

COUNCIL MEETING AGENDA

Monday 21 March 2022
Council Chambers, St Helens

John Brown, General Manager
Break O'Day Council
14 March 2022

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NOTICE OF MEETING

Notice is hereby given that the next meeting of the Break O'Day Council will be held at the St Helens Council Chambers on Monday 21 March 2022 commencing at 10.00am.

CERTIFICATION

Pursuant to the provisions of Section 65 of the *Local Government Act 1993*, I hereby certify that the advice, information and recommendations contained within this Agenda have been given by a person who has the qualifications and / or experience necessary to give such advice, information and recommendations or such advice was obtained and taken into account in providing the general advice contained within the Agenda.



GENERAL MANAGER

Date: 14 March 2022

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AUDIO RECORDING OF ORDINARY MEETINGS OF COUNCIL

As determined by Break O'Day Council in March 2019 all Ordinary, Special and Annual General Meetings of Council are to be audio recorded and a link will be available on the Break O'Day Council website where the public can listen to audio recordings of previous Council Meetings.

In accordance with the Local Government Act 1993 and Regulation 33 of the Local Government (Meeting Procedures) Regulations 2015, these audio files will be retained by Council for at least six (6) months and made available for listening online within seven (7) days of the scheduled meeting. The written minutes of a meeting, once confirmed, prevail over the audio recording of the meeting and a transcript of the recording will not be prepared.

OPENING

The Mayor to welcome Councillors and staff and declare the meeting open at [time].

ACKNOWLEDGEMENT OF COUNTRY

We acknowledge the Traditional Custodians of the land on which we work and live, the Palawa people of this land Tasmania, and recognise their continuing connection to the lands, skies and waters. We pay respects to the Elders Past, present and future.

03/22.1.0 ATTENDANCE

03/22.1.1 Present

Mayor Mick Tucker
Deputy Mayor John McGiveron
Councillor Kristi Chapple
Councillor Janet Drummond
Councillor Barry LeFevre
Councillor Glenn McGuinness
Councillor Margaret Osborne OAM
Councillor Lesa Whittaker
Councillor Kylie Wright

03/22.1.2 Apologies

03/22.1.3 Leave of Absence

Nil

03/22.1.4 Staff in Attendance

General Manager, John Brown
Executive Assistant, Angela Matthews

On the 15 April 2021, a meeting was conducted with the General Manager, Manager of Infrastructure and Development Services, Council's Project Manager, Mr & Mrs Jacques, Mr & Mrs Rayner, Ms Donna Kelly, and Mr & Mrs Beattie. The meeting was held due to Council's inaction involving the Stormwater Detention Facility, Wrinklers Drive, Scamander.

The 1st issue, Basin perimeter fence, which was built early December.

The 2nd issue Groundwater, Wrinklers Lagoon. The residents are still waiting for a response from the council 11 months after the meeting.

The 3rd issue Maintenance Works, the issue of maintenance is only done after heavy rain events, or if we contact Wayne Polden Works Manager.

The 4th issue Basin low level release, we are still waiting for a response from council after 11 months. Would council please explain why the residents have not been notified of the outcome of issue 2 & 4 from the April 2021 meeting.

Could the Council inform the residents of the outcome, regarding the Department Manager of Works & Infrastructures' proposed Storm water plans for Wrinklers Drive Estate.

Reply

Groundwater, Wrinklers Lagoon - In August 2021 Council officers met with several residents to look at the raised issue of ground water. The area surrounding Wrinklers Lagoon is subject to ground water at shallow depth. Some Land owners fronting the Tasman Highway have built up their properties with clean fill to address wet areas.

Council in consultation with the Parks & Wildlife Services will open the lagoon from time to time to reduce the level of the Lagoon. This is done to prevent potential flooding of private property and filling of the Council stormwater system.

This approach has worked well for a long period of time and will continue to occur.

Basin low level release - Council's Engineer has assessed this matter. The stormwater detention basin is functioning according to its design parameters and the outflow does not require lowering.

Council's Manager Infrastructure and Development Services is in the process of undertaking a feasibility study for the piping of all stormwater from the subdivision directly to Wrinklers Lagoon. The study has paused waiting for the final stormwater design for Stages 3 to 5 of the subdivision. Once the design has been provided by the Developer to Council, the study will be completed and the outcome presented to Council.

Section 48 or 55 of the Local Government Act 1993 requires that a Councillor or Officer who has an interest in any matter to be discussed at a Council Meeting that will be attended by the Councillor or Officer must disclose the nature of the interest in a written notice given to the General Manager before the meeting; or at the meeting before the matter is discussed.

A Councillor or Officer who makes a disclosure under Section 48 or 55 must not preside at the part of the meeting relating to the matter; or participate in; or be present during any discussion or decision making procedure relating to the matter, unless allowed by the Council.

OFFICER'S RECOMMENDATION:

That the minutes of the Council Meeting held on the 21 February 2022 be confirmed.

03/22.5.0 COUNCIL WORKSHOPS HELD SINCE 21 FEBRUARY 2022 COUNCIL MEETING

There was a Workshop held on Monday 7 March 2022 and the following items were listed for discussion.

- Local Government Association of Tasmania (LGAT) – Motions for Discussion at March General Meeting
- Australian Local Government Association (ALGA) – 2022 National General Assembly (NGA) of Local Government – Call for Motions
- Draft Community Engagement Strategy – Community Engagement
- Break O'Day Strategic Plan 2017 – 2027 Review
- Future of Local Government Review
- Policy Review – LG29 – Privacy Policy
- Budget Review as at 31 January 2022
- Animal Control Report
- Community Funding Program 2021 – 2022
- Township Plans
- Request for Sponsorship – Suncoast Pony and Riding Club
- Volunteer Strategy
- Draft Local Provisions Schedule (LPS)
- Northern Tasmania Development Corporation Ltd (NTDC) – Receipt of Quarterly Report
- Destination Action Plan Group – Sculpture Trail
- Notice of Motion – Tip Voucher System – Cllr K Wright
- Notice of Motion – Icon for St Helens – Cllr M Tucker

Pursuant to Section 25 of the Local Government (Meeting Procedures) Regulations 2015 the Mayor informed the Council that it was now acting as a Planning Authority under the Land Use Planning and Approvals Act 1993.

Nil.

The Mayor advised the Council that it had now concluded its meeting as a Planning Authority under Section 25 of the Local Government (Meeting Procedures) Regulations 2015.

03/22.7.0

COUNCIL MEETING ACTIONS

03/22.7.1

Outstanding Matters

COUNCIL RESOLUTIONS - MEETINGS - PUBLIC
15/03/2022

40

GOALS

69%

GOAL COMPLETION

COUNCIL RESOLUTIONS PLAN

COUNCIL RESOLUTIONS FEBRUARY 2022

Current Co...	Meeting ...	Due Date	Goal	Resolution / Action	Update	Owner
100%	21/02/2022	28/02/2022	02/22.6.1.17 - DA354-2021 - Dwelling - 1174 Gardens Road, The Gardens	DA354-2021 - Dwelling - 1174 Gardens Road, The Gardens	Planning Permit issued 21st February 2022	Development Services Coordinator
100%	21/02/2022	28/02/2022	02/22.6.2.18 - DA323-2021 - Two (2) Lot Subdivision - 26 Coffey Drive, Binalong Bay	DA323-2021 - Two (2) Lot Subdivision - 26 Coffey Drive, Binalong Bay	Planning Permit issued 24th February 2022	Development Services Coordinator
100%	21/02/2022	07/03/2022	02/22.9.1.19 - Notice of Motion - Tip Voucher System - Cllr K Wright	This item will be presented to a workshop for further discussion.	Listed for discussion at the March Council Workshop.	Executive Assistant
100%	21/02/2022	07/03/2022	02/22.9.2.21 - Notice of Motion - Icon for St Helens - Cllr M Tucker	This item will be presented to a workshop for further discussion.	Listed for discussion at the March Council Workshop.	Executive Assistant
100%	21/02/2022	31/03/2022	02/22.13.4.25 - Policy Review - LG17 - Dealing with Difficult Customers Policy	That Policy LG17 Dealing with Difficult Customers as amended be adopted.	Policy updated in documents and on website, matter is complete	Manager Corporate Services
100%	21/02/2022	31/03/2022	02/22.13.5.26 - Policy Review - LG32 - Risk Management Policy	That Policy LG32 Risk Management as amended be adopted.	Policy updated in documents and on website, matter is complete	Manager Corporate Services
100%	21/02/2022	31/03/2022	02/22.13.6.27 - Policy Review - LG42 - CCTV and Remote Camera Operation and Management	That Policy LG42 CCTV and Remote Camera Operation and Management be adopted.	Policy updated in documents and on website, matter is complete	Manager Corporate Services
100%	21/02/2022	31/03/2022	02/22.14.3.30 - Policy - AM21 - Single Use Plastics Policy	That the newly drafted Policy AM21 - Single Use Plastics Policy be accepted.	Policy updated in documents and on website, matter is complete	Manager Corporate Services

Current Co...	Meeting ...	Due Date	Goal	Resolution / Action	Update	Owner
50%	21/02/2022	30/06/2022	02/22.16.2.33 - DA265-2021 - Petition to Amend Sealed Plan - Ansons Bay	That in accordance with Section 104 (1) (b) of the Local Government (Building and Miscellaneous Provisions) Act 1993, Council advise that the hearing will commence as soon as practicable after Council meeting dated 21 February 2022 and continue on consecutive days for as long as necessary to hear any petitioner and those persons who have asked to be heard.	Council Officers have actioned and Councils Solicitor have been engaged to assist with hearing procedures	Development Services Coordinator
61%	21/02/2022	30/04/2022	02/22.16.2.33 - DA265-2021 - Petition to Amend Sealed Plan - Ansons Bay	Following any hearing, the Senior Planner is to prepare a report, including recommendations for decision by the appointed hearing panel, including supporting evidence and matters considered, for the consideration of Council at the next scheduled council meeting.	Council Officers have actioned and Councils Solicitor have been engaged to assist with hearing procedures	Development Services Coordinator
100%	21/02/2022	31/03/2022	02/22.16.3.35 - Policy Review - AM02 - Public Open Space Contributions Policy	To endorse the reviewed <i>Public Open Space Contributions Policy</i> which includes the following key updates: 1. Removal of option for a \$1,200 fee per lot for cash in lieu contributions. 2. Criteria for land contributions for public open space. This policy will replace the former AM02 Public Open Space Policy.	Policy updated in documents and on website, matter is complete	Manager Corporate Services
0%	21/02/2022	31/03/2022	02/22.16.4.37 - Future Potential Productions Forest (FPPF) Land in Break O'Day	Council express its concern to the Tasmanian Government about the uncertain outlook for Future Potential Production Forest Land in Break O'Day and ask it to inform and consult with stakeholders of options for the sustainable management of this land having regard for the economic, social and natural values these forests hold to ensure the best outcomes for the Break O'Day community and northern region are achieved.		NRM Facilitator

Current Co...	Meeting ...	Due Date	Goal	Resolution / Action	Update	Owner
0%	21/02/2022	31/03/2022	02/22.16.5.39 - Management of Freshwater Resources and Water Quality	Council show leadership on freshwater management arrangements and seek input and advice from state water managers and independent experts on freshwater management arrangements and development initiatives in Tasmania, and their adequacy for ensuring the ecologically sustainable use and development of freshwater systems and resources in Break O'Day.		NRM Facilitator

COUNCIL RESOLUTIONS JANUARY 2022

Current Co...	Meeting ...	Due Date	Goal	Resolution / Action	Update	Owner
100%	17/01/2022	28/02/2022	01/22.6.1.3 - DA284-2021 - Telecommunications Tower - 58 Bent Street, Mathinna	DA284-2021 - Telecommunications Tower - 58 Bent Street, Mathinna	Planning Permit issued 20th January 2022	Development Services Coordinator
100%	17/01/2022	28/02/2022	01/22.17.2.15 - Local Government Act Review	That Council indicate that they support the early progression of Reforms #34, #44 and #49 relating to the review of the Local Government Legislation.	Decision of Council conveyed to LGAT	General Manager

COUNCIL RESOLUTIONS NOVEMBER 2021

Current Co...	Meeting ...	Due Date	Goal	Resolution / Action	Update	Owner
52%	15/11/2021	31/12/2021	11/21.13.6.244 - Council's Operational Banking Activities	That Council authorise management to transfer banking operations from Commonwealth Bank to Community Bank St Helens - St Marys.	Forms and signatures lodged with Community Bank to progress opening of accounts. Face-to-face and phone meetings held to outline the approach to transition to the new banking arrangements. No dates have yet been set.	Manager Corporate Services
60%	15/11/2021	31/01/2022	11/21.14.5.249 - Terrys Hill Road, Goshen	Council pursue DPIWE to fulfil their maintenance responsibilities on Terry Hills Road and that Council approach the State Government with the view of potentially providing the State a road maintenance service paid for by the State Government.	Council's Manager Infrastructure & Development Services has written to the Parks and Wildlife Service - Regional Manager North with the objective of being able to provide an initial and timely response to the Council.	Manager Infrastructure and Development Services
100%	15/11/2021	31/12/2021	11/21.14.6.250 - Reallocation of Funds - Road Reconstruction / Dig Outs	That Council authorise the re-allocation of \$50,000 from the 2021/2022 Capital Budget from "Mathinna Road multiple dig outs" to address multiple pavement defects on Ansons Bay Road, Priory (new project).	Budget review prepared and forwarded to March 2022 Council Workshop incorporating Council's decision, matter is complete	Manager Corporate Services
100%	15/11/2021	31/12/2021	11/21.14.8.252 - Reallocation of Funds - Plant and Equipment	That Council: 1. Defer the replacement of Asset - 1318 Toyota Hilux two-(2) door flat tray to the 2022/2023 financial year. 2. Authorise the re-allocation of \$22,000 from the 2021/2022 Capital Budget from "1318 Toyota Hilux two-door flat tray" to "8T Excavator (second hand)". 3. Reallocate remaining \$18,000 to purchase an additional mower and authorise the purchase of a new ride on mower. 4. Authorise the purchase of current model second hand 8T Komatsu excavator.	Budget review prepared and forwarded to March 2022 Council Workshop incorporating Council's decision, matter is complete	Manager Corporate Services

COUNCIL RESOLUTIONS OCTOBER 2021

Current Co...	Meeting ...	Due Date	Goal	Resolution / Action	Update	Owner
100%	18/10/2021	30/11/2021	10/21.13.5.220 - Options for Differential Rating - Vacation Rental Properties	That Council move a motion at the Local Government Association of Tasmania (LGAT) General Meeting requesting legislation be amended to empower local government to levy differential rates for properties used for vacation rental.	Motion prepared and forwarded to LAGT by email, acknowledged as received, matter is complete	Manager Corporate Services
50%	18/10/2021	31/12/2021	10/21.14.3.223 - Maintenance and Improvements to Boat Launching Ramps at Stieglitz Beach	That the Break O'Day Council Marine Strategy include identification and development of an alternative launching facility to the Stieglitz boat ramp	Investigation in progress. Possible sites being assessed.	Manager Infrastructure and Development Services
100%	18/10/2021	31/10/2021	10/21.14.5.225 - Reallocation of Funds - Plant and Equipment	That Council approves a reallocation of capital money as follows: - \$9,708 (unspent funds) from the capital item CJ015 "1297 Toro Mower" to CJ012 "1290 Toro Mower". - \$5,656 from the capital item CJ005 "Small Plant" to CJ012 "1290 Toro Mower".	Budget review prepared and forwarded to March 2022 Council Workshop incorporating Council's decision, matter is complete	Manager Corporate Services

COUNCIL RESOLUTIONS SEPTEMBER 2021

Current Co...	Meeting ...	Due Date	Goal	Resolution / Action	Update	Owner
99%	20/09/2021	31/10/2021	09/21.14.3.202 - Public Open Space - 12 Oberon Place, Scamander	That Council enter a Memorandum of Understanding with North East Bioregional Network to enable the organisation to maintain the Public Open Space known as 12 Oberon Place, Scamander (PID 2948700) in accordance with conditions.	MOU prepared and e-posted to NE Bioregional Network on 6th October 2021. MOU remains unsigned. Meeting occurred with NEBN on 9/2/22 to discuss queries and clarification on what works they would like to do.	Manager Infrastructure and Development Services
100%	20/09/2021	21/01/2022	09/21.16.2.205 - Proposal for Water Harvesting and Water Re-Use Techniques	That Council accept the Officers Report and that Council engage in providing further education around water harvesting and water re-use techniques.	Education campaign complete which includes information within Council newsletter, Facebook and website updates.	Development Services Coordinator
25%	20/09/2021	30/09/2022	09/21.16.5.208 - Intention to Make a New By-Law - Keeping of Roosters and Other Animals	In accordance with section 156 of the <i>Local Government Act 1993</i> , Council resolves to make a by-law for the regulation of keeping roosters and other animals.	Initial project scoping and research has commenced.	Environmental Health Officer

COUNCIL RESOLUTIONS AUGUST 2021

Current Co...	Meeting ...	Due Date	Goal	Resolution / Action	Update	Owner
62%	16/08/2021	30/09/2021	08/21.13.4.178 - Electric Vehicle Charging Station Proposal for Fingal	That management be authorised to enter into a joint funding agreement for the installation and operation of such a charging station.	Electric Vehicle Tasmania advised that funding was successful. Proposed site information circulated for management review. Proposal is proceeding.	Manager Corporate Services
99%	16/08/2021	31/12/2021	08/21.14.4.182 - Scamander Foreshore Playground Fence	That Council provide fencing around the Scamander Playground located at the Scamander Foreshore.	Supplier shortfall - 1 fencing panel. Waiting on arrival of fencing panel to finalise the install.	Manager Infrastructure and Development Services

COUNCIL RESOLUTIONS JUNE 2021

Current Co...	Meeting ...	Due Date	Goal	Resolution / Action	Update	Owner
90%	28/06/2021	31/08/2021	06/21.17.2.149 - Flagstaff Trail Head - Site Plan for Expansion Opportunities	That Council note the draft site plan and request that Council Officers proceed to an Expression of Interest (EOI) process for future development and business opportunities at the Flagstaff Trail Head.	Following decision of Council, an Expression of Interest process was developed by Council staff. Advertising for expressions of interest has now occurred and 4 Eois were received and were assessed by Council officers. Further information is being pursued with one operator. In December a further 2 approaches were received for commercial activity which were outside the Eoi process.	General Manager

COUNCIL RESOLUTIONS MAY 2021

Current Co...	Meeting ...	Due Date	Goal	Resolution / Action	Update	Owner
5%	17/05/2021	31/08/2021	05/21.9.2.103 - Notice of Motion - Investigations into a Swimming Pool and Hydra-therapy Pool - Cllr M Tucker	<p><i>A report is sought providing advice in accordance with the requirements of Section 65 of the Local Government Act 1993 for the information of Council at a future meeting and consider any advice given by a person who has the qualifications or experience necessary to give such advice, information or recommendation:</i></p> <p>Council to start undertaking another look into an indoor swimming pool and hydra-therapy pool at the sports complex whilst updating our St Helens Sports Complex Master Plan.</p> <p>Council Officers/Managers go to Circular Head Council and look at the new swimming pool complex they have built and work with their Council on understanding the costs of running the complex now it has been running for a while.</p>	Future activity when the time and resources are available. Some initial investigations undertaken at a high level in relation to a Hydra-therapy pool and operational requirements as part of considerations for another project. This will feed into the broader review.	General Manager

COUNCIL RESOLUTIONS APRIL 2021

Current Co...	Meeting ...	Due Date	Goal	Resolution / Action	Update	Owner
90%	19/04/2021	30/06/2021	04/21.14.3.88 - St Marys Recreation Ground Lighting	That Council consider the logistics and validity of relocating the St Helens lights with particular attention paid to the ongoing cost of maintaining and running the lights.	The old recreational ground lights have been removed and placed in storage. Lights (electrical and structural components) are to be inspected during February 2022 with options for re-use to be subsequently considered noting the lights were replaced due to the age of the units and the luminaires being less energy efficient.	Manager Infrastructure and Development Services
0%	19/04/2021	30/06/2021	04/21.14.3.88 - St Marys Recreation Ground Lighting	That Council continues to work with Hub4Health in relation to potential upgrades to the gym building and surrounding areas.	No action at this time	Manager Infrastructure and Development Services

COUNCIL RESOLUTIONS FEBRUARY 2021

Current Co...	Meeting ...	Due Date	Goal	Resolution / Action	Update	Owner
10%	15/02/2021	31/08/2021	02/21.16.4.50 - Draft Policy LG55 – Use of Conferencing Technology to Attend Council Meetings and Workshops Policy	That Council note the draft Policy LG55 – Use of Conferencing Technology to Attend Council Meetings and Workshops Policy and await the outcome of the Local Government Act review.	On hold until the Local Government Act Review is completed.	Executive Assistant

COUNCIL RESOLUTIONS APRIL 2020

Current Co...	Meeting ...	Due Date	Goal	Resolution / Action	Update	Owner
90%	20/04/2020	31/07/2020	04/20.14.3.63 - St Helens Sports Complex - Amendments to Master Plan	That Council seek feedback from the sporting and recreational group users of the St Helens Sports Complex with the objective of consolidating proposed projects and preparing an updated master planning document to guide the Council in its future decision-making.	Draft conceptual plan has been redrawn to include additional ideas put forward by current users of the facility. Council will now seek broader community feedback in February, 2022 on the draft conceptual plan	Manager Community Services
67%	20/04/2020	31/07/2020	04/20.15.3.66 - 'Future Potential Production Forest' Land in Break O'Day	That Council ask the Tasmanian Government to provide it with information including the economic and social implications for Break O'Day community of possible changes to Future Potential Production Forest Land in Break O'Day municipality.	Council received a presentation from Sustainable Timbers Tasmania at its December 2021 Workshop. A report is being prepared for a follow-up discussion at a future workshop of socioeconomic and environmental implications changes in FPPF Land may have for Break O'Day community.	NRM Facilitator

COUNCIL RESOLUTIONS FEBRUARY 2020

Current Co...	Meeting ...	Due Date	Goal	Resolution / Action	Update	Owner
60%	17/02/2020	31/05/2020	02/20.8.1.13 - Notice of Motion - St Helens Foreshore Playground Sun Shade - Cllr M Osborne	<p>A report is sought providing advice in accordance with the requirements of Section 85 of the Local Government Act 1993 for the information of Council at a future meeting and consider any advice given by a person who has the qualifications or experience necessary to give such advice, information or recommendation:</p> <p>That a Sun-shade for this playground be costed and the installation of it be included in our 2020-2021 Budget deliberations.</p>	<p>This Council resolution refers to the St Helens foreshore playground. The playground and other foreshore infrastructure will be considered as part of the Marine Facilities Strategy (Georges Bay). Resources being sought to progress.</p> <p>Given the playground area that would need to be covered, the cost to erect a suitable shade cover is in the order of \$40,000.</p>	Manager Infrastructure and Development Services

COUNCIL RESOLUTIONS NOVEMBER 2019

Current Co.	Meeting ...	Due Date	Goal	Resolution / Action	Update	Owner
50%	18/11/2019	29/02/2020	11/19.8.1.266 - Notice of Motion - Bike / Pedestrian Track, Swimcart to Binalong Bay Road - Cllr G McGuinness	<p>A report is sought providing advice in accordance with the requirements of Section 65 of the Local Government Act 1993 for the information of Council at a future meeting and consider any advice given by a person who has the qualifications or experience necessary to give such advice, information or recommendation:</p> <p>That Council investigates the best route for a dual access, (bike/pedestrian), dual direction track between Swimcart Beach and the "yet to be built" dual access Binalong Bay Rd. track.</p>	Investigations undertaken and a potential route has been identified following consideration of environmental constraints with a view to avoiding sensitive areas such as Penguin nesting grounds. Route has been discussed with Parks & Wildlife Service and work is ongoing with a private land owner.	Manager Infrastructure and Development Services
20%	18/11/2019	31/12/2021	11/19.8.1.266 - Notice of Motion - Bike / Pedestrian Track, Swimcart to Binalong Bay Road - Cllr G McGuinness	That Council seeks funding to enable this track to be built as soon as practical.	Discussions and investigations have occurred with PWS and private landowner in relation to the potential alignment. Information presented to Council workshop in relation to the alignment.	Manager Infrastructure and Development Services

COUNCIL RESOLUTIONS SEPTEMBER 2019

Current Co...	Meeting ...	Due Date	Goal	Resolution / Action	Update	Owner
50%	16/09/2019	31/12/2019	09/19.14.3.229 - Kings Park	That Council commence the process to develop some walking trails and interpretative signage that helps to create a narrative that acts to generate a positive user experience within the Kings Park area.	Council currently undertaking a Recreational Trails Strategy where this project may be identified and supported by the community. It was identified through the development of the Township Plan for St Helens.	Manager Community Services

COUNCIL RESOLUTIONS JULY 2019

Current Co...	Meeting ...	Due Date	Goal	Resolution / Action	Update	Owner
25%	15/07/2019	31/10/2019	07/19.16.2.182 - Intention to Make New By-Law - Trail Network By-Law	In accordance with section 156 of the Local Government Act 1993, Council resolves to make a by-law for the regulation of the Trail Networks.	Draft By-Law currently being prepared.	Executive Assistant

COUNCIL RESOLUTIONS MARCH 2019

Current Co...	Meeting ...	Due Date	Goal	Resolution / Action	Update	Owner
50%	18/03/2019	30/06/2019	03/19.8.2.47 - Notice of Motion - Mountain Bike Track in the Fingal Valley - Cllr J Tucker	<p>A report is sought providing advice in accordance with the requirements of Section 65 of the Local Government Act 1993 for the information of Council at a future meeting and consider any advice given by a person who has the qualifications or experience necessary to give such advice, information or recommendation;</p> <p>That Council look at building a mountain bike and walking tracks in the Fingal Valley, and have it shovel ready for funding at the next State election.</p>	This to be developed further as part of the Recreational Trails Strategy.	Manager Community Services

03/22.8.0 PETITIONS

Nil.

03/229.0 NOTICES OF MOTION

Nil.

03/22.10.0 COUNCILLOR’S QUESTIONS ON NOTICE

Nil.

03/22.11.0 COUNCILLOR’S QUESTIONS WITHOUT NOTICE

Regulation 29 of the Local Government (Meeting Procedures) Regulations 2005 specifies that in putting a Question Without Notice a Councillor must not offer an argument or opinion, draw any inference or make any imputations except so far as may be necessary to explain the question.

The Chairperson must not permit any debate of a Question without Notice or its answer.

03/22.12.0**MAYOR'S & COUNCILLOR'S COMMUNICATIONS****03/22.12.1****Mayor's Communications for Period Ending 21 March 2022**

23.02.2022	St Helens Via Web	– Australian Local Government Association (ALGA) – Strategic Planning Session
24.02.2022	St Helens Via Web	– Australian Local Government Association (ALGA) – General Meeting and Board Meeting
24.02.2022	St Helens Via Web	– Local Government Review - Briefing from the Board Chair
28.02.2022	St Helens	– Citizenship Ceremony
01.03.2022	Launceston	– Northern Tasmania Development Corporation (NTDC) – Mayors Quarterly Briefing
07.03.2022	St Helens	– Council Workshop
08.03.2022	St Helens Via Web	– Australian Local Government Association (ALGA) - Pre-Federal Election Briefing with Shadow Minister for Local Government the Hon Jason Clare MP
09.03.2022	St Helens	– Meeting with Tasmanian Liberal Senators
17.03.2022	Launceston	– Local Government Association of Tasmania (LGAT) – Mayors Professional Development
17.03.2022	Launceston	– Local Government Association of Tasmania (LGAT) – General Meeting
17.03.2022	Launceston	– Local Government Association of Tasmania (LGAT) – General Management Committee (GMC) Meeting
19.03.2022	St Helens	– Dragon Trail MTB Presentations
21.03.2022	St Helens	– Council Meeting

03/22.12.2**Councillor's Reports for Period Ending 21 March 2022**

This is for Councillors to provide a report for any Committees they are Council Representatives on and will be given at the Council Meeting.

- St Helens and Districts Chamber of Commerce and Tourism –Clr Margaret Osborne OAM
- NRM Special Committee – Clr Janet Drummond
- East Coast Tasmania Tourism (ECTT) – Clr Barry LeFevre
- Mental Health Action Group – Clr Barry LeFevre
- Disability Access Committee – Clr Janet Drummond
- Bay of Fires Master Plan Steering Committee – Clr Glenn McGuinness

ACTION	INFORMATION
PROPONENT	Council Officer
OFFICER	Bob Hoogland, Manager Corporate Services
FILE REFERENCE	018\018\001\
ASSOCIATED REPORTS AND DOCUMENTS	Nil

OFFICER'S RECOMMENDATION:

That the report be received.

INTRODUCTION:

The purpose of this report is to provide Councillors with an update of various issues which have been dealt with in the Business and Corporate Service Department since the previous Council Meeting.

PREVIOUS COUNCIL CONSIDERATION:

Provided as a monthly report – Council consideration at previous meetings.

OFFICER'S REPORT:**Corporate Services Staffing and Other Activities:**

Staffing is normal with most staff working from the office and some flexible working arrangements for some working from home rather covid specific working from home arrangements.

The Office of the Valuer-General provide updates to the property system relating to changes such as subdivisions or changes in land use. These often result in changes to valuations and therefore changes to rates. These supplementary valuations also provide changes to valuations arising from capital improvements (eg new dwellings or other buildings) which therefore also. These intermittent reports are a significant task but are important in maintaining the property database and ensuring rate revenue is generated according to Council's budget decision.

Meetings Attended:

Face to face Corporate Services team meetings and manager-team member meetings are being undertaken in the context of minimising covid risk which generally means face-to-face with masks and appropriate distancing/ventilation.

Additional meetings and webinars attended including, with Manager Community Services, face-to-face discussions with representatives of the Scamander Recreation Complex and local government specific cyber security updates.

Other Issues:

Implementation of Council Support Policy

Council's Policy LG52 Council Support for Destroyed Dwelling was enacted. An application was received, arising from a dwelling that was burnt down. The application was promptly investigated and a refund of the rates for the relevant rate year was paid, as per Council's adopted Policy. The applicant sincerely appreciated the support from Council.

Investments – Term Deposits

Bendigo:

\$1,000,000.00	0.25%	Maturing 15/03/2022
\$1,000,871.42	0.25%	Maturing 06/04/2022
\$1,000,871.42	0.25%	Maturing 07/04/2022
\$1,000,415.07	0.25%	Maturing 11/04/2022
\$1,000,997.51	0.25%	Maturing 22/04/2022
\$1,000,623.29	0.25%	Maturing 09/05/2022
\$2,001,260.27	0.30%	Maturing 18/05/2022
\$1,000,623.29	0.30%	Maturing 23/05/2022

CBA:

\$1,000,000.00	0.32%	Maturing 30/05/2022
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Right to Information (RTI) Requests

Nil

132 and 337 Certificates

	132	337
February 2022	69	34
January 2022	60	37
February 2021	75	40

Debtors/Creditors @ 9 March 2022

DEBTORS INFORMATION

Invoices Raised

Current

Month	Mth Value	YTD 21/22
101	\$ 35,064.13	642

Previous Year

Month	YTD 20/21
50	474

CREDITORS INFORMATION

Payments Made

Current

Month	Mth Value	YTD 21/22
327	\$ 1,015,809.58	2967

Previous Year

Month	YTD 20/21
272	2871

Work Health & Safety Coordinator

Discussions with the management team and regularly aiding enquiries concerning community groups hiring council facilities and their compliance with the current Public Health advice.

During the period of **21 February to 9 March 2022**, no vandalism was reported to the Work Health & Safety Coordinator.

RATES INFORMATION as at 10 March 2022							
This financial Year							
2021/2022	Rates Actuals inc. Annual Remissions	Rates Levied excluding remissions	Additional Rates (Sup Val)	Total Rates	Penalties	Interest	Rate Remissions
General	7,665,865.61	7,615,142.20	84,233.41	7,699,375.61	50,633.37	20,809.59	63,595.92
Waste	1,312,200.00	1,306,100.00	13,255.64	1,319,355.64			
Wheelie	479,606.00	477,174.00	5,986.77	483,160.77			
Recycling	390,600.00	388,500.00	3,940.64	392,440.64			
Fire	373,174.52	373,012.42	2,044.68	375,057.10			
TOTAL	10,221,446.13	10,159,928.62	109,461.14	10,269,389.76	50,633.37	20,809.59	63,595.92
Last Financial Year							
2020/2021	Rates Actuals inc. Annual Remissions	Rates Levied excluding remissions	Additional Rates (Sup Val)	Total Rates	Penalties	Interest	Rate Remissions
General	7,437,343.52	7,388,664.92	66,592.85	7,455,257.77	37,191.99	15,797.36	157,035.27
Waste	1,228,360.25	1,226,004.00	4,856.08	1,230,860.08			
Wheelie	452,734.75	452,119.20	4,535.27	456,654.47			
Recycling	253,925.20	253,536.00	938.19	254,474.19			
Fire	365,145.54	364,983.85	939.27	365,923.12			
TOTAL	9,737,509.26	9,685,307.97	77,861.66	9,763,169.63	37,191.99	15,797.36	157,035.27
Instalments							
2021/2022		Instalment \$	Outstanding \$	Outstanding %			
7 September 2021	Instalment 1	2,547,272.44	55,392.08	2.17%			
9 November 2021	Instalment 2	2,554,692.52	77,536.18	3.04%			
1 February 2022	Instalment 3	2,587,288.35	185,422.30	7.17%			
3 May 2022	Instalment 4	2,605,154.21	935,083.22	35.89%			
	TOTAL:	10,294,407.52	1,253,433.78	12.18%			
2020/2021							
		Instalment \$	Outstanding \$	Outstanding %			
8 September 2020	Instalment 1	2,537,255.62	51,115.31	2.01%			
10 November 2020	Instalment 2	2,540,891.00	65,537.63	2.58%			
2 February 2021	Instalment 3	2,540,891.00	148,817.90	5.86%			
4 May 2021	Instalment 4	2,540,891.00	846,362.10	33.31%			
	TOTAL:	10,159,928.62	1,111,832.94	10.94%			
Discount							
	Discount Claimed	No. of	Total Ratable	% of total			
2021/2022	104,859.00	3,330	6,498	51.25%			
2020/2021	157,941.20	3,477	6,476	53.69%			

STRATEGIC PLAN & ANNUAL PLAN:

Strategic Plan 2017-2027

Goal

Services – To have access to quality services that are responsive to the changing needs of the community and lead to improved health, education and employment outcomes.

Strategy

- Work collaboratively to ensure services and service providers are coordinated and meeting the actual and changing needs of the community.
- Ensure Council services support the betterment of the community while balancing statutory requirements with community and customer needs.

LEGISLATION & POLICIES:

Nil.

BUDGET AND FINANCIAL IMPLICATIONS:

Not applicable.

VOTING REQUIREMENTS:

Simple Majority.

ACTION	INFORMATION
PROPONENT	Council Officer
OFFICER	Manager Corporate Services, Bob Hoogland
FILE REFERENCE	018\018\001\
ASSOCIATED REPORTS AND DOCUMENTS	Financial Reports

OFFICER'S RECOMMENDATION:

That the following reports for the month ending 28 February 2022 be received:

1. Trading Account Summary
2. Income Statement
3. Profit and Loss Statements
4. Financial Position
5. Cash Flow
6. Capital Expenditure

INTRODUCTION:

Presented to Council are the monthly financial statements.

PREVIOUS COUNCIL CONSIDERATION:

Council considers financial reports on a monthly basis.

OFFICER'S REPORT:

The financial statements as shown below show the financial position of Council as at 28 February 2022.

Trading Account Summary

Council's current position for the month ending 28 February is summarised as follows:-

CASH AT BEGINNING OF PERIOD	11,675,178
TOTAL INCOME FOR PERIOD	1,280,737
TOTAL AVAILABLE FUNDS	12,955,915
LESS TOTAL EXPENDITURE	1,295,539
CASH AT END OF PERIOD*	11,660,377
OUTSTANDING SUNDRY DEBTORS 60 DAYS & OVER	4,467

* confirmed with Navision Cash at End of Period 11,660,377

N.B. Cashflows in the short term are not equivalent to accounting surplus or deficit and therefore cash flows in the above statement will not necessarily equal figures shown elsewhere in this report.

Income Statement

2021-2022

	2020-2021	Year to Date Actual	Year to Date Budget	2021-2022 Estimate	Comments
INCOME					
Rates and Charges	9,770,000	10,314,086	10,139,877	10,216,483	
User Charges	1,313,000	663,757	601,544	910,591	
Grants	3,204,000	1,217,639	1,468,472	2,916,944	
Other Income	278,000	196,613	81,333	122,000	
Investment Income	303,000	207,462	217,333	423,000	
Total Income	14,868,000	12,599,557	12,508,559	14,589,018	
Capital Income					
Capital grants	5,573,000	977,851	995,927	2,759,708	
Profit or Loss on Sale of Assets	(988,000)	-	-	120,000	
Total Income	19,453,000	13,577,408	13,504,486	17,468,726	
EXPENSES					
Employee Expenses	5,073,000	3,483,567	3,757,205	5,635,807	
Materials and Services	5,136,000	3,979,667	3,299,005	4,891,947	Flood damage to be claimed
Depreciation and amortisation	3,802,000	2,619,831	2,515,432	3,773,148	
Other expenses	1,587,000	440,850	377,763	734,466	
Total Expenses	15,598,000	10,523,914	9,949,405	15,035,368	
Net Operating Surplus\ (Deficit)	(730,000)	2,075,643	2,559,154	(446,350)	
Net Surplus\ (Deficit)	3,855,000	3,053,494	3,555,081	2,433,358	

Profit & Loss Statement						
2021-2022						
		Year to Date Actual	Year to Date Budget	2021-2022 Budget	% of Annual Budget used	Comments
1600	Revenues					
1611	General Rate	7,699,376	7,603,116	7,603,116	101%	
1612	Waste Charges	1,319,356	1,302,700	1,302,700	101%	
1613	Fire Levy	375,057	372,656	372,656	101%	
1614	Tips & Transfer Stations	149,871	107,249	183,855	82%	
1615	Recycling Charges	392,339	386,232	386,232	102%	
1616	Early Settlement Discounts	(104,909)	(106,667)	(106,667)	98%	
1617	Wheelie Bin Charges	482,997	474,590	474,590	102%	
	Total Rates	10,314,086	10,139,877	10,216,483	101%	
	Environmental Health					
1622	Inspection Fees	135	4,000	6,000	2%	
1623	Health/Food Licence Fees & Fines	2,176	9,333	14,000	16%	
1624	Immunisations	786	667	1,000	79%	
	Total Environmental Health	3,096	14,000	21,000	15%	
	Municipal Inspector					
1631	Kennel Licences	140	-	1,200	12%	
1632	Dog Registrations	9,849	8,350	50,100	20%	
1633	Dog Impoundment Fees & Fines	414	1,667	2,500	17%	
1634	Dog Replacement Tags	110	-	-		
1635	Caravan Fees and Fines	68,792	65,000	65,000	106%	
1636	Fire Abatement Charges	-	-	2,000	0%	
1637	Infringement Notices	3,570	6,667	10,000	36%	
	Total Municipal inspector	82,875	81,683	130,800	63%	
	Building Control Fees					
1641	Building Fees	26,765	10,000	15,000	178%	Variable & difficult to budget for
1642	Plumbing	31,985	33,333	50,000	64%	
1643	Building Search Fees	1,590	800	1,200	133%	
1644	Permit Administration	26,730	23,333	35,000	76%	
1645	Building Inspections	33,864	36,667	55,000	62%	
1647	Certificates of Likely Compliance	30,118	30,000	45,000	67%	
1651	Development Application Fees	80,743	46,667	70,000	115%	
1653	Subdivision Fees	4,880	2,333	3,500	139%	
1654	Advertising Fee	55,675	46,667	70,000	80%	
1655	Adhesion Orders	630	333	500	126%	
1656	Engineering Fees	7,811	1,333	2,000	391%	
1657	Public Open Space	21,387	13,333	20,000	107%	
1658	Illegal Building Fees	2,168	-	-		
	Total Planning & Building Control Fees	324,346	244,800	367,200	88%	

		Year to Date Actual	Year to Date Budget	2021-2022 Budget	% of Annual Budget used	Comments
	Government Fees Levies					
1661	B.C.I Training Levy	29,132	20,000	30,000	97%	
1662	Building Permit Levy	14,566	11,333	17,000	86%	
1663	132 & 337 Certificates	95,015	80,000	120,000	79%	
1666	Right to Information	83	-	-		
	Total Government Fees Levies	138,795	111,333	167,000	83%	Volume higher than budgeted for.
	Investment Income					
1671	Interest Income	13,462	23,333	35,000	38%	
1676	Dividends - TasWater	194,000	194,000	388,000	50%	
	Total Investment Income	207,462	217,333	423,000	49%	
	Sales Hire and Commission					
1681	Sales	32,259	63,400	95,100	34%	Gravel used not recognised
1682	Commission	10,305	9,661	14,491	71%	
1683	Equipment Hire	45	-	-		
1684	Facilities and Hall Hire	29,179	26,667	40,000	73%	
1685	Facilities Leases	42,857	50,000	75,000	57%	
1687	History Room Other Income	-	-	-		
	Total Sales Hire and Commission	114,645	149,727	224,591	51%	
	Other Income					
1761	Late Payment Penalties inc Interest	69,020	53,333	80,000	86%	
1765	Private Works	68,226	13,333	20,000	341%	Variable and difficult to budget for
1766	Cemetery	15,164	13,333	20,000	76%	
1767	Contributions	2,350	-	-		
1768	Miscellaneous Income	581	-	-		
	Total Other Income	155,341	80,000	120,000	129%	
	Reimbursements					
1773	Workers Comp. Recoveries	30,374	1,333	2,000	1519%	Offset for an expense item
1775	Roundings	(273)	-	-		
1776	Miscellaneous Reimbursements	6,195	-	-		
1778	GST free reimbursements	4,976	-	-		
	Total Reimbursements	41,272	1,333	2,000	2064%	
	Gain or Loss on Sale of Assets					
1781	Profit or Loss on Sale of Assets	-	-	120,000	0%	
	Total Gain or Loss on Sale of Assets	-	-	120,000	0%	

		Year to Date Actual	Year to Date Budget	2021-2022 Budget	% of Annual Budget used	Comments
	Grant Income					
	Operating Grants					
1792	Financial Assistance Grant	1,174,238	1,448,472	2,896,944	41%	
1794	State Grants - Other	21,477	-	-		
1794	Learner Driver Mentor Grant	19,924	20,000	20,000	100%	
1796	NRM Facilitator	2,000	-			
	Total Operating Grants	1,217,639	1,468,472	2,916,944	42%	
	Capital Grants					
1791	Roads to Recovery	466,187	587,927	2,351,708	20%	
1793	State Grants Other	511,665	408,000	408,000	125%	
	Total Capital Grants	977,851	995,927	2,759,708	35%	
	Total Revenue	13,577,408	13,504,486	17,468,726	78%	
	Expenses					
	Employee Costs					
1811	Salaries and Wages	2,382,161	2,599,778	3,899,667	61%	
1812	On Costs	903,234	1,131,513	1,697,270	53%	
1813	Overtime Payments	33,143	25,914	38,871	85%	
1848	Net Oncosts	165,029	-	-		
	Total Employee Costs	3,483,567	3,757,205	5,635,807	62%	
	Energy Costs					
1851	Electricity	82,866	103,060	154,590	54%	
	Total Energy Costs	82,866	103,060	154,590	54%	
	Materials and Contracts					
1861	Advertising	31,287	39,000	58,500	53%	
1863	Bank Charges - GST	25,295	16,133	24,200	105%	More transactions in the first half year
1864	Books Manuals Publications	2,253	2,700	4,050	56%	
1865	Catering	8,984	10,933	16,400	55%	
1866	Bank Charges - FREE	301	667	1,000	30%	
1867	Computer Hardware Purchase	31,939	12,000	15,000	213%	Advertising & capital to be corrected
1869	Computer Internet Charges	-	-	-		
1870	Computer Licence & Maint Fees	144,303	138,000	207,000	70%	
1872	Corporate Membership	121,112	130,000	144,790	84%	
1873	Debt Collection	4,203	10,667	16,000	26%	
1876	Stock Purchases for Resale	13,767	20,000	30,000	46%	
1890	Equipment Hire and Leasing	13,474	25,667	38,500	35%	
1891	Equip Maintenance & Minor Purchases	15,380	12,000	12,550	123%	More small equipment than budgeted for
1893	Internet Billpay Costs	212	4,667	7,000	3%	

		Year to Date Actual	Year to Date Budget	2021-2022 Budget	% of Annual Budget used	Comments
1895	Licensing and Licence Costs	46,627	62,286	93,429	50%	
1896	Land and Building Rental or Leasing Costs	34,397	33,333	50,000	69%	
1897	Materials	309,501	248,875	373,313	83%	
1898	Phone Calls Rental Fax	26,086	28,107	42,160	62%	
1899	Postage/Freight	30,121	16,659	24,988	121%	Strategic projects
1900	Printing/Laminating	-	3,000	4,500	0%	
1901	Property Insurance	130,461	138,500	138,500	94%	
1902	Room Hire	1,065	833	1,250	85%	
1904	Royalties and Production Licences	-	3,333	5,000	0%	
1905	Stationery	26,122	12,000	17,300	151%	One off procurements/printing
1906	Water and Property rates Payable	59,586	70,533	105,800	56%	
1907	Loan Charges and Interest	1,980	-	-		
	Total Materials and Contracts	1,078,456	1,039,893	1,431,230	75%	
	Contractor Costs					
1971	Contractors	1,094,115	543,773	815,660	134%	Flood repairs/Private Works
1972	Cleaning Contractors	128,961	161,933	242,900	53%	
1973	Waste Management Contractors	685,731	811,055	1,216,582	56%	
	Total Contractor Costs	1,908,808	1,516,761	2,275,142	84%	
	Professional Fees					
1992	Audit Fees	20,241	26,667	40,000	51%	
1993	Legal Fees	61,837	31,667	47,500	130%	Variable and difficult to budget for
1994	Internal Audit Fees	2,613	4,667	7,000	37%	
1995	Revaluation Fees- Municipal only	16,150	18,667	28,000	58%	
1997	Professional Fees - Strategic Projects	-	33,333	50,000	0%	
1998	Other Professional Fees	185,730	122,400	183,600	101%	Planning studies
	Total Professional Fees	286,571	237,400	356,100	80%	
	Plant Hire					
2101	Plant Hire - Internal	550,355	350,000	525,000	105%	Investigation required
2102	Plant Hire - External	853	3,667	5,500	16%	
2103	Registration and MAIB	43,818	45,958	45,958	95%	
2104	Insurance Premiums	30,612	30,000	46,871	65%	
2105	Plant Repairs and Maintenance	223,264	108,877	163,315	137%	
2140	Plant Hire Recovered	(609,464)	(480,000)	(720,000)	85%	
2141	Fuel	144,584	99,200	148,800	97%	
2142	Fuel Credit	(15,959)	(10,000)	(15,000)	106%	
	Total Plant Hire	368,062	147,701	200,444	184%	

		Year to Date Actual	Year to Date Budget	2021-2022 Budget	% of Annual Budget used	Comments
	Government Fees and Levies					
2255	Fire Levy	186,313	186,314	372,628	50%	
2257	Building Permit Levy	15,632	10,000	15,000	104%	
2258	Land Tax	26,363	37,875	56,813	46%	
2259	Training Levy	26,596	20,000	30,000	89%	
	Total Government Fees & Levies	254,904	254,189	474,441	54%	
	Depreciation					
2305	Depreciation Buildings	289,103	288,117	432,176	67%	
2306	Depreciation Roads and Streets	1,263,417	1,217,333	1,826,000	69%	
2307	Depreciation Bridges	308,131	304,400	456,600	67%	
2308	Depreciation Plant & Equipment	267,533	279,934	419,901	64%	
2310	Depreciation Stormwater Infrastructure	249,908	221,264	331,896	75%	
2311	Depreciation Furniture	90,311	73,499	110,248	82%	
2312	Depreciation Land Improvements	137,028	114,218	171,328	80%	
2313	Amortisation of Municipal Valuation	14,400	16,667	25,000	58%	
	Total Depreciation	2,619,831	2,515,432	3,773,148	69%	
	Other Expenses					
2401	Interest Payable	171,791	145,000	290,009	59%	
2403	Bad & Doubtful Debts	7,107	-	-		
2404	Grants and Community Support Given	55,355	49,525	198,100	28%	
2405	Rate Remissions	63,596	57,000	57,000	112%	
2406	Commercial rate relief	-	-	-		
2407	Waiver of Fees and Lease etc	2,596	-	-		
2408	Refunds/Reimbursements	15,825	-	-		
2409	Council Member Expenses	6,615	12,000	18,000	37%	
2410	Council Member Allowances	117,967	114,238	171,357	69%	
	Total Other Expenses	440,850	377,763	734,466	60%	
	Total Expenses	10,523,914	9,949,405	15,035,368	70%	
	Net Surplus\ (Deficit) before Capital amounts	2,075,643	2,559,154	(446,350)		
	Capital Grants	977,851	995,927	2,759,708	35%	
	Profit or Loss on Sale of Assets	-	-	120,000	0%	
	Net Surplus\ (Deficit)	3,053,494	3,555,081	2,433,358		

Profit And Loss Statement		
2021-2022		
	Year to Date Actual	2021-2022 Budget
Business and Corporate Services		
Total Government Fees Levies	83	-
Total Investment Income	207,462	423,000
Total Reimbursements	2,225	-
Total Capital Grants	208,196	-
Total Revenue	417,965	423,000
Total Employee Costs	534,370	770,743
Total Energy Costs	-	5,800
Total Materials and Contracts	346,170	532,800
Total Contractor Costs	6,699	8,900
Total Professional Fees	56,593	11,000
Total Plant Hire	7,169	14,360
Total Government Fees and Levies	-	180
Total Depreciation	79,899	129,756
Total Expenses	1,030,901	1,473,539
Net Surplus\ (Deficit) before Capital Income	(821,132)	(1,050,539)
Net Surplus\ (Deficit)	(612,936)	(1,050,539)
Development Services		
Total Environmental Health	3,096	21,000
Total Municipal inspector	72,252	67,000
Total Planning And Building Control Fees	316,749	365,200
Total Government Fees Levies	138,713	167,000
Total Sales Hire and Commission	1,034	1,300
Total Reimbursements	656	-
Total Revenue	532,500	621,500
Total Employee Costs	597,499	917,742
Total Energy Costs	-	-
Total Materials and Contracts	42,642	63,120
Total Contractor Costs	5,587	2,500
Total Professional Fees	115,036	94,500
Total Plant Hire	8,164	9,025
Total Government Fees and Levies	42,228	45,000
Total Depreciation	8,047	11,567
Total Other Expenses	1,885	34,500
Total Expenses	821,088	1,177,954
Net Surplus\ (Deficit) before Capital Income	(288,588)	(556,454)
Net Surplus\ (Deficit)	(288,588)	(556,454)

	Year to Date Actual	2021-2022 Budget
Community Services		
Total Other Income	-	-
Total Gain or Loss on Sale of Assets	-	-
Total Operating Grants	37,906	20,000
Total Capital Grants	-	-
Total Revenue	37,906	20,000
Total Employee Costs	124,207	288,171
Total Energy Costs	-	-
Total Materials and Contracts	15,244	21,570
Total Contractor Costs	400	30,000
Total Professional Fees	29,810	10,000
Total Plant Hire	10,836	12,735
Total Government Fees and Levies	-	-
Total Depreciation	8,826	12,551
Total Other Expenses	54,455	163,600
Total Expenses	243,778	538,627
Net Surplus\ (Deficit) before Capital Income	(199,202)	(518,627)
Net Surplus\ (Deficit)	(199,202)	(518,627)
	-	
Works and Infrastructure		
Total Rates	2,344,562	2,347,377
Total Environmental Health	-	-
Total Municipal inspector	10,622	63,800
Total Planning And Building Control Fees	7,597	2,000
Total Investment Income	-	-
Total Sales Hire and Commission	69,916	160,000
Total Other Income	86,320	40,000
Total Reimbursements	34,206	2,000
Total Gain or Loss on Sale of Assets	-	120,000
Total Operating Grants	647,959	1,675,694
Total Capital Grants	669,656	2,759,708
Total Revenue	3,870,839	7,170,579
Total Employee Costs	1,637,943	2,758,631
Total Energy Costs	77,826	143,790
Total Materials and Contracts	466,177	634,540
Total Contractor Costs	1,889,718	2,227,392
Total Professional Fees	30,220	42,600
Total Plant Hire	333,989	154,678
Total Government Fees and Levies	24,861	52,354
Total Depreciation	2,510,946	3,587,618
Total Other Expenses	199,858	290,009
Total Expenses	7,171,540	9,891,613
Net Surplus\ (Deficit) before Capital Income	(3,970,357)	(5,480,742)
Net Surplus\ (Deficit)	(3,300,702)	(2,721,034)

	Year to Date Actual	2021-2022 Budget
Visitor Information Centre		
Total Investment Income	-	-
Total Sales Hire and Commission	32,670	50,000
Total Gain or Loss on Sale of Assets	-	-
Total Capital Grants	-	-
Total Revenue	39,226	50,000
Total Employee Costs	89,099	141,290
Total Energy Costs	5,040	5,000
Total Materials and Contracts	88,841	36,700
Total Contractor Costs	6,403	6,350
Total Professional Fees	-	-
Total Plant Hire	550	-
Total Government Fees and Levies	602	1,600
Total Depreciation	1,744	16,136
Total Other Expenses	-	-
Total Expenses	192,280	207,076
Net Surplus\ (Deficit) before Capital Income	(153,054)	(157,076)
Net Surplus\ (Deficit)	(153,054)	(157,076)
	-	
	-	
Governance and Members Expenses	-	
Total Rates	7,969,524	7,869,106
Total Investment Income	-	-
Total Sales Hire and Commission	7,453	13,291
Total Other Income	69,020	80,000
Total Gain or Loss on Sale of Assets	-	-
Total Operating Grants	525,274	1,221,250
Total Capital Grants	100,000	-
Total Revenue	8,672,303	9,183,647
Total Employee Costs	500,449	759,230
Total Energy Costs	-	-
Total Materials and Contracts	119,381	142,500
Total Contractor Costs	-	-
Total Professional Fees	54,912	198,000
Total Plant Hire	7,353	9,645
Total Government Fees and Levies	187,213	375,307
Total Depreciation	10,368	15,522
Total Other Expenses	184,652	246,357
Total Expenses	1,064,328	1,746,561
		-
Net Surplus\ (Deficit) before Capital Income	7,507,976	7,437,087
Net Surplus\ (Deficit)	7,607,976	7,437,087
	-	

	Year to Date Actual	2021-2022 Budget
Council Total		
Total Rates	10,314,086	10,216,483
Total Environmental Health	3,096	21,000
Total Municipal inspector	82,875	130,800
Total Planning And Building Control Fees	324,346	367,200
Total Government Fees Levies	138,795	167,000
Total Investment Income	207,462	423,000
Total Sales Hire and Commission	114,645	224,591
Total Other Income	155,341	120,000
Total Reimbursements	41,272	2,000
Total Gain or Loss on Sale of Assets	-	120,000
Total Operating Grants	1,217,639	2,916,944
Total Capital Grants	977,851	2,759,708
Total Revenue	13,577,408	17,468,726
Total Employee Costs	3,483,567	5,635,807
Total Energy Costs	82,866	154,590
Total Materials and Contracts	1,078,456	1,431,230
Total Contractor Costs	1,908,808	2,275,142
Total Professional Fees	286,571	356,100
Total Plant Hire	368,062	200,444
Total Government Fees and Levies	254,904	474,441
Total Depreciation	2,619,831	3,773,148
Total Other Expenses	440,850	734,466
Total Expenses	10,523,914	15,035,368
FAGS grant funds received in advance		
Net Surplus\\(Deficit) before Capital Income	2,075,643	(446,350)
Strategic Projects		
Capital Income	977,851	2,879,708
Net Surplus\\(Deficit)	3,053,494	2,433,358

Financial Position				
2021-2022				
	2020-2021 Actual	Year to Date Actual	Year to Date Budget	2021-2022 Budget
Current Assets				
Cash	10,547,940	11,660,316	12,964,890	5,731,138
Receivables	691,000	1,921,133	2,518,073	750,000
Inventories	58,000	66,370	120,000	120,000
Other Current Assets	24,000	569,491	45,000	45,000
Total Current Assets	11,320,940	14,217,311	15,647,963	6,646,138
Non Current Assets				
Property Plant and Equipment	162,049,000	161,824,747	159,585,833	147,545,618
Investment in TasWater	31,996,000	31,995,528	31,995,528	29,582,956
Other Non Current Assets	166,000	63,800	95,000	95,000
Total Non -Current Assets	194,211,000	193,884,076	191,676,361	177,223,574
Total Assets	205,531,940	208,101,386	207,324,324	183,869,713
Current Liabilities				
Payables	1,765,000	1,563,965	1,020,354	950,000
Interest Bearing Liabilities	1,882,469	1,670,652	1,670,652	1,872,273
Contract Liabilities	249,000	-	-	-
Provisions	867,000	837,268	829,258	829,258
Total Current Liabilities	4,763,469	4,071,886	3,520,265	3,651,531
Non Current Liabilities				
Interest Bearing Liabilities	6,314,379	6,285,778	6,285,778	6,255,845
Provisions	488,615	488,615	549,757	549,757
Total Non Current Liabilities	6,802,994	6,774,393	6,835,535	6,805,602
Total Liabilities	11,566,463	10,846,279	10,355,800	10,457,133
Net Assets	193,965,477	197,255,108	196,968,524	173,412,580
EQUITY				
Accumulated surplus	41,932,843	41,777,884	41,491,301	21,476,318
Asset revaluation reserve	151,471,634	155,012,595	155,012,595	151,471,634
Other reserves	561,000	464,628	464,628	464,628
TOTAL EQUITY	193,965,477	197,255,108	196,968,524	173,412,580
Other Reserves - detailed separately	561,000	464,628	464,628	464,628
Trust funds	652,000	-	-	-
Unspent grant funds	249,000	-	-	-
Employee Provisions	1,355,615	1,325,883	1,379,015	1,379,015
Unallocated accumulated surplus	7,730,325	9,869,805	11,121,247	3,887,495
Total cash available	10,547,940	11,660,316	12,964,890	5,731,138
Note: This reflects the cash position and does not include Payables and Receivables				

Other Reserves				
2021-2022				
	Other Reserves 1/7/20	Reserves new 2020-2021	Reserves used 2020-2021	Remaining 30/6/2021
Public Open Space				
Binalong Bay	3,362			3,362
Ansons Bay	4,907			4,907
Beaumaris	2,229			2,229
Scamander	3,750			3,750
St Helens	23,398			23,398
St Marys	32,509			32,509
Stieglitz	6,752			6,752
Total Public Open Space	76,907	-	-	76,907
General Reserves				
Community Development	12,500			12,500
137 Trust Seizures	273,259	-		273,259
Total General Reserves	285,759	-	-	285,759
Grant Proceeds Reserve				
Projectors for Stadium	14,000		-	14,000
Regional Workforce Development	15,710		-	15,710
Community Infrastructure Fund Grant	28,010		(750)	27,260
26TEN Communities Grant Program	45,455		(463)	44,992
Total Grant Reserves	103,175	-	(1,213)	56,970
Total Other Reserves	465,841	-	(1,213)	464,628

Estimated Cash Flow				
2021-2022				
	2020-2021 Actual	Year to Date Actual	Year to Date Budget	2021-2022 Budget
CASH FLOWS FROM OPERATING ACTIVITIES				
RECEIPTS				
Operating Receipts	15,766,000	13,542,513	17,506,822	14,589,018
PAYMENTS				
Operating payments	(12,642,000)	(10,788,395)	(11,262,220)	(11,262,220)
NET CASH FROM OPERATING	3,124,000	2,754,118	6,244,601	3,326,798
CASH FLOWS FROM INVESTING ACTIVITIES				
RECEIPTS				
Proceeds from sale of Plant & Equipment	40,000	-	-	120,000
PAYMENTS				
Payment for property, plant and equipment	(8,767,000)	(2,407,776)	(4,611,762)	(6,917,643)
Capital Grants	5,819,000	977,851	995,927	2,759,708
Payments for financial assets	-	-	-	-
NET CASH FROM INVESTING ACTIVITIES	(2,908,000)	(1,429,925)	(3,615,835)	(4,037,935)
CASH FLOWS FROM FINANCING ACTIVITIES				
RECEIPTS				
Proceeds from borrowings	-	-	-	-
PAYMENTS				
Repayment of borrowings	(346,060)	(211,816)	(211,816)	(1,872,273)
Repayment of Lease Liabilities	-	-	-	-
Proceeds from trust funds and deposits	421,000	-	-	-
NET CASH FROM FINANCING ACTIVITIES	74,940	(211,816)	(211,816)	(1,872,273)
NET INCREASE (DECREASE) IN CASH HELD	290,940	1,112,376	2,416,950	(2,583,410)
CASH AT BEGINNING OF YEAR	10,257,000	10,547,940	10,547,940	8,314,549
CASH AT END OF PERIOD	10,547,940	11,660,316	12,964,890	5,731,138

Capital Expenditure						
2021-2022						
Asset Code	Details	Year to Date Actual	Budget C/F	2021-2022 Estimate	Total Budget + C/f	Comments
	PLANT & EQUIPMENT					
1402	1290 Toro Mower	-		30,000	30,000	
1403	Toro G3 Z-Master 60" 4000 Series	17,292		27,000	27,000	
	1075 Isuzu Truck FVR1000	-		130,000	130,000	
1408	8T Excavator (second hand)	110,000		90,000	90,000	For St Helens WTS extra 20K from #1318 Hilux
1409	Toro Mower (NEW)	-		-	-	20K from Asset 1318 Hilux
	Mobile water tank 10KL	-		40,000	40,000	
1400	1310 Nissan Navara - Asset Officer	45,040		45,000	45,000	
1405	1311 Nissan Navara - Valley TL	16,201		45,000	45,000	
	1318 Toyota Hilux 2 Door Flat Tray	-		40,000	40,000	
1406	1040 Mitsubishi Triton Ute 2009 WD Pool car	-		40,000	40,000	
1404	1375 Triton dual cab - Works Operations Mgr	-		45,000	45,000	
1392	1226 Ute 2WD Tipper	-	30,000		30,000	
	1338 - 2017 Toyota Hilux - Trails Project Manager	-		45,000	45,000	
1394	1294 Dual Cab Ute 4WD	-	40,000	5,000	45,000	
	Mobile traffic control	-		50,000	50,000	To address changing compliance requirements
1058	Small Plant - VARIOUS	30,843	-	42,000	42,000	
1401	Truck Tyre Changing Machine	1,909	-		-	SMALL PLANT BUDGET
1407	Vehcile Hi-Ab for #1360 CRANE KIT	-			-	SMALL PLANT BUDGET
1411	Subaru Foreter 2.5i (C Hughes 2022/23)	-			-	2022/23 (due July 2022 need to order now)
1410	Subaru Forester 2.5I (d Jolly 2022/23 budget)	-			-	2022/23 (due July 2022 need to order now)
	TOTAL PLANT & EQUIPMENT	219,375	70,000	674,000	744,000	
	FURNITURE & IT					
FF10070	Additional sit down/stand up desks	2,440		2,500	2,500	
IT065	IT - Server Upgrades 2021/22	28,380		34,000	34,000	

Asset Code	Details	Year to Date Actual	Budget C/F	2021-2022 Estimate	Total Budget + C/f	Comments
IT063	Desktop/Laptops/Monitors 2020/21	15,440		12,000	12,000	
IT062	RICOH Printers/Copiers - VIC	-		3,500	3,500	
FF10085	Town Christmas Decorations	-		5,000	5,000	
IT064	Office 365 Migration from Exchange	9,450		10,000	10,000	
	UPS Battery replacement	-		4,000	4,000	
	TOTAL FURNITURE & IT	55,710	-	71,000	71,000	
	BUILDINGS					
8074	Old Tasmanian Hotel - New Storage Shed	-	11,000	45,000	56,000	Carry Over \$11k + \$10K additional Council Contrib + \$30K State Gov + \$5K Neighbourhood House
8231	St Helens Works Depot - Cty Serv Storage bldg	506	5,000	-	5,000	Carry over
8178	St Marys Railway Station Upgrades	-	25,000		25,000	
8206	Marine Rescue Building - Additions	5,918	-	160,000	160,000	Externally funded project - Council budget for JI time for Project management + Small Contingency
8011B	Portland Hall Upgrades	645	6,933	-	6,933	Audio visual equip to be purchased & installed.
	St Marys Hall Upgrades	-		50,000	50,000	Solar Panel = \$35K + \$15K for Heating - Refer Council Motion
8233	St Marys Community Space - Unisex Toilet	15,283		80,000	80,000	Unisex Family Toilet Space - Design & Construct
8013	Workspace Renovations - History Rooms	-	27,270		27,270	Carry over
8139	Small projects - bus shelters & misc improvement	-		30,000	30,000	Bus Shelters/Small projects and improvements that cannot be considered maintenance
8002	Council Chambers additions and improvements	9,944		40,000	40,000	New Indoor/Outdoor Kitchen/Lunch Room Extension
8211	Four Mile Creek Community Hub	1,500	57,880		57,880	Carry over
	TOTAL BUILDINGS	33,797	133,083	405,000	538,083	

Asset Code	Details	Year to Date Actual	Budget C/F	2021-2022 Estimate	Total Budget + C/f	Comments
	PARKS, RESERVES & OTHER					
	Special Project - LPS & Strategic Planning Document Review	-		70,000	70,000	
	Special Project - Bay of Fires Master Plan, Recreational Trails Strategy	-		50,000	50,000	Part funded from PWS
OPERATION	Special Project - Marine Strategy	-		40,000	40,000	
8016	St Helens Sports Complex - Athletics building	12	45,000	-	45,000	
9033	Shade Structures - Scamander Reserve	18,476	25,000	-	25,000	
9005A	Playground equipment replacement program	-	20,000		20,000	
Multiple	Playground equipment replacement program	5,739	50,000	20,000	70,000	
9170	Resheet airport runway	4,319	100,000		100,000	CFWD from 20/21: Grant appn awaiting outcome
9320	Dog exercise area St Helens Improvements	-	-	10,000	10,000	
4643	Car Parking & MTB Hub - Cecilia St Carpark	56,097			-	
9077	Binalong Bay Playground site improvements	-		10,000	10,000	
9120	Wrinklers Lagoon Redevelopment Design & Planning - Amenities Building	88,721	89,400	30,600	120,000	Transfer \$30,600 from CE110
9178	Parnella foreshore protection works	-	3,753	-	3,753	
9178	Parnella/Foreshore Walkway	-	247,510		247,510	Existing grant
8227	Flood Levee - Groom Street, St Marys Flood Mit.	7,444				
8228	Flood Warning System - St Marys Flood Mitigation	918				
9345	LRCI Phase 1 - Tourism Info Signage - Multiple	753	-	-	-	
9914N	Digital Noticeboard & PA System Flagstaff	10,940	-		-	Grant Funded \$19485 ex GST
9072	Install Information Signs Scamander Bridge	-	-		-	Grant Funding
9954	Bushfire Recovery Grant - Initial Application	14,193	-		-	breakdown of works and costs TBA
9931	MTB - Bay of Fires EPIC Status	62,906	-		-	
9170	Aerodrome Fencing - Replacement	90,591	-		-	
9033A	Scamander Playground Fence	21,118	-		-	
8235	St Helens Sports Complex New Lighting Towers	610	-		-	
	TOTAL PARKS, RESERVES & OTHER	182,479	580,663	230,600	811,263	

Asset Code	Details	Year to Date Actual	Budget C/F	2021-2022 Estimate	Total Budget + C/f	Comments
	ROADS					
	STREETSCAPES					
4817	Scamander entrance at Wrinklers	68,392	193,500		193,500	Transfer \$30,600 to CD815
4005	LCRI Phase 3 - Cecilia St (Northern end)	-		80,000	80,000	To be potentially funded from LCRI Program Rnd 3
	TOTAL STREETSCAPES	68,392	193,500	80,000	273,500	
	FOOTPATHS					
Multiple	Annual replacement of damaged footpaths	16,086	-	25,000	25,000	
4103	Akaroa - Akaroa Ave	5,769	7,200		7,200	
4156	Akaroa - Carnnell Place	6,300	6,300		6,300	
4180	Binalong Bay - Coffey Drive	10,985	-	-	-	
4362	Scamander - Scamander Ave	58	-	-	-	Project Completed
	St Helens - Existing Sub-division	-	65,000		65,000	Allocated to Lawry Heights Road in 21/22
4179	Cobrooga (Mimosa/Jason) Drive - Footpath	49,085	40,000	30,000	70,000	Continue in 21/22
4829	Binalong Bay Footpath - Main Road	15,977	30,000	-	30,000	
4814	Parkside Foreshore Footpath	-		763,811	763,811	
4144	Medea Cove Footpath/Road options	-	70,265	120,000	190,265	Requires grant funding
4144	LCRI Phase 3 - Medeas Cove Esp – Pathway	1,080				LCRI R3 - Project Cost \$110,000.
4026	LCRI Phase 3 - Esk Main Rd, St Marys – Pathway	1,460				LCRI R3 - Project Cost \$200,000
4006	Storey St, St Marys	-	-	-	-	Project Completed
	St Helens Lawry Heights 580m	-		104,000	104,000	
4205	St Helens Lawry Heights to Falmouth St	14,314		14,000	14,000	
9343	LCRI Phase 1 - Shared Pathway - Binalong Bay	76,726	39,739	30,000	69,739	Total project budget \$70239
9344	LCRI Phase 1 - Shared Pathway - Scamander	121,556	101,167	-	101,167	Total project budget \$108167
9100B	LCRI Phase 1 - Shared Pathway - Foreshore to Circassian	24,072	-	-	-	

Asset Code	Details	Year to Date Actual	Budget C/F	2021-2022 Estimate	Total Budget + C/f	Comments
9346	LRCI Phase 2 - Shared Pathway - O'Connors Beach	92,435	93,000	-	93,000	
9347	LRCI Phase 2 - Shared Pathway - Tasman Hwy, Beaumaris	54,475	85,000		85,000	
9348	LRCI Phase 2 - Shared Pathway - Esk Main Rd, St Marys	50,000	50,000		50,000	
	TOTAL FOOTPATHS	540,378	587,671	1,086,811	1,674,482	
	KERB & CHANNEL					
4109	Atlas Drive - Landslip Control	-	40,000		40,000	Kerb and Channel replacement on western side
4125	Byatt Court, Scamander	-	20,000		20,000	SW system assessment and new design
	Replacements TBA	-	22,000	28,000	50,000	
4275	Reedy Road, Beaumaris - Repairs	1,522			-	
4362	Scamander Avenue, Scamander	-			-	
4148	Jason Street, St Helens	-	-	-	-	
4007	Cameron St, St Helens (south of Quail St intersection) (0.16km)	-	20,000	20,000	40,000	
4384	Treloggen Drive, Binalong Bay	27,662			-	Wayne to confirm final cost est
	TOTAL KERB & CHANNEL	29,184	102,000	48,000	150,000	
	RESHEETING					
4004	40 - Anchor Rd	34,908		22,796	22,796	
4004	39 - Anchor Rd	-		24,570	24,570	
4001	903 - Ansons Bay Rd (Priory Rd)	-		101,501	101,501	
4001	901 - Ansons Bay Rd (Priory Rd)	26,129		36,660	36,660	
4001	902 - Ansons Bay Rd (Priory Rd)	-		36,568	36,568	
4001	904 - Ansons Bay Rd (Priory Rd)	-		36,436	36,436	
4166	46 - Church Hill Rd	6,370	2,800	3,570	6,370	
4355	1081 - Sorell St	-	6,700		6,700	

Asset Code	Details	Year to Date Actual	Budget C/F	2021-2022 Estimate	Total Budget + C/f	Comments
4215	1024 - Franks St Fingal	-	3,400		3,400	
4244	1187 - Honeymoon Pt Rd	7,276	6,200		6,200	
4243	1178 - Jeanerret Beach Rd	1,728	800		800	
4238	47 - Johnston Rd	5,860	8,100		8,100	
4038	1053 - Louisa St	-	2,800		2,800	
4038	1051 - Louisa St	-	3,700		3,700	
4144	704 - U/N 1 Stieglitz	-	4,600		4,600	
4399	999 - Victoria St Part C	-	1,400		1,400	
4399	998 - Victoria St Part C	-	360		360	
4399	997 - Victoria St Part C	-	2,100		2,100	
4215	2138 - Franks St Fingal	-	3,795		3,795	
4024	1135 - Irishtown Rd Sect 1	30,065		29,757	29,757	Per community request
4024	1134 - Irishtown Rd Sect 2	32,865		32,487	32,487	Per community request
4024	1133 - Irishtown Rd Sect 3	28,382		28,028	28,028	Per community request
4372	138 - St Patricks Head Rd	33,049		33,245	33,245	Per community request
4019	1168 - Nth Ansons Bay Rd	-		43,225	43,225	Priority 1
4019	1167 - Nth Ansons Bay Rd	-		60,970	60,970	Priority 1
4034	2258 - McKerchers Rd	-	8,190		8,190	
4034	2259 - McKerchers Rd	-	9,623		9,623	
4034	2260 - McKerchers Rd	-	2,662		2,662	
4395	2380 - Tims Creek Rd	-	6,880		6,880	
4149	2392 - Tyne Rd	-	6,370		6,370	
4149	2393 - Tyne Rd	-	7,262		7,262	
4149	2394 - Tyne Rd	-	6,166		6,166	
4055	2303 - Old Roses Tier Rd	-	6,848		6,848	
4244	2176 - Honeymoon Point Rd	-	1,401		1,401	
4018	Upper Scamander Road, Scamander	-		15,000	15,000	

Asset Code	Details	Year to Date Actual	Budget C/F	2021-2022 Estimate	Total Budget + C/f	Comments
	Fingal Streets	-	6,500		6,500	
4025	German Town Road, St Marys	-	6,980		6,980	
4052	Dublin Town Road, St Marys	-	15,000		15,000	
	TOTAL RESHEETING	206,633	130,637	504,813	635,450	
	RESEALS					
4001	913 - Ansons Bay Rd	33,615		4,550	4,550	
4001	922 - Ansons Bay Rd	-		27,606	27,606	
4049	1029 - Bagot St	5,653		8,710	8,710	
4181	328 - Cornwall Rd	-		14,621	14,621	
4208	1075 - Flemming St	5,653		8,165	8,165	
4208	1076 - Flemming St	-		7,974	7,974	
4215	1025 - Franks St	-		644	644	
4009	1069 - Grant St	-		7,314	7,314	
4009	1070 - Grant St	-		12,876	12,876	
4226	1019 - Gray St	-		13,843	13,843	
4234	759 - Hilltop Dve	-		5,298	5,298	
4039	1066 - Horne St	-		2,261	2,261	
4039	1066 - Horne St	-		8,008	8,008	
4152	1094 - Legge St Fingal	-		8,886	8,886	
4152	1095 - Legge St Fingal	-		9,612	9,612	
4152	1096 - Legge St Fingal	-		8,100	8,100	
4027	657 - Lomond Pl	-		3,493	3,493	
4829	764 - Main Rd, Binalong Bay	-		10,920	10,920	
4026	857 - Main St, St Marys	-		7,360	7,360	
4278	637 - Mangana St, Mathinna	-		2,044	2,044	
4066	172 - Mathinna Rd	-		25,119	25,119	
4144	391 - Medeas Cove Esp	9,187		10,661	10,661	

Asset Code	Details	Year to Date Actual	Budget C/F	2021-2022 Estimate	Total Budget + C/f	Comments
4092	1102 - Peddar St	-		2,711	2,711	
4092	1103 - Peddar St	-		11,404	11,404	
4332	273 - Rossarden Rd	-		53,983	53,983	
4356	71 - St Columba Falls Rd	32,043		7,500	7,500	
4356	72 - St Columba Falls Rd	-		38,584	38,584	
4399	1005 - Victoria St Part B	-		15,987	15,987	
4399	1006 - Victoria St Part B	-		2,958	2,958	
4399	1007 - Victoria St Part B	-		7,613	7,613	
4220	Giblin Street, Mathinna	4,239			-	
4829	764 - Main Road Binalong Bay	63,221		50,000	50,000	
4829	765 - Main Road Binalong Bay	-		50,000	50,000	
4026	St Marys - Esk Main Road Storey to Groom Street	8,916	50,000		50,000	Subject only to DoSG plan to place new overlay over Story Street.
	TOTAL RESEALS	162,527	50,000	448,805	498,805	
	ROAD RECONSTRUCTION / DIGOUTS					
4397	Walker Street, St Helens	-	-	-	-	
4018	Upper Scamander Road	1,275	-	-	-	
4389	Gardens Road - Digouts	36,814	-	250,000	250,000	Multiple digouts
4389	Gardens Road - Widening	39,766			-	
4389	Gardens Road - Digouts Sect 2	16,520			-	
4389	Gardens Road - Digouts Sect 3	24,166			-	
4389	Gardens Road - Digouts Sect 4	24,166			-	
4144	Medeas Cove Esplanade Reconstruction	41,057	-	100,000	100,000	Part B Reconstruct
4066	Mathinna Road	-		200,000	200,000	Address multiple defects
4066	Mathinna Road Digouts	-			-	
4001	Ansons Bay Road	75,274		350,000	350,000	Multiple digouts & extension of sealing works at Bosses Creek.
4001	Ansons Bay Road - SHEET	62,562				
4001	Ansons Bay Road - SEAL	-				

Asset Code	Details	Year to Date Actual	Budget C/F	2021-2022 Estimate	Total Budget + C/f	Comments
4353	Skyline Drive Intersection Upgrade	20,515			-	
4001	St Helens Pt Rd - near Cunningham St Jetty	24,826		47,406	47,406	
4021	216 - Mathinna Plains Road	920		185,000	185,000	
Multiple	Road Intersection Upgrade Works	-		50,000	50,000	
4001	Pavement Investigations Ansons Bay Rd	284			-	
4576	Asphalt Johns St, Cornwall	6,006				
	Ansons Bay Rd seal 800m	-		50,000	50,000	
4109	Atlas Drive - Retaining Wall Anchor	-	40,000	30,000	70,000	Additional funding required due to complexity of works at the site.
4389	Gardens Road - Sight Distance Works	6,871			-	\$200K Black Spot Funding
Multiple	Road Network - Sign Replacement	-	-	25,000	25,000	
	LRCI Phase 3 Projects to be determined	-		1,294,812	1,294,812	
4124	LRCI Phase 2 - Road sealing - Franks St, Falmouth	53,149	-	259,896	259,896	
4008	LRCI Phase 2-Road sealing-Morrison St, Falmouth	74,456	-		-	
4146	Roundabout - Medea & Quail Sts, St Helens	360	-		-	\$60K under the Black Spot Road Fund Program & \$30K by Council
	TOTAL ROADS OTHER	381,023	40,000	1,287,406	1,327,406	
	ROADS TOTAL	1,516,102	1,103,808	5,010,543	6,114,351	
	BRIDGES					
B0760	B760 Bent St, Mathinna	6,937		5,500	5,500	Replace deck
B2177	B2177 St Patricks Head Road	-		30,000	30,000	Replace deck
B7010	B7010 Rattrays Road	-		40,000	40,000	Replace deck
8188	Kirrwins Beach Jetty	51,495		142,000	142,000	Replace Jetty - funded by MAST
9310	Beauty Bay Jetty	81,532		62,000	62,000	Replace Jetty - funded by MAST
	TOTAL BRIDGES	139,963	-	279,500	279,500	

Asset Code	Details	Year to Date Actual	Budget C/F	2021-2022 Estimate	Total Budget + C/f	Comments
	STORMWATER					
Multiple	Minor stormwater Jobs	17,228	-	50,000	50,000	
4151	Treloggens Track	23,702	30,000		30,000	
	Osprey Drive	-		10,000	10,000	Design only
N/A	Implement SWMP priorities	109			-	
4217	Freshwater Street / Lade Court (Beaumaris)	-	70,000	-	70,000	
4230	Medea St - Opposite Doepel St	11,226	45,000		45,000	Project under review - may not be required
	Peron Stormwater System - design only	-		30,000	30,000	
4017	Beaumaris Ave	-		25,000	25,000	CFWD
	TOTAL STORMWATER	52,265	145,000	115,000	260,000	
	WASTE MANAGEMENT					
9004	Rehabilitation of former Binalong Bay Tip	-	5,000		5,000	Contingency sum only - no immediate requirement to undertake works
	Scamander - waste paint container station	-		15,000	15,000	
9003	Scamander WTS - Inert Landfill	5,818		20,000	20,000	Regulatory/consulting
	St Marys WTS - Addition to Existing Building	-		45,000	45,000	Potential grant funding application - roof only to front side and over existing container
9003	Scamander WTS retaining wall replacement	-		52,000	52,000	Contingency for potential replacement - condition monitoring in place for existing asset
	WASTE MANAGEMENT TOTAL	5,818	5,000	132,000	137,000	
	Total Capital expenditure	2,407,776	2,037,554	6,917,643	8,955,197	

ACTION	INFORMATION
PROPONENT	Council Officer
OFFICER	Bob Hoogland, Manager Corporate Services
FILE REFERENCE	040\028\002\
ASSOCIATED REPORTS AND DOCUMENTS	Nil

OFFICER'S RECOMMENDATION:

That the report be received.

INTRODUCTION:

The purpose of this report is to provide Councillors with an update of various issues which are being dealt with by the Visitor Information Centre.

PREVIOUS COUNCIL CONSIDERATION:

Provided as a monthly report – Council consideration at previous meetings.

OFFICER'S REPORT:**Staff Movements:**

Staff roster is operating normally.

Meetings Attended/Other information:

VIC staff noted:

- Numbers were higher than last year but still down from previous years. Most tourists are coming from VIC, NSW and QLD
- Starting to get a few requests for written information regarding mountain bike trails.
- Majority of our requests from people coming into the centre is printed information and maps for walking tracks within the area.

History Room Curator noted:

- NAA exhibition materials have finally been collected and returned, many thanks to depot staff and volunteers for their assistance
- Resuming monthly Backroom meetings at the St Helens History Room from Friday 11th March 2022
- Genealogical computer should be back from repairs 16th March 2022

- The Chinese Experience is having problems with its start-up button feature and is now proving unreliable for visitors to the museum, expecting this to be inspected and rectified soon.
- Statistics for February 2022 Income was down about 50% in revenue totalling \$578.66 (2021:\$693.90; 2020:\$913.10; 2019:\$936.65; 2018:\$1451.45) Visitation into the museum was about the same highlighting a significant drop in visitor numbers also with 105 in February 2022 compared to previous years (2021:108; 2020:165; 2019: 195; 2018: 217) Volunteer hours remains very stable with 1185 hours for February averaging out to 29.62 hours per week for that month.

Statistics:

Door Counts:

Month/Year	Visitor Numbers	Daily Average	History Room
February 2013	5,371	169.50	396
February 2014	6,053	216.17	430
February 2015	6,739	240.67	529
February 2016	6,943	239.41	203
February 2017	5,707	203.82	182
February 2018	4,529	161.75	209
February 2019	5,290	188.93	195
February 2020	4,190	144.48	165
February 2021	2,242	80.07	108
February 2022	2,397	85.61	105

Revenue 2020/2021:

Month	VIC Sales	HR Entry	HR Donations
July	2,335.55	194.00	121.65
August	1,774.39	111.00	78.05
September	1,642.36	216.00	83.10
October	1,791.61	372.00	73.45
November	2,022.22	137.00	105.05
December	3,963.18	217.00	65.15
January	3,922.85	420.00	113.25
February	5,078.95	456.00	237.90
March	6,599.42	662.00	233.40
April	6,002.76	451.00	174.15
May	3,616.50	373.00	132.90
June	1,953.40	257.00	78.95

Revenue 2021/2022:

Month	VIC Sales	HR Entry	HR Donations
July	2,534.48	200.00	72.95
August	1,820.81	Nil	138.50
September	2,460.63	267.00	96.20
October	2,596.31	237.00	114.55
November	3,035.09	209.00	171.30
December	2,783.25	181.00	42.50
January	4,909.95	426.00	86.65
February	6,123.46	427.00	151.66

STRATEGIC PLAN & ANNUAL PLAN:

Strategic Plan 2017-2027

Goal

Economy - To foster innovation and develop vibrant and growing local economies which offer opportunities for employment and development of businesses across a range of industry sectors.

Strategies

Create a positive brand which draws on the attractiveness of the area and lifestyle to entice people and businesses' to live and work in BOD.

LEGISLATION & POLICIES:

Nil.

BUDGET AND FINANCIAL IMPLICATIONS:

Not applicable.

VOTING REQUIREMENTS:

Simple Majority.

ACTION	DECISION
PROPONENT	Secretary to the Audit Panel
OFFICER	Manager Corporate Services – Bob Hoogland
FILE REFERENCE	014\002\001\
ASSOCIATED REPORTS AND DOCUMENTS	Minutes of Audit Panel Meeting 07 March 2022

OFFICER’S RECOMMENDATION:

That Council receive the minutes of the Audit Panel 07 March 2022

INTRODUCTION:

Council’s Audit Panel meets every three months and the minutes of each meeting are required to be provided to Council.

PREVIOUS COUNCIL CONSIDERATION:

Minutes of Audit Panel meetings are provided to and considered by Council following those meetings, four times per year. This specific report has not previously been considered by Council.

OFFICER’S REPORT:

As per the minutes, the Audit Panel received and reviewed various elements of Council’s financial performance, internal and external audit activities, management of risk and review of policies. Legislation requires these minutes to be provided to Council.

A review of Policy LG48 Contribution to Boundary was recommended to Council for adoption under a separate agenda report.

It is recommended Council receive these minutes.

STRATEGIC PLAN & ANNUAL PLAN:

Strategic Plan 2017 – 2027

Goal

Services - To have access to quality services that are responsive to the changing needs of the community and lead to improved health, education and employment outcomes.

Strategies

- Work collaboratively to ensure services and service providers are coordinated and meeting the actual and changing needs of the community.
- Ensure Council services support the betterment of the community while balancing statutory requirements with community and customer needs.

LEGISLATION & POLICIES:

Local Government (Audit Panels) Order 2014
Division 4 – Audit Panels of Local Government Act 1993

BUDGET; FUNDING AND FINANCIAL IMPLICATIONS:

Nil

VOTING REQUIREMENTS:

Simple Majority.



Minutes of the Meeting of the Audit Panel

Meeting Time and Date: Monday 7 March 2022 8.30 am

Meeting Venue: Break O'Day Council Library

Present: A Gray (Chair); Cllr B LeFevre; Cllr J McGivern

In attendance: General Manager – J Brown (GM); Manager Corporate Services – B Hoogland (MCS)

Apology: Cllr L Whittaker;

Order of Business:

Item 1 – Declaration of Pecuniary Interests/Conflict of Interests

Nil

Item 2 – Adoption of Previous Minutes

Minutes of the Meeting 6 December 2021 were accepted as circulated, having been received by Council at the January 2022 Meeting

Item 3 – Business Arising

Nil

Item 4 – Outstanding from Previous Meetings – Action Sheet

MCS noted incorporating a check total from the general ledger with the spreadsheet report of the monthly financial reports remains outstanding.

Chair noted the request from the December 2021 meeting to circulate a copy of the MTB Asset Management Plan.

Order of Business – Governance and Strategy:

Item 5 – Review 10 Year Term Financial Plan

MCS noted that the circulated Long Term Financial Plan (LTFP) has not been updated in 2021/2022. Although the LTFP covers 10 years, it is annually updated with the most recent actual and budget information. This is normally completed and presented to Council before the end of the calendar year and is still expected to be presented to Council as it is does inform the budget decisions. GM noted a property investment opportunity that could be

funded by cash or borrowings, depending on forecast cash flow. The Audit Panel received the report.

Item 6 – Review Financial Management Strategy (FMS)

The meeting considered the Strategy as circulated, noting that this was the same report considered by Council at the similar meeting in 2021. The Chair asked if any significant changes had occurred. MCS confirmed that, considering the very high level of the FMS, no change had occurred and the strategy considered appropriate without amendment. The Audit Panel received the Financial Management Strategy.

Item 7 – Review Preliminary Budget parameters and assumptions

The Audit Panel received the circulated budget timetable and MCS noted that the process of initial budget preparation was progressing. The Chair asked about budget consideration of wage increases and any EBA considerations. GM noted EBA was due for review but that Council's approach of using the National Wage Case as a basis for annual wage increases provides an approach that is not controversial. Council generally budgets for 3% which generally has adequately covered wage case decisions and other changes, there are no "years of service" based wage increases.

MCS noted advice that interim valuation increases which were "frozen" for rating purposes by the state government due to covid, will be relevant for consideration in the 2022/2023 budget process and Council will need to consider amending the differential rate partly or wholly to adjust for any such valuation increases.

The Audit Panel received the budget report.

MCS also tabled a report of a Review of the 2021/2022 Budget which was being considered by Council at the Workshop later on the same day. The report should have been included in the circulated agenda. MCS noted the report identified changes to carried forward balances identified subsequent to budget adoption. As well, the report identifies amendments to the adopted capital budget, new projects as well as adjustments between adopted items.

The Audit Panel received the tabled report.

Item 8 – Review Policies and Procedures

The meeting considered the circulated report, identifying several policies reviewed and adopted by Council since the last Audit Panel meeting.

The Audit Panel also considered the Debt Collection Procedure and Policy LG48 Contribution to Boundary Fences, MCS noting that minimal changes are considered necessary to either and recommending the amended documents as circulated.

The Audit Panel received the reports and recommended that the GM accept the amended Debt Collection Procedure and Council adopt the amended Contribution to Boundary Fences Policy.

Order of Business – Financial Reporting

Item 9 - Financial Reports

The Panel considered the circulated end of month financial report as at 31 January 2022 received at the February 2022 Council Meeting. The Audit Panel received the report.

Item 10 - Special Reports

Nil

Order of Business – Internal Audit

Item 11 – Internal Audit Reports

The Audit Panel considered the circulated Schedule and Register. MCS noted that these were unchanged since the last meeting, no audits having been undertaken. The Chair reiterated the important part that Internal Audit plays in the overall confidence of the Audit Panel in the Council systems and processes and noted the expectation that some audits should be completed prior to 30 June.

GM noted the Customer Service Charter has been substantially revised and the changed approach considered by Council shortly. On that basis, the audit of the Charter may be held over until the new version is in place.

MCS noted that an additional staffed member trained/qualified to undertake internal audits could assist in ensuring completion of internal audits.

The Audit panel received the reports.

Order of Business – External Audit

Item 12 – External Audit Reports

MCS noted that the receipt and circulation of a draft Audit Strategy for consideration by the Audit panel and an on-site visit by two Tasmanian Audit office staff, last week, being the planning visit as identified in the draft Strategy.

Mr David Bond, Assistant Auditor-General – Audit, attended the meeting by phone.

Mr Bond went through the draft Audit Strategy, highlighting the elements of materiality, focus on valuations of PP&E, the team and the timetable. Mr Bond noted the 5% increase in audit fees and confirmed that this was across local governments and not directed specifically at Break O'Day Council.

Mr Bond confirmed that there were no performance audits being undertaken relevant to Break O'Day Council.

The Audit Panel received the external audit report.

Order of Business – Risk Management and Compliance

Item 13 – Risk Management Reports

The meeting considered the circulated risk management quarterly report, noting the ongoing reviews of the risk register and that there were no outstanding reviews.

The Audit Panel received the report.

Item 14 – Review Procedure for Compliance with relevant Legislation

MCS noted that LGAT reviews changes in legislation utilising and advised local government of relevant action if required. The Audit Panel received the verbal report.

Item 15 – Review Internal/Fraud Management Controls

The Audit Panel considered the circulated Policy and Procedure. MCS noted that the controls continue to be appropriate to the level of risk and resources of Council. The Panel received the report.

Item 16 – Review process to manage insurance cover

The Audit Panel noted the extensive insurance renewal document and the breadth of coverage. MCS noted that Council was now providing information to Council's broker in preparation of the insurance offer for 2022/2023 as the cycle of insurance coverage continues. The Audit panel received the report.

Item 17 – Review Delegations

The Panel noted the register of delegations. The GM noted that updates to delegations was similar to and in conjunction with changes to legislation, supplemented by any staff changes. The Panel received the report.

Item 18 – Review Tendering Arrangements

MCS noted tendering arrangements as per the circulated Policy LG07. Clrs LeFevre and McGiveron confirmed the appropriateness of the processes. The Audit panel received the report.

Item 19 – Monitor/Oversee claims/lawsuits/instances of fraud

The Chair queried if there were any reportable instances to be brought to the attention of the Panel. GM noted a dispute between property owners involving Council's role in planning approval has resulted in legal action. Council's insurers are being informed. No instances of fraud or illegal/unethical behaviour were reported.

The Audit Panel received the verbal report.

Order of Business – Other Business

Item 20 – National Competition Policies

MCS noted that Council's activities in quarrying product for roadworks and provision of free camping are potential for competitive activity. The nature and level of activity, however, does not result in actual competitive activity. The Audit panel received the report.

Item 22 - Meeting Close/Next Meeting Date

The meeting closed at 9.40am, the next meeting has been scheduled for 06 June 2022

ACTION	DECISION
PROPONENT	Council Officer
OFFICER	Manager Corporate Services – Bob Hoogland
FILE REFERENCE	002\024\007\
ASSOCIATED REPORTS AND DOCUMENTS	Draft Policy LG29 Privacy

OFFICER’S RECOMMENDATION:

That Policy LG29 Privacy Policy be adopted as amended.

INTRODUCTION:

This Policy is not due for review until 2023, however there have been some minor changes in legislation and it is now submitted for Council review.

PREVIOUS COUNCIL CONSIDERATION:

Adopted 19 March 2012 – Minute No 03/12.15.4.069

Amended 17 March 2014 – Minute No 03/14.11.14.059

Amended 20 February 2017 – Minute No 02/17.12.8.32

Amended 16 March 2020 – Minute No 03/20.12.7.37

This specific matter was considered at a recent Council Workshop

OFFICER’S REPORT:

This Policy is not due for review until 2023, however there have been some minor changes in legislation so the opportunity was taken to amend wording and formatting.

The Policy is considered to be reasonable and appropriate and is recommended for adoption with amendments.

STRATEGIC PLAN & ANNUAL PLAN:

Strategic Plan 2017-2027

Goal

Services - To have access to quality services that are responsive to the changing needs of the community and lead to improved health, education and employment outcomes.

Strategy

Ensure Council services support the betterment of the community while balancing statutory requirements with community and customer needs.

LEGISLATION & POLICIES:

As identified in the Policy.

BUDGET; FUNDING AND FINANCIAL IMPLICATIONS:

Nil

VOTING REQUIREMENTS:

Simple Majority.

POLICY NO LG29 PRIVACY POLICY

DEPARTMENT:	Corporate Services
RESPONSIBLE OFFICER:	Manager Corporate Services
LINK TO STRATEGIC PLAN:	Continuously strive for quality, responsive customer service and enhancement of image of Council.
STATUTORY AUTHORITY:	Privacy Act 1998 Privacy Amendment (Enhancing Privacy Protection) Act 2012 Australian Privacy Principles (APP) Personal Information Protection Act 2004
OBJECTIVE:	The Break O'Day Council respects the privacy rights of all individuals in the workplace. The purpose of this policy is to ensure that Break O'Day Council complies at all times with its obligations under the <i>Privacy Act 1998</i> and the AAP.
POLICY INFORMATION:	Adopted 19 March 2012 – Minute No 03/12.15.4.069 Amended 17 March 2014 – Minute No 03/14.11.14.059 Amended 20 February 2017 – Minute No 02/17.12.8.32 Amended 16 March 2020 – Minute No 03/20.12.7.37

POLICY

1. INTRODUCTION

The Break O'Day Council respects the privacy rights of all individuals in the workplace (participants). Break O'Day Council is committed to ensuring that all participants comply at all times with their obligations under the Act and the state government's Personal Information Protection Act 2004. For the purposes of this policy, the Privacy Officer is Council's Manager Corporate Services.

2. NATIONAL PRIVACY PRINCIPLES

Break O'Day Council is bound by the Australian Privacy Principles ('the Principles').

3. INFORMATION HELD

Break O'Day Council currently holds some information in relation to its employees, contractors and other workplace participants. This information includes, but is not limited to:

- Tax File Numbers.
- Information relating to the personal background of these workplace participants Information documenting the work history of these workplace participants

There are a variety of reasons why Break O'Day Council is required to hold this information. Some of these reasons include:

- Ensuring that both Break O'Day Council and any workplace participants are meeting their obligations under relevant legislation as well as their contract of employment.
- Ensuring the health, safety and welfare of all workplace participants at times when they are performing work for Break O'Day Council.



- Allowing appropriate insurance coverage for these workplace participants.

The above information will be available to those employees who require this information to complete their work.

There may be certain circumstances where Break O'Day Council is contacted in relation to some or all of the above personal information, for example, when an employee has applied for a loan with a financial institution and that financial institution contacts Break O'Day Council to verify details of income being received. Break O'Day Council's policy in relation to providing this information is that it will obtain your consent before giving out such information. Preferably employees should notify Break O'Day Council that such information is required in advance.

Should an employee require access to his/her own personal record, a request should be put to Break O'Day Council, who will allow the employee to look at the file in the presence of their supervisor or the Manager Corporate Services.

4. VALUABLES AND PERSONAL EFFECTS

Break O'Day Council will not be responsible for employees personal valuables or effects which are stolen, misplaced or broken whilst at work, unless said effects were required to be used in the employees normal course of duty.

5. CUSTOMER DETAILS

All information held relating to a workplace participant is treated as confidential and access to such information is strictly limited. Information shall only be available to employees who are required to have access to it during the course of their work and for the purpose for which the information was obtained.

It is Break O'Day Council's policy not to give personal information about its customers, rate payers or employees (for example, home addresses, phone numbers, outstanding amounts, etc) to anyone, unless required by law.

6. ACCESS AND CORRECTION

Individuals are entitled to access personal information about them which is held by the Council. Individuals are entitled to know generally what sort of personal information the Council holds about them, for what purposes, and how it collects, holds, uses and discloses that information. Requests for access to such information are to be made in writing and forwarded to the Council's Privacy Officer for action.

The Privacy Officer must establish the identity of the individual asking for the information. If an individual has made a written request for access, the Privacy Officer will acknowledge the request as soon as possible, but within seven (7) days of the request. If granting access is straight forward, it will be appropriate to grant access within fourteen (14) days, or if providing access is more complicated, within thirty (30) days.

The Council will provide written reasons when a request for access or correction of personal information is refused.

7. PENALTIES

Any employee found to have contravened this policy will face disciplinary action. Disciplinary action may include a formal warning, demotion, or counselling and may ultimately lead to the termination of employment.



8. COMPLAINTS AND CONTACT DETAILS

Anyone who feels that there has been an unwarranted invasion of their privacy should contact the General Manager in writing.

9. MONITORING AND REVIEW

This Policy will be reviewed every three (3) years in line with the Council's Policy Framework or earlier in the event of major changes to legislation or related policies, procedures or if deemed necessary by the General Manager.

ACTION	DECISION
PROPONENT	Council Officer
OFFICER	Manager Corporate Services – Bob Hoogland
FILE REFERENCE	002\024\007\
ASSOCIATED REPORTS AND DOCUMENTS	Draft Policy LG48 Contribution to Boundary Fences

OFFICER’S RECOMMENDATION:

That Policy LG48 Contribution to Boundary Fences be adopted without amendment

INTRODUCTION:

This Policy is overdue for review and has been considered by relevant officers and managers and Council’s Audit Panel.

PREVIOUS COUNCIL CONSIDERATION:

Adopted 19 March 2012 – Minute No 03/12.15.4.069

Amended 17 March 2014 – Minute No 03/14.11.11.056

Amended 20 April 2015 – Minute No 04/15.11.15.98

Amended 19 February 2018 – Minute No 02/18.12.5.30

This specific amendment has not been considered by Council but has been considered at recent meeting of Council’s Audit Panel

OFFICER’S REPORT:

This Policy is overdue for review and has been considered by relevant officers and managers and Council’s Audit Panel.

The Policy is considered appropriate, without amendment. Although there are values set in the Policy, the Policy generally relates to percentage contributions. As there have been no applications for contributions paid since the last review, the amounts are no considered to require adjustment.

The Audit Panel also recommended adoption by Council.

STRATEGIC PLAN & ANNUAL PLAN:

Strategic Plan 2017 - 2027

Goal

Services - To have access to quality services that are responsive to the changing needs of the community and lead to improved health, education and employment outcomes.

Strategy

Ensure Council services support the betterment of the community while balancing statutory requirements with community and customer needs.

LEGISLATION & POLICIES:

As identified in the Policy.

BUDGET; FUNDING AND FINANCIAL IMPLICATIONS:

Nil

VOTING REQUIREMENTS:

Simple Majority.

POLICY NO LG48 CONTRIBUTION TO BOUNDARY FENCES

DEPARTMENT:	Corporate Services
RESPONSIBLE OFFICER:	Manager Corporate Services
LINK TO STRATEGIC PLAN:	Ensure Council services support the betterment of the community while balancing statutory requirements with community and customer needs
STATUTORY AUTHORITY:	Boundary Fences Act 1908
OBJECTIVE:	To ensure that all applications for Council assistance with the erection, repair or replacement of boundary fencing between Council properties and private land are dealt with in a fair and consistent manner and at a known cost to Council.
POLICY INFORMATION:	Adopted 16 February 2015 – Minute No 02/15.11.8.43 Amended 19 February 2018 – Minute No 02/18.12.9.34

POLICY

Council will share the cost of fencing boundaries between private and Council owned land in accordance with the Boundary Fences Act 1908. This act exempts Council from making a contribution where Council owned land is a roadway which includes a public highway, street, right – of-way, reserve or public place, whether it be an access, horse-way or foot-way.

Situations where Council is not exempt and is required to share in the cost of a boundary fence include:

- Where a property adjoins a Council owned house or building.
- Council instigated higher impact or intensified development close to an adjoining landowner without a sufficient buffer.
- Commercial or security area e.g. Council depot or commercial car park.

The contribution will be 50% of the cost of materials plus 50% of the cost or value of the labour component of a "standard" fence.

The contribution will only be payable where Council's written agreement is obtained before construction or repair works begin.

The following conditions form part of this Policy:

(a) Applications:

Applications for a Council contribution must be made in writing and detail fully the type of fence proposed and be accompanied by quotations for the materials and labour costs involved. Where a landowner proposes to supply labour, the estimated value of this labour must be included.

(b) "Standard" Fence:

Where a Council property adjoins residential property, a "standard" fence will be of solid face construction, consistent with other fences in the immediate area, utilise sturdy durable materials and be erected in a tradesman-like manner.

Where a Council property adjoins commercial or industrial property, a "standard" fence will be of wire mesh, chain link or solid face construction, utilise sturdy durable materials and be erected in a tradesman-like manner.

Where a Council property adjoins rural or undeveloped land, a "standard" fence will be of five-wire and timber post construction, utilise sturdy durable materials and be erected in a tradesman-like manner.

Where a landowner proposes a fence which, in Council's opinion, exceeds a "standard" fence, the contribution payable will be limited to no more than would have been payable by Council for a "standard" fence.

A contribution will not be payable in respect of retaining walls or any structure intended by a landowner to extend the usefulness or enjoyment of private land.

(c) Project Responsibility:

Council reserves the right to assume responsibility for the erection of any fence which is the subject of an application for a contribution under this Policy. Where it does so, written agreement from the adjoining landowner will be required before construction can commence.

Where it is agreed an adjoining landowner will assume responsibility for erection of a fence, Council's contribution will be payable on completion of construction of the fence to the satisfaction of Council's General Manager or his delegate.

(d) Postponement to Subsequent Financial Year's Budget

Where an individual application's contribution will exceed \$2,000 or the total amount of contributions under this Policy in any financial year will exceed \$5,000, Council may postpone the payment of the contribution to the following financial year's budget.

MONITORING AND REVIEW

This Policy will be reviewed every three (3) years in line with the Council's Policy Framework or earlier in the event of major changes to legislation or related policies, procedures or if deemed necessary by the General Manager.

ACTION	DECISION
PROPONENT	Officer
OFFICER	Manager Corporate Services – Bob Hoogland
FILE REFERENCE	014\002\001\
ASSOCIATED REPORTS AND DOCUMENTS	Financial Reports as at 31 January 2022 with recommended budget amendments

OFFICER'S RECOMMENDATION:

That Council receive the Budget Estimates 2021-2022 Review and the following variances be applied to the original 2021-2022 budget as set by Council Minutes:

Amend Capital Expenditure	\$
Carried forward changes:	
Community Services Storage at St Helens Depot	(5,000)
Four Mile Creek Community Hub not proceeding	(57,880)
St Helens Sports Complex – Athletics Building	3,601
Scamander Reserve Shade Structure	(6,524)
Car parking & MTB Hub	45,043
Parnella/Foreshore walkway	(1,500)
Scamander entrance at Wrinklers	(11,102)
Binalong Bay Coffey Drive Footpath	13,000
Lawry Heights St Helens Footpath	(10,000)
Binalong Bay Main Road Footpath	(5,918)
Medea Cove Road/Footpath	(6,844)
Resheeting Anchor Road (2 sections)	20,900
Atlas Drive Retaining Wall Anchor	(4,796)
Stormwater – Medea Street	(33,774)
Stormwater - Freshwater St/Lade Crt Beaumaris	(70,000)
LRCI round 1 & 2 projects	6,668
Total Carried Forward Adjustments	\$(124,126)

New Items/Adjustments:	
Community Services Storage at Depot	406
Marine Rescue Building upgrades (grant to Marine Rescue not Council)	(150,000)
Car parking & MTB Hub	41,054
St Marys Flood Levy	7,444
Digital Noticeboard & PA System Flagstaff (grant funded)	19,485
Aerodrome fencing (\$90k grant)	92,000
St Helens Sports Complex lighting towers (Council contribution)	15,000
Medea Cove Road/Footpath	(83,421)
Treloggen Drive kerb & Channel	45,000
Atlas Drive Retaining Wall Anchor	4,796
Bent Street Bridge, Mathinna – replace deck	24,500
Kirwins Beach Jetty – adjust budget	(19,282)
Beauty Bay Jetty – adjust budget	19,282
Roundabout – Medea/Quail Street (\$60k Blackspot Grant)	90,000
Medea Cove Esplanade Reconstruct – part B	(30,000)
LRCI Round 3 – Cecilia Street Northern End	(80,000)
8T Excavator – second hand (budget adjustment)	20,000
Toyota Hilux 2 Door Flat Tray Plant No 1318	(20,000)
TOTAL CAPITAL ADJUSTMENT (Decrease capital expenditure)	\$(3,736)

INTRODUCTION:

The 2021/2022 budget has been reviewed by management, with changes reflecting corrections to actual verses expected carried forward capital projects and recognising changes to the capital budget subsequent to its adoption.

PREVIOUS COUNCIL CONSIDERATION:

The original 2021/2022 budget was presented to Council and adopted by Council. Monthly financial statements have been reported to Council. Council has made decisions to adjust the capital budget which have yet to be recognised in the budget. This specific matter was considered at a recent Council Workshop.

OFFICER'S REPORT:

The 2021/2022 budget has been reviewed by management, with changes reflecting corrections to actual verses expected carried forward capital projects.

At the time of the preparation of the budget, reviews were undertaken with respect to capital projects which would be completed by the end of the financial year and works to be carried over. Management are now able to properly budget for these projects carried over from 2020/2021 and the budget amended accordingly. The cash budget is unaffected as the carried forward cash amount is similarly changed.

There are also adjustments to the adopted capital budget recognising new project undertaken and some adjustments between capital projects. The cash budget is affected by the same amount as the net change to the capital budget.

STRATEGIC PLAN & ANNUAL PLAN:

Strategic Plan 2017 – 2027

Goal

Infrastructure - To provide quality infrastructure which enhances the liveability and viability of our communities for residents and visitors.

Strategy

Develop and maintain infrastructure assets in line with affordable long-term strategies.

Goal

Services -To have access to quality services that are responsive to the changing needs of the community and lead to improved health, education and employment outcomes.

Strategy

Ensure Council services support the betterment of the community while balancing statutory requirements with community and customer needs.

LEGISLATION & POLICIES:

Section 82 of the *Local Government Act 1993*.

BUDGET; FUNDING AND FINANCIAL IMPLICATIONS:

As identified in the report.

VOTING REQUIREMENTS:

Absolute Majority.

Trading Account Summary

Council's current position for the month ending 31 January is summarised as follows:-

CASH AT BEGINNING OF PERIOD	12,421,876
TOTAL INCOME FOR PERIOD	578,984
TOTAL AVAILABLE FUNDS	13,000,860
LESS TOTAL EXPENDITURE	1,325,682
CASH AT END OF PERIOD	11,675,178
OUTSTANDING SUNDRY DEBTORS 60 DAYS & OVER	4,881

N.B. Cashflows in the short term are not equivalent to accounting surplus or deficit and therefore cash flows in the above statement will not necessarily equal figures shown elsewhere in this report.

Income Statement					
2021-2022					
	2020-2021	Year to Date Actual	Year to Date Budget	2021-2022 Estimate	Comments
INCOME					
Rates and Charges	9,770,000	10,291,323	10,139,877	10,216,483	
User Charges	1,313,000	584,413	535,520	910,591	
Grants	3,204,000	832,710	744,236	2,916,944	
Other Income	278,000	170,498	71,167	122,000	
Investment Income	303,000	204,715	20,417	423,000	TasWater dividend
Total Income	14,868,000	12,083,660	11,511,216	14,589,018	
Capital Income					
Capital grants	5,573,000	977,851	873,427	2,759,708	
Profit or Loss on Sale of Assets	(988,000)	-	-	120,000	
Total Income	19,453,000	13,061,511	12,384,643	17,468,726	
EXPENSES					
Employee Expenses	5,073,000	2,898,085	3,287,554	5,635,807	Positions not filled
Materials and Services	5,136,000	3,527,237	2,957,476	4,891,947	Capital to be corrected
Depreciation and amortisation	3,802,000	2,291,360	2,201,003	3,773,148	
Other expenses	1,587,000	382,855	361,983	734,466	
Total Expenses	15,598,000	9,099,537	8,808,017	15,035,368	
Net Operating Surplus\ (Deficit)	(730,000)	2,984,123	2,703,199	(446,350)	
Net Surplus\ (Deficit)	3,855,000	3,961,974	3,576,626	2,433,358	

Profit & Loss Statement						
2021 - 2022						
		Year to Date Actual	Year to Date Budget	2021-2022 Budget	% of Annual Budget used	Comments
1600	Revenues					
1611	General Rate	7,696,442	7,603,116	7,603,116	101%	
1612	Waste Charges	1,318,210	1,302,700	1,302,700	101%	
1613	Fire Levy	374,853	372,656	372,656	101%	
1614	Tips & Transfer Stations	131,487	107,249	183,855	72%	
1615	Recycling Charges	392,339	386,232	386,232	102%	
1616	Early Settlement Discounts	(104,954)	(106,667)	(106,667)	98%	
1617	Wheelie Bin Charges	482,946	474,590	474,590	102%	
	Total Rates	10,291,323	10,139,877	10,216,483	101%	
	Environmental Health					
1621	Waste Disposal Fees	-	-	-		
1622	Inspection Fees	-	3,500	6,000	0%	
1623	Health/Food Licence Fees & Fines	2,169	8,167	14,000	15%	
1624	Immunisations	786	583	1,000	79%	
1625	Sampling	-	-	-		
1626	Place of Assembly Licence	-	-	-		
	Total Environmental Health	2,954	12,250	21,000	14%	
	Municipal Inspector					
1631	Kennel Licences	140	-	1,200	12%	
1632	Dog Registrations	9,534	8,350	50,100	19%	
1633	Dog Impoundment Fees & Fines	364	1,458	2,500	15%	
1634	Dog Replacement Tags	100	-	-		
1635	Caravan Fees and Fines	68,309	65,000	65,000	105%	
1636	Fire Abatement Charges	-	-	2,000	0%	
1637	Infringement Notices	(410)	5,833	10,000	-4%	Infringements lodged & withdrawn
	Total Municipal inspector	78,038	80,642	130,800	60%	
	Building Control Fees					
1641	Building Fees	23,990	8,750	15,000	160%	Variable and difficult to budget for
1642	Plumbing	28,795	29,167	50,000	58%	
1643	Building Search Fees	1,500	700	1,200	125%	
1644	Permit Administration	23,880	20,417	35,000	68%	
1645	Building Inspections	31,041	32,083	55,000	56%	
1646	Plumbing Inspections	-	-	-		
1647	Certificates of Likely Compliance	28,036	26,250	45,000	62%	
1649	Privately Certified Permit Fee	-	-	-		
1650	Private Blding Surveying Fees & Similar	-	-	-		
1651	Development Application Fees	67,202	40,833	70,000	96%	
1652	Planning Scheme	-	-	-		

		Year to Date Actual	Year to Date Budget	2021-2022 Budget	% of Annual Budget used	Comments
1653	Subdivision Fees	4,880	2,042	3,500	139%	
1654	Advertising Fee	48,050	40,833	70,000	69%	
1655	Adhesion Orders	630	292	500	126%	
1656	Engineering Fees	6,741	1,167	2,000	337%	
1657	Public Open Space	12,987	11,667	20,000	65%	
1658	Illegal Building Fees	2,168	-	-		
	Total Planning & Blding Control Fees	279,900	214,200	367,200	76%	
	Government Fees Levies					
1661	B.C.I Training Levy	26,596	17,500	30,000	89%	
1662	Building Permit Levy	13,298	9,917	17,000	78%	
1663	132 & 337 Certificates	83,980	70,000	120,000	70%	
1664	Section 137 Property Sales	-	-	-		
1665	SES Contributions	-	-	-		
1666	Right to Information	83	-	-		
	Total Government Fees Levies	123,957	97,417	167,000	74%	Volume higher than budgeted for.
	Investment Income					
1671	Interest Income	10,715	20,417	35,000	31%	
1674	Guarantee Fees - TasWater	-	-	-		
1675	Tax Equivalents - TasWater	-	-	-		
1676	Dividends - TasWater	194,000	-	388,000	50%	Early dividend payment
	Total Investment Income	204,715	20,417	423,000	48%	
	Sales Hire and Commission					
1681	Sales	25,369	55,475	95,100	27%	Gravel used not recognised
1682	Commission	10,187	8,453	14,491	70%	
1683	Equipment Hire	45	-	-		
1684	Facilities and Hall Hire	23,029	23,333	40,000	58%	
1685	Facilities Leases	40,936	43,750	75,000	55%	
1686	Public Liability Blanket Cover	-	-	-		
1687	History Room Other Income	-	-	-		
	Total Sales Hire and Commission	99,565	131,012	224,591	44%	
	Other Income					
1761	Late Payment Penalties inc Interest	51,614	46,667	80,000	65%	
1763	Heavy Vehicle Contributions	-	-	-		
1765	Private Works	62,973	11,667	20,000	315%	Variable and difficult to budget for
1766	Cemetery	14,818	11,667	20,000	74%	
1767	Contributions	2,350	-	-		
1768	Miscellaneous Income	581	-	-		
	Total Other Income	132,335	70,000	120,000	110%	

		Year to Date Actual	Year to Date Budget	2021-2022 Budget	% of Annual Budget used	Comments
	Reimbursements					
1771	Collection Costs	-	-	-		
1772	Insurance Recoveries	-	-	-		
1773	Workers Comp. Recoveries	30,374	1,167	2,000	1519%	Offset for an expense item
1774	Training Fees Re-imbursements	-	-	-		
1775	Roundings	(273)	-	-		
1776	Miscellaneous Reimbursements	5,286	-	-		
1778	GST free reimbursements	2,776	-	-		
	Total Reimbursements	38,163	1,167	2,000	1908%	
	Gain or Loss on Sale of Assets					
1781	Profit or Loss on Sale of Assets	-		120,000	0%	
	Total Gain or Loss on Sale of Assets	-	-	120,000	0%	
	Grant Income					
	Operating Grants					
1792	Financial Assistance Grant	789,309	724,236	2,896,944	27%	Annual increase higher than forecast
	Building Better Regions Fund		-	-		
1794	State Grants - Other	21,477	-	-		
1794	Learner Driver Mentor Grant	19,924	20,000	20,000	100%	
1794	Drought Weed Management		-			
1796	NRM Facilitator	2,000	-			
	Total Operating Grants	832,710	744,236	2,916,944	29%	
	Capital Grants					
1791	Roads to Recovery	466,187	550,427	2,201,708	21%	
1791	Old Tasman Hotel	-	-			
1791	DCF Round 2 Projects		-			
1791	CDG Georges Bay Walking Trail		-			
1791	Turf Mower		-			
1791	Blackspot		-			
1791	St Helens Pt Rd (Parkside)		-			
1791	Mountain Bike Trails - Federal Grant	-	-	-		
1791	Drought Communities Grant	-	-			
1791	St Marys Flood Mitigation	-	-	-		
1793	State Grants Other	511,665	204,000	204,000	251%	
1791	Buildings			150,000		
1795	Other Grants	-	119,000	204,000	0%	
	Total Capital Grants	977,851	873,427	2,759,708	35%	
	Total Revenue	13,061,511	12,384,643	17,468,726	75%	

		Year to Date Actual	Year to Date Budget	2021-2022 Budget	% of Annual Budget used	Comments
	Expenses					
	Employee Costs					
1811	Salaries and Wages	2,079,097	2,274,806	3,899,667	53%	
1812	On Costs	790,401	990,074	1,697,270	47%	
1813	Overtime Payments	28,587	22,675	38,871	74%	
	Total Employee Costs	2,898,085	3,287,554	5,635,807	51%	
	Energy Costs					
1851	Electricity	69,510	90,178	154,590	45%	
	Total Energy Costs	69,510	90,178	154,590	45%	
	Materials and Contracts					
1861	Advertising	28,112	34,125	58,500	48%	
1862	Accom Receipts & Park Passes - Hist Rm	-	-	-		
1863	Bank Charges - GST	22,323	14,117	24,200	92%	More transactions in the first half year
1864	Books Manuals Publications	2,128	2,363	4,050	53%	
1865	Catering	8,638	9,567	16,400	53%	
1866	Bank Charges - FREE	270	583	1,000	27%	
1867	Computer Hardware Purchase	30,042	12,000	15,000	200%	Additional IT equipment required
1868	Computer Software Purchase	-	-	-		
1869	Computer Internet Charges	-	-	-		
1870	Computer Licence & Maint Fees	132,207	120,750	207,000	64%	
1871	Commission Paid	-	-	-		
1872	Corporate Membership	121,112	130,000	144,790	84%	
1873	Debt Collection	4,177	9,333	16,000	26%	
1875	Public Liability Insurance	-	-	-		
1876	Stock Purchases for Resale	12,272	17,500	30,000	41%	
1890	Equipment Hire and Leasing	13,474	22,458	38,500	35%	
1891	Equip Maint & Minor Purchases	15,141	12,000	12,550	121%	More small equip than budgeted for
1893	Internet Billpay Costs	212	4,083	7,000	3%	
1894	IVR Charges	-	-	-		
1895	Licensing and Licence Costs	34,191	54,500	93,429	37%	
1896	Land & Bldg Rental or Leasing Costs	30,663	29,167	50,000	61%	
1897	Materials	258,805	217,766	373,313	69%	
1898	Phone Calls Rental Fax	22,735	24,593	42,160	54%	
1899	Postage/Freight	24,875	14,576	24,988	100%	
1900	Printing/Laminating	-	2,625	4,500	0%	
1901	Property Insurance	119,713	138,500	138,500	86%	
1902	Room Hire	1,065	729	1,250	85%	
1904	Royalties and Production Licences	-	2,917	5,000	0%	
1905	Stationery	24,396	12,000	17,300	141%	To be investigated

		Year to Date Actual	Year to Date Budget	2021-2022 Budget	% of Annual Budget used	Comments
1906	Water and Property rates Payable	59,586	61,717	105,800	56%	
1907	Loan Charges and Interest	1,980	-	-		
1908	Petty Cash Differences Written Off	-	-	-		
	Total Materials and Contracts	968,118	947,969	1,431,230	68%	More transactions in the first half year
	Contractor Costs					
1971	Contractors	950,123	475,802	815,660	116%	Cap exp to be corrected
1972	Cleaning Contractors	112,346	141,692	242,900	46%	
1973	Waste Management Contractors	583,438	709,673	1,216,582	48%	
	Total Contractor Costs	1,645,908	1,327,166	2,275,142	72%	
	Professional Fees					
1991	Analysis Fees	-	-	-		
1992	Audit Fees	20,241	23,333	40,000	51%	
1993	Legal Fees	56,801	27,708	47,500	120%	Variable and difficult to budget for
1994	Internal Audit Fees	2,613	4,083	7,000	37%	
1995	Revaluation Fees- Municipal only	14,150	16,333	28,000	51%	
1996	Professional Fees - Grant funded	-	-	-		
1997	Professional Fees - Strategic Projects	-	29,167	50,000	0%	
1997	Prof Fees - Rec Trails Strategy	-	-	-		
1998	Other Professional Fees	169,829	107,100	183,600	92%	Planning studies
	Total Professional Fees	263,635	207,725	356,100	74%	
	Plant Hire					
2101	Plant Hire - Internal	479,687	306,250	525,000	91%	Investigation required
2102	Plant Hire - External	853	3,208	5,500	16%	
2103	Registration and MAIB	43,818	45,958	45,958	95%	
2104	Insurance Premiums	30,612	30,000	46,871	65%	
2105	Plant Repairs and Maintenance	181,916	95,267	163,315	111%	
2140	Plant Hire Recovered	(536,512)	(420,000)	(720,000)	75%	
2141	Fuel	142,804	86,800	148,800	96%	
2142	Fuel Credit	(13,989)	(8,750)	(15,000)	93%	
2143	Fuel Write Offs	-	-	-		
	Total Plant Hire	329,188	138,733	200,444	164%	
	Government Fees and Levies					
2253	Local Government Levy	-	-	-		
2254	BCI Levy Bldg Permit Levy	-	-	-		#See GL2257
2255	Fire Levy	186,313	186,314	372,628	50%	
2257	Building Permit Levy	14,831	8,750	15,000	99%	
2258	Land Tax	25,124	33,141	56,813	44%	
2259	Training Levy	24,610	17,500	30,000	82%	
	Total Government Fees and Levies	250,878	245,705	474,441	53%	

		Year to Date Actual	Year to Date Budget	2021-2022 Budget	% of Annual Budget used	Comments
	Depreciation					
2301	Depreciation Land Freehold	-	-	-		
2302	Amortisation Land Leasehold	-	-	-		
2304	Depreciation Historical Assets	-	-	-		
2305	Depreciation Buildings	252,945	252,103	432,176	59%	
2306	Depreciation Roads and Streets	1,104,667	1,065,167	1,826,000	60%	
2307	Depreciation Bridges	269,548	266,350	456,600	59%	
2308	Depreciation Plant & Equipment	232,627	244,942	419,901	55%	
2309	Depreciation Minor Plant & Equip	-	-	-		
2310	Depreciation Stormwater Infrastruct	218,158	193,606	331,896	66%	
2311	Depreciation Furniture	80,550	64,311	110,248	73%	
2312	Depreciation Land Improvements	120,265	99,941	171,328	70%	
2313	Amortisation of Municipal Valuation	12,600	14,583	25,000	50%	
	Total Depreciation	2,291,360	2,201,003	3,773,148	61%	
	Other Expenses					
2401	Interest Payable	148,153	145,000	290,009	51%	
2402	Compensation to 3rd Parties	-	-	-		
2403	Bad & Doubtful Debts	7,107	-	-		
2404	Grants & Community Support Given	54,555	49,525	198,100	28%	
2405	Rate Remissions	62,385	57,000	57,000	109%	
2406	Commercial rate relief	-	-	-		
2407	Waiver of Fees and Lease etc	1,646	-	-		
2408	Refunds/Reimbursements	261	-	-		
2409	Council Member Expenses	5,681	10,500	18,000	32%	
2410	Council Member Allowances	103,068	99,958	171,357	60%	
	Total Other Expenses	382,855	361,983	734,466	52%	
	Total Expenses	9,099,537	8,808,017	15,035,368	61%	
	FAG's received prior year in advance					
	Net Surplus\ (Deficit) before Capital amounts	2,984,123	2,703,199	(446,350)		
	Capital Grants	977,851	873,427	2,759,708	35%	
	Profit or Loss on Sale of Assets	-	-	120,000	0%	
	Net Surplus\ (Deficit)	3,961,974	3,576,626	2,433,358		

Financial Position

2021-2022

	2020-2021 Actual	Year to Date Actual	Year to Date Budget	2021-2022 Budget	2022-2023 Revised Budget
Current Assets					
Cash	10,547,940	11,675,118	12,667,442	5,527,138	6,054,838
Receivables	691,000	2,666,458	2,518,073	750,000	750,000
Inventories	58,000	113,732	120,000	120,000	120,000
Other Current Assets	24,000	571,350	45,000	45,000	45,000
Total Current Assets	11,320,940	15,026,658	15,350,515	6,442,138	6,969,838
Non Current Assets					
Property Plant and Equipment	162,049,000	161,673,873	159,900,248	147,545,618	167,103,187
Investment in TasWater	31,996,000	31,995,528	31,995,528	29,582,956	31,996,000
Other Non Current Assets	166,000	63,800	95,000	95,000	166,000
Total Non -Current Assets	194,211,000	193,733,201	191,990,777	177,223,574	199,265,187
Total Assets	205,531,940	208,759,859	207,341,292	183,665,712	206,235,025
Current Liabilities					
Payables	1,765,000	1,462,642	1,020,354	950,000	950,000
Interest Bearing Liabilities	1,882,469	1,699,810	1,699,810	1,872,273	1,872,273
Contract Liabilities	249,000	-	-	-	-
Provisions	867,000	837,713	829,258	829,258	900,000
Total Current Liabilities	4,763,469	4,000,165	3,549,422	3,651,531	3,722,273
Non Current Liabilities					
Interest Bearing Liabilities	6,314,379	6,285,778	6,285,778	6,255,845	6,255,845
Provisions	488,615	488,615	549,757	549,757	500,000
Total Non Current Liabilities	6,802,994	6,774,393	6,835,535	6,805,602	6,755,845
Total Liabilities	11,566,463	10,774,558	10,384,957	10,457,133	10,478,118
Net Assets	193,965,477	197,985,301	196,956,335	173,208,579	195,756,907
EQUITY					
Accumulated surplus	41,932,843	42,508,077	41,479,111	21,476,318	43,724,273
Asset revaluation reserve	151,471,634	155,012,595	155,012,595	151,471,634	151,471,634
Other reserves	561,000	464,628	464,628	464,628	561,000
TOTAL EQUITY	193,965,477	197,985,301	196,956,335	173,412,580	195,756,907
Other Reserves - detailed separately	561,000	464,628	464,628	464,628	561,000
Trust funds	652,000	-	-	-	652,000
Unspent grant funds	249,000	-	-	-	249,000
Employee Provisions	1,355,615	1,326,328	1,379,015	1,379,015	1,400,000
Unallocated accumulated surplus	7,730,325	9,884,162	10,823,799	3,887,495	3,192,838
Total cash available	10,547,940	11,675,118	12,667,442	5,731,138	6,054,838

Note: This reflects the cash position and does not include Payables and Receivables

Other Reserves				
2021-2022				
	Other Reserves 1/7/20	Reserves new 2020-2021	Reserves used 2020-2021	Remaining 30/6/2021
Public Open Space				
Binalong Bay	3,362			3,362
Ansons Bay	4,907			4,907
Beaumaris	2,229			2,229
Scamander	3,750			3,750
St Helens	23,398			23,398
St Marys	32,509			32,509
Stieglitz	6,752			6,752
Total Public Open Space	76,907	-	-	76,907
General Reserves				
Community Development	12,500			12,500
137 Trust Seizures	273,259	-		273,259
Total General Reserves	285,759	-	-	285,759
Grant Proceeds Reserve				
Projectors for Stadium	14,000		-	14,000
Regional Workforce Development	15,710		-	15,710
Community Infrastructure Fund Grant	28,010		(750)	27,260
26TEN Communities Grant Program	45,455		(463)	44,992
Total Grant Reserves	103,175	-	(1,213)	56,970
Total Other Reserves	465,841	-	(1,213)	464,628

Estimated Cash Flow					
2021-2022					
	2020-2021 Actual	Year to Date Actual	Year to Date Budget	2021-2022 Budget	2021-2022 Revised Budget
CASH FLOWS FROM OPERATING ACTIVITIES					
RECEIPTS					
Operating Receipts	15,766,000	12,261,776	15,318,469	14,589,018	14,589,018
PAYMENTS					
Operating payments	(12,642,000)	(10,025,741)	(9,854,443)	(11,262,220)	(11,262,220)
NET CASH FROM OPERATING	3,124,000	2,236,035	5,464,026	3,326,798	3,326,798
CASH FLOWS FROM INVESTING ACTIVITIES					
RECEIPTS					
Proceeds from sale of Plant & Equipment	40,000	-	-	120,000	120,000
PAYMENTS					
Payment for property, plant and equipment	(8,767,000)	(1,904,049)	(4,035,292)	(6,917,643)	(8,827,335)
Capital Grants	5,819,000	977,851	873,427	2,759,708	2,759,708
Payments for financial assets	-	-	-	-	-
NET CASH FROM INVESTING ACTIVITIES	(2,908,000)	(926,198)	(3,161,865)	(4,037,935)	(5,947,627)
CASH FLOWS FROM FINANCING ACTIVITIES					
RECEIPTS					
Proceeds from borrowings	-	-	-	-	-
PAYMENTS					
Repayment of borrowings	(346,060)	(182,659)	(182,659)	(1,872,273)	(1,872,273)
Repayment of Lease Liabilities	-	-	-	-	-
Proceeds from trust funds and deposits	421,000	-	-	-	-
NET CASH FROM FINANCING ACTIVITIES	74,940	(182,659)	(182,659)	(1,872,273)	(1,872,273)
NET INCREASE (DECREASE) IN CASH HELD	290,940	1,127,178	2,119,502	(2,583,410)	(4,493,102)
CASH AT BEGINNING OF YEAR	10,257,000	10,547,940	10,547,940	8,314,549	10,547,940
CASH AT END OF PERIOD	10,547,940	11,675,118	12,667,442	5,731,138	6,054,838

Capital Expenditure								
2021-2022								
Asset Code	Details	Year to Date Actual	2021-22 Original Budget C/F	Budget Review - Revised C/fwd	2021-2022 Estimate	Original Budget + C/f	Revised Budget (with updated c/fwd)	Comments
	PLANT & EQUIPMENT							
1402	1290 Toro Mower	-		-	30,000	30,000	45,364	Budget reallocation per decision of Council 10/21 14.5.225
1403	Toro G3 Z-Master 60" 4000 Series	17,292		-	27,000	27,000	17,292	Budget reallocation to Toro Mower per decision of Council 10/21 14.5.225
	1075 Isuzu Truck FVR1000	-		-	130,000	130,000	130,000	
1408	8T Excavator (second hand)	110,000		-	90,000	90,000	112,000	For St Helens WTS extra 22K from #1318 Hilux, per decision of Council 11/21 14.8.252
1409	Toro Mower (NEW)	-		-	-	-	18,000	18K from Asset 1318 Hilux, decision of Council 11/21.14.8.252
	Mobile water tank 10KL	-		-	40,000	40,000	40,000	
1400	1310 Nissan Navara - Asset Officer	45,040		-	45,000	45,000	45,000	
1405	1311 Nissan Navara - Valley TL	16,201		-	45,000	45,000	45,000	
	1318 Toyota Hilux 2 Door Flat Tray	-		-	40,000	40,000	-	Defer to 22/23 capital works program
1406	1040 Mitsubishi Triton Ute 2009 WD Pool car	-		-	40,000	40,000	40,000	
1404	1375 Triton dual cab - Works Op Manager	-		-	45,000	45,000	45,000	
1392	1226 Ute 2WD Tipper	-	30,000	30,000		30,000	30,000	
	1338 - 2017 Toyota Hilux - Trails Proj Man	-		-	45,000	45,000	45,000	
1394	1294 Dual Cab Ute 4WD	-	40,000	40,000	5,000	45,000	45,000	
	Mobile traffic control	-		-	50,000	50,000	50,000	To address changing compliance requirements
1058	Small Plant - VARIOUS	18,583	-	-	42,000	42,000	36,344	Budget reallocation to Toro Mower per decision of Council 10/21 14.5.225
	TOTAL PLANT & EQUIPMENT	207,115	70,000	70,000	674,000	744,000	744,000	

Asset Code	Details	Year to Date Actual	2021-22 Original Budget C/F	Budget Review - Revised C/fwd	2021-2022 Estimate	Original Budget + C/f	Revised Budget (with updated c/fwd)	Comments
	FURNITURE & IT							
FF10070	Additional sit down/stand up desks	2,440		-	2,500	2,500	2,500	
IT065	IT - Server Upgrades 2021/22	28,380		-	34,000	34,000	34,000	
IT063	Desktop/Laptops/Monitors 2020/21	15,440		-	12,000	12,000	12,000	
IT062	RICOH Printers/Copiers - VIC	-		-	3,500	3,500	3,500	
FF10085	Town Christmas Decorations	-		-	5,000	5,000	5,000	
IT064	Office 365 Migration from Exchange	9,450		-	10,000	10,000	10,000	
	UPS Battery replacement	-		-	4,000	4,000	4,000	
	TOTAL FURNITURE & IT	55,710	-	-	71,000	71,000	71,000	
	BUILDINGS							
8074	Old Tasmanian Hotel - New Storage Shed	-	11,000	72,200	45,000	56,000	56,000	Carry Over \$11k + \$10K additional Council Contribution + \$30K State Gov + \$5K Neighbourhood House
8231	St Helens Works Depot - Community Services Storage building	406	5,000	-	-	5,000	406	Completed
8178	St Marys Railway Station Upgrades	-	25,000	25,000		25,000	25,000	
8206	Marine Rescue Building - Additions	5,918	-	-	160,000	160,000	10,000	To be a contributed asset. Project run by St Helens Marine Rescue
8011B	Portland Hall Upgrades	545	6,933	6,933	-	6,933	6,933	Audio visual equipment to be purchased and installed.
	St Marys Hall Upgrades	-		-	50,000	50,000	50,000	Solar Panel = \$35K + \$15K for Heating - Refer Council Motion
8233	St Marys Community Space - Unisex Toilet	6,519		-	80,000	80,000	80,000	Unisex Family Toilet Space - Design & Construct
8013	Workspace Renovations - History Rooms	-	27,270	27,270		27,270	27,270	
8139	Small projects - bus shelters and misc improvements	-		-	30,000	30,000	30,000	Bus Shelters/Small projects and improvements that cannot be considered maintenance

Asset Code	Details	Year to Date Actual	2021-22 Original Budget C/F	Budget Review - Revised C/fwd	2021-2022 Estimate	Original Budget + C/f	Revised Budget (with updated c/fwd)	Comments
8002	Council Chambers additions & improve	4,929		-	40,000	40,000	40,000	New Indoor/Outdoor Kitchen/Lunch Room Extension
8211	Four Mile Creek Community Hub	1,500	57,880	-		57,880	-	Expense current spend. Project not proceeding.
	TOTAL BUILDINGS	19,818	133,083	131,403	405,000	538,083	325,609	
	PARKS, RESERVES & OTHER							
	Special Project - LPS & Strategic Planning Document Review	-		-	70,000	70,000	70,000	
	Special Project - Bay of Fires Master Plan, Recreational Trails Strategy	-		-	50,000	50,000	50,000	Part funded from PWS
OPERATION	Special Project - Marine Strategy	-		-	40,000	40,000	40,000	
8016	St Helens Sports Complex - Athletics building	12	45,000	48,601	-	45,000	48,601	
9033	Shade Structures - Scamander Reserve	18,476	25,000	18,476	-	25,000	18,476	Project Complete
9005A	Playground equipment replacement program	-	20,000	20,000		20,000	20,000	
Multiple	Playground equipment replacement program	5,739	50,000	50,000	20,000	70,000	70,000	
9170	Resheet airport runway	539	100,000	100,000		100,000	100,000	Grant & Council funded project. \$70k from AG reg airports prog and \$30k contribution by Council
9320	Dog exercise area St Helens Improvements	-	-	-	10,000	10,000	10,000	
4643	Car Parking & MTB Hub - Cecilia St Carpark	56,097	-	45,043		-	86,097	
9077	Binalong Bay Playground site improvements	-		-	10,000	10,000	10,000	
9120	Wrinklers Lagoon Redevelopment Design & Planning - Amenities Building	87,848	89,400	120,000	30,600	120,000	120,000	Transfer \$30,600 from CE110

Asset Code	Details	Year to Date Actual	2021-22 Original Budget C/F	Budget Review - Revised C/fwd	2021-2022 Estimate	Original Budget + C/f	Revised Budget (with updated c/fwd)	Comments
9178	Parnella foreshore protection works	-	3,753	3,753	-	3,753	3,753	
9178	Parnella/Foreshore Walkway	-	247,510	246,010	-	247,510	246,010	Existing grant prior year (State)
8227	Flood Levee - Groom Street, St Marys Flood Mit.	7,444		-		-	7,444	Completed project
8228	Flood Warning System - St Marys Flood Mitigation	861				-	-	
9345	LRCI Phase 1 - Tourism Information Signage - Multiple	753	-	-	-	-	-	Completed project. Current year costs to expense
9914N	Digital Noticeboard & PA System Flagstaff	10,940	-	-		-	19,485	Grant Funded \$19485 ex GST
9072	Instal Information Signs Scamander Bridge	-	-	-		-	-	Grant Funding
9954	Bushfire Recovery Grant - Initial Application	14,193	-	-		-	-	breakdown of works and costs TBA. Application costs to be expensed
9931	MTB - Bay of Fires EPIC Status	1,253	-	-		-	-	Costs to be expensed
9170	Aerodrome Fencing - Replacement	90,000	-	-		-	92,000	\$90k funding from the AG Regional Airport Program and \$2k contribution from Council.
9033A	Georges Bay Walking Trail/St Helens Foreshore Path	21,118	-	-		-	-	Project Complete, spending this FY retention funds paid to contractor to be moved from Capex.
8235	St Helens Sports Complex New Lighting Towers	-	-	-		-	15,000	09/21.16.3 Contributed Asset - Council contribution, part of larger grant funded project.
	TOTAL PARKS, RESERVES & OTHER	315,274	580,663	651,883	230,600	811,263	1,026,866	
	ROADS							
	STREETSCAPES							
4817	Scamander entrance at Wrinklers	61,068	193,500	182,398		193,500	182,398	Transfer \$30,600 to CD815
4005	LCRI Phase 3 - Cecilia St (Northern end)	-		-	80,000	80,000	-	To be considered for 22/23 budget
	TOTAL STREETSCAPES	61,068	193,500	182,398	80,000	273,500	182,398	

Asset Code	Details	Year to Date Actual	2021-22 Original Budget C/F	Budget Review - Revised C/fwd	2021-2022 Estimate	Original Budget + C/f	Revised Budget (with updated c/fwd)	Comments
	FOOTPATHS							
Multiple	Annual replacement of damaged footpaths	11,265	-	-	25,000	25,000	25,000	
4103	Akaroa - Akaroa Ave	-	7,200	7,200		7,200	7,200	
4156	Akaroa - Carnnell Place	-	6,300	6,300		6,300	6,300	
4180	Binalong Bay - Coffey Drive	10,985	-	13,000	-	-	13,000	
4362	Scamander - Scamander Ave	58	-	-	-	-	-	Project Completed
	Lawry Heights Road - St Helens - Existing Sub-division	-	65,000	55,000		65,000	55,000	Allocated to Lawry Hts Rd in 21/22
4179	Cobrooga (Mimosa/Jason) Drive - Footpath	49,085	40,000	40,000	30,000	70,000	70,000	Continue in 21/22
4829	Binalong Bay Footpath - Main Road	1,260	30,000	24,082	-	30,000	24,082	
4814	Parkside Foreshore Footpath	-		-	763,811	763,811	763,811	
4144	Medea Cove Footpath/Road options	-	70,265	63,421	120,000	190,265	100,000	Requires grant funding in 22/23, \$100k of Council funds to be c/fwd and matched with Grants funds in 22/23
4144	LRCI Phase 3 - Medeas Cove Esplanade – Pathway			-		-	110,000	Project Cost \$110k and fully funded under the AG LRCI Program - Phase 3.
4026	LRCI Phase 3 - Esk Main Road, St Marys – Pathway			-		-	200,000	Project Cost \$200k and fully funded under the AG LRCI Program - Phase 3.
	St Helens Lawry Heights 580m	-		-	104,000	104,000	104,000	
4205	St Helens Lawry Heights to Falmouth St	14,314		-	14,000	14,000	14,000	
9343	LRCI Phase 1 - Shared Pathway - Binalong Bay	70,060	39,739	37,952	30,000	69,739	73,273	Funded under the AG LRCI Program - Phase 1.
9344	LRCI Phase 1 - Shared Pathway - Scamander	116,948	101,167	103,966	-	101,167	130,966	Project complete and fully funded under the AG LRCI Program - Phase 1.

Asset Code	Details	Year to Date Actual	2021-22 Original Budget C/F	Budget Review - Revised C/fwd	2021-2022 Estimate	Original Budget + C/f	Revised Budget (with updated c/fwd)	Comments
9100B	LRCI Phase 1 - Shared Pathway - Foreshore to Circassian	24,072	-	22,369	-	-	24,072	Project complete and fully funded under the AG LRCI Program - Phase 1.
9346	LRCI Phase 2 - Shared Pathway - O'Connors Beach	92,435	93,000	92,174	-	93,000	92,435	Project complete and fully funded under the AG LRCI Program - Phase 2.
9347	LRCI Phase 2 - Shared Pathway - Tasman H'Way, Beaumaris	54,475	85,000	54,085		85,000	85,390	Fully funded under the AG LRCI Program - Phase 2.
9348	LRCI Phase 2 - Shared Pathway - Esk Main Road, St Marys	50,000	50,000	50,000		50,000	50,000	Project complete and fully funded under the AG LRCI Program - Phase 2.
	TOTAL FOOTPATHS	494,958	587,671	569,549	1,086,811	1,674,482	1,948,529	
	KERB & CHANNEL							
4109	Atlas Drive - Landslip Control	-	40,000	40,000		40,000	40,000	Kerb & Channel replacement on western side
4125	Byatt Court, Scamander	-	20,000	46,000		20,000	20,000	SW system assessment and new design
	Replacements TBA	-	22,000	22,000	28,000	50,000	50,000	
4275	Reedy Road, Beaumaris - Repairs	1,522		-		-	-	
4007	Cameron St, St Helens (south of Quail St intersection) (0.16km)	-	20,000	20,000	20,000	40,000	40,000	
4384	Treloggen Drive, Binalong Bay	27,662		-		-	45,000	Wayne to confirm final cost est
	TOTAL KERB & CHANNEL	29,184	102,000	128,000	48,000	150,000	195,000	
	RESHEETING							
4004	40 - Anchor Rd	34,908		10,100	22,796	22,796	32,896	
4004	39 - Anchor Rd	-		10,800	24,570	24,570	35,370	
4001	903 - Ansons Bay Rd (Priory Rd)	-		-	101,501	101,501	101,501	
4001	901 - Ansons Bay Rd (Priory Rd)	-		-	36,660	36,660	36,660	
4001	902 - Ansons Bay Rd (Priory Rd)	-		-	36,568	36,568	36,568	
4001	904 - Ansons Bay Rd (Priory Rd)	-		-	36,436	36,436	36,436	
4166	46 - Church Hill Rd	6,370	2,800	2,800	3,570	6,370	6,370	

Asset Code	Details	Year to Date Actual	2021-22 Original Budget C/F	Budget Review - Revised C/fwd	2021-2022 Estimate	Original Budget + C/f	Revised Budget (with updated c/fwd)	Comments
4355	1081 - Sorell St	-	6,700	6,700		6,700	6,700	
4215	1024 - Franks St Fingal	-	3,400	3,400		3,400	3,400	
4244	1187 - Honeymoon Pt Rd	5,626	6,200	6,200		6,200	6,200	
4243	1178 - Jeanerret Beach Rd	1,066	800	800		800	800	
4238	47 - Johnston Rd	5,860	8,100	8,100		8,100	8,100	
4038	1053 - Louisa St	-	2,800	2,800		2,800	2,800	
4038	1051 - Louisa St	-	3,700	3,700		3,700	3,700	
4144	704 - U/N 1 Stieglitz	-	4,600	4,600		4,600	4,600	
4399	999 - Victoria St Part C	-	1,400	1,400		1,400	1,400	
4399	998 - Victoria St Part C	-	360	360		360	360	
4399	997 - Victoria St Part C	-	2,100	2,100		2,100	2,100	
4215	2138 - Franks St Fingal	-	3,795	3,795		3,795	3,795	
4024	1135 - Irishtown Rd Sect 1	19,165		-	29,757	29,757	29,757	
4024	1134 - Irishtown Rd Sect 2	19,165		-	32,487	32,487	32,487	
4024	1133 - Irishtown Rd Sect 3	19,165		-	28,028	28,028	28,028	
4372	138 - St Patricks Head Rd	30,087		-	33,245	33,245	33,245	
4019	1168 - Nth Ansons Bay Rd	-		-	43,225	43,225	43,225	
4019	1167 - Nth Ansons Bay Rd	-		-	60,970	60,970	60,970	
4034	2258 - McKerchers Rd	-	8,190	8,190		8,190	8,190	
4034	2259 - McKerchers Rd	-	9,623	9,623		9,623	9,623	
4034	2260 - McKerchers Rd	-	2,662	2,662		2,662	2,662	
4395	2380 - Tims Creek Rd	-	6,880	6,880		6,880	6,880	
4149	2392 - Tyne Rd	-	6,370	6,370		6,370	6,370	
4149	2393 - Tyne Rd	-	7,262	7,262		7,262	7,262	
4149	2394 - Tyne Rd	-	6,166	6,166		6,166	6,166	
4055	2303 - Old Roses Tier Rd	-	6,848	6,848		6,848	6,848	
4244	2176 - Honeymoon Point Rd	-	1,401	1,401		1,401	1,401	

Asset Code	Details	Year to Date Actual	2021-22 Original Budget C/F	Budget Review - Revised C/fwd	2021-2022 Estimate	Original Budget + C/f	Revised Budget (with updated c/fwd)	Comments
4018	Upper Scamander Road, Scamander	-		-	15,000	15,000	15,000	
	Fingal Streets	-	6,500	6,500		6,500	6,500	
4025	German Town Road, St Marys	-	6,980	6,980		6,980	6,980	
4052	Dublin Town Road, St Marys	-	15,000	15,000		15,000	15,000	
	TOTAL RESHEETING	141,411	130,637	151,537	504,813	635,450	656,350	
	RESEALS							
4001	913 - Ansons Bay Rd	33,615		-	4,550	4,550	4,550	
4001	922 - Ansons Bay Rd	-		-	27,606	27,606	27,606	
4049	1029 - Bagot St	5,653		-	8,710	8,710	8,710	
4181	328 - Cornwall Rd	-		-	14,621	14,621	14,621	
4208	1075 - Flemming St	5,653		-	8,165	8,165	8,165	
4208	1076 - Flemming St	-		-	7,974	7,974	7,974	
4215	1025 - Franks St	-		-	644	644	644	
4009	1069 - Grant St	-		-	7,314	7,314	7,314	
4009	1070 - Grant St	-		-	12,876	12,876	12,876	
4226	1019 - Gray St	-		-	13,843	13,843	13,843	
4234	759 - Hilltop Dve	-		-	5,298	5,298	5,298	
4039	1066 - Horne St	-		-	2,261	2,261	2,261	
4039	1066 - Horne St	-		-	8,008	8,008	8,008	
4152	1094 - Legge St Fingal	-		-	8,886	8,886	8,886	
4152	1095 - Legge St Fingal	-		-	9,612	9,612	9,612	
4152	1096 - Legge St Fingal	-		-	8,100	8,100	8,100	
4027	657 - Lomond Pl	-		-	3,493	3,493	3,493	
4829	764 - Main Rd, Binalong Bay	-		-	10,920	10,920	10,920	
4026	857 - Main St, St Marys	-		-	7,360	7,360	7,360	
4278	637 - Mangana St, Mathinna	-		-	2,044	2,044	2,044	

Asset Code	Details	Year to Date Actual	2021-22 Original Budget C/F	Budget Review - Revised C/fwd	2021-2022 Estimate	Original Budget + C/f	Revised Budget (with updated c/fwd)	Comments
4066	172 - Mathinna Rd	-		-	25,119	25,119	25,119	
4144	391 - Medeas Cove Esp	-		-	10,661	10,661	10,661	
4092	1102 - Peddar St	-		-	2,711	2,711	2,711	
4092	1103 - Peddar St	-		-	11,404	11,404	11,404	
4332	273 - Rossarden Rd	-		-	53,983	53,983	53,983	
4356	71 - St Columba Falls Rd	32,043		-	7,500	7,500	7,500	
4356	72 - St Columba Falls Rd	-		-	38,584	38,584	38,584	
4399	1005 - Victoria St Part B	-		-	15,987	15,987	15,987	
4399	1006 - Victoria St Part B	-		-	2,958	2,958	2,958	
4399	1007 - Victoria St Part B	-		-	7,613	7,613	7,613	
4220	Giblin Street, Mathinna	4,239		-		-	-	
4829	764 - Main Road Binalong Bay	32,635		-	50,000	50,000	50,000	
4829	765 - Main Road Binalong Bay	-		-	50,000	50,000	50,000	
4026	St Marys- Esk Main Rd Storey to Groom St	8,916	50,000	50,000		50,000	50,000	Subject only to DSG plan to place new overlay over Story Street.
	TOTAL RESEALS	122,753	50,000	50,000	448,805	498,805	498,805	
	ROAD RECONSTRUCTION / DIGOUTS							
4018	Upper Scamander Road	1,275	-	-	-	-	-	
4389	Gardens Road - Digouts	5,556	-	-	250,000	250,000	250,000	Multiple digouts
4389	Gardens Road - Widening	39,766		-		-	-	
4389	Gardens Road - Digouts Sect 2	-		-		-	-	
4389	Gardens Road - Digouts Sect 3	-		-		-	-	
4389	Gardens Road - Digouts Sect 4	-		-		-	-	
4144	Medeas Cove Esp Reconstruction - part b	24,727	-	-	100,000	100,000	70,000	Part B Reconstruct
4066	Mathinna Road	-		-	200,000	200,000	150,000	Address multiple defects, \$50k reallocation per decision of Council 11/21 14.6.250

Asset Code	Details	Year to Date Actual	2021-22 Original Budget C/F	Budget Review - Revised C/fwd	2021-2022 Estimate	Original Budget + C/f	Revised Budget (with updated c/fwd)	Comments
4001	Ansons Bay Road	48,491		-	350,000	350,000	400,000	Multiple digouts and extension of sealing works at Bosses Creek. \$50k reallocation per decision of Council 11/21 14.6.250
4001	Ansons Bay Road - SHEET	24,259		-		-	-	
4001	Ansons Bay Road - SEAL	-		-		-	-	
4353	Skyline Drive Intersection Upgrade	20,515		-		-	-	
4001	St Helens Pt Rd - near Cunningham St Jetty	17,031		-	47,406	47,406	47,406	
4021	216 - Mathinna Plains Road	920		-	185,000	185,000	185,000	
Multiple	Road Intersection Upgrade Works	-		-	50,000	50,000	50,000	
4001	Pavement Investigations Ansons Bay Rd	284		-		-	-	
4576	Asphalt Johns St, Cornwall	6,006		-		-	-	
	Ansons Bay Rd seal 800m	-		-	50,000	50,000	50,000	
4109	Atlas Drive - Retaining Wall Anchor	-	40,000	35,204	30,000	70,000	70,000	Additional funding required due to complexity of works at the site.
4389	Gardens Road - Sight Distance Works	6,871		-		-	-	\$200K Black Spot Funding
Multiple	Road Network - Sign Replacement	-	-	-	25,000	25,000	25,000	
	LRCI Phase 3 Projects allocated to 22/23	-		-	1,294,812	1,294,812	984,812	Projects determined for 22/23 amount to be carried forward. Projects to be fully funded under the AG LRCI Program.
4124	LRCI Phase 2 - Road sealing - Franks Street, Falmouth	28,881	-	-	259,896	259,896	104,667	Combined Project Budget for Frank/Morrisson St Sealing of \$209,334. Project fully funded by the AG LRCI Prog. Budget split 50:50
4008	LRCI Phase 2 - Road sealing - Morrison Street, Falmouth	35,449	-	-		-	104,667	
4146	Roundabout - Medea & Quail Sts, St Helens	-	-	-		-	90,000	\$60K under the Black Spot Road Fund Program & \$30K by Council
	TOTAL ROADS OTHER	260,031	40,000	35,204	2,842,114	2,882,114	2,581,552	
	ROADS TOTAL	1,109,405	1,103,808	1,116,688	5,010,543	6,114,351	6,062,634	

Asset Code	Details	Year to Date Actual	2021-22 Original Budget C/F	Budget Review - Revised C/fwd	2021-2022 Estimate	Original Budget + C/f	Revised Budget (with updated c/fwd)	Comments
	BRIDGES							
B0760	B760 Bent St, Mathinna	6,937		-	5,500	5,500	30,000	Replace deck
B2177	B2177 St Patricks Head Road	-		-	30,000	30,000	30,000	Replace deck
B7010	B7010 Rattrays Road	-		-	40,000	40,000	40,000	Replace deck
8188	Kirrwins Beach Jetty	50,440		-	142,000	142,000	122,718	Replace Jetty - funded by MAST
9310	Beauty Bay Jetty	81,282		-	62,000	62,000	81,282	Replace Jetty - funded by MAST
	TOTAL BRIDGES	138,659	-	-	279,500	279,500	304,000	
	STORMWATER							
Multiple	Minor stormwater Jobs	17,228	-	-	50,000	50,000	50,000	
4151	Treloggens Track	23,702	30,000	30,000		30,000	30,000	
	Osprey Drive	-		-	10,000	10,000	10,000	Design only
N/A	Implement SWMP priorities	95		-		-	-	
4217	Freshwater St / Lade Crt (Beaumaris)	-	70,000	-	-	70,000	-	
4230	Medea St - Opposite Doepel St	11,226	45,000	11,226		45,000	11,226	Project reviewed - no additional capital expenditure required.
	Peron Stormwater System - design only	-		-	30,000	30,000	30,000	
4017	Beaumaris Ave	-		18,460	25,000	25,000	25,000	CFWD
	TOTAL STORMWATER	52,251	145,000	59,686	115,000	260,000	156,226	
	WASTE MANAGEMENT							
9004	Rehabilitation of former Binalong Bay Tip	-	5,000	5,000		5,000	5,000	Contingency sum only - no immediate requirement to undertake works
	Scamander - waste paint container station	-		-	15,000	15,000	15,000	
9003	Scamander WTS - Inert Landfill	5,818		4,910	20,000	20,000	20,000	Regulatory/consulting

Asset Code	Details	Year to Date Actual	2021-22 Original Budget C/F	Budget Review - Revised C/fwd	2021-2022 Estimate	Original Budget + C/f	Revised Budget (with updated c/fwd)	Comments
	St Marys WTS-Addition to Existing Blding	-		-	45,000	45,000	45,000	Potential grant funding application - roof only to front side & over existing container
9003	Scamander WTS retaining wall replace	-		-	52,000	52,000	52,000	Contingency for potential replace - condition monitoring in place for existing asset
	WASTE MANAGEMENT TOTAL	5,818	5,000	9,910	132,000	137,000	137,000	
	Total Capital expenditure	1,904,049	2,037,554	2,039,570	6,917,643	8,955,197	8,827,335	

ACTION	INFORMATION
PROPONENT	Council Officer
OFFICER	David Jolly, Manager Infrastructure and Development Services
FILE REFERENCE	014\002\001\
ASSOCIATED REPORTS AND DOCUMENTS	Nil

OFFICER'S RECOMMENDATION:

That the report be received by Council.

INTRODUCTION:

This is a monthly summary update of the works undertaken through the Works and Infrastructure Department for the previous month and a summary of the works proposed for the coming month, and information on other items relating to Council's infrastructure assets and capital works programs.

PREVIOUS COUNCIL CONSIDERATION:

Provided as a monthly report – Council consideration at previous meetings.

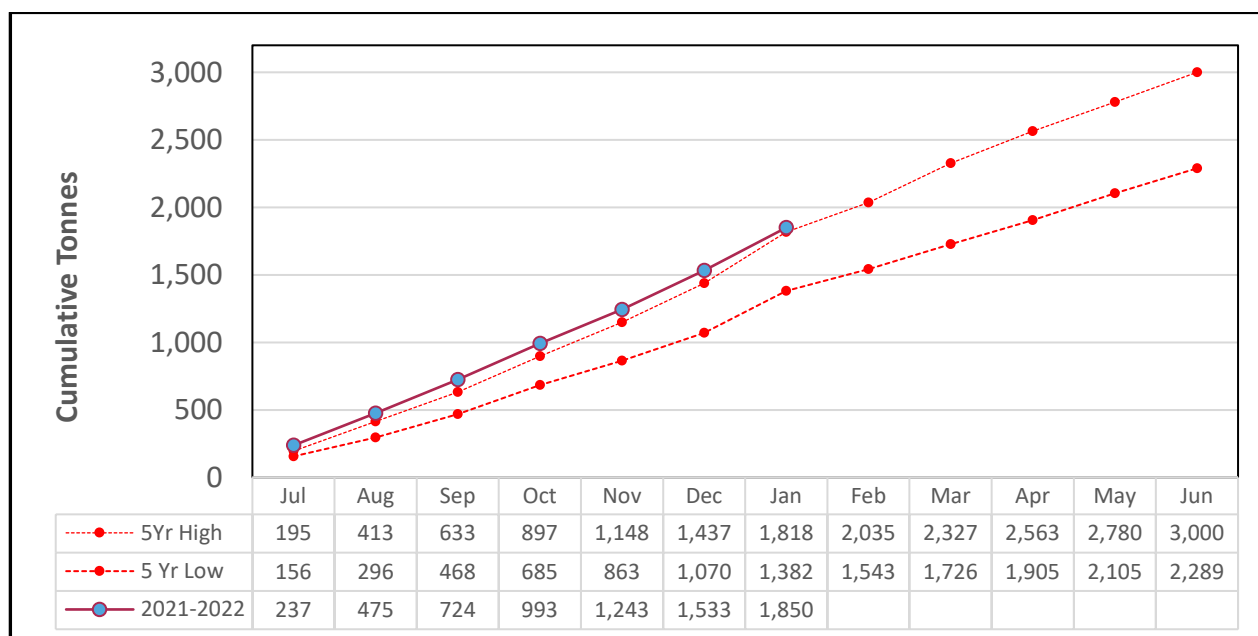
OFFICER'S REPORT:

Asset Maintenance	
Facilities	<ul style="list-style-type: none"> Preventative Maintenance Inspections (PMI) of Council owned buildings and playgrounds. Maintenance identified during inspection and managed via TRIM record.
Town & Parks	<ul style="list-style-type: none"> Mowing/ground maintenance – all areas. Garden/tree maintenance and weeding where required. Footpath maintenance and repairs where required. Boat Ramp – monthly inspections and cleaning undertaken
Roads	<ul style="list-style-type: none"> Sealed road patching – all areas. Tree maintenance pruning. Stormwater system pit cleaning and pipe unblocking. Maintenance grading of North Ansons Bay and Ansons Bay Roads is being undertaken Road side slashing to continue in all areas throughout 2022 Guide post replacement undertaken on several roads
MTB	<ul style="list-style-type: none"> Routine track maintenance.

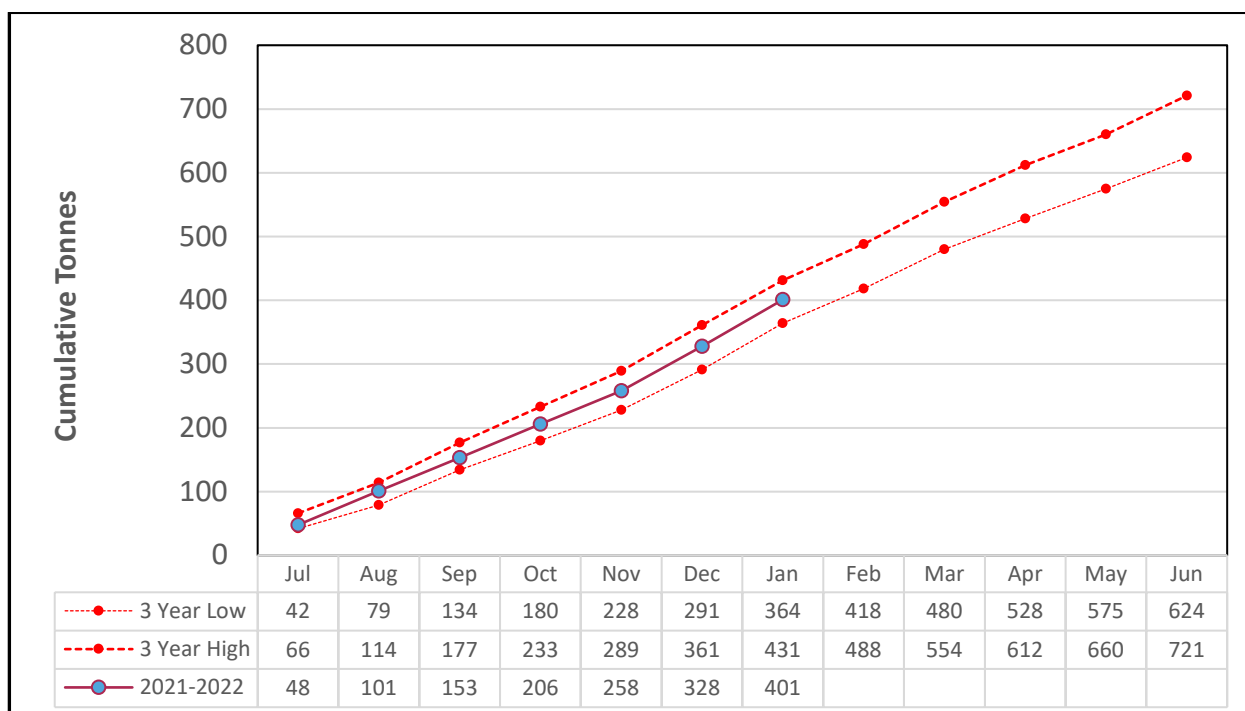
Weed Management – Targeted weeds for February 2022	
Falmouth	<ul style="list-style-type: none"> • Periwinkle
Scamander WTS	<ul style="list-style-type: none"> • Multiple weed varieties: thistles, pampas, swan plant, caper spurge, Spanish heath, gorse, broom, holly, mullein, periwinkle, hemlock, carrot weed
Stieglitz	<ul style="list-style-type: none"> • caper spurge, Pampas Grass, mignonette
St Marys WTS	<ul style="list-style-type: none"> • Spanish heath, blackberry, broom, hemlock, thistles, capeweed, pampas, mignonette, caper spurge, Umbrella weed
Spanish heath (<i>Erica lusitanica</i>) 	
<p>Spanish heath was brought to colonial Australia as an ornamental flower. As with so many introductions, this was unfortunate given the array of native Australian heaths in the same family Ericaceae. A single adult Spanish Heath plant produces millions of tiny seeds each year - moved around by water, vehicles, shoes, animals, gravity and wind, the species can form a more resilient seedbank than competing native scrub. It flowers between June and September and produces seed in October and November.</p> <p>http://aaybee.com.au/Spanish_Heath.html</p>	

Waste Management

Municipal general waste to landfill – (kerbside, waste transfer station and town litter).



Municipal kerbside co-mingled recyclables collected by JJ's Waste.



Note: February waste quantities unavailable at time of report preparation.

CAPITAL WORKS

Activity	Update
Ansons Bay Road – Segment reconstruction	In-progress: Construction with sealing in progress.
Ansons Bay Road – Pavement remediation	In-progress
Falmouth Street – footpath link to Lawry Heights	Base gravel works completed, path yet to be sealed
Treloggen Drive (Binalong Bay) Kerb & Channel Works	In-progress: road seal to be replaced by contractor
Foreshore Shared Way – Possum Tom (Parkside)	Scheduled construction start – April 2022.
Jetty replacement – Kirwans Beach	Scheduled April to June 2022.
Local Roads & Community Infrastructure Projects	
• Binalong Bay Footpath	Completed
• Beaumaris Pathway Upgrade	In-progress.
• Falmouth – Road Sealing	In progress.
• Medeas Cove Esplanade footpath (Heather Place to Young Street).	In-progress - Under construction.
• St Marys footpath (IGA to Newman Street)	Scheduled works commencement – late March

Activity	Update
Road resealing program 2021/2022	In-progress.
Road pavement reconstruction - St Helens Point Road	Pavement remediation works complete between Cunningham Street and Cunningham jetty. Line marking – waiting on contractor.
Airport – gravel re-sheeting of runway.	Completed

LEGISLATION / STRATEGIC PLAN & POLICIES:

Strategic Plan 2017-2027

Goal

Infrastructure - To provide quality infrastructure which enhances the liveability and viability of our communities for residents and visitors.

Strategy

- Be proactive infrastructure managers by anticipating and responding to the growing and changing needs of the community and the area.
- Work with stakeholders to ensure the community can access the infrastructure necessary to maintain their lifestyle.
- Develop and maintain infrastructure assets in line with affordable long-term strategies.

BUDGET AND FINANCIAL IMPLICATIONS:

Not applicable.

VOTING REQUIREMENTS:

Simple Majority.

ACTION	INFORMATION
PROPONENT	Council Officer
OFFICER	Municipal Inspector
FILE REFERENCE	003\003\018\
ASSOCIATED REPORTS AND DOCUMENTS	Nil

OFFICER'S RECOMMENDATION:

That the report be received by Council.

INTRODUCTION:

This is a monthly update for animal control undertaken since the last meeting of Council.

PREVIOUS COUNCIL CONSIDERATION:

Provided as a monthly report – Council consideration at previous meetings.

OFFICER'S REPORT:

Dog control – activity summary available for 5 February 2022 to 11 March 2022.

Area	Ansons Bay	Binalong	Cornwall	Fingal	Falmouth	Four Mile Ck	Mathinna	Beaumaris	Scamander	Seymour/Denison	Stieglitz	Goshen/Pye/	St Helens	St Marys	TOTALS
Dogs Impounded									3						3
Dogs in Prohibited Area															
Dogs Rehomed or sent to Dogs Home									1						1
Livestock Complaints															
Barking Dog											1				1
Bark Monitor															
Bark Abatement Notice															
Wandering Dog or Off Lead	1	3			1	1					1		1		8
Verbal Warnings		2			1	1					3				7

Area	Ansons Bay	Binalong	Cornwall	Fingal	Falmouth	Four Mile Ck	Mathinna	Beaumaris	Scamander	Seymour/Denison	Stieglitz	Goshen/Pye/	St Helens	St Marys	TOTALS
Letter/Email warnings and reminders plus pending registrations														3	3
Patrol	1	5		1	3	3		4	4		2		2	1	26
Dog Attack - on another animal (Serious)															
Dog Attack/Harassment - on another animal (Minor)											2				2
Dog Attack - on a person (Serious)															
Dog Attack/Harassment - on a person (Minor)														1	1
Dog - chasing a person															
Declared Dangerous dogs															
Dangerous Dogs Euthanised															
Unregistered Dog - Notice to Register															
Dogs Registered 2021/22 to date															1474
Pending Dog Registration 2021/22															15
Infringement Notice Issued		1											1		2
Pending Dog Registration Checks														1	1
Caution Notice Issued											1				1
Verbal Warnings /Education Sheets Maps															
Infringement Notice - Disputes in Progress															
Infringement - Time Extension request															
Infringement Notice - Revoked															
Kennel Licence - No Licence															
Kennel Licence - Issued															
Rooster Complaints															

Area	Ansons Bay	Binalong	Cornwall	Fingal	Falmouth	Four Mile Ck	Mathinna	Beaumaris	Scamander	Seymour/Denison	Stieglitz	Goshen/Pye/	St Helens	St Marys	TOTALS
Other / Welfare concerns /RSPCA											1				1
Cat Complaints															
Lost Dogs															
Illegal Camping															
Beach Patrols (not additional days)															
Additional Beach Patrols 25th and 26th Jan		4			3	2			3		1		2		15
TOTALS	2	15		1	8	7		4	11		12		6	5	

LEGISLATION / STRATEGIC PLAN & POLICIES:

Strategic Plan 2017-2027

Goal

Environment - To balance our use of the natural environment to ensure that it is available for future generations to enjoy as we do.

Strategy

Ensure the necessary regulations and information is in place to enable appropriate use and address inappropriate actions.

BUDGET AND FINANCIAL IMPLICATIONS:

Not applicable.

VOTING REQUIREMENTS:

Simple Majority.

03/22.15.0 COMMUNITY DEVELOPMENT

03/22.15.1 Community Services Report

ACTION	INFORMATION
PROPONENT	Council Officer
OFFICER	Chris Hughes, Manager Community Services
FILE REFERENCE	011\034\006\
ASSOCIATED REPORT AND DOCUMENTS	Nil

OFFICER'S RECOMMENDATION:

That the report be received.

INTRODUCTION:

The purpose of this report is to provide Councillors with an update of various issues which are being dealt with by the Community Services Department.

PREVIOUS COUNCIL CONSIDERATION:

Provided as a monthly report – Council consideration at previous meetings.

OFFICER'S REPORT:

Council Community Grants/Sponsorship 2021-2022:

Council Community Grants/Sponsorship	2020-21
Community Services	
Community Grants	30,000
Youth Services	8,000
Misc Donations & Events	7,500
School Prizes	1,000

Council Sponsorship	
Funding for BEC Directory	2,000
Community car donation	2,500
St Helens Marine Rescue	3,000
Suicide Prevention Golf Day	1,000
BEC	28,000

Community Event Funding	
Seniors Day	3,000
Australia Day Event	5,000
Swimcart	1,000
St Helens Athletic Carnival	2,500
Carols by Candlelight	1,600
January event including Wood chopping	15,000
Fingal Valley Coal Festival	2,000
Pyengana Endurance Ride -	500
Game Fishing	2,000
Marketing Greater Esk Tourism	2,500
Volunteer Week	2,500
Bay of Fires Winter Arts Festival	14,000
St Marys Community Car & Bike show	2,000
East Coast Masters Golf Tournament	2,000
Triathlon	2,000
World Supermodel	1,000
Mental Health Week	500
International Disability Day Event	1,000

Updates on current projects being managed by Community Services:

St Helens Mountain Bike Network

The trails held up well from the recent heavy rains but the following strong winds fell quite a number trees across the network which have kept the maintenance crew busy. There are good visitor numbers across the region which is reflected in high visitor numbers on the trails throughout January and February period. The maintenance team have also been undertaking preparation of trails for the Dragon Trail MTB Race being run from 17 to 19 March 2022.

The Bay of Fires Trail

The Bay of Fires Trail continues to be one of our highest visited trails of the network in February. The trail condition across the top section of trail at Poimena has held up well following the surface treatment that was undertaken over the winter closure period. The heavy rains recently on the Blue Tier have definitely caused the trail to be more wet than usual at this time of year but is holding up really well considering the number of riders enjoying the trail.

International Mountain Bike Association (IMBA) EPIC Status – Bay of Fires Trail

Construction works has progressed well with favourable conditions for building will ensure the trail will be ready to open by mid-year 2022. A launch date will be provide once it is confirmed.

Recreation Trail Strategy

The draft strategy has been reviewed by council staff and is currently being reviewed by Tasmania Parks and Wildlife Service and Sustainable Timbers Tasmania being key stakeholders, and will be presented to Council workshop in April once all feedback is collated prior to it be presented to community for comment.

The program listed below.

Milestone 1 - Inception meeting - **completed**

Milestone 2 - Desk top review commenced, Interviews completed and site visits to be completed – 30 July 2021 - **completed**

Milestone 3 - Workshops Completed and opportunities analysis summary presented – 30 September 2021 - **completed**

Milestone 4 – Economic assessment completed and social benefits summarised – 15 October 2021 –**revised completion End March 2022**

Milestone 5 – Delivery of draft strategy – 30 November 2021. **completed**

The Story of the Bridges – Scamander

This project is nearing completion – all signage and frames are completed just waiting on a Works Permit from Property Services so that the Interpretative Panels can be installed. Placement of the signs has been determined by the community group giving people safe access to view same.

Community Events

Community Services staff have been working closely with event organisers to help them develop their COVID safe events and hold successful events.

The Australia Day awards Ceremony was held in the Portland Hall, numbers where down only due to Covid requirement/restrictions but was still a successful event.

Council staff have also been working with community groups to assist them in a covid friendly manner to return to their food fundraising stalls.

March

- 11-14 St Helens Game Fishing – Bendigo Bank Community Stadium
- 17-19 Dragon Trail MTB

April

- 16 – Pyengana Easter Carnival
- 25 – Anzac day – St Helens Memorial Park
- 28 – Targa – St Helens

Pyengana Mural

Proposed mural on the grandstand at Pyengana Recreational Ground is being undertaken by volunteers connected with the Pyengana community at no cost to Council. Design to be finalised as per the email to Councillors.

Bay of Fires Master Plan

A final draft of the Communications Plan for the project has been undertaken – with final sign off from Parks and Wildlife Services (PWS) and the Chair being sought. A new community member has been appointed to fill the vacant position, the steering committee welcomes Erin Wilkins.

St Helens Spots Complex – Conceptual Plan

Council will be seeking feedback on this plan at the St Helens Township Plan engagement session which is being held on Monday 28 March 2022 at the Portland Hall from 4.30 – 7.30 pm.

There will also be opportunities for the community to comment on same through an online forum as well as other Township Plan engagement sessions.

Volunteer Strategy

Council received six (6) expressions of interest for community members wishing to join the steering committee to develop a Volunteer Strategy. The first session of the group is on Tuesday 15 March 2022.

Learner Driver Mentor Program

The Learner Driver Mentor Program now has two (2) active mentors. Unfortunately due to Covid reasons, one (1) mentor has exited the program.

On Road Hours:	34
Learners in the car:	4
Learners on waiting list:	4
Mentors:	2

Community Wellbeing Project

Progress of outcomes for the Community Wellbeing Project were presented at a regional Tasmanian Community Forum in Hobart by the Mental Health and Wellbeing Coordinator and one of the 2021 Wellbeing Certificate participants on Wednesday 9 March. The event was hosted by Tas Community Fund (TCF). Wellbeing projects from across the southern region were presented to the TCF Board and representatives for each project. It was a fantastic opportunity to share what is working well, discuss challenges, answer questions from the board and learn from each other. The 2022 teaching team for the Wellbeing Certificate are now meeting regularly and planning for this year's training is underway.

LEGISLATION / STRATEGIC PLAN & POLICIES:

Strategic Plan 2017-2027

Goal

Community - To strengthen our sense of community and lifestyle through opportunities for people to connect and feel valued.

Strategy

- Build community capacity by creating opportunities for involvement or enjoyment that enable people to share their skills and knowledge.
- Foster a range of community facilities and programs which strengthen the capacity, wellbeing and cultural identity of our community.

BUDGET AND FINANCIAL IMPLICATIONS:

Not applicable.

VOTING REQUIREMENTS:

Simple Majority.

ACTION	DECISION
PROPONENT	Council Officer
OFFICER	Chris Hughes, Community Services
FILE REFERENCE	018\019\001\
ASSOCIATED REPORTS AND DOCUMENTS	Nil

OFFICER’S RECOMMENDATION:

That Council provide \$500 to assist the Suncoast Pony and Riding Club with their event which is being held on the 2 April 2022.

INTRODUCTION:

Council has received a written request to assist the Suncoast Pony and Riding Club with funding to help them with their event.

PREVIOUS COUNCIL CONSIDERATION:

No previous Council consideration.

OFFICER’S REPORT:

The Suncoast Pony and Riding Club are holding an event on Saturday 2 April 2022 with riders leaving from their grounds at the St Helens Sports Complex at 3 pm. The event is a twilight endurance ride.

The Club are expecting between 30 and 40 riders to participate in this event, coming from all areas of the State.

Due to Covid there have been limited events and our local Club see the benefit of re-engaging with the riding community by holding this event once again.

The Club have limited funds and are seeking sponsorship funds from local organisations. The Suncoast Pony and Riding Club are seeking \$500 from Council which will assist with prizes for this event.

If they are successful in receiving a grant from Break O’Day Council, we will be named as a sponsor for the event.

STRATEGIC LAN & ANNUAL PLAN:

Strategic Plan 2017 – 2027

Goal

To strengthen our sense of community and lifestyle through opportunities for people to connect and feel valued.

Strategy

Build community capacity by creating opportunities for involvement or enjoyment that enable people to share their skills and knowledge.

LEGISLATION & POLICIES:

N/A

BUDGET; FUNDING AND FINANCIAL IMPLICATIONS:

There are budget implications to Council as this request was not considered as part of the 2021-2022 budget process but there are funds in the events budget which could be transferred to this organisation if Council approves the request.

VOTING REQUIREMENTS:

Absolute Majority.

ACTION	DECISION
PROPONENT	Council Officer
OFFICER	Chris Hughes, Community Services
FILE REFERENCE	018\019\072\
ASSOCIATED REPORTS AND DOCUMENTS	N/A

OFFICER'S RECOMMENDATION:

That Council fund the following projects through the Community Grants Program 2021-2022:

Organisation or Group name	Description of Project	Amount Requested from Council	Contribution from Organisation or Group	Other Approved Grants	Unsecured	Total Budget for Project
St Helens- St Marys RSL	Additional direction sign post for Memorial Park - benefit of the sign post is that our local community and visitors can now see what other items that are in the park, other than the larger visual attractions.	\$2,000.00	\$200.00			\$2,200.00
Falmouth Community Centre	An external weather proof graded automated external defibrillator (AED) box outside the Centre and signage advising of location at the Lagoon car park and FCC	\$688.54				\$688.54
With One Voice Break O'Day Choir	WOVBOD is wanting to organise up to 8 community choir events this year 2022. The 8 events will be spread out over the year ie one per month x 8 months starting in April or will be fortnightly from May – August.	\$4,680.00	\$4,480.00			\$9,160.00
St Helens Cricket Club	To update the St Helens Crickets facilities – Training Nets, cricket pitch and safety fence around half of the oval – the nets to be compliant with safety standards for all to use in a safe manor	\$10,000.00	\$4,000.00	\$1,000.00	\$80,000.00	\$95,000.00

Organisation or Group name	Description of Project	Amount Requested from Council	Contribution from Organisation or Group	Other Approved Grants	Unsecured	Total Budget for Project
Pedal heads Inc	Pedal heads first aid project – Wilderness first aid training course & 2 x MTB First Aid Response kits	\$3,500.00	\$1,000.00			\$4,500.00
North East Bioregional Network	An educator will be engaged to go to local schools, clubs and groups using interpretative and educational materials produced to raise awareness and support for respecting and caring for local shorebird species. (Cost \$2,000) + \$1,500 for materials) Signage – shorebird saltmarsh	\$6,200.00	\$4,800.00 In-kind support – explanation provided	\$2,400.00 In-kind support – explanation provided		\$13,400.00
St Helens Online Access Centre	Purchase the program STEM – a learning and development program	\$2,350.00				\$2,350.00
		<u>\$29,418.54</u>	\$14,480.00	\$3,400.00	\$80,000.00	\$127,298.54

INTRODUCTION:

Submissions for funding through the Community Funding Program closed on Monday 14 February, 2022.

PREVIOUS COUNCIL CONSIDERATION:

No previous Council consideration.

OFFICER'S REPORT:

Council staff received eight (8) applications from community groups for this round of grant funding totalling \$152,298.54. The total requested sum from Council is \$51,918.54 which exceeds the amount allocated to this project by \$21,918.54.

Copies of the applications received are attached under separate cover to this agenda item.

All grants have answered the selection criteria in order for Councillors to make a decision.

The funds will be paid to the St Helens Cricket Club once confirmation has been received that they have been successful in receiving a grant for \$80,000.

STRATEGIC PLAN & ANNUAL PLAN:

Strategic Plan 2017 – 2027

Goal

Community – To strengthen our sense of community and lifestyle through opportunities for people to connect and feel valued.

Strategy

Foster and support leadership within the community to share the responsibility for securing the future we desire.

LEGISLATION & POLICIES:

N/A

BUDGET; FUNDING AND FINANCIAL IMPLICATIONS:

Council has funding in the current budget (\$30,000) to be applied to the Community Grants.

VOTING REQUIREMENTS:

Absolute Majority.

03/22.16.0 DEVELOPMENT SERVICES

03/22.16.1 Development Services Report

ACTION	INFORMATION
PROPONENT	Department
OFFICER	Development Services
FILE REFERENCE	031\013\003\
ASSOCIATED REPORTS AND DOCUMENTS	Nil

OFFICER'S RECOMMENDATION:

That the report be received.

INTRODUCTION:

The purpose of this report is to provide Councillors with an update of various issues which have been dealt with by the Development Services Department since the previous Council meeting.

PREVIOUS COUNCIL CONSIDERATION:

Provided as a monthly report – Council consideration at previous meetings.

OFFICER'S REPORT:

KEY DEPARTMENT STRATEGIC OR OPERATIONAL MATTERS:

- ✓ Completed Review of Public Open Space Policy;
- ✓ Progressing Responses to Representations for Local Provision Scheme (Statewide Planning Scheme)
- ✓ Recruitment for Building Surveyor Vacancy still ongoing;
- ✓ Completed Review of Key Focus Area "Environment" within Strategic Plan.

PLANNING REPORT

The following table provides data on the number of applications approved for the month including statistical information on the average days to approve and the type of approval that was issued under the *Land Use Planning and Approvals Act 1993*:

	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	YTD	EOFY 2020 / 2021
NPR	4	6	5	3	3		2	5					28	
Permitted	5	4	2	1	4	4	3	1					24	
Discretionary	27	24	16	14	20	15	13	11					140	
Amendment	3	3	1	1	2	2	2	1					15	
Strata		1		1	1		1						4	
Final Plan	2		1		3	2							8	
Adhesion						1							1	
Petition to Amend Sealed Plan	2												2	
Boundary Rectification						1							1	
Exemption								1					1	
Total applications	43	38	25	20	33	25	21	19					224	307

Ave Days to Approve Nett *	31.13	30.13	28.92	33.35	34.84	26.2	37.71	36.73					32.37
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* Calculated as Monthly Combined Nett Days to Approve/Total Applications

The following table provides specific detail in relation to the planning approvals issued for the month:

DA NO.	LOCATION	DESCRIPTION	SECTION	Day to Approve Gross	Days to Approve Nett
370-2021	Chain of Lagoons	Full Capture Toilet	Exemption	41	41
337-2021	Scamander	Carport	S57	50	50
359-2021 AMEND	Akaroa	Consolidation of Lots Three (3) Lots to Two (2) Lots	S56	1	1
367-2021	Scamander	Carport	NPR	24	24
363-2021	St Helens	Hot Tub & Shipping Container	S58	20	19
313-2021	St Helens	Dwelling & Shed	S57	110	81
033-2022	St Marys	Farm shed	NPR	4	4
349-2021	Stieglitz	Dwelling & Ancillary Dwelling	S57	56	55
268-2021	Binalong Bay	Construction of a Habitable Building for Visitor Accommodation	S57	142	70
369-2021	Akaroa	Change of Use to Visitor Accommodation	S57	39	39
021-2022	Scamander	Ancillary Dwelling & Attached Class 10A Residential Storage	NPR	22	22
334-2021	Scamander	Change of Use – shed to Ancillary Dwelling	S57	26	25
302-2021	Scamander	Dwelling & shed	S57	35	34
044-2022	St Helens	Deck	NPR	2	2
366-2021	St Helens	Dwelling & Garage/Shed with Amenities	S57	36	36
043-2022	St Helens	Carport	NPR	1	1
354-2021	The Gardens	Dwelling	S57	74	74
323-2021	Binalong Bay	2 Lot Subdivision	S57	100	94
007-2022	St Marys	Additional Use – Visitor Accommodation	S57	33	26

TOTAL 19

BUILDING PROJECTS REPORT

Projects Completed in the 2021/2022 financial year

Description	Location	Updates
Community Services Storage Shed	St Helens Works Depot	Completed August 2021
Lions Park Renovations	Lions Park	Completed November 2021
New Shade Structure	Scamander Reserve	Completed November 2021
Relocation of Community Garden Site Office & Infrastructure	St Helens Sports Complex – Community Garden Site	Completed January 2021

Projects ongoing – Capital Works Program (Includes carried over projects previous financial years)

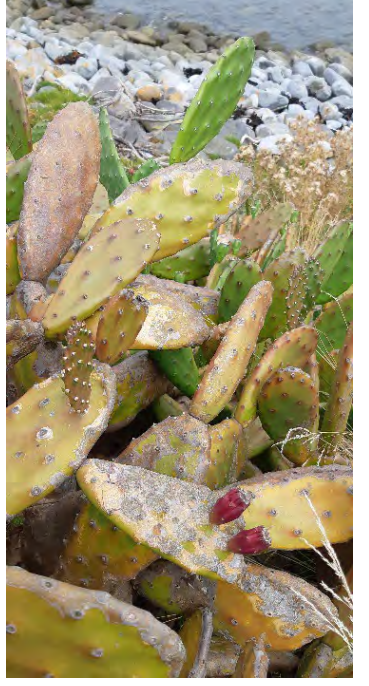
Description	Location	Updates
Marine Rescue Additions	St Helens Foreshore	<ul style="list-style-type: none"> Nearing Completion.
Re-Roof and Weatherproofing of athletics building	St Helens Sports Complex	<ul style="list-style-type: none"> Works Commenced; Next phase of works pending outcomes of St Helens Sports Complex Masterplan consultation.
New Amenities building	Wrinklers lagoon carpark	<ul style="list-style-type: none"> Building Completed and Operational; Carpark Sealing remains outstanding.
New Accessible/Family Toileting Facility	St Marys Community Space	<ul style="list-style-type: none"> Work commencement delayed due to availability of contractors and weather forecast; Planned for Commencement Mid March 2022.
Building Improvements	St Helens Council Chambers	<ul style="list-style-type: none"> Works Commenced early February 2022; Due for Completion by End March 2022.

Approved Capital Works Program – Current Financial Year - not yet started

Description	Location	Updates
Building upgrades	St Marys Railway Station	<ul style="list-style-type: none"> Works scoping and scheduling of works to be confirmed.
Old Tasmanian Hotel Site – New Storage Shed	20 Talbot Street, Fingal	<ul style="list-style-type: none"> Successful funding application through Black Summer Bushfire Recovery Grants Program – works program delayed in line with grant funding guidelines.
New Solar Panels & Heating Improvements	St Marys Community Hall	<ul style="list-style-type: none"> New project - Approved in 2021/2022 Capital Works Program Scoping and works and quotations currently being sourced.
St Marys Waste Transfer Station Additions	St Marys Waste Transfer Station	<ul style="list-style-type: none"> New project - Approved in 2021/2022 Capital Works Program Work scope to be confirmed and consultation to be scheduled.
New Lighting Towers	St Helens Sports Complex – Football Oval	<ul style="list-style-type: none"> Planning Application Approved; Building Application submitted early Feb 2022; Works scheduled delayed due to availability of materials – pending further advice.

The below table provides a summary of the building approval issued for the month including comparisons to the previous financial year.

No.	BA No.	Town	Development		Value
1	2021 / 00171	Four Mile Creek	New Shed for Vineyard		\$23,000.00
2	2020 / 00227	Akaroa	New Deck & Bathroom		\$10,000.00
3	2021 / 00230	St Helens	New Shed		\$54,000.00
4	2021 / 00291 - STAGE 1	Scamander	New Garage with Amenities		\$15,000.00
5	2010 / 00225 - AMEND	Binalong Bay	New – Dwelling - Amended for Inclusion of Bed 4, Bathroom & Storage addition		\$19,000.00
6	2021 / 00293	Scamander	New Shed		\$18,000.00
7	2021 / 00042	Scamander	New Dwelling (incorporating Deck & Garage)		\$300,000.00
8	2021 / 00342	St Marys	New Farm Shed		\$48,000.00
9	2021 / 00266	Beaumaris	Demolition (Carport & 2 x Garden Sheds) & New (Shed)		\$15,000.00
10	2021 / 00238	Scamander	Addition to Dwelling - Deck		\$15,000.00
11	2020 / 00271 - AMEND	Falmouth	New (Amended - Change from Garage to detached Bedroom 3) - Dwelling incorporating Deck & Detached Bedroom 3		\$0.00
ESTIMATED VALUE OF BUILDING APPROVALS FINANCIAL YEAR TO DATE			2020/2021		2021/2022
			\$11,802,113.00		\$16,558,900.00
ESTIMATED VALUE OF BUILDING APPROVALS FOR THE MONTH			MONTH	2020	2021
			February	\$1,579,560.00	\$517,000.00
NUMBER BUILDING APPROVALS FOR FINANCIAL YEAR TO DATE			MONTH	2020/2021	2021/2022
			February	99	126

Description	Updates	
Weed Management	<p>Biosecurity Tasmania visited to inspect a prickly pear infestation (with the Parks and Wildlife Service) and the two (2) serrated tussock sites in Break O'Day. Serrated tussock is the subject of a three (3) year eradication project with support from the Weed Action Fund.</p> <p>Follow-up weed control is being planned for along the new Binalong Bay pathway on the foreshore. Weed control on council properties continues, including spiny rush at Seymour, and landholders provided with weed management advice and encouragement.</p>	
Dog Management and Shorebirds	<p>New and refreshed dog management signage is being printed by Council incorporating lessons learnt from the cooperative campaign by community volunteers with Council, Parks & Wildlife Services (PWS), NRM North and BirdLife Tasmania. Further information and compliance efforts are planned for the end of the shorebird breeding season.</p>	
Land and Water management	<p>Supporting field day in the Fingal Valley by NRM North on CSIRO's 'Farm Forecaster' grazing management tool for farmers. The tool uses soil and water sensors to help graziers maximize productivity while protecting their soil capital and minimizing erosion losses and water quality impacts.</p>	

Recreational Water Quality

The *Public Health Act 1997* requires that Councils to monitor recreational waters (including public pools and spars) using the Tasmanian Recreational Water Quality Guidelines. Results for February are reported here. The last sampling for the 2021/2022 season was undertaken on 7 March and followed significant rain late in February.

Recreational water	7 Dec 2021		5,18 Jan 2022		31 Jan, 7 Feb 2022	
	Ente*	Rec. WQ [#]	Ente*	Rec. WQ [#]	Ente*	Rec. WQ [#]
Grants Lagoon mouth A	N/A		40	Good	10	Good
Grants Lagoon mouth B	<10	Good	20	Good	N/A	
Grants Lagoon footbridge	<10	Good	<10	Good	<10	Good
Grants Lagoon (camp ground)	<10	Good	<10	Good	<10	Good
Beauty Bay	<10	Good	<10	Good	20	Good
Yarmouth Creek	<10	Good	50	Good	<10	Good
Wrinklers Lagoon	10	Good	<10	Good	60	Good
Scamander River mouth	20	Good	<10	Good	<10	Good
Henderson Lagoon	100	Good	90	Good	<10	Good
Denison Rivulet	60	Good	20	Good	20	Good

* Enterococci /100ml # Recreational Water Quality class (from Tasmanian Guidelines)

The results for water samples to date indicate conditions for all these waters are safe for swimming according to the Tasmanian Recreational Water Quality Guidelines.

All natural waters may be subject to local poorer water quality from time to time due to weather or other conditions.

PUBLIC HEALTH REPORT

Immunisations

The *Public Health Act 1997* requires that Councils offer immunisations against a number of diseases. The following table provides details of the rate of immunisations provided by Council through its school immunisation program.

School Program commences 23 March for 2022.

MONTH	2021/2022		2020/2021	
	Persons	Vaccinations	Persons	Vaccinations
July - December	43	45	50	58
January - June			90	90
TOTAL	43	45	140	148

Sharps Container Exchange Program as at 9 March 2022

Current Year	Previous Year
YTD 2021/2022	YTD 2020/2021
25	26

STRATEGIC PLAN & ANNUAL PLAN:

Strategic Plan 2017-2027

Goal

Environment – To balance our use of the natural environment to ensure that it is available for future generations to enjoy as we do.

Strategy

- Ensure the necessary regulations and information is in place to enable appropriate use and address inappropriate actions.
- Undertake and support activities which restore, protect and access the natural environment which enables us to care for, celebrate and enjoy it.

LEGISLATION & POLICIES:

Not applicable.

BUDGET; FUNDING AND FINANCIAL IMPLICATIONS:

Not applicable.

VOTING REQUIREMENTS:

Simple Majority.

ACTION	INFORMATION
PROPONENT	Council Officer
OFFICER	John Brown, General Manager
FILE REFERENCE	002\012\001\
ASSOCIATED REPORTS AND DOCUMENTS	Nil

OFFICER'S RECOMMENDATION:

That the General Manager's report be received.

INTRODUCTION:

The purpose of this report is to provide Councillors with an update of various issues which are being dealt with by the General Manager and with other Council Officers where required.

PREVIOUS COUNCIL CONSIDERATION:

Provided as a monthly report – Council consideration at previous meetings.

OFFICER'S REPORT:**Meeting and Events attended:**

22.02.2022	St Helens Via Web	– Regions Rising Webinar which focussed on population shift towards the regions
25.02.2022	St Helens Via Web	– Australian Local Government Skills and Workforce Survey – discussion with consultants regarding the challenges faced and our experiences across a range of workforce related matters including recruitment
07.03.2022	St Helens	– Audit Panel
07.03.2022	St Helens	– Council Workshop
08.03.2022	St Helens Via Web	– Australian Local Government Association (ALGA) Pre-Federal Election Briefing with Shadow Minister for Local Government the Hon Jason Clare MP
09.03.2022	St Helens	– Tasmanian Liberal Senators and Lyons Liberal candidate Susie Bower, meeting on site at Stieglitz to look at the Georges Bay Foreshore Multi-user Track extension. Very positive meeting with the Senators and Susie Bower pushing hard for a funding commitment to be made as part of the forthcoming Federal election

10.03.2022	Swansea	– East Coast Tasmania Industry Workforce, meeting to discuss the challenges faced by the tourism sector in find staff to meet current industry needs as well as challenges faced such as housing and training delivery.
11.03.2022	Launceston	– Northern Region General Managers Meeting

Meetings & Events Not Yet Attended:

18.03.2022	Launceston	– Local Government Association of Tasmania (LGAT) – General Meeting
18.03.2023	Launceston	– Northern Tasmania Development Corporation (NTDC) – Members Meeting
19.03.2023	St Helens	– Dragon Trail MTB Event
21.03.2023	St Helens	– Council Meeting

General – The General Manager held regular meetings with Departmental Managers and individual staff when required addressing operational issues and project development. Meetings with community members included Peter Robinson (Big4 Holiday Park), Tim Gowans (Break O’Day BEC).

Communications Report – March 2022

TOPIC	ACTIVITY	PROGRESS
GENERAL COMMS	BODC Newsletter	Sent out last week. Included stories on: <ul style="list-style-type: none"> • LCRI funding • Black Summer funding • Weed of the month • Works updates • Single Use Plastics policy and more
	St Helens MTB Newsletter	The MTB newsletter was sent out on 7 March to a database of around 600. It included articles on: <ul style="list-style-type: none"> • The Bay of Fires Epic works’ • Dragon Trail event • Trail upgrades to Seeya Later and more
	St Helens MTB Data collection	This survey remains open and so far has more than 350 responses. The survey was given one last push on the MTB newsletter and will be closed on the 16 March.
	Mayors Opinion Piece	Developed in collaboration with the Mayor an Op-Ed on looking for the positives in these trying times. This was scheduled to run on March 10.

TOPIC	ACTIVITY	PROGRESS
GENERAL COMMS CONT...	Customer Service Charter	The communications coordinator has been redrafting the Customer Service Charter so that it is focused on the customer. This will be an outward facing document with a procedure sitting alongside that will be the internal document. Corporate Services are developing the procedure.
	Draft Community Engagement Strategy	Is ready to go out for consultation once the Draft and the Communications Plan are endorsed by the Council.
GRANTS	Digital Notice Board and PA System for the Flagstaff Trailhead	Installation was stalled due to the supply of a steel frame for the screen and now transport has held it up as a result of flooding in NSW. We now anticipate this will be installed by the end of March.
	Destination Action Plan Sculpture Walk Project	The final three artists have been selected. These now need to be endorsed by Council.
EMAIL DATABASES	Continuing to develop	Continuing to collect email addresses for the newsletter and township databases.
COMMUNITY ENGAGEMENT	Developing Plans	The communications coordinator has been working on the following Community Engagement Plans: <ul style="list-style-type: none"> • Township Plans engagement • Community Engagement Strategy • Recreational Trails Strategy • St Helens Recreation Ground Strategy

Actions Approved under Delegation:

NAME/DETAILS	DESCRIPTION OF USE OF DELEGATION	DESCRIPTION	DELEGATION NO / ACT
56 and 60 Elizabeth Street, Mangana	Affixing Common Seal	Request to Adhere Lots	Number 21 – Miscellaneous Powers and Functions to the General Manager
23-30 Parnella Drive, Stieglitz	Affixing Common Seal	Request to Discharge Adhesion Order	Number 21 – Miscellaneous Powers and Functions to the General Manager
76 Parnella Drive, Stieglitz	Affixing Common Seal	Request to Amend Sealed Plan	Number 21 – Miscellaneous Powers and Functions to the General Manager

General Manager's Signature Used Under Delegation for Development Services:

DATE	DOCUMENT	DETAILS	PID OR DA
01.02.2022	337 Certificate	Elephant Pass Road, St Marys	6408445
01.02.2022	337 Certificate	28 Dunn Street, Mathinna	6414589
01.02.2022	337 Certificate	Lottah Road, Lottah (CT206743-4)	2633039
03.02.2022	337 Certificate	14 Four Mile Creek Road, Four Mile Creek	2623877
07.02.2022	337 Certificate	13 Barrack Street, Akaroa	7205906
07.02.2022	337 Certificate	27 Fraser Street, Fingal	6410772
07.02.2022	337 Certificate	7 Falmouth Street, St Helens	6780263
10.02.2022	337 Certificate	17 Susan Court, St Helens	2282750
10.02.2022	337 Certificate	3 Fysh Place, Stieglitz	2813662
11.02.2022	337 Certificate	455 Gardiners Creek Road, St Marys	2618234
11.02.2022	337 Certificate	Unit 2, 7 Pendrigh Place, St Helens	2237423
11.02.2022	337 Certificate	9 Hodge Court, Stieglitz	6784707
11.02.2022	337 Certificate	71 Talbot Street, Fingal	6412225
11.02.2022	337 Certificate	52 Tasman Highway, St Helens	6780087
14.02.2022	337 Certificate	20 Palm Court, St Helens	2597111
15.02.2022	337 Certificate	76 St Helens Point Road, Stieglitz	7320189
15.02.2022	337 Certificate	63 Lawry Heights, St Helens	2503402
16.02.2022	337 Certificate	101 Tasman Highway, Beaumaris	6791165
16.02.2022	337 Certificate	37 Treloggen Drive, Binalong Bay	6798551
16.02.2022	337 Certificate	27 Kiama Parade, Akaroa	2242193
16.02.2022	337 Certificate	18 Grant Street, Fingal	6410940
17.02.2022	337 Certificate	3 Annie Street, St Helens	6793005
17.02.2022	337 Certificate	191 Lottah Road, Lottah	6805512
17.02.2022	337 Certificate	16 Kismet Place, St Helens	7386209
21.02.2022	337 Certificate	6 Wattle Drive, Scamander	2633880
21.02.2022	337 Certificate	16 Quail Street, ST Helens	2534129
21.02.2022	337 Certificate	72 Hills Road, Gray	7576141
21.02.2022	337 Certificate	63 St Helens Point Road, Stieglitz	2234265
21.02.2022	337 Certificate	265 Medeas Coves Road, St Helens	1680466
21.02.2022	337 Certificate	122 Scamander Avenue, Scamander	7221199
28.02.2022	337 Certificate	25585 Tasman Highway, St Helens	7631980
28.02.2022	337 Certificate	65 Quail Street, St Helens	6795158

Tenders and Contracts Awarded:

Nil.

LEGISLATION / STRATEGIC PLAN & POLICIES:

Strategic Plan 2017-2027

Goal

Services - To have access to quality services that are responsive to the changing needs of the community and lead to improved health, education and employment outcomes.

Strategy

- Work collaboratively to ensure services and service providers are coordinated and meeting the actual and changing needs of the community.
- Ensure Council services support the betterment of the community while balancing statutory requirements with community and customer needs.

BUDGET AND FINANCIAL IMPLICATIONS:

Not applicable.

VOTING REQUIREMENTS:

Simple Majority.

ACTION	DISCUSSION
PROPONENT	Council Officer
OFFICER	John Brown, General Manager
FILE REFERENCE	039\002\008\
ASSOCIATED REPORTS AND DOCUMENTS	Discussion Paper – Call for Motions 2022 – National General Assembly

OFFICER'S RECOMMENDATION:

For consideration and discussion.

Motion submitted by Cllr Whittaker:

Motion:

That the National General Assembly of Local Government express its support for a change in date for Australia Day.

Supporting Information:

Supporting 2017 Motion by Hobart City Council, who called on other local governments to lobby the Federal Government to debate moving Australia Day from January 26.

The first official Australia Day was held on 30 July 1915, which was to raise funds for the World War 1 effort. Australia Day was seen as a way of drawing on the pride of Australian's in their Soldiers' recent achievements at Gallipoli.

With the change of date to 26 January, the original meaning has been lost. This date represents a sad past of trauma and loss for our First Nations People.

INTRODUCTION:

The Call for Motions has been advertised for the National General Assembly (NGA) which will be held from 20 - 23 June 2021.

PREVIOUS COUNCIL CONSIDERATION:

Presented to the February and March Council Workshop.

OFFICER'S REPORT:

This call for motions is an opportunity for Council to discuss and consider any aspects of Local Government for which could be listed for debate/discussion at the National General Assembly (NGA) in Canberra in June 2022.

The attached paper outlines the focus of discussion which ALGA is suggesting as the key theme '*Partners in Progress*'.

In submitting Council's motion/s you are encouraged to focus on how partnership can address national issues at the local level, and new ways the Australia Government could partner to strengthen the local government sector to advance community well-being, local economic development, create jobs, address environmental challenges, climate change and complex social issues such as housing affordability.

The following email was received from ALGA calling for motions for the 2022 NGA:

As the national voice of local government, the Australian Local Government Association (ALGA) advocates on behalf of Australia's 537 councils for funding and policy outcomes that support local governments to deliver better results for their communities.

Each year we hold a National General Assembly (NGA) in Canberra where councils from around our nation discuss current and emerging challenges and opportunities and advocate to the Federal Government on critical issues facing our sector.

The motions passed at our NGA inform ALGA's strategic direction and national advocacy objectives. We listen to what you tell us, and take your message to Ministers, MPs and decision-makers in Canberra and around the country through Ministerial meetings, forums, budget submissions, and advocacy campaigns.

Next year's NGA will be held in Canberra from 19-22 June and will be an opportunity for us to clearly set and articulate our agenda to a new or returning Federal Government.

The theme for this event will be Partners in Progress, focusing on how partnerships, particularly between the Australian Government and local governments, can tackle the immediate challenges facing communities and help us confidently prepare for the future.

We are now calling for motions for next year's NGA, and I would encourage you to consider whether there is a strategic issue of national importance that your council can bring to this event.

We have prepared the attached discussion paper which covers some of the critical national policy areas that our sector needs to consider now and into the future and will help you prepare your motion.

To assist us, please ensure that your motions meet the following criteria:

- 1. Be relevant to the work of local government nationally;*
- 2. Be consistent with the themes of the NGA;*
- 3. Complement or build on the policy objectives of your state and territory local government association;*
- 4. Be from a council which is a financial member of their state or territory local government association;*
- 5. Propose a clear action and outcome; and*
- 6. Not be advanced on behalf of external third parties that may seek to use the NGA to apply pressure to Board members or to gain national political exposure for positions that are not directly relevant to the work of, or in the national interests of, local government.*

All motions should have a contact officer, a clear national objective, a summary of the key arguments in support of the motion, and the endorsement of your council. Motions can be lodged online at alga.asn.au until 11:59pm on Friday 25 March 2022.

STRATEGIC PLAN & ANNUAL PLAN:

Strategic Plan 2017 – 2027

Goal

Services – To have access to quality services that are responsive to the changing needs of the community and lead to improve health, education and employment outcomes.

Economy – To foster innovation and develop vibrant and growing local economies which offer opportunities for employment and development of businesses across a range of industry sectors.

LEGISLATION & POLICIES:

Nil.

BUDGET; FUNDING AND FINANCIAL IMPLICATIONS:

There would be no financial implications for Council.

VOTING REQUIREMENTS:

Simple Majority.



AUSTRALIAN
LOCAL GOVERNMENT
ASSOCIATION

PARTNERS IN PROGRESS

2022 NATIONAL GENERAL ASSEMBLY

19 - 22 JUNE 2022

CALL FOR MOTIONS

DISCUSSION PAPER



NGA22.COM.AU

SUBMITTING MOTIONS

This discussion paper is a call for councils to submit motions for debate at the 2022 National General Assembly (NGA) to be held in Canberra 19 – 22 June 2022.

It has been prepared to assist you and your council in developing your motions. You are encouraged to read all the sections of the paper but are not expected to respond to every issue or question. Your council's motion/s can address one or more of the issues identified in the discussion paper.

Motions should be lodged electronically using the online form available on the NGA website at: www.alga.asn.au and received no later than 11:59pm AEST on Friday 25 March 2022.

The theme of the 2022 NGA is – Partners in Progress.

The NGA aims to focus on how partnerships, particularly between the Australian Government and Local Governments, can tackle immediate challenges facing communities as well as confidently facing the future.

In submitting your council's motion/s you are encouraged to focus on how partnership can address national issues at the local level, and new ways the Australia Government could partner to strengthen the local government sector to advance community well-being, local economic development, create jobs, address environmental challenges, climate change and complex social issues such as housing affordability.

The National General Assembly of Local Government (NGA) is an important opportunity for you and your council to influence the national policy agenda and promote new ways of strengthening the local government sector and our communities.

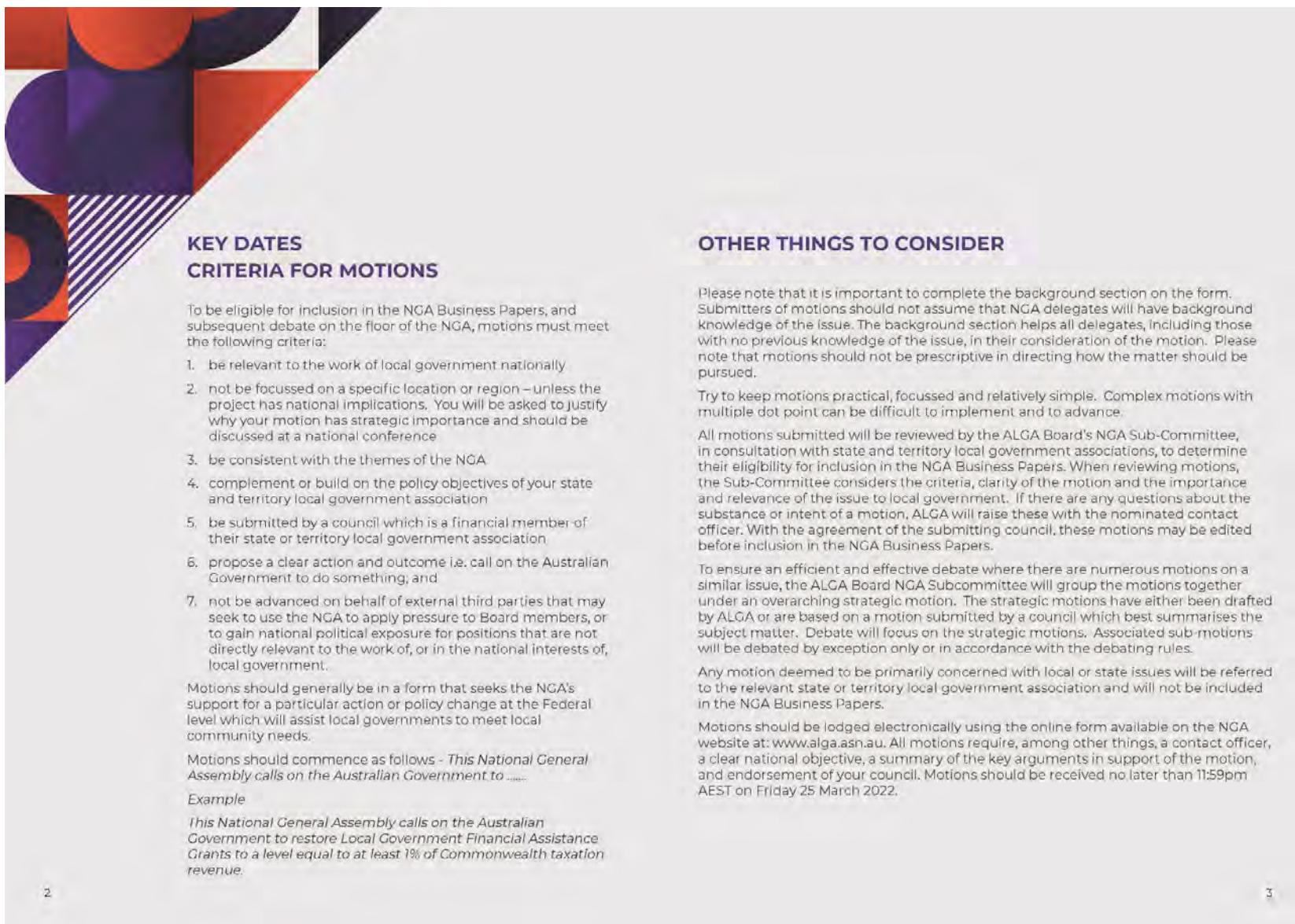
Note: If your council does submit a motion there is an expectation that a council representative will be present at the National General Assembly to move and speak to that motion if required.

We look forward to hearing from you and seeing you at the 2022 NGA.



To submit your motion go to:
alga.asn.au/

1



KEY DATES

CRITERIA FOR MOTIONS

To be eligible for inclusion in the NGA Business Papers, and subsequent debate on the floor of the NGA, motions must meet the following criteria:

1. be relevant to the work of local government nationally
2. not be focussed on a specific location or region – unless the project has national implications. You will be asked to justify why your motion has strategic importance and should be discussed at a national conference
3. be consistent with the themes of the NGA
4. complement or build on the policy objectives of your state and territory local government association
5. be submitted by a council which is a financial member of their state or territory local government association
6. propose a clear action and outcome i.e. call on the Australian Government to do something; and
7. not be advanced on behalf of external third parties that may seek to use the NGA to apply pressure to Board members, or to gain national political exposure for positions that are not directly relevant to the work of, or in the national interests of, local government.

Motions should generally be in a form that seeks the NGA's support for a particular action or policy change at the Federal level which will assist local governments to meet local community needs.

Motions should commence as follows - *This National General Assembly calls on the Australian Government to*

Example

This National General Assembly calls on the Australian Government to restore Local Government Financial Assistance Grants to a level equal to at least 1% of Commonwealth taxation revenue.

OTHER THINGS TO CONSIDER

Please note that it is important to complete the background section on the form. Submitters of motions should not assume that NGA delegates will have background knowledge of the issue. The background section helps all delegates, including those with no previous knowledge of the issue, in their consideration of the motion. Please note that motions should not be prescriptive in directing how the matter should be pursued.

Try to keep motions practical, focussed and relatively simple. Complex motions with multiple dot point can be difficult to implement and to advance.

All motions submitted will be reviewed by the ALGA Board's NGA Sub-Committee, in consultation with state and territory local government associations, to determine their eligibility for inclusion in the NGA Business Papers. When reviewing motions, the Sub-Committee considers the criteria, clarity of the motion and the importance and relevance of the issue to local government. If there are any questions about the substance or intent of a motion, ALGA will raise these with the nominated contact officer. With the agreement of the submitting council, these motions may be edited before inclusion in the NGA Business Papers.

To ensure an efficient and effective debate where there are numerous motions on a similar issue, the ALGA Board NGA Subcommittee will group the motions together under an overarching strategic motion. The strategic motions have either been drafted by ALGA or are based on a motion submitted by a council which best summarises the subject matter. Debate will focus on the strategic motions. Associated sub-motions will be debated by exception only or in accordance with the debating rules.

Any motion deemed to be primarily concerned with local or state issues will be referred to the relevant state or territory local government association and will not be included in the NGA Business Papers.

Motions should be lodged electronically using the online form available on the NGA website at: www.alga.asn.au. All motions require, among other things, a contact officer, a clear national objective, a summary of the key arguments in support of the motion, and endorsement of your council. Motions should be received no later than 11:59pm AEST on Friday 25 March 2022.



Introduction

As Australia emerges from the crisis management phase of the COVID-19 global pandemic, attention now turns to rebuilding and to the future.

By the time of the NGA in June 2022, the next federal government and 47th Parliament of Australia, will almost certainly have been elected.

Prior to the election the major political parties will have campaigned on priorities and made numerous policy and programs commitments that will help shape our nation's future.

Invariably, in government, these policies and programs will need to be refined, developed and implemented. Almost certainly they will need to be adapted to meet changing circumstances, emerging issues and local and regional needs.

We know from previous elections that governments will not be able to achieve their policy agenda alone. They need reliable partners committed to playing their part in taking the nation forward, working together on mutual goals and advancing national prosperity for all.

During the election campaign, ALGA will be working extensively with state and territory local government association members, and many of you, to advance the national priorities highlighted in the Federal Election manifesto 'Don't Leave Local Communities Behind'.

These priorities were significantly influenced by many of the resolutions of past NGAs.

Whether the Coalition Government is returned or a new Government formed, the 2022 NGA provides the first major opportunity to engage with relevant portfolio Ministers and key members of the new Government.

Most importantly, it provides you - the elected representatives of Australia's local councils and communities - with the opportunity to reaffirm our national priorities and to place new ideas on the national policy agenda.



The Immediate Recovery Challenges

Government at all levels have collaborated to avert the worst possible health and economic outcomes of the COVID-19 pandemic across Australia.

By November 2021 most states had reached or made significant progress in reaching the 80% or more vaccination threshold.

Every community was affected, some more than others, and local government has been at the forefront of developing local solutions to local challenges.

Given the economic and social impacts of the COVID pandemic on communities over the past 2 years, are there issues that need to be addressed by a new partnership between the Commonwealth Government and local governments?

Given the impacts of the COVID pandemic on your council and other councils around the country, are there issues that a partnership between the Commonwealth Government and local government should address?

Jobs

In September 2021 the national, seasonally adjusted unemployment rate, was 5.2% (ABS). The underemployment rate was 9.5% with monthly hours worked decreasing by 1 million hours. Roy Morgan's survey work suggests Australian unemployment (unadjusted) was 9.2% in October with underemployment at 8.6%.

National statistics however mask variations at the state, regional and local level. State and Territory unemployment ranged from 3.9% in Western Australia and the Northern Territory, 5.1% in Queensland and Tasmania, 5.3% in South Australia, NSW 5.4%, Victoria 5.6% and the Australian Capital Territory 6.6%. Similarly, regional and local community unemployment vary from the national average reflecting local circumstances and the different impact of the COVID-19 pandemic, lockdowns and their flow-on effects have on the local economy. Youth unemployment and Aboriginal and Torres Strait Islander unemployment is also consistently higher.

As an employer of staff and of contractors, as well as a facilitator of local economic development, local government can play a key role in addressing unemployment and underemployment.

In keeping with the ALGA Federal election manifesto, 'Don't Leave Local Communities Behind' local solutions are required for local circumstances.

What new partnership program could the Australian Government develop to take advantage of local government's knowledge of the local economy, geographic spread across the country and its ability to create jobs?

As an employer, what are the pre-requisites for councils to create more good quality, secure local jobs that build community capacity and address local workforce skills shortages?



Building Back Better Businesses

The economic shock of the past 2 years has caused unprecedented disruption to local businesses and communities. While many businesses have adapted to difficult circumstances, some have not survived. The current vacant shops fronts and offices of the streetscapes in our cities and towns is evidence of the challenges that our local businesses, local industry and communities have faced.

The capacity of the private sector, and small business in particular, to bounce back is untested.

What new partnership programs could the Australian Government introduce to take advantage of local government's role in economic development, including to support local businesses?

Opening Australia's Borders

As previously mentioned, by November 2021 most states had reached or made significant progress in reaching the 80% or more vaccination threshold. At this point, under the National Plan to Transition Australian National COVID-19 Response, governments were committed to introducing new measures such as opening international borders, minimising cases in the community without ongoing restrictions or lockdowns, Covid vaccination boosters encouraged and provided as necessary, and allowing uncapped inbound arrivals for all vaccinated persons, without quarantine.

As Australia opens up its international borders economic recovery is expected to accelerate. The return of expats, international students, overseas migration and international tourism will increase population, supply of labour and demand for goods and services including for accommodation.

In the first instance, economic activity can be expected to return to pre-Covid levels. Over time, with appropriate support, it will grow.

The closure of borders and particularly international borders affected many parts of the tourism industry and the economies of many local communities. While domestic visitors helped fill a gap, recovery of many parts of the industry and the economy of communities that depend heavily on tourism will depend on the return of international travel.

To do this Australia must position itself to compete in international markets. This comes through offering high quality destinations, services and experiences that highlight the quality and value available in Australia. In addition to delivering a better visitor experience, this should also increase productivity, efficiency and innovation.

In the short term, what new partnership programs could the Australian Government introduce to assist local government meet the return of international students and stronger migration now and into the future?

What new programs could the Australian Government develop to partner with local government to facilitate tourism and the traveller economy?

6

Workforce Shortages and Re-engineering Work

In November 2021 business representatives report significant labour shortages particularly in the agriculture and hospitality sectors. The lack of backpackers, overseas students and migrant workers, combined with people not wanting to return to the workforce, are just some of the reasons attributed to these shortages.

While opening borders may increase the supply of labour, some argue that there is a more fundamental change in Australia's workforce and workplaces.

Although not reported in Australia yet, in the United States the post Covid workforce has been associated with what some have called the 'Great Resignation' as employees have adjusted their expectations, work life balance and priorities and simply not returned to their old jobs.

Many workers have been required to work from home for extended periods during the pandemic, including working remotely and now look for greater flexibility in their work. Technology and automation are transforming work and the workplace.

Many are prepared to change jobs to maximise this flexibility and the benefits derived from it. Traditionally this has led to wage pressure but coupled with demand for greater workplace flexibility employers need to be innovative to attract and retain employees. As an employer, councils are not immune and will also need to develop these strategies.

What new programs could the Australian Government develop to partner with local government to help support an influx of skilled migrants?

What new programs could the Australian Government develop to partner with local government to help councils attract and retain appropriately trained workers and employees?

7



Climate change

The United Nations Conference (COP) of Parties 26 held in Glasgow 2021 focused global attention on climate change and global and national efforts to achieve net zero emissions by 2050 and limit global warming to 1.5 degrees.

For decades local governments have played an important leadership role in addressing climate change. Councils have supported the adoption of a wide range of community-based programs and initiatives to lower the carbon footprint of local communities. As a sector, local government has led the debate for lowering carbon emissions, sourcing renewable energy, responded creatively to reduce greenhouse gas emissions from landfills, facilitated the construction of green buildings and water sensitive design of cities and towns.

Pragmatically, local government has been at the forefront to address the impacts of climate change and adaptation to climate change. These impacts include an increased number of days with high temperatures, less rainfall and more droughts in southern Australia, less snow, more intense rainfall and fire weather, stronger cyclones, and sea level rise. These changes will increase stress on Australia's infrastructure and physical assets and natural ecosystems that are already threatened, and significantly affect agriculture, forestry, fisheries, transport, health, tourism, finance and disaster risk management.

*How do we work together to ensure that there is local adaptation to climate change and climate extremes?
What partnerships are available to achieve climate neutrality?*

8

Natural Disasters

With the high-risk weather season commencing, many councils will be engaging with their communities about disaster preparedness, resilience and recovery. Not only have we experienced one of Australia's worst bushfire seasons in 2019-20, but some councils also had to deal with multiple disaster events within a 12 month period. Some councils have had to deal with bushfires, followed by storms, flooding, hailstorms, more flooding and COVID-19. These multiple disasters have had a devastating effect on many councils' financial sustainability and their ability to fund mitigation measures for the upcoming high risk weather season. Smaller rural and regional councils are further financially challenged and require help with preparedness and mitigation, as they currently have zero capacity to fund major mitigation projects.

The Royal Commission into National Natural Disaster Arrangements recognised that councils need help. It concluded that without assistance many local governments cannot undertake the roles and responsibilities allocated to them by their State/Territory Governments.

What new programs could the Australian Government develop to partner with local government to help to address natural disasters to assist in recovery and build resilience?

9



Environment

Local government plays a critical role in environmental management including environment protection.

"Australia's Strategy for Nature 2019 – 2030" recognises that we all have a role in securing nature as the foundation of our existence. It is an overarching framework for all national, state and territory and local strategies, legislation, policies and actions that target nature. It has 3 goals:

1. Connecting all Australians with nature;
2. Care for nature in all its diversity, and
3. Share and Build knowledge.

To achieve these goals there are a variety of options for joint action to reduce threats and their impacts include ensuring the design and management of the protected area network considers and accommodates future threat scenarios and establishes robust mechanisms to respond effectively to new and emerging threats. The strategy suggests there are opportunities to '... improve planning, regulation, environmental impact assessment and approvals processes. In addition, threat abatement activities could include targeted pest management, ecosystem restoration (integrated fire management, revegetation), pollution control, greenhouse gas emissions management and climate change adaptation'.

How could the Australian Government partner with local government to help support the implementation of the Australian Strategy for Nature 2019 – 2030 and take advantage of local knowledge?

What new programs could the Australian Government develop to partner with local government to help to reduce threats and risks to nature and build resilience?

10

The Circular Economy

The 2019 National Waste Policy Action Plan applies principles of a circular economy to waste management to support better and repeated use of our resources. The circular economy principles for waste are:

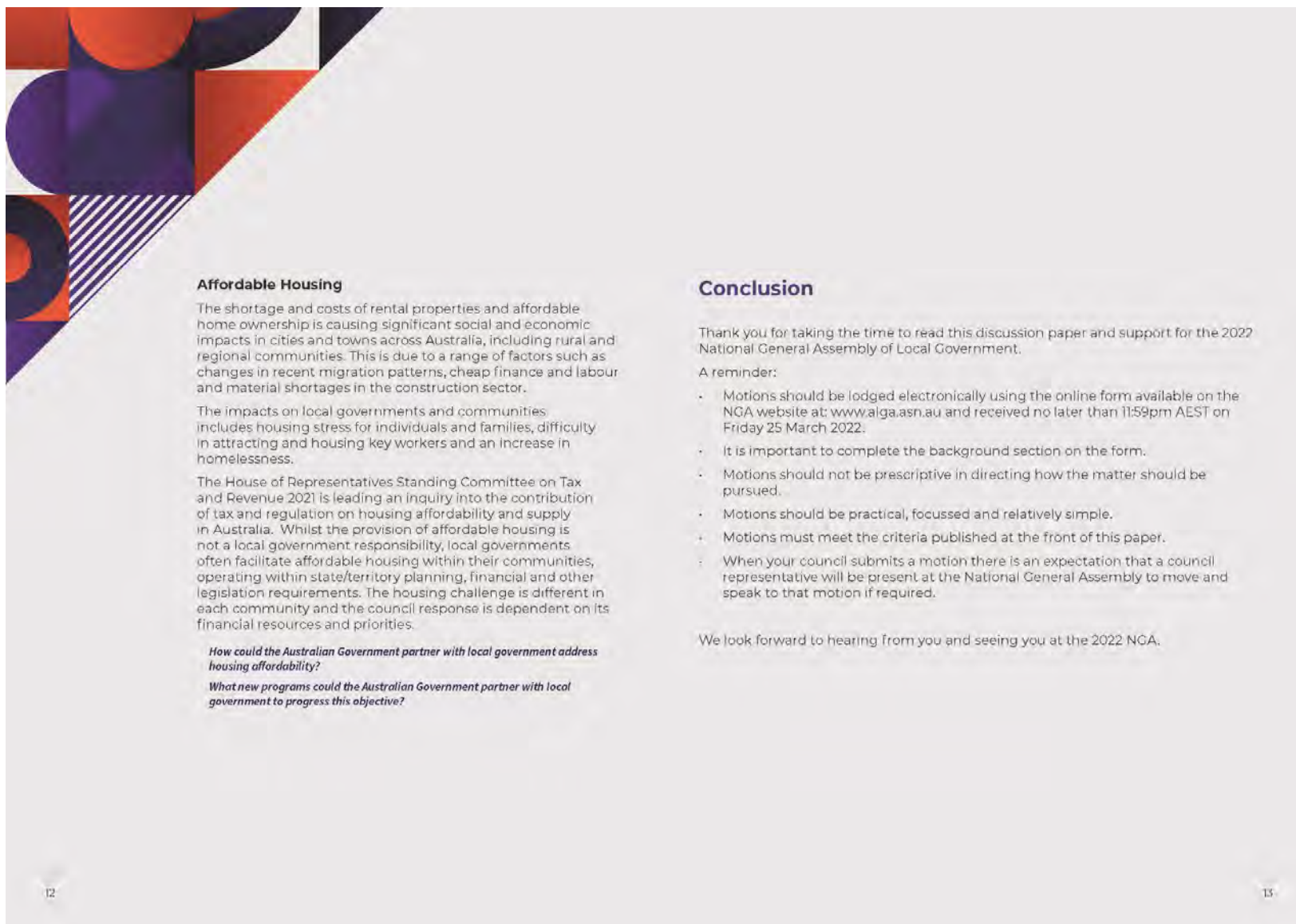
1. Avoid waste
2. Improve resource recovery
3. Increase use of recycled material and build demand and markets for recycled products
4. Better manage material flows to benefit human health, the environment and the economy
5. Improve information to support innovation, guide investment and enable informed consumer decisions.

Councils play a major role in the management of household and domestic waste. Therefore, local government has a critical role to play in further developing the circular economy.

How could the Australian Government partner with local government to advance the circular economy?

What new programs could the Australian Government partner with local government to progress these objectives?

11



Affordable Housing

The shortage and costs of rental properties and affordable home ownership is causing significant social and economic impacts in cities and towns across Australia, including rural and regional communities. This is due to a range of factors such as changes in recent migration patterns, cheap finance and labour and material shortages in the construction sector.

The impacts on local governments and communities includes housing stress for individuals and families, difficulty in attracting and housing key workers and an increase in homelessness.

The House of Representatives Standing Committee on Tax and Revenue 2021 is leading an inquiry into the contribution of tax and regulation on housing affordability and supply in Australia. Whilst the provision of affordable housing is not a local government responsibility, local governments often facilitate affordable housing within their communities, operating within state/territory planning, financial and other legislation requirements. The housing challenge is different in each community and the council response is dependent on its financial resources and priorities.

How could the Australian Government partner with local government address housing affordability?

What new programs could the Australian Government partner with local government to progress this objective?

Conclusion

Thank you for taking the time to read this discussion paper and support for the 2022 National General Assembly of Local Government.

A reminder:

- Motions should be lodged electronically using the online form available on the NGA website at: www.alga.asn.au and received no later than 11:59pm AEST on Friday 25 March 2022.
- It is important to complete the background section on the form.
- Motions should not be prescriptive in directing how the matter should be pursued.
- Motions should be practical, focussed and relatively simple.
- Motions must meet the criteria published at the front of this paper.
- When your council submits a motion there is an expectation that a council representative will be present at the National General Assembly to move and speak to that motion if required.

We look forward to hearing from you and seeing you at the 2022 NGA.



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ACTION	DISCUSSION
PROPONENT	Council Officer
OFFICER	John Brown, General Manager
FILE REFERENCE	002\017\015\
ASSOCIATED REPORTS AND DOCUMENTS	Strategic Plan Review Document Council Workshop Notes 14 February 2022

OFFICER'S RECOMMENDATION:

(Councillors need to consider whether a Key Focus Area for Access and Inclusion is included in the reviewed Strategic Plan.)

That following the recent review of the Break O'Day Strategic Plan 2017-2027, the Plan be amended to reflect the identified changes in the Key Focus Areas and the amended Plan be adopted by Council

INTRODUCTION:

Council's Strategic Plan was adopted by Council on 21 August 2017 and Council is required under the Local Government Act 1993 to review the Plan every four (4) years. A mini review was undertaken by council in February 2019 following the last Council election.

PREVIOUS COUNCIL CONSIDERATION:

Council Workshop 1 February 2021

Council Workshop 6 December 2021

Special Council Workshop 15 February 2022 (Notes attached)

OFFICER'S REPORT:

Following the discussion at the December 2021 Workshop the review of the 2017 - 2027 Break O'Day Strategic Plan was progressed with a special Council workshop on 15 February 2022.

By way of background, the Break O'Day Council Strategic Plan 2017 – 2027 was developed following an extensive community engagement process and reflects the identified priorities at that point in time which are reflected by the Key Focus Areas (KFAs) in the Strategic Plan.

The review process which was undertaken examined the existing Key Focus Areas to determine whether they still require a level of focus over and above what we might consider to be business as usual. This was the key test in the review process when considering whether a KFA should remain or be added.

If a KFA is deleted it doesn't mean it is now not important or is being forgotten, it means that the activities will continue more in line with a business as usual approach. For example, Telecommunications is a KFA and good progress has been made in improving coverage.

At the special Council Workshop, Councillors received a presentation from Council officers which focussed on each Goal and their related Key Focus Areas. Discussion occurred on where we were currently situated and where our focus moving forward should be. The result of these discussions can be summarised as follows:

GOAL – Community

KFAs: Communication (Remains)
Community and Council Collaboration (Remains)
Events & Activities (Remains)
Wellbeing (Additional)
Volunteering (Additional)

GOAL – Economic

KFAs: Support (Deleted)
Opportunities (Remains & expanded)
Tourism (Deleted)
Employment (Deleted)
Housing (Additional)
Population (Additional)
Brand (Additional)

GOAL – Environment

KFAs: Land Management (Combined with Water KFA)
Water (Combined with Land Management KFA)
Appropriate Development (Remains)
Enjoying the Environment (Deleted)
Climate Change (Additional)

GOAL – Infrastructure

KFAs: Towns (Remains)
Waste Management (Remains)
Roads & Streets (Remains)
Community Facilities (Remains)
Telecommunications (Deleted)
Recreational Facilities (Remains)

GOAL – Services

KFAs: Health (Combined with Mental Health KFA)
Mental Health (Combined with Health KFA)
Education Skills and Training (Remains)
Transport (Deleted)
Youth (Remains)
Access & Inclusion (Point of debate for Council)

An updated Strategic Plan with new KFA Descriptions and the Key Focus Area Review document are attached for Councillors review and reference. It is important to focus on the descriptions for the new and combined KFAs.

Councillors needs to consider whether a Key Focus Area for Access and Inclusion is added to the Strategic Plan. Arguments for and against are included in the attached information.

LEGISLATION/STRATEGIC PLAN & POLICIES

The Local Government Act 1993 states:

70E. Review of plans strategies and policies

(1) A council, at least every 4 years, is to review its -

(a) strategic plan, and.....

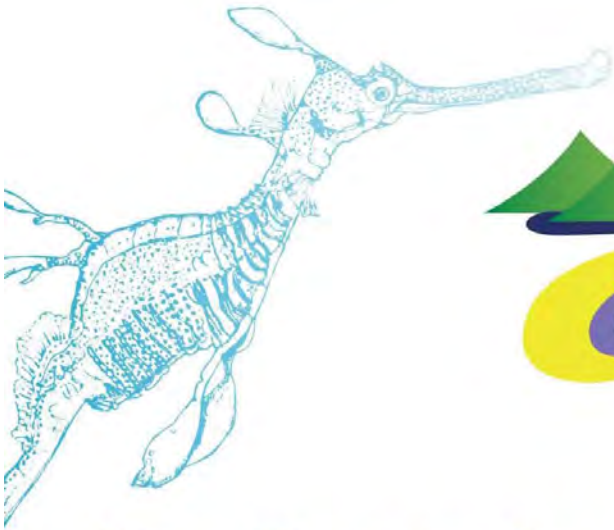
(2) As soon as practicable after a council adopts a plan, strategy or policy referred to in subsection (1), the general manager is to notify the Director accordingly.

BUDGET AND FINANCIAL IMPLICATIONS:

Internal resources only being used.

VOTING REQUIREMENTS

Simple Majority.



Key Focus Area Review

2017 – 2027 Strategic Plan



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Community

Goal: To strengthen our sense of community and lifestyle through opportunities for people to connect and feel valued.

Community

Strategies

1. Create an informed and involved community by developing channels of communication.
2. Build community capacity by creating opportunities for involvement or enjoyment that enable people to share their skills and knowledge.
3. Foster and support leadership within the community to share the responsibility for securing the future we desire.
4. Foster a range of community facilities and programs which strengthen the capacity, wellbeing and cultural identity of our community.

Key Focus Areas

Communication

Improve and develop communication processes that lead to the community feeling more informed and involved.

Events and Activities

Create a culture of volunteering and support to enable vibrant and sustainable events, activities and community groups.

Community and Council Collaboration

Work within a community engagement framework which defines the relationship between the community and Council in decision making and project delivery.

Wellbeing

Support and enhance community wellbeing through shared understandings, and opportunities for people to get involved, connect, build on strengths, and feel a sense of belonging in Break O'Day.

Volunteering

Build community sustainability and inclusion through a culture of volunteering and support within our community.

Assessing Progress

- Improvements to communication processes
- Participation through surveys
- Participation in voluntary groups and activities
- Number of local events and attendance levels
- Leadership demonstrated by the community
- New and upgraded community facilities
- New and expanded programs within the community
- Increase in volunteerism

KFA: Communication

Question	Type of Answer
Staff in attendance	Jayne
Over the last four years how much progress has been made with this KFA?	None <input type="checkbox"/> Slight <input type="checkbox"/> Reasonable <input type="checkbox"/> Significant <input checked="" type="checkbox"/> Completed <input type="checkbox"/>
Would you consider this KFA to be 'business as usual' or specific task that needs to be addressed every year?	Yes <input checked="" type="checkbox"/> No <input checked="" type="checkbox"/>
What is the level of resourcing this KFA requires?	Minimal <input type="checkbox"/> Medium <input checked="" type="checkbox"/> Significant <input type="checkbox"/>
Do you think this should be a KFA and if so what changes do you propose?	Remove <input type="checkbox"/> Keep <input type="checkbox"/> Adapt <input checked="" type="checkbox"/>
<p>Please explain (100 word limit)</p> <p>Over the last 4 years significant progress in this space has been made resulting in improved communications with our community. This has occurred through the development of:</p> <ul style="list-style-type: none"> • Communications guide • Style guide • New Council Website • Facebook page • Email Databases • Community Noticeboards <p>Council's website is at the core of our communications and we are continually evolving the content to ensure it is meeting the needs of users. Google Analytics play a key part in monitoring activity.</p> <p>The use of online surveys has been increasing over the last 4 years and are now a regular part of our communication activities and will continue to be so into the future. During 2020 as Covid we adapted and expanded our communication activities to fill gaps in information which the community was seeking.</p> <p>There has also been a significant focus on internal communications such as ensuring outgoing correspondence is Plain English and fits with the values of our organisation. This has included all staff training on Writing Clearly.</p> <p>While Communications could be determined business as usual, it is also a very important aspect and a reflection of our relationship with the community and therefore the brand of Council. However, considering the significant progress made, the focus from here will be on maintaining our levels of communication.</p> <p>The Communication KFA could either be kept with a range of activities under it that focus on maintaining positive brand through good communication or it could be moved to the Corporate section of the Annual Plan.</p> <p>After giving this consideration - it was decided that the Communications KFA should be moved to the Corporate Activities section of the Annual Plan.</p>	

KFA: Events and Activities

Question	Type of Answer
Staff in attendance	Jenna, Chris, Leah, Jayne Erica
Over the last four years how much progress has been made with this KFA?	None <input type="checkbox"/> Slight <input type="checkbox"/> Reasonable <input type="checkbox"/> Significant <input checked="" type="checkbox"/> Completed <input type="checkbox"/>
Would you consider this KFA to be 'business as usual' or specific task that needs to be addressed every year?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
What is the level of resourcing this KFA requires?	Minimal <input type="checkbox"/> Medium <input type="checkbox"/> Significant <input checked="" type="checkbox"/>
Do you think this should be a KFA and if so what changes do you propose?	Remove <input type="checkbox"/> Keep <input type="checkbox"/> Adapt <input checked="" type="checkbox"/>
Please explain (100 word limit) <p>The last 4 years have been a challenging area of activity where we have gone from a strong events calendar which was growing to a small calendar of events struggling to cope with the impact of COVID. Major events during this period includes:</p> <ul style="list-style-type: none"> • One Night Stand • Dragon Trail • Australasian Rogaining • National Orienteering • XPD <p>A key part of our activities is working with community organisations to build their capacity to deliver their own events and help them put on events that are COVID safe.</p> <p>Events and Activities should remain a KFA because it is what the community wants and it helps build community capacity, resilience and connections. All important to the social fabric of our community. This will be especially important after COVID in terms of Social Recovery.</p> <p>Volunteering is an activity that is fundamental to events being delivered. It is becoming increasingly important as the age of our community increases and the culture of volunteering is declining There is the potential for it to be argued that Volunteering should be created as its own Key Focus Area.</p>	

KFA: Community and Council Collaboration

Question	Type of Answer
Staff in attendance	Jenna, Chris, Leah, Erica, Jayne
Over the last four years how much progress has been made with this KFA?	None <input type="checkbox"/> Slight <input type="checkbox"/> Reasonable <input type="checkbox"/> Significant <input checked="" type="checkbox"/> Completed <input type="checkbox"/>
Would you consider this KFA to be 'business as usual' or specific task that needs to be addressed every year?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
What is the level of resourcing this KFA requires?	Minimal <input type="checkbox"/> Medium <input type="checkbox"/> Significant <input checked="" type="checkbox"/>
Do you think this should be a KFA and if so what changes do you propose?	Remove <input type="checkbox"/> Keep <input checked="" type="checkbox"/> Adapt <input type="checkbox"/>
Please explain (100 word limit) The main areas of focus in this KFA over the last 4 years has been: <ul style="list-style-type: none"> • Development and delivery of Township Plans for our 10 main Towns. This has included ongoing reporting back to the community and they are now scheduled for renewal • Development of a draft Community Engagement Strategy • Development and implementation of the Break O'Day Community Wellbeing Project • Review of the Arts & Cultural Strategy which is yet to be commenced The change we recommend is to create a new KFA relating to Wellbeing as this has become a real focus given the impact of COVID on our community and the significant community support developing through the Community Wellbeing Project. The biggest challenge we face in this space is resourcing of the Community Services Department - If you are doing it well you create stronger connection which leads to more opportunities and more need for support.	

BRAINSTORM TEMPLATE

BRAINSTORM SESSION	
Which Goal would this KFA fit?	Community <input checked="" type="checkbox"/> Economy <input type="checkbox"/> Environment <input type="checkbox"/> Infrastructure <input type="checkbox"/> Services <input type="checkbox"/>
Are there KFAS you think should be added.	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Suggested KFA Name	Wellbeing
<p>Why you think this should be included? - 150 word limit</p> <p>A Wellbeing KFA enables council to broaden our work supporting health and mental health through a services lens with work to address development of the community towards individual wellbeing outcomes and broader systemic, structural and social changes towards community wellbeing outcomes.</p>	
<p>How it could be resourced? - 100 word limit</p> <p>There is funding until end 2023 from Tasmanian Community Fund. This is supplemented by investment from Council in a part-time staff member.</p> <p>There is enormous potential in the short-medium term to access State and Federal funds through grants and programs and to work in partnership with service providers, organisations and community networks.</p> <p>Human resource is critical to ensure capacity to understand community, connect people and leverage from strengths.</p>	
Which Strategy would this align to?	1 <input checked="" type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input checked="" type="checkbox"/> 4 <input checked="" type="checkbox"/>
<p>An indication of Activities that might be included (Dot points - 150 words)</p> <p>Mostly Strategy 3 and 4</p> <ul style="list-style-type: none"> Wellbeing Pilot Project - TCF funded until end 2023 Wellbeing awareness & programs - e.g. through Hub4Health Annual Festival of Wellbeing Collaborating with Community Champions Collaborating & networking with other councils & LGAT to identify and implement best practice Embedding wellbeing language and goals into existing council programs and activities Advocating for and guiding community groups & organisations to embed wellbeing language and goals into programs 	



Economy

Goal: To foster innovation and develop vibrant and growing local economies which offer opportunities for employment and development of businesses across a range of industry sectors.

Economy

Strategies

1. Develop and highlight opportunities which exist and can be realised in a manner that respects the natural environment and lifestyle of the BOD area.
2. Provision of relevant training and skills development programs to create a workforce for the future that meets the changing needs of business.
3. Create a positive brand which draws on the attractiveness of the area and lifestyle to entice people and businesses' to live and work in BOD.
4. Support and encourage innovation and growth in the economy through local leadership; infrastructure provision; support services and customer focussed service delivery.

Key Focus Areas

Support

~~Integrate and simplify processes and services to facilitate the development and growth of businesses.~~

Opportunities

~~Prepare and maintain an economic prospectus which details opportunities; infrastructure and land availability; and local resources. Identify and realise opportunities that develop and support the Break O'Day economy in a sustainable manner.~~

Population

~~Monitor changes in an ageing population in order to understand and address challenges and opportunities this creates.~~

Housing

~~Develop an understanding of housing needs; advocate for and facilitate the construction of a range of housing solutions.~~

Brand

~~Understand and communicate the unique characteristics and differences of our communities and the Break O'Day area to foster a sense of pride and authenticity.~~

Tourism

~~Broadening, lengthening and improving the visitor experience through development of attractions and activities; promotion and signage; and great customer service.~~

Employment

~~Create a variety of jobs that will reduce the seasonality of the local economy and provide ample opportunities for youth to remain in the area.~~

Assessing Progress

- ~~Publication and maintenance of a Break O'Day Prospectus.~~
- ~~Training and skills development programs meeting local industry needs~~

- Reduction in unemployment
- Youth ~~employment~~ opportunities
- Simplified Council processes
- Visitor statistics
- Increased population

KFA: Support

Question	Type of Answer
Staff in attendance	John, Anna, Jayne
Over the last four years how much progress has been made with this KFA?	None <input type="checkbox"/> Slight <input type="checkbox"/> Reasonable <input type="checkbox"/> Significant <input checked="" type="checkbox"/> Completed <input type="checkbox"/>
Would you consider this KFA to be 'business as usual' or specific task that needs to be addressed every year?	Yes <input checked="" type="checkbox"/> No <input checked="" type="checkbox"/>
What is the level of resourcing this KFA requires?	Minimal <input type="checkbox"/> Medium <input checked="" type="checkbox"/> Significant <input type="checkbox"/>
Do you think this should be a KFA and if so what changes do you propose?	Remove <input checked="" type="checkbox"/> Keep <input type="checkbox"/> Adapt <input type="checkbox"/>
Please explain (100 word limit) Whilst progress has been made with this KFA, for example the Plan Build system coming online and changes made on our website in terms of FAQs on Planning, process improvements relating to subdivision development and improved planning conditions etc, we propose that this KFA become Business as usual with a focus on simplification of our internal processes and upgrading of information on the website to assist people to self-service.	

KFA: Opportunities

Question	Type of Answer
Staff in attendance	Anna, Jayne, John
Over the last four years how much progress has been made with this KFA?	None <input type="checkbox"/> Slight <input type="checkbox"/> Reasonable <input checked="" type="checkbox"/> Significant <input type="checkbox"/> Completed <input type="checkbox"/>
Would you consider this KFA to be 'business as usual' or specific task that needs to be addressed every year?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
What is the level of resourcing this KFA requires?	Minimal <input type="checkbox"/> Medium <input type="checkbox"/> Significant <input checked="" type="checkbox"/>
Do you think this should be a KFA and if so what changes do you propose?	Remove <input type="checkbox"/> Keep <input type="checkbox"/> Adapt <input checked="" type="checkbox"/>
Please explain (100 word limit)	
<p>This KFA has encompassed a wide range of activities as well as what could be referred to as foundation work to support the pursuit of opportunities. Activity in this area has included:</p> <ul style="list-style-type: none"> • Break O'Day Economic Prospectus • Northern Tasmania Prospectus through the office of the Coordinator General • Break O'Day Population understanding and NTDC Population attraction activities • Addressing housing supply issues, including affordable and aged • Pursuit of agricultural opportunities in the Fingal Valley along with the Fingal Irrigation Scheme • Examining business case opportunities relating to things such as Recycling & Reuse, Georges Bay Slipway • MTB business development including an Industry Toolkit <p>This KFA will continue to be an area of activity where it is suggested that we need to work on diversifying our economy away from a heavy reliance on tourism.</p> <p>The KFA statement needs to be rewritten we propose: Identify, promote and facilitate opportunities that strengthen and diversify the local economy.</p> <p>We feel that Tourism should become part of this KFA rather than where it sits as its own KFA.</p> <p>Given the importance of Housing and Population we propose that these become two new KFA's in their own right.</p>	

KFA: Tourism

Question	Type of Answer
Staff in attendance	Anna, Jayne, John
Over the last four years how much progress has been made with this KFA?	None <input type="checkbox"/> Slight <input type="checkbox"/> Reasonable <input type="checkbox"/> Significant <input checked="" type="checkbox"/> Completed <input type="checkbox"/>
Would you consider this KFA to be 'business as usual' or specific task that needs to be addressed every year?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
What is the level of resourcing this KFA requires?	Minimal <input type="checkbox"/> Medium <input checked="" type="checkbox"/> Significant <input type="checkbox"/>
Do you think this should be a KFA and if so what changes do you propose?	Remove <input checked="" type="checkbox"/> Keep <input type="checkbox"/> Adapt <input checked="" type="checkbox"/>
<p>Please explain (100 word limit)</p> <p>Tourism has been a significant focal point over the last 4 years which is reflected in the level of activity and the amount of resources applied:</p> <ul style="list-style-type: none"> • Support for East Coast Tasmania Tourism, St Helens Visitor Information Centre and St Helens History Room • Destination Action Plan and creation of the St Helens DAP Group • St Helens Mountain Bike Project to increase the attraction of this area for offseason visitation and longer stays • Bay of Fires Master Plan development • Visitor information and signage upgrades • Fingal Valley tourism activities <p>On reflection of the activities which have occurred and moving forward it is felt that rather than its own KFA this should be transitioned back and form part of the Opportunities KFA as it is approaching Business as Usual situation.</p> <p>Evidence for achievements are a slight increase in night stays and a leveling of the winter visitation trough.</p>	

KFA: Employment

Question	Type of Answer
Staff in attendance	John, Anna, Jayne
Over the last four years how much progress has been made with this KFA?	None <input type="checkbox"/> Slight <input type="checkbox"/> Reasonable <input type="checkbox"/> Significant <input checked="" type="checkbox"/> Completed <input type="checkbox"/>
Would you consider this KFA to be 'business as usual' or specific task that needs to be addressed every year?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
What is the level of resourcing this KFA requires?	Minimal <input type="checkbox"/> Medium <input type="checkbox"/> Significant <input type="checkbox"/>
Do you think this should be a KFA and if so what changes do you propose?	Remove <input checked="" type="checkbox"/> Keep <input type="checkbox"/> Adapt <input checked="" type="checkbox"/>
Please explain (100 word limit) Substantial progress has been made in this area which is reflected in the achievements over the 4 year period: <ul style="list-style-type: none"> • Future Labour Needs Analysis investigation and report by BDO • Jobs Action Package project involving TCCI and TasCOSS resulting in the establishment of Break O'Day Employment Connect which has subsequently become part of the Regional Jobs Hub network. • Support through the Break O'Day Business Enterprise Centre • Encouraging business community leadership • St Helens Mountain Bike project We propose this KFA is ceased because we think activities in this space could go under Opportunities KFA and potentially the new Population KFA.	

BRAINSTORM TEMPLATE

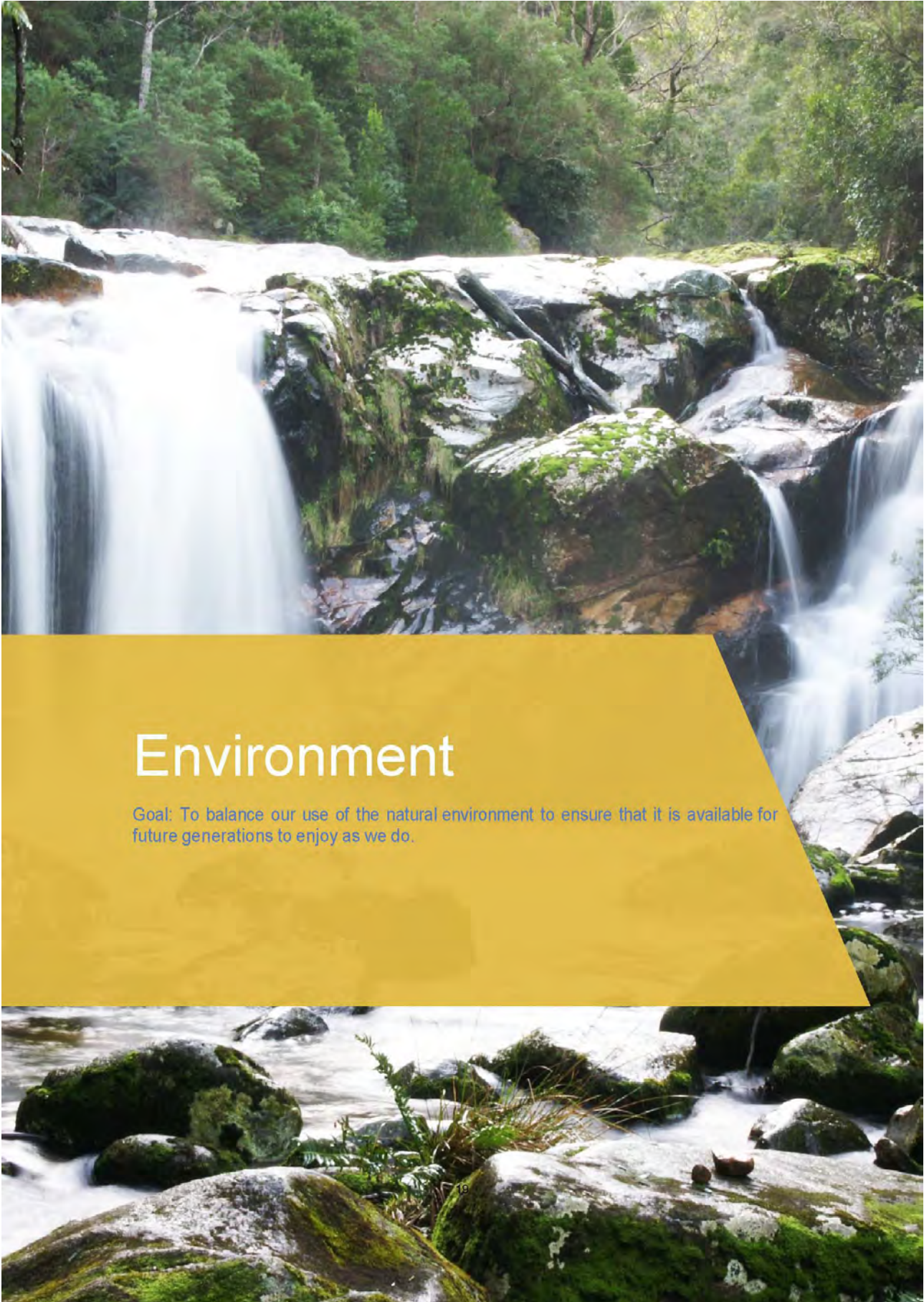
BRAINSTORM SESSION	
Which Goal would this KFA fit?	Community <input type="checkbox"/> Economy <input checked="" type="checkbox"/> Environment <input type="checkbox"/> Infrastructure <input type="checkbox"/> Services <input type="checkbox"/>
Are there KFAS you think should be added.	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Suggested KFA Name	Brand Development
Why you think this should be included? - 150 word limit	
<p>When we talk brand in the context of this KFA we are talking about the Brand of the region.</p> <p>Brand is what makes us unique. It is essentially how we are seen by others. We cannot own brand but we can heavily influence and leverage off opportunities it presents.</p> <p>In order to maximize and leverage off our points of difference as a destination both in terms of tourism and more importantly in attracting new residents, business and investment to our area, we need to understand what our brand is.</p>	
How it could be resourced? - 100 word limit	
<p>This KFA would sit with the Governance Dept but could see a range of activities across all departments.</p> <p>The Economic Development Officer, General Manager and Communication Coordinator will have lead roles to play in addressing this KFA.</p>	
Which Strategy would this align to?	1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input checked="" type="checkbox"/> 4 <input type="checkbox"/>
Create a positive brand which draws on the attractiveness of the area and lifestyle to entice people and businesses' to live and work in BOD.	
An indication of Activities that might be included (Dot points - 150 words)	
Actions would include: <ul style="list-style-type: none"> • Undertaking brand discovery - What is our brand? • Developing a clear picture of the role that individual townships play in delivering the region's brand. • Utilizing the brand to foster: community morale, business confidence and visitation and population attraction • Examine what Council's role is in delivering the brand • Explore opportunities to promote the brand. 	

BRAINSTORM TEMPLATE

BRAINSTORM SESSION	
Which Goal would this KFA fit?	Community <input type="checkbox"/> Economy <input checked="" type="checkbox"/> Environment <input type="checkbox"/> Infrastructure <input type="checkbox"/> Services <input type="checkbox"/>
Are there KFAS you think should be added.	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Suggested KFA Name	Housing
Why you think this should be included? - 150 word limit Housing currently features strongly in the Opportunities KFA within the 2021-22 Annual Plan with a number of activities identified: <ul style="list-style-type: none"> Aged Housing – pursue investment in construction of Independent Living Units in the area Public Housing – Lobby and work with the State Government and housing providers to build new public housing <p>Council has also pursued the development of a Housing Needs Analysis for the Break O'Day area (or greater East Coast if required) to provide a clearer picture of the situation.</p> <p>There is a significant social housing issue on a number of fronts reflected in the homelessness within our community; rapidly increasing rental in the private market; and housing suitable for people with a disability.</p> <p>It is clear that Housing is a barrier for people wishing to move here for work opportunities and/or population growth in the area. It is also having a significant impact on the Tourism sector.</p> <p>There are housing needs not currently being met in the community that need investigation and solutions.</p>	
How it could be resourced? - 100 word limit Economic Development Governance Funding may be required for a Housing Needs Analysis	
Which Strategy would this align to?	1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input checked="" type="checkbox"/>
An indication of Activities that might be included (Dot points - 150 words) There are already relevant activities under the Opportunities KFA which could be expanded to include: <ul style="list-style-type: none"> Housing Needs Analysis Aged Housing Affordable Housing including Disability Housing 	

BRAINSTORM TEMPLATE

BRAINSTORM SESSION	
Which Goal would this KFA fit?	Community <input type="checkbox"/> Economy <input checked="" type="checkbox"/> Environment <input type="checkbox"/> Infrastructure <input type="checkbox"/> Services <input type="checkbox"/>
Are there KFAS you think should be added.	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Suggested KFA Name	Population
Why you think this should be included? - 150 word limit <p>Recent work undertaken by demographer Dr Lisa Denney has painted a picture of Break O'Day which could be considered quite sobering if it follows the projections.</p> <p>Anecdotally we believe that the actual picture may be different but nevertheless there is one aspect that we cant escape and that is that Break O'Day has a rapidly ageing population which is getting larger. This will result in a change in the demand for services within our community.</p> <p>A related impact is that our working age population is projected to shrink at a time when demand for services changes and increases in key areas.</p> <p>We could be at a critical juncture where Council needs to be taking action to intervene, which given the uncertainty in where we are actually heading this gives reason to us watching this closely.</p>	
How it could be resourced? - 100 word limit <p>Through the Governance section of Council and the Economic Development Officer as well as targeted projects such as maintaining an awareness of trends in our population.</p>	
Which Strategy would this align to? 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input checked="" type="checkbox"/> 4 <input type="checkbox"/>	
An indication of Activities that might be included (Dot points - 150 words) <ul style="list-style-type: none"> • Maintaining an up to date understanding of changes in the Break O'Day population • Reviewing the Lisa Denney information to identify opportunities which Council could undertake as part of a Population Change Response Strategy • Participation in regional projects through NTDC 	



Environment

Goal: To balance our use of the natural environment to ensure that it is available for future generations to enjoy as we do.

Environment

Strategies

1. Ensure the necessary regulations and information is in place to enable appropriate use and address inappropriate actions.
2. Increase the community's awareness of the natural environment; the pressures it faces; and actions we can take to sustain it and what it provides.
3. Undertake and support activities which restore, protect and access the natural environment which enables us to care for, celebrate and enjoy it.
4. Recognise and alleviate the issues and risks to the environment from our use, and the risk to us from a changing environment.(For example flood and fire.)

Key Focus Areas

Land and Water Management

Develop and implement strategies and activities that prevent land degradation and improve water quality within our rivers, estuaries and coastal areas.

~~Develop the financial and human resources to undertake projects and activities which address environmental issues such as weeds and land degradation.~~

Water

~~Develop and implement strategies and activities to improve water quality and health within our rivers, estuaries and coastal areas and reduce the risks from flooding, inundation and erosion.~~

Appropriate Development

Encourage sensible and sustainable development through sound land use planning, building and design.

Enjoying our Environment

~~Provide opportunities to access and learn more about our environment and the ways it can be enjoyed in a sustainable manner.~~

Climate Change

Understand, address and evaluate the challenges of climate change in Break O'Day and develop and implement mitigation strategies.

Assessing Progress

- Sustainable land use strategies
- Community awareness activities
- Land management projects and activities undertaken
- Grant funding
- Flood mitigation projects and activities undertaken
- Number of community events and activities

KFA: Land Management

Question	Type of Answer
Staff in attendance	Jake, Polly, Deb, Ron, David and Jayne
Over the last four years how much progress has been made with this KFA?	None <input type="checkbox"/> Slight <input type="checkbox"/> Reasonable <input type="checkbox"/> Significant <input checked="" type="checkbox"/> Completed <input type="checkbox"/>
Would you consider this KFA to be 'business as usual' or specific task that needs to be addressed every year?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
What is the level of resourcing this KFA requires?	Minimal <input type="checkbox"/> Medium <input type="checkbox"/> Significant <input checked="" type="checkbox"/>
Do you think this should be a KFA and if so what changes do you propose?	Remove <input type="checkbox"/> Keep <input checked="" type="checkbox"/> Adapt <input checked="" type="checkbox"/>
Please explain (100 word limit) Over the past four years significant progress has been made. Key activities have included: <ul style="list-style-type: none"> – Development and adoption of an updated NRM Strategy as well as an NRM Action Plan in conjunction with the NRM Committee. – Development and implementation of the Weed Management Action Plan has reduced the extent and density of weeds on Council land and road containments. We have also worked and coordinated with efforts of the community, landowners and partner agencies in the municipality on weed control activities. – Development of land management educational materials and the introduction of weed and disease hygiene information and best practices in some of Council's operations, such as its MTB Trails Networks and implementation of major infrastructure projects. – Review and implementation of the Dog Management Policy has resulted in; establishment of new and expanded off-lead dog parks; community education activities; partnering with the Parks & Wildlife Service in providing signage and coastal beach and reserves patrols and enforcement. The KFA remains relevant, given the importance that Soil and Water Management has on current and future development, infrastructure projects of Council (road, bridge, stormwater pathways) and their impact on water ways and water quality across the municipality. <p>It is proposed however that future actions should include actions relating to land erosion, land degradation, sustainable land management.</p>	

KFA: Water

Question	Type of Answer
Staff in attendance	Jake, Polly, Deb, Ron, David and Jayne
Over the last four years how much progress has been made with this KFA?	None <input type="checkbox"/> Slight <input type="checkbox"/> Reasonable <input type="checkbox"/> Significant <input checked="" type="checkbox"/> Completed <input type="checkbox"/>
Would you consider this KFA to be 'business as usual' or specific task that needs to be addressed every year?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
What is the level of resourcing this KFA requires?	Minimal <input type="checkbox"/> Medium <input type="checkbox"/> Significant <input checked="" type="checkbox"/>
Do you think this should be a KFA and if so what changes do you propose?	Remove <input type="checkbox"/> Keep <input checked="" type="checkbox"/> Adapt <input type="checkbox"/>
<p>Please explain (100 word limit)</p> <p>Over the past four years significant progress has been made to develop and implement strategies and activities to reduce the risk of flooding, inundation and erosion within our rivers, estuaries and coastal areas.</p> <p>Completed Projects include:</p> <ul style="list-style-type: none"> • Municipal Stormwater Catchment Mapping • Parnella Stormwater System to mitigate landslip potential and prevent localised urban street flooding. • St Marys Flood Risk Mitigation Project - raising of the Flat Road bridge superstructure, construction of the river levee and early flood warning system. <p>In-Progress</p> <p>George River floodplain Impact Assessment project has been initiated.</p> <p>Ongoing support and work has been occurring with Lower George Riverworks Trust with a focus on working with landowners; community awareness; developing projects and undertaking mitigation works.</p> <p>Water management remains a key focus area and which is supported by focus priorities from the Break O'Day Environment and NRM Action Plan. The KFA remains important from a regulatory perspective in relation to development in flood prone areas and adaption to the incoming State flood modelling that includes a focus on Soil and Water Management and Coastal development.</p>	

KFA: Appropriate Development

Question	Type of Answer
Staff in attendance	Jake, Ron, Polly, Deb, David and Jayne
Over the last four years how much progress has been made with this KFA?	None <input type="checkbox"/> Slight <input type="checkbox"/> Reasonable <input checked="" type="checkbox"/> Significant <input type="checkbox"/> Completed <input type="checkbox"/>
Would you consider this KFA to be 'business as usual' or specific task that needs to be addressed every year?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
What is the level of resourcing this KFA requires?	Minimal <input type="checkbox"/> Medium <input type="checkbox"/> Significant <input checked="" type="checkbox"/>
Do you think this should be a KFA and if so what changes do you propose?	Remove <input type="checkbox"/> Keep <input checked="" type="checkbox"/> Adapt <input type="checkbox"/>
Please explain (100 word limit) <p>Over the past four years a reasonable degree of progress has been made with this KFA.</p> <p>Work in this area continues to progress steadily and generally relates to more strategic level work relating to the Break O'Day Planning Scheme and related documents and include the following actions:</p> <ul style="list-style-type: none"> – Concentrating effort on improving communications with local industry and other developers through the development of information packages and handouts including flow charts and which detail the approvals process in a simplified format. – Active review and addressing the requirements of the Local Provisions Schedule in conjunction with GHD in order to deliver the Tasmanian Planning Scheme for Break O'Day Council. – Participation in the ongoing changes and development of the Northern Tasmania Regional Land Use Strategy – Commenced a targetted review of the Break O'Day Land Use strategy with a final brief prepared for quotations to be sought from suitably qualified and experienced consultants. <p>The KFA remains relevant. However it is proposed that the current action on Climate Change is reassigned to a new KFA 'Climate Change.</p>	

KFA: Enjoying our Environment

Question	Type of Answer
Staff in attendance	Jake, Ron, Polly, Deb and Jayne
Over the last four years how much progress has been made with this KFA?	None <input type="checkbox"/> Slight <input type="checkbox"/> Reasonable <input checked="" type="checkbox"/> Significant <input type="checkbox"/> Completed <input type="checkbox"/>
Would you consider this KFA to be 'business as usual' or specific task that needs to be addressed every year?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
What is the level of resourcing this KFA requires?	Minimal <input type="checkbox"/> Medium <input checked="" type="checkbox"/> Significant <input type="checkbox"/>
Do you think this should be a KFA and if so what changes do you propose?	Remove <input checked="" type="checkbox"/> Keep <input type="checkbox"/> Adapt <input checked="" type="checkbox"/>
Please explain (100 word limit) Over the past four years there has been good progress in raising environmental awareness and appreciation of the environment. This occurred across areas such as waste reduction, weed and pest threats and climate change in collaboration with the Tasmanian Government, Northern Regional Waste Management Group and other stakeholders. Community Activation included <ul style="list-style-type: none"> • Velvet Worm Action Awards • Participation and support for Discovery Ranger Program • Community and landowner activity - Council supporting cooperative actions, (shorebird protection, dog control, provision of information and advice on natural values, issues and their management, such as European wasps, weeds, threatened species and river and flood management. • Waste Management information and education - community level and working with local schools with the objective of changing habits and the support of the St Helens High School Student Waste Warrior Program. • Supporting 'Clean Up Australia Day' • Supporting Break O'Day Roadside Warriors Group - collection of rubbish from road sides It is proposed that this KFA become a business as usual activity.	

BRAINSTORM TEMPLATE

BRAINSTORM SESSION	
Which Goal would this KFA fit?	Community <input type="checkbox"/> Economy <input type="checkbox"/> Environment <input checked="" type="checkbox"/> Infrastructure <input type="checkbox"/> Services <input type="checkbox"/>
Are there KFAS you think should be added.	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Suggested KFA Name	CLIMATE CHANGE
Why you think this should be included? - 150 word limit <p>The Break O'Day community, economy, environment, and Council's infrastructure and services all face risks from projected changes and impacts from Climate Change. Council recognises Climate Change is a serious concern for Break O'Day and achieving its strategic priorities. Council has identified Climate Change mitigation and adaptation priorities and is collaborating with other northern Councils.</p> <p>Climate Change relates to our Environment Goal which is about balancing our use of the natural environment to ensure that it is available for future generations and has a direct connection to Strategy 4.</p> <p>Council has recognised the importance of this area through its submission to the 2022-23 State Budget consultation process.</p>	
How it could be resourced? - 100 word limit <p>Specific resources may be required for activities and this will need to be considered. NRM will be a key driver for collaborations, initiatives and delivering outcomes from actions. Activities will depend on external funding opportunities, including State investment through a regional partnership, and participation of other Council functions and roles and community partnerships. For example through regulatory functions and improvements, such as implementation of the State Wide Planning Scheme.</p>	
Which Strategy would this align to?	1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input checked="" type="checkbox"/> 4 <input type="checkbox"/>
An indication of Activities that might be included (Dot points - 150 words) <ul style="list-style-type: none"> • Reassess Climate Change risks and priorities for Climate Change Action Plan 2020 • Develop funding opportunities for Climate Change mitigation and adaptation action in the municipalitySupport Northern Councils Climate Change Action group to form • Focus on Emissions Reduction in the municipality and Council - saving energy, solar other renewables, transport and leading economic sectors. Planning and development Flood Risk Procedure and services • Adaptation outlook and identify economic opportunities • Review heat stress risks - residents, industries, infrastructure and services. 	



Infrastructure

Goal: To provide quality infrastructure which enhances the liveability and viability of our communities for residents and visitors.

Infrastructure

Strategies

1. Be proactive infrastructure managers by anticipating and responding to the growing and changing needs of the community and the area.
2. Work with stakeholders to ensure the community can access the infrastructure necessary to maintain their lifestyle.
3. Develop and maintain infrastructure assets in line with affordable long-term strategies.

Key Focus Areas

Towns

Create townships that are vibrant and welcoming through improvements to infrastructure such as, streetscapes, parking, safety and signage.

Waste Management

Provide access to affordable services and facilities that foster a circular economy approach to Waste Management.
~~Provide access to services and facilities which support a sustainable lifestyle.~~

Roads and Streets

Develop a well maintained road network that recognises the changing demands and requirements of residents and visitors.

Community Facilities

Provide community facilities that encourage participation and supports the lifestyle of residents and growing visitor numbers.

Telecommunications

~~Ensure residents and visitors can access telecommunication services such as NBN and mobile phone coverage where they are living and visiting.~~

Recreational Facilities

Support an outdoor, active and healthy lifestyle for residents and visitors through a range of recreational facilities including walking trails, bike trails and other identified infrastructure.

Assessing Progress

- | | |
|--|--|
| • Asset renewal levels | • Asset condition assessments |
| • Landfill usage levels | • Mobile phone coverage |
| • Streetscape upgrades | • Community facility improvements |
| • Provision of walking and bike trails | • Road network quality |
| • Requests for service and complaints | • New and upgraded community facilities |

Strategic Plan - 2017-2027

KFA: Towns

Question	Type of Answer
Staff in attendance	Meredith, Kristina, Stuart, David, Wayne, Jayne, Eddie.
Over the last four years how much progress has been made with this KFA?	None <input type="checkbox"/> Slight <input type="checkbox"/> Reasonable <input type="checkbox"/> Significant <input checked="" type="checkbox"/> Completed <input type="checkbox"/>
Would you consider this KFA to be 'business as usual' or specific task that needs to be addressed every year?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
What is the level of resourcing this KFA requires?	Minimal <input type="checkbox"/> Medium <input type="checkbox"/> Significant <input checked="" type="checkbox"/>
Do you think this should be a KFA and if so what changes do you propose?	Remove <input type="checkbox"/> Keep <input checked="" type="checkbox"/> Adapt <input checked="" type="checkbox"/>
Please explain (100 word limit)	
Add some words around town entry points.	
Over the past four years significant progress has been made in relation to:	
<ul style="list-style-type: none"> The progression of township plans that were developed directly through face to face communication with local township communities at drop in sessions held in each town. Projects include the following: Completed Streetscapes works at Fingal (Stages 2 and 3); Mathinna High Street; planning for the next stage of streetscape works at St Helens; and completion of streetscape works at St Marys. Completed Stormwater and road improvements (sealing) at Cornwall Completed delivery of Cemetery Master Plans at Mathinna, Fingal and St Marys Completed parking improvements at St Marys (Community Hall and Skate Park) and the upgrade of the carpark at the Cnr Cecilia and Quail Streets, St Helens. Completed - The removal of the Old Scamander Road Bridge Improvements to the Scamander entrance at Wrinklers including new toilet facilities and traffic management 	
Unfinished actions under this KFA include Parking Strategies for St Helens and St Marys.	
The KFA provides a focus on the strategy to ensure infrastructure is provided for the community to maintain their lifestyle. Disability access is a prime consideration for town streetscape infrastructure. As such the KFA should remain a KFA. We propose a minor word change of the KFA from:	
"Create townships that are vibrant and welcoming through improvements to infrastructure, such as streetscapes, parking, safety and signage"	

KFA: Waste Management

Question	Type of Answer
Staff in attendance	Meredith Churchill, Kristina Freshney, Stuart Barwick, Wayne Polden, Eddie Biernet, Jayne Richardson
Over the last four years how much progress has been made with this KFA?	None <input type="checkbox"/> Slight <input type="checkbox"/> Reasonable <input checked="" type="checkbox"/> Significant <input type="checkbox"/> Completed <input type="checkbox"/>
Would you consider this KFA to be 'business as usual' or specific task that needs to be addressed every year?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
What is the level of resourcing this KFA requires?	Minimal <input type="checkbox"/> Medium <input type="checkbox"/> Significant <input checked="" type="checkbox"/>
Do you think this should be a KFA and if so what changes do you propose?	Remove <input type="checkbox"/> Keep <input checked="" type="checkbox"/> Adapt <input checked="" type="checkbox"/>
Please explain (100 word limit)	
<p>Over the past four years reasonable progress has been made in the area of waste management. Actions include:</p> <ul style="list-style-type: none"> • Production of weed free green waste mulch at the St Helens Waste Transfer Station which is sold to the community at cost price. • Introduction of e-waste and polystyrene collection from the St Helens Waste Transfer Station and kerbside recyclables collection service. • Reduced Waste Transfer Station operational cost through Council assuming operational control of its sites. • WTS site improvements - construction of bulk bin loading retaining walls at Fingal and St Marys and improving the general layout of the St Helens and Scamander WTS's. • Council operated kerbside general waste and town litter bin collection services (trucks purchased and operated by Council employees. • Participation in the development of the Tasmanian Government's Waste Action Plan through attendance at working group meetings and forums. • Member of the Northern Tasmania Waste Management Group contributing a levy to waste reduction activities and participating in programs and projects. • Development of draft Single Use Plastics Policy - under review by the Council. • Scamander Waste Transfer Station Inert Landfill development proposal - addressing regulatory requirements for the development of an inert landfill with a life of 50 years. <p>The KFA remains relevant to Council, given the expected future changes in waste management driven by the State Waste Management strategy under development and in support of the Circular Economy, the pending Container Deposit Scheme and the collection of a state-wide waste levy and the funding opportunities that will exist in the future to upgrade waste management infrastructure for the purpose of reusing materials and avoiding land fill.</p> <p>It is proposed that the existing KFA is reworded to reflect the provision of affordable waste services to the community and to encompass the circular economy approach to waste management as "Provide access to affordable services and facilities that foster a circular economy approach to Waste Management".</p>	

KFA: Roads and Streets

Question	Type of Answer
Staff in attendance	Kristina, Meredith, Stuart, David, Wayne, Jayne, Eddie
Over the last four years how much progress has been made with this KFA?	None <input type="checkbox"/> Slight <input type="checkbox"/> Reasonable <input checked="" type="checkbox"/> Significant <input type="checkbox"/> Completed <input type="checkbox"/>
Would you consider this KFA to be 'business as usual' or specific task that needs to be addressed every year?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
What is the level of resourcing this KFA requires?	Minimal <input type="checkbox"/> Medium <input type="checkbox"/> Significant <input checked="" type="checkbox"/>
Do you think this should be a KFA and if so what changes do you propose?	Remove <input type="checkbox"/> Keep <input checked="" type="checkbox"/> Adapt <input checked="" type="checkbox"/>
<p>Please explain (100 word limit)</p> <p>Over the past four years progress has been reasonable.</p> <p>Council has engaged in extensive dialogue with the Department of State Growth with the following outcomes:</p> <ul style="list-style-type: none"> • Handover of Binalong Bay Road from Council to the State • Shoulder widening at the eastern end of Binalong Bay Road - completed • Tasman Hwy/Upper Scamander Road junction upgrade - completed • Tasman Hwy upgrade (Dianas Basin to St Helens Point Road) in progress • Great Eastern Drive Projects - participation in projects review and priority scoring and delivery (Tas Hwy/ Elephant Pass Junction upgrade and vehicle passing bay at Chain of Lagoons • Maintenance concerns on Esk Main Road and including St Marys Pass and subsequent maintenance activity undertaken • Successful Black Spot funded projects - Gardens Road Sight Distance Improvements (completed) and Medea/ Quail Street intersection roundabout (pending project) • Successful vulnerable road user and road safety projects - guard rail installation on Lottah Road, Mangana Road, guide posts and safety signage on Ansons Bay Road and the St Helens High School new school zone e-sign.(all projects completed) <p>Council managed projects have included the</p> <ul style="list-style-type: none"> • upgrade of the Wrinklers entrance and car park (works almost completed) • upgrade of a segment of Terrys Hill Road and bridge renewal for PWS - completed • Tasman Hwy/ Skyline Drive junction upgrade for State Growth - completed • Annual road sealing and re-sheeting programs and capital projects plan • bridge replacement program • stormwater, footpath and kerb and channel replacement works <p>Council officers maintain good working relationships with department officers.</p> <p>The KFA continues to provide a focus on the key strategic imperatives and needs to be kept as a KFA. It is proposed that the KFA wording is changed to reflect current terminology and asset management strategy to:</p> <p>"Develop a well maintained Transport Infrastructure and Management System that recognises the changing demands and requirements of residents, business and visitors"</p> <p>Note: Transport system includes roads, footpaths, stormwater, bridges and the airport runway and is consistent with definitions applied in the Strategic Asset Management Plan- current version.</p>	

KFA: Community Facilities

Question	Type of Answer
Staff in attendance	Meredith Churchill, Kristina Freshney, Stuart Barwick, Wayne Polden, Eddie Biernet, Jayne Richardson
Over the last four years how much progress has been made with this KFA?	None <input type="checkbox"/> Slight <input checked="" type="checkbox"/> Reasonable <input type="checkbox"/> Significant <input type="checkbox"/> Completed <input type="checkbox"/>
Would you consider this KFA to be 'business as usual' or specific task that needs to be addressed every year?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
What is the level of resourcing this KFA requires?	Minimal <input type="checkbox"/> Medium <input checked="" type="checkbox"/> Significant <input type="checkbox"/>
Do you think this should be a KFA and if so what changes do you propose?	Remove <input type="checkbox"/> Keep <input checked="" type="checkbox"/> Adapt <input type="checkbox"/>
<p>Please explain (100 word limit)</p> <p>The past four years has seen the:</p> <ul style="list-style-type: none"> • Completion of a the major upgrade of the Old Tasmanian Hotel in Fingal focused on the top floor which included installation of a lift access to this floor. • Preparation of a draft conceptual St Helens Sports Complex master plan derived through stakeholder consultation <p>Development of the St Marys Sports Complex Master Plan in conjunction with local community groups that use the facility and the subsequent construction of a new kiosk/BBQ area and new swabbing shed. The Drought Communities program also provided funding for the installation of an automated in-ground irrigation system with water storage tank and pump and golf buggy shed, and internal building improvements. Substantial upgrading works of the St Marys Sports Centre have now been completed, Current activity includes the development of a Marine Facilities Strategy and St Helens Foreshore Master Plan.</p> <p>The KFA remains relevant, given its focus on the type of projects already delivered and currently being developed under this KFA.</p> <p>It is proposed that Action 4.3.3.11 Swimming and Hydra Therapy Pool is transferred from KFA Recreational Facilities given the emphasis on recreational trails under that KFA to this KFA Community Facilities.</p>	

KFA: Telecommunications

Question	Type of Answer
Staff in attendance	Meredith Churchill, Kristina Freshney, Stuart Barwick, Wayne Polden, Eddie Biernet, Jayne Richardson
Over the last four years how much progress has been made with this KFA?	None <input type="checkbox"/> Slight <input type="checkbox"/> Reasonable <input checked="" type="checkbox"/> Significant <input type="checkbox"/> Completed <input type="checkbox"/>
Would you consider this KFA to be 'business as usual' or specific task that needs to be addressed every year?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
What is the level of resourcing this KFA requires?	Minimal <input checked="" type="checkbox"/> Medium <input type="checkbox"/> Significant <input type="checkbox"/>
Do you think this should be a KFA and if so what changes do you propose?	Remove <input type="checkbox"/> Keep <input checked="" type="checkbox"/> Adapt <input type="checkbox"/>
<p>Please explain (100 word limit)</p> <p>Over the past four years Council has participated in the review of and nominated/supported identified mobile phone coverage black spots under the Australian Governments Mobile Black Spot program, which has included:</p> <p>Completed installations</p> <ul style="list-style-type: none"> • Vodaphone - Pyengana and Goshen • Optus's communications tower at Baretop Hill • Telstra's tower and equipment upgrade at the Mount William Base Station • Small cells at Mathinna and Weldborough <p>Support advised for:</p> <p>Improved coverage at Ansons Bay, The Gardens and Mangana, placement of a tower at Little Plains, Chain of Lagoons.</p> <p>Through the Bushfire Relief fund, the establishment of a small cell at Mangana is intended.</p> <p>The above represents feedback via direct communication with our community and review of projects proposed under the Mobile Black Spot programme and shows the progress made in this space.</p> <p>The KFA remains relevant as there remain a number mobile black spot areas that do still require coverage, especially along the Tasman Highway, Esk Main Road between Fingal and Avoca, Mathinna Road, Mathinna Plains Road and Upper Esk areas to name a few and are important to be addressed to improve communications and connectivity. The timeframes for infrastructure placement and or upgrade can be long and Council needs to take advantage of every funding opportunity to reduce black spot areas.</p>	

KFA: Recreational Facilities

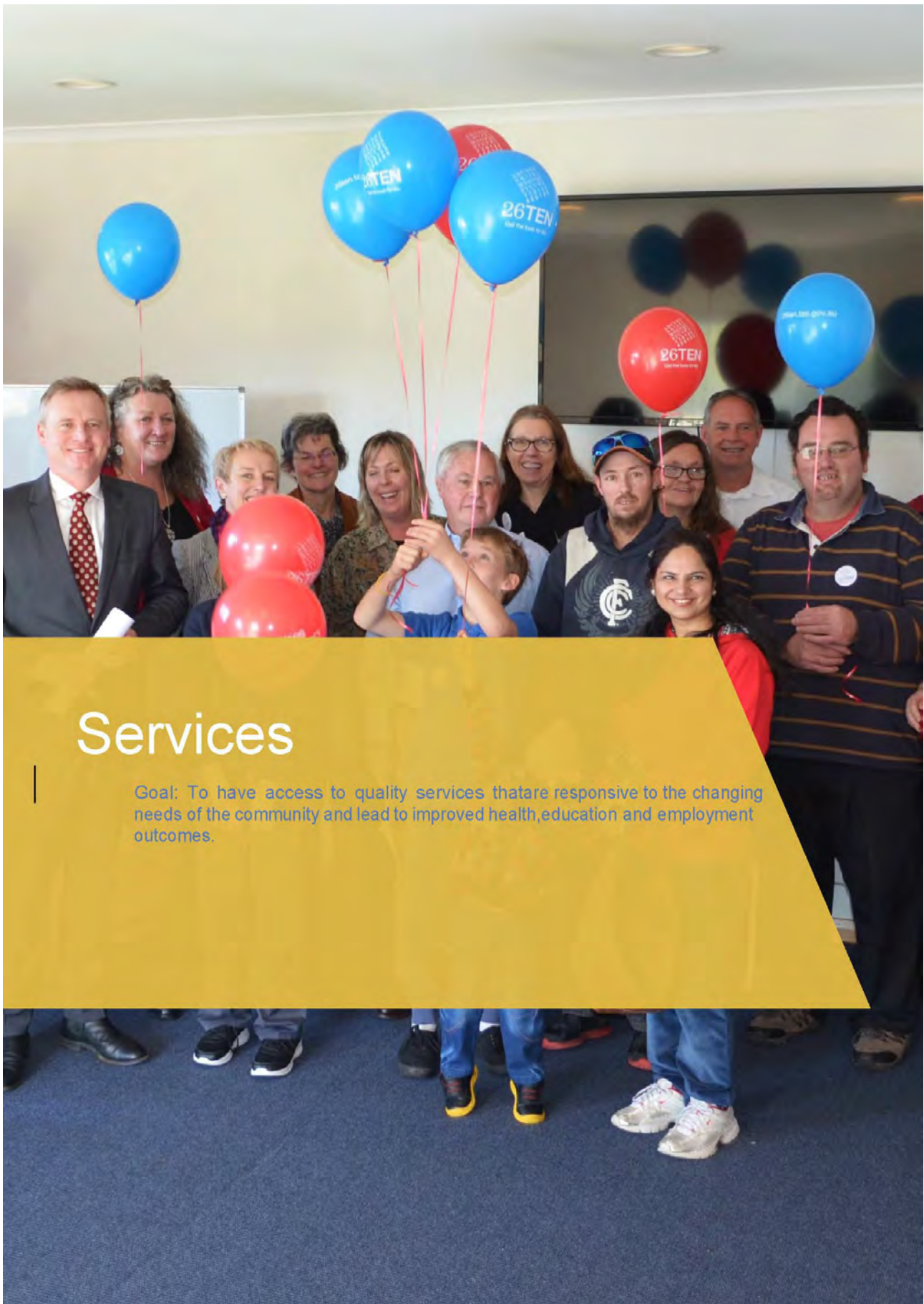
Question	Type of Answer
Staff in attendance	Meredith Churchill, Kristina Freshney, Stuart Barwick, Wayne Polden, Eddie Biernet, Jayne Richardson
Over the last four years how much progress has been made with this KFA?	None <input type="checkbox"/> Slight <input type="checkbox"/> Reasonable <input type="checkbox"/> Significant <input checked="" type="checkbox"/> Completed <input type="checkbox"/>
Would you consider this KFA to be 'business as usual' or specific task that needs to be addressed every year?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
What is the level of resourcing this KFA requires?	Minimal <input type="checkbox"/> Medium <input type="checkbox"/> Significant <input checked="" type="checkbox"/>
Do you think this should be a KFA and if so what changes do you propose?	Remove <input type="checkbox"/> Keep <input type="checkbox"/> Adapt <input checked="" type="checkbox"/>
Please explain (100 word limit)	
<p>Over the past four years significant progress has been achieved through government funding provided for</p> <ul style="list-style-type: none"> • MTB development and construction of Bay of Fires Trail and St Helens MTB Network including the Flagstaff Road Trail Head, Car park and sealing Flagstaff Road) • Pathway upgrades at Beaumaris and St Marys • PWS trail improvements at Grey Mares Tail Falls, St Patricks Head, Mathinna Falls and Evercreech) • New pathway construction including: <ul style="list-style-type: none"> ○ Georges Bay Foreshore pathway (missing link between St Helens Wharf to Homelea) ○ St Helens Foreshore - Wharf to Circassian Street. ○ O'Connors Beach ○ Scamander (Winifred Drive to Winifred Curtis Reserve) ○ Binalong Bay Foreshore ○ Mathinna Recreation Ground • Upgrading and replacement of marine infrastructure including jetties (Beauty Bay, Talbot Street and Cunningham Street) and floating pontoons (St Helens foreshore, Scamander River) <p>Pending projects soon to commence</p> <ul style="list-style-type: none"> • Foreshore pathway - missing link between Talbot and Cunningham Streets • Reinsatament works on eroded foreshore track heading east of Scout Hall at O'Connors Beach) • Kirwans Beach jetty replacement <p>A key activity relating to this KFA is the development of a Recreational Trails Strategy. This is currently underway with the Strategy due for completion in the first half of 2022.</p> <p>Current Investigations include</p> <ul style="list-style-type: none"> • St Helens to Binalong Bay trail link • Swimcart to Binalong Bay trail link • St Marys rail trail - development of a master plan • Feasibility Study - walking/bike trail between Mt Nicholas and Elephant Pass <p>The above represents projects raised via direct consultation with the Community through Community</p>	

Drop-in Forums. Delivered projects have also meant the engagement of local contractors and the hirecasual employees.

The KFA broadly remains relevant and is needed to maintain a focus on strategic projects under investigation and those pending commencement.

Consideration may be given to adapting this KFA via the integration of KFA Community Facilities with KFA Recreational Facilities on the basis that both encourage participation, support lifestyle and cater for growing visitor numbers.

Alternatively if the KFA is to be retained, consideration may be given to renaming this KFA to Recreational Trails and move Action 4.3.3.11Swimming and Hydra Therapy Pool to KFA Community Facilities.



Services

Goal: To have access to quality services that are responsive to the changing needs of the community and lead to improved health, education and employment outcomes.

Services

Strategies

1. Improve accessibility to a range of quality services and programs by advocating and pursuing for local delivery.
2. Work collaboratively to ensure services and service providers are coordinated and meeting the actual and changing needs of the community.
3. Ensure Council services support the betterment of the community while balancing statutory requirements with community and customer needs.

Key Focus Areas

Health and Mental Health

Improve health and mental health outcomes by ensuring programs reflect community needs and are accessible and inclusive.

~~Retain and expand local provision of disability, preventative, chronic and acute health care services including pursuing innovative healthcare service delivery options.~~

Mental Health

~~Improve the mental health of our community through stability in service delivery and a holistic approach to the provision of services locally.~~

Education Skills and Training

Improve employment pathways and outcomes and greater personal development through delivery of programs locally which meet the needs of Industry and the community.

Youth

Understand the needs of Break O'Day young people to better support and advocate for them.

Transport

~~Facilitate a range of transport options that support movement within and outside the Break O'Day area.~~

Assessing Progress

- Population health and mental health statistics
- Mental health services
- Effectiveness of health service delivery
- Educational attainment data
- Skills development and training program participation
- ~~Community and public transport availability~~

KFA: Health

Question	Type of Answer
Staff in attendance	Jenna, Chris, Leah, Jayne, Erica
Over the last four years how much progress has been made with this KFA?	None <input type="checkbox"/> Slight <input type="checkbox"/> Reasonable <input type="checkbox"/> Significant <input checked="" type="checkbox"/> Completed <input type="checkbox"/>
Would you consider this KFA to be 'business as usual' or specific task that needs to be addressed every year?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
What is the level of resourcing this KFA requires?	Minimal <input type="checkbox"/> Medium <input type="checkbox"/> Significant <input checked="" type="checkbox"/>
Do you think this should be a KFA and if so what changes do you propose?	Remove <input type="checkbox"/> Keep <input type="checkbox"/> Adapt <input checked="" type="checkbox"/>
Please explain (100 word limit) Activity in this area over the last 4 years has really been focused on Council supporting service delivery by other organisations or agencies such as: <ul style="list-style-type: none"> • Hub 4 Health • Royal Flying Doctor Service relationship and increase of services • Mental Health Directory • Ochre Medical and attraction of General Practitioners • THRIVE Project The construction of the new St Helens Hospital and decommissioning of the old Hospital have formed part of activity in this area over the last 4 years This KFA is closely connected with the Mental Health KFA The focus of this KFA was considered in the context of the Strategy it is linked to - ie access and inclusion. So it is proposed this KFA becomes Access and Inclusion. This could include disability access, cultural inclusion etc.	

KFA: Mental Health

Question	Type of Answer
Staff in attendance	Jenna, Chris, Leah, Erica, Jayne
Over the last four years how much progress has been made with this KFA?	None <input type="checkbox"/> Slight <input type="checkbox"/> Reasonable <input type="checkbox"/> Significant <input checked="" type="checkbox"/> Completed <input type="checkbox"/>
Would you consider this KFA to be 'business as usual' or specific task that needs to be addressed every year?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
What is the level of resourcing this KFA requires?	Minimal <input checked="" type="checkbox"/> Medium <input type="checkbox"/> Significant <input type="checkbox"/>
Do you think this should be a KFA and if so what changes do you propose?	Remove <input checked="" type="checkbox"/> Keep <input type="checkbox"/> Adapt <input type="checkbox"/>
Please explain (100 word limit)	
<p>Progress in this space:</p> <p>Suicide Prevention Trial Site Working Group – this has been a successful program involving NGO, Council and community members. Projects developed through this program, for example the Safe Chat Café will continue once the funding is finished.</p> <p>Engage with RFDS to deliver on the ground services – Council staff work with members of the Royal Flying Doctor Service to deliver services on the ground, these include youth social workers, exercise physiology classes and social workers which members of our community can access without referrals</p> <p>THRIVE – Council staff work with other NGO's within our community on community and social enterprise projects. The work that is undertaken by this group is continuous and not limited to just the Mental Health Action Group which is currently in abeyance whilst the Suicide Prevention Trial Site is running.</p> <p>We consider this KFA has similarities to the Health KFA, and in some instances, reporting against the same actions and believe that Mental Health could be combined with Health KFA.</p>	

KFA: Education & Skills Training

Question	Type of Answer
Staff in attendance	John
Over the last four years how much progress has been made with this KFA?	None <input type="checkbox"/> Slight <input type="checkbox"/> Reasonable <input type="checkbox"/> Significant <input type="checkbox"/> Completed <input checked="" type="checkbox"/>
Would you consider this KFA to be 'business as usual' or specific task that needs to be addressed every year?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
What is the level of resourcing this KFA requires?	Minimal <input type="checkbox"/> Medium <input type="checkbox"/> Significant <input type="checkbox"/>
Do you think this should be a KFA and if so what changes do you propose?	Remove <input checked="" type="checkbox"/> Keep <input type="checkbox"/> Adapt <input type="checkbox"/>
Please explain (100 word limit) Activity in this area commenced with foundational work occurring through the Break O'Day skills Audit which was funded by Skills Tasmania. This work then fed into the work by TasCOSS and TCCL which culminated in the establishment of Break O'Day Employment Connect. Training and skills delivery has been a fundamental part of the activities of Break O'Day Employment Connect over the last 2 years and will continue to do so. The operation of the Trade Training Centre continues to be a source of frustration but is also something which is being tackled with BODEC. The Employment Goal contains all of the activities related to BODEC and it is suggested that this KFA be deleted and our ongoing focus relating to the Trade Training Centre be treated as 'business as usual'.	

KFA: Transport

Question	Type of Answer
Staff in attendance	Erica, Leah, Jayne, Chris and Jenna
Over the last four years how much progress has been made with this KFA?	None <input type="checkbox"/> Slight <input type="checkbox"/> Reasonable <input checked="" type="checkbox"/> Significant <input type="checkbox"/> Completed <input type="checkbox"/>
Would you consider this KFA to be 'business as usual' or specific task that needs to be addressed every year?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
What is the level of resourcing this KFA requires?	Minimal <input checked="" type="checkbox"/> Medium <input type="checkbox"/> Significant <input type="checkbox"/>
Do you think this should be a KFA and if so what changes do you propose?	Remove <input checked="" type="checkbox"/> Keep <input type="checkbox"/> Adapt <input type="checkbox"/>
Please explain (100 word limit) This KFA to be removed - Learner Driver Program - this project is currently running on a day to day basis with mentors engaged to assist learners with their 50 hours of driving. We believe this project to be 'business as usual'. Over the four years - we have assisted 46 people to gain their licence with approximately 4,500 volunteer hours provided by our mentors BODEC has identified Transport as a key barrier to employment and is working on mapping what is currently accessible and developing localised opportunities to address the lack of publicly available transport in Break O'Day. The activities of BODEC are captured through the Economy Goal. By moving this to Economy it removes the duplication and consolidates where the work is happening.	

KFA: YOUTH

Question	Type of Answer
Staff in attendance	Jenna, Chris, Erica, Leah, Jayne
Over the last four years how much progress has been made with this KFA?	None <input type="checkbox"/> Slight <input type="checkbox"/> Reasonable <input checked="" type="checkbox"/> Significant <input type="checkbox"/> Completed <input type="checkbox"/>
Would you consider this KFA to be 'business as usual' or specific task that needs to be addressed every year?	Yes <input checked="" type="checkbox"/> No <input checked="" type="checkbox"/>
What is the level of resourcing this KFA requires?	Minimal <input type="checkbox"/> Medium <input type="checkbox"/> Significant <input type="checkbox"/>
Do you think this should be a KFA and if so what changes do you propose?	Remove <input type="checkbox"/> Keep <input checked="" type="checkbox"/> Adapt <input type="checkbox"/>
Please explain (100 word limit) Progress in this space includes: Development and support of the outreach programs has had significant impact by providing support for the Youth in outer lying areas with the provision of Outreach Workers and the YCNECT Van. The outreach program has been running weekly meet ups in public places, gaining youth engagement and connections with those young people who would not normally be able to access events and activities outside of school hours, School Holiday programs, including the weekly pool party at St Marys, which has been averaging between 30-40 young people per session. The Support of YCNECT, Thrive and BODEC is business as usual however it should remain as a KFA because the Youth Strategy needs to be revisited and developed in consultation with the youth.- this will be a significant project. To ensure the ongoing sustainability of YCNECT we will need to support them. This will mean additional resourcing.	

BRAINSTORM TEMPLATE

BRAINSTORM SESSION	
Which Goal would this KFA fit?	Community <input checked="" type="checkbox"/> Economy <input checked="" type="checkbox"/> Environment <input checked="" type="checkbox"/> Infrastructure <input checked="" type="checkbox"/> Services <input checked="" type="checkbox"/>
Are there KFAS you think should be added.	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Suggested KFA Name	Access and Inclusion AGAINST
<p>Why you think this should be included? - 150 word limit</p> <p>No new KFA recommended. Actions are already in Goals across the Strategic Plan. Actions sit under already existing KFA's - Infrastructure, Communication, Community and Council Collaboration, Health and Wellbeing. We recommend strengthening those with specific actions where required.</p> <p>This focus area could be confusing. Accessibility definition is often limited to disability. Inclusion is the opportunity to live and exist as a contributing member of the community while being valued for one's abilities and uniqueness.</p> <p>Council is already working in partnership with service providers and community organisations and leveraging from the strengths in our community. Council can foster social and cultural inclusion to ensure everyone has equitable access to opportunities, information and services by continuing to work in partnership with community networks and organisations and service providers and by encouraging new activities when gaps are identified.</p> <p>Council is already required to meet accessibility standards for works and operations.</p>	
<p>How it could be resourced? - 100 word limit</p> <p>Make use of existing resources and network with other councils through LGAT and the LG Professionals network to build on shared knowledge and experience eg Access and Inclusion Toolkit https://www.ccc.tas.gov.au/assess-inclusion-assessment-toolkit/</p> <p>Council can join free state and national networks focussed on inclusion.</p>	
Which Strategy would this align to?	1 <input checked="" type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input checked="" type="checkbox"/> 4 <input checked="" type="checkbox"/>
<p>An indication of Activities that might be included (Dot points - 150 words)</p> <p>Activities will be incorporated into existing KFAs.</p> <p>For Council operations - review and ensure there are actions under Goals and KFAs to address any issues of access and inclusion across Council operations and services.</p> <p>For broader community outcomes - Council's role is to identify needs and gaps through our existing community services work and then work in collaboration with our community partners and service providers to support initiatives and programs that address any gaps.</p>	

BRAINSTORM TEMPLATE

BRAINSTORM SESSION	
Which Goal would this KFA fit?	Community <input checked="" type="checkbox"/> Economy <input type="checkbox"/> Environment <input type="checkbox"/> Infrastructure <input type="checkbox"/> Services <input checked="" type="checkbox"/>
Are there KFAS you think should be added.	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Suggested KFA Name	Diversity, Access and Inclusion FOR
<p>Why you think this should be included? - 150 word limit</p> <p>Support a focus on and strategic approach to Council's role in fostering a community where everyone has equitable access to opportunities, information, and services. Our community is geographically spread and socially and economically diverse. Visitors to our area are from diverse cultural and linguistic backgrounds. Disadvantage is experienced due to differences in socio-economic status, education and literacy, access to transport and technology, social connection and physical ability. A KFA would help us set targets across our work in partnership with community organisations and service providers to support equitable access to opportunities and services. Council is well-placed to lead by example in the delivery of our services, regulations and operations. It fits well within both community and services but a broader approach works best under community.</p>	
<p>How it could be resourced? - 100 word limit</p> <p>Key resource required is staff time. To do the suite of possible actions would require more human resource than is available. A dedicated officer part-time. Working in partnership with service providers, state government, community organisations and industry leaders and local business. Make use of existing resources and network with other councils through LGAT to build on shared knowledge and experience and joining key networks focused on inclusion. Training and skills development for staff. Clear writing training was a good example.</p>	
Which Strategy would this align to?	1 <input checked="" type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input checked="" type="checkbox"/> 4 <input checked="" type="checkbox"/>

An indication of Activities that might be included (Dot points - 150 words)

- Review KFAs to add or enrich existing actions that foster inclusion
- Join state and national networks that foster inclusion eg Welcoming Cities
- Use existing partnerships to scan gaps and opportunities for improvement of inclusive practices in our community.
- Review council operations to identify gaps and opportunities for improvement of inclusive practices in our services and operations.
- Review existing related policies eg ANTI-DISCRIMINATION AND HARASSMENT POLICY
- Development of access and inclusion policy if gaps still exist after review of similar policies.
- Reconciliation Plan development with Tasmanian Aboriginal peoples.
- Work in partnership with Neighbourhood Houses on supporting programs focussed in inclusion around issues of identity
- Work in partnership with service providers and community organisations on programs that foster inclusion

Strategic Planning Workshop

Monday 14 February 2022

Present:

Mayor Mick Tucker
Deputy Mayor John McGiveron
Clr Lesa Whittaker
Clr Kylie Wright
Clr Janet Drummond
Clr Barry LeFevre
Clr Glenn McGuinness
Clr Kristi Chapple

Chris Hughes
Bob Hoogland
Jake Ihnen
Anna Williams
Leah Page
David Jolly
Polly Buchhorn
John Brown
Angela Matthews

Services

- Some fall under Community, some Development Services and some Governance.
- Health – we provide support to organisations.
- Mental Health – linkages with Health recommend combining with health.
- Education & Skills Training – most work done with BODEC and they are working with the TTC but hasn't yet dealt with the issue of Vet training. This could continue to be pursued through BODEC.
- Transport – BODEC are looking at transport as a bigger picture issue.
- Youth – need to continue to have connection with YCONNECT.
- Service Delivery – considered this to be business as usual as we now have fact sheets, FAQ's etc available at the counter and on the website.
- JB this was very much around influencing service delivery outside what we would normally do.

Comments:

- BL – definitely staying separate at least for the next year. At the end of June the Trial site concludes and there is money associated with this. At this stage there is no guarantee with anything relating to mental health during the transition from the Trial Site to the Mental Health Access Committee.
- JD – like the idea of putting them together – sees so many similarities between the 2 but doesn't like the proposed new name – there are definite links between health and mental health.
- GM – Service delivery – resource sharing – where does this fit and is this going to be explored further. JB sits within the Corporate section.
- MT with regard to Health and Mental Health - does not see the need to put together or pull apart – we are still going to do the same work.
- GM combining could be a de-stigmatizing tactic.
- BL TTC needs to be reinstated back to the way it was and he would like to see a roundtable enquiry as to why it has gone from what it was to where it is now.
- KC – disability is not mentioned very often and this concerns her. CH it comes down to resourcing – this is business as usual for Council.
- GM – isn't access mandated as part of infrastructure.
- LP it is more than just infrastructure, it is social, cultural, education, literacy etc (anything where people have barriers) as well. How do we support the broader community.
- JB all KFA's interlink – do we need to have an overarching KFA in relation to access and inclusion. MT it really seems to come under 1 umbrella of Community Wellbeing.
- BL June 30 is real crunch time with Mental Health in this area. JB need to be careful with wording to ensure focus of Mental Health is not lost.
- GM it is important Council has an oversight with regard to Education & Skills Training – JB and Erica are both on this so if they weren't there, there would definitely need to be someone else in the future for that oversight.
- JB the main part of this is the Skills Training up to year 12.
- MT we need to keep the emphasis on the Training side.

SUMMARY OF KFA:

- Health and Mental Health
- MORE WORK ON WHAT THIS MAY LOOK LIKE - Access and Inclusion

- Youth
- Education & Skills Training
- REMOVE – Transport
- REMOVE – Service Delivery
- Tourism and Employment – Disappear as KFA and move along to come under Opportunities

ACTION	DISCUSSION
PROPONENT	Council Officer
OFFICER	John Brown, General Manager
FILE REFERENCE	014\006\001\
ASSOCIATED REPORTS AND DOCUMENTS	Local Government Board Letter 24 February 2022 Review Themes Review Roadmap Review Guiding Principles

OFFICER'S RECOMMENDATION:

It is recommended that Council encourage community awareness and participation in the process through:

- Establishment of a dedicated page on Council's website
- Social media posts
- Provision of information in Council newsletters and local newspapers
- Community information on StarFM

INTRODUCTION:

The Tasmanian Government has instructed the Local Government Board to undertake a review into the future of Local government in Tasmania. The end goal is to deliver a local government sector that can meet the challenges and opportunities that Tasmanians will face in the coming decades.

PREVIOUS COUNCIL CONSIDERATION:

Council Meeting 15 November 2021 – General Manager's Report.

OFFICER'S REPORT:

The Future of Local Government Review process has now progressed through the initial formation stage which has defined the scope of the Review and established a detailed pathway moving forward. It is worth recapping the scope of the review as it provides context for what we need to address.

Scope of the Review

The objective of the review, as identified by LGAT and endorsed by PESRAC, will be to 'create a more robust and capable system of local government' to meet the current and emerging needs of Tasmanian communities and support Tasmania's recovery from the COVID pandemic.

The review will focus on the roles and functions of local government, not the performance of individual Councils.

The scope of the review will include the full range of council roles and functions, including:

- statutory functions (eg land use planning);
- service delivery (eg waste management, road maintenance);
- governance and administration (eg asset management); and
- community/place-based roles (eg strategic planning, advocacy).

The review will aim to assess the performance of these roles across the sector, in terms of effectiveness, sustainability and value to ratepayers and Tasmania as a whole and determine the best ways for them to be performed in the future.

It will also identify existing roles and functions that may be redundant or unsuited to local government, as well as new and emerging roles and how they should best be configured.

Governance

Arrangements have been put in place to progress the Review by providing instruction to the Local Government Board with a specially appointed Board to lead the process being established late last year. The Board is being led by Chairperson The Hon Sue Smith AM and includes five (5) other members with a breadth of experience and skills. They have an understanding of local government and more broadly in relation to community, service delivery, and public sector relationships.

Process & Timeline

The information which we have now received is broadly in line with what has been previously outlined by the former Minister for Local Government, Hon Roger Jaensch MP, and the review will be undertaken in three (3), six (6)-month stages.

Stage 1 - Community engagement, Evidence & fact-finding (January to June 2022)

This stage will focus on community-level consultation with local government, local communities, users of local government services and other stakeholders. Everyone will have the opportunity to describe the roles and services they expect councils to perform to meet current and future needs. Linked to this will be research and consultation to understand how Tasmanians identify with and value the places they live in, and how they value the place-based roles that councils play.

Stage 2 - Analysing Options (July to December 2022)

The Board will use the feedback received to identify specific needs and opportunities for reform and develop and evaluate a range of detailed options for further consideration. To do this, the Board may engage relevant experts to model the effects of adopting different reform options, and combinations of reforms, before developing specific recommendations. The community will be consulted about reform options.

Stage 3 - Recommending Solutions (January to June 2023 and beyond)

After considering community feedback and evidence, the board will evaluate whether the options will deliver sustained improvements to benefit the community. The Board will then refine options and recommendations for Government.

Local Government Sector & Community Engagement

The information provided by the Board outlines in a broad manner the engagement processes which will occur with a focus on two (2) areas, the local government sector, and the wider community. The proposed engagement process with the local government sector involves:

- an engagement session with Mayors;
- an engagement session with General Managers;
- six (6) regional forums with Elected Representatives (two (2) in each region);
- six (6) regional forums with council employees (two (2) in each region);
- two (2) online sessions (one (1) for Elected Representatives, one (1) for employees); and,
- an online submissions portal.

The Board have advised that they will provide a range of engagement opportunities to give the community a chance to have its say:

- Pop-up event
- Community workshops
- Forums on specific themes
- An online portal

The engagement process is seeking feedback and an understanding of community members concerns and aspirations which will influence the outcome of the review.

The challenge which is faced in this is to ensure that the broader community is aware of the review process and what it could mean for the future. Those members of the community who are most active in local government affairs will be aware of the review and will participate. The wider community is who we need to reach and ensure that they are aware of the opportunity to participate if they so wish. For this reason it is recommended that Council take steps to increase the community understanding through:

- Establishment of a dedicated page on Council's website
- Social media posts
- Provision of information in Council newsletters and local newspapers
- Community information on StarFM

Review Themes

The Board has identified seven (7) key theme areas for the Review, based on the services that local government currently delivers. These are forming the basis for community engagement and consultation, research, data collection and analysis:

1. Community wellbeing
2. Economic development and local promotion
3. Environment
4. Finance and administration
5. Governance, accountability, and representation
6. Infrastructure provision and management
7. Land use planning and other regulatory service

It is interesting that Community wellbeing, Economic development and local promotion have been included and named up as key themes. When you drill down into the detail of these two areas as well as others it appears that the detail is narrower than we would expect. Expanding the view of these themes could be an important part of any submission Council might want to make.

THEME	INCLUDES	
Community wellbeing	<ul style="list-style-type: none"> • Museums and galleries • Public art • Community events, markets and festivals • Community support services for vulnerable people • Social welfare 	<ul style="list-style-type: none"> • Support for community volunteer, sport and cultural groups • Emergency and disaster management and recovery • Public health/medical services • Transport accessibility
Economic development and local promotion	<ul style="list-style-type: none"> • Local economic development • Tourism 	<ul style="list-style-type: none"> • Advocacy on behalf of the community
Environment	<ul style="list-style-type: none"> • Tips and transfer stations • Garbage collection • Recycling • Cleaning public areas • Animal control 	<ul style="list-style-type: none"> • Catchment/natural resource management • Weed control • Land reserves
Finance and administration	<ul style="list-style-type: none"> • Group purchasing schemes • Shared service arrangements • Rates and charges 	<ul style="list-style-type: none"> • Financial management • Council workforce
Governance, accountability and representation	<ul style="list-style-type: none"> • Provision of information from council • Community engagement in decision-making 	<ul style="list-style-type: none"> • Contact with councillors about local issues
Infrastructure provision and management	<ul style="list-style-type: none"> • Roads and bridges • Community halls • Parks, gardens and playgrounds • Recreation and aquatic centres, sports facilities, and campgrounds • Street lighting • Cycle paths, footpaths, pedestrian areas 	<ul style="list-style-type: none"> • Drains and stormwater maintenance and repairs • Public toilets • Local traffic • Parking • Airports, sea ports, jetties, wharves
Land use planning and other regulatory services	<ul style="list-style-type: none"> • Land use planning • Planning and building permits • Local heritage 	<ul style="list-style-type: none"> • Environmental protection/pollution control • Food and other public health standards

Where to from here?

There are a number of matters which Council needs to consider which will shape the activities of Council in this process:

1. Process to determine Council's collective views to place before the Board for consideration as part of the engagement process;
2. Potential changes to services or activities which Local Government and the State Government deliver;
3. Development of a submission and the resourcing to achieve this;

4. Resources required to respond to data collection exercises by the Board as well as verifying the accuracy of the information;
5. Impact that this will have on other activities which are scheduled or under investigation involving Council officers.

As this process progresses, uncertainty about the future will increase in the minds of employees. This will require us to put in place strategies to mitigate this increasing impact on the organisation and our people.

STRATEGIC PLAN & ANNUAL PLAN:

Strategic Plan 2017-2027

Achieving the Vision

Leadership/Ownership – Council Role

We will be visionary and accountable leaders who advocate and represent the views of our community in a transparent way.

We will make decisions for the greater good of Break O’Day by being accessible and listening to our community.

Annual Plan 2021-2022

Management Team Objectives – Local Government Reform

Local Government reform – Participate actively in the process arising from the PESRAC Report with a focus on achieving the best outcome for the Break O’Day area.

LEGISLATION & POLICIES:

Local Government Act 1993.

BUDGET; FUNDING AND FINANCIAL IMPLICATIONS:

Not quantified at this stage. Very substantial human resources will be required over the next 18 months or so.

VOTING REQUIREMENTS:

Simple Majority.

Local Government Board

GPO Box 123 Hobart TAS 7001 | 03 6232 7022

24 February 2022

Dear Mayor

As you are aware, on 20 January 2022 the Local Government Board commenced the Future of Local Government Review (the Review). Since that time, the Board has been progressing work to support a comprehensive community engagement program.

I want to assure you that the Board is taking its responsibility very seriously - the Board recognises the importance of demonstrating integrity of process, and clarifying how the Board will undertake its functions. For these reasons, the Board has adopted a set of Review guiding principles - these principles support the Terms of Reference and are an important public commitment that reflect the agreed position of the Board as it progresses through the three stages of the Review. For convenience, I have **enclosed** the Guiding Principles at Attachment 2.

Launch of community engagement program

I am pleased to advise that on 25 February 2022, the community engagement program for the Review will be publicly announced. Community engagement will be undertaken during March and April 2022. The Board wants to be very clear about what this means, and how community members and stakeholders can get involved. For this reason, we have prepared a simple 'Review Roadmap' for publication, which I **enclose** for your convenience. Amongst other things, the Roadmap serves to explain:

- why the Review is being undertaken now;
- who is undertaking the Review and how it will be progressed over the 18-month period;
- the high-level themes the Board is using to structure its approach to the Review;
- how and when stakeholders will be engaged through the various engagement mechanisms; and
- where to find more information as the specific engagement processes are confirmed.

To support the Roadmap, the Board has launched a website (www.futurelocal.tas.gov.au) and a Facebook page (<https://www.facebook.com/futurelocaltas>), which will be used to provide stakeholders with ongoing information and greater detail in relation to engagement opportunities. We will also be publishing supporting papers on the Review Themes and the Review Guiding Principles (also enclosed).

In preparing for the community engagement program, the Board has consulted with the Chief Executive Officer, Local Government Association of Tasmania (LGAT) and briefed the General Management Committee. The Board recognises that community engagement will be most effective when it has the collective input in its design from local leaders and I expect that your councils may be contacted by our engagement consultants to identify effective strategies for the rollout of events such as community popups in your area.

The Board also acknowledges the importance of hearing from the local government sector itself, as critical stakeholders - we expect councils will provide extremely valuable insights in this process.

22/12084

Page 1

For this reason, the Board, its community engagement consultants and LGAT have worked together to design an engagement program that will include the following opportunities in Stage 1 of the Review:

- an engagement session with Mayors;
- an engagement session with General Managers;
- six regional forums with Elected Representatives (two in each region);
- six regional forums with council employees (two in each region);
- two online sessions (one for Elected Representatives, one for employees); and
- an online submissions portal.

LGAT will provide the sector with further details on the timing of these engagement opportunities shortly. As the Review progresses and potential reform options are identified in subsequent stages however, the Board will be further engaging in greater detail with councils.

Understanding the role of data in supporting the Review

In undertaking a Review (and public consultation) of this scale, the Board has determined that it is important for communities to have improved access to existing public data on councils and their communities.

As you may be aware, the Office of Local Government has been working with councils for some time to launch an online data dashboard capturing the Consolidated Data Collection (CDC) submitted each year by councils. The Board has determined that an important step in maximising community participation will be to bring the dashboard online as soon as possible. The Board has considered the original scope of data and refined it to support the open inquiry of the community engagement process and limit additional data requests of councils at this stage. As we progress through the Review however, the Board expects that targeted data requests will be made of councils and this data may be published in due course to support transparency in the Board's deliberations.

While the dashboard largely consists of information provided by councils through the CDC in the first instance, we want to give you an opportunity to review both the dashboard and the data before it is made public. I **enclose** a copy of the proposed dataset for the dashboard for your reference. I expect that the Review Secretariat or its consultants will contact your council within the week to provide you with a copy of the dashboard for review. The dashboard has been created using *Microsoft Power BI*, which is a free download that your council officers can use to review the information. The Board would be grateful if councils could review their datasets and provide feedback **within two weeks** of receiving this information.

Review themes

Finally, the Board also wanted to provide you with some additional context in relation to the Review 'themes', discussed in the Roadmap.

The scope of the Review is broad and forward-looking. The Board has decided to organise its areas of inquiry into seven broad theme areas, which are based around the services that local governments in Tasmania currently deliver. The seven themes are summarised below.

- *Community wellbeing* – including emergency management, health and care programs, cultural activities and facilities
- *Economic development and local promotion* – including tourism, advocacy for the local community
- *Environment* – including waste management, natural resource management, animal control
- *Finance and administration* – including rates, charges and financial management, council workforce, shared service arrangements
- *Infrastructure provisions and management* – including roads, halls, parks, stormwater drains

Page 2

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- *Governance, accountability and representation* – including councillors, council information,
- *Land use planning and other regulatory services* – including building and development approvals, heritage, public health standards

There are many ways to group the roles and functions of local councils, as evidenced by the varying categories of local government roles and functions used in previous local government review processes at both a state and federal level.

The themes will help structure the consultation, research, and analysis work of the Review. However, the Board also acknowledges that no categorisation is perfect. Councils undertake a diverse range of activities, and sometimes operate differently in how they interact with, and provide services to, their local communities.

The Board will nonetheless encourage stakeholders and community members to contribute ideas for the future of local government, irrespective of whether they cut across multiple theme areas, or do not clearly fall into any particular category at all.

Should you have any further queries however, please contact Mr Michael Mogridge, Director Local Government Reform in the first instance by telephone on 6232 7292 or email at Michael.mogridge@dpac.tas.gov.au.

I trust the information in this letter is of use and I look forward to the Board's continuing engagement with the local government sector in the future.

Yours sincerely



Sue Smith
Chairperson

CC: General Manager

Attachments:

1. Future of Local Government Review – Review Roadmap
2. Future of Local Government Review – Review Guiding Principles
3. Future of Local Government Review – Review Themes
4. CDC Data Dashboard – proposed dataset

Review Roadmap

The future
of local
government
review



Let's All Shape the Future
of Local Government.





The Tasmanian Government has commissioned the Local Government Board to undertake a broad review into the future of local government in Tasmania. The review will look at the fundamentals of the local government system: the role it should play in supporting communities, the services it should be delivering, and the most effective ways of doing so.

At the end of the Review, the Board will recommend to the Government the reforms it believes are needed. The end goal: to deliver a local government sector that can meet the challenges and opportunities that Tasmanians will face in the coming decades.

WHY DO WE NEED A REVIEW?

Building a more robust and capable system of local government

Tasmania is experiencing significant changes. Our population is growing in some areas, declining in others, and is getting older overall. This will impact the demand for council services, and the number of ratepayers paying for those services. The way people live and work also continues to change, which will place new and different demands on land use, transport infrastructure, and local services.

These changes are already having an impact on local government. It is important that we have a shared vision and plan for how our system of local government should evolve and adapt so that it has the skills, resources, and capability to support local communities into the future.

We need to start work now on the transition to the new systems and approaches, that we, as a community, believe are necessary.

A community-driven process

Whether or not we realise it, each of us relies on local government services every day – whether it's for waste and recycling, parks and playgrounds, footpaths and roads, or other services supporting the wellbeing of communities. Councils act as a voice for their local communities – advocating for the delivery of services and support, including from other tiers of government.

Councils also make important decisions about building, health and the environment which can shape the character, amenity, and economic activity of their local areas.

Councils represent their communities, so we all play a part in the future of local government. To succeed, this review must be owned by the whole community. Your input is vital.





MEET THE BOARD

Experienced, Community-Oriented, and Future-Focused

The Board is made up of eminent Tasmanians who understand local government and are passionate about improving community governance, wellbeing, and local service delivery. Members bring a broad range of skills and perspectives to the Review but are united in their commitment to make a positive difference for the people of Tasmania.

The Hon Sue Smith AM

Sue's remarkable career in local and state government spans four decades. Sue was elected Mayor of the Central Coast Council in 1993, following council reforms. Ms Smith became the first female President of the Legislative Council in 2008. Other roles include Commissioner of the Glenorchy City Council, Chair of the Local Government Code of Conduct Panel and Chair of Marine and Safety Tasmania.



Ric De Santi

Ric was Tasmania's Deputy Auditor-General from 2006 to 2021, successfully overseeing significant audits across local government. Ric served as a Director of CPA Australia from 2017 to 2021, becoming Deputy President in 2020; is a member of CPA Australia's Tasmanian Divisional Council; a Commissioner on Catholic Education Tasmania; and is a member of the Sorell and Glenorchy City Council Audit Panels, as well as Chair of the Launceston City Council Audit Panel.



Paul West

Paul has 20 years' experience as general manager of Tasmanian councils, most recently at Devonport City Council (2014–2019). Mr West is a former President of Local Government Professionals Australia (Tasmania), was made a Fellow of that organisation in 2004, and was National President in 2010. Paul was made a life member of the Local Government Association of Tasmania in 2018 and a life member of Local Government Professionals Australia (Tasmania) in 2020.



The Hon Pam Allan

Pam has extensive experience in state and local government and planning, having been a member of the New South Wales Legislative Assembly and serving as Minister for the Environment in the Carr Government. Pam is the Chair of NRM North Management Committee and an Adjunct Professor in the School of Geography, Planning and Spatial Sciences at the University of Tasmania. Pam was a member of the reference group for the Tasmanian Government's Local Government Legislation Review.



Kym Goodes

Kym has leadership experience in the Tasmanian not-for-profit and government sectors. Kym was Chief Executive Officer of the Tasmanian Council for Social Service; was a member of the Premier's Economic and Social Recovery Advisory Council and is a Director of Brand Tasmania. Kym has held senior roles in Tasmanian Government departments. She is Managing Director of 3P Advisory, a consultancy specialising in social impact assessment and corporate social responsibility.



Mathew Healey

Mathew is a senior executive with over two decades' experience in the Tasmanian and Australian governments, and extensive experience in local government policy. He is the Executive Director of the Office of Local Government in the Department of Premier and Cabinet. Mr Healey has led major projects including the Royal Hobart Hospital Redevelopment Rescue Taskforce and the Tasmanian State Service Review.



Let's All Shape the Future of Local Government.

OUR APPROACH

The Board is committed to building community trust and confidence. The Board will conduct a genuinely open and community-driven process and has no preconceived ideas about the outcomes. The Board will draw on a range of sources of evidence including expert research and analysis, community and stakeholder input, and the insights of the local government sector itself.

The Board will keep the community updated throughout the Review process. A range of information and materials will be released to help your understanding and encourage informed discussion.

Areas Of Inquiry – Key Themes

The Board has identified seven key theme areas for the Review, based on the services that local government currently delivers. These will provide a structure for community engagement and consultation, research, data collection and analysis.

- Community wellbeing
- Economic development and local promotion
- Environment
- Finance and administration
- Governance, accountability, and representation
- Infrastructure provision and management
- Land use planning and other regulatory services

You can find out more about the themes, and how the Board is approaching its work at www.futurelocal.tas.gov.au

Review Themes



COMMUNITY
WELLBEING



ECONOMIC
DEVELOPMENT &
LOCAL PROMOTION



ENVIRONMENT



FINANCE &
ADMINISTRATION



GOVERNANCE,
ACCOUNTABILITY &
REPRESENTATION



INFRASTRUCTURE
PROVISION &
MANAGEMENT



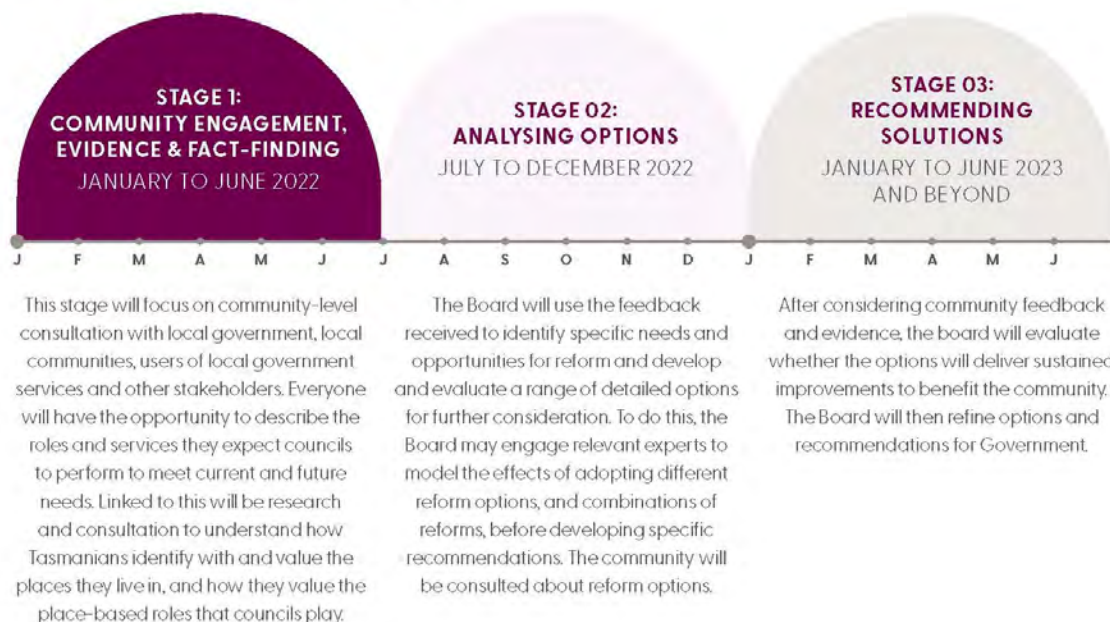
LAND USE PLANNING &
OTHER REGULATORY
SERVICES



TIMELINE

The Local Government Board has a commitment to make recommendations to the Minister for Local Government and Planning by 30 June 2023.

The review will be undertaken in three, six-month stages:



Let's All Shape the Future of Local Government.



ENGAGING WITH THE COMMUNITY

The Board will provide a range of engagement opportunities to give you a chance to have your say. Whichever way you choose to engage, you can be confident your views will be heard.

- pop-up event
- community workshops
- forums on specific themes
- an online portal

The engagement process aims to seek your feedback and help you understand how your concerns and aspirations will influence the outcome of the review. The engagement will bring diverse perspectives to the table and identify critical issues.

What do we want to achieve?

- ensure that people from all sectors and places in Tasmania are involved
- build community understanding of the role and functions of local government
- make sure community interests are being served by the review



JOIN THE CONVERSATION

Don't miss your opportunity to participate either online or in person in your local area as we travel the State to hear from you.

All Tasmanians have an opportunity to have their say on how we build a stronger system of local government that delivers for the community. What does the community want, need and expect from local government in Tasmania? What is working and what could we do differently?

The Review will directly impact the vital decisions councils make. Have your say face to face at a session in your local area or join the conversation online.

Further information on how to have your say, as well as updates on the Review are available from www.futurelocal.tas.gov.au



More information?

www.futurelocal.tas.gov.au
LGBoard@dpac.tas.gov.au

**The future
of local
government
review**



Guiding Principles

The future
of local
government
review



The Future of Local Government Review

OUR GUIDING PRINCIPLES

The Local Government Board is committed to leading the Review in a way that builds community trust and confidence. As part of this process, the Board has endorsed and is publicly committing to five *Guiding Principles*.

These Principles act as a clear statement of intent and will inform how the Board goes about its work over the next 18 months. The Principles, and what they mean for the Review, are outlined below.

TRANSPARENT

The Board will be open about how it is undertaking the Review. It will provide regular updates on progress as the Review proceeds so that the community understands what we are doing, where we are going, and why.



INDEPENDENT

The Board is committed to conducting the Review free from political constraints and undue influence by the State Government, the local government sector or other stakeholder groups. For all stakeholders and the broader community to accept and own the outcomes from the Review, they must be confident that they have been developed in an independent and objective way.



CONSULTATIVE AND COMMUNITY-FOCUSED

The Board will conduct its Review in a way that provides for broad, genuine, and representative stakeholder and community engagement. No stakeholder group will have a disproportionate level of input or 'special access' to the Board. The Board is particularly keen to hear from everyday Tasmanians about their experiences, perceptions, and aspirations for the future, and the role they see local government playing in and for their communities into the future.



EVIDENCE-DRIVEN

The Board will build on the evidence flowing from community consultation and engage with a range of expert partners in undertaking the Review. This will bring in the knowledge, skills, expertise, and experience that will be necessary to ensure all its findings and recommendations are supported by clear and strong evidence. Together with its partners, the Board will deploy best practice research, analysis, and engagement methods and practices throughout the entirety of the Review.

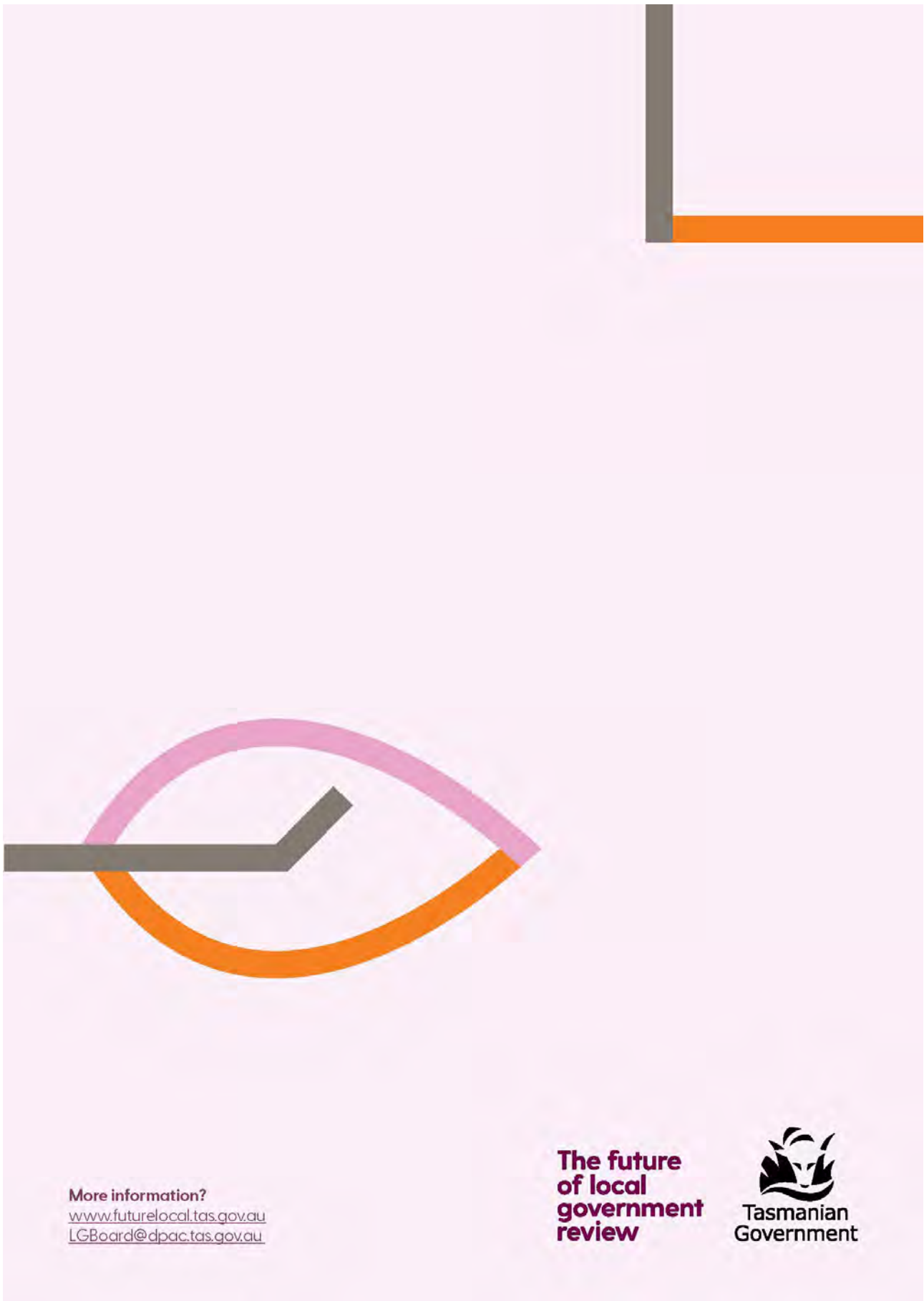


INNOVATIVE AND FUTURE FOCUSED

The Board is open to reform options that challenge existing structures and paradigms in the interests of promoting the best outcomes for the Tasmanian community. We want stakeholders and community members to be bold and creative in their vision for the future of the local government sector in Tasmania. While it will be essential that we consider the history and evolution of our current set of arrangements in local government, the present shape and structure of the sector will not constrain the Board's consideration of new, novel, and innovative reform possibilities where it believes this could deliver better outcomes.



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More information?
www.futurelocal.tas.gov.au
LGBoard@dpac.tas.gov.au

**The future
of local
government
review**



Review Themes

The future
of local
government
review



The Future of Local Government Review

REVIEW THEMES

The scope of the Review is broad and forward-looking. The Board has decided to organise its areas of inquiry into seven broad theme areas, which are based around the services that local governments in Tasmania currently deliver. The seven themes are summarised below. Attachment A sets out in more detail the kinds of council activities and services that are included under each theme.

The themes will help structure the consultation, research, and analysis work of the Review. However, the Board also acknowledges that no categorisation is perfect. Councils undertake a diverse range of activities, and sometimes operate differently in how they interact with, and provide services to, their local communities.

The Board wants stakeholders and community members to contribute their ideas for the future of local government, irrespective of whether they cut across multiple theme areas, or neatly fit into any category.



COMMUNITY WELLBEING

Including emergency management, health and community programs, cultural activities and facilities



ECONOMIC DEVELOPMENT & LOCAL PROMOTION

Including tourism, advocacy for the local community



ENVIRONMENT

Including waste management, natural resource management, animal control



FINANCE & ADMINISTRATION

Including rates, charges and financial management, council workforce, shared service arrangements



GOVERNANCE, ACCOUNTABILITY & REPRESENTATION

Including councillors, council information



INFRASTRUCTURE PROVISION & MANAGEMENT

Including roads and bridges, stormwater, halls, parks



LAND USE PLANNING & OTHER REGULATORY SERVICES

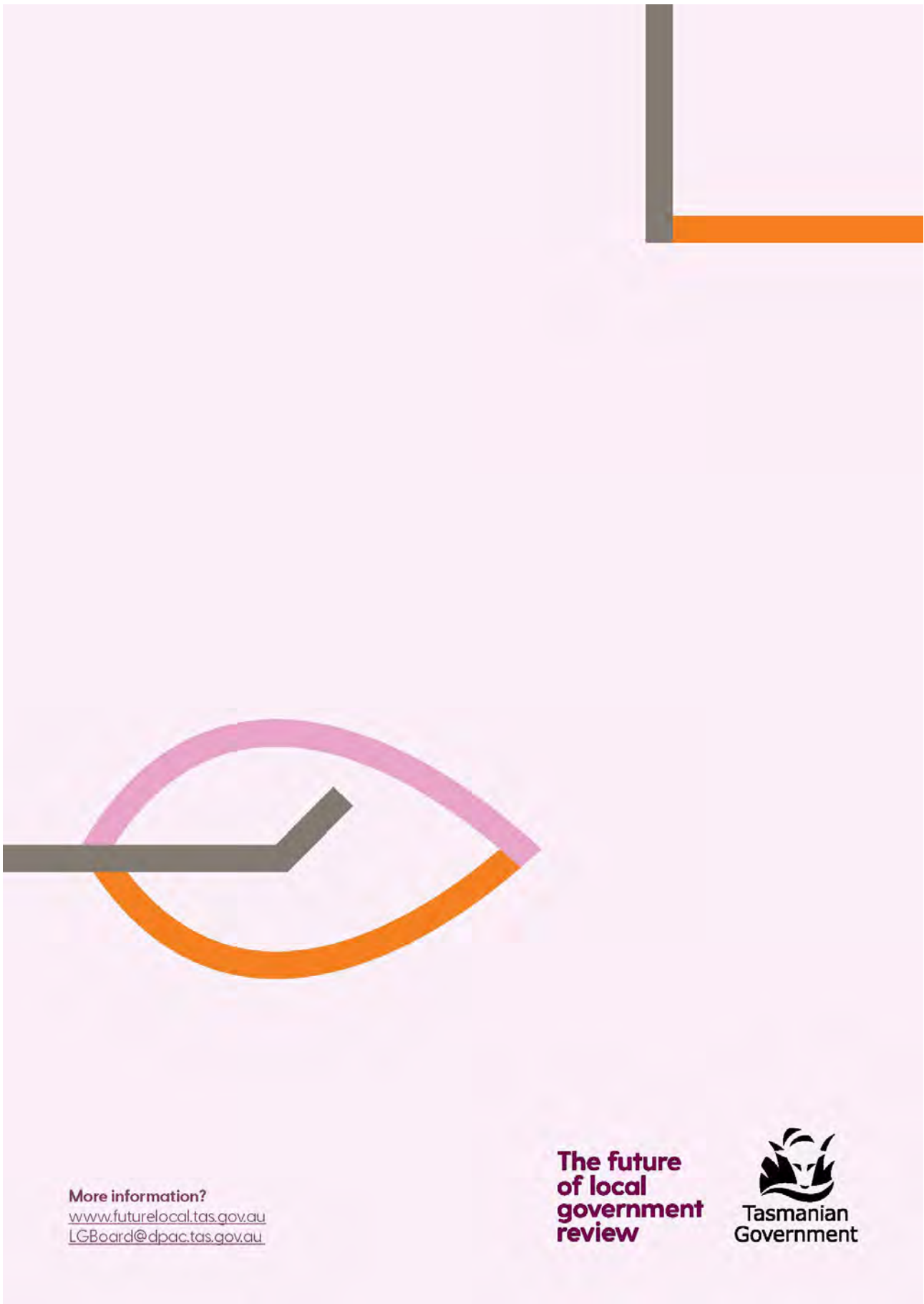
Including building and development approvals, heritage, public health standards

Let's All Shape the Future of Local Government.

ATTACHMENT A

Review Themes and Local Government Activities and Services

THEME	INCLUDES	
Community wellbeing	<ul style="list-style-type: none"> • Museums and galleries • Public art • Community events, markets and festivals • Community support services for vulnerable people • Social welfare 	<ul style="list-style-type: none"> • Support for community volunteer, sport and cultural groups • Emergency and disaster management and recovery • Public health/medical services • Transport accessibility
Economic development and local promotion	<ul style="list-style-type: none"> • Local economic development • Tourism 	<ul style="list-style-type: none"> • Advocacy on behalf of the community
Environment	<ul style="list-style-type: none"> • Tips and transfer stations • Garbage collection • Recycling • Cleaning public areas • Animal control 	<ul style="list-style-type: none"> • Catchment/natural resource management • Weed control • Land reserves
Finance and administration	<ul style="list-style-type: none"> • Group purchasing schemes • Shared service arrangements • Rates and charges 	<ul style="list-style-type: none"> • Financial management • Council workforce
Governance, accountability and representation	<ul style="list-style-type: none"> • Provision of information from council • Community engagement in decision-making 	<ul style="list-style-type: none"> • Contact with councillors about local issues
Infrastructure provision and management	<ul style="list-style-type: none"> • Roads and bridges • Community halls • Parks, gardens and playgrounds • Recreation and aquatic centres, sports facilities, and campgrounds • Street lighting • Cycle paths, footpaths, pedestrian areas 	<ul style="list-style-type: none"> • Drains and stormwater maintenance and repairs • Public toilets • Local traffic • Parking • Airports, sea ports, jetties, wharves
Land use planning and other regulatory services	<ul style="list-style-type: none"> • Land use planning • Planning and building permits • Local heritage 	<ul style="list-style-type: none"> • Environmental protection/pollution control • Food and other public health standards



More information?
www.futurelocal.tas.gov.au
LGBoard@dpac.tas.gov.au

**The future
of local
government
review**



03/22.17.5 Northern Tasmania Development Corporation Ltd (NTDC) – Receipt of Quarterly Report

ACTION	DECISION
PROPONENT	Council Officer
OFFICER	John Brown, General Manager
FILE REFERENCE	039\011\003\
ASSOCIATED REPORTS AND DOCUMENTS	Quarterly Report of the Northern Tasmania Development Corporation Ltd (NTDC)

OFFICER'S RECOMMENDATION:

That Council receive the quarterly report of the Northern Tasmania Development Corporation (NTDC).

INTRODUCTION:

The Northern Tasmania Development Corporation (NTDC) has been formed as an enterprise under the Local Government Act. Accordingly, NTDC provides quarterly reports to its shareholders including Break O'Day Council.

PREVIOUS COUNCIL CONSIDERATION:

Reports from NTDC are provided to, and considered by Council, quarterly.

OFFICER'S REPORT:

The Northern Tasmania Development Corporation (NTDC) has been formed as an enterprise under the Local Government Act.

Section 21 (5) of the Local Government Act requires Council's General Manager to report to Council at least every three (3) months on the performance of any activities of such an enterprise.

Accordingly, NTDC provides quarterly reports to its shareholders including Break O'Day Council in a format to comply with this requirement.

STRATEGIC PLAN & ANNUAL PLAN:

Strategic Plan 2017 – 2027

Goal

Economy - To foster innovation and develop vibrant and growing local economies which offer opportunities for employment and development of businesses across a range of industry sectors.

Strategy

- Create a positive brand which draws on the attractiveness of the area and lifestyle to entice people and businesses' to live and work in BOD.
- Support and encourage innovation and growth in the economy through local leadership; infrastructure provision; support services and customer focussed service delivery.

LEGISLATION & POLICIES:

Section 21 Enterprise Powers - Local Government Act 1993.

21. Enterprise powers

(5) The general manager is to report to the council –

- (a) at least once every three (3) months in respect of the performance of any activities carried out pursuant to subsection (1) and any strategic issues related to those activities; and
- (b) any adverse developments that significantly affect or are likely to significantly affect the financial viability, the operating viability or any other aspect of any of those activities.

BUDGET; FUNDING AND FINANCIAL IMPLICATIONS:

Nil.

VOTING REQUIREMENTS:

Simple Majority.

QUARTERLY PROGRESS REPORT

NORTHERN TASMANIA
DEVELOPMENT CORPORATION



FROM THE INTERIM CEO

KARINA DAMBERGS



At the end of January 2022, 2021 already feels like a distant past. Many of us have taken the time to celebrate with friends and family in the glorious Tasmanian summer weather. However, for others, summer represents a peak working period, a time with additional challenges from the changes to COVID-19 management.

Once again, our attention has turned to our region's essential workers: our health workers, educators, manufacturers, food producers and suppliers and everyone in our supply chain. It is a reminder that, as identified in REDS, health, education, agrifood, and advanced manufacturing are critical sectors for the sustainability of our region both now and in the future.

We also reflect on the region's successes that marked the end of 2021. One of our regional priority projects, the Fermentation Hub, received \$7.5 million in federal funding through the Building Better Regions Fund Infrastructure Stream. In addition, local food entrepreneur, Chris de Bono of Meru Miso, was named the Prime Minister's Veteran Entrepreneur of the Year. And in what may be the icing on the cake, Launceston & Northern Tasmania was designated as a UNESCO Creative City of Gastronomy, joining a global network of cities that put creativity and sustainability at the heart of their regions.

As we celebrated our regional food system, we also celebrated with fabulous food throughout our region. The team at NTDC enjoyed the Premier's Christmas Cocktails, a lunch with the Break O'Day Council at the Wharf Restaurant, the Champions of Tourism Awards with Dinner in the Sky at Clover Hill Wines, and lunch with the Mayors at the Clarendon Arms.

NTDC's most significant change is within our team as we start a new year. First, we say farewell to our CEO, Mark Baker, and thank him for his excellent work. We hope that his time in our economic development team, especially with successes like the Regional Collaboration Framework, will help in his new role at the Department of State Growth. I have stepped into the gap as the organisation appoints a new executive officer.

Our priorities during this quarter will be:

- Championing our regional priority projects
- Developing our annual strategic plan
- Reviewing the organisation to create the most value for our members and region.

Now, more than ever is the time to communicate what innovative and inclusive regional development means. It is not a choice between the economy or the community; it is about sustainable improvements for our economy, environment, and society.

This report includes updates on the work that contributes to this vision, including our Population Program, the Northern Regional Land Use Strategy, a Demand and Supply Study, the Sports Facility Plan and the Greater Launceston Plan. You will also find more information on the Regional Priority Projects we will be advocating for in the upcoming federal election.

LAUNCESTON BECOMES A UNESCO CREATIVE CITY OF GASTRONOMY

Gastronomy is a word that, for some, is loaded with luxury food associations, but the actual definition is much simpler and more inclusive. Gastronomy is about the way people and culture connect with food. Our food system encompasses everything from soil to stomach, paddock to plate or ground to glass, and as everyone eats, we are all part of it, whether we realise it or not.

This designation is about putting food and creativity at the heart of our region. It also brings an opportunity to work with a global network to increase sustainability, using the UN 2030 Sustainable Development Goals as a framework.

On November 12, 2021, FermenTasmania CEO and NTDC Director Karina Dambergs, Creative Cities Steering Group Chair Andrew Pitt, NTDC Member Councils City of Launceston Mayor Albert van Zetten and George Town Mayor Greg Kieser and Northern Suburbs Community Centre General Manager Trish O'Duffy celebrating the hard work, dedication and regional collaboration that contributed to the successful bid for Launceston and Northern Tasmania to be designated a UNESCO Creative City of Gastronomy.

Left to Right: City of Launceston Mayor Albert van Zetten, FermenTasmania CEO and NTDC Director Karina Dambergs, Northern Suburbs Community Centre General Manager Trish O'Duffy, UNESCO Creative Cities Steering Group Chairperson Andrew Pitt and George Town Mayor Greg Kieser.



LAUNCESTON



GASTRONOMY

SWEETBREW
LUSY PRODUCTIONS

QUARTERLY PROGRESS REPORT

OCT TO DEC 2021

PREMIER CHRISTMAS COCKTAILS

On November 30, 2021 NTDC attended the Christmas Cocktails event hosted by the Launceston Chamber of Commerce.



Premier Peter Gutwein | Photo: The Launceston Chamber of Commerce.



Left to right: KingThing Marketing CEO Rob King, NTDC Former CEO Mark Baker, KingThing Managing Marketing Consultant Taihlaura Denman-Francis | Photo: The Launceston Chamber of Commerce.

END OF YEAR CELEBRATIONS

To celebrate the year that was 2021, and show appreciation to our Member Councils, NTDC CEO and EA travelled to Break O'Day on December 9, 2021 to enjoy lunch with the council.

NTDC also hosted its Quarterly Mayors' December meeting and hosted an Executive Assistant luncheon.

Left to right: NTDC EA and Communications Officer Veronica Conti, Break O'Day Council Mayor Mick Tucker, NTDC CEO Mark Baker, Break O'Day Council Economic Development Officer Anna Williams, Break O'Day EA Angela Driver, Break O'Day Communications Coordinator Jayne Richardson and Break O'Day General Manager John Brown.



QUARTERLY PROGRESS REPORT OCT TO DEC 2021

POPULATION UPDATE

FROM OUR POPULATION PROGRAM MANAGER

The population program is forward to an exciting 2022 with a continued focus on retention, integration, and jobs we maintain and expand on already existing activities. Q1 will see the second and third iteration of our networking event. We will also continue with our individual job coaching.

We will collaborate with the following organisations to continue delivering events that align with our strategy:

UTAS, DESE, Local Jobs Program, Tas Leaders, and the members of our population advisory group.

We will also continue publishing stories and case studies of successfully retained Tasmanians on **NTDC's monthly newsletter**.

NEW TO LAUNCESTON?

The purpose of this event was to support people who are new to the region and looking for opportunities.

Over the course of the evening, participants engaged in sessions hosted by James McCormack, Edward Obi, Taz Devadass and Emilee Freeman.

These sessions included:

- Hidden Job Market and its Critical Importance in Tasmania
- Cross-cultural Communications in Australian Workplaces
- Building Confidence to Speak About Yourself
- Taking Action to Find Job Opportunities

The event was run as a partnership between the Northern Tasmania Development Corporation and the Local Jobs Program.

Networking Event



Left to right: NTDC Population Manager Edward Obi and City Park Radio host Chris Ball discussing the networking event.



POPULATION UPDATE

RECENT CASE STUDIES



Shreyat Ashara

Selected questions from his case study

Where do you work and what do you do?

I work for the George Town Council as a Community Officer for Sport, Recreation, Events, Health and Wellbeing.

Please describe the reasons and process you went through in choosing to move to Northern Tasmania

The main reason in choosing to move to Northern Tasmania is purely due a career growth opportunity. Having completed a masters degree in business (Sport management) from Deakin University in Melbourne, I was working for the State Sport Centres Trust in Victoria when I made the decision to move into the local government sector. I had two council opportunities (One in Victoria and the other here in Northern Tasmania). My urge to explore, grow and more importantly develop a community helped me choose Tasmania. I have always been very passionate about working for the betterment of a community, and want to achieve the same here.

How are you dealing with the life you left behind?

I've always missed my family. It's not easy but it's something you do when you decide to grow professionally. There will always be sacrifices in life. It only makes you stronger. I would be lying if I said I don't miss my friends, but I'm lucky to have made a few good friends here already.

How would you describe living here?

A bit quiet. I've noticed rapid developments in the region. It's very different. You see so much growth around but very little chaos. Very relaxing and peaceful is Northern Tasmania.

What is your favourite thing or place to do or visit in Northern Tasmania?

I've not started exploring Tasmania yet, so I don't really have an answer to that but it's hard not fall in love with the landscape. So much beauty around. PS: Cricket will always be one of my favourite things to do wherever I go so you can't take that away. haha!

Any other comments, information or suggestions?

Absolutely love the work NTDC do for the growth of the Northern Tasmanian region.

[Click here to view Shreyat's detailed case study.](#)

**QUARTERLY
PROGRESS
REPORT**
OCT TO DEC 2021

**NORTHERN
TASMANIA
REGIONAL
LAND USE
STRATEGY
(NTRLUS)**

NTDC has continued to foster a cooperative approach between regional planners across Northern Tasmania Councils by facilitating the activities of the Regional Planning Group (RPG). The RPG includes representation from all 8 northern Councils; City of Launceston, West Tamar Council, Meander Valley Council, Northern Midlands Council, Break O'Day Council, Dorset Council, Flinders Island Council and George Town Council. After successfully achieving an amendment (June 2021) to the Northern Tasmania Regional Land Use Strategy (NTRLUS), the group has met 3 times this quarter with a focus on;

- Monitoring State and regional planning landscape including assessing the latest TPC decisions and RLUS amendment implications
- Providing collaborative support in the ongoing roll out of the Tasmanian Planning Scheme (TPS) in the preparation of Local Provisions Schedules (LPS) for each municipality
- Monitor planning policy and legislation, including recent amendments (from 14th July) to the Land Use Planning and Approvals Act 1993 (LUPA Act) and recent State budget announcements
- Identifying projects and opportunities to contribute to the Phase 2 Planning Reforms, which will culminate in the comprehensive review of the RLUS in a few years' time
- Commissioning a Regional Residential Demand and Supply study.

**SPORTS
FACILITY
PLAN**

The Northern Tasmania Sport Facility Plan is a major planning initiative which will provide an evidence based long-term direction for the planning and management of the recreational and sporting grounds, and associated community facilities in 5 Greater Launceston LGA's; City of Launceston, West Tamar Council, Meander Valley Council, Northern Midlands Council and George Town Council. Participating Councils have provided financial support for the project, and NTDC is the Project Manager. The Plan is intended to feed into local council planning processes such as annual plans and capital works plans, and support the region to advocate for, and secure funds from state and national governments. During this quarter NTDC's Project Manager has worked with the Project Working Group (which includes Sport and Recreation Managers from each of the participating Councils, and representatives from State Government bodies) and the Launceston City Council procurement team, to prepare the tender package, advertise the open tender, assess tender submissions, award the contract. The successful Consultant is Ross Planning, based in Queensland and with demonstrated significant experience in regional and sports facility planning with mainland councils in Victoria, New South Wales, Queensland, and South Australia. Project works will commence in January 2022, and will include comprehensive Council and community consultation during February, March and April 2022, with the final Plan expected to be delivered in June 2022.

DRIFTWATER
SAMUEL SHELLEY

DEMAND AND SUPPLY STUDY

The RPG identified a need for a Northern Tasmania Residential Demand and Supply Study to contribute to Phase 2 Planning Reforms. Its purpose is to develop an evidenced based assessment of demand for housing, and a corresponding assessment of the actual current and proposed supply of residential land and other opportunities for residential development in Northern Tasmania. The study covers 7 northern Council regions; City of Launceston, West Tamar Council, Meander Valley Council, Northern Midlands Council, Break O'Day Council, Dorset Council and George Town Council, with NTDC as project manager.

Its focus is to;

- Inform regional and sub-regional policy and strategy, including the review of the Northern Tasmanian Regional Land Use Strategy and to support planning scheme amendments;
- Promote consistent decision making and coordination between planning authorities within the region;
- To allow patterns and trends of land and housing demand and supply to be spatially understood across Northern Tasmania identifying any market segmentation and whether there are interrelationships across the urban areas of Greater Launceston, satellite towns and rural municipalities, and
- Include analysis of land and housing market dynamics within the context of our current economic environment, and local economic and demographic drivers.
- Understand demand and supply of land and housing at a regional level, focusing on localised geographic areas of relevance, including individual LGA's and smaller local areas
- Provide a detailed and contemporary evidence base to assist local planning authorities to develop long term strategies for supply of zoned land in support of regional and local strategies for diverse housing choice

Participating Councils provided financial support for the project, combined with a Grant Deed from State Government. The Project Brief was developed in collaboration with RPG and State Planning Policy Unit (PPU) and the tender package was prepared and advertised with the support of the Launceston City Council procurement team. The Tender review committee are in the final stages of awarding the contract. Works are expected to commence in late February 2022.



EVANDALE
ALASTAIR BETT

QUARTERLY PROGRESS REPORT OCT TO DEC 2021

NORTHERN REGIONAL PRIORITY PROJECTS

The **Regional Priority Projects** contain a mixture of health and well-being, built infrastructure, skills and jobs development and initiatives that capitalise on our competitive advantages to improve Northern Tasmania. They are designed to identify projects ready to be funded and supported that will have the most impact on economic development.

Noting economic development is not just economic growth and people getting wealthier but a holistic approach that also sees improving health outcomes, better educational attainment and falling levels of disadvantage. Many of the projects have emerged from the inaugural Regional Collaboration Forum, which saw almost 50 Northern Tasmanian leaders share ideas and projects to advance the region.

The process has also involved collating other regional projects to bring a list of projects that are fairly well advanced and require funding or other support to implement or take them to the next stage of development.

This document has now been finalised with Members.

NTDC has now begun advocacy for the suite of Regional Priority Projects and as well as putting forward Member Councils' list of projects.

NTDC is currently organising a media launch for the suite of projects, liaising with all Members Councils' Mayors and GMs.

ANNUAL GENERAL MEETING

See November 2021 annual general meeting minutes in Appendix A for noting.

QUARTERLY MAYORS' MEETING

See December Quarterly Mayors' meeting minutes in Appendix A for noting.

Left to right: NTDC CEO Mark Baker, NTDC Director Karina Damberg, UNESCO Creative Cities Steering Group Chairperson Andrew Pitt, City of Launceston Council Mayor Albert van Zetten, George Town Council Mayor Greg Kieser and West Tamar Council Mayor Christina Holmdahl.



DELAMERE VINEYARDS
ADAM GIBSON

**QUARTERLY
PROGRESS
REPORT**
OCT TO DEC 2021

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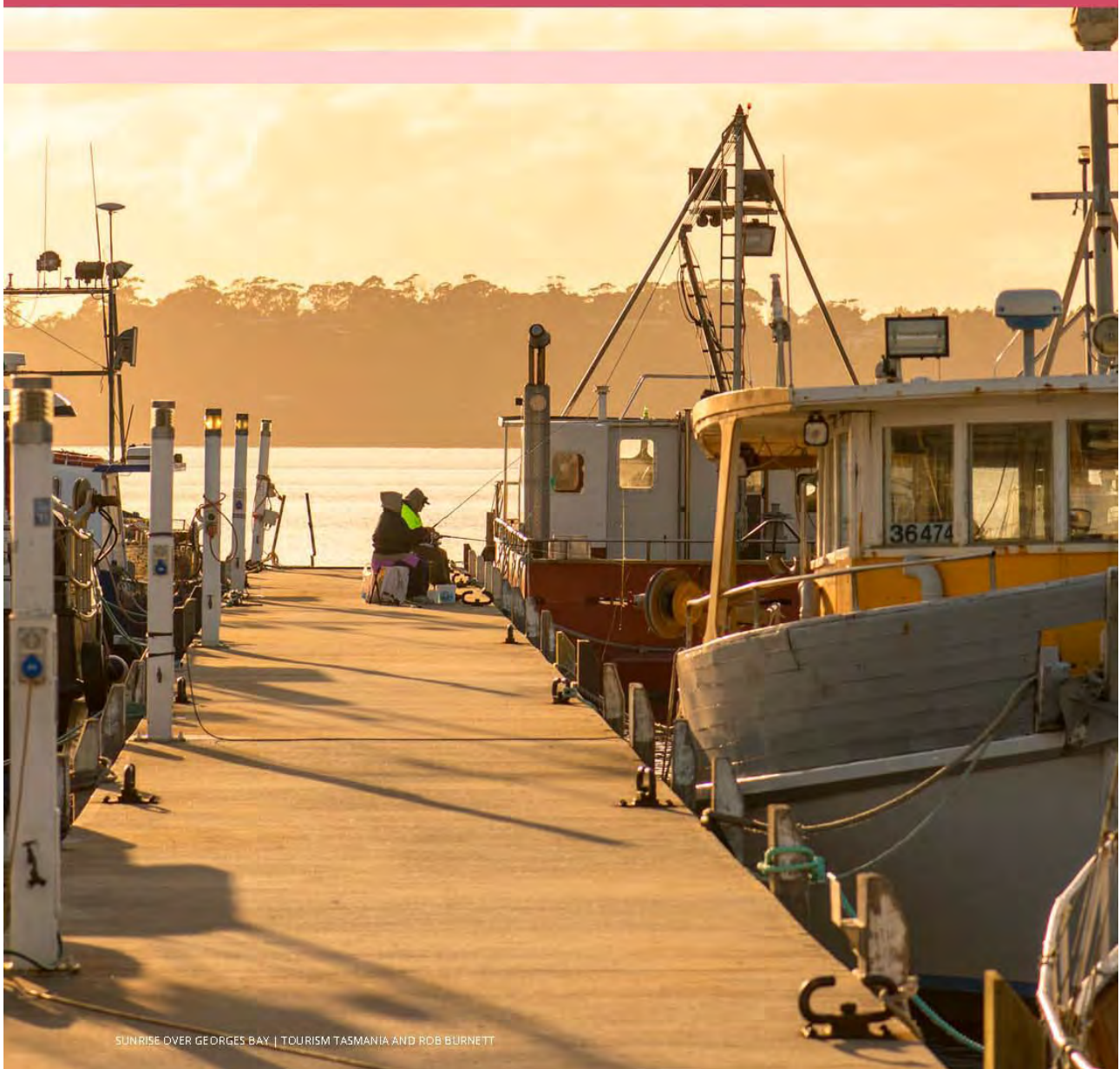
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APPENDIX A

PROJECTS & MEDIA
HIGHLIGHTS

OCT
DEC
2021



SUNRISE OVER GEORGES BAY | TOURISM TASMANIA AND ROB BURNETT

APPENDIX A



PROJECTS

1. NOVEMBER 2021 NTDC AGM MINUTES
5. DECEMBER 2021 QUARTERLY MAYORS' MEETING MINUTES

NORTHERN REGIONAL PRIORITY PROJECTS

[Please click here to view the full PDF.](#)

MEDIA HIGHLIGHTS

LAUNCESTON PODCAST WINS TOP SPOT IN NATIONAL AWARD EXAMINER ARTICLE

[Please click here to view the full article.](#)

FREE NETWORKING EVENT INBOUND FOR LAUNCESTON'S JOB HUNTERS EXAMINER ARTICLE

[Please click here to view the full article.](#)

\$7.5M GRANTED TO DEVELOP FERMENTATION HUB IN NORTH-WEST TASMANIA'S

[Please click here to view the full article.](#)

CITY OF GASTRONOMY BOON A CHANCE OF CHAMPION FOOD EDUCATION

[Please click here to view the full article.](#)

MEETING MINUTES

Annual General Meeting

Date	November 2, 2021	Time	1:00pm-2:00pm
Location	Tamar Function Centre (1 Windsor Drive, RIVERSIDE TAS 7250)		
Zoom	Link: https://us02web.zoom.us/j/84512051005?pwd=SosoalpaSXhVQzNiUDhyOUdqUHVhQTo9 Meeting ID: 845 1205 1005 Passcode: 797124		
Attendees	<p><i>Members</i></p> <p>Albert van Zetten (City of Launceston Council - CoL) Christina Holmdahl (West Tamar Council – WTC) Greg Kieser (George Town Council – GTC) Mick Tucker (Break O’Day Council – BODC) Wayne Johnston (Meander Valley Council – MVC)</p> <p><i>Council GMs</i></p> <p>Michael Stretton (City of Launceston Council - CoL) Rolph Vos (West Tamar Council – WTC) Des Jennings (Northern Midlands Council – NMC) John Brown (Break O’Day Council – BODC) John Jordan (Meander Valley Council – MVC)</p> <p><i>NTDC Board</i></p> <p>Anthony Mitchell (Chair) <i>via Zoom</i> Des Jennings (also as NMC GM) Wayne Johnston (also as MVC Mayor) Adam Poulton Allison Anderson</p> <p><i>NTDC Operational team</i></p> <p>Edward Obi (Population Manager) Georgina Brown (Project Manager)</p> <p><i>NTDC Accountant</i></p> <p>Jo Stirling</p> <p><i>Crowe Australasia Auditor</i></p> <p>Malcolm Matthews</p>		
Apologies	Wendy Mitchell, Mary Knowles (Northern Midlands Council – NMC), Karina Damberg, Shane Power (George Town Council – GTC)		
Invitees	Mark Baker (NTDC CEO), Veronica Conti (Minute taker)		

1 PRESENT, APOLOGIES AND WELCOME

Chairperson Anthony Mitchell noted a quorum and declared the meeting open at 1:00pm.

Chairperson noted the following apologies:

- Mary Knowles (NMC)
- Wendy Mitchell
- Karina Damberg

Chairperson acknowledged NTDC accountant Jo Stirling and Crowe Australasia auditor Malcolm Matthews who were on the zoom call.

2 ACKNOWLEDGMENT OF COUNTRY

The Chairperson acknowledged the traditional owners of the land on which we meet, and paid respect to their elders, past, present and emerging.

3 ACCEPTANCE OF PROXY VOTES IF ANY

Chairperson noted Des Jennings (NMC GM) was proxy for Mary Knowles (NMC).

4 DECLARATION OF QUORUM

Chairperson declared a quorum for the AGM.

5 CONFIRMATION OF PREVIOUS AGM MINUTES

Motion: That the minutes as circulated for AGM 2020 be approved by the Members as an accurate record of the meeting.

Moved: Albert van Zetten (CoL)

Seconded: Mick Tucker (BODC)

Carried.

FOR DISCUSSION

6.1 Chairperson Report

Chairperson shared his screen and presented an overview of Northern Tasmania and Tasmania statistics, in addition to an update of the work NTDC has completed this past year.

Chairperson noted it is a privilege and honour to serve the Members as Chair.

Chairperson touched on the following statistics:

- GDP (gross domestic product)
- Change in demand
- Employment and unemployment figures
- Population growth
- Housing finance
- Retail spending
- Annual economy growth rates.

Chairperson acknowledged the Board Directors and thanked them for their efforts, additionally acknowledging outgoing Board Director Sue Kilpatrick and thanking the NTDC's operational team.

Chairperson discussed NTDC's vision and role within the region.

Additionally discussing NTDC's strategy moving forward and the opportunities emerging from the upcoming national and international border openings, in addition to the upcoming federal election.

Chairperson touched on the following NTDC progress:

- Increases services: additional economic data information and workshops
- Traveled to Canberra to attend the Australian Local Government Association National Conference
- Advocating for priority projects
- Advancing REDS projects: Digital Transformation and Circular Economy working groups.

6.2 Annual Report

The Members noted the Annual Report.

NTDC EA shared her screen with a presentation to the Members from the operational team.

CEO acknowledged the Chairperson's presentation and the economic snapshot he provided. Further acknowledged the

Minutes – AGM 2021

Board, Directors and the Chairperson and Members and GMs, thanking them for their support shown to NTDC and himself over this past year.

CEO provided an operational snapshot of some of the highlights and the ongoing focus for 2022.

CEO provided copies of the annual report, in addition to a USB that contains a digital copy of the report as well as various documents, videos and resources.

CEO discussed the following highlights:

- Green Hydrogen Breakfast
- Premier Debate
- Regional Collaboration Forum
- Launceston City Deal and Business Advisory Group Forum
- Circular Economy Grant Announcement
- UNESCO Gastronomy.

NTDC Project Manager Georgie Brown talked to the following key focus areas:

- Regional Planning group – key achievements and ongoing focus
- Demand and Supply Study – key achievements and ongoing focus
- Sports Facility Plan – key achievements and ongoing focus.

NTDC Population Manager Edward Obi talked to the following key focus areas:

- Attraction focus was switched to retention due to the impacts of COVID-19
- Tasmanian visa program
- Creating programs around building social cohesion, community and social networks
- Stakeholder engagement
- Cultural awareness workshops – this was extended to Members and their communities
- Case studies and exit interviews.

NTDC CEO spoke to the work of NTDC EA and Communications officer:

- Support provided to Members, Board and management
- Document control
- Organising key dates
- Professional and consistent production of NTDC's reports.

CEO welcomed any question's regarding the annual report, thanked the Members and asked for the opportunity to present the annual report and cultural awareness workshops to the councils.

6.3 Northern Tasmania Regional Priority Projects

Chairperson acknowledged the work involved regarding the regional priority projects and sought feedback from the Members.

CEO noted this is an iterative process which will be worked on to continuously improve and update the document.

Discussing the suite of regional projects selected within the following sectors: health and well-being, food and agriculture, skills and jobs development, infrastructure, aligning with REDS and various regional strategies.

CEO touched on the upcoming federal election and the importance of receiving Members imprimatur to commence lobbying the proposed suite of projects as a united voice for the Northern Region.

Chairperson sought feedback or comments relating to the suite of projects.

Members acknowledged the work. Noting the identified projects alongside local councils and emerging projects is a credit to NTDC.

Chairperson thanked the Members for their feedback and in the absence of further comments, the projects list and direction was received as endorsed by Members.

Action: Meander Valley Council to provide project list update to the NTDC team. (MVC)

Chairperson briefly discussed the advice received from Federal Ministers earlier in the year, to produce a list that is shorter and more defined. Chairperson encouraged Members to consider this advice.

Action: Members to reduce their individual council lists as much as possible. (all)

7 FOR APPROVAL

7.1 Annual Financial Statements and report for the period ended 30 June 2021

Chairperson welcomed NTDC's Accountant Jo Stirling and Auditor Malcolm Matthews and sought questions from the Members regarding the financial statements and report.

Chairperson noted no questions were asked and thanked them both for joining the meeting.

NTDC Accountant and Crowe Australasia Auditor both left the meeting at 1:38pm.

Motion: That the Members approve the annual financial statements and report for the period ended 30 June 2021.

Moved: Christina Holmdahl (WTC)

Seconded: Albert van Zetten (CoL)

Carried.

8 FOR DECISION

8.1 Appointment of Auditors

Chairperson introduced the topic noting the formality and need under the Corporations Act for the appointment of Auditors to be endorsed at the Annual General Meeting.

Motion: That the Tasmanian Audit Office (TAO) be appointed as Auditors of the Company in accordance with the provision of the Corporation Act 2001 at a fee to be determined.

Moved: Greg Kieser (GTC)

Seconded: Wayne Johnston (MVC)

*Members queried what was charged for the last audit completed for NTDC.
CEO provided an approximate figure of \$6000.*

Carried.

9 FOR NOTING

9.1 NTDC Annual Calendar

Chairperson noted the NTDC annual calendar has been shared with Members in efforts to present NTDC's organisation and upcoming meetings/events.

CEO noted this calendar will be aligned with various council workshops and meetings.

10 GENERAL BUSINESS

Chairperson sought any general business that needed to be raised.

There was no member feedback.

Chairperson declared this part of the meeting closed at 1:42pm.

11 MEMBERS IN CAMERA SESSION

Members engaged in a in-camera session at 1:42pm.

The outcome of these matters are the subject of confidentiality, and as such are noted in an Addendum document to the AGM Minutes, which is sent to Member Mayors and housed on a secure site.

12 NEXT MEETING

May 2022, date TBC.

13 CLOSE.

The meeting closed at 2.22pm

MEETING MINUTES

Quarterly Mayors' meeting

Date	December 8, 2021	Time	11:00am-12:00pm
Location	Clarendon arms hotel (11 Russell St, Evandale)	Zoom link	
Attendees	Christina Holmdahl, Albert van Zetten, Greg Kieser		
Attendees via Zoom	Anthony Mitchell (Chair)		
Invitees	Mark Baker (CEO), Veronica Conti (Minute Taker)		
Apologies	Mick Tucker, Wayne Johnston, Mary Knowles		
Guests	Karina Damberg, Andrew Pitt		

1 PRESENT, APOLOGIES AND WELCOME

Chairperson noted the meeting did not have a quorum and opened the informal meeting at 11:09am.

2 ACKNOWLEDGEMENT OF COUNTRY

Chairperson acknowledged the traditional owners of the land on which we meet, and paid respect to their elders, past, present and emerging.

3 FOR DISCUSSION

3.1 NTDC Operational Strategy

Chairperson provided a brief update on the NTDC operational strategy:

- Explaining the following three key focus areas –
 - (1) Leading regional economic development agency (Innovation)
 - (2) Business model (organisational continuance improvements)
 - (3) Collaboration and advocacy

Chairperson noted since the last meeting, Flinders Island Council has contacted NTDC to negotiate on how they might continue their obligation.

The Mayors briefly discussed the high cost associated with travel for Flinders Island and King Island Councils. Noting Mayor Christina has recently spoken with Minister Mark Shelton voicing concerns regarding this complication and the exclusion the Island Councils receive as a result. Minister Shelton advised the Mayor there might be a way to that the councils may be able to work around the federal assistance grants to aid their expenses.

The Mayors noted the Local Government Association of Tasmania (LGAT) is still to include these councils as much as possible.

Mayor Holmdahl noted she will be following up this conversation with the Minister.

Chairperson spoke to key focus area (2) of the operational strategy and explained NTDC has reviewed its current revenue streams. Noting due to the current situation, NTDC is disadvantaged as it is beholden to every individual council. Noting the challenges regarding the diverse aspirations of councils and managing multiple stakeholders simultaneously.

Chairperson spoke to key focus area (3) of the operational strategy and expressed the Regional Collaboration Framework and the Priority Projects process has been completed reasonably well.

The Mayors agreed the RCF in general is working very well.

The Mayors discussed the creation of a mechanism to be receptive of some of the macro factors, which will then enable NTDC and its Member Councils to lend their voices to other regional projects for support.

Chairperson noted in relation to macro issues, NTDC is looking into this throughout its planning. Noting NTDC is reasonably organised regarding organisational, tactical and logistical factors, providing examples of: priority projects and coordination amongst councils.

Chairperson expressed there may be an opportunity to take the conversation to a higher-level regarding energy policy. Noting the policy gap between state and local government. Explaining NTDC could contextualise the state policies and strategies within our area and lead them, providing examples of: energy policy, internationalisation, national exports. Noting there is an abundance of opportunity for NTDC to lead a strategic conversation, explaining NTDC would like to achieve this as part of the strategic process.

Quarterly Mayors' Meeting

The Mayors discussed the need to stay relevant and identifying the correct projects and opportunities to provide support to, as a can-do pragmatic agency results focused.

Chairperson briefly discussed how to scale up industry, noting NTDC has not completed much work with industry as the main focus has been towards government.

Chairperson requested feedback, comments or suggestion from the Mayors regarding NTDC's operational strategy.

The Mayors provided the below commentary:

- Would like to see NTDC assert itself from a thought leadership mantle. Explaining the possibility for NTDC to facilitate bringing in the top acknowledged authorities on a regional/national topic

Chairperson noted the possibility to engage with Senator Jane Hume regarding technology innovation and potentially begin conversation with ministers/senators regarding energy.

Chairperson summarised by stating for the past year NTDC has done well in relation to coordinating between councils, including the work collated within the priority projects list. Noting there is now an opportunity to raise the discussion.

- NTDC to come back to the Members on an annual basis with a list of emerging topics of real influence, in order for councils to agree on a few topics to progress. Enabling NTDC to drive these topics through thought leadership. Noting this would add value to NTDC and its brand.

The Mayors discussed possible topics for of influence:

- (1) Energy
- (2) Cyber Security
- (3) Planning and the regional impact, inclusive of climate change
- (4) Population growth

The Mayors discussed the conflicting attitudes of the public regarding population growth and the subsequent housing issues/concerns.

3.2 Northern Tasmania Regional Priority Projects

CEO provided an update to the Mayors. Explaining the following –

- NTDC has briefed all councils regarding the work in progress
- Noting the following meetings NTDC has arranged –
 - Bridget Archer MP
 - Senator Wendy Askew
 - Ross Hart MP
 - Senator Helen Polley
- Upcoming meetings with –
 - Susie Bower Lyons Candidate
 - Senator Claire Chandler
 - Brian Mitchell MP
- Feedback received has been largely positive
- NTDC will continue to work with Members in order to advocate the priorities collaboratively.
- February-March 2022 federal parliament will resume and NTDC plans to be proactive in its advocacy for this list
- NTDC advocacy plan for NTRPP.

Action: Advocacy plan is to be circulated to all Mayors. (CEO/EA)

The Mayors discussed a potential media launch with all Member Councils regarding their support and endorsement of the NTRPP. Suggesting the media launch is to be executed through multiple channels of print and social media sources.

Action: NTDC is to work with Member Councils communications staff to coordinate a media launch for mid-January 2022. (CEO/EA)

The Mayors noted the benefits of having the general public in support of the regional priority projects.

CEO provided a brief update regarding the NTRLUS. Explaining the Demand and Supply study has been tendered and currently in review.

The Mayors briefly discussed public transportation and the emerging opportunities arising through the city deal.

Quarterly Mayors' Meeting

CEO noted this may be an opportunity for NTDC regarding thought leadership about this topic.
The Mayors discussed the potential opportunity to invite Bernard Salt AM to Tasmania to facilitate a forum.

CEO spoke to the project addition to the NTRPP regarding Meander Valley's Regional Bio-waste Processing Plant.
CEO explained the project was not presented at the Regional Collaboration Forum (held April 2021), but have since asked NTDC to review their project to have it placed within the document.
CEO noted the project's alignment to the following strategic goals: energy, agriculture industry and circular economy.

Action: CEO to email the General Managers and Mayors regarding this addition to the project list. (CEO)

The Mayors requested an update regarding circular economy.
CEO explained NTDC has a circular economy working group. The Board agreed to complete an environmental scan of who is doing what within this industry in Northern Tasmania and what are the gaps and opportunities. Noting a consultant's brief has not yet been drafted and is a work in progress.
CEO shared a brief update regarding the work of the Office of the Coordinator General Tony McCall, regarding their forest products that will be shipped internationally to Sweden to be tested for what various bio-products forest residue are.

Karina Damberg's talked to the following regarding UNESCO Creative Cities:

- All creative cities are very interested in circular economy. Noting the talk of a circular economy working group. Advising the first networking meeting via zoom December 15, 2021 at 1:00am.

The Mayors noted the opportunity for municipality wide forums for growers and producers, providing them examples from successful cities.

- Noting in order to receive the designation, they had submitted a four-year strategic plan. Noting the strategy now needs to be made a living document
- The only firm obligation for UNESCO, is a report after four-years based on what was completed regarding the strategic plan
- The first piece of work will include forums/workshops within municipalities and their relevant industries (potentially including Brand Tasmania)
- The region will receive a mentor city, most likely to be Bendigo. Noting Bendigo's mentor is Dag Hartman
- The positive networking connections made through UNESCO.

3.3 Around the grounds

West Tamar Council:

- The commencement of the new Legana school.

City of Launceston Council:

- Advised no update is required.

George Town Council:

- Green Hydrogen progress- advised no update is required.

4 FOR NOTING

4.1 Quarterly Mayors' meeting minutes – September 7, 2021

The Mayors noted the September meeting minutes.

5 OTHER BUSINESS

No other business was raised.

6 MEETING EVALUATION

The Mayors did not participate in a meeting evaluation.

7 NEXT MEETING

March 2022 – location, date and time to be confirmed.

8 CLOSE

Closed at 12:05pm.

Quarterly Mayors' Meeting

Certified as a true and correct record of the Members Meeting.

.....

Date Approved:

Quarterly Mayors' Meeting

03/22.17.6 Destination Action Plan Group – Sculpture Trail

ACTION	RECOMMENDATION
PROPONENT	Council Officers / St Helens Destination Action Plan Group
OFFICER	Communications Coordinator
FILE REFERENCE	004\008\013\
ASSOCIATED REPORTS AND DOCUMENTS	EOI Brief EOI Submissions x 3

OFFICER'S RECOMMENDATION:

Councillors endorse the St Helens Destination Action Plan Group (DAP) recommendations for sculptures to be installed along the Georges Bay Multi-User Track.

INTRODUCTION:

The St Helens DAP group received funding through the Tourism Hospitality Supply Unit to install sculptures along the Georges Bay Multi-User Track.

The group has can now confirm that we have been approved for \$19,000 to complete this project.

Council assistance from the Works Teams will be required to install the works and the works will become the property of Council.

Discussions have already been had with the Works Manager around installation requirements as per the Artists EOI document. We have also started the process for Crown Land Consent.

PREVIOUS COUNCIL CONSIDERATION:

August 2021 Workshop

March 2022 Workshop

OFFICER'S REPORT:

The DAP group has provided the EOI submissions of their top three preferred works for your review.

Because the sculptures are to be installed and launched as part of the Bay of Fires Winter Arts Festival we need to advise artists as soon as possible so that they can ensure their works are completed on time.

Initial advice from Development Services is that the sculptures will not require a permit under the Land Use Planning and Approvals Act. An Application will be lodged as a matter of process".

Councillors will need to review the submissions with the following questions in mind:

- Does the work fit with our natural environment?
- Are the installation expectations on Council reasonable?
- Will there be ongoing maintenance that Council will have to deal with?
- Is the work controversial in anyway?
- Is the work safe?

The St Helens DAP group plan on installing two (2) of the sculptures this year and commission one to be launched next year as part of the 2023 Bay of Fires Winter Arts Festival. We are currently waiting on confirmation that this is possible from the funding body.

Money has also been allocated for small signs that will have the name of the artist and the sculpture as well as a QR code that will point people to a simple webpage that will feature further info on the sculptures.

STRATEGIC PLAN & ANNUAL PLAN:

Strategic Plan 2017-2027

Goal

Economy - To foster innovation and develop vibrant and growing local economies which offer opportunities for employment and development of businesses across a range of industry sectors..

Strategy

Develop and highlight opportunities which exist and can be realised in a manner that respects the natural environment and lifestyle of the BOD area.

KFA – Tourism: Broadening, lengthening and improving the visitor experience through development of attractions and activities; promotion and signage; and great customer service.

LEGISLATION & POLICIES:

Crown Land Consent – Process underway and paperwork lodged

BUDGET; FUNDING AND FINANCIAL IMPLICATIONS:

Installation cost – Approximately \$2,000 - \$3,500

Ongoing maintenance costs – if applicable (Maintenance is indicated in the EOI documents)

VOTING REQUIREMENTS:

Simple Majority.

St Helens Destination Action Plan
Call for Expressions of Interest

Off the Track Sculpture Trail

The Project

The St Helens Destination Action Plan Group (DAP) are establishing a sculpture trail around Georges Bay, St Helens that complements and showcases the environment while providing a unique visitor experience. This trail will be called Off the Track.

The DAP Group is currently calling for Expressions of Interest from artists to create a sculpture for the trail. The group will select **at least** one sculpture to be unveiled as the first piece/s of the trail.

It is anticipated that adding a sculpture each year will become an annual event and part of the already established, Bay of Fires Winter Arts Festival.

We welcome submissions from individuals or groups, who wish to be funded to design, create and install the inaugural sculptures for this exciting new public trail.

It is planned that the selected sculpture/s will be officially revealed over the June 2022 Long weekend (Friday 10 – Monday 13) as part of the Bay of Fires Winter Arts Festival.

Artist Brief

Theme

The trail will be known as 'Off the Track Sculpture Trail'. We have one of the most beautiful natural bays and surrounding bushland in the world. So let that which naturally occurs be your inspiration. We suggest artists make a sculptural response that reflects the local diversity and richness of environment. The work should be sympathetic to the environmental susceptibility of the coastal and marine environment in which it will be installed.

Artist considerations

1. Artists will need to consider the location of their sculpture and how this may affect the use of the trail.
2. Considerations and specifications for; height, width, public safety, any movement etcetera must be included in your submission.
3. An Artist may choose to develop a sculpture that is interactive or moves, however, how this may affect the location and the users of the trail must be considered.
4. An artist may submit an existing sculpture if it has not previously been exhibited or put up for sale.
5. An Artist can submit a design and plan for a new sculpture.
6. The Artist will not be asked to commence work on the sculpture until they have been selected however the planned opening of the sculpture is on June 11 2022 to coincide with the Bay of Fires Winter Arts Festival so this should be considered.
7. Preference will be given to Artists from the Break O'Day area who will be given an additional weighting in the selection criteria.

Location

Sculptures selected to be part of the 'Off the Track Sculpture Trail' will be installed at locations along the Georges Bay Multi-User Track, St Helens. A number of these locations have already been pre-selected as potentially suitable sites (sites are shown on the map attached).

Other sites may be considered and will need to be justified and shown to be well planned and thought through.

Artists should consider how their work will 'sit in' and effect the landscape as well as how it will be installed. This will form part of the judging criteria.

Materials

Artists should consider the materials they use and how they will break down or erode in the environment. It is acceptable for a sculpture to age or deteriorate if that is part of the piece's story however, it **must not** have any negative effects on the environment.

Maintenance/Ownership

Once work has been installed it will become the property of Break O'Day Council who will also assume any maintenance. If an artist would like to determine any maintenance procedures or schedule this must be included in your submission for consideration.

Installation

Artists will need to give consideration to how their sculpture will be installed and what this may cost. This will need to be outlined in your submission for consideration.

Costs

Artists should include in their submission the cost of the sculpture, the cost of installation and any maintenance costs.

Approximate Timeline

- Early February 2022 – Submissions Close
- Late February 2022 – Successful Artists Determined
- Mid May 25 2022 – Work handed over for installation
- 10-13 June 2022 –Sculpture/s officially unveiled

Submission

Expressions of Interest will need to be submitted by 7 FEBRUARY. Submissions must respond to the selection criteria attached to this document

Artists should use the template provided to make their submissions ensuring to address all criteria.

An example of the judging criteria matrix has also been provided for your information. Please note this may change and should be considered a guide only.

Artists will be contacted by the St Helens DAP/and or the EOI selection panel for any further information, and to provide a response to the status of submissions. Artists will not be asked to commence working on a sculpture prior to receiving approval for their work to be included on the Trail.

Submissions should be sent to Jayne.richardson@bodc.tas.gov.au

Thank you for your interest in this project. We look forward to considering your suggestions.

Who are the St Helens DAP?

The St Helens Destination Action Plan (DAP) is made up of a dedicated community representatives with support and guidance provided by East Coast Tourism and Break O'Day Council. The group seeks to encourage the development of local attractions in the St Helens area that will promote the region. These attractions' purpose is to provide a focus and experience for visitors to the area and act as a point of interest to local residents.

Among the projects St Helens DAP is engaged with is the initiation of a collection of outdoor sculptures. These are intended to be placed beside and near the existing multi-user trail that connects the St Helens Wharf with Lions Park, and runs beside Georges Bay. Due to its unique location, St Helens DAP is calling the trail the "Off the Track Sculpture Trail".

Name of individual or group: Andrew Redman
Address: 136a Grant Street, Falmouth 7216
Phone number: 0418314583
Email: andrewredman@iinet.net.au
Name of Sculpture: “Rhythm and Flow”
Dimensions of Sculpture: 3000mm H x 350mmW x 150mm D
Preferred Location of Sculpture: Beauty Bay
Sculpture materials: Wood / Concrete / Galvanised Steel

Artist’s statement: Please give a statement of how your work responds to the local area of Break ‘Day.

With this work i have attempted to provide a piece that responds to the relationship that co-exists between the unique natural landscapes that surround us on the East Coast of Tasmania.

My intention is to create a contemporary sculpture that feels part of its environment and emphasizes the rhythm and flow of the natural elements it draws from. I have tried to symbolize the essence and harmony of the unique combination of the local coastal geology, its seascapes, and natural forms that make the area so distinct.

My use of deeply carved free flowing lines on large dimension timber, is an effort to fuse beauty and strength into one, that hopefully finds the right balance between the two.

I have chosen to use wood as the medium due to wanting to create an aged, bleached, aesthetic over time like the patina found on driftwood.

I have selected “Macrocarpa” as the timber species not only because of its outdoor durability, but because its plantation grown and sustainable.

Installation Requirements:

This work’s made up of two pieces. The base that the sculpture is mounted on, and the sculpture itself.

The base consists of a concrete rectangle (900mm L x 500mm W x 500mm D) with a large, galvanised steel pin that’s set into the centre of the concrete cube when manufactured. This fixed pin then protrudes (800mm) from the top centre of the block that the sculpture slides onto via a hole in the base that’s 800mm in length.

This base is designed to sit on the surface of the ground to eliminate any excavation work. The reason for this is so that there is no risk involved with disturbing Aboriginal Cultural Heritage which is abundant around Georges Bay. I have liaised with Aboriginal Heritage Tasmania (AHT), and this is the preferred method.

The two components will be transported in on the back of a crane truck and assembled at the chosen site. Appropriate notification, signage, and relevant OH&S practices will be adhered to.

How the sculpture can be interacted with by visitors and other members of the public, for example, touched or climbed on ect.

It is encouraged to touch the lower, reachable portion of this sculpture and feel the flow of the contours, movement of line, and the texture of the timber.

Given its proportions, I feel that it would offer good photographic opportunities for tourists standing alongside the sculpture and robust enough for children to climb on the base.

An assessment of the safety and security of the sculpture

Consideration has been given to potential safety and security issues. These have been addressed as follows:

- Unable to fall over - There is enough weight and surface area in the base to compensate for the height of the sculpture. The pin in the base is long and heavy enough to secure the work safely.
- Sharp edges – all concrete edges around the base will have edges and corners ground off to make safe. All wooden edges and corners will be made smooth to touch.
- Falls – The height of the concrete base is not high enough to be deemed a fall risk (500mm). The sculpture itself doesn't provide large enough foot or handholds to facilitate climbing.
- Entrapment - There are no areas with holes, pinch points, or areas that children could get hands, arms, or feet caught in.
- Toxicity – There are no hazardous chemicals used to construct or treat the work.
- Security – There is too much weight in the base and sculpture for anyone to move manually.

An assessment of how the sculpture will respond to weathering and other environmental factors in its location

The timber that is to be used is Monterey Cypress (*Cupressus macrocarpa*). This species has natural durability characteristics and is commonly used for outdoor applications. "Macrocarpa" when out of the ground has the durability equivalence of H3 treated pine.

The concrete base, and internal galvanised pin will not be affected from adverse environmental factors.

Over time, the exterior of the sculpture is expected to weather with the elements and take on a light grey appearance. This surface finish will not affect structural integrity or its overall lifespan.

An assessment if the sculpture will require ongoing maintenance, and if so at what intervals and whether there will be any specific requirements for this

All materials used for this work have been carefully considered with regard for their durability. I can't foresee any requirements for programmed maintenance into the future.

The cost of the sculpture: \$9,300.00

The cost of installation: \$1,200.00

TOTAL COST: \$10,500.00

The anticipated cost of maintenance: N/A

This is a half scale model of the proposed work minus the concrete base.



Name of individual or group: Gavin Wagner

Address: RMB 756 Tunnack Road, Oatlands, TAS 7120

Phone number: 0408 541 282

Email: wagnernettie47@gmail.com

Name of the sculpture: Sea Sculptures

Dimensions of Sculpture: 5.5m long by 0.016m deep by 3m high

Preferred Location of Sculpture: Retaining wall near Beauty Bay.

Sculpture Materials: Deformed steel bar

Artist's statement: Please give a statement of how your work responds to the local area of Break 'Day (200 words)

This work responds to the game fishing and trawling activity based around Georges Bay. It represents the ocean fish caught in the deeper waters of the Tasman Sea.

Georges Bay provides an important nursery space for young fish of many species. These were once prevalent in the Bay, although the numbers of many species have declined with the various attempts to use and to preserve this important waterway.

It is important to balance the interests of all who use the Bay – plant, animal and human life – and for the activities of each of these. Various types of fish are used, or are able to be used, in the sculpture. These promote awareness of the importance of fish in the ecosystem and the need to preserve this important waterway.

Installation Requirements: (200 words)

The work consists of individual fish, each of which can be mounted with saddles and masonry ramset bolts onto the blocks in the retaining wall.

How the sculpture can be interacted with by visitors and other members of the public, for example, touched or climbed on etc.(200 words)

It is not intended that the work be touched or climbed on, but viewed from the wall

An assessment of the safety and security of the sculpture – 200 words

Mounting as described would provide a safe and secure installation.

An assessment of how the sculpture will respond to weathering and other environmental factors in its location – 200 words

The work is intended to rust, and thus to respond to the natural materials of the seaside environment. The rusted metal will contrast to the material of the block wall.

The mounting saddles could be formed from aluminium or stainless steel or a similar material to reduce the impact of the coastal environment and provide longevity in the mounting.

An assessment if the sculpture will require ongoing maintenance, and if so at what intervals and whether there will be any specific requirements for this maintenance – 200 words

Ongoing maintenance may include regular inspection of the integrity of the mounting saddles. The work itself will not require regular maintenance.

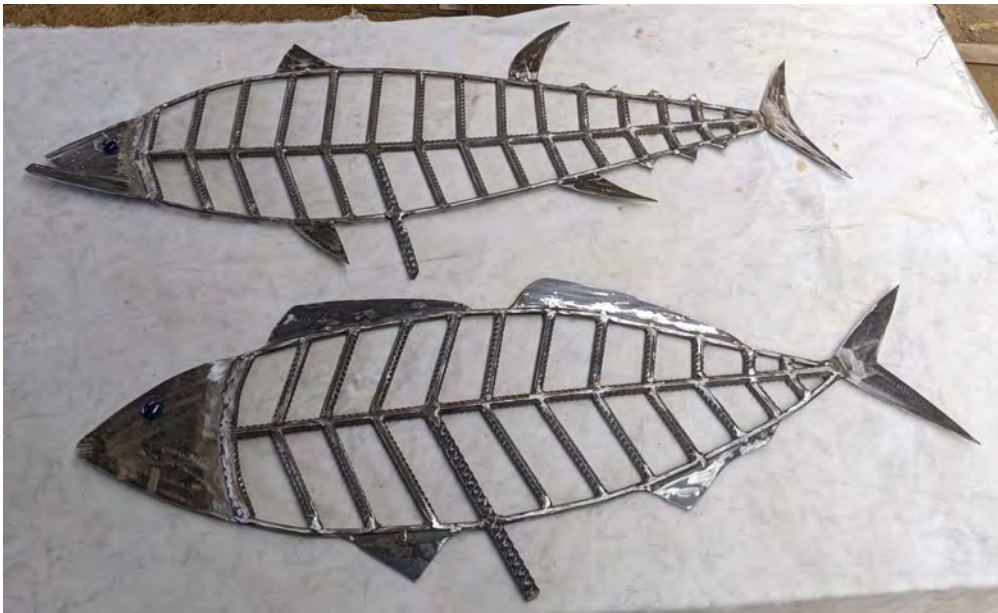
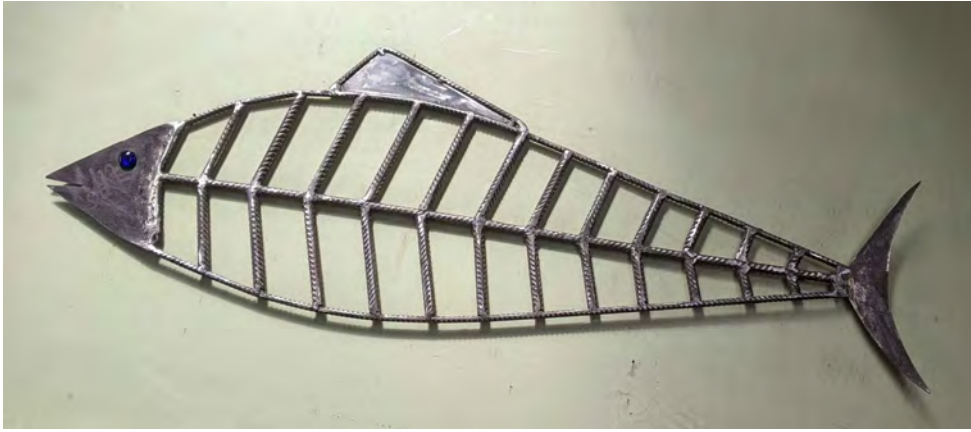
The cost of the sculpture: \$2,200 (three individual fish)

The cost of installation: \$300

TOTAL COST: \$2,500

The anticipated cost of maintenance: Very minimal.

Please attach Image (sketch, diagram, or other representation) of the sculpture



Name of individual or group: Anita Denholm

Address: 15 Douglas Street, Newstead, Tas, 7250

Phone number: 0419 870 417

Email: anita.denholm@me.com

Name of the sculpture: Gazing Off the Track of Time and Tide(s)....

Dimensions of Sculpture: 3 m –(H x W x D) square area. Sculpture will be able to fit within a 3m square size

Preferred Location of Sculpture: Public space with a view of Bay and Hills.- Beauty Bay or similar

Sculpture Materials:

Major element and seating elements-“found” boulder (s)of East Coast Grey Granite or similar from within the BOD municipality. Hand carved into stone with texturing and low (bas) relief.

Minor elements- granite gravel surrounding.

Artist’s statement: Please give a statement of how your work responds to the local area of

Break ‘Day

Elements within the surface of the sculpture represent aspects of the fabric of the cultural and recreational feel of the municipality.

Face to represent the Original inhabitants of the Land (Kunnarra Kuna peoples.)

Elements to reflect seaweed, fish, birds, currents and channels in Georges Bay and the oceans beyond,

Splatter hand stencils and circles engraved /chipped into stone to represent art of the original peoples of lutruwita

Elements to represent shell necklaces and modern vehicle/bike tyre tracks crossing the lands....

A wistful gaze across the tracks of time and tides.....

A seated element next to the larger upright form for the viewer to sit and gaze out upon the Bay

Installation Requirements:

Discussion with BOD council engineer- may need to have a structured slab under, or may simply ‘sit’ on the natural ground.

Small crane to install from transport truck

How the sculpture can be interacted with by visitors and other members of the public, for example, touched or climbed on

The Major structure will be solid enough to be interacted with- will be up to 2-3 m (depending on the boulder sourced from the local area.

Encouraged to touch, and put hands to the carved in stensils, to walk around and trace the circles chipped in.

Will not have parts which could be broken off or used to climb the sculpture- no hand or foot holds.

The Minor element will be in the form of a seat to sit and contemplate the view and the sculpture from- may be up to 3 smaller boulders to be used as seats.

Ideally longer term a few local trees to be planted and grasses to soften the surroundings of the sculpture.

Paths of granite gravel leading to the sculpture...?

An assessment of the safety and security of the sculpture –

Sculpture will be constructed from a 'found' boulder (s) from within the BOD council area- from Road works/paddock for example. It will likely be over 1 tonne in weight and therefore not easily moved without heavy machinery once installed.

The shape of the boulder will likely be a person friendly scale- interacted with by standing along - side, may be able to be sat on- (depending on the dimensions of the found boulder.

An assessment of how the sculpture will respond to weathering and other environmental

Depends factors in its location – Being constructed from Granite or similar naturally occurring stone- the weathering of the stone will be very slow....likely to outlast the current millennia.

There will likely be no maintenance of sculpture will be required- allow lichens, birds poop etc to build up naturally on the surface. This will give a good natural protective patina to the surfaces.

Area surrounding may need to have some granite sand topped up if or when the sand is disturbed by people sitting on and around the sculpture.

The cost of the sculpture: Approx \$5000-\$7000 depending on the type of stone sourced- and the cost for the same- Discuss with BOD Council

The cost of installation: TBA on weight of stone(s) sourced.

Transport to artists studio and return to BOD municipality- artist will attempt gain sponsorship for this transport and installation from business/commercial and government sources

TOTAL COST: \$5000-\$7000 plus installation as above.

The anticipated cost of maintenance: Minimal maintenance costs.

Please attach Image of the sculpture-

Rough working drawings

Photo of similar previous work "Mathinna"

* MAJOR ELEMENT
NATURAL BOULDER ^{EST.}
 - GRANITE FROM ^ COAST / BUSH
 - SANDSTONE
 1-2 m high - SHAPE AS FOUND (TO BE DETERMINED BY ^)
 WIDTH 2-3 m AND DEPTH 2-3 m (DEPENDS ON WHAT IS FOUND TO USE)



TIME + TIDES
 BOD 2022



Pursuant to Regulation 15(1) of the Local Government (Meeting Procedures) Regulations 2015 that Council move into Closed Council.

IN CONFIDENCE

03/22.18.0

CLOSED COUNCIL

03/22.18.1

Confirmation of Closed Council Minutes – Council Meeting 21 February 2022

03/22.18.2

Outstanding Actions List for Closed Council

Pursuant to Regulation 15(1) of the Local Government (Meeting Procedures) Regulations 2005 that Council move out of Closed Council.