



COUNCIL MEETING MINUTES

Monday 21 March 2022
Council Chambers, St Helens

John Brown, General Manager
Break O'Day Council
21 March 2022

**This page left blank
intentionally**

CONTENTS

CONTENTS	3
AUDIO RECORDING OF ORDINARY MEETINGS OF COUNCIL	5
OPENING	5
ACKNOWLEDGEMENT OF COUNTRY.....	5
03/22.1.0 ATTENDANCE	5
03/22.1.1 Present	5
03/22.1.2 Apologies.....	5
03/22.1.3 Leave of Absence	6
03/22.1.4 Staff in Attendance	6
03/22.2.0 PUBLIC QUESTION TIME.....	7
03/22.2.1 Stormwater Detention Facility – Mr P Beattie, Scamander.....	7
03/22.2.2 Clr M Osborne obo Constituent.....	8
03/22.3.0 DECLARATION OF INTERESTS OF A COUNCILLOR OR CLOSE ASSOCIATE	8
03/22.4.0 CONFIRMATION OF MINUTES.....	8
03/22.4.1 Confirmation of Minutes – Council Meeting 21 February 2022.....	8
03/22.5.0 COUNCIL WORKSHOPS HELD SINCE 21 FEBRUARY 2022 COUNCIL MEETING.....	9
03/22.6.0 PLANNING AUTHORITY	9
03/22.7.0 COUNCIL MEETING ACTIONS	9
03/22.7.1 Outstanding Matters.....	9
03/22.8.0 PETITIONS.....	10
03/22.9.0 NOTICES OF MOTION	10
03/22.10.0 COUNCILLOR’S QUESTIONS ON NOTICE	10
03/22.11.0 COUNCILLOR’S QUESTIONS WITHOUT NOTICE	10
03/22.11.1 Recreational Trails Strategy – Clr J Drummond	10
03/22.11.1 State Budget Submission – Clr J Drummond	10
03/22.12.0 MAYOR’S & COUNCILLOR’S COMMUNICATIONS.....	11
03/22.12.1 Mayor’s Communications for Period Ending 21 March 2022.....	11
03/22.12.2 Councillor’s Reports for Period Ending 21 March 2022.....	11
03/22.13.0 BUSINESS AND CORPORATE SERVICES.....	12
03/22.13.1 Corporate Services Department Report	12
03/22.13.2 Monthly Financial Report.....	13
03/22.13.3 Visitor Information Centre Report.....	14
03/22.13.4 Audit Panel Minutes.....	14
03/22.13.5 Policy Review – LG29 – Privacy Policy.....	15
03/22.13.6 Policy Review – LG48 – Contribution to Boundary Fences Policy	15
03/22.13.7 Budget Review as 31 January 2022.....	16

03/22.14.0	WORKS AND INFRASTRUCTURE	19
03/22.14.1	Works and Infrastructure Report.....	19
03/22.14.2	Animal Control Report	19
03/22.15.0	COMMUNITY DEVELOPMENT	20
03/22.15.1	Community Services Report.....	20
03/22.15.2	Request for Sponsorship – Suncoast Pony and Riding Club	21
03/22.15.3	Community Funding Program 2021-2022.....	21
03/22.16.0	DEVELOPMENT SERVICES.....	24
03/22.16.1	Development Services Report.....	24
03/22.17.0	GOVERNANCE.....	25
03/22.17.1	General Manager’s Report.....	25
03/22.17.2	Australian Local Government Association (ALGA) – 2022 National General Assembly (NGA) of Local Government – Call for Motions	26
03/22.17.3	Break O’Day Strategic Plan 2017 – 2027 Review	27
03/22.17.4	Future of Local Government Review	28
03/22.17.5	Northern Tasmania Development Corporation Ltd (NTDC) – Receipt of Quarterly Report.....	29
03/22.17.6	Destination Action Plan Group – Sculpture Trail	30
03/22.18.0	CLOSED COUNCIL	32
03/22.18.1	Confirmation of Closed Council Minutes – Council Meeting 21 February 2022	32
03/22.18.2	Outstanding Actions List for Closed Council	32

AUDIO RECORDING OF ORDINARY MEETINGS OF COUNCIL

As determined by Break O’Day Council in March 2019 all Ordinary, Special and Annual General Meetings of Council are to be audio recorded and a link will be available on the Break O’Day Council website where the public can listen to audio recordings of previous Council Meetings.

In accordance with the Local Government Act 1993 and Regulation 33 of the Local Government (Meeting Procedures) Regulations 2015, these audio files will be retained by Council for at least six (6) months and made available for listening online within seven (7) days of the scheduled meeting. The written minutes of a meeting, once confirmed, prevail over the audio recording of the meeting and a transcript of the recording will not be prepared.

OPENING

The Mayor welcomed Councillors, staff and members of the public and declared the meeting open at 10.00am.

ACKNOWLEDGEMENT OF COUNTRY

We acknowledge the Traditional Custodians of the land on which we work and live, the Palawa people of this land Tasmania, and recognise their continuing connection to the lands, skies and waters. We pay respects to the Elders Past, present and future.

03/22.1.0 ATTENDANCE

03/22.1.1 Present

Mayor Mick Tucker
Deputy Mayor John McGiveron
Councillor Kristi Chapple
Councillor Janet Drummond
Councillor Barry LeFevre
Councillor Glenn McGuinness
Councillor Margaret Osborne OAM
Councillor Lesa Whittaker
Councillor Kylie Wright

03/22.1.2 Apologies

Nil.

03/22.1.3 **Leave of Absence**

Nil

03/22.1.4 **Staff in Attendance**

General Manager, John Brown

Executive Assistant, Angela Matthews

Manager Community Services, Chris Hughes (*Item 1.0 – 17.4*)

Manager Infrastructure and Development Services, David Jolly (*Item 1.0 – 18.2*)

Manager Corporate Services, Bob Hoogland (*Item 11.0 – 17.4*)

Communications Coordinator, Jayne Richardson (*Item 1.0 – 17.6*)

Senior Town Planner, Deb Szekely (*Item 16.1 – 17.1*)

03/22.2.0 PUBLIC QUESTION TIME

One (1) person in the gallery.

In accordance with Section 31(1) of the Local Government (Meeting Procedures) Regulations 2015 the following questions were submitted in writing prior to the Council Meeting.

03/22.2.1 Stormwater Detention Facility – Mr P Beattie, Scamander

On the 15 April 2021, a meeting was conducted with the General Manager, Manager of Infrastructure and Development Services, Council's Project Manager, Mr & Mrs Jacques, Mr & Mrs Rayner, Ms Donna Kelly, and Mr & Mrs Beattie. The meeting was held due to Council's inaction involving the Stormwater Detention Facility, Wrinklers Drive, Scamander.

The 1st issue, Basin perimeter fence, which was built early December.

The 2nd issue Groundwater, Wrinklers Lagoon. The residents are still waiting for a response from the council 11 months after the meeting.

The 3rd issue Maintenance Works, the issue of maintenance is only done after heavy rain events, or if we contact Wayne Polden Works Manager.

The 4th issue Basin low level release, we are still waiting for a response from council after 11 months. Would council please explain why the residents have not been notified of the outcome of issue 2 & 4 from the April 2021 meeting.

Could the Council inform the residents of the outcome, regarding the Department Manager of Works & Infrastructures' proposed Storm water plans for Wrinklers Drive Estate.

Reply

Groundwater, Wrinklers Lagoon - In August 2021 Council officers met with several residents to look at the raised issue of ground water. The area surrounding Wrinklers Lagoon is subject to ground water at shallow depth. Some Land owners fronting the Tasman Highway have built up their properties with clean fill to address wet areas.

Council in consultation with the Parks & Wildlife Services will open the lagoon from time to time to reduce the level of the Lagoon. This is done to prevent potential flooding of private property and filling of the Council stormwater system.

This approach has worked well for a long period of time and will continue to occur.

Basin low level release - Council's Engineer has assessed this matter. The stormwater detention basin is functioning according to its design parameters and the outflow does not require lowering.

Councils Manager Infrastructure and Development Services is in the process of undertaking a feasibility study for the piping of all stormwater from the subdivision directly to Wrinklers Lagoon. The study has paused waiting the final stormwater design for Stages 3 to 5 of the subdivision. Once the design has been provided by the Developer to Council, the study will be completed and the outcome presented to Council.

03/22.2.2 Clr M Osborne obo Constituent

Can white lines be painted on the crossing near St Helens District High School in Circassian Street.

Reply

This item will be actioned as part of a service request.

03/22.3.0 **DECLARATION OF INTERESTS OF A COUNCILLOR OR CLOSE ASSOCIATE**

Section 48 or 55 of the Local Government Act 1993 requires that a Councillor or Officer who has an interest in any matter to be discussed at a Council Meeting that will be attended by the Councillor or Officer must disclose the nature of the interest in a written notice given to the General Manager before the meeting; or at the meeting before the matter is discussed.

A Councillor or Officer who makes a disclosure under Section 48 or 55 must not preside at the part of the meeting relating to the matter; or participate in; or be present during any discussion or decision making procedure relating to the matter, unless allowed by the Council.

Nil.

03/22.4.0 **CONFIRMATION OF MINUTES**

03/22.4.1 **Confirmation of Minutes – Council Meeting 21 February 2022**

OFFICER’S RECOMMENDATION:

That the minutes of the Council Meeting held on the 21 February 2022 be confirmed.

DISCUSSION:

No discussion took place on this item.

COUNCIL DECISION:

03/22.4.1.42 Moved: Clr J McGiveron / Seconded: Clr M Osborne

That the minutes of the Council Meeting held on the 21 February 2022 be confirmed.

CARRIED UNANIMOUSLY

03/22.5.0 COUNCIL WORKSHOPS HELD SINCE 21 FEBRUARY 2022 COUNCIL MEETING

There was a Workshop held on Monday 7 March 2022 and the following items were listed for discussion.

- Local Government Association of Tasmania (LGAT) – Motions for Discussion at March General Meeting
- Australian Local Government Association (ALGA) – 2022 National General Assembly (NGA) of Local Government – Call for Motions
- Draft Community Engagement Strategy – Community Engagement
- Break O’Day Strategic Plan 2017 – 2027 Review
- Future of Local Government Review
- Policy Review – LG29 – Privacy Policy
- Budget Review as at 31 January 2022
- Animal Control Report
- Community Funding Program 2021 – 2022
- Township Plans
- Request for Sponsorship – Suncoast Pony and Riding Club
- Volunteer Strategy
- Draft Local Provisions Schedule (LPS)
- Northern Tasmania Development Corporation Ltd (NTDC) – Receipt of Quarterly Report
- Destination Action Plan Group – Sculpture Trail
- Notice of Motion – Tip Voucher System – Clr K Wright
- Notice of Motion – Icon for St Helens – Clr M Tucker

03/22.6.0 PLANNING AUTHORITY

The Mayor advised that as there are no Planning Items on the Agenda for today’s Council meeting. Council is not required to act as a Planning Authority pursuant to Section 25 of the Local Government (Meeting Procedures) Regulations 2015.

03/22.7.0 COUNCIL MEETING ACTIONS

03/22.7.1 Outstanding Matters

The report was received.

03/22.8.0 PETITIONS

Nil.

03/22.9.0 NOTICES OF MOTION

Nil.

03/22.10.0 COUNCILLOR'S QUESTIONS ON NOTICE

Nil.

03/22.11.0 COUNCILLOR'S QUESTIONS WITHOUT NOTICE

Regulation 29 of the Local Government (Meeting Procedures) Regulations 2005 specifies that in putting a Question Without Notice a Councillor must not offer an argument or opinion, draw any inference or make any imputations except so far as may be necessary to explain the question.

The Chairperson must not permit any debate of a Question without Notice or its answer.

03/22.11.1 Recreational Trails Strategy – Clr J Drummond

Members of the community have been asking what is happening with the Recreational Trails Strategy since the community forums late last year. When is the report due to be released to the public?

Reply

The Draft Recreational Trails Strategy is currently with Parks and Wildlife Services (PWS) and Sustainable Timber Tasmania (STT) for their review prior to the report being presented to Council in April. It will then be presented to Council and once the document has Council support it will be made accessible to the community for comment.

03/22.11.1 State Budget Submission – Clr J Drummond

Further to the public discussion of State Budget submission, minuted at the November Meeting, has the list of priorities been released in a public document? I have had some enquiries as to the final outcomes of the discussion.

Reply

The General Manager stated that he is not sure of the State Government process on this, on other things they publicly release at their end. The General Manager stated that we haven't put it on our website or anything but happy to share it if people wanted a copy of it. We will make it available on our website.

03/22.12.0 MAYOR'S & COUNCILLOR'S COMMUNICATIONS

03/22.12.1 Mayor's Communications for Period Ending 21 March 2022

23.02.2022	St Helens Via Web	– Australian Local Government Association (ALGA) – Strategic Planning Session
24.02.2022	St Helens Via Web	– Australian Local Government Association (ALGA) – General Meeting and Board Meeting
24.02.2022	St Helens Via Web	– Local Government Review - Briefing from the Board Chair
28.02.2022	St Helens	– Citizenship Ceremony
01.03.2022	Launceston	– Northern Tasmania Development Corporation (NTDC) – Mayors Quarterly Briefing
07.03.2022	St Helens	– Council Workshop
08.03.2022	St Helens Via Web	– Australian Local Government Association (ALGA) - Pre-Federal Election Briefing with Shadow Minister for Local Government the Hon Jason Clare MP
09.03.2022	St Helens	– Meeting with Tasmanian Liberal Senators
17.03.2022	Launceston	– Local Government Association of Tasmania (LGAT) – Mayors Professional Development
17.03.2022	Launceston	– Local Government Association of Tasmania (LGAT) – General Meeting
17.03.2022	Launceston	– Local Government Association of Tasmania (LGAT) – General Management Committee (GMC) Meeting
19.03.2022	St Helens	– Dragon Trail MTB Presentations
21.03.2022	St Helens	– Council Meeting

03/22.12.2 Councillor's Reports for Period Ending 21 March 2022

This is for Councillors to provide a report for any Committees they are Council Representatives on and will be given at the Council Meeting.

St Helens and Districts Chamber of Commerce and Tourism –Clr Margaret Osborne OAM

- Tania Rattray was a guest at the last meeting and discussions were held with her regarding Ansons Bay Road and sealing – they are still pushing to have this sealed.
- The Business Enterprise Centre (BEC) has concerns regarding them being re-funded.
- Clr Osborne was asked who was painting the mural on the St Helens Marine Rescue Building.
- Need more signs at Eddystone Point problems with signage.
- No food at the Trailhead on the long weekend Clr Osborne was asked to find out about it.

NRM Special Committee – Clr Janet Drummond

- Meeting on the 15 March – no quorum so decisions will have to go to next meeting to be ratified.
- The next meeting is in four (4) weeks time.

East Coast Tasmania Tourism (ECTT) – Clr Barry LeFevre

- Next meeting on 11 April.

Mental Health Action Group – Clr Barry LeFevre

- A small working party is looking into future funding and working with Susie Bower and Brian Mitchell.

Disability Access Committee – Clr Janet Drummond

- Meeting on 15 March and the Committee went through the Action Plan looking at actions for the next 12 months.

Bay of Fires Master Plan Steering Committee – Clr Glenn McGuinness

- Nothing to report.

03/22.13.0 BUSINESS AND CORPORATE SERVICES

03/22.13.1 Corporate Services Department Report

FILE REFERENCE	018\018\001\
-----------------------	--------------

OFFICER'S RECOMMENDATION:

That the report be received.

INTRODUCTION:

The purpose of this report is to provide Councillors with an update of various issues which have been dealt with in the Business and Corporate Service Department since the previous Council Meeting.

DISCUSSION:

No discussion took place on this item.

COUNCIL DECISION:

03/22.13.1.43 Moved: Clr L Whittaker / Seconded: Clr M Osborne

That the report be received.

CARRIED UNANIMOUSLY

03/22.13.2 Monthly Financial Report

FILE REFERENCE	018\018\001\
-----------------------	--------------

OFFICER’S RECOMMENDATION:

That the following reports for the month ending 28 February 2022 be received:

1. Trading Account Summary
2. Income Statement
3. Profit and Loss Statements
4. Financial Position
5. Cash Flow
6. Capital Expenditure

INTRODUCTION:

Presented to Council are the monthly financial statements.

DISCUSSION:

- The Manager Corporate Services stated that he previously suggested that the computer hardware related to a number of small items which was his perception but when he checked there was actually \$5,000 of advertising incorrectly charged and \$8,000 of capital items that should have been in the capital component of the budget.

COUNCIL DECISION:

03/22.13.2.44 Moved: Clr G McGuinness / Seconded: Clr K Wright

That the following reports for the month ending 28 February 2022 be received:

1. Trading Account Summary
2. Income Statement
3. Profit and Loss Statements
4. Financial Position
5. Cash Flow
6. Capital Expenditure

CARRIED UNANIMOUSLY

03/22.13.3 Visitor Information Centre Report

FILE REFERENCE	040\028\002\
----------------	--------------

OFFICER'S RECOMMENDATION:

That the report be received.

INTRODUCTION:

The purpose of this report is to provide Councillors with an update of various issues which are being dealt with by the Visitor Information Centre.

DISCUSSION:

- The Manager Corporate Services stated that the last report the majority of visitors were from WA and SA now the borders are open a few more from Victoria and NSW however the numbers are still down overall.

COUNCIL DECISION:

03/22.13.3.45 Moved: Clr J McGiveron / Seconded: Clr L Whittaker

That the report be received.

CARRIED UNANIMOUSLY

03/22.13.4 Audit Panel Minutes

FILE REFERENCE	014\002\001\
----------------	--------------

OFFICER'S RECOMMENDATION:

That Council receive the minutes of the Audit Panel 7 March 2022.

INTRODUCTION:

Council's Audit Panel meets every three (3) months and the minutes of each meeting are required to be provided to Council.

DISCUSSION:

No discussion took place on this item.

COUNCIL DECISION:

03/22.13.4.46 Moved: Clr L Whittaker / Seconded: Clr M Osborne

That Council receive the minutes of the Audit Panel 7 March 2022.

CARRIED UNANIMOUSLY

03/22.13.5 **Policy Review – LG29 – Privacy Policy**

FILE REFERENCE	002\024\007\
-----------------------	--------------

OFFICER’S RECOMMENDATION:

That Policy LG29 Privacy Policy be adopted as amended.

INTRODUCTION:

This Policy is not due for review until 2023, however there have been some minor changes in legislation and it is now submitted for Council review.

DISCUSSION:

- The Manager Corporate Services stated that this item went to the Council workshop. There were only amendments in relation to wording and Legislative references. It was considered to amalgamate this policy with other policies or convert to a procedure but Officers see it as important to keep.

COUNCIL DECISION:

03/22.13.5.47 Moved: Clr L Whittaker / Seconded: Clr K Wright

That Policy LG29 Privacy Policy be adopted as amended.

CARRIED UNANIMOUSLY

03/22.13.6 **Policy Review – LG48 – Contribution to Boundary Fences Policy**

FILE REFERENCE	002\024\007\
-----------------------	--------------

OFFICER’S RECOMMENDATION:

That Policy LG48 Contribution to Boundary Fences be adopted without amendment.

INTRODUCTION:

This Policy is overdue for review and has been considered by relevant officers and managers and Council's Audit Panel.

DISCUSSION:

- The Manager Corporate Services stated that this one went to Audit Panel but it has not been to a workshop. To date the policy has not had to be implemented but the policy helps to guide this.

COUNCIL DECISION:

03/22.13.6.48 Moved: Clr B LeFevre / Seconded: Clr K Wright

That Policy LG48 Contribution to Boundary Fences be adopted without amendment.

CARRIED UNANIMOUSLY

03/22.13.7 Budget Review as 31 January 2022

FILE REFERENCE	014\002\001\
----------------	--------------

OFFICER'S RECOMMENDATION:

That Council receive the Budget Estimates 2021-2022 Review and the following variances be applied to the original 2021-2022 budget as set by Council Minutes:

Amend Capital Expenditure	\$
Carried forward changes:	
Community Services Storage at St Helens Depot	(5,000)
Four Mile Creek Community Hub not proceeding	(57,880)
St Helens Sports Complex – Athletics Building	3,601
Scamander Reserve Shade Structure	(6,524)
Car parking & MTB Hub	45,043
Parnella/Foreshore walkway	(1,500)
Scamander entrance at Wrinklers	(11,102)
Binalong Bay Coffey Drive Footpath	13,000
Lawry Heights St Helens Footpath	(10,000)
Binalong Bay Main Road Footpath	(5,918)
Medea Cove Road/Footpath	(6,844)
Resheeting Anchor Road (2 sections)	20,900
Atlas Drive Retaining Wall Anchor	(4,796)
Stormwater – Medea Street	(33,774)
Stormwater - Freshwater St/Lade Crt Beaumaris	(70,000)
LRCI round 1 & 2 projects	6,668
Total Carried Forward Adjustments	\$(124,126)

New Items/Adjustments:	
Community Services Storage at Depot	406
Marine Rescue Building upgrades (grant to Marine Rescue not Council)	(150,000)
Car parking & MTB Hub	41,054
St Marys Flood Levy	7,444
Digital Noticeboard & PA System Flagstaff (grant funded)	19,485
Aerodrome fencing (\$90k grant)	92,000
St Helens Sports Complex lighting towers (Council contribution)	15,000
Medea Cove Road/Footpath	(83,421)
Treloggen Drive kerb & Channel	45,000
Atlas Drive Retaining Wall Anchor	4,796
Bent Street Bridge, Mathinna – replace deck	24,500
Kirwins Beach Jetty – adjust budget	(19,282)
Beauty Bay Jetty – adjust budget	19,282
Roundabout – Medea/Quail Street (\$60k Blackspot Grant)	90,000
Medea Cove Esplanade Reconstruct – part B	(30,000)
LRCI Round 3 – Cecilia Street Northern End	(80,000)
8T Excavator – second hand (budget adjustment)	20,000
Toyota Hilux 2 Door Flat Tray Plant No 1318	(20,000)
TOTAL CAPITAL ADJUSTMENT (Decrease capital expenditure)	\$(3,736)

INTRODUCTION:

The 2021/2022 budget has been reviewed by management, with changes reflecting corrections to actual verses expected carried forward capital projects and recognising changes to the capital budget subsequent to its adoption.

DISCUSSION:

No discussion took place on this item.

COUNCIL DECISION:03/22.13.7.49 Moved: Clr B LeFevre / Seconded: Clr K Wright

That Council receive the Budget Estimates 2021-2022 Review and the following variances be applied to the original 2021-2022 budget as set by Council Minutes:

Amend Capital Expenditure	\$
Carried forward changes:	
Community Services Storage at St Helens Depot	(5,000)
Four Mile Creek Community Hub not proceeding	(57,880)
St Helens Sports Complex – Athletics Building	3,601
Scamander Reserve Shade Structure	(6,524)
Car parking & MTB Hub	45,043
Parnella/Foreshore walkway	(1,500)
Scamander entrance at Wrinklers	(11,102)
Binalong Bay Coffey Drive Footpath	13,000
Lawry Heights St Helens Footpath	(10,000)
Binalong Bay Main Road Footpath	(5,918)
Medea Cove Road/Footpath	(6,844)
Resheeting Anchor Road (2 sections)	20,900
Atlas Drive Retaining Wall Anchor	(4,796)
Stormwater – Medea Street	(33,774)
Stormwater - Freshwater St/Lade Crt Beaumaris	(70,000)
LRCI round 1 & 2 projects	6,668
Total Carried Forward Adjustments	\$(124,126)
New Items/Adjustments:	
Community Services Storage at Depot	406
Marine Rescue Building upgrades (grant to Marine Rescue not Council)	(150,000)
Car parking & MTB Hub	41,054
St Marys Flood Levy	7,444
Digital Noticeboard & PA System Flagstaff (grant funded)	19,485
Aerodrome fencing (\$90k grant)	92,000
St Helens Sports Complex lighting towers (Council contribution)	15,000
Medea Cove Road/Footpath	(83,421)
Treloggen Drive kerb & Channel	45,000
Atlas Drive Retaining Wall Anchor	4,796
Bent Street Bridge, Mathinna – replace deck	24,500
Kirwins Beach Jetty – adjust budget	(19,282)
Beauty Bay Jetty – adjust budget	19,282
Roundabout – Medea/Quail Street (\$60k Blackspot Grant)	90,000
Medea Cove Esplanade Reconstruct – part B	(30,000)
LRCI Round 3 – Cecilia Street Northern End	(80,000)
8T Excavator – second hand (budget adjustment)	20,000
Toyota Hilux 2 Door Flat Tray Plant No 1318	(20,000)
TOTAL CAPITAL ADJUSTMENT (Decrease capital expenditure)	\$(3,736)

CARRIED UNANIMOUSLY

03/22.14.0 WORKS AND INFRASTRUCTURE

03/22.14.1 Works and Infrastructure Report

FILE REFERENCE	014\002\001\
----------------	--------------

OFFICER'S RECOMMENDATION:

That the report be received by Council.

INTRODUCTION:

This is a monthly summary update of the works undertaken through the Works and Infrastructure Department for the previous month and a summary of the works proposed for the coming month, and information on other items relating to Council's infrastructure assets and capital works programs.

DISCUSSION:

- The Manager Infrastructure and Development Services stated that we are in the final wrap up stages for the Local Roads and Community Infrastructure (LRCI) Program round 2 – there is one (1) small section of footpath to seal at Beaumaris which will finish round 2.
- There are some big projects happening soon which include Parkside Foreshore Track and we are currently extracting rock from our quarry on Priory Road.

COUNCIL DECISION:

03/22.14.1.50 Moved: Clr M Osborne / Seconded: Clr B LeFevre

That the report be received by Council.

CARRIED UNANIMOUSLY

03/22.14.2 Animal Control Report

FILE REFERENCE	003\003\018\
----------------	--------------

OFFICER'S RECOMMENDATION:

That the report be received by Council.

INTRODUCTION:

This is a monthly update for animal control undertaken since the last meeting of Council.

DISCUSSION:

No discussion took place on this item.

COUNCIL DECISION:

03/22.14.2.51 Moved: Clr J McGiveron / Seconded: Clr L Whittaker

That the report be received by Council.

CARRIED UNANIMOUSLY

03/22.15.0 **COMMUNITY DEVELOPMENT**

03/22.15.1 **Community Services Report**

FILE REFERENCE	011\034\006\
-----------------------	--------------

OFFICER’S RECOMMENDATION:

That the report be received.

INTRODUCTION:

The purpose of this report is to provide Councillors with an update of various issues which are being dealt with by the Community Services Department.

DISCUSSION:

- The Manager Community Services provided an update in regards to the Pyengana Mural – feedback from Councillors was well received however there has been a hiccup at their end so it probably won’t happen before Easter.
- The Manager Community Services stated that the Community Engagement Strategy unfortunately was missed out of this agenda so it will now come to the April Council Meeting however we would like to use the upcoming Township Plan process to start the feedback gathering on the Community Engagement Strategy.
- The Manager Community Services stated that we had another successful Dragon Trail Event on the weekend with lots of positive comments received about the trails and the town. Mayor Tucker also commented that everyone was raving about the quality of the trails – well done to everyone involved.

COUNCIL DECISION:

03/22.15.1.52 Moved: Clr K Wright / Seconded: Clr G McGuinness

That the report be received.

CARRIED UNANIMOUSLY

03/22.15.2 Request for Sponsorship – Suncoast Pony and Riding Club

FILE REFERENCE	018\019\001\
----------------	--------------

OFFICER'S RECOMMENDATION:

That Council provide \$500 to assist the Suncoast Pony and Riding Club with their event which is being held on the 2 April 2022.

INTRODUCTION:

Council has received a written request to assist the Suncoast Pony and Riding Club with funding to help them with their event.

DISCUSSION:

No discussion took place on this item.

COUNCIL DECISION:

03/22.15.2.53 Moved: Clr J McGiveron / Seconded: Clr B LeFevre

That Council provide \$500 to assist the Suncoast Pony and Riding Club with their event which is being held on the 2 April 2022.

CARRIED UNANIMOUSLY

03/22.15.3 Community Funding Program 2021-2022

FILE REFERENCE	018\019\072\
----------------	--------------

OFFICER'S RECOMMENDATION:

That Council fund the following projects through the Community Grants Program 2021-2022:

Organisation or Group name	Description of Project	Amount Requested from Council	Contribution from Organisation or Group	Other Approved Grants	Unsecured	Total Budget for Project
St Helens- St Marys RSL	Additional direction sign post for Memorial Park - benefit of the sign post is that our local community and visitors can now see what other items that are in the park, other than the larger visual attractions.	\$2,000.00	\$200.00			\$2,200.00

Organisation or Group name	Description of Project	Amount Requested from Council	Contribution from Organisation or Group	Other Approved Grants	Unsecured	Total Budget for Project
Falmouth Community Centre	An external weather proof graded automated external defibrillator (AED) box outside the Centre and signage advising of location at the Lagoon car park and FCC	\$688.54				\$688.54
With One Voice Break O'Day Choir	WOVBOD is wanting to organise up to 8 community choir events this year 2022. The 8 events will be spread out over the year ie one per month x 8 months starting in April or will be fortnightly from May – August.	\$4,680.00	\$4,480.00			\$9,160.00
St Helens Cricket Club	To update the St Helens Crickets facilities – Training Nets, cricket pitch and safety fence around half of the oval – the nets to be compliant with safety standards for all to use in a safe manor	\$10,000.00	\$4,000.00	\$1,000.00	\$80,000.00	\$95,000.00
Pedal heads Inc	Pedal heads first aid project – Wilderness first aid training course & 2 x MTB First Aid Response kits	\$3,500.00	\$1,000.00			\$4,500.00
North East Bioregional Network	An educator will be engaged to go to local schools, clubs and groups using interpretative and educational materials produced to raise awareness and support for respecting and caring for local shorebird species. (Cost \$2,000) + \$1,500 for materials) Signage – shorebird saltmarsh	\$6,200.00	\$4,800.00 In-kind support – explanation provided	\$2,400.00 In-kind support – explanation provided		\$13,400.00
St Helens Online Access Centre	Purchase the program STEM – a learning and development program	\$2,350.00				\$2,350.00
		<u>\$29,418.54</u>	\$14,480.00	\$3,400.00	\$80,000.00	\$127,298.54

INTRODUCTION:

Submissions for funding through the Community Funding Program closed on Monday 14 February, 2022.

DISCUSSION:

No discussion took place on this item.

COUNCIL DECISION:

03/22.15.3.54 Moved: Clr B LeFevre / Seconded: Clr K Chapple

That Council fund the following projects through the Community Grants Program 2021-2022:

Organisation or Group name	Description of Project	Amount Requested from Council	Contribution from Organisation or Group	Other Approved Grants	Unsecured	Total Budget for Project
St Helens- St Marys RSL	Additional direction sign post for Memorial Park - benefit of the sign post is that our local community and visitors can now see what other items that are in the park, other than the larger visual attractions.	\$2,000.00	\$200.00			\$2,200.00
Falmouth Community Centre	An external weather proof graded automated external defibrillator (AED) box outside the Centre and signage advising of location at the Lagoon car park and FCC	\$688.54				\$688.54
With One Voice Break O'Day Choir	WOVBOD is wanting to organise up to 8 community choir events this year 2022. The 8 events will be spread out over the year ie one per month x 8 months starting in April or will be fortnightly from May – August.	\$4,680.00	\$4,480.00			\$9,160.00
St Helens Cricket Club	To update the St Helens Crickets facilities – Training Nets, cricket pitch and safety fence around half of the oval – the nets to be compliant with safety standards for all to use in a safe manor	\$10,000.00	\$4,000.00	\$1,000.00	\$80,000.00	\$95,000.00
Pedal heads Inc	Pedal heads first aid project – Wilderness first aid training course & 2 x MTB First Aid Response kits	\$3,500.00	\$1,000.00			\$4,500.00

Organisation or Group name	Description of Project	Amount Requested from Council	Contribution from Organisation or Group	Other Approved Grants	Unsecured	Total Budget for Project
North East Bioregional Network	An educator will be engaged to go to local schools, clubs and groups using interpretative and educational materials produced to raise awareness and support for respecting and caring for local shorebird species. (Cost \$2,000) + \$1,500 for materials) Signage – shorebird saltmarsh	\$6,200.00	\$4,800.00 In-kind support – explanation provided	\$2,400.00 In-kind support – explanation provided		\$13,400.00
St Helens Online Access Centre	Purchase the program STEM – a learning and development program	\$2,350.00				\$2,350.00
		<u>\$29,418.54</u>	\$14,480.00	\$3,400.00	\$80,000.00	\$127,298.54

CARRIED UNANIMOUSLY

03/22.16.0 DEVELOPMENT SERVICES

03/22.16.1 Development Services Report

FILE REFERENCE	031\013\003\
-----------------------	--------------

OFFICER'S RECOMMENDATION:

That the report be received.

INTRODUCTION:

The purpose of this report is to provide Councillors with an update of various issues which have been dealt with by the Development Services Department since the previous Council meeting.

DISCUSSION:

- The Senior Town Planner stated that the Local Provisions Schedules (LPS) review is continuing and progressing well and it looks to be quite a lengthy document which will be circulated to Councillors shortly.

COUNCIL DECISION:

03/22.16.1.55 Moved: Clr B LeFevre / Seconded: Clr M Osborne

That the report be received.

CARRIED UNANIMOUSLY

03/22.17.0 **GOVERNANCE**

03/22.17.1 **General Manager's Report**

FILE REFERENCE	002\012\001\
-----------------------	--------------

OFFICER'S RECOMMENDATION:

That the General Manager's report be received.

INTRODUCTION:

The purpose of this report is to provide Councillors with an update of various issues which are being dealt with by the General Manager and with other Council Officers where required.

DISCUSSION:

- The General Manager stated that at the Local Government Association of Tasmania's (LGAT) General Meeting on Friday all motions went through pretty much as planned a couple had some minor amendments. Our motion was amended to require that LGAT do a bit more investigation on this matter as this is affecting other areas in the State as well. Hobart City Council have a motion going to a planning meeting this week as well, it is definitely a matter of concern to most Councils.

COUNCIL DECISION:

03/22.17.1.56 Moved: Clr B LeFevre / Seconded: Clr G McGuinness

That the General Manager's report be received.

CARRIED UNANIMOUSLY

FILE REFERENCE

039\002\008\

OFFICER'S RECOMMENDATION:

For consideration and discussion.

Motion submitted by Clr Whittaker:

Motion:

That the National General Assembly of Local Government express its support for a change in date for Australia Day.

Supporting Information:

Supporting 2017 Motion by Hobart City Council, who called on other local governments to lobby the Federal Government to debate moving Australia Day from January 26.

The first official Australia Day was held on 30 July 1915, which was to raise funds for the World War 1 effort. Australia Day was seen as a way of drawing on the pride of Australian's in their Soldiers' recent achievements at Gallipoli.

With the change of date to 26 January, the original meaning has been lost. This date represents a sad past of trauma and loss for our First Nations People.

INTRODUCTION:

The Call for Motions has been advertised for the National General Assembly (NGA) which will be held from 20 - 23 June 2021.

DISCUSSION:

- Clr LeFevre stated that his position is he would support a motion for consideration and discussion but not a blanket just change the date at this time. The constituents he represents most of them don't want to change the date. Clr LeFevre stated that he would also support a second date in recognition of the Aboriginal community. He personally doesn't see it is his role to go against what seems to be the vast majority to change the date.
- Clr LeFevre quoted survey results which demonstrated that there was majority support for leaving the date as it was.
- Clr Wright stated that a lot of people don't necessarily understand the significance of the date or understand what the Aboriginal people stand for. Clr Wright stated that she thinks that those who do not support it don't know the reasons behind the suggested date change.
- Clr Chapple stated that she agrees with Clr Wright.
- Clr Drummond stated that as Council, LGAT etc we have a role to play to provide the background information. Clr Drummond asked Clr FeFevre of the source of the survey information. Clr LeFevre responded advising that through a Google search it led to Wikipedia.

- Mayor Tucker stated that the day Australians first came ashore was not the 26 January.
- Mayor Tucker stated that when discussion happens at the Australian Local Government Association (ALGA) National General Assembly (NGA) debate will take place and it may come up that there is also an alternative date.

COUNCIL DECISION:

03/22.17.2.57 Moved: Clr K Chapple / Seconded: Clr K Wright

That Council submit the following motion to ALGA for the NGA:

Motion:

That the National General Assembly of Local Government express its support for a change in date for Australia Day.

Supporting Information:

Supporting 2017 Motion by Hobart City Council, who called on other local governments to lobby the Federal Government to debate moving Australia Day from January 26.

The first official Australia Day was held on 30 July 1915, which was to raise funds for the World War 1 effort. Australia Day was seen as a way of drawing on the pride of Australian's in their Soldiers' recent achievements at Gallipoli.

With the change of date to 26 January, the original meaning has been lost. This date represents a sad past of trauma and loss for our First Nations People.

FOR	Clr L Whittaker, Clr K Wright, Clr K Chapple, Clr J Drummond, Clr M Tucker
AGAINST	Clr J McGiveron, Clr B LeFevre, Clr M Osborne
CARRIED	

Clr G McGuinness abstained from voting.

03/22.17.3 Break O'Day Strategic Plan 2017 – 2027 Review

FILE REFERENCE	002\017\015\
-----------------------	--------------

OFFICER'S RECOMMENDATION:

(Councillors need to consider whether a Key Focus Area for Access and Inclusion is included in the reviewed Strategic Plan.)

That following the recent review of the Break O'Day Strategic Plan 2017-2027, the Plan be amended to reflect the identified changes in the Key Focus Areas and the amended Plan be adopted by Council.

INTRODUCTION:

Council's Strategic Plan was adopted by Council on 21 August 2017 and Council is required under the Local Government Act 1993 to review the Plan every four (4) years. A mini review was undertaken by council in February 2019 following the last Council election.

DISCUSSION:

- The General Manager asked Councillors do we include a Key Focus Area (KFA) for Access and Inclusion noting that at the workshop to review the Plan, Councillors asked that the For and against arguments be prepared and this had been done..
- Clr Drummond stated that she now feels that it should be included upon further consideration and reading on the matter.
- All Councillors agreed it should be included.

COUNCIL DECISION:

03/22.17.3.58 Moved: Clr K Wright / Seconded: Clr K Chapple

That following the recent review of the Break O'Day Strategic Plan 2017-2027, the Plan be amended to reflect the identified changes in the Key Focus Areas and the amended Plan be adopted by Council.

CARRIED UNANIMOUSLY

03/22.17.4 Future of Local Government Review

FILE REFERENCE	014\006\001\
-----------------------	--------------

OFFICER'S RECOMMENDATION:

It is recommended that Council encourage community awareness and participation in the process through:

- Establishment of a dedicated page on Council's website
- Social media posts
- Provision of information in Council newsletters and local newspapers
- Community information on StarFM

INTRODUCTION:

The Tasmanian Government has instructed the Local Government Board to undertake a review into the future of Local government in Tasmania. The end goal is to deliver a local government sector that can meet the challenges and opportunities that Tasmanians will face in the coming decades.

DISCUSSION:

- The General Manager stated that the initial engagement process has commenced and there are a number of community engagement sessions happening around the state.

- The General Manager stated that some people may struggle to understand the relevance of their engagement however it is important to get involved in this early stage. There is a risk that lack of participation now can leave the importance of some things being underplayed or maybe not even stated. We need to take advantage of opportunities to engage.
- The General Manager stated that Councils webpage on the matter went live on Friday but we do have more work to do on this. The Communications Coordinator stated that the page is under My Council.
- Clr Osborne stated that it is really important that we have as much input as possible.
- The General Manager stated that the sessions that occur locally are very much focussed on the community. There is one this Saturday in St Helens and the Communications Coordinator will be promoting this session pretty hard this week on social media, email, website.
- Clr Whittaker stated that reading through the themes she would hope that Climate Change should be included in that. The General Manager stated that this certainly is one that is a hot topic, the other ones off the top of his head related to the wellbeing and economic development side of things.

COUNCIL DECISION:

03/22.17.4.59 Moved: Clr L Whittaker / Seconded: Clr K Wright

It is recommended that Council encourage community awareness and participation in the process through:

- Establishment of a dedicated page on Council’s website
- Social media posts
- Provision of information in Council newsletters and local newspapers
- Community information on StarFM

CARRIED UNANIMOUSLY

03/22.17.5 Northern Tasmania Development Corporation Ltd (NTDC) – Receipt of Quarterly Report

FILE REFERENCE	039\011\003\
-----------------------	--------------

OFFICER’S RECOMMENDATION:

That Council receive the quarterly report of the Northern Tasmania Development Corporation (NTDC).

INTRODUCTION:

The Northern Tasmania Development Corporation (NTDC) has been formed as an enterprise under the Local Government Act. Accordingly, NTDC provides quarterly reports to its shareholders including Break O’Day Council.

DISCUSSION:

JB there is a report from the Interim CEO as the previous CEO left just prior to Christmas. The Interim CEO is doing a great job.

COUNCIL DECISION:

03/22.17.5.60 Moved: Clr J Drummond / Seconded: Clr K Wright

That Council receive the quarterly report of the Northern Tasmania Development Corporation (NTDC).

CARRIED UNANIMOUSLY

03/22.17.6 Destination Action Plan Group – Sculpture Trail

FILE REFERENCE	004\008\013\
-----------------------	--------------

OFFICER’S RECOMMENDATION:

Councillors endorse the St Helens Destination Action Plan Group (DAP) recommendations for sculptures to be installed along the Georges Bay Multi-User Track.

INTRODUCTION:

The St Helens DAP group received funding through the Tourism Hospitality Supply Unit to install sculptures along the Georges Bay Multi-User Track.

The group has can now confirm that we have been approved for \$19,000 to complete this project.

Council assistance from the Works Teams will be required to install the works and the works will become the property of Council.

Discussions have already been had with the Works Manager around installation requirements as per the Artists EOI document. We have also started the process for Crown Land Consent.

DISCUSSION:

JR we were successful in getting \$19k to do the project and 3 pieces have been selected. The granite piece will be commissioned and delivered in 2023.

COUNCIL DECISION:

03/22.17.6.61 Moved: Clr G McGuinness / Seconded: Clr M Osborne

Councillors endorse the St Helens Destination Action Plan Group (DAP) recommendations for sculptures to be installed along the Georges Bay Multi-User Track.

CARRIED UNANIMOUSLY

Pursuant to Regulation 15(1) of the Local Government (Meeting Procedures) Regulations 2015 that Council move into of Closed Council.

Moved: Clr J McGiveron / Seconded: Clr L Whittaker

CARRIED UNANIMOUSLY

IN CONFIDENCE

03/22.18.0 **CLOSED COUNCIL**

03/22.18.1 **Confirmation of Closed Council Minutes – Council Meeting 21 February 2022**

03/22.18.2 **Outstanding Actions List for Closed Council**

Pursuant to Regulation 15(1) of the Local Government (Meeting Procedures) Regulations 2015 that Council move out of Closed Council.

Moved: Clr B LeFevre / Seconded: Clr M Osborne

CARRIED UNANIMOUSLY

Mayor Tucker thanked everyone for their attendance and declared the meeting closed at 11.00am.

.....
MAYOR

.....
DATE