Break O'Day Council – Community Funding Program

2026 - 2027

Guidelines:

The Community Funding Program provides grants to community groups based in the Break O'Day municipality to improve the amenity of an area or facility. The grant program also encourages applications focused on building inclusiveness and resilience in our community. Priority will be given to projects that have broad and ongoing benefit to the community.

Activities that will be considered for funding but not necessarily restricted to:

- Beautification projects
- Projects to improve recreation facilities

  Projects that will improve the amenity of an area, township or community

  Encourage inclusiveness by drawing together diverse groups to share in positive outcomes
- Develop connectedness by encouraging accessibility.

Activities that will not be considered:

- Any projects on privately owned land or which cannot be freely accessed by all community members
- If successful in receiving funds from a previous year under this program, no additional time will be granted – programs must be completed within the financial year they are allocated to the recipient
- Capital Works projects (ie. Footpaths, kerb and guttering etc.)
- Ongoing administration or operational costs of an organisation.eg staff costs and insurance, honorariums for volunteers
- Is made by a registered school or commercial business.

Eligibility

- All community groups that represent the ratepayers of their township/area are eligible to apply for funding.

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- Only local **NOT-FOR-PROFIT** community groups will be given consideration for funding assistance.
- Preference will be given to incorporated organisations with proven capacity to administer grants and deliver projects.
- Community Groups who have not acquitted previous grants provided by Council, will not be eligible to apply.

Name of group:
Title of project: Amount requested:
Are you prepared to accept partial funding? ☐YES ☐NO
In highly competitive rounds, Council may offer less than the amount requested.
Applicant Details
Contact name: Position:
Postal address:
Postcode:
Daytime Phone: Mobile phone:
Email: Website:
Is your organisation not-for-profit? ☐ YES ☐ NO, your organisation is not eligible
Is your organisation incorporated? ☐ YES ☐ NO, you require an auspicing organisation
Name and address of auspicing organisation
Is your organisation registered for GST? ☐YES ☐ NO
What is your organisation's or auspicing organisation's ABN?:

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The submission must address the following criteria:

1. **Description of the project/activity**
   Applicants need to provide a clear plan of their project inclusive of site plans and/ pictures, a delivery schedule and a statement addressing the grant criteria.

2. **Benefit of the proposal to the local community**
   Applicants must clearly explain how the project or activity will benefit their community. Applicants are encouraged to provide as much relevant information as possible to explain the benefit of the proposal to the assessment panel.

3. **Sustainable outcomes**
   If the project involves the improvement of a a recreational facility , applicants are required to demonstrate how these improvements will be maintained or further enhanced over the long term.

4. **Support for the project/activity**
   Applicants should demonstrate strong support for their project, including possible financial and in-kind support from the community and other organisations.

5. **Organisational, financial and project management issues**
   Applicants must provide a budget and costings for their project and also outline how the proposal is to be implemented.

If you need additional space when providing the requested information

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Applications can be made under the Community Funding Program up until Monday 22 February, 2027. For further information contact Jenna Barr or Chris Hughes at the Council Office on 6376 7900, Jenna.barr@bodc.tas.gov.au or chris.hughes@bodc.tas.gov.au or download from Council's website www.bodc.tas.gov.au

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Description of Project/Activities

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Benefit of the proposal to the local community

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Sustainable Outcomes

Support for the project

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Organisation, financial and project management issues

PROJECT BUDGET

	Amount	**Confirmed or Unconfirmed**
Total Cost of Project (a)	$	
Amount sought from Council	$	
Amount contributed by your organisation	$	
Other Funding Sources:		
	$	
	$	
	$	
Total of Funding (b)	**$**	

Note: (a) should equal (b)

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Declaration

This declaration must be signed by a person authorised to sign on behalf of your organisation.

- I certify to the best of my knowledge that the information given on this form is complete and correct.
- I understand that approval of the grant is subject to mutual agreement between Break O'Day Council and the applicant.
- I understand that if Break O'Day Council approves a grant, I will be required to accept the conditions of the grant in accordance with Break O'Day Council requirements.
- I agree to ensure all necessary approvals/permits are obtained prior to the project/program/event taking place.
- I understand that Break O'Day Council does not accept any liability or responsibility for the proposal in this application and that it is the responsibility of the applicant or their sponsor to provide the appropriate insurance cover.
- I will abide by all relevant health and safety standards.
- I will provide to Council an acquittal of how the funds provided by Council for the said project were expended, providing evidence of same.
- I agree that if funded, funds will be used only for the project described on this application.

Signed: _____

Date: _____