



BREAK O'DAY

VOLUNTEER

FILM FESTIVAL



HOW TO  
DO IT



# GUIDELINES

- ▶ Entry is FREE. Entries are open to people who volunteer, volunteer groups, organisations and agencies who have or support volunteers in Break O'Day.
- ▶ Films must be 2-3 minutes long. Up to 5 minutes is eligible with prior approval.
- ▶ Films must be about volunteering activities or experiences in Break O'Day. Use our prompts to help you decide what you can talk about and do.
- ▶ You can get as much help as you like. It is not a competition. Remember it is not the quality of your film making that is important. We are interested in the story you can share about volunteering.
- ▶ Films must be submitted in English or with English subtitles. If your editing program allows, please generate closed captions on your film too. These will only show up if the viewer requests them. It means hearing impaired people can enjoy your film.
- ▶ Ensure all people shown in the film understand how the film will be used and give their consent. Anyone under 18 years of age must complete and **UNDER-18 CONSENT FORM**. *Please ensure you are providing a Child and Youth Safe Environment. Refer to the 10 Tasmanian Standards.*
- ▶ Ensure use music within copyright laws and that you have permission to use any music in your film.
- ▶ Submit your film as a .mp4 format. Use 16.9 (widescreen) settings if you can. Max file size 2GB. *How to submit details are on the submission form.*
- ▶ Submit your film by 30 April 2024. All submissions must include the completed SUBMISSION FORM and any required CONSENT FORMS if Under 18 people in your film.
- ▶ If you REGISTERED to get help with filming and editing, we will contact you to organise a time in March and April to come to you.

## Questions?

[www.bodc.tas.gov.au/community/volunteering/](http://www.bodc.tas.gov.au/community/volunteering/)

Break O'Day Council 6376 7900

Ask for Chris, Jenna or Leah.

[Community.services@bodc.tas.gov.au](mailto:Community.services@bodc.tas.gov.au)





BREAK O'DAY



**VOLUNTEER**



**PROMPTS**

To help you share your story

**FILM FESTIVAL**



This is for your use only. Use these prompts to help you think about how to celebrate and share your volunteering in your film. You do not need to submit this page.

★ What do your volunteers (you) do? How does our **community benefit**?

★ What **inspires** or **motivates** you to volunteer?

★ What do you **enjoy** most about your volunteering?

★ **Why** should people join you and **how** can they join?

We know you volunteer to make a difference in your community.

We are grateful for all you do and can't wait to help you share your story.



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