

Request to Change Postal Address



PID:
Office use

****Please note a separate form needs to be completed for each property**

ADDRESS OF PROPERTY	
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Street No.		Street	
Town			

Previous Postal Address	
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New Postal Address	
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Email Rates Notices (Please Circle) Yes No

SMS Reminders – Rates/Dogs Yes No

Please indicate if you have any of the following that also require a change of postal address :

<input type="checkbox"/> Dog registration Email Yes	<input type="checkbox"/> Development Application
<input type="checkbox"/> Caravan Licence	<input type="checkbox"/> Other (please specify):
<input type="checkbox"/> Food licence	_____

*All property owners must print their name in full and sign below.	
Full Name: _____	Signature: _____
Daytime Phone Number: _____	Email: _____
Full Name: _____	Signature: _____
Daytime Phone Number: _____	Email: _____
Full Name: _____	Signature: _____
Daytime Phone Number: _____	Email: _____
Please return completed form to:	
Post to: Break O'Day Council, 32-34 Georges Bay Esplanade, St Helens TAS 7216,	or;
Email to: admin@bodc.tas.gov.au,	
or visit our office at the above address	

Privacy Statement: The personal information requested on this form is being collected by Council for rating purposes. The personal information will be used solely by Council for that primary purpose or directly related purpose. Council may disclose the information to other regulatory organisations where required to by law; officers of Break O'Day Council; data service providers engaged by Council from time to time; and any other agent of Council. If you cannot provide or do not wish to provide the information sought, Break O'Day Council will be unable to process your application. You may make application for access or amendment to information held by Council. Enquiries concerning the matter can be addressed to the Information Officer, Break O'Day Council, 32-34 Georges Bay Esplanade, St Helens TAS 7216, or email admin@bodc.tas.gov.au.