



COUNCIL MEETING MINUTES

Monday 20 April 2020
Electronically Via MS Teams

John Brown, General Manager
Break O'Day Council
20 April 2020

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AUDIO RECORDING OF ORDINARY MEETINGS OF COUNCIL

As determined by Break O'Day Council in March 2019 all Ordinary, Special and Annual General Meetings of Council are to be audio recorded and a link will be available on the Break O'Day Council website where the public can listen to audio recordings of previous Council Meetings.

In accordance with the Local Government Act 1993 and Regulation 33 of the Local Government (Meeting Procedures) Regulations 2015, these audio files will be retained by Council for at least six (6) months and made available for listening online within seven (7) days of the scheduled meeting. The written minutes of a meeting, once confirmed, prevail over the audio recording of the meeting and a transcript of the recording will not be prepared.

OPENING

The Mayor to welcomed Councillors and staff and declared the meeting open at 10.00am.

ACKNOWLEDGEMENT OF COUNTRY

We would like to acknowledge the Tasmanian Aboriginals as the traditional custodians of the land on which we meet today, and pay respect to the elders past and present.

04/20.1.0 ATTENDANCE

04/20.1.1 Present

Mayor Mick Tucker
Deputy Mayor John McGiveron
Councillor Kristi Chapple
Councillor Janet Drummond
Councillor Barry LeFevre
Councillor Glenn McGuinness
Councillor Margaret Osborne OAM
Councillor Lesa Whittaker
Councillor Kylie Wright

04/20.1.2 Apologies

Nil.

04/20.1.3 Leave of Absence

Nil.

04/20.1.4 Staff in Attendance

General Manager, John Brown
Executive Assistant, Angela Matthews
Manager Community Services, Chris Hughes (*Item 1.0 – 16.2*)
Manager Corporate Services, Bob Hoogland (*Item 1.0 – 16.2*)
Manager Infrastructure and Development Services, David Jolly (*Item 1.0 – 17.3*)
Development Services Coordinator, Jake Ihnen (*Item 1.0 – 16.2*)
Planning Consultant, Rebecca Green (*Item 1.0 – 9.0*)
NRM Officer, Polly Buchhorn (*Item 1.0 – 16.1*)
Communications Coordinator, Jayne Richardson (*Item 1.0 – 16.1*)

04/20.2.0 PUBLIC QUESTION TIME

There were no people in the gallery due to the COVID-19 situation and the public being unable to attend.

In accordance with Section 31(1) of the Local Government (Meeting Procedures) Regulations 2005 the following question was submitted in writing prior to the Council Meeting.

04/20.2.1 Future Potential Production Forests – Ms T Tanner, Beaumaris

Will the Break O’Day Council “Support the protection of all Future Potential Production Forests in the Break O’Day Municipality in secure Conservation Reserves under the Nature Conservation Act 2002” for the benefit of:

- Protecting water catchments
- Maintaining our natural beauty and scenery
- Carbon sequestration “natural climate solutions”
- Conservation of our unique native plants and animals
- Eco tourism
- Ratepayers
- Future generations

Attached to this question is an associated petition for Council consideration which will be presented to the May Council Meeting under “Petitions”.

Reply

Council acknowledges the concern for environmental values, from possible changes to the state public land categorised as *Future Potential Production Forest Land* (FPPF) in Break O'Day. The Tasmanian legislation controlling FPPF land only allows for it to remain FPPF, or be changed by Parliament, into *Permanent Timber Production Zone Land*.

The FPPF issue has been referred to Council by its NRM Special Committee already and is being considered by Council and is on the agenda later in this Council Meeting. To the extent that Council's view may influence the future of FPPF land, Council will consider the economic and social implications and opportunities for Break O'Day ratepayers and future generations, as well as the environmental.

04/20.3.0 DECLARATION OF PECUNIARY INTEREST OF A COUNCILLOR OR CLOSE ASSOCIATE

Section 48 or 55 of the Local Government Act 1993 requires that a Councillor or Officer who has an interest in any matter to be discussed at a Council Meeting that will be attended by the Councillor or Officer must disclose the nature of the interest in a written notice given to the General Manager before the meeting; or at the meeting before the matter is discussed.

A Councillor or Officer who makes a disclosure under Section 48 or 55 must not preside at the part of the meeting relating to the matter; or participate in; or be present during any discussion or decision making procedure relating to the matter, unless allowed by the Council.

Nil.

04/20.4.0 CONFIRMATION OF MINUTES

04/20.4.1 Confirmation of Minutes – Council Meeting 16 March 2020

OFFICER'S RECOMMENDATION:

That the minutes of the Council Meeting held on the 16 March 2020 be confirmed.

DISCUSSION:

- Cllr Drummond raised the matter of an item which appeared in the "Mayor Communications" for the March Council meeting which was a workshop in Fingal Suicide Program and she was not sure that the Mayor attended. The Mayor advised that Cllr Drummond is correct the workshop was scheduled the same time as another Council Workshop and he was registered to attend however he was unable to attend, this should have been rectified at the last Council Meeting.

COUNCIL DECISION:

04/20.4.1.52 Moved: Clr M Osborne / Seconded: Clr B LeFevre

That the minutes of the Council Meeting held on the 16 March 2020 be confirmed.

CARRIED UNANIMOUSLY

04/20.5.0 COUNCIL WORKSHOPS HELD SINCE 16 MARCH 2020 COUNCIL MEETING

There was a Workshop held on Monday 6 April 2020 – the following items were listed for discussion.

- Local Government Association of Tasmania (LGAT) - AGM/General Meeting 22 July 2020 – Submissions of Motions
- Community Care and Recovery – COVID-19
- Adoption of 2020/2021 Schedule of Fees & Charges
- Free Rubbish Vouchers
- St Helens Sports Complex – Amendments to Master Plan
- St Helens Township Plan
- Domestic Water Tanks
- February 2020 – NRM Committee Meeting Minutes

04/20.6.0 PLANNING AUTHORITY

Pursuant to Section 25 of the Local Government (Meeting Procedures) Regulations 2015 the Mayor informed the Council that it was now acting as a Planning Authority under the Land Use Planning and Approvals Act 1993.

FILE REFERENCE	DA 254-2019
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OFFICER'S RECOMMENDATION:

After due consideration of the representations received pursuant to Section 57 of the *Land Use Planning & Approvals Act 1993* and the *Break O'Day Council Interim Planning Scheme 2013* that the application for **Dwelling and Shed** on land situated at **7 Hilltop Drive, Binalong Bay** described in Certificate of Title CT 80821/13 be **APPROVED** subject to the following conditions:

1. Use and development must be substantially in accordance with the following endorsed plans and documents unless modified by a condition of this permit:
 - a) Cover sheet, Smeekes Drafting, Sheet 000, Rev. 5, Dated: 7-4-2020;
 - b) Existing Site Plan, Smeekes Drafting, Sheet 001, Rev. 5, Dated: 7-4-2020;
 - c) Proposed Site Plan, Smeekes Drafting, Sheet 002, Rev. 5, Dated: 7-4-2020;
 - d) Cut & Fill, Smeekes Drafting, Sheet 003, Rev. 5, Dated: 7-4-2020;
 - e) Ground Floor Plan, Smeekes Drafting, Sheet 04, Rev. 2, Dated: 24-1-2020;
 - f) Upper Floor Plan, Smeekes Drafting, Sheet 005, Rev. 2, Dated: 24-1-2020;
 - g) Elevations 1 of 2, Smeekes Drafting, Sheet 006, Rev. 5, Dated: 7-4-2020;
 - h) Elevations 2 of 2, Smeekes Drafting, Sheet 007, Rev. 5, Dated: 7-4-2020;
 - i) Shed Elevations, Smeekes Drafting, Sheet 008, Rev. 5, Dated: 7-4-2020;
 - j) Orthographic View 1 of 2, Smeekes Drafting, Sheet 009, Rev. 5, Dated: 7-4-2020;
 - k) Orthographic View 2 of 2, Smeekes Drafting, Sheet 010, Rev. 5, Dated: 7-4-2020;
 - l) Shed Shadow Diagrams, Smeekes Drafting, Sheet 011, Rev. 1, Dated: 7-4-2020; and
 - m) Geo-Environmental Assessment, Geo-Environmental Solutions, Amended January 2020.
2. Effluent disposal is subject to a technical assessment and issue of a Plumbing Permit by Council's *Plumbing Permit Authority*.
3. All stormwater runoff from the proposed dwelling and shed must be detained by on-site water storage systems and overflow disposed of within the boundaries of the subject site by means that will not result in soil erosion or other stormwater nuisance.
4. All building wastes are to be removed to the appropriate waste disposal facility to prevent an environmental nuisance being caused outside of the works site.
5. Any damage that may occur to any Council infrastructure during the construction of the proposed development must be reinstated to the satisfaction of Council and at the costs of the developer.
6. All conditions of this permit must be completed to the satisfaction of the responsible authority, prior to the dwelling being occupied on the subject site.

ADVICE

- All underground infrastructure including all forms of water, storm water, power, gas and telecommunication systems must be located prior to the commencement of any on-site excavation and / or construction works. Any works to be undertaken within two (2) metres of any Council owned infrastructure must be done in consultation with Council's Works Manager.
- Use or development which may impact on Aboriginal cultural heritage is subject to the *Aboriginal Relics Act 1975*. If Aboriginal relics are uncovered during works then an Aboriginal site survey is required to determine the level of impact and the appropriate mitigation procedures. Such relics are to be immediately reported to Aboriginal Heritage Tasmania and guided by the Unanticipated Discovery Plan.
- The introduction of non-native plant species and plant species not of local provenance should be avoided and environmental weeds regularly monitored and targeted for removal.
- Activities associated with construction works are not to be performed outside the permissible time frames listed:

Mon-Friday 7 am to 6 pm

Saturday 9 am to 6 pm

Sunday and public holidays 10 am to 6 pm

PROPOSAL SUMMARY:

Application is made for the construction of a new single dwelling and associated shed at 7 Hilltop Drive, Binalong Bay. Residential use in the Low Density Residential Zone is a permitted use without qualifications, under Table 12.2 of the *Break O'Day Interim Planning Scheme 2013*. The existing shed 1 and existing covered area and part of the existing boardwalk are to be retained whilst the existing deck, shed 2 and part of the existing boardwalk are to be removed as part of this application.











DISCUSSION:

- The Planning Consultant advised that in light of representations the applicant have amended their original plan and resubmitted these for assessment.
- The Planning Consultant stated that in light of the applicant doing what they could do to reduce the height impact of their application, the height criteria can no longer be considered due to the amendment that was made it now falls under the performance criteria for the height.
- Clr Chapple stated that she is pleased to see that they worked to try and address some of the issues raised in the representation.
- Clr Wright stated that she is not speaking against the application however she would like to raise the concern from the representor with regard to the issue of sun light.
- Clr LeFevre stated that this meets the acceptable solution however it sits uncomfortably as it is going to block someone's view out almost totally. The issue of blocking views is probably a matter for discussion at a Council Workshop.
- Clr Drummond asked with regard to the outbuilding 12.4.1.6 and the visual impacts on landscape. Whilst she agrees with Clr Chapple with the efforts made to reduce the size she looked into this through google earth, she looked at the structure and it is quite different as to what is around it. Whilst it is within the planning scheme, Clr Drummond would also like to discuss this general issue with regard to the visual impact on streetscape and the others in the neighbourhood more broadly at a workshop.

COUNCIL DECISION:

04/20.6.1.53 Moved: Clr M Osborne / Seconded: Clr K Chapple

After due consideration of the representations received pursuant to Section 57 of the *Land Use Planning & Approvals Act 1993* and the *Break O'Day Council Interim Planning Scheme 2013* that the application for **Dwelling and Shed** on land situated at **7 Hilltop Drive, Binalong Bay** described in Certificate of Title CT 80821/13 be **APPROVED** subject to the following conditions:

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 - d) Cut & Fill, Smeekes Drafting, Sheet 003, Rev. 5, Dated: 7-4-2020;
 - e) Ground Floor Plan, Smeekes Drafting, Sheet 04, Rev. 2, Dated: 24-1-2020;
 - f) Upper Floor Plan, Smeekes Drafting, Sheet 005, Rev. 2, Dated: 24-1-2020;
 - g) Elevations 1 of 2, Smeekes Drafting, Sheet 006, Rev. 5, Dated: 7-4-2020;
 - h) Elevations 2 of 2, Smeekes Drafting, Sheet 007, Rev. 5, Dated: 7-4-2020;
 - i) Shed Elevations, Smeekes Drafting, Sheet 008, Rev. 5, Dated: 7-4-2020;
 - j) Orthographic View 1 of 2, Smeekes Drafting, Sheet 009, Rev. 5, Dated: 7-4-2020;
 - k) Orthographic View 2 of 2, Smeekes Drafting, Sheet 010, Rev. 5, Dated: 7-4-2020;
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 - m) Geo-Environmental Assessment, Geo-Environmental Solutions, Amended January 2020.
2. Effluent disposal is subject to a technical assessment and issue of a Plumbing Permit by Council's *Plumbing Permit Authority*.

3. All stormwater runoff from the proposed dwelling and shed must be detained by on-site water storage systems and overflow disposed of within the boundaries of the subject site by means that will not result in soil erosion or other stormwater nuisance.
4. All building wastes are to be removed to the appropriate waste disposal facility to prevent an environmental nuisance being caused outside of the works site.
5. Any damage that may occur to any Council infrastructure during the construction of the proposed development must be reinstated to the satisfaction of Council and at the costs of the developer.
6. All conditions of this permit must be completed to the satisfaction of the responsible authority, prior to the dwelling being occupied on the subject site.

ADVICE

- All underground infrastructure including all forms of water, storm water, power, gas and telecommunication systems must be located prior to the commencement of any on-site excavation and / or construction works. Any works to be undertaken within two (2) metres of any Council owned infrastructure must be done in consultation with Council's Works Manager.
- Use or development which may impact on Aboriginal cultural heritage is subject to the *Aboriginal Relics Act 1975*. If Aboriginal relics are uncovered during works then an Aboriginal site survey is required to determine the level of impact and the appropriate mitigation procedures. Such relics are to be immediately reported to Aboriginal Heritage Tasmania and guided by the Unanticipated Discovery Plan.
- The introduction of non-native plant species and plant species not of local provenance should be avoided and environmental weeds regularly monitored and targeted for removal.
- Activities associated with construction works are not to be performed outside the permissible time frames listed:

Mon-Friday 7 am to 6 pm

Saturday 9 am to 6 pm

Sunday and public holidays 10 am to 6 pm

CARRIED UNANIMOUSLY

The Mayor advised the Council that it had now concluded its meeting as a Planning Authority under Section 25 of the Local Government (Meeting Procedures) Regulations.

04/20.7.0

PETITIONS

Nil.

Nil.

Nil.

Regulation 29 of the Local Government (Meeting Procedures) Regulations 2005 specifies that in putting a Question Without Notice a Councillor must not offer an argument or opinion, draw any inference or make any imputations except so far as may be necessary to explain the question.

The Chairperson must not permit any debate of a Question without Notice or its answer.

Due to some issues of some pedestrians being uncomfortable with the sharing of the foreshore track with cyclists, (largely related to cyclists traveling at speed), is it possible to approach State Government for a sealed shoulder to be added where practicable, between the town area and the Lions park.

This would give cyclists who wish to travel at speed, the option to use the road without causing inconvenience and delay to motorists. Many cyclists already do use the road for this reason, which can/does cause motorists concern.

As State Government are currently planning the road works for this area, now would be a good time for this to be addressed.

Reply

The road upgrading works which the Department of State Growth are currently finalising the engineering design for are for that section of the Tasman Highway from the St Helens Point Road intersection to Basin Creek bridge near Dianas Basin and as such the section of the Tasman Highway around Georges Bay are not within the scope of works.

The adding of a sealed shoulder, would need to be 1 metre in width on both sides of the Tasman Highway. For a large part this is unachievable on the side closest to Georges Bay. It is even more problematic given the requirement when passing a cyclist to allow a minimum 1.5 metres of separation.

As I have had many questions and also heard several rumours, regarding the Covid-19, can Councillors please be made aware, without any personal details, if there are in fact any known Covid-19 cases in our municipal area, to assist in quashing any unfounded rumours, which tend to spread panic unnecessarily.

Reply

The General Manager advised that we are not aware of any confirmed cases in the Break O'Day area.

04/20.11.0

MAYOR'S & COUNCILLOR'S COMMUNICATIONS

04/20.11.1

Mayor's Communications for Period Ending 20 April 2020

18.03.2020	St Helens	– Handover of Perpetual Trophy for Dragon Trail MTB
23.03.2020	St Helens Via web	– TasWater Owners' Representatives Special Meeting
24.03.2020	St Helens Via web	– Local Government Association of Tasmania (LGAT) Special Meeting – COVID-19 Stimulus Package
27.03.2020	St Helens Via web	– Local Government Association of Tasmania (LGAT) General Meeting
06.04.2020	St Helens Via web	– Council Workshop
09.04.2020	St Helens Via web	– East Coast Tourism – Sip & Chat
16.04.2020	St Helens Via web	– Local Government Association of Tasmania (LGAT) – General Management Committee Catch Up – All things COVID
20.04.2020	St Helens Via web	– Council Meeting

04/20.11.2

Councillor's Reports for Period Ending 20 April 2020

This is for Councillors to provide a report for any Committees they are Council Representatives on and will be given at the Council Meeting.

St Helens and Districts Chamber of Commerce and Tourism –Clr Margaret Osborne OAM

- No meeting.

NRM Special Committee – Clr Janet Drummond

- No meeting however the NRM Officer we present a report later in this meeting.

Barway Committee – Clr John McGiveron

- MAST have let the tender for dredging. The tender has been awarded to Andrew Leale with the first dredging taking place on Monday 23 March he achieved 2.8m at low water datum.
- Monitoring will occur monthly and if it shallows to below -2.5m CD they will re-dredge.
- MAST have allocated 360 hours per annum in the contract and they are anticipating undertaking it three (3) times per year.
- The tender is for two (2) years.

Regional Tourism Organisation (RTO) – Clr Glenn McGuinness

- Have not had a meeting but will be having a virtual meeting on Thursday.
- If Councillors have anything they would like brought up at this meeting please email Clr McGuinness before Thursday.

Mental Health Action Group – Clr Barry LeFevre

- No report.

Disability Access Committee – Clr Janet Drummond

- All meetings have been suspended at this time due to COVID-19.

04/20.12.0 BUSINESS AND CORPORATE SERVICES

04/20.12.1 Corporate Services Department Report

FILE REFERENCE	018\018\001\
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OFFICER'S RECOMMENDATION:

That the report be received.

INTRODUCTION:

The purpose of this report is to provide Councillors with an update of various issues which have been dealt with in the Business and Corporate Service Department since the previous Council Meeting.

DISCUSSION:

- The Manager Corporate Services advised that he had nothing further to add and as expected under the present circumstances things are fairly quiet

COUNCIL DECISION:

04/20.12.1.54 Moved: Clr J McGiveron / Seconded: Clr G McGuinness

That the report be received.

CARRIED UNANIMOUSLY

04/20.12.2 Monthly Financial Report

FILE REFERENCE	018\018\001\
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OFFICER'S RECOMMENDATION:

That the following reports for the month ending 31 March 2020 be received:

1. Trading Account Summary
2. Income Statement
3. Profit and Loss Statements
4. Financial Position
5. Cash Flow
6. Capital Expenditure

INTRODUCTION:

Presented to Council are the monthly financial statements.

DISCUSSION:

- The Manager Corporate Services advised that there will be financial impacts flowing from the Pandemic but nothing significant as at the March report which we are dealing with today.
- Clr Drummond asked in relation to item CF820 MTB Trails – YTD \$419,570, is that the money brought forward from last year. The Manager Corporate Services advised that it is.
- Mayor Tucker asked if there could be more notations eg LG Fees #1666 180%. The Manager Corporate Services advised that this is an in and out in the building area, both revenue and expenditure are higher than expected in that area and it is difficult to apply a budget. Mayor Tucker stated that the Private Works are also up. The Manager Corporate Services advised that this is always an in and out, we do work on behalf of other organisations we never know what private works we would be doing in a year
- Clr Wright asked in relation to “Total Reimbursements” under item #1778 - 775% over. The Manager Corporate Services advised that the issue with this one is the #1778 GST free and there is note there stating what that is.
- Clr Chapple asked in relation to staff members working from home, have we had to invest in much equipment in terms of laptops and computers etc for this to take place. The Manager Corporate Services advised that it is a bit of both, a vast amount of employees have equipment at home that they could use for working from home purposes, some have needed some equipment so there has been some investment in hardware, this can be repurposed when this is all over and none of it will not be wasted.

COUNCIL DECISION:

04/20.12.2.55 Moved: Clr M Osborne / Seconded: Clr K Wright

That the following reports for the month ending 31 March 2020 be received:

1. Trading Account Summary
2. Income Statement
3. Profit and Loss Statements
4. Financial Position
5. Cash Flow
6. Capital Expenditure

CARRIED UNANIMOUSLY

04/20.12.3 **Visitor Information Centre Report**

FILE REFERENCE	040\028\002\
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OFFICER'S RECOMMENDATION:

That the report be received.

INTRODUCTION:

The purpose of this report is to provide Councillors with an update of various issues which are being dealt with by the Visitor Information Centre.

DISCUSSION:

- The Manager Corporate Services advised that the situation with the VIC is abundantly clear to Council with the current situation.

COUNCIL DECISION:

04/20.12.3.56 Moved: Clr J Drummond / Seconded: Clr K Wright

That the report be received.

CARRIED UNANIMOUSLY

04/20.12.4 Adoption of 2020/2021 Schedule of Fees & Charges

FILE REFERENCE	018\017\004\
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OFFICER'S RECOMMENDATION:

That Council adopt Fees & Charges for 2020/2021:

- With no increase on 2019/2020 Fees & Charges
- Implement changes as required by the state government
- Amend planning fees to implement one (1) new charge: Minor amendment – application to amend a Section 57 Permit at \$350

INTRODUCTION:

Council's Schedule of Fees & Charges is reviewed annually as part of the budget adoption process.

DISCUSSION:

- The Manager Corporate Services stated that he would love to have stepped away from this altogether at the moment but unfortunately we have to adopt fees and charges to move forward. The item has been presented with no increase of fees and charges apart from a small tweak in the planning section.

COUNCIL DECISION:

04/20.12.4.57 Moved: Clr K Wright / Seconded: Clr J McGiveron

That Council adopt Fees & Charges for 2020/2021:

- With no increase on 2019/2020 Fees & Charges
- Implement changes as required by the state government
- Amend planning fees to implement one (1) new charge: Minor amendment – application to amend a Section 57 Permit at \$350

CARRIED UNANIMOUSLY

04/20.12.5 Policy – LG54 Rates Hardship Assistance

FILE REFERENCE	002\0254\007\
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OFFICER'S RECOMMENDATION:

That Council adopt LG54 Rates Hardship Assistance Policy including the delegations to the General Manager identified in the Policy and further delegate to the General Manager the remission of all penalty and interest charges, and rate charges related to hardship applications until 30 September 2020.

INTRODUCTION:

As a result of the COVID-19 pandemic and resultant business closures and unemployment, Tasmanian Councils, coordinated by LGAT, are implementing processes to mitigate impacts including policies for helping ratepayers with managing rate payments/debts.

DISCUSSION:

- The Manager Corporate Services advised that this is a completely new policy although the Local Government Act empowers Council to offer hardship concessions already, with what has happened statewide the Local Government Association of Tasmania (LGAT) have coordinated some consistency in an approach, particularly with regard to the pandemic and rates support however we have prepared a policy that can manage hardship situations outside a pandemic. There may be some situations where just deferring rates payments will not assist and this will allow the total waiving in certain circumstances.
- The Manager Corporate Services stated that on the last page of the draft policy, in the section on applications it should read “see section 2.2” as the wording there seems a bit awkward, the last paragraph has been deleted as it doesn’t make sense in this policy for Break O’Day. Since the agenda has been prepared we have an application form which is nearly ready for use.
- Cllr McGuinness asked what happens if somebody makes application for a hardship rates assistance package and they are knocked back, is there any appeal process through Council itself. Some people may miss vital things from their financial situation that may get them over the line, does this exist or can it be contemplated. The Manager Corporate Services advised that the Customer Service Charter does allow for a decision made by an Officer to be reviewed by Council. As Officers we will be supporting people when making applications. This is not intended to weed out people, it is to assist people who are going through hardship. We are sincerely hoping that the need for reviews will not be required. If it is refused it would be done so with information as to why this decision has been made.
- Councillors McGiveron and Osborne support the recommendation and the policy.
- Cllr Wright stated that she was going to ask the question similar to Cllr McGuinness.
- Cllr Drummond stated that she echoed what Cllr McGuinness had asked and was interested if the Manager Corporate Services could speak with regard to commercial rate relief. Is this assistance comparative to what we are going to do with commercial rate remission. The General Manager stated that the commercial rate remissions are dealt with under the separate item. Cllr Drummond asked, how does this policy compare to the 100% rate remission for the commercial businesses, is there a burden of evidence to people who are in the list. The General Manager stated that we know that accommodation places are pretty much all shut, same as hospitality, others have had a substantial reduction in their takings but thankfully some are still staying open. It is by virtue of the ones we think have been affected. We are targeting three (3) sub groups so there is no place for them to apply it will just be a blanket waiver for those areas. Cllr Drummond stated that some of the wording seems a little harsh, she would be really interested to see the application form to see that it is easy to understand, the important document is the application form and to see that this is in plain English would be great. The General Manager stated that we are not going to be giving the policy to people and telling them to go away and read it, it is a framework that Officers will be using. The Manager Corporate Services stated that our interactions with ratepayers will be very important in this process.

- Councillors McGuinness, Chapple and Whittaker stated they were happy with this and well done to the team to get this sorted.
- Clr LeFevre stated that this is a policy for the times, it is supportive and shows empathy and he agrees with Clr Drummond, the form needs to be very easy to fill out.

COUNCIL DECISION:

04/20.12.5.58 Moved: Clr J McGiveron / Seconded: Clr B LeFevre

That Council adopt LG54 Rates Hardship Assistance Policy including the delegations to the General Manager identified in the Policy and further delegate to the General Manager the remission of all penalty and interest charges, and rate charges related to hardship applications until 30 September 2020.

CARRIED UNANIMOUSLY

04/20.13.0 WORKS AND INFRASTRUCTURE

04/20.13.1 Works and Infrastructure Report

FILE REFERENCE	014\002\001\
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OFFICER'S RECOMMENDATION:

That the report be received by Council.

INTRODUCTION:

This is a monthly summary update of the works undertaken through the Works and Infrastructure Department for the previous month and a summary of the works proposed for the coming month, and information on other items relating to Council's infrastructure assets and capital works programs.

DISCUSSION:

- The Manager Infrastructure and Development Services advised he had nothing further to add.

COUNCIL DECISION:

04/20.13.1.59 Moved: Clr M Osborne / Seconded: Clr J Drummond

That the report be received by Council.

CARRIED UNANIMOUSLY

04/20.13.2 Animal Control Report

FILE REFERENCE	003\003\018\
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OFFICER'S RECOMMENDATION:

That the report be received by Council.

INTRODUCTION:

This is a monthly update for animal control undertaken since the last meeting of Council.

DISCUSSION:

- The Manager Infrastructure and Development Services advised that this month the busiest town again has been St Helens followed by Fingal. We are picking up a number of dog issues on general patrols and doing registration checks at the moment as well.

COUNCIL DECISION:

04/20.13.2.60 Moved: Clr G McGuinness / Seconded: Clr J McGiveron

That the report be received by Council.

CARRIED UNANIMOUSLY

04/20.14.0 COMMUNITY DEVELOPMENT

04/20.14.1 Community Services Report

FILE REFERENCE	011\034\006\
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OFFICER'S RECOMMENDATION:

That the report be received.

INTRODUCTION:

The purpose of this report is to provide Councillors with an update of various issues which are being dealt with by the Community Services Department.

DISCUSSION:

- The Manager Community Services advised that they went with the consensus with regard to consultation for the Wrinklers Development and letters will be going out to residents/ratepayers today for their feedback – they have a month to respond and then a report will be presented to Council.
- Cllr Drummond asked in regard to the Expression of Interest (EOI) for the Marine Facilities Master Plan. Is this going to consultation at some point. The Manager Community Services advised that it will but we haven't yet gone out for EOI due to COVID-19 situation, hence this project is currently on hold. The General Manager noted that community consultation on this had also occurred through a specific focus in the development of the St Helens Township Plan. Cllr Wright asked, how will this affect other uses of this facility and how will we assist them. The Manager Community Services stated that there may be some crossed wires and clarified the matter advising that the Marine Infrastructure Strategy is looking at the marine infrastructure and the uses around Georges Bay. This is not about the Crown facility of the old slipway – this is a separate process which is run by the Crown, it has nothing to do with Council.

COUNCIL DECISION:

04/20.14.1.61 Moved: Cllr B LeFevre / Seconded: Cllr J McGiveron

That the report be received.

CARRIED UNANIMOUSLY

04/20.14.2 St Helens Township Plan

FILE REFERENCE	041\009\001\
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OFFICER'S RECOMMENDATION:

That Council adopt the St Helens Township Plan, which has been developed with the community listing actions/projects that the community can work with Council to develop.

INTRODUCTION:

The purpose of a township plan is to provide a framework for how St Helens will look in the future, how land is used to address issues that were raised through the Strategic planning process.

DISCUSSION:

- The Manager Community Services advised she had nothing further to add.

COUNCIL DECISION:

04/20.14.2.62 Moved: Clr J McGiveron / Seconded: Clr M Osborne

That Council adopt the St Helens Township Plan, which has been developed with the community listing actions/projects that the community can work with Council to develop.

CARRIED UNANIMOUSLY

04/20.14.3 St Helens Sports Complex – Amendments to Master Plan

FILE REFERENCE	004\008\014\
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OFFICER'S RECOMMENDATION:

That Council seek feedback from the sporting and recreational group users of the St Helens Sports Complex with the objective of consolidating proposed projects and preparing an updated master planning document to guide the Council in its future decision-making.

INTRODUCTION:

Council is looking to update the previously adopted Master Plan for the St Helens Sports Complex.

DISCUSSION:

- The Manager Community Services stated that there are three (3) plans –
 - o Plan 1 - as it is now.
 - o Plan 2 - Council motions that have been passed that can't be changed unless Council decisions are changed.
 - o Plan 3 is the one for discussion and nothing is approved on that plan.
- Clr Wright stated, looking at plan 3 it is proposed to move the soccer ground and put tennis courts where the soccer ground is, she didn't think we had that big a call for tennis to invest in four (4) tennis courts. There is also mention of a pool and hydrotherapy pool, is this plan likely to go through. The Manager Community Services stated that she is asking Councillors to vote on this going out for community consultation. The plans are for the potential future use of the facility for the next 10 years.
- Clr McGiveron stated the plan is for the future and we need comment to come back.
- Clr Wright wondered whether this is a need for a helipad, she doesn't think this is in anyway related to a sports facility and asked if this would be better situated at the aerodrome. The Manager Community Services advised that the helipad was put there after the use of the football ground during the St Helens fires, as the ground was damaged by this use at that time hence this is why it has been identified for use during emergencies. The aerodrome needs to be kept clear where possible for the RFDS so having numerous helicopters during and emergency would conflict with the use of the RFDS.

- Cllr Drummond asked, how are we going to go about seeking the feedback? Are we going to do online survey, mail out, etc. The Manager Community Services stated that initially we were going to do a mail out to the user groups so they could talk to their groups, we are still planning to do this. Depending on the COVID situation hopefully we will still get the opportunity to also speak face to face to community groups.
- Cllr McGuinness stated that he is concerned about an email that came around with regard to the moving of the soccer ground the comments were quite heavy and made it sound like it was a done deal. Cllr McGuinness stated that he is now quite happy with proposals as they are and the community will decide.
- Cllr Chapple stated that she agrees with Cllr McGuinness with regard to comments on the soccer ground.
- Cllr LeFevre stated that he doesn't support the motion in its entirety, he supports the notion of talking to community groups and seeking their feedback, that is essential. He thinks this is creating difficulties as there are too many anomalies eg football and cricket on one oval the football club had an internal meeting and the football club are not in favour; soccer combining with athletics, there has been no discussion with regard to this. The athletics club got a grant to upgrade the 100m track, the discussion needs to happen; why would you have four (4) tennis courts when there may only be about eight (8) members of the tennis club; every time we have discussed a pool/hydrotherapy pool it has been said that we couldn't afford this; there have not been any discussions to have a gym up there – this plan opens up a whole heap of questions. The Manager Community Services stated that we have been having initial discussions for a number of months and the cricket pitch idea originally come from the football club, we need a point to start from, these are all just ideas and we need a discussion point with the groups. Cllr LeFevre asked, where did the idea for the soccer and athletics come from. The Manager Community Services stated that come from a discussion that a Council Officer had with someone. Cllr LeFevre stated that we need to do community consultation first and then do a proposed plan.
- The General Manager stated that it is really important that if we are proceeding with this that there is a good covering document with it outlining what it is, how it has been prepared and what it will be used for - this is a discussion starter.
- Cllr Osborne stated that we need to get out there to the sporting groups.
- Cllr Whittaker stated that it is great that it is a proposal and we are say we are getting public feedback and we are not giving false hope however she agrees with some of the comments made by Cllr LeFevre.
- Mayor Tucker stated that we need to have proposals and have structure around our proposals in case funding becomes available. Most of the items there are only a wish list but we have to have something to aspire towards.
- Cllr Drummond stated that even the discussion around the table shows that even the Councillors are struggling with the plans and she agrees with the General Manager that a clear guideline needs to go out with the plans providing clear information. Cllr Drummond thinks it is great that it is going out but we need to be clear and guide the community groups.
- The Manager Community Services stated that she has taken on board everything that has been raised and agrees that the letter that goes out with this is very clear and that it is for feedback and planning for the next 10 years.
- Cllr McGuinness stated that he thinks it should be made quite clear that the proposal is not the final document, there maybe changes within this proposals.
- Cllr LeFevre stated that he is against this because a proposed layout is included.

COUNCIL DECISION:

04/20.14.3.63 Moved: Clr M Osborne / Seconded: Clr J McGiveron

That Council seek feedback from the sporting and recreational group users of the St Helens Sports Complex with the objective of consolidating proposed projects and preparing an updated master planning document to guide the Council in its future decision-making.

FOR: Clr J McGiveron, Clr K Wright, Clr M Osborne, Clr J Drummond, Clr G McGuinness, Clr K Chapple, Clr M Tucker
AGAINST: Clr B LeFevre, Clr L Whittaker
CARRIED

04/20.15.0 **DEVELOPMENT SERVICES**

04/20.15.1 **Development Services Report**

FILE REFERENCE	031\013\003\
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OFFICER'S RECOMMENDATION:

That the report be received.

INTRODUCTION:

The purpose of this report is to provide Councillors with an update of various issues which have been dealt with by the Development Services Department since the previous Council meeting.

DISCUSSION:

- The Development Services Coordinator advised that the notice board frame has been installed this morning in St Helens; the works on the Old Tasmania Hotel is progressing well and scaffolding is going up this week.
- Clr Drummond asked in relation to the Humbug Point dog exercise area and proposed alternative options to be presented in April, has this progressed any further. The NRM Facilitator advised one possible alternative site to consider is on Future Potential Production Forest land. This might be licensed to Council but any clearing of native vegetation would have to be assessed, and this work is not expected to be done in time for Council to consider at its May Workshop.
- Clr Drummond asked in relation to the Environmental Report – Weed Control Program Officer – what are the hours for this position. The NRM Officer advised that the Weed Control Officer is currently working at two (2) days per week as well as undertaking training. Clr Drummond asked, are these hours likely to be increased once training is completed. The General Manager advised that we will monitor the progress and if the funding is available through the budget we will increase the hours.

COUNCIL DECISION:

04/20.15.1.64 Moved: Clr M Osborne / Seconded: Clr J McGiveron

That the report be received.

CARRIED UNANIMOUSLY

04/20.15.2 February 2020 – NRM Committee Meeting Minutes

FILE REFERENCE	010\028\002\
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OFFICER'S RECOMMENDATION:

That Council receive the Minutes of NRM Committee Meetings of 25 February 2020, acknowledging any advice and considering recommendations from the Committee for further Council attention.

INTRODUCTION:

The Break O'Day NRM Special Committee met on 25 February 2020 at the St Helens Child and Family Centre.

DISCUSSION:

- The NRM Officer advised that the action around the Dog Management is proposed for a motion to be presented to a Local Government Association of Tasmania's (LGAT) general meeting, this will be followed through the process.
- The NRM Officer advised that with regard to weed control, Council has access to a number of methods for weed control.
- Clr Wright asked, is there going to be any communication or anything around the weed control with groups such as NE Bioregional, are we communicating and working with them to look at the weed control situations. The NRM Officer advised that we do have regular contact with the NE Bioregional and other groups that do great work as volunteers and their efforts are integrated with what Council does on its own land.

COUNCIL DECISION:

04/20.15.2.65 Moved: Clr J Drummond / Seconded: Clr L Whittaker

That Council receive the Minutes of NRM Committee Meetings of 25 February 2020, acknowledging any advice and considering recommendations from the Committee for further Council attention.

CARRIED UNANIMOUSLY

04/20.15.3 'Future Potential Production Forest' Land in Break O'Day

FILE REFERENCE	017\007\002\
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OFFICER'S RECOMMENDATION:

That Council ask the Tasmanian Government to provide it with information on the economic implications for Break O'Day community of possible changes to Future Potential Production Forest Land in Break O'Day municipality.

INTRODUCTION:

Of the large proportion of the Break O'Day municipality that is public land, 'Future Potential Production Forest' (FPPF) comprises roughly a third (Map attached). FPPF land is not available for timber harvesting (generally) and the Parks and Wildlife Service manage FPPF land.

From 8 April 2020 the *Forestry Rebuilding the Forest Industry Act 2014* makes it possible for FPPF land to be reallocated as 'Permanent Timber Production Zone Land' and be managed and available for timber production.

DISCUSSION:

- Clr Drummond stated that the Officer's Recommendation should be broader than just the economic implications and she requested that the question be asked more broadly and is more reflective of the discussion of the NRM Committee.
- Clr McGuinness stated that he can understand where Clr Drummond is coming from. There are some of the areas that have no heritage value and there are others that do. We need to have more informed information. We really need to know a bit more about the land that is proposed.
- Clr Wright stated that she agrees with Clr McGuinness, it does need to be broader as Clr Drummond said. There are sensitive areas that need to be protected.

COUNCIL DECISION:

04/20.15.3.66 Moved: Clr G McGuinness / Seconded: Clr J Drummond

That Council ask the Tasmanian Government to provide it with information including the economic and social implications for Break O'Day community of possible changes to Future Potential Production Forest Land in Break O'Day municipality.

CARRIED UNANIMOUSLY

Adjourned for morning tea at 11.38am

Meeting resumed at 11.47am

FILE REFERENCE	002\012\001\
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OFFICER'S RECOMMENDATION:

That the General Manager's report be received.

INTRODUCTION:

The purpose of this report is to provide Councillors with an update of various issues which are being dealt with by the General Manager and with other Council Officers where required.

DISCUSSION:

- The General Manager advised he had nothing further to add.
- Cllr LeFevre asked with regard to the General Manager's dealings with the general public, how does he think people are getting on at the moment. The General Manager stated that it is an interesting one, naturally there is a degree of concern held by everyone which is quite varied in levels. There are frustrations regarding the use of beaches etc. There wouldn't be anyone in the community that is not worried in some way and just wanting to get through this period. Councils Economic Development Officer has been working with the BEC and talking to businesses to check on mental health concerns..
- Cllr LeFevre stated that he finds it really interesting there is a really broad spectrum from different people. Some people have said life is like a holiday, getting additional financial support and nothing to spend our money on but he is really concerned around some people that are almost hidden. The General Manager stated that there is a fair bit going on through the Neighbourhood Houses that have people to help if people are being identified. We are trying to get a handle on the community that are hidden and vulnerable.
- Cllr Wright stated that Rural Alive and Well (RAW) have been very active in phoning people especially business people checking on their mental health and wellbeing and providing information if people are needing help. Cllr Wright also stated that we all need to be aware of people who are isolated that we know and check on them occasionally.
- Mayor Tucker asked about the lease of Old Top Pub car park, are negotiations continuing, is this going to be signed, do we continue with this. The General Manager stated that there are no problems with the basis of the lease it is more their solicitors, this is now the 3rd time they have come back with changes. The General Manager advised that he has spoken to Marcus Douglas about this. Mayor Tucker asked, is there an ultimatum that if it is not signed shortly we walk away? Cllr Osborne stated that she agrees with the Mayor. The General Manager stated that certainly the other side are frustrated with their solicitor and their approach, from discussions last week it will hopefully be resolved in the coming week.

COUNCIL DECISION:

04/20.16.1.67 Moved: Clr J McGiveron / Seconded: Clr K Wright

That the General Manager's report be received.

CARRIED UNANIMOUSLY

04/20.16.2 Community Care and Recovery Package – COVID-19

FILE REFERENCE	020\002\005\
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OFFICER'S RECOMMENDATION:

That Council agree to the delivery of the following actions as part of a Community Care and Recovery Package to assist our community to both manage and recover from the impacts of the COVID-19 Pandemic:

1. Provide a 100% remission of the general rates charge for a period of six (6) months for the following groups within the Commercial Rates category:
 - a. Accommodation
 - b. Hospitality (Restaurants, Cafes, Coffee Shops)
 - c. Retail (noting that some are of a mixed nature which Council will assess on a case by case basis) excluding the following business types
 - (i) Supermarkets
 - (ii) Bottle Shops
 - (iii) Butchers
 - (iv) Chemists
 - (v) Newsagents
 - (vi) Petrol stations
 - (vii) Banks
 - (viii) Post Offices

Such remission to apply from 1 April 2020 to 30 September 2020.

2. Waive penalties and interest on the 4th Instalment of the 2019-20 Rates. The instalment is due on 5 May 2020.
3. Deliver an Annual Plan and Budget for 2020/2021 financial year based on a 0% General Rate increase.
4. Waive fees for the annual registration of Food Premises for a period of 6 months.
5. Waive lease fees for commercial premises leased from Council for a 6 month period commencing 1 April 2020
6. Reduce the fee for new Planning & Building Applications (excluding Discretionary Application Advertising Fee and Building Surveying Fees) by 50% from 1 May 2020 to 1 November 2020.

7. Refocus Council resources where possible to assist with supporting the community and community organisations through this period
8. Actively work with event organisers to reschedule events and resolve event sponsorship funding arrangements for cancelled events as well as to develop new events
9. Develop infrastructure projects to a 'shovel ready' stage to provide employment and support economic activity.
10. Review the Community Care & Recovery Package at each Council meeting

INTRODUCTION:

The COVID-19 Pandemic is having a significant impact on the economy and the well-being of communities around the world. Break O'Day Council is working with Tasmanian Councils and other levels of Government to address the impact of this Pandemic with one area of focus being the development of a Community Care and Recovery Package.

DISCUSSION:

The General Manager added that the rate remissions this would be potentially \$223,500 for a six (6) month period, half would be in this financial year and half in next financial year.

The General Manager requested that Council go through each item individually and make comment as follows:

1. The General Manager advised that he was trying to provide targeted assistance where we can do this and that he also circulated some information from South Australia last week which came to light after this agenda was published. It highlighted where Council could assist with the limited amount of tools it has at its disposal.

Clr McGiveron stated that there has to be a starting point somewhere and it is difficult to get it right straight up however we need to have regular updates to monitor this and the opportunity to review and change (if required) at least monthly would be really important.

Clr Whittaker stated that her only thought would be that all of them other than the banks, post offices and supermarkets would be down remarkably, do we need to have the opportunity for the others to be looked at as well, maybe not to the extent of other businesses. The General Manager stated that a lot would have been impacted but it is as much about the extent eg petrol station, they may be down a bit from the tourist trade but they are still getting regular business, we are just trying to get the essential business. Clr Whittaker stated that we just have to remember that if someone is on that list they still may have the opportunity to apply if they are finding hardship.

Clr Wight asked, what about light industrial businesses eg metal fabrication, car mechanics, etc. The General Manager stated that this doesn't apply to them, we have identified the ones it does apply to.

Clr Osborne stated that this is a good job, we just keep reviewing and change if required.

Clr Drummond asked in relation to Galleries, where do they sit? eg Suncaost Gallery in St Helens, Gone Rustic in St Marys. The General Manager stated that those galleries would generally sit within retail and they are captured they are not one of the exclusions they are in the broad retail and they would get a remission. Clr Drummond also stated that she agrees with a monthly review, that would be great.

Clr McGuinness asked in relation to the exclusions and hardware stores. Obviously these would be trading particularly well in this environment as they are still catering for all of the tradies as well as those at home working on gardens, etc. The General Manager stated that he is happy to take guidance from Council on this, generally the hardware stores are doing reasonably well and for what we can see the building trade is still operating even though they are not a normal essential business that we would have they are a retail that are doing ok. The General Manager stated that he agrees if they were in the situation like the north west that they could only deal with tradies, this could be a caveat.

Clr Chapple stated that she agrees however she does have concerns regarding a comment that was made with regards to the chemist, we need to be aware that they are working under strict social distancing so it really is only locals that are getting prescriptions going there at the moment. Clr Chapple stated that she would like to see something mentioned with regard to those businesses registered and able to get the JobKeeper and even if they are not listed and they need assistance they need to make contact with Council and discuss it. The General Manager stated that we need to continue to monitor and certainly if a business is struggling they just need to make contact with us and be mindful of individual situations.

Clr LeFevre stated that the monthly review is great as things will change. With regard to the butchers and newsagents, he thought they may have been a fair way down. The General Manager stated that certainly the butcher even though he is not supplying the restaurant trade the fact people are staying home people are buying more products, we need to remember everyone is affected but we need to balance things up.

Clr Osborne asked, where a business is renting their premises the rate remission is benefiting the landlord and not the business. The General Manager stated that in the context of some leases some will depend on the commercial lease arrangement that it is in place. The critical thing is how we communicate how this is happening and what we have done.

Mayor Tucker stated that the actual one that is not in there and may be doing well is the Reject Shop – is this incorporated into Supermarkets? The General Manager stated that this is interesting as this is a bit of a mixed one. It is noted that some are of a mixed nature which Council may assess on a case by case basis.

Mayor Tucker stated that there is different shopping patterns now, people are shopping between about 9am-1pm. The General Manager stated that the turnover is still there but it is in a condensed timeframe.

2. Councillors Drummond, Wright, Chapple, LeFevre and Whittaker are supportive and agree.

Clr McGiveron asked, is there much outstanding on this instalment. The General Manager stated that the next instalment it is not due until 5 May.

Clr McGuinness asked, is there any possibility of people in hardship actually contesting any of the charges, can we retrospectively resolve them of their rates if they are in hardship. The General Manager advised that through Council we can, we will go back through and put a credit on the property. They can be done by Council along with waiving the penalties and interest.

3. The General Manager stated that the impact is \$175,000 but it is a consequential effect, it could be a few years before we can bring it back to a level that we targeted.
4. The General Manager stated that these happen generally around May/June. This is a small fee that we can waive, they still need to reapply and will still be required to have an inspection (when they are open) so they can operate.

All Councillors were happy with this.

5. The General Manager advised that there are places like the Scamander Sports Complex and The Lid Café – we really only have the two (2) all of the others with sporting groups are nominal fee (\$1 if demanded).

Clr LeFevre asked, where does Titley Shack come into this? The General Manager stated that if they are paying a commercial lease amount they will be in the same situation.

All Councillors were happy with this.

6. The General Manager stated that this is one way to support local firms with some work still going on.

Clr Drummond asked, does this relate to what we talked about earlier with minor amendment S57 permits? The General Manager advised that this is for new building and planning applications however it does not include the advertising fee which is purely cost recovery from the Examiner.

All Councillors were happy with this.

7. The General Manager stated that this is acknowledgement that we will potentially review this and look at what other activities are there.

All Councillors were happy with this.

8. The General Manager that we will, do what we can to support these groups at the right time. We don't know when that time will be yet but we will need to look at these on a case by case basis. Working through it, it may be working out how we can assist with rescheduling events, etc as we move forward.

Clr LeFevre stated that he finds this one interesting eg take St Helens Athletics Carnival, it is part of the State series, there are a lot of interstate athletes hence they may not come, do you have a full state carnival, will they have support to keep this going. The General Manager stated that it is a philosophical thing that we will do what we need to do as we come out the other side of this.

9. The General Manager stated that it is fair to say that these sorts of projects will need to stimulate local employment even though it may only be for short periods of times. Projects with high labour content with some skilled team leaders can provide opportunities for employment and the economic benefit would land locally with materials, employment and plant hire, we need to jump on these opportunities.

Clr LeFevre asked, what is the local timeframe for the walkway link between the wharf and Lawry Heights, if this could be done around August/September and people are watching that progress it would be a great stimulus for everyone. The Manager Infrastructure and Development Services advised that the practical completion for that project is 25 September and we have not changed this date at this point.

Clr LeFevre stated that MAST committed to build a new floating jetty at the foreshore boat ramp, it would be ideal to do this now while there are less people using the boat ramp. The General Manager stated that he will follow up on this one.

10. The General Manager stated that a monthly review is recommended as we know this situation is rapidly changing and this will give us an idea as to how things are operating and if anything needs changing.

The General Manager stated that a critical thing is what we do around community and the support for the community in the coming months.

Clr Drummond stated that the updates that the General Manager is providing Council with are really important and they really inform us and keep us abreast with the issues in the community.

COUNCIL DECISION:

04/20.16.2.68 Moved: Clr M Osborne / Seconded: Clr K Chapple

That Council agree to the delivery of the following actions as part of a Community Care and Recovery Package to assist our community to both manage and recover from the impacts of the COVID-19 Pandemic:

1. Provide a 100% remission of the general rates charge for a period of six (6) months for the following groups within the Commercial Rates category:
 - a. Accommodation
 - b. Hospitality (Restaurants, Cafes, Coffee Shops)
 - c. Retail (noting that some are of a mixed nature which Council will assess on a case by case basis) excluding the following business types
 - (i) Supermarkets
 - (ii) Bottle Shops
 - (iii) Butchers

- (iv) Chemists
- (v) Newsagents
- (vi) Petrol stations
- (vii) Banks
- (viii) Post Offices
- (ix) Hardware

Such remission to apply from 1 April 2020 to 30 September 2020.

2. Waive penalties and interest on the 4th Instalment of the 2019-20 Rates. The instalment is due on 5 May 2020.
3. Deliver an Annual Plan and Budget for 2020/2021 financial year based on a 0% General Rate increase.
4. Waive fees for the annual registration of Food Premises for a period of 6 months.
5. Waive lease fees for commercial premises leased from Council for a 6 month period commencing 1 April 2020
6. Reduce the fee for new Planning & Building Applications (excluding Discretionary Application Advertising Fee and Building Surveying Fees) by 50% from 1 May 2020 to 1 November 2020.
7. Refocus Council resources where possible to assist with supporting the community and community organisations through this period
8. Actively work with event organisers to reschedule events and resolve event sponsorship funding arrangements for cancelled events as well as to develop new events
9. Develop infrastructure projects to a 'shovel ready' stage to provide employment and support economic activity.
10. Review the Community Care & Recovery Package at each Council meeting

CARRIED UNANIMOUSLY

Pursuant to Regulation 15(1) of the Local Government (Meeting Procedures) Regulations 2015 that Council move into Closed Council.

Moved: Cllr M Osborne / Seconded: Cllr J Drummond That Council move into Closed Council.

CARRIED UNANIMOUSLY

IN CONFIDENCE

04/20.17.0

CLOSED COUNCIL

04/20.17.1

Confirmation of Closed Council Minutes – Council Meeting 16 March 2020

04/20.17.2

Outstanding Actions List for Closed Council

04/20.17.3

Contract 030\001\121\ Bridge 2792 – Repair & Protective Coating Renewal - Closed Council Item Pursuant to Section 15(2)D of the Local Government (Meeting Procedures) Regulations 2015

RELEASED IN OPEN MINUTES

04/20.17.3.CC

Moved: Clr / Seconded: Clr

That the Council award Contract 030\001\121 “Bridge 2792 – Repair & Protective Coating Renewal” to Haywards Steel Fabrication & Construction.

CARRIED UNANIMOUSLY

Pursuant to Regulation 15(1) of the Local Government (Meeting Procedures) Regulations 2015 that Council move out of Closed Council.

Moved: Clr K Wright / Seconded: Clr J Drummond: That Council move out of Closed Council.

CARRIED UNANIMOUSLY

Mayor Tucker thanked everyone for their attendance and declared the meeting closed at 12.49pm.

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MAYOR

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DATE