



## RIGHT TO INFORMATION ACT 2009

### Application for Assessed Disclosure

#### Applicant's Details:

Name:  Title:

Postal Address:

#### Daytime Contact Information:

Telephone: *Business-*  *Home*  *Mobile*

Email:

#### Public Authority or Minister applied to:

#### General topic of information applied for:

(One sentence summary of information requested)

#### Description of efforts made prior to this application to obtain this information:

Application fee included (please tick)

☐

**OR**

**Application  
for waiver:**

Member of  
Parliament

☐

Impecunious  
Applicant  
(Hardship)

☐

General public  
interest or benefit

☐

Applicant is  
a journalist

☐

If application for personal information, proof of identity provided (please tick)

☐

**Details of the information sought:**

(If there is insufficient room in the space provided please attach further details)

Applicants Signature:

Date:

# Information about assessed disclosure under the Right To Information Act 2009

## Object of the Act

Section 3 of the Act includes this statement of the objects of the Act:

**(1)** *The object of this Act is to improve democratic government in Tasmania –*

*(a) by increasing the accountability of the executive to the people of Tasmania; and*

*(b) by increasing the ability of the people of Tasmania to participate in their governance; and*

*(c) by acknowledging that information collected by public authorities is collected for and on behalf of the people of Tasmania and is the property of the State.*

**(2)** *This object is to be pursued by giving members of the public the right to obtain information held by public authorities and Ministers.*

**(3)** *This object is also to be pursued by giving members of the public the right to obtain information about the operations of Government.*

**(4)** *It is the intention of Parliament –*

*(a) that this Act be interpreted so as to further the object set out in subsection (1); and*

*(b) that discretions conferred by this Act be exercised so as to facilitate and promote, promptly and at the lowest reasonable cost, the provision of the maximum amount of official information.*

## Applications for assessed disclosure

- ◆ Applications are to be addressed to:  
**Right to Information Officer**  
**Break O'Day Council**  
**32-34 Georges Bay Esplanade**  
**ST HELENS TAS 7216**
- ◆ Applications are to be made in writing and include the information required by Regulation 4 of the *Right to Information Regulations 2010*.
- ◆ Applications are to be accompanied by the application fee. This fee is 25 fee units (\$1.78 unit fee), which is \$55.85 as at 1 July 2023 and indexed annually.
- ◆ An applicant can apply for the application fee to be waived where the applicant is a Member of Parliament in the pursuit of their official duty; where the application is impecunious; and where the information sought is intended to be used for a purpose that is of general public interest or benefit.

## Responsibilities of the public authority

- ◆ Applicants are to be notified of the decision of an application for assessed disclosure within 20 working days of the application being accepted by the public authority.
- ◆ Before the application is accepted, the public authority has a maximum of 10 working days to negotiate with the applicant to further define the application.
- ◆ If a need to consult with a third party arises, a further 20 working days will be allowed in addition to the original 20 days.
- ◆ If these time limits are not conformed with, the application will be deemed to be refused and the applicant may apply to the Ombudsman for a review of that decision.