



REQUEST FOR QUOTE
SIDE ARM ROAD SIDE SLASHING
MUNICIPALITY WIDE
CLOSING DATE 9 NOVEMBER 2021

Enquiries should be made to:

Wayne Polden
Break O'Day Council
32-34 Georges Bay Esplanade
St Helens TAS 7216
Telephone: (03)63767900
E-mail: admin@bodc.tas.gov.au



1 GENERAL

Break O'Day Council is seeking quotes for side arm road side slashing within the Break O'Day Municipality.

The successful Contractor shall be required to:

- Provide cost effective side arm road side slashing on various roads throughout the municipality for the 2021/2022 & 2022/2023 financial years.
- Actual roads will be determined between the successful contractor and Council's Works Operations Manager, Wayne Polden.
- Quotes will be based on an hourly rate and must include **all costs** associated with providing the service; including but not limited to – machinery, vehicle, fuel, labour and traffic management.

2 GENERAL INFORMATION

Proponents shall provide the following information:

- A brief profile (resume) of proposed key personnel who will be dealing with Council Officers in relation to the provision of services.
- Details of previous experience relevant to services required to undertake this contract.
- Details of referees who can provide comment relating to the applicants experience similar to that required under this contract.
- Completion of Schedule 1.
- Signed "Briefing Acknowledgement" of having read and being able to comply with the requirements of Council's Contractor Health and Safety Handbook – Version 16.
- Council reserves the right to engage other contractors to undertake additional work on an as needs basis independent of this agreement.

3 PAYMENT FOR SERVICES

The successful contractor shall submit an invoice at the completion of services listing each road and the number of hours spent at each. Monthly invoices will be accepted.

4 Contractor Health & Safety Handbook

The contractor must familiarise themselves with Council's Contractor Health & Safety Handbook - Version 16 and ensure that they are able to comply with the requirements of the handbook including:

- Workplace Health & Safety Requirements (including COVID-19 compliance)
- General Health and Safety
- Hazardous Works
- Emergency Management
- Conduct
- Liabilities and Insurances

5 Plant, Equipment etc.

The contractor shall provide and maintain sufficient plant and equipment to carry out the works and services specified in a thorough and efficient manner.

Council will not be liable for any expenses incurred by the contractor as a result of breakdown of machinery or any damage caused by the contractor, employees of the contractor or machinery. Time lost due to these circumstances will not be charged to Council.

The contractor is responsible for the supply and maintenance of their own vehicles, including all fuel and running costs.

The contractor is responsible for providing all traffic management signs and personnel to complete the service.

Schedule 1: Quoted Rates

Plant/Equipment	(A) TOTAL Service Hours ⁽ⁱ⁾	Rate excluding GST	
		(B) Service rate \$/Hr ⁽ⁱⁱ⁾	(C) TOTAL \$ (A) x (B)
List all machinery to be used including vehicle registration number.	600/financial year		

NOTES:

- (i) The total number of hours required to complete the slashing service will be up to a maximum 600 hours / financial year.
- (ii) The quoted hourly rate must include the cost of all vehicles/machinery to be used.

6 Termination of Agreement

The agreement may be terminated by either party by giving seven (7) days written notice. Where there is a significant safety violation that is deemed by the Council to have occurred, Council reserves the right to terminate the agreement immediately.

7 In-Confidence

All submissions to Council are In-Confidence and will not to be disclosed to other parties.

8 Submissions

Submissions are required by **4PM TUESDAY 9 NOVEMBER 2021** and will be accepted by email, post or hand delivery.

Email:

admin@bodc.tas.gov.au

Please put **"REQUEST FOR QUOTE - SIDE ARM ROAD SIDE SLASHING"** in the subject line.

Post:

Break O'Day Council

Request for quote – Side Arm Road Side Slashing"

32-34 Georges Bay Esplanade

St Helens TAS 7216

Hand delivery:

32-34 Georges Bay Esplanade

St Helens