



**REQUEST FOR QUOTE**

**FUMIGATION OF COUNCIL BUILDINGS**

**MUNICIPALITY WIDE**

**CLOSING DATE 3<sup>rd</sup> November 2023, 3pm.**

Enquiries can be made to:

**Kristina Freshney**  
Break O'Day Council  
32-34 Georges Bay Esplanade  
St Helens TAS 7216  
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## **1 REQUEST FOR QUOTE**

Break O'Day Council is seeking quotes for one-off fumigation of Council Buildings within the Break O'Day Municipality.

The successful Contractor will be required to:

- Provide cost effective fumigation of Council Buildings throughout the municipality.
- Complete the service by 31 January 2024.

## **2 GENERAL INFORMATION**

1. The buildings to be fumigated are listed in Appendix A
2. The closing date for receipt of quotes is 3<sup>rd</sup> November 2023 at 3pm.
3. Quotes will be based on the total cost (including GST) to complete fumigation at every site listed.
4. Proponents shall provide the following information with their quote:
  - A brief profile (resume) of proposed key personnel who will be dealing with Council Officers in relation to the provision of services.
  - Details of previous experience relevant to services required to undertake this contract.
  - Details of referees who can provide comment relating to the applicants experience similar to that required under this contract.
  - Completion of Schedule 1.
  - Signed "Briefing Acknowledgement" of having read and being able to comply with the requirements of Council's Contractor Health and Safety Handbook (attachment A).
5. New Contractors to Council will be required to complete an induction prior to commencing work with Council.
6. Access to buildings will be by arrangement with Council and in some cases with users of the building.
7. Due to the usage of some buildings, fumigation will need to occur outside of business hours.

## **3 PAYMENT FOR SERVICES**

The successful contractor will submit an invoice for payment at completion of the service.

**Contractor Health & Safety Handbook**

The contractor must familiarise themselves with Council’s Contractor Health & Safety Handbook (Attachment A) and ensure that they are able to comply with all requirements of the handbook.

Please return the signed “Briefing Acknowledgement” included in the handbook confirming you are able to comply with all of the listed requirements.

**Plant, Equipment etc.**

The contractor shall provide and maintain sufficient plant and equipment to carry out the works and services specified in a thorough and efficient manner.

Council will not be liable for any expenses incurred by the contractor as a result of breakdown of machinery or any damage caused by the contractor, employees of the contractor or machinery.

The contractor is responsible for the supply and maintenance of their own vehicles, including all fuel and running costs.

The contractor is responsible for providing all personnel to complete the service.

**Schedule 1: Quote**

	Total cost including GST
Fumigation of all buildings listed in Attachment A.	\$

## Appendix A: List of buildings for fumigation (pages 4-6)

<b>St Helens</b>		
Aerodrome Office	In & Out	21 Aerodrome Road, Stieglitz
Aerodrome patient Transfer Shelter	In & Out	21 Aerodrome Road, Stieglitz
Stieglitz Beach Toilet Block	In & Out	St Helens Point Road, Stieglitz (opposite # 256)
Lions Park Toilet Block	In & Out	Corner Tasman Highway and St Helens Pt Rd
Lions Park BBQ Shelter	In & Out	Corner Tasman Highway and St Helens Pt Rd
O'Connors Beach Toilet Block	In & Out	St Helens Point Road, Stieglitz (opposite #56)
O'Connors Beach Shelter	In & Out	St Helens Point Road, Stieglitz (opposite #56)
Municipal Offices	In & Out	32-34 Georges Bay Esplanade, St Helens
Depot Office	In & Out	opposite West Street, St Helens
Depot Cleaners Store & Dog Pound	In & Out	opposite West Street, St Helens
Depot Archives Shed	In & Out	opposite West Street, St Helens
Depot Maintenance Shed x 5	In & Out	opposite West Street, St Helens
Portland Hall & Senior Citizens	In & Out	39 Cecilia Street, St Helens
Memorial Park Toilet Block	In & Out	39 Cecilia Street, St Helens
Visitor Information Centre & steam train	In & Out	63-65 Cecilia Street, St Helens
Library carpark Toilet block	In & Out	63-65 Cecilia Street, St Helens
Sports Complex Multi-Purpose Indoor Stadium	In & Out	117 Tully Street, St Helens
Sports Complex /Athletics Building	In & Out	117 Tully Street, St Helens
Sports Complex / Football Clubrooms	In & Out	117 Tully Street, St Helens
Sports Complex / Football Change rooms	In & Out	117 Tully Street, St Helens
Sports Complex /Axeman's Building	In & Out	117 Tully Street, St Helens
Sports Complex / Equestrian Building	In & Out	117 Tully Street, St Helens
Sports Complex Navy Cadet	In & Out	117 Tully Street, St Helens
Thompson Court /Rural Health House	OUT	17 Thompsons Court, St Helens
Beauty Bay Toilet Block	In & Out	Tasman Highway, St Helens
Beauty Bay BBQ Shelter	In & Out	Tasman Highway, St Helens
Foreshore Toilet Block	In & Out	Georges Bay Esplanade, St Helens
Foreshore BBQ Shelter	In & Out	Georges Bay Esplanade, St Helens
Visitor Information Bay	In & Out	Georges Bay Esplanade, St Helens
Marine Rescue Building	In & Out	Georges Bay Esplanade, St Helens
Waste Transfer Station attendant huts x 2	In & Out	Eagle Street, St Helens
Tip shop	In & Out	Eagle Street, St Helens
Flagstaff toilet block / shelter	In & Out	Flagstaff Road MTB Trail Head
Flagstaff café	In & Out	Flagstaff Road MTB Trail Head

<b>Pyengana</b>		
Pyengana Hall	In & Out	217 St Columba Falls Road
Toilet block	In & Out	217 St Columba Falls Road
grandstand & other outbuildings	In & Out	217 St Columba Falls Road
Kiosk	In & Out	217 St Columba Falls Road
<b>St Marys</b>		
St Marys Hall	In & Out	23 Main Street, St Marys
Visitor Information Bay	OUT	Corner of Main Street and Gray Road
Reserve Toilet Block	In & Out	Behind Library, Main Street, St Marys
Reserve BBQ Shelter	In & Out	Behind Library, Main Street, St Marys
Skate Park BBQ Shelter & toilet block	In & Out	18 Groom Street, St Marys
Sports Complex Golf Club House	In & Out	2 Gray Road, St Marys (Elephant Pass Road)
Recreation Ground / Grandstand	In & Out	2 Gray Road, St Marys (off Harefield Road)
Recreation Ground / Exhibition Hall	In & Out	2 Gray Road, St Marys (off Harefield Road)
Recreation Ground / Depot	In & Out	2 Gray Road, St Marys (off Harefield Road)
Recreation Ground/ Score Board	In & Out	2 Gray Road, St Marys (off Harefield Road)
Recreation Ground Canteen/BBQ Shelter	In & Out	2 Gray Road, St Marys (off Harefield Road)
Recreation Ground Shower / Toilet Block Large	In & Out	2 Gray Road, St Marys (off Harefield Road)
Doctors House	OUT	26A Frank Street, St Marys
Old Railway Station	In & Out	7265 Esk Highway, St Marys
Wood Workers Guild	OUT	7265 Esk Highway, behind old Railway Station
Waste Transfer Station building including tip shop	In & Out	80 Gray Rd (Elephant Pass Road)
<b>Fingal</b>		
Visitor Information Bay	OUT	17A Talbot Street, Fingal
Football Clubrooms/Toilet	In & Out	Brown Street, Fingal
Old Tasmanian Hotel	In & Out	20 Talbot Street, Fingal
Old Council Chambers	In & Out	29 Talbot Street, Fingal
Depot Office	In & Out	17Flemming Street, Fingal
Fingal Park Toilet Block	In & Out	17A Talbot Street, Fingal
Fingal Park BBQ Shelter	In & Out	17A Talbot Street, Fingal

Fingal Park shelter	In & Out	17a Talbot Street, Fingal
Waste transfer station attendants hut & portaloo	In & Out	611 Mangana Road, Fingal
<b>Falmouth</b>		
Community Centre	In & Out	18 Morrison Street, Falmouth
Car Park Toilet Block	In & Out	Grant Street, Falmouth
<b>Scamander</b>		
Visitor Information Bay	OUT	River Mouth, Scamander Avenue, Scamander
Reserve Toilet Block	In & Out	River Mouth, Scamander Avenue, Scamander
Reserve BBQ Shelter	In & Out	River Mouth, Scamander Avenue, Scamander
Surf Life Saving Club	In & Out	Dune Street, Scamander
Wrinklers Lagoon Toilet Block	In & Out	Scamander Avenue, Scamander
Rotunda	OUT	Bridge Esplanade, Scamander
Waste transfer station attendants hut	In & Out	Coach Road, Scamander
tip shop	In & Out	Coach Road, Scamander
Sports Complex, bowls club & golf club	In & Out	1 Coach Road, Scamander
<b>Binalong Bay</b>		
Main Beach Toilet	In & Out	Main Road, Binalong Bay (opposite # 80)
Village Green Toilet & BBQ	In & Out	55 Main Road, Binalong Bay
<b>Beaumaris</b>		
Toilet block	In & Out	Beaumaris Avenue
BBQ Shelter	In & Out	Beaumaris Avenue