



● Draft ● Not started ● Behind ● On Track ● Overdue ● Complete → Direct Alignment --- Indirect Alignment

BREAK O'DAY COUNCIL PLAN

COMMUNITY

Start Date	Due Date	Goal
01/07/2020	01/07/2028	Strategy 1.1 Create an informed and involved community by developing channels of communication.: 30 to 100
01/07/2022	30/06/2023	→ Key Focus Area 1.1.1 Communication: Improve and develop communication processes that lead to the community feeling more informed and involved.: 100%
01/07/2022	30/06/2023	→ Actions 1.1.1.1 Community Engagement Strategy - Report back to the community on the finalisation of the Community Engagement Strategy.
01/07/2022	30/06/2023	→ Actions 1.1.1.2 Communications - Ensure communication methods are diverse so to reach a broad range of community members.
01/07/2022	30/06/2023	→ Actions 1.1.1.3 Email Databases - Continue to grow and develop email databases to be used for direct communication with our community.
01/07/2022	30/06/2023	→ Actions 1.1.1.4 Website - Review website content to ensure it is accessible and easy to understand with a focus on Planning, Building and Economy sections.
01/07/2020	01/07/2028	Strategy 1.2 Build community capacity by creating opportunities for involvement or enjoyment that enable people to share their skills and knowledge.: 30 to 100
01/07/2022	30/06/2023	→ Key Focus Area 1.2.1 Events and Activities: Create a culture of volunteering and support to enable vibrant and sustainable events, activities and community groups.: 100%
01/07/2022	30/06/2023	→ Actions 1.2.1.1 Environmental Awareness - Encourage and improve the sustainable enjoyment, use and care of the natural environment with communications and support for activities.
01/07/2022	30/06/2023	→ Actions 1.2.1.2 Community Event Support - Assist the community with event delivery by providing support and assistance with planning, approvals processes, COVID-19 compliance and arrangements for Council assistance and resources.
01/07/2022	30/06/2023	→ Actions 1.2.1.3 Event Attraction - Actively promote the Break O'Day Municipality as an event destination and work with event organisers and organisations to develop and attract new events to the area.
01/07/2022	31/10/2022	→ Actions 1.2.1.4 Sustainable Events - Promote and support best practice sustainable events and implementation of the Soft Plastics policy on Council land.
01/07/2022	30/06/2023	→ Actions 1.2.1.5 Festival of Wellbeing - Support the development and delivery of the Festival of Wellbeing, designed with our community to meet shared aims.

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01/07/2022	30/06/2023	→Actions 1.2.1.6 Mountain Bike Events - Work with local community and interested organisations to develop a sustainable Mountain Bike event for the St Helens Network.
01/07/2022	30/06/2023	→Key Focus Area 1.2.2 Volunteering - Build community sustainability and inclusion through a culture of volunteering and support within our community.: 100%
01/07/2022	30/06/2023	→Actions 1.2.2.1 Volunteer Strategy - Develop and adopt a Volunteer Strategy developed through a co-design process with the community.
01/07/2022	30/06/2023	→Actions 1.2.2.2 Strategy Implementation - Implement and promote the Volunteer Strategy for Break O'Day.
01/07/2022	30/06/2023	→Actions 1.2.2.3 Opportunity Promotion - Promote volunteering opportunities and the stories of volunteers.
01/07/2022	30/06/2023	→Actions 1.2.2.4 Emergency Management Volunteers - Work with agencies to undertake training with people who have responded to Council's call out for volunteers with regard to emergency situations.
01/07/2020	01/07/2028	Strategy 1.3 Foster and support leadership within the community to share the responsibility for securing the future we desire.: 30 to 100
01/07/2022	30/06/2023	→Key Focus Area 1.3.1 Community and Council Collaboration: Work within a community engagement framework which defines the relationship between the community and Council in decision making and project delivery.: 100%
01/07/2022	30/06/2023	→Actions 1.3.1.1 Implement Community Engagement Strategy - Ensure the Community Engagement Strategy is accessible to the public and processes understood.
01/07/2022	30/06/2023	→Actions 1.3.1.2 Customer Feedback - Develop and promote methods for easy customer feedback and contact with Council.
01/07/2022	30/06/2023	→Actions 1.3.1.3 Local Township Plans - Complete the development of new Local Township Plans in consultation with the communities.
01/07/2022	30/04/2023	→Actions 1.3.1.4 Arts & Cultural Strategy - Work with the community to review the Strategy and reflect changes in an update of the document.
01/07/2022	30/04/2023	→Actions 1.3.1.5 Hub 4 Health Building - Develop the use of The Hub 4 Health building through a co-design process with the community.
01/07/2020	01/07/2028	Strategy 1.4 Foster a range of community facilities and programs which strengthen the capacity, wellbeing and cultural identity of our community.: 30 to 100
01/07/2022	30/06/2023	→Key Focus Area 1.4.1 Wellbeing - Support and enhance community wellbeing through shared understandings, and opportunities for people to get involved, connect, build on strengths, and feel a sense of belonging in Break O'Day.
01/07/2022	30/06/2023	→Actions 1.4.1.1 Wellbeing Pilot Project - Support the implementation of the Break O'Day Community Wellbeing Pilot Project and related project activities.
01/07/2022	30/06/2023	→Actions 1.4.1.2 Wellbeing Actions - Partner with the community to identify, design and deliver wellbeing actions and activities.

ECONOMY

Start Date	Due Date	Goal
01/07/2020	01/07/2028	Strategy 2.1 Develop and highlight opportunities which exist and can be realised in a manner that respects the natural environment and lifestyle of the Break O'Day area.: 30 to 100
01/07/2022	30/06/2023	↳ Key Focus Area 2.1.1 Opportunities - Identify and realise opportunities that develop and support the Break O'Day economy in a sustainable manner.: 100%
01/07/2022	30/06/2023	↳ Actions 2.1.1.1 Prospectus - Update the Prospectus with latest Census data and promote.
01/07/2022	30/04/2023	↳ Actions 2.1.1.2 Economic and Tourism Strategies - Undertake a review of the existing Break O'Day Economic Development Strategy and Tourism Strategy for Council consideration.
01/07/2022	30/06/2023	↳ Actions 2.1.1.3 Business Opportunities - Research and examine opportunities that could create jobs in Break O'Day (BOD).
01/07/2022	01/10/2022	↳ Actions 2.1.1.4 Review website information on the Break O'Day Council website and establish a 'Business Development' page.
01/07/2022	01/09/2022	↳ Actions 2.1.1.5 Understanding Local Business - promote a regular business survey that allows Council to understand the needs of businesses and local economic trends.
01/07/2022	30/06/2023	↳ Actions 2.1.1.6 Economic Development Assistance - Provide support for new and existing businesses wishing to establish or expand activities.
01/07/2022	30/06/2023	↳ Actions 2.1.1.7 Circular Economy - Examine opportunities to participate in projects focused on developing the Circular Economy at the regional and local level.
01/07/2022	30/06/2023	↳ Actions 2.1.1.8 Employment Barriers - Support the activities of Break O'Day Employment Connect (BODEC) Regional Jobs Hub Board which focusses on facilitating employment outcomes and addressing the barriers to employment.
01/07/2022	31/03/2023	↳ Actions 2.1.1.9 Industrial Land Use Study -Complete Industrial Land Use Strategy which identifies Demand, Needs, Limitations and Opportunities for Industrial Expansion for Break O'Day Council.
01/07/2022	30/06/2023	↳ Actions 2.1.1.10 Marketing - Work with Tourism Agencies and the Break O'Day Chamber of Commerce & Tourism to ensure that Break O'Day is represented in interstate and international marketing campaigns.
01/07/2022	30/06/2023	↳ Actions 2.1.1.11 Visitor Information Provision - Work with East Coast Tasmania Tourism (ECTT) to Strategically review the provision of visitor information services in Break O'Day.
01/07/2022	28/02/2023	↳ Actions 2.1.1.12 Bay of Fires Master Plan - Support and participate in the process to develop a Master Plan for the Bay of Fires area.
01/07/2020	01/07/2028	Strategy 2.2 Provision of relevant training and skills development programs to create a workforce for the future that meets the changing needs of business. (Copy): 30 to 100
01/07/2020	01/07/2028	Strategy 2.3 Create a positive brand which draws on the attractiveness of the area and lifestyle to entice people and businesses to live and work in Break O'Day. (Copy): 30 to 100
01/07/2022	30/06/2023	↳ Key Focus Area 2.3.1 Brand - Understand and communicate the unique characteristics and differences of our communities and the Break O'Day area to foster a sense of pride and authenticity. (Copy): 100%
01/07/2022	30/06/2023	↳ Actions 2.3.1.1 Township Brand - Engage with Township communities in order to understand the uniqueness of their communities and develop a brand identity.
01/07/2022	30/06/2023	↳ Actions 2.3.1.2 Communications - Communicate individual township identities to Tourism bodies and other stakeholders.
01/07/2020	01/07/2028	Strategy 2.4 Support and encourage innovation and growth in the economy through local leadership; infrastructure provision; support services and customer focused service delivery. (Copy): 30 to 100
01/07/2022	30/06/2023	↳ Key Focus Area 2.4.1 Population - Monitor changes in an ageing population in order to understand and address challenges and opportunities this creates. (Copy): 100%
01/07/2022	30/06/2023	↳ Actions 2.4.1.1 Population Analysis - Undertake a review of the Break O'Day Population Analysis to reflect the outcomes from the 2021 Census.
01/07/2022	31/12/2022	↳ Actions 2.4.1.2 Population Strategy - Develop Strategy to address BODC's Ageing Population.
01/07/2022	30/06/2023	↳ Key Focus Area 2.4.2 Housing - Develop an understanding of housing needs; advocate for and facilitate the construction of a range of housing solutions. (Copy): 100%

Start Date	Due Date	Goal
01/07/2022	30/06/2023	→Actions 2.4.2.1 Housing Strategy - Develop a strategy that examines what the housing opportunities and challenges are in Break O'Day.
01/07/2022	31/12/2022	→Actions 2.4.2.2 Housing Needs Assessment - advocate for the Tasmanian Government to complete a housing needs assessment for the East Coast.
01/07/2022	30/06/2023	→Actions 2.4.2.3 State Housing Strategy - Participate in the development of the Tasmanian Government's Housing Strategy.
01/07/2022	30/06/2023	→Actions 2.4.2.4 Aged Housing - Pursue investment in construction of Independent Living Units in the area.
01/07/2022	30/06/2023	→Actions 2.4.2.5 Council Investment - Examine opportunities for greater Council involvement in the provision of housing.
01/07/2022	31/12/2022	→Actions 2.4.2.6 Public and Emergency Housing - Lobby and work with the State Government and housing providers to build new affordable housing and emergency housing.

ENVIRONMENT

Start Date	Due Date	Goal
01/07/2020	01/07/2028	Strategy 3.1 Ensure the necessary regulations and information is in place to enable appropriate use and address inappropriate actions.: 30 to 100
01/07/2022	30/06/2023	↳ Key Focus Area 3.1.1 Appropriate Development: Encourage sensible and sustainable development through sound land use planning, building and design.: 100%
01/07/2022	30/06/2023	↳ Actions 3.1.1.1 Flood Prone Area Procedures - Incorporate flood risk mapping in land use development strategy, controls and associated procedures to ensure flood-prone hazard areas are developed and used appropriately.
01/07/2022	30/06/2023	↳ Actions 3.1.1.2 Regional Land Use Strategy - Actively participate in and support the review of the Northern Tasmania Regional Land Use Strategy.
01/07/2022	31/12/2022	↳ Actions 3.1.1.3 Tasmanian Planning Scheme - Progress the Approval of the Local Provisions Schedule in accordance with requirements of the Tasmanian Planning Commission.
01/07/2022	15/08/2022	↳ Actions 3.1.1.4 Strategic Land Use Review - Undertake a review of strategic land use documents with a focus on population, township expansion, rural living and industrial land availability.
01/07/2022	30/06/2023	↳ Actions 3.1.1.5 State Planning Policy - Participate in review of State Planning Policy by providing comments associated with the review of Regional Land Use Strategy (RLUS), State Planning Provisions and State Planning Policies.
01/07/2020	01/07/2028	Strategy 3.2 Increase the community's awareness of the natural environment, the pressures it faces and actions we can take to sustain it and what it provides.: 30 to 100
01/07/2020	01/07/2028	Strategy 3.3 Undertake and support activities which restore, protect and access the natural environment which enables us to care for, celebrate and enjoy it.: 30 to 100
01/07/2022	30/06/2023	↳ Key Focus Area 3.3.1 Land and Water Management - Develop and implement strategies and activities that prevent land degradation and improve water quality within our rivers, estuaries and coastal areas.: 100%
01/07/2022	30/06/2023	↳ Actions 3.3.1.1 Land and Water Management Activities - Secure financial and human resources for projects to repair land, water and coastal resources and safeguard their health and productivity.
01/07/2022	30/06/2023	↳ Actions 3.3.1.2 Weed Management - Implement Weed Action Plan priorities to control weeds on Council land and roadsides; coordinating with other land managers; providing biosecurity advice, education, communication and compliance services and support.
01/01/2023	30/06/2023	↳ Actions 3.3.1.3 Weed Action Plan - Implement the serrated tussock control project and update and review weed priorities and strategies for Break O'Day and the community.
01/07/2022	31/12/2022	↳ Actions 3.3.1.4 Cat Management - Implement local priorities with community and regional partners to achieve Responsible Cat Ownership outcomes using the Northern Tasmania Regional Cat Management Strategy.
01/07/2022	30/06/2023	↳ Actions 3.3.1.5 Dog Management - Apply Dog Management Policy collaboratively with the community and Parks & Wildlife Service and prepare for policy review in 2023/2024.
01/07/2022	30/06/2023	↳ Actions 3.3.1.6 Catchment and River Management - Identify catchment, water quality & riparian issues & management problems including for Georges Bay & facilitate projects to improve water management, rivercare, landholder involvement & protect priority waterways & resources.
01/07/2022	31/12/2022	↳ Actions 3.3.1.7 Lower George Flood Risks - Complete Impact Assessment Project with community to identify consequences and management options for likely changes in river course over the floodplain.
01/07/2022	31/12/2022	↳ Actions 3.3.1.8 St Marys Flood Risk Management Plan - Work with SES on a Community Protection Flood Guide and Response Plan to implement Response and Preparedness priorities.
01/07/2022	30/06/2023	↳ Actions 3.3.1.9 Natural Resource Management Committee - Objectives and priorities of the Environment and NRM Strategy achieved through oversight of the Break O'Day Council NRM Committee and five year Action Plan.
01/07/2020	01/07/2028	Strategy 3.4 Recognise and alleviate the issues and risks to the environment from our use and the risk to us from a changing environment (for example flood and fire).: 30 to 100

Start Date	Due Date	Goal
01/07/2022	30/06/2023	→Key Focus Area 3.4.1 Climate Change - Understand, address and evaluate the challenges of climate change in Break O'Day and develop and implement mitigation strategies.: 100%
01/07/2022	30/06/2023	→Actions 3.4.1.1 Climate Change Action Plan - Collaborate in the Northern Councils Climate Change Action partnership to develop & implement local priorities & opportunities for climate change mitigation & adaptation action to implement within Council & to support in the community.
01/07/2022	30/06/2023	→Actions 3.4.1.2 Council Emissions - Develop a simple Green House Gas (GHG) emissions accounting tool with Northern Councils Climate Change Action Program support and begin monitoring Council's emissions to identify opportunities for Climate Change mitigation.
01/07/2022	30/06/2023	→Actions 3.4.1.3 Activating Break O'Day - Communicate with the community, industry and governments and within Council to raise awareness of Climate Change challenges facing everyone and the strategies, cooperation needed and shared risks.
01/07/2022	30/06/2023	→Actions 3.4.1.4 Responding to Climate Change - Secure financial and human resources for mitigation and adaptation projects locally and regionally to support the Northern Councils Climate Change Action partnership.

INFRASTRUCTURE

Start Date	Due Date	Goal
01/07/2020	01/07/2028	Strategy 4.1 Be proactive infrastructure managers by anticipating and responding to the growing and changing needs of the community and the area.: 30 to 100
01/07/2022	30/06/2023	↳ Key Focus Area 4.1.1 Community Facilities: Provide community facilities that encourage participation and supports the lifestyle of residents and growing visitor numbers.: 100%
01/07/2022	30/06/2023	↳ Actions 4.1.1.1 St Helens Sports Complex Master Plan - Complete user consultation and review of Master Plan prior to adoption by Council. Scope and prepare capital estimates for use in forward planning.
01/07/2022	31/12/2022	↳ Actions 4.1.1.2 Marine Facilities Strategy-Complete the development of a Strategy for the management & development of marine infrastructure around Georges Bay including land based facilities integral to the infrastructure-Include the provision of identified project cost estimates
01/07/2022	31/03/2023	↳ Actions 4.1.1.3 St Helens Foreshore Activation Plan - Complete a review of existing St Helens Foreshore Master Plans and consolidate taking into account the outcome of the Marine facilities Strategy.
01/07/2022	30/06/2023	↳ Actions 4.1.1.4 Black Summer Bushfire Recovery Program: New Community Shed, Fingal - Complete consultation, conceptual drawings, obtain planning and building approval shovel ready for next financial year.
01/07/2020	01/07/2028	Strategy 4.2 Work with stakeholders to ensure the community can access the infrastructure necessary to maintain their lifestyle.: 30 to 100
01/07/2022	30/06/2023	↳ Key Focus Area 4.2.1 Towns: Create townships that are vibrant and welcoming through improvements to infrastructure such as streetscapes, parking, safety and signage.: 100%
01/07/2022	30/11/2022	↳ Actions 4.2.1.1 St Helens Streetscape - Undertake construction of the next stage of the St Helens Streetscape Project including the upgrade of The Esplanade / Cecilia Street intersection - an Local Roads & Community Infrastructure (LRCI) Program - Phase 3 project.
01/07/2022	31/03/2023	↳ Actions 4.2.1.2 Streetscape Design - Develop a streetscape design and costing for the northern end of Cecilia Street, St Helens.
01/07/2022	31/03/2023	↳ Actions 4.2.1.3 St Marys Parking Strategy - Develop a car parking strategy for St Marys providing a long term plan for off-street parking.
01/07/2022	31/03/2023	↳ Actions 4.2.1.4 St Helens Parking Strategy - Develop a car parking strategy for St Helens providing a long term plan for off-street parking.
01/07/2020	01/07/2028	Strategy 4.3 Develop and maintain infrastructure assets in line with affordable long-term strategies.: 30 to 100
01/07/2022	30/06/2023	↳ Key Focus Area 4.3.3 Recreational Facilities: Support an outdoor, active and healthy lifestyle for residents and visitors through a range of recreational facilities including walking trails, bike trails and other identified infrastructure.: 100%
01/07/2022	31/12/2022	↳ Actions 4.3.3.1 St Helens to Binalong Bay Link - Complete the project to a shovel ready stage and pursue funding opportunities to enable construction.
01/07/2022	30/06/2023	↳ Actions 4.3.3.2 St Helens MTB Network - Examine opportunities to evolve the network to enhance its attractiveness.
01/07/2022	31/12/2022	↳ Actions 4.3.3.3 St Helens Pump Track - Examine the options for the construction of a Pump Track and progress construction.
01/07/2022	30/06/2023	↳ Actions 4.3.3.4 Black Summer Bushfire Recovery Program: St Marys Indoor Recreation Complex - Complete community consultation, concept drawings and commence building application drawing set.
01/07/2022	16/12/2022	↳ Actions 4.3.3.5 Recreational Trails Strategy - Complete the development of the Strategy including adoption by Council.
01/07/2022	30/06/2023	↳ Key Focus Area 4.3.1 Roads and Streets:Develop a well-maintained road network that recognises the changing demands and requirements of residents and visitors.: 100%
01/07/2022	30/06/2023	↳ Actions 4.3.1.1 State Road Network - Pursue upgrades to State Government road infrastructure assets (Tasman Highway, Esk Main Road & Binalong Bay Road) to improve safety and reliability: Result, network quality.
01/07/2022	31/12/2022	↳ Actions 4.3.1.2 Blackspot Projects - Review reported accidents and incident statistics held by the Department of State Growth for Councils road network to identify candidate Black Spot Funding projects. Prepare submissions where program criterion for funding is met.
01/07/2022	30/06/2023	↳ Actions 4.3.1.3 Transport Master Plan - Update the Transport Master Plan 2013-2018.
01/07/2022	30/06/2023	↳ Key Focus Area 4.3.2 Waste Management - Provide access to affordable services and facilities that foster a circular economy approach to Waste Management.: 100%
01/07/2022	30/06/2023	↳ Actions 4.3.2.1 Waste Education - Develop communications that fosters the Reduce, Reuse and Recycle principals.

Start Date	Due Date	Goal
01/07/2022	30/06/2023	→ Actions 4.3.2.2 Re-Use and Recycling Options – Investigate inert material re-use and recycling options, avoiding landfilling and to reduce operational cost.
01/07/2022	31/03/2023	→ Actions 4.3.2.3 Inert Landfill Resource Recovery - Investigate the feasibility and cost effectiveness to separate recyclable plastics placed at Councils Waste Transfer Stations for bulk shredding and transport to Tasmania recyclers.
01/07/2022	30/06/2023	→ Actions 4.3.2.4 State Waste Action Plan – participate at a regional level to progress resource recovery initiatives that support and drive a Circular Economy.
01/07/2022	30/06/2023	→ Actions 4.3.2.5 Scamander Inert Waste Landfill - Develop Scamander Waste Transfer as an Inert Landfill Site - secure environmental regulatory approvals to enable progression to the landfill design and costing.
01/07/2022	30/06/2023	→ Actions 4.3.2.6 Container Deposit Scheme - Partner with State Government endorsed CSR Network operators for the possible utilisation of Councils St Helens, Scamander and St Marys Waste Transfer Stations as container deposit and refund sites.
01/07/2022	01/01/2023	→ Actions 4.3.2.7 Single Use Plastics Policy – Oversee policy implementation within Council operations and for sponsored and non-sponsored events in Council operated buildings or land.

SERVICES

Start Date	Due Date	Goal
01/07/2020	01/07/2028	Strategy 5.1 Improve accessibility to a range of quality services and programs by advocating and pursuing for local delivery.: 30 to 100
01/07/2022	30/06/2023	→Key Focus Area 5.1.1 Youth: 100%
01/07/2022	30/06/2023	→Actions 5.1.1.1 YCONNECT & Council - Participate as the Council Representative on the YCONNECT Working Group, providing support, facilitation & encouraging the participation/engagement of young people. Learning the functions of Local Government & how to influence Council decisions.
01/07/2022	30/06/2023	→Actions 5.1.1.2 Youth Strategy - Co-Design a Youth Strategy with community for Break O'Day.
01/07/2022	30/06/2023	→Actions 5.1.1.3 THRIVE - Maintain working relationship with THRIVE and participate in the activities which benefit the community.
01/07/2022	30/06/2023	→Key Focus Area 5.1.2 Health and Mental Health - Improve health and mental health outcomes by ensuring programs reflect community needs and are accessible and inclusive.: 100%
01/07/2022	30/06/2023	→Actions 5.1.2.1 Local Services - Strengthen relations with Royal Flying Doctor Service (RFDS) to ensure the number of services to be delivered within our community continues to grow.
01/07/2022	30/06/2023	→Actions 5.1.2.2 Mental Health - Participate in networks and activities to advocate for, and support delivery of, mental health initiatives and outcomes for our community.
01/07/2022	30/06/2023	→Actions 5.1.2.3 Leadership and Advocacy - Provide local leadership, advocacy and connection for service providers and community on health, mental health and wellbeing to ensure provision of services reflects community needs.
01/07/2020	01/07/2028	Strategy 5.2 Work collaboratively to ensure services and service providers are coordinated and meeting the actual and changing needs of the community. (Copy): 30 to 100
01/07/2022	30/06/2023	→Key Focus Area 5.2.1 Education Skills and Training - Improve employment pathways and outcomes and greater personal development through delivery of programs locally which meet the needs of Industry and the community.: 100%
01/07/2022	30/06/2023	→Actions 5.2.1.1 Skills Delivery - Work with Break O'Day Employment Connect (BODEC) in relation to the delivery of skills training needed to support job seekers and industry.
01/07/2022	30/06/2023	→Actions 5.2.1.2 Trade Training Centre - Work with stakeholders and local High Schools to establish a range of Vocational Education & Training (VET) programs and other training delivery in line with the intended purposes of this Centre.
01/07/2022	30/06/2023	→Key Focus Area 5.2.2 Access and Inclusion - Foster a culture of inclusion within our community by facilitating equitable access to opportunities, information and services.: 100%
01/07/2022	30/06/2023	→Actions 5.2.2.1 Foster Opportunities - Provide leadership and work in partnership with community and service providers to create inclusive and equitable opportunities for everyone to feel valued and contribute meaningfully to their community.
01/07/2022	30/06/2023	→Actions 5.2.2.2 Equitable Access - Advocate for, support, and facilitate actions to improve access to services, information and opportunities.
01/07/2020	01/07/2028	Strategy 5.3 Ensure Council services support the betterment of the community while balancing statutory requirements with community and customer needs.: 30 to 100

CORPORATE PLANNING ACTIVITIES PLAN

FINANCIAL ACCOUNTABILITY

Start Date	Due Date	Goal
01/07/2022	30/06/2023	Financial Sustainability: 100%
01/07/2022	30/06/2023	→ Grant Funding- Secure grant funding through competitive processes totalling \$250,000 which assists Council to achieve its identified priorities with an over success rate of 75%.: 100%
01/07/2022	30/06/2023	→ Revenue Generation - Identify opportunities to generate alternative revenue sources and secure a better return on the Cash holdings of Council.: 100%
01/07/2022	30/06/2023	→ Value for Money Reviews - Undertake reviews of operational activities to identify revenue opportunities, cost savings of \$40,000 and process improvements resulting in savings of 500 hours.: 100%
01/07/2022	30/06/2023	Financial Management: 100%
01/07/2022	30/06/2023	→ Audit Panel - Meetings facilitated in accordance with legislative requirements, responding to all recommendations of the Panel.: 100%
01/07/2022	30/09/2022	→ Long Term Financial Plan (LTFP) - Review of the Plan completed to reflect updated Four (4) Year Capital Works & Projects Budget and Asset Management Plan and updated Plan adopted by Council.: 100%
01/10/2022	31/03/2023	→ Internal Audit - System audits scheduled are completed, recorded and reported for the following: Annual maintenance statement; Community grants; Wages & HR; Planning advice.: 100%

HUMAN RESOURCES / TRAINING/ WORK HEALTH & SAFETY

Start Date	Due Date	Goal
01/07/2022	30/06/2023	Workforce Plan - Following completion of the Works Department service delivery review, complete and commence implementation of the Plan to address succession requirements and an ageing workforce.: 100%
01/07/2022	30/06/2023	Elected Members: 100%
01/07/2022	01/06/2023	→ Professional Development - Facilitate participation of Councillors in Professional Development through the program being developed by the Local Government Division and the development of a training plan for individual Councillors.: 100%
01/10/2022	31/12/2022	→ Councillor Induction - develop and deliver an induction program for Councillors following the Council elections.: 100%
01/07/2022	30/06/2023	Council Advocacy: 100%
01/10/2022	31/12/2022	→ State Budget - Provide a submission to the 2023 - 2024 State Budget community consultation process advocating for local priorities.: 100%
01/07/2022	30/06/2023	Wellbeing Program: 100%
01/07/2022	30/06/2023	→ Workplace Wellbeing - Finalise and implement a Mental Health and Wellbeing Plan for Council staff that creates a mentally safe workplace.: 100%
01/07/2022	30/06/2023	→ Employee Wellbeing - Consult with workers to identify and implement actions to support wellbeing and a mentally safe workplace in accordance with the Mental Health and Wellbeing Plan.: 100%

CORPORATE RISK

Start Date	Due Date	Goal
01/07/2022	30/06/2023	Risk Management/Work Health & Safety: 100%
01/07/2022	30/06/2023	→Risk Register Review - Review risk register twice a year for high risks, annually for all others.: 100%
01/07/2022	30/06/2023	→Workplace Safety - Ensure that Risk Management processes identify and manage psychological risk.: 100%
01/08/2022	31/10/2022	→Risk Management Framework - undertake an external review of Risk Management and report on implementation of recommendations.: 100%
01/07/2022	30/06/2023	→Risk Reporting - Risk updates and activities are regularly reported to management, Council and Audit Panel.: 100%
01/07/2022	30/06/2023	→Workplace Safety - Ensure that the necessary systems are in place to reduce the likelihood of incidents of injury and illness in the workplace.: 100%

ORGANISATIONAL EFFICIENCY

Start Date	Due Date	Goal
01/07/2022	30/06/2023	Local Government Reform: 100%
01/07/2022	30/06/2023	↳ Local Government Reform - Participate actively in the Future of Local Government Review process with a focus on achieving the best outcome for the Break O'Day area.: 100%
01/07/2022	30/06/2023	↳ Northern Region Shared Services - Pursue joint procurement opportunities involving Northern Region Councils.: 100%
01/07/2022	30/06/2023	Break O'Day Organisation: 100%
01/11/2022	28/02/2023	↳ Service Delivery Review Development Services - examine the opportunity to undertake a service delivery review focussed on development related activities.: 100%
01/07/2022	30/09/2022	↳ Service Delivery Review Works Department - complete a review of Works Department activities and implement the outcomes.: 100%
01/07/2022	30/06/2023	↳ Community Engagement Strategy - Ensure Community Engagement Strategy is embedded in Council's engagement activities.: 100%
01/07/2022	30/06/2023	↳ Plain English Communication - Ensure all staff are aware of plain english guides and tools and are using the Style and Communication Guides.: 100%
01/07/2022	30/06/2023	Management Systems: 100%
01/07/2022	30/06/2023	↳ Cascade - Progress with integration of Cascade as the key platform for managing day-to-day activities with a focus on project management.: 100%
01/07/2022	30/06/2023	↳ Cascade Community Dashboard - ensure the community dashboard is operating on Council's website.: 100%
01/07/2022	30/06/2023	↳ Welcome Pack - Review and redevelop the welcome pack for new residents.: 100%
01/07/2022	30/06/2023	Customer Service: 100%
01/07/2022	30/06/2023	↳ Access to Information - Ensure staff understand where they and customers can access Council information.: 100%
01/03/2023	31/03/2023	↳ Customer Service - Investigate and report on options for improving customer service telephone enquiries, particularly with staff Working From Home.: 100%
01/04/2023	30/04/2023	↳ Customer Satisfaction - Research and develop a report in relation to options to monitor customer satisfaction.: 100%
01/07/2022	30/06/2023	Asset Management: 100%
01/07/2022	30/06/2023	↳ System Refinement - Develop and Refine Asset Management System including integration of all Council assets.: 100%
01/09/2022	31/12/2022	↳ MTB Asset Management Plan - develop 10 year asset management plan.: 100%
01/07/2022	30/06/2023	Public & Environmental Health: 100%
01/07/2022	31/03/2023	↳ New Municipal By-Law - Progress Development of Municipal By-Law which controls Keeping of Life Stock, Waste Disposal Site Controls & Caravans within the Municipality.: 100%
01/07/2022	30/06/2023	↳ Food Premises - Deliver a regular program of Food Premises inspections.: 100%
01/07/2022	30/06/2023	↳ Water Quality Monitoring - Undertake monitoring and reporting in recreational waters.: 100%
01/07/2022	30/06/2023	Stakeholder Management: 100%
01/07/2022	30/06/2023	↳ Local Government Association of Tasmania (LGAT) and Australian Local Government Association (ALGA) - Participate actively at the State and National level in Local Government matters including policy development.: 100%
01/07/2022	30/06/2023	↳ Northern Tasmania Development Corporation (NTDC) - Participate in NTDC activities focused on developing the regional economy.: 100%
01/07/2022	30/06/2023	↳ Legislative Reviews - Participate in reviews of legislation affecting Local Government.: 100%
01/07/2022	30/11/2022	↳ Planning Authority Delegation Review - Review of Delegations for Planning Authority Decisions with a aim to reduce unnecessary decision making processes and reporting for Planning items.: 100%
01/07/2022	30/06/2023	Organisational Efficiency: 100%
01/07/2022	30/06/2023	↳ Organisational Efficiency - Include consideration of access and inclusion best practices into reviews of Council's systems and processes.: 100%
01/07/2022	30/06/2023	Emergency Management: 100%
01/07/2022	30/06/2023	↳ Municipal Emergency Management Plan - Review and adopt the Plan in line with the Tasmanian Emergency Management Plan: 100%

