includes rates, general trading sales and debtors, grants and interest earnings. Cash from the sale of assets for loan funds is not included.

Payments

All cash paid by Council from its bank account to staff, creditors and other persons. It does not include the costs associated with the creation or purchase of assets.

Cash Flows from Investing Activities:

The accounting term Investing Activities relates to the purchase and sale of assets such as land, buildings, plant and other long-term revenue producing assets.

Cash Flows from Financing Activities:

This is where the receipt and repayment of borrowed funds is recorded.

The bottom line of the Statement of Cash Flows is the Cash at the End of Financial Year. This shows the cash position of Council to meet its debts and other liabilities.

ACTION	INFORMATION
PROPONENT	Council Officer
OFFICER	David Jolly, Manager Infrastructure and Development Services
FILE REFERENCE	014\002\001\
ASSOCIATED REPORTS AND DOCUMENTS	Nil

OFFICER'S RECOMMENDATION:

That the report be received by Council.

INTRODUCTION:

This is a monthly summary update of the works undertaken through the Works and Infrastructure Department for the previous month and a summary of the works proposed for the coming month, and information on other items relating to Council's infrastructure assets and capital works programs.

PREVIOUS COUNCIL CONSIDERATION:

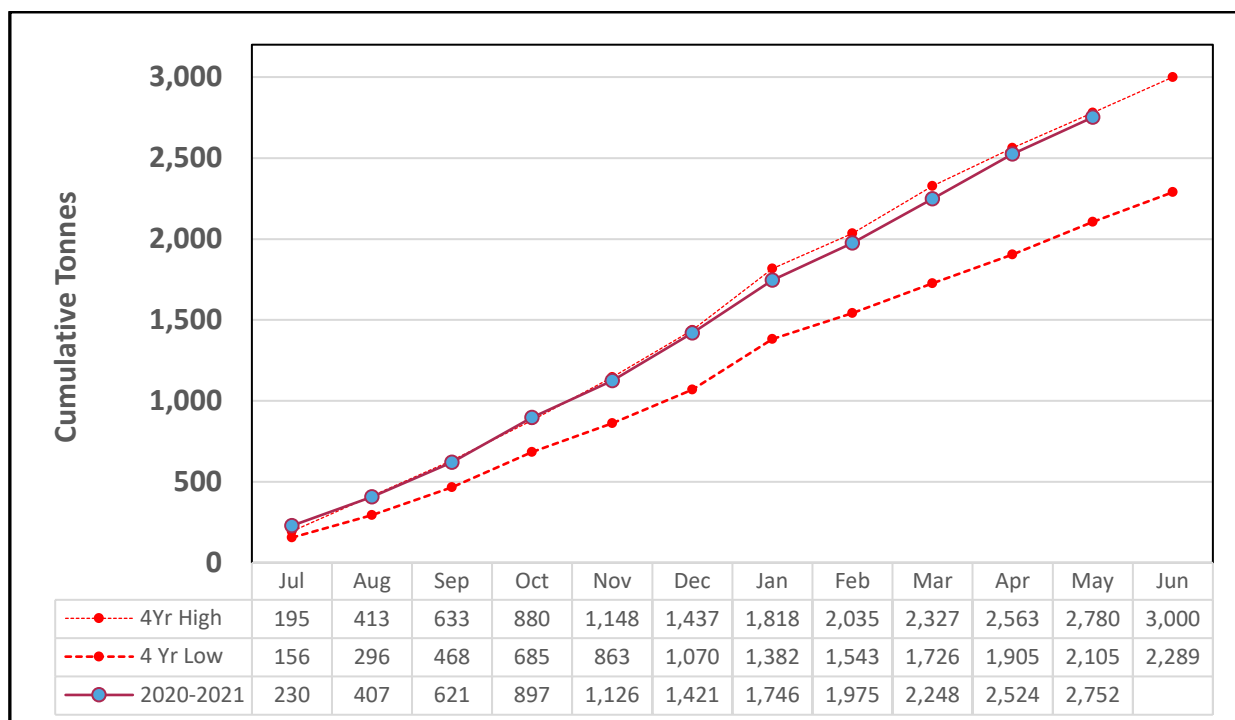
Provided as a monthly report – Council consideration at previous meetings.

OFFICER'S REPORT:

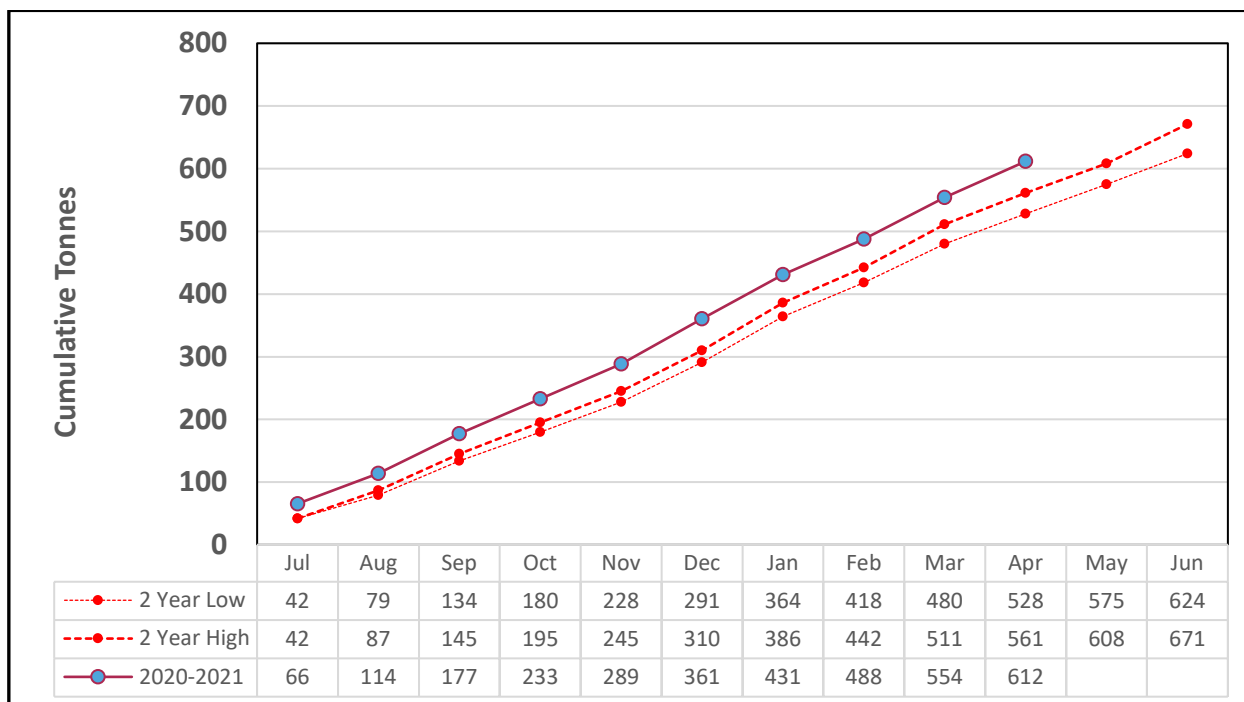
Asset Maintenance	
Facilities	<ul style="list-style-type: none"> Preventative Maintenance Inspections (PMI) of Council owned buildings and playgrounds. Maintenance identified during inspection and managed via TRIM record.
Town & Parks	<ul style="list-style-type: none"> Mowing/ground maintenance – all areas. Garden/tree maintenance and weeding where required. Footpath maintenance and repairs where required. Boat Ramp – monthly inspections and cleaning undertaken.
Roads	<ul style="list-style-type: none"> Sealed road patching – all areas. Tree maintenance pruning. Stormwater system pit cleaning and pipe unblocking. Road side slashing is continuing throughout the municipality. Work ongoing to repair several roads damages from floods in March. Council and contractors are working to rectify the damaged network.
MTB	<ul style="list-style-type: none"> Routine track maintenance.

Weed Management – Targeted weeds for May	
Aerodrome	<ul style="list-style-type: none"> Thistles, Spanish Heath and African daisy
Cornwall	<ul style="list-style-type: none"> Blackberry
Poseidon Street	<ul style="list-style-type: none"> Blackberry
Davis Gully Road	<ul style="list-style-type: none"> Spanish Heath and Blackberry
Four Mile Creek Road	<ul style="list-style-type: none"> Spanish Heath and Blackberry
Kieran’s Beach walkway	<ul style="list-style-type: none"> Bridal Creeper, Periwinkle and Blackberry
Reids Road	<ul style="list-style-type: none"> Spanish Heath and Pampas grass
Seymour	<ul style="list-style-type: none"> Gorse
St Helens Waste Transfer Station	<ul style="list-style-type: none"> Spanish Heath
Stieglitz	<ul style="list-style-type: none"> Mignonette, Fox Glove, Thistles

Waste Management - Municipal general waste to Landfill



Waste Management - Municipal kerbside co-mingled recyclables collected by JJ's Waste.



May quantity unavailable at the time of report preparation.

CAPITAL WORKS SUMMARY

Details	Update
Ansons Bay Road – stabilization works	In-progress
Ansons Bay Road – Segment reconstruction	In-progress (construction)
Bridge 2398 Intake Bridge at Pyengana	Completed
Safer Rural Roads Programme	
Mangana Road – Major Culvert Crash Barriers	Completed
Lottah Road – Crash Barriers	Completed
North Ansons Bay Road and Culvert Wall Remediation	Completed
Foreshore Shared Way – Possum Tom (Parkside)	In-progress – Development application lodged.
Footpath – Cabrooga Drive	In-progress (construction)
Gardens Road – Sight Distance Improvements	Major works completed – crash barrier installation scheduled for July 2021.
Local Roads & Community Infrastructure Projects	
• Binalong Bay Footpath	In-progress – consent/approvals stage

• Beaumaris Pathway Upgrade	In-progress.
• O-Conners Beach Pathway	Works scheduled – planned commencement July 2021
• Scamander Footpath	In-progress - consent/approvals stage
• St Helens Foreshore Shared Way	Construction 95% complete. Some minor sealing on one section to complete project
• St Helens Point Road Upgrade	Completed
• Tourism Information Signage (Scamander, St Marys, Fingal).	In-progress
Lottah Road, Goulds Country	Completed
Mathinna Plains Road Reconstruction Stage 1	Completed
Road Re-sealing program	Completed.
Road Re-sheeting program	Some roads carried forward to 2021/22 until gravel stock replenished. Quarry contractor delayed until late June.
Scamander WTS – Inert Landfill	In-progress.
Skyline Drive/Tasman Hwy Intersection Upgrade	Road works completed. Minor off-road works in progress.

LEGISLATION / STRATEGIC PLAN & POLICIES:

Strategic Plan 2017-2027

Goal

Infrastructure - To provide quality infrastructure which enhances the liveability and viability of our communities for residents and visitors.

Strategy

- Be proactive infrastructure managers by anticipating and responding to the growing and changing needs of the community and the area.
- Work with stakeholders to ensure the community can access the infrastructure necessary to maintain their lifestyle.
- Develop and maintain infrastructure assets in line with affordable long-term strategies.

BUDGET AND FINANCIAL IMPLICATIONS:

Not applicable.

VOTING REQUIREMENTS:

Simple Majority.

ACTION	INFORMATION
PROPONENT	Council Officer
OFFICER	Municipal Inspector
FILE REFERENCE	003\003\018\
ASSOCIATED REPORTS AND DOCUMENTS	Nil

OFFICER'S RECOMMENDATION:

That the report be received by Council.

INTRODUCTION:

This is a monthly update for animal control undertaken since the last meeting of Council.

PREVIOUS COUNCIL CONSIDERATION:

Provided as a monthly report – Council consideration at previous meetings.

OFFICER'S REPORT:

Dog control – activity summary available for May 2021.

Area	Ansons Bay	Binalong	Cornwall	Fingal	Falmouth	Four Mile Ck	Mathinna	Beaumaris	Scamander	Seymour/ Denison	Stieglitz	Goshen/ Pye/Weld	St Helens	St Marys	TOTALS
Dogs Impounded													6		6
Dogs in Prohibited Area															0
Dogs Rehomed or sent to Dogs Home													3		3
Livestock Complaints											1		2	2	5
Barking Dog				1				1	1		3		3		9
Bark Monitor				2							6		3		11
Bark Abatement Notice															0
Wandering Dog or Off Lead						1			1		2				4
Verbal Warnings						1		1			5		3	1	11
Letter/Email warnings and reminders				1				1	1		3		2		8
Patrol		1	1	2	1	1		1	4		2		4	3	20
Dog Attack - on another animal (Serious)															0
Dog Attack/Harassment - on another animal (Minor)			1												1

Area	Ansons Bay	Binalong	Cornwall	Fingal	Falmouth	Four Mile Ck	Mathinna	Beaumaris	Scamander	Seymour/ Denison	Stieglitz	Goshen/ Pye/Weld	St Helens	St Marys	TOTALS
Dog Attack - on a person (Serious)															0
Dog Attack/Harassment - on a person (Minor)															0
Dog - chasing a person															0
Declared Dangerous dogs															0
Dangerous Dogs Euthanised															0
Unregistered Dog - Notice to Register															0
Dogs Registered															0
Infringement Notice Issued															0
Pending Dog Registration Checks															0
Caution Notice Issued															0
Verbal Warnings /Education Sheets Maps															0
Infringement Notice - Disputes in Progress															0

Area	Ansons Bay	Binalong	Cornwall	Fingal	Falmouth	Four Mile Ck	Mathinna	Beaumaris	Scamander	Seymour/ Denison	Stieglitz	Goshen/ Pye/Weld	St Helens	St Marys	TOTALS
Infringement - Time Extension request															0
Infringement Notice - Revoked															0
Kennel Licence - No Licence															0
Kennel Licence - Issued															0
Rooster Complaints								1			2		1		4
Other													1		1
Cat Complaints															0
Lost Dogs															0
Illegal Camping														1	1
TOTALS	0	1	2	6	1	3	0	5	7	0	24	0	28	7	84

LEGISLATION / STRATEGIC PLAN & POLICIES:

Strategic Plan 2017-2027

Goal

Environment - To balance our use of the natural environment to ensure that it is available for future generations to enjoy as we do.

Strategy

Ensure the necessary regulations and information is in place to enable appropriate use and address inappropriate actions.

BUDGET AND FINANCIAL IMPLICATIONS:

Not applicable.

VOTING REQUIREMENTS:

Simple Majority.

06/21.14.3 Georges Bay Jetty Replacement

ACTION	DECISION
PROPONENT	Council Officer
OFFICER	David Jolly, Infrastructure & Development Services Manager
FILE REFERENCE	028\015\005\
ASSOCIATED REPORTS AND DOCUMENTS	Nil

OFFICER'S RECOMMENDATION:

That the Council endorsement for the replacement of both Kirwans Beach and Beauty Bay jetties in the 2021/2022 financial year utilising MAST funding of \$204,053 allocated for the 2020/2021 financial period.

INTRODUCTION:

The purpose of this report is to seek Council endorsement for the replacement of both Kirwans Beach and Beauty Bay jetties in the 2021/2022 financial year utilising MAST funding of \$204,053 allocated for the 2020/2021 financial period.

PREVIOUS COUNCIL CONSIDERATION:

Jetty replacements as proposed workshopped with Councillors on 7 June 2021.

OFFICER'S REPORT:

Kirwans Beach Jetty

The jetty is an important and prominent recreational use asset. The overall condition of the jetty is fair with obvious areas of deterioration and which require continual monitoring and repair – the replacement of structural members necessitated through damage by marine borers, crustaceans, weather, wave and boat impact damage.

It is proposed that the jetty be replaced in situ with a longer jetty at 58m (4m longer than the existing structure) and which incorporates a larger bull nose section and protected piles (plastic sheaths) to prevent borer damage as utilised at both the Talbot and Cunningham Street sites.

The capital replacement estimate is \$140,000 and is proposed as a capital project for construction by Councils construction crew in the 2021/2022 financial year.

Beauty Bay Jetty

The Beauty Bay jetty is also an important recreational asset. A few years ago a section of the jetty was removed due to its poor condition and to preserve the remaining timber segment.

The jetty is in fair condition, but the existing timber substructure is sinking and needs to be replaced. In constructing a new jetty, the aluminium truss section and concrete abutment can be reused. A new timber jetty would be constructed with marine borer protection of the piles and the length of the jetty (timber section extended to 20m to deeper water from the current length of 11.5m).

The capital replacement estimate is \$60,000 and is proposed as a capital project for construction by Councils construction crew in the 2021/2022 financial year.

The remaining \$4,053.32 of the 2021/22 MAST funding would be used as contingency money for latent or unexpected construction conditions.

Jetty replacements are subject to approval through the Development Application process including the attainment of Crown consent.

STRATEGIC PLAN & ANNUAL PLAN:

Strategic Plan 2017 – 2027

Goal

Infrastructure – To provide quality infrastructure which enhances the liveability and viability of our communities for residents and visitors.

Strategies

1. Be proactive infrastructure managers by anticipating and responding to the growing and changing needs of the community and the area.
2. Work with stakeholders to ensure the community can access the infrastructure necessary to maintain their lifestyle.
3. Develop and maintain infrastructure assets in line with affordable long-term strategies

Key Focus Areas

- Community Facilities - Provide community facilities that encourage participation and supports the lifestyle of residents and growing visitor numbers.
- Recreational Facilities - Support an outdoor, active and healthy lifestyle for residents and visitors through a range of recreational facilities including walking trails, bike trails and other identified infrastructure.

LEGISLATION & POLICIES:

Nil.

BUDGET; FUNDING AND FINANCIAL IMPLICATIONS:

Projects fully funded by MAST

VOTING REQUIREMENTS:

Absolute Majority.

06/21.15.0 COMMUNITY DEVELOPMENT

06/21.15.1 Community Services Report

ACTION	INFORMATION
PROPONENT	Council Officer
OFFICER	Chris Hughes, Manager Community Services
FILE REFERENCE	011\034\006\
ASSOCIATED REPORT AND DOCUMENTS	Nil

OFFICER'S RECOMMENDATION:

That the report be received.

INTRODUCTION:

The purpose of this report is to provide Councillors with an update of various issues which are being dealt with by the Community Services Department.

PREVIOUS COUNCIL CONSIDERATION:

Provided as a monthly report – Council consideration at previous meetings.

OFFICER'S REPORT:

Council Community Grants/Sponsorship 2020-2021:

Program and Initiatives	2020-2021
Community Services	
Community Grants	30,000
Youth Services	8,000
Misc Donations & Events	7,500
School Prizes	1,000
Council Sponsorship	
Funding for BEC Directory	2,000
Community car donation	2,500
St Helens Marine Rescue	3,000
Suicide Prevention Golf Day	1,000
Business Enterprise Centre	28,000

Program and Initiatives	2020-2021
Community Event Funding	
Seniors Day	3,000
Australia Day Event	5,000
Swimcart	1,000
St Helens Athletic Carnival	2,500
Carols by Candlelight	1,600
St Helens Car Show (including Woodchopping	10,000
Fingal Valley Coal Festival	2,000
Pyengana Endurance Ride -	500
Game Fishing	2,000
Marketing Greater Esk Tourism	2,500
Volunteer Week	2,500
Bay of Fires Winter Arts Festival	14,000
St Marys Car & Bike Show	2,000
East Coast Masters Golf Tournament	2,000
Triathlon	2,000
World Supermodel	500
Mental Health Week	500
Mountains to the Sea Trail Fest	3,000

Updates on current projects being managed by Community Services:

St Helens Mountain Bike Network

Winter weather arrived in May and through June with colder weather, rain and wind having its normal effect across the region with the reduction in visitor numbers. Obviously visitor numbers are vastly improved from this time last year as the network was closed due to COVID – 19 restrictions.

The rain overall provided improvement to trail surface across the bulk of the network with only Mack 10 trail being closed currently as it is still stabilising as it was the last trail constructed and is experiencing its first winter rains. This trail will be re-opened as weather allows.

The strong winds though were a different story with a number of whole trees and limbs falling across the network causing our crews to be constantly clearing debris. This work is still ongoing.

The Bay of Fires Trail

The top section of Bay of Fires Trail is now closed due to the cold/wet weather. Closure of this section of trail will be an ongoing management process we will be required to undertake to preserve the trail surface. This section of trail requires capping in places to improve the surface condition which will reduce the duration of closure into the future. We are planning to undertake these works over the winter period.

The section of trail from Anson Bay Road to Swimcart will remain open all year and is riding well.

The Blue Tier Trail to Welborough has also just been closed for the same reasons as listed above with both trails planned to be reopened in September/October when the warmer/dryer weather returns.

Break O'Day Recreational Trails Strategy

TRC consultancy have been engaged to develop the Recreation Trails Strategy.

An inception meeting was held on 24 May 2021 with key Council staff and since have received a revised program listed below.

- Milestone 1 - Inception meeting - completed
- Milestone 2 - Desk top review commenced, Interviews completed and site visits to be completed – 30 July 2021
- Milestone 3 - Workshops completed and opportunities analysis summary presented – 30 September 2021
- Milestone 4 – Economic assessment completed and social benefits summarised – 15 October 2021
- Milestone 5 – Delivery of draft strategy and final strategy – 30 November 2021.

The engagement process in July/August will include one on one meetings with identified individuals, specifically land managers and targeted workshop sessions with key community members to draw out key issues and ideas.

The feedback from these sessions will be then used as the basis for a more broader engagement process.

Currently it is intended there will be two (2) periods when TRC consultants will be on ground in our region being July incorporating the school holiday period and again in September.

Bay of Fires Master Plan

The Bay of Fires Master Plan Steering Committee had their first meeting on Friday 11 June 2021. The steering committee is made up with the following representatives:

Independent Chair	Annette Hughes
Break O'Day Council Representative	Glenn McGuinness
Member of the Destination Action Plan (DAP) Group	Matt Gibson
East Coast Regional Tourism Board Representative	Rhonda Taylor
Project Sponsor – Parks and Wildlife Service	Donna Stanley
Local environmental group member – by expression of interest	Todd Dudley
Local Indigenous elder – by expression of interest	Gloria Andrews
2 x local community members – by expression of interest	Michele Reading & Peter Paulsen
Project Manager (Break O'Day Council) (non-voting member, secretariat)	Chris Hughes/John Brown

At this meeting, the Terms of Reference for which the committee operates within were accepted. The committee then looked at the draft Bay of Fires Master Plan, more specifically the scope of area to which the Plan would cover. The committee were tasked with making comment on the draft and forward same to Council outside of the meetings so that a new draft could be discussed at the next meeting.

Proposed Binalong Bay Swimcart trail

A conceptual design is currently being worked up in relation to trail alignment. This project is currently on hold whilst some issues are worked through with relevant Government agencies. It will form part of the discussion with regard to the Bay of Fires Master Plan.

Wrinklers Toilet Replacement and car park

A Development Application is currently being prepared for this project.

Community Events

Community Services staff have been working closely with event organisers to help them develop their COVID safety plans and hold successful events.

May

- 1 – Tasmanian Government Election
- 1 – East Coast Swans Football Match at Pyengana
- 1 – Tas. Netball State League Match at the Bendigo Bank Community Stadium
- 2 – SCAM-JAM – Tasmanian Youth Week event at St Marys Community Space (report below)

June




- 8 - Mad Hatter Tea Party – YCNECT – Portland Hall
- 12-14 – Bay of Fires Winter Arts Festival, including:
 - \$20,000 Arts Prize
 - Youth Art Prize
 - Locals Art Prize
 - Arts Trail – Secret People, Secret Places
 - Terrapin Puppet Theatre
 - Dawn, Dash & Splash
- 13 – St Marys Community Car, Bike & Pedal Car Show
- 27 – Sea Shepherd - Marine Debris Clean-up – Kriwin's Beach

The **Mad Hatter Tea Party** was on Tuesday 8 June and was well attended by 92 people from Break O'Day. The Event Coordinator welcomed and introduced attendees who were greeted with some pretty special home created mad hats!

There was free food, drinks, dress ups, Photo walls, donated locally made cake, stalls from Free2b Girls, RAW, a community suggestion board and presentations from YCNECT, as well as the opening of the YCNECT Out Reach Program.

The YCNECT Outreach program Coordinator mentioned that they had secured funding from the Tasmanian Community Fund for an Outreach bus to be purchased, along with two (2) 0.4FTE Outreach Workers who will be servicing the whole of North East Coast of Tasmania.

Details on the YCNECT Outreach program below:

<p>YCNECT YOUTH COLLECTIVE NORTH EAST COAST TASMANIA</p> <p>MOBILE OUTREACH PROGRAM</p> 	<p>The YCNECT Mobile Outreach Project Pilot aims to provide mobile outreach youth workers to support, connect and engage young people aged 10-25 living in the regional East Coast and Fingal Valley</p>  <p>The program employs two part time youth workers and a program manager who will work throughout the region with young people to increase connections, reduce social isolation and improve the resilience of young people. Outreach staff will be available for young people to engage with at schools, Neighbourhood Houses, local parks and other locations that young people attend regularly. Using the YCNECT van, the Mobile Outreach Project team will be setting up at various locations in the region in order to be accessible to young people who reside remotely and are unable to participate in programs and services.</p>	 <p>Furthermore, the project will plan events and activities for young people based on their suggestions, link young people into existing services and provide an informal advocacy service as needed. YCNECT is a youth-driven organisation ensuring that we are working alongside the young people in a direction based on their current needs and situation, embracing the "nothing for us without us" philosophy in all facets of our service.</p> <p>The Mobile Outreach Project Pilot has been funded with support from Tasmania Community Fund, Foundation For Young Australians, St Helens Neighbourhood House, Break O'Day Council and local community support.</p> <p>Contact us for more information Email - ycnect@gmail.com or find us on Facebook</p>
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TASMANIAN YOUTH FORUM 2021

TRANSPORT

Written by Caitlin – YCNECT Outreach Program Coordinator

The Tasmanian Youth Forum (TYF) is one of the largest single youth consultative events for young people 12-25 years. It is an annual event hosted by the Youth Network of Tasmania (YNOT) that brings young people together from across Tasmania to contribute their ideas and solutions on matters important to them. Results from TYF are compiled into a report for government and decision makers to help them better understand current youth affairs. Historically, there has been minimal representation of young people from the East Coast at the TYF. Last Friday, 16 young people accompanied by Erica McKinnell from BODC, Sean Bradley, a teacher from St Mary's District High School, and myself representing YCNECT and Free2b girls, attended the event. The group comprised of 9 young people from St Mary's School Leadership Group, and 7 girls from St Helens Free2b and YCNECT groups. This year's forum theme was Transport, and it was an amazing opportunity for our young people to have their voices heard about a topic that has a significant impact on their lives, as well as to hear ideas and solutions that other young people had from other parts of the state.

Some of the clear feedback/suggestions from these young people were:

- The need for a government funded (as opposed to private company) bus service for the East Coast of Tasmania.
- For this bus service to be free for young people under the age of 18, or for young people to get a government funded monthly transport allowance.
- For this bus to service the various areas of the East Coast and Fingal Valley regularly, and at times that suit young people and their lives (for example on weekends so young people can get to their part time jobs etc.). Ideally, timetables are designed in consultation with young people.
- An increase in bike paths and walking paths in the Break O'Day area. Bike paths linking suburbs (e.g Scamander to St Helens) and also within St Helens, so that young people can travel safely and independently on bicycle. The environmental and tourism benefits of this were also mentioned.
- The need for increased personal safety on public transport was also a big issue for these young people. Suggestions were to have operating cameras (with sound recording capability) on buses, having a children and women's only section on buses, and brightly lit bus stops.

Above and beyond the creative solutions and ideas generated by the young people, was the sense of their voices and opinions being valued. Many of the young people expressed to me how inspired, empowered and proud they felt of their ability to have a voice and to be heard. Both the St Marys group and the St Helens group gave a speech at the end of the forum in front of all attendees and a panel of politicians from across the state to share their ideas and feedback. Our young people were enthusiastic, vocal, and excited to participate. They were already asking if they could come back next year before the event was even over, and expressed how much they enjoyed the experience of being change-makers.

This trip was made possible by the transport assistance from YNOT, and by the attendance of the adult supervisors from St Mary School, BODC and YCNECT/Free2b.

YCNECT

Youth Engagement and Wellbeing on the East Coast of Tasmania

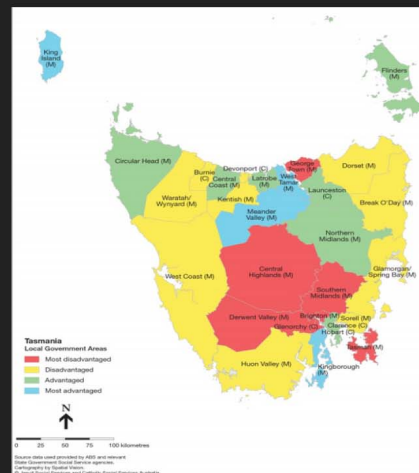
Youth Collective North East Coast Tasmania : A grassroots response to empowering and supporting the young people in our community.

“Our Voices are never asked to be heard. Let our voice be heard”

- Young person from the Break O'Day Region, 2020

Who are our young people?

- Tasmania is home to 112,000 children and young people aged 0 to 17 years.
- 22 per cent live in the south-east, 29 per cent in the south-west, 22 per cent in the north-west and 27 per cent in the north
- 50 per cent live in local government areas with an Index of Relative Socio-Economic Disadvantage score below 950.



Indicators Measuring Disadvantage in the Break O' Day Area

	Real number	Percentage of population		
		Break O' Day	Tasmania	Australia
People experiencing poverty	1415	23.61%	15.1%	11.8%
Children experiencing poverty (0-14)	269	26.5%	15.8%	11.8%
Households experiencing housing affordability stress	161	46.94%	Data unavailable	Data unavailable

Table1. NATSEM 2012 measures of social disadvantage for Break O' Day municipality.

What do our young people need?



From Tasmania's Child and Youth Wellbeing Framework

What is YCNECT?

- A grassroots response to supporting our young people, driven by young people
- Not for profit organisation registered as an incorporated association in August 2020
- Meets all legislative commitments to operate as an independent organisation
- Driven by a small committee of local community members passionate about our young people
- Primarily guided by our Youth Committee and Youth Representatives – ensuring that we employ the “nothing for us, without us” approach to youth engagement as evidenced by the Tasmania Child and Youth Wellbeing Strategy, and Department of Communities research.

Why engage with young people?

- It is a human right for children and young people to be able to voice their opinion. Young people should be recognised as experts in their own lives and experiences. UN Conventions on the Rights of the Child (UNICEF Simplified Version) –
- Article 12: *Children have the right to say what they think should happen when adults are making decisions that affect them and to have their opinions taken into account.*
- Article 13: *Children have the right to get and to share information, as long as the information is not damaging to them or to others.*

Why Engage with Young People?

Benefits to young people

Youth engagement and participation can provide significant benefits to young people, some of these benefits include:

- Increased self-esteem
- New relationships
- Reduced depressive symptoms
- Decreased risk of suicide
- Increased coping mechanisms and well-being
- Reduced substance use and smoking
- Strengthened resiliency
- Increased ownership for one's own care
- Personal growth and identity development
- Increased critical thinking • Broadened and strengthened social networks
- Improved academic performance and reduced school dropout rates
- Enhanced leadership skills
- Young people are empowered and have greater control over their lives
- Services for young people are improved and more relevant

Ontario Centre for Excellence in Child and Youth Mental Health

Community Benefits

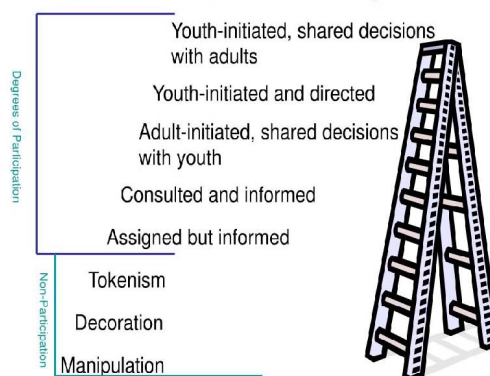
Youth engagement and participation can also have a number of community benefits, these include:

- Improved individual and community outcomes
- Stronger service systems that are flexible, responsive, inclusive, accountable that meets the needs of young people
- Improved trust between the community and policy makers
- Improved understanding of problems being faced by young people
- Increased public value for money, by distributing funding to programs and services that are required, which young people will use
- Removed negative stereotypes of young people
- Development of skilled workers
- Development of community pride and personal responsibility
- Better informed planning and decision making
- Better public policy
- A more engaged Tasmanian community
- A more inclusive and responsive Tasmanian Government

From Youth Matters _ Tasmania Department Of Communities

Youth Engagement : Best Practice

Ladder of Youth Participation

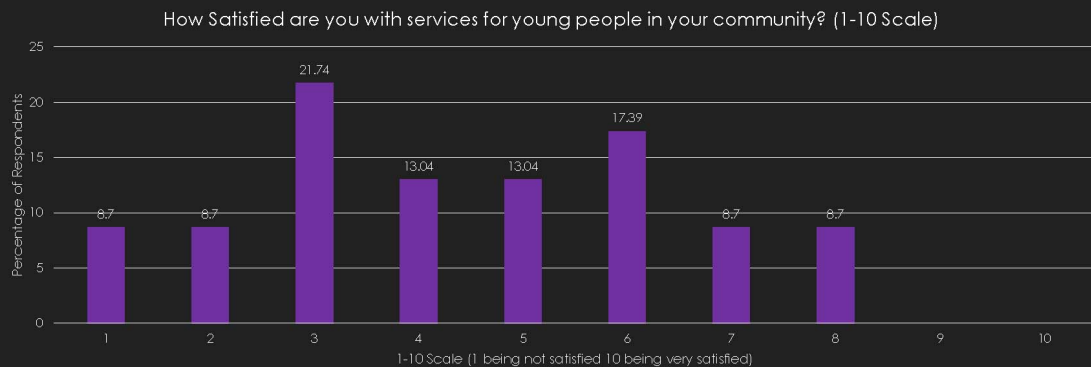


Adapted from Hart, R. (1992), 'Children's Participation from Tokenism to Citizenship', Florence: UNICEF Innocenti Research Centre.

YCNECT engagement with our young people

- School incursions (St Marys and St Helens) and surveys to inquire as to what young people want in their community
- Monthly Meet Ups (Youth Committee) for young people in St Helens and St Marys to provide feedback, plan events, explore what they would like to see in their community.
- Youth representatives on YCNECT Committee leading to shared, youth –driven decision making and actions
- Developing communication platforms for young people to share ideas, provide input and continue to drive the progress of YCNECT and improve wellbeing for young people in our community.

What did the young people say?



What did the young people say?

What would you like to see in your community? (Survey response)



What did the young people say?



Year 7/8 : What would you like to see in your community?

Sticky note activity

What did the young people say?

Year 9: What would you like to see in your community?

Sticky note activity

[illegible]

What did the young people say?

Year 5: What would you like to see in your community?

Sticky note activity

[illegible]

What did the young people say?



Year 10 : What would you like to see in your community?

Sticky note activity

What did the young people say?

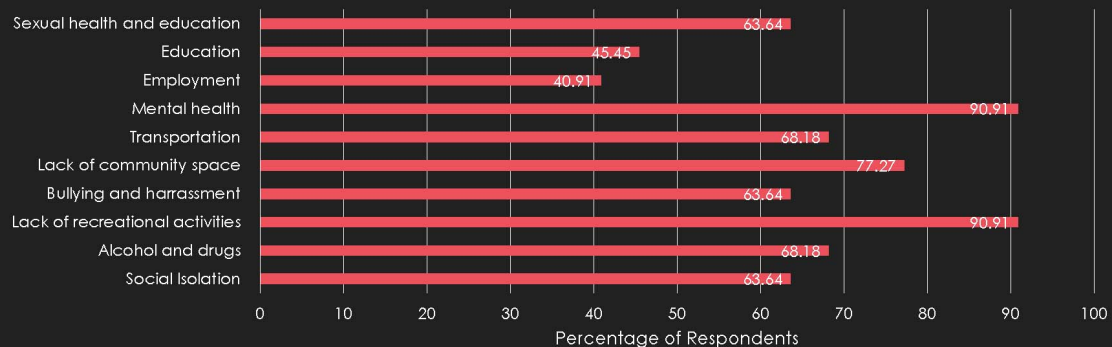


Year 6: What would you like to see in your community?

Sticky note activity

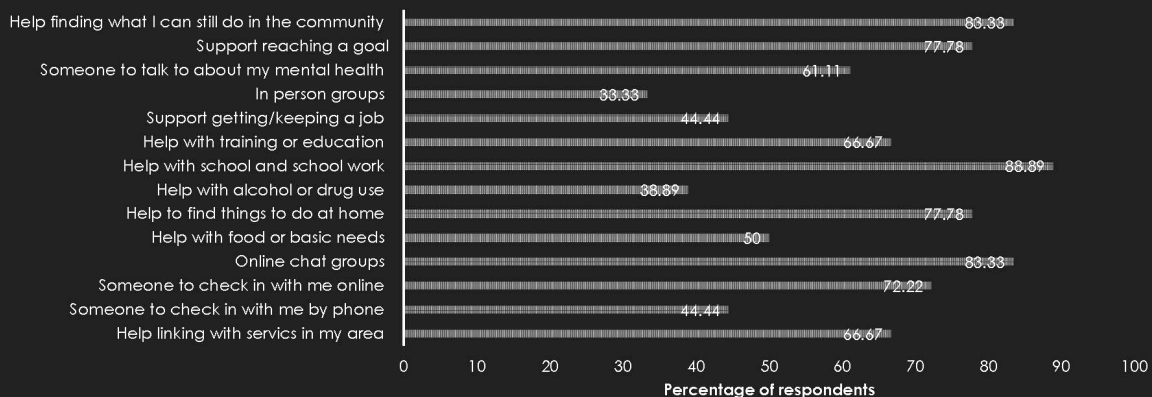
What did the young people say?

Current Issues that you think are challenging for young people in your community



What did the young people say?

WHAT WOULD HELP DURING COVID OR IF WE HAD TO GO INTO ANOTHER LOCKDOWN ?



What did the young people say?

What would your ideal community look like? What would there be for young people?

"More spaces to hang out. More services available"

"Heaps of opportunities to - hang out, watch live music, play sports, exercise, swim in a pool, talk to someone"

"More open spaces to hang out; nicer senior community"

"More places for us to hang out and have fun"

"A huge group of people who are ready to help young people anytime"

Places to connect with each other, easy access

Respectful, more accepting, less socially biased

"Little things besides sports that bring us together. New employment opportunities, fun stuff, "new"

"Places to connect and hangout, people to go to when you need support, a good playground, a swimming pool."

Always having something to do. Very supportive

"A wide variety of activities, more places for hangouts/food, events, support"

Survey Responses – 2020

What did the young people say?

How could the community support you better?

"Paying for sports facilities, not youth focused. Talk to the youths, get an understanding of what teens want in the community."

"Transport, no youth events, nothing to go do/hangout ...starting youth events, more public buses, creating a spot to hang out"

Does not have a wide range of activities. Have more places to hang out and do things.

"Doesn't have enough support groups....get more youth groups"

"Have more people out there for us."

"Not having youth support available.... Youth worker"

Transport, opportunity. Propose more out of school opportunity.

There is not much available to do. Start thinking about the youth rather than the elders and give us more chances to do things/go to things

"Younger people get "called out" a lot by the elder community for stereotypical behaviours that do not apply to the whole"

"Not many places youth can go. "rebellious teenagers" stereotype makes it so hard for groups to go hang out at places and are welcome. No matter where we go the adults at food places always are quite rude to my friends and I, despite how respectful we are."

"There are few youth events. There is limited transport. The playgrounds are very dated. There is limited friendship/adult support, there's no places to hang out.... Run more events specifically for youth, a hang out spot, new playgrounds, more transport, trustful adults/youth worker"

"Doesn't have much opportunities...have more opportunities"

Meeting the need.....

- YCNECT took this information provided by our young people and used this as evidence towards our grant application process leading to our.....

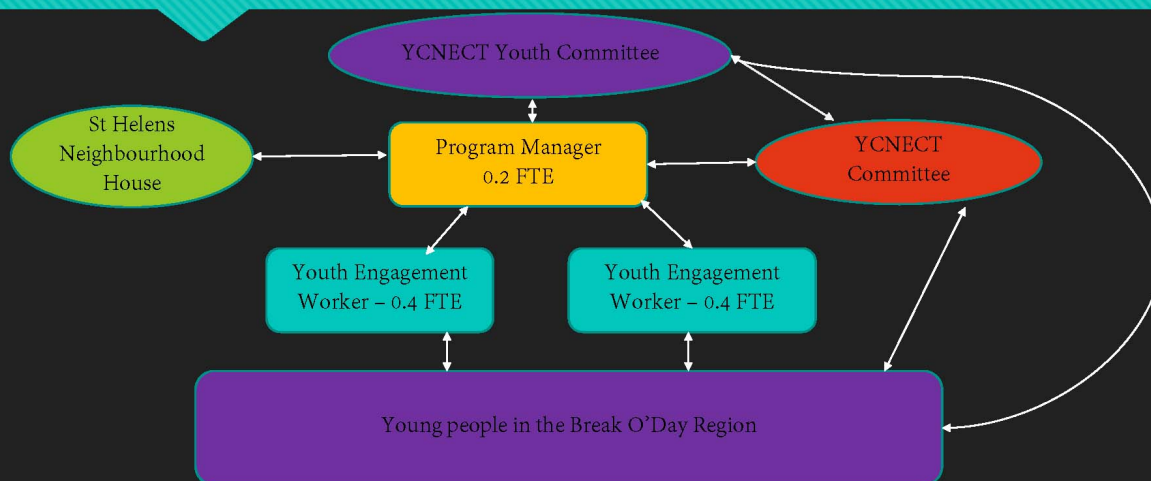
- YCNECT Mobile Outreach Project

- Youth Committee

Mobile Outreach Project

- Direct response from our Break O'Day workshops with young people
- 12 month pilot project funded by Tasmania Community Fund, Foundation for Young Australians and supported by the Break O'Day Council
- In partnership with the St Helens Neighbourhood House

Mobile Outreach Project



Mobile Outreach Project

Youth Outreach Workers conducting mobile outreach in purposed YCNECT VAN to rural and regional areas in the Break O'Day Region – including St Marys, Falmouth, Fingal, St Helens, Scamander, Beaumaris, Cornwall, Pyengana.

Youth Outreach Workers will:

- Act as a point of connectivity and provide social supports
- Help young people identify and address challenges in their lives
- Connect and refer young people to relevant, local services and organisations
- Support the achievement of practical goals set out by the young people themselves
- Liaise with key stakeholders (this includes parents, schools, youth advisory committee etc) to ensure service provision remains targeted, on track and current.
- Conduct group sessions and activities based on feedback from young people and the Youth Steering Committee
- Attend local schools at set days/times as determined via collaboration with senior staff
- Report back to program manager and the Youth Committee

Mobile Outreach Project

Outcome measures will be collected throughout the pilot including :

- the number of young people engaging with the program
- referrals made to other programs and services
- achievement of goals as determined by the young person
- engagement of young people with services and programs in the community.
- participant satisfaction in YCNECT programs and services

Mobile Outreach Project

Expected beneficial outcomes of the mobile outreach program for participants are :

- increased social connectivity for young people in the community
- increased engagement with programs and services that are currently operating
- increased engagement with positive social networks and activities
- increased engagement with education whether in the school or remotely
- increased sense of well-being and access to meaningful activities.
- decreased participation in risk taking behaviours

Youth Committee

- YCNECT has been engaging young people to develop our "Youth Committee" who will act as a steering committee within the organisation
- It is expected that by the end of the pilot project, the Youth Committee will have recruited members, developed policies and procedures, planned events and contributed to the wellbeing of the young people in our community.
- The Youth Committee members will have the opportunity to learn skills such as budgeting, event planning, advocacy and have access to training, camps and events for young people – YCNECT is currently exploring funding options for this group.

Next Steps....

- YCNECT Mad Hatter Tea Party on the 8th of June at Memorial Hall in St Helens
- YCNECT will report back 6 months into our pilot program the outcomes that we have obtained to evidence efficacy of the program and explore ongoing funding options
- Ongoing youth engagement in our community.

YCNECT

- Thank you!
- For further information look us up on Facebook, email ycnect@gmail.com or talk to Tani, Caitlin or Allison
- We are always looking for volunteers, opportunities to collaborate or share ideas with others

Driver Reviver Program

This project has been put on hold due to Covid 19.

Leaner Driver Mentor Program

On Road Hours:	68.5
Learners in the car:	8
Learners on waiting list:	0
Mentors:	5

Exciting news again this month for Get In2 Gear, as our new Program Coordinator has managed to recruit another new mentor this month. The mentor's availability is open and he is happy to do as 8-15 hours a week. The Program coordinator as also put a call out for more learners to enter in to the program. At this point in time there is no waiting list.

LEGISLATION / STRATEGIC PLAN & POLICIES:

Strategic Plan 2017-2027

Goal

Community - To strengthen our sense of community and lifestyle through opportunities for people to connect and feel valued.

Strategy

- Build community capacity by creating opportunities for involvement or enjoyment that enable people to share their skills and knowledge.

- Foster a range of community facilities and programs which strengthen the capacity, wellbeing and cultural identity of our community.

BUDGET AND FINANCIAL IMPLICATIONS:

Not applicable.

VOTING REQUIREMENTS:

Simple Majority.

06/21.15.2 Waiver of Fees for Banner Pole Hire – East Coast Swans Football Club

ACTION	DECISION
PROPONENT	Council Officer
OFFICER	Chris Hughes, Manager Community Services
FILE REFERENCE	004\011\005\
ASSOCIATED REPORTS AND DOCUMENTS	Nil

OFFICER'S RECOMMENDATION:

That Council provide a reduction of 50% as a level of support to the East Coast Swans in the erection of the street banner across Cecilia Street, St Helens prior to home games – approximately eight (8) times a season – at a cost of \$125.00 per erection of banner.

INTRODUCTION:

East Coast Swans Football Club has requested for Councils assistance in erecting a street banner in Cecilia Street, St Helens the week before a football game is played at home. Approximately eight (8) times per year. Dates yet to be provided.

PREVIOUS COUNCIL CONSIDERATION:

Council Workshop held on Monday 7 June 2021.

OFFICER'S REPORT:

Council has received a letter from the East Coast Swans Football Club requesting for assistance from our works department to help erect a street banner in Cecilia Street, St Helens.

The Banner would advertise the East Coast Swans home games which occur eight (8) times per season. The dates of these matches are dependent on the NTFA roster. Ideally the banner would be erected early in the week before the next home game and taken down as soon as practicable afterwards. If of course there was consecutive home games, the banner would not need to be taken down and re-erected it would just stay up for the duration of the two home games.

If Council were to support this then the East Coast Swans would be amenable to the Break O'Day Council logo appearing on the banner as displayed below.



East Coast Swans are requesting Council to cover the cost of the erection and pull down of the street banner to support their endeavour.

Under our current Fees and Charges, there are no charges to cover the cost of hire of the poles or the cost of erecting and taking down of same.

STRATEGIC LAN & ANNUAL PLAN:

Strategic Plan 2017 – 2027

Goal

To strengthen our sense of community and lifestyle through opportunities for people to connect and feel valued

Strategy

Foster and support leadership within the community to share the responsibility for securing the future we desire.

LEGISLATION & POLICIES:

N/A

BUDGET; FUNDING AND FINANCIAL IMPLICATIONS:

\$250.00 for each occasion banner is erected and pulled down, this consist of four (4) men, two (2) erecting banner and other two (2) as traffic control plus the cost of vehicle whilst in use.

VOTING REQUIREMENTS:

Absolute Majority.

06/21.15.3 Request for Funds – Fingal Valley Neighbourhood House

ACTION	DECISION
PROPONENT	Council Officer
OFFICER	Chris Hughes, Manager Community Services
FILE REFERENCE	040\016\008\
ASSOCIATED REPORTS AND DOCUMENTS	Nil

OFFICER'S RECOMMENDATION:

That Council support the Fingal Valley Neighbourhood House in providing funds to go towards the purchase of a compactus file system to ensure that the history of the Fingal Valley is stored correctly in the sum of \$6,510.

INTRODUCTION:

Council has received a request from the Fingal Valley Neighbourhood House to assist with the funding of a compactus file to store their historical documents and artefacts.

PREVIOUS COUNCIL CONSIDERATION:

Council Workshop held on Monday 7 June 2021.

OFFICER'S REPORT:

Fingal Valley Neighbourhood House have become custodians of the Fingal Valley's historical documents and artefacts with the disbanding of the local Returned Services committee and the St Patricks Head Esk Valley Historical Society Inc. The artefacts and historical documents are currently being stored at the Fingal Valley Neighbourhood House but not in containers that will prevent dampness and light damaging them. The compactus would fit into an area within Fingal Valley Neighbourhood House and allow the items to be stored flat in cool, dry and dark area.

The compactus which the Fingal Valley Neighbourhood House are looking at is:

Mobile Storage Unit - 6 Bay - 2150mm H x 3560mm W x 1280mm D - Includes 4 Adjustable Shelves Per Bay - 110 Kg Shelf Capacity (each Bay 445d) \$7,510

The Fingal Valley Neighbourhood House will contribute \$1,000 towards the unit and \$500 to cover the freight and installation of the unit.

The Fingal Valley Neighbourhood House – History Committee have been working with a curator as to the best ways to ensure correct storage of the documents and artefacts to ensure that they are preserved and that no further damage occurs or that they are lost. Due to the disbanding of the committees mentioned above, the history collection will now be kept in one place and accessible to those who are interested in the history of the Fingal Valley.

STRATEGIC LAN & ANNUAL PLAN:

Strategic Plan 2017 – 2027

Goal

To strengthen our sense of community and lifestyle through opportunities for people to connect and feel valued.

Strategy

Build community capacity by creating opportunities for involvement or enjoyment that enable people to share their skills and knowledge.

LEGISLATION & POLICIES:

N/A

BUDGET; FUNDING AND FINANCIAL IMPLICATIONS:

There are budget implications to Council, the \$6,510 requested by Fingal Valley Neighbourhood House has not been identified in the 2020-2021 budget document.

VOTING REQUIREMENTS:

Absolute Majority.

06/21.15.4 Disability Access Committee – Funding to Purchase a Sandcruiser All Terrain Chair

ACTION	DECISION
PROPONENT	Council Officer
OFFICER	Chris Hughes, Manager Community Services
FILE REFERENCE	011\011\002\
ASSOCIATED REPORTS AND DOCUMENTS	Nil

OFFICER'S RECOMMENDATION:

That Council purchase a Sandcruiser All Terrain Chair that can be used by people with disabilities allowing them to access the beach/water at a cost of \$4,600 plus postage.

INTRODUCTION:

The Disability Access Committee is a Special Committee of Council. The Disability Action Plan was adopted by Council at the May 2021 meeting.

PREVIOUS COUNCIL CONSIDERATION:

Council Workshop held on Monday 7 June 2021.

OFFICER'S REPORT:

The Disability Action Plan aims to remove barriers and build opportunities for people with disabilities to participate fully in their local communities. The plan enables Council to continue to realise its responsibility to advocate for, promote and protect the human rights of all our citizens.

The plan makes four explicit commitments to:

1. inclusive communities;
2. good health, housing and wellbeing for people with disabilities
3. respect, equity and safety for all
4. contributory community living as a right for all regardless of ability.

At our recent Disability Access Committee one of the members asked the question as to whether this group was able to purchase a wheelchair that could be used on the sand/water. The committee agreed that people with disabilities being able to access the water was important as it would allow access to something that we take for granted every day – walking on the sand and being able to enter Georges Bay or surrounding beaches. "Currently in Australia around one in five people have a disability and they're unable to access a lot of recreational environments and that includes the beach."



It was agreed that if the committee was successful in obtaining funding, then the wheelchair could be managed along the same lines as Council's BBQ trailer – booking system – a deposit would be required and held whilst the wheelchair was being used. There would be no charge for the hire of the wheelchair or if Council deemed to charge, it would be a small charge.

Council staff have looked at what grants are available but as the committee is a Special Committee of Council – we are not eligible to apply for grants that are currently available.

The chair will be housed in the Community Services shed which is located at the Works Depot.

STRATEGIC PLAN & ANNUAL PLAN:

Strategic Plan 2017 – 2027

Goal

To provide quality infrastructure which enhances the liveability and viability of our communities for residents and visitors.

Strategy

Work with stakeholders to ensure the community can access the infrastructure necessary to maintain their lifestyle.

LEGISLATION & POLICIES:

N/A

BUDGET; FUNDING AND FINANCIAL IMPLICATIONS:

The Community Grant funding as budgeted for in the 2020-2021 budget was not fully expended. The cost of the above wheelchair is \$4,600 plus postage and left over funds could be used to purchase this wheelchair.

VOTING REQUIREMENTS:

Absolute Majority.

06/21.16.0 DEVELOPMENT SERVICES

06/21.16.1 Development Services Report

ACTION	INFORMATION
PROPONENT	Department
OFFICER	Development Services
FILE REFERENCE	031\013\003\
ASSOCIATED REPORTS AND DOCUMENTS	Nil

OFFICER'S RECOMMENDATION:

That the report be received.

INTRODUCTION:

The purpose of this report is to provide Councillors with an update of various issues which have been dealt with by the Development Services Department since the previous Council meeting.

PREVIOUS COUNCIL CONSIDERATION:

Provided as a monthly report – Council consideration at previous meetings.

OFFICER'S REPORT:

KEY DEPARTMENT STRATEGIC OR OPERATIONAL MATTERS:

- ✓ Development Services Staff attended Building Surveying training;
- ✓ Council officers attended Regional Land Use Northern Planners Group Meeting regarding progression of amendments to RLUS framework;
- ✓ Submission completed to Tasmanian Planning Commission regarding Local Provision Schedules;
- ✓ Strategic Document Review Brief sent to consultants and fee proposals currently being considered.

PLANNING REPORT

The following table provides data on the number of applications approved for the month including statistical information on the average days to approve and the type of approval that was issued under the *Land Use Planning and Approvals Act 1993*:

	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	YTD	EOFY 2019 / 2020
NPR	2	3	6	8	2	2	3	1	4	3	9		43	
Permitted	3	3	4	2	2	6	2	1	3	2	5		33	
Discretionary	10	13	22	20	27	16	26	10	20	10	7		181	
Amendment		1	1	2	1	3	2				1		11	
Strata		1				1	1	1					4	
Final Plan				4	1	1	1		1		1		9	
Adhesion	1												1	
Petition to Amend Sealed Plan					1		1						2	
Exemption									1				1	
Total applications	16	21	33	36	34	29	36	13	29	15	23		285	259

Ave Days to Approve Nett *	29.3	32.47	31.33	30.5	30.67	23.0	54.05	40	37.72	36.9	33.17		34.61
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* Calculated as Monthly Combined Nett Days to Approve/Total Applications



The following table provides specific detail in relation to the planning approvals issued for the month:





DA NO.	LOCATION	DESCRIPTION	SECTION	Day to Approve Gross	Days to Approve Nett
266-2005	St Helens	Amendment to Number of Stages	S56 AMEND	35	35
065-2021	Binalong Bay	Dwelling Addition, Carport & Change of Use to Visitor Accommodation	S57	36	36
089-2021	Stieglitz	Change of Use to Visitor Accommodation	S58	15	7
073-2021	The Gardens	Shed Incorporating Office, Cellar & Bathroom	S58	16	15
026-2021	Binalong Bay	Dwelling Extension	S58	22	21
091-2021	St Marys	New Dwelling	NPR	13	13
062-2021	St Helens	Dwelling	NPR	8	8
083-2021	Falmouth	Minor Boundary Adjustment	S58	22	22
108-2021	St Helens	Legalisation of Carport	NPR	2	2
179-2019 FINAL 2	St Helens	Staged Strata Development	FINAL	10	10
102-2021	St Helens	Shed	NPR	7	7
092-2021	St Helens	Convert Carport to Amenities Shed	NPR	14	14
037-2021	Binalong Bay	Legalisation of Decks & New Pergola	S57	26	25
106-2021	Akaroa	Dwelling	NPR	2	2
121-2021	Stieglitz	Carport	NPR	1	1
061-2021	Binalong Bay	Retrospective Approval of Deck Additions, Fenced Spa & Water Tank & New Installation of Tank	S57	39	39
085-2021	Akaroa	Change of Use to Visitor Accommodation	S57	32	24
042-2021	Scamander	Dwelling	S57	40	39
039-2021	St Helens	8 Lot Subdivision	S57	40	39
028-2021	St Helens	Subdivision & Change of Use - Shed to Visitor Accommodation (Lot 2)	S57	43	42
101-2021	Akaroa	Change of Use to Visitor Accommodation	S58	8	7
099-2021	St Helens	Shipping Container for Retail Space	NPR	18	17
131-2021	Akaroa	Dwelling & Garage	NPR	8	8


TOTAL: 23

BUILDING REPORT

Projects Completed in the 2020/2021 financial year

Description	Location	Updates
Re-Roof of Amenities Section	Bendigo Bank Community Stadium	Completed August 2020.
New Shade Structure	Flagstaff Trail Head	Completed November 2020. 
Internal Fit-out	Scamander Surf Life Saving Club	Completed December 2020 

Description	Location	Updates
Internal Alterations (Renovation of Men's Toilet & Change rooms)	St Marys Sports Centre	Completed March 2021 
BBQ Shelter	St Marys Community Space	Completed March 2021
Old Tasmanian Hotel Restoration Project Stage 1 – Complete First Floor Restoration, Reroof, External Repaint, New Access. Stage 2 – New Lift, Accessible Toilet & Rear Veranda	Fingal	Completed April 2021   

Description	Location	Updates
Demolish Existing Buggy Shed & Install New	St Marys Sports Centre	<p>Completed April 2021</p> 

Projects ongoing – Capital Works Program (Includes carried over projects previous financial years)

Description	Location	Updates
Additions & Upgrades to Portland Hall	Portland Hall, St Helens	<ul style="list-style-type: none"> • Works almost completed, minor electrical works outstanding. • Scoping of works commenced for new budget allocation.
Marine Rescue Additions	St Helens Foreshore	<ul style="list-style-type: none"> • Works now commenced and scheduled for Completion end August 2021.
Community Services Storage Shed	St Helens Works Depot	<ul style="list-style-type: none"> • Building approvals obtained; • Works commenced and scheduled to be completed prior to end June 2021.
Re-Roof and Weatherproofing of athletics building	St Helens Sports Complex	<ul style="list-style-type: none"> • Works Commenced.
New Shade Structure	Scamander Reserve	<ul style="list-style-type: none"> • Works Commenced; • Due to be completed prior to end July 2021.

Approved Capital Works Program – Current Financial Year - not yet started

Description	Location	Updates
New Amenities building	Wrinklers lagoon carpark	<ul style="list-style-type: none">• Design concept finalised;• Regulatory approvals required.
Building upgrades	St Marys Railway Station	<ul style="list-style-type: none">• Works scoping and scheduling of works to be confirmed.
Weldborough Amenities Building	Weldborough	<ul style="list-style-type: none">• Site and scoping of works on hold.
Four Mile Creek Community Hub	Four Mile Creek Reserve	<ul style="list-style-type: none">• Design work now finalised;• Development Application Approved;• Pending further community feedback.

The below table provides a summary of the building approval issued for the month including comparisons to the previous financial year.

Building Services Approvals Report May 2021



No.	BA No.	Town	Development	Value
1	2020 / 00064	St Helens	New Dwelling (Presbytery) & Carport	\$147,000.00
2	2021 / 00018	Scamander	New Shed	\$41,000.00
3	2020 / 00333 - STAGE 1	Ansons Bay	New Outbuilding – Stage 1 of 2	\$58,800.00
4	2020 / 00060 - Stage 1	Chain of Lagoons	New Shed	\$27,000.00
5	2020 / 00095	Akaroa	New Shed	\$15,000.00
6	2020 / 00117	Stieglitz	New Shed	\$15,000.00
7	2020 / 00251	St Marys	New Shed & Carport	\$36,000.00
8	2020 / 00337	St Helens	Demolition & New Shed	\$31,000.00
9	2020 / 00265	Stieglitz	Proposed COU from 10a to 1a & Extension - Dwelling	\$190,000.00
10	2020 / 00265 - LEGALISATION	Stieglitz	Retrospective Bedroom & Bathroom to Shed	\$5,000.00
11	2021 / 00115	Binalong Bay	New 18 x Solar Panels (10kw)	\$5,000.00
12	2021 / 00128	Beaumaris	New 40 x Solar Panels (14.2KW)	\$10,000.00
13	2021 / 00001	Beaumaris	New Dwelling incorporating Garage & Deck	\$578,000.00
14	2021 / 00004	Scamander	New Dwelling incorporating Veranda & Carport	\$148,000.00
15	2019 / 00196	Falmouth	New Dwelling incorporating Garage & Deck	\$547,000.00
16	2021 / 00008	Scamander	New Dwelling & Decks	\$213,000.00

ESTIMATED VALUE OF BUILDING APPROVALS FINANCIAL YEAR TO DATE	2019/2020	2020/2021
	\$17,517,057.00	\$19,372,643.00

ESTIMATED VALUE OF BUILDING APPROVALS FOR THE MONTH	MONTH	2020	2021
	May	\$1,289,700.00	\$2,066,800.00

NUMBER BUILDING APPROVALS FOR FINANCIAL YEAR TO DATE	MONTH	2019/2020	2020/2021
	May	127	145

ENVIRONMENTAL REPORT

Description	Updates
MTB Environmental Management	<p>A weed and disease monitoring program is being refined for the St Helens MTB trails network to support its maintenance program and weed, disease and hygiene plans to protect the significant forests and plants along the trails.</p> 
Cat Management	<p>Animal welfare and shelters groups, state and council representatives are coordinating implementation of the Northern Regional Cat Management Strategy in the coming year. A key action is information and education delivered through the tassiecat.com website. The focus in Break O'Day will be on encouraging responsible cat ownership, including de-sexing and microchipping, and establishing infrastructure needed to enable humane population management activities in Break O'Day.</p>
Flood Risk Management	<p>The \$400,000 of funding from the Australian Government for Council's St Marys Flood Management project has been expended and a final report to the Community Development Grants Program is being processed. The project has implemented priorities in the St Marys Rivulet Flood Management Plan, raising the Flat Bridge, built a flood levee bank at Groom Street, a Flash Flood Warning System and evaluated channel vegetation issues downstream of Story Street. Flood risks in St Marys cannot be eliminated however and the community and Council will continue to work on building our resilience against floods.</p>  <p>A preventative flood policy and planning project is being considered for a funding application to the third round of the Tasmanian Government's <i>Natural Disaster Risk Reduction Grant Program</i>. It would assist landholders, Council and the property industries in Break O'Day avoid flood risks and losses in the first place.</p>

Velvet Worm Action Award	Council awarded the 2021 award to the <i>Break O'Day's Biota in the Bush</i> project. Students at St Helens District High School will use the award to work with community members to explore the value of local private land for biodiversity conservation. Using field surveys, including wildlife camera monitoring, they will collect and analyse data and share what is learnt, including adding data to public biodiversity databases.
Dog Management	Information on responsible dog ownership is being posted to registered dog owners and is being included on updates to tourism information shelters. Community volunteer groups, Council, the Parks and Wildlife Service and NRM North are beginning to prepare together for coordinated activities on beaches next shorebird breeding season. A majority of dog owners are responsible; at the same time a recent review of long-term Tasmanian shorebird records indicated a concerning decline in breeding success.

PUBLIC HEALTH REPORT

Recreational Water Quality

The *Public Health Act 1997* requires that Councils to monitor recreational waters (including public pools and spars) using the Tasmanian Recreational Water Quality Guidelines.

The 2021/2022 sampling season has now ended.

Recreational water	9 Dec. 2020		5&11 Jan. 2021		8&15 Feb. 2021		9&15 Mar. 2021	
	Ente*	Rec. WQ [#]	Ente*	Rec. WQ [#]	Ente*	Rec. WQ [#]	Ente*	Rec. WQ [#]
Grants Lagoon mouth A	N/A		31	Good	30	Good	<10	Good
Grants Lagoon mouth B	N/A		10	Good	N/A		N/A	
Grants Lagoon footbridge	<10	Good	10	Good	10	Good	<10	Good
Grants Lagoon (camp ground)	N/A		20	Good	10	Good	<10	Good
Beauty Bay	<10	Good	10	Good	20	Good	<10	Good
Yarmouth Creek	<10	Good	30	Good	41	Good	41	Good
Wrinklers Lagoon	10	Good	41	Good	195	Moderate	41	Good
Scamander River mouth	<10	Good	<10	Good	98	Good	<10	Good
Henderson Lagoon	<10	Good	10	Good	20	Good	<10	Good
Denison Rivulet	10	Good	86	Good	41	Good	109	Good

* Enterococci /100ml # Recreational Water Quality class (from Tas. Guidelines)

The results for water samples last season indicated conditions for all these waters were safe for swimming according to the Tasmanian Recreational Water Quality Guidelines. All natural waters may be subject to local poorer water quality from time to time due to weather or other conditions.

Immunisations

The *Public Health Act 1997* requires that Councils offer immunisations against a number of diseases. The following table provides details of the rate of immunisations provided by Council through its school immunisation program.

MONTH	2020/2021		2019/2020	
	Persons	Vaccinations	Persons	Vaccinations
July - December	50	58	50	53
January - June	90	90	72	98
TOTAL	140	148	122	151

Sharps Container Exchange Program as at 9 June 2021

Current Year	Previous Year
YTD 2020/2021	YTD 2019/2020
23	3

STRATEGIC PLAN & ANNUAL PLAN:

Strategic Plan 2017-2027

Goal

Environment – To balance our use of the natural environment to ensure that it is available for future generations to enjoy as we do.

Strategy

- Ensure the necessary regulations and information is in place to enable appropriate use and address inappropriate actions.
- Undertake and support activities which restore, protect and access the natural environment which enables us to care for, celebrate and enjoy it.

LEGISLATION & POLICIES:

Not applicable.

BUDGET; FUNDING AND FINANCIAL IMPLICATIONS:

Not applicable.

VOTING REQUIREMENTS:

Simple Majority.

ACTION	DECISION
PROPONENT	NRM Special Committee
OFFICER	Polly Buchhorn, NRM Facilitator
FILE REFERENCE	010\028\002\
ASSOCIATED REPORTS AND DOCUMENTS	Draft Meeting Minutes - NRM Special Committee - 23 Feb 2021

OFFICER'S RECOMMENDATION:

That Council receive the Minutes of NRM Committee Meeting of 23 February 2021, acknowledging any advice and considering recommendations from the Committee for further Council attention.

INTRODUCTION:

The Break O'Day NRM Special Committee met on 23 February 2021 at the Break O'Day Child and Family Centre.

PREVIOUS COUNCIL CONSIDERATION:

02/21.15.3.46 Moved: Clr L Whittaker / Seconded: Clr J Drummond

That Council receive the Minutes of NRM Committee Meetings of 16 December 2020, acknowledging any advice and considering recommendations from the Committee for further Council attention.

CARRIED UNANIMOUSLY

OFFICER'S REPORT:

Draft Minutes from the NRM Committee's February 2021 Meeting are attached for Councils attention and to be formally received at a Council Meeting.

Council should note in particular three points of advice to Council and actions by the Committee.

- Formalising expectations and policy regarding fair and safe conduct of Committee business and debate by members, for inclusion in the NRM Committee Charter.
- The NRM Committee's review of NRM Action Plan priorities for Councils 2021-22 annual plan and budget Annual Plan processes.
- That Council consider engaging a consultant to research the implications for Break O'Day of possible changes to FPPF land for its economic, social and environmental values, to help it determine its position on changes to FPPF land.

The table below lists outstanding NRM Committee actions or advice to Council following the meeting, to be noted and/or considered for further attention by Council.

	Item	Status
16 November 2017		
6.1.2	That Council take a motion to LGAT that all Councils join together to fund and establish a process that provides education on managing our beaches. This would include reference to dog management, protection of shorebirds and wildlife and the safe use of our beaches by people in Tasmania. This may include lobbying the State Government for funding.	To Action. Pending formalising joint dog management in Break O'Day with PWS.
25 February 2020		
6.1.3	That Council consider the information it has available to it, taking into consideration the implications for economic, social and environmental values, to determine its position on possible changes to FPPF land in Break O'Day.	To Action
4 August 2020		
6.2.1	Public call and direct search for community, education and forest industry representatives to nominate for vacancies on Council's NRM Committee	To Action
23 February 2021		
3.3.1	NRM Committee members draft a statement regarding fair and safe conduct of Committee business and debate by members, to consider for inclusion in the NRM Committee Charter.	To Action
3.4.1	Council use (guidelines and application form) for 'Velvet Worm NRM Action Awards' 2021 small grants to recognize achievements for NRM, with a focus on youth activities in Break O'Day.	Completed
5.2.3	The NRM Committee's review of NRM Action Plan priorities for Councils 2021-22 Annual Plan processes.	Review report complied.
7.3.1	That Council consider engaging a consultant to research the implications for Break O'Day of possible changes to FPPF land for its economic, social and environmental values, to help it determine its position on changes to FPPF land.	To Action

On 4 May the NRM Committee has held a subsequent meeting. Council has already dealt with the Committee's recommendation from this May meeting for the Velvet Worm NRM Action Award 2021. A report on these Minutes will be presented to Council at its next Workshop.

STRATEGIC PLAN & ANNUAL PLAN:

Strategic Plan 2017 – 2027

Goal

Environment - To balance our use of the natural environment to ensure that it is available for future generations to enjoy as we do.

Strategy

1. Ensure the necessary regulations and information is in place to enable appropriate use and address inappropriate actions.

2. Increase the community's awareness of the natural environment; the pressures it faces; and actions we can take to sustain it and what it provides.
3. Undertake and support activities which restore, protect and access the natural environment which enables us to care for, celebrate and enjoy it.
4. Recognise and alleviate the issues and risks to the environment from our use, and the risk to us from a changing environment.

LEGISLATION & POLICIES:

Local Government Act 1993 – Section 24 Special Committees
Local Government (Meeting Procedures) Regulations 2015

BUDGET; FUNDING AND FINANCIAL IMPLICATIONS:

Nil

VOTING REQUIREMENTS:

Simple Majority.



Minutes

NRM SPECIAL COMMITTEE MEETING

**Tuesday 23 February 2021
12:45 – 3: 00pm**

BREAK O'DAY CHILD & FAMILY CENTRE
Meeting room, 1 Groom St. St Helens, from 12 noon

1 Attendance

Present: Councillor Janet Drummond (Break O'Day Council - Chair); Clr Lesa Whittaker (Break O'Day Council); Howard Jones (Community Representative); Todd Dudley (NE Bioregional Network); Craig Lockwood (Marine Aquaculture).

Apologies: Clr Kristi Chapple (Break O'Day Council); Lionel Poole (Parks and Wildlife Service)

Attending: Polly Buchhorn (NRM Facilitator)

Meeting note taking: Polly Buchhorn, NRM Facilitator.

2 Confirmation Minutes of Meeting

- 2.1.1 Recommendation: That the minutes of meeting held on Wednesday 16 December 2020 at St Helens Marine Rescue Assn. building be confirmed.

Moved: Todd Dudley

Seconded: Craig Lockwood

Carried

2 Declaration of interest of a member or close associate

No interests to declare.

3 Business arising from the previous meeting

3.1 Sunken boats not being removed from Georges Bay

Howard Jones reported he had spoken with Minister Barnett's office. His office acknowledged the problem and indicated they would work to bring key stakeholders together to work on solutions.

3.2 Environmental weed *Kunzea ericoides*

Todd Dudley sought an update on control of this weed since last meeting.

The NRM Facilitator reported the St Helens aerodrome infestation has been getting treatment was recently inspected on a by the Council Weeds Program Coordinator with Greg Stewart, retired experienced weed manager. The Jeanneret Beach/Gardens Roads infestation is also getting attention (Todd pointed out there were large plants here on private land that needed control too). The status of the weed at Seaview Ave. Beaumaris was unclear.

Todd asked further and again, why he and his NE Bioregional Network, that does a significant amount of weed management work in Break O'Day, couldn't meet and coordinate directly with Council's Weeds Program Coordinator?

The NRM Facilitator responded that coordination of issues and priorities could be via him and offering to meet sometime, but not directly with council's operational weed management.

3.3 Committee Member conduct standards

The Minutes of the previous meeting recorded some robust discussion between members of land use planning authority issues. This item addresses the conduct of Committee discussion and debate by members.

The NRM Facilitator outlined links, through the Break O'Day Council NRM Committee Charter, to the references to policy and conduct standards and values (copies with the Agenda).

The Charter for the Break O'Day Council NRM Special Committee does not directly address expectations for the conduct of members appointed by Council, but does include a Committee responsibility "To comply with statutory requirements, State Government policies and Council policies".

Council has a *Councillor Code of Conduct Policy* which includes a number of issues relevant to the conduct of Committee members, for example:

PART 7 - Relationships with Community, Councillors and Council Employees

1. A councillor –

(a) must treat all persons fairly; and

(b) must not cause any reasonable person offence or embarrassment; and

(c) must not bully or harass any person.

2. A councillor must listen to, and respect, the views of other councillors in Council and committee meetings and any other proceedings of the Council, and endeavour to ensure that issues, not personalities, are the focus of debate.

Additionally the *Break O'Day Council Strategic Plan 2017-2027* relies on shared responsibilities and includes in its 'Achieving the Vision':

Our Values

The following statement represents the core values that will guide our actions and approach to business.

Working as a TEAM with OPEN & HONEST COMMUNICATION; we act with INTEGRITY whilst showing RESPECT and being POSITIVE and proactive in our actions

Members at the meeting discussed these and the discussion at its last meeting around issues of land use planning authority. Craig Lockwood reiterated he has strong concerns, from his own experiences, about the conduct and resourcing of government agencies and authority generally, that he will continue to bring up in the Committee.

Focussing on conduct expectations for Committee members it was noted the Charter does not directly address this. However the Council Policy and the values statement from the Break O'Day Council Strategic Plan provide a good basis for including something in the Charter. Members agreed to consider possible changes to the Charter.

- 3.3.1 Action: The NRM Facilitator to circulate a copy of the Break O'Day Council NRM Committee Charter to members and call for their input on a simple additional point to be added to the Committee responsibilities, regarding fair and safe conduct of Committee business and debate by members.

3.4 Velvet Worm NRM Action Awards' program for 2020/21 - NRM recognition

Members discussed the draft guidelines and application form for a youth focused 'Velvet Worm NRM Action Awards' program for 2020/21.

Earlier suggestions by Howard Jones to make two changes were generally accepted.

1. In the Background (expect dropping the word 'specifically'):

"In 2021 the Velvet Worm NRM Action Awards aim to support our younger generation because this goal is an intergenerational one. It will provide small grants (\$100 to \$1500 approx.) to assist environmental projects involving the youth of Break O'Day. "

2. Second criterion:

"How the project seeks to protect or enhance the natural environment in Break O'Day
How the project increases awareness and appreciation of natural resource management and environmental issues in, and potentially beyond, Break O'Day."

The application form should include, with the insurance question, confirmation that relevant people hold Working with Vulnerable People accreditation.

The timeframe of inviting applications as soon as possible (mid-March Council meeting), closing on 30 April was supported. Good promotion in schools and community networks and in local media would be important.

- 3.4.1 Recommendation: Council use the amended guidelines and application form for 'Velvet Worm NRM Action Awards' small grants to recognize achievements for NRM in Break O'Day in 2021, with a focus on youth activities.

Moved: H. Jones

Seconded:

T. Dudley

Carried

4 Outstanding Committee items

A number of past NRM Committee items and decisions remain to be finalised. The status of outstanding items is reported below to track their progress and close completed items.

	Item	Status
16 Nov. 2017		
6.1.2	That Council take a motion to LGAT that all Councils join together to fund and establish a process that provides education on managing our beaches. This would include reference to dog management, protection of shorebirds and wildlife and the safe use of our beaches by people in Tasmania. This may include lobbying the State Government for funding.	To Action. Pending current development with PWS of cooperative implementation of dog policy.
25 February 2020		
6.1.3	That Council consider the information it has available to it, taking into consideration the implications for economic, social and	To Action

	environmental values, to determine its position on possible changes to FPPF land in Break O'Day.	
4 August 2020		
6.2.1	Public call and direct search for community, education and forest industry representatives to nominate for vacancies on Council's NRM Committee	To Action

4.1.1 Recommendation: The Committee receives the report on Outstanding Committee items and updates to their status.

Moved: Janet Drummond

Seconded: Todd Dudley

Carried

5 Issues

5.1 Dog Management

Todd Dudley reported that at the northern Maurouard Beach access (carpark) the dog management sign was wrong and has an 'on-lead' at all times sign there at present. It should have a sign with a map shown that end of the beach is currently (seasonally) prohibited to dogs.

The NRM Facilitator noted the report for follow up with PWS, who work with Council on signage by erecting the signs, which Council produces, on their reserves.

5.2 Review and priorities for NRM Action Plan for 2021-2022

The NRM facilitator outlined for members his initial review the 2020/21 NRM program against the five year NRM Action Plan that was circulated with the Agenda.

The NRM Facilitator noted a third of this year was still to come but several actions were behind schedule. Several activities not planned for last year have been taken on during the year. These include Council's Recreational Water Quality Monitoring (public health) program, the Drought Weeds project, increased demand from the regional cat management initiative and issues such as the future of FPPF Land.

Members worked down the table of NRM Action priorities in the report to consider progress to date and discuss the outlook for these and 2021/22.

5.2.1 Weed management

The Committee continues to be concerned that the level of council resources put to weed management is not up to the risks faced in Break O'Day. Two suggestions for 2021/22 were discussed.

- Council's Weed Program (controlling weeds on its own properties) needed more resources and the Weed Program should have budget increased for council's weeds

officer (to 3 fte) and corresponding funding for increased contracted weed control works.

- pursue external funding opportunities, at large scale with other partners if possible for greater leverage and impact, to help overcome resourcing barriers for strategic weed management in Break O'Day generally.

5.2.2 Cat management

The Committee supports Council taking action on cat management, following the regional strategy and collaboration with a microchipping/de-sexing program, options for surrendered cats to be held locally and education and planning activities in 2021/22.

However as additional activities these need increased council resources to be implemented.

The Committee recommends Council increase resources for its Animal Control program, for cat, dog and other animal management issues.

Other strategic priorities from the five year Environment and NRM Action Plan discussed include

- dog management – on-going signage (replacement), education and enforcement activities
- developing opportunities to better manage urban 'green infrastructure' is important, and to view in terms of loss to hard/paved surfaces
- reviewing catchment and riparian management issues and pursuing priorities is needed but progress has been slow - defer expectation to address coastal lagoons and wetlands in 2021/22
- importance of on-going flood management projects and climate change as a priority were noted
- as on-going priorities, monitored for opportunities, actions around using and enjoying the environment sustainably, including education and information activities, are needed and require time and resources also.

There was brief discussion of process Council has for setting annual priorities and committing funds for their achievement. Committee members agreed Council be advised of its review of Environment and NRM Action Plan priorities for 2021/22, to support Council's annual planning and budgeting deliberations.

5.2.3 Action: The NRM Facilitator compile the NRM Committee's review of NRM Action Plan priorities for Councils 2021-22 Annual Plan processes.

6 NRM staff update

No further items not covered by the meeting to report.

7 Committee Members update and other business

7.1 Replacement of sheoaks on coastal campgrounds

Todd Dudley queried plans by PWS to replace drooping sheoaks removed from campgrounds by PWS for safety reasons.

He is concerned that PWS intended to be plant black sheoaks not the drooping sheoak. These are not the naturally occurring or suited species on those beach locations may be less effective regarding safety management. Drooping sheoaks should be replaced like for like.

7.2 Binalong Bay weed management

Todd Dudley requested discussion of weed management at Binalong Bay.

Members received a report provided by the NRM Facilitator of weed issues found at the main (Council leased) section of the Binalong Bay foreshore and notes on weed control implications. This was being considered by Council to initiate discussion of what weed control action it would take. This year weed growth was very strong, particularly blackberry, increasing the need for control work.

Todd Dudley reported the North East Bioregional Network and volunteers had for many years and continue to work on weeds along the foreshore. The general approach to managing the problem in the report was supported, with the following advice after discussion by members:

- blackberry crowns and seedling require persistent follow-up over to eradicate from an area
- weed control is needed from Cray Crt through to Skeleton Bay, for a number of additional species
- 'slow and steady' treatment, manually with cut&paint herbicide application and hand removal
- support/organise working bees with volunteers – 4-5 half-day sessions with volunteers would have a significant impact.

The NRM Facilitator would pass these points on, into the Council's discussion.

7.3 Future Potential Production Forest (FPPF) land

Following on from discussion of priorities for NRM Action Plan for 2021-2022, the members discussed progress with the FPPF issue.

The NRM Facilitator reported the Tasmanian Government had approached twice and forest industry contacted but no information had been provided. Council had sought information to understand the socioeconomic implications for Break O'Day community of possible changes to FPPF land, to consider with environmental aspects. It remained for Council to form a view, with what information it could find itself. That research has not yet been done.

Members discussed alternative ways for Council to get the missing information and consider its position on FPPF land.

- 7.3.1 Advice: Council consider engaging a consultant to research the implications for Break O'Day of possible changes to FPPF land for its economic, social and environmental values, to help it determine its position on changes to FPPF land.

Moved: Todd Dudley

Seconded: Howard Jones

Carried

7.4 Bay of Fires Master Plan project

Clr. Janet Drummond brought this new initiative by Council and PWS to members attention since the Committee has followed and facilitated discussion of on-going management issues with Irapuna/Bay of Fires coastal reserves and recreational use for many years.

Clr. Drummond reported she asked at the recent Council Meeting if someone from NRM Committee should be represented on the project Steering Committee? The response was there are places on the group for representatives from conservation and community interest sectors.

She suggested interested members of the NRM Committee lookout for invitations to and consider joining the Steering Committee for the Bay of Fires Master Plan project.

7.5 Australian Pesticides and Veterinary Medicines Authority changes

Craig Lockwood was concerned changes were being considered to the AVPMA's responsibilities to consider health and environment issues in its role.

8 Next meeting dates

The Committee set meeting dates for 2021 at its December 2020 meeting.

- Tuesday 4 May
- Tuesday 27 July
- Tuesday 26 October

Meetings currently start at 12:30pm with a light lunch, with business starting 1pm, or sooner with agreement of those attending. The preferred venue is the Child and Family Centre at St Helens.

ACTION	DECISION
PROPONENT	Officer
OFFICER	NRM Facilitator, Polly Buchhorn
FILE REFERENCE	017\014\004\
ASSOCIATED REPORTS AND DOCUMENTS	Guidelines for municipal Drought Weeds Grants 2020 Break O'Day Drought Weeds Grants 2020 – Application form <i>Previously circulated</i>

OFFICER'S RECOMMENDATION:

That Council consider two (2) Drought Weeds grants applications as follows:

1. Lower George floodplain, St Helens

Weed/s Cape weed

Weed plan Maintain pasture quality by controlling cape weed introduced to several paddocks and follow-up monitoring and control. Biosecurity controls: manage livestock/grazing for cover, use only on-farm silage and hay to avoid further introductions and surveillance.

Weed/s & works Boom spraying of cape weed on three paddocks by contractor while actively growing.

Funding use Contractor costs.

Project budget \$1,408

Funding sought \$440

2. 'Speyside', Mangana

Weed/s Patersons curse, cotton and nodding thistles

Weed plan Continuation on property of Mangana Patersons curse control, contributing to program at Mangana with other landholders and Council/DPIPWE & farmer group. Also treatment of thistle outbreak in paddocks. Further follow-up anticipated.

Weed/s & works Patersons curse by spot spraying rosettes autumn & spring. Thistles by spot spraying. Landholder supplying materials and additional spot spraying.

Funding use Contractor spraying.

Project budget \$12,602

Funding sought \$5,584

INTRODUCTION:

Council's Drought Weeds Project is underway with its Drought Weeds Officer working with farmers in the field supporting farmers to access Council's \$30,000 of Drought Weeds grants funding.

Approval of these two (2) grant applications will fully allocate Break O'Day Drought Weeds grants funds and the offer of the funding will end.

PREVIOUS COUNCIL CONSIDERATION:

05/21.16.2.119 Moved: Clr K Wright / Seconded: Clr J Drummond

1. That Council grant \$3,818 of Drought Weeds funding to an application for support of gorse and Californian thistle control on 'Kooringa', Esk Main Road, Fingal.
2. That Council grant \$8,470 of Drought Weeds funding to an application for support of Spanish heath control by a landholder group at Whalers Watch Lane, St Helens.

CARRIED UNANIMOUSLY

10/20.15.4.196 Moved: Clr J McGiveron / Seconded: Clr B LeFevre

1. That Council grant \$3,000 of Drought Weeds funding to an application for support of gorse control at St Marys on the Cullenswood, Millbrook and Sunnybanks properties.
2. That the offer of Break O'Day Drought Weeds Grants to farmers continue until funds are fully committed and with proactive support to farmers to develop projects meeting the *Guidelines for municipal Drought Weeds Grants 2020*.

CARRIED UNANIMOUSLY

08/20.15.2.147 Moved: Clr J Drummond / Seconded: Clr L Whittaker

1. That Council offer farmers in Break O'Day Drought Weeds Grants on condition of the *Municipal Drought Weeds Grants 2020 - Guidelines and Eligibility* being met and best outcomes for the Break O'Day Drought Weeds Project.
2. That Council determine successful grant applications after considering recommendations from an assessment panel comprising two members of its NRM Special Committee, a Department of Primary Industries, Parks, Water and Environment officer and its NRM Facilitator.

CARRIED UNANIMOUSLY

Council has so far decided to make Drought Weeds Grants to seven projects in October 2020, January, March and May 2021, totalling \$23,145.

OFFICER'S REPORT:

Council's Drought Weeds grants assessment panel is reviewing two (2) additional applications against the grants guidelines, application conditions and criteria. The panel's assessment and recommendation to Council is expected to be available to report to Council at its workshop, ahead of a funding decision at the next Council Meeting.

Details of the two (2) drought weed grants projects are:

1. Lower George floodplain, St. St Helens

Weed/s	Capeweed
Weed plan	Maintain pasture quality by controlling cape weed introduced to several paddocks and follow-up monitoring and control. Biosecurity controls: manage livestock/grazing for cover, use only on-farm silage and hay to avoid further introductions and surveillance.
Weed/s & works	Boom spraying of Capeweed on three paddocks by contractor while actively growing.
Funding use	Contractor costs.
Project budget	\$1,408
Funding sought	<u>\$440</u>

2. 'Speyside', Mangana

Weed/s	Patersons curse, cotton and nodding thistles
Weed plan	Continuation on property of Mangana Patersons curse control, contributing to program at Mangana with other landholders and Council/DPIPWE & farmer group. Also treatment of thistle outbreak in paddocks. Further follow-up anticipated.
Weed/s & works	Patersons curse by spot spraying rosettes autumn & spring. Thistles by spot spraying. Landholder supplying materials and additional spot spraying.
Funding use	Contractor spraying.
Project budget	\$12,602
Funding sought	<u>\$5,584</u>

The Tasmanian Weed Action Fund (DPIPWE) has committed to extending their Grant Deed with Council for the Break O'Day Council Drought Weeds Project beyond 6 May 2021. Council's contract with NRM North for the Break O'Day Drought Weeds Officer has been extended to October 2021. That extension will support another weed field day/workshop event in Break O'Day, facilitate farm weed control plans/projects and extension work, and end of project reporting.

Approval of the current two grant applications by Council will mean Break O'Day Drought Weeds Grants funds will be fully allocated, with the extension the Break O'Day Drought Weeds Officer.

This will mean no further Break O'Day Drought Weeds grant funds are available and following Council's previous decision (10/20.15.4.196) the invitation for applications will be withdrawn.

STRATEGIC PLAN & ANNUAL PLAN:

Strategic Plan 2017 – 2027

Goal

Environment - To balance our use of the natural environment to ensure that it is available for future generations to enjoy as we do.

Strategy

Undertake and support activities which restore, protect and access the natural environment which enables us to care for, celebrate and enjoy it.

Annual Plan 2020/21

Key Focus Area

Land Management - Develop the financial and human resources to undertake projects and activities which address environmental issues such as weeds and land degradation.

Action

Secure financial and human resources for projects to rehabilitate degraded land and sustain soil productivity.

LEGISLATION & POLICIES:

Weed Management Act 1999

Break O'Day Council Weed Plan 2014

BUDGET; FUNDING AND FINANCIAL IMPLICATIONS:

The Break O'Day Drought Weeds Project and its Weed Action Fund grant from the Tasmanian Government is included in Council's Budget for 2020/21.

The extension of the Break O'Day Council Drought Weeds Project and Officer means remaining funds from DPIPWE are carried over into the 2021-2022 budget. It will also mean a continuation of operational input and staff time for delivery and management of the project.

VOTING REQUIREMENTS:

Absolute Majority.

ACTION	INFORMATION
PROPONENT	Council Officer
OFFICER	John Brown, General Manager
FILE REFERENCE	002\012\001\
ASSOCIATED REPORTS AND DOCUMENTS	Nil

OFFICER'S RECOMMENDATION:

That the General Manager's report be received.

INTRODUCTION:

The purpose of this report is to provide Councillors with an update of various issues which are being dealt with by the General Manager and with other Council Officers where required.

PREVIOUS COUNCIL CONSIDERATION:

Provided as a monthly report – Council consideration at previous meetings.

OFFICER'S REPORT:**Meeting and Events attended:**

18.05.2021	St Helens	– Bay of Fires Master Plan, meeting with Parks and Wildlife Services representatives to discuss the establishment of the Steering Committee and commencement of the project
20.05.2021	St Helens	– Closure of CBA Branch at St Marys, meeting with Mayor Chairperson of the Board of Directors to discuss the situation with the closure of the CBA Branch at St Marys
21.05.2021	Westbury	– Northern Region General Managers Meeting
24.05.2021	St Helens	– Recreational Trails Strategy Project, initial meeting with Consultants to refine scope of project including timeframe.
07.06.2021	St Helens	– Council Workshop
09.06.2021	St Helens	– Break O'Day Employment Connect (BODEC) Meeting
11.06.2021	St Helens	– Bay of Fires Master Plan Steering Committee Meeting
13.06.2021	St Marys	– St Marys Car Show
19 – 23.06.2021	Canberra	– Australian Local Government Association (ALGA) – National General Assembly (NGA) 2021

Meetings & Events Not Yet Attended:

28.06.2021	St Helens	– Council Meeting
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General – The General Manager held regular meetings with Departmental Managers and individual staff when required addressing operational issues and project development. Meetings with members of the community included Mike Cruse (Definium Technology), Peter Robinson (Big 4 Caravan Park), Kerry & Tyler Franklin (Gravity), Belinda Clarke & Tyler Birch (St Helens Neighbourhood House) & Marcus Douglas.

Brief Updates:

Bendigo Bank

Following the discussion and decision at the last Council meeting Council officers have been working with the St Helens & St Marys Bendigo Community Bank to consider how they might be able to assist with meeting the needs of the St Marys community. Following an initial meeting with the Chairperson, Council officers assisted with arranging meetings with the community at St Marys to provide an opportunity to discuss the situation. This enables the Bank to gain a better understanding of the needs and also for the community to understand what would be needed in the way of support to enable a viable Branch to be established. A critical part of the business model for any Bank is the level of loans that they can make as this is where they make the bulk of their profits to ensure financial sustainability. In the past the Board had explored a number of options to establish a presence at St Marys, Council officers are continuing to work with the Board to provide assistance where we can on the matter.

Community Garden

Works are progressing with the relocation of the Thrive Community Garden from its current site to the new location at the St Helens Sports Complex following finalisation of the site which is being leased to the St Helens Neighbourhood House. A key part of the relocation of the Community Garden was Council's decision to assist with meeting the cost of the relocation, the focus of this support is around:

- Realignment of one fence to create a rectangular shape;
- Approvals for and relocation of the existing container office/amenities and a couple of garden sheds
- Moving the soil contained in the raised garden beds
- Supply of double shredded mulch from St Helens Waste Transfer Station
- Driveway entrance works

Communications Report – May 2021

TOPIC	ACTIVITY	PROGRESS
COMMUNITY CONSULTATION	Business Survey – Summer 2020	The survey will close at the end of this month with one final push through the business database. Currently we have 17 completed surveys
GENERAL COMMS	BODC Newsletter	Was out at the end of last month. Included info on the watch out for wildlife signage, Scamander River, Responsible Dog Ownership, wood heater tips and more.
	MTB Newsletter	Currently in development and will be sent out by June 25.

TOPIC	ACTIVITY	PROGRESS
AWARDS	LGAT Awards for Excellence	Have entered BODC in the Local Government Association of Tasmania (LGAT) Awards for Excellence, we have two (2) submissions, Trail Ambassador Program and the Emergency Management Portal.
SOCIAL	St Helens MTB	Working with Simon Holmes at Big Shed Studios to develop content on our Trail Ambassadors so they are getting more value as our sponsors. This has been well received with some organisations jumping at the chance.
PROSPECTUS	Northern Region Prospectus	Working with the Office of the Coordinator General on the Northern Prospectus. We have submitted our prospectus, drafted two (2) case studies on two (2) local businesses. Remaining is a report identifying areas with development or commercial potential.
TOURISM	Tourism Mushrooms	Panels have been printed and are with the works department for installation. They look great and include QR Codes linking to Dog Management Zones, Council's Website and East Coast Tourism.
	Country Style Magazine	Working with a journalist at Country style to produce an eight (8) page feature on our area which will be published in the July or August edition.
	Top Tassie Town Silver award win	Despite getting the highest judge scores, St Helens took out the silver this year with Stanley taking out gold.
	DAP	Worked with the Destination Action Plan (DAP) group to deliver an Aboriginal Smoking Ceremony to officially start the Bay of Fires Winter Arts Festival. Unfortunately, due to weather this was cancelled.
	Watch Out for Wildlife Signage	This signage will now be installed over the next couple of weeks. The initiative has garnered interest from other Council areas. The signage has received lots of media attention. The post on the signage on our own page has been the highest engagement of the last couple of months with a reach of 14.2k
COMMUNICATIONS REVIEW	Plain English – DC material	Flow charts have been implemented. working with Development Services to produce easy to understand planning FAQ sheets.
EDUCATION	Responsible Dog Ownership	Developed a Responsible Dog ownership flyer to be sent out with the dog registrations. Unfortunately it was not sent so is being sent this week. Flyer includes information on shore birds (checked by Eric Woehler) and a QR code linking to our Dog Zones. This Flyer has also been made available to Real Estate agents with rental lists. It has also been sent to two (2) Air BNB managers to place in their properties.

Actions Approved under Delegation:

NAME/DETAILS	DESCRIPTION OF USE OF DELEGATION	DESCRIPTION	DELEGATION NO / ACT
89 Upper Scamander Road and 23209 Tasman Highway, Scamander	Affixing Common Seal	Petition to Amend Sealed Plan	Number 12 – Miscellaneous Powers and Functions to the General Manager
Department of Primary Industries, Parks, Water and Environment (Parks & Wildlife Services) – Terrys Hill Road Bridge Replacement (Ransom River Bridge)	Affixing Common Seal	Grant Deed	Number 12 – Miscellaneous Powers and Functions to the General Manager

General Manager's Signature Used Under Delegation for Development Services:

04.05.2021	337 Certificate	U3, 42 Quail Street, St Helens	7689680
04.05.2021	337 Certificate	48 Stieglitz Street, Falmouth	6422757
04.05.2021	337 Certificate	32 Peron Street, Stieglitz	6785355
04.05.2021	337 Certificate	1 Gray Street, Fingal	6411302
04.05.2021	337 Certificate	57 High Street, Mathinna	1958624
04.05.2021	337 Certificate	Sunhaven Villas, 6 Driftwood Lane, St Helens	2251751
05.05.2021	337 Certificate	Bent Street, Mathinna (CT103415-1)	1438207
06.05.2021	337 Certificate	265A Medeas Cove Road, St Helens	1663252
06.05.2021	337 Certificate	226 St Helens Point Road, Stieglitz	6811613
06.05.2021	337 Certificate	P1551+ St Columba Falls Road, Pyengana	6806347
06.05.2021	337 Certificate	27 Chimney Heights Road, Stieglitz	6790613
07.05.2021	337 Certificate	271 St Helens Point Road, Akaroa	7440586
07.05.2021	337 Certificate	72 Tully Street, St Helens (CT180693-13)	1966261
10.05.2021	337 Certificate	178 Scamander Avenue, Scamander	6405797
10.05.2021	337 Certificate	20 Heather Place, St Helens	2566630
10.05.2021	337 Certificate	8 Wedge Court, Binalong Bay	6809564
11.05.2021	337 Certificate	41 Lawry Heights, St Helens	6781338
12.05.2021	337 Certificate	179 Reids Road, St Helens	2539958
12.05.2021	337 Certificate	19 Treloggen Drive, Binalong Bay	6798666
13.05.2021	337 Certificate	66 Peron Street, Stieglitz	6785187
13.05.2021	337 Certificate	20 Beaumaris Avenue, Beaumaris	6787270
14.05.2021	337 Certificate	5 Erythos Grove, St Helens	6808668
17.05.2021	337 Certificate	157 St Helens Point Road, Stieglitz	3166452
18.05.2021	337 Certificate	11 Russell Street, Fingal	6411863
19.05.2021	337 Certificate	309 Gardiners Creek Road, St Marys	1539649
19.05.2021	337 Certificate	25 Pacific Drive, Binalong Bay	7098012
19.05.2021	337 Certificate	99 Parnella Drive, Stieglitz	1602273
19.05.2021	337 Certificate	78 Elizabeth Street, Mangana	3376441
20.05.2021	337 Certificate	14 Osprey Drive, Stieglitz	7320023

20.05.2021	337 Certificate	2 Sunnybank Close, St Helens	3195560
24.05.2021	337 Certificate	5 Gray Street, Fingal	6411273
24.05.2021	337 Certificate	70 Riverview Road, Scamander	6422634
24.05.2021	337 Certificate	Calders Gully Road, Mathinna (CT207710-1)	3417442
25.05.2021	337 Certificate	288 St Helens Point Road, Stieglitz	6786614
25.05.2021	337 Certificate	27 Talbot Street, Fingal	6412401
25.05.2021	337 Certificate	2 Brown Street, Fingal	2924880
25.05.2021	337 Certificate	15 Mitchells Road, St Marys	7208525
26.05.2021	337 Certificate	25741 Tasman Highway, St Helens	2713346
26.05.2021	337 Certificate	10 Halcyon Grove, St Helens	6780511
27.05.2021	337 Certificate	10 Seabreeze Court, Beaumaris	3218136
27.05.2021	337 Certificate	1 Cameron Street, St Marys	6401622
31.05.2021	337 Certificate	288 Gardens Road, Binalong Bay	7818745
31.05.2021	337 Certificate	49 Riverview Road, Scamander	6422386
31.05.2021	337 Certificate	U10, 41-43 Beaulieu Street, St Helens	3078794

Tenders and Contracts Awarded:

Nil.

LEGISLATION / STRATEGIC PLAN & POLICIES:

Strategic Plan 2017-2027

Goal

Services - To have access to quality services that are responsive to the changing needs of the community and lead to improved health, education and employment outcomes.

Strategy

- Work collaboratively to ensure services and service providers are coordinated and meeting the actual and changing needs of the community.
- Ensure Council services support the betterment of the community while balancing statutory requirements with community and customer needs.

BUDGET AND FINANCIAL IMPLICATIONS:

Not applicable.

VOTING REQUIREMENTS:

Simple Majority.

ACTION	DECISION
PROPONENT	Council Officer
OFFICER	Ben Pettman, Trails Project Manager
FILE REFERENCE	004\019\014\
ASSOCIATED REPORTS AND DOCUMENTS	Flagstaff Trail Head draft site plan

OFFICER’S RECOMMENDATION:

That Council note the draft site plan and request that Council Officers proceed to an Expression of Interest (EOI) process for future development and business opportunities at the Flagstaff Trail Head.

INTRODUCTION:

Due to increased public enquiries with regard to establishing support services and businesses at the Flagstaff Trail Head it is important that appropriate locations are identified where it is best suited to establish a “village feel” and also enables flexibility and expansion when larger events are hosted at the location. A draft site plan identifying preferred locations coupled with an EOI process provides opportunities that are both fair and transparent ensuring a consistent and logical layout of structures at the Trail Head.

PREVIOUS COUNCIL CONSIDERATION:

Council Workshop held on Monday 7 June 2021.

OFFICER’S REPORT:

The original construction of the Trail Head at Flagstaff was based on basic requirements with unknown user numbers with funds available from within the original grant application. What is in place now is meeting current requirements however due the success of the MTB Trails we are now receiving enquiries from existing and new businesses wanting to establish themselves at the Trail Head in more semi-permanent / moveable structures which in some cases may also require further infrastructure.

For the activation potential to be realised at this location it is important all future development of the site is in line with all Planning conditions and with the support of the land holder, being Sustainable Timber Tasmania (STT).

The existing amenities block, container café and other facilities like roads, car parking and hygiene station are performing well and meet the current needs for most operating days, including peak days during school holidays. For larger events where the number of people, vehicles etc. will be greater (upwards of 1000), we need to ensure the Trail Head can appropriately and safely accommodate these numbers.

Some key requirements for a Trail Head to be successful and attractive to users are:

- Ease of access – good roads, car parking, clear and consistent signage;
- Safe place to be - good design of infrastructure especially the interface between vehicles and people, security cameras and lighting and clear and consistent signage;
- Amenities such as toilets, access to clean water and food, bike hire and repairs;
- Structures are in keeping with the environment and compliant to the building code;
- Capacity to expand to accommodate large events for spectators including vehicles, event participants and businesses to operate to maximise returns. This would include event performance stages and trade show types of temporary spaces.

We currently have much of the above items suitably covered for current levels of patronage however as the popularity grows the location of permanent buildings, semi-permanent and temporary facilities requires a planned approach. Access to electricity, stormwater drainage and fresh water are key services that most businesses require.

The cost to establish and maintain any new infrastructure could be borne by the business with lease arrangements in place to provide a revenue stream for Council.

The draft plan identifies:

- strategic locations where new structures including trailers can be established and be serviced effectively;
- location for other public amenities like BBQ's, seating, shelters;
- short term sites for hire eg peak times such as school holidays, weekends;
- event activation space for larger scale short term expansion to service trade tents, food vans, event infrastructure, extra toilets etc.

Seven (7) locations have been identified as likely / preferred locations for semi-permanent structures / buildings that reflect many of the objectives mentioned in this report. It is not intended that they will all be filled but provides guidance for future development options.

Early high level enquiries with Planning Officers and awaiting feedback from STT has indicated, in principal, there is no obvious issue with the proposed development of the site plan with any proposals that present from an EOI will be dealt with through the appropriate processes.

STRATEGIC PLAN & ANNUAL PLAN:

Strategic Plan 2017 - 2017

Goal

Community – To strengthen our sense of community and lifestyle through opportunities for people to connect and feel valued.

Strategy

- Build community capacity by creating opportunities for involvement or enjoyment that enable people to share their skills and knowledge.
- Foster a range of community facilities and programs which strengthen the capacity, wellbeing and cultural identity of our community.

Goal

Infrastructure – To provide quality infrastructure which enhances the liveability and viability of our communities for residents and visitors.

Strategy

- Be proactive infrastructure managers by anticipating and responding to the growing and changing needs of the community and the area.
- Develop and maintain infrastructure assets in line with affordable long-term strategies.

Goal

Economy – To foster innovation and develop vibrant and growing local economies which offer opportunities for employment and development of businesses across a range of industry sectors.

Strategy

- Develop and highlight opportunities which exist and can be realised in a manner that respects the natural environment and lifestyle of the BOD area.
- Create a positive brand which draws on the attractiveness of the area and lifestyle to entice people and businesses' to live and work in BOD.
- Support and encourage innovation and growth in the economy through local leadership; infrastructure provision; support services and customer focussed service delivery.

Goal

Services – To have access to quality services that are responsive to the changing needs of the community and lead to improved health, education and employment outcomes.

Strategy

- Work collaboratively to ensure services and service providers are coordinated and meeting the actual and changing needs of the community.
- Ensure Council services support the betterment of the community while balancing statutory requirements with community and customer needs.

LEGISLATION & POLICIES:

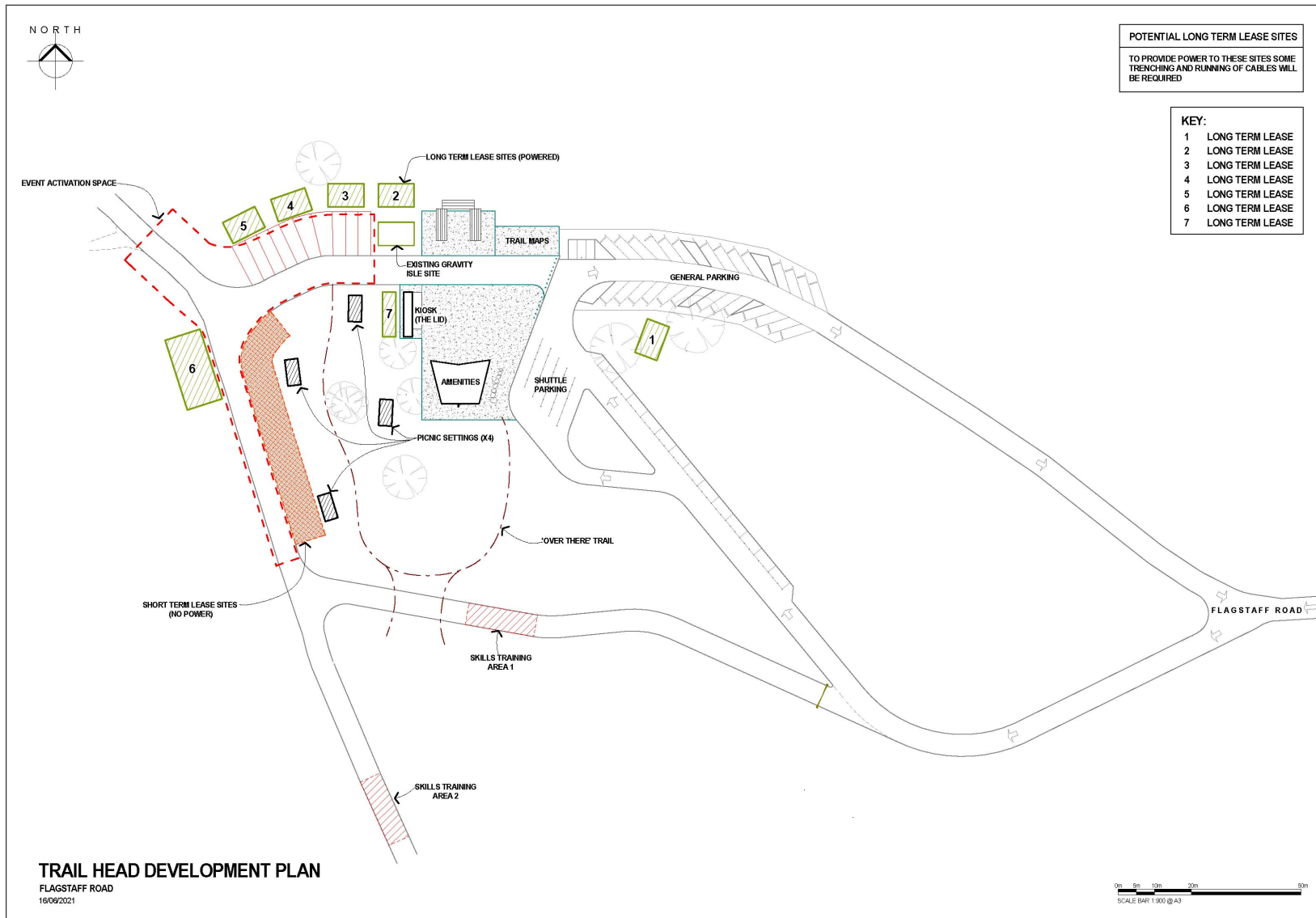
As identified in the policy

BUDGET; FUNDING AND FINANCIAL IMPLICATIONS:

There are no financial implications in endorsing the preparation of the site plan or advertising an EOI, however financial implications may be identified through this process for the need for extra power, works on the ground, etc. which funding may be required.

VOTING REQUIREMENTS:

Simple Majority.



Pursuant to Regulation 15(1) of the Local Government (Meeting Procedures) Regulations 2015 that Council move into Closed Council.

IN CONFIDENCE

06/21.18.0 CLOSED COUNCIL

06/21.18.1 Confirmation of Closed Council Minutes – Council Meeting 17 May 2021

06/21.18.2 Outstanding Actions List for Closed Council

06/21.18.3 Terrys Hill Road – Bridge Replacement and Road Works - Closed Council Item Pursuant to Section 15(2)D of the Local Government (Meeting Procedures) Regulations 2015

06/21.18.4 Request – Road Transfer - Bedgewood Place and Cooper Street, Seymour - Closed Council Item Pursuant to Section 15(2)F of the Local Government (Meeting Procedures) Regulations 2015

06/21.18.5 Hub4Health Building – Bridge Replacement and Road Works - Closed Council Item Pursuant to Section 15(2)F of the Local Government (Meeting Procedures) Regulations 2015

Pursuant to Regulation 15(1) of the Local Government (Meeting Procedures) Regulations 2005 that Council move out of Closed Council.