



# COUNCIL MEETING MINUTES

Monday 19 September 2022  
Council Chambers, St Helens

John Brown, General Manager  
Break O'Day Council  
19 September 2022

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## AUDIO RECORDING OF ORDINARY MEETINGS OF COUNCIL

As determined by Break O’Day Council in March 2019 all Ordinary, Special and Annual General Meetings of Council are to be audio recorded and a link will be available on the Break O’Day Council website where the public can listen to audio recordings of previous Council Meetings.

*In accordance with the Local Government Act 1993 and Regulation 33 of the Local Government (Meeting Procedures) Regulations 2015, these audio files will be retained by Council for at least six (6) months and made available for listening online within seven (7) days of the scheduled meeting. The written minutes of a meeting, once confirmed, prevail over the audio recording of the meeting and a transcript of the recording will not be prepared.*

## OPENING

*The Mayor welcomed Councillors, members of the public and staff and declared the meeting open at 10.00am.*

## ACKNOWLEDGEMENT OF COUNTRY

*We acknowledge the Traditional Custodians of the land on which we work and live, the Palawa people of this land Tasmania, and recognise their continuing connection to the lands, skies and waters. We pay respects to the Elders Past, present and future.*

## CONDOLENCES AND SYMPATHIES ON PASSING OF HER MAJESTY QUEEN ELIZABETH II

Expression of condolences and sympathies to be made by the Break O’Day Council on the passing of Her Majesty Queen Elizabeth II.

The Break O’Day Council joins the rest of the world in passing its sympathies and condolences on the passing of Her Majesty Queen Elizabeth II.

Her Majesty was admired by many our community and it is with great sadness we woke on Friday to the news of her passing.

Her Majesty brought calmness, resolution and professionalism to her role and the pages of history will remember her fondly for her dedication to her public duty during her 70 year reign.

It is also important to acknowledge the loss of a beloved mother, grandmother and great grandmother and our thoughts are with her family.

Her Majesty had a great affinity with Australia and Tasmania and whilst she didn't visit Break O'Day she was a frequent visitor to our shores during her reign with her last visit being in 2011.

Those able to stood for a minute silence.

## **09/22.1.0 ATTENDANCE**

### **09/22.1.1 Present**

Mayor Mick Tucker  
Deputy Mayor John McGiveron  
Councillor Kristi Chapple  
Councillor Janet Drummond  
Councillor Barry LeFevre  
Councillor Glenn McGuinness  
Councillor Margaret Osborne OAM  
Councillor Lesa Whittaker  
Councillor Kylie Wright until 10:36am.

### **09/22.1.2 Apologies**

Nil

### **09/22.1.3 Leave of Absence**

Nil

### **09/22.1.4 Staff in Attendance**

General Manager, John Brown  
Administration Officer, Bec Wood  
Acting Manager Corporate Services, Raoul Harper *(Item 1.0 – 17.0)*  
Manager Infrastructure and Development Services, David Jolly *(Item 1.0 – 17.0)*  
Manager Community Services, Chris Hughes *(Item 1.0 – 17.0)*  
Development Services Coordinator, Jake Ihnen *(Item 1.0 – 17.0)*  
Economic Development Officer, Anna Williams *(Item 14.0-17.0)*

## **09/22.2.0 PUBLIC QUESTION TIME**

Three ( 3 ) people in the gallery.

*In accordance with Section 31(1) of the Local Government (Meeting Procedures) Regulations 2015 the following questions were submitted in writing prior to the Council Meeting.*

## 09/22.2.1

### East Coast Aquatic and Wellbeing Centre Committee

1. Please confirm the information sources that some Council Staff, Elected Councillors and the Major are referencing/referring to when they state that a pool will increase rates by 5% or 6%, i.e., what are these estimated rates increases based upon?

Operating cost information is available from a number of sources, George Town Aquatic Centre has an estimated Operating Deficit of \$489,000 (excl Depreciation); Oatlands Aquatic Centre has an estimated Operating deficit of \$394,500 (incl Depreciation) but this facility does not include a Hydrotherapy Pool. The Smithton Wellbeing, Indoor recreation and Leisure Centre has an Operating deficit of \$1,090,100 (incl Depreciation) but this is a more extensive facility. A Rate increase of 5% to 6% would raise additional revenue in the range \$395,100 to \$474,100 and this rate increase would be ongoing. This is based on the Rate increase being applied to all properties in the Break O'Day Council area. Estimated operating costs can only be determined through the Feasibility Study.

2. Please confirm **all land** owned by BODC.

The Break O'Day Council owns 75 parcels of Land scattered throughout the municipality. Much of this land is not vacant and has a wide range of community facilities constructed on the land. In recent years Council has disposed of numerous parcels of land which had been identified as being surplus to requirements, generally they were quite small parcels. The question provided needs to be refined to more accurately represent what sort of Land the Committee is seeking to identify.

## 09/22.3.0

### DECLARATION OF INTERESTS OF A COUNCILLOR OR CLOSE ASSOCIATE

*Section 48 or 55 of the Local Government Act 1993 requires that a Councillor or Officer who has an interest in any matter to be discussed at a Council Meeting that will be attended by the Councillor or Officer must disclose the nature of the interest in a written notice given to the General Manager before the meeting; or at the meeting before the matter is discussed.*

*A Councillor or Officer who makes a disclosure under Section 48 or 55 must not preside at the part of the meeting relating to the matter; or participate in; or be present during any discussion or decision making procedure relating to the matter, unless allowed by the Council.*

Nil.

## 09/22.4.0

### CONFIRMATION OF MINUTES

### 09/22.4.1

#### Confirmation of Minutes – Council Meeting 15 August 2022

#### OFFICER'S RECOMMENDATION:

That the minutes of the Council Meeting held on the 15 August 2022 be confirmed.

#### DISCUSSION:



Nil.

## **COUNCIL DECISION:**

**09/22.4.1.185**      Moved: Clr G McGuinness/ Seconded: Clr K Chapple

That the minutes of the Council Meeting held on the 15 August 2022 be confirmed.

**CARRIED UNANIMOUSLY**

## **09/22.5.0      COUNCIL WORKSHOPS HELD SINCE 15 AUGUST 2022 COUNCIL MEETING**

There was a Workshop held on Monday 5 September 2022 and the following items were listed for discussion.

- Presentation – Department of Health & Human Services regarding Proposed Helicopter Landing Area
- Request for Rate Remission – 14 Mangana Road, Fingal
- Animal Control Report
- Street Furniture Sponsorship
- Proposed Naming of Waterfall – Walkers Falls
- Waste Transfer Station Voucher System
- Request for Sponsorship
- Mower Provided to St Marys Sports Complex
- Volunteer Strategy
- Pending Development Application Updates
- Housing Supply
- Northern Tasmania Development Corporation (NTDC) Governance

## **09/22.6.0      PLANNING AUTHORITY**

*The Mayor advised that as there are no Planning Items on the Agenda for today's Council meeting, Council is not required to act as a Planning Authority pursuant to Section 25 of the Local Government (Meeting Procedures) Regulations 2015.*

## **09/22.7.0      COUNCIL MEETING ACTIONS**

### **09/22.7.1      Outstanding Matters**

The report was received.

## 09/22.8.0 PETITIONS

Nil.

## 09/22.9.0 NOTICES OF MOTION

Nil.

## 09/22.10.0 COUNCILLOR'S QUESTIONS ON NOTICE

Nil.

## 09/22.11.0 COUNCILLOR'S QUESTIONS WITHOUT NOTICE

*Regulation 29 of the Local Government (Meeting Procedures) Regulations 2005 specifies that in putting a Question Without Notice a Councillor must not offer an argument or opinion, draw any inference or make any imputations except so far as may be necessary to explain the question.*

*The Chairperson must not permit any debate of a Question without Notice or its answer.*

### 09/22.11.1 Dogs on Leash Signage, Clr J Drummond

Councillor Drummond asked for an update about the signage for dogs on leash in township areas.

#### **Reply**

Signs on order and will be placed upon receipt.

### 09/22.11.2 St Marys Off Leash Dog Walking Area, Clr J Drummond

Councillor Drummond asked when the off leash dog walking area in St Marys is due for completion?

#### **Reply**

Fencing materials have been purchased. Councils Works department will progress construction activity as soon as ground conditions – improve, specifically to “dry-out” sufficiently to allow machinery access to the site.

## 09/22.12.0

## MAYOR'S & COUNCILLOR'S COMMUNICATIONS

### 09/22.12.1

### Mayor's Communications for Period Ending 19 September 2022

18.08.2022	<b>St Helens</b>	– Vietnam Veterans Day Memorial Service
27.08.2022	<b>St Helens</b>	– St Helens Game Fishing Club 50 <sup>th</sup> Annual Dinner and Presentation Evening
16.09.2022	<b>Devonport</b>	– Local Government Association of Tasmania (LGAT) – General Meeting and General Management Committee (GMC) Meeting
19.09.2022	<b>St Helens</b>	– Council Meeting

### 09/22.12.2

### Councillor's Reports for Period Ending 19 September 2022

*This is for Councillors to provide a report for any Committees they are Council Representatives on and will be given at the Council Meeting.*

#### St Helens and Districts Chamber of Commerce and Tourism –Clr Margaret Osborne OAM

- The AGM is tomorrow night.

#### NRM Special Committee – Clr Janet Drummond

- A meeting was held last week but did not have quorum. First attendance by the new Indigenous member of the committee.

#### East Coast Tasmania Tourism (ECTT) – Clr Barry LeFevre

- The latest tourism figures for the June quarter show 82 000 visitors stayed 227 000 nights on the East Coast. This is a 22% increase on 2019 pre Covid. Visitors are spending significantly more which is to be expected.
- Council feedback is going to be sought by ECTT regarding the activities they feel their RTO should be undertaking which will provide the most value to Councils and communities. Clr LeFevre will raise this for discussion at the Workshop in October.
- East Coast Tourism are going to recognise two individuals/businesses from Break O'Day for their outstanding contribution to tourism for the last financial year. There is a meeting of the Awards committee on Wednesday 21 September.
- The next Board meeting and AGM will be held at the Spring Bay Mill on October 24. The format for the day will be a Board meeting followed by the AGM at 3pm then special guest speakers at 4.30pm followed by 10 year celebrations of ECTT at 5.30 pm.

#### Mental Health Action Group – Clr Barry LeFevre

- Resurrected-Reboot Trauma Recovery, a 3 day course focused on healing from Service related trauma will be held in St Helens from 8-10 November. This program targets Veterans and

front line Emergency Service Personnel.

The latest Mental Health Directory has been published by Casey.

Disability Access Committee – Clr Janet Drummond

- Had a meeting approximately two weeks ago and are planning to take the beach wheelchair to the wellbeing festival to launch it.

Bay of Fires Master Plan Steering Committee – Clr Glenn McGuinness

- There will be a report in closed council.

## 09/22.13.0 BUSINESS AND CORPORATE SERVICES

### 09/22.13.1 Corporate Services Department Report

FILE REFERENCE	018\018\001\
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#### OFFICER'S RECOMMENDATION:

That the report be received.

#### INTRODUCTION:

The purpose of this report is to provide Councillors with an update of various issues which have been dealt with in the Business and Corporate Service Department since the previous Council Meeting.

#### DISCUSSION:

- The Acting Corporate Services Manager made the following points:
  - We were notified by the Audit office on Thursday afternoon that the audit visit for today, Monday 19 September has been moved to 10 October.
  - We have not received the Internal Audit report on fraud control back yet but this will be going into some depth and we will be looking for ways to improve.
  - Our investment portfolio is looking healthier with interest rate rises, will be looking at an investment policy in the future.
  - The difference in rates figures are due to a timing issue, financial figures are based on 31 August 2022 and the report was written after the first instalment due on September 6 2022.
- Councillor Whittaker questioned the final rates instalment of the 2021/22 financial year being 36% outstanding and if this is unusual?
- The Acting Corporate Services Manager advised he has not been here long enough to know this but will organise this information for Councillors.

#### COUNCIL DECISION:

09/22.13.1.186 Moved: Clr G McGuinness/ Seconded: Clr M Osborne

That the report be received.

**CARRIED UNANIMOUSLY**

### 09/22.13.2 Monthly Financial Report

FILE REFERENCE	018\018\001\
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## **OFFICER'S RECOMMENDATION:**

That the following reports for the month ending 31 August 2022 be received:

1. Profit and Loss - Summary
2. Profit and Loss – Detail
3. Balance Sheet
4. Cash Flow
5. Capital Works

## **INTRODUCTION:**

Presented to Council are the monthly financial statements.

## **DISCUSSION:**

- The Acting Corporate Services Manager advised that the new Xero accounting system is still being implemented, specifically we are still working on coding and the way money flows through the system, so some changes may still be noticed.
- The percentage of budget has been included as per Councillor McGiveron's request, we have had to shuffle things around to fit this in so the font is quite small.
- Councillor Chapple asked about the royalties and productions licence 399% variance on page 40 under operating expenses, is this a one off? The General Manager advised that we pay royalties in relation to gravel we produce and this may be a coding issue as it should sit within capital expenses not operating.
- The Acting Corporate Services Manager advised that this is part of the challenge of implementing Xero and we are working through this in fairly fine detail in conjunction with the Accountant who is onsite tomorrow.
- Councillor Drummond asked what the funds listed under St Marys Dog Park on page 45 have been spent on. The General Manager advised that he will check but possibly the materials have been purchased.

## **COUNCIL DECISION:**

**09/22.13.2.187**

Moved: Clr K Chapple/ Seconded: Clr K Wright

That the following reports for the month ending 31 August 2022 be received:

1. Profit and Loss - Summary
2. Profit and Loss – Detail
3. Balance Sheet
4. Cash Flow
5. Capital Works

**CARRIED UNANIMOUSLY**

FILE REFERENCE	040\028\002\
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**OFFICER'S RECOMMENDATION:**

That the report be received.

**INTRODUCTION:**

The purpose of this report is to provide Councillors with an update of various issues which are being dealt with by the Visitor Information Centre.

**DISCUSSION:**

- The Acting Corporate Services Manager advised the following:
  - Visitor numbers are the highest since 2009, continuing a trend that is seeing a lot of people accessing the centre.
  - We have a very self sufficient and valuable group working at the centre.
  - The projector that projects the Dragon Experience has failed. It was still under warranty and this has been paid out but we need to make a decision about the type of projector we purchase in the future which may have longer life.
- Councillor McGuinness said it is pleasing that visitor numbers have gone up dramatically but in August 2022 with 1049 visitors we still had quite a low number of sales, can you cast some light on this? The Acting Corporate Services Manager advised that people are coming in for information rather than purchases.
- Councillor Drummond wondered about the sales and asked; didn't we make a decision to decrease the amount of stock we were purchasing for the Visitors Information Centre? The General Manager advised that this is managed very carefully based on what we actually sell and a core range is still stocked. Possibly there is not as much discretionary spending at the current time.
- Councillor Chapple said she attended a recent event at Furneaux which was great and the information provided by the History Room was fantastic. Specific mention of the hand built model which was excellent.
- Mayor Tucker noted that it is really important that we understand the reason behind such an increase in numbers, they may not be spending as much but they are still relevant. We have an incredible crew that work and volunteer up there, they are a great asset to the community.

**COUNCIL DECISION:**

**09/22.13.3.188**

Moved: Clr G McGuinness/ Seconded: Clr B LeFevre

That the report be received.

CARRIED UNANIMOUSLY

**09/22.13.4 Request for Rate Remission – 14 Mangana Road, Fingal**

FILE REFERENCE	6413332
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**OFFICER’S RECOMMENDATION:**

That in accordance with the provisions of s.129 of the *Local Government Act 1993*, Council **approve a remission** as requested for the property known as 14 Mangana Road, Fingal identified as PID 6413332.

**INTRODUCTION:**

Council has received correspondence from Malahide Golf Club requesting a remission for the general rate 2023. Due to the nature of the charge, a request is required annually to remit this charge.

**DISCUSSION:**

- The Acting Corporate Services Manager advised that he received a written request to remit the general rate due to the Club’s financial situation and this has been supported by the Council for many years now.
- Councillor LeFevre stated that this is a very worthwhile application and provides a very important meeting place and recreational activity in the valley.
- Councillor Osborne agreed.

**COUNCIL DECISION:**

**09/22.13.4.189** Moved: Clr B LeFevre/ Seconded: Clr M Osborne

That in accordance with the provisions of s.129 of the *Local Government Act 1993*, Council **approve a remission** as requested for the property known as 14 Mangana Road, Fingal identified as PID 6413332.

CARRIED UNANIMOUSLY

**09/22.14.0 WORKS AND INFRASTRUCTURE**

**09/22.14.1 Works and Infrastructure Report**

FILE REFERENCE	014\002\001\
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**OFFICER’S RECOMMENDATION:**



That the report be received by Council.

**INTRODUCTION:**

This is a monthly summary update of the works undertaken through the Works and Infrastructure Department for the previous month and a summary of the works proposed for the coming month, and information on other items relating to Council’s infrastructure assets and capital works programs.

**DISCUSSION:**

- The Manager Infrastructure and Development Services advised the following:
  - He is starting to report movements at St Helens inert landfill as it is now required to report this and pay the levy under regulations. When we recover material and reuse it then we get a rebate which covers the cost of processing it.
  - Erosion barrier works at Parnella will be finished tomorrow.
  - The roundabout at Medea Street and Quail Street is now completed and is fully functional. We now need to monitor incidents in the vicinity over the next few months.
- Councillor Chapple wondered if the erosion barrier maintenance work is the work that we discussed being done with the about additional funding that was going to be used to go as far as we could along the area. The General Manager advised that we received \$500,000 in funding from the State Government which was used to complete an investigation and some works on the top first and all leftover funds were used on the base.
- Councillor Chapple asked if people can now use the area. The Manager Infrastructure and Development Services advised that the construction site signage will be removed tomorrow, the gate will be locked and the key returned to the Parks and Wildlife Service.
- Councillor Drummond asked if we have had an update from State Growth regarding the rockfall on St Marys Pass. The General Manager advised that we have not had an update from them yet.

**COUNCIL DECISION:**

**09/22.14.1.190**                      Moved: Clr J McGiveron/ Seconded: Clr M Osborne

That the report be received by Council.

**CARRIED UNANIMOUSLY**

**09/22.14.2**                      **Animal Control Report**

<b>FILE REFERENCE</b>	003\003\018\
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**OFFICER’S RECOMMENDATION:**

That the report be received by Council.

## INTRODUCTION:

This is a monthly update for animal control undertaken since the last meeting of Council.

## DISCUSSION:

- Councillor Drummond wondered how we are progressing with the applications for an animal control officer. The General Manager advised we should have an announcement in the next couple of days.

## COUNCIL DECISION:

**09/22.14.2.191**                      Moved: Clr B LeFevre/ Seconded: Clr G McGuiness

That the report be received by Council.

**CARRIED UNANIMOUSLY**

### 09/22.14.3 Street Furniture Sponsorship

<b>FILE REFERENCE</b>	004\011\005\
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## OFFICER'S RECOMMENDATION:

That Council update Council's Street Furniture Sponsorship pack to include the price of a bench seat with back at \$800.

## INTRODUCTION:

Council officers periodically receive enquiries about sponsored installation of bench seats with a back rest in public spaces. The purpose of this report is to attain Council's endorsement to list this type of seat and cost in Council's Street Furniture Sponsorship pack.

## DISCUSSION:

Nil.

## COUNCIL DECISION:

**09/22.14.3.192**                      Moved: Clr B LeFevre/ Seconded: Clr K Chapple

That Council update Council's Street Furniture Sponsorship pack to include the price of a bench seat with back at \$800.

**CARRIED UNANIMOUSLY**

#### 09/22.14.4 Proposed Naming of Waterfall – Walkers Falls

FILE REFERENCE	21/20202
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#### OFFICER'S RECOMMENDATION:

That Council supports the proposed naming an unnamed waterfall off Mathinna Plains Road on Walkers Creek as Walkers Falls.

#### INTRODUCTION:

Council has received correspondence from a member of the public who wishes to submit a request to Placenames Tasmania to name a waterfall located off Mathinna Plains Road.

The purpose of this report is for the Council to support the proposed naming of the waterfall.

#### DISCUSSION:

- The Manager Infrastructure and Development Services received a request from a member of the community to name an unnamed waterfall and this process requires Council's support.

#### COUNCIL DECISION:

**09/22.14.4.193**                      Moved: Clr G McGiveron/ Seconded: Clr L Whittaker

That Council supports the proposed naming an unnamed waterfall off Mathinna Plains Road on Walkers Creek as Walkers Falls.

#### CARRIED UNANIMOUSLY

Councillor Wright left the meeting at 10:36am

#### 09/22.15.0                      COMMUNITY DEVELOPMENT

#### 09/22.15.1                      Community Services Report

FILE REFERENCE	011\034\006\
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#### OFFICER'S RECOMMENDATION:

That the report be received.

**INTRODUCTION:**

The purpose of this report is to provide Councillors with an update of various issues which are being dealt with by the Community Services Department.

**DISCUSSION:**

- The Manager Community Services asked that Councillors please advise if they are attending the volunteering strategy launch.
- The seniors bus trip will now be going to Woolmers instead of Bicheno due to the availability of the service.
- Councillor Drummond asked when will people be notified about the trip to Woolmers. The Manager Community Services advised this will be done today.
- Councillor Whittaker enquired about whether the Break O’Day Community Triathlon went ahead this year. The Manager Community Services advised it did not run as they had no committee.
- Councillor Whittaker asked if those funds that had been allocated to them could be redirected to another group such as the Park Run? The Manager Community Services advised that it would be a Council decision and with Park Run it would need to be organised through the larger Park Run organisation and was not sure what funding requirements they have.

**COUNCIL DECISION:**

**09/22.15.1.194**                      Moved: Clr B LeFevre/ Seconded: Clr M Osborne

That the report be received.

**CARRIED UNANIMOUSLY**

Councillor Drummond left the meeting at 10:41am.

**09/22.15.2**                      **Request for Sponsorship – Bridie Crossingham**

<b>FILE REFERENCE</b>	018\019\001\
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**OFFICER’S RECOMMENDATION:**

That Council support Bridie Crossingham who has been selected to join the Elite Development Squad – Pathway Program Emerging Talent by providing a \$200 sponsorship to assist her in attending training and other associated costs.

**INTRODUCTION:**

Council has received a written request from Bridie asking whether Council is able to provide some financial sponsorship to assist with the costs of participating in the 15 week training period.

**DISCUSSION:**

- The Manager Community Services said as discussed at workshop, this is outside of the General Manager’s delegation so needs Councils support.
- Councillor LeFevre noted that this is an interesting proposal and asked does everyone know the process to go through to apply for this. Can we put \$2000 from the community grants fund aside for the purposes of these types of requests.
- Mayor Tucker advised this will need to come back to Council as a motion.

**COUNCIL DECISION:**

**09/22.15.2.195** Moved: Clr M Osborne/ Seconded: Clr K Chapple

That Council support Bridie Crossingham who has been selected to join the Elite Development Squad – Pathway Program Emerging Talent by providing a \$200 sponsorship to assist her in attending training and other associated costs.

**CARRIED UNANIMOUSLY**

Councillor Drummond returned to the meeting at 10:44am.

**09/22.15.3** **Mower Provided to the St Marys Sports Complex**

<b>FILE REFERENCE</b>	004\013\006\
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**OFFICER’S RECOMMENDATION:**

1. That Council loan the Toro Groundmaster 360 4WD mower to the St Marys Sports Complex to replace an existing mower that is no longer satisfactory for purpose; and
2. When the St Marys Sports Complex no longer have use for the Toro Groundmaster 360 4WD, it will be returned to Council to dispose of as per Council’s Asset Disposal Policy.

**INTRODUCTION:**

We have received correspondence from the St Marys Sports Complex Committee (SMSC) asking if Council is able to provide a mower that was due for replacement for them to use at the Complex.

**DISCUSSION:**

Nil.

**COUNCIL DECISION:**

**09/22.15.3.196** Moved: Clr J Drummond/ Seconded: Clr B LeFevre

1. That Council loan the Toro Groundmaster 360 4WD mower to the St Marys Sports Complex to replace an existing mower that is no longer satisfactory for purpose; and
2. When the St Marys Sports Complex no longer have use for the Toro Groundmaster 360 4WD, it will be returned to Council to dispose of as per Council's Asset Disposal Policy.

**CARRIED UNANIMOUSLY**

**09/22.15.4 Volunteer Strategy**

<b>FILE REFERENCE</b>	002\017\019\
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**OFFICER'S RECOMMENDATION:**

That Council endorse the draft Volunteer Strategy that has been developed with community.

**INTRODUCTION:**

Council has been working with Volunteering Tasmania and a group of community members to develop a Volunteer Strategy for our community.

**DISCUSSION:**

- The Manager Community Services indicated that this is a great example of how the community can lead the development of a project and asked that council endorse it. Other Councils are now asking us how we did this.

**COUNCIL DECISION:**

**09/22.15.4.197**                      Moved: Clr G McGuinness/ Seconded: Clr J Drummond

That Council endorse the draft Volunteer Strategy that has been developed with community.

**CARRIED UNANIMOUSLY**

**09/22.16.0 DEVELOPMENT SERVICES**

**09/22.16.1 Development Services Report**

<b>FILE REFERENCE</b>	031\013\003\
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**OFFICER'S RECOMMENDATION:**

That the report be received.

## INTRODUCTION:

The purpose of this report is to provide Councillors with an update of various issues which have been dealt with by the Development Services Department since the previous Council meeting.

## DISCUSSION:

- The Development Services Coordinator advised the following:
  - The Tasmanian Planning Scheme hearings have taken a substantial amount of resources and are now complete. An updated report is to come to the next council workshop.
  - Development Applications are decreasing.
  - St Marys toilet block has had many delays but it is now back on track.

## COUNCIL DECISION:

**09/22.16.1.198**                      Moved: Clr B LeFevre/ Seconded: Clr K Chapple

That the report be received.

**CARRIED UNANIMOUSLY**

**09/22.17.0**                      **GOVERNANCE**

**09/22.17.1**                      **General Manager's Report**

<b>FILE REFERENCE</b>	002\012\001\
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## OFFICER'S RECOMMENDATION:

That the General Manager's report be received.

## INTRODUCTION:

The purpose of this report is to provide Councillors with an update of various issues which are being dealt with by the General Manager and with other Council Officers where required.

## DISCUSSION:

- The General Manager advised that the Local Government Association general meeting last Friday in Devonport included mention of the Regional Strategic Partnerships. There was a focus on clusters of Councils and setting up regional offices to support each area. This is in the very early stages and is about targeted local support.

- Councillor McGuinness felt it was the way the Government was moving towards some form of amalgamation.
- The General Manager noted that as part of the Local Government Review and the associated data collection this will be the third time that we have provided some of this information to Government agencies or consultants. We were only given 10 working days to undertake most recent request.
- The East Coast Tasmania Tourism meeting which took place since the workshop focused on the Memorandum of Understanding. The Visitors Information Centre review continues to be a source of frustration.
- The Professional Development framework is available now and it is particularly good for new Councillors to be able to complete this.
- Councillor Drummond said this will be an excellent resource and asked when Break O’Day are offering Professional Development for newly elected Councillors. The General Manager advised that there are a couple of potential dates for the end of November and he will confirm dates with the Executive Assistant.

**COUNCIL DECISION:**

**09/22.17.1.199**                      Moved: Clr J McGiveron/ Seconded: Clr J Drummond

That the General Manager’s report be received.

**CARRIED UNANIMOUSLY**

Meeting adjourned at 10:53am.

Meeting resumed at 11:25am.

**09/22.17.2                      Housing Supply**

<b>FILE REFERENCE</b>	002\038\004\
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**OFFICER’S RECOMMENDATION:**

That Break O’Day Council partner with Centacare Evolve Housing in the provision of community housing within the municipality.

**INTRODUCTION:**

The following information is in relation to the Housing Project Research Report presented to Council Workshop June 2022. The Research Report presented a range of opportunities for Council to explore housing provision in the municipality. An outcome of the workshop was to provide Council with a Tier 1 Provider recommendation.

**DISCUSSION:**



- The Economic Development Officer recommended that Council partner with Centacare Evolve Housing, they currently manage over 2000 community housing dwellings in Tasmania. They have extensive community engagement work and a wellbeing program.
- Councillor Drummond commented that this is moving in a very positive direction.
- Councillor Whittaker said well done, this is something we need.

**COUNCIL DECISION:**

**09/22.17.2.200**

Moved: Clr J McGiveron/ Seconded: Clr K Chapple

That Break O’Day Council partner with Centacare Evolve Housing in the provision of community housing within the municipality.

**CARRIED UNANIMOUSLY**

**09/22.17.3**

**Northern Tasmania Development Corporation (NTDC) - Governance**

<b>FILE REFERENCE</b>	004\019\001\
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**OFFICER’S RECOMMENDATION:**

That Council:

1. Agree to initiate/support an amendment of the Northern Tasmanian Development Corporation (NTDC) Constitution to incorporate a Representatives Group; and
2. Request the NTDC Board to draft the recommended constitutional changes in collaboration with the Member Council General Managers/Chief Executive Officer for the further consideration of the member Councils.

**INTRODUCTION:**

Council currently supports NTDC through the Members Agreement 2020-2023 which committed Council to participation in NTDC for three years which will conclude on 30 June 2023. Following the resignation of the Chairperson three months ago, it was felt that now would be an opportune time to examine the Board structure and connection to member Councils to ensure that the structure and approach is ‘fit for purpose’ moving forward. There have been some occasions over the last few years where the connection of the Board to member Councils has been questioned and adjustments to the relationship mooted.

**DISCUSSION:**

- The General Manager noted the following:

- That this relates to a review of governance arrangements around NTDC and felt this is an opportune time to look at the structure and ensure it is fit for purpose moving forward.
  - This is a chance to fine tune it a little more and have looked at other organisations including Taswater and Cradle Coast. Taswater is one that has been seen as relevant, in particular the Letter of Expectations.
  - He would like to acknowledge that over the last 18 months they have delivered well for the Northern region, members unanimously agreed that they value the role of the NTDC but amendment to the constitution is needed.
- Mayor Tucker indicated that they had been through a lot of turmoil and self examination for improvement, it has had hiccups but they have learnt from them and at the last election NTDC achieved good outcomes for Northern Tasmania. A strong Northern Tasmania has fantastic benefits for our community as it unites a group of Councils fighting for what we need as one voice.
  - Councillor LeFevre fully supports the recommendation to help ensure the organisation is more sustainable.
  - Councillor Drummond said they are in a very different place compared to eight years ago, they have really shown they can bring benefit to the Northern region.
  - The General Manager said this demonstrates the maturity of all the parties to work through opportunities for continuous improvement. We find that the structure with Taswater is beneficial and would like to replicate this.

#### **COUNCIL DECISION:**

**09/22.17.3.201**

Moved: Clr B LeFevre/ Seconded: Clr M Osborne

That Council:

1. Agree to initiate/support an amendment of the Northern Tasmanian Development Corporation (NTDC) Constitution to incorporate a Representatives Group; and
2. Request the NTDC Board to draft the recommended constitutional changes in collaboration with the Member Council General Managers/Chief Executive Officer for the further consideration of the member Councils.

**CARRIED UNANIMOUSLY**

*Pursuant to Regulation 15(1) of the Local Government (Meeting Procedures) Regulations 2015 that Council move into of Closed Council.*

Moved: Clr L Whittaker/ Seconded: Clr K Chapple

**CARRIED UNANIMOUSLY**

# IN CONFIDENCE

**09/22.18.0**      **CLOSED COUNCIL**

**09/22.18.1**      **Confirmation of Closed Council Minutes – Council Meeting 15 August 2022**

**09/22.18.2**      **Outstanding Actions List for Closed Council**

**09/22.18.3**      **Bay of Fires Master Plan – Consultants Contract – Closed Council Item Pursuant to Section 15(2)D of the Local Government (Meeting Procedures) Regulations 2015**

## **COUNCIL DECISION:**

### **TO BE PUBLISHED IN THE PUBLIC MINUTES:**

**09/22.18.3.CC**      Moved: Clr B LeFevre/ Seconded: Clr G McGuiness

That Council award the Contract for the preparation of the Bay of Fires Master Plan to Hansen subject to conditions.

### **CARRIED UNANIMOUSLY**

Mayor Tucker thanked everyone for their attendance and declared the meeting closed at 11:45am.

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**MAYOR**

.....  
**DATE**